



**Corporation of the Town of Ingersoll
Council Consent Agenda
Regular Meeting of Council
Town Centre, Council Chambers
Tuesday, November 12, 2019, 6:00 p.m.**

For the purpose of convenience and for expediting meetings, matters of business that are for information or not expected to require Council direction are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Minutes of Council Committee Meetings

- 1) UTRCA, Board of Directors Meeting Minutes – [August 27, 2019](#)
- 2) Ingersoll Business Improvement Area (BIA) Board Meeting Minutes – [September 10, 2019](#)

Correspondence – Note and File

- 1) Municipality of West Elgin - Council Resolution re: [Support of Blue Mountains Resolution Regarding Integrity Commissioner Matters](#)
- 2) Municipality of East Ferris - [Council Resolution re: Request for Child Care Services at Municipal Conferences \(ROMA, OGRA, AMO, FONOM, NeORA\)](#)
- 3) City of St. Catharines – [Council resolution re: Free Menstrual Products in City Facilities](#)
- 4) Oxford County – [Council Resolution re: Support of Continuation of Programs of the UTRCA](#)
- 5) Oxford County – [Community Planning Report, Municipal Implications of Bill 108, the “More Homes, More Choice Act, 2019”](#)
- 6) Oxford County – [Community Planning Report, Provincial Policy Statement \(PPS\) Review](#)

Accounts

Monthly Cheque Disbursements – [September 2019](#)

Monthly Staff Reports

- | | |
|------------------------------|---------------------------|
| 1) Economic Development | A-028-19 |
| 2) Building Report | B-020-19 |
| 3) Clerk's Report | C-043-19 |
| 4) Community Services Report | CS-036-19 |
| 5) Fire Services Report | F-011-19 |
| 6) Operations Report | OP-020-19 |
| 7) Treasury Report | T-023-19 |

Upcoming Council Meetings

Regular Meeting of Council
Tuesday, December 9, 2019, 6:00 p.m.
Town Centre, Council Chambers

Council Committee Meetings

Please check the events calendar at www.ingersoll.ca in the event of changes to Committee meeting dates and times.

Harvest Festival

4th Wednesday of the Month
Cheese and Agricultural Museum
6:30 p.m.

Ingersoll BIA

2nd Tuesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Safe Cycling Committee

2nd Thursday of the Month
Town Centre, JC Herbert Room
6.30pm

Recreational Trails Committee

3rd Wednesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Transportation Committee

4th Wednesday of Every Other Month
Town Centre, Engineering Board Room
10:00 a.m.

Museum Committee

3rd Thursday of the Month
Cheese Museum
6:30 p.m.

Police Services Board

4th Monday of the Month
Town Centre, JC Herbert Room
6:00 p.m.

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, AUGUST 27, 2019

Members Present:	M.Blosh A.Dale D.Edmiston A.Hopkins T.Jackson S.Levin - Chair N.Manning	P.Mitchell A.Murray B.Petrie J.Reffle J.Salter M.Schadenberg A.Westman
Regrets:	H.McDermid	
Solicitor:	G.Inglis	
Staff:	T.Annett F.Brandon-Sutherland E.Chandler D.Charles M. Fletcher C.Harrington T.Hollingsworth C.Saracino	A.Shivas C.Tasker B.Verscheure S.Viglianti M.Viglianti – Recorder I.Wilcox K.Winfield

1. Approval of Agenda

S.Levin asked that item 8. Business for Information, be moved up to follow item 4. Business Arising, and further, to start with item 8 (c) and the newly added 8 (c) (i), followed by 8 (b) and finally 8 (a).

B.Petrie moved – seconded by A.Hopkins:-

“RESOLVED that the UTRCA Board of Directors
approve the agenda as amended.

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting
June 25, 2019

N.Manning moved – seconded by T.Jackson:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated June 25, 2019 as posted on the Members’ web-site.”

CARRIED.

4. Business Arising from the Minutes

There was no business arising from the minutes.

8. Business for Information

- (c) Bill 108 and Other Provincial Updates & (i) Update: Provincial Changes to the Conservation Authorities Act
(Report attached)

I.Wilcox presented his report and addendum report.

The Board members who attended the Association of Municipalities of Ontario (AMO) meeting discussed the meeting and AMOs position on the changes to the Conservation Authorities act through Bill 108.

Staff clarified that there is no strategy in place yet for approaching Municipalities on the creation of individual contracts as outlined in Conservation Authorities Act, and they are waiting to find out the details of what will be needed exactly in terms of agreements. The managers will start developing a strategy, beginning with making sure Municipalities know the programs and services the UTRCA currently provides. I.Wilcox will be looking to Board members for suggestions on the best strategies for approaching their individual Municipalities.

The mover and seconder of the motion on the floor agreed to include a friendly amendment directing staff to begin discussions with Municipal members on potential service agreements and levy on mandatory programs.

A comment was made regarding a perceived lack of consultation with the Board members before staff went to the media. It was also suggested that the UTRCA let Conservation Ontario lead the Provincial push back, and further, in order to protect the charitable status of the organization, it was felt that in the media and through the solicitation of support, the UTRCA should be careful and diligent to not appear partisan.

The Board asked staff to create a reference sheet that would include the changes to Bill 108 and mandatory vs. non mandatory programs for Board members to use when speaking to Councils and Municipal partners.

There was a suggestion to identify and share the programs at risk of being cut with the Municipalities to garner support for those programs.

The Board noted that our funders and partners need to be educated and notified that the programs they fund are at risk.

A.Westman joined the meeting at 10:12am.

P.Mitchell informed the Board that he drafted a Notice of Motion to present to Zorra Council in support of the UTRCA's programs. He offered to make his draft Notice of Motion available to other members to use as a template.

The Chair suggested that each member do what they feel is most appropriate for their Municipality.

The Board suggested that while staff switch focus from the media to Member municipalities, it is important to keep the media involved so the issue doesn't fade from public view.

The Board suggested staff create three lists of programs; clearly mandatory, clearly non-mandatory, and one for programs that fall in the middle. Staff confirmed they have enough information to create the lists, and they will serve as a starting point for conversations with Municipalities. Conservation Ontario has created lists based on their interpretation of the legislation.

B.Petrie moved – seconded by A.Murray:-

“RESOLVED that the Board of Directors approve the recommendations as presented and add:
3. Staff be asked to begin discussions with Municipal members on potential service agreements and levy on mandatory programs.”

CARRIED.

(b) Mid-Year Financial Update
(Report attached)

C.Saracino introduced her report and clarified that this is a forecast for what the year end may look like. She noted that this forecast includes the result of the cut in Transfer payment from the Province, a contract from the city of London, changes in user fees, amortization, and adjustments to what investment returns may look like at year end.

She added that at this point nothing has been unmanageable in terms of the budget, the cuts were absorbed and managed internally using reserves.

P.Mitchell moved – seconded by A.Westman:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (a) Administration and Enforcement – Section 28
(Report attached)

T.Annett noted the missing information for permit application 146/19 and informed the Board that the application was completed on August 7th and the permit issued on August 12th. There was a discussion around the higher than usual number of violations.

It was suggested that the UTRCA better communicate to the public that permits are granted much more often than denied, and going through the proper channels saves time and money in the long run.

N.Manning moved – seconded by M.Schadenberg:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

5. Board Orientation

N.Manning moved – seconded by A.Hopkins:-

“RESOLVED that the Board of Directors defer 5 (a) and (b) to a future meeting.”

CARRIED.

- (a) Community and Corporate Services Unit Orientation

Deferred.

- (b) Finance Training – Depreciation

Deferred.

6. Business for Approval

- (a) WL Dyke P5/6 Construction Contract Award & Increase Contract to Full Tender Value in 2019

(Report attached)

C.Tasker noted that this project is not reflected in the budget update, and it is a multi-year project that goes beyond the 2019 budget.

Concerns were raised that only one tender was submitted for this project. Staff clarified that while they have no way of knowing for sure, the reason may be that the company who submitted the tender is already very familiar with this project, which may have dissuaded other companies from spending the time and money to try and compete.

The Board suggested that staff put tenders out in the spring to attract more bidders and better prices. Staff will do so, but due to the timing of funding announcements it is not always practical or possible.

Staff have no information to share regarding the funding to the Water and Erosion Control Infrastructure (WECI) program for 2020. The Board asked I.Wilcox to pass on their suggestion to K.Gavin of Conservation Ontario to ask about the 2020 WECI funding when she meets with Minister Yurek in September.

B.Petrie moved – seconded by M.Blosh:-

“RESOLVED that the Board of Directors approve the recommendations as presented in the report.”

CARRIED.

(b) Client Services Measures – CA review
(Report attached)

T.Annett introduced her report.

J.Salter moved – seconded by M.Blosh:-

“RESOLVED that the Board of Directors approve the recommendations as presented in the report.”

CARRIED.

7. Closed Session – In Camera

T.Jackson moved – seconded by A.Hopkins:-

“RESOLVED that the Board of Directors adjourn to Closed Session – In Camera.”

CARRIED.

Progress Reported

(a) Property Matter Relating to Fanshawe Cottages

B.Petrie moved – seconded by P.Mitchell:-

“RESOLVED that the Board of Directors receive the report as presented in Closed Session.”

CARRIED.

(b) Proposed Property Disposition – City of London

J.Reffle moved – seconded by N.Manning:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the closed session report.”

CARRIED.

9. July For Your Information

(FYI attached)

The July FYI was presented for the Member’s information. S.Levin encouraged Board members to circulate the monthly FYI to their Municipal councils.

B.Petrie moved – seconded by D.Edmiston:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

Staff clarified that all proper permissions are obtained before photos are published by the UTRCA.

10. Other Business

I.Wilcox informed the Board that a tree will be planted in the member’s grove in memory of Kayla Berger and a small ceremony of dedication will be held for family, staff and Board members following the October Board meeting. In addition to the tree, one of the UTRCA Conservation Awards will be re-named in Kayla’s honour.

I.Wilcox informed the Board that Pat McLean, who worked 29 years in Community Education for the UTRCA has retired.

The Board was reminded that the planned budget workshop for September has been postponed.

S.Levin reported that himself, T.Jackson and I.Wilcox met with the Mayor and senior staff of Perth South in July. Perth South communicated their concerns and struggles with the UTRCA budget.

A.Westman informed the Board he will be hosting another microscope and telescope event at Wildwood on Saturday, August 31st at the beach pavilion.

S.Levin encouraged Board members to explore the Conservation Areas.

P.Mitchell reported that he attended the photo op for the new accessible dock at Wildwood, which was an initiative of Paul Switzer.

M.Schadenberg attended the Toyota funding announcement event where it was announced Toyota was donating \$60,000.00 to the UTRCA for tree planting and education programs in the Woodstock area.

11. Adjournment

There being no further business, the meeting was adjourned at 11:36 am on a motion by N.Manning.



Ian Wilcox
General Manager
Att.



Ingersoll Business Improvement Area (BIA)
Meeting Minutes
Monthly Board Meeting
Tuesday September 10, 2019
6:30 PM – JC Herbert Room – Town Hall

Board Member	Attendance
Kathleen Young – Chair	Present
Mike Bowman	Present
Cheryl Cole	Present
Mark Erhardt	Regrets
Amanda Evely	Present
Lisa Janssen	Regrets
Andrea Mulder	Regrets
Christopher Radford	Present
Sue Reintjes	Present
Dom Riccuito	Regrets
Steve Walker	Regrets
Gord Lesser - Councillor	Present
Curtis Tighe – Staff	Present
Lauryn Ostermaier – Staff	Present

1. **Welcome/Introductions – Kathleen Young, Chair**
Meeting called to order at 7:05pm.
2. **Disclosure of Pecuniary Interest**
None.
3. **Approval of BIA Agenda of September 10, 2019**
Moved by Cheryl Cole, Seconded by Gord Lesser – Carried.
4. **Approval of BIA Minutes from August 13, 2019**
 - Previous minutes to be circulated and posted to the website upon approvalMoved by Chris Radford, Seconded by Mike Bowman – Carried.
5. **Business arising from BIA Minutes – August 13, 2019**
(To be added as required)
 - **Heritage Square Bike Station**
 - Station has been installed and looks great
 - GM CAMI will be donating \$6400 towards the purchase of 2 new bike stations as part of the Community Cycling Infrastructure Investment



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday September 10, 2019

6:30 PM – JC Herbert Room – Town Hall

- CAMI has tentatively scheduled a Ribbon Cutting ceremony for Wednesday October 2nd from 1:00pm to 2:00pm in Heritage Square
- The Mayor, Council and BIA Membership have been invited along with members of CAMI

A: Lauryn to distribute an email to the BIA Membership notifying of this event

- **Heritage Square Bike Rack**

- A new bike rack has been purchased from Greenspoke – total cost \$622.00 plus HST
- Delivery time is 4-6 weeks
- Bike rack has been located at the museum and will be set up in front of Tim Horton's

- **BIA Call List**

- In progress

6. **Financial Statements and Report from September 10, 2019**

Financial statements were reviewed from August 2019. Statements included paid invoices for the End of Summer Bash as well as, the Sollgood Social Market sponsorship.

7. **Correspondence**

Kathy Eller presented a partnership opportunity for the BIA and/or Town to purchase a few pages of The Hub magazine as a way to promote events, tourism, and news or business profiles to local residence. 2000 copies of this magazine would be printed and distributed within Oxford County.

8. **Ingersoll Festivals and Special Events**

- **Send Us Your Photos Contest**

- One submission for the month of August
- With the lack of photo submissions, the August and September prizes have been combined and social media posts have encouraged individuals to share their photos of their family, friends enjoying the most recent events that occurred within the town

- **End of Summer Bash**

- Weather, food, vendors, entertainment were great
- Lack of volunteers still an issue
- Inflatables and kids activities continued to be well received by attendees



Ingersoll Business Improvement Area (BIA)
Meeting Minutes
Monthly Board Meeting
Tuesday September 10, 2019
6:30 PM – JC Herbert Room – Town Hall

- **Winter Calendar**
 - Email distributed to the BIA membership requesting their participation with advertising
 - Deadline to confirm participation is September 23rd
 - Objective is to have this calendar printed the week of October 23rd

- **Moonlight Madness / Lighting of the Lights**
 - Event will take place on Thursday November 21st from 6:00pm to 7:30pm in Downtown Ingersoll
 - Face painter/balloon twister / reindeer and sleigh have been booked
 - Reindeer and sleigh will be a photo opportunity for family and friends
 - Requesting individuals to donate a toy OR canned food item
 - Social Media advertising will begin mid-October
 - Radio ad will be on Easy 101.3FM the week leading up to the event
 - Shop Ingersoll Draw contest will run again and be advertised in the Winter Calendar

9. Any Other Business

- **Annual General Meeting**
 - 2019 Annual General Meeting will be held in February 2020
 - Further information to come
 - Gazebo Stone Presentation to be incorporated in the next AGM to honour businesses who have serviced Ingersoll for 20+years

- **Laura Secord and Thomas Ingersoll Plaques – Gazebo**
 - Scott Gillies, Curator at the Ingersoll Cheese & Agricultural Museum, has raised concern over the condition of the Laura Secord and Thomas Ingersoll Plaques located on either side of the gazebo
 - The plaques will need to be replaced due to sun damage and vandalism
 - A: Mike Bowman to research various durable/anti-graffiti products that can be used to replace these plaques**

- **Façade Improvement Application – Lesser Jewellers**
 - Gord Lesser of Lesser Jewellers submitted a complete BIA Façade Improvement Application Form.
 - Gord declared a conflict and stepped out
 - Board reviewed and approved the application



Ingersoll Business Improvement Area (BIA)
Meeting Minutes
Monthly Board Meeting
Tuesday September 10, 2019
6:30 PM – JC Herbert Room – Town Hall

- A:** Lauryn to work with the Clerk's Department to create an agreement with payment schedule
- **Ingersoll Talks Small Business Speaker Series**
 - Event will take place Tuesday October 8th in Council Chambers, Town Hall - networking begins at 6:30pm, presentations begin at 7:00pm
 - Theme of this event is "How to Protect Your Business" - presentations will include topics ranging from Cyber Security to Online Banking
 - All are welcome
 - **Sharing Table**
 - Non-for-profit group would like to set up a sharing table in the gazebo on Tuesdays from 1-3pm
 - Council approved this request but would like the BIA to confirm they are OK with this request
 - BIA confirmed they are in agreement to this request
- A:** Lauryn to draft a letter to Council stating the BIAs approval

NEXT MEETING – Tuesday October 8th, 2019 at 5:45pm

10. Adjournment

Meeting adjourned at 8:05pm
Moved by Amanda Evely.



The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

October 11, 2019

At the Regular Meeting of Council on October 10, 2019, the Council of the Municipality of West Elgin passed the following Resolution:

Resolution No. 2019-530

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby supports the Resolution of Town of the Blue Mountains regarding Integrity Commissioner Matters as attached.

Disposition: Carried

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390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING

HELD

October 8th, 2019

2019-280

Moved by Councillor Lougheed

Seconded by Deputy Mayor Voyer

WHEREAS the Municipality of East Ferris believes that conferences are vital forums for municipal leaders to interact amongst each other and discuss municipal issues;

AND WHEREAS despite new technological advances that allow remote communication, resource sharing, and networking; face-to-face interactions are one of the most crucial components for learning for municipal leaders;

AND WHEREAS parents attending conferences tend to face a childcare–conference conundrum as they struggle finding care for their children while attending and participating in conference sessions;

AND WHEREAS numerous reports and studies (1), including a recent 2019 report from the House Of Commons(2), indicate a lack of ‘Family-Friendly and Gender–Sensitive’ environments and policies as one of the barriers women face in pursuing and participating in all levels of politics;

AND WHEREAS most conferences such as ROMA, OGRA, AMO, FONOM, NeORA offer a companion program; the Municipality of East Ferris feels that the time has come for conference organizers to create the conditions for change and incorporate child care services throughout conferences;

BE IT HEREBY RESOLVED that this resolution be forwarded to ROMA, OGRA, AMO, FONOM, NeORA for considerations;

AND FURTHER that this resolution be forwarded to all Ontario Municipalities to request ROMA, OGRA, AMO, FONOM and NeORA to consider including a child care program during their conferences.

(1) ‘Advancing Equity and Inclusion: A Guide for Municipalities’, June 2015

<https://www.ourcommons.ca/Content/Committee/421/FEWO/Reports/RP10366034/feworp14/feworp14-e.pdf>

‘Welcoming & Inclusive Communities Toolkit’, 2014 <http://citiesofmigration.ca/wp-content/uploads/2017/10/AUMA-Welcoming-and-Inclusive-Communities-Toolkit.pdf>

‘How to ensure more women run for public office’, Macleans 2018 <https://www.macleans.ca/politics/how-to-ensure-more-women-run-for-public-office/>

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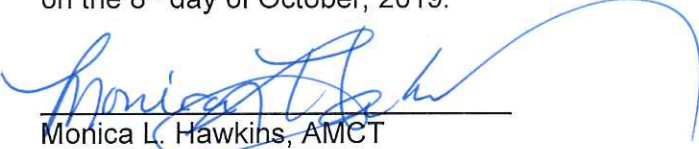
390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING HELD October 8th, 2019

(2) Elect Her: A Roadmap for Improving the Representation of Women in Canadian Politics, April 2019
<https://www.ourcommons.ca/Content/Committee/421/FEWO/Reports/RP10366034/feworp14/feworp14-e.pdf>

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2019-280 passed by the
Council of the Municipality of East Ferris
on the 8th day of October, 2019.



Monica L. Hawkins, AMCT
Clerk

October 8, 2019

To: All Ontario Municipalities
Sent Via Email

**Re: Menstrual Products in City Facilities
Our File No. 16.6.99**

At its meeting of September 23, 2019, St. Catharines City Council supported the implementation of a pilot project to provide free menstrual products at City Facilities. The pilot project will run from January until June 2020 and will include the installation of dispensing units in washrooms at locations to be determined by staff.

Below is the full motion which was approved by St. Catharines City Council at its meeting held on September 23, 2019:

That Council support the implementation of Option 1 for a pilot project on free menstrual products in City Facilities, beginning in January 2020 until June 2020 and with the results of the pilot project to be reviewed; and

That a cap be put in place as determined by staff; and

That the Budget Standing Committee include this pilot project in its draft 2020 budgets. FORTHWITH

A previous motion on this matter directed that any decisions related to this pilot project be shared with all Ontario municipalities and school boards.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:kn

Larry Martin, Warden

21 Reeve Street, P.O. Box 1614
Woodstock, ON N4S 7Y3
519.539.9800, ext. 3003 | 1.800.755.0394
www.oxfordcounty.ca

October 3, 2019

Ministry of the Environment, Conservation and Parks
777 Bay Street, 5th Floor
Toronto, on – M7A 2J3

Attention: The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks

RE: Conservation Authorities Act Changes

Dear Minister Yurek;

At the September 11, 2019 Council meeting for the County of Oxford, Council adopted the following resolution:

Resolved that the correspondence dated August 20, 2019 from the Upper Thames River Conservation Authority (UTRCA) to the Honourable Jeff Yurek regarding changes to the *Conservation Authorities Act* be received;

And further, that Council supports the UTRCA's position as outlined in the August 20, 2019 letter to Minister Yurek;

And further, that Minister Yurek, The Premier, Chair and Board of the UTRCA, Chair and Board of Conservation Ontario and the Area Municipal Councils of Oxford County be advised of Oxford County Council support of the UTRCA position.

The County of Oxford supports continuation of the programs of the UTRCA, both mandatory and non-mandatory, and recommends that no programs of the UTRCA or other Conservation Authorities in Ontario be "wound down" at this time.

We urge you to delay implementation of any Bill 108 recommendations until full and meaningful consultation has been completed to ensure your government's decisions are truly in the best interest of the people of Ontario

Sincerely,

A handwritten signature in cursive script that reads "Larry D. Martin".

Larry Martin
Warden, County of Oxford

Cc: Premier Doug Ford
UTRCA Board and Chair
Conservation Ontario Board and Chair
Councils of Oxford County Area Municipalities

Attach.

August 20, 2019

Ministry of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Attention: Honorable Jeff Yurek

Minister Yurek,

This is to acknowledge receipt of your August 16, 2019 letter regarding Conservation Authorities Act changes. While portions of your letter are consistent with your Ministry's past communications regarding Bill 108, the following paragraph represents a significant departure and, frankly, is inconsistent with current science, public demands for environmental improvements, private sector and farm interests and efforts to build the future prosperity of this province.

"In the meantime, I request that you review and consider your own conservation authority's activities and begin preparations and planning to wind down those activities that fall outside the scope of your core mandate. I also encourage you to refrain from developing new policies that are not aligned with your mandate or with provincial policies. Finally, I ask that while we are undergoing this review and updating the legislation and regulations that you do not proceed with any increases to your fees or levies."

This direction to "wind down" non-mandatory programs contradicts the public's interests as well as previous direction from your Ministry that these efforts could continue through negotiated municipal agreements. If in fact you are suggesting these efforts should end, the following services will be affected in the Upper Thames watershed (noting these all support the Provincial Policy Statements, municipal official plans, and the province does not provide funding for any of these programs as they are supported through municipal levy, special contracts and user fees):

- **All water quality improvement programs** including work with farmers and developers to provide technical assistance and financial incentives to reduce soil erosion, nutrients and toxins from being delivered to water courses. This despite increasing public concerns about blue-green algae blooms in local waters and the Great Lakes, beach closures from high bacteria, and fish kills from degraded conditions. You might remember that I shared an article from the London Free Press on this program when I met with you in your St. Thomas office last month.
- **All tree planting and woodlot management** despite the fact that even with Conservation Authority planting efforts, the Upper Thames Watershed loses 47 hectares per year of natural cover.
- **All water quality monitoring programs**, thereby eliminating decades of science that has guided protection and improvement efforts.
- **Curriculum-based environmental education** programs that help foster science, knowledge, and environmental values and ethics in our future leaders

- **Trail development and outdoor recreation opportunities**, despite increasing demand and growing awareness of the many physical and mental health benefits for watershed residents.
- **Support for community organizations** such as the Friends of Medway, Friends of Stoney Creek and the Upper Avon Conservation Club. These efforts were to help mobilize and organize local environmental interest in action and improvement.

In addition, you have given direction that revenue for the recently cut (50%) Section 39 core program cannot be recovered by increasing user fees or transferring costs to municipalities via the municipal levy. This is unmanageable. Expecting a highly efficient but chronically underfunded program to continue to protect life and property in Ontario with further funding reductions is not possible and increases public risk.

We believe Conservation Authorities bring a unique funding model that assists the public interest with provincial funding supporting 0.9% of program costs, and municipal funding only slightly greater than 30%. These funds are leveraged with private sector funding, other not-for-profit funding and contributions from individuals to ensure the public interest is supported with programs that are far bigger and more effective than would otherwise be the case, with no additional burden on public funds, either provincial or municipal. As an example, three days before your letter was received, the UTRCA was pleased to accept a \$60,000 donation from Toyota Motor Manufacturing Canada in Woodstock for a variety of local community based environmental projects, all of which would be included in your direction to "wind down." Building stronger connections between communities and their local natural spaces benefits everyone. I find it difficult to believe your Ministry's intention is to have us reject efforts to fund and encourage programs that build vibrant local communities but that is the conclusion we draw from your August 16th letter.

I would also point out that your direction to wind down programs will include job losses with severances as mandated by the Employment Standards Act. As not-for-profits we, like other Conservation Authorities, do not budget for significant staff reductions and have no reserves for this purpose. This combined with transfer payment cuts and insufficient time to plan through budgeting creates an unnecessary crisis that will detract from implementation of our core programs.

Conservation Authorities understand your government's financial priorities and have offered many times through individual CAs and Conservation Ontario to do our part to ensure important programs are in place, affordable and provide best value over the long term. The lack of any meaningful communication or consultation has been frustrating and we believe opportunities have been missed to meet provincial objectives while maximizing environmental benefits.

Conservation Authorities are considered world leaders in watershed management with other countries and jurisdictions pointing to Ontario as a place that "got it right" for the past 78 years. Your proposals through Bill 108, under the guise of "focusing on core mandate" in fact guarantees a departure from the watershed management model that has been cornerstone of the province's environmental success.

In summary, we do not believe the strategy you have proposed through your August 16th letter will achieve your intended objectives. If implemented as stated, it is our belief that the Ministry of the Environment, Conservation and Parks will consciously dismantle 78 years of effective watershed management that has

protected environmental and human health, and contributed to the economic prosperity of the province. The result will be future provincial costs that will far exceed current savings.

I urge you to delay implementation of any Bill 108 recommendations until full and meaningful consultation has been completed to ensure your government's decisions are truly in the best interest of the people of Ontario. I am happy to meet with you at your convenience to discuss these concerns further.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Levin". The signature is fluid and cursive, with a large initial "S" and a clear "L" for "Levin".

Sandy Levin
Chair, Upper Thames River Conservation Authority

cc:

Watershed Mayors and County Wardens

Watershed MPPs

Ontario Federation of Agriculture

Christian Farmers Federation of Ontario

UTRCA Board of Directors

To: Warden and Members of County Council

From: Director, Community Planning

Municipal Implications of Bill 108, the “More Homes, More Choice Act, 2019”

RECOMMENDATIONS

1. That Report No. CP 2019-273 entitled “Municipal Implications of Bill 108, the ‘More Homes, More Choice Act, 2019’”, be received for information;
2. And further, that Report No. CP 2019-273 be circulated to the Area Municipalities for their information.

REPORT HIGHLIGHTS

- *Bill 108, the More Homes, More Choices Act* received Royal Assent on June 6, 2019. The Act will considerably reshape the regulatory framework and decision-making process for municipalities pertaining to land use planning, development related charges and contributions, and environmental approvals.
- A number of new and/or amended regulations have recently been proposed and/or enacted to provide further implementation detail on various legislative changes resulting from the Bill.
- This report provides an overview of these regulatory changes and the associated comments submitted by County staff on behalf of the County to meet the short commenting timeline provided by the Province.

Implementation Points

County and Area Municipal staff and Council's will need to begin considering what initiatives (e.g. studies, policy and process changes etc.) may need to be undertaken to address the various legislative and regulatory changes introduced through Bill 108 as they come into effect.

Financial Impact

The comments in this report have no financial impact beyond what has been approved in the current year's budget.

As more implementation detail on the Bill 108 changes becomes available, staff will further assess any potential financial impacts and considerations (e.g. impacts on fees and charges, cost of studies and process changes etc.) and report to Council as necessary.

The Treasurer has reviewed this report and agrees with the financial impact information.

Risks/Implications

There is no risk or other implications associated with this report. However, there may be potential implications associated with future implementation of the legislative and regulatory changes, as outlined in the discussion section this report.

Strategic Plan (2015-2018)

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting held May 27, 2015. The initiative contained within this report supports the Values and Strategic Directions as set out in the Strategic Plan as it pertains to the following:

1. ii. **A County that Works Together** – Enhance the quality of life for all of our citizens by:
 - *Maintaining and strengthening core infrastructure, including affordable housing and fibre optic systems infrastructure*
 - *Ensuring a full range of housing type and density options*
 - *Implementing a healthy community strategy*
 - *Adapting programs, services and facilities to reflect evolving community needs*
 - *Working with community partners and organizations to maintain / strengthen public safety*
 - *Promoting community participation and life-long involvement in recreational and cultural activities*
3. i. **A County that Thinks Ahead and Wisely Shapes the Future** – Influence federal and provincial policy with implications for the County by:
 - *Advocating for fairness for rural and small urban communities*
 - *Advocating for federal and provincial initiatives that are appropriate to our county*
4. ii. **A County that Informs and Engages** - Inform the public about County programs, services and activities through planned communication that includes:
 - *Regular County-Area Municipal information exchange*

DISCUSSION

Background

On June 6, 2019, *Bill 108, the More Homes, More Choices Act* received Royal Assent. The Act amends 13 Provincial statutes, with the stated aim of encouraging housing development. This Bill modifies multiple legislative processes in a way that reshapes the regulatory framework and decision-making process for municipalities pertaining to land development, planning, and environmental approvals.

Following Royal Assent of the Bill, the Province released multiple postings on the Environmental Bill of Rights Registry (postings 019-0181, 019-0183, and 019-0184) outlining proposed changes to regulations under various Acts (primarily the *Planning Act* and *Development Charges Act*) which provide further implementation detail on a number of matters introduced through the Bill, including transitional matters (e.g. details on when a number of the proposed changes would come into effect), Development Charges and the newly proposed Community Benefit Charge (CBC).

Due to the very short timeframe provided for comments on Bill 108 (e.g. 30 days) and associated regulations, comments were prepared and submitted by staff on behalf of the County, in advance of this report, to ensure they were received by the Province within the consultation window. The Province has indicated that all comments received were considered, however, it is noted that many of the proposed regulations (e.g. Planning Act Transition and Additional Residential Units) were enacted shortly after the close of consultation with no substantive changes.

Comments

The following provides a general overview of the enacted legislative amendments and proposed regulatory changes. It is organized into three parts: Part I outlines the amendments related to land use planning and development; Part II summarizes the amendments related to development charges; and Part III outlines the changes related to environmental legislation.

Part I: Land Use Planning Amendments

Multiple amendments have been made to the Planning Act (PA). One of the more notable changes is the reversal of many of the changes to the planning appeals process that were made through Bill 139 in 2017, essentially reverting back to the former Ontario Municipal Board (OMB) process for appeal of a planning matter. However, the newer "Local Planning Appeal Tribunal (LPAT)" name will be maintained.

Another notable change is that the timeframes for processing many planning applications have been reduced to "pre-Bill 139" timelines (e.g. 90 days for zoning amendments and 120 days for official plan amendments and plans of subdivision). Unlike many other municipalities in Ontario, the County and Area Municipalities in Oxford do not typically exceed these processing timeframes, so this amendment is not expected to substantially impact current planning processes. That said, planning staff will be reviewing the requirements and process for 'complete

applications' in the County to ensure it is clear when a planning application is deemed to be 'complete', as that is the processing timeline trigger for most applications.

a) Second/Additional Units

The 'second unit' provisions in the Planning Act have been amended to change the term 'second unit' to 'additional residential unit (ARU)' and now require that Official Plans contain policies to permit an ARU in a dwelling (e.g. single detached, semi-detached or townhouse) and in an ancillary building. Previously, Official Plans were required to contain policies to permit a second unit in a dwelling or in an ancillary building, but not in both. As such, the County and Area Municipalities will need to review the Official Plan policies and Zoning By-law provisions to determine what changes may be necessary to comply with this change. Although this does not mean ARUs must now be permitted 'as of right' everywhere, there does appear to be a Provincial expectation that such units generally be permitted, where appropriate (e.g. based on local criteria and standards).

A summary of proposed regulations for ARUs was released by the Province for public comment under EBR Registry posting 019-0181. The comments submitted by staff in response to that posting (Attachment No. 1) primarily focused on urging the Province to not unduly limit the approaches and tools (e.g. required parking, level of services, occupancy etc.) that municipalities may use to ensure that ARUs can be appropriately defined, located and regulated. The regulation was subsequently enacted without change on September 3, 2019, thereby imposing the following requirements and standards for such units (where they are permitted by zoning):

- A maximum of one parking space may be required for each ARU, which may be provided through tandem parking;
- An ARU may be occupied by any person regardless of whether the primary residential unit is occupied by the owner of the property; and
- An ARU shall be permitted without regard to the date of construction of the primary or ancillary building.

Recent Provincial communications indicate that the intent of ARUs is to increase the range and supply of affordable rental housing. However, there does not appear to be anything in the legislation, regulations or policies that would ensure, or even suggest, that such units are affordable (e.g. smaller rental units that are secondary to the primary dwelling/unit). The Province has indicated that municipalities can identify certain limits to the establishment of additional residential units, if there are planning and policy considerations (e.g. not on private roads, in hazard or floodplain areas, on prime agricultural lands, or where sewage services are not adequate), however, there is no specific reference to the ability to establish standards to ensure such units are actually secondary and affordable.

County staff are generally supportive, and recognize the value of ARUs as a means of increasing the supply of affordable housing and helping to address our current housing crisis. However, the Province needs to ensure it is clear (e.g. through policy or other guidance) that such units are to be secondary and affordable and that municipalities have the authority to identify appropriate locations and development standards for such units (e.g. with the exception of those already dictated through regulation). Planning staff will be following up with each of the Area

Municipalities in the near term to discuss potential planning and other implications of the updated Provincial direction on ARUs and related implementation considerations.

b) Land Use Planning Appeals

The permitted grounds for appeal of a decision on a planning application are no longer restricted to the application not being consistent with/conforming to provincial or official plan policies. Although this change is not expected to significantly impact current County or Area Municipal practices, it will expose planning decisions to greater potential for appeal (e.g. on broader land use planning grounds).

The two-stage appeal process (e.g. the requirement to refer certain decisions back to the municipality for re-consideration before making a final decision) has also been eliminated, which re-empowers the Land Use Planning Appeal Tribunal (LPAT) to approve or refuse to approve all or part of an official plan, official plan amendment, zoning by-law or zoning by-law amendment, or make any modifications thereto. From an administrative standpoint, this will simplify the appeal process (e.g. reduce time and duplication) by largely reverting back to the previous Ontario Municipal Board (OMB) process mechanics.

The amendments also re-introduce 'de novo' hearings, which allows both sides in an appeal hearing to bring forward new evidence/material that was not available to municipal councils and/or committees at the time of making their decision on a planning matter. Further, the right for participating parties to cross examine witnesses has also been restored. The net effect of these changes is that the LPAT will now have greater power to reconsider local planning decisions based on new evidence and broader 'good planning' grounds.

Under Bill 108, appeals of decisions regarding plans of subdivision are limited to a list of persons/public bodies identified in the Planning Act (PA). Previously, any person who made oral or written submissions to the approval authority in regard to the decision on a plan of subdivision had a right to appeal that decision. This change significantly scopes the ability to appeal subdivision plans. However, these same appeal restrictions do not apply to other applications (e.g. Official Plan and Zoning amendments) that may be required to facilitate a subdivision application.

Staff generally support the elimination of the two stage LPAT appeal process. However, the return to full cross examination and 'de novo' hearings could potentially result in more confrontational, expensive and time consuming hearings, eliminate the incentive to ensure municipalities have been presented with full and complete information at the time of making a decision on a planning matter and reduce municipal autonomy over planning decisions. The comments submitted to the Province (Attachment No. 2) are primarily focused on identifying these concerns. That said, it should be recognized that these provisions have already been enacted into legislation, so are unlikely to change.

c) Inclusionary Zoning & Development Permit Systems

The ability of municipalities to implement 'inclusionary zoning' (i.e. the establishment of specific requirements for the inclusion of affordable housing units within residential developments over a certain size) has been substantially scoped through Bill 108. Prior to Bill 108, all municipalities

had the authority to implement inclusionary zoning in any area they deemed appropriate, subject to satisfying certain requirements (e.g. completion of housing needs assessment and enabling Official Plan policies).

The Bill 108 amendments remove the ability of municipalities (except those prescribed by regulation) to enact 'inclusionary zoning', except in protected 'major transit station areas' or in an area where a development permitting system (also referred to as a 'community planning permit system') has been established pursuant to a Minister's Order. To date, no regulations have been established to prescribe municipalities that have 'inclusionary zoning' powers, nor is there any indication of the circumstances in which the Minister may consider enacting such a regulation. Given that no areas in Oxford currently meet the definition of a 'major transit station area', it appears that the only way the 'inclusionary zoning' tool could potentially be implemented in Oxford (i.e. other than by being prescribed by regulation) would be through the implementation of a development permit system (DPS).

The DPS tool essentially allows a municipality to combine zoning, minor variance and site plan approval processes into a single permitting process. The intent is that this tool could help to facilitate development by reducing approval timeframes (e.g. maximum of 45 days to process a 'complete' application) and providing greater certainty (e.g. more limitations on appeal rights) than the standard planning approval process. However, very few municipalities in Ontario have chosen to implement a DPS to date, likely due to the considerable time and front-end work required (e.g. background studies, policy and regulation development, consultation etc.) in comparison to the potential benefits. To implement a DPS, detailed Official Plan policies, zoning and development review standards must be developed for the subject area and extensive public and agency consultation undertaken, following which a Minister's order may be requested to enable the DPS.

County staff have requested further clarification from the Province on a number of implementation and process details related to use of the DPS tool (Attachment No. 2) in the event one or more Area Municipalities should wish to consider implementation of such a system in the future.

d) Heritage

A number of changes have been made to the Ontario Heritage Act (OHA), the most significant of which is the introduction of new rights of appeal to the LPAT with respect to municipal decisions on cultural heritage matters (e.g. establishing or removing a heritage designation) under the OHA. This could result in local decisions on cultural heritage matters being overturned by the LPAT, whereas disputes with respect to such matters were previously resolved through a local Conservation Review Board. Other changes to the OHA include requiring justification statements for listing designations or passing by-laws; new newspaper publishing requirements; and reminder notices to the public regarding the right to appeal.

The Area Municipalities in Oxford are responsible for heritage designations under the OHA. As such, they may wish to review their current approach to such designations and become familiar with the new processes and timelines.

Part II: Amendments to Development-Related Charges

a) *Community Benefit Charge*

A new 'Community Benefits Charge (CBC)' financing tool has been introduced through amendments to both the Planning Act (PA) and Development Charges Act (DCA). The intent of the CBC is to consolidate a range of development related charges and contributions into a single financing framework.

Municipalities will now be able to implement a Community Benefits Charge (CBC) by-law to impose charges against land to pay for "the capital cost of facilities, services and matters required because of development or redevelopment in the area to which the by-law applies." This would require the preparation of a strategy that identifies the facilities, services, and matters that will be funded and consultation with prescribed persons and public bodies. The charges and contributions that are permitted to be collected under the new CBC framework are generally as follows:

- The authority to charge development for the cost of 'soft services' (e.g. recreation facilities, libraries etc.) will be moved from the DCA to the CBC;
- The authority to require parkland dedications/contributions under the PA; and
- The authority to collect monetary contributions in exchange for increased height and/density (e.g. bonus zoning) in accordance with Section 37 of the PA.

The CBC may only be imposed for development/redevelopment that requires the approval of a zoning by-law/amendment, minor variance, plan of subdivision or condominium, consent, part lot control exemption, or issuance of a building permit. Further, the charge cannot be imposed for any services that continue to be eligible for development charges (e.g. water and wastewater, stormwater management, roads, waste diversion, police, fire, ambulance, transit). As proposed, the charge is to be based on a percentage of the value of the land on the day before the first building permit is issued, which is to be determined through a land appraisal process. This is a fundamental change from the number of dwelling units and gross floor area basis that is currently used to determine the development charge (DC) for 'soft services'.

The Province has indicated that a key goal of this new funding tool is to ensure municipal revenues historically collected from DCs, parkland dedication and density bonusing are maintained. However, without additional implementation details (e.g. draft regulations) it is very difficult to determine the potential risks and benefits of implementing the CBC (e.g. impacts on municipal processes and revenues, what additional 'soft services' may be eligible for the charge, extent of study and information required to develop the strategy, etc.). As the legislative changes associated with the CBC were outlined in a previous staff report ([CS 2019-18](#)), the discussion in this report is focused primarily on the proposed content of the CBC regulations and related comments and concerns.

To date, the Province has only released a high level summary of the proposed CBC regulations (ERO posting Nos. 019-0184 and 019-0183) which provide a very general indication of how the tool is intended to be implemented. In terms of transition, the proposed regulation indicates that the existing section 37 (bonus zoning) and parkland dedication provisions of the PA will largely remain in effect until a municipality enacts a new CBC by-law. That said, as of a date yet to be

proclaimed (currently proposed to be Jan. 1, 2021), a municipality must have a CBC By-Law in place if they wish to continue to charge new development for 'soft services', the provision of parkland and/or in exchange for increased height or density.

Attachment No. 2 contains the initial comments submitted in response to these postings, which are generally summarized as follows:

- General agreement with the questions and concerns raised by the County's development charge consultant (Watson and Associates) and the Municipal Finance Officers Association (MFOA), which were attached to the County's comments for reference.
- As the DCA already provides a flexible, predictable and proven regime for financing of growth related servicing costs, municipalities should retain the option of continuing to utilize the existing Planning Act parkland dedication provisions and Development Charge Act provisions for 'soft services', and simply enable the new CBC as an optional, alternative financing tool.
- A key concern is the use of land value and appraisals for determination of the CBC funding formulae. The details and appropriateness of this approach will require careful consideration through further consultation with municipalities.
- The rationale for and potential consequences of exempting a number of proposed development types (e.g. retirement homes, non-profit housing and universities/colleges) from the CBC requires more thorough consideration.
- Municipalities should have the ability to determine what services are required to support growth and development of complete communities (e.g. no services should be specifically excluded), provided appropriate justification is provided.
- Requested clarification as to the scope of 'soft services' that are intended to be eligible for the CBC (e.g. will it be broader than just those previously eligible under the DCA).
- A number of implementation related concerns including the aggressive timeline for migration to the CBC regime (e.g. January 1st, 2021), whether municipalities will still have the authority to require the dedication of land for parks (e.g. not just a charge) where deemed appropriate, and whether the range of public amenities that may be provided in exchange for increased height and/or density will remain as broad as currently permitted under the PA.

For the above noted reasons, the County's comments urged the Province not to proceed with proclaiming/bringing into force the proposed amendments until such time as fulsome consultation with municipalities on the full text of the draft regulations and implementation details of the CBC has been undertaken and all significant concerns addressed.

b) Development Charges

Substantial amendments to the Development Charges Act (DCA) were also enacted through Bill 108. The main changes pertain to the types of services that can be included in development charges; the timing of payment for development charges; and at what stage in the development process the amount of the charge is determined. A previous staff report CS 2019-18 provided a detailed overview of these amendments and potential implications. As such, the discussion in this report is focused on the proposed content of the associated regulations that were recently released under ERO No. 019-0184, which is summarized as follows:

- January 1, 2021 is identified as the proposed transition date for the Community Benefits Charge (CBC). Beyond that date, municipalities would generally no longer be able to collect development charges for discounted services (e.g. 'soft' services).
- Draft definitions for the types of development that are to be eligible for development charge deferral (e.g. ability to pay applicable DCs in installments over a 6 year period). For example "non-profit housing development" and "institutional development".
- Proposing a period of two years from the date of approval of a site plan application that a DC freeze would be in place (e.g. the DC applicable on that date would be locked in). Alternatively, in the absence of the site plan application, two years from the date the zoning application was approved.
- A maximum interest rate that may be charged on DC amounts that are deferred or frozen is not being proposed at this time.
- A DC exemption for one 'additional residential unit' per lot (e.g. for those created in a main dwelling or ancillary structure) and for additional residential units created in an existing apartment building (e.g. where they comprise not more than 1% of existing units).

Attachment No. 2 contains the comments submitted by staff in response to the proposed DCA regulation, which are summarized as follows:

- General agreement with the related questions and concerns raised by Watson and Associates and the Municipal Finance Officers Association (MFOA).
- DC payment deferrals – commercial, industrial and/or institutional development should not be eligible for automatic DC payment deferral (e.g. municipalities should be able to determine when it may be appropriate). Further, other development types for which DC deferrals are proposed (e.g. non-profit housing, long term care homes, some rental housing) should be further scoped and defined to avoid disputes and unintended impacts.
- DC rate freeze - Municipalities should be given the authority to determine the circumstances in which a DC rate freeze may be appropriate, as opposed to being directed by regulation (e.g. set out circumstances where a DC rate freeze could be considered as opposed to when it must be applied).
- Additional Dwelling Units – The mandatory DC exemption for 'Additional Dwelling units' could result in a substantial shortfall in DC revenue in comparison to the cost of the required municipal services, if a significant number of such units were to be created. Further, given that access to and demand for affordable housing is not restricted to just the existing residents of the municipality, the comments stressed that financing or subsidies directed at reducing the costs and/or increasing the supply of affordable housing should come primarily from Provincial funding sources.
- Increased Administration – Concern that many of the proposed changes will increase the administrative burden on municipalities without a clear benefit in terms of the stated goal of increasing the supply or affordability of housing.

Part III: Environmental Legislative Amendments

The Province has undertaken a review of many existing Acts related to the protection of the environment. Through Bill 108, a number of amendments have been made with the stated goal being to streamline processes and identify efficiencies, while protecting the environment and human health. Following is a summary of the key areas of amendment.

a) Conservation Authorities Act

The main thrust of the amendments to the Conservation Authorities Act (CAA) is to increase financial accountability and oversight of conservation authorities (CAs) and streamline the regulation of development within their jurisdictions. Oxford County is currently considered to be a 'participating municipality' with respect to four CAs: Grand River, Upper Thames River, Long Point Region, and Catfish Creek.

Following is a summary of some of the more significant changes to the CAA.

Duty of Members - Members of a CA now have a duty to act honestly and in good faith with a view to furthering the objectives of the authority. Although the amended CAA does not indicate how this new provision will operate, the context implies that it can be interpreted as imposing a standard for reappointing or replacing CA members.

Programs and Services Offered - The CAA is now places greater restrictions on what CAs can do with respect to provision of programs and services, which are divided into the following three categories:

- 1) mandatory programs and services required by regulation;
- 2) municipal program and services which the authority agrees to provide under an agreement with a municipality; and
- 3) other programs and services the authority determines are advisable to further its objectives.

The mandatory programs and services prescribed by regulation are to be limited to those that are related to the risk of natural hazards; the conservation or management of land controlled by the CA; or the CAs duties, functions and responsibilities as a source protection authority under the Clean Water Act or another Act prescribed by the regulations. If municipal funding of capital or maintenance costs is necessary for a program or service in the furtherance of the CAs objectives, the authority must now enter into an agreement with that municipality for the provision of that program or service.

Fees for Service - CAs may only charge a fee for a program or service that is listed by the Minister and are required to develop a fee policy containing, among other things, a fee schedule and a procedure for fee reconsideration. As such, municipalities and others may now refer to a CAs fee policy and challenge fee amounts charged to them by a CA.

Investigation by the Minister - The Minister is now empowered to investigate an authority's operations, including its programs and services. This can be conducted through a financial audit or by requiring any person to appear before an investigator to give evidence. This represents a significant increase in the control a Minister may now exercise over an authority.

Apportionment of Costs to Municipalities - There have been a number of amendments to the way in which a CA may apportion project capital costs and operating expenses to municipalities, with the general intent of providing for increased municipal control over funding for CAs. On or after a day to be named by regulation, the CA may only apportion the following costs to a municipality if that program or service has been identified in an agreement with the municipality:

- capital costs in connection with a project related to a ‘non-mandatory’ CA program or service; and/or
- operating expenses related to a ‘non-mandatory’ CA program or service.

Despite the above noted restriction on operating expenses, the CA may impose a fixed annual apportionment of operating expenses to a municipality without having an agreement in place. Further, a municipality may now appeal any CA apportionment to the Local Planning Appeal Tribunal (LPAT) within 30 days of receiving notice.

Regulatory and Enforcement Powers - The amendments take away the CA’s power to establish regulations. Before Bill 108, a CA was permitted to establish regulations with respect to a list of matters, which resulted in each CA having a corresponding regulation to identify the regulated area and establish prohibitions, the process for giving permissions (e.g. permit process) and a number of other matters. Instead, the CAA now sets out the general prohibitions and permitting process, with the power to make regulations now lying solely with the Province. In this regard, the Province has proposed a new regulation that would replace all 36 existing CA regulations. Although the draft contents of this regulation have yet to be released, the Province has indicated that the regulation will provide additional definitions, create exemptions for certain development, and impose requirements on CAs. It is expected that municipalities will need to consider both the prohibition and permitting processes under the CAA and the contents of the proposed consolidated CA regulation when reviewing future development.

In terms of potential implications from the proposed changes, the County and Area Municipalities will need to determine to what extent agreements with the CAs may now be required if they wish to maintain various ‘non-mandatory’ CA services (e.g. development review services for natural heritage resources, administration of the Clean Water Program, environmental monitoring and stewardship services etc.). Further, as many of the changes are to be implemented through future regulation, County staff will continue to monitor the progress of any proposed regulations and identify any significant implications or concerns for the County and/or Area Municipalities. Once the new CA regulation is enacted, the County and Area Municipalities will need to determine whether any changes to local planning documents and review process may be required to reflect the new regulatory direction.

b) Endangered & Threatened Species

Bill 108 introduces amendments to the Endangered Species Act (ESA) which narrow the application of the current ‘prohibitions’ with respect to “killing a member of a species” or “damaging the habitat of the species” for species classified as “species at risk”. Further, the amended ESA establishes a new fund, called the Species at Risk Conservation Fund, for the purpose of providing for “the funding of activities that are reasonably likely to protect or recover conservation fund species or support their protection or recovery”. As with the CAA, Bill 108 moves the administration of the ESA from the Minister of Natural Resources to the Minister of the Environment, Conservation and Parks.

These changes to the ESA are not expected to have a substantial impact on the day-to-day operations of the County or Area Municipalities. Generally, the amendments reduce the applicability of the above noted prohibitions by creating exemptions and delaying the applications

of the prohibitions with respect to newly-listed species. Where a person is exempt from the ESA, the Act typically requires the person to pay a species conservation charge to the new Fund.

c) Environmental Assessments

The amendments to the Environmental Assessment Act (EAA) are part of the Province's broader changes to the environmental assessment regime. The "modernization" of this regime is intended to reduce complexity and encourage job creation. The ultimate objectives are to:

- balance the complexity of assessment with the level of environmental risk;
- eliminate duplication between environmental assessments and other approval processes;
- find efficiencies in the EA process and other processes to shorten timelines; and,
- permit online submissions.

These changes have been communicated as short-term steps, so it is likely that more extensive changes will be made to Ontario's environmental assessment process. That said, the two main changes to date are to exempt low-risk undertakings from requiring a Class EA (i.e. a routine assessment required for projects with predictable impacts) and to limit the application of Ministerial orders to raise an assessment from a Class EA to an individual EA (i.e. an assessment required for major, high-risk undertakings). As such, some low risk infrastructure projects in the County may no longer require a Class EA.

d) Environmental Protection Act

Bill 108 made minor amendments to the Environmental Protection Act (EPA), which provides for the protection and conservation of the natural environment through a variety of means, including prohibitions on contaminations, compliance approvals for permitting exemptions to contamination, provisions regarding contaminated sites, and provisions intended to address climate change.

The main changes to the Act include expanding a provincial officer's power to seize the number plates of a vehicle used in the commission of an offense under environmental Acts and broadening the application of administrative penalties under the EPA. The province has noted that the intent of these changes is to better enable front-line provincial officers to take action against the illegal movement of soils and effectively hold polluters accountable.

It is noted that two proposed regulatory changes accompany the legislative changes to the EPA: a new excess soil regulation and an update to the Record of Site Condition regulation. An overview of these proposed changes was provided in a previous staff Report No. [PW 2018-24](#) and County staff are continuing to monitor the progress of these proposed amendments.

Conclusions

County staff appreciate the Province's willingness to undertake a broad legislative review for the purposes of identifying ways to improve the supply and affordability of housing in the Province. However, we are concerned that a number of the changes introduced through Bill 108 and associated regulations could have a substantial impact on municipal processes and decision

making with respect to land use planning, finance and the environment, without any clear benefit in terms of improving the supply and affordability of housing.

To ensure the Province was made aware of these concerns within the short commenting time frame provided, staff have submitted a number of comments (as outlined in this report) on behalf of the County. These comments indicated that, if any revisions or additions to the comments should arise from subsequent review with County Council, those would be forwarded to the Province under separate cover. Therefore, if Council should have any additional concerns that they feel need to be communicated to the Province, they can be compiled and forwarded to the Province following consideration of this report.

A key focus of the County's comments is that the Province provide further clarification and implementation detail on a number of the changes for municipal review through the release of the draft text of the proposed regulation, particularly the community benefit charge. Therefore, County staff will continue to monitor for any new regulatory direction and/or guidelines that may be released by the Province in the upcoming months and identify any potential implications for the County or Area municipalities and advise the Province of any associated questions or concerns. Further, staff will continue to advise County Council of any relevant changes that may be of particular interest or concern to the County or Area Municipalities.

SIGNATURES

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ATTACHMENTS

- Attachment No. 1: Response to Proposed *Planning Act* Regulation (EBR posting 019-0181), July 31, 2019
- Attachment No. 2: Response to Proposed *Planning Act* and *Development Charges Act* Regulations (EBR postings 019-0184 & 019-0183), August 21, 2019



Community Planning

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Our File: L11 Second Unit Regulation - 2019

July 31, 2019

Planning Act Review
Provincial Planning Policy Branch
777 Bay Street
13th floor
Toronto, ON M5G 2E5

To Whom it May Concern,

**Re: Proposed Planning Act Regulation with respect to Bill 108 Implementation
EBR Posting 019-0181**

This letter comprises the County of Oxford's comments with respect to the Ministry of Municipal Affairs current phase of consultation on the proposed regulatory changes to the Planning Act, with respect to Schedule 12 of Bill 108 implementation, as posted under the EBR posting no. 019-0181.

Please note that the attached comments are provided from the perspective of County staff, in brief consultation with Area Municipal staff and have not yet been formally endorsed by County Council.

Concerning the proposed content suggested for Regulation 173/16 "Community Planning Permits", in this regulation (based on provisions outlined in Schedule 12 to Bill 108), the County requests that the Province provide further detail on the rationale for these changes so municipalities can better understand the intended goals and objectives of this amendment. The *More Homes, More Choice Action Plan* simply notes that the changes would enable the Minister to require the use of the community planning permit system (CPPS) in specific areas, such as transit station areas and provincially significant employment zones. We also note that through Bill 108 amendments, the Minister would have discretionary use of inclusionary zoning in areas where a CPPS has been required. Further, the description of the proposed changes indicates that both the Official Plan amendment and implementing by-law required to establish the CPPS would be non-appealable where the Minister has issued an order to require a municipality to adopt or establish such a system. The County is requesting clarification as to whether a Minister's order to adopt or establish such a system could applied (e.g. if requested by a municipality) for areas outside transit station areas and provincially significant employment zones, if deemed necessary or appropriate to address specific Provincial and/or Municipal planning objectives (e.g. provision of affordable housing). If so, what conditions or criteria might need to be addressed for it to be considered by the Minister for such other areas?

The County generally supports the concept of allowing for additional units in appropriate settlement area locations to provide for additional affordable and/or alternative housing opportunities (e.g. housing options for elderly parents and/or live-in caregivers) and support residential intensification and efficient use of existing public services and infrastructure. As such, the County's Official Plan policies are already very supportive of residential intensification and providing for a range of housing choices and affordability, including converted dwellings, garden suites, dwelling units in accessory buildings, purpose built duplexes and other multiple unit dwellings, in appropriate locations.

Although the County is very supportive of affordable housing options and the provision of additional tools and measures to assist municipalities in the provision of more affordable housing options, we have serious concerns with specific aspects of the proposed content for a new regulation under section 35.1 (2) (b) of the *Planning Act*, pertaining to additional residential unit requirements and standards. In general, the County is strongly of the opinion that municipalities are in the best position to determine the relevant land use planning considerations and potential impacts associated with such units and how they would best be addressed in their local context. As such, the County requests that the final regulation contains wording that makes it very clear that the Provincial intent is that additional residential units can only be established in areas/zones where a local municipality has determined that the establishment of such units would be sustainable and have no substantial negative impacts (e.g. only within settlements or areas of settlements where an appropriate level of water and wastewater services is available). Further, it should also be clear that such units must be in compliance with all requirements and standards set out in local zoning by-laws (i.e. are not simply intended to be permitted everywhere 'as of right') - provided such requirements and standards do not conflict with those set out in the regulations. The proposed content seems to try to address this concern to some extent in the last two points (i.e. for occupancy and date of construction), but wording such as "where permitted in the zoning by-law" should be repeated in the lead in of the regulation as well, and 'in accordance with all applicable provisions of the zoning by-law'. From our experience, general public perception of this issue can influence individual homeowners' renovation/construction decisions, which can create complications for municipalities. As such, we feel that Provincial clarification to ensure these units are not permitted everywhere is necessary (e.g. through the wording of the regulation and any associated guidelines).

Overall, it is the County's position that municipalities are the level of government in the best position to determine the need for, appropriateness and impact of allowing such forms of housing in a particular area and what limitations and requirements, if any, are necessary and/or appropriate for the establishment of such units. As such, the County feels very strongly that municipalities should retain both the authority and discretion to determine whether and where additional units are permitted and to establish appropriate definitions and provisions for such units. This would allow municipalities to ensure Provincial and local objectives for such units are addressed (e.g. remain secondary to the main dwelling unit and do not simply become purpose built duplexes that avoid development charges), while avoiding or acceptably mitigating negative impacts on neighbourhood character (e.g. built heritage), municipal services and operations, and municipal fiscal sustainability.

As the requirements and standards set out in the list of proposed content is not an exhaustive list of considerations for local municipalities when determining appropriate locations for growth, it should be clear that they are not the only considerations for appropriately locating additional units. With a new provision to allow additional units in both the main dwelling and an ancillary dwelling, this is even more important.

With respect to the standards and barriers for additional units set out in the posting, the County, in consultation with Area Municipalities, has outlined the following specific concerns:

PARKING

Ensuring adequate and accessible parking is a primary concern for municipalities when evaluating whether the establishment of additional units on a property would be appropriate, especially in areas not served by higher levels of transit, like rural or smaller urban centres. Therefore, introducing arbitrary limitations that impede municipalities from adequately controlling and regulating parking could negatively impact willingness to implement additional unit provisions and broader permissions for establishing such units and reduce local acceptance of such units.

Many towns and villages in Oxford do not allow on-street parking overnight or in the winter months, which increases the need to ensure adequate on-site parking is provided for the occupants of every residential unit. Further, many families in Oxford require more than one vehicle to access employment opportunities and other services. As such, the proposed limitations on the number of spaces that can be required for additional units and ability to provide tandem spaces will only aggravate existing parking, property standards and related enforcement issues. Allowing up to three units on a lot that was intended for a single unit presents obvious restrictions for vehicle space, and could add pressure to parking/property standards by-law enforcement role. Therefore, it is questioned why the Province would prevent municipalities from requiring more than one space or non-tandem space for any additional units with no consideration of context, when it is municipalities that are in the best position to understand the local impacts from such restrictions.

Municipalities should retain the authority and responsibility for establishing the parking requirements for such residential uses, including ensuring the number and location of required parking spaces for additional units is reasonable and appropriate given the local context. For instance, given the absence of public transit, larger lots, level of vehicle ownership and distance to work and services, many municipalities in Oxford currently require two parking spaces for an additional dwelling unit. As such, the County requests that this proposed regulatory restriction be eliminated, or only applied within large urban municipalities where those municipalities deem it to be appropriate.

OWNER-OCCUPANCY & DATE OF CONSTRUCTION

A requirement to permit the second and third additional units to be occupied by any person, regardless of whether the primary unit is occupied by the owner of the property, should be left to the discretion of a local municipality. It is understood that there was previously a concern that municipalities cannot pass by-laws that have the effect of distinguishing between persons who are related and persons who are unrelated in respect of the occupancy of use of a building or structure; however, section 35 (2) of the *Planning Act* only refers to distinguishing on the basis of relationship, not ownership of a dwelling unit or building.

Additionally, other implementation tools (such as registration or licensing) could potentially limit occupancy based on ownership, if the local intent was to ensure 'additional units' remained 'secondary' to the main unit (e.g. to ensure they can be clearly differentiated from purpose-built duplexes and converted dwellings). Many short-term rental licensing schemes are contemplating the restriction of rentals based on whether the unit is the landowner's principle residence. There could also be condominium provisions that may regulate/limit the ability of landowners to rent units on their property, and these would supersede the zoning provision. Therefore, including this stipulation in the regulation would complicate and confuse the issue for landowners and unduly limit municipalities. It could also prevent a municipality from requiring the primary unit to be owner-occupied as a reasonable means of ensuring the additional units are, in fact, secondary in nature (and differentiated from a purpose-built duplex).

Many municipalities use owner-occupancy as a requirement in Official Plan policies or zoning provisions for certain types of uses, with the understanding that it does not conflict with section 35 (2) of the Planning Act and is an effective means of ensuring certain planning objectives are achieved. For instance, home occupations, on-farm diversified uses and second houses on a farm are often permitted only if the owner resides on the subject lands/premises. Even the Provincial Policy Statement contains policies that are based on ownership (e.g. lot creation for a residence surplus to a farming operation as a result of farm consolidation). Therefore, using ownership as a legitimate consideration for the reasonable and appropriate implementation of various planning goals and objectives is already a well-established practice. Further, even if it were to be determined that the Planning Act provisions restrict municipalities from using zoning to distinguish on the basis of ownership then this regulation would be unnecessary/redundant, so why include it at all.

The Province's *More Homes, More Choice Action Plan* discusses the recent provincial actions to support homeowners in increasing the supply of affordable and rental housing. It indicated that these Planning Act amendments will "make it easier for homeowners to create residential units above garages, in basements and in laneways" which implies that the additional supply will be created on their primary residence. Providing homeowners with additional income sources seems to be a strong focus of the Province's communication regarding second/additional units. Ensuring these units are only permitted in a primary residence (e.g. owner occupied) seems to be a reasonable way for municipalities to ensure these units remain secondary to the main dwelling unit and are differentiated from a converted dwelling or purpose built duplex. Similarly, being able to stipulate the age of construction of the dwelling seems to be a reasonable approach for differentiating such units from purpose-built duplexes. Being able to distinguish such units from converted dwellings and purpose built duplexes is important for a number of reasons, including the proposed exemption from development charges for additional units and the potential impact on density and residential intensification targets, as well as on infrastructure and public services. We question why the Province would try to eliminate potentially appropriate and effective tools for municipalities to achieve the Provincial and local planning and affordable housing objectives for such units, while avoiding or mitigating unacceptable impacts.

For the above reasons, the County requests that the proposed regulations to remove the ability for municipalities to regulate the ownership and age of dwelling required for the establishment of additional dwelling units be eliminated. Again, municipalities are in the best position to determine the need for, appropriateness and impact of allowing such forms of housing in a particular area and what limitations and requirements, if any, are necessary and/or appropriate for the establishment of such units.

SERVICING

The Province should identify the key considerations that should be reviewed by municipalities in the establishment of appropriate regulations for additional units, such as servicing and unit size, through updates the guidance documents previously provided. In regard to servicing, it is noted in the Spring 2017 Info Sheet that, "*in areas with municipal services, second units should be permitted without a requirement to demonstrate sewer or water capacity, unless there are previously documented servicing constraints.*" The County feels that this statement is too simplistic and does not adequately address the potential implications of increasing density (even if only allowing one or two additional units on an existing property) in smaller, fully-serviced villages with municipal sewer and water services. It is the position of the County that nothing should limit a municipality's ability to regulate the creation of second (or third) unit(s) in settlements (or areas within settlements) where the municipality deems it to be

inappropriate based on the type or availability of water and wastewater services (e.g. not a reverse onus as implied in the Spring 2017 Info Sheet).

To provide an example that would better illustrate this problem, a typical serviced village in Oxford County with a population of about 1,500, in about 650 homes, would have a forecasted growth of about 250 households over the planning horizon. Permitting an additional unit as-of-right in existing and new homes would result in approximately 90-180 new units (an estimate if only 10-20% uptake) needing to be accommodated by the existing water and wastewater infrastructure. This could nearly double the expected growth that the system was planned to accommodate, increasing demand on planned infrastructure upgrades in a manner that would be unknown by the upper-tier government overseeing water and wastewater services. Without the ability to oversee, monitor, or track these new units, issues with water treatment and distribution, as well as wastewater collection and treatment would likely result. In the short term, this could trigger unforeseen, untimely and uneconomical upgrades of existing municipal water and/or wastewater infrastructure in order to meet residential demand. In many cases, this could cause upgrades to systems that were not intended to be upgraded within the planning horizon. The municipal financial impacts of any such upgrade or expansion would be compounded by the fact that such units are proposed to be exempted from development charges.

DENSITY

It is not clear how these additional units would contribute to and/or affect the achievement of a municipality's minimum residential density targets. Clarification of whether such units are intended to be included in the determination of residential density should be provided prior to the implementation of these regulations. If second or third units are to be permitted in new dwellings, it is important to understand whether they should be included in the determination of compliance with minimum density targets, particularly in the case of greenfield and infill subdivision projects. If they are to be included, it could inadvertently result in the creation of larger detached dwelling lots that make inefficient use of land, infrastructure and public services and/or reduce the need to incorporate other denser and more affordable housing forms (e.g. semis, townhomes and mid-rise apartments) into new residential developments to meet minimum residential density requirements. The concern is that 'roughed in' or 'tenant ready' additional dwelling units could be incorporated into single detached dwellings in new development simply to facilitate the creation of larger lots that 'on paper' appear to meet minimum density targets (e.g. due to additional, unused units), without any intention that the additional units ever be occupied.

If additional dwelling units are intended to be secondary to the main dwelling unit/principle residence (e.g. to provide housing options for elderly parents and/or live-in caregivers, rather than long term, rental apartments), it may not be necessary or appropriate to include them in residential density calculations, as they may have low average occupancies. However, if the Planning Act provisions and proposed regulations have the effect of simply allowing for purpose built duplex dwellings, converted dwellings and secondary rental units with typical dwelling unit occupancies on a continuous long term basis, it would likely be appropriate to include them in the determination of residential density. Such units would also have a similar impact on population density and demand for and use of services as any other two unit dwelling type and, as such should not be exempted from development charges.

For these reasons it is important municipalities be given the tools and authority to clearly differentiate between units (e.g. suites) that are secondary to the main dwelling unit (e.g. similar to the Planning Act provisions for garden suites) and purpose built duplex dwellings, converted dwellings and permanent additional rental units, where they deem it necessary and appropriate to do so.

The County of Oxford recognizes additional units like converted houses, accessory apartments, garden suites, and coach houses as desirable forms of housing that can increase density in a manner that maintains neighbourhood character and considers the impacts of the new units on existing infrastructure, operations, and public services. That said, we feel that the Province should not unduly limit the approaches that municipalities may utilize to ensure that additional units can be appropriately defined, located and regulated so that both Provincial and local municipal objectives can be achieved (e.g. land use, servicing, affordable housing, and fiscal sustainability).

Thank you for the opportunity to provide input on these draft regulations. We welcome the opportunity to discuss any questions or concerns you may have with this correspondence. Questions should be directed to the undersigned or Amelia Sloan, Policy Planner at asloan@oxfordcounty.ca or (519) 539-0015 x3205.

Yours Truly,

A handwritten signature in black ink that reads "Paul Michiels". The signature is written in a cursive style with a large initial "P" and a distinct flourish at the end.

Paul Michiels
Manager of Planning Policy



COMMUNITY PLANNING

Oxford County
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Our File: L11 Bill 108

August 21, 2019

John Ballantine, Manager
Municipal Finance Policy Branch
777 Bay Street
13th floor
Toronto, ON M5G 2E5

To Mr. Ballantine,

Re: Proposed *Planning Act* and *Development Charges Act* Regulations with respect to the implementation of Bill 108, the *More Homes, More Choice Act* EBR Postings 019-0184 & 019-0183

This letter comprises the County of Oxford's formal comments with respect to the Ministry of Municipal Affairs current phase of consultation on the proposed regulatory changes under the Planning Act (new regulation) and Development Charges Act (O. Reg. 82/98), with respect to the implementation of the community benefits authority and other matters presented through Bill 108. These comments are primarily based on the limited information presented in the related postings on the Environmental Registry of Ontario (ERO), ERO nos. 019-0183 and 019-0184. However, many of the County's comments with respect to the proposed regulatory changes also relate back to the proposed changes to the provision of the Planning Act (PA) and Development Charges Act (DCA). It is noted that the County did not previously comment on the proposed changes to these Act provisions due to the short commenting window (e.g. 30 days) and lack of implementation detail necessary to evaluate and comment on potential impacts.

Given the summer Council schedule and limited consultation period provided for the current postings, the attached comments were prepared by staff on behalf of the County (i.e. have not yet been reviewed with County Council). That said, if any revisions or additions should result from subsequent review of these comments with County Council, they will be forwarded under separate cover at a later date. Until such time, these comments should be considered the County's formal submission.

Following are the comments and concerns that the County feels should be specifically considered and addressed by the Province as part of the current consultation process.

General

The County is generally in agreement with the questions and concerns identified in the following documents (see attached):

- [Watson & Associates Economists Ltd., July 25th Memo to Development Charge Clients;](#) and
- [Submission on Regulatory Changes Implementing the More Homes, More Choice Act, 2019, Municipal Finance Officers' Association of Ontario, Aug. 19th, 2019.](#)

That said, through our own review of the proposed changes, the County has also identified a number of additional comments and concerns, which are outlined as follows.

- To ensure legitimate consultation and informed decision making, a full draft of the proposed regulation wording should be released for consultation by the Province;
- Municipalities are generally in the best position to identify local impacts and considerations and ultimately determine the most effective approach for achieving various Provincial objectives in their jurisdictions (e.g. how to improve the supply of affordable housing). As such, any new legislation and/or regulations should ensure municipalities maintain the authority and flexibility (e.g. enabling vs. directing) to enable effective local implementation and ensure any potential negative impacts (e.g. financial, land use etc.) can be avoided, or acceptably mitigated.

That said, it appears that a number of the proposed changes (e.g. replacing Development Charges regime with the Community Benefit Charge Regime for 'soft services', additional dwelling units requirements etc.) could be more restricting than enabling for municipalities, if not properly considered and implemented. This could result in increased administrative burden and limit the ability of County and Area Municipalities to ensure effective and fiscally sustainable delivery of important local services; and, avoid or mitigate potential negative land use impacts, without resulting in any substantial improvement in the supply and/or affordability of housing. Therefore, it will be important that municipal concerns in this regard be closely considered and addressed.

- Growth should pay for growth. Further, complete, vibrant communities supported by a full range of services (including 'soft' services) are good for everyone, are more economically, socially and environmentally sustainable and improve community wellbeing. Therefore, it is crucial that municipalities have the flexibility necessary to determine what services are required to support the development of such communities and the ability to fully recover the costs of those services related to growth.
- Improving the supply of affordable housing benefits the Province as a whole. Further, access to and demand for affordable housing is not restricted to just the existing residents of the municipality where such housing is being provided. For example, if one municipality chooses to provide local funding for incentives and programs that substantially improve housing affordability/supply in their communities, it could simply incent more in-migration/demand from nearby municipalities where the same level of local funding and programs are not provided (i.e. further increase the burden on the local tax base/development fees of the municipalities that do provide such local funding and programs). As such, any financing or subsidies directed at reducing the cost and/or increasing the supply of affordable housing should come from Provincial funding sources, as they are not specific to a particular geography and are more directly related to

wealth/capacity to pay (e.g. sales tax and income tax) rather than local property taxes and fees.

- Land Planning Appeal Tribunal – The County supports the elimination of the two stage appeal process and commitment of additional resources to the LPAT, however, we believe the return to full cross examination and ‘de novo’ hearings (e.g. allowing for the submission of new evidence) will lead to more confrontational, expensive and time consuming hearings and eliminate the incentive to ensure municipalities have been presented with full and complete information at the time of making their decision on a planning matter. We believe this could negatively impact the ability of municipalities to ensure they are making fully informed decisions on such matters.
- Additional dwelling units - As previously expressed through our comments on ERO no. 019-0181, the County is generally supportive of additional dwelling units as a means of increasing the supply of affordable housing, in appropriate locations and subject to appropriate development standards. That said, it is crucial that municipalities retain the ability to establish appropriate development criteria or standards to ensure that any potential negative land use/community impacts from the establishment of such units can be avoided or acceptably mitigated (e.g. minimum parking space requirements, unit size, entrance locations, date of construction of building etc.). This is particularly important for additional units in ancillary structures, new buildings and outside of fully serviced settlement areas. Ensuring municipalities have the authority and flexibility to establish appropriate development criteria and standards will help to improve municipal and broader community acceptance of such units, thereby increasing the likelihood of more timely and wide spread implementation of local provisions and programs to allow for and encourage such units.

ERO no. 019-0183 – Community Benefits Authority under the *Planning Act*

Without additional implementation detail (e.g. draft regulations), it is very difficult to determine the potential risks and benefits of implementing the CBC authority. However, based on the information currently available, the County has significant concerns with the requirement for municipalities to develop and implement the new Community Benefit Charge (CBC) approach if they wish to continue to recover the growth related costs of ‘soft’ services from development.

The current Development Charge (DC) regime provides a robust, predictable, flexible and well understood and tested process for recovering the growth related costs of most ‘soft’ services. In contrast, based on review of the limited information available to date, there appear to be a number of potential risks associated with shifting to the CBC regime to finance such services. These include, but are not necessarily limited to, financial uncertainty (e.g. not being able to fully finance growth related service costs and provide necessary services), additional administrative burden (e.g. another process to administer in addition to DCs), time delays (e.g. associated with appraisals and appeals) and the substantial time and resources that will be required to properly develop and implement the new system. That said, it is also difficult to discern the potential benefits of moving to the proposed CBC regime for the financing of ‘soft’ services in terms of improving predictability (for municipalities and development), revenue neutrality and/or the supply of affordable housing. In fact, it appears the change could have a negative impact on these objectives, if not carefully considered and implemented.

Following are a number of more specific points with respect to the proposed CBC:

- The Province should consider the option of maintaining the ability for municipalities to continue to utilize the existing PA parkland provisions and DCA provisions for ‘soft’ services and simply making the CBC an optional financing tool that municipalities could chose to implement (e.g. similar to the current Community Planning Permit System provisions, where municipalities have the flexibility to determine if that particular tool is necessary or beneficial in their particular context).
- Use of Land Value for CBC Cap – A fundamental issue and concern is how percentage of land value is specifically intended to be utilized in the determination the CBC funding cap, as this is key to understanding the potential impacts of implementing this new tool. Land value is not directly related to the cost of providing most ‘soft’ services and is also volatile and unpredictable (e.g. can quickly change due to factors such as market conditions, land speculation, interest rates, economic factors and land use policies/approvals). Further, the need for site specific appraisals to establish land value will likely result in increased administrative demands, time delays and costs, particularly if disputed. Land value also seems to be a more subjective, unpredictable and ad-hoc basis for determining the cap for most ‘soft’ services than the current DCA regime, as well as being more prone to dispute and ‘gaming’ of the system. As such, the appropriateness of using land value as the basis for the CBC cap should be carefully considered as part of the consultation with municipalities on the implementation details of this tool.
- Exemptions from CBC – the rationale for and potential consequences of exempting a number of the proposed development types (e.g. retirement homes, non-profit housing and universities/colleges) requires more thorough consideration. Further, these exempted use types should be further scoped and defined so that the potential impacts of providing such exemptions can be properly assessed and to reduce the potential for unintended consequences and/or ‘gaming’ of the system. Is the intent to exempt such uses from the requirement to contribute toward the cost of all ‘soft’ services as well as parkland? It would seem that a number of these uses could increase the demand for many ‘soft’ services and/or parkland.
- Excluded CBC services – The County agrees with the MFOA position that municipalities should have the flexibility to determine what services are required to support growth (e.g. no services should be specifically excluded) as well as the need to recover the associated costs from development, provided appropriate justification is provided (e.g. as is currently required by the DCA for eligible services).
 - Scope of services eligible for CBC – The CBC provisions indicate that it will allow Council to impose a changes against land to pay for the capital costs of ‘facilities, services and matters required because of development or redevelopment of an area to which the by-law applies’. We would request further clarification with respect to the scope of services that municipalities will have the ability to recover for through the CBC (e.g. is it only ‘excluded services’ and services that continue to be covered by the DCA that won’t be eligible under the CBC?). For example, would ‘soft’ services, like arts and cultural facilities, social and health services and affordable housing be eligible for funding under the CBC?

Further, will municipalities continue to have the ability to recover the cost of growth related studies (e.g. secondary plans and servicing studies, comprehensive reviews for settlement expansions, CBC strategies etc.) from new development under the CBC regime? This is key concern, as these studies are often costly and typically entirely, or almost entirely, required for growth, so should not be funded from taxation.

- Other implementation related comments/questions
 - To ease transition, increase certainty and reduce administrative burden, the Province should consider simply adopting the current DCA regime for the determination of charges for 'soft' services under the CBC, which would allow the Province and municipalities to focus their efforts on how the charges for the other services to be covered by the CBC will be determined (e.g. parkland, services provided in exchange for height and density bonuses etc.). Alternatively, the Province could consider expanding on the existing provisions of the DCA to ensure they address the full range of municipal services that are intended to be covered under the CBC (e.g. parkland, affordable housing etc.), so that two different processes are not required to be undertaken.
 - Many municipalities currently use Section 37 (Bonus Zoning) to incent the provision of a range of various facilities, services or matters including, but not limited to: affordable housing, enhanced urban design features/open space, day care facilities, preservation of built and/or natural heritage features, green infrastructure, arts and cultural facilities etc. To understand the impacts of the proposed changes, more detail is required with respect to the extent to which the proposed CBC regime will provide the ability to continue to allow for increased height and/or density in exchange for the provision of such facilities, services or matters.
 - Parkland requirements – Will the proposed CBC approach allow municipalities to continue to require that land be conveyed for park or other public recreation purposes, not just the ability to collect a charge? This authority to require conveyance of lands is critical for municipalities to ensure land for park and public recreation facilities can be obtained in appropriate locations at the time of development. Currently the only reference in the CBC provisions of the PA seems to be to the ability for municipalities to recognize in-kind contributions in lieu of cash. This wording would not seem to provide the same level of authority to require the conveyance of land as the current PA parkland provisions.
 - What is the rationale for excluding site plan approval from the list of development/redevelopment that can trigger the CBC?
 - The PA states that the CBC maximum is the percentage of the value of the land the day before the date the first building permit is issued. Will the CBC have a mechanism to allow for additional charges to be applied if further development is proposed on the same site in the future (e.g. may only require a minor planning approval such as a site plan amendment, or just a building permit)? If so, would a new land value then be established for the purposes of the cap?
- Timeframe to transition to the CBC framework – Given the risks and complexity likely to be associated with the development of the proposed CBC framework, the County does not feel the January 1, 2021 date will provide sufficient time to properly evaluate implementation approaches and impacts, carry out the necessary studies and undertake adequate consultation.
- Community Planning Permit System (CPPS) - Although there are currently no CPPS in place in Oxford, some of Area Municipalities in the County may wish to consider establishing such a system in the future. In this regard, further clarification/response from the Province on the following questions and concerns would assist the County in evaluating the potential impacts of the proposed changes to the CPPS and determining

the potential benefits of, and process for, implementing such a system in the County in the future:

- Is the Province's intention that any municipality would be able to request a Minister's order to adopt or establish a CPPS for any area in their municipality, if they deem it to be appropriate? If not, what Provincial requirements/conditions would need to be satisfied for a municipality to obtain such an order? Updated Provincial guidelines outlining the new CPPS process and associated considerations would be of assistance to municipalities considering potential implementation of this tool.
- Other than by being a municipality 'prescribed through regulation', the establishment of a CPPS appears to be the only way for municipalities to establish inclusionary zoning outside of a major transit station area (Note that there are no such areas currently in Oxford). As such, we would request further clarification on which, if any, municipalities are expected to be prescribed through regulation and what factors the Province would consider in making that determination. If expectation is that it would generally only be permitted through a CPPS, that would be helpful to have clarified.

In conclusion, the County generally commends the Province for considering new and innovative financing tools and sources that can assist municipalities in achieving Provincial and local planning and community building objectives, including increasing the supply of affordable housing. However, we have a number of concerns with respect to the mandatory nature of the proposed CBC tool, the timelines for migration and the significant risks associated with improper implementation that we hope can be addressed through this consultation process.

ERO no. 019-0184 – O. Reg. 82/98 under *Development Charges Act*

- Types of development subject to DC deferral – Institutional, industrial and commercial developments should not be eligible for automatic DC deferrals. DC deferrals for some of the other proposed development types (e.g. non-profit housing, long term care homes, some rental housing developments) warrants further consideration, but they should be further scoped and defined to properly assess potential impacts and considerations. See Watson and MFOA comments as previously referenced for more detail.

To simplify administration and avoid challenges associated with non-payment, the Province should consider allowing municipalities to add DC deferrals to the tax roll and charge interest in the same manner as unpaid taxes. Notwithstanding that authority would be a clear deterrent at an interest rate of 1.25% per month or 18% per year, it would simplify administration of upper and lower tier deferrals.

- DC rate freeze – Again, municipalities have the best understanding of their local circumstances, so should have the authority to determine when a rate freeze may be appropriate. For example, not every zone change application should be considered sufficient grounds to freeze rates (e.g. a 'complete' application for a site specific zone change associated with a specific development, versus a more general amendment). If the freeze provisions are to be maintained, an approved site plan (or at minimum complete application) would be a more appropriate trigger, as it provides a more 'concrete' indication of commitment to a particular development.
- Additional dwelling units – We are concerned with the 'mandatory' DC exemptions for additional dwelling units, particularly for those in new buildings (e.g. new dwellings and

ancillary structures) and in larger apartment buildings (unless they are clearly affordable housing units). If a significant number of such dwelling units were to be created in a particular community (e.g. in existing dwellings and new builds), it could result in a substantial shortfall in DC revenue in comparison to the cost of municipal services required for such growth. We feel a more appropriate approach would simply be to ensure the DC charge established for such units is reflective of their expected additional demand on services (e.g. if PPU/demand on services is similar to a bachelor/one bedroom apartment unit, then apply a similar rate). If the Province feels financial incentives are necessary to facilitate the creation of affordable additional units, a Provincial rebate to homeowners (e.g. to offset some or all of the local DC charge) would be a better alternative, as it would not compromise the ability of municipalities to sustainably finance growth related services.

- Increased administration – it appears that many of the proposed changes (e.g. multi-installment payment plans, freezing development charges and the new appraisal process) will increase the administrative burden on municipalities, without a clear benefit in terms of increasing the supply or affordability of housing. Providing further detail on the property value based approach to the CBC cap and leaving the CBC, multi-installment payment plans and development charge freeze provisions as optional tools that could be implemented by municipalities, if and when deemed appropriate, may help to address many of these concerns.

For the reasons noted above, the County would urge the Province not to proceed with proclaiming/bringing into force the proposed amendments until such time as fulsome consultation with municipalities on the full text of the draft regulations and implementation details of the CBC has been undertaken and all significant concerns have been addressed.

Thank you for the opportunity to provide input on the draft regulations. We would be pleased to discuss any of the contents of this correspondence with the Province in more detail, if that would be of assistance.

If you have any questions or wish to discuss any of these comments further, please feel free to contact me at pmichiels@oxfordcounty.ca or (519) 539-0015 ext. 3209.

Yours Truly,

A handwritten signature in black ink that reads "Paul Michiels". The signature is written in a cursive style with a large initial "P" and a distinct "M".

Paul Michiels
Manager of Planning Policy

July 25, 2019

To Our Development Charge Clients:

Re: Bill 108: Draft Regulations for the Development Charges Act and Planning Act (Community Benefits Charge Related)

On behalf of our many municipal clients, we are continuing to provide the most up-to-date information on the proposed changes to the *Development Charges Act* (D.C.A.) as proposed by Bill 108. The Province has recently released draft Regulations related to the D.C.A. and the community benefits charge (C.B.C.). These Regulations are posted on the Environmental Registry of Ontario for public comment which is open until August 21, 2019. Comments may be made at the following websites:

- Development Charge Regulation – <https://ero.ontario.ca/notice/019-0184>; and
- Community Benefits Charge Regulation – <https://ero.ontario.ca/notice/019-0183>.

We would note that the Province has established a Technical Working Committee to advise on the methodological approach for the development of a proposed formula to be used in the C.B.C. calculation. Gary Scandlan has been invited and will participate as a member of this committee.

This letter provides a review and commentary on the Regulations proposed for the D.C.A. and the *Planning Act* (as they relate to the C.B.C.). These draft Regulations are included in the attached Appendices. Note that some of the proposed changes are provided directly in the draft Regulations while other comments were included in other documents circulated by the Province.

Proposed D.C.A. Regulation Changes – ERO Number 019-0184

1. Transition of Discounted Soft Services

Provides for transition to the C.B.C. authority during the period of January 1, 2020 to January 1, 2021.

- Confirm that all D.C.A. provisions of Bill 108 will be effective at the municipality's discretion during the transition period (i.e. by January 1, 2021), such that development charge (D.C.) by-law amendments for collections and statutory exemptions can take effect at the same time as transitioning soft services.



2a). D.C. Deferral

Provides for the deferral of D.C.s for rental housing development, non-profit housing development, institutional/industrial/commercial development until occupancy.

- This speaks to “until occupancy;” however, it is proposed to be collected during a term (5 or 20 years) beyond occupancy. Clarify that this means period “from the date of occupancy.”
- As the landowner may change during the period when payments are being made, how will municipalities be able to track the changes in ownership? Is there an ability to place a notice on title of the land?
- Can security be taken to ensure recovery of the payments?

2b). Deferral Definitions

“Non-profit housing development’ means the construction, erection or placing of one or more buildings or structures for or the making of an addition or alteration to a building or structure...”

- This appears to cover both new developments as well as redevelopment. Need to consider how the application of D.C. credits would apply on redevelopments.

“Rental housing development’ means...four or more self-contained units that are intended for use as rented residential premises.”

- Definition speaks to “intended.” What requirement is in place for these units to remain a “rented residential premises” and over what period of time?
- Can municipalities impose requirements to maintain status over the term of installments?
- How will this be substantiated at the time of occupancy?

“Non-profit housing development’ means...by a non-profit corporation.”

- Any requirement to remain a “non-profit corporation” for a period of time?
- Can municipalities impose requirements to maintain status over the term of installments?
- How will this be substantiated at the time of occupancy?

“Institutional development’ means...long-term care homes; retirement homes; universities and colleges; memorial homes; clubhouses; or athletic grounds of the Royal Canadian Legion; and hospices.”

- Long-term care homes and retirement homes are considered in some municipalities as residential developments with charges imposed based on



number of dwelling units. Does this require these developments to be charged as non-residential developments based on gross floor area of development?

- Does the phrase “universities and colleges” relate only to the academic space? Many municipalities impose charges on the housing related to the institution.

“Commercial development’ means...office buildings as defined under subsection 11(3) in Ontario Regulation 282/98 under the Assessment Act; and shopping centres as defined under subsection 12(3) in Ontario Regulation 282/98 under the Assessment Act.”

- This would appear to apply to a subset of commercial types of development. The *Assessment Act* defines a shopping centre as:
 - “i. a structure with at least three units that are used primarily to provide goods or services directly to the public and that have different occupants, or
 - ii. a structure used primarily to provide goods or services directly to the public if the structure is attached to a structure described in subparagraph i on another parcel of land.”
 - “‘Shopping centre’ does not include any part of an office building within the meaning of subsection 11 (3).”
- Office includes:
 - “(a) a building that is used primarily for offices,
 - (b) the part of a building that, but for this section, would otherwise be classified in the commercial property class if that part of the building is used primarily for offices.”
- Confirm all other types of commercial will continue to be charged fully at the time of building permit issuance.
- Will these definitions require D.C. background studies to further subdivide the growth forecast projections between shopping centre, office and other commercial development for cashflow calculation purposes?

Administration of deferral charges in two-tier jurisdiction.

- Regulation does not speak to policies for upper- and lower-tier municipalities. Areas where variation could occur include collection of installments (e.g. who monitors and collects installments), commonality for processing payment defaults, interest rates, etc.

3. D.C. Freeze for Site Plan and Zoning By-law Amendment

The D.C. quantum would be frozen “until two years from the date the site plan application is approved, or in the absence of the site plan application, two years from the date the zoning application was approved.”



- D.C.s are frozen from date of site plan or zoning by-law application up to a period of 2 years after approval. In the situation where the planning application is appealed by the applicant, would they still be entitled to the rates at the date of planning application submission?
- This provision may provide for abuse where land owners may apply for minor zoning changes in order to freeze the D.C. quantum for several years.

4. Maximum Interest Rates on D.C. Deferrals for Freeze

Minister is not proposing to prescribe a maximum interest rate that may be charged on D.C. amounts that are deferred or on D.C.s that are frozen.

- Municipalities will need to consider what rates are to be used in this regard (e.g. annual short-term borrowing rates, long-term debenture rates, maximum rates on unpaid taxes, etc.).
- Should there be consistency between upper- and lower-tier municipalities?
- If interest rate selected is too high, would it discourage paying installments?

5. Additional Dwelling Units

It is proposed that the present exemption within existing dwellings be expanded to allow "...the creation of an additional dwelling in prescribed classes of residential buildings and ancillary structures does not trigger a D.C." Further, in new single, semi and row dwellings (including ancillary structures), one additional dwelling will be allowed without a D.C. payment. Lastly, it is proposed that, "...within other existing residential buildings, the creation of additional units comprising 1% of existing units" would be exempted.

- All the noted exemptions should be granted once, so as to not allow for multiple exemptions in perpetuity.
- Need to define a "row dwelling." Does this include other multiples such as stacked and/or back-to-back townhouses?

C.B.C. – Proposed Planning Act Regulation - ERO Number 019-0183

1. Transition

The specified date for municipalities to transition to community benefits is January 1, 2021.

- While this seems like a long period of time, there are over 200 municipalities with current D.C. by-laws. As it will take some time to evaluate the approach to these studies, carry out the studies, undertake a public process and pass by-laws, the time frame is limited and should be extended to at least 18 months.



2. Reporting on Community Benefits

“Municipalities would be required annually to prepare a report for the preceding year that would provide information about the amounts in the community benefits charge special account, such as:

- *Opening and closing balances of the special account*
 - *A description of the services funded through the special account*
 - *Details on amounts allocated during the year*
 - *The amount of any money borrowed from the special account, and the purpose for which it was borrowed*
 - *The amount of interest accrued on money borrowed.”*
- Confirm that “special account” and reserve fund have the same meaning.
 - In regard to amounts allocated, within the context of the legislation where 60% of funds must be spent or allocated annually, can amounts be allocated to a capital account for future spending (e.g. recreation facility in year 5)?
 - Similar to D.C. reserve funds, can the funds in the special account only be borrowed for growth-related capital costs?

3. Reporting on Parkland

Prescribed reporting requirements for parkland, “Municipalities would be required annually to prepare a report for the preceding year that would provide information about the amounts in the special account, such as:

- *Opening and closing balances of the special account*
 - *A description of land and machinery acquired with funds from the special account*
 - *Details on amounts allocated during the year*
 - *The amount of any money borrowed from the special account, and the purpose for which it was borrowed.”*
- In regard to the amount of interest accrued on money borrowed, confirm that the “special account” and reserve fund have the same meaning.
 - This section of the Regulation is introduced to allow municipalities to continue using the current basic parkland provisions of the *Planning Act*. However, in contrast to the current reporting under s. 42 (15) which allows funds to be used “for park or other public recreation purposes,” the scope in this Regulation is for “land and machinery.” Confirm whether the scope of services has been limited.

4. Exemptions from Community Benefits

“The Minister is proposing that the following types of developments be exempt from charges for community benefits under the Planning Act:

- *Long-term care homes*
- *Retirement homes*
- *Universities and colleges*



- *Memorial homes, clubhouses or athletic grounds of the Royal Canadian Legion*
- *Hospices*
- *Non-profit housing.”*
- Confirm that for-profit developments (e.g. long-term care and retirement homes) will be entitled to exemptions.
- Will Regulations prescribe that exemptions must be funded from non-C.B.C. sources, similar to D.C.s?
- Does the phrase “universities and colleges” relate only to the academic space? Many municipalities impose charges on the housing related to the institution.
- Does the phrase “universities and colleges” include private institutions? Should a definition be provided to clarify this?

5. Community Benefits Formula

Provides the authority for municipalities to charge for community benefits at their discretion, to fund a range of capital infrastructure for community services needed because of new development.

- The Regulation notes that, “This capital infrastructure for community services could include libraries, parkland, daycare facilities, and recreation facilities.” Is the inclusion of libraries, parkland, daycare facilities, and recreation facilities as capital infrastructure for community services intended to be exhaustive, or are all other “soft” services (e.g. social and health services) eligible to be included as community benefits?
- The C.B.C. payable could not exceed the amount determined by a formula involving the application of a prescribed percentage to the value of the development land. The value of land that is used is the value on the day before the building permit is issued to account for the necessary zoning to accommodate the development. Will a range of percentages be prescribed to take into account varying values of land for different types of development or will the C.B.C. strategy require a weighting of the land values within the calculations?
- Will the range of percentages account for geographic differences in land values (e.g. municipal, county, regional, etc.)?
- Will they account for differences in land use or zoning?
- It is noted that, at present, municipalities may impose parkland dedication requirements and D.C.s on non-residential lands. Will non-residential lands be included as chargeable lands? If not, does this allow municipalities to place 100% of the servicing needs onto residential development?
- This Ministry is not providing prescribed percentages at this time. Can the Province confirm that no prescribed percentages will be proclaimed during the transition period?



6. Appraisals for Community Benefits

It is proposed that,

- *“If the owner of land is of the view that the amount of a community benefits charge exceeds the amount legislatively permitted and pays the charge under protest, the owner has 30 days to provide the municipality with an appraisal of the value of land.*
- *If the municipality disputes the value of the land in the appraisal provided by the owner, the municipality has 45 days to provide the owner with an appraisal of the value of the land.*
- *If the municipality’s appraisal differs by more than 5 percent from appraisal provided by the owner of the land, the owner can select an appraiser from the municipal list of appraisers, that appraiser’s appraisal must be provided within 60 days.”*
- Is the third appraisal binding? Can this appraisal be appealed to L.P.A.T.?
- Can the costs for appraisals be included as eligible costs to be funded under the C.B.C.?
- Do all municipalities across the Province have a sufficient inventory of land appraisers (i.e. at least 3) to meet the demands and turnaround times specified within the Regulations?

7. Excluded Services for Community Benefits

“The following facilities, services or matters are to be excluded from community benefits:

- *Cultural or entertainment facilities*
- *Tourism facilities*
- *Hospitals*
- *Landfill sites and services*
- *Facilities for the thermal treatment of waste*
- *Headquarters for the general administration of municipalities and local boards.”*
- This would be consistent with the ineligible services list currently found under the D.C.A. Is there a distinction between “the thermal treatment of waste” and incineration?
- Will there be any limitation to capital costs for computer equipment or rolling stock with less than 7 years’ useful life (present provision within the D.C.A.)?
- Will the definition of eligible capital costs be the same as the D.C.A.?
- Question this relative to the description of community services in item 5 above.

8. Community Planning Permit System

Amendments to the Planning Act will allow conditions requiring the provision of specified community facilities or services, as part of the community planning permit system (which combines and replaces the individual zoning, site plan and minor variance processes). It is proposed, “that a community benefits charge by-law would



not be available for use in areas within a municipality where a community planning permit system is in effect and specified community services are identified.”

- The above suggests different charges to different lands. It is unclear as to the amount of recovery provided under the C.B.C. and that allowed under the community planning permit system.
- Will the community planning permit system have the same percentage of land value restrictions as the C.B.C.?

9. Other Matters

The following are questions arising from the new cost recovery approach which is not clearly expressed in the draft legislation.

- If a land owner sells the property at a discounted value, does an appraisal of that land relative to similar lands override the discounted value shown in the actual sale?
- Will Counties and Regions be allowed to continue the collection of their soft services? How will their percentage of the land value be allocated? If they are required to provide an averaged percentage across their jurisdiction, how are they to recover their costs if, say, their percentage of land value can be absorbed within the urban municipalities but not absorbed within the rural municipalities?
- How are mixed uses to be handled? For example, exempt institutional uses are planned for the first floor of a high-rise commercial/residential building.
- Will ownership vs. use impact on the ability to impose the charge?

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scandlan, BA, PLE
Director

Andrew Grunda, MBA, CPA, CMA
Principal

To: Warden and Members of County Council

From: Director of Community Planning

Provincial Policy Statement (PPS) Review

RECOMMENDATIONS

1. That Report No. CP 2019-306 entitled “Provincial Policy Statement (PPS) Review”, be received for information;
2. And further, that County Council endorses the proposed comments set out in Report No. CP 2019-306 and authorizes staff to prepare and submit formal comments to the Province in response to ERO posting 019-0279 (July 2019 Draft of the PPS);
3. And further, that Report No. CP 2019-306 be circulated to the Area Municipalities for information.

REPORT HIGHLIGHTS

- Provides an overview of the recently proposed updates to the 2014 Provincial Policy Statement (PPS), potential implications for the County and Area Municipalities and recommended comments for submission to the Province.
- Identifies a number of additional PPS policy areas of local interest that planning staff feel would also benefit from review and update as part of the current process.
- The comments and concerns outlined in the report, together with any further comments received from the Area Municipalities, will be incorporated into a formal response by staff and submitted to the Province in advance of the October 21st, 2019 commenting deadline.

Implementation Points

Staff will continue to monitor the release of any updates to the proposed PPS policies and/or Provincial guidance documents to identify potential implications and implementation considerations for the County or Area Municipalities and report back to Council as necessary.

Financial Impact

The comments in this report have no financial impact beyond what has been approved in the current year's budget. The Treasurer has reviewed this report and agrees with the financial impact information.

Risks/Implications

There are no risks or other implications associated with this report.

Strategic Plan (2015-2018)

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting held May 27, 2015. The initiative contained within this report supports the Values and Strategic Directions as set out in the Strategic Plan as it pertains to the following:

1. ii. **A County that Works Together** – Enhance the quality of life for all of our citizens by:
 - *Maintaining and strengthening core infrastructure, including affordable housing and fibre optic systems infrastructure*
 - *Ensuring a full range of housing type and density options*
 - *Implementing a healthy community strategy*
 - *Adapting programs, services and facilities to reflect evolving community needs*
 - *Working with community partners and organizations to maintain / strengthen public safety*
3. i. **A County that Thinks Ahead and Wisely Shapes the Future** – Influence federal and provincial policy with implications for the County by:
 - *Advocating for fairness for rural and small urban communities*
 - *Advocating for federal and provincial initiatives that are appropriate to our county*
4. ii. **A County that Informs and Engages** - Inform the public about County programs, services and activities through planned communication that includes:
 - *Regular County-Area Municipal information exchange*

DISCUSSION

Background

On July 22, 2019, the Province initiated consultation on proposed changes to the Provincial Policy Statement (PPS) with the stated intent of increasing the supply of housing, supporting jobs and reducing barriers and costs in the land use planning system. This follows the May release of “*More Homes, More Choice: Ontario’s Housing Supply Action Plan*” which proposed a series of distinct but coordinated initiatives to address housing supply, including a review of the PPS.

The PPS is the primary provincial policy document guiding municipal decision-making on land use planning matters. All decisions, comments, submissions or advice that affect a planning matter that are provided by the council of a municipality, a local board, a planning board, a ministry

or minister, board, commission or agency of the government (including an appeal tribunal) must be consistent with the PPS. The Province's stated goals for the PPS updates are as follows:

- encouraging the development of an increased mix and supply of housing;
- protecting the environment and public safety;
- reducing barriers and costs for development and providing greater predictability;
- supporting rural, northern and Indigenous communities;
- supporting the economy and job creation.

The policy changes being proposed through the current Provincial review are summarized in Environmental Registry [posting 019-0279](#) (Provincial Policy Statement Review – Proposed Policies) along with a link to the full text of the proposed updated PPS document. The posting states that the last date for submitting comments is October 21st, 2019, however, Provincial staff have recently indicated that comments received a few days past that date will be considered.

On September 3rd, 2019, the Community Planning Office circulated a memo to the Area Municipalities which provided an overview of the key proposed PPS policy changes and associated comments and concerns that were identified through an initial review by planning staff. Any comments received from the Area Municipalities in response to that memo were considered in the preparation of this report and the proposed comments to the Province. Further, planning staff also participated in two recent Provincial consultation sessions, which provided some additional insight into the proposed changes.

Comments

The following is a summary of the key proposed PPS policy changes by topic area, together with any significant comments or concerns identified by planning staff through their review and consultation with the Area Municipalities.

General

There are a number of structural and organizational changes being proposed (e.g. moving certain policies from the Implementation section to the Preamble and Legislative Authority sections). The rationale for relocating these policies is unclear (e.g. is it intended to change the legal 'weight' of the policies or simply increase their prominence in the document). As such, clarification as to the intent and legal affect should be requested from the Province.

The wording of policy 4.9 (Implementation) has also been amended to identify additional reporting requirements, data standards and other guidelines that may be issued by the Minister with respect to monitoring and reporting. It is difficult to determine the potential implications of this policy change without seeing a draft of the requirements that may be issued by the Minister. As such, staff recommend that the Province be requested to provide additional detail with respect to the intent of this policy and the expected timing and process for the release of any such requirements.

Increasing Housing Supply & Mix

The Province has indicated that a number of the proposed PPS changes are intended to encourage the development of more and different types of housing and to better recognize local decision-making in this regard. These proposed changes are generally as follows:

- Residential land and housing supply:
 - Policy 1.1.2 - increasing the maximum permitted land use planning time horizon (e.g. to provide sufficient land to accommodate projected growth) from 20 to 25 years;
 - Policy 1.4.1 (a) – requiring that municipalities maintain at all times the ability to accommodate housing growth for a minimum of 12 years instead of 10 years; and
 - Policy 1.4.1 – allowing municipalities to maintain a 5 year supply of serviced residential land (e.g. go beyond the minimum 3 year requirement currently in the PPS).

Review/Comments: No concerns. Planning staff have been urging the Province to extend the overall planning time horizon for many years, and strongly support that change. Given the more moderate growth in many of Oxford's communities, this should provide greater flexibility to undertake the comprehensive planning necessary to achieve more complete and sustainable communities and better address land availability constraints (e.g. ownership). It is noted that planning staff purposely extended the growth forecast period in the County's most recent Comprehensive Review Study to 30 years, so that the County and Area Municipalities would have the information necessary to immediately begin planning for a longer planning horizon, if it were to be approved as part of the PPS updates.

- Policy 1.1.2 and 1.2.4 (a) – now specifically indicates that the determination of land need to accommodate an appropriate range and mix of land uses to meet projected growth will be informed by Provincial guidelines.

Review/Comments: Generally support the development of updated Provincial guidelines to reduce the potential for challenge and ensure greater consistency across municipalities. However, the Province must closely consult with municipalities in the development of such guidelines to ensure they will allow for reasonable and appropriate implementation in each local context.

- Policy 1.1.3.9 (adjustment of settlement area boundary) – would allow for adjustments to a settlement boundary outside of a comprehensive review process, provided there is no net increase in land within the settlement and a number of other criteria are met (e.g. it is for the purposes of meeting intensification and re-development targets, there is adequate servicing etc.).

Review/Comments: Planning staff have long requested that the Province consider providing additional flexibility for minor settlement adjustments in certain, specific circumstances where it would facilitate 'good planning'. However, it is difficult to determine the intent and function of this new policy and to what extent it may provide the desired flexibility. Therefore, further clarification and consultation on this policy should be requested from the Province as part of the County's formal comments.

- Policy 1.1.3.3 (intensification) and a number of the housing policies (e.g. 1.4.1 & 1.4.3) now make reference to a new term “housing options”. The draft policies indicate that a range of ‘housing options’ and densities are to be planned for in order to meet projected housing demand. The proposed definition of ‘housing options’ references a range of housing forms (e.g. single detached, townhouses, additional residential units, tiny homes etc.) and ownership structures (e.g. life lease housing, co-ownership housing, community land trust etc.).

Review/Comments: No major concerns. However, the proposed new term and definition raises a number of implementation questions (e.g. why ownership structure is referenced in a land use policy and why certain specific housing forms are included and not others). As such, it is proposed that further clarification on the definition and application of this new term be requested in order to avoid creating unreasonable expectations with respect to a municipality’s ability to regulate ownership and other implementation challenges.

- Policies 1.1.1 b), 1.1.3.8, 1.4.3, 1.7.1 b) (housing need) – added references to the term ‘market-based/market demand’ with respect to the determination of housing need.

Review/Comments: Current growth forecasting/housing need methodology already incorporates a market-based assessment to determine future housing need. As such, there is some concern that adding this specific reference will simply increase the potential for challenges to local land use planning decisions on the basis of market demand (e.g. large lot subdivisions with no housing mix), while downplaying other key planning considerations (e.g. compatibility, efficient use of land and services, affordability). Therefore, the proposed comments request further clarification on the intent of adding this reference so that it can be determined how best to capture that intent without creating potential implementation challenges for municipalities (e.g. by adding a definition or addressing through the updates to Provincial land need guidelines).

- Policy 1.4.3 a) (co-ordination) – revised to better support municipalities in achieving affordable housing targets by requiring alignment with Housing and Homelessness Plans.

Review/Comments: Generally supportive of this clarification. However, given the challenges in determining specific local housing affordability needs/gaps, further provincial guidance/assistance with respect to identifying, tracking and forecasting specific needs and establishment of targets would be beneficial.

- Policy 1.4.3 b) (range and mix of housing) and the definitions of ‘special needs’ and ‘public service facilities’ are proposed to be revised to recognize the importance of long-term care facilities in terms of addressing community need.

Review/Comments: Generally support an increased focus on long term care. However, given that such facilities are not exclusively owned/operated by public interests, including them in the definition of a ‘public service facility’ could be misleading and create implementation challenges. It would be more helpful to simply clarify whether long-term care is intended to be treated as an institutional or residential use from a provincial policy perspective.

- Policy 1.4.3 (range and mix of housing) and other references to ‘second units’ – the term ‘second units’ has been changed to ‘additional residential units’, which is not currently defined. This terminology change reflects the recent change to the provisions for second/additional residential units in the Planning Act.

Review/Comments: No specific concerns with the change in terminology. However, the Province should consider establishing a definition in the PPS or Provincial guidelines to clarify that the intent of such dwelling units is to increase the supply of affordable rental housing. Indicating that such units are to be clearly secondary to the primary dwelling unit on the property would assist in this regard.

Protecting the Environment & Public Safety

The Made-in-Ontario Environmental Plan included a commitment to review land use policies that are critical to managing the impacts of a changing climate. Amendments to the PPS policies are being proposed to address this area of Provincial interest, as well as a number of other considerations related to the natural environment and public health and safety:

- Various references to ‘preparing for the impacts of a changing climate’ have been added to the PPS and the Province has indicated that they intend to release future guidance to support municipalities in the implementation of the policies pertaining to climate change.

Review/Comments: No immediate concerns. The PPS already contains numerous reference to ‘considering the impact of climate change’. The Province has indicated that the intent of the proposed changes is to provide clarity and scope to these policies. Planning staff will monitor the release of any future guidance in this regard and identify any significant implications for the County or Area Municipalities.

- Section 3.1 (Protecting Public Health and Safety) – These policies are currently unchanged. However, there is a notation that there may be changes to the policies pertaining to flood hazard areas following the completion of a review by the Province’s Special Advisor on flooding. The Province has noted that this is a separate and distinct process, and consultation with municipalities on potential changes will occur at a future date.
- Policy 2.1.10 (wetlands) – proposes a new, voluntary approach for managing local or regionally-significant wetlands (i.e. non-provincially significant wetlands) in accordance with new guidelines to be developed by the Province. The Province has indicated that these guidelines will provide additional direction in terms of how to prioritize wetlands and where ‘off-setting’ of impacts could be considered.

Review/Comments: Planning staff will monitor the release of any updated Provincial wetland guidance and identify potential implications for the County and Area Municipalities.

Reducing Barriers & Costs

Reducing barriers and costs to development is a key goal of the Housing Supply Action Plan and PPS review. As such, a number of changes to the PPS policies are being introduced with the aim of streamlining the development review process, while still protecting provincial interests. These proposed policy changes are summarized as follows:

- Policy 4.7 – a new policy that requires municipalities to take action to support increased housing supply and facilitate a timely and streamlined approval process by identifying and fast-tracking priority applications (i.e. those supporting housing and job-related growth) and reducing the time needed to process residential and priority applications to the extent practical. The Province had indicated that this is intended to remain flexible so municipalities can establish processes based on their local context/needs.

Review/Comments: Planning staff do not see the need for, or benefit of, adding this policy. Application processing timelines have been substantially reduced through recent amendments to the Planning Act and municipalities can already choose to ‘fast track’ applications that they deem to be a priority (within legislative requirements). The concern is that the ambiguous nature of the policy wording could create confusion and pressure to ‘fast track’ applications that are not a municipal priority (e.g. arguing every application supports housing or job-related growth). Further, this policy implies that municipal processes are the source of delay, whereas it has been our experience that it is more often Provincial ministries, other non-municipal review agencies, or the applicants themselves.

- Policy 2.5.2.2 (Mineral Aggregates – social, economic and environmental impacts) – added wording to clarify that mineral aggregate extraction may be permitted in certain natural heritage features (e.g. other than provincially significant wetlands) provided that the long term rehabilitation plan can demonstrate that there will be ‘no negative impacts’ on the natural heritage features (e.g. woodlands, non-provincially significant wetlands) or their ecological functions.

Review/Comments: This is essentially the same policy test already set out in the natural heritage policies of the PPS (Section 2.1), so it is unclear why this specific policy reference is required, other than perhaps to clarify that rehabilitation can be used to satisfy the ‘no negative impact’ test. However, the Province should be requested to confirm that this policy change is not intended to reduce protection for natural heritage features in areas of aggregate extraction. Further, the Province should be encouraged to go a step further and also require that rehabilitation enhance the natural heritage system and ecological functions, wherever possible.

- Policy 2.5.2.4 (Mineral aggregate operations) – added wording to clarify that where the Aggregate Resources Act (ARA) applies, processes under that act shall address the depth of extraction of new or existing mineral aggregate operations or their expansions.

Review/Comments: The province has indicated that the intent of this change is to avoid potential duplication with the ARA processes by clarifying that local policies and by-laws

cannot be used to regulate the depth of extraction. This was generally already the understanding in Oxford.

- Definitions of ‘cultural heritage landscape’ and ‘significant’ have changed to align the cultural heritage policies and definitions with recent changes to the Ontario Heritage Act.

Review/Comments: No specific concerns.

- The definition of ‘on-farm diversified use’ has been updated to indicate that ground-mounted solar facilities in a prime agricultural area are only permitted as such a use.

Review/Comments: With the repeal of the Green Energy Act, such systems are no longer exempted from land use planning approvals. Therefore, it appears that this change is intended to clarify the Provincial intent with respect to solar facilities in Prime Agricultural Areas (e.g. must be secondary to the principal agricultural use of the property and limited in area). The Province should update their Permitted Uses in Prime Agricultural Areas guideline to provide specific direction on the land use impacts that need to be considered when establishing such facilities on a farm. Further, it is noted that the County and Area Municipalities will now need to consider policies and zoning standards for such facilities.

Supporting Rural, Northern & Indigenous Communities

The Province has indicated that a number of the proposed PPS changes recognize that rural, northern and indigenous communities are vital to Ontario’s continued prosperity and overall well-being. The proposed changes that are relevant in Oxford (e.g. rural and indigenous communities) are summarized as follows:

- Section 1.6.6 (planning for sewage, water and stormwater) – various changes to the policies are being proposed to clarify sewage and water servicing requirements for lot creation and development in rural settlements, as follows:
 - Policy 1.6.6.1 (planning for sewage and water services) - clarifying that planning authorities have the ability to consider the use of private communal, private on site and partial services where municipal sewage and water services are not available, planned or feasible, provided specific conditions are met;
 - Policy 1.6.6.3 (private communal services) - identify private communal sewage and water services as the preferred form of servicing for multi-lot/unit development where municipal services are not available, planned or feasible;
 - Policy 1.6.6.4 (individual on-site water/sewage services) - require municipalities to assess the long-term impacts of individual on-site services (wells and septic) on the environmental health and desired character of rural settlements and the feasibility of other forms of servicing (e.g. municipal or private communal);
 - Policy 1.6.6.5 (partial services) – where partial services (e.g. municipal water only) have been provided to address failed services, infilling on existing lots of record may be permitted subject to certain conditions; and

- Policy 1.6.6.7 (stormwater management) – require that planning for stormwater management be integrated with planning for sewage and water services, prepare for the impacts of a changing climate and mitigate risk to human health and the environment.

Review/Comments: The Province should be requested to confirm the intent of the proposed changes (e.g. to ensure there will be no potential negative implications for Oxford) and ensure the policy wording clearly reflects any agreed to the intent (e.g. not be misinterpreted). In particular, the proposed wording of 1.6.6.3 should make it clear that municipalities may allow the use of private communal services, but are not obligated to do so. Further, the lack of clarity in the proposed wording of 1.6.6.4. makes the potential implications for municipalities uncertain, particularly given the lack of any Provincial guidance in this regard (e.g. what is the extent of assessment required and is it for all settlements, or only those where further growth is proposed). Finally, it needs to be clarified whether the restriction on infilling in 1.6.6.5 is intended to apply to all partially serviced areas (e.g. including partially serviced settlements), or only existing development on partial services that is located outside of a settlement.

- Policies 1.2.2. (coordination) and 2.6.5 (cultural heritage and archaeology) now require municipal engagement and coordination with Indigenous communities on land use planning matters. Before engaging and coordinating with Indigenous communities was encouraged, but not required by the PPS.

Review/Comments: The County currently strives to engage with Indigenous communities on many larger scale planning and infrastructure projects. However, it is not clear what will now be required with respect to coordination (e.g. all planning matters, or only those that may directly impact indigenous communities). Therefore, clear direction on Provincial expectations in this regard should be requested.

- Revisions to policies 1.7.1 (i), 2.3.2, 2.3.6.2 (agricultural resources) and new definitions for 'agricultural system' and 'agri-food network' are proposed to encourage the use of a systems based approach to maintaining and enhancing the geographic continuity of the agricultural land base and the functional and economic connections to the agri-food network.

Review/Comments: The use of such a systems based approach is already required for municipalities within the Greater Golden Horseshoe (GGH) growth plan, however, the Province has indicated it is intended to be 'voluntary' for those outside the GGH. At this point, it is uncertain as to whether there would be any potential benefits to implementing such a system in Oxford, however, it is something that would likely benefit from further investigation if the PPS policies are approved. Any further clarification from the Province as to how such a system would be identified (e.g. through study based on Provincial guidelines) would be beneficial in this regard.

- Policies 1.1.3.8 e) (settlement expansions) and 2.3.6.2 (non-agricultural uses) – The requirement for evaluating the impacts of settlement expansions and non-agricultural uses on agricultural operations has been strengthened from impacts being ‘mitigated to the extent feasible’ to being ‘avoided, and where avoidance is not possible, impacts are minimized and mitigated to the extent feasible, in accordance with provincial guidelines.’

Review/Comments – Planning staff are generally supportive of policies intended to protect agriculture. However, ‘not possible’ could be an overly onerous test for settlement expansions in some cases (e.g. avoidance may be possible, but not reasonable/practical). Further clarification on the intent of this requirement is necessary to ensure settlement expansions in areas like Oxford (where virtually all lands outside settlements are in agricultural use) will not be unduly constrained by this new test. The Province has indicated that a new Agricultural Impact Assessment (AIA) guideline is being developed to help municipalities better identify potential impacts on agricultural operations and how they can be avoided, or minimized and mitigated. Further clarification of this policy should be requested to determine potential impacts.

Supporting Economy & Job Creation

The Province has indicated that economic opportunities and continued investment are vital to supporting jobs and the continued economic well-being of all Ontarians and are proposing a number of PPS policy changes in this regard:

- Policies 1.2.6.1 and 1.2.6.2 (land use compatibility) and definition of ‘major facilities’ have been revised to provide stronger direction for the appropriate location of ‘major facilities’ (e.g. industrial uses, major transportation corridors, sewage treatment facilities, resource extraction activities, etc.) and stronger protection for such ‘major facilities’ where sensitive lands uses (e.g. residential and institutional uses) are being planned nearby. The policies also now make specific reference to applicable Provincial guidelines, standards and procedures.

Review/Comments: For the most part, it appears that the proposed changes are simply intended to provide further clarity that new development is to be consistent with current Provincial guidance in this regard. However, to determine if any potential new implications may result from the above noted policy changes, further clarification as to the intent of the proposed changes and which provincial guidelines, standards and procedures are being referred to (e.g. existing or new) should be requested.

- Policies 1.3.1 (c), 1.3.2.2 and 1.3.2.3 (employment) – new policies to encourage municipalities to facilitate conditions for economic investment, assess employment areas to ensure designations are appropriate for their planned function, and protect employment areas from the introduction of incompatible uses (e.g. prohibit residential and institutional uses not ancillary to the primary employment uses).

Review/Comment: Generally supportive of the stronger focus on employment. However, further direction from the Province should be requested with respect to assessing the appropriateness of employment areas (e.g. will further direction on the expectations for this assessment be provided through the proposed updates to the land needs guideline).

- Policy 1.3.2.5 (conversion of employment areas) – a new policy that would allow for the conversion of existing employment areas to non-employment uses outside of a comprehensive review process, provided they have not been deemed to be ‘provincially significant’ or ‘regionally significant’ and satisfy a number of other assessment criteria (e.g. need, adequate servicing, no negative impacts etc.). The policy indicates that ‘provincially significant’ will be identified through a provincial planning exercise and ‘regionally significant’ by a regional economic development corporation.

Review/Comments: Additional flexibility to convert employment areas to non-employment uses without a full comprehensive review (where deemed appropriate by the applicable municipality), is something Planning staff have been requesting the Province to consider for some time. However, this policy appears to be unnecessarily complex (e.g. requires that ‘regionally significant’ be identified by a regional economic development corporation, which does not exist in Oxford). As such, further clarification on the intent and application of this policy should be requested to ensure that it will support local needs and objectives.

Other Potential PPS Changes identified by Planning Staff

In addition to the above noted comments on the proposed policy changes, planning staff have identified a number of other potential amendments that should be considered by the Province as part of the current PPS review process. Most of these potential amendments have been raised with the Province through previous consultation processes and are simply being reiterated as part of this process to encourage further consideration. These potential areas for further review are summarized as follows:

- The definition of ‘regional market area’ should be clarified to ensure an oversupply of designated growth land within one area municipality in Oxford does not restrict the ability to expand a settlement area to accommodate the forecasted growth in another area municipality.
- The Province consider allowing for minor rounding out of rural settlements in certain specific situations to facilitate ‘good planning’. For example, to encourage the location of agricultural related uses and certain non-agricultural uses in rural settlements to make more efficient use of land and services and support the continued vitality and planned function of such settlements.
- A clearer indication of Provincial expectations with respect to implementation of the PPS requirement with respect to the establishment intensification and redevelopment targets is required, particularly for smaller settlements.
- Specific policy direction with respect to the severance of lands consisting exclusively of natural heritage features and areas within prime agricultural areas should be considered, to provide more flexibility for municipalities to consider severances that would assist in protecting, restoring and or enhancing natural heritage features and areas (e.g. dedication to a land trust etc.).
- Specific policies should be added to require that the cumulative impacts of multiple aggregate operations be considered (e.g. to better support the policy direction currently contained in the Official Plan).
- Minor revisions to the definition of ‘on-farm diversified use’ to better clarify that they are to be limited in ‘size and scale’ as well as ‘limited in area’.

- Specifying that ‘agriculture-related uses’ should be directed to nearby rural settlements as a first priority, to protect agricultural land for the long term, make efficient use of existing rural infrastructure and services and support the vitality and planned function of rural settlements.
- Further clarify the policies for farm consolidations to ensure a more standardized and effective approach for surplus farm dwelling severances across jurisdictions.
- Providing flexibility to split existing rural residential lots (e.g. <2.5 acres in area and residentially zoned) outside of designated rural settlements in very specific circumstances (e.g. where it would have no, or limited impact on surrounding agricultural operations).

Conclusions

The current policy direction in the 2014 Provincial Policy Statement (PPS) is largely consistent with local planning goals and objectives and has generally been supportive of ‘good planning’ in Oxford. Therefore, it is reassuring to see that the changes being proposed as part of the current Provincial review primarily consist of minor refinements, clarification and/or re-structuring of existing policies, as opposed to substantial changes in Provincial direction. That said, there are still a few policy changes that raise some concern and/or that staff feel would benefit from further clarification and/or refinement, as well as a number of additional policy areas of local interest that would benefit from review and update as part of the current process.

To ensure the County and Area Municipalities have a fulsome understanding of the proposed policy changes and potential implications, planning staff are recommending that the Province be requested to provide further clarification with respect to the policy intent (e.g. an accompanying rationale document, together with an outline or draft of any new or amended Provincial guidelines or standards being referenced in the policies) and release a revised draft of the PPS for further municipal review and comment once initial feedback has been reviewed and considered.

Unless otherwise directed by County Council, planning staff will ensure that the various comments and concerns identified in this report are incorporated into a more detailed formal submission to the Province in advance of the October 21st, 2019 commenting deadline. It is noted that any additional comments that are received from the Area Municipalities in advance of the formal submission will also be reviewed and considered by planning staff in the preparation of the County’s formal submission.

Finally, planning staff will continue to follow the release of any updates to the proposed PPS policies and/or Provincial guidance documents or other information to identify potential implications and implementation considerations for the County or Area Municipalities and report back to Council as necessary.

SIGNATURES

Report Author:

“Original Signed By”

Paul Michiels
Manager of Planning Policy

Departmental Approval:

“Original Signed By”

Gordon K. Hough, RPP
Director of Community Planning

Approved for submission:

“Original Signed By”

Peter M. Crockett, P.Eng.
Chief Administrative Officer

Town of Ingersoll
 Monthly Cheque Disbursements
 September 2019

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 290,865.82

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
291 CONSTRUCTION LTD.						
93,233	54116	01-0000-0250-61348	C17-38-DUFFERIN-DESIGN,SURVEY	DUFFERIN ST RD RECON	\$243.61	
93,233	54116	10-0000-3275-80000	MATERIALS	DUFFERIN ST RD RECON	\$75,898.40	
93,233	54116	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	DUFFERIN ST RD RECON	\$14,266.65	
93,233	54116	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DUFFERIN ST RD RECON	\$9,985.98	
93,233	54116	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DUFFERIN ST RD RECON	\$0.00	\$100,394.64
TOWN RESIDENT						
93,283	54117	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-0170	\$1,000.00	
93,283	54117	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-0170	\$0.00	\$1,000.00
BLUE-CON CONSTRUCTION						
93,234	54118	01-0000-0250-60080	GC11-01 CTY CHARLES W SANITARY	CHARLES W-WONHAM TO THAMES	\$72,299.99	
93,234	54118	01-0000-0250-60081	GC11-02 CTY CHARLES W WATERMAIN	CHARLES W-WONHAM TO THAMES	\$106,801.76	
93,234	54118	10-0000-3298-80100	PRIME CONTRACT	CHARLES W-WONHAM TO THAMES	\$24,881.42	
93,234	54118	01-0000-0250-61803	B19-491-CHARLES/WONHAM-DUCT	CHARLES W-WONHAM TO THAMES	\$18,313.78	
93,234	54118	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	CHARLES W-WONHAM TO THAMES	\$0.00	\$22,229.69
93,234	54118	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHARLES W-WONHAM TO THAMES	\$22,098.19	
93,234	54118	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHARLES W-WONHAM TO THAMES	\$0.00	\$222,165.45
CONTRACTED CLEANER						
93,236	54119	01-2000-4030-41500	CONTRACTED SERVICES	AUG TOWN HALL CLEANING	\$427.39	
93,236	54119	01-2000-4025-41500	CONTRACTED SERVICES	AUG TOWN HALL CLEANING	\$1,282.18	
93,236	54119	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG TOWN HALL CLEANING	\$47.21	
93,236	54119	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG TOWN HALL CLEANING	\$141.62	
93,236	54119	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG TOWN HALL CLEANING	\$0.00	\$1,898.40
TOWN PROPERTY OWNER						
93,245	54120	01-0000-0090-99910	TAXES - CLEARING	PAP PAYMENT REFUND	\$283.61	
93,245	54120	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAP PAYMENT REFUND	\$0.00	\$283.61
CAMI AUTOMOTIVE						
93,240	54121	01-5000-6040-41540	RENTALS	SOCCER FIELD RENT IN INGERSOLL	\$11,839.53	
93,240	54121	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOCCER FIELD RENT IN INGERSOLL	\$0.00	\$11,839.53
CDW CANADA INC						
93,262	54122	10-0000-3524-80000	MATERIALS-REPL TELEPHONE SYS	PHONE SYS BACKUP SWITCH	\$1,016.08	
93,262	54122	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PHONE SYS BACKUP SWITCH	\$112.24	
93,262	54122	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHONE SYS BACKUP SWITCH	\$0.00	\$1,128.32
TOWN RESIDENT						
93,279	54123	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2018-143	\$1,000.00	
93,279	54123	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2018-143	\$0.00	\$1,000.00
DAVE CRANE						
93,272	54124	01-1000-4000-45900	LAND SALE EXPENSES	SPRAY INDUSTRIAL LAND	\$476.00	
93,272	54124	01-1000-4000-45900	LAND SALE EXPENSES	SPRAY INDUSTRIAL LAND	\$447.15	
93,272	54124	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPRAY INDUSTRIAL LAND	\$45.65	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
	93,272	54124 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRAY INDUSTRIAL LAND	\$0.00	\$968.80
DIRECTOR OF FAMILY RESPONSIBILITY						
	93,243	54125 01-0000-2100-00718	FAMILY SERVICES	FAMILY SUPPORT CASE 1005697	\$1,994.00	
	93,243	54125 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY SUPPORT CASE 1005697	\$0.00	\$1,994.00
SHELLEY DUBOIS TITLE SEARCHING & CONVEYANCING						
	93,265	54126 01-1000-4000-40710	LEGAL FEES	TITLE SEARCH	\$86.96	
	93,265	54126 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TITLE SEARCH	\$8.99	
	93,265	54126 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TITLE SEARCH	\$0.00	\$95.95
	93,266	54126 01-1000-4000-40710	LEGAL FEES	TITLE SEARCH	\$71.28	
	93,266	54126 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TITLE SEARCH	\$7.88	
	93,266	54126 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TITLE SEARCH	\$0.00	\$79.16
HORIZON MAINTENANCE INC.						
	93,263	54127 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	CLEANING 8/12 - 8/23	\$1,561.00	
	93,263	54127 01-0000-0200-00325	HST RECEIVABLE100%	CLEANING 8/12 - 8/23	\$202.93	
	93,263	54127 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING 8/12 - 8/23	\$0.00	\$1,763.93
KING HIRAM # 37						
	93,269	54128 01-7000-4000-41020	PROMOTION & MEALS	MASONS GOLF TOURNAMENT SPONSO	\$100.00	
	93,269	54128 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASONS GOLF TOURNAMENT SPONSO	\$0.00	\$100.00
CONTRACTED PAINTER						
	93,238	54129 10-0000-3138-80000	MATERIALS	ADMIN OFFICE PAINT	\$1,450.08	
	93,238	54129 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADMIN OFFICE PAINT	\$160.17	
	93,238	54129 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADMIN OFFICE PAINT	\$0.00	\$1,610.25
M & L SUPPLY						
	93,295	54130 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	SCBA FLOW TESTING	\$2,434.73	
	93,295	54130 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCBA FLOW TESTING	\$268.93	
	93,295	54130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCBA FLOW TESTING	\$0.00	\$2,703.66
MCQ HANDLING INC.						
	93,271	54131 01-4500-4100-41550	MAINTENANCE CONTRACTS	JULY GARBAGE SERVICES	\$908.51	
	93,271	54131 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JULY GARBAGE SERVICES	\$100.36	
	93,271	54131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JULY GARBAGE SERVICES	\$0.00	\$1,008.87
MINISTRY OF FINANCE - M.T.O. *						
	93,314	54132 01-1000-4240-01627	VIOLATIONS - M.O.T.	AUG COURT COST	\$49.50	
	93,314	54132 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG COURT COST	\$0.00	\$49.50
MINISTRY OF FINANCE (OPP)***						
	93,246	54133 01-3200-4000-40450	OPP CONTRACTED SERVICES	AUG OPP SERVICES	\$200,527.00	
	93,246	54133 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG OPP SERVICES	\$0.00	\$200,527.00
TOWN PROPERTY OWNER						
	93,247	54134 01-0000-0090-99910	TAXES - CLEARING	REFUND PAP PAYMENT	\$265.02	
	93,247	54134 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PAP PAYMENT	\$0.00	\$265.02
NORTH HURON PUBLISHING INC.						

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	93,316	54135 01-6200-4000-41000	ADVERTISING	RURAL VOICE SEP AD	\$125.00	
	93,316	54135 01-0000-0200-00325	HST RECEIVABLE100%	RURAL VOICE SEP AD	\$16.25	
	93,316	54135 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RURAL VOICE SEP AD	\$0.00	\$141.25
ORKIN CANADA CORP.						
	93,321	54136 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM PEST CONTROL	\$160.04	
	93,321	54136 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM PEST CONTROL	\$20.35	
	93,321	54136 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM PEST CONTROL	\$0.00	\$180.39
OXFORD MOBILE FLEET SERVICE						
	93,294	54137 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	PUMP#2 REPAIRS	\$1,600.35	
	93,294	54137 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUMP#2 REPAIRS	\$176.77	
	93,294	54137 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMP#2 REPAIRS	\$0.00	\$1,777.12
CARLYLE PETERSON LAWYERS LLP						
	93,311	54138 01-1000-4000-45900	LAND SALE EXPENSES	UNION RD PROPERTY LEAGAL FEES	\$1,488.14	
	93,311	54138 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNION RD PROPERTY LEAGAL FEES	\$164.37	
	93,311	54138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNION RD PROPERTY LEAGAL FEES	\$0.00	\$1,652.51
TOWN RESIDENT						
	93,280	54139 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-52	\$1,000.00	
	93,280	54139 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-52	\$0.00	\$1,000.00
PETTY CASH - PARKS & REC						
	93,264	54140 01-5100-6070-40420	PROGRAM SUPPLIES	PETTY CASH-PARKS & REC	\$40.69	
	93,264	54140 01-5100-6090-40420	PROGRAM SUPPLIES	PETTY CASH-PARKS & REC	\$132.92	
	93,264	54140 01-5100-6070-41530	EQUIP REPAIRS & MAINT	PETTY CASH-PARKS & REC	\$9.98	
	93,264	54140 01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH-PARKS & REC	\$27.64	
	93,264	54140 01-5100-4000-40750	CASH SHORTAGE/OVERAGE	PETTY CASH-PARKS & REC	\$4.02	
	93,264	54140 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-PARKS & REC	\$5.29	
	93,264	54140 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-PARKS & REC	\$13.82	
	93,264	54140 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-PARKS & REC	\$1.30	
	93,264	54140 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-PARKS & REC	\$3.60	
	93,264	54140 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH-PARKS & REC	\$0.00	\$239.26
ST.MARYS CEMENT INC.						
	93,298	54141 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$1,122.78	
	93,298	54141 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$124.01	
	93,298	54141 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,246.79
	93,299	54141 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$877.17	
	93,299	54141 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$96.89	
	93,299	54141 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$974.06
TOWN RESIDENT						
	93,281	54142 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-0113	\$1,000.00	
	93,281	54142 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-0113	\$0.00	\$1,000.00
SUPERIOR ROAD PRODUCTS						

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	93,310	54143 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	CRF EMULSION	\$8,395.21	
	93,310	54143 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CRF EMULSION	\$927.29	
	93,310	54143 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CRF EMULSION	\$0.00	\$9,322.50
TREMBLETT'S YOUR INDEPENDENT G						
	93,275	54144 01-5100-6060-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$34.37	
	93,275	54144 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$2.35	
	93,275	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$36.72
	93,276	54144 01-5200-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$8.08	
	93,276	54144 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$0.43	
	93,276	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$8.51
	93,277	54144 01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$30.56	
	93,277	54144 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$1.69	
	93,277	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$32.25
	93,278	54144 01-5100-6060-40630	STAFF TRAINING	AQUATIC STAFF TRAINING REFRESH	\$60.19	
	93,278	54144 01-0000-0200-00325	HST RECEIVABLE100%	AQUATIC STAFF TRAINING REFRESH	\$5.20	
	93,278	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AQUATIC STAFF TRAINING REFRESH	\$0.00	\$65.39
	93,284	54144 01-5200-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$24.71	
	93,284	54144 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$0.01	
	93,284	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$24.72
	93,285	54144 01-5200-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$30.79	
	93,285	54144 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$0.01	
	93,285	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$30.80
	93,286	54144 01-5200-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$33.71	
	93,286	54144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$33.71
TOWN RESIDENT						
	93,282	54145 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2017-190	\$1,000.00	
	93,282	54145 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2017-190	\$0.00	\$1,000.00
CONTRACTED PAINTER						
	93,237	54146 10-0000-3138-80000	MATERIALS	ADMIN OFFICE PAINT	\$1,450.08	
	93,237	54146 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADMIN OFFICE PAINT	\$160.17	
	93,237	54146 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADMIN OFFICE PAINT	\$0.00	\$1,610.25
EMPLOYEE REIMBURSEMENT						
	93,485	54147 01-3000-4000-42900	MISCELLANEOUS EXPENSE	DRIVER'S PHYSICAL CHK	\$120.00	
	93,485	54147 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRIVER'S PHYSICAL CHK	\$0.00	\$120.00
CANADIAN TIRE ASSOCIATE STORE						
	93,422	54148 01-5200-4100-41700	BLDG REPAIRS AND MAINT	SCREWS	\$8.48	
	93,422	54148 01-0000-0200-00325	HST RECEIVABLE100%	SCREWS	\$1.10	
	93,422	54148 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$9.58
	93,423	54148 01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOILET REPAIR PARTS	\$11.78	
	93,423	54148 01-0000-0200-00325	HST RECEIVABLE100%	TOILET REPAIR PARTS	\$1.53	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
93,423	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET REPAIR PARTS	\$0.00	\$13.31
93,424	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	HARDWARE	\$9.12	
93,424	54148	01-0000-0200-00325	HST RECEIVABLE100%	HARDWARE	\$1.19	
93,424	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARDWARE	\$0.00	\$10.31
93,425	54148	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ROTARY TOOL	\$39.99	
93,425	54148	01-0000-0200-00325	HST RECEIVABLE100%	ROTARY TOOL	\$5.20	
93,425	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROTARY TOOL	\$0.00	\$45.19
93,426	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	DRYWALL REPAIR	\$13.47	
93,426	54148	01-0000-0200-00325	HST RECEIVABLE100%	DRYWALL REPAIR	\$1.75	
93,426	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRYWALL REPAIR	\$0.00	\$15.22
93,427	54148	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT SUPPLIES	\$60.84	
93,427	54148	01-0000-0200-00325	HST RECEIVABLE100%	PAINT SUPPLIES	\$7.91	
93,427	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$68.75
93,428	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	OIL ABSORB	\$20.95	
93,428	54148	01-0000-0200-00325	HST RECEIVABLE100%	OIL ABSORB	\$2.72	
93,428	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL ABSORB	\$0.00	\$23.67
93,429	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	HUMIDITY CONTROL/TEMP	\$5.98	
93,429	54148	01-0000-0200-00325	HST RECEIVABLE100%	HUMIDITY CONTROL/TEMP	\$0.78	
93,429	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUMIDITY CONTROL/TEMP	\$0.00	\$6.76
93,430	54148	01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION LOCK	\$34.99	
93,430	54148	01-0000-0200-00325	HST RECEIVABLE100%	FUSION LOCK	\$4.55	
93,430	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION LOCK	\$0.00	\$39.54
93,431	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINTING SUPPLIES	\$22.96	
93,431	54148	01-0000-0200-00325	HST RECEIVABLE100%	PAINTING SUPPLIES	\$2.98	
93,431	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINTING SUPPLIES	\$0.00	\$25.94
93,432	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	RESPIRATOR	\$59.99	
93,432	54148	01-0000-0200-00325	HST RECEIVABLE100%	RESPIRATOR	\$7.80	
93,432	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RESPIRATOR	\$0.00	\$67.79
93,433	54148	01-5000-6020-41700	BLDG REPAIRS & MAINT	TOOLS	\$19.99	
93,433	54148	01-0000-0200-00325	HST RECEIVABLE100%	TOOLS	\$2.60	
93,433	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOOLS	\$0.00	\$22.59
93,434	54148	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT SUPPLIES	\$32.27	
93,434	54148	01-0000-0200-00325	HST RECEIVABLE100%	PAINT SUPPLIES	\$4.20	
93,434	54148	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$36.47
CARNegie HALL INGERSOLL INC.						
93,484	54149	40-8000-4000-40610	MEETINGS & CONFERENCES	BIA NETWORKING EVENT	\$650.00	
93,484	54149	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA NETWORKING EVENT	\$0.00	\$650.00
CDW CANADA INC						
93,477	54150	10-0000-3524-80000	MATERIALS-REPL TELEPHONE SYS	NEW PHONE SYS UPS BACKUP	\$693.74	
93,477	54150	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW PHONE SYS UPS BACKUP	\$76.63	

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	93,477	54150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW PHONE SYS UPS BACKUP	\$0.00	\$770.37
	93,478	54150 01-5100-4000-40200	OFFICE SUPPLIES	VPCC CARD PRINTER RIBBON	\$310.64	
	93,478	54150 01-0000-0200-00325	HST RECEIVABLE100%	VPCC CARD PRINTER RIBBON	\$40.38	
	93,478	54150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC CARD PRINTER RIBBON	\$0.00	\$351.02
	93,479	54150 10-0000-3067-80000	MATERIALS	COUNCIL CHAMBER STREAM LAPTOP	\$1,653.79	
	93,479	54150 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COUNCIL CHAMBER STREAM LAPTOP	\$182.67	
	93,479	54150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COUNCIL CHAMBER STREAM LAPTOP	\$0.00	\$1,836.46
CEDAR SIGNS						
	93,394	54151 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	U-FLANGE POST	\$923.47	
	93,394	54151 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	U-FLANGE POST	\$102.01	
	93,394	54151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	U-FLANGE POST	\$0.00	\$1,025.48
	93,395	54151 10-0000-3574-80000	MATERIALS	MULTI-USE TRAIL SIGNS	\$1,050.26	
	93,395	54151 01-0000-0200-00325	HST RECEIVABLE100%	MULTI-USE TRAIL SIGNS	\$136.53	
	93,395	54151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULTI-USE TRAIL SIGNS	\$0.00	\$1,186.79
MAYOR REIMBURSEMENT						
	93,524	54152 01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONF EXP	\$554.15	
	93,524	54152 01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONF EXP	\$620.50	
	93,524	54152 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONF EXP	\$55.90	
	93,524	54152 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONF EXP	\$68.54	
	93,524	54152 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMO CONF EXP	\$0.00	\$1,299.09
C.S.C. RADFORD HOLDINGS INC.						
	93,483	54153 40-8000-6900-40580	AUGUST DT SIDEWALK DAYS	END OF SUMMER BASH ENTERTAIN.	\$180.11	
	93,483	54153 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	END OF SUMMER BASH ENTERTAIN.	\$19.89	
	93,483	54153 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	END OF SUMMER BASH ENTERTAIN.	\$0.00	\$200.00
TOWN RESIDENT						
	93,436	54154 10-0000-3298-80000	MATERIALS	SEWER BACKUP EXP REIMBURSE	\$245.50	
	93,436	54154 01-0000-0250-60080	GC11-01 CTY CHARLES W SANITARY	SEWER BACKUP EXP REIMBURSE	\$245.50	
	93,436	54154 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEWER BACKUP EXP REIMBURSE	\$27.11	
	93,436	54154 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEWER BACKUP EXP REIMBURSE	\$27.11	
	93,436	54154 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEWER BACKUP EXP REIMBURSE	\$0.00	\$545.22
DAYTRIPPING IN SOUTHERN ONTARI						
	93,466	54155 01-6200-4000-40500	SPECIAL EVENTS	PUMPKIN FEST AD	\$116.00	
	93,466	54155 01-0000-0200-00325	HST RECEIVABLE100%	PUMPKIN FEST AD	\$15.08	
	93,466	54155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMPKIN FEST AD	\$0.00	\$131.08
DPA CONTRACTING LTD.						
	93,465	54156 01-0000-0250-61735	C19-423-204-208 CHARLES E- RET. WALL	VARIOUS RETAINING WALL REPLAC	\$15,130.72	
	93,465	54156 10-0000-3242-80100	PRIME CONTRACT	VARIOUS RETAINING WALL REPLAC	\$55,305.65	
	93,465	54156 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	VARIOUS RETAINING WALL REPLAC	\$0.00	\$7,043.64
	93,465	54156 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VARIOUS RETAINING WALL REPLAC	\$7,001.97	
	93,465	54156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VARIOUS RETAINING WALL REPLAC	\$0.00	\$70,394.70

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EMPLOYEE REIMBURSEMENT						
	93,472	54157 01-6200-4000-41400	DISPLAYS	HALL OF FAME DISPLAY MATERIAL	\$192.49	
	93,472	54157 01-0000-0200-00325	HST RECEIVABLE100%	HALL OF FAME DISPLAY MATERIAL	\$25.02	
	93,472	54157 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HALL OF FAME DISPLAY MATERIAL	\$0.00	\$217.51
FORIS SIGNS INC.						
	93,480	54158 01-6200-4000-41400	DISPLAYS	SPORTS HALL OF FAME BANNERS	\$365.00	
	93,480	54158 01-0000-0200-00325	HST RECEIVABLE100%	SPORTS HALL OF FAME BANNERS	\$47.45	
	93,480	54158 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPORTS HALL OF FAME BANNERS	\$0.00	\$412.45
JET ICE						
	93,490	54159 01-5000-6020-41700	BLDG REPAIRS & MAINT	ICE PAINTING	\$1,025.00	
	93,490	54159 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ICE PAINTING	\$0.00	\$1,025.00
EMPLOYEE REIMBURSEMENT						
	93,473	54160 01-6200-4000-41400	DISPLAYS	HALL OF FAME DISPLAY MATERIAL	\$179.88	
	93,473	54160 01-0000-0200-00325	HST RECEIVABLE100%	HALL OF FAME DISPLAY MATERIAL	\$23.38	
	93,473	54160 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HALL OF FAME DISPLAY MATERIAL	\$0.00	\$203.26
INGERSOLL HOME CENTRE LTD						
	93,461	54161 01-3000-4000-40630	STAFF TRAINING	FIRE DEPT TRAINING SUPPLIES	\$89.81	
	93,461	54161 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT TRAINING SUPPLIES	\$9.92	
	93,461	54161 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT TRAINING SUPPLIES	\$0.00	\$99.73
	93,462	54161 01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$36.83	
	93,462	54161 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$4.06	
	93,462	54161 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$40.89
	93,463	54161 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA BLDG SUPPLIES	\$9.88	
	93,463	54161 01-0000-0200-00325	HST RECEIVABLE100%	ARENA BLDG SUPPLIES	\$1.28	
	93,463	54161 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA BLDG SUPPLIES	\$0.00	\$11.16
INGERSOLL MASONIC TEMPLE CORP.						
	93,482	54162 01-6200-6810-41200	ACCOMODATION & MEALS	HARVEST FEST VOLUNTEER MEALS	\$20.00	
	93,482	54162 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVEST FEST VOLUNTEER MEALS	\$0.00	\$20.00
INGERSOLL PRODUCTS INC.						
	93,470	54163 01-0000-0090-99910	TAXES - CLEARING	REFUND DUPLICATE TAX PMT	\$6,354.14	
	93,470	54163 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND DUPLICATE TAX PMT	\$0.00	\$6,354.14
TOWN RESIDENT						
	93,357	54164 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-0168	\$1,000.00	
	93,357	54164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-0168	\$0.00	\$1,000.00
CONTRACTED PAINTER						
	93,386	54165 10-0000-3138-80000	MATERIALS	TOWN HALL 1ST FLR+FOYER	\$1,933.44	
	93,386	54165 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL 1ST FLR+FOYER	\$213.56	
	93,386	54165 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL 1ST FLR+FOYER	\$0.00	\$2,147.00
LANGS BUS LINES LIMITED						
	93,488	54166 01-7000-4000-41020	PROMOTION & MEALS	CONESTOGA COLLEGE BUS TOUR	\$152.64	

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	93,488	54166 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONESTOGA COLLEGE BUS TOUR	\$16.86	
	93,488	54166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONESTOGA COLLEGE BUS TOUR	\$0.00	\$169.50
LITTLE TRACKS PETTING ZOO						
	93,467	54167 01-6200-6810-41120	ENTERTAINMENT	PETTING ZOO	\$1,000.00	
	93,467	54167 01-0000-0200-00325	HST RECEIVABLE100%	PETTING ZOO	\$130.00	
	93,467	54167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTING ZOO	\$0.00	\$1,130.00
LONG & McQUADE						
	93,437	54168 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION GUITAR STRINGS	\$23.75	
	93,437	54168 01-0000-0200-00325	HST RECEIVABLE100%	FUSION GUITAR STRINGS	\$3.09	
	93,437	54168 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION GUITAR STRINGS	\$0.00	\$26.84
MAJORS MCGUIRE INC.						
	93,439	54169 01-5000-6020-40630	STAFF TRAINING	WORK AT HEIGHTS TRAINING	\$1,575.00	
	93,439	54169 01-0000-0200-00325	HST RECEIVABLE100%	WORK AT HEIGHTS TRAINING	\$204.75	
	93,439	54169 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK AT HEIGHTS TRAINING	\$0.00	\$1,779.75
MCKIM HARDWARE						
	93,452	54170 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING PARTS	\$12.05	
	93,452	54170 01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING PARTS	\$1.57	
	93,452	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING PARTS	\$0.00	\$13.62
	93,453	54170 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING PARTS	\$0.26	
	93,453	54170 01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING PARTS	\$0.03	
	93,453	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING PARTS	\$0.00	\$0.29
	93,454	54170 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$79.88	
	93,454	54170 01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$10.38	
	93,454	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$90.26
	93,455	54170 01-2000-4030-41700	BLDG REPAIRS & MAINTENANCE	WALL HANGER	\$5.79	
	93,455	54170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WALL HANGER	\$0.64	
	93,455	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WALL HANGER	\$0.00	\$6.43
	93,456	54170 01-6200-6810-42900	MISCELLANEOUS EXPENSE	HARVEST FEST SPRAY PAINT	\$6.79	
	93,456	54170 01-0000-0200-00325	HST RECEIVABLE100%	HARVEST FEST SPRAY PAINT	\$0.88	
	93,456	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVEST FEST SPRAY PAINT	\$0.00	\$7.67
	93,457	54170 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	WASP SPRAY	\$13.82	
	93,457	54170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WASP SPRAY	\$1.53	
	93,457	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASP SPRAY	\$0.00	\$15.35
	93,458	54170 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	HAMMER	\$37.61	
	93,458	54170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HAMMER	\$4.15	
	93,458	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAMMER	\$0.00	\$41.76
	93,459	54170 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	STAPLES	\$7.33	
	93,459	54170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAPLES	\$0.81	
	93,459	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAPLES	\$0.00	\$8.14
	93,460	54170 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	SOFTNER	\$20.01	

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	93,460	54170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOFTNER	\$2.21	
	93,460	54170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOFTNER	\$0.00	\$22.22
MIKE'S ELECTRONIC LTD.						
	93,443	54171 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION LED EXTEROPR LIGHTS	\$1,756.00	
	93,443	54171 01-0000-0200-00325	HST RECEIVABLE100%	FUSION LED EXTEROPR LIGHTS	\$228.28	
	93,443	54171 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION LED EXTEROPR LIGHTS	\$0.00	\$1,984.28
MONDAY NIGHT MEN SLO-PITCH LEAGUE						
	93,435	54172 01-5000-6050-01285	BASEBALL REGISTRATION	CANCELLED GAME HYDRO REFUND	\$65.91	
	93,435	54172 01-0000-2020-00666	H.S.T. PAYABLE	CANCELLED GAME HYDRO REFUND	\$8.57	
	93,435	54172 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANCELLED GAME HYDRO REFUND	\$0.00	\$74.48
TOWN PROPERTY OWNER						
	93,486	54173 01-0000-0090-99910	TAXES - CLEARING	PAP REFUND	\$206.77	
	93,486	54173 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAP REFUND	\$0.00	\$206.77
MRS. SARAH FACE PAINTING						
	93,468	54174 40-8000-6900-40570	MIDNIGHT MADNESS	MOONLIT MADNESS FACEPAINT	\$305.28	
	93,468	54174 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOONLIT MADNESS FACEPAINT	\$33.72	
	93,468	54174 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOONLIT MADNESS FACEPAINT	\$0.00	\$339.00
	93,469	54174 01-6200-4000-40500	SPECIAL EVENTS	PUMPKIN FEST FACE PAINT	\$400.00	
	93,469	54174 01-0000-0200-00325	HST RECEIVABLE100%	PUMPKIN FEST FACE PAINT	\$52.00	
	93,469	54174 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMPKIN FEST FACE PAINT	\$0.00	\$452.00
OAK COUNTRY HOMES LTD.						
	93,356	54175 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2011-71	\$1,000.00	
	93,356	54175 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2011-71	\$0.00	\$1,000.00
OXFORD FEED SUPPLY LTD						
	93,438	54176 01-5100-4100-41710	CHEMICALS	VPCC POOL CHEMICALS	\$140.00	
	93,438	54176 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL CHEMICALS	\$18.20	
	93,438	54176 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL CHEMICALS	\$0.00	\$158.20
PERMANENT PAVING						
	93,347	54177 10-0000-3265-80100	PRIME CONTRACT	CANTERBUTY ST MILL & PAVE	\$88,812.42	
	93,347	54177 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	CANTERBUTY ST MILL & PAVE	\$0.00	\$8,881.24
	93,347	54177 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CANTERBUTY ST MILL & PAVE	\$8,828.70	
	93,347	54177 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANTERBUTY ST MILL & PAVE	\$0.00	\$88,759.88
	93,348	54177 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	2% HOLDBACK RELEASE	\$13,408.41	
	93,348	54177 01-0000-0200-00325	HST RECEIVABLE100%	2% HOLDBACK RELEASE	\$253.40	
	93,348	54177 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2% HOLDBACK RELEASE	\$1,265.71	
	93,348	54177 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2% HOLDBACK RELEASE	\$0.00	\$14,927.52
PRECISION CURB CUTTING LTD.						
	93,487	54178 01-0000-0250-61609	GC18-297-58 CLARK W-CCUT	CURB CUTS	\$198.46	
	93,487	54178 01-0000-0250-61775	GC19-463-278 WHITING-CCUT	CURB CUTS	\$89.30	
	93,487	54178 01-0000-0250-61824	GC19-512-191 KING E-CCUT	CURB CUTS	\$215.01	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	93,487	54178 01-0000-0250-61705	GC18-393-175 KING E-ADDITION	CURB CUTS	\$198.45	
	93,487	54178 01-0000-0250-61682	GC18-370-141 CANTERBURY-CCUT	CURB CUTS	\$231.53	
	93,487	54178 01-0000-0250-61862	GC19-549-265 1/2 HARRIS-CCUT	CURB CUTS	\$148.83	
	93,487	54178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURB CUTS	\$21.92	
	93,487	54178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURB CUTS	\$9.87	
	93,487	54178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURB CUTS	\$23.75	
	93,487	54178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURB CUTS	\$21.92	
	93,487	54178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURB CUTS	\$25.58	
	93,487	54178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURB CUTS	\$16.45	
	93,487	54178 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CURB CUTS	\$0.00	\$1,201.07
ROTARY CLUB OF INGERSOLL						
	93,464	54179 40-8000-6900-42005	CHRISTMAS PARADE	ANNUAL XMAS PARADE DONATION	\$3,000.00	
	93,464	54179 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNUAL XMAS PARADE DONATION	\$0.00	\$3,000.00
BALLOON IN A BOX						
	93,474	54180 40-8000-6900-40570	MIDNIGHT MADNESS	MOONLIT MADNESS TREE LIGHTING	\$305.28	
	93,474	54180 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOONLIT MADNESS TREE LIGHTING	\$33.72	
	93,474	54180 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOONLIT MADNESS TREE LIGHTING	\$0.00	\$339.00
STINSON EQUIPMENT LIMITED						
	93,515	54181 10-0000-3574-80000	MATERIALS	TRAFFIC PAINT	\$281.61	
	93,515	54181 01-0000-0200-00325	HST RECEIVABLE100%	TRAFFIC PAINT	\$36.61	
	93,515	54181 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC PAINT	\$0.00	\$318.22
ST.MARYS CEMENT INC.						
	93,516	54182 01-0000-0250-61703	GC18-391-180 THAMES S-DEMO	CONCRETE	\$87.72	
	93,516	54182 01-0000-0250-61838	GC19-526-350 VICTORIA-SDWALK	CONCRETE	\$43.86	
	93,516	54182 01-0000-0250-61527	GC18-215-148/1481/2 CHERRY-NEW SEMI	CONCRETE	\$175.43	
	93,516	54182 01-0000-0250-61813	GC19-501-THAMES/KING-BELL	CONCRETE	\$219.29	
	93,516	54182 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$1,052.61	
	93,516	54182 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$9.69	
	93,516	54182 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$4.84	
	93,516	54182 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$19.38	
	93,516	54182 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$24.23	
	93,516	54182 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$116.26	
	93,516	54182 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,753.31
TREMBLETT'S YOUR INDEPENDENT G						
	93,445	54183 01-5200-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$36.14	
	93,445	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$36.14
	93,446	54183 01-5200-6090-40500	SPECIAL EVENTS	PROGRAM SUPPLIES	\$4.99	
	93,446	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$4.99
	93,447	54183 01-5200-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$5.00	
	93,447	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$5.00

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	93,448	54183 01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$30.00	
	93,448	54183 01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$3.90	
	93,448	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$33.90
	93,449	54183 01-0900-4000-41030	STAFF CHRISTMAS PARTY	STAFF BBQ	\$28.46	
	93,449	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF BBQ	\$0.00	\$28.46
	93,450	54183 01-0900-4000-41030	STAFF CHRISTMAS PARTY	STAFF BBQ	\$239.91	
	93,450	54183 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAFF BBQ	\$16.58	
	93,450	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF BBQ	\$0.00	\$256.49
	93,451	54183 01-0900-4000-41030	STAFF CHRISTMAS PARTY	STAFF BBQ	\$49.47	
	93,451	54183 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAFF BBQ	\$3.42	
	93,451	54183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF BBQ	\$0.00	\$52.89
VIEWCON CONSTRUCTION LTD.						
	93,349	54184 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	2% HOLDBACK RELEASE	\$15,468.94	
	93,349	54184 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2% HOLDBACK RELEASE	\$1,708.60	
	93,349	54184 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2% HOLDBACK RELEASE	\$0.00	\$17,177.54
WATER & ICE NORTH AMERICA INC.						
	93,489	54185 01-5100-4100-41530	EQUIP REPAIRS & MAINT	POOL PUMP PARTS	\$53.10	
	93,489	54185 01-0000-0200-00325	HST RECEIVABLE100%	POOL PUMP PARTS	\$6.90	
	93,489	54185 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POOL PUMP PARTS	\$0.00	\$60.00
CONTRACTED PAINTER						
	93,387	54186 10-0000-3138-80000	MATERIALS	TOWN HALL 1ST FLR+FOYER	\$1,933.44	
	93,387	54186 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL 1ST FLR+FOYER	\$213.56	
	93,387	54186 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL 1ST FLR+FOYER	\$0.00	\$2,147.00
WOODSTOCK UMPIRES ASSOCIATION						
	93,444	54187 01-5000-6050-42900	MISCELLANEOUS EXPENSES	SLO PITCH UMPIRES 5/26-8/25	\$5,176.50	
	93,444	54187 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SLO PITCH UMPIRES 5/26-8/25	\$0.00	\$5,176.50
CANADA BROKERLINK (ONTARIO)						
	93,540	54188 01-1300-4000-40280	INSURANCE	INSURANCE JUL 1'19-JUL 1'20	\$110,021.38	
	93,540	54188 01-0000-0400-00280	PREPAID EXPENSES	INSURANCE JUL 1'19-JUL 1'20	\$110,889.16	
	93,540	54188 01-3200-4100-40280	INSURANCE	INSURANCE JUL 1'19-JUL 1'20	\$544.32	
	93,540	54188 01-0000-0090-99999	SUSPENSE - CLEARING	INSURANCE JUL 1'19-JUL 1'20	\$232.20	
	93,540	54188 40-0000-0400-00280	BIA - PREPAID EXPENSES	INSURANCE JUL 1'19-JUL 1'20	\$358.02	
	93,540	54188 40-8000-4000-40280	INSURANCE	INSURANCE JUL 1'19-JUL 1'20	\$358.02	
	93,540	54188 01-5000-4000-40282	FACILITY USER INSURANCE	INSURANCE JUL 1'19-JUL 1'20	\$1,412.10	
	93,540	54188 01-0000-0100-00100	BANK	INSURANCE JUL 1'19-JUL 1'20	\$0.00	\$223,815.20
UNION GAS						
	93,529 EFT	01-5000-6020-40350	NATURAL GAS	GAS AUG-SEP	\$268.39	
	93,529 EFT	01-3200-4100-40350	NATURAL GAS	GAS AUG-SEP	\$22.00	
	93,529 EFT	01-3000-4000-40350	NATURAL GAS	GAS AUG-SEP	\$27.68	
	93,529 EFT	01-5000-6050-40350	NATURAL GAS	GAS AUG-SEP	\$30.59	

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	93,529 EFT	01-4500-4100-40350	NATURAL GAS	GAS AUG-SEP	\$81.99	
	93,529 EFT	01-5000-6040-40350	NATURAL GAS	GAS AUG-SEP	\$76.91	
	93,529 EFT	01-5000-6040-40350	NATURAL GAS	GAS AUG-SEP	\$62.88	
	93,529 EFT	01-5100-4100-40350	NATURAL GAS	GAS AUG-SEP	\$1,775.16	
	93,529 EFT	01-5200-4100-40350	NATURAL GAS	GAS AUG-SEP	\$50.98	
	93,529 EFT	01-6200-4100-40350	NATURAL GAS	GAS AUG-SEP	\$31.19	
	93,529 EFT	01-6200-4100-40350	NATURAL GAS	GAS AUG-SEP	\$23.32	
	93,529 EFT	01-2000-4025-40350	NATURAL GAS	GAS AUG-SEP	\$49.68	
	93,529 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS AUG-SEP	\$17.60	
	93,529 EFT	01-0000-0200-00325	HST RECEIVABLE100%	GAS AUG-SEP	\$304.39	
	93,529 EFT	01-0000-0100-00100	BANK	GAS AUG-SEP	\$0.00	\$2,822.76
ROYAL BANK VISA						
	93,530 EFT	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	VISA AUG 2019-FIRE DEPT	\$25.56	
	93,530 EFT	01-3000-4000-40240	COURIER CHARGES	VISA AUG 2019-FIRE DEPT	\$5.36	
	93,530 EFT	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	VISA AUG 2019-FIRE DEPT	\$80.39	
	93,530 EFT	01-3000-4000-41205	FIRE PREVENTION	VISA AUG 2019-FIRE DEPT	\$300.00	
	93,530 EFT	01-3000-4000-40300	UTILITIES	VISA AUG 2019-FIRE DEPT	\$124.15	
	93,530 EFT	01-3000-4000-41520	COMMUNICATION	VISA AUG 2019-FIRE DEPT	\$120.67	
	93,530 EFT	01-3000-4000-40240	COURIER CHARGES	VISA AUG 2019-FIRE DEPT	\$6.98	
	93,530 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-FIRE DEPT	\$0.60	
	93,530 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-FIRE DEPT	\$8.88	
	93,530 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-FIRE DEPT	\$13.71	
	93,530 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-FIRE DEPT	\$13.33	
	93,530 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-FIRE DEPT	\$0.77	
	93,530 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-FIRE DEPT	\$0.00	\$700.40
ROYAL BANK VISA						
	93,531 EFT	01-7000-4000-41300	TRADE SHOWS	VISA AUG 2019-ECON DEVEL	\$12.12	
	93,531 EFT	01-7000-4000-41300	TRADE SHOWS	VISA AUG 2019-ECON DEVEL	\$12.97	
	93,531 EFT	01-7000-4000-41300	TRADE SHOWS	VISA AUG 2019-ECON DEVEL	\$1,164.81	
	93,531 EFT	01-7000-4000-40610	MEETINGS & CONFERENCES	VISA AUG 2019-ECON DEVEL	\$409.87	
	93,531 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-ECON DEVEL	\$43.23	
	93,531 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-ECON DEVEL	\$0.00	\$1,643.00
ROYAL BANK VISA						
	93,532 EFT	01-4000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$14.55	
	93,532 EFT	01-4000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$14.55	
	93,532 EFT	01-1300-4000-40220	TELEPHONE EXPENSE	VISA AUG 2019-IT	\$50.63	
	93,532 EFT	01-4500-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.39	
	93,532 EFT	01-5000-6020-40220	TELEPHONE	VISA AUG 2019-IT	\$19.11	
	93,532 EFT	01-4000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$21.24	
	93,532 EFT	01-1002-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.39	

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93,532	EFT	01-0100-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$20.16	
93,532	EFT	01-5200-6090-40220	TELEPHONE	VISA AUG 2019-IT	\$19.42	
93,532	EFT	01-0900-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$21.60	
93,532	EFT	01-4500-4000-41520	COMMUNICATION	VISA AUG 2019-IT	\$14.55	
93,532	EFT	01-4500-4000-41520	COMMUNICATION	VISA AUG 2019-IT	\$14.55	
93,532	EFT	01-5100-4100-40220	TELEPHONE	VISA AUG 2019-IT	\$19.05	
93,532	EFT	01-5100-4100-40220	TELEPHONE	VISA AUG 2019-IT	\$19.17	
93,532	EFT	01-5000-6050-40220	TELEPHONE	VISA AUG 2019-IT	\$21.54	
93,532	EFT	01-5000-6050-40220	TELEPHONE	VISA AUG 2019-IT	\$19.05	
93,532	EFT	01-5000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$517.67	
93,532	EFT	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA AUG 2019-IT	\$19.39	
93,532	EFT	01-4500-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$1.60	
93,532	EFT	01-0100-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$56.51	
93,532	EFT	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA AUG 2019-IT	\$19.40	
93,532	EFT	01-1002-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.47	
93,532	EFT	01-1000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.53	
93,532	EFT	01-3000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.39	
93,532	EFT	01-3000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.61	
93,532	EFT	01-4000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$44.19	
93,532	EFT	01-4000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$56.10	
93,532	EFT	01-7000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$56.12	
93,532	EFT	01-3400-4000-40310	FAX OPERATIONS	VISA AUG 2019-IT	\$19.41	
93,532	EFT	01-4000-4000-40220	TELEPHONE	VISA AUG 2019-IT	\$19.81	
93,532	EFT	01-5200-6090-40220	TELEPHONE	VISA AUG 2019-IT	\$19.05	
93,532	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-IT	\$64.24	
93,532	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA AUG 2019-IT	\$85.07	
93,532	EFT	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA AUG 2019-IT	\$998.35	
93,532	EFT	01-1002-4000-40630	STAFF TRAINING	VISA AUG 2019-IT	\$956.54	
93,532	EFT	01-1002-4000-40610	MEETINGS & CONFERENCES	VISA AUG 2019-IT	\$417.22	
93,532	EFT	10-0000-3580-80000	MATERIALS	VISA AUG 2019-IT	\$211.79	
93,532	EFT	10-0000-3580-80000	MATERIALS	VISA AUG 2019-IT	\$109.70	
93,532	EFT	10-0000-3580-80000	MATERIALS	VISA AUG 2019-IT	\$61.05	
93,532	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-IT	\$105.66	
93,532	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-IT	\$46.08	
93,532	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-IT	\$23.40	
93,532	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-IT	\$12.11	
93,532	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-IT	\$6.74	
93,532	EFT	01-0000-0100-00100	BANK	VISA AUG 2019-IT	\$0.00	\$4,333.15
ROYAL BANK VISA						
93,533	EFT	01-4000-4000-40630	STAFF TRAINING	VISA AUG 2019-TREASURY	\$1,526.40	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 290,865.82

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	93,533 EFT	01-1000-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$760.81	
	93,533 EFT	01-2000-4025-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$141.54	
	93,533 EFT	01-1001-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$82.20	
	93,533 EFT	01-1002-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$246.51	
	93,533 EFT	01-3000-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$264.01	
	93,533 EFT	01-4500-4100-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$258.33	
	93,533 EFT	01-5000-6020-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$201.09	
	93,533 EFT	01-5000-6020-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$60.87	
	93,533 EFT	01-5000-6050-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$74.37	
	93,533 EFT	01-5100-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$740.18	
	93,533 EFT	01-5100-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$262.52	
	93,533 EFT	01-5200-6090-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$514.17	
	93,533 EFT	01-6200-4000-40220	TELEPHONE	VISA AUG 2019-TREASURY	\$54.08	
	93,533 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-TREASURY	\$193.70	
	93,533 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA AUG 2019-TREASURY	\$248.00	
	93,533 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-TREASURY	\$168.60	
	93,533 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-TREASURY	\$0.00	\$5,797.38
ROYAL BANK VISA						
	93,534 EFT	01-1000-4000-40710	LEGAL FEES	VISA AUG 2019-CLERK	\$99.51	
	93,534 EFT	10-0000-3139-80000	MATERIALS	VISA AUG 2019-CLERK	\$212.68	
	93,534 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA AUG 2019-CLERK	\$300.00	
	93,534 EFT	01-7000-4000-41020	PROMOTION & MEALS	VISA AUG 2019-CLERK	\$150.00	
	93,534 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-CLERK	\$8.03	
	93,534 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA AUG 2019-CLERK	\$23.49	
	93,534 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-CLERK	\$0.00	\$793.71
ROYAL BANK VISA						
	93,535 EFT	01-5200-6090-41000	ADVERTISING	VISA JUN,JULY 2019-FUSION	\$95.00	
	93,535 EFT	01-5200-6090-40500	SPECIAL EVENTS	VISA JUN,JULY 2019-FUSION	\$95.22	
	93,535 EFT	01-5200-6090-41500	CONTRACTED SERVICES	VISA JUN,JULY 2019-FUSION	\$16.50	
	93,535 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA JUN,JULY 2019-FUSION	\$19.60	
	93,535 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA JUN,JULY 2019-FUSION	\$25.75	
	93,535 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA JUN,JULY 2019-FUSION	\$10.56	
	93,535 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA JUN,JULY 2019-FUSION	\$27.72	
	93,535 EFT	01-0900-4000-41030	STAFF CHRISTMAS PARTY	VISA JUN,JULY 2019-FUSION	\$224.94	
	93,535 EFT	01-5200-6090-40500	SPECIAL EVENTS	VISA JUN,JULY 2019-FUSION	\$6.00	
	93,535 EFT	01-5200-6090-41500	CONTRACTED SERVICES	VISA JUN,JULY 2019-FUSION	\$13.99	
	93,535 EFT	01-5200-6090-42900	MISCELLANEOUS EXPENSE	VISA JUN,JULY 2019-FUSION	\$30.00	
	93,535 EFT	01-5200-6090-42900	MISCELLANEOUS EXPENSE	VISA JUN,JULY 2019-FUSION	\$14.53	
	93,535 EFT	01-5200-6090-40270	NEW EQUIPMENT	VISA JUN,JULY 2019-FUSION	\$19.99	
	93,535 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA JUN,JULY 2019-FUSION	\$12.00	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	93,535 EFT	01-5200-6090-41000	ADVERTISING	VISA JUN,JULY 2019-FUSION	\$95.00	
	93,535 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA JUN,JULY 2019-FUSION	\$629.13	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$12.35	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$12.38	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$2.15	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$2.55	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$3.35	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$1.37	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$3.60	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$0.78	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$2.60	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$1.56	
	93,535 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN,JULY 2019-FUSION	\$12.35	
	93,535 EFT	01-0000-0100-00100	BANK	VISA JUN,JULY 2019-FUSION	\$0.00	\$1,390.97
ROYAL BANK VISA						
	93,536 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA AUG 2019-MUSEUM	\$138.88	
	93,536 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-MUSEUM	\$0.00	\$138.88
ROYAL BANK VISA						
	93,537 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA AUG 2019-PUBLIC WORKS	\$279.39	
	93,537 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-PUBLIC WORKS	\$0.00	\$279.39
ROYAL BANK VISA						
	93,538 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA AUG 2019-CAO	\$1,538.16	
	93,538 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-CAO	\$0.00	\$1,538.16
ROYAL BANK VISA						
	93,539 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA AUG 2019-PARKS & REC	\$3,182.64	
	93,539 EFT	01-0000-0100-00100	BANK	VISA AUG 2019-PARKS & REC	\$0.00	\$3,182.64
AGO INDUSTRIES INC.						
	93,291 EFT000000000864	01-3000-4000-41205	FIRE PREVENTION	FIRE DEPT SAFETY VESTS	\$287.32	
	93,291 EFT000000000864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT SAFETY VESTS	\$31.74	
	93,291 EFT000000000864	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT SAFETY VESTS	\$0.00	\$319.06
ARCADIS CANADA INC.						
	93,235 EFT000000000865	01-0900-4000-40710	LEGAL FEES	LANDFILL EA REVIEW	\$1,526.40	
	93,235 EFT000000000865	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANDFILL EA REVIEW	\$168.60	
	93,235 EFT000000000865	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDFILL EA REVIEW	\$0.00	\$1,695.00
BENEDICT RAITHY						
	93,273 EFT000000000866	01-7000-4000-40810	STUDIES & SURVEYS	UNION RD SURVEY	\$3,784.74	
	93,273 EFT000000000866	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNION RD SURVEY	\$418.05	
	93,273 EFT000000000866	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNION RD SURVEY	\$0.00	\$4,202.79
	93,274 EFT000000000866	01-7000-4000-40810	STUDIES & SURVEYS	CLARKE RD SURVEY	\$1,917.41	
	93,274 EFT000000000866	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLARKE RD SURVEY	\$211.79	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	93,274	EFT000000000866	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLARKE RD SURVEY	\$0.00	\$2,129.20
CANADIAN NATIONAL RAILWAYS							
	93,309	EFT000000000867	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	AUG SIGNAL W. GATES MAINT.	\$697.50	
	93,309	EFT000000000867	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG SIGNAL W. GATES MAINT.	\$0.00	\$697.50
EMPLOYEE REIMBURSEMENT							
	93,329	EFT000000000868	01-5000-6050-40220	TELEPHONE	PHONE CASE	\$69.99	
	93,329	EFT000000000868	01-0000-0200-00325	HST RECEIVABLE100%	PHONE CASE	\$9.10	
	93,329	EFT000000000868	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHONE CASE	\$0.00	\$79.09
EMPLOYEE REIMBURSEMENT							
	93,325	EFT000000000869	01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$21.41	
	93,325	EFT000000000869	01-0000-0250-60080	GC11-01 CTY CHARLES W SANITARY	MILEAGE-ENG	\$47.53	
	93,325	EFT000000000869	01-0000-0250-60081	GC11-02 CTY CHARLES W WATERMAIN	MILEAGE-ENG	\$25.59	
	93,325	EFT000000000869	10-0000-3242-80010	LABOUR & BURDEN	MILEAGE-ENG	\$3.65	
	93,325	EFT000000000869	01-0000-0250-61735	C19-423-204-208 CHARLES E- RET. WALL	MILEAGE-ENG	\$3.13	
	93,325	EFT000000000869	10-0000-3298-80010	LABOUR & BURDEN	MILEAGE-ENG	\$17.24	
	93,325	EFT000000000869	10-0000-3265-80010	LABOUR & BURDEN	MILEAGE-ENG	\$7.83	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$2.37	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$5.25	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$2.83	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.41	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.35	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.90	
	93,325	EFT000000000869	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.87	
	93,325	EFT000000000869	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$140.36
EURO-EX CONSTRUCITON							
	93,232	EFT000000000870	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	8% HOLDBACK RELEASE	\$20,347.26	
	93,232	EFT000000000870	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	8% HOLDBACK RELEASE	\$2,247.43	
	93,232	EFT000000000870	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	8% HOLDBACK RELEASE	\$0.00	\$22,594.69
FASTENAL CANADA ***							
	93,261	EFT000000000871	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	PW SUPPLIES	\$5.62	
	93,261	EFT000000000871	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW SUPPLIES	\$0.62	
	93,261	EFT000000000871	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW SUPPLIES	\$0.00	\$6.24
	93,292	EFT000000000871	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	FIRE DEPT HARD HATS	\$32.02	
	93,292	EFT000000000871	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT HARD HATS	\$3.54	
	93,292	EFT000000000871	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT HARD HATS	\$0.00	\$35.56
	93,293	EFT000000000871	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	FIRE DEPT LOCKS	\$69.97	
	93,293	EFT000000000871	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT LOCKS	\$7.73	
	93,293	EFT000000000871	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT LOCKS	\$0.00	\$77.70
FORM & BUILD SUPPLY ***							
	93,300	EFT000000000872	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SIDEWALK SUPPLIES	\$134.32	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
93,300	EFT000000000872	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK SUPPLIES	\$14.84	
93,300	EFT000000000872	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK SUPPLIES	\$0.00	\$149.16
93,308	EFT000000000872	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CURING COMPOUND	\$211.25	
93,308	EFT000000000872	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURING COMPOUND	\$23.34	
93,308	EFT000000000872	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CURING COMPOUND	\$0.00	\$234.59
EMPLOYEE REIMBURSEMENT						
93,327	EFT000000000873	01-5100-6070-40630	STAFF TRAINING	INDOOR CYCLING CERT	\$271.32	
93,327	EFT000000000873	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INDOOR CYCLING CERT	\$0.00	\$271.32
GRA - HAM ENERGY						
93,077	EFT000000000874	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$589.07	
93,077	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$65.06	
93,077	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$654.13
93,078	EFT000000000874	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$802.51	
93,078	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$88.64	
93,078	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$891.15
93,079	EFT000000000874	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$250.35	
93,079	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$27.65	
93,079	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$278.00
93,080	EFT000000000874	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$236.32	
93,080	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$26.10	
93,080	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$262.42
93,081	EFT000000000874	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$720.68	
93,081	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$79.61	
93,081	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$800.29
93,082	EFT000000000874	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$346.85	
93,082	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$38.31	
93,082	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$385.16
93,194	EFT000000000874	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$188.92	
93,194	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$20.86	
93,194	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$209.78
93,302	EFT000000000874	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$376.68	
93,302	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$41.61	
93,302	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$418.29
93,303	EFT000000000874	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$568.42	
93,303	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$62.79	
93,303	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$631.21
93,304	EFT000000000874	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$552.65	
93,304	EFT000000000874	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$61.04	
93,304	EFT000000000874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$613.69
GUNN'S HILL ARTISAN CHEESE LTD						

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	93,317	EFT000000000875	01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$222.45	
	93,317	EFT000000000875	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$222.45
EMPLOYEE REIMBURSEMENT							
	93,323	EFT000000000876	01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$31.34	
	93,323	EFT000000000876	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$3.46	
	93,323	EFT000000000876	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$34.80
HAZEN MASONRY & RESTORATION IN							
	93,248	EFT000000000877	10-0000-3125-80000	MATERIALS	TOWN HALL CURB REPAIR	\$32,181.62	
	93,248	EFT000000000877	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL CURB REPAIR	\$3,554.63	
	93,248	EFT000000000877	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL CURB REPAIR	\$0.00	\$35,736.25
EMPLOYEE REIMBURSEMENT							
	93,328	EFT000000000878	01-5100-6070-40420	PROGRAM SUPPLIES	FITNESS STUDIO WALL DECALS	\$88.53	
	93,328	EFT000000000878	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FITNESS STUDIO WALL DECALS	\$0.00	\$88.53
	93,330	EFT000000000878	01-5100-6070-40630	STAFF TRAINING	CANFIT COURSES+VACUUM	\$168.00	
	93,330	EFT000000000878	01-5100-6070-40420	PROGRAM SUPPLIES	CANFIT COURSES+VACUUM	\$139.99	
	93,330	EFT000000000878	01-0000-0200-00325	HST RECEIVABLE100%	CANFIT COURSES+VACUUM	\$21.84	
	93,330	EFT000000000878	01-0000-0200-00325	HST RECEIVABLE100%	CANFIT COURSES+VACUUM	\$18.20	
	93,330	EFT000000000878	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANFIT COURSES+VACUUM	\$0.00	\$348.03
INGERSOLL GLASS & MIRROR ***							
	93,297	EFT000000000879	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	PW LOADER WINDSHIELD	\$279.33	
	93,297	EFT000000000879	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW LOADER WINDSHIELD	\$30.86	
	93,297	EFT000000000879	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW LOADER WINDSHIELD	\$0.00	\$310.19
INGERSOLL RENT-ALL ***							
	93,305	EFT000000000880	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	ROTARY HAMMER	\$51.49	
	93,305	EFT000000000880	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROTARY HAMMER	\$5.69	
	93,305	EFT000000000880	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROTARY HAMMER	\$0.00	\$57.18
JC GRAPHICS							
	93,239	EFT000000000881	40-8000-6900-41000	ADVERTISING	BIA END OF SUMMER EVENT AD	\$447.74	
	93,239	EFT000000000881	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA END OF SUMMER EVENT AD	\$49.46	
	93,239	EFT000000000881	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA END OF SUMMER EVENT AD	\$0.00	\$497.20
EMPLOYEE REIMBURSEMENT							
	93,331	EFT000000000882	01-5100-6070-40630	STAFF TRAINING	WATERROWER CREW COACH CERT	\$199.00	
	93,331	EFT000000000882	01-0000-0200-00325	HST RECEIVABLE100%	WATERROWER CREW COACH CERT	\$25.87	
	93,331	EFT000000000882	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATERROWER CREW COACH CERT	\$0.00	\$224.87
A. M. JENSEN LIMITED							
	93,318	EFT000000000883	01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$182.58	
	93,318	EFT000000000883	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$182.58
EMPLOYEE REIMBURSEMENT							
	93,326	EFT000000000884	10-0000-3265-80010	LABOUR & BURDEN	MILEAGE-ENG	\$41.78	
	93,326	EFT000000000884	10-0000-3272-80010	LABOUR & BURDON	MILEAGE-ENG	\$10.45	

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	93,326	EFT000000000884	01-4000-5020-40620	MILEAGE	MILEAGE-ENG	\$5.22	
	93,326	EFT000000000884	10-0000-3275-80010	LABOUR & BURDEN	MILEAGE-ENG	\$10.45	
	93,326	EFT000000000884	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$4.62	
	93,326	EFT000000000884	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.15	
	93,326	EFT000000000884	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.58	
	93,326	EFT000000000884	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.15	
	93,326	EFT000000000884	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$75.40
LONDON CIVIC EMPLOY,LOCAL 107							
	93,242	EFT000000000885	01-0000-2100-00707	CUPE 107 UNION DUES (12100)	AUG UNION DUES	\$1,224.27	
	93,242	EFT000000000885	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG UNION DUES	\$0.00	\$1,224.27
MILLCREEK PRINTING INC							
	93,270	EFT000000000886	40-8000-6900-41000	ADVERTISING	BIA SUMMER CALENDER	\$3,388.77	
	93,270	EFT000000000886	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA SUMMER CALENDER	\$374.31	
	93,270	EFT000000000886	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA SUMMER CALENDER	\$0.00	\$3,763.08
EMPLOYEE REIMBURSEMENT							
	93,324	EFT000000000887	01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$13.06	
	93,324	EFT000000000887	10-0000-3272-80010	LABOUR & BURDON	MILEAGE-ENG	\$182.81	
	93,324	EFT000000000887	01-4000-5020-40620	MILEAGE	MILEAGE-ENG	\$7.83	
	93,324	EFT000000000887	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.44	
	93,324	EFT000000000887	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$20.19	
	93,324	EFT000000000887	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.87	
	93,324	EFT000000000887	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$226.20
NEOPOST CANADA LTD ***							
	93,312	EFT000000000888	01-1000-4000-40230	POSTAGE	POSTAGE METRE RENTAL9/15-12/14	\$442.66	
	93,312	EFT000000000888	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE METRE RENTAL9/15-12/14	\$48.89	
	93,312	EFT000000000888	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE METRE RENTAL9/15-12/14	\$0.00	\$491.55
NEOPOST - DPOC							
	93,322	EFT000000000889	01-1000-4000-40230	POSTAGE	POSTAGE RELOAD #9042321009	\$4,502.66	
	93,322	EFT000000000889	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE RELOAD #9042321009	\$497.34	
	93,322	EFT000000000889	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE RELOAD #9042321009	\$0.00	\$5,000.00
OLDE TYME TAXI							
	93,313	EFT000000000890	01-1001-4000-41560	CONTRACTS	AUG PARA TAXI	\$5,513.21	
	93,313	EFT000000000890	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG PARA TAXI	\$608.96	
	93,313	EFT000000000890	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG PARA TAXI	\$0.00	\$6,122.17
O.M.E.R.S. ***							
	93,241	EFT000000000891	01-0000-2100-00704	OMERS (15000)	AUG PREMIUM	\$62,069.94	
	93,241	EFT000000000891	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG PREMIUM	\$0.00	\$62,069.94
ONTARIO SOUTHLAND RAILWAY INC.							
	93,301	EFT000000000892	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	AUG FLASHING LIT MAINT	\$3,267.99	
	93,301	EFT000000000892	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG FLASHING LIT MAINT	\$0.00	\$3,267.99

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OXFORD SAND & GRAVEL LTD						
93,296	EFT000000000893	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$1,563.77	
93,296	EFT000000000893	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$172.72	
93,296	EFT000000000893	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$1,736.49
PUBLIC SECTOR DIGEST INC.						
93,260	EFT000000000894	01-1300-4000-40600	MEMBERSHIP FEES	MEMBERSHIP SEP 2019-AUG 2020	\$134.93	
93,260	EFT000000000894	01-0000-0400-00280	PREPAID EXPENSES	MEMBERSHIP SEP 2019-AUG 2020	\$269.87	
93,260	EFT000000000894	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEMBERSHIP SEP 2019-AUG 2020	\$14.91	
93,260	EFT000000000894	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEMBERSHIP SEP 2019-AUG 2020	\$29.80	
93,260	EFT000000000894	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEMBERSHIP SEP 2019-AUG 2020	\$0.00	\$449.51
EMPLOYEE REIMBURSEMENT						
93,287	EFT000000000895	01-3220-4000-40290	UNIFORMS AND CLOTHING	CROSSING GUARDS GEARS+SUPPLIES	\$233.69	
93,287	EFT000000000895	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARDS GEARS+SUPPLIES	\$25.82	
93,287	EFT000000000895	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARDS GEARS+SUPPLIES	\$0.00	\$259.51
RIETTA'S DECOR & DESIGN CENTRE						
93,253	EFT000000000896	10-0000-3139-80000	MATERIALS	TOWN HALL PAINT	\$69.15	
93,253	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PAINT	\$7.64	
93,253	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PAINT	\$0.00	\$76.79
93,254	EFT000000000896	10-0000-3139-80000	MATERIALS	TOWN HALL PAINT	\$138.31	
93,254	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PAINT	\$15.28	
93,254	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PAINT	\$0.00	\$153.59
93,255	EFT000000000896	10-0000-3139-80000	MATERIALS	ADMIN OFFICE PAINT	\$69.15	
93,255	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADMIN OFFICE PAINT	\$7.64	
93,255	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADMIN OFFICE PAINT	\$0.00	\$76.79
93,256	EFT000000000896	10-0000-3138-80000	MATERIALS	TOWN HALL PAINT	\$138.31	
93,256	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PAINT	\$15.28	
93,256	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PAINT	\$0.00	\$153.59
93,257	EFT000000000896	10-0000-3138-80000	MATERIALS	TOWN HALL PAINT	\$56.18	
93,257	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PAINT	\$6.21	
93,257	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PAINT	\$0.00	\$62.39
93,258	EFT000000000896	10-0000-3139-80000	MATERIALS	TOWN HALL PAINT	\$276.62	
93,258	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PAINT	\$30.56	
93,258	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PAINT	\$0.00	\$307.18
93,259	EFT000000000896	10-0000-3139-80000	MATERIALS	TOWN HALL PAINT	\$16.63	
93,259	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PAINT	\$1.83	
93,259	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PAINT	\$0.00	\$18.46
93,315	EFT000000000896	10-0000-3138-80000	MATERIALS	TOWN HALL 1ST FLR PAINT	\$138.31	
93,315	EFT000000000896	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL 1ST FLR PAINT	\$15.28	
93,315	EFT000000000896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL 1ST FLR PAINT	\$0.00	\$153.59
SIMPLY LINEN INC.						

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93,249	EFT000000000897	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
93,249	EFT000000000897	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
93,249	EFT000000000897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
93,250	EFT000000000897	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
93,250	EFT000000000897	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
93,250	EFT000000000897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
93,251	EFT000000000897	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
93,251	EFT000000000897	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
93,251	EFT000000000897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
93,252	EFT000000000897	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
93,252	EFT000000000897	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
93,252	EFT000000000897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
93,319	EFT000000000897	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$30.00	
93,319	EFT000000000897	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.90	
93,319	EFT000000000897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$33.90
93,320	EFT000000000897	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$30.00	
93,320	EFT000000000897	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.90	
93,320	EFT000000000897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$33.90
EMPLOYEE REIMBURSEMENT						
93,288	EFT000000000898	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$24.36	
93,288	EFT000000000898	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$2.69	
93,288	EFT000000000898	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$27.05
STONETOWN SUPPLY SERVICES(ING)						
93,267	EFT000000000899	01-3000-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$196.49	
93,267	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$21.70	
93,267	EFT000000000899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$218.19
93,268	EFT000000000899	01-3000-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$36.43	
93,268	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$4.03	
93,268	EFT000000000899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$40.46
93,289	EFT000000000899	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$39.96	
93,289	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$4.42	
93,289	EFT000000000899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$44.38
93,290	EFT000000000899	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$57.70	
93,290	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$6.37	
93,290	EFT000000000899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$64.07
93,306	EFT000000000899	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	SUPPLIES	\$82.27	
93,306	EFT000000000899	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SUPPLIES	\$21.88	
93,306	EFT000000000899	01-4500-4100-40210	JANITORIAL SUPPLIES	SUPPLIES	\$49.46	
93,306	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLIES	\$9.08	
93,306	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLIES	\$2.42	

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	93,306	EFT000000000899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLIES	\$5.46	
	93,306	EFT000000000899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES	\$0.00	\$170.57
SUN LIFE OF CANADA							
	93,244	EFT000000000900	01-0000-2100-00716	HEALTH CARE PAYABLE	SEP PREMIUM	\$48,643.05	
	93,244	EFT000000000900	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEP PREMIUM	\$0.00	\$48,643.05
ABC RECREATION LTD ***							
	93,503	EFT000000000901	10-0000-3575-80000	MATERIALS	LION'S PARK SAFETY SURFACE REP	\$12,683.20	
	93,503	EFT000000000901	01-0000-0200-00325	HST RECEIVABLE100%	LION'S PARK SAFETY SURFACE REP	\$1,648.82	
	93,503	EFT000000000901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LION'S PARK SAFETY SURFACE REP	\$0.00	\$14,332.02
ACAPULCO ***							
	93,440	EFT000000000902	01-5100-4100-41710	CHEMICALS	VPCC POOL CHEMICALS	\$999.38	
	93,440	EFT000000000902	01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL CHEMICALS	\$129.92	
	93,440	EFT000000000902	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL CHEMICALS	\$0.00	\$1,129.30
AKIRA STUDIO LTD							
	93,522	EFT000000000903	10-0000-3069-80100	PRIME CONTRACT	NEW TOWN WEBSITE	\$8,954.89	
	93,522	EFT000000000903	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW TOWN WEBSITE	\$989.11	
	93,522	EFT000000000903	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW TOWN WEBSITE	\$0.00	\$9,944.00
ART BLAKE REGRIGERATION LTD							
	93,361	EFT000000000904	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	ARENA HEATER MAINT.	\$1,310.89	
	93,361	EFT000000000904	01-0000-0200-00325	HST RECEIVABLE100%	ARENA HEATER MAINT.	\$170.42	
	93,361	EFT000000000904	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA HEATER MAINT.	\$0.00	\$1,481.31
	93,362	EFT000000000904	01-5100-4100-41530	EQUIP REPAIRS & MAINT	DRY-O-TRON REPAIR	\$8,490.00	
	93,362	EFT000000000904	01-0000-0200-00325	HST RECEIVABLE100%	DRY-O-TRON REPAIR	\$1,103.70	
	93,362	EFT000000000904	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRY-O-TRON REPAIR	\$0.00	\$9,593.70
	93,363	EFT000000000904	01-5100-4100-41530	EQUIP REPAIRS & MAINT	POOL HEATER MAINT.	\$1,930.00	
	93,363	EFT000000000904	01-0000-0200-00325	HST RECEIVABLE100%	POOL HEATER MAINT.	\$250.90	
	93,363	EFT000000000904	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POOL HEATER MAINT.	\$0.00	\$2,180.90
	93,364	EFT000000000904	01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	BASEMENT AC REPAIR	\$2,027.28	
	93,364	EFT000000000904	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BASEMENT AC REPAIR	\$223.93	
	93,364	EFT000000000904	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BASEMENT AC REPAIR	\$0.00	\$2,251.21
BACKYARD BY DESIGN							
	93,507	EFT000000000905	01-5000-6050-41720	HORTICULTURAL SUPPLIES	FERTILIZER	\$86.35	
	93,507	EFT000000000905	01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$11.23	
	93,507	EFT000000000905	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00	\$97.58
BENEDICT RAITHY							
	93,393	EFT000000000906	10-0000-3292-80000	MATERIALS	ALMA ST RESTAKING	\$1,221.76	
	93,393	EFT000000000906	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ALMA ST RESTAKING	\$134.95	
	93,393	EFT000000000906	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALMA ST RESTAKING	\$0.00	\$1,356.71
BIRNAM EXCAVATING LTD.							
	93,350	EFT000000000907	10-0000-3272-80100	PRIME CONTRACT	VIC ST CULVERT REPLACE	\$127,838.68	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 290,865.82

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>	
	93,350	EFT000000000907	01-0000-0250-61501	C18-189-VICTORIA-WRTMAIN	VIC ST CULVERT REPLACE	\$9,251.00	
	93,350	EFT000000000907	01-0000-0250-61834	C19-522-VICTORIA-SAN SEWER	VIC ST CULVERT REPLACE	\$1,261.23	
	93,350	EFT000000000907	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	VIC ST CULVERT REPLACE	\$0.00	\$13,835.09
	93,350	EFT000000000907	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VIC ST CULVERT REPLACE	\$13,753.24	
	93,350	EFT000000000907	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC ST CULVERT REPLACE	\$0.00	\$138,269.06
R.J.BURNSIDE & ASSOCIATES							
	93,513	EFT000000000908	10-0000-3272-80000	MATERIALS	VICTORIA ST CULVERT	\$2,649.10	
	93,513	EFT000000000908	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VICTORIA ST CULVERT	\$292.61	
	93,513	EFT000000000908	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VICTORIA ST CULVERT	\$0.00	\$2,941.71
CAMPBELL STRATEGIES							
	93,420	EFT000000000909	01-0900-4000-40710	LEGAL FEES	AUG RETAINER	\$14,246.41	
	93,420	EFT000000000909	01-0900-4000-40710	LEGAL FEES	AUG RETAINER	\$4,140.85	
	93,420	EFT000000000909	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG RETAINER	\$1,573.59	
	93,420	EFT000000000909	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG RETAINER	\$0.00	\$19,960.85
CANADA'S FINEST COFFEE							
	93,471	EFT000000000910	01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$64.00	
	93,471	EFT000000000910	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$64.00
CANSEL - TORONTO*****							
	93,396	EFT000000000911	01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$284.93	
	93,396	EFT000000000911	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$31.47	
	93,396	EFT000000000911	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$316.40
CIMCO REFRIGERATION							
	93,365	EFT000000000912	01-5000-6020-41531	REFRIGERATION PLANT REPAIRS & MAINTENANCE--	COMPRESSOR OVERHAUL	\$11,708.00	
	93,365	EFT000000000912	01-0000-0200-00325	HST RECEIVABLE100%	COMPRESSOR OVERHAUL	\$1,522.04	
	93,365	EFT000000000912	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMPRESSOR OVERHAUL	\$0.00	\$13,230.04
EMPLOYEE REIMBURSEMENT							
	93,401	EFT000000000913	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$138.39	
	93,401	EFT000000000913	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$15.29	
	93,401	EFT000000000913	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$153.68
DANCE SEWER CLEANING INC.							
	93,512	EFT000000000914	10-0000-3298-80000	MATERIALS	SEWER VIDEO INSPECTION	\$308.68	
	93,512	EFT000000000914	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	SEWER VIDEO INSPECTION	\$15,386.00	
	93,512	EFT000000000914	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEWER VIDEO INSPECTION	\$34.08	
	93,512	EFT000000000914	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEWER VIDEO INSPECTION	\$1,699.47	
	93,512	EFT000000000914	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEWER VIDEO INSPECTION	\$0.00	\$17,428.23
EMPLOYEE REIMBURSEMENT							
	93,397	EFT000000000915	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$61.04	
	93,397	EFT000000000915	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$6.74	
	93,397	EFT000000000915	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$67.78
EASY WAY CLEANING PRODUCTS LIM							

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	93,376	EFT000000000916	01-5000-6050-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$89.62	
	93,376	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$11.65	
	93,376	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$101.27
	93,377	EFT000000000916	01-5000-6020-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$471.24	
	93,377	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$61.26	
	93,377	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$532.50
	93,378	EFT000000000916	01-5200-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$80.50	
	93,378	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$10.47	
	93,378	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$90.97
	93,379	EFT000000000916	01-5000-6050-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$502.14	
	93,379	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$65.28	
	93,379	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$567.42
	93,380	EFT000000000916	01-5200-4100-40210	JANITORIAL SUPPLIES	GARBAGE BAGS	\$22.70	
	93,380	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE BAGS	\$2.95	
	93,380	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS	\$0.00	\$25.65
	93,381	EFT000000000916	01-5200-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$473.26	
	93,381	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$61.52	
	93,381	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$534.78
	93,382	EFT000000000916	01-5100-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$498.15	
	93,382	EFT000000000916	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$64.76	
	93,382	EFT000000000916	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$562.91
ENGLUBE CORP.							
	93,509	EFT000000000917	01-0000-0250-61348	C17-38-DUFFERIN-DESIGN,SURVEY	GEOTECH 5/13-7/20	\$341.15	
	93,509	EFT000000000917	01-0000-0250-61728	C19-416-DUFFERIN-WTRMAIN	GEOTECH 5/13-7/20	\$833.92	
	93,509	EFT000000000917	10-0000-3275-80000	MATERIALS	GEOTECH 5/13-7/20	\$2,956.64	
	93,509	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GEOTECH 5/13-7/20	\$37.68	
	93,509	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GEOTECH 5/13-7/20	\$92.12	
	93,509	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GEOTECH 5/13-7/20	\$326.57	
	93,509	EFT000000000917	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GEOTECH 5/13-7/20	\$0.00	\$4,588.08
	93,510	EFT000000000917	10-0000-3298-80000	MATERIALS	CHARLES ST GEOTECH 5/31-8/09	\$1,376.05	
	93,510	EFT000000000917	01-0000-0250-60081	GC11-02 CTY CHARLES W WATERMAIN	CHARLES ST GEOTECH 5/31-8/09	\$798.82	
	93,510	EFT000000000917	01-0000-0250-60080	GC11-01 CTY CHARLES W SANITARY	CHARLES ST GEOTECH 5/31-8/09	\$1,667.34	
	93,510	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHARLES ST GEOTECH 5/31-8/09	\$152.00	
	93,510	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHARLES ST GEOTECH 5/31-8/09	\$88.23	
	93,510	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHARLES ST GEOTECH 5/31-8/09	\$184.16	
	93,510	EFT000000000917	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHARLES ST GEOTECH 5/31-8/09	\$0.00	\$4,266.60
	93,511	EFT000000000917	10-0000-3258-80000	MATERIALS	N TWN LN ASPHALT INSPECT	\$837.38	
	93,511	EFT000000000917	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	N TWN LN ASPHALT INSPECT	\$92.50	
	93,511	EFT000000000917	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	N TWN LN ASPHALT INSPECT	\$0.00	\$929.88
ERTH HOLDINGS INC.							

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
93,391	EFT000000000918	01-0000-0250-61866	GC19-553-131 THAMES N-STRT LIGHT	ST LIT REPLACE-INCIDENT#11435	\$5,035.64	
93,391	EFT000000000918	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ST LIT REPLACE-INCIDENT#11435	\$556.21	
93,391	EFT000000000918	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ST LIT REPLACE-INCIDENT#11435	\$0.00	\$5,591.85
93,392	EFT000000000918	01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	AUG ST LIT MAINT	\$1,783.57	
93,392	EFT000000000918	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG ST LIT MAINT	\$197.00	
93,392	EFT000000000918	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG ST LIT MAINT	\$0.00	\$1,980.57
COUNCILLOR REIMBURSEMENT						
93,523	EFT000000000919	01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONF EXP	\$1,119.79	
93,523	EFT000000000919	01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONF EXP	\$47.83	
93,523	EFT000000000919	01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONF EXP	\$30.00	
93,523	EFT000000000919	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONF EXP	\$123.68	
93,523	EFT000000000919	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONF EXP	\$5.28	
93,523	EFT000000000919	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMO CONF EXP	\$0.00	\$1,326.58
EXP SERVICES INC.						
93,421	EFT000000000920	10-0000-3605-40880	CONSULTING FEES	MUSEUM ROOF CONSULTING	\$2,500.00	
93,421	EFT000000000920	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ROOF CONSULTING	\$325.00	
93,421	EFT000000000920	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM ROOF CONSULTING	\$0.00	\$2,825.00
FASTENAL CANADA ***						
93,501	EFT000000000921	01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS & BOLTS	\$10.44	
93,501	EFT000000000921	01-0000-0200-00325	HST RECEIVABLE100%	NUTS & BOLTS	\$1.36	
93,501	EFT000000000921	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$11.80
93,502	EFT000000000921	01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS & BOLTS	\$14.75	
93,502	EFT000000000921	01-0000-0200-00325	HST RECEIVABLE100%	NUTS & BOLTS	\$1.92	
93,502	EFT000000000921	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$16.67
EMPLOYEE REIMBURSEMENT						
93,402	EFT000000000922	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$221.75	
93,402	EFT000000000922	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$24.49	
93,402	EFT000000000922	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$246.24
GRA - HAM ENERGY						
93,491	EFT000000000923	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$1,471.73	
93,491	EFT000000000923	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$162.56	
93,491	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$1,634.29
93,492	EFT000000000923	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$350.55	
93,492	EFT000000000923	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$38.72	
93,492	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$389.27
93,493	EFT000000000923	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$694.17	
93,493	EFT000000000923	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$76.67	
93,493	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$770.84
93,494	EFT000000000923	01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$1,248.41	
93,494	EFT000000000923	01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$162.29	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>	
	93,494	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$1,410.70
	93,495	EFT000000000923	01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$177.64	
	93,495	EFT000000000923	01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$23.09	
	93,495	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$200.73
	93,496	EFT000000000923	01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$232.10	
	93,496	EFT000000000923	01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$30.17	
	93,496	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$262.27
	93,497	EFT000000000923	01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$95.46	
	93,497	EFT000000000923	01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$12.41	
	93,497	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$107.87
	93,498	EFT000000000923	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT FUEL	\$107.41	
	93,498	EFT000000000923	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT FUEL	\$11.86	
	93,498	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT FUEL	\$0.00	\$119.27
	93,499	EFT000000000923	01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$291.60	
	93,499	EFT000000000923	01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$37.91	
	93,499	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$329.51
	93,500	EFT000000000923	01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$520.56	
	93,500	EFT000000000923	01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$67.67	
	93,500	EFT000000000923	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$588.23
GUNN'S HILL ARTISAN CHEESE LTD							
	93,481	EFT000000000924	01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$170.70	
	93,481	EFT000000000924	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$170.70
HAZEN MASONRY & RESTORATION IN							
	93,525	EFT000000000925	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	BALL DIAMOND SHED REPAIR	\$500.00	
	93,525	EFT000000000925	01-0000-0200-00325	HST RECEIVABLE100%	BALL DIAMOND SHED REPAIR	\$65.00	
	93,525	EFT000000000925	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALL DIAMOND SHED REPAIR	\$0.00	\$565.00
EMPLOYEE REIMBURSEMENT							
	93,400	EFT000000000926	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$301.63	
	93,400	EFT000000000926	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$33.31	
	93,400	EFT000000000926	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$334.94
EMPLOYEE REIMBURSEMENT							
	93,389	EFT000000000927	01-5100-6070-41530	EQUIP REPAIRS & MAINT	FITNESS STUDIO LED ROPE LIGHTS	\$99.98	
	93,389	EFT000000000927	01-5100-6070-41530	EQUIP REPAIRS & MAINT	FITNESS STUDIO LED ROPE LIGHTS	\$49.99	
	93,389	EFT000000000927	01-0000-0200-00325	HST RECEIVABLE100%	FITNESS STUDIO LED ROPE LIGHTS	\$13.00	
	93,389	EFT000000000927	01-0000-0200-00325	HST RECEIVABLE100%	FITNESS STUDIO LED ROPE LIGHTS	\$6.50	
	93,389	EFT000000000927	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FITNESS STUDIO LED ROPE LIGHTS	\$0.00	\$169.47
HURON TRACTOR LTD							
	93,505	EFT000000000928	01-5000-6050-41530	EQUIP REPAIRS & MAINT	PARTS FOR RIDER	\$13.63	
	93,505	EFT000000000928	01-0000-0200-00325	HST RECEIVABLE100%	PARTS FOR RIDER	\$1.77	
	93,505	EFT000000000928	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR RIDER	\$0.00	\$15.40

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	93,506	EFT000000000928	01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDER PARTS	\$87.17	
	93,506	EFT000000000928	01-0000-0200-00325	HST RECEIVABLE100%	RIDER PARTS	\$11.33	
	93,506	EFT000000000928	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDER PARTS	\$0.00	\$98.50
INGERSOLL RENT-ALL ***							
	93,410	EFT000000000929	01-5000-6050-41530	EQUIP REPAIRS & MAINT	CHAINSAW CHAIN	\$29.95	
	93,410	EFT000000000929	01-0000-0200-00325	HST RECEIVABLE100%	CHAINSAW CHAIN	\$3.89	
	93,410	EFT000000000929	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW CHAIN	\$0.00	\$33.84
	93,411	EFT000000000929	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER STRING	\$21.95	
	93,411	EFT000000000929	01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER STRING	\$2.85	
	93,411	EFT000000000929	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER STRING	\$0.00	\$24.80
	93,412	EFT000000000929	01-5000-6050-41530	EQUIP REPAIRS & MAINT	EDGER BLADES	\$5.41	
	93,412	EFT000000000929	01-0000-0200-00325	HST RECEIVABLE100%	EDGER BLADES	\$0.70	
	93,412	EFT000000000929	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EDGER BLADES	\$0.00	\$6.11
	93,413	EFT000000000929	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER HEAD	\$91.90	
	93,413	EFT000000000929	01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER HEAD	\$11.95	
	93,413	EFT000000000929	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER HEAD	\$0.00	\$103.85
	93,414	EFT000000000929	01-5100-4100-41540	RENTAL	LIFT RENTAL	\$247.50	
	93,414	EFT000000000929	01-0000-0200-00325	HST RECEIVABLE100%	LIFT RENTAL	\$32.18	
	93,414	EFT000000000929	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIFT RENTAL	\$0.00	\$279.68
	93,415	EFT000000000929	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	PLATE COMPACTOR RENTAL	\$167.90	
	93,415	EFT000000000929	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLATE COMPACTOR RENTAL	\$18.55	
	93,415	EFT000000000929	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLATE COMPACTOR RENTAL	\$0.00	\$186.45
EMPLOYEE REIMBURSEMENT							
	93,388	EFT000000000930	01-4000-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE+PP EXAM	\$105.81	
	93,388	EFT000000000930	01-4000-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE+PP EXAM	\$152.63	
	93,388	EFT000000000930	01-4000-4000-40630	STAFF TRAINING	CLOTHING ALLOWANCE+PP EXAM	\$252.11	
	93,388	EFT000000000930	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE+PP EXAM	\$11.69	
	93,388	EFT000000000930	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE+PP EXAM	\$16.86	
	93,388	EFT000000000930	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE+PP EXAM	\$13.49	
	93,388	EFT000000000930	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE+PP EXAM	\$0.00	\$552.59
LWR AUTOMOTIVE							
	93,416	EFT000000000931	01-4500-4230-46431	VEHICLE MAINTENANCE	GREASE	\$103.47	
	93,416	EFT000000000931	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GREASE	\$11.43	
	93,416	EFT000000000931	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GREASE	\$0.00	\$114.90
MILLCREEK PRINTING INC							
	93,508	EFT000000000932	01-4000-4000-40200	OFFICE SUPPLIES	HEAD ENG BUSINESS CARDS	\$37.52	
	93,508	EFT000000000932	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HEAD ENG BUSINESS CARDS	\$4.14	
	93,508	EFT000000000932	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEAD ENG BUSINESS CARDS	\$0.00	\$41.66
ONTARIO ONE CALL LTD.							
	93,514	EFT000000000933	01-4000-5020-41500	CONTRACTED SERVICES	AUG LOCATES	\$162.82	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 290,865.82

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	93,514	EFT000000000933	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG LOCATES	\$17.98	
	93,514	EFT000000000933	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG LOCATES	\$0.00	\$180.80
OXFORD COUNTY ***							
	93,351	EFT000000000934	01-1600-4000-42400	PRINCIPLE - DEBT REPAYMENT	DB PMT 5301-2011	\$57,288.61	
	93,351	EFT000000000934	01-1600-4000-42500	INTEREST - DEBT REPAYMENT	DB PMT 5301-2011	\$5,129.92	
	93,351	EFT000000000934	01-0000-2550-00941	COUNTY LOAN - CAMI RFND 01-08	DB PMT 5301-2011	\$62,418.53	
	93,351	EFT000000000934	01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PMT 5301-2011	\$0.00	\$62,418.53
	93,351	EFT000000000934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5301-2011	\$0.00	\$62,418.53
	93,352	EFT000000000934	01-0000-2550-00948	INGERSOLL SEWER 5718-2015A2	DB PMT 5738-2015D LAI	\$272.16	
	93,352	EFT000000000934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5738-2015D LAI	\$0.00	\$272.16
	93,353	EFT000000000934	01-0000-2550-00948	INGERSOLL SEWER 5718-2015A2	DB PMT 5738-2015C LAI	\$2,109.38	
	93,353	EFT000000000934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5738-2015C LAI	\$0.00	\$2,109.38
	93,354	EFT000000000934	01-0000-2550-00947	INGERSOLL SEWERS D-5718-2015A1	DB PMT 5738-2015A LAI	\$31,297.06	
	93,354	EFT000000000934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5738-2015A LAI	\$0.00	\$31,297.06
	93,355	EFT000000000934	01-0000-2550-00947	INGERSOLL SEWERS D-5718-2015A1	DB PMT 5738-2015B LAI	\$1,818.59	
	93,355	EFT000000000934	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5738-2015B LAI	\$0.00	\$1,818.59
OXFORD SAND & GRAVEL LTD							
	93,403	EFT000000000935	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	SAND SEAL	\$2,597.60	
	93,403	EFT000000000935	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL	\$286.92	
	93,403	EFT000000000935	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL	\$0.00	\$2,884.52
	93,404	EFT000000000935	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$3,348.57	
	93,404	EFT000000000935	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$369.86	
	93,404	EFT000000000935	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$3,718.43
	93,405	EFT000000000935	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	SAND SEAL	\$3,365.27	
	93,405	EFT000000000935	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL	\$371.71	
	93,405	EFT000000000935	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL	\$0.00	\$3,736.98
EMPLOYEE REIMBURSEMENT							
	93,390	EFT000000000936	01-5100-6090-40420	PROGRAM SUPPLIES	KINDER KIDS SUPPLIES	\$15.00	
	93,390	EFT000000000936	01-5100-6090-40420	PROGRAM SUPPLIES	KINDER KIDS SUPPLIES	\$10.97	
	93,390	EFT000000000936	01-0000-0200-00325	HST RECEIVABLE100%	KINDER KIDS SUPPLIES	\$1.95	
	93,390	EFT000000000936	01-0000-0200-00325	HST RECEIVABLE100%	KINDER KIDS SUPPLIES	\$1.43	
	93,390	EFT000000000936	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KINDER KIDS SUPPLIES	\$0.00	\$29.35
PUTNAM TRUCK & EQUIPMENT SERVI							
	93,406	EFT000000000937	01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	TRUCK#4 REPAIR	\$167.34	
	93,406	EFT000000000937	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#4 REPAIR	\$18.49	
	93,406	EFT000000000937	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#4 REPAIR	\$0.00	\$185.83
	93,407	EFT000000000937	01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	TRUCK#3 ANNUAL INSPECTION	\$786.95	
	93,407	EFT000000000937	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#3 ANNUAL INSPECTION	\$86.92	
	93,407	EFT000000000937	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#3 ANNUAL INSPECTION	\$0.00	\$873.87
REGIS AUTO PARTS							

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>	
	93,417	EFT000000000938	01-4500-4230-46381	938100 T1-14 DODGE RAM	FILTER	\$53.63	
	93,417	EFT000000000938	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTER	\$5.92	
	93,417	EFT000000000938	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTER	\$0.00	\$59.55
	93,418	EFT000000000938	01-4500-4230-46382	938200 T2-16 FORD 1 TONNE	FILTERS	\$146.39	
	93,418	EFT000000000938	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTERS	\$16.17	
	93,418	EFT000000000938	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTERS	\$0.00	\$162.56
	93,419	EFT000000000938	01-0000-0250-61849	GC19-536-THAMES N-D SPILL	FUEL OIL SPILL-THAMES N	\$107.58	
	93,419	EFT000000000938	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUEL OIL SPILL-THAMES N	\$11.88	
	93,419	EFT000000000938	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL OIL SPILL-THAMES N	\$0.00	\$119.46
EMPLOYEE REIMBURSEMENT							
	93,398	EFT000000000939	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$225.66	
	93,398	EFT000000000939	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$24.93	
	93,398	EFT000000000939	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$250.59
RIETTA'S DECOR & DESIGN CENTRE							
	93,384	EFT000000000940	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$77.31	
	93,384	EFT000000000940	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$10.05	
	93,384	EFT000000000940	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$87.36
	93,385	EFT000000000940	10-0000-3138-80000	MATERIALS	TOWN HALL 1ST FLR+FOYER PAINT	\$155.55	
	93,385	EFT000000000940	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL 1ST FLR+FOYER PAINT	\$17.18	
	93,385	EFT000000000940	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL 1ST FLR+FOYER PAINT	\$0.00	\$172.73
	93,526	EFT000000000940	10-0000-3138-80000	MATERIALS	TOWN HALL 1ST FLR PAINT	\$69.15	
	93,526	EFT000000000940	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL 1ST FLR PAINT	\$7.64	
	93,526	EFT000000000940	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL 1ST FLR PAINT	\$0.00	\$76.79
SIMPLY LINEN INC.							
	93,359	EFT000000000941	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
	93,359	EFT000000000941	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
	93,359	EFT000000000941	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
	93,360	EFT000000000941	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
	93,360	EFT000000000941	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
	93,360	EFT000000000941	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
	93,366	EFT000000000941	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$30.00	
	93,366	EFT000000000941	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.90	
	93,366	EFT000000000941	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$33.90
SIROSKI DOOR AND HARDWARE							
	93,442	EFT000000000942	01-5000-6020-41700	BLDG REPAIRS & MAINT	HANDICAP BUTTON REPAIR	\$258.60	
	93,442	EFT000000000942	01-0000-0200-00325	HST RECEIVABLE100%	HANDICAP BUTTON REPAIR	\$33.62	
	93,442	EFT000000000942	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HANDICAP BUTTON REPAIR	\$0.00	\$292.22
STAPLES ADVANTAGE							
	93,367	EFT000000000943	01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$35.36	
	93,367	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$3.91	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
93,367	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$39.27
93,368	EFT000000000943	01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$172.98	
93,368	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$19.11	
93,368	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$192.09
93,369	EFT000000000943	01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$108.77	
93,369	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$12.01	
93,369	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$120.78
93,370	EFT000000000943	01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$94.11	
93,370	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$10.39	
93,370	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$104.50
93,371	EFT000000000943	01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$81.40	
93,371	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$8.99	
93,371	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$90.39
93,372	EFT000000000943	01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$32.57	
93,372	EFT000000000943	01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$83.56	
93,372	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$3.60	
93,372	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$9.23	
93,372	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$128.96
93,373	EFT000000000943	01-3220-4000-40290	UNIFORMS AND CLOTHING	CROSSING GUARDS STOP SIGNS	\$252.31	
93,373	EFT000000000943	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARDS STOP SIGNS	\$27.88	
93,373	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARDS STOP SIGNS	\$0.00	\$280.19
93,374	EFT000000000943	01-5100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$95.47	
93,374	EFT000000000943	01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$12.41	
93,374	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$107.88
93,375	EFT000000000943	01-5100-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$81.47	
93,375	EFT000000000943	01-0000-0200-00325	HST RECEIVABLE100%	OFFICE SUPPLIES	\$10.59	
93,375	EFT000000000943	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$92.06
STEWART OVERHEAD DOOR CO. LTD						
93,441	EFT000000000944	01-5000-6020-41700	BLDG REPAIRS & MAINT	OVERHEAD DOOR MAINT.	\$601.00	
93,441	EFT000000000944	01-0000-0200-00325	HST RECEIVABLE100%	OVERHEAD DOOR MAINT.	\$78.13	
93,441	EFT000000000944	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERHEAD DOOR MAINT.	\$0.00	\$679.13
STONETOWN SUPPLY SERVICES(ING)						
93,383	EFT000000000945	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	SAFETY GLASSES	\$89.63	
93,383	EFT000000000945	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAFETY GLASSES	\$9.90	
93,383	EFT000000000945	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY GLASSES	\$0.00	\$99.53
93,476	EFT000000000945	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$96.03	
93,476	EFT000000000945	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$10.61	
93,476	EFT000000000945	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$106.64
EMPLOYEE REIMBURSEMENT						
93,345	EFT000000000946	01-7000-4000-40620	MILEAGE	MILEAGE-ECON DEVEL	\$98.20	

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	93,345	EFT000000000946	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ECON DEVEL	\$10.84	
	93,345	EFT000000000946	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ECON DEVEL	\$0.00	\$109.04
	93,346	EFT000000000946	01-7000-4000-40620	MILEAGE	MILEAGE-ECON DEVEL	\$815.84	
	93,346	EFT000000000946	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ECON DEVEL	\$90.12	
	93,346	EFT000000000946	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ECON DEVEL	\$0.00	\$905.96
TOROMONT INDUSTRIES LTD							
	93,408	EFT000000000946	01-4500-4230-46392	939200 2012 BACKHOE LOADER	TRUCK#12 PARTS	\$346.88	
	93,408	EFT000000000946	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#12 PARTS	\$38.31	
	93,408	EFT000000000946	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#12 PARTS	\$0.00	\$385.19
	93,409	EFT000000000946	01-4500-4230-46392	939200 2012 BACKHOE LOADER	TRUCK#12 PARTS	\$105.11	
	93,409	EFT000000000946	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#12 PARTS	\$11.61	
	93,409	EFT000000000946	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#12 PARTS	\$0.00	\$116.72
ULINE							
	93,475	EFT000000000948	01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	FIRE DEPT WASHROOM SIGNS	\$82.67	
	93,475	EFT000000000948	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT WASHROOM SIGNS	\$9.13	
	93,475	EFT000000000948	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT WASHROOM SIGNS	\$0.00	\$91.80
EMPLOYEE REIMBURSEMENT							
	93,399	EFT000000000949	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$238.95	
	93,399	EFT000000000949	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$26.40	
	93,399	EFT000000000949	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$265.35
WALMSLEY BROS LTD							
	93,358	EFT000000000950	01-0000-0250-61856	C19-543-CHERRY/MCCARTHY-WTRMN	ASPHALT	\$371.07	
	93,358	EFT000000000950	01-0000-0250-61833	C19-521-189 CANTERBURY-SWR LATERAL	ASPHALT	\$1,646.02	
	93,358	EFT000000000950	01-0000-0250-61733	C19-421-170 KING E-WTR	ASPHALT	\$1,056.12	
	93,358	EFT000000000950	01-0000-0250-61841	C19-529-HARRIS-WTR VALVE	ASPHALT	\$561.36	
	93,358	EFT000000000950	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$616.09	
	93,358	EFT000000000950	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$532.82	
	93,358	EFT000000000950	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$523.31	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$40.98	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$181.81	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$116.65	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$62.00	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$68.06	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$58.85	
	93,358	EFT000000000950	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$57.80	
	93,358	EFT000000000950	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$5,892.94
WASTE CONNECTIONS OF CANADA							
	93,504	EFT000000000951	01-5000-6020-41550	MAINTENANCE CONTRACTS	SEP WASTE MGMT	\$282.51	
	93,504	EFT000000000951	01-5000-6040-41550	MAINTENANCE CONTRACTS	SEP WASTE MGMT	\$276.46	
	93,504	EFT000000000951	01-5000-6050-41550	MAINTENANCE CONTRACTS	SEP WASTE MGMT	\$276.46	

Town of Ingersoll
 Monthly Cheque Disbursements
 September 2019

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 290,865.82

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>	
	93,504	EFT000000000951	01-5100-4100-41550	MAINTENANCE CONTRACTS	SEP WASTE MGMT	\$276.46	
	93,504	EFT000000000951	01-5200-4100-41550	MAINTENANCE CONTRACTS	SEP WASTE MGMT	\$276.46	
	93,504	EFT000000000951	01-3000-4100-41550	MAINTENANCE CONTRACTS	SEP WASTE MGMT	\$134.40	
	93,504	EFT000000000951	01-0000-0200-00325	HST RECEIVABLE100%	SEP WASTE MGMT	\$36.73	
	93,504	EFT000000000951	01-0000-0200-00325	HST RECEIVABLE100%	SEP WASTE MGMT	\$35.94	
	93,504	EFT000000000951	01-0000-0200-00325	HST RECEIVABLE100%	SEP WASTE MGMT	\$35.94	
	93,504	EFT000000000951	01-0000-0200-00325	HST RECEIVABLE100%	SEP WASTE MGMT	\$35.94	
	93,504	EFT000000000951	01-0000-0200-00325	HST RECEIVABLE100%	SEP WASTE MGMT	\$35.94	
	93,504	EFT000000000951	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEP WASTE MGMT	\$14.85	
	93,504	EFT000000000951	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEP WASTE MGMT	\$0.00	\$1,718.09
CON. SCOLAIRE VIAMONDE							
	93,520	EFT000000000952	01-1400-9962-75010	PUBLIC SCHOOL BD FR - RES & COMM	THIRD PAYMENT 2019	\$6,754.76	
	93,520	EFT000000000952	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THIRD PAYMENT 2019	\$0.00	\$6,754.76
CONSEIL SCOLAIRE CATHOLIQUE PR							
	93,521	EFT000000000953	01-1400-9963-75010	SEPARATE SCHOOL BD FR - RES & COMM	THIRD PAYMENT 2019	\$10,587.15	
	93,521	EFT000000000953	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THIRD PAYMENT 2019	\$0.00	\$10,587.15
LONDON DIST. CATH. SCHOOL BD.							
	93,519	EFT000000000954	01-1400-9961-75010	SEP SCHOOL BD - ENG. - RES & COMM	THIRD PAYMENT 2019	\$179,628.55	
	93,519	EFT000000000954	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THIRD PAYMENT 2019	\$0.00	\$179,628.55
OXFORD COUNTY ***							
	93,517	EFT000000000955	01-1400-9950-75010	COUNTY OF OXFORD - GENERAL	THIRD PAYMENT 2019	\$1,617,249.18	
	93,517	EFT000000000955	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THIRD PAYMENT 2019	\$0.00	\$1,617,249.18
THAMES VALLEY DIST. SCHOOL BD.							
	93,518	EFT000000000956	01-1400-9960-75010	PUBLIC SCHOOL BD ENG - RES & COMM	THIRD PAYMENT 2019	\$877,709.56	
	93,518	EFT000000000956	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THIRD PAYMENT 2019	\$0.00	\$877,709.56
					=====		
					DISTRIBUTION TOTALS: \$4,457,792.14 \$4,457,792.14		
					=====		



Department: Administration – Economic Development

Report Number: A-028-19

Council Meeting Date: November 12, 2019

Title: Economic Development Monthly Report

Town/Chamber of Commerce/BIA

The Town Economic Development Department, Chamber and BIA continue to plan for future events and collaborations between the groups. The group recently hosted another Ingersoll Talks Business Event in October informing attendees on Cyber Security and Cyber Crime. With recent headlines from Municipalities and businesses, this was very topical and informative to protect businesses and their information.

Inter-Community Transit

Staff are working with various regional organizations regarding inter-community transit. Staff are working to ensure that Ingersoll becomes a hub for various bus routes linking Tillsonburg, Woodstock, London and various communities that surround these. At this point no monetary ask has been made by any of the groups for participation. Staff will update Council as more details emerge.

Oxford Connections

Staff and Economic Development Staff from across Oxford County continue to partner on events and activities. Staff have recently participated in the Canadian Manufacturing Technology Show in Toronto with other Economic Development staff from across the County. This show resulted in several quality leads which staff continue to work with. The group is sponsoring the Bridges to Better Business Event which is hosted by the Woodstock and Area Small Business Enterprise Centre. The group recently requested its annual funding from Oxford County to continue activities in 2020.

Southwestern Ontario Marketing Alliance (SOMA)

Staff recently attended the EMove 360 show as part of SOMA and the Ontario Manufacturing Communities Alliance. This trade show is regarding electric vehicles and the future of the Auto Industry. All leads are shared among member communities, and staff will be following up with all leads in a timely manner.

Directors continue to plan the biennial trade mission to Asia with Mayors. The mission is anticipated to take place November 22 and wrap up by December 6. The mission will visit Taipei Taiwan, Tokyo, Japan, Nagoya Japan, and Osaka Japan.

Physician Recruitment

Staff continue to participate in the Oxford County Physician Recruitment Committee. AJ Wells from Norwich is the new interim Chair for the group with the passing of the former Chair Dr. Rowland. Dr. Kirk has announced his retirement and staff are working with the committee to fill this vacancy in Ingersoll.

Oxford Workforce Development Partnership (OWDP)

The annual employer one survey has recently been released to gather data from employers regarding employment challenges and trends. Businesses within Oxford County have traditionally had a higher response rate to these surveys than other areas. Staff and OWDP staff are working with a local trucking and logistics company to assist them in attracting much-needed talent to their expanding business. Together, we are working to create an out of the box approach to attract talent that highlights the work/life balance that the company promotes.

Auto Mayors Group

Staff and Mayor Comiskey play an active role in the Auto Mayors group, a group of communities with deep ties to the Auto Industry. Recently, Staff and Economic Development Officers from other member communities met to develop an itinerary for meetings going forward as well as to develop a framework for a strategy for communities to work with the Auto Industry.

Staff Training

In order to stay current with best practices and trends, Staff attended the Economic Developers Association of Canada's annual conference. This year's theme was Inspired Change, which is very topical with all of the rapid changes technology, businesses and the world is seeing.

Prepared by: Curtis Tighe, Economic Development Officer
Approved by: William Tigert, CAO



Department: Building

Report Number: B-020-19

Council Meeting Date: November 12, 2019

Title: September Building/By-law/Facilities Report

Objective

To provide Council with information and statistics from the building, by-law and facilities department for the month of September.

Background

Building permit numbers continue to be strong, in total 27 permits were issued in September 2019 compared to 13 issued September 2018. Five Single-detached dwellings and one semi-detached (two units) issued September 2019 compared to 3 single detached dwellings in September 2018.

Analysis

September 2019 Permits – 27 building permits for construction valued at \$2,648,100.00 were issued for the month of September 2019.

The average wait time for a completed building permit in the month of September was 10 business days.

- a. Total permits fees collected **\$180,715.89**
Total Single & Multi unit's permits over year to date (2019);
 - **44 Single Family Dwelling permits**
 - **1 Multi-Unit permits - 4 Units**
 - **3 Semi-detached - 6 Units**
- c. Total September Sewer and Water Permits –5

10 new by-law complaints were received, and 4 Build without permit were found

Attachments

None

Prepared by: Shannon Vanderydt, CBO/By-law Enforcement Officer/Property Manager
Approved by: William Tigert, CAO



Department: Clerk's Department

Report Number: C-043-19

Council Meeting Date: November 12, 2019

Title: Clerk's Department Monthly Report

Closed Session Reporting

Council went into closed session on at 5:30 pm on October 15, 2019 under Section 239 (2) (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations or a person, group of persons, or organization – ERTH Update Paul Madden, Town of Ingersoll ERTH Board Member to Attend.

Council received information.

Council also went into closed session at the end of the meeting on October 15, 2019, under Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Council received information.

Also, under Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board – Industrial lands.

Staff received direction.

Lastly, Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

Council received information.

Museum

Summary: October has been another busy month as the Museum hosted the 2019 Induction Ceremony of the Ingersoll Sports Hall of Fame and marked the 60th

anniversary of the Arena at the same time. The Museum has also welcomed several bus tours and hundreds of people who came for Pumpkinfest. Behind the scenes, Anne Miller has been making remarkable headway with digitizing the records of the Oxford County Museum School.

Buildings & Grounds: Work on replacing the North Barn roof, and refastening of the main building roof has begun. Mr. Yoder and his crew are doing the job. Volunteer Ellie Muir continues to look after the flowerbeds on the grounds and is now tending to the grounds beside the main building.

Group Tours & Programming:

The Museum has welcomed five different bus tours from the Toronto, GTA area and a small group from Secord Trails Nursing Home in town. In total, there have been 23 bus tours so far this year, which equates to roughly 1,000 visitors.

Pumpkinfest was held on Saturday, October 19th. The weather was perfect, and the crowds contributed to a 'perfect storm'. The Museum welcomed some 2,000 visitors to the 4-hour afternoon event.

In between the Hall of Fame ceremony, the bus tours, and the festival, the Curator also gave a presentation to a packed audience at the Beachville Museum on the subject of Black History in Oxford County. The Curator has been asked to give a similar presentation in January to the Oxford Branch of the provincial genealogy society.

Sports Hall of Fame: Some 120 people came out to the Arena to celebrate the newest inductees into the Hall of Fame: Albino Berto, Seveno Cecchin, Joseph Gibson, Logan Johnston, George Mason, and the 2018 and the 2019 Ingersoll Express Bantam Hockey Teams.

Special thanks are owing to Dick Huntley and his committee members: Wayne Chalkley, Dave Cussons, Dave Fitzmorris and Bill Jealous. Mr. Chalkley and Fitzmorris constructed the wall panels for the plaques and a temporary stage for the evening (which is now available for museum use). Everyone contributed to the overall success of the campaign and the event.

There are still a few more plaques that need to be created – text written, printed and mounted semi-permanently in the Arena's Auditorium.

Collections: In the last month, Anne Miller has been working diligently on transferring information from old files of the Oxford County Museum School into our Past Perfect database. So far, she has been able to upload over 4,000 records to the system. These include photographs and objects. The number of archival items far exceeds this number and will take much longer. Once the information is in the system we will then be able to physically go to the storage room in Town Hall and the photograph each item, measure it, describe it, determine exact location records, etc.

Miscellaneous:

The Curator will be attending the Ontario Museum Association conference this month and will be co-presenting with Meredith Maywood of Tourism Oxford on the success of the Cheese Trail and how it has benefitted the museum, the town, and our different partners. This seems like an ideal example to share based on the conference theme of Networking. Since the Curator has also been on the conference planning committee, he will have other roles and duties to perform as well.

Kirwin Pavilion: Members of the family are willing to donate funds to help pay for the cost of a permanent sign.

Now that Pumpkinfest is over, staff have to begin moving artifacts out of Sherbrooke Barn in preparation for Santa's Village. The theme selected for this year is based on the Nutcracker Suite. Opening Night is Friday, November 22nd.

Santa Claus Parade: The date for this year's parade is Saturday, November 16th. The theme is Christmas music, so any and all ideas for a museum float are welcome.

Jennifer Beauchamp and the Curator have both attended the October meeting of EON, where a guest speaker from Museum London spoke about educational programming. Staff are pursuing opportunities to tap into the educational system better than we have in the past.

Human Resources

Human Resources highlights and initiatives for July 2019:

1. Recruitment

- The following recruits were opened (or continued) in September
 - FT Contract Fusion – Arts/Culture – closes October 4th 2019, interviewed – offered internally, which will open up a PT position at Fusion
 - PT Fusion – posted and closes October 21st, 2019 – will then screen applicants and set up interviews
- The following have started in October
 - One PT Maintenance worker returning at the Arena, maybe one other, waiting on paperwork

2. Policy Development/Implementation

- Working on Safe Work Procedures
- Completed many of the Job Descriptions, should all be completed by the end of the month for Department Head review

3. Senior Management Support

- Human Resources continues to provide ongoing HR support to the Senior Management team; from contract development and administration to the handling of personnel matters and the provision of general HR guidance; daily aid is provided as requested.
- Working on updating Job Descriptions for the Pay Equity project.
- WSIB administration, planning and meeting preparation – met with and facilitated a completed return to work plan
- Provided guidance and support for disciplinary action and follow up

4. Training and Development

- 5 outstanding for WHMIS, sent reminders again
- Assign and track training for committee and BIA members
- Put out the October JHSC newsletter and survey
- Cleaned up and updated the H&S board at Town Hall (compliance with the quarterly inspection)
- Assisted in facilitating the Fire Drill at Town Hall, issued reminder memo regarding our evacuation plan
- Attended seminar on Human Resources and the digital world coming/here with Ron LeClair
- Attended Golden Triangle meeting with other municipal HR members

Crossing Guard Program

Management of the School Crossing Guard Program moved from the Ontario Provincial Police to the Town's Clerks Department in November of 2016. The Town of Ingersoll employs 12 dedicated adult Crossing Guards to ensure the safe crossing of students as they travel to and from school. The crossing guards work different hours depending on which schools are crossing at their station. There are currently eight crossing locations throughout the Town.

Staff accept applications throughout the year for Crossing Guards and hire on an as-needed basis. There is continued need of 2-3 additional Reserve Crossing Guards. If anyone is interested or knows of someone that may be interested they can contact the Clerk's department directly and staff would be happy to provide information or resumes and a brief cover letter may be sent to Danielle Richard, Deputy Clerk at the Town Hall Office or through danielle.richard@ingersoll.ca

Attachments

Clerk's Department Monthly Stats

Clerks Department Monthly Stats - September 2019

	Current	Prior Yr. Month	%	Year-to-	Prior-Year-	%
	Month	Month		Date	to-date	
MARRIAGE LICENCES						
In Town Marriage Licences	5	5	100%	19	30	63%
Out-of-Town Marriage Licences	2	8	25%	14	29	48%
CIVIL WEDDINGS						
Ceremonies Held	0	1	0%	3	6	50%
Ceremonies Booked	0	2	0%	5	11	45%
Burial Permits						
In Town Burial Permits	3	5	60%	34	28	121%
Out-of-Town Burial Permits	8	4	200%	20	26	77%
Commissioners of Oaths	18	19	95%	76	71	107%
Paratransit Tickets	605	519	117%	2802	2589	108%
Parking Passes						
Day Parking Passes	3	7.0	43%	17	14.0	121%
Evening Parking Passes	0	0	0%	0	2	0%
24-Hour Parking Passes	0	0	0%	6	3	200%
Plaques Ordered						
Commemorative Plaques	0	0	0%	3	3	100%
Certificates Ordered	0	0	0%	0	1	0%
Transient Traders Licenses	0	0	0%	0	0	0%
Lottery Licenses	1	1	100%	6	5	120%
Lunch Wagon Permits	0	0	0%	0	2	0%

Prepared by: Michael Graves, Director of Corporate Services/Clerk-Deputy CAO
 Approved by: William Tigert, Chief Administrative Officer



Department: Community Services

Report Number: CS-036-19

Council Meeting Date: November 12, 2019

Title: October Monthly Report

Administrative Highlights

- Community Events in October: Pumpkinfest at Centennial Park (October 19)
- Community Events in November: Rotary Christmas Parade through Downtown Ingersoll (November 16), Moonlight Madness and Lighting of the Lights Downtown Ingersoll (November 21), Grand Opening of Santa's Village and Fireworks at Centennial Park (November 22), Sollgood Holiday Market at Carnegie Hall (November 28)
- We have approximately 549 valid memberships compared to 298 last month with 793 members compared to 447 last month. There are also 50 staff memberships with 143 members.
- The programming and inputting continues. Staff are comfortable with the use of Book King training.
- Memberships have been transferred from "Class" software program.

Facility Operations Highlights

Arena

- During our annual overhead door inspection, it was noted that the ice gate had a broken chain which was repaired immediately. The overhead door also has a broken spring – the overhead door is now out for repairs
- We had to repaint our ice surface during Thanksgiving weekend. Most of our white paint floated through the first month of the season due to all the humidity that was in the rink while we painted the first time. It's becoming more and more difficult to install ice in August due to building inefficiencies and warmer weather during that time

- Arena boiler low-pressure switch and burners being repaired on Oct 18th

VPCC

- Dry o Tron had the new compressor installed. Within the first month, the new compressor had failed. A second new compressor was installed under warranty in early October. The new compressor seems to be running properly
- Splash Pad shut down for the season
- After we started the pool back up the heater started leaking. It was found to be a leak in the heat exchanger. Because of this, the heat exchanger needs to be replaced. Once it's replaced, we'll send the old heat exchanger to the manufacturer to see if it will fall under warranty

Fusion

- Furnace motor has been replaced & heat turned on for the winter
- Signed contract with Jutszi for water treatment for the boilers
- Building assessment to be done before the end of the year

Parks Department Highlights

- Staff spent time delivering and picking up tables, chairs and picnic tables
- Staff have been spending time in the greenhouse transplanting, pruning and planting plant material to allow it to grow
- Staff have been checking garbage and recycling cans in the parks on a regular basis
- Washrooms are being cleaned on a regular basis and checked daily; most washrooms have now been closed for the winter. Washrooms in Centennial Park will be open until after Pumpkinfest
- Regular maintenance on ball diamonds has finished
- All gardens have had the flowers pulled, and beds are being prepared for tulips
- Two riding mowers out on a regular basis cutting grass, most parks will be getting a final cut within the next two weeks
- All soccer fields and ball diamonds have been aerated and fertilized. Topdressing is taking place
- Regular maintenance on equipment was performed by staff
- All baskets have been taken down
- Trail groomer was delivered
- I attended the September trails meeting
- Planted Fall mums in Town Hall planters and two at Heritage
- Time was spent working on the budget
- All students were finished August 30; arena staff went back to the arena, only three staff now
- Co-op student from high school started works every morning with us

- Edward Park playground replacement awarded to PlayPower and will be installed in the first part of November as weather has delayed the project
- Fencing at Garnet Elliot park ball diamond #1 will be replaced with a higher fence after ball season is finished

Programming Highlights

- Indoor cycle classes saw 173 participants in September; 156 were members, and 17 were non-members. Starting November 11 we will offer indoor cycle registration online, member sign-up window will be one week and nonmembers two days prior to a class. We now have six instructors certified to teach. Drop-in fitness class numbers are picking up with the cooler weather coming.
- Session 6 courses and scheduling has been inputted and ready for registration
- PD day is on October 25th skating is the special activity.
- The Safe Cycling Committee meeting was cancelled Oct 10 due to committee member regrets. Next meeting TBA
- Baseball leagues are now complete for the winter. Will be meeting with minor ball to discuss the fees for 2020
- The final report on the Ontario Trillium grant for the new gym will be completed by the deadline of Oct 30th.
- Pumpkinfest - several staff provided help with the kids' events.
- Santa's village is approaching, and program staff will be assigned to help out with activities.

Aquatic Highlights

- Session 6 is planned. There are 430 spots in lessons available, not including potential private lessons or leadership programs.
- Parent/Guardian and Tot classes are starting to pick up and will continue into the next session, as it builds we will look to add more to the schedule.
- Two more instructors will be ready to start leading some aquafit classes in the next session.
- A co-op student - Craig Tinsley has joined us from Fanshawe College. Currently, he is working on stats, policies/procedures and quizzes for staff to ensure they are reading and understanding all polices. He has also been working on a squash ladder with Catherine.

Fusion Highlights

- As of Sept 30, 2019 – 30 new memberships,
- There were a total of 13 youth membership renewals in the month of August
- Year to date – 187 new memberships
- The management team had individual check-in meetings with each staff member in September
- Monthly staff meeting was held on September 10th

- Alisia Hogeveen, who is the Full-Time art staff is moving to Ireland and thus has tendered her resignation; her last day of work is September 18th.
- Interviews for the Full-time Art position took place during the first week of October. Shannon Clarke who previously was a part-time staff at Fusion will assume the full-time roll on November 1st.
- The Youth movie “Gone” is in its final few scenes. The final product will be approximately 30 minutes long.
- On Sept 14th the Garnett Elliott Ball diamond was booked for another youth baseball game, A total of 18 youth participated in the game.
- The Art Program had a total of 101 youth visits
- The Culinary had had a total of 75 youth visits
- The Multi-Media Programs had a total of 90 youth visits.
- The Leisure Programs had a total of 74 youth visits.
- Sports & Rec Programs had a total of 182 youth visits.
- Guys Group had a total of 60 youth visits.
- On Oct 1, Fusion manager Craig Boddy and Fusion Program staff James Groulx participated in the “Kiwaniis Chop in Fore Golf Charity golf tournament. Fusion receives approximately a \$4000.00 donation from the Kiwanis club.
- On Sept 17th and 24th, the United Way of Oxford “Seeing is Believing” tours came through Fusion for tours. The group who toured the facility were employees from Toyota in Woodstock.
- On Sept 23, Bill Simmons from London YMCA toured Fusion.
- Fee for Service Programs launched in September – Baking Bonanza has four youth registered, Capture, Create & Animate has four youth registered & Music Lessons has nine youth participating in music lessons.
- The draft for the upcoming Play Station 4 (NHL 20) league took place on Sept 16th. 25 youth and five staff are participating in the league that will take place Monday and Thursday nights; the season starts Oct 2nd.
- The Radio Booth was cleaned out and is now ready to become another room to use for the TV set.
- There were three facility rentals in September (September 26th- Trillium Foundation rented out the SureStart Room for a training session. September 27th – Thames Valley School Board rented the gym for an all-day staff training session).
- Sept 24th – Kitchen rental – a community member, rented the kitchen as this individual launched a Keto Bun making business.
- Thanksgiving Dinner took place on October 12th. 48 youth sat down and ate dinner prepared by Tracy Smail & Craig Boddy. Fusion would like to thank Town Councilor Brian Petrie & Deputy Mayor Fred Freeman for coming out and joining us for dinner.
- Met with IDCI Vice-Principal and discussed going recruitment strategies and partnerships
- Staff went to Laurie Hawkins, Royal Roads & Harrisfield and made presentations to grades 5-8 classes (recruitment strategy).
- Basement storage rooms cleaned out & organized.

- Exterior Signage is completed.
 - Facility Painting completed by Ashley Boll.
 - Snoozelen Room is cleared out and empty. Now ready for potential rental space.
 - RBC Future Launch proposal was submitted. Requested \$15 000 to enhance the Technology Programs.
 - Lease agreement with Girl Guides Canada was finalized. Girl Guides begins on September 17, 2019.
 - Get final approval for the RBC Future Launch Funding
 - Increase youth participation & marketing strategy
 - Get the Art Program up and running again with our new staff Shannon Clarke
 - Paint the TV studio
 - Increase online presence – (more updates on Facebook, Instagram etc.)
 - Plan & organize – United Way Fundraiser
 - Plan for the Santa Claus Ingersoll Christmas Parade
-

Prepared by: Kyle Stefanovic, Director of Community Services

Approved by: William Tigert, CAO



Department: Fire Services

Report Number: F-011-19

Council Meeting Date: November 12, 2019

Title: Month End Report

Objective

Month-end report for Council's information.

Background

This will be the September 2019 month end report from Fire Services.

Analysis

This report will break down the monthly activities of the fire services.

Fire Calls

The following represents the breakdown of fire responses by type:

9 – Residential	1 – Rescue/MVC
1 – Industrial	3 – Medical Assist
1 – Institutional	3 – Open Air Burning
3 – Carbon Monoxide	1 – Other

Training

Training for the month of September saw your firefighters working on their techniques in advancing hose lines into a structure under live fire conditions.

Traffic Activity

Traffic Infractions for the month are as follows:

- 41 – Tickets issued totaling \$1460.00
- 36 – Late Fee totaling \$377.00
- 44 – Fully paid totaling \$1163.00

Fire Prevention Inspections

The following represents the breakdown of fire prevention inspections by building class for this month.

- 2 – Institutional
- 6 - Residential
- 5 - Commercial

Public Education

Staff provided fire extinguisher training to local businesses.

By-Law Enforcement

By-Law enforcement investigations are conducted upon receipt of request or complaint. The following investigations conducted this month are broken down under by-law number and the number of investigations for that bylaw:

- 1 – Regulating Animals – Bylaw # 01-3989
- 1 – Traffic Control - Bylaw # 06-4327
- 1 – Regulating Dogs - Bylaw # 01-3990
- 3 – Open Air Burning – Bylaw # 13-4726
- 1 – Regulating Signs – Bylaw # 82-3079

There were 7 by-law investigations during the month that were resolved.

Attachments

None

Prepared by: John Holmes, Fire Chief
Approved by: William Tigert, CAO



Department: Engineering and Operations

Report Number: OP-020-19

Council Meeting Date: November 12, 2019

Title: Monthly Staff Report

Engineering

Charles St W Construction

(Project Completed)

Charles St West reconstruction was completed on September 26th.

New curbs were placed from Wonham St to Boles St with repairs made to the curbs from Boles St to Thames St. Existing sidewalks were replaced at service cuts only from Wonham to Thames. Base coat asphalt was placed, with topcoat expected to be placed in the fall of 2021. Public works will complete all line painting in the fall of 2019 and/or spring 2020.

Victoria St Culvert Construction

(Project Ongoing)

Construction Start Date: July 8, 2019

Status Update: September 30, 2019

Construction Completion target date: November 15, 2019

Contractor for this project is Birnam Excavating Limited. The Victoria Street Culvert replacement project continued into the month of September with the forming and pouring of the culvert concrete floor. The remaining time during the month focused on the placing of reinforcement and formwork in preparation for the culvert wall and roof pour in early October.

Asset Management Summary

(Ongoing)

Status Update: September 30, 2019

Continued efforts are being undertaken which includes expanding the Town's extensive inventory of core assets, tracking current levels of service and determining the costs associated with those levels of service. Further progress has been made to improve the quality of data input and analysis within the Town's asset management software, Citywide. Storm sewer inspection reports continue to be added into Citywide for supplementary reference.

Public Works

- Staff began repairing catch basins.
- Various road repairs were completed ranging from overlays to full depth patches.
- Roadside mowing was completed for the year.
- Miscellaneous repairs like sign replacements and tree trimming were completed as staff per staff availability.
- The last concrete sidewalk repairs were completed for the year.
- Leaf machines were prepared for the coming leaf collection season.

Attachments

None

Prepared by: Engineering Staff

Prepared by: Ramesh Ummat

Approved by: William Tigert, Chief Administrative Officer



Department: Treasury Department

Report Number: T-023-19

Council Meeting Date: November 12, 2019

Title: Treasury Department Monthly Report

Department Activities and Information for the month of September 2019:

Treasury

1. Continue working on the 2020 budget. Templates of the operating and capital budgets have been distributed to Departments for completion. Adopted a special budget meeting schedule.
2. Complied information requested by Watson & Associates for the Oxford County Service Delivery review.

Information Technology

1. Launched the new Town website.

Monthly Statistics

Finance and Property Tax Statistics:

Number	Category
463	2019 Property Tax Title Changes YTD
1	Properties registered for tax sale (2 plus years in arrears)
10	Payment Agreements
\$137,687	Taxes on Supplemental / Omitted Assessments YTD
\$668,215	Property Taxes Outstanding as at September 30, 2019

Number	Category
\$32,139	Revenue – Treasurer Certificates, Title Changes, Other
\$284,318	Interest Earned
\$91,767	Interest on Overdue Taxes

Information Technology Monthly Statistics:

Helpdesk Statistics

Standard Operation Procedure /
Request Tickets – 99
Maintenance Tickets –7
Incident Tickets – 2

Public Wi-Fi

Arena – 370 Users
VPCC – 563 Users
Fusion – 490 Users

Customer Calls

Total # of Incoming Calls – 796
Total # of Outgoing Calls – 739

Website Stats

Visitors – 8323
Page Views –27358

Most Viewed Pages

Community Services – 2195 views
Employment - 865 views
Calendar Events - 665 views

Attachments

None

Prepared by: Iryna Koval, Director of Finance, Treasurer

Approved by: William Tigert, Chief Administrative Officer