



**Corporation of the Town of Ingersoll  
Council Agenda  
Special Meeting of Council  
Town Centre, Council Chambers  
Wednesday, June 22, 2016, 5:30 p.m.**

**Call to Order**

**Disclosures of Pecuniary Interest**

**Special Report**

- 1) Leave of Absence Request – Councillor Van Kooten-Bossence [A-017-16](#)

**Other Business**

- 1) Council appointment to Upper Thames River Conservation Authority
- 2) Council appointment to Economic Development Committee

**Upcoming Council Meetings**

**Regular Meeting of Council**  
Monday, July 11, 2016, 6:00 p.m.  
Town Centre, Council Chambers

**Closed Session Meeting**

- 1) Section 239. (2) (b) personal matters about an identifiable individual

**Adjournment**



**DEPARTMENT: Chief Administrative Officer**

**REPORT NO: A-017-16**

**COUNCIL DATE: June 22<sup>nd</sup>, 2016 – Special Meeting**

**TITLE: Leave of Absence Request – Councillor Van Kooten-Bossence**

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**OBJECTIVE:** To provide information to and seek direction from Council on the requested leave of absence along with consideration of appointments to Upper Thames and Economic Development.

**BACKGROUND:** As Council members are aware Councillor Van Kooten-Bossence has requested an unpaid leave of absence from her Council duties due to personal issues for a three month period.

Pursuant to the Municipal Act, Section 259, a Council seat automatically becomes vacant under the following situations:

259. (1) The office of a member of council of a municipality becomes vacant if the member,

- (a) becomes disqualified from holding the office of a member of council under section 256, 257 or 258;
- (b) fails to make the declaration of office before the deadline in section 232;
- (c) is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council;
- (d) resigns from his or her office and the resignation is effective under section 260;
- (e) is appointed or elected to fill any vacancy in any other office on the same council;
- (f) has his or her office declared vacant in any judicial proceeding;

(g) forfeits his or her office under this or any other Act; or

(h) dies, whether before or after accepting office and making the prescribed declarations. 2001, c. 25, s. 259 (1).

Councillor Van Kooten-Bossence is requesting the Council consider a resolution allowing her to take the unpaid leave for a three month period, so as to allow her to deal with her personal issues before returning to her duties as a member of Council.

**ANALYSIS:** Although this may not be a common request for the Town of Ingersoll, it is a provision that is utilized across Ontario so as to allow members of Council the opportunity to take a temporary leave to deal with other matters without forfeiting their elected seat.

The fact that the Councillor also acknowledges that her leave will be taken without her normal Councillor honorarium also is considerate of both her fellow councillors and her constituents.

Councillor Van Kooten-Bossence currently is the Town's representative on the Board for the Upper Thames River Conservation Authority and the Economic Development Committee.

It would be deemed advisable to name new representatives from Council to fill these positions. Once the Councillor returns to active duty appointments maybe revisited by Council if they so wish. However the new appointments need not be considered temporary or alternates.

**INTERDEPARTMENTAL IMPLICATIONS: N/A**

**FINANCIAL IMPLICATIONS: N/A**

**RECOMMENDATION:**

**THAT** the Council of the Corporation of the Town of Ingersoll receives Report A-017-16 as information;

**AND FURTHER THAT** Council authorizes a three month leave of absence without compensation to Councillor Van Kooten-Bossence, effective immediately;

**AND FURTHER THAT** Council considers the appointment of new representatives to fill the vacant role on the Upper Thames River Conservation Authority Board as well as the Town's Economic Development Committee.

Prepared by: William Tigert, Chief Administrative Officer