



**Corporation of the Town of Ingersoll  
Regular Council Meeting Minutes  
Town Centre, Council Chambers  
Monday, April 10, 2017, 6:00 p.m.**

**COUNCIL MEMBERS PRESENT:**

Mayor Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

**Staff Present:**

William Tigert, Chief Administrative Officer

Michael Graves, Clerk

John Holmes, Fire Chief

Iryna Koval, Director of Finance/Treasurer

Bonnie Ward, Director of Parks and Recreation

Sandra Lawson, Town Engineer

**Media Present:**

Tyler Chute, Youth Volunteer, Fusion Youth Centre

**Call to Order**

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

**Disclosures of Pecuniary Interest**

None declared

**Presentation**

- 1) Kieran Wilson Sports Hall of Fame Induction - Presentation to Kieran's Family

**Minutes of Council Meeting**

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C17-04-079 THAT** the minutes of the Regular Council meeting held on March 6, 2017 and of the Special Council meeting held on April 5, 2017 be adopted.

**CARRIED**

### Minutes of Council Committee Meetings

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-080 THAT** the following Council Committee minutes be received as information:

- 1) Minutes of the BIA meeting on February 21, 2017
- 2) Minutes of the Harvest Festival meeting on February 22, 2017
- 3) Minutes of the Upper Thames River Conservation meeting on February 21, 2017

**CARRIED**

### Correspondence – Note & File

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-04-081 THAT** the Note and File Correspondence items 1 and 7 be received as information.

**CARRIED**

### Accounts - Resolution

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-04-082 THAT** the Disbursement Sheets for the month of March 2017, be received as information.

**CARRIED**

### Monthly Staff Reports

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-04-083 THAT** Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Bowman in the Chair.

**CARRIED**

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C17-04-084 THAT** the monthly staff reports be received as information.

**CARRIED**

### Special Staff Reports

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-085 THAT** the Council for the Town of Ingersoll receives report A-005-17 entitled *Cemetery Mausoleum Repair Request* as information;

**AND FURTHER THAT** Council directs staff to oversee the process and act as project management for the purpose of stabilizing the mausoleum at the Ingersoll Rural Cemetery.

**AND FURTHER THAT** Zorra Township be approached for funding contribution as per the Cemetery Board Agreement.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-04-086 THAT** Council receives report A-006-17 as information;

**AND FURTHER** directs staff to research the terms of reference, role, composition and budget for the establishment of a Heritage Advisory Committee, reporting back to Council by October 2017.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-04-087 THAT** Report C-012-17 be received as information;

**AND THAT** Council of the Town of Ingersoll advise the Province of Ontario that they appreciate the additional exemptions to the open meeting requirements of the Municipal Act proposed in Bill 68 as they will assist us in receiving information from; and providing feedback to; our hydro-electric utility;

**AND THAT** this resolution be shared with the other EARTH Corp. shareholder's and that they be invited to provide similar comment to the Province of Ontario.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-04-088 THAT** Report C-013-17 be received as information.

**AND THAT** a by-law be brought forward to extend the contract with Old Tyme Taxi for four years for Council Consideration.

**CARRIED**

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C17-04-089 THAT** Report C-014-17 entitled *Naming Town Properties and Building Policies* be received as information;

**AND FURTHER** Council directs staff to draft a Commemorative Naming Policy.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-090 THAT** the Council for the Town of Ingersoll receives Report C-015-17 entitled *Update on Landfill EA Review* as information.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-04-091 THAT** the Council for the Town of Ingersoll receives Report F-005-17 entitled *PTSD Prevention Plan* as information.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-04-092 THAT** the Council for the Town of Ingersoll receives Report F-006-17 entitled *CP Rail Training* as information.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-04-093** THAT the Council for the Town of Ingersoll receives Report OP-007-17 entitled *2016 Annual Building Department Report* as information.

**CARRIED**

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C17-04-094** THAT Council for the Corporation of the Town of Ingersoll receives report R-007-17 as information;

**AND FURTHER THAT** Council's gives approval for staff to work with the Ingersoll Recreational Trail Ad Hoc Committee in the planning of a new recreational trail on the north side of the Thames River. This work would include land use discussions, possible land use agreements, trail design and construction tender documents;

**AND FURTHER THAT** staff will report back to Council on land use negotiations and approval of any land use agreements and approval of any trail construction expenditures.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-095** THAT the Council for the Town of Ingersoll receives the Development Charge Statement as of December 31, 2016 as information,

**AND THAT** the statement to be made available to the public.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-04-096** THAT Council for the Corporation of the Town of Ingersoll receives report T-011-17 entitled *2017 Tax Policy and Vacancy Rebate Program* as information.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-04-097** THAT the Council for the Town receives report T-012-17 as information;

**AND FURTHER THAT** the conference system not undergo a partial upgrade and not to proceed until the corrected amplifier settings have been tested with Rogers' equipment as the issue may be resolved. Also, approved funds of \$20,000 be forwarded to reserves and this become a replacement project in a future year.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-04-098** THAT the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Mayor Comiskey; seconded by Councillor Bowman**

**C17-04-099** THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

**CARRIED**

**Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence**

**C17-04-100** THAT the Council for the Town of Ingersoll adjourns the April 10, 2017 Regular Meeting of Council at 6:06 p.m. to go into a Committee of Adjustment meeting to consider a Minor Variance application submitted by:

- 1) Brian Gaulin for 6 Elm Street, file # A-01-17

**CARRIED**

### **Committee of Adjustment Meeting 7:00 pm**

The Planner outlines her report and points out that the minor variance is only needed for the accessory structure and not for overall lot coverage. Therefore this is simply an expansion of the accessory use.

The Planner recommends that the minor variance be approved with the condition that the garden shed be removed.

Lyle Semple from 8 Elm Street spoke to the application. He stated that they had no problems with the minor variance their only concern was drainage in the area. He also stated that the engineering department had attended on site and gave us what he felt was a satisfactory plan. He asked that he be supplied a copy of that plan in writing.

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C17-04-101** That the Town of Ingersoll Committee of Adjustment **approves** Application File A-01-17, submitted by Brian Gaulin for lands described as Part Lot 63, Plan 186 in the Town of Ingersoll as it relates to:

1. Relief from the provisions of **Section 5.1.1.4 – Regulations for Accessory Uses – Lot Coverage**: to increase the lot coverage for accessory uses from 10% of lot area, or 100 m<sup>2</sup> (1,076.4 ft<sup>2</sup>) to 15.2% to accommodate an 84 m<sup>2</sup> (902 ft<sup>2</sup>) detached garage; subject to the following conditions:
  - i. The existing garden shed be removed to the satisfaction of the Town of Ingersoll Building Department;
  - ii. The applicant shall submit a lot grading plan prepared by a professional engineer or Ontario Land Surveyor to accompany the building permit application for the new garage.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief is a minor variance from the provisions of the Town of Ingersoll Zoning Bylaw in that the proposed garage will remain clearly accessory and ancillary to the principal dwelling;

The proposed relief is desirable for the use of the land as the said relief will allow for an accessory structure that is permitted by the Zoning By-law, is compatible with surrounding uses and will not negatively impact sight lines;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the R1 zone and is in-keeping with similar development in the immediate area; and

The relief maintains the intent and purpose of the Official Plan as the proposed detached garage is complimentary to the low density residential development contemplated by the Official Plan.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-102 THAT** the April 10, 2017 Regular Council meeting come back to order.

**CARRIED**

### Correspondence and Resolution

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-04-103 THAT** the Council for the Town of Ingersoll receives the correspondence from the Canterbury Folk Festival and approves the request for an exemption from the Noise By-Law for Friday July 7<sup>th</sup> and Saturday July 8<sup>th</sup> until 11:30;

**AND THAT** all other requests are to be handled by staff as per the delegation by-law.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-04-104 THAT** the Council for the Town of Ingersoll receives the memo from Brenda Tabor, County Clerk dated March 10, 2017 entitled *Options for the Head of Council (Warden) Selection and Term* as information;

**AND FURTHER** that the Ingersoll Town Council prefers the following option; that the warden position be determined in the future by election at large and not by County Council.

**DEFEATED**

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-105 THAT** Council of the Town of Ingersoll receive report CAO 2017-04 Options for the Head of Council (Warden) Selection and Term;

**AND THAT** Council of the Town of Ingersoll advises that they wish to see the Warden position continue to be elected in the current manner for a two year term instead of the current four year term.

**CARRIED**



**Consideration By-Laws**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-04-106 THAT** the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4934 - to dedicate Block 72, Plan 41M-309 as part of Hollingshead Road
- 2) By-Law 17-4935 - to designate and assume Keith Mabee Boulevard as a highway
- 3) By-Law 17-4936 - to designate and assume fuller drive and walker road as a highway
- 4) By-Law 17-4937 - to designate and assume Chamberlain Avenue, Chatfield Street and Hollingshead Road as a highway
- 5) By-Law 17-4938 – to provide for the levy and collection of special charges in respect of the Business Improvement Area for the year 2017
- 6) By-Law 17-4939 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meetings held on April 5 and April 10, 2017

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence**

**C17-04-107 THAT** the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C17-04-108 THAT** By-laws 17-4934 through to 17-4939 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

**CARRIED**

**Notice of Motions**

**Moved by Councillor Petrie; seconded by Mayor Comiskey**

**C17-04-109 WHEREAS** ERTH Corporation is a major investment of the Town of Ingersoll;

**AND WHEREAS** the Town of Ingersoll is a major shareholder in ERTH Corporation;

**AND WHEREAS** Ingersoll wishes to have changes to shareholders agreement governing ERTH Corporation including how and why directors are chosen;

**AND WHEREAS** I believe Ingersoll should be a leader in this area;

**THEREFORE** I Councillor Petrie move that the Ingersoll council direct staff to form a policy to select our future directors for ERTH Corporation and that staff suggest similar appropriate criteria and qualifications used by other municipalities in selecting directors for similar positions.

**CARRIED**

**Upcoming Council Meetings**

**Regular Meeting of Council**  
Monday, April 10, 2017, 6:00 p.m.  
Town Centre, Council Chambers

**Closed Session**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C17-04-110 THAT** Council do now go into Committee of the Whole 8:55 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session, March 6, 2017
- 2) Section 239. (2) (c) proposed or pending disposition of lands by the municipality
- 3) Section 239. (2) (b) personal matter about an identifiable individual, including municipal or local board employees

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C17-04-111 THAT** Council do now rise out of Committee of the Whole from a Closed Session meeting at 9:25 p.m.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C17-04-112 THAT** the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for March 6, 2017 as printed.

**CARRIED**

### Adjournment

**Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence**

**C17-04-113 THAT** the Council for the Town of Ingersoll adjourns the April 10, 2017 Regular Meeting of Council at 9:26 p.m.

**CARRIED**

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk