



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, May 8, 2017, 6:00 p.m.**

COUNCIL MEMBERS PRESENT:

Mayor Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer

Michael Graves, Clerk

John Holmes, Fire Chief

Iryna Koval, Director of Finance/Treasurer

Bonnie Ward, Director of Parks and Recreation

Sandra Lawson, Town Engineer

Media Present:

Tyler Chute, Youth Volunteer, Fusion Youth Centre

Call to Order

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

None declared

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C17-05-114 THAT the minutes of the Regular Council meeting held on April 10, 2017 be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-05-115 THAT the following Council Committee minutes be received as information:

- 1) Minutes of the BIA meeting on March 14, 2017
- 2) Minutes of the Harvest Fest meeting on March 22, 2017
- 3) Minutes of the MURC meeting on April 5, 2017
- 4) Minutes of the Cheese and Agricultural Museum meeting on February 16, 2017
- 5) Minutes of the Police Service Board meeting on January 23, 2017
- 6) Minutes of the Upper Thames River Conservation meeting on March 28, 2017

CARRIED

Correspondence – Note & File

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-05-116 THAT the Note and File Correspondence items 1 and 5 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-05-117 THAT the Cheque Disbursement Sheets for the month of April 2017, be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-05-118 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Franklin in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-05-119 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Bowman; seconded by Councillor Deputy Mayor Freeman

C17-05-120 THAT the Council for the Town of Ingersoll receives report Numbered A-008-17 as information.

AND FURTHER provides the following direction for a summary response to be shared with SWOX in advance of the next joint Boundary Negotiation meeting:

- a) Adopted as Circulated

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-05-121 THAT the Council for the Town of Ingersoll receives report C-017-17 as information.

AND THAT an exemption to the noise by-law 94-3633 be approved for the following events:

Between 5:00 pm and 9:00 pm each Sunday night in Bonnie Mott Memorial Park commencing June 25th and ending on Sunday August 27th for the First Baptist Church Ingersoll.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-05-122 THAT the Council for the Town of Ingersoll receives report R-008-17 as information;

THAT FURTHER approves the 2017-2018 Master Ice Schedule recommended by the Ice Allocation Committee as outlined in Appendix “A”.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-05-123 THAT Council grants permission to the Ingersoll Safe Cycling Committee (ISCC) to host the 4th Annual Family Bike Ride on Saturday, June 3rd, 2017 (Rain date – Sunday, June 4th, 2017) from 12:30 pm to 3:30pm;

AND FURTHER THAT Council authorizes ISCC to utilize various streets in the Town of Ingersoll for the Family Bike Ride and grants permission to Staff to close Concession Street in Memorial Park from 10 am to 4pm;

AND FURTHER THAT Council supports and gives permission for the Ingersoll Safe Cycling Committee to continue to plan and coordinate safe cycling special events and activities for the month of June 2017.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-05-124 THAT Council of the Corporation of the Town of Ingersoll receives report R-010-17 as information;

AND FURTHER THAT Council approves the road closure of Centennial Lane in Victoria and Centennial Parks on Saturday, July 1st, 2017 from 7 am to 11 pm with the exception of emergency vehicles, accessibility parking, community groups and organizations and food/event vendors etc.

AND FURTHER THAT Council approves a Noise By-Law Exemption for Victoria Park on July 1st, 2017 from 10 pm to 11 pm;

AND FURTHER THAT Council grants permission to the Ingersoll Lions Club to hold a “Beer Garden” in Victoria Park on July 1st, 2017 from 12 noon to 11 pm.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C17-05-125 THAT the Council for the Town of Ingersoll receives report R-011-17 as information;

AND FURTHER approves the updated Terms of Reference as presented in the report.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-05-126 THAT the Council for the Town of Ingersoll receives report T-014-17 entitled Operating Budget Variance Report for the 1st Quarter of 2017 as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-05-127 THAT the Council for the Town of Ingersoll receives report T-015-17 entitled Operating Budget Variance Report for 12 months ended December 31, 2016 as information.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-05-128 THAT the Council for the Town of Ingersoll receives Report No. T-016-17 as information.

AND FURTHER THAT the Fees and Charges Schedule "A" as detailed in Appendix "A" to be approved and adopted by By-law # 17-4941.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-05-129 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C17-05-130 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C17-05-131 THAT the Council for the Town of Ingersoll adjourns the May 8, 2017 Regular Meeting of Council at 7:07 p.m. to go into a Committee of Adjustment meeting to consider a Minor Variance application submitted by:

- 1) Donald Shipston, 40 Dean Cres., File A-02-17
- 2) Wayne Harris, 423 Wellington St., File A-03-17

CARRIED

Committee of Adjustment Meeting 7:00 pm

The Planner, Andrea Hachler gave the report.

Donald Shipston spoke to the application and expressed that they were new to this process and that the service they received was superb; very helpful and polite. He stated that Council should be proud of the quality of their employees.

No other individuals spoke to the application and there were no questions.

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-05-132 THAT the Town of Ingersoll Committee of Adjustment **approves** Application File A02-17, submitted by Donald Shipston for lands described as Lot 97, Plan 709 in the Town of Ingersoll as it relates to:

1. **Section 5.34, Table 5.34.1 – Permitted Projections into Required Yards:** to increase the maximum projection of eaves and gutters into the required yard from 0.6 m (2 ft) to 0.9 m (3 ft); and
2. **Section 6.2 – Zone Provisions – Interior Side Yard Width, Minimum:** to decrease the minimum interior side yard width from 1.2 m (3.9 ft) to 0.9 m (2.9 ft) to facilitate the addition of an attached garage to the existing dwelling on the subject lands.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief are minor variances from the provisions of the Town of Ingersoll Zoning Bylaw in that the relief is not anticipated to affect neighbouring properties and adequate space is available for maintenance, drainage, grading and access;

The proposed relief are desirable for the use of the land as the said relief will allow for an attached garage that is permitted by the Zoning By-law and is compatible with surrounding uses;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the R1 zone and is in-keeping with similar development in the immediate area; and

The relief maintains the intent and purpose of the Official Plan as the dwelling and proposed attached garage is complimentary to the low density residential development contemplated by the Official Plan.

CARRIED

The Planner, Andrea Hachler gave the report.

When asked, the applicant stated that they had nothing more to add beyond the planning report.

No other comments were received.

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-05-133 THAT the Town of Ingersoll Committee of Adjustment **approves** Application File A03-17, submitted by Wayne Harris for lands described as Part Lot 20, Concession 1, West Oxford, Part 1 of Plan 41R-1544 in the Town of Ingersoll as it relates to:

1. Relief from the provisions of **Section 5.1.1.4 – Regulations for Accessory Uses – Lot Coverage:** to increase the maximum ground floor area for accessory uses from 100 m² (1,076.4 ft²) to 114.5 m² (1,232 ft²) to facilitate the construction of a detached garage; subject to the following condition:

i. The existing garage and carport be removed to the satisfaction of the Town of Ingersoll Building Department.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief is a minor variance from the provisions of the Town of Ingersoll Zoning Bylaw in that the proposed garage will remain clearly accessory and ancillary to the principal dwelling.

The proposed relief is desirable for the use of the land as the said relief will allow for an accessory structure that is permitted by the Zoning By-law, is compatible with surrounding uses and will not negatively impact neighbouring properties;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the R1 zone and is in-keeping with similar development in the immediate area; and

The relief maintains the intent and purpose of the Official Plan as the proposed detached garage is complimentary to the low density residential development contemplated by the Official Plan.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-05-134 THAT the May 8, 2017 Regular Council meeting come back to order.

CARRIED

Zoning Amendment Public Meeting

The Planner, Andrea Hachler gave the report.

When asked, the applicant, Len Reeves stated that he agreed with the planning report.

No other comments were received.

Councillor Brian Petrie asked if the lots as proposed were large enough for driveways. The planner responded that there was sufficient room for appropriately sized parking spaces.

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-05-135 THAT the Council of the Town of Ingersoll approves the zone change application submitted by Reeves Realty Corporation, whereby the lands described as Lots 18 & 19, Plan 41M-294, in the Town of Ingersoll, known municipally as 2 – 8 Kendell Lane, are to be rezoned from ‘Special Residential Type 2 Zone (R2-16)’ to amended ‘Special Residential Type 2 Zone (R2-16)’ to facilitate the development of single detached dwellings on the subject lands.

CARRIED

Delegations & Presentations

Moved by Councillor Van Kooten-Bossence; seconded by Bowman

C17-05-136 THAT the Council for the Town of Ingersoll receives the presentation by Chris Harrington, Manager of the Water Shed, Planning, Research and Monitoring - Upper Thames River Conservation Authority regarding Budget and Environmental Targets Strategic Plan.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C17-05-137 THAT the Council for the Town of Ingersoll receives the delegation by Dave Cripps on behalf of the Off Leash Dog Park Committee – Update.

CARRIED

Correspondence and Resolution

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-05-138 THAT the Council for the Town of Ingersoll receives the request from the Ingersoll Ladies Slo-Pitch League;

AND FURTHER approves the request to host a beer garden in Victoria Park during the Annual Ingersoll Ladies Slo-Pitch Invitational Co-Ed Tournament Friday, August 11, 2017 from 6:00pm to 11:00pm and Saturday August 12, 2017 from 11:00am to 10:00pm, with a rain date included on Sunday, August 13, 2017 in case the tournament is delay due to inclement weather.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-05-139 THAT the Council for the Town of Ingersoll receives the ERTH Corporation Annual General Meeting Package as information;

AND FURTHER provides the following direction to its Delegate in regard to the attached ERTH Dividend Policy:

DEFERRED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-05-140 THAT the Council for the Town of Ingersoll receives the ERTH Corporation Notice of Annual Meeting of Shareholders;

AND FURTHER directs staff to inform ERTH that Deputy Mayor Fred Freeman will be the designated representative for the purpose of casting vote for the Town of Ingersoll and of who will be in attendance from the Town.

CARRIED

Consideration By-Laws

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-05-141 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4940 - For the adoption of 2017 estimated current and capital expenditures for the Corporation of the Town of Ingersoll and the establishment of rates of taxation and collection of taxes for all assessment classes
- 2) By-Law 17-4941 - To establish fees or charges for certain Town services
- 3) By-Law 17-4942 - To amend By-Law 01-3989, being a By-Law to provide for the regulation restriction and prohibition of the keeping and running at large of dogs in the Town of Ingersoll
- 4) By-Law 17-4943 - To authorize the execution of a Subdivision Agreement between Sifton Properties Limited, the Corporation of the Town of Ingersoll and the County of Oxford
- 5) By-Law 17-4944 - A By-law to amend Zoning By-law Number 04-4160, as amended (2-8 Kendell Lane)
- 6) By-Law 17-4945 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meeting held on May 8, 2017

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-05-142 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C17-05-143 THAT By-laws 17-4940 through to 17-4945 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, June 12, 2017, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-05-144 THAT Council do now go into Committee of the Whole 8:52 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Section 239 (2) (b) personal matters about an identifiable individual
- 2) Section 239. (2) (e) potential litigation affecting the municipality
- 3) Section 239. (2) (c) proposed or pending acquisition of lands by the municipality

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C17-05-145 THAT Council do now rise out of Committee of the Whole from a Closed Session meeting at 9:47 p.m.

CARRIED

Adjournment

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-05-146 THAT the Council for the Town of Ingersoll adjourns the April 10, 2017 Regular Meeting of Council at 9:48 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk