

May 8, 2023

Regular Meeting of Council – Highlights

Special Staff Reports

Volunteer Policy

This report included a draft of a proposed Volunteer Policy along with a detailed plan for its adoption. The plan was developed in conjunction with the Town's insurer, Intact Insurance to ensure that all stakeholder needs were considered and addressed within one comprehensive program. Council discussed the options as presented and directed as follows:

- That staff to bring forward a Volunteer policy By-Law; and
- That staff launch a pilot project of consisting of approximately 12 volunteers

Further information: [Report A-005-23](#)

Graphic Image Delivery By-Law

The Graphic Image Delivery By-Law report outlined the steps followed by other municipalities in their adoption of By-Laws to regulate the unsolicited delivery of graphic images to residences. Council directed staff to bring forward a similar By-Law for adoption by the Town of Ingersoll.

Further information: [Report C-015-23](#)

ERTH Corp. Annual General Meeting

The ERTH Annual General Meeting is scheduled for May 25, 2023 and as a shareholder, Council was asked to provide the names of those attending the meeting along with the name of the Town's designated Voting representative. Council decided who would attend and directed staff to advise ERTH of those selected representatives.

Further information: [Report C-016-23](#)

2022 Development Charges Reserve Fund Statement

Per the *Development Charges Act, 1997* the report and statement were brought forward for Council approval. Council approved the provided statement and directed that it be published on the Town website for public viewing.

Further information: [Report T-011-23](#)

Delegations and Presentations

1. Building Dedication – Darell Parker

Former Mayor, Ted Comiskey appeared to request Council’s approval to dedicate the Ingersoll Fire Hall to Darell Parker, ex Fire Chief and CAO of the Town of Ingersoll. Mr. Comiskey provided details of Mr. Parker’s long standing dedication to the Town of Ingersoll through his various roles as an employee of the Town and as a volunteer in various roles.

Following the presentation, Council approved the request to name the Ingersoll Fire Station located at 110 Mutual St. N. the Chief Darell E. Parker Fire Station #1. The unveiling of the memorial and dedication ceremony are tentatively scheduled for June 1. Council also allocated \$2,000 towards the memorial project to be funded from the Grants to volunteer organizations account.

2. BIA Art Installations

Virginia Armstrong, Ingersoll BIA Coordinator appeared to provide Council with an update on the various BIA Art installations that have been installed in the downtown area. Council approved new requests for:

- Installation of the Indigenous Crosswalk at the Corner of Water St. and King St., E., spanning across King Street; and
- Permission to install BIA Artwork on the sidewalk within the BIA Boundaries and in front of the Gazebo located on Thames St.

Council directed staff to bring forward a report with further information on the BIA’s request to refit the banner poles to house pedestrian lighting on the Gazebo side of Thames St.

[BIA Art Installation Report](#)

3. Kiwanis Farmers Market 2023

Sam Horton appeared to provide the Kiwanis Club’s proposed plans for the 2023 Farmers’ Market season. Council approved the requests for the required road and parking lot closures to allow for the Market to be held on Saturday mornings from June 3 to October 7, 2023. Mr. Horton also announced that the unveiling ceremony for the new market sign is to be held at the market event on June 3, 2023, along with other activities.

[Kiwanis Farmers’ Market Request](#)

Correspondence and Resolution

Council received correspondence items concerning the following:

1. The Ingersoll Primary Care Recruitment & Retention Committee requested a \$1,000 donation from their committee's budget be allocated to the Alexandra Hospital 2023 Discovery Week Experience. Council approved the request.
2. The Ingersoll Pipe Band requested a donation to help fund their attendance at the forthcoming 59th Phoenix Scottish Games in March of 2024 in Gilbert Arizona. Council advised that the donation should be requested via the annual community development grant process and directed staff to provide the Pipe Band with the necessary information.

[Pipe Band Request](#)

3. Christine Kneilands of the Jokers Crown requested permission from Council to purchase or rent a portion of Town-owned land located adjacent to the business to allow for a permanent patio area to be established. Council requested that staff investigate the options available and bring back a report.

[Jokers Crown Request](#)

These Highlights are intended to provide a brief summary of recent Council proceedings and are not inclusive of all agenda items. For a detailed account of the full agenda, including staff reports and official meeting minutes, and a recording of the meeting, please visit the Town's [Agendas and Minutes Portal](#) or contact the Clerk's Department clerks@ingersoll.ca, (519) 485-0120.