



**Corporation of the Town of Ingersoll
Council Agenda - Amended
Regular Meeting of Council
Town Centre, Council Chambers
Monday, July 13, 2015, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Minutes of Council Meetings

- 1) [Minutes of Regular Council Meeting on June 8, 2015](#)
- 2) [Minutes of Special Council Meeting on June 22, 2015](#)

Correspondence – Note and File

- 1) [UTRCA](#) – May Minutes and Agenda
- 2) [AMO](#) – Call for nominations for the position of Secretary-Treasurer
- 3) [Ministry of Transportation](#) – Off-road Vehicle use in Ontario
- 4) [Alexandra Hospital Ingersoll](#) – Updates
- 5) [New Tecumseth](#) – Motion re: Electricity Rates
- 6) [Ernie Hardeman, M.P.P.](#) – Ingersoll recognition in Ontario Legislature
- 7) [Township of Montague](#) – re: Community Mailboxes
- 8) [Ontario Provincial Police](#) – re: Commander of the Municipal Policing Bureau
- 9) [Spirits Canada](#) – Request for supporting resolution

Accounts

[Disbursement Sheets – June 2015](#)

Resolution – Committee of the Whole (Councillor Lesser)

Monthly Staff Reports

- | | |
|--------------------------------|---------------------------|
| 1) Administration Report | Verbal |
| 2) Clerk's Report | C-053-15 |
| 3) Economic Development Report | D-045-15 |
| 4) Fire Services Report | F-042-15 |
| 5) Operations Report | OP-057-15 |
| 6) Parks & Recreation Report | R-050-15 |
| 7) Treasury Report | T-046-15 |

- 8) Planning Status Tables Report [P-042-15](#)

Special Staff Reports

- 1) Post-Retirement Benefits - reconsideration and revision [A-047-15](#)
- 2) Post Retirement Contract Consideration, Director Parks and Recreation [A-048-15](#)
- 3) Use of Voterview [C-054-15](#)
- 4) Changes to Taxi By-law 09-4486 [C-055-15](#)
- 5) Letter to SWOX re: Boundary Adjustment [C-056-15](#)
- 6) VMS Cannon Relocation [D-046-15](#)
- 7) Shared CEMC Model [F-043-15](#)
- 8) Transportation Management Committee – Traffic & Parking Changes [OP-058-15](#)
- 9) Building Permit, Planning & Engineering Fee Study Follow-up [OP-059-15](#)
- 10) Appraisal of 132 Thames Street South – Carr's Walkway [OP-060-15](#)
- 11) Coilplus Site Plan Amendment [OP-061-15](#)
- 12) SureStart Youth Entrepreneurship Program [R-051-15](#)
- 13) VPCC Fitness Equipment – Replacement Recumbent Stationary Bikes [R-052-15](#)
- 14) Voluntary Critical Illness Insurance [T-047-15](#)

Public Meeting 7:00pm

- 1) Pike Zone Change Application
 - a. Community and Strategic Planning Report – [CASPO 2015-149](#)

Petitions, Delegations and Presentations

- 1) Darryl Capern, Paul Rooke, Dan St. Amand, John Brown - RE: Report A-047-15 (delegates will be available to answer questions during that report)
- 2) Oxford County Community Sustainability Steering Committee, Jason Smith & Bryan Smith - [Oxford County Report](#) - [Power Point Presentation](#)

Consideration of By-Laws

- 1) By-Law 15-4817 – To provide for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees [Option 1](#) [Option 2](#)
- 2) [By-Law 15-4818](#) – To amend the Zoning By-law (Pike Zoning Amendment)
- 3) [By-Law 15-4819](#) - To authorize the execution of an agreement with Bonnie Ward
- 4) [By-Law 15-4820](#) – To adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meetings held on July 13, 2015.

Notice of Motion

Upcoming Council Meeting

Regular Meeting of Council
Monday, August 10, 2015, 6:00 p.m.
Town Centre, Council Chambers

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, June 8, 2015, 6:00 p.m.**

PRESENT:

Council Members:

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie, and Van Kooten-Bossence

Staff:

William Tigert, CAO

Tricia Smith, Administrative Assistant

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Sandra Lawson, Town Engineer

Bonnie Ward, Director of Parks and Recreation

John Brown, I.T. Manager

Media:

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

Mayor Comiskey welcomes everyone in attendance.

Call to Order

Mayor Comiskey opens this meeting of Council at 6:05 p.m.

Disclosures of Pecuniary Interest

None Declared

Councillor Lesser arrives at 6:06 p.m. and joins the meeting.

Moved by Councillor Lesser; seconded by Councillor Franklin

VERBAL RESOLUTION THAT the Town of Ingersoll send a letter to EARTH Corporation requesting that all members of Ingersoll Town Council be given the opportunity to attend the upcoming Director's meeting on September 17, 2015.

CARRIED

Minutes of Council Meeting

Moved by Councillor Franklin; seconded by Councillor Lesser

C15-06-194 THAT the minutes of the Regular Council meeting held on May 11, 2015 and the minutes of the Special Council meeting held on May 21, 2015 be adopted.

CARRIED

Correspondence – Note & File

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-195 THAT the Note and File Correspondence items 1 through 8 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Lesser; seconded by Councillor Franklin

C15-06-196 THAT the Disbursement Sheets for the month of May, 2015 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Petrie; seconded by Councillor Franklin

C15-06-197 THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Bowman in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and Special Staff Reports.

Deputy Mayor Freeman arrives at 6:45 p.m. and joins the meeting.

Moved by Councillor Lesser; seconded by Councillor Petrie

C15-06-198 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Bowman; seconded by Councillor Franklin

C15-06-199 THAT the Council of the Town of Ingersoll receives report A-045-15 as information.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-200 THAT the Council of the Town of Ingersoll receives report A-046-15 as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C15-06-201 THAT the Council of the Town of Ingersoll receives report C-045-15 as information:

AND FURTHER THAT the by-law be brought forth for Council consideration at the regular July Council meeting.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C15-06-202 THAT the Council of the Corporation of the Town of Ingersoll receives report C-049-15 as information;

AND FURTHER THAT a by-law be brought forward with the additional clause to contract with the County of Oxford Public Health to provide mandatory inspections when there is a threat to drinking water.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C15-06-203 THAT the Council of the Town of Ingersoll receives report C-051-15 as information;

AND FURTHER THAT a by-law be brought forward authorizing the Mayor and Clerk to enter in to an agreement and to approve the offer of purchase and sale from Sifton Properties Limited dated May 11, 2015.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Franklin

C15-06-204 THAT the Council of the Corporation of the Town of Ingersoll receives report C-052-15 as information;

AND FURTHER THAT a by-law be prepared and brought forward for consideration to enter into an agreement with Oak Country Homes and 1879784 Ontario Inc.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-205 THAT the Council of the Town of Ingersoll receives report D-43-15 as information,

AND THAT Council endorses the proposed Museum Operational Plan for 2015 through 2018 to assist the museum in planning and positioning itself for long term success.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C15-06-206 THAT the Council for the Town of Ingersoll receives report D-044-15 as information;

AND FURTHER THAT Council approves the acquisition of the People Mover by the Town of Ingersoll with support from the Ingersoll Community Foundation;

AND THAT Council directs staff to allocate up to \$500.00 towards the acquisition and repairs of the people mover from the 2015 operating budget.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

VERBAL THAT the Committee do now rise out of Committee of the Whole.

CARRIED

RECESS: 6:58 p.m. after review of D-044-15

RESUME: 7:07 p.m.

Petitions, Delegations and Presentations

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C15-06-207 THAT the Council of the Town of Ingersoll receives the delegation from Adam Funnel on behalf of Playright Playgrounds Ingersoll as information;

AND FURTHER THAT Council authorizes that the Victoria Park playground structure be named Teresa Cameron Playground;

AND FURTHER authorizes Playright Playgrounds Ingersoll to have signage installed at Kensington, Garnett Elliot, Centennial and Victoria Park Playgrounds recognizing contributions to the projects by community partners.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C15-06-208 THAT the Council for the Town of Ingersoll receives the delegation from Christina Eus on behalf of the ACO Ingersoll Branch as information;

AND FURTHER Council not support the ACO Ingersoll Branch in taking the lead in applying for funding through the Canada 150 Grant funding opportunity to be used for the restoration of the Carnegie Library building on Charles Street in Ingersoll, Ontario.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C15-06-209 THAT the Council of the Town of Ingersoll receives report OP-052-15 as information;

AND FURTHER authorizes the Town Engineer to attend the Transportation Association of Canada Conference in Charlottetown, PEI from September 27 to September 30, 2015.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C15-06-210 THAT the Council for the Town of Ingersoll receives report OP-053-15 be received as information;

AND FURTHER THAT Council endorses the principles of the Blue Dot initiative in regards to recognizing the citizen's rights to a healthy environment – fresh air, clean water, safe food and a say in the decisions that affect our health and well-being;

AND THAT Council encourages the provincial and federal government to protect the right to a healthy environment for all Canadians;

AND FURTHER THAT Council continues to respect, protect and fulfill the right to a healthy environment within the Town boundaries by continuing to support the many initiatives of the municipality, the County, the Conservation Authority and the Provincial and Federal Governments.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C15-06-211 THAT the Council of the Town of Ingersoll receives report OP-54-15 as information;

AND FURTHER directs staff to provide confirmation to the County that the Town will no longer be performing the large article collection service.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-212 THAT the Council for the Town of Ingersoll directs staff to notify Sutton Group that the Town will be cancelling their services in regards to listing and selling Town surplus properties effective immediately;

AND THAT a RFP be issued to local realtors for the listing and selling of the Town's surplus lands for a period of one year.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C15-06-213 THAT the Council for the Town of Ingersoll receives report OP-056-15 as information;

AND THAT Council directs staff to submit applications to the Canada 150 Community Infrastructure Program for the HVAC system replacement in the Ingersoll Cheese Museum and for the boiler, building automation system, windows and doors replacement for the Town Centre which includes the Ingersoll branch of the County of Oxford library.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C15-06-214 THAT Council do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C15-06-215 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Correspondence & Resolutions

Moved by Councillor Franklin; seconded by Mayor Comiskey

C15-06-216 THAT the Council for the Town of Ingersoll appoints Deputy Mayor Fred Freeman as the Designated Representative for the purpose of casting vote at the EARTH Corporation Annual General Meeting on Thursday, June 11, 2015.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-217 THAT the Council for the Town of Ingersoll endorses the resolution regarding the *Waste Diversion Act* adopted by Oxford County Council at its May 13, 2015 Regular Meeting.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C15-06-218 THAT the Council for the Town of Ingersoll defers the correspondence from Keep Hydro Public re: Resolution regarding the proposed privatization of Hydro One to administration to confer with EARTH Corporation on the status of the proposed privatization and bring back to Council for discussion at a future date.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C15-06-219 THAT the Council for the Town of Ingersoll grants permission to Ingersoll Ladies Slo-Pitch to host their annual Ingersoll Ladies Slo-Pitch Invitational Co-Ed Tournament in Victoria Park and Garnett Elliot Park to be held Friday, August 7, and Saturday, August 8th (rain date August 9th);

AND FURTHER has no issue with a beer tent on the Victoria Park site from 11:00am to 10:00pm on Saturday, August 8th as long as the appropriate permits and staff are obtained and secured;

AND FURTHER THAT a copy of the appropriate liability insurance certificate be forwarded to the Town before the commencement of the event.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C15-06-220 THAT the Council for the Town of Ingersoll approves the request from the Ingersoll RBC Royal Bank Branch to host a fundraising BBQ on June 18, 2015 between the hours of 11:00am and 2:00pm under the overhang of the branch on the corner of Thames and King Street.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C15-06-221 THAT the Council for the Town of Ingersoll receives the request from Moose Power Inc. regarding a resolution of rooftop solar initiatives;

AND Further That the Council for the Town of Ingersoll supports the following:

WHEREAS capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0;

AND WHEREAS Moose Power Inc. (the "Applicant") proposes to construct and operate a 500 kW solar project (the "Project") on 390 Thomas Street (the "Lands") in Ingersoll Ontario under the province's FIT Program;

AND WHEREAS the Applicant has requested that Council of the Town of Ingersoll indicate by resolution Council's support for the construction and operation of the Project on the Property.

[AND WHEREAS] pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

NOW THEREFORE BE IT RESOLVED THAT Council of the Town of Ingersoll supports the construction and operation of the Project on the Lands.

This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C15-06-222 THAT the Council for the Town of Ingersoll approves the request from the Ingersoll BIA to install the multi-unit bicycle racks in the Oxford Street Parking lot and in Heritage Square Park.

CARRIED

Consideration By-Laws

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-223 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 15-4810
- 2) By-Law 15-4811
- 3) By-Law 15-4812
- 4) By-Law 15-4813

- 5) By-Law 15-4814
- 6) By-Law 15-4815
- 7) By-Law 15-4816

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Lesser; seconded by Franklin

C15-06-224 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C15-06-225 THAT By-laws 15-4810 through to By-law 15-4816 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Notice of Motion

Moved by Councillor Petrie; seconded by Councillor Van Kooten-Bossence

C15-06-226 WHEREAS EARTH Corporation's Board of Directors is made of members appointed by its shareholders;

AND WHEREAS EARTH Corporation's shareholders are made up of a group of municipalities including the Town of Ingersoll;

AND WHEREAS the Town of Ingersoll strives to be transparent in the remuneration of its board of directors;

AND WHEREAS the Town of Ingersoll recognizes that EARTH Corporation is not required to report the remuneration of its Board of directors under the legislation and rules governing it;

THEREFORE BE IT RESOLVED that the Town of Ingersoll here by request that EARTH Corporation voluntarily report the remuneration of its board of directors on a yearly basis in the same manner as its shareholders;

WHEREAS ERTH Corporation's Board of Directors is made of members appointed by its shareholders municipalities and ERTH Corporation's Board of Directors.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, July 13, 2015, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Bowman; seconded by Councillor Franklin

C15-06-227 **THAT** Council do now go into Committee of the Whole at 9:03 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of May 11, and May 21, 2015 Closed Session
- 2) Section 239 (2) (f) Advice that is subject to Solicitor-Client Privilege
- 3) Section 239 (2) (d) Labour relations or employee negotiations

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C15-06-228 **THAT** Council do now rise out of Committee of the Whole at 9:27 p.m. from Closed Session.

CARRIED

Consideration of Closed Session

Moved by Councillor Franklin; seconded by Councillor Petrie

C15-06-229 **THAT** the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for May 11, and May 21, 2015 as printed.

CARRIED

Adjournment

Moved by Councillor Lesser; seconded by Councillor Franklin

C15-06-230 THAT the Council for the Town of Ingersoll adjourns the June 08, 2015 Regular Meeting of Council at 9:27 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, June 22, 2015, 6:00 p.m.**

PRESENT:

Council Members:

Mayor Ted Comiskey
Deputy Mayor Fred Freeman
Councillors: Bowman, Franklin, Lesser and Petrie

Staff:

William Tigert, CAO
Sandra Lawson, Town Engineer
Michael Graves, Clerk

Call to Order

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

None Declared

Special Report

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C15-06-231 THAT the Council for the Town of Ingersoll directs staff to bring back a new By-law to the July 13th Regular Council meeting for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees that will amend By-law 15-4812;

And that Council directs staff to develop wording for By-law 15-4812 that removes the words “eliminate and terminate” and includes wording that indicates that retired staff will receive the same benefits as current staff ;

And that staff be directed to communicate this proposed wording to staff prior to the By-law being brought forward at the July 13, 2015 Council meeting.

CARRIED

The Mayor asked a question of staff regarding top soil removal. After discussion staff were directed to bring forward a report regarding top soil at their earliest convenience.

Upcoming Council Meetings

Regular Meeting of Council
Monday, July 13, 2015, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Petrie; seconded by Councillor Lesser

C15-06-232 THAT Council do now go into Committee of the Whole at 7:07 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Section 239 (2) (f) Advice that is subject to Solicitor-Client Privilege

CARRIED

Moved by Councillor Lesser; seconded by Deputy Mayor Freeman

C15-06-233 THAT Council do now rise out of Committee of the Whole at 7:37 p.m. from Closed Session.

CARRIED

Adjournment

Moved by Councillor Franklin; seconded by Councillor Lesser

C15-06-234 THAT the Council for the Town of Ingersoll adjourns the June 22, 2015 Regular Meeting of Council at 7:40 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

May 4, 2015

**NOTICE OF
BOARD OF DIRECTORS' MEETING**

DATE: TUESDAY, MAY 26, 2015

TIME: 9:30 A.M. – 11:30 A.M.

LOCATION: WATERSHED CONSERVATION CENTRE
BOARDROOM

AGENDA:	TIME
1. Approval of Agenda	9:30am
2. Declaration of Conflicts of Interest	
3. Confirmation of Payment as Required Through Statutory Obligations	
4. Minutes of the Previous Meeting - Thursday, April 28, 2015	
5. Business Arising from the Minutes	9:35am
(a) 2014 Audit Review - Approval (I.Wilcox/L.Trottier)(Report attached) (Document #File Centre 112512) (15 minutes)	
6. Delegation – None	
7. Closed Session – In Camera	
8. Orientation	9:50am
(a) Source Water Protection Project and Planning and Research (C.Tasker and C.Harrington)(30 minutes)	
9. (a) For Your Information Report (May FYI attached) (I.Wilcox)(5 minutes)	10:20am
(b) Fanshawe Pioneer Village Report (S.Johnson)(Verbal)(5 minutes)	
10. Business for Approval	10:30am
(a) 2014 Flood Control Repair Projects - Status Report 2016 - 20 Year Flood Control Capital	

Repair Plan
(R.Goldt)(Report attached)(Document #Flood
Control 569)(10 minutes)

(b) Cottage Negotiation Request 10:40am
(J.Howley)(Report attached)(Document
#CAs 1553)(15 minutes)

(c) Application #62/15 – Foxborough 10:55am
Developments Residential Subdivision,
21689 Fairview Road, Thorndale, Municipality
of Thames Centre (J.Brick/K.Winfield)(Report
attached)(Document #112509)(5 minutes)

(d) Board Meeting Conflict with Conservation 11:00am
Authority Biennial Tour (I.Wilcox)
(Report attached)(Document #112511)(5 minutes)

11. Business for Information

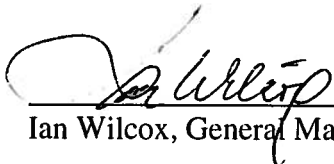
(a) Administration and Enforcement- Section 28 11:05am
(M.Snowsell/K.Winfield/C.Ramsey)
(Report attached)(Document #ENVP2415)
(5 minutes)

(b) Tender Award – Phase 2 Fanshawe Dam 11:10am
Gate Wheels Refurbishment
(R.Goldt)(Report attached)(Document #
Flood Control 570)(5 minutes)

(c) Update Regarding City of 11:15am
London Multi-Year Budgeting
(I.Wilcox)(Verbal)(5 minutes)

12. Other Business (Including Chair and 11:20am
General Manager's Comments)
- City of London: Featured Community Organization Award

13. Adjournment 11:25am


Ian Wilcox, General Manager

c.c. Chair and Members of the Board of Directors

I. Wilcox	T.Hollingsworth	J.Brick
S.Shivas	A.Shivas	S.Johnson
C.Tasker	L.Trottier	G.Inglis
B.Glasman	J.Howley	M.Snowsell
B.Mackie	K.Winfield	Stratford Beacon Herald London Free Press

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, May 26, 2015

J.McKelvie, Chair of the Upper Thames River Conservation Authority called the Board of Directors' meeting to order at 9:30 a.m. in the Watershed Conservation Centre Boardroom. The following members and staff were in attendance.

Members Present:	T.Birtch M.Blackie M.Blosh R.Chowen A.Hopkins J.Klumper	S.Levin N.Manning H.McDermid J.McKelvie M.Ryan G.Way
Regrets:	M.Campbell, T.Jackson, K.Van Kooten-Bossence	
Solicitor:	G.Inglis	
Guests:	Ian Jeffreys, KPMG	Melissa Wale, KPMG
Staff:	R.Goldt C.Harrington T.Hollingsworth J.Howley S.Johnson A.Shivas	S.Shivas M.Snowsell C.Tasker L.Trottier I.Wilcox

The Chair welcomed the members and staff to the Board of Directors' meeting.

1. Approval of Agenda

N.Manning moved –G.Way seconded:-

“RESOLVED that the UTRCA Board of Directors approve the agenda as posted on the Members' Web-site.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Confirmation of Payment as Required Through Statutory Obligations

The Chair inquired whether the Authority has met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

4. Minutes of the Previous Meeting

- April 28, 2015

N.Manning moved –S.Levin seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ Minutes dated April 28, 2015 as posted on the Members’ web-site.”

CARRIED.

5. Business Arising from the Minutes

(a) 2014 Draft Financial Statements

I.Wilcox reminded the members the above noted item was deferred to the May meeting to give the members an opportunity to further review the financial statements as presented at the April Board meeting.

S.Levin stated “Best Practices in Governance” is for the Finance Committee in this case the Board of Directors to undertake its due diligence by moving into a Closed Session- In Camera meeting for the purpose of asking questions of the auditors without the management team in attendance. He requested the opportunity for the Board to undertake this review.

Following a brief discussion,

S.Levin moved – A.Hopkins

“RESOLVED the Board move into Closed Session – In Camera.”

CARRIED.

Progress Reported

(a)(i) A matter relating to the Authority’s Audit process was discussed.

N.Manning approved – G.Way seconded:-

“RESOLVED that the Board of Directors approve the 2014 Financial Statements, the 2014 Audit Findings Reports and the audit process as conducted by KPMG, Chartered Professional Accountants.”

CARRIED.

6. Delegations – There were none.

7. Closed Session – In Camera

There was no further business to discuss in Closed Session.

8. Orientation

(a) Planning and Research Unit

C.Harrington outlined the unit structure including the staffing complement and its budget. He noted the unit is divided into the following programs; environmental monitoring, research, watershed planning, and information systems and highlighted the work undertaken within each program area.

The presentation is posted on the Members' Secure Web-site.

(b) Source Protection Planning Update

C.Tasker advised the members that Source Protection protects our surface water and groundwater drinking water sources from contamination and overuse, to ensure clean and safe drinking water now and in the future. The Clean Water Act focus on municipal sources of drinking water.

He presented an overview of the Source Protection Plan and the Assessment Report. He highlighted the current status of both, outlined the next steps and the Source Protection Authority's role in the implementation.

The presentation is posted on the Members' Secure Web-site.

9. (a) For Your Information
(Report attached)

The reports were presented to the members for their information.

(b) Fanshawe Pioneer Village

S.Johnson advised the Village had a successful opening weekend. The Education Programming is booked until June 25th. She outlined the work that is being undertaken at the Maintenance Shop, Peel House and Denfield General Store.

She noted that community consultation for the next Master Plan will proceed over the summer and the final report will be presented to the Board by September, 2015.

A Collections Coordinators is being hired for the next two years through funding from the Ontario Trillium Foundation to complete the collection move.

10. Business for Approval

- (a) 2014 Flood Control Repair Projects – Status Report
2016 – 20 Year Flood Control Capital Repair Plan
(Report attached)(Document #Flood Control 569)

S.Levin moved – T.Birtch seconded:-

“RESOLVED that the report be approved as presented.”

CARRIED.

- (b) Cottage Negotiation Request
(Report attached)(Document #CAs1553)

J.Howley stated the intent of the presentation is to give the members an overview of the Authority's Cottage Program. She proceeded by outlining the location and number of cottages at both Wildwood and Fanshawe Cottage sites.

She highlighted the history and highlights of the Cottage Program. She referred to a number of changes that have occurred since the current lease was executed in 1983;

- the agreement is outdated and doesn't reflect the true operations of either location programs,
- the legislation – specifically the Residential Tenancies Act now applies to the operation of the program, and
- the cottage owners themselves have changed and have different needs and expectations.

She advised the recommended next steps would include;

- initiate negotiations with the Cottage Association Representatives to
 - negotiate the agreements individually (Wildwood and Fanshawe)
 - create an agreement that reflects the true operations and obligations and rights of both parties and that is consistent with the Residential Tenancies Act, and
 - create a new fee as a base line that reflects the operational costs and value of the experience.

The annual fee increases would then be dictated by Ontario Rental Control Board.

She assured the members the Board would have the opportunity to review and approve the new proposed agreement/lease. The presentation is posted on the members' web-site.

I.Wilcox reiterated the history of the Cottage Program and noted the Authority has inherited the legacy of the 80 cottages.

He stated the Cottage Association representatives from both Wildwood and Fanshawe would like to work amicably with the Authority to develop a new lease. He outlined the potential benefits for both the Authority and the cottage associations to enter into lease negotiations. In his opinion a new lease could strengthen the program.

He outlined the work that has gone into compiling the attached report including legal consultation, and internal discussions.

He noted the Board of Directors and the Minister of Natural Resources would have to approve the new lease.

The members entered into a lengthy discussion regarding the proposed negotiations and outlined a number of issues that would need to be addressed. The members suggested the Authority staff prepare a report identifying issues both from an Authority and cottages point of view and recommended direction for the Board to consider at June Board meeting

I.Wilcox suggested it would be beneficial for the Board of Directors to approve the report as presented and then at the June Board meeting the staff could present the policy direction items and recommendations for the Board to consider.

The General Manager also noted the Wildwood cottagers are in the last 8 years of their 20 year lease and have requested a 20 year extension. The Board of Directors previously approved this request from the Fanshawe Cottage Association. This will also be included in the discussion at the June meeting.

S.Levin moved – T.Birtch seconded:-

“RESOLVED that the Board of Directors approve staff entering into negotiations with both the Fanshawe and Wildwood Cottage Association to create a new agreement and fee schedule that reflects the operation of the program and the requirements of the Residential Tenancy Act.”

CARRIED.

- (c) Application 62/15 – Foxborough
Development Residential Subdivision,
21689 Fairview Road, Thorndale, Municipality
of Thames Centre
(Report attached)(Document #112509)

The report was presented to the members for consideration.

S.Levin moved – R.Chowen seconded:-

“RESOLVED that Permit Application #62-15 be approved with a permit validity period of 5 years from the date of issuance.”

CARRIED.

- (d) Board Meeting Conflict with Conservation
Authority Biennial Tour
(Report attached)(Document #112511)

The report was presented to the Board from consideration.

H.McDermid moved – S.Levin seconded:-

“RESOLVED that the September, 2015 Board of Directors’ meeting be rescheduled to Thursday, September 24, 2015.”

CARRIED.

The Chair reminded the members to contact S.Shivas if interested in attending the Conservation Ontario Biennial Tour.

11. Business for Information

- (a) Administration and Enforcement – Section 28
(Report attached)(Document #ENVP 2415)

The attached report was presented to the members for information.

N.Manning moved –M.Ryan seconded:-

“RESOLVED that the UTRCA Board of Directors accept the report as presented.”

CARRIED.

- (b) Tender Award – Phase 2 Fanshawe Dam
Gate Wheels Refurbishment
(Report attached)(Document #Flood Control 570)

S.Levin moved – G.Way seconded:-

“RESOLVED that the Board of Directors
accept the report as presented.”

CARRIED.

- (c) Update Regarding City of London multi-Year Budgeting

I.Wilcox stated he has been advised the City of London would like to move to actual approval of a four year budget. As a Board and Commission of the City of London the Authority inquired whether it is expected or encouraged to approve a four year budget.

The City responded that the Authority Board will be asked to prepare and approve a four year Operating Budget for the years 2016 to 2019. He noted the City is implementing this as a link to their Strategic Plan.

The expectation is a target of a 2.9% maximum tax increase per year during that term.

A meeting has been scheduled for Thursday, May 28th for all Boards and Commissions for further discussion. He will submit a further report to the Board at the June meeting.

12. Other Business (Including Chair and General Manager’s Comments)

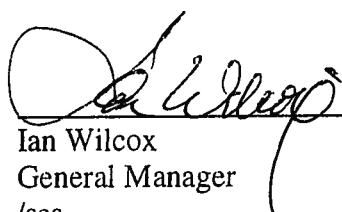
The General Manager advised the members the Minister of Environment Canada used the Watershed Conservation Centre’s boardroom last week to make a general funding announcement and at the took the opportunity to compliment the Authority on its new LEED building.

On May 5th the Chair, Vice-Chair and other Authority members and staff attended the Launch of the Back to the River Program.

On May 12th the Authority was invited to London City Council to accept an award presented by the Mayor as the City of London’s Featured Community Organization. It recognizes important contributions of non-profit organizations.

13. Adjournment

There being no further business the meeting was adjourned at 11:55 a.m. on a motion by T.Birtch.



Ian Wilcox
General Manager
/ses
Att.

J.McKelvie, Authority Chair

To: UTRCA Board of Directors
From: Ian Wilcox, General Manager

Date: May 13, 2015

Agenda #: 5(a)

Subject: Business Arising from the Minutes:
2014 Audit Review and Approval

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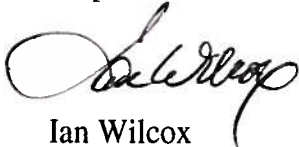
Recommendation: That the 2014 Financial Statements and 2014 Audit Findings Report be approved.

Discussion

Ian Jeffreys from KPMG presented the 2014 Financial Statements and Audit Findings Report at the Board's April Board meeting. Approval of both reports was deferred until the May meeting to allow members time to review the information and to forward questions. Our Auditor will attend the May meeting in the event of further discussion.

To date no questions have been forwarded to staff however we would encourage your review of both documents in anticipation of a motion for approval. Note that both reports were distributed at the April meeting, and are posted under 'Presentations' on the member's secure web site.

Prepared and Recommended by:



Ian Wilcox



The hand-planting crew with some of the new trees, which will form a buffer along the road.

Furtney Memorial Trees Planted at Fanshawe

Like many other property owners, the UTRCA has been battling Emerald Ash Borer (EAB) as this little green insect continues to devastate ash tree populations throughout southern Ontario. The Conservation Areas have all been hit hard, including the day use area in Fanshawe CA. A significant number of ash trees that had been planted there years ago started are showing the effects of EAB with the typical D-shaped exit holes, fallen branches and sucker growth along the trunk as the trees struggle to stay alive.

As part of the hazard tree/risk management program, Fanshawe staff have been cutting down ash trees in the day use area and moving the cut materials to natural areas for wildlife habitat. So far, over 100 infected trees have been removed and only a few remain to be cut. This intensive tree removal has left the day use area with many stumps and a significant portion of the tree canopy gone.

In April, staff from the Conservation Services Unit offered to plant Furtney Memorial trees in the Fanshawe day use area. On April 29, about 230 native trees were planted, which is roughly two trees planted for each ash tree cut down. The species include red maple, redbud, red oak, sugar maple, sycamore, trembling aspen, white birch and yellow birch. The trees are 1.5-2.5 metres tall.

The young trees have been planted in various locations throughout day use, including along the road from the Beach Pavilion toward the playground area, in front of the Beach Pavilion, and among the grassed parking runs between ash tree stumps and standing mature trees.

In time, the roadside trees will create a two-row buffer separating the road from the grassy area, replacing the low wooden railings currently in place. In the parking runs, the new trees will eventually help to restore the natural tree canopy enjoyed by our CA patrons.

Driving through the day use area now and seeing all the newly planted trees has truly been a breath of fresh air for the park. We can begin to put the sight of the old ash tree stumps behind us and look forward to the benefits these new trees will bring.

Contact: *Damian Schofield, Fanshawe CA Assistant Superintendent, or Karen Pugh, Resource Specialist*



These trees will create shade and wildlife habitat.

Harrington and Embro Dams to undergo Class Environmental Assessments

The UTRCA will be conducting Class Environmental Assessment studies to determine a course of action for Harrington Dam and Embro Dam in the Township of Zorra. In May/June 2015, field crews from Ecosystem Recovery Inc. and the UTRCA will be visiting both sites to collect data so that the studies can be carried out using up to date information.

While the UTRCA owns both structures, the Township of Zorra pays 100% of operating costs due to significant provincial funding cuts in 1995. The Class Environmental Assessments are being undertaken in cooperation with the Township, which is funding the municipal share of the projects.

A 'Notice of Intent' under the Conservation Ontario Class Environmental Assessment is expected to be posted in May to

mark the study commencement and to provide more information on the studies and next steps.

Harrington Dam is located in Harrington Conservation Area at 963656 Road 96, Lot 30, Conc. 2, and Embro Dam is located in Embro Conservation Area at 843970 Road 84, Lot 15, Conc. 4.

For more information, visit <http://thamesriver.on.ca/water-management/recreational-dams/classca-harrington-embro-dams/>
Contact: Rick Goldt, Supervisor, Water Control Structures



The blind inlet is a series of perforated plastic pipes surrounded by gravel and wrapped in filter cloth. The black pipes will provide access for water quality and quantity monitoring.

Inlets Monitoring Project

The UTRCA is working with the Ontario Ministry of Agriculture, Food and Rural Affairs and the Ausable Bayfield Conservation Authority to test the effectiveness of surface inlets used for erosion control on agricultural lands. Four types of inlets, including a water quality inlet (from Agri Drain Corporation), precision intake, Hickenbottom intake (with filter sock) and a blind inlet will be compared over the next two years for their sediment and nutrient trapping efficiency. ISCO portable samplers will be installed to take water quality samples during runoff events throughout the year, beginning this summer. A landowner in Thames Centre has agreed to allow the work to take place on their farm as part of a new conservation plan.

Contact: Brad Glasman, Coordinator, Conservation Services



Medway Creek is very wide and shallow in this area, with very little good quality aquatic habitat.

Medway Creek Restoration Project

World Wildlife Fund Canada (WWF Canada) and Loblaw Companies Limited are providing a grant to the UTRCA for a Medway Creek Restoration Project. The Medway watershed has been a busy area over the past few years with many different projects underway. This project will concentrate on a 1 km stretch of creek and former pasture just north of 12 Mile Road.

The landowner is excited by this opportunity. Work will begin in July with construction of spawning riffle and bank cover structures, as well as other in-stream improvements to create habitat for fish, amphibians, mussels and others aquatic life. In the fall, there will be native trees and shrubs planted to create buffers, and additional streamside bioengineering projects.

Contact: Brad Glasman, Coordinator, Conservation Services

Southern Ontario Butternut Archive Site Up and Growing

On April 23, the first grafted butternut trees were planted at the Southern Ontario Butternut Archive (SOBA) site located within Pittcock Conservation Area just south of Innerkip. Two other butternut archive sites have already been established in central and eastern Ontario. The goal of the archives is to protect the genetics of butternut that appear to be resistant to butternut canker. Butternut is classified as an endangered species under the Ontario Endangered Species Act (ESA 2007).

In December 2014, a 2.5 metre high wildlife fence was built to protect the 2 hectare SOBA site from deer browse damage. Many resources have gone into collecting, grafting and growing these trees, so care is needed to protect them.

Rose Fleguel, Chief Butternut Specialist with the Rideau Valley Conservation Authority, does the grafting at the Ferguson Forest Centre in Kemptville. The butternut scions are grafted onto black walnut root stock and are two years of age when planted out. Before grafting, each clone is DNA tested to ensure that it is a pure butternut. Butternut hybridizes with Japanese and Persian or English walnuts. It is now known that many of what we thought were pure butternut are actual hybrids.



Brenda Gallagher and the UTRCA hand planting crew plant the first grafted butternuts at the SOBA site.

This spring, 35 grafted butternuts representing eight clones were planted at the SOBA site. These clones were from butternut originating in central and eastern Ontario. Two of the clones were from healthy butternut being lost due to the expansion of Highway 407. Additional clones will be added to the site each year. Over time, these butternut will be monitored for resistance to butternut canker. Trees that become infected will be removed from the breeding pool. It is hoped that the site will become a seed orchard for butternut with resistance to butternut canker.

Contact: John Enright, Forester

Ecological Prescribed Fire

April 29 was a warm and sunny day, just perfect for a spring controlled burn of the Rea Meadow located outside the gates of the Fanshawe Pioneer Village. This meadow contains a mixture of meadow and tallgrass prairie species, and was planted in 2006 through the Communities for Nature Program. The sun-loving prairie tallgrasses and wildflowers are adapted to fire, and repeated fire is needed to prevent shrubs and trees from taking over.

The UTRCA Burn Team, which is comprised of staff with burn training, undertook the fire with Bill Mackie acting as Burn Boss. The London Fire Department sent a fire truck to act as back-up and hosed down everything within a few metres of the edge of the prairie to create a fire break. All safety protocols were followed.

A week earlier, the meadow was rolled and flattened to knock down the tall plants to reduce the height of the flames, and this worked perfectly. The burn took about two hours including set-up, burn and hose-down afterwards.

On May 6, a second burn was carried out on a small prairie meadow in Stoney Creek. Damp conditions and quick greening up of the plants meant the burn did not carry well, so this site will be burned again, perhaps in the fall, when conditions are more favourable.

Thanks go out to the Middlesex Stewardship Council for contributing funding for the burn.

Contact: Cathy Quinlan, Terrestrial Biologist



Burn Team members begin the prescribed burn next to the Fanshawe Pioneer Village (above) and monitor its progress (below).





Above: A crew from the London Fire Department was on hand to establish a fire break and monitor the burn.



The UTRCA Burn Team.

On the Agenda

The next UTRCA Board of Directors meeting will be May 26th, 2015. Approved board meeting minutes are posted at www.thamesriver.on.ca; click on "Publications."

- Orientation to Drinking Water Source Protection and Planning and Research Units
- Fanshawe Pioneer Village Report
- 2014 Flood Control Repair Projects - Status Report
- 2016 - 20 Year Flood Control Capital Repair Plan
- Cottage Agreement Negotiations
- Administration and Enforcement- Section 28
- Tender Award - Phase 2 Fanshawe Dam Gate Wheels Refurbishment

Contact: Susan Shivas, Executive Assistant



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To: UTRCA Board of Directors

From: Jeff Brick, Coordinator Hydrology and Regulatory Services

Date: May 6, 2015

Agenda #: 10(a)

Subject: For Approval:

Filename: ::ODMA\GRPWISE\UT_MAIN.
UTRCA_PO.FloodControl:569.1

- 1) 2014 Flood Control Capital Repair Projects
– Status Report
- 2) 2016 - 20 Year Flood Control Capital Repair
Plan.

Recommendations:

1. That the Board of Directors receive the 2014 Flood Control Capital Repair Projects Status Report (Attachment 1).
2. That Board of Directors approve the 2016–20 Year Flood Control Capital Repair Plan (Attachment 2).

Background:

Since 2008, the Board of Directors has been provided with information regarding the 20 Year Flood Control Capital Repair Plan for Water and Erosion Control Structures that the UTRCA manages. In May of 2014, the Board of Directors approved the 20 Year Flood Control Capital Plan for 2015. It is noted that the Flood Control Capital Plan is developed by UTRCA staff and approved by the Board of Directors for the following year to allow for the affected municipalities, in particular the City of London, to include the necessary local share in their capital budget planning process.

A list of 2015 projects to be completed was derived from the 20 Year Flood Control Capital Plan that was approved by the Board of Directors in May of 2014. The 2015 projects list was presented for approval at the February 2015 Board of Directors meeting. Staff used the approved project list as the basis for the annual submission of planned Capital Study and Repair Projects to the Ministry of Natural Resources for consideration for 50% funding under the Water and Erosion Control Infrastructure (WECI) program. WECI eligible projects may be related to dam safety management, studies to identify further repair needs, or projects to address life cycle replacements or refurbishment. The list of projects submitted for WECI approval may vary slightly from the approved 20 Year Plan list due to changing conditions or studies that have identified projects that require more urgent attention. Following the WECI approval process, the 20 Year Flood Control Capital Plan is updated to reflect projects completed, re-prioritize projects where new information has been obtained and new projects are added. The updated plan is then presented at the May Board of Directors meeting and this updated plan is included in this report.

It is noted that cost information provided in this report is in total project cost dollars (does not include partner funding).

1) 2014 Projects Status – For Receipt

The list of proposed projects that was approved by the Board of Directors in February of 2015 and thereafter has been updated to reflect current project status and it is included with this report as Attachment 1. This status report also provides final WECI program completed project claims for the MNR fiscal year 2014/2015. Some projects may carry over to following budget years if they continue or if it is uncertain what final claim costs may be for those projects that bridge the MNR fiscal year. For example, the report may reflect continuing projects as “Phases” or “Part 2.” Projects deferred, carry over projects completed, and projects continuing or underway are also included.

2) The 2015 - 20 Year Flood Control Capital Repair Plan – For Approval

The 20 Year Flood Control Capital Repair Plan has been updated to 2016. A summary of anticipated overall allocations is attached. Projections indicate \$80,000,000 in capital expenditures planned over 20 years. In recent years, a number of engineering studies have been commissioned to determine the proposed timing and estimated costs of projects. Specifically the 20 Year Plan cost estimates are improving in terms of accuracy, with preferred project years generally specified depending on engineering study recommendations for specific structures.

Deferring of replacement projects may be possible for limited periods based on updated favourable condition reports or through effective temporary repairs. Project funding planning may also influence non-critical projects timing. Projects are entered into the 20 Year Plan listing with the best information at the time and are reviewed annually, during budget reviews, and prior to WECI project submissions.

If there are any questions on this report please do not hesitate to contact Jeff Brick at Ext. 228 or Rick Goldt at Ext. 244.

Recommended by:

Jeff Brick, Coordinator
Hydrology and Regulatory Services

Prepared by:

Rick Goldt, Supervisor
Water Control Structures

Attachments:

1. 2014 Flood Control Capital Repair Projects – Status Report
2. 2016 – 20 Year Capital Repair Plan

Attachment 1

Status Report: 2014 Flood Control Capital Repair for UTRCA Board of Directors – May, 2015

*WECI (denotes MNR Water and Erosion Control Infrastructure Program)

Project Name	WECI* Final Submitted Budget (see Notes)	WECI (UTRCA) Proj. ID	2014 Project Status as of May 2015	2014 - 20 Year Plan Status as per May 2015	UTRCA 2014 WECI Claim (includes UTRCA Proj. Man. Costs)
London Earth Dykes Feasibility Study of Management Alternatives	2014-\$200,000	S.12.002 S.14.041	Underway: to 2014 - funding not received in 2012 - funding not applied for in 2013 - 2012 , 13 program was under MNR funding restraint - funded for 2014, work underway as of Nov 2014 - majority of work continuing in 2015, - funded 2015	-as per 2014Plan,	\$190,300 to date
West London Dyke Interim Repairs Phase 4	2014 -\$125,500	R.14.040	Completed: - inspections and construction contract - completed repairs in November 2014.	-as per 2014 Plan	\$115,270
West London Dykes Phases 3 – 9 Design	2014 -\$100,000	S.12.003 S.13.006 S.14.040	Underway: -reduced scope in 2013 to completion of 1) Subject Land Status Report requested by City, 2) undertaking a change to Master Repair Plan EA S.14.039 (Approach 2), and 3) updating of hydrology and hydraulics - separate 2014 funding received for EA completion - Phase 3-9 design started in Feb 2015. -funded 2015	-as per 2011 Plan, WECI eligible in 2013, project planning proceeding again in 2014.	2013 -\$15,000 (UTRCA Subject Land Status Report) 2014 – \$74,890 to date
West London Dyke Master Repair Plan EA	2014 - \$35,000	S.14.039	Underway: -additional efforts to complete the MRP EA with updated hydrology and hydraulic information and using the MEA Approach 2 methods, funded 2015	project adapted from draft MRP plan development through changes in EA approach	2014-\$19,920 to date
London Dykes River Gauges	2014 - \$40,000	S.14.034	Near Completion: -installation of 12 small river level loggers at dykes to complement Dyke borehole loggers and assist with flood calibration – final installations spring 2015.	not in 2014 Plan, developed through river monitoring planning with London late in 2013	2014- \$31,530
Fanshawe Dam Generator and Transformer Replacement Design	2014 - \$55,050	S.14.071	Ongoing: -generator option selected, to use WCC generator - generator connection and transformer installation design proceeding - final design, tender, and construction in 2015, funded 2015	as per 2014 Plan, &- transformer station review added in 2014	2014 - \$49,930 to date

Project Name	WECI* Final Submitted Budget (see Notes)	WECI (UTRCA) Proj. ID	2014 Project Status as of May 2015	2014 - 20 Year Plan Status as per May 2015	UTRCA 2014 WECI Claim (includes UTRCA Proj. Man. Costs)
Fanshawe Dam Reservoir Storage Capacity	2013 \$35,000 2014 Pt 2 \$27,000	S.13.017 S.14.022	Ongoing: -project tendered late 2013, partial claim for work able to be completed -2014 funded, final below water line survey in 2015, funded 2015	not in 2013 Plan inserted based on previous Wildwood work and climate change interest	2013 \$22,000 2014 \$13,950
Fanshawe Dam Gate Wheels Ph 1	2014 -\$130,000	R.14.069	Completed: -refurbish work completed in spring 2014 before Structure Painting Phase 2 started -Ph2 refurbishment funded 2015 and underway	as per 2014 Plan	\$136,860
Fanshawe Dam Painting Phase 2	2014 -\$590,000	R.14.070	Completed: - Phase 2 of 4 to 2017- painting of 50% of steel superstructure and gates -2015 Phase 3 tendered in 2014, funded 2015	as per 2013,14 Plans	\$575,330
Fanshawe Dam North Septic System Decommissioning	2014 - \$2,000	R.14.041	Completed: -not funded in previous years, funded in 2014	as per 2014 Plan	\$1,890
Orr Dam Roof Replacement	2014-\$8,000	R.12.005 R.13.012 R.14.015	Completed: - project necessary, completed initially in 2014 w/o funding, funded in Dec '14	as per 2012 Plan Not funded 2012,13	\$10,500
Orr Dam Stop Log Replacement	2014-\$85,000	R.13.007 R.14.039	Completed: - funding not received in 2013 - Design, fabrication, installation for Orr logs initially proceeded in 2013,14 w/o funding, - fabrication funded Dec '14. - installation to proceed in Oct '15, no additional funding requirement	as per 2013 Plan	\$98,620
Orr Dam PLC Pt 2	2014-\$15,000	S.13.007 S.14.016	Ongoing: to 2015 - Pt 1 work completed earlier in 2012 - Pt 2 work funded Jan 2015 – additional options implemented operations sounding and new option programming, no additional funding requirement	as per 2011 Plan	\$11,800

Project Name	WECI* Final Submitted Budget (see Notes)	WECI (UTRCA) Proj. ID	2014 Project Status as of May 2015	2014 - 20 Year Plan Status as per May 2015	UTRCA 2014 WECI Claim (includes UTRCA Proj. Man. Costs)
St Marys Floodwall Inspection	2014 – \$26,000	S.14.018	Completed: -report by BM Ross Assoc. repair recommendations brought into 2016 Capital Repair Plan - UTRCA project managed Mill Dam inspection for Town in conjunction Floodwall inspection	as per 2014 Plan	\$24,800
St Marys Floodwall Hydraulic Review	2014 - \$30,000	R.14.019	Ongoing: -field surveys & model development, calibration and flood level updating with revised hydrology - work in calibration stages – no additional funding requirement	Not in Plan, developed in early 2014 in response to St Mary bridge projects at the floodwall	2014-15 \$30,900
Wildwood Dam Streamgauge Structure Removal	2014-\$15,000	R.12.041 R.13.001 R.14.038	Completed: - gauge was previously moved downstream by Env. Can. - old gauge remained -funded in 2014	as per 2011 Plan, funded in 14	\$4,900
Pittock Control Building Design	2014 -\$43,000	R.14.036	Ongoing: -Preferred option selected design proceeding towards 2016 construction, 2015 funded	as per 2014 Plan	\$28,680 to date
Pittock <u>O</u> peration, <u>M</u> aintenance, <u>S</u> urveillance <u>M</u> anual	2014 - \$10,000	R.14.033	Completed: -OMS manual updated to include updated equipment, procedures, safety improvements, and monitoring requirements.	not in Plan, developed through operator concerns in late 2013	\$10,000
Pittock Low Flow Valve Actuator Overhaul	2014 - \$32,000	R.14.037	Completed: -repair identified in late 2013, funded	not in 2014 Plan	\$19,430
Electrical Condition Assessments (4 Dams)	2014 \$22,000 & \$ 8,000	R.14.001, R.14.014	Completed: -inspections completed with recommendations for future work at Wildwood / Pittock and Orr / Mitchell Dams as separately funded projects.	as per 20 Year Plan but advanced 3- 5 years as a result of related work	2014 \$19,890 & \$13,050

Project Name	WECI* Final Submitted Budget (see Notes)	WECI (UTRCA) Proj. ID	2014 Project Status as of May 2015	2014 - 20 Year Plan Status as per May 2015	UTRCA 2014 WECI Claim (includes UTRCA Proj. Man. Costs)
Harrington and Embro Dams EA	2014-\$35,000 (Harrington Jan '15)	S.12.012 S.13.005, S.13.009 S.14.021, S.14.023	Underway: - field studies underway -not previously funded, partial funding for Harrington as of Dec '14 approval – limited UTRCA support costs funded - Embro not funded -20% of project costs assigned to Embro Dam - extended funding not approved yet for 2015, next project in line for WECI surplus funding allocations	as per 2011 Plan, also not funded in 2012, 2013, funded late in 2014	2014 \$56,120 (Harrington)
Ingersoll Channel Capacity Survey	2014-\$40,000	S.12.013 S.13.004 S.14.020	Ongoing: -not funded - Project underway in 2014 w/o funding in house in small phases as resources permit- funding requests ongoing – funding application in 2015 – not funded	as per 2012 Plan, also not funded in 2013, 2014	-funds to effort allocated from operating levy

Notes:

- WECI project budgets are updated three times during the year through program reports to MNRF. These reports are provided to MNRF to ensure program funds can be fully allocated across CA projects by the MNRF fiscal year end.

Attachment 2

**UTRCA Board of Directors May 2015
2016 20 Year Flood Control Capital Repair Plan - Forecast Summary**

(update May 2015)

Large Capital Repairs		(additional capital funding requirements)	
Structure	Sum 10 Yrs	Sum 20 Yrs	
Totals	\$50,556,000	\$80,247,145	
Fanshawe Dam	\$4,680,000	\$11,220,000	
London Dykes	\$30,565,000	\$43,540,000	
London Erosion Control	\$1,195,000	\$3,525,000	
Springbank Dam	\$2,635,000	\$4,356,145	
Pittock Dam	\$3,034,000	\$5,014,000	
Wildwood Dam	\$2,725,000	\$4,000,000	
St Marys Floodwall & Ch	\$875,000	\$1,295,000	
Stratford Channel	\$205,000	\$335,000	
Ingersoll Channel	\$310,000	\$730,000	
Mitchell Dam & Ch	\$1,105,000	\$1,870,000	
Orr Dam	\$1,965,000	\$3,070,000	
Dorchester Mill Pond Dam	\$65,000	\$65,000	
Dorchester C A Dam	\$158,000	\$188,000	
Centreville Dam	\$302,000	\$302,000	
Shakespeare Dam	\$149,500	\$149,500	
Fullarton Dam	\$141,000	\$141,000	
Embro Dam	\$165,000	\$165,000	
Harrington Dam	\$213,000	\$213,000	
Wildwood Ducks Unlimited Dam	\$68,500	\$68,500	
Small Capital Repairs		(Operating funding supported)	
Structure	Sum 10 Yrs	Sum 20 Yrs	
Totals	\$412,400	\$691,400	
Fanshawe Dam	\$10,000	\$40,000	
London Dykes	\$75,000	\$110,000	
London Erosion Control	\$40,000	\$95,000	
Springbank Dam	\$65,000	\$80,000	
Pittock Dam	\$66,000	\$101,000	
Wildwood Dam	\$25,000	\$55,000	
St Marys Floodwall & Ch	\$0	\$0	
Stratford Channel	\$5,400	\$5,400	
Ingersoll Channel	\$7,000	\$12,000	
Mitchell Dam & Ch	\$16,000	\$46,000	
Orr Dam	\$18,000	\$22,000	
Dorchester Mill Pond Dam	\$0	\$0	
Dorchester C A Dam	\$18,000	\$18,000	
Centreville Dam	\$22,000	\$22,000	
Shakespeare Dam	\$0	\$0	
Fullarton Dam	\$0	\$0	
Embro Dam	\$0	\$0	
Harrington Dam	\$0	\$0	
Wildwood Ducks Unlimited Dam	\$0	\$0	

Notes:

- costs reflect total costs without partner funding
- small dams status '15, costs = total of continued maintenance Large & Small Capital + EA on future options, excludes specific removal or major rehabilitation

To: UTRCA Board of Directors
From: Ian Wilcox, General Manager
Jennifer Howley, Coordinator Conservation Areas
Date: May 5, 2015 **Agenda #:** 10(b)
Subject: Cottage Negotiation Request **Filename:** ::ODMAGRWISEUT_MAIN.UT
RCA_PO.CAs:1553.1

Recommendation:

That the Board of Directors approves staff entering into negotiations with both the Fanshawe and Wildwood Cottage Associations to create a new agreement and fee schedule that reflects the operation of the program and the requirements of the Residential Tenancy Act.

Background

The UTRCA Cottage Program was developed in the 1950s to provide more recreational opportunities to the people of Ontario. It was a time when outdoor recreation was in great demand and people were looking for a variety of experiences. The Cottage Program fit well with the other summer recreational opportunities being developed in the watershed, including camping, day use parks, boating and fishing. In 1953, the Fanshawe Cottage Program was introduced with the first cottage lot being built in 1954. In 1967, lots were surveyed for the Wildwood Cottage Program and there were 16 cottages built by 1968.

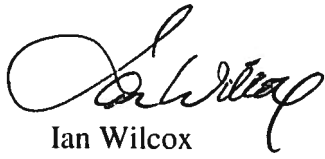
Today, Fanshawe Conservation Area has 56 cottages located on east side of the reservoir opposite to the campground. Wildwood Conservation Area has 24 cottages located on the north side of the reservoir. The settings are very different. The Wildwood cottages have the feel of a cottage setting with 100% waterfront views and access. The Fanshawe cottages have a more residential setting with different road systems, vistas and access points. (See maps attached).

The program has evolved over time through legislative changes, the changing needs of the cottagers, as well as our own operational adjustments. A relatively recent update of provincial legislation as well as a precedent setting ruling, is forcing a change to the UTRCA's administration of the cottage program. The existing license/ lease is no longer valid and a new rental agreement must be developed that conforms with the Residential Tenancies Act, municipal legislation and the Conservation Authorities Act.

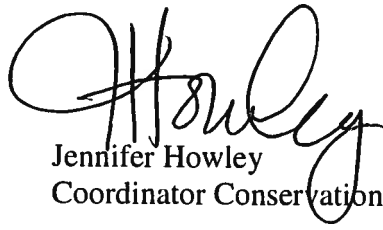
Staff have been meeting with representatives from both the Wildwood and Fanshawe Cottage Associations to discuss the future of the program including the impact of the Residential Tenancy Act. All parties agree it is necessary to revise the agreement and fee schedule to ensure that the interests and obligations of both the UTRCA and the cottagers are being adhered to and met. This is also an opportunity to review outstanding issues and requested changes to the program and incorporate those where possible into any new agreement.

At this time, staff are looking for Board of Directors approval to enter into negotiations with both Cottage Associations with the goal of ensuring compliance with current legislation as well as improving the existing program for the benefit of all involved.

Recommended and Prepared by:






Ian Wilcox
General Manager
Att.



Jennifer Howley
Coordinator Conservation Areas

Upper Thames River Conservation Authority

Legend

-  UTRCA Watershed (1:10K)
-  UTRCA Cottage
-  UTRCA Property (2013)



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Notes:
Fanshawe Conservation Area
Cottage Location

Created By: JH May 11, 2015



UPPER THAMES RIVER
CONSERVATION AUTHORITY

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Upper Thames River Conservation Authority

Legend

- UTRCA Watershed (1:10K)
- UTRCA Cottage
- UTRCA Property (2013)

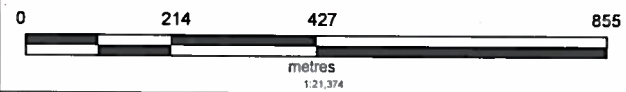


Wildwood Campground
and Day Use

Wildwood Cottages

Notes:
Wildwood Conservation Area
Cottage Location

Created By: JH May 11, 2015



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UPPER THAMES RIVER
CONSERVATION AUTHORITY

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To: Chair and Members of the UTRCA Board of Directors
From: Jeff Brick, Coordinator – Hydrology & Regulatory Services
Karen Winfield, Land Use Regulations Officer
Date: May 13, 2015 **Agenda #:** 10 (c)
Subject: Application #62-15 – Foxborough Developments **Filename:** File # 112509
Residential Subdivision, 21689 Fairview Road,
Thorndale, Municipality of Thames Centre

Recommendation:

That Permit Application #62-15 be approved with a permit validity period of 5 years from the date of issuance.

Report Purpose and Background Information:

When Conservation Authority Regulations were amended back in 2011 one of the pertinent revisions involved changes to Section 28 Permit timelines. These regulatory changes provided the CAs with the ability to extend the length of a permit for projects beyond the 24-month time frame previously allowed to a maximum time period of 5 years. While CA staff were delegated the ability to approve permits up to a 24-month time frame, permit length beyond 2-years still requires Board approval.

Application #62-15 requests UTRCA approval for a proposed residential subdivision and associated stormwater management facility which lies partly within an area regulated by the Conservation Authority. The area that is affected by Ontario Regulation 157/06 includes riverine flood and erosion hazard land associated with Wye Creek and the Elliott Municipal Drain. The attached UTRCA Regulation Limit mapping outlines the location of the subject property and the associated Regulation Limit. The applicants are seeking a permit with a validity date of 5-years which therefore must be approved by the Board.

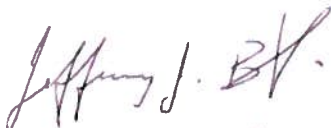
Site and Project Information:

The subject property is located south of Thorndale Road and west of Fairview Road in Thorndale in the Municipality of Thames Centre (former West Nissouri Township). A Section 28 (*Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*) permit under Ontario Regulation 157/06 is required to develop the area of the site that lies within the Regulation Limit. This application proposes to develop and service approximately 15.2 hectares of land to be known as the “Foxborough Subdivision” with 128 residential building lots for single detached dwellings. A stormwater management facility and associated servicing are also proposed for the site.

A number of technical submissions were reviewed through the *Planning Act* (Draft Plan of Subdivision 39T-TC1301 and Zoning By-Law Amendment Z16-2013) process in order to confirm development limits for the site. Our technical staff have reviewed the Stormwater Management Report, Hazard Delineation Report (which included flood modeling), Development Assessment Report (Environmental Impact Study), engineered site plans, grading plans and sediment and erosion control plans and have confirmed the development currently proposed is consistent with Board of Directors approved policy (contained within the UTRCA Environmental Planning Policy Manual (June 2006)).

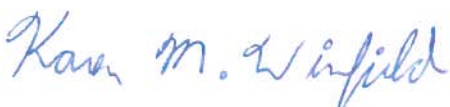
Given the complexity of earthworks at the site, the applicants have specifically requested a 5-year permit to accommodate their multi-year development plan and phasing timelines. Staff are recommending that the Board of Directors approve the permit with a five year validity.

Recommended by:



Jeff Brick, MCIP, RPP,
Coordinator, Hydrology and Regulatory Services
JB/KW/kw

Prepared by:



Karen Winfield
Land Use Regulations Officer

Attachment UTRCA Regulation Limit Mapping of Subject Property



Regulation Limit

Regulation under s.28 of the Conservation Authorities Act
 Development, interference with wetlands and alterations
 to shorelines and watercourses. O. Reg. 157/05, 95/04

Legend

- Road Labels (1:64K)**
- Road (1:64K)**
 - Freeway
 - Expressway / Highway
 - Arterial
 - Collector
 - Local Street
 - Ramp
- Assessment Parcel**
- Watercourse**
 - Open
 - Filled
- Middlesex NHS Woodland**
 - No Criteria Mat
 - 1+ Criteria Mat
- Unvaluated Wetland (UTRCA)**
- Flooding Hazard**
- Erosion Hazard**
- Regulation Limit**

The Regulation Limit depicted on this map schedule is a representation of O. Reg. 157/05 under O. Reg. 97/04. The Regulation Limit is a conservative estimation of the hazard lands within the UTRCA watershed. Depending on the specific characteristics of the hazard land and the land use proposed, the Regulation Limit may be subject to change.

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Notes:
 21689 Fairview Road (Part Lot 15, Concession 3), Municipality of Thames Centre (W. Nissouri)

Created By: KWS May 28, 2012

* Please note: Any reference to scale on this map is only appropriate when it is printed landscape on legal-sized (8 1/2" x 14") paper.



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 CONSERVATION AUTHORITY
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To: UTRCA Board of Directors

From: Ian Wilcox, General Manager

Date: May 13, 2015

Agenda #: 10 (d)

Subject: Board Meeting Conflict with Conservation
Authority Biennial Tour

Filename: ::ODMA\GRPWISE\UT_MAIN.UT
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511.1

Recommendation: 1) That the September 2015 UTRCA Board of Directors meeting be rescheduled to either Thursday, September 24, or Tuesday, September 29, to allow staff and interested Board members the opportunity to attend the Conservation Authority's Biennial Tour and further, 2) That Board Members interested in attending the four day Biennial Tour (Sept. 20-23) notify Susan Shivas by June 30 so that early registrations can be submitted.

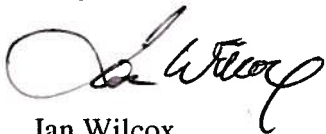
Background

Every two years a Conservation Authority hosts a Biennial Tour of its watershed with invitations directed at other Conservation Authority Staff and Board Members. The 2015 Biennial Tour is being jointly hosted by the Grand River Conservation Authority and the Long Point Region Conservation Authority and it will run from the evening of Sunday, September 20 until the morning of Wednesday, September 23. An overview of the Tour is attached.

Unfortunately, the Biennial Tour conflicts with the UTRCA's scheduled September Board meeting. It is therefore recommended that the Board consider rescheduling the September meeting to allow interested staff and Members the opportunity to attend the Biennial Tour. Alternate dates proposed include either Thursday, September 24, or Tuesday, September 29 with a normal 9:30 a.m. start time.

Assuming the September meeting can be rescheduled, interested Board Members are invited to join a small group of UTRCA Staff and attend the Biennial Tour. The full cost of the Tour is \$905 per person for registration, accommodation and meals, which will be covered through the Authority budget. Unfortunately, there seems to be no opportunity for partial attendance

Prepared and Recommended by:

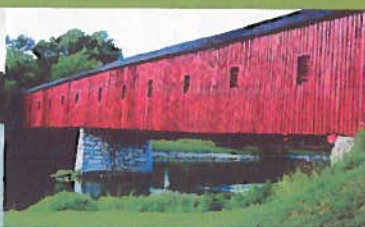


Ian Wilcox



REGISTER NOW!

2015 CONSERVATION AUTHORITIES BIENNIAL TOUR



SEPTEMBER
20 | 21 | 22 | 23
SUN | MON | TUE | WED

Working together:
It's in our nature

**Partnerships are the lifeblood of
Conservation Authorities.**

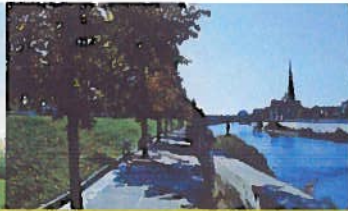
Long Point Region and Grand River Conservation Authorities invite you to see how a broad range of partnerships improve, enhance and protect the natural environment in their watersheds. This year, the tour is also open to representatives of conservation authority foundations.

The tour will take you through some of the most picturesque scenery in Southern Ontario, from the village of West Montrose – home of Ontario's only covered bridge – to the rare Carolinian forests and the Lake Erie shoreline. Tour thriving agri-businesses where restoration projects have revitalized natural areas. Visit a major flood control dam and enjoy a sunset dinner cruise on the Grand River.

REGISTRATION is open to July 31, 2015
See reverse for details.



Working together: It's in our nature



SEPTEMBER
20 | 21 | 22 | 23
SUN | MON | TUE | WED

2015 CONSERVATION AUTHORITIES BIENNIAL TOUR

REGISTRATION

Easy online booking
through Eventbrite at:

<https://ca-tour-2015.eventbrite.ca>
Password: CAtour2015

PRICE – \$725

DEADLINE – July 31

PAYMENT – Use your credit
card on Eventbrite or send a
cheque payable to the Grand
River Conservation Authority by
Aug. 15

HOTEL

You are responsible for
booking your own room at
the Best Western Plus Brant
Park Inn, 19 Holiday Dr.,
Brantford.

PRICE – All rooms – single and
double – \$114.99/night (+HST)

DEADLINE – July 31

TO BOOK – Call 1-877-
341-1234 and ask for "Grand
River Conservation" or quote
Group Number 107782

CONTACT US

If you have questions,
contact us at:
Tour2015@grandriver.ca

ITINERARY

DAY 1 - Sunday, Sept. 20

- Register for the conference and check in at the Best Western Plus Brant Park Inn, 19 Holiday Dr., Brantford
- Enjoy a buffet dinner in the Alexander Graham Bell Room
- **Keynote Address:** Chief Ava Hill, Six Nations Elected Council



DAY 2 - Monday, Sept. 21

Board the bus at 8:30 a.m. and spend a day travelling through the central Grand River watershed.

- **Forest in the City** – A community effort to develop a new forest in an industrial area in Brantford
- **The Living Levee** – Dikes protecting Cambridge (Galt) are also a major municipal riverfront park
- **Snyder's Flats** – Former gravel pits have been revitalized as a popular, multi-faceted natural area
- **Lunch** – Enjoy a meal at the Stone Crock and see downtown St. Jacobs in the heart of Mennonite Country
- **Rural Water Quality Program** – Learn about efforts to protect water on the farm
- **West Montrose Covered Bridge** – An iconic landmark, and also the site of a GRCA Rivercam
- **Guelph Lake Park** – See Guelph Dam and the site of a new nature centre and pollinator garden
- **Grand River Dinner Cruise** – A sunset cruise on the Grand near Caledonia and the Six Nations Territory
- Return to the Brantford Best Western

DAY 3 - Tuesday, Sept. 22

Board the bus at 8:30 a.m. and tour the Long Point Region watershed.

- **Whistling Gardens** – A one-time cornfield near Wilsonville has been transformed into one of the largest public collections of conifers in the world with over 2,500 species
- **Bonnieheath Estate Lavender and Winery** – More than a dozen naturalization projects have taken place at this ecological agri-tourism destination near Waterford
- **Lunch** – Enjoy lunch in the outdoor pavilion at Woodside Green Golf Club near Simcoe with views of the course and Carolinian forest
- **South Walsingham Forest** – A rich Carolinian forest featuring more than 570 tree and plant species, and 100 breeding bird, 30 mammal and 26 reptile and amphibian species
- **Lee Brown Waterfowl Management Area** – More than 800 acres of Provincially Significant Wetland near Port Rowan, part of the Long Point Marsh System
- **Port Rowan Wetland Naturalization Project** – Old municipal sewage lagoons have been transformed into a functioning wetland.
- **Dinner** – Dine at the famous Erie Beach Hotel in picturesque Port Dover
- Return to the Brantford Best Western

DAY 4 - Wednesday, Sept. 23

Wrap up the tour at the Brantford Best Western with a breakfast buffet, guest speaker (TBD) and farewell remarks.



To: Chair and Members of the UTRCA Board of Directors
From: Jeff Brick, Coordinator – Hydrology & Regulatory Services
Date: May 13, 2015 **Agenda #:** 11 (a)
Subject: Administration and Enforcement – Sect. 28 Status Report – **Filename:** Document
Development, Interference of Wetlands and Alteration to **ENVP 2415**
Shorelines and Watercourses Regulation

This report is provided to the Board as a summary of staff activity related to the Conservation Authority's *Development, Interference of Wetlands and Alterations to Shorelines and Watercourses Regulation* (Ont. Reg. 157/06 made pursuant to Section 28 of the Conservation Authorities Act). The summary covers the period from April 14, 2015 to May 12, 2015.

Application #69/13 (Extension/Renewal)

City of Stratford

Matilda Street – City of Stratford

- requested extension/renewal for permit originally issued July 2013.
- proposed reconstruction of a portion of Matilda Street including watermain reconstruction and construction of a storm sewer outlet to the Roadhouse Municipal Drain.
- plans prepared by the City of Stratford Engineering Department.
- staff approved and permit extension issued May 8, 2015.

Application #71/14

City of London

2426 Wickerson Road – City of London

- approval requested for construction of stormwater management facility Wickerson SWM S-B
- engineering drawings prepared by AECOM
- project delayed pending finalization of property acquisition
- staff approved and permit issued April 27/15

Application #37/15

Union Gas Limited

Jacqueline Street – City of London

- NPS 10" pipeline replacement along section of street overlooking S. Thames River valley
- staff approved and permit issued April 30, 2015

Application #49/15

Global Investments Inc.

1647 Fanshawe Park Road East – City of London

- subdivision development adjacent to wetland area of interference
- plans prepared by Whitney Engineering Inc.
- staff approved and permit issued April 21, 2015

Application #50/15

Church of God

155 Wharncliffe Road North – City of London

- permit required for installation of wheelchair ramp
- concrete ramp and railway system designed by Santarelli Engineering Services
- staff approved and permit issued April 14, 2015

Application #51/15

Township of Perth South

Lawton Drain

- proposed spot cleanouts of 2780 metres of a Class C drain
- UTRCA permit, SCR for drain spot cleanouts through a wetland and signed notification form issued April 16, 2015

Application #52/15

Ivy Homes Ltd.

163 Wharncliffe Road North – City of London

- approval required for proposed house addition and interior renovations
- structural design drawings prepared by D. C. Buck, P. Eng.
- staff approved and permit issued April 16, 2015

Application #53/15

Bolt Signs

25 Oxford Street West – City of London

- permit requested for installation of large sign for commercial plaza in regulated area
- staff approved and permit issued April 21, 2015

Application #54/15

Gordon Hole

21 Meadowbrook Lane – Municipality of Thames Centre

- proposed septic system removal, installation of inground pool, construction of shed.
- plans prepared by G. Hole in accordance with riverine setbacks and mitigation measures agreed to between Mr. Hole and UTRCA staff.
- staff approved and permit issued April 20, 2015.

Application #55/15

City of London

3155 Meadowgate Blvd. – City of London

- application for installation of a spray pad and field house at city park
- plans prepared by Development Engineering London Limited
- staff approved and permit issued April 27, 2015

Application #57/15

Andrew Hines

3 Lexington Avenue – City of London

- permit required for construction of house addition in West London Candidate SPA
- engineering drawings prepared by QUB Studios
- staff approved and permit issued May 1, 2015

Application #58/15

City of London

McAlpine Avenue and Springbank Drive – City of London

- proposed construction of canoe launch and trails adjacent to East Pond in Coves ESA
- projects in accordance with approved Conservation Master Plan
- staff approved and permit issued April 30, 2015

Application #59/15

Ashley Winder

32 Mayfair Drive – City of London

- proposal to construct house addition and detached garage in flood fringe of North Thames River
- plans prepared by Dakota Designs, with floodproofing/structural details by A. Strik, P. Eng.
- staff approved and permit issued May 8, 2015

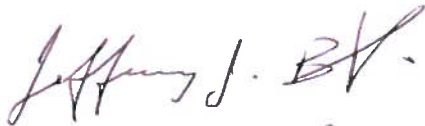
Application #60/15

Enbridge Pipelines Inc.

Lot 17, Concession 12 – Municipality of Middlesex Centre

- proposed pipeline integrity dig adjacent Medway Creek.
- plans prepared by Dillon Consulting Ltd.
- staff approved and permit issued May 8, 2015.

Reviewed by:



Jeff Brick, Coordinator
Hydrology & Regulatory Services

Prepared by:



Karen Winfield
Land Use Regulations Officer



Mark Snowsell
Land Use Regulations Officer



Cari Ramsey
Env. Regulations Technician

To: UTRCA Board of Directors

From: Jeff Brick

Date: May 6, 2015

Agenda #: 11 (b)

Subject: Tender Award – For Information
Ph 2 Fanshawe Dam Gate Wheels
Refurbishment

Filename: ::ODMA\GRPWIS\UT_MAIN
.UTRCA_PO.FloodControl:570
.1

Report Purpose:

Purchasing policy requires staff to inform the Board of tenders if the lowest tender is accepted.

Background:

In 2012 the Dielco Company undertook a test refurbishment of two gate wheels and two guide wheels. Gate wheel maintenance and monitoring over the years found that the lowest rollers were seizing due to water exposure. Engineered specifications were developed and further budget estimates developed from the tests. The experience with the test project was translated into specifications for refurbishment of gate wheels and guide rollers in 2013 and the project was successful. For 2015 the remaining gate wheels (1/2) and guide rollers are to be refurbished similar to the Phase 1 project. Lower wheels will be refurbished with stainless steel axles and new bushings with greater clearances. Upper wheels with exposure less often to water will be disassembled cleaned and axle bearing clearances improved.

This project was included on the 2015 Board of Directors approved list (Mar 2015) of Water and Erosion Control Infrastructure (WECI) projects. The Phase 2 project is important to start as the work must be completed before Phase 2 structure painting is to begin in July, 2015. WECI Program funding is in place for 2015.

Report on the RFQ Process:

Four contractors were contacted based on prior work, experience and knowledge of service. Two contractors responded with bids as follows:

Integrated Machinery Services – Stratford	\$109,500.00 + HST
Dielco Industrial Contractors Ltd. – London	\$126,420.00 +HST

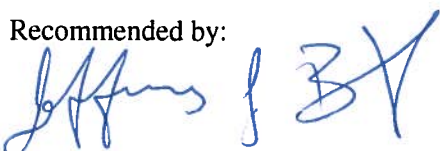
The lowest bid from Integrated Mechanical Services Inc. (IMS) of Stratford was accepted at \$109,500.00 + HST. IMS Completed the Ph1 work satisfactorily in 2013 and their 2015 bid is approximately 5% less. The work is underway and expected to be completed before the end of June, 2015.

Project Budget:

The WECI project budget is \$130,000 which includes UTRCA project management and mechanical assistance costs.

Please contact staff if there are any questions.

Recommended by:



Jeff Brick, Coordinator
Hydrology and Regulatory Services

Prepared by:



Rick Goldt, Supervisor
Water Control Structures

June 16, 2015

To: Head and Members of Council
From: Scott Wilson, Interim Secretary-Treasurer, AMO & CAO, County of Wellington

Please be advised that in accordance with the Association's governing by-law, this is a call for nominations for the position of Secretary-Treasurer for the remainder of the 2014 – 2016 AMO Board of Directors term, i.e. August 2015 to August 2016. This circumstance has come about due to a resignation, and as Interim Secretary Treasurer, I am ineligible for the position.

Attached please find:

- *An estimate of the annual time commitment required to serve on the AMO Board of Directors and the AMO Executive Committee; and*
- *Nomination Form*

Qualifications:

a) Every Director shall:

- be an individual of eighteen (18) or more years of age;
- be an elected official of a Member Municipality or an employee of a Member Municipality of the Corporation;
- not be an undischarged bankrupt; and
- not be declared incapable.

b) The position of Secretary-Treasurer is to be filled by an employee of a Member Municipality and also meet the qualifications of 3.3 a).

c) Qualified individuals must obtain a Council resolution of support. A member municipality can only have one representative on the Board unless another representative is on the board as an appointed official.¹

Process:

A completed Nomination Form and Council resolution must be received no later than 4:00 p.m. Friday, July 31, 2015. Nominations will not be accepted beyond that date. AMO's Chief Returning Officer, Peter Fay, will certify the nomination. Please email the Nomination form to AMO amoelections@amo.on.ca or fax to 416-971-6191.

All candidates will be contacted to confirm receipt of their nominations and at that time will receive further information on the election process. The election will be held on Monday, August 17, 2015 at the AMO Annual Conference in Niagara Falls.

¹ *Excerpt from AMO Bylaw No. 2, Section 3.4 (e):* No Member Municipality may be represented on the Board by more than one Director elected to the Board (either a municipal elected official or a municipal employee) except in the case where the Director is an appointed Director as set out in Section 3.4 b) ii), or the City of Toronto (Section 3.4 c)

The following is an estimate of time the Secretary-Treasurer can normally expect to devote for service on the AMO Board of Directors and Executive Committee.

Executive Meetings	10 days
Memorandum of Understanding Meetings	10 days
Board Meetings	6 days
AMO Conference	3 days
Other Commitments (task forces, other meetings)	up to 6 days depending on interest

Board Meetings:

Board meetings are normally held on the fourth Friday in September, November, January, March and June and on the Saturday and sometimes the Sunday prior to the AMO Annual Conference in August. In addition to the Board meetings, Board members may also serve on AMO Task Forces.

Executive Meetings:

Executive meetings are held on the Thursday before a scheduled Board meeting and on the fourth Friday of the month when there is no Board meeting. Memorandum of Understanding (MOU) meetings are specifically scheduled and are generally monthly.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, lruder@amo.on.ca

- It is the responsibility of the person nominated to file a complete and accurate Nomination Form.
- Nominations will be accepted no later than **4:00 PM Friday, July 31, 2015**
- Resolution of support from nominee's municipality **must** be attached.

Send completed forms to:
Pat Vanini, Executive Director
Association of Municipalities of Ontario,
200 University Avenue, Suite 801
Toronto, ON M5H 3C6
FAX to: 416-971-6191

For the Office of Secretary-Treasurer: Nominee's Name as it is to appear on the ballot		
Nominee's Municipality		
Is Municipality currently a paid member of AMO? Yes / No		
Nominee's Municipal Title		
Nominee's Preferred Contact Information		
Address		
Town/City	Postal Code	
Business Telephone:		Mobile:
Fax		Email

Council Resolution confirming Caucus and Council support for the nomination is ATTACHED.

CONSENT OF NOMINEE AND STATEMENT OF QUALIFICATION

<p>I _____ the Nominee mentioned in this Nomination Form do hereby consent to such nomination and declare that I am qualified to be elected as per AMO Bylaw No. 2, Section 3.3 (a) & (b) and to hold the office for which I am nominated.</p> <p>Dated: _____ Signature: _____</p> <p align="right"><i>Signature of Nominee</i></p>	
--	--

CERTIFICATE OF AMO'S CHIEF RETURNING OFFICER

<p>Date Nomination Form Received at AMO offices: _____</p> <p>I, the Chief Returning Officer, appointed by the Association of Municipalities of Ontario, to officiate over these elections, do hereby certify that I have examined the Nomination form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.</p> <p>Dated: _____ Signature: _____</p> <p align="right"><i>Chief Returning Officer</i></p>	
--	--

Ministry of
Transportation

Office of the Minister

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau du ministre

Édifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416-327-9200
www.ontario.ca/transports



Mayor's Office

M2015-2414

June 10, 2015

JUN 12 2015

RECEIVED

His Worship Ted Comiskey
Mayor
Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll ON N5C 2V5

Dear Mayor Comiskey:

It is my pleasure to take this opportunity to share news affecting off-road vehicle (ORV) use in Ontario.

I recognize that a number of Ontarians enjoy the use of their ORVs as well as the economic and tourism benefits and increased mobility associated with on-road use of ORVs. As such, I am committed to a collaborative approach in our development of policy. This collaborative approach included successful in-person consultations in January 2015, with the participation of 30 different stakeholder groups representing enforcement, municipalities, public health, ORV industry members, agricultural groups and trail organizations.

Following that consultation, my ministry continued their engagement efforts by posting proposals to both the government's Regulatory and Environmental Registries for 45 days in order to seek additional feedback from the public. The period for public feedback ended on April 13, 2015, and we received almost 1,800 submissions.

I am pleased to announce, as a result of these efforts, that existing on-road access rules for "single-rider" ATVs will be extended to additional ORV types which meet specified voluntary off-highway industry standards. These changes will take effect on July 1, 2015, and will allow two-up all-terrain vehicles (ATVs), side-by-side ATVs and utility terrain vehicles (UTVs) on permitted provincial highways and municipal roads where bylaws permit their use.

Notably, there are no changes to the ORV municipal bylaw authority provided in the *Highway Traffic Act* (HTA). However, municipalities are encouraged to review existing bylaws to ensure they apply to these new ORV types. Additionally, these new ORV types require some safety rules unique to their configurations that do not currently apply to "single-rider" ATVs (e.g.; seat belt requirements, helmets and minimum age for passengers, etc.). While existing *Highway Traffic Act* offences will immediately apply, the focus of the next three months will be to educate the public about Ontario's road rules for these new ORV types and their additional safety requirements.

I assure you that my ministry recognizes the importance of a vibrant, sustainable and safe power sports sector in Ontario, and we support providing Ontarians with options to safely explore our vast province. To this end, I have asked ministry staff to continue to engage stakeholders and community partners in discussions, including the topic of extending on-road access to additional types of ORVs such as UTVs, to ensure Ontario remains amongst the top jurisdictions in road safety.

I thank you for your support and input on this initiative. My ministry looks forward to continue working with our municipal partners, as well as with enforcement, ORV and trail organizations, and interested road safety partners in communicating these changes during the public education period.

Sincerely,



Steven Del Duca
Minister



Alexandra Hospital Ingersoll



Tillsonburg District Memorial Hospital

Mayor & CAO Information Session – June 18, 2015

Financial Update

- Thanks to strategic budget-balancing initiatives, both AHI and TDMH have ended their 2014-2015 financial years with surpluses: AHI - \$608,307, TDMH - \$919,944
- Boards approved 2015-2016 budgets with surpluses: AHI - \$6,000, TDMH - \$36,000
- Achieving a balanced budget continues to be a challenge, with yearly 3% inflation pressures outweighing funding. AHI and TDMH Boards have established a Joint Board Revenue Generating Task Team to explore revenue-generating initiatives.

AHI Boiler Update

- Existing boilers were installed in 1980 (expected lifespan of 15-20 years)
- Will replace two existing boiler with three new efficient boilers
- Boiler Replacement Cost - Approx. \$1.5 million
- Majority of funding to be received through "Hospital Infrastructure Renewal Fund", over 3 years
- Projected lower operational costs
- On-site installation – June to September, 2015

TDMH Brick Work Update

- Brick replacement and mortar repointing on North Wing for public safety and maintenance of building integrity
- Project costs – Approx. \$585,000
- Funding to be received through "Hospital Infrastructure Renewal Fund", over 3 years

AHI Outpatient Clinic Space

- All Ambulatory Clinics now located on First Floor, for easier access by patients
- Ambulatory Clinics will include – Cardiac Rehabilitation, Diabetes Education, Diabetes Foot Care Clinic, Dietician Clinic, Gastroenterology Clinic (Consults), Gynecology Clinic, Mental Health Clinic, Pain Clinic, Respiratory Clinic, Wound Care Clinic
- Operating Room Clinics will remain on Third Floor – Cataract Clinic, Gastroenterology Clinic (Procedures), Minor Surgery Clinic

AHI Accreditation

- Accreditation Canada will come to AHI in September, 2015
- Team members will share information about our exceptional Patient Safety and Continuous Quality Improvements

Campus of Care Models

- Each hospital has been established as a Campus of Care, where a range of health care service providers are located at one site for one-stop health care access. Benefits include a more patient-centred continuum of care and simpler navigation of the healthcare system.

Your understanding and support of the changing face of healthcare in our communities is critical to our ongoing success.



New Tecumseth
Alliston · Beeton · Tottenham

CLERKS/ADMINISTRATION DEPARTMENT

Administration Centre

10 Wellington St. E.

Alliston, Ontario

Web Address: www.newtecumseth.ca

Email: cmaher@newtecumseth.ca

Phone: (705) 435-3900

or (905) 729-0057

Fax: (705) 435-2873

June 26, 2015

The Honourable Premier Wynne
Legislative Building
Queens Park
Toronto, ON
M7A 1A1

Dear Premier Wynne:

RE: MOTION – ELECTRICITY RATES

This is to advise that at the Council meeting held on Monday, June 22, 2015, that a motion to endorse the resolution of North Stormont was ratified (as attached), and staff were directed to forward a letter in support of Council's position to the Premier, the Ministers of Finance, Economic Development, Tourism, Energy, Agriculture and Rural Affairs, all Ontario Municipal and Regional Councils, and MPP Jim Wilson.

Thank you for your attention to this matter.

Sincerely,



Cindy Anne Maher, CMO

Clerk/Director of Administration Services

Copy: Premier Kathleen Wynne
Minister of Finance Charles Sousa
Minister of Energy Bob Chiarelli
Minister of Economic Development, Employment and Infrastructure Brad Duguid
Minister of Tourism, Culture and Sport Michael Coteau
Minister of Agriculture, Food and Rural Affairs Jeff Leal
MPP Jim Wilson
All Municipal Councils
All Regional Councils

**Electricity Rates
Adopted by Town of New Tecumseth Council
June 22, 2015**

2015-175

Moved by Councillor Jebb
Seconded by Councillor Whiteside

BE IT RESOLVED THAT the verbal report of Councillor Jebb be received;

AND FURTHER THAT the following resolution, as introduced by Councillor Jebb be adopted;

WHEREAS the cost of electricity for Ontario manufacturers averages 10 cents a kWh and is less than 7.5 cents in the USA and under 7 cents a kWh in New York, Illinois, Ohio, North Carolina, South Carolina and Indiana, and under 6 cents a kWh in Quebec, Manitoba and British Columbia;

AND WHEREAS the cost of electricity for farms averages 18 cents a kWh in Ontario and less than half that in Quebec, Manitoba, and Ohio and many competing US states;

AND WHEREAS the high cost of power contributes to low investment in Ontario manufacturing, increased unemployment, reduced home markets for Ontario farm products and difficulties for young people starting and sustaining their working lives;

THEREFORE BE IT RESOLVED THAT the Town of New Tecumseth endorse the resolution of North Stormont and ask the Government of Ontario to examine the proposal for Farm and Industrial Electricity Rates made by the Canadian Cement Association, Ontario Federation of Agriculture, Ontario Construction Secretariat, Canadian Foundry Association, Canadian Plastics Industry Association, Quinte West Manufacturers' Association and Northumberland Manufacturers' Association and enact that proposal, or a reasonable modification of it, with a view to returning competitive electricity rates to Ontario farms, industry and all hydro users, to renew a key part of the foundations for business and employment opportunity in Ontario;

AND FURTHER THAT this resolution be circulated to all municipal and regional councils in Ontario requesting that they endorse and support this resolution and communicate their support to the Premier, and her Ministers of Finance, Economic Development and Tourism, Energy, Agriculture and Rural Affairs and MPP Jim Wilson.

CARRIED



Ontario
LEGISLATIVE ASSEMBLY

ERNIE HARDEMAN, M.P.P.
Oxford

Queen's Park Office:
Room 413, Legislative Bldg.
Toronto, Ontario
M7A 1A8

Tel. (416) 325-1239
Fax (416) 325-1259

Constituency Office:
12 Perry Street
Woodstock, Ontario
N4S 3C2

Tel. (519) 537-5222
Fax (519) 537-3577

June 12, 2015

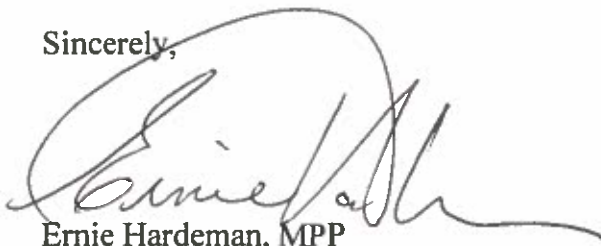
Mayor Ted Comiskey
Town Hall 2nd floor
130 Oxford Street
Ingersoll, ON N5C 2V5


Dear Mayor Comiskey,

On May 11, 2015 I had the opportunity to recognize the great work of the Town of Ingersoll, the Playright committee, TVO and the many volunteers during a statement in the Ontario Legislature celebrating Ingersoll's new cheese-themed playground. Enclosed please find a copy of the hansard containing statement.

I want to commend everyone for their work to provide this great space for our children to play while celebrating our proud history. I hope that it will provide lots of enjoyment in the years ahead.

Sincerely,



Ernie Hardeman, MPP
Oxford

Mayor's Office

JUL 03 2015

RECEIVED



No. 82

N° 82

ISSN 1180-2987

**Legislative Assembly
of Ontario**

First Session, 41st Parliament

**Assemblée législative
de l'Ontario**

Première session, 41^e législature

**Official Report
of Debates
(Hansard)**

**Journal
des débats
(Hansard)**

Monday 11 May 2015

Lundi 11 mai 2015

Speaker
Honourable Dave Levac

Président
L'honorable Dave Levac

Clerk
Deborah Deller

Greffière
Deborah Deller

weeks ago, the Science Hill Drifters would receive the exciting news that they had officially set the new world record. They managed to organize a remarkable 847 snowmobiles. That's quite an accomplishment for a 26-member club.

I would like to congratulate the Science Hill Drifters, including the event organizer, Dwayne Lawrence. I know that this took a lot of work to organize and even more time and energy to submit the evidence to be eligible for the record title.

I would also like to recognize everyone who took part in the parade. People came from all over to support the Drifters and be part of this event. Again, congratulations to the new Guinness world record holders.

EDUCATION FUNDING

Mrs. Lisa Gretzky: A government of Ontario progress report from 2011 reads as follows: "In 2003, classrooms were crowded, schools were crumbling and teacher unrest was hurting our children and grandchildren. Our students lost too many teaching days to strikes and unrest, and that chaos drew too much attention away from their learning. Private school enrolment was on the rise as parents lost confidence in our publicly funded schools."

That statement was from a government that touted itself as the self-proclaimed champion of smaller class sizes. It was a government that promised not to cut funding for education and limit classroom supports that Ontario families want and their children deserve.

Today, this is a Liberal government that slashes funding for special education, forces the closure of our good neighbourhood schools and makes across-the-board cuts to education. It's a government that flip-flops on its class size commitments and thinks it knows better than the professionals who educate our children.

Speaker, I don't like to speculate what the future will bring, but I took the liberty of writing a future progress report. It reads as follows. "In 2015, classrooms were crowded. Good neighbourhood schools were being shut down and labour unrest was hurting our children and grandchildren. Our students lost too many teaching days, and Liberal cuts to education were throwing our schools into chaos. While parents were losing confidence in our publicly funded education system, they knew that the New Democrats were standing up for Ontario families and holding this government to account!"

PYTHONS' PIT

Ms. Eleanor McMahon: I rise today to tell you about an exciting and inspiring event held recently in my riding. On May 4, I attended the third annual Pythons' Pit event. Presented by sponsors MNP and RBC Royal Bank, Pythons' Pit provides a forum for creative entrepreneurial residents and students of Halton to pitch new products or business ideas to a panel of investors and business moguls, or "pythons," from the local community.

This local spinoff of the Dragons' Den is similar in many ways to the hit TV show, but differs in that contestants receive months of mentorship and invaluable access to business professionals.

Pythons' Pit is a collaboration of all the Rotary clubs across the Halton region, with tremendous support from the community and local businesses as well.

Mentorship defines Pythons' Pit. All through the process, mentors are made available to help participants hone their business skills, including developing their value proposition and refining their pitch. Contestants enter the "pit" in two categories: the open category for entrepreneurs, with a pot of \$20,000, and the high school category, where young entrepreneurs pitch for a cash pool of \$5,000.

On the night of the event, the high school contestants pitched their ideas to the "pythons" live on stage at the Burlington Performing Arts Centre. The winners were four senior students from Nelson High School who engineered a mobile application that will facilitate a more organized and systematic "coffee run" experience.

I want to congratulate Fareen Samji and Tom McLeod, the chairs and community business leaders who led a great team of volunteers, for not only a great event but for contributing to what I'm sure is a life-changing experience for these awesome entrepreneurs.

INGERSOLL PLAYGROUND

Mr. Ernie Hardeman: I'm pleased to rise to recognize everyone who has contributed to a new cheese-themed playground in the town of Ingersoll. This playground was built as part of the popular TVOKids series Giver, which teaches kids about citizen engagement by providing them with opportunities to see how their good intentions, combined with hard work, can benefit an entire community.

Everyone can tune in to TVO at 6:30 tonight or at the screening party hosted at the Fusion Youth Centre in Ingersoll and watch how Ingersoll's cheese-themed playground came to life.

The playground is the result of the hard work of six kids from Ingersoll and more than 120 volunteers who helped them. This is truly a community project, with contributions from the town of Ingersoll Playright committee; Sinking Ship Entertainment; Amico Infrastructures Inc., which contributed excavating services, and Allen Lumber, donating all the wood. It celebrates our proud cheese and dairy industry history in Ingersoll.

1310

I want to thank TVO for choosing Ingersoll. To date, the Giver series and dedicated volunteers have constructed 33 new playgrounds throughout Ontario that will provide a legacy of new community facilities for generations to enjoy.

I want to commend everyone who was involved in creating this great playground for children in Ingersoll. And I hope everyone will take the time to tune in to TVO tonight and join TVOKids community volunteers, the

Ontario Parks Association and Sinking Ship Entertainment to celebrate the construction at the special screening event.

GASOLINE PRICES

Mr. Wayne Gates: Mr. Speaker, thank you for allowing me to speak today.

I'm happy to say we had the Premier from Quebec here, who gave an excellent speech today. I'm happy he was here so I can illustrate a point. The Premier of Quebec's province is one of five provinces in this country that currently regulates gas prices in some way. Though they all do it differently, there are regulations in place which help to stabilize the market and, in some cases, protect the consumer against unnecessarily high gasoline prices.

In my riding in Niagara this weekend, gas prices rose 14 cents a litre without any large change in the price of oil—that's around a 56-cents-a-gallon increase. Oil prices since the start of this year have not increased substantially. We enjoyed paying 85 cents a litre then, yet gasoline prices have steadily climbed since then and now we're paying \$1.13—an increase of over 30%. People are having a hard time covering these bills. Everywhere they look in Ontario—gasoline, hydro, food prices—everything is rising.

This government needs to take a serious look into the price of gasoline. If other provinces have turned to regulating their gas markets, why wouldn't we at least talk about it? If oil prices are dropping, then we may have an opportunity to make sure that people can drive to work for less and have a few extra bucks in their pocket to spend in their communities.

HELEN HENDERSON

Mrs. Marie-France Lalonde: It is with great honour that I rise in the House today to pay tribute to a trail-blazer who raised public awareness for people with disabilities, Helen Henderson.

As members of this House are aware, Helen Henderson, former Toronto Star life section editor and disabilities columnist passed away on Saturday, April 11. Henderson began her career at the Star as a business reporter in the 1970s. While beginning her journalism career, she was diagnosed with multiple sclerosis, which led her to pitch to the Star a disabilities column focusing on information and advocacy. Reflecting on her career, she was able to connect with the grassroots issues and put them into the mainstream, shining a much-needed light on disability issues.

After retiring from the Star, she served as the chair of the Centre for Independent Living in Toronto, an organization that provides people with disabilities education to gain independent life skills to facilitate integration into the larger community.

To end, I would like to use the same Neil Marcus quote that Helen Henderson concluded her Ryerson TED

talk with, "Disability is not a 'brave struggle' or 'courage in the face of adversity'. Disability is an art. It's an ingenious way to live." This is the message of Helen Henderson's lifetime work, and this must be the same message we continue to communicate to make Ontario more accessible.

SCHOOLS IN ROCKWOOD

Mr. Ted Arnott: Mr. Speaker, in spite of the current uncertainty in our schools in Ontario, last Monday was a momentous day for education in the community of Rockwood in Wellington-Halton Hills. That morning, the ground breaking of the new Sacred Heart Catholic Elementary School took place, and in the evening, the official opening of École Harris Mill Public School was celebrated—both in Rockwood.

École Harris Mill Public School, which first opened its doors to students this past September, is a dual-track school with both English and French immersion from JK to grade 5. And when it opens its doors in September 2016, Sacred Heart Catholic Elementary School will be home to over 270 students from JK to grade 8. It will become the first new school to open in the Wellington Catholic District School Board since 2010.

With a safe and inspiring teaching and learning environment, I know that students at both these schools will receive an outstanding educational experience, leading to achievement and success. I've always believed that learning is lifelong and that our teachers are caring, dedicated professionals. With the positive support of parents, community and government working together in the best interests of our students, our schools are second to none in Canada.

As the member of provincial Parliament for Wellington-Halton Hills, I want to extend my sincere thanks and congratulations to the Upper Grand District School Board, the Wellington Catholic District School Board as well as all the parents, students, teachers and staff who are involved in these new schools. Together, we can work to give our students the finest education possible. We owe them nothing less.

HYPERTENSION

Mrs. Amrit Mangat: It is a pleasure to recognize my constituents, Thuy Pham and Rosemarie Childerhouse, and representatives of Hypertension Canada who are at Queen's Park to share their expertise on vascular health day.

Hypertension, or high blood pressure, affects 20% of Canadians, and will affect 90% of those who live a normal lifespan if we ignore the condition.

In our fast-paced, stressful lives it is important that each of us be aware of the risk associated with this condition including heart, kidney, cerebrovascular disease and even dementia. Having no obvious symptoms, it can be a silent killer, and it is a leading cause of death and disability.

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

June 3, 2015

The Honourable Lisa Raitt,
Federal Minister of Transport

DELIVERED BY EMAIL

Re: Community Mailboxes

Dear Minister Raitt,

Further to a decision made by Montague Township Council at its meeting of Tuesday, June 2nd, 2015, in support of the City of Hamilton and the Town of Aurora's opposition to the installation of community mailboxes, I am requesting that Canada Post immediately cease the installation of community mailboxes and adhere to its Five-Point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Township of Montague and its residents.

For your reference, I attach Montague's Resolution:

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Township of Montague endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes; and

BE IT FURTHER RESOLVED THAT Council direct the Reeve to send a letter, copied to Members of Parliament, Ontario Members of Provincial Parliament, and all Ontario municipalities, that requests the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and adhere to its Five-point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Township and its residents; and

BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Township to install and maintain community mailboxes in established neighbourhoods; and

BE IT FURTHER RESOLVED THAT staff bring back a bylaw for Council's enactment at an upcoming Council meeting

I look forward to your response at your earliest opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Reeve B. Dobson'.

Reeve B. Dobson,
Township of Montague

CC: All Members of Parliament
All members of provincial Parliament
All Ontario Municipalities



J.V.N. (Vince) Hawkes
Commissioner Le Commissaire

File #: 614-00

June 26, 2015

Mayors / Reeves
Ontario Municipalities

Dear Mayor / Reeve

As Commissioner of the Ontario Provincial Police (OPP), I take this opportunity to inform you that, effective June 29, 2015, Superintendent M.M. (Marc) Bedard will assume the role of Commander of the Municipal Policing Bureau (MPB).

During his 25-year career with the OPP, Superintendent Bedard has developed excellent professional skills and advanced leadership and communication abilities. In his role as Director of Provincial Communications and Applications Support, Communications and Technology Services Bureau (CTSB), he championed a number of successful initiatives, including Civilian Data Entry implementation and the Citizen Self-Reporting Project, while continuing to look for efficiencies and service delivery enhancements for front-line officers and the citizens of Ontario. You may be assured that Superintendent Bedard will work diligently with municipal stakeholders to ensure transparent communication and efficient and sustainable police service delivery.


I would like to congratulate Superintendent R.A. (Rick) Philbin on his promotion to Chief Superintendent and appointment as Commander of the CTSB. Since the implementation of the MPB, Superintendent Philbin has been working closely with many of you to assist with the transitioning to the new billing model and ensuring that your perspectives and needs are brought forward to OPP Senior Management and Ministry of Community Safety and Correctional Services (MCSCS) representatives. He has demonstrated exceptional qualities as Commander of the MPB and his hard work, dedication and commitment to innovation and efficiency will continue to serve the OPP and the people of Ontario in his new role.

I also take this opportunity to thank you for your support and understanding with the implementation of the new billing model. Over the past year, the OPP and the MCSCS have been working closely with you to facilitate your transition and to ensure that the commitment to a transparent, fair and more simple billing model is met.

Mayor / Reeves
Ontario Municipalities
Page two

Safe Communities ... A Secure Ontario and the assurance that municipal stakeholders' needs are met are our primary goals as an organization that is committed to working continually to earn the confidence of the citizens of and visitors to Ontario.

Yours truly,



J.V.N. (Vince) Hawkes, O.O.M.

/nv



Executive Offices

Association of Canadian Distillers
219 Dufferin Street, Suite 2B
Toronto, Ontario M6K 1Y9

Mr. Kale Brown
Director of Economic Development
The Corporation of the Town of Ingersoll
130 Oxford Street,
INGERSOLL, Ontario NN5C 2V5

T: 416 626 0100
F: 416 626 3998

June 10, 2015

Dear Mr. Brown,

Thank you for taking time to meet with Kaylee Tobias and I recently to discuss the Ontario Spirits Industry. We very much appreciate your time and interest.

As the Ontario Spirits Industry and provincial government (together with Ed Clark and the Premier's Advisory Council) work toward changing the beverage alcohol market in Ontario, we appreciate your support and look forward to keeping you apprised of developments.

Our member companies value our farm and off-farm suppliers in the Ingersoll and Oxford area and wish to grow what has been a highly successful field-to-table Ontario business providing thousands of good jobs for Ontario citizens.

As mentioned during our discussion, spirits represents amongst the highest value-add activities in Ontario, transforming locally-grown corn, wheat and rye into high-value finished products that are prized by consumers across Canada and in more than 200 countries around the world.

Our businesses help underpin the economies of rural communities throughout southwestern Ontario.

We remain optimistic that the provincial government will recognize the importance of treating all beverage alcohol producers equally, offering the same opportunities to access consumers and to compete for their business.

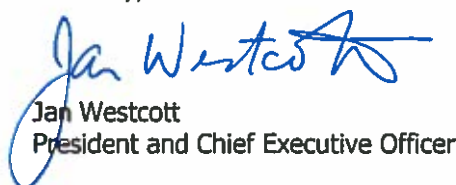
To do otherwise, especially when contemplating the introduction of beverage alcohol into 450 new grocery outlets would decimate an industry that has contributed to Ontario's well-being for well more than 150 years. We know this given the stark example provided by Quebec where, following the sale of beer and wine but, exclusion of spirits in that province's grocery stores, our industry was reduced to less than a third of its former standing.

Should this happen in Ontario, it would kill a robust, productive and historic enterprise.

Subsequent to meeting with you, we met with the Mayor of the Town of Essex and the Warden of Essex County. They asked for a draft resolution that they might put before their respective Councils. While we did not suggest such a possibility when we met, I am attaching the draft that we provided to them.

I look forward to keeping you apprised of our progress.

Sincerely,


Jan Westcott
President and Chief Executive Officer



DRAFT

WHEREAS the farming of corn and cereal grains is a foundation of our municipality and of rural Ontario;

WHEREAS The Town of Essex is committed to policy decisions that promote the health and viability of its local farming community;

WHEREAS Ontario's Distillers are the fourth largest buyer of corn from local famers, provide employment for 6,000 Ontario families and contribute \$1.5 billion to the economy;

WHEREAS Canadian Whisky and Canadian Rye Whisky have been made in Ontario for over 150 years and is exported to over 200 countries;

WHEREAS a standard drink of beer, wine and spirits each contain precisely the same amount of alcohol;

WHEREAS the LCBO already authorizes the sale of beer, wine and spirits in over 200 grocery and convenience agency stores across the Province;

WHEREAS the Ontario Premier's Advisory Council on Government Assets has recommended that local and imported beer be sold in up to 450 new grocery stores;

NOW THEREFORE BE IT RESOLVED THAT:

1. We call on the Ontario provincial government to provide fair and equal retail access to the market for Ontario-made spirits and allow the up to 450 new LCBO authorized grocery stores to also sell distilled spirits products.

**Town of Ingersoll
Monthly Cheque Disbursements
June 2015**

<u>VENDOR NAME / VOUCHER</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DESCRIPTION OF PURCHASE</u>	<u>DEBITS</u>	<u>CREDITS</u>
PRIVATE SALE						
	74,800	44422 01-6200-4000-41410	ARTIFACTS	CHEESE WEIGHING SCALE	\$200.00	
	74,800	44422 01-0000-0100-00100	BANK	CHEESE WEIGHING SCALE	\$0.00	\$200.00
POETRY JUDGE HONOURARIUM						
	74,831	44423 01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	POETRY JUDGE HONOURARIUM	\$50.00	
	74,831	44423 01-0000-0100-00100	BANK	POETRY JUDGE HONOURARIUM	\$0.00	\$50.00
POETRY JUDGE HONOURARIUM						
	74,832	44424 01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	POETRY JUDGE HONOURARIUM	\$50.00	
	74,832	44424 01-0000-0100-00100	BANK	POETRY JUDGE HONOURARIUM	\$0.00	\$50.00
CON. SCOLAIRE VIAMONDE						
	74,931	44425 01-1400-9962-75010	PUBLIC SCHOOL BD FR - RES & COMM	2ND TAX INSTALLMENT	\$4,100.02	
	74,931	44425 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND TAX INSTALLMENT	\$0.00	\$4,100.02
CONSEIL SCOLAIRE CATHOLIQUE PR						
	74,932	44426 01-1400-9963-75010	SEPARATE SCHOOL BD FR - RES & COMM	2ND TAX INSTALLMENT	\$11,815.30	
	74,932	44426 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND TAX INSTALLMENT	\$0.00	\$11,815.30
LONDON DIST. CATH. SCHOOL BD.						
	74,930	44427 01-1400-9961-75010	SEP SCHOOL BD - ENG. - RES & COMM	2ND TAX INSTALLMENT	\$207,083.11	
	74,930	44427 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND TAX INSTALLMENT	\$0.00	\$207,083.11
OXFORD COUNTY ***						
	74,928	44428 01-1400-9950-75010	COUNTY OF OXFORD - GENERAL	2ND TAX INSTALLMENT	\$1,477,747.00	
	74,928	44428 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND TAX INSTALLMENT	\$0.00	\$1,477,747.00
THAMES VALLEY DIST. SCHOOL BD.						
	74,929	44429 01-1400-9960-75010	PUBLIC SCHOOL BD ENG - RES & COMM	2ND TAX INSTALLMENT	\$963,572.65	
	74,929	44429 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND TAX INSTALLMENT	\$0.00	\$963,572.65
AL'S TIRE INGERSOLL						
	74,938	44430 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE FOR RIDER	\$106.25	
	74,938	44430 01-0000-0200-00325	HST RECEIVABLE100%	TIRE FOR RIDER	\$13.81	
	74,938	44430 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE FOR RIDER	\$0.00	\$120.06
BACKYARD BY DESIGN						
	74,935	44431 01-5000-6050-41720	HORTICULTURAL SUPPLIES	POTTING SOIL - 15 BALES	\$293.10	
	74,935	44431 01-0000-0200-00325	HST RECEIVABLE100%	POTTING SOIL - 15 BALES	\$38.10	
	74,935	44431 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POTTING SOIL - 15 BALES	\$0.00	\$331.20
	74,936	44431 01-5000-6050-41720	HORTICULTURAL SUPPLIES	POTTING SOIL - 18 BALES	\$351.72	
	74,936	44431 01-0000-0200-00325	HST RECEIVABLE100%	POTTING SOIL - 18 BALES	\$45.72	
	74,936	44431 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POTTING SOIL - 18 BALES	\$0.00	\$397.44
	74,937	44431 01-5000-6050-41720	HORTICULTURAL SUPPLIES	PLANT MATERIAL	\$4,097.50	
	74,937	44431 01-0000-0200-00325	HST RECEIVABLE100%	PLANT MATERIAL	\$532.68	
	74,937	44431 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT MATERIAL	\$0.00	\$4,630.18
GORDON BANNERMAN LTD.						
	74,853	44432 01-5000-6030-41530	EQUIP REPAIRS & MAINT	BELTS FOR LINE PAINTER	\$201.52	
	74,853	44432 01-0000-0200-00325	HST RECEIVABLE100%	BELTS FOR LINE PAINTER	\$26.20	
	74,853	44432 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELTS FOR LINE PAINTER	\$0.00	\$227.72
YBAC HONOURARIUM						
	74,894	44433 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	YBAC QTRLY HONOURARIUM X 3	\$450.00	
	74,894	44433 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	YBAC QTRLY HONOURARIUM X 3	\$0.00	\$450.00
BITE MARKETING						
	74,890	44434 01-5200-6090-40550	FUND RAISING	RUN INGERSOLL MEDALS & RIBBON	\$674.90	
	74,890	44434 01-0000-0200-00325	HST RECEIVABLE100%	RUN INGERSOLL MEDALS & RIBBON	\$87.74	
	74,890	44434 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RUN INGERSOLL MEDALS & RIBBON	\$0.00	\$762.64
	74,891	44434 01-5200-6090-40550	FUND RAISING	RUN INGERSOLL SHIRTS	\$709.95	
	74,891	44434 01-0000-0200-00325	HST RECEIVABLE100%	RUN INGERSOLL SHIRTS	\$92.29	
	74,891	44434 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RUN INGERSOLL SHIRTS	\$0.00	\$802.24
B N H TRUCK & TRAILER SERVICE						
	74,761	44435 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	ANNUAL SAFETY INSPECTION	\$225.14	
	74,761	44435 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANNUAL SAFETY INSPECTION	\$24.87	
	74,761	44435 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNUAL SAFETY INSPECTION	\$0.00	\$250.01
EMPLOYEE REIMBURSEMENT						
	74,892	44436 01-5200-6090-40270	NEW EQUIPMENT	NEW CONSOLE GAMING SYSTEM	\$554.91	
	74,892	44436 01-0000-0200-00325	HST RECEIVABLE100%	NEW CONSOLE GAMING SYSTEM	\$72.14	
	74,892	44436 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW CONSOLE GAMING SYSTEM	\$0.00	\$627.05
BRAD'S LOCK & KEY ***						
	74,899	44437 01-5200-4100-41700	BLDG REPAIRS AND MAINT	LOCK SERVICE - FUSION	\$526.80	
	74,899	44437 01-0000-0200-00325	HST RECEIVABLE100%	LOCK SERVICE - FUSION	\$68.48	
	74,899	44437 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK SERVICE - FUSION	\$0.00	\$595.28
	74,902	44437 01-5000-6020-41700	BLDG REPAIRS & MAINT	REPAIR DOOR	\$80.00	
	74,902	44437 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR DOOR	\$10.40	
	74,902	44437 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR DOOR	\$0.00	\$90.40
DAMAGE DEPOSIT REFUND						
	74,736	44438 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 15-30	\$1,000.00	
	74,736	44438 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 15-30	\$0.00	\$1,000.00
CAMPBELL'S						
	74,797	44439 01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	SEALS FOR POETRY CERTIFICATES	\$22.98	
	74,797	44439 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEALS FOR POETRY CERTIFICATES	\$2.54	

CANADIAN NATIONAL RAILWAYS	74,797	44439 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEALS FOR POETRY CERTIFICATES	\$0.00	\$25.52
	74,782	44440 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL MAINT - MAY	\$770.00	
	74,782	44440 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL MAINT - MAY	\$0.00	\$770.00
CANADIAN RAMP COMPANY	74,946	44441 01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	RAMP FOR SKATE PARK	\$5,590.00	
	74,946	44441 01-5200-4100-41530	EQUIP REPAIRS & MAINT	RAMP FOR SKATE PARK	\$1,500.00	
	74,946	44441 01-0000-0200-00325	HST RECEIVABLE100%	RAMP FOR SKATE PARK	\$921.70	
	74,946	44441 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAMP FOR SKATE PARK	\$0.00	\$8,011.70
CANSEL - TORONTO*****	74,746	44442 01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	CLEAN & CALIBRATE SURVEY EQUIP	\$150.10	
	74,746	44442 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAN & CALIBRATE SURVEY EQUIP	\$16.58	
	74,746	44442 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAN & CALIBRATE SURVEY EQUIP	\$0.00	\$166.68
	74,747	44442 01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	CLEAN & CALIBRATE SURVEY EQUIP	\$150.10	
	74,747	44442 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAN & CALIBRATE SURVEY EQUIP	\$16.58	
	74,747	44442 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAN & CALIBRATE SURVEY EQUIP	\$0.00	\$166.68
	74,748	44442 01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	CLEAN & CALIBRATE SURVEY EQUIP	\$150.10	
	74,748	44442 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAN & CALIBRATE SURVEY EQUIP	\$16.58	
	74,748	44442 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAN & CALIBRATE SURVEY EQUIP	\$0.00	\$166.68
	74,749	44442 01-4000-4000-40220	TELEPHONE	GPS SERVICE	\$264.58	
	74,749	44442 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICE	\$29.22	
	74,749	44442 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICE	\$0.00	\$293.80
	74,750	44442 01-4000-4000-40220	TELEPHONE	GPS SERVICE	\$264.58	
	74,750	44442 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICE	\$29.22	
	74,750	44442 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICE	\$0.00	\$293.80
CARD, BARRY R.	74,801	44443 01-1000-4000-40710	LEGAL FEES	LEGAL FEES - GENERAL MATTERS	\$1,648.00	
	74,801	44443 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES - GENERAL MATTERS	\$182.04	
	74,801	44443 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES - GENERAL MATTERS	\$0.00	\$1,830.04
CAREY'S PRODUCE	74,838	44444 01-5000-6051-40420	PROGRAM SUPPLIES	CARROTS, ONIONS, CUCS, ETC	\$1,086.00	
	74,838	44444 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARROTS, ONIONS, CUCS, ETC	\$0.00	\$1,086.00
CARRIER TRUCK CENTERS	74,787	44445 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	MUFFLER SUPPORT TR # 5	\$104.02	
	74,787	44445 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUFFLER SUPPORT TR # 5	\$11.49	
	74,787	44445 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUFFLER SUPPORT TR # 5	\$0.00	\$115.51
	74,788	44445 01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	OIL & FUEL FILTER TR #4	\$183.62	
	74,788	44445 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL & FUEL FILTER TR #4	\$20.28	
	74,788	44445 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL & FUEL FILTER TR #4	\$0.00	\$203.90
CENTRAL 1 CREDIT UNION	74,796	44446 01-0000-0090-99910	TAXES - CLEARING	REFUND TAX PAYMENT	\$559.00	
	74,796	44446 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND TAX PAYMENT	\$0.00	\$559.00
COCO PAVING INC.	74,784	44447 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SP	COLD PATCH	\$731.85	
	74,784	44447 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLD PATCH	\$80.83	
	74,784	44447 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLD PATCH	\$0.00	\$812.68
COMMISSIONAIRES	74,719	44448 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT APR 12-25	\$751.80	
	74,719	44448 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT APR 12-25	\$83.04	
	74,719	44448 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT APR 12-25	\$0.00	\$834.84
	74,720	44448 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT FEB 15-28	\$676.62	
	74,720	44448 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT FEB 15-28	\$74.74	
	74,720	44448 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT FEB 15-28	\$0.00	\$751.36
	74,807	44448 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT - APR26-MAY9	\$751.80	
	74,807	44448 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT - APR26-MAY9	\$83.04	
	74,807	44448 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT - APR26-MAY9	\$0.00	\$834.84
CORE-MARK INTERNATIONAL, INC.	74,732	44449 01-5100-6090-40420	PROGRAM SUPPLIES	CANDY FOR PROGRAMS	\$484.29	
	74,732	44449 01-0000-0200-00325	HST RECEIVABLE100%	CANDY FOR PROGRAMS	\$62.96	
	74,732	44449 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY FOR PROGRAMS	\$0.00	\$547.25
CULLIGAN	74,730	44450 01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	WATER DELIVERY	\$100.76	
	74,730	44450 01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	WATER DELIVERY	\$2.54	
	74,730	44450 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER DELIVERY	\$0.29	
	74,730	44450 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER DELIVERY	\$0.00	\$103.59
	74,947	44450 01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	BOTTLED WATER DELIVERY	\$53.84	
	74,947	44450 01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	BOTTLED WATER DELIVERY	\$2.54	
	74,947	44450 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOTTLED WATER DELIVERY	\$0.29	
	74,947	44450 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOTTLED WATER DELIVERY	\$0.00	\$56.67
TAX PAYMENT REFUND	74,753	44451 01-0000-0090-99910	TAXES - CLEARING	REFUND DUPL TAX PAYMENT	\$795.00	
	74,753	44451 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND DUPL TAX PAYMENT	\$0.00	\$795.00
DANCE SEWER CLEANING INC.	74,751	44452 10-0000-3271-80000	MATERIALS	VIDEO STORM SEWER	\$183.17	
	74,751	44452 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VIDEO STORM SEWER	\$20.23	
	74,751	44452 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIDEO STORM SEWER	\$0.00	\$203.40
D & J PATON BROS. LTD.	74,888	44453 01-5200-6090-42900	MISCELLANEOUS EXPENSE	SOIL FOR PLANTER BOXES	\$190.00	
	74,888	44453 01-0000-0200-00325	HST RECEIVABLE100%	SOIL FOR PLANTER BOXES	\$24.70	

DIAMOND SOFTWARE INC.	74,888	44453 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOIL FOR PLANTER BOXES	\$0.00	\$214.70
	74,887	44454 01-1300-4000-41570	COMPUTER CONSULTING & SOFTWARE	PENNY IMPLEMENTATION	\$773.38	
	74,887	44454 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PENNY IMPLEMENTATION	\$85.42	
EASY WAY CLEANING PRODUCTS LIM	74,887	44454 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PENNY IMPLEMENTATION	\$0.00	\$858.80
	74,760	44455 01-2000-4025-40210	JANITORIAL SUPPLIES	PAPER PRODUCTS, GLOVES	\$77.75	
	74,760	44455 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER PRODUCTS, GLOVES	\$8.59	
EMPLOYEE REIMBURSEMENT	74,760	44455 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER PRODUCTS, GLOVES	\$0.00	\$86.34
	74,752	44456 01-4000-4000-40620	MILEAGE	MILEAGE - MAY	\$1.46	
	74,752	44456 10-0000-3255-80010	LABOUR & BURDEN	MILEAGE - MAY	\$9.73	
	74,752	44456 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - MAY	\$0.16	
	74,752	44456 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - MAY	\$1.07	
ERIE THAMES POWERLINES CORP	74,752	44456 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY	\$0.00	\$12.42
	74,759	44457 10-0000-3266-80000	MATERIALS-CLARK RD W RECONSTRUCTION	RELOCATE HYDRO POLES CLARK W	\$5,116.00	
	74,759	44457 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RELOCATE HYDRO POLES CLARK W	\$565.09	
ERTH CORPORATION	74,759	44457 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RELOCATE HYDRO POLES CLARK W	\$0.00	\$5,681.09
	74,728	44458 01-0100-4000-41020	PROMOTION & MEALS	ERTH GOLF TOURNAMENT	\$270.16	
	74,728	44458 01-1000-4000-41020	PROMOTION & MEALS	ERTH GOLF TOURNAMENT	\$135.08	
	74,728	44458 01-0900-4000-41020	PROMOTION & MEALS	ERTH GOLF TOURNAMENT	\$135.08	
	74,728	44458 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ERTH GOLF TOURNAMENT	\$29.84	
	74,728	44458 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ERTH GOLF TOURNAMENT	\$14.92	
	74,728	44458 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ERTH GOLF TOURNAMENT	\$14.92	
FIDO SOLUTIONS INC.	74,728	44458 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ERTH GOLF TOURNAMENT	\$0.00	\$600.00
	74,757	44460 01-3400-4000-40310	FAX OPERATIONS	BLDG DEPT CELL PHONES	\$129.74	
	74,757	44460 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLDG DEPT CELL PHONES	\$14.34	
FILION WAKELY THORUP ANGELETTI	74,757	44460 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLDG DEPT CELL PHONES	\$0.00	\$144.08
	74,802	44461 01-1000-4000-40710	LEGAL FEES	LEGAL FEES - LABOUR RELATIONS	\$113.21	
	74,802	44461 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES - LABOUR RELATIONS	\$12.50	
FLORAL OCCASIONS ***	74,802	44461 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES - LABOUR RELATIONS	\$0.00	\$125.71
	74,803	44462 01-0100-4000-41160	HONOURS & AWARDS	SYMP ARRMNT- FORMER CLERK	\$45.03	
	74,803	44462 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SYMP ARRMNT- FORMER CLERK	\$4.97	
	74,803	44462 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYMP ARRMNT- FORMER CLERK	\$0.00	\$50.00
	74,804	44462 01-0100-4000-41160	HONOURS & AWARDS	PLANT - EMPL FATHER PASSING	\$45.03	
	74,804	44462 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLANT - EMPL FATHER PASSING	\$4.97	
GM BLUEPLAN ENGINEERING LIMITE	74,804	44462 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT - EMPL FATHER PASSING	\$0.00	\$50.00
	74,744	44463 01-4000-4000-40810	STUDIES & SURVEYS	ASSET MGMT TOOL - WEB TRAININ	\$3,183.82	
	74,744	44463 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASSET MGMT TOOL - WEB TRAININ	\$351.67	
GRA - HAM ENERGY	74,744	44463 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASSET MGMT TOOL - WEB TRAININ	\$0.00	\$3,535.49
	74,721	44464 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 55.3L	\$52.78	
	74,721	44464 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 55.3L	\$5.83	
	74,721	44464 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 55.3L	\$0.00	\$58.61
	74,723	44464 01-5000-6050-41470	VEHICLE FUEL	FUEL - 392.5L	\$368.17	
	74,723	44464 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 392.5L	\$47.86	
	74,723	44464 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 392.5L	\$0.00	\$416.03
	74,758	44464 01-4500-4230-46431	VEHICLE MAINTENANCE	BULK OIL	\$539.02	
	74,758	44464 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BULK OIL	\$59.54	
	74,758	44464 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BULK OIL	\$0.00	\$598.56
	74,822	44464 01-5000-6050-41470	VEHICLE FUEL	FUEL - 443.5L	\$431.04	
	74,822	44464 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 443.5L	\$56.04	
	74,822	44464 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 443.5L	\$0.00	\$487.08
	74,933	44464 01-5000-6050-41470	VEHICLE FUEL	FUEL - 214.3L	\$210.44	
	74,933	44464 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 214.3L	\$27.36	
GROWER'S CHOICE LANDSCAPE PROD	74,933	44464 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 214.3L	\$0.00	\$237.80
	74,829	44465 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TOP SOIL - 25 CU YD	\$781.25	
	74,829	44465 01-0000-0200-00325	HST RECEIVABLE100%	TOP SOIL - 25 CU YD	\$101.56	
	74,829	44465 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOP SOIL - 25 CU YD	\$0.00	\$882.81
	74,830	44465 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PINE MULCH - 35 CU YD	\$1,855.00	
	74,830	44465 01-0000-0200-00325	HST RECEIVABLE100%	PINE MULCH - 35 CU YD	\$241.15	
	74,830	44465 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINE MULCH - 35 CU YD	\$0.00	\$2,096.15
	74,934	44465 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	35 CU YD PINE MULCH	\$1,855.00	
	74,934	44465 01-0000-0200-00325	HST RECEIVABLE100%	35 CU YD PINE MULCH	\$241.15	
EMPLOYEE REIMBURSEMENT	74,934	44465 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	35 CU YD PINE MULCH	\$0.00	\$2,096.15
	74,703	44466 01-3400-4000-40630	STAFF TRAINING	MEALS-BLDG OFFICIAL & THE LAW	\$21.65	
	74,703	44466 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEALS-BLDG OFFICIAL & THE LAW	\$2.40	
	74,703	44466 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEALS-BLDG OFFICIAL & THE LAW	\$0.00	\$24.05
	74,741	44466 01-3400-4000-40620	MILEAGE	MILEAGE - MAY	\$456.14	
	74,741	44466 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - MAY	\$50.38	
	74,741	44466 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY	\$0.00	\$506.52

EMPLOYEE REIMBURSEMENT	74,896	44467 01-5200-4100-40620	MILEAGE	MILEAGE - MAY	\$68.81	
	74,896	44467 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MAY	\$8.95	
	74,896	44467 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY	\$0.00	\$77.76
HICKS MORLEY HAMILTON STEWART	74,731	44468 01-0900-4000-40810	STUDIES & SURVEYS	LEGAL FEES TO APRIL 30	\$1,902.91	
	74,731	44468 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES TO APRIL 30	\$210.19	
	74,731	44468 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES TO APRIL 30	\$0.00	\$2,113.10
HILLSIDE KENNELS	74,727	44469 01-3600-4000-41560	CONTRACTS	ANIMAL CONTROL - MAY	\$712.32	
	74,727	44469 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL - MAY	\$78.68	
	74,727	44469 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMAL CONTROL - MAY	\$0.00	\$791.00
HOT,COLD & FREEZING	74,856	44470 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR LOOSE FITTING	\$180.00	
	74,856	44470 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR LOOSE FITTING	\$23.40	
	74,856	44470 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR LOOSE FITTING	\$0.00	\$203.40
HURON TRACTOR LTD	74,823	44471 01-5000-6050-41530	EQUIP REPAIRS & MAINT	FILTER FOR RIDER	\$31.93	
	74,823	44471 01-0000-0200-00325	HST RECEIVABLE100%	FILTER FOR RIDER	\$4.15	
	74,823	44471 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTER FOR RIDER	\$0.00	\$36.08
	74,824	44471 01-5000-6050-41530	EQUIP REPAIRS & MAINT	WINDSHIELD FOR RIDER	\$879.28	
	74,824	44471 01-0000-0200-00325	HST RECEIVABLE100%	WINDSHIELD FOR RIDER	\$114.31	
	74,824	44471 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WINDSHIELD FOR RIDER	\$0.00	\$993.59
	74,833	44471 01-5000-6050-41530	EQUIP REPAIRS & MAINT	RAD REPAIRS ON RIDER	\$1,118.68	
	74,833	44471 01-0000-0200-00325	HST RECEIVABLE100%	RAD REPAIRS ON RIDER	\$145.43	
	74,833	44471 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAD REPAIRS ON RIDER	\$0.00	\$1,264.11
	74,834	44471 01-5000-6050-41530	EQUIP REPAIRS & MAINT	PULLEY REPAIR RIDER DECK	\$374.32	
	74,834	44471 01-0000-0200-00325	HST RECEIVABLE100%	PULLEY REPAIR RIDER DECK	\$48.66	
	74,834	44471 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PULLEY REPAIR RIDER DECK	\$0.00	\$422.98
	74,835	44471 01-5000-6050-41530	EQUIP REPAIRS & MAINT	OIL, FILTERS, WHEELS	\$411.02	
	74,835	44471 01-0000-0200-00325	HST RECEIVABLE100%	OIL, FILTERS, WHEELS	\$53.43	
	74,835	44471 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL, FILTERS, WHEELS	\$0.00	\$464.45
IDEAL SUPPLY COMPANY LTD	74,849	44472 01-5000-6020-41700	BLDG REPAIRS & MAINT	LIGHT BULBS	\$140.46	
	74,849	44472 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$18.26	
	74,849	44472 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$158.72
INGERSOLL DISTRICT CHAMBER ***	74,729	44473 01-0100-4000-41020	PROMOTION & MEALS	BREAKFAST WITH THE WARDEN	\$54.03	
	74,729	44473 01-7000-4000-41020	PROMOTION & MEALS	BREAKFAST WITH THE WARDEN	\$18.01	
	74,729	44473 01-0900-4000-41020	PROMOTION & MEALS	BREAKFAST WITH THE WARDEN	\$18.01	
	74,729	44473 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BREAKFAST WITH THE WARDEN	\$5.97	
	74,729	44473 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BREAKFAST WITH THE WARDEN	\$1.99	
	74,729	44473 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BREAKFAST WITH THE WARDEN	\$1.99	
	74,729	44473 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BREAKFAST WITH THE WARDEN	\$0.00	\$100.00
INGERSOLL HOME CENTRE LTD	74,904	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOILET PARTS	\$7.64	
	74,904	44474 01-0000-0200-00325	HST RECEIVABLE100%	TOILET PARTS	\$1.00	
	74,904	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PARTS	\$0.00	\$8.64
	74,905	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHTS & HASP	\$33.08	
	74,905	44474 01-0000-0200-00325	HST RECEIVABLE100%	LIGHTS & HASP	\$4.30	
	74,905	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHTS & HASP	\$0.00	\$37.38
	74,906	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOILET VALVE	\$9.99	
	74,906	44474 01-0000-0200-00325	HST RECEIVABLE100%	TOILET VALVE	\$1.30	
	74,906	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET VALVE	\$0.00	\$11.29
	74,907	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	ANCHORS & CONCRETE	\$18.18	
	74,907	44474 01-0000-0200-00325	HST RECEIVABLE100%	ANCHORS & CONCRETE	\$2.36	
	74,907	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANCHORS & CONCRETE	\$0.00	\$20.54
	74,908	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	CONCRETE FOR BENCH	\$53.68	
	74,908	44474 01-0000-0200-00325	HST RECEIVABLE100%	CONCRETE FOR BENCH	\$6.98	
	74,908	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE FOR BENCH	\$0.00	\$60.66
	74,909	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	GARBAGE CAN	\$29.99	
	74,909	44474 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE CAN	\$3.90	
	74,909	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE CAN	\$0.00	\$33.89
	74,910	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	DUCT TAPE	\$9.97	
	74,910	44474 01-0000-0200-00325	HST RECEIVABLE100%	DUCT TAPE	\$1.30	
	74,910	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DUCT TAPE	\$0.00	\$11.27
	74,911	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER & BOLTS-BLEACHER REPAI	\$165.95	
	74,911	44474 01-0000-0200-00325	HST RECEIVABLE100%	LUMBER & BOLTS-BLEACHER REPAI	\$21.57	
	74,911	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER & BOLTS-BLEACHER REPAI	\$0.00	\$187.52
	74,912	44474 01-5000-6050-41700	BLDG REPAIRS AND MAINT	ALGICIDE	\$4.69	
	74,912	44474 01-0000-0200-00325	HST RECEIVABLE100%	ALGICIDE	\$0.61	
	74,912	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALGICIDE	\$0.00	\$5.30
	74,913	44474 01-7000-4000-41000	ADVERTISING	SAMNAH SIGN MATERIALS	\$79.66	
	74,913	44474 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAMNAH SIGN MATERIALS	\$8.80	
	74,913	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAMNAH SIGN MATERIALS	\$0.00	\$88.46
	74,914	44474 01-5100-4100-41700	BLDG REPAIRS AND MAINT	WOOD, BRACKETS, PAINT	\$31.21	
	74,914	44474 01-0000-0200-00325	HST RECEIVABLE100%	WOOD, BRACKETS, PAINT	\$4.06	
	74,914	44474 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD, BRACKETS, PAINT	\$0.00	\$35.27
	74,915	44474 01-5100-6060-40420	PROGRAM SUPPLIES	FAN FOR OFFICE	\$13.99	

	74,915	44474	01-0000-0200-00325	HST RECEIVABLE100%	FAN FOR OFFICE	\$1.82	
	74,915	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAN FOR OFFICE	\$0.00	\$15.81
	74,916	44474	01-5100-4100-41700	BLDG REPAIRS AND MAINT	SHOVELS	\$49.98	
	74,916	44474	01-0000-0200-00325	HST RECEIVABLE100%	SHOVELS	\$6.50	
	74,916	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOVELS	\$0.00	\$56.48
	74,917	44474	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	PRESSURE TREATED WOOD	\$54.26	
	74,917	44474	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRESSURE TREATED WOOD	\$5.99	
	74,917	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRESSURE TREATED WOOD	\$0.00	\$60.25
	74,918	44474	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	WOOD - 2 2X6	\$23.24	
	74,918	44474	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD - 2 2X6	\$2.57	
	74,918	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD - 2 2X6	\$0.00	\$25.81
	74,919	44474	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	WOOD - 2 1X12 PINE	\$31.75	
	74,919	44474	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD - 2 1X12 PINE	\$3.51	
	74,919	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD - 2 1X12 PINE	\$0.00	\$35.26
	74,921	44474	01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	SKATE PARK REPAIRS	\$50.10	
	74,921	44474	01-0000-0200-00325	HST RECEIVABLE100%	SKATE PARK REPAIRS	\$6.51	
	74,921	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SKATE PARK REPAIRS	\$0.00	\$56.61
	74,922	44474	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SURE START CUPBOARDS	\$24.78	
	74,922	44474	01-0000-0200-00325	HST RECEIVABLE100%	SURE START CUPBOARDS	\$3.22	
	74,922	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURE START CUPBOARDS	\$0.00	\$28.00
	74,923	44474	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SUPER GLUE, FLUORESCENT BULB	\$15.78	
	74,923	44474	01-0000-0200-00325	HST RECEIVABLE100%	SUPER GLUE, FLUORESCENT BULB	\$2.05	
	74,923	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPER GLUE, FLUORESCENT BULB	\$0.00	\$17.83
	74,924	44474	01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	PLYWOOD FOR SKATE PARK	\$38.27	
	74,924	44474	01-0000-0200-00325	HST RECEIVABLE100%	PLYWOOD FOR SKATE PARK	\$4.98	
	74,924	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLYWOOD FOR SKATE PARK	\$0.00	\$43.25
	74,926	44474	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SUPER GLUE, FLUORESCENT TUBE	\$12.62	
	74,926	44474	01-0000-0200-00325	HST RECEIVABLE100%	SUPER GLUE, FLUORESCENT TUBE	\$1.64	
	74,926	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPER GLUE, FLUORESCENT TUBE	\$0.00	\$14.26
	74,927	44474	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	SWIVEL STRAPS, ABS PIPE	\$13.77	
	74,927	44474	01-0000-0200-00325	HST RECEIVABLE100%	SWIVEL STRAPS, ABS PIPE	\$1.79	
	74,927	44474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWIVEL STRAPS, ABS PIPE	\$0.00	\$15.56
INGERSOLL RENT-ALL ***							
	74,764	44475	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	REPAIR CONCRETE SAW	\$27.88	
	74,764	44475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR CONCRETE SAW	\$3.08	
	74,764	44475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR CONCRETE SAW	\$0.00	\$30.96
	74,765	44475	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	CASE OF PINK SPRAY PAINT	\$43.50	
	74,765	44475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CASE OF PINK SPRAY PAINT	\$4.81	
	74,765	44475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE OF PINK SPRAY PAINT	\$0.00	\$48.31
	74,766	44475	01-4000-4000-41650	SMALL TOOLS & SAFETY EQUIP	ORANGE FLAG TAPE	\$16.24	
	74,766	44475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ORANGE FLAG TAPE	\$1.79	
	74,766	44475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ORANGE FLAG TAPE	\$0.00	\$18.03
	74,825	44475	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	SAFETY CHAPS	\$129.26	
	74,825	44475	01-0000-0200-00325	HST RECEIVABLE100%	SAFETY CHAPS	\$16.80	
	74,825	44475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY CHAPS	\$0.00	\$146.06
	74,826	44475	01-5000-6050-41530	EQUIP REPAIRS & MAINT	REPAIRS TO STRING TRIMMER	\$136.98	
	74,826	44475	01-0000-0200-00325	HST RECEIVABLE100%	REPAIRS TO STRING TRIMMER	\$17.81	
	74,826	44475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO STRING TRIMMER	\$0.00	\$154.79
JOE JOHNSON EQUIPMENT INC							
	74,785	44476	01-4500-4230-46395	939500 ELGIN SWEEPER	REPAIRS TO SWEEPER	\$1,375.72	
	74,785	44476	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO SWEEPER	\$151.96	
	74,785	44476	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO SWEEPER	\$0.00	\$1,527.68
D.H. JUTZI LIMITED							
	74,886	44477	01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER TREATMENT RENTAL	\$375.00	
	74,886	44477	01-0000-0200-00325	HST RECEIVABLE100%	WATER TREATMENT RENTAL	\$48.75	
	74,886	44477	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER TREATMENT RENTAL	\$0.00	\$423.75
KIRWIN & OATMAN EXCAVATING LTD							
	74,735	44478	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 15-46	\$1,000.00	
	74,735	44478	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 15-46	\$0.00	\$1,000.00
LAMPKIN, BEN ***							
	74,842	44479	01-5100-6090-41500	CONTRACTED SERVICES	DJ FOR MAY 29 DANCE	\$450.00	
	74,842	44479	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DJ FOR MAY 29 DANCE	\$0.00	\$450.00
EMPLOYEE REIMBURSEMENT							
	74,743	44480	01-4000-4000-40620	MILEAGE	MILEAGE - MAY	\$286.91	
	74,743	44480	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - MAY	\$31.69	
	74,743	44480	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY	\$0.00	\$318.60
LETTUCE ALIVE							
	74,841	44481	01-5000-6051-40420	PROGRAM SUPPLIES	HYDROPONIC LEAF LETTUCE	\$152.00	
	74,841	44481	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HYDROPONIC LEAF LETTUCE	\$0.00	\$152.00
LEVACS							
	74,805	44482	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	MEDALS - POETRY AWARDS	\$363.79	
	74,805	44482	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEDALS - POETRY AWARDS	\$40.19	
	74,805	44482	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEDALS - POETRY AWARDS	\$0.00	\$403.98
LWR AUTOMOTIVE							
	74,771	44483	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	BRAKE LAMP LOADER #13	\$33.27	
	74,771	44483	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRAKE LAMP LOADER #13	\$3.68	
	74,771	44483	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRAKE LAMP LOADER #13	\$0.00	\$36.95
	74,772	44483	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	RECHARGE LIGHT	\$25.21	
	74,772	44483	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RECHARGE LIGHT	\$2.78	

	74,772	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECHARGE LIGHT	\$0.00	\$27.99
	74,773	44483 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	CARBIDE BUR	\$35.61	
	74,773	44483 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CARBIDE BUR	\$3.93	
	74,773	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARBIDE BUR	\$0.00	\$39.54
	74,774	44483 01-4500-4230-46381	938100 T1-14 DODGE RAM	SCRATCH REMOVER	\$19.10	
	74,774	44483 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCRATCH REMOVER	\$2.11	
	74,774	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCRATCH REMOVER	\$0.00	\$21.21
	74,775	44483 01-4500-4230-46381	938100 T1-14 DODGE RAM	BOX LAMPS	\$59.87	
	74,775	44483 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOX LAMPS	\$6.62	
	74,775	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOX LAMPS	\$0.00	\$66.49
	74,776	44483 01-4500-4230-46381	938100 T1-14 DODGE RAM	AIR FILTER	\$44.75	
	74,776	44483 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FILTER	\$4.95	
	74,776	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILTER	\$0.00	\$49.70
	74,777	44483 01-4500-4230-46409	940900 LAWN MOWER/WEEED CUTTERS	BATTERY	\$63.03	
	74,777	44483 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY	\$6.96	
	74,777	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY	\$0.00	\$69.99
	74,778	44483 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	BRAKE LAMPS #13	\$19.03	
	74,778	44483 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRAKE LAMPS #13	\$2.10	
	74,778	44483 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRAKE LAMPS #13	\$0.00	\$21.13
MADE IN CANADA AUTOMATION LTD.						
	74,877	44484 40-8000-6900-40810	STUDIES & SURVEYS	2 BIKE RACKS	\$1,628.16	
	74,877	44484 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 BIKE RACKS	\$179.84	
	74,877	44484 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 BIKE RACKS	\$0.00	\$1,808.00
M & L SUPPLY						
	74,809	44485 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	RETRACTABLE LANYARD	\$83.00	
	74,809	44485 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RETRACTABLE LANYARD	\$9.17	
	74,809	44485 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETRACTABLE LANYARD	\$0.00	\$92.17
EMPLOYEE REIMBURSEMENT						
	74,733	44486 01-5100-6060-40620	MILEAGE	MILEAGE - MAY	\$8.60	
	74,733	44486 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MAY	\$1.12	
	74,733	44486 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY	\$0.00	\$9.72
MCKIM HARDWARE						
	74,859	44487 01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOILET SUPPLIES	\$23.32	
	74,859	44487 01-0000-0200-00325	HST RECEIVABLE100%	TOILET SUPPLIES	\$3.03	
	74,859	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET SUPPLIES	\$0.00	\$26.35
	74,860	44487 01-5000-6050-41700	BLDG REPAIRS AND MAINT	GARBAGE CAN	\$29.84	
	74,860	44487 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE CAN	\$3.88	
	74,860	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE CAN	\$0.00	\$33.72
	74,861	44487 01-2000-4025-40210	JANITORIAL SUPPLIES	PAPER TOWELS	\$13.20	
	74,861	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER TOWELS	\$1.46	
	74,861	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWELS	\$0.00	\$14.66
	74,862	44487 01-2000-4025-40210	JANITORIAL SUPPLIES	DUSTER REFILLS, WIPES	\$18.80	
	74,862	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DUSTER REFILLS, WIPES	\$2.08	
	74,862	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DUSTER REFILLS, WIPES	\$0.00	\$20.88
	74,863	44487 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	NEW HANDLE FOR HAMMER	\$14.68	
	74,863	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW HANDLE FOR HAMMER	\$1.63	
	74,863	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW HANDLE FOR HAMMER	\$0.00	\$16.31
	74,864	44487 01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	BLEACH, LIGHT BULBS	\$17.53	
	74,864	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLEACH, LIGHT BULBS	\$1.94	
	74,864	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLEACH, LIGHT BULBS	\$0.00	\$19.47
	74,865	44487 01-6200-4100-41530	EQUIP REPAIRS & MAINTENANCE	PDWR LUBRICANT, GLUE	\$3.56	
	74,865	44487 01-6200-4000-41400	DISPLAYS	PDWR LUBRICANT, GLUE	\$4.76	
	74,865	44487 01-0000-0200-00325	HST RECEIVABLE100%	PDWR LUBRICANT, GLUE	\$0.46	
	74,865	44487 01-0000-0200-00325	HST RECEIVABLE100%	PDWR LUBRICANT, GLUE	\$0.62	
	74,865	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PDWR LUBRICANT, GLUE	\$0.00	\$9.40
	74,866	44487 01-6200-4000-41530	EQUIP REPAIRS & MAINTENANCE	BELT, CLAMP, COOLANT	\$31.15	
	74,866	44487 01-0000-0200-00325	HST RECEIVABLE100%	BELT, CLAMP, COOLANT	\$4.05	
	74,866	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELT, CLAMP, COOLANT	\$0.00	\$35.20
	74,867	44487 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	AIR FRESHENER, MURIATIC ACID	\$13.40	
	74,867	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FRESHENER, MURIATIC ACID	\$1.48	
	74,867	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FRESHENER, MURIATIC ACID	\$0.00	\$14.88
	74,868	44487 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	ABS COUPLING	\$1.20	
	74,868	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ABS COUPLING	\$0.13	
	74,868	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ABS COUPLING	\$0.00	\$1.33
	74,869	44487 01-4500-4000-40270	NEW EQUIPMENT	PUSH LAWN MOWER	\$211.96	
	74,869	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUSH LAWN MOWER	\$23.41	
	74,869	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUSH LAWN MOWER	\$0.00	\$235.37
	74,870	44487 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	PLUMBING CONNECTORS & VALVE	\$31.36	
	74,870	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLUMBING CONNECTORS & VALVE	\$3.47	
	74,870	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING CONNECTORS & VALVE	\$0.00	\$34.83
	74,871	44487 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	PLUMBING CONNECTORS	\$4.15	
	74,871	44487 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLUMBING CONNECTORS	\$0.46	
	74,871	44487 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING CONNECTORS	\$0.00	\$4.61
MICHELIN NORTH AMERICA INC						
	74,795	44488 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	REPAIRS TO TRUCK #8	\$1,123.90	
	74,795	44488 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK #8	\$124.14	
	74,795	44488 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK #8	\$0.00	\$1,248.04
YBAC HONOURARIUM						
	74,893	44489 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	YBAC QTRLY HONOURARIUM X 3	\$450.00	

MINISTER OF FINANCE - EHT ***	74,893	44489 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	YBAC QTRLY HONOURARIUM X 3	\$0.00	\$450.00
	74,725	44490 01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	MAY EHT PREMIUM	\$7,199.27	
OLDE BAKERY CAFE	74,725	44490 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY EHT PREMIUM	\$0.00	\$7,199.27
	74,734	44491 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
	74,734	44491 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	74,836	44491 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
OLDE TYME TAXI	74,836	44491 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	74,897	44492 01-5200-6090-40420	PROGRAM SUPPLIES	GG MOVIE TRANSPORTATION	\$72.00	
	74,897	44492 01-0000-0200-00325	HST RECEIVABLE100%	GG MOVIE TRANSPORTATION	\$9.36	
OTTO & COMPANY	74,897	44492 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GG MOVIE TRANSPORTATION	\$0.00	\$81.36
	74,900	44493 01-1000-4000-45900	LAND SALE EXPENSES	APPRAISAL OF CARR'S WALKWAY	\$1,800.00	
	74,900	44493 01-0000-0200-00325	HST RECEIVABLE100%	APPRAISAL OF CARR'S WALKWAY	\$234.00	
OUTBOUND MEDICAL	74,900	44493 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APPRAISAL OF CARR'S WALKWAY	\$0.00	\$2,034.00
	74,716	44494 01-3000-4000-40630	STAFF TRAINING	1ST RESPONDER COURSE TRAINING	\$990.58	
	74,716	44494 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST RESPONDER COURSE TRAINING	\$109.42	
OXFORD COUNTY ***	74,716	44494 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1ST RESPONDER COURSE TRAINING	\$0.00	\$1,100.00
	74,781	44495 01-4500-5000-40270	NEW EQUIPMENT	40 LG BLUE BOXES	\$220.00	
	74,781	44495 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	40 LG BLUE BOXES	\$0.00	\$220.00
	74,878	44495 01-0000-2550-00945	DEBENTRUE PAYABLE - ROYLAND ETC/HOLCRO	DEBT PYMT 5637-2014	\$42,650.00	
	74,878	44495 01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBT PYMT 5637-2014	\$42,650.00	
	74,878	44495 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBT PYMT 5637-2014	\$26,625.75	
	74,878	44495 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DEBT PYMT 5637-2014	\$0.00	\$42,650.00
	74,878	44495 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBT PYMT 5637-2014	\$0.00	\$69,275.75
	74,879	44495 01-0000-2550-00942	DEBT PAYABLE - LED STREETLIGHTS	DEBT PYMT 5516-2013	\$100,750.00	
	74,879	44495 01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBT PYMT 5516-2013	\$100,750.00	
	74,879	44495 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBT PYMT 5516-2013	\$27,489.68	
	74,879	44495 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DEBT PYMT 5516-2013	\$0.00	\$100,750.00
	74,879	44495 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBT PYMT 5516-2013	\$0.00	\$128,239.68
	74,880	44495 01-0000-2550-00944	DEBT - WTRMN EXT BL5359-2012B	DEBT PYMT 5359-2012B LAI	\$4,138.44	
	74,880	44495 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBT PYMT 5359-2012B LAI	\$0.00	\$4,138.44
	74,881	44495 01-0000-2550-00943	DEBT - WTRMN EXT BL5359-2012A	DEBT PYMT 5359-2012A LAI	\$37,240.93	
	74,881	44495 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBT PYMT 5359-2012A LAI	\$0.00	\$37,240.93
	74,882	44495 01-0000-2550-00915	DEBENTURE PAYABLE-PARKS SHOP	DEBT PYMT 5012-2008	\$23,250.00	
	74,882	44495 01-0000-2550-00920	DEBENTURE PAYABLE-ENGINEERING 2008	DEBT PYMT 5012-2008	\$25,462.45	
	74,882	44495 01-1600-6050-42400	PRINCIPLE - DEBT REPAYMENT	DEBT PYMT 5012-2008	\$23,250.00	
	74,882	44495 01-1600-6050-42500	INTEREST - DEBT REPAYMENT	DEBT PYMT 5012-2008	\$4,405.40	
	74,882	44495 01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBT PYMT 5012-2008	\$25,462.45	
	74,882	44495 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBT PYMT 5012-2008	\$4,824.61	
	74,882	44495 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DEBT PYMT 5012-2008	\$0.00	\$48,712.45
OXFORD FEED SUPPLY LTD	74,882	44495 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBT PYMT 5012-2008	\$0.00	\$57,942.46
	74,884	44496 01-5100-4100-41710	CHEMICALS	CHLORINE, MURIATIC ACID	\$314.00	
	74,884	44496 01-5100-4100-41710	CHEMICALS	CHLORINE, MURIATIC ACID	\$10.00	
	74,884	44496 01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE, MURIATIC ACID	\$40.82	
	74,884	44496 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE, MURIATIC ACID	\$0.00	\$364.82
	74,885	44496 01-5100-4100-41710	CHEMICALS	CHLORINE JUG DEPOSIT	\$20.00	
PARKSMART INC.	74,885	44496 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE JUG DEPOSIT	\$0.00	\$20.00
	74,820	44497 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG TICKET PROCESSING - MAY	\$467.08	
	74,820	44497 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG TICKET PROCESSING - MAY	\$51.59	
PLAYPOWER LT CANADA INC	74,820	44497 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG TICKET PROCESSING - MAY	\$0.00	\$518.67
	74,843	44498 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	REPL SLIDE - LORNE MOON PARK	\$430.00	
	74,843	44498 01-0000-0200-00325	HST RECEIVABLE100%	REPL SLIDE - LORNE MOON PARK	\$55.90	
P M HYDRAULICS ***	74,843	44498 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPL SLIDE - LORNE MOON PARK	\$0.00	\$485.90
	74,783	44499 01-4500-4230-46392	939200 2012 BACKHOE LOADER	COUPLINGS	\$28.49	
	74,783	44499 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	COUPLINGS	\$123.09	
	74,783	44499 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COUPLINGS	\$3.15	
	74,783	44499 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COUPLINGS	\$13.59	
	74,783	44499 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COUPLINGS	\$0.00	\$168.32
	74,821	44499 01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE ADAPTERS	\$17.75	
	74,821	44499 01-0000-0200-00325	HST RECEIVABLE100%	HOSE ADAPTERS	\$2.31	
	74,821	44499 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE ADAPTERS	\$0.00	\$20.06
	74,857	44499 01-5100-4100-41700	BLDG REPAIRS AND MAINT	TAPE, TUBING, CUTTER, BLADE	\$152.60	
	74,857	44499 01-0000-0200-00325	HST RECEIVABLE100%	TAPE, TUBING, CUTTER, BLADE	\$19.84	
PROGRESSIVE WASTE SOLUTIONS	74,857	44499 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE, TUBING, CUTTER, BLADE	\$0.00	\$172.44
	74,819	44500 01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$145.01	
	74,819	44500 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - JUNE	\$16.02	
	74,819	44500 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - JUNE	\$0.00	\$161.03
	74,858	44500 01-5200-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$191.00	
	74,858	44500 01-5000-6020-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$219.30	

	74,858	44500 01-5100-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$219.30	
	74,858	44500 01-5000-6050-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$219.30	
	74,858	44500 01-5000-6040-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$219.30	
	74,858	44500 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - JUNE	\$24.83	
	74,858	44500 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - JUNE	\$28.51	
	74,858	44500 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - JUNE	\$28.51	
	74,858	44500 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - JUNE	\$28.51	
	74,858	44500 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - JUNE	\$0.00	\$1,207.07
PUROLATOR COURIER LTD						
	74,722	44501 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	COURIER - AIR ANALYSIS	\$10.02	
	74,722	44501 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER - AIR ANALYSIS	\$1.11	
	74,722	44501 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER - AIR ANALYSIS	\$0.00	\$11.13
	74,793	44501 01-4500-4230-46395	939500 ELGIN SWEEPER	SHIPPING FOR CASTORS #15	\$31.11	
	74,793	44501 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHIPPING FOR CASTORS #15	\$3.43	
	74,793	44501 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHIPPING FOR CASTORS #15	\$0.00	\$34.54
	74,806	44501 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	AIR RETURN	\$23.53	
	74,806	44501 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR RETURN	\$2.60	
	74,806	44501 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR RETURN	\$0.00	\$26.13
REGIS AUTO PARTS						
	74,767	44502 01-4500-4230-46395	939500 ELGIN SWEEPER	OIL & FUEL FILTERS	\$320.89	
	74,767	44502 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL & FUEL FILTERS	\$35.44	
	74,767	44502 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL & FUEL FILTERS	\$0.00	\$356.33
	74,768	44502 01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	ALARM FOR TRUCK #6	\$146.95	
	74,768	44502 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ALARM FOR TRUCK #6	\$16.23	
	74,768	44502 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALARM FOR TRUCK #6	\$0.00	\$163.18
	74,769	44502 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	CABLE TIES, LUBRICANT	\$71.67	
	74,769	44502 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CABLE TIES, LUBRICANT	\$7.92	
	74,769	44502 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES, LUBRICANT	\$0.00	\$79.59
	74,770	44502 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	OIL FILTER - #14 TRACTOR	\$11.84	
	74,770	44502 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL FILTER - #14 TRACTOR	\$1.31	
	74,770	44502 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL FILTER - #14 TRACTOR	\$0.00	\$13.15
RELIANCE HOME COMFORT						
	74,847	44503 01-5100-4100-41550	MAINTENANCE CONTRACTS	WATER HEATER RENTAL	\$384.94	
	74,847	44503 01-0000-0200-00325	HST RECEIVABLE100%	WATER HEATER RENTAL	\$50.04	
	74,847	44503 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER HEATER RENTAL	\$0.00	\$434.98
ROCK SOLID DESIGNS						
	74,874	44504 01-6200-4100-41750	LOT SNOW REMOVAL AND SANDING	SNOW REMOVAL - MARCH	\$230.00	
	74,874	44504 01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL - MARCH	\$29.90	
	74,874	44504 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOW REMOVAL - MARCH	\$0.00	\$259.90
ROOKE, PAUL ***						
	74,745	44505 01-2000-4025-41740	LAND MAINT & IMPROVEMENTS	TC GRASS CUTTING - MAY	\$60.00	
	74,745	44505 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TC GRASS CUTTING - MAY	\$0.00	\$60.00
RPC						
	74,718	44506 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	AIR ANALYSIS	\$122.11	
	74,718	44506 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR ANALYSIS	\$13.49	
	74,718	44506 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR ANALYSIS	\$0.00	\$135.60
YBAC HONOURARIUM						
	74,895	44507 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	YBAC QTRLY HONOURARIUM X 3	\$450.00	
	74,895	44507 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	YBAC QTRLY HONOURARIUM X 3	\$0.00	\$450.00
PROPERTY OWNER REIMBURSEMENT						
	74,794	44508 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE TO RPR RETAINING WAL	\$2,692.57	
	74,794	44508 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE TO RPR RETAINING WAL	\$297.41	
	74,794	44508 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE TO RPR RETAINING WAL	\$0.00	\$2,989.98
SHOPPERS DRUG MART						
	74,889	44509 01-5200-6090-40420	PROGRAM SUPPLIES	SHOPPERS - MAY 2015 - FUSION	\$16.94	
	74,889	44509 01-5200-6090-40320	FIRST AID SAFETY SUPPLIES	SHOPPERS - MAY 2015 - FUSION	\$11.98	
	74,889	44509 01-5200-6090-40610	MEETINGS & CONFERENCES	SHOPPERS - MAY 2015 - FUSION	\$1.99	
	74,889	44509 01-0000-0200-00325	HST RECEIVABLE100%	SHOPPERS - MAY 2015 - FUSION	\$1.56	
	74,889	44509 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOPPERS - MAY 2015 - FUSION	\$0.00	\$32.47
SIMPLISTIC LINES INC.						
	74,827	44510 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PAINT FOR SOCCER LINES	\$1,194.19	
	74,827	44510 01-0000-0200-00325	HST RECEIVABLE100%	PAINT FOR SOCCER LINES	\$155.24	
	74,827	44510 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT FOR SOCCER LINES	\$0.00	\$1,349.43
WARREN SINCLAIR CONSTRUCTION *						
	74,737	44511 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 13-69	\$1,000.00	
	74,737	44511 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 13-69	\$0.00	\$1,000.00
	74,738	44511 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 14-30	\$1,000.00	
	74,738	44511 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 14-30	\$0.00	\$1,000.00
SOAK IT UP INC						
	74,798	44512 01-2000-4015-41540	RENTAL	MAT RENTAL - CARR'S WLKWY	\$11.00	
	74,798	44512 01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL - CARR'S WLKWY	\$1.43	
	74,798	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - CARR'S WLKWY	\$0.00	\$12.43
	74,799	44512 01-2000-4025-41540	RENTAL	MAT RENTAL	\$29.00	
	74,799	44512 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$3.21	
	74,799	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$32.21
	74,850	44512 01-5100-4100-41550	MAINTENANCE CONTRACTS	MAT SERVICE	\$257.35	
	74,850	44512 01-0000-0200-00325	HST RECEIVABLE100%	MAT SERVICE	\$33.46	
	74,850	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT SERVICE	\$0.00	\$290.81

	74,851	44512 01-5100-4100-41550	MAINTENANCE CONTRACTS	MAT SERVICE	\$257.35	
	74,851	44512 01-0000-0200-00325	HST RECEIVABLE100%	MAT SERVICE	\$33.46	
	74,851	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT SERVICE	\$0.00	\$290.81
	74,852	44512 01-5000-6020-41550	MAINTENANCE CONTRACTS	MAT SERVICE	\$305.80	
	74,852	44512 01-0000-0200-00325	HST RECEIVABLE100%	MAT SERVICE	\$39.75	
	74,852	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT SERVICE	\$0.00	\$345.55
	74,875	44512 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	LOGO MAT RENTAL	\$18.00	
	74,875	44512 01-0000-0200-00325	HST RECEIVABLE100%	LOGO MAT RENTAL	\$2.34	
	74,875	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOGO MAT RENTAL	\$0.00	\$20.34
	74,876	44512 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	LOGO MAT RENTAL	\$18.00	
	74,876	44512 01-0000-0200-00325	HST RECEIVABLE100%	LOGO MAT RENTAL	\$2.34	
	74,876	44512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOGO MAT RENTAL	\$0.00	\$20.34
SPECTRUM COMMUNICATIONS LTD.						
	74,780	44513 10-0000-3412-80000	MATERIALS- REPLACE RADIO SYSTEM	REPLACE RADIO SYSTEM	\$6,958.03	
	74,780	44513 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPLACE RADIO SYSTEM	\$768.55	
	74,780	44513 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE RADIO SYSTEM	\$0.00	\$7,726.58
STAPLES ***						
	74,883	44514 01-5200-6090-40200	OFFICE SUPPLIES	MARKERS, FLASH DRIVES, ETC.	\$92.77	
	74,883	44514 01-5100-4000-40200	OFFICE SUPPLIES	MARKERS, FLASH DRIVES, ETC.	\$119.94	
	74,883	44514 01-0000-0200-00325	HST RECEIVABLE100%	MARKERS, FLASH DRIVES, ETC.	\$12.06	
	74,883	44514 01-0000-0200-00325	HST RECEIVABLE100%	MARKERS, FLASH DRIVES, ETC.	\$15.59	
	74,883	44514 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARKERS, FLASH DRIVES, ETC.	\$0.00	\$240.36
STONETOWN SUPPLY SERVICES(INJ)						
	74,717	44515 01-3000-4100-40210	JANITORIAL SUPPLIES	PPR PROD, GARBAGE BAGS ETC	\$109.02	
	74,717	44515 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR PROD, GARBAGE BAGS ETC	\$12.04	
	74,717	44515 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR PROD, GARBAGE BAGS ETC	\$0.00	\$121.06
	74,855	44515 01-5100-4100-40210	JANITORIAL SUPPLIES	FLOOR PADS, WAX, MOP HEADS	\$164.22	
	74,855	44515 01-0000-0200-00325	HST RECEIVABLE100%	FLOOR PADS, WAX, MOP HEADS	\$21.35	
	74,855	44515 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOOR PADS, WAX, MOP HEADS	\$0.00	\$185.57
	74,898	44515 01-5200-4100-40210	JANITORIAL SUPPLIES	PAPER PROD, WINDOW CLEANER	\$139.79	
	74,898	44515 01-0000-0200-00325	HST RECEIVABLE100%	PAPER PROD, WINDOW CLEANER	\$18.17	
	74,898	44515 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER PROD, WINDOW CLEANER	\$0.00	\$157.96
SUN LIFE OF CANADA						
	74,901	44516 01-0000-2100-00716	HEALTH CARE PAYABLE	JUNE SUNLIFE PREMIUM	\$41,152.31	
	74,901	44516 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE SUNLIFE PREMIUM	\$0.00	\$41,152.31
SUN MEDIA, A DIVISION OF POSTM						
	74,810	44517 01-3220-4000-41000	ADVERTISING	CROSSING GUARD AD	\$111.12	
	74,810	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARD AD	\$12.28	
	74,810	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARD AD	\$0.00	\$123.40
	74,811	44517 01-0900-4000-42900	MISCELLANEOUS EXPENSE	HUMAN RESOURCES AD	\$272.72	
	74,811	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HUMAN RESOURCES AD	\$30.12	
	74,811	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUMAN RESOURCES AD	\$0.00	\$302.84
	74,812	44517 01-0900-4000-42900	MISCELLANEOUS EXPENSE	HUMAN RESOURCES AD	\$180.93	
	74,812	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HUMAN RESOURCES AD	\$19.98	
	74,812	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUMAN RESOURCES AD	\$0.00	\$200.91
	74,813	44517 01-3220-4000-41000	ADVERTISING	CROSSING GUARD AD	\$111.12	
	74,813	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARD AD	\$12.28	
	74,813	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARD AD	\$0.00	\$123.40
	74,814	44517 01-3220-4000-41000	ADVERTISING	CROSSING GUARD AD	\$144.60	
	74,814	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARD AD	\$15.97	
	74,814	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARD AD	\$0.00	\$160.57
	74,815	44517 01-0900-4000-42900	MISCELLANEOUS EXPENSE	HUMAN RESOURCES AD	\$218.78	
	74,815	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HUMAN RESOURCES AD	\$24.17	
	74,815	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUMAN RESOURCES AD	\$0.00	\$242.95
	74,816	44517 01-3220-4000-41000	ADVERTISING	CROSSING GUARD AD	\$144.60	
	74,816	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARD AD	\$15.97	
	74,816	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARD AD	\$0.00	\$160.57
	74,817	44517 01-0900-4000-42900	MISCELLANEOUS EXPENSE	HUMAN RESOURCES AD	\$185.97	
	74,817	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HUMAN RESOURCES AD	\$20.54	
	74,817	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUMAN RESOURCES AD	\$0.00	\$206.51
	74,818	44517 01-0900-4000-42900	MISCELLANEOUS EXPENSE	HUMAN RESOURCES ONLINE AD	\$50.88	
	74,818	44517 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HUMAN RESOURCES ONLINE AD	\$5.62	
	74,818	44517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUMAN RESOURCES ONLINE AD	\$0.00	\$56.50
SWAN DUST CONTROL						
	74,762	44518 01-4500-4100-41540	RENTAL	MAT RENTAL	\$20.66	
	74,762	44518 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	74,762	44518 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
SYLVITE AGRI-SERVICES LTD.						
	74,854	44519 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	FERTILIZER	\$682.00	
	74,854	44519 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	FERTILIZER	\$15.00	
	74,854	44519 01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$1.95	
	74,854	44519 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00	\$698.95
TABOR BROS & SONS LTD ***						
	74,873	44520 01-0000-2000-00780	PW TREE TRIMMING/REMOVAL-DEPOSIT	RETURN OF DEPOSIT 2015-4121	\$5,000.00	
	74,873	44520 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETURN OF DEPOSIT 2015-4121	\$0.00	\$5,000.00
TAPLAY FIRE PROTECTION						
	74,808	44521 10-0000-3117-80000	MATERIALS - OPP FIRE PANEL UPGRADE	OPP FIRE PANEL UPGRADE	\$8,338.00	
	74,808	44521 01-0000-0200-00325	HST RECEIVABLE100%	OPP FIRE PANEL UPGRADE	\$1,083.94	
	74,808	44521 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP FIRE PANEL UPGRADE	\$0.00	\$9,421.94

DOUG TARRY LTD						
	74,739	44522	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 13-19	\$1,000.00
	74,739	44522	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 13-19	\$0.00 \$1,000.00
	74,740	44522	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 12-185	\$1,000.00
	74,740	44522	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 12-185	\$0.00 \$1,000.00
	74,845	44522	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 13-35	\$1,000.00
	74,845	44522	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 13-35	\$0.00 \$1,000.00
	74,846	44522	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMAGE DEPOSIT PERMIT 12-142	\$1,000.00
	74,846	44522	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMAGE DEPOSIT PERMIT 12-142	\$0.00 \$1,000.00
TECH.STANDARDS & SAFETY AUTH *						
	74,724	44523	01-5100-4100-40410	LICENCES, TAGS ETC	ELEVATOR LICENSE - VPCC	\$105.00
	74,724	44523	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATOR LICENSE - VPCC	\$0.00 \$105.00
THAMES RIVER MELON FARMS						
	74,839	44524	01-5000-6051-40420	PROGRAM SUPPLIES	ASPARAGUS, RHUBARB	\$630.00
	74,839	44524	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPARAGUS, RHUBARB	\$0.00 \$630.00
TREMBLETT'S YOUR INDEPENDENT G						
	74,755	44525	01-1300-4000-40610	MEETINGS & CONFERENCES	IND'T - MAY 2015 - ADMIN	\$24.09
	74,755	44525	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IND'T - MAY 2015 - ADMIN	\$1.78
	74,755	44525	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - MAY 2015 - ADMIN	\$0.00 \$25.87
	74,756	44525	01-5100-6090-40420	PROGRAM SUPPLIES	IND'T - MAY 2015 - VPCC	\$35.89
	74,756	44525	01-0000-0200-00325	HST RECEIVABLE100%	IND'T - MAY 2015 - VPCC	\$0.36
	74,756	44525	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - MAY 2015 - VPCC	\$0.00 \$36.25
TUNNOCK CONSULTING LTD.						
	74,742	44526	01-3400-4000-41500	CONTRACTED SERVICES	PERMIT FEE STUDY FINAL INVOICE	\$831.38
	74,742	44526	01-4000-4000-40810	STUDIES & SURVEYS	PERMIT FEE STUDY FINAL INVOICE	\$1,102.06
	74,742	44526	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PERMIT FEE STUDY FINAL INVOICE	\$91.83
	74,742	44526	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PERMIT FEE STUDY FINAL INVOICE	\$121.73
	74,742	44526	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PERMIT FEE STUDY FINAL INVOICE	\$0.00 \$2,147.00
TYCO INTEGRATED FIRE & SECURIT						
	74,786	44527	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO DOOR CONTACT	\$519.49
	74,786	44527	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO DOOR CONTACT	\$57.38
	74,786	44527	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO DOOR CONTACT	\$0.00 \$576.87
WARD, BONNIE - (PETTY CASH)						
	74,844	44528	01-5100-6090-40420	PROGRAM SUPPLIES	PETTY CASH - MAR26-JUN3	\$69.85
	74,844	44528	01-5000-6050-40630	STAFF TRAINING	PETTY CASH - MAR26-JUN3	\$37.71
	74,844	44528	01-5000-6050-40630	STAFF TRAINING	PETTY CASH - MAR26-JUN3	\$4.00
	74,844	44528	01-5000-6050-42900	MISCELLANEOUS EXPENSES	PETTY CASH - MAR26-JUN3	\$3.34
	74,844	44528	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH - MAR26-JUN3	\$9.08
	74,844	44528	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH - MAR26-JUN3	\$4.90
	74,844	44528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH - MAR26-JUN3	\$0.00 \$128.88
WASTE MANAGEMENT						
	74,763	44529	01-4500-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - JUNE	\$558.57
	74,763	44529	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - JUNE	\$61.70
	74,763	44529	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - JUNE	\$0.00 \$620.27
WEITZEL, CHRIS						
	74,837	44530	01-5000-6051-40420	PROGRAM SUPPLIES	81 LB MIXED BEETS	\$141.75
	74,837	44530	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	81 LB MIXED BEETS	\$0.00 \$141.75
WHITECREST MUSHROOMS						
	74,840	44531	01-5000-6051-40420	PROGRAM SUPPLIES	CANNERY ITEMS	\$110.00
	74,840	44531	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANNERY ITEMS	\$0.00 \$110.00
ZOGICS						
	74,848	44532	01-5100-4100-40210	JANITORIAL SUPPLIES	DISINFECTANT WIPES	\$724.34
	74,848	44532	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISINFECTANT WIPES	\$0.00 \$724.34
FASTENAL CANADA ***						
	74,789	44533	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	DUCT TAPE	\$15.46
	74,789	44533	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DUCT TAPE	\$1.70
	74,789	44533	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DUCT TAPE	\$0.00 \$17.16
	74,790	44533	01-4500-4230-46395	939500 ELGIN SWEEPER	CASTOR FOR SWEEPER	\$258.78
	74,790	44533	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CASTOR FOR SWEEPER	\$28.58
	74,790	44533	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASTOR FOR SWEEPER	\$0.00 \$287.36
	74,791	44533	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	WASHERS & BOLTS	\$38.10
	74,791	44533	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WASHERS & BOLTS	\$4.21
	74,791	44533	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASHERS & BOLTS	\$0.00 \$42.31
	74,828	44533	01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS, BOLTS, SCREWS	\$91.75
	74,828	44533	01-0000-0200-00325	HST RECEIVABLE100%	NUTS, BOLTS, SCREWS	\$11.93
	74,828	44533	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS, BOLTS, SCREWS	\$0.00 \$103.68
ABELL PEST CONTROL INC						
	75,052	44534	01-5000-6040-41550	MAINTENANCE CONTRACTS	SEMI ANNUAL BUG SERVICE	\$283.44
	75,052	44534	01-0000-0200-00325	HST RECEIVABLE100%	SEMI ANNUAL BUG SERVICE	\$36.85
	75,052	44534	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEMI ANNUAL BUG SERVICE	\$0.00 \$320.29
ACAPULCO ***						
	75,111	44535	01-5100-4100-41710	CHEMICALS	CHLORINE, BICARB, ACID	\$1,266.72
	75,111	44535	01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE, BICARB, ACID	\$164.67
	75,111	44535	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE, BICARB, ACID	\$0.00 \$1,431.39
AFFORDABLE PORTABLES						
	74,967	44536	01-5000-6030-41540	RENTAL	PORTABLE TOILET RENTAL - MAY	\$135.00
	74,967	44536	01-0000-0200-00325	HST RECEIVABLE100%	PORTABLE TOILET RENTAL - MAY	\$17.55
	74,967	44536	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PORTABLE TOILET RENTAL - MAY	\$0.00 \$152.55
AIR LIQUIDE						

	74,969	44537	01-5000-6050-41540	RENTAL	OXYGEN & ACETYLENE CYLINDERS	\$162.22	
	74,969	44537	01-0000-0200-00325	HST RECEIVABLE100%	OXYGEN & ACETYLENE CYLINDERS	\$21.09	
AKIRA STUDIO LTD	74,969	44537	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OXYGEN & ACETYLENE CYLINDERS	\$0.00	\$183.31
	75,103	44538	01-5200-6195-41000	ADVERTISING	WEBSITE SUPPORT	\$95.00	
	75,103	44538	01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE SUPPORT	\$12.35	
ALEXANDRA HOSPITAL FOUNDATION	75,103	44538	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE SUPPORT	\$0.00	\$107.35
	75,014	44539	01-0100-4000-41020	PROMOTION & MEALS	WILD WILD WEST FUNDRAISER	\$100.00	
AL'S TIRE INGERSOLL	75,014	44539	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WILD WILD WEST FUNDRAISER	\$0.00	\$100.00
	74,950	44540	01-4500-4230-46381	938100 T1-14 DODGE RAM	TIRE REPAIRS TO TRUCK #1	\$66.15	
	74,950	44540	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TIRE REPAIRS TO TRUCK #1	\$7.31	
	74,950	44540	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIRS TO TRUCK #1	\$0.00	\$73.46
	75,018	44540	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE REPAIR - STAGE TRAILER	\$32.00	
	75,018	44540	01-0000-0200-00325	HST RECEIVABLE100%	TIRE REPAIR - STAGE TRAILER	\$4.16	
	75,018	44540	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR - STAGE TRAILER	\$0.00	\$36.16
	75,085	44540	01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	TRACTOR 14 TIRE REPAIR	\$58.58	
	75,085	44540	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRACTOR 14 TIRE REPAIR	\$6.47	
	75,085	44540	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR 14 TIRE REPAIR	\$0.00	\$65.05
	75,092	44540	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE REPAIR	\$65.46	
	75,092	44540	01-0000-0200-00325	HST RECEIVABLE100%	TIRE REPAIR	\$8.51	
ANNEX PUBLISHING BOOK DIVISION	75,092	44540	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR	\$0.00	\$73.97
	75,074	44541	01-3000-4000-40630	STAFF TRAINING	FIRE INSTRUCTOR BOOKS	\$209.95	
	75,074	44541	01-3000-4000-40630	STAFF TRAINING	FIRE INSTRUCTOR BOOKS	\$19.33	
	75,074	44541	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	FIRE INSTRUCTOR BOOKS	\$10.50	
	75,074	44541	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE INSTRUCTOR BOOKS	\$2.14	
AQUAM	75,074	44541	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE INSTRUCTOR BOOKS	\$0.00	\$241.92
	75,056	44542	01-5100-6060-40270	NEW EQUIPMENT	LANE CABLE	\$555.74	
	75,056	44542	01-0000-0200-00325	HST RECEIVABLE100%	LANE CABLE	\$72.25	
BACKYARD BY DESIGN	75,056	44542	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANE CABLE	\$0.00	\$627.99
	75,010	44543	01-5000-6050-41720	HORTICULTURAL SUPPLIES	ANNUALS	\$2,532.16	
	75,010	44543	01-0000-0200-00325	HST RECEIVABLE100%	ANNUALS	\$329.18	
BEAM, JACKIE - PETTY CASH ****	75,010	44543	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNUALS	\$0.00	\$2,861.34
	75,075	44544	01-3000-4000-40630	STAFF TRAINING	JAN TO JUNE PETTY CASH EXP	\$9.02	
	75,075	44544	01-3000-4000-40630	STAFF TRAINING	JAN TO JUNE PETTY CASH EXP	\$17.41	
	75,075	44544	01-3000-4000-41020	PROMOTION & MEALS	JAN TO JUNE PETTY CASH EXP	\$13.50	
	75,075	44544	01-3000-4000-40630	STAFF TRAINING	JAN TO JUNE PETTY CASH EXP	\$18.95	
	75,075	44544	01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	JAN TO JUNE PETTY CASH EXP	\$6.11	
	75,075	44544	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN TO JUNE PETTY CASH EXP	\$0.99	
	75,075	44544	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN TO JUNE PETTY CASH EXP	\$1.92	
	75,075	44544	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN TO JUNE PETTY CASH EXP	\$1.50	
	75,075	44544	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	JAN TO JUNE PETTY CASH EXP	\$0.95	
	75,075	44544	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN TO JUNE PETTY CASH EXP	\$0.67	
BELL CANADA ***	75,075	44544	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN TO JUNE PETTY CASH EXP	\$0.00	\$71.02
	74,995	44545	01-1000-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$853.24	
	74,995	44545	01-2000-4025-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$141.54	
	74,995	44545	01-1001-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$68.82	
	74,995	44545	01-1001-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$61.31	
	74,995	44545	01-1002-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$188.31	
	74,995	44545	01-3000-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$219.35	
	74,995	44545	01-4500-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$221.35	
	74,995	44545	01-5000-6020-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$186.07	
	74,995	44545	01-5000-6050-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$75.01	
	74,995	44545	01-5100-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$597.82	
	74,995	44545	01-5100-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$186.86	
	74,995	44545	01-5200-6090-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$446.44	
	74,995	44545	01-6200-4000-40220	TELEPHONE	BELL PHONE SERVICE - MAY	\$52.93	
	74,995	44545	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BELL PHONE SERVICE - MAY	\$193.73	
	74,995	44545	01-0000-0200-00325	HST RECEIVABLE100%	BELL PHONE SERVICE - MAY	\$200.85	
BRAD'S LOCK & KEY ***	74,995	44545	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL PHONE SERVICE - MAY	\$0.00	\$3,693.63
	74,972	44546	01-2000-4025-41700	BLDG REPAIRS & MAINT	KEY FOR PPR TWL DISPENSER	\$108.88	
	74,972	44546	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	KEY FOR PPR TWL DISPENSER	\$12.03	
BRAGG, JEFF	74,972	44546	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEY FOR PPR TWL DISPENSER	\$0.00	\$120.91
	74,973	44547	01-2000-4025-41550	MAINTENANCE CONTRACTS	CUSTODIAN VACATION RELIEF	\$172.99	
	74,973	44547	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	CUSTODIAN VACATION RELIEF	\$101.76	
	74,973	44547	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CUSTODIAN VACATION RELIEF	\$19.11	
	74,973	44547	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CUSTODIAN VACATION RELIEF	\$11.24	
	74,973	44547	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CUSTODIAN VACATION RELIEF	\$0.00	\$305.10
	74,974	44547	01-2000-4015-41550	MAINTENANCE CONTRACTS	CLEANING CARR'S WLKWY - JUNE	\$600.00	
	74,974	44547	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING CARR'S WLKWY - JUNE	\$78.00	
	74,974	44547	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING CARR'S WLKWY - JUNE	\$0.00	\$678.00

CAMPBELL'S							
	75,040	44548	01-4500-4000-40200	OFFICE SUPPLIES	NOTEBOOK, DUOTANGS	\$22.73	
	75,040	44548	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NOTEBOOK, DUOTANGS	\$2.51	
	75,040	44548	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOTEBOOK, DUOTANGS	\$0.00	\$25.24
	75,104	44548	01-5200-6195-40200	OFFICE SUPPLIES	BINDER, SIGN HOLDERS	\$58.72	
	75,104	44548	01-0000-0200-00325	HST RECEIVABLE100%	BINDER, SIGN HOLDERS	\$7.63	
	75,104	44548	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BINDER, SIGN HOLDERS	\$0.00	\$66.35
CANADIAN TIRE ASSOCIATE STORE							
	74,997	44549	01-5000-6050-41530	EQUIP REPAIRS & MAINT	BATTERY FOR OVERSEEDER	\$57.29	
	74,997	44549	01-0000-0200-00325	HST RECEIVABLE100%	BATTERY FOR OVERSEEDER	\$7.45	
	74,997	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY FOR OVERSEEDER	\$0.00	\$64.74
	74,999	44549	01-5000-6050-41720	HORTICULTURAL SUPPLIES	WHEEL BARROW	\$79.99	
	74,999	44549	01-0000-0200-00325	HST RECEIVABLE100%	WHEEL BARROW	\$10.40	
	74,999	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WHEEL BARROW	\$0.00	\$90.39
	75,000	44549	01-5000-6050-41700	BLDG REPAIRS AND MAINT	DRILL BITS	\$5.49	
	75,000	44549	01-0000-0200-00325	HST RECEIVABLE100%	DRILL BITS	\$0.71	
	75,000	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRILL BITS	\$0.00	\$6.20
	75,001	44549	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ANCHOR STRAPS	\$21.98	
	75,001	44549	01-0000-0200-00325	HST RECEIVABLE100%	ANCHOR STRAPS	\$2.86	
	75,001	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANCHOR STRAPS	\$0.00	\$24.84
	75,002	44549	01-5100-4100-41700	BLDG REPAIRS AND MAINT	CLEANER, NUTS	\$28.44	
	75,002	44549	01-0000-0200-00325	HST RECEIVABLE100%	CLEANER, NUTS	\$3.70	
	75,002	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANER, NUTS	\$0.00	\$32.14
	75,003	44549	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$59.98	
	75,003	44549	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$7.80	
	75,003	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$67.78
	75,004	44549	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	BRAKE FLUID	\$10.99	
	75,004	44549	01-0000-0200-00325	HST RECEIVABLE100%	BRAKE FLUID	\$1.43	
	75,004	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRAKE FLUID	\$0.00	\$12.42
	75,005	44549	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$79.98	
	75,005	44549	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$10.40	
	75,005	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$90.38
	75,006	44549	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TUBE & COUPLING	\$15.96	
	75,006	44549	01-0000-0200-00325	HST RECEIVABLE100%	TUBE & COUPLING	\$2.07	
	75,006	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TUBE & COUPLING	\$0.00	\$18.03
	75,007	44549	01-5200-4100-41530	EQUIP REPAIRS & MAINT	SAFE BATTERIES	\$14.99	
	75,007	44549	01-0000-0200-00325	HST RECEIVABLE100%	SAFE BATTERIES	\$1.95	
	75,007	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFE BATTERIES	\$0.00	\$16.94
	75,008	44549	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT & ROLLER	\$92.95	
	75,008	44549	01-0000-0200-00325	HST RECEIVABLE100%	PAINT & ROLLER	\$12.08	
	75,008	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT & ROLLER	\$0.00	\$105.03
	75,009	44549	01-5100-4100-41700	BLDG REPAIRS AND MAINT	HOSE, PRUNER, PLUGS, ETC	\$96.01	
	75,009	44549	01-0000-0200-00325	HST RECEIVABLE100%	HOSE, PRUNER, PLUGS, ETC	\$12.48	
	75,009	44549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE, PRUNER, PLUGS, ETC	\$0.00	\$108.49
CANADIAN TODS LIMITED							
	75,061	44550	01-6200-4000-41000	ADVERTISING	TODS SIGNAGE	\$600.00	
	75,061	44550	01-0000-0200-00325	HST RECEIVABLE100%	TODS SIGNAGE	\$78.00	
	75,061	44550	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TODS SIGNAGE	\$0.00	\$678.00
CANPAR TRANSPORT L.P.							
	75,053	44551	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	POETRY AWARDS COURIERED	\$138.72	
	75,053	44551	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POETRY AWARDS COURIERED	\$15.32	
	75,053	44551	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POETRY AWARDS COURIERED	\$0.00	\$154.04
CANSEL - TORONTO*****							
	75,072	44552	01-4000-4000-40220	TELEPHONE	CANSEL MONTHLY FEE	\$260.00	
	75,072	44552	01-0000-0200-00325	HST RECEIVABLE100%	CANSEL MONTHLY FEE	\$33.80	
	75,072	44552	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANSEL MONTHLY FEE	\$0.00	\$293.80
CAREY'S PRODUCE							
	74,990	44553	01-5000-6051-40420	PROGRAM SUPPLIES	CUCS, PEPPERS, CARROTS, SLAW	\$1,018.00	
	74,990	44553	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CUCS, PEPPERS, CARROTS, SLAW	\$0.00	\$1,018.00
CERVUS EQUIPMENT							
	75,034	44554	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	REPAIRS TO TRUCK#3	\$238.62	
	75,034	44554	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK#3	\$26.35	
	75,034	44554	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK#3	\$0.00	\$264.97
	75,087	44554	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	REPAIRS TO TRUCK 8	\$2,616.56	
	75,087	44554	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 8	\$289.01	
	75,087	44554	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 8	\$0.00	\$2,905.57
CORE-MARK INTERNATIONAL, INC.							
	74,965	44555	01-5100-6090-40420	PROGRAM SUPPLIES	PRINGLES CHIPS	\$79.62	
	74,965	44555	01-0000-0200-00325	HST RECEIVABLE100%	PRINGLES CHIPS	\$10.35	
	74,965	44555	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRINGLES CHIPS	\$0.00	\$89.97
EMPLOYEE REIMBURSEMENT							
	75,106	44556	01-5200-6090-40610	MEETINGS & CONFERENCES	CANDY FOR REX CONFERENCE	\$116.73	
	75,106	44556	01-0000-0200-00325	HST RECEIVABLE100%	CANDY FOR REX CONFERENCE	\$15.17	
	75,106	44556	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY FOR REX CONFERENCE	\$0.00	\$131.90
PAUL DAVIES PLUMBING & HEATING							
	74,993	44557	10-0000-3117-80000	MATERIALS - OPP FIRE PANEL UPGRADE	OPP FIRE PANEL UPDATE	\$133.50	
	74,993	44557	01-0000-0200-00325	HST RECEIVABLE100%	OPP FIRE PANEL UPDATE	\$17.36	
	74,993	44557	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP FIRE PANEL UPDATE	\$0.00	\$150.86
DIRECTOR OF FAMILY RESPONSIBIL							

	74,953	44558	01-0000-2100-00718	FAMILY SERVICES	CASE 648113 - JUNE	\$192.00	
	74,953	44558	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 648113 - JUNE	\$0.00	\$192.00
	74,954	44558	01-0000-2100-00718	FAMILY SERVICES	CASE 1005697 - JUNE	\$2,255.92	
	74,954	44558	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 1005697 - JUNE	\$0.00	\$2,255.92
EASY WAY CLEANING PRODUCTS LIM							
	74,976	44559	01-2000-4025-40210	JANITORIAL SUPPLIES	PAPER PRODUCTS, VINEGAR	\$73.07	
	74,976	44559	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER PRODUCTS, VINEGAR	\$8.07	
	74,976	44559	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER PRODUCTS, VINEGAR	\$0.00	\$81.14
	74,977	44559	01-2000-4025-40210	JANITORIAL SUPPLIES	MOP	\$13.52	
	74,977	44559	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOP	\$1.50	
	74,977	44559	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOP	\$0.00	\$15.02
	75,046	44559	01-2000-4025-40210	JANITORIAL SUPPLIES	MOP	\$13.52	
	75,046	44559	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOP	\$1.50	
	75,046	44559	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOP	\$0.00	\$15.02
	75,048	44559	01-2000-4025-40210	JANITORIAL SUPPLIES	GARBAGE BAGS	\$54.67	
	75,048	44559	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS	\$6.04	
	75,048	44559	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS	\$0.00	\$60.71
EMPLOYEE REIMBURSEMENT							
	75,023	44560	01-4000-4000-40290	UNIFORMS & CLOTHING	HIGH VISIBILITY CLOTHING	\$36.56	
	75,023	44560	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HIGH VISIBILITY CLOTHING	\$4.04	
	75,023	44560	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HIGH VISIBILITY CLOTHING	\$0.00	\$40.60
ERTH HOLDINGS INC.							
	74,983	44561	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	ST LT MAINTENANCE - MAY	\$401.44	
	74,983	44561	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ST LT MAINTENANCE - MAY	\$44.35	
	74,983	44561	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ST LT MAINTENANCE - MAY	\$0.00	\$445.79
FASTENAL CANADA ***							
	75,032	44562	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	WASHERS & BOLTS	\$32.89	
	75,032	44562	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WASHERS & BOLTS	\$3.63	
	75,032	44562	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASHERS & BOLTS	\$0.00	\$36.52
	75,033	44562	01-4500-4230-46395	939500 ELGIN SWEEPER	LOCK NUTS & BOLTS	\$33.56	
	75,033	44562	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCK NUTS & BOLTS	\$3.71	
	75,033	44562	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK NUTS & BOLTS	\$0.00	\$37.27
	75,078	44562	01-3000-4000-40630	STAFF TRAINING	STEEL DOORS FOR TRAINING	\$28.15	
	75,078	44562	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STEEL DOORS FOR TRAINING	\$3.11	
	75,078	44562	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEEL DOORS FOR TRAINING	\$0.00	\$31.26
	75,105	44562	01-5200-4100-41700	BLDG REPAIRS AND MAINT	HARDWARE	\$15.87	
	75,105	44562	01-0000-0200-00325	HST RECEIVABLE100%	HARDWARE	\$2.06	
	75,105	44562	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARDWARE	\$0.00	\$17.93
RICHARD FLEMING TREE TRANSPAN							
	74,979	44563	10-0000-3232-80000	MATERIALS-CHARLES ST SIDEWALKS	RELOCATE TREE ON CHARLES W	\$203.52	
	74,979	44563	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RELOCATE TREE ON CHARLES W	\$22.48	
	74,979	44563	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RELOCATE TREE ON CHARLES W	\$0.00	\$226.00
EMPLOYEE REIMBURSEMENT							
	75,062	44564	01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	FLOWERS, LT BULB, CLAY, KEY	\$79.98	
	75,062	44564	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	FLOWERS, LT BULB, CLAY, KEY	\$19.99	
	75,062	44564	01-6200-4000-40540	CONSERVATION SUPPLIES	FLOWERS, LT BULB, CLAY, KEY	\$2.30	
	75,062	44564	01-6200-4000-40420	PROGRAM SUPPLIES	FLOWERS, LT BULB, CLAY, KEY	\$10.00	
	75,062	44564	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	FLOWERS, LT BULB, CLAY, KEY	\$2.43	
	75,062	44564	01-0000-0200-00325	HST RECEIVABLE100%	FLOWERS, LT BULB, CLAY, KEY	\$10.40	
	75,062	44564	01-0000-0200-00325	HST RECEIVABLE100%	FLOWERS, LT BULB, CLAY, KEY	\$2.60	
	75,062	44564	01-0000-0200-00325	HST RECEIVABLE100%	FLOWERS, LT BULB, CLAY, KEY	\$0.30	
	75,062	44564	01-0000-0200-00325	HST RECEIVABLE100%	FLOWERS, LT BULB, CLAY, KEY	\$1.30	
	75,062	44564	01-0000-0200-00325	HST RECEIVABLE100%	FLOWERS, LT BULB, CLAY, KEY	\$0.32	
	75,062	44564	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOWERS, LT BULB, CLAY, KEY	\$0.00	\$129.62
GRA - HAM ENERGY							
	74,994	44565	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 54.3L	\$54.26	
	74,994	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 54.3L	\$5.99	
	74,994	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 54.3L	\$0.00	\$60.25
	75,019	44565	01-5000-6050-41470	VEHICLE FUEL	FUEL - 547.10L	\$546.55	
	75,019	44565	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 547.10L	\$71.05	
	75,019	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 547.10L	\$0.00	\$617.60
	75,036	44565	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 1452.3L	\$1,248.16	
	75,036	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 1452.3L	\$137.86	
	75,036	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 1452.3L	\$0.00	\$1,386.02
	75,037	44565	01-4500-4230-41420	FUEL- GASOLINE	UNLEADED GAS - 601.8L	\$624.02	
	75,037	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED GAS - 601.8L	\$68.93	
	75,037	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED GAS - 601.8L	\$0.00	\$692.95
	75,077	44565	01-3000-4000-41470	VEHICLE FUEL	ETHANOL FUEL 106.8L	\$111.51	
	75,077	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ETHANOL FUEL 106.8L	\$12.32	
	75,077	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ETHANOL FUEL 106.8L	\$0.00	\$123.83
	75,080	44565	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 1083L	\$968.71	
	75,080	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 1083L	\$107.00	
	75,080	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 1083L	\$0.00	\$1,075.71
	75,081	44565	01-4500-4230-41420	FUEL- GASOLINE	UNLEADED FUEL - 1408.1L	\$1,531.75	
	75,081	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED FUEL - 1408.1L	\$169.19	
	75,081	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED FUEL - 1408.1L	\$0.00	\$1,700.94
	75,082	44565	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 829.9L	\$801.44	
	75,082	44565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 829.9L	\$88.53	
	75,082	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 829.9L	\$0.00	\$889.97

	75,093	44565	01-5000-6050-41470	VEHICLE FUEL	ETHANOL FUEL FOR VEHICLES	\$328.63	
	75,093	44565	01-0000-0200-00325	HST RECEIVABLE100%	ETHANOL FUEL FOR VEHICLES	\$42.72	
	75,093	44565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ETHANOL FUEL FOR VEHICLES	\$0.00	\$371.35
GRAND & TOY OFFICE PRODUCTS							
	75,011	44566	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	POETRY CONTEST CERTIFICATES	\$219.04	
	75,011	44566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POETRY CONTEST CERTIFICATES	\$24.19	
	75,011	44566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POETRY CONTEST CERTIFICATES	\$0.00	\$243.23
	75,041	44566	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	PPR CLIPS, POST ITS, CERTIFICT	\$7.88	
	75,041	44566	01-4000-4000-40200	OFFICE SUPPLIES	PPR CLIPS, POST ITS, CERTIFICT	\$62.36	
	75,041	44566	01-3400-4000-40200	OFFICE SUPPLIES	PPR CLIPS, POST ITS, CERTIFICT	\$17.90	
	75,041	44566	01-1000-4000-40200	OFFICE SUPPLIES	PPR CLIPS, POST ITS, CERTIFICT	\$5.03	
	75,041	44566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR CLIPS, POST ITS, CERTIFICT	\$0.87	
	75,041	44566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR CLIPS, POST ITS, CERTIFICT	\$6.89	
	75,041	44566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR CLIPS, POST ITS, CERTIFICT	\$1.98	
	75,041	44566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR CLIPS, POST ITS, CERTIFICT	\$0.55	
	75,041	44566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR CLIPS, POST ITS, CERTIFICT	\$0.00	\$103.46
HOT,COLD & FREEZING							
	74,961	44567	01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR DRYTON	\$652.50	
	74,961	44567	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR DRYTON	\$84.83	
	74,961	44567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR DRYTON	\$0.00	\$737.33
	74,970	44567	01-2000-4025-41700	BLDG REPAIRS & MAINT	REPAIRS AT TC & CARNEGIE BLDG	\$61.06	
	74,970	44567	01-2000-4010-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS AT TC & CARNEGIE BLDG	\$60.00	
	74,970	44567	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS AT TC & CARNEGIE BLDG	\$6.74	
	74,970	44567	01-0000-0200-00325	HST RECEIVABLE100%	REPAIRS AT TC & CARNEGIE BLDG	\$7.80	
	74,970	44567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS AT TC & CARNEGIE BLDG	\$0.00	\$135.60
	75,043	44567	01-2000-4025-41700	BLDG REPAIRS & MAINT	REPAIRED VALVE - KALE'S OFFICE	\$122.11	
	75,043	44567	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRED VALVE - KALE'S OFFICE	\$13.49	
	75,043	44567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRED VALVE - KALE'S OFFICE	\$0.00	\$135.60
HUNTER STEEL SALES							
	75,024	44568	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	METAL FLAT BAR & PLATE	\$559.45	
	75,024	44568	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	METAL FLAT BAR & PLATE	\$61.79	
	75,024	44568	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	METAL FLAT BAR & PLATE	\$0.00	\$621.24
INGERSOLL DISTRICT CHAMBER ***							
	74,949	44569	01-0100-4000-41020	PROMOTION & MEALS	GOLF - 2 FOURSOMES	\$468.28	
	74,949	44569	01-7000-4000-41020	PROMOTION & MEALS	GOLF - 2 FOURSOMES	\$117.06	
	74,949	44569	01-1002-4000-41020	PROMOTION & MEALS	GOLF - 2 FOURSOMES	\$117.06	
	74,949	44569	01-1000-4000-41020	PROMOTION & MEALS	GOLF - 2 FOURSOMES	\$117.06	
	74,949	44569	01-0900-4000-41020	PROMOTION & MEALS	GOLF - 2 FOURSOMES	\$117.06	
	74,949	44569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GOLF - 2 FOURSOMES	\$51.72	
	74,949	44569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GOLF - 2 FOURSOMES	\$12.94	
	74,949	44569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GOLF - 2 FOURSOMES	\$12.94	
	74,949	44569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GOLF - 2 FOURSOMES	\$12.94	
	74,949	44569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GOLF - 2 FOURSOMES	\$12.94	
	74,949	44569	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GOLF - 2 FOURSOMES	\$0.00	\$1,040.00
	75,066	44569	40-8000-4000-41020	PROMOTION & MEALS	PRESIDENT SOCIAL SPONSOR	\$150.00	
	75,066	44569	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRESIDENT SOCIAL SPONSOR	\$0.00	\$150.00
INGERSOLL RENT-ALL ***							
	75,020	44570	01-5000-6050-41530	EQUIP REPAIRS & MAINT	OIL FOR MIXED GAS	\$42.40	
	75,020	44570	01-0000-0200-00325	HST RECEIVABLE100%	OIL FOR MIXED GAS	\$5.51	
	75,020	44570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL FOR MIXED GAS	\$0.00	\$47.91
	75,028	44570	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE GRINDER RENTAL	\$295.51	
	75,028	44570	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE GRINDER RENTAL	\$32.64	
	75,028	44570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE GRINDER RENTAL	\$0.00	\$328.15
	75,029	44570	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	ALUMINUM ROD	\$91.58	
	75,029	44570	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ALUMINUM ROD	\$10.12	
	75,029	44570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALUMINUM ROD	\$0.00	\$101.70
	75,030	44570	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE DISC	\$44.52	
	75,030	44570	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE DISC	\$4.92	
	75,030	44570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE DISC	\$0.00	\$49.44
	75,058	44570	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	SAFETY GLASSES	\$34.95	
	75,058	44570	01-0000-0200-00325	HST RECEIVABLE100%	SAFETY GLASSES	\$4.54	
	75,058	44570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY GLASSES	\$0.00	\$39.49
INGERSOLL,TILLSONBURG & AYLMEER							
	75,068	44571	40-8000-6950-41430	STREET DECORATIONS	SIDEWALK OF FAME ENGRAVING	\$1,119.36	
	75,068	44571	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK OF FAME ENGRAVING	\$123.64	
	75,068	44571	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK OF FAME ENGRAVING	\$0.00	\$1,243.00
INTERNATIONAL ROAD DYNAMICS IN							
	74,980	44572	10-0000-3263-80000	MATERIALS - PRINTER/PLOTTER/SCANNER	2 ROAD COUNTERS, BATTERIES	\$2,626.43	
	74,980	44572	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 ROAD COUNTERS, BATTERIES	\$290.10	
	74,980	44572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 ROAD COUNTERS, BATTERIES	\$0.00	\$2,916.53
A. M. JENSEN LIMITED							
	75,065	44573	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$164.51	
	75,065	44573	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$164.51
EMPLOYEE REIMBURSEMENT							
	75,067	44574	01-6200-4000-40500	SPECIAL EVENTS	LIBERTY TEA SUPPLIES	\$27.66	
	75,067	44574	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIBERTY TEA SUPPLIES	\$0.00	\$27.66
KING HIRAM # 37							
	75,015	44575	01-0100-4000-41020	PROMOTION & MEALS	GOLF TOURNEY - FREEMAN	\$90.06	
	75,015	44575	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GOLF TOURNEY - FREEMAN	\$9.94	

EMPLOYEE REIMBURSEMENT	75,015	44575 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GOLF TOURNEY - FREEMAN	\$0.00	\$100.00
	75,110	44576 01-1300-4000-40600	MEMBERSHIP FEES	CPA MEMBERSHIP DUES 15/16	\$976.90	
	75,110	44576 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CPA MEMBERSHIP DUES 15/16	\$107.90	
LAFARGE CANADA INC	75,110	44576 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CPA MEMBERSHIP DUES 15/16	\$0.00	\$1,084.80
	75,026	44577 01-0000-0250-60850	C15-702-17 RAGLAN-WTRMN	CONCRETE	\$220.56	
	75,026	44577 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CONCRETE	\$220.56	
	75,026	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$24.37	
	75,026	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$24.37	
	75,026	44577 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$489.86
	75,027	44577 01-0000-0250-60891	C15-743-18 WINDERS TR-WTRMN	CONCRETE	\$469.42	
	75,027	44577 01-0000-0250-60847	C15-699-104 CHERRY-WTRMN	CONCRETE	\$99.01	
	75,027	44577 01-0000-0250-60803	GC14-655-78 WILLIAM-MOVE DRIVEWY	CONCRETE	\$99.01	
	75,027	44577 01-0000-0250-60850	C15-702-17 RAGLAN-WTRMN	CONCRETE	\$99.01	
	75,027	44577 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$99.01	
	75,027	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$51.85	
	75,027	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.94	
	75,027	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.94	
	75,027	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.94	
	75,027	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.94	
	75,027	44577 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$961.07
	75,088	44577 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$956.54	
	75,088	44577 01-0000-0250-60838	UG14-690-46 KING E-GAS LINE	CONCRETE	\$98.71	
	75,088	44577 01-0000-0250-60834	C14-686-278 THAMES S-WTR SERVICE	CONCRETE	\$98.71	
	75,088	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$105.66	
	75,088	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.90	
	75,088	44577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.90	
	75,088	44577 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,281.42
LAW ENGINEERING (LONDON) INC	74,984	44578 10-0000-3259-80000	MATERIALS-BRIDGE HENDERSON @ CATHERIN	RETAINING WALL REPORT	\$194.62	
	74,984	44578 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RETAINING WALL REPORT	\$21.49	
	74,984	44578 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETAINING WALL REPORT	\$0.00	\$216.11
MUSEUM BOARD MMBR REIMBURSEMENT	75,064	44579 01-6200-4000-40440	GIFT SHOP SUPPLIES	CANDY STICKS FOR RESALE	\$131.12	
	75,064	44579 01-0000-0200-00325	HST RECEIVABLE100%	CANDY STICKS FOR RESALE	\$17.05	
	75,064	44579 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY STICKS FOR RESALE	\$0.00	\$148.17
LETTUCE ALIVE	74,986	44580 01-5000-6051-40420	PROGRAM SUPPLIES	BOSTON LETTUCE CLAMSHELLS	\$168.00	
	74,986	44580 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOSTON LETTUCE CLAMSHELLS	\$0.00	\$168.00
LIFESAVING SOCIETY	74,955	44581 01-5100-6060-41450	LEADERSHIP	LIFESAVING INSTR. CERTIFICATES	\$79.50	
	74,955	44581 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIFESAVING INSTR. CERTIFICATES	\$0.00	\$79.50
	74,956	44581 01-5100-6060-41450	LEADERSHIP	STD FIRST AID CERTIFICATES - 8	\$145.36	
	74,956	44581 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STD FIRST AID CERTIFICATES - 8	\$0.00	\$145.36
	74,957	44581 01-5100-6060-41450	LEADERSHIP	BRONZE STAR CERTIFICATES - 2	\$18.60	
	74,957	44581 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRONZE STAR CERTIFICATES - 2	\$0.00	\$18.60
	74,966	44581 01-5100-6060-41450	LEADERSHIP	NLS CERTIFICATIONS	\$271.80	
	74,966	44581 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NLS CERTIFICATIONS	\$0.00	\$271.80
LONDON CIVIC EMPLOY,LOCAL 107	74,952	44582 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	JUNE UNION DUES	\$1,374.03	
	74,952	44582 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE UNION DUES	\$0.00	\$1,374.03
TIM LOVETT INSTALLATIONS INC.	75,022	44583 01-5100-4100-41700	BLDG REPAIRS AND MAINT	DISCONNECT DISHWASHER, ETC	\$545.81	
	75,022	44583 01-0000-0200-00325	HST RECEIVABLE100%	DISCONNECT DISHWASHER, ETC	\$70.96	
	75,022	44583 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISCONNECT DISHWASHER, ETC	\$0.00	\$616.77
	75,042	44583 01-2000-4030-41700	BLDG REPAIRS & MAINTENANCE	INST 9 RECEPT & DATA OUTLETS	\$1,015.56	
	75,042	44583 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INST 9 RECEPT & DATA OUTLETS	\$112.18	
	75,042	44583 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INST 9 RECEPT & DATA OUTLETS	\$0.00	\$1,127.74
	75,051	44583 01-5000-6040-41700	BLDG REPAIRS & MAINT	REMOVE LIGHT IN ALCOVE	\$72.58	
	75,051	44583 01-0000-0200-00325	HST RECEIVABLE100%	REMOVE LIGHT IN ALCOVE	\$9.44	
	75,051	44583 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REMOVE LIGHT IN ALCOVE	\$0.00	\$82.02
	75,096	44583 01-5200-4100-41700	BLDG REPAIRS AND MAINT	ELECTRICAL REPAIRS	\$1,160.50	
	75,096	44583 01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL REPAIRS	\$150.87	
	75,096	44583 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL REPAIRS	\$0.00	\$1,311.37
MICHELIN NORTH AMERICA INC	75,086	44584 01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	#3 TIRE REPAIR	\$1,123.90	
	75,086	44584 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	#3 TIRE REPAIR	\$124.14	
	75,086	44584 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	#3 TIRE REPAIR	\$0.00	\$1,248.04
MILLCREEK PRINTING INC	74,971	44585 01-3400-4000-40200	OFFICE SUPPLIES	CBO BUSINESS CARDS	\$63.89	
	74,971	44585 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CBO BUSINESS CARDS	\$7.06	
	74,971	44585 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CBO BUSINESS CARDS	\$0.00	\$70.95
	75,013	44585 01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	PRINTING POETRY BOOKLETS	\$243.52	
	75,013	44585 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRINTING POETRY BOOKLETS	\$26.90	
	75,013	44585 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRINTING POETRY BOOKLETS	\$0.00	\$270.42
MINISTRY OF FINANCE (OPP)***	74,962	44586 01-3200-4000-40450	OPP CONTRACTED SERVICES	O.P.P. SERVICES - JUNE	\$234,711.00	
	74,962	44586 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	O.P.P. SERVICES - JUNE	\$0.00	\$234,711.00

PROPERTY OWNER REIMBURSEMENT						
	75,109	44587 01-3400-4000-01130	RES - BUILDING PERMITS	REFUND OF PERMIT 2015-64	\$227.52	
	75,109	44587 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF PERMIT 2015-64	\$0.00	\$227.52
EMPLOYEE REIMBURSEMENT						
	75,055	44588 01-5100-6070-40290	UNIFORMS AND CLOTHING	CAPRI/SHORTS FOR WORK UNIFORMS	\$65.99	
	75,055	44588 01-0000-0200-00325	HST RECEIVABLE100%	CAPRI/SHORTS FOR WORK UNIFORMS	\$8.58	
	75,055	44588 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAPRI/SHORTS FOR WORK UNIFORMS	\$0.00	\$74.57
NEW ERA GRAFIX INC						
	75,101	44589 01-5200-6090-40290	UNIFORMS AND CLOTHING	T-SHIRTS & HOODIES	\$1,303.52	
	75,101	44589 01-0000-0200-00325	HST RECEIVABLE100%	T-SHIRTS & HOODIES	\$169.46	
	75,101	44589 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	T-SHIRTS & HOODIES	\$0.00	\$1,472.98
NORTH HURON PUBLISHING INC.						
	75,063	44590 01-6200-4000-41000	ADVERTISING	AD IN RURAL VOICE - JUNE 2015	\$104.00	
	75,063	44590 01-0000-0200-00325	HST RECEIVABLE100%	AD IN RURAL VOICE - JUNE 2015	\$13.52	
	75,063	44590 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AD IN RURAL VOICE - JUNE 2015	\$0.00	\$117.52
NOVAX INDUSTRIES CORPORATION						
	74,982	44591 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	PEDESTRIAN PUSH BUTTON UPGRADE	\$5,698.56	
	74,982	44591 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PEDESTRIAN PUSH BUTTON UPGRADE	\$629.44	
	74,982	44591 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEDESTRIAN PUSH BUTTON UPGRADE	\$0.00	\$6,328.00
OLDE BAKERY CAFE						
	74,958	44592 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES - 2	\$30.00	
	74,958	44592 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES - 2	\$0.00	\$30.00
	75,095	44592 01-5200-6090-40610	MEETINGS & CONFERENCES	PAN AM GF MEALS	\$27.80	
	75,095	44592 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAN AM GF MEALS	\$0.00	\$27.80
OLDE TYME TAXI						
	75,050	44593 01-1001-4000-41560	CONTRACTS	PARA TAXI CONTRACT - MAY	\$3,220.32	
	75,050	44593 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARA TAXI CONTRACT - MAY	\$355.70	
	75,050	44593 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARA TAXI CONTRACT - MAY	\$0.00	\$3,576.02
O.M.E.R.S. ***						
	74,951	44594 01-0000-2100-00704	OMERS (15000)	OMERS - JUNE REMITTANCE	\$54,019.68	
	74,951	44594 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OMERS - JUNE REMITTANCE	\$0.00	\$54,019.68
ONTARIO COATINGS						
	75,079	44595 01-3000-4000-40630	STAFF TRAINING	2 DOORS FOR TRAINING CNTR	\$183.17	
	75,079	44595 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 DOORS FOR TRAINING CNTR	\$20.23	
	75,079	44595 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 DOORS FOR TRAINING CNTR	\$0.00	\$203.40
OPAL ALLIANCE						
	74,959	44596 01-0000-2000-00795	OPAL ALLOWANCE - 2014	REIMBURSE EXPENSES	\$3,864.83	
	74,959	44596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE EXPENSES	\$0.00	\$3,864.83
ORCO SIGNS						
	74,981	44597 10-0000-3259-80000	MATERIALS-BRIDGE HENDERSON @ CATHARINE	PROJ SIGNAGE - CATHARINE ST	\$568.84	
	74,981	44597 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROJ SIGNAGE - CATHARINE ST	\$62.83	
	74,981	44597 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROJ SIGNAGE - CATHARINE ST	\$0.00	\$631.67
	74,991	44597 01-3000-4000-40500	SPECIAL EVENTS	FIRE FIT SIGN	\$381.60	
	74,991	44597 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE FIT SIGN	\$42.15	
	74,991	44597 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE FIT SIGN	\$0.00	\$423.75
OXFORD COALITION FOR SOCIAL JUSTICE						
	75,059	44599 01-0000-2000-00795	OPAL ALLOWANCE - 2014	REIMBURSE APPROVED EXPENSES	\$2,800.28	
	75,059	44599 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE APPROVED EXPENSES	\$0.00	\$2,800.28
VPCC CUSTOMER REFUND						
	75,071	44600 01-5100-6060-01637	YOUTH PROGRAM REVENUES	REFUND OF PRIVATE LESSONS	\$40.00	
	75,071	44600 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF PRIVATE LESSONS	\$0.00	\$40.00
EMPLOYEE REIMBURSEMENT						
	74,964	44601 01-5100-6090-40270	NEW EQUIPMENT	PICNIC TABLES FOR PLAY AREA	\$129.98	
	74,964	44601 01-0000-0200-00325	HST RECEIVABLE100%	PICNIC TABLES FOR PLAY AREA	\$16.90	
	74,964	44601 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PICNIC TABLES FOR PLAY AREA	\$0.00	\$146.88
PUROLATOR COURIER LTD						
	74,985	44602 01-1000-4000-40710	LEGAL FEES	MOE INVESTIGATION - HOLCROFT	\$26.97	
	74,985	44602 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOE INVESTIGATION - HOLCROFT	\$2.98	
	74,985	44602 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOE INVESTIGATION - HOLCROFT	\$0.00	\$29.95
RAINFOREST LIGHTHOUSE						
	74,968	44603 01-5000-6030-41530	EQUIP REPAIRS & MAINT	IRRIGATION REPAIRS	\$519.50	
	74,968	44603 01-0000-0200-00325	HST RECEIVABLE100%	IRRIGATION REPAIRS	\$67.54	
	74,968	44603 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IRRIGATION REPAIRS	\$0.00	\$587.04
HILBORN, SUE/RED BARN BERRIES						
	74,989	44604 01-5000-6051-40420	PROGRAM SUPPLIES	TOMATOES	\$664.50	
	74,989	44604 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOMATOES	\$0.00	\$664.50
REGIS AUTO PARTS						
	75,017	44605 01-5000-6050-41530	EQUIP REPAIRS & MAINT	FLASHING LT FOR RIDER	\$120.00	
	75,017	44605 01-0000-0200-00325	HST RECEIVABLE100%	FLASHING LT FOR RIDER	\$15.60	
	75,017	44605 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLASHING LT FOR RIDER	\$0.00	\$135.60
ROCK SOLID DESIGNS						
	74,963	44606 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	SCREENINGS, DELIVERY, CAMI, GE	\$2,159.80	
	74,963	44606 01-0000-0200-00325	HST RECEIVABLE100%	SCREENINGS, DELIVERY, CAMI, GE	\$280.77	
	74,963	44606 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREENINGS, DELIVERY, CAMI, GE	\$0.00	\$2,440.57
ROGERS (WIRELESS)						
	74,996	44607 01-4500-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$53.88	
	74,996	44607 01-5200-6090-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$52.05	
	74,996	44607 01-5000-6020-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$77.12	
	74,996	44607 01-5200-6090-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$52.75	

	74,996	44607 01-1002-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$61.71	
	74,996	44607 01-0100-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$110.92	
	74,996	44607 01-5200-6090-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$58.85	
	74,996	44607 01-0900-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$58.77	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$101.67	
	74,996	44607 01-5000-6020-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$53.45	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-6050-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.55	
	74,996	44607 01-5000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$52.05	
	74,996	44607 01-0100-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$52.97	
	74,996	44607 01-4500-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$65.76	
	74,996	44607 01-0100-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$64.25	
	74,996	44607 01-1002-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$67.93	
	74,996	44607 01-1000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$57.24	
	74,996	44607 01-3000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$19.89	
	74,996	44607 01-3000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$52.97	
	74,996	44607 01-4000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$53.68	
	74,996	44607 01-4000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$54.19	
	74,996	44607 01-4000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$53.07	
	74,996	44607 01-7000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$62.94	
	74,996	44607 01-4000-4000-40220	TELEPHONE	ROGERS WIRELESS - MAY	\$54.90	
	74,996	44607 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROGERS WIRELESS - MAY	\$104.43	
	74,996	44607 01-0000-0200-00325	HST RECEIVABLE100%	ROGERS WIRELESS - MAY	\$78.58	
	74,996	44607 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROGERS WIRELESS - MAY	\$0.00	\$1,732.42
	75,073	44607 01-4000-4000-40220	TELEPHONE	GPS - DATA SERVICE	\$52.91	
	75,073	44607 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS - DATA SERVICE	\$5.85	
	75,073	44607 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS - DATA SERVICE	\$0.00	\$58.76
	75,083	44607 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAN	ON CALL PHONES	\$39.79	
	75,083	44607 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ON CALL PHONES	\$4.39	
	75,083	44607 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ON CALL PHONES	\$0.00	\$44.18
ROOKE, PAUL ***						
	75,089	44608 01-2000-4025-41740	LAND MAINT & IMPROVEMENTS	GRASS CUTTING - JUNE	\$60.00	
	75,089	44608 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS CUTTING - JUNE	\$0.00	\$60.00
ROYAL BANK VISA						
	74,943	44609 01-4500-4000-40630	STAFF TRAINING	VISA - MAY 2015 - FLEMING	\$14.12	
	74,943	44609 01-4500-4000-40630	STAFF TRAINING	VISA - MAY 2015 - FLEMING	\$9.37	
	74,943	44609 01-4500-4000-40630	STAFF TRAINING	VISA - MAY 2015 - FLEMING	\$56.22	
	74,943	44609 01-4500-4000-42900	MISCELLANEOUS EXPENSE	VISA - MAY 2015 - FLEMING	\$12.00	
	74,943	44609 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - FLEMING	\$1.57	
	74,943	44609 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - FLEMING	\$6.21	
	74,943	44609 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - FLEMING	\$0.00	\$99.49
RUNNER'S CHOICE						
	75,094	44610 01-5200-6090-40550	FUND RAISING	SOCKS FOR RUN INGERSOLL	\$1,625.00	
	75,094	44610 01-0000-0200-00325	HST RECEIVABLE100%	SOCKS FOR RUN INGERSOLL	\$211.25	
	75,094	44610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOCKS FOR RUN INGERSOLL	\$0.00	\$1,836.25
SHAW DIRECT						
	74,992	44611 01-3000-4000-40300	UTILITIES	SATELLITE - JUNE	\$107.86	
	74,992	44611 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE - JUNE	\$11.91	
	74,992	44611 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE - JUNE	\$0.00	\$119.77
SHERK, MELISSA						
	75,097	44612 01-5200-6090-40550	FUND RAISING	BALLOON TWISTING RUN INGERSOI	\$180.00	
	75,097	44612 01-0000-0200-00325	HST RECEIVABLE100%	BALLOON TWISTING RUN INGERSOI	\$23.40	
	75,097	44612 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALLOON TWISTING RUN INGERSOI	\$0.00	\$203.40
SIMPLISTIC LINES INC.						
	75,090	44613 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PAINT FOR LINES	\$1,616.84	
	75,090	44613 01-0000-0200-00325	HST RECEIVABLE100%	PAINT FOR LINES	\$210.19	
	75,090	44613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT FOR LINES	\$0.00	\$1,827.03
SIMPSON FENCE(LONDON) LTD						
	75,057	44614 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	FENCE - MAIN VIC DIAMOND	\$3,165.55	
	75,057	44614 01-0000-0200-00325	HST RECEIVABLE100%	FENCE - MAIN VIC DIAMOND	\$411.52	
	75,057	44614 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FENCE - MAIN VIC DIAMOND	\$0.00	\$3,577.07
SOAK IT UP INC						
	75,021	44615 01-5000-6020-41550	MAINTENANCE CONTRACTS	MOP & MAT RENTAL	\$122.00	
	75,021	44615 01-0000-0200-00325	HST RECEIVABLE100%	MOP & MAT RENTAL	\$15.86	
	75,021	44615 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOP & MAT RENTAL	\$0.00	\$137.86
	75,044	44615 01-2000-4025-41540	RENTAL	TC - MAT RENTAL	\$29.00	
	75,044	44615 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TC - MAT RENTAL	\$3.21	
	75,044	44615 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TC - MAT RENTAL	\$0.00	\$32.21
	75,045	44615 01-2000-4015-41540	RENTAL	CARR'S WLKWY - MAT RENTAL	\$11.00	
	75,045	44615 01-0000-0200-00325	HST RECEIVABLE100%	CARR'S WLKWY - MAT RENTAL	\$1.43	
	75,045	44615 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARR'S WLKWY - MAT RENTAL	\$0.00	\$12.43
	75,102	44615 01-5200-4100-41550	MAINTENANCE CONTRACTS	MATS & MOPS RENTAL	\$32.00	
	75,102	44615 01-0000-0200-00325	HST RECEIVABLE100%	MATS & MOPS RENTAL	\$4.16	

STONETOWN SUPPLY SERVICES(ING)	75,102	44615	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MATS & MOPS RENTAL	\$0.00	\$36.16
	75,049	44616	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	PAPER TOWEL & GARBAGE BAGS	\$169.46	
	75,049	44616	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER TOWEL & GARBAGE BAGS	\$18.72	
	75,049	44616	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWEL & GARBAGE BAGS	\$0.00	\$188.18
	75,076	44616	01-3000-4100-40210	JANITORIAL SUPPLIES	PPR PROD, LYSOL, WINDOW CLNR	\$185.67	
	75,076	44616	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR PROD, LYSOL, WINDOW CLNR	\$20.51	
	75,076	44616	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR PROD, LYSOL, WINDOW CLNR	\$0.00	\$206.18
	75,091	44616	01-5000-6050-40210	JANITORIAL SUPPLIES	PAPER PROD, GLOVES, SOAP	\$215.88	
	75,091	44616	01-0000-0200-00325	HST RECEIVABLE100%	PAPER PROD, GLOVES, SOAP	\$28.06	
	75,091	44616	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER PROD, GLOVES, SOAP	\$0.00	\$243.94
STRONGCO EQUIPMENT	75,031	44617	01-4500-4230-46391	939100 1987 Champion Grader	COIL FOR WING #11 GRADER	\$141.23	
	75,031	44617	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COIL FOR WING #11 GRADER	\$15.60	
	75,031	44617	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COIL FOR WING #11 GRADER	\$0.00	\$156.83
SWAN DUST CONTROL	75,039	44618	01-4500-4000-41500	CONTRACTED SERVICES	MAT RENTAL	\$20.66	
	75,039	44618	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	75,039	44618	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
THAMES RIVER MELON FARMS	74,988	44619	01-5000-6051-40420	PROGRAM SUPPLIES	ASPARAGUS, STRAWBERRIES	\$655.00	
	74,988	44619	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPARAGUS, STRAWBERRIES	\$0.00	\$655.00
THOMAS TREE REMOVAL	75,016	44620	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TREE REMOVAL - MEMORIAL PARK	\$2,500.00	
	75,016	44620	01-0000-0200-00325	HST RECEIVABLE100%	TREE REMOVAL - MEMORIAL PARK	\$325.00	
	75,016	44620	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREE REMOVAL - MEMORIAL PARK	\$0.00	\$2,825.00
	75,108	44620	01-6200-4000-40270	NEW EQUIPMENT	PEOPLE MOVER VEHICLE	\$1,800.00	
	75,108	44620	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEOPLE MOVER VEHICLE	\$0.00	\$1,800.00
TREMBLETT'S YOUR INDEPENDENT G	75,060	44621	01-5200-6090-40420	PROGRAM SUPPLIES	IND'T - MAY 2015 - FUSION	\$119.15	
	75,060	44621	01-5200-6090-40460	NUTRITION PURCHASES	IND'T - MAY 2015 - FUSION	\$110.67	
	75,060	44621	01-5200-6090-40550	FUND RAISING	IND'T - MAY 2015 - FUSION	\$45.94	
	75,060	44621	01-0000-0200-00325	HST RECEIVABLE100%	IND'T - MAY 2015 - FUSION	\$4.66	
	75,060	44621	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - MAY 2015 - FUSION	\$0.00	\$280.42
WALMSLEY BROS LTD	75,025	44622	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SP	HL3 & HL4 ASPHALT - MAY	\$670.09	
	75,025	44622	01-0000-0250-60891	C15-743-18 WINDERS TR-WTRMN	HL3 & HL4 ASPHALT - MAY	\$165.29	
	75,025	44622	01-0000-0250-60850	C15-702-17 RAGLAN-WTRMN	HL3 & HL4 ASPHALT - MAY	\$165.29	
	75,025	44622	01-0000-0250-60891	C15-743-18 WINDERS TR-WTRMN	HL3 & HL4 ASPHALT - MAY	\$178.69	
	75,025	44622	01-0000-0250-60850	C15-702-17 RAGLAN-WTRMN	HL3 & HL4 ASPHALT - MAY	\$312.71	
	75,025	44622	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 & HL4 ASPHALT - MAY	\$74.01	
	75,025	44622	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 & HL4 ASPHALT - MAY	\$18.26	
	75,025	44622	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 & HL4 ASPHALT - MAY	\$18.26	
	75,025	44622	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 & HL4 ASPHALT - MAY	\$19.74	
	75,025	44622	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 & HL4 ASPHALT - MAY	\$34.54	
	75,025	44622	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HL3 & HL4 ASPHALT - MAY	\$0.00	\$1,656.88
WHITECREST MUSHROOMS	74,987	44623	01-5000-6051-40420	PROGRAM SUPPLIES	CANNERY ITEMS	\$110.00	
	74,987	44623	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANNERY ITEMS	\$0.00	\$110.00
EMPLOYEE REIMBURSEMENT	75,107	44624	01-5200-6195-40620	MILEAGE	MILEAGE & EXP - MAY/JUNE	\$122.81	
	75,107	44624	01-5200-6195-40630	STAFF TRAINING	MILEAGE & EXP - MAY/JUNE	\$35.91	
	75,107	44624	01-5200-6195-41310	WORKSHOPS/GUEST SPEAKERS	MILEAGE & EXP - MAY/JUNE	\$0.88	
	75,107	44624	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXP - MAY/JUNE	\$0.46	
	75,107	44624	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXP - MAY/JUNE	\$15.97	
	75,107	44624	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXP - MAY/JUNE	\$0.12	
	75,107	44624	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE & EXP - MAY/JUNE	\$0.00	\$176.15
WOODSTOCK, CITY OF ***	75,035	44625	01-4500-4100-41520	COMMUNICATION	DISPATCH FEES - APRIL - JUNE	\$558.00	
	75,035	44625	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPATCH FEES - APRIL - JUNE	\$0.00	\$558.00
WORK EQUIPMENT LTD.	75,084	44626	01-4500-4230-46397	939700 SIDEWALK TRACTOR	PARTS FOR SWEEPER	\$390.67	
	75,084	44626	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR SWEEPER	\$43.15	
	75,084	44626	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR SWEEPER	\$0.00	\$433.82
WORKPLACE SAFETY & INS. BOARD	74,960	44627	01-0000-2100-00708	WSIB PAYABLE	WSIB - JUNE PREMIUM	\$11,069.69	
	74,960	44627	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WSIB - JUNE PREMIUM	\$0.00	\$11,069.69
XEROX CANADA LTD.	75,098	44628	01-5200-6090-40250	PHOTOCOPIER	TVDSB COPIES JAN-APR	\$100.16	
	75,098	44628	01-0000-0200-00325	HST RECEIVABLE100%	TVDSB COPIES JAN-APR	\$13.02	
	75,098	44628	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TVDSB COPIES JAN-APR	\$0.00	\$113.18
	75,099	44628	01-5200-6090-40250	PHOTOCOPIER	FUSION COPIES JAN - APR	\$427.89	
	75,099	44628	01-0000-0200-00325	HST RECEIVABLE100%	FUSION COPIES JAN - APR	\$55.63	
	75,099	44628	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION COPIES JAN - APR	\$0.00	\$483.52
	75,100	44628	01-3000-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$241.17	
	75,100	44628	01-4000-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$69.94	
	75,100	44628	01-3400-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$91.64	
	75,100	44628	01-4500-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$79.59	
	75,100	44628	01-6200-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$66.00	

	75,100	44628	01-5000-6020-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$66.00	
	75,100	44628	01-5200-6170-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$66.00	
	75,100	44628	01-5100-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$66.00	
	75,100	44628	01-4500-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$67.16	
	75,100	44628	01-1300-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$457.92	
	75,100	44628	01-5200-6090-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$450.00	
	75,100	44628	01-5100-4000-40250	PHOTOCOPIER	2015 - 2ND LEASE PAYMENT	\$411.00	
	75,100	44628	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 - 2ND LEASE PAYMENT	\$26.64	
	75,100	44628	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 - 2ND LEASE PAYMENT	\$7.72	
	75,100	44628	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 - 2ND LEASE PAYMENT	\$10.13	
	75,100	44628	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 - 2ND LEASE PAYMENT	\$8.79	
	75,100	44628	01-0000-0200-00325	HST RECEIVABLE100%	2015 - 2ND LEASE PAYMENT	\$8.58	
	75,100	44628	01-0000-0200-00325	HST RECEIVABLE100%	2015 - 2ND LEASE PAYMENT	\$8.58	
	75,100	44628	01-0000-0200-00325	HST RECEIVABLE100%	2015 - 2ND LEASE PAYMENT	\$8.58	
	75,100	44628	01-0000-0200-00325	HST RECEIVABLE100%	2015 - 2ND LEASE PAYMENT	\$8.58	
	75,100	44628	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 - 2ND LEASE PAYMENT	\$7.42	
	75,100	44628	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 - 2ND LEASE PAYMENT	\$50.58	
	75,100	44628	01-0000-0200-00325	HST RECEIVABLE100%	2015 - 2ND LEASE PAYMENT	\$58.50	
	75,100	44628	01-0000-0200-00325	HST RECEIVABLE100%	2015 - 2ND LEASE PAYMENT	\$53.43	
	75,100	44628	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2015 - 2ND LEASE PAYMENT	\$0.00	\$2,389.95
OXFORD COMMUNITY FOUNDATION							
	75,114	44629	01-0100-4000-41020	PROMOTION & MEALS	WARDEN'S GOLF TOURNAMENT - 4	\$234.14	
	75,114	44629	01-0900-4000-41020	PROMOTION & MEALS	WARDEN'S GOLF TOURNAMENT - 4	\$117.06	
	75,114	44629	01-7000-4000-41020	PROMOTION & MEALS	WARDEN'S GOLF TOURNAMENT - 4	\$130.00	
	75,114	44629	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WARDEN'S GOLF TOURNAMENT - 4	\$25.86	
	75,114	44629	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WARDEN'S GOLF TOURNAMENT - 4	\$12.94	
	75,114	44629	01-0000-0100-00100	BANK	WARDEN'S GOLF TOURNAMENT - 4	\$0.00	\$520.00
ROYAL BANK VISA							
	75,070	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - MAY 2015 - GILLIES	\$11.98	
	75,070	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - GILLIES	\$0.65	
	75,070	EFT0000	01-6200-4000-41000	ADVERTISING	VISA - MAY 2015 - GILLIES	\$149.00	
	75,070	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - GILLIES	\$19.37	
	75,070	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - GILLIES	\$0.00	\$181.00
ROYAL BANK VISA							
	75,069	EFT0000	01-1000-4000-40710	LEGAL FEES	VISA - MAY 2015 - GRAVES	\$168.08	
	75,069	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - GRAVES	\$13.26	
	75,069	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - GRAVES	\$0.00	\$181.34
ROYAL BANK VISA							
	74,945	EFT0000	01-4000-4000-40610	MEETINGS & CONFERENCES	VISA - MAY 2015 - LAWSON	\$260.42	
	74,945	EFT0000	01-4000-4000-42900	MISCELLANEOUS EXPENSE	VISA - MAY 2015 - LAWSON	\$12.00	
	74,945	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - LAWSON	\$28.77	
	74,945	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - LAWSON	\$0.00	\$301.19
ROYAL BANK VISA							
	74,940	EFT0000	01-0900-4000-40880	CONSULTING FEES	VISA - MAY 2015 - TIGERT	\$45.01	
	74,940	EFT0000	01-0900-4000-40880	CONSULTING FEES	VISA - MAY 2015 - TIGERT	\$232.80	
	74,940	EFT0000	01-0900-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - TIGERT	\$4.68	
	74,940	EFT0000	01-0900-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - TIGERT	\$23.40	
	74,940	EFT0000	01-0100-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - TIGERT	\$6.48	
	74,940	EFT0000	01-0100-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - TIGERT	\$34.10	
	74,940	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - TIGERT	\$25.71	
	74,940	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - TIGERT	\$2.59	
	74,940	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - TIGERT	\$3.77	
	74,940	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - TIGERT	\$0.00	\$378.53
ROYAL BANK VISA							
	74,948	EFT0000	01-7000-4000-41000	ADVERTISING	VISA - MAY 2015 - K BROWN	\$243.14	
	74,948	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - MAY 2015 - K BROWN	\$15.26	
	74,948	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - MAY 2015 - K BROWN	\$4.37	
	74,948	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - MAY 2015 - K BROWN	\$12.61	
	74,948	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - MAY 2015 - K BROWN	\$8.10	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$12.14	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$11.23	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$7.41	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$8.98	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$3.82	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$4.68	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$32.52	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$44.77	
	74,948	EFT0000	01-7000-4000-42900	MISCELLANEOUS EXPENSE	VISA - MAY 2015 - K BROWN	\$12.00	
	74,948	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - MAY 2015 - K BROWN	\$12.23	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$26.86	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$1.69	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$0.48	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$1.39	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$0.90	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$1.34	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$1.24	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$0.82	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$0.99	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$0.42	

	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$0.52	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$3.59	
	74,948	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - K BROWN	\$4.95	
ROYAL BANK VISA	74,948	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - K BROWN	\$0.00	\$478.45
	75,112	EFT0000	01-5200-6090-41530	EQUIP REPAIRS & MAINT	VISA - MAY 2015 - J SMITH	\$27.20	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$69.02	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$85.27	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$69.02	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$69.02	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$85.27	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$239.40	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$85.27	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$85.27	
	75,112	EFT0000	01-5200-6090-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$144.23	
	75,112	EFT0000	01-5200-6090-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$224.88	
	75,112	EFT0000	01-5200-6090-40240	COURIER CHARGES	VISA - MAY 2015 - J SMITH	\$27.15	
	75,112	EFT0000	01-5200-6170-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$40.65	
	75,112	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - J SMITH	\$14.96	
	75,112	EFT0000	01-5200-6090-41500	CONTRACTED SERVICES	VISA - MAY 2015 - J SMITH	\$7.99	
	75,112	EFT0000	01-5200-6090-40270	NEW EQUIPMENT	VISA - MAY 2015 - J SMITH	\$61.62	
	75,112	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - J SMITH	\$18.75	
	75,112	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - J SMITH	\$29.23	
	75,112	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - J SMITH	\$3.53	
ROYAL BANK VISA	75,112	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - J SMITH	\$0.00	\$1,387.73
	74,941	EFT0000	01-5000-4000-42900	MISCELLANEOUS EXPENSE	VISA - MAY 2015 - WARD	\$270.00	
	74,941	EFT0000	01-5100-4000-01498	MISCELLANEOUS-RECOVERIES	VISA - MAY 2015 - WARD	\$45.21	
	74,941	EFT0000	01-5100-6090-40420	PROGRAM SUPPLIES	VISA - MAY 2015 - WARD	\$69.43	
	74,941	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - WARD	\$6.04	
	74,941	EFT0000	01-5100-6060-40270	NEW EQUIPMENT	VISA - MAY 2015 - WARD	\$893.70	
	74,941	EFT0000	01-5000-6050-42900	MISCELLANEOUS EXPENSES	VISA - MAY 2015 - WARD	\$31.50	
	74,941	EFT0000	01-5000-6050-42900	MISCELLANEOUS EXPENSES	VISA - MAY 2015 - WARD	\$16.98	
	74,941	EFT0000	01-5100-6070-40630	STAFF TRAINING	VISA - MAY 2015 - WARD	\$95.25	
	74,941	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - WARD	\$35.10	
	74,941	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - WARD	\$116.18	
	74,941	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - WARD	\$4.10	
	74,941	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - WARD	\$12.38	
ROYAL BANK VISA	74,941	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - WARD	\$0.00	\$1,595.87
	74,942	EFT0000	01-3000-4000-41205	FIRE PREVENTION	VISA - MAY 2015 - HOLMES	\$1,744.13	
	74,942	EFT0000	01-3000-4000-41470	VEHICLE FUEL	VISA - MAY 2015 - HOLMES	\$49.53	
	74,942	EFT0000	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	VISA - MAY 2015 - HOLMES	\$135.33	
	74,942	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - HOLMES	\$5.47	
	74,942	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - HOLMES	\$14.95	
ROYAL BANK VISA	74,942	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - HOLMES	\$0.00	\$1,949.41
	74,944	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - MAY 2015 - WITUIK	\$549.50	
	74,944	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - MAY 2015 - WITUIK	\$585.12	
	74,944	EFT0000	01-4500-4000-40290	UNIFORMS & CLOTHING	VISA - MAY 2015 - WITUIK	\$301.40	
	74,944	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - MAY 2015 - WITUIK	\$381.60	
	74,944	EFT0000	01-4500-4000-40600	MEMBERSHIP FEES	VISA - MAY 2015 - WITUIK	\$305.28	
	74,944	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - WITUIK	\$60.70	
	74,944	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - WITUIK	\$64.63	
	74,944	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - WITUIK	\$33.30	
	74,944	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - WITUIK	\$42.15	
	74,944	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - WITUIK	\$33.72	
ROYAL BANK VISA	74,944	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - WITUIK	\$0.00	\$2,357.40
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$281.27	
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$1,869.13	
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$192.64	
	75,113	EFT0000	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA - MAY 2015 - J BROWN	\$54.90	
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$17.99	
	75,113	EFT0000	01-1001-4000-41550	MAINTENANCE CONTRACTS	VISA - MAY 2015 - J BROWN	\$620.63	
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$150.35	
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$1,647.75	
	75,113	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - MAY 2015 - J BROWN	\$79.84	
	75,113	EFT0000	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA - MAY 2015 - J BROWN	\$93.71	
	75,113	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - J BROWN	\$206.45	
	75,113	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - J BROWN	\$6.06	
	75,113	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - J BROWN	\$2.34	
	75,113	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - J BROWN	\$16.61	
	75,113	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - MAY 2015 - J BROWN	\$182.00	
	75,113	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - MAY 2015 - J BROWN	\$10.38	
	75,113	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - MAY 2015 - J BROWN	\$0.00	\$5,432.05

DISTRIBUTION TOTALS:

\$3,724,690.94 \$3,724,690.94



DEPARTMENT: Clerk's Department

REPORT NO: C-053-15

COUNCIL MEETING DATE: July 13, 2015

SUBJECT: Clerk's Department Monthly Report

Closed Session Reporting

Nothing to report at this time.

Upcoming Legislation

Nothing to report at this time.

ATTACHMENTS

Monthly Statistics

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Attachment A: Monthly Statistics

A. Marriage Licenses

Total – 34 (Total Revenue: \$3400.00)

In-Town - 10

Out-of-Town – 24

B. Civil Weddings

Ceremonies Held in June: 1

Ceremony Booked in June: 0

Ceremonies Booked To Date in 2015: 11

C. Burial Permits

Total: 13 (Total Revenue: \$50.00)

In-Town: 3 (currently no cost)

Out-of-Town: 10 (\$5.00/permit)

D. Commissioners Oaths

Total – 22 (Total Revenue: \$330.00) (\$15.00/commission)

E. Paratransit Tickets

Total – 410 (Revenue: \$1230.00) (\$3.00/ticket)

F. Parking Passes

Total – 0 (Revenue: \$00.00)

Day Parking Permits: 0 (\$30.00/month)

Evening Parking Permits: 0 (\$30.00/month) – Winter Ban Not in Effect

24-Hour Parking Permits: 0 (\$45.00/month)

G. Plaques Ordered

Commemorative Plaques: 0 (Total Cost: \$60.00 each) = \$0.00

Certificates Ordered: 0

H. Transient Traders Licenses

Total: 1 (Revenue: \$200.00)

I. Lottery Licences

Total: 3 (Revenue: \$582.90)

J. Lunch Wagon Permits

Total: 0 (Revenue: \$0.00)



DEPARTMENT: Economic Development

REPORT NO: D-045-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Economic Development Monthly Staff Report

Department Activities:

Recent activities in the Economic Development Office have been focused on the following key initiatives:

- 1. Economic Development** – completed staff performance reviews this month and began discussions with county planning staff regarding the process for updating a Community Improvement Plan for Ingersoll by the end of the year.

Tourism and Events – the department has been busy preparing for a number of upcoming summer events and the promotion of those events. Using the skills of department staff to prepare a number of designs over the last year has allowed the department to be more responsive and cost effective in promoting events and tourism in Ingersoll. Here is a list of some of the summer events we have been working on so far this year:

Scott Firefit Championships:	July 3-5
Canterbury Folk Festival:	July 10-12
Hamlet:	July 15
Harvest Festival:	Aug 19-23
Hall Creek Art's Festival:	Sept 12-13

Ingersoll Chamber of Commerce – hosted their annual golf tournament on June 15th and will host their annual Food and Wine Tasting event on August 20th this year.

- 2. Information Technology** – A number of initiatives are being worked on throughout the network this year to prepare for server upgrades in 2016.

Point of Sale (POS) over Ethernet

A terminal was added to the museum. Wiring was installed and the system was tested successfully. We are in the process of creating a method of matching the records received from the debit machine to the cash register for an easier way to balance the two.

Help Desk Statistics

Opened Calls – 103

Closed Calls – 105

Total Calls Still Open - 23

Website Statistics - June

Unique Visits: 5,881

Pages Viewed: 19,839

- 3. Museum** – A number of events are ongoing this summer for the museum but here are some of the highlights:

Pavilion project: Work continues in the preparation for the use of the Kirwin Barn beams in the creation of a large pavilion adjacent to the museum. The process has been complicated by the constraints of the regulations of Upper Thames Conservation Authority and the added complexity of designing a structure using reclaimed materials. A Wood Grader has been arranged to come assess the beams in mid-July and will be able to confirm a number of details about the design and what is achievable with the materials we have.

Doors Open Oxford: Thanks to everyone who helped out during this one day event on May 30th. We had 104 visitors that day; better than some of the other sport attractions even though sport was the theme.

Group Tours: A small group of women from a church group in Simcoe visited the museums on June 9th. Students from the Oxford Christian Reformed School in Mt. Elgin came on June 4th for a day-long program, and even more importantly, 4 classes from nearby Royal Roads Public School came for two full-day programs put on by our museum and the Oxford County Museum School. Feedback from the teachers was very positive, and as further evidence some of the students brought parents and grandparents back on the weekend to show them what they learned.

Oxford Tourism / Oxford Fresh: Oxford Tourism held a special cheese tasting and networking event in the Sherbrook Barn on June 15th. Four different cheese makers were in attendance along with 30 visitors from restaurants, attractions

and agencies around Oxford County. This was used as an opportunity to preview the redesign of the Oxford County Cheese Trail and solicit additional participants.

Summer Students: Sarah Savoie, History Sleuth, has been hired under the Young Canada Works grant, and Chelsea Innes, the Hands-On History Coordinator, through the Summer Canada Jobs program. They began working for us on June 1st and will be here until the 28th of August.

Museum Summer Day Camp: We have decided to run 3 full weeks of summer camp this year, during the weeks of July 6 to 10, July 20 to 24 and August 10 to 14. We have had tremendous interest in the camp dates so far, only limited spaces on a few of the days remain available.

Prepared by: Kale Brown, Director of Economic Development
Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Ingersoll Fire & Emergency Services

REPORT NO: F-042-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: June Month End Report

FIRE CALLS

During the month of June the following represents the breakdown of fire responses by type:

- 3 – Assembly
- 2 – Residential
- 4 – Industrial
- 2 – Rubbish/Dumpster
- 5 – Medicals
- 6 – Carbon Monoxide
- 1 – Rescue

There were no dollar losses with any of these responses.

TRAINING

This month's training consisted of evolutions involved in Structure Fires. Scenarios included forcible entry (breaching doors), transitional fire attacks on a second floor, vent-enter-search (search and rescue) techniques, and advancing hose lines to a second floor for fire control using the Fire Department Training Tower.

Aerial Operations which included driver training, set up and take down, and pumping operations were practiced. Department personnel are trained to operate, inspect, and maintain fire apparatus in accordance with departmental operating guidelines, Ministry of Transportation guidelines, and the Ontario Highway Traffic Act.

For the Rope Rescue portion of training Low Angle rescue Scenarios were performed along the Thames River Bank which included haul systems, lowering systems, and patient care. Additional training consisted of Captain Baker and Captain Johnson attending the first part of a Red Cross first responder course as part of becoming certified trainers for the department.

TRAFFIC ACTIVITY

Traffic Infractions for the month are as followed:

3 Fully paid totaling \$30.00

3 Partially paid totaling \$45.00

1 Late Fee totaling \$5.00

6 Service Fees totaling \$48.00

FIRE PREVENTION INSPECTIONS

The following represents the breakdown of fire prevention inspections by building class.

4 - Residential

6 - Business & Personal

2 - Assembly

PUBLIC EDUCATION

St. Jude's Senior and Junior Kindergarten classes came and toured the fire hall. A general talk on Fire Department functions and fire safety as well as a truck tour of Ingersoll's 1927 antique pumper truck was conducted at Victoria Hospital in London as part of their Teddy Bear Picnic.

BY-LAW ENFORCEMENT

By-Law enforcement investigations are conducted upon receipt of request or complaint. The following investigations conducted this month are broken down under by-law number and the number of investigations for that bylaw:

1 – Regulating & Restricting Dogs – Bylaw #09-3989

2 – Animal Control – Bylaw #01-3990

3 – Traffic – Bylaw #06-4327

2 – Open Air Burn – Bylaw #13-4726

OTHER ACTIVITIES

- The Fire Chief attended an Emergency Management Sector Meeting in Chatham
- The Fire Chief also attended an Emergency Management EM240 Note Taking course at the Fire college
- Captain Baker attended an Emergency Management EM240 note taking course in Woodstock
- Our 27 Fire Truck participated in the Teddy Bear Picnic

Prepared by: John Holmes, Fire Chief/CEMC

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Operations

REPORT NO: OP-057-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Operations Report for June 2015

A. Town Engineer

Continue to work on the subdivision agreement for the Schout Group-Kirwin Subdivision, as well as the draft plan of subdivision for Sifton Properties – Harrisview Phase II and Paul Florica – Cloveridge South. Have started on the subdivision agreement for Oak Country Homes for Clover Ridge North Phase II.

Engineering Services responded to 276 requests for locates or re-locates during June. This included emergency locates.

B. Engineering

Construction work has begun on Catherine Street with the asphalt being stripped from George to Mutual Streets and temporary watermain in place on Mutual Street from Metcalfe to Carnegie Street. New sanitary sewer has been laid on Catherine Street from Henderson Creek to Mutual Street. The permit from the Upper Thames River Conservation Authority and the Permit to Take Water from the MOECC have been received so that the replacement of the culvert can take place on schedule in mid-July.

Park Avenue - All underground has been completed and the site is being graded for curb and gutter to be installed on July 7. Finish grading and cleanup is to be done the week of July 6th. Paving and restoration is scheduled for the week of July 13th.

Mutual Street - All underground has been completed and the site is being graded for curb and gutter to be installed on July 6. Finish grading and cleanup is to be done the week of July 6th. Paving and restoration is scheduled for the week of July 13th.

Construction on the South End Servicing project officially began on June 12, contractor Euro-Ex began stripping asphalt on the East half of Whiting Street down to Maple Lane and stripped asphalt on Brickwood Blvd as well. On June 16 began installing sanitary

sewer down to Brickwood, do to soil conditions and depth of sanitary we ended up replacing 112m of 375 dia. storm sewer as well, this work was completed by June 19. Began installing sanitary sewer on Brickwood Blvd down to Maple Lane, built a temporary access road for the residents on Brickwood and completed the sanitary sewer on June 25, no services have been installed as of yet.

Beginning June 30 Contractor stripped asphalt on East half of Culloden Road down to Clark Road and resumed placing sanitary sewer on Culloden road, new water main was installed across Whiting Street onto Brickwood Blvd, tie in of water main should be completed by end of next week.

Respectfully Submitted
Sandra Lawson, P.Eng.
Town Engineer

CHIEF BUILDING OFFICIAL AND FACILITIES MANAGER

Facilities Management

Nothing to report at this time.

By-Law Enforcement

April 2015

By-Law Complaints received: 3
By-Law Complaint letters sent: 3
By-Law Complaints resolved: 2

May 2015

By-Law Complaints received: 13
By-Law Complaint letters sent: 7
By-Law Complaints resolved: 0

June 2015

By-Law Complaints received: 15
By-Law Complaint letters sent: 1
By-Law Complaints resolved: 2

Building Department

June 2015 Permits – 20 building permits for construction valued at \$1,902,722.00 were issued for the month of June.

- a.** Total permits fees collected **\$17,584.41**
- b.** Single and Multi-Unit for June– **3** single family dwellings & **0** Multi-Units (0 units)

- c. Total Single & Multi units permits over year to date (2015);
 - 16 Single Family Dwelling permits
 - 3 Multi-Unit permits (11 Units)
- d. Total June Sewer Permits – 2
- e. June Permit Comparison Summary and Permit Reports as follows:

TOWN OF INGERSOLL Permit Summary From 6/1/2015 to 6/30/2015

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$52,916	9	\$52,916	9	\$0	0	\$0	0	\$0	0	\$0	0
Residential	\$777,916	5	\$761,416	4	\$0	0	\$16,500	1	\$0	0	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$67,000	4	\$0	0	\$64,000	3	\$0	0	\$0	0	\$3,000	1
Industrial	\$40,000	1	\$0	0	\$40,000	1	\$0	0	\$0	0	\$0	0
Institutional	\$964,890	1	\$0	0	\$964,890	1	\$0	0	\$0	0	\$0	0
TOTALS	\$1,902,722	20	\$814,332	13	\$1,068,890	5	\$16,500	1	\$0	0	\$3,000	1

Permit Comparison Summary from 6/1/2015 to 6/30/2015

Category	#	Previous Year					Value	#	Current Year				
		Building	Muni Dev.	Muni Levy	County	Value			Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	13	\$1,479.50	\$0.00	\$0.00	\$0.00	\$142,580	9	\$994.80	\$0.00	\$0.00	\$0.00	\$0.00	\$52,916
Commercial	7	\$3,314.50	\$0.00	\$0.00	\$2,410.92	\$310,500	4	\$850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,000
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	1	\$98.00	\$0.00	\$0.00	\$0.00	\$12,000	1	\$8,674.01	\$0.00	\$0.00	\$0.00	\$0.00	\$964,890
Industrial	3	\$1,244.00	\$0.00	\$0.00	\$0.00	\$128,000	1	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000
Residential	9	\$12,502.40	\$25,760.00	\$0.00	\$96,616.00	\$1,520,885	5	\$6,715.60	\$13,948.00	\$0.00	\$58,176.00	\$0.00	\$777,916

	Previous Year	Current Year
Total Permits Issued	33	20
Total Dwelling Units Created	8	3
Total Permit Value	\$2,113,965.00	\$1,902,722.00
Total Permit Fees	\$18,638.40	\$17,584.41

Respectfully Submitted,
 Shannon Vanderydt
 Chief Building Official

MAINTENANCE

Line Painting

- Line painting has begun and will be completed mid-July

Utility Cuts

- Utility road cut repairs have been completed

Road Side Cleaning

- Catch basin cleaning is on schedule
- Streets will be swept again late July

Sidewalk Grinding

- As part of our sidewalk maintenance program, those trip edges identified from our sidewalk inspections have been ground to our minimum maintenance levels.

Sidewalk Repairs

- Sidewalk deficiencies identified by the annual sidewalk inspection are being repaired and will continue thru the fall months.

Road Repairs

- Road repairs consisting of patching, basin rebuilds and manhole repairs will continue summer long.
- Clarke Road, Thames South, Holcroft, and Noxon between Wellington and Thames will be treated with Reclamite as a part of the pavement preservation program. This product in concert with crack sealing will extend the life of the asphalt pavements in an effort to keep good roads good.

Respectfully Submitted,
Doug Wituik,
Public Works Manager

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Parks & Recreation

REPORT NO: R-050-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: 2015 July Monthly Report

1. Parks & Recreation Department Upcoming Meetings & Special Events:

Oxford Trails Council Meeting

Monday, July 27th, 2015 – 10 am – Harrington Pond

PlayRight Ingersoll – Grand Opening of the Teresa Cameron Playground

Friday, July 17, 2015 – BBQ 5 pm – Grand Opening – 7 pm

Outdoor Movie Night at the Main Diamond – Dusk

Board Meeting – Tuesday, July 28th, 2015 – 5:30 pm - VPCC

Off Leash Dog Park Committee Meeting

To be Determined

2. 2015 July Additional Work Projects:

- Ingersoll PlayRight – Assistance with special events – Grand Opening of Victoria Park Playground and Outdoor Movie Night - Friday, July 17th, 2015;
- Health & Safety Training – HR Downloads Training;
- Summer Day Camp – Program Implementation week of July 6th, 2015;
- Request for Proposals for a Community Magazine, which would include Parks and Recreation programs and services;
- 2015 Fall Edition of the Parks & Recreation Program Guide;
- Job Posting – Fusion Youth Centre Manager;
- Developing Terms of Reference for a Recreational Trail Ad Hoc Committee of Council;
- Developing Terms of Reference for a Multi-Use Recreation Centre Ad Hoc Committee of Council.

3. Words cannot express my heartfelt thanks and appreciation to the Board of Director's of PlayRight Ingersoll and the 200 volunteers who build the new Teresa Cameron Playground in Victoria Park over the weekend of July 2, 3, 4 & 5, 2015.

All I can say is that it was truly amazing experience and I'm so very proud to be a part of this vibrant and hard working group of individuals. You all made Ingersoll a better place to live, work and play!

Special thanks are also extended to all the financial contributors, the local businesses who donated construction material and all the food and refreshments for the volunteers.

4. Fusion Highlights

- As part of the SureStart Program five young people completed the business planning training in and one youth business plan was completed and approved for business startup;
- SureStart staff are developing a Summer Business Camp for ages 10-14 for August 17-22;
- In the month of June there were a total of 1,272 youth visits who attended Fusion programs.
- For the month of June there was a total of 409 youth visits in the Skate Park
- The RBC Foundation approved our After School grant for the 2015-2015 in the amount of \$30,000;
- On June 2 "The United Way Day OF Caring" event took place at Fusion 12 community volunteers constructed 2 garden Planter Boxes out in the new patio;
- Fusion will be the host site for the Ingersoll Lions Club International Day on July 17th with 15 youth visiting from over 9 different countries;
- Thirty youth from Brazil will be joining the Youth Centre for a day on July 24th ;
- Successful Run Ingersoll: Sprint into Summer event brought 190 runners out on Sunday, June 14th. We had 68 runners in the 1K, 90 in 5K, and 32 in the 10K. Expected profits to be around \$4,000
- Staff are working on the application to renew Youth Friendly Community status.

Important Upcoming Dates:

- Ingersoll Youth Committee Meeting - July 10, 2015

2015 Aquatic Monthly Stats
Public Swimming & Rentals

Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Length Swim 19 hrs/wk	934	826	926	925	717	786							
Community Swim 7 hrs/wk	969	1012	1629	739	807	701							
Aquafit 9 ½ hrs/wk	839	672	863	944	740	825							
Family Swim 1 hr/wk	231	342	299	126	181	98							
Swim Team 8 hrs/wk	215	193	190	272	40	2							
Birthdays/ Rentals/Schools	96	46	78	366	329	319							
Camps			257										
Kinderkids 1 hr/wk	89	92	108	92	44	44							
TOTAL	3373	3183	4350	3464	2312	2775							
2014	3039	3498	4175	4217	3906	2309	3525	3123	2277	3035	3019	2447	38,993

2015 Aquatic Session Program Stats

Activity	Winter	Spring 1	Spring 2	Summer	Fall 1	Fall 2	TOTAL
Recreational Synchro	7	6		-			
Bronze Star, Medallion, Cross		2					
NLS AWSI WSI		7 – NLS 4 – AWSI	8 WSI 3 recert 4 First Aid 4 F recert				
*Lessons	507	525	386				
TOTAL	514	544	405				
2014	429	625	383	384	428	491	2,657

Program Drop-in Monthly Stats – 2015

Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	2014
Aerobics	326	204	288	335	249	167							818	2747
Day Passes	67	66	106	62	56	27							239	709
Flick 'N Dip	168	216	168	190	219	124							552	1515
Pre-Teen Dances	73	56	6	60	46	-							135	579
Squash	72	67	66	57	34	28							205	585
Wallyball	20	30	34	30	28	24							84	177
Personal Training	18	6	1	17	12	1							25	211
TOTAL	744	645	669	751	644	371							2058	
2014	821	777	763	757	585	313	269	182	526	590	564	376		6523

2015 Registration Programs – Program Participant Stats

Activity	Winter	Spring	Summer	Fall	Total
Adult Programs	132	138			
Youth (includes Programs day camp)	145	121			
Pre-school Programs	93	112			
TOTAL	370	371			
2014	339	357	800	378	1874

Membership Sold Stats – 2015

Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2015	2014
Family Membership	20	16	18	11	8	7								160
Adult Membership	32	23	25	24	15	9								315
Student Membership	12	7	22	17	15	15								238
Senior Membership	28	29	31	32	25	22								234
Corporate Family Membership			2	2										6
Corporate Adult Membership				1	1									5
2015	92	75	98	87	64	53								
2014	112	98	91	91	96	68	66	45	94	71	63	63		958

VPCC Membership Visits – 2015

Month	2015	TOTAL 2015	TOTAL 2014
January	2573	2573	2724
February	2032	4605	5422
March	2695	7300	8390
April	2390	9690	11,027
May	2089	11779	13,508
June	2223	14002	15,787
July			18,126
August			20,023
September			22,109
October			24,376
November			26,592
December			28,682

Year-over-Year Scanned Visits (by month)

Month	2008	2009	2010	2011	2012	2013	2014	2015
January	1532	1681	1889	1821	1453	1501	1301	1211
February	1602	1601	1760	1708	1714	1360	1580	1104
March	1828	1808	2146	2008	1440	1999	1960	1391
April	2182	1739	2026	1902	1469	1801	2001	1378
May	1960	1866	1845	1845	1654	1667	1898	1255
June	1895	1747	1628	1674	1620	1916	1593	1272
July	1917	1424	1907	1405	1822	1766	1468	
August	1913	1422	1821	1619	1780	1726	1258	
September	2076	1875	2040	1818	1757	1872	1690	
October	1571	1782	1483	1397	1563	1332	1511	
November	1575	1799	1557	1288	1600	1759	1321	
December	1409	1525	1345	1310	996	1130	983	
Total	21,460	20,269	21,447	19,795	18,868	19,829	18,564	7611

Registered Members in Class

Total number of Individuals between the ages of 12-18 at the Fusion Youth Centre

2015= 1056 Individuals – 676 Resident members (64%)s and 380 Non -resident Members (36%)

2014= 902 individuals- 594 *Resident members (66%)* and 308 *Non Resident members (34%)*

2013= 919 individuals- 675 *Resident members (73%)* and 244 *Non Resident members (27%)*

Prepared by: Bonnie Ward, Director of Parks and Recreation

Approved by: William Tigert, CAO



DEPARTMENT: Treasury Department

REPORT NO: T-046-15

COUNCIL MEETING DATE: July 13th, 2015

TITLE: Treasury Department Monthly Report

Mayor Comiskey and Members of Council:

Department Activities and Information for the month of June

1. In the process of finalizing the 2014 financial statements and financial information return (FIR). The draft financial statements and FIR have been provided to the auditors for review.
2. Proposed changes to the Town's Post Retirement Benefits initiated the need for an earlier update of the Actuarial Evaluation Report. Nexus Actuarial Consultants has been retained to provide the Town with the December 31, 2015 actuarial valuation of the Town's non-pension Retirement Benefits including the 2015 Retiree Benefit Amendment Costings. The evaluation is scheduled to be completed by the end of August.
3. In the process of the JOEPENNY electronic timesheet implementation with training scheduled for July 13th and 20th.
4. Finance team attended a half day training session with Diamond Solutions on how to use Management Reporter and Smart List reporting tools more effectively.
5. The conversion of the online banking property tax payments from a faxed list to a direct import of a payment file into Dynamics GP has been completed. This is more efficient way of processing online tax payments.
6. Attended the quarterly Oxford County Treasurer's meeting where MTE Consultants presented the Oxford County multi-residential tax ratio study. A report summarizing the findings of the study is to follow.

7. Finance and Property Tax Statistics:

187	2015 Property Tax Title Changes YTD
0	Properties registered for tax sales (3 plus years in arrears, potential sale by tender in 2016)
0	Properties to be sold by tax sale in 2015
\$1,271,839	Property Taxes Outstanding June 30, 2015
\$7,490	Revenue - Treasurer Certificates, Title Changes, Other
\$32,689	Interest Earned
\$86,673	Interest on Overdue Taxes

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, Chief Administrative Officer

TOWN of INGERSOLL - Development Applications Status

ZONE CHANGE

Application File No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose of Application		Appln. Received	Public Meeting(s)	Council Decision date	Council Decision	STATUS	Comments
			From Zone	To Zone						
ZN6-14-03 (SB14-02-6)	Sifton Properties Ltd.	n/s Clark Rd East at w/s HARRIS St	Development (D * D-1), Residential Type 1 (R1) and Residential Type 3 (R3-16)	Residential Type 2 (R2), Residential Type 3 (R3) and Open Space (OS)	Apr 11/14	Mtg #1: Nov 10/14; Mtg #2: May 11/15	May 11/15	Approve in principle	Approved	Appeal period ends July 13/15
ZN6-15-01	Robert Pike	51 King St East	Special Entrepreneurial Zone (EC-1)	Modified Special EC-1 Zone to allow "Catering Business" in mixed use bldg	June 1/15	July 13/15	July 13/15	Pending		
ZN6-15-02	Colin Riddell	238 Victoria St	R2	Special R2 to allow addition to oversized accessory building	July 8/15	Pending	Pending	Pending		Application has been circulated for agency comment.

TOWN of INGERSOLL - Development Applications Status

Minor Variances / Permission

File (related files)	Owner/Applicant	Address	Purpose	Appl. Received	Public Meeting(s)	Committee Decision	Notice of Decision	Final Notice	STATUS	Comments
A-01/15	Randy Ferguson	138 King St. E	Permit reduced rear yard depth for attached garage	July 9/15	August 10/15	Pending			In circulation	Application will be circulated for agency comment. Scheduled for August 10th public meeting.

TOWN of INGERSOLL - Development Applications Status

SITE PLAN CONTROL

File	Owner/Applicant	Address	Purpose	Appln. Received	Agency Circulation	Revised Dwgs Received	Decision	Agreement Registered on Title	Building Permit Issued	STATUS
SPA 002/13	Ontario Refrigeraton Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation & recognize 1 new building, 1 bldg expansion & other works not prevoiusly approved	June 26/13	July 3/13	pending...	pending ...			Pending re-submission of revised drawings & additional Storm Water Management info
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	June 30/14	July 29/14	pending...	pending ...			Agency circulation under way; awaiting new information re SWM issues
SPA-001/15	Autrans Canada Inc	17 Underwood	Proposed 23416 sq ft warehouse addition.	June 4/15	June 6/15	pending	pending...			

TOWN of INGERSOLL - Development Applications Status

DRAFT PLANS of SUBDIVISION and CONDOMINIUM

FILE No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose	Appln. Received	Agency Circulation	Town Public Meeting(s)	County Public Mtg	County Council Decision	Draft Plan Lapsing Date	Phases & (Regstrn. Dates)	STATUS	Comments
SB 12-02-6 (ZN 6-12-02)	Schout Group Inc.	Kirwin Drive at Clark Rd East	Create 45 SFD Residential lots and 1 Open Space block (SWM)	May 9/12	May 17/12	Nov 12/12	Nov 28/12	Approved with conditions	Dec 12/15		Pending Final Approval	No appeals; draft plan includes 2+ lots owned by Town but subject to P&S Agmt (not completed). Aug 2014 - Servicing drawings submitted for review...
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	June 28/12	Dec 10/12	Jan 9/13	Approved with conditions	Jan 23/16		Pending Final Approval	No appeals; awaiting clearance of conditions...
SB 13-01-6 (OP13-06-6 & ZN6-13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with conditions	Oct 23/16		Pending Final Approval	Related to SB 12-03-6 (both sites to match up with roads and lots)
SB 12-03-6-1 (Amendment)	ATSA Corporation Inc.	228 Whiting St	Red line amendments to reconfigure plan to match with SB13-01-6	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with modified conditions	Oct 23/16		Pending Final Approval	Red Line amendments to match this site with SB 13-01-6
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East - west of Harris St	Create 132 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block, 4 walkway blocks	Apr 11/14	Apr 17/14 and Oct 18/14	Mtg #1: Nov 10/14 Mtg #2 - May 11/15	May 27/15	Draft Plan Approved	June 10/18		Pending Final Approval/Registration	Harrisview - Phase 2; Nov 10/14 - Town Council decision to "defer" to allow developer to address Envt'l Impact Study issues for woodland. March 26/15 - Revised E.I.S. and revised Draft Plan submitted for review.
32T-87004 (amendment)	Oak Country Homes Ltd.	Fuller Dr / Walker Rd	Amend DA Conditions to allow next 2 phases to proceed w/o Walker Rd southerly extension from David St	June 5/14	June 9/14	Aug 11/14	Aug 13/14	Denied	n/a	Dev. Agmt. for Phase 2 - pending Final Approval	Pending Final Approval	Application to amend Draft Plan conditions was not approved. However, as of May 30/15, the Draft Plan file remains "approved" with pending registration of next phase of development.



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-047-15

COUNCIL DATE: July 13th, 2015

TITLE: Post-Retirement Benefits - reconsideration and revision

OBJECTIVE: To provide information to Council and seek direction.

BACKGROUND: At the regular meeting of Council on June 8th, 2015, a Bylaw was adopted that made changes to post-retirement benefits.

Affected Staff have noted concerns and have asked that Council consider making revisions to the newly approved Bylaw. A special meeting was held on June 22nd, 2015 where by Council considered the following:

Specifically requests have come from two employees who are making representation on behalf of a larger employee group.

Senior Administrations understanding is that the provision to prevent vesting of benefits by retirees is the main concern with the allowance for future Councils to amend, terminate or eliminate retiree benefits the most significant issue.

Particularly the wording incorporated in the bylaw as shown:

- 3 (g) In respect of permanent full-time non-union employees who retire on and after June 15th, 2015 the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change, decrease, increase, substitute, **eliminate or terminate** some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change, decrease, increase, substitution, **elimination or termination** as determined from time to time in the Town's sole and absolute discretion.
4. That, for permanent full-time non-union employees who retire on or after June 16th, 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's

legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change, decrease, increase, substitute, **eliminate or terminate** some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change, decrease, increase, substitution, **elimination or termination** as determined from time to time in the Town's sole and absolute discretion.

Based on the discussion of Council the following motion was passed:

Moved by Mike Bowman; Seconded by Fred Freeman

AND RESOLVED THAT the Council for the Town of Ingersoll directs staff to bring back a new By-law to the July 13th Regular Council meeting for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees that will amend By-law 15-4812;

And that Council directs staff to develop wording for By-law 15-4812 that removes the words "eliminate and terminate" and includes wording that indicates that retired staff will receive the same benefits as current staff ;

And that staff be directed to communicate this proposed wording to staff prior to the By-law being brought forward at the July 13, 2015 Council meeting.

"Carried"

With that direction administration drafted the revised bylaw removing the language that had raised the concerns of the employees.

A new bylaw was drafted with the following provisions made;

- (2) That Extended Health Care, Dental, and, where applicable, Life Insurance and Dependent Life and Accidental Death & Dismemberment benefits, including coverage enhancements, be extended to permanent full-time non-union retired employees who were hired before November 14, 2011 and retire on or before June 15th, 2017, for his or her life. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care, Dental benefits, including coverage enhancements, for their lives. The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement.

- (3) That Benefits described in Article (2) of this By-Law are subject to the following conditions being met:
 - (a) That the employee qualifies for an unreduced OMERS pension, or the employee qualifies for a reduced OMERS pension, and has attained a minimum of ten (10) years of service with the Town of Ingersoll;
 - (b) That Benefit coverage will cease if the retiree takes other full time employment providing benefit coverage;
 - (c) The retiree must enroll for the benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - (d) The retiree must be domiciled in Ontario;
 - (e) Maximum extended health and dental coverage, when out of province is limited to \$50,000 per eligible life;
 - (f) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.

The previous paragraph (g) has been removed in its entirety.

- (4) That, for permanent full-time non-union employees who retire on or after June 16th, 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change or substitute, some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change or substitution, as determined from time to time in the Town's sole and absolute discretion.

The Town will provide benefits in the same form and amount to retirees under this provision, as provided to current Town employees. The intent being to mirror post-retirement benefits to those benefits being received by active employees.

To administration's understanding this met the conditions requested it by Council. The revised changes were circulated both to Staff and Council.

Administration met with employee representatives on July 8th, 2015 to review the changes and hear any remaining concerns. The following comments were provided:

After our meeting on the 8th of July, these are the changes we are requesting to the bylaw being presented to council.

The last sentence of paragraph 2 of the bylaw to read: "Classification of benefits coverage is defined as the benefits provided by the employer

on the date of the staff notification meeting of the termination of lifetime benefits on March 25th 2015.

Due to the length of discussions to clarify the wording of the bylaw, we request that the two year period now end on July 31, 2017. This will coincide with recommendations from the OMERS Pension Plan disbursements.

We would like delegation status to be available for any council member to ask questions of the gathered staff if they so require. We do not need to make any presentation to council.

Thank you for your consideration

Darryl Capern, Paul Rooke, Dan St. Amand, John D. Brown CD

ANALYSIS: Based on the comments received, employees would like a guarantee for those that may retire within the two year notice provision to be assured that the benefits that they can retire with are the benefits that were in place when the first notice was provided, March 25th, 2015.

This is a new request that goes beyond what was ever assured to staff under the previous post retirement benefit provision. Administration can understand and appreciate the request. Although there has been no discussion by Council to change the level of benefits it always remains a possibility, so seeking this reassurance is very understandable.

Staff have drafted two versions of the Bylaw with revision, one being based on the direction of Council on June 22nd, 2015, and two being one based on direction of Council and including the additional employee requests.

INTERDEPARTMENTAL IMPLICATIONS: The Bylaw affects all full time permanent employees that are non-union employed by the Town.

FINANCIAL IMPLICATIONS: Council's ultimate decision will determine the level of unfunded liability moving forward. Administration is updating the actuarial report to determine what those liabilities will amount too.

RECOMMENDATION: That the Council of the Corporation of the Town of Ingersoll receive Report A-047-15 and give consideration to approving one of the two options provided for consideration.

ATTACHMENTS

Two (2) Draft By-laws

Prepared by: William Tigert, Chief Administrative Officer

OPTION 1

THE CORPORATION OF THE TOWN OF INGERSOLL
BY-LAW NO. 15-XXXX

Being a By-Law to provide for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees and to rescind By-Law 03-4086, By-Law 11-4659 and By-law 12-4695; By-Law 15-4812

WHEREAS Section 282 (1) and 283 (1) of the *Municipal Act* 2001 S.O. 2001 c. 25 as amended, makes allowances for certain benefits and remuneration;

AND WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll previously deemed it advisable to amend By-Law Number 03-4086, with By-Laws 11-4659 and 12-4695 as amended and passed By-Law 15-4812;

AND WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll now consider it advisable to repeal and rescind By-Laws Numbered 03-4086, 11-4659 and 12-4695 as amended as well as 15-4812;

NOW THEREFORE, the Municipal Council of the Corporation of the Town of Ingersoll enacts as follows:

- (1) That By-Laws 03-4086, 11-4659, 12-4695, and 15-4812 be rescinded in their entirety.
- (2) That Extended Health Care, Dental, and, where applicable, Life Insurance and Dependent Life and Accidental Death & Dismemberment benefits, including coverage enhancements, be extended to permanent full-time non-union retired employees who were hired before November 14, 2011 and retire on or before June 15th, 2017, for his or her life. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care, Dental benefits, including coverage enhancements, for their lives. The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement.
- (3) That Benefits described in Article (2) of this By-Law are subject to the following conditions being met:
 - (a) That the employee qualifies for an unreduced OMERS pension, or the employee qualifies for a reduced OMERS pension, and has attained a minimum of ten (10) years of service with the Town of Ingersoll;
 - (b) That Benefit coverage will cease if the retiree takes other full time employment providing benefit coverage;
 - (c) The retiree must enroll for the benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - (d) The retiree must be domiciled in Ontario;
 - (e) Maximum extended health and dental coverage, when out of province is limited to \$50,000 per eligible life;
 - (f) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.

Comment [OU1]: In reviewing these by-laws, there seems to be another by-law that should be mentioned which was passed between 2003 and 2011 which adds Article (5) to By-Law 03-4068 and has not, based on our review of the by-laws, been rescinded to date.

- (4) That, for permanent full-time non-union employees who retire on or after June 16th, 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change or substitute, some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change or substitution, as determined from time to time in the Town's sole and absolute discretion.

The Town will provide benefits in the same form and amount to retirees under this provision, as provided to current Town employees. The intent being to mirror post-retirement benefits to those benefits being received by active employees.

- (5) That Benefits described in Article (4) of this By-Law are subject to the following conditions being met:
- a) That the employee qualifies for an unreduced OMERS pension, or that the employee qualifies for a reduced OMERS pension, and in either case has worked for the Corporation of the Town of Ingersoll for a continuous period of fifteen (15) years at the time of retirement;
 - b) The benefit coverage will cease if the retiree takes other full time employment that provides or can provide benefit coverage. Regardless if the retiree opts for coverage with that new employer;
 - c) That the retiring employee must enroll with the Town benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - d) The retiree, spouse and dependents must be domiciled in Ontario.
 - e) Maximum extended health and dental coverage, when out of the province is limited to \$50,000 per retiree or dependent so covered;
 - f) The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement;
 - g) The Town as the employer reserves the right to unilaterally terminate these benefits if it believes, based on reasonable information, that the retiree has breached any of the aforesaid conditions.
 - h) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (6) Other employees of the Town whose terms of employment and covered by Collective Agreements, employment contracts or specific hiring provisions detailed in writing and approved by Council are not affected nor impacted by this By-Law.

- (7) That Department Heads, upon retirement, will be provided with extended Legal Indemnification in the event that any Third party legal action is brought against him/her as a result of his/her employment or actions, carried out in good faith, while employed with the Town.
- (8) This By-Law shall come into force and take effect upon its final passing.

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

THE CORPORATION OF THE TOWN OF INGERSOLL

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

OPTION 2

THE CORPORATION OF THE TOWN OF INGERSOLL BY-LAW NO. 15-XXXX

Being a By-Law to provide for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees and to rescind By-Law 03-4086, By-Law 11-4659 and By-law 12-4695; By-Law 15-4812

WHEREAS Section 282 (1) and 283 (1) of the *Municipal Act* 2001 S.O. 2001 c. 25 as amended, makes allowances for certain benefits and remuneration;

AND WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll previously deemed it advisable to amend By-Law Number 03-4086, with By-Laws 11-4659 and 12-4695 as amended and passed By-Law 15-4812;

AND WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll now consider it advisable to repeal and rescind By-Laws Numbered 03-4086, 11-4659 and 12-4695 as amended as well as 15-4812;

NOW THEREFORE, the Municipal Council of the Corporation of the Town of Ingersoll enacts as follows:

- (1) That By-Laws 03-4086, 11-4659, 12-4695, and 15-4812 be rescinded in their entirety.
- (2) That Extended Health Care, Dental, and, where applicable, Life Insurance and Dependent Life and Accidental Death & Dismemberment benefits, including coverage enhancements, be extended to permanent full-time non-union retired employees who were hired before November 14, 2011 and retire on or before July 31th, 2017, for his or her life. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care, Dental benefits, including coverage enhancements, for their lives. The classification of benefit coverage is defined as the benefits provided by the employer as of March 25th 2015, for these eligible permanent full-time non-union employees at their date of retirement prior to July 31st, 2017.
- (3) That Benefits described in Article (2) of this By-Law are subject to the following conditions being met:
 - (a) That the employee qualifies for an unreduced OMERS pension, or the employee qualifies for a reduced OMERS pension, and has attained a minimum of ten (10) years of service with the Town of Ingersoll;
 - (b) That Benefit coverage will cease if the retiree takes other full time employment providing benefit coverage;
 - (c) The retiree must enroll for the benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - (d) The retiree must be domiciled in Ontario;
 - (e) Maximum extended health and dental coverage, when out of province is limited to \$50,000 per eligible life;
 - (f) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.

Comment [OU1]: In reviewing these by-laws, there seems to be another by-law that should be mentioned which was passed between 2003 and 2011 which adds Article (5) to By-Law 03-4068 and has not, based on our review of the by-laws, been rescinded to date.

- (4) That, for permanent full-time non-union employees who retire after July 31st, , 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change or substitute, some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change or substitution, as determined from time to time in the Town's sole and absolute discretion.

The Town will provide benefits in the same form and amount to retirees under this provision, as provided to current Town employees. The intent being to mirror post-retirement benefits to those benefits being received by active employees.

- (5) That Benefits described in Article (4) of this By-Law are subject to the following conditions being met:
- a) That the employee qualifies for an unreduced OMERS pension, or that the employee qualifies for a reduced OMERS pension, and in either case has worked for the Corporation of the Town of Ingersoll for a continuous period of fifteen (15) years at the time of retirement;
 - b) The benefit coverage will cease if the retiree takes other full time employment that provides or can provide benefit coverage. Regardless if the retiree opts for coverage with that new employer;
 - c) That the retiring employee must enroll with the Town benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - d) The retiree, spouse and dependents must be domiciled in Ontario.
 - e) Maximum extended health and dental coverage, when out of the province is limited to \$50,000 per retiree or dependent so covered;
 - f) The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement;
 - g) The Town as the employer reserves the right to unilaterally terminate these benefits if it believes, based on reasonable information, that the retiree has breached any of the aforesaid conditions.
 - h) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (6) Other employees of the Town whose terms of employment and covered by Collective Agreements, employment contracts or specific hiring provisions detailed in writing and approved by Council are not affected nor impacted by this By-Law.

- (7) That Department Heads, upon retirement, will be provided with extended Legal Indemnification in the event that any Third party legal action is brought against him/her as a result of his/her employment or actions, carried out in good faith, while employed with the Town.
- (8) This By-Law shall come into force and take effect upon its final passing.

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

THE CORPORATION OF THE TOWN OF INGERSOLL

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



DEPARTMENT: Chief Administrative Officer

COUNCIL DATE: July 13th, 2015

REPORT NUMBER: A-048-15

TITLE: Post Retirement Contract Consideration – Director Parks and Recreation

OBJECTIVE: To provide information to Council on the request for consideration of a post-retirement term contract for the Director of Parks and Recreation.

BACKGROUND: Council will recall that a request was made by the Director for a post-retirement contract, whereby she would retire and then return to work under a fixed term contract at a significantly reduced salary, thereby providing a savings to the municipality.

Staff consulted another municipality that has utilized this option in the past, reviewed the OMERS guidelines and consulted with a lawyer and based on this drafted the attached contract for consideration.

ANALYSIS: The Director has reviewed the proposed contract, with independent counsel, and is satisfied with the proposed terms and conditions of the employment contract.

INTERDEPARTMENTAL IMPLICATIONS: Although Staff do not believe this proposed employment option creates a legally binding precedent, it will open the door to other employees exploring similar requests.

FINANCIAL IMPLICATIONS: The financial implications are not insignificant as moving to the contract will save approximately \$50,000 per year for the duration of the contract.

RECOMMENDATION: That the Council of the Town of Ingersoll receives report A-048-15 as information and give consideration to the Bylaw authorizing the Municipality to enter into the proposed post-retirement employment contract for Director of Parks and Recreation.

Prepared by: William J. Tigert, Chief Administrative Officer

THIS AGREEMENT made as of the ____ day of _____

BETWEEN:

**THE CORPORATION OF THE TOWN OF INGERSOLL
(Herein, the "Employer")**

-And-

**Bonnie Ward
(Herein, the "Employee")**

WHEREAS the Employee has been employed with the Employer since **December 1999**;

AND WHEREAS the Employee has advised the Employer that the Employee intends to retire on **Friday, August 28, 2015**;

AND WHEREAS the Employer has requested the Employee return to work for a limited period of time to assist the Employer with completing certain works as provided for in this agreement;

AND WHEREAS after the Employee retires on **August 28, 2015**, the Employer has offered to re-employ the Employee in the position of Acting Director of Parks and Recreation for a period of approximately Thirty-six (36) months and the Employee has accept such re-employment;

AND WHEREAS the Employer and the Employee have reached certain agreements with respect to the Employee's re-employment by the Employer after the Employee has retired;

NOW WITNESSETH that in consideration of the mutual covenants contained herein, the Employer and the Employee hereby agree as follows:

1. The Employer shall employ and the Employee accepts re-employment with the Employer in the position of Acting Director of Parks and Recreation commencing on **October 1st, 2015 and, subject to the provisions of this agreement, terminating on September 30th, 2018.**
2. The Employee shall carry out all lawful orders and instructions given to the Employee by the Employer and shall discharge the assigned duties as an Employee in a satisfactory and competent manner. It is understood and agreed by the Employee that while the duties are those set out in the Job Description attached to this Agreement as Schedule "A", the Employee shall also complete other duties and responsibilities as assigned. The Employer reserves the right to change the Employee's assignments, work location, duties and responsibilities from time to time.
3. The Employee shall work a minimum of thirty-five (35) hours per week plus any overtime required to reasonably complete the duties required in the position of Acting Director of Parks and Recreation. The Employee shall devote his/her whole working time and attention to the re-employment duties assigned to him/her by the Employer from time to time and shall not engage in any other business or occupation which would interfere with the Employee carrying out the

duties of the position. Further the Employee shall not in any way become connected with any business interest which is in competition with the business of the Employer.

4. The Employer shall pay to the Employee a salary of **\$55,000** annually for the duration of the contract, payable in equal bi-weekly installments, subject to required statutory deductions. The Employee shall also be entitled to any salary increase, including an economic adjustment increase, pursuant to the Employer's Policy on salary increases, as amended from time to time.
5. During the term of the agreement, the Employee shall not be entitled to the benefits normally received by active Employees of the Employers. The Employee shall receive retiree benefits in accordance with the Employer's policy for non-union retirees that is in force at the date of retirement and during the period of re-employment. The Employee acknowledges that the Employer may change carriers from time to time. The Employer shall not pay any OMERS contributions or any costs related to the OMERS pension plan on behalf of the Employee.
6. The Employee shall be reimbursed for the use of his/her automobile for approved work related travel and for other approved travel expenses pursuant to the Employer's Travel Policy as amended from time to time. The Employee will be supplied with a cell/smart phone of the Employers' choosing. During the period of re-employment, membership to the Victoria Park Community Centre shall be paid by the Employer, with the understanding that this represents a taxable benefit, for which the employee shall be responsible.
7. The Employee will be permitted to attend training and educational activities as approved both in the annual budget and authorized by the Employer's policies.
8. The Employee shall be entitled to a total of two hundred and ten (210) hours paid vacation in each calendar year of re-employment. If this agreement is terminated prior to the full term of the contract, then the paid vacation shall be reduced proportionately based upon the actual length of re-employment. Any unused vacation entitlement at the end of the contract shall be lost without any cash payout by the Employer. There shall be no carry over permitted year to year during the re-employment.
9. The Employee will be entitled to a maximum of thirty-five (35) hours paid time off in lieu of overtime worked in each of the years of re-employment. The time off will be taken by the Employee during the term of the contract, any balance unused at the end of the contract will be lost without compensation.
10. The Employee shall be entitled to such paid holidays as are provided to the non-union employees of the Employer, pursuant to the Employer's policy as amended from Time to time.
11. The Employee shall be entitled to one paid sick day per month of re-employment to a maximum of 12 in any twelve month period. Any sick days used beyond this provision shall be unpaid. Sick days will not have any cash value, they may not be vested and will not be paid if unused at the end of the re-employment.
12. The Employer may terminate the re-employment of the Employee, without notice or payment either for cause or by reason of the Employee's inability to perform the required duties as a result of ill health or injury for any 90 days, which need not be consecutive, during the contract.

This will be determined reasonable by both the Employee and the Employer, which shall not be subject to appeal or challenge by the Employee. Cause for termination of re-employment shall include, but not be limited to, the following: misconduct, incompetence, inattention to assigned duties, refusal or failure to carry out the assigned duties or infraction of the rules, policies and/or regulations established by the Employer from time to time.

13. Notwithstanding anything herein contained to the contrary and subject only to the provisions of the Employment Standards Act, the Employer may at any time, prior to March 15th 2017, and in its sole discretion determine to terminate the re-employment of the Employee without cause or reason, upon giving notice or payment in lieu of notice payable from the date of notice until June 15th, 2017 net any statutory deductions. After March 15th 2017 the Employer may at any time, and in its sole discretion determine to terminate the re-employment of the Employee without cause or reason, upon giving notice or payment in lieu of notice of ninety (90) days.
14. The Employee may at any time terminate his/her re-employment with the Employer by giving one (1) month written notice to the Employer, which notice the Employer may waive in whole or in part.
15. The Employee acknowledges that he/she has been given the opportunity to obtain independent legal advice with respect to this Agreement prior to the execution of same and has been provided with a copy of those Policies of the Employer referred to herein.
16. This Agreement supersedes any and all prior understanding, oral or written, between the parties as to the re-employment of the Employee by the Employer and this Agreement constitutes the entire agreement between the Employer and the Employee and cannot be amended supplemented or modified except in writing signed by the Employer and the Employee.
17. In the Event that any provision of this Agreement shall be invalid, such provision shall be severable from the remainder of this Agreement and the remainder of the Agreement shall be considered to be valid and binding upon the Employee and the Employer without such invalid provision.
18. This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario.

IN WITNESS WHEREOF the Employer has caused the execution of this Agreement under the hand of its proper signing officers and the Employee has set his hand and seal.

“EMPLOYER”

Date: _____

THE CORPORATION OF THE TOWN OF
INGERSOLL

Per: _____
Edward (Ted) Comiskey – Mayor

Per: _____
Michael Graves – Clerk

Date: _____

“EMPLOYEE”

Witness: _____

Bonnie Ward



DEPARTMENT: Clerk's Department

REPORT NO: C-054-14

COUNCIL MEETING DATE: July 13, 2015

TITLE: Use of Voterview

OBJECTIVE

To consider utilizing voterview during the term of Council.

BACKGROUND

The Clerk's department has utilized the services of Datafix, a company that provides election services to assist in providing the vote-by-mail election. Specifically, Datafix has a voter database software program called voterview that is utilized by many of the municipalities in Ontario.

This program allows staff to quickly search to determine if voters are on the voter's list and to amend the voter's list if an eligible elector completes a form to amend the voter's list. The software dovetails with our vote-by-mail packages including the bar codes placed on the vote by-mail package that allows for the quick removal of voters from the voter's list during an election.

Datafix has offered to allow us to utilize the program over the next four years for the same price we would pay if we only purchased it in the year of an election.

ANALYSIS

Being able to utilize voterview over the next four years has several advantages. First having the software in place over the term of Council allows staff to make known changes to the voters list such as new individuals that move to the community and ones that move out, as well as removing deceased from the list. Also, if by chance we were required to conduct a by-election having the software already in place would be a significant financial and time savings. Spreading the cost of the program over four years is really just as easy as reserving funds for it to be used in the fourth year. Since the program doesn't cost us any more to utilize during the four years we don't lose at all financially.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

The only financial implications would be that we would have to remove \$1,175 out of reserves annually for the 4 years (2015 – 2018). We currently put \$12,000 into reserves annually for our elections.

RECOMMENDATION

THAT report C-054-15 be received as information;

AND FURTHER THAT the Council direct staff to ensure that the amount posted to the election reserve for the second half of the year be reduced by \$1,200 and that staff be directed to enter into an agreement with Datafix for the provision of Voterview.

ATTACHMENTS

Prepared by: Michael Graves, Clerk
Approved by: William Tigert, CAO



DEPARTMENT: Clerk's Department

REPORT NO: C-055-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Changes to Taxi By-law 09-4486

OBJECTIVE

To consider changing the taxi by-law 09-4486.

BACKGROUND

Recently, in licensing taxi's and drivers it has become paramount to ensure that both owner's and drivers are insured. Our review of our by-law would require a minor change to ensure this is the case.

Currently our by-law says:

"5.5 Application Every applicant for or renewal of a driver's licence shall complete and sign the Town's prescribed application form, attached hereto and forming part of this by-law as Schedule 'B'"

Schedule 'B' states:

"The following items need to be attached to the application:

- 1. Vulnerable Sector Security Record Check (obtain at your local Police Station)***
- 2. Letter from the owner of the Taxi/Limousine company indicating employment***
- 3. A copy of your valid "G" driver's licence issued by the Province of Ontario, which is in good standing according to the records of the Ministry of Transportation (copy taken at the Police Station)"***

ANALYSIS

Staff suggest that we add the following to clause 2

“and that the owner of the Taxi/Limousine company has been shown a copy of the driver’s abstract and the owner confirms that they are prepared to insure the driver.”

This would resolve any concerns regarding insurance for both drivers and owners.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT report C-055-15 be received as information;

AND FURTHER THAT the Council direct staff to bring forward an amendment to Taxi By-law 09-4486 to add the following words to clause 2 of Schedule ‘B’:

“and that the owner of the Taxi/Limousine company has been shown a copy of the driver’s abstract and the owner confirms that they are prepared to insure the driver.”

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, CAO



DEPARTMENT: Clerk's Department

REPORT NO: C-056-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Letter to SWOX RE: Boundary Adjustment

OBJECTIVE

To approve a letter of response to SWOX regarding the Boundary Adjustment.

BACKGROUND

The Town received a letter from the Township of South West Oxford on June 16th with a number of questions and comments regarding the proposed boundary adjustment. The Town has drafted a response to the letter and it is attached to this report.

ANALYSIS

Staff suggest that Council pass a resolution to request the Deputy Mayor to send the attached correspondence to the Township of Southwest Oxford in response to their letter of June 16th.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT Council receives Report C-056-15 as information.

ATTACHMENTS

Letter of response to the Township of Southwest Oxford

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, CAO



TOWN OF INGERSOLL
Town Centre

July 3rd, 2015

South-West Oxford Boundary Negotiation Committee
R.R. # 1 Mount Elgin
ON N0J 1N0

Dear Committee and Council Members:

The Town of Ingersoll has now had an opportunity to review your correspondence dated June 16th, 2015 and provides the following comments. For ease of understanding we have pulled wording from your letter to respond on a point by point basis.

We are aware that any boundary adjustment will have a negative effect on the agricultural lands and farming operations in the area. In addition to addressing those potential concerns, we would suggest that MDS is a factor to be considered and that any agreement might require an acknowledgement that minor variances required for expansion of established agricultural operations would not be contested by the Town.

Without question the process of moving land out of a rural setting to within an urban boundary will have an impact. However moving lands within the urban boundary is a real opportunity for South-West Oxford to share in the benefit of developing these lands.

The land that potentially may move from South-West Oxford into the Town of Ingersoll is slated for long term development, it will be quite some time before changes to use or designation will be undertaken. As such the lands will remain designated and zoned for agricultural purposes. It is anticipated that these lands will continue to be used as farm land for a considerable number of years, until such time as demand for other land uses creates the need for re-designation and the property owners choose to do so.

For those lands that remain outside of the urban boundary, they will be regulated under the MDS guidelines.

It would be difficult for the Town to commit at this time to not contest livestock expansion. There are a number of factors that would have to be taken into consideration. Ingersoll looks forward to discussing and achieving a mutual solution.

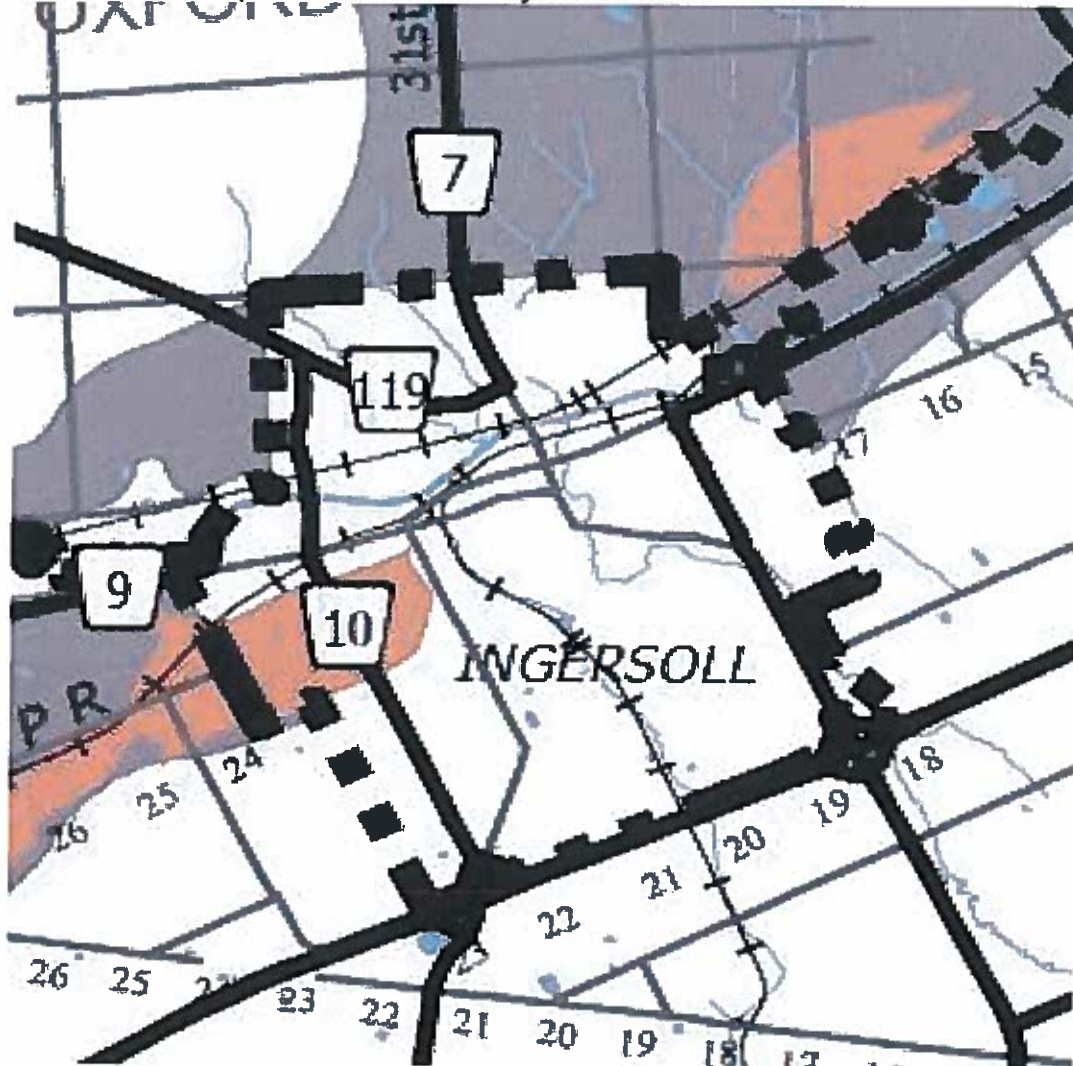


TOWN OF INGERSOLL

Town Centre

There is no consideration in the Ingersoll position for potential sand and gravel deposits on the westerly border lands. Potential resources would need to be explored to assure South-West Oxford that we are not disregarding resources that should be removed before other development occurs.

It is true that potential of aggregate resources extraction has not been given a high consideration by the Town of Ingersoll in its preliminary discussions on boundary adjustments. The reason being, that based on the data that has been provided by the County of Oxford, it would appear that although there are some aggregate resources their location and extraction potential is limited by a number of factors.





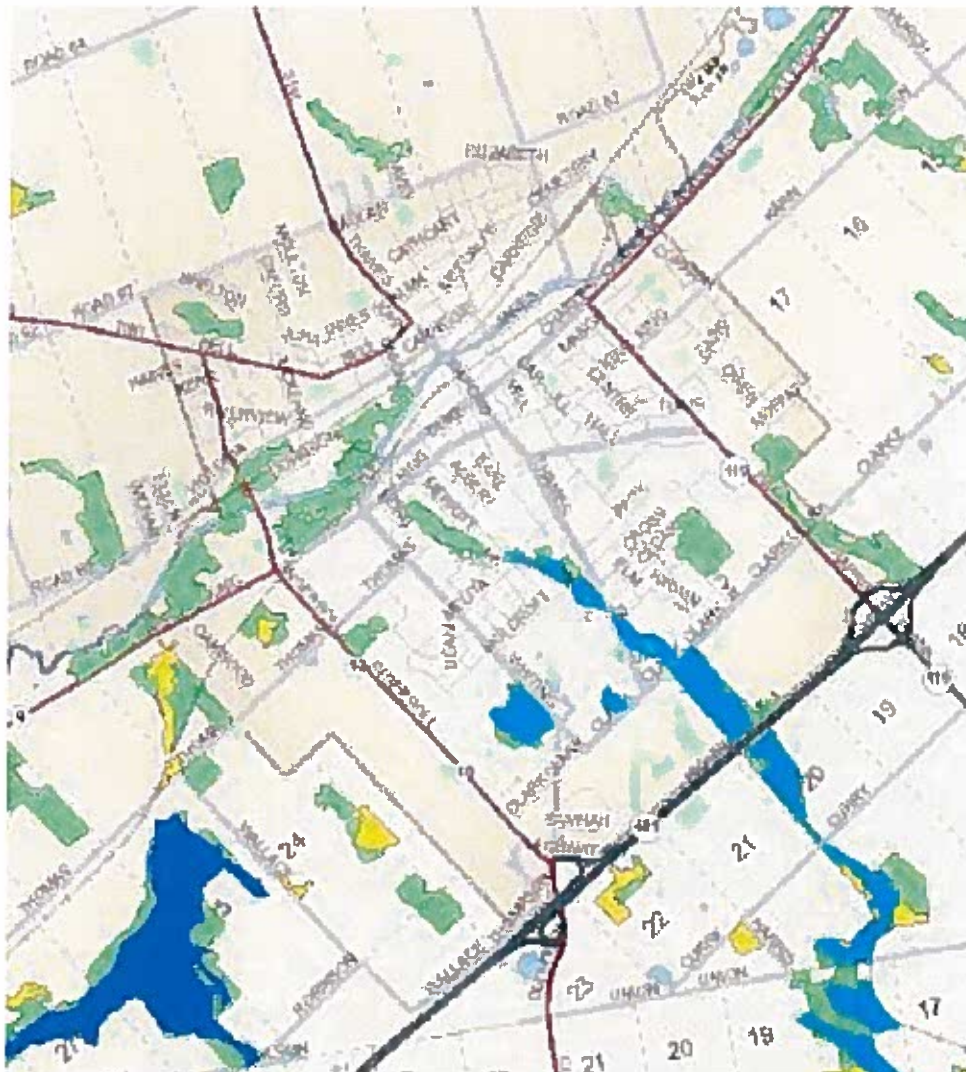
TOWN OF INGERSOLL

Town Centre

Town of Ingersoll Aggregate Resources

- Grey – Limestone Resource Area
- Brown – Sand & Gravel Resource Area
(Primary & Secondary)

The County has identified sand and gravel resources as noted above west of the Town boundaries. The deposits for the most part lie within or in close proximity to provincially significant wetlands, which in the Town's opinion should not be accessible to development including aggregate mining.





TOWN OF INGERSOLL
Town Centre

Town of Ingersoll

Environmental Features

- Dark Blue – PSWs
- Light Blue/Yellow - Other Wetlands
- Green – Woodlands (ONHS)

We are in agreement that there are environmentally significant features that must be considered and preserved. This should be explored early in the process.

The balance of the resources reside within the current boundaries, or in the case of the limestone, within the floodplain area.

Currently Carmeuse, owns lands north to Highway 2 and have acknowledged that they have more than 300 years of resources available to them to develop.

To postpone the development and growth of Ingersoll on the premise that these resources be extracted first would essentially paralyze the Town and prevent any reasonable expectation of growth and prosperity.

Ingersoll is suggesting that it has selected these areas of discussion with South-West Oxford is because urban growth over the next 20-40 years would be the highest and best use of the lands being discussed, as they transition from agricultural to a longer term use, not quarries.

The lands to the east of the Town show no aggregate resources. Therefore this should not be an issue.

We agree that a tax phase-in is appropriate however we would expect a longer phase- in period than the suggested 3 years.

While recognizing that there is a difference in property tax levels, it is also an administrative challenge to maintain phase in adjustments in light of all the provincial rules and regulations around assessment and taxation.

The Town would be prepared to extend a phase-in period to four (4) years to mitigate the changes to property owners.



TOWN OF INGERSOLL
Town Centre

We believe that because of the desire stated in Ingersoll's position opening comment, that both Ingersoll and South-West Oxford should achieve prosperity by growing together, that future compensation would include both growth and inflationary considerations. We agree that 'reduced operational expenses' would be acknowledged in any potential agreement. Ingersoll should be aware that South-West Oxford would not enjoy any reduction in overall overhead/capital expenses within departments except for the capital expended for upgrades in the agreed upon areas. Consideration would also be required of South-West Oxford's Asset Management Plan (AMP).

The Town has committed to funding growth compensation based on the Woodstock/Blandford-Blenheim model, whereby growth would be shared at an 88%/12% split between Ingersoll and South-West Oxford. There were numerous discussions on how to manage this growth component, and the determination was made to follow the generous model already established within the County. Ingersoll believes this is a fair and transparent offer on growth revenue sharing.

Additionally the Town did commit to perpetual funding of the existing tax revenue that South-West currently receives from the areas in discussion. Although no inflationary components were contemplated, the Town is willing to discuss some reasonable growth components for the existing tax base.

The Town would suggest that any inflationary consideration be factored in less any tax write-offs. These write-offs would be calculated by the reduced assessment values using the current South-West Oxford tax rates for each applicable property type.

Ingersoll still believes in the area of fairness a small percentage should be reduced off the existing tax base to represent the savings in operational and longer term asset replacement costs over time.

Further conversation is required regarding assessment adjustments related to issues beyond the Township's control but within Ingersoll's control.

Ingersoll is ready and willing to discuss issues of concern as we move forward in the process. Clarification on the specific nature of this point will be needed for Ingersoll to respond appropriately.



TOWN OF INGERSOLL
Town Centre

The stated Ingersoll position for compensation for future growth is not acceptable. We would need to negotiate compensation according to the merits or challenges of each property.

As noted above, the compensation model, is the generous model used in the Woodstock and Blandford-Blenheim boundary adjustment when Toyota was being considered. Ingersoll would use the 88%/12% formula. Perhaps the Town can clarify in its explanation.

For purposes of trying to provide clarity using the current GM Cami building in South-West Oxford:

This is for illustrative purposes only and the numbers used herein are approximations.

Current

Current Taxation to South-West Oxford for GM Structure \$200,000.00

Future

Taxes payable to Ingersoll upon boundary adjustment \$380,000.00

Less Funds payable to South West from Ingersoll **\$200,000.00***

Net Tax Revenue to Ingersoll \$180,000.00

***This amount to be index annually by the future agreed to mechanism**

Again for illustrative purposes:

General Motors (Cami) expands their facility on lands that were previously in South-West Oxford. The expansion is exactly the same square footage and assessment as the existing foot print.

Existing

Taxes payable to Ingersoll upon boundary adjustment \$380,000.00

Less Funds payable to South West from Ingersoll **\$200,000.00***

Net Tax Revenue to Ingersoll \$180,000.00

Expansion

Taxes payable to Ingersoll \$380,000.00

Payable to South-West Oxford (12%) **\$ 45,600.00**

Net Totals

Ingersoll \$534,000.00

South-West Oxford \$246,500.00



TOWN OF INGERSOLL
Town Centre

Recognizing the existence of General Motors, Ingersoll would be open to specific taxation sharing on this one property. As there is a multi- year tax appeal on this property this would have to be factored into any agreement.

However the Town remains convinced that 12 % share of the Ingersoll taxes collected when the current raw land is developed would be fair and equitable based on the model already established in Oxford.

Ingersoll will agree to pay all reasonable South-West Oxford expenses related to a potential boundary adjustment agreement.

Ingersoll would agree to pay all reasonable expense, as negotiated within the agreement, realized by South-West Oxford in relation to boundary adjustments. This would be limited to reasonable planning and legal expenses in preparing and entering into the boundary adjustment agreement.

This would not include financial modelling studies, cost benefit analysis or other studies or facilitators that South-West Oxford may choose to employ in considering boundary adjustments with the constituents.

We would ask Ingersoll Council or the Ingersoll Committee to refer to the South-West Oxford C.A.O. Report 01-2015 and attached maps regarding suggestions as to what South-West Oxford might be willing to discuss (report attached). Our position on these options remains unchanged. Ingersoll has not presented any compelling reasons for alternative areas.

The Town has considered numerous scenarios and does prefer to develop employment lands to the west of the current boundary, while looking to develop new residential lands to the east.

One of the key selling features of Ingersoll, is its proximity to the 401 corridor. For both employment and commuters quick and simple access to the 401 provides for potential interest. Moving further away from the access diminishes the appeal.

For this reason, the Town would like to focus its discussion around the parcels identified in **CAO report 01-2015 as parcel #1A and parcel #3.**



TOWN OF INGERSOLL

Town Centre

Employment Lands

The Town of Ingersoll feels that the urban development of employment lands is key to the future health of the entire County. The report completed by Watson and Assoc. in 2014 detailed the additional need for employment land in Ingersoll and since that time there have been a number of changes which indicate further need.

From the 2014 County report the following key facts are noted:

It is estimated that approximately 88% of the County-wide employment growth will occur in Oxford County's Urban Centres (Woodstock, Ingersoll and Tillsonburg) over the 2011-2041 period. Comparatively, over the 2001-2011 period, approximately 93% of County-wide employment growth occurred within the County's Urban Centres.

To ensure employment lands are not unduly constrained, the County should ensure that a minimum 5-year supply of serviced employment lands (by various sizes, zoning and locations) is available at all times throughout the forecast period, in order to allow for proper market functioning.

Oxford County is expected to add a total of approximately 5,490 jobs on employment lands. To accommodate this employment growth, Oxford is expected to absorb 24 net hectares (58 net acres) of employment lands annually, slightly higher than the historical average. Employment land demand is expected to total 473 net Ha (1,169 net acres) 58 acres per annum x 5 years = 290 Acres in Oxford.

Ingersoll would be expected to be 20% of growth = 58 Acres in the next 5 years.

In the next 20 years, Ingersoll would be expected to consume 234 Acres for employment lands alone.

Ingersoll currently has 112 acres of net developable employment lands at the time of this report, a large vacant industrial building and 33 acres of long term vacant employment lands. This is the smallest amount of employment land available among all the urbans in the county.

Since the report,

- The large vacant industrial building of 214,000 square feet is fully occupied.
- 14 acres of long term vacant land has been sold and is now under development
- The Town of Ingersoll has sold 6 acres of long term vacant employment lands for development
- The Town of Ingersoll recently had a conditional offer of purchase and sale on an additional 85 acres of employment land.
- If that sale had been completed, Ingersoll would have been left with only 27 acres of net developable employment lands and less than 13 acres of long term vacant employment lands.



TOWN OF INGERSOLL Town Centre

- Ingersoll continues to market its current industrial lands and hopes to see them sold in the shorter term.

In a very short timeline, the Town could have less than three years of employment land supply.

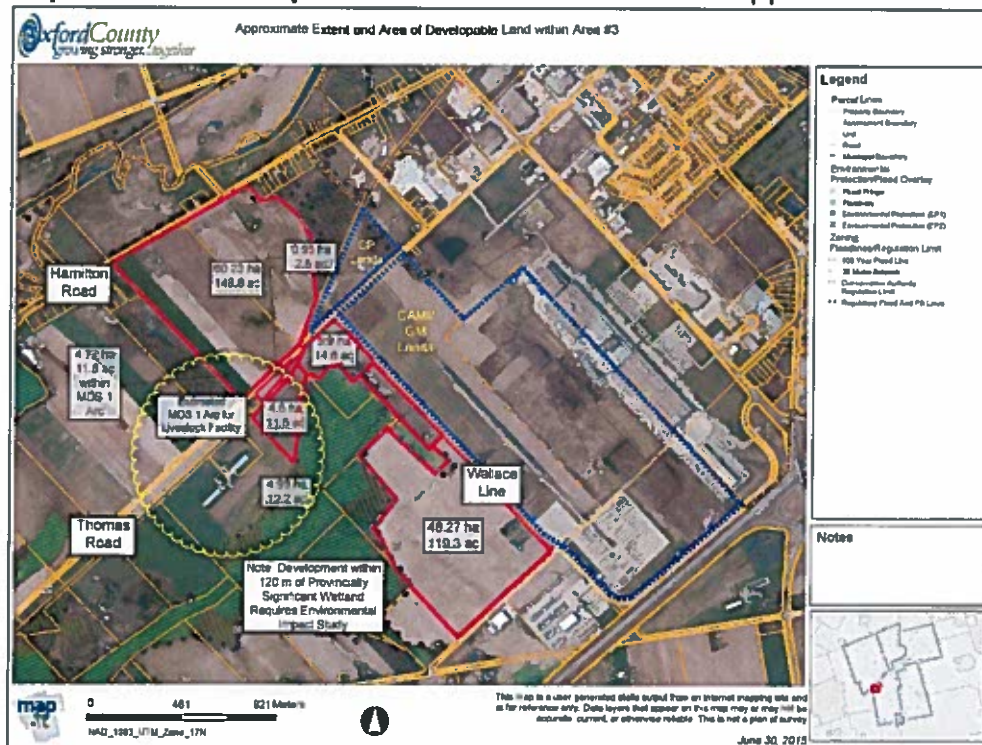
The Watson report concludes Ingersoll needs a minimum 160 acres of additional employment lands without incorporating the above noted events that have occurred since the writing of the report.

Expected need on employment lands = approximately 200 acres

Economic development is not an exact science. The best a Municipality can do is to have options available should an interested party come looking.

Moving raw land through the process of re-designation and servicing is both a time consuming and costly exercise. Since the whole area benefits from industrial development, not just the host municipality as both Cami and Toyota demonstrate, it is imperative to be ready for the next large enterprise that is seriously interested in our community.

Below is a map that has been prepared to identify the usable/developable lands identified from CAO report 01-2015 as parcel #3. It is attached as an appendix as well





TOWN OF INGERSOLL

Town Centre

At first parcel #3's gross area may appear to be excessive, however with the help of the Town's County Planner a more detailed review does provide some significant insights.

After the GM lands and the built trucking facility are removed, along with provincially significant wetlands, rail corridors, MDS setbacks and flood plain, the Town would be left with approximately 275 acres of developable employment lands. This amount corresponds fairly directly with the 160 acres noted as necessary from the Watson study and the current 110 acres currently being marketed by the Town.

Additionally, as discussed at the first meeting of the joint committees, the Town has identified the need for 50-75 acres of land for the development of a new multi-use facility to incorporate sports fields and a new ice surface.

With the time limit on both the Cami leased soccer fields and the current needs of the Town's arena, this acreage will become necessary in the short term.

This type of land needs was not identified by the Watson report or by County Planners as it falls outside of their scope.

Residential Lands

The Watson and Assoc. report also contemplated the additional residential needs of Ingersoll. The following are excerpts and analysis of the work undertaken to identify the additional residential growth needs of Ingersoll as it continues to grow.

To put the report in context, historical annexations considered in the report have not provided large new growth areas in residential, a number of areas brought into the Town were already developed or partially developed prior to entering the urban boundary.

Expected growth rates in the study were driven from the Ingersoll historical permit issuance from 2006-2012. Ingersoll's volume of permits during this period is not reflective of expected future permit volumes given the historic constraints on the boundary in Ingersoll. To have unconstrained growth, large parcels of residential development need to have access to arterial roads, large enough areas to create cohesive and economical phases of development.

Ingersoll for many years has had to focus on in-filling lots and thus increasing its population density per square km to the highest in the County. Lots from the last annexation are just coming online now and some are still constrained by the urban boundary for suitable road access.

The following is a summary of the permit volumes for residential purposes in Ingersoll for the study period. In 2014, Ingersoll completed

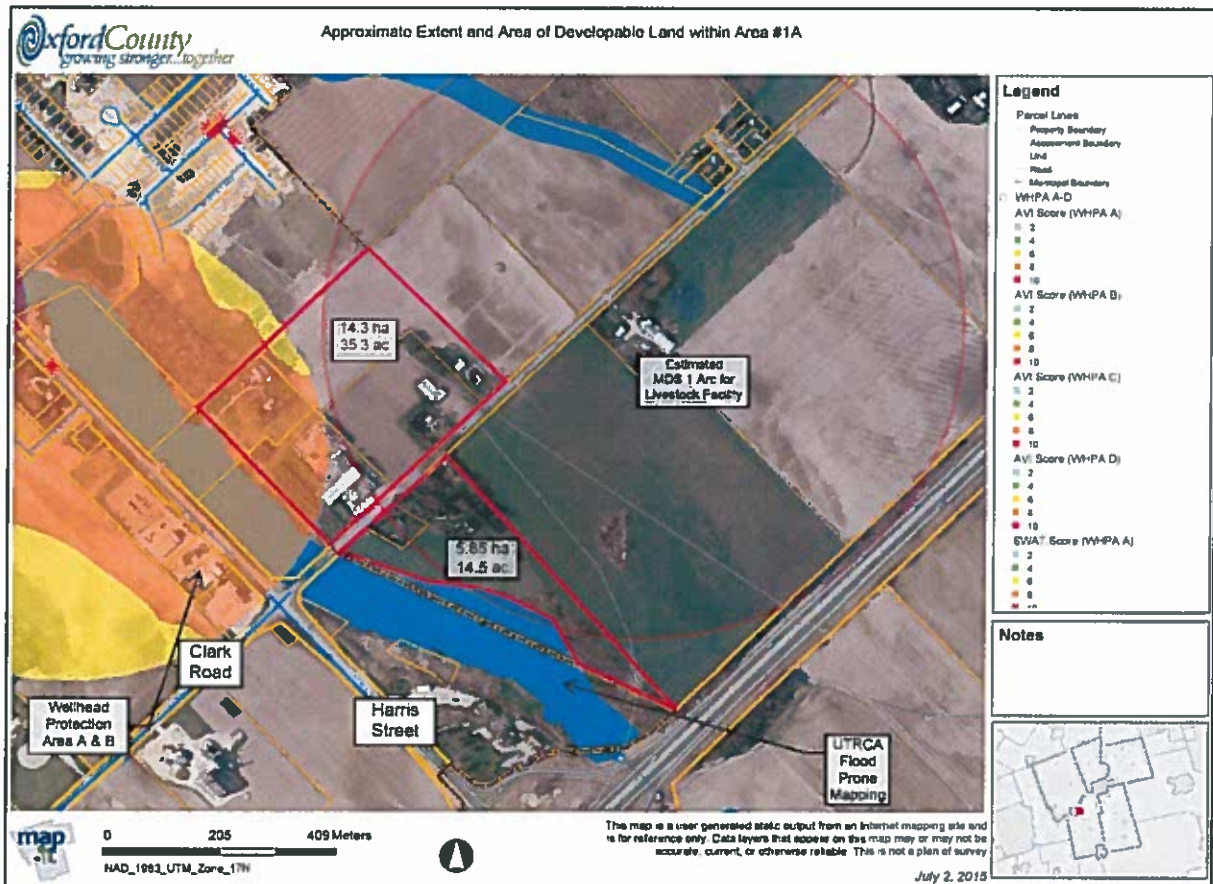


TOWN OF INGERSOLL

Town Centre

Ingersoll Summary	SFD	SEMI	ROW	APT	Total
2006	42	6	0	0	48
2007	46	2	10	0	58
2008	21	0	20	0	41
2009	35	0	0	0	35
2010	35	4	0	22	61
2011	34	3	0	8	45
2012	43	4	9	0	56

Despite the issue with the historical data, the report still forecasts an increase in homes of 870 in next 18 years. The Town has current draft plan approved lots of approximately 300 single family detached and semi's. Therefore additional land is needed for the anticipated additional 600 homes.





TOWN OF INGERSOLL

Town Centre

Respecting the fact that South-West Oxford wishes to preserve and protect farmland resources, The Town will limit itself to the areas that have been identified for discussions.

However, if at all possible the Town would like to keep the door open to the concept and discussion that if a mutually acceptable agreement can be reached between the two Municipalities the possibility or consideration of identifying future boundary adjustments could be considered under the same frame work. This could be based on five, ten or even fifteen years out but under the same agreement.

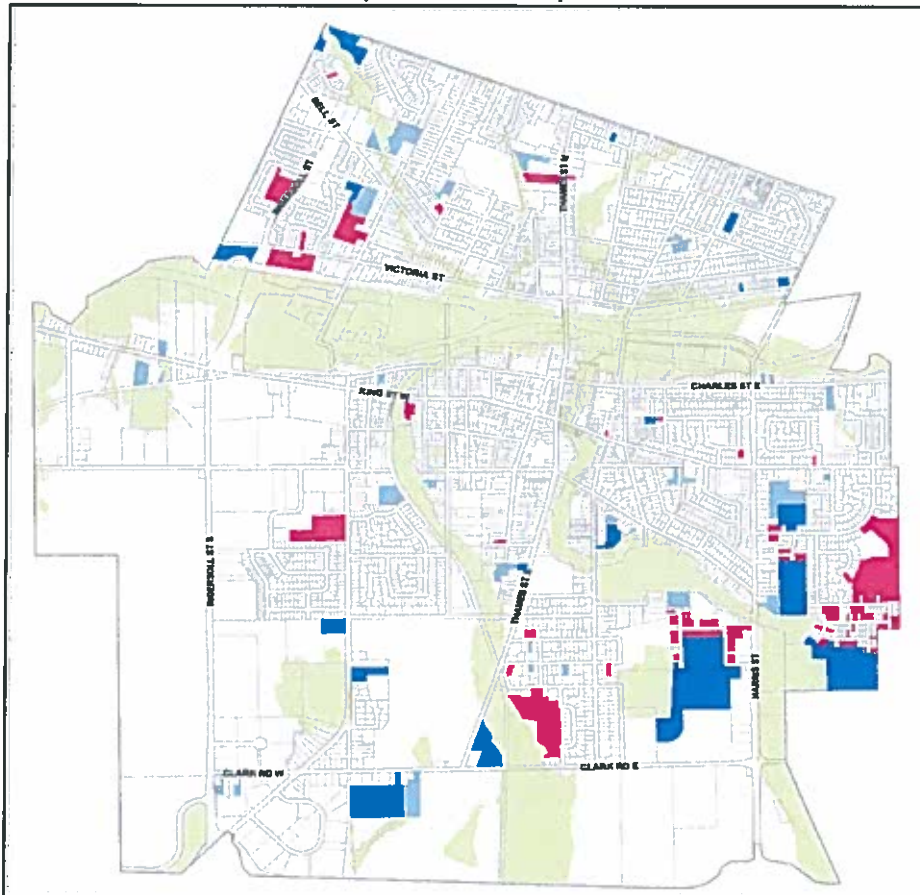
Town of Ingersoll

Residential Land Supply

- Purple – 3 yr. supply
- Dark Blue – 10/20 yr. supply
- Light Blue – Potential Intensification Opportunities

20 year demand – Approx. 870 units (640 SFDs/semis)

Population and Household Forecasts (Watson 2014)





TOWN OF INGERSOLL

Town Centre

As with employment lands, municipalities are not in control of the timing of residential development. Some land is owned by developers but some of the land is owned currently by people who are not in the development business and are not currently indicating any interest in moving development proposals forward.

Although there is debate on whether residential development, in and of itself, necessarily pays for itself over the long term, there is ample evidence that a growing active community does provide employers a ready supply of local workers able to fill the positions they create.

A growing population also encourages the stabilization of commercial activities if not the expansion of those activities. Population expansion may well help to support and justify the operations of a hospital which serves both South-West Oxford and Ingersoll.

Ingersoll wants to ensure that the supply of developable land is available when the demand is present.

It must be understood that the best interest of South-West Oxford will be paramount in our discussion. We have a responsibility to the residents of our Township now and in the future.

Granted each municipality, South-West Oxford and Ingersoll, want to ensure that the decisions that are made are in the best interest of their constituents. However, to have a successful outcome, each municipality might have to concede on some points to ensure the greater goal and good can be realized.

Allowing Ingersoll to grow will create positive benefits for South-West Oxford as well as Ingersoll. Providing for a tax base that can build and maintain recreational infrastructure the all area residents enjoy.

Housing opportunities for retirees as they move away from farming operations as they pass the torch on to the next generation. Rather than having to move further away to communities like London or Woodstock.

Potential markets for new or specialty crops that the agricultural sector may wish to explore.

The development of job creation to serve those youth that may transition from agricultural to other activities. Providing opportunities for work close to family and friend, rather than seeing them move to the Greater Toronto Area to find opportunities for jobs.



TOWN OF INGERSOLL
Town Centre

Boundary adjustments can be a positive for both communities, provided that both parties enter into the discussions with a win-win outlook. That is what will be needed for the discussions to succeed.

South-West Oxford will provide their requests for consideration when the area(s) for potential boundary adjustment discussion are established

Ingersoll looks forward to continuing the discussion and would encourage South-West Oxford to present their requests for consideration as part of the ongoing conversation.

With that said, Ingersoll would like to set up meeting dates on a regular basis to keep the dialogue moving forward. The Ingersoll committee is available to meet the schedule of South-West Oxford and hopes that, despite the approach of summer, meeting dates can be set for July and August so as not to lose any momentum.

Ingersoll looks forward to hearing from you at your earliest convenience.

Sincerely,



Fred Freeman, Deputy Mayor and Chair
Ingersoll Boundary Adjustment Committee

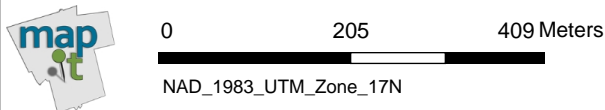
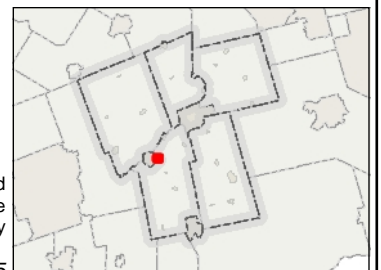
c Councils of South-West Oxford and Ingersoll



Legend

- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- WHPA A-D
 - AVI:Score (WHPA A)
 - 2
 - 4
 - 6
 - 8
 - 10
 - AVI:Score (WHPA B)
 - 2
 - 4
 - 6
 - 8
 - 10
 - AVI:Score (WHPA C)
 - 2
 - 4
 - 6
 - 8
 - 10
 - AVI:Score (WHPA D)
 - 2
 - 4
 - 6
 - 8
 - 10
 - SWAT:Score (WHPA A)
 - 2
 - 4
 - 6
 - 8
 - 10

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

July 2, 2015

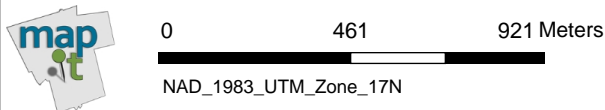
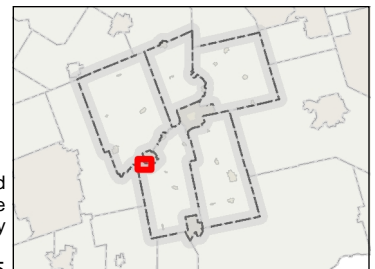


Note: Development within 120 m of Provincially Significant Wetland Requires Environmental Impact Study

Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey



DEPARTMENT: Economic Development

REPORT NO: D-046-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: VMS Cannon Relocation

OBJECTIVE

To obtain Council direction on the intended location for the VMS Cannons in the event of the sale of the VMS property.

BACKGROUND

The Town of Ingersoll requested from the Thames Valley School Board the right to retain and relocate the cannons in front of VMS in the event of a sale of the school and a redevelopment of the site.

Council approved \$10,000 in 2014 capital budget for the relocation of the cannons which was not needed in 2014 and transferred to the Recreation Admin Reserve for future use.

ANALYSIS

At this time, we have been informed by the Thames Valley School Board that the VMS property is under conditional offer.

With the potential for a development that would continue to keep the façade and potentially all the esthetic features of the VMS building there is still a chance that any future owner would like to keep the cannons in place.

However, staff is seeking council direction on potential locations for the cannons to be relocated if the sale process completes and there is no interest in preserving the current features of the site.

It will be a large undertaking to move the cannons and prepare an alternate site which can support them. The weight is engraved in each cannon at 5546 and 5589 pounds respectively.

Optional areas may include:

1. At the entrance of the northwest corner of Victoria Park on the cement pad where the current historic plaque is located. (With repair of the existing cement needed)
2. At the Museum
3. At Town Hall (limited space)
4. In Memorial Park
5. In Dewan Park
6. Other suggestions of Council

INTERDEPARTMENTAL IMPLICATIONS

The budgeted \$10,000 was in the Recreation capital budget.

FINANCIAL IMPLICATIONS

If required to be moved, \$10,000 will be transferred from the Recreation Admin Reserve to fund the project.

RECOMMENDATION

That the report D-46/15 be received as information,

AND THAT, Council for the Town of Ingersoll directs staff to move the VMS cannons to their decided location if required following a sale of the VMS property.

AND THAT, Council directs the Treasurer to transfer \$10,000 from the Recreation Admin Reserve for the relocation of the cannons.

Prepared by: Kale Brown, Director of Economic Development

Reviewed by: Iryna Koval, Director of Finance/Treasurer

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Fire

REPORT NO: F-043/15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Shared CEMC Model

OBJECTIVE

To provide information to council on a shared CEMC model that is being proposed by some of the municipalities in Oxford County.

BACKGROUND

In March of 2014 a meeting was held with CAO's and Fire Chiefs from the Townships of East Zorra-Tavistock and South-West Oxford, and the CAO, Director of Public Health and Emergency Services and Emergency Management Supervisor for the County of Oxford on the subject of emergency management. As a result of that meeting a proposal was brought forward to explore a shared CEMC position for any municipalities in Oxford County that were interested.

ANALYSIS

The Emergency Management and Civil Protection Act (R.S.O. 1990), and its supporting Ontario Regulation 380/04 sets out requirements for the development, implementation and maintenance of municipal emergency management programs. A brief description of the legislated content of a Municipal Emergency Management Program that is maintained by the CEMC is as follows:

- 1 The municipality shall develop an emergency management program and adopt it by-law
- 2 The program shall consist of a) the emergency plan b) training and exercises for employees of the municipality that would be involved in the delivery of services during an emergency and c) public education on emergency preparedness.
- 3 The municipality must identify and assess the various hazards and risks to the public.
- 4 The municipality shall appoint a community emergency management coordinator (CEMC).

5 The CEMC shall complete any training that is required by the Chief, Emergency Management Ontario

The proposed model is one in which a single common CEMC would be appointed through by-law to be shared by all participating municipalities to administer their local emergency plans and a deputy CEMC would be individually appointed from each municipality. There would be a requirement for each individual municipality to continue to maintain a community control group with appropriate training and exercises and continue to equip an emergency operations center within each community.

Currently all of the requirements of the emergency management and civil protection act are being met by the community emergency management program in Ingersoll. The staff members that are assigned to the maintenance of the program are well trained and experienced in meeting the obligations of the program. It is staff's recommendation that the community emergency management program should remain under the guidance of the municipal CEMC appointed by the Town of Ingersoll in order to give the program the attention that it requires at a local level.

INTERDEPARTMENTAL IMPLICATIONS

None anticipated

FINANCIAL IMPLICATIONS

While it has not been determined as of yet there is the possibility that each municipality that is using the services of the shared CEMC would also share in the cost of that position.

RECOMMENDATION

That Council receives report number F-043-15 as information.

Prepared by: John Holmes, Fire Chief/CEMC

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Operations

REPORT NO: OP-058-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Transportation Management Committee – Traffic & Parking Changes

OBJECTIVE

For Council approval of traffic changes to the Traffic and Parking By-law.

BACKGROUND

The Transportation Management Committee meets on a quarterly basis to discuss transportation and parking issues in the Town. The Committee met on May 27, 2015 and discussed a number of parking and traffic issues.

ANALYSIS

The Town received a letter from the Thames Valley District School Board (TVDSB) requesting the Town explore the possibility of reducing the speed limit in school zones to 30 km/h. This request was discussed at the Transportation Committee, the Oxford County Service Sharing Committee (see letter attached) and the Southwestern Ontario Engineers Common Issues Committee. All groups do not support the request for the following reasons:

- While the safety of children is a major concern, education of both the children and the public along with speed enforcement is a preferred solution
- The Town of Ingersoll only recently changed their speed limits around the schools from 50 km/h to 40 km/h
- The traveling public expects consistency in the speed limits when passing schools across the province in urban areas
- The traveling public expects consistency in the speed limits when passing schools in the Town, whether they are Public or Catholic.

Staff supported by the Transportation Committee is recommending that we advise the school board that the Town does not support the lowering of the speed limits to 30 km/h in the Town's public school zones.

Staff at the public meeting for the Catherine Street reconstruction received several requests for the installation of an all way stop at Catherine and George Streets because of the difficulty students were having crossing the road at this intersection and the speed of the traffic on the street. The Transportation Committee reviewed the situation and agreed with the request and are recommending that an all way stop be implemented for this intersection and the bylaw be amended to incorporate this change.

Staff has received several requests about people parking on King Street East from Harris Street east to the Town limits. Presently there is parking allowed on both sides of the road. People are concerned about safety when parking is happening on both sides of the road across from each other. This reduces the lane width of the street to a single lane and King Street handles a great deal of traffic entering and leaving the Town. King Street from Harris Street west to the downtown core has no parking on both sides and staff are recommending that this section of King Street should also be signed no parking. Staff is recommending that the residents be informed that Council is considering no parking on King Street East at a future meeting of Council and that any concerns be directed to staff.

FINANCIAL IMPLICATIONS

The cost to install the additional stop signs on Catherine Street at George Street will be approximately \$400.00 and will come from the Public Works Operating Budget.

The cost to install the no parking signage along King Street East will be approximately \$600.00 and will come from the Public Works Operating Budget.

RECOMMENDATION

That report Number OP-058-15 be received as information

And that staff be directed to inform the Thames Valley District School Board that the Town does not support the lowering of the speed limits to 30 km/h in the Town's public school zones.

And that an all way stop be incorporated into the Traffic By-law, for the intersection of Catherine Street and George Streets

And that staff be directed to inform the residents of King Street East that Council is considering no parking on King Street East at a future meeting of Council and that any concerns be directed to staff.

ATTACHMENTS

Thames Valley District School Board Letter
Oxford County Service Sharing Committee Letter

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, Chief Administrative Officer



PUBLIC WORKS

P. O. Box 1614, 21 Reeve Street, Woodstock, Ontario N4S 7Y3

Phone: 519-539-9800 • Fax: 519-421-4711

Website: www.county.oxford.on.ca

May 19, 2015

To: Members of Oxford County Council

Re: Thames Valley District School Board - Letter dated April 28, 2015

Attached is a letter signed by Ruth Tisdale, Chairperson of the Thames Valley District School Board. This letter supports the lowering of speed limits to 30 km/hr in school zones.

The Oxford County Service Sharing Committee met on May 14, 2015 and unanimously would not support such a recommendation. While we believe the safety of children and the travelling public is a major concern, we believe educating both the children and the public along with speed enforcement is a preferred solution. Many of the schools in this board area already have 40 km/hr speed limits which we feel is adequate.

The addition of flashing lights on reduced speed zones adjacent to schools was discussed as a preferred option when warranted. These flashing lights are activated at pertinent times during school days only.

The 2010 Office of the Chief Coroner for Ontario Pedestrian Death Review found the following:

- 5% of fatalities occurred on roads below 50 km/hr
- 21% the pedestrian failed to yield to the driver
- 31% of pedestrians were struck when crossing mid-block at uncontrolled crossings

The Service Sharing Committee's decision is supported by the following members:

Gary Crandall, Director of Public Works – Township of Blandford-Blenheim
Dennis O'Neil, CRS-S, Director of Public Works & Development – Township of East Zorra – Tavistock
Bill Freeman, Works Superintendent – Township of South-West Oxford
Aden Corcoran, C.E.T., Director of Public Works – Township of Zorra
Doug Wituik, Manager Public Works Department – Town of Ingersoll
Kevin DeLeebeeck, P.Eng., Director of Operations – Town of Tillsonburg
Alex Piggott, Works Superintendent – City of Woodstock
Scott Boughner, C.Tech., CRS-S, Supervisor of Roads Operations and Fleet – Oxford County
Melissa Abercrombie, P.Eng., Manager of Roads and Facilities – Oxford County

Yours truly,



DEPARTMENT: Operations

REPORT NO: OP-059-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Building Permit, Planning & Engineering Fee Study Follow-up

OBJECTIVE

To evaluate the current building permit, planning & engineering fees structure and make any necessary recommendations for an updated or new fee schedule.

BACKGROUND

At the Council meeting of May 11, 2015, Council received the Building Permit, Planning and Engineering Fees Studies report and a presentation from Glenn Tunnock of Tunnock Consulting Ltd on the proposed fees.

As a result of the report, staff was directed to hold a Public Meeting for the purpose of considering changes to the Building Fees and the introduction of new fees, bring back recommendations on a new Building Fees By-law based on the Building Permit Fee Review and the Public Meeting and bring back recommendations on a new Planning and Engineering Fees Structure based on the Planning Application Fees Review, the Engineering Fee Review and the Public Meeting.

On May 12, 2015, the Public Meeting was held with four builders in attendance. A number of good suggestions were brought forward from the builders in attendance and as a result staff was asked to look at fees in other municipalities, look at the cross subsidization and hold another meeting to present the staff's recommendations for the fees structures.

ANALYSIS

Staff has reviewed the fees and compared them to other municipalities and is proposing the following fees as outlined in the following tables attached to this report as appendices:

Appendix 1: Proposed Building Permit Fee Schedule

Appendix 2: Recommended Planning Fees

Appendix 3: Recommended Engineering Fees

Builders at the first meeting were concerned with the cost of cross subsidy that was being proposed by the consultant. Staff reviewed what was the average across the province with the consultant and agreed that the cross subsidy was high for the Town and should also be borne by all the categories (residential, commercial and industrial) not just residential permits. This has now been adjusted in the proposed fees.

Staff was also asked to look at the allocation of reserve funding. While the builders agreed that a reserve fund was necessary, staff felt that to reduce the proposed increase to building permits to a palpable number the percentage should be reduced to 20% and the remaining 5% phased in over two years.

Staff reviewed the building permit fees in a number of area and comparable municipalities. Appendix 4, 5, and 6 shows the results and for comparison purposes the fees a single family home of 2000 sq ft with a 400 sq ft garage (1 ½ car) and a 320 sq ft deck and 12 plumbing fixtures would be for each municipality (see column 2 Appendix 5). Based on these parameters the building fees would be from a low of \$644 in SW Oxford to a high of \$2856 in Port Colborne, with the average in the range of \$1775. The present fee for Ingersoll would be \$1758. This would place the new Town's fees in the upper half of the comparators but many of the municipalities have not reviewed their fees like Ingersoll since 2005 and are presently going through fee studies that may see increases to their fee structures.

Staff also held a second Public Meeting to present the staff's recommendations for the fees structures. Two builders and three business owners attended the meeting and asked questions and provided their comments on the fees. One of the builders requested the Town to review the building permit fees for condominiums, as condos tend to have smaller square footage and under the present fees pay lower permits fees. Staff did review the request but determined that condos even though potentially smaller in square footage still had the same number of inspections needed and had the added inspection for fire separations that was not involved in single family home permits.

Staff is recommending bringing forward the new Building By-law at the next regular Council meeting in August with the implementation of the fees going into effect September 1, 2015. The By-law will include a section that will allow for an annual fee adjustment based on the "*Consumer Price Index*" so that there are annual incremental increases in the building fees. Staff is also recommending the amendment of the Fees and Charges By-law to incorporate the Planning and Engineering Fees that will also take into effect September 1, 2015.

FINANCIAL IMPLICATIONS

The revised charts from the Building Permit Fee Review Study indicate that changes to the Building Fees Schedule could see projected revenues of \$164,000 to \$198,000 based on an average year of building permits. This is in comparison to the \$150,000 revenue of 2014 and the budgeted revenue of \$125,000 for 2015.

For the Planning and Engineering Fee Review presently the Town does not charge any fees so introducing any fee structure will produce additional revenues.

RECOMMENDATION

THAT Council of the Town of Ingersoll receives report OP- 059-15 and that the Building By-law be brought forth for Council consideration at the regular August Council meeting.

And further that the Fees and Charges By-law be brought forth for amendment at the regular August Council meeting to add the Planning and Engineering Fees identified in this report.

ATTACHMENTS

Appendix 1: Proposed Building Permit Fee Schedule

Appendix 2: Recommended Planning Fees

Appendix 3: Recommended Engineering Fees

Appendix 4,5,6: Service Fees

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, Chief Administrative Officer

APPENDIX # 1 - Proposed Building Permit Fee Schedule - Ingersoll

	A	B	C	D	E	F	G	H	I
1	Class of Permit	Base Fee from Table 4	Adjustment for Cross Subsidy ¹	Add 20% for Reserve Fund to fees in Column C	Pro-rated costs for larger scale projects ²	Number of Permits from Table 4	Projected Revenue with 20% for Reserve Fund (= D x F)	Projected Revenue with adjustment for Cross subsidy only (= C x F)	Proposed for 2015
2	Group C, Low, Medium Density Residential	\$ 1,243.08	\$ 1,643.08	\$ 1,971.70	D + \$0.62/ ft. ² > than 2,000/ ft. ²	37	\$ 72,952.90	\$ 60,794.08	\$ 2,000.00
3	Group C, High Density Residential	\$ 2,660.66	\$ 3,460.66	\$ 4,152.80		3	\$ 10,876.37	\$ 9,063.64	\$ 4,100.00
4	Group C, Major/Minor Alterations	\$ 1,094.82	\$ 125.00	\$ 150.00	D + \$0.62/ ft.	6	\$ 900.02	\$ 750.02	\$150 + \$0.62 sq ft
5	Group C, Pools/Decks/Sheds/Tents	\$ 730.66	\$ 125.00	\$ 150.00		102	\$ 15,300.40	\$ 12,750.33	\$ 150.00
6	Groups A, B, D, E, Commercial	\$ 2,215.88	\$ 3,405.35	\$ 4,086.42	D + \$0.76/ ft. ² > than 2,500 ft. ²	1	\$ 4,086.42	\$ 3,405.35	\$ 4,000.00
7	Group F, Industrial	\$ 1,622.84	\$ 2,422.84	\$ 2,907.41		1	\$ 2,422.84	\$ 2,019.04	\$ 2,900.00
8	Groups A, B, D, E & F Major Alterations	\$ 1,919.36	\$ 2,719.36	\$ 3,263.24		10	\$ 31,700.01	\$ 26,416.67	\$ 3,200.00
9	Group C, Demolitions			\$ 150.00			\$ 150.00	\$ -	\$ 150.00
10	Groups A, B, D, E & F Demolitions	\$ 715.06	\$ 1,515.06	\$ 1,818.08		2	\$ 3,376.43	\$ 2,813.69	\$ 1,800.00
11	Groups A, B, D, E & F Minor Alterations	\$ 1,011.58	\$ 1,811.58	\$ 2,173.90		25	\$ 53,726.38	\$ 44,771.99	\$ 2,100.00
12	Other Permits: renew, moving building, sign, solar panels	\$ 582.40	\$ 125.00	\$ 150.00		17	\$ 2,614.35	\$ 2,178.63	\$ 150.00
13	Solid Fuel Appliances	\$ 350.90	\$ 125.00	\$ 150.00		0	\$ -	\$ -	\$ 150.00
14	Farm Buildings	\$ 780.08	\$ 1,580.08	\$ 1,896.10		0	\$ -	\$ -	\$ 1,900.00
15	Designated Structures	\$ 665.64	\$ 125.00	\$ 150.00		0	\$ -	\$ -	\$ 150.00
16	Solid Fuel Burning Appliances	\$ 532.98	\$ 125.00	\$ 150.00		0	\$ -	\$ -	\$ 145.00
17	Change of Use	\$ 1,079.22	\$ 857.73	\$ 1,029.28		0	\$ -	\$ -	\$ 1,000.00
18	Standalone Plumbing - Residential	\$ 582.40	\$ 125.00	\$ 150.00		0	\$ -	\$ -	\$ 150.00
19	Standalone Plumbing - Non-res	\$ 582.40	\$ 125.00	\$ 150.00		0	\$ -	\$ -	\$ 150.00
20	Connection to Sewer			\$ 60.00			\$ 60.00	\$ -	\$ 60.00
21	Connection to Water			\$ 60.00			\$ 60.00	\$ -	\$ 60.00
22	Standalone HVAC	\$ 582.40	\$ 125.00	\$ 150.00		0	\$ -	\$ -	\$ 150.00
23	Total			\$ -		203	\$ 198,106.12	\$ 164,963.44	

APPENDIX # 2 – Recommended Planning Fees				
Type of Application or Planning Service	Recoverable under Section 69 – Planning Act	Recoverable under Section 391 (1) – Municipal Act	Current Fees	Proposed for 2015
Official Plan Amendment – Major Amendment	--	\$1,475.00		
Official Plan Amendment – Minor Amendment	--	\$1,260.00		
Zoning By-Law Amendment – Basic Amendment, Temporary Use, Interim Control	\$2,460.00	--	\$500.00	\$2500.00
Zoning By-law Amendment – Remove Holding Symbol, By-law renewal	\$1,280.00	--	\$500.00	\$1500.00
Concurrent Official Plan and Zoning Amendment – Major Amendment	--	\$2,950.00		
Concurrent Official Plan and Zoning Amendment – Major Amendment		\$2,790.00		
Plan of Subdivision	--	\$1,055.00		\$1000.00
Condominium	--	\$745.00		\$745.00
Subdivision Agreement	--	\$740.00		\$740.00
Consent	--	\$530.00		\$500.00
Development Agreement	--	\$270.00		\$270.00
Minor Variance/Permission	\$1,215.00	--	\$400.00	\$1400.00
Site Plan Control	--	\$760.00	\$400.00 + cost of registration of site plan + cost of Peer reviews, if required	\$1160.00 + cost of registration of site plan + cost of Peer reviews, if required
Site Plan Control Agreement	--	\$435.00		\$435.00
Part Lot Control By-law, validation of title	--	\$350.00		\$350.00
Pre-submission Consultation – Official Plan, Zoning by-law Amendment, Subdivision, Condominium	--	\$150.00		
Pre-submission Consultation – Consent, Minor Variance, Development Agreements, Part-lot Control, Validation of Title	--	\$100.00		

APPENDIX # 3		Proposed fees for 2015
Recommended Engineering Fees		
• Lot grading/drainage	\$80	
• Subdivision Inspection	\$1,105	\$1000
• Site Plan Inspection	\$680	\$650
• Entrance permits/culverts/curb cuts	\$140	\$100
• Encroachment permits/hoarding	\$75	
• Canopies/banners/signs	\$75	
• Street Names and Changes	\$40	
• Street Closings	\$215	
• Traffic Counts	\$145	\$100
• Admin Fees: compliance letters	\$70	

APPENDIX # 4

Service & Fee

Town/City	APPENDIX # 4 Service & Fee											
	Official Plan Amendment - Major	Official Plan Amendment - Minor	Zoning By-Law - Basic Amendment, Temp. Use, Interim Control	Zoning By-Law Remove Holding Symbol, By-Law Renewal	Concurrent Official Plan and Zoning Amendment - Major	Concurrent Official Plan and Zoning Amendment - Minor	Plan of Subdivision	Condo.	Subdivision Agreement	Consent	Minor Variance/Permission	Site Plan Control
Zorra	\$ 4,120.00	\$ 2,025.00					\$ 2,695.00	\$ 1,230.00		\$ 1,865.00	\$ 400.00	\$ 350.00
SW Oxford	\$ 100.00	\$ 100.00							\$75 - \$1500	\$ 200.00	\$ 350.00	
Aylmer	\$ 1,300.00	\$ 1,300.00	\$ 1,000.00					\$ 2,638.22			\$ 400.00	
St. Thomas												
Port Colborne												
Collingwood												
Midland	\$ 6,000.00	\$ 6,000.00	\$ 1,000.00	\$ 500.00			\$ 10,500.00	\$ 15,500.00	\$ 5,000.00	\$ 1,550.00	\$ 850.00	
St. Mary's												
Chatham-Kent	\$ 5,490.00	\$ 5,490.00	\$ 2,220.00	\$ 2,800.00	\$ 7,330.00	\$ 7,330.00	\$ 12,270.00	\$ 3,700.00		\$ 1,720.00	\$ 1,350.00	\$ 1,470.00
Woodstock											\$ 600.00	
Tillsonburg	\$ 4,020.00	\$ 3,365.00	\$ 650.00					\$ 1,170.00		\$1895 first lot, \$940/ additional lot	\$ 350.00	

APPENDIX # 5

Service & Fee

Town/City	Site Plan Control Agreement	Comparable Single Family Dwelling	Building Permit - Group C: Low Density Residential	Building Permit - Group C: Medium, High Density Residential	Building Permit - Group C: Major Alterations	Building Permit - Group C: Minor: Pool, Deck, Minor Alterations	Building Permit - Groups A, B, D, E, Commercial	Building Permit - Group F: Industrial	Building Permit - Groups A,B,D,E,F: Major Alterations	Building Permit - Non-Residential Demolitions	Building Permit - Groups A,B,D,E,F: Minor Alterations	Building Permits - Other Permits: Renew, Moving building, Sign
Zorra		\$ 1,188.00	\$100 + \$40/sq ft			\$100	\$100 + \$8 per thousand	\$100 + \$8 per thousand		\$50		\$100 (sign)
SW Oxford		\$ 644.00	\$100 +\$0.20/sq.ft.	\$100 +\$0.20/sq.ft.	\$100 +\$0.40/sq.ft.	\$100 (+\$0.20/sq.ft. For decks)	\$100 (+\$5-\$7/\$1000 value)	100 (+\$5-\$7/\$1000 value)		\$ 150.00		\$100 (sign)
Aylmer		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 200.00	\$ 1,800.00	\$ 1,800.00	\$ 800.00		\$ 200.00	
St. Thomas		\$ 1,281.00	\$25/1st \$1000, \$7/\$1000	\$25/1st \$1000, \$7/\$1000	\$25/1st \$1000, \$7/\$1000	\$ 100.00	\$25/1st \$1000, \$7/\$1000	\$25/1st \$1000, \$7/\$1000	\$25/1st \$1000, \$7/\$1000	\$20-\$100 (300-1500+ sq.ft.)	\$25/1st \$1000, \$7/\$1000	\$50-\$100 (sign)
Port Colborne		\$ 2,856.00	\$1.05 /sq ft	\$0.84/sq ft	\$0.16 - \$0.48/sq ft	\$125 (pool) \$0.32/sq ft(deck)	\$105/sq ft	\$68 sq ft		\$105 + \$0.06sq ft		
Collingwood		\$ 2,372.00	\$60 + \$0.85 /sq ft	\$60 + \$0.85 /sq ft		\$100	\$60 + \$1.00/sq ft	\$60 + \$70/sq ft		\$100		\$75(sign)
Midland		\$ 1,550.00										
Midland		\$ 2,772.00	\$80 +\$0.99/sq ft		\$80 + \$0.31 sq ft	\$80 + \$0.12-0.23/sq ft	\$80 +\$0.58-0.81/sq ft	\$80+\$0.39/sq ft	\$80 +\$0.23-\$0.33/sq ft	\$80-\$172.50		\$80
St. Mary's		\$ 1,760.00	\$ 1,760.00	\$ 1,760.00	\$ 1,670.00	\$ 138.00	\$ 2,640.00		\$ 2,640.00	\$ 1,100.00	\$ 1,760.00	
Chatham-Kent	\$ 285.00	\$ 2,334.00			\$13.75/\$1000 value		\$13.75/\$1000 value	\$11.50/\$1000 value		\$13.75/ \$1000 value		
Woodstock	\$ 75.00	\$ 979.00	\$0.36/sq.ft.	\$0.36/sq.ft.	\$5/\$1000 value (includes HVAC, plumbing, drainage)	\$ 65.00	\$0.76/sq.ft.	\$0.24/sq.ft. (<50000 sq. ft) \$0.12/sq.ft (>50000 sq. ft.)	\$9/\$1000 value (includes HVAC, plumbing, drainage)	\$ 50.00		\$50 (sign); \$50 (moving)
Tillsonburg		\$ 1,839.00		\$45 first \$1000 of construction + \$10 for each \$1000 dollars		\$45 first \$1000 of construction + \$10 for each \$1000 dollars	\$45 first \$1000 of construction + \$10 for each \$1000 dollars			\$ 100.00		Perm. Sign - \$50 first \$1000 value, \$5/\$1000; Temp. - \$25/month

Town/City	APPENDIX # 6				Service & Fee				
	Building Permits - Farm Buildings	Building Permits - Change of Use	Building Permits - Standalone Plumbing: Residential	Building Permits - Standalone Plumbing: Non-res	Curb Cut				
Zorra	\$100 + \$20/sq ft								
SW Oxford	\$100 - \$250	\$ 100.00	\$100 + \$10/fixture		\$500 min (25ft) +\$15 ft.				
Aylmer									
St. Thomas	\$25/1st \$1000, \$7/\$1000	\$25/1st \$1000, \$7/\$1000	\$50-\$125 (5-25+ fixtures)	\$50-\$125 (5-25+ fixtures)					
Port Colborne									
Collingwood									
Midland	\$80+\$0.23/sq ft	\$155.25	\$11.50 per fixture	\$11.50 per fixture					
St. Mary's									
Chatham-Kent	\$13.75/\$1000 value	\$13.75/\$1000 value	\$13.75/\$1000 value	\$13.75/\$1000 value					
Woodstock		\$50-\$75			\$435 (up to 10m), \$45/ additional meter				
Tillsonburg		\$45	\$75 first fixture, \$6/fixture	\$40 first fixture, \$6/fixture					



DEPARTMENT: OPERATIONS

REPORT NO: OP-060-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Appraisal of 132 Thames Street South – Carr’s Walkway

OBJECTIVE: To advise Council of the appraised value of Carr’s Walkway

BACKGROUND

On April 13, 2015 Council received a report on the status of Carr’s Walkway. There were two options as part of that report with Option 1 maintaining status quo and Option 2 considering the disposal of the property. Council approved the further investigation of Option 2 and directed staff to bring that information forward.

ANALYSIS

In May 2015 after a request for quotations, Daniel Hoftzyer of Otto & Company of London was awarded the Valuation Opinion for the Carr’s Walkway at 132 Thames Street South.

Otto & Company has provided staff with its Opinion of Value for the property. Based on their calculations; it is their opinion that the current market value of the property is approximately \$190,000. This valuation disregards the existing main floor tenancies and utilizes market rents instead.

FINANCIAL IMPLICATIONS

Based on the high expense of owning the building versus the potential rent and the future capital expense of approximately \$75,000 in the next five years and \$715,000 in the next fifteen years, staff is recommending that the building be listed.

The cost of the valuation was \$1,800 plus HST.

RECOMMENDATION

That report Number OP-060-15 be received as information

That staff be directed to have 132 Thames Street South placed on the market at the list price of \$190,000.

ATTACHMENTS

Appraisal Report

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, CAO

Appraisal Report

Commercial Property

Located at:

132 Thames Street South

Ingersoll, Ontario

Prepared for: Town of Ingersoll



Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, Ontario
N5C 2V5

Attn: Ms. Sandra Lawson

June 9, 2015
File: 15.05.421



Property valued properly

Real Estate Analysts
& Consultants

Dear Ms. Lawson:

Re: Valuation Opinion of Commercial Property, Located at 132 Thames Street South, Ingersoll, Ontario

According to your request, our client, this assignment has been completed to provide an opinion of the current market value of the Fee Simple interest of this property. The effective date of our value conclusion is May 25, 2015, which was also the date of our inspection.

The conclusions of this report disregard the existing main floor tenancies and utilize market rents instead. Aside from the foregoing and standard exclusions for unforeseen environmental issues, the conclusions are not contingent on any other hypothetical conditions or extraordinary assumptions, and the value conclusion is regarded to be consistent with the market conditions as at the effective date, the legally permitted uses of the subject, and its physical characteristics as inspected.

This report of 40 pages was prepared to be used as the basis for corporate decisions regarding the potential sale of the property. It has been prepared in accordance with the Appraisal Institute's Canadian Uniform Standards of professional appraisal practice, as a narrative appraisal report.

We have personally inspected this property and analyzed information considered pertinent to the valuation. It is our opinion that the current market value conclusion for the subject property, in the Fee Simple interest, in cash or terms equivalent to cash, as at May 25, 2015, is:

One Hundred Ninety Thousand Dollars ... (\$190,000)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L. L. Otto", is written over a faint, larger version of the signature.

L. L. (Les) Otto,
MBA, AACI, RI

1615 N. Routledge Pk.
Suite 34
London, ON
N6H 5N5

Tel: (519) 432-2232
Fax: (519) 432-2979

Executive Summary

Subject Property	:	132 Thames Street South, Ingersoll, Ontario
Legal Description	:	Part Lots 1A & 4, Block 4, Plan 279, as in Instr. 387247; subject to and together with Instr. 387247, except for easement, Town of Ingersoll, County of Oxford, Ontario
Registry	:	PIN: 001610011
Site Area	:	19.25 x 128.7 feet; 2,197 sf
Improvements	:	2 storey commercial building
Official Plan	:	Central Business District
Zoning Designation	:	CC, Central Commercial Zone
Highest & Best Use	:	continuation of existing commercial uses
Date of Valuation	:	May 25, 2015
Date of Inspection	:	May 25, 2015
Purpose & Function	:	Provide opinion of the current market value for the subject, as the basis for corporate decisions regarding the potential sale of the property.
Interest Valued	:	Fee Simple interest
Special Assumptions	:	This report disregards the existing main floor tenancies and utilizes market rents instead; and standard exclusions for unforeseen environmental issues.
Value Estimates	:	Comparative Approach \$175,000 to \$195,000 Income Approach \$185,000 to \$190,000
Value Conclusion	:	\$ 190,000

1.0 Underlying Assumptions & Limiting Conditions

1.1 General Assumptions:

While expert in appraisal matters, the author is not a qualified surveyor, nor is the author qualified to or purport to give legal, survey, planning, or engineering advice. It is assumed:

- the legal description as furnished is correct;
- the title to the property is good and marketable;
- the property complies with such government regulations as zoning & planning regulations, building codes & work orders, fire & health by-laws, and municipal, provincial, & federal rulings;
- there are no encroachments, encumbrances, restrictions, leases, or covenants that would in any way affect the valuation, except as expressly noted herein;
- the existing use is a legally conforming use that may be continued by any purchaser from the existing owner, except as expressly noted herein;
- rights of way, easements, or encroachments over other real property and leases or other covenants noted herein are legally enforceable.

Because these assumptions have been made, no investigation, legal or otherwise, has been undertaken that would verify these assumptions, except as expressly noted herein.

Sketches, drawings, diagrams, photographs, and the exhibits in general are presented in this report for the limited purpose of illustration and are not to be relied upon in themselves. The measurements for the subject property & buildings may have been supplied by others and are assumed to be correct as presented and are subject to confirmation by a legal survey. Any variance with those measures of size reported herein may affect market value.

Unless otherwise stated, if there are building improvements, then no tests of the heating, plumbing, electrical, air-conditioning, or other systems have been undertaken on behalf of the author, nor is the author aware of any test results obtained in the past by others, and all systems are assumed to be in good working order.

Unless otherwise stated, no on-site soil investigations have been undertaken nor are we aware of any test results obtained in the past by others. The author assumes there are no unusual subsoil conditions that

would adversely affect the use of this site, and no responsibility is assumed for such conditions or for obtaining engineering studies that may be required to discover them.

The author is not qualified to comment on environmental issues that may affect the market value of the property appraised, including but not limited to pollution or contamination of land, buildings, water, groundwater, or air. Unless expressly stated, the property is assumed to be free and clear of pollutants and contaminants, including but not limited to moulds, mildews, or the conditions that might give rise to either. It is also assumed to be in compliance with all regulatory environmental requirements, government or otherwise, and free of any environmental condition, past, present, or future that might affect the market value of the property appraised. If the party relying on this report requires information about environmental issues, then that party is cautioned to retain an expert qualified in such issues. We expressly deny any legal liability relating to the effect of environmental issues on the market value of the property appraised.

No one other than the addressee should rely upon this appraisal without first obtaining written authorization from the addressee and the appraiser. There may be qualifications, assumptions, or limiting conditions in addition to those set out below relevant to that person's identity or their intended use. The report is prepared on the assumption that no other person will rely on it for any purposes and that all liability to all such persons is denied.

Calculations may be shown in both Metric and Imperial units, notwithstanding some market data and plan dimensions are only available in Metric or Imperial measure. Consequently, minor discrepancies in prices may arise as a result of conversion.

Market data has been obtained, in part, from public records and documentation at the land registry office or as reported by a real estate board. As well as using such documented and generally reliable evidence of market transactions, it is frequently necessary to rely on hearsay evidence. Except as noted herein, a sensible and reasonable attempt has been made to verify all such information.

1.0 Underlying Assumptions & Limiting Conditions

1.2 General Limiting Conditions:

This report may incorporate separate values for land & building(s) (if any), which is an inherent characteristic of certain valuation techniques, and such values are invalid if used separately and/or for other purposes.

Adjustments expressed as a percentage are a statement of the author's opinion of the qualitative influence only and are not to be misconstrued as quantitative measurements. Such adjustments may have been included at the request of the client and/or to better assist the reader in their understanding of the comparison references.

Neither possession of this report nor a copy of it carries with it the right of publication, and all Copyright is reserved to the author and is considered confidential by the author and the client. It shall not be disclosed, quoted from, or referred to, in whole or in part, or published in any manner without the express written consent of the author. This is subject only to confidential review by the Appraisal Institute of Canada as provided by the professional ethics and Canadian Uniform Standards of professional appraisal practice of the Institute.

The compensation for services rendered in this report does not include a fee for court preparation or court appearance, which may be negotiated separately. Neither this nor any other of these limiting conditions, however, is an attempt to limit the use that might be made of this report should it properly become evidence in a judicial proceeding. In such a case, it is acknowledged that the judicial body will decide the use of the report that best serves the administration of justice.

As market conditions, including economic, social, and political factors change rapidly and, on occasion, without warning, the market value expressed as at the date of this appraisal cannot be relied upon to determine the market value as at any other date, except with further advice of the appraiser. No one other than the addressee should rely upon this report without first obtaining written authorization from the addressee and author. The report is prepared on the assumption that no other person will rely on it for any purposes and that all liability to all such persons is denied.

The reader should be aware that, when preparing an appraisal for financing purposes, the report author has not investigated if the prospective loan and applicant satisfy prudent underwriting criteria. Consequently, we assume no responsibility for losses on loans involving our appraisal efforts that result from the lender's failure to suitably investigate and complete their due diligence regarding creditworthiness of the borrower or their ability to service or repay the loan.

1.3 Right to Revise & Amend:

This report was completed utilizing information that was both supplied and publicly available as well as any other sources that may be noted within the 'Scope of Work'. Aside from stated hypothetical and/or extraordinary assumptions (if any), the conclusions reflect the subject property in context of the market trends pertinent to the effective valuation date.

In context of the foregoing, it is our opinion that all reasonable care & due diligence has been undertaken in examining the subject property, securing the data, confirming relevant facts, and the analysis & preparation of this report.

Should the client discover any evident errors or omissions, contact the author of this report immediately, and any necessary & pertinent corrections and/or revisions will be completed at our discretion, and the revised report or pages will be re-issued.

If there are any errors, omissions, or additional undisclosed or unavailable information that becomes known subsequent to the completion of the appraisal, the author reserves the right to revise the appraisal document and its conclusions.

2.0 Scope of Work

2.1 Client

Town of Ingersoll

2.2 Intended User(s)

Town of Ingersoll

2.3 Value Objective & Intended Use of Report

Provide current market value estimate of the Fee Simple interest. To be used as the basis for corporate decisions regarding the potential sale of the property.

2.4 Definitions Applied

Market Value:

"The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion."

Source: International Valuation Standards 2013 (London, 2013)

Fee Simple Interest:

"Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain (expropriation), police power, and escheat". Source: The Appraisal of Real Estate (14th Edition)

Leased Fee Interest:

"The ownership interest held by the lessor [owner], which includes the right to the contract rent specified in the lease plus the reversionary right when the lease expires." Source: The Appraisal of Real Estate (14th Edition)

The authority to convey such interests to a lessee(s) is based on the lessor's (owner's) rights of the Fee Simple interest, which are commonly classified as the rights to sell, lease, occupy, mortgage, or give away an interest, subject only to the limitations imposed by the government.

2.5 Report Structure

The client's objectives were discussed prior to undertaking the assignment, and it was agreed that it could be prepared as a narrative appraisal report (summary style).

2.6 Assignment Dates

Date report finalized: June 9, 2015
Date of inspections: May 25, 2015
Date of conclusions: May 25, 2015

2.7 Special Assumptions

This report disregards the existing main floor tenancies and utilizes market rents instead; and standard exclusions for unforeseen environmental issues.

2.8 Report Author & Assistance

Mr. Daniel Hoftzyer, Consultant, of Otto & Company, inspected the subject property & the related neighbourhood, researched the data employed in arriving at the value conclusions, and completed the report. Mr. L. L. (Les) Otto, AACI, did not inspect the property but has reviewed the analysis and conclusions and concurs with the reasoning that led to the final value estimate.

2.9 Assignment Conditions & Procedure

2.91 Property Identification

The following sources were used: GeoWarehouse and Municipal Property Assessment Corp. (MPAC).

2.92 Property Inspection

The noted individual viewed those portions of the site and building for which access was permitted and what was deemed safe & sufficient to adequately identify their characteristics.

Ms. Sandra Lawson, the owner's representative, was contacted, provided access & accompanied the appraiser during the inspection.

2.93 Data Research

The noted individual assembled information deemed relevant to the subject property and the requirements of this assignment, which have included some or all of the following sources:

- Relevant statutory & functional land use controls;
- Land Title/Land Registry sales & offerings and ownership details;
- Municipal Property Assessment Corp. (MPAC) for assessment, land sizes, and in some cases building summaries; and
- Local & area Multiple Listing Services (MLS) for Realtor reported sales, offerings, and lease information.

The extent of the data researched was regarded to reflect the actual and/or reasonably possible use of the subject property (as at the effective date), consistent with the market, our analysis & conclusions, and those requirements of the client.

2.0 Scope of Work

2.9 Assignment Conditions & Procedure

2.94 Procedures

Given the characteristics of the subject property, the typical market interactions influencing its market pricing, and the requirements of the client, the Comparative and Income Approaches were applied. The Cost Approach was not applied, as it is inconsistent with the actions of buyers & sellers of this type of property.

The conclusions for this assignment were based on the foregoing, and the client's objectives were discussed prior to this, and it was agreed that the report structure would be as outlined above, for the intended use as stated.

This report has been prepared in conformity with the professional ethics and the Canadian Uniform Standards of Professional Appraisal Practice of the Appraisal Institute of Canada.

3.0 Identification of Subject Property

3.1 Legal & Municipal Description

The subject property may be briefly described as:

- Legal: Part Lots 1A & 4, Block 4, Plan 279, as in Instr. 387247; subject to and together with Instr. 387247, except for easement, Town of Ingersoll, County of Oxford, Ontario
- Registry: PIN 001610011
- Address: 132 Thames Street South, Ingersoll, Ontario

3.2 Property Taxation

Assessment and tax details for the subject property were reported as follows:

- Roll Number: 32-18-030-070-17400
- Assessed Value: \$164,000 [2015; MPAC]
- Taxes: \$5,896.48 [2014; owner]

Assessment information was provided by the Municipal Property Assessment Corp. (MPAC), and the taxes were provided by the owner's representative. We were advised that the application of tax rates are consistent throughout the Town. However, the analysis of this aspect was not included within the scope of this assignment, and we have assumed that the tax burden is equitable.

3.3 History & Acquisition

Public records indicate that the subject is registered to The Corporation of the Town of Ingersoll and has been well in excess of the prior 3 years.

We are not aware of any offerings, pending purchase documents, and/or other instruments that would impinge on our conclusions, and no further analysis of this aspect was undertaken.

3.4 Municipal Services & Utilities

Municipal services reported available to the site include: municipal water, sanitary sewer, hydro, natural gas, and telephone. This is a typical level of municipal services for properties in the neighbourhood and in competing areas.

Thames Street South provides the frontage and access to the subject. It is a 2 lane asphalt paved arterial route with on-street parking, improved with concrete curbs & gutters, sidewalks, street lighting, and fire hydrants. In addition, a municipal lane provides access to the rear of the building. This provides the subject property with a good level of accessibility and exposure, similar to many competing properties in the Town.

3.5 Description of Subject Site

3.51 Physical Features

The site is somewhat rectangular in shape, having a frontage of 19.25 feet on the west side of Thames Street South and a depth of 128.7 feet. It is noted by municipal records to contain 2,197 sf. The prevailing topography is reasonably level, but has a slight rise to the rear of 3 to 4 feet, with the building having a rear walkout with steps up to the lane. However, the lands are at a similar elevation as the adjacent properties and the road & lane allowances. There were no apparent physical restrictions noted.

3.52 Site Improvements

The subject building occupies the majority of the site, with municipal sidewalks abutting its east side. The remainder of the site is asphalt paved. There were no other significant improvements noted on the site.

3.53 Environmental Aspects

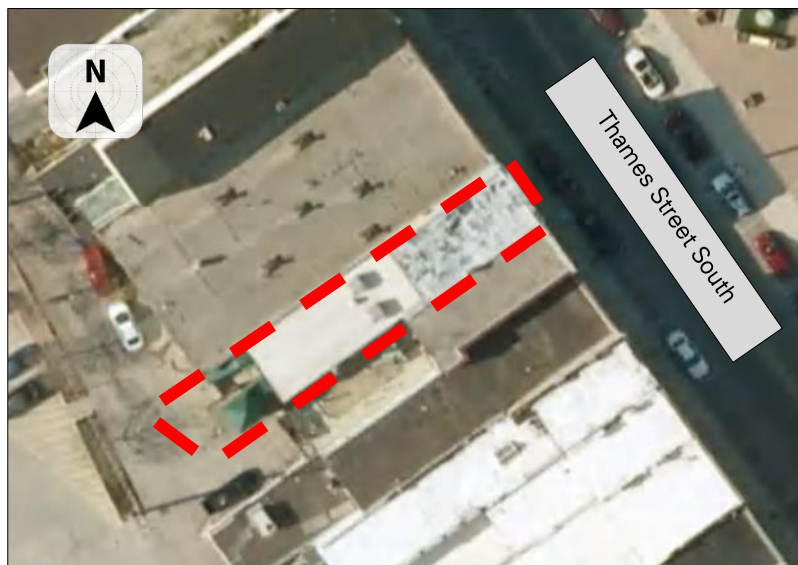
Although we are neither qualified to identify nor test for environmental problems, having viewed the site and building, we did not observe any of the following: asbestos, storage of any pesticides or other similar materials, or open dumping areas.

No details were disclosed to us that would suggest there are, or had been, any environmental problems on the subject or adjacent properties. Unfortunately, acting solely in the capacity of a property appraiser, we cannot attest to any environmental integrity of this or adjacent sites.

3.6 Chattels / Special Equipment

The second floor unit included appliances (refrigerator, stove, washing machine & dryer). No other chattels (non-reality items) or special equipment beyond the basic mechanical systems are included within the value conclusions of this property.

Site Plan Sketch



3.7 Description of Subject Building

Present Use

- Commercial offices

Size & Style

- levels & floor area 3 levels; 1st floor ~1,546; 2nd floor ~1,604 sf; 3rd floor ~700 (unused attic space – no access); total above grade 3,150 sf; plus a full basement ~1,540 sf
- age & style Built in about 1900, having an early 1900's architectural style.

Exterior

- foundation walls mortared stone
- walls brick
- roof nominally pitched, 2nd level covered with rubber membrane (reported to be 6-8 years old and in good condition); 3rd level covered with asphalt membrane (reported to be in only fair condition, due to be replaced)
- windows mix of metal & vinyl frame with double pane glass
- doors metal with double pane glass; metal clad exit doors

Interior

- layout main floor public walkway; separate gender washrooms & janitor's closet; office unit with an open work area; and an office unit with reception & 2 offices
- second floor 2 open work areas, kitchen, office, shower room, and a 2-piece washroom
- finishes main floor floors – laminate and wall-to-wall carpet; walls - painted gyproc and ceramic tile in the washrooms; ceilings - painted gyproc and T-Bar ceiling grid with acoustic tile panels
- second floor floors – vinyl & ceramic tile and wall-to-wall carpet; walls - painted gyproc; ceilings - T-Bar ceiling grid with acoustic tile panels

Mechanical

- electrical 200 amp electrical service with breaker panels
- lighting mix of incandescent and fluorescent light fixtures
- heating & cooling natural gas fired forced air furnace & central air conditioning
- hot water 1 electric water tank
- plumbing 2nd floor unit has a kitchen (wood cupboards with a single stainless steel sink), a shower room, a washroom (sink & toilet), and a laundry tub
- other elevator adjacent to building (reported as non-functioning)

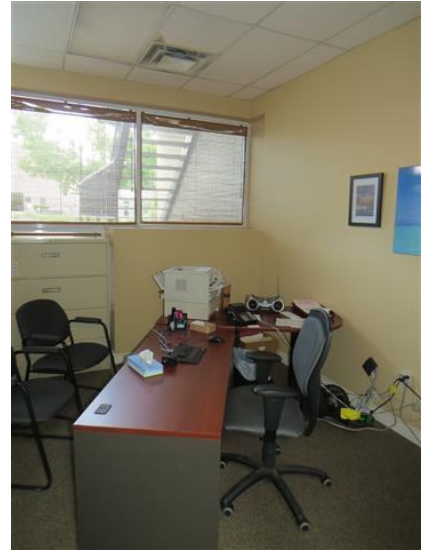
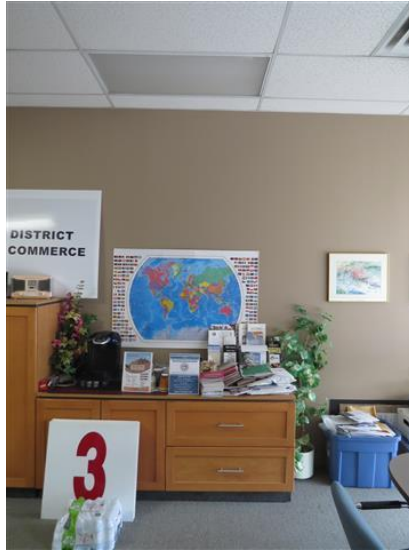
Condition & Functionality

- The main floor contains about 740 sf of common area, consisting of the public hallway, separate gender washrooms, a janitor's closet, and stairs to the basement.
- The owner's representative reported the elevator is not able to be used, as the building tower has shifted, which distorted the alignment of the elevator rails. The cost to repair is unknown.
- It was also reported that the HVAC unit needs to be replaced, as well as the 3rd floor roof covering, with a total cost of about \$25,000 to \$35,000.
- Overall, the building has been maintained at an average level and is reasonably functional.
- Chronologically the building is approx. 115 years old, but it has an effective age of about 25 years.

Photos of Subject Property



Photos of Subject Property



4.0 Locational Factors

4.1 General Location

The subject is located on the west side of Thames Street South, in the downtown business district, in the central section of the Town of Ingersoll, Ontario.

4.2 Neighbourhood Attributes

Neighbouring and area land uses:

- East: The subject fronts to Thames Street South, Ingersoll's main north-south commercial corridor. The majority of the street is comprised of mixed-use commercial-residential contiguous buildings, along both sides. Past this are a mix of commercial and residential uses, along with a recreation centre/arena, and an active rail line. Beyond this is a residential neighbourhood extending to the Town boundary.
- West: Behind the subject is a municipal parking lot, followed by Oxford Street and Ingersoll's City Hall and Public Library, housed in a modern 2 storey building. Past this are a number of commercial and residential properties, some of which have been converted into professional offices or multi-family uses. Further is a residential neighbourhood extending 5 blocks to Whiting St., a main north-south arterial route. Along the west side of Whiting St. is a large grocery store and gas bar, followed by an area developed with service-commercial and service-industrial properties extending for several blocks to Ingersoll's western boundary.
- North: Adjacent to the subject is a clothing store, followed by a mix of retail, restaurant and service properties, most with upper floor apartments/storage. These uses continue north for several blocks to the Thames River and two active rail lines. Beyond this are some commercial uses (a grocery store and McDonald's), followed primarily by residential neighbourhoods.
- South: Beside the subject is a flower shop, followed by a pharmacy. Further is a Royal Bank branch at the corner of King Street West, also a commercial corridor within the downtown business district. Past this is a mix of residential and commercial uses, followed by a residential neighbourhood. To the southwest, about 1 km, the area is improved with industrial properties ranging from medium to large sized manufacturing plants and warehouses, including the CAMI Auto Plant, the Town's largest employer. This industrial district extends to Ingersoll's southern boundary and Highway 401, about 2 km from the subject.

4.3 Town & Regional Factors

The Town of Ingersoll (pop 12,200) is centrally located in Southwestern Ontario along Highway 401 with a network of other highways including Highways 2 and 19, all giving access to the Town and surrounding areas. Ingersoll is located approximately 28 km east of London, 140 km southwest of Toronto, 20 km west of Woodstock, 60 km west of Cambridge, and 230 km east of Detroit. At Woodstock, Highway 403 joins with Highway 401, which provides access to Hamilton, Oakville & Burlington, and the QEW Highway to Buffalo and New York State (USA). Ingersoll is the second largest urban concentration in Oxford County, after Woodstock. Oxford County is well known for its agricultural industry, and the Town of Ingersoll is known as the home of CAMI Automotive.

Ingersoll has a small industrial base and mainly provides services to the surrounding agricultural district. The community has all the basic municipal services and amenities, including a limited variety of shopping venues. Additional amenities and shopping are provided in Woodstock and London.

As a result of its diversified economic base, the Town continues to exhibit a slightly positive rate of economic growth and economic development. These economic trends are expected to continue into 2016.

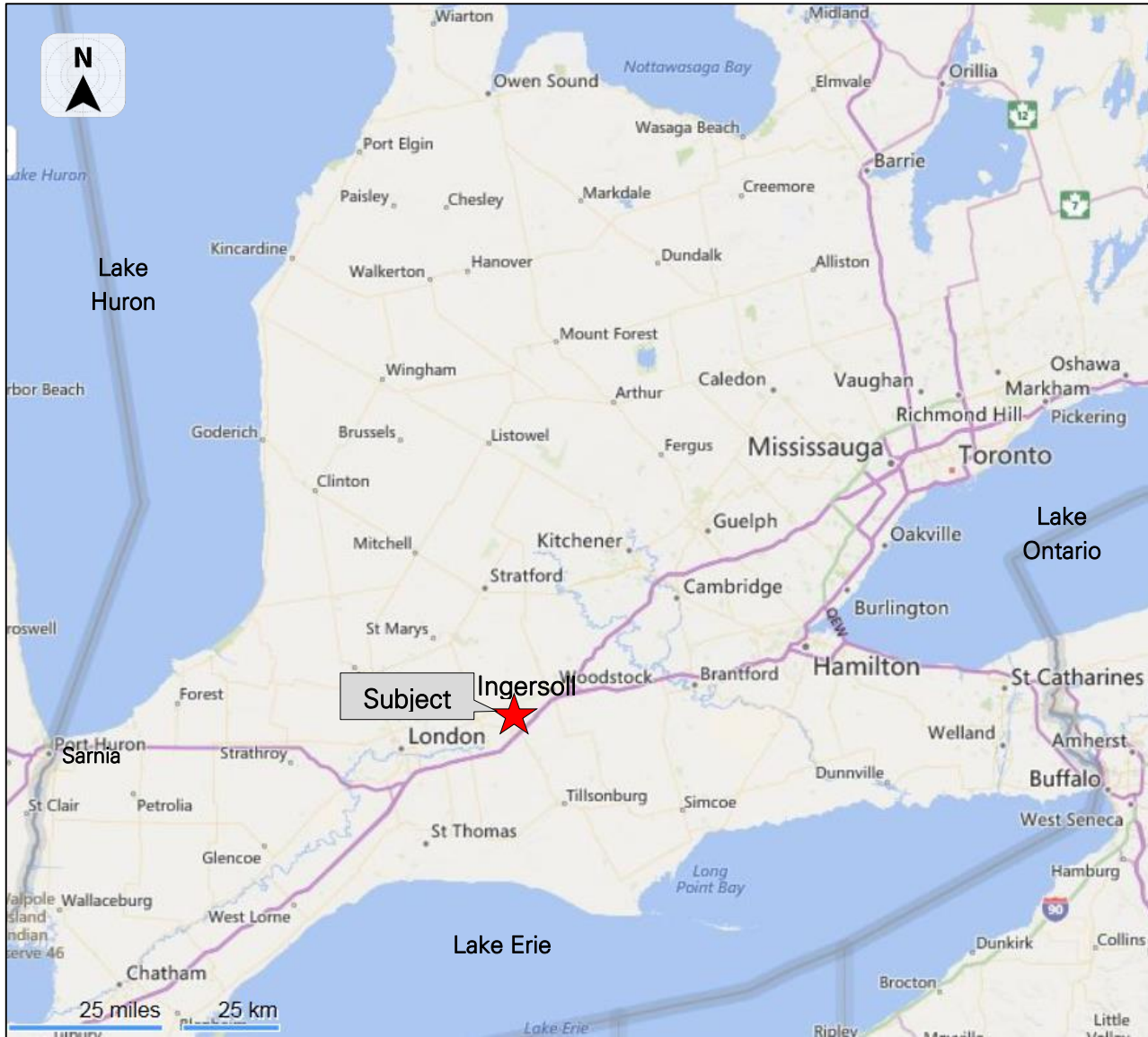
Photos of Subject Neighbourhood



Alternate views, looking north and south by the subject along Thames Street South



Regional Location Map



Neighbourhood Location Map

Town of Ingersoll



5.0 Legal & Economic Analysis

5.1 Official Plan

The Official Plan is a policy document established to provide guidance for the future physical development of a municipality while having regard to relevant social, economic, and environmental matters. It supports the use designations assigned under the relevant Zoning By-Laws and other municipal regulations, which in turn support and implement the policies of the Official Plan.

The Official Plan designates the subject site as:

- **Central Business District**

The subject's current commercial use is regarded as reasonably consistent with the overall profile of the neighbourhood.

5.2 Zoning By-Law

This document administers the day-to-day policies of the Official Plan, defining for example: what use can be applied to specific lands and restrictions on such uses, how structures are to be located on a property, parking requirements, etc.

The zoning designation for the subject property:

- **CC, Central Commercial Zone**

The CC designation lists permitted uses such as: a bank, business or professional offices, convenience store, medical centre, retail store, a studio, and apartment dwellings.

It is our understanding that the subject's current commercial use is in conformity with the zoning requirements and could continue as-is.

For reference, a copy of the permitted uses is included on the following pages.

Zoning By-Law

SECTION 10.0

CENTRAL COMMERCIAL ZONE (CC)

Page 10-1

10.1 USES PERMITTED

No person shall within any CC Zone use any lot or erect, alter or use any building or structure for any purpose except one or more of the CC uses presented in Table 10.1:

TABLE 10.1: USES PERMITTED
Residential Uses:
• an apartment dwelling;
• a boarding or lodging house;
• a converted dwelling, containing not more than 4 units;
• a dwelling unit in the upper portion of a non-residential building, other than an automobile service station;
• a group home, in accordance with the provisions of Section 5.9;
• a home occupation, in accordance with the provisions of Section 5.10;
• a long term care facility;
• a multiple unit dwelling;
• a special needs home.
Non-Residential Uses:
• an amusement arcade;
• an assembly hall;
• an automobile service station;
• a bank or financial institution;
• a bar or tavern;
• a billiard or pool hall
• a bowling alley;
• a bus station;
• a business or professional office;
• a building supply store;
• a business service establishment;
• a commercial school;
• a convenience store;

Town of Ingersoll Zoning By-Law Number 04-4160

Zoning By-Law

SECTION 10.0

CENTRAL COMMERCIAL ZONE (CC)

Page 10-2

TABLE 10.1: USES PERMITTED
• a <i>daycare centre</i> ;
• a <i>dry cleaning establishment</i> ;
• an <i>eating establishment</i> ;
• a <i>fitness club</i> ;
• a <i>fraternal lodge or association</i> ;
• a <i>funeral home</i> ;
• a <i>government administrative office</i> ;
• a <i>hotel or motel</i> ;
• a <i>laundromat</i> ;
• a <i>medical centre</i> ;
• a <i>motor vehicle dealership</i> ;
• a <i>parking lot</i> ;
• a <i>personal service establishment</i> ;
• a <i>place of worship</i> ;
• a <i>printing shop</i> ;
• a <i>public garage</i> ;
• a <i>public library</i> ;
• a <i>public use</i> , in accordance with the provisions of Section 5.22;
• a <i>recreation building (indoor sports)</i> ;
• a <i>retail store</i> ;
• a <i>service shop</i> ;
• a <i>studio</i> ;
• a <i>theatre or cinema</i> ;
• a <i>veterinary clinic</i> ;
• a <i>wholesale outlet</i>

December/10

(Amended by By-Law 10-4592)

Town of Ingersoll Zoning By-Law Number 04-4160

5.3 Economic & Market Factors

5.31 Property Attributes

The subject is an older commercial building in average condition, however it requires repairs to the 3rd storey roof, HVAC and elevator. It lacks on-site parking, but has direct access to a municipal parking lot to the rear of the site, and generally has a good level of exposure in the downtown business district.

5.32 Market Dynamics

There are several reasonably similar properties along this street-scape, which provide the main competition and support for the subject and its use. Secondary competition comes from similar properties in the districts peripheral to the downtown and in the older developed districts along main arterial routes.

5.33 Supply & Demand Factors

As an investment, there have been a limited number of similar properties that have sold, but there are several that are listed for sale at this time. In general, there have been a similar ratio of offerings to the number of sales, suggesting that the level of demand and supply are in equilibrium.

The current vacancy rate for competing office & retail space in the subject's neighbourhood is noted to be between 5% and 6%. Frictional vacancies add a further 1% to 2%, with the current annualized average being between 6% and 8%.

The rents that are being experienced for competing space is between \$8.00 and \$12.00 per sf, annually, fully net. The lower end of the range is reflective of spaces that are in inferior physical condition and/or larger spaces, while the upper end of the range is reflective of smaller spaces and/or units that are newer and/or in good condition. Rental rates remain stable, and no significant rise is expected in the following months. The apparent level of demand for competing space is suggested to be similar to the level of supply.

5.34 Market Position

It is our opinion that due to the positive nature of the location and interior condition of the 1st and 2nd storeys, but weighted with the outstanding cost-to-cure items (roof, HVAC, elevator) which detracts from the subject's value, these influences are relatively in equilibrium, neither detracting nor adding to its market position & value.

The foregoing influential trends are expected to continue into 2016.

5.4 Highest & Best Use

The Appraisal of Real Estate (14th Edition) defines 'Highest & Best Use' as:

"The reasonably probable and legal use of vacant land or an improved property that is physically possible, appropriately supported, financially feasible, and that results in the highest value. The four criteria the Highest & Best Use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity."

It is considered to be the most profitable, likely use to which a property can be put that will result in the greatest net return over a given time period. In real estate, the market value represents the present worth of future returns or future expectations equated to money and/or amenities to the land and/or improvements. The main steps for consideration in this analysis are listed below:

- Legal permissibility test,
- Physical possibility test,
- Financial feasibility test,
- Maximum productivity test,
- Description of ideal improvements and comparison to those existing, and
- Logical conclusion and estimate of Highest & Best Use.

The Highest & Best Use of the lands as if vacant, versus its use as improved, is analyzed according to these criteria. For a vacant property, the first four criteria are applied, resulting in a conclusion. For an improved property, the results of a vacant property analysis are compared with the analysis of the expected economic market returns from the existing improvements by comparison with the ideal improvements. The outcome of the analysis determines if the existing improvements should remain or be removed in favour of redevelopment.

Highest & Best Use - As if vacant

If the site was vacant, immediate development for commercial uses would meet the criteria of fundamental tests and represent its Highest & Best Use.

Highest & Best Use - As Improved

According to our analysis, a continuation of the existing commercial uses would be representative of the maximum productivity of the site, versus the demolition of the building and site redevelopment. Our conclusion of the subject's Highest & Best Use is:

Continuation of the existing commercial uses.

5.5 Exposure & Marketing Terms

Exposure is understood to mean the estimated length of time the property interest being appraised would have been offered on the market before the hypothetical consummation of a sale at market value as of the effective date. It is always presumed to have preceded the effective date of the appraisal. It also implicitly assumes a reasonable exposure time on the open market and a sufficient and reasonable marketing effort.

Marketing term is understood to be an opinion of the amount of time it might take to sell a property interest at the concluded market value during the period immediately after the effective date.

In order to estimate the Exposure and Marketing terms and our Highest & Best Use conclusions, the characteristics of the subject as well as the dynamics of this and competing market segments were integral to our analysis.

Research for exposure terms for the sale of competing properties have generally occurred after 3 to 8 months on the open market. Historically, an exposure term prior to the effective date of between 4 to 6 months would have been expected at the concluded value.

It is anticipated that, if the subject would be properly exposed and advertised, then a marketing term after the effective date of about 4 to 6 months would also be expected at the concluded value.

6.0 Valuation Methodology

The data examination procedures and the estimate of market value consist of a process of applying one or more of the 3 recognized appraisal techniques. This depends on the type of property, the intended use of the report, the scope of work, and the quality & quantity of the data available for analysis. These 3 techniques provide the conceptual foundation for approaching the valuation of property rights in real estate, and they are listed below:

- *Market Data or Comparative Approach*
A set of procedures in which a value indication is derived by comparing the subject to comparable or competing properties that have sold recently, or been offered for sale, by applying the appropriate unit of comparison and making adjustments for differences based on the Elements of Comparison.
- *Income Approach*
A set of procedures in which a value indication is derived by converting the subject's anticipated benefits (cash-flow & reversion) into property value.
- *Cost Approach*
A set of procedures in which a value indication is derived by estimating the current reproduction cost of the existing structure(s), including profit, deducting depreciation, and adding the estimated land value and contributory value of other site improvements.

Within each of these approaches, the data as utilized has been received from sources considered to be reliable, and a sensible attempt has been made to verify the details. The subject is analyzed by the applicable technique(s), resulting in an indication of value as defined, and those results are then reconciled into one value conclusion.

The distribution of ownership by partial interest items such as mortgages, leases, easements, and rights of way is a common occurrence, and some or all of these rights, in full or in part, constitute what is actually transferred in the real estate market. This does not suggest that the subject or any of the data either include or are clear of such encumbrances but, rather, to note their conventional inclusion. The estimate of market value acknowledges their presence, making appropriate adjustments for any anomalies that are considered to have an extraordinary influence on value.

The mandate of any analysis that estimates market value must be based on the principal or primary elements of the real estate market consistent with those utilized by buyers & sellers. Based on this criterion, we have concentrated our research and analysis in completing the Comparative & Income Approaches, having considered but eliminated the Cost Approach.

In addition, the estimate of the site value as if vacant was not undertaken, as the improved value was clearly determined to be significantly higher.

The relevant approaches and their conclusions are more fully developed on the following pages.

6.1 Comparative Approach

This appraisal technique is known as the Market Data, Direct Sales Comparison, or Comparative Approach, and it involves the assembly, analysis, and comparison of properties that are similar or have competing physical and/or economic similarities. The relevant data may have sold, is or has been available for sale, and/or have had offers tendered for purchase. As no two properties are identical, adjustments are applied based on the ten fundamental *Elements of Comparison*, which are the characteristics that help explain the variance of pricing in real estate, and they are listed below:

- Property Rights: Fee Simple, Leased Fee, Leasehold, or Condominium interest.
- Financing Terms: The price of one property may differ from that of an identical property due to the financial arrangements provided.
- Conditions of Sale: This reflects the motivation of the buyer and seller, as atypical conditions may influence the price paid or offered.
- Expenditures for Occupancy: Reflects adjustments for any substantive deferred maintenance issues critical for the use and occupation of a property.
- Market Conditions: Identifies market conditions prevailing at the event date & those subsequent, in relation to the effective date of the assignment.
- Economic Characteristics: Identifies both positive & negative aspects of financial uses and/or encumbrances of lease tenancies that directly affect the economic utilization of a property.
- Location: As market value is highly sensitive to location, adjustments may be required for locational characteristics that are significantly different from those of the subject.
- Physical Characteristics: This category reflects the adjustments for physical differences between the data and the subject.
- Zoning/Land Use Designations: Identifies differences to the legal uses (zoning) that readily influence a property's inherent use and value.
- Non-Realty Components: Non-realty items that may be associated with the real property, but are not considered part of it, such as furniture, fixtures, and equipment (FF&E), commonly known as 'chattels'; inventories; residual intangibles; and/or capitalized economic profits.

The comparison and adjustments are based on the most corresponding 'unit of comparison' between the various properties, which in this case is the *'Price per SF of Building (incl. land)'*.

For this assignment, the following data represents the majority of competing properties considered.

6.1 Comparative Approach

Comparable 1



Transaction Details

Address	184-188 Thames Street South, Ingersoll	Event Date	sold March 2014
Seller	J.E. Griffiths	Price	\$ 215,000
Buyer	A.A.E. Vanittersum	Unit of Comparison	\$ 48 / sf of Building
Source	Realtor & Registry	Interest	Leased Fee
Motivation	fair market, arms-length sale		

Improvements

Size	4,458 sf
Levels	2 storey
Use	retail, offices & residential

Land

Size	11,934 sf
Frontage / Access	1 street / 1 street
Shape	rectangular

Additional Notes

Building was maintained at an average level prior to sale, with no deferred maintenance. The site included parking for 10 vehicles. It is located on the southern fringe of the downtown business district, along a main arterial route, 1 block south of the subject. Realtor reported the building was leased to 2 commercial tenants and 1 residential tenant, with an estimated OCR of approx. 8%.

6.1 Comparative Approach

Comparable 3



Transaction Details

Address	151-153 Thames Street South, Ingersoll	Event Date	sold March 2013
Seller	P.B. Simmons & L.A. Freypons	Price	\$ 134,000
Buyer	L.W. Jackson & D.J. Wrobel	Unit of Comparison	\$ 60 / sf of Building
Source	Realtor & Registry	Interest	Leased Fee
Motivation	fair market, arm's-length sale		

Improvements

Size	2,250 sf
Levels	2 storey
Use	retail, offices & residential

Land

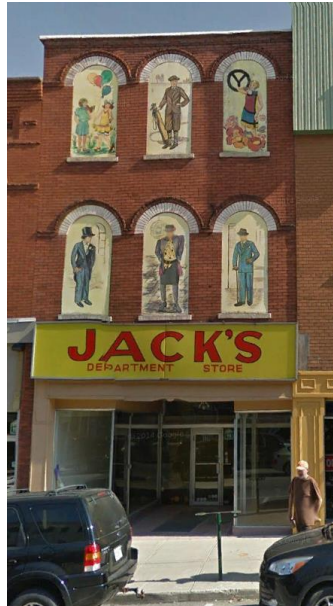
Size	2,704 sf
Frontage / Access	1 street / 1 street
Shape	rectangular

Additional Notes

Building was maintained at an average level prior to sale, with no deferred maintenance, however, the 2nd floor apartment was reported to be in need of updating. The site did not include any parking. It is located several properties southeast of the subject, on the opposite side of the same street. Building was partially owner-occupied, however, insufficient income and expense information was available to estimate an OCR.

6.1 Comparative Approach

Comparable 4



Transaction Details

Address	119 Thames Street South, Ingersoll	Event Date	sold July 2013
Seller	Benault Ltd.	Price	\$ 120,000
Buyer	J.J. Doherty, D.J. Cook & K.E. Olson	Unit of Comparison	\$ 61 / sf of Building
Source	Realtrack & Registry	Interest	Fee Simple
Motivation	fair market, arm's-length sale		

Improvements Land

Size	1,954 sf	Size	2,673 sf
Levels	1 storey (with attic space)	Frontage / Access	1 street / 1 street
Use	retail	Shape	rectangular

Additional Notes

Building was maintained at an average level prior to sale, with no deferred maintenance. The site did not include any parking. It is located just ½ block north of the subject, along the same street. Building was owner-occupied at the time of sale, with insufficient income and expense information available to estimate an OCR.

6.1 Comparative Approach

6.11 Adjustments

The data has been analyzed and compared to the subject property. It is summarized in the following chart, along with the most pertinent adjustments.

Chart A – Comparable Commercial Data					
Item	Index 1	Index 2	Index 3	Index 4	Index 5
Price	\$ 215,000	\$ 342,500 (ask)	\$ 134,000	\$ 120,000	\$ 150,000
Event Date	sold Mar 2014	current offering	sold Mar 2013	sold July 2013	sold Jan 2014
Building					
- size	4,458 sf	6,600 sf	2,250 sf	1,954 sf	2,466 sf
- levels	2 storey	2 storey	2 storey	1 storey	2 storey
- use	retail, office & residential	retail & residential	retail, office & residential	retail	office & residential
Land					
- size	11,934 sf	3,049 sf	2,704 sf	2,673 sf	2,534 sf
- frontage	1 street	1 street	1 street	1 street	1 street
Price / SF of Building [incl. land]	\$ 48 / sf	\$ 52 / sf (ask)	\$ 60 / sf	\$ 61 / sf	\$ 61 / sf
Adjustments					
Motivation	fair market	fair market	fair market	fair market	fair market
Event Date	reasonably current sale	current offering	dated sale	dated sale	reasonably current sale
Eco. Location	inferior	competing	competing	competing	inferior
Building					
- size	larger, inf.	larger, inf.	smaller, sup.	smaller, sup.	smaller, sup.
- style	similar	similar	similar	similar	similar
- functional	similar	similar	similar	superior	similar
- condition	superior	far superior	superior	superior	superior
- eco. use	competing	competing	competing	competing	competing
Land					
- ratio	far superior	slightly inferior	superior	similar	superior
- frontage	similar	similar	similar	similar	similar
Rating	inferior	inferior	similar	similar	similar

6.1 Comparative Approach

6.12 Commentaries:

The unadjusted range of the data was between \$48 and \$61 per sf of building (incl. land). The following is a summary of the more pertinent adjustments. The subject contained an elevator, however it was reported to be non-functional, with the cost to repair being unknown. Consequently, it was ignored as having any significant contribution to the overall value at this time.

Index 2 is a current offering, and due to typical buyer-seller negotiations, any subsequent sale price will likely be lower. As such, a downward adjustment was required. Indexes 3 & 4 are dated sales, and upward adjustments were applied to recognize the increases in the market. Indexes 1 & 5 are reasonably current sales, and, as the market continues to experience a rising trend, slight upward adjustments were applied.

The economic locations of Indexes 1 & 5 were inferior to the subject, as they were situated on the fringe of the downtown business district, with lower traffic counts and an inferior level of exposure, and upward adjustments were applied. Indexes 2, 3 & 4, were considered to be competing, as they were close to the subject along the same street (no adjustments).

Indexes 3, 4 & 5, were each improved with a smaller building than the subject's. As smaller buildings tend to sell at higher rates per sf than larger ones like the subject (economies of scale), downward adjustments were applied. Indexes 1 & 2 were larger than the subject, and upward adjustments were applied. Each Index had a similar late 1800's / early 1900's architectural building style as the subject, and no adjustments were required.

Building functionality was also considered. Indexes 1, 2, 3 & 5, were improved with 2 storey buildings, similar to the subject (excluding the 3rd storey attic with no access), and no adjustments were applied, while Index 4 was only 1 storey (excluding 2nd storey attic), superior to the subject (downward adjustment). With regards to building condition, and with consideration for the subject's dated HVAC system and 3rd storey roof covering, each Index was superior to the subject to varying degrees, and corresponding downward adjustments were applied.

Indexes 1, 3 & 5, had superior land-building ratios, with added potential for future building expansion, or on-site parking (downward adjustments). Index 2 had an inferior land-building ratio (upward adjustment), while Index 4 was similar to the subject's (no adjustment).

The adjusted pricing of the data ranges from \$56 to \$62 per sf of building (incl. land), which includes the contributory value (if any) of the 3rd storey attic space. Most weight was given to Indexes 3, 4 & 5, as they required the least overall adjustments. This was supported by Indexes 1 & 2. When the adjusted price range is applied to the subject's gross floor area (above-grade) of 3,150 sf, the following current market value range was developed:

$$3,150 \text{ sf} \times \$56 / \text{sf} = \$176,400 \quad \text{and} \quad 3,150 \text{ sf} \times \$62 / \text{sf} = \$195,300$$

For this assignment it was concluded to be (rounded):

\$ 175,000 to \$ 195,000

6.2 Income Approach

The premise of this approach is that there is a direct relationship between the earning power of income producing real estate, or one reasonably capable of producing income, and its market value. Appraisal and investment theory advocates that this value reflects the capitalized present worth of all known and reasonably expected future benefits and potentials.

In applying this approach, the property's capacity to generate future benefits must be analyzed. An analysis and a consistent application of the appropriate capitalization technique is also required in the application of this approach. It is a systematic valuation process comprised of the following standard steps:

- 1) Develop the subject's Potential Gross Income through the analysis of the actual historic income and/or an analysis of the competitive market income rents.
- 2) Estimate and deduct vacancies & collection losses to develop the Effective Gross Income (EGI).
- 3) Develop and subtract operating expenses pertinent to the income, in order to derive the Net Operating Income (NOI).
- 4) Develop the appropriate capitalization rate (R_o).
- 5) Divide the Net Operating Income (NOI) by the developed capitalization rate (R_o) for an estimate of value.

6.21 Revenue Analysis

The first step involves a competitive investment analysis of the actual and/or forecast income or earning power of the subject property (ie: Potential Gross Income).

The subject currently contains 2 tenant-occupied spaces and a common area on the first floor, with a vacant office-commercial space on the 2nd floor. The details of the tenancies were provided by the owner's representative (Ms. Sandra Lawson) and are presented in Chart B on the following page.

The two main floor units are leased on a gross basis, with the owner paying the property tax, building insurance, utilities, janitorial services, snow removal, as well as capital expenses. However, each lease agreement has a 6 month notice cancellation provision, available to both the leasee and lessor. Consequently, this report assumes that the subject is vacant, notwithstanding that there are tenants on the first floor.

As such, with consideration for the below market lease rates, the above-average expenses, and the large common-area space, this report assumes both leases have been cancelled, and the entire first floor space is able to be rented at reasonable market rents.

In context of the foregoing, and as a result of the lack of rental income to analyse, we have researched the market in order to estimate the market rent by comparison to competing space.

6.2 Income Approach

6.21 Revenue Analysis (cont'd)

Chart B – Commercial Tenancies			
Unit	Unit Size	Rental Rate	Remarks
Chamber of Commerce	~400 sf (leasable)	\$368 / month, gross (\$11.04 / sf, gross)	5 year lease (May 2011 to Apr 2016); tenant pays \$25 / week for janitorial services; 6 month lease cancellation clause
Ontario Ministry – Probation Office	~408 sf (leasable)	\$561 / month, gross (\$16.48 / sf, gross)	5 year lease (May 2015 to Apr 2020); 6 month lease cancellation clause
Second Floor	~1,604 sf	n/a	vacant office-commercial space

Chart C – Competing Commercial Rental Data				
Index	a	b	c	d
Address	184-188 Thames St. S., Ingersoll	17 Thames St. S., Ingersoll	99 Thames St. S., Ingersoll	153 Thames St. S., Ingersoll
Rent (net / gross)	\$7.60 / sf gross rent	\$8.75 / sf net rent	\$12.00 / sf gross rent	\$12.00 / sf (ask) net rent
Floor Size	1,500 sf	up to 1,600 sf	up to 1,000 sf	600 sf
Remarks	2 nd floor office; net rent approx. \$5.70 per sf; on-site parking; close to downtown	1 st floor retail / office space close to downtown	corner retail / office space in downtown;	1 st floor (360 sf) and basement (240 sf) retail / office space in downtown

Chart C summarizes several commercial office leases and lease offerings considered. A review of recent leases and lease offerings of competing space suggests that higher quality main floor commercial units, after basic adjustments, have a market rental rate of between \$9.00 and \$12.00 per sf, net. By contrast, the subject's units are presently leased on a gross basis (inclusive of property tax, building insurance, utilities, janitorial services, and snow removal), and this cost represents approximately \$7.25 to \$7.50 per sf. When this is added to the foregoing market rental rates for comparison (\$16.25 to \$19.50 per sf, gross), our analysis suggests that the Chamber of Commerce rental rate is far below reasonable market expectations, while the Ontario Ministry – Probation Office is at the lower end of the range.

In addition, the current first floor configuration contains approx. 740 sf of common area, including a hallway, separate gender washrooms, and a stairwell to the basement, and this space does not generate any rental income in its present application. But upon lease-up of the first floor, this space

6.2 Income Approach

6.21 Revenue Analysis (cont'd)

would be included in the tenant's leasable area as either open work areas for offices, or merchandise display areas for retail sales.

In context of the foregoing, with consideration for the subject's location, and size & condition of the first floor space, we have concluded that a comparative rental rate in the mid-section of the range, at say \$10.00 per sf, net, was estimated to be appropriate, and used in our analysis. This rate is applied to the first floor space of 1,546 sf, as any future tenant would occupy this entire floor and not 'waste' floor area for an expansive 'common area'.

For the second floor space, which is currently vacant, the research suggests a market rental rate range of between \$4.00 and \$6.00 per sf, net. An estimated rental rate of \$5.00 per sf, net, was regarded as appropriate and used in our analysis. This might be higher if the elevator was serviceable (wheelchair accessibility).

6.22 Vacancy Analysis

The next consideration is the estimate of an appropriate vacancy & bad debt allowance, which is a projection over the entire economic life of the property rather than that which occurs at a given point in time. Any owner-investor must expect some vacancies during the course of an investment. The analysis includes consideration for both the prevailing base market vacancy rate typical for the property type, economic location, and physical aspects as well as for frictional vacancies.

For the subject and this analysis, a vacancy allowance was determined to be 8%.

6.23 Expense Analysis

For this analysis, the units would be rented on a 'net' basis. Consequently, the tenants would be responsible for their portion of the property taxes, building insurance, utilities, janitorial services, and snow removal. The owner would be responsible for structural repairs and long term replacement of structural & mechanical components and site improvements.

During infrequent periods of vacancy, the owner is responsible for all expenses. This is consistent with the competitive market rents examined to establish the subject's market rents. For this analysis, 4% was allocated for long-term reserves and expenses during periodic vacancies and 3% for project management.

6.2 Income Approach

6.24 Income & Expense Summary

The following is a summary of the foregoing considerations:

Pro Forma Operating Statement			
Potential Gross Income			
Main Floor (1,546 sf)	\$10.00 / sf, net	\$ 15,460	
Second Floor (1,604 sf)	\$5.00 / sf, net	8,020	\$ 23,480
Less: Vacancy Allowance	8%		(1,878)
Effective Gross Income (EGI)			\$ 21,602
Expenses			
Management Allowance	3%	\$ 648	
Allowance for Long-Term Reserves & Expenses During Vacancies	4%	864	\$ (1,512)
Net Operating Income (NOI)			\$ 20,090

6.2 Income Approach

6.25 Capitalization Rates - Defining Issues

A *Capitalization Rate* is expressed as a percentage and is the financial relationship between the Net Operating Income (NOI) and market value. It is inclusive of market perceived risk and economic returns in comparison to money market and other investment alternatives.

Comparative market risk assessment is based on market trends such as:

- trends of savings & mortgage interest rates,
- taxation rules,
- real estate pricing trends,
- supply & demand factors in general and for the specific property type,
- alternative supply & investment options, and
- the interactions between supply & demand factors in market.

Comparative economic returns are assessed according to considerations for the following:

- illiquidity of the investment,
- life-cycle expectations of the investment, and
- general going “rates” of competing property investments.

Many of these aspects are highly subjective between investors, both from the seller’s and buyer’s point of view, and the rates of risk and return can, therefore, vary substantially. The Capitalization Rate, which incorporates all of the relevant factors for the subject property, is regarded as the most typical rate that the owner or potential purchaser is prepared to accept.

6.26 Development of Capitalization Rates

The 2 most widely utilized and accepted techniques to develop capitalization rates are as follows:

- Direct Method
- Mortgage Equity (Cash Flow) Method

Direct Method:

In this application, the Net Operating Incomes (NOIs) of competing properties are divided by their respective prices, with the result being a market derived Overall Capitalization Rate (OCR). The OCRs are adjusted for the characteristics of the subject property and applied to its NOI. The outcome is a present worth opinion of Market Value.

The data reviewed within the Comparative Approach was limited by the high level of either owner-occupation or by being vacant when sold. Based on information provided by the Realtor and property manager, Index 1 provided an OCR of approx. 8%. Alternative real estate investments were also canvassed and reviewed. They exhibited OCRs of between 8½% and 10% and higher, depending on condition and location. The foregoing range reflects typical commercial and mixed commercial / residential buildings, with the lower end typically situated in superior locations and the upper end reflecting older buildings in inferior physical condition & inferior locations.

Due to the subject’s building size & condition, and location, a comparative OCR is concluded to be between 9% and 9½%.

6.2 Income Approach

6.26 Development of Capitalization Rates (cont'd)

Mortgage Equity (Cash Flow) Method:

This method uses the financial-investment components of mortgage and equity positions, which develops a composite OCR as a function of the amount of equity that is invested over and above the mortgage debt and its servicing costs. Similarly, the subject's NOI is then discounted by this rate, also resulting in a present worth opinion of Market Value.

The Mortgage Equity (Cash Flow) Method was developed, using the following formula:

$$(M \times R_m) + (E \times R_e) = R_o \quad \text{where:}$$

M	=	Mortgage ratio
R _m	=	Mortgage (annual) constant
E	=	Equity ratio
R _e	=	Equity rate estimated from market
R _o	=	Capitalization Rate

The inputs for the formula are based on the following:

- Typical market stated mortgage rates for the same or similar property types,
- Bank & lender's required mortgage-to-equity ratios,
- Standard amortization terms, and
- Market suggested yield rates from the same or competing property types.

The first 3 items are readily available from major lending institutions, but there will be some variation dependent on the client's financial strength, the property type, & its location. The Equity Rate must be extracted from market information as it is directly influenced by the comparative market risk assessment issues previously noted.

Lenders are generally quoting mortgage rates of between 4% and 5%; mortgage ratios of between 60% and 70%, leaving equity to between 30% and 40%; and a typical amortization term of no more than 15 years. The composite Capitalization Rate developed by this method provides a range of between 8.9% and 9.67%.

Conclusion:

The Direct Method is preferred over the Mortgage-Equity Method, but both methods were considered. It is our opinion that an appropriate and comparable Overall Capitalization Rate range for the subject would be: **9% to 9½%**

6.2 Income Approach

6.27 Application of Capitalization Rates & Calculation of Value

The last step of the Income Approach is the process of converting the present (estimated) Net Operating Income (NOI) into an estimate of Market Value, using the following formula:

$$I/R_o = V_o \quad \text{where:} \quad \begin{array}{l} I = \text{Net Operating Income of the Subject Property} \\ R_o = \text{Overall Capitalization Rate, expressed as a percent} \\ V_o = \text{The present worth estimate of the Subject Property} \end{array}$$

Using this formula, the subject's NOI is capitalized into a reflection of market value by the selected capitalization rate. The current market value estimate based on this analysis is calculated as follows:

$$\$20,090 / 9\% = \$223,222 \quad \text{and} \quad \$20,090 / 9\frac{1}{2}\% = \$211,474$$

Rounded to: \$210,000 to \$225,000

However, the foregoing range does not take into consideration the cost to replace the 3rd storey roof covering and the HVAC system, which is estimated to cost \$25,000 to \$35,000. The market value estimate must be reduced by this cost estimate, as shown in the following summary calculation:

Subject Property:	\$ 210,000 to \$ 225,000
Less: Cost of roof & HVAC:	<u>\$ (25,000)</u> to <u>\$ (35,000)</u>
Total:	\$ 185,000 to \$ 190,000

The current market value range was concluded to be:

\$ 185,000 to \$ 190,000

7.0 Reconciliation

Two approaches to determine value were applied, resulting in the following ranges:

Comparative Approach:	\$175,000 to \$195,000
Income Approach:	\$185,000 to \$190,000

The Comparative Approach utilized an overall comparison of a number of sales and one current offering of competing properties. All of this data typically requires some form of adjustment, be it for physical site differences, site configuration, functionality or building differences that include age or condition, location, etc. The reliability of this method of analysis is dependent upon the various adjustments, which have been carefully applied.


For the Income Approach the measure of comparative economic value was based on the income & yield anticipated during the investment cycle. Factors such as term of investment, income taxes, and the future potential for growth in equity can cause a variance of market values between various investors' objectives. This present worth estimate meets the conditions of market value when the following 4 criteria are present: (1) forecast income is 'typical' of competing properties, (2) management & operating expenses are 'typical', (3) market determined 'typical' rates-of-return are used to discount the forecast income into a present worth estimate, and (4) terms of financing and conditions of sale are 'typical'.

Properties like the subject are typically purchased for owner-occupation in whole or part, according to the location and physical attributes of the site & building. This relates to the aspects of the Comparative Approach. Even so, any purchaser-owner, will be seeking to save or gain the equivalent of market rent, which encompasses the fundamentals of the Income Approach. The subject benefits from good exposure in Ingersoll's downtown business district, and municipal parking immediately to the rear. Also, notwithstanding the remedial costs (roof, HVAC & elevator), the subject's refurbished 1st and 2nd floor space is in superior condition to many competing properties. Consequently, the mid to upper section of the Comparative Approach was given the most weight, and is supported by the findings of the Income Approach.

We have personally inspected this property and analyzed information considered pertinent to the valuation. It is our opinion that the current market value conclusion for the subject property, in the Fee Simple Fee interest, in cash or terms equivalent to cash, as at May 25, 2015, is:

One Hundred Ninety Thousand Dollars ... (\$190,000)

Respectfully submitted,


L. L. (Les) Otto,
MBA, AACI, RI

8.0 Certification

I hereby certify that, to the best of my knowledge & belief:

The statements of fact contained in this report are true & correct. On May 25, 2015, Mr. Daniel Hoftzyer, a candidate member of the Appraisal Institute and member of the firm, personally inspected the following property that is the subject of this report:

132 Thames Street South, Ingersoll, Ontario

Based on the data, analyses, and conclusions contained herein, the following is the estimated current market value of the interest in the property described, as at May 25, 2015:

One Hundred Ninety Thousand Dollars ... (\$190,000)

These reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and they are our personal, impartial, unbiased professional analyses, opinions, and conclusions. We have no interest, present or prospective, in the property that is the subject of this report and no personal interest with respect to the parties involved. We have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

Our engagement in and compensation for this assignment were not contingent upon developing or reporting predetermined results, the amount of the value estimate, or a conclusion favouring the client. Our analyses, opinions, and conclusions were developed and this report has been prepared in conformity with the Canadian Uniform Standards.

I have the knowledge and experience to complete the assignment competently. Mr. Daniel Hoftzyer, a candidate member of the Appraisal Institute and member of the firm, provided significant professional assistance to the person signing this report by inspecting the subject property, by undertaking the research and analysis in the preparation of this report.

As of the date of the report, the undersigned has fulfilled the requirements of The Appraisal Institute of Canada Continuing Professional Development Program for members. The undersigned is a member in good standing of The Appraisal Institute of Canada.

I did not personally inspect the subject property of this report.

Dated: June 9, 2014



L. L. (Les) Otto
MBA, AACI, RI

Curriculum Vitae - L. L. (Les) Otto, MBA, AACI, RI

Memberships and Affiliations

Accredited Member of the *Appraisal Institute of Canada*, [AACI], Certificate No. 2458
Accredited Member of the *Real Estate Institute of British Columbia* [RI], Cert. No. 1644
Practicing Affiliate Member of the *Appraisal Institute*, Chicago, Illinois
Member of the Ontario Expropriation Association

Educational Background

Urban Land Economics, Appraisal & Real Estate Analysis, University of British Columbia
Continual upgrading & voluntary recertification by the Appraisal Institute
Masters of Business Administration, MBA, Edinburg Business School, Heriot-Watt University

Overview of Professional Experience

- Currently, an independent real estate analyst in Southwestern Ontario, since 1993
- 3 years as a senior appraiser for two major appraisal firms in London, Ontario
- 3 years as a Senior Property Agent/Appraiser with Ontario Hydro, London, Ontario
- 6 years as a Property Agent/Appraiser with the Ministry of Trans & Highways, BC
- 9 years as an Appraiser and Real Estate Broker in the Province of British Columbia

About Otto & Company

Otto & Company is composed of individuals whose educational background, professional experience, and skills provide a service for all types of valuation assignments. The firm is solely concerned with the valuation & analysis of real property.

Our continued success is based on maintaining the highest standards in the real estate appraisal and consulting field. To accomplish this, all of our reports are prepared to conform to the requirements of the Canada Deposit Insurance Corp. and the Canadian Uniform Standards of Professional Appraisal Practice (Appraisal Institute of Canada). All reports, records, and assignments are subject to strict privacy measures, in order to ensure confidentiality. Our team is always prepared to stand behind their reports and to give an accounting of their conclusions.

Services provided to past clients and employers have included the following:

- valuation estimates for property purchases and sales;
- natural resource and recreational land valuations;
- utility corridors, rights-of-way, and expropriations;
- investment analysis and benefit & cost studies;
- industrial and commercial property valuations;
- leasehold valuations and rental property analyses; and
- valuation estimates for relocation and mortgage financing.

Our general appraisal and consulting service area is southern Ontario, namely London, the Kitchener-Waterloo Region, Sarnia, St. Thomas, Stratford, Strathroy, and both the communities and neighbouring rural areas in between.



DEPARTMENT: Operations

REPORT NO: OP-061-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Coilplus Site Plan Amendment

OBJECTIVE

To seek Council direction on a Site Plan Amendment Application

BACKGROUND

Staff has received a request from Coilplus at 18 Underwood Road to amend their site plan to provide for access onto Clark Road from their new addition (see attached map). Presently there is a no truck restrictions on Clark Road in this location but with the reconstruction of Clark Road this summer, the road will be rebuilt to handle truck traffic and is being proposed as an EDR for Highway 401 by the MTO.

ANALYSIS

Over the years the Town has been dealing with issues between Coilplus (formerly Metal One) and the neighbours living on Culloden Road backing onto Coilplus. With this recent request the Town could be dealing with the same issues only with the residents living on Clark Road across from the access point.

Staff is seeking direction on how to deal with this amendment. The options are:

- The amendment could be processed and approved with conditions by staff
- The amendment could be approved with conditions by Council
- The amendment could be approved with conditions or denied by Council after receiving input from the public

Council should be aware that if they wish to consult with the public there is no requirement in the Planning Act that requires public consultation. Any public meeting would be to provide information and gather input in order for Council to make a decision. Only the applicant/owner would be able to appeal any Council decision to the OMB.

If Council was considering any conditions on the amendment, staff is recommending the owner be required to do a Noise Study that at a minimum would recommend the type of noise attenuation that would be needed.

FINANCIAL IMPLICATIONS

This report will have no financial impact.

RECOMMENDATION

That report Number OP-061-15 is received as information and further that direction is given to staff on how to deal with this request.

ATTACHMENTS

Site Plan

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, Chief Administrative Officer

SITE CHARACTERISTICS & ZONING

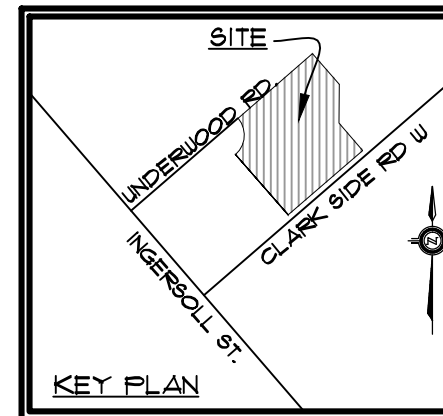
USE: WAREHOUSING (F-3)

ZONING: MR

	REQUIRED	AS PROPOSED
FRONTAGE:	20m (65.62')	15.7m (51.60')
AREA:	600 sq. m	127,365 sq. m
DEPTH:	30m (98.43')	VARIABLES (EXCEEDS MIN.)
COVERAGE:	50% (max)	44.2%
FRONT YARD:	15m (49.21')	16.2m (53.15')
REAR YARD:	1.5m (4.92')	11.45m (37.58')
EXT. SIDE YARD:	N/A	N/A
INT. SIDE YARD:	3m (9.84')	15.7m, 39.0m (51.5', 127.95')
LANDSCAPED OPEN SPACE:	10% (MIN)	24.9%
BLDG. HEIGHT:	15.0m (49.21')	13m (43.0')

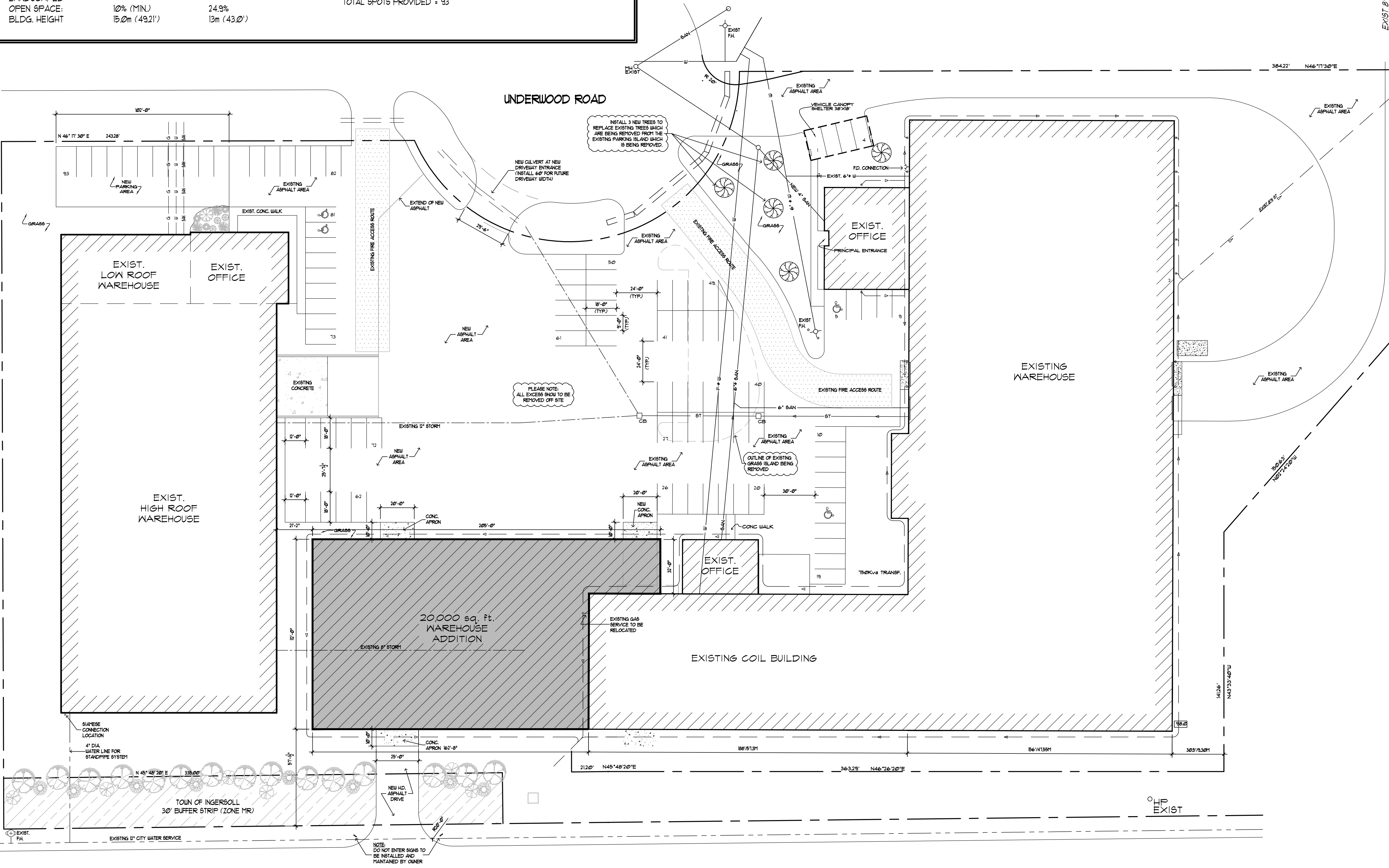
PARKING REQUIREMENTS:

COILPLUS BUILDING
- EXISTING - 49 SPOTS AS PER 2004 APPROVED SITE PLAN
- NEW - 1258/1255 = 10 SPOTS REQUIRED FOR WAREHOUSE ADDITION
NI-FAST BUILDING
- 25 SPOTS REQUIRED AS PER 2005 APPROVED SITE PLAN
TOTAL SPOTS REQUIRED = 84
TOTAL SPOTS PROVIDED = 93



GENERAL NOTES:

- THE SUBCONTRACTOR ACCEPTS ALL RESPONSIBILITY FOR ANY CHANGES TO THE CONSTRUCTION FROM THAT SHOWN ON THE DRAWINGS WITH OUT THE EXPRESSED APPROVAL OF THE DESIGNER OR ENGINEER.
- THE SUBCONTRACTOR IS RESPONSIBLE FOR CHECKING, VERIFYING AND COORDINATING ALL LEVELS, DIMENSIONS, CLEARANCES AND ARRANGEMENT OF CONSTRUCTION. HE/SHE SHALL REPORT ALL DISCREPANCIES TO THE DESIGNER AND ENGINEER AND OBTAIN CLARIFICATION PRIOR TO COMMENCEMENT OF WORK.
- ALL DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF JAMES A VANCE CONSTRUCTION AND MUST BE RETURNED UPON REQUEST.
- DO NOT SCALE DRAWINGS. USE FIGURED DIMENSIONS ONLY.



ITEM	ONTARIO BUILDING CODE DATA MATRIX PARTS 3 & 9	ORC REFERENCE
1	PROJECT DESCRIPTION	REF 1
2	MAJOR OCCUPANCY: FLOOR WAREHOUSING	312.1.01
3	BUILDING AREA: EXISTING 7074 sq. m; NEW 1258 sq. m; TOTAL 8332 sq. m	312.1.02
4	GROUND AREA: EXISTING 7074 sq. m; NEW 1258 sq. m; TOTAL 8332 sq. m	312.1.03
5	NUMBER OF STOREYS: ABOVE GROUND: ONE; BELOW GROUND: ZERO	312.1.04, 312.1.05
6	NUMBER OF BUILDINGS: NEW: ONE; EXISTING: ONE	312.1.06, 312.1.07
7	NUMBER OF STOREYS: ABOVE GROUND: ONE; BELOW GROUND: ZERO	312.1.08, 312.1.09
8	BEARING CAPACITY: 12.5 kPa	312.2.01
9	SPREADER BEAMS PROPOSED	312.2.02
10	BASEMENT FLOOR	312.2.03
11	PRE-ALARM BUILDING	312.2.04
12	WATER SERVICE SUPPLY IS ASSOCIATE	312.2.05
13	ROOF BUILDING	312.2.06
14	REPORTED CONSTRUCTION	312.2.07
15	ACTUAL CONSTRUCTION	312.2.08
16	CONSTRUCTION METHOD: SIA	312.2.09
17	BARRED FLOOR DECK	312.2.10
18	REQUIREMENTS: RESISTANCE, STIFFNESS, FLOOR, WALL, COLUMN, JOINT, BEAM, CORNER, JOINT	312.2.11, 312.2.12, 312.2.13, 312.2.14, 312.2.15, 312.2.16, 312.2.17, 312.2.18, 312.2.19, 312.2.20, 312.2.21, 312.2.22, 312.2.23, 312.2.24, 312.2.25, 312.2.26, 312.2.27, 312.2.28, 312.2.29, 312.2.30, 312.2.31, 312.2.32, 312.2.33, 312.2.34, 312.2.35, 312.2.36, 312.2.37, 312.2.38, 312.2.39, 312.2.40, 312.2.41, 312.2.42, 312.2.43, 312.2.44, 312.2.45, 312.2.46, 312.2.47, 312.2.48, 312.2.49, 312.2.50, 312.2.51, 312.2.52, 312.2.53, 312.2.54, 312.2.55, 312.2.56, 312.2.57, 312.2.58, 312.2.59, 312.2.60, 312.2.61, 312.2.62, 312.2.63, 312.2.64, 312.2.65, 312.2.66, 312.2.67, 312.2.68, 312.2.69, 312.2.70, 312.2.71, 312.2.72, 312.2.73, 312.2.74, 312.2.75, 312.2.76, 312.2.77, 312.2.78, 312.2.79, 312.2.80, 312.2.81, 312.2.82, 312.2.83, 312.2.84, 312.2.85, 312.2.86, 312.2.87, 312.2.88, 312.2.89, 312.2.90, 312.2.91, 312.2.92, 312.2.93, 312.2.94, 312.2.95, 312.2.96, 312.2.97, 312.2.98, 312.2.99, 312.3.00

NO.	DATE	REVISION
1	07/03/15	EXIT DRIVE WAY TO CLARKE ROAD ADDED
2	06/05/15	REVISED PARKING LAYOUT WITH OUT ISLAND
3	11/22/14	ISSUED FOR PERMIT
4	03/16/14	REVISED AS PER SITE PLAN APPROVAL MEETING
5	08/19/14	ISSUED FOR SITE PLAN APPROVAL

CLIENT:

COILPLUS CANADA INC.

VANCE CONSTRUCTION
"Building Oxford County Since 1904"

163 MAIN STREET WOODSTOCK ONTARIO N4S 1T1
519-537-3404
www.vanceconstruction.ca

I, WALTER SANTARELLI HAVE REVIEWED AND TAKE RESPONSIBILITY FOR THE DESIGN ON BEHALF OF SANTARELLI ENGINEERING SERVICES UNDER SUBSECTION 21.14.

SIGNATURE: _____
DESIGNER BCIN # 22855
COMPANY BCIN # 21432

PROJECT:

20,000 SQ. FT. BUILDING ADDITION

DRAWING TITLE:

SITE PLAN

DATE: July 3, 2015
FILE NAME: Coilplus - Site Plan - Clarke Road Drive
DRAWN BY: M. REISIGNER
SCALE: NOTED

A=1

CONSTRUCTION NORTH

SITE PLAN
1" = 30'-0"



DEPARTMENT: Parks and Recreation

REPORT NO: R-051-15

COUNCIL MEETING DATE: Monday, July 13, 2015

TITLE: Transfer SureStart Youth Entrepreneurship Program to Oxford Small Business Support Centre

OBJECTIVE

The objective of this report is to seek Council's permission to authorize the Fusion Youth Centre to transfer all aspects of the SureSure Start program to the Oxford Small Business Support Centre (OSBSC).

BACKGROUND

The Fusion Youth Centre has delivered the entrepreneurship program and services to youth throughout Oxford County since March 2009. At that time, the program was funded for two consecutive years by the Ministry of Economic Development and Trade through the Youth Entrepreneurship Partnerships (YEP) Program. The program focused on introducing and encouraging youth 12-18 to explore.

In April of 2011, we partnered with Community Employment Services (CES) and accepted four years of funding from the Ontario Trillium Foundation's Future Fund. The Future Fund exclusively supports initiatives that create meaningful economic opportunities for youth. With this funding, the program became known as SureStart which delivers entrepreneurship training to youth 14-29.

SureStart offers the following support for young entrepreneurs:

- Entrepreneurship exploration sessions
- Business planning training
- Business planning support
- Youth Business Advisory Committee
- Oxford Young Entrepreneurs

The program receives referrals from CES, Oxford Small Business Support Centre (OSBSC), Woodstock and Area Small Business Enterprise Centre (WASBEC) on a regular basis.

The Future Fund funding will end September 30, 2015. In a previous report to council on April 13, 2015 (Report R-043-15), Council approved the signing of a MOU with the Woodstock and Area Small Business Enterprise Centre (WASBEC), which extends the program until March 31, 2016 through 100% funding from WASBEC.

In March 2014, the Fusion Youth Centre initiated the Oxford County Youth Entrepreneurship Partnership Table (YEPT) in collaboration with CES, WASBEC and OSBSC. The goal of the YEPT was to explore the network of youth services in the county, take stock of the services offered, and identify gaps in youth entrepreneurship supports. A county-wide inventory of youth entrepreneurship supports and services was created to gain an understanding of the pathways available to youth aged 18-29 interested in exploring entrepreneurship in Oxford County.

ANALYSIS

Since the inception of SureStart, the goal for the program has always been to secure sustainable, local funding to ensure the longevity of the services that are offered to youth throughout Oxford County. We have refined what the program has to offer to ensure that there is no duplication of services and that we can maximize partnership opportunities in the County in order to seek specific funding for the program.

Council has been supportive of the SureStart program over the years, as we have grown and improved the program over the years, which has been fundamental to its success. The sustainability of the program is very important and thus we continue to seek opportunities to continue the program beyond its current end date. In order to sustain the program we have discussed a number of ideas with the Oxford County Youth Entrepreneurship Partnership Table regarding options for sustainable funding sources. From these conversations over the past month we believe we have found a win-win situation for all partners involved and for the longevity of the program.

An opportunity for SureStart to become sustainable has presented itself as a viable option to transition the program to an organization which would more readily support the age of clients, mandate, financial sustainability of the program and whose focus and mandate is County wide. The Oxford Small Business Support Centre (OSBSC) and its Board of Directors have agreed in principal to transition the SureStart program to the OSBSC in September 2015. If approved by council the OSBSC will transition all aspects of the program including its one employee, training curriculum, and some small office equipment so that OSBSC can deliver the program indefinitely and sustain the program.

The Oxford Small Business Support Centre¹ is an independent, not-for-profit corporation committed to small business and community development in Oxford County and is located in Ingersoll beside Town Hall. The Centre is governed by a Board of Directors consisting of local volunteers, and is staffed by experienced personnel. With financial assistance from the Government of Canada through the Federal Economic Development Agency for Southern Ontario, OSBSC provide access to capital, deliver a number of services to assist small business, and support community development in

¹ Oxford Small Business Support Centre www.osbsc.on.ca/about.html

Oxford County. The Centre is one of 61 Community Futures Development Corporations in Ontario and 269 across Canada. Their mandate is committed to the preservation and creation of job opportunities in Oxford County through delivery of a number of programs and services that assist small business, support and nurture entrepreneurship, and foster community development.

We believe that transferring the SureStart program to the OSBSC is the best option to ensure longevity and financial sustainability for the program to continue beyond its end date. The Woodstock and Area Small Business Enterprise Centre has agreed in principal to transition the MOU from the Town of Ingersoll to the Oxford Small Support Centre. Upon council's approval we would begin to transition the SureStart program and work with WASBEC and OSBSC on finalizing the transition plan and terms.

The Fusion Youth Centre and the Town of Ingersoll will still benefit from the SureStart program; certain components of the program will still be delivered at the centre and Fusion will still be a partner on the project as necessary and as is deemed suitable for the Centre.

We would anticipate the transition to be completed by middle to end of September at which time the Ontario Trillium Foundation (OTF) funding ends. All SureStart final reports, financials, and project wrap up will be completed and submitted to OTF before the transition to OSBSC is completed in September. Any surplus funds from the OFT project will be sent back to OFT with our final report. The Oxford Small Business Support Centre would begin to operate the SureStart program as of October 1, 2015.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

THAT Council authorizes Staff to transfer the SureStart program in its entirety and the Memorandum of Understanding with the Woodstock and Area Small Business Enterprise Centre to the Oxford Small Business Support Centre effective October 1, 2015.

ATTACHMENTS

None

Prepared by: Bonnie Ward, Director of Parks and Recreation
Jason Smith, Manger of Fusion Youth Centre
Lindsay Wilson, SureStart Program Coordinator

Approved by: William Tigert, CAO



DEPARTMENT: Parks and Recreation

REPORT NO: R-052-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: VPCC Fitness Equipment – Replacement Recumbent Stationary Bikes

OBJECTIVE

To seek Council's permission to utilize \$6,500 from the Fitness Equipment Reserve Fund to replace two (2) Recumbent Stationary Bikes in the Weight Room at VPCC.

BACKGROUND

In 1995 the Town purchased recumbent bikes that have been well used by our patrons to:

- Work the cardiovascular system;
- Increase strength in legs, thighs and buttocks to build lean body mass;
- Increase range of motion and reduce stress on knees and hips;
- Provide a biking option that is different than an upright stationary bike.

The recumbent bikes are well used by all our clients especially individuals who have physical limitation and have difficulty getting on an upright bike or cannot use other cardio equipment.

Each recumbent bike is operated with a computer programmed console to allow patrons to select a variety of programs for their cardio needs.

Over the last several months the consoles on the bikes have not been holding their selected programs and are not functioning at their full capacity. One of the bikes also has a cracked "side panel".

Upon investigation of replacement parts from several suppliers, it has been confirmed that the recumbent bikes are now obsolete and service parts and maintenance are no longer available.

ANALYSIS

On a yearly basis the Town is putting funds into a Fitness Equipment Reserve fund to purchase replacement or new fitness equipment as needed or required.

Staff would like to replace the recumbent bikes with the funds from the reserve account. We would like to purchase the bikes as soon as possible at a cost that would not exceed \$ 6,500.

Pursuant to the Procurement and Tendering Policy, staff will get three quotes from new suppliers. The 6,500 is based on an estimate that staff have received.

INTERDEPARTMENTAL IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Current Fitness Reserve Fund: \$ 8,000

Account: 01-0000-2500-00845

Estimated Cost for 2 Recumbent Bikes: \$ 6,500

(Cost estimate includes shipping, installation & HST)

RECOMMENDATION

THAT Council authorizes staff to utilize \$6,500 from the Fitness Equipment Reserve Fund to replace two Recumbent Bikes in the Weight Room at Victoria Park Community Centre.

Prepared by: Bonnie Ward, Director of Parks & Recreation

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Treasury

REPORT NO: T-047-15

COUNCIL MEETING DATE: July 13, 2015

TITLE: Voluntary Critical Illness Insurance

OBJECTIVE

To consider offering Optional Critical Illness Insurance coverage to full time / permanent employees and their families.

BACKGROUND

Sun Life Financial and Mosey & Mosey are rolling out a new Optional Critical Illness Insurance program for their clients. Currently the Town does not offer this benefit to its members but has the opportunity to do so. Critical Illness Insurance is one of the most difficult types of insurance to get approved. It usually involves extensive health questions or medical examination and it can be rather expensive. Our employees and their families now have the opportunity to obtain Critical Illness coverage at very competitive rates with no health examination. This offer will complement the Town's existing benefits at no additional cost and with minimum administration.

For more information about the offer and the pricing please refer to the attached flyer.

Sun Life is hoping to roll out as many groups as possible for a September enrollment. If the Town chooses to participate we need to let them know as soon as possible so they have enough time to prepare for the implementation.

ANALYSIS

The roll out has no direct financial impact on the Town's finances. It will however add to the workload of the Treasury department as staff would have to administer the roll out, ongoing payroll deductions and remittances to Sun Life.

The most effort from the staff will be required at the roll out and initial setup in the payroll system. Once the setup is complete ongoing administration should be minimal.

To ensure smooth and easy implementation Sun Life is offering two solutions:

1. Digital campaign. This solution is totally paperless and allows for a quick and easy enrolment. Sun Life will send out customized email offers, promotional materials, develop a company –branded website and provide us with enrolment results.
2. Print campaign. This solution requires more admin effort from the Town. Sun Life will provide a print kit that includes promotional materials and enrollment forms. We will have to assist employees with the enrollment forms and send them to Sun Life.

They also provide with additional support material and employee information sessions at no cost.

Staff are proposing that employees be canvassed to determine the level of interest. Should a significant number wish to participate, greater than 10, then the offering of this benefit would proceed. Should fewer than 10 express interest, the Town would advise Sunlife that it would not be participating.

INTERDEPARTMENTAL IMPLICATIONS

IT department assistance will be required if we decide to participate.

FINANCIAL IMPLICATIONS

There will be no direct financial implication to the Town.

RECOMMENDATION

THAT the report T-047-15 be received as information.

AND FURTHER THAT Council approves staff to proceed with an offer of Optional Critical Illness Insurance to full time / permanent employees and implement provided ten (10) or more employees wish to participate, with the Town's benefit provider.

ATTACHMENTS

Sun Life Information Flyer

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, CAO



Take advantage of a Voluntary Benefits offer from Sun Life Financial and Mosey & Mosey

- Industry-leading products
- Award-winning campaign process
- We make it easy for you

➤ In a competitive marketplace where it's a challenge attracting and retaining talented people, a benefits package that includes Voluntary Benefits can help. Offering this coverage is an opportunity to show employees you care, all at no cost to you, and with little additional administration.

And, because you are a client of Mosey & Mosey you benefit from their buying power. This means you can offer your employees coverage at special rates, which you would most likely not be able to do without Mosey & Mosey.

With Sun Life Financial, your employees have the opportunity to obtain Optional Critical Illness Insurance coverage to help meet their unique needs. And, Sun Life Financial offers a campaign process that puts your name at the forefront of all marketing material and enrolment tools so you get the appreciation of making this coverage available. It's a win-win situation for you and your employees, resulting in a stronger employer/employee relationship.



Offer your employees industry leading products

You can be confident you're offering industry-leading products to your employees. Sun Life Financial is committed to helping you meet their needs with our innovative product solutions. Our **Optional Critical Illness Insurance can complement your existing benefits offering at no additional cost to you, and with little additional administrative effort. Employees, their spouses and dependent children have access to Optional Critical Illness Insurance at competitive group rates.**

Affordable coverage for serious illnesses

Critical illness insurance is one of the most difficult types of insurance to get approved, typically involving extensive health questions about the person applying for coverage, their parents and even their siblings. Obtaining coverage without providing a health history is an extremely valuable benefit to members.

No health information required*

Eligible plan members, spouses and dependent children can get critical illness insurance without providing any medical evidence*. Plan members and their spouses can both get **up to \$50,000 in coverage** and dependent children can get **up to \$20,000 in coverage** without answering any health questions or having a medical exam*. Plan members can obtain **coverage for all of their dependent children under one affordable family plan rate.**

And, when members can obtain coverage at low group rates**, the benefit is even more valuable! This chart outlines how affordable Optional Critical Illness Insurance would be for your members. Cancer, heart attack and stroke are just three of the 25 major illnesses covered. Plus, child coverage includes an additional six child-specific illnesses.

Optional Critical Illness Insurance

Monthly rates per \$10,000 – 25 conditions and 12/12 pre-ex

Age Band	Male		Female	
	Non-smoker	Smoker	Non-smoker	Smoker
18 - 29	\$1.37	\$1.62	\$1.29	\$1.52
30 - 34	1.89	2.62	2.26	3.02
35 - 39	2.33	3.35	2.79	4.31
40 - 44	3.40	5.72	3.76	6.88
45 - 49	5.58	11.09	5.29	10.82
50 - 54	8.97	20.38	7.05	15.11
55 - 59	14.05	34.13	9.41	19.58
60 - 64	23.00	54.52	13.25	25.08

Child Optional Critical Illness Insurance

Child coverage is available for members who purchase coverage for themselves, or for their spouses, at one low rate of **\$2.40 per month, per unit of \$5,000** of coverage – regardless of how many children are covered!

▶ “We were pleased to work with Sun Life Financial on our Critical Illness Insurance campaign. The Voluntary Benefits Account Executive assigned to us was very knowledgeable and responsive to all of our questions. The promotional materials were excellent and well received. Our employees are very happy to have the option of this new benefit.”

- Dianne Smith, Benefits and Disability Advisor, City of Kamloops

▶ “We at the Municipality of Strathroy Caradoc enlisted the service of Sun Life's Voluntary Benefits team to offer an Optional Critical Illness Insurance program to our employees. The Sun Life team provided us with excellent support and service from the initial meeting to actual product roll out. Their work was a major factor in the campaign's success.”

- William Dakin, Director of Financial Services/Treasurer

Sun Life paid out over \$53 million in critical illness insurance claims in 2013.

* At the time of application. Optional Critical Illness Insurance that does not require health information will not cover any pre-existing medical conditions.

** Rates are calculated based on your age, gender and smoking status as of the effective date of coverage. Rates are reviewed every year, may change, and will increase as you move into the next age band. Premiums may be subject to applicable provincial sales tax.

Unique campaign process – it’s hassle-free

We have a unique campaign process that generates results! Depending on your needs, we can offer an **award-winning, totally green, digital campaign**. This tool makes it easy for you to roll the product offer out and for plan members to enrol online. For work environments without email, we offer fully customized and personalized paper kits. See the next page for more details.

Our team puts it together – we’re behind you!

We have an entire team devoted solely to the development, promotion and management of Voluntary Benefits. Our experienced team, innovative technology and flexible plan design adapt to the needs of your organization. When you choose Mosey & Mosey and Sun Life Financial you’ll have an Advisor and a Voluntary Benefits Account Executive respectively who you can rely on for the support you need. They’ll work with you to plan the enrollment and they’ll handle the details!

Sun Life Financial’s Voluntary Benefits – the advantages, benefits and features

FEATURES	ADVANTAGES	BENEFITS
Group rates	Plan members can take advantage of “group buying power” and obtain coverage at competitive group prices.	Plan members recognize the cost-effectiveness of purchasing coverage through their workplace plan. As the plan sponsor you are not affected by the costs of the benefit – premium is 100% paid by the member.
Minimal administrative effort	We manage the education and awareness process, helping plan members understand the value of having Optional Critical Illness Insurance.	You can provide more for your members without additional administrative effort – makes the process easy for you.
Coverage available without proof of good health	Plan members have 31 days to enrol for certain amounts of coverage without having to provide proof of good health.	All eligible plan members have access to this valuable coverage.
Portable coverage	Eligible plan members leaving their workplace plan, their spouses, and their children may be able to continue their existing Optional Critical Illness Insurance coverage, up to \$100,000, with Sun Life Financial’s Choices plan. No medical exam, no appointments – just a few health questions over the phone to determine how much coverage they qualify for. It’s that easy!	Plan members feel you have an interest in taking care of them, even if they leave their workplace plan.

Complement critical illness insurance with Optional Life Insurance

Plan members and their dependent children may be able to obtain Optional Life Insurance coverage without providing medical evidence at the time of enrolment. If a member can confirm that his/her spouse has a good health history, the spouse can get Optional Life Insurance coverage without completing a full health statement. We believe Sun Life Financial is the only carrier to offer this product feature. For more information, speak with your Mosey & Mosey representative.



We do the work for you

We make it easy to reach your members. Our campaign tools help to maximize the personalized experience for your members and add a valuable educational component to help you communicate the importance of the voluntary benefit(s) you are offering them.

We'll partner with you to determine which options best suit your company's communication culture – digital and/or print – to ensure we meet your needs and the needs of your members. **All communication is customized with your company's name and personalized for the plan member.**

Here are a few examples of how we help you reach out to your members:

Digital campaign

If your preference is to go totally paperless, we have an award-winning solution. The Voluntary Benefits digital campaign platform makes the entire purchase process as quick and easy as possible – completed in minutes with a few clicks of the mouse. From a customized email offer and company-branded website to the proof of purchase, not a single piece of paper is necessary. We even provide you with enrolment results electronically.

Print campaign

If you prefer a print campaign, that's no problem! Our kit includes a brochure that educates members about the product(s), a personalized letter that's signed by your HR representative, CEO, or whomever you prefer, and enrolment forms. To help promote the campaign within your workplace you can choose a buckslip, a poster and/or a flyer.

Support material

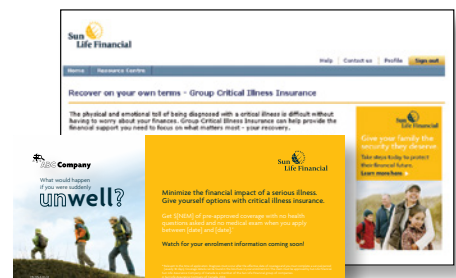
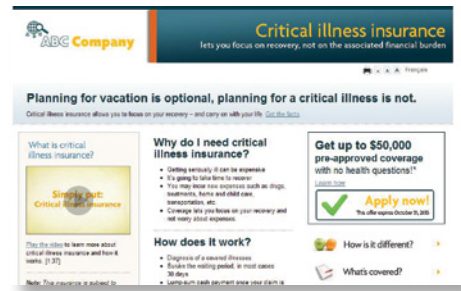
To help communicate this benefit offer to your members, we can provide you with additional material.

- **A postcard** – to distribute before or during a campaign – so your members don't miss out on the opportunity to purchase critical illness insurance coverage.
- **A web banner** – customized to meet your specific intranet dimensions – that links your members to a dedicated information page.
- **A dedicated information page.** We provide content for your company's intranet site that includes valuable information that your members need to make an informed purchase decision.

Employee information sessions

Sun Life can provide employee sessions – either in-person or via webinar – to help your employees learn more about this offer and get answers to any questions they may have.

Contact your Mosey & Mosey representative today for more details.



- **Industry-leading products**
 - **Award-winning campaign process**
 - **We make it easy for you**
- Partner with us. Let Mosey & Mosey and Sun Life Financial get to work for you.**

To: Mayor and Members of Ingersoll Town Council

From: Eric Gilbert, Development Planner, Community and Strategic Planning

Application for Zone Change ZN 6-15-01 - Robert Pike

REPORT HIGHLIGHTS

- Applicant proposes to develop a catering business within a portion of the existing building with reduced parking standards.
- The subject site comprises an existing developed lot located near the central area of the Town.
- The proposal is consistent with 2014 Provincial Policies related to development within a designated settlement area. The proposal also conforms to the Official Plan policies for development within the designated "Entrepreneurial District" for the Town of Ingersoll.
- Comments from agencies and neighbours indicate no concerns with the proposed rezoning.

DISCUSSION

Background

OWNER: Robert Pike, 236 Oxford St. Ingersoll ON N5C 2V9

AGENT: Murray R. Borndahl, Nesbitt Coulter LLP
183 Thames St. South, Ingersoll ON N5C 2T6

LOCATION:

The subject property is described as Part Lot 6D, Block 43, Plan 279, in the Town of Ingersoll. The property is located on the north-east corner of Mill Street and King Street East, and is municipally known as #51 King Street East.

OFFICIAL PLAN:

Schedule "I-1" Town of Ingersoll Land Use Plan Entrepreneurial District

TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160:

Existing Zoning: Special Entrepreneurial Zone (EC-1)
Requested Zoning: modified Special Entrepreneurial Zone (EC-xx).

PROPOSAL:

The purpose of the application is to rezone the subject site to add one new use, an eating establishment comprised solely of a catering business, to the existing zoning for the property. Additional floor space in the 3-storey building comprises a 2-floor apartment unit above the main floor, and a vacant portion of the main floor at the front of the building. The owner intends to occupy a portion of the main floor for the catering business.

The food catering business is proposed to occupy 111.1 m², (1196.5 ft².) of the back portion of the main floor; the remaining front portion of the main floor of the building, being 70.8 m² (762 ft²) in area, will remain vacant. An existing two-floor 102.6 m² (1,105 ft²) apartment unit is located in the upper portion of the 3-storey building.

Plate 1 - Location and Existing Zoning, shows the location of the subject property, as well as the existing zoning in the immediate vicinity.

Plate 2 - 2010 Air Photo, shows the extent of development in this central neighbourhood of the Town of Ingersoll.

Plate 3 – Parking Areas in Ingersoll's Central Area, illustrates the limits of the designated central business area of the Town as well as the limits of the CBD that are exempted from providing off-street parking for non-residential uses under Zoning By-law Section 5.19.2.

Plate 4 - Applicant's Site Sketch, shows the dimensions of the proposed lot, the dimensions of the building and the proposed off-street parking configuration.

Application Review

2014 Provincial Policy Statement

The Provincial Policy Statement (PPS) directs that Ontario's long-term prosperity, environmental health and social well-being depend on wisely managing change and promoting efficient land use and development patterns. Efficient land use and development patterns support strong, liveable and healthy communities, protect the environment as well as public health and safety, and facilitate economic growth. In support of these provincial interests and goals, settlement areas shall be the focus of growth and their vitality and regeneration shall be promoted.

The settlement area policies (of Section 1.1.3) direct that land use patterns shall be based on a range of densities and mix of land uses which efficiently use land and resources, infrastructure and public service facilities among other objectives, and the accommodation, where possible, of a range of uses and opportunities for intensification and redevelopment. Consequently, planning authorities shall identify and promote opportunities for redevelopment and intensification while taking into account existing building stock, brownfield sites and the availability of suitable existing or planned infrastructure and public service facilities. Additionally, appropriate development standards should be promoted that facilitate intensification and redevelopment and compact form, in light of risks to public health and safety.

Official Plan

The subject property is located within the "Central Area" of the Town, and is designated "Entrepreneurial District" as per the Official Plan.

The policies of Section 9.3.2 (Central Area) envision the Town's Central Area as being the most functionally diverse area of the Town that will also serve as the primary business, cultural and administrative centre of the community. Over the long term, the goal of establishing greater functional diversity is intended to be achieved by increasing the number of people working and living in the Central Area. Strategically, in order to maintain the Central Area as the highest order retail shopping district the Town and County Councils shall continue to permit the full range of retail uses in the commercial core while placing limits on the types and scale of retail uses permitted outside the commercial core district. Additionally, in order to promote the Central Area as the focus of economic activity and a place of employment Town and County Councils shall facilitate small business opportunities in the "Entrepreneurial District" sub-area that permit conversion of residences for offices, business, health care and personal services, cottage industries and similar types of uses in addition to residential uses.

Among the numerous strategic initiatives of Section 9.3.2.2.6 addressing parking and transportation within the Central Area, the Town Council shall require the provision of parking for automobiles and bicycles when considering proposals for development and redevelopment. Additionally, with regard to determining the appropriate amount and location of parking, the Town Council will:

- establish appropriate parking standards, including requirements for barrier-free parking;
- consider shared parking arrangements for various users;
- establish areas exempt from parking requirements when new development occurs;
- provide sufficient short-term and long-term parking facilities; and,
- consider municipal by-laws affecting on-street parking when reviewing parking requirements for individual developments.

TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160

The subject property is zoned "Special Entrepreneurial (EC-1)". Permitted uses include a range of residential and non-residential uses. It is noted that in 2004, in conjunction with the adoption of the Town's new Zoning By-law, the Town Council applied the "EC-1" zone to a number of properties on both sides of King St East, to recognize certain established uses (a retail store and an automobile service station), as well as the full range of uses contemplated for development within the "Entrepreneurial District" in accordance with the Official Plan policies for this area of the Town.

An eating establishment is not a permitted use within the EC or EC-1 Zone.

Based on the residential dwelling unit and the proposed catering business, Section 5.19 of the Town Zoning By-law requires 15 parking spaces, including two accessible parking spaces.

For Council's information, currently, under Section 5.19.5 (EXCEPTIONS - PARKING SPACE REQUIREMENTS), does provide a full exemption for non-residential uses (other than motel or hotel) from the requirements to provide off-street parking for visitors and employees in a defined portion of the designated Central Business District area of the Town, as illustrated on Plate 3 of this report.

The existing building location with respect to front yard depth, exterior side yard width, and rear yard depth is considered to be legal non-conforming.

AGENCY COMMENTS

The application was circulated to various agencies considered to have an interest in the proposal.

The Town Director of Economic Development provided the following comment:

“The zoning is proposed for area abutting the central business and therefore does not benefit from the site plan exemption and minimum parking exemption granted to the central business district. However, the current buildings on this site share the characteristics of many buildings within the central business district. Specifically, the building on this lot has limited access to parking, no front yard and mixed use residential and commercial uses permitted under existing zoning. Due to the location of EC zones outside of the central business district and the requirement to comply with site plan and minimum parking requirements, the existing buildings in this area of Ingersoll have proven difficult to attract investment and new business. The Economic Development department supports amendments to the existing EC zoning which will allow entrepreneurs to invest and attempt new commercial ventures in areas zoned EC”.

The Town Engineer indicated that as the proposed parking spaces will not encroach on the Town sidewalk and will not block an exit to the building, there are no concerns.

Upper Thames River Conservation Authority, Oxford County Public Works Department, Oxford County Department of Public Health and Emergency Services, and the Risk Management Office (Sourcewater Protection) indicated they do not have any concerns with the application.

Public Consultation

Notices of the zone change application were provided to the public and surrounding property owners on June 10, 2015, and June 23, 2015. One phone call was received from a neighbouring property owner, who did not object to the proposal but requested additional information.

Planning Analysis

The applicant’s proposal seeks to create zoning appropriate for the development of a catering business in a portion of the ground floor of the existing building. One residential dwelling unit is present in the upper portion of the building. The applicant proposes to include a catering business as an additional permitted use on the property and requires relief from the parking standards to facilitate the proposed development.

The catering business will prepare food within a portion of the ground floor of the existing building. The applicant has indicated that one parking space is required for his catering business as the catering contracts will be negotiated offsite and the food will be prepared onsite and transported by the sole proprietor of the catering business to the appropriate venue. No employees are required. Of the three parking spaces provided, two will be available for the residential tenant and one parking space will be used for the business.

Planning staff are of the opinion that the proposed development and reduction in parking spaces is consistent with the Provincial Policy Statement, and maintains the general intent and purpose of the Official Plan respecting commercial uses within the Entrepreneurial District. The use is a small-scale use that is compatible with surrounding development and maintains the mixed-use characteristics of the Entrepreneurial District. The proposed parking relief will recognize the

available area for parking on the lot, and will provide adequate parking for the residential unit within the building. Parking demand for the catering business is expected to be minimal as the business is not anticipated to attract any visitors or customers.

The proposed zoning by-law amendment is considered appropriate as the use will not significantly alter the character reduced parking will recognize existing deficiencies and the applicant has maximized the available space on the lot for parking. The expected parking demands from the existing and proposed uses are not expected to exceed the available off-street parking.

In light of the foregoing, Planning staff are satisfied that the application can be given favourable consideration.

RECOMMENDATION

That the Council of the Town of Ingersoll approve the Zone Change application submitted by Robert Pike, for lands known municipally as 51 King Street East, to amend the zoning from the “Special Entrepreneurial Zone (EC-1)” to a modified Special Entrepreneurial Zone (EC-6)”, to facilitate the development of an eating establishment consisting of a catering business, including special provisions to permit a minimum of 3 off-street parking spaces.

SIGNATURES

Authored by:

Eric Gilbert, MCIP RPP, M. Sc.,
Development Planner

**Approved for
submission:**

Gordon K. Hough, MCIP RPP
Director

PLATE 1: Location and Existing Zoning

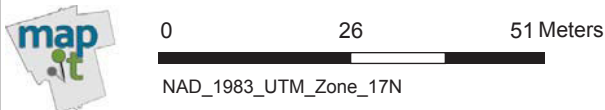
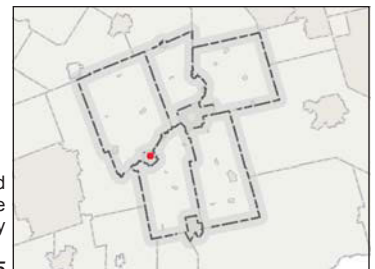
ZN6-15-01 (51 King St East, Robert Pike)



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning**

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

June 2, 2015

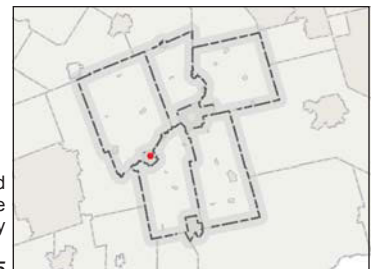
PLATE 2: 2010 Air photo (with parcels overlay)



Legend

- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary

Notes



0 13 26 Meters

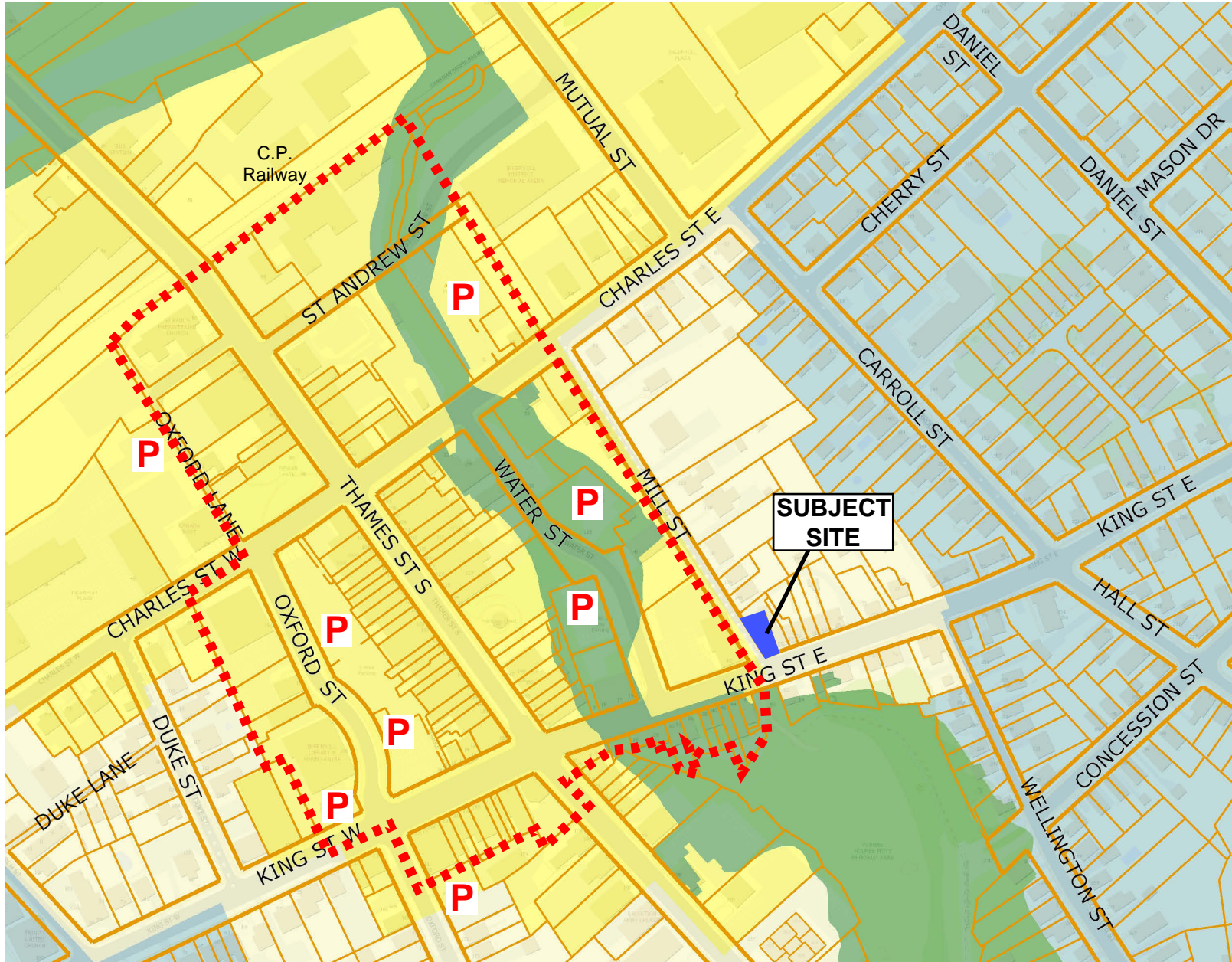
NAD_1983_UTM_Zone_17N



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June 2, 2015

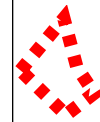
PLATE 3 - Parking areas in Ingersoll's Central Area





Legend

- Road Labels**
Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary

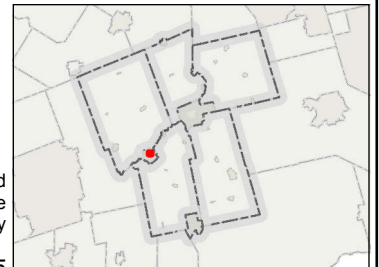
P - Municipal Parking Lots

 Core Area subject to Section 5.19.5 (Exceptions - Parking Space Requirements) for non-residential uses, except motel/hotel.

Official Plan Land Use Designation

-  Residential (RESID)
-  Residential Reserve (RESRES)
-  Central Area (CAPLAN)
-  Central Business District (CENTRE)
-  Entrepreneur District (ENTREP)

Notes



0 90 179 Meters

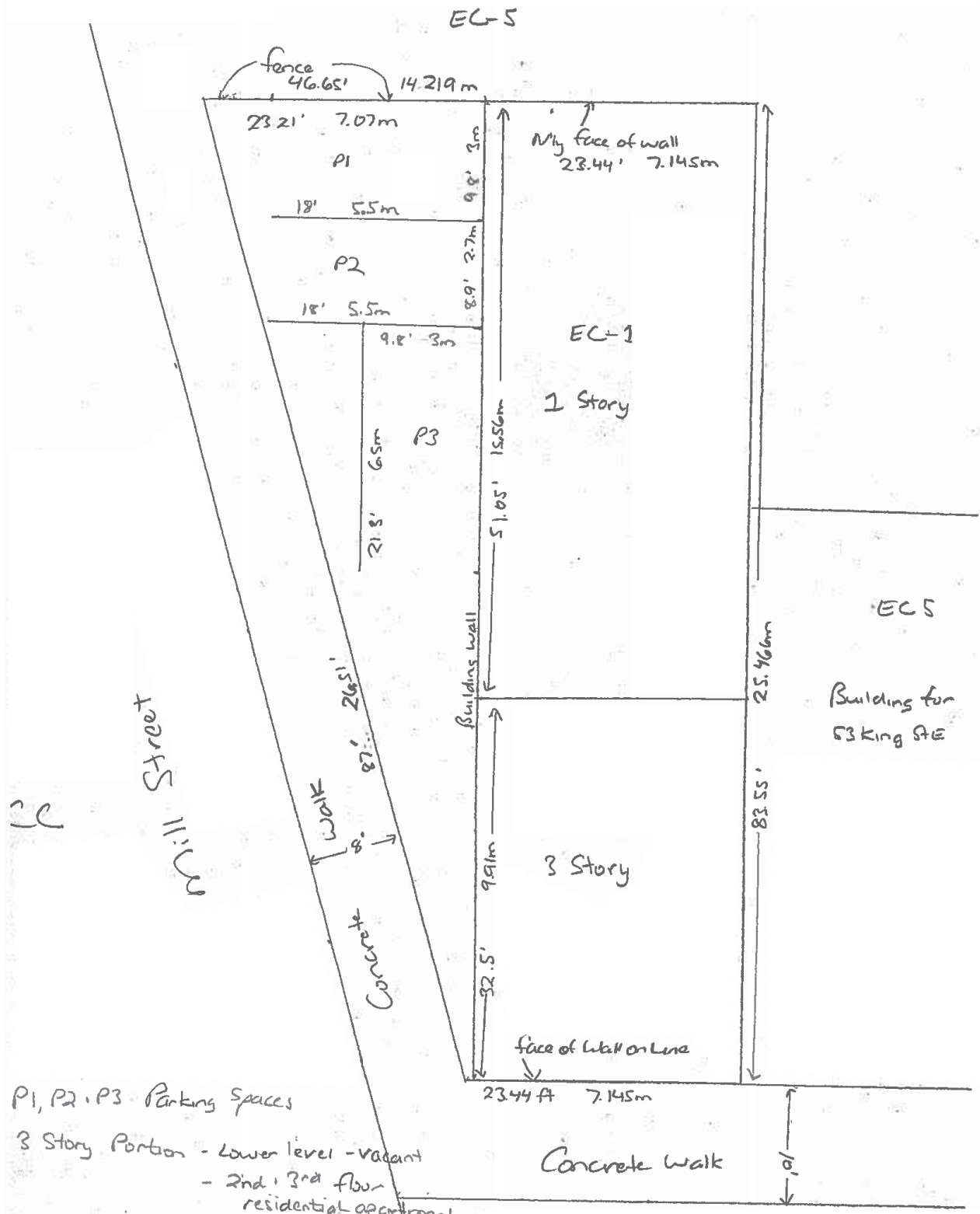
NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

June 10, 2015

PLATE 4: Applicant's Site Sketch



P1, P2, P3 Parking Spaces
 3 Story Portion - Lower level - vacant
 - 2nd + 3rd floor residential apartment
 1 Story Portion - catering business

King Street East
 EC-1 ↓

To: Warden and Members of County Council

From: Director, Community and Strategic Planning

Oxford Community Sustainability Plan

RECOMMENDATION

1. That County Council endorse the Draft Community Sustainability Plan for the purpose of circulating the plan to the Area Municipalities for their review and comment.

REPORT HIGHLIGHTS

- The purpose of this report is to obtain Council's endorsement of the draft Community Sustainability Plan (CSP) for the purpose of circulating the plan to the Area Municipalities for their review and comment.
- The draft plan will be presented to the Area Municipal Councils in July and August by members of the CSP Steering Committee (with support from staff) with a view to outlining the development of the plan and the Multi-Criteria Assessment (MCA) Tool and the proposed implementation and reporting strategy.
- It is anticipated that the CSP and accompanying MCA tool and implementation strategy will be presented to County Council for adoption in September 2015. Area Municipal adoption is expected to follow County Council's adoption of the plan.

Implementation Points

The adoption of this report will endorse the draft CSP and initiate the circulation of the plan to the Area Municipalities for their review and consideration. The plan, together with the MCA tool and implementation and reporting strategy will be presented to the Area Councils by members of the CSP Steering Committee with a view to obtaining the endorsement of the material by the Area Municipalities prior to adoption by County Council, which is anticipated to occur in September 2015. Area Municipal adoption of the plan is expected to follow County Council adoption.

Financial Impact

The recommendations contained in this report will have no financial impact with respect to the 2015 budget. The Treasurer has reviewed this report and agrees with the above-noted statement.

Risks/Implications

There are no risks or other implications anticipated as a result of this initiative that would not be inherent in the consideration of any similarly broad-based community development plan.

Strategic Plan

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting of May 27, 2015. The initiatives contained in this report support the Values and Strategic Directions as set out in the Strategic Plan as they pertain to the following:

3. *ii. A County that Thinks Ahead and Wisely Shapes the Future* – Implement development policies, land uses and community planning guidelines that:
- *Strategically grow our economy and our community*
 - *Provides a policy framework which supports community sustainability, health and well-being*
 - *Supports healthy communities within the built environment*
 - *Supports and protects a vibrant and diversified agricultural industry*
3. *iii. A County that Thinks Ahead and Wisely Shapes the Future* - Demonstrated commitment to sustainability by:
- *Ensuring that all significant decisions are informed by assessing all options with regard to the community, economic and environmental implications including:*
 - o *Potential impacts to the vulnerable population in our community*
 - o *Life cycle costs and benefit/costs, including debt, tax and reserve levels and implications*
 - o *Responsible environmental leadership and stewardship*
 - o *Supporting the community implementation of the Community Sustainability Plan*

DISCUSSION

Background

Council initiated the development of a County-wide Community Strategic Plan in March 2014. To advance Council's vision of creating a community driven process, Council appointed an Adhoc Committee of Council to select a Steering Committee of active and informed citizens with interests in community, economy and the environment.

A consulting team with expertise in both community sustainability and community engagement was retained in August 2014 and the Steering Committee commenced a broadly based program designed to obtain the views and input of community groups and service providers representing interests in conservation, housing, education, cultural heritage and the economy, together with those of the broader public.

The term 'Future Oxford' was coined by the Steering Committee to reflect the commitment to developing a long-term vision for sustainability across the entire Oxford community. Public engagement included a variety of workshops in the community and with the County's municipal partners in which participants were asked to identify current sustainable initiatives in the community as well as their vision for Oxford's future.

Further, social media events and activities such as the Vision 2030 contest, Ideascale and the Wiki-Draft Plan and Kitchen Table Draft Plan exercise were utilized to obtain the views of the community regarding the role of sustainable principles in Oxford's future going forward.

Using all of the input obtained through the above-noted public and community engagement initiatives, the Steering Committee has developed a draft CSP comprising 6 Goals, 15 Objectives and 70 Actions intended to provide a 'sustainability' framework that will provide guidance to the community with respect to assessing emerging issues and future opportunities.

Comments

[FutureOxford – A Community Sustainability Plan](#)

The Community Sustainability Plan (CSP) was developed with a view to the importance of meeting the community's needs today without compromising the future and embraces the importance of managing human, natural and financial resources through integrated solutions rather than through fragmented approaches that meet one goal or objective at the expense of others.

As noted above, the draft CSP has been developed from a broad consultation and engagement process led by a Steering Committee comprising of active and informed citizens representing a cross-section of the community from both a geographic perspective as well as with respect to the 'pillars' of sustainability (i.e. community, economy, environment).

The CSP is premised on a vision that encompasses vibrancy, prosperity and responsibility with a simple mission to 'achieve community sustainability throughout Oxford'. The plan's goals and objectives reflect the community's perspectives regarding accessibility, education and creativity as well as growing a sustainable economy and creating an Oxford that is a leader in environmental action. While the CSP is specific, particularly with respect to the 70 actions that have been identified through the broad engagement process, the document is not intended to be prescriptive. Further, it is the expectation of the Steering Committee that the CSP will be a 'living document' that is intended to evolve over time through both use in the community and periodic review.

When reviewing the draft CSP, Council will note that each objective identified in the plan includes one or more associated targets that are intended to be an appropriate measure of the success of the said objective. While each target had originally included specific numbers intended to quantify the target going forward, it was determined through the public and stakeholder engagement process that it may be premature to establish firm targets in the plan initially and that the development of targets that are meaningful to the Oxford community could be developed as a 'first step' in the implementation phase of the CSP. As such, while maintaining 'generic' targets, (i.e. 'reducing core housing need in Oxford') over short and longer terms is recognized as an appropriate target for the related objective, a more thorough review of the objectives and actions is considered necessary in order to establish more specific targets.

The full text of the draft CSP is attached here. Further, a report prepared by the consulting team retained to assist with the development of the plan (IndEco Strategic Consulting and Sustainable Solutions Group) is also linked for Council's consideration. The latter report is a companion to the CSP document and provides a more detailed overview of the process that was undertaken regarding the development of the CSP.

Multi-Criteria Assessment (MCA) Tool

The Multi-Criteria Assessment (MCA) Tool (see attached) has been developed in conjunction with the Community Sustainability Plan (CSP) with a view to creating a methodology to assess alternative actions through a 'sustainability' lens. The tool incorporates a weighted, multiple criteria approach which is intended to assess potential actions on a 'triple bottom line' basis (i.e. community, economy, environment).

The weighting of the criteria provides balance across the broader sustainability framework and also factors in both costs and time related to the implementation of the action.

It is intended that the use of the MCA tool will produce a 'score' that can be used to establish the relative sustainability of an action against other potential actions. It is further intended that the tool will assist in defining sustainability thresholds (i.e. the 'tipping point' at which an action or actions can no longer be considered sustainable and/or at which may cause serious negative and possibly irreversible consequences) which can be used, in turn, to inform decisions on a broad basis. In this regard, it is anticipated that various 'thresholds' will be developed over time through practical experience with the MCA tool.

The MCA tool provides a methodology that can be used to inform decisions with respect to the sustainability of an action or group of actions and is not intended to be the sole 'decision-making' tool when assessing issues and opportunities facing the community. MCA will provide an evaluation of the sustainability of an action (in accordance with the criteria developed through the CSP) and the said evaluation would typically represent one means of informing a decision.

As with the CSP, it is expected that the MCA tool will evolve over time through use and review.

Implementation and Reporting

The importance of developing an effective strategy for the implementation of the Community Sustainability Plan was identified by the Steering Committee at the outset of the process. Further, it was clearly articulated through the public and stakeholder consultation that there was real concern that the CSP would lose momentum if a clear strategy for moving the plan forward was not identified at the time of adoption.

In response, the Steering Committee has discussed a general framework for the implementation of the CSP, together with a reporting structure that can be developed in a manner in-keeping with the overall 'community-driven' nature of the CSP. The principles of the strategy, in addition to being community oriented, would include the development of public, private and community partnerships that would be largely volunteer driven and funded in a manner that is sustainable going forward, including community investment funding and in-kind services/support.

While the specifics as to how implementation and reporting with regard to the CSP would be developed together with use and review of the CSP and the MCA tool, it is recommended that the strategy, much like the development of the CSP itself, take advantage of the energy and enthusiasm of the community with respect to championing sustainability as well as governance and funding opportunities. Please refer to the attached Implementation and Reporting Strategy document.

Conclusions

The development of a community-driven sustainability plan is supported by all of the strategic directions contained in the County Strategic Plan, and in particular, the County's commitment to thinking ahead and wisely shaping the future by applying social, financial and environmental sustainability lenses to significant decisions. The plan has been developed through engagement with a broad cross-section of the community and addresses a variety of issues relating to quality of life, healthy environments, effective governance and economic security. The CSP, together with the multi-criteria assessment tool and a community-oriented implementation and reporting strategy, will be an effective tool for the County when considering emerging issues and opportunities going forward.

SIGNATURES

Report Author:

Original signed by

Gordon K. Hough, MCIP, RPP
Director

Approved for submission:

Original signed by

Peter M. Crockett, P.Eng.
Chief Administrative Officer

ATTACHMENTS

Attachment 1 - Future Oxford Draft Plan
Attachment 2 - Multi-Criteria Assessment Tool
Attachment 3 - Implementation and Reporting Strategy

Executive Summary

The Community Sustainability Plan aims to improve quality of life for Oxford's current and future generations and to balance Oxford's collective economic, community, and environmental interests.

Background

Located in the heart of southwestern Ontario, Oxford has a population of approximately 109,000 residents. Oxford is "growing stronger together" through demonstrated partnerships with residents, businesses, the County of Oxford, and the eight area municipalities: Blandford-Blenheim, East Zorra-Tavistock, Ingersoll, Norwich, South-West Oxford, Tillsonburg, Woodstock, and Zorra.

One of Ontario's foremost farming communities, Oxford's location at the crossroads of Highways 401 and 403 has contributed to the development of a significant commercial and industrial sector. Oxford is home to a thriving local arts, culture, and culinary community, and boasts conservation parks, natural areas, and more than 100 kilometres of scenic trails.

What is Sustainability?

Sustainability is an approach to meeting the needs of the present without compromising the ability of future generations to meet their own. It takes into account the short and long-term ecological, social, and economic consequences of our actions and emphasizes both environmental and human well-being as essential ends in themselves.

Oxford has adopted the lens of sustainability to create an integrated and effective approach to addressing challenges, including economic and social inequities, human health, ecosystem decline, and community development.

Figure 1: Sustainability Framework

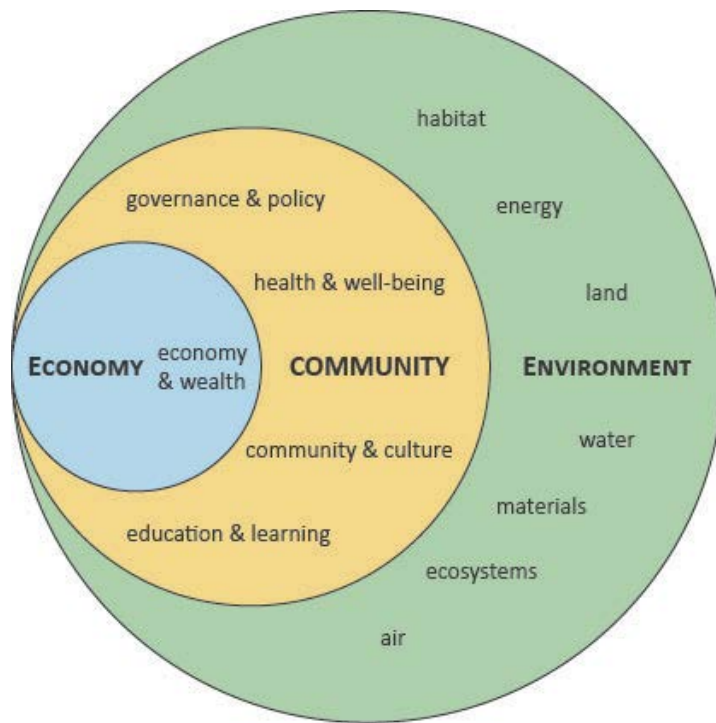


Figure 1 illustrates a sustainability framework of nested circles, recognizing that community and economic activity occurs within environmental, or ecological, limits.

This framework provides a guide through which Oxford can work together to build a sustainable, resilient, and vital future. The goal of Future Oxford is to articulate how we balance these interests in a model that informs decisions about our future.

Words from the Steering Committee

Community sustainability represents a vision of how Oxford can work together to build a sustainable, vital and more resilient future. Giving shape to that vision, and informing the plan and tools that will make it happen, has been a key component to the Future Oxford initiative.

The Community Sustainability Plan Committee has guided the development and implementation of Future Oxford. The Steering Committee was selected to represent the community on the basis of both geography and areas of focus for sustainability (economic, community, and environment). It includes the following members:

Chris Friesen (Chair)
Jeff Surridge
Dave Steenburg
Ian Stevens

George Klosler
Marilyn Price
Bryan Smith
Nicole Langlois

Jay Heaman
Jason Smith
Ian Heikoop
Jurgen van Dijken

David Gilvesy
Cher Sprague
Joan Morris

In working towards a collective vision for a sustainable future, the Community Sustainability Steering Committee needed to consider the viewpoints of community members throughout the County. Our goal has been to connect and engage as much of Oxford as possible to inform and inspire the vision, goals, actions, and targets of Oxford's Community Sustainability Plan.

Over the last few months, Oxford residents have come together to listen, brainstorm, and ultimately dream, about what our community can look like in 2020 and 2030 through a series of innovative community engagement initiatives. The Community Sustainability Plan is a reflection of that community spirit and thought.

The Steering Committee has integrated all the ideas that have emerged from our community into the goals, targets, actions, and objectives of this plan, reflecting the diverse needs and aspirations of Oxford. The elements of this Community Sustainability Plan will assist Oxford to become a leading resilient, sustainable, and thriving County.

Vision: A vibrant, prosperous, and responsible Oxford for all.

Mission: To achieve community sustainability throughout Oxford.

Goals

1. COMMUNITY

GOAL 1i: An Oxford that is accessible for all citizens

OBJECTIVES		ACTIONS
1iA	<p>Provide high-quality and accessible health care, social services, support programs, and housing that meet the needs of all citizens.</p> <p><i>Targets:</i> Reduce core housing need in Oxford by X% by 2020 and Y% by 2030.ⁱ</p> <p>Reduce % population living in poverty by X% in 2020 and by Y% in 2030</p>	<ol style="list-style-type: none"> 1. Create partnership opportunities that encourage the private sector to invest in affordable housing. 2. Foster collaboration among citizens, community partners, and all levels of government to advance preventative health (including decreasing substance abuse and improving mental health) through active living and building social capital. 3. Encourage infill development including mixed-use projects and/or small homes, secondary homes, and in home suites on existing lots.
1iB	<p>Develop accessible intercommunity transportation options to reduce reliance on personal automobile ownership.</p> <p><i>Target:</i> Reduce the average distance driven per resident by X% from 2007 levels by 2020 and by Y% by 2030.</p>	<ol style="list-style-type: none"> 4. Provide frequent, cost-efficient transportation options that connect all of Oxford and larger to hubs outside of Oxford. 5. Provide real time transportation information on-site, online, and in an Oxford transportation guidebook to highlight routes, connections, and timetables.

OBJECTIVES		ACTIONS
1iC	<p>Promote and support volunteering.</p> <p><i>Target:</i> Increase the percentage of the population that volunteers by X% by 2020 and by a further Y% by 2030.</p>	<p>6. Increase the use and awareness of the Volunteer Opportunities Directory in Oxford.</p> <p>7. Enhance the capacity of volunteer organizations through:</p> <ul style="list-style-type: none"> • expanded recruitment programs; • training support for all ages; • a public recognition program; and, • addressing transportation needs of volunteers.
1iD	<p>Ensure that affordable, healthy food options are accessible to all residents.</p> <p><i>Target:</i> To be Determined in conjunction with development of the Food Security Plan</p>	<p>8. Develop a food securityⁱⁱ plan that supports food affordability and accessibility of food to all of Oxford's population.</p> <p>9. Promote backyard gardens, community gardens, and community food hubs in partnership with community partners and schools.</p>
1iE	<p>Promote engagement in decisions that affect the public good.</p> <p><i>Target:</i> Increase voter turn-out rates to all elections by X% by 2020 and a further Y% by 2030.</p>	<p>10. Ensure broad communication, engagementⁱⁱⁱ and community awareness of government initiatives/plans and community programs/services.</p> <p>11. Develop a collaborative voter engagement program, including supporting volunteers to stimulate voter turnout and a voter information package on sustainability issues for all elections.</p>

GOAL 1ii: A knowledgeable and equitable Oxford

OBJECTIVES		ACTIONS
1iiA	<p>Ensure access to affordable education for all ages.</p> <p><i>Targets:</i> Increase the number of residents with post-secondary education by X% by 2020 and to the Y% by 2030.</p> <p>X% functional literacy within Oxford by 2020 and Y% by 2030.</p>	<p>12. Work to develop a university campus in Oxford.</p> <p>13. Expand opportunities for post-secondary programs, including:</p> <ul style="list-style-type: none"> • self-directed learning opportunities; • co-op programs; • skilled trade programs; • employment training programs; and • loans and grants for students. <p>14. Ensure high-speed/high-capacity broadband throughout Oxford.</p> <p>15. Provide access to collaborative spaces and services for people who are participating in online studies and support self-directed learning.</p>
1iiB	<p>Advance the community dialogue on sustainability issues.</p> <p><i>Target:</i> Increase the sustainability quotient by X% by 2020 and by Y% by 2030.</p>	<p>16. Create and support community sustainability roundtables to lead a region-wide dialogue on sustainability issues and the implementation of sustainability actions.</p> <p>17. Establish an environmental responsibility program in collaboration with schools.</p> <p>18. Support organizations and programs working to eliminate the use of fossil fuels.</p>

GOAL 1iii: A creative Oxford

OBJECTIVES		ACTIONS
1iiiA	<p>Promote arts, recreation and culture.</p> <p><i>Target:</i> Increase the number of participants at arts, recreation, and culture activities by X% by 2020 and by Y% by 2030.</p>	<p>19. Encourage relevant organizations to convene to develop:</p> <ul style="list-style-type: none"> • an arts and culture plan; and • a funding initiative and a strategy to use under-utilized facilities and spaces to support a thriving arts, recreation, and culture community in Oxford. <p>20. Support and promote collaborations among theatres, galleries, and museums (e.g. such as Oxford Creative Connections).</p> <p>21. Enhance and promote arts and recreation programming within schools and for residents.</p> <p>22. Develop a major arts and culture tourist destination in Oxford.</p>

2. ECONOMY**GOAL 2i: A thriving local economy**

OBJECTIVES		ACTIONS
2iA	<p>Build a vibrant economy.</p> <p><i>Target:</i> Grow the total number of jobs in the region in relation to projected population growth targets by X% by 2020 and by Y% by 2030.</p>	<p>23. Enhance collaboration between all local and regional economic development officers and agencies.</p> <p>24. Develop a mechanism to enhance support of local business expansion and retention.</p> <p>25. Support companies that can process Oxford-based agricultural products (e.g. dairy, soy, corn, market vegetables, and fruit).</p> <p>26. Amend zoning to encourage on-farm processing.</p> <p>27. Promote emerging employment opportunities to youth.</p> <p>28. Encourage high-tech manufacturing in Oxford.</p>

OBJECTIVES		ACTIONS
2iB	<p>Cultivate entrepreneurship throughout Oxford.</p> <p><i>Target:</i> Increase the number rate of successful new start-ups per year (including youth) by X% by 2020 and by Y% by 2030.</p>	<p>29. Enhance employment mentorship programs for new entrepreneurs.</p> <p>30. Provide incentive programs to support equity and diversity.</p>
2iC	<p>Encourage production and consumption of locally produced food and products.</p> <p><i>Target:</i> Increase the quantity of local food consumed/purchased by 25% by 2020 and 50% by 2030.</p>	<p>31. Enhance the visibility and capacity of farmers' markets to showcase Oxford farmers and local products for Oxford residents and beyond.</p> <p>32. Incentivize and encourage local restaurants and grocery stores to use or sell local products.</p> <p>33. Ensure preservation of farmland through proactive land-use and other policies.</p>

GOAL 2ii: A local economy that supports and fosters community sustainability

OBJECTIVES		ACTIONS
2iiA	<p>Grow the sustainable economy.</p> <p><i>Target:</i> Oxford has the highest percentage of sustainability related jobs in the province by 2020.</p>	<p>34. Develop an Oxford job strategy that stimulates the sustainable economy, including an inventory of sustainability related jobs.</p> <p>35. Develop incentives to support ecological farming approaches or techniques.</p> <p>36. Ensure appropriate access to Community Employment Services across Oxford.</p> <p>37. Support local business through procurement policies and full-cost accounting^{iv} by government and public sector organizations.</p> <p>38. Encourage green entrepreneurship through incentives and programs.</p> <p>39. Organize job fairs in each community and promote existing online employment resources.</p>

3. ENVIRONMENT

GOAL 3.i Oxford is recognized, within and by the world, as a leader in environmental action

OBJECTIVES		ACTIONS
<p>3iA</p> <p>Protect and restore the ecosystem.</p> <p><i>Targets:</i> Plant 10,000 native species trees per year.</p> <p>Restore and/or rehabilitate X ha of native species, grasslands, wetlands, and natural features per year.</p> <p>X% tree cover in settlement areas by 2020 and Y% by 2030.</p> <p>X% overall tree cover by 2020 and Y% by 2030.</p>	<p>40. Develop a green infrastructure plan including a tree planting strategy.</p> <p>41. Create a biodiversity plan to preserve and enhance biodiversity in Oxford, with a focus on native species. .</p> <p>42. Establish a Natural Heritage System within the Official Plan to increase and connect green space to support biodiversity and to protect significant natural features in Oxford.</p> <p>43. Encourage sustainable agricultural practices.</p> <p>44. Develop a plan that encourages restoration of abandoned pits, quarries and brownfield sites.</p> <p>45. Create a region-wide plan for adaptation to climate change.</p>	
<p>3iB</p> <p>Move away from fossil fuels and enhance low carbon transportation.</p> <p><i>Targets:</i> Reduce Oxford greenhouse gas emissions by X% below 2013 levels by 2020 and by Y% by 2030.</p> <p>100% Renewable Energy by 2050</p>	<p>46. Develop an Oxford Energy Plan and reduction target strategy.</p> <p>47. Provide incentives for renewable energy, retrofits, zero-energy homes, passive housing, and other advanced low-carbon strategies.</p> <p>48. Encourage local electric utilities to use renewable electricity through a renewable energy (solar) lease program.</p> <p>49. Develop a marketing strategy and campaign to educate elementary and secondary students and the public at large about energy conservation initiatives.</p> <p>50. Develop a plan to ensure Oxford is carbon-positive by 2050.</p> <p>51. Develop a plan to ensure Oxford achieves 100% Renewable Energy by 2050.</p> <p>52. Evaluate the impact of new developments on Greenhouse Gas (GHG) emissions.</p>	

OBJECTIVES		ACTIONS
3iB <i>(cont.)</i>	<p>Transition away from fossil fuels and enhance low carbon transportation. <i>(continued)</i></p> <p>Target: Increase the percentage of low carbon transportation usage by X% by 2020 and by Y% by 2030.</p>	<p>53. Develop funding initiatives to stimulate energy and demonstration projects, including district energy projects throughout Oxford.</p> <p>54. Advocate for Building Code revisions to reduce fossil fuel consumptions through green construction and retrofits.</p> <p>55. Develop an Oxford program to support companies tracking and reducing their GHG emissions (along the lines of Climate Smart).</p> <p>56. Develop a network of bike lanes throughout Oxford, including physically separated trails where feasible, paved shoulders and bike stands.</p> <p>57. Develop a transportation demand management strategy that includes programs and incentives for ridesharing (including school buses), active transportation, bike sharing, and workplace mode-shifting with a particular focus on marginalized residents.</p>
3iC	<p>Achieve Zero waste in Oxford.</p> <p>Target: Reduce total waste disposed per capita by 40% by 2020 and by 60% by 2030.</p> <p>Achieve the highest total waste diversion rate/capita in Ontario by 2020.</p>	<p>58. Develop a waste reduction and diversion strategy to ensure the Oxford County Waste Management site can meet Oxford's total landfill disposal needs of residents and businesses to at least 2060.</p> <p>59. Enhance and incentivize reuse and recycling programs</p> <p>60. Develop a composting strategy to divert 100% of organics from landfill.</p> <p>61. Actively investigate the potential for waste to energy projects that support renewable energy principles and targets.</p> <p>62. Advocate for sustainable packaging reform in Ontario.</p> <p>63. Prohibit the importation of contaminated excess soils.</p>

OBJECTIVES		ACTIONS
3iD	<p>Ensure long-term protection of all source water.</p> <p><i>Target:</i> Reduce municipal water consumption per capita served by X% by 2020 and by Y% by 2030.</p>	<p>64. Develop a County-wide water management plan to protect all source water, similar to municipal source water protection plans now in development.</p> <p>65. Enhance water efficiency programs, including conservation awareness, xeriscaping, and incentives for rainwater capture and grey water systems.</p> <p>66. Develop regulations for sustainable water use for quarrying and gravel extraction.</p> <p>67. Develop a penalty structure for industries that dump into or pollute water systems.</p> <p>68. Prevent importation of sewage from outside Oxford.</p> <p>69. Encourage river and stream bank soil erosion protection and water quality protection from manure and/or chemical products.</p> <p>70. Develop water metering throughout Oxford.</p>

Steps towards implementation

The goal of the Future Oxford community engagement process was to connect and engage as much of Oxford as possible to inform and inspire the vision, goals, actions, and targets of Oxford’s Sustainability Plan. Individuals throughout Oxford also took part in workshops, participated on-line and hosted their own round tables to comment, edit, and inform the Community Sustainability Plan.

The Community Sustainability Plan Steering Committee considered all community input in developing this “draft final” version of Oxford’s first-ever Community Sustainability Plan (CSP). A Multi-Criteria Assessment Tool has been included in the CSP as a means to inform major decision making and priority setting along with an Implementation and Reporting Strategy designed to foster community action and progress reporting throughout the delivery of the Community Sustainability Plan.

County Council and all eight Area Municipal Councils are now being presented the “draft final” Community Sustainability Plan, Multi-Criteria Assessment Tool and the recommended Implementation and Reporting Strategy for final comment. Following the final consultation process, the Steering Committee will ask Oxford County Council and all eight Area Municipal Councils to formally adopt the **Community Sustainability Plan, Multi-Criteria Assessment Tool, and the Implementation and Reporting Strategy.**

Endnotes

ⁱ Note that all targets refer to 2015 as a base year.

ⁱⁱ In 1996, countries at the World Food Summit agreed that: “Food security exists when all people, at all times, have physical and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life.” World Health Organization (WHO). A food security plan is a plan for how this food security will be achieved for the County.

ⁱⁱⁱ Public engagement can occur in a variety of forms including but not limited to:

- attending Council meetings;
- emails to council and council members;
- communication via social media;
- one-on-one meetings with councilors on specific issues;
- voting at elections;
- formal and informal referendums;
- kitchen table discussions;
- delegations and;
- public meetings chaired by staff or elected officials.

^{iv} Full-cost accounting is a method of cost accounting that traces direct and indirect environmental, social, and economic costs throughout the lifecycle of a product.

Multi-Criteria Assessment (MCA) Tool

Purpose

- a methodology to assess the sustainability of alternative options or actions in consideration of the of the goals and objectives of the Future Oxford Plan.

MCA Approach

- Each action is relatively assessed against others with respect to the degree of a positive impact to the criteria (**0_{WORST} through 5_{BEST}**)
- Criterion Assessment x Weighting = **CRITERIA SCORE**
- $\sum \text{CRITERIA SCORES} = \text{TOTAL SCORE}$
- Highest total score = **MOST SUSTAINABLE ACTION** (Max. = 400)
- Practical use of the MCA during initial implementation of the Future Oxford Plan will inform the determination of appropriate thresholds to determine sustainability.

Assessment Criteria

- Criteria developed using goals and objectives within the Future Oxford Plan along with implementation costs and time;
- Criteria are weighted to ensure a balanced assessment
- The criteria and weighting are illustrated in the table below
- An example assessment is also provided to illustrate use of the MCA.

Evaluation Criteria	Weighting	
	Weight	Total
Community		
1. Will the action lead to an Oxford that is accessible for all citizens?	10	20
2. Will the action improve its citizenry's access to information and/or equity?	5	
3. Will the action advance Oxford's creative arts, culture, or recreation?	5	
Economy		
1. Will the action improve the vibrancy of the Oxford Economy?	5	20
2. Will the action enhance entrepreneurship opportunities in Oxford?	5	
3. Will the action advance local food production?	5	
4. Will the action advance Oxford's green economy?	5	
Environment		
1. Will the action improve Oxford's ecological systems?	5	20
2. Will the action reduce fossil fuel use in Oxford?	5	
3. Will the action reduce solid waste disposal demand in Oxford?	5	
4. Will the action protect Oxford's water?	5	
Implementation		
1. What is the cost to implement the action?	10	20
2. How long will it take to plan and implement the action?	10	

Example

Evaluation Criteria	Weighting	Alternative or Action	
		Assessment B	CRITERIA SCORE (AxB)
Community			
1. Will the action lead to an Oxford that is accessible for all citizens?	10	2	20
2. Will the action improve its citizenry's access to information and/or equity?	5	1	5
3. Will the action advance Oxford's creative arts, culture, or recreation?	5	1	5
Economy			
1. Will the action improve the vibrancy of the Oxford Economy?	5	5	25
2. Will the action enhance entrepreneurship opportunities in Oxford?	5	5	25
3. Will the action advance local food production?	5	5	25
4. Will the action advance Oxford's green economy?	5	5	25
Environment			
1. Will the action improve Oxford's ecological systems?	5	3	15
2. Will the action reduce fossil fuel use in Oxford?	5	3	15
3. Will the action reduce solid waste disposal demand in Oxford?	5	3	15
4. Will the action protect Oxford's water?	5	3	15
Implementation			
1. What is the cost to implement the action?	10	5	50
2. How long will it take to plan and implement the action?	10	5	50
\sum CRITERIA SCORES = TOTAL SCORE			290

Implementation and Reporting Strategy

Principles

- Implemented through public, private and community partnerships
- Partnership funded and supported
- Volunteer driven
- Publicly accountable

Proposed Future Oxford Organization Model

- Similar to the **Workforce Development Partnership** model – a proven community based model for success in Oxford
- Purpose is to foster and coordinate community implementation of the Future Oxford Plan
- A virtual organization
- Financially supported by community investment funding and in-kind service contributions
- Governed by a board of community members
- Limited staff resource(s)
- Community volunteer-based committees and work groups

Proposed Roles

Funding Partners

- Provide stable funding
- Provide up to two members on the Future Oxford Partnership Board
- Support and/or sponsor external funding opportunities as necessary
- Demonstrated sustainability focused organization

Future Oxford Partnership Board

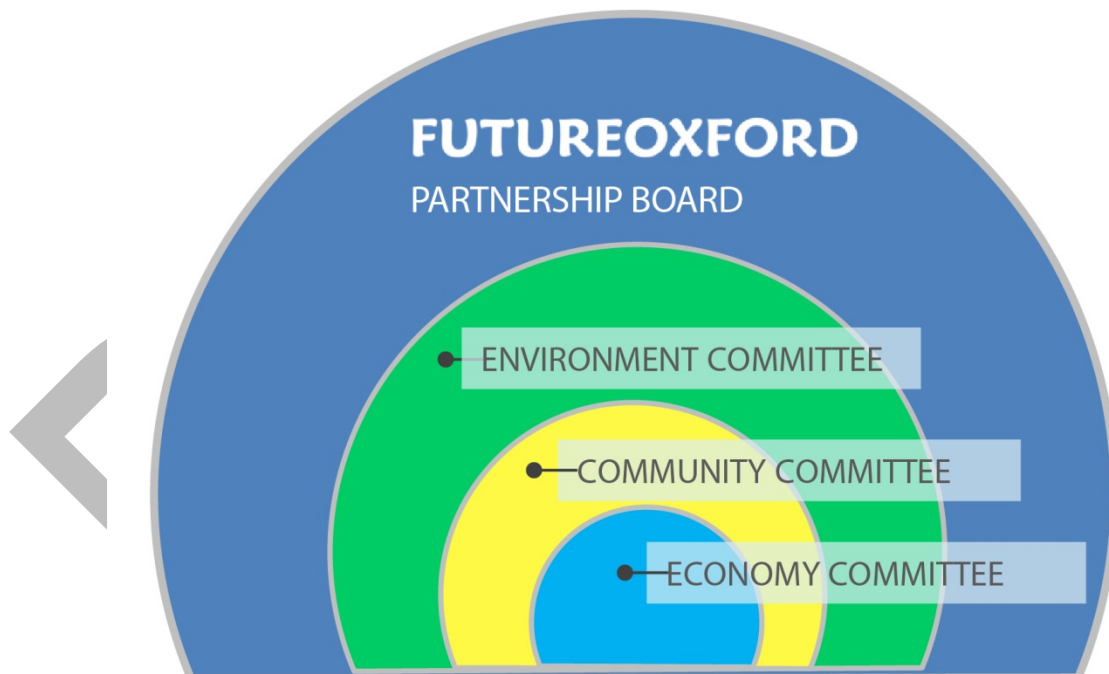
- Six Community Members at Large (inaugural Board may be seeded by up to six Steering Committee members)
- Up to six funding partner members
- Accountable to funding partners for
 - Annual reporting to funding partners (demonstration of value)
 - Work plan approval (action prioritization), monitoring
 - Accomplishments (public) reporting
 - Business and community relationship building

Committees

- Three Committees (Community, Economy, Environment)
- Each chaired by a member of Future Oxford Partnership Board
- Volunteer members (business and community)
- May establish Action-based Working Groups as necessary
- Responsible to the board for:
 - Coordination of Future Oxford actions with business and community actions
 - Business and Community relationship building and information sharing/reporting

Future Oxford Staff Resources

- Administrative and strategic support for Board and Committees
 - Facilitation
 - Organization
 - Advice and research
 - Documentation





UNVEILING “FUTURE OXFORD”

Our path towards sustainability

Oxford County Council
June 24, 2015

OVERVIEW

1. **Introductions** - *Staff*
2. **Overview** – *Staff and Steering Committee*
3. **Draft Future Oxford Plan** - *Steering Committee*
4. **Multi-Criteria Assessment Tool** - *Staff*
5. **Implementation and reporting** - *Staff*

A COMMUNITY DRIVEN PLAN

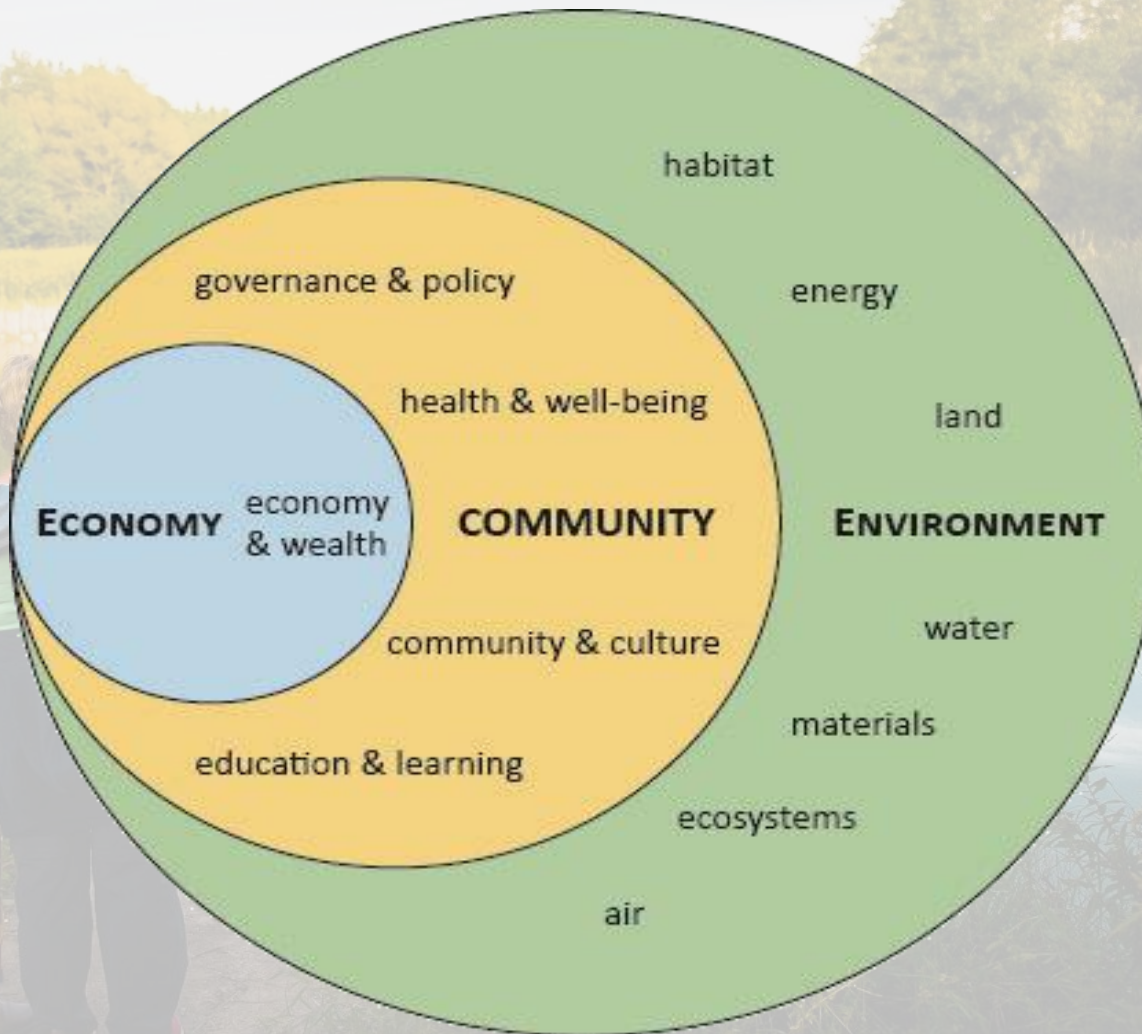


Future
Oxford

Steering
Committee

CSP
development

SUSTAINABILITY



COMMUNITY INPUT

Future Oxford competition

World Cafes

Ideascale

Wiki draft plan and workshops

COMMUNITY INPUT

**Kitchen table
guidebook**

Ongoing social media

**Steering Committee
discussions**

THE FUTURE OXFORD PLAN

Vision

- A vibrant, prosperous, and responsible Oxford for all.

Mission

- To achieve community sustainability throughout Oxford.

Goals (6 Goals, 15 Objectives, 70 Actions)

1. Community
2. Economy
3. Environment

THE FUTURE OXFORD PLAN

1. Community Goals (8 Objectives, 22 Actions)

i. Accessibility for all

- A. Health care, social services, support, and housing
- B. Accessible intercommunity transportation
- C. Volunteering
- D. Food security
- E. Public engagement

ii. Knowledge and equity

- A. Education
- B. Advance sustainability dialogue

iii. Creative Oxford

- A. Arts, culture, and recreation

THE FUTURE OXFORD PLAN

2. Economy (4 Objectives, 17 Actions)

i. A thriving local economy

- A. Vibrant
- B. Entrepreneurship
- C. Local food and products

ii. Grow the sustainable economy

- A. Sustainability based industries

THE FUTURE OXFORD PLAN

3. Environment (4 Objectives, 31 Actions)

i. Leader in environmental action

- A. Protect and restore the natural environment
- B. Reduce fossil fuel use
- C. Achieving zero waste
- D. Protecting our water

MULTI-CRITERIA ASSESSMENT TOOL

- **Methodology to assess alternative actions**
 - Weighted criteria
 - Criteria based on goals and objectives of Future Oxford Plan
- **Triple bottom-line assessment**
 - Community, Economy, Environment
- **Factors in implementation cost and time**
- **Relative sustainability score**
- **Sustainability threshold developed through practical experience with tool**

EXAMPLE

Evaluation Criteria	Weighting	Alternative or Action	
		Assessment	CRITERIA SCORE
	A	B	(AxB)
Community			
1. Will the action lead to an Oxford that is accessible for all citizens?	10	2	20
1. Will the action improve its citizenry's access to information and/or equity?	5	1	5
1. Will the action advance Oxford's creative arts, culture, or recreation?	5	1	5
Economy			
1. Will the action improve the vibrancy of the Oxford Economy?	5	5	25
1. Will the action enhance entrepreneurship opportunities in Oxford?	5	5	25
1. Will the action advance local food production?	5	5	25
1. Will the action advance Oxford's green economy?	5	5	25
Environment			
1. Will the action improve Oxford's ecological systems?	5	3	15
1. Will the action reduce fossil fuel use in Oxford?	5	3	15
1. Will the action reduce solid waste disposal demand in Oxford?	5	3	15
1. Will the action protect Oxford's water?	5	3	15
Implementation			
1. What is the cost to implement the action?	10	5	50
1. How long will it take to plan and implement the action?	10	5	50
\sum CRITERIA SCORES = TOTAL SCORE			290

IMPLEMENTATION AND REPORTING

Principles

- Implemented through public, private and community partnerships
- Partnership funded and supported
- Volunteer driven
- Publicly accountable

IMPLEMENTATION AND REPORTING

Implementation Model

- Community implementation of the Future Oxford Plan
- Community investment, in-kind services
- Governed by a board of community members
- Limited staff resource(s)
- Community volunteer-based committees and work groups
- Based on the Workforce Development Partnership
- A proven implementation model for success in Oxford

FUTURE OXFORD PARTNERSHIP BOARD

- **A virtual organization**
 - Funding partners
 - Governing board
 - Three Committees reporting to the board
 - Economy, Community, Environment
- **Action-based working groups coordinated through the committees**
 - E.g., Smart Energy Oxford
- **Limited staff**
- **Maximum community**



NEXT STEPS

- **June/July presentations to all Councils**
- **Comments back by mid-August**
- **Final plan adoption in September (all Councils)**
- **Fall 2015 and beyond**
 - > Launch
 - > Establish Future Oxford and Committees
 - > Support, promote, advocate, act
 - > Get out of the way!



**Corporation of the Town of Ingersoll
By-Law 15-4817**

Being a By-Law to provide for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees and to rescind By-Law 03-4086, By-Law 11-4659 and By-law 12-4695; By-Law 15-4812

WHEREAS Section 282 (1) and 283 (1) of the *Municipal Act* 2001 S.O. 2001 c. 25 as amended, makes allowances for certain benefits and remuneration;

AND WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll previously deemed it advisable to amend By-Law Number 03-4086, with By-Laws 11-4659 and 12-4695 as amended and passed By-Law 15-4812;

AND WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll now consider it advisable to repeal and rescind By-Laws Numbered 03-4086, 11-4659 and 12-4695 as amended as well as 15-4812;

NOW THEREFORE, the Municipal Council of the Corporation of the Town of Ingersoll enacts as follows:

- (1) That By-Laws 03-4086, 11-4659, 12-4695, and 15-4812 be rescinded in their entirety.
- (2) That Extended Health Care, Dental, and, where applicable, Life Insurance and Dependent Life and Accidental Death & Dismemberment benefits, including coverage enhancements, be extended to permanent full-time non-union retired employees who were hired before November 14, 2011 and retire on or before June 15th, 2017, for his or her life. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care, Dental benefits, including coverage enhancements, for their lives. The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement.
- (3) That Benefits described in Article (2) of this By-Law are subject to the following conditions being met:
 - (a) That the employee qualifies for an unreduced OMERS pension, or the employee qualifies for a reduced OMERS pension, and has attained a minimum of ten (10) years of service with the Town of Ingersoll;
 - (b) That Benefit coverage will cease if the retiree takes other full time employment providing benefit coverage;
 - (c) The retiree must enroll for the benefits at the date of retirement and must continue uninterrupted participation to be eligible;

- (d) The retiree must be domiciled in Ontario;
 - (e) Maximum extended health and dental coverage, when out of province is limited to \$50,000 per eligible life;
 - (f) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (4) That, for permanent full-time non-union employees who retire on or after June 16th, 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change or substitute, some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change or substitution, as determined from time to time in the Town's sole and absolute discretion.

The Town will provide benefits in the same form and amount to retirees under this provision, as provided to current Town employees. The intent being to mirror post-retirement benefits to those benefits being received by active employees.

- (5) That Benefits described in Article (4) of this By-Law are subject to the following conditions being met:
- a) That the employee qualifies for an unreduced OMERS pension, or that the employee qualifies for a reduced OMERS pension, and in either case has worked for the Corporation of the Town of Ingersoll for a continuous period of fifteen (15) years at the time of retirement;
 - b) The benefit coverage will cease if the retiree takes other full time employment that provides or can provide benefit coverage. Regardless if the retiree opts for coverage with that new employer;
 - c) That the retiring employee must enroll with the Town benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - d) The retiree, spouse and dependents must be domiciled in Ontario.
 - e) Maximum extended health and dental coverage, when out of the province is limited to \$50,000 per retiree or dependent so covered;

- f) The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement;
 - g) The Town as the employer reserves the right to unilaterally terminate these benefits if it believes, based on reasonable information, that the retiree has breached any of the aforesaid conditions.
 - h) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (6) Other employees of the Town whose terms of employment and covered by Collective Agreements, employment contracts or specific hiring provisions detailed in writing and approved by Council are not affected nor impacted by this By-Law.
- (7) That Department Heads, upon retirement, will be provided with extended Legal Indemnification in the event that any Third party legal action is brought against him/her as a result of his/her employment or actions, carried out in good faith, while employed with the Town.
- (8) This By-Law shall come into force and take effect upon its final passing.

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

THE CORPORATION OF THE TOWN OF INGERSOLL

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
By-Law 15-4817**

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- (3) That Benefits described in Article (2) of this By-Law are subject to the following conditions being met:
 - (a) That the employee qualifies for an unreduced OMERS pension, or the employee qualifies for a reduced OMERS pension, and has attained a minimum of ten (10) years of service with the Town of Ingersoll;
 - (b) That Benefit coverage will cease if the retiree takes other full time employment providing benefit coverage;
 - (c) The retiree must enroll for the benefits at the date of retirement and must continue uninterrupted participation to be eligible;

- (d) The retiree must be domiciled in Ontario;
 - (e) Maximum extended health and dental coverage, when out of province is limited to \$50,000 per eligible life;
 - (f) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (4) That, for permanent full-time non-union employees who retire after July 31st, , 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change or substitute, some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change or substitution, as determined from time to time in the Town's sole and absolute discretion.

The Town will provide benefits in the same form and amount to retirees under this provision, as provided to current Town employees. The intent being to mirror post-retirement benefits to those benefits being received by active employees.

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 - b) The benefit coverage will cease if the retiree takes other full time employment that provides or can provide benefit coverage. Regardless if the retiree opts for coverage with that new employer;
 - c) That the retiring employee must enroll with the Town benefits at the date of retirement and must continue uninterrupted participation to be eligible;
 - d) The retiree, spouse and dependents must be domiciled in Ontario.
 - e) Maximum extended health and dental coverage, when out of the province is limited to \$50,000 per retiree or dependent so covered;

- f) The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement;
 - g) The Town as the employer reserves the right to unilaterally terminate these benefits if it believes, based on reasonable information, that the retiree has breached any of the aforesaid conditions.
 - h) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (6) Other employees of the Town whose terms of employment and covered by Collective Agreements, employment contracts or specific hiring provisions detailed in writing and approved by Council are not affected nor impacted by this By-Law.
- (7) That Department Heads, upon retirement, will be provided with extended Legal Indemnification in the event that any Third party legal action is brought against him/her as a result of his/her employment or actions, carried out in good faith, while employed with the Town.
- (8) This By-Law shall come into force and take effect upon its final passing.

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

THE CORPORATION OF THE TOWN OF INGERSOLL

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

Edward (Ted) Comiskey, Mayor

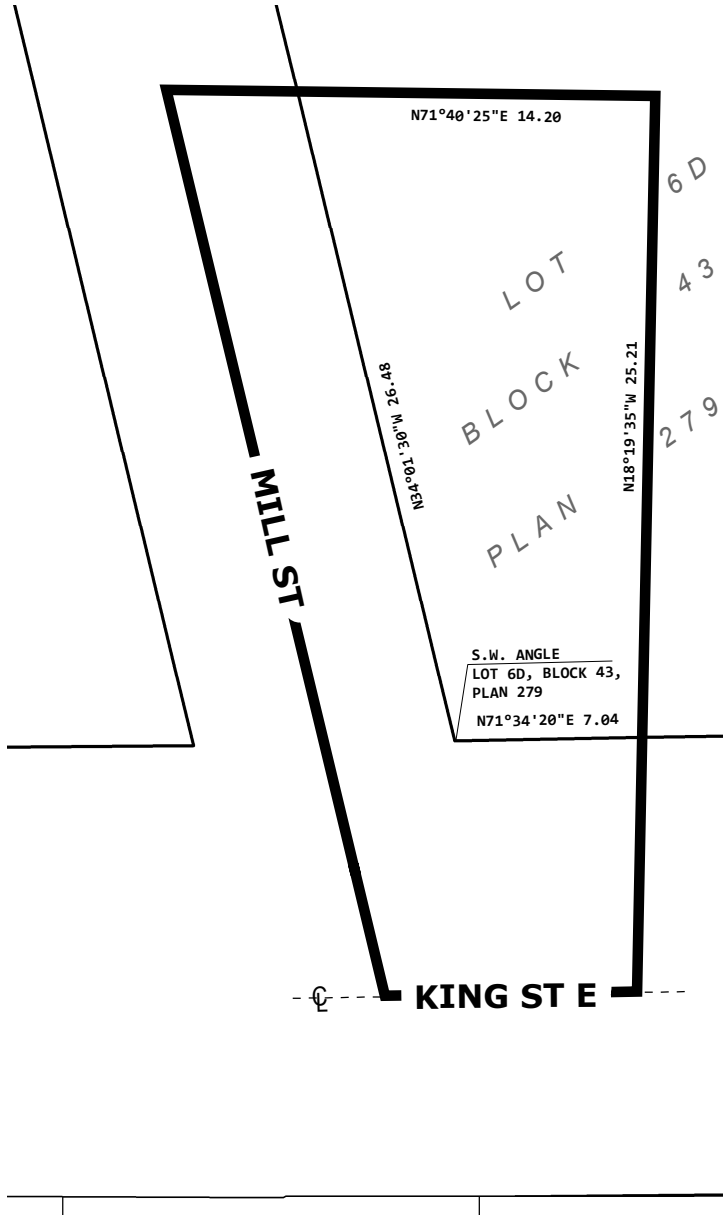
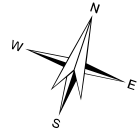
Michael Graves, Clerk

SCHEDULE "A"

TO BY-LAW No. 15-4818

PT LOT 6D, BLOCK 43, PLAN 279

TOWN OF INGERSOLL



AREA OF ZONE CHANGE TO EC-6

NOTE: ALL DIMENSIONS IN METRES

THIS IS SCHEDULE "A"

TO BY-LAW No. 15-4818,

PASSED THE 13th DAY OF JULY, 2015

MAYOR

CLERK



**Corporation of the Town of Ingersoll
By-Law 15-4819**

A by-law to authorize the execution of an Agreement with Bonnie Ward

WHEREAS the Town of Ingersoll is desirous of entering into an agreement with Bonnie Ward.

NOW THEREFORE the Council of The Corporation of the Town of Ingersoll enacts as follows:

- (1) That the Mayor and the Clerk are hereby authorized to execute an agreement with Bonnie Ward and to affix the seal of The Corporation of the Town of Ingersoll hereto.
- (2) That a copy of the said agreement shall be annexed to and form part of this by-law.

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

THIS AGREEMENT made as of the ____ day of _____

BETWEEN:

**THE CORPORATION OF THE TOWN OF INGERSOLL
(Herein, the "Employer")**

-And-

**Bonnie Ward
(Herein, the "Employee")**

WHEREAS the Employee has been employed with the Employer since **December 1999**;

AND WHEREAS the Employee has advised the Employer that the Employee intends to retire on **Friday, August 28, 2015**;

AND WHEREAS the Employer has requested the Employee return to work for a limited period of time to assist the Employer with completing certain works as provided for in this agreement;

AND WHEREAS after the Employee retires on **August 28, 2015**, the Employer has offered to re-employ the Employee in the position of Acting Director of Parks and Recreation for a period of approximately Thirty-six (36) months and the Employee has accept such re-employment;

AND WHEREAS the Employer and the Employee have reached certain agreements with respect to the Employee's re-employment by the Employer after the Employee has retired;

NOW WITNESSETH that in consideration of the mutual covenants contained herein, the Employer and the Employee hereby agree as follows:

1. The Employer shall employ and the Employee accepts re-employment with the Employer in the position of Acting Director of Parks and Recreation commencing on **October 1st, 2015 and, subject to the provisions of this agreement, terminating on September 30th, 2018.**
2. The Employee shall carry out all lawful orders and instructions given to the Employee by the Employer and shall discharge the assigned duties as an Employee in a satisfactory and competent manner. It is understood and agreed by the Employee that while the duties are those set out in the Job Description attached to this Agreement as Schedule "A", the Employee shall also complete other duties and responsibilities as assigned. The Employer reserves the right to change the Employee's assignments, work location, duties and responsibilities from time to time.
3. The Employee shall work a minimum of thirty-five (35) hours per week plus any overtime required to reasonably complete the duties required in the position of Acting Director of Parks and Recreation. The Employee shall devote his/her whole working time and attention to the re-employment duties assigned to him/her by the Employer from time to time and shall not engage in any other business or occupation which would interfere with the Employee carrying out the

duties of the position. Further the Employee shall not in any way become connected with any business interest which is in competition with the business of the Employer.

4. The Employer shall pay to the Employee a salary of **\$55,000** annually for the duration of the contract, payable in equal bi-weekly installments, subject to required statutory deductions. The Employee shall also be entitled to any salary increase, including an economic adjustment increase, pursuant to the Employer's Policy on salary increases, as amended from time to time.
5. During the term of the agreement, the Employee shall not be entitled to the benefits normally received by active Employees of the Employers. The Employee shall receive retiree benefits in accordance with the Employer's policy for non-union retirees that is in force at the date of retirement and during the period of re-employment. The Employee acknowledges that the Employer may change carriers from time to time. The Employer shall not pay any OMERS contributions or any costs related to the OMERS pension plan on behalf of the Employee.
6. The Employee shall be reimbursed for the use of his/her automobile for approved work related travel and for other approved travel expenses pursuant to the Employer's Travel Policy as amended from time to time. The Employee will be supplied with a cell/smart phone of the Employers' choosing. During the period of re-employment, membership to the Victoria Park Community Centre shall be paid by the Employer, with the understanding that this represents a taxable benefit, for which the employee shall be responsible.
7. The Employee will be permitted to attend training and educational activities as approved both in the annual budget and authorized by the Employer's policies.
8. The Employee shall be entitled to a total of two hundred and ten (210) hours paid vacation in each calendar year of re-employment. If this agreement is terminated prior to the full term of the contract, then the paid vacation shall be reduced proportionately based upon the actual length of re-employment. Any unused vacation entitlement at the end of the contract shall be lost without any cash payout by the Employer. There shall be no carry over permitted year to year during the re-employment.
9. The Employee will be entitled to a maximum of thirty-five (35) hours paid time off in lieu of overtime worked in each of the years of re-employment. The time off will be taken by the Employee during the term of the contract, any balance unused at the end of the contract will be lost without compensation.
10. The Employee shall be entitled to such paid holidays as are provided to the non-union employees of the Employer, pursuant to the Employer's policy as amended from Time to time.
11. The Employee shall be entitled to one paid sick day per month of re-employment to a maximum of 12 in any twelve month period. Any sick days used beyond this provision shall be unpaid. Sick days will not have any cash value, they may not be vested and will not be paid if unused at the end of the re-employment.
12. The Employer may terminate the re-employment of the Employee, without notice or payment either for cause or by reason of the Employee's inability to perform the required duties as a result of ill health or injury for any 90 days, which need not be consecutive, during the contract.

This will be determined reasonable by both the Employee and the Employer, which shall not be subject to appeal or challenge by the Employee. Cause for termination of re-employment shall include, but not be limited to, the following: misconduct, incompetence, inattention to assigned duties, refusal or failure to carry out the assigned duties or infraction of the rules, policies and/or regulations established by the Employer from time to time.

13. Notwithstanding anything herein contained to the contrary and subject only to the provisions of the Employment Standards Act, the Employer may at any time, prior to March 15th 2017, and in its sole discretion determine to terminate the re-employment of the Employee without cause or reason, upon giving notice or payment in lieu of notice payable from the date of notice until June 15th, 2017 net any statutory deductions. After March 15th 2017 the Employer may at any time, and in its sole discretion determine to terminate the re-employment of the Employee without cause or reason, upon giving notice or payment in lieu of notice of ninety (90) days.
14. The Employee may at any time terminate his/her re-employment with the Employer by giving one (1) month written notice to the Employer, which notice the Employer may waive in whole or in part.
15. The Employee acknowledges that he/she has been given the opportunity to obtain independent legal advice with respect to this Agreement prior to the execution of same and has been provided with a copy of those Policies of the Employer referred to herein.
16. This Agreement supersedes any and all prior understanding, oral or written, between the parties as to the re-employment of the Employee by the Employer and this Agreement constitutes the entire agreement between the Employer and the Employee and cannot be amended supplemented or modified except in writing signed by the Employer and the Employee.
17. In the Event that any provision of this Agreement shall be invalid, such provision shall be severable from the remainder of this Agreement and the remainder of the Agreement shall be considered to be valid and binding upon the Employee and the Employer without such invalid provision.
18. This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario.

IN WITNESS WHEREOF the Employer has caused the execution of this Agreement under the hand of its proper signing officers and the Employee has set his hand and seal.

“EMPLOYER”

Date: _____

THE CORPORATION OF THE TOWN OF
INGERSOLL

Per: _____
Edward (Ted) Comiskey – Mayor

Per: _____
Michael Graves – Clerk

Date: _____

“EMPLOYEE”

Witness: _____

Bonnie Ward



**Corporation of the Town of Ingersoll
By-Law 15-4820**

A bylaw to adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meetings held on June 22, and July 13, 2015.

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meeting held on June 22, and July 13, 2015 are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time in Open Council this 13th day of July, 2015.

READ a third time in Open Council and passed this 13th day of July, 2015.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk