



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, February 13, 2017, 6:00 p.m.**

COUNCIL MEMBERS PRESENT:

Mayor Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer

Michael Graves, Clerk

Iryna Koval, Director of Finance/Treasurer

John Holmes, Fire Chief

Bonnie Ward, Director of Parks and Recreation

Sandra Lawson, Town Engineer

Shane Martin, IT

Call to Order

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

On January 23, 2017 Councillor Lesser declared a pecuniary interest on the second proposed or pending acquisition of land under Item #3 in Closed Session.

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-02-027 THAT the minutes of the Regular Council meeting held on December 12, 2016 be adopted, as amended.

AND FURTHER THAT the minutes of the Regular Council meeting held on January 9, 2017 and of the Special Council meetings on January 16, 18, and 23, 2017 be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-02-028 THAT the following Council Committee minutes be received as information:

- 1) Minutes of Upper Thames River Conservation Authority meeting on Dec. 8, 2016
- 2) Minutes of the Harvest Festival Committee on November 30, 2016
- 3) Minutes of the Cheese and Agricultural Museum Committee on November 24, 2016
- 4) Minutes of the Business Improvement Area (BIA) meeting on November 22, 2016

CARRIED

Correspondence – Note & File

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-02-029 THAT the Note and File Correspondence items 1 and 8 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-02-030 THAT the Disbursement Sheets for the month of January 2017, be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-02-031 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Van Kooten-Bossence in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-02-032 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-02-033 THAT the Council for the Town of Ingersoll receives report A-002-17 entitled Collective Bargaining 2017 – CUPE Public Works and Parks and Recreation as information.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-02-034 THAT the Council for the Town of Ingersoll receives report C-005-17 entitled West Nile Virus Program as information;

AND THAT Council direct the Clerk to complete the letter of authorization to allow the Oxford County Public Health to implement its West Nile Virus Program including its standby larviciding program.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-02-035 THAT Council of the Town of Ingersoll agrees to extend the contract with Hillside Kennels Animal Control Ltd. for the provision of Animal Control in the Town of Ingersoll for a further two years until December 31, with only an increase in the veterinary administered euthanasia fees from \$25 to \$30 and an increase in the cremation fees as per OMAFRA regulations from \$55 to \$60 for canine and from \$25 to \$30 for cats, as well as an increase in the minimum monthly fee from \$700 to \$750.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-02-036 THAT Council receive Report C-007-17 as information;

AND THAT staff be directed to assist the Oxford Museum School to upgrade the HVAC system on the property that they lease from the Town as per the funding received from the Ontario 150 Community Capital Program.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-02-037 THAT the Council for the Town of Ingersoll receives Report C-008-17 entitled Hiring of Environmental Assessment Planners re: Walker Environmental Group Southwest Ontario Landfill EA as information.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-02-038 THAT staff report OP-004-17 be received as information;

AND FURTHER THAT the new Group A, B, D, E, & F minor alteration fee be reduced to \$950. And that the amended Building By-law be approved with the minor alterations as well as the fee changes identified herein.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-02-039 THAT Council of the Town of Ingersoll receives report R-003-17 entitled Town of Ingersoll Canada Day 150th Celebration – Sat. July 1, 2017 as information.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-02-040 THAT the Council for the Town of Ingersoll receives Report T-003-17 entitled Property Tax Policy Changes as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-02-041 THAT Council approve the 2017 Final Operating Budget as outlined in Appendix 1, the Town of Ingersoll 2017 Budget- Final, with a property tax levy of \$13,800,170, an increase of 2.47% or \$332,323;

THAT Council approve the 2017 Capital Budget as outlined in Appendix 1, the Town of Ingersoll 2017 Budget – Final, in the amount of \$4,250,000;

THAT Council approve the required transfers to and from reserves and reserve funds as outlined in Appendix 1, the Town of Ingersoll 2017 Budget- Final;

THAT Council approve a 1.5% pay rate increase for non-union employees, Council and Police Service Board members effective January 1st, 2017;

THAT a by-law establishing the appropriate tax rates to effect the 2017 Budget approval will be brought forward for Council consideration.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-02-042 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C17-02-043 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Presentations & Delegations

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-02-044 THAT the presentation from Inspector Hymers on behalf of the Oxford OPP Ingersoll Detachment regarding the 2016 Policing Update be received as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-02-045 THAT the presentation from Randy Lewis on behalf of the Ingersoll Safe Cycling Committee be received as information.

CARRIED

Correspondence & Resolutions

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-02-046 THAT the Council for the Town of Ingersoll approves the request from the Ingersoll Chamber of Commerce to use Thames Street South in front of Carr's Walkway for bus pick up and drop off and the use of washroom facilities in Carr's Walkway on Sunday, June 18, 2017 for Ingersoll Day at the Rogers Centre.

CARRIED

Consideration By-Laws

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-02-047 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) **By-Law 17-4924** – To amend By-law 06-4327, being a by-law to provide for the governing and regulation of traffic and parking in the Town of Ingersoll (Definitions, Parking Regulations, Electric Vehicle)
- 2) **By-Law 17-4925** – To authorize the execution of an agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario (the “Ministry”) and the Town of Ingersoll (the “Municipality”) related to funding provided by the Province of Ontario (the “Province”) to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program
- 3) **By-Law 17-4926** – To provide for the administration and enforcement of the *Building Code Act, 1992* within the Town of Ingersoll (the ***Building By-Law***)
- 4) **By-Law 17 4927** –To amend By-Law 15-4805 to appoint members of Council, citizens and certain employees to committees, local boards and to other positions
- 5) **By-Law 17-4928** – To dedicate Block 61, Plan 41M-281 as part of Hollingshead Rd.
- 6) **By-Law 17-4929** – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meetings held on January 16, 18, 23 and February 13, 2017

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-02-048 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-02-049 THAT By-laws 17-4924 through to 17-4929 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, March 6, 2017, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-02-050 THAT Council do now go into Committee of the Whole 8:07 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session, January 9, and January 23, 2017
- 2) Section 239. (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose - Landfill matter
- 3) Section 239. (2) (b) personal matters about identifiable individuals, including municipal or local board employees
- 4) Section 239. (2) (c) proposed or pending disposition of land or lands by the municipality – Cherry Street, Wonham Street

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-02-051 THAT Council do now rise out of Committee of the Whole from a Closed Session meeting at 8:59 p.m.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-02-052 THAT the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for January 9 and January 23, 2017 as printed.

CARRIED

Adjournment

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-02-053 THAT the Council for the Town of Ingersoll adjourns the February 13, 2017 Regular Meeting of Council at 9:00 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk