



**Corporation of the Town of Ingersoll
Council Agenda
Special Meeting of Council
Town Centre, Council Chambers
Wednesday, December 18, 2019, 7:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Special Staff Reports

1) Clark Road Industrial Subdivision Development [OP-022-19](#)

2) 2020 Final Capital Budget [T-026-19](#)

Upcoming Council Meetings

Regular Meeting of Council

Monday, January 13, 2020, 6:00 p.m.
Town Centre, Council Chambers

Special Meeting of Council, 2020 Budget

Thursday, January 23, 2020, 6:00 p.m.
Town Centre, Council Chambers

Special Meeting of Council, 2020 Budget

Thursday, February 6, 2020, 6:00 p.m.
Town Centre, Council Chambers

Council Committee Meetings

Please check the events calendar at www.ingersoll.ca in the event of changes to Committee meeting dates and times

Harvest Festival

4th Wednesday of the Month
Cheese and Agricultural Museum
6:30 p.m.

Ingersoll BIA

2nd Tuesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Safe Cycling Committee

2nd Thursday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Recreational Trails Committee

3rd Wednesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Municipal Heritage Committee

3rd Monday of the Month
Town Centre, JC Herbert Room
2:30 p.m.

Transportation Committee

4th Wednesday of Every Other Month
Town Centre, Engineering Board Room
10:00 a.m.

**Cheese and Agricultural Museum
Advisory Committee**

3rd Thursday of the Month
Cheese Museum
6:30 p.m.

Police Services Board

4th Monday of the Month
Town Centre, JC Herbert Room
6:00 p.m.



Department: Operations

Report Number: OP-022-19

Council Meeting Date: December 18, 2019 (Budget meeting)

Title: Clark Road Industrial Subdivision Development

Objective

To provide Information, make Recommendations and seek Council Direction for carrying out the work of development of the Clark Road Industrial Subdivision and the Storm-water Management Pond (facility).

Background

The Town owns about 33 hectares of land of land marked for industrial use south of Clark Road, bound by Clark Road on the North, Highway 401 on the South, agricultural lands on the east and Whiting Creek on the west. A storm water management facility (storm water pond) is envisaged in the north-western part of the lands to manage storm water runoff from the lands and its proposed future subdivisions. The design of the storm-water pond has been carried out by R.J. Burnside & Associates Limited and is awaiting environmental clearance prior to commencement of construction.

The Town is also in negotiation with a number of clients who wish to buy industrial land for setting up various industries/commercial ventures on the land. In most of those cases, the remaining lands (industrial lands minus the lands earmarked for storm water management facilities) will need to be subdivided and serviced by municipal services (roads, storm water management, street lighting, potable water, sewer etc.) before the land can be sub-divided, parceled and sold off to private investors to set up industrial units.

In order to accomplish the above, there are a number of paths or options that the Town can choose to create an industrial sub-division.

1. One of the mechanisms to create the new subdivision is to initiate an application for Environmental Assessment, go through the process and once the clearance is obtained, create a subdivision, designate land parcels, create saleable lots with frontage on public municipal serviced roads and then sell the lands to industrial investors.
2. Another mechanism would be to go through the subdivision approval and secondary planning to create a new subdivision.
3. Yet another process could be to develop and install public municipal services in the lands prior to obtaining a full clearance of the subdivision while at the same time move ahead with the subdivision process simultaneously.

Each of these have their own advantages and disadvantages in terms time-frame, cost & investment, staffing availability and risks. These analytical factors would inform the Council on the recommendation to achieve optimum results.

Analysis

With current ongoing negotiations with various industries willing to invest and build in the proposed industrial subdivision on Clark Road and the associated economic development opportunities it presents to the Town of Ingersoll, it has become apparent that time is the essence in tapping into this opportunity.

Further, the industries are keen to invest in their infrastructure at the earliest, with some of them already in an advanced stage of planning, in anticipation of the Town selling them the desired parcels of land in the subdivision.

The Town has already invested in design of a storm water management facility on the North-West corner of the industrial lands and is proposing to build a Recreation Facility (MURC) on the North-East corner of these lands.

The development of storm water facility is a critical component and driver for sale/development of industrial lands, as each individual industry would not be required to create their own storm water management pond on their own lands, since all the storm-water runoff will be serviced through one single central management facility. Similarly, the MURC will be an added attraction and driver to development as it will create vibrancy around the industrial lands.

Out of the three options discussed above, the option of obtaining an environmental clearance through the Environmental Assessment process is expected to take at least one year. This would also involve a number of studies including an environmental impact assessment, traffic impact assessment, noise impact assessment and other studies that may be required. It would also involve public input as well as meetings to address issues raised by the residents with regard to the proposed subdivision. This would also entail significant costs to obtain the clearance. Subsequent to the clearance, the detailed design tendering and construction then can commence. It is estimated that the entire process

may take between 24 to 30 months from start to completion, assuming that there are no objections or adverse situation discovered along with process.

The option of applying for and getting approval for a sub-division is expected to follow a similar process. However, there currently exists a sub-division application that has been put on hold a number of years ago. It is possible to revive that application and submit a revised subdivision plan, thereby reducing the overall time to approval significantly.

However, this process would also require a Traffic Impact Study at the minimum, and may require additional studies as the process unfolds. There will be an opportunity for public input prior to obtaining sub-division approval. This process is expected to take lesser time as compared to the route of going through the Environmental Assessment as an application is already pending with the County and can be re-activated with revised plans. This process is expected to take about 12 to 18 months from start to completion, assuming that there are no adverse situations discovered along with process.

In both the options, however, the construction cannot be started before appropriate approvals or clearances have been obtained and detailed design carried out. This has a direct impact on the timeframe for development and sale of industrial land parcels in the industrial subdivision. Discussions with Town's economic development has indicated that the prospective buyers may opt out of the sale if the sale is delayed. There is a possibility, therefore, that both the options may cause unacceptable delays in preparing the land parcels for sale in the current context.

The third option envisages going through the sub-division approval process in parallel with the actual design, tendering and construction of the proposed municipal service infrastructure on the lands.

Since the Town owns the lands, it essentially implies that the lands would be developed by the owner under a virtual "site-servicing-agreement" with the Town, subject to the subdivision being approved and all the municipal infrastructure being aligned with the approval so obtained. Although this option does not reduce the cost of infrastructure development, it essentially allows subdivision approval and design & construction to occur simultaneously, thereby cutting down on the time-frame of the development. Under this option, the entire project could be completed in 12 to 18 months timeframe, including subdivision approval, design, tendering and construction of at least a portion of the road network and associated municipal services.

The risk to the owner, if option 3 is accepted, is that there is no guarantee that the subdivision would be approved and that its requirements will align with the infrastructure that has already been put in the ground and investment made by the owner. On the plus side, this option has the highest potential of making the industrial land parcels available for sale within the required time-frame.

Considering the overall timeframe, process timing, sale timing and cost considerations, staff is recommending that Option-3, designing and developing infrastructure parallel to the subdivision approval process be followed. Should the Council accept the recommendation, staff will follow up with initiating the detailed design, tendering and construction of the infrastructure.

Another factor that needs to be considered by Council at this time is the process of hiring an engineering consultant to carry out the detailed design and construction management of the subdivision infrastructure. The process of issuing a Request for Proposals (RFP), evaluation of the RFP, selection of a consultant, award of contract and start-up is expected to take about 2 to 3 months' time given that we are approaching into the holiday season with limited working days in the coming few weeks.

Staff have given considerable thought to the prospect of engaging our current engineering consultant R.J Burnside and Associates to carry out this task as they have already been working for the Town on the storm water management facility in the industrial sub-division and are thus familiar with the layout, constraints, and requirements of development of those lands through their initial surveys, engineering & hydrogeological studies.

Requesting R. J. Burnside to undertake this design task would speed up the design process not only from the work commencement point of view, but also that the consultants are already very familiar with the project and can undertake the project in conjunction with the SWM project currently being handled by them. Staff have approached the consultants to see if they would be willing to undertake this project and execute it in a timely fashion. The consultants have indicated that they are in a position to take on the task and have provided a budget estimate that is reasonable and acceptable.

In the meantime, the Town is losing an employee in the engineering department, thereby impacting its capacity to handle construction projects, as the existing staff time would be utilized in handling capital construction projects already in the next year's capital budget. Staff are recommending that in addition to detailed design, the consultant be asked to take on the task of contract administration and construction supervision in order to meet with the timelines required for this project.

Staff is therefore recommending sole-sourcing of this project – detailed design, construction supervision, agency coordination and contract administration to our current engineering consultant R.J. Burnside and Associates.

Interdepartmental Implications

Investment in municipal infrastructure development in the Clark Road industrial subdivision is an important component of the infrastructure required to develop Town owned lands for expansion of industrial and commercial activity in the Town, and presents an economic development opportunity as well as enhanced tax base for the Town, which in turn leads to improved taxation revenues allowing the Town to expand its services in all areas of municipal services, based on Council priorities.

Financial Implications

The Town is already considering a Capital project for the construction of the storm water facility with an estimated cost of around \$780,000 including engineering design, construction supervision and contract administration costs.

The current proposed plan of subdivision envisages the construction of approximately 1.8 Km of roads within the subdivision. This implies a total investment of around \$5.4 million

in municipal infrastructure, at an estimated rate of \$3000 per lineal meter of a two-lane asphalted road and related underground infrastructure. The total value of sale of industrial lands is estimated to be about \$7.2 million. (Please refer Attachment-1: proposed layout plan for municipal infrastructure in the industrial subdivision)

This implies that although the Town will have to make an up-front investment to develop the industrial lands, the cost of development will be more than adequately covered by the revenues from the sale of industrial land. In addition, the sale and subsequent establishment of industrial activity, will ensure long term taxation revenue for the Town on a perpetual ongoing basis, thereby improving the tax bottom line in the Town's budgets.

It is however proposed that the Town not make the entire investment of \$5.4 million upfront, but invest strategically in developing infrastructure on an as-needed basis, so that the sales can offset the cost of infrastructure as and when it is developed.

It is estimated that construction required to service land currently under negotiation would cost approximately \$2.0 million (about 650 m of road) based on the unit cost of \$3000. The sale of lands opened up subsequent to this investment is expected to bring in a revenue of \$4.2 million, thereby offsetting this initial investment in infrastructure. (Please refer Attachment-2: proposed initial investment in municipal infrastructure).

Recommendation

THAT Staff Report OP-022-19 be received by the Council of The Corporation of the Town of Ingersoll as information;

AND FURTHER THAT the Council approves moving forward with Option-3, carrying out detailed design and construction of the municipal infrastructure in the proposed industrial subdivision, in parallel with the process of obtaining sub-division approval, to enable the industrial lands to be made available for sale;

AND FURTHER THAT the Council approves sole-sourcing of the project of detailed design, agency coordination, construction supervision and contract administration to R.J. Burnside and Associates, the said consultants being the Town's current consultants on the Clark Road Storm water management facility development project.

Attachments

Attachment 1: Proposed plan showing the road network (with municipal infrastructure) proposed to be constructed in the industrial subdivision

Attachment 2: Proposed plan showing the roads (with municipal infrastructure) proposed to be constructed in the first Phase of the project to facilitate opening up and sale of industrial lands.

Prepared by: Ramesh Ummat, Town Engineer & Director of Operations
Approved by: William Tigert, Chief Administrative Officer

SCHEDULE				
PARTS	LOT	CONCESSION	PIN	AREA
1	PART OF LOT 19	2	ALL OF PIN 00147-0303	8537.4 m ²
2				13.632 Ha
3				342.4 m ²
4	PART OF LOT 20	2	ALL OF PIN 00147-0081	1141.7 m ²
5				1420.9 m ²
6				3.608 Ha
7				11,459 Ha

PART 1 AND 2 COMPRISE ALL OF PIN 00147-0303
PARTS 3, 4, 5, 6, 7 AND 8 COMPRISE ALL OF PIN 00147-0081

LEGEND AND NOTES:
BEARINGS ARE UTM GRID, DERIVED FROM SPECIFIED CONTROL POINTS 00820068017 AND 00919880597, SHOWN HEREON, UTM ZONE 17 (81°00' LONGITUDE WEST) NAD83 (ORIGINAL).
FOR BEARING COMPARISONS, A ROTATION OF 0°08'55" COUNTER-CLOCKWISE WAS APPLIED TO CONVERT THE ASTROMONIC BEARINGS ON 41R-2578, 41R-5790, 41R-5859, 41R-7554, 41R-7710 AND REGISTERED PLAN 1792 TO THE UTM GRID BEARINGS SHOWN HEREON.
FOR BEARING COMPARISONS, A ROTATION OF 1°02'10" CLOCKWISE WAS APPLIED TO CONVERT THE MTN ZONE 10 GRID BEARINGS ON PLAN 41R-9289 TO THE UTM GRID BEARINGS SHOWN HEREON.
DISTANCES ON THIS PLAN ARE ADJUSTED GROUND LEVEL DISTANCES AND CAN BE USED TO COMPUTE GRID CO-ORDINATES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.999560995

SPECIFIED CONTROL POINTS 00919880597 AND 00820068017 AND OBSERVED REFERENCE POINTS A AND B ARE REFERRED TO UTM ZONE 17 (81°00' LONGITUDE WEST) NAD83 (ORIGINAL)

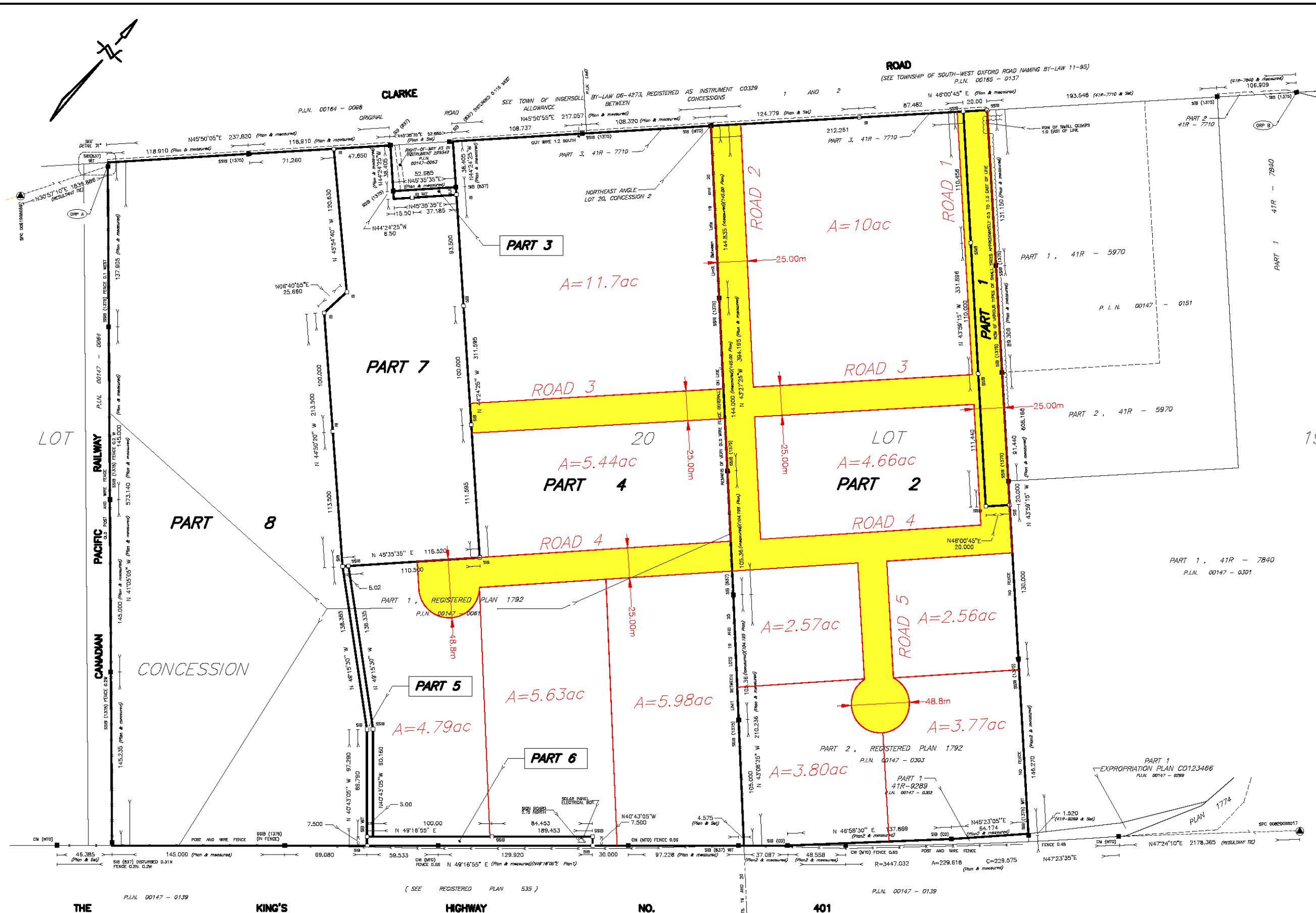
POINT ID	NORTHING	EASTING
SCP 00919880597	4781990.936	509689.863
SCP 00820068017	4781711.199	513250.521
ORP A	4763570.09	510635.206
ORP B	4764294.79	511381.18

COORDINATES TO UTMW ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF REG 216/10

POINT ID	NORTHING	EASTING
SCP 00919880597	4781990.936	509689.863
SCP 00820068017	4781711.199	513250.521
ORP A	4763570.09	510635.206
ORP B	4764294.79	511381.18

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

- ♦ DENOTES FOUND SURVEY MONUMENT (1376 UNLESS NOTED OTHERWISE)
- ⊕ DENOTES PLANTED SURVEY MONUMENT
- SSB DENOTES STANDARD IRON BAR
- SSSB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- PB DENOTES PLASTIC BAR
- RIIB DENOTES ROUND IRON BAR
- mteoa DENOTES MEASURED
- WT DENOTES WITNESS
- ORP DENOTES OBSERVED REFERENCE POINT
- SCP DENOTES SPECIFIED CONTROL POINT
- Plan1 DENOTES EXPROPRIATION PLAN 1792
- Plan2 DENOTES DEPOSITED PLAN 41R-9289



METRIC
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

REVISION	DATE	BY	DESCRIPTION
1	08/2019	A.J.L.	ISSUED FOR REVIEW
2		DOMMYTT	DESIGN

THE CORPORATION OF THE TOWN OF INGERSOLL

CLARKE ROAD DEVELOPMENT

CONTRACT #: 00000
PROJECT NAME: INDUSTRIAL LANDS CONCEPT PLAN

SCALE: HOR. 1:—
VER.

DRAWING #: P-001

ATTACHMENT 2

SCHEDULE				
PARTS	LOT	CONCESSION	PIN	AREA
1	PART OF LOT 19		ALL OF PIN 00147-0303	8537.4 m ²
2				13.632 Ha
3	PART OF LOT 20	2	ALL OF PIN 00147-0081	342.4 m ²
4				15.012 Ha
5				1141.7 m ²
6				1420.9 m ²
7				3.609 Ha
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COORDINATES TO UTM ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF REG 216/10

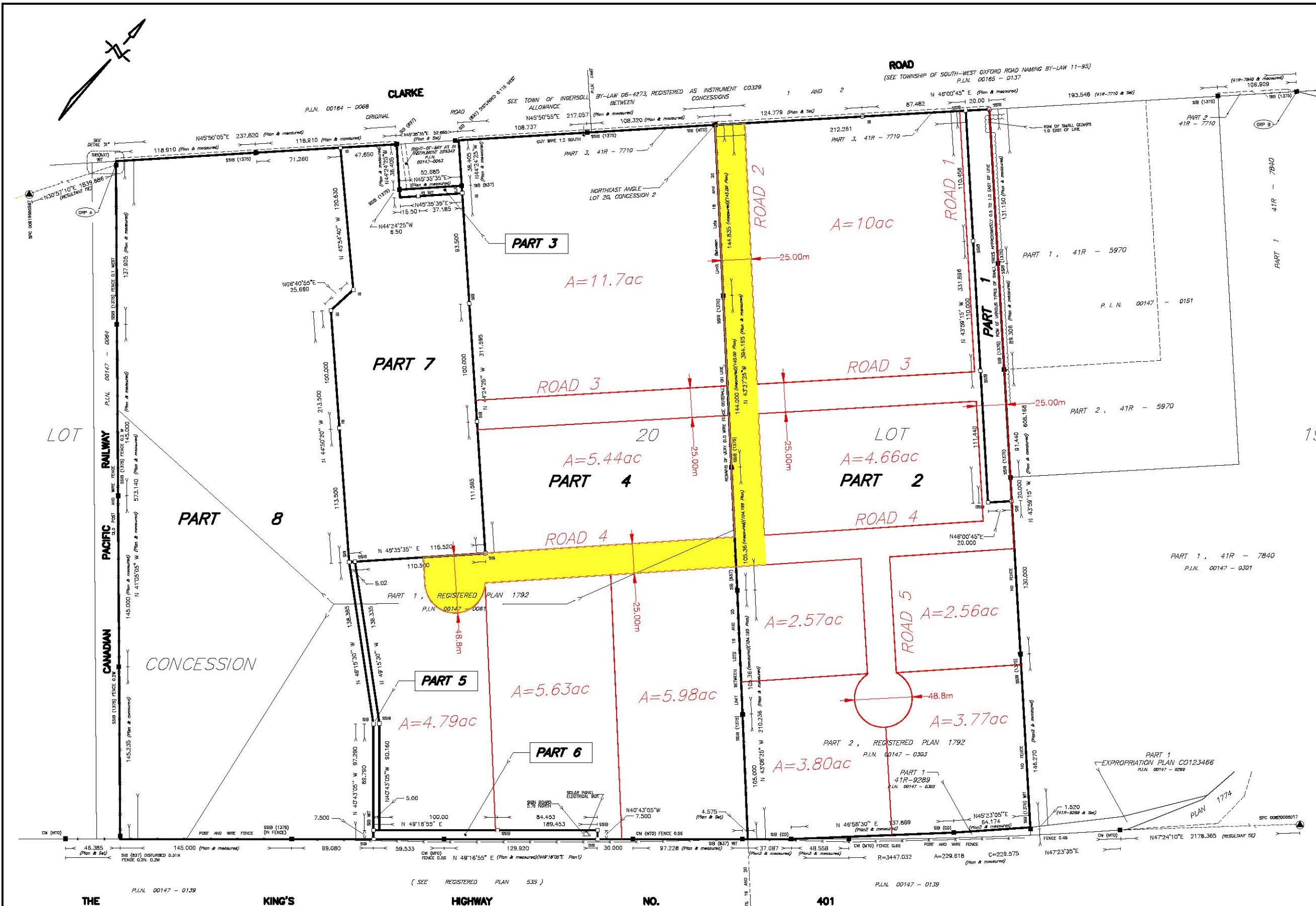
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- WT DENOTES WITNESS
- ORP DENOTES OBSERVED REFERENCE POINT
- SCP DENOTES SPECIFIED CONTROL POINT
- Plan1 DENOTES EXPROPRIATION PLAN 1792
- Plan2 DENOTES DEPOSITED PLAN 41R-2578



METRIC
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

REVISION	DATE	BY	DESCRIPTION
1	08/2012	A.L.	ISSUED FOR REVIEW
2		DOMMYTT	DESIGN

THE CORPORATION OF THE TOWN OF INGERSOLL

CLARKE ROAD DEVELOPMENT

CONTRACT #: 0000
PROJECT NAME: INDUSTRIAL LANDS CONCEPT PLAN

SCALE: HOR. 1:—
VER.

DRAWING #: P-001



Department: Treasury Department

Report Number: T-026-19

Council Meeting Date: December 18, 2019

Title: 2020 Final Capital Budget

Objective

To present for Council's formal approval the 2020 Capital Budget as presented by Staff.

Background

The Town's 2020 Draft Capital Budget was presented to Council on December 12th, 2019. The proposed 2020 Capital Budget is \$6,782,000, and funded mainly from capital reserves. The 2020 Capital Budget includes repair work to facilities, roads, bridges, construction of new sidewalks, parks and the replacement of vehicles and equipment. Attachment 1 provides a summary of the 2020 Budget by project, by department, by division, and the detailed narrative pages to support each project.

The attached package also contains the Ten Year Capital Forecast showing the 2020 Capital Plan plus nine forecast years from 2021 to 2029.

Analysis

The adoption of the 2020 Capital Budget prior to the adoption of the 2020 Operating Budget is being recommended by Staff in order to facilitate timely work on the projects. The draft 2020 Operating Budget includes a sustainable contribution of funding into various capital reserves that support the Town's ten-year capital requirements, and is not tied to any specific capital project. As such, the 2020 Capital Budget as proposed may be approved independently of the Operating Budget.

Interdepartmental Implications

None

Financial Implications

The proposed 2020 Capital Budget is \$6,782,000. Finding sources for each project have been specified in the attached package - Attachment 1.

Recommendation

THAT Staff Report #T-026-19 be received by the Council of the Corporation of the Town of Ingersoll;

AND THAT the 2020 Capital Budget totaling \$6,782,000 as listed in Attachment 1, be approved;

AND THAT the funding sources for each capital project be approved as those listed in Attachment 1.

Attachments

- 1) 2020 Capital Budget, Final

Prepared by: Iryna Koval, Director of Finance, Treasurer

Approved by: William Tigert, Chief Administrative Officer

**THE CORPORATION OF THE
TOWN OF INGERSOLL**

2020 CAPITAL BUDGET

December 18, 2019

**Town of Ingersoll
2020 Budget
December 18, 2018**

Introduction

Capital Budget

The proposed 2020 **capital budget** will be \$6.782 million with funding from reserves of \$5.76 million, reserve funds \$0.17 million, Gas Tax \$0.49, grants \$0.32 million and others of \$0.04 million.

The package also contains summaries of all proposed capital projects by department and division and provide one detailed narrative page to support each project.

A ten year Capital Forecast document provides a listing of Capital projects by department and division and provides funding sources for each project. The document also contains detailed information about projected reserves and reserve fund balances at the end of each year.

2020 Draft Budget Highlights

Provides \$3.12 million for road and bridge safety, street lights, maintenance and environmental services.

Continues to invest in Town facilities with over \$592 thousand.

Utilizes reserves and reserve funds to support future infrastructure needs and does not require new debt.

Includes \$48 thousand to purchase new software for Building and Treasury Departments.

Provides \$1.53 million for servicing of the Clark Rd. Industrial Lands to facilitate land sales.

Continues to invest in the Multi Use Recreational Facility project with a \$763 thousand facility drawings and \$90 thousand capital fundraising campaign.

Includes \$209 thousand for Town's sports fields, parks and trails.

Addresses the need for directional signage in the Down Town Core.

Invests \$303 thousand into replacing and upgrading Town's equipment.

**2020 CAPITAL BUDGET
CORPORATION OF THE TOWN OF INGERSOLL**

Pr #	PROJECT	Funding Source	2020
GENERAL GOVERNMENT			
INFORMATION TECHNOLOGY - IT			
3050	Hardware Upgrades	IT Reserve	25
TREASURY			
3071	Budgeting Software	Modernization Grant	35
TOTAL - GENERAL GOVERNMENT			60
PROTECTION TO PERSONS & PROPERTY			
PUBLIC BUILDINGS			
3142	Town Centre parking pavement replacement	Public Bldg Reserve	20
		Oxford County	20
3143	Town Centre - Council Chambers Upgrade	Oxford Fac Reserve	40
3144	Town Centre - Basement AC and air handler upgrades	Oxford Fac Reserve	25
3145	Town Centre - Blinds replacement 2nd Floor	Oxford Fac Reserve	10
BUILDING DEPARTMENT / BY-LAW REINFORCEMENT			
3072	Mobile software for building inspections	Building Reserve	13
TOTAL - PROTECTION TO PERSONS			128
TRANSPORTATION			
CONSTRUCTION - ROADS & BRIDGES			
Bridge and Culvert Rehab and/or Replacements			
3299	Centennial Lane Culvert Rehabilitation - Hall's Creek (C18)	Eng Misc Projects	105
Sidewalk / Retaining Wall Restoration Program			
3300	Town Centre Entrance	Public Bldg Reserve	22.5
		Oxford County	22.5
Top Coat Projects			
3284	North Town Line W (Thames to Shelton Drive) 72% of the total cost funded from DC RF	DC Reserve Fund	113
		Gas Tax	44
3256	North Town Line E (Pemberton to Mutual)	Gas Tax	96
3275	Dufferin St Reconstruction (Oxford St to West End)	Gas Tax	22
Reconstruction Projects			
3283	Hall's Creek Retaining Wall Replacement	Eng Misc Projects	110
3257	William St Reconstruction	Eng Misc Projects	735
3292	George St (William to Cathcart)	Eng Misc Projects	470
3293	George St (Carnegie to Catherine)	Eng Misc Projects	180
3301	Alma St Reconstruction - Thames to George	Eng Misc Projects	275
3294	Ann St. Reconstruction (Oxford - Thames St)	Eng Misc Projects	263
3297	Wonham St S Reconstruction -King to Charles	Eng Misc Projects	8
3302	Merritt St - King to Charles	Eng Misc Projects	8
3298	Charles St - Merritt to Wonham	Eng Misc Projects	2
3265 Pavement Preservation Program			
3265	Charles St E (Thames to Harris) (FD)	Gas Tax	327
		OCIF Grant	201
3265	North Town Line (Thames St to George St) (MP)	OCIF Grant	88
SUB-TOTAL - ROADS & BRIDGES			3,092

**2020 CAPITAL BUDGET
CORPORATION OF THE TOWN OF INGERSOLL**

Pr #	PROJECT	Funding Source	2020
STREET LIGHTING			
3249	Street Light Replacement Program	Eng Misc Projects	30
SUB TOTAL - STREET LIGHTING			30
TOTAL - TRANSPORTATION			3,122
PUBLIC WORKS			
3423	PW22 Asphalt Roller	PW Equip	60
3424	PW29 Brush Chipper	PW Equip	90
3425	TRACKLESS SNOW BLOWER	PW Equip	18
3426	RIDE-ON WITH ZERO TURN MOWER	PW Equip	15
TOTAL - PUBLIC WORKS			183
PARKS AND RECREATION			
ARENA			
3593	Parks & Recreation Master Plan	Rec Admin	30
	DC Reserve less non-residential = 60% funded	DC Reserve Fund	45
3594	Ice Edger	Ice Fee Reserve	10
Multi Use Rec Facility			
3703	Multi Use Facility Drawing & Specifications	Ice Fee Reserve	763
3701	Multi Use Facility Capital Campaign Coach	Ice Fee Reserve	90
SUB TOTAL - ARENA			938
PARKS & REC			
Sports Fields			
3521	Westfield Tennis Courts Reconstruction	Parks Fac Reserve	85
Parks & Trails			
3575	Installation of Fibar Systems- Playground Surfaces	Parks Fac Reserve	24
3584	Riverfront Park & Trail Development	Trail Reserve	10
3595	Butternut Trail	Parks Fac Reserve	15
3596	Replace Washrooms\New Change rooms- Vic Park	VPCC Fac	112
		DC Reserve Fund	14
3597	Splash pad retrofit (direct to drain)	Parks Fac Reserve	75
Equipment			
3598	Replace John Deere riding mower #3	Parks Equip	35
3599	Replace 2007 Flatbed	Parks Equip	50
SUB TOTAL - PARKS			420
VPCC FACILITY			
3590	Showers/ Change Room Reno	VPCC Fac	10
3590	Lobby Retrofit	VPCC Fac	10
SUB TOTAL - VPCC FACILITY			20

**2020 CAPITAL BUDGET
CORPORATION OF THE TOWN OF INGERSOLL**

Pr #	PROJECT	Funding Source	2020
YOUTH CENTRE FACILITY			
3704	Roof Replacement	Parks Fac Reserve	225
SUB TOTAL - YOUTH CENTRE FACILITY			225
CAMI-SUZUKI SENIOR CENTRE			
3659	Electrical Updates	Parks Fac Reserve	15
3660	Automatic Door Openers	Parks Fac Reserve	15
3661	Flooring Replacement	Parks Fac Reserve	30
SUB TOTAL - VPCC FACILITY			60
MUSEUM			
3615	Roof - Blacksmith Shop	Museum Reserve	21
3616	Roof - School building	Museum Reserve	10
3617	Roof - Sherbrook Barn	Museum Reserve	5
3618	Facility Upgrades	Museum Reserve	10
SUB TOTAL - MUSEUM			46
TOTAL - PARKS AND RECREATION			1709
<u>ECONOMIC DEVELOPMENT</u>			
3652	Servicing Industrial Lands (Stormwater Management Pond) - Clark St	Industrial Land Res Fund	780
3651	Servicing Industrial Lands (Road) Clark St - Phase 1	Eng Misc Projects	750
3662	Downtown Directional Signage	Ec Dev	50
TOTAL - ECONOMIC DEVELOPMENT			1580
CAPITAL GRAND TOTAL			6,782

**TOWN OF INGERSOLL
2020 CAPITAL BUDGET
December 18, 2019
\$,000**

PROJECT	Dept		Reserve	DC Reserve Fund	Gas Tax	Grants	County
Hardware Upgrades	IT	25	25				
Budgeting Software	Treasury	35				35	
Town Centre Parking Pavement Replacement	Bldgs	40	20				20
Town Centre - Council Chambers Upgrade	Bldgs	40	40				
Town Centre - Basement AC and Air Handler Upgrades	Bldgs	25	25				
Town Centre - Window Coverings Replacement 2nd Floor	Bldgs	10	10				
Mobile software for Building Inspections	Bldg Permits	13	13				
Centennial Lane Culvert Rehabilitation - Hall's Creek (C18)	Eng	105	105				
Town Centre Entrance Sidewalk	Eng	45	22.5				22.5
North Town Line W (Thames to Shelton Drive)	Eng	157		113	44		
North Town Line E (Pemberton to Mutual)	Eng	96			96		
Dufferin St Reconstruction (Oxford St to West End)	Eng	22			22		
Hall's Creek Retaining Wall Replacement	Eng	110	110				
William St Reconstruction	Eng	735	735				
George St (William to Cathcart)	Eng	470	470				
George St (Carnegie to Catherine)	Eng	180	180				
Alma St Reconstruction - Thames to George	Eng	275	275				
Ann St. Reconstruction (Oxford - Thames St)	Eng	263	263				
Preconstruction Work (prep work) 3 projects	Eng	18	18				
Pavement Preservation Program - 2 projects	Eng	616			327	289	
Street Light Replacement Program	Eng	30	30				
PW22 Asphalt Roller	PW	60	60				
PW29 Brush Chipper	PW	90	90				
Trackless Snow Blower	PW	18	18				
Ride-on With Zero Turn Mower	PW	15	15				
Parks & Recreation Master Plan	Parks&Rec	75	30	45			
Ice Edger	Parks&Rec	10	10				
Multi Use Facility Drawing & Specifications	Parks&Rec	763	763				
Multi Use Facility Capital Campaign Coach	Parks&Rec	90	90				
Westfield Tennis Courts reconstruction	Parks&Rec	85	85				
Installation of Fibar Systems- Playground Surfaces	Parks&Rec	24	24				
Riverfront Park & Trail Development	Parks&Rec	10	10				
Butternut Trail	Parks&Rec	15	15				
Splash Pad Retrofit (Direct to Drain)	Parks&Rec	75	75				
Replace Washrooms/New Change rooms- Vic Park	Parks&Rec	126	112	14			
Replace John Deere Riding Mower #3	Parks&Rec	35	35				
Replace 2007 Flatbed	Parks&Rec	50	50				
VPCC Showers/ Change Room Reno	Parks&Rec	10	10				
VPCC Lobby Retrofit	Parks&Rec	10	10				
Fusion Roof Replacement	Parks&Rec	225	225				
Seniors Center Electrical Updates	Parks&Rec	15	15				
Seniors Center Automatic Door Openers	Parks&Rec	15	15				
Seniors Center Flooring Replacement	Parks&Rec	30	30				
Museum Roof - Blacksmith Shop	Museum	21	21				
Museum Roof - School building	Museum	10	10				
Museum Roof - Sherbrook Barn	Museum	5	5				
Museum Facility Upgrades	Museum	10	10				
Servicing Industrial Lands (Stormwater Management Pond)	Ec Dev	780	780				
Servicing Industrial Lands (Road)	Ec Dev	750	750				
Downtown Directional Signage	Ec Dev	50	50				
TOTAL CAPITAL PROJECTS		\$ 6,782	\$ 5,755	\$ 172	\$ 489	\$ 324	\$ 42.5

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
ITEMS FOR DISCUSSION													
TBD	Signalization of Clarke and Whiting	Eng Misc Projects	200		200								
SUB TOTAL - STREET LIGHTING			200	0	200	0	0	0	0	0	0	0	0
GENERAL GOVERNMENT													
INFORMATION TECHNOLOGY - IT													
3050	Hardware Upgrades	IT Reserve	50	25					25				
3071	Budgeting Software	Modernization Grant	35	35									
3067	Wireless (Microwave) System Upgrade	IT Reserve	10		10								
TBD	Office Software License Renewal	IT Reserve	40			20						20	
TBD	Server Upgrades	IT Reserve	50				50						
TOTAL - GENERAL GOVERNMENT			185	60	10	20	50	0	25	0	20	0	0
PROTECTION TO PERSONS & PROPERTY													
FIRE													
TBD	54-04 AERIAL TRUCK	DC Reserve Fund	276			276							
		Fire Reserve	1,224			1,224							
TBD	Gear for additional volunteer firefighters (3)	DC Reserve Fund	32				32						
TBD	54-07 Chev 2011 Pickup and Portable Pump	Fire Reserve	80				80						
TBD	Pump #2 Replacement	Fire Reserve	600									600	
TBD	SCBA 24 Air Packs and 60 Cylinders	Fire Reserve	200										200
PUBLIC BUILDINGS													
3142	Town Centre parking pavement replacement	Public Bldg Reserve	20	20									
		Oxford County	20	20									
3143	Town Centre - Council Chambers Upgrade	Oxford Fac Reserve	40	40									
3144	Town Centre - Basement AC and air handler upgrades	Oxford Fac Reserve	25	25									
3145	Town Centre - Blinds replacement 2nd Floor	Oxford Fac Reserve	10	10									
TBD	Town Centre Rooftop AC Units	Oxford Fac Reserve	250		250								
		Oxford County	250		250								
TBD	Town Centre sidewalk replacement	Oxford Fac Reserve	15		15								
		Oxford County	15		15								
TBD	OPP - parking lot - asphalt replacement	Police Reserve	80		80								
TBD	Town Centre - Large Windows	Oxford Fac Reserve	25			25							
		Oxford County	25			25							
TBD	Town Centre Facility Assessment	Public Bldg Reserve	5				5						
		Oxford County	5				5						
TBD	Town Centre elevator replacement	Oxford Fac Reserve	75					75					
		Oxford County	75					75					
BUILDING DEPARTMENT / BY-LAW REINFORCEMENT													
TBD	Mobile software for building inspections	Building Reserve	13	13									
TOTAL - PROTECTION TO PERSONS			3,360	128	610	1,550	122	150	0	0	0	600	200

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TRANSPORTATION													
CONSTRUCTION - ROADS & BRIDGES													
Bridge and Culvert Rehab and/or Replacements				(B) (C) - Structure Number									
3299	Centennial Lane Culvert Rehabilitation - Hall's Creek (C18)	Eng Misc Projects	105	105									
	Cheese Museum Bridge - Hall's Creek (B38)	Eng Misc Projects	44		44								
	Memorial Park Bridge Rehabilitation - Hall's Creek (B22)	Eng Misc Projects	78		78								
	Wellington St Culvert - Hall's Creek (B20)	Eng Misc Projects	194		194								
	Carnegie St Culvert - Henderson Creek (C7)	Eng Misc Projects	64		64								
	Mutual St Rehabilitation - Thames River (B31)	Eng Misc Projects	580			580							
	Pemberton St Bridge Rehabilitation - Thames River (B30)	Eng Misc Projects	975				975						
	George St Culvert - George to William - Henderson Creek (C8)	Eng Misc Projects	1,240					1,240					
	Wonham St N Culvert Replacement - Sutherland Creek (C4)	Eng Misc Projects	1,510						1,510				
	Canterbury St Culvert - Hall's Creek (C21)	Eng Misc Projects	203							203			
	Charles St E Culvert - Henderson Creek (C35)	Eng Misc Projects	165							165			
	Wonham St South Culvert Replacement - Whiting Creek (C12)	Eng Misc Projects	500								500		
	Water St Culvert Rehabilitation - Hall's Creek (B23)	Eng Misc Projects	182									182	
	Thames St S Culvert - Whiting Creek (C10)	Eng Misc Projects	518										518
Sidewalk / Retaining Wall Restoration Program													
3300	Town Centre Entrance	Public Bldg Reserve	23	22.5									
		Oxford County	23	22.5									
	Fergusson Ave and Centre St	Eng Misc Projects	105		105								
	Douglas Carr Multi Use Trail - Phase II	Eng Misc Projects	50			50							
	Bruce St - King Solomon to Carnegie	Eng Misc Projects	75				75						
	Metcalfe St - Bruce to King Solomon	Eng Misc Projects	62					62					
	McCarthy Street	Eng Misc Projects	50						50				
	131 to 135 Canterbury St Retaining Walls	Eng Misc Projects	50							50			
	To Be Determined	Eng Misc Projects	150								50	50	50
Topcoat Only Projects													
3284	North Town Line W (Thames to Shelton Drive) 72% of the total cost	DC Reserve Fund	113	113									
		Gas Tax	44	44									
3256	North Town Line E (Pemberton to Mutual)	Gas Tax	96	96									
3275	Dufferin St Reconstruction (Oxford St to West End)	Gas tax	22	22									
TBD	Charles St W Reconstruction (Thames to Wonham)	Gas Tax	165		165								
Reconstruction Projects													
3283	Hall's Creek Retaining Wall Replacement	Eng Misc Projects	110	110									
3257	William St Reconstruction	Eng Misc Projects	735	735									
	Topcoat	Gas Tax	97			97							
3292	George St (William to Cathcart)	Eng Misc Projects	470	470									
	Topcoat	Gas Tax	96			96							
3293	George St (Carnegie to Catherine)	Eng Misc Projects	180	180									
	Topcoat	Gas Tax	24			24							
3301	Alma St Reconstruction - Thames to George	Eng Misc Projects	275	275									
	Topcoat	Gas Tax	52			52							
3294	Ann St. Reconstruction (Oxford - Thames St)	Eng Misc Projects	263	263									
	Topcoat	Gas Tax	42			42							
3297	Wonham St S Reconstruction -King to Charles	Eng Misc Projects	329	8	321								
	Topcoat	Gas Tax	40				40						
3302	Merritt St - King to Charles	Eng Misc Projects	328	8	320								
	Topcoat	Gas Tax	47				47						
3298	Charles St - Merritt to Wonham	Eng Misc Projects	77	2	75								
	Topcoat	Gas Tax	38				38						
TBD	Cherry St Reconstruction (Carrol St to Harris St)	Eng Misc Projects	437		10	427							
	Topcoat	Gas Tax	130					130					
TBD	Charles St East - Thames to Water	Eng Misc Projects	164		4	160							
	Topcoat	Gas Tax	33					33					

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
TBD	Clark Road East - Intersection Upgrades At Harris St	Eng Misc Projects	57		57								
TBD	King St W Sidewalks (Ingersoll to Oakwood) (County Project)	Eng Misc Projects	200			200							
TBD	Wonham St S - King St to Ann St Reconstruction	Eng Misc Projects	677		17	660							
	Topcoat	Gas Tax	81					81					
TBD	Frances St - Merritt St to Wonham St Reconstruction	Eng Misc Projects	103		3	100							
	Topcoat	Gas Tax	18					18					
TBD	Pemberton St Reconstruction - NTL to Wilson St	Eng Misc Projects	820			20	800						
	Topcoat	Gas Tax	120						120				
TBD	Albert St - King St to Ann St Reconstruction	Eng Misc Projects	615			15	600						
	Topcoat	Gas Tax	81						81				
TBD	Raglan St Reconstruction	Eng Misc Projects	508				13	495					
	Topcoat	Gas Tax	78							78			
TBD	Duke St / Duke Lane Reconstruction	Eng Misc Projects	195				5	190					
	Topcoat	Gas Tax	27							27			
TBD	Avonlea Reconstruction	Eng Misc Projects	73				2	71					
	Topcoat	Gas Tax	19							19			
TBD	Church St Reconstruction	Eng Misc Projects	205				5	200					
	Topcoat	Gas Tax	28							28			
TBD	Clark Road E Reconstruction - Harris to Boundary Rd	Eng Misc Projects	895				30	865					
	DC 24% of construction cost	DC Reserve Fund	282					282					
TBD	Fuller St Extension	Eng Misc Projects	548						548				
	DC 72% of construction cost	DC Reserve Fund	1,409						1,409				
TBD	Earl St Reconstruction (Ann St to Frances St)	Eng Misc Projects	308					8	300				
	Topcoat	Gas Tax	40								40		
TBD	Union St Reconstruction	Eng Misc Projects	172					5	167				
	Topcoat	Gas Tax	26								26		
TBD	Wonham St N Reconstruction - Bell St to Victoria St	Eng Misc Projects	250					6	244				
	Topcoat	Gas Tax	36								36		
TBD	Mill St Reconstruction	Eng Misc Projects	330						8	322			
	Topcoat	Gas Tax	42									42	
TBD	Cross St Reconstruction - Wellington to Caffyn	Eng Misc Projects	187						5	182			
	Topcoat	Gas Tax	27									27	
TBD	Caffyn St Reconstruction - Cross St to Cedar St	Eng Misc Projects	197						6	191			
	Topcoat	Gas Tax	28									28	
TBD	Frederick St Reconstruction - Whiting to Benson	Eng Misc Projects	298							8	290		
	Topcoat	Gas Tax	44										44
TBD	Besnon St Reconstruction	Eng Misc Projects	323							8	315		
	Topcoat	Gas Tax	41										41
TBD	Bond St Reconstruction - King St to Frederick St	Eng Misc Projects	304							8	296		
	Topcoat	Gas Tax	41										41
TBD	Haines St Reconstruction	Eng Misc Projects	310							8	302		
	Topcoat	Gas Tax	33								33		
TBD	Kirwin Drive	Eng Misc Projects	797								8	789	
	Topcoat	Gas Tax	118										118
TBD	O'Hennessy St Reconstruction	Eng Misc Projects	120								3	117	
	Topcoat	Gas Tax	19										19
TBD	Cathcart St Reconstruction	Eng Misc Projects	410									10	400
	Topcoat	Gas Tax	56										56
TBD	Thames St S - Whiting Creek to Cross St Reconstruction	Eng Misc Projects	451									11	440
	Topcoat	Gas Tax	78										78

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
				(FD) - Full Depth Paving	(MP) - Mill and Pave								
3265	Pavement Preservation Program												
	Charles St E (Thames to Harris) (FD)	Gas Tax	327	327									
		OCIF Grant	201	201									
	North Town Line (Thames St to George St) (MP)	OCIF Grant	88	88									
	Fergusson Ave (Centre to Princess Park) (FD)	OCIF Grant	265		265								
	Wonham St South - Ann to Holcroft (FD)	Gas Tax	181		181								
		OCIF Grant	24		24								
	Mutual St - Charles St E to CPR Tracks (MP)	Gas Tax	74		74								
	Mason Drive (FD)	Eng Misc Projects	440			440							
	Carroll St - King to Charles (FD)	Gas Tax	93				93						
	Thames St South - King St to Canterbury (MP)	Gas Tax	125				125						
	Thames St South - Dufferin St to Canterbury (MP)	Gas Tax	113				113						
	Thames St South - King St to Charles St (MP)	Gas Tax	95				95						
	Wellington St - King to Canterbury (FD)	Gas Tax	128					128					
	Concession St - Wellington into park (MP)	Gas Tax	28					28					
	Charles St W - CPR tracks to King St (MP)	Gas Tax	130					130					
	McCarthy Street (MP)	Gas Tax	20					20					
	Quenn St (MP)	Gas Tax	20					20					
	John St - Bell St to Victoria St (MP)	Gas Tax	52					52					
	John St - Bell St to dead end (MP)	Gas Tax	84					84					
	Thomas St - Ingersoll St to Oakwood St (MP)	Gas Tax	195						195				
	Victoria St - Thames St S to Union St (MP)	Gas Tax	110						110				
	King Solomon St - Mutual St to Florence Ave (MP)	Gas Tax	93						93				
	Florence Ave (MP)	Gas Tax	63						63				
	Albert St - King St to Charles St (MP)	Gas Tax	40						40				
	Chisholm St - Thomas to Glenn (MP)	Gas Tax	138							138			
	Thomas St - Ingersoll St to Whiting St (MP)	Eng Misc Projects	335							335			
	Wellington St - Holcroft St to Pine St (MP)	Eng Misc Projects	126								126		
	Wellington St - Pine St to Clark Road (MP)	Eng Misc Projects	128								128		
	Wellington St - Bridge Deck to Holcroft St (FD)	Gas Tax	147								147		
	Wellington Ave (MP)	Gas Tax	20								20		
	Nelson Ave (MP)	Gas Tax	20								20		
	Oxford St - Charles St to King St (MP)	Gas Tax	76									76	
	Oxford St - King St to Ann St (MP)	Gas Tax	110									110	
	Oxford St - Ann St to Dufferin St (MP)	Gas Tax	128									128	
	Water Street - King to Charles (FD)	Gas Tax	163									163	
	Janes Road (MP)	Gas Tax	132										132
	SUB-TOTAL - ROADS & BRIDGES		27,990	3,092	2,001	2,963	3,056	4,148	4,949	1,770	2,340	1,733	1,937
	STREET LIGHTING												
3249	Street Light Replacement Program	Eng Misc Projects	175	30	35	25	25	10	10	10	10	10	10
	SUB TOTAL - STREET LIGHTING		175	30	35	25	25	10	10	10	10	10	10
	TOTAL - TRANSPORTATION		28,165	3,122	2,036	2,988	3,081	4,158	4,959	1,780	2,350	1,743	1,947
	ENGINEERING												
TBD	Engineering Van	Eng Equip	30			30							
TBD	GPS Units (2)	Eng Misc Projects	60				60						
	TOTAL - ENGINEERING		90	0	0	30	60	0	0	0	0	0	0

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
PUBLIC WORKS													
3423	PW22 Asphalt Roller	PW Equip	60	60									
3424	PW29 Brush Chipper	PW Equip	90	90									
3425	TRACKLESS SNOW BLOWER	PW Equip	18	18									
3426	RIDE-ON WITH ZERO TURN MOWER	PW Equip	15	15									
TBD	REPLACE TRUCK #6	PW Equip	245		245								
TBD	SALT BRINE TANKAGE & CONTAINMENT	PW Equip	20			20							
		DC Reserve Fund	5			5							
TBD	PW12 Tractor Backhoe	PW Equip	115			115							
TBD	PW15 Sweeper & Catch Basin Cleaner	PW Equip	230			230							
TBD	REPACE LEAF MACHINE	PW Equip	45				45						
TBD	PW17 Sidewalk Tractor	PW Equip	110				110						
TBD	REPLACE TRUCK #4	PW Equip	202				202						
TBD	REPLACE TRUCK #3	PW Equip	225					225					
TBD	PW23 PTO Generator	PW Equip	20					20					
TBD	PW13B Snow Plow	PW Equip	36					36					
TBD	PAVER	PW Equip	230					230					
TBD	REPLACE TRUCK #10	PW Equip	34						34				
TBD	REPLACE TRUCK #1	PW Equip	36						36				
TBD	REPLACE TRUCK # 8	PW Equip	225						225				
TBD	REPLACE TRUCK #9	PW Equip	36						36				
TBD	SALT STORAGE EXPANSION	DC Reserve Fund	100						100				
TBD	JIB CRANE	PW Equip	16							16			
TBD	REPLACE #7	PW Equip	50							50			
TBD	REPLACE #5	PW Equip	240								240		
TOTAL - PUBLIC WORKS			2,403	183	245	370	357	511	431	66	240	0	0
PARKS AND RECREATION													
ARENA													
3593	Parks & Recreation Master Plan	Rec Admin	30	30									
	DC Reserve less non-residential = 60% funded	DC Reserve Fund	45	45									
3594	Ice Edger	Ice Fee Reserve	10	10									
TBD	Ice Resurfacers (with laser)	Ice Fee Reserve	100		100								
Multi Use Rec Facility													
3703	Multi Use Facility Drawing & Specifications	Ice Fee Reserve	1,526	763	763								
3701	Multi Use Facility Capital Campaign Coach	Ice Fee Reserve	180	90	90								
TBD	IDMC Arena Replacement (land servicing)	Debtenture	1,350			1,350							
	Land Acquisition (including OP Zoning, other studies)	Ice Fee Reserve	400			400							
		Fundraising	5,000			5,000							
		TBA	18,250			18,250							
SUB TOTAL - ARENA			26,891	938	953	25,000	0	0	0	0	0	0	0

TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
PARKS & REC													
Sports Fields													
3521	Westfield Tennis Courts Reconstruction	Parks Fac Reserve	85	85									
TBD	Replace Washrooms - GE & Westfield	Parks Fac Reserve	100			50	50						
TBD	Bottle fillers (All facilities)	Parks Fac Reserve	16				8	8					
TBD	Golf Estates Park (fencing, signs, playground equipment)	Parks Fac Reserve	50							50			
TBD	Replace VP Ball Diamond Light Fixtures - All Diamonds	Parks Fac Reserve	180								90		90
Parks & Trails													
3575	Installation of Fibar Systems- Playground Surfaces	Parks Fac Reserve	36	24	12								
3584	Riverfront Park & Trail Development	Trail Reserve	10	10									
	DC Reserve max 90%	DC Reserve Fund	90		90								
3595	Butternut Trail	Trail Reserve	35	15	20								
3596	Splash pad retrofit (direct drain)	Parks Fac Reserve	75	75									
3597	Replace Washrooms\New Change rooms- Vic Park	VPCC Fac	112	112									
		DC Reserve Fund	14	14									
TBD	Vic Pavilion	Donation	30		30								
		Parks Fac Reserve	50		50								
3574	Douglass Carr Trail extension from Thomas to King.	Oxford County	190			190							
		Eng Misc Projects	20			20							
TBD	Replace Centennial Park Washrooms	Parks Fac Reserve	80			80							
TBD	Replace Washrooms - Memorial Park	Parks Fac Reserve	75					75					
Equipment													
3598	Replace John Deere riding mower #3	Parks Equip	35	35									
3599	Replace 2007 Flatbed	Parks Equip	50	50									
TBD	Replace 2008 Flatbed	Parks Equip	50		50								
TBD	Replace Facility Manager Truck	Parks Equip	45		45								
TBD	Replace 2012 Chevy pick up	Parks Equip	45			45							
TBD	Replace 2014 GMC Pick up	Parks Equip	45					45					
TBD	Replace 2016 Chevy Pick up	Parks Equip	45							45			
SUB TOTAL - PARKS			1,563	420	297	385	133	53	0	95	90	0	90

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
VPCC FACILITY													
3590	Showers/ Change Room Reno	VPCC Fac	25	10	15								
3590	Lobby Retrofit	VPCC Fac	10	10									
TBD	Filter Room Upgrades	VPCC Fac	45				45						
TBD	Building Re-keying	VPCC Fac	10				10						
TBD	Gym Equipment	VPCC Fac	170										170
SUB TOTAL - VPCC FACILITY			260	20	15	0	55	0	0	0	0	0	170
YOUTH CENTRE FACILITY													
3704	Roof Replacement	Parks Fac Reserve	225	225									
3581	Replace Technology Equipment(Computers/Gaming Equipment)	Fusion Tech	10			10							
TBD	Building Re-keying	Rec Admin	10				10						
TBD	Kitchen Equipment Upgrade	Rec Admin	30								30		
SUB TOTAL - YOUTH CENTRE FACILITY			275	225	0	10	10	0	0	0	30	0	0
CAMI-SUZUKI SENIOR CENTRE													
3659	Electrical Updates	Parks Fac Reserve	15	15									
3660	Automatic Door Openers	Parks Fac Reserve	15	15									
3661	Flooring Replacement	Parks Fac Reserve	30	30									
TBD	Roof Repairs	Debenture	200		200								
TBD	Window Replacements and Sealant	Parks Fac Reserve	35			35							
TBD	HVAC Unit	Parks Fac Reserve	10			10							
TBD	Parking lot	Parks Fac Reserve	175			25						150	
TBD	Toilet Partitions	Parks Fac Reserve	15							15			
SUB TOTAL - CAMI-SUZUKI SENIOR CENTRE			495	60	200	70	0	0	0	15	0	150	0
MUSEUM													
3615	Roof - Blacksmith Shop	Museum Reserve	21	21									
3616	Roof - School building	Museum Reserve	10	10									
3617	Roof - Sherbrook Barn	Museum Reserve	5	5									
3618	Facility Upgrades	Museum Reserve	18	10		3				3	3		
SUB TOTAL - MUSEUM			54	46	0	3	0	0	0	3	3	0	0
TOTAL - PARKS AND RECREATION			29,537	1,709	1,465	25,468	198	53	0	113	123	150	260
ECONOMIC DEVELOPMENT													
3652	Servicing Industrial Lands (Stormwater Management Pond) - Clark St	Industrial Land Res Fund	780	780									
3651	Servicing Industrial Lands (Road) Clark St - Phase 1	Eng Misc Projects	750	750									
3662	Downtown Directional Signage	Ec Dev	50	50									
TOTAL - ECONOMIC DEVELOPMENT			1,580	1,580	0	0	0	0	0	0	0	0	0
CAPITAL GRAND TOTAL			65,519	6,782	4,566	30,426	3,868	4,872	5,415	1,959	2,733	2,493	2,407

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
		DC Reserve Fund	2,366	172	90	281	32	282	1,509	--	--	--	--
		Debenture	1,550	--	200	1,350	--	--	--	--	--	--	--
		Donation	30	--	30	--	--	--	--	--	--	--	--
		Capital Contingency	--	--	--	--	--	--	--	--	--	--	--
		Building Reserve	13	13	--	--	--	--	--	--	--	--	--
		Ec Dev	50	50	--	--	--	--	--	--	--	--	--
		Eng Misc Projects	21,855	2,936	1,527	2,697	2,590	3,152	2,848	1,490	2,028	1,169	1,418
		Eng Equip	30	--	--	30	--	--	--	--	--	--	--
		Fire Reserve	2,104	--	--	1,224	80	--	--	--	--	600	200
		Fire Facility Reserve	--	--	--	--	--	--	--	--	--	--	--
		Fit Equip	--	--	--	--	--	--	--	--	--	--	--
		Fundraising	5,000	--	--	5,000	--	--	--	--	--	--	--
		Gas Tax	4,912	489	420	311	551	724	702	290	322	574	529
		Modernization Gran	35	35	--	--	--	--	--	--	--	--	--
		IT Reserve	150	25	10	20	50	--	25	--	20	--	--
		Industrial Land Res	780	780	--	--	--	--	--	--	--	--	--
		Museum Reserve	54	46	--	3	--	--	--	3	3	--	--
		OCIF Grant	578	289	289	--	--	--	--	--	--	--	--
		Oxford County	603	43	265	215	5	75	--	--	--	--	--
		Oxford Fac Reserve	440	75	265	25	--	75	--	--	--	--	--
		Parks Equip	315	85	95	45	--	45	--	45	--	--	--
		Parks Fac Reserve	1,267	469	62	200	133	8	--	65	90	150	90
		Police Reserve	80	--	80	--	--	--	--	--	--	--	--
		Public Bldg Reserve	48	43	--	--	5	--	--	--	--	--	--
		PW Equip	2,298	183	245	365	357	511	331	66	240	--	--
		Rec Admin	70	30	--	--	10	--	--	--	30	--	--
		Ice Fee Reserve	2,216	863	953	400	--	--	--	--	--	--	--
		VPCC Fac	372	132	15	--	55	--	--	--	--	--	170
		Fusion Tech	10	--	--	10	--	--	--	--	--	--	--
		Trail Reserve	45	25	20	--	--	--	--	--	--	--	--
		TBA	18,250	--	--	18,250	--	--	--	--	--	--	--
			<u>65,519</u>	<u>6,782</u>	<u>4,566</u>	<u>30,426</u>	<u>3,868</u>	<u>4,872</u>	<u>5,415</u>	<u>1,959</u>	<u>2,733</u>	<u>2,493</u>	<u>2,407</u>
		Reserve - Discretior R		4,975	3,272	5,019	3,280	3,791	3,204	1,669	2,411	1,919	1,878
		Reserve Fund RF		1,441	510	592	583	1,006	2,211	290	322	574	529
		Other (Grants, Donations)		367	784	24,815	5	75	-	-	-	-	-

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves and Reserve Funds with a Capital Component													
Reserves													
IT Reserve 2500-00833													
	open begin of year			45	40	50	50	20	40	35	55	55	75
	transfer in			20	20	20	20	20	20	20	20	20	20
	transfer out			(25)	(10)	(20)	(50)	--	(25)	--	(20)	--	--
	close end of year			40	50	50	20	40	35	55	55	75	95
Building Inspection Reserve 2500-00833													
	open begin of year			361	348	348	348	348	348	348	348	348	348
	transfer in			--	--	--	--	--	--	--	--	--	--
	transfer out			(13)	--	--	--	--	--	--	--	--	--
	close end of year			348	348	348	348	348	348	348	348	348	348
Economic Dev Reserve 2500-00825													
	open begin of year			43	3	13	23	33	43	53	63	73	83
	transfer in			10	10	10	10	10	10	10	10	10	10
	transfer out			(50)	--	--	--	--	--	--	--	--	--
	close end of year			3	13	23	33	43	53	63	73	83	93
Parks Fac Reserve 2500-00840													
	open begin of year			145	26	114	64	81	223	373	458	518	518
	transfer in			350	150	150	150	150	150	150	150	150	150
	transfer out			(469)	(62)	(200)	(133)	(8)	--	(65)	(90)	(150)	(90)
	close end of year			26	114	64	81	223	373	458	518	518	578
Parks Trails Reserve 2500-00826													
	open begin of year			51	46	46	66	86	106	126	146	166	186
	transfer in			20	20	20	20	20	20	20	20	20	20
	transfer out			(25)	(20)	--	--	--	--	--	--	--	--
	close end of year			46	46	66	86	106	126	146	166	186	206
Fire Reserve 2500-00803													
	open begin of year			1,032	1,209	1,386	339	436	613	613	790	967	544
	transfer in			177	177	177	177	177	177	177	177	177	177
	transfer out			--	--	(1,224)	(80)	--	--	--	--	(600)	(200)
	close end of year			1,209	1,386	339	436	613	613	790	967	544	521
Fire Facility Reserve 2500-00861													
	open begin of year			2	28	54	80	110	140	170	200	230	260
	transfer in			26	26	26	30	30	30	30	30	30	30
	transfer out			--	--	--	--	--	--	--	--	--	--
	close end of year			28	54	80	110	140	170	200	230	260	290

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	130 Oxford Facility Reserve 2500-00816												
	open begin of year		240	215	--	25	75	50	100	150	200	250	
	transfer in		50	50	50	50	50	50	50	50	50	50	
	transfer out		(75)	(265)	(25)	--	(75)	--	--	--	--	--	
	close end of year		215	--	25	75	50	100	150	200	250	300	
	Public Bldg Reserve 2500-00817												
	open begin of year		81	49	59	69	79	94	109	124	139	154	
	transfer in		10	10	10	15	15	15	15	15	15	15	
	transfer out		(43)	--	--	(5)	--	--	--	--	--	--	
	close end of year		49	59	69	79	94	109	124	139	154	169	
	Police Facility Reserve 2500-0850												
	open begin of year		77	87	17	27	37	47	57	67	77	87	
	transfer in		10	10	10	10	10	10	10	10	10	10	
	transfer out		--	(80)	--	--	--	--	--	--	--	--	
	close end of year		87	17	27	37	47	57	67	77	87	97	
	Engineering Projects 2500-00820												
	open begin of year		3,093	1,907	2,980	2,233	1,693	691	93	953	1,275	2,456	
	transfer in		1,000	1,850	1,200	1,300	1,400	1,500	1,600	1,600	1,600	1,600	
	2% levy increase		750	750	750	750	750	750	750	750	750	750	
	transfer out		(2,936)	(1,527)	(2,697)	(2,590)	(3,152)	(2,848)	(1,490)	(2,028)	(1,169)	(1,418)	
	close end of year		1,907	2,980	2,233	1,693	691	93	953	1,275	2,456	3,388	
	Eng Equip 2500-00860												
	open begin of year		25	32	39	17	25	33	41	49	57	65	
	transfer in		7	7	8	8	8	8	8	8	8	8	
	transfer out		--	--	(30)	--	--	--	--	--	--	--	
	close end of year		32	39	17	25	33	41	49	57	65	73	
	PW Equip 2500-00818												
	open begin of year		595	632	607	462	325	64	(7)	187	207	467	
	transfer in		220	220	220	220	250	260	260	260	260	260	
	transfer out		(183)	(245)	(365)	(357)	(511)	(331)	(66)	(240)	--	--	
	close end of year		632	607	462	325	64	(7)	187	207	467	727	
	Ice Fee Reserve 2500-00824												
	open begin of year		1,377	783	100	19	388	757	1,126	1,496	1,866	2,236	
	2% levy increase		250	250	300	350	350	350	350	350	350	350	
	transfer in		19	19	19	19	19	19	20	20	20	20	
	transfer out		(863)	(953)	(400)	--	--	--	--	--	--	--	
	close end of year		783	100	19	388	757	1,126	1,496	1,866	2,236	2,606	
	Museum Reserve 2500-00806												
	open begin of year		167	130	139	146	155	164	173	179	186	195	
	transfer in		9	9	9	9	9	9	9	9	9	9	
	transfer out		(46)	--	(3)	--	--	--	(3)	(3)	--	--	
	close end of year		130	139	146	155	164	173	179	186	195	204	

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Capital Contingency 2500-00813													
				624	624	624	624	624	624	624	624	624	624
				--	--	--	--	--	--	--	--	--	--
				--	--	--	--	--	--	--	--	--	--
				624	624	624	624	624	624	624	624	624	624
Recreation Admin 2500-00848													
				88	68	78	88	88	103	118	133	118	133
				10	10	10	10	15	15	15	15	15	15
				(30)	--	--	(10)	--	--	--	(30)	--	--
				68	78	88	88	103	118	133	118	133	148
Fitness Equipment 2500-00845													
				3	23	43	63	83	103	123	143	163	183
				20	20	20	20	20	20	20	20	20	20
				--	--	--	--	--	--	--	--	--	--
				23	43	63	83	103	123	143	163	183	203
Parks Equipment 2500-00838													
				22	12	27	77	172	222	317	367	462	562
				75	110	95	95	95	95	95	95	100	100
				(85)	(95)	(45)	--	(45)	--	(45)	--	--	--
				12	27	77	172	222	317	367	462	562	662
VPCC Facility 2500-00842													
				119	37	72	122	117	167	217	267	317	367
				50	50	50	50	50	50	50	50	50	50
				(132)	(15)	--	(55)	--	--	--	--	--	(170)
				37	72	122	117	167	217	267	317	367	247
FUSION, Technology Replacement 2500-00846													
				19	22	25	18	21	24	27	30	33	36
				3	3	3	3	3	3	3	3	3	3
				--	--	(10)	--	--	--	--	--	--	--
				22	25	18	21	24	27	30	33	36	39
Reserves Total													
				8,190	6,299	6,795	4,941	4,974	4,631	4,808	6,798	8,047	9,792
				1,000	1,000	1,050	1,100	1,100	1,100	1,100	1,100	1,100	1,100
				2,083	2,768	2,104	2,213	2,348	2,281	2,559	2,559	2,564	2,564
				(4,975)	(3,272)	(5,019)	(3,280)	(3,791)	(3,204)	(1,669)	(2,411)	(1,919)	(1,878)
				6,299	6,795	4,931	4,974	4,631	4,808	6,798	8,047	9,792	11,578

**TOWN OF INGERSOLL
10 YEAR CAPITAL FORECAST - 2020 TO 2029
2020 CAPITAL BUDGET
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserve Funds													
Parkland Reserve Fund 20-0000-2700-00955													
	open begin of year		10	14	18	22	26	30	34	38	42	46	
	fees collected		4	4	4	4	4	4	4	4	4	4	
	transfer out		--	--	--	--	--	--	--	--	--	--	
	close end of year		14	18	22	26	30	34	38	42	46	50	
DC Reserve Fund 20-0000-2700-00963 to 977													
	open begin of year		1,251	1,354	1,564	1,583	1,901	1,969	810	1,160	1,510	1,860	
	fees collected		300	300	300	350	350	350	350	350	350	350	
	transfer out		(197)	(90)	(281)	(32)	(282)	(1,509)	--	--	--	--	
	close end of year		1,354	1,564	1,583	1,901	1,969	810	1,160	1,510	1,860	2,210	
Industrial Land Reserve Fund 20-0000-2700-00953													
	open begin of year		732	2	12	12	12	12	12	12	12	12	
	fees collected		50	10	--	--	--	--	--	--	--	--	
	transfer out		(780)	--	--	--	--	--	--	--	--	--	
	close end of year		2	12	12	12	12	12	12	12	12	12	
Gas Tax 2500-00839													
	open begin of year		803	701	686	779	650	348	68	200	300	148	
	collected		387	405	405	422	422	422	422	422	422	422	
	transfer out		(489)	(420)	(311)	(551)	(724)	(702)	(290)	(322)	(574)	(529)	
	close end of year		701	686	779	650	348	68	200	300	148	41	
Reserve Funds Total													
	open begin of year		2,796	2,071	2,279	2,396	2,589	2,359	924	1,410	1,864	2,066	
	transfer in		741	719	709	776	776	776	776	776	776	776	
	transfer out		(1,466)	(510)	(592)	(583)	(1,006)	(2,211)	(290)	(322)	(574)	(529)	
	close end of year		2,071	2,279	2,396	2,589	2,359	924	1,410	1,864	2,066	2,313	

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:

GL Account:

10-0000-????-

Project Name:

Budgeting Software

Project Category

Efficiency / Cost Savi

▼ *Please select from drop down menu*

Project in Asset Management Plan?

No

▼ *Please select from drop down menu*

Project Description/Location/Map:

Implementing public sector budgeting software will allow the Town to give up time-consuming spreadsheets. New operating, salary and capital multi-user budgeting system will allow for multi-year budgeting and unlimited what-if funding scenarios, plus it can seamlessly integrate with Town's financial system. We are looking at implementing solutions to prepare multi-year Operating and Capital plans as well as Salary Plan. New solution must have highly flexible and productive user-interface with an array of modeling and data manipulation capabilities. We will be able to track budget changes, make comments, create notes, drill down to item details and monitor budget submissions. Salary plan is a much better way to create accurate, collaborative plans and forecasts for staffing expenses.

Long-term Financial Impact:

Annual maintenance and licensing costs approximately \$10,000 - \$15,000

Project Priority:

High

▼ *Please select from drop down menu*

Project Risks:

Project Start Date:

Project Completion Date:

Project Year:

2020

Costs

Contract	35,000
Material	_____
Payroll	_____
Other	_____
	<u>35,000</u>

Funding

Levy	_____
Reserve	35,000
Dev Charges	_____
Other:	_____
	<u>35,000</u>

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Townhall Facilities	GL Account: 10-0000-????-
--	----------------------------------

Project Name: Parking Lot Replacement

Project Category	Critical	<i>Please select from drop down menu</i>
-------------------------	----------	--

Project in Asset Management Plan?	Yes	<i>Please select from drop down menu</i>
--	-----	--

Project Description/Location/Map:
 Repaving and line painting of the Townhall parking lot. The paving is the original paving when the building was first constructed. It has been crack sealed over the years, but has long exceeded its life span in our asset management plan. The intent is to have this job done in conjunction with the engineering asphalt projects for 2020

Long-term Financial Impact:

<u>Project Priority:</u>	High	<i>Please select from drop down menu</i>
---------------------------------	------	--

Project Risks:
 Parking at Townhall will be unavailable during this time

<u>Project Start Date: Summer 2020</u>	<u>Project Completion Date: Summer 2020</u>
---	--

<u>Project Year:</u> 2020	
Costs	Funding
Contract	20,000
Material	_____
Payroll	_____
Other	_____
	20,000
County Costs not included in the above	20,000
	20,000

	20,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Townhall Facilities	GL Account: 10-0000-????-
--	----------------------------------

Project Name: Council Chamber upgrades

Project Category Efficiency / Cost Savi	Please select from drop down menu
--	-----------------------------------

Project in Asset Management Plan?	No	Please select from drop down menu
--	----	-----------------------------------

Project Description/Location/Map:
 Townhall Council Chambers. Through previous building evaluations it has been noted that the configuration of the council chambers requires some changes to ensure the safety of staff and council, upgrading the council chambers will address these concerns.

Long-term Financial Impact:

<u>Project Priority:</u>	High	Please select from drop down menu
---------------------------------	------	-----------------------------------

Project Risks:
 Parking at Townhall will be unavailable during this time

<u>Project Start Date: Summer 2020</u>	<u>Project Completion Date: Summer 2020</u>
---	--

<u>Project Year:</u> 2020	
Costs	Funding
Contract	40,000
Material	_____
Payroll	_____
Other	_____
	40,000
County Costs not included in the above	_____
	Levy
	Reserve
	Dev Charges
	Other:
	40,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Townhall Facilities	GL Account: 10-0000-????-
--	----------------------------------

Project Name: Basement Air conditioning and air handler upgrades

Project Category	Mandatory	<i>Please select from drop down menu</i>
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Project in Asset Management Plan?	Yes	<i>Please select from drop down menu</i>
--	-----	--

Project Description/Location/Map:
 Roof top air condition unit has one of the two required compressors non operational and due to its age it is not cost effective to replace the compressor. The intent is to replace the unit and relocated it from the roof top to under the canopy to the west side of the building and enclosing it to ensure limited access.

Long-term Financial Impact:
 New energy efficient unit is beneficial for operational costs

<u>Project Priority:</u>	High	<i>Please select from drop down menu</i>
---------------------------------	------	--

Project Risks:

<u>Project Start Date: Spring 2020</u>	<u>Project Completion Date: Spring 2020</u>
---	--

<u>Project Year:</u> 2020	
Costs	Funding
Contract	25,000
Material	_____
Payroll	_____
Other	_____
	25,000
County Costs not included in the above	25,000
	25,000

	25,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Townhall Facilities **GL Account:** 10-0000-????-

Project Name: Blind replacement (2nd floor)

Project Category Efficiency / Cost Savi *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

During the painting of Townhall and the removal of the blinds to accommodate painting of the window jambs the majority of the window coverings have broken due to age (1994), use and exposure to sunlight.

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date: Spring 2020

Project Completion Date: Spring 2020

Project Year: 2020

Costs

Contract	10,000
Material	_____
Payroll	_____
Other	_____
	<u>10,000</u>

Funding

Levy	_____
Reserve	10,000
Dev Charges	_____
Other:	_____
	<u>10,000</u>

County Costs not included in the above _____ -

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Building Department	GL Account: 10-0000-????-
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Project Name: Mobile Inspection Software

Project Category	Service Level	<i>Please select from drop down menu</i>
-------------------------	---------------	--

Project in Asset Management Plan?	No	<i>Please select from drop down menu</i>
--	----	--

Project Description/Location/Map:

In 2017 the County purchased Amanda, a multiuse software that was implemented first within the 8 area municipalities in 2019 for permit issuance. Throughout our first 5 months of using the software it is noted by those using it that it is cumbersome to use on site and is requiring extra time ensuring inspection notes are delivered in a timely manner to the permit holders. The County, Ingersoll and Tillsonburg building staff have researched a mobile solution which will allow for better time management of inspections and reporting while onsite using our existing mobile phones.

Long-term Financial Impact:

\$5,000 a year for 5 years for support and maintenance on building departments operating budget

Project Priority:

High	<i>Please select from drop down menu</i>
------	--

Project Risks:

Project Start Date: January 2020

Project Completion Date:

Project Year: 2020

Costs

Contract	12,563
Material	_____
Payroll	_____
Other	_____
	12,563

Funding

Levy	_____
Reserve	12,563
Dev Charges	_____
Other:	_____
	12,563

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering **GL Account:** 10-0000-3269-

Project Name: Centennial Lane Culvert Rehabilitation - Hall's Creek (C18)

Project Category Critical *Please select from drop down menu*

Project in Asset Management Plan? Yes *Please select from drop down menu*

Project Description/Location/Map:

Centennial Lane Culvert rehabilitation will focus primarily on addressing short-term critical safety issues in addition to deck surface and concrete repairs which are expected to extend the useful life of the structure. The age of the structure is approximately 43 years with a current Bridge Condition Index (BCI) value of 60.2 (out of 100). The rehabilitation will include replacement of the pedestrian hand railing to conform to current safety standards, replacement of the asphalt deck surface and approaches, localized concrete repairs and reinstating embankment erosion projection.

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

The project has been identified with a BCI of 60.2 based on a number of factors and is a candidate for rehabilitation instead of full replacement at this time. Lack of rehabilitation measures could lead to full replacement in the future at a significant cost.

Project Start Date: **Project Completion Date:**

Spring 2020

Fall 2020

Project Year: 2020

Costs

Contract	89,250
Material	_____
Payroll/Consulting	15,750
Other	_____
	<u>105,000</u>

Funding

Levy	_____
Reserve	105,000
Dev Charges	_____
Other:	_____
	<u>105,000</u>

County Costs not included in the above Not Applicable

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-3242-
Project Name:	Town Centre Sidewalk Replacement		
Project Category	Service Level	▼	<i>Please select from drop down menu</i>
Project in Asset Management Plan?	No	▼	<i>Please select from drop down menu</i>
<u>Project Description/Location/Map:</u>	Town Centre - New Concrete Sidewalk and Interlock Removal (Oxford St - North driveway of building to corner of King St)		

Long-term Financial Impact:

<u>Project Priority:</u>	Medium	▼	<i>Please select from drop down menu</i>
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Project Risks:
 Although cost estimates are based on unit costs from previous years, there is always an inherent risk of actual cost variation due to tendering/bidding process and variation in material costs, leading to an escalation in actual project costs.

<u>Project Start Date:</u> Summer 2020	<u>Project Completion Date:</u> Summer 2020
--	---

<u>Project Year:</u>	2020	
Costs		Funding
Contract	38,250	Levy
Material	_____	Reserve
Payroll/Consulting	6,750	22,500 (Building Reserve)
Other	_____	Dev Charges
	45,000	22,500 (County - Bldg Reserve)
	_____	45,000
County Costs not included in the above	No	

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering	GL Account: 10-0000-3258-
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Project Name: North Town Line West - Topcoat Paving

Project Category	Mandatory	Please select from drop down menu
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Project in Asset Management Plan?	No	Please select from drop down menu
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Project Description/Location/Map: Topcoat asphalt from 2018 NTL W project.
(Town limits to Thames St N)

Long-term Financial Impact:

<u>Project Priority:</u>	Medium	Please select from drop down menu
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Project Risks:
Although cost estimates are based on unit costs from previous years, there is always an inherent risk of actual cost variation due to tendering/bidding process and variation in material costs, leading to an escalation in actual project costs.

<u>Project Start Date:</u> Fall 2020	<u>Project Completion Date:</u> Fall 2020
--	---

<u>Project Year:</u> 2020	
Costs	Funding
Contract	133,450
Material	_____
Payroll/Consulting	23,550
Other	_____
	<u>157,000</u>
County Costs not included in the above	<u>N/A</u>
	Levy _____
	Reserve _____
	Dev Charges 113,000
	Gas Tax 44,000
	<u>157,000</u>

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-3256-
Project Name:	North Town Line East - Topcoat Paving		
Project Category	Mandatory	Please select from drop down menu	
Project in Asset Management Plan?	No	Please select from drop down menu	
<u>Project Description/Location/Map:</u>	Topcoat asphalt from 2017 NTL E project. (Mutual St to Pemberton St)		

Long-term Financial Impact:

<u>Project Priority:</u>	Medium	Please select from drop down menu
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Project Risks:

<u>Project Start Date:</u> Fall 2020	<u>Project Completion Date:</u> Fall 2020
--	---

<u>Project Year:</u> 2020	
Costs	Funding
Contract	81,600
Material	_____
Payroll/Consulting	14,400
Other	_____
	<u>96,000</u>
County Costs not included in the above	N/A
	<u>_____</u>
	Levy
	Reserve
	Dev Charges
	Gas Tax
	96,000
	<u>96,000</u>

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering	GL Account: 10-0000-3275-
Project Name: Dufferin St - Topcoat Paving	
Project Category	Mandatory <input type="text"/> <i>Please select from drop down menu</i>
Project in Asset Management Plan?	No <input type="text"/> <i>Please select from drop down menu</i>
<u>Project Description/Location/Map:</u> Topcoat asphalt from 2019 project. (Oxford St to Dead End)	
<u>Long-term Financial Impact:</u>	
<u>Project Priority:</u>	Medium <input type="text"/> <i>Please select from drop down menu</i>
<u>Project Risks:</u>	
<u>Project Start Date:</u> Fall 2020	<u>Project Completion Date:</u> Fall 2020
<u>Project Year:</u> 2020	
Costs	Funding
Contract _____ 18,700	Levy _____
Material _____	Reserve _____
Payroll/Consulting _____ 3,300	Dev Charges _____
Other _____	Gas Tax _____ 22,000
<u>22,000</u>	<u>22,000</u>
County Costs not included in the above _____ N/A	

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering	GL Account: 10-0000-3265-
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Project Name: Charles Street East Full Depth Paving

Project Category	Critical	<i>Please select from drop down menu</i>
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Project in Asset Management Plan?	Yes	<i>Please select from drop down menu</i>
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Project Description/Location/Map: (Charles St from Water Street to Harris St)

This project involves the removal of existing pavement to the granular base. Regrading and the repaving of base course and top lift asphalt. Also the removal and replacement of structure frame and lids or grates and partial curb replacement and repairs.

Long-term Financial Impact:

<u>Project Priority:</u>	High	<i>Please select from drop down menu</i>
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The existing topcoat and basecoat asphalt has been classified as a failure and has been identified as such in the asset management and public works. The road is beyond spot repairs and requires a fully reconstructed asphalt surface with granular base repairs.

Project Risks:

<u>Project Start Date:</u> Summer 2020	<u>Project Completion Date:</u> Fall 2020
--	---

Project Year: 2020

Costs		Funding	
Contract	448,800	Levy	
Material		Reserve	
Payroll/Consulting	79,200	Gas Tax	327,000
Other		ICIF Grant	201,000
	528,000		528,000
County Costs not included in the above	N/A		

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering **GL Account:** 10-0000-3265-

Project Name: North Town Line East - Mill and Pave

Project Category Service Level

Project in Asset Management Plan? Yes

Project Description/Location/Map: (North Town Line from Thames St N to Mutual St)

This project involves the removal of existing topcoat pavement and replacing with new. Also the removal and replacement of structure frame and lids or grates and partial curb replacement and repairs.

Long-term Financial Impact:

Project Priority: Medium

The existing topcoat asphalt has been classified as a removal through asset management, public works and Zorra Township.

Project Risks:

Project Start Date: Summer 2020 **Project Completion Date:** Fall 2020

Project Year: 2020

Costs

Contract	74,800
Material	_____
Payroll/Consulting	13,200
Other	_____
	<u>88,000</u>

Funding

Levy	_____
Reserve	_____
Dev Charges	_____
OCIF Grant	88,000
	<u>88,000</u>

Zorra Costs not included in the above Yes

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering **GL Account:** 10-0000-3257-

Project Name: William Street Reconstruction - Thames St N to Mutual St

Project Category: Mandatory

Project in Asset Management Plan? Yes

Project Description/Location/Map:

This project involves the removal and placement of new sanitary sewers, storm sewers, watermain and new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority: High

Currently the sanitary sewer is a candidate for failure, the watermain is up for replacement due to existing cast iron and there is no working storm sewer on the roadway. Existing road does not have proper profile, no curbs and under sized sidewalks. The existing pole line is currently in the roadway as well.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2022

Financial:

	<u>Prior Year</u>	<u>2020</u>	<u>2022</u>	<u>Total</u>
Costs				
Prime Contract		\$ 625,000	\$ 82,450	\$ 707,450
Material				\$ -
Payroll/Consulting		\$ 110,000	\$ 14,550	\$ 124,550
Other				\$ -
	-	\$ 735,000	\$ -	\$ 97,000
			\$ 97,000	\$ 832,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds		\$ 735,000		\$ 735,000
Dev. Charges				\$ -
Stormwater Grant		\$ -		\$ -
Gas Tax		\$ -	\$ 97,000	\$ 97,000
Debenture		\$ -		\$ -
	-	\$ 735,000	\$ -	\$ 97,000
			\$ 97,000	\$ 832,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-3292-
Project Name:	George Street Reconstruction - William St to Cathcart St		
Project Category	Mandatory		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:

This project involves the removal and placement of new watermain and new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority:

High

Currently the watermain is up for replacement due to existing cast iron. Existing road does not have proper profile, no curbs and under sized sidewalks. Partial pole line is currently in the roadway as well.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2022

Financial:	Prior Year	2020	2022	Total
Costs				
Prime Contract	\$	399,500	\$ 81,600	\$ 481,100
Material				\$ -
Payroll/Consulting	\$	70,500	\$ 14,400	\$ 84,900
Other				\$ -
	-	\$ 470,000	\$ - \$ 96,000	\$ 566,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds	\$	470,000		\$ 470,000
Dev. Charges				\$ -
Stormwater Grant	\$	-		\$ -
Gas Tax	\$	-	\$ 96,000	\$ 96,000
Debenture	\$	-		\$ -
	-	\$ 470,000	\$ - \$ 96,000	\$ 566,000
				-

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-3293-
Project Name:	George Street Reconstruction - Carnegie St to Catherine St		
Project Category	Mandatory		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:

This project involves the removal and placement of new sanitary sewers, storm sewers, watermain and new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority:

High

Currently the sanitary sewer is a candidate for failure, the watermain is up for replacement due to existing cast iron and there is no working storm sewer on the roadway. Existing road does not have proper profile, no curbs and under sized sidewalks. The existing pole line is currently in the roadway as well.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2022

Financial:	Prior Year	2020	2022	Total
Costs				
Prime Contract		\$ 153,000	\$ 20,400	\$ 173,400
Material				\$ -
Payroll/Consulting		\$ 27,000	\$ 3,600	\$ 30,600
Other				\$ -
	-	\$ 180,000	\$ -	\$ 204,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds		\$ 180,000		\$ 180,000
Dev. Charges				\$ -
Stormwater Grant		\$ -		\$ -
Gas Tax		\$ -	\$ 24,000	\$ 24,000
Debenture		\$ -		\$ -
	-	\$ 180,000	\$ -	\$ 204,000
				-

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-????-
Project Name:	Alma Street Reconstruction - Thames st N to George St		
Project Category	Mandatory		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:

This project involves the removal and placement of new watermain and new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority:

Medium

Currently the watermain is up for replacement due to existing cast iron. Existing road does not have proper profile, no curbs and under sized sidewalks.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2022

Financial:	Prior Year	2020	2022	Total
Costs				
Prime Contract	\$	233,750	\$ 44,200	\$ 277,950
Material				\$ -
Payroll/Consulting	\$	41,250	\$ 7,800	\$ 49,050
Other				\$ -
	-	\$ 275,000	\$ - \$ 52,000	\$ 327,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds	\$	275,000		\$ 275,000
Dev. Charges				\$ -
Stormwater Grant	\$	-		\$ -
Gas Tax	\$	-	\$ 52,000	\$ 52,000
Debenture	\$	-		\$ -
	-	\$ 275,000	\$ - \$ 52,000	\$ 327,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Engineering **GL Account:** 10-0000-3924-

Project Name: Ann Street Reconstruction- Thames St South to Oxford St

Project Category Mandatory

Project in Asset Management Plan? Yes

Project Description/Location/Map:

This project involves the removal and placement of new watermain and new storm sewer, and partial replacement of the sanitary sewer. Also new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority: Medium

Currently the watermain is up for replacement due to existing cast iron and storm sewer is under sized. Existing road does not have proper profile, no curbs and under sized sidewalks.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2022

Financial:	Prior Year	2020	2022	Total
Costs				
Prime Contract		\$ 223,550	\$ 35,700	\$ 259,250
Material				\$ -
Payroll/Consulting		\$ 39,450	\$ 6,300	\$ 45,750
Other				\$ -
		- \$ 263,000	\$ - \$ 42,000	\$ 305,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds				\$ -
Dev. Charges		\$ 263,000		\$ 263,000
Stormwater Grant		\$ -		\$ -
Gas Tax		\$ -	\$ 42,000	\$ 42,000
Debenture		\$ -		\$ -
		- \$ 263,000	\$ - \$ 42,000	\$ 305,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-3927-
Project Name:	Wonham St Reconstruction - King St to Charles St		
Project Category	Mandatory		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:

This project involves the removal and placement of new sanitary sewer, storm sewer and watermain. Also new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority:

Medium

Currently the sanitary sewer is a candidate for failure, the watermain is up for replacement due to existing cast iron and there is no storm sewer on the roadway. Existing road does not have proper profile, no curbs and under sized sidewalks.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2021

Project Completion Date:

Fall 2023

Financial:	2020	2021	2023	Total
Costs				
Prime Contract	\$	272,850	\$ 34,000	\$ 306,850
Material				\$ -
Payroll/Consulting	8,000	\$ 48,150	\$ 6,000	\$ 62,150
Other				\$ -
	8,000	\$ 321,000	\$ - \$ 40,000	\$ 369,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds	8,000	\$ 321,000		\$ 329,000
Dev. Charges				\$ -
Stormwater Grant	\$	-		\$ -
Gas Tax			\$ 40,000	\$ 40,000
Debenture		\$ -		\$ -
	8,000	\$ 321,000	\$ - \$ 40,000	\$ 369,000
				-

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-????-
Project Name:	Merritt St Reconstruction - King St to Charles St		
Project Category	Critical		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:

This project involves the removal and placement of new sanitary sewer and storm sewer. Also new municipal standard road, c/w curb and gutter and sidewalk. This is a joint project with the County.

Long-term Financial Impact:

Project Priority:

Medium

Currently the sanitary sewer is a candidate for failure and there is no storm sewer on the roadway. Existing road does not have proper profile, no curbs and under sized sidewalks.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2021

Project Completion Date:

Fall 2023

Financial:

	2020	2021	2023	Total
Costs				
Prime Contract	\$	272,000	\$ 39,950	\$ 311,950
Material				\$ -
Payroll/Consulting	8,000	\$ 48,000	\$ 7,050	\$ 63,050
Other				\$ -
	8,000	\$ 320,000	\$ - \$ 47,000	\$ 375,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds	8,000	\$ 320,000		\$ 328,000
Dev. Charges				\$ -
Stormwater Grant	\$	-	\$	-
Gas Tax	\$	-	\$ 47,000	\$ 47,000
Debenture	\$	-		\$ -
	8,000	\$ 320,000	\$ - \$ 47,000	\$ 375,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-????-
Project Name:	Charles St West Reconstruction - Wonham St to Merritt St (CPR tracks)		
Project Category	Mandatory		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:

This project involves the removal of ex sanitary sewers, removal of cast iron watermain and placement of new. Municipal standard road re-instatement. This is a joint project with the County.

Long-term Financial Impact:

Project Priority:

Medium

Currently there is two sanitary sewers , with one to be removed or abandoned. The ex watermain is cast iron and is to be removed and replaced. Existing road is to be re-instated with new base and asphalt.

Project Risks:

Staff complete estimates to the best of their ability using previous years contract pricing, there is a risk for unforeseen price increases in the market

Project Start Date:

Spring 2021

Project Completion Date:

Fall 2023

Financial:

	2020	2021	2023	Total
Costs				
Prime Contract	\$	63,750	\$ 32,300	\$ 96,050
Material			\$	-
Payroll/Consulting	2,000	\$ 11,250	\$ 5,700	\$ 18,950
Other			\$	-
	2,000	\$ 75,000	\$ - \$ 38,000	\$ 115,000
Funding				
Levy				\$ -
Reserve/ Reserve Funds	2,000	\$ 75,000		\$ 77,000
Dev. Charges				\$ -
Stormwater Grant	\$	-		\$ -
Gas Tax	\$	-	\$ 38,000	\$ 38,000
Debenture	\$	-		\$ -
	2,000	\$ 75,000	\$ - \$ 38,000	\$ 115,000

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Engineering	GL Account:	10-0000-????-
Project Name:	Street Light Replacement and Upgrades Program		
Project Category	Critical		
Project in Asset Management Plan?	Yes		

Project Description/Location/Map:
 The replacement of 40 new street light poles in the Wadsworth, Dean and Chisholm subdivision. This includes the relocation of the street lights and arms

Long-term Financial Impact:
 Will reduce maintenance costs for ERTH.

Project Priority: High
 The street light poles have reached there useful life and will be replaced 8 poles per year for five years

Project Risks:
 Staff complete estimates to the best of their ability, there is a risk for unforeseen price increases in the market

Project Start Date: Summer 2019 **Project Completion Date:** Summer 2023

Financial:	2020	2020	2021 - 2023
Costs			
Prime Contract	30,000	30,000	35,000/yr
Material			
Payroll			
Other			
	- 30,000	30,000	35,000/ yr
Funding			
Levy			
Reserve/ Reserve Funds	30,000	30,000	35,000/yr
Dev Charges			
Gas Tax			
Other			
Debenture			
	- 30,000	30,000	35,000/yr
County & Developer Costs not			-

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Pubic Works	GL Account:
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Project Name: Replacement of Asphalt Roller (PW22)

Project Category	Service Level	▼ <i>Please select from drop down menu</i>
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Project in Asset Management Plan?	No	▼ <i>Please select from drop down menu</i>
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Project Description/Location/Map:
 The Asphalt roller used by the Town is about 26 years old and has approx. 3400 hours of service time. The equipment is aging and requires significant maintenance as it is often undergoing frequent repairs. A new roller would cut down on downtime, and maintenance costs thereby improving service delivery and virtually no maintenance costs in the first few years, other than regular oil changes, washing and fuel etc.

Long-term Financial Impact:
 A new equipment will reduce repair and maintenance costs as these would be negligible in the first about 5 years of equipment service life.

<u>Project Priority:</u>	Medium	▼ <i>Please select from drop down menu</i>
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Project Risks:

Project Start Date: Spring 2020

Project Completion Date: Fall 2020

<u>Project Year:</u> 2020																					
<p>Costs</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Contract</td><td style="text-align: right;">_____</td></tr> <tr><td>Material</td><td style="text-align: right;">_____</td></tr> <tr><td>Payroll/Consulting</td><td style="text-align: right;">_____</td></tr> <tr><td>Other</td><td style="text-align: right;">_____</td></tr> <tr><td></td><td style="text-align: right;"><u>60,000</u></td></tr> </table>	Contract	_____	Material	_____	Payroll/Consulting	_____	Other	_____		<u>60,000</u>	<p>Funding</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Levy</td><td style="text-align: right;">_____</td></tr> <tr><td>Reserve</td><td style="text-align: right;">_____</td></tr> <tr><td>Dev Charges</td><td style="text-align: right;">_____</td></tr> <tr><td>Other:</td><td style="text-align: right;">_____</td></tr> <tr><td></td><td style="text-align: right;"><u>60,000</u></td></tr> </table>	Levy	_____	Reserve	_____	Dev Charges	_____	Other:	_____		<u>60,000</u>
Contract	_____																				
Material	_____																				
Payroll/Consulting	_____																				
Other	_____																				
	<u>60,000</u>																				
Levy	_____																				
Reserve	_____																				
Dev Charges	_____																				
Other:	_____																				
	<u>60,000</u>																				
County Costs not included in the above <u>N/A</u>																					

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Public Works	GL Account:
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Project Name: Replacement of Sidewalk Tractor Snow Blower Attachment

Project Category	Service Level	▼ <i>Please select from drop down menu</i>
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Project in Asset Management Plan?	No	▼ <i>Please select from drop down menu</i>
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Project Description/Location/Map:
 The blower attachment used by the Town to clear sidewalk snow as been in service for 31 years. Last winter the units gear box showed signs of excessive wear. If the gear box fails the blower will be out of service. Staff used a demo ribbon blower and determined that a ribbon style blower is more efficient by a factor of 4.

Long-term Financial Impact:
 Considerable financial savings in labour and fuel costs will be realized with a ribbon style snow blower. A new blower attachment will allow the Works Department to meet the minimum maintenance standards for winter sidewalk clearing which would be used in the defense of litigation from slips, trips, and falls.

<u>Project Priority:</u>	High	▼ <i>Please select from drop down menu</i>
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Project Risks:
 Specify risks related to grants, costs, timing etc.

<u>Project Start Date:</u> Summer 2020	<u>Project Completion Date:</u> Summer 2020
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<u>Project Year:</u> 2020	
Costs	Funding
Contract 18,000	Levy _____
Material _____	Reserve 18,000
Payroll/Consulting _____	Dev Charges _____
Other 18,000	Other: _____
18,000	18,000
County Costs not included in the above <u>No</u>	

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Public Works	GL Account:
Project Name:	Replacement of wood chipper (PW 29)	
Project Category	Efficiency / Cost Savin	<i>Please select from drop down menu</i>
Project in Asset Management Plan?	No	<i>Please select from drop down menu</i>

Project Description/Location/Map:
 The Town's own toe-behind wood chipper has been in service for 16 years. The engine has 1100 hours of use and the body condition is considered good. Staff explored options like rental of a chipper as needed but there are concerns of availability if the Town experiences strong damaging wind storms or a tornado.

Long-term Financial Impact:
 There should be few critical repair expenses for the first 10 years of ownership other than replacing typical wear items like bearings and hoses.

Project Priority: Low *Please select from drop down menu*

Project Risks:
 Specify risks related to grants, costs, timing etc.

<u>Project Start Date:</u> winter 2020	<u>Project Completion Date:</u> winter 2020
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<u>Project Year:</u> 2020	
Costs	Funding
Contract 90,000	Levy _____
Material _____	Reserve 90,000
Payroll/Consulting _____	Dev Charges _____
Other 90,000	Other: _____
90,000	90,000
County Costs not included in the above <u>N/A</u>	

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department:	Public Works	GL Account:
Project Name:	Procure zero turn commercial lawn mower	
Project Category	Efficiency / Cost Savin	<i>Please select from drop down menu</i>
Project in Asset Management Plan?	No	<i>Please select from drop down menu</i>

Project Description/Location/Map:
 The Towns riding lawnmower has been in service for 8 years. It is currently shared between the Public Works Department and the Fire Service. The mower is in good mechanical condition at the present time but is a residential mower and not adequate for roadside mowing. A zero turn commercial mower would allow staff to be more efficient cutting areas that are currently being cut with a weed eater or a push mower.

Long-term Financial Impact:
 Labour costs will be reduced while increasing our level of service by using an appropriate mower for the conditions the department is required to cut. The intention is to transfer the existing riding mower to the Fire Service therefore there would be no trade in value if this purchase is approved.

Project Priority: Medium *Please select from drop down menu*

Project Risks:
 Specify risks related to grants, costs, timing etc.

Project Start Date: spring 2020 **Project Completion Date:**

<u>Project Year:</u> 2020																					
<p>Costs</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Contract</td><td style="text-align: right;">15,000</td></tr> <tr><td>Material</td><td style="text-align: right;">_____</td></tr> <tr><td>Payroll/Consulting</td><td style="text-align: right;">_____</td></tr> <tr><td>Other</td><td style="text-align: right;">_____</td></tr> <tr><td></td><td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">15,000</td></tr> </table>	Contract	15,000	Material	_____	Payroll/Consulting	_____	Other	_____		15,000	<p>Funding</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Levy</td><td style="text-align: right;">_____</td></tr> <tr><td>Reserve</td><td style="text-align: right;">15,000</td></tr> <tr><td>Dev Charges</td><td style="text-align: right;">_____</td></tr> <tr><td>Other:</td><td style="text-align: right;">_____</td></tr> <tr><td></td><td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">15,000</td></tr> </table>	Levy	_____	Reserve	15,000	Dev Charges	_____	Other:	_____		15,000
Contract	15,000																				
Material	_____																				
Payroll/Consulting	_____																				
Other	_____																				
	15,000																				
Levy	_____																				
Reserve	15,000																				
Dev Charges	_____																				
Other:	_____																				
	15,000																				
County Costs not included in the above <u> N/A </u>																					

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Parks and Recreation Master Plan

Project Category Service Level *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

The development of a Parks and Recreation Master Plan will chart the path and the future of the community services department. The Parks and Recreation Master plan will seek public input into what the community recreation needs are and will outline how we meet those needs into the future. The Parks and Recreation master plan will be the foundation of the department moving forward.

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date: **Project Completion Date:**

1/1/2020

12/1/2020

Project Year: 2020

Costs

Contract	75,000
Material	_____
Payroll	_____
Other	_____
	<u>75,000</u>

Funding

Levy	_____
Reserve	30,000
Dev Charges	45,000
Other:	_____
	<u>75,000</u>

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: MURC Drawings and Specifications

Project Category Growth ▼ *Please select from drop down menu*

Project in Asset Management Plan? Yes ▼ *Please select from drop down menu*

Project Description/Location/Map:

Next step in the MURC development process is to turn the conceptual plans which have been completed by Nicholson Sheffield Architects Inc. into blueprints which will be used for the construction of the MURC.

Long-term Financial Impact:

\$1,526,000 total between 2020 and 2021

Project Priority: High ▼ *Please select from drop down menu*

Project Risks:

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2021

Project Year: 2020

Costs

Contract	763,000
Material	
Payroll	
Other	
	763,000

Funding

Levy	
Reserve	763,000
Dev Charges	
Other:	
	763,000

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: MURC Capital Campaign Coach

Project Category Growth *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

Council approved the MURC committee recommendation to hire capital campaign coaches to facilitate the MURC capital fundraising campaign. The costs associated with the capital fundraising campaign will be incurred over the course of 2020 and 2021 once the project feasibility study is completed.

Long-term Financial Impact:

Campaign Goal of \$5,000,000 to be raised within the community. \$180,000 contract total over the course of the campaign.

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date: **Project Completion Date:**

1/1/2020

12/1/2021

Project Year: 2020

Costs

Contract	90,000
Material	_____
Payroll	_____
Other	_____
	<u>90,000</u>

Funding

Levy	_____
Reserve	90,000
Dev Charges	_____
Other:	_____
	<u>90,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Westfield Tennis Courts

Project Category Service Level *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

This Capital budget request is to make necessary upgrades and replace the existing surface of the tennis courts. The project was in the 2019 Capital budget but had to be moved to 2020 because the costs came in higher than what was budgeted.

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date: **Project Completion Date:**

Spring 2020

Fall 2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	85,000
	<u>85,000</u>

Funding

Levy	_____
Reserve	85,000
Dev Charges	_____
Other:	_____
	<u>85,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Parks and Recreation	GL Account: 10-0000-????
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Project Name: Installation of Fibar Systems - Playground Surfaces

Project Category	Critical	
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Project in Asset Management Plan?	Yes	
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Project Description/Location/Map:

Continue Replacement of sand surface on Playgrounds with Fibar System Safety Surface. This Capital budget request is to make necessary upgrades to the Safety Surface of the playground at Kensington Park. This project will replace the existing pea stone and wood border with Fibar(playground mulch) and plastic border. This will make the playground safer and will require less maintenance in future years. This is continuing our yearly change over of playground safety surfaces.

Long-term Financial Impact:

Less maintenance costs after installed.

Project Priority:

High	
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Project Risks:

Project Start Date:

Spring 2020

Project Completion Date:

Spring 2020

Project Year:

2020

Costs

Contract	\$ 24,000
Material	_____
Payroll	_____
Other	_____
	<u>\$ 24,000</u>

Funding

Levy	\$ 24,000
Reserve	_____
Dev Charges	_____
Other:	_____
	<u>\$ 24,000</u>

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Riverfront Trail

Project Category Growth *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

To begin the development of Waterfront Trail which is one of Council's Strategic Priorities. \$10,000 in 2020 to put together projects plans and \$90,000 in 2021 to start on the construction of the trail.

Long-term Financial Impact:

costs associated with future trail extensions and maintenance.

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date:

1/1/2020

Project Completion Date:

12/1/2021

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	10,000
	<u>10,000</u>

Funding

Levy	_____
Reserve	10,000
Dev Charges	_____
Other:	_____
	<u>10,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Butternut Trail

Project Category: Growth Please select from drop down menu

Project in Asset Management Plan? No Please select from drop down menu

Project Description/Location/Map:

Butternut woods was Sifton's parkland dedication for the Harrisfeild Subdivision. The Town is in ownership of the lands and upper Thames river conservation authority has been consulted on where the trail should be placed. \$15,000 in 2020 to cut a naturalized trail through the butternut woods as per Upper Thames River Conservation authority recommendations and sign it appropriately. \$20,000 in 2021 to future development/installation of trail surface.

Long-term Financial Impact:

Costs associated with future trail extensions and maintenance.

Project Priority: High Please select from drop down menu

Project Risks:

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	15,000
	<u>15,000</u>

Funding

Levy	_____
Reserve	15,000
Dev Charges	_____
Other:	_____
	<u>15,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Splash Pad Retro Fit(Direct to Drain)

Project Category Service Level

Project in Asset Management Plan? Yes

Project Description/Location/Map:

This Capital budget request is to retro fit the splash to direct to drain. Since the site will need to be dug up to make splash pad upgrades it makes logistical sense to do the Victoria park change room upgrades at the same time. The splash pad requires upgrades to it's mechanical equipment in order for us to continue operating it. The current splash pad controls are outdated and it's becoming more difficult to get parts. As well, the current splash pad requires substantial labour to keep it operating. With our current recirculating splash pad we're required by the pool code to perform chemistry checks every two hours. A direct to drain splash pad requires no checks outside of grounds checks a few times day. I broke down the labour amount to approximately what we use on a yearly basis, they are as follows - *Daily checks based on 3.5 hours per week - \$7175.00*
Long Weekends (Mondays in May, July, Aug, Sept) - \$1224.00
Callouts based on 1 per weekend - \$2160.00
Start Up based on 2 staff for 1 week - \$2000.00
Misc. based on extra work like adding acid @ 3 hours per week - \$2500
Managers salary based on 20 hours @ start up and 3 hours per week - \$2960
Lost savings from not being able to close at 4:00pm on Saturdays - \$1640.00

Total = \$19,659.00 based on operating from the May long weekend until the September long weekend. This doesn't take into account operating beyond the September long weekend. All hours were based on an average of part time and full time wages @ \$20.50 per hour. Along with the costs savings from labour we would no longer require harsh chemicals to treat the water as well

Long-term Financial Impact:

Cost savings from much lower staff requirement and no chemicals required.

Project Priority: High

Project Risks:

Project Start Date: 1/1/2020 **Project Completion Date:** 5/1/2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	75,000
	<u>75,000</u>

Funding

Levy	_____
Reserve	75,000
Dev Charges	_____
Other:	_____
	<u>75,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Victoria Park Washroom Upgrade

Project Category Service Level

Project in Asset Management Plan? Yes

Project Description/Location/Map:

This Capital project would be combined with the conversion of the Splash pad. There would be a cost savings by doing all this work at the same time as both projects would use the same upgraded two inch waterline. The Victoria Park washrooms are in need of replacement as they do not meets the needs of the community. The washrooms are heavily used by Victoria Park users especially those who use the splash pad and need a place to change. The washrooms do not support this use and we receive comments and complaints on the current washrooms on a regular basis.

Long-term Financial Impact:

Maintenance and utility costs.

Project Priority: High

Project Risks:

Project Start Date:

Spring 2020

Project Completion Date:

Fall 2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	126,000
	<u>126,000</u>

Funding

Levy	_____
Reserve	112,000
Dev Charges	14,000
Other:	_____
	<u>126,000</u>

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Replacement of Riding Mower #3

Project Category Service Level

Project in Asset Management Plan? yes

Project Description/Location/Map:

This Capital budget request is to replace our 2014 Front Mount Rider with a new Front Mount Rider. This request is to replace the oldest rider in our fleet.

Long-term Financial Impact:

Project Priority: High

Project Risks:

Project Start Date: **Project Completion Date:**

Winter 2020

Spring 2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	_____ 35,000
	<u>_____ 35,000</u>

Funding

Levy	_____
Reserve	_____ 35,000
Dev Charges	_____
Other:	_____
	<u>_____ 35,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: 2007 Flat Bed Replacement

Project Category Service Level *Please select from drop down menu*

Project in Asset Management Plan? Yes *Please select from drop down menu*

Project Description/Location/Map:

This Capital budget request is to replace our 2007 Chevy Flatbed with a new Flatbed. This request is being made as this truck is 3 years older then what our replacement policy states.

Long-term Financial Impact:

Project Priority: Medium *Please select from drop down menu*

Project Risks:

Project Start Date: **Project Completion Date:**

1/1/2020

6/1/2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	50,000
	<u>50,000</u>

Funding

Levy	_____
Reserve	50,000
Dev Charges	_____
Other:	_____
	<u>50,000</u>

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: VPCC Shower Repairs

Project Category Service Level *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

This Capital budget request is to repair the change room showers at VPCC. A majority of the showers at VPCC are in need of upgrades to their valves. The current valves are outdated and we can no longer get parts for them. We also receive multiple complaints on a weekly basis from patrons that the showers don't work properly. The best way to go about these repairs would be to replace the current valves with new. This will require breaking out concrete and replacing the cartridges. Project would be over 2 years \$10,000 in 2020 to do the women's change room and \$15,000 in 2021 to do the men's and the family change room.

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date: **Project Completion Date:**

Spring 2020

Fall 2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	10,000
	<u>10,000</u>

Funding

Levy	_____
Reserve	10,000
Dev Charges	_____
Other:	_____
	<u>10,000</u>

County Costs not included in the above

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: VPCC Lobby Upgrades

Project Category: Critical *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

This Capital budget request is to make upgrades to the lobby at VPCC. As per OPP Security Assessment work needs to be done on the reception desk and lobby area to improve staff safety and sightlines. The lobby currently has an old metal window frame with wire glass windows between the lobby and the pool. These windows and frames makes it difficult to see program activities in the pool. These windows are also inefficient. If we were to replace the windows with seamless glass we could improve efficiency and sight lines for the pool. It would also give the lobby a modern upgraded look

Long-term Financial Impact:

Cost saving from improved efficiency with new windows

Project Priority: High *Please select from drop down menu*

Project Risks:

Project Start Date: 1/1/2020 **Project Completion Date:** 12/1/2020

Project Year: 2020

Costs		Funding	
Contract	_____	Levy	_____
Material	_____	Reserve	10,000
Payroll	_____	Dev Charges	_____
Other	10,000	Other:	_____
	<u>10,000</u>		<u>10,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Fusion Roof Repair/Replacement

Project Category Critical *Please select from drop down menu*

Project in Asset Management Plan? No *Please select from drop down menu*

Project Description/Location/Map:

This Capital budget request is to make the necessary repairs to the roof at Fusion based on a report from Garlands Roof Asset Management Program that was done in 2017. The total cost of this project is \$225,000

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

If roof repairs aren't complete we could have more serious issues in the future

Project Start Date:

Project Completion Date:

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	225,000
	<u>225,000</u>

Funding

Levy	_____
Reserve	225,000
Dev Charges	_____
Other:	_____
	<u>225,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Seniors Centre Electrical Upgrades

Project Category: Efficiency / Cost Savi Please select from drop down menu

Project in Asset Management Plan? Yes Please select from drop down menu

Project Description/Location/Map:

This Capital budget request is make electrical upgrades through the entire facility. There are still quite a few T12 - 4' light fixtures in the building. We are no longer able to get ballasts for T12 fixtures so these fixtures need to be replaced. Along with the T12 fixtures there are several pot light and emergency light fixtures that keep burning bulbs on a monthly basis. Along with the cost of bulb replacement, these fixtures are not LED so they use quite a bit of hydro. It's recommended to upgrade the whole facility to LED lighting

Long-term Financial Impact:

Significantly reduced electrical costs by upgrading all lights to LED

Project Priority: High Please select from drop down menu

Project Risks:

Project Start Date: **Project Completion Date:**

1/1/2020

6/1/2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	15,000
	<u>15,000</u>

Funding

Levy	_____
Reserve	15,000
Dev Charges	_____
Other:	_____
	<u>15,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Seniors Centre Automatic Door Openers

Project Category Service Level

Project in Asset Management Plan? Yes

Project Description/Location/Map:

This Capital budget request is being submitted to install automatic door openers on the remaining washrooms in the facility. Currently only the main front doors and main floor washrooms have auto door openers. Auto door openers are also required on the rest of the washrooms through the facility

Long-term Financial Impact:

Project Priority: High

Project Risks:

Project Start Date: **Project Completion Date:**

1/1/2020

6/1/2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	15,000
	<u>15,000</u>

Funding

Levy	_____
Reserve	15,000
Dev Charges	_____
Other:	_____
	<u>15,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Community Services **GL Account:** 10-0000-????-

Project Name: Seniors Centre Flooring Repairs

Project Category Critical *Please select from drop down menu*

Project in Asset Management Plan? Yes *Please select from drop down menu*

Project Description/Location/Map:

This Capital Budget request is being submitted to make repairs to flooring through the building due to heaving and separating. With the way the floors are separating and heaving there are concerns of safety hazards due to slips, trips or falls.

Long-term Financial Impact:

Project Priority: High *Please select from drop down menu*

Project Risks:

Without repairs the flooring will continue to heave which poses health and safety risks

Project Start Date:

1/1/2020

Project Completion Date:

6/1/2020

Project Year: 2020

Costs

Contract	_____
Material	_____
Payroll	_____
Other	30,000
	<u>30,000</u>

Funding

Levy	_____
Reserve	30,000
Dev Charges	_____
Other:	_____
	<u>30,000</u>

County Costs not included in the above _____

**Town of Ingersoll
2020 Capital Budget Project Sheet**

Department: Museum **GL Account:** 10-0000-????-

Project Name: Roof Replacement and Repair

Project Category Mandatory *Please select from drop down menu*

Project in Asset Management Plan? Yes *Please select from drop down menu*

Project Description/Location/Map:

To repair the remaining roofs at the Museum based on Assessment of the Roofs. This will be a full replacement of the Blacksmith Roof, replacement of the fasteners on the Museum School and some minor repairs to the Sherbrook barn .As well as renovations and Electrical upgrades to the North Barn and Cheese Factory.

Long-term Financial Impact:

None.

Project Priority: High *Please select from drop down menu*

Project Risks:

No real risks.

Project Start Date:

Project Completion Date:

Project Year: 2020

Costs

Contract	46,000
Material	_____
Payroll	_____
Other	_____
	<u>46,000</u>

Funding

Levy	_____
Reserve	46,000
Dev Charges	_____
Debenture	_____
Total	<u>46,000</u>

County Costs not included in the above _____