



**Corporation of the Town of Ingersoll
Regular Meeting of Council Minutes
Open session via Video Conference
Closed Session via conference Call
Monday, May 11, 2020
Open Session, 6:00 PM**

Council Members Present:

Comiskey, Freeman, Bowman, Eus, Van Kooten-Bossence, Lesser, and Petrie

Staff Present:

William Tigert, Chief Administrative Officer

Michael Graves, Director of Corporate Services/Clerk-Deputy CAO

Staff on conference call link up:

John Holmes, Fire Chief

Iryna Koval, Director of Finance/Treasurer

Kyle Stefanovic, Director of Community Services

Ramesh Ummat, Town Engineer and Director of Operations

Shannon Vanderydt, Chief Building Official

Media streaming via :

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

No disclosures of pecuniary interest

Closed Session Reporting

No Closed Session Reporting

Minutes of Council Meetings

Moved by Councillor Petrie, Seconded by Councillor Lesser

C20-05-102 THAT the minutes from the April 14, 2020 Regular meeting of Council be adopted as presented.

CARRIED

Minutes of Council Committee Meetings

Moved by Councillor Eus, Seconded by Councillor Bowman

C20-05-103 THAT the minutes from the February 20, 2020 Upper Thames BOD AGM be adopted as presented

CARRIED

Monthly Cheque Distribution

Moved by Councillor Bowman Seconded By Councillor Van Kooten Bossence

C20-05-104 THAT the March Cheque distribution be adopted as presented

CARRIED

Special Staff Reports

1) Staffing Update

Moved by Deputy Mayor Freeman, Seconded by Councillor Eus

C20-05-105 THAT staff report A-012-20 be received by the Council for the Town of Ingersoll as information.

CARRIED

2) Fence Variance 438 King St. W

Moved by Councillor Van Kooten Bossence, Seconded by Councillor Lesser

C20-05-106 THAT staff report B-007-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council approve the applicant's request for relief the Town of Ingersoll Property Boundary Fence By-law 13-4720 to allow for a 6' chain link fence in the front yard setback off the front property line a minimum of 10', subject to any approval from Upper Thames River Conservation Authority and obtaining locates including having the septic bed location determined.

CARRIED

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3) 2019 Annual Building Report

Moved by Councillor Lesser, Seconded by Councillor Bowman

C20-05-107 THAT staff report B-008-20 be received by the Council for the Town of Ingersoll as information.

CARRIED

4) Comments received regarding Boundary Adjustment

Moved by Councillor Petrie, Seconded by Councillor Lesser

C20-05-108 THAT staff report C-017-20 be received by the Council for the Town of Ingersoll as information.

CARRIED

5) Fusion United Way Funding Clarification

Moved by Councillor Eus, Seconded by Deputy Mayor Freeman

C20-05-109 THAT staff report CS-008-20 be received by the Council for the Town of Ingersoll as information.

CARRIED

6) MURC Capital Campaign - Final Report

Moved by Councillor Bowman, Seconded by Councillor Eus

C20-05-110 THAT staff report CS-009-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council approves Campaign Coaches proceeding with the MURC capital campaign on the condition that the Town is successful in its ICIP grant application.

CARRIED

7) MURC Design Development Construction and Tender

Moved by Deputy Mayor Freeman, Seconded by Councillor Van Kooten Bossence

C20-05-111 THAT staff report CS-010-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council approves proceeding as planned in the 2020 capital budget with design development and the creation of construction and tender documents for the MURC at a cost not exceeding the approved budget allocation.

CARRIED

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8) COVID-19 Financial Update

Moved by Councillor Van Kooten Bossence, Seconded by Deputy Mayor Freeman

C20-05-112 THAT staff report T-013-20 “The Projected Financial Impacts of COVID 19 on the Town of Ingersoll” be received by the Council for the Town of Ingersoll as information.

AND THAT the by-law to provide further relief to individuals and businesses be presented to Council for enactment at the Council meeting scheduled for June 8, 2020.

CARRIED

9) Interim Financial Statement for 3 months

Moved by Councillor Lesser, Seconded by Councillor Petrie

C20-05-113 THAT staff Report T-014-20 be received by the Council for the Town of Ingersoll as information.

CARRIED

10) Contract award for Budgeting Software

Moved by Councillor Petrie, Seconded by Councillor Lesser

C20-05-114 THAT staff report T-015-20 “Budget Software Contract Award” be received by the Council for the Town of Ingersoll as information.

AND THAT Council approves the purchase of Questica Budget Software at the cost of \$25,000 + HST.

CARRIED

Correspondence & Resolution

Moved by Councillor Eus, Seconded by Deputy Mayor Freeman

C20-05-115 THAT Council receives Town of Tillsonburg's Carbon Tax resolution as information

CARRIED

Moved by Councillor Bowman, Seconded by Councillor Van Kooten Bossence

C20-05-116 THAT Council receives the request to fly the Pride flag as information.

AND THAT agrees to fly the pride flag in Dewan Park Ingersoll, to recognise Pride month during the month of June.

CARRIED

Consideration of By-Laws

- 1) May Confirmation By-Law 20-5094

Moved by Councillor Van Kooten Bossence, Seconded by Councillor Lesser

C20-05-117 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

1. [By-Law 20-5094](#) – May Confirmation By-Law

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Lesser, Seconded by Councillor Bowman

C20-05-118 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Deputy Mayor Freeman, Seconded by Councillor Van Kooten Bossence

C20-05-119 THAT by-law 20-5094 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council

Monday June 8, 2020, 6:00 p.m.

Town Centre, Council Chambers

OR

Via Video Conferencing if required

Council Committee Meetings

**PLEASE NOTE: NON ESSENTIAL COMMITTEE MEETINGS
ARE PRESENTLY ON HOLD**

Closed Session

- 1) Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

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Moved by Councillor Petrie, Seconded by Councillor Eus

C20-05-120 THAT Council do now go into a Closed Meeting at 7:34 p.m. pursuant to Section 239 (2) of the *Municipal Act, 2001*, as amended to discuss the following matters:

1. Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Moved by Councillor Eus, Seconded by Councillor VanKooten-Bossence

C20-05-121 THAT the minutes from the closed session meeting on March 9, 2020 be adopted as presented.

CARRIED

Moved by Councillor Bowman, Seconded by Councillor VanKooten-Bossence

C20-05-122 THAT Council do now rise out of the Closed Session meeting at 8:20 p.m.

CARRIED

Adjournment

Moved by Deputy Mayor Freeman, Seconded by Councillor Eus

C20-05-123 THAT the Council for the Corporation of the Town of Ingersoll adjourns the May 11, 2020 Regular Meeting of Council at 8:21 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk