



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday March 9, 2020
Open Session, 6:00 p.m.**

Council Members Present:

Councillors: Comiskey, Freeman, Eus, Van Kooten-Bossence, Lesser, and Petrie

Staff Present:

William Tigert, Chief Administrative Officer
Michael Graves, Director of Corporate Services/Clerk-Deputy CAO
John Holmes, Fire Chief
Kyle Stefanovic, Director of Community Services
Shannon Vanderydt, Chief Building Official
Ramesh Ummat, Town Engineer and Director of Operations

Staff Member Regrets:

Iryna Koval, Director of Finance/Treasurer

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

Deputy Mayor Freeman declares a pecuniary interest Committee of Adjustment-Planners report for A-01-20. The general nature of the pecuniary interest being "The applicant is a client"

Closed Session Reporting

Council went into closed session on February 10, 2019 regarding:-

- 1) Section 239 (3.1) educational or training sessions – Update from Tetrattech and Arcadis on EA process, and commenting period. Council received information
- 2) Section 239 (2) (f) Advice that is subject to solicitor-client Privilege, including communications necessary for that purpose. Council received information
- 3) Section 239 (3.1) educational or training sessions. Council received information.

Consent Agenda

Moved by Councillor Lesser; seconded by Councillor Petrie

C20-03-055 THAT the items contained in the March 9, 2020 Consent Agenda be adopted.

CARRIED

Resolution – Committee of the Whole

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-03-056 THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Van Kooten Bossence in the Chair.

CARRIED

Council Minutes

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-03-0057 THAT the minutes from the February 6, 2020 Special Meeting of Council be adopted as presented.

CARRIED

Moved by Councillor Eus; seconded by Councillor Bowman

C20-03-058 THAT the minutes from the February 10, 2020 Special Meeting of Council be adopted as presented.

CARRIED

Special Staff Reports**1) Code of Conduct – C-012-20**

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C20-03-059 THAT staff report C-012-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council brings forward the Code of Conduct update as a By-Law for consideration.

CARRIED

2) BIA Carnival – A-009-20

Moved by Councillor Lesser; seconded by Councillor Petrie

C20-03-060 THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF INGERSOLL receives report numbered A-009-20 as information:

AND FURTHER THAT Council supports the BIA's Downtown Carnival to take place from July 16 to July 19th, 2020.

AND FURTHER THAT Council approves the closure of St. Andrew Street from Mutual Street to the bridge near the Ingersoll District Memorial Centre.

AND FURTHER THAT Council permits housing/parking by D.A. Campbell Amusements staff in the Municipal parking lot at 31 Charles St E (near the arena) from Sunday July 12 to Monday July 20th, 2020.

AND FURTHER THAT Council permits parking on streets that allow Sunday parking for the duration of the Carnival.

AND FURTHER THAT Council permits parking on both sides of Janes Road for the duration of the Carnival.

CARRIED

3) Community Based Strategic Planning Report – A-010-20

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-03-061 THAT the Council of the Corporation of the Town of Ingersoll receives report numbered A-010- 20 as information;

And Further Council direct staff to make any changes it deems necessary in the actual RFP document and ensure adequate circulation to interested parties;

And further that review the submissions received with recommendations to Council as a whole

CARRIED

4) Appointments to Municipal Heritage Committee – C-008-20

Moved by Councillor Eus; seconded by Councillor Bowman

C20-03-62 THAT Staff report C-008-20 be received by the Council of the Corporation of the Town of Ingersoll as information;

AND THAT Council of the Town of Ingersoll bring forward a By-Law for consideration to make the following appointments for the 2018 to 2022 term of Council;

Ingersoll Municipal Heritage Committee: Tom Mayberry and Sylvia Mayberry

AND FURTHER THAT the existing members of various boards and committees continue as appointees to the boards and committees until such a time as new appointments are made.

CARRIED

5) Request for Variance to Dog By Law – C009-20

Moved by Councillor Bowman; seconded by Councillor Eus

C20-03-63 THAT staff report C-009-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council approves the exemption to By-law No. 01-3989 to allow three dogs temporarily on the premise of 13 Mason Drive, subject to the applicants, Teresa Parsons entering into an agreement including the conditions detailed in this report

CARRIED

6) Fees for Inter Community Transit Services – C-010-20

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C20-03-064 THAT staff report C-10-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council hereby consents that the Town of Tillsonburg operates an inter-community transit service within the boundary of the Town of Ingersoll and charges the appropriate fees for the said service as per the Town of Tillsonburg TGo Fare Policy

CARRIED

7) Animal control contract Extension – C-011-20

Moved Councillor Lesser; seconded by Councillor Petrie

C20-03-065 THAT Council of the Town of Ingersoll agrees to extend the contract with Hillside Kennels Animal Control Ltd. for the provision of Animal Control in the Town of

Ingersoll for a further three years until December 31, 2022 with the only increase being in the callout fee going from \$115 to \$120.

CARRIED

8) EV Charging Stations Incentives - CS-005-20

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-03-66 THAT the council for the Town of Ingersoll receives report CS-005-20 as information and That the Council for the Town of Ingersoll approves the purchase and installation of 5 EV charge stations on the condition THAT the minimum 20 units is achieved with fellow Oxford County Municipalities

CARRIED

9) Harrisview Phase II Assumptions – OP-004-20

Moved by Councillor Eus; seconded by Councillor Bowman

C20-03-67 THAT report Number OP-004-20 be received for information; and

FURTHER THAT Council assumes the subdivision known as Harrisview Phase II of Sifton Properties, effective March 9, 2020 and that Engineering Services notify all parties involved with the subdivision agreement

CARRIED

9) 2019 Transfer of Funds to Reserves – T-006-20

Moved by Councillor Bowman; seconded by Councillor Eus

C20-03-68 THAT the Council for the Town of Ingersoll receives as information Report T-006-20.

AND THAT Council approve allocation of the part of the 2019 operating surplus as follows:

- a) A transfer of \$14,716.00 into the Unfinanced Industrial Lands Reserve
- b) A transfer of \$ 29,800.00 into the Legal Reserve
- c) A transfer of \$8,000.00 into the Heritage Designation Reserve
- d) A transfer of \$602,976.00 into the Modernization Reserve
- e) A transfer of \$134,461.00 into the Building Inspection Reserve
- f) A transfer of \$40,903.00 into the Museum Reserve
- g) A transfer of \$34,250.00 into the Community Improvement Reserve

CARRIED

10) Development Charges Indexing – T-007-20

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C20-03-69 THAT the Council for the Town of Ingersoll approve the Development Charge indexing of 2.9% effective April 1, 2020 in accordance with the Development Charges By-law #19-5057.

CARRIED

11) 2019 Council Remuneration Report – T-008-20

Moved by Councillor Lesser; seconded by Councillor Petrie

C20-03-70 THAT Report No. T-008-20 Council Remuneration and expenses for the year ended December 31, 2019 be deferred until April 2020 meeting of Council.

CARRIED

Committee of Adjustment

Deputy Mayor Freeman declaring a pecuniary interest on Committee of adjustment Planners Report for A-01-20, and left the meeting prior to the Council discussion regarding the report.

Moved by Councillor Eus; seconded by Councillor Bowman

C20-03-71 THAT the Council of the Town of Ingersoll adjourns the March 9, 2020 Regular Meeting of Council at 7:17 p.m. to go into a Committee of Adjustment meeting to consider the following Minor Variance application:

- A-01-20, Don Henderson, Tunis / Martha Street

CARRIED

Moved by Councillor Bowman; seconded by Councillor Eus

C20-03-72 THAT the Town of Ingersoll Committee of Adjustment **approve** Application File A-01-20, submitted by Donald Henderson for lands described as Part Lot 6, Block 57 & Part of Martha St. Plan 279, in the Town of Ingersoll, as it relates to:

1. Relief from **Section 6.2 – Zone Provisions, Rear Yard, Minimum Depth**; to reduce the minimum required rear yard depth from 7.5 m (24.6 ft.) to 1.83 m (6 ft.) to accommodate the construction of a single-detached dwelling comprising approximately 101.7 m² (1,095 ft²), with an attached garage, subject to the following conditions:
 - a) that a \$5000 grading deposit is submitted to the Town, to be held until the proposed grading plan submitted with building permit is finalized after construction;
 - b) that the proposed dwelling be limited to one-storey in height;

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief is a minor variance from the provisions of the Town of Ingersoll Zoning By-law in that the relief is not anticipated to impact on the private amenity space provided on the subject lands and also provides adequate separation from buildings on adjacent properties and access to allow for proper lot grading and drainage;

The proposed relief is desirable for the use of the land as the intended use is permitted by the Zoning By-law, is compatible with permitted uses in the area and will not negatively impact neighbouring properties;

The proposed relief maintains the general intent and purpose of the Town’s Zoning By-law as the development is generally in keeping with the provisions of the ‘R1’ zone; and

The relief maintains the intent and purpose of the Official Plan as the proposed single detached dwelling is a form of residential development contemplated by the Official Plan.

A recorded vote was held

YEAS	RECORDED VOTE 2020	NAYS
✓	Councillor Kristy Van Kooten-Bossence	
	Councillor Michael Bowman	✓
✓	Councillor Rick Eus	
	Councillor Gordon Lesser	✓
✓	Councillor Brian Petrie	
✓	Mayor Ted Comiskey	
4	TOTALS	2

CARRIED by 4 votes to 2

Moved by Councillor Lesser; seconded by Councillor Petrie

C20-03-73 THAT March 9, 2020 Regular Council meeting come back into order.

CARRIED

Deputy Mayor Freeman returned to the meeting.

Delegations and Presentations

Correspondence and Resolution

Letter from Darren fry of Walker Environmental

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-03-073 THAT The letter from Daren Fry of Walker Environmental dated February 26, 2020 be received as information

And further, where Walker Environmental Group (WEG) has established a timeline for comments to be received on its Draft Environmental Assessment (EA);

And Whereas the Draft EA is a detailed and comprehensive document that was over a year and a half in drafting by WEG;

And whereas it would be reasonable to allow for a fulsome and comprehensive review of said document by all interested parties;

And whereas the very nature of the Human Health Risk Assessment for the EA is such that the results from the other studies, including but not limited to, the air quality and noise components review;

And Whereas the Human Health Risk Assessment is the last component in the review process, it would not be unreasonable to provide a longer review period to do a complete review;

Now Therefore the Council for the Corporation of the Town of Ingersoll request that the Walker Environment Group agree to extending the review period to July 31st 2020, at a minimum, to ensure all aspects of the draft EA can be reviewed in a comprehensive manner with all comments submitted

CARRIED

Consideration By-Laws

Moved by Councillor Eus; seconded by Councillor Bowman

C20-03-074 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) [By-Law 20-5086](#) – Appointment to Municipal Heritage Committee
- 2) [By-Law 20-5087](#) - Harrisview Phase II Assumptions
- 3) [By-Law 20-5088](#) – March Confirmation By-Law

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Eus

C20-03-075 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

20-03-076 THAT by-laws 20-5086 to 20-5088 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

20-03-077 Whereas in 2003 the Corporation of the Town of Ingersoll contracted with the Ontario Provincial Police to provide law enforcement, replacing the Town's municipal force;

And whereas the Town at that time was in agreement that no services would be lost and the level of service would not be compromised;

And whereas over the last 17 or so years through many contracts, the level of service has proven to be adequate on paper but not the level of service originally negotiated; And whereas the Province is currently considering the elimination of the Town of Ingersoll Police Services Board and creating a single board for the entire detachment thus expanding even further the distance between the Town's needs and the implementing of service;

And whereas to keep our cost down the town has had to reduce the level of service;

And whereas the Town would like to maintain control over local policing;

And whereas the Town would like to have more input into community safety and local needs;

And whereas the Town would like to provide a service which would be more reactive to local needs;

And whereas since the contract renewal is upon us it would be prudent to review alternative policing options from a cost perspective;

And whereas the Town would like to have the Police of Ingersoll have a stronger sense of community and community visibility;

Therefore, a request be put forward to have up to \$30,000.00 taken from reserves in 2020 to implement a study in researching the best policing option for the Town of Ingersoll.

DEFEATED

Moved by Mayor Comiskey; seconded by Councillor Van Kooten Bossence

C20-03-078 THAT Staff be directed to include an addition to the Strategic plan RFP that says: one of the concerns of the community is about policing the Strategic Plan should focus on gathering the input from the community that draws out the communities input about their satisfaction with the level of service with the Police

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
TUESDAY, April 14, 2020, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-03-078 THAT Council do now go into a Closed Meeting at 9:07p.m. pursuant to Section 239 (2) of the *Municipal Act, 2001*, as amended to discuss the following matters:

- 1) Minutes of Closed Session on February 10, 2020
- 2) Section 239 (2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.
- 3) (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

Moved by Councillor Eus; seconded by Councillor Bowman

C20-03-079 THAT the minutes from the closed session meeting on February 10, 2020 be adopted as presented

CARRIED

Moved by Councillor Bowman; seconded by Councillor Eus

C20-03-080 THAT Council do now rise out of the Closed Session meeting at 8:17 p.m.

Adjournment

Moved by Deputy Mayor Freeman; seconded by Mayor Comiskey

C20-03-081 THAT the Council for the Corporation of the Town of Ingersoll adjourns the March 9, 2020 Regular Meeting of Council at 9:18 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk