



**October 15, 2019**

**Regular Meeting of Council – Highlights**

**Special Staff Reports**

**Policing Contract Renewal**

Council passed a resolution to identify any changes that it wishes to implement in the contract renewal with the OPP.

**Further information:** [Report A-022-19](#)

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**Boundary Adjustment Update**

Council approved the Ingersoll Boundary Adjustment Committee's 14 recommendations as detailed in the accompanying staff report and directed staff to work with South-West Oxford to schedule a joint public meeting in November to solicit public feedback on the boundary adjustment and to meet restructuring guidelines.

**Further information:** [Report A-024-19](#)

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**Design Phase of Multi-Use Recreational Facility**

Council authorized the Mayor and Clerk to enter into an agreement in substantially the same form as attached to the staff report with Nicholson Sheffield Architects Inc. to undertake the design of the MURC.

**Further information:** [Report A-025-19](#)

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**Official Plan and Rezoning Application, 50 Thames St. S., Ingersoll**

Council approved-in-principle Ingrox Limited's application to rezone the subject lands located at municipal address 50 Thames St. S. to add an indoor storage facility as an additional use and to delete a tire manufacturing business as a temporary permitted use.

**Further information:** [Report A-026-19](#)

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**Planning Application Process**

Council considered and approved a report recommending an amendment to the current planning process that will see applications considered over the course of two Council meetings. The first meeting will be open to the public to solicit input on the application with the subsequent meeting dedicated to Council hearing the associated planning report.

**Further information:** [Report A-027-19](#)

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## **Town Hall Fire Alarm**

Council directed staff to reallocate the remaining \$12,500 budgeted for curbing and canopy repair to the Town Hall Fire Alarm replacement budget.

**Further information:** [Report B-019-19](#)

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## **Appointment to the Local Court Security Advisory Committee**

Council appointed Councillor Lesser to the Local Court Security Advisory Committee.

**Further information:** [Report C-038-19](#)

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## **Homeless Encampment Issue and Proposed Response**

Council directed staff to respond to homeless encampments on municipally-owned property by maintaining status quo for the time being and further directed staff to investigate and draft response procedures for Council consideration based on an active approach, whereby occupants of campsites will be required to vacate Town property.

Council also directed staff to investigate the development of a coordinated Homeless encampment response procedure as part of the Community Safety and Well-being Plan, to be in place January 1, 2021

**Further information:** [Report C-039-19](#)

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## **Planning Overview: Community Safety and Well-being Plan**

Council considered a report detailing staff's recommended approach to developing the provincially-mandated Community Safety and Well-Being plan and approved a joint-effort between all lower tiers of Oxford County. Council also approved the proposed terms of reference for the plan's coordinating and advisory committees and authorized the allocation of \$10,000 to hire a consultant to chair both committees and draft the Oxford County Community Safety and Well-being Plan.

**Further information:** [Report C-040-19](#)

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## **Upgrades to Software for Efficiencies**

Council reviewed and approved a report detailing staff's recommendations that some of the provincial grant money for the creation of efficiencies be allocated to purchasing and implementing software for agenda creation and management and electronic records management. Council further approved the hiring of a contract staff member for up to two years to manage the implementation of the software and to ensure its full capabilities are attained.

**Further information:** [Report C-041-19](#)

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## **Fee Exemption Request from the Royal Canadian Legion**

Council approved the Royal Canadian Legion's grant request of \$500 to assist in their project to improve accessibility of their facility located at 211 Thames St. N., Ingersoll

Further information: [Report C-042-19](#)

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### 2020 Budget Public Meetings Schedule and Direction

Council considered a report requesting direction on 2020 budget preparations and directed staff to include an incremental increase of 3% to the tax levy in the draft budget, approved inclusion of the cost of living adjustment at 1.9% for non-union staff and adopted the proposed budget timelines and special meeting schedule:

- December 12, 2019, at 6:00 p.m. - Tabling of the 2020 Budget, 1st Draft
- December 18, 2019, at 7:00 p.m. Review and Approval of 2020 Capital Budget
- January 23, 2020, at 6:00 p.m. – Review of the 2020 Operating Budget
- February 6, 2020, at 6:00 p.m. – Approval of the 2020 Operating Budget

Further information: [Report T-021-19](#)

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### Operating Budget Variance Report for 9 Months of 2019

Council reviewed the Director of Finance’s report on the operating budget variance for the first nine months of 2019 and accepted the report as information.

Further information: [Report T-022-19](#)

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## Planning Applications

### Minor Variance Application

The Committee of Adjustment **approved** the following minor variance application:

- A-04-19, 108 Melita St.

The applicant requested relief from the following provision of the Town’s Zoning By-law to permit an addition to an existing garage:

1. Section 6.2 – Zone Provisions, Interior Side Yard, Minimum Width; to reduce the minimum required side yard width from 1.18 m. (3.9 ft.) to 0.59 m (1.96 ft.).

Further information: [Report CP 2019-323](#)

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### Minor Variance Application

The Committee of Adjustment **approved** the following minor variance application:

- A-05-19, 4 Feltz Drive

The applicant requested relief from the following provisions of the Town’s Zoning By-law to recognize the actual setback of the foundation poured on the subject lands and to accommodate for the eaves and overhang associated with the construction of the proposed new dwelling:

1. Section 6.2 – Zone Provisions, Rear Yard, Minimum depth; to reduce the minimum required rear yard depth from 7.5 m (24.6 ft.) to 7.16 m (23.4 ft.)
2. Section 5.34 – Yard, Setback and Height, Permitted Encroachments, Maximum Projection Permitted into Required Yards; to increase the maximum permitted projection into the rear yard from 0.6 m (2 ft.) to 0.94 m (3.08 ft.)

**Further information:** [Report CP 2019-324](#)

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### **Official Plan Amendment and Zone Change**

The following zone change amendment application was **approved-in-principle** by Council:

- OP 19-07-6 & ZN 6-19-03, 50 Thames St. S.

The purpose of the Official Plan Amendment is to amend the Central Business District policies affecting the subject lands to add a warehouse as a permitted use to accommodate an indoor storage facility within a portion of an existing building.

With the approval in principle for the zone change granted, the application's official plan amendment request will be reviewed at the County level.

**Further information:** [Report CP 2019-227](#)

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### **Delegations and Presentations**

1. Danielle Klemp, Resident of Ingersoll

Council received Ms. Kelmp's presentation regarding the need for improved enforcement of the speed limit in the school zone on King St. E. as information and directed the matter to the Engineer, Police Services Board and Transportation Committee for further consideration. The Engineer was directed to bring back a report for Council consideration.

### **Correspondence & Resolution**

#### **Association of Municipalities Ontario Submission to the Attorney General of Ontario Regarding Joint and Several Liability**

Council approved support of AMO's position on Joint and Several Liability as outlined in their submission to the Attorney General of Ontario, dated October 1, 2019, and directed that notice of their support be sent to the Association of Municipalities of Ontario, the Attorney General of Ontario and the Area Municipal Counties of Oxford County.

**Further information:** [AMO Submission](#)

### **By-Laws**

The following by-laws were considered and received third and final reading:

- [By-law 19-5047](#) – To authorize the execution of a Lease Agreement with Ingersoll Services for Seniors (Seniors Centre Lease Agreement)
- [By-law 19-5070](#) – To Authorize the Execution of an Agreement with Nicholson Sheffield (MURC design services)
- [By-law 19-5071](#) – October Confirmation By-Law

## Notice of Motion

Councillor Petrie’s notice of motion to support the continuation of the URTCA’s mandatory and non-mandatory programs received a seconder and was passed.

Council also supported the recommendation that no UTRCA program be wound down at this time and directed that their resolution be forwarded to the Environment, Conservation and Parks, Premier Doug Ford, MPP Ernie Hardeman, the Association of Municipalities of Ontario, the Upper Thames.

**These Highlights are intended to provide a brief summary of recent Council proceedings and are not inclusive of all agenda items. For a detailed account of the full agenda, including staff reports and official meeting minutes, please visit the Town’s website [www.ingersoll.ca](http://www.ingersoll.ca) or contact the Clerk’s Department [clerks@ingersoll.ca](mailto:clerks@ingersoll.ca), (519) 485-0120**