



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Town Centre, Council Chambers
Monday, August 11, 2014, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Minutes of Council Meetings

- 1) [Minutes of Regular Council July 14, 2014](#)

Correspondence – Note and File

- 1) [Alexandra Hospital Board of Trust Minutes](#) – May 28, 2014

Accounts- Resolution

[Disbursement Sheets – July 2014](#)

Resolution – Committee of the Whole (Chair – Councillor Mott)

Monthly Staff Reports

- 1) Administration Report [A-102-14](#)
- 2) Clerk's Report [C-103-14](#)
- 3) Economic Development Report [D-104-14](#)
- 4) Fire Services Report [F-105-14](#)
- 5) Operations Report [OP-106-14](#)
- 6) Parks & Recreation Report [R-107-14](#)
- 7) Treasury Report [T-108-14](#)

Special Reports

- 1) Extension of a Lease Amending Agreement for 110 Mutual Street (OPP) [C-109-14](#)
- 2) Interim Financial Statement for 6 months ending June 30, 2014 [T-110-14](#)
- 3) Auditor's 2013 Financial Statement Report [T-111-14](#)
- 4) Ingersoll Playright – Accessible Playground – Victoria Park [R-112-14](#)
- 5) Accessible Election Report [C-113-14](#)
- 6) ZN6-14-04 - 1 Cedar Street [C-114-14](#)
- 7) Council Restrictions [C-115-14](#)
- 8) Carmeuse Site Plan Amendment [OP-116-14](#)
- 9) Memorandum of Agreement with Red Cross
– Emergency Shelter Operation [A-117-14](#)
- 10) Ingersoll Central Design Guideline Study [CASPO 2014-221 PRESENTATION](#)
- 11) Application to Amend Draft Plan of Subdivision, 32T-87004
– Oak Country Homes Limited [CASPO 2014-179](#)

Follow Up Reports

- 1) [Follow Up Report](#)
- 2) Planning Status Tables: [Site Plans](#), [Subdivisions](#), [Zone Changes](#), [Minor Variances](#)

Resolution – Committee to Rise

Petitions, Delegations and Presentations

- 1) [Ingersoll PlayRight](#), David Cripps –2015 – 2017 Victoria Park Playground Project

Consideration of Petitions, Delegations and Presentations

- 1) Ingersoll PlayRight, David Cripps

Correspondence & Resolutions

- 1) [Ingersoll Home Centre](#) – Request for road closure and car cruise
- 2) [Harvest Festival Committee](#) – Request to close Centennial Lane

Consideration of By-Laws

- 1) [By-Law 14-4767](#) – To appoint an Acting Clerk for the Town of Ingersoll for occasions when necessary, due to an absence or unavailability of the Clerk and Deputy Clerk
- 2) [By-Law 14-4768](#) – To authorize the execution of a Licence Amending Agreement at 110 Mutual Street (OPP Station)
- 3) [By-Law 14-4769](#) – To amend the Traffic & Parking By-law – Designated Bicycle Lanes

Upcoming Council Meeting

Regular Meeting
Monday, September 8, 2014, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

- 1) Closed Session Minutes of July 14, 2014
- 2) Proposed Disposition of Land
- 3) Proposed Acquisition of Land
- 4) Union Negotiations
- 5) Personal Matters – Identifiable Individual

Consideration of Closed Session

- 1) Closed Session Minutes of July 14, 2014
- 2) Proposed Disposition of Land
- 3) Proposed Acquisition of Land
- 4) Union Negotiations
- 5) Personal Matters – Identifiable Individual

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, July 14, 2014, 6:00 p.m.**

PRESENT:

Council Members:

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Fortner, Lesser, Mott, McLeod and Van Kooten-Bossence

Staff:

William Tigert, CAO

Michael Graves, Clerk

Jim Brown, Director of Finance/Treasurer

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Sandra Lawson, Town Engineer

Bonnie Ward, Director of Parks and Recreation

John Brown, I.T. Manager

Media:

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

Brian Donlevy, Anchor/Reporter, Easy 101

Call to Order

Mayor Comiskey welcomes the general public and opens this meeting of Council at 6:13 p.m.

Disclosures of Pecuniary Interest

None Declared

Minutes of Council Meetings

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-164 THAT the minutes of the Regular Council meeting held on June 16, 2014 be adopted.

CARRIED

Correspondence – Note and File

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-165 THAT the Note & File Correspondence items 1 through 3 be received as information.

CARRIED

Accounts- Resolution

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C14-07-166 THAT the Disbursement Sheets for the month of June, 2014 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor McLeod; seconded by Councillor Mott

C14-07-167 THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Lesser in the Chair.

CARRIED

Moved by Councillor Mott; seconded by Councillor Fortner

C14-07-168 THAT the following Monthly Staff Reports be received:

- | | |
|------------------------------------|-----------|
| 1) Administration Report No. | A-081-14 |
| 2) Clerk's Report No. | C-082-14 |
| 3) Economic Development Report No. | D-083-14 |
| 4) Fire Services Report No. | F-084-14 |
| 5) Operations Report No. | OP-085-14 |

- 6) Parks & Recreation Report No.
- 7) Treasury Report No.

R-086-14
T-087-14

CARRIED

Special Reports

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-169 THAT the Council of the Corporation of the Town of Ingersoll endorses the request to the Ministry of Environment, Ministry of Health & the County of Oxford and the County of Oxford Public Health for a Comprehensive Air Quality Impact Report on the Oxford County Air Shed due to the quarrying and the manufacture of cement and lime;

AND FURTHER THAT the Council of the Corporation of the Town of Ingersoll utilizes \$650 from the legal Budget of the CAO to fund the FOI request for air quality documentation at the MOE at the discretion of staff.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-170 THAT Report Number OP-089-14 be approved and posted on the Town's website.

CARRIED

Moved by Councillor McLeod; seconded by Councillor Mott

C14-07-171 THAT Report Number OP-090-14 be received as information.

AND THAT staff be directed to make the changes noted in this report to the Traffic and Parking By-Law and further that the changes be completed as soon as possible;

AND FURTHER THAT the Clerk provide notice of the changes in an appropriate manner.

CARRIED

Moved by Councillor Mott; seconded by Councillor Fortner

C14-07-172 THAT Report Number OP-091-14 be received as information;

AND THAT Council suspends the requirements of the Quotation and Tendering Policy in order to extend Contract 960335-2013;

AND FURTHER THAT Council approves the extension of Contract 960335-2013 with J-AAR Excavating Limited to complete the Whiting Street Trunk Sewer from Holcroft Street to MUN #297 Whiting Street for \$711,828 plus HST.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C14-07-173 THAT Report Number OP-092-14 be received as information;

AND THAT staff be directed to implement the bicycle lanes on Whiting Street as outlined in this report;

AND FURTHER THAT the Traffic and Parking By-Law be amended to include no parking on the west side of Whiting Street from King Street West to Fredrick Street.

CARRIED

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-174 THAT Report Number OP-093-14 be received as information; and that Council approve the by-law to close and stop up the unopened road allowance of Mill Street and convey to the abutting property owner, that being 47 Charles Street East.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-175 THAT the Council of the Corporation of the Town of Ingersoll direct staff to develop a streamlined site plan review and approval process for Council consideration, incorporating the concepts of Major, Minor and Minor amendment determination.

CARRIED

Moved by Councillor McLeod; seconded by Councillor Mott

C14-07-176 THAT Report Number OP-095-14 be received as information; and further that staff be directed to:

- Continue to identify unclosed or “Stale” permits as a source of previously unidentified risk and of increased liability for the Town,
- Consider the mitigation of the risk associated to these unclosed permits as a Departmental priority,
- Adoption of the strategy identified in the Analysis of the Report to anticipate and address these risks associated to Stale (unclosed) permits, and

- Implement the strategy in the most cost-neutral method possible

CARRIED

Moved by Councillor Mott; seconded by Councillor Fortner

C14-07-177 THAT Council approve the Development Charges Background Study dated May 2014 in which certain recommendations were made relating to the establishment of a development charge policy for the Town of Ingersoll pursuant to the Development Charges Act, 1997;

AND THAT this is to take effect immediately upon passage of this by-law and repeals the previous Development Charges by-law;

AND FURTHER THAT Council approve the capital project listing set out in the Development Charges Background Study dated May 2014;

AND FURTHER to section 12(3) of the Development Charges Act, 1997 Council has determined that a further public meeting is not necessary for the proposed Development Charge by-law.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C14-07-178 THAT Council receives the report from Parks & Recreation concerning the implementation of a Seniors Centre/Soccer Club Facility AD Hoc Committee;

AND FURTHER THAT this be deferred until after the next Municipal Election.

CARRIED

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-179 THAT this report be received as information;

AND FURTHER that staff be directed to prepare a letter to the Canadian National Railway regarding the current condition of the former railway station property and the increased risk to public safety and that of emergency response personnel and requesting that methods be implemented to properly secure the building against trespassers and deter vandalism;

AND FURTHER THAT the Council for the Town of Ingersoll provide (2) options to the Canadian National Railway in regards to the future of the railway station should the company fail to undertake the recommendations of the Town, which shall include the Repair/Rehabilitation of the building to allow for its re-use; or demolition of the building.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-180 THAT report Number D-099-14 be received as information;

AND FURTHER THAT staff be authorized to apply for the Enabling Accessibility in Communities grant for the washroom renovations at the Ingersoll Cheese & Agricultural Museum;

AND FURTHER THAT staff may include within the application that council does support the use of the museum reserve to fund the minimum 35% contribution towards the eligible project costs.

CARRIED

Moved by Councillor McLeod; seconded by Councillor Mott

C14-07-181 THAT the Council of the Corporation of the Town of Ingersoll endorses the request to investigate a potential soil importation by-law and requests the County of Oxford to assist with this investigation.

CARRIED

Moved by Councillor Mott; seconded by Councillor Fortner

C14-07-182 THAT the 2013 Audited Financial Statements be received as information; and the 2013 surplus of \$887,605 be moved to the Finance Reserve to fund outstanding property tax appeals.

CARRIED

Follow Up Reports

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C14-07-183 THAT the July Follow Up Report be received as information.

CARRIED

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-184 THAT the Planning Status Tables be received as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-185 THAT Council do now rise out of Committee of the Whole;

AND FURTHER THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolutions of Council.

CARRIED

Public Meeting

Zone Change Applications

1) **ZN6-14-01 Greg Hogg Excavating & Construction Inc. and Greg Hogg, 242 Kensington Ave.**

a) Planning Report CASPO 2014-178

Steve Couture, County Planner gives a review of the Planning Report CASPO 2014-178. These lots have a smaller frontage. This type of infilling is what is anticipated in the Provincial Policy Statement.

Rick Eus, 169 William Street - I agree with it and I don't quite agree with it. It is not really in keeping with the neighbourhood. It is 37.5 feet frontage. Rick asked if the applicant was willing to make them 50 foot lots?

Greg Hogg, Applicant - says he was not really willing to amend and lose one lot. We feel we build well and will build something that is appropriate for the neighbourhood.

Steve Couture, County Planner – In the policies for the Town of Ingersoll Staff are required to look at the lot characteristics of both sides of the street. These developed over time. But when we look at both sides. These meet the criteria as this is the average, not the largest and not the smallest.

Deputy Mayor Freeman asks the size of the houses and will be a bigger house than most R2 zones this will be 1000-1200 square feet with 3 bedroom and 1.5 bath.

Greg Hogg, Applicant - if anyone is worried about us going in and putting in cheaper houses they don't have to worry about that. We don't want to have the richest houses but we certainly don't want to have the lowest value houses on the street.

2) **ZN6-14-02 Greg Hogg Excavating & Construction Inc. and Alan Hogg, Florence St., Lots 127-130, Part Lot 131, part of lane (closed), Plan 301**

a) Planning Report CASPO 2014-177

Steve Couture, County Planner gives a review of the Planning Report CASPO 2014-177

Rick Eus, 169 William Street - I am in opposition. I would like to see 4 lots not 5 lots.

Councillor Fortner – asks Mr. Hogg if this is his first development in Ingersoll

Greg Hogg, Applicant replies saying yes and that he is glad to be here.

3) **ZN6-14-04 Blayne & Brenda Wilson, 1 Cedar Street**

a) Planning Report CASPO 2014-176

Steve Couture, County Planner gives a review of the Planning Report No. CASPO 2014- 176. Garage comes after the house normally. Applicants wish to use the garage as storage. The Crux of the issue is: does the council agree with the garage being the main use?

Don Johnson, representation for Mr. and Mrs. Wilson distributes a letter regarding the application and reads the letter.

Brenda and Blayne Wilson, Applicant - We were disappointed by this report. Pointed out the situation and outlined that we are not sure when we will be building a house on the property. We don't really know. The next paragraph says we would set an undesirable precedent. We say there are already building lots with accessory structures without main houses. We should not rely on the County to determine our decisions. Report says "it is only the opinion of County staff" we have elected representatives to Council and appropriate staff. We are quite simply asking to retain a valuable structure to Council. The zoning would be single family residential. As to running businesses out of the home that would be contrary to the zoning by-law.

Brian Petrie, 22 Kirwin Drive – as a resident of the neighbourhood in which the Wilson's live I can say that no one takes better care of their property.

Michael Graves, Clerk - Read a letter submitted by Jason and Michelle Smith that had concerns about the precedent this zoning by-law would set. The long term future of the property beyond the Wilson's owning it and the potential for a business to be run out of the property.

Applicant recommended they seem to feel that a lot of terrible things will happen with this property. We have lived there for 42 years. Granted this property is badly in need of a paint job which we will get to. As far as the conflicts there is a by-law enforcement officer for the Town and they can deal with these

issues. The zoning and by-law officer would enforce the by-law. If someone wishes to sell the property then they would be able to sell it.

Tim Lobzun - I used to live in this area. It is interesting to hear someone else be negative to Mr. Couture, but where is the driveway? I'm fine with a temporary use but temporary is temporary and there should be time limits on it.

The applicant said he should show the driveway should be shown to

Councillor McLeod - is there some way of passing the severance without setting a precedence.

William Tigert, CAO - there would be the possibility of putting a temporary use by-law. That would allow a temporary use to allow it to continue for a period of time.

Councillor Fortner asked: I could take that lot and sever it but in order to do it I would have to lose that garage? Why?

Steve Couture, County Planner – lot must be unencumbered. Land Division committee standard practice. Not something we regularly see.

Steve Couture – I do have one thing to report – section 5.1.1.2 – the principal use structure is allowed and already established in the area. Very clearly stated in the report that the principle use must be established first.

Councillor Fortner – I understand that most people would not buy it for the garage. I'm having problems saying whoever buys this property must tear down an existing garage I buy a building lot. I either do something with it. If I'm going to buy it I'm going to build on it. I fundamentally don't understand.

Steve Couture, County Planner – accessory structures must be established after the main use. This was very clearly explained to the applicants. This very basic principle.

Councillor McLeod – I'm having the same issue as Councillor Fortner has – if its property standards why can't we enforce that. For 40 years the garage has been here. We have to use common sense sometimes. We can't just go hard and fast by the rules. Yes its contrary to our zoning by-law. If they are not selling it immediately is there a time frame that can be placed on the structure?

William Tigert, CAO – The planner is giving you what the rules are in place. Councillor McLeod makes a good point that we have to look at the unique situation. If this was a new property we would not want to allow a garage first before a residential. Should we rezone it to a site specific it will be in place in

perpetuity? We do have enforcement tools in place. But there would be a cost to enforce that. If we considered a temporary use by-law. That temporary use by-law could be implemented; we could put a regulation in place that if it doesn't get built within a certain time you revoke the temporary used by-law. That would likely prohibit a sale going forward. It could be worded that upon the sale or a development plan being registered.

Councillor Mott – why do you want to separate the lots now? Could they be severed in the future?

Applicant we would like to retain the lot. We can't tell you what our time frame is to build a house on this lot. This is a permanent building this garage.

Councillor Van Kooten-Bossence. If the temporary by-law exists why would we not consider this? It would give you three years.

Applicant – Mr. Couture advised us to put in an application for an R-1 special. If we could afford to build a house right now we would. We are asking for Council to consider going to an R-1 special.

Councillor Lesser I have some of the same issues. Perhaps we should be considering a temporary use by-law.

Deputy Mayor Freeman – my biggest concern is not with the Wilson's I am concerned with the future. If we approve this we have set a precedent. I am also concerned with trailers. You don't have a front yard. I could rent out space. Are there going to be renters?

William Tigert, CAO - We have heard that there are other properties in town that have a garage without a house, it would have been helpful if we had examples of that prior to the meeting. The issue of precedent setting is really up to an OMB Chair to determine. It is not automatic.

Michael Graves, Clerk – we could defer to try to come up with a solution that satisfies the applicants and yet satisfies Council's concerns that we are not setting a precedent.

Applicant - We are certainly willing to give you addresses that have an existing garage without a house.

Mayor Comiskey – Raised concerns that I thought we could be site specific. He felt that there wouldn't be many lots like this one that have such issues. He also felt that common sense should prevail. He felt like Council was in between a rock and hard spot. He wondered if there was a way for staff to work on a compromise. He then stated that Council doesn't have to make a decision tonight. He felt we should defer and discuss the decision at a subsequent Council meeting.

Public Meeting Closes at 9:47 p.m.

The Public Meeting Signup Sheet is attached hereto.

Consideration of Public Meeting

Moved by Councillor McLeod; seconded by Councillor Mott

C14-06-186 THAT the Council of the Town of Ingersoll approve the Zone Change application for lands known municipally as 242 Kensington Avenue, and owned by Greg Hogg Excavating and Construction Ltd. and Greg Hogg, to amend the zoning from the “Minor Institutional Zone (1N1)” and Residential Type 1 Zone (R1)” to a “Special Residential Type 2 Zone (R2-18)”, in order to allow development of new single detached dwellings on the subject site.

CARRIED

Moved by Councillor Mott; seconded by Councillor Fortner

C14-06-187 THAT the Council of the Town of Ingersoll approve the Zone Change application for lands known municipally as w/s Florence Avenue, and owned by Greg Hogg Excavating and Construction Ltd. and Alan Hogg, to amend the zoning from “Residential Type 1 Zone (R1)” to the “Residential Type 2 Zone (R2)”, in order to allow development of new single detached dwellings on the subject site.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C14-06-188 THAT the Council of the Town of Ingersoll **defer** the Zone Change application for lands known municipally as 12 Cedar Street, and owned by Blayne and Brenda Wilson, to amend the zoning from the “Residential Type 1 Zone (R1)” to a “Special Residential Type 1 Zone (R1-*special*)” to allow an existing detached accessory structure (2-car garage) to be recognized as a main permitted use on a lot without a dwelling.

CARRIED

Petitions, Delegations and Presentations (3)

- 1) Brian Petrie – Proposed Bike Lanes on Whiting Street
- 2) Tim Lobzun – Banning Cross Border Servicing at the Ingersoll Waste Water Treatment Plant and Soil Importation Ban
- 3) Youth Award – Kursten Saunders

Consideration of Petitions, Delegations and Presentations

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-189 THAT the presentation of Brian Petrie be received as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-190 THAT the presentation of Tim Lobzun be received as information; and that the request regarding the issue of cross border servicing be referred to staff for review.

CARRIED

Correspondence & Resolutions

Moved by Councillor McLeod; seconded by Councillor Mott

C14-07-191 THAT the Council for the Town of Ingersoll approves the request from the Ingersoll Cheese and Agricultural Museum to close Centennial Lane on Saturday, July 19, 2014 from 12:30 p.m. to 4:00 p.m. to allow for the Down on the Farm Day event.

CARRIED

Moved by Councillor Mott; seconded by Councillor Fortner

C14-07-192 THAT the Council for the Town of Ingersoll welcomes the opportunity for Ingersoll to be the Celebration community to host the Pan Am flame as part of the Toronto 2015 Torch Relay;

AND FURTHER THAT the Clerk's Department be directed to confirm Ingersoll's participation with the Toronto 2015 Pan Am/Parapan Am Games Organizing Committee.

CARRIED

By-Laws

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-193 That the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 14-4759 – To amend the Parking By-Law
- 2) By-Law 14-4760 – To establish Development Charges
- 3) By-Law 14-4761 – To appoint a Community Emergency Management Coordinator and Deputy Community Emergency Management Coordinators
- 4) By-Law 14-4762 – To amend Zoning By-law 04-4160, as amended (ZN6-14-01)
- 5) By-Law 14-4763 – To amend Zoning By-Law 04-4160, as amended (ZN6-14-02)
- 6) By-Law 14-4764 – To appoint a CBO and Building Inspector
- 7) By-Law 14-4765 – To close and stop up a portion of Mill Street
- 8) By-Law 14-4766 – To declare surplus, certain lands and to authorize the sale and transfer of such lands

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C14-07-194 The Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser

C14-07-195 THAT By-laws 14-4759 through to 14-4766 be now read a third time, passed, signed and sealed and that this constitutes the third reading.

CARRIED

Closed Session

Moved by Councillor McLeod; seconded by Councillor Mott

C14-07-196 THAT Council do now go into Committee of the Whole at 10:35 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Closed Session Minutes of June 16, 2014
- 2) Update on Union Negotiations

CARRIED

Consideration of Closed Session

Moved by Councillor Mott; seconded by Councillor Fortner

C14-07-197 THAT Council do now rise out of Committee of the Whole at 10:56 p.m. from Closed Session.

CARRIED

Moved by Councillor Fortner; seconded by Councillor Mott

C14-07-198 THAT the minutes of the Closed Session meeting held on June 16, 2014 be adopted.

CARRIED

Upcoming Council Meeting

Regular Meeting
Monday, August 11, 2014, 6:00 p.m.
Town Centre, Council Chambers

Adjournment

On motion Council adjourned at 10:58 p.m.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

SIGN-IN LIST

FOR

Public Hearing – July, 14 2014

Gregg Hogg Excavating & Construction Inc. and Greg Hogg, 242 Kensington Ave.
ZN6-14-01

NAME	ADDRESS	Phone Number	Email Address
Example JohnDoe	130 Oxford Street, Ingersoll, N5C 2V5	519-485-0129	info@ingersoll.ca
PLEASE PRINT Rick Eus	163 KING SOLOMON ST	519 485 3344	rickeus@sympatico.ca
PLEASE PRINT Bryan Smith	70 Glenn Ave,	519-456 5270	bryasmrt@ oxford.net
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Gregg Hogg Excavating & Construction Inc. and Greg Hogg, 242 Kensington Ave.
ZN6-14-01

SIGN-IN LIST

FOR

Public Hearing – July, 14 2014

Gregg Hogg Excavating & Construction Inc. and Alan Hogg, Florence Street

ZN6-14-02



NAME	ADDRESS	Phone Number	Email Address
Example JohnDoe	130 Oxford Street, Ingersoll, N5C 2V5	519-485-0129	info@ingersoll.ca
PLEASE PRINT <i>Rick (4)</i>	<i>163 KING LOCOMONT</i>	<i>519 608 3364</i>	<i>rickew@sympatico.ca</i>
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Gregg Hogg Excavating & Construction Inc. and Alan Hogg, Florence Street

ZN6-14-02

SIGN-IN LIST

FOR

Public Hearing – July, 14 2014
 Blayne & Brenda Wilson, 1 Cedar Street
 ZN6-14-04

NAME	ADDRESS	Phone Number	Email Address
Example JohnDoe	130 Oxford Street, Ingersoll, N5C 2V5	519-485-0129	info@ingersoll.ca
PLEASE PRINT Tim Loom	67 Kira SW Ingersoll	519-485-4382	MITRA2804@ YAHOO.COM
PLEASE PRINT John Blayne	131 John St Ingersoll, ON	519-475-6133	djohnsonembro@ gmail.
Brenda Wilson	1 Cedar St. Ingersoll,	519-485-2443	
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Blayne & Brenda Wilson, 1 Cedar Street
 ZN6-14-04



CONFIDENTIAL

Minutes of: BOARD OF TRUST

Date: May 28, 2014

Time: 6:00 p.m.

Location: Second Floor Lounge

Page: 1 of 5

Chair: Carol Prouse

Recorder: Diane Ricard

Present: Carol Prouse, Bill Mayoros, Carol Smith-Gee, Paul Tambeau, Ian Blain, Maureen Ralph, Adam Funnell, Dr. Joel Wohlgemut, Dr. Jitin Sondhi, Crystal Houze, Lisa Gardner.

Leadership

Team: Frank Deutsch

Regrets: Steve Tait

Guests: Ann Robb, Mike Farlow, Bryan Smith

AGENDA ITEM/DISCUSSION	ACTION/DATE
1. Call to Order	
<p>The meeting was called to order at 6:00 p.m. by Carol Prouse, Chair. A quorum was present. There were no declarations of conflict of interest.</p>	
2. Delegation	
<p>Ann Robb, Mike Farlow and Bryan Smith attended the Open Session of the Board of Trust to make a presentation regarding the closure of the Outpatient Lab. Ann Robb started the meeting by thanking the Board for their volunteerism. Bryan Smith was aware AHI had received a 1% top up last year, and they realize this does not even cover the cost of inflation. He noted the finance minister has gone on record saying he was proud of the reduction of funds to hospitals. When the group presented the petition to Carol Prouse and Bill Mayoros May 8th, Bill said he was going on good faith that CML will provide the services they have agreed to. The Oxford Coalition is a group dedicated to the maintenance and improvement of services in hospitals. They have engaged in campaigns in five centres and have committed to supporting this hospital and community. Mike Farlow stated the group would like the Board to take their message to the government that this community does not want the money taken out of the hospital budget and given to private clinics. They want the money to stay in the hospital so we can retain this service. The Board agreed to forward their message to the LHIN and request it be forwarded to the Ministry of Health. The launch of the petition has brought up many concerns about the future of the hospital. The public is very worried about what may happen in the future. Crystal reiterated to the delegation that the LHIN has assured us that they have no intention of closing AHI. Lisa Gardner shared that in order to balance our budget we had to look at all the services across the hospital. We had to find something that was also offered in another place in the community. The group reinforced they are very pleased with the services the hospital offers and realizes the pressure the LHIN has put on hospitals to work with reduced budgets.</p>	

AGENDA ITEM/DISCUSSION		ACTION/DATE
3. Approval of the Agenda		
9.2 Correspondence – Jackie Beam 9.3 Correspondence – Steve Tait A motion was made by Maureen Ralph, seconded by Carol Smith-Gee, to approve the agenda with the above additions.		
		CARRIED.
4. Minutes of the Last Meeting		
4.1	Approval of the Minutes of the last Open Session A motion was made by Adam Funnell, seconded by Paul Tambeau, to accept the minutes as a correct record.	
		CARRIED.
4.2	Business Arising from the Minutes	
5. New Business		
5.1	No new business.	
6. Committee Reports		
6.1	Corporate Planning and Finance Frank Deutsch reported the financial report for April is not available due to the new system which has been implemented.	
6.2	Integrated Quality Committee Paul Tambeau reviewed the minutes of the Integrated Quality Committee providing highlights of the following: <ul style="list-style-type: none"> • Pay for Performance scale was approved Dr. Wohlgemut expressed his concerns around the time and effort put into gauging the fluctuations of these indicators. He is philosophically uncomfortable with the statistical validity of these numbers. Lisa suggested we contact the Ministry about the validity of this data. • Difficulties of monitoring hand hygiene was discussed. • Quality Improvement Plan fourth quarter was circulated. • Corporate Indicators. 	
6.3	Medical Staff Committee The minutes of the May 13 th meeting were pre-circulated with the agenda package.	

AGENDA ITEM/DISCUSSION	ACTION/DATE
<p>6.4 Alexandra Hospital Foundation Carol Smith-Gee provided an update from the Foundation meeting earlier this afternoon. Highlights included:</p> <ul style="list-style-type: none"> • Report to the Community has been circulated to the community • BBQ tickets available for tomorrow night's Kiwanis barbecue • HUGO fundraising is ongoing • Theme Dinner, 125 in attendance • Golden Gala dollars are still outstanding. 	
<p>6.5 Acceptance of Reports A motion was made by Adam Funnell, seconded by Ian Blain to accept the committee reports as presented including any motions included in the respective minutes with the exception of those deferred.</p> <p style="text-align: right;">CARRIED.</p>	
7. Staff Reports	
<p>7.1 Chief of Staff Report Dr. Wohlgemut presented his report which was pre-circulated with the meeting packages.</p> <ul style="list-style-type: none"> • Cooperation between physicians as part of the integration project. We need to look at opportunities to involve physicians and get together to try to work together. Dr. Wohlgemut will continue to talk to his counterparts about integrating, realizing this will take a great deal of work, but it is an important issue. • Dr. Sondhi as Head of the ED, has been working on a roster to rotate all physicians through all three hospitals. Some of the new physicians coming on staff are requesting fixed days. • Physicians have a sense of where things are going with integration. The extent to which it is going to go, is a little more hazy. • The staffing of the ED has been covered by 7 physicians, since the ED staffing reduced by five physicians (Drs. Steyn, Brockway, Pariser, Bruce, Dada). Some new physicians coming on staff, to assist with the staffing. 	
<p>7.2 Integrated President and Chief Executive Officer Report Crystal Houze presented her report which was pre-circulated with the meeting packages.</p> <ul style="list-style-type: none"> • Paul and Diane Chick attended the Quality Symposium • Voluntary documentations to the LHIN have been submitted 	
<p>7.3 Integrated Vice President/Chief Nursing Executive Report Lisa Gardner presented her report highlighting:</p> <ul style="list-style-type: none"> • Oxford Hospice Palliative Care Education Session – Understanding your grief • Vison Care/Endoscopy Project 	

AGENDA ITEM/DISCUSSION	ACTION/DATE
<ul style="list-style-type: none"> • Repatriation Tool online to allow all hospitals in the LHIN to view who has beds available. • HUGO all ten hospitals are implemented in phase one. 	
<p>7.4 Integrated Vice President/Chief Financial Officer Report Frank Deutsch presented her report highlighting:</p> <ul style="list-style-type: none"> • CML have toured the Cardiac Rehab/Pain Clinic • Life lab has purchased CML • Lifelab wants 1800 sq ft, CML wanted 1000 sq ft, and the conversation went well. 	
<p>7.5 Acceptance of Staff Reports A motion was made by Ian Blain, seconded by Maureen Ralph, to accept staff reports as presented. CARRIED.</p>	
8. Primary Care Recruitment Committee Update	
<p>8.1 Lisa Gardner shared that the next meeting is set for June 13, 2014.</p>	
9. Update on Conferences Attended by Board	
<p>9.1 Rural and Northern Health Care Governance – May 7th OHA changed the date and time and they did not notify Paul Tambeau, therefore AHI will receive a refund for the cost of this event. Symposium – May 14th Paul Tambeau reported the symposium was educational.</p>	
<p>9.2 Upcoming Events Carol Prouse shared information about upcoming events for the Ontario Hospital Association (OHA) and the AHI Foundation.</p>	
10. Correspondence	
<p>10.1 Carol Prouse reviewed the correspondence received from Mr. Wayne Spragg, requesting the board reconsider the closing of the outpatient lab.</p>	
<p>10.2 Carol Prouse reviewed a letter received from Jackie Beam, she has chosen to step down from the board.</p>	
<p>10.3 Carol Prouse, read a thank you card received from the Tait Family for our gift and thoughts</p>	
11. Evaluation Results	
Carol Prouse reviewed the evaluation summary from the previous meeting. Board members were asked to complete the evaluation for this	

AGENDA ITEM/DISCUSSION	ACTION/DATE
evening's meeting and submit to Diane. Please include attendance at Foundation events on the evaluation.	
14. Date and Time of the Next Meeting	
The next Board of Trust meeting will be held on Wednesday June 25 th , 2014 at 5:30 p.m. in the Board room, followed by the AGM at 6:30 pm in the Second Floor Lounge.	
15. Adjournment	
A motion was made by Adam Funnell to adjourn the meeting.	CARRIED.

Carol Prouse, Chair

Crystal Houze, Secretary

**TOWN OF INGERSOLL
MONTHLY CHEQUE DISBURSEMENTS
JULY 2014**

<u>VENDOR NAME / VOUCHER</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DESCRIPTION OF PURCHASE</u>	<u>DEBITS</u>	<u>CREDITS</u>
EMPLOYEE PAYROLL	70,498	41510 01-0000-0090-99930	PAYROLL - CLEARING ACCT	PAYDATE - JULY 3	\$513.55	
	70,498	41510 01-0000-0100-00100	BANK	PAYDATE - JULY 3	\$0.00	\$513.55
ACAPULCO ***	70,479	41511 01-5100-4100-41710	CHEMICALS	CHLORINE ACID BICARB	\$1,545.82	
	70,479	41511 01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE ACID BICARB	\$200.96	
	70,479	41511 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE ACID BICARB	\$0.00	\$1,746.78
AKIRA STUDIO LTD	70,499	41512 01-0000-2375-00740	BUILD INGERSOLL GROUP "BIG" DEPOSIT	BUILDERS GROUP WEB SUPPORT	\$915.84	
	70,499	41512 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BUILDERS GROUP WEB SUPPORT	\$101.16	
	70,499	41512 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUILDERS GROUP WEB SUPPORT	\$0.00	\$1,017.00
COMMITTEE MEMBER	70,483	41513 01-3230-4000-41020	PROMOTION & MEALS	OAPSB ZONE 4 MTG PER DIEM	\$130.00	
	70,483	41513 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB ZONE 4 MTG PER DIEM	\$0.00	\$130.00
COMMISSIONAIRES	70,485	41514 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT MAY25-JUN07	\$766.46	
	70,485	41514 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT MAY25-JUN07	\$84.66	
	70,485	41514 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT MAY25-JUN07	\$0.00	\$851.12
COMMITTEE MEMBER	70,484	41515 01-3230-4000-41520	COMMUNICATION	INTERNET	\$64.00	
	70,484	41515 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INTERNET	\$7.07	
	70,484	41515 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERNET	\$0.00	\$71.07
ELM HURST	70,481	41516 01-3230-4000-40610	MEETINGS & CONFERENCES	PSB ZONE 4 MTG HOSTING	\$378.45	
	70,481	41516 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PSB ZONE 4 MTG HOSTING	\$41.80	
	70,481	41516 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PSB ZONE 4 MTG HOSTING	\$0.00	\$420.25
	70,504	41516 40-8000-6900-40555	RIBFEST EXPENSES	RIBFEST RESTAURANT SALES	\$1,902.00	
	70,504	41516 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIBFEST RESTAURANT SALES	\$0.00	\$1,902.00
COMMITTEE MEMBER	70,482	41517 01-3230-4000-40630	STAFF TRAINING	OAPSB ZONE 4 MTG PER DIEM	\$130.00	
	70,482	41517 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB ZONE 4 MTG PER DIEM	\$0.00	\$130.00
TAX REFUND	70,500	41518 01-0000-0090-99910	TAXES - CLEARING	REFUND OF PROPERTY TAXES	\$24,262.72	
	70,500	41518 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF PROPERTY TAXES	\$0.00	\$24,262.72
INGERSOLL CHORAL SOCIETY	70,506	41519 40-8000-6900-40555	RIBFEST EXPENSES	RIBFEST VOLUNTEER	\$963.22	
	70,506	41519 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIBFEST VOLUNTEER	\$0.00	\$963.22
LIKINS, TRACY- PETTY CASH	70,487	41520 01-1300-4000-40755	PENNY SHORT/OVER	PETTY CASH NOV 2013-JUNE2014	\$0.00	\$0.02
	70,487	41520 40-8000-6900-42900	MISCELLANEOUS EXPENSE	PETTY CASH NOV 2013-JUNE2014	\$120.00	
	70,487	41520 01-1000-4000-40850	HEALTH & SAFETY COMMITTEE E	PETTY CASH NOV 2013-JUNE2014	\$45.70	
	70,487	41520 01-1300-4000-40200	OFFICE SUPPLIES	PETTY CASH NOV 2013-JUNE2014	\$4.87	
	70,487	41520 01-1002-4000-40270	NEW EQUIPMENT	PETTY CASH NOV 2013-JUNE2014	\$21.06	
	70,487	41520 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH NOV 2013-JUNE2014	\$5.05	
	70,487	41520 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH NOV 2013-JUNE2014	\$0.54	
	70,487	41520 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH NOV 2013-JUNE2014	\$2.33	
	70,487	41520 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH NOV 2013-JUNE2014	\$0.00	\$199.53
MINISTER OF FINANCE - EHT ***	70,501	41521 01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	EHT PREMIUMS - JUNE	\$7,630.79	
	70,501	41521 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EHT PREMIUMS - JUNE	\$0.00	\$7,630.79
OPERATION SHARING	70,505	41522 40-8000-6900-40555	RIBFEST EXPENSES	RIBFEST VOLUNTEER	\$963.22	
	70,505	41522 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIBFEST VOLUNTEER	\$0.00	\$963.22
TAX REFUND	70,502	41523 01-0000-0090-99910	TAXES - CLEARING	REFUND ON SEC 40 SETTLEMENT	\$1,236.41	
	70,502	41523 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND ON SEC 40 SETTLEMENT	\$0.00	\$1,236.41
EMPLOYEE REIMBURSEMENT	70,486	41524 01-3000-4100-40290	UNIFORMS AND CLOTHING	WORK BOOTS	\$137.32	
	70,486	41524 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORK BOOTS	\$15.17	
	70,486	41524 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK BOOTS	\$0.00	\$152.49
SUN LIFE OF CANADA	70,503	41525 01-0000-2100-00716	HEALTH CARE PAYABLE	JULY GROUP PREMIUMS	\$37,591.58	
	70,503	41525 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JULY GROUP PREMIUMS	\$0.00	\$37,591.58
HONOURARIUM	70,530	41526 01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	POETRY JUDGE HONOURARIUM	\$50.00	
	70,530	41526 01-0000-0100-00100	BANK	POETRY JUDGE HONOURARIUM	\$0.00	\$50.00
ABC RECREATION LTD ***	70,488	42150 01-5100-4100-41530	EQUIP REPAIRS & MAINT	SOLENOID VALVES	\$277.88	
	70,488	42150 01-0000-0200-00325	HST RECEIVABLE100%	SOLENOID VALVES	\$36.12	

ABELL PEST CONTROL INC	70,488	42150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOLENOID VALVES	\$0.00	\$314.00
	70,474	42151 01-5000-6040-41550	MAINTENANCE CONTRACTS	PEST CONTROL MAINTENANCE	\$272.52	
	70,474	42151 01-0000-0200-00325	HST RECEIVABLE100%	PEST CONTROL MAINTENANCE	\$35.43	
	70,474	42151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEST CONTROL MAINTENANCE	\$0.00	\$307.95
ACAPULCO ***	70,478	42152 01-5100-4100-41710	CHEMICALS	CHLORINE, ACID, BI CARB	\$1,566.57	
	70,478	42152 01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE, ACID, BI CARB	\$203.65	
	70,478	42152 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE, ACID, BI CARB	\$0.00	\$1,770.22
AFFORDABLE PORTABLES	70,755	42153 01-5000-6030-41540	RENTAL	PORTA POTTY RENTAL - JUNE	\$135.00	
	70,755	42153 01-0000-0200-00325	HST RECEIVABLE100%	PORTA POTTY RENTAL - JUNE	\$17.55	
	70,755	42153 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PORTA POTTY RENTAL - JUNE	\$0.00	\$152.55
AKIRA STUDIO LTD	70,650	42154 01-5200-6195-41000	ADVERTISING	WEBSITE DESIGN	\$4,334.00	
	70,650	42154 01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE DESIGN	\$563.42	
	70,650	42154 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE DESIGN	\$0.00	\$4,897.42
	70,651	42154 01-5200-6195-41000	ADVERTISING	WEBSITE MOBILE APP	\$125.00	
	70,651	42154 01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE MOBILE APP	\$16.25	
	70,651	42154 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE MOBILE APP	\$0.00	\$141.25
AL'S TIRE INGERSOLL	70,559	42155 01-4500-4230-46382	938200 T2-07 DODGE 3500	REPAIRS TO TRUCK #2	\$23.40	
	70,559	42155 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK #2	\$2.59	
	70,559	42155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK #2	\$0.00	\$25.99
	70,665	42155 01-4500-4230-46392	939200 2012 BACKHOE LOADER	SERVICE CALL FOR BACKHOE	\$117.11	
	70,665	42155 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SERVICE CALL FOR BACKHOE	\$12.94	
	70,665	42155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE CALL FOR BACKHOE	\$0.00	\$130.05
	70,708	42155 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE REPAIR	\$200.42	
	70,708	42155 01-0000-0200-00325	HST RECEIVABLE100%	TIRE REPAIR	\$26.06	
	70,708	42155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR	\$0.00	\$226.48
ANNEX PUBLISHING BOOK DIVISION	70,598	42156 01-3000-4000-40630	STAFF TRAINING	NFPA 6TH ESSENTIALS TRAINING	\$507.77	
	70,598	42156 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NFPA 6TH ESSENTIALS TRAINING	\$56.09	
	70,598	42156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NFPA 6TH ESSENTIALS TRAINING	\$0.00	\$563.86
BACKYARD BY DESIGN	70,684	42157 01-5000-6050-41720	HORTICULTURAL SUPPLIES	PLANT MATERIAL	\$175.79	
	70,684	42157 01-0000-0200-00325	HST RECEIVABLE100%	PLANT MATERIAL	\$22.85	
	70,684	42157 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT MATERIAL	\$0.00	\$198.64
	70,685	42157 01-5000-6050-41720	HORTICULTURAL SUPPLIES	FERTILIZER	\$31.43	
	70,685	42157 01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$4.09	
	70,685	42157 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00	\$35.52
GORDON BANNERMAN LTD.	70,710	42158 01-5000-6050-41530	EQUIP REPAIRS & MAINT	BRUSHES FOR DIAMOND MACHINE	\$325.14	
	70,710	42158 01-0000-0200-00325	HST RECEIVABLE100%	BRUSHES FOR DIAMOND MACHINE	\$42.27	
	70,710	42158 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRUSHES FOR DIAMOND MACHINE	\$0.00	\$367.41
VOLUNTEER HONOURARIUM	70,628	42159 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	2ND QUARTER HONOURARIUM	\$150.00	
	70,628	42159 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND QUARTER HONOURARIUM	\$0.00	\$150.00
VOLUNTEER HONOURARIUM	70,631	42160 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	2ND QTR HONOURARIUM	\$150.00	
	70,631	42160 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND QTR HONOURARIUM	\$0.00	\$150.00
BFI CANADA	70,584	42161 01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK-UP	\$134.02	
	70,584	42161 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK-UP	\$14.80	
	70,584	42161 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK-UP	\$0.00	\$148.82
	70,700	42161 01-5000-6020-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - JULY	\$202.83	
	70,700	42161 01-5100-4100-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - JULY	\$202.82	
	70,700	42161 01-5000-6050-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - JULY	\$202.82	
	70,700	42161 01-5000-6040-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - JULY	\$202.82	
	70,700	42161 01-5200-4100-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - JULY	\$176.30	
	70,700	42161 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - JULY	\$26.37	
	70,700	42161 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - JULY	\$26.37	
	70,700	42161 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - JULY	\$26.37	
	70,700	42161 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - JULY	\$26.37	
	70,700	42161 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - JULY	\$22.92	
	70,700	42161 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE SERVICE - JULY	\$0.00	\$1,115.99
EMPLOYEE REIMBURSEMENT	70,653	42162 01-5200-6090-40620	MILEAGE	MILEAGE - JUNE 2014	\$32.50	
	70,653	42162 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - JUNE 2014	\$4.22	
	70,653	42162 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JUNE 2014	\$0.00	\$36.72
BOOTH, CHARMAINE	70,769	42163 01-6200-4000-40500	SPECIAL EVENTS	PETTING ZOO - DOWN ON THE FARM	\$300.00	
	70,769	42163 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTING ZOO - DOWN ON THE FARM	\$0.00	\$300.00
EMPLOYEE REIMBURSEMENT	70,580	42164 10-0000-3252-80000	MATERIALS -HOLCROFT ST RECONSTRUCTION	MILEAGE	\$18.97	

	70,580	42164	01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SO	MILEAGE		\$97.26	
	70,580	42164	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE		\$2.09	
	70,580	42164	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE		\$10.74	
CAMPBELL'S	70,580	42164	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE		\$0.00	\$129.06
	70,493	42165	01-3000-4000-40200	OFFICE SUPPLIES	TAPE		\$24.41	
	70,493	42165	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAPE		\$2.70	
	70,493	42165	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE		\$0.00	\$27.11
	70,731	42165	01-4000-4000-40200	OFFICE SUPPLIES	3 THUMB DRIVES		\$45.76	
	70,731	42165	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	3 THUMB DRIVES		\$5.06	
	70,731	42165	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3 THUMB DRIVES		\$0.00	\$50.82
CANADIAN NATIONAL RAILWAYS								
	70,617	42166	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL/GATE MAINT - JUNE		\$833.43	
	70,617	42166	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL/GATE MAINT - JUNE		\$0.00	\$833.43
CANADIAN TIRE ASSOCIATE STORE								
	70,720	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	METAL BLADES		\$21.98	
	70,720	42167	01-0000-0200-00325	HST RECEIVABLE100%	METAL BLADES		\$2.86	
	70,720	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	METAL BLADES		\$0.00	\$24.84
	70,724	42167	01-5100-4100-41700	BLDG REPAIRS AND MAINT	SHOWER CURTAIN		\$11.99	
	70,724	42167	01-0000-0200-00325	HST RECEIVABLE100%	SHOWER CURTAIN		\$1.56	
	70,724	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOWER CURTAIN		\$0.00	\$13.55
	70,725	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	RATCHET STRAPS, HOSE RPR KIT		\$35.98	
	70,725	42167	01-0000-0200-00325	HST RECEIVABLE100%	RATCHET STRAPS, HOSE RPR KIT		\$4.68	
	70,725	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RATCHET STRAPS, HOSE RPR KIT		\$0.00	\$40.66
	70,727	42167	01-5100-4100-41700	BLDG REPAIRS AND MAINT	SCREEN		\$9.19	
	70,727	42167	01-0000-0200-00325	HST RECEIVABLE100%	SCREEN		\$1.19	
	70,727	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREEN		\$0.00	\$10.38
	70,728	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	DRILL BIT		\$7.99	
	70,728	42167	01-0000-0200-00325	HST RECEIVABLE100%	DRILL BIT		\$1.04	
	70,728	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRILL BIT		\$0.00	\$9.03
	70,729	42167	01-5000-6020-41700	BLDG REPAIRS & MAINT	FUSES		\$5.99	
	70,729	42167	01-0000-0200-00325	HST RECEIVABLE100%	FUSES		\$0.78	
	70,729	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSES		\$0.00	\$6.77
	70,730	42167	01-5000-6050-41530	EQUIP REPAIRS & MAINT	MIRROR FOR TRACTORS		\$10.48	
	70,730	42167	01-0000-0200-00325	HST RECEIVABLE100%	MIRROR FOR TRACTORS		\$1.36	
	70,730	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MIRROR FOR TRACTORS		\$0.00	\$11.84
	70,732	42167	01-5000-6020-41700	BLDG REPAIRS & MAINT	SEALANT		\$12.99	
	70,732	42167	01-0000-0200-00325	HST RECEIVABLE100%	SEALANT		\$1.69	
	70,732	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEALANT		\$0.00	\$14.68
	70,733	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BATTERIES, WIRE, BRACKETS		\$49.33	
	70,733	42167	01-0000-0200-00325	HST RECEIVABLE100%	BATTERIES, WIRE, BRACKETS		\$6.41	
	70,733	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES, WIRE, BRACKETS		\$0.00	\$55.74
	70,735	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	WIRE FOR SHOP		\$37.56	
	70,735	42167	01-0000-0200-00325	HST RECEIVABLE100%	WIRE FOR SHOP		\$4.88	
	70,735	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRE FOR SHOP		\$0.00	\$42.44
	70,736	42167	01-5000-6020-41700	BLDG REPAIRS & MAINT	CAULKING & CAULKING GUN		\$15.65	
	70,736	42167	01-0000-0200-00325	HST RECEIVABLE100%	CAULKING & CAULKING GUN		\$2.03	
	70,736	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAULKING & CAULKING GUN		\$0.00	\$17.68
	70,737	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS		\$11.98	
	70,737	42167	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS		\$1.56	
	70,737	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS		\$0.00	\$13.54
	70,739	42167	01-5100-4100-41700	BLDG REPAIRS AND MAINT	SPRAY, ELECT TAPE, CLAMPS		\$18.01	
	70,739	42167	01-0000-0200-00325	HST RECEIVABLE100%	SPRAY, ELECT TAPE, CLAMPS		\$2.34	
	70,739	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRAY, ELECT TAPE, CLAMPS		\$0.00	\$20.35
	70,740	42167	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SPOUT SCEPTER, STOPPERS		\$15.07	
	70,740	42167	01-0000-0200-00325	HST RECEIVABLE100%	SPOUT SCEPTER, STOPPERS		\$1.96	
	70,740	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPOUT SCEPTER, STOPPERS		\$0.00	\$17.03
	70,741	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS		\$14.99	
	70,741	42167	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS		\$1.95	
	70,741	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS		\$0.00	\$16.94
	70,742	42167	01-5000-6020-41700	BLDG REPAIRS & MAINT	DROP SHEETS		\$11.96	
	70,742	42167	01-0000-0200-00325	HST RECEIVABLE100%	DROP SHEETS		\$1.55	
	70,742	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DROP SHEETS		\$0.00	\$13.51
	70,743	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CLAMPS		\$7.12	
	70,743	42167	01-0000-0200-00325	HST RECEIVABLE100%	CLAMPS		\$0.93	
	70,743	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLAMPS		\$0.00	\$8.05
	70,744	42167	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE CONNECTION PARTS		\$28.47	
	70,744	42167	01-0000-0200-00325	HST RECEIVABLE100%	HOSE CONNECTION PARTS		\$3.70	
	70,744	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE CONNECTION PARTS		\$0.00	\$32.17
	70,745	42167	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	LIGHT BULBS FOR TRUCK		\$4.99	
	70,745	42167	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS FOR TRUCK		\$0.65	
	70,745	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS FOR TRUCK		\$0.00	\$5.64
	70,746	42167	01-5100-4100-41700	BLDG REPAIRS AND MAINT	BATTERIES, TAPE		\$41.96	
	70,746	42167	01-0000-0200-00325	HST RECEIVABLE100%	BATTERIES, TAPE		\$5.45	
	70,746	42167	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES, TAPE		\$0.00	\$47.41

	70,748	42167 01-5000-6050-41530	EQUIP REPAIRS & MAINT	FUSE CONNETOR FOR TRACTOR	\$3.99	
	70,748	42167 01-0000-0200-00325	HST RECEIVABLE100%	FUSE CONNETOR FOR TRACTOR	\$0.52	
	70,748	42167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSE CONNETOR FOR TRACTOR	\$0.00	\$4.51
	70,749	42167 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$9.99	
	70,749	42167 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$1.30	
	70,749	42167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$11.29
	70,750	42167 01-5100-4100-41700	BLDG REPAIRS AND MAINT	GREASE, OIL	\$30.46	
	70,750	42167 01-0000-0200-00325	HST RECEIVABLE100%	GREASE, OIL	\$3.96	
	70,750	42167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GREASE, OIL	\$0.00	\$34.42
	70,752	42167 01-5100-4100-41700	BLDG REPAIRS AND MAINT	GLUE, CHAIR PADS	\$14.43	
	70,752	42167 01-0000-0200-00325	HST RECEIVABLE100%	GLUE, CHAIR PADS	\$1.88	
	70,752	42167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLUE, CHAIR PADS	\$0.00	\$16.31
CANTERBURY FOLK FESTIVAL						
	70,609	42168 01-7000-4000-41010	GRAPHICS & PRINTING	BILLBOARD AD - BLDRS GROUP	\$500.00	
	70,609	42168 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BILLBOARD AD - BLDRS GROUP	\$0.00	\$500.00
	70,610	42168 40-8000-6900-41130	GRANTS TO VOLUNTARY ORG	CONTRIBUTION TO FOLK FESTIVAL	\$4,000.00	
	70,610	42168 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONTRIBUTION TO FOLK FESTIVAL	\$0.00	\$4,000.00
	70,611	42168 40-8000-6900-41130	GRANTS TO VOLUNTARY ORG	1X DONATION - ELECTR UPGRADES	\$2,000.00	
	70,611	42168 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1X DONATION - ELECTR UPGRADES	\$0.00	\$2,000.00
CAREY'S PRODUCE						
	70,489	42169 01-5000-6051-40420	PROGRAM SUPPLIES	PEPPERS, SP ONIONS, SLAW	\$489.25	
	70,489	42169 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEPPERS, SP ONIONS, SLAW	\$0.00	\$489.25
CEDAR SIGNS						
	70,554	42170 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	SIGNS	\$614.04	
	70,554	42170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIGNS	\$67.82	
	70,554	42170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNS	\$0.00	\$681.86
	70,641	42170 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	STREET SIGNS	\$71.27	
	70,641	42170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STREET SIGNS	\$7.88	
	70,641	42170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STREET SIGNS	\$0.00	\$79.15
CENTURY MANUFACTURING						
	70,551	42171 01-4500-4000-40210	JANITORIAL SUPPLIES	DEGREASER	\$1,098.12	
	70,551	42171 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEGREASER	\$0.00	\$1,098.12
COCO PAVING INC.						
	69,808	42172 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SP	QPR COLD MIX - 5 MT	\$666.53	
	69,808	42172 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	QPR COLD MIX - 5 MT	\$73.62	
	69,808	42172 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QPR COLD MIX - 5 MT	\$0.00	\$740.15
COMMISSIONAIRES						
	70,585	42173 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	TRAFFIC ENFORCEMENT	\$751.80	
	70,585	42173 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC ENFORCEMENT	\$83.04	
	70,585	42173 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC ENFORCEMENT	\$0.00	\$834.84
CULLIGAN						
	70,600	42174 01-0100-4000-41020	PROMOTION & MEALS	WATER FOR COOLER	\$47.11	
	70,600	42174 01-0100-4000-41020	PROMOTION & MEALS	WATER FOR COOLER	\$2.54	
	70,600	42174 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER FOR COOLER	\$0.29	
	70,600	42174 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER FOR COOLER	\$0.00	\$49.94
DAYTRIPPING IN SOUTHERN ONTARI						
	70,679	42175 01-6200-6810-41000	ADVERTISING	HARVEST FEST AD	\$204.00	
	70,679	42175 01-0000-0200-00325	HST RECEIVABLE100%	HARVEST FEST AD	\$26.52	
	70,679	42175 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVEST FEST AD	\$0.00	\$230.52
DIAMOND SOFTWARE INC.						
	70,586	42176 01-1002-4000-41550	MAINTENANCE CONTRACTS	SUPP IMPORT	\$145.01	
	70,586	42176 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPP IMPORT	\$16.02	
	70,586	42176 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPP IMPORT	\$0.00	\$161.03
DIRECTOR OF FAMILY RESPONSIBIL						
	70,623	42177 01-0000-2100-00718	FAMILY SERVICES	CASE 648113 - JULY 2014	\$192.00	
	70,623	42177 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 648113 - JULY 2014	\$0.00	\$192.00
	70,624	42177 01-0000-2100-00718	FAMILY SERVICES	CASE 1005697 - JULY 2014	\$2,100.00	
	70,624	42177 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 1005697 - JULY 2014	\$0.00	\$2,100.00
DOMINION EQUIPMENT & CHEMICAL						
	70,660	42178 01-5200-4100-41530	EQUIP REPAIRS & MAINT	VAC HOSE FLOOR MACHINE	\$26.75	
	70,660	42178 01-0000-0200-00325	HST RECEIVABLE100%	VAC HOSE FLOOR MACHINE	\$3.48	
	70,660	42178 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VAC HOSE FLOOR MACHINE	\$0.00	\$30.23
EMPLOYEE REIMBURSEMENT						
	70,645	42179 01-5100-6090-40620	MILEAGE	MILEAGE - APRIL	\$23.42	
	70,645	42179 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - APRIL	\$3.04	
	70,645	42179 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL	\$0.00	\$26.46
	70,646	42179 01-5100-6090-40620	MILEAGE	MILEAGE - MAY 2014	\$26.76	
	70,646	42179 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MAY 2014	\$3.48	
	70,646	42179 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY 2014	\$0.00	\$30.24
	70,647	42179 01-5100-6090-40620	MILEAGE	MILEAGE - JUNE 2014	\$26.76	
	70,647	42179 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - JUNE 2014	\$3.48	
	70,647	42179 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JUNE 2014	\$0.00	\$30.24
EASY LIFT DOORS LTD.						
	70,532	42180 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO OVERHEAD DOORS	\$172.95	
	70,532	42180 01-0000-0200-00325	HST RECEIVABLE100%	REPAIRS TO OVERHEAD DOORS	\$22.48	

EASY WAY CLEANING PRODUCTS LIM	70,532	42180	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO OVERHEAD DOORS	\$0.00	\$195.43
	70,563	42181	01-2000-4025-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$57.81	
	70,563	42181	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$6.39	
	70,563	42181	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$64.20
	70,640	42181	01-4500-4000-40210	JANITORIAL SUPPLIES	MOP, CLEANER	\$33.18	
	70,640	42181	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOP, CLEANER	\$3.67	
	70,640	42181	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOP, CLEANER	\$0.00	\$36.85
EMPLOYEE REIMBURSEMENT							
	70,581	42182	01-4000-4000-40620	MILEAGE	MILEAGE	\$14.10	
	70,581	42182	01-4000-4000-40620	MILEAGE	MILEAGE	\$15.56	
	70,581	42182	10-0000-3244-80010	LABOUR & BURDEN	MILEAGE	\$2.92	
	70,581	42182	10-0000-3254-80010	LABOUR & BURDEN	MILEAGE	\$24.31	
	70,581	42182	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$1.56	
	70,581	42182	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$1.72	
	70,581	42182	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$0.32	
	70,581	42182	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$2.69	
	70,581	42182	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$63.18
E.O.N. ASSOCIATION							
	70,616	42183	01-6200-4000-41000	ADVERTISING	JOINT AD IN DAYTRIPPER	\$162.00	
	70,616	42183	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JOINT AD IN DAYTRIPPER	\$0.00	\$162.00
ERTH HOLDINGS INC.							
	70,595	42184	10-0000-3252-80100	PRIME CONTRACT	POLE - HOLCROFT & WONHAM	\$1,210.94	
	70,595	42184	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POLE - HOLCROFT & WONHAM	\$133.76	
	70,595	42184	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POLE - HOLCROFT & WONHAM	\$0.00	\$1,344.70
	70,726	42184	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	STREET LT. MAINTENANCE JUN14	\$1,225.08	
	70,726	42184	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STREET LT. MAINTENANCE JUN14	\$135.32	
	70,726	42184	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STREET LT. MAINTENANCE JUN14	\$0.00	\$1,360.40
FASTENAL CANADA ***							
	70,513	42185	01-5000-6050-41720	HORTICULTURAL SUPPLIES	SHOVELS - 2	\$91.84	
	70,513	42185	01-0000-0200-00325	HST RECEIVABLE100%	SHOVELS - 2	\$11.94	
	70,513	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOVELS - 2	\$0.00	\$103.78
	70,514	42185	01-5000-6050-40210	JANITORIAL SUPPLIES	HAND CLEANER	\$49.71	
	70,514	42185	01-0000-0200-00325	HST RECEIVABLE100%	HAND CLEANER	\$6.46	
	70,514	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAND CLEANER	\$0.00	\$56.17
	70,552	42185	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	WELDING JACKET	\$156.71	
	70,552	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WELDING JACKET	\$17.31	
	70,552	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WELDING JACKET	\$0.00	\$174.02
	70,558	42185	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	REPAIR STOCK	\$17.12	
	70,558	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR STOCK	\$1.89	
	70,558	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR STOCK	\$0.00	\$19.01
	70,568	42185	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BROOM & WOOD HANDLE	\$39.95	
	70,568	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BROOM & WOOD HANDLE	\$4.41	
	70,568	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BROOM & WOOD HANDLE	\$0.00	\$44.36
	70,569	42185	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SIDE PUMP BOTTLE JACK	\$84.46	
	70,569	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDE PUMP BOTTLE JACK	\$9.33	
	70,569	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDE PUMP BOTTLE JACK	\$0.00	\$93.79
	70,570	42185	01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	LOCK/FLANGE NUTS, BUSHING	\$134.75	
	70,570	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCK/FLANGE NUTS, BUSHING	\$14.88	
	70,570	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK/FLANGE NUTS, BUSHING	\$0.00	\$149.63
	70,571	42185	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BATTERY & SUNSCREEN	\$176.64	
	70,571	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY & SUNSCREEN	\$19.51	
	70,571	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY & SUNSCREEN	\$0.00	\$196.15
	70,572	42185	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BROOMS & HANDLE	\$211.15	
	70,572	42185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BROOMS & HANDLE	\$23.33	
	70,572	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BROOMS & HANDLE	\$0.00	\$234.48
	70,689	42185	01-5000-6050-41530	EQUIP REPAIRS & MAINT	NUT FOR YORK RAKE	\$2.54	
	70,689	42185	01-0000-0200-00325	HST RECEIVABLE100%	NUT FOR YORK RAKE	\$0.33	
	70,689	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUT FOR YORK RAKE	\$0.00	\$2.87
	70,691	42185	01-5000-6050-41530	EQUIP REPAIRS & MAINT	NUT FOR RAKE	\$2.70	
	70,691	42185	01-0000-0200-00325	HST RECEIVABLE100%	NUT FOR RAKE	\$0.35	
	70,691	42185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUT FOR RAKE	\$0.00	\$3.05
FEARMAN, MELANIE							
	70,770	42186	01-6200-4000-40500	SPECIAL EVENTS	FACE PAINTING - DOWN ON FARM	\$195.00	
	70,770	42186	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACE PAINTING - DOWN ON FARM	\$0.00	\$195.00
AMANDA'S FERNLEA FLOWERS							
	70,589	42187	40-8000-4000-41020	PROMOTION & MEALS	WELCOME FLOWERS	\$101.76	
	70,589	42187	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WELCOME FLOWERS	\$11.24	
	70,589	42187	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WELCOME FLOWERS	\$0.00	\$113.00
FILION WAKELY THORUP ANGELETTI							
	70,658	42188	01-0900-4000-40710	LEGAL FEES	LABOUR RELATION MATTERS	\$324.36	
	70,658	42188	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LABOUR RELATION MATTERS	\$35.83	
	70,658	42188	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LABOUR RELATION MATTERS	\$0.00	\$360.19
FLORAL OCCASIONS ***							
	70,604	42189	01-0100-4000-41160	HONOURS & AWARDS	SYMPATHY PLANT	\$45.03	

	70,604	42189 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SYMPATHY PLANT	\$4.97	
	70,604	42189 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYMPATHY PLANT	\$0.00	\$50.00
	70,605	42189 01-0100-4000-41160	HONOURS & AWARDS	NEW BABY FLOWERS	\$45.03	
	70,605	42189 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW BABY FLOWERS	\$4.97	
	70,605	42189 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW BABY FLOWERS	\$0.00	\$50.00
	70,606	42189 01-0100-4000-41160	HONOURS & AWARDS	SYMPATHY FLOWERS	\$109.90	
	70,606	42189 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SYMPATHY FLOWERS	\$12.14	
	70,606	42189 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYMPATHY FLOWERS	\$0.00	\$122.04
	70,607	42189 01-0100-4000-41160	HONOURS & AWARDS	SYMPATHY FLOWERS	\$54.03	
	70,607	42189 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SYMPATHY FLOWERS	\$5.97	
	70,607	42189 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYMPATHY FLOWERS	\$0.00	\$60.00
FORM & BUILD SUPPLY ***						
	70,693	42190 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CONCRETE FIBER EXPANSION	\$1,190.15	
	70,693	42190 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE FIBER EXPANSION	\$131.46	
	70,693	42190 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE FIBER EXPANSION	\$0.00	\$1,321.61
GRA - HAM ENERGY						
	70,494	42191 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL	\$135.17	
	70,494	42191 01-0000-0200-00325	HST RECEIVABLE100%	VEHICLE FUEL	\$17.57	
	70,494	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL	\$0.00	\$152.74
	70,512	42191 01-5000-6050-41470	VEHICLE FUEL	FUEL - 214L	\$239.59	
	70,512	42191 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 214L	\$31.15	
	70,512	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 214L	\$0.00	\$270.74
	70,548	42191 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL	\$1,164.46	
	70,548	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL	\$128.62	
	70,548	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL	\$0.00	\$1,293.08
	70,549	42191 01-4500-4230-41420	FUEL- GASOLINE	REG. UNLEADED GAS	\$581.35	
	70,549	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REG. UNLEADED GAS	\$64.22	
	70,549	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REG. UNLEADED GAS	\$0.00	\$645.57
	70,550	42191 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$708.82	
	70,550	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$78.29	
	70,550	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$787.11
	70,573	42191 01-4500-4230-41420	FUEL- GASOLINE	UNLEADED GAS	\$1,254.08	
	70,573	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED GAS	\$138.52	
	70,573	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED GAS	\$0.00	\$1,392.60
	70,574	42191 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL	\$1,110.77	
	70,574	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL	\$122.69	
	70,574	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL	\$0.00	\$1,233.46
	70,575	42191 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$633.07	
	70,575	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$69.93	
	70,575	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$703.00
	70,576	42191 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL	\$210.56	
	70,576	42191 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL	\$23.26	
	70,576	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL	\$0.00	\$233.82
	70,701	42191 01-5000-6050-41470	VEHICLE FUEL	FUEL - 129.8L	\$149.61	
	70,701	42191 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 129.8L	\$19.45	
	70,701	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 129.8L	\$0.00	\$169.06
	70,703	42191 01-5000-6050-41470	VEHICLE FUEL	FUEL - 453.5L	\$535.00	
	70,703	42191 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 453.5L	\$69.55	
	70,703	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 453.5L	\$0.00	\$604.55
	70,756	42191 01-5000-6050-41470	VEHICLE FUEL	FUEL - 198.7L	\$595.45	
	70,756	42191 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 198.7L	\$77.41	
	70,756	42191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 198.7L	\$0.00	\$672.86
GROWER'S CHOICE LANDSCAPE PROD						
	70,754	42192 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PINE MULCH - 35 CU YD	\$1,610.00	
	70,754	42192 01-0000-0200-00325	HST RECEIVABLE100%	PINE MULCH - 35 CU YD	\$209.30	
	70,754	42192 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINE MULCH - 35 CU YD	\$0.00	\$1,819.30
EMPLOYEE REIMBURSEMENT						
	70,656	42193 01-5200-6195-40630	STAFF TRAINING	MILEAGE & EXPENSES - APRIL	\$10.00	
	70,656	42193 01-5200-6195-40200	OFFICE SUPPLIES	MILEAGE & EXPENSES - APRIL	\$26.55	
	70,656	42193 01-5200-6195-40620	MILEAGE	MILEAGE & EXPENSES - APRIL	\$152.92	
	70,656	42193 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES - APRIL	\$3.45	
	70,656	42193 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES - APRIL	\$19.88	
	70,656	42193 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE & EXPENSES - APRIL	\$0.00	\$212.80
	70,657	42193 01-5200-6195-40200	OFFICE SUPPLIES	MILEAGE & EXPENSES - MAY	\$11.25	
	70,657	42193 01-5200-6195-40620	MILEAGE	MILEAGE & EXPENSES - MAY	\$86.02	
	70,657	42193 01-5200-6195-40630	STAFF TRAINING	MILEAGE & EXPENSES - MAY	\$25.00	
	70,657	42193 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES - MAY	\$1.46	
	70,657	42193 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES - MAY	\$11.18	
	70,657	42193 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES - MAY	\$3.25	
	70,657	42193 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE & EXPENSES - MAY	\$0.00	\$138.16
EMPLOYEE REIMBURSEMENT						
	70,579	42194 01-3400-4000-40620	MILEAGE	MILEAGE	\$90.93	
	70,579	42194 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$10.05	
	70,579	42194 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$100.98
HEMSON CONSULTING LTD.						

	70,592	42195 01-1300-4000-41500	CONTRACTED SERVICES	C1347 - DC STUDY	\$4,814.20	
	70,592	42195 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	C1347 - DC STUDY	\$531.75	
EMPLOYEE REIMBURSEMENT	70,592	42195 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	C1347 - DC STUDY	\$0.00	\$5,345.95
	70,751	42196 01-5100-6070-40630	STAFF TRAINING	CORRECT REFUND	\$33.00	
	70,751	42196 01-0000-0200-00325	HST RECEIVABLE100%	CORRECT REFUND	\$4.29	
HILLSIDE KENNELS	70,751	42196 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CORRECT REFUND	\$0.00	\$37.29
	70,578	42197 01-3600-4000-41560	CONTRACTS	ANIMAL CONTROL JUNE 2014	\$712.32	
	70,578	42197 01-3600-4000-41557	VETERINARY SERVICES	ANIMAL CONTROL JUNE 2014	\$452.05	
	70,578	42197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL JUNE 2014	\$78.68	
	70,578	42197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL JUNE 2014	\$49.93	
HOT,COLD & FREEZING	70,578	42197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMAL CONTROL JUNE 2014	\$0.00	\$1,292.98
	68,396	42198 01-1002-4000-40270	NEW EQUIPMENT	A/C UNIT - SERVER ROOM	\$2,935.78	
	68,396	42198 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	A/C UNIT - SERVER ROOM	\$324.27	
	68,396	42198 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	A/C UNIT - SERVER ROOM	\$0.00	\$3,260.05
	70,511	42198 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR THERMOSTAT	\$572.33	
	70,511	42198 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR THERMOSTAT	\$74.40	
	70,511	42198 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR THERMOSTAT	\$0.00	\$646.73
	70,649	42198 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR POOL HEATER	\$685.08	
	70,649	42198 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR POOL HEATER	\$89.06	
	70,649	42198 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR POOL HEATER	\$0.00	\$774.14
	70,734	42198 01-2000-4025-41700	BLDG REPAIRS & MAINT	REPAIRS TO BASEMENT A/C	\$114.48	
	70,734	42198 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO BASEMENT A/C	\$12.65	
HTH CONCRETE TREATMENTS	70,734	42198 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO BASEMENT A/C	\$0.00	\$127.13
	70,773	42199 10-0000-3250-80100	PRIME CONTRACT	SIDEWALK SEALANT	\$2,081.84	
	70,773	42199 10-0000-3244-80100	PRIME CONTRACT	SIDEWALK SEALANT	\$9,483.96	
	70,773	42199 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK SEALANT	\$229.95	
	70,773	42199 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK SEALANT	\$1,047.55	
HURON TRACTOR LTD	70,773	42199 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK SEALANT	\$0.00	\$12,843.30
	70,704	42200 01-5000-6050-41530	EQUIP REPAIRS & MAINT	GUAGE WHEELS FOR RIDERS	\$210.19	
	70,704	42200 01-0000-0200-00325	HST RECEIVABLE100%	GUAGE WHEELS FOR RIDERS	\$27.32	
RESIDENT REIMBURSEMENT	70,704	42200 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GUAGE WHEELS FOR RIDERS	\$0.00	\$237.51
	70,619	42201 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND DEPOSIT PERMIT 2013-132	\$1,000.00	
	70,619	42201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND DEPOSIT PERMIT 2013-132	\$0.00	\$1,000.00
INGERSOLL HOME CENTRE LTD	70,517	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	CONCRETE ADHESIVE	\$4.69	
	70,517	42202 01-0000-0200-00325	HST RECEIVABLE100%	CONCRETE ADHESIVE	\$0.61	
	70,517	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE ADHESIVE	\$0.00	\$5.30
	70,518	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	RE-TINT PAINT	\$5.00	
	70,518	42202 01-0000-0200-00325	HST RECEIVABLE100%	RE-TINT PAINT	\$0.65	
	70,518	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RE-TINT PAINT	\$0.00	\$5.65
	70,519	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	RE-TINT PAINT, PAINT MIXER	\$80.99	
	70,519	42202 01-0000-0200-00325	HST RECEIVABLE100%	RE-TINT PAINT, PAINT MIXER	\$10.53	
	70,519	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RE-TINT PAINT, PAINT MIXER	\$0.00	\$91.52
	70,520	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING REPAIRS	\$6.58	
	70,520	42202 01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING REPAIRS	\$0.86	
	70,520	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING REPAIRS	\$0.00	\$7.44
	70,521	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT BRUSHES & TRAYS	\$16.46	
	70,521	42202 01-0000-0200-00325	HST RECEIVABLE100%	PAINT BRUSHES & TRAYS	\$2.14	
	70,521	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT BRUSHES & TRAYS	\$0.00	\$18.60
	70,522	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE REEL PARTS	\$5.99	
	70,522	42202 01-0000-0200-00325	HST RECEIVABLE100%	HOSE REEL PARTS	\$0.78	
	70,522	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE REEL PARTS	\$0.00	\$6.77
	70,523	42202 01-5000-6040-41700	BLDG REPAIRS & MAINT	SIDING, SCREWS, SPRUCE 1X4s	\$440.03	
	70,523	42202 01-0000-0200-00325	HST RECEIVABLE100%	SIDING, SCREWS, SPRUCE 1X4s	\$57.20	
	70,523	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDING, SCREWS, SPRUCE 1X4s	\$0.00	\$497.23
	70,525	42202 01-5000-6040-41700	BLDG REPAIRS & MAINT	INSULATION, PLASTIC	\$40.27	
	70,525	42202 01-0000-0200-00325	HST RECEIVABLE100%	INSULATION, PLASTIC	\$5.24	
	70,525	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSULATION, PLASTIC	\$0.00	\$45.51
	70,526	42202 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PADLOCKS	\$155.88	
	70,526	42202 01-0000-0200-00325	HST RECEIVABLE100%	PADLOCKS	\$20.26	
	70,526	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PADLOCKS	\$0.00	\$176.14
	70,527	42202 01-5000-6050-41720	HORTICULTURAL SUPPLIES	POST HOLE DIGGER	\$49.99	
	70,527	42202 01-0000-0200-00325	HST RECEIVABLE100%	POST HOLE DIGGER	\$6.50	
	70,527	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POST HOLE DIGGER	\$0.00	\$56.49
	70,542	42202 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	SHEET PLYWOOD	\$12.41	
	70,542	42202 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHEET PLYWOOD	\$1.37	
	70,542	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHEET PLYWOOD	\$0.00	\$13.78
	70,543	42202 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	PRESSURE TREATED WOOD/SCREWS	\$24.86	
	70,543	42202 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRESSURE TREATED WOOD/SCREWS	\$2.75	

	70,543	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRESSURE TREATED WOOD/SCREWS	\$0.00	\$27.61
	70,544	42202 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	GARDEN CULTIVATOR	\$17.29	
	70,544	42202 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARDEN CULTIVATOR	\$1.91	
	70,544	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN CULTIVATOR	\$0.00	\$19.20
	70,545	42202 01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	ANTIFREEZE	\$3.04	
	70,545	42202 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANTIFREEZE	\$0.34	
	70,545	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANTIFREEZE	\$0.00	\$3.38
	70,593	42202 01-3000-4000-40630	STAFF TRAINING	VINYL SIDING	\$571.73	
	70,593	42202 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VINYL SIDING	\$63.15	
	70,593	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VINYL SIDING	\$0.00	\$634.88
	70,662	42202 01-5200-6170-41530	EQUIP REPAIRS & MAINT	SPEAKER WIRE STRAPS	\$19.18	
	70,662	42202 01-0000-0200-00325	HST RECEIVABLE100%	SPEAKER WIRE STRAPS	\$2.49	
	70,662	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPEAKER WIRE STRAPS	\$0.00	\$21.67
	70,664	42202 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FOAM SPRAY, LIGHT BULBS	\$12.53	
	70,664	42202 01-0000-0200-00325	HST RECEIVABLE100%	FOAM SPRAY, LIGHT BULBS	\$1.63	
	70,664	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FOAM SPRAY, LIGHT BULBS	\$0.00	\$14.16
	70,666	42202 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FOAM BARRIER	\$5.04	
	70,666	42202 01-0000-0200-00325	HST RECEIVABLE100%	FOAM BARRIER	\$0.65	
	70,666	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FOAM BARRIER	\$0.00	\$5.69
	70,668	42202 01-5200-4100-40210	JANITORIAL SUPPLIES	BUG SPRAY & EXT CORD REPAIR	\$13.98	
	70,668	42202 01-5200-4100-41700	BLDG REPAIRS AND MAINT	BUG SPRAY & EXT CORD REPAIR	\$6.40	
	70,668	42202 01-0000-0200-00325	HST RECEIVABLE100%	BUG SPRAY & EXT CORD REPAIR	\$1.82	
	70,668	42202 01-0000-0200-00325	HST RECEIVABLE100%	BUG SPRAY & EXT CORD REPAIR	\$0.83	
	70,668	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUG SPRAY & EXT CORD REPAIR	\$0.00	\$23.03
	70,669	42202 01-5200-4100-40210	JANITORIAL SUPPLIES	MICE DETERRENT	\$8.54	
	70,669	42202 01-0000-0200-00325	HST RECEIVABLE100%	MICE DETERRENT	\$1.11	
	70,669	42202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MICE DETERRENT	\$0.00	\$9.65
INGERSOLL RENT-ALL ***						
	70,475	42203 01-5000-6050-41530	EQUIP REPAIRS & MAINT	EYELET FOR TRIMMER	\$3.67	
	70,475	42203 01-0000-0200-00325	HST RECEIVABLE100%	EYELET FOR TRIMMER	\$0.48	
	70,475	42203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EYELET FOR TRIMMER	\$0.00	\$4.15
	70,636	42203 01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TI	2 STROKE ENGINE OIL	\$43.15	
	70,636	42203 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 STROKE ENGINE OIL	\$4.76	
	70,636	42203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 STROKE ENGINE OIL	\$0.00	\$47.91
	70,637	42203 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	HOSE CONNECTOR & CPLG SLEEVE	\$26.87	
	70,637	42203 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HOSE CONNECTOR & CPLG SLEEVE	\$2.97	
	70,637	42203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE CONNECTOR & CPLG SLEEVE	\$0.00	\$29.84
	70,705	42203 01-5000-6050-41530	EQUIP REPAIRS & MAINT	AIR FILTER FOR CHAIN SAW	\$1.78	
	70,705	42203 01-0000-0200-00325	HST RECEIVABLE100%	AIR FILTER FOR CHAIN SAW	\$0.23	
	70,705	42203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILTER FOR CHAIN SAW	\$0.00	\$2.01
	70,706	42203 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER LINE	\$16.38	
	70,706	42203 01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER LINE	\$2.13	
	70,706	42203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER LINE	\$0.00	\$18.51
INSIGHT CANADA						
	70,587	42204 01-1002-4000-40270	NEW EQUIPMENT	RAM UPGRADE	\$282.30	
	70,587	42204 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RAM UPGRADE	\$31.18	
	70,587	42204 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAM UPGRADE	\$0.00	\$313.48
	70,588	42204 01-1002-4000-40270	NEW EQUIPMENT	RAM UPGRADE	\$564.59	
	70,588	42204 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RAM UPGRADE	\$62.36	
	70,588	42204 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAM UPGRADE	\$0.00	\$626.95
J-AAR EXCAVATING						
	70,599	42205 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SO	PC6 - HOLCROFT ST	\$488,215.12	
	70,599	42205 10-0000-3252-80100	PRIME CONTRACT	PC6 - HOLCROFT ST	\$111,262.61	
	70,599	42205 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC6 - HOLCROFT ST	\$0.00	\$59,012.90
	70,599	42205 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC6 - HOLCROFT ST	\$59,696.39	
	70,599	42205 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC6 - HOLCROFT ST	\$0.00	\$600,161.22
D.H. JUTZI LIMITED						
	70,699	42206 01-5000-6020-41550	MAINTENANCE CONTRACTS	TREATMENT CONDENSOR	\$375.00	
	70,699	42206 01-0000-0200-00325	HST RECEIVABLE100%	TREATMENT CONDENSOR	\$48.75	
	70,699	42206 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREATMENT CONDENSOR	\$0.00	\$423.75
	70,778	42206 01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER CONDITIONING CONTRACT	\$375.00	
	70,778	42206 01-0000-0200-00325	HST RECEIVABLE100%	WATER CONDITIONING CONTRACT	\$48.75	
	70,778	42206 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER CONDITIONING CONTRACT	\$0.00	\$423.75
LAFARGE CANADA INC						
	70,495	42207 01-0000-0250-60670	C14-522-113 K SOLOMON-SANT LATERAL	CONCRETE - VARIOUS JOBS	\$93.72	
	70,495	42207 01-0000-0250-60615	C13-467-K SOLOMON&KENSINGTON-WTRMN	CONCRETE - VARIOUS JOBS	\$93.72	
	70,495	42207 01-0000-0250-60637	C14-489-MUTUAL@N TN LINE-WTR VALVE	CONCRETE - VARIOUS JOBS	\$183.78	
	70,495	42207 01-3000-4000-40500	SPECIAL EVENTS	CONCRETE - VARIOUS JOBS	\$93.72	
	70,495	42207 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE - VARIOUS JOBS	\$93.73	
	70,495	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE - VARIOUS JOBS	\$10.35	
	70,495	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE - VARIOUS JOBS	\$10.35	
	70,495	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE - VARIOUS JOBS	\$20.30	
	70,495	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE - VARIOUS JOBS	\$10.35	
	70,495	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE - VARIOUS JOBS	\$10.35	
	70,495	42207 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE - VARIOUS JOBS	\$0.00	\$620.37

	70,677	42207 01-0000-0250-60667	R14-519-277 OXFORD AVE-CABLE	CONCRETE	\$97.69	
	70,677	42207 01-0000-0250-60625	UG13-477-141 KING SOLOMON-GAS	CONCRETE	\$97.69	
	70,677	42207 01-0000-0250-60693	C14-545-130 KING E-FIRE HYDRANT	CONCRETE	\$97.69	
	70,677	42207 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$638.04	
	70,677	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.79	
	70,677	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.79	
	70,677	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.79	
	70,677	42207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$70.47	
	70,677	42207 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,033.95
LAMERS SILOS LTD						
	70,688	42208 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	CEMENT PADS FOR BLEACHERS	\$4,770.00	
	70,688	42208 01-0000-0200-00325	HST RECEIVABLE100%	CEMENT PADS FOR BLEACHERS	\$620.10	
	70,688	42208 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CEMENT PADS FOR BLEACHERS	\$0.00	\$5,390.10
LETTUCE ALIVE						
	70,491	42209 01-5000-6051-40420	PROGRAM SUPPLIES	CLAMSHELL BOSTON	\$141.90	
	70,491	42209 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLAMSHELL BOSTON	\$0.00	\$141.90
LEVACS						
	70,497	42210 01-0100-4000-41160	HONOURS & AWARDS	ANNIVERSARY PLAQUE	\$60.00	
	70,497	42210 01-0000-0200-00325	HST RECEIVABLE100%	ANNIVERSARY PLAQUE	\$7.80	
	70,497	42210 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNIVERSARY PLAQUE	\$0.00	\$67.80
LIFESAVING SOCIETY						
	70,625	42211 01-5100-6060-41450	LEADERSHIP	BRONZE CROSS, FIRST AID	\$180.00	
	70,625	42211 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRONZE CROSS, FIRST AID	\$0.00	\$180.00
	70,626	42211 01-5100-6060-41450	LEADERSHIP	FIRST AID CERTIFICATES	\$161.10	
	70,626	42211 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST AID CERTIFICATES	\$0.00	\$161.10
	70,772	42211 01-5100-6060-41450	LEADERSHIP	FIRST AID & BRONZE MEDALLION	\$191.75	
	70,772	42211 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST AID & BRONZE MEDALLION	\$0.00	\$191.75
RESIDENT REIMBURSEMENT						
	70,618	42212 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND DEPOSIT PERMIT 2014-17	\$1,000.00	
	70,618	42212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND DEPOSIT PERMIT 2014-17	\$0.00	\$1,000.00
LONDON DOOR SERVICES						
	70,510	42213 01-5000-6050-41700	BLDG REPAIRS AND MAINT	GARAGE DOOR SERVICE	\$200.08	
	70,510	42213 01-0000-0200-00325	HST RECEIVABLE100%	GARAGE DOOR SERVICE	\$26.01	
	70,510	42213 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARAGE DOOR SERVICE	\$0.00	\$226.09
EMPLOYEE REIMBURSEMENT						
	70,582	42214 01-4000-4000-40620	MILEAGE	MILEAGE	\$5.83	
	70,582	42214 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$0.65	
	70,582	42214 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$6.48
LWR AUTOMOTIVE						
	70,672	42215 01-4500-4230-46387	938700 T7-08 DODGE 3500	ALTERNATOR	\$311.15	
	70,672	42215 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ALTERNATOR	\$34.37	
	70,672	42215 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALTERNATOR	\$0.00	\$345.52
	70,675	42215 01-4500-4230-46382	938200 T2-07 DODGE 3500	ON-OFF SWITCH	\$5.69	
	70,675	42215 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ON-OFF SWITCH	\$0.63	
	70,675	42215 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ON-OFF SWITCH	\$0.00	\$6.32
	70,676	42215 01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	DIESEL EXHAUST FLUID	\$24.38	
	70,676	42215 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DIESEL EXHAUST FLUID	\$2.69	
	70,676	42215 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL EXHAUST FLUID	\$0.00	\$27.07
	70,757	42215 01-5100-4100-41650	SMALL TOOLS & SAFETY EQUIP	HEX KEY SET	\$56.98	
	70,757	42215 01-0000-0200-00325	HST RECEIVABLE100%	HEX KEY SET	\$7.41	
	70,757	42215 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEX KEY SET	\$0.00	\$64.39
LYRECO CANADA INC.						
	70,747	42216 01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$29.44	
	70,747	42216 01-3400-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$30.36	
	70,747	42216 01-4000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$52.54	
	70,747	42216 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$3.25	
	70,747	42216 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$3.36	
	70,747	42216 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$5.80	
	70,747	42216 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$124.75
MCCABE PROMOTIONAL ADVERT.						
	70,753	42217 01-5100-4000-40290	UNIFORMS AND CLOTHING	VPCC ADMIN STAFF SHIRTS - 7	\$270.70	
	70,753	42217 01-0000-0200-00325	HST RECEIVABLE100%	VPCC ADMIN STAFF SHIRTS - 7	\$35.19	
	70,753	42217 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC ADMIN STAFF SHIRTS - 7	\$0.00	\$305.89
MCKIM HARDWARE						
	70,531	42218 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	FLOOD LAMP, BINDER TWINE	\$12.32	
	70,531	42218 01-0000-0200-00325	HST RECEIVABLE100%	FLOOD LAMP, BINDER TWINE	\$1.60	
	70,531	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOOD LAMP, BINDER TWINE	\$0.00	\$13.92
	70,702	42218 01-1002-4000-40270	NEW EQUIPMENT	CABLE HOOKS - JCHERBERT RM.	\$20.58	
	70,702	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CABLE HOOKS - JCHERBERT RM.	\$2.27	
	70,702	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE HOOKS - JCHERBERT RM.	\$0.00	\$22.85
	70,707	42218 01-2000-4025-40210	JANITORIAL SUPPLIES	TOILET BOWL CLEANER	\$4.37	
	70,707	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOILET BOWL CLEANER	\$0.48	
	70,707	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET BOWL CLEANER	\$0.00	\$4.85
	70,711	42218 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	TRUCK REPAIRS	\$21.34	
	70,711	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK REPAIRS	\$2.36	

	70,711	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK REPAIRS	\$0.00	\$23.70
	70,712	42218 01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	TOWEL RACK, TRAP	\$13.10	
	70,712	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWEL RACK, TRAP	\$1.44	
	70,712	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWEL RACK, TRAP	\$0.00	\$14.54
	70,713	42218 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	KEYS, FUSES, LIGHT BULBS	\$19.60	
	70,713	42218 01-0000-0200-00325	HST RECEIVABLE100%	KEYS, FUSES, LIGHT BULBS	\$2.55	
	70,713	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEYS, FUSES, LIGHT BULBS	\$0.00	\$22.15
	70,714	42218 01-2000-4025-40210	JANITORIAL SUPPLIES	ANT TRAPS	\$4.92	
	70,714	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANT TRAPS	\$0.55	
	70,714	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANT TRAPS	\$0.00	\$5.47
	70,715	42218 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	REPAIR TO CHEESE FACTORY DOOR	\$6.57	
	70,715	42218 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR TO CHEESE FACTORY DOOR	\$0.85	
	70,715	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO CHEESE FACTORY DOOR	\$0.00	\$7.42
	70,716	42218 01-5000-6020-41700	BLDG REPAIRS & MAINT	TOILET PARTS	\$10.52	
	70,716	42218 01-0000-0200-00325	HST RECEIVABLE100%	TOILET PARTS	\$1.37	
	70,716	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PARTS	\$0.00	\$11.89
	70,717	42218 01-5000-6050-41530	EQUIP REPAIRS & MAINT	HYDRAULIC JACK OIL	\$8.24	
	70,717	42218 01-0000-0200-00325	HST RECEIVABLE100%	HYDRAULIC JACK OIL	\$1.07	
	70,717	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HYDRAULIC JACK OIL	\$0.00	\$9.31
	70,718	42218 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	PALM SANDER	\$56.21	
	70,718	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PALM SANDER	\$6.21	
	70,718	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PALM SANDER	\$0.00	\$62.42
	70,721	42218 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	HAND COUNTER	\$12.20	
	70,721	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HAND COUNTER	\$1.35	
	70,721	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAND COUNTER	\$0.00	\$13.55
	70,722	42218 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BATTERIES, PAINT, SCREWS	\$42.49	
	70,722	42218 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERIES, PAINT, SCREWS	\$4.70	
	70,722	42218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES, PAINT, SCREWS	\$0.00	\$47.19
MILLCREEK PRINTING INC						
	70,496	42219 01-0900-4000-42900	MISCELLANEOUS EXPENSE	BUSINESS CARDS, NAME BADGE	\$108.59	
	70,496	42219 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUSINESS CARDS, NAME BADGE	\$0.00	\$108.59
	70,560	42219 01-3400-4000-40200	OFFICE SUPPLIES	OCCUPANCY FORMS	\$40.15	
	70,560	42219 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OCCUPANCY FORMS	\$4.44	
	70,560	42219 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OCCUPANCY FORMS	\$0.00	\$44.59
	70,561	42219 01-3400-4000-40200	OFFICE SUPPLIES	KELSEY'S BUSINESS CARDS	\$47.48	
	70,561	42219 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	KELSEY'S BUSINESS CARDS	\$5.25	
	70,561	42219 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KELSEY'S BUSINESS CARDS	\$0.00	\$52.73
VOLUNTEER HONOURARIUM						
	70,627	42220 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	2ND QUARTER HONOURARIUM	\$150.00	
	70,627	42220 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND QUARTER HONOURARIUM	\$0.00	\$150.00
MINISTRY OF FINANCE - M.T.O. *						
	70,622	42221 01-1000-4240-01627	VIOLATIONS - M.O.T.	COURT COSTS JUNE 2014	\$41.25	
	70,622	42221 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURT COSTS JUNE 2014	\$0.00	\$41.25
MISTER SAFETY SHOES (FORMERLY						
	70,761	42222 01-5000-6020-40290	UNIFORMS & CLOTHING	SAFETY SHOES	\$179.95	
	70,761	42222 01-0000-0200-00325	HST RECEIVABLE100%	SAFETY SHOES	\$23.39	
	70,761	42222 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY SHOES	\$0.00	\$203.34
MOTION INDUSTRIES (CANADA), IN						
	70,555	42223 01-4500-4230-46410	941000 CONCRETE SAW	TARGET SAW	\$65.04	
	70,555	42223 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TARGET SAW	\$7.19	
	70,555	42223 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TARGET SAW	\$0.00	\$72.23
EMPLOYEE REIMBURSEMENT						
	70,644	42224 01-5100-6070-40290	UNIFORMS AND CLOTHING	SHORTS	\$24.50	
	70,644	42224 01-0000-0200-00325	HST RECEIVABLE100%	SHORTS	\$3.19	
	70,644	42224 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHORTS	\$0.00	\$27.69
NANCEKIVELL, CAROL						
	70,507	42225 01-3000-4000-40290	UNIFORMS & CLOTHING	REPLACE PATCHES ON SHIRTS	\$190.00	
	70,507	42225 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE PATCHES ON SHIRTS	\$0.00	\$190.00
EMPLOYEE REIMBURSEMENT						
	70,678	42226 01-6200-4000-40420	PROGRAM SUPPLIES	SUPPLIES FOR MUSEUM DAY CAMP	\$13.50	
	70,678	42226 01-0000-0200-00325	HST RECEIVABLE100%	SUPPLIES FOR MUSEUM DAY CAMP	\$1.76	
	70,678	42226 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES FOR MUSEUM DAY CAMP	\$0.00	\$15.26
NEOPOST CANADA LTD ***						
	70,608	42227 01-1000-4000-40230	POSTAGE	POSTAGE MACH LEASE AUG-OCT	\$830.36	
	70,608	42227 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE MACH LEASE AUG-OCT	\$91.72	
	70,608	42227 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE MACH LEASE AUG-OCT	\$0.00	\$922.08
NETWORK TELECOM						
	70,775	42228 01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	UNIFIED MESSAGING LICENSES	\$763.20	
	70,775	42228 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNIFIED MESSAGING LICENSES	\$84.30	
	70,775	42228 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNIFIED MESSAGING LICENSES	\$0.00	\$847.50
NEW ERA GRAFIX INC						
	70,659	42229 01-5200-6195-40420	PROGRAM SUPPLIES	60 TSHIRTS	\$383.86	
	70,659	42229 01-0000-0200-00325	HST RECEIVABLE100%	60 TSHIRTS	\$49.90	
	70,659	42229 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	60 TSHIRTS	\$0.00	\$433.76
NORTH HURON PUBLISHING INC.						

	70,680	42230	01-6200-4000-41000	ADVERTISING	RURAL VOICE AD	\$104.00	
	70,680	42230	01-0000-0200-00325	HST RECEIVABLE100%	RURAL VOICE AD	\$13.52	
OAKWOOD TRANSPORT	70,680	42230	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RURAL VOICE AD	\$0.00	\$117.52
	70,683	42231	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	STEERING SHAFT REPLACE TRUCK3	\$455.37	
	70,683	42231	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STEERING SHAFT REPLACE TRUCK3	\$50.29	
OLDE BAKERY CAFE	70,683	42231	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEERING SHAFT REPLACE TRUCK3	\$0.00	\$505.66
	70,590	42232	40-8000-4000-40610	MEETINGS & CONFERENCES	BIA AGM REFRESHMENTS	\$85.48	
	70,590	42232	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA AGM REFRESHMENTS	\$9.44	
	70,590	42232	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA AGM REFRESHMENTS	\$0.00	\$94.92
	70,613	42232	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
	70,613	42232	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	70,614	42232	01-5100-6060-40420	PROGRAM SUPPLIES	2 BIRTHDAY CAKES	\$30.00	
OLDE TYME TAXI	70,614	42232	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 BIRTHDAY CAKES	\$0.00	\$30.00
	70,577	42233	01-1001-4000-41560	CONTRACTS	PARA TAXI JUNE 2014	\$3,347.24	
	70,577	42233	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARA TAXI JUNE 2014	\$369.72	
ONTARIO SOUTHLAND RAILWAY INC.	70,577	42233	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARA TAXI JUNE 2014	\$0.00	\$3,716.96
	70,553	42234	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	FLASHING LIGHT MAINTENANCE	\$2,970.90	
ORKIN CANADA CORP.	70,553	42234	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLASHING LIGHT MAINTENANCE	\$0.00	\$2,970.90
	70,673	42235	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	PEST CONTROL - MUSEUM	\$123.50	
	70,673	42235	01-0000-0200-00325	HST RECEIVABLE100%	PEST CONTROL - MUSEUM	\$16.06	
OXFORD COUNTY ***	70,673	42235	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEST CONTROL - MUSEUM	\$0.00	\$139.56
	70,615	42236	01-0000-2020-00635	DUE TO COUNTY - DEVEL. CHGS.	COUNTY DEV CHGS - APR-JUNE	\$392,876.69	
	70,615	42236	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COUNTY DEV CHGS - APR-JUNE	\$0.00	\$392,876.69
	70,621	42236	01-1000-4240-01626	VIOLATIONS - COURT	COURT COSTS - JUNE 2014	\$15.00	
	70,621	42236	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURT COSTS - JUNE 2014	\$0.00	\$15.00
	70,762	42236	01-1000-4000-40820	PLANNING ACT EXPENSES	2ND QTR PLANNING EXPENSE	\$612.39	
OXFORD FEED SUPPLY LTD	70,762	42236	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND QTR PLANNING EXPENSE	\$0.00	\$612.39
	70,681	42237	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	GRASS SEED	\$120.59	
	70,681	42237	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GRASS SEED	\$13.32	
	70,681	42237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEED	\$0.00	\$133.91
	70,709	42237	01-5000-6050-41720	HORTICULTURAL SUPPLIES	PLANT MATERIAL	\$146.79	
	70,709	42237	01-0000-0200-00325	HST RECEIVABLE100%	PLANT MATERIAL	\$19.08	
	70,709	42237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT MATERIAL	\$0.00	\$165.87
	70,760	42237	01-5100-4100-41710	CHEMICALS	CHLORINE FOR SPLASH PAD	\$78.00	
	70,760	42237	01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE FOR SPLASH PAD	\$10.14	
OXFORD MEDIA GROUP	70,760	42237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE FOR SPLASH PAD	\$0.00	\$88.14
	70,661	42238	01-5000-4000-41000	ADVERTISING	HERE IN INGESSOLL - SUMMER ED	\$7,500.00	
	70,661	42238	01-0000-0200-00325	HST RECEIVABLE100%	HERE IN INGESSOLL - SUMMER ED	\$975.00	
OZA INSPECTIONS LTD	70,661	42238	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HERE IN INGESSOLL - SUMMER ED	\$0.00	\$8,475.00
	70,596	42239	10-0000-3254-80100	PRIME CONTRACT	MONITOR VIBRATION JUNE 19-25	\$2,080.99	
	70,596	42239	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MONITOR VIBRATION JUNE 19-25	\$229.86	
PARDY PLUMBING & HEATING LTD	70,596	42239	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MONITOR VIBRATION JUNE 19-25	\$0.00	\$2,310.85
	70,682	42240	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	SERVICE CALL - CELL TOILET	\$80.00	
	70,682	42240	01-0000-0200-00325	HST RECEIVABLE100%	SERVICE CALL - CELL TOILET	\$10.40	
PC OPTIONS	70,682	42240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE CALL - CELL TOILET	\$0.00	\$90.40
	70,597	42241	10-0000-3537-80000	MATERIALS - FUSION GENERAL CAPITAL	22 NEW COMPUTERS	\$10,000.00	
	70,597	42241	01-0000-0200-00325	HST RECEIVABLE100%	22 NEW COMPUTERS	\$1,300.00	
	70,597	42241	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	22 NEW COMPUTERS	\$0.00	\$11,300.00
	70,654	42241	01-5200-6170-40270	NEW EQUIPMENT	2 NEW COMPUTERS	\$784.30	
	70,654	42241	01-0000-0200-00325	HST RECEIVABLE100%	2 NEW COMPUTERS	\$101.96	
PERMANENT PAVING	70,654	42241	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 NEW COMPUTERS	\$0.00	\$886.26
	70,612	42242	01-0000-0250-60470	C12-321 KING W- SANITARY LATERALS	PC1 - KING ST W	\$7,793.08	
	70,612	42242	01-0000-0250-60673	C14-525-KING W-WTR SERV RPLC	PC1 - KING ST W	\$12,190.10	
	70,612	42242	10-0000-3254-80100	PRIME CONTRACT	PC1 - KING ST W	\$271,906.15	
	70,612	42242	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC1 - KING ST W	\$0.00	\$28,733.74
	70,612	42242	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC1 - KING ST W	\$29,066.55	
PRACTICA LTD	70,612	42242	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC1 - KING ST W	\$0.00	\$292,222.14
	70,473	42243	01-5000-6050-40200	OFFICE SUPPLIES	DOG PICK UP BAGS	\$209.63	
	70,473	42243	01-0000-0200-00325	HST RECEIVABLE100%	DOG PICK UP BAGS	\$27.25	
PRAGMATIC	70,473	42243	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOG PICK UP BAGS	\$0.00	\$236.88
	70,738	42244	01-1002-4000-41550	MAINTENANCE CONTRACTS	CONFERENCING	\$3.41	

EMPLOYEE REIMBURSEMENT	70,655	42254 01-5200-6195-40200	OFFICE SUPPLIES	MILEAGE & PHONE CHARGES	\$26.55	
	70,655	42254 01-5200-6195-40620	MILEAGE	MILEAGE & PHONE CHARGES	\$163.58	
	70,655	42254 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & PHONE CHARGES	\$3.45	
	70,655	42254 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & PHONE CHARGES	\$21.26	
	70,655	42254 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE & PHONE CHARGES	\$0.00	\$214.84
RETURN OF TAX PAYMENT	70,620	42255 01-0000-0090-99910	TAXES - CLEARING	RETURN TAX PAYMENT	\$3,000.00	
	70,620	42255 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETURN TAX PAYMENT	\$0.00	\$3,000.00
SHAW DIRECT	70,774	42256 01-3000-4000-40300	UTILITIES	SATELLITE - JULY	\$105.32	
	70,774	42256 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE - JULY	\$11.64	
	70,774	42256 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE - JULY	\$0.00	\$116.96
SHOPPERS DRUG MART	70,667	42257 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	TYLENOL	\$8.13	
	70,667	42257 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TYLENOL	\$0.90	
	70,667	42257 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TYLENOL	\$0.00	\$9.03
SIMPLEX GRINNELL	70,692	42258 01-5000-6020-41550	MAINTENANCE CONTRACTS	ALARM MONITORING	\$323.00	
	70,692	42258 01-0000-0200-00325	HST RECEIVABLE100%	ALARM MONITORING	\$41.99	
	70,692	42258 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALARM MONITORING	\$0.00	\$364.99
	70,694	42258 01-5100-4100-41550	MAINTENANCE CONTRACTS	ALARM MONITORING	\$323.00	
	70,694	42258 01-0000-0200-00325	HST RECEIVABLE100%	ALARM MONITORING	\$41.99	
	70,694	42258 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALARM MONITORING	\$0.00	\$364.99
	70,695	42258 01-5000-6040-41550	MAINTENANCE CONTRACTS	ALARM MONITORING	\$323.00	
	70,695	42258 01-0000-0200-00325	HST RECEIVABLE100%	ALARM MONITORING	\$41.99	
	70,695	42258 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALARM MONITORING	\$0.00	\$364.99
	70,696	42258 01-5000-6050-41550	MAINTENANCE CONTRACTS	ALARM MONITORING	\$323.00	
	70,696	42258 01-0000-0200-00325	HST RECEIVABLE100%	ALARM MONITORING	\$41.99	
	70,696	42258 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALARM MONITORING	\$0.00	\$364.99
SINKING SHIP ENTERTAINMENT	70,529	42259 10-0000-3543-80100	PRIME CONTRACT--CHEESE PLAYGRND CENTER	FINAL - 50% COMM CONTRIBUTION	\$6,250.00	
	70,529	42259 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINAL - 50% COMM CONTRIBUTION	\$0.00	\$6,250.00
EMPLOYEE REIMBURSEMENT	70,583	42260 01-3400-4000-40620	MILEAGE	MILEAGE	\$258.70	
	70,583	42260 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$28.58	
	70,583	42260 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$287.28
SOAK IT UP INC	70,477	42261 01-5100-4100-41550	MAINTENANCE CONTRACTS	MAT SERVICE	\$257.35	
	70,477	42261 01-0000-0200-00325	HST RECEIVABLE100%	MAT SERVICE	\$33.46	
	70,477	42261 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT SERVICE	\$0.00	\$290.81
	70,533	42261 01-2000-4015-41540	RENTAL	MAT RENTAL - CARRS WLKWY	\$11.00	
	70,533	42261 01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL - CARRS WLKWY	\$1.43	
	70,533	42261 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - CARRS WLKWY	\$0.00	\$12.43
	70,564	42261 01-2000-4025-41540	RENTAL	MAT RENTAL TOWN CENTRE	\$29.00	
	70,564	42261 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL TOWN CENTRE	\$3.21	
	70,564	42261 01-0000-0200-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL TOWN CENTRE	\$0.00	\$32.21
	70,670	42261 01-5200-4100-41550	MAINTENANCE CONTRACTS	MATS & MOP	\$32.00	
	70,670	42261 01-0000-0200-00325	HST RECEIVABLE100%	MATS & MOP	\$4.16	
	70,670	42261 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MATS & MOP	\$0.00	\$36.16
	70,671	42261 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT	\$18.00	
	70,671	42261 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT	\$2.34	
	70,671	42261 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT	\$0.00	\$20.34
	70,697	42261 01-5000-6020-41550	MAINTENANCE CONTRACTS	MAT SERVICE	\$122.00	
	70,697	42261 01-0000-0200-00325	HST RECEIVABLE100%	MAT SERVICE	\$15.86	
	70,697	42261 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT SERVICE	\$0.00	\$137.86
EMPLOYEE REIMBURSEMENT	70,771	42262 01-5100-4100-40210	JANITORIAL SUPPLIES	STORAGE FOR CHEMICALS	\$168.00	
	70,771	42262 01-0000-0200-00325	HST RECEIVABLE100%	STORAGE FOR CHEMICALS	\$21.84	
	70,771	42262 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STORAGE FOR CHEMICALS	\$0.00	\$189.84
STAPLES ***	70,719	42263 01-5100-4000-40200	OFFICE SUPPLIES	SHREDDER, FILE CART, PPR ROLLS	\$494.29	
	70,719	42263 01-0000-0200-00325	HST RECEIVABLE100%	SHREDDER, FILE CART, PPR ROLLS	\$64.26	
	70,719	42263 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHREDDER, FILE CART, PPR ROLLS	\$0.00	\$558.55
STEVE'S ELECTRIC ***	70,652	42264 01-5200-4100-41700	BLDG REPAIRS AND MAINT	ELECTRICAL MAINTENANCE	\$305.74	
	70,652	42264 01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL MAINTENANCE	\$39.75	
	70,652	42264 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL MAINTENANCE	\$0.00	\$345.49
STONETOWN SUPPLY SERVICES(ING)	70,476	42265 01-5100-4100-40210	JANITORIAL SUPPLIES	GARB CAN, PAPER TOWELS	\$95.02	
	70,476	42265 01-0000-0200-00325	HST RECEIVABLE100%	GARB CAN, PAPER TOWELS	\$12.35	
	70,476	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARB CAN, PAPER TOWELS	\$0.00	\$107.37
	70,565	42265 01-3000-4100-40210	JANITORIAL SUPPLIES	PT, URINAL SCREEN, LYSOL	\$71.20	
	70,565	42265 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PT, URINAL SCREEN, LYSOL	\$7.87	
	70,565	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PT, URINAL SCREEN, LYSOL	\$0.00	\$79.07

	70,566	42265 01-3000-4100-40210	JANITORIAL SUPPLIES	PT, TP, CLEANSER	\$103.95	
	70,566	42265 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PT, TP, CLEANSER	\$11.48	
	70,566	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PT, TP, CLEANSER	\$0.00	\$115.43
	70,567	42265 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	GLOVES & SAFETY GLASSES	\$55.80	
	70,567	42265 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GLOVES & SAFETY GLASSES	\$6.17	
	70,567	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES & SAFETY GLASSES	\$0.00	\$61.97
	70,602	42265 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SAFETY GLASSES - 36 PR	\$142.99	
	70,602	42265 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAFETY GLASSES - 36 PR	\$15.80	
	70,602	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY GLASSES - 36 PR	\$0.00	\$158.79
	70,642	42265 01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	GARBAGE BAGS, PAPER TOWELS	\$70.51	
	70,642	42265 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	GARBAGE BAGS, PAPER TOWELS	\$119.36	
	70,642	42265 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS, PAPER TOWELS	\$7.79	
	70,642	42265 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS, PAPER TOWELS	\$13.19	
	70,642	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS, PAPER TOWELS	\$0.00	\$210.85
	70,686	42265 01-5000-6050-40210	JANITORIAL SUPPLIES	PAPER TOWELS	\$37.31	
	70,686	42265 01-0000-0200-00325	HST RECEIVABLE100%	PAPER TOWELS	\$4.85	
	70,686	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWELS	\$0.00	\$42.16
	70,758	42265 01-5100-4100-40210	JANITORIAL SUPPLIES	PPR TWL, MOP HEAD, GLOVES	\$206.43	
	70,758	42265 01-0000-0200-00325	HST RECEIVABLE100%	PPR TWL, MOP HEAD, GLOVES	\$26.84	
	70,758	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR TWL, MOP HEAD, GLOVES	\$0.00	\$233.27
	70,759	42265 01-5100-4100-41650	SMALL TOOLS & SAFETY EQUIP	SAFETY SHIELD	\$8.75	
	70,759	42265 01-0000-0200-00325	HST RECEIVABLE100%	SAFETY SHIELD	\$1.14	
	70,759	42265 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY SHIELD	\$0.00	\$9.89
VOLUNTEER HONOURARIUM						
	70,630	42266 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	2ND QTR HONOUR + MILEAGE	\$150.00	
	70,630	42266 01-5200-6195-40625	PRGM PARTICIPANT TRANSPORTATION	2ND QTR HONOUR + MILEAGE	\$42.05	
	70,630	42266 01-0000-0200-00325	HST RECEIVABLE100%	2ND QTR HONOUR + MILEAGE	\$5.47	
	70,630	42266 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND QTR HONOUR + MILEAGE	\$0.00	\$197.52
SUN MEDIA - CALGARY SUN						
	70,591	42267 40-8000-6900-41000	ADVERTISING	BIA AGM ANNOUNCEMENT	\$127.35	
	70,591	42267 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA AGM ANNOUNCEMENT	\$14.07	
	70,591	42267 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA AGM ANNOUNCEMENT	\$0.00	\$141.42
	70,723	42267 01-1000-4000-45900	LAND SALE EXPENSES	SURPLUS LAND AD	\$143.48	
	70,723	42267 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURPLUS LAND AD	\$15.85	
	70,723	42267 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURPLUS LAND AD	\$0.00	\$159.33
SWAN DUST CONTROL						
	70,556	42268 01-4500-4000-41540	RENTAL	MAT RENTAL - PUBLIC WORKS	\$20.66	
	70,556	42268 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL - PUBLIC WORKS	\$2.28	
	70,556	42268 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - PUBLIC WORKS	\$0.00	\$22.94
	70,690	42268 01-4500-4000-41540	RENTAL	MAT RENTAL	\$20.66	
	70,690	42268 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	70,690	42268 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
TARGET AUTO GLASS						
	70,509	42269 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	REPAIR TRUCK WINDOW	\$325.00	
	70,509	42269 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR TRUCK WINDOW	\$42.25	
	70,509	42269 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TRUCK WINDOW	\$0.00	\$367.25
TECH.STANDARDS & SAFETY AUTH *						
	70,534	42270 01-2000-4015-41550	MAINTENANCE CONTRACTS	ELEVATOR LICENCE	\$100.00	
	70,534	42270 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATOR LICENCE	\$0.00	\$100.00
THAMESFORD PIZZA						
	70,643	42271 01-5100-6060-40420	PROGRAM SUPPLIES	PIZZA - APR 26 - JULY 5	\$263.27	
	70,643	42271 01-5100-6090-40420	PROGRAM SUPPLIES	PIZZA - APR 26 - JULY 5	\$30.97	
	70,643	42271 01-0000-0200-00325	HST RECEIVABLE100%	PIZZA - APR 26 - JULY 5	\$34.23	
	70,643	42271 01-0000-0200-00325	HST RECEIVABLE100%	PIZZA - APR 26 - JULY 5	\$4.03	
	70,643	42271 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PIZZA - APR 26 - JULY 5	\$0.00	\$332.50
TOROMONT INDUSTRIES LTD						
	70,547	42272 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	FILTER	\$13.05	
	70,547	42272 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTER	\$1.44	
	70,547	42272 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTER	\$0.00	\$14.49
	70,557	42272 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	FILTERS	\$277.20	
	70,557	42272 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTERS	\$30.62	
	70,557	42272 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTERS	\$0.00	\$307.82
TREMBLETT'S YOUR INDEPENDENT G						
	70,508	42273 01-5100-6060-40420	PROGRAM SUPPLIES	IND'T - JUNE 2014 - VPCC	\$45.50	
	70,508	42273 01-0000-0200-00325	HST RECEIVABLE100%	IND'T - JUNE 2014 - VPCC	\$3.41	
	70,508	42273 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - JUNE 2014 - VPCC	\$0.00	\$48.91
TURNERS FARM MARKET						
	70,490	42274 01-5000-6051-40420	PROGRAM SUPPLIES	ASPARAGUS, PEAS	\$420.00	
	70,490	42274 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPARAGUS, PEAS	\$0.00	\$420.00
VIRGIN RADIO 97.5						
	70,594	42276 01-0000-2375-00740	BUILD INGERSOLL GROUP "BIG" DEPOSIT	OPEN HOUSE RADIO ADS	\$763.20	
	70,594	42276 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OPEN HOUSE RADIO ADS	\$84.30	
	70,594	42276 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPEN HOUSE RADIO ADS	\$0.00	\$847.50
WALMSLEY BROS LTD						
	70,638	42277 01-0000-0250-60630	C13-482-250 TUNIS-BRKN WTRMN	ASPHALT - VARIOUS JOBS	\$857.71	

70,638	42277	01-0000-0250-60655	C14-507-124 MELITA-WTR MAIN	ASPHALT - VARIOUS JOBS	\$357.38	
70,638	42277	01-0000-0250-60655	C14-507-124 MELITA-WTR MAIN	ASPHALT - VARIOUS JOBS	\$89.34	
70,638	42277	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SP	ASPHALT - VARIOUS JOBS	\$62.54	
70,638	42277	01-0000-0250-60646	C14-498-HOLCROFT-WTR MAIN	ASPHALT - VARIOUS JOBS	\$357.38	
70,638	42277	01-0000-0250-60646	C14-498-HOLCROFT-WTR MAIN	ASPHALT - VARIOUS JOBS	\$89.34	
70,638	42277	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	ASPHALT - VARIOUS JOBS	\$259.10	
70,638	42277	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	ASPHALT - VARIOUS JOBS	\$1,295.52	
70,638	42277	01-0000-0250-60635	C14-487-THOMAS@ CHISHOLM-BRKN WTRMN	ASPHALT - VARIOUS JOBS	\$1,036.41	
70,638	42277	01-0000-0250-60670	C14-522-113 K SOLOMON-SANT LATERAL	ASPHALT - VARIOUS JOBS	\$44.67	
70,638	42277	01-0000-0250-60615	C13-467-K SOLOMON&KENSINGTON-WTRMN	ASPHALT - VARIOUS JOBS	\$44.67	
70,638	42277	01-0000-0250-60637	C14-489-MUTUAL@N TN LINE-WTR VALVE	ASPHALT - VARIOUS JOBS	\$178.69	
70,638	42277	01-0000-0250-60648	C14-500-48 CHARLES W-WTR SERVICE	ASPHALT - VARIOUS JOBS	\$89.34	
70,638	42277	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SP	ASPHALT - VARIOUS JOBS	\$151.90	
70,638	42277	01-0000-0250-60648	C14-500-48 CHARLES W-WTR SERVICE	ASPHALT - VARIOUS JOBS	\$89.34	
70,638	42277	01-0000-0250-60670	C14-522-113 K SOLOMON-SANT LATERAL	ASPHALT - VARIOUS JOBS	\$44.67	
70,638	42277	01-0000-0250-60637	C14-489-MUTUAL@N TN LINE-WTR VALVE	ASPHALT - VARIOUS JOBS	\$89.34	
70,638	42277	01-0000-0250-60558	R13-410-NW CNR INNES-CABLE	ASPHALT - VARIOUS JOBS	\$17.87	
70,638	42277	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	ASPHALT - VARIOUS JOBS	\$786.24	
70,638	42277	01-0000-0250-60558	R13-410-NW CNR INNES-CABLE	ASPHALT - VARIOUS JOBS	\$17.87	
70,638	42277	01-0000-0250-60633	C14-485-GEORGE ST-BRKN WTRMN	ASPHALT - VARIOUS JOBS	\$268.04	
70,638	42277	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	ASPHALT - VARIOUS JOBS	\$232.30	
70,638	42277	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	ASPHALT - VARIOUS JOBS	\$178.69	
70,638	42277	01-0000-0250-60628	C13-480-155 CHARLES W-BRKN WTRMN	ASPHALT - VARIOUS JOBS	\$687.96	
70,638	42277	01-0000-0250-60714	C14-566-263 CENTRE- FIRE HYD	ASPHALT - VARIOUS JOBS	\$89.34	
70,638	42277	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SP	ASPHALT - VARIOUS JOBS	\$178.69	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$94.74	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$39.48	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$9.87	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$6.91	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$39.48	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$9.87	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$28.62	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$143.09	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$114.47	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$4.94	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$4.94	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$19.74	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$9.87	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$16.77	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$9.87	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$4.94	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$9.87	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$1.97	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$86.84	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$1.97	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$29.60	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$25.66	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$19.74	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$75.99	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$9.87	
70,638	42277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT - VARIOUS JOBS	\$19.74	
70,638	42277	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT - VARIOUS JOBS	\$0.00	\$8,433.19
WASTE MANAGEMENT						
70,687	42278	01-4500-4000-41550	MAINTENANCE CONTRACTS	WASTE MANAGEMENT	\$491.28	
70,687	42278	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WASTE MANAGEMENT	\$54.26	
70,687	42278	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASTE MANAGEMENT	\$0.00	\$545.54
SUSAN WOLFE - PETTY CASH						
69,989	42279	01-5200-6090-40200	OFFICE SUPPLIES	PETTY CASH EXP MAR19-MAY23	\$68.89	
69,989	42279	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH EXP MAR19-MAY23	\$22.52	
69,989	42279	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH EXP MAR19-MAY23	\$20.00	
69,989	42279	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH EXP MAR19-MAY23	\$9.51	
69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$12.99	
69,989	42279	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH EXP MAR19-MAY23	\$21.55	
69,989	42279	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH EXP MAR19-MAY23	\$5.97	
69,989	42279	01-5200-6090-40500	SPECIAL EVENTS	PETTY CASH EXP MAR19-MAY23	\$12.00	
69,989	42279	01-5200-6090-40610	MEETINGS & CONFERENCES	PETTY CASH EXP MAR19-MAY23	\$5.00	
69,989	42279	01-5200-6090-40610	MEETINGS & CONFERENCES	PETTY CASH EXP MAR19-MAY23	\$3.76	
69,989	42279	01-5200-6290-40240	COURIER CHARGES	PETTY CASH EXP MAR19-MAY23	\$16.95	
69,989	42279	01-5200-6290-40240	COURIER CHARGES	PETTY CASH EXP MAR19-MAY23	\$16.46	
69,989	42279	01-5200-6195-41036	PARTICIPANT INCENTIVES	PETTY CASH EXP MAR19-MAY23	\$24.47	
69,989	42279	01-5200-6195-41036	PARTICIPANT INCENTIVES	PETTY CASH EXP MAR19-MAY23	\$44.25	
69,989	42279	01-5200-6195-41036	PARTICIPANT INCENTIVES	PETTY CASH EXP MAR19-MAY23	\$13.50	
69,989	42279	01-5200-6195-41036	PARTICIPANT INCENTIVES	PETTY CASH EXP MAR19-MAY23	\$25.00	
69,989	42279	01-5200-6195-41036	PARTICIPANT INCENTIVES	PETTY CASH EXP MAR19-MAY23	\$6.00	
69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$8.96	

	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$2.93	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$2.60	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$2.80	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$0.78	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$0.49	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$2.20	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$2.14	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$3.18	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$5.75	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$1.75	
	69,989	42279	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH EXP MAR19-MAY23	\$3.25	
	69,989	42279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH EXP MAR19-MAY23	\$0.00	\$365.65
WOODSTOCK, CITY OF ***							
	70,639	42280	01-4500-4000-41520	COMMUNICATION	DISPATCH SERV - JULY - SEPT	\$558.00	
	70,639	42280	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPATCH SERV - JULY - SEPT	\$0.00	\$558.00
WORKPLACE SAFETY & INS. BOARD							
	70,480	42281	01-0000-2100-00708	WSIB PAYABLE	WSIB JUNE 2014	\$8,879.62	
	70,480	42281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WSIB JUNE 2014	\$0.00	\$8,879.62
ROYAL BANK VISA							
	70,765	EFT0000	01-3400-4000-40260	SUBSCRIPTIONS & PUBLICATIONS	VISA - JUNE 2014 - SMALE	\$30.00	
	70,765	EFT0000	01-3400-4000-40260	SUBSCRIPTIONS & PUBLICATIONS	VISA - JUNE 2014 - SMALE	\$9.48	
	70,765	EFT0000	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	VISA - JUNE 2014 - SMALE	\$1.50	
	70,765	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - SMALE	\$1.05	
	70,765	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - SMALE	\$0.00	\$42.03
ROYAL BANK VISA							
	70,767	EFT0000	01-3000-4000-41205	FIRE PREVENTION	VISA - JUNE 2014 - HOLMES	\$184.02	
	70,767	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - HOLMES	\$0.00	\$184.02
ROYAL BANK VISA							
	70,764	EFT0000	01-0100-4000-40610	MEETINGS & CONFERENCES	VISA - JUNE 2014 - TIGERT	\$125.00	
	70,764	EFT0000	01-0900-4000-40610	MEETINGS & CONFERENCES	VISA - JUNE 2014 - TIGERT	\$125.00	
	70,764	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - TIGERT	\$0.00	\$250.00
ROYAL BANK VISA							
	70,779	EFT0000	01-6200-4000-40200	OFFICE SUPPLIES	VISA - JUNE 2014 - GILLIES	\$49.75	
	70,779	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - JUNE 2014 - GILLIES	\$30.42	
	70,779	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - GILLIES	\$2.83	
	70,779	EFT0000	01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	VISA - JUNE 2014 - GILLIES	\$80.91	
	70,779	EFT0000	01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	VISA - JUNE 2014 - GILLIES	\$55.71	
	70,779	EFT0000	01-6200-6810-41000	ADVERTISING	VISA - JUNE 2014 - GILLIES	\$56.50	
	70,779	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - GILLIES	\$6.47	
	70,779	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - GILLIES	\$10.52	
	70,779	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - GILLIES	\$7.24	
	70,779	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - GILLIES	\$0.00	\$300.35
ROYAL BANK VISA							
	70,763	EFT0000	01-0100-4000-41020	PROMOTION & MEALS	VISA - JUNE 2014 - WARD	\$220.00	
	70,763	EFT0000	01-5100-6070-40630	STAFF TRAINING	VISA - JUNE 2014 - WARD	\$0.00	\$33.00
	70,763	EFT0000	01-5100-4000-01498	MISCELLANEOUS-RECOVERIES	VISA - JUNE 2014 - WARD	\$75.16	
	70,763	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - WARD	\$7.03	
	70,763	EFT0000	01-5100-6090-40420	PROGRAM SUPPLIES	VISA - JUNE 2014 - WARD	\$53.75	
	70,763	EFT0000	01-0000-0090-99999	SUSPENSE - CLEARING	VISA - JUNE 2014 - WARD	\$37.29	
	70,763	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - WARD	\$0.00	\$4.29
	70,763	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - WARD	\$6.99	
	70,763	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - WARD	\$0.00	\$362.93
ROYAL BANK VISA							
	70,850	EFT0000	01-1000-4000-40710	LEGAL FEES	VISA - JUNE 2014 - GRAVES	\$65.05	
	70,850	EFT0000	01-1000-4000-40610	MEETINGS AND CONFERENCES	VISA - JUNE 2014 - GRAVES	\$481.69	
	70,850	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - GRAVES	\$7.19	
	70,850	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - GRAVES	\$53.21	
	70,850	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - GRAVES	\$0.00	\$607.14
ROYAL BANK VISA							
	70,768	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - JUNE 2014 - K BROWN	\$5.58	
	70,768	EFT0000	01-7000-4000-40270	NEW EQUIPMENT	VISA - JUNE 2014 - K BROWN	\$5.59	
	70,768	EFT0000	01-7000-4000-40270	NEW EQUIPMENT	VISA - JUNE 2014 - K BROWN	\$151.68	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$25.00	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$5.80	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$10.08	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$40.27	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$9.71	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$8.94	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$8.12	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$17.94	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$25.55	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$33.47	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$8.13	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$77.23	
	70,768	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - JUNE 2014 - K BROWN	\$77.11	

	70,768	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - JUNE 2014 - K BROWN	\$63.13	
	70,768	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - JUNE 2014 - K BROWN	\$8.41	
	70,768	EFT0000	01-7000-4000-40620	MILEAGE	VISA - JUNE 2014 - K BROWN	\$18.15	
	70,768	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - K BROWN	\$0.61	
	70,768	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - K BROWN	\$0.61	
	70,768	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - K BROWN	\$16.76	
	70,768	EFT0000	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	VISA - JUNE 2014 - K BROWN	\$1.25	
	70,768	EFT0000	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	VISA - JUNE 2014 - K BROWN	\$1.28	
	70,768	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - K BROWN	\$6.98	
	70,768	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - K BROWN	\$0.00	\$627.38
ROYAL BANK VISA							
	70,857	EFT0000	01-5200-6195-40630	STAFF TRAINING	VISA - JUNE 2014 - J SMITH	\$25.00	
	70,857	EFT0000	01-5200-6195-41000	ADVERTISING	VISA - JUNE 2014 - J SMITH	\$11.13	
	70,857	EFT0000	01-5200-6170-41530	EQUIP REPAIRS & MAINT	VISA - JUNE 2014 - J SMITH	\$644.88	
	70,857	EFT0000	01-5200-6090-41500	CONTRACTED SERVICES	VISA - JUNE 2014 - J SMITH	\$7.99	
	70,857	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - J SMITH	\$3.25	
	70,857	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - J SMITH	\$1.45	
	70,857	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - JUNE 2014 - J SMITH	\$83.84	
	70,857	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - J SMITH	\$0.00	\$777.54
ROYAL BANK VISA							
	70,777	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$2.67	
	70,777	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$40.20	
	70,777	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$40.20	
	70,777	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$6.69	
	70,777	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$6.69	
	70,777	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$457.89	
	70,777	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - JUNE 2014 - WITUIK	\$488.42	
	70,777	EFT0000	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	VISA - JUNE 2014 - WITUIK	\$0.13	
	70,777	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - WITUIK	\$4.44	
	70,777	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - WITUIK	\$4.44	
	70,777	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - WITUIK	\$50.58	
	70,777	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - WITUIK	\$53.95	
	70,777	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - WITUIK	\$0.00	\$1,156.30
ROYAL BANK VISA							
	70,766	EFT0000	01-4000-4000-40610	MEETINGS & CONFERENCES	VISA - JUNE 2014 - LAWSON	\$172.99	
	70,766	EFT0000	01-4000-4000-40610	MEETINGS & CONFERENCES	VISA - JUNE 2014 - LAWSON	\$895.13	
	70,766	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - LAWSON	\$19.11	
	70,766	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - JUNE 2014 - LAWSON	\$98.87	
	70,766	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - JUNE 2014 - LAWSON	\$0.00	\$1,186.10
				DISTRIBUTION TOTALS:		\$1,615,865.47	\$1,615,865.47



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-102-14

COUNCIL MEETING DATE: August 11th 2014

SUBJECT: Monthly Report

Development Issues

1. Met with Developer to discuss and finalize outstanding issues and concerns for the finalization of subdivision plan registration – Carnegie Street.
2. Met along with Director of Economic Development, with developer to discuss various options in dealing with the future development in the eastern area of the municipality as well as options for the building of northern section of Walker Road. The other developer involved in this area has yet to agree to meet with town staff. Staff will continue to try and establish a meaningful dialogue with this developer.
3. Met with senior staff and developer on Thames Street proposal, which involved an approved, although dated site plan agreement. Issues were resolved to all parties' satisfaction.
4. Met along with Clerk with County Planner to discuss proposed zoning application due to a residential severance. Discussed various options for consideration. Eventually agreed that a temporary use bylaw along with a well-crafted severance agreement would address most issues and safe guard the Town.
5. The Clerk and I Followed up with applicants to discuss temporary use bylaw provisions and although reluctant have agreed that they are willing to work with the Town on this issue.

Personnel Issues

1. Continue to work with both legal counsel and consultant on sensitive personnel matter dealing with renewed training for staff on the Occupational Health and Safety Act.

Union Negotiations

1. Met with Union negotiation team on multiple occasions. Many issues have now been resolved. Discussions around final terms and items progressing more slowly. Additional direction from Council is to be sought.

Meetings

1. Met with County Representatives to discuss the ongoing servicing of the southern areas of the Town, construction progress and completion estimates.
2. Met with Chief Administrative Officer of Zorra to discuss various issue of mutual interest and discussed frame work for future discussions once new Councils are in place for 2015.
3. Met with the Chair and CEO of the Alexandra Hospital, along with the Mayor and The Clerk, to discuss changes and vision for the hospital within the community. It was a very informative meeting. A commitment was made by the Chair and the CEO to attend a future council meeting so as to share the work and progress that is being made within the local health sector.
4. The Clerk and I met with the County CAO and Director of Planning to discuss the two issues raised before Council at the July meeting. The first was to discuss the idea for regulating the importation of fill/soils into the community. Although a local tool under the Act, there are provisions for local governments to delegate authority to the County when deemed advisable. It was thought that a discussion amongst all the CAO's could be held to further investigate the need and benefits of regulating the importation of fill into the community. It was also discussed as to whether this should be a component considered as the County looks at the long term sustainability official plan amendment. Secondly, the issue of cross border servicing was discussed and was agreed that this was a county issue with current policies in place to regulate this activity.
5. Attended a stakeholders meeting dealing with the County and Health Units proposal to do an Air quality study of the Beachville air shed. The study which is to be conducted over the next year will work with Public Health Ontario, various stakeholders, the MOE, Public Health and the County to determine the issues around air quality and any direct linkages to the aggregate industry.

Submitted by: William Tigert, Chief Administrative Officer



DEPARTMENT: Clerk's Department

REPORT NO: C-103-14

COUNCIL MEETING DATE: August 11, 2014

SUBJECT: Clerk's Department Monthly Report

The Clerk's department has been very active this month, as we are handling the normal day-to-day activity and as the Election begins to ramp up. We would like to remind you of the County-wide Candidate training night that has been scheduled for August 13, 2014. We have had a number of planning and legal matters that staff have been working on. Staff are always involved in the day to day Clerk's department work.

ATTACHMENTS

Monthly Statistics

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Attachment A: Monthly Statistics

A. Marriage Licenses

Total – 30 (Total Revenue: \$2700.00)

In-Town - 7

Out-of-Town – 23

B. Civil Weddings

Ceremonies Held in July: 3

Ceremony Booked in July: 4

Ceremonies Booked To Date in 2014: 12

C. Burial Permits

Total: (Total Revenue: \$135.00)

In-Town: 4 (currently no cost)

Out-of-Town: 27 (\$5.00/permit)

D. Commissioners Oaths

Total – 14 (Total Revenue: \$140.00) (\$10.00/commission)

E. Paratransit Tickets

Total - 309 (Revenue: \$927.00) (\$3.00/ticket)

F. Parking Passes

Total – 1 (Revenue: \$30.00)

Day Parking Permits: 1 (\$30.00/month)

Evening Parking Permits: 0 (\$30.00/month) – Winter Ban Ended

24-Hour Parking Permits: 0 (\$45.00/month)

G. Plaques Ordered

Commemorative Plaques: 0 (Total Cost: \$45.00 each) = \$0.00

Certificates Ordered: 0

H. Transient Traders Licenses

Total: 0 (Revenue: \$0.00)

I. Lottery Licences

Total: 1 (Revenue: \$30.00)

J. Lunch Wagon Permits

Total: 0 (Revenue: \$0.00)



Economic Development Department Report D-104/14

TO: Mayor Comiskey and Members of Council
FROM: Kale Brown, Director of Economic Development
DATE: August 11, 2014
SUBJECT: Economic Development Monthly Staff Update

Department Activities:

Recent activities in the Economic Development Office have been focused on the following key initiatives:

- 1. Signage** – All of the new Town entrance signs have been installed and the old signs have been removed now. We continue to work on potential configurations for signage on Highway 401. We continue to work on a cost effective way to illuminate a 401 sign and ensure that the location of the sign will require little maintenance to remain visible for the long term.
- 2. CCREST** – Working with the MTCU and the St. Clements Group, they are preparing a presentation to Council to demonstrate the concept as it has evolved over the last year and a half. This process of undergoing the feasibility study has highlighted a number of areas which are of unique specialization in the Ingersoll area around renewable energy. More details and a full presentation to Council will follow in the coming months.
- 3. Information Technology** – Monthly activity has focused on installation of 22 new computers in the lab at Fusion.
Helpdesk
 - Calls opened: 119
 - Calls closed: 137

Since adding the contact us page to the website, the number of people using the website to contact the Town has been very active. IT averages a request every two to three days and forwards it to the respective departments.

Also Residents are reminded that they can sign up for e-mail notification of Notices and Events in the town when they are posted by clicking at the bottom of the website on E-alert and filling in the required information.

Website Stats:

- Visits (new and returning): 6443
- New visits: 63%
- Returning visits: 37%
- Page views: 22139

- 4. Museum** – Successful events have been held at the Museum in throughout the summer including the kids day camps, Down on the Farm, a production of The Tempest which 125 people attended as well as participation at the Canterbury Folk Festival with a booth. Attention now turns to preparations for the Harvest Festival running on August 23rd and 24th.

Of note, we have negotiated a renewal of the existing loan agreement with the Johnston family and the estate of Wilson Johnston to continue exhibiting the two major wood carvings until 2016. Also, the travelling exhibit on the War of 1812 from the Archives of Ontario has arrived and is on view in the front gallery.

The museum also prepared and submitted its application on time for the proposed renovation to create an accessible washroom facility at the Museum. We expect to hear back on this application within the next couple months.

Prepared by:

Original Signed by

Kale Brown
Director of Economic Development

Approved by:

Bill Tigert
Chief Administrative Officer

INGERSOLL FIRE & EMERGENCY SERVICES



**JULY
2014**

**REPORT #F-105/14
APPROVAL DATE: August 11, 2014**

MONTH END STATISTICAL REPORT

JULY 2014

ALARM TYPE		YEAR TO DATE	RESPONSE CLASSIFICATION	YEAR TO DATE
911	4	41	ASSEMBLY OCCUPANCY	8
TELEPHONE TO DISPATCH		0	INSTITUTIONAL	1
MONITOR CO.	2	16	RESIDENTIAL	4
ADMINISTRATION OFFICE	6	32	PROFESSIONAL BUSINESS	0
VERBAL REPORT TO HALL		4	COMMERCIAL	1
RADIO		0	INDUSTRIAL	1
C.A.C.C., O.P.P., O.C.P.S.	4	40	VEHICLES/M.V.A.	1
			RUBBISH / DUMPSTER etc.	2
			MEDICAL	1
			CARBON MONOXIDE	2
			MISC. PROPERTY	0
			RESCUE	1
			PUBLIC HAZARD	1
			MUTUAL AID	1
			PUBLIC ASSIST	1
TOTAL	16	133	TOTAL	16
				133

MONTHLY STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$0	\$30,000
DOLLAR LOSS TO CONTENTS (EST.)	\$5,000	\$5,000
DOLLAR LOSS TO VEHICLES (EST.)	\$0	\$4,000

YEAR TO DATE STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$61,400	\$60,750
DOLLAR LOSS TO CONTENTS (EST.)	\$50,600	\$30,000
DOLLAR LOSS TO VEHICLES (EST.)	\$1,200	\$4,500

	2014	2013
NUMBER OF CALLS THIS MONTH	16	21
NUMBER OF CALLS YEAR TO DATE	133	107
TOTAL MAN-HOURS THIS MONTH	139	348
TOTAL YEAR TO DATE MAN-HOURS	1049	9319

**INGERSOLL FIRE & EMERGENCY SERVICES
FIRE PREVENTION INSPECTION ACTIVITIES**

**JULY
2014**

INSPECTIONS		FOLLOW UP-INSPECTIONS		THIS MONTHS TOTALS	YEAR TO DATE
RESIDENTIAL	9	RESIDENTIAL	1	10	62
ASSEMBLY		ASSEMBLY		0	17
INSTITUTIONAL		INSTITUTIONAL		0	3
BUSINESS & PERSONAL SERVICES	1	BUSINESS & PERSONAL SERVICES		1	11
MERCANTILE		MERCANTILE		0	8
INDUSTRIAL		INDUSTRIAL		0	11
TOTAL	10	TOTAL	1	11	112

PUBLIC EDUCATION ACTIVITIES

GROUP	DEMO/TRAINING	TOUR	TALK	VIDEO	GUEST
Public	Fire Hall Tour	X	X		2
Yvonne Mott Memorial Park	Fire Truck Tour	X	X		50
Ingersoll Cheese Museum	Fire Truck Tour	X	X		20
EDUCATION THIS MONTH					72
EDUCATION YEAR TO DATE					1308

PUBLIC ACTIVITY INFORMATION

PROMOTIONS/ACTIVITIES	CURRENT MONTH	TOTAL YEAR TO DATE
Fire Safety Information Distributed	25	387
Promotions in the Community	4	13
Emergency Preparedness Pamphlets	0	50

BY-LAW ENFORCEMENT

2014

By-Law #	By-Law	Investigations this Month	Year to Date
#09-3989	Regulating & Restricting Dogs		20
#01-3990	Animal Control	1	1
#00-3924	Prohibit & Regulate the Sale & Setting off of Fireworks		0
#08-4432	No Permit Sign	2	10
#09-4510	Building Numbering		0
#04-4160	Zoning		0
#08-4431	Parking		1
#06-4327	Traffic By-Law		0
#01-3986	Property Standard		3
	Highway Traffic Act		0
#09-4495	Large Article Waste Disposal		1
#09-3633	Noise By-Law (Regulate or Prohibit)	1	5
#99-3874	Transient Traders (Hawkers & Peddlers By-Law)		1
#13-4726	Open Air Burn	4	7
#10-4550	Smoking By-Law		1
#03-4105	Standing Water		1
	TOTAL	8	51

	Total for Month	Total Year to Date
Complaints Reported by Town Staff		0
Complaints Reported by Concerned Citizens	3	10
# of Notice of Violation Letters Sent		0
Tickets Issued	1	2

TRAFFIC ACTIVITY REPORT (JULY)

	Number	Amount
Fully Paid	6	\$330.00
Partially Paid	8	\$248.00
Not Paid	0	\$0
Service Fees	-----	-----
Total	14	\$578.00

OTHER ACTIVITIES

- Participated at the Fusion Fundraiser Car Wash;
- The Fire Department escorted Grandpa Bob (representing Jessie's Journey) through the Town of Ingersoll raising awareness for Duchenne Muscular Dystrophy;
- Participated in the Gabriel Lytle Fun Fair to help raise money for the Children's Hospital;
- Two Fire Fighters attended the Fire College taking an Officer One Program and seminar on Vulnerable Occupancies.



OPERATIONS
REGULAR MEETING OF COUNCIL
July Report # OP 106-14

Approval Date: AUGUST 11, 2014

Mayor Comiskey and Members of Council

A. Town Engineer

Continue to work on a number of site plan applications and subdivision agreements, as well as I met with a couple of developers to discuss pending and future applications.

With the approval of the bicycle lanes on Whiting Street last month, this month includes the by-law to enact the designated bicycle lanes.

The consultant for the facility assessment WGD Architect has started the assessment for the Town Center, Arena, and Carnegie building. The assessment should be submitted in draft form by September 1, 2014. Their findings will be presented at the October 14, Council meeting.

B. Engineering

Holcroft Street

All underground infrastructure is complete; curbs were placed on July 15th followed by asphalt on July 18th. Sidewalks will most likely be placed when Whiting Street is done as the concrete contractor is backed up due to weather. Once the sidewalks go in the driveways and sod will be completed. When the road work is being done on Whiting Street, excess fill material will be used to fill in the South side of Holcroft Street, after which it will be graded, top soiled and seeded. Just west of the golf course entrance the embankment has been hydroseeded with a mulch seed mixture. Since the contractor has now started on Whiting Street certain parts of the project will not be completed by July 31st as they are now tied into the Whiting Street project.

Whiting Street

Sanitary sewers on Whiting Street will be completed by July 31st, some of the storm sewers on Whiting Street need to be replaced due to poor soil conditions, once the infrastructure is complete, curb, asphalt and sidewalk will be placed, project is on schedule to be completed by August 29th.

Engineering Services responded to 131 requests for locates or re-locates during June.

Respectfully Submitted,
Sandra Lawson, P.Eng.
Town Engineer

CHIEF BUILDING OFFICIAL AND FACILITIES MANAGER

Facilities Management

1. **Carr's Walkway – repairs to 2nd flr. Suite** – defects noted by SWOX Health and Safety committee were reported, and are being scheduled for maintenance/repair.

Building Department

1. **July 2014 Permits – 22** building permits for construction valued at **\$ 2,170,281.00** were issued for the month of July.
 - a. Total permits fees collected **\$15,062.60**
 - b. Single and Multi-Unit for July – **5** single family dwellings & **1** Multi-Unit (**5 units**)
 - c. **Total Single & Multi units permits over year to date (2014);**
 - **40 Single Family Dwelling permits**
 - **2 Multi-Unit permits (9 units)**
 - d. Total July Sewer Permits – **5**
 - e. July Permit Summary and Permit Comparison Reports as follows:

TOWN OF INGERSOLL Permit Summary From 7/1/2014 to 7/31/2014

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$106,618	11	\$106,618	11	\$0	0	\$0	0	\$0	0	\$0	0
Residential	\$1,878,663	9	\$1,878,463	8	\$200	1	\$0	0	\$0	0	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Industrial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Institutional	\$185,000	2	\$0	0	\$60,000	1	\$125,000	1	\$0	0	\$0	0
TOTALS	\$2,170,281	22	\$1,985,081	19	\$60,200	2	\$125,000	1	\$0	0	\$0	0

Permit Comparison Summary from 7/1/2014 to 7/31/2014

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	2	\$160.00	\$0.00	\$0.00	\$0.00	\$7,000	11	\$1,610.80	\$0.00	\$0.00	\$0.00	\$106,618
Commercial	1	\$50.00	\$0.00	\$0.00	\$0.00	\$500	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	1	\$3,343.00	\$0.00	\$0.00	\$0.00	\$350,000	2	\$850.00	\$0.00	\$0.00	\$0.00	\$185,000
Industrial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Residential	16	\$9,098.80	\$16,085.00	\$0.00	\$60,330.00	\$1,093,301	9	\$12,801.80	\$23,407.00	\$0.00	\$99,321.00	\$1,878,663

	Previous Year	Current Year
Total Permits Issued	20	22
Total Dwelling Units Created	4	5
Total Permit Value	\$1,450,801.00	\$2,170,281.00
Total Permit Fees	\$12,651.80	\$15,062.60

MAINTENANCE

Basin Cleaning

- Catch basin cleaning is near completion for the year. Deficiencies have been recorded and repairs will be made accordingly.

Asphalt Repairs

- Asphalt repairs to begin the first week of August. Ingersoll's portion of the County wide crack sealing tender has been completed with 3200 m of cracks sealed on 4 streets.

Manhole Repairs

- 18 manholes have been identified for repair. A crew will start repairs the first week of August in conjunction with regular asphalt repairs

Sidewalk Repairs

- Sidewalk repairs will be ongoing into September. Areas not meeting the Minimum Maintenance Standards have been ground down to comply or will be replaced.

Grass Mowing

- All roadsides were cut once through with the tractor mower. Summer students cut grass around bridges, guardrails and Town boulevards

ADMINISTRATION

The Department has been working with Kursten Saunders on her garbage can project. Four new concrete receptacles have been ordered and will be placed around the high school and Bell Street in an effort to reduce littering.

Respectfully Submitted,
Doug Wituik,
Public Works Manager

**TOWN OF INGERSOLL
PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT – AUGUST 2014**

Report No. R-107-14

Approval Date: August 11, 2014

Members of Council:

1. Parks & Recreation Department Upcoming Meetings & Special Events:

Oxford Trails Council Meeting

Monday, September 8, 2014 – 12 noon
Oxford County Building – Room 129

Safe Cycling Committee Meeting

Wednesday, September 3, 2014 - 7 pm – Fusion

Ingersoll PlayRight

Movie Night in Centennial Park – In partnership with Harvest Fest
Saturday, August 23, 2014 – 8 pm to 11 pm

Fusion – Harvest Run

Sunday, August 24, 2014 – Run starts at the Creative Arts Centre
9 am – Family 1 K Run
9:20 am – 5 K & 10K Run

2. 2014 August Additional Work Projects:
 - 2014 Parks and Recreation – Comprehensive Rates and Fee's Research and Review;
 - Union Negotiations;
 - Implementation of Summer Day Camps & Learn to Swim Programs;
 - 2014 Fall Program Guide – Here in Ingersoll;
 - Arena Sprinkler Repairs;
 - Arena Facility Condition Report – assisting WGD Architects Inc.;
 - Fusion Youth Activity Centre – Renovations to Kitchen will begin mid August 2014.

3. Department Highlights:

- The Royal Bank of Canada has once again given a grant to Fusion in the amount of \$34,000 to go towards recreation programs for the period Sept 2014 to June 2015;
- Three quotes were received for the Fusion kitchen equipment. The quote was awarded to Avondale in the amount of \$22,983. The approved budget for this project is \$23,605;
- Four quotes were received for the Parks Top Dresser and Overseeder. The quote was awarded to Hyde Park Equipment in the amount \$33,950 (Including HST). The approved budget for this equipment was \$35,000;
- Fusion is organizing a BBQ fundraiser for Ingersoll's Slo-Pitch Co-Tournament;
- Nine summer students have been pre-approved for a \$2hr wage subsidy in Parks, Recreation and Public Works;
- The ice will be installed in the Arena the weekend of August 22, 2014;
- Victoria Park Community Centre pool will be closed for annual maintenance the week of August 25, 2014.

2014 Day Camp Statistics Weekly

	Camp	Daily	TOTAL
Week 1	50	11	61
Week 2	52	19	71
Week 3	50	14	64
Week 4	54	16	70
TOTALS	206	60	266

Prepared by: Bonnie Ward, Director of Parks & Recreation
Approved by: William Tigert, CAO



DEPARTMENT: Treasury Department

REPORT NO: T-108-14

COUNCIL MEETING DATE: August 11th, 2014

TITLE: Treasury Department Monthly Report

Mayor Comiskey and Members of Council:

Department Activities and Information for the month of July

1. Consolidated financial statements and Financial Information Return have been completed and filed with the Ministry.
2. The Development Charges process has been completed.
3. Planning is underway for the 2015 budget.
4. 2014 final tax bills were generated and distributed.
5. Property Tax Statistics:

372	Property Title Changes 2014 Year to Date
\$1,482,212	Property Taxes Outstanding
3	Properties registered for tax sale (sale by tender in 2015)

Prepared by: Jim Brown, Director of Finance, Treasurer



DEPARTMENT: Clerk's Department

REPORT NO: C-109-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Request for extension of a Lease Amending Agreement with the Minister of Infrastructure for 110 Mutual Street (Police Station)

OBJECTIVE

To receive Council approval of the extension of the lease to the Province for the Police Station.

BACKGROUND

The Town entered into a lease with the Province for the former Town Police Station in 2003. This lease was extended in 2007.

ANALYSIS

This agreement further extends the lease to 2018.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

This continues the rental of the facility which is an offset to the cost of Policing within the town.

RECOMMENDATION

THAT a by-law to enter into an agreement with Her Majesty the Queen as represented by the Minister of Infrastructure be brought forward for Council consideration.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Treasury

REPORT NO: T-110-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Interim Financial Statements for the Six months Ended June 30, 2014

OBJECTIVE

To provide Council with a financial review of operations for the first six months of 2014.

BACKGROUND

A review of the Town's financial operations for the first six months of 2014 was completed to ensure that actuals are within budget. By identifying variances early in the year corrective actions can be taken to minimize the impact by year end.

ANALYSIS

The attached report reflects actual results on a cash basis whereas the budget is 6/12th of the total annual amount. Taking this into consideration the report was reviewed and variances were investigated. The analysis did not identify any significant new revenue or expenditure issues. The \$150,000 budget shortfall in snow removal costs that were incurred at the start of this year and identified in the previous interim report, continues to exist. Taking into consideration a reserve being in place to cover a portion of this expense and the potential for savings in other areas ending the year without a deficit still exists.

INTERDEPARTMENTAL IMPLICATIONS

The report was circulated to all departments for review and comment.

FINANCIAL IMPLICATIONS

None at this time.

RECOMMENDATION

None.

ATTACHMENTS

Interim Financial Statements for the Six Months Ended June 30, 2014

Prepared by: Jim Brown, Director of Finance, Treasurer
Approved by: William Tigert, CAO

**THE CORPORATION OF THE TOWN OF
INGERSOLL**

**Interim Financial Statements for the Six Months Ended
June 30, 2014**

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

Financial Position

	Operating Fund	Capital Fund	Reserve Fund	Gas Tax Fund	Consolidated
ASSETS					
INTERFUND	6,818,258	(7,660,676)	260,014	582,404	--
BANK	2,665,755		433,209	549,782	3,648,746
INVESTMENT IN EARTH	9,613,312				9,613,312
ACCOUNTS RECEIVABLE	1,001,412				1,001,412
PROPERTIES TAXES RECEIVABLE	1,482,212				1,482,212
LAND FOR RESALE	1,919,129				1,919,129
TANGIBLE CAPITAL ASSETS	61,164,598	2,871,056			64,035,654
	<u>84,664,676</u>	<u>(4,789,620)</u>	<u>693,223</u>	<u>1,132,186</u>	<u>81,700,465</u>
LIABILITIES					
ACCOUNTS PAYABLE	(1,351,659)				(1,351,659)
DEBENTURE DEBT OUTSTANDING	(5,592,390)				(5,592,390)
RESERVES	(4,706,627)				(4,706,627)
RESERVE FUNDS					
SICK LEAVE			(65,830)		(65,830)
INDUSTRIAL LAND			(92,789)		(92,789)
PARKLAND			(70,491)		(70,491)
DEVELOPMENT CHARGES			(464,113)		(464,113)
FEDERAL GAS TAX				(593,441)	(593,441)
PROV & FED GAS TAX				(538,745)	(538,745)
POST RETIREMENT LIABILITY	(6,406,244)				(6,406,244)
	<u>(18,056,920)</u>	<u>--</u>	<u>(693,223)</u>	<u>(1,132,186)</u>	<u>(19,882,329)</u>
SURPLUS					
OPENING SURPLUS	(65,472,310)	4,789,620			(60,682,690)
SURPLUS - YEAR TO DATE	(1,135,446)				(1,135,446)
	<u>(66,607,756)</u>	<u>4,789,620</u>	<u>--</u>	<u>--</u>	<u>(61,818,136)</u>
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

Reserves

RESERVES-WORKING CAPITAL	192,278
RESERVES - LEGAL FEES	107,863
RESERVES - FIRE	143,350
RESERVES-ADMIN EQUIP/PROGRAMMING	65,636
RESERVES-MUSEUM	210,712
RESERVES - FINANCE	969,323
RESERVES-POLICE SERVICE BOARD	1,467
RESERVES-OXFORD N PK LOT PAVING LANE	35,929
RESERVES-CLERKS OPERATIONAL	36,343
RESERVES - HEALTH RECRUITMENT	12,500
RESERVE - CAPITAL CONTINGENCY	624,252
RESERVES - ELECTION	34,500
RESERVES-BUILDING INSPECTION	4,710
RESERVES - 130 OXFORD FACILITY	60,598
RESERVES-PUBLIC BUILDINGS GENERAL	133,657
RESERVES-PW MACHINERY/EQUIP	302,834
RESERVES-REPLACEMENT TREES	8,283
RESERVES-ENGINEERING GENERAL	1,322,255
RESERVES-MUSEUM ARTIFACT DONATIONS	1,100
RESERVES RECREATION-ICE FEE INCREASE	129,360
RESERVES - DEVELOPMENT	65,398
RESERVES - PARKS - TRAILS	25,687
RESERVES-SQUASH CLUB	357
RESERVES-I.T. HARDWARE	55,358
RESERVES-PARKS-EQUIPMENT	26,329
RESERVES-PARKS-FACILITIES	32,544
RESERVES-RECREATION-VPCC FACILITY	5,500
RESERVES-PARKS-DOG PARK	5,000
RESERVES-SPORTS HALL OF FAME	10,244
RESERVES-NEW FITNESS EQUIP	6,784
RESERVES-RECREATION ADMIN FUTURE USE	26,476
RESERVES-POLICE FACILITY	50,000
	<u>4,706,627</u>

TOWN OF INGERSOLL

Continuity of Capital Projects
Period ending June 30, 2014

Status	Dec 31 2012	2014 Revenues							2014 Expense					Total 2014 Expense	2014 Budget	Balance 12/31/14	Unexpended Capital Finance	Unfinanced Capital Outlay	
		01498 Other	01561 Ontario	01575 Federal	01655 Others	01900 Levy	01920 Res Fund	01950 Reserves	40064 Interest	40710 Legal	40880 Consultants	80000-80100 Expense							
General Government:																			
10-0000-3064	Fire Proof Vault Door	2014													10,000	(10,000)	(10,000)		
10-0000-3650	Industrial Park	Open	504,796			(9,450)		(10,000)								100,000	495,346	495,346	
10-0000-3651	Industrial Land Servicing	Open	17,396														17,396	17,396	
10-0000-3652	Storm Water Mgmt Fac	Open	43,750														43,750	43,750	
10-0000-3654	Indl Land - Solar Farm	Open	85,038														85,038	85,038	
10-0000-3655	Indl Land - OPA-64	Open	95,076														95,076	95,076	
10-0000-3656	Indl Land - Compensation	Open	1,679,722					(100,000)									1,579,722	1,579,722	
10-0000-3657	Gateway x 5 locations	Open	(0)			(15,000)		(25,000)						44,797	44,797	90,000	4,797	4,797	
			2,425,778			(24,450)		(135,000)						44,797	44,797	200,000	2,311,125		
Public Buildings:																			
10-0000-3110	Retrofit Upgrades	Open														5,000			
10-0000-3112	TC 2nd flr carpeting Ph 1	2013						(17,000)								22,000	(17,000)	(17,000)	
10-0000-3113	Carrs Wilky roof top replacement	2013														16,000			
10-0000-3114	3 Charles - painting & soffit repair	2013														5,000			
10-0000-3115	Town Centre - boiler replacement	2014														26,000			
10-0000-3116	Carr Wilky Roof - 3rd level	2014						(10,000)								10,000	(10,000)	(10,000)	
10-0000-3117	OPP Fire Panel Upgrade	2014														10,000			
								(27,000)								94,000	(27,000)		
Protection:																			
Fire:																			
10-0000-3157	Self Contained Breathing Apparatus	2014														140,000			
10-0000-3158	Protective Equipment Extracter	2014												8,544	8,544	13,000	8,544	8,544	
			(6,342)						6,342					8,544	8,544	153,000	8,544		
Transportation Services:																			
Roadways:																			
10-0000-3236	Thames St S Reconstruction	Open													162	162	162	162	
10-0000-3244	Royland Cres Reconstruction	Open	901,094												25,181	25,181	472,000	926,275	
10-0000-3246	Whiting St Major Rehab (Fred-Hol)	Open	0												1,098	1,098	320,000	1,098	
10-0000-3250	Henderson/Owen/David/McMillan	2013													3,127	3,127		3,127	
10-0000-3252	Holcroft St Reconstruction	2013	124,420												13,703	13,703	458,000	138,123	
10-0000-3253	King E Hall-Harris major rehab	2013													44	44	211,000	44	
10-0000-3254	King W Thames-Merritt major rehab	2013													27,449	27,449	10,000	27,449	
10-0000-3255	Etna/Centre/Tunis Reconstruction	2013						(8,000)								216,000	(8,000)	(8,000)	
10-0000-3256	North Town Line Pemb-Mutual	2013						(27,000)						10,542	10,542	33,000	(16,458)	(16,458)	
10-0000-3257	William St Recon	2013	(0)					(28,000)						69	69	32,000	(27,931)	(27,931)	
10-0000-3258	North Town Line W Thames-Oxford	2013						(20,000)						20	20	26,000	(19,980)	(19,980)	
10-0000-3259	Bridge Rehab - Henderson Creek	2014						(100,000)						3,613	3,613	200,000	(96,387)	(96,387)	
10-0000-3260	Princess Park Road Sidewalk	2014						(7,000)								7,000	(7,000)	(7,000)	
10-0000-3261	Catherine St Recon (less culvert)	2014						(10,000)						4,670	4,670	10,000	(5,330)	(5,330)	
10-0000-3262	Whiting St Major Reconstr (Hol-Clark)	2014						(210,000)								210,000	(210,000)	(210,000)	
10-0000-3263	Upgrade Monitors for CAD, GPS Upg	2014						(25,000)								25,000	(25,000)	(25,000)	
			1,025,514					(435,000)						89,679	89,679	2,230,000	680,193		
Equipment:																			
10-0000-3400	Replace Truck #4	2014														212,000.00			
10-0000-3409	Replace Truck#1	2013	(1,600)														(1,600)	(1,600)	
			(1,600)													212,000	(1,600)		
Street Lighting:																			
10-0000-3248	Streetlight LED Conversion	Open								88					88	88	88	88	
10-0000-3249	Streetlight Augmentation	2013						(10,000)								10,000	(10,000)	(10,000)	
								(10,000)		88				88	10,000	(9,912)			
Sidewalks:																			
10-0000-3232	Charles St W	Open	16,968											14,069	14,069	171,000	31,037	31,037	
10-0000-3242	Sidewalk Restoration Program	Open												49,763	49,763	30,000	49,763	49,763	
			16,968											63,832	63,832	201,000	80,800		
Rec Facilities																			
10-0000-3519	Plastic Tables - 30	2014						(5,000)						3,660	10,000	(1,340)	(1,340)	(1,340)	
10-0000-3520	Repl 2001 Dodge Ram Truck	2014	(1,000)					(28,000)						23,234	28,000	(5,766)	(5,766)	(5,766)	
10-0000-3523	Garnet Elliott Accessible Playground	2014					(45,000)							67,198	67,198	22,198		22,198	
10-0000-3536	Fusion - kitchen renovation	2013				(103,500)									100,000	(103,500)	(103,500)	(103,500)	
10-0000-3537	Fusion - miscellaneous projects	2013					(10,000)									(10,000)	(10,000)	(10,000)	
10-0000-3538	Arena - Sprinkler System Repl	2014						(50,000)						815	50,000	(49,185)	(49,185)	(49,185)	
10-0000-3539	Arena - Structural Report	2014						(7,000)							7,000	(7,000)	(7,000)	(7,000)	
10-0000-3540	Repl 2003 Commercial Mowers	2014	(4,500)					(27,000)						31,750	27,000	250		250	
10-0000-3541	Overseeder / Top Seeder	2014						(13,000)							35,000	(13,000)	(13,000)	(13,000)	
10-0000-3542	VMS Cannons - Relocate & Landscp	2014						(10,000)							10,000	(10,000)	(10,000)	(10,000)	
10-0000-3543	Cheese Playground - Centennial Pk	2014												6,250	6,250	22,500	6,250	6,250	
			(5,500)	(103,500)		(55,000)	(140,000)							132,906	73,448	356,698	(171,094)		
GRAND TOTAL			3,468,260	(13,442)		(79,450)	(747,000)		6,342	88				339,758	280,388	3,456,698	2,871,056	(664,476)	3,535,533

2,871,056.42

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

Summary All Departments by Revenue/Expense Grouping

	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	(70,194)	(64,968)	(105,198)	(40,230)
PERMITS/LICENSES	(86,095)	(100,041)	(82,026)	18,015
ICE RENTAL	(97,924)	(104,965)	(99,564)	5,401
RENT / LEASES	(132,553)	(149,474)	(118,680)	30,794
USER FEES	(129,469)	(138,305)	(109,716)	28,589
MEMBERSHIPS	(73,266)	(67,243)	(84,024)	(16,781)
RECOVERIES	(6,274)	(25,888)	(81,780)	(55,892)
COUNTY RECOVERY	(92,442)	(55,482)	(186,822)	(131,340)
TAXATION	(1,723,791)	(6,459,584)	(6,482,772)	(23,188)
INTEREST / DIVIDENDS	(328,771)	(354,686)	(274,698)	79,988
GRANTS / SUBSIDIES / REBATES	(397,115)	(298,810)	(222,396)	76,414
PROGRAM REVENUES	(146,615)	(154,318)	(132,288)	22,030
DONATIONS / FUNDRAISING	(70,984)	(64,580)	(52,596)	11,984
	(3,358,358)	(8,102,348)	(8,033,058)	69,290
EXPENSE				
SALARIES, WAGES & BENEFITS	2,840,471	2,794,119	3,178,728	384,609
ADMINISTRATIVE EXPENSE	64,743	56,051	88,566	32,515
OPERATING EXPENSE	131,640	74,835	93,498	18,663
COMMUNICATIONS	43,618	43,446	55,056	11,610
INSURANCE EXPENSE	85,902	90,165	107,820	17,655
UTILITIES - HYDRO	223,388	217,210	284,412	67,202
UTILITIES - NATURAL GAS	55,039	72,897	59,112	(13,785)
UTILITIES - WATER	35,386	27,040	40,470	13,430
SUPPLIES	26,551	21,864	41,826	19,962
PROGRAM EXPENSES	58,544	48,381	71,208	22,827
MEETINGS, CONFERENCES, TRAINING	54,886	52,372	72,690	20,318
FUEL / TRANSPORTATION COSTS	56,585	67,704	74,520	6,816
PROFESSIONAL FEES	146,443	75,489	249,882	174,393
CONTRACTED SERVICES	98,963	80,881	87,810	6,929
PROPERTY TAX REFUNDS & ADJUSTMENTS	152,907	143,141	169,998	26,857
MARKETING & PROMOTION	77,722	64,223	86,778	22,555
GRANTS TO VOLUNTEER ORGANIZATIONS	59,000	50,000	46,842	(3,158)
REPAIRS & MAINTENANCE	17,792	16,256	30,438	14,182
LAND MAINTENANCE & IMPROVEMENT	17,381	9,647	27,048	17,401
EQUIP REPAIRS & MAINTENANCE	97,973	55,340	89,142	33,802
BLDG REPAIRS & MAINTENANCE	40,388	42,489	58,188	15,699
SNOW REMOVAL AND SANDING	19,218	55,694	19,746	(35,948)
MAINTENANCE CONTRACTS	69,920	74,907	67,350	(7,557)
LAND SALE EXPENSES	1,707	5,868	4,998	(870)
MATERIALS - PUBLIC WORKS	100,190	250,282	353,040	102,758
PW EQUIP CHARGEOUT NET OF COSTS	(101,154)	(218,001)	(168,720)	49,281
EQUIPMENT USAGE	120,741	244,969	220,002	(24,967)
TRANSFER TO BIA	--	37,500	38,148	648
TRANSFERS TO CEMETERY BOARD	20,000	--	42,966	17,966
	4,615,944	4,579,769	5,591,562	1,011,793
NET OPERATING REVENUE	1,257,586	(3,522,579)	(2,441,496)	1,081,083
OTHER				
O.P.P. CONTRACT	1,369,464	1,586,442	1,578,720	(7,722)
OMPF - ONT MUN PARTNER GRANT	(395,550)	(336,250)	(336,252)	(2)
TRANSFER FROM RESERVES & RES FUNDS	(9,576)	--	(154,026)	(154,026)
TRANSFER TO RESERVES & RES FUNDS	113	25,707	574,980	549,273
RESERVE FUND - GAS TAX SUBSIDIES	--	(15,726)	(6,252)	9,474
DEBENTURE PAYMENT	293,852	379,960	410,826	30,866
CAPITAL FUND REQUIREMENT	--	747,000	373,500	(373,500)
	1,258,303	2,387,133	2,441,496	54,363
	2,515,889	(1,135,446)	--	1,135,446

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

Summary All Departments by Revenue/Expense Grouping

	YTD Actual		YTD Budget	Variance YTD
	2013	2014	2014	2014 Budget vs Actual
				fav (unfav)
CLERKS ADMIN & COUNCIL	163,221	137,389	138,198	809
CHIEF ADMINISTRATIVE OFFICER	136,464	82,734	179,352	96,618
CLERKS				
ADMINISTRATION	152,786	95,953	187,776	91,823
ANIMAL CONTROL	(5,565)	(3,969)	3,180	7,149
PARKING	3,753	8,443	6,732	(1,711)
PARATRANSIT	34,891	19,365	32,358	12,993
DOWNTOWN IMPROVEMENT	16,990	--	--	--
INFORMATION TECHNOLOGY	161,341	178,972	169,290	(9,682)
TREASURY				
ADMINISTRATION	(422,638)	23,674	351,432	327,758
TAXATION	(5,680,884)	(6,316,443)	(6,312,774)	3,669
BUILDING INSPECTION				
INSPECTION	26,957	9,417	30,606	21,189
TOWN CENTRE	39,730	25,527	57,864	32,337
PUBLIC BUILDINGS - OTHER	(10,230)	(2,932)	18,366	21,298
FIRE				
ADMINISTRATION	320,358	355,108	475,458	120,350
FACILITY	19,900	4,755	8,334	3,579
POLICE				
ADMINISTRATION	1,387,904	1,582,323	1,610,664	28,341
FACILITY	(20,778)	(31,940)	2,904	34,844
ENGINEERING				
ADMINISTRATION	272,531	142,145	276,606	134,461
STREET LIGHTING	92,003	89,363	124,002	34,639
TRAFFIC SIGNALS	5,922	9,473	11,502	2,029
PUBLIC WORKS				
ADMINISTRATION & EQUIPMENT	97,014	89,010	212,334	123,324
BRIDGES & CULVERTS	7,901	2,428	12,336	9,908
ROADSIDE MAINTENANCE	77,218	79,083	119,988	40,905
SURFACE MAINTENANCE	42,631	69,516	185,124	115,608
ROADS, SIDEWALKS & PARKING LOTS	78,769	146,614	152,268	5,654
WINTER CONTROL	219,811	375,302	231,336	(143,966)
ENVIRONMENTAL SERVICES	104,577	102,314	60,552	(41,762)
PARKS AND ARENA				
ADMINISTRATION	94,881	77,157	81,666	4,509
ARENA	63,115	76,088	84,744	8,656
PARKS	170,573	156,414	213,450	57,036
PARKS PROGRAMS	56	(3,274)	10,710	13,984
CAMI PARKS / SUZUKI HOUSE	47,650	52,699	76,548	23,849
VICTORIA PARK COMMUNITY CENTRE				
ADMINISTRATION	(8,728)	(11,432)	(12,750)	(1,318)
AQUATICS	46,085	36,425	71,274	34,849
FITNESS	50,169	45,842	57,312	11,470
GENERAL PROGRAMS	(17,666)	(28,440)	5,100	33,540
FACILITY	187,462	184,153	233,598	49,445
YOUTH CENTRE				
FACILITY	53,740	42,769	49,482	6,713
TECHNOLOGY PROGRAMS	6,429	13,053	31,482	18,429
GENERAL PROGRAMS	156,993	150,987	179,832	28,845
CAREER & SKILLS PROGRAM	(96,502)	(26,952)	12	26,964
MUSEUMS				
FACILITY	3,287	5,621	8,052	2,431
PROGRAMS	47,255	44,584	62,424	17,840
ECONOMIC DEVELOPMENT	9,463	29,625	127,776	98,151
CAPITAL FUND REQUIREMENT	277,813	747,000	373,500	(373,500)
	<u>(1,585,348)</u>	<u>(1,134,057)</u>	<u>--</u>	<u>1,134,057</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: MAYOR & COUNCIL	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
REVENUE				
USER FEES	(15)	--	--	--
RECOVERIES	--	--	(1,800)	(1,800)
	(15)	--	(1,800)	(1,800)
EXPENSE				
SALARIES, WAGES & BENEFITS	75,016	73,435	70,398	(3,037)
ADMINISTRATIVE EXPENSE	1,444	1,392	23,904	22,512
COMMUNICATIONS	2,934	2,031	2,748	717
PROGRAM EXPENSES	4,365	268	3,102	2,834
MEETINGS, CONFERENCES, TRAINING	4,713	4,225	5,250	1,025
FUEL / TRANSPORTATION COSTS	--	--	1,248	1,248
PROFESSIONAL FEES	--	1,671	2,502	831
MARKETING & PROMOTION	15,764	4,367	16,002	11,635
GRANTS TO VOLUNTEER ORGANIZATIONS	59,000	50,000	28,842	(21,158)
	163,236	137,389	153,996	16,607
NET OPERATING (REVENUE) EXPENSE	163,221	137,389	152,196	14,807
OTHER				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(22,500)	(22,500)
TRANSFER TO RESERVES & RES FUNDS	--	--	8,502	8,502
	--	--	(13,998)	(13,998)
	163,221	137,389	138,198	809

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER

	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
REVENUE				
	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	72,997	41,898	83,514	41,616
ADMINISTRATIVE EXPENSE	8	--	96	96
COMMUNICATIONS	862	214	600	386
PROGRAM EXPENSES	202	655	648	(7)
MEETINGS, CONFERENCES, TRAINING	249	(389)	750	1,139
FUEL / TRANSPORTATION COSTS	--	--	1,248	1,248
PROFESSIONAL FEES	60,935	39,054	91,248	52,194
MARKETING & PROMOTION	1,211	1,302	1,248	(54)
	<u>136,464</u>	<u>82,734</u>	<u>179,352</u>	<u>96,618</u>
NET OPERATING (REVENUE) EXPENSE	<u>136,464</u>	<u>82,734</u>	<u>179,352</u>	<u>96,618</u>
OTHER				
	--	--	--	--
	<u>136,464</u>	<u>82,734</u>	<u>179,352</u>	<u>96,618</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	ADMINISTRATION				
REVENUE					
	SALE OF GOODS OR SERVICES	(1)	(33)	(12)	21
	PERMITS/LICENSES	(12,232)	(9,333)	(9,300)	33
	USER FEES	(3,658)	(6,210)	(5,700)	510
	RECOVERIES	(400)	--	(2,004)	(2,004)
	LAND SALES	(2,865)	(64,004)	(498)	63,506
		<u>(19,156)</u>	<u>(79,580)</u>	<u>(17,514)</u>	<u>62,066</u>
EXPENSE					
	SALARIES, WAGES & BENEFITS	138,192	133,460	143,280	9,820
	ADMINISTRATIVE EXPENSE	16,313	13,379	19,158	5,779
	OPERATING EXPENSE	3,641	7,485	6,996	(489)
	COMMUNICATIONS	3,562	3,608	3,750	142
	PROGRAM EXPENSES	1,707	6,457	9,780	3,323
	MEETINGS, CONFERENCES, TRAINING	4,151	2,973	3,600	627
	FUEL / TRANSPORTATION COSTS	788	591	852	261
	PROFESSIONAL FEES	(315)	1,390	7,500	6,110
	CONTRACTED SERVICES	--	--	1,998	1,998
	MARKETING & PROMOTION	2,196	286	3,276	2,990
	EQUIP REPAIRS & MAINTENANCE	--	36	102	66
	LAND SALE EXPENSES	1,707	5,868	4,998	(870)
		<u>171,942</u>	<u>175,533</u>	<u>205,290</u>	<u>29,757</u>
NET OPERATING (REVENUE) EXPENSE		<u>152,786</u>	<u>95,953</u>	<u>187,776</u>	<u>91,823</u>
OTHER					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>152,786</u>	<u>95,953</u>	<u>187,776</u>	<u>91,823</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD
		2013	2014	2014	2014 Budget vs Actual fav (unfav)
ACTIVITY:	ANIMAL CONTROL				
REVENUE					
	PERMITS/LICENSES	(9,792)	(9,550)	(6,000)	3,550
		<u>(9,792)</u>	<u>(9,550)</u>	<u>(6,000)</u>	<u>3,550</u>
EXPENSE					
	ADMINISTRATIVE EXPENSE	--	--	402	402
	PROGRAM EXPENSES	--	--	24	24
	CONTRACTED SERVICES	4,227	5,581	8,502	2,921
	MARKETING & PROMOTION	--	--	252	252
		<u>4,227</u>	<u>5,581</u>	<u>9,180</u>	<u>3,599</u>
NET OPERATING (REVENUE) EXPENSE		<u>(5,565)</u>	<u>(3,969)</u>	<u>3,180</u>	<u>7,149</u>
OTHER					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>(5,565)</u>	<u>(3,969)</u>	<u>3,180</u>	<u>7,149</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	PARKING				
REVENUE					
	USER FEES	(19,840)	(1,888)	(8,604)	(6,716)
		<u>(19,840)</u>	<u>(1,888)</u>	<u>(8,604)</u>	<u>(6,716)</u>
EXPENSE					
	ADMINISTRATIVE EXPENSE	--	--	456	456
	UTILITIES - HYDRO	402	99	--	(99)
	FUEL / TRANSPORTATION COSTS	97	--	126	126
	CONTRACTED SERVICES	11,555	10,232	14,250	4,018
	MARKETING & PROMOTION	--	--	252	252
	LAND MAINTENANCE & IMPROVEMENT	1,855	--	--	--
	EQUIP REPAIRS & MAINTENANCE	--	--	252	252
	SNOW REMOVAL AND SANDING	9,684	--	--	--
		<u>23,593</u>	<u>10,331</u>	<u>15,336</u>	<u>5,005</u>
NET OPERATING (REVENUE) EXPENSE		<u>3,753</u>	<u>8,443</u>	<u>6,732</u>	<u>(1,711)</u>
OTHER					
		--	--	--	--
		<u>3,753</u>	<u>8,443</u>	<u>6,732</u>	<u>(1,711)</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	PARATRANSIT				
REVENUE					
	SALE OF GOODS OR SERVICES	(7,444)	(6,255)	(9,000)	(2,745)
		<u>(7,444)</u>	<u>(6,255)</u>	<u>(9,000)</u>	<u>(2,745)</u>
EXPENSE					
	SALARIES, WAGES & BENEFITS	18,409	4,149	16,242	12,093
	COMMUNICATIONS	511	511	498	(13)
	MEETINGS, CONFERENCES, TRAINING	--	--	24	24
	CONTRACTED SERVICES	20,741	18,140	26,268	8,128
	MARKETING & PROMOTION	600	--	828	828
	MAINTENANCE CONTRACTS	2,074	2,820	3,750	930
		<u>42,335</u>	<u>25,620</u>	<u>47,610</u>	<u>21,990</u>
NET OPERATING (REVENUE) EXPENSE		<u>34,891</u>	<u>19,365</u>	<u>38,610</u>	<u>19,245</u>
OTHER					
	RESERVE FUND - GAS TAX SUBSIDIES	--	--	(6,252)	(6,252)
		<u>--</u>	<u>--</u>	<u>(6,252)</u>	<u>(6,252)</u>
		<u>34,891</u>	<u>19,365</u>	<u>32,358</u>	<u>12,993</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	INFORMATION TECHNOLOGY				
REVENUE					
	RECOVERIES	--	--	(750)	(750)
		--	--	(750)	(750)
EXPENSE					
	SALARIES, WAGES & BENEFITS	78,879	78,138	82,890	4,752
	ADMINISTRATIVE EXPENSE	29,478	24,587	26,724	2,137
	OPERATING EXPENSE	15,251	15,593	15,750	157
	COMMUNICATIONS	1,672	2,774	2,250	(524)
	PROGRAM EXPENSES	12	177	102	(75)
	MEETINGS, CONFERENCES, TRAINING	--	--	8,130	8,130
	FUEL / TRANSPORTATION COSTS	234	465	600	135
	CONTRACTED SERVICES	--	24,728	12,750	(11,978)
	MARKETING & PROMOTION	--	--	150	150
	EQUIP REPAIRS & MAINTENANCE	3,691	655	3,498	2,843
	MAINTENANCE CONTRACTS	32,124	31,855	21,450	(10,405)
		<u>161,341</u>	<u>178,972</u>	<u>174,294</u>	<u>(4,678)</u>
NET OPERATING (REVENUE) EXPENSE		<u>161,341</u>	<u>178,972</u>	<u>173,544</u>	<u>(5,428)</u>
OTHER					
	TRANSFER FROM RESERVES & RES FUNDS	--	--	(16,752)	(16,752)
	TRANSFER TO RESERVES & RES FUNDS	--	--	12,498	12,498
		--	--	(4,254)	(4,254)
		<u>161,341</u>	<u>178,972</u>	<u>169,290</u>	<u>(9,682)</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: TREASURY		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	ADMINISTRATION				
REVENUE					
	SALE OF GOODS OR SERVICES	(5,760)	(6,410)	(6,000)	410
	USER FEES	(5,220)	(27,692)	(2,100)	25,592
	RECOVERIES	--	--	(2,100)	(2,100)
	INTEREST / DIVIDENDS	(328,771)	(354,686)	(274,698)	79,988
		<u>(339,751)</u>	<u>(388,788)</u>	<u>(284,898)</u>	<u>103,890</u>
EXPENSE					
	SALARIES, WAGES & BENEFITS	192,052	217,842	238,440	20,598
	ADMINISTRATIVE EXPENSE	1,220	1,486	2,118	632
	OPERATING EXPENSE	--	17	252	235
	COMMUNICATIONS	127	--	--	--
	INSURANCE EXPENSE	85,902	90,165	106,998	16,833
	PROGRAM EXPENSES	2,213	2,050	1,374	(676)
	MEETINGS, CONFERENCES, TRAINING	127	1,480	2,250	770
	FUEL / TRANSPORTATION COSTS	30	--	252	252
	PROFESSIONAL FEES	(15,128)	(24,453)	15,000	39,453
	CONTRACTED SERVICES	8,361	17,187	9,498	(7,689)
	MARKETING & PROMOTION	1,090	287	1,500	1,213
	EQUIP REPAIRS & MAINTENANCE	630	191	750	559
	TRANSFER TO BIA	--	37,500	38,148	648
	TRANSFERS TO CEMETERY BOARD	20,000	25,000	42,966	17,966
		<u>296,624</u>	<u>368,752</u>	<u>459,546</u>	<u>90,794</u>
NET OPERATING (REVENUE) EXPENSE		<u>(43,127)</u>	<u>(20,036)</u>	<u>174,648</u>	<u>194,684</u>
OTHER					
	OMPF - ONT MUN PARTNER GRANT	(395,550)	(336,250)	(336,252)	(2)
	TRANSFER FROM RESERVES & RES FUNDS	--	--	(2,802)	(2,802)
	TRANSFER TO RESERVES & RES FUNDS	--	--	105,012	105,012
	DEBENTURE PAYMENT	293,852	379,960	410,826	30,866
		<u>(101,698)</u>	<u>43,710</u>	<u>176,784</u>	<u>133,074</u>
		<u>(144,825)</u>	<u>23,674</u>	<u>351,432</u>	<u>327,758</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: TREASURY	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: TAXATION	2013	2014	2014	fav (unfav)
REVENUE				
TAXATION	(5,833,791)	(6,459,584)	(6,482,772)	(23,188)
	<u>(5,833,791)</u>	<u>(6,459,584)</u>	<u>(6,482,772)</u>	<u>(23,188)</u>
EXPENSE				
PROPERTY TAX REFUNDS & ADJUSTMENTS	152,907	143,141	169,998	26,857
	<u>152,907</u>	<u>143,141</u>	<u>169,998</u>	<u>26,857</u>
NET OPERATING (REVENUE) EXPENSE	<u>(5,680,884)</u>	<u>(6,316,443)</u>	<u>(6,312,774)</u>	<u>3,669</u>
OTHER				
	--	--	--	--
	<u>(5,680,884)</u>	<u>(6,316,443)</u>	<u>(6,312,774)</u>	<u>3,669</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: INSPECTION	2013	2014	2014	fav (unfav)
REVENUE				
PERMITS/LICENSES	(63,562)	(80,808)	(66,402)	14,406
USER FEES	(630)	(1,755)	(8,502)	(6,747)
	<u>(64,192)</u>	<u>(82,563)</u>	<u>(74,904)</u>	<u>7,659</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	79,901	86,194	97,338	11,144
ADMINISTRATIVE EXPENSE	123	175	312	137
OPERATING EXPENSE	410	309	648	339
COMMUNICATIONS	--	598	252	(346)
PROGRAM EXPENSES	399	135	264	129
MEETINGS, CONFERENCES, TRAINING	63	1,874	2,310	436
FUEL / TRANSPORTATION COSTS	--	1,455	1,398	(57)
CONTRACTED SERVICES	10,013	793	--	(793)
MARKETING & PROMOTION	240	447	486	39
	<u>91,149</u>	<u>91,980</u>	<u>103,008</u>	<u>11,028</u>
NET OPERATING (REVENUE) EXPENSE	<u>26,957</u>	<u>9,417</u>	<u>28,104</u>	<u>18,687</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	2,502	2,502
	<u>--</u>	<u>--</u>	<u>2,502</u>	<u>2,502</u>
	<u>26,957</u>	<u>9,417</u>	<u>30,606</u>	<u>21,189</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: TOWN CENTRE				
REVENUE				
COUNTY RECOVERY	(48,769)	(55,482)	(53,904)	1,578
	<u>(48,769)</u>	<u>(55,482)</u>	<u>(53,904)</u>	<u>1,578</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	36,006	32,807	48,786	15,979
OPERATING EXPENSE	991	893	1,422	529
COMMUNICATIONS	708	708	918	210
UTILITIES - HYDRO	19,096	17,222	30,126	12,904
UTILITIES - NATURAL GAS	5,917	7,353	6,696	(657)
UTILITIES - WATER	3,293	3,419	3,552	133
CONTRACTED SERVICES	--	--	600	600
REPAIRS & MAINTENANCE	377	348	408	60
LAND MAINTENANCE & IMPROVEMENT	222	60	324	264
EQUIP REPAIRS & MAINTENANCE	7,151	707	5,496	4,789
BLDG REPAIRS & MAINTENANCE	7,692	10,524	4,500	(6,024)
SNOW REMOVAL AND SANDING	1,836	625	1,500	875
MAINTENANCE CONTRACTS	5,210	6,343	4,938	(1,405)
	<u>88,499</u>	<u>81,009</u>	<u>109,266</u>	<u>28,257</u>
NET OPERATING (REVENUE) EXPENSE	<u>39,730</u>	<u>25,527</u>	<u>55,362</u>	<u>29,835</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	2,502	2,502
	<u>--</u>	<u>--</u>	<u>2,502</u>	<u>2,502</u>
	<u>39,730</u>	<u>25,527</u>	<u>57,864</u>	<u>32,337</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: PUBLIC BUILDINGS - OTHER	2013	2014	2014	fav (unfav)
REVENUE				
RENT / LEASES	(19,815)	(20,674)	(15,996)	4,678
	<u>(19,815)</u>	<u>(20,674)</u>	<u>(15,996)</u>	<u>4,678</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	--	5,184	--	(5,184)
OPERATING EXPENSE	--	--	3,126	3,126
UTILITIES - HYDRO	1,330	1,719	3,582	1,863
UTILITIES - NATURAL GAS	1,859	2,069	1,290	(779)
UTILITIES - WATER	258	371	984	613
REPAIRS & MAINTENANCE	144	132	354	222
LAND MAINTENANCE & IMPROVEMENT	--	--	504	504
EQUIP REPAIRS & MAINTENANCE	--	498	1,776	1,278
BLDG REPAIRS & MAINTENANCE	1,025	3,234	2,262	(972)
SNOW REMOVAL AND SANDING	--	550	750	200
MAINTENANCE CONTRACTS	4,969	3,985	4,734	749
	<u>9,585</u>	<u>17,742</u>	<u>19,362</u>	<u>1,620</u>
NET OPERATING (REVENUE) EXPENSE	<u>(10,230)</u>	<u>(2,932)</u>	<u>3,366</u>	<u>6,298</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	15,000	15,000
	<u>--</u>	<u>--</u>	<u>15,000</u>	<u>15,000</u>
	<u>(10,230)</u>	<u>(2,932)</u>	<u>18,366</u>	<u>21,298</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: FIRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ADMINISTRATION	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	(50)	(125)	(8,178)	(8,053)
USER FEES	(29,425)	(150)	(498)	(348)
RECOVERIES	(2,699)	(568)	(1,098)	(530)
DONATIONS / FUNDRAISING	--	(1,500)	--	1,500
	<u>(32,174)</u>	<u>(2,343)</u>	<u>(9,774)</u>	<u>(7,431)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	299,923	294,231	334,470	40,239
ADMINISTRATIVE EXPENSE	64	145	372	227
OPERATING EXPENSE	8,899	12,341	9,078	(3,263)
COMMUNICATIONS	13,796	12,086	20,484	8,398
UTILITIES - HYDRO	6,946	6,974	6,750	(224)
UTILITIES - NATURAL GAS	2,197	2,890	1,548	(1,342)
UTILITIES - WATER	767	821	828	7
PROGRAM EXPENSES	3,483	7,093	912	(6,181)
MEETINGS, CONFERENCES, TRAINING	6,001	11,275	9,384	(1,891)
FUEL / TRANSPORTATION COSTS	2,547	3,115	2,934	(181)
MARKETING & PROMOTION	2,303	2,904	1,704	(1,200)
EQUIP REPAIRS & MAINTENANCE	4,490	3,297	5,664	2,367
BLDG REPAIRS & MAINTENANCE	862	279	2,568	2,289
MAINTENANCE CONTRACTS	254	--	534	534
	<u>352,532</u>	<u>357,451</u>	<u>397,230</u>	<u>39,779</u>
NET OPERATING (REVENUE) EXPENSE	<u>320,358</u>	<u>355,108</u>	<u>387,456</u>	<u>32,348</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	88,002	88,002
	<u>--</u>	<u>--</u>	<u>88,002</u>	<u>88,002</u>
	<u>320,358</u>	<u>355,108</u>	<u>475,458</u>	<u>120,350</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: FIRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: FACILITY				
REVENUE				
INTERNAL (REVENUE) EXPENSE	(18,561)	(31,662)	(31,662)	--
	<u>(18,561)</u>	<u>(31,662)</u>	<u>(31,662)</u>	<u>0</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	36,294	32,782	36,336	3,554
OPERATING EXPENSE	1,408	2,502	2,310	(192)
PROGRAM EXPENSES	--	--	126	126
FUEL / TRANSPORTATION COSTS	--	--	60	60
REPAIRS & MAINTENANCE	--	--	24	24
LAND MAINTENANCE & IMPROVEMENT	31	--	24	24
EQUIP REPAIRS & MAINTENANCE	132	24	252	228
SNOW REMOVAL AND SANDING	--	229	--	(229)
MAINTENANCE CONTRACTS	596	880	864	(16)
	<u>38,461</u>	<u>36,417</u>	<u>39,996</u>	<u>3,579</u>
NET OPERATING (REVENUE) EXPENSE	<u>19,900</u>	<u>4,755</u>	<u>8,334</u>	<u>3,579</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>19,900</u>	<u>4,755</u>	<u>8,334</u>	<u>3,579</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: POLICE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ADMINISTRATION	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	(5,225)	(5,822)	(7,314)	(1,492)
PERMITS/LICENSES	(509)	(350)	(324)	26
USER FEES	(2,327)	(2,532)	(1,248)	1,284
RECOVERIES	(373)	(492)	(1,974)	(1,482)
GRANTS / SUBSIDIES / REBATES	(23,603)	(34,684)	(44,004)	(9,320)
	<u>(32,037)</u>	<u>(43,880)</u>	<u>(54,864)</u>	<u>(10,984)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	37,379	31,769	29,622	(2,147)
ADMINISTRATIVE EXPENSE	1,643	--	48	48
OPERATING EXPENSE	393	630	600	(30)
COMMUNICATIONS	245	320	378	58
INSURANCE EXPENSE	--	--	498	498
PROGRAM EXPENSES	9,698	2,169	5,400	3,231
MEETINGS, CONFERENCES, TRAINING	1,119	4,024	5,400	1,376
FUEL / TRANSPORTATION COSTS	--	191	600	409
MARKETING & PROMOTION	--	404	1,674	1,270
EQUIP REPAIRS & MAINTENANCE	--	--	498	498
	<u>50,477</u>	<u>39,761</u>	<u>44,718</u>	<u>4,957</u>
NET OPERATING (REVENUE) EXPENSE	<u>18,440</u>	<u>(4,119)</u>	<u>(10,146)</u>	<u>(6,027)</u>
OTHER				
O.P.P. CONTRACT	1,369,464	1,586,442	1,578,720	(7,722)
TRANSFER TO RESERVES & RES FUNDS	--	--	42,090	42,090
	<u>1,369,464</u>	<u>1,586,442</u>	<u>1,620,810</u>	<u>34,368</u>
	<u>1,387,904</u>	<u>1,582,323</u>	<u>1,610,664</u>	<u>28,341</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: POLICE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: FACILITY				
REVENUE				
RENT / LEASES	(52,325)	(74,729)	(52,500)	22,229
INTERNAL (REVENUE) EXPENSE	18,561	31,662	31,662	--
	<u>(33,764)</u>	<u>(43,067)</u>	<u>(20,838)</u>	<u>22,229</u>
EXPENSE				
INSURANCE EXPENSE	--	--	324	324
UTILITIES - HYDRO	9,368	8,068	9,270	1,202
UTILITIES - NATURAL GAS	662	1,247	888	(359)
UTILITIES - WATER	1,277	1,022	1,338	316
BLDG REPAIRS & MAINTENANCE	1,633	154	4,248	4,094
SNOW REMOVAL AND SANDING	--	286	--	(286)
MAINTENANCE CONTRACTS	46	350	--	(350)
	<u>12,986</u>	<u>11,127</u>	<u>16,068</u>	<u>4,941</u>
NET OPERATING (REVENUE) EXPENSE	<u>(20,778)</u>	<u>(31,940)</u>	<u>(4,770)</u>	<u>27,170</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	7,674	7,674
	<u>--</u>	<u>--</u>	<u>7,674</u>	<u>7,674</u>
	<u>(20,778)</u>	<u>(31,940)</u>	<u>2,904</u>	<u>34,844</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ADMINISTRATION	2013	2014	2014	fav (unfav)
REVENUE				
USER FEES	(250)	(775)	(498)	277
RECOVERIES	(44)	(22,258)	(65,004)	(42,746)
GRANTS / SUBSIDIES / REBATES	(22,357)	--	--	--
	<u>(22,651)</u>	<u>(23,033)</u>	<u>(65,502)</u>	<u>(42,469)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	182,763	147,675	131,568	(16,107)
ADMINISTRATIVE EXPENSE	1,205	8,749	3,564	(5,185)
OPERATING EXPENSE	61,420	597	1,314	717
COMMUNICATIONS	4,111	5,561	3,084	(2,477)
PROGRAM EXPENSES	12,602	1,541	1,674	133
MEETINGS, CONFERENCES, TRAINING	13,743	10,493	11,628	1,135
FUEL / TRANSPORTATION COSTS	5,558	1,480	1,296	(184)
PROFESSIONAL FEES	8,307	--	64,350	64,350
MARKETING & PROMOTION	584	3,349	4,140	791
EQUIP REPAIRS & MAINTENANCE	4,889	816	3,396	2,580
EQUIPMENT USAGE	--	643	--	(643)
	<u>295,182</u>	<u>180,904</u>	<u>226,014</u>	<u>45,110</u>
NET OPERATING (REVENUE) EXPENSE	<u>272,531</u>	<u>157,871</u>	<u>160,512</u>	<u>2,641</u>
OTHER				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(17,502)	(17,502)
TRANSFER TO RESERVES & RES FUNDS	--	--	133,596	133,596
RESERVE FUND - GAS TAX SUBSIDIES	--	(15,726)	--	15,726
	<u>--</u>	<u>(15,726)</u>	<u>116,094</u>	<u>131,820</u>
	<u>272,531</u>	<u>142,145</u>	<u>276,606</u>	<u>134,461</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: STREET LIGHTING				
REVENUE	--	--	--	--
EXPENSE				
UTILITIES - HYDRO	87,338	83,116	114,000	30,884
EQUIP REPAIRS & MAINTENANCE	4,665	6,247	10,002	3,755
	<u>92,003</u>	<u>89,363</u>	<u>124,002</u>	<u>34,639</u>
NET OPERATING (REVENUE) EXPENSE	<u>92,003</u>	<u>89,363</u>	<u>124,002</u>	<u>34,639</u>
OTHER	--	--	--	--
	<u>92,003</u>	<u>89,363</u>	<u>124,002</u>	<u>34,639</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: TRAFFIC SIGNALS				
REVENUE	--	--	--	--
EXPENSE				
UTILITIES - HYDRO	1,695	2,462	1,500	(962)
EQUIP REPAIRS & MAINTENANCE	4,227	7,011	10,002	2,991
	<u>5,922</u>	<u>9,473</u>	<u>11,502</u>	<u>2,029</u>
NET OPERATING (REVENUE) EXPENSE	<u>5,922</u>	<u>9,473</u>	<u>11,502</u>	<u>2,029</u>
OTHER	--	--	--	--
	<u>5,922</u>	<u>9,473</u>	<u>11,502</u>	<u>2,029</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY:	ADMINISTRATION & EQUIPMENT	2013	2014	2014	fav (unfav)
REVENUE					
	SALE OF GOODS OR SERVICES	(1,046)	(2,283)	(852)	1,431
	USER FEES	--	(390)	(150)	240
	RECOVERIES	(473)	(71)	(3,504)	(3,433)
	COUNTY RECOVERY	(43,673)	--	(81,402)	(81,402)
	GRANTS / SUBSIDIES / REBATES	--	--	(840)	(840)
		<u>(45,192)</u>	<u>(2,744)</u>	<u>(86,748)</u>	<u>(84,004)</u>
EXPENSE					
	SALARIES, WAGES & BENEFITS	156,183	201,304	218,166	16,862
	ADMINISTRATIVE EXPENSE	241	87	438	351
	OPERATING EXPENSE	14,985	9,925	16,350	6,425
	COMMUNICATIONS	3,623	4,095	5,556	1,461
	UTILITIES - HYDRO	4,226	3,934	4,638	704
	UTILITIES - NATURAL GAS	4,006	7,719	6,432	(1,287)
	UTILITIES - WATER	2,144	628	774	146
	PROGRAM EXPENSES	427	374	486	112
	MEETINGS, CONFERENCES, TRAINING	13,195	10,627	12,954	2,327
	FUEL / TRANSPORTATION COSTS	36,241	49,459	43,758	(5,701)
	MARKETING & PROMOTION	1,195	557	450	(107)
	REPAIRS & MAINTENANCE	212	231	198	(33)
	BLDG REPAIRS & MAINTENANCE	4,296	6,261	9,396	3,135
	MAINTENANCE CONTRACTS	2,301	3,427	4,044	617
	PW EQUIP CHARGEOUT NET OF COSTS	(101,154)	(218,001)	(168,720)	49,281
	EQUIPMENT USAGE	9,548	11,127	13,416	2,289
		<u>151,669</u>	<u>91,754</u>	<u>168,336</u>	<u>76,582</u>
	NET OPERATING (REVENUE) EXPENSE	<u>106,477</u>	<u>89,010</u>	<u>81,588</u>	<u>(7,422)</u>
OTHER					
	TRANSFER FROM RESERVES & RES FUNDS	(9,576)	--	--	--
	TRANSFER TO RESERVES & RES FUNDS	113	--	130,746	130,746
		<u>(9,463)</u>	<u>--</u>	<u>130,746</u>	<u>130,746</u>
		<u>97,014</u>	<u>89,010</u>	<u>212,334</u>	<u>123,324</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: BRIDGES & CULVERTS				
REVENUE				
	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	5,969	1,992	5,898	3,906
MATERIALS - PUBLIC WORKS	484	222	11,502	11,280
EQUIPMENT USAGE	1,448	214	1,434	1,220
	<u>7,901</u>	<u>2,428</u>	<u>18,834</u>	<u>16,406</u>
NET OPERATING (REVENUE) EXPENSE	<u>7,901</u>	<u>2,428</u>	<u>18,834</u>	<u>16,406</u>
OTHER				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(6,498)	(6,498)
	--	--	<u>(6,498)</u>	<u>(6,498)</u>
	<u>7,901</u>	<u>2,428</u>	<u>12,336</u>	<u>9,908</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: ROADSIDE MAINTENANCE				
REVENUE				
	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	49,107	34,753	56,100	21,347
MATERIALS - PUBLIC WORKS	9,208	25,765	25,908	143
EQUIPMENT USAGE	18,903	18,565	37,980	19,415
	<u>77,218</u>	<u>79,083</u>	<u>119,988</u>	<u>40,905</u>
NET OPERATING (REVENUE) EXPENSE	<u>77,218</u>	<u>79,083</u>	<u>119,988</u>	<u>40,905</u>
OTHER				
	--	--	--	--
	<u>77,218</u>	<u>79,083</u>	<u>119,988</u>	<u>40,905</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: SURFACE MAINTENANCE				
REVENUE				
	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	29,976	38,652	51,576	12,924
MATERIALS - PUBLIC WORKS	1,064	12,469	138,600	126,131
EQUIPMENT USAGE	11,591	18,395	42,450	24,055
	<u>42,631</u>	<u>69,516</u>	<u>232,626</u>	<u>163,110</u>
NET OPERATING (REVENUE) EXPENSE	<u>42,631</u>	<u>69,516</u>	<u>232,626</u>	<u>163,110</u>
OTHER				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(47,502)	(47,502)
	--	--	<u>(47,502)</u>	<u>(47,502)</u>
	<u>42,631</u>	<u>69,516</u>	<u>185,124</u>	<u>115,608</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ROADS, SIDEWALKS & PARKING LOTS	2013	2014	2014	fav (unfav)
REVENUE	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	48,291	26,460	50,136	23,676
UTILITIES - HYDRO	--	102	750	648
LAND MAINTENANCE & IMPROVEMENT	--	--	7,998	7,998
SNOW REMOVAL AND SANDING	--	27,129	7,500	(19,629)
MATERIALS - PUBLIC WORKS	20,464	84,539	104,508	19,969
EQUIPMENT USAGE	10,014	8,384	16,878	8,494
	<u>78,769</u>	<u>146,614</u>	<u>187,770</u>	<u>41,156</u>
NET OPERATING (REVENUE) EXPENSE	<u>78,769</u>	<u>146,614</u>	<u>187,770</u>	<u>41,156</u>
OTHER				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(35,502)	(35,502)
	--	--	<u>(35,502)</u>	<u>(35,502)</u>
	<u>78,769</u>	<u>146,614</u>	<u>152,268</u>	<u>5,654</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: WINTER CONTROL				
REVENUE	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	89,553	109,930	92,280	(17,650)
MATERIALS - PUBLIC WORKS	61,021	126,486	71,520	(54,966)
EQUIPMENT USAGE	69,237	138,886	67,536	(71,350)
	<u>219,811</u>	<u>375,302</u>	<u>231,336</u>	<u>(143,966)</u>
NET OPERATING (REVENUE) EXPENSE	<u>219,811</u>	<u>375,302</u>	<u>231,336</u>	<u>(143,966)</u>
OTHER	--	--	--	--
	<u><u>219,811</u></u>	<u><u>375,302</u></u>	<u><u>231,336</u></u>	<u><u>(143,966)</u></u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: ENVIRONMENTAL SERVICES				
REVENUE				
SALE OF GOODS OR SERVICES	(3,602)	(4,024)	(6,642)	(2,618)
RECOVERIES	--	--	(48)	(48)
COUNTY RECOVERY	--	--	(51,516)	(51,516)
	<u>(3,602)</u>	<u>(4,024)</u>	<u>(58,206)</u>	<u>(54,182)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	94,867	56,337	66,726	10,389
OPERATING EXPENSE	1,010	445	5,250	4,805
PROGRAM EXPENSES	--	--	36	36
MARKETING & PROMOTION	4,353	--	5,436	5,436
MATERIALS - PUBLIC WORKS	7,949	801	1,002	201
EQUIPMENT USAGE	--	48,755	40,308	(8,447)
	<u>108,179</u>	<u>106,338</u>	<u>118,758</u>	<u>12,420</u>
NET OPERATING (REVENUE) EXPENSE	<u>104,577</u>	<u>102,314</u>	<u>60,552</u>	<u>(41,762)</u>
OTHER				
	--	--	--	--
	<u>104,577</u>	<u>102,314</u>	<u>60,552</u>	<u>(41,762)</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: ADMINISTRATION				
REVENUE				
	--	--	--	--
EXPENSE				
SALARIES, WAGES & BENEFITS	64,355	57,944	59,136	1,192
ADMINISTRATIVE EXPENSE	18	--	36	36
OPERATING EXPENSE	--	--	48	48
COMMUNICATIONS	1,042	305	420	115
PROGRAM EXPENSES	887	738	576	(162)
FUEL / TRANSPORTATION COSTS	--	252	150	(102)
MARKETING & PROMOTION	28,579	17,918	16,002	(1,916)
EQUIP REPAIRS & MAINTENANCE	--	--	48	48
	94,881	77,157	76,416	(741)
NET OPERATING (REVENUE) EXPENSE	94,881	77,157	76,416	(741)
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	5,250	5,250
	--	--	5,250	5,250
	94,881	77,157	81,666	4,509

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ARENA	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	(10,687)	(9,768)	(13,002)	(3,234)
ICE RENTAL	(97,924)	(104,965)	(99,564)	5,401
RENT / LEASES	(8,225)	(5,620)	(2,898)	2,722
USER FEES	(4,302)	(4,294)	(3,558)	736
	<u>(121,138)</u>	<u>(124,647)</u>	<u>(119,022)</u>	<u>5,625</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	99,141	120,922	106,662	(14,260)
OPERATING EXPENSE	1,763	2,220	3,300	1,080
COMMUNICATIONS	388	1,351	600	(751)
UTILITIES - HYDRO	32,140	32,898	33,066	168
UTILITIES - NATURAL GAS	6,524	10,568	6,888	(3,680)
UTILITIES - WATER	5,695	3,003	5,712	2,709
SUPPLIES	4,892	4,563	6,546	1,983
MEETINGS, CONFERENCES, TRAINING	383	--	876	876
FUEL / TRANSPORTATION COSTS	978	1,413	2,424	1,011
MARKETING & PROMOTION	416	--	252	252
REPAIRS & MAINTENANCE	897	1,073	3,198	2,125
EQUIP REPAIRS & MAINTENANCE	17,248	7,709	8,298	589
BLDG REPAIRS & MAINTENANCE	6,033	4,793	7,788	2,995
SNOW REMOVAL AND SANDING	1,210	4,440	2,700	(1,740)
MAINTENANCE CONTRACTS	6,545	5,782	5,850	68
	<u>184,253</u>	<u>200,735</u>	<u>194,160</u>	<u>(6,575)</u>
NET OPERATING (REVENUE) EXPENSE	<u>63,115</u>	<u>76,088</u>	<u>75,138</u>	<u>(950)</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	9,606	9,606
	--	--	9,606	9,606
	<u>63,115</u>	<u>76,088</u>	<u>84,744</u>	<u>8,656</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: PARKS	2013	2014	2014	fav (unfav)
REVENUE				
USER FEES	(16,111)	(44,712)	(11,400)	33,312
RECOVERIES	(500)	(500)	(3,498)	(2,998)
GRANTS / SUBSIDIES / REBATES	--	--	(1,752)	(1,752)
	<u>(16,611)</u>	<u>(45,212)</u>	<u>(16,650)</u>	<u>28,562</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	127,992	111,657	151,656	39,999
ADMINISTRATIVE EXPENSE	84	8	48	40
OPERATING EXPENSE	2,759	3,113	3,936	823
COMMUNICATIONS	1,754	1,492	3,126	1,634
UTILITIES - HYDRO	4,331	4,113	7,752	3,639
UTILITIES - NATURAL GAS	6,241	7,207	4,098	(3,109)
UTILITIES - WATER	2,854	2,439	4,128	1,689
PROGRAM EXPENSES	199	903	2,352	1,449
MEETINGS, CONFERENCES, TRAINING	70	--	252	252
FUEL / TRANSPORTATION COSTS	8,223	7,379	7,752	373
MARKETING & PROMOTION	138	1,360	2,298	938
REPAIRS & MAINTENANCE	6,160	6,821	5,676	(1,145)
LAND MAINTENANCE & IMPROVEMENT	10,606	9,260	14,952	5,692
EQUIP REPAIRS & MAINTENANCE	7,607	12,535	13,998	1,463
BLDG REPAIRS & MAINTENANCE	5,875	3,174	5,850	2,676
SNOW REMOVAL AND SANDING	835	2,590	450	(2,140)
MAINTENANCE CONTRACTS	1,456	1,888	1,776	(112)
	<u>187,184</u>	<u>175,939</u>	<u>230,100</u>	<u>54,161</u>
NET OPERATING (REVENUE) EXPENSE	<u>170,573</u>	<u>130,727</u>	<u>213,450</u>	<u>82,723</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	25,687	--	(25,687)
	<u>--</u>	<u>25,687</u>	<u>--</u>	<u>(25,687)</u>
	<u>170,573</u>	<u>156,414</u>	<u>213,450</u>	<u>57,036</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: PARKS PROGRAMS				
REVENUE				
SALE OF GOODS OR SERVICES	(12,248)	(10,719)	(8,250)	2,469
USER FEES	200	26	(3,780)	(3,806)
	<u>(12,048)</u>	<u>(10,693)</u>	<u>(12,030)</u>	<u>(1,337)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	162	5	1,404	1,399
OPERATING EXPENSE	--	--	522	522
COMMUNICATIONS	--	--	24	24
SUPPLIES	10,322	6,308	10,002	3,694
PROGRAM EXPENSES	--	200	1,998	1,798
CONTRACTED SERVICES	900	--	6,792	6,792
MARKETING & PROMOTION	720	906	1,998	1,092
	<u>12,104</u>	<u>7,419</u>	<u>22,740</u>	<u>15,321</u>
NET OPERATING (REVENUE) EXPENSE	<u>56</u>	<u>(3,274)</u>	<u>10,710</u>	<u>13,984</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>56</u>	<u>(3,274)</u>	<u>10,710</u>	<u>13,984</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: CAMI PARKS / SUZUKI HOUSE				
REVENUE				
RENT / LEASES	(5,857)	(4,292)	(4,650)	(358)
USER FEES	--	--	(10,002)	(10,002)
	<u>(5,857)</u>	<u>(4,292)</u>	<u>(14,652)</u>	<u>(10,360)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	8,128	8,541	15,750	7,209
UTILITIES - HYDRO	19,818	21,724	22,416	692
UTILITIES - NATURAL GAS	3,008	3,824	2,754	(1,070)
UTILITIES - WATER	4,295	3,970	11,532	7,562
GRANTS TO VOLUNTEER ORGANIZATIONS	--	--	18,000	18,000
REPAIRS & MAINTENANCE	--	135	5,802	5,667
LAND MAINTENANCE & IMPROVEMENT	3,351	327	2,748	2,421
EQUIP REPAIRS & MAINTENANCE	10,274	6,727	4,404	(2,323)
BLDG REPAIRS & MAINTENANCE	672	2,953	3,000	47
SNOW REMOVAL AND SANDING	1,785	6,590	1,998	(4,592)
MAINTENANCE CONTRACTS	2,176	2,200	2,796	596
	<u>53,507</u>	<u>56,991</u>	<u>91,200</u>	<u>34,209</u>
NET OPERATING (REVENUE) EXPENSE	<u>47,650</u>	<u>52,699</u>	<u>76,548</u>	<u>23,849</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>47,650</u>	<u>52,699</u>	<u>76,548</u>	<u>23,849</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ADMINISTRATION	2013	2014	2014	fav (unfav)	
REVENUE					
SALE OF GOODS OR SERVICES	(161)	(1,235)	(498)	737	
USER FEES	(605)	(433)	(252)	181	
MEMBERSHIPS	(72,902)	(66,206)	(82,524)	(16,318)	
RECOVERIES	--	(264)	--	264	
	<u>(73,668)</u>	<u>(68,138)</u>	<u>(83,274)</u>	<u>(15,136)</u>	
EXPENSE					
SALARIES, WAGES & BENEFITS	54,161	47,895	55,470	7,575	
ADMINISTRATIVE EXPENSE	6,083	4,512	4,752	240	
OPERATING EXPENSE	521	31	300	269	
COMMUNICATIONS	4,087	4,235	5,502	1,267	
PROGRAM EXPENSES	88	33	48	15	
MEETINGS, CONFERENCES, TRAINING	--	--	150	150	
FUEL / TRANSPORTATION COSTS	--	--	48	48	
MARKETING & PROMOTION	--	--	150	150	
EQUIP REPAIRS & MAINTENANCE	--	--	102	102	
	<u>64,940</u>	<u>56,706</u>	<u>66,522</u>	<u>9,816</u>	
NET OPERATING (REVENUE) EXPENSE	<u>(8,728)</u>	<u>(11,432)</u>	<u>(16,752)</u>	<u>(5,320)</u>	
OTHER					
TRANSFER TO RESERVES & RES FUNDS	--	--	4,002	4,002	
	<u>--</u>	<u>--</u>	<u>4,002</u>	<u>4,002</u>	
	<u>(8,728)</u>	<u>(11,432)</u>	<u>(12,750)</u>	<u>(1,318)</u>	

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: AQUATICS	2013	2014	2014	fav (unfav)
REVENUE				
RENT / LEASES	(9,294)	(9,094)	(6,420)	2,674
USER FEES	(14,879)	(13,028)	(16,200)	(3,172)
PROGRAM REVENUES	(72,860)	(75,154)	(66,348)	8,806
	<u>(97,046)</u>	<u>(97,276)</u>	<u>(88,968)</u>	<u>8,308</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	134,390	127,466	149,880	22,414
OPERATING EXPENSE	1,278	1,616	1,872	256
SUPPLIES	2,031	1,421	5,232	3,811
PROGRAM EXPENSES	4,114	1,588	1,914	326
MEETINGS, CONFERENCES, TRAINING	1,038	1,464	1,050	(414)
FUEL / TRANSPORTATION COSTS	172	146	192	46
MARKETING & PROMOTION	108	--	102	102
	<u>143,131</u>	<u>133,701</u>	<u>160,242</u>	<u>26,541</u>
NET OPERATING (REVENUE) EXPENSE	<u>46,085</u>	<u>36,425</u>	<u>71,274</u>	<u>34,849</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>46,085</u>	<u>36,425</u>	<u>71,274</u>	<u>34,849</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: FITNESS	2013	2014	2014	fav (unfav)
REVENUE				
USER FEES	(11,155)	(8,546)	(12,018)	(3,472)
PROGRAM REVENUES	(1,776)	(2,854)	(1,248)	1,606
DONATIONS / FUNDRAISING	--	(20)	--	20
	<u>(12,931)</u>	<u>(11,420)</u>	<u>(13,266)</u>	<u>(1,846)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	57,607	54,200	64,062	9,862
OPERATING EXPENSE	943	146	576	430
SUPPLIES	40	125	276	151
PROGRAM EXPENSES	--	--	252	252
MEETINGS, CONFERENCES, TRAINING	253	730	738	8
FUEL / TRANSPORTATION COSTS	30	153	276	123
CONTRACTED SERVICES	667	686	750	64
MARKETING & PROMOTION	245	--	150	150
EQUIP REPAIRS & MAINTENANCE	3,315	1,202	3,498	2,296
	<u>63,100</u>	<u>57,242</u>	<u>70,578</u>	<u>13,336</u>
NET OPERATING (REVENUE) EXPENSE	<u>50,169</u>	<u>45,822</u>	<u>57,312</u>	<u>11,490</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	20	--	(20)
	<u>--</u>	<u>20</u>	<u>--</u>	<u>(20)</u>
	<u>50,169</u>	<u>45,842</u>	<u>57,312</u>	<u>11,470</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY:	PROGRAMS	2013	2014	2014	fav (unfav)
REVENUE					
	USER FEES	(20,845)	(25,712)	(24,276)	1,436
	GRANTS / SUBSIDIES / REBATES	--	--	(4,314)	(4,314)
	PROGRAM REVENUES	(71,979)	(73,575)	(55,860)	17,715
		<u>(92,824)</u>	<u>(99,287)</u>	<u>(84,450)</u>	<u>14,837</u>
EXPENSE					
	SALARIES, WAGES & BENEFITS	66,059	60,442	76,674	16,232
	OPERATING EXPENSE	459	89	750	661
	SUPPLIES	3,028	3,470	4,218	748
	PROGRAM EXPENSES	3,533	3,856	4,596	740
	MEETINGS, CONFERENCES, TRAINING	51	653	348	(305)
	FUEL / TRANSPORTATION COSTS	68	65	414	349
	CONTRACTED SERVICES	1,350	2,057	1,800	(257)
	MARKETING & PROMOTION	610	215	750	535
		<u>75,158</u>	<u>70,847</u>	<u>89,550</u>	<u>18,703</u>
	NET OPERATING (REVENUE) EXPENSE	<u>(17,666)</u>	<u>(28,440)</u>	<u>5,100</u>	<u>33,540</u>
OTHER					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>(17,666)</u>	<u>(28,440)</u>	<u>5,100</u>	<u>33,540</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY:	FACILITY	2013	2014	2014	fav (unfav)
REVENUE					
	SALE OF GOODS OR SERVICES	(2,430)	(1,322)	(1,500)	(178)
	RENT / LEASES	(4,323)	(4,588)	(4,728)	(140)
		<u>(6,753)</u>	<u>(5,910)</u>	<u>(6,228)</u>	<u>(318)</u>
EXPENSE					
	SALARIES, WAGES & BENEFITS	92,758	85,556	115,962	30,406
	OPERATING EXPENSE	4,098	4,924	6,306	1,382
	UTILITIES - HYDRO	28,081	27,499	37,824	10,325
	UTILITIES - NATURAL GAS	19,849	23,756	23,100	(656)
	UTILITIES - WATER	13,420	9,955	9,732	(223)
	SUPPLIES	867	487	750	263
	MEETINGS, CONFERENCES, TRAINING	--	--	150	150
	MARKETING & PROMOTION	1,727	--	102	102
	REPAIRS & MAINTENANCE	9,926	7,413	12,450	5,037
	EQUIP REPAIRS & MAINTENANCE	9,743	7,372	9,648	2,276
	BLDG REPAIRS & MAINTENANCE	3,427	5,812	10,224	4,412
	SNOW REMOVAL AND SANDING	2,280	6,590	2,748	(3,842)
	MAINTENANCE CONTRACTS	8,039	10,699	10,830	131
		<u>194,215</u>	<u>190,063</u>	<u>239,826</u>	<u>49,763</u>
NET OPERATING (REVENUE) EXPENSE		<u>187,462</u>	<u>184,153</u>	<u>233,598</u>	<u>49,445</u>
OTHER					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>187,462</u>	<u>184,153</u>	<u>233,598</u>	<u>49,445</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: YOUTH CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: FACILITY				
REVENUE				
RENT / LEASES	(20,916)	(18,778)	(17,940)	838
RECOVERIES	(100)	--	--	--
	<u>(21,016)</u>	<u>(18,778)</u>	<u>(17,940)</u>	<u>838</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	32,232	30,025	33,114	3,089
OPERATING EXPENSE	1,536	4,107	1,800	(2,307)
UTILITIES - HYDRO	7,271	6,393	11,088	4,695
UTILITIES - NATURAL GAS	3,869	5,165	3,918	(1,247)
UTILITIES - WATER	585	664	1,092	428
FUEL / TRANSPORTATION COSTS	--	286	102	(184)
REPAIRS & MAINTENANCE	--	--	228	228
EQUIP REPAIRS & MAINTENANCE	15,526	1,400	4,098	2,698
BLDG REPAIRS & MAINTENANCE	8,627	4,947	5,850	903
SNOW REMOVAL AND SANDING	980	4,155	1,602	(2,553)
MAINTENANCE CONTRACTS	4,130	4,405	4,530	125
	<u>74,756</u>	<u>61,547</u>	<u>67,422</u>	<u>5,875</u>
NET OPERATING (REVENUE) EXPENSE	<u>53,740</u>	<u>42,769</u>	<u>49,482</u>	<u>6,713</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>53,740</u>	<u>42,769</u>	<u>49,482</u>	<u>6,713</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: YOUTH CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: TECHNOLOGY PROGRAMS	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	(20,872)	(10,038)	(41,004)	(30,966)
RENT / LEASES	(9,500)	(11,400)	(9,750)	1,650
RECOVERIES	(903)	(1,204)	--	1,204
GRANTS / SUBSIDIES / REBATES	--	(15,566)	(1,248)	14,318
PROGRAM REVENUES	--	--	(126)	(126)
DONATIONS / FUNDRAISING	(22,000)	(19,085)	(14,898)	4,187
	<u>(53,275)</u>	<u>(57,293)</u>	<u>(67,026)</u>	<u>(9,733)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	54,319	65,264	79,212	13,948
ADMINISTRATIVE EXPENSE	10	582	348	(234)
OPERATING EXPENSE	2,866	2,020	3,078	1,058
SUPPLIES	750	798	2,658	1,860
PROGRAM EXPENSES	--	--	354	354
MEETINGS, CONFERENCES, TRAINING	43	--	174	174
FUEL / TRANSPORTATION COSTS	--	--	882	882
CONTRACTED SERVICES	1,162	1,437	3,900	2,463
MARKETING & PROMOTION	--	--	1,200	1,200
EQUIP REPAIRS & MAINTENANCE	554	245	1,704	1,459
	<u>59,704</u>	<u>70,346</u>	<u>93,510</u>	<u>23,164</u>
NET OPERATING (REVENUE) EXPENSE	<u>6,429</u>	<u>13,053</u>	<u>26,484</u>	<u>13,431</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	4,998	4,998
	<u>--</u>	<u>--</u>	<u>4,998</u>	<u>4,998</u>
	<u>6,429</u>	<u>13,053</u>	<u>31,482</u>	<u>18,429</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: YOUTH CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: GENERAL PROGRAMS	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	(668)	(5,508)	(1,548)	3,960
RENT / LEASES	(2,298)	(249)	(3,750)	(3,501)
USER FEES	(98)	(30)	(78)	(48)
MEMBERSHIPS	(364)	(1,037)	(1,500)	(463)
RECOVERIES	(769)	(531)	(3,750)	(3,219)
GRANTS / SUBSIDIES / REBATES	(11,325)	(8,189)	(13,302)	(5,113)
PROGRAM REVENUES	--	(2,009)	(6,630)	(4,621)
DONATIONS / FUNDRAISING	(48,984)	(43,845)	(37,200)	6,645
	<u>(64,506)</u>	<u>(61,398)</u>	<u>(67,758)</u>	<u>(6,360)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	207,415	200,614	219,138	18,524
ADMINISTRATIVE EXPENSE	1,202	571	768	197
OPERATING EXPENSE	2,301	1,582	3,180	1,598
COMMUNICATIONS	3,156	2,997	3,300	303
SUPPLIES	3,266	2,779	9,276	6,497
PROGRAM EXPENSES	1,100	1,738	6,972	5,234
MEETINGS, CONFERENCES, TRAINING	802	1,029	804	(225)
FUEL / TRANSPORTATION COSTS	696	203	1,500	1,297
CONTRACTED SERVICES	515	40	552	512
MARKETING & PROMOTION	970	719	426	(293)
REPAIRS & MAINTENANCE	76	103	1,248	1,145
EQUIP REPAIRS & MAINTENANCE	--	10	426	416
	<u>221,499</u>	<u>212,385</u>	<u>247,590</u>	<u>35,205</u>
NET OPERATING (REVENUE) EXPENSE	<u>156,993</u>	<u>150,987</u>	<u>179,832</u>	<u>28,845</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>156,993</u>	<u>150,987</u>	<u>179,832</u>	<u>28,845</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: YOUTH CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: CAREER & SKILLS PROGRAM	2013	2014	2014	fav (unfav)
REVENUE				
RECOVERIES	--	--	3,750	3,750
GRANTS / SUBSIDIES / REBATES	(147,422)	(95,713)	(88,542)	7,171
	<u>(147,422)</u>	<u>(95,713)</u>	<u>(84,792)</u>	<u>10,921</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	42,619	47,663	52,500	4,837
ADMINISTRATIVE EXPENSE	1,606	228	1,800	1,572
OPERATING EXPENSE	2,819	4,172	3,900	(272)
SUPPLIES	175	363	1,314	951
PROGRAM EXPENSES	154	3,684	12,162	8,478
MEETINGS, CONFERENCES, TRAINING	2,306	674	3,066	2,392
FUEL / TRANSPORTATION COSTS	323	371	4,686	4,315
PROFESSIONAL FEES	28	--	1,374	1,374
MARKETING & PROMOTION	890	11,606	4,002	(7,604)
	<u>50,920</u>	<u>68,761</u>	<u>84,804</u>	<u>16,043</u>
NET OPERATING (REVENUE) EXPENSE	<u>(96,502)</u>	<u>(26,952)</u>	<u>12</u>	<u>26,964</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>(96,502)</u>	<u>(26,952)</u>	<u>12</u>	<u>26,964</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: MUSEUMS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: FACILITY				
REVENUE				
	--	--	--	--
EXPENSE				
OPERATING EXPENSE	--	--	102	102
UTILITIES - HYDRO	1,142	887	1,650	763
UTILITIES - NATURAL GAS	907	1,099	1,500	401
UTILITIES - WATER	685	748	798	50
LAND MAINTENANCE & IMPROVEMENT	--	--	498	498
EQUIP REPAIRS & MAINTENANCE	32	--	252	252
BLDG REPAIRS & MAINTENANCE	246	358	2,502	2,144
SNOW REMOVAL AND SANDING	275	2,510	498	(2,012)
MAINTENANCE CONTRACTS	--	19	252	233
	<u>3,287</u>	<u>5,621</u>	<u>8,052</u>	<u>2,431</u>
NET OPERATING (REVENUE) EXPENSE	<u>3,287</u>	<u>5,621</u>	<u>8,052</u>	<u>2,431</u>
OTHER				
	--	--	--	--
	<u>3,287</u>	<u>5,621</u>	<u>8,052</u>	<u>2,431</u>

Town of Ingersoll
Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: MUSEUMS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: PROGRAMS	2013	2014	2014	fav (unfav)
REVENUE				
SALE OF GOODS OR SERVICES	--	(1,426)	(1,398)	28
RENT / LEASES	--	(50)	(48)	2
USER FEES	(309)	(184)	(852)	(668)
GRANTS / SUBSIDIES / REBATES	--	(1,474)	(8,490)	(7,016)
PROGRAM REVENUES	--	(726)	(2,076)	(1,350)
DONATIONS / FUNDRAISING	--	(130)	(498)	(368)
	<u>(309)</u>	<u>(3,990)</u>	<u>(13,362)</u>	<u>(9,372)</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	40,231	38,434	52,164	13,730
ADMINISTRATIVE EXPENSE	299	141	720	579
OPERATING EXPENSE	1,770	78	630	552
COMMUNICATIONS	242	238	378	140
SUPPLIES	1,180	1,550	1,554	4
PROGRAM EXPENSES	1,373	4,201	8,376	4,175
MEETINGS, CONFERENCES, TRAINING	30	75	402	327
FUEL / TRANSPORTATION COSTS	44	--	348	348
CONTRACTED SERVICES	--	--	150	150
MARKETING & PROMOTION	2,220	3,796	5,232	1,436
REPAIRS & MAINTENANCE	--	--	852	852
EQUIP REPAIRS & MAINTENANCE	175	61	978	917
MAINTENANCE CONTRACTS	--	--	1,002	1,002
	<u>47,564</u>	<u>48,574</u>	<u>72,786</u>	<u>24,212</u>
NET OPERATING (REVENUE) EXPENSE	<u>47,255</u>	<u>44,584</u>	<u>59,424</u>	<u>14,840</u>
OTHER				
TRANSFER TO RESERVES & RES FUNDS	--	--	3,000	3,000
	<u>--</u>	<u>--</u>	<u>3,000</u>	<u>3,000</u>
	<u>47,255</u>	<u>44,584</u>	<u>62,424</u>	<u>17,840</u>

Town of Ingersoll

Interim Financial Statements for the Six Months Ended June 30, 2014

DEPARTMENT: ECONOMIC DEVELOPMENT	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual fav (unfav)
	2013	2014	2014	
REVENUE				
GRANTS / SUBSIDIES / REBATES	(192,408)	(143,184)	(59,904)	83,280
	<u>(192,408)</u>	<u>(143,184)</u>	<u>(59,904)</u>	<u>83,280</u>
EXPENSE				
SALARIES, WAGES & BENEFITS	34,512	88,485	92,178	3,693
ADMINISTRATIVE EXPENSE	3,702	9	2,502	2,493
OPERATING EXPENSE	115	--	102	102
COMMUNICATIONS	798	322	1,188	866
PROGRAM EXPENSES	11,988	10,521	7,680	(2,841)
MEETINGS, CONFERENCES, TRAINING	6,549	1,165	3,000	1,835
FUEL / TRANSPORTATION COSTS	556	680	1,374	694
PROFESSIONAL FEES	92,616	57,827	67,908	10,081
CONTRACTED SERVICES	39,472	--	--	--
MARKETING & PROMOTION	11,563	13,800	16,716	2,916
	<u>201,871</u>	<u>172,809</u>	<u>192,648</u>	<u>19,839</u>
NET OPERATING (REVENUE) EXPENSE	<u>9,463</u>	<u>29,625</u>	<u>132,744</u>	<u>103,119</u>
OTHER				
	<u>--</u>	<u>--</u>	<u>(4,968)</u>	<u>(4,968)</u>
	<u>9,463</u>	<u>29,625</u>	<u>127,776</u>	<u>98,151</u>



DEPARTMENT: Treasury

REPORT NO: T-111-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Auditor's 2013 Financial Statement Report

OBJECTIVE

To present the 2013 Report to Councillors received from our external auditors Millards Chartered Accountants.

BACKGROUND

The attached letter was received shortly after the financial statements were presented at the July 16th council meeting. The letter follows the recommendations of the Canadian Auditing Standards and spells out the scope and responsibility of the auditor, the responsibility of management, reportable matters and current developments. In a larger organization the letter would typically be issued to the audit committee.

ANALYSIS

The first two items being the responsibility of the auditor and management and uses standardized wording that remains unchanged from year to year. Reportable matters are similar to what was previously referred to as audit findings. This portion of the report provides the auditor an opportunity to communicate control weakness, unusual transactions, misstatements, fraud or difficulties identified during the audit. The letter states that there were no problems encountered during the audit. The final item in the report addresses new developments. There is a new PSAB standard dealing with contaminated sites. Effective next year contaminated sites need to be inventoried and the liability for cleaning up needs to be reported in the financial statements. The Town's properties are now being reviewed to identify any potential contamination and if any then determine if the new reporting requirement will apply.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

RECOMMENDATION

None

ATTACHMENTS

Auditor's 2013 Financial Statement Report

Prepared by: Jim Brown, Director of Finance, Treasurer

Approved by: William Tigert, CAO

The Corporation of the Town of Ingersoll

Report to the Councillors

December 31, 2013

July 15, 2014

To the Councillors
The Corporation of the Town of Ingersoll

Our audit of the financial statements of The Corporation of the Town of Ingersoll (the Town) for the year ended December 31, 2013 is complete and we have issued a report on these financial statements without qualification.

The report to the councillors been prepared to facilitate communication with those charged with governance, as required by Canadian Auditing Standards. These standards require that we communicate with those charged with governance regarding various matters including:

- Auditor responsibilities in relation to the financial statement audit
- Planned scope and timing of the audit
- Auditor independence
- Significant findings from the audit, including:
 - qualitative aspects of accounting practices
 - difficulties encountered during the audit
 - matters discussed with management
 - other matters relevant to the financial reporting process

We express our appreciation for the cooperation and assistance received from the management and the Finance Department of the Town during the course of our audit.

If you have any particular comments or concerns, please do not hesitate to contact me.

Yours very truly,

MILLARD, ROUSE & ROSEBRUGH LLP



Cameron Johnston CPA, CA, LPA
Partner

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Introduction

This report summarizes significant matters that we believe should be brought to your attention for the Town. We emphasize that the audit and this report would not necessarily identify all matters that may be of interest to the committee.

This report has been prepared solely for the purpose of assisting the councillors in the discharge of its oversight responsibility and should not be used for any other purpose. We disclaim any obligation to any other party that may rely upon this report.

Audit Scope and Responsibility

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Town of Ingersoll

We have audited the accompanying consolidated financial statements of The Corporation of the Town of Ingersoll which comprise the consolidated statement of financial position as at December 31, 2013, and the consolidated statements of operations, change in net financial assets (debt) and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Town Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as Town management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Town management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Town of Ingersoll as at December 31, 2013, and the results of its operations, its changes in net assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matter

The consolidated financial statements of The Corporation of the Town of Ingersoll as at December 31, 2012 were audited by another auditor who expressed an unmodified opinion on those statements on July 25, 2013.

Independence

As external auditors of the Town, we are required to be independent in accordance with Provincial professional requirements. These standards require that we disclose to the Finance Committee all relationships that, in our professional judgement, may reasonably be thought to bear on our independence. We provided a letter to management on November 28, 2013, which confirms our independence with respect to the Town.

We confirm that we are not aware of any relationship or non-audit services that would impair our independence for purposes of expressing an opinion on the financial statements.

Responsibility of Management

Preparation of financial statements

The preparation of the financial statements, including the accompanying notes, is the responsibility of management. This includes the preparation of the financial statements in accordance with Canadian public sector accounting standards.

Management is responsible for selecting the significant accounting policies used in the preparation of the financial statements, for applying judgement in preparing accounting estimates contained in the financial statements, and for preparing or obtaining documentation supporting amounts and disclosures in the financial statements. In addition, management is responsible for assessing the impact of any misstatements detected during the preparation and audit of the financial statements, individually and in aggregate, on the fair presentation of amounts and disclosures contained in the financial statements and determining if such adjustments should be recorded.

Management's representations

The transactions and estimates reflected in the accounts and in the financial statements are within the direct control of management. Accordingly, the fairness of the representations made through the financial statements is an implicit and integral part of management's responsibility.

Throughout the course of our audit, we obtain representations from management in the form of answers to our audit enquiries. We also obtained a formal representation letter from management at the conclusion of the audit.

Reportable Matters

CPA Canada has specified matters that should be brought to the attention of management. The following summarizes the matters to be communicated.

Significant accounting principles and policies

Significant accounting principles and policies are disclosed in the notes to the financial statements. Within the context of the audit, management has represented to us that there have not been any material changes in the accounting principles and policies during the year.

We have not noted any significant unusual transactions.

Materiality

Millard, Rouse & Rosebrugh LLP planned the audit with the objective of having reasonable assurance of detecting misstatements that would be material to the financial statements taken as a whole. As required by audit standards, materiality was utilized during the conduct of the audit and the evaluation of any misstatements identified.

Misstatements and significant audit adjustments

Misstatements represent audit findings for which we do not agree with the amount, classification, presentation or disclosure of items in the financial statements.

A misstatement may arise from an error or from fraud and other irregularities. An error refers to an unintentional misstatement in financial statements, including an omission of amount or disclosure.

Fraud and other irregularities refer to an intentional misstatement in financial statements, including an omission of amount or disclosure, or to a misstatement arising from theft of the entity's assets.

In conducting our procedures, we may identify misstatements that require adjustments to the recorded amounts. These audit adjustments are discussed with management, who in consultation with us, determine if an adjustment should be recorded.

During the course of our audit, we did not discover any misstatements arising from fraud or other irregularities.

Internal controls

Management is responsible for the design and operation of an effective system of internal control that provides reasonable assurance that the accounting systems provide timely, accurate and reliable financial information, as well as safeguard the assets of the Town.

Through our role as auditors of your financial statements we possess an understanding of the Town and its operating environment, including internal control. However, a financial statement audit is not designed to provide assurance on internal control. Professional standards do require us to communicate to management significant deficiencies and material weaknesses in internal control that have come to our attention in the course of performing the audit.

During the course of our audit, we did not discover any significant deficiencies in internal control.

Illegal acts

Our inquiries of management and our testing of financial records did not reveal any illegal or possible illegal acts. However, please be aware that improper conduct is usually carefully and often elaborately concealed and therefore, the probability of detecting such acts is not high. Management is also asked in the formal letter of representations to disclose if they are aware of any illegal or possible illegal acts.

Fraud and illegal acts

Our inquiries of management did not reveal any fraud or illegal acts.

Difficulties

We did not encounter any difficulties in the performance of the audit. We have had no disagreements with management, and have resolved all auditing, accounting and presentation issues to our satisfaction.

Cooperation during the Audit

We report that we have received excellent cooperation from staff and management of the Town. To our knowledge, we were provided with complete access to all necessary accounting records and other documentation. Issues identified as a result of our audit work, whether in amounts for the financial statements or disclosure, were discussed with management and issues have been resolved to our satisfaction. There were no limitations placed on the scope of our audit.

Current Accounting and Reporting Developments

We continually monitor the potential impact of new accounting pronouncements on the accounting practices of The Corporation of the Town of Ingersoll.

Financial Instruments

Public Sector Accounting Standards are changing for the disclosure related to financial instruments. This change will be effective for year ends beginning on or after April 1, 2015.

Contaminated Sites

Effective for fiscal year ends beginning after April 1, 2014, a municipality will be required to inventory and value the liability for cleaning up contaminated sites.

A liability for remediation will need to be recognized when, as at the financial reporting date:

1. An environmental standard exists;
2. Contamination exceeds the environmental standard;
3. The government:
 - a. Is directly responsible; or
 - b. Accepts responsibility;
4. It is expected that future economic benefits will be given up; and
5. A reasonable estimate of the amount can be made.



DEPARTMENT: Parks & Recreation

REPORT NO: R- 112-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Ingersoll Playright – Accessible Playground – Victoria Park

OBJECTIVE

To seek Council's approval to allow Ingersoll PlayRight to use Town owned land in Victoria Park (adjacent to the Splashpad) to install an accessible playground when funding is secured. Ingersoll PlayRight intends to fundraise and apply for a Trillium Grant.

BACKGROUND

In 2011 Ingersoll PlayRight a not for profit organization was established. The purpose of Ingersoll PlayRight is to facilitate the expansion and upgrades of accessible outdoor play structures, equipment and facilities on public lands for youth residing in the Town of Ingersoll and surrounding area.

The Board of Directors includes:

David Cripps, President

Adam Funnell, Vice President/Community Relations

Evan Craft, Treasurer

Andrew Campbell, Communications Officer

Teresa Cameron, Director

Cathy Cripps, Community Special Events

Advisors: Bonnie Ward, Fred Freeman

Ingersoll PlayRight has established the following goals for a ten year period:

2012 - Harris Field Public School - Accessible Play Structure - **Completed**

2013 - Kensington Park - Accessible Play Structure - **Completed**

2014 - Garnet Elliott Park – Accessible Play Structure - **Completed**

2014 - Centennial Park – Themed Cheese Park – TVO Giver - **Completed**

2015/17 - Victoria Park – Large Accessible Play Structure near Splashpad – Phased over 3 yrs

2018 – 2022: Westfield Park – Accessible Play Structure;

Lorne Moon Park – Upgrades to Play Structure;

Splashpad – Upgrades to Water Features;

Ball Diamonds/Soccer Fields

ANALYSIS

Ingersoll PlayRight will be submitting an application to the Trillium Foundation to assist with this project. In order for PlayRight to pursue a grant from Trillium they must provide a resolution from Council approving that the accessible playground can be installed on Town owned lands in Victoria Park.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Ingersoll PlayRight will be fundraising for this project and it is their goal to install the accessible playground in phases over the next 3 years (2015-2017).

Ingersoll PlayRight would like to see the municipality contribute funds towards this project. Staff will include a funding request in the 2015, 2016 & 2017 Capital Budget for Council's consideration.

Upon completion of this project the municipality will be responsible for the ongoing maintenance costs of this new accessible playground.

RECOMMENDATION

THAT Council gives approval to Ingersoll PlayRight to install a new accessible playground on Town owned lands in Victoria Park.

ATTACHMENTS

None

Prepared by: Bonnie Ward, Director of Parks and Recreation
Approved by: William Tigert, CAO



DEPARTMENT: Clerk's Department

REPORT NO: C- 113-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Accessible Election Report

OBJECTIVE

To update Council on the methods the Clerk's Department is using to implement an accessible election in the Town of Ingersoll.

BACKGROUND

The 2014 Election will be held on October 27, 2014. As with previous elections in the Town of Ingersoll we are proceeding with a Vote-By-Mail system of election which involves the mail out of ballots to all electors on the Voting list.

ANALYSIS

Legislative Requirements under the Municipal Elections Act, 1996

The Clerk is responsible for conducting municipal elections, and establishing policies and procedures to ensure that all electors have the opportunity to participate fully in elections held for positions with the Town of Ingersoll.

The *Municipal Elections Act, 1996*, as amended states the following:

12.1 (1)a clerk who is responsible for conducting an election shall have regard to the needs of electors and candidates with disabilities.

41 (3)the clerk shall make such changes to some or all of the ballots as he or she considers necessary or desirable to allow electors with visual impairments to vote without the assistance referred to in paragraph 4 of subsection 52 (1).

45 (2)in establishing the locations of voting places, the clerk shall ensure that each voting place is accessible to electors with disabilities.

DEFINITION OF DISABILITY

The Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005 defines "disability" as follows:

1. any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
2. a condition of mental impairment or a developmental disability,
3. a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,
4. a mental disorder, or
5. an injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

Some of the methods Staff are proposing to assist in making the election as accessible as possible are as follows:

- Providing candidates with links to the Candidates' Guide to Accessible Elections (AMCTO)
- Ensuring that the Candidates Guide and or other relevant publications are available in an accessible format if requested
- Making the voters' list available in an electronic format, free of charge, to candidates with disabilities if requested.
- Holding candidate information sessions in accessible locations
- Making accommodations and special services (for example, ASL interpreters) available upon request
- Informing candidates that the *Municipal Elections Act, 1996* provides that expenses that are incurred by a candidate with a disability that are directly related to the disability, and would not have been incurred but for the election to which the expenses relate are excluded from the spending limit for the candidate
- Inspecting all voting places to ensure all locations are accessible.
- Where possible, make modifications to existing voting places to make them accessible, for example, temporary ramps

- Have election staff perform final accessibility checks
- During the advance vote and on election day to verify the accessibility of the voting place
- Ensuring there is designated or reserved parking for persons with disabilities at each voting location where parking is available
- Marking parking spaces clearly with accessibility symbol or sign
- Providing appropriate signage at voting places
- Ensuring electors with accessibility needs are directed to the accessible voting entrance by prominent signage
- Where possible the accessible entrance is the same as the main entrance
- Any person with a disability accompanied by a support person or service animal may enter the Town Offices or any voting place with his or her support person or service animal
- Having an election official in the voting place to assist a voter in casting his/her ballot when requested
- Making accommodations for electors with disabilities as required
- Establishing voting places at institutions with 20 or more beds occupied by persons who are disabled, chronically ill or infirmed or retirement homes in which 50 or more beds are occupied
- Having election staff provide for bedside voting where required
- Having magnifying sheets (4x) available at all voting places to assist electors with low vision
- Having note pads and pens available at all voting places to assist communication with electors who are deaf, deafened or hard of hearing
- Holding training sessions for election staff on accessibility requirements, serving people with disabilities and on the accommodations and special services available to assist electors
- Requiring all staff to sign that they received elections and accessibility training
- Making individual accommodations available upon request to staff during training, for example, ASL interpretation or communication devices

VOTE-BY-MAIL

Vote by mail is one of the more accessible options as the ballot is directly delivered to every voter and it allows individuals to complete the ballot in their own home and seal the ballot in a secrecy envelope. Returning the ballot can then be done by dropping it in any one of the many mailboxes in the community. Many individuals with accessibility have assistance from other individuals or agencies and could request one of them to drop the sealed envelope off. If individuals are unaware of where there is a local mailbox we would request that they contact the Clerk's office and we can point them to a local mailbox or if necessary we can acquire the sealed ballot in extreme accessibility cases.

The vote-by-mail option was offered in the last provincial election as an accessibility option for voters with accessibility issues.

We feel these combined plans make this election one of the most accessible elections ever held.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

The costs of the programs undertaken in this report fall within the election budget as approved.

RECOMMENDATION

THAT Report Number C-113-14 be received as information.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Clerk's Department

REPORT NO: C-114-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: ZN6-14-04 - 1 Cedar Street

OBJECTIVE

To update Council on the discussions with the proponents regarding their Zoning Amendment Application.

BACKGROUND

At the July 14, 2014 Council meeting the Public meeting was held for the above-noted Zoning By-law Amendment application. The application was put forward by the applicants in the hope of retaining a free standing garage on a proposed severed lot.

The current zoning would not permit such a use and therefore the severance could not be finalized by the land division committee. Council heard from the applicants, the planner and some residents regarding this issue. Council was not unsympathetic to the applicants and in coming to a solution but seemed hesitant to go as far as permanent zone change which could be a precedent and concern when dealing with future applications..

ANALYSIS

The CAO and the Clerk met with the proponents to discuss options. Staff presented an option they felt would accommodate the applicant's request while not establishing the garage as a permanent standalone use. The option discussed was utilizing the temporary zoning provision within the Planning Act. The applicant's seemed willing to consider this possibility, although they still had reservations and would prefer a permanent solution. Staff did consult with the Director of Community and Strategic Planning and were in agreement that a temporary use bylaw would address the issue, without establishing a permanent zoning on the property.

A temporary use bylaw is just that, it allows for Council to authorize a temporary use outside of the current zoning bylaw when they deem it appropriate. The temporary use

has a maximum life span of three years but can be renewed for subsequent three year terms, without limitation. This should allow the applicants to make acceptable arrangements to build on the property.

Provided that the temporary use does not create any negative impacts on the surrounding property, the applicants could expect reasonable assurances of renewal if they need more than the three years to finalize their development.

The next step, if Council is supportive of this approach, is for staff draft the appropriate Temporary Use bylaw along with the severance agreements with the necessary staff, legal and applicant reviewing to ensure everyone is in agreement with the approach.

Staff do not feel it is needed to conduct an additional public meeting as the proposed process is similar enough as that covered under the meeting already conducted.

If in agreement this solution will be presented to Council at the next regular Council meeting. Anyone that has requested notification will be notified of the report coming forward at the next regular Council meeting.

Prior to the presentation of the bylaw, the applicants should provide confirmation in writing to the Town of their willingness to proceed in this manner.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT Report Number C-114-14 be received as information.

AND FURTHER That Council concur with the recommendations contained within this report, and direct Staff to prepare the necessary Temporary Use Bylaw for consideration at the September meeting of Council.

That Staff draft the necessary severance agreement between the Town and the applicant and to include a nominal security provision of \$1,000 to ensure compliance of said agreement.

AND FURTHER That Council deems that no additional public meeting is necessary for the consideration of the Temporary use bylaw as the change is not materially different from the original application and the public meeting previously held has been sufficient.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Clerk's Department

REPORT NO: C-115-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Council Restrictions

OBJECTIVE

To consider delegating certain authorities to staff during potential Council restrictions.

BACKGROUND

Council previously has passed a Delegation By-law. The Delegation by-law should be reviewed in the new term of Council as it is a policy document. In the meantime, this report is intended to consider potential temporary delegation of powers to the CAO in the event Council enters into restrictions.

ANALYSIS

Council restrictions are sometimes referred to as the lame duck period. The period of restrictions potentially begins on nomination day or after the election.

If after nomination day it is obvious that less than $\frac{3}{4}$ of Council will be returning, Council is restricted in some to the things that it can do. In our case $\frac{3}{4}$ of Council is 5.25 councillors; therefore 5 councillors returning would be less than $\frac{3}{4}$, 6 Councillors would be more.

The act reads that "The council of a local municipality shall not take any action described in subsection (3)...if.... the new council **WILL** include less than three-quarters of the members of the outgoing council. This has been interpreted by the Courts to mean that if it is not mathematically possible that $\frac{3}{4}$ will return then Council is under restrictions.

So in our case on Nomination day if the Mayor, the Deputy Mayor and at least 4 existing councilors are running for office than it **IS** mathematically possible that $\frac{3}{4}$ of Council will be returning and there are no restrictions. The same is true of Election Day, if the Mayor, Deputy-Mayor and at least 4 other councilors are elected than Council will not be restricted. The same would be true of any variation thereof (Mayor, and 5

councillors, Deputy Mayor and 5 councillors). As long as six are returning or still **COULD** return then we are not in restrictions.

If we fall into restrictions Council is not allowed to do the following acts:

- (a) the appointment or removal from office of any officer of the municipality;
- (b) the hiring or dismissal of any employee of the municipality;
- (c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- (d) making any expenditures or incurring any other liability which exceeds \$50,000. 2001, c. 25, s. 275 (3); 2006, c. 32, Sched. A, s. 114 (1).

These restrictions do not apply under the following circumstances:

1. if the disposition of property, the expenditure, or the liability incurred of \$50,000 or more was provided for in the most recent budget adopted by council before nomination day;
2. if a municipality has delegated to a person the authority to take an action covered by the restriction, that person is not subject to the restriction.

As such Council could delegate these powers to the CAO temporarily **IF** Council enters into restrictions as determined by the Clerk after nomination day (September 12, 2014) or after Election Day on October 27, 2014. This would ensure that administration can continue to operate normally during that period.

Any delegation should be for a specific time period i.e. until the new Council sits for the first time and it should come with a requirement that the CAO report to Council any action taken under the delegated authority.

As indicated earlier in the report a comprehensive review of our Delegation By-law should be undertaken by staff and Council early in the new term of Council.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

No real financial impact.

RECOMMENDATION

THAT after a determination by the Clerk as to whether the Council of the Town of Ingersoll is impacted by Section 275 of the Municipal Act, 2001, known as Council restrictions on September 12, 2014 (Nomination Day) and after October 27, 2014 (Voting Day); and

THAT in accordance with Section 275(6) the Council of the Town of Ingersoll delegate to the Chief Administrative Officer authority over the following actions:

- a) the appointment or removal from office any officer of the municipality;
- b) the hiring or dismissal of any employee of the municipality;
- c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) making any expenditures or incurring any other liability which exceeds \$50,000; and

THAT this delegation is conditional and effective upon the provisions of Section 275 of the Act coming into effect in the Town of Ingersoll; and

THAT this authority is extended only until the first meeting of the new Council; and

THAT the Chief Administrative Officer provide a report to Council on all action taken pursuant to this delegation.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Operations

REPORT NO: OP 116-14

COUNCIL MEETING DATE: August 11, 2014

TITLE: Carmeuse Site Plan Amendment

OBJECTIVE

To advise Council on the changes to Carmeuse Lime (Canada) Limited ("Carmeuse") site plan for the Ingersoll Quarry.

BACKGROUND

Carmeuse's current approved site plan includes a variety of shoreline construction activities that require backfilling with overburden soils from the site. That work can only proceed if the existing lake is pumped dry. A Permit to Take Water application to allow this is being reviewed by the MOE.

Carmeuse has applied for an amendment to their site plan to allow for the on-site lake to remain in its present form for rehabilitation purposes.

ANALYSIS

Due to considerable opposition from local community groups and municipalities, Carmeuse has reevaluated its alternatives for rehabilitation of its quarry. They are prepared to revise its site plan to retain more of the existing landscape. These revisions would eliminate the need to dewater the lake and result in the lake being larger and more accessible. The amendment includes additional details regarding final grades for the table lands around the lake and describes soil treatments and re-vegetation plans that would complete final rehabilitation for this area of the quarry. If the revised plan is approved by the MNR, Carmeuse would withdraw its application to take water.

The amendment has been posted on the EBR for a 30 day public review and comment period. Any comments must be submitted by August 29, 2014.

Issues that Council may wish to comment on or receive further information as part of the application review:

- Long term ownership of the "lake"? Is it the intention for Carmeuse to retain ownership in perpetuity or is it part of the business plan to sell the property to a third party at some later date.

- What security measures will be established to prevent unauthorized use, which in turn may lead emergency services response including police ambulance and fire services.
- Will any remediation take place to reduce the slopes approaching the water level thereby reducing the potential for accidents?
- Will there be any requirement for Carmeuse to monitor the levels and quality of the water to prevent negative impacts on adjacent properties?

Council may wish to have staff follow this application to track the decision of the MNR, since denial of the application would mean the application for the Permit to take water would still be processed.

Council may also wish staff to seek a legal opinion on the implications this amendment might have on the landfill Terms of Reference submitted by Walker.

FINANCIAL IMPLICATIONS

None

Attachment

EBR Registry Number: 012-2321
Ministry Reference Number:
MNR INST 41/14
Ministry:
Ministry of Natural Resources
Date Proposal loaded to the Registry:
July 30, 2014

RECOMMENDATION

THAT Report Number OP-116-14 be received as information.

Prepared by: Sandra Lawson, P.Eng., Town Engineer
Approved by: William Tigert, Chief Administrative Officer

Instrument Proposal Notice:

Proponent: Carmeuse Lime (Canada) Ltd.
Oxford County Rd 6
Post Office Box Delivery 190
Ingersoll Ontario
Canada N5C3K5

Instrument Type: Approval of licensee proposed amendment to a site plan -
ARA s. 16 (2)

EBR Registry Number: 012-
2321

Ministry Reference Number:
MNR INST 41/14

Ministry:

Ministry of Natural Resources

Date Proposal loaded to the

Registry:

July 30, 2014

Keyword(s): Aggregates

Comment Period: 30 days: submissions may be made between July 30, 2014 and August 29, 2014.

Description of Instrument:

Application has been made by Carmeuse Lime (Canada) Ltd. to amend their site plan to allow for the on-site lake in Phase 1 of operations to remain in its present form for rehabilitation purposes. This includes the retention of a 28 hectare (ha) lake, a 20% increase in the amount of shoreline features consisting of vertical faces topped with 1:1 – 2:1 slopes (from 40% to 60%). These revisions to the rehabilitation plan would mean that the plan can be achieved without the need to dewater the lake. The amendment includes additional details regarding final grades for the table lands around the lake and describes soil treatments and revegetation plans that would complete final rehabilitation for this phase of the quarry operations.

Other Information:

Carmeuse Lime (Canada) Ltd. currently operates the Ingersoll Quarry under the authority of license No. 2136 under the Aggregate Resources Act.

Site plan information is available to view at the Ministry of Natural Resources and Forestry (MNRF) Aylmer District Office. Making an appointment to view the information is recommended to ensure aggregate staff will be available to provide information and answer questions.

Additionally, information related to this proposal is available from the following municipal offices:

Township of Zorra
274620 27th Line,
R. R. # 3
Ingersoll, Ontario
N5C 3J6

Township of South-West Oxford
312915 Dereham Line
Mt. Elgin, Ontario
N0J 1N0

Town of Ingersoll
130 Oxford Street (2nd Floor)
Ingersoll, Ontario
N5C 2V5

County of Oxford

P.O. Box 1614, 21 Reeve Street
Woodstock, Ontario
N4S 7Y3

A link to the Aggregate Resources Act is provided:

http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90a08_e.htm

Public Consultation:

This proposal has been posted for a 30 day public review and comment period starting July 30, 2014. If you have any questions, or would like to submit your comments, please do so by August 29, 2014 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to August 29, 2014 will be considered as part of the decision-making process by the Ministry of Natural Resources if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 012-2321.

Please Note: All comments and submissions received will become part of the public record. You will not receive a formal response to your comment, however, relevant comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.

Other Public Consultation Opportunities:

The amendment proposal has been circulated to the Township of Zorra, Township of South-West Oxford, Town of Ingersoll, County of Oxford, Ministry of Environment, and Ministry of Labour.



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-117-14

COUNCIL MEETING DATE: August 11th, 2014

TITLE: Memorandum of Agreement with Red Cross – Emergency Shelter Operation

OBJECTIVE

Seek approval from Council to enter into an agreement with the Red Cross for the assessment and operation of emergency shelters when needed.

BACKGROUND

Council is aware, that under the Provincial Emergency Management and Civil Protection Act, the Town is obligated to respond to its community needs under various scenarios and situations.

One of the more probable situations would be a natural environmental event that would require the Municipality to set up and staff and temporary emergency shelter. This could be as a result of a severe seasonal event or power failure within the community. It could also be where a portion of town was not able to receive gas supply during heating months.

Regardless of the cause the need is real and the current Town plan does address emergency shelters in its content. Currently, Victoria Park Community Centre is identified as an emergency shelter, with the responsibility of staffing and managing the shelter going to the Parks and Recreation department.

Although this would suffice in limited situations, it would be severely taxed should the event be large scale and of extended duration.

In the most recent mock planning exercise, the emergency shelter was need to potentially service a significant proportion of the community for an undefined time period. In this scenario Staff would be hard pressed to find and coordinate the necessary resources and volunteers to meet the situational needs.

In the debrief discussions, the possibility of entering into an agreement with the Red Cross to operate and manage emergency shelters was discussed. This type of arrangement has been used in other jurisdictions that Staff are quite familiar with.

As part of the agreement, the Red Cross would operate and manage emergency shelters on behalf of the municipality, while relying on their own know volunteers, municipal staff would then provide additional logistical support.

Also, the Red Cross would assist the municipality in assessing additional venues as potential emergency shelters. Staff have seen where municipalities and school boards have agreed on utilizing schools for emergency shelters. In this case the Red Cross would review the site and determine under the current regulations how many individuals could be housed in any specific location.

As well the Red Cross would assist in supplying necessary items such as cots and bedding on a priority basis.

As noted above, with a memorandum in place the Town would receive priority response should multiple jurisdictions request simultaneous assistance.

Having firsthand experience in operating multiple emergency shelters for more than 2000 individuals, the resource that Red Cross provides is invaluable.

INTERDEPARTMENTAL IMPLICATIONS

The Fire Chief as the Community Emergency Management Coordinator is supportive of pursuing this agreement.

As the individual responsible currently under the plan for Emergency Shelters the Director of Parks and Recreation also agrees with looking to augment our state of preparedness with an agreement in place.

FINANCIAL IMPLICATIONS

For the priority status, and all the additional services that would come with the agreement, there would be an annual cost of \$2,000.00. The money would be funded from the Chief Administrative Officers consultant approved allocation.

RECOMMENDATION: That the Council of the Corporation authorize Staff to finalize the Memorandum of Agreement with the Red Cross for providing Emergency Shelter Services at a cost of \$2,000 per year prorated for 2014.

And Further That Staff prepare the necessary bylaw for Council's consideration at the regular meeting of Council in September.

ATTACHMENT

MOA Draft Agreement

Prepared by: William Tigert, Chief Administrative Officer

MEMORANDUM OF AGREEMENT

(The "Agreement")

Dated this 1st day of September, 2014

For the term of three (3) years: September 1, 2014 through to August 31, 2017.

BETWEEN:

THE CORPORATION OF THE TOWN OF INGERSOLL

(Hereinafter referred to as the "**TOWN**")

OF THE FIRST PART;

-And-

THE CANADIAN RED CROSS SOCIETY, a not-for-profit corporation and registered Charity incorporated under the laws of Canada having its National Office registered 170 Metcalfe St, Ottawa Ontario K2P 2P2;

(Hereinafter referred to as the "**CRCS**")

OF THE SECOND PART.

WHEREAS the TOWN is responsible for safeguarding and protecting the health, safety and security of its citizens and for basic financial assistance for the purpose of providing basic needs, shelter and disaster relief to its citizens;

AND WHEREAS the TOWN wishes to put into place procedures and practices to address disasters within the TOWN;

AND WHEREAS the CRCS is recognized officially as an auxiliary to the public authorities in providing protection and assistance to persons affected by disasters, and has the resources and mandate to assist in the provision of disaster relief;

AND WHEREAS the TOWN wishes to enter into an agreement with the CRCS for the provision of disaster relief services.

NOW THEREFORE, IN CONSIDERATION of the mutual terms and covenants herein, the TOWN and the CRCS (the “**Parties**”) covenant and agree as follows:

1. **Definitions.**

1.1 In this Agreement:

- a) **“Confidential Information”** means any information or material that relates to each Party’s business and affairs that: (i) is clearly marked “confidential” or “proprietary” if provided in written or visual form, (ii) is preceded by a statement that such information is confidential or proprietary, if provided in oral form, or (iii) given the circumstances surrounding disclosure, should in good faith be treated as confidential or proprietary. Confidential Information shall not include any information that: (i) is in the public domain at the time of its communication; (ii) is independently received from a third party or developed by either Party or (iii) entered the public domain through no fault of the receiving Party subsequent to communication with the other Party.
- b) **“Disaster”** means an urgent and critical situation, or an impending situation, of a temporary nature caused by the forces of nature, an accident, an intentional act, or otherwise that constitutes a danger to the life, health, safety or property of the citizens of the TOWN and includes:
 - (i) a situation necessitating action to arrange for temporary shelter for residents evacuated from their homes, prior to or without the official declaration of an emergency; and,
 - (ii) a situation necessitating the formal declaration of an emergency;
- c) **“Eligible Expenses”** means the expenses incurred in the provision of Services of a type for which the CRCS is entitled to be reimbursed by the TOWN.
- d) **“Evacuation Centre”** means a site designated by the TOWN for the temporary lodging of persons during a Disaster;
- e) **“Disaster Affected People”** means an individual or individuals who are physically located in the geographic area under the jurisdiction of TOWN and who are, in the sole discretion of the CRCS, in need of Services due to a Disaster.
- f) **“Force Majeure”** means a set of circumstances within the context of a response to an Emergency that significantly hinder the ability of the CRCS to deliver services despite reasonable business efforts to fulfill the terms of the Agreement. These situations may include those where the CRCS is unable to access necessary materials or resources to provide certain or all of the services described in Schedule “A” of this Agreement and in the event conditions are such that the CRCS is unable to provide Services without compromising the health or safety of its staff and/or volunteers.
- g) **“Personal Information”** means any information, recorded in any form, about an identified individual, or an individual whose identity may be inferred or determined from such information, but does not include information that is publically available, such as business contact information or information found in a telephone directory. Any information included under this definition is subject to each Party’s privacy policies and all applicable privacy.
- h) **“Proper Officers”** mean those officers of the parties to this Agreement who have the signing authority to bind the party.
- i) **“Services”** means the services to be provided by the CRCS under this Agreement.

2. Services.

- 2.1 The extent of the Services set out in Schedule "A" that can be provided by the CRCS is conditional upon the finalization of the Financial Arrangements for this Agreement, under Section 15.
- 2.2 The CRCS shall provide the Services set out in Schedule "A" upon receipt of the TOWN's Notification of a Disaster pursuant to Section 6 of this Agreement. However, nothing in this Agreement restricts the entitlement of the CRCS to provide additional services at its own expense, in the absence of Notification by the TOWN, and to raise funds independently for these additional services. In addition, the CRCS and the TOWN may negotiate payment to the CRCS for additional services (outside the Services set out in Schedule "A") at the time of a Disaster or at any time thereafter by written mutual agreement.

3. Term.

- 3.1 The Parties agree that the right to request Services under this Agreement shall commence on January 1, 2014 and expires on December 31, 2016 (the "**Term**"), unless terminated earlier in accordance with Section 23 (Termination). If the Parties wish to extend this Agreement, such extension shall be made in writing and agreed to in writing by both parties.

4. Designation of Emergency Evacuation Centre Sites.

- 4.1 The TOWN shall designate locations as potential Evacuation Centre locations to be used by the CRCS in a Disaster and shall provide the CRCS with a list of designated sites.

5. Licenses.

- 5.1 The TOWN is responsible for obtaining any licenses, approvals or permits required to operate the Evacuation Centre(s).

6. Notification of a Disaster.

- 6.1 In the event of a Disaster, the TOWN shall contact the CRCS within 24 hours of the decision to invoke CRCS services. Upon contacting CRCS, the TOWN will provide the following information:
 - a) the nature and extent of the Disaster;
 - b) the anticipated number of Disaster Affected People;
 - c) the expected duration of the evacuation operation;
 - d) any identified threats or hazards to those affected or volunteer relief workers.

The following CRCS personnel should be contacted in the following order:

- 1. Local Disaster Response Team 1-866-579-4357
- 2. Provincial Duty Officer 1-416-209-0432

7. Staff and Volunteers.

- 7.1 Make available to the TOWN human resources consisting primarily of volunteers, to assist in organizing and delivering services to Disaster Affected People, subject to the availability of those resources, provided that the voluntary nature of the participation of volunteers may, without notice, reduce their availability. The CRCS shall provide staff and volunteers necessary for the operation of Evacuation Centre(s) once it has received Notice and given written confirmation of when it can assume responsibility for the Evacuation Centre. This does not eliminate the TOWN's commitment to provide staff to Evacuation Centres for the provision of services designated by law until the CRCS takes over their operation.

8. Records Management.

- 8.1 The CRCS shall establish, maintain, and retain records of all Disaster Affected People requiring services during the Disaster. The records shall include the following information:
- a) names of all family members;
 - b) primary residence address;
 - c) duration of stay;
 - d) forwarding address and contact phone number for the Disaster Affected People when they change their temporary accommodations; and
 - e) medical needs.

At the end of the disaster the CRCS shall deliver all records to the TOWN.

- 8.2 For the purposes of handling such information, the Parties shall be subject to the requirements of applicable privacy legislation, including as appropriate the *Personal Information Protection and Electronic Act, 2000, c.5*, and the *Municipal Freedom of Information and Protection of Privacy Act*, as amended, and any other applicable privacy legislation.

9. Supply Management.

- 9.1 The CRCS will be responsible for the operation of the Evacuation Centre and the management of all items necessary for preparing and maintaining the Evacuation Centre, including, but not limited to, the following:
- a) coordination of the provision of food;
 - b) cots or sleeping mats and bedding;
 - c) coordination of the provision of clothing; and
 - d) equipment, including tables, chairs, and other equipment, necessary to operate the Evacuation Centre.

10. CRCS Operating Policies.

- 10.1 The CRCS will make available to the TOWN, upon reasonable notice, its standard operating policies and procedures for the operation of Evacuation Centres, and will advise the TOWN of any changes to those policies and procedures, including the adoption of guidelines issued but the provincial and/or federal governments.

11. Confidentiality.

- 11.1 The CRCS and the TOWN will treat as confidential, and will not, without the prior permission of the other party, publish, release or disclose or permit to be published, released or disclosed, either before or after the expiration of this Agreement, Confidential Information supplied to, obtained by, or which comes to the knowledge of the CRCS as a result of the Agreement except insofar as publication, release or disclosure is necessary, in the reasonable opinion of either party, to enable it to fulfil its obligations under the Agreement, or is required or permitted by law.

12. Privacy Policy.

- 12.1 The CRCS and the TOWN acknowledge and agree that any personal information that is provided for the purpose of creating records pursuant to s. 8 of the Agreement or for another purpose substantively related to this Agreement is provided to that Party in confidence and is protected by each Party's privacy policies and applicable privacy legislation. The TOWN undertakes that personal information of Disaster Affected People contained in records delivered to it by the CRCS will be used for the limited purposes of Disaster Relief only. The TOWN further acknowledge that any personal information obtained from the CRCS for Disaster Relief purposes will be protected under the terms of the TOWN's privacy policy and applicable privacy legislation.

13. Unaccompanied Children and Vulnerable Adults.

- 13.1 The CRCS agrees to have in place Standard Operating Procedures and work with Ontario Children's Aid Society (CAS) to assist unaccompanied children who are under 16 years of age and/or vulnerable adults, requiring that any such children or vulnerable adults be supervised in accordance with the applicable procedures until united with a family member that is not a minor or a vulnerable adult or placed with Children's Aid Society (CAS). CRCS personnel supervising unaccompanied children or vulnerable adults must have a police background check and a vulnerability sector check completed prior to their qualifying as a volunteer in this capacity.

14. Alternative Accommodation.

- 14.1 With the approval of the TOWN, the CRCS shall direct Disaster Affected People to alternative accommodations if, in the opinion of the CRCS, the people require special care and are unable to be adequately housed in an Evacuation Centre.

15. Financial Arrangements.

- 15.1 The CRCS and the TOWN shall negotiate and finalize the financial arrangements for this Agreement within sixty (60) days of the signing of this Agreement. The CRCS will respond to a Disaster pending the finalization of financial arrangements, but the extent of the services will be conditional upon the CRCS resources and at the CRCS sole discretion. The finalized financial arrangements for provision of Services during a Disaster shall be attached as Schedule "C".
- 15.2 In addition to the expenses described in Schedule "C" (Financial Arrangements) incurred by the CRCS for the provision of Services during a Disaster, TOWN agrees to pay CRCS an annual lump sum payment for the annual provision of preparedness & training activities during the Term in accordance with Schedule "D" (Preparedness & Training) within sixty (60) days of the start of each calendar year of the Term.

16. Indemnification.

16.1 Each Party shall, during the Term and after the termination of this Agreement, indemnify and save harmless the other from any loss, damage, claim, cost, expense or liability whatsoever that the other may incur, suffer or be required to pay pursuant to any claim, demand, action, suit, litigation, charge, complaint, prosecution or other proceeding that may be made or asserted against or affect the party indemnified by reason of a wrongful or negligent act or omission on the part of the indemnifying Party, its employees, servants, agents, subcontractors or volunteers in the performance, or rendering of Services.

17. Insurance.

17.1 The TOWN shall either obtain for itself and the CRCS, or take out and keep in force throughout the Term of this Agreement, comprehensive general liability insurance against any loss or damage arising out of the provision of Services, to an aggregate limit of Ten Million Dollars (\$10,000,000.00) per incident to include without limitation: coverage for personal injury including death, property damage or loss and property damage and public liability-

17.2 The TOWN shall undertake that the CRCS be added as additional insured under all applicable policies. Copies of all policies or certificates of insurance, and any renewals thereof, will be delivered promptly to the CRCS by the TOWN from time to time throughout the term of this Agreement.

17.3 If at any time the CRCS is of the reasonable opinion that the insurance taken out by the TOWN is inadequate in any respect it may so advise the TOWN and the TOWN will forthwith take out additional insurance satisfactory to the CRCS.

17.4 Each policy of insurance must provide for either, no deductible amount, or a deductible amount, which is reasonable considering the financial circumstances of the TOWN. The TOWN will be responsible to pay all deductible amounts.

17.5 Each policy of insurance must also provide that neither the TOWN, nor the insurer, will cancel, materially change or allow the policy to lapse without first giving the CRCS thirty (30) days prior written notice.

18. Fundamental Principles.

18.1 The Parties shall carry out the terms of this Agreement in accordance with the Fundamental Principles of the International Red Cross and Red Crescent Movement, as attached in Schedule "B".

19. Reporting.

19.1 The CRCS shall provide the TOWN with a summary of events and a debriefing within thirty (30) days after the start of the Disaster and on a monthly basis thereafter while the CRCS provides Services under this Agreement and set out in Schedule "A". At the conclusion of a Disaster relief effort, CRCS will, within sixty (60) days, provide to the TOWN a final report and accounting of its activities during the Disaster.

20. Legal Relationship.

20.1 Nothing in the Agreement gives rise to a partnership or joint venture between the TOWN and the CRCS or to an employment relationship between the TOWN and the employees or volunteers of the CRCS in the provision of Services.

21. Amendment of Agreement.

21.1 None of the terms, conditions or provisions of this Agreement shall be held to have been changed, waived, varied, modified or altered by any act or statement of either Party, their respective agents, servants or employees unless done so in writing signed by both Parties.

22. Termination.

22.1 This Agreement may be terminated by either Party by giving thirty (30) days notice in writing to the other Party, and if this agreement is so terminated, the TOWN will be under no further obligation to the CRCS except to pay to the CRCS such fees and expenses as the CRCS may be entitled to receive, pursuant to Schedule "C" for services already provided and expenses already incurred at the date of termination.

22.2 Termination of this Agreement shall not relieve either party of any ongoing obligation incurred in accordance with this Agreement prior to its termination.

23. Renewal.

23.1 This agreement will be subject to one (1) further renewal of three (3) calendar years, upon meeting and mutual consent and written agreement of both parties.

24. Notice.

24.1 Any notice, instrument or document to be given, served or delivered must be in writing and sent to the other Party at the address indicated below, or to such other address as may be designated by notice provided by either Party to the other as indicated below:

For the TOWN:

The Corporation of the Town of Ingersoll

For the CRCS:

Canadian Red Cross
Woodstock Oxford Branch

_____ **AND**

Canadian Red Cross, Ontario Zone
Director, Disaster Management
5700 Cancross Court, Mississauga, ON L5R 3E9

24.2 Any notice, instrument or document to be given by either Party to the other shall, in the absence of proof to the contrary, be deemed conclusively to have been received by the addressee (i) if delivered personally on a Business Day, then on the day of delivery; (ii) if sent by prepaid registered post, then on the second day following the registration thereof; (iii) if sent by ordinary mail, then on the third business day following the date on which it was mailed; or (iv) if sent by facsimile, upon confirmation of successful transmission of the notice.

25. **Force Majeure.**

- 25.1 If at any time during the course of this Agreement it becomes impossible for the CRCS to perform any or all of their obligations for reasons of Force Majeure, that Party affected by the Force Majeure shall give to the other Party written notice of intention to immediately terminate the Agreement in writing.
- 25.2 The Parties shall consult with one another on the appropriate action to be taken, which may include temporary suspension of certain provisions of this Agreement for the duration of the Force Majeure situation or termination of this Agreement. Suspension of any provision of this Agreement shall be reviewed on a periodic basis but at least every three (3) months.

26. **Dispute Resolution.**

- 26.1 A dispute between the parties relating to the interpretation or implementation of this Agreement will be addressed through good faith negotiation, with or without the assistance of a mediator. The parties agree that in the event that they are not able to reach a resolution of all the matters in dispute after mediation, then the matters remaining in dispute will be finally determined by arbitration in accordance with the provisions of the legislature of the province in which the Disaster has occurred, or, at the option of the CRCS, in accordance with the Rules of Conciliation and Arbitration of the International Chamber of Commerce, by a single arbitrator appointed in accordance with the legislation or those Rules, as the case may be.

The Parties shall make every reasonable effort to settle any dispute that arises as a result of any claim or controversy evolving from this agreement by negotiation. Any dispute, disagreement or issue of any kind arising out of this Agreement, that cannot be resolved through negotiations within thirty (30) Calendar Days of a written request for negotiations delivered by either Party to the other (the "**Notice**"), shall be resolved through mediation.

- 26.2 Such mediation shall be facilitated by a neutral third party that is to be determined by both Parties. In the case the Parties cannot determine a neutral third party, if the mediation is unsuccessful, or if the mediation is not concluded within sixty (60) Calendar Days of the date of notification, an arbitrator shall be appointed by the international chamber of commerce.
- 26.3 The arbitration shall be conducted in one of the official languages of Canada and in accordance with the International Chamber of Commerce Arbitral Rules then in force. The place of arbitration shall be Ottawa, Ontario. The arbitrator's decision shall be final and conclusive of the matter, and shall not be appealable or subject to judicial review.

27. **Whole Agreement**

- 27.1 This Agreement comprises the whole of the understanding between the Parties and is not subject to or in addition to any other arrangements, representations or warranties, whether written, oral or implied, that are not set out herein. However, the parties acknowledge that this Agreement does not affect any existing or future agreement that has been or may be put in place to deal with large scale emergencies which may occur within the TOWN.

28. **Applicable Law**

- 28.1 This Agreement shall be interpreted in accordance with and governed by the laws in force in the Province of Ontario. Any proceedings relating to the subject matter of this Agreement shall be brought in the courts of the Province of Ontario.

29. Survival

29.1 Except as otherwise provided in this Agreement, Articles 11, 12, 16, 24, 28, shall survive the termination of this Agreement.

30. Execution.

30.1 This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. The Parties to this Agreement may rely on a facsimile copy of this Agreement, when executed, as conclusive evidence of a valid and binding agreement between them.

31. Schedules.

- This Agreement includes all of the Schedules annexed to it, the terms and conditions of which are expressly incorporated by reference herein and form a part of this Agreement. They are as follows:
-
- **Schedule “A”- Services**
- **Schedule “B”- Fundamental Principles**
- **Schedule “C”- Payment of Expenses**
- **Schedule “D” – Preparedness & Training**

32. Contractual Commitments with Third Parties.

32.1 The Parties shall not be held liable for any contractual commitments entered into by the other Party with any third party for the performance of the obligations, duties or responsibilities under this Agreement.

33. Enurement and Assignment.

33.1 This Agreement shall be binding upon and ensure to the benefit of the Parties, their respective successors and permitted assigns. Neither Party may assign, subcontract nor in any way transfer or delegate any of its rights or obligations hereunder except with the prior written consent of the other Party hereto. Any assignment carried out without such consent is null and void.

34. Severability.

34.1 If any provision of this Agreement is, or becomes, illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that provision will not affect:

- A. the legality, validity or enforceability of the remaining provisions of this Agreement; or
- B. the legality, validity or enforceability of that provision in any other jurisdiction.

35. Use of the CRCS Logo.

35.1 The TOWN may not use the CRCS Logo or name without the review and written approval of the CRCS prior to publication or use.

35.2 Use of the CRCS Logo and name after written approval may only be used in relation to the Services. The TOWN is not permitted to use the CRCS Logo as a means of endorsement by the CRCS of the TOWN or as a co-branding initiative.

35.3 **The Emblem.** The Red Cross Emblem consists of a red cross on a white background and is universally recognized as a symbol of protection and neutrality. Conversely the CRCS Logo is the Red Cross Emblem plus the phrase “Canadian Red Cross/ Croix Rouge canadienne” as set out in the CRCS Graphic Standards. Use of the Red Cross Emblem alone is strictly prohibited.

IN THE PRESENCE OF WITNESSES, the Authorized Representatives have signed this agreement on behalf of the Parties

THE CORPORATION OF THE TOWN OF INGERSOLL

Per: _____

Per: _____

THE CANADIAN RED CROSS SOCIETY

Per: _____
Louise Geoffrion, Acting Director,
Disaster Management, Ontario

Per: _____
Karen Charles, Regional Manager,
Disaster Management, Ontario West

SCHEDULE A – SERVICES

Emergency Social Services

The management of Evacuation Centre services is to set up and operate a safe and temporary facility where Disaster Affected People receive basic services. These Centre(s) will be where Disaster Affected People may receive some or all of the six Emergency Social Services: clothing, lodging, food, registration and inquiry (family reunification), reception and information, and personal services.

1. Registration and Inquiry Services (Family Reunification)

Registration of each Disaster Affected People at the designated evacuation site at which the Services are provided.

This includes:

- Retain the completed registration forms and assume responsibility for the privacy of the information on such forms;
- Respond to enquiries as to the whereabouts of Disaster Affected People and missing persons;
- Assist in reuniting families through the collection of information and answering of enquiries regarding the condition and whereabouts of missing persons.

2. Emergency Lodging Services

- Manage and arrange the safe, immediate, temporary lodging for evacuated persons.
- Provide blankets or vouchers for blankets where appropriate.

3. Reception and Information Services

- Provide for the initial reception of Disaster Affected People arriving at the evacuation centres
- Greet Disaster Affected People, provide information regarding services provided within the centre and provide access control to the facility.

4. Emergency Food Services

- Coordinate for the provision of food to Disaster Affected People, emergency workers, and disaster response volunteers;
- Coordinate for the provision of grocery vouchers when necessary.

5. Personal Services and Health Care

- Coordinate for the provision of basic toiletries, prescriptions, and infant supplies such as bottles, diapers, and other essentials.
- Coordinate for the provision of repairs to and/or replacement of prescription glasses, hearing aids, dentures and prosthetics where necessary.

6. Emergency Clothing

- Coordinate for the provision of clothing until regular sources of supplies are available;
- Coordinate for the provision of detergent and other cleaning agents as required;
- Coordinate for the provision of footwear suitable to season and climate.

SCHEDULE B – FUNDAMENTAL PRINCIPLES

Humanity

The International Red Cross and Red Crescent Movement, borne of a desire to bring assistance without discrimination to the wounded on the battlefield, endeavours, in its international and national capacity, to prevent and alleviate human suffering wherever it may be found. Its purpose is to protect life and health and to ensure respect for the human being. It promotes mutual understanding, friendship, cooperation and lasting peace amongst all peoples.

Impartiality

It makes no discrimination as to nationality, race, religious beliefs, class or political opinions. It endeavours to relieve the suffering of individuals, being guided solely by their needs, and to give priority to the most urgent cases of distress.

Neutrality

In order to continue to enjoy the confidence of all, the Movement may not take sides in hostilities or engage at any time in controversies of a political, racial, religious or ideological nature.

Independence

The Movement is independent. The National Societies, while auxiliaries in the humanitarian services of their governments and subject to the laws of their respective countries, must always maintain their autonomy so that they may be able at all times to act in accordance with the principles of the Movement.

Voluntary Service

It is a volunteer relief movement not prompted in any manner by desire for gain.

Unity

There can be only one Red Cross or one Red Crescent Society in any one country. It must be open to all. It must carry on its humanitarian work throughout its territory.

Universality

The International Red Cross and Red Crescent Movement, in which all Societies have equal status and share equal responsibilities and duties in helping each other, is worldwide.

SCHEDULE C – PAYMENT OF EXPENSES

1. During a Disaster response, direct expenses will be reimbursed to the CRCS as incurred in the fulfilment of obligations under this Agreement.
2. Payments will be calculated based on the delivery of the Services described in Schedule “A” to this Agreement.
3. Any supplies required for the execution of the delivery of the Services described in Schedule “A” to this Agreement shall be included in the calculations for the delivery of Services.
4. Payments shall not be made unless the Red Cross has complied with all reporting obligations as set out in Section 19 of this Agreement.
5. No payment will be made until the TOWN has received a completed invoice detailing itemized cost for Services delivered during a Disaster. In addition, the Province may withhold payment for Services delivered during a Disaster until they receive a completed Report on the Disaster as described in Section 19.
6. The TOWN will pay the CRCS for the cost for travel, accommodations, and meals for participants and instructors as required for the provision of services detailed in Schedule “A” of the Agreement. These costs will not exceed the below listed values unless otherwise agreed upon over the Term of this agreement. The values for each of the expenses described below shall be in accordance with the Canadian Red Cross provincial rates for the applicable year. A copy of the current provincial rates shall be provided to TOWN on an annual basis:

a) Travel Expenses:

- i. **Meals per day** (2014 daily allowable rate is \$66.75 which includes 3 meals plus incidentals such as bottles water and phone calls home)
- ii. **Standard Accommodations** at hotels which give a Red Cross preferential rate unless otherwise approved.

iii. **Transportation:**

Private vehicle mileage: Payment for each kilometer shall be based on the provincial Canadian Red Cross kilometer rate for the applicable year (2014 rate is .36 per km). Vehicle owners are responsible for adequate insurance to cover business use. Receipts are not required.

Rental Vehicle: Rental of vehicle will be reimbursed by the TOWN. Separately purchased insurance for rental vehicle will not be reimbursed by the TOWN.

Parking: Will be reimbursed by the TOWN.

Bus/Taxi: Will be reimbursed by the TOWN if receipts are provided

- iv. **Rental of Facilities:** TOWN will either require the CRCS to use its premises if the location is deemed suitable by the CRCS, or will reimburse the CRCS for rental of facilities if the proposed facilities are deemed unsuitable by the CRCS.

b) Administrative Expenses:

- i. All administrative expenses (such a long distance telephone calls, communications expenses, postal expenses, photocopying expenses, etc.) incurred by the CRCS in the provision of the services shall be reimbursed by TOWN..

All expenses incurred outside of this Schedule where the CRCS if specifically authorized by TOWN to incur the expenses shall be paid by the TOWN.

In the event that either party cancels this Agreement at any time during the term there shall be a pro-rated reimbursement of any monies paid or owing.

SCHEDULE D – PREPAREDNESS & TRAINING

TOWN agrees to provide an annual fixed fee of \$ _____ per annum for the term of this agreement.

These funds will be used to increase the capacity of the local Canadian Red Cross branch and provide support to the TOWN through:

- Shelter Surveys
- Volunteer Recruitment and Training
- Negotiating/Finalizing Agreements with 3rd Parties for the provision of goods and services during Disaster Response
- Personal Preparedness Workshops
- Lodging Workshops as required for TOWN staff as mutually agreed upon by both parties
- Implement CRCS volunteer recruitment campaigns
- Implement training programs for CRCS volunteer disaster responders.



To: Mayor and Members of Ingersoll Town Council

From: Stephen Couture, Development Planner, Community and Strategic Planning

Ingersoll Central Area Design Guidelines Study

RECOMMENDATIONS

That Council adopt the Town of Ingersoll Central Area Design Guidelines, as prepared by *peter j. smith & company* (dated May 2014), as a template document containing principles and urban design guidelines that will serve to improve the physical development of the Central Area of the Town.

REPORT HIGHLIGHTS

- The Central Area Design Guidelines study was initiated in July 2013 by the Town and County for the purpose of determining urban design principles and best practices suitable to be used as a guide by the Town, property owners and their agents to assist in the design and improvement of developments within the designated Central Area of the town.
- The consulting firm *peter j smith & company* was retained for the project and, together with the Steering Committee, followed the terms of reference to seek out public input and to review other municipal approaches. Five (5) demonstration sites are included in the report to illustrate how different sets of design elements can be applied to five (5) different building styles within three (3) “character districts” of the Central Area when new development is contemplated. The application of these design guidelines is intended to be on a voluntary basis only.
- The consultant recommends that Town Council may want to further investigate the merits of various incentives for implementation of these guidelines over time.

DISCUSSION

Background

The Town of Ingersoll and County of Oxford initiated a project in 2013 to develop Design Guidelines for the designated Central Area of the Town, with a focus on the Central Business District (CBD) and those mixed use areas immediately surrounding the CBD. The purpose of the study was to outline best urban design practices and to establish urban design recommendations which recognize the importance of the Central Area of the Town while respecting modern urban design initiatives such as place-making, planning for healthy communities and sustainability.

The consulting firm *peter j. smith & company* was retained to assist in the completion of the project. The development of the guidelines was led by a design Steering Committee, comprised of local business owners, the Deputy Mayor and Town and County staff. The study referenced background documents and also involved public input through two public meetings held to assess the

community's priorities regarding design, the distribution of a community design questionnaire, and the posting of updates to the Town's website.

Comments

The Design Guidelines contain overall recommendations and guidelines for the development within the Town's Central Area. In addition to application of the recommendations to the public realm lands (roadways, parks and pathways), the study defined three (3) distinct "character districts" with both common features and features unique to each "district." The recommendations include general design guidelines and more specific components for each district. The study determined 5 different styles of buildings that have developed in the Central Area of the Town. To assist in understanding how these design guidelines can be applied, five (5) demonstration sites within the Central Area are included in the report.

The Steering Committee carefully considered the impact of the guidelines on both existing property owners and prospective owners of lands within the Central Area. With a view to encouraging improvements in urban design to a higher level achieving some degree of compliance, instead of using a prescriptive approach to implementation, the Steering Committee remains of the view that these guidelines should be voluntary, not mandatory. The guidelines are intended to assist in the preparation and evaluation of proposals for development and redevelopment, inform decisions on public infrastructure projects and other local investments and guide the development of design related education and/or related incentive programs that may be established by Council over time.

The implementation of the recommendations contained in the Design Guidelines may be achieved through one or more of the following measures:

- Recommendations may be implemented into policy documents (Official Plan) and by-law (Town Zoning By-law) and other process related documents (Site Plan Control By-law);
- Amendments to some Town development performance standards may be warranted as they relate to signage, boulevards and, street-tree planting; and
- Investigate the creation of a modern Community Improvement Plan (CIP), together with appropriate incentives that would serve to implement the CIP over time.

Conclusions

The Town of Ingersoll Central Area Design Guidelines will serve to guide improvements to the general physical development of this area of the Town and will provide a basis for Council's consideration of future Official Plan policies, Zoning By-law provisions, site plan guidelines and community improvement initiatives for the Town's Central Area.

SIGNATURES

Authored by:

"Original signed by"

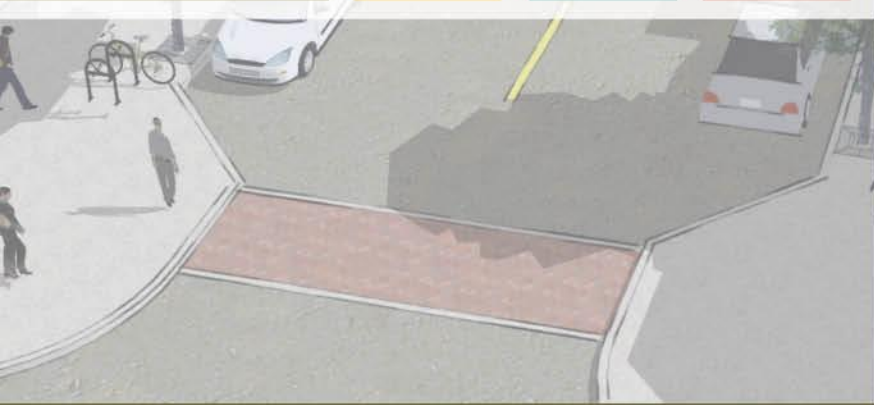
**Stephen Couture,
Development Planner, MCIP RPP**

Approved for submission: "Original signed by"

**Gordon K. Hough, MCIP, RPP
Director**



CENTRAL AREA Design Guidelines



Council Presentation
August 11, 2014

TOWN OF INGERSOLL

Agenda

- Purpose & Application
- Context & Vision
- Urban Design Concept
- Design Guideline Development
- Building Types
- Public Realm Types
- Sample Design Guideline Sheets
- Demonstration Sites
- Implementation

Purpose

- To promote the flavour/character of the Central Area while maintaining and enhancing economic development potential
- To develop a template to work towards shared goals for the future
 - Illustrate what new development should look like based on an overall community vision

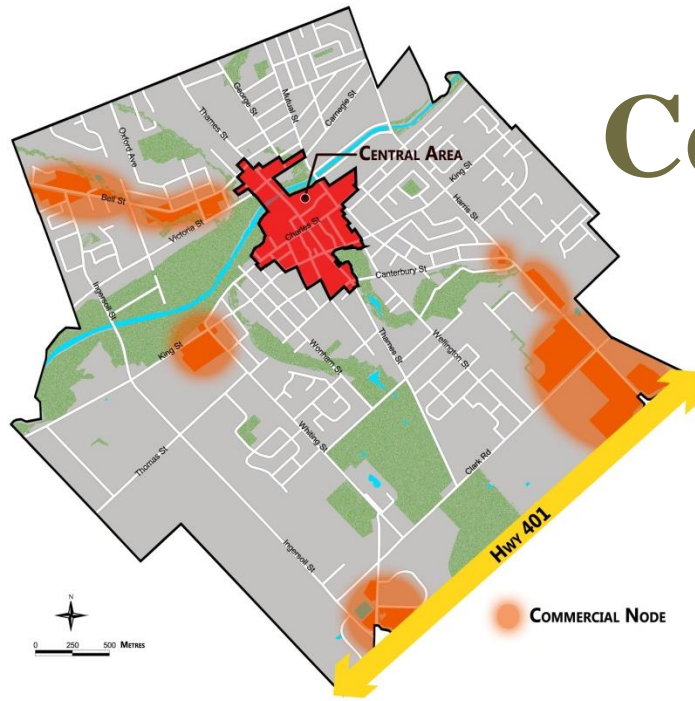


The Central Area Design Guidelines provide a tool for the Town of Ingersoll to guide community design

Application

- Designed for business owners, residents, government officials, developers, architects and planners alike
- Guidelines are **voluntarily applied**, meaning that individuals can choose to utilize the guidelines to assist in the design and development of a property or properties within the Central Area

Context



Study Area Boundary

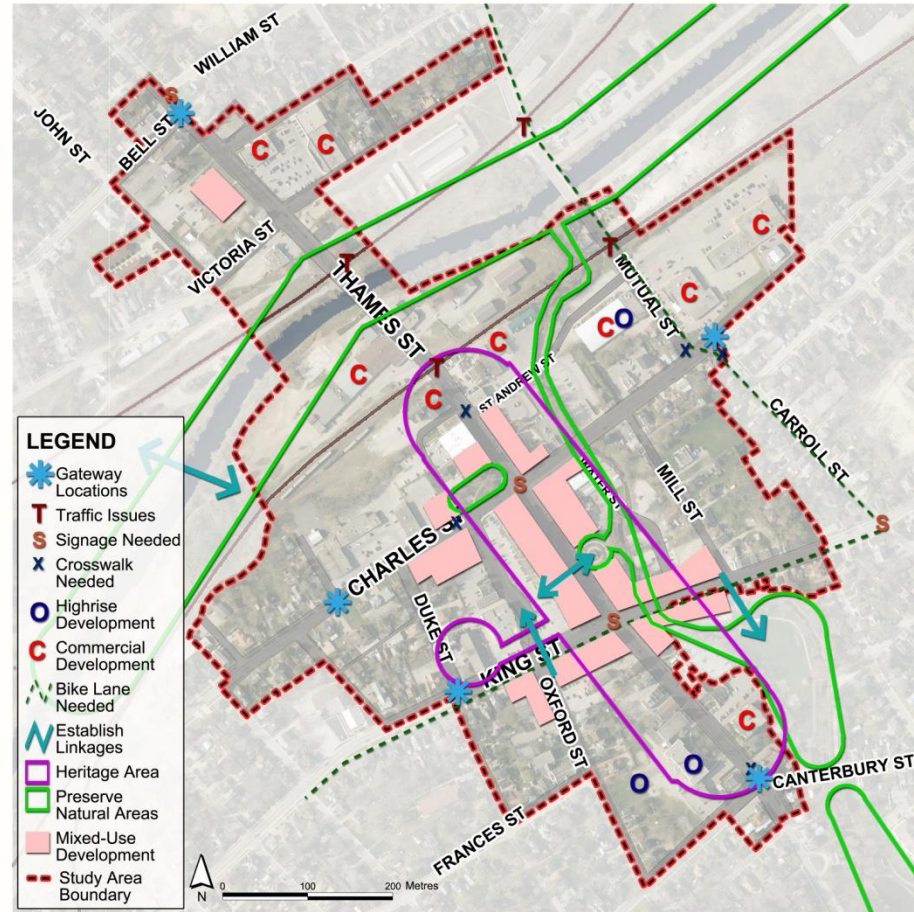


- Aligns with Existing Planning & Zoning Documents
 - Oxford County Official Plan
 - Oxford County Commercial Policy Review
 - Town of Ingersoll Strategic Plan
 - Town of Ingersoll Cultural Plan
 - Ingersoll's Downtown Revitalization Plan

- Existing Conditions & Community Involvement Serve as the Foundation for the Central Area Design Guideline Vision

Context

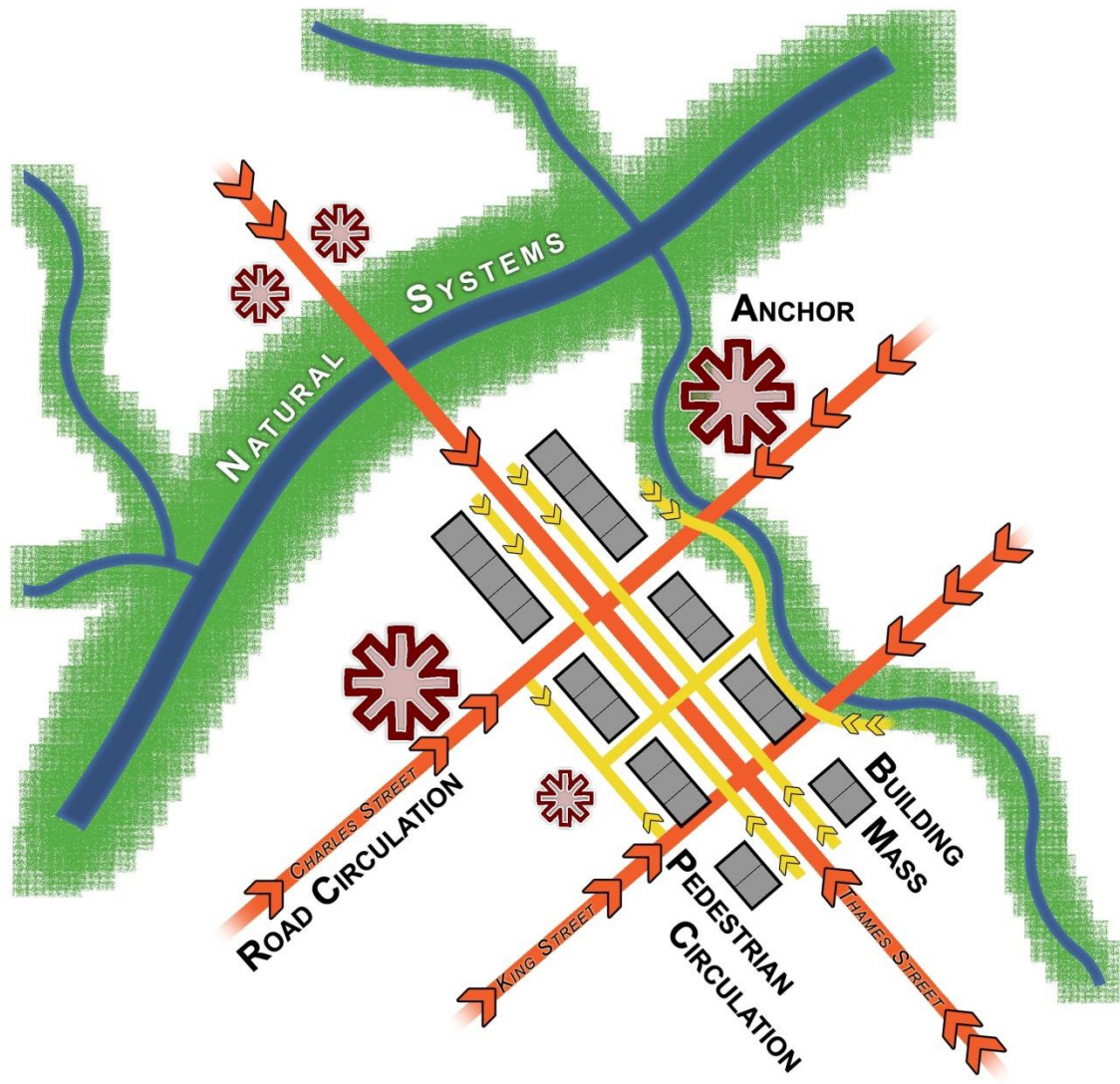
Results from the Community Mapping Exercise



Vision & Goals

- Aligns with the Oxford County Official Plan Vision, the Central Area Design Guideline Vision is:
 - In the future, the community will maintain its town-centered charm through a system of urban design that connects all aspects of the community while promoting a neighbourly atmosphere for everyone.
 - ✓ Goal 1: To promote a quality downtown environment with an attractive public and private realm.
 - ✓ Goal 2: To enhance the Central Area as a unique downtown experience enjoyable for all.

Urban Design Concept



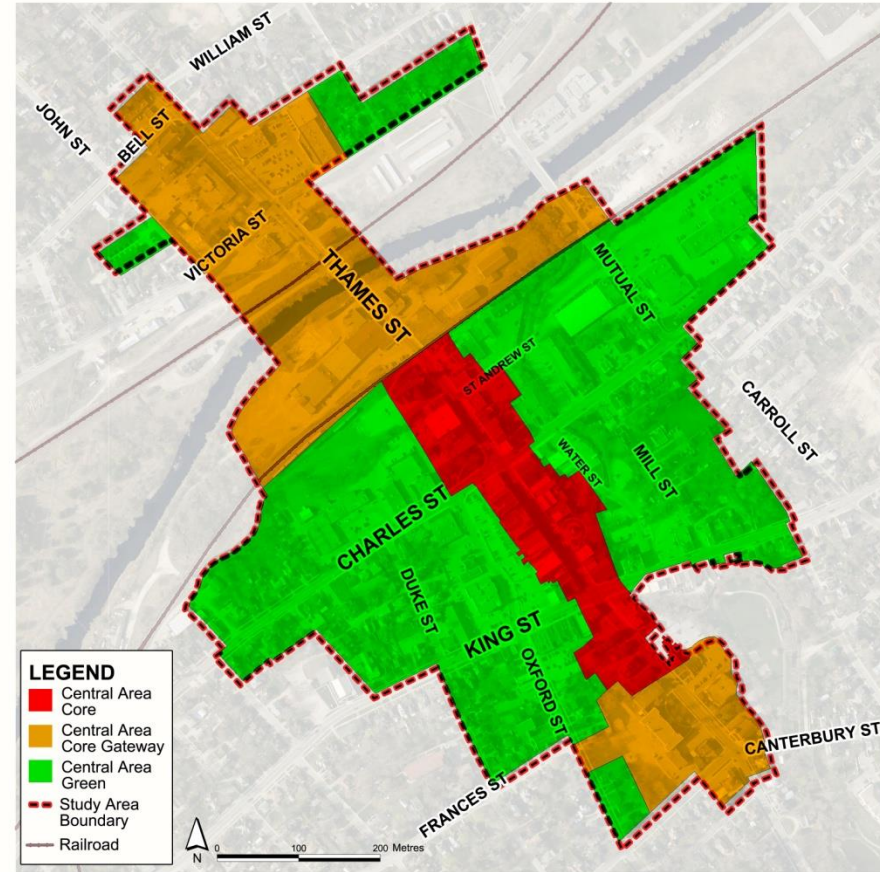
Urban Design Concept

- Double Streetscape
- East-West Pedestrian Connection
- Central Area Anchors
- Public Realm Improvements
- Public Art



Design Guideline Development

- Official Plan & Zoning Considerations
- General Design Guidelines
- District Design Guidelines
 - Central Area Core Design District
 - Central Area Core Gateway Design District
 - Central Area Core Green



Building Types

- Traditional Core
- Core Promenade
- Traditional Box
- Traditional Commercial
- Traditional Plaza



Public Realm Types

- Core Street
- Core Parking



Building or Public Realm Type Design Guideline Sample

3-4 DISTRICT DESIGN GUIDELINES

38

TOWN OF INGERSOLL
Central Area Design Guidelines
peter.j.smith & company, inc.



Traditional Core

The Traditional Core design guideline encourages the traditional 'main street' intent of the existing building stock and mass without recreating style. The street is dominated by large, open storefront windows to add colour, texture and detail to the street thereby encouraging shopping and social interchange. Future development will occur in a context that is sensitive to the historical identity and culture of 'main street' by encouraging walking, window shopping and development of outdoor cafes to enhance a lively Central Area. The guidelines encourage three-storey brick buildings that maintain a continuous street façade and pedestrian scale. Buildings on street corners are encouraged to address the street intersection directly with windows and entrances.

Context	Setback & Orientation	Height & Roofline
Buildings should complement facade patterning and horizontal lines of adjacent buildings	Buildings should maintain the existing setback along Thames Street (approximately 3-3.5 metres)	Building height should be a minimum of 2 to a maximum of 3 storeys
Buildings should reflect a historic 'Main Street' character	Building facades should be flush with adjacent buildings, excluding architectural details	Roof should be flat, compatible with local historic precedents
	Buildings should be oriented parallel to the street	'Green' roofs are encouraged

Materials & Details	Entryways	Windows	Appurtenances	Signage & Lighting	Landscaping	Public Realm
Buildings should be red/buff brick, similar to local historic precedents	Entrances should be centrally located within each store front	Windows on new buildings should be of similar style, size and proportions as local historic precedents	Porches, balconies and arcades should not be included on the front or sides of buildings	An identification sign could be provided on the building at each entrance no higher than the first storey	Parking areas should be shaded with trees	At grade pedestrian access should be provided from the building to the side walk
Storefronts should include painted wood trim and detailing around doors and windows and along the base	Doors should be highlighted on the facade with architectural enhancements and a recessed entryway	Windows on rehabilitated buildings should be of the same size and proportions as the original design	Awnings could be included over the doors/windows of store fronts	The business name may be included on the store front's awning, if applicable	Permeable paving materials are encouraged for walks, patios and other hard surfaces	Sidewalks (minimum width 2.5 metres) should be provided on all street facades
Architectural details on existing buildings should be maintained in situ.		Except for storefront windows, windows shall be double hung with muntins similar to local historic precedents (typically two over two)		Lighting should be incorporated into the signage	Native tree species should be used	Parking should be provided behind buildings.
		Except for storefronts, buildings should maintain a window to wall ratio similar to local historic precedents, typically 15-25%		Entrances should be lit		Access to rear parking should be from side streets.
		Storefronts should maintain a window to wall ratio similar to local historic precedents, approximately 60%		Lighting should incorporate a full cutoff to cast light downwards and minimize light spillover		Parking should not abut building, but be separated from building with landscaped area and/or sidewalk
		Windows should be taller than wide (usually 2:1 ratio of length to width)				
		All facades should have windows				
		Windows should be clear glass and recessed				

nts, the designer must adhere to all requirements of the respective Town's By-laws and time to time.

Demonstration Sites: Traditional Core



Existing Building



*Building with Improvements Based on the Design
Guidelines*

Demonstration Sites: Core Promenade



Existing Building

Building with Improvements Based on the Design Guidelines



Demonstration Sites: Traditional Box



Existing Building

*Building with Improvements Based on the Design
Guidelines*



Demonstration Sites: Traditional Commercial



Existing Building

Building with Improvements Based on the Design Guidelines



Demonstration Sites: Traditional Plaza



Existing Building

Building with Improvements Based on the Design Guidelines



Implementing the Design Guidelines

The steps to apply the design guidelines to a specific property are listed the graphic below:

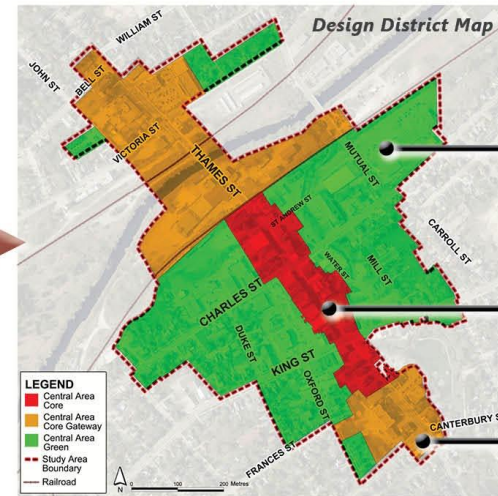
1. Maintain consistency with Official Plan Policies and Zoning Regulations.

2. Apply General Design Guidelines.

3. Identify the appropriate Design District based on the property location.

4. Choose a building type that is applicable to the Design District.

5. Apply Building Type Design Guidelines.



- Traditional Box
- Traditional Commercial
- Traditional Plaza
- Traditional Core
- Core Promenade
- Traditional Core
- Traditional Box
- Traditional Commercial
- Traditional Plaza

Note: Street and parking area design guidelines are applicable to the entire Central Area.

Official Plan Recommendations

- Incorporate Policy:
 - Encourages redevelopment by allowing for a facilitated approvals process with the use of the Central Area Design Guidelines
 - Designate the Central Area as Community Improvement Project Area
 - Remove requirements for off-street parking in the Central Business District of the Central Area, except in new buildings

Thank You!

design

based

P L A N N I N G

peter j. smith & company, inc.

To: Mayor and Members of Ingersoll Town Council

From: Stephen Couture, Development Planner, Community and Strategic Planning

Application to Amend Draft Plan of Subdivision 32T-87004 - Oak Country Homes Limited

REPORT HIGHLIGHTS

- Owner has requested an amendment to the Conditions of Draft Plan Approval related to an application for residential plan of subdivision. The applicant proposes to complete two new phases of the subdivision involving 22 and 20 lots, respectively, for single detached dwellings and the partial northerly extension of Walker Road. The applicant proposes that the remaining extension of Walker Road beyond the above-noted phases would be completed at a later date by another party.
- The applicant has requested that Draft Plan Condition No. 2, being a standard condition requiring the applicant to 'satisfy all the requirements, financial and otherwise, of theTown of Ingersoll and the County of Oxford' related to, among other matters, the construction of roads, be amended to clearly indicate that the full northerly extension of Walker Road to David Street not be required to facilitate the above-noted two phases of the subdivision.
- Town staff are of the opinion that full extension of Walker Road to David Street is a critical piece of local infrastructure necessary to provide secondary access to service existing and proposed residential development in this area of the Town. As such, any further development of the subdivision, including the phases noted previously, must address the Town's requirements in this area regarding both stormwater management and the completion of Walker Road.

DISCUSSION

Background

APPLICANT/OWNER:

Oak Country Homes Limited
315405 31st Line, R.R.#4, Embro, ON N0J 1J0

AGENT:

Ennio Micacchi, Nesbitt Coulter LLP
35 Perry St, Woodstock ON N4S 3C4

LOCATION:

The subject lands are described as Part Lot 227, Block 63, Plan 279 and Part of Lot 17, Concession 1 (West Oxford). The land remaining with the draft plan of subdivision comprises 7.56 ha (18.7 ac) and is located on the south side of David Street, north of Fuller Drive, in eastern Ingersoll.

BACKGROUND:

Draft Plan of Subdivision 32T-87004 was approved by the County in January, 1991. The original development site covered an area of 27.5 ha (68 ac) and the draft plan included 231 single detached lots, six (6) lots for multi-residential (4 units each) development, one medium density block, one high density block, and one park block, all served by 13 new local streets. The overall development provided for a maximum total dwelling count of 367 units. Of these 367 dwelling units, the southern portion of the development, comprising 143 single detached lots, 24 multi-residential units (6 x 4-unit dwelling lots) and the two (2) multi-unit blocks (max 113 units), for a total of 280 units, would be serviced by two (2) new local streets¹ with direct connections to David Street. Agency comments received during the review period indicated concerns with respect to the phasing of this large development site, due to limitations in the capacity of the municipal sanitary sewer system and for appropriate road access to the existing streets in eastern Ingersoll. Thus, Condition No. 15 of the January 14, 1991, approval letter addressed these concerns, as follows:

15. The subdivision agreement between the owner and the Town of Ingersoll shall contain a phasing plan indicating that Phase 1 shall consist of a maximum of 88 residential lots and that approval of subsequent phases for final approval for registration shall not be given by the County of Oxford until such time as the adequacy of the sanitary sewer facilities has been confirmed by the Town and access is available to the existing street system via David Street.

Condition No. 15 was deleted in January 2005 in conjunction with red line amendments to the Draft Plan following registration of Phase 3 (34 lots on Owen St) as the intent of the said condition had been addressed in the previous phases of development to the satisfaction of the Town and County at that time.

For Council's information, the original draft approval granted in January 1991 also included a 'standard' condition of approval which requires the applicant to satisfy the requirements of a number of agencies regarding various matters related to the development of the subdivision. This condition, being Condition 2 of the draft approval that the applicant seeks to amend, reads as follows:

The owner agrees in writing to satisfy all the requirements, financial and otherwise, of the Erie Thames Power Corporation, Town of Ingersoll and the County of Oxford regarding the construction of roads, installation of services and drainage facilities, and other matters pertaining to the development of the subdivision.

¹ For the remainder of this report, these 2 streets, as originally shown on the approved Draft Plan as Street "G" and Street "L", are referred to as Walker Road and Owen Street, respectively

PROPOSAL:

The developer recently initiated the process required to register and develop Phase 7 (22 lots) of the draft plan, as illustrated on Plate 2. The development agreement prepared by the Town for this phase includes a clause which requires the developer to construct the remaining portion of Walker Road contained in the draft plan from Fuller Drive north to David Street, thereby providing a second road connection to both the existing and planned residential development in the vicinity. The basis for the inclusion of this clause in the agreement is the previously noted Condition No. 2.

The developer has indicated that the construction of Walker Road, as required by the Town, is considered to be onerous as, in addition to the road construction, the developer would be required to remove a temporary stormwater management pond and install a municipal stormwater system for that portion of Walker Road north of the lands the developer intends to develop. As an alternative to the above-noted road construction, the applicant has proposed to create a temporary emergency access to David Street which would utilize both the future Walker Road street allowance and a Town park (Lorne Moon Park). The applicant has indicated that this emergency access would provide a second access to the broader residential area on a temporary basis until such time as the permanent road and municipal services are constructed, thus alleviating the Town's concerns regarding safety.

Town staff has indicated that they do not support the temporary access solution and remain of the opinion that the construction of Walker Road by the developer as set out in the draft development agreement is appropriate.

In response, the developer has requested that the aforementioned Condition No. 2 of the draft plan approval be amended to clearly direct that the developer is not responsible for the construction of Walker Road beyond Phases 7 and 8 as illustrated on Plate 2.

Plate 1 - Location Map, illustrates the six (6) phases of the subdivision that have proceeded to registration (under 4 different owners), resulting in the creation of 195 single detached lots of which 101 of these lots are located south of David Street. The only current access to this area is via Owen Street. The multi-residential blocks have not proceeded to the development stage. The current owner purchased the remaining lands subject to draft plan approval in mid-2011 after securing modifications to the draft plan that resulted in 10 additional lots. As such, the remaining 'undeveloped' portion of the draft plan comprises 70 single detached lots and 2 multi-residential blocks.

Plate 1 also illustrates the Clover Ridge South subdivision (32T-06007; 1658110 Ontario Ltd.) which was approved by County Council in May 2007. This development is located to the immediate south of the subject lands and proposes a total of 188 single detached lots to be developed in 2 phases. Phase 1 (41M-252) consisting of 82 lots, is served by 4 new local streets with 2 connecting roads into the subdivision development to the north. All 82 lots in Phase 1 require access to David Street via Owen Street. As a result of agency concerns related to traffic impacts by this development on the adjacent development, a condition of the second phase of Clover Ridge required the extension of Walker Road (as discussed above) to David Street prior to the registration of the said second phase.

The Clover Ridge South draft plan lapsed in May 2010, prior to the registration of Phase 2. The owner of these lands has indicated that a resubmission is pending, however, no application for draft plan approval has been received as of the date of this report.

Plate 2 - Approved Draft Plan, shows the lot and road configuration for the development site. Phase 6 of the Clover Ridge North subdivision (41M-279) was registered in July 2012 and is outlined (in blue) on Plate 2. The next two (2) phases of development, as proposed by the developer in conjunction with the current application to amend the Draft Plan approval conditions, are illustrated in purple and green, respectively. The remaining portion of the draft plan includes the northerly extension of Walker Road to David Street and the two (2) multi-family blocks.

Application Review

The applicant proposes to amend Condition No. 2 relating to the draft approval of Subdivision File No. 32T-87004 as discussed previously in this report. The applicant's rationale for the proposed amendment (and the proposed wording of the revised condition) is attached to this report for Council's consideration.

There are currently a total of 183 single-detached lots registered in this neighbourhood which obtain access to David Street via Owen Street. The applicant proposes 2 additional phases of development, comprising 42 lots for single-detached dwellings, to proceed without the need to extend Walker Road to David Street (together with any required municipal services) which would bring the total number of lots in this area of the Town served by a single, permanent access to 225.

2014 Provincial Policy Statement (PPS)

Section 1.0 (BUILDING STRONG HEALTHY COMMUNITIES) of the PPS indicated that efficient land use and development patterns support sustainability by promoting public health and safety, among other matters. Accordingly, the policies of Section 1.1 (MANAGING AND DIRECTING LAND USE TO ACHIEVE EFFICIENT AND RESILIENT DEVELOPMENT AND LAND USE PATTERNS) direct municipalities to avoid development and land use patterns which may cause environmental or public health and safety concerns and to ensure that necessary infrastructure (including transportation corridors), and public service facilities (including police and fire protection) are or will be available to meet current and projected needs, among other matters.

Similarly, the policies of Section 1.1.3 (Settlement Areas) require planning authorities to establish and implement phasing policies to ensure the orderly progression of development within designated growth areas and the timely provision of the related infrastructure and public service facilities. The policies of Section 1.6.7 (TRANSPORTATION SYSTEMS) promote a land use pattern, density and mix of uses that minimizes the length and number of vehicle trips as well as promotes active (human-powered) transportation and the integration of both transportation and land use considerations at all stages of the planning process.

Official Plan

Section 5.1 (COUNTY TRANSPORTATION) of the Official Plan strategically aim to improve the integration of transportation facilities within the County with the services provided by area municipalities. For the Town of Ingersoll, the policies of Section 9.6 (TRANSPORTATION) strategically aim to improve the functionality of the transportation network by identifying and making provision for necessary improvements over time. Consequently, when reviewing proposed subdivisions within the Town such new development shall provide for the protection of planned road alignments and, where applicable, for their construction and dedication as public roads.

The policies of Section 10.3.3 (PLANS OF SUBDIVISION AND CONDOMINIUM) require the applicant to satisfy the conditions of draft plan approval prior to final approval and, in order to fulfill these conditions and to address matters related to the installation of services according to municipal standards, a subdivision agreement shall be required between the applicant and the Area Municipality, and where necessary, with the County.

Agency Comments

The application to amend the draft plan conditions was circulated to those agencies considered to have an interest in the proposal.

Comments received from the Town of Ingersoll Chief Administrative Officer indicate the Town staff does not support the proposed amendments (see attached comments). Town staff expressed concern with regard to the developer being able to determine for the municipality which local roads the developer is obliged to build and the timing thereof. The Town has identified Walker Road as being a critical part of local infrastructure that will provide a second access to service the existing and new residential units in this developing neighbourhood. The Town has no concerns with the existing conditions of draft plan approval. Therefore, they do not support amendments to the existing conditions of approval.

Comments received from the County Public Works Department and the County Public Health and Emergency Services Department indicated they had no objections.

Planning Analysis

Condition No. 2, being the condition of the draft approval affecting the subject lands which is the subject of the applicant's proposed amendment, can be characterized as a 'standard' condition of draft approval that is consistently employed by the County and Local Municipalities as a means to ensure that the requirements (financial and otherwise) of various agencies and municipal bodies are addressed prior to the final approval of any plan. The condition, although generic, provides flexibility to determine the appropriate phasing of development, including road construction, installation of services and 'other matters' that may be considered appropriate regarding the overall development of the subdivision.

The proposal to amend Condition No. 2 appears to be premised on an objection to the 'application' of the condition through the clauses of the subdivision agreement with the Town of Ingersoll. This is to say that the same condition has been included in the draft plan of subdivision since the original draft approval in 1991. The Town has elected to exercise the flexibility inherent in the condition to require road and service installation within the draft plan as part of the recently proposed phases of development.

While the County of Oxford is the approval authority with respect to plans of subdivision, the conditions of approval for any such development are implemented through consultation with those agencies and local municipalities that have jurisdiction regarding various elements of the development, including roads, services, parks, environmental features, etc.

Walker Road is a local street under the jurisdiction of the Town of Ingersoll and as such, any existing or future extensions of this street (and any associated services) are generally at the discretion of the Town. Condition No. 2, as it exists, is appropriate for the development of the subdivision in that it provides the Town (as well as the County and other agencies) with the flexibility to determine the appropriate phasing of development based on their various

responsibilities. While the County of Oxford Public Works Department has indicated no concerns with the proposed amendment to Condition No. 2, there are no County issues (servicing or otherwise) that are affected by the timing of the road construction.

Planning staff are of the opinion that the applicant's request to amend Condition No. 2 to specifically indicate that the applicant is 'not obligated to agree to construct' the northerly portion of Walker Road is essentially asking the County to make a determination on, or override, local municipal authority and responsibility without their consent. As indicated in the comments provided by the Town (attached for Council's consideration), amending the condition as suggested by the developer effectively permits the developer to determine which local roads will be built and when they are built, as opposed to the Town of Ingersoll.

Further, staff are also of the opinion that Condition No. 2 itself is not the primary issue as several phases of this development have proceeded on the basis of the current wording. The developer's complaint appears to be related to the Town's implementation of the clause (as it affects Walker Road) through the Town's subdivision agreement. The subdivision agreement with respect to the road extension issue is the responsibility of the Town of Ingersoll.

Regarding the physical extension of Walker Road from a land use perspective, staff are of the opinion that the subdivision plan was designed to include provision for efficient traffic movement and to ensure that sufficient access to all areas of this neighbourhood would be available to residents for reasons of both convenience and safety. As such, the inclusion of Walker Road in the draft plan and the Town's desire for this road to be extended is considered to be appropriate with respect to the policies of both the PPS and the Official Plan as they pertain to the efficient use of municipal services and the functionality of the Town's transportation network.

In summary, staff are of the opinion that the applicant's request to amend Condition No. 2 of the draft plan of subdivision affecting the subject lands should not be given favourable consideration. The existing condition provides the Town (and other noted agencies) the necessary flexibility to determine the appropriate phasing and construction of various elements of the subdivision. The applicant's request would serve to remove the Town's authority and responsibility regarding the phasing and construction of Walker Road in favour of an agenda dictated by the developer.

Further, staff are of the opinion that the existing Condition No. 2 is reasonable as per Section 51(25) of the Planning Act and has been implemented having regard to the County and Town's responsibilities for, among other matters, the health, safety, convenience and welfare of the present and future inhabitants of the municipality, in accordance with the criteria as set out in Section 51(24) of the Act.

For Council's information, conditions of approval related to a draft plan of subdivision are subject to appeal by an applicant until such time as the plan is finally approved for registration. As such, it would appear that the applicant can file an appeal against the current Condition No. 2 if it is the opinion of the applicant that the said condition is unreasonable.

RECOMMENDATION

That the Council of the Town of Ingersoll advise the County of Oxford that the Town does not support the application of Oak Country Homes Limited, which requests an amendment to Condition No. 2 of the approved conditions of draft approval for Draft Plan of Subdivision 32T-87004 (described as part of Lot 227, Block 63, Plan 279 and part of Lot 17, Concession 1 (West Oxford), in the Town of Ingersoll), to specify that Oak Country is not obligated to agree to construct the northerly extension of Walker Road during the development of Oak Country's next two phases of development, comprising 42 lots for single-detached dwellings.

SIGNATURES

Authored by: original signed by

Stephen Couture, MCIP, RPP
Development Planner

Approved for submission: original signed by

Gordon K. Hough, MCIP, RPP
Director


June 5, 2014

Oxford County
Planning Department
21 Reeve Street, Woodstock
PO BOX 1614
Ontario, Canada
N4S 7Y3
Attention: Gordon Hough, MCIP RPP – Director

Ennio Micacchi

Murray R. Borndahl

Terry W. Thompson

Richard J.T. Shaheen 
Certified Specialist
(Civil Litigation)

Rebecca L. Pepper

Derek R. Truelove

Heather T. Goodman

Murray L. Coulter (retired)
George A. Calder (retired)
James P. Carr (1944-2003)

emicacchi@nesbittlaw.com
519-539-1234 x 245

Dear Mr. Hough,

**Re: Oak Country Homes Limited
Plan of Subdivision – Town of Ingersoll
File #32T-87004
Lots 223, 224, 226 & 227, Block 63, Registered Plan 279
Part Lot 17, Concession 1 (West Oxford) (the “Property”)**

We act for Oak Country Homes Ltd. (“Oak Country”).

In accordance with sub-section 51(44) of the *Planning Act*, please find enclosed Oak Country’s request to change condition #2 of the Draft Plan of Subdivision for the Property. We enclose our cheque in the amount of \$1,065.00.

As you are aware, the Draft Plan of Subdivision for the Property was approved in 1991. Condition #2 of the Draft Plan of Subdivision for the Property, as revised, is as follows:

2. The owner agrees in writing to satisfy all the requirements, financial and otherwise, of the Erie Thames Power Corporation, Town of Ingersoll and the County of Oxford regarding the construction of roads, installation of services and drainage facilities, and other matters pertaining to the development of the subdivision.

Since 1991, the draft approved plan has been developed in phases. To date, there are 184 serviced lots and houses in respect of the draft approved plan. Oak Country purchased a portion of the draft approved plan in 2011. Prior to Oak Country’s purchase the planning authorities never mentioned that it would be a requirement to construct the whole of

Walker Road in order to develop a phase of the subdivision. In fact, Oak Country proceeded with its first phase of the portion it purchased and entered into a subdivision agreement with the Town of Ingersoll pursuant to Condition #2. The subdivision agreement, for Oak Country's first phase and for each of the prior phases, had the same or similar terms which required completion of the road works limited to those within the phase being developed.

Recently, Oak Country made efforts to obtain final approval for its second phase of the subdivision of 22 single family lots (Lots 186-196 and Lots 217-227). However, the Town of Ingersoll has refused to enter into a subdivision agreement without the inclusion of a provision that requires Oak Country to complete Walker Road to meet David Street in an area that is located outside of the proposed phase. This provision would require, in addition to the construction of Walker Road, the removal of a storm water management pond and the construction of a storm water system for the section of Walker Road lying north of Oak Country's second phase to David Street (the "Disputed Portion of Walker Road"). The disputed term of the draft subdivision agreement at issue is as follows:

27(i) The Owner shall be responsible for the construction of Walker Road between David Street and Fuller Avenue. The Owner shall be responsible for the removal of the existing temporary storm water management pond at this location. Prior to commencement of construction or removal, the Owner shall provide an engineer's certificate verifying that the soils have satisfactory capacity to withstand loading for the construction Walker Road. The Owner agrees to construct the storm system for Walker Road and subsequently remove the temporary storm water management pond to the satisfaction of the Town Engineer.

Oak Country proposed to the Town of Ingersoll that it would construct a temporary emergency access to David Street through the Disputed Portion of Walker Road and partially on Town of Ingersoll property until such time as the permanent roadway and services are constructed. This proposed solution would alleviate the health and safety concerns from the Town of Ingersoll's perspective. The Town of Ingersoll rejected this proposal.

A copy of the draft subdivision agreement is enclosed. The Town of Ingersoll has not expressed a planning rationale for imposing this condition on Oak Country, rather, its justification is that it wants the

Disputed Portion of Walker Road to be serviced now rather than wait until it is completed in the future. The subdivision agreements with the Town of Ingersoll for the previous phases did not require that the Disputed Portion of Walker Road be completed. Oak Country's proposed second phase consists of 22 single family lots which increases the total number of serviced lots and houses to a total of 206, a 12% increase. The decision to impose this obligation on Oak Country is arbitrary and not justifiable.

Although Oak Country is currently the registered owner of the Disputed Portion of Walker Road, Oak Country is contractually obligated to transfer this property to another developer, 2156526 Ontario Inc. for \$1 in the future. The beneficial owner, 2156526 Ontario Inc. is not prepared to complete and pay for the servicing work on the Disputed Portion of Walker Road at this time.

2156526 Ontario Inc. has not completed any engineering work in respect of the Disputed Portion of Walker Road. In addition to the foregoing, the estimated cost of the servicing requested by the Town of Ingersoll for the Disputed Portion of Walker Road is in excess of \$550,000.00 and is prohibitive to the development of Oak Country's second phase as it would no longer be economically viable. Oak Country will not proceed with its second phase of the subdivision if the Draft Subdivision Agreement is not amended.

It is Oak Country's position that sub-section 27(i) of the Draft Subdivision Agreement exceeds the ambit of the Conditions of the Draft Plan of Subdivision. It is respectfully submitted that the Condition #2, as currently drafted, does not give the Town of Ingersoll the right to impose conditions that:

- i. Are not based on sound planning rationale;
- ii. Are based on the Town of Ingersoll's wish that the roadway and servicing be completed now rather than in the future when the Disputed Portion of Walker Road is developed;
- iii. Would require Oak Country to install services on property that is beneficially owned by a third party (2156526 Ontario Inc.), which is not prepared to install and pay for the services at this point in time;
- iv. Would require the installation of water and sanitary laterals without the consent or approval of 2156526 Ontario Inc. and without any engineering work having been completed by 2156526 Ontario Inc. ; and,

- v. Would require expenditures in excess of \$550,000.00 which would be economically prohibitive of development of Oak Country's second phase.

Based on the foregoing reasons, Oak Country hereby formally requests that Condition #2 be amended in accordance with sub-section 51(44) of the *Planning Act* to clearly specify that Oak Country is not obligated to agree to construct the Disputed Portion of Walker Road in order to develop its second phase (Lots 186-196 and Lots 217-227) or even its proposed third phase which will include an additional 20 lots (Lots 197-216). Oak Country requests that Condition #2 be amended as follows:

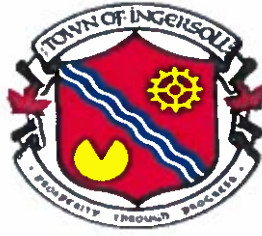
2. The owner agrees in writing to satisfy all the requirements, financial and otherwise, of the Erie Thames Power Corporation, Town of Ingersoll and the County of Oxford regarding the construction of roads, installation of services and drainage facilities, and other matters pertaining to the development of the subdivision providing however that for the phase including only Lots 186-196 and Lots 217-227 of the plan of subdivision, the subdivision agreement between the owner and the Town of Ingersoll shall be in the form attached hereto as Schedule "A". And further providing however that for the phase including only Lots 197-216 of the plan of subdivision, the subdivision agreement between the owner and the Town of Ingersoll shall be in the form attached hereto as Schedule "A" with the corresponding changes required by virtue of the lands being developed being different in phase three.

Yours very truly,
NESBITT COULTER LLP
Per:



Ennio Micacchi
Encl.
Cc: client

TOWN OF INGERSOLL



Town Centre
130 Oxford Street, 2nd Floor
Ingersoll, Ontario N5C 2V5

Phone (519) 485-0120
Fax (519) 485-3543
www.ingersoll.ca

June 13th, 2014

Community and Strategic Planning Office
County of Oxford
P. O. Box 1614, 21 Reeve Street
Woodstock, ON
N4S 7Y3

Dear County of Oxford

Re: Application 32T-87004 (Oak Country Homes Ltd.)

Ingersoll Staff are responding, as requested, to the correspondence received via email from the Strategic Planning Office, dated June 9th, 2014 in regards to the above noted application.

The purpose of this application as understood by Ingersoll staff is to amend the draft plan conditions for the remaining portion of the approved Draft Plan of Subdivision, as noted in the agent's covering letter, to facilitate development of the next phase (22 single detached lots including a partial extension of Walker Road).

Based on the information provided Ingersoll staff does not agree with the proposed change in the application. The subdivision as currently proposed, requires the completion of all internal roads, including the full portion of Walker Road from Fuller Street to David Street. It would be the position of Ingersoll staff that the draft condition not be amended to permit the developer to determine for the Municipality which local roads it is obligated to build.

Walker Road has been identified as a critical piece of local infrastructure to provide a secondary access to service the existing as well as the proposed new residential units.


The Town of Ingersoll Administrative and Engineering staff have determined that the conditions of development are necessary, fair and reasonable. The review of the conditions is that they are within the authority and jurisdiction of the municipality pursuant to s.51 of the *Planning Act*. In

the Town's opinion, the proposed conditions and requirements of development imposed are reasonable, equitable and necessary.

Please be advised that this is the position of the Town of Ingersoll staff and would form the basis of any recommendation that would be placed before Council. It should be noted that the Council of the Corporation of the Town of Ingersoll has not had an opportunity to discuss or provide direction on this application. It would be advisable, in Staff's opinion, for Council to be provided the time to consider the application and take a formal position on the matter.

I trust that this is satisfactory for your needs at this time, and thank you for having been given the opportunity to comment on the application.

Sincerely,



William J. Tigert
Chief Administrative Officer

c. Council Members

PLATE 1: Location Map

(showing boundary of Draft Plan 32T-87004 and registered development phases)



Legend

- Parcel Lines
- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

Draft Plan 32T-87004

Phasing information:

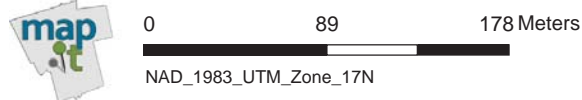
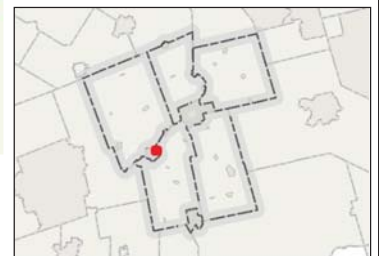
- Phase 1, (41M-166; c. 1999)
Owner: Pyne Hall - 39 lots
- Phase 2 (41M-275; c. 2000)
Owner: Pyne Hall - 55 lots
- Phase 3 (41M-203; c. 2004)
Owner: Pyne Hall - 34 lots
- Phase 4 (41M-214; c. 2005)
Owner: Pyne Hall - 25 lots
- Phase 5 (41M-253; c. 2009)
Owner: 2156526 Ontario Inc. - 14 lots
- Phase 6 (41M-279; c. 2012)
Owner: Oak Country Homes - 28 lots
- Remaining lands - 42 lots, 1 TH block and 1 Apt block

Total Registered and serviced lots to date: 195 lots (of which 101 lots are south of David St.)

Plan 32T-06007

- Owner: 1658110 Ontario Ltd.
- Phase 1 - 82 lots.

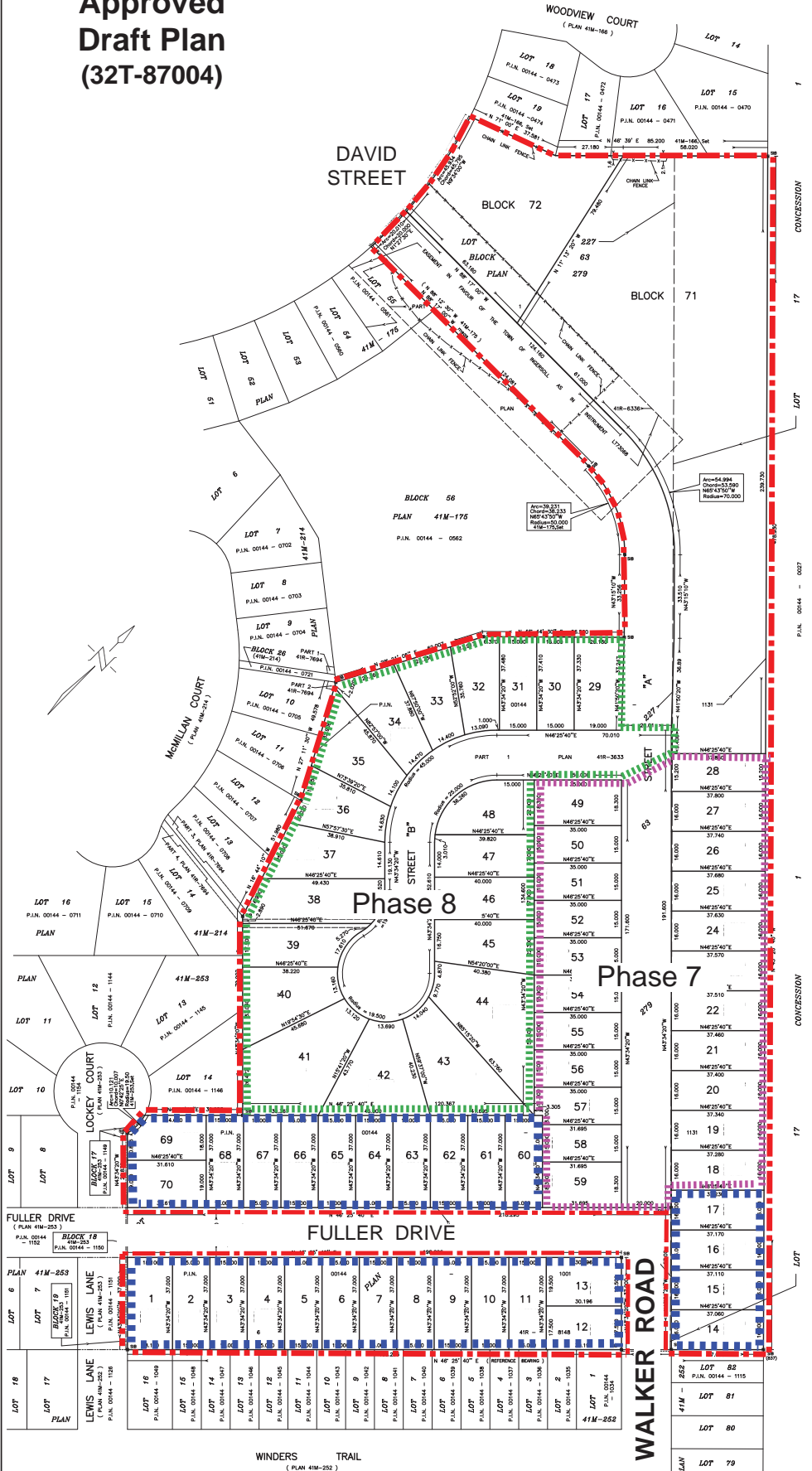
As of June 2014, the total existing serviced lots south of David St using Owen Street access = 183 lots.



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey





June 6, 2014

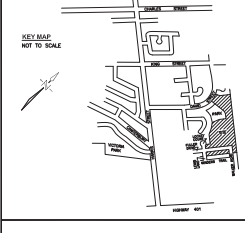
**PLATE 2 -
Approved
Draft Plan
(32T-87004)**



DRAFT PLAN OF SUBDIVISION
OF PART OF
LOT 227
BLOCK 63
PLAN 279
IN THE
TOWN OF INGERSOLL
AND PART OF
LOT 17
CONCESSION 1
IN THE GEOGRAPHIC
TOWNSHIP OF WEST OXFORD
FORMERLY IN THE
TOWNSHIP OF SOUTH-WEST OXFORD
NOW IN THE
TOWN OF INGERSOLL
COUNTY OF OXFORD

SCALE 1:750
METRIC
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN
BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

-  Boundary of 32T-87004 (as of April 2011)
-  Phase 6 (41M-279) 28 lots
-  Proposed Phase 7 (22 lots)
-  Proposed Phase 8 (20 lots)



INFORMATION REQUIRED UNDER SECTION 51(2) OF THE PLANNING ACT
(a)(b)(c)(d)(e)(f) AS SHOWN ON PLAN
(d) RESIDENTIAL
(h) MUNICIPAL WATER
(i) SOIL IS SANDY LOAM

SURVEYOR'S CERTIFICATE
I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AS SHOWN ON THIS PLAN AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATE AND CORRECTLY SHOWN.
DATE: MARCH 29TH, 2011.
T.H. BROOKS
ONTARIO LAND SURVEYOR

I HEREBY AUTHORIZE T.H. BROOKS SURVEYING LTD. TO PREPARE AND SUBMIT THIS DRAFT PLAN OF SUBDIVISION TO THE MUNICIPALITY OF THE COUNTY OF OXFORD.
DATE: _____
PAUL FLORICA
2156526 ONTARIO INC.

LAND USE SCHEDULE

LAND USE	LOTS/BLOCKS	AREA (SQUARE METERS)
SINGLE FAMILY	1 - 70	45,240
MULTIPLE UNIT DWELLING MEDIUM DENSITY	BLOCK 71	13,837
APARTMENT DWELLING HIGH DENSITY	BLOCK 72	3,554
STREETS		12,729
TOTAL		75,660

NOTE:
FRONTAGES WERE CALCULATED AT A 6 METRE SETBACK AT RIGHT ANGLES TO THE LINE JOINING MID-POINTS
FILE COPY DATED MARCH 29, 2011

LEGEND AND NOTES:
BEARINGS ARE ASTROMERIC AND ARE RELATED TO PART OF THE NORTH-WEST LIMIT OF PLAN 41M-252 AS SHOWN HAVING A BEARING OF N46°25'40"E

- ⊕ DENOTES FOUND SURVEY MONUMENT (1375-unless otherwise noted)
- ⊕ DENOTES PLANTED SURVEY MONUMENT (8 unless otherwise noted)
- ⊕ DENOTES STANDARD IRON BAR
- ⊕ DENOTES SHORT STANDARD IRON BAR
- ⊕ DENOTES IRON BAR

T.H. BROOKS SURVEYING LTD.
ONTARIO LAND SURVEYOR
WOODSTOCK - ONTARIO
PHONE (519) 520-8899

DATE: 03/29/11
DRAWN BY: J. STRICKLER
CHECKED BY: _____
SCALE: 1:500
JOB NO.: B-8995

NOTE: Phase limits are shown to illustrate Owner's proposal (dated June 5, 2014).



AUGUST 2014 FOLLOW-UP REPORT

Item	Task	Action	Responsible	Entry Date	Anticipated Completion
1)	Boundary Adjustment	Information to be forwarded when received	Administration, Economic Development and Operations	May 2013	To be determined

TOWN of INGERSOLL - Development Applications Status

SITE PLAN CONTROL

File	Owner/Applicant	Address	Purpose	Pre-submission Consultation	Appln. Received	Deemed Complete	Agency Circulation	Agency Response Deadline or Review Mtg	Revisions Letter	Revised Dwgs Received	Council / Public Meeting(s)	Decision	OMB Appeal / Decision / Date	Agreement			Building Permit Issued	STATUS	Comments	
														Finalised (sent to Owner)	Executed by Town	Registered on Title				
SPA 001/11	2272264 Ontario Inc. (PharmaSave)	19 King St East	New 3-storey mixed-use Commercial bldg	None	Dec 17/11	???	Jan 4/11	Jan 13/11	???	Feb 29/11	N/A	Approved in principle	N/A	June 10/11 - original Agmt sent to owner was as approved by Council;			May 27/11 (partial permit)	Pending Submission of revised drawings & completion of Agmt	No agent of record - appln submitted as incomplete. Requires - Encroachment Agmt (Bldg Code); Agmt for work in Rd allowance; Agmt re roof-top leaders connected to storm sewer; etc.; Sept 13/12 - Staff met with Owner to review outstanding issues - owner agreed to address ASAP. Dec 31/12 - no action by owner. Jan 8/13 - Staff contacted "agent" re status of revised dwgs. Agent agreed to discuss with client. Mar 1/13 - awaiting info from agent... Aug 20/13 - Resubmission of main Site Plan only. Aug 29/13 - Reviewed by staff - result: still incomplete (key features and drawings missing); Dec 17/13 - Owner verbally acknowledges he must complete submission but has had problems with consulting Eng.; Dec 31/13 - awaiting new submission from owner/agent.	
SPA 002/11	Joe Webb Home Improvements Ltd.	140 Benson St	New Multiple-unit Dwlg (4 units)	None	Jan 26/11	Feb 8/11	Feb 9/11	Mar 4/11	???		N/A	Approved in principle	N/A	June 6/11	????	????	June 10/11	Pending Completion of Agmt...	June 6/11 - Town Council approved new format SP Agmt; Dec 31/11 - Property sold to "Inclusive Housing Corporation of Ingersoll"; Dec 31/12 - Pending execution of Agmt by owner ... May 31/13 - parking area paved by new owner. Dec 31/13 - no further action by new owner.	
SPA 003/11	1060038 Ontario Ltd (Mid Town Motors)	97 & 125 Bell St	Amend Site Plan (from 2010) to add 6-bay garage	None	Apr 26/11			May-11			N/A	Approved in principle	N/A	June 6/11	???	???	July 18/11	Pending Complete Submission	All site works completed prior to approval. Related to Minor Variance #A-5/10 (Granted); and to SP 6-10-05 (proposed 30x44 ft storage bldg); April 26/11 - Planner deemed application to be incomplete Related to B12-13-06 and ZN 6-12-01 (to address lot addition requirement)	
SPA 004/11	Harold Wierenga & Glenn Wierenga	121 Church St (7 to 13 Duke Lane)	4-unit apartment	Aug 26/11	Sept 16/11	Sept 16/11	Sept 19/11	Oct 3/11	Oct 3/11	Oct 4/11 and Oct 6/11	N/A	Approved	N/A	Jan 19/12	Jan 20/12	Jan 25/12	Jan 25/12	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 006/11	HydraDyne Technologies (1002565 Ontario Inc.)	55 Samnah Cres	1780 sq.m. (19,165 sq.ft) addition to manufacturing plant	Oct 30/12	Nov 13/11	Nov 21/11	Nov 16/11	Nov 23/11	Nov 23/11	Jan 9/12 and Feb 23/12	N/A	Approved	N/A	May 1/12	May 4/12	May 11/12	May 3/12	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 001/12	1199794 Ontario Limited (Glassford Motors)	30 Samnah Cres	Add 2400 sq.ft "detailing room" to auto dealership	Jan 4/12	Feb 21/12	Feb 22/12	Feb 22/12	Feb 29/12	Mar 3/12	Mar 6/12	N/A	Approved	N/A	March 15/12	??	??	March 14/12	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 002/12	BVD Holdings Oxford Inc.	170 & 174 Culloden Rd	Add 110 sq.m. building (Subway restaurant) - being part of plaza.	Jan 30/12	April 2/12	April 2/12	April 2/12	April 20/12 (Deferred)	None	N/A	June 11/12	Approved	N/A	Aug 27/12	??	??	July 27/12	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 003/12	Tiny's Ltd.	200 Carnegie St	New Public Garage (auto repair shop)	March 2/12	May 29/12	May 29/12	June 1/12	June 15/12	June 15/12	July 10/12	N/A	Approved	N/A	Aug 1/12	Dec 4/12	Dec 21/12	Feb 5/13	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 007/12	Paul Brown & Son Excavating	430 Thomas St	New Coverall structure for Contractor's Yard & Shop	March 14/12	July 31/12	July 30/12	July 31/12	Aug 24/12	Aug 27/12	Sept 9/12	N/A	Approved	N/A	Sept 14/12	???	???	Oct 10/12	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 008/12	POW Samnah Property Inc.	50 Samnah Cres.	2 building additions	Jul-12	July 30/12	July 30/12	Aug 1/12	Aug 24/12	Aug 12/24	Aug 29/12	N/A/	Approved	N/A	Sept 26/12	Sept 26/12	Oct 3/12	Sept 17/12	APPROVED & REGISTERED	July 1/14 - Pending release of securities ...	
SPA 001/13	John Glassford	40 Samnah Cres	New Parking Lot	May 31/13	June 21/13	June 21/13	June 21/13	July 5/13	July 17/13	July 22/13	N/A	Approved	N/A	Aug 20/13	Aug 26/13	Aug 29/13	N/A	APPROVED & REGISTERED	New parking lot to be operated in conjunction with Glassford Chrysler dealership on adjacent site to west (30 Samnah Cres); Proposal includes private laneway between both properties and no road access (at this time) or any new buildings.	
SPA 002/13	Ontario Refrigerator Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation and recognize one new building, 1 bldg expansion and other works not previously approved	June 17/13	June 26/13	July 3/13	July 3/13	July 17/13	Aug 7/13	pending...	N/A	pending ...	N/A						Pending re-submission of revised drawings & add'l SWM info	No agent. Modifications to previously approved (2002/2004/2008) Site Plan - some work done without necessary approvals; building addition for lift-truck storage/maintenance, expand 1 mechanical building and modify NE; area to show services, fire laneway, etc. Aug 20/13 Owner/agent met with UTRCA to discuss SWM issues. Dec 31/13 - No new info - appln "On Hold"; Aug 1/14 - Pending receipt of SWM report and clearance by UTRCA
SPA 003/13	Warren Sinclair Construction Ltd.	175 Ingersoll St North	41 Townhouse units	Feb 28/13	July 4/13	July 4/13	July 4/13	July 17/13	Aug 21/13	Aug 28/13 & 23/13	Oct	Approved	N/A	Dec 10/13	Mar 20/14	Mar 24/14	Apr 14/14	APPROVED & REGISTERED	Related to MV #A-1/13 (approved - May 16/13)	
SPA 004/13	Canadian Tire Corporation	98 Mutual St	Amend Site Plan to improve stormwater system and reconfigure parking area/spaces	June 6/13	Oct 24/13	Nov 5/13	Nov 7/13	Nov 22/13	Dec 2/13	Dec 18/13	N/A	Approved	N/A	Jan 14/14	Mar 28/14	Apr 3/14	May 5/14	APPROVED & REGISTERED	Initial submission showed 81 parking spaces (98 required); Resubmission showed 102 parking spaces; Fire Lane to circulate building. Dev. Agmt sent to owner Jan 14/14; executed Agmt returned March 28/14 (2 months & 2 weeks).	
SPA-001/14	1002565 Ontario Inc. (Hydra Dyne Technologies)	55 Samnah Cres	Amend Site Plan (2012) to enlarge manufacturing plant by approx. 2934 sq.m.	Feb 12/14	May 2/14	May 8/14	May 16/14 and May 27/14	May 30/14	June 4/14	July 21/14	N/A	Approved	N/A	July 23/14	N/A	N/A		APPROVED	June 26/14 - Revised drwg submitted by missing key revisions. July 21/14 - 2nd revisions rec'd; July 23/14 - Approved drawings replace drawings already registered on title.	
SPA-002/14	B. & E. Clayton Enterprises Inc	90 Clark Rd West	Create new "Contractor's Yard and Shop"	April 7/14	May 23/14	Incomplete												Incomplete	Owners started site work (new driveway) without permission. Mtg with staff April 7th - owners advised to stop all work and submit Site Plan appln asap.	
SPA-003/14	Loblaw Properties Limited	273 King St W	Modify storm sewer services on site	May 26/14	June 16/14	June 17/14	June 20/14	July 4/14	July 9/14									Pending revisions	Minor revisions required to clarify minor issues w.r.t. Drawings details and Notes	
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	Nov 4/13	June 30/14	July 29/14	July 29/14	Aug 6/14										Agency circulation under way	June 30/14 - Application did not include printed copies of Site Plan drawings. July 29/14 - drawings received.	

TOWN of INGERSOLL - Development Applications Status

DRAFT PLANS of SUBDIVISION and CONDOMINIUM

FILE No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose	Appn. Received	Agency Circulation	Town Public Meeting(s)	County Public Mtg	County Council Decision	Notice of Decision	Appealed to OMB	OMB hearing date	OMB Decision date	Draft Plan Lapsing Date	Agmt to Council	Agmt Executed	Agmt Registered	Final Approval	Phases & (Regstrn. Dates)	STATUS	Comments
32T-87004	Oak Country Homes Ltd.	Lot 17, Conc 1 (West Oxford)	Red line amendment to increase lots from 60 to 70 SFD	Mar 11/11	Mar 21/11	Apr 11/11	n/a	Approved with modified conditions	Apr 27/11	No	N/A	N/A	None	May 14/12	June 26/12	June 27/12	July 16/12	41M-278	Pending Final Approval for Phase 7 ...	Phase 1 41M-166 (1998); Phase 2 41M-175 (2000); Phase 3 41M-203 (2004); Phase 4 41M-214 (2005); Phase 5 41M-253 (2009); Phase 6 (41M-278); pending final approval of Phase 7 (48 lots, 1 TH blk & 1 Apt blk remaining). Feb 10/14 - Town Clerk prepared Dev. Agmt. Owner disputed clauses in Agmt that require completion of Walker Rd, from Fuller Dr to David St and removal of temporary SWM facility, together with required securities. May 12/14 - Owner attends Town Council to raise objection to Dev. Agmt clauses; Council "receives delegation" (no decision regarding dispute). June 6/14 - Amendment application received (see below).
32T-87006 (ZN 6-11-05)	Reeves Realty Corp.	Pt Lots 1, 2, 5 Block 84, Plan 279; w/s McKeand St	Amend approved Draft Plan to allow 16 Semi-detached lots.	Dec 2/11	Dec 23/11	Apr 10/12 and May 14/12	n/a	Approved with modified conditions	May 23/12	No	N/A	N/A	May 15/15	Sept 10/12	Sept 19/13	Sept 19/13	Feb 7/14	Phase 1, 41M-109 (Feb 1989) 5 lots; Phase 2, 41M-294 (Feb 2014) - 19 lots.	REGISTERED	Original owner: 719292 Ontario Ltd (A. Riddell). June 10/88 - original plan approved by County Council. Phase 2 41M-294 (Feb 2014) - 19 lots (based on R2 zoning, there is potential for 33 dwelling units)
32T-91001	Janet McHugh / Ingrox Limited	Pt Lots 13 & 247 Block 75 Plan 279; S15 Victoria St	Create 10 SF Residential lots and 1 Commercial block	1991	Apr 16/91	Oct 12/94	Nov 10/94	Approved with conditions	Nov 23/94	No	N/A	N/A	None						Pending Final Approval	Draft Plan NOT subject to Lapsing Date; No action taken by owner since mid-1990s....
32T-06001 (ZON 6-09-6 & OP 11-175)	Sifton Properties Ltd.	Lot 19 Conc 1 - West Oxford (w/s Harris St @ n/s Clarke Rd East)	Request Extension of Approval Lapsing Date	Oct 31/11	Nov 1/11	Nov 14/11	N/A	Approved, with modified conditions	Nov 21/11	No	N/A	N/A	Dec 12/12	May 14/12	Sept 4/12	Sept 7/12	Sept 17/12	41M-281	REGISTERED	Harris View Subdivision, Phase 1 (54 single detached lots); Remainder of Draft Plan, being 2 blocks adjacent to Harris St) has lapsed as of Dec 12/12. Remaining lands to be considered via new Draft Plan SB14-02-6 (see below).
32T-07007	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) 180 Clarke Rd East	Create large Industrial Blocks	Aug 3/07	Aug 20/07	May 12/08	May 14/08	Deferred											Inactive	Pending Council resolution to revise draft plan, as related to status of Town's solar farm project
SB 12-01-6	County Contracting of Wheatley Inc.	s/s Carnegie St	Create 8 Industrial Lots	March 5/12	March 28/12	June 11/12	June 27/12	Approved with conditions	July 12/12	No	N/A	N/A	July 1/15	n/a	Dec 19/13	Feb 10/14	July 99/14		Pending Plan Registration	Originally, comprised 8 lots in Plan 279 (c.1905), which merged on title post purchase. Most services already in place. Dec 20/12 - staff met with owner and Eng to review draft Dev. Agmt. Dec 1/13 - Agmt Revised per owner's further requests; 3 copies of Agmt provided for execution; July 8/14 - Town Clerk clearance memo received.
SB 12-02-6 (ZN 6-12-02)	Schout Group Inc.	Kirwin Drive at Clark Rd East	Create 45 SFD Residential lots and 1 Open Space block (SWM)	May 9/12	May 17/12	Nov 12/12	Nov 28/12	Approved with conditions	Nov 29/12	No	N/A	N/A	Dec 12/15						Pending Final Approval	No appeals; draft plan includes 2+ lots owned by Town but subject to P&S Agmt (not completed).
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	June 28/12	Dec 10/12	Jan 9/13	Approved with conditions	Jan 23/13	No	N/A	N/A	Jan 23/16						Pending Final Approval	No appeals; awaiting clearance of conditions...
SB 13-01-6 (OP13-06-6 & ZN6-13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with conditions	Dec 6/13	No	N/A	N/A	Oct 23/16						Pending Final Approval	Related to SB 12-03-6 (both sites to match up with roads and lots)
SB 12-03-6-1 Red-Line Revisions	ATSA Corporation Inc.	228 Whiting St	Red line amendments to reconfigure plan to match with SB13-01-6	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with modified conditions	Oct 24/13	N/A	N/A	N/A	Oct 23/16						Pending Final Approval	Red Line amendments to match this site with SB 13-01-6
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East	Create 128 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block	Apr 11/14	Apr 17/14	Pending...													Pending resubmission of Traffic Impact Study...	Harrisview - Phase 2; Agency circ determined T.I.S. was incomplete - revisions required. June 18/14 - County & Town staff met with Sifton's Traffic P.Eng (P. Grubb) to discuss issues w/ T.I.S. July 11/14 - Pending resubmission of revised Traffic Impact Study
32T-87004 (amendment)	Oak Country Homes Ltd.	Lot 17, Conc 1 (West Oxford)	Amendment to Draft Plan Approval Conditions to allow next 2 phases to proceed w/o 2nd permanent road into subdivision	June 5/14	June 9/14	Pending ...	Pending ...												Pending decisions of Town & Council Councils	May 6/14 - Initial inquiry by Agent. June 5/14 - Agent advises Town Dev. Agmt is not satisfactory to Owner. Proposal to amend Draft Approval Condition No. 2 ("financial & otherwise matters") to allow next 2 Phases (42 SF lots) to proceed for Registration without removal of temporary SWM facility and without completion of Walker Road, between Fuller Drive & David St that would provide a 2nd permanent access road into Clover Ridge North subdivision.

TOWN of INGERSOLL - Development Applications Status

ZONE CHANGE

Application File No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose of Application		Appln. Received	Agency Circulation	Public Meeting(s)	Council Decision date	Council Decision	Notice of Decision	Appealed to OMB	OMB hearing date	OMB Decision date	STATUS	Comments
			From Zone	To Zone											
ZON 6-06-9; (32T-07001)	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) / 180 Clarke Rd East	Development (D)	General Industrial (MG)	Oct 5/06	Oct 23/06	May 12/08	May 12/08	Deferred					Inactive	Pending Council resolution to revise draft plan, as related to Town solar farm project
ZON 6-06-10; (32T-07001)	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) / 180 Clarke Rd East	Development (D)	Open Space (OS) for Storm water block & park block	Oct 5/06	Oct 23/06	May 12/08	May 12/08	Deferred					Inactive	Pending Council resolution to revise draft plan, as related to Town solar farm project
ZON 6-08-4	Beth Papias, Romeo Papias & Julie Papias	99 & 103 King St West	Residential Type 2 (R2)	Special R2-xxx to allow 3rd Dwg unit above new detached garage	Aug 22/08	Sept 16/08	Jan 12/09	Jan 12/09	Approve in Principle					Pending By-law adoption	Dec 31/10 - Pending receipt from Owners of new detailed information regarding new building with upper apartment unit. Aug 1/14 - no actions by owner....
ZN6-10-01; (OP 10-01-6)	Southside Group of Companies	Lot 19 Conc 2 (West Oxford) (w/s Harris St @ s/s Clarke Rd East)	Special Highway Commercial (HC-9)	Special HC-xxx zone to allow up to 350,000 sq.ft. shopping centre	Mar 5-10	Incomplete (March 18/10)								Incomplete Application	March 18/10 - Letter to owner regarding "incomplete information" for application - Traffic Impact Study required; July 2/14 - awaiting new information from agent/owner
ZN6-10-06	Roy Bourgeois	58 Cambridge St	Residential Type 2 (R2)	Special R2-xxx to allow 2nd Dwg unit	Oct 1-10	Oct 12-10	Dec 13/10	Dec 13/10	Deferred					Deferred - Pending action by owners ...	Jan 18/11 - Staff met with owner to review outstanding issues related to "converted dwg"; Jan 19/11 - Letter to owner advising action Re Bldg Code violations must be taken by April 30/11; July 2, 2014 - no new info submitted...
ZN6-14-01	Greg Hogg and G. Hogg Excavating & Construction Ltd.	242 Kensington Ave	Residential Type 1 (R1) and Minor Institutional (IN1)	Special R2-xxx (with reduced lot depth)	Feb 26/14	Mar 21/14	July 14/14	July 14/14	Approved	July 23/14				20-day appeal period ends Aug 11/14	Application covers 2 properties on same (east) side of Kensington Ave
ZN6-14-02	Alan Hogg and G. Hogg Excavating & Construction Ltd.	w/s Florence Ave	Residential Type 1 (R1)	Residential Type 2 (R2)	Feb 26/14	Mar 21/14	July 14/14	July 14/14	Approved	July 23/14				20-day appeal period ends Aug 11/14	Related to Consent B14-14-6 to B14-17-6.
ZN6-14-03	Sifton Properties Ltd.	n/s Clark Rd East at w/s Harris St	Development (D * D-1), Residential Type 1 (R1) and Residential Type 3 (R3-16)	Residential Type 2 (R2), Residential Type 3 (R3) and Open Space (OS)	Apr 11/14	Apr 17/14	Pending...							Agency circulation under way	Related to Draft Plan of Subdivision - Harrisview Phase 2 (SB14-02-6)
ZN6-14-04; (B14-33-6)	Blayne and Brenda Wilson	12 Cedar St (west side)	Residential Type 1 (R1)	Special R1-xxx to allow detached garage as main use on severed lot.	May 14/14	May 27/14	July 14/14		Deferred					Deferred - Pending action by owners ...	July 14/14 - Council contemplated use of max 3-yr Temporary Zone (per Sec. 39 of Pg Act) as solution to assuage neighbour's concerns; requested owners to consider this solution in lieu of permanent zoning that would allow detached accessory structure as main use on severed lot.
ZN6-14-05; (B14-01-6)	Theresa Bushell	6 Royland Cres (west side)	Residential Type 1 (R1)	Special R1-xxx to establish 15m CPRail setback for new Dwg	July 23/14	July 24/14	Pending...							Agency circulation under way	New R1-xxx zone to apply only to west side (severed lot).

TOWN of INGERSOLL - Development Applications Status

Minor Variances / Permission

File (related file Owner/Applicant)	Address	Purpose	Appl. Received	Agency Circulation	Public Meeting(s)	Committee Decision	Notice of Decision	Final Notice	OMB hearing	STATUS	Comments
A-001/14	1879784 Ontario Inc./ McKenzie Builders Group Inc.	45 Winders Trail	Increase Lot Coverage to 36% (from 35%) to allow new SF Dwg	June 19/14	June 25/14	July 17/14	GRANTED	July 18/14			20-day appeal period ends Aug 5/14

David Cripps
PlayRight Playgrounds Ingersoll
45 Charles St W
Ingersoll, ON
N5C2L5

July 29, 2014

Town of Ingersoll
Town Centre
130 Oxford Street, 2nd Floor
Ingersoll, ON
N5C 2V5

Attention: Ann Wright, Deputy Clerk
Michael Graves, Clerk

RE: PlayRight 2015 – 2017 Victoria Park Playground Project

Dear Ms Wright & Mr. Graves

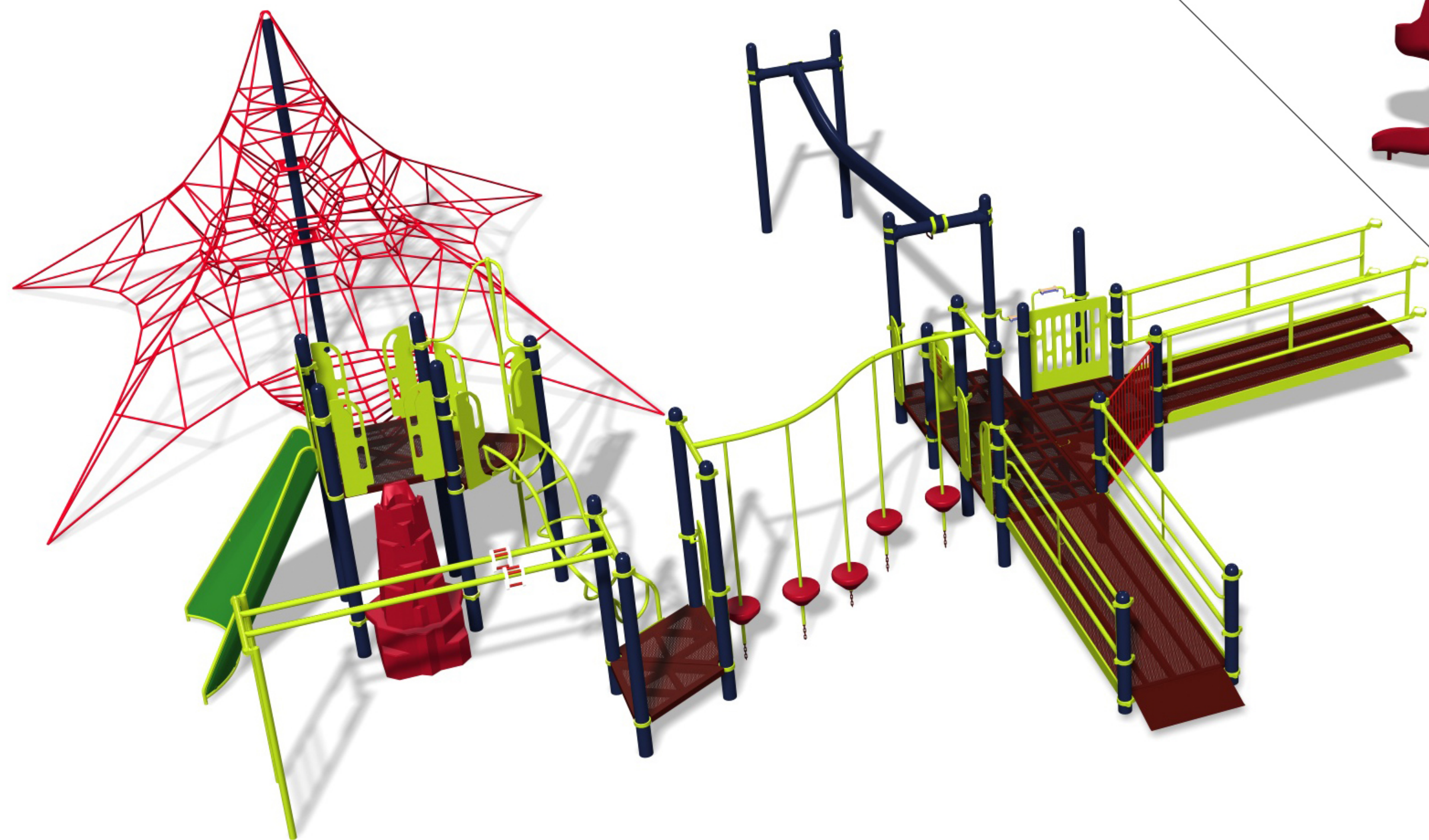
PlayRight Playgrounds Ingersoll would like to request the opportunity to present to council and staff our proposed project plan for our next significant playground project, during the upcoming council meeting August 11, 2014. Attached to this letter please find 3D renderings, quotation and a map of Victoria park with proposed location as well as project phases.

In order to assist in securing project funding through provincial, federal and corporate foundations PlayRight would like to request the following of council:

- Commitment to and written support of the multiple phases of the project, to ensure continuity of the project.
- A land-use agreement (and/or other documentation relating to ownership, support etc. as required) that may be required in specific grant applications.
- Consideration for providing partial funding for each phase of the project, preferably from the parkland dedication fund.
- Consideration to include staff and council members in ex-officio (non voting) board position following both PlayRights annual general meeting and the fall municipal election. To enhance communication between staff, council and PlayRight's board of directors.

Thank-you for your consideration!

David Cripps, President PlayRight Playgrounds Ingersoll



PHASE 2

PHASE 1





PHASE 3



VICTORIA
PARK
INGERSOLL, ON

ABC RECREATION LTD.
TONY DeJONGH

THIS PLAY AREA & EQUIPMENT IS
DESIGNED FOR AGES 18M-12YEARS

THIS CONCEPTUAL PLAN WAS BASED ON
INFORMATION AVAILABLE TO US. PRIOR TO
CONSTRUCTION, DETAILED SITE INFORMATION
INCLUDING SITE DIMENSIONS, TOPOGRAPHY
EXISTING UTILITIES, SOIL CONDITIONS, AND
DRAINAGE SOLUTIONS SHOULD BE OBTAINED,
EVALUATED, & UTILIZED IN THE FINAL DESIGN.

CHOOSE A PROTECTIVE SURFACING MATERIAL
THAT HAS A CRITICAL HEIGHT VALUE OF
AT LEAST THE HEIGHT OF THE HIGHEST
ACCESSIBLE PART/FALL HEIGHT OF THE
ADJACENT EQUIPMENT. (REF. CANADIAN
STANDARDS ASSOCIATION (CSA) STANDARD
CAN/CSA-Z614-07, SECTION 10: SURFACING.)

PLAYBOOSTER

DRAWING #:

110104

©COPYRIGHT: 10/29/13
LANDSCAPE STRUCTURES, INC.

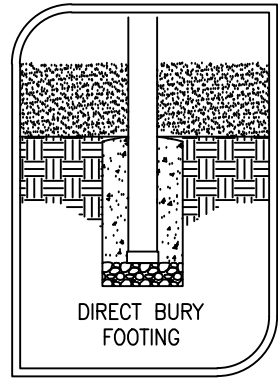
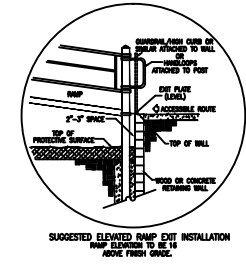
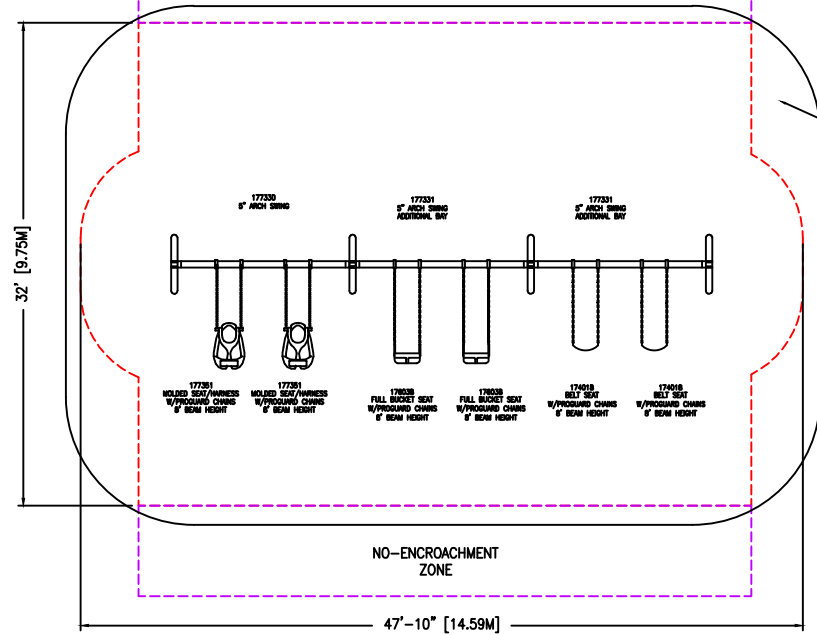
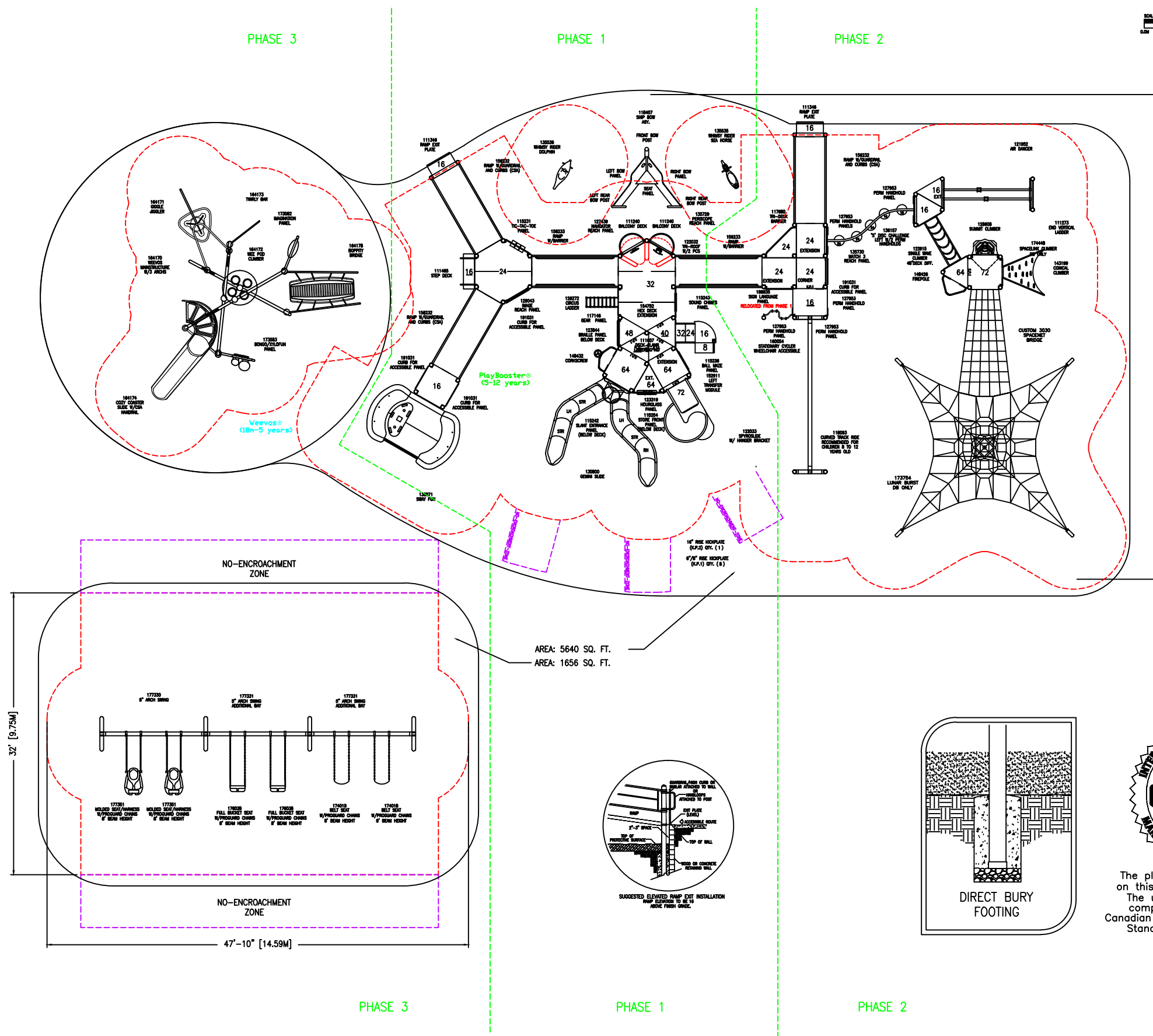
DESIGNED BY: SRJ



601 7th STREET SOUTH - P.O. BOX 198
DELANO, MINNESOTA 55328
PH: 1-800-328-0035 FAX: 1-763-972-6091



The play components identified
on this plan are IPEMA certified.
The use and layout of these
components conform to the
Canadian Standards Association (CSA)
Standard CAN/CSA-Z614-07.





QUOTATION

Date: Apr 10, 2014
 Quote #: 11-3002P1

Quoted To: David Cripps
 PlayRight Playgrounds Ingersoll
 45 Charles Street West
 Ingersoll, ON N5C 2L5

Phone:
 Fax:
 Email: dave@playrightplaygrounds.com

Project: Victoria Park Accessible Playground, Ingersoll - Phase 1

We are pleased to submit the following quotation for Landscape Structures Playground Equipment.

Qty	Model #	Description	Extended Price
1	Dwg#110104	PlayBooster Structure - Phase 1	92,062.43
1	135536B	Whimsy Rider™ Dolphin w/Coil Spring, DB*	1,233.11
1	135535B	Whimsy Rider™ Sea Horse w/Coil Spring, DB*	1,303.91
1	2002	Rubber Surfacing	41,590.00
1	1010	Excavation and Site Prep	8,841.00
1	1000	Playground Installation - Direct Bury	17,225.00
			Shipping \$2,521.00
			SubTotal \$164,776.45
			HST 21,420.94
Supply, Deliver & Installation			Total \$186,197.39

Delivery: 6 to 8 Weeks

Conditions for Playground Equipment Installation:

Borders: Not Included

Installation: Included

Surfacing: Included

Maintenance Kit: Included with Structures Only.

* Installation will be provided in accordance with manufacturer's specifications and CSA standards.

* Installation prices are quoted for normal ground conditions. ABC Recreation Ltd reserves the right to renegotiate contracts if abnormal ground conditions are encountered during installation.

* Site preparation is not included. All prices are based on a clear, clean and level site, prepared to recommended space requirements. ABC Recreation Ltd reserves the right to renegotiate contracts if additional site preparation is required, unless otherwise agreed upon in the quotation.

* Vehicle and heavy equipment access must be provided to job site as required. ABC Recreation Ltd is not responsible for damage to site and surrounding area while delivering and installing material. Finished Landscaping is not included in the above pricing.

* Installation price is based on equipment being installed prior to the placement of resilient surface material. ABC Recreation Ltd reserves the right to renegotiate contracts if resilient surfacing is placed in the site prior to installation.

* ABC Recreation Ltd will invoice for equipment and installation on the pre-arranged installation date. If installation is postponed, the customer will be invoiced for equipment only and this amount is payable net 30 days. The installation will be invoiced upon project completion.

* ABC Recreation Ltd is not responsible for any charges resulting from vandalism during installation.

ABC Recreation Ltd.

PO Box 21009 - Paris, ON - N3L 4A5

Phone: 1-800-267-5753 - Fax: 519-442-7378 - Email: info@abcrecreation.com

Terms of Agreement

Terms available subject to approved credit. Payment by Bank Letter of Credit, Certified Cheque or Credit Card.

Long term Maintenance holdback will not be accepted unless notified prior to quoting.

This quotation will remain in effect for 30 days unless withdrawn earlier by ABC Recreation Ltd. by notice to you. The terms of this quotation supersede the provisions of any conflicting term of your form of purchase order. If you do not have a form of purchase order, please date and sign a copy of this quotation and return it to us.

Thank you for your interest in our products and the opportunity to submit a quotation. If you require additional information, please call toll free 1-800-267-5753.

A.B.C. Recreation Ltd.



Sales Representative

Quote # 11-3002P1

/ar

To place order, please fill out the form below and return to ABC Recreation Ltd by email, or fax 519-442-7378.

Above quotation, conditions and terms accepted by:

Company Name

Date

Signature

Print Name, Title

Invoice To:

Ship to/Site Address:

Contact Name & Phone#

Contact Name & Phone#

Delivery Required as Quoted _____ **or** _____

Please advise colour(s) required _____



QUOTATION

Date: Apr 10, 2014
 Quote #: 11-3002P2

Quoted To: David Cripps
 PlayRight Playgrounds Ingersoll
 45 Charles Street West
 Ingersoll, ON N5C 2L5

Phone:
 Fax:
 Email: dave@playrightplaygrounds.com

Project: Victoria Park Accessible Playground, Ingersoll - Phase 2

We are pleased to submit the following quotation for Landscape Structures Playground Equipment.

Qty	Model #	Description	Extended Price
1	Dwg#110104	PlayBooster Structure w/Lunar Burst Aeronet - Phase 2	68,549.75
1	2002	Rubber Surfacing	30,990.00
1	1010	Excavation and Site Prep	6,798.00
1	1000	Playground Installation - Direct Bury	11,319.00
			Shipping \$2,411.00
			SubTotal \$120,067.75
			HST 15,608.81
Supply, Deliver & Installation			Total \$135,676.56

Delivery: 6 to 8 Weeks

Conditions for Playground Equipment Installation:

- Borders: Not Included*
- Installation: Included*
- Surfacing: Included*
- Maintenance Kit: Included with Structures Only.*

- * Installation will be provided in accordance with manufacturer's specifications and CSA standards.*
- * Installation prices are quoted for normal ground conditions. ABC Recreation Ltd reserves the right to renegotiate contracts if abnormal ground conditions are encountered during installation.*
- * Site preparation is not included. All prices are based on a clear, clean and level site, prepared to recommended space requirements. ABC Recreation Ltd reserves the right to renegotiate contracts if additional site preparation is required, unless otherwise agreed upon in the quotation.*
- * Vehicle and heavy equipment access must be provided to job site as required. ABC Recreation Ltd is not responsible for damage to site and surrounding area while delivering and installing material. Finished Landscaping is not included in the above pricing.*
- * Installation price is based on equipment being installed prior to the placement of resilient surface material. ABC Recreation Ltd reserves the right to renegotiate contracts if resilient surfacing is placed in the site prior to installation.*
- * ABC Recreation Ltd will invoice for equipment and installation on the pre-arranged installation date. If installation is postponed, the customer will be invoiced for equipment only and this amount is payable net 30 days. The installation will be invoiced upon project completion.*
- * ABC Recreation Ltd is not responsible for any charges resulting from vandalism during installation.*

ABC Recreation Ltd.

PO Box 21009 - Paris, ON - N3L 4A5
 Phone: 1-800-267-5753 - Fax: 519-442-7378 - Email: info@abcrecreation.com

Terms of Agreement

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This quotation will remain in effect for 30 days unless withdrawn earlier by ABC Recreation Ltd. by notice to you. The terms of this quotation supersede the provisions of any conflicting term of your form of purchase order. If you do not have a form of purchase order, please date and sign a copy of this quotation and return it to us.

Thank you for your interest in our products and the opportunity to submit a quotation. If you require additional information, please call toll free 1-800-267-5753.

A.B.C. Recreation Ltd.



Sales Representative

Quote # 11-3002P2

/ar

To place order, please fill out the form below and return to ABC Recreation Ltd by email, or fax 519-442-7378.

Above quotation, conditions and terms accepted by:

Company Name

Date

Signature

Print Name, Title

Invoice To:

Ship to/Site Address:

Contact Name & Phone#

Contact Name & Phone#

Delivery Required as Quoted _____ **or** _____

Please advise colour(s) required _____



QUOTATION

Date: Apr 10, 2014
Quote #: 11-3002P3

Quoted To: David Cripps
PlayRight Playgrounds Ingersoll
45 Charles Street West
Ingersoll, ON N5C 2L5

Phone:
Fax:
Email: dave@playrightplaygrounds.com

Project: Victoria Park Accessible Playground, Ingersoll - Phase 3

We are pleased to submit the following quotation for Landscape Structures Playground Equipment.

Qty	Model #	Description	Extended Price
1	Dwg#110104	Weevos Structure Design 1 with CSA Rail - Phase 3	24,933.40
1	177330A	5" Arch Swing Frame 8' Beam Height Only, with 2 Molded Accessible Seats, 2 Full Bucket Seats, 2 Belt Seats.	8,724.92
1	2002	Rubber Surfacing	42,408.00
1	1010	Excavation and Site Prep	9,003.00
1	1000	Playground Installation - Direct Bury	11,168.00
			Shipping \$1,000.00
			SubTotal \$97,237.32
			HST 12,640.85
Supply, Deliver & Installation			Total \$109,878.17

Delivery: 6 to 8 Weeks

Conditions for Playground Equipment Installation:

Borders: Not Included

Installation: Included

Surfacing: Included

Maintenance Kit: Included with Structures Only.

* Installation will be provided in accordance with manufacturer's specifications and CSA standards.

* Installation prices are quoted for normal ground conditions. ABC Recreation Ltd reserves the right to renegotiate contracts if abnormal ground conditions are encountered during installation.

* Site preparation is not included. All prices are based on a clear, clean and level site, prepared to recommended space requirements. ABC Recreation Ltd reserves the right to renegotiate contracts if additional site preparation is required, unless otherwise agreed upon in the quotation.

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* ABC Recreation Ltd is not responsible for any charges resulting from vandalism during installation.

ABC Recreation Ltd.

PO Box 21009 - Paris, ON - N3L 4A5
Phone: 1-800-267-5753 - Fax: 519-442-7378 - Email: info@abc recreation.com

Terms of Agreement

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Thank you for your interest in our products and the opportunity to submit a quotation. If you require additional information, please call toll free 1-800-267-5753.

A.B.C. Recreation Ltd.



Sales Representative

Quote # 11-3002P3

/ar

To place order, please fill out the form below and return to ABC Recreation Ltd by email, or fax 519-442-7378.

Above quotation, conditions and terms accepted by:

Company Name

Date

Signature

Print Name, Title

Invoice To:

Ship to/Site Address:

Contact Name & Phone#

Contact Name & Phone#

Delivery Required as Quoted _____ **or** _____

Please advise colour(s) required _____

July 29 / 14.

Mayor Ted Comiskey and Honored Council Members;

I am sure you are all aware that we have been hosting an annual charity car show yearly, this will be our tenth show!

This event has always - and will continue to be totally "not-for-profit." Last year, over \$13,000 was given to local charitable organizations as a result of the show. The workers (volunteers), and the prizes are all donated. Any out-of-pocket expenses are either recovered by our advertising partners or considered a donation from Ingersoll Home Centre. Every cent raised that day goes back to the charities each year.

This event has grown tremendously for us and is 'known of', in car enthusiast circles beyond as far away as Toronto and Windsor.

This year, the show will be on Sunday Sept 7th, and we are seeking your approval to close the street again.

We would require barriers and road closed signs for both ends of Samnah Cres, and will ensure that the hotel guests and residences have little to no restrictions.

In addition to that, we are looking to have a cruise thru town to commemorate ten years... the proposed map is included.

This will clearly involve and require additional support from the town and the OPP, which I am hoping will not be an issue for either party. I have included a proposed route, and seek you revisions / approval as soon as possible!

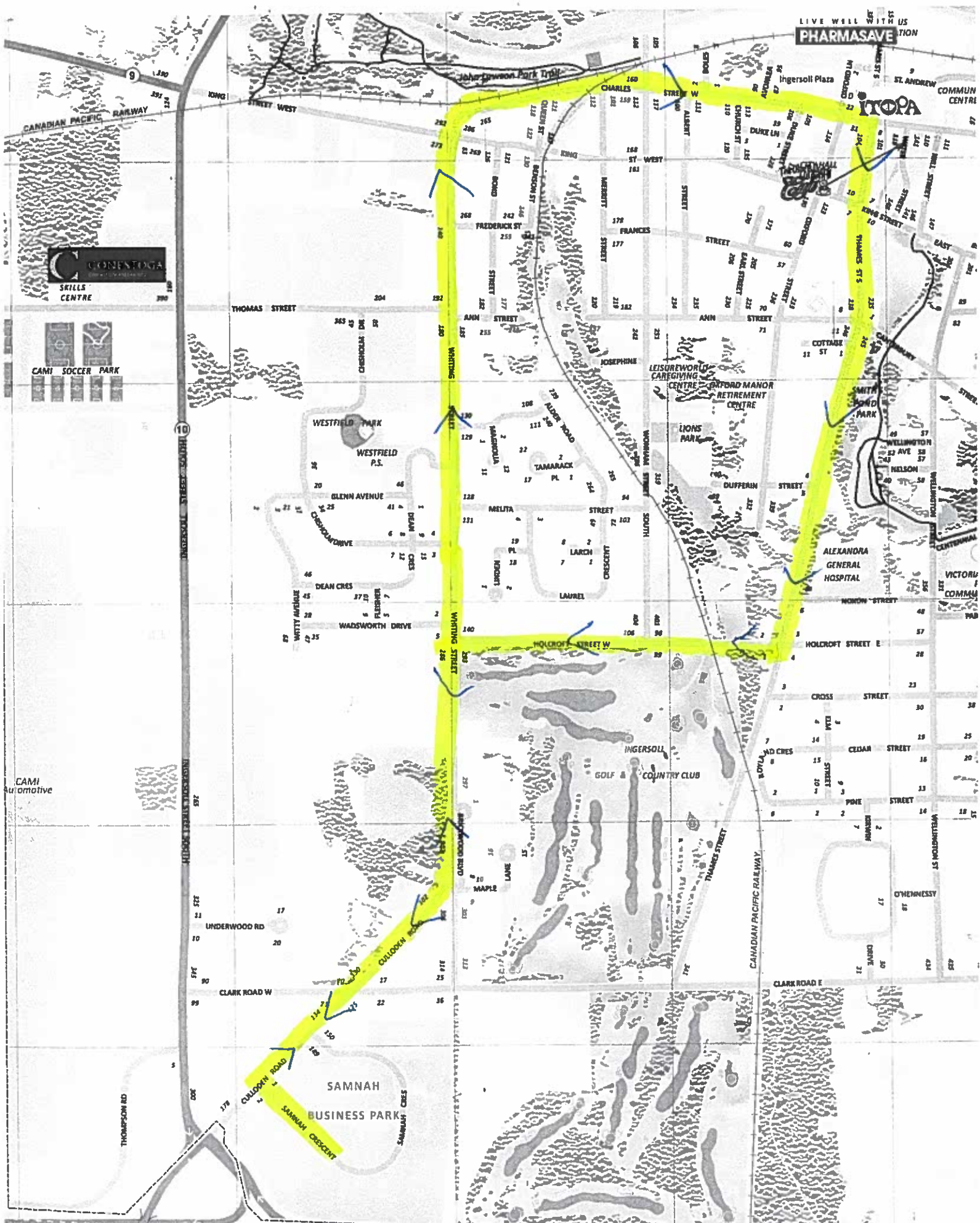
I am available for any concerns or questions that you may have...

Yours truly,



Dave Eisen;

Ingersoll Home Centre



LIVE WELL WITH US

PHARMASAVE

ITOPA

C COENSTOGA
SKILLS CENTRE

CAMI SOCCER PARK

CAMI Automotive

SAMNAH BUSINESS PARK

CANADIAN PACIFIC RAILWAY

10

HOLCROFT STREET W

CLARK ROAD E

THOMPSON RD

CLARK ROAD W

COLLODOR ROAD
SAMNAH CRESCENT

INGERSOLL GOLF & COUNTRY CLUB

INGERSOLL

LIONS PARK

LEISUREWORLD CAREGIVING CENTRE

SPURD MANOR RETIREMENT CENTRE

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INGERSOLL PLAZA

ST. ANDREW COMMUN CENTRE

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RE: Scanned from a Xerox Multifunction Device

1 message

Horton, Sam (JUS) <Sam.Horton@ontario.ca>

Tue, Jul 29, 2014 at 4:08 PM

To: Ann Wright <awright@ingersoll.ca>

Good Afternoon Ann:

The closure of Samnah Crescent on Sept 7th is not an issue from my perspective. The information provided does not indicate the time of the closure which of course is critical to the emergency services and the businesses in that area. As for the route, are the organizers suggesting that special privileges be given to the operators of the cars while they are being operated on the set route. Eg. Not stopping at traffic lights, stop signs etc. If that is the case, I would have concerns due to the large number of officers that would be required to police the traffic.

If no special privileges are being requested then it is no problem.

Sam Horton

Community Sergeant

Oxford OPP

Ingersoll Office

Office 519-485-6554

Cell – 519-403-8938

VNET- 506-5910

From: Ann Wright [mailto:awright@ingersoll.ca]

Sent: 29-Jul-14 11:25 AM

To: Horton, Sam (JUS)

Subject: Fwd: Scanned from a Xerox Multifunction Device

Hi Sam

Re: Charity Car Show and Cruise Request

1 message

Dave Eisen <dave.eisen66@gmail.com>

Wed, Jul 30, 2014 at 11:11 AM

To: Ann Wright <awright@ingersoll.ca>

The schedule is the same as years past. The official time is 10-4; but we ask for 9-5 for Samnah to be closed to accommodate set up / clean up.

We need similar barricades to last year.

I had hoped that we could have the 'no stopping' setup and that is why we are doing 'all right hand turns'....

I am not a traffic official, but I did think this over and didn't see it being that big a deal - it would be less of an inconvenience than a Cami rail car shunt across Thames St; but that is just my opinion....

I will leave that to the professionals to iron out!

Dave Eisen,
Ingersoll Home Centre

On Jul 30, 2014, at 10:03 AM, Ann Wright <awright@ingersoll.ca> wrote:

Good Morning Dave

I have been in contact with Sergeant Horton of the Ingersoll OPP branch in regard to your requests. we have a couple of questions: what time are you requesting to close Samnah Cres? Are you requesting Public Works to provide and set up the barricades? and for the cruise are you requesting special permissions to not stop at stop sign and lights?

We do not see any issue with the closure or the cruise unless special permissions to not stop at signs and lights are being requested, Sergeant Horton would then be concerned about the amount of officers that would consume.

Please get back to me as soon as possible.

Thank you

Ann Wright
Deputy Clerk
Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON N5C 2V5
P: 519-485-0120 ext. 2261

Municipal Election Day is October 27th

Are you on the Voter's List? Log on to www.voterview.ca to confirm that you will receive your ballot in the mail.

For more election information go to: www.ingersoll.ca

Community Corner



Cruzin'

INGERSOLL HARVEST FESTIVAL



2014

July 30, 2014

Council, Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON
N5C 2V5

RE: Ingersoll Harvest Festival

Dear Members of Council,

The 2014 Ingersoll Harvest Festival will take place from August 20 to 24, 2014. Between the Kiwanis Rural-Urban Night on Wednesday, the Ingersoll Chamber of Commerce Wine & Food Event on Thursday, the BIA Sidewalk Sales & Kiwanis Hot Dog Day on Friday, and the festivities in Centennial Park on the weekend, there is something for everyone to enjoy at the Ingersoll Harvest Festival.

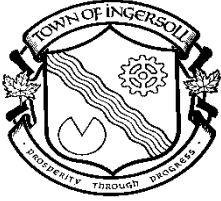
On behalf of the Ingersoll Harvest Festival Committee, I am requesting permission to close Centennial Lane through the museum grounds and Centennial Park during the Harvest Festival weekend to accommodate the variety of activities that are scheduled for the park.

Road Closure: Centennial Lane
Date: Saturday, August 23, 2014 & Sunday, August 24, 2014
Time: Road closed from 9:00 a.m. to 5:00 p.m.
Purpose: Ingersoll Harvest Festival

Thank you in advance for this consideration.

Sincerely,

Chelsea Jibb
Ingersoll Harvest Festival Committee



**CORPORATION OF THE TOWN OF
INGERSOLL BY-LAW NO.14-4767**

A By-law to appoint an Acting Clerk for the Town of Ingersoll for occasions when necessary, due to an absence or unavailability of the Clerk and Deputy Clerk.

WHEREAS pursuant to section 228(1) of the Municipal Act, Chapter RSO 2001, a municipality shall appoint a Clerk;

AND WHEREAS a Town Clerk was appointed by By-law No.13-4739 passed on November 12, 2013;

AND WHEREAS a Deputy Clerk was appointed by By-law No. 09-4505 passed on September 14, 2009;

AND WHEREAS from time to time it may be necessary to have an Acting Clerk in the absence of the Clerk and the Deputy Clerk;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

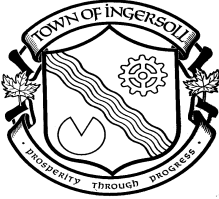
1. That William Tigert be and hereby is appointed as Acting Clerk for the Town of Ingersoll in the absence or unavailability of Clerk and Deputy Clerk.
2. That this appointment shall be effectively used in the case when the Clerk and/or Deputy Clerk are unavailable, or unable to act in their statutory capacity.
3. That in such circumstances, the statutory duties, responsibilities and conditions of the Clerk, shall be performed by the Acting Clerk. This shall pertain to all requirements of the position, including closed sessions authorized by the Municipal Act.

READ a first and second time this 11th day of August, 2014.

READ a third time and finally passed this 11th day of August, 2014.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**CORPORATION OF THE TOWN OF INGERSOLL
BY-LAW NO.14 - 4768**

A by-law to authorize the execution of an Amending Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure

WHEREAS the Corporation of the Town of Ingersoll under s. 4(1) of the Police Services Act, R.S.O. 1990, c. P.15, the Municipality is required to provide adequate and effective police services in accordance with its needs;

AND WHEREAS the Town of Ingersoll negotiated an agreement with The Minister of Public Safety and Security for the provision of police service

AND WHEREAS the Town of Ingersoll is desirous to enter into an amending licence agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the provision of police service and desires to enter into an agreement;

NOW THEREFORE the Council of The Corporation of the Town of Ingersoll enacts as follows:

- (1) That the Mayor and the Clerk are hereby authorized to execute the amending agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure and to affix the seal of The Corporation of the Town of Ingersoll thereto;
- (2) That a copy of the said amending agreement in substantially the same form shall be annexed to and form part of this by-law;

READ a first and second time in Open Council this 11th day of August, 2014.

READ a third time in Open Council and passed this 11th day of August, 2014.

THE CORPORATION OF THE TOWN OF INGERSOLL

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

LICENSE AMENDING AGREEMENT

THIS AGREEMENT made in quadruplicate as of June 1, 2014.

BETWEEN:

THE CORPORATION OF THE TOWN OF INGERSOLL

(the "Licensor")

OF THE FIRST PART

- and -

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS
REPRESENTED BY THE MINISTER OF INFRASTRUCTURE**

(the "Licensee")

OF THE SECOND PART

WHEREAS:

- A. By a license agreement dated September 12, 2003 (the "Original License"), the Licensor did license unto Her Majesty the Queen in Right of Ontario as represented by the Chair of the Management Board of Cabinet (the "Chair"), for a term of five (5) years commencing on February 13, 2003 and ending on February 12, 2008 (the "Original Term"), the premises more particularly described as three thousand, six hundred (3,600) rentable square feet on the ground floor (the "Original Premises"), in the building municipally known as 110 Mutual Street (the "Building"), in the Town of Ingersoll, in the Province of Ontario (the "Lands"), as more particularly described in Schedule "A" attached thereto.
- B. By Order-in-Council No. 1487/2005, approved and ordered September 21, 2005, all of the powers and duties of the Chair relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, were transferred and assigned to the Minister of Public Infrastructure Renewal (the "MPIR").
- C. By a license extension and amending agreement dated December 27, 2007 (the "First License Extension and Amending Agreement"), the Licensor and the MPIR (i) agreed to extend the Original Term of the Original License for a further period of five (5) years, commencing on February 13, 2008 and expiring on February 12, 2013 (the "First Extension Term"), and (ii) agreed to expand the Original Premises by two thousand, four hundred (2,400) rentable square feet on the ground floor of the Building (the "Additional Premises"), as more particularly described in Schedule "A" attached thereto, in addition to the other terms and conditions agreed to therein.
- D. The Original Premises and the Additional Premises comprise an aggregate of six thousand (6,000) rentable square feet and are hereinafter collectively referred to as the "Licensed Premises", except as specifically set out herein.
- E. By Order-in-Council No. 1617/2008, approved and ordered September 17, 2008, all the powers and duties of the MPIR relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, were transferred and assigned to the Minister of Energy and Infrastructure ("MEI").
- F. By Order-in-Council No. 1320/2010, approved and ordered September 15, 2010, all the powers and duties of MEI relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, were transferred and assigned to the Minister of Infrastructure (the "Minister").

- G. Ontario Infrastructure and Lands Corporation ("OILC") has been delegated the Minister's authorities and responsibilities with respect to real property in the name of the Minister subject to certain conditions by Delegation of Authority of Ontario Infrastructure and Lands Corporation under the Ministry of Infrastructure Act, 2011 dated June 6, 2011.
- H. By license extension and amending agreement dated April 1, 2014 (the "Second License Extension and Amending Agreement"), the Licensor and Licensee agreed to extend the First Extension Term for a further period of five (5) years, commencing on February 13, 2013 and ending on February 12, 2018, in addition to other terms and conditions agreed to therein.
- I. It was a term of the Second License Extension and Amending Agreement that the Licensee had the right to terminate the License (as defined below) at any time, upon not less than one (1) years' prior written notice thereof to the Licensor.
- J. The Original License, the First License Extension and Amending Agreement, the Second License Extension and Amending Agreement and this license amending agreement (the "Third License Amending Agreement") are hereinafter collectively referred to as the "License", except as specifically set out herein.
- K. The parties have agreed amend the License on the following terms and conditions:

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the sum of Two Dollars (\$2.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The parties hereto confirm that the foregoing recitals are true in substance and in fact.
2. Section 4 of the Second Lease Extension and Amending Agreement shall be deleted in its entirety and replaced with the following: "Provided only that an Ontario Provincial Police detachment remains in the Town of Ingersoll, either party shall have the right to terminate this License at any time, by giving the other party not less than one (1) years' prior written notice of termination without penalty, compensation, damages or bonus."
3. The Licensor and any of its successors, assigns, directors, officers, employees, agents, servants, and representatives shall not engage in any activity where such activity creates a conflict of interest, actual or potential, in the sole opinion of the Licensee, with the License or the exercise of any of the rights or obligations of the Licensor hereunder. The Licensor shall disclose to the Licensee in writing and without delay any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest.

For clarification, a "conflict of interest" means, in relation to the performance of its contractual obligations pursuant to this License, the Licensor's other commitments, relationships or financial interests (i) could or could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement; or (ii) could or could be seen to compromise, impair or be incompatible with the effective performance of its contractual obligations pursuant to this License.

4. Except as otherwise specifically provided in this Agreement, all words and expressions used in the Original License shall apply to and be read as applicable to the provisions of this Third License Amending Agreement.
5. The provisions of this Third License Amending Agreement shall be interpreted and governed by the laws of the Province of Ontario.
6. The Licensor acknowledges and agrees that the commercial and financial information in this Third License Amending Agreement is subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31, as amended.
7. This Third License Amending Agreement shall be binding upon and enure to the benefit of the administrators, successors and/or assignees of the respective parties hereto.

8. This Third License Amending Agreement shall not be binding upon the Licensee until it has been executed by or on behalf of the Licensee.

EXECUTED by each of the parties hereto under seal on the dates written below.

**SIGNED, SEALED AND
DELIVERED**

Dated this ___ day of _____, 2014.

THE CORPORATION OF THE TOWN OF INGERSOLL

Per: _____
Name:
Title:

Authorized Signing Officer

Per: _____
Name:
Title:

Authorized Signing Officer

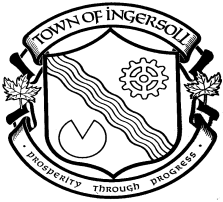
Dated this ___ day of _____, 2014.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS
REPRESENTED BY THE MINISTER OF
INFRASTRUCTURE, AS REPRESENTED BY ONTARIO
INFRASTRUCTURE AND LANDS CORPORATION**

Per: _____
Name:
Title:

Authorized Signing Officer





**CORPORATION OF THE TOWN OF INGERSOLL
BY-LAW NO. 14-4769**

**To amend By-Law No. 06-4327, being a by-law to provide for the governing and regulation of traffic and parking in the Town of Ingersoll.
(Designated Bike Lanes)**

WHEREAS Council adopted By-law No. 06-4327 on the 16th day of October, 2006 for the governing and regulation of traffic and parking;

AND WHEREAS Council is desirous of amending the by-law;

NOW THEREFORE the Council of the Town of Ingersoll enacts as follows:

1) That **SCHEDULE "T" – DESIGNATED BICYCLE LANES** be amended to include:

<u>Highway</u>	<u>Side(s)</u>	<u>From</u>	<u>To</u>
Whiting Street	West Side	Holcroft Street	King Street West
Whiting Street	East Side	Fredrick Street	King Street West

READ a first and second time in Open Council this 11th day of August, 2014.

READ a third time in Open Council and passed this 11th day of August, 2014.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk