



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Town Centre, Council Chambers
Monday, July 9, 2018, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Minutes of Council Meetings

- 1) Minutes of Regular Council Meeting on [June 11, 2018](#)

Minutes of Council Committee Meetings

- 1) Ingersoll Police Services Board meeting on [April 23, 2018](#)
- 2) Ingersoll Safe Cycling Committee Meeting on [May 10, 2018](#)
- 3) Ingersoll Recreational Trails Ad Hoc Committee Meeting on [May 16, 2018](#)
- 4) Ingersoll Police Services Board Meeting on [May 28, 2018](#)
- 5) Ingersoll Family Cycling Day Event Committee Meeting on [June 13, 2018](#)
- 6) Ingersoll Safe Cycling Committee Meeting on [June 14, 2018](#)

Correspondence – Note and File

- 1) Ingersoll Creative Arts Centre, [Thank You Letter](#)

Accounts

Monthly Cheque Disbursements – [June 2018](#)

Resolution – Committee of the Whole (Deputy Mayor Freeman)

Monthly Staff Reports

- 1) Building Report [B-015-18](#)
- 2) Clerk's Report [C-029-18](#)
- 3) Community Services Report [CS-020-18](#)
- 4) Fire Services Report [F-011-18](#)
- 5) Operations Report [OP-020-18](#)
- 6) Treasury Report [T-016-18](#)

Special Staff Reports

- 1) Main Street Revitalization Initiative [A-024-18](#)

- 2) Boundary Adjustment Discussions [A-025-18](#)
- 3) Community Improvement Plan Guidelines, General Requirements and Application [A-026-18](#)
- 4) Minor Variance to By-law 13-4720 (Fence By-Law) 15 Ridge Road [B-016-18](#)
- 5) Minor Variance to By-law 13-4720 (Fence By-Law) 129 Oakwood St. [B-017-18](#)
- 6) Consent Agenda [C-030-18](#)
- 7) Community Services Financial Assistance Program [CS-021-18](#)
- 8) Fusion Fee Schedule – Membership Fee and Integration of Structured Programs [CS-022-18](#)
- 9) Ingersoll Youth Committee [CS-023-18](#)
- 10) Weed Control [CS-024-18](#)
- 11) Transportation Management Committee- Parking [OP-021-18](#)
- 12) Victoria Street Culvert [OP-022-18](#)
- 13) North Town Line West Construction – Motorcycles [OP-023-18](#)
- 14) Application for Cancellation, Reduction or Refund of Realty Tax [T-017-18](#)

Minor Variance Application 7:00 pm

- 1) Minor Variance A-02-18 & A-03-18 Tim Bentum, 215 and 217 Cherry Street
 - a) [Community and Strategic Planning Report 2018-203](#)

Delegations & Presentations

Correspondence & Resolution

Consideration of By-Laws

- 1) [By-Law 18-5009](#) – to authorize the execution of a Subdivision Agreement with Sifton Properties (Harrisview Phase 4)
- 2) [By-Law 18-5010](#) - to amend By-law 06-4327 (No parking – Chatfield Street)
- 3) [By-Law 18-5011](#) – to execute a funding agreement for Main Street Revitalization Initiative Funds
- 4) [By-Law 18-5012](#) – to adopt and confirm all actions and proceedings

Notice of Motions

Upcoming Council Meetings

Regular Meeting of Council
Monday, August 13, 2018, 6:00 p.m.
Town Centre, Council Chambers

Council Committee Meetings

Please check the events calendar at www.ingersoll.ca in the event of changes to Committee meeting dates and times.

Harvest Festival

4th Wednesday of the Month
Cheese and Agricultural Museum
6:30 p.m.

Ingersoll BIA

2nd Tuesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Safe Cycling Committee

2nd Thursday of the Month
Town Centre, JC Herbert Room
6.30pm

Youth Committee

1st Tuesday of the Month
Town Centre, JC Herbert Room
4:30 p.m.

Recreational Trails Committee

3rd Wednesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Transportation Committee

4th Wednesday of Every Other Month
Town Centre, Engineering Board Room
10:00 a.m.

Museum Committee

3rd Thursday of the Month
Cheese Museum
6:30 p.m.

Police Services Board

4th Monday of the Month
Town Centre, JC Herbert Room
6:00 p.m.

Closed Session

- 1) Minutes of Closed Session Meeting on June 11, 2018
- 2) Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, June 11, 2018, 6:00 p.m.**

Council Members Present:

Councillors: Comiskey, Franklin, Freeman, Bowman, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer
Iryna Koval, Director of Finance/ Treasurer
John Holmes, Fire Chief
Kyle Stefanovic, Director of Community Services
Sandra Lawson, Town Engineer
Shannon Vanderydt, Chief Building Official
Danielle Richard, Deputy Clerk

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 6:06 p.m.

Disclosures of Pecuniary Interest

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-178 THAT the minutes of the Regular Council meeting held on May 14, 2018 be adopted.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-179 THAT the Council Committee minutes 1 through 5 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-06-180 THAT the Cheque Disbursement Sheets for the month of May 2018 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-181 THAT Council do now go into Committee of the Whole. Council in Committee of the Whole, Councillor Franklin in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-181 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-182 THAT THAT the Council of the Corporation receives Report Numbered as A-020-18 as information.

AND FURTHER THAT Council approve a contract extension for Campbell Strategies for a period of six (6) months.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-183 THAT report B-013-18 be received as information.

AND THAT Council support the interim use of a holding tank at 429 King St. W.

AND THAT Ingersoll Christian Reformed Church revise their currently approved site plan through the appropriate process and register the haulage agreement on title.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-184 THAT report B-014-18 be received as information

AND THAT Council directs staff to proceed with the public meeting for the new building permit fees as required under the Building Code Act, 1992.

AND THAT Council directs staff to implement the new fees effective July 1, 2018.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-185 THAT staff report C-025-18 be received as information.

AND THAT Council directs the Mayor and the Clerk to sign documentation to transfer 154 Canterbury Street being Parts 1 and 2 on reference plan 41R-8333 to the County of Oxford.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-186 THAT staff report C-026-18 be received as information.

AND THAT Council approve the exemption to By-Law No. 01-3989 to allow three dogs on the premises of 137 Skye Street, subject to the applicant, Ms. Fleurant, entering into an agreement including the conditions detailed in this report.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-187 THAT staff report C-027-18 be received as information.

AND THAT Council Approve Southwest Primary Care Alliance's Funding Request for \$1,500 and does not approve Barry Travnicek's MS Bike Tour sponsorship request for \$50.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-188 THAT staff report C-028-18 be received as information.

AND THAT Council directs the Mayor and Clerk to sign a pre-servicing agreement developed by the Town's legal counsel for the Golf Estates Subdivision to the satisfaction of Town Staff.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-189 THAT report Number CS-019-18 be received as information.

AND THAT Council adopts the RZone Policy for the Community Services Department and that the policy is effective immediately.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-190 THAT the Council for the Town of Ingersoll receives staff report OP-018-18 as information.

AND FURTHER THAT Council approve the Cemetery Board's request to have the Town Engineer provide project management services for the restoration of the mausoleum.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-191 THAT report Number OP-019-18 be received as information.

AND THAT No Parking be bylawed on the west side of Chatfield Street from 130 metres north of Chamberlain Avenue to 150 metres east of Hollingshead Road.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-192 THAT Report No. T-015-18 be received for information.

AND THAT the Fees or Charges Schedule "A" as detailed in Appendix "A" to be approved and adopted by By-law # 18-5001.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-193 THAT report CP 2018-154 be received as information.

AND THAT Council of the Town of Ingersoll supports a 2-year extension to the draft approval of the Sifton Properties Limited Subdivision, (SB 14-02-6), for lands described as Part Lot 19, Concession 1 (West Oxford) in the Town of Ingersoll to June 30, 2020.

AND FURTHER THAT this decision be communicated to Oxford County.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-194 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C18-06-195 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Planning Report/Public Meeting

Mayor Comiskey declared the public meeting to be open at 7:01 p.m.

Ron Versteegen, Senior Planner, County of Oxford gave a review of the Community Improvement Plan CP 2018-151.

The Mayor asks if there are any questions from Council.

Councillor Petrie asks if there was any feedback to the public meeting that was held.

Ron Versteegen responds that there were four (4) members of the public that attended the meeting.

The Mayor opens up the floor to the public for questions – there are no questions from the public.

The Mayor asks if members of Council have any further questions about the CIP for clarification purposes as a result of questions/issues raised by the Public – there are no further questions from Council.

Mayor Comiskey declares the public meeting to be closed and calls the June 11, 2018 Regular Council meeting back to order at 7:10 p.m.

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-06-196 THAT Planning Report CP 2018-151 be received as information.

AND FURTHER THAT the Council for the Town of Ingersoll adopt the Town of Ingersoll Community Improvement Plan dated June 11, 2018.

AND FURTHER THAT a By-law to enact the Community Improvement Plan be brought forward for Council consideration.

CARRIED

Delegations & Presentations

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-197 THAT the Council for the Town of Ingersoll receives the presentation from the Future Oxford Partnership as Information.

CARRIED

Consideration By-Laws

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-06-198 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

18-4999 through 18-5008

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-06-199 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-06-200 THAT by-laws 18-4999 through 18-5008 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, July 9, 2018, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-06-201 THAT Council do now go into Committee of the Whole at 9:00 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of Closed Session Meeting on May 14, 2018
- 2) Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board
- 3) Section 239 (2) (d) labour relations or employee negotiations
- 4) Section 239 (2) (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (ERTH's financial statements)

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-06-202 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 10:05 p.m.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-06-203 THAT the Closed Session Council meeting minutes from May 14, 2018 be adopted as presented.

CARRIED

Adjournment

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-177 THAT the Council for the Town of Ingersoll adjourns the June 11, 2018 Regular Meeting of Council at 10:07 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



INGERSOLL POLICE SERVICES BOARD

110 Mutual Street, Ingersoll, Ontario N5C 1Z7
Administration 485-6554 Fax 485-6949

MINUTES OF GENERAL BOARD MEETING

OF

April 23, 2018

Minutes of the General Board Meeting of Ingersoll Police Services Board held on Monday April 23, 2018 at 6:00 pm in the J.C. Herbert room, 130 Oxford Street (Town Hall).

Present:

Fred Freeman, Member
Reagan Franklin, Member
Rick Eus, Chair
Mhairi Kersel, Vice chair
Darell Parker, Member
Sherri Wiebe, Secretary

Also Present: Inspector Tony Hymers, OPP Oxford

Staff Sergeant Dafoe, OPP Oxford

Meeting called to order at 5:58 pm, welcome everyone.

0 Delegations declared,

0 conflicts declared

Motion: Moved by MK, seconded by RF to accept agenda as presented and some amendments.
CARRIED

MOTION: Moved by RF, seconded by DP to accept and approve the minutes of March 26, 2018.
CARRIED

Business arising from minutes: Inspector Hymers emailed all officers regarding the existing bylaw for noise in Ingersoll.

“Dedicated to Excellence”

MOTION: Moved by DP, seconded by MK, that the Detachment Commanders reports be accepted:

- O.P.P. Contract Policing hours = 31 foot patrol hours, 55 school patrol hours, 12 offenders in crime abatement, 325 cruiser patrol hours, 1 staff member transferred to Perth, auxiliary hours= 18 community policing, 14 patrol, 37 hours total, motor vehicle collisions 9 with ytd 38, ytd drug crime 3
- Crime Statistics reports= 7 violent crime ytd 30/property crime 31 ytd 80
- Provincial offences notices, speeding locations, charge locations=Mar=47 and 0 bylaw
- Calls for service=284 ytd 770
- Crimestoppers monthly report=27 with 4 OPP and 19 Woodstock
- IDCI monthly report= assisted with Ingersoll calls for service due to inclimate weathers.
- Auxiliary hours = 8.5 community policing, 23 patrol hours =31.50
- **CARRIED.**

MOTION: Moved by RF, seconded by FF the police board accepts and pays the expenses for the secretary and board members in the amount of \$67.74 and accepts the financials as presented. **CARRIED.**

MOTION: Moved by RF and seconded by MK to send two board members to OAPSB Spring Conference in Collingwood with registration of \$1186.50 also the room deposit at Blue Mountain of \$459.89 **CARRIED.**

Miscellaneous discussions and follow up items: OAPSB= next zone 4 meeting May 1st in Woodstock 8-12pm. Board members would like to put our action plan on our web site.(currently under construction) Fred is unavailable next meeting May 28.

Motion to adjourn meeting and moved by RF at 6:42pm.

Dates of upcoming meetings: May 28, June 25, July 23 or Aug 27(choice by board), Sept 24, Oct 29, Nov 26.

Respectfully submitted by:

Rick Eus, Chair

Sherri Wiebe, Secretary

Ingersoll Safe Cycling Committee - MINUTES

May 10th 2018 - Town Hall - JC Hubert Room

Present:

Jordan Sangers
Kyle Stefanovic
Fred Freeman

Sam Horton
Angela Peters
Meaghan Lichti

Regrets:

Brian Petrie
Darryl Capern
Sandra Lawson

1. **Call to Order** - 6:40 pm
2. **Approval of agenda - 1st – Meaghan Lichti**
2nd – Jordan Sangers. CARRIED
3. **Approval of Previous Meeting Minutes-** who has them? Email them out
4. **Chair Position – Discussion**
 - Interim chair looking for more members, will do nomination process when we get more members. Angela to promote new members
5. **Family Cycle Day Events – Update in detail**
 - Planning committee plan overview
 - Overview of all 3 events
 - 90km ride Town truck to go out before and after to clean up problem areas. Management team to flex hours
 - Alternate route for Woodstock St.
 - Follow up on Jerry's pre-registration
 - Sam and I to drive the route to coordinate will pick rest stops on the tour
 - All participants and volunteers will be welcome on wine and cheese event.
1st – Sam Horton 2nd – Fred Freeman. CARRIED
 - Fusion to run Bike to School challenge
 - 6 bikes for family day event, 4 for ballots for all June event draw (ride to school)
 - Check back in previous minutes
 - Discuss possibility of moving event to Centennial Park due to slo-pitch tournament
 - Put notice out to them to let them know about event
 - Advertising

- Coffee news as went out today. Leads people to website. Motion cost be paid from ISSC \$120.00 **1st - Sam Horton 2nd - Meaghan Lichti. CARRIED**
- Submitted to town event calendar
- Your Oxford event page
- Creating Facebook event through safe cycling page
- # to track and promote event
- # Bike Ingersoll
- Motion to have \$2,000 from ISSC go towards June bike month event. **1st – Sam Horton. 2nd – Jordan Sangers. CARRIED**
 - Budget:
 - Pinnies –
 - Advertising – coffee news 120.00
 - Angela – 400.00
 - Post Card Posters –
 - Meal supplies – 250.00 (depends on number of bikers)
 - Treats & Toys – L.C.R – 300.00
 - Bike Parts Swap – 150.00
 - TOTAL 1220.00
- Purchase 4 colorplast signs, registration, bike swap, bike repair, helmet fitting. **1st – Sam Horton. 2nd – Fred Freeman. 3 rest stop signs. CARRIED**
- Carol need consent forms for photos. Need copies at registration. Bracelets for those that don't?
- Volunteer numbers from Som.
 - 4 – registration (BBBS)
 - 2 – food – fruit – water set up V.P
 - 4 – warm meal set up and service
 - 5 – wine and cheese tent, smart serve and monitoring (Town)
 - 2 – bikes, pick up drop off, prize set up
 - 6 – rest stops – B.C.C.C
 - 5 – LCR
 - 3 – 50/50 sales
 - 2 – Silent auction set up and monitoring
 - 5 – bike swap and repair
 - 3 – course monitors – B.C.C.C
 - 2 – disabled cyclists (park and rec)
 - 10 – mystery tour, rest stops manning, set up
 - 3 – Bike checks – safety, ODPT and OPP
 - 2 – bike patrol officers
 - TOTAL 58 volunteer tasks
 - 8 – hot dogs
 - TOTAL 66
- Maintain station and OCIPT helmet fitting and Bike swap all together. OCIPT needs power

- Hand washing station, check with Darryl
- Sam to be in touch with transition to zero waste committee

6. Multi Use Trail - Update

- Grand opening event when done
- No shovel turning to election
- Hope to get to Thomas St.

7. Presentation to Council

8. New Business

- Get someone to champion Wednesday rides from our group
- Fusion to also do Ride to Work

9. Next Meeting

- June 14th 2018

10. Motion to Adjourn- Fred Freeman

Ingersoll Recreational Trails Ad Hoc Committee - MINUTES

May 16th 2018 Town Hall – JC Herbert Room

Present: Steve McSwiggan Mike Hawkins
Kyle Stefanovic Fred Freeman
Jordon Sangers Reagan Franklin

Regrets: Kathy Edge Rob Alexander
Natasha Wreford
Ted Comiskey
Darryl Capern

1. Call to Order

Moved by Reagan Franklin

2nd – Jordan Sangers

CARRIED

2. Approval of Minutes

Moved By: Reagan Franklin

Seconded By: Mike Hawkins

CARRIED

3. Sign Status

- Reviews all three quotes. Motion to accept city sign shops quote. **1st – Reagan Franklin.**
- Trail head sign in between 2 4X4 posts
- Code of conduct/AODA to go on one 4X4 post
- Directional signs to be removed from around town and placed on trails
- Order extra signs to have them in stock just the stickers if we can or order the extra signs
- Add “you are here” stickers for trail signs, will need a banner
- City sign to invoice for all AODA, code of conduct and trail head signs
- Triple check UV weather protection
- **Mike motions to approve trail sign location as discussed 2nd by Jordon Carried**

4. Butternut Trails Update

- Need to get Upper Thames to get us 4 season assessment ASAP so we can get going on trial development
- Tree assessment supposed to be done yearly

5. South Trail Rework

- Washout
- Add culvert or divert

6. New business

- Whiting St. area do we own? If so can trails be developed
- Golf estates on Clarke possible trail in wood lot?

7. Next Meetings – June 20th 2018

8. Motion to Adjourn – Steve McSwiggan



INGERSOLL POLICE SERVICES BOARD

110 Mutual Street, Ingersoll, Ontario N5C 1Z7
Administration 485-6554 Fax 485-6949

MINUTES OF GENERAL BOARD MEETING

OF

May 28, 2018

Minutes of the General Board Meeting of Ingersoll Police Services Board held on Monday May 28, 2018 at 6:00 pm in the J.C. Herbert room, 130 Oxford Street (Town Hall).

Present:

Fred Freeman, Member
Reagan Franklin, Member
Rick Eus, Chair
Mhairi Kersel, Vice chair
Darell Parker, Member
Sherri Wiebe, Secretary

Also Present: Inspector Tony Hymers, OPP Oxford

Meeting called to order at 6:14 pm, welcome everyone.

0 Delegations declared,

0 conflicts declared

Motion: Moved by RF, seconded by MK to accept agenda as presented and some amendments.
CARRIED

MOTION: Moved by DP, seconded by FF to accept and approve the minutes of April 23, 2018.
CARRIED

Business arising from minutes: 0

“Dedicated to Excellence”

MOTION: Moved by RF, seconded by MK, that the Detachment Commanders reports be accepted:

- O.P.P. Contract Policing hours = 35.50 foot patrol hours, 49.5 school patrol hours, 6 offenders in crime abatement, 264 cruiser patrol hours, 0 staff member UPDATES, motor vehicle collisions 7
- Crime Statistics reports= Violent crime 21 with 97.1 clearance, property crime 21 with 21.9% clearance, drug crime 1 with 25% clearance
- Provincial offences notices, speeding locations, charge locations=Apr=42 and 3 bylaw
- Calls for service=105 ytd 875
- Crimestoppers monthly report=31 with 20 OPP tips and 7 Woodstock tips
- IDCI monthly report= criminal 15 total, 2 warnings, 1 diversion and 1 assist officer, provincial 3, 2 warnings, 1 assist officer.
- Auxiliary hours = auxillary hours= 9.5 community policing, 29.5 patrol, 23 TRAINING hours, 62 total
- 4 ride checks and seat belt campaign Apr 1-2, OPP bicycling patrol will be 2 by 2
- **CARRIED.**

MOTION: Moved by RF, seconded by MK the police board accepts and pays the expenses for the secretary and board members in the amount of \$1669.41 and accepts the financials as presented. **CARRIED.**

Miscellaneous discussions and follow up items: OAPSB= next zone 4 meeting May 1st in Woodstock 8-12pm no one available to attend. OAPSB spring conference reported verbal by Rick and Darell, regarding forming detachment boards and discussion around this how it will be developed and no laws written at this point. New cannabis legislation and road side testing, blood samples or oral samples? This law hasn't been written and a lot of holes with regards to policing and enforcement. Tony commented that he has increased the Drug Recognition Experts on his team to get prepared and just awaiting further instructions. Mandatory Bill 175 states a public meeting 1 X per year for all boards. Under new business Tony talked about mobile health worker team members and this grant got approved and will run directly through to the CMHA (transfer of funds). Safe cycling Tony will be with the Mayor welcoming everyone at 12:30 and will follow up with operations and OPP bicycles may be present. OPP family day is being held at Tillsonburg Fairgrounds Monday Sept 3 and this is to merge work/family at home together and formal invitations will follow for board members

Motion to adjourn meeting and moved by RF at 7:17pm.

Dates of upcoming meetings: June 19, July 23, Sept 24, Oct 29, Nov 26.

Respectfully submitted by:

Rick Eus, Chair

Sherri Wiebe, Secretary

Ingersoll Family Cycling Day Event - MINUTES

June 13th 2018 - Town Hall - JC Herbert Room

1. **Welcome – 7:00pm**

2. **Brief Overview of the day – general information – Location, Parking**

- Generally speaking it was really well planned, especially the big cheese ride and we achieved the number we wanted
- The mystery tour and little cheese had lower numbers – wanting to address this going forward
- Men's slo-pitch tournament booked north and south diamonds but didn't use – so maybe that was a conflict? Could we have hosted there?
- Wasn't thought to be a solution because we would still be competing with parking and the ball tournament at main Vic – unsure of its impact
- We had a lot of volunteers and supports, we could have seen triple the amount of participants
- The emails and feedback was really positive
- Suggested to move the mystery tour to run while the big cheese is going on, so everyone gets back at the same time
- 10 am might be the best time, for families
- the big cheese did take a little bit longer, something to consider for next year
- Maybe we need to look at kids and mystery at 10:30ish? The mystery tour is ongoing so maybe we run it longer but the main concern is the finish time so that its all ending at a similar time
- the one thing would be to add a good site plan – there was some confusion in that respect (Stacey from OPP suggested)

3. **Registration feedback – Big Brothers/Big Sisters – Discussion**

- Hole punch numbers worn by advanced cyclists so easier to pin on
- Add safety pins to checklist
- Prepare packages in advance and put in envelopes for each cyclist (Nadi to bring packet that was given to her to use at CMHA Ride Don't Kids; include safety pins, numbers, etc. in event of rain too)
- Volunteer lanyards – insert chits in plastic name holder
- Volunteer vests – never received
- Volunteers didn't seem to be aware that they needed to sign in
- Chits – have one read “refreshments” for wine and cheese and the other can be “admit one” or whatever for the meal
- Information about washrooms should be posted somewhere; details about the route (e.g. people each corner, etc.)

- Registration tent should be closer to washrooms – many complaints about the distance
- one page for registration that includes photo release – too many forms to sign
- add photo waiver to online registration
- waiver to sign at registration did not have any identification of who was signing so not valid
- need 3 tables for registration – 1 for pre-registration, 1 for new registration, and 1 for volunteers
- separate signage for pre-registration and new registration
- instructions for volunteers at registration table
- advanced riders returned before noon so filled up on hot dogs
- serve hot meal at noon; not 2pm
- leave space on registration form for advanced riders to record number
- event closed too early for mystery tour, everything was dismantled except Mason's tent; waiting for 20 riders to return
- have volunteers available to pin numbers on advanced riders
- need sign and ballot box for 50/50 draw; have someone walk around to sell tickets
- Advise advanced cyclists to sign in when returning from Big Cheese Ride. Should they receive a token or certificate or something to show they completed the ride?
- Signage at entrance to centennial park or Victoria park as many didn't know where to go
- Town entrance signs only promote cycling month, not the event itself – lost opportunity

4. Advertising & Marketing

- Your voice Ingersoll and Ingersoll unplugged is the most viewed social media sites, and unfortunately Angela didn't get the info on there too much
- Posted on safe cycling page and Ingersoll community service dept. page
- Not a large presence online
- Recognizing the outreach of those social media sites and hoping to take advantage of that
- Might be worth getting into the schools directly
- Its really hard to get advertising into the school because principals will screen it, but its directed for children and raising money – summer day camp ads are pushed through so they don't believe these flyers will be an issue
- We missed the village voice, that has 6,000 people and an area that we missed out on
- Was there enough or did it make a difference to have the stuffers at independent?
- Angela was in contact with all local cycling associations (social media and other networking systems)

- Heart FM covered quite a bit on radio, Woodstock sentinel review also covered an article
- Look into next year, an actual flyer that goes out through the post office to each home
- Dealing with the schools is most ideal –target audience
- Maybe the grocery store is too broad of an audience – especially when you consider cost – but it wasn't that much
- The benefit would be that you don't have to pay for postage
- Advertising works by repetition – needs to be handed out more than once so its not too late, not too soon
- Can be sent out through the town, one side on the cycling and one time on programs
- We need to look at advertising and how to promote for next year

5. Email Feedback on The Ingersoll Big Cheese Cycling Challenge – Discussion

- the group needs to dissect the emails received
- there was some overlapping ideas to be covered
- there was no safety concerns
- they loved the motorcyclists
- the trail signed blew over, but we did what we could with what we had – and will look at that again next year
- Paint arrows on the road for next year? A lot of the riders say they look for arrows on the road
- the other big request is wanting a washroom at every rest stop
- Unsure on porta potty costs – something to look into for next year. Hoping for 100's so it pays for itself
- concerns with where do we put the porta potty – issues with landowners concerned over tables at the stop disrupting their garage sales
- as a whole, Ontario needs to be more concerned with cyclist safety – nothing we can really do more for safety, its just a general concern
- Riders looking for a shorter opportunity to get out of the race if they are ill or injured, because once you're out in 90K you're out there the whole time. The emergency vehicle couldn't drive them back right away
- Tavistock was busy that weekend – garage sales, world Crokinole tournament
- Maybe we avoid Tavistock next year?
- Was the distance enough? Would you get more people if it was larger? 100K was suggested? 50K, 100K, 150K options for riders
- Things to consider: If you are doing those three different routes, three sets of motorcyclists, three sets of assistance vehicles, etc.
- If will be something for further discussion – maybe we start with baby steps
- Tour de Norfolk, 50, 75, 100, 150 available – no followers, away they go. Some riders commented that they felt safer here because of the assistance vehicle so lets keep that!

- Thank you letter to go out to masons, they followed the pack with their four ways on
- The tail guys never went fast then 10Km/Hr.
- Big cheese – impressed with registration and it went well, thanks to the town for over seeing that. Once we got electronic registration it was simple and didn't hear too much concern around that
- Not many took advantage of the pre-registration for mystery tour and little cheese
- Competing events (fishing derby) didn't help ,
- Concerned about changing the date, its an anchor, you want the consistency so people know
- Route was safe – thanks Kyle! No reportable incidents (angry motorists would pass the truck, then an oncoming car coming, so they swerve over into the cyclists) – should we add a caution sign in the back of the truck *cyclists ahead*
- County perspective – how do we educate motorist and cyclist around the road and how to ride? Meredith with tourism Oxford will set up a debate night at the library in Woodstock – could get kind of heated but that's how we get media attention – stokes the conversation – coming in the fall
- Riders would have preferred to have the meal earlier – if we bump everything up, then it might work for fusions schedule anyways to allow access to the kitchen before the youth for Christ use it

6. Mystery Tour – Review and Feedback – Rick and Scott

- 34-39, some did not register
- BB-BS registration did great job
- Basic Organization: Map and pencil, signs on the route worked well, Sponsored stops were all manned (4)
- 17km long, most liked the course, even with small kids, the only part they didn't like was the last little hill, several younger kids dropped out
- Adding the history to the tour was appreciated and most started out answering the questions or at least trying, but most gave up answering the questions near the end
- sponsored stops – unsure if they are happy or unhappy
- prizes and giveaways, 24 or 25 actually came back, signed index cards and did a draw – giveaway larger prizes
- participation ribbon and bike lights given to everyone who came back to the tent
- worked: the route, several families, the coroplast signs, the number of volunteers (not counting registration or sponsorship stops), the sponsored stops for puzzle pieces, need to add more meaning (bigger prize) to stops, the map with street visual and written route instructions, location of start and finish
- Recommendations: modify the route slightly, continue with the map but change the questionnaire to historical fact sheet, start earlier so it finished just after the big cheese, this will allow more community contact, find a way to make sure they

return to the tent for prizes, have an official start time

7. Little Cheese Bike Ride – Review and Feedback

- Layout of the tour was a bit awkward, start should be where registration is
- 30 people
- enjoyed the games at each stop
- food wise – straight candy at the end – could there be a healthier option
- Costumes weren't a disadvantage – prize for costume? Prize for most decorated bike?
- Maybe focus more on decorating the bike and less Halloween/theme? But then we don't need to worry about safety issues with costumes and riding
- The games at each stop were fun! Lets expand that
- Eliminate the barrier of decorating your bike and dressing in costume – you just come down and ride!

8. Food

- Food was well received, hot and fresh
- We dispersed leftovers to volunteers - How do you know how much to put? What was left? Hard to know size of participants and food to supply
- At rest stops, they were eating lots of granola bars and banana – more than enough at each rest stop. Kleenex needed at rest stops
- Refillable water was requested – 5 gallon jugs, is there a more portable way to disperse them – you can get a pump but its not cold, it may be time consuming with cyclists waiting to refill bottles– will need multiple jugs at each site
- 2 jugs per stop? Depends on the length of the ride. Fred to look into water jugs being donated
- Hot dogs – no idea how many we went through
- Janice – great meal and certainly would love to utilize her next year with something similar, just better timing
- Wine and cheese – went well. Cyclists were impressed. There can be lots more to do with that, maybe more variety? Lots of things to do with that - another area to explore. Maybe more vendors – the key to draw them in will be the numbers. Great to feed off one another and grow together
- Disappointed that we only had bright cheese come – we have great cheese manufactures that could come

9. 50/50 Draw

- 200 made, license received the morning off
- Martha from BBBS won and donated it back

10. Bike Swap

- Disappointing – we were ready for lots, and maybe 5 bikes
- Did buy one bike for a little boy, we delivered the bike – money well spent because the family was in need
- Could it use more promotion throughout the year? Have unused bikes in need of repair, drop off at the parks shop to be used at the Ingersoll safe cycling event
- Talk to the county? Lets recycle bikes! Any bikes into the landfill, we will pick them up in any condition
- Both initiatives can be started now
- Parks crew could go pick up in the trailer once there is enough
- Big promo right before spring clean up – call us for your bikes!
- Lots of guys, lots of help – could we get them to help us to clean/fix in advance so bikes are there and ready
- Could we have a few people out to the shop to fix bikes? Absolutely
- This is a great media story – great promotions!

11. Silent Auction

- Made quite a bit of money – 600 or so
- Good turn out
- Money maker to keep in mind for next year

12. Bike Draws

- 3 bikes in garage – OPP donated bikes
- Meaghan wanted one for a draw at month end
- The other 2 are available to get out to a new owner (ages 12-15)
- Kids at event were excited to received bikes and helmets

13. Ideas for next year?

- Covered a lot throughout
- Go to other events and get ideas – best practices
- We can build on this!
- Most excited about the county dump bike collection!

14. Additional discussions missed in above headings

- Thank you to sponsors - thank you note or message? Individual messages to those who donated
- What should we do? Courtesy wise?
- Letter from safe cycling committee to all servicing groups in hope they continue to build with us
- Costs high, but they are initial and wont be needed next year

- Great collaboration and something we can work on to expand.
- If we can find a collaborative event that everyone can work on, eventually it will be great!

15. Adjournment

Ingersoll Safe Cycling Committee - MINUTES

June 14th 2018 - Town Hall - JC Hubert Room

Present:

Kyle Stefanovic
Fred Freeman

Sandra Lawson
Sam Horton
Meaghan Lichti

Regrets:

Angela Peters
Jordan Sangers

Darryl Capern
Brian Petrie

1. Welcome Approval of Agenda –

- Introduction of new administrative coordinator – Jessica Elliott
- Meaghan – NEW EMAIL **mlichti@swpublichealth.ca
- **1st Meaghan Lichti – 2nd Kyle Stefanovic. CARRIED**

2. Approval of April Minutes

- April minutes to be sent out

3. Approval of May Minutes

- April and May minutes to be on July Agenda
- Kyle to send all minutes including Junes to council

4. Family Cycling Day Events – Feedback – Discussion

- Overall, went well. Areas of improvement: continue on with Family Day, but start earlier. Shifting start times, marketing may have been a missed opportunity. Should we look at Sunday over Saturday? Meaghan confirmed that the first weekend in June is always world crokinole, town wide garage sale, BBQ, etc. so next year potentially avoiding Tavistock. Flow of the event was off – site plan to be reviewed. Fred suggested we approach the county to set bikes aside at the landfill and we can collect them. What is the logistics to have this happen – Fred will talk to landfill. Sandra to send message to Dave Vermeeren. Have an area at the dump for bike, they call us when they are full, send parks department and store them at parks shop. The horse barn at VPCC is also available for storage. Is the bike swap name confusing – do people know what it's about? Do they think you need one to get one?

Review of Spot Marketing Bill

- Pin ons were the key insurance wise, signage was of value, lanyards are great and last for years
- Signs printed upside down, delivery time not honoured
- Disappointed by shipping and set up fee
- Next year we will source different quotes, compare and decide

Motion for payment of expenses

- Total proceeds \$4994.80 total , waiting for Kiwanis to donate back proceeds from 50/50
- \$2853.98 is total paid expenses, not all expenses paid yet
- Motion – allow Irena to pay **1st Sandra Lawson – 2nd Fred Freeman.**
CARRIED
- Invoice \$905.70 Orco Signs
- Motion – invoice be paid in full **1st Meaghan Lichti – 2nd Sandra Lawson.**
CARRIED

Motion for provision of cheque to Ava

- motion when all expenses are paid, all remaining funds will go to Ava
- **1st Kyle Stefanovic – 2nd Meaghan Lichti. CARRIED**
- Further discussion – spend \$2000 out of safe cycling expense, do we want to withdraw \$2,000 and leave more money for Ava? Yes!
- Feedback – liked having a purpose to ride for. It will be a conversation between the organization and the safe cycling committee to find common ground. Concern: the idea we did this was safe health active cycling, but it felt like the whole day was about Ava. We will not get people out unless there is a meaningful purpose – some people loved meeting Ava. Our position is promoting safe cycling, that in the end is what matters
- Randy Lewis – get a gift or recognition because he has been here since day 1, a plaque “in recognition of your years 2013-2018. Will be something from council. Deputy Mayor to follow up

3 bikes for distribution (I have three new bikes in my garage that need a home)

- Motion – 3 OPP bikes to be donated to schools sign up for Bike to School Challenge
- **1st Kyle Stefanovic – 2nd Meaghan Lichti. CARRIED**
- School with the most participants also get a pizza lunch

Storage of signs, bike parts, lanyards, pin ons etc.

- 5 helmets, 5 kickstands, and bike parts, signs
- VPCC has room in Kyle’s office
- Do we want a helmet with those bikes? Issues around fitting the winner. If the kids need a helmet who win the bike, let get you one! If we use those helmets, we do. If not we will get some for the winners
- We will put the kickstands on the 3 bikes and 1 to Fred, 1 kickstand left
- to be dropped off at VPCC by Sandra

5. School Rodeos – Helmets – Safe School Routes – other Injury Prevention Team issues – update by Meagan

- Royal roads today ,150 bikes total, almost all kids showed up with a helmet, gave away 15 because they didn’t fit or were old
- great turn out of volunteers, great course for the day
- helmet supply is getting low – we might have 50 left

- We needed to be a bit more strict, so we talked to the principal – kids ruining their helmets to receive new
- have central & Emily Stowe next week
- community events, one in Woodstock, Tillsonburg and Princeton
- one request from Springlake RV camp– looking at July 6 for bike rodeo
- quite a few bikes donated from Woodstock police, most are adult bikes
- Safe school routes – haven't done much. We maybe have 30 bikes ride to school (royal roads) today. Majority of kids could bike everyday but parents won't let them. We need to break perceived risk
- new projects - we need to send out initial letter, do a small presentation and take stock of who is interested and serve them - maybe they take a small portion of it instead of the whole rodeo or program
- The parents perceptions are the biggest hurdle and this program does a good job at addressing it with education and surveys
- Sept 2018, all schools in Woodstock that boarder a school are becoming no stopping – there is suppose to be enforcement for this as well, parents need to drop off at a 5 minutes walking distance
- Something to watch!

6. Name change for our committee

- We are not getting members, there has been conversation around the concern around the name – is it just cycling and not about me. I just want to ride my bike. Do we have the right name?
- Should we create a club? A totally different feel, committee means work, club means ride.
- Other municipalities have an advocacy group who is actively cycling, then one of those members sits on the committee to give input on what its actually like to cycle here and give input
- There was a positive response to a club request. How much should this committee be involved in the formation of this club, or should we advocate for the club and have the feedback come back to this committee. By getting out on the bikes, it's more information for us to build on.
- How do we form something like this? How did the silver spokes start? How did Woodstock safe cycling club start? Sam to contact Karen and Chris to set up appointments to discuss
- Are we satisfied with the name of the committee? Yes! Let's stay true to what we are after – advocacy around safe cycling.

7. New members – finding and keeping

- above

8. Formation/Advocating for the formation of the Ingersoll Cycling Club

- above

9. Update on Multi-Use Trail

- When is the digging? Schedule was suppose to be out for Friday (June 15)
- We got the money from the county and got approval from senior management
- The trail will go all the way to Thomas St
- Convince county to wait until 2020 to start cycling master plan. Better to finish this project to King before starting the next
- The talk at the summit is that the government will continue to spend and have a large push for people to cycle to work
- Sam sent out email from share the road, they have a memo that you complete and send to MPP. Sam has been given the go ahead to send to Ernie, Sam will forward a copy to everyone

10. New Business

- Bike summit – 3 main things Kyle learned 1) that the promise is more money to continue to create bike friendly communities– long term goal was to have more people bike than ride a car to work 2) 3 main skills to teach youth – swim, bike, skate. The swim component is covered by swim to survive program through the school. Bike – once they know how to bike, the next will be skate. The bike plan – how do we roll out the program? They had originally thought it would roll out like swim to survive – we need to certify a person and teach - where do you get the bikes? Where do you get the helmets? Bus kids can't bring bikes – the issue of helmets and bikes applied to skating – where do the helmets and skates come from? New government may have new priorities. 3) Bike lanes are popping up but the connectivity is not good. The advocacy at the meeting was trying to create those connections so that you can have access roots to main sources. Vision Zero stuff is coming over, traffic calming, traffic narrowing.
- If we look at any extension, we need to look into the engineer department to plan. There is a plan already for extending king but it will need to be updated. We would look at the extension from Thomas to King would be the next piece, This current piece is suppose to be done in September
- 2018-2019, we should look at the Whiting Street, king and Charles 1 way. Let's put it out to council. Whiting Idea: do some traffic calming, 2 lanes and being an attraction for cyclists whether a boulevard down the centre or 1 way. Looking at whiting street – its big money but could be a show piece for Ingersoll. If it's done right and get a clear picture of what we want to do for cycling and pedestrian Maybe we have jersey barriers at the beginning? We need to tap into Sandra's knowledge base.
- We need to get Tony or OPP or police services board to sit on this committee – we need the advocacy. Education and media, plans with the detachment commander, and then you have enforcement. This is how you're heard! It's up to this committee to give specific details so police can be most effective. This is where the club will come into play!
- In October, with election, we will disband but can continue

11. Next Meeting- September 13th 2018

12. Motion to Adjourn



www.creativeartscentre.com creative.arts@on.aibn.com 519.485.4691

June 13, 2018

Town of Ingersoll
130 Oxford Street
Ingersoll, On N5C 2V5

The Board of the Ingersoll Creative Arts Centre extend their sincere thank you for the recent cheque in the amount of \$800 from the Community Grant Fund.

As noted in our application we are working on extending and improving our security at our facility. When we applied for this grant it was for the purchase towards 4 cameras. Since that time, we have once again reviewed our security needs and have decided to upgrade even further. We are currently receiving and reviewing quotes from security companies.

The monies from the Town of Ingersoll will be put in a deferred account until a decision is made and it will then be put towards the new security system.

Thank you, once again.

Sincerely,

Marilyn Stewart
Secretary, ICAC Board

Town of Ingersoll
 Monthly Cheque Disbursements
 June 2018

PURCHASED FROM VENDORS LOCATED IN INGERSOLL 118,449.81

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
SEARLES MOTOR PRODUCTS LIMITED						
	88,015	51818 10-0000-3418-80000	MATERIALS	NEW PW TRUCK#9-INCL LIC FEE	\$32,665.95	
	88,015	51818 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW PW TRUCK#9-INCL LIC FEE	\$3,588.69	
	88,015	51818 01-0000-0100-00100	BANK	NEW PW TRUCK#9-INCL LIC FEE	\$0.00	\$36,254.64
ACAPULCO ***						
	87,976	51819 01-5100-4100-41710	CHEMICALS	VPCC POOL CHEMICAL+TEST TABLET	\$881.32	
	87,976	51819 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL CHEMICAL+TEST TABLET	\$114.57	
	87,976	51819 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL CHEMICAL+TEST TABLET	\$0.00	\$995.89
ALBERT'S GENERATOR						
	87,961	51820 01-2000-4030-41535	GENERATOR MAINTENANCE	GENERATOR INSPECTION	\$183.17	
	87,961	51820 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GENERATOR INSPECTION	\$20.23	
	87,961	51820 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GENERATOR INSPECTION	\$0.00	\$203.40
ALEXANDRA HOSPITAL FOUNDATION						
	87,916	51821 01-0100-4000-41020	PROMOTION & MEALS	PUTTIN' ON THE RITZ DINNER	\$100.00	
	87,916	51821 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUTTIN' ON THE RITZ DINNER	\$0.00	\$100.00
ART BLAKE REGRIGERATION LTD						
	87,960	51822 01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	ROOFTOP UNIT REPAIR	\$2,297.44	
	87,960	51822 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROOFTOP UNIT REPAIR	\$253.76	
	87,960	51822 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROOFTOP UNIT REPAIR	\$0.00	\$2,551.20
BELL CANADA ***						
	87,965	51823 01-5000-6020-40220	TELEPHONE	ARENA ALARM	\$187.18	
	87,965	51823 01-0000-0200-00325	HST RECEIVABLE100%	ARENA ALARM	\$24.34	
	87,965	51823 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA ALARM	\$0.00	\$211.52
BIG BROTHERS, BIG SISTERS						
	87,920	51824 01-1000-4000-41130	GRANTS TO VOLUNTEER ORGANIZATIONS	BOWL FOR KIDS SAKE SPONSORSHIP	\$250.00	
	87,920	51824 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOWL FOR KIDS SAKE SPONSORSHIP	\$0.00	\$250.00
CANADA'S FINEST COFFEE						
	87,931	51825 01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$112.00	
	87,931	51825 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$112.00
CANSEL - TORONTO*****						
	87,955	51826 01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$284.93	
	87,955	51826 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$31.47	
	87,955	51826 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$316.40
CULLIGAN						
	87,919	51827 01-0100-4000-41020	PROMOTION & MEALS	WATER ON COOLER	\$134.41	
	87,919	51827 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER ON COOLER	\$0.00	\$134.41

Town of Ingersoll
 Monthly Cheque Disbursements
 June 2018

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,004	51827 01-5100-4100-40430	CANTEEN SUPPLIES	VPCC WATER ON COOLER	\$85.00	
	88,004	51827 01-0000-0200-00325	HST RECEIVABLE100%	VPCC WATER ON COOLER	\$0.33	
	88,004	51827 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC WATER ON COOLER	\$0.00	\$85.33
	88,005	51827 01-5000-6020-40430	CANTEEN SUPPLIES	ARENA WATER ON COOLER	\$74.50	
	88,005	51827 01-0000-0200-00325	HST RECEIVABLE100%	ARENA WATER ON COOLER	\$0.33	
	88,005	51827 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA WATER ON COOLER	\$0.00	\$74.83
	88,006	51827 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION WATER ON COOLER	\$85.00	
	88,006	51827 01-0000-0200-00325	HST RECEIVABLE100%	FUSION WATER ON COOLER	\$0.33	
	88,006	51827 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION WATER ON COOLER	\$0.00	\$85.33
TOWN RESIDENT						
	87,934	51828 10-0000-3260-80000	MATERIALS	REIMBURSE TREE COST	\$283.91	
	87,934	51828 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE TREE COST	\$31.36	
	87,934	51828 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE TREE COST	\$0.00	\$315.27
DIGITELLE CREATIVE						
	87,991	51829 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	SAFE CYCLING SOCIAL MEDIA	\$99.00	
	87,991	51829 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFE CYCLING SOCIAL MEDIA	\$0.00	\$99.00
DIRECTOR OF FAMILY RESPONSIBIL						
	87,978	51830 01-0000-2100-00718	FAMILY SERVICES	FAMILY SUPPORT CASE 1005697	\$1,994.00	
	87,978	51830 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY SUPPORT CASE 1005697	\$0.00	\$1,994.00
DJ DESIGN						
	87,925	51831 10-0000-3161-80000	MATERIALS	FIRE SAFETY HOUSE LETTERS	\$226.71	
	87,925	51831 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY HOUSE LETTERS	\$25.04	
	87,925	51831 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SAFETY HOUSE LETTERS	\$0.00	\$251.75
EASY WAY CLEANING PRODUCTS LIM						
	87,977	51832 01-5100-4100-40210	JANITORIAL SUPPLIES	VPCC JANITORIAL SUPPLIES	\$505.55	
	87,977	51832 01-0000-0200-00325	HST RECEIVABLE100%	VPCC JANITORIAL SUPPLIES	\$65.72	
	87,977	51832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC JANITORIAL SUPPLIES	\$0.00	\$571.27
	87,982	51832 01-5000-6050-40210	JANITORIAL SUPPLIES	PARKS JANITORIAL SUPPLIES	\$49.22	
	87,982	51832 01-0000-0200-00325	HST RECEIVABLE100%	PARKS JANITORIAL SUPPLIES	\$6.40	
	87,982	51832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS JANITORIAL SUPPLIES	\$0.00	\$55.62
	87,983	51832 01-5000-6050-40210	JANITORIAL SUPPLIES	PARKS JANITORIAL SUPPLIES	\$129.60	
	87,983	51832 01-0000-0200-00325	HST RECEIVABLE100%	PARKS JANITORIAL SUPPLIES	\$16.85	
	87,983	51832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS JANITORIAL SUPPLIES	\$0.00	\$146.45
	87,984	51832 01-5200-4100-40210	JANITORIAL SUPPLIES	FUSION JANITORIAL SUPPLIES	\$68.42	
	87,984	51832 01-0000-0200-00325	HST RECEIVABLE100%	FUSION JANITORIAL SUPPLIES	\$8.89	
	87,984	51832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION JANITORIAL SUPPLIES	\$0.00	\$77.31
	87,985	51832 01-5200-4100-40210	JANITORIAL SUPPLIES	FUSION JANITORIAL SUPPLIES	\$146.64	

**Town of Ingersoll
Monthly Cheque Disbursements
June 2018**

PURCHASED FROM VENDORS LOCATED IN INGERSOLL 118,449.81

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	87,985	51832 01-0000-0200-00325	HST RECEIVABLE100%	FUSION JANITORIAL SUPPLIES	\$19.06	
	87,985	51832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION JANITORIAL SUPPLIES	\$0.00	\$165.70
	87,986	51832 01-5200-4100-40210	JANITORIAL SUPPLIES	FUSION JANITORIAL SUPPLIES	\$14.04	
	87,986	51832 01-0000-0200-00325	HST RECEIVABLE100%	FUSION JANITORIAL SUPPLIES	\$1.83	
	87,986	51832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION JANITORIAL SUPPLIES	\$0.00	\$15.87
ELECTRICAL SAFETY AUTHORITY						
	87,998	51833 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION INSPECTION SERVICES	\$448.00	
	87,998	51833 01-0000-0200-00325	HST RECEIVABLE100%	FUSION INSPECTION SERVICES	\$58.24	
	87,998	51833 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION INSPECTION SERVICES	\$0.00	\$506.24
ENGLOBE CORP.						
	87,932	51834 01-0000-0250-61214	GC16-1066-OXF ST N-DESIGN/INSP	OXFORD N PKG LOT GEOTECH	\$1,535.05	
	87,932	51834 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OXFORD N PKG LOT GEOTECH	\$169.56	
	87,932	51834 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OXFORD N PKG LOT GEOTECH	\$0.00	\$1,704.61
TOWN RESIDENT						
	87,923	51835 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-169	\$1,000.00	
	87,923	51835 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-169	\$0.00	\$1,000.00
FASTENAL CANADA ***						
	87,987	51836 01-4500-4230-46383	938300 T3-17 INTERNATIONAL TRUCK	BOLTS	\$122.07	
	87,987	51836 01-4500-4230-46388	938800 T8-18 INTERNATIONAL TRUCK	BOLTS	\$122.06	
	87,987	51836 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS	\$13.48	
	87,987	51836 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS	\$13.49	
	87,987	51836 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$271.10
	87,988	51836 01-5000-6050-41700	BLDG REPAIRS AND MAINT	SCREWS, BITS	\$3.00	
	87,988	51836 01-0000-0200-00325	HST RECEIVABLE100%	SCREWS, BITS	\$0.39	
	87,988	51836 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS, BITS	\$0.00	\$3.39
FEDERAL EXPRESS CANADA LTD.						
	87,913	51837 01-1002-4000-40240	COURIER CHARGES	GPS RECEIVER BROKERAGE	\$11.08	
	87,913	51837 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS RECEIVER BROKERAGE	\$6.89	
	87,913	51837 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS RECEIVER BROKERAGE	\$0.00	\$17.97
GEOSHACK CANADA						
	85,305	51838 01-4000-4000-40205	SURVEY SUPPLIES	ENG FIELD BOOKS	\$288.49	
	85,305	51838 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG FIELD BOOKS	\$31.87	
	85,305	51838 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG FIELD BOOKS	\$0.00	\$320.36
GRA - HAM ENERGY						
	87,927	51839 01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT FUEL	\$260.79	
	87,927	51839 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT FUEL	\$28.81	
	87,927	51839 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT FUEL	\$0.00	\$289.60

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	87,940	51839 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$1,225.93	
	87,940	51839 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$135.41	
	87,940	51839 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$1,361.34
	87,941	51839 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$281.08	
	87,941	51839 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$31.05	
	87,941	51839 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$312.13
	87,942	51839 01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$462.50	
	87,942	51839 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$51.09	
	87,942	51839 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$513.59
	87,943	51839 01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$516.56	
	87,943	51839 01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$67.15	
	87,943	51839 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$583.71
HAMISCO INDUSTRIAL SALES INC.						
	87,939	51840 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	OIL PATS	\$267.10	
	87,939	51840 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL PATS	\$29.50	
	87,939	51840 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL PATS	\$0.00	\$296.60
HOT,COLD & FREEZING						
	88,012	51841 01-2000-4025-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$610.56	
	88,012	51841 01-4500-4100-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$610.56	
	88,012	51841 01-2000-4015-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$75.00	
	88,012	51841 01-6200-4100-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$75.00	
	88,012	51841 01-3000-4100-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$305.28	
	88,012	51841 01-3200-4100-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$400.00	
	88,012	51841 01-5000-6040-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$500.00	
	88,012	51841 01-5000-6020-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$500.00	
	88,012	51841 01-5200-4100-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$500.00	
	88,012	51841 01-5100-4100-41550	MAINTENANCE CONTRACTS	2018 ANNUAL MAINT	\$910.00	
	88,012	51841 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 ANNUAL MAINT	\$67.44	
	88,012	51841 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 ANNUAL MAINT	\$67.44	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$9.75	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$9.75	
	88,012	51841 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 ANNUAL MAINT	\$33.72	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$52.00	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$65.00	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$65.00	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$65.00	
	88,012	51841 01-0000-0200-00325	HST RECEIVABLE100%	2018 ANNUAL MAINT	\$118.30	

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	88,012	51841 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2018 ANNUAL MAINT	\$0.00	\$5,039.80
HURON TRACTOR LTD						
	87,950	51842 01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER PARTS	\$124.74	
	87,950	51842 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER PARTS	\$13.78	
	87,950	51842 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER PARTS	\$0.00	\$138.52
IDEAL SUPPLY COMPANY LTD						
	87,992	51843 01-5100-4100-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$145.20	
	87,992	51843 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$18.88	
	87,992	51843 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$164.08
INGERSOLL RENT-ALL ***						
	87,994	51844 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION CARPET CLEANER	\$98.55	
	87,994	51844 01-5000-6020-41700	BLDG REPAIRS & MAINT	FUSION CARPET CLEANER	\$98.55	
	87,994	51844 01-0000-0200-00325	HST RECEIVABLE100%	FUSION CARPET CLEANER	\$12.81	
	87,994	51844 01-0000-0200-00325	HST RECEIVABLE100%	FUSION CARPET CLEANER	\$12.81	
	87,994	51844 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION CARPET CLEANER	\$0.00	\$222.72
EMPLOYEE REIMBURSEMENT						
	86,651	51845 01-5100-6070-40630	STAFF TRAINING	VPCC STAFF CPR RECERT	\$60.00	
	86,651	51845 01-0000-0200-00325	HST RECEIVABLE100%	VPCC STAFF CPR RECERT	\$7.80	
	86,651	51845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC STAFF CPR RECERT	\$0.00	\$67.80
EMPLOYEE REIMBURSEMENT						
	87,964	51846 01-6200-6810-42900	MISCELLANEOUS EXPENSE	MUSEUM + BIA EXP REIMBURSE	\$27.19	
	87,964	51846 01-6200-4000-40420	PROGRAM SUPPLIES	MUSEUM + BIA EXP REIMBURSE	\$24.98	
	87,964	51846 40-8000-6950-41430	STREET DECORATIONS	MUSEUM + BIA EXP REIMBURSE	\$30.54	
	87,964	51846 40-8000-6900-40810	STUDIES & SURVEYS	MUSEUM + BIA EXP REIMBURSE	\$122.09	
	87,964	51846 40-8000-6950-41430	STREET DECORATIONS	MUSEUM + BIA EXP REIMBURSE	\$28.49	
	87,964	51846 01-6200-4000-40420	PROGRAM SUPPLIES	MUSEUM + BIA EXP REIMBURSE	\$14.30	
	87,964	51846 01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	MUSEUM + BIA EXP REIMBURSE	\$25.43	
	87,964	51846 01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	MUSEUM + BIA EXP REIMBURSE	\$3.98	
	87,964	51846 01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	MUSEUM + BIA EXP REIMBURSE	\$33.98	
	87,964	51846 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM + BIA EXP REIMBURSE	\$3.53	
	87,964	51846 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM + BIA EXP REIMBURSE	\$3.25	
	87,964	51846 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM + BIA EXP REIMBURSE	\$3.37	
	87,964	51846 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM + BIA EXP REIMBURSE	\$13.49	
	87,964	51846 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM + BIA EXP REIMBURSE	\$3.15	
	87,964	51846 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM + BIA EXP REIMBURSE	\$1.86	
	87,964	51846 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM + BIA EXP REIMBURSE	\$3.31	
	87,964	51846 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM + BIA EXP REIMBURSE	\$0.52	

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	87,964	51846 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM + BIA EXP REIMBURSE	\$4.42	
	87,964	51846 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM + BIA EXP REIMBURSE	\$0.00	\$347.88
LIFESAVING SOCIETY						
	88,011	51847 01-5100-6060-40420	PROGRAM SUPPLIES	LIFESAVING BADGES	\$1,502.80	
	88,011	51847 01-0000-0200-00325	HST RECEIVABLE100%	LIFESAVING BADGES	\$133.96	
	88,011	51847 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIFESAVING BADGES	\$0.00	\$1,636.76
LIND LUMBER LIMITED						
	87,945	51848 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	WOOD	\$422.26	
	87,945	51848 01-0000-0250-61531	GC18-219-BELL-BARRICADE	WOOD	\$140.75	
	87,945	51848 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD	\$46.65	
	87,945	51848 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD	\$15.55	
	87,945	51848 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD	\$0.00	\$625.21
TIM LOVETT INSTALLATIONS INC.						
	88,008	51849 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE KITCHEN LIGHT	\$28.04	
	88,008	51849 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE KITCHEN LIGHT	\$3.64	
	88,008	51849 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE KITCHEN LIGHT	\$0.00	\$31.68
	88,009	51849 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA BALLAST REPLACE	\$47.34	
	88,009	51849 01-0000-0200-00325	HST RECEIVABLE100%	ARENA BALLAST REPLACE	\$6.15	
	88,009	51849 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA BALLAST REPLACE	\$0.00	\$53.49
LPL PLUMBING						
	87,995	51850 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC TOILET REPLACE	\$919.97	
	87,995	51850 01-0000-0200-00325	HST RECEIVABLE100%	VPCC TOILET REPLACE	\$119.60	
	87,995	51850 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC TOILET REPLACE	\$0.00	\$1,039.57
	87,996	51850 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION SEDIMENT TRAP	\$1,038.50	
	87,996	51850 01-0000-0200-00325	HST RECEIVABLE100%	FUSION SEDIMENT TRAP	\$135.01	
	87,996	51850 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION SEDIMENT TRAP	\$0.00	\$1,173.51
	87,997	51850 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA LEAKING PIPE REPAIR	\$798.20	
	87,997	51850 01-0000-0200-00325	HST RECEIVABLE100%	ARENA LEAKING PIPE REPAIR	\$103.77	
	87,997	51850 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA LEAKING PIPE REPAIR	\$0.00	\$901.97
AL McCULLOCH'S LOCK SERVICE						
	87,999	51851 01-5000-6020-41700	BLDG REPAIRS & MAINT	KEY CUTTING	\$49.17	
	87,999	51851 01-5100-4100-41700	BLDG REPAIRS AND MAINT	KEY CUTTING	\$49.17	
	87,999	51851 01-5200-4100-41700	BLDG REPAIRS AND MAINT	KEY CUTTING	\$49.16	
	87,999	51851 01-0000-0200-00325	HST RECEIVABLE100%	KEY CUTTING	\$6.39	
	87,999	51851 01-0000-0200-00325	HST RECEIVABLE100%	KEY CUTTING	\$6.39	
	87,999	51851 01-0000-0200-00325	HST RECEIVABLE100%	KEY CUTTING	\$6.39	
	87,999	51851 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEY CUTTING	\$0.00	\$166.67

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TOWN RESIDENT						
87,924	51852	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2018-16	\$1,000.00	
87,924	51852	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2018-16	\$0.00	\$1,000.00
MCKIM HARDWARE						
87,966	51853	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	DOOR REPAIR	\$9.07	
87,966	51853	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DOOR REPAIR	\$1.00	
87,966	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOOR REPAIR	\$0.00	\$10.07
87,967	51853	01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION SUPPLIES	\$18.16	
87,967	51853	01-0000-0200-00325	HST RECEIVABLE100%	FUSION SUPPLIES	\$2.36	
87,967	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION SUPPLIES	\$0.00	\$20.52
87,968	51853	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAILS	\$17.94	
87,968	51853	01-0000-0200-00325	HST RECEIVABLE100%	PAILS	\$2.33	
87,968	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAILS	\$0.00	\$20.27
87,969	51853	01-5000-6050-41530	EQUIP REPAIRS & MAINT	BRAIDED TUBE	\$16.90	
87,969	51853	01-0000-0200-00325	HST RECEIVABLE100%	BRAIDED TUBE	\$2.20	
87,969	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRAIDED TUBE	\$0.00	\$19.10
87,970	51853	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM BLDG SUPPLIES	\$73.45	
87,970	51853	01-6200-4000-41400	DISPLAYS	MUSEUM BLDG SUPPLIES	\$10.44	
87,970	51853	01-6200-4000-40540	CONSERVATION SUPPLIES	MUSEUM BLDG SUPPLIES	\$3.10	
87,970	51853	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM BLDG SUPPLIES	\$9.55	
87,970	51853	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM BLDG SUPPLIES	\$1.36	
87,970	51853	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM BLDG SUPPLIES	\$0.40	
87,970	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM BLDG SUPPLIES	\$0.00	\$98.30
87,971	51853	01-4500-4230-46403	940300 ASPHALT ROLLER/HD TAMP	CALCIUM REMOVER	\$8.13	
87,971	51853	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CALCIUM REMOVER	\$0.90	
87,971	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CALCIUM REMOVER	\$0.00	\$9.03
87,972	51853	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	MEASURE TAPE	\$16.42	
87,972	51853	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEASURE TAPE	\$1.82	
87,972	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEASURE TAPE	\$0.00	\$18.24
87,973	51853	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	CANADA FLAGS	\$54.48	
87,973	51853	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CANADA FLAGS	\$6.02	
87,973	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANADA FLAGS	\$0.00	\$60.50
87,974	51853	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	GARBAGE CAN	\$100.71	
87,974	51853	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE CAN	\$11.13	
87,974	51853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE CAN	\$0.00	\$111.84
MID WEST ENERGY SERVICE						
87,962	51854	01-2000-4030-41535	GENERATOR MAINTENANCE	OBT INSPECTION	\$228.96	

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	87,962	51854	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OBT INSPECTION	\$25.29	
	87,962	51854	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OBT INSPECTION	\$0.00	\$254.25
MILLCREEK PRINTING INC							
	87,926	51855	01-3000-4000-41010	GRAPHICS & PRINTING	FIRE DEPT BUSINESS CARDS	\$66.06	
	87,926	51855	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT BUSINESS CARDS	\$7.29	
	87,926	51855	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT BUSINESS CARDS	\$0.00	\$73.35
MINISTER OF FINANCE							
	87,935	51856	10-0000-3575-80000	MATERIALS	UNDERSPENT FUND RETURNED	\$111.18	
	87,935	51856	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNDERSPENT FUND RETURNED	\$0.00	\$111.18
MINISTER OF FINANCE - EHT ***							
	88,013	51857	01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	MAY EHT	\$10,594.42	
	88,013	51857	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY EHT	\$0.00	\$10,594.42
TOWN RESIDENT							
	85,864	51858	40-8000-6900-40570	MIDNIGHT MADNESS	MOONLITE MADNESS CANDY	\$97.69	
	85,864	51858	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOONLITE MADNESS CANDY	\$10.79	
	85,864	51858	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOONLITE MADNESS CANDY	\$0.00	\$108.48
M.V.H. METAL PRODUCTS INC.							
	87,946	51859	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	COLD PATCH	\$66.14	
	87,946	51859	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLD PATCH	\$7.31	
	87,946	51859	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLD PATCH	\$0.00	\$73.45
NEOPOST CANADA LTD ***							
	87,921	51860	01-1000-4000-40230	POSTAGE	POSTAGE MACHINE LEASE6/15-9/14	\$442.66	
	87,921	51860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE MACHINE LEASE6/15-9/14	\$48.89	
	87,921	51860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE MACHINE LEASE6/15-9/14	\$0.00	\$491.55
OLDE BAKERY CAFE							
	87,922	51861	01-0900-4000-40880	CONSULTING FEES	BOUNDARY ADJ MEETING REFRESH	\$121.09	
	87,922	51861	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOUNDARY ADJ MEETING REFRESH	\$13.38	
	87,922	51861	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOUNDARY ADJ MEETING REFRESH	\$0.00	\$134.47
ONTARIO GOOD ROADS ASSOCIAT **							
	88,014	51862	01-0100-4000-40600	MEMBERSHIP FEES	2018 OGRA MEMBERSHIP	\$989.21	
	88,014	51862	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 OGRA MEMBERSHIP	\$109.26	
	88,014	51862	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2018 OGRA MEMBERSHIP	\$0.00	\$1,098.47
ONTARIO SOUTHLAND RAILWAY INC.							
	87,948	51863	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	MAY FLASHING LIT MAINT	\$3,267.99	
	87,948	51863	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY FLASHING LIT MAINT	\$0.00	\$3,267.99
CARLYLE PETERSON LAWYERS LLP							
	87,930	51864	01-1000-4000-45900	LAND SALE EXPENSES	CLARKE RD-AGREEMENT	\$1,120.23	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	87,930	51864 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLARKE RD-AGREEMENT	\$123.73	
	87,930	51864 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLARKE RD-AGREEMENT	\$0.00	\$1,243.96
P M HYDRAULICS ***						
	87,949	51865 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	PARTS	\$491.70	
	87,949	51865 01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS	\$288.48	
	87,949	51865 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$54.32	
	87,949	51865 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$31.86	
	87,949	51865 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS	\$0.00	\$866.36
PUROLATOR COURIER LTD						
	87,914	51866 01-3000-4000-40240	COURIER CHARGES	FIRE DEPT COURIER CHRGS	\$25.14	
	87,914	51866 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT COURIER CHRGS	\$3.19	
	87,914	51866 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT COURIER CHRGS	\$0.00	\$28.33
	87,915	51866 01-3000-4000-40240	COURIER CHARGES	FIRE DEPT COURIER CHRGS	\$5.24	
	87,915	51866 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT COURIER CHRGS	\$0.58	
	87,915	51866 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT COURIER CHRGS	\$0.00	\$5.82
PUTNAM TRUCK & EQUIPMENT SERVI						
	87,952	51867 01-4500-4230-46412	941200 UTILITY TRAILER (ASPHALT)	TRAILER ANNUAL REPAIR	\$303.37	
	87,952	51867 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAILER ANNUAL REPAIR	\$33.51	
	87,952	51867 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAILER ANNUAL REPAIR	\$0.00	\$336.88
	87,953	51867 01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER SAFETY TEST	\$697.48	
	87,953	51867 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER SAFETY TEST	\$77.04	
	87,953	51867 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER SAFETY TEST	\$0.00	\$774.52
	87,954	51867 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	TRUCK#5 ANNUAL INSPECT	\$1,420.03	
	87,954	51867 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#5 ANNUAL INSPECT	\$156.85	
	87,954	51867 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#5 ANNUAL INSPECT	\$0.00	\$1,576.88
ROCK SOLID DESIGNS						
	87,963	51868 01-0000-2000-00763	DEPOSITS - CONTRACTORS	SNOWPLOW TENDER DEP RETURNED	\$2,500.00	
	87,963	51868 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOWPLOW TENDER DEP RETURNED	\$0.00	\$2,500.00
RPC						
	87,917	51869 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	FIRE DEPT AIR ANALYSIS	\$280.58	
	87,917	51869 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT AIR ANALYSIS	\$35.67	
	87,917	51869 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT AIR ANALYSIS	\$0.00	\$316.25
R. RUSSELL CONSTRUCTION						
	87,910	51870 01-0000-0250-60721	C14-573-PARK AV-SURVEY/DESIGN	MUTUAL/PARK SANITARY&STORM WRT	\$30.03	
	87,910	51870 10-0000-3270-80100	PRIME CONTRACT	MUTUAL/PARK SANITARY&STORM WRT	\$9.63	
	87,910	51870 01-0000-0250-60009	CTY-SAN-MUTUAL-CHARLES E-THAMES RIVER	MUTUAL/PARK SANITARY&STORM WRT	\$76.70	
	87,910	51870 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	MUTUAL/PARK SANITARY&STORM WRT	\$6,610.53	

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	87,910	51870 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUTUAL/PARK SANITARY&STORM WRT	\$743.01	
	87,910	51870 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUTUAL/PARK SANITARY&STORM WRT	\$0.00	\$7,469.90
	87,911	51870 10-0000-3289-80100	PRIME CONTRACT	MUTUAL ST SANITARY EXT	\$75,702.19	
	87,911	51870 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	MUTUAL ST SANITARY EXT	\$0.00	\$7,570.22
	87,911	51870 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUTUAL ST SANITARY EXT	\$7,525.43	
	87,911	51870 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUTUAL ST SANITARY EXT	\$0.00	\$75,657.40
SIMPLY LINEN INC.						
	87,956	51871 01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$18.00	
	87,956	51871 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$2.34	
	87,956	51871 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$20.34
	87,957	51871 01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$18.00	
	87,957	51871 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$2.34	
	87,957	51871 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$20.34
	87,958	51871 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$35.62	
	87,958	51871 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$3.93	
	87,958	51871 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$39.55
	87,959	51871 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$35.62	
	87,959	51871 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$3.93	
	87,959	51871 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$39.55
SIROSKI DOOR AND HARDWARE						
	88,007	51872 01-5100-4100-41700	BLDG REPAIRS AND MAINT	FIRST AID ROOM DOOR HANDLE	\$243.00	
	88,007	51872 01-0000-0200-00325	HST RECEIVABLE100%	FIRST AID ROOM DOOR HANDLE	\$31.59	
	88,007	51872 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST AID ROOM DOOR HANDLE	\$0.00	\$274.59
SPECTRUM COMMUNICATIONS LTD.						
	87,929	51873 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	FIRE RADIO CHARGER REPAIR	\$43.05	
	87,929	51873 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE RADIO CHARGER REPAIR	\$4.76	
	87,929	51873 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE RADIO CHARGER REPAIR	\$0.00	\$47.81
SPL INDUSTRIAL PUMPS & EQUIPME						
	87,947	51874 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	THOMPSON PUMP REPAIR	\$3,283.48	
	87,947	51874 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	THOMPSON PUMP REPAIR	\$362.68	
	87,947	51874 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THOMPSON PUMP REPAIR	\$0.00	\$3,646.16
AJ STONE COMPANY LTD						
	87,918	51875 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	FIRE DEPT GEAR BAGS	\$549.99	
	87,918	51875 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT GEAR BAGS	\$60.75	
	87,918	51875 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT GEAR BAGS	\$0.00	\$610.74
SUN LIFE OF CANADA						
	87,979	51876 01-0000-2100-00716	HEALTH CARE PAYABLE	JUNE PREMIUM	\$54,337.35	

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	87,979	51876 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE PREMIUM	\$0.00	\$54,337.35
SUPERIOR ELECTRIC MOTORS INC						
	87,912	51877 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC POOL PUMP REBUILT	\$1,926.93	
	87,912	51877 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL PUMP REBUILT	\$250.50	
	87,912	51877 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL PUMP REBUILT	\$0.00	\$2,177.43
TECH.STANDARDS & SAFETY AUTH *						
	87,993	51878 01-5000-6020-41550	MAINTENANCE CONTRACTS	ARENA ELEVATOR INSPECTION	\$195.00	
	87,993	51878 01-0000-0200-00325	HST RECEIVABLE100%	ARENA ELEVATOR INSPECTION	\$25.35	
	87,993	51878 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA ELEVATOR INSPECTION	\$0.00	\$220.35
THAMESFORD PIZZA						
	88,002	51879 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION MOVIE NITE PIZZA	\$47.62	
	88,002	51879 01-0000-0200-00325	HST RECEIVABLE100%	FUSION MOVIE NITE PIZZA	\$2.38	
	88,002	51879 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION MOVIE NITE PIZZA	\$0.00	\$50.00
	88,003	51879 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC PROGRAM PIZZA	\$358.66	
	88,003	51879 01-5100-6090-40420	PROGRAM SUPPLIES	VPCC PROGRAM PIZZA	\$112.31	
	88,003	51879 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PROGRAM PIZZA	\$15.61	
	88,003	51879 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PROGRAM PIZZA	\$7.94	
	88,003	51879 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PROGRAM PIZZA	\$0.00	\$494.52
THOMAS TREE REMOVAL						
	87,989	51880 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TREE REMOVAL FROM STORM	\$2,500.00	
	87,989	51880 01-0000-0200-00325	HST RECEIVABLE100%	TREE REMOVAL FROM STORM	\$325.00	
	87,989	51880 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREE REMOVAL FROM STORM	\$0.00	\$2,825.00
	87,990	51880 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TREE REMOVAL FROM STORM	\$1,500.00	
	87,990	51880 01-0000-0200-00325	HST RECEIVABLE100%	TREE REMOVAL FROM STORM	\$195.00	
	87,990	51880 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREE REMOVAL FROM STORM	\$0.00	\$1,695.00
TOROMONT INDUSTRIES LTD						
	87,944	51881 01-4500-4230-46401	940100 SNOW BLOWER	SNOWBLOWER PARTS	\$38.33	
	87,944	51881 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SNOWBLOWER PARTS	\$4.24	
	87,944	51881 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOWBLOWER PARTS	\$0.00	\$42.57
TYCO INTEGRATED FIRE & SECURIT						
	87,933	51882 01-2000-4015-41550	MAINTENANCE CONTRACTS	CARRS WLKQY ALARMJUN'18-MAY'19	\$639.98	
	87,933	51882 01-0000-0400-00280	PREPAID EXPENSES	CARRS WLKQY ALARMJUN'18-MAY'19	\$457.11	
	87,933	51882 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKQY ALARMJUN'18-MAY'19	\$82.04	
	87,933	51882 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKQY ALARMJUN'18-MAY'19	\$58.61	
	87,933	51882 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKQY ALARMJUN'18-MAY'19	\$0.00	\$1,237.74
WASTE CONNECTIONS OF CANADA						
	87,928	51883 01-5000-6020-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$227.67	

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	87,928	51883 01-5000-6040-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,928	51883 01-5100-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,928	51883 01-5000-6050-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,928	51883 01-5200-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,928	51883 01-3000-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$110.25	
	87,928	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$29.60	
	87,928	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,928	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,928	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,928	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,928	51883 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL GARBAGE SERVICES	\$12.17	
	87,928	51883 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL GARBAGE SERVICES	\$0.00	\$1,381.65
	87,975	51883 01-5000-6020-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$227.67	
	87,975	51883 01-5200-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,975	51883 01-5100-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,975	51883 01-5000-6040-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,975	51883 01-5000-6050-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICES	\$221.67	
	87,975	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$29.60	
	87,975	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,975	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,975	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,975	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,975	51883 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE SERVICES	\$28.82	
	87,975	51883 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL GARBAGE SERVICES	\$0.00	\$1,259.23
WHOLE TIRE SERVICE LTD.						
	87,936	51884 01-4500-4230-46397	939700 SIDEWALK TRACTOR	SIDEWALK MACHINE TIRE	\$586.14	
	87,936	51884 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK MACHINE TIRE	\$64.74	
	87,936	51884 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK MACHINE TIRE	\$0.00	\$650.88
	87,937	51884 01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER TIRE	\$1,666.83	
	87,937	51884 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER TIRE	\$184.11	
	87,937	51884 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER TIRE	\$0.00	\$1,850.94
	87,938	51884 01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER REPAIR	\$65.13	
	87,938	51884 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER REPAIR	\$7.19	
	87,938	51884 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER REPAIR	\$0.00	\$72.32
WOODSTOCK TELECOM LTD.						
	88,000	51885 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA WIRE INSTALL	\$660.00	
	88,000	51885 01-0000-0200-00325	HST RECEIVABLE100%	ARENA WIRE INSTALL	\$85.80	
	88,000	51885 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA WIRE INSTALL	\$0.00	\$745.80

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	88,001	51885 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA PHONE LINES	\$267.50	
	88,001	51885 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PHONE LINES	\$34.77	
	88,001	51885 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA PHONE LINES	\$0.00	\$302.27
ZORRA, TOWNSHIP OF ***						
	87,951	51886 01-4500-4000-40630	STAFF TRAINING	PW CHAINSAW BOOKS + TRAINING	\$2,877.02	
	87,951	51886 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW CHAINSAW BOOKS + TRAINING	\$0.00	\$2,877.02
291 CONSTRUCTION LTD.						
	88,072	51887 01-0000-0250-61214	GC16-1066-OXF ST N-DESIGN/INSP	OXFORD ST PKG LOT SANITARY REP	\$241,573.57	
	88,072	51887 10-0000-3277-80100	PRIME CONTRACT	OXFORD ST PKG LOT SANITARY REP	\$19,461.63	
	88,072	51887 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	OXFORD ST PKG LOT SANITARY REP	\$0.00	\$26,103.52
	88,072	51887 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OXFORD ST PKG LOT SANITARY REP	\$25,949.10	
	88,072	51887 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OXFORD ST PKG LOT SANITARY REP	\$0.00	\$260,880.78
ACAPULCO ***						
	88,241	51888 01-5100-4100-41710	CHEMICALS	VPCC POOL ACID	\$358.20	
	88,241	51888 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL ACID	\$46.57	
	88,241	51888 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL ACID	\$0.00	\$404.77
AL'S TIRE INGERSOLL						
	88,235	51889 01-5000-6050-41530	EQUIP REPAIRS & MAINT	FLAT REPAIR	\$35.71	
	88,235	51889 01-0000-0200-00325	HST RECEIVABLE100%	FLAT REPAIR	\$4.64	
	88,235	51889 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAT REPAIR	\$0.00	\$40.35
ART BLAKE REGRIGERATION LTD						
	88,251	51890 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BOILER VENTING REPLACE	\$1,890.00	
	88,251	51890 01-0000-0200-00325	HST RECEIVABLE100%	FUSION BOILER VENTING REPLACE	\$245.70	
	88,251	51890 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BOILER VENTING REPLACE	\$0.00	\$2,135.70
	88,252	51890 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC GYM ROOFTOP UNIT REPAIR	\$771.40	
	88,252	51890 01-0000-0200-00325	HST RECEIVABLE100%	VPCC GYM ROOFTOP UNIT REPAIR	\$100.28	
	88,252	51890 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC GYM ROOFTOP UNIT REPAIR	\$0.00	\$871.68
	88,253	51890 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BOILER DESCALING	\$1,116.53	
	88,253	51890 01-0000-0200-00325	HST RECEIVABLE100%	FUSION BOILER DESCALING	\$145.15	
	88,253	51890 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BOILER DESCALING	\$0.00	\$1,261.68
ASSOC. OF MUNICIPAL.ONTARIO						
	88,057	51891 01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONF REGISTRATION	\$1,689.22	
	88,057	51891 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONF REGISTRATION	\$186.58	
	88,057	51891 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMO CONF REGISTRATION	\$0.00	\$1,875.80
BENEDICT RAITHBY						
	88,055	51892 01-7000-4000-40810	STUDIES & SURVEYS	INDUSTRIAL LAND SURVEY	\$1,569.65	
	88,055	51892 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INDUSTRIAL LAND SURVEY	\$173.38	

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	88,055	51892 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INDUSTRIAL LAND SURVEY	\$0.00	\$1,743.03
BLUE-CON CONSTRUCTION						
	88,029	51893 01-0000-0250-61503	GC18-191-NTL W-SEWER	N TWN LN STORM SEWER	\$10,176.02	
	88,029	51893 01-0000-0250-61473	GC17-163-NTOWNLN W-INTERSECTION	N TWN LN STORM SEWER	\$5,433.37	
	88,029	51893 10-0000-3258-80100	PRIME CONTRACT	N TWN LN STORM SEWER	\$26,941.01	
	88,029	51893 10-0000-3258-80100	PRIME CONTRACT	N TWN LN STORM SEWER	\$18,209.37	
	88,029	51893 01-0000-0250-00016	GC17-16-NTL-THAMES	N TWN LN STORM SEWER	\$26,941.01	
	88,029	51893 01-0000-0250-00016	GC17-16-NTL-THAMES	N TWN LN STORM SEWER	\$22,112.90	
	88,029	51893 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	N TWN LN STORM SEWER	\$0.00	\$10,981.37
	88,029	51893 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	N TWN LN STORM SEWER	\$10,916.40	
	88,029	51893 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	N TWN LN STORM SEWER	\$0.00	\$109,748.71
EMPLOYEE REIMBURSEMENT						
	88,187	51894 01-5200-6090-40620	MILEAGE	MILEAGE-FUSION	\$78.37	
	88,187	51894 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-FUSION	\$10.19	
	88,187	51894 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-FUSION	\$0.00	\$88.56
CONTRACTED CLEANER						
	88,266	51895 01-2000-4015-41550	MAINTENANCE CONTRACTS	CARR WLKWY CLEANING	\$600.00	
	88,266	51895 01-0000-0200-00325	HST RECEIVABLE100%	CARR WLKWY CLEANING	\$78.00	
	88,266	51895 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARR WLKWY CLEANING	\$0.00	\$678.00
	88,267	51895 01-2000-4030-41500	CONTRACTED SERVICES	MAY JANITORIAL SERVICES	\$1,343.23	
	88,267	51895 01-2000-4025-41550	MAINTENANCE CONTRACTS	MAY JANITORIAL SERVICES	\$386.69	
	88,267	51895 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY JANITORIAL SERVICES	\$148.37	
	88,267	51895 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY JANITORIAL SERVICES	\$42.71	
	88,267	51895 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY JANITORIAL SERVICES	\$0.00	\$1,921.00
SAFE CYCLING COMMITTEE						
	88,050	51896 01-5000-4000-40856	SAFE CYCLING COMMITTEE EXPENSES	FAMILY BIKE DAY EXP REIMBURSE	\$59.85	
	88,050	51896 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY BIKE DAY EXP REIMBURSE	\$7.78	
	88,050	51896 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY BIKE DAY EXP REIMBURSE	\$0.00	\$67.63
R.J.BURNSIDE & ASSOCIATES						
	88,278	51897 10-0000-3272-80000	MATERIALS	APR SRV VICTORIA ST CULVERT	\$9,843.76	
	88,278	51897 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APR SRV VICTORIA ST CULVERT	\$1,087.30	
	88,278	51897 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APR SRV VICTORIA ST CULVERT	\$0.00	\$10,931.06
BW CONN LTD						
	88,283	51898 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-171	\$1,000.00	
	88,283	51898 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-171	\$0.00	\$1,000.00
CAMPBELL STRATEGIES						
	88,176	51899 01-0900-4000-40710	LEGAL FEES	MAY RETAINER	\$14,246.41	

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88,176	51899	01-0900-4000-40710	LEGAL FEES	MAY RETAINER	\$171.73	
88,176	51899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY RETAINER	\$1,573.59	
88,176	51899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY RETAINER	\$0.00	\$15,991.73
CANADIAN NATIONAL RAILWAYS						
88,162	51900	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	MAY SIGNAL W. GATES MAINT	\$697.50	
88,162	51900	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY SIGNAL W. GATES MAINT	\$0.00	\$697.50
CANADIAN TIRE ASSOCIATE STORE						
88,129	51901	01-5000-6020-41700	BLDG REPAIRS & MAINT	TARPS	\$15.98	
88,129	51901	01-0000-0200-00325	HST RECEIVABLE100%	TARPS	\$2.08	
88,129	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TARPS	\$0.00	\$18.06
88,130	51901	01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BLDG SUPPLIES	\$4.00	
88,130	51901	01-0000-0200-00325	HST RECEIVABLE100%	FUSION BLDG SUPPLIES	\$1.56	
88,130	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BLDG SUPPLIES	\$0.00	\$5.56
88,131	51901	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	OIL	\$31.18	
88,131	51901	01-0000-0200-00325	HST RECEIVABLE100%	OIL	\$4.05	
88,131	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL	\$0.00	\$35.23
88,132	51901	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	SUNSCREEN	\$9.99	
88,132	51901	01-0000-0200-00325	HST RECEIVABLE100%	SUNSCREEN	\$1.30	
88,132	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUNSCREEN	\$0.00	\$11.29
88,133	51901	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING SUPPLIES	\$7.99	
88,133	51901	01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING SUPPLIES	\$1.04	
88,133	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING SUPPLIES	\$0.00	\$9.03
88,134	51901	01-5000-6050-41470	VEHICLE FUEL	STOP LEAK	\$9.99	
88,134	51901	01-0000-0200-00325	HST RECEIVABLE100%	STOP LEAK	\$1.30	
88,134	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOP LEAK	\$0.00	\$11.29
88,135	51901	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$8.49	
88,135	51901	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$1.10	
88,135	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$9.59
88,136	51901	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BLDG SUPPLIES	\$35.98	
88,136	51901	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BLDG SUPPLIES	\$4.68	
88,136	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BLDG SUPPLIES	\$0.00	\$40.66
88,137	51901	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC NEW TOOLS	\$69.99	
88,137	51901	01-0000-0200-00325	HST RECEIVABLE100%	VPCC NEW TOOLS	\$9.10	
88,137	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC NEW TOOLS	\$0.00	\$79.09
88,138	51901	01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA BLDG SUPPLIES	\$10.99	
88,138	51901	01-0000-0200-00325	HST RECEIVABLE100%	ARENA BLDG SUPPLIES	\$1.43	
88,138	51901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA BLDG SUPPLIES	\$0.00	\$12.42

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	88,139	51901 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA POWER OUTLET	\$19.99	
	88,139	51901 01-0000-0200-00325	HST RECEIVABLE100%	ARENA POWER OUTLET	\$2.60	
	88,139	51901 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA POWER OUTLET	\$0.00	\$22.59
	88,140	51901 01-5000-6050-40270	NEW EQUIPMENT	PARKS PUSH MOWER	\$499.99	
	88,140	51901 01-0000-0200-00325	HST RECEIVABLE100%	PARKS PUSH MOWER	\$65.00	
	88,140	51901 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS PUSH MOWER	\$0.00	\$564.99
	88,141	51901 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BLDG SUPPLIES	\$72.94	
	88,141	51901 01-0000-0200-00325	HST RECEIVABLE100%	FUSION BLDG SUPPLIES	\$9.48	
	88,141	51901 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BLDG SUPPLIES	\$0.00	\$82.42
	88,142	51901 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA POWER OUTLET	\$19.99	
	88,142	51901 01-0000-0200-00325	HST RECEIVABLE100%	ARENA POWER OUTLET	\$2.60	
	88,142	51901 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA POWER OUTLET	\$0.00	\$22.59
	88,143	51901 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PARKS LEAF RAKES	\$43.18	
	88,143	51901 01-0000-0200-00325	HST RECEIVABLE100%	PARKS LEAF RAKES	\$5.61	
	88,143	51901 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS LEAF RAKES	\$0.00	\$48.79
CARLETON UNIFORMS INC.						
	88,054	51902 01-3000-4000-40290	UNIFORMS & CLOTHING	FIRE DEPT UNIFORM SHIRTS	\$48.84	
	88,054	51902 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT UNIFORM SHIRTS	\$5.40	
	88,054	51902 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT UNIFORM SHIRTS	\$0.00	\$54.24
CEASER WORK COUNSEL						
	88,056	51903 01-0900-4000-40710	LEGAL FEES	WORKPLACE INVESTIGATION	\$3,169.47	
	88,056	51903 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORKPLACE INVESTIGATION	\$350.09	
	88,056	51903 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORKPLACE INVESTIGATION	\$0.00	\$3,519.56
MAYOR REIMBURSEMENT						
	88,157	51904 01-0100-4000-40610	MEETINGS & CONFERENCES	OSUM+DEMAND THE RIGHT EXP	\$627.96	
	88,157	51904 01-0100-4000-40610	MEETINGS & CONFERENCES	OSUM+DEMAND THE RIGHT EXP	\$540.32	
	88,157	51904 01-0100-4000-40610	MEETINGS & CONFERENCES	OSUM+DEMAND THE RIGHT EXP	\$161.44	
	88,157	51904 01-0100-4000-41020	PROMOTION & MEALS	OSUM+DEMAND THE RIGHT EXP	\$148.57	
	88,157	51904 01-0100-4000-41020	PROMOTION & MEALS	OSUM+DEMAND THE RIGHT EXP	\$405.24	
	88,157	51904 01-0100-4000-41020	PROMOTION & MEALS	OSUM+DEMAND THE RIGHT EXP	\$67.09	
	88,157	51904 01-0100-4000-40620	MILEAGE	OSUM+DEMAND THE RIGHT EXP	\$307.82	
	88,157	51904 01-0100-4000-41020	PROMOTION & MEALS	OSUM+DEMAND THE RIGHT EXP	\$0.00	\$100.00
	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$69.36	
	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$59.68	
	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$17.84	
	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$16.41	
	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$44.76	

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	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$7.41	
	88,157	51904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OSUM+DEMAND THE RIGHT EXP	\$34.00	
	88,157	51904 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OSUM+DEMAND THE RIGHT EXP	\$0.00	\$2,407.90
COMMISSIONAIRES						
	88,034	51905 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCE 5/16-5/19	\$1,050.35	
	88,034	51905 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCE 5/16-5/19	\$116.01	
	88,034	51905 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCE 5/16-5/19	\$0.00	\$1,166.36
	88,051	51905 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PARKING ENFORCE 4/22-5/05	\$956.36	
	88,051	51905 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKING ENFORCE 4/22-5/05	\$105.64	
	88,051	51905 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING ENFORCE 4/22-5/05	\$0.00	\$1,062.00
CON. SCOLAIRE VIAMONDE						
	88,291	51906 01-1400-9962-75010	PUBLIC SCHOOL BD FR - RES & COMM	SECOND PAYMENT 2018	\$5,496.22	
	88,291	51906 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SECOND PAYMENT 2018	\$0.00	\$5,496.22
CONSEIL SCOLAIRE CATHOLIQUE PR						
	88,292	51907 01-1400-9963-75010	SEPARATE SCHOOL BD FR - RES & COMM	SECOND PAYMENT 2018	\$12,979.67	
	88,292	51907 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SECOND PAYMENT 2018	\$0.00	\$12,979.67
CORPORATE INQUIRY SYSTEMS						
	88,282	51908 01-5000-4000-42900	MISCELLANEOUS EXPENSE	REFERENCE+POLICE CHECK	\$99.00	
	88,282	51908 01-1000-4000-41000	ADVERTISING	REFERENCE+POLICE CHECK	\$99.00	
	88,282	51908 01-0000-0200-00325	HST RECEIVABLE100%	REFERENCE+POLICE CHECK	\$12.87	
	88,282	51908 01-0000-0200-00325	HST RECEIVABLE100%	REFERENCE+POLICE CHECK	\$12.87	
	88,282	51908 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFERENCE+POLICE CHECK	\$0.00	\$223.74
COURTNEY'S						
	88,238	51909 01-5100-6090-40420	PROGRAM SUPPLIES	PROG CANDY	\$200.15	
	88,238	51909 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	PROG CANDY	\$52.80	
	88,238	51909 01-0000-0200-00325	HST RECEIVABLE100%	PROG CANDY	\$26.02	
	88,238	51909 01-0000-0200-00325	HST RECEIVABLE100%	PROG CANDY	\$6.86	
	88,238	51909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROG CANDY	\$0.00	\$285.83
FRANK COWAN COMPANY LTD						
	88,031	51910 01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	IN000006953,6954,6955,6956 INS	\$12,085.66	
	88,031	51910 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IN000006953,6954,6955,6956 INS	\$0.00	\$12,085.66
CULLIGAN						
	88,254	51911 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION WATER ON COOLER	\$75.95	
	88,254	51911 01-0000-0200-00325	HST RECEIVABLE100%	FUSION WATER ON COOLER	\$1.36	
	88,254	51911 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION WATER ON COOLER	\$0.00	\$77.31
	88,255	51911 01-5000-6020-40430	CANTEEN SUPPLIES	ARENA WATER COOLER RENTAL	\$7.95	
	88,255	51911 01-0000-0200-00325	HST RECEIVABLE100%	ARENA WATER COOLER RENTAL	\$1.03	

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	88,255	51911 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA WATER COOLER RENTAL	\$0.00	\$8.98
	88,256	51911 01-5100-4100-40430	CANTEEN SUPPLIES	VPCC WATER COOLER RENTAL+WATER	\$16.95	
	88,256	51911 01-0000-0200-00325	HST RECEIVABLE100%	VPCC WATER COOLER RENTAL+WATER	\$1.36	
	88,256	51911 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC WATER COOLER RENTAL+WATER	\$0.00	\$18.31
DONNELLY MURPHY - LAWYERS PC						
	88,160	51912 01-1000-4000-40710	LEGAL FEES	LEGAL FEES	\$3,459.84	
	88,160	51912 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES	\$382.16	
	88,160	51912 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES	\$0.00	\$3,842.00
DURELL CONTROL SYSTEMS INC.						
	88,263	51913 10-0000-3118-80000	MATERIALS	TOWN HALL BAS UPGRADE	\$4,713.83	
	88,263	51913 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL BAS UPGRADE	\$520.67	
	88,263	51913 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL BAS UPGRADE	\$0.00	\$5,234.50
	88,264	51913 10-0000-3118-80000	MATERIALS	TOWN HALL BAS UPGRADE	\$18,822.37	
	88,264	51913 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL BAS UPGRADE	\$2,079.02	
	88,264	51913 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL BAS UPGRADE	\$0.00	\$20,901.39
	88,265	51913 10-0000-3118-80000	MATERIALS	TOWN HALL BAS UPGRADE	\$4,719.33	
	88,265	51913 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL BAS UPGRADE	\$521.27	
	88,265	51913 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL BAS UPGRADE	\$0.00	\$5,240.60
EDPRO ENERGY GROUP INC ***						
	88,156	51914 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE	\$112.70	
	88,156	51914 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE	\$14.65	
	88,156	51914 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE	\$0.00	\$127.35
ELGIE BUS LINES LIMITED						
	88,236	51915 01-5200-6185-40625	PRGM PARTICIPANT TRANSPORTATION	BUS TO JUNCTION CLIMBING CENTR	\$180.15	
	88,236	51915 01-0000-0200-00325	HST RECEIVABLE100%	BUS TO JUNCTION CLIMBING CENTR	\$23.41	
	88,236	51915 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUS TO JUNCTION CLIMBING CENTR	\$0.00	\$203.56
EMPLOYEE REIMBURSEMENT						
	88,180	51916 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$12.16	
	88,180	51916 10-0000-3258-80010	LABOUR & BURDEN	MILEAGE-ENG	\$67.83	
	88,180	51916 01-0000-0250-00016	GC17-16-NTL-THAMES	MILEAGE-ENG	\$48.39	
	88,180	51916 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.34	
	88,180	51916 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$7.50	
	88,180	51916 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$5.34	
	88,180	51916 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$142.56
PETTY CASH-FUSION						
	88,043	51917 01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH-FUSION	\$409.49	
	88,043	51917 01-5200-6185-40420	PROGRAM SUPPLIES	PETTY CASH-FUSION	\$8.98	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,043	51917 01-5200-4100-41700	BLDG REPAIRS AND MAINT	PETTY CASH-FUSION	\$7.52	
	88,043	51917 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-FUSION	\$44.11	
	88,043	51917 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-FUSION	\$1.17	
	88,043	51917 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-FUSION	\$0.98	
	88,043	51917 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH-FUSION	\$0.00	\$472.25
ENGLOBE CORP.						
	88,158	51918 01-4000-4000-40810	STUDIES & SURVEYS	RETAINING WALL INSPECTION	\$1,745.44	
	88,158	51918 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RETAINING WALL INSPECTION	\$192.79	
	88,158	51918 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETAINING WALL INSPECTION	\$0.00	\$1,938.23
	88,178	51918 01-0000-0250-61214	GC16-1066-OXF ST N-DESIGN/INSP	SANITARY GEOTECH 4/19-5/26	\$2,324.45	
	88,178	51918 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SANITARY GEOTECH 4/19-5/26	\$256.75	
	88,178	51918 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANITARY GEOTECH 4/19-5/26	\$0.00	\$2,581.20
	88,277	51918 10-0000-3289-80000	MATERIALS	MUTUAL ST SANITARY GEOTECH	\$867.76	
	88,277	51918 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUTUAL ST SANITARY GEOTECH	\$95.85	
	88,277	51918 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUTUAL ST SANITARY GEOTECH	\$0.00	\$963.61
PSB REIMBURSEMENT						
	88,041	51919 01-3230-4000-40610	MEETINGS & CONFERENCES	OAPSB CONF	\$875.53	
	88,041	51919 01-3230-4000-40630	STAFF TRAINING	OAPSB CONF	\$351.20	
	88,041	51919 01-3230-4000-40620	MILEAGE	OAPSB CONF	\$201.81	
	88,041	51919 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB CONF	\$112.04	
	88,041	51919 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB CONF	\$38.80	
	88,041	51919 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB CONF	\$22.29	
	88,041	51919 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB CONF	\$0.00	\$1,601.67
FASTENAL CANADA ***						
	88,231	51920 01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	EARMUFFS	\$48.32	
	88,231	51920 01-0000-0200-00325	HST RECEIVABLE100%	EARMUFFS	\$6.28	
	88,231	51920 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EARMUFFS	\$0.00	\$54.60
FIDO SOLUTIONS INC.						
	88,275	51921 01-3400-4000-40310	FAX OPERATIONS	CBO CELLPHONE CHRGS	\$4.31	
	88,275	51921 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CBO CELLPHONE CHRGS	\$0.48	
	88,275	51921 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CBO CELLPHONE CHRGS	\$0.00	\$4.79
FINE LINE PAINTING						
	88,279	51922 01-2000-4025-41700	BLDG REPAIRS & MAINT	PAINT AFTER ROOF LEAK	\$1,272.00	
	88,279	51922 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT AFTER ROOF LEAK	\$140.50	
	88,279	51922 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT AFTER ROOF LEAK	\$0.00	\$1,412.50
EMPLOYEE REIMBURSEMENT						
	88,186	51923 01-4500-4000-40630	STAFF TRAINING	AORS TRADE SHOW BALANCE	\$100.00	

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88,186	51923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AORS TRADE SHOW BALANCE	\$0.00	\$100.00
GRA - HAM ENERGY						
88,036	51924	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$226.24	
88,036	51924	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$24.99	
88,036	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$251.23
88,200	51924	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$447.79	
88,200	51924	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$49.46	
88,200	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$497.25
88,201	51924	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$1,154.84	
88,201	51924	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$127.56	
88,201	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$1,282.40
88,202	51924	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$483.97	
88,202	51924	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$53.46	
88,202	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$537.43
88,203	51924	01-5000-6050-41470	VEHICLE FUEL	PARKS VEHICLE FUEL	\$452.79	
88,203	51924	01-0000-0200-00325	HST RECEIVABLE100%	PARKS VEHICLE FUEL	\$58.86	
88,203	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS VEHICLE FUEL	\$0.00	\$511.65
88,204	51924	01-5000-6050-41470	VEHICLE FUEL	DIESEL FUEL	\$1,173.28	
88,204	51924	01-0000-0200-00325	HST RECEIVABLE100%	DIESEL FUEL	\$152.53	
88,204	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL FUEL	\$0.00	\$1,325.81
88,205	51924	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$158.69	
88,205	51924	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$20.63	
88,205	51924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$179.32
GROWER'S CHOICE LANDSCAPE PROD						
88,262	51925	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PINE MULCH	\$2,030.00	
88,262	51925	01-0000-0200-00325	HST RECEIVABLE100%	PINE MULCH	\$263.90	
88,262	51925	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINE MULCH	\$0.00	\$2,293.90
GUNN'S HILL ARTISAN CHEESE LTD						
88,066	51926	01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$236.41	
88,066	51926	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$236.41
EMPLOYEE REIMBURSEMENT						
88,175	51927	01-3400-4000-40620	MILEAGE	MILEAGE-BLDG INSPECT	\$286.91	
88,175	51927	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-BLDG INSPECT	\$31.69	
88,175	51927	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-BLDG INSPECT	\$0.00	\$318.60
EMPLOYEE REIMBURSEMENT						
88,249	51928	01-5200-4100-40620	MILEAGE	MILEAGE-FUSION	\$57.35	
88,249	51928	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-FUSION	\$7.45	

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HILLSIDE KENNELS	88,249	51928 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-FUSION	\$0.00	\$64.80
	88,038	51929 01-3600-4000-41560	CONTRACTS	MAY ANIMAL CONTROL	\$814.08	
	88,038	51929 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY ANIMAL CONTROL	\$89.92	
	88,038	51929 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY ANIMAL CONTROL	\$0.00	\$904.00
EMPLOYEE REIMBURSEMENT						
	88,245	51930 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$19.12	
	88,245	51930 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$2.48	
	88,245	51930 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$21.60
HURON TRACTOR LTD						
	88,190	51931 01-5000-6050-41530	EQUIP REPAIRS & MAINT	MOWER DECK SPINDLE	\$53.84	
	88,190	51931 01-0000-0200-00325	HST RECEIVABLE100%	MOWER DECK SPINDLE	\$7.00	
	88,190	51931 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOWER DECK SPINDLE	\$0.00	\$60.84
	88,191	51931 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRACTOR PARTS	\$26.40	
	88,191	51931 01-0000-0200-00325	HST RECEIVABLE100%	TRACTOR PARTS	\$3.43	
	88,191	51931 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR PARTS	\$0.00	\$29.83
	88,192	51931 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRACTOR PARTS	\$343.51	
	88,192	51931 01-0000-0200-00325	HST RECEIVABLE100%	TRACTOR PARTS	\$44.66	
	88,192	51931 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR PARTS	\$0.00	\$388.17
INGERSOLL DISTRICT CHAMBER ***						
	88,030	51932 01-1000-4000-41020	PROMOTION & MEALS	IDCC GOLF TOURNAMENT	\$122.11	
	88,030	51932 01-0100-4000-41020	PROMOTION & MEALS	IDCC GOLF TOURNAMENT	\$488.45	
	88,030	51932 01-3400-4000-41020	PROMOTION & MEALS	IDCC GOLF TOURNAMENT	\$122.11	
	88,030	51932 01-7000-4000-41020	PROMOTION & MEALS	IDCC GOLF TOURNAMENT	\$122.11	
	88,030	51932 01-4000-4000-42900	MISCELLANEOUS EXPENSE	IDCC GOLF TOURNAMENT	\$122.11	
	88,030	51932 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IDCC GOLF TOURNAMENT	\$13.49	
	88,030	51932 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IDCC GOLF TOURNAMENT	\$53.95	
	88,030	51932 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IDCC GOLF TOURNAMENT	\$13.49	
	88,030	51932 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IDCC GOLF TOURNAMENT	\$13.49	
	88,030	51932 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IDCC GOLF TOURNAMENT	\$13.49	
	88,030	51932 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IDCC GOLF TOURNAMENT	\$0.00	\$1,084.80
INGERSOLL HOME CENTRE LTD						
	88,074	51933 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	SKIMMER,TAPE + HANDLE	\$18.48	
	88,074	51933 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SKIMMER,TAPE + HANDLE	\$2.04	
	88,074	51933 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SKIMMER,TAPE + HANDLE	\$0.00	\$20.52
	88,075	51933 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	RAKES	\$69.18	
	88,075	51933 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RAKES	\$7.64	

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88,075	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAKES	\$0.00	\$76.82
88,076	51933	01-4500-4200-80000	MATERIALS-PAINT PARKING STALLS	SPRAYER	\$64.81	
88,076	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPRAYER	\$7.16	
88,076	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRAYER	\$0.00	\$71.97
88,078	51933	01-5100-4100-41700	BLDG REPAIRS AND MAINT	SUPPLIES	\$7.49	
88,078	51933	01-0000-0200-00325	HST RECEIVABLE100%	SUPPLIES	\$0.97	
88,078	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES	\$0.00	\$8.46
88,079	51933	01-5100-4100-41700	BLDG REPAIRS AND MAINT	LOBBY CLOCKS	\$48.25	
88,079	51933	01-0000-0200-00325	HST RECEIVABLE100%	LOBBY CLOCKS	\$6.27	
88,079	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOBBY CLOCKS	\$0.00	\$54.52
88,080	51933	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT DISH SOAP	\$26.40	
88,080	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT DISH SOAP	\$2.91	
88,080	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT DISH SOAP	\$0.00	\$29.31
88,081	51933	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	OPP BLDG REPAIR	\$53.86	
88,081	51933	01-0000-0200-00325	HST RECEIVABLE100%	OPP BLDG REPAIR	\$7.00	
88,081	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP BLDG REPAIR	\$0.00	\$60.86
88,082	51933	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$19.60	
88,082	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$2.16	
88,082	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$21.76
88,083	51933	10-0000-3161-80000	MATERIALS	FIRE SAFETY HOUSE NAILS	\$11.57	
88,083	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY HOUSE NAILS	\$1.28	
88,083	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SAFETY HOUSE NAILS	\$0.00	\$12.85
88,084	51933	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$27.32	
88,084	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$3.02	
88,084	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$30.34
88,085	51933	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	OPP MISC BLDG SUPPLIES	\$14.99	
88,085	51933	01-0000-0200-00325	HST RECEIVABLE100%	OPP MISC BLDG SUPPLIES	\$1.95	
88,085	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP MISC BLDG SUPPLIES	\$0.00	\$16.94
88,086	51933	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$9.65	
88,086	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$1.06	
88,086	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$10.71
88,087	51933	01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION LIGHT BULBS	\$46.44	
88,087	51933	01-0000-0200-00325	HST RECEIVABLE100%	FUSION LIGHT BULBS	\$6.04	
88,087	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION LIGHT BULBS	\$0.00	\$52.48
88,088	51933	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRAILER PLYWOOD	\$143.11	
88,088	51933	01-0000-0200-00325	HST RECEIVABLE100%	TRAILER PLYWOOD	\$18.60	
88,088	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAILER PLYWOOD	\$0.00	\$161.71

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88,089	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PICNIC TABLE LUMBER	\$84.86	
88,089	51933	01-0000-0200-00325	HST RECEIVABLE100%	PICNIC TABLE LUMBER	\$11.03	
88,089	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PICNIC TABLE LUMBER	\$0.00	\$95.89
88,090	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE CONNECTOR	\$4.79	
88,090	51933	01-0000-0200-00325	HST RECEIVABLE100%	HOSE CONNECTOR	\$0.62	
88,090	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE CONNECTOR	\$0.00	\$5.41
88,091	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SEALER	\$49.98	
88,091	51933	01-0000-0200-00325	HST RECEIVABLE100%	SEALER	\$6.50	
88,091	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEALER	\$0.00	\$56.48
88,092	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CEILING TILES	\$74.40	
88,092	51933	01-0000-0200-00325	HST RECEIVABLE100%	CEILING TILES	\$9.67	
88,092	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CEILING TILES	\$0.00	\$84.07
88,093	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS & BOLTS	\$15.36	
88,093	51933	01-0000-0200-00325	HST RECEIVABLE100%	NUTS & BOLTS	\$2.00	
88,093	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$17.36
88,094	51933	01-5100-4100-41700	BLDG REPAIRS AND MAINT	PRIMER	\$39.99	
88,094	51933	01-0000-0200-00325	HST RECEIVABLE100%	PRIMER	\$5.20	
88,094	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRIMER	\$0.00	\$45.19
88,095	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT + ROLLERS	\$149.02	
88,095	51933	01-0000-0200-00325	HST RECEIVABLE100%	PAINT + ROLLERS	\$19.37	
88,095	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT + ROLLERS	\$0.00	\$168.39
88,096	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SHOVEL	\$29.99	
88,096	51933	01-0000-0200-00325	HST RECEIVABLE100%	SHOVEL	\$3.90	
88,096	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOVEL	\$0.00	\$33.89
88,097	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SHOP TOWELS	\$5.98	
88,097	51933	01-0000-0200-00325	HST RECEIVABLE100%	SHOP TOWELS	\$0.78	
88,097	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOP TOWELS	\$0.00	\$6.76
88,098	51933	01-5200-4100-41700	BLDG REPAIRS AND MAINT	BLDG SUPPLIES	\$9.49	
88,098	51933	01-0000-0200-00325	HST RECEIVABLE100%	BLDG SUPPLIES	\$1.23	
88,098	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLDG SUPPLIES	\$0.00	\$10.72
88,099	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT TRAYS	\$10.98	
88,099	51933	01-0000-0200-00325	HST RECEIVABLE100%	PAINT TRAYS	\$1.43	
88,099	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT TRAYS	\$0.00	\$12.41
88,100	51933	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	TRUCK SUPPLIES	\$6.08	
88,100	51933	01-0000-0200-00325	HST RECEIVABLE100%	TRUCK SUPPLIES	\$0.79	
88,100	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK SUPPLIES	\$0.00	\$6.87
88,101	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER	\$218.94	

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88,101	51933	01-0000-0200-00325	HST RECEIVABLE100%	LUMBER	\$28.46	
88,101	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER	\$0.00	\$247.40
88,103	51933	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	BRIDGE LUMBER	\$49.42	
88,103	51933	01-0000-0200-00325	HST RECEIVABLE100%	BRIDGE LUMBER	\$6.42	
88,103	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRIDGE LUMBER	\$0.00	\$55.84
88,104	51933	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TREE STAKES	\$78.50	
88,104	51933	01-0000-0200-00325	HST RECEIVABLE100%	TREE STAKES	\$10.21	
88,104	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREE STAKES	\$0.00	\$88.71
88,105	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CEILING TILES	\$161.28	
88,105	51933	01-0000-0200-00325	HST RECEIVABLE100%	CEILING TILES	\$20.97	
88,105	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CEILING TILES	\$0.00	\$182.25
88,106	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER	\$26.36	
88,106	51933	01-0000-0200-00325	HST RECEIVABLE100%	LUMBER	\$3.43	
88,106	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER	\$0.00	\$29.79
88,107	51933	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BLDG SUPPLIES	\$7.49	
88,107	51933	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BLDG SUPPLIES	\$0.97	
88,107	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BLDG SUPPLIES	\$0.00	\$8.46
88,108	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	KEY CUTTING	\$24.90	
88,108	51933	01-0000-0200-00325	HST RECEIVABLE100%	KEY CUTTING	\$3.24	
88,108	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEY CUTTING	\$0.00	\$28.14
88,109	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	FAUCET WASHERS	\$3.98	
88,109	51933	01-0000-0200-00325	HST RECEIVABLE100%	FAUCET WASHERS	\$0.52	
88,109	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAUCET WASHERS	\$0.00	\$4.50
88,110	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING SUPPLIES	\$5.49	
88,110	51933	01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING SUPPLIES	\$0.71	
88,110	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING SUPPLIES	\$0.00	\$6.20
88,111	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	KEY CUTTING	\$24.90	
88,111	51933	01-0000-0200-00325	HST RECEIVABLE100%	KEY CUTTING	\$3.24	
88,111	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEY CUTTING	\$0.00	\$28.14
88,112	51933	01-5000-6050-41720	HORTICULTURAL SUPPLIES	RAKE	\$64.99	
88,112	51933	01-0000-0200-00325	HST RECEIVABLE100%	RAKE	\$8.45	
88,112	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAKE	\$0.00	\$73.44
88,113	51933	01-5100-4100-41700	BLDG REPAIRS AND MAINT	BATTERY + ACID	\$16.99	
88,113	51933	01-5100-4100-41710	CHEMICALS	BATTERY + ACID	\$14.99	
88,113	51933	01-0000-0200-00325	HST RECEIVABLE100%	BATTERY + ACID	\$2.21	
88,113	51933	01-0000-0200-00325	HST RECEIVABLE100%	BATTERY + ACID	\$1.95	
88,113	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY + ACID	\$0.00	\$36.14

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88,114	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOILET SUPPLIES	\$10.77	
88,114	51933	01-0000-0200-00325	HST RECEIVABLE100%	TOILET SUPPLIES	\$1.40	
88,114	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET SUPPLIES	\$0.00	\$12.17
88,115	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SCREWS	\$12.99	
88,115	51933	01-0000-0200-00325	HST RECEIVABLE100%	SCREWS	\$1.69	
88,115	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$14.68
88,116	51933	01-5000-6050-41530	EQUIP REPAIRS & MAINT	LAWN MOWER BLADES	\$59.98	
88,116	51933	01-0000-0200-00325	HST RECEIVABLE100%	LAWN MOWER BLADES	\$7.80	
88,116	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAWN MOWER BLADES	\$0.00	\$67.78
88,117	51933	01-5100-4100-41710	CHEMICALS	ACID	\$59.96	
88,117	51933	01-0000-0200-00325	HST RECEIVABLE100%	ACID	\$7.79	
88,117	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ACID	\$0.00	\$67.75
88,118	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$7.69	
88,118	51933	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$1.00	
88,118	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$8.69
88,119	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	FENCE TIES	\$4.69	
88,119	51933	01-0000-0200-00325	HST RECEIVABLE100%	FENCE TIES	\$0.61	
88,119	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FENCE TIES	\$0.00	\$5.30
88,120	51933	01-5200-4100-41700	BLDG REPAIRS AND MAINT	OUTDOOR RINK BOARDS	\$723.15	
88,120	51933	01-0000-0200-00325	HST RECEIVABLE100%	OUTDOOR RINK BOARDS	\$94.01	
88,120	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OUTDOOR RINK BOARDS	\$0.00	\$817.16
88,121	51933	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BLDG SUPPLIES	\$32.98	
88,121	51933	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BLDG SUPPLIES	\$4.29	
88,121	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BLDG SUPPLIES	\$0.00	\$37.27
88,122	51933	01-5200-4100-41700	BLDG REPAIRS AND MAINT	OUTDOOR RINK BOARDS	\$73.05	
88,122	51933	01-0000-0200-00325	HST RECEIVABLE100%	OUTDOOR RINK BOARDS	\$9.50	
88,122	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OUTDOOR RINK BOARDS	\$0.00	\$82.55
88,123	51933	01-5200-4100-41700	BLDG REPAIRS AND MAINT	OUTDOOR RINK BOARDS	\$59.61	
88,123	51933	01-0000-0200-00325	HST RECEIVABLE100%	OUTDOOR RINK BOARDS	\$7.75	
88,123	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OUTDOOR RINK BOARDS	\$0.00	\$67.36
88,124	51933	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	BUG REPELLENT	\$18.98	
88,124	51933	01-0000-0200-00325	HST RECEIVABLE100%	BUG REPELLENT	\$2.47	
88,124	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUG REPELLENT	\$0.00	\$21.45
88,125	51933	01-5000-6050-41010	GRAPHICS & PRINTING	TRAILER SIGNS POSTS	\$48.14	
88,125	51933	01-0000-0200-00325	HST RECEIVABLE100%	TRAILER SIGNS POSTS	\$6.26	
88,125	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAILER SIGNS POSTS	\$0.00	\$54.40
88,126	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	WOOD GLUE	\$8.99	

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88,126	51933	01-0000-0200-00325	HST RECEIVABLE100%	WOOD GLUE	\$1.17	
88,126	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD GLUE	\$0.00	\$10.16
88,127	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HARDWARE	\$8.49	
88,127	51933	01-0000-0200-00325	HST RECEIVABLE100%	HARDWARE	\$1.10	
88,127	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARDWARE	\$0.00	\$9.59
88,287	51933	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	ADHESIVE	\$92.68	
88,287	51933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADHESIVE	\$10.24	
88,287	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADHESIVE	\$0.00	\$102.92
88,288	51933	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER + SCREWS	\$50.87	
88,288	51933	01-0000-0200-00325	HST RECEIVABLE100%	LUMBER + SCREWS	\$6.61	
88,288	51933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER + SCREWS	\$0.00	\$57.48
INGERSOLL RENT-ALL ***						
88,209	51934	01-5000-6050-41530	EQUIP REPAIRS & MAINT	STRING TRIMMER REPAIRS	\$210.63	
88,209	51934	01-0000-0200-00325	HST RECEIVABLE100%	STRING TRIMMER REPAIRS	\$27.38	
88,209	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRING TRIMMER REPAIRS	\$0.00	\$238.01
88,210	51934	01-5200-4100-41530	EQUIP REPAIRS & MAINT	FUSION HANDHELD BLOWER	\$152.96	
88,210	51934	01-0000-0200-00325	HST RECEIVABLE100%	FUSION HANDHELD BLOWER	\$19.88	
88,210	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION HANDHELD BLOWER	\$0.00	\$172.84
88,211	51934	01-5000-6050-41540	RENTAL	HAMMER DRILL RENTAL	\$50.60	
88,211	51934	01-0000-0200-00325	HST RECEIVABLE100%	HAMMER DRILL RENTAL	\$6.58	
88,211	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAMMER DRILL RENTAL	\$0.00	\$57.18
88,212	51934	01-4500-4230-46410	941000 CONCRETE SAW	CHAIN OIL	\$50.83	
88,212	51934	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAIN OIL	\$5.61	
88,212	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAIN OIL	\$0.00	\$56.44
88,213	51934	01-4500-4230-46381	938100 T1-14 DODGE RAM	TRUCK#1 PARTS	\$57.75	
88,213	51934	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#1 PARTS	\$6.38	
88,213	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#1 PARTS	\$0.00	\$64.13
88,214	51934	01-4500-4230-46408	940800 CHAINSAWS	PARTS	\$46.38	
88,214	51934	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$5.13	
88,214	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS	\$0.00	\$51.51
88,215	51934	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	CHAINSAW BAR SCABBARD	\$5.57	
88,215	51934	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW BAR SCABBARD	\$0.61	
88,215	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW BAR SCABBARD	\$0.00	\$6.18
88,216	51934	01-4500-4120-80000	MATERIALS-ROADSIDE MAINT, MOWING, WEED SPRA	CHAINSAW CHAIN	\$43.96	
88,216	51934	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW CHAIN	\$4.86	
88,216	51934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW CHAIN	\$0.00	\$48.82
88,217	51934	01-5000-6050-41540	RENTAL	POST AUGER RENTAL	\$77.00	

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	88,217	51934 01-0000-0200-00325	HST RECEIVABLE100%	POST AUGER RENTAL	\$10.01	
	88,217	51934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POST AUGER RENTAL	\$0.00	\$87.01
	88,218	51934 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER STRING	\$84.95	
	88,218	51934 01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER STRING	\$11.04	
	88,218	51934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER STRING	\$0.00	\$95.99
A. M. JENSEN LIMITED						
	88,067	51935 01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$141.36	
	88,067	51935 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$141.36
JOE JOHNSON EQUIPMENT INC						
	88,163	51936 01-4500-4230-46395	939500 ELGIN SWEEPER	TRANSFER BROOM SHAFT	\$79.04	
	88,163	51936 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRANSFER BROOM SHAFT	\$8.72	
	88,163	51936 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRANSFER BROOM SHAFT	\$0.00	\$87.76
KEN'S SMALL ENGINE						
	88,237	51937 01-5200-4100-41530	EQUIP REPAIRS & MAINT	EQUIP REPAIR	\$105.94	
	88,237	51937 01-0000-0200-00325	HST RECEIVABLE100%	EQUIP REPAIR	\$13.78	
	88,237	51937 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EQUIP REPAIR	\$0.00	\$119.72
EMPLOYEE REIMBURSEMENT						
	88,181	51938 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$34.04	
	88,181	51938 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$3.76	
	88,181	51938 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$37.80
EMPLOYEE REIMBURSEMENT						
	88,174	51939 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$182.84	
	88,174	51939 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$20.20	
	88,174	51939 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$203.04
LOBZUN TIM						
	88,049	51940 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	FAMILY BIKE DAY EXP REIMBURSE	\$99.55	
	88,049	51940 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY BIKE DAY EXP REIMBURSE	\$12.94	
	88,049	51940 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY BIKE DAY EXP REIMBURSE	\$0.00	\$112.49
LONDON CIVIC EMPLOY,LOCAL 107						
	88,060	51941 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	MAY UNION DUES	\$1,196.85	
	88,060	51941 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY UNION DUES	\$0.00	\$1,196.85
LONDON DIST. CATH. SCHOOL BD.						
	88,290	51942 01-1400-9961-75010	SEP SCHOOL BD - ENG. - RES & COMM	SECOND PAYMENT 2018	\$186,877.13	
	88,290	51942 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SECOND PAYMENT 2018	\$0.00	\$186,877.13
TIM LOVETT INSTALLATIONS INC.						
	88,219	51943 01-5000-6050-41700	BLDG REPAIRS AND MAINT	FIX GARNENTT ELLIOTT LIGHTS	\$224.86	
	88,219	51943 01-0000-0200-00325	HST RECEIVABLE100%	FIX GARNENTT ELLIOTT LIGHTS	\$29.23	

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	88,219	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIX GARNENTT ELLIOTT LIGHTS	\$0.00	\$254.09
	88,220	51943 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA PHOTO CELL REPLACE	\$105.58	
	88,220	51943 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PHOTO CELL REPLACE	\$13.73	
	88,220	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA PHOTO CELL REPLACE	\$0.00	\$119.31
	88,221	51943 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BALLASTS REPLACE	\$429.06	
	88,221	51943 01-0000-0200-00325	HST RECEIVABLE100%	VPCC BALLASTS REPLACE	\$55.78	
	88,221	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BALLASTS REPLACE	\$0.00	\$484.84
	88,222	51943 01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	SENIOR CENTRE AC REPAIR	\$468.89	
	88,222	51943 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE AC REPAIR	\$60.96	
	88,222	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE AC REPAIR	\$0.00	\$529.85
	88,223	51943 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE CSS CONTRACT	\$2,792.74	
	88,223	51943 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE CSS CONTRACT	\$363.06	
	88,223	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE CSS CONTRACT	\$0.00	\$3,155.80
	88,224	51943 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC FITNESS AREA LIGHTS	\$1,571.58	
	88,224	51943 01-0000-0200-00325	HST RECEIVABLE100%	VPCC FITNESS AREA LIGHTS	\$204.31	
	88,224	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC FITNESS AREA LIGHTS	\$0.00	\$1,775.89
	88,225	51943 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE BOILER REPAIR	\$180.00	
	88,225	51943 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE BOILER REPAIR	\$23.40	
	88,225	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE BOILER REPAIR	\$0.00	\$203.40
	88,226	51943 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BALAST REPLACE	\$77.58	
	88,226	51943 01-0000-0200-00325	HST RECEIVABLE100%	VPCC BALAST REPLACE	\$10.09	
	88,226	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BALAST REPLACE	\$0.00	\$87.67
	88,227	51943 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE BALLASTS REPLACE	\$192.34	
	88,227	51943 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE BALLASTS REPLACE	\$25.00	
	88,227	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE BALLASTS REPLACE	\$0.00	\$217.34
	88,270	51943 01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	CARRS WLKWKY ESA DEFICIENCY	\$384.70	
	88,270	51943 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY ESA DEFICIENCY	\$50.01	
	88,270	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY ESA DEFICIENCY	\$0.00	\$434.71
	88,271	51943 01-2000-4030-41700	BLDG REPAIRS & MAINTENANCE	TOWN HALL BALLAST REPAIR	\$761.19	
	88,271	51943 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL BALLAST REPAIR	\$84.08	
	88,271	51943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL BALLAST REPAIR	\$0.00	\$845.27
LWR AUTOMOTIVE						
	88,165	51944 01-4500-4230-46395	939500 ELGIN SWEEPER	HALOGEN CAPSULE BULBS	\$7.30	
	88,165	51944 01-4500-4230-46397	939700 SIDEWALK TRACTOR	HALOGEN CAPSULE BULBS	\$7.30	
	88,165	51944 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HALOGEN CAPSULE BULBS	\$0.80	
	88,165	51944 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HALOGEN CAPSULE BULBS	\$0.80	
	88,165	51944 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HALOGEN CAPSULE BULBS	\$0.00	\$16.20

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,166	51944 01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	PAINT	\$15.56	
	88,166	51944 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT	\$1.72	
	88,166	51944 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$17.28
	88,167	51944 01-4500-4230-46392	939200 2012 BACKHOE LOADER	FUSES	\$19.50	
	88,167	51944 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUSES	\$2.15	
	88,167	51944 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSES	\$0.00	\$21.65
SAFE CYCLING COMMITTEE						
	88,048	51945 01-5000-4000-40856	SAFE CYCLING COMMITTEE EXPENSES	FAMILY BIKE DAY EXP REIMBURSE	\$203.72	
	88,048	51945 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY BIKE DAY EXP REIMBURSE	\$1.29	
	88,048	51945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY BIKE DAY EXP REIMBURSE	\$0.00	\$205.01
MAR-CO						
	88,232	51946 01-5000-6050-41530	EQUIP REPAIRS & MAINT	BALL DIAMOND SUPPLIES	\$1,186.00	
	88,232	51946 01-0000-0200-00325	HST RECEIVABLE100%	BALL DIAMOND SUPPLIES	\$154.18	
	88,232	51946 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALL DIAMOND SUPPLIES	\$0.00	\$1,340.18
EMPLOYEE REIMBURSEMENT						
	88,159	51947 01-1002-4000-40620	MILEAGE	MILEAGE-IT	\$119.63	
	88,159	51947 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-IT	\$13.21	
	88,159	51947 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-IT	\$0.00	\$132.84
EMPLOYEE REIMBURSEMENT						
	88,248	51948 01-5100-6060-40620	MILEAGE	MILEAGE-VPCC	\$69.77	
	88,248	51948 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-VPCC	\$9.07	
	88,248	51948 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-VPCC	\$0.00	\$78.84
TOWN RESIDENT						
	88,073	51949 01-0000-0090-99910	TAXES - CLEARING	QRT PAP PMT REFUND	\$951.00	
	88,073	51949 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QRT PAP PMT REFUND	\$0.00	\$951.00
MCKIM HARDWARE						
	88,144	51950 01-5000-6020-41700	BLDG REPAIRS & MAINT	FLAGS	\$25.49	
	88,144	51950 01-0000-0200-00325	HST RECEIVABLE100%	FLAGS	\$3.31	
	88,144	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAGS	\$0.00	\$28.80
	88,145	51950 01-5000-6050-41530	EQUIP REPAIRS & MAINT	V-BELT	\$9.77	
	88,145	51950 01-0000-0200-00325	HST RECEIVABLE100%	V-BELT	\$1.27	
	88,145	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	V-BELT	\$0.00	\$11.04
	88,146	51950 01-5000-6050-41700	BLDG REPAIRS AND MAINT	BALL VALVE	\$17.84	
	88,146	51950 01-0000-0200-00325	HST RECEIVABLE100%	BALL VALVE	\$2.32	
	88,146	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALL VALVE	\$0.00	\$20.16
	88,147	51950 01-5000-6050-41700	BLDG REPAIRS AND MAINT	BALL VALVE	\$18.00	
	88,147	51950 01-0000-0200-00325	HST RECEIVABLE100%	BALL VALVE	\$2.34	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,147	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALL VALVE	\$0.00	\$20.34
	88,148	51950 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS,VALVE	\$16.98	
	88,148	51950 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS,VALVE	\$2.21	
	88,148	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS,VALVE	\$0.00	\$19.19
	88,149	51950 01-5100-4100-41710	CHEMICALS	VPCC POOL ACID	\$25.48	
	88,149	51950 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL ACID	\$3.31	
	88,149	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL ACID	\$0.00	\$28.79
	88,150	51950 01-5000-6050-41720	HORTICULTURAL SUPPLIES	RODENT ELIMINATOR	\$10.19	
	88,150	51950 01-0000-0200-00325	HST RECEIVABLE100%	RODENT ELIMINATOR	\$1.32	
	88,150	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RODENT ELIMINATOR	\$0.00	\$11.51
	88,151	51950 01-5000-6050-40210	JANITORIAL SUPPLIES	PARKS JANITORIAL SUPPLIES	\$6.45	
	88,151	51950 01-0000-0200-00325	HST RECEIVABLE100%	PARKS JANITORIAL SUPPLIES	\$0.83	
	88,151	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS JANITORIAL SUPPLIES	\$0.00	\$7.28
	88,152	51950 01-4000-4000-40270	NEW EQUIPMENT	TAPE MEASURE	\$10.37	
	88,152	51950 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAPE MEASURE	\$1.14	
	88,152	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE MEASURE	\$0.00	\$11.51
	88,153	51950 01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$13.20	
	88,153	51950 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$1.46	
	88,153	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$14.66
	88,154	51950 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SCREWS	\$8.23	
	88,154	51950 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS	\$0.91	
	88,154	51950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$9.14
MID WEST ENERGY SERVICE						
	88,052	51951 01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	GENERATOR REPAIR	\$114.48	
	88,052	51951 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	GENERATOR REPAIR	\$114.48	
	88,052	51951 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GENERATOR REPAIR	\$12.64	
	88,052	51951 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GENERATOR REPAIR	\$12.65	
	88,052	51951 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GENERATOR REPAIR	\$0.00	\$254.25
MILLCREEK PRINTING INC						
	88,276	51952 01-3400-4000-40200	OFFICE SUPPLIES	BLDG PERMIT CARDS	\$27.43	
	88,276	51952 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLDG PERMIT CARDS	\$3.03	
	88,276	51952 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLDG PERMIT CARDS	\$0.00	\$30.46
MINISTER OF FINANCE						
	88,061	51953 01-0000-2100-00717	GARNISHEE-606166	GARNISHMENT SC-18-262	\$117.97	
	88,061	51953 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARNISHMENT SC-18-262	\$0.00	\$117.97
MINISTRY OF FINANCE - M.T.O. *						
	88,161	51954 01-1000-4240-01627	VIOLATIONS - M.O.T.	MAY COURT COST	\$132.00	

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MINUTEMAN PRESS	88,161	51954	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY COURT COST	\$0.00	\$132.00
	88,206	51955	01-5000-4000-41000	ADVERTISING	PARKS & REC PROG BROCHURE	\$830.00	
	88,206	51955	01-0000-0200-00325	HST RECEIVABLE100%	PARKS & REC PROG BROCHURE	\$107.90	
	88,206	51955	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS & REC PROG BROCHURE	\$0.00	\$937.90
	88,207	51955	01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	RIDE BIKE TO SCHOOL FLYER	\$78.22	
	88,207	51955	01-0000-0200-00325	HST RECEIVABLE100%	RIDE BIKE TO SCHOOL FLYER	\$10.17	
	88,207	51955	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDE BIKE TO SCHOOL FLYER	\$0.00	\$88.39
MISTER SAFETY SHOES (FORMERLY							
	88,179	51956	01-4000-4000-40270	NEW EQUIPMENT	ENG SAFETY VEST	\$20.30	
	88,179	51956	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG SAFETY VEST	\$2.24	
	88,179	51956	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG SAFETY VEST	\$0.00	\$22.54
M.V.H. METAL PRODUCTS INC.							
	88,169	51957	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	COLD PATCH	\$66.14	
	88,169	51957	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLD PATCH	\$7.31	
	88,169	51957	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLD PATCH	\$0.00	\$73.45
	88,170	51957	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	COLD PATCH	\$66.14	
	88,170	51957	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLD PATCH	\$7.31	
	88,170	51957	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLD PATCH	\$0.00	\$73.45
EMPLOYEE REIMBURSEMENT							
	88,244	51958	01-5100-6090-40620	MILEAGE	MILEAGE-VPCC	\$32.97	
	88,244	51958	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-VPCC	\$4.29	
	88,244	51958	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-VPCC	\$0.00	\$37.26
NEOPOST - DPOC							
	88,058	51959	01-1000-4000-40230	POSTAGE	POSTER METRE REFILL	\$4,502.66	
	88,058	51959	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTER METRE REFILL	\$497.34	
	88,058	51959	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTER METRE REFILL	\$0.00	\$5,000.00
NETHERCOTT PRESS INC							
	88,065	51960	01-6200-4000-41010	GRAPHICS AND PRINTING	MUSEUM RACK CARDS	\$90.00	
	88,065	51960	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM RACK CARDS	\$11.70	
	88,065	51960	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM RACK CARDS	\$0.00	\$101.70
EMPLOYEE REIMBURSEMENT							
	88,250	51961	01-5100-6070-40630	STAFF TRAINING	CSEP-CPT RENEWAL	\$235.00	
	88,250	51961	01-0000-0200-00325	HST RECEIVABLE100%	CSEP-CPT RENEWAL	\$30.55	
	88,250	51961	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CSEP-CPT RENEWAL	\$0.00	\$265.55
OLDE BAKERY CAFE							
	88,193	51962	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES	\$52.00	

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	88,193	51962 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES	\$0.00	\$52.00
	88,194	51962 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES	\$34.00	
	88,194	51962 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES	\$0.00	\$34.00
OLDE TYME TAXI						
	88,039	51963 01-1001-4000-41560	CONTRACTS	MAY PARA TAXI	\$5,903.45	
	88,039	51963 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY PARA TAXI	\$652.06	
	88,039	51963 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY PARA TAXI	\$0.00	\$6,555.51
O.M.E.R.S. ***						
	88,063	51964 01-0000-2100-00704	OMERS (15000)	MAY CONTRIBUTION	\$85,211.56	
	88,063	51964 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY CONTRIBUTION	\$0.00	\$85,211.56
ONTARIO ONE CALL LTD.						
	88,183	51965 01-4000-5020-41500	CONTRACTED SERVICES	MAY LOCATES	\$125.74	
	88,183	51965 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY LOCATES	\$13.89	
	88,183	51965 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY LOCATES	\$0.00	\$139.63
OXFORD COUNTY ***						
	88,044	51966 01-0000-2550-00915	DEBENTURE PAYABLE-PARKS SHOP	DB PMT 5012-2008	\$23,250.00	
	88,044	51966 01-0000-2550-00920	DEBENTURE PAYABLE-ENGINEERING 2008	DB PMT 5012-2008	\$25,462.45	
	88,044	51966 01-1600-6050-42400	PRINCIPLE - DEBT REPAYMENT	DB PMT 5012-2008	\$23,250.00	
	88,044	51966 01-1600-6050-42500	INTEREST - DEBT REPAYMENT	DB PMT 5012-2008	\$1,101.35	
	88,044	51966 01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DB PMT 5012-2008	\$25,462.45	
	88,044	51966 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DB PMT 5012-2008	\$1,206.15	
	88,044	51966 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PMT 5012-2008	\$0.00	\$48,712.45
	88,044	51966 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5012-2008	\$0.00	\$51,019.95
	88,045	51966 01-0000-2550-00942	DEBT PAYABLE - LED STREETLIGHTS	DB PMT 5516-2013	\$100,750.00	
	88,045	51966 01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DB PMT 5516-2013	\$100,750.00	
	88,045	51966 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DB PMT 5516-2013	\$18,326.45	
	88,045	51966 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PMT 5516-2013	\$0.00	\$100,750.00
	88,045	51966 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5516-2013	\$0.00	\$119,076.45
	88,046	51966 01-0000-2550-00945	DEBENTURE PAYABLE - ROYLAND ETC/HOLCROFT	DB PMT 5637-2014	\$42,650.00	
	88,046	51966 01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DB PMT 5637-2014	\$42,650.00	
	88,046	51966 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DB PMT 5637-2014	\$22,631.89	
	88,046	51966 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PMT 5637-2014	\$0.00	\$42,650.00
	88,046	51966 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5637-2014	\$0.00	\$65,281.89
	88,047	51966 01-0000-2550-00943	DEBT - WTRMN EXT BL5359-2012A	DB PMT 5359-2012A	\$37,240.31	
	88,047	51966 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5359-2012A	\$0.00	\$37,240.31
	88,064	51966 01-6200-4000-41000	ADVERTISING	COOP AD-HEART FM	\$150.00	
	88,064	51966 01-0000-0200-00325	HST RECEIVABLE100%	COOP AD-HEART FM	\$19.50	

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88,064	51966	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COOP AD-HEART FM	\$0.00	\$169.50
OXFORD COUNTY ***						
88,293	51967	01-1400-9950-75010	COUNTY OF OXFORD - GENERAL	SECOND PAYMENT 2018	\$1,541,550.00	
88,293	51967	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SECOND PAYMENT 2018	\$0.00	\$1,541,550.00
OXFORD SAND & GRAVEL LTD						
88,280	51968	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	SAND SEAL	\$184.75	
88,280	51968	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL	\$20.41	
88,280	51968	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL	\$0.00	\$205.16
OXFORD TROPHIES						
88,042	51969	01-3000-4000-41020	PROMOTION & MEALS	FIRE DEPT COOP STUDENT GIFT	\$7.63	
88,042	51969	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT COOP STUDENT GIFT	\$0.85	
88,042	51969	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT COOP STUDENT GIFT	\$0.00	\$8.48
OXFORD CREATIVE CONNECTIONS IN						
88,071	51970	01-6200-4000-40600	MEMBERSHIP FEES	OCCI 2018 MEMBERSHIP	\$65.00	
88,071	51970	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OCCI 2018 MEMBERSHIP	\$0.00	\$65.00
P M HYDRAULICS ***						
88,168	51971	01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS	\$53.02	
88,168	51971	01-4500-4230-46426	942600 PRESSURE WASHER	PARTS	\$273.86	
88,168	51971	01-4500-4230-46410	941000 CONCRETE SAW	PARTS	\$94.86	
88,168	51971	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	PARTS	\$136.34	
88,168	51971	01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS	\$65.94	
88,168	51971	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$5.85	
88,168	51971	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$30.25	
88,168	51971	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$10.48	
88,168	51971	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$15.06	
88,168	51971	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$7.28	
88,168	51971	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS	\$0.00	\$692.94
PUROLATOR COURIER LTD						
88,228	51972	01-5100-4000-40240	COURIER CHARGES	VPCC COURIER CHRGS	\$45.79	
88,228	51972	01-0000-0200-00325	HST RECEIVABLE100%	VPCC COURIER CHRGS	\$5.95	
88,228	51972	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC COURIER CHRGS	\$0.00	\$51.74
88,229	51972	01-5100-4000-40240	COURIER CHARGES	PAPER BILLING FEES	\$2.50	
88,229	51972	01-0000-0200-00325	HST RECEIVABLE100%	PAPER BILLING FEES	\$0.33	
88,229	51972	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER BILLING FEES	\$0.00	\$2.83
REGIS AUTO PARTS						
88,164	51973	01-4500-4230-46401	940100 SNOW BLOWER	OIL + AIR FILTER	\$68.69	
88,164	51973	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL + AIR FILTER	\$7.59	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,164	51973 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL + AIR FILTER	\$0.00	\$76.28
	88,233	51973 01-5000-6050-41530	EQUIP REPAIRS & MAINT	COMPRESSOR PARTS	\$86.53	
	88,233	51973 01-0000-0200-00325	HST RECEIVABLE100%	COMPRESSOR PARTS	\$11.25	
	88,233	51973 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMPRESSOR PARTS	\$0.00	\$97.78
	88,234	51973 01-5000-6050-41530	EQUIP REPAIRS & MAINT	COMPRESSOR PARTS	\$8.31	
	88,234	51973 01-0000-0200-00325	HST RECEIVABLE100%	COMPRESSOR PARTS	\$1.08	
	88,234	51973 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMPRESSOR PARTS	\$0.00	\$9.39
RELIANCE HOME COMFORT						
	88,240	51974 01-5100-4100-41540	RENTAL	VPCC WATER TANK RENTAL	\$384.93	
	88,240	51974 01-0000-0200-00325	HST RECEIVABLE100%	VPCC WATER TANK RENTAL	\$50.05	
	88,240	51974 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC WATER TANK RENTAL	\$0.00	\$434.98
EMPLOYEE REIMBURSEMENT						
	88,059	51975 01-1000-4000-40600	MEMBERSHIP FEES	AMCTO MEMBERSHIP+CONF	\$210.65	
	88,059	51975 01-1000-4000-40610	MEETINGS AND CONFERENCES	AMCTO MEMBERSHIP+CONF	\$154.65	
	88,059	51975 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMCTO MEMBERSHIP+CONF	\$23.27	
	88,059	51975 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMCTO MEMBERSHIP+CONF	\$17.09	
	88,059	51975 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMCTO MEMBERSHIP+CONF	\$0.00	\$405.66
RIETTA'S DECOR & DESIGN CENTRE						
	88,258	51976 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC PAINT	\$120.60	
	88,258	51976 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PAINT	\$15.68	
	88,258	51976 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PAINT	\$0.00	\$136.28
ROCK SOLID DESIGNS						
	88,230	51977 01-5000-6030-41740	LAND MAINT & IMPROVEMENTS	CAMI SOCCER PKG LOT GRADING	\$127.50	
	88,230	51977 01-0000-0200-00325	HST RECEIVABLE100%	CAMI SOCCER PKG LOT GRADING	\$16.58	
	88,230	51977 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAMI SOCCER PKG LOT GRADING	\$0.00	\$144.08
EMPLOYEE REIMBURSEMENT						
	88,246	51978 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$109.43	
	88,246	51978 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$14.23	
	88,246	51978 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$123.66
	88,247	51978 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$92.71	
	88,247	51978 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$12.05	
	88,247	51978 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$104.76
EMPLOYEE REIMBURSEMENT						
	88,281	51979 01-4000-5020-40620	MILEAGE	MILEAGE-ENG	\$21.40	
	88,281	51979 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$9.97	
	88,281	51979 10-0000-3289-80010	LABOUR & BURDEN	MILEAGE-ENG	\$34.04	
	88,281	51979 10-0000-3272-80010	LABOUR & BURDON	MILEAGE-ENG	\$8.26	

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	88,281	51979 10-0000-3574-80010	LABOUR & BURDEN	MILEAGE-ENG	\$20.55	
	88,281	51979 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$2.36	
	88,281	51979 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.10	
	88,281	51979 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$3.76	
	88,281	51979 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.92	
	88,281	51979 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ENG	\$2.67	
	88,281	51979 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$105.03
BALLOON IN A BOX						
	88,208	51980 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	SAFE CYCLING BALLOON	\$40.00	
	88,208	51980 01-0000-0200-00325	HST RECEIVABLE100%	SAFE CYCLING BALLOON	\$5.20	
	88,208	51980 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFE CYCLING BALLOON	\$0.00	\$45.20
SIMPLISTIC LINES INC.						
	88,188	51981 01-5000-6050-41530	EQUIP REPAIRS & MAINT	LINE PAINTER MAINT.	\$314.58	
	88,188	51981 01-0000-0200-00325	HST RECEIVABLE100%	LINE PAINTER MAINT.	\$40.90	
	88,188	51981 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LINE PAINTER MAINT.	\$0.00	\$355.48
	88,189	51981 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PAINT	\$1,238.00	
	88,189	51981 01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$160.94	
	88,189	51981 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$1,398.94
SIMPLY LINEN INC.						
	88,069	51982 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$25.00	
	88,069	51982 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.25	
	88,069	51982 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$28.25
	88,070	51982 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$25.00	
	88,070	51982 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.25	
	88,070	51982 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$28.25
	88,273	51982 01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$18.00	
	88,273	51982 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$2.34	
	88,273	51982 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$20.34
	88,274	51982 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$35.62	
	88,274	51982 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$3.93	
	88,274	51982 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$39.55
SMITH-PEAT ROOFING & METAL LTD						
	88,268	51983 10-0000-3126-80000	MATERIALS	MASONRY BLOCK REPAIR	\$2,264.16	
	88,268	51983 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MASONRY BLOCK REPAIR	\$250.09	
	88,268	51983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASONRY BLOCK REPAIR	\$0.00	\$2,514.25
	88,269	51983 10-0000-3126-80000	MATERIALS	TOWN HALL ROOF REPLACEMENT	\$15,880.65	
	88,269	51983 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	TOWN HALL ROOF REPLACEMENT	\$0.00	\$1,588.06

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	88,269	51983 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL ROOF REPLACEMENT	\$1,578.67	
	88,269	51983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL ROOF REPLACEMENT	\$0.00	\$15,871.26
SOCIABLE CONNECT ENGAGE INSPIR						
	88,033	51984 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	FAMILY BIKE DAY AD	\$44.00	
	88,033	51984 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY BIKE DAY AD	\$5.72	
	88,033	51984 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY BIKE DAY AD	\$0.00	\$49.72
STANLEY BLACK & DECKER CANADA						
	88,272	51985 10-0000-3127-80100	PRIME CONTRACT	TOWN HALL FRONT DOOR INSTAL	\$13,992.00	
	88,272	51985 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL FRONT DOOR INSTAL	\$1,545.48	
	88,272	51985 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL FRONT DOOR INSTAL	\$0.00	\$15,537.48
STAPLES ADVANTAGE						
	88,035	51986 01-3000-4000-40200	OFFICE SUPPLIES	FIRE DEPT OFFICE SUPPLIES	\$26.68	
	88,035	51986 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT OFFICE SUPPLIES	\$2.95	
	88,035	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT OFFICE SUPPLIES	\$0.00	\$29.63
	88,037	51986 01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$86.60	
	88,037	51986 01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$36.93	
	88,037	51986 01-0100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$23.76	
	88,037	51986 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$9.56	
	88,037	51986 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$4.09	
	88,037	51986 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$2.62	
	88,037	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$163.56
	88,195	51986 01-5100-6060-40420	PROGRAM SUPPLIES	OFFICE SUPPLIES	\$140.93	
	88,195	51986 01-5100-6090-40420	PROGRAM SUPPLIES	OFFICE SUPPLIES	\$29.29	
	88,195	51986 01-5100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$16.68	
	88,195	51986 01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$18.32	
	88,195	51986 01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$3.81	
	88,195	51986 01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$2.17	
	88,195	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$211.20
	88,196	51986 01-5100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$120.45	
	88,196	51986 01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$15.66	
	88,196	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$136.11
	88,197	51986 01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$44.50	
	88,197	51986 01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$5.79	
	88,197	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$50.29
	88,198	51986 01-5100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$259.80	
	88,198	51986 01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$33.77	
	88,198	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$293.57

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	88,199	51986 01-5100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$75.31	
	88,199	51986 01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$9.79	
	88,199	51986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$85.10
EMPLOYEE REIMBURSEMENT						
	88,128	51987 01-5000-4000-40220	TELEPHONE	APR-JUN CELLPHONE	\$92.92	
	88,128	51987 01-0000-0200-00325	HST RECEIVABLE100%	APR-JUN CELLPHONE	\$12.08	
	88,128	51987 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APR-JUN CELLPHONE	\$0.00	\$105.00
STEVE'S ELECTRIC ***						
	88,259	51988 01-5000-6050-41700	BLDG REPAIRS AND MAINT	REPLACE UNDERSIZED PANEL	\$1,442.71	
	88,259	51988 01-0000-0200-00325	HST RECEIVABLE100%	REPLACE UNDERSIZED PANEL	\$187.55	
	88,259	51988 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE UNDERSIZED PANEL	\$0.00	\$1,630.26
	88,260	51988 01-5000-6050-41700	BLDG REPAIRS AND MAINT	VIC PARK PANELS CHECKUP	\$72.81	
	88,260	51988 01-0000-0200-00325	HST RECEIVABLE100%	VIC PARK PANELS CHECKUP	\$9.46	
	88,260	51988 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC PARK PANELS CHECKUP	\$0.00	\$82.27
	88,261	51988 01-5000-6050-41700	BLDG REPAIRS AND MAINT	GARNETT ELLIOTT PARK PANEL CHK	\$79.00	
	88,261	51988 01-0000-0200-00325	HST RECEIVABLE100%	GARNETT ELLIOTT PARK PANEL CHK	\$10.27	
	88,261	51988 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARNETT ELLIOTT PARK PANEL CHK	\$0.00	\$89.27
STONETOWN SUPPLY SERVICES(ING)						
	88,053	51989 01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$82.70	
	88,053	51989 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$9.14	
	88,053	51989 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$91.84
	88,172	51989 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	TOOLS	\$247.32	
	88,172	51989 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOOLS	\$27.32	
	88,172	51989 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOOLS	\$0.00	\$274.64
STRATHCRAFT LTD						
	88,032	51990 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	FAMILY BIKE DAY RIBBON	\$71.95	
	88,032	51990 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY BIKE DAY RIBBON	\$10.79	
	88,032	51990 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY BIKE DAY RIBBON	\$0.00	\$82.74
POSTMEDIA NETWORK INC.						
	88,182	51991 10-0000-3272-80000	MATERIALS	VIC ST NOTICE OF STUDY COMPLET	\$916.30	
	88,182	51991 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VIC ST NOTICE OF STUDY COMPLET	\$101.21	
	88,182	51991 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC ST NOTICE OF STUDY COMPLET	\$0.00	\$1,017.51
TABOR BROS & SONS LTD ***						
	88,184	51992 01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	TREE TRIM/REMOVAL 6/08	\$33,524.85	
	88,184	51992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TREE TRIM/REMOVAL 6/08	\$3,703.00	
	88,184	51992 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREE TRIM/REMOVAL 6/08	\$0.00	\$37,227.85
	88,185	51992 01-0000-0250-00016	GC17-16-NTL-THAMES	N TWN LN WEST TREE TRIM 5/10	\$11,318.57	

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	88,185	51992 10-0000-3258-80000	MATERIALS	N TWN LN WEST TREE TRIM 5/10	\$3,237.19	
	88,185	51992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	N TWN LN WEST TREE TRIM 5/10	\$1,250.19	
	88,185	51992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	N TWN LN WEST TREE TRIM 5/10	\$357.57	
	88,185	51992 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	N TWN LN WEST TREE TRIM 5/10	\$0.00	\$16,163.52
DOUG TARRY LTD						
	88,284	51993 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2017-64	\$1,000.00	
	88,284	51993 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2017-64	\$0.00	\$1,000.00
	88,285	51993 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-200	\$1,000.00	
	88,285	51993 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-200	\$0.00	\$1,000.00
	88,286	51993 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2017-8	\$1,000.00	
	88,286	51993 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2017-8	\$0.00	\$1,000.00
TEAM TRUCK CENTRES						
	88,171	51994 01-4500-4230-46395	939500 ELGIN SWEEPER	CIRCUIT BREAKER	\$11.91	
	88,171	51994 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CIRCUIT BREAKER	\$1.31	
	88,171	51994 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CIRCUIT BREAKER	\$0.00	\$13.22
TECH.STANDARDS & SAFETY AUTH *						
	88,242	51995 01-5100-4100-40410	LICENCES, TAGS ETC	VPCC ELEVATOR LICENCE	\$105.00	
	88,242	51995 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC ELEVATOR LICENCE	\$0.00	\$105.00
TETRA TECH CANADA INC.						
	88,177	51996 01-0900-4000-40710	LEGAL FEES	WEG APPLICATION REVIEW	\$2,798.40	
	88,177	51996 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEG APPLICATION REVIEW	\$309.10	
	88,177	51996 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEG APPLICATION REVIEW	\$0.00	\$3,107.50
THAMES VALLEY DIST. SCHOOL BD.						
	88,289	51997 01-1400-9960-75010	PUBLIC SCHOOL BD ENG - RES & COMM	SECOND PAYMENT 2018	\$935,716.89	
	88,289	51997 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SECOND PAYMENT 2018	\$0.00	\$935,716.89
THAMESFORD PIZZA						
	88,155	51998 01-5200-6090-40500	SPECIAL EVENTS	FUSION MOVIE NIGHT PIZZA	\$47.62	
	88,155	51998 01-0000-0200-00325	HST RECEIVABLE100%	FUSION MOVIE NIGHT PIZZA	\$2.38	
	88,155	51998 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION MOVIE NIGHT PIZZA	\$0.00	\$50.00
TYCO INTEGRATED FIRE & SECURIT						
	88,239	51999 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC REPLACE KEYPAD	\$681.91	
	88,239	51999 01-0000-0200-00325	HST RECEIVABLE100%	VPCC REPLACE KEYPAD	\$88.64	
	88,239	51999 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC REPLACE KEYPAD	\$0.00	\$770.55
WASTE MANAGEMENT						
	88,173	52000 01-4500-4100-41550	MAINTENANCE CONTRACTS	MAY WASTE MGMT	\$679.07	
	88,173	52000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY WASTE MGMT	\$75.01	
	88,173	52000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY WASTE MGMT	\$0.00	\$754.08

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WASTE CONNECTIONS OF CANADA						
	88,257	52001 01-5000-6020-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$227.67	
	88,257	52001 01-5200-4100-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$221.67	
	88,257	52001 01-5100-4100-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$221.67	
	88,257	52001 01-5000-6050-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$221.67	
	88,257	52001 01-3000-4100-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$108.34	
	88,257	52001 01-5000-6040-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$221.67	
	88,257	52001 01-0000-0200-00325	HST RECEIVABLE100%	JUNE GARBAGE SERVICES	\$29.60	
	88,257	52001 01-0000-0200-00325	HST RECEIVABLE100%	JUNE GARBAGE SERVICES	\$28.82	
	88,257	52001 01-0000-0200-00325	HST RECEIVABLE100%	JUNE GARBAGE SERVICES	\$28.82	
	88,257	52001 01-0000-0200-00325	HST RECEIVABLE100%	JUNE GARBAGE SERVICES	\$28.82	
	88,257	52001 01-0000-0200-00325	HST RECEIVABLE100%	JUNE GARBAGE SERVICES	\$14.08	
	88,257	52001 01-0000-0200-00325	HST RECEIVABLE100%	JUNE GARBAGE SERVICES	\$28.82	
	88,257	52001 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE GARBAGE SERVICES	\$0.00	\$1,381.65
PSB REIMBURSEMENT						
	88,040	52002 01-3230-4000-41520	COMMUNICATION	MAY INTERNET	\$61.00	
	88,040	52002 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY INTERNET	\$6.74	
	88,040	52002 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY INTERNET	\$0.00	\$67.74
WOODSTOCK TELECOM LTD.						
	88,243	52003 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA BACKROOM PHONE LINE	\$95.00	
	88,243	52003 01-0000-0200-00325	HST RECEIVABLE100%	ARENA BACKROOM PHONE LINE	\$12.35	
	88,243	52003 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA BACKROOM PHONE LINE	\$0.00	\$107.35
WORKPLACE SAFETY & INS. BOARD						
	88,062	52004 01-0000-2100-00708	WSIB PAYABLE	MAY PREMIUM	\$17,071.67	
	88,062	52004 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY PREMIUM	\$0.00	\$17,071.67
XEROX CANADA LTD.						
	88,068	52005 01-6200-4000-40250	PHOTOCOPIER	MUSEUM COPIES 1/31-4/25	\$11.66	
	88,068	52005 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM COPIES 1/31-4/25	\$1.52	
	88,068	52005 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM COPIES 1/31-4/25	\$0.00	\$13.18
AUTISUM DOG SERVICES						
	88,358	52006 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	DONATION-DOG FOR AVA	\$4,895.00	
	88,358	52006 01-0000-0100-00100	BANK	DONATION-DOG FOR AVA	\$0.00	\$4,895.00
ACAPULCO ***						
	88,417	52007 01-5100-4100-41710	CHEMICALS	VPCC POOL CHEMICAL	\$208.14	
	88,417	52007 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL CHEMICAL	\$27.06	
	88,417	52007 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL CHEMICAL	\$0.00	\$235.20
ADS PUBLISHING INC.						

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	88,442	52008 01-6200-4000-41000	ADVERTISING	MUSEUM COMFORT INN AD	\$300.00	
	88,442	52008 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM COMFORT INN AD	\$39.00	
	88,442	52008 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM COMFORT INN AD	\$0.00	\$339.00
ADVANTAGE FITNESS SALES INC.						
	88,391	52009 01-5100-6070-41530	EQUIP REPAIRS & MAINT	TREADMILL REPAIR	\$155.00	
	88,391	52009 01-0000-0200-00325	HST RECEIVABLE100%	TREADMILL REPAIR	\$20.15	
	88,391	52009 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREADMILL REPAIR	\$0.00	\$175.15
AFFORDABLE PORTABLES						
	88,448	52010 01-6200-4000-40500	SPECIAL EVENTS	WWI EVENT PORTABLE TOILETS	\$410.00	
	88,448	52010 01-0000-0200-00325	HST RECEIVABLE100%	WWI EVENT PORTABLE TOILETS	\$53.30	
	88,448	52010 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WWI EVENT PORTABLE TOILETS	\$0.00	\$463.30
AKA SOLUTIONS O/A BLACKS ADVEN						
	88,350	52011 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	FIREFIGHTER HELMETS	\$874.22	
	88,350	52011 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIREFIGHTER HELMETS	\$96.56	
	88,350	52011 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIREFIGHTER HELMETS	\$0.00	\$970.78
ARCADIS CANADA INC.						
	88,324	52012 01-0900-4000-40710	LEGAL FEES	LANDFILL EA REVIEW	\$2,276.88	
	88,324	52012 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANDFILL EA REVIEW	\$251.50	
	88,324	52012 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDFILL EA REVIEW	\$0.00	\$2,528.38
ART BLAKE REGRIGERATION LTD						
	88,418	52013 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE COOLING CHK CALL	\$302.50	
	88,418	52013 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE COOLING CHK CALL	\$39.33	
	88,418	52013 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE COOLING CHK CALL	\$0.00	\$341.83
	88,419	52013 01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	SR CENTRE ADMIN AREA AC	\$355.00	
	88,419	52013 01-0000-0200-00325	HST RECEIVABLE100%	SR CENTRE ADMIN AREA AC	\$46.15	
	88,419	52013 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SR CENTRE ADMIN AREA AC	\$0.00	\$401.15
	88,420	52013 01-5200-4100-41530	EQUIP REPAIRS & MAINT	FUSION AC REPAIR	\$652.55	
	88,420	52013 01-0000-0200-00325	HST RECEIVABLE100%	FUSION AC REPAIR	\$84.83	
	88,420	52013 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION AC REPAIR	\$0.00	\$737.38
	88,421	52013 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC GYM AC REPAIR	\$933.02	
	88,421	52013 01-0000-0200-00325	HST RECEIVABLE100%	VPCC GYM AC REPAIR	\$121.29	
	88,421	52013 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC GYM AC REPAIR	\$0.00	\$1,054.31
	88,422	52013 01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	SENIOR CENTRE AC REPAIR	\$315.00	
	88,422	52013 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE AC REPAIR	\$40.95	
	88,422	52013 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE AC REPAIR	\$0.00	\$355.95
A.M.C.T.O. ***						
	88,328	52014 01-1000-4000-40610	MEETINGS AND CONFERENCES	AMCTO CONF REG FEES	\$549.50	

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	88,328	52014 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMCTO CONF REG FEES	\$60.70	
	88,328	52014 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMCTO CONF REG FEES	\$0.00	\$610.20
BACKYARD BY DESIGN						
	88,398	52015 01-5000-6050-41720	HORTICULTURAL SUPPLIES	SOIL MIX	\$183.92	
	88,398	52015 01-0000-0200-00325	HST RECEIVABLE100%	SOIL MIX	\$23.91	
	88,398	52015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOIL MIX	\$0.00	\$207.83
	88,400	52015 01-5000-6050-41720	HORTICULTURAL SUPPLIES	SOIL MIX	\$367.84	
	88,400	52015 01-0000-0200-00325	HST RECEIVABLE100%	SOIL MIX	\$47.82	
	88,400	52015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOIL MIX	\$0.00	\$415.66
	88,401	52015 01-5000-6050-41720	HORTICULTURAL SUPPLIES	SOIL MIX	\$91.96	
	88,401	52015 01-0000-0200-00325	HST RECEIVABLE100%	SOIL MIX	\$11.95	
	88,401	52015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOIL MIX	\$0.00	\$103.91
	88,402	52015 01-5000-6050-41720	HORTICULTURAL SUPPLIES	PARKS LANDSCAPE SUPPLIES	\$4,541.20	
	88,402	52015 01-0000-0200-00325	HST RECEIVABLE100%	PARKS LANDSCAPE SUPPLIES	\$590.36	
	88,402	52015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS LANDSCAPE SUPPLIES	\$0.00	\$5,131.56
	88,403	52015 01-5000-6050-41720	HORTICULTURAL SUPPLIES	SOIL MIX	\$73.57	
	88,403	52015 01-0000-0200-00325	HST RECEIVABLE100%	SOIL MIX	\$9.56	
	88,403	52015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOIL MIX	\$0.00	\$83.13
	88,404	52015 01-5000-6050-41720	HORTICULTURAL SUPPLIES	PARKS LANDSCAPING SUPPLIES	\$100.00	
	88,404	52015 01-0000-0200-00325	HST RECEIVABLE100%	PARKS LANDSCAPING SUPPLIES	\$13.00	
	88,404	52015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS LANDSCAPING SUPPLIES	\$0.00	\$113.00
BW CONN LTD						
	88,305	52016 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMD P REFUND 2013-129	\$1,000.00	
	88,305	52016 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMD P REFUND 2013-129	\$0.00	\$1,000.00
BYRNES COMMUNICATIONS						
	88,444	52017 40-8000-6900-40990	ADVERTISING - RADIO	BIA MOTHER'S DAY AD COMPAIGN	\$457.92	
	88,444	52017 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA MOTHER'S DAY AD COMPAIGN	\$50.58	
	88,444	52017 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA MOTHER'S DAY AD COMPAIGN	\$0.00	\$508.50
	88,445	52017 01-6200-4000-40500	SPECIAL EVENTS	WWI EVENT RADIO AD	\$181.95	
	88,445	52017 01-0000-0200-00325	HST RECEIVABLE100%	WWI EVENT RADIO AD	\$23.65	
	88,445	52017 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WWI EVENT RADIO AD	\$0.00	\$205.60
CAMPBELL STRATEGIES						
	88,322	52018 01-0900-4000-40710	LEGAL FEES	JUNE RETAINER	\$14,246.41	
	88,322	52018 01-0900-4000-40710	LEGAL FEES	JUNE RETAINER	\$69.00	
	88,322	52018 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE RETAINER	\$1,573.59	
	88,322	52018 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE RETAINER	\$0.00	\$15,889.00
CANADA'S FINEST COFFEE						

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	88,356	52019 01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$80.00	
	88,356	52019 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$80.00
CANSEL - TORONTO*****						
	88,363	52020 01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$284.93	
	88,363	52020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$31.47	
	88,363	52020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$316.40
	88,364	52020 01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$284.93	
	88,364	52020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$31.47	
	88,364	52020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$316.40
CANTERBURY FOLK FESTIVAL						
	88,439	52021 40-8000-6900-41130	GRANTS TO VOLUNTARY ORG	BIA DONATION	\$3,000.00	
	88,439	52021 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA DONATION	\$0.00	\$3,000.00
CAPITAL HOMES						
	88,320	52022 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-176	\$1,000.00	
	88,320	52022 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-176	\$0.00	\$1,000.00
CAREY'S PRODUCE						
	88,397	52023 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$402.00	
	88,397	52023 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$402.00
CONTRACTED ENTERTAIN.						
	88,458	52024 40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	SIDEWALK ENTERTAIN.	\$575.00	
	88,458	52024 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK ENTERTAIN.	\$0.00	\$575.00
CCW DISPUTE RESOLUTION LTD.						
	88,321	52025 01-0900-4000-40710	LEGAL FEES	LEGAL FEES	\$356.16	
	88,321	52025 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES	\$39.34	
	88,321	52025 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES	\$0.00	\$395.50
CEDAR SIGNS						
	88,379	52026 01-5000-6050-41010	GRAPHICS & PRINTING	VEHICLE SIGNS	\$84.01	
	88,379	52026 01-0000-0200-00325	HST RECEIVABLE 100%	VEHICLE SIGNS	\$10.92	
	88,379	52026 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE SIGNS	\$0.00	\$94.93
	88,380	52026 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	2 RED SOLAR FLASH LIGHTS	\$98.66	
	88,380	52026 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 RED SOLAR FLASH LIGHTS	\$10.89	
	88,380	52026 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 RED SOLAR FLASH LIGHTS	\$0.00	\$109.55
	88,381	52026 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	SIGNS	\$862.72	
	88,381	52026 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIGNS	\$95.29	
	88,381	52026 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNS	\$0.00	\$958.01
CITY SIGN SHOP						
	88,345	52027 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	VPCC CODE OF CONDUCT SIGNS	\$3,840.00	

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	88,345	52027 01-0000-0200-00325	HST RECEIVABLE100%	VPCC CODE OF CONDUCT SIGNS	\$499.20	
	88,345	52027 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC CODE OF CONDUCT SIGNS	\$0.00	\$4,339.20
	88,346	52027 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	RECREATIONAL TRAIL SIGNS	\$5,681.00	
	88,346	52027 01-0000-0200-00325	HST RECEIVABLE100%	RECREATIONAL TRAIL SIGNS	\$738.53	
	88,346	52027 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECREATIONAL TRAIL SIGNS	\$0.00	\$6,419.53
	88,389	52027 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC POOL STANDARDS+SIGNS	\$184.00	
	88,389	52027 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL STANDARDS+SIGNS	\$23.92	
	88,389	52027 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL STANDARDS+SIGNS	\$0.00	\$207.92
	88,390	52027 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC SIGN	\$380.00	
	88,390	52027 01-0000-0200-00325	HST RECEIVABLE100%	VPCC SIGN	\$49.40	
	88,390	52027 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC SIGN	\$0.00	\$429.40
CODE 4 FIRE & RESCUE						
	88,347	52028 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	FIRE FIGHTING EQUIP	\$1,012.51	
	88,347	52028 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE FIGHTING EQUIP	\$111.84	
	88,347	52028 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE FIGHTING EQUIP	\$0.00	\$1,124.35
CULLIGAN						
	88,331	52029 01-0100-4000-41020	PROMOTION & MEALS	WATER ON COOLER	\$69.84	
	88,331	52029 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER ON COOLER	\$0.29	
	88,331	52029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER ON COOLER	\$0.00	\$70.13
	88,432	52029 01-5200-6090-40420	PROGRAM SUPPLIES	WATER ON COOLER	\$35.50	
	88,432	52029 01-0000-0200-00325	HST RECEIVABLE100%	WATER ON COOLER	\$0.33	
	88,432	52029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER ON COOLER	\$0.00	\$35.83
	88,433	52029 01-5000-6020-40430	CANTEEN SUPPLIES	WATER ON COOLER	\$25.50	
	88,433	52029 01-0000-0200-00325	HST RECEIVABLE100%	WATER ON COOLER	\$0.33	
	88,433	52029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER ON COOLER	\$0.00	\$25.83
	88,434	52029 01-5100-6090-40420	PROGRAM SUPPLIES	WATER ON COOLER	\$22.00	
	88,434	52029 01-0000-0200-00325	HST RECEIVABLE100%	WATER ON COOLER	\$0.33	
	88,434	52029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER ON COOLER	\$0.00	\$22.33
DIGITELLE CREATIVE						
	88,385	52030 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	JUN SOCIAL MEDIA UPDATE	\$99.00	
	88,385	52030 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUN SOCIAL MEDIA UPDATE	\$0.00	\$99.00
	88,386	52030 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	JUNE BIKE DAY MARKETING	\$400.00	
	88,386	52030 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE BIKE DAY MARKETING	\$0.00	\$400.00
DIRECTOR OF FAMILY RESPONSIBIL						
	88,463	52031 01-0000-2100-00718	FAMILY SERVICES	FAMILY SUPPORT CASE 1005697	\$1,994.00	
	88,463	52031 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY SUPPORT CASE 1005697	\$0.00	\$1,994.00
DRENNAN REFRIGERATION INC.						

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL 118,449.81

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,428	52032 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	ARENA HYDRAULIC OIL	\$403.70	
	88,428	52032 01-0000-0200-00325	HST RECEIVABLE100%	ARENA HYDRAULIC OIL	\$52.49	
	88,428	52032 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA HYDRAULIC OIL	\$0.00	\$456.19
TOWN RESIDENT						
	88,360	52033 01-4500-5000-01220	SALE OF COMPOSTERS	REFUND COMPOSTER DIFFERENCE	\$30.00	
	88,360	52033 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND COMPOSTER DIFFERENCE	\$0.00	\$30.00
TOWN RESIDENT						
	88,450	52034 01-6200-4000-01635	SCHOOL PROGRAM REVENUES	MUSEUM SUMMER CAMP REFUND	\$15.00	
	88,450	52034 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM SUMMER CAMP REFUND	\$0.00	\$15.00
EASY WAY CLEANING PRODUCTS LIM						
	88,423	52035 01-5100-4100-40210	JANITORIAL SUPPLIES	VPCC JANITORIAL SUPPLIES	\$572.14	
	88,423	52035 01-0000-0200-00325	HST RECEIVABLE100%	VPCC JANITORIAL SUPPLIES	\$74.38	
	88,423	52035 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC JANITORIAL SUPPLIES	\$0.00	\$646.52
EDPRO ENERGY GROUP INC ***						
	88,429	52036 01-5000-6020-41590	EQUIPMENT FUEL	Q3 CYLINDER RENTAL	\$87.93	
	88,429	52036 01-0000-0200-00325	HST RECEIVABLE100%	Q3 CYLINDER RENTAL	\$11.43	
	88,429	52036 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	Q3 CYLINDER RENTAL	\$0.00	\$99.36
E.O.N. ASSOCIATION						
	88,443	52037 01-6200-4000-41000	ADVERTISING	MUSEUM DAYTRIPPING JOINT AD	\$370.64	
	88,443	52037 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM DAYTRIPPING JOINT AD	\$50.78	
	88,443	52037 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM DAYTRIPPING JOINT AD	\$0.00	\$421.42
ERTH HOLDINGS INC.						
	88,361	52038 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	GARNETT ELLIOT#2 NETTING POLES	\$5,796.00	
	88,361	52038 01-0000-0200-00325	HST RECEIVABLE100%	GARNETT ELLIOT#2 NETTING POLES	\$753.48	
	88,361	52038 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARNETT ELLIOT#2 NETTING POLES	\$0.00	\$6,549.48
	88,362	52038 01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	MAY ST LIT MAINT	\$537.29	
	88,362	52038 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY ST LIT MAINT	\$59.35	
	88,362	52038 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY ST LIT MAINT	\$0.00	\$596.64
FASTENAL CANADA ***						
	88,407	52039 01-5000-6050-41700	BLDG REPAIRS AND MAINT	BOLTS+MEASURING TAPE	\$23.92	
	88,407	52039 01-0000-0200-00325	HST RECEIVABLE100%	BOLTS+MEASURING TAPE	\$3.11	
	88,407	52039 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS+MEASURING TAPE	\$0.00	\$27.03
	88,408	52039 01-5000-6050-41700	BLDG REPAIRS AND MAINT	SCREWS,DRILL BITS	\$50.56	
	88,408	52039 01-0000-0200-00325	HST RECEIVABLE100%	SCREWS,DRILL BITS	\$6.57	
	88,408	52039 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS,DRILL BITS	\$0.00	\$57.13
	88,409	52039 01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES	\$15.00	
	88,409	52039 01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES	\$1.95	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
88,409	52039	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES	\$0.00	\$16.95
88,410	52039	01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS	\$2.96	
88,410	52039	01-0000-0200-00325	HST RECEIVABLE100%	NUTS	\$0.38	
88,410	52039	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS	\$0.00	\$3.34
MARRIAGE LIC APPLICANT						
88,327	52040	01-1000-4000-01120	MARRIAGE LICENSES	REFUND DOUBLE CHRGM LIC FEE	\$110.00	
88,327	52040	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND DOUBLE CHRGM LIC FEE	\$0.00	\$110.00
FREW ENERGY						
88,341	52041	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$775.47	
88,341	52041	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$85.66	
88,341	52041	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$861.13
G & L PRINTING SERVICES						
88,459	52042	40-8000-6900-41000	ADVERTISING	BIA SIGN INSERTS	\$432.48	
88,459	52042	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA SIGN INSERTS	\$47.77	
88,459	52042	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA SIGN INSERTS	\$0.00	\$480.25
GRA - HAM ENERGY						
88,344	52043	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$181.42	
88,344	52043	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$20.04	
88,344	52043	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$201.46
88,373	52043	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$1,186.88	
88,373	52043	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$131.10	
88,373	52043	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$1,317.98
88,374	52043	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$438.42	
88,374	52043	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$48.43	
88,374	52043	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$486.85
88,375	52043	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$593.60	
88,375	52043	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$65.56	
88,375	52043	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$659.16
GREENHORIZONS GROUP OF FARMS L						
88,382	52044	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	SOD	\$145.52	
88,382	52044	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOD	\$16.07	
88,382	52044	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOD	\$0.00	\$161.59
GUNN'S HILL ARTISAN CHEESE LTD						
88,440	52045	01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$33.82	
88,440	52045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$33.82
HABITAT FOR HUMANITY LONDON IN						
88,306	52046	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2015-126	\$1,000.00	

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HIGH FIVE	88,306	52046 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2015-126	\$0.00	\$1,000.00
	88,449	52047 01-5100-6090-40420	PROGRAM SUPPLIES	CAMP SUPPLIES	\$110.47	
	88,449	52047 01-5200-6090-40420	PROGRAM SUPPLIES	CAMP SUPPLIES	\$38.40	
	88,449	52047 01-0000-0200-00325	HST RECEIVABLE100%	CAMP SUPPLIES	\$14.36	
	88,449	52047 01-0000-0200-00325	HST RECEIVABLE100%	CAMP SUPPLIES	\$4.99	
	88,449	52047 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAMP SUPPLIES	\$0.00	\$168.22
REDBARN BERRIES						
	88,396	52048 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$369.50	
	88,396	52048 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$369.50
HISTORY MATTERS ASSOCIATION						
	88,446	52049 01-6200-4000-40500	SPECIAL EVENTS	MUSEUM WWI EVENT	\$2,000.00	
	88,446	52049 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM WWI EVENT	\$0.00	\$2,000.00
HURON TRACTOR LTD						
	88,359	52050 01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDER PARTS	\$481.12	
	88,359	52050 01-0000-0200-00325	HST RECEIVABLE100%	RIDER PARTS	\$62.55	
	88,359	52050 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDER PARTS	\$0.00	\$543.67
INGERSOLL FIRE FIGHTERS ASSOCI						
	88,468	52051 01-0000-0090-99999	SUSPENSE - CLEARING	DISMANTLED OLD AIRBAGS FOR GM	\$7,205.00	
	88,468	52051 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISMANTLED OLD AIRBAGS FOR GM	\$0.00	\$7,205.00
INGERSOLL HOME CENTRE LTD						
	88,469	52052 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER	\$30.75	
	88,469	52052 01-0000-0200-00325	HST RECEIVABLE100%	LUMBER	\$4.00	
	88,469	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER	\$0.00	\$34.75
	88,470	52052 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$7.54	
	88,470	52052 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$0.98	
	88,470	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$8.52
	88,471	52052 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TRAIL SIGN POSTS	\$290.92	
	88,471	52052 01-0000-0200-00325	HST RECEIVABLE100%	TRAIL SIGN POSTS	\$37.82	
	88,471	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAIL SIGN POSTS	\$0.00	\$328.74
	88,472	52052 01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$35.06	
	88,472	52052 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$3.87	
	88,472	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$38.93
	88,473	52052 01-5000-6050-41700	BLDG REPAIRS AND MAINT	FENCE POST NOODLE	\$4.89	
	88,473	52052 01-0000-0200-00325	HST RECEIVABLE100%	FENCE POST NOODLE	\$0.64	
	88,473	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FENCE POST NOODLE	\$0.00	\$5.53
	88,474	52052 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER,STORAGE BOX,TOILET SEAT	\$54.96	

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	88,474	52052 01-0000-0200-00325	HST RECEIVABLE100%	LUMBER,STORAGE BOX,TOILET SEAT	\$7.14	
	88,474	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER,STORAGE BOX,TOILET SEAT	\$0.00	\$62.10
	88,475	52052 01-5000-6050-41700	BLDG REPAIRS AND MAINT	CHLORINE PUCKS	\$53.89	
	88,475	52052 01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE PUCKS	\$7.01	
	88,475	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE PUCKS	\$0.00	\$60.90
	88,476	52052 01-5000-6050-41700	BLDG REPAIRS AND MAINT	FUSES,NUTS	\$16.52	
	88,476	52052 01-0000-0200-00325	HST RECEIVABLE100%	FUSES,NUTS	\$2.15	
	88,476	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSES,NUTS	\$0.00	\$18.67
	88,477	52052 01-5000-6050-41530	EQUIP REPAIRS & MAINT	SPARK PLUG	\$3.99	
	88,477	52052 01-0000-0200-00325	HST RECEIVABLE100%	SPARK PLUG	\$0.52	
	88,477	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPARK PLUG	\$0.00	\$4.51
	88,478	52052 01-5000-6050-41720	HORTICULTURAL SUPPLIES	EDGER	\$16.99	
	88,478	52052 01-0000-0200-00325	HST RECEIVABLE100%	EDGER	\$2.21	
	88,478	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EDGER	\$0.00	\$19.20
	88,479	52052 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BLDG SUPPLIES	\$26.37	
	88,479	52052 01-0000-0200-00325	HST RECEIVABLE100%	FUSION BLDG SUPPLIES	\$3.43	
	88,479	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BLDG SUPPLIES	\$0.00	\$29.80
	88,480	52052 01-5000-6050-41720	HORTICULTURAL SUPPLIES	WATERING CANS	\$34.76	
	88,480	52052 01-0000-0200-00325	HST RECEIVABLE100%	WATERING CANS	\$4.52	
	88,480	52052 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATERING CANS	\$0.00	\$39.28
INGERSOLL RENT-ALL ***						
	88,365	52053 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	GRASS SEEDS	\$256.33	
	88,365	52053 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GRASS SEEDS	\$28.32	
	88,365	52053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEEDS	\$0.00	\$284.65
	88,366	52053 01-0000-0250-61508	GC18-196-INGERSOLL ST S- FIBRE OPTICS	LAWN SEEDS	\$116.97	
	88,366	52053 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAWN SEEDS	\$12.92	
	88,366	52053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAWN SEEDS	\$0.00	\$129.89
	88,367	52053 01-4500-4230-46408	940800 CHAINSAWS	CHAINSAW CHAINS	\$48.84	
	88,367	52053 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW CHAINS	\$5.40	
	88,367	52053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW CHAINS	\$0.00	\$54.24
	88,368	52053 10-0000-3132-80000	MATERIALS	LADDER RENTAL	\$54.85	
	88,368	52053 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LADDER RENTAL	\$6.06	
	88,368	52053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LADDER RENTAL	\$0.00	\$60.91
A. M. JENSEN LIMITED						
	88,441	52054 01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$244.00	
	88,441	52054 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$244.00
EMPLOYEE REIMBURSEMENT						

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88,453	52055	01-6200-4000-40500	SPECIAL EVENTS	MUSEUM+BIA EXP REIMBURSE	\$8.00	
88,453	52055	01-6200-4000-40420	PROGRAM SUPPLIES	MUSEUM+BIA EXP REIMBURSE	\$24.00	
88,453	52055	01-6200-4000-40500	SPECIAL EVENTS	MUSEUM+BIA EXP REIMBURSE	\$88.71	
88,453	52055	01-6200-4000-40500	SPECIAL EVENTS	MUSEUM+BIA EXP REIMBURSE	\$105.89	
88,453	52055	01-6200-4000-40500	SPECIAL EVENTS	MUSEUM+BIA EXP REIMBURSE	\$39.96	
88,453	52055	40-8000-6950-41430	STREET DECORATIONS	MUSEUM+BIA EXP REIMBURSE	\$60.99	
88,453	52055	40-8000-6950-41430	STREET DECORATIONS	MUSEUM+BIA EXP REIMBURSE	\$14.04	
88,453	52055	40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	MUSEUM+BIA EXP REIMBURSE	\$21.67	
88,453	52055	40-8000-6950-41430	STREET DECORATIONS	MUSEUM+BIA EXP REIMBURSE	\$44.70	
88,453	52055	40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	MUSEUM+BIA EXP REIMBURSE	\$36.98	
88,453	52055	40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	MUSEUM+BIA EXP REIMBURSE	\$10.94	
88,453	52055	40-8000-6950-41430	STREET DECORATIONS	MUSEUM+BIA EXP REIMBURSE	\$15.26	
88,453	52055	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM+BIA EXP REIMBURSE	\$1.04	
88,453	52055	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM+BIA EXP REIMBURSE	\$3.12	
88,453	52055	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM+BIA EXP REIMBURSE	\$11.53	
88,453	52055	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM+BIA EXP REIMBURSE	\$5.22	
88,453	52055	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM+BIA EXP REIMBURSE	\$5.19	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$6.74	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$1.55	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$2.39	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$4.94	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$4.08	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$1.21	
88,453	52055	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM+BIA EXP REIMBURSE	\$1.69	
88,453	52055	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM+BIA EXP REIMBURSE	\$0.00	\$519.84
JUTZI WATER TECHNOLOGIES						
88,425	52056	01-5000-6020-41550	MAINTENANCE CONTRACTS	MAY WATER TREATMENT	\$375.00	
88,425	52056	01-0000-0200-00325	HST RECEIVABLE100%	MAY WATER TREATMENT	\$48.75	
88,425	52056	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY WATER TREATMENT	\$0.00	\$423.75
KEN'S SMALL ENGINE						
88,343	52057	01-4500-4230-46409	940900 LAWN MOWER/WEED CUTTERS	RIDING LAWN MOWER REPAIR	\$270.12	
88,343	52057	01-3000-4100-41530	EQUIP REPAIRS & MAINTENANCE	RIDING LAWN MOWER REPAIR	\$270.12	
88,343	52057	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RIDING LAWN MOWER REPAIR	\$29.84	
88,343	52057	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RIDING LAWN MOWER REPAIR	\$29.84	
88,343	52057	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDING LAWN MOWER REPAIR	\$0.00	\$599.92
EMPLOYEE REIMBURSEMENT						
88,467	52058	01-1300-4000-40620	MILEAGE	MILEAGE	\$89.27	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL 118,449.81

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,467	52058 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$9.87	
	88,467	52058 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$99.14
LANGS BUS LINES LIMITED						
	88,455	52059 01-7000-4000-41020	PROMOTION & MEALS	CONESTOGA TOUR BUS SERVICES	\$101.76	
	88,455	52059 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONESTOGA TOUR BUS SERVICES	\$11.24	
	88,455	52059 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONESTOGA TOUR BUS SERVICES	\$0.00	\$113.00
EMPLOYEE REIMBURSEMENT						
	88,430	52060 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$92.40	
	88,430	52060 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$10.20	
	88,430	52060 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$102.60
LECLAIR & ASSOCIATES						
	88,325	52061 01-0900-4000-40710	LEGAL FEES	LEGAL FEES	\$1,030.32	
	88,325	52061 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES	\$113.81	
	88,325	52061 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES	\$0.00	\$1,144.13
LEVACS						
	88,333	52062 01-1000-4000-41160	HONOURS & AWARDS	ANNIVERSARY PLAQUE	\$76.32	
	88,333	52062 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANNIVERSARY PLAQUE	\$8.43	
	88,333	52062 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNIVERSARY PLAQUE	\$0.00	\$84.75
LONDON CIVIC EMPLOY,LOCAL 107						
	88,464	52063 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	JUNE UNION DUE	\$1,125.60	
	88,464	52063 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE UNION DUE	\$0.00	\$1,125.60
LPL PLUMBING						
	88,376	52064 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	WATER HEATER REPAIR	\$325.63	
	88,376	52064 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER HEATER REPAIR	\$35.97	
	88,376	52064 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER HEATER REPAIR	\$0.00	\$361.60
	88,414	52064 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE HOT WATER REPAIR	\$255.60	
	88,414	52064 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE HOT WATER REPAIR	\$33.23	
	88,414	52064 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE HOT WATER REPAIR	\$0.00	\$288.83
	88,415	52064 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC MIXING+URINAL VALVES REP	\$498.40	
	88,415	52064 01-0000-0200-00325	HST RECEIVABLE100%	VPCC MIXING+URINAL VALVES REP	\$64.79	
	88,415	52064 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC MIXING+URINAL VALVES REP	\$0.00	\$563.19
	88,416	52064 01-5100-4100-41700	BLDG REPAIRS AND MAINT	SPLASH PAD+OUTDOOR WASHRM REPA	\$1,931.23	
	88,416	52064 01-0000-0200-00325	HST RECEIVABLE100%	SPLASH PAD+OUTDOOR WASHRM REPA	\$251.06	
	88,416	52064 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPLASH PAD+OUTDOOR WASHRM REPA	\$0.00	\$2,182.29
MILLCREEK PRINTING INC						
	88,351	52065 01-1000-4000-40200	OFFICE SUPPLIES	CLERK BUS CARDS	\$44.03	
	88,351	52065 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLERK BUS CARDS	\$4.87	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,351	52065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLERK BUS CARDS	\$0.00	\$48.90
	88,352	52065 01-1000-4000-40200	OFFICE SUPPLIES	STAMPS	\$154.93	
	88,352	52065 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAMPS	\$17.10	
	88,352	52065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAMPS	\$0.00	\$172.03
	88,387	52065 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	JUNE FAMILY BIKE DAY SUPPLIES	\$363.49	
	88,387	52065 01-0000-0200-00325	HST RECEIVABLE100%	JUNE FAMILY BIKE DAY SUPPLIES	\$47.26	
	88,387	52065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE FAMILY BIKE DAY SUPPLIES	\$0.00	\$410.75
	88,388	52065 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	JUNE FAMILY BIKE DAY SUPPLIES	\$268.49	
	88,388	52065 01-0000-0200-00325	HST RECEIVABLE100%	JUNE FAMILY BIKE DAY SUPPLIES	\$34.90	
	88,388	52065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE FAMILY BIKE DAY SUPPLIES	\$0.00	\$303.39
MINISTER OF FINANCE						
	88,465	52066 01-0000-2100-00717	GARNISHEE-606166	GARNISHMENT SC-18-262	\$123.56	
	88,465	52066 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARNISHMENT SC-18-262	\$0.00	\$123.56
MINUTEMAN PRESS						
	88,431	52067 01-5100-6060-40420	PROGRAM SUPPLIES	PROGRAM REPORTS	\$450.00	
	88,431	52067 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM REPORTS	\$58.50	
	88,431	52067 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM REPORTS	\$0.00	\$508.50
FACE PAINTING						
	88,457	52068 40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	FACE PAINT 6/29 BALANCE	\$262.50	
	88,457	52068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACE PAINT 6/29 BALANCE	\$0.00	\$262.50
M.V.H. METAL PRODUCTS INC.						
	88,377	52069 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	COLD PATCH	\$66.14	
	88,377	52069 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLD PATCH	\$7.31	
	88,377	52069 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLD PATCH	\$0.00	\$73.45
	88,378	52069 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	COLD PATCH	\$66.14	
	88,378	52069 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLD PATCH	\$7.31	
	88,378	52069 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLD PATCH	\$0.00	\$73.45
EMPLOYEE REIMBURSEMENT						
	88,437	52070 01-5100-6070-40290	UNIFORMS AND CLOTHING	VPCC UNIFORM SHORTS	\$44.98	
	88,437	52070 01-0000-0200-00325	HST RECEIVABLE100%	VPCC UNIFORM SHORTS	\$5.85	
	88,437	52070 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC UNIFORM SHORTS	\$0.00	\$50.83
NOVEXCO						
	88,353	52071 01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$85.84	
	88,353	52071 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$9.49	
	88,353	52071 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$95.33
	88,354	52071 01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$4.64	
	88,354	52071 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$0.51	

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88,354	52071	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$5.15
OAK COUNTRY HOMES LTD.						
88,307	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2015-183	\$1,000.00	
88,307	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2015-183	\$0.00	\$1,000.00
88,308	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-199	\$1,000.00	
88,308	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-199	\$0.00	\$1,000.00
88,309	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-140	\$1,000.00	
88,309	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-140	\$0.00	\$1,000.00
88,310	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-111	\$1,000.00	
88,310	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-111	\$0.00	\$1,000.00
88,311	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-48	\$1,000.00	
88,311	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-48	\$0.00	\$1,000.00
88,312	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-69	\$1,000.00	
88,312	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-69	\$0.00	\$1,000.00
88,313	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-108	\$1,000.00	
88,313	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-108	\$0.00	\$1,000.00
88,314	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-87	\$1,000.00	
88,314	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-87	\$0.00	\$1,000.00
88,315	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-115	\$1,000.00	
88,315	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-115	\$0.00	\$1,000.00
88,316	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-137	\$1,000.00	
88,316	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-137	\$0.00	\$1,000.00
88,317	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-5	\$1,000.00	
88,317	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-5	\$0.00	\$1,000.00
88,318	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-18	\$1,000.00	
88,318	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-18	\$0.00	\$1,000.00
88,319	52072	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-192	\$1,000.00	
88,319	52072	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-192	\$0.00	\$1,000.00
O.M.E.R.S. ***						
88,462	52073	01-0000-2100-00704	OMERS (15000)	JUNE CONTRIBUTION	\$58,616.24	
88,462	52073	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE CONTRIBUTION	\$0.00	\$58,616.24
ONTARIO FILMMAKER DIRECTORY						
88,461	52074	01-7000-4000-41000	ADVERTISING	MOVIE DIRECTORY AD	\$250.00	
88,461	52074	01-0000-0200-00325	HST RECEIVABLE100%	MOVIE DIRECTORY AD	\$12.50	
88,461	52074	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOVIE DIRECTORY AD	\$0.00	\$262.50
ORCO SIGNS						
88,332	52075	01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	FAMILY BIKE DAY LANYARDS	\$801.50	

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	88,332	52075 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY BIKE DAY LANYARDS	\$104.20	
	88,332	52075 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY BIKE DAY LANYARDS	\$0.00	\$905.70
	88,454	52075 01-7000-4000-41000	ADVERTISING	JAYS DAY GIVEAWAY	\$601.91	
	88,454	52075 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAYS DAY GIVEAWAY	\$66.49	
	88,454	52075 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAYS DAY GIVEAWAY	\$0.00	\$668.40
PARKSMART INC.						
	88,340	52076 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	MAY PKG SYS FEES	\$709.78	
	88,340	52076 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY PKG SYS FEES	\$78.40	
	88,340	52076 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY PKG SYS FEES	\$0.00	\$788.18
EMPLOYEE REIMBURSEMENT						
	88,334	52077 01-1002-4000-40620	MILEAGE	MAY MILEAGE	\$31.51	
	88,334	52077 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY MILEAGE	\$3.48	
	88,334	52077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY MILEAGE	\$0.00	\$34.99
	88,335	52077 01-1002-4000-40620	MILEAGE	APRIL MILEAGE	\$36.57	
	88,335	52077 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL MILEAGE	\$4.04	
	88,335	52077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL MILEAGE	\$0.00	\$40.61
	88,336	52077 01-1002-4000-40620	MILEAGE	MARCH MILEAGE	\$23.54	
	88,336	52077 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MARCH MILEAGE	\$2.60	
	88,336	52077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARCH MILEAGE	\$0.00	\$26.14
	88,337	52077 01-1002-4000-40620	MILEAGE	FEB MILEAGE	\$26.46	
	88,337	52077 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB MILEAGE	\$2.92	
	88,337	52077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB MILEAGE	\$0.00	\$29.38
	88,338	52077 01-1002-4000-40620	MILEAGE	JAN MILEAGE	\$28.79	
	88,338	52077 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN MILEAGE	\$3.18	
	88,338	52077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN MILEAGE	\$0.00	\$31.97
POW PETERMAN						
	88,399	52078 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE 2nd FLR REVIEW	\$500.00	
	88,399	52078 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE 2nd FLR REVIEW	\$65.00	
	88,399	52078 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE 2nd FLR REVIEW	\$0.00	\$565.00
PRODUCE EXPRESS						
	88,395	52079 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$328.75	
	88,395	52079 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$328.75
PUROLATOR COURIER LTD						
	88,438	52080 01-1000-4000-40240	COURIER CHARGES	CLERK COURIER CHRGS	\$21.50	
	88,438	52080 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLERK COURIER CHRGS	\$2.38	
	88,438	52080 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLERK COURIER CHRGS	\$0.00	\$23.88
REGIS AUTO PARTS						

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	88,411	52081 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	ENGINE TREATMENT	\$11.97	
	88,411	52081 01-0000-0200-00325	HST RECEIVABLE100%	ENGINE TREATMENT	\$1.56	
	88,411	52081 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENGINE TREATMENT	\$0.00	\$13.53
EMPLOYEE REIMBURSEMENT						
	88,329	52082 01-1000-4000-40610	MEETINGS AND CONFERENCES	AMCTO CONF HOTEL	\$309.31	
	88,329	52082 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMCTO CONF HOTEL	\$34.16	
	88,329	52082 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMCTO CONF HOTEL	\$0.00	\$343.47
RIETTA'S DECOR & DESIGN CENTRE						
	88,426	52083 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC PAINT	\$74.75	
	88,426	52083 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PAINT	\$9.72	
	88,426	52083 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PAINT	\$0.00	\$84.47
	88,427	52083 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC PAINT	\$120.60	
	88,427	52083 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PAINT	\$15.68	
	88,427	52083 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PAINT	\$0.00	\$136.28
ROCK SOLID DESIGNS						
	88,424	52084 01-5000-6020-41750	LOT SNOW REMOVAL & SANDING	APR SNOW PLOW	\$475.00	
	88,424	52084 01-5100-4100-41750	LOT SNOW REMOVAL & SANDING	APR SNOW PLOW	\$480.00	
	88,424	52084 01-5000-6040-41750	LOT SNOW REMOVAL & SANDING	APR SNOW PLOW	\$480.00	
	88,424	52084 01-5200-4100-41750	LOT SNOW REMOVAL & SANDING	APR SNOW PLOW	\$435.00	
	88,424	52084 01-0000-0200-00325	HST RECEIVABLE100%	APR SNOW PLOW	\$61.75	
	88,424	52084 01-0000-0200-00325	HST RECEIVABLE100%	APR SNOW PLOW	\$62.40	
	88,424	52084 01-0000-0200-00325	HST RECEIVABLE100%	APR SNOW PLOW	\$62.40	
	88,424	52084 01-0000-0200-00325	HST RECEIVABLE100%	APR SNOW PLOW	\$56.55	
	88,424	52084 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APR SNOW PLOW	\$0.00	\$2,113.10
	88,481	52084 01-3400-4006-01498	MISCELLANEOUS RECOVERIES	146 KING ST W CLEAN UP	\$407.04	
	88,481	52084 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	146 KING ST W CLEAN UP	\$44.96	
	88,481	52084 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	146 KING ST W CLEAN UP	\$0.00	\$452.00
R. RUSSELL CONSTRUCTION						
	88,357	52085 10-0000-3289-80100	PRIME CONTRACT	MUTUAL ST SANITARY EXT	\$407.21	
	88,357	52085 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	MUTUAL ST SANITARY EXT	\$6,048.03	
	88,357	52085 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUTUAL ST SANITARY EXT	\$713.01	
	88,357	52085 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUTUAL ST SANITARY EXT	\$0.00	\$7,168.25
SHAW DIRECT						
	88,339	52086 01-3000-4000-40300	UTILITIES	FIRE DEPT SATELLITE	\$116.01	
	88,339	52086 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT SATELLITE	\$12.81	
	88,339	52086 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT SATELLITE	\$0.00	\$128.82
BALLOON IN A BOX						

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	88,456	52087	40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	SIDEWALK SALES BALLOON TWIST	\$305.28	
	88,456	52087	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK SALES BALLOON TWIST	\$33.72	
	88,456	52087	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK SALES BALLOON TWIST	\$0.00	\$339.00
SHOPPERS DRUG MART							
	88,436	52088	01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PROGRAM SUPPLIES	\$23.31	
	88,436	52088	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROGRAM SUPPLIES	\$0.00	\$23.31
SIMPLY LINEN INC.							
	88,369	52089	01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$18.00	
	88,369	52089	01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$2.34	
	88,369	52089	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$20.34
	88,370	52089	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$35.62	
	88,370	52089	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$3.93	
	88,370	52089	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$39.55
	88,451	52089	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$25.00	
	88,451	52089	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.25	
	88,451	52089	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$28.25
	88,452	52089	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$25.00	
	88,452	52089	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.25	
	88,452	52089	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$28.25
STAPLES ADVANTAGE							
	88,330	52090	01-0100-4000-41020	PROMOTION & MEALS	TOWN HALL COFFEE SUPPLIES	\$99.56	
	88,330	52090	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL COFFEE SUPPLIES	\$0.00	\$99.56
	88,355	52090	01-1000-4000-40200	OFFICE SUPPLIES	POS PRINTER ROLLS	\$192.90	
	88,355	52090	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POS PRINTER ROLLS	\$21.30	
	88,355	52090	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POS PRINTER ROLLS	\$0.00	\$214.20
	88,392	52090	01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$21.82	
	88,392	52090	01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$2.84	
	88,392	52090	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$24.66
	88,393	52090	01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$17.91	
	88,393	52090	01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$2.33	
	88,393	52090	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$20.24
	88,394	52090	01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$20.38	
	88,394	52090	01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$2.65	
	88,394	52090	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$23.03
STEVE'S ELECTRIC ***							
	88,413	52091	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TENNIS COURT LIGHT REPAIR	\$1,851.46	
	88,413	52091	01-0000-0200-00325	HST RECEIVABLE100%	TENNIS COURT LIGHT REPAIR	\$240.68	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL 118,449.81

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
88,413	52091	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TENNIS COURT LIGHT REPAIR	\$0.00	\$2,092.14
STEWART OVERHEAD DOOR CO. LTD						
88,384	52092	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	PW OVERHEAD DOORS ANNUAL MAINT	\$1,350.36	
88,384	52092	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW OVERHEAD DOORS ANNUAL MAINT	\$149.15	
88,384	52092	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW OVERHEAD DOORS ANNUAL MAINT	\$0.00	\$1,499.51
88,482	52092	01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	FIRE DEPT DOOR REPAIR	\$305.28	
88,482	52092	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT DOOR REPAIR	\$33.72	
88,482	52092	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT DOOR REPAIR	\$0.00	\$339.00
STONETOWN SUPPLY SERVICES(ING)						
88,348	52093	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$122.81	
88,348	52093	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$13.57	
88,348	52093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$136.38
TAB PRODUCTS OF CANADA, CO.						
88,326	52094	01-1000-4000-41500	CONTRACTED SERVICES	TF MAINT OCT 1,2018-SEP30,2019	\$1,141.75	
88,326	52094	01-0000-0400-00280	PREPAID EXPENSES	TF MAINT OCT 1,2018-SEP30,2019	\$3,425.24	
88,326	52094	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TF MAINT OCT 1,2018-SEP30,2019	\$126.11	
88,326	52094	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TF MAINT OCT 1,2018-SEP30,2019	\$378.34	
88,326	52094	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TF MAINT OCT 1,2018-SEP30,2019	\$0.00	\$5,071.44
TABOR BROS & SONS LTD ***						
88,371	52095	01-0000-2000-00763	DEPOSITS - CONTRACTORS	TENDER DEPOSIT REFUND	\$5,000.00	
88,371	52095	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TENDER DEPOSIT REFUND	\$0.00	\$5,000.00
88,372	52095	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	INSTALL BALL DIAMOND NET	\$290.00	
88,372	52095	01-0000-0200-00325	HST RECEIVABLE100%	INSTALL BALL DIAMOND NET	\$37.70	
88,372	52095	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSTALL BALL DIAMOND NET	\$0.00	\$327.70
88,405	52095	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	GARNET ELLIOT PARK BALL NET	\$780.00	
88,405	52095	01-0000-0200-00325	HST RECEIVABLE100%	GARNET ELLIOT PARK BALL NET	\$101.40	
88,405	52095	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARNET ELLIOT PARK BALL NET	\$0.00	\$881.40
TAPLAY FIRE PROTECTION						
88,342	52096	01-3000-4000-41205	FIRE PREVENTION	FIRE PREVENTION MATERIAL	\$36.63	
88,342	52096	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE PREVENTION MATERIAL	\$4.05	
88,342	52096	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE PREVENTION MATERIAL	\$0.00	\$40.68
88,349	52096	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	OPP BLDG SUPPLIES	\$120.00	
88,349	52096	01-0000-0200-00325	HST RECEIVABLE100%	OPP BLDG SUPPLIES	\$15.60	
88,349	52096	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP BLDG SUPPLIES	\$0.00	\$135.60
TETRA TECH CANADA INC.						
88,323	52097	01-0900-4000-40710	LEGAL FEES	WEG APPLICATION REVIEW	\$1,818.96	
88,323	52097	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEG APPLICATION REVIEW	\$200.92	

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	88,323	52097 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEG APPLICATION REVIEW	\$0.00	\$2,019.88
TOROMONT INDUSTRIES LTD						
	88,383	52098 01-4500-4230-46392	939200 2012 BACKHOE LOADER	LOADER REPAIR	\$1,163.12	
	88,383	52098 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOADER REPAIR	\$128.47	
	88,383	52098 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOADER REPAIR	\$0.00	\$1,291.59
TYCO INTEGRATED FIRE & SECURIT						
	88,412	52099 01-5000-6050-41550	MAINTENANCE CONTRACTS	SR CENTRE ANNUAL ALARM INSP	\$100.00	
	88,412	52099 01-0000-0200-00325	HST RECEIVABLE100%	SR CENTRE ANNUAL ALARM INSP	\$13.00	
	88,412	52099 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SR CENTRE ANNUAL ALARM INSP	\$0.00	\$113.00
ULINE						
	88,406	52100 01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	SAFETY GLASSES	\$91.48	
	88,406	52100 01-0000-0200-00325	HST RECEIVABLE100%	SAFETY GLASSES	\$11.89	
	88,406	52100 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY GLASSES	\$0.00	\$103.37
CONTRACTED ENTERTAIN.						
	88,460	52101 40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	SIDEWALK PERFORMANCE	\$600.00	
	88,460	52101 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK PERFORMANCE	\$0.00	\$600.00
WARWICK EQUESTRIAN DEVELOPMENT						
	88,435	52102 01-5200-6185-41039	FIELD TRIPS	FEMALE FITNESS FIELD TRIP	\$495.00	
	88,435	52102 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEMALE FITNESS FIELD TRIP	\$0.00	\$495.00
WORKPLACE SAFETY & INS. BOARD						
	88,466	52103 01-0000-2100-00708	WSIB PAYABLE	JUNE PREMIUM	\$12,438.44	
	88,466	52103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE PREMIUM	\$0.00	\$12,438.44
HORSE STABLES						
	88,447	52104 01-6200-4000-40500	SPECIAL EVENTS	WWI EVENT HORSE&WAGON RIDES	\$350.00	
	88,447	52104 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WWI EVENT HORSE&WAGON RIDES	\$0.00	\$350.00
THE VERDIN COMPANY						
	88,483	52105 10-0000-3132-80000	MATERIALS	CLOCK TOWER REPAIR BALANCE	\$14,480.14	
	88,483	52105 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOCK TOWER REPAIR BALANCE	\$1,234.21	
	88,483	52105 01-0000-0100-00100	BANK	CLOCK TOWER REPAIR BALANCE	\$0.00	\$15,714.35
UNION GAS						
	88,294 EFT	01-5000-6020-40350	NATURAL GAS	GAS MAY-JUNE	\$257.60	
	88,294 EFT	01-3200-4100-40350	NATURAL GAS	GAS MAY-JUNE	\$31.35	
	88,294 EFT	01-3000-4000-40350	NATURAL GAS	GAS MAY-JUNE	\$24.38	
	88,294 EFT	01-5000-6050-40350	NATURAL GAS	GAS MAY-JUNE	\$535.73	
	88,294 EFT	01-4500-4100-40350	NATURAL GAS	GAS MAY-JUNE	\$137.14	
	88,294 EFT	01-5000-6040-40350	NATURAL GAS	GAS MAY-JUNE	\$276.15	
	88,294 EFT	01-5000-6040-40350	NATURAL GAS	GAS MAY-JUNE	\$64.80	

Town of Ingersoll
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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,294 EFT	01-5100-4100-40350	NATURAL GAS	GAS MAY-JUNE	\$3,251.19	
	88,294 EFT	01-5200-4100-40350	NATURAL GAS	GAS MAY-JUNE	\$224.79	
	88,294 EFT	01-6200-4100-40350	NATURAL GAS	GAS MAY-JUNE	\$43.24	
	88,294 EFT	01-6200-4100-40350	NATURAL GAS	GAS MAY-JUNE	\$23.10	
	88,294 EFT	01-2000-4020-40350	NATURAL GAS	GAS MAY-JUNE	\$74.80	
	88,294 EFT	01-2000-4025-40350	NATURAL GAS	GAS MAY-JUNE	\$728.03	
	88,294 EFT	01-2000-4015-40350	NATURAL GAS	GAS MAY-JUNE	\$44.54	
	88,294 EFT	01-2000-4015-40350	NATURAL GAS	GAS MAY-JUNE	\$22.04	
	88,294 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS MAY-JUNE	\$98.25	
	88,294 EFT	01-0000-0200-00325	HST RECEIVABLE100%	GAS MAY-JUNE	\$630.42	
	88,294 EFT	01-0000-0100-00100	BANK	GAS MAY-JUNE	\$0.00	\$6,467.55
ROYAL BANK VISA						
	88,295 EFT	01-5100-6090-40270	NEW EQUIPMENT	VISA MAY 2018-PARKS & REC	\$49.99	
	88,295 EFT	01-5100-4000-40435	PRO SHOP SUPPLIES	VISA MAY 2018-PARKS & REC	\$33.00	
	88,295 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-PARKS & REC	\$8.15	
	88,295 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-PARKS & REC	\$0.00	\$91.14
ROYAL BANK VISA						
	88,296 EFT	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	VISA MAY 2018-FIRE DEPT	\$203.17	
	88,296 EFT	01-3000-4000-40630	STAFF TRAINING	VISA MAY 2018-FIRE DEPT	\$74.07	
	88,296 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-FIRE DEPT	\$0.00	\$277.24
ROYAL BANK VISA						
	88,297 EFT	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA MAY 2018-PW	\$41.94	
	88,297 EFT	01-4500-4000-40630	STAFF TRAINING	VISA MAY 2018-PW	\$264.07	
	88,297 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-PW	\$29.17	
	88,297 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-PW	\$0.00	\$335.18
ROYAL BANK VISA						
	88,298 EFT	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	VISA MAY 2018-PW	\$45.07	
	88,298 EFT	01-4500-4000-40290	UNIFORMS & CLOTHING	VISA MAY 2018-PW	\$162.77	
	88,298 EFT	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	VISA MAY 2018-PW	\$170.22	
	88,298 EFT	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	VISA MAY 2018-PW	\$167.13	
	88,298 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-PW	\$0.52	
	88,298 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-PW	\$17.98	
	88,298 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-PW	\$18.81	
	88,298 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-PW	\$21.73	
	88,298 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-PW	\$0.00	\$604.23
ROYAL BANK VISA						
	88,299 EFT	01-6200-4000-41400	DISPLAYS	VISA MAY 2018-MUSEUM	\$45.71	

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	88,299 EFT	01-6200-4000-41400	DISPLAYS	VISA MAY 2018-MUSEUM	\$417.77	
	88,299 EFT	01-6200-4000-40420	PROGRAM SUPPLIES	VISA MAY 2018-MUSEUM	\$11.96	
	88,299 EFT	01-6200-4000-40420	PROGRAM SUPPLIES	VISA MAY 2018-MUSEUM	\$66.33	
	88,299 EFT	01-6200-4000-40270	NEW EQUIPMENT	VISA MAY 2018-MUSEUM	\$124.00	
	88,299 EFT	01-6200-4000-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-MUSEUM	\$0.00	\$0.59
	88,299 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-MUSEUM	\$5.94	
	88,299 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-MUSEUM	\$54.31	
	88,299 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-MUSEUM	\$1.55	
	88,299 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-MUSEUM	\$4.35	
	88,299 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-MUSEUM	\$16.12	
	88,299 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-MUSEUM	\$0.00	\$747.45
ROYAL BANK VISA						
	88,300 EFT	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA MAY 2018-IT	\$731.32	
	88,300 EFT	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA MAY 2018-IT	\$17.29	
	88,300 EFT	01-1002-4000-40270	NEW EQUIPMENT	VISA MAY 2018-IT	\$348.35	
	88,300 EFT	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA MAY 2018-IT	\$184.08	
	88,300 EFT	01-1002-4000-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-IT	\$0.00	\$1.79
	88,300 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-IT	\$1.91	
	88,300 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-IT	\$38.48	
	88,300 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-IT	\$20.34	
	88,300 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-IT	\$0.00	\$1,339.98
ROYAL BANK VISA						
	88,301 EFT	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA MAY 2018-TREASURY	\$531.90	
	88,301 EFT	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	VISA MAY 2018-TREASURY	\$531.90	
	88,301 EFT	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	VISA MAY 2018-TREASURY	\$531.90	
	88,301 EFT	01-1300-4000-40630	STAFF TRAINING	VISA MAY 2018-TREASURY	\$100.74	
	88,301 EFT	01-1300-4000-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-TREASURY	\$0.00	\$1.00
	88,301 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-TREASURY	\$58.75	
	88,301 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-TREASURY	\$58.75	
	88,301 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-TREASURY	\$58.76	
	88,301 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-TREASURY	\$11.13	
	88,301 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-TREASURY	\$0.00	\$1,882.83
ROYAL BANK VISA						
	88,302 EFT	01-5200-6090-41500	CONTRACTED SERVICES	VISA MAY 2018-FUSION	\$10.99	
	88,302 EFT	01-5200-6185-41039	FIELD TRIPS	VISA MAY 2018-FUSION	\$540.04	
	88,302 EFT	01-5200-6090-41000	ADVERTISING	VISA MAY 2018-FUSION	\$380.00	
	88,302 EFT	01-5200-6170-40270	NEW EQUIPMENT	VISA MAY 2018-FUSION	\$889.99	

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	88,302 EFT	01-5200-6090-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-FUSION	\$0.00	\$6.78
	88,302 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-FUSION	\$67.61	
	88,302 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-FUSION	\$49.40	
	88,302 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA MAY 2018-FUSION	\$115.70	
	88,302 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-FUSION	\$0.00	\$2,046.95
ROYAL BANK VISA						
	88,303 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CLERK	\$502.96	
	88,303 EFT	01-1000-4000-40790	ELECTION EXPENSE	VISA MAY 2018-CLERK	\$3.05	
	88,303 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CLERK	\$300.00	
	88,303 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CLERK	\$24.27	
	88,303 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CLERK	\$488.70	
	88,303 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CLERK	\$0.00	\$1.00
	88,303 EFT	01-1000-4000-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-CLERK	\$0.00	\$4.12
	88,303 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CLERK	\$0.34	
	88,303 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CLERK	\$2.68	
	88,303 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CLERK	\$53.98	
	88,303 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-CLERK	\$0.00	\$1,370.86
ROYAL BANK VISA						
	88,304 EFT	01-7000-4000-41020	PROMOTION & MEALS	VISA MAY 2018-ECON DEVEL	\$71.66	
	88,304 EFT	01-7000-4000-41300	TRADE SHOWS	VISA MAY 2018-ECON DEVEL	\$164.90	
	88,304 EFT	01-7000-4000-41300	TRADE SHOWS	VISA MAY 2018-ECON DEVEL	\$3,549.50	
	88,304 EFT	01-7000-4000-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-ECON DEVEL	\$0.00	\$2.50
	88,304 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-ECON DEVEL	\$6.79	
	88,304 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-ECON DEVEL	\$18.22	
	88,304 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-ECON DEVEL	\$0.00	\$3,808.57
ROYAL BANK VISA						
	88,484 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CAO	\$77.60	
	88,484 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CAO	\$227.73	
	88,484 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CAO	\$35.00	
	88,484 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CAO	\$31.41	
	88,484 EFT	01-0900-4000-40610	MEETINGS & CONFERENCES	VISA MAY 2018-CAO	\$405.00	
	88,484 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CAO	\$1,028.79	
	88,484 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA MAY 2018-CAO	\$23.63	
	88,484 EFT	01-0900-4000-42900	MISCELLANEOUS EXPENSE	VISA MAY 2018-CAO	\$0.00	\$6.11
	88,484 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CAO	\$6.74	
	88,484 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CAO	\$20.91	
	88,484 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CAO	\$2.81	

Town of Ingersoll
 Monthly Cheque Disbursements
 June 2018

PURCHASED FROM VENDORS LOCATED IN INGERSOLL 118,449.81

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	88,484 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CAO	\$44.74	
	88,484 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CAO	\$113.64	
	88,484 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA MAY 2018-CAO	\$2.06	
	88,484 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-CAO	\$0.00	\$2,013.95
ROYAL BANK VISA						
	88,485 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA MAY 2018-BLDG INSPECT	\$8.79	
	88,485 EFT	01-0000-0100-00100	BANK	VISA MAY 2018-BLDG INSPECT	\$0.00	\$8.79
DISTRIBUTION TOTALS:					\$4,420,258.25	\$4,420,258.25



DEPARTMENT: BUILDING

REPORT NO: B-015-18

COUNCIL MEETING DATE July 9, 2018

TITLE: June 2018 Building and By-Law Report

A. Chief Building Official and Facilities Manager

Facilities Management

Continuing working through capital facilities projects. Consultants are working on tender documents for the front canopy, curbing repair and fire alarm upgrades, specifications should be ready shortly.

By-Law Enforcement – June 2018

Total Complaints for 2018	42
Total # of letters sent	32
Total # closed to date, completed	26
Waiting for Compliance/Under Investigation	9
To be investigated	7

Complaint Summary

Total Complaints to Date (2018)	
Property Standards/Lot Maintenance	36
Building without permit	1
Zoning	7
Parking	0
Fencing	0
Swimming Pool	1

June 2018 Complaints	
Total # of Complaints	15
Property Standards/Lot Maintenance	11
Zoning	3
BWOP	1

Note: Numbers won't add up to total number of complaints, as one complaint may have had 2 aspects to it or we may have stumbled upon something else at time of inspection.

Under June 2018 Complaints the indented topics (weeds, trees, etc) is a breakdown of what type of Property Standards complaint we have received.

Building Department

June 2018 Permits – 22 building permits for construction valued at \$918,850.00 were issued for the month of June.

Building staff found 2 structures being constructed without permits in the month of June.

The average wait time for a building permit in the month of June was 7.5 business days

Over the past few years we have received a number of complaints regarding the state of the dwelling and property at 136 Cherry Street. Based on our most recent complaint and inspection the structure appears to be beyond repair. The Town will be hiring an engineer to review the structure and a special report will follow with options to proceed.

- a. Total permits fees collected **\$9,554.40**
- b. Single and Multi-Unit for June - 2 single family dwellings & 0 Multi-Units (0 units) & 0 Semi-Detached Dwelling (4 units) & 0 Apartment dwellings
- c. **Total Single & Multi units permits over year to date (2018);**
 - **21 Single Family Dwelling permits**
 - **2 Semi-detached Dwelling permits- 5 units**
 - **0 Multi-Unit permits – 0 Units**
 - **0 Apartments**
- d. Total June Sewer and Water Permits – 0
- e. June Permit Comparison Summary and Permit Reports as follows:

Permit Comparison Summary from 6/1/2018 to 6/27/2018

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	19	\$6,782.35	\$0.00	\$0.00	\$0.00	\$199,200	18	\$3,203.00	\$0.00	\$0.00	\$0.00	\$102,350
Commercial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	1	\$974.00	\$0.00	\$0.00	\$0.00	\$36,000
Industrial	1	\$155.00	\$0.00	\$0.00	\$0.00	\$2,000	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Residential	11	\$19,736.86	\$29,424.00	\$0.00	\$123,232.00	\$1,754,238	3	\$5,377.40	\$3,778.00	\$0.00	\$15,956.00	\$780,500

	Previous Year	Current Year
Total Permits Issued	31	22
Total Dwelling Units Created	6	2
Total Permit Value	\$1,955,438.00	\$918,850.00
Total Permit Fees	\$26,674.21	\$9,554.40

TOWN OF INGERSOLL Permit Summary From 6/1/2018 to 6/27/2018

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$102,350	18	\$101,350	17	\$0	0	\$0	0	\$0	0	\$1,000	1
Residential	\$780,500	3	\$780,000	2	\$0	0	\$0	0	\$0	0	\$500	1
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Industrial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Institutional	\$36,000	1	\$0	0	\$36,000	1	\$0	0	\$0	0	\$0	0
TOTALS	\$918,850	22	\$881,350	19	\$36,000	1	\$0	0	\$0	0	\$1,500	2

Respectfully Submitted,
 Shannon Vanderydt
 Chief Building Official/By-Law Enforcement Officer/Property Manager



DEPARTMENT: Clerk's Department

REPORT NO: C-029-18

COUNCIL MEETING DATE: July 9, 2018

SUBJECT: Clerk's Department Monthly Report

1. Closed Session Reporting

- 1) Council went into closed session on June 11, 2018 for three items under Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board; Section 239 (2) (d) labour relations or employee negotiations; Section 239 (2) (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (ERTH's financial statements).

2. Upcoming Legislation

Nothing to report at this time.

3. Museum

SUMMARY: June continues the trend of the museum being busy with staging and hosting different events, more group tours, bookings for future group tours, the start of summer hours and the return of summer students to the fold. Work on the collection and storage areas continue as does our research efforts.

Group Tours & Programming: Our friends with HNA Travel brought a bus load from the Burlington Women's Probus Club on May 31st. Following the Curator's presentation to the Brant County Probus Club in early May we have had several members come to tour the museum. Likewise, after speaking in Courtland for the Caressant Care volunteer appreciation luncheon in April, there have been three subsequent bookings. The curator spoke to a large audience at the Walsingham WI meeting on June 5th and then hosted members of the Langton WI on June 12th and have recently received a booking for a group tour from Courtland in July.

Great Canadian Holidays out of Kitchener has booked two more bus tours for October, and while the museum is currently enjoying an uptick in tour bookings this has happened without any effort on our part. For that reason staff have decided to be more proactive and take out a paid ad in the travel trade "Tour Planner & Operator Guide" book which will be distributed to the members of Motor Coach Canada and a number of other tour operators in North America.

The Curator will be doing a presentation – (Memories of the Milkman) for Woodingford Lodge next week and have been booked to do the same talk for the Tillsonburg branch in July.

“For King and Country” occurred on Sunday June 10th. Thank you to all the different volunteers who helped with the set up and clean up, as well as those who took a more active role during the event. While numbers were not as high as expected, the public enjoyed the experience and the History Matters Association were not disappointed.

Safe Cycling Committee: The committee’s special event took place on June 2nd. The Family Mystery Tour drew some 30+ participants. Thank you to the members of St. John’s Lodge No. 68 for all their efforts in planning and preparing this historic cycling tour of Ingersoll.

Car Rally: There will be a small car rally come to the museum on June 23rd and Jennifer Beauchamp has been contacted by another automobile club about another rally.

International SUNDAY: The curator was approached by Ingersoll Pipe Band member John Lynes about using our site to hold an event on Sunday June 24th. International SUN Day is held in conjunction with the summer solstice. He will be bringing 4 solar telescopes so that the public can safely gaze at the sun, and learn more about astronomy.

Research: Pat Adam is continuing to work on family histories in response to some public inquiries or general interest. We have also received research inquiries from far and wide, including two from British Columbia about Ingersoll Cheese; a mysterious two-time burial of an Ingersoll woman in 1925; the homestead of Aimee Semple McPherson, and the origin of street names. By happenstance in the Ingersoll Library, I was able to assist visitors from Burlington with their research into the Norsworthy Family.

CBC Radio out of London called looking for a dairy farmer they could interview concerning the looming American tariffs. On National Cheese Day, the curator was interviewed by Farms.com for an online news article. This agency has identified our site as one of 10 agricultural museums to visit in Canada.

Avid world traveler and author Leigh McAdam toured the museum while visiting southwestern Ontario and has included some information about the museum and other area attractions in her travel blog. We have also been contacted by Tourism Oxford about bringing another travel writer who also shoots videos of her travels. This woman will be coming in late July.

Rogers TV from Woodstock filmed an episode of Oxford County Living at the museum earlier today. Staff were able to promote upcoming events and our summer day camp.

Summer Students: Ali Tasker has returned as our Heritage Coordinator for another summer, and Alex Bucholz is the new History Sleuth.

Collections: Anne Miller has made some remarkable improvements to our main storage room. It is becoming more organized with like items being gathered together, thereby creating even more useable space. Don Rumble and Len Dineen are volunteering an average of 14 hours a week to go through the collection by recording, photographing and documenting locations of artifacts in our database system.

Exhibits: The Oxford Remembers display has been removed and is now set up at the Norwich Museum. In its place staff are beginning to install the *Small Town Memories* exhibit. This will continue until the end of October.

4. Human Resources

Human Resources highlights and initiatives for May 2018:

1. Recruitment

Four employee requisitions were received in June.

Conducted interviews for 3 of the 4 open roles

Initial screening of resumes underway with interviews planned for July

Offers presented and accepted for 2 roles

2. Policy Development/Implementation

Ongoing review of Pay Equity Plan; updating plan to be completed by end of July

Awaiting final review of Violence and Harassment Policy

Initial draft of legislative leave policy; to be sent for review

3. Senior Management Support

Human Resources continues to provide ongoing HR support to the Senior Management team; from contract development and administration to the handling of personnel matters and the provision of general HR guidance; daily aid is provided as requested.

Ongoing support for Labour Relations and working towards resolutions

4. Training and Development

Follow-up with employees assigned WHMIS 2015 training to ensure completion by end of June.

Finalized training for Summer Camp employees – to be presented July 3

5. Crossing Guard Program

Management of the School Crossing Guard Program moved from the Ontario Provincial Police to the Town's Clerks Department in November of 2016. The Town of Ingersoll employs 12 dedicated adult Crossing Guards to ensure the safe crossing of students as they travel to and from school. The crossing guards work different hours depending on which schools are crossing at their station. There are currently 8 crossing locations throughout the Town.

Staff accept applications throughout the year for Crossing Guards and hire on an as-needed basis. Staff have been busy going through resumes and did conduct a couple of interviews in the month of January and are happy to have had an offer of employment accepted, however the Town is in need of 2-3 additional Reserve Crossing Guards. If anyone is interested or knows of someone that may be interested they can contact the Clerk's department directly and staff would be happy to provide information or resumes and a brief cover letter may be sent to Danielle Richard, Human Resource Coordinator at the Town Hall Office or through danielle.richard@ingersoll.ca

ATTACHMENTS

Clerks Department Monthly Stats - May 2018

	Current Month	Prior Yr. Month	Percentage	Year-to-date	Prior-Year-to-date	Percentage
MARRIAGE LICENCES						
In Town Marriage Licences	9	6	150%	39	26	150%
Out-of-Town Marriage Licences	9	26	35%	38	77	49%
CIVIL WEDDINGS						
Ceremonies Held	2	5	40%	8	12	67%
Ceremonies Booked	0	3	0%	7	16	44%
Burial Permits						
In Town Burial Permits	9	8	113%	37	43	86%
Out-of-Town Burial Permits	0	5	0%	26	30	87%
Commissioners of Oaths	18	13	138%	89	83	107%
Paratransit Tickets	637	475	134%	3226	1938	166%
Parking Passes						
Day Parking Passes	7	0.0	0%	21	8.0	263%
Evening Parking Passes	0	0	0%	2	6	33%
24-Hour Parking Passes	0	0	0%	3	7	43%
Plaques Ordered						
Commemorative Plaques	0	0	0%	3	5	60%
Certificates Ordered	1	0	0%	2	2	100%
Transient Traders Licenses	0	0	0%	0	0	0%
Lottery Licenses	3	1	300%	7	3	233%
Lunch Wagon Permits	0	0	0%	2	1	200%

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Community Services

REPORT NO: CS-020-18

COUNCIL MEETING DATE: July 9th 2018

TITLE: 2018 July Monthly Report

The Department is working on following projects:

- Community Services Recreation Management Software selected, contract to be reviewed and signed. New software to go live by Jan 1st 2018. New software will allow residents to register and pay for memberships/programs online through a new community services web portal.
- Working on:
 - Gym equipment RFP
 - Arena canteen RFP
 - Seniors Centre Lease Agreement
 - Ingersoll Minor Soccer Lease Agreement
 - Reciprocal agreement negotiations with Thames Valley District School Board and the London District Catholic School Board still ongoing.
 - Butternut Woods Trail Development- Upper Thames River Conservation Authority conducting a vegetation analysis on trail route proposed by the Ingersoll Recreational Trails Committee. Once the Vegetation analysis is completed the proposed trail route will come before council for approval, hopefully at the August 2018 meeting.

Facility Operation Highlights

- Fusion Building Maintenance budget is well above where we would like to see it at this point due to the multiple boiler and air conditioning issues. Also a fence had to be installed around a neighboring property of Fusion that was not accounted for the budget.
- VPCC Building Maintenance Budget is well above where we would like to see it as this point due to the weepers that had to be installed in the brick and the unexpected costs at Splash Pad start up due to new chemical pump that needed to be replaced. We have also ran into HVAC issues on 1 of the roof top units that needed to be addressed.
- Seniors Centre Building Maintenance budget is well above where we would like to see it at this point due to multiple HVAC issues in that building.
- Staff have identified and fixed the issues as we are finding them. With regular maintenance going forward the intent is that we will not run into these issues on these pieces of equipment. We have not been able to go through all of the HVAC equipment in our buildings, so there is a strong possibility more issues could arise but we feel very confident that with the contractor we are using that we are on the right track.

Arena:

- Staff met with Cimco Refrigeration to develop a life cycle plan for the refrigeration plant. This is becoming an industry standard that all arenas are going to have to develop.
- Staff had a meeting with the Operations Manager of Bud Gardens in London in regards to a Reverse Osmosis water system for the arena. Budweiser Gardens, they are updating their system and will sell us there existing system. The RO system will help our ice maintenance and the clarity of our ice because it removes all the impurities in the water it will help with energy savings as well. LPL Plumbing is now looking into the cost of upgrading our hot water heaters and the installation cost. This water will be used for putting the ice in and for all floods throughout the ice season.
- Maintenance staff are continuing to be at arena 2 mornings a week for app. 2 hours each morning. Arena projects such as touch up painting, floor cleaning, arena glass and bench cleaning will start in July or early August on rainy days.
- Staff will be completing the RFP for the old concession space, with the intent to have it completed and out in the first week of July and open until mid-August.

VPCC:

- Met with ABC Recreation to get pricing on switching our Splash Pad from recirculating water to direct to drain. The splash pad is over 10 years old and there are going to be some escalating maintenance costs going forward as some of the equipment and features on the pad are in need of repair or replacement. We felt it was best to get all the information possible on our options and costs

before making a recommendation on how to proceed forward with the splash pad in years to come.

- Eng. Air (drytron unit) is fully functional. All costs associated with getting the unit to this point will be reported in next month's report as final bills are just coming in.
- Hired 1 new maintenance staff, as we lost 1 staff member in the past month to another job. Since January we have lost 2 part time maintenance staff to other jobs.

Seniors Centre:

- Staff have run into more HVAC issues at the Seniors Centre. Contractor has identified some issues there that they are addressing.

Fusion:

- Outdoor space is close to complete
- We have had 2 air condition units go down this spring. The one unit serves the VON room. This unit is a very old unit and the refrigerant used in it is no longer available. This has caused us to not have air in that room for 5-6 weeks until the parts come in to replace the unit.
- Will be meeting with Art Blake Refrigeration to determine if 1 more acid wash of the boiler is worthwhile doing, or if we need to replace it. This will be determined well before the heating season is upon us.

Parks Department Highlights

- Ongoing grass cutting, 3 riding mowers out cutting on a regular basis , trimming in all Parks being done on a regular basis
- Gardening, weeding, planting flower beds, mulching beds, hanging baskets and meter pole baskets are up. Significant amount of time being spent downtown cleaning up beds after Oxford St parking lot construction
- Currently behind on weeding and are getting around to all the gardens to weed and mulch.
- trees in various parks removed and cleaned up from storm damage
- Aerating on all sports fields has taken place, this is the second aeration of the season
- Staff had time delivering tables, chairs and stages for different functions this past month
- Diamonds are being dragged daily
- Tennis court lights at Westfield had bulbs replaced.
- New light fixtures installed in GE washrooms.
- Met with representative from ABC Recreation to come up with a solution for Vic playground ramp

- New trail signs have come in and posts were delivered so signs will be able to go up soon
- Canterbury Folk Festival July 13, 14, 15
- Minor Ball final days July 28
- Fibar installation for Memorial Park playground to be completed in late July or early August
- Quotes for window replacement at Park's shop complete. 3 quotes, Siroski came in with the best price

Programming Highlights

- Camp staff training starts next week
- Most weeks are full or almost full with waiting list of other weeks.
- Working with Kyle on the 2nd Floor Gym Equipment RFP as well as some possible grant opportunities for that project.

Aquatics Highlights

- Have hired 3 new staff. Two will begin Mon. July 2, another will begin August 6.
- Everything is ready for the switch over to Lifesaving Swim. Registration began Mon. and seems to be smooth.
- New admission standards begin Mon. All staff have been trained.

Fusion Highlights

- On June 1 Fusion management met with United Way and Big Brothers Big Sisters to collaborate on STEM programming for the fall.
- On June 6th Staff attended VON's open house at Fusion.
- On June 16th 11 female youth went Horse Back riding for the female fitness program.
- From May 25-June 17, 2018 the Creative Arts Centre partnered with the Fusion Art Program for a month long Art Showcase.
- On June 15th -16 youth participated in a Fortnite Tournament
- On June 26th – Fusion staff attended Laurie Hawkins Public School Grade 8 graduation and presented the Fusion Leadership award to youth member Ethan Sanders
- June 28th – Fusion is hosting an end of school Bash with lots of different water games planned
- The community outdoor space is almost complete. The trailer and cinder block retaining wall has been removed, the basketball and soccer nets have been installed and grass has been planted where the trailer used to be. New sand for the beach volleyball court will be installed soon, which will complete the community space.

- New staff was hired as Fusion's part-time shift supervisor and he began in that role on June 16th. Recruitment for 2 part-time staff members is in process.
- Manager attended the Chip Fore Kids golf tournament meeting on June 20th. Fusion receives a portion of the proceeds from this fundraiser.
- Manager attended the Activate Oxford (community planning table for children and youth) committee meeting on June 21st
- Manager attended the Oxford Rainbow Coalition on June 21st
- Senior Day Camp is approximately 90% full.
- As of June 25th there have been 17 new memberships for the month
- As of June 25th there have been a total of 1226 youth visits
- As of June 25th there have been 400 participants in the school outreach visits
- BIA Sidewalk Sale – June 29th
- Canterbury Folk Festival – July 13-15
- Fusion is hosting 40 students from the International music camp on July 27th.
- Approved for a \$5000 grant from GM Canada to upgrade Fusion's Wifi

Prepared by: Kyle Stefanovic, Director of Community Services
Approved by: William Tigert, CAO



DEPARTMENT: Ingersoll Fire & Emergency Services

REPORT NO: F-011-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Month End Report

FIRE CALLS

During the month of June the following represents the breakdown of fire responses by type:

- 6 – Residential
- 1 – Industrial
- 3 – Vehicles / M.V.C.
- 1 – Rubbish/Dumpster
- 4 – Carbon Monoxide
- 5 – Medical Assist

There was a \$30,000 loss during the month of June.

TRAINING

In the month of June your firefighters learned survival skills in order to protect themselves or the members of the crew they are working with. These skills would allow them to get out of a potentially life threatening situation.

Your firefighters also participated in a two day advanced auto extrication course.

TRAFFIC ACTIVITY

Traffic Infractions for the month are as follows:

- 49 – New tickets entered
- 79 – Fully paid totaling \$1442
- 36 – Late Fee totaling \$185

FIRE PREVENTION INSPECTIONS

The following represents the breakdown of fire prevention inspections by building class.

2– Residential

1– Assembly

7– Business & Personal

PUBLIC EDUCATION

Staff hosted the Wee Creations pre-school for a station tour and fire prevention education.

Staff attended the Royal Roads Public School bike rodeo

Staff attended the Lions club car show and provided truck tours and fire prevention education

Staff attended a BBQ fundraiser at Ingersoll District Collegiate Institute

BY-LAW ENFORCEMENT

By-Law enforcement investigations are conducted upon receipt of request or complaint. The following investigations conducted this month are broken down under by-law number and the number of investigations for that bylaw:

1 – Regulating Dogs – Bylaw # 01-3989

1 – Regulating Animals – Bylaw # 01-3990

1 – Traffic and Parking – Bylaw # 06-4327

There were 3 by-law investigation during the month of June that were resolved.

OTHER ACTIVITIES

The Ingersoll Fire & Emergency Services would like to thank Andersons Appliances for the generous donation of a washer and dryer that will be used to enhance the health and safety program for our firefighters. The addition of this equipment will allow most of the carcinogens that accumulate on clothing or other soft gear to be washed away so staff are not transporting these items into their own vehicles or homes.

Prepared by: John Holmes, Fire Chief/CEMC

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: OPERATIONS

REPORT NO: OP-020-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: June Operations Report

I worked on a number of Site Plans, Subdivision Agreements, Consents, Minor Variances and Zoning applications.

Construction of the Oxford Street Parking Lot is now complete with the exception of some landscaping and the replacement of a street light on Charles Street. This month the Contractor completed the sanitary work and proceeded with grading. The concrete crew then came in and placed new curbing, sidewalk and concrete pads. The Paving crew and line painters were the last piece to the puzzle. The parking lot was completed a week early and was opened to the public on June 22nd. Overall the project went well and the Contractors and Engineering department would like to thank everyone who was affected for their cooperation and understanding.

Construction is proceeding on the North Town Line project with the installation of storm sewers now complete. The existing sidewalk between Thames Street N and Oxford Avenue has been removed. Unsuitable soil conditions were discovered in the existing roadway and in the area where the roadway was to be widened between McCreary Road and Shelton Drive. Some additional excavation and filter cloth was used to stabilize the road base and reach required compaction specifications.

Engineering Services responded to 98 requests for locates or re-locates during June. This included emergency locates.

Respectfully Submitted
Sandra Lawson, P.Eng.
Town Engineer

A. Public Works Manager

MAINTENANCE

Basin Cleaning

- The Oxford County Health Unit began the first of 2 catch basin larviciding campaigns in Ingersoll which has halted our basin cleaning program until September 1st.

Grass Mowing

- The monthly roadside grass mowing operation using a tractor was completed. Crews using hand trimmers will continue to trim as needed to keep Town entrances and the downtown core area in good repair as required

Concrete

- The sidewalk inspection has been completed in half the normal time with our new software and tablets. Areas for repair have been identified. Trip edges have been painted which satisfies our legal requirement until we can grind them down.

Asphalt

- The Counties crack sealing tender is out for bid with over 3000 metres of cracks identified on 4 streets to be filled as part of our asphalt preservation program. Clarke Road from Harris St to Whiting; Kerr Crescent; Thames Street from Dufferin to Noxon Street and Victoria St from Wonham N to Mckeand St will be included in the tender this year.
- Utility repairs have begun.
- Many areas on Town streets have been identified for asphalt repairs and will begin once the utility repairs have been completed.

Tree Maintenance

- Two additional trees were damaged by June's severe downburst. Although the trees were not blown over and no property damage occurred, they were damaged beyond trimming and have been professionally removed.

It is the Departments policy not to put a shovel in the ground without having the utilities located through Ontario One Call. Normally locates are produced within a week of submission however this year they have been delayed by as much as 3 weeks. One Calls primary locate contractor G-Tel has been overwhelmed by requests and is in the

process of hiring additional staff to expedite locate requests in a timely manner. This locate delay has affected our repair schedule but we are arranging repairs by priority as we receive the locate documents.

In an effort to keep Ingersoll residents with the most up to date information regarding the Works Department operations we have created both Instagram and Twitter accounts. If so inclined please follow us on Instagram Ingersoll Public Works and on Twitter @ingersollpw to be updated on winter driving conditions and our general operations throughout the year.

Doug Wituik, Manager
Public Works Department

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: TREASURY DEPARTMENT

REPORT NO: T-016-18

COUNCIL MEETING DATE: July 9th, 2018

TITLE: TREASURY DEPARTMENT MONTHLY REPORT

Mayor Comiskey and Members of Council:

Department Activities and Information for the month of June 2018:

Treasury

1. Attended a three day Public Sector Digest (PSD) seminar to learn new Asset Management reporting requirements imposed by the Province and upgrades to the CityWide Asset Management software used by the Town.
2. The 2019 Budget Survey was launched on June 13th and will be open till August 31st. The survey is available on Speak Up, Oxford! at www.oxfordcounty.ca/speakup. Paper copies available at the Town Hall for residents who don't have Internet access.
3. Finance and Property Tax Statistics:

252	2018 Property Tax Title Changes YTD
4	Properties registered for tax sales (2 plus years in arrears)
12	Extension Agreements
1	Properties to be sold by tax sale in 2018
\$5,766	Taxes on Supplemental / Omitted Assessments YTD
\$436,715	Property Taxes O/S June 30, 2018
\$17,015	Revenue – Treasurer Certificates, Title Changes, Other
\$88,675	Interest Earned
\$69,243	Interest on Overdue Taxes

Information Technology

1. Signed a new Mobile Plan with Rogers reducing the cost of wireless services by approximately 30%.

Monthly Statistics

Helpdesk Statistics

Closed Tickets - 103

Opened Tickets - 99

Still Outstanding - 2

Website Stats

Users – 6,372

Page Views – 20,234

Most Viewed Pages

Event Calendar (954 views)

Pool Schedule (197 views)

Museum Events & Exhibits (196 views)

Customer Calls

Total # of Incoming Calls – 1,669

Total # of Outgoing Calls – 1,646

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Economic Development

REPORT NO: A-024-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Main Street Revitalization Initiative

OBJECTIVE

To enter into an agreement with the Association of Municipalities Ontario to receive funding for the Community Improvement Plan, and to transfer funding that Council had allocated to the Community Improvement Plan (CIP) towards other Downtown Revitalization projects.

BACKGROUND

The Main Street Revitalization Initiative is a \$26 million fund to help municipal governments undertake main street revitalization activities that support and benefit small businesses. All lower and single tier municipal governments are eligible for the allocation based funding. The Town of Ingersoll has been allocated \$46,849.

Qualifying projects include:

- a) Commercial building façade improvements
- b) Preservation and adaptive reuse of heritage and industrial buildings
- c) Provision of affordable housing
- d) Space conversion for residential and commercial uses
- e) Structural improvements to buildings (e.g., Building code upgrades)
- f) Improvement of community energy efficiency
- g) Accessibility enhancements
- h) Signage – wayfinding/directional and gateway
- i) Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation

infrastructure (e.g., bike racks/storage, cycling lanes, and paths) and pedestrian walkways / trails

- j) Marketing plan implementation – business attraction and promotion activities, special events

Costs must be incurred before March 31, 2020. Municipalities can fund 100% of the total project costs with Main Street dollars.

Municipalities will need to report on the results of the project and communicate throughout the program.

Council had allocated \$50,000 towards the Community Improvement Plan as part of the 2018 budget before the Downtown Revitalization program had been announced.

ANALYSIS

The Downtown Revitalization funding cannot be used as the Municipal portion in a grant application for programs such as the Rural Economic Development (RED) Program, where Town funding can.

Staff are recommending that Council allocate the Downtown Revitalization funding to the CIP expenditures and transfer the Town commitment to the CIP out to provide matching funding other the RED program.

This transfer of funds would allow the Town to leverage the funding for grants. Staff are investigating projects that would have a positive impact on the Downtown and will report back to Council before grant program applications will be made.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

The Downtown Revitalization Program funding is \$46,849.

RECOMMENDATION

THAT the Council of the Corporation of the Town of Ingersoll receives Report numbered A-024-18 as information.

AND FURTHER THAT Council authorizes the Mayor and Clerk to sign the agreement with the Association of Municipalities Ontario to accept the funding allocation for the Ontario's Main Street Revitalization Initiative, utilizing the funding for CIP approved projects.

AND FURTHER THAT Council authorizes the reallocation of the funding of \$50,000 approved in the 2018 budget for CIP initiatives to be utilized for RED grant matching contributions.

ATTACHMENTS:

https://www.amo.on.ca/AMO-PDFs/Main-Street/MainStreetFundingGuide_FinalAccessible.aspx

<http://www.omafr.gov.on.ca/english/rural/main-st-allocation.pdf>

Prepared by: Curtis Tighe, Economic Development Officer
Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-025-18

COUNCIL DATE: July 9, 2018

TITLE: Boundary Adjustment Discussions

OBJECTIVE: To Provide an update to Council and seek support for continued discussions.

BACKGROUND: In November 2017 Council authorized the committee to continue discussions with SWOX to move towards an agreement on Boundary adjustment. With the meetings held in February, March and June progress has been made. However it is apparent that with the upcoming election an agreement in principle is all that can be realistically achieved prior to the new Councils being elected.

The committee is of the opinion that talks should continue with the hope of achieving an agreement in principle prior to Election Day. Whether or not the lame duck provisions of the municipal election act will impact this idea will have to be reviewed by the municipal clerks.

ANALYSIS:

See table below.

INTERDEPARTMENTAL IMPLICATIONS:

FINANCIAL IMPLICATIONS:

RECOMMENDATION: That the Council of the Corporation of the Town of Ingersoll receives the report numbered A-025 as information.

AND FURTHER THAT the Council gives the following direction to the Ingersoll Boundary Adjustment Committee for an agreement in principle.

1. The lands previously included within the proposal remain in the proposal.
2. Tax phase-ins be 8 years for residential and farm, 5 years for Commercial and Industrial.
3. Indexing of taxes will be based on the Ontario CPI adjusted annually for January.

4. Payment dates used for County and School Board purposes will be used for the Boundary adjustment agreement.
5. Future residential lands will be compensated at \$250.00 per unit, estimated at 558 units but to be adjusted should lands initially contemplated for commercial or industrial lands be changed to residential use at a later point.
6. Future commercial and industrial lands will be shared on a 24/76 SWOX/Ingersoll basis.
7. Roads and road allowances within the lands affected by the boundary adjustment will come entirely into the Town of Ingersoll, whereby Ingersoll will be responsible for all maintenance and capital upgrades.
8. Unopened Road allowances:
 - a) Pye Farm, on King Street West. SWOX will maintain ownership and may dispose of at their discretion.
 - b) South of 401 Whiting Street extension, will be maintained as a municipal servicing corridor, to be held in public ownership, preferably the Town of Ingersoll.
9. Energy efficiencies will be governed by applicable statutes and best efforts clauses within Subdivision agreements.
10. Agriculture, specifically livestock operations will be permitted, if possible with special policy or zoning provisions to allow for rebuilding or expansion of existing operations that come into the Town with the boundary adjustment.
11. Municipalities will readily agree to mutual and automatic fire agreements.

ATTACHMENTS: Draft Agriculture Policy for Discussion.

Prepared by: William J. Tigert, Chief Administrative Officer

South-West Oxford and Ingersoll Boundary Discussions			
	SWOX – October 3, 2017 Proposal	Ingersoll	Results of January 29, 2018 Discussion
Area	Expanded area to include lands West, East & South of Ingersoll	Agrees to expanded area	Ingersoll and South-West Oxford agree on boundary adjustment area to be considered. Lands to be included are agreed to.
Phase-in Taxation	5-year for commercial & industrial 10-year phase in for residential and farm	Residential 8 year Commercial & Industrial 5 year. Farming 5 year.	Ingersoll team will take South-West Oxford request for Phase-In of taxation back to Ingersoll Council for consideration as follows: <ul style="list-style-type: none"> Residential and Farm Phase in 8 years Industrial and Commercial Phase in 5 years Ingersoll Staff and Committee support the proposed phase in as suggested
Compensation for residential & farm properties.	Ingersoll to pay a sum equaling the Township tax levy at the time of boundary adjustment on residential and farm properties (in the annexation area) indexed by Ontario CPI for the month of January each year. Payment is to be made to the Township in the same manner as taxes (Interim 50% of previous year in April; final balance owing after CPI applied...due in Oct.) in perpetuity.		Ingersoll suggested that we agree to use the average inflation rate in Canada for the previous year; noting that the Canada CPI was 1.6% for 2017. This would better represent the average Consumer Price Index (CPI) for Canada. Ingersoll agreed to take back whether we should look at the CPI for Ontario vs. Canada. <u>Ingersoll staff will prepare a report to be shared with South-West Oxford.</u> Ingersoll suggested that payments to be made to South-West Oxford for taxes within the annexation area be paid quarterly using the same dates used for School Board and Upper Tier payments. South-West Oxford committee agreed to consider this. Ingersoll staff have reviewed the indexing provision and are now comfortable with the indexing provision as suggested by SWOX. That is the Ontario CPI adjusted annually for January each year. Ingersoll Staff are supportive of the payments being made on the same schedule as payments to the County and the School Boards.
Compensation for existing industrial & commercial.	Ingersoll to pay a sum equaling the Township tax levy at the time of annexation on <u>fully implemented assessments</u> in the annexation area indexed by the Ontario CPI for the month of January each year. Payments are to be made in the same manner as taxes (interim 50% of	SWOX's existing taxes on the day before boundary adjustment be paid in perpetuity, indexed annually by the CPI from the previous year.	Ingersoll Committee suggested that the effective date for taxes be the day before the boundary adjustment occurs. (I.e. in the case of a January 1, 2020 boundary adjustment date the existing valuation tax date would be December 31, 2019). Valuation Adjustments would take place based on when that assessment comes on line. Ingersoll staff have reviewed the indexing provision and are now comfortable with the indexing provision as suggested by SWOX. That is the Ontario CPI adjusted annually for January each year. Ingersoll Staff are supportive of the payments being made on the same schedule as payments to the County and the School Boards.

	previous year in April; final balance owing after CPI applied payment in October) in perpetuity		
Identified industrial properties (decrease in assessment due to downsizing or closure)		Taxes on identified industrial properties, including CAMI & Bell Camp along with any others identified at the time of the agreement shall have taxes adjusted accordingly for any reductions caused by downsizing or close or the cessation of operations	Ingersoll Committee suggested that the effective date for taxes be the day before the boundary adjustment occurs. (I.e. in the case of a January 1, 2020 boundary adjustment date the existing valuation tax date would be December 31, 2019). In the event CAMI ceased operations; whatever new assessment is would be calculated pre-amalgamated. Only reimburse SWOX for assessment then. Calculation could be done at the time. Senior staff will discuss it and bring it back a joint recommendation. Legacy appeals. Questions of fairness. Flag assessments so that we can know. Ingersoll staff have proposed a flat rate percentage to be used for CAMI, however that is on hold until such time as the new facility at CAMI has its assessment added to the role. Comparisons will then be made and a recommendation will be forwarded.
Future Compensation for new commercial and industrial development + expansion of existing commercial & Industrial	Ingersoll to pay the Township 24% of Ingersoll annual taxes collected on all new commercial and industrial development in the amalgamation area; in the same manner as taxes (Interim 50% previous year; final balance owing in October.	Compensation for Industrial and Commercial lands be at 24% of Ingersoll's rates when developed	Staff will sit down and agree how many properties we are going to flag...expansion shared at 24%. Identifying what properties are the most important. Identify existing properties that would be flagged. All new is at 24%. Quarterly and discussed earlier for payments.
Future - New Residential Development	Eleven (11) homes per net acre. \$250.00 per res unit on 11 units per net acre for all residential lands. A lump sum payment is to be paid up front (within a fiscal year) with additional monies paid should unit per net acre rise above 11.	Provision for upfront payment at \$250.00 per unit, based on lands proposed for residential development calculated at an average of 11 units per acre.	Ingersoll agreed to a calculation based on 558 residential unit at \$250.00 per unit...one-time upfront payment of \$139,500.00. Ingersoll will identify the lands north half of Pye Farm...identify through this in the agreement these are the properties identified...in future should some of the lands identified commercial and industrial be identified as residential a future payment could be made. South-West Oxford anticipates: <ul style="list-style-type: none"> • commercial and industrial development on the lands south of the #401 • 50% of Pye farm in the west boundary area with commercial/industrial development • 50% of the Pye farm with residential development • Majority of land east of Ingersoll as residential • Small portion of land east of Ingersoll as commercial/industrial • Additional \$250.00 (indexed annually by Ontario CPI) per unit (based on 11 per net acre calculation) if residential development land is expanded in the future. Ingersoll Staff are comfortable with this approach and will provide SWOX with estimates for consideration at next joint meeting.

Boundary Roads	<p>Town of Ingersoll to assume ownership of both sides of:</p> <ul style="list-style-type: none"> - Clarke Road from Harris Street (#19 Highway) to the eastern boundary of the Groot barn. - Curry Road from Union Road to Plank Line (Highway #19) - Union Road west of Culloden Line - Wallace Line from Thames River to Thompson Road - Thomas Road from the west boundary of Pye Farm (where tracks cross Thomas Road) to existing Town Boundary <p>Town of Ingersoll and SWOX will share ownership of Robinson Road and would enter into a boundary agreement.</p> <p>Unopened road allowance will be discussed separately.</p>	<p>Boundary roads remain a shared cost between Ingersoll/SWOX/Successors. The cost will be calculated as follows:</p> <ul style="list-style-type: none"> - Until lands are developed maintenance shall be shared on a 50/50 basis; - As the lands are developed capital costs shall be shared on a 76/24 Ingersoll/Swox basis. (reflects the revenue sharing component); - After development of the lands operating/maintenance costs shall be shared on a 76/24 basis. 	<p>Ingersoll and South-West Oxford Committee agreed that regular maintenance will be split on a 50/50 basis between the municipalities. A boundary service sharing contract would be negotiated between the municipalities to work out the details of maintenance. Every effort will be made to ensure that we don't redo work.</p> <p>Ingersoll Council believes that the construction of new roads for commercial/industrial purpose should be split on the same basis as the taxation is shared (24/76). Ingersoll and the County of Oxford do not charge development charges for commercial/industrial development.</p> <p>South-West Oxford Works Superintendent will confirm that standard of the existing Township owned roadways near CAMI.</p> <p>South-West Oxford Committee will take back Ingersoll suggestion of 76/24 capital split for new commercial/industrial shared roadways back to council.</p> <p><u>Unopened road allowances</u> Ingersoll suggested that all unopened road allowances in boundary adjustment area to transferred to Town ownership as part of the boundary adjustment agreement.</p> <p>South-West Oxford noted that the unopened road allowances have a cash value and as such money should be paid to the Township for the transfer of ownership.</p> <p>Ingersoll committee has agreed that the entire road allowances would come into the Town on the effective boundary adjustment date, and Ingersoll would assume the entire maintenance costs and future capital costs of any road improvements required for development. Ingersoll will use whichever tools are available to finance the improvements.</p> <p>Ingersoll committee has agreed that SWOX may keep the unopened road allowance on the Pye farm off of King street. The unopened road allowance, the extension of Whiting Street in Ingersoll and Harris line in SWOX must be maintained in municipal ownership, preferably Ingersoll's name, so as to provide for the servicing corridor for the affected lands south of the 401.</p>
Mutual Aid & automatic aid agreements	<p>The Township will enter into a fire service agreement with the Town of Ingersoll for servicing the 401 corridor.</p>	<p>SWOX Agree to mutual, as well as automatic aid agreement for the provision of fire suppression as determined necessary by the Fire Chief of the Town of Ingersoll.</p>	<p>Ingersoll Committee noted that Ingersoll Fire Services will take over 401 area becomes part of the Town of Ingersoll. An Automatic Aid Agreement would be negotiated with SWOX for tankers to respond to that area until such time as hydrants are available.</p> <p>Ingersoll Fire Chief will work with SWOX to enter into the necessary service agreements to provide fire service.</p>
Energy Efficiency	<p>Solar ready rooftops as well as garages with</p>	<p>Ingersoll will enforce the requirements of the OBC at</p>	<p>Ingersoll will use its' best efforts to build this into subdivision agreements.</p>

	conduit for EV charging units.	the time of construction, which hopefully include capacity for electrical charging capabilities in 2018 and solar roof capabilities in 2019.	Ingersoll Staff agree that a best efforts will be used when negotiating subdivision agreements to achieve energy efficiency targets as discussed.
MDS	<p>All agricultural properties within the annexation area maintain their ability to expand livestock operations in the future.</p> <p>Protection of expansion of agricultural properties outside of annexation area to allow for future expansion.</p>	Livestock expansions within the settlement area would have to comply with provincial requirements under MDS and County Policies.	<p>South-West Oxford expressed concerns regarding the ability of agricultural operations to expand:</p> <ul style="list-style-type: none"> • Inside the newly established Ingersoll boundary; and • Outside the newly established Ingersoll boundary. <p>South-West Oxford requested an agreement which would allow the farming operations inside the proposed boundary to expand their operations by 50%. A similar request was made for the farming operations outside of the annexation areas; that would be impacted by the new settlement boundary.</p> <p>Ingersoll noted that any application made to expand an agricultural operation would need to comply with provincial requirements under MDS and County Policies. It could not prejudge the application.</p> <p>South-West Oxford noted that if the Groot farm was removed from the boundary adjustment discussions it could sterilize the majority of development in the area East of Ingersoll.</p> <p>Ingersoll noted it would be willing to discuss the matter further once it has run the MDS scenarios.</p> <p>South-West Oxford agreed to send a copy of the East-Zorra Tavistock/Woodstock information regarding a similar discussion during their boundary adjustment discussions.</p> <p>Ingersoll's committee has agreed to recommend the attached policy for consideration to protect the livestock operations in existence within the proposed boundary adjustment area on the effective date.</p> <p>Draft Policy attached.</p>
Municipal water & water servicing.	Farm properties awaiting development and farm residences shall not be forced to hook up to a municipal water or sewer for supply prior to development/rezoning.		<p>South-West Oxford Council noted that there are 2 or 3 farm properties with livestock that have existing wells and are heavy water users. Hooking up to Town water/sewer services for the existing operation would have a significant financial impact. South-West Oxford noted that it didn't have an issue with residential properties being hooked onto new water/sewer services as they become available.</p> <p>Ingersoll noted that the County sets the parameters for hooking up to water and sewer. In addition, the Town of Ingersoll Zoning By-Law has water/sewer as a mandatory requirement. Discussion would need to take place at the County regarding forced connection by-laws. Ingersoll is willing to consider changes to its zoning by-law for the properties identified by the Township. (Groots, Bright Horizon Farms and VanManen).</p> <p>Ingersoll is supportive of this approach of site specific zoning provisions, with the understanding that the County is the tier of local government responsible for sewer and water and can override with a force connection bylaw.</p>

Draft Policy for Discussion

Replacement or Improvement to Existing Livestock Facilities

This scenario occurs when a building permit is required for:

- a) Replacing a livestock facility after a catastrophe that destroys part or all of a livestock facility;
- or
- b) Re-building or improving an existing livestock facility without changing livestock type or capacity.

If a livestock facility needs to be re-built after a catastrophe or altered for other purposes, without changing livestock type or capacity, MDS II calculations are not required. The building permit may be granted for rebuilding in the same location or a location no closer to surrounding development. Nutrient Management Act and Regulations still apply.

New or Expanding Livestock Operations

This scenario addresses situations where a building permit is required for:

- a) A new livestock facility where none previously existed;
- b) Expanding existing livestock facilities to accommodate additional livestock; or
- c) Improving existing facilities to establish a livestock facility in an existing building(s) or structure(s) that has not been used for a livestock operation.

Ingersoll zoning by-law should indicate that new or expanding livestock buildings and structures must meet MDS II and requirements of the Nutrient Management Act and Regulations.

1) Prior to the issuance of a building permit for establishing a livestock facility in an existing building or structure, the applicant must complete an MDS II calculation or request that such a calculation be completed by local municipal staff and County staff, with assistance from OMAF staff upon request.

2) A building permit may be issued if the MDS II requirements are met assuming other Building Permit requirements are satisfied.

3) If MDS II is not met, a building permit may be granted if a minor variance has first been approved by the Committee of Adjustment addressing impact mitigation. Comments from OMAF will be considered.

The Committee of Adjustment uses four tests based on the Planning Act to rule on the merits of an application and considers a report from planning with additional information to assist the Committee in their decisions.

The four tests are: - Is the application minor in nature? - Does it meet the intent of the official plan? - Does it meet the intent of the zoning bylaw? - Is the proposal in keeping with the general character of the area?

New or Expanded Earthen Manure Storage Facilities

Despite the fact that earthen manure storage facilities are not considered to be buildings that require a building permit, the provincial MDS Guidelines require that MDS be applied to such

facilities. The construction of an earthen storage facility must also be compliant with the Nutrient Management Act and Regulations.

When proposed within the Boundary Adjusted Area a Development Permit may be required.

1) Prior to establishing a new or expanded earthen storage facility, MDS II must be calculated or requested to be completed by municipal staff, with assistance from OMAF staff upon request. If the site is located in a municipal wellhead protection area, County staff must first be consulted.

2) If MDS II requirements are met and a provincially approved Nutrient Management Strategy is obtained, the storage may be constructed.

3) If MDS II requirements are not met, the storage may not be constructed.

Mitigation may include Best Management Practices

Conversions

This part of the Guideline applies when a farmer wishes to:

- a) Convert from one type of livestock to another in the same building; or
- b) Re-introduce livestock to an existing building that has previously been used for livestock.

Moving animals in and out of an existing livestock facility in an agricultural area where the keeping of livestock is permitted does not require any approvals and MDS II is not triggered.

If a building permit is required

Approach:

1) For conversions, the goal is to maintain or reduce pre-conversion odour. Prior to converting from one type of livestock to another, farmers are urged to contact OMAF staff to discuss how Best Management Practices and livestock type and number can achieve land use compatibility and good neighbour relations.

Notwithstanding that MDS II does not apply, MDS may be used as a reference for determining appropriate Best Management Practices.

2) To re-introduce livestock into vacant buildings designed for and capable of housing livestock, the goal is to maintain or reduce the odour level based on the most probable type of livestock the building could be used for. Farmers are urged to contact OMAF staff to discuss how Best Management Practices and livestock type and number can achieve land use compatibility and good neighbour relations.

3) If there is a dispute between neighbours regarding conversions, at the request of the parties, County, local municipal staff, with input from OMAF, will attempt to mediate the dispute.



DEPARTMENT: Economic Development

REPORT NO: A-026-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Community Improvement Plan Guidelines, General Requirements and Application

OBJECTIVE

For Council to approve the Community Improvement Plan Guidelines and Application form.

BACKGROUND

At the June 11, 2018 meeting Council adopted the Community Improvement Plan (CIP) for the Town of Ingersoll. The CIP document outlines the possible range of improvement options which may be undertaken to improve the CIP area and to stimulate private investment, property maintenance, renewals et cetera. Town Council reserves the right to determine the implementation schedule of the financial incentives contained in the plan. The CIP that has been adopted by Council has a list of suggested programs that can be drawn upon, but does not detail any program specifics such as eligibility requirements, grant or loan amounts, et cetera.

ANALYSIS

The CIP is intended to spark private investment in the Town. In order to allow for immediate implementation of the CIP staff are seeking Council's approval for the Guidelines and Application forms for the Community Improvement Plan. These documents provide the detail required in terms of eligibility, terms of funding and procedures to enable property owners to apply for the CIP support for selected initiatives associated with their properties. These guidelines represent the requirements which must be met in order for an applicant to request CIP support for a specific project and the terms in which an application will be judged. These documents are attached to this report.

The Town's Economic Development Department will be responsible for receiving the applications to the CIP programs. The Economic Development Officer, Clerk and Director of Finance/Treasurer will be the committee that judges applications on their merit. The Committee will review all applications in a timely manner and meet to discuss its recommendation to Council. Once a recommendation is agreed upon by the majority of members a report will be prepared for Council's consideration. Once a recommendation is approved by Council, staff will prepare and register the necessary agreements and disperse the funds upon project completion and based on proof of payment for eligible expenditures.

Following Council's approval of this report the program guidelines and the application form will be posted to the Town's website and will be available to the public. The Town's Economic Development Department will also actively promote the CIP to businesses and property owners.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

The CIP will be funded through the Downtown Revitalization Fund through the Province as well as the Ingersoll Downtown BIA.

RECOMMENDATION

THAT Council receives report A-026-18 as information.

AND FURTHER THAT Council approves the program guidelines associated with the Ingersoll Community Improvement Plan as presented in this report and that these guidelines become effective as of Monday July 16, 2018.

ATTACHMENTS:

- CIP Program Guidelines
- CIP General Requirements
- CIP Application Form

Prepared by: Curtis Tighe, Economic Development Officer
Approved by: William Tigert, Chief Administrative Officer

The Planning Act – Section 28

File No.: _____
(Office Use Only)

PROGRAM GUIDELINES FOR THE TOWN OF INGERSOLL COMMUNITY IMPROVEMENT PLAN FINANCIAL INCENTIVE PROGRAMS

These program guidelines outline the financial incentives being offered as part of the Community Improvement Plan by the Town of Ingersoll.

Façade Improvement Program
Residential, Conversion and Intensification Program
Update to Building Code Loan Program
Tax Grant Back Program
Design Grant Program

QUESTIONS:

Please submit any questions or inquiries to:
Town of Ingersoll
Economic Development Office
130 Oxford Street (2nd Floor)
Ingersoll, ON N5C 2V5

Attention: Curtis Tighe, Economic Development Officer
Phone: 519-485-0120 Ext. 2225
curtis.tighe@ingersoll.ca

3.1 Façade Improvement Program

This program is intended to provide a loan or grant to encourage exterior renovations which are in keeping with the desired aesthetic effect and historical/heritage characteristics of buildings within the designated areas. All façade improvements must adhere to the Central Area Design Guidelines. For the purposes of this program, a non-street front facade shall mean a portion of a non-street front building that is visible from an adjacent street or alleyway. Eligible improvements may consist of external repairs to façades and non-street front facades, including signage, awnings, decorative lighting, entrances and display windows. Interior and roof work will not be eligible.

3.1.1 Purpose

- To assist property owners with street front façade improvements;
- To assist property owners with non-street front façade improvements;
- To assist property owners to update signage and lighting to conformity with Central Area Design Guidelines;
- To encourage exterior renovations which are in keeping with the desired aesthetic effect and historical/heritage characteristics of buildings
- To encourage properties to conform to the Central Area Design Guidelines

3.1.2 Funding

Funding commitments are subject to funding availability within each program. If funding within the program has been exhausted it will be at the discretion of the approval committee to determine if funds will be allocated from another program or the application will be held until funds are available. Applications will be processed in chronological order as they are received.

3.1.3 Eligible Areas

The façade improvement program is applicable to the central business district and the entrepreneurial district as identified in the County of Oxford Official Plan Schedule I-1

3.1.4 Eligible Program Improvements

- Exterior street front and non-street front renovations including entrances, window displays, repair and repointing of masonry, painting, cleaning, and other similar repairs consistent with the Central Area Design Guidelines (2014);
- Installation of new or repair of existing signs, awnings, and decorative lighting consistent with the Central Area Design Guidelines (2014)

3.1.5 General Terms of the Grant/Loan

The loan will be a maximum of \$10,000 interest free and amortized over a 5 year period with a grant of \$2,000 to be awarded upon successful completion of all requirements of the program. Each façade is eligible for its own loan (front and rear).

The loan/grant will be paid upon receipt of invoices for all completed work and after the Town inspects the completed work to ensure the improvements have been described in the application. The loan/grant will be in the amount of the invoices showing the actual costs of the work completed, not the estimated costs.

All loans are subject to a signed loan agreement with the Town. Further details of the loan shall be outlined in the loan agreement. At the discretion of the Town, agreements may be transferrable to a new owner should the new owner meet all of the program's criteria and agrees to the terms and conditions of the loan. Otherwise, where ownership is transferred, the outstanding balance shall be due immediately.

3.1.6 Additional Rehabilitation and Demolition

Additional work completed to the building may only be undertaken after consultation with the Town to ensure consistency with the goals of this CIP, all Town policies, standards and procedures including zoning, site plan guidelines, heritage matters, and Central Area Design Guidelines and will be subject to review and the issuance of all required planning and development approvals and building permits.

3.1.7 Relationship to other Financial Programs

This program is intended to be combined with other programs within this document, as well as with other organizations such as the Ingersoll Business Improvement Area.

3.1.8 Termination of the Program

Termination of the program is at the discretion of the Town of Ingersoll and may happen at any time; however all commitments made shall be processed in its entirety subject to all details of the program.

3.2 Residential Conversion, Rehabilitation and Intensification Program

This program is intended to provide a loan or grant to encourage property owners to create one or more new residential dwelling units within and near the Downtown core through the rehabilitation, renovation or addition to an existing building(s). The purpose of this program is to encourage an increase in the residential population living in and around the Downtown. Proposals may include the demolition of existing buildings to make way for the construction of new buildings containing multi-unit residential development, including registered condominium units. Programs to encourage residential development in the Downtown area are important to encourage the provision of a mix of housing types, tenures, and affordability.

3.2.1 Purpose

- To assist property owners with the creation of new residential dwelling units within the eligible areas;
- To encourage an increase in residential population living in the eligible areas;

3.2.2 Funding

Funding commitments are subject to funding availability within each program. If funding within the program has been exhausted it will be at the discretion of the approval committee to determine if funds will be

allocated from another program or the application will be held until funds are available. Applications will be processed in chronological order as they are received.

3.2.3 Eligible Areas

The residential conversion, rehabilitation and intensification program is applicable to the central Business District and the Entrepreneurial District as identified in the County of Oxford Official Plan Schedule I-1 (see Appendix I).

3.2.4 Eligible Program Improvements

- Interior renovations that add one or more new residential dwelling units within the eligible area through rehabilitation or renovation of an existing building

3.2.5 General Terms of the Grant/Loan

The Town will grant back 50% of the building permit fees associated with residential conversion, rehabilitation and intensification. The Town will provide a tax incremental grant on improvements that create an increase in assessment over a 5 year period with 80% of the tax increase granted back in year 1, 70% in year 2, 60% in year 3, 40% in year 4 and 20% granted back in year 5. The grant will be awarded upon successful completion of all requirements of the program.

The grant(s) will be paid to the property owner upon receipt of invoices for all completed work and after the Town inspects the completed work to ensure the improvements have been described in the application.

All grants are subject to a signed agreement with the Town. Further details shall be outlined in the agreement. At the discretion of the Town, agreements may be transferrable to a new owner should the new owner meet all of the program's criteria and agrees to the terms and conditions.

3.2.6 Additional Rehabilitation and Demolition

Additional work completed to the building may only be undertaken after consultation with the Town to ensure consistency with the goals of this CIP, all Town policies, standards and procedures including zoning, site plan guidelines, heritage matters, and Central Area Design Guidelines and will be subject to review and the issuance of all required planning and development approvals and building permits.

3.2.7 Relationship to other Financial Programs

This program is intended to be combined with other programs within this document as well as with other organizations such as the Ingersoll Business Improvement Area.

3.2.8 Termination of the Program

Termination of the program is at the discretion of the Town of Ingersoll and may happen at any time; however all commitments made shall be processed in its entirety subject to all details of the program.

3.3 Update to Building Code Program

This program is intended to provide incentives to assist property owners in the designated areas with the financing of building improvements necessary to ensure older buildings comply with current health and safety to conform with Municipal, Provincial and Federal requirements. Such improvements are a means of protecting the public interest by proactively dealing with dilapidated buildings. This issue may be amplified in the Downtown area, as much of the building stock is older and needs major improvements to meet current standards.

3.3.1 Purpose

- To assist property owners to update their buildings to conform with current Municipal, Provincial and Federal health and safety requirements

3.3.2 Funding

Funding commitments are subject to funding availability within each program. If funding within the program has been exhausted it will be at the discretion of the approval committee to determine if funds will be allocated from another program or the application will be held until funds are available. Applications will be processed in chronological order as they are received.

3.3.3 Eligible Areas

The update to building code program is applicable to the central business district and the entrepreneurial district as identified in the County of Oxford Official Plan Schedule I-1 (see Appendix I).

3.3.4 Eligible Program Improvements

- All health and safety related building improvements as required by Municipal, Provincial and Federal governments

3.3.5 General Terms of the Grant/Loan

The Town will grant back 50% of the building permit fees associated with residential conversion, rehabilitation and intensification.

The grant(s) will be paid to the property owner upon receipt of invoices for all completed work and after the Town inspects the completed work to ensure the improvements have been described in the application.

All grants are subject to a signed agreement with the Town. Further details shall be outlined in the agreement. At the discretion of the Town, agreements may be transferrable to a new owner should the new owner meet all of the program's criteria and agrees to the terms and conditions.

3.3.6 Additional Rehabilitation and Demolition

Additional work completed to the building may only be undertaken after consultation with the Town to ensure consistency with the goals of this CIP, all Town policies, standards and procedures including zoning, site plan guidelines, heritage matters, and Central Area Design Guidelines and will be subject to review and the issuance of all required planning and development approvals and building permits.

3.3.7 Relationship to other Financial Programs

This program is intended to be combined with other programs within this document as well as with other organizations such as the Ingersoll Business Improvement Area.

3.3.8 Termination of the Program

Termination of the program is at the discretion of the Town of Ingersoll and may happen at any time; however all commitments made shall be processed in its entirety subject to all details of the program.

3.4 Tax Increment Equivalent Grant Program

This program is intended to provide a grant to owners of lands and buildings who undertake development, improvements or redevelopment that result in an increased property assessment. The amount of the grant provided will depend on the amount of the municipal portion of property taxes that has increased as a result of the improvements. The increase in tax represents the annual municipal property tax in each year following improvement or redevelopment of lands and buildings over and above municipal property tax prior to improvement or redevelopment of the lands in question. All commercial and properties located within the CIP area will be eligible for this program.

The increase in taxes, or tax increment, is calculated by subtracting the municipal portion of property taxes before reassessment from the municipal portion of property taxes after reassessment. The Town may provide any proportion of the increment for any length of time that Council deems appropriate. The tax increment does not include any increase/decrease in municipal taxes due to a general tax rate increase/decrease, or a change in assessment for any other reason.

This program shall not be applicable to any owner/business that appeals their assessment.

3.4.1 Purpose

- To assist property owners with development, improvements, or redevelopment that result in an increased property assessment;
- To encourage growth, development, expansion, and redevelopment of commercial and industrial sites;
- To encourage development of brownfield sites;

3.4.2 Funding

Funding commitments are subject to funding availability within each program. If funding within the program has been exhausted it will be at the discretion of the approval committee to determine if funds will be allocated from another program or the application will be held until funds are available. Applications will be processed in chronological order as they are received.

3.4.3 Eligible Areas

The tax increment equivalent grant program is applicable to all commercial (central commercial, highway commercial, and entrepreneurial commercial) and industrial (restricted industrial and general industrial) zoned lands within the Town as identified in the Town of Ingersoll's zoning bylaw.

3.4.4 Eligible Program Improvements

- Construction of a new building, renovation to an existing building, expansion of an existing building;
- Development of brownfield sites

3.4.5 General Terms of the Grant/Loan

Development, improvements or redevelopment that results in an increased property assessment will be granted back a portion of their municipal taxes. The grant will be calculated by subtracting the municipal portion of property taxes before reassessment from the municipal portion of taxes after the increase in assessment, but takes into calculations any increase in property tax due to a general tax increase or decrease, or change in assessment for any other reason. The grant will be structured as follows:

For projects under \$5,000,000 (based on building permit):

Year	Portion of Municipal Tax Incremental Grant
1	80%
2	70%
3	60%
4	40%
5	20%

For projects over \$5,000,000 (based on building permit) or brownfield redevelopment:

Year	Portion of Municipal Tax Incremental Grant
1	100%
2	90%
3	80%
4	70%
5	60%
6	50%
7	40%
8	30%
9	20%
10	10%

The grant will be paid to the property owner upon completion of the build for all completed work and after the Town inspects the completed work to ensure the improvements have been described in the application. The grant will be issued once the reassessment and calculations have been completed.

All grants are subject to a signed agreement with the Town. Further details shall be outlined in the agreement. At the discretion of the Town, agreements may be transferrable to a new owner should the new owner meet all of the program's criteria and agree to the terms and conditions.

3.4.6 Additional Rehabilitation and Demolition

Additional work completed to the building may only be undertaken after consultation with the Town to ensure consistency with the goals of this CIP, all Town policies, standards and procedures including zoning, site plan guidelines, heritage matters, and Central Area Design Guidelines and will be subject to review and the issuance of all required planning and development approvals and building permits.

3.4.7 Relationship to other Financial Programs

This program is intended to be combined with other programs within this document as well as with other organizations such as the Ingersoll Business Improvement Area.

3.4.8 Termination of the Program

Termination of the program is at the discretion of the Town of Ingersoll and may happen at any time; however all commitments made shall be processed in its entirety subject to all details of the program.

3.5 *Design Grant Back Program*

This program is intended to provide a grant to owners of lands and buildings in the CIP area who wish to hire a professional, such as an architect (for preparing designs, estimates, etc.), an engineer (for structural analysis) or accredited designer (landscape, interior, lighting or graphics/signage), to develop a project concept for other programs offered under this CIP. Design Grants may be applied for prior to the submission of an application for applicable programs. All design work shall generally be in keeping with the design direction identified in this Plan, and the Central Area Guidelines to be eligible for funding through this program. This program only applies to anyone that is successful in receiving funding through another program.

3.5.1 Purpose

- To assist property owners to hire professionals to prepare documents that will support their projects.

3.5.2 Funding

Funding commitments are subject to funding availability within each program. If funding within the program has been exhausted it will be at the discretion of the approval committee to determine if funds will be allocated from another program or the application will be held until funds are available. Applications will be processed in chronological order as they are received.

3.5.3 Eligible Areas

All of the Town of Ingersoll.

3.5.4 Eligible Program Improvements

- Any professional designs, estimates, drawings, concepts, etc.

3.5.5 General Terms of the Grant/Loan

The Town will grant back 50% of the eligible costs to a maximum of \$1,500 for anyone successful in receiving funding for other programs within the Community Improvement Program.

The grant(s) will be paid to the property owner upon receipt of invoices for all completed work and after the Town inspects the completed work to ensure the improvements have been described in the application.

All grants are subject to a signed agreement with the Town. Further details shall be outlined in the agreement. At the discretion of the Town, agreements may be transferrable to a new owner should the new owner meet all of the program's criteria and agrees to the terms and conditions.

3.5.6 Additional Rehabilitation and Demolition

Additional work completed to the building may only be undertaken after consultation with the Town to ensure consistency with the goals of this CIP, all Town policies, standards and procedures including zoning, site plan guidelines, heritage matters, and Central Area Design Guidelines and will be subject to review and the issuance of all required planning and development approvals and building permits.

3.5.7 Relationship to other Financial Programs

This program is to be combined with other programs within this document and will not be awarded unless successful with another program.

3.5.8 Termination of the Program

Termination of the program is at the discretion of the Town of Ingersoll and may happen at any time; however all commitments made shall be processed in its entirety subject to all details of the program.

TOWN OF INGERSOLL COMMUNITY IMPROVEMENT PLAN GENERAL INCENTIVE PROGRAM REQUIREMENTS

All of the financial incentive programs contained in the Town of Ingersoll Community Improvement Plan are subject to the following requirements as well as the individual requirements specified under each program. The general and program specific requirements contained in the Community Improvement Plan are not necessarily exhaustive and the Town reserves the right to include other requirements and conditions as deemed necessary on a program specific or property specific basis.

SUBMISSION OF APPLICATION:

Please submit the completed application form and other information as set out herein to:

Town of Ingersoll
Economic Development Office
130 Oxford Street (2nd Floor)
Ingersoll, ON N5C 2V5

Attention: Curtis Tighe, Economic Development Officer
Phone: 519-485-0120 Ext. 2225
curtis.tighe@ingersoll.ca

All of the financial incentive programs contained in the Town of Ingersoll CIP are subject to the following general program requirements as well as the individual requirements specified under each program. The general and program specific requirements contained in the CIP are not necessarily exhaustive and the Town reserves the right to include other requirements and conditions as deemed necessary on a property specific basis:

- a) Application for any of the incentive programs contained in the CIP can be made only for properties identified within the Community Improvement Project Area (CIPA, as shown as Figure 1 of the Community Improvement Plan).
- b) It is at the discretion of Council to establish priority areas, property targets and limits of funding for CIP projects within the CIPA area;
- c) Application for any financial incentive program contained in this CIP must be submitted to the Town prior to the commencement of any works to which the financial incentive program will apply and prior to application for building permit;
- d) If the applicant is not the owner of the property, the applicant must provide written consent from the owner of the property to make the application;
- e) An application for any financial incentive program contained in the CIP must include plans, estimates, contracts, reports and other details as required by the Town to satisfy the Town with respect to costs of the project and conformity of the project with the CIP;
- f) As a condition of grant/loan application, the Town may require the applicant to submit for approval as deemed necessary by the Town's Economic Development Officer or designate:
 - i) A Business Plan, with said plan to the Town's satisfaction;
 - ii) Professional urban design studies/architectural drawing(s) which shall have regard to the Town's Central Area Design Study;
 - iii) Impact studies such as but not necessarily limited to traffic studies and studies of microclimatic conditions (sun, shadow, wind);
- g) Review and evaluation of an application and supporting materials against program eligibility requirements will be done by Town staff. Approval of the application has been delegated to Town staff by Town Council;
- h) Each program in the CIP is considered active if Council has approved implementation of the program, and Council has approved a budget allocation for the program (as applicable);
- i) As a condition of application approval, the applicant shall be required to enter into a grant/loan agreement with the Town. This Agreement will specify the terms, duration and default provisions of the incentive to be provided;

- j) Where other sources of government and/or non-profit organization funding (Federal, Provincial, County, CMHC, Federation of Canadian Municipalities, etc...) that can be applied against the eligible costs are anticipated or have been secured, these must be declared as part of the application. Accordingly, the grant/loan may be reduced on a prorated basis;
- k) The Town reserves the right to audit the cost of any and all works that have been approved under any of the financial incentive programs, at the expense of the applicant;
- l) The Town is not responsible for any costs incurred by an applicant in relation to any of the programs, including without limitation, costs incurred in anticipation of a grant and/or loan;
- m) If the applicant is in default of any of the general or program specific requirements, or any other requirements of the Town, the Town may delay, reduce or cancel the approved grant and/or loan, and require repayment of the approved grant and/or loan;
- n) The Town may discontinue any of the programs contained in this CIP at any time, but applicants with approved grants and/or loans will still receive said grant and/or loan, subject to meeting the general and program specific requirements, and applicants with approved loans will still be required to repay their loans in full;
- o) All proposed works approved under the financial incentive programs and associated improvements to buildings and/or land must conform to any Façade Design Guidelines put in place by the Town, and all other Town guidelines, by-laws, policies, procedures, and standards;
- p) All works completed must comply with the description of the works as provided in the application form and contained in the program agreement, with any amendments as approved by the Town;
- q) Existing and proposed land uses must be in conformity with applicable Official Plan(s), Zoning By-law and other planning requirements and approvals at both the Town and County level;
- r) All improvements made to buildings and/or land shall be made pursuant to a Building Permit, and/or other required permits, and constructed in accordance with the Ontario Building Code and all applicable zoning requirements and planning approvals;
- s) When required by the Town, outstanding work orders, and/or orders or requests to comply, and/or other charges from the Town must be satisfactorily addressed prior to grant and/or loan approval/payment;
- t) Property taxes must be in good standing at the time of program application and throughout the entire length of the grant/loan commitment;
- u) Town staff, officials, and/or agents of the Town may inspect any property that is the subject of an application for any of the financial incentive programs offered by the Town;

- v) Eligible applicants can apply for one, more or all of the incentive programs contained in the CIP, but no two programs may be used to pay for the same eligible cost. Also, the total of all grants and loans provided in respect of the particular property for which an applicant is making application under the programs contained in the CIP and any other CIPs, shall not exceed the eligible cost of the improvements to that property under all applicable CIPs;
- w) The total of all grants and loans provided in respect of the particular lands and buildings of an applicant under the programs contained in this CIP shall not exceed the cost of rehabilitating said lands and buildings.

DRAFT

The Planning Act – Section 28

File No.: _____
(Office Use Only)

APPLICATION FORM FOR THE TOWN OF INGERSOLL COMMUNITY IMPROVEMENT PLAN FINANCIAL INCENTIVE PROGRAMS

This application form is being used by persons wishing to apply for
Community Improvement Plan funding for the incentive programs offered under the Community
Improvement Plan by the Town of Ingersoll.

Façade Improvement Program
Residential, Conversion and Intensification Program
Update to Building Code Loan Program
Tax Grant Back Program
Design Grant Program

The Applicant is required to provide appropriate answers to all questions on the application form.
If all prescribed information is not provided, the application will not be accepted.

SUBMISSION OF APPLICATION:

Please submit the completed application form and other information as set out herein to:
Town of Ingersoll
Economic Development Office
130 Oxford Street (2nd Floor)
Ingersoll, ON N5C 2V5

Part A: GENERAL INFORMATION AND INSTRUCTIONS

Before filling out this application, please read the attached Program Guidelines and arrange for a pre-application meeting with Staff. The Program Guidelines describes the purpose, basic terms and conditions of the Financial Incentive Program.

1. If the applicant is not the property owner, please ensure that written authorization is obtained by the applicant from the property owner to make this application and attached to the application form.
2. If an agent is acting for a property owner, please ensure that Form 1 (attached) is completed and signed by the owner.
3. If you find insufficient space on this form to respond to questions, please provide additional information on a separate page and attach to the application form.
4. Please attach to the application the required supporting documents as requested by Town Staff.

An application will not be considered complete until all required documents have been submitted.

5. Please ensure that the application form is complete and that all required signatures have been supplied.
6. Please print (blue or black ink) or type the information requested on the application form.
PLEASE PRINT CLEARLY
7. You may deliver your application in person, or send it by mail to:

Town of Ingersoll
Economic Development Office
130 Oxford Street (2nd Floor)
Ingersoll, ON N5C 2V7
Attention: Curtis Tighe, Economic Development Officer

8. For more information, please contact Curtis Tighe at 519-485-0120 Ext. 2225, or via email at curtis.tighe@ingersoll.ca

Details are also available on our website at <http://www.ingersoll.ca/>

Part B: APPLICATION

1.0 APPLICANT INFORMATION

1.1 Registered Owner(s): _____

Mailing Address: _____

City: _____ Province: _____

Postal Code: _____ Telephone: _____

Email: _____ Fax: _____

Signature of Owner: _____ Date: _____

1.2 AUTHORIZATION

If the property owner/application is authorizing an agent to act on his or her behalf in making this application, please complete Form 1, which attached to this application and provide the information requested below. If an agent is authorized, all correspondence will be sent to the authorized agent unless otherwise specified. If no agent is authorized, all correspondence will be sent to the property owner/applicant.

Owner's Authorized AGENT (if any): _____

Mailing Address: _____

City: _____ Province: _____

Postal Code: _____ Telephone: _____

Email: _____ Fax: _____

1.3 Name of Solicitor: _____

Mailing Address: _____

Postal Code: _____ Telephone: _____

Email: _____ Fax: _____

2.0 PROPERTY INFORMATION

2.1 Address of Subject Property: _____

Legal Description: _____

Assessment Roll No.: _____

Current Uses: _____

Size of Property: _____

Is the property designated under Part IV of the Ontario Heritage Act? Yes: _____ No: _____

Are there any outstanding work orders on this property? Yes: _____ No: _____

Are there any outstanding violations under the Fire Code? Yes: _____ No: _____

Have grants previously been received from the Town for the subject property? Yes: _____ No: _____

Please describe including total amounts of grants? _____

Are there existing building(s) on the property? Yes: _____ No: _____

If yes, please specify size(s) below:

Building 1 _____ sq m (sq. ft.) Building 2 _____ sq m (sq. ft.)

Building 3 _____ sq m (sq. ft.) Building 4 _____ sq m (sq. ft.)

Is this property in tax arrears Yes: _____ No: _____

If yes, please specify the value of tax arrears: \$_____

2.2 INDEBTEDNESS

Appraised value of the building: \$_____

List all existing mortgages/liens on this property as of the date of application:

	Amount Owning	Owed to	Maturity Date	Annual Payment	Arrears
1 st Loan / Mortgage					
2 nd Loan / Mortgage					
Other					

Please note: Should this application involve more than one (1) parcel of land, the Owner shall provide the Legal Description and Assessment Roll No. for each parcel

2.3 PROGRAM CHECKLIST

Please place a check next to the program that you are applying for:

- Façade Improvement Program
- Residential Conversion, Rehabilitation and Intensification Program
- Update to Building Code Loan Program
- Tax Grant Back Program
- Design Grant Program

Fill out the following sections with regard to the program you are applying for.

4.0 GENERAL APPLICATION DETAILS

4.1 What is the current status of the building?

Vacant _____
Occupied _____
Underutilized _____

If other, please explain: _____

4.2 Are you converting and/or rehabilitating this space? Yes: _____ No: _____

If yes: a) are you creating new residential units? Yes: _____ No: _____
b) are you rehabilitating vacant residential units? Yes: _____ No: _____
c) are you bringing occupied residential units to code? Yes: _____ No: _____

How many new residential units are being created in total? _____

4.3 Are you intensifying and/or redeveloping this space? Yes: _____ No: _____

If yes: a) are you creating new residential units through the addition of new building space? Yes: _____ No: _____
b) are you demolishing existing building(s) to create a new building with new residential units? Yes: _____ No: _____

How many new residential units are being added? _____

4.4 Are you adding commercial space? Yes: _____ No: _____

If yes, please provide the square footage? _____

4.5 Please specify the financial incentives you are interested in if applying for.

a) Residential Conversion, Rehabilitation and Intensification Program

Grant _____ Loan _____ Both _____

b) Façade Improvement Program

Grant _____ Loan _____ Both _____

5.0 CONSTRUCTION COST BREAKDOWN

5.1 Please attach two detailed cost estimates from bona fide license contractors for work to be preformed.

a) Total Construction Cost for Residential project: \$ _____

b) Total Construction Cost for Façade Improvement project: \$ _____

c) Estimated Total Design and Other Professional Costs: \$ _____

d) Total Amount being Applied For \$ _____

e) Other sources of government funding? (Includes Federal, Provincial, County, Municipal, Municipal Heritage Committee, CMHC etc.): \$ _____

f) Please provide details of preliminary construction lending (if any):

5.2 BUILDING PERMIT DETAILS

Building Permit Number: _____

Permit Application Date: _____

Value of Project (from Building Permit): _____

Building Permit Fees Paid: _____

Other Fees Paid: _____



DEPARTMENT: BUILDING

REPORT NO: B-016-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Minor Variance to By-law 13-4720 (Fence By-Law) 15 Ridge Road

OBJECTIVE

To provide Council with the information regarding a requested variance to the Town of Ingersoll Fence by-law 13-4720 for 15 Ridge Road.

BACKGROUND

The Owner of 15 Ridge Road is hoping to extend their existing fence along the exterior side yard an additional 29 feet towards the front of the house. The fence currently encloses their backyard which contains a swimming pool, and the extension would increase the usable backyard area as indicated in the attached letter.

ANALYSIS

Section 3.7 (f) of the by-law states:

No person shall erect or maintain a fence on a corner lot in a residential zone that:

(f) Exceeds 0.6 metres (2 feet) if less than 1.5 metres (5 feet) from the exterior side lot line;

In this case, the remainder of the fence is already at this height. This projects further along the exterior side yard but will not project into the front yard. It also does not create any visibility issues.

The Town Engineer does not have any concerns with this proposal

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

THAT the Council of the Corporation of the Town of Ingersoll receives report numbered B-016-18 as information.

AND FURTHER THAT Council approves the variance requested at 15 Ridge Road for an extension of the side yard fence along the exterior side yard, 29 feet into the exterior side yard, following the same line as the existing rear yard fence.

ATTACHMENT

Letter requesting variance and plan

Prepared by: Shannon Vanderydt, CBO

Approved by: William Tigert, CAO

Town of Ingersoll
Town Centre
130 Oxford Street, 2nd Floor
Ingersoll, ON N5C 2V5

Re: Fence Variance Relating to Building Permit # 12018-86

June 15, 2018

Dear Michael Graves (Clerk) and Zoning Officials:

My husband and I are writing this letter to seek a fence variance for our single-family, corner property at 15 Ridge Rd., Ingersoll, Ontario. We moved into this home on July 7, 2017, and would like to revitalize the property. This includes removing and replacing the existing wood fence around the back and side property that houses an existing above ground swimming pool.

The variance requested, is to be granted the ability to extend the existing fence along the west side yard of the property an additional 29 ft. towards the front of the property. Current zoning rules say that the fence extension can be no higher than 2 ft. We respectfully request to install an additional wood fence section that is 6 ft. in height to meet/surpass the swimming pool requirements. The 29 ft. addition of fence would still leave 63 ft. of yard remaining, from the proposed fence line to the front road, thus not obstructing or interfering with the corner visibility triangle. Please see attached pictures and documentation.

This additional enclosed area is very important to us as it will add privacy and most importantly peace of mind that we have a safe and secure green space for our 5 precious young grandchildren. They love to swim, play and enjoy the outdoors when they visit us and we would like the ability to offer this without fear of traffic and other safety concerns.

Additionally, the proposed fence extension that this variance is being requested for does not encroach or infringe on any neighbouring residential properties. It would not impose any hardship on any neighbour's, nor would it serve to create a situation where any neighbour's quality of life, property value or peaceful co-existence would be negatively affected.

We hope you agree that our request would produce an aesthetically proper addition, if not an enhancement to the neighborhoods. Should you have any questions, please do not hesitate to contact us at 519-200-4984 or 519-532-7981. Thank you for your thoughtful consideration of this request.



DEPARTMENT: BUILDING

REPORT NO: B-017-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Minor Variance to By-law 13-4720 (Fence By-Law) 129 Oakwood St.

OBJECTIVE

To provide Council with the information and provide a recommendation regarding a requested variance to the Town of Ingersoll Fence by-law 14-4720 for 129 Oakwood St.

BACKGROUND

The Owner of 129 Oakwood Street is intending to install a fence surrounding his property as indicated in the attached letter. The Fence By-law requires that industrial and commercial fences be set back 25 feet off the property line.

ANALYSIS

Section 4.1 (b) of the by-law states:

4.1 A person may have, erect, construct, maintain or permit to be erected, constructed or maintained a fence to enclose a front or rear yard of a lot used primarily for industrial or commercial purposes, provided that such fence shall:

(b) Be set back from the front lot line a minimum of 7.62 m (25 feet);

In most cases, this type of setback is in place to ensure that there are no visibility issues. In this case, due to the layout of the road, there are not any visibility issues as indicated in the applicant's request.

Council did provide a similar variance for 385 Thomas Street in October of 2015.

The proposal shows a gate at the entrance and exit of the driveway, in discussions with the fire chief access should be provided for emergency personnel in the event of an emergency.

Town Engineer does not have any concerns regarding this proposal.

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

THAT The Council of the Corporation receive report B-017-18 as information.

AND FURTHER THAT Council approve the variance request at 129 Oakwood allowing for a perimeter fence to be constructed along the road side property line as determined by the applicable survey.

ATTACHMENT

Letter requesting variance and plan

Prepared by: Shannon Vanderydt, CBO

Approved by: William Tigert, CAO

June 19 2018

Good Morning Michael,

It was nice talking to you this morning concerning our fence project we are underway with.

The concern we have at this time is the bylaw stating the fence must be twenty five feet in from the property line. We are located at 129 Oakwood Street and are the only location on this section of the street from King St to the north, thru to the rail way tracks at the south.

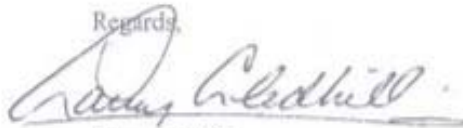
Our property line is already approximately 25 feet off the roadway already and is separated by a ditch that is approximately 10 feet wide and 4 feet deep running the complete length of the property. Along with this separation, there is also the shoulder of the road, and a grass buffer. As you can see by the attached photos, when the town repaved Oakwood Street they completed a "transition" area from the roadway into the yard which meets our property line, almost exactly 25 feet in from the roadway.

It is our request to have permission to run the fence no closer to the street than marked by the surveyor's indicating posts. To move it in a further 25 feet is going to drastically reduce our parking areas, land that we have been using since approximately 1975, that obviously up to this point has not been an issue. I imagine the point of the bylaw was more for use in a residential situation to keep fences back from the street to allow for such things as snow removal, and visibility. As shown in the pictures neither of these come into play in our case.

I have attached a rough sketch (not to scale) of the street/fence/ gates that are going to be on Oakwood street, along with a few pictures showing the street/ ditch/ grass buffer and survey stakes.

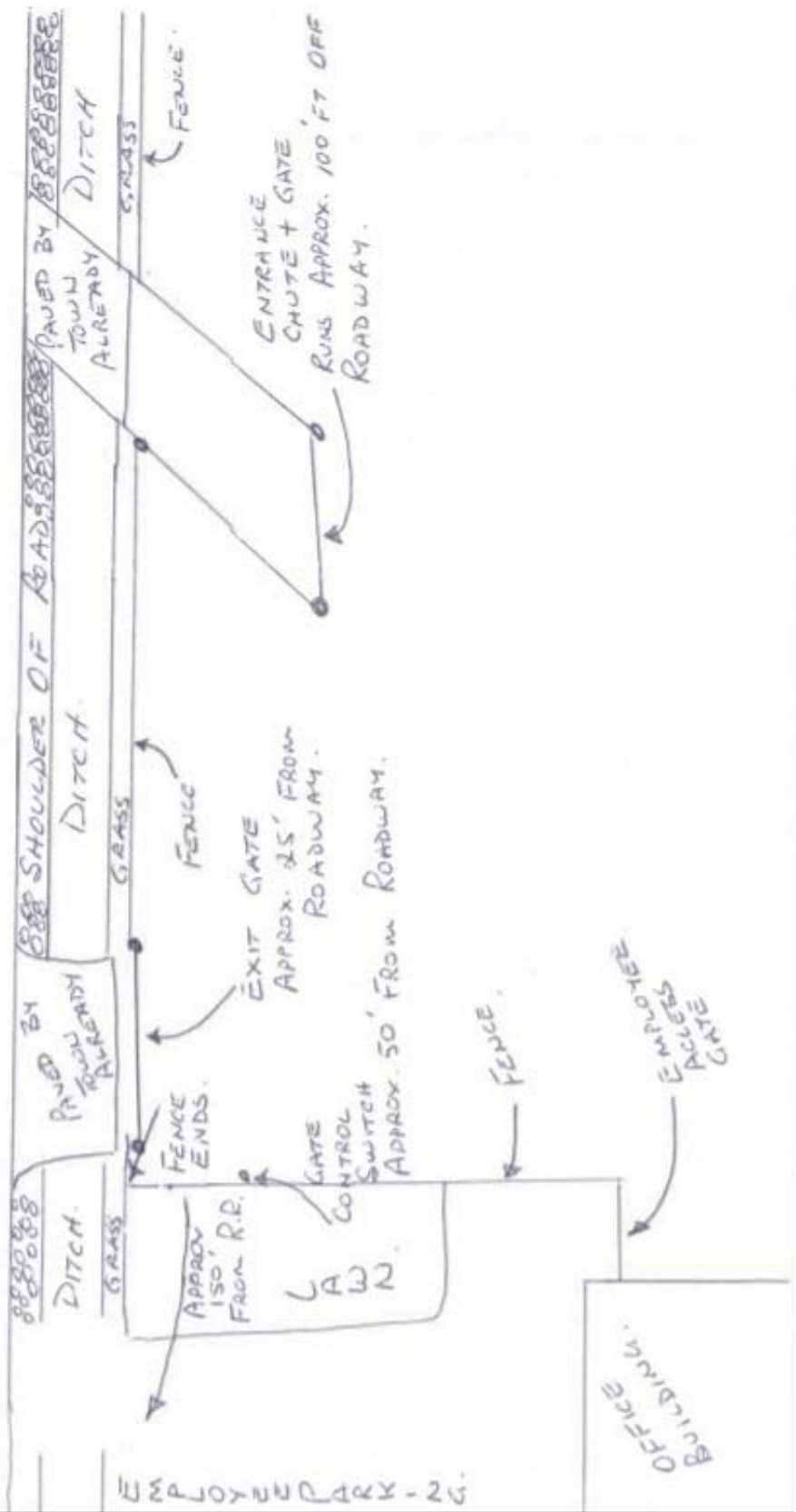
If you have any questions I can be reached at 519 868 8250 or the project manager is Kyle Gledhill who can be contacted at 519 852 3624.

Regards,



Larry Gledhill
President
Oakwood Transport

* NOTE - FENCE ONLY RUNS ALONG OAKWOOD STREET APPROX. 2/3 OF THE WAY FROM FIRST HOUSE (DOES NOT GO ALL THE WAY TO KING ST.) ROUGHLY 100' FROM STOP SIGN - TO APPROXIMATELY 150' FROM RAIL ROAD TRACK TO THE SOUTH. IN FRONT OF OFFICE AND EMPLOYEE PARKING AREA NOT FENCED.





DEPARTMENT: Clerk's Department

REPORT NO: C-030-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Consent Agenda

OBJECTIVE: To receive Council direction regarding the development of a consent agenda.

BACKGROUND

Council agendas are growing larger. Several of the most recent agendas have been between 300 and 400 pages. This amounts to a book that must be read in a very short time frame and is difficult for Council, staff, and the public to read through once it is released. Staff have been researching solutions to reduce the size of the agenda, ensure that the information is presented to Council in a timely manner, and yet does not make the role of preparing for meetings unmanageable.

One possible solution proposed now by Staff and used by several municipalities is utilizing the "consent agenda format." Which allows for the dissemination of information, that is important for Council, but no decisions are being requested.

A consent agenda is a practice that groups routine business information and reports into one **agenda** item. The **consent agenda** can be approved in one action, rather than filing motions on each item separately. Staff are suggesting that non-decision items circulated for information, such as monthly reports, correspondence where decision are not requested, and the disbursement statement are circulated separate from the regular meeting agenda.

The consent agenda would be published two weeks **before** the regular agenda. For example, next month the consent agenda would be published on July 27th. The items on that agenda would be considered via one motion, without recirculation, at the Council meeting of August 13th. This would assist in streamlining the regular meeting of Council where decision are necessary. It is anticipated that this would spread the materials out to allow for a more reasonable timeframe for the reviewing of documentation by both the Council and interested public.

ANALYSIS

This would give Council, staff and the public considerably more time to read several items on the agenda.

The items, to restate, on the consent agenda would be focused on items that are considered routine and where no resolutions are required other than receiving for information.

Examples include:

Minutes of Council Meetings
Minutes of Council Committee Meetings
Correspondence Note and File
Monthly Cheque Disbursements
And Monthly Staff reports.

Council would pass one resolution adopting these items unless one Council member requests pulling a specific item or items out of the consent agenda resolution for further discussion and resolution. Details of the procedures for handling the consent agenda are attached as an appendix to this report.

This would, on average, reduce the size of the regular agenda by 100 to 200 pages by spreading the information out over two notifications.

This would also allow Council to focus on the following items on the regular agenda

Special Staff Reports
Planning Reports
Delegations and Presentations
Correspondence and Resolution
Consideration of By-laws

Staff recommend that Council implement the consent agenda for the remainder of the year on a trial basis. If this works well, or even requires some minor modifications, it would be solidified in the procedure by-law in the new term of Council.

INTERDEPARTMENTAL IMPLICATIONS

Department heads will need to produce their monthly reports on a different schedule aiming for the middle of the month. However, that timing should ease the development of that report as end of the monthly statistics will not be conflicting with the agenda publish date.

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-030-18 be received as information.

AND THAT Council directs the Clerk to begin developing a consent agenda for publication 2 weeks prior to the regular agenda.

AND THAT Council adopt a special rule of order as in Appendix "A" to report C-030-18.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Appendix "A"

Special Rule of Order

Town of Ingersoll Consent Agenda - Procedure

The Town of Ingersoll Consent Agenda will be developed and published two weeks before the regular agenda.

The Consent Agenda will include:

Minutes of Council Committee Meetings
Correspondence Note and File
Monthly Cheque Disbursements
And Monthly Staff reports.

The items on the consent agenda will be approved by a resolution of Council at the next regular agenda.

To extract an item from the consent agenda resolution, a member need only rise and request, for example, that item three be removed from the consent agenda. This means that the member wants to discuss and vote on the issue separately. The request does not need a second and is not discussed, and no vote is taken to remove it from the consent agenda. After the members finish extracting items from the consent agenda, the presiding officer presents the modified consent agenda resolution to the assembly once again and takes the vote by general consent.



DEPARTMENT: Community Services

REPORT NO: CS-021-18

COUNCIL MEETING DATE: Monday, July 9, 2018

TITLE: Community Services Financial Assistance Program

OBJECTIVE: To inform council about the community services financial assistance program.

BACKGROUND: The community services financial assistance program and application was updated soon after the new Director started his duties, to streamline the program and application process to be consistent, fair and transparent.

ANALYSIS: The updated program and application was developed by comparing other municipality's financial assistance programs.

Staff chose the attached program and application process as they felt it was the most streamlined fair and transparent process to provide assistance to those in need.

This financial accessibility model ensures that financial barriers are not limiting participation from those members of the community that otherwise might not be able to afford.

The application form and subsidy grid are based on Ontario Low-income cutoffs in relation to family size. The subsidy grid clearly outlines based on your family size and income what percentage of payment is required.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Subsidized fees for patrons that require it, may result in increased revenue as this program will allow patrons to participate in programs which finances were previously a barrier to participation.

Financial assistance program will also allow the community services department to reach out to community organizations to support this subsidy program by being able to clearly identify how much subsidy the community services department is providing to the community, without identifying individuals participating in the program.

RECOMMENDATION

THAT the Council of the Corporation of the Town of Ingersoll receives report CS-021-18 as information.

ATTACHMENTS

Community Services Financial Assistance Application.

Prepared by: Kyle Stefanovic, Director of Community Services

Approved by: William Tigert, CAO



The Town of Ingersoll Financial Accessibility

The Town of Ingersoll is committed to being financially accessible to all members of our community. We will make every effort to accommodate all individuals who wish to participate in a program / membership and are unable, but not unwilling to pay the full fees.

FATHER / STEPFATHER / GUARDIAN

NAME: _____

Occupation: _____

Employer: _____

Work phone: _____

Cell # _____

Email: _____

MOTHER / STEPMOTHER / GUARDIAN

NAME: _____

Occupation: _____

Employer: _____

Work phone: _____

Cell #: _____

Email: _____

Programs and memberships are subsidized according to combined family income

ANNUAL COMBINED FAMILY INCOME:

Under \$24,000 \$24,000-\$30,000 \$30,000-\$50,000 Over \$50,000

SUBSIDY PAYMENT CHART

Number of Children	1	2	3	4	5	6	Client pays per child	Ingersoll Pays
Gross Annual Household Income	Up to \$20,000	Up to \$23,000	Up to \$26,000	Up to \$29,000	Up to 32,000	Up to \$35,000	12.5%	87.5%
	Up to \$25,000	Up to \$28,000	Up to \$31,000	Up to \$34,000	Up to \$37,000	Up to \$40,000	25%	75%
	Up to \$32,000	Up to \$35,000	Up to \$38,000	Up to \$41,000	Up to \$44,000	Up to \$47,000	40%	60%
	Up to \$41,000	Up to \$44,000	Up to \$47,000	Up to \$50,000	Up to \$53,000	Up to \$56,000	57.5%	42.5%
	Up to \$52,000	Up to \$55,000	Up to \$58,000	Up to \$61,000	Up to \$64,000	Up to \$67,000	77.5%	22.5%
	Up to \$65,000	Up to \$68,000	Up to \$71,000	Up to \$74,000	Up to \$77,000	Up to \$80,000	87.5%	12.5%
	\$65,001 and over	\$68,001 and over	\$71,001 and over	\$74,001 and over	\$77,001 and over	\$80,001 and over	100%	0%

We would like to give everyone an opportunity to participate in our programs

Section A: Family information (Parent/Guardian Information)

Last Name: _____ First name: _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Alternate: _____

Please list all names for which you are seeking assistance.

Which program are you interested

1. _____

Membership

2. _____

Aquatics

3. _____

Programs

4. _____

Fitness

5. _____

Fusion

6. _____

Arena

Other _____

Section B: Assistance Information: Please attach the following: Copy of your most recent pay stub

Monthly income (gross) \$ _____

Child Tax Credit \$ _____

Child / Spousal Support \$ _____

Other \$ _____

TOTAL MONTHLY INCOME \$ _____

Section C: Authorization

I, _____ certify that the information disclosed in this form is accurate and correct. I understand that any financial assistance provided based upon the information provided here is dependent upon the accuracy of the information. Failure to provide accurate information will result in the cancellations of the associated registration.

Signature: _____ Date: _____

For Office Use Only:

Approved by: _____ Date: _____

For Program/Membership Type: _____

Duration: _____

Amount: _____ Monthly Other: _____



DEPARTMENT: Community Services

REPORT NO: CS-022-18

COUNCIL MEETING DATE: Monday July 9, 2018

TITLE: Fusion Fee Schedule – membership fee and integration of structured programs

OBJECTIVE: To provide Council with information on comparable fee schedules for both memberships and fee for service structured programs and to recommend a fee increase and integration of structured programs at Fusion.

BACKGROUND

Fusion has not had a fee increase since January, 2014, at which time the fee went from a \$5 one-time membership fee to a \$5 annual membership fee. A fee increase is necessary in order to offset increasing expenses due to inflation and the introduction of bill 148.

ANALYSIS

Fusion management has compared fees for membership and structured youth programs in Southwestern Ontario below.

Comparables:

City of Brantford

Hybrid of youth drop in membership fee (\$5 per year) and fee for structured programs. The drop in programs are limited to gym, lounge and 1 art program. All other programs are structured and fees range from \$45 - \$65 per program, with a \$5 discount for those with a youth membership.

Launch Pad Youth Activity and Technology Centre:

The Launch pad does not provide drop in programs, youth must register in structured programs and pay a fee to participate. The fees range from \$30 to \$50 per structured program and programs are typically 8 weeks in length.

City of London:

The City of London offers structured youth programs and youth pay a fee to participate in each program. The fees range from \$24 - \$75 per program and each program has a resident fee and

a non-resident fee. The non-resident fee is \$5 more than the resident fee for each program. Programs range from a 1 time program to 8 week programs.

City of Woodstock:

The City of Woodstock offers structured youth programs and youth pay a fee to participate in each program. The fees range from \$25 - \$123 per program. Programs range from 6-12 weeks.

Town of Tillsonburg:

The Town of Tillsonburg offers structured youth programs and youth pay a fee to participate in each program. The fees range from \$36.50 - \$124.65 per program. Programs range from 6-12 weeks.

YMCA of Western Ontario:

The YMCA offers a drop in teen night which is free of charge. The program is only once per week for a limited number of hours.

Boys and Girls Club of London:

The Boys and Girls club has a yearly membership fee and members can participate in both structured and non-structured programs at the facility. The membership fee is based on family income and ranges from \$25 per child per year to \$200 per child per year. Participants that are not members pay a \$3 visitor fee per visit to the facility. Members have access to all programs at the Boys and Girls Club and they also have the option to pay an additional \$60 per year for “supper club” which allows children and youth to have a nutritious meal while participating in programs.

Recommendation:

In comparing the above Centre’s, Fusion operates most like the Boys and Girls Club and it is recommended that the annual fee be increased to \$25 per year. The annual fee will be based on family income and ability to pay and Fusion membership fees will be included in the Town of Ingersoll Financial Accessibility model. Under this model, a youth that is in financial need could actually pay less than the current \$5 with the increase to \$25 as those in the lowest income bracket would only pay 12.5% of the fee, which is \$3.10. This model will ensure equity for all participants, and all youth would have the opportunity to become members, regardless of any financial barriers.

It is also recommended that Fusion phase in a hybrid model of drop in and fee for service programs similar to the City of Brantford. While many municipalities only offer fee for service programs for youth, it is not the intent to move to a full fee for service program model at Fusion. The combination of drop in programs and fee for service programs would allow for greater program offerings, consistency in programming, and produce greater benefits for youth. The integration of structured programs would also increase revenue to offset the current deficit. Offering structured, fee for service programs at Fusion would not affect regular programs as the drop in aspect of Fusion would continue to be available for youth.

In comparing other municipalities, it is recommended that the fees for structured programs at Fusion range from \$25 to \$100 per program and that programs are offered in sessions ranging from 6-12 weeks.

Potential program offerings at Fusion would be: photography, animation, film making, music lessons, radio broadcasting, cooking, coding, app development, robotics, art lessons, and sports.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

It is recommended that the membership fee increase to \$25 annually. In 2017 there were approximately 225 new members. The difference in revenue would be

225 memberships x \$5 per year = 1125
225 memberships x \$25 per year = 5625

By increasing the membership fee, with new memberships alone Fusion's revenue for memberships would increase by \$4500 per year.

With the financial accessibility structure in place, those who can afford to pay the full \$25 membership fee would do so, and those who are unable to pay would be eligible for a subsidized membership.

Any fee for service program offered at Fusion would be additional revenue and would offset expenses. The program fee would be assessed for each program and would be based on a cost recovery model. The fees for structured programs would also be included in the financial accessibility model to ensure that financial barriers are not limiting participation.

RECOMMENDATION

THAT Council receives report CS-022-18 as information.

AND FURTHER THAT Council approves a fee increase to \$25 per year.

AND FURTHER THAT council approves the integration of structured programs at Fusion.

ATTACHMENTS

None

Prepared by: Andrea Brown, Manager of Fusion Youth Centre
Kyle Stefanovic, Director of Community Services

Approved by: William Tigert, CAO



DEPARTMENT: Community Services

REPORT NO: CS-023-18

COUNCIL MEETING DATE: Monday, July 9, 2018

TITLE: Ingersoll Youth Committee

OBJECTIVE: To approve that the Ingersoll Youth Committee is dissolved

BACKGROUND

The IYC has serviced the community for the last 10 years. Over the years IYC has provided the Town of Ingersoll Council with direct citizen input on matters relating to youth in order to enhance the well-being of youth in our community. The committee has advocated and supported youth driven initiatives that has enriched the lives of our youth in Ingersoll and engaged them in their community.

ANALYSIS

The Ingersoll Youth Committee has met every second Tuesday of the month and has struggled to maintain consistent membership. Over the past several years, the committee attempted a number of different community initiatives, but was not deemed successful due to a lack of community involvement and youth participation.

The committee's primary focus was completing the 2017 Youth Friendly Communities Application. The goal was for Ingersoll to maintain its "Youth Friendly" status. The IYC had a number of challenges which made it difficult to complete the application. IYC emailed surveys out to youth organizations, requesting them to be filled out and returned. Only 8 organizations responded and completed the survey. The committee required more data from youth organizations, so in the spring of 2016 the IYC hosted a "Youth Community Fair". The fair was not well attended; therefore not much data was collected.

The IYC recruited a Fusion Youth Centre employee to help work on the Youth Friendly Application, but even with additional support the committee was getting minimal input from the community. Towards the end of 2017, the IYC made the decision not to complete

the Youth Friendly application and the committee would re-evaluate the application in 2018. During this time the committee was in recruitment mode as two adult members & 2 youth members resigned from the committee.

In January 2018, the committee made the decision to not complete the Youth friendly Application. The IYC determined that Ingersoll is a very Youth Friendly community, and that Ingersoll does not need Playworks to confirm that we are Youth Friendly!

The IYC began discussing the idea of hosting a Youth Conference. A conference was a way to engage, empower and enhance youth citizenship in Ingersoll. The committee approached I.D.C.I and inquired if I.D.C.I would be the venue for the conference. After discussions with the principal of IDCI it was determined that there was an overlap in services as the IDCI Youth council & leadership class was already planning a similar event.

During this time committee attendance was on the decline with only 1 youth on the committee. This past spring the IYC concluded that Ingersoll may not need a Youth Committee and that youth's needs are being met. The Ingersoll community has not raised any issues or concerns over youth resources or a lack of youth services. Ingersoll is a proactive community when it comes to Youth initiatives therefore there is not a need for IYC to continue at this time. The need can always be evaluated in the future should circumstances change. Staff will continue to communicate with youth members of Fusion to discuss issues important to youth in the community so as to identify gaps and seek solutions.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

THAT Council of the Corporation of the Town of Ingersoll receives this report numbered CS-023-18 as information.

AND FURTHER THAT Council approves the dissolution of the formal Ingersoll Youth Committee, encouraging staff to regularly sit with members at the Fusion Centre to discuss youth issues, facing youth and youth needs in the community.

Prepared by: Craig Boddy, Assistant Manager of Fusion Youth Centre
Andrea Brown, Manager of Fusion Youth Centre

Approved by: William Tigert, CAO



DEPARTMENT: Community Services

REPORT NO: CS-024-18

COUNCIL MEETING DATE: Monday, July 9, 2018

TITLE: Weed Control

OBJECTIVE: To provide council with options for weed removal, mostly in downtown core but also at some other town facilities

BACKGROUND: During 2018 budget deliberations Staff was directed by Council to review the options for weed removal in the downtown core.

ANALYSIS: Over the past couple months the Engineer and I have looked into various options for Town of Ingersoll weed removal.

Through this process, we have conducted demonstrations on various products to determine what would be best going forward. Through this analysis, 4 options emerged.

- 1) Send the parks trimming crew out to use weed eaters in various areas. This is a very time consuming and onerous process which must be completed various times throughout the summer when staff could be working on other projects.
- 2) Contract out spraying areas to a licensed professional. This option would not only be costly but would require blocking off the areas sprayed with chemicals for health and safety reasons and as a result would not be a recommended option.
- 3) New technology has just come onto the market in which a 100% natural foam is applied to the weeds to kill them off. I have attached a quote and brochure on this product. We have demoed this product, and it has worked really well. The unit itself is very expensive and would take up a considerable amount of staff time not only to apply the foam but also to have a staff operate a water truck to keep the unit running without having to stop and fill up with water on a regular basis.

4) Staff have tried out various **100% natural home remedies** to assess their effectiveness. The most recent 100% natural home remedy used on the walkway into VPCC worked to the same extent the foam did. The 100% natural home remedy is very cost effective and had great results.

It is staff's recommendation that for this year we do a trial with the 100% natural home remedy on a larger scale to determine its effectiveness. If the remedy does not work as well during this trial as it did at VPCC, then option 3 the 100% natural foam weed sprayer should be considering during 2019 budget deliberations.

INTERDEPARTMENTAL IMPLICATIONS

Weed killer options for Public Works, Community Services, and the BIA.

FINANCIAL IMPLICATIONS

Minimal, only costs incurred would be purchasing the products for the solution. The parks crew would apply the solution to various areas in town mostly in the downtown core. Staff time spent spraying areas would be less than current time spent trimming with longer benefit result period.

RECOMMENDATION

THAT Council for the Corporation of the Town of Ingersoll receives report CS-024-18 as information

AND FURTHER THAT Council approves a trial be conducted on the downtown core this summer with the home remedy solution used at VPCC.

ATTACHMENTS

Turf Care Brochure and Quote

Prepared by: Kyle Stefanovic, Director of Community Services.

Approved by: William Tigert, CAO



Quote # 19121

May 31, 2018

Sandra Lawson
Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON
N5C 2V5

Dear Sandra,

Thank you for the opportunity to present this turf equipment quote and lease proposal. I would like to familiarize you with the Weedingtech **Foamstream**. This is an award-winning system that will meet your turf care needs.

Pricing is based on select in-stock units, which are subject to change should they sell prior to order confirmation. Due to continued volatility in our currency, this quote is subject to change at any time.

Superior products and services are provided to golf courses, municipalities, corporations, contractors and dealers. To make your business run smoothly, our total solutions package encompasses an assortment of products and service for **exceptional customer care**.

If you have any additional questions or concerns, please do not hesitate to contact me on my cell. Trusting the information you requested is included, I look forward to doing business with you in the future.

Yours truly,

A handwritten signature in black ink, appearing to read 'Jason Sewell', is written over a faint, light-colored signature line.

Jason Sewell
Territory Manager
☎ (519)476-6548 ✉ jasons@turfcare.ca

JS:kt

Quote # 19121

May 31, 2018

Town of Ingersoll

The Foamstream Municipal is the ideal and effective solution to an environmentally friendly weed and moss control system. This system will eliminate unwanted vegetation without the use of herbicides.

- Foamstream visibly kills annual weeds within minutes
- It contains no harmful active ingredients and is not classified as a herbicide
- It is safe for unrestricted use in sensitive environments
- It can be applied in poor weather, avoiding costly delays

Enhanced Foamstream Municipal features:

- Touchscreen navigation panel
- Embedded diagnostics
- Integrated hose reel
- Dual-access forklift points
- Accessories for cleaning and chewing gum removal

Key functionality features:

- Burst application means operators use less foam and water.
- Diesel and Foamstream tank capacity – minimum of 8 working hours
- Automatic temperature and pressure control
- Automatic foam dosage
- Traffic light system to show when the machine is ready to use
- Dynamic automated air-bleeding system
- Ease-of-use with no specialist protective clothing or skilled training required

**Touchscreen Navigation Panel****\$65,000.00**

FoamStream solution 25kg jug

*10% discount Based on a complete pallet purchase (30 jugs)***\$300 per unit****Product is based on raw materials:**

- Coconut, Palm Kernel Oil (source Asia) and Rapeseed oil (source Europe)
- Glucose (derived from conventional crop of potato, maize and wheat)



Quote # 19121
May 31, 2018
Town of Ingersoll

FREIGHT - \$400.00 (*per truck load*)

TERMS - Net 20 Days

Under the Ontario Tire Stewardship Program a tire disposal fee of \$5.55 CAD per tire is applicable on all **new** tires. Please go to <http://rethinktires.ca> for more details.

Please note that:

- Prices are based on in-stock availability and are subject to change without notice.
- Applicable taxes are not included.
- Product is subject to availability.
- All orders are subject to credit approval.
- Turf Care reserves the right to withdraw any Transaction Approval due to a material adverse change in circumstances affecting financial markets, equipment supply, the customer or Turf Care.

Weedingtech Warranty - <https://www.weedingtech.com/warranty/>

“Prices are Subject to Change Without Notice”

Turf Care reserves the right to withdraw any Transaction Approval due to a material adverse change in circumstances affecting financial markets, equipment supply, the customer or Turf Care.

Your signature is required below to verify pricing, specifications, and terms contained within this quote.

Jason Sewell

Town of Ingersoll

Date

(Please Print Name)

Mission Statement

We are proud of the products we represent and we stand behind what we sell. Our vision is to be the leading provider of quality products and services, and to add value to each transaction by combining these products and services into a “Total Solution” for our customers.

Our core strength is in providing exceptional after sales service.

Quote # 19121
 May 31, 2018
Town of Ingersoll

Town of Ingersoll

May 31, 2018

We at Turf Care Financial are pleased to supply the following lease financing quote for your equipment proposal.

Equipment:	Foamstream Municipal	= \$65,000	
Freight:		= \$ 400	
Net Financing:		= \$65,400	
			<u>Monthly Payment</u> <u>Purchase Option</u>
5 Season Lease:			
	July-Oct '18, May-Oct '19,'20,'21,'22	\$2,735	\$1

ALL FIGURES QUOTED ARE PRE TAX, PROPOSAL IS VALID FOR 30 DAYS

TCF retains the right at its' sole discretion not to proceed with the transaction as described herein should there have occurred, or may be expected to occur, an adverse change in the business or financial condition of the Customer or the markets it operates in or within. TCF further retains the right at its' sole discretion to adjust the pricing described herein prior to fixed note commencement in the event of a significant change in market yields for instruments of similar quality.

If you wish to proceed with the above, please so indicate by signing on the acceptance line below. Please fax this page to (905) 780-6273 and we will begin putting the necessary paperwork together.

Thank you for the opportunity to quote, we trust you will find this proposal to your liking. Please feel free to call if you have any questions or wish to examine any other options.

Sincerely,

Acceptance,

Toby McHale
 Turf Care Financial
 (800) 379-5888 x396

 Town of Ingersoll (Signature)

HERBICIDE-FREE WEED CONTROL. REDEFINED.



weedingtech



HERBICIDE-FREE WEED CONTROL. REDEFINED.



At Weedingtech we care passionately about the world we live in. It's a beautiful place and the only home we have. We believe in doing our bit to protect it.

That's why we developed Foamstream: the world's leading herbicide-free weed control technology - so we can make the reduction of herbicide use and the protection of our planet a reality.

Herbicide legislation, along with public opinion, is changing. More than ever, people want to reduce herbicide use where possible. In fact, we believe that herbicides will be banned in many, if not all public places in the near future. We recognize this will prompt organizations into having to make a change. We developed Foamstream to help those organizations, many of whom we are already proud to call customers, to navigate that change by ensuring there's a herbicide-free alternative that works just as well for them. We understand that making Foamstream effective alone isn't enough - that's why we've also ensured it's economically viable so we can help organizations adopt it more easily.

Using Foamstream you can control unwanted vegetation in a cost-effective, efficient and safe way, whatever your environmental credentials and regardless of legislation. And you can do so much more with it now too - from chewing gum removal, to street cleaning, to power washing and general sanitization jobs. Foamstream has become a highly versatile green and urban space management system.

We'd love to help you get involved. If you do, we'll support you every step of the way. We'll do that by continuing to supply the best all round herbicide-free weed control systems on the market, that can also be used for general green space and urban space sanitization tasks too, while always ensuring that your needs remain at the heart of everything that we do.

Leo de Montaignac CEO, Weedingtech

WHAT IS FOAMSTREAM?

Foamstream is the leading herbicide-free solution for controlling unwanted vegetation including weeds, moss and algae. Its patented low-pressure process combines hot water and a biodegradable foam, made from natural plant oils and sugars, making it safe for use around people, animals and delicate environments. With our wand sets, it can also be used for chewing gum removal, power washing and general sanitization jobs too, making it a highly effective, all-round, green space and urban management system.

Committed to ensuring that we deliver the safest, most environmentally friendly products we can to our customers, our foams have been cleared for use as an organic, non-toxic, safe product by the following bodies.



- + EPA (Federal)
- + Health Canada (Canada)
- + CDPR (California)
- + Kemi (Sweden)
- + Department of Agriculture (Washington State)
- + Department of Environmental Protection (New York)
- + REACH (UK)

We are currently going through approval processes in other countries too.

HOW DOES IT WORK?

The active ingredient in the process is the heat in the hot water. The foam simply acts as an insulating blanket over the top of the hot water, ensuring heat is not lost to the atmosphere.

Using our best-of-breed machinery, Foamstream is applied to vegetation at low-pressure and can be used in all weathers. Once it hits the vegetation and covers it, the foam creates a thermal blanket over the vegetation and the water.

WHY IS IT SO EFFECTIVE?

Just like the roof on your house, the foam stops the heat from the hot water escaping to the atmosphere, trapping it and holding it directly on the plant for an extended period of time. This allows it to work in the most effective way possible.

The heat penetrates the leaf's waxy outer layer, travels down the stem, and in to the roots – killing or severely damaging the plant, causing it to die.

The longer a plant is kept in the kill-zone (temperatures above 135 °F) the more effective the heat will be at killing the plant. By providing a layer of insulation on top of the water, Foamstream allows the heat in the hot water to be held within the kill zone for longer than any other alternative thermal method.

WHAT DOES THIS MEAN?

Foamstream provides the most effective kill to vegetation, meaning fewer treatment cycles are needed per year than any other alternative thermal method of weed control. By needing fewer treatment cycles, less labor is needed over the course of the year, reducing overhead costs for customers.

In addition to killing the plant, Foamstream also sterilizes surrounding seeds and spores that haven't yet germinated, helping reduce future weed growth.

By combining the most effective method, the fewest treatment cycles per year, and the ability to sterilize seeds and spores, Foamstream offers customers the lowest cost of ownership and operating costs in the alternative herbicide-free space. As Foamstream can also be used for so much more than just weed control, the commercial case for using Foamstream over alternatives becomes highly attractive.



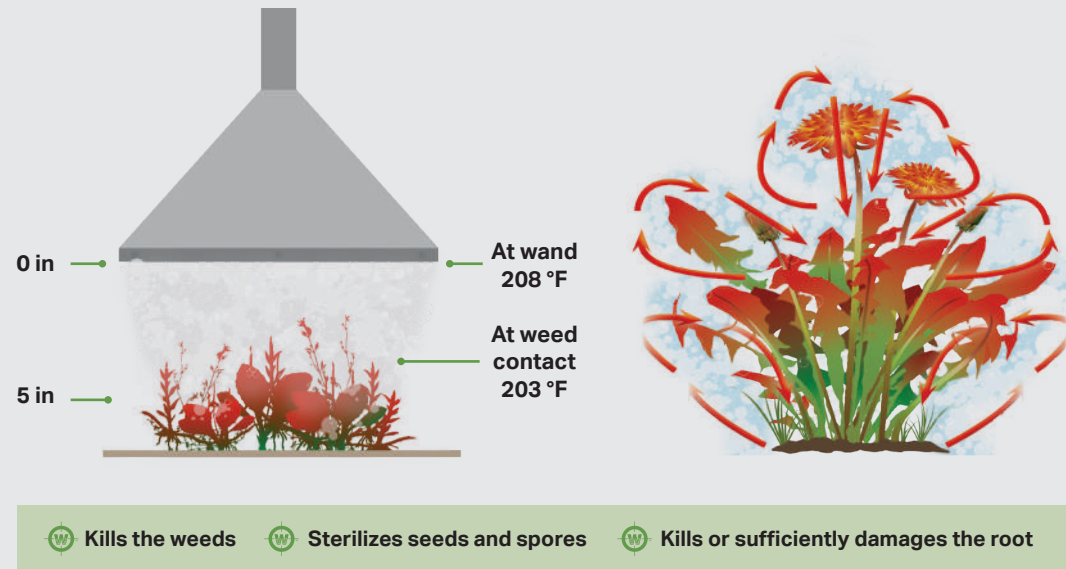
WHO IS IT FOR?

Foamstream is for any company, contractor, council or organization, looking to reduce the use of herbicide from their practices and replace it with the most cost-effective and efficient alternative. It is also for any organization that needs to carry out a wide range of jobs to manage green and urban spaces, including management of artificial surfaces.

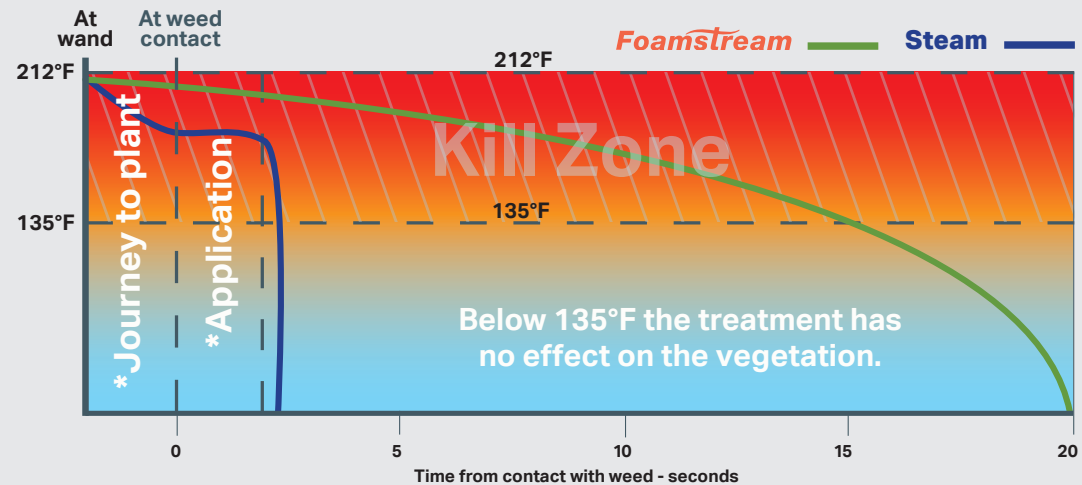
It can be safely used in public spaces, on utility sites, or in any space which requires an eco-friendly method of treatment, and poses no threat to people, animals, the environment or the operator.

Foamstream

HOW FOAMSTREAM WORKS WHEN IT IS APPLIED TO THE PLANT



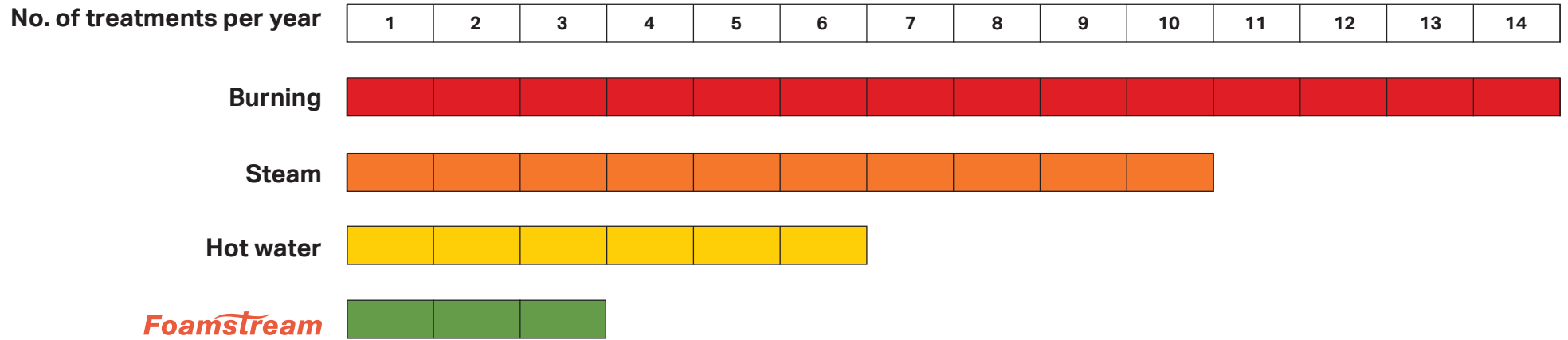
FOAMSTREAM TYPICALLY MAINTAINS KILL-ZONE TEMPERATURES FOR 6X LONGER THAN OTHER ALTERNATIVES



*Journey to plant - time taken for the steam/Foamstream to travel from wand to weed.

*Application - time taken to cover the weed with the steam/Foamstream

HERBICIDE-FREE TREATMENT CYCLES – FOAMSTREAM VS. THE ALTERNATIVES



BEFORE



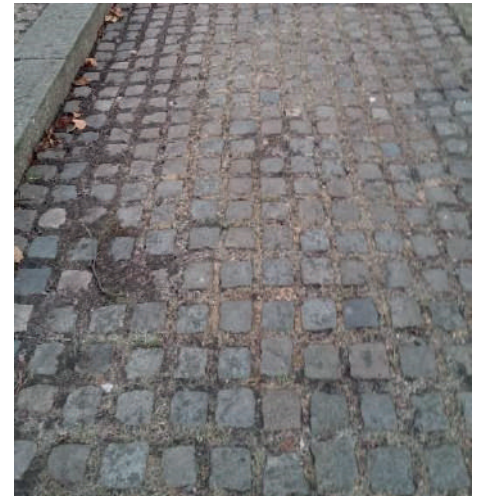
AFTER



BEFORE



AFTER



By investing in our technology, you will gain the following benefits:

1. LOWEST TOTAL COST OF OWNERSHIP OF HERBICIDE-FREE ALTERNATIVES

Why?

- + As the most efficient technology in the market, Foamstream ensures you need fewer treatment cycles than any other method in the herbicide-free space.
- + Foamstream reduces regrowth over time by sterilizing seeds and spores.
- + Machine multifunctionality means costs are spread across many areas; from treating unwanted vegetation to all aspects of street sanitization, including gum removal and power washing.

4. A COMMITTED, STABLE SUPPLIER FOCUSED ON YOU

Why?

- + Financial stability from secure funding means Weedingtech will be here for the long term, to help you now, and in the future.
- + We build long-term relationships with our customers by ensuring we are always there to support them. Our customers are at the heart of everything we do.
- + Despite operating in a relatively new market, Weedingtech has led the herbicide-free sector with integrity since its inception. It has become the trusted supplier to a global network of users, who substantiate its efficacy and endorse its technology.

2. MANUAL LABOR COST SAVINGS VS. TRADITIONAL CONTROL METHODS

Why?

- + Foamstream can be used in all weathers and on all surfaces allowing effective planning and allocation of labor resources avoiding costly downtime.
- + Foamstream requires significantly fewer treatments per year than other traditional methods such as strimming.
- + Foamstream eliminates the need for on-going operator certification, full protective clothing and specialist training, helping reduce the additional costs associated with traditional methods of control.

5. PROVIDES A SAFE, EFFECTIVE AND VIABLE SOLUTION TO SOLVE YOUR ORGANIZATION'S CHALLENGES

Why?

- + With constantly evolving legislation and amounting public pressure, we solve your challenges as you adapt and move away from traditional methods of managing green and urban spaces. We do this by providing the most cost-effective, efficient and environmentally friendly solution to vegetation control and sanitization tasks including street cleaning, gum removal and power washing.

3. SAFE FOR PEOPLE (INCLUDING OPERATORS), ANIMALS AND THE ENVIRONMENT

Why?

- + Foamstream is an environmentally friendly solution meaning it can be used anywhere without restriction.
- + Our Foamstream consumable is a blend of biodegradable natural plant oils and sugars which is why it is safe to use around people, animals, delicate ecosystems and waterways.
- + Foamstream eliminates any associated risks which come with chemical use or manual weeding practices such as strimming.



To stay true to our customers and deliver on our promise to them, our business is underpinned by four key pillars – Innovate, Manufacture, Supply and Support – with the customer at the very core of them all.

INNOVATE

Innovation underpins everything we do. Our world-class in-house research and development team constantly push boundaries. This means we stay ahead of our competitors ensuring our technology provides our customers with the best functionality possible, whatever sector they operate in.

Whether pioneering industry leading technology or moving towards cleaner fuel

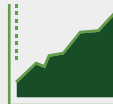
sources, at Weedingtech, we look to provide our customers with the best possible value from their machinery. Incorporating innovative technology such as the internet of things allows us to provide valuable data for our customers about their machinery and operations. We strive to make buying decisions easier by engineering best-of-breed technology and optimal performance - delivering unrivalled results every time.

Innovation comes under three core areas:



SECTOR INNOVATION

Committed to providing technology to customers across more than just the municipal and utility sectors, we constantly work towards our next innovation. Agriculture is a key focus for the future. As the legislative bans evolve year on year, we understand the need to provide the best solutions across parts of the agricultural space, such as horticulture and viticulture.



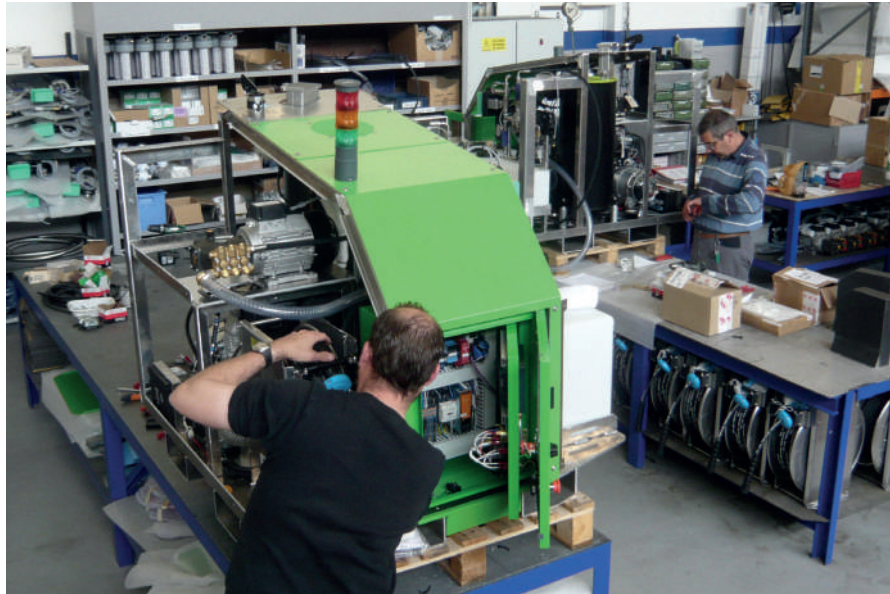
DATA INNOVATION

The internet of things (IoT), a core feature throughout our product range, provides our customers with next-level insight in to their machines and operational activity. Unlocking this data empowers customers to accurately measure their cost of operations and minimize downtime, by increasing operational efficiency. In addition, the IoT provides pre-emptive information on system maintenance and operations, ensuring customers get maximum value from their assets.



ENVIRONMENTAL INNOVATION

Committed to driving down the environmental impact of our technology wherever possible, we focus on incorporating leading innovations in to our machinery to help move away from fossil fuels and towards more sustainable energy sources.



MANUFACTURE

As manufacturers, it's critical that we listen to our customers to design and build products that fit their needs and solve their challenges. By doing so, we deliver on our customer promise; to provide the most viable, cost-effective solution for vegetation control and sanitization tasks in the market. We manufacture best-of-breed technology by sourcing the highest quality componentry and partnering with leading manufacturers who adhere to the highest standards and quality controls. We manufacture across numerous sites in numerous countries, ensuring we have a robust supply chain that will always deliver the right part, to the right place, at the right time.

Supply chain: By partnering with the best manufacturers – we ensure we deliver consistently high-quality end products, guaranteeing our customers gain the best results from their machines over the product's lifetime.

Our global supply chain provides us with scalable flexibility to meet increasing customer demands and delivers full process traceability as our customer base increases around the world.



SUPPLY

Our global network of clients and distributors speaks volumes about our technology. Whether looking for a solution to your weed control and street cleaning challenges in New Zealand or New York, we have an excellent partner network of tier-one Toro, John Deere and Promodis distributors, amongst others around the world, who can help you make the right decision based on your needs. We understand that a world-class product must be backed up with deep understanding

and experience of both the sector and the technology, along with a shared desire to supply best-of-breed machinery and solve customers' challenges.

We appreciate that budget is a big part of any decision-making process. To make our products and our partners as accessible as possible, we have a range of finance packages to help bring you our leading technology in the most affordable way.

SUPPORT

Exceptional support and service are two key attributes which set companies apart from their competitors. Partnering with tier-one distributors ensures that our customers always receive the very best in service and after-care support and are kept at the core of our business. We only partner with distributors we know will deliver our promise of responsive support at critical times, ensuring you don't waste time or money waiting for problems to be fixed, or parts to be supplied.

As an end client you can expect the following support from our distribution partners:

- + Deep sector and product knowledge.
- + Front line and on-the-road support.
- + Tier-one training.
- + Stock and rapid dispatch of fast moving parts.
- + Constant drive to listen to, and meet your needs.



At Weedingtech we take special care to ensure you receive world-class after-sale support either directly from us or through our global network of distribution partners.



First line support - provided via telephone.



Territory specific technicians dedicated to you and your machinery.



Regular training and world-class training materials – on site training and a portfolio of online videos and manuals to guide you through using our technology.



Second line support – a technician(s) will be sent to you on-site if the situation can't be resolved via the telephone.



Superior service quality – all technicians are electrical & mechanical experts in Weedingtech machinery.












12 months parts and labor warranty.

WHO WE WORK WITH

We work with a diverse network of organizations around the world, from tier-one distribution partners, through to utility companies, municipalities, contractors and private individuals.

Below is a selection of companies we work with around the world:



TESTIMONIALS FROM AROUND THE WORLD

Norman Parent
COO, GRM Inc.
Canada

"We are always looking for innovative and revolutionary products to offer our clients as alternatives to traditional practices. Foamstream is exactly this providing a better customer experience and safer method of weed management without the use of traditional herbicides. We have tested many products including the "steam" machines, but find this to be the most effective means of treating weeds and overtime reducing application time and treatment cycles."

Len Gregory
Co-Owner, Turf Star-Western.
USA (West Coast)

"Turf Star-Western has great interest in offering environmentally benign solutions to grounds maintenance challenges. We believe that Weedingtech is on the leading edge of this herbicide-free movement offering a viable solution with their patented hot water and environmentally-friendly foam process, Foamstream."

Alfred Delloiacono
Chief Equipment Inc.
USA (East Coast)

"NYC & NYS are extremely environmentally conscious and take great precautions towards protecting the parks, private & public schools, municipal areas and universities. Since representing Weedingtech here in NY, the reception has been enormous, and the potential is endless. Foamstream is rapidly gaining popularity because of its herbicide-free approach to eliminating weeds, along with its additional functionality for sanitization tasks such as street cleaning and gum removal. Being people and pet friendly as well as reducing costs, it's a true Win-Win year-round solution."

Jordi Senmartí & Mireia Serra
Directors - Vicreu-Senplag.
Spain

"Weedingtech is the best herbicide-free alternative to chemicals for green areas and has fewer annual treatment cycles than any other alternative method we have considered including hot water. Using 3 applications a year, weed coverage has dramatically reduced in treated areas. Weedingtech are a brilliant partner with excellent post-sales support and we highly value their continuous R&D."

Terry Burns
Senior Contact Manager - idverde.
UK

"Since using Foamstream we've cut down on all the health and safety issues of strimming and laborious hand weeding we've had to do previously. It's changed the way that we weed hard surfaces, soft surfaces and playgrounds in our borough and means we don't have to use herbicide. It's clean and easy to use and allows us to properly allocate labor which has helped save 75% of our labor time used for previous methods of weed control."

M. Lemire
MD, Lemire Greenspace
France

"Foamstream is without doubt the most effective alternative method of weed control, killing 95% of weeds with its first application compared to 50-60% when using hot water."

Davide Siviero
Founder & Director, Siviero Davide & C. Sas.
Italy

"Having been keen to find a green alternative to Glyphosate we discovered Foamstream, which has delivered great success in terms of our image and the demands of the job .

The results have been astonishing!

Unlike chemical treatments, the effect was visible almost immediately and fewer treatments have been needed since due to dramatically reduced regrowth.

Furthermore, being safe for all operators to use in any public area, Foamstream has been a huge advantage when allocating and arranging labor. This has saved time and money.

We're very pleased with Weedingtech and plan to expand the fleet, satisfying more and more customer requests."

OUR MACHINERY

Foamstream — M600 —

The Foamstream M600 is a smaller, more compact and more lightweight design than the M1200 – suitable to mount on a range of vehicles including a variety of UTVs. With a flow rate of 1.85 Gallons per minute, the M600 is particularly well-suited to smaller-scale jobs and harder to reach areas in inner-city and rural environments. Powered by propane to help reduce noise and carbon emissions. It also includes additional functionality for sanitization, street cleaning, gum removal and power washing.

Machine measurements

Height	3' 11-1/4"
Width unit	3' 6-1/3"
Width + integrated tank	4' 1-2/3"
Depth unit	2' 7-1/2"
Depth + integrated tank	3' 6-3/4"
Weight dry unit	529 lb.
Weight wet unit	595 lb.
Generator	LPG powered 230V 60Hz pure sine wave inverter generator
Boiler	164,000 BTU diesel powered, 230V 60Hz with dual-stage pump, 2900 psi 1/2" stainless steel coil.
Wand weight	5.5 lb.
Hose length	98 ft.

Operating measurements

Internal operating temperature	248 °F
Operating temperature at wand	208 °F
Over-temperature cut out	248 °F
Pressure at start up	435 psi
Pressure at wand	174 psi
Pressure relief valve	508 psi
Flow rate at wand (per minute)	3.2 gal.
Operating noise level (3.3 ft.)	77dB
Operating noise level (16.4 ft.)	68dB

Consumable measurements

Propane tank capacity	Optional
Diesel tank capacity	9.25 gal.
Generator / pump oil	SAE 5W40
Generator oil capacity	20 oz.
Pump oil capacity	10 oz.
Water tank capacity	71 gal.
Foam tank capacity	4 gal.
Foam jug – gross weight	57 lb.
Foam capacity weight	55 lb.
Foam storage temp. required	41-104 °F

Output per hour : 100% coverage

Low vegetation density	4521 sq. ft.
High vegetation density	3010 sq. ft.



Foamstream — M1200 —

The Foamstream M1200 was designed with high-performance in mind, providing its owner with a lower cost of operation than the M600. It delivers a high flow rate of 3.2 gallons per minute and faster speed of treatment than the M600 – it also comes with larger water capacity as standard. Particularly well suited to treating large open areas in urban and rural environments quickly and efficiently when treatment time is a key consideration. Mountable on a pick-up, flatbed truck or trailer. Includes additional functionality for sanitization, street cleaning, gum removal and power washing.

Machine measurements

Height	3' 11-1/4"
Width unit	3' 11-1/2"
Depth unit	4' 1-3/16"
Depth + standard tank	6' 11-7/16"
Weight dry unit	719 lb.
Weight wet unit	882 lb.
Generator	Yanmar, I70W6, 4.8 kW/ 3600 rpm, diesel powered, air cooled, 6.5hp, full flow embedded filter. EPA tier – 4 final approved, EPA/CARB
Boiler	324,000 BTU diesel powered, 230V 60 Hz with double stage pump, 2900 psi stainless steel coil (1/2").
Wand weight	5.5 lb.
Hose length	98 ft.

Operating measurements

Internal operating temperature	248 °F
Operating temperature at wand	208 °F
Over-temperature cut out	248 °F
Pressure at start up	435 psi
Pressure at wand	174 psi
Pressure relief valve	508 psi
Flow rate at wand (per minute)	3.2 gal.
Operating noise level (3.3 ft.)	95dB.
Operating noise level (16.4 ft.)	82dB

Consumable measurements

Fuel tank capacity – diesel	13.5 gal.
Generator / pump oil	SAE 5W40
Generator oil capacity	1.25 quarts
Pump oil capacity	10 oz.
Water tank capacity	206 gal.
Foam tank capacity	6 gal.
Foam jug gross weight	57 lb.
Foam capacity weight	55 lb.
Foam storage temp. required	41-104 °F

Output per hour : 100% coverage

Low vegetation density	7532 sq. ft.
High vegetation density	4521 sq. ft.



M600 vs M1200 WHICH MACHINE IS RIGHT FOR YOU?

Foamstream — M600 —



Foamstream — M1200 —



Benefits & Features

- + Compact dimensions to fit on a range of vehicles – 4' 1-2/3" x 3' 6-3/4"
- + Low noise emission level – 68 dB
- + Propane powered
- + Interchangeable wand options

- + Lower cost of operation
- + Faster treatment speed
- + Long-reach hose options (98 – 295 ft.)
- + Interchangeable wand options

Suitable Vehicles

UTV, pick-up truck, trailer.

All commercial flatbed vehicles, pick-up truck, trailer.

Treatment Environments

Urban environments

Pathways, courtyards, parking lots, sidewalks, riversides.

Rural environments

Cycle paths, footpaths, beach fronts, woodlands, gardens.

Urban environments

Parks, sports fields, large paved areas, educational institutions, communal areas, recreational areas, pond/lake edges, zoos.

Rural environments

Private estates, walkways, jetties, parks, driveways, woodlands, promenades, wildlife parks.

Flow Rate Per Minute

1.85 gallons

3.2 gallons

Output Per Hour: 100% Coverage

Low vegetation density

4521 sq. ft. – courtyards, parking lots, paved areas, beach fronts, riverside walkways.

High vegetation density

3010 sq. ft. – pathways, cycle paths, towpaths, gravelled areas.

Low vegetation density

7532 sq. ft. – paved areas, parks, open spaces, communal areas, city/town squares.

High vegetation density

4521 sq. ft. – pond edges, playgrounds, sports fields, recreational areas, boardwalks.

Water tank configurations

We have an extensive range of water tank configurations to suit your needs. To find out more about the full range of options, please get in touch.

FOAMS

The crucial part of our patented Foamstream process is our foams. These are made from natural plant oils and sugars. There are two foam blends available.

Foamstream V4

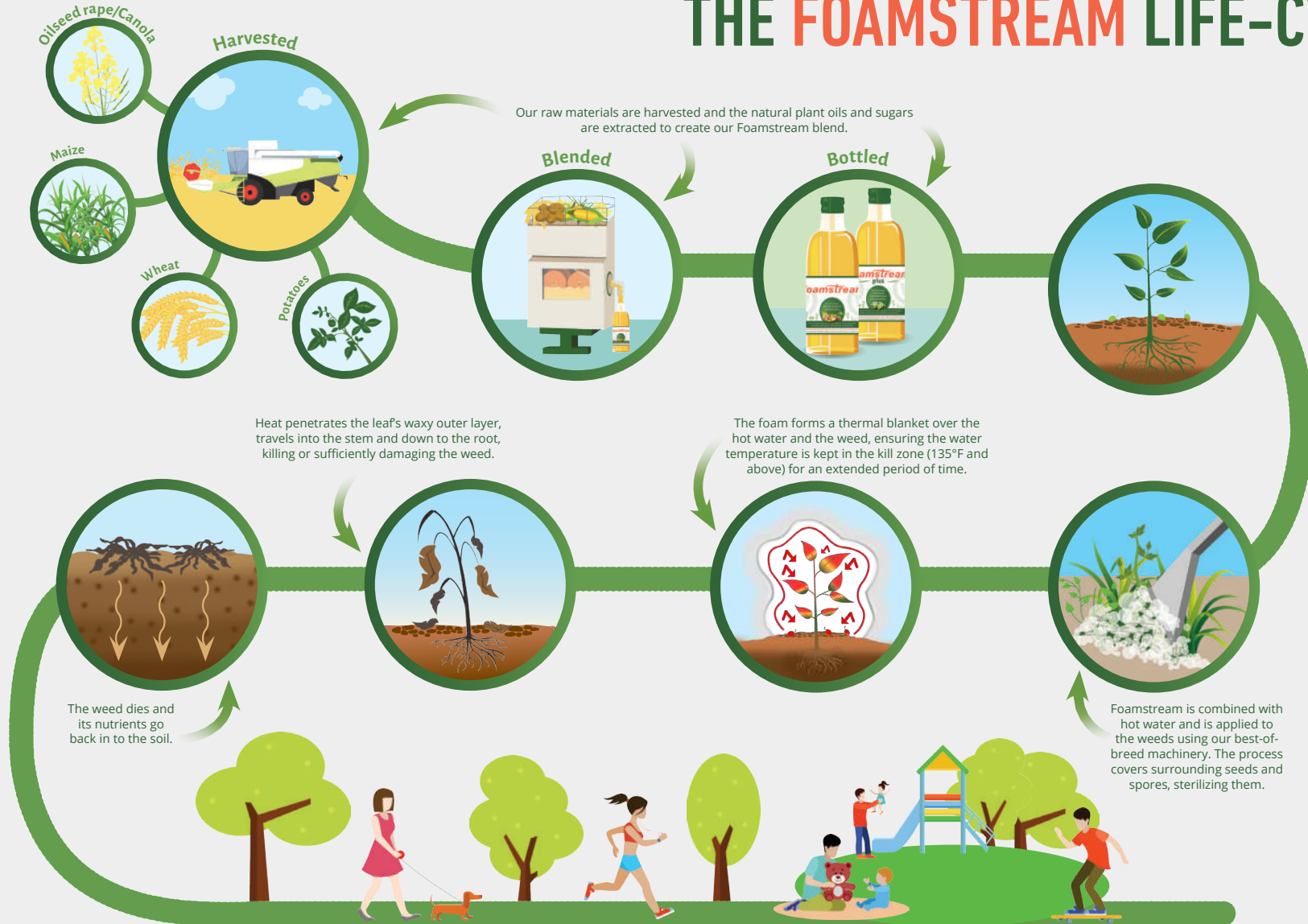
Our original foam blend made from a combination of ingredients including wheat, maize, coconut oil, canola oil and potatoes.

Foamstream plus

Our olive oil based foam blend.



FROM SOIL TO SOIL THE FOAMSTREAM LIFE-CYCLE



Ⓢ A SAFE AND SUSTAINABLE SOLUTION FOR A GREENER WORLD. Ⓢ



With our customers as our core focus we continually strive to provide additional value from our technology. We ensure customers get the most from their machines by engineering a product range that helps with as many green and urban space management tasks as possible.

Our Foamstream Clean wand range has been developed with that in mind. To ensure that your machines can be used beyond the traditional season for vegetation control, we've designed other wands that tackle all-manner of sanitization tasks such as street cleaning, gum removal and power washing. Ergonomically designed with the end user in mind, they feature interchangeable, quick connect heads for simple, fast wand changeover.

THE BENEFITS OF USING FOAMSTREAM AS A CLEANING SOLUTION:

Unlike high-pressure washers which often damage surfaces, Foamstream eliminates the risks associated with conventional high-pressure systems by delivering the same results, at a lower pressure.

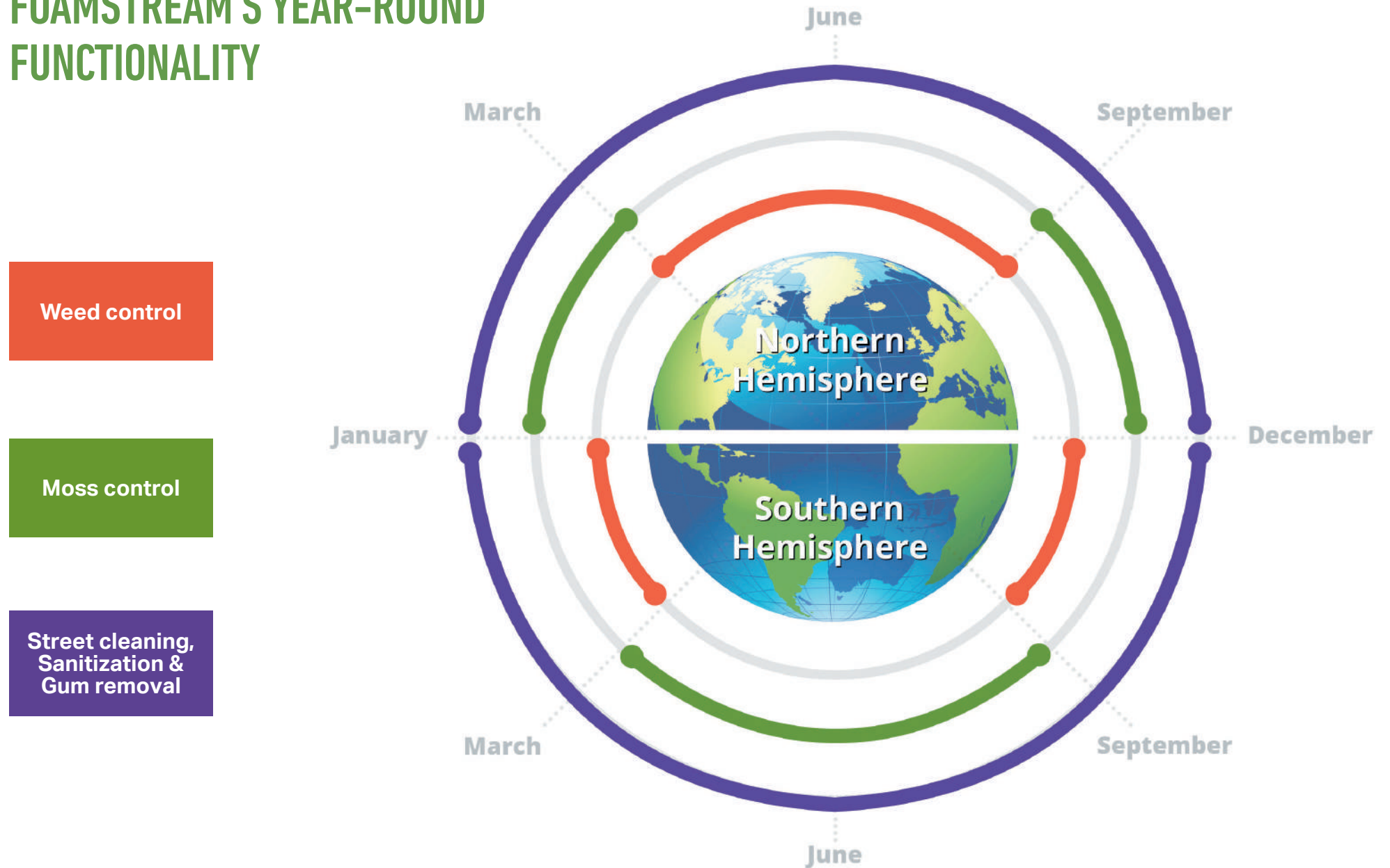
The year-round functionality of Foamstream allows you to use it for so much more than just cleaning. Because it can be used for vegetation control too, the capital cost can be shared across many departments of your organization.



In addition to our range of wands, we also have a range of optional extras that can be added to your machine.

To find out more about the full range of Weedingtech accessories, please get in touch.

FOAMSTREAM'S YEAR-ROUND FUNCTIONALITY



This area has been treated by

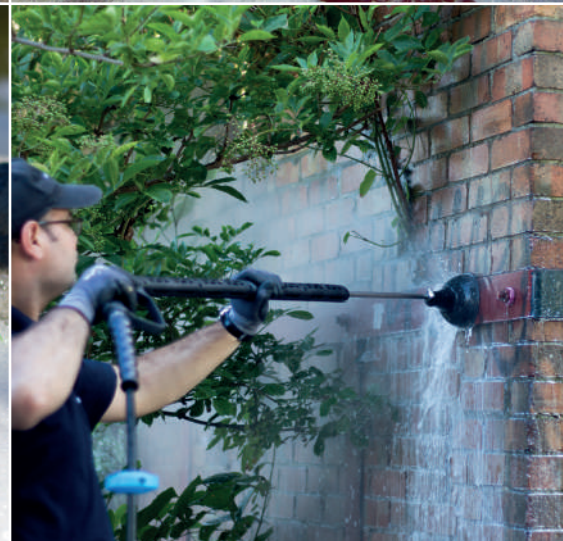
Foamstream

Herbicide-Free Weed Control

A safe & effective, eco-friendly alternative to chemical herbicides with proven results!



Find out more about the future of weed control:
www.turfcare.ca/foamstream



To find out more about the leading technology for managing green and urban spaces, and how it can benefit your organization, please get in touch.


 WeedingTech

 WeedingTech

 weedingtech

 [www.linkedin.com/company/
weeding-technologies-limited](http://www.linkedin.com/company/weeding-technologies-limited)

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weedingtech



DEPARTMENT: OPERATIONS

REPORT NO: OP-021-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Transportation Management Committee- Parking

OBJECTIVE

To advise Council on traffic issues and for Council's approval of parking changes to the Traffic and Parking By-law.

BACKGROUND

At the June 11, 2018, Council meeting, Council reviewed the recommendation of the Transportation Management Committee regarding the parking in Harrisview Subdivision and the Town Centre parking lot.

Council directed staff to review further the parking on both sides of the curve on Chatfield Street abutting 35 and 40 Chatfield. As well they discussed the parking on Chamberlain Street as it intersects Chatfield Street.

Council also directed staff to look at options for the accessible parking spots in the Town Centre parking lot.

ANALYSIS

Staff has looked at the curve on Chatfield Street and observed difficulty in vehicles seeing around the curve when traveling in both directions when vehicles are parked on the curve. Staff is, therefore, recommending parking restrictions on both sides of the road (see attached map).

In regards to vehicles parking on the south side of Chamberlain Street at the end of Chatfield Street, the bylaw already restricts parking in an intersection (which this is). But staff has noticed that parking on the south side Chamberlain further westerly of the

intersection does restrict traffic, so staff are recommending parking restrictions as outlined in the attach map.

In regards to the accessible parking spots in the Town Centre parking lot; at the last Council meeting discussion centered on a complaint received from a patron of the library where the 30-minute parking restriction was not sufficient for attending programs in the library. Staff has also received concerns from parents with small children that 30 minutes is also not sufficient in this lot for attending children programming in the library. Staff feels that with the Oxford Street Parking Lot now complete and right across the road from the library, with a pedestrian controlled traffic signal crossing and a three-hour time limit, that the Oxford Street lot is sufficient. Therefore, the Town Centre parking lot should remain 30 minutes. However, Council could look at extending the time limit on the accessible parking spots to one hour to give those that need it sufficient time to access the library.

FINANCIAL IMPLICATIONS

The cost to install the no parking signs will be approximately \$600.00 and will come from the Public Works Operating Budget.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives staff report OP-021-18 as information

AND FURTHER THAT No Parking be bylawed on the west side of Chatfield Street from 130 metres north of Chamberlain Avenue to 150 metres east of Hollingshead Road and on the east side of Chatfield Street from 126 metres north of Chamberlain Avenue to 163 metres east of Hollingshead Road.

AND FURTHER THAT No Parking be bylawed on the south side of Chamberlain from 91 metres west of Harris Street to 130 metres west of Harris Street.

AND FURTHER THAT the two accessible parking spots in the Town Centre parking lot be bylawed for one hour parking.

Attachments: Harrisview Subdivision, Chatfield St. no parking areas

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, CAO



No Parking Areas





DEPARTMENT: OPERATIONS

REPORT NO: OP-022-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Victoria Street Culvert

OBJECTIVE

To advise Council on the tender opening of the Victoria Street Culvert project.

BACKGROUND

As part of the 2018 budget the Victoria Street culvert was to be replaced. The tendered closed on June 21, 2018 with no bidders. Staff spoke to the contractors that took out the tender and there were a variety of reasons, including not being able to find a civil contractor to do the watermain and sanitary work, was why none of the contractors submitted a bid.

ANALYSIS

Staff met with the County and the Structural Consultant on options to retendering the project. The decision was made to retender the project in November for construction of the project in 2019. Upper Thames has advised that the permit will be extended for construction in 2019.

FINANCIAL IMPLICATIONS

Tendering the project in November will give staff a definite cost for the construction of the culvert for the 2019 Capital Budget. The Structural Consultant has advised they will hold their inspection prices for 2019. County has indicated that they will move the funding to 2019 budget year as well.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives staff report OP-022-18 as information.

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, CAO



DEPARTMENT: OPERATIONS

REPORT NO: OP-023-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: North Town Line West Construction – Motorcycles

OBJECTIVE

To advise Council on a request received from the motorcycle riders in the McCreary/Shelton/Feltz Drive Subdivision off North Town Line West.

BACKGROUND

As Council is aware, North Town Line West is under construction with local traffic access to McCreary, Shelton and Feltz streets. Every attempt is made to keep the road in a passable condition but with weather and unsuitable soil conditions being experienced on North Town Line, the road is sometimes soft and rutted. Staff has received a request from several motorcyclists on these streets about being able to use the walkway between McCreary Road and Oxford Avenue to exit the neighbourhood; instead of exiting via North Town Line.

ANALYSIS

Now that the weather is nice residents of the McCreary/Shelton/Feltz neighbourhood are starting to use their motorcycles to travel for work and pleasure. The residents have indicated that as a result of the road construction on North Town Line they are hesitant to drive their bikes on North Town Line. The condition of the road, although passible remains challenging for safe motorcycle operations.

As such they have made a request to exit the subdivision by the walkway that connects McCreary Road with Oxford Avenue, thereby bypassing the need to travel on North Town Line while under construction.

Presently the Traffic and Parking Bylaw restricts motorized vehicles from traveling on the walkway. If Council was to permit the motorcyclists to travel on the walkway a temporary

exemption from the bylaw would have to be permitted for the remaining two months of construction.

Staff has consulted with the Town's insurer and they have advised that if Council were to permit this request they would need to make the public aware of this decision as well as provide signage at both ends of the walkway. It was also recommended that the speeds be restricted to 5 km/hr and a separate corridor be delineated from the sidewalk through use of fencing or barricades.

FINANCIAL IMPLICATIONS

The cost for the installation of signage would be \$200.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives staff report OP-023-18 as information.

AND FURTHER THAT Council authorize the temporary use of the pedestrian walkway local residents to bypass the construction on North Town Line for motorcycles, under the terms and conditions identified within the report.

AND FURTHER THAT the Ontario Provincial Police and the Community at large be informed of the temporary allowance as approved.

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: Treasury

REPORT NO: T-017-18

COUNCIL MEETING DATE: July 9, 2018

TITLE: Application for Cancellation, reduction or refund of Realty tax under Section 357 of the Municipal Act, 2001.

OBJECTIVE

The purpose of this report is to seek Council's consideration of an application to cancel, reduce or refund property tax of the applicant.

BACKGROUND

Sections 357/358 of the Municipal Act, 2001, as amended, specifically identify Council as having approval authority for the cancellation, reduction and refund of property taxes for specific situations with the following being the most common:

- Ceased to be liable to be taxed at rate it was taxed.
- The land became vacant during the year or prior year.
- Razed by fire, demolition or otherwise.
- Gross manifest clerical error.
- Repairs/renovations preventing normal use for a period of 3 months.

On February 23, 2018 General Motors of Canada sent an application under Section 357(1) to the Town's attention requesting a cancellation of 100% of the taxes attributable to the East and West welding shops, for the period from July 4 to December 31, 2017 (Attachment 1). The demolition of the East and West welding shops was identified as the reason for the request.

On February 26, 2018 the application was forwarded to the Municipal Assessment Corporation (MPAC) for their recommendation and valuation.

On April 24, 2018 Town's and MPAC's representatives conducted an inspection of the interior of the plant to verify and record the physical details of the area identified in the application.

The response from MPAC was received on June 1st and is attached to this report. MPAC determined that the above mentioned areas of the welding shop became functionally obsolete and recommended an assessment reduction of \$7,654,000 for the period July 4, 2017 to December 31, 2017.

ANALYSIS

General Motors of Canada have been systematically appealing the assessment for the CAMI plant under the *Assessment Act* and also sought additional tax refunds subject to various provisions of the *Municipal Act, 2001*.

The appeals for taxation years 2009 to 2018 inclusive still remain outstanding in the hands of the Assessment Review Board. Therefore the value of the property including the areas of the welding shop may change based on the outcomes of the appeals. For that reason, Staff is recommending to deny the 357 Application until such time when the legacy appeals have been resolved.

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

If Town chooses to refund the full amount based on MPAC's response the following would apply:

- for the period July 4 to December 31 2017, an estimated total amount is \$92,350. The amount represents the cancellation of municipal portion of taxes only.
- for the 2018 taxation year, the estimated total amount of municipal taxes is \$185,774. This would apply if the areas remain vacant for the entire year.

RECOMMENDATION

THAT staff report T—017-18 be received as information

AND THAT the request to refund taxes on the property owned by General Motors of Canada Company, being tax roll account 3218-030-065-31100-0000 for the period July 4, 2017 to December 31, 2017, be denied.

ATTACHMENTS

1. General Motors of Canada application under Section 357 of the Municipal Act, 2001, dated February 23, 2018.
2. MPAC's response to the above noted Application, dated June 1, 2018.

Prepared by: Iryna Koval, Director of Finance, Treasurer

Approved by: William Tigert, CAO

Fax

To: Treasurer

From: Vanessa I. Stott

Fax: 1-519-485-3543

Date: Feb 23/18 03:41 PM

Organization: Town of Ingersoll

Subject: Ingersoll St. 3218 030 065 31100- Municipal Tax Apps 2017

Please see the enclosed Municipal Tax Applications for 2017 taxation for the captioned property. A copy was also sent via regular mail.

Best,
Vanessa I. Stott

Confidentiality Warning: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information which is privileged, confidential, proprietary or exempt from disclosure under applicable law. If you are not the intended recipient or the person responsible for delivering the message to the intended recipient, you are strictly prohibited from disclosing, distributing, copying or in any way using this message. If you have received this communication in error, please notify the sender, and destroy and delete any copies you may have received.



152 King St E, Ste 200, Toronto, ON M5A 1J3
Tel: (416) 238 2221 | Fax (647) 689 2376

www.walkerlongo.ca

February 23, 2018

Via Fax and Regular Mail

The Corporation of the Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON
N5C 2V5

Attention: Treasurer

Dear Sir/Madam:

**Re: General Motors of Canada Company
Ingersoll St, Ingersoll (Roll No. 32-18-030-065-311-00)**

Please find herewith the following:

1. An Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Buildings for the 2017 tax year for the CAMI Assembly Plant on Ingersoll St; and
2. An Application for Cancellation of Property Taxes under Section 357(1) of the Municipal Act for the 2017 tax year for the CAMI Assembly Plant. The East and West body shops were demolished in 2017. GM is applying for the cancellation of 100% of the taxes attributable to this area. As a protective measure, this area is also included on the vacancy rebate application; however, if the City approves the cancellation of taxes under s. 357, GM would not be seeking vacancy rebate on this same area.

Thank you for your cooperation. Should you have any questions or concerns, or require any further documentation or information, please do not hesitate to contact the undersigned.

Yours very truly,
Walker Longo & Associates LLP



Stephen Longo

Attachments.

THE CORPORATION OF THE TOWN OF INGERSOLL

Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Assessment Classes

Schedule "A"

Taxation year for which the application is being made
2017

For office use only
Application #

INFORMATION ON THE BACK OF THIS APPLICATION FORM MUST BE COMPLETED

INSTRUCTIONS: ALL AREAS MUST BE CLEAR AND COMMERCIAL OR YOUR APPLICATION WILL BE REJECTED!

- The **deadline** for submitting applications is **February 28** of the year following the taxation year to which the application relates. See back of form.
- Deliver this completed application to:
The Corporation of the Town of Ingersoll
130 Oxford Street, 2nd Floor, Ingersoll, Ontario, N5C 2V5
- Any person who knowingly makes a false or deceptive statement in this application is guilty of an offence and, upon conviction, is liable for a fine.
- To be eligible for a rebate, a building or portion of a building must satisfy the conditions described in Category 1 or Category 2 below.

ELIGIBILITY (Please check confirm eligibility) Assessment must be Commercial or Industrial. Residential in commercial or Industrial building DOES NOT QUALIFY)

Category 1 - Buildings that are Entirely Vacant

A whole **commercial or industrial** building will be eligible for a rebate if:

the entire building was unused for at least 90 consecutive days

Category 2 - Buildings that are Partially Vacant

A suite or unit within a **commercial** building will be eligible for a rebate if, for at least 90 consecutive days, it was:

- unused; and
- clearly delineated or physically separated from the used portions of the building; and
- either capable of being leased for immediate occupation, or
 - undergoing or in need of repairs or renovations that prevented it from being available for lease for immediate occupation; or
 - unfit for occupation

A portion of an **industrial** building will be eligible for a rebate if, for at least 90 consecutive days, it was:

- unused; and
- clearly delineated or physically separated from the used portions of the building.

Exclusions

- A building or portion of a building will not be eligible for a rebate if:
- it is used for commercial or industrial activity on a seasonal basis,
 - during the period of vacancy it was subject to a lease, the term of which had commenced: was used for storage purposes; or
 - during the period of vacancy it was included in a sub-class for vacant land

Note: For complete information about eligibility and application requirements, refer to section 364 of the *Municipal Act, S.O. 2001, C.25*

For general information about the rebate program, you may refer to the Ministry of Finance bulletin entitled "Property Tax Rebates for Vacant Commercial and Industrial Buildings." This bulletin is available on the internet at www.gov.on.ca/FIN

PROPERTY INFORMATION

Address (Number and Street)
Ingersoll Street

City/Town/Municipality, etc. Province Postal Code
Ingersoll Ontario

RULLIN NUMBER (See your Assessment Notice, Tax Bill or contact your municipal office.)
3218 | 0 | 3 | 0 | 0 | 6 | 5 | 3 | 1 | 1 | p | 0 | 0 | 0

Owner's Name: General Motors of Canada Company

Representative's/Agent's Name (if applicable): Walker Longo & Associates LLP Attn: Stephen Longo

Mailing Address (Number and Street): 1908 Colonel Sam Drive

Mailing Address (Number and Street): 152 King Street East, Suite 200

City/Town/Municipality, etc. Province Postal Code City/Town/Municipality, etc. Province Postal Code
Oshawa ON L1H 8P7 Toronto ON M5A 1J3

Phone Number Fax Number Phone Number Fax Number
(905) 644-3122 (905) 644-7118 (416) 238-2302 (647) 689-2376

Commercial Industrial	Description of Vacant Area (Include unit/suite number, floor number, building number. Attach sketch if necessary.)	Size of Vacant Area in Sq. Ft.	Period of Vacancy (Must be at least 90 consecutive days.)						MPAC USE ONLY Assessment	MUNICIPAL USE ONLY Amount of Tax Rebate
			FROM day	month	year	TO day	month	year		
<input type="checkbox"/>	PLEASE SEE ATTACHED	sq ft								
<input type="checkbox"/>		sq ft								
<input type="checkbox"/>		sq ft								
<input type="checkbox"/>		sq ft								
<input type="checkbox"/>		sq ft								

*** Information on the back of this application MUST be completed***

I certify that the information contained in all pages of this form and attachments is true and correct.

Name of Applicant (print) Signature Date
Patricia Likogianis [Signature] Feb 23 2018

MPAC USE ONLY
Name of Assessor (print) Signature Date

MUNICIPAL USE ONLY
Name of Municipal Representative (print) Signature Date

Total from Page 2
GRAND TOTAL

The information on this form is collected under the authority of section 364 of the *Municipal Act, S.O. 2001, C.25* and it will be used only for the purposes of determining eligibility for a property tax rebate and the amount of the rebate in respect of vacant commercial and industrial buildings. Questions about the collection of personal information should be directed to your local municipal office.

VACANCY INFORMATION

The administration of the Vacant Units Program requires information sufficient to support valid applications, while discouraging excessive or frivolous applications.

Please provide answers to ALL the following questions as well as any additional information that may assist municipal staff and prevent delays in processing your rebate.

- 1. Please provide name of tenant (business) who occupied the premise prior to the vacancy.
N/A
- 2. Please provide reason for the vacancy (eg. Cessation of operations, termination of lease ,etc...)
CESSATION OF OEPRATIONS.
- 3. Is the vacant portion capable of being leased immediately? yes no
- 4. Is the vacancy due to the seasonal nature of the occupying business? yes no
- 5. If this application is for part of a property, how is the vacant area separated from the area still in use?
DEMOLISHED AREA WAS FENCED OFF FROM OTHER AREAS.
- 6. Is the vacant area normally leased to tenants? yes no
- 7. Is the vacant area used by the owner for storage or any other purpose? yes no
- 8. Has the area been leased again after the period of vacancy applied for? yes no
If yes, name of new tenant(business) _____
- 9. Is the space currently available for lease? yes no
If no, why not? OWNER OCCUPIED
If yes, how is the availability being advertised? N/A
- 10. Additional Information:

IMPORTANT NOTE:

Pursuant to Town of Ingersoll By-Law Q2-4021, section 9 and 10. "The application for a taxation year shall be made after December 31 of the taxation year and no application shall be accepted later than the 28th day of February of the year following the taxation year and no application will be accepted until after the vacancy period has lapsed".

"An interim application for a taxation year may be made after June 30 of the taxation year for the first six months of the taxation year and no interim application will be accepted later than the last day of July of the taxation year and no application will be accepted until after the vacancy period has lapsed".

General Motors of Canada Company
 Ingersoll St
 32-18-030-065-311-00
 Final Application for Rebate of Taxes for Vacant Areas in Commercial and Industrial Buildings
 2017 Tax Year

Com	Ind	Building Name or Number	Floor Level	Description/Location of Vacant Area	Size of Vacant Area	Vacant Area Dates		MPAC Use Only	Municipal Use Only
						From MM/DD/YYYY	To MM/DD/YYYY	Assessment	Amount of Tax Rebate
	X		1	WELDING (PHASE 1 DEMO)	21,500	4-Jul-17	31-Dec-17		
	X		1	WELDING (PHASE 2 DEMO)	47,300	15-Jul-17	31-Dec-17		
	X		1	WELDING (PHASE 3 DEMO)	215,000	15-Jul-17	31-Dec-17		
X				FORMER DORMITORY	2,925	1-Jan-17	31-Dec-17		
X				GYMNASIUM	4,980	1-Jan-17	31-Dec-17		
X				GYM WAH RMS AND STGE	889	1-Jan-17	31-Dec-17		
TOTAL					292,594				

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APPLICATION

Application Number

TO THE COUNCIL OR ASSESSMENT REVIEW BOARD

FOR ADJUSTMENT OF TAXES FOR THE FOR THE YEAR . 2017

UNDER SECTION 357 OR SECTION 358 OF THE MUNICIPAL ACT, 2001, c. 25

Assessed Address Ingersoll Street		Roll Number City. Mun. Map Div. Sub-Div. Parcel Pfm./Sub. 3218-030-065-31100-0000				
Name of Assessed Person GENERAL MOTORS OF CANADA COMPANY		Telephone No. 905-644-3122				
Mailing Address of Assessed Person 1908 COLONEL SAM DRIVE, OSHAWA ON		Postal Code L1H 8P7				
Name of Applicant WALKER LONGO & ASSOCIATES LLP ATTN: STEPHEN LONGO		Telephone No. 416-238-2302				
Mailing Address of Applicant 152 KING STREET EAST, SUITE 200, TORONTO, ON		Postal Code M5A 1J3				
REASON FOR APPLICATION: (CHECK APPROPRIATE BOX - ONE ONLY) <input type="checkbox"/> Ceased to be liable to be taxed at rate it was taxed - s. 357(1)(a) <input type="checkbox"/> Became exempt - s. 357(1)(c) <input type="checkbox"/> Razed by fire, demolition or otherwise - s. 357(1)(d)(i) <input checked="" type="checkbox"/> Damaged by fire, demolition or otherwise - (substantially unusable) - s. 357(1)(d)(ii) <input type="checkbox"/> Vacant or excess land - s. 357(1)(b) <input type="checkbox"/> Sickness or extreme poverty - s. 357(1)(d 1) <input type="checkbox"/> Mobile unit removed - s. 357(1)(e) <input type="checkbox"/> Gross or manifest clerical error - s. 357(1)(f) or 358(1) <input type="checkbox"/> Repairs/renovations preventing normal use for a period of 3 months - s. 357(1)(g)						
DETAILS OF REASON The East and West body shops were demolished in 2017.						
PERIOD TAX RELIEF CLAIMED: From July 4, 2017 To December 31, 2017						
Applicant's Signature <i>Phog</i> Date Date of Application Feb. 23, 2018						

ASSESSMENT REPORT - MUNICIPALITY				ASSESSMENT REPORT - MPAC				
Assessment roll as returned		Revised since roll returned <input type="checkbox"/>		<input type="checkbox"/> No change in assessment		<input type="checkbox"/> Section 357 required for next year		
RT/RTQ	Base-year CVA	Base-year CVA	Current Proposed Assessment	Revised RT/RTQ	Revised Base-year CVA	Revised Base-year CVA	Revised Current Proposed Assessment	Change to Current Proposed Assessment
Reason original assessment revised:				Reason for change (MPAC comments):				
				MPAC Staff Name: _____				
				Signature: _____				
				Date: _____				

REPORT ON TAX LIABILITY							
RT/RTQ	Taxable Realty Assessment Reduction	Tax Rate	Days	Months	Amount of Tax Adjustment	Original Tax Levy	
<input type="checkbox"/> NO RECOMMENDATION FOR TAX ADJUSTMENT <input type="checkbox"/> Reduction <input type="checkbox"/> Cancellation <input type="checkbox"/> Refund TOTAL >>							

Comments: _____
 Signature: _____ Date: _____

COUNCIL OR ASSESSMENT REVIEW BOARD - DECISION MADE UPON ABOVE APPLICATION

APPROVED (Tax to be adjusted accordingly)
 AMENDED AND APPROVED (Tax to be adjusted accordingly)
 NOT APPROVED
 APPLICANT DID NOT APPEAR
 APPLICATION ABANDONED

REASON: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Date of Hearing: _____

Signature of Secretary or Board Clerk: _____ Signature of Council Rep. or ARB Member: _____

The information on this form will be used for the purpose of processing tax applications filed under the Municipal Act, 2001, c. 25, ss. 357 and 358. Questions regarding the collection of personal information should be directed to the Municipal Clerk or the Freedom of Information and Privacy Coordinator of the municipality.

General Motors of Canada Company
 Ingersoll St
 32-18-030-065-311-00
 Final Application for Rebate of Taxes for Unusable Areas in Commercial and Industrial Buildings
 2017 Tax Year

Com	Ind	Building Name or Number	Floor Level	Description/Location of Vacant Area	Size of Vacant Area	Dates Areas were Unusable		MPAC Use Only	Municipal Use Only
						From MM/DD/YYYY	To MM/DD/YYYY	Assessment	Amount of Tax Rebate
	X		1	WELDING (PHASE 1 DEMO)	21,500	4-Jul-17	31-Dec-17		
	X		1	WELDING (PHASE 2 DEMO)	47,300	15-Jul-17	31-Dec-17		
	X		1	WELDING (PHASE 3 DEMO)	215,000	15-Jul-17	31-Dec-17		
TOTAL					283,800				



Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) GENERAL MOTORS OF CANADA COMPANY
 Roll number 3218-030-065-31100-0000
 Property location INGERSOLL ST
 Property description INGERSOLL CON 1 AND 2 PT LOTS 23 AND 24 PLAN 44 LOTS 1 TO 9 RP 41R3255 PARTS 2 TO 8 11 12 14 AND 21 PT PARTS 13 17 AND 18
 Municipality/Local taxing authority INGERSOLL TOWN

Application number
 Application reason Demolition/Razed by Fire
 Received date March 22, 2018
 Claim relief period **From: July 04, 2017 - To: December 31, 2017**
 Taxation year 2017

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	6,565,300	6,113,700	6,113,700	6,113,700	6,113,700	6,113,700
OWNR EIL L U	2,424,000	2,257,200	2,257,200	2,257,200	2,257,200	2,257,200
OWNR FL R T	167,962	156,400	156,400	156,400	156,400	156,400
OWNR IND L T	56,442,700	52,560,600	52,560,600	52,560,600	52,560,600	52,560,600
OWNR OT R T	844,538	786,400	786,400	786,400	786,400	786,400
OWNR REL E -	29,800	27,700	27,700	27,700	27,700	27,700
Total	66,474,300	61,902,000	61,902,000	61,902,000	61,902,000	61,902,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	6,565,300	6,113,700	6,113,700	6,113,700	6,113,700	6,113,700
OWNR EIL L U	2,424,000	2,257,200	2,257,200	2,257,200	2,257,200	2,257,200
OWNR FL R T	167,962	156,400	156,400	156,400	156,400	156,400
OWNR IND L T	56,442,700	44,906,600	44,906,600	44,906,600	44,906,600	44,906,600
OWNR OT R T	844,538	786,400	786,400	786,400	786,400	786,400
OWNR REL E -	29,800	27,700	27,700	27,700	27,700	27,700
Total	66,474,300	54,248,000	54,248,000	54,248,000	54,248,000	54,248,000

MPAC Remarks

Areas of original weld shop became functionally obsolete. This is the reason for reduced assessment.

MPAC Representative:
Date:

Peter Haines
June 01, 2018



Growing stronger together

Community Planning

P. O. Box 1614, 21 Reeve Street
Woodstock Ontario N4S 7Y3
Phone: 519-539-9800 • Fax: 519-421-4712
Web site: www.oxfordcounty.ca

Our File: **A02-18 & A03-18**

APPLICATION FOR MINOR VARIANCE

TO: Town of Ingersoll Committee of Adjustment
MEETING: July 9, 2018
REPORT NUMBER: CP 2018-203

OWNER: Bentum Family Homes
416 Fairway Road, Woodstock ON N4T 0E1

VARIANCES REQUESTED:

A02-18: Relief from the provisions of Section **5.34.1 - Permitted Projections into Required Yards**; to increase permitted projection into the required side yard from 0.6 m (2 ft) to 0.9 m (3 ft) on the subject lands (215 Cherry Street);

A03-18: Relief from the provisions of Section **5.34.1 - Permitted Projections into Required Yards**; to increase permitted projection into the required side yard from 0.6 m (2 ft) to 0.9 m (3 ft) on the subject lands (217 Cherry Street);

LOCATION:

A02-18: The subject lands are described as Part 2, Plan 41R9417, Town of Ingersoll. The lands are located on the north side of Cherry Street, east of Taylor Street and South of Charles Street East, and are municipally known as 215 Cherry Street.

A03-18: The subject lands are described as Part 3, Plan 41R9417, Town of Ingersoll. The lands are located on the north side of Cherry Street, east of Taylor Street and South of Charles Street East, and are municipally known as 217 Cherry Street.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1"	Town of Ingersoll Land Use Plan	Residential
Schedule "I-2"	Town of Ingersoll Residential Density Plan	Low Density Residential

TOWN OF INGERSOLL ZONING BY-LAW: Residential Type 2 Zone (R2)

SURROUNDING USES: surrounding uses are predominantly low density residential, with medium density residential to the east

COMMENTS:

(a) Purpose of the Application:

The applicant is requesting relief from the above noted provisions of the Town Zoning By-law to recognize the location of the existing concrete steps on each dwelling to be located within the required side yard on the subject lands.

Both lots are approximately 380 m² (4,090 ft²) in area and each contain a single detached dwelling with an attached garage.

Plate 1, Location Map with Existing Zoning, shows the location of the subject lands and the zoning in the immediate vicinity.

Plate 2, Aerial Map (2015), shows the location of the subject lands and surrounding properties.

Plate 3, Applicant's Sketch, illustrates the approximate location of the concrete steps projecting into the required side yard.

(b) Agency Comments

The application was circulated to those agencies considered that have an interest in the proposal and the following comments were received:

The Town of Ingersoll Chief Building Official indicated that the variances should only pertain to the existing concrete steps currently on the subject lands.

The Town of Ingersoll Engineering Department requested that for both applications, that final grading plans for 215 and 217 Cherry Street are required as a condition of approval. Further to this the applicant shall be required to enter into an agreement with the Town for the purposes of taking \$5000 per lot in securities to ensure that the final grading of the lots is completed in accordance with the final grading plan to the Town's satisfaction.

The Town of Ingersoll Fire Department indicated that they have no comments.

(c) Public Consultation:

Public Notice was mailed to surrounding property owners In accordance with the Planning Act. As of the writing of this report, no comments or concerns had been received from the public.

(d) Intent and Purpose of the Official Plan:

The subject property is located within the 'Low Density Residential' designation according to the County Official Plan. Low Density Residential Areas include those lands that are primarily developed or planned for a variety of low-rise, low density housing forms including single detached, semi-detached, duplex, converted dwellings, quadraplexes (4 units), townhouses and low density cluster development. The use of the lands for a single detached dwelling and accessory uses thereto conforms to the 'Low Density Residential' policies of the Official Plan.

(e) Intent and Purpose of the Zoning By-law:

The subject property is zoned Residential Type 2 Zone in the Town's Zoning By-Law. The R2 zone permits single detached dwellings.

The projection into a required yard provisions contained in the Town's Zoning By-law are generally intended to limit the extent of buildings and structures on a lot to ensure adequate space for drainage, parking, access and maintenance, and act as a buffer between buildings.

(f) Desirable Development/Use:

It is the opinion of this Office that the applicant's proposal to obtain relief from the Town's Zoning By-law to permit an increased projection into the required side yard can be considered minor in nature and desirable for the development of the lands. Planning staff are of the opinion that the proposal will continue to provide adequate space for maintenance and access to the property. The existing dwellings comply with all other relevant provisions in the R2 zone.

It is noted in the Town's comments from both the Engineering Department and the Chief Building Official (CBO) that there are some concerns regarding the drainage and grading of the lands on surrounding properties. As such staff are recommending that a condition of approval be included in the Committee's decision that would require the applicant to submit final grading plans for both 215 and 217 Cherry Street. Further to the comments received from the CBO, staff have also included a condition that the proposed relief shall only apply to the existing concrete steps to ensure that no further development is permitted to encroach into the required side yard.

In light of the foregoing, it is the opinion of this Office that the requested relief maintains the general intent of the Official Plan and Zoning By-law, is minor in nature and can be given favourable consideration.

RECOMMENDATION:

That the Town of Ingersoll Committee of Adjustment **approve** Application File A02-18, submitted by Bentum Family Homes for lands described as Part 2, Plan 41R9417 in the Town of Ingersoll and further identified as 215 Cherry Street, as it relates to:

1. Relief from the provisions of Section **5.34.1 - Permitted Projections into Required Yards**; to increase permitted projection into the required side yard from 0.6 m (2 ft) to 0.9 m (3 ft) on the subject lands;

And further that the Town of Ingersoll Committee of Adjustment **approve** Application File A03-18, submitted by Bentum Family Homes for lands described as Part 3, Plan 41R9417 in the Town of Ingersoll and further identified as 217 Cherry Street, as it relates to:

1. Relief from the provisions of Section **5.34.1 - Permitted Projections into Required Yards**; to increase permitted projection into the required side yard from 0.6 m (2 ft) to 0.9 m (3 ft) on the subject lands.

Subject to the following conditions:

- i) That this relief shall only apply to concrete stairs located in the westerly and easterly interior yards of 215 and 217 Cherry Street, respectively, as illustrated on Plate 3 of Report Number CP 2018-203;
- ii) That a final grading plan for 215 and 217 Cherry Street is submitted to the satisfaction of the Town.
- iii) That the applicant enter into an agreement with the Town for the purposes of collecting securities to ensure that the final grading is completed in accordance with the final grading plan to the satisfaction of the Town.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief are minor variances from the provisions of the Town of Ingersoll Zoning By-law in that the relief is not anticipated to affect neighbouring properties and adequate space is available to ensure proper maintenance, drainage, grading, parking, and access;

The proposed relief are desirable for the use of the land as the said relief will permit the location of concrete steps for an existing single detached dwelling that is permitted by the Zoning By-law and is compatible with surrounding uses;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the R2 zone and is in-keeping with similar development in the immediate area; and

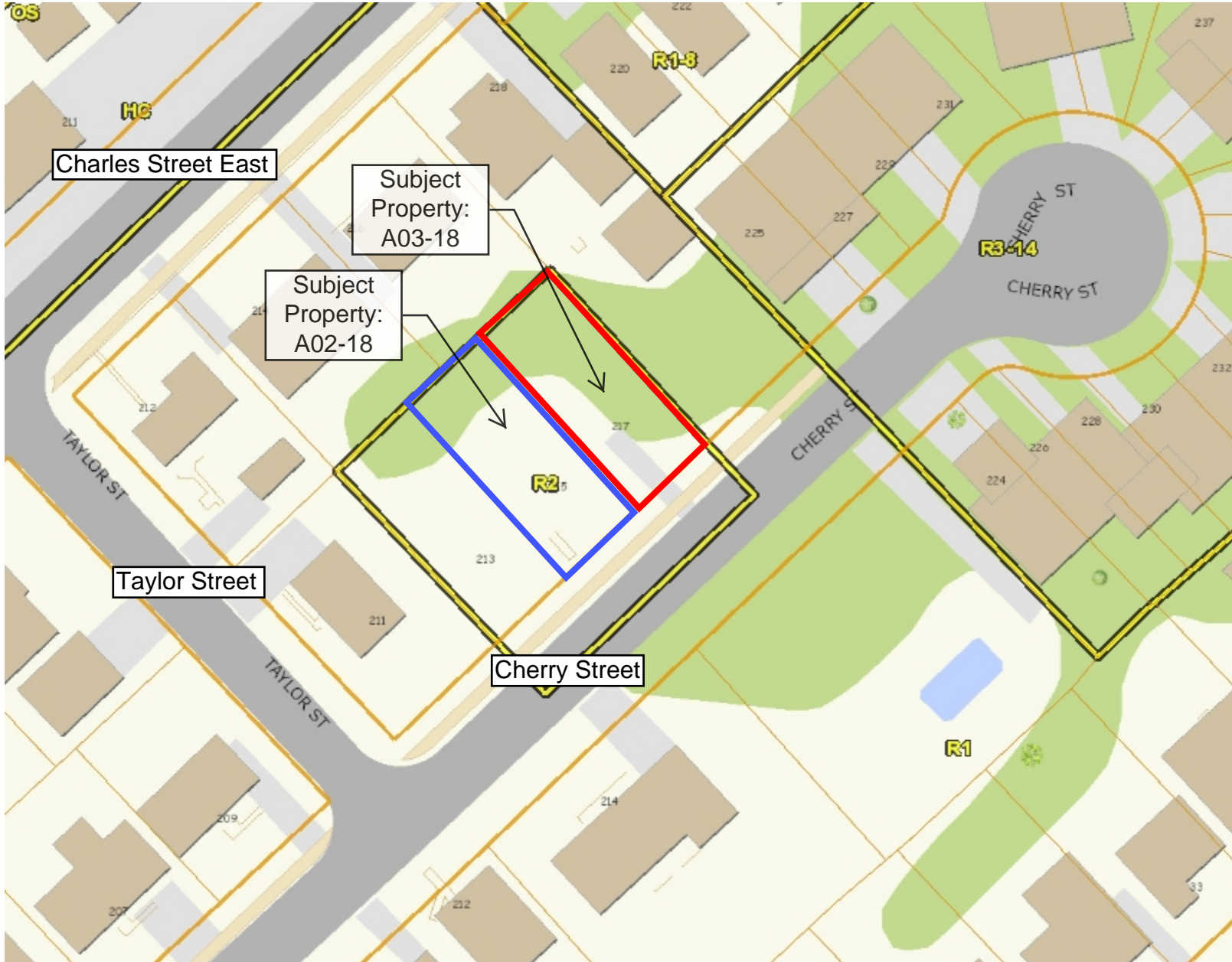
The relief maintains the intent and purpose of the Official Plan as the proposed relocation of an existing single detached dwelling is complimentary to the low density residential development contemplated by the Official Plan.

Authored by: *Original Signed by*

Adam Ager, MCIP, RPP, Development Planner

Approved by: *Original Signed by*

Gordon K. Hough, RPP, Director



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)

Notes



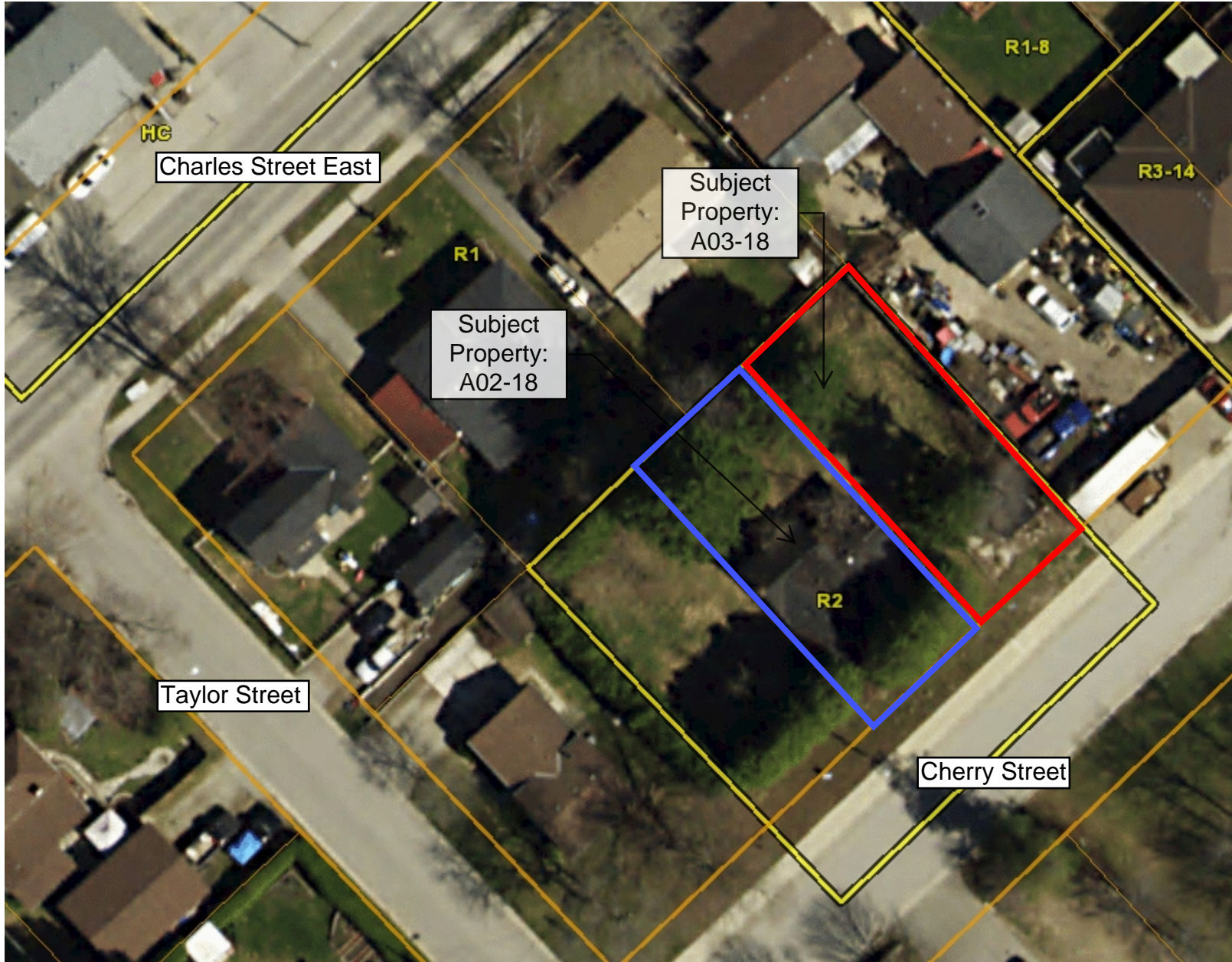
0 19 38 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

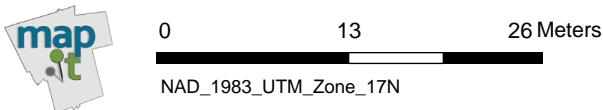
June 8, 2018



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - ▨ Flood Fringe
 - ▨ Floodway
 - ▨ Environmental Protection (EP1)
 - ▨ Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - ◆ 100 Year Flood Line
 - ▲ 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- ▨ Zoning (Displays 1:16000 to 1:500)

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

July 4, 2018



**Corporation of the Town of Ingersoll
By-Law 18-5009**

A By-law to authorize the execution of an agreement of a Subdivision Agreement between Sifton Properties Limited, the Corporation of the Town of Ingersoll and the County of Oxford

WHEREAS it is deemed necessary and advisable to enter into a Subdivision Agreement with Sifton Properties Limited for the purpose of a Residential Development to be located adjacent to Hollingshead Road, in the Town of Ingersoll, in the County of Oxford.

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. That a Subdivision Agreement between Sifton Properties Limited, the Corporation of the Town of Ingersoll, and the County of Oxford is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the said agreement and the Clerk is directed to affix the corporate seal thereto.
3. That a copy of the said agreement, in substantially the same form, shall be attached to and form part of this by-law.

READ a first and second time in Open Council this 9th day of July, 2018.

READ a third time in Open Council and passed this 9th day of July, 2018.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**THE CORPORATION OF THE
TOWN OF INGERSOLL**

-and the-

COUNTY OF OXFORD

-and-

SIFTON

SB 14-02-6

**HARRISVIEW PHASE 4
Subdivision Agreement**

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THIS AGREEMENT made this day of July, 2018.

BETWEEN:

THE CORPORATION OF THE TOWN OF INGERSOLL
(hereinafter called the Town)

OF THE FIRST PART

AND

THE COUNTY OF OXFORD
(hereinafter called the County)

OF THE SECOND PART

AND

SIFTON PROPERTIES LIMITED
(hereinafter called the Owner)

OF THE THIRD PART

WHEREAS the Owner represents that it is seized of those lands situate in the Town of Ingersoll, in the County of Oxford, more particularly described in Schedule "A" hereunto annexed, and desires to obtain the approval of the County of Oxford, pursuant to Section 51 of the Planning Act, R.S.O. 1990, as amended, to the draft plan of subdivision of the said lands located in the Town of Ingersoll now produced and marked Schedule "B" to this Agreement, and initialed for the purposes of identification by the signing officers of the parties hereto, and the County and the Town desire to advise the Owner as to the terms upon which the consent to the registration of the Plan should be given;

AND WHEREAS the said plan of subdivision would be premature, would not be in the public interest, and would not be lands for which municipal services are or would be available unless assurances were given by the Owner that the matters, services, works and things referred to in this Agreement were done in the manner and in the order set out in this Agreement;

AND WHEREAS the County has required as a condition precedent to the final approval of the said plan of subdivision that the Owner enter into this Agreement with the Town and County;

NOW THEREFORE THIS AGREEMENT WITNESSETH that for other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada, paid by each of the Parties to the other at or before the execution of these presents (the receipt whereof is hereby acknowledged) the Parties hereto covenant and agree each with the other to comply with, keep, perform and be bound by each and every term, condition and covenant herein set out to the extent that the same are expressed to be respectively binding upon them, and the same shall enure to the benefits of and shall be binding upon their respective heirs, executors, administrators, successors and assigns.

PART I - GENERAL PROVISIONS

1. *DEFINITIONS*

The words and phrases defined in this paragraph shall for all purposes of this Agreement and of any subsequent agreement supplemental hereto have the meanings herein specified unless the context expressly or by necessary implication otherwise requires.

"Consulting Engineer" shall mean a Professional Engineer retained by the Owner.

"Fully serviced" shall be deemed to include but not limited to those works, services and other requirements as set out in Section 4 of this Agreement.

"Lot serviced with" shall mean a Lot shown upon the plan to which any specified service in good working condition and, where applicable, completed in conformity with this Agreement is immediately contiguous and to which service it is, in the opinion of the Town Engineer conveniently and reasonably possible to connect for the purposes of any dwelling or other building which might be erected upon the said Lot.

"Professional Engineer" or **"Engineer"** shall mean a licensed Professional Engineer who, holds a current certificate of authorization issued by the Association of Professional Engineers of Ontario or, is employed by a partnership or corporation authorized by the Association to offer Professional Engineering services to the public.

"This Plan" shall mean the plan of subdivision annexed to this Agreement and marked Schedule "B".

"Town Engineer" shall mean that person who, for the time being, is employed by the Town of Ingersoll holding the appointment of Town Engineer, or such other person or engineer(s) as may be duly authorized and appointed by the Town of Ingersoll, or the appointment of Director of Public Works in the County of Oxford, or such other engineer(s) as may be duly authorized and appointed by the County.

2. *INCONTESTABILITY*

The Owner will not call into question directly or indirectly in any proceeding whatsoever in law or in equity or before any administrative or other tribunal the right of the Town and County to enter into this Agreement and to enforce each and every term, covenant and condition thereof and this provision may be pleaded by the Town in any such action or proceeding as a complete and conclusive estoppel of any denial of such right.

3. *COMMENCEMENT AND COMPLETION*

The final Plan of subdivision, in the form and detail shown on Schedule "B", shall be lodged for registration with the Land Registrar by the Owner within thirty (30) days of its approval by the County and the Owner shall thereafter wholly at its own expense construct, install and promptly pay for these works and services set out upon the lists, plans and specifications hereinafter set forth, and also those set forth in Schedule "C" hereto annexed. Failure on the part of the Owner to promptly pay for works and services required by this Agreement to be constructed and installed, shall be deemed to be in "Final Default" under this Agreement. The Owner shall commence the said construction and installation not later than the first anniversary of the date of approval of the final Plan by the County and shall wholly complete the same not later than and have the subdivision assumed as outlined in Clause 10 within either six (6) years from the date of registration of this Agreement or once building permits have been issued for seventy (70) percent of the building Lots and Blocks in this subdivision, whichever shall be the earlier. In any regard, the final top coat of asphalt must be installed within three (3) years from the date of installation of the base coat of asphalt. Should the Owner, having used all reasonable diligence and foresight, be prevented as a result of a work stoppage by his own employees, an Act of God or act of the Queen's enemies (and no other reason shall be an excuse unless otherwise specifically herein provided) from commencing or completing work within the time specified, then the date for the commencement or the completion of the work, as the case may be, shall be extended for a length of time equal to the duration of the said cause of delay. The Owner will not apply under the *Land Titles Act* for an amendment to the said Plan without first obtaining, in writing, the approval of the County and the Town thereto.

4. *STANDARD OF WORK*

All works and services shall be constructed in the standard location in accordance with drawings approved by the Town Engineer. Should a variation from the standard location be necessary that is in conflict with the standard location of another utility, this variation must be to the satisfaction of the Town Engineer.

Plans and specifications for all works and services herein required to be done by the Owner shall be first submitted to the Town Engineer in a form satisfactory to Town Engineer and such work shall not be commenced until the Town Engineer has received such plans and specifications and has expressly authorized such work to commence. All works and services shall be constructed and installed strictly in accordance with the said Plans and specifications, all to the satisfaction of the Town Engineer. The Owner shall construct all services and satisfy other requirements which will be known only after the details of the engineering design are submitted to the Town. The Town Engineer

may require, in writing, such variance from such plans and specifications as may be required by conditions which may be disclosed as the work progresses, and by sound engineering practice. The works and services required to be done by the Owner shall be wholly at the expense of the Owner except as may be otherwise herein expressly provided, and shall include the items set forth in Schedule "C" hereto, in addition to the following:

- 1) Storm and sanitary trunk sewers shall be constructed within the limits of the subdivision and beyond if required of such size, type, position and extent as are shown on the plans and specifications approved by the Town Engineer or otherwise required by the Town Engineer in writing. The Town Engineer may require this work to be done by a contractor whose competence is approved jointly by the Engineer and the Owner, at the expense of the Owner. It shall be the responsibility of the Owner to provide a satisfactory outlet for said storm and sanitary trunk sewers from the limits of this subdivision to the point of junction with the nearest approved Town sewer outlet.
- 2) Sanitary sewers, with sanitary private drain connections shall be constructed to one (1) metre past the Lot line of every Lot in the subdivision. Separate storm sewers including catch basins and connections, shall be provided and connected as shown on the approved plans and specifications.
- 3) Storm and sanitary sewers shall be installed generally within the road allowance. Where required, storm and sanitary sewer easements on any park/school block shall be to the satisfaction of the Town Engineer or the appropriate school board, respectively.
- 4) Where the Owner, or its Consulting Engineer proposes to install storm or sanitary sewers, to be assumed by the Town and County, located on easements over private property, all sanitary sewer manholes shall be located in paved parking Lots or driveways or in a location acceptable to the Town Engineer in order to facilitate maintenance of the sanitary sewer system, and all storm sewer manholes shall be placed in easily accessible areas if not placed in paved parking Lots or driveways.
- 5) The Owner hereby covenants and agrees to notify its Consulting Engineer in the event that any existing sewer or drain is encountered during the progress of construction. The Owner further agrees to have its Consulting Engineer investigate the matter and comply with the recommendations of its Consulting Engineer as approved by the Town Engineer with respect to the sewer or drain encountered, such as connecting the existing sewer to a new sewer being constructed or into another existing sewer, at no cost to the Town. Adequate sewer easements are to be provided to the Town if necessary.

The Owner shall also ensure that there is no interruption to any subsurface drainage flow because of construction on the site which would have an adverse affect on neighbouring properties. Should such an interruption occur, the Owner shall carry out any necessary remedial work to correct the problem as recommended by its Consulting Engineer and to the satisfaction of the Town Engineer, at no cost to the Town.

- 6) The Owner further covenants and agrees that if a class of bedding to be used in the installation of sewers in this subdivision has a load factor greater than 1.5, the Owner shall have the work done under the direction of an independent registered Professional Engineer, represented by a competent inspector who is to be present during the installation of such pipe.

- 7) The water distribution system shall include watermains, fire hydrants, necessary valves and appurtenances, including private service connections to the property line of every Lot on the Plan. The Owner shall have its Consulting Engineer review with the Town Engineer the availability of services and the servicing requirements prior to any detailed engineering being carried out for this subdivision.
- 8) Notwithstanding the requirements of Part (7) above, the Owner shall refrain from installing a water service to any block prior to the approval of the water service connection by the Town Engineer and the issuance of a building permit.
- 9) The Owner hereby covenants and agrees to install street lights on each street shown on the plan of subdivision hereto annexed and marked Schedule "B" at locations suitable to the Town Engineer and in accordance with the specifications and standards set forth by The Town for street lighting on Town roadways.

The Owner shall install walkway lighting as necessary on the walkway blocks in this Plan in accordance with Town requirements, all to the specifications of the Town Engineer and at no cost to the Town.

- 10) Further, where an Owner covenants and agrees to install street lights in accordance with Subsection (9) and where a street from an abutting developed or developing area is being extended through the plan of subdivision hereto annexed and marked as Schedule "B", the Owner shall install street light poles along the street being extended, which match the style of street light already existing or approved along the developed portion of the street, to the satisfaction of the Town.
- 11) The Owner, or his Consulting Engineer, shall ensure that any proposed excavation, construction, entrance or exit installation, demolition, etc. will not interfere with or be in conflict with the location and/or depth of any existing underground facilities, including sewers, pipelines, mains on street allowances or private rights-of-way, services, meter and regulator installations, valve boxes, cathodic protection test points, etc. In instances of apparent conflict, the Owner, or his consultant, shall obtain field locates from the appropriate commission, utility or agency.
- 12) Where any water service connection is required to be made following the construction of curb, gutter, concrete sidewalk and/or wearing surface coat of asphalt on any street in a new subdivision, such water service connection shall not be made using "open cut" methods but shall be made using drilling or boring techniques and in such a manner as to eliminate the possibility of settlement of such curb, gutter, concrete sidewalk or wearing surface coat of asphalt; it being understood that this policy shall apply except where in the opinion of the Town Engineer, ground conditions are such that the use of drilling and boring methods become unreasonable.
- 13) All streets and walkways shown on the said plan of subdivision, if any, shall be graded, including fill or excavation as required by the Town Engineer, to their full width of the allowance before any building permit application is made and the approved road allowance grades from street line to street line shall be maintained at all times to the grades and levels and to the specifications and requirements and to the satisfaction of the Town Engineer until the date of passing of the by-law assuming the said streets and walkways.

- 14) Concrete curbs and gutters shall be constructed on all streets within the subdivision but construction shall take place only at such times as may be authorized by the Town Engineer, in writing. The Town Engineer shall approve, in writing, of the elevation and final grade of the top of the curbs within a week of construction of the curbs to the satisfaction of the Town Engineer. The Owner shall provide a record of such heights and grades to the Town Engineer, and shall advise all builders of such heights and grades before construction of buildings commence.
- 15) Asphalt surfaced roadways shall be constructed on all streets within the subdivision as specified in Schedule "C". The asphalt shall be laid in at such times to the satisfaction of the Town Engineer.
- 16) Concrete sidewalks 1.5 m (approximately five feet) on Sutherland Crescent and Montgomery Way in width and on a base approved by the Town Engineer shall be constructed along those streets specified in Schedule "C". Sidewalks, where required in the subdivision, shall be constructed with and at the same time as the construction of curbs and gutters or at such time as may be allowed by the Town Engineer in writing. Accessible sidewalk ramps will be constructed at intersections or where required to the satisfaction of the Town Engineer.
- 17) Accessible concrete walks 1.83 m (approximately six feet) in width and on a base approved by the Town Engineer shall be constructed on the pedestrian walkway, Block 51 shown on the Plan, and shall extend to the travelled portion of the streets connected by the same. Chain link fences 1.83 m (approximately 6.0 feet) in height shall be provided along both sides of such walkways for their entire length. Ornamental obstacle posts shall be provided in all walkways as required by the Town Engineer.
- 18) Permanent street signs of a design approved by the Town Engineer shall be erected at all street intersections and other locations within the subdivision as required by the Town Engineer. All street name signs shall have a red coloured poppy preceding the name on the sign. Permanent street signs shall be erected upon completion of curb and gutter and base asphalt. Temporary street signs designating street names be installed and maintained prior to the construction of any dwellings.
- 19) The Owner shall lay top soil on and sod the portion of the street allowance lying between the street line or the property line and the curb, and also to asphalt/interlocking brick/concrete surface the portion of the driveway from the curb to the Lot line of each Lot to the specifications of the Town Engineer to a minimum width of 3050 mm (approximately 10 feet) except that on any street where a sidewalk exists or is required to be constructed by this Agreement, the Owner shall require the purchaser to asphalt surface only that portion of the driveway between the curb and the sidewalk and construct that portion of the driveway between the sidewalk and the Lot line using granular material to the specification and design requirements of the Town Engineer. The Owner shall ensure that this work is done after the building is completed and when the landscaping of the Lot is undertaken, and upon failure so to do, the Owner, shall upon notice from the Town Engineer, forthwith undertake and complete such work at his own expense.
- 20) All Lots and Blocks shown on the said plan of subdivision shall be graded, including fill or excavation as required by the Town Engineer, for their full width and length to the grades, levels, specifications, requirements and satisfaction of the Town Engineer.

- 21) Each Lot and Block shall be graded to conform generally to the elevations and grades shown on the accepted subdivision grading plan attached hereto as Schedule "I" for the fully developed Lot or Block including the building, the landscaping and the paved driveway.

The Owner covenants and agrees that it shall either impose by a general registration on all Lots and Blocks in the subdivision a building scheme which includes the following Lot and Block grading restrictions, or include in the agreement of sale and in the conveyance or transfer of each and every Lot and Block in the subdivision a covenant by the purchaser or transferee (and by each successive Owner after such purchaser or transferee) in the following form to observe and comply with the Lot grading restrictions contained therein:

Lot and Block Grading Restrictions

The transferee covenants with the transferor to observe and comply with the following Lot and Block grading restrictions, the burden of which shall run with these lands and with each of the Lots and Blocks on Registered Plan Number 41M-xxxx for a period of twenty (20) years from the day the Plan is registered and the benefit shall likewise run with these lands and with each of the said Lots and Blocks for the same period, and shall be annexed to and run with each and every part of these lands and also each and every part of the land now owned by the transferor, not included in these lands. This covenant shall be binding upon and enure to the benefit of the respective heirs, executors, administrators, successors and assigns of the parties.

1. Obligation to Grade According to Accepted Plan

These lands shall not be graded except in general conformity with the grades and elevations shown on the accepted subdivision grading plan attached to the Subdivision Agreement or filed with the Town Engineer.

2. Certified Lot Grading Plan

No building shall be constructed on these lands until a certified Lot grading plan has been filed with the Chief Building Official of the Town of Ingersoll showing:

- (a) *the proposed finished elevation of these lands at each corner of the Lot or Block;*
- (b) *the proposed finished elevation of these lands at the front and rear of the building;*
- (c) *the proposed finished elevations of the underside of the footings and the proposed finished height of the foundation of the building;*
- (d) *the proposed finished elevation of any retaining walls, the proposed elevation of any walk-out onto these lands from the basement of the building, and the proposed elevation of any basement window openings;*
- (e) *the proposed finished elevation and slope of any driveway and the proposed location of any swale or rear yard catch basin; and*
- (f) *any abrupt changes in the proposed finished elevation of these lands.*

The Plan shall bear the signature and seal of the Owner's Professional Engineer, who is responsible for the overall subdivision grading, certifying thereon that the Lot grading plan conforms with the accepted area or subdivision grading plan filed with the Town Engineer.

3. Owner's Interim Grading Certificate

No building shall be constructed beyond the completion of footings until there has been filed with the Chief Building Official an Owner's interim grading certificate bearing the signature and seal of either a Professional Engineer or an Ontario Land Surveyor certifying that the elevation of the top of foundations will conform with the certified Lot grading plan

4. Owner's Final Grading Certificate

(a) *No newly constructed building shall be occupied or used unless the building Lot is rough graded, to the satisfaction of the Chief Building Official, so that water will not accumulate at or near the building and will not adversely affect adjacent properties.*

(b) *Within seven (7) months of occupancy an Owner's final grading certificate shall be deposited with the Town Engineer. The final grading certificate shall bear the signature and seal of either an Ontario Land Surveyor or the Owner's Professional Engineer, who is responsible for the overall subdivision grading, certifying that the actual finished elevation and grading of these lands generally conform with the accepted area or subdivision grading plan and the certified Lot grading plan.*

(c) *Assumption of the subdivision works and services shall not take place until all the appropriate certificates have been received the Town Engineer.*

5. Obligation to Maintain Grading

After these lands are graded in accordance with Clause 1 of these restrictions, no change shall be made to the actual finished elevation and grading of these lands in any way that results in a material alteration of drainage on or across these lands or adjacent lands from that shown on the accepted subdivision grading plan and the certified Lot grading plans for these lands and the adjacent lands.

6. Continuation of Covenant

The transferee agrees to obtain from any subsequent purchaser or transferee from the Owner a covenant to observe and comply with the restrictions set forth above including this clause.

- (22) The Owner hereby agrees that the existing property line grades abutting developed lands are not to be altered or disturbed, except as approved otherwise by the Town Engineer.

The Owner shall construct silt fences or other facilities as required during construction to control overland flows from this subdivision to ensure that mud, silt, construction debris, etc. does not adversely affect abutting properties, all to the specifications of the Town Engineer.

- (23) The Owner agrees that no fill material will be exported from the site, and deposited in any area susceptible to flooding under regional storm conditions as regulated by the *Conservation Authorities Act of Ontario*.

- (24) The Owner shall require the purchaser from the Owner to control weeds and to maintain vacant lands free from debris, waste building materials, tree stumps, discarded boulders, etc., and shall notify such purchaser in writing to refrain from dumping on lands dedicated by the Owner to the Town for municipal purposes. The Owner shall be held responsible for the general tidy appearance of the

subdivision until assumption by the Town and shall carry out all weed cutting and maintenance on all unsold lands and all unassumed road allowances, to the satisfaction of the Town Engineer. The Owner shall adequately maintain all roads, sidewalks and pedestrian walks within the subdivision free from mud, debris, building materials or other obstructions to the satisfaction of the Town Engineer.

- (25) The Owner or its Consulting Engineer shall ensure that adequate arrangements are made with the Town Engineer to obtain work approval permits for any work to be done on an existing Town street and provide the Town Engineer with adequate notice prior to commencing construction on an existing Town street. All warning signs and other related items are to be provided in accordance with the Town's standards.
- (26) The Owner hereby covenants and agrees that should the installation of services associated with this Agreement cause a depletion or reduction of water in any wells on the adjacent lands, that the Owner shall make satisfactory arrangements with the Owners of the lands affected for the provision of any adequate water supply at no cost to the Town provided that it can be satisfactorily demonstrated that the installation of the said services was the cause of the reduction of the water supply in the well.
- (27) It is hereby recognized on the part of the Owner that no weeping tile connections will be permitted into the sanitary sewers in this Plan. Further, no direct gravity connections from the weeping tiles will be permitted to the storm sewer system.
- (28) The Owner shall employ measures during the course of development (including any demolition) so that dirt, filth, glass, paper or other rubbish or refuse is not deposited on any street in the vicinity of the development by vehicles delivering materials to or removing materials from the development or, if unavoidably deposited on any such street, is removed as soon as practicable and the street restored to a clean condition. If the Owner is given notice by the Town to restore any such street to a clean condition to the satisfaction of the Town Engineer and the Owner fails to do so within the time (not exceeding 48 hours) specified in the notice, the Town Engineer may take such steps as he considers necessary to rectify the problem and the cost to the Town shall represent a debt owing by the Owner to the Town. If the Owner does not deposit a specific sum of money with the Town to meet the cost of restoring any such street to a clean condition, the Letter of Credit or other security deposited under this agreement may be sued by the Town to satisfy such costs.

Any variance from items (1) to (28) above must be clearly set forth in Schedule "C".

- (29) All the foregoing works and services must be fully maintained by the Owner at its own expense in a manner and to a degree satisfactory to the Town Engineer and the Owner shall retain for itself, its successors and assigns, the right to enter at all reasonable times and from time to time, upon all Lots and Blocks in the plan of subdivision in order to maintain all the foregoing works and services, until the same have been assumed by the Town and the warranty period has expired whichever shall be the later. Any damage thereto or failure thereof shall be forthwith repaired to the satisfaction of the Town Engineer. Winter maintenance work including ploughing, salting and sanding shall be provided for all streets in the subdivision to a degree which, in the opinion of the Town Engineer, is consistent with the number of residences under construction or occupied on any street. All survey monuments shall at all times be carefully preserved and

immediately repaired or replaced under the direction of an Ontario Land Surveyor if accidentally damaged or destroyed. The Owner shall obtain and grant to the Town and/or County, as applicable, easements for the said sewer, water and electric services whenever the same are on private property, such grants to be at the expense of the Owner, and in a form approved by the Town Engineer, and further provided that until such time as the foregoing works and services have been assumed by the Town, the Owner shall for the purpose of minimizing or eliminating danger of damages or inconvenience arising out of personal injury and damage to property, direct all or certain construction vehicles or equipment associated with the construction of this subdivision along such streets specified by the Town Engineer.

- (30) Full-time supervision is to be provided by the Consulting Engineer retained by the Owner for all works to be constructed on an existing Town street. A certificate is to be provided upon completion of the road works on these streets stating that the works have been completed in accordance with the plans and specifications accepted by the Town Engineer.

5. *SOILS CERTIFICATE*

The Owner hereby covenants and agrees to hire a soils Consulting Engineering firm with proven experience in road works to the satisfaction of the Town Engineer, to check the construction procedures, quality of materials and workmanship used and to give written verification that the proposed design standards approved for the road works required under this Agreement by the Town Engineer have been achieved. This testing will be carried out to the satisfaction of the Town Engineer using periodic inspection and testing of the road works and normal engineering procedures to evaluate the adequacy of the construction. The Owner agrees that prior to commencing any sewer construction it will hold a meeting with representatives of its contractor, soils and subdivision design Consulting Engineers and establish and have approved the means of compacting trench backfill material. The Owner is to have representatives of its soils Consulting Engineering firm and subdivision design Consulting Engineers on the site when the installation of sewers is started. The approved method or methods of compacting the sewer trench backfill material will be tried and tested by the soils consultant to ensure that the method or methods to be used meets the road design criteria. Not more than 150 metres (approximately 500 feet) of sewer shall be laid unless approved otherwise by the subdivision design Consulting Engineers until the soils consultant has approved the compaction method or methods. The soils consultant will supply in writing descriptions of the approved compaction method or methods and their best results to the contractor, Consulting Engineer and Town Engineer within two days after the initial testing. Further testing is to be carried out as outlined above. The written verification is to be supplied to the Town Engineer prior to a request by the Owner for the assumption of any roads within the subdivision and is to cover all the roads contained in the request for assumption. The written verification shall be in the form set out in Schedule "H" attached hereto.

6. *WORK SCHEDULES*

The Owner shall not commence any work or construction on any of the services for this subdivision or part thereof until the Town Engineer has accepted the detailed engineering drawings for the services or part thereof; and in the event that such engineering drawings lack requirements which, in the opinion of the Town Engineer, ought to have been included therein, the same shall be carried out by the Owner as though they were included in and form a part of this Agreement. The Owner hereby covenants and agrees that any work required under this Agreement shall not commence or, having commenced and subsequently halted, deferred or suspended

(except overnight or over a weekend) shall not commence again without written notification to the Town Engineer.

The Owner further covenants and agrees that the Town may require the Owner to provide and submit written work schedules for approval to the Town Engineer for any work required directly or indirectly by the Subdivision Agreement. All work for which a schedule is required shall be carried out in accordance with the approved work schedules.

7. THE OPINION OF THE TOWN ENGINEER

With respect to the construction, installation, repair and maintenance of any work or service required herein to be done by the Owner, and as to whether or not any works or services, in whole or in part, are being or have been constructed, installed, repaired or maintained strictly in accordance with the terms of this Agreement, including Schedule "C" and, where applicable, with the specifications of the Town Engineer, as hereby required, and as to whether any breach or plans, specifications or reasonable requirements of the Town Engineer has occurred or has been remedied, the decision of the Town Engineer shall be final, conclusive and binding upon the parties hereto and shall not be subject to review in any Court of Law or equity, or before any administrative or other tribunal upon any ground whatsoever, other than upon the ground that the Town Engineer has not acted in good faith in forming or giving its decision, the proof of which shall be and remain upon the party seeking to dispute the decision of the Town Engineer, and wherever in this Agreement work or services are required to be constructed, installed, repaired or maintained within a certain time or in a certain order or in a certain manner, or in conformity with any plans, specifications or other terms, such requirement shall be conclusively deemed to mean so constructed, installed, repaired or maintained as determined and as required and approved by the Town Engineer.

8. INSURANCE AND INDEMNITY

The Owner shall obtain and maintain and provide the Town with evidence of third party general liability insurance covering the Ownership of the property described in this Agreement and construction, installation, repair or maintenance of all works and services required herein to be done. Such policy shall include non-owned automobile liability, personal injury, broad form property damage, contractual liability, Owners' and contractors' protective, completed operations, contingent employers' liability, cross liability and severability of interest clauses. Further, such insurance shall provide coverage for an amount not less than five million (\$5,000,000.) dollars and shall include the Town and County as an additional insured with respect to all the Owner's responsibilities relating to this Agreement and shall provide that the above-mentioned policies will not be cancelled or permitted to lapse unless the insurer notifies the Town in writing at least thirty (30) days prior to the date of cancellation or expiry.

The Owner shall ensure that on inception of this Agreement and thereafter at least once annually for a period of three (3) years following completion of the work described herein, a certificate of insurance evidencing continuation of coverage described herein shall be sent to the Town. Failure to procure and maintain said insurance shall constitute a default under this Agreement. The Owner agrees that it shall indemnify and save harmless the Town and County of and from all loss, costs, charges and expenses of every nature and kind whatsoever which the Town and County may incur, be put to or have to pay, by reason of or on account of the Ownership, construction, use, existence, or maintenance of the property described herein or by the exercise of the Owner's powers under this Agreement or by reason of the neglect of the Owner or its employees, servants, agents, contractors, subcontractors

or others the Owner is responsible for at law in exercising its said powers, or by reason of the works and services whether or not the same shall be required to be done under the terms of this Agreement and including (without limiting the generality of the foregoing) the alteration of any grade or existing level of construction, maintenance or repair of any street, or by reason of failure, neglect or omission of the Owner to do anything herein agreed to be done or by reason of any act or commission or default or omission of the Owner save and except for any claims, demands, actions and causes of action arising as a result of a negligent act or omission of the Town or those for whom the Town is in law responsible.

9. *INITIAL CONSTRUCTION OF SERVICES AND BUILDING PERMITS*

9.1 NO BUILDING PERMITS TO BE APPLIED FOR UNTIL...

The Owner covenants that no building permit will be applied for (other than any permit which may be required for the construction of the works and services hereinafter described) and no person shall be entitled to a building permit with respect to any Lot upon the said plan of subdivision until with regard to the services in respect thereof there exists a Certificate of Substantial Completion, except as hereinafter provided. If, in the opinion of the Town Engineer, or upon certification by an independent registered Professional Engineer, Lots are serviced with:

- a) a storm sewer connected to an approved outlet;
- b) a sanitary sewer and sanitary private drain connection connected to an approved outlet;
- c) approved water main and water service connection including fire hydrants;
- d) approved electrical connections;
- e) catch basins and connections;
- f) reasonable road surface to handle fire and emergency vehicles to meet the requirements of the Ontario Building Code;
- g) temporary street signs;
- h) subdivision and Block identification signs;

and provided that the Owner has complied with the Town's subdivision performance security policy which may be in effect from time to time; and provided also that the Owner shall not then be in default under any term of this Agreement, the Town Engineer may issue a certificate of Substantial Completion in respect of such services, excepting only that any Block not having been serviced with a water service connection from an abutting water main, will not delay the issuance of the said certificate of Substantial Completion.

And the Owner covenants and agrees, and undertakes to notify, in writing, any purchaser of a Lot on the said plan of subdivision from the Owner, that the Town may refuse any application for a building permit if made before such works and services have been constructed and installed for the benefit of the Lot in respect of which a permit is sought, and no proceedings to compel the Town or its officers or employees to issue any building permit shall be taken until the said works and services have been constructed and installed as aforesaid. The issuance of a building permit with respect to any particular Lots shall not be deemed an admission by the Town that the services to such Lot have been satisfactorily completed. Notwithstanding the requirement for curb and gutter to be installed prior to the issuing of a building permit, the Town, subject to all other conditions having been met, may issue a building permit or permits provided that the Owner shall certify that it has supplied in writing, to the builder or Owner of the property, all the necessary respective elevations and grades as shown on the approved Lot grading plan and street profile. Failure on the part of the Owner to notify, in writing,

any purchaser from the Owner, shall be deemed to be a default of the Owner under this Agreement. No occupancy of any building shall take place until there has been constructed within the street allowance adjacent to that building, the following:

- a) a storm sewer connected to an approved outlet;
- b) a sanitary sewer and sanitary private drain connection connected to an approved outlet;
- c) approved water main and water service connection including fire hydrants;
- d) approved electrical supply to the dwelling;
- e) lighting & heating systems to be complete and operational;
- f) catch basins and connections;
- g) base asphalt, subject to timing;
- h) temporary street signs;
- i) subdivision and Block identification signs.

No Lot in the subdivision acquired by a bona fide purchaser for value shall be charged in any way with the obligations of this Agreement, but such purchaser shall be subject to the restrictions and conditions of this paragraph limiting the right to obtain a building permit or the right to compel the issuance thereof; provided that connections are not to be made from any building to the sanitary sewer system prior to the roof being on the building and the building being sheathed.

Any purchaser of a Lot or Block in the said plan of subdivision shall be subject to the restrictions and conditions of this paragraph limiting the right to obtain a building permit or the right to compel the issuance thereof.

The Owner agrees that if, during the building or constructing of all buildings or works and services within this subdivision, any deposits of organic materials or refuse are encountered, these deposits must be reported to the Town Engineer immediately, and if required by the Engineering Services, the Owner/contractor will, at its expense, retain a Consulting Engineer competent in the field of methane gas to investigate these deposits and to submit a full report on them to the Town Engineer. Should the report indicate the presence of methane gas then all of the recommendations of the engineer contained in any such report submitted to the Town Engineer shall be implemented and carried out under the supervision of the Consulting Engineer, to the satisfaction of the Town Engineer and at the expense of the Owner/contractor, before any construction progresses in such an instance. The report shall include provision for an ongoing methane gas monitoring program, if required, subject to the approval of the Town Engineer for review for the duration of the approved program. If a permanent venting system or facility is recommended in the report, the Owner further agrees to register against the title of each affected Lot and Block and include in the agreement of sale for the conveyance or transfer of each of the affected Lots and Blocks, a covenant by the purchaser or transferee (and by each successive Owner after such purchaser or transferee) stating that the Owners of the subject Lots and Blocks must have the required system or facility designed, constructed and monitored to the specifications of the Town Engineer, and that the Owner must maintain the installed system or facilities in perpetuity at no cost to the Town. The report shall also include measures to control the migration of any methane gas to abutting lands outside the Plan.

Prior to the issuance of a Certificate of Substantial Completion, the Owner shall have its Consulting Engineer carry out the following to the satisfaction of the Town Engineer and at no cost to the Town in order to verify that no deficiencies exist in the storm and sanitary sewers constructed to serve this Plan:

- a) Provide a copy of the video inspection of all storm and sanitary sewer systems constructed to serve this Plan in a format acceptable to the Town Engineer.

The video is to be checked in advance by the Consulting Engineer to identify the deficiencies, with an explanation of how the deficiencies were corrected; and

- b) Conduct deflection testing by pulling a suitable mandrel through the pipe not sooner than 30 days after the completion of backfilling, all in accordance with Ontario Provincial Standard Specifications; and
- c) If PVC pipe is used in the construction of sewers and/or watermains for this Plan, the Owner shall provide to the Town a current certificate from the PVC pipe manufacturer as to the pipe used and verifying that the pipe meets the required pipe design specifications.

9.2 PREMATURE APPLICATION FOR BUILDING PERMITS

Notwithstanding the foregoing restrictions upon the application for building permits and the issuance thereof, up to four (4) building permits in the aggregate may be available to the Owner, or persons claiming title from it, once the Town Engineer has issued his approval of same and any such premature building permit will only be issued before the issuance of the Certificate of Substantial Completion of Works in the following circumstances,

- a) if the applicant for the building permit is the registered Owner of the lot for which the permit is sought, or if the registered Owner of such lot joins with the applicant for such building permit in the undertaking referred to in b) below, and
- b) if the applicant for the building permit, together with the registered Owner of the lot if the registered Owner is not the applicant, undertakes, in writing, that occupancy of any dwelling unit to be constructed pursuant to the building permit shall not be given until the Certificate of Substantial Completion of Works is issued by the Town Engineer and, in connection with the undertaking referred to above, the applicant for a premature building permit shall deposit with the Town the sum of THREE THOUSAND (\$3,000.00) DOLLARS for each such application for a building permit which deposit shall be forfeited if there is a breach of the undertaking, which forfeiture shall be in addition to any and all other remedies which may be available to the Town and, if there is no breach of the undertaking the THREE THOUSAND(\$3,000.00) DOLLAR deposit shall be returned to the applicant for the building permit after the issuance of the Certificate of Substantial Completion of Works.

10. *COMPLETION, MAINTENANCE, ASSUMPTION AND GUARANTEE*

The Owner shall have its Consulting Engineer provide on-site inspection by a qualified inspector approved by the Town Engineer, of all works and services required by this Agreement that are to be assumed for maintenance by the Town.

When all matters, works, services and things required to be constructed, installed or done by the Owner except as herein before specified, in the opinion of the Town Engineer or on certification of an independent registered Consulting Engineer in accordance with the form of certification shown in Schedule "G" attached hereto have been accomplished strictly in accordance with this Agreement and Schedule "C" and to the specifications and satisfaction of the Town Engineer, the Town Engineer shall issue to the parties hereto a Certificate of Substantial Completion to that effect (Herein called

an assumption certificate). The Town will not issue an assumption certificate until the Owner has provided the Town Engineer with:

- a) Final "as-constructed" drawings on paper and electronically on AutoCad, geo-referenced to the current standards of the Town Engineer; and,
- b) A copy of all project diaries of the Consulting Engineer with field measurements/elevations.
- c) A copy of all geotechnical diaries and all technical reports.

Alternatively, if requested by the Owner in writing and agreed to by the Town Engineer, the procedure outlined below may be followed regarding the submission of "as-constructed" drawings:

- a) the Town Engineer shall issue to the Owner an assumption certificate conditional upon the Owner delivering to the Town and County, "as-constructed" drawings within nine months of the date of the assumption certificate. If the Owner fails to produce the required drawings within the nine month period, then the assumption certificate is deemed revoked to the extent that the Owner may be declared in default of this Agreement; and,
- b) the Owner shall provide security in the amount of \$1,500.00 per drawing in the form of cash, certified cheque or letter of credit; and,
- c) the security referred to in (b) above shall be returned to the Owner after it has submitted certified "as-constructed" drawings.

The Owner shall guarantee each and every one of the works and services in good condition and repair, consistent with what is, in the opinion of the Town Engineer, or on the certification of an independent registered Consulting Engineer, sound engineering practice, for the period of two years after the same are assumed by by-law of the Town. Provided however, that the Town may, at its option, assume any or all of the said works and services at any time, but the Town shall not be deemed to have assumed any work or service unless such assumption is evidenced by an assumption certificate and the enactment of a by-law to that effect.

Prior to assumption of any works or services by the Town, the Owner shall have its Consulting Engineer certify to the Town in the form as set out in Schedule "K" to this Agreement, regarding each and every Lot and Block in the subdivision that is fully developed or still vacant, bearing the signature and seal of an Ontario Professional Engineer authorized by the Association of Professional Engineers of Ontario or who is employed by a partnership or corporation authorized by the Association to offer Professional Engineering services to the public, that the actual finished elevations and grading of each such Lot and Block generally conform to the accepted subdivision grading plan. Further, the Owner's Professional Engineer's certification must identify all Lots and Blocks under construction at the time of assumption and that they will be final graded in general conformity to the accepted subdivision grading plan upon completion.

The Owner further covenants and agrees to deliver to the Town Engineer a certificate signed by an Ontario Land Surveyor certifying that the survey monumentation shown on the registered plan of subdivision that defines the exterior boundary of the subdivision, the streets, lanes, walkways, street widenings, reserves, park blocks, open space blocks, storm water management blocks, and any other block or parcel of land that has been dedicated or transferred to the Town or that will ultimately be owned by the Town, is either physically in place or appropriately witnessed as a condition precedent to the assumption of the public services by the Town.

Upon the assumption of any of the works or services, the same shall wholly vest in the Town and County without payment therefore, and the Owner shall have no right, title or interest therein. Notwithstanding that the services, or any of them, have been so assumed by the Town and County, the Owner undertakes and guarantees that the

work, labour and materials are in compliance with the specifications therein provided and the requirements of the Town Engineer. In default, the Town may carry out any required reconstruction or repair and in default of repayment therefore by the Owner forthwith the Town shall be entitled to resort to the security as provided by Clause 28 and Schedule "E" of this Agreement. If pursuant to this Agreement and in the opinion of the Town Engineer, the Town finds it necessary to enter upon the lands covered by this Agreement to perform any work, including maintenance, which the Owner should have completed, the Town shall be deemed to be acting as agent of the Owner and shall not be deemed to have assumed any work or service by so doing and the cost of such work shall be borne by the Owner; provided, however, that the Town and County may, at its option assume any or all of the said works and services at any time, by the Town and the Town shall not be deemed to have assumed any work or service unless such assumption is evidenced by an assumption certificate and the enactment of a specific by-law assuming such work or service and it is hereby understood and agreed that the passing of any other by-law whether regulating traffic, parking or any other matter affecting lands within the subject Plan of subdivision, shall not be deemed to be a by-law effecting assumption by the Town and County.

11. *RIGHT OF INSPECTION AND DIRECTION*

The parties hereto agree that the Town Engineer and other persons authorized by the Town Engineer for the purpose shall have the right at any time, and from time to time, to enter upon any part of the said subdivision lands and the lands upon which any work or service herein required to be done is being, or has been, constructed, and to make such tests and inspections as it may deem necessary or desirable and to call out and obtain any document, contract, Plan, specification, record or other writing or thing which, in its opinion is desirable for the Town Engineer to obtain in order to facilitate its inspection, and to give direction to the Owner in any matter touching upon the due performance of the work and services herein required to be done. The Town Engineer may require that any or all work shall cease until any breach of plans and specifications of its requirements (of which it shall be the sole judge) has been remedied (other than the work required to be done to remedy such breach) and if it shall deem it necessary to engage technical consultants to assist the Town Engineer in the performance of any inspection or supervision, the expense of such technical consultants, if engaged, shall be a debt due to the Town by the Owner recoverable upon demand. The Owner agrees to ensure that the Consulting Engineer executes and provides to the Town the Agreement attached hereto as Schedule "N".

12. *CONSTRUCTION LIENS*

In the event, from time to time, that any construction lien including a claim for lien by a lien claimant and any certificate of action, all within the meaning of the *Construction Lien Act*, R.S.O. 1990, as amended, shall be registered and shall be preserved or perfected in respect of any works or services constructed, installed, repaired or maintained by or on behalf of the Owner, the Owner after having been given notice by any person or of becoming aware of the existence of any such preserved or perfected construction lien, within the time provided for, and following the procedures set out and prescribed, in the *Construction Lien Act*, R.S.O. 1990, and Ontario Regulation 175/90, shall forthwith discharge (or have vacated) any preserved or perfected claim for lien made in respect of the works and services constructed by the Owner under this Agreement, or against the security Lots held by the Town.

Should any preserved or perfected claim for lien remain outstanding for more than twenty (20) calendar days, the Town may, without notice and without making a declaration that the Owner is in default, or final default, utilize any remedy which would be available to it upon the final default of the Owner. This right shall continue until the

Town has been served with evidence satisfactory to it, that all liens have been discharged or vacated.

The Owner shall not be entitled to a release or re-conveyance of any subdivision security until any preserved or perfected claim for lien be discharged and the registration of a claim for lien or a certificate of action, or both, be vacated, to the satisfaction of the Town, and any statutory appeal period has expired.

13. *LANDS FOR MUNICIPAL PURPOSES*

- a) The Owner covenants and agrees, at its expense, to convey by deed in statutory form, for nominal consideration, absolutely unto the Town or the County as the case may be, in fee simple, free and clear of any encumbrance whatsoever and without condition, those lands more particularly described in Schedule "D" hereto. Upon being conveyed to the Town or County as the case may be, the Owner shall at its sole risk and expense clear the said lands of all debris and trash leaving the same in a state satisfactory to the Town Engineer. Upon such conveyance, the Owner shall cease to have any right, title, claim or obligation in respect of such lands, except as hereinafter provided. Any use of the said lands by the Owner shall be upon the consent of the Town Engineer and subject to any condition it might impose in its sole discretion;
- b) The Owner covenants and agrees, at its expense, to obtain and grant or cause to be granted to the Town and/or County, as required, easements for sewer, water and electric services as described in Schedule "F" hereto, in accordance with Town's standard easement agreement form and satisfactory to the Town Engineer;
- c) The Owner hereby covenants and agrees that with respect to all lands to be conveyed to the Town for security, five (5) percent land dedication or grants of easement, etc., as herein elsewhere provided, the Owner shall prior to the registration of the Plan, deliver or cause to be delivered to the Corporation, an opinion by a solicitor so authorized to practice in Ontario, to the effect that the title to all such lands is good and marketable, free from all encumbrances, liens or charges, save those listed; it being understood that the said opinion shall be addressed to the corporation in consideration of a fee of \$1.00 payable to the solicitor rendering the same, and the Owner hereby further covenants and agrees that any outstanding charges, encumbrances, or liens shall be discharged or otherwise dealt with to the satisfaction of the Town Solicitor prior to or at the time of the registration of the said Plan.

The Owner further covenants and agrees to grade, top soil and seed at a one percent grade or grades approved by the Town Engineer in preparation for use as parkland, the lands outlined in Schedule "D" to this Agreement to be dedicated to the Town in accordance with the provisions of Section 51(25)(a) and Section 51.1 of the *Planning Act*, R.S.O. 1990 (park purposes). All landscaping shall be completed in accordance with the Town's specifications for parkland development, as amended, and to the satisfaction of the Town Engineer. The time for undertaking the said works is to be established by the Town Engineer prior to registration of the plan.

Park drainage and grading plans shall be submitted to the Town Engineer, for approval at the same time as the servicing drawings are submitted to the Town Engineer as required in Section 4 herein.

- d) In instances where cash-in-lieu of parkland is required by the Town the Owner covenants and agrees to pay money in lieu of a conveyance of land for park or other recreational purposes to the prevailing value of the land otherwise required to be conveyed pursuant to the conditions of draft approval.
- e) With respect to any lands being transferred to the Town as dedications or easements, the Owner shall be responsible to ensure that there is no existing fill, contamination or water well(s) on the subject lands. In the event that existing fill, contamination or non-decommissioned well(s) are encountered on the subject lands, the Owner shall remediate the fill or contamination, and/or decommission any wells in accordance with *Ontario Water Resources Act*, R.R.O. 1990, Regulation 903, as specified within this Agreement, and/or all to the satisfaction of the Town Engineer, and at no cost to the Town.
- f) Prior to the County granting final approval of this plan of subdivision, the Owner shall provide copies of all transfer documentation for all land transfers/dedications and easements being conveyed to the Town and the County, for the Town's approval. The Owner further acknowledges that it shall ensure that the registration of all land transfers, dedications and easements shall be registered at the time of the registration, or within thirty days of the registration of the Plan.

14. *OTHER LANDS FOR MUNICIPAL PURPOSES SUBJECT TO RECONVEYANCE*

The Owner hereby covenants and agrees to supply security to the Town in accordance with Schedule "E" of this Agreement.

15. *EXECUTION OF CONVEYANCES AND EASEMENTS*

Prior to release by the County of the final Plan of subdivision for registration, the Owner shall submit to and have approved by the Town Engineer, a reference plan of sanitary and storm sewer easements for this subdivision and shall submit conveyances of the lands described in Schedules "D", "E" and "F" hereto. Executed conveyances satisfactory in form to the Town Engineer shall be delivered to the Town Clerk and a blank space shall be left in the descriptions for the insertion of the number of the registered Plan when such number had been assigned, and the Owner hereby irrevocably constitutes and appoints the Town Clerk or Town Engineer or Town Solicitor for the time being as its lawful agent and attorney for the purpose of inserting the said number of the registered Plan where required, and for delivering the completed conveyances to the Town and for registering the same at the expense of the Owner.

16. *AREAS SET ASIDE FOR SCHOOL SITES*

- a) On the recommendation of the Planning Committee in consultation with the Board(s) of Education, the Owner shall set aside an area or areas as a site or sites for school purposes to be held subject to the rights and requirements of the Boards of Education and the Town as the case may be.
- b) The Boards of Education shall have the right, expiring three years from the later of the date on which servicing of the relevant site is completed to the satisfaction of the Town Engineer or the date on which seventy (70) percent of the dwelling units in the subdivision have had building permits issued, to purchase the site and may exercise the right by giving notice to the Owner and

the Town as provided elsewhere in this Agreement and the transaction of purchase and sale shall be completed no later than two years from the date of giving notice.

- c) The Boards of Education may waive the right to purchase by giving notice to the Owner and the Town as provided elsewhere in this Agreement.
- d) Where the Boards of Education have not exercised the right to purchase or have waived the right to purchase, the Town shall then have the right for a period of two years from the date on which the right to purchase by the Boards of Education expired or was waived as the case may be, to purchase the site for municipal purposes and may exercise the right by giving notice to the Owner as provided elsewhere in this Agreement and the transaction of purchase and sale shall be completed no later than sixty days from the date of giving notice.
- e) The Owner agrees that the school blocks shall be: (i) graded to a one percent grade or grades satisfactory to the Town Engineer, the timing for undertaking the said works shall be established by the Town Engineer prior to the registration of the Plan; (ii) top soiled and seeded to the satisfaction of the Town Engineer, the timing for undertaking the said works to be established prior to assumption of the subdivision by the Town.
- f) Where the Owner has been required to improve the site by grading, top-soil and seeding, the responsibility of the Owner for the maintenance of the site shall cease upon completion by the Owner of its obligations under this Agreement.
- g) If and when the Town purchases the site, the Town and the Boards of Education, as the case may be, may establish a policy with respect to the ultimate use or disposition of the site having regard to the requirements of each.

17. DEFAULT

Time shall be of the essence in this Agreement. Upon breach by the Owner of any covenant, term, condition or requirement of this Agreement, or upon the Owner becoming insolvent or making an assignment for the benefit of creditors, the Town, at its option, may declare that the Owner is in default. Notice of such default shall be given as provided in paragraph 25 hereof, and if the Owner shall not remedy such default within such time, as provided in the notice, the Town may declare that the Owner is in final default under this Agreement, and shall then forthwith give notice thereof to the Owner as provided in said Clause 25.

18. REMEDY ON GIVING NOTICE OF DEFAULT

Upon notice of default having been given, the Town may require all work by the Owner, its servants, agents, independent contractors and subcontractors to cease (other than any work necessary to remedy such default) until such default shall have been remedied, and in the event of final default may require all work as aforesaid to cease.

19. REMEDIES ON FINAL DEFAULT

Upon final default of the Owner the Town may, at its option, adopt or pursue any

or all of the following remedies, but shall not be bound to do so:

- a) Enter upon the lands shown on the said plan of subdivision by its servants, agents and contractors and complete any work, services, repair or maintenance wholly or in part required herein to be done by the Owner and collect the cost thereof from the Owner and/or enforce any security available to it;
- b) Make any payment which ought to have been made by the Owner and upon demand collect the amount thereof from the Owner and/or enforce any security available to it;
- c) Retain any sum of money heretofore paid by the Owner, to the Town, for any purpose, and apply the same in payment or part payment for any work which the Town may undertake;
- d) Assume any work or services at its option whether the same are completed or not, and thereafter the Owner shall have no claim or title thereto or remuneration therefore;
- e) Bring action to compel specific performance of all or any part of this Agreement or for damages;
- f) Exercise any other remedy granted to the Town under the terms of this Agreement or available to the Town in law, and all the remedies herein set out are conclusively deemed to be additional to and wholly apart from the loss of the Owner's right to re-conveyance of the lands or repayment of monies as set out in Schedule "E" resulting from the final default as herein provided. If the Town shall recover any monies by reason of final default, from or on account of the Owner then the Town's damages shall be reduced by the net actual return from the sale of the said lands described in Schedule "E", and it is expressly agreed that the damages of the Town arising out of final default shall not be less than the net sale value of the said lands.

20. *SEVERANCE OF ULTRA VIRES TERMS*

If any term of this Agreement shall be found to be "ultra vires" of the Town, or otherwise unlawful, such term shall conclusively be deemed to be severable and the remainder of this Agreement "mutatis mutandis" shall be and remain in full force and effect.

21. *PAYMENT OF TOWN'S COSTS*

The Owner shall pay to the Town all reasonable costs of engineering, planning and administrative services incurred by the Town which are directly related to the subdivision.

22. *PAYMENT OF SOLICITORS' COSTS*

The Owner consents to the registration of this Agreement upon the title of the lands within the Plan, and agrees to pay forthwith, on demand, all solicitors' fees and disbursements incurred by the Town in any way arising out of this Agreement, including the preparation thereof and of other deeds, conveyances, registrations and agreements.

23. *PAYMENT OF RATES, TAXES AND LEVIES*

The Owner hereby covenants and agrees that any outstanding local improvement charges and/or any other municipal charges on the lands contained in Schedule "A" to this Agreement shall be paid, by commutation, and any arrears of taxes on the said lands shall be paid prior to the registration of the plan of subdivision.

The Owner hereby covenants and agrees that the provisions of all general bylaws as amended from time to time, including those pertaining to development charges and other levies, shall continue to apply to the subject lands and shall not be affected by any subdivision requirements respecting services.

The Owner agrees that in respect of any lands described in Schedule "E", notwithstanding the provisions of the *Assessment Act*, R.S.O. 1990, and amendments thereto, it will, while title thereto is vested in the Town pay to the Town an amount equal to all municipal taxes, rates, charges and assessments, including local improvements, which would have been assessed and levied if such lands were vested in the Owner, and such amount shall be paid at the time such taxes and rates would have been payable. In the event of final default, the amount to be paid by the Owner shall be pro-rated at the time of final default. Subject to the foregoing, the Owner hereby irrevocably authorizes the Town Clerk to enter the said amount on the Collector's Roll and the Collector to collect the said amount as if it were taxes.

The Owner agrees that interest at the current prime rate available to the Town plus 1% calculated monthly shall be payable by the Owner to the Town on all sums of money payable herein which are not paid on the due dates calculated from such due dates.

24. *ASSIGNMENT*

The Owner shall not assign this Agreement without the consent of the Town.

25. *NOTICE*

Any notices required or permitted to be given pursuant to the terms of this Agreement shall be given in writing sent by prepaid registered post, addressed in the case of notice given by the Town to:

Sifton Properties Limited,
P.O. Box 5099
London, ON N6A 4M8

and in the case of notice given by the Owner, addressed to:

The Town Clerk,
130 Oxford Street, 2nd Floor,
Ingersoll, Ontario, N5V 2C5

Notice shall conclusively be deemed to have been given on the day that the same is posted. Wherever in this Agreement the Town Engineer is permitted or required to give direction, exercise supervision, or to require work to be done or work to cease in respect of the construction, installation, repair and maintenance of works and services, it shall be deemed to have done so if it communicates such direction, supervision or requirement, orally or in writing, to any person purporting or appearing to be a foreman, superintendent or other servant of the Owner, and if the Town Engineer shall have made such communication orally it shall confirm such communication in writing as soon as conveniently possible.

26. *SUBDIVISION SIGNS*

The Owner hereby covenants and agrees that:

- a) It will erect, or cause to be erected, its entire expense, subdivision identification signs in accordance with the standard by the Town from time to time as they apply to this subdivision. The Owner shall be responsible for obtaining the information from the Town Engineer.

- b) The signs will be maintained at all times in a condition satisfactory to the Town Engineer and will not be removed until 95% of all the subdivision housing units have been built and occupied.
- c) Notwithstanding any other provisions of this Agreement, no building permit application, will be made until such time as the Owner has complied with subsections (a) and (b) of this clause.

27. *OTHER IDENTIFICATION SIGNS*

The Owner hereby covenants and agrees that:

- a) That it will erect, or cause to be erected at its entire expense, individual identification signs and/or warning signs on each Block or Lot with the exception of single and two family Lots in accordance with the Town Engineer of The Corporation of the Town of Ingersoll as they apply to this subdivision. The Owner shall be responsible for obtaining the information from the Town Engineer.
- b) That it will erect, or cause to be erected at its entire expense, signs warning that roads are not yet assumed by the Town and that operators are to use same at their own risk.
- c) The sign(s) shall be placed at locations designated by the Town Engineer. The developer shall purchase the sign(s) from the Town's Engineering Services Department and erect and maintain the sign(s) at all times in a condition satisfactory to the Town Engineer. No sign(s) will be removed until the Town assumes the development. Signs shall be erected in conformance with the Ontario Traffic Manual. The cost of the sign shall be included in "Moneys due the Corporation."
- d) Notwithstanding any other provisions of this Agreement, no building permit application, which includes a permit restricting occupancy, will be made until such time as the Owner has complied with subsections (a) and (b) of this Clause.

28. *GENERAL PROVISIONS*

The Owner shall make all payments, carry out and perform all the works and satisfy all the provisions hereinafter set out in these General Provisions.

Performance Security: Installation of Services

- a) Prior to the execution of this Agreement by the Town and/or County, the Owner shall supply performance securities to the Town Treasurer, in the form set out in Schedule "O" or in a form satisfactory to the Town, in the amount which is described in Schedule "E". Such performance security shall remain in full force and effect until said services are accepted by the County and/or Town, as the case may be.
If the Owner provides the performance security in the form of cash or a bank draft, the Town agrees to hold said security in an account established for such purposes only. The Town shall be under no obligation to pay interest on said security.

Any performance security covering the installation of number of the services herein provided for may be reduced, provided however, that such performance security shall not be reduced except in accordance with the following provisions:

At no time prior to final assumption by the Town and/or County shall the performance security be reduced to less than 15% over and above the value of the works not completed.

The performance security shall not be reduced until:

- (i) the completed service or services have been accepted by the Town and/or County, pursuant to the provisions of Section 10 of this agreement; and,
- (ii) the Owner has supplied to the Town Treasurer a maintenance security of ten (10) percent of the actual cost of the said completed service or services for the purposes of guaranteeing the works and services required for this development.

For the purpose of reduction of the performance security, a certificate signed by the Consulting Engineer and counter-signed by the County Director of Public Works or Town Engineer, as the case may be, setting out the progress of the construction and installation of the services shall be conclusive evidence that the services have been completed. The Director of Public Works and/or the Town Engineer, as the case may be, shall not counter-sign such certificate until satisfied that the services have been installed in accordance with all requirements of this Agreement.

For the purpose of reduction of the performance security, a certificate signed by the Town Engineer and/or Town Treasurer, as the case may be, that a maintenance security has been provided for any service or services referred to in the certificate set out in Section 10 shall be conclusive that such maintenance security has been provided.

The performance security shall not be released by the Town, as the case may be, until all services herein provided for have been accepted by the Town and/or County and the maintenance security required under Section 10 has been provided for all services.

- b) The Owner hereby agrees that notwithstanding any of the provisions herein, the Owner is subject to all by-laws of the Town. The Owner further agrees that in the event of a conflict between the provisions of this Agreement and the provisions of any by-law of the Town, the provisions of the by-law prevail.
- c) The Owner agrees that this Agreement does not relieve the Owner of any requirements to obtain all permits, certificates, or approvals, necessary to complete the work outlined in this Agreement.
- d) Prior to the issuance of a Certificate of Substantial Completion for this Plan, the Owner shall notify the Town Engineer in writing of the Professional Engineer the Owner has appointed to carry out the requirements stated herein. The Owner further agrees to notify the Town Engineer in writing of all changes to this appointment.
- e) The Owner shall have its Consulting Engineer determine the need for an Environmental Assessment under the Class EA requirements for the provision of any works and/or services related to this Plan. The Owner further agrees that no construction involving installation of works and/or services requiring an Environmental Assessment is to commence prior to fulfilling the obligations and requirements of the Province of Ontario's *Environmental Assessment Act*.

- f) The Owner hereby acknowledges that the Town will limit the number and location of Lots and Blocks in this Plan to be issued building permits should the Owner develop this Plan in stages.

To this effect and prior to the issuance of a Certificate of Substantial Completion for this Plan, the Owner shall submit to the Town Engineer for approval, a schedule of constructing the proposed staged development including the streets and proposed lots to be constructed in each stage.

The Owner shall satisfy the following matters to the specifications of the Town Engineer, prior to the application being made for any building permits for Lots and Blocks in each stage of development, as approved by the Town Engineer and at no cost to the Town:

- (i) construct a minimum of one (1) access road to at least a granular 'B' road condition between the approved staged area and one or more existing Town streets in order to provide primary and secondary emergency access routes to the Lots and Blocks in the approved staged areas. Should one or more of these access roads not be located on a road allowance in this Plan, then the Owner will be required to deed to the Town an adequate right-of-way over each of the said access roads to the specifications of the Town Engineer and at no cost to the Town, prior to any building permits being issued in the approved staged area. The Town agrees to release each of the aforementioned rights-of-way after the Town Engineer determines that they are no longer required for emergency access purposes;
 - (ii) submit flow design calculations prepared by its Consulting Engineer of the proposed looped and unlooped watermain systems to service the approved staged area to the Town Engineer for review and approval; and,
 - (iii) construct the looped and unlooped watermain systems as approved by the Town Engineer to the extent where the watermains are operational and adequate fire flows are proven to be available to the satisfaction of the Town Engineer; and,
 - (iv) construct a temporary turning circle to Town standards where a dead-end street in the approved staged area is greater than 45 metres (150 feet) long; and,
 - (v) restrict construction traffic to and from this subdivision to designated streets, and if necessary place barricades as required to restrict construction traffic, such that no construction traffic to and from this subdivision will utilize existing streets adjacent to this Plan, except as approved otherwise by the Town Engineer.
- g) In the event base asphalt has not been installed on any street in this Plan where buildings are occupied, the Owner shall provide garbage services for the occupants of those buildings at no expense to the Town, at the minimum to Town standards and legislative requirements, until such time as base asphalt is installed and the Town assumes responsibility for garbage collection.
- h) The Owner shall construct barricades, as required, at the limits of dead-end streets within this Plan, to the specifications of the Town Engineer. The barricades are to be installed at the same time as the placement of the granular 'B' on the subject street.
- i) Prior to the issuance of a Certificate of Substantial Completion, the Owner shall erect signs on dead-end streets, where applicable, with a notification that

the street is to be a through street in future. The Owner shall be responsible for the maintenance and replacement of the signs, at no cost to the Town.

- j) The Owner shall have its Consulting Engineer include confirmation on the Final Grading Certificate that the sidewalk fronting or abutting the subject Lot is complete.
- k) Should a conflict occur between the location of a driveway and the location of a curb inlet catchbasin ("CICB"), then the Owner shall correct the conflict by either relocating the driveway, except when a parking plan governs, or replacing the CICB with a double catchbasin in the same location as the original CICB, all to the specifications of the Town Engineer and at no cost to the Town.
- l) The Owner shall ensure that increased and accelerated storm water runoff from this subdivision shall not cause damage to downstream lands, properties or structures beyond the limits of this subdivision, and notwithstanding anything in this Agreement to the contrary, or any requirements of the Town, or any approval given by the Town Engineer, the indemnity provided by Clause 8. of Part 1 – General Provisions of this Agreement shall apply to any damage or claim for damages arising out of or alleged to have arisen out of such increased or accelerated stormwater runoff from this subdivision.
- m) The Owner hereby agrees to promote the implementation of stormwater management ("SWM") Best Management Practices ("BMP's") within this Plan in accordance with the Storm Water Management Strategy Study dated February 2007 and passed by Resolution of Town Council as C07-03-068 on March 12, 2007 and to the satisfaction of the Town Engineer. The acceptance of these measures by the Town will be subject to the presence of adequate geotechnical conditions within this Plan and the approval of the Town Engineer.
- n) The Owner shall have a report prepared by a qualified consultant, and if necessary a detailed hydrogeological investigation carried out by a qualified consultant, to determine the effects of the construction associated with this subdivision on the existing ground water elevations and domestic or farm wells in the area, to the satisfaction of the Town Engineer. If necessary, the report is to also address any contamination impacts that may be anticipated or experienced as a result of the said construction. Any recommendations outlined in the report are to be reviewed and approved by the Town Engineer, prior to any work on site. Should any remedial works be recommended in the report, the Owner shall complete these works to the satisfaction of the Town, at no cost to the Town.
- o) It is hereby recognized that existing vegetation and/or existing wells in the area of this Plan may be dependent on the existing groundwater conditions in and adjacent to this Plan. To this effect, the Owner shall implement sufficient short-term measures, such as following proper dewatering procedures, and long-term measures, in accordance with recommendations of its Consulting Engineer, prior to and during the regrading and construction of services and structures within this Plan, to ensure that the existing hydrogeological regime within and adjacent to this Plan will not be adversely affected, all to the satisfaction of the Town Engineer and at no cost to the Town.
- p) The Owner shall decommission and permanently cap any abandoned wells located in this Plan, in accordance with *Ontario Water Resources Act*, R.R.O.

1990, Regulation 903, including the delivery of a well abandonment record to the County Public Works Department. It is the responsibility of the Owner to determine if any abandoned wells that exist in this Plan and further shall file the necessary documents with the Ministry of Environment and the County indicating proper decommissioning has occurred.

In the event that an existing well located in this Plan is kept in service, the Town accepts no responsibility for the well, and makes no assertion, implied or otherwise, about the quantity or quality of water available in the well. Further, the Owner of the well accepts all responsibility for protecting the well and the underlying aquifer from any development activity.

- q) The Owner shall construct temporary measures to control silt entering the storm drainage system to the specifications outlined in Provincial Standards. These measures are to be approved by the Town Engineer and installed prior to commencing any construction on this subdivision, and are to remain in place until construction as required under this agreement has been completed to the specifications of the Town Engineer. The Owner shall have its Consulting engineer monitor the erosion and sediment control measures installed in accordance with the above-noted Guidelines and submit to the Town Engineer monitoring reports with a log of dates when the facilities were inspected, the condition of the facilities at that time, and what remedial action, if any, was needed and taken. The monitoring reports are to be submitted to the Town Engineer by April 1, July 1 and November 1 of each year until all works and services in this Plan are assumed by the Town.
- r) Prior to the issuance of a Certificate of Substantial Completion for this Plan, the Owner shall have its Consulting Engineer certify to the Town in the form as set out in Schedule 'J' to this Agreement, that the erosion and sediment control measures required under this Agreement were installed prior to any construction commencing on the site, where applicable, or were installed immediately upon completion of construction of the works for which these control measures were designed, where applicable, all as recommended by the Owner's Consulting Engineer and as specified on the drawings accepted by the Town Engineer for construction. Further, the Owner's Consulting Engineer's certification must confirm that the required erosion and sediment control measures were maintained and operating as intended, in accordance Provincial Guidelines and to the satisfaction of the Town Engineer during construction as required under this Agreement. If construction within this Plan is completed in phases, certification from the Owner's Consulting Engineer as specified in this clause above must be provided to the Town to cover each individual construction phase.
- s) The Owner agrees that any easements to be transferred to the Town in conjunction with this Agreement shall conform to the wording attached as Schedules 'L' and 'M' to this Agreement, or as specifically approved otherwise by the Town Engineer in writing.
- t) Prior to the issuance of a Certificate of Substantial Completion for this Plan, the Owner shall enter into a contract with the Town to have the Town undertake winter roadway maintenance of all unassumed roads in this Plan. The winter maintenance will be undertaken at the Owner's expense at standard yearly Town rates and in accordance with the Town's minimum maintenance standards, and will commence no later than two years following the issuance of the Certificate of Substantial Completion for the road(s). Further, the Owner shall ensure that the subject road(s) has been constructed to a standard suitable for winter roadway

maintenance by the Town, including installation of base asphalt and curb & gutter, construction of any necessary turnarounds or road connections, installation of maintenance hole covers and valves flush with the base asphalt, catchbasins padded and street name signs installed, all to the specifications of the Town Engineer and at no cost to the Town.

The Owner acknowledges that, in any circumstances not covered by a Town contract, winter roadway maintenance of unassumed roads required herein is the responsibility of the Owner in accordance with the Part 1 – General Provisions herein.

The Owner further acknowledges that winter maintenance of unassumed sidewalks required herein is the responsibility of the Owner, in accordance with the Part 1 – General Provisions herein.

- u) The Owner hereby agrees that the Town will assume each street in this subdivision when the following are completed to the satisfaction of the Town Engineer:
 - (i) All works and services required on the street to be assumed, including all sanitary private drain connections and water services, must be constructed in accordance with the final approval servicing plans based on the final Lot layout of Lots and Blocks in this Plan;
 - (ii) Where the Town has taken Lots or Blocks as security, or, as otherwise determined in the discretion of the Town and County, either six (6) years has elapsed from the date of registration of the Subdivision Agreement, or a minimum of seventy (70) percent of the building Lots and Blocks fronting the street to be assumed are built upon, whichever is earlier, or other arrangements are made with and approved by the Town Engineer; and
 - (iii) The works, services and roads requested for assumption connect to already assumed works, services and roads.

- v) The Owner hereby agrees that once construction of private services, i.e. sanitary private drain connections and water services, to service the Lots and Blocks in this Plan is completed and any subsequent relotting of the Plan is undertaken, then all previously installed services must be reconstructed in accordance with the approved final Lot layout and approved revised servicing drawings, all to the specifications of the Town Engineer and at no cost to the Town.

PART II – SPECIAL PROVISIONS

29. UNIQUE CONDITIONS

- a) A 0.3m (1-foot) road reserve block be established along the northerly limit of Montgomery Way, known as Block 52.

- b) The Owner agrees in writing to satisfy all requirements, financial and otherwise, of the Town of Ingersoll and the County of Oxford regarding the construction of roads, installation of services and drainage facilities, and other matters pertaining to the development of the subdivision on the subject property.

- c) The Owner agrees in writing to satisfy all the requirements of the Erie Thames Powerlines Corporation regarding the installation of the electrical

- distribution system and any other matters pertaining to the development of the subdivision.
- d) The development shall be phased to the satisfaction of the Town of Ingersoll and the County of Oxford.
 - e) Prior to the approval of the final plan by the County of Oxford, all lots and blocks shall conform to the zoning requirements of the Town of Ingersoll Zoning By-Law Certification of lot areas, lot frontages, and lot depths shall be obtained from an Ontario Land Surveyor retained by the developer.
 - f) Prior to the approval of the final plan by the County of Oxford, or for any phase of development, the Owner shall secure confirmation from the County Public Works Department that sufficient capacity exists in the municipal water and sewage systems to service the plan of subdivision.
 - g) The Owner shall make provision for the assumption and operation by the County of Oxford of the water distribution system and sewage collection system within the draft plan, subject to the approval of the County of Oxford Public Works Department.
 - h) All 0.3m metre (1-foot) reserves shall be dedicated to the appropriate authority, free of all costs and encumbrances.
 - i) All walkway and service corridor blocks shall be dedicated to the Town of Ingersoll, free of all costs and encumbrances, and constructed to the specifications of the Town Engineer.
 - j) Prior to the approval of the final plan by the County of Oxford, such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
 - k) The road allowances included in the draft plan shall be dedicated as public highways.
 - l) The streets included in the draft plan shall be named to the satisfaction of the Town.
 - m) That sidewalks be established along one side of all new local streets (Sutherland Crescent and Montgomery Way), to the specifications of the Town of Ingersoll.
 - n) Prior to final approval by the County, the Owner shall submit a soils report, as prepared by a qualified geotechnical Engineer and to the satisfaction of the Town of Ingersoll, regarding the proper installation of sewers and watermain, as well as reviewing the road base and asphalt thickness and will also have regard to the soil conditions for the construction of dwellings.
 - o) Prior to construction of any part of this subdivision, the Owner shall prepare a report regarding the status of the stormwater management facility constructed in Phase 1 (41M-281) that also services this development site and the Owner shall undertake all required maintenance thereof, at no cost to the Town of Ingersoll.
 - p) The Owner shall contribute to the Town 50% of the cost of the future traffic control signalization at Clark Road East and Hollingshead Road, the costs of

- which are to be determined when servicing drawings are prepared for the intersection and when the signals are warranted.
- q) The Owner shall include a provision in all offers of purchase and sale, advising prospective purchasers:
- (i) that the home/business mail delivery will be from a designated Centralized Mail Box;
 - (ii) that the Owners will be responsible for officially notifying the purchasers of the exact Centralized Mail Box locations prior to the closing of any home sales.
- r) The Owner agrees to:
- (i) Work with Canada Post to determine and provide temporary suitable Centralized Mail Box locations which may be utilized by Canada Post until the curbs, boulevards and sidewalks are in place in the remainder of the subdivision.
 - (ii) Install a concrete pad in accordance with the requirements of, and in locations to be approved by, Canada Post to facilitate the placement of Community Mail Boxes.
 - (iii) Identify the pads above on the engineering servicing drawings. Said pads are to be poured at the time of the sidewalk and/or curb installation within each phase of the plan of subdivision.
 - (iv) Determine the location of all centralized mail receiving facilities in cooperation with Canada Post and to indicate the location of the centralized mail facilities on appropriate maps, information boards and plans. Maps are also to be prominently displayed in the sales office(s) showing specific Centralized Mail Facility locations.
- s) Prior to the approval of the final plan by the County of Oxford, the Owner shall inform all Purchasers of residential lots by including a condition in all Purchase and Sale and/or Lease Agreements stating that the construction of additional public school accommodation is dependent upon funding approval from the Ontario Ministry of Education, therefore the subject community may be designated as a "Holding Zone" by the Thames Valley District School Board and pupils may be assigned to existing schools as deemed necessary by the Board.
- t) Prior to the approval of the final plan by the County of Oxford, the Owner shall agree in writing to satisfy the requirements of Union Gas that the Owner/developer provide Union Gas Limited with the necessary easements and/or agreements required for the provision of gas services, in a form satisfactory to Union Gas Limited.
- u) The Owner and all future Owners of properties shall include the following environmental warning clause in all purchase and sale agreements:
- o *"Purchasers are advised that dust, odour and other emissions from agricultural activities conducted in the periphery of Ingersoll may be of concern and many interfere with some residential activities."*
 - o *Purchasers are advised of the traffic noise issues and presence of surrounding commercial/industrial uses.*
 - o *"Purchasers are advised that intermittent blasting, noise and vibration from limestone open pit mining and accessory operations conducted in the periphery of the Town of Ingersoll may be evident and may occasionally interfere with some residential activities."*

v)The Owner shall submit a lot grading, soil conservation and erosion control plan, prepared by an Engineer, to the satisfaction of the Town of Ingersoll and Upper Thames River Conservation Authority.

w)The stormwater management system has been approved for the subdivision and as a result there shall be registered on title a clause which prevents the alteration of the grading without approval from the Town's Engineer. This clause shall also be included in all agreements of sale.

x) The Owner shall make the necessary arrangements with all Lot and Block purchasers to erect fencing, with no gate accesses to adjoining properties, of the following types and height and in the following locations:

- i) privacy fencing, a minimum of 1.8 m (6 ft) in height, along the north boundaries of Block 63 and Lots 12 to 18 inclusive; and
- ii) chain link fencing, a minimum of 1.8m (6 ft) in height, along the north and south boundaries of Block 51.

30. ZONING

The Owner hereby covenants and agrees to consent, and hereby consents, to the passage of a by-law of the Town of Ingersoll pursuant to Section 34 of the Planning Act, R.S.O. 1990, restricting the lands outlined in Schedule "B" attached hereto, to uses appropriate to the nature of the Plan and satisfactory to the Town.

31. CONDITIONS IMPOSED BY THE COUNTY

The Owner, Town and County irrevocably agree that all conditions and requirements herein contained have been imposed by the County prior to registration of the Plan as a condition of its approval of the plan of subdivision, and the Owner irrevocably agrees that this provision may be pleaded as a complete estoppel in any action or proceeding in which it is otherwise alleged.

IN THIS AGREEMENT the singular shall include the plural and the neuter shall include the masculine or feminine as the context may require, and if there are more than one Owner the covenants of such Owner shall be joint and several.

IN WITNESS WHEREOF the parties hereto have hereunto caused to be affixed their respective corporate seals attested by the hands of their proper officers, and any party not a corporation has hereunto set his or her hand and seal the day and year first above written.

SIGNED, SEALED AND DELIVERED

In the presence of

)THE CORPORATION OF THE TOWN OF
)INGERSOLL

)
) _____
) Mayor – Edward (Ted) Comiskey

)
) _____
) Clerk- Michael Graves

)
)THE COUNTY OF OXFORD

)
) _____
)Per: Peter M. Crockett, P. Eng.
)CAO

)
) _____
)Per: Gordon K. Hough, Director
)Community and Strategic Planning

) SIFTON PROPERTIES LIMITED

)
) _____
)Per

)
) _____
)Per
)I/We have authority to bind the corporation

AGREEMENT SCHEDULES

SCHEDULE "A" - DESCRIPTION OF PROPERTY

This is Schedule "A" to the Subdivision Agreement dated this ____ day of _____, 2018 between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

ALL AND SINGULAR that certain parcel or tract of land and premises, lying, being and situate on all of Part of Lot 19, Concession 1, West Oxford, and Block 64, Plan 41M-309, in the Town of Ingersoll. The lands are located on the north side of Clarke Road East, west of Harris Street, in the south-eastern area of Ingersoll.

SCHEDULE "C" - SPECIAL WORKS AND SERVICES

This is Schedule 'C' to the Subdivision Agreement dated this _____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford, and the Owner to which it is attached and forms a part.

The following drawings shall apply to the construction of services and the grading provided for in this agreement:

Stage 1

Project 60343388

Drawing # 1 of 12	Sewer Area Plan
Drawing #1A of 12	Storm Area Plan
Drawing #1B of 12	Sanitary Area Plan
Drawing #1C of 12	Storm & Sanitary Sewer Design Sheets
Drawing # 2 of 12	Water Area Plan
Drawing # 3 of 12	General Notes
Drawing # 4 of 12	Typical Cross-Sections – Sutherland Crescent
Drawing # 5 of 12	Typical Cross-Sections – Montgomery Way
Drawing # 6 of 12	Grading Plan
Drawing # 7 of 12	Sutherland Cres 1+000 (Hollingshead Road) to 1+200
Drawing # 8 of 12	Sutherland Cres – Sewer Easement 1+060 to 1+300
Drawing # 9 of 12	Montgomery Way – 0+000 (Hollingshead Road) to 0+180
Drawing # 10 of 12	RYCB -1, RYCB -2, RYCB -3 and RYCB -4
Drawing # 11 of 12	Street Lighting Plan
Drawing # 12 of 12	Street Lighting Notes and Detail

All Drawings to be prepared by AECOM Canada Ltd.

The Corporation of the Town of Ingersoll – Minimum Residential Standard Drawing S-14. Supplied by the Town’s Engineering Department

Ontario Provincial Standard Drawings

OPSD 216.021 (2008)	Subdrain Pipe and Outlet Details
OPSD 219.100 (2015)	Light Duty Straw Bale Barrier
OPSD 219.110 (2015)	Light Duty Silt Fence Barrier
OPSD 219.130 (2015)	Heavy Duty Silt Fence Barrier
OPSD 310.010 (2015)	Concrete Sidewalk
OPSD 310.020 (2015)	Concrete Sidewalk Adjacent to Curb and Gutter
OPSD 310.030 (2015)	Concrete Sidewalk Ramps at Intersections
OPSD 310.040 (2015)	Utility Isolation in Sidewalks
OPSD 310.050 (2015)	Sidewalk Driveway Entrance Details
OPSD 351.010 (2009)	Urban Residential Entrance
OPSD 400.110 (2013)	Catch basin Square Frame with Square Overflow Type Flat Grate, Perforated Openings
OPSD 401.010 (2013)	Maintenance Hole Square Frame with Circular Closed or Open Cover
OPSD 404.020 (2013)	Aluminum Safety Platform for Circular Maintenance Holes
OPSD 405.020 (2013)	Maintenance Hole Steps – Solid
OPSD 600.040 (2012)	Concrete Barrier Curb with Standard Gutter
OPSD 600.100 (2012)	Concrete Mountable Curb with Narrow Gutter
OPSD 701.010 (2014)	Precast Concrete Maintenance Hole 1200 mm.
OPSD 701.011 (2014)	Precast Concrete Maintenance Hole 1500 mm.
OPSD 701.013 (2014)	Precast Concrete Maintenance Hole 2400 mm.
OPSD 701.014 (2014)	Precast Concrete Maintenance Hole 3000 mm.
OPSD 701.021 (2014)	Maintenance Hole Benching and Pipe Opening Details
OPSD 701.030 (2014)	Precast Concrete Maintenance Hole Comp. 1200mm Tapered Top and Flat Cap.
OPSD 701.040 (2014)	Precast Concrete Maintenance Hole Comp. 1500mm Transition Cone and Slabs.
OPSD 701.041 (2014)	Precast Concrete Maintenance Hole Comp. 1500mm Risers and Bases.
OPSD 701.060 (2014)	Precast Concrete Maintenance Hole Comp. 2400mm Transition Cone and Slabs.
OPSD 701.061 (2014)	Precast Concrete Maintenance Hole Comp. 2400mm Risers and Bases.
OPSD 701.070 (2014)	Precast Concrete Maintenance Hole Comp. 3000mm Transition Cone and Slabs.
OPSD 701.071 (2014)	Precast Concrete Maintenance Hole Comp. 3000mm Risers and Bases.
OPSD 704.010 (2014)	Precast Concrete Adjustment Units for Maintenance Holes, Catch Basins etc.
OPSD 704.011(2008)	High Density Polyethylene Adjustment Units for Maintenance Holes, Catch Basins etc.
OPSD 705.010 (2014)	Precast Concrete Catch Basin - 600 x 600mm.
OPSD 705.020 (2014)	Precast Concrete Twin Inlet Catch Basin
OPSD 708.020 (2016)	Support for Pipe at Catch Basin or Maint. Hole
OPSD 708.030 (2016)	Catch Basin Connection - Flexible Pipe
OPSD 809.010 (2013)	Perforated Pipe Sub-Drain Connection etc.
OPSD 1003.010 (2016)	Maintenance Hole Drop Structure using Tee
OPSD 1003.020 (2016)	Maintenance Hole Drop Structure using Wye
OPSD 1006.010 (2016)	Sewer Service Connections for Rigid Pipe
OPSD 1104.010 (2013)	Water Service Connection Detail 20 and 25mm Diameter Sizes

- OPSD 1104.030 (2013) Blow Off Installation 25mm
 OPSD 1105.010 (2013) Hydrant Installation (revised by Town of Ingersoll)

Ontario Provincial Standard Specifications

- OPSS 102 (1992) Weighing of Materials
 OPSS 127 (2015) Schedule of Rental Rates (to be revised prior to contract award)
 OPSS 128 (2006) Supply of Pre-Qualified Material and Products
 OPSS 180 (2011) Management and Disposal of Excess Material
 OPSS 201 (2011) Clearing, Close Clearing, Grubbing etc.
OPSS 206 MUNI (2013) Grading
 OPSS 310 (2012) Hot Mix Asphalt
 OPSS.313 PROV (2016) Hot Mix Asphalt – End Result
OPSS 314 MUNI (2016) Untreated Granular Subbase, Base etc.
 OPSS 351 (2015) Concrete Sidewalk
OPSS 353 MUNI (2016) Concrete Curb and Gutter Systems
OPSS 401 MUNI (2015) Trenching, Backfilling and Compaction
OPSS 402 MUNI (2016) Excavating, Backfilling and Compacting for Maintenance Holes, Catchbasins etc.
 OPSS 405 (2009) Pipe Subdrains
 OPSS 407 (2015) Maint. Holes, Catch Basins, etc. Installation
 OPSS 409 (2013) Closed Circuit Television Inspection of Pipe
 OPSS 410 (2013) Pipe Sewer Installation Open Cut
 OPSS 412 (2012) Sewage Forcemain Installation Open Cut
OPSS 441 MUNI (2016) Water Main Installation in Open Cut
OPSS 501 MUNI (2014) Compacting
 OPSS 506 (2013) Dust Suppressants
OPSS 517 MUNI (2016) Dewatering of Pipeline, Utility & Associated Structure Excavation
OPSS 518 MUNI (2016) Control of Water from Dewatering Operations
 OPSS 603 (2015) Installation of Ducts
OPSS 706 MUNI (2016) Traffic Control Signing
 OPSS 772 (2012) Chain Link Fence
 OPSS 802 (2010) Topsoil
 OPSS 803 (2015) Sodding
 OPSS 804 MUNI (2014) Seed and Cover
 OPSS 805 (2015) Temporary Erosion and Sediment Control Measures
 OPSS 1001 (2013) Aggregates - General
 OPSS 1002 MUNI (2013) Aggregates - Concrete
 OPSS 1003 MUNI (2013) Aggregates – Hot Mix Asphalt
 OPSS 1010 MUNI (2013) Aggregates – Base, Subbase, Select Subgrade, and Backfill Material
OPSS 1101 MUNI Material Specification for Performance Graded Asphalt Cement
 OPSS 1150 (2010) Hot Mix Asphalt
 OPSS .1151 MUNI (2006) Superpave and Stone Mastic Asphalt Mixtures
 OPSS 1315 (2008) White Pigmented Membrane Curing Compounds for Concrete
 OPSS.1350 MUNI (2014) Concrete – Materials and Production
 OPSS 1351 (2014) Precast Reinforced Concrete Components for Maintenance Holes, Catch Basins etc.
 OPSS 1541 (2012) Chain-Link Fence Components
 OPSS 1841 (2015) Non-Pressure Polyvinyl Chloride (PVC) Pipe Products
 OPSS 1850 (2013) Frames, Grates, Covers and Gratings
 OPSS 1854 (2014) High Density Polyethylene Adjustment Units for Maintenance Holes, Catch Basins etc.

The County of Oxford Specifications

Reference: *The County of Oxford Design Guidelines and Supplemental Specifications for Municipal Services*, draft, revised October 2017.

Note:

- For details, please refer to the County of Oxford design guidelines and specifications document listed above.
- Specified parts may be substituted upon approval by the County of Oxford.
- All material required for chlorination and testing of the watermain shall be supplied by the contractor.
- All testing must be inspected by the County of Oxford Certified field inspector.
- All watermains and appurtenances shall be installed to the County's current and/or revised specifications as supplied to the developer.

The Town of Ingersoll Specifications

Reference: *The Town of Ingersoll Design Guidelines and Specifications for Municipal Work, Draft 2018*

SCHEDULE "D" - LANDS TO BE CONVEYED TO TOWN

This is Schedule "D" to the Subdivision Agreement dated this _____ day of _____, 2018 between the Corporation of the Town of Ingersoll, the County of Oxford and the Owner, to which it is attached and forms a part.

Prior to the County granting final approval of this Plan, the Owner shall transfer to the Town, all external lands as prescribed herein.

Furthermore, within thirty days of registration of the Plan, the Owner shall further transfer all lands within this Plan to the Town.

LANDS TO BE CONVEYED TO THE TOWN OF INGERSOLL:

0.3 metre (one foot) reserves: Block 52

Road Widening (Dedicated on face of plan): NIL

Walkways: Block 51

5% Parkland Dedication: - Requirements met in Phase II

Dedication of land for Parks in excess of 5%: NIL

Stormwater Management: NIL

LANDS TO BE SET ASIDE FOR SCHOOL SITE:

School Site: NIL

LANDS TO BE HELD IN TRUST BY THE Town:

SCHEDULE "E" - SECURITIES ITEMIZED

This is Schedule 'E' to the Subdivision Agreement dated this _____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

The cost to install hydro is not included in this agreement but has been paid to The Town. Arrangements between the developer and The Town (or other Electrical Distribution Company) have been made to install all underground services. Verification of payment for hydro installation shall be provided to the Town.

The total value of security to be supplied to the Town is as follows:

Letter of Credit Portion:	\$1,203,032.83
TOTAL:	<u>\$1,203,032.83</u>

- (a) The following security shall be deposited with the Town at the time of signing this Agreement:

Letter of Credit Portion (Stage 2)

Topsoil Stripping and Grading	\$ 67,917.00
Sanitary Sewers & Appurtenances	\$ 108,536.32
Storm Sewers & Appurtenances	\$ 141,920.29
Watermain & Appurtenances	\$ 107,718.20
Road works (up to & including base asphalt)	\$ 133,329.40
Surface works:	
Concrete sidewalk	\$ 32,250.00
Surface asphalt	\$ 57,500.00
Miscellaneous	\$ 130,575.00
Street lighting	\$ 50,600.00
SWMF Maintenance	\$ 62,500.00
Engineering & Supervision	\$ 96,784.62
Contingency	<u>\$ 75,000.00</u>
Sub-Total	\$1,064,630.83
HST	<u>\$ 138,402.00</u>
TOTAL STAGE 2:	<u>\$1,203,032.83</u>

- (b) In accordance with section 28, the Letter of Credit for the performance security will be 100% at the signing of the agreement and as the in-ground services and above ground works are completed, the Letter of Credit will be reduced to the cost of any incomplete works plus fifteen percent (15 %). The maintenance security will be ten percent (10%) of the cost of estimated works: \$120,303.00

Please refer to Section 9. Initial Construction of Services and Building Permits of Part 1 – General Provisions, which may limit the issuance of a building permit until the security requirements have been satisfied.

The above-noted security includes a statutory holdback calculated in accordance with the Provincial legislation, namely the *CONSTRUCTION LIEN ACT*, R.S.O. 1990.

SCHEDULE "F" - EASEMENTS

This is Schedule 'F' to the Subdivision Agreement dated this _____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

Multi-Purpose Easements:Road Easements:

Sanitary/Water: Block 51

Storm:

Lots 14 & 15

Lot 18

Lots 25 & 26

Lots 45 & 46

Storm Water Outlet

SCHEDULE "G" - SUBSTANTIAL COMPLETION OF WORKS

This is Schedule "G" to the Subdivision Agreement dated this ____ day of _____ 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

TO: The Corporation of the Town of Ingersoll

Certificate of Substantial Completion of Works

For Good and Valuable Consideration now paid by The Corporation of the Town of Ingersoll hereinafter called the "Town", the receipt and sufficiency of which I hereby acknowledge, I hereby certify that the municipal services constructed pursuant to the Subdivision Agreement registered in conjunction with draft plan of subdivisions 32T-06001 have been:

- (a) inspected during installation in accordance with standard engineering practice; and
- (b) installed in accordance with the plans and specifications approved by the Town Engineer.

Certified and delivered under my hand and professional seal at the Town of Ingersoll this ____ day of _____, 20__.

SCHEDULE "H" - VERIFICATION OF SOILS TESTING

This is Schedule "H" to the Subdivision Agreement dated this ____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

TO: The Corporation of the Town of Ingersoll

Verification of Soils Testing Procedures and Results

For Good and Valuable Consideration now paid by The Corporation of the Town of Ingersoll (hereinafter called the "Town", the receipt and sufficiency of which I hereby acknowledge, I hereby certify that has carried out, at the request of the Subdivider's supervising engineer and the Town Engineer, "in situ" density testing of the roadway subgrade, granular pavement materials, asphalt and Benkelman Beam rebound testing of the pavement of various periods during construction of Subdivision and the results have been reported previously.

This testing has been carried out on a periodic basis using normal engineering practices and testing procedures to evaluate the adequacy of the construction and the results indicate that the various design standards and specifications have been achieved.

Certified and delivered under my hand and professional seal at the Town of Ingersoll this ____ day of _____, 2018.

SCHEDULE "I" - LOT GRADING PLANS

This is Schedule "I" to the Subdivision Agreement dated this ____ day _____ of 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

The following drawings shall apply to the grading provided for in this agreement:

Drawing 6 of 12 Lot Grading Plan

SCHEDULE "J" - EROSION AND SEDIMENT CONTROL MEASURES

This is Schedule 'J' to the Subdivision Agreement dated this ___ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

TO: The Corporation of the Town of Ingersoll

Certificate of Compliance for Erosion and Sediment Control Measures

For Good and Valuable Consideration now paid by The Corporation of the Town of Ingersoll, hereinafter called the "Town", the receipt and sufficiency of which I hereby acknowledge, I hereby certify that:

- (a) the erosion and sediment control measures required under this Agreement were installed prior to any construction commencing on the site where applicable, or were installed immediately upon completion of construction of the work for which these control measures were designed, where applicable; and
- (b) the required erosion and sediment control measures were maintained and operating as intended in accordance with The Guidelines on Erosion and Sediment Control for Urban Construction Sites (May 1987) during construction as required under this Agreement.

Certified and delivered under my hand and professional seal at the Town of Ingersoll this ___ day of _____, 2018.

SCHEDULE "K" - FINAL CERTIFICATE LOT/BLOCK GRADING

This is Schedule 'K' to the Subdivision Agreement dated this ____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

TO: The Corporation of the Town of Ingersoll

Final Certificate of Lot and Block Grading

All Lots and Blocks on Plan _____ shall be graded including fill or excavation for their full width and length to the grades, levels, and specifications as shown on the accepted subdivision grading plan.

Fully developed Lots/Blocks - including the building, landscaping and paved driveway

Pursuant to provision 4 STANDARD OF WORK in the General Provisions of the Subdivision Agreement I hereby certify the following Lots or Blocks are graded to conform generally to the elevations and grades shown on the accepted subdivision grading plan attached as a schedule to the Subdivision Agreement or filed with the Town Engineer.

Lots/Blocks: _____

Vacant Lot/Block

Pursuant to provision 10 COMPLETION, MAINTENANCE, ASSUMPTION AND GUARANTEE in the General Provisions of the Subdivision Agreement I hereby certify that the actual finished elevations and grading of each Lot and Block generally conform to the accepted subdivision grading plan.

Lots/Blocks: _____

Under construction Lots/Blocks

I hereby acknowledge that the following Lots/Blocks are under construction and not occupied, but will be final graded in general conformity with the grades and elevations shown on the accepted subdivision grading plan.

Lots/Blocks: _____

Certified and delivered under my hand and professional seal at the Town of Ingersoll this ____ day of _____, 20__.

SCHEDULE "L" - EXAMPLE EASEMENT

This is Schedule 'L' to the Subdivision Agreement dated this ____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

THIS EASEMENT made this ____ day of _____, 20__.

B E T W E E N:

[Transferor]
(Hereinafter called the "Transferor")
OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF INGERSOLL
(Hereinafter called the "Transferee")
OF THE SECOND PART

WHEREAS the Transferor is seized of the lands and premises herein described, and has agreed to transfer to the Transferee a multi-purpose easement for municipal services in, over and upon the said Lands;

AND WHEREAS Section 91(2) of the Municipal Act, S.O. 2001, c. 25, as amended provides that an easement of a public utility provided by a municipality does not have to be appurtenant or annexed to or for the benefit of any specific parcel of land to be valid;

NOW THEREFORE THIS INDENTURE WITNESSETH that in consideration of the sum of ONE DOLLAR (\$1.00), of lawful money of Canada now paid by the Transferee to the Transferor (the receipt and sufficiency of which is hereby acknowledged), the Transferor DOTH GRANT unto the Transferee, its successors and assigns, forever, the full, free and uninterrupted right, liberty, privilege and easement in gross to install, construct, reconstruct, repair, clean, maintain, inspect and use as part of the Municipal Services system of the Town of Ingersoll and as appurtenant thereto, and for all times hereafter, sewers, watermains, electrical cables, communications cables, conduits and other municipal services of such kind, size, type and number as the Transferee may from time to time determine necessary (the "Municipal Services"), in, through, over, on and under that part of the lands of the Transferor more particularly described as [__DESCRIPTION__] (the "Lands").

TOGETHER WITH the full right, liberty, privilege and easement unto the Transferee, its successors and assigns, and its and their servants, agents, work people, contractors and others designated by it and them, from time to time and at all times forever hereafter, to enter upon the said Lands, with or without tools, machinery, equipment and vehicles, for the purposes aforesaid and to enter as aforesaid upon the adjoining lands of the Transferor in order to obtain access to and from the said Lands.

AND TOGETHER WITH the full right, liberty, privilege and easement unto the Transferee, its successors and assigns, and its and their servants, agents, work people, contractors and others designated by it and them, from time to time and at all times forever hereafter, to enter up on the said Lands, with or without tools, machinery,

equipment and vehicles, for the purpose of obtaining access to abutting lands owned by the Transferee or to abutting lands in which Municipal Services are installed.

IT SHALL BE LAWFUL for the Transferee and its successors and assigns to exercise and enjoy the rights, liberties and privileges hereby granted without being liable for any interference, loss of use or loss of profit which shall or may be thereby caused to the said lands or to the Owners and occupiers thereof from time to time, and the Transferee shall have the right to cut down or remove any brush, trees, shrubs, fences, pavements, ramps, curbs and other objects or structures as may be necessary or convenient in the exercise of the rights and privileges hereby granted and likewise to excavate and remove the soil and surfacings for the purposes aforesaid.

THE TRANSFEEE COVENANTS with the Transferor that it will restore the said Lands to the approximate condition which existed immediately prior to each and every entry upon the said Lands, excluding the replacement of brush and trees and structures. Restoration of hard surfaces will be at the sole discretion of the Transferee unless the surface predated the acquisition of this easement or was subsequently constructed as part of a development approved by the Transferee.

THE TRANSFEROR COVENANTS that no buildings or other structures shall be erected on or over the Lands described herein without the written consent of the Engineer of the Transferee or its designate.

THE TRANSFEROR FURTHER COVENANTS and agrees that no trees shall be planted or cultivated within the easement except with the express written approval of the Transferee.

THE TRANSFEROR FURTHER COVENANTS that it has the right to convey the rights, liberties, privileges and easements hereby granted and will execute such further assurance s as may be requisite to give full effect to this indenture.

IT IS HEREBY AGREED that the covenants and agreements on the part of the Transferor shall run with the Lands of the Transferor, and these shall enure to the benefit of and be binding upon the respective successors, heirs, executors, administrators and assigns of the parties hereto.

WHERE THE context requires, the masculine shall be construed as feminine or neuter and the singular shall be construed as plural.

SCHEDULE "M" - ROAD EASEMENT

This is Schedule 'M' to the Subdivision Agreement dated this ____ day of _____, 2018, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

(Hereinafter called the "Transferor")

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWN OF INGERSOLL

(Hereinafter called the "Transferee")

OF THE SECOND PART

WHEREAS the Transferor is seized of the lands and premises herein described, and has agreed to transfer to the Transferee an easement for temporary turning circle over the said lands; Blocks XX, XX, XX and XX.

NOW THEREFORE WITNESSETH that in consideration of TWO DOLLARS (\$2.00), of lawful money of Canada now paid by the Transferee to the Transferor (the receipt whereof is hereby by it acknowledged), the Transferor DOTH TRANSFER unto the Transferee, its successors and assigns, forever, the full, free and uninterrupted right, liberty, privilege and easement in gross to construct, reconstruct, repair, clean, maintain, inspect and use as part of the public highway system of the Town of Ingersoll and as appurtenant thereto, and to the highways in the Ownership of the Transferee, and for all times hereafter, a temporary turning circle, of such construction and size as the Transferee may from time to time determine necessary, in, through, over and under the lands situate in the Town of Ingersoll, County of Oxford, described in the Transfer of Easement to which this Schedule is attached (hereinafter referred to as the "easement lands") for the purposes of a temporary turning circle and temporary passage.

TOGETHER WITH the full right, liberty, privilege and easement unto the Transferee, its successors and assigns, and its and their servants, agents, work people, contractors and others designated by it and them, from time to time and at all times forever hereafter, to enter upon the easement lands, with or without tools, machinery, equipment and vehicles, for the purposes aforesaid.

IT SHALL BE LAWFUL for the Transferee and its successors and assigns to exercise and enjoy the rights, liberties and privileges hereby transferred without being liable for any interference, loss of use or loss of profit which shall or may be caused thereby to the easement lands or to the Owners and occupiers thereof from time to time, and the Transferee shall have the right to cut down or remove any brush, trees, shrubs, fences, pavements, ramps, curbs and other objects as may be necessary or convenient in the exercise of the rights and privileges hereby transferred and likewise to excavate and remove the soil and surfacings for the purposes aforesaid.

THE TRANSFEROR COVENANTS that no building or other structure shall be erected on or over the easement lands without the written consent of the Town Engineer of the Town of Ingersoll.

THE TRANSFEROR FURTHER COVENANTS that it has the right to transfer the rights, liberties, privileges and easements hereby transferred and will execute such further assurances as may be requisite to give full effect to this transfer.

THE TRANSFEREE COVENANTS AND AGREES THAT this easement is transferred in order to provide a temporary turning circle at the end of [street name] on Registered Plan [33M-]. After an approved road extension for the aforesaid street has been constructed to the specifications of the Engineer of the Town of Ingersoll, the Transferee will release and abandon this easement to the Transferor or its assigns.

IT IS HEREBY AGREED that the covenants and agreements on the part of the Transferor shall run with the lands of the Transferor, and these shall enure to the benefit of and be binding upon the respective successors, heirs, executors, administrators and assigns of the parties hereto.

WHERE THE context requires, the masculine shall be construed as feminine or neuter and the singular shall be construed as plural.

SCHEDULE "N" – CONSULTING ENGINEER'S AGREEMENT

THIS AGREEMENT made as of the _____ day of _____, 2018.

BETWEEN:

SIFTON PROPERTIES LIMITED

(hereinafter called the "Owner")
OF THE FIRST PART;

- and -

AECOM Canada Ltd.

(hereinafter called the "Consulting Engineer")
OF THE SECOND PART;

- and -

THE CORPORATION OF THE TOWN OF INGERSOLL

(hereinafter called the "Town")
OF THE THIRD PART;

WHEREAS the Owner proposes to develop a Subdivision, commonly referred to as Harrisview on lands identified on the attached Schedule "A" (hereinafter called the "Subdivision").

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants hereinafter set forth and other good and valuable consideration, the parties hereto mutually agree as follows:

- (1) The Owner agrees to construct the Subdivision in accordance with all applicable Provincial, County and Town standards and in particular the terms of the Subdivision Agreement dated ***.
- (2) The Owner hereby acknowledges that it has retained the services of the Consulting Engineer for the provision of engineering services for the development of the Subdivision and as part of that retainer, the Owner requires the Consulting Engineer to monitor and inspect the works undertaken and provide to the Town the required certifications identified in the Subdivision Agreement, all at the expense of the Owner. All invoicing and payment for the Consulting Engineer's services shall be undertaken directly between the Owner and the Consulting Engineer.
- (3) The Consulting Engineer acknowledges that the Subdivision must be constructed in accordance with Provincial, County and Town standards when certifying any component of the development of the Subdivision.

- (4) The Consulting Engineer agrees to administer, observe and certify that the construction is in accordance with the approved construction drawings and the Plan must be stamped by the Consulting Engineer or another professional engineer and approved by the Town.
- (5) The Consulting Engineer agrees that it shall skillfully and competently perform its services in accordance with generally accepted engineering principles when it is monitoring and inspecting the work undertaken by the Owner, for which it will provide certification in accordance with the terms of the Subdivision Agreement.
- (6) The Owner and the Consulting Engineer shall notify the Town immediately in the event the retainer between the Owner and the Consulting Engineer for this Subdivision is terminated or suspended for any reason. The Owner agrees to stop all work immediately until such time as a new Consulting Engineer is appointed to the Town's satisfaction. The Owner agrees to hire a replacement Consulting Engineer with six (6) weeks of said termination; the Owner acknowledges that failure to do so will result in the Town calling upon the Letter of Credit to complete any work related to public safety.
- (7) The Consulting Engineer shall insure its undertaking, business and equipment so as to protect and indemnify and save harmless the Town from any and all costs, claims, demands, damages, fines, suits, actions, and judgements made, brought or recovered against the Town for any bodily injury, death or property damage caused by or resulting from the operation and business carried on by the Consulting Engineer under this Agreement.
- (8) The Consulting Engineer shall maintain liability insurance acceptable to the Town throughout the term of this Agreement. Coverage shall consist of a comprehensive policy of public liability and property damage insurance in an amount of not less than five million dollars (\$5,000,000) per occurrence. **Such insurance shall name The Corporation of the Town of Ingersoll as an additional insured** thereunder and shall be endorsed to include a Cross-Liability Endorsement with a Severability of Interests Clause and Blanket Contractual Liability.
- (9) The Consulting Engineer shall take out and keep in force until three (3) years after this Agreement is no longer in effect, Professional Liability Insurance in the amount of one million dollars (\$1,000,000) providing coverage for acts, errors and omissions arising from their professional services performed under this Agreement.
- (10) The Consulting Engineer shall forward Certificates of Insurance evidencing the required insurance with the executed Agreement. These Certificates shall state that coverage will not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail to the Town. It is also understood and agreed that in the event of a claim, any deductible or self-insured retention under this policy of insurance shall be the sole responsibility of the consulting Engineer and the Owner and that this coverage shall be primary insurance as respects the Town. Any insurance or self-insurance maintained by the Town shall be considered excess of the Consulting Engineer's and Owner's insurance and shall

not contribute with it. The Town reserves the right to modify the insurance requirements as deemed suitable.

- (11) Neither the Consulting Engineer or any person, firm or corporation associated or affiliated with or subsidiary to the Consultant shall tender for the construction of this Subdivision, or have an interest either directly or indirectly in the construction of the Subdivision.
- (12) Neither the Owner nor the Consulting Engineer shall assign this Agreement in whole or in part without the prior written consent of the Town, which consent may not be withheld without reason but the Town may impose terms and conditions.
- (13) The Consulting Engineer is and will at all times remain an independent contractor, retained by the Owner and the Consulting Engineer is not and shall not represent itself to be the agent or employee of the Town.
- (14) The Consulting Engineer acknowledges that the Town is relying upon the accuracy of the inspections and upon the certifications provided pursuant to the terms of the Subdivision Agreement. The Consulting Engineer accepts full responsibility for the accuracy and completeness of any and all representations, inspections and certifications provided to the Town.

IN WITNESS WHEREOF the parties have executed this Agreement as of the day, month and year first written above.

per:

name:
title:

name:
title:
I/We have authority to bind the corporation.
(Consulting Engineer)
per:

name:
title:

name:
title:
I/We have authority to bind the corporation.
THE CORPORATION OF THE TOWN OF INGERSOLL
per:

name:
title:

name:

title:

I/We have authority to bind the corporation.

SCHEDULE "O" - LETTER OF CREDIT TEMPLATE

This is Schedule "O" to the Subdivision Agreement dated this ____ day of _____, 2017, between The Corporation of the Town of Ingersoll, the County of Oxford and the Owner to which it is attached and forms a part.

Letter of Credit Template - Example**Bank Letterhead****Letter of Credit No.:****Total Amount:****Date:****Branch:****Customer: (Name of Developer)**

**To: The Corporation of the Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, Ontario N5C 2V5**

IRREVOCABLE LETTER OF CREDIT

We hereby authorize you to draw on (Financial Institution & Address)

for account of our customer, _____
(Name of Developer)

up to an aggregate amount of _____ dollars (\$ _____) as available
by drafts at sight as follows:

At the request of our customer, the said _____,
(Name of Developer)

we, the _____ hereby establish and issue to you, this
(Financial Institution)

Irrevocable Standby Letter of Credit in your favour in the total amount of _____ dollars (\$ _____) which may be drawn on by you at any time, from time to time upon written demand for payment made upon us by you, which demand we shall then honour without inquiring whether you have a right as between yourself and our said customer to make such demand and without recognizing any claim of our said customer. Provided, however, that you are to deliver to the

(Financial Institution)

at such time as a written demand for payment is made upon us, a certificate signed by your Treasurer or designate, confirming that monies drawn pursuant to this Letter of

Credit are to be retained and used to perform any outstanding obligations of our said customer to you as provided for in the _____ agreement between
(Type of Agreement)

_____ and the Corporation of the Town of Ingersoll.
(Name of Developer)

It is understood and agreed that the obligation of the undersigned under this Letter of Credit is an obligation to pay money only and that in no circumstances shall the undersigned be obliged to perform or cause to perform any of our customer's obligations to you.

The amount of this credit shall be reduced from time to time and such reduction will be effected upon receipt of written notice given to us by you. This Letter of Credit will continue up to _____.
(Date)

and will expire on the close of business on that date and you may call for payment of the full outstanding amount under this Letter of Credit at any time up to the close of business on that date should the Letter of Credit not be renewed.

It is a condition of this Letter of Credit that it be automatically extended, without amendment, for successive periods of one year each from the present or any future expiration date hereof, unless not less than thirty (30) days prior to any such date, we notify you in writing by registered mail/courier at 130 Oxford Street, 2nd Floor, Ingersoll, Ontario N5C 2V5, that we elect not to consider this Letter of Credit renewed for any such additional period. Upon receipt by you of such notice, you may draw by means of your demand accompanied by your above written certificate.

Partial drawings hereunder are permitted.

Written demands for drawings under this Letter of Credit will be duly honoured, and shall state on their face that they are drawn under the _____
(Financial Institution)

(Address)
Letter of Credit No. _____, Dated:

(Authorized Signature & Title)

(Authorized Signature & Title)



**Corporation of the Town of Ingersoll
By-law 18-5010**

**Being a by-law to amend By-law 06-4327, being a by-law to provide for the governing and regulation of traffic and parking in the Town of Ingersoll
(No parking – Chatfield Street)**

WHEREAS Council adopted By-Law 06-4327 on the 16th day of October, 2006 for the governing and regulation of traffic and parking:

AND WHEREAS Council is desirous of amending the by-law:

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

- 1) **THAT Schedule “A” NO PARKING AT ANY TIME** be amended to include:

Highway	Side(s)	From	To
Chatfield Street	West	130 metres north of Chamberlain Avenue	150 metres east of Hollingshead Road
Chatfield Street	East	126 metres north of Chamberlain Avenue	163 metres east of Hollingshead Road
Chamberlain Avenue	South	91 metres west of Harris Street	130 metres west of Harris Street

READ a first and second time in Open Council this 9th day of July, 2018.

READ a third time in Open Council and passed this 9th day of July, 2018.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
By-Law 18-5011**

**A bylaw to execute a Funding Agreement for the transfer of Main Street
Revitalization Initiative Funds**

WHEREAS the Municipality wishes to enter into an Agreement in order to participate in Ontario's Main Streets Revitalization Initiative;

AND WHEREAS the Municipality acknowledges that Funds received through the Agreement must be invested in an interest bearing reserve account until the earliest of expenditure or March 31, 2020;

Now THEREFORE, the Council of the Town of Ingersoll, a municipal corporation pursuant to the Municipal Act, 2001;

ENACTS AS FOLLOWS That the Mayor and Clerk are hereby authorized to execute this Municipal Funding Agreement for the transfer of Main Streets Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Town of Ingersoll as in Schedule A attached hereto. Schedule A shall form part of this by-law.

READ a first and second time in Open Council this 9th day of July, 2018.

READ a third time in Open Council and passed this 9th day of July, 2018.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

MUNICIPAL FUNDING AGREEMENT

ONTARIO'S MAIN STREET REVITALIZATION INITIATIVE

This Agreement made as of 1st day of April, 2018.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as "AMO")

AND:

THE TOWN OF INGERSOLL

(a municipal corporation pursuant to the Municipal Act, 2001, referred to herein as the "Recipient")

WHEREAS the Province of Ontario is making \$26 million available for allocation for the purposes of supporting municipal Main Street Revitalization Initiatives in Ontario;

WHEREAS the Province of Ontario, Ontario municipalities as represented by AMO are signatories to Ontario's Main Street Revitalization Initiative Transfer Payment Agreement on March 12, 2018 (the "OMAFRA-AMO Agreement"), whereby AMO agreed to administer Main Street Revitalization funds made available to all Ontario municipalities, excluding Toronto;

WHEREAS the OMAFRA-AMO Transfer Payment Agreement contains a framework for the transfer of provincial funds to Ontario lower-tier and single-tier municipalities represented by AMO;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in Ontario's Main Street Revitalization Initiative;

WHEREAS AMO is carrying out the fund administration in accordance with its obligations set out in the OMAFRA-AMO Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 **Definitions.** When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings ascribed to them below unless the subject matter or context is inconsistent therewith:

“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.2 and Section 2 of Schedule D.

“Association of Municipalities of Ontario (AMO)” means a legally incorporated entity under the Corporations Act, 1990 R.S.O. 1990, Chapter c.38.

“Communication Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Community Improvement Plan” has the meaning as defined under section 28(1) of the Planning Act, R.S.O. 1990, c. P.13.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Effective Date” is April 1, 2018.

“Eligible Costs” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means a

- a. Municipality or its agent (including its wholly owned corporation); and
- b. Non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the Eligible Project through a formal grant agreement between the Municipality and the non-municipal entity.

“Event of Default” has the meaning given to it in Section 11.1 of this Agreement.

“Funds” mean the Funds made available to the Recipient through the Main Street Revitalization Initiative, a program established by the Government of Ontario. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Costs” means those expenditures described as ineligible in Schedule C.

“Lower-tier Municipality” means a Municipality that forms part of an Upper-tier Municipality for municipal purposes, as defined under the Municipal Act, 2001 S.O. 2001, c.25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and “Municipalities” means every municipality as defined under the Municipal Act, 2001 S.O. 2001 c.25.

“Municipal Physical Infrastructure” means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

“Ontario” means Her Majesty in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs.

“Parties” means AMO and the Recipient.

“Project Completion Date” means the Recipient must complete its Project under this Agreement by March 31, 2020.

“Recipient” has the meaning given to it on the first page of this Agreement.

“Results Report” means the report prepared and delivered to AMO by the Recipient by which reports on how Funds are supporting progress towards achieving the program objective, more specifically described in Section 3 of Schedule D.

“Single-tier Municipality” means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes as defined under the Municipal Act, 2001, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, as submitted in the Recipient’s Annual Report.

1.2 Interpretations:

Herein, etc. The words “herein”, “hereof” and “hereunder” and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.

Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2020.
- 2.2 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.3 **Notice.** Any of the Parties may terminate this Agreement on written notice.

3. RECIPIENT REQUIREMENTS

- 3.1 **Communications.** The Recipient will comply with all requirements outlined, including providing upfront project information on an annual basis, or until all Funds are expended for communications purposes in the form described in Section 7.1 and Section 1 of Schedule D.
- a) Unless otherwise directed by Ontario, the Recipient will acknowledge the support of Ontario for Eligible Projects in the following manner: "The Project is funded [if it is partly funded the Recipient should use "in part"] by the Ontario Ministry of Agriculture, Food and Rural Affairs."
 - b) The Recipient shall notify Ontario within five (5) business days of planned media events or announcements related to the Project, organized by the Recipient to facilitate the attendance of Ontario. Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.
- 3.2 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Canadian Free Trade Agreement and applicable international trade agreements, and all other applicable laws.
- a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be

awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

- 4.1 **Eligible Projects.** Costs directly and reasonably incurred by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs or activities funded under the Municipal Physical Infrastructure category, including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the role of small businesses in main street areas as more specifically described in Schedule B and Schedule C
- 4.2 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE COSTS

- 5.1 **Eligible Costs.** Schedule C sets out specific requirements for Eligible and Ineligible Costs.
- 5.2 **Discretion of Ontario.** Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Ontario.
- 5.3 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement.
- 5.4 **Reasonable Access.** The Recipient shall allow AMO and Ontario reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Ontario or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 5.5 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Ontario.

6. FUNDS

- 6.1 **Allocation of Funds.** AMO will allocate and transfer Funds on the basis of the formula determined by Ontario.
- 6.2 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):

- a) The allocation and transfer shall be authorized by by-law (a "Transfer By-law"). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
- b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
- c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

6.3 **Transfer of Funds to a non-municipal entity.** Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:

- a) The provision of such support shall be authorized by a grant agreement between the Municipality and the Eligible Recipient in support of a Community Improvement Plan. The grant agreement shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
- b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer including the submission of an Annual Report in accordance with Section 7.2.
- c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to the Municipality the grant agreement.

6.4 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

6.5 **Payout of Funds.** The Recipient agrees that all Funds will be transferred by AMO to the Recipient upon full execution of this Agreement.

6.6 **Use of Funds.** The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account and shall retain the Funds in such reserve fund, or account until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:

- a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,

- b) any interest earned on Funds will only be applied to Eligible Costs for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.
- 6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Costs. AMO reserves the right to declare that Unspent Funds after March 31, 2020 become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.
- 6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by March 31, 2020.
- 6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 6.10 **Limit on Ontario's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 6.11 **Stacking.** If the Recipient is receiving funds under other programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum contribution limitation set out in any other program agreement made in respect of that Eligible Project shall continue to apply.
- 6.12 **Insufficient funds provided by Ontario.** If Ontario does not provide sufficient funds to AMO for this Agreement, AMO may terminate this Agreement.

7. REPORTING REQUIREMENTS

- 7.1 **Communication Report.** Immediately upon execution of this Agreement the Recipient shall report to AMO any Eligible Project being undertaken in the current Municipal Fiscal Year in the form described in Schedule D.
- 7.2 **Annual Report.** The Recipient shall report in the form in Schedule D due by May 15th following the Municipal Fiscal Year on:
 - a) the amounts received from AMO under this Agreement;
 - b) the amounts received from another Eligible Recipient;
 - c) the amounts transferred to another Eligible Recipient;
 - d) amounts paid by the Recipient in aggregate for Eligible Projects;
 - e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;
 - f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,

- g) a listing of all Eligible Projects that have been funded, indicating the Eligible Project category, project description, amount of Funds, total project cost, start date, end date and completion status.

7.3 **Results Report.** The Recipient shall account in writing for results achieved by the Funds through a Results Report to be submitted to AMO. Specifically the Results Report shall document performance measures achieved through the investments in Eligible Projects in the form described in Section 3 of Schedule D.

8. RECORDS AND AUDIT

8.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

8.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Ontario for inspection or audit.

8.3 **External Auditor.** AMO and/or Ontario may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Ontario at the same time that the audit report is given to AMO.

9. INSURANCE AND INDEMNITY

9.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Ontario and AMO as additional insureds for the purposes of the Eligible Projects.

9.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 9.1. No Funds shall be expended

or transferred pursuant to this Agreement until such certificate has been delivered to AMO.

9.3 **AMO not liable.** In no event shall Ontario or AMO be liable for:

- (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or
- (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

9.4 **Recipient to Compensate Ontario.** The Recipient will ensure that it will not, at any time, hold Ontario, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Ontario, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Ontario in the performance of his or her duties.

9.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnatee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- (a) the Funds;
- (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;
- (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and
- (d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

10. DISPOSAL

10.1 **Disposal.** The Recipient will not, without Ontario's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Funds or

for which Funds were provided, the cost of which exceed \$50,000 at the time of sale, lease or disposal prior to March 31, 2021.

11. DEFAULT AND TERMINATION

- 11.1 **Event of Default.** AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an “Event of Default”:
- (a) failure by the Recipient to deliver in a timely manner an Annual Report or Results Report.
 - (b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.
 - (c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.
 - (d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.
 - (e) failure by the Recipient to expend Funds in accordance with Sections 4.1 and 6.8.
- 11.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 11.3 **Remedies on default.** If AMO declares that an Event of Default has occurred under Section 11.1, after thirty (30) calendar days from the Recipient’s receipt of the notice of an Event of Default, it may immediately terminate this Agreement.
- 11.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

12. CONFLICT OF INTEREST

- 12.1 **No conflict of interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Ontario applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

13. NOTICE

13.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 13.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.

13.2 **Representatives.** The individuals identified in Section 13.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.

13.3 **Addresses for Notice.** Further to Section 13.1 of this Agreement, notice can be given at the following addresses:

a) If to AMO:

Executive Director
Main Streets Agreement
Association of Municipalities of Ontario 200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Telephone: 416-971-9856
Email: mainstreets@amo.on.ca

b) If to the Recipient:

Director of Finance/Treasurer
Iryna Koval
TOWN OF INGERSOLL
130 Oxford St., 2nd Floor
Ingersoll, ON N5C 2V5
(519) 485-0120 x2227
iryna.koval@ingersoll.ca

14. MISCELLANEOUS

14.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.

14.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this

Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

- 14.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 14.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
- 14.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 9.4, 9.5, 11.4 and 14.8.
- 14.6 **AMO, Ontario and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Ontario and the Recipient, between AMO and the Recipient, between Ontario and a Third Party or between AMO and a Third Party.
- 14.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Ontario or AMO.
- 14.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 14.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

15. SCHEDULES

- 15.1 This Agreement, including:
 - Schedule A Municipal Allocation
 - Schedule B Eligible Projects
 - Schedule C Eligible and Ineligible Costs
 - Schedule D Reporting

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

16. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

RECIPIENT'S NAME:

TOWN OF INGERSOLL

Mayor Name

Signature

Clerk Name

Signature

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By Title

Signature

In the presence of:

Witness Title

Signature

**SCHEDULE A
MUNICIPAL ALLOCATION**

RECIPIENT'S NAME: TOWN OF INGERSOLL

ALLOCATION: \$48931.0486

The Recipient acknowledges this is a one time payment for Eligible Projects with Eligible Costs.

SCHEDULE B ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

- 1. Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:
 - a. Commercial building façade improvements
 - b. Preservation and adaptive reuse of heritage and industrial buildings
 - c. Provision of affordable housing
 - d. Space conversion for residential and commercial uses
 - e. Structural improvements to buildings (e.g. Building Code upgrades)
 - f. Improvement of community energy efficiency
 - g. Accessibility enhancements

- 2. Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:
 - a. Signage – wayfinding/directional, and gateway.
 - b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
 - c. Marketing plan implementation – business attraction and promotion activities, special events.

SCHEDULE C
ELIGIBLE AND INELIGIBLE COSTS

1. Eligible Costs include:

- a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.
- b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:

- a. Costs incurred prior to Effective Date or after the Project Completion Date;
- b. Any costs associated with providing the Annual and Results Reports to AMO;
- c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
- d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
- e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics of marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
- f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
- g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
- h. Taxes, to which the Recipient is eligible for a tax rebate;
- i. Purchase of land or any interest therein, and related costs; and,
- j. Routine repair and maintenance Municipal Physical Infrastructure.

**SCHEDULE D
REPORTING**

1. Communication Report

Immediately following the Municipality executing this Agreement the Recipient will provide AMO a Communication Report in an electronic format deemed acceptable to AMO, consisting of the following:

Project Title	Project Description	Eligible Project Category (CIP/ Municipal Physical Infrastructure	Total Project Cost	Estimate of Funds (Main Street) Spent

2. Annual Report

The Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

- a. Financial Reporting Table: The financial report table will be submitted in accordance with the following template:

Annual Report Financial Table	Annual	Cumulative
	20xx	2018 - 2020
Opening Balance	\$xxx	
Received from AMO	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Received from An Eligible Recipient	\$xxx	\$xxx
Transferred to an Eligible Recipient	(\$xxx)	(\$xxx)
Spent on Eligible Projects (for each Eligible Project category)	(\$xxx)	(\$xxx)
Closing Balance of Unspent Funds	\$xxx	

- b. Project List: The Recipient will provide to AMO a project list submitted in accordance with the following template:

Recipient	Project Title	Project Description	Eligible Project Category	Total Project Cost	Main Street Funds Used	Start & End Date	Completed?
							Yes/No/ Ongoing

3. Project Results.

The Results Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving revitalization within main street areas:

- a. Community Improvement Plan Eligible Projects
 - Number of small businesses supported;
 - Total value of physical improvements;
 - Total Main Street Funds provided;
 - Total Municipal investment; and,
 - Total private investment.

- b. Municipal Physical Infrastructure Eligible Projects
 - Total value of physical improvements;
 - Total Main Street Funds provided; and
 - Total municipal investment.



**Corporation of the Town of Ingersoll
By-Law 18-5012**

**A bylaw to adopt and confirm all actions and proceedings of the Council of the
Town of Ingersoll at the Council meeting held on July 9, 2018**

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meeting held on June 11, 2018, are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time in Open Council this 9th day of July, 2018.

READ a third time in Open Council and passed this 9th day of July, 2018.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk