



**Corporation of the Town of Ingersoll  
Council Agenda  
Regular Meeting of Council  
Town Centre, Council Chambers  
Monday, November 10, 2014, 6:00 p.m.**

**Call to Order**

**Disclosures of Pecuniary Interest**

**Minutes of Council Meetings**

- 1) [Minutes of Regular Council October 14, 2014](#)

**Accounts- Resolution**

[Disbursement Sheets – October 2014](#)

**Resolution – Committee of the Whole (Chair – Deputy Mayor Freeman)**

**Monthly Staff Reports**

- |                                |                           |
|--------------------------------|---------------------------|
| 1) Administration Report       | <a href="#">A-149-14</a>  |
| 2) Clerk's Report              | <a href="#">C-150-14</a>  |
| 3) Economic Development Report | <a href="#">D-151-14</a>  |
| 4) Fire Services Report        | <a href="#">F-152-14</a>  |
| 5) Operations Report           | <a href="#">OP-153-14</a> |
| 6) Parks & Recreation Report   | <a href="#">R-154-14</a>  |
| 7) Treasury Report             | <a href="#">T-155-14</a>  |

**Special Staff Reports**

- |   |                           |
|---|---------------------------|
| 1) Thames St. S Paving                                    | <a href="#">OP-156-14</a> |
| 2) Facility Condition Assessment & Capital Planning Study | <a href="#">OP-157-14</a> |
| 3) 2015 Regular Council Meeting Schedule                  | <a href="#">C-158-14</a>  |
| 4) Central Area Design Guidelines                         | <a href="#">D-159-14</a>  |

**Follow Up Reports**

- 1) [Follow Up Report](#)
- 2) Planning Status Tables: [Site Plans](#), [Subdivisions](#), [Zone Changes](#), [Minor Variances](#)

**Public Meeting 7:00pm**

- 1) Sifton Draft Plan of Subdivision and Zone Change Application, SB 14-02-6 & ZN6-14-03
  - a) [Planning Report No. CASPO 2014-269](#)

**Petitions, Delegations and Presentations**

- 1) Michael Their of WGD Architects Inc. – Facility Condition Assessment Presentation

**Correspondence & Resolutions**

- 1) [Rotary Christmas Parade](#) – Request for road closures
- 2) [Ingersoll BIA](#) – Request for parking spaces in front of Heritage Square during Moonlight Madness & Lighting of the Lights 2014

**Consideration of By-Laws**

- 1) [By-Law 14-4777](#) – To authorize the execution of a Lease Agreement for Town owned Agricultural lands between Dave Crane and the Town of Ingersoll

**Upcoming Council Meeting**

**Inaugural Meeting  
Monday, December 1, 2014, 7:00 p.m.  
Town Centre, Council Chambers**

**Regular Meeting  
Monday, December 8, 2014, 6:00 p.m.  
Town Centre, Council Chambers**

**Adjournment**



**Corporation of the Town of Ingersoll  
Regular Council Meeting Minutes  
Town Centre, Council Chambers  
Tuesday, October 14, 2014, 6:00 p.m.**

**PRESENT:**

**Council Members:**

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Fortner, Lesser, McLeod, Mott, and Van Kooten-Bossence

**Staff:**

William Tigert, CAO

Michael Graves, Clerk

Ann Wright, Deputy Clerk

Jim Brown, Director of Finance/Treasurer

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Sandra Lawson, Town Engineer

Bonnie Ward, Director of Parks and Recreation

John Brown, I.T. Manager

**Media:**

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

**Call to Order**

Mayor Comiskey welcomes the general public and opens this meeting of Council at 6:12 p.m.

**Disclosures of Pecuniary Interest**

None Declared

Minutes of Council Meeting

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-10-248 THAT** the minutes of the Regular Council meeting held on September 8, and of the Special Council Meetings held on September 12th and September 30th, 2014 be adopted.

**CARRIED**

Accounts - Resolution

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser**

**C14-10-249 THAT** the Disbursement Sheets for the month of September, 2014 be received as information.

**CARRIED**

Monthly Staff Reports

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-10-250 THAT** Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Van Kooten-Bossence in the Chair.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-10-251 THAT** the following Monthly Staff Reports be received:

- |                                    |           |
|------------------------------------|-----------|
| 1) Administration Report No.       | A-131-14  |
| 2) Clerk's Report No.              | C-132-14  |
| 3) Economic Development Report No. | D-133-14  |
| 4) Fire Services Report No.        | F-134-14  |
| 5) Operations Report No.           | OP-135-14 |
| 6) Parks & Recreation Report No.   | R-136-14  |
| 7) Treasury Report No.             | T-137-14  |

**CARRIED**

## Special Staff Reports

**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-10-252** THAT the Council for the Town of Ingersoll receive the Operations Report No.OP-138-14 as information;

**AND FURTHER THAT** Council authorize Option 3 for the construction of the entire sidewalk, with a portion funded by new development and utilizing a small area to be bridged via an asphalt section until such time as a full concrete sidewalk can be constructed.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-10-253** THAT Council provide the following direction to staff on parkland dedication and woodlot acquisition in the Sifton Harrisview Subdivision.

1. **THAT** parkland dedication calculations, as determined by Staff in consultation with the County Planner, and consistent with the Official Plan Policies be used in the determination of parkland requirements. This would be done based on the entire land holding of the developer including the woodlot.

2. **THAT** Council believe Sifton needs to confirm their obligation outlined within correspondence between Sifton and the Town to convey lands in addition to parkland requirements, based on the lands given to them for the development of the storm water management facility. This shall be done on an exact acre/acre, hectare/hectare basis.

3. **THAT** the Council authorize Staff to retain, in conjunction with Sifton if possible, the services of a qualified land value appraiser to establish a fair market value of the excess woodlot, for Council to consider acquisition.

**CARRIED**

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-10-254** THAT Council receive Report No. OP-140-14 as information;

**AND FURTHER THAT** D&D Commercial Property Maintenance be awarded the contract for that portion of sidewalk plowing, north of Charles Street, at \$88 per hour plus HST from November 1, 2014 till April 1, 2015.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-10-255 THAT** report # F-141-14 be received as information and further that the following resolution be approved:

**WHEREAS** the training of firefighters is established by the Province of Ontario under the Fire Protection and Prevention Act, 1997;

**AND WHEREAS** it is the responsibility of municipalities to appoint fire chiefs and to provide fire protection services as they determine may be necessary in accordance with their needs and circumstances;

**AND WHEREAS** many Ontario municipalities rely on both full time and volunteer firefighters in order to provide fire protection;

**AND WHEREAS** the International Association of Fire Fighters ("IAFF") Constitution prohibits full time firefighters from volunteering as firefighters in another municipal jurisdiction (i.e. "Double Hatting");

**AND WHEREAS** the IAFF's stance on Double Hatting is specifically prohibited by legislation in almost all provinces in Canada and much of the United States;

**AND WHEREAS** a volunteer firefighter in the Innisfil Fire and Rescue Service is challenging the IAFF ban on Double Hatting and his expulsion from that union because of his desire to continue volunteering while being employed as a full-time firefighter in another jurisdiction;

**AND WHEREAS** the right of individuals to use their free time in service of their community is a fundamental right in a free, open and democratic society.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of The Corporation of the Town of Ingersoll requests that the Province of Ontario amend the Fire Protection and Prevention Act, 1997 with respect to salaried firefighters who also work as volunteer firefighters, such that if a person is denied membership in an association of firefighters, is expelled or disciplined by the association or engages in reasonable dissent within the association in connection with this kind of dual role, the association is not permitted to require the employer to refuse to employ the person as a salaried firefighter, terminate his or her employment as a salaried firefighter or refuse to assign the person to fire protection services.

**AND FURTHER THAT** this resolution should be sent to the following:

- Hon. Kathleen Wynne, Premier of Ontario
- Hon. Madeline Meilleur, Attorney General
- Hon. Kevin Flynn, Minister of Labour
- Hon. Yasir Naqvi, Minister of Community Safety and Correctional
- Hon. Ted McMeekin, Minister of Municipal Affairs and Housing

**CARRIED**

Moved by Councillor McLeod; seconded by Councillor Mott

**VERBAL RESOLUTION** THAT Council do now rise out of Committee of the Whole.

**CARRIED**

**Petitions, Delegations and Presentations (2)**

Moved by Deputy Mayor Freeman seconded by Councillor Van Kooten-Bossence

**C14-10-256** THAT the Council for the Town of Ingersoll receives the presentation by South Central Ontario Region, Economic Development Corporation (SCOR EDC) as information.

**CARRIED**

Moved by Councillor Fortner; seconded by Councillor Mott

**C14-10-257** THAT the Council for the Town of Ingersoll receives the presentation from Michael Graves, Town Clerk, regarding how to cast your vote for the October 27th, 2014 Municipal Election.

**CARRIED**

**Special Staff Reports Con't...**

Moved by Councillor McLeod; seconded by Councillor Mott

**VERBAL RESOLUTION** THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Van Kooten-Bossence in the Chair.

**CARRIED**

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

**C14-10-258** THAT Council receives Report No. T-142-14 entitled OPP Contract Billing 2015 as information;

**AND FURTHER THAT** prior to setting the 2015 budget, a review of these optional contract enhanced services will be undertaken by Council.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-10-259 THAT** the Council for the Town receives Report No. T-143-14 entitled Banking Services RFP as information;

**AND FURTHER THAT** the Banking RFP be awarded to the RBC Royal Bank for a five year term.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-10-260 THAT** the Council for the Town of Ingersoll receives Report No T-144-14 entitled Debenture Issue for 2013 Capital Projects as information.

**CARRIED**

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-10-261 THAT** Council receive report No. T-145-14 entitled Interim Financial Statements for the Nine Months Ended September 30, 2014 as information.

**CARRIED**

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-10-262 THAT** Council approves the installation of an outdoor ice rink in Victoria Park, for the winter of 2014-2015, in the infield of the Main Diamond providing all funding is provided via fund raising or donation for the full capital cost of the construction of the outdoor ice rink;

**AND FURTHER THAT** Staff monitor the public usage and the operating costs of the site to determine the long term practicality of operating an outdoor skating rink and the costs associated with doing so, with a report back to Council by May of 2015.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-10-263 THAT** the Council for the Town of Ingersoll receives Report No. R-147-14 entitled Fusion Youth Centre - University of Guelph Impact Research as information.

**CARRIED**



**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-10-264 THAT** the Council of the Corporation of the Town of Ingersoll hereby ratify the Memorandum of Agreement dated September 7th, 2014 and the new Letter of Understanding dated October 2nd, 2014 between the Corporation and the Canadian Union of Public Employees Local 107 – Public Works.

**CARRIED**

Follow Up Reports

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-10-265 THAT** the October Follow Up Report be received as information.

**CARRIED**

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-10-266 THAT** the Planning Status Tables be received as information.

**CARRIED**

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-10-267 THAT** Council do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Mayor Comiskey; seconded by Councillor McLeod**

**C14-10-268 THAT** Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolutions of Council.

**CARRIED**

**Correspondence & Resolutions**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-10-269** THAT the Council for the Town of Ingersoll approves the request from the Ingersoll Cheese & Agricultural Museum to close Centennial Lane on Saturday, October 18, 2014 from 12:00pm to 4:00pm to allow for Pumpkin Fest.

**CARRIED**

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-10-270** THAT the Council for the Town of Ingersoll approves the request from the Ingersoll BIA to close Thames Street from King Street to Charles Street on Thursday, November 20, 2014 from 6:45pm to 7:30pm to allow for the lighting of the lights ceremony at the Heritage Square Gazebo;

**AND FURTHER THAT** a copy of this resolution be forwarded to Sgt. Sam Horton of the Oxford OPP;

**AND FURTHER THAT** Council gives permission to the Parks & Recreation Department and to the music groups to temporarily park behind the Gazebo in order to drop off and pick up supplies and equipment.

**CARRIED**

**Consideration By-Laws**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser**

**C14-10-271** That the mover have leave to introduce and go into Committee of the Whole on the following by- law:

- 1) By-Law 14-4776 - To authorize the execution of an agreement with Canadian Union of Public Employees, Local 107 –Public Works

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-10-272** The Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-10-273 THAT** By-law 14-4776 and 14-4771 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

**CARRIED**

### Upcoming Council Meeting

**Regular Meeting**

Monday, November 10, 2014, 6:00 p.m.  
Town Centre, Council Chambers

**Inaugural Meeting**

Monday, December 1, 2014, 7:00 p.m.  
Town Centre, Council Chambers

**CARRIED**

### Adjournment

On motion Council adjourned at 8:08 p.m.

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk

**TOWN OF INGERSOLL  
MONTHLY CHEQUE DISBURSEMENTS  
OCTOBER 2014**

<u>VENDOR NAME / VOUCHER</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DESCRIPTION OF PURCHASE</u>	<u>DEBITS</u>	<u>CREDITS</u>
CIBC MORTGAGES INC						
69,333	41545	01-0000-0090-99910	TAXES - CLEARING	REFUND ON TAX PAYMENT	\$731.50	
69,333	41545	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND ON TAX PAYMENT	\$0.00	\$731.50
EMPLOYEE PAYROLL						
71,991	41546	01-0000-0090-99930	PAYROLL - CLEARING ACCT	OCTOBER 23 PAYROLL	\$1,902.54	
71,991	41546	01-0000-0100-00100	BANK	OCTOBER 23 PAYROLL	\$0.00	\$1,902.54
MINISTER OF FINANCE						
72,070	41547	01-1300-4000-40600	MEMBERSHIP FEES	ONT W MUN TREASURERS' FORUM	\$76.32	
72,070	41547	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ONT W MUN TREASURERS' FORUM	\$8.43	
72,070	41547	01-0000-0100-00100	BANK	ONT W MUN TREASURERS' FORUM	\$0.00	\$84.75
PROPERTY OWNER						
71,709	42789	01-0000-0090-99910	TAXES - CLEARING	REFUND OF TAXES	\$3,862.69	
71,709	42789	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF TAXES	\$0.00	\$3,862.69
AKIRA STUDIO LTD						
71,708	42790	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	WEBSITE SUPPORT	\$305.28	
71,708	42790	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEBSITE SUPPORT	\$33.72	
71,708	42790	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE SUPPORT	\$0.00	\$339.00
ALEXANDRA HOSPITAL FOUNDATION						
71,674	42791	01-0100-4000-41160	HONOURS & AWARDS	2013-14 CARROLL TRUST INTEREST	\$255.00	
71,674	42791	30-9210-4000-98900	TRANSFER TO REVENUE FUND	2013-14 CARROLL TRUST INTEREST	\$255.00	
71,674	42791	01-0100-4000-01930	TRSFs FRM OWN FUNDS - TRUST FUNDS	2013-14 CARROLL TRUST INTEREST	\$0.00	\$255.00
71,674	42791	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2013-14 CARROLL TRUST INTEREST	\$0.00	\$255.00
BEAM, JACKIE - PETTY CASH ****						
71,693	42792	01-3000-4000-40610	MEETINGS & CONFERENCES	PETTY CASH MAR 11 - SEPT 23	\$18.01	
71,693	42792	01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	PETTY CASH MAR 11 - SEPT 23	\$4.47	
71,693	42792	01-3000-4000-41205	FIRE PREVENTION	PETTY CASH MAR 11 - SEPT 23	\$14.95	
71,693	42792	01-3000-4000-41205	FIRE PREVENTION	PETTY CASH MAR 11 - SEPT 23	\$6.79	
71,693	42792	01-3000-4000-40240	COURIER CHARGES	PETTY CASH MAR 11 - SEPT 23	\$10.18	
71,693	42792	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH MAR 11 - SEPT 23	\$1.99	
71,693	42792	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH MAR 11 - SEPT 23	\$0.49	
71,693	42792	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH MAR 11 - SEPT 23	\$1.65	
71,693	42792	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH MAR 11 - SEPT 23	\$1.12	
71,693	42792	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH MAR 11 - SEPT 23	\$0.00	\$59.65
BLAIN, IAN R.						
71,759	42793	01-1000-4000-45900	LAND SALE EXPENSES	LEGAL	\$4,477.89	
71,759	42793	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL	\$469.32	
71,759	42793	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL	\$0.00	\$4,947.21
PROPERTY OWNER						
71,668	42794	10-0000-3244-80000	MATERIALS-ROYLAND/ELM/CEDAR/PINE	PAVING COST REIMBURSEMENT	\$277.11	
71,668	42794	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAVING COST REIMBURSEMENT	\$30.61	
71,668	42794	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAVING COST REIMBURSEMENT	\$0.00	\$307.72
BIA MEMBER REIMBURSEMENT						
71,669	42795	40-8000-4000-41020	PROMOTION & MEALS	PARKS DEPT THANK YOU LUNCH	\$18.97	
71,669	42795	40-8000-4000-41020	PROMOTION & MEALS	PARKS DEPT THANK YOU LUNCH	\$1.29	
71,669	42795	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKS DEPT THANK YOU LUNCH	\$2.09	
71,669	42795	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS DEPT THANK YOU LUNCH	\$0.00	\$22.35
PAUL BROWN & SONS EXCAVATING L						
71,758	42796	01-4500-4110-80000	MATERIALS-BRIDGES & CULVERTS	EXCAVATOR RENTAL - WELLINGTON	\$1,870.36	
71,758	42796	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXCAVATOR RENTAL - WELLINGTON	\$206.59	
71,758	42796	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXCAVATOR RENTAL - WELLINGTON	\$0.00	\$2,076.95
ORR BROWN CONSULTING ENGINEERS						
71,704	42797	01-3400-4000-41506	BUILDING CODE EXPENSES	ENGINEER REVIEW	\$1,872.38	
71,704	42797	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENGINEER REVIEW	\$206.82	
71,704	42797	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENGINEER REVIEW	\$0.00	\$2,079.20
EMPLOYEE REIMBURSEMENT						
71,813	42798	10-0000-3262-80010	LABOUR & BURDEN	MILEAGE	\$5.35	
71,813	42798	10-0000-3252-80010	LABOUR & BURDEN	MILEAGE	\$36.96	
71,813	42798	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$0.59	
71,813	42798	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$4.08	
71,813	42798	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$46.98
R.J.BURNSIDE & ASSOCIATES						
71,787	42799	01-4000-4000-40810	STUDIES & SURVEYS	FIELD INSPECTION BRIDGES	\$4,530.72	
71,787	42799	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIELD INSPECTION BRIDGES	\$500.45	
71,787	42799	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIELD INSPECTION BRIDGES	\$0.00	\$5,031.17
71,797	42799	10-0000-3259-80100	PRIME CONTRACT	PROFESSIONAL SERVICES	\$2,341.97	
71,797	42799	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROFESSIONAL SERVICES	\$258.68	
71,797	42799	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROFESSIONAL SERVICES	\$0.00	\$2,600.65
BUTTERWORTH'S SERVICE CENTRE						
71,752	42800	01-4500-4230-46382	938200 T2-07 DODGE 3500	FRONT END ALIGNMENT TR#2	\$94.59	

	71,752	42800 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FRONT END ALIGNMENT TR#2	\$10.44	
	71,752	42800 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FRONT END ALIGNMENT TR#2	\$0.00	\$105.03
	71,753	42800 01-4500-4230-46387	938700 T7-08 DODGE 3500	FRONT END ALIGNMENT TR#7	\$197.57	
	71,753	42800 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FRONT END ALIGNMENT TR#7	\$21.82	
	71,753	42800 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FRONT END ALIGNMENT TR#7	\$0.00	\$219.39
CAMPBELL'S						
	71,775	42801 01-5200-6090-40200	OFFICE SUPPLIES	LOG BOOK	\$17.94	
	71,775	42801 01-0000-0200-00325	HST RECEIVABLE100%	LOG BOOK	\$2.33	
	71,775	42801 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOG BOOK	\$0.00	\$20.27
	71,776	42801 01-5200-6090-40200	OFFICE SUPPLIES	CASH REG. TAPE & PEN	\$9.54	
	71,776	42801 01-0000-0200-00325	HST RECEIVABLE100%	CASH REG. TAPE & PEN	\$1.24	
	71,776	42801 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASH REG. TAPE & PEN	\$0.00	\$10.78
EMPLOYEE REIMBURSEMENT						
	71,818	42802 01-0000-0090-99930	PAYROLL - CLEARING ACCT	OCTOBER 9 PAY - VAC'N TIME	\$276.69	
	71,818	42802 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OCTOBER 9 PAY - VAC'N TIME	\$0.00	\$276.69
CAPITAL PAVING INC.						
	71,706	42803 10-0000-3246-80000	MATERIALS-WHITING ST MAJOR REHAB	PC 2 - TOPCOAT	\$2,679.71	
	71,706	42803 10-0000-3253-80000	MATERIALS - KING ST E HALL TO HARRIS	PC 2 - TOPCOAT	\$1,496.33	
	71,706	42803 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC 2 - TOPCOAT	\$0.00	\$411.09
	71,706	42803 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC 2 - TOPCOAT	\$415.85	
	71,706	42803 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC 2 - TOPCOAT	\$0.00	\$4,180.80
CEDAR SIGNS						
	71,767	42804 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	BUCKLES FOR SIGNS	\$378.49	
	71,767	42804 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BUCKLES FOR SIGNS	\$41.80	
	71,767	42804 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUCKLES FOR SIGNS	\$0.00	\$420.29
CHECKERS CLEANING SUPPLY						
	71,678	42805 01-5100-4100-40210	JANITORIAL SUPPLIES	DISINFECTANT & CLEANER	\$259.04	
	71,678	42805 01-0000-0200-00325	HST RECEIVABLE100%	DISINFECTANT & CLEANER	\$33.68	
	71,678	42805 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISINFECTANT & CLEANER	\$0.00	\$292.72
COMMISSIONAIRES						
	71,694	42806 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT AUG31-SEP13	\$751.80	
	71,694	42806 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT AUG31-SEP13	\$83.04	
	71,694	42806 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT AUG31-SEP13	\$0.00	\$834.84
CRIME STOPPERS OF OXFORD INC.						
	71,744	42807 01-3230-4000-41105	PUBLIC RELATIONS	GALA DINNER - TABLE OF 8	\$750.00	
	71,744	42807 01-0000-0010-00350	DUE TO/FROM ACCOUNT	GALA DINNER - TABLE OF 8	\$0.00	\$750.00
CULLIGAN						
	71,800	42808 01-0100-4000-41020	PROMOTION & MEALS	WATER - SEPT 2014	\$53.84	
	71,800	42808 01-0100-4000-41020	PROMOTION & MEALS	WATER - SEPT 2014	\$2.54	
	71,800	42808 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER - SEPT 2014	\$0.29	
	71,800	42808 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER - SEPT 2014	\$0.00	\$56.67
DANCE SEWER CLEANING INC.						
	71,778	42809 10-0000-3252-80100	PRIME CONTRACT	CLEANING SILT AROUND RR TRACKS	\$427.39	
	71,778	42809 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEANING SILT AROUND RR TRACKS	\$47.21	
	71,778	42809 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SILT AROUND RR TRACKS	\$0.00	\$474.60
COMMITTEE MMBR REIMBURSEMENT						
	71,745	42810 01-3230-4000-41520	COMMUNICATION	INTERNET - SEPTEMBER	\$52.86	
	71,745	42810 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INTERNET - SEPTEMBER	\$5.84	
	71,745	42810 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERNET - SEPTEMBER	\$0.00	\$58.70
DEKRA-LITE						
	71,723	42811 01-5000-6110-40420	PROGRAM SUPPLIES	ROPE LIGHT	\$3,308.22	
	71,723	42811 01-0000-0200-00325	HST RECEIVABLE100%	ROPE LIGHT	\$430.07	
	71,723	42811 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROPE LIGHT	\$0.00	\$3,738.29
DENSO NORTH AMERICA INC. (CANA						
	71,761	42812 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR	TAPE & ADHESIVE SPRAY	\$1,791.20	
	71,761	42812 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAPE & ADHESIVE SPRAY	\$197.85	
	71,761	42812 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE & ADHESIVE SPRAY	\$0.00	\$1,989.05
DIAMOND SOFTWARE INC.						
	71,707	42813 01-1002-4000-41550	MAINTENANCE CONTRACTS	SUPPLEMENTAL NOT PRINTING	\$435.02	
	71,707	42813 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLEMENTAL NOT PRINTING	\$48.06	
	71,707	42813 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLEMENTAL NOT PRINTING	\$0.00	\$483.08
DJ DESIGN						
	71,742	42814 10-0000-3536-80100	PRIME CONTRACT	DESIGN/DRAFTING FOR KITCHEN	\$2,718.75	
	71,742	42814 01-0000-0200-00325	HST RECEIVABLE100%	DESIGN/DRAFTING FOR KITCHEN	\$353.44	
	71,742	42814 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DESIGN/DRAFTING FOR KITCHEN	\$0.00	\$3,072.19
DOCU-LINK INTERNATIONAL INC.						
	71,768	42815 01-0100-4000-40790	ELECTION EXPENSES	BALLOTS MAILED OUT	\$8,347.59	
	71,768	42815 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BALLOTS MAILED OUT	\$922.04	
	71,768	42815 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALLOTS MAILED OUT	\$0.00	\$9,269.63
DOMINION EQUIPMENT & CHEMICAL						
	71,713	42816 01-5200-4100-41530	EQUIP REPAIRS & MAINT	REPAIR TO FLOOR MACHINE	\$661.51	
	71,713	42816 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR TO FLOOR MACHINE	\$86.00	
	71,713	42816 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO FLOOR MACHINE	\$0.00	\$747.51
DRENNAN REFRIGERATION INC.						
	71,675	42817 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	OVERHAUL COMPRESSOR	\$5,020.01	

	71,675	42817 01-0000-0200-00325	HST RECEIVABLE100%	OVERHAUL COMPRESSOR	\$652.60	
	71,675	42817 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERHAUL COMPRESSOR	\$0.00	\$5,672.61
	71,679	42817 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPLACE DEAD MAN VALVE	\$531.58	
	71,679	42817 01-0000-0200-00325	HST RECEIVABLE100%	REPLACE DEAD MAN VALVE	\$69.11	
	71,679	42817 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE DEAD MAN VALVE	\$0.00	\$600.69
EMPLOYEE REIMBURSEMENT						
	71,721	42818 01-5100-6090-40620	MILEAGE	SEPTEMBER MILEAGE	\$23.42	
	71,721	42818 01-0000-0200-00325	HST RECEIVABLE100%	SEPTEMBER MILEAGE	\$3.04	
	71,721	42818 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPTEMBER MILEAGE	\$0.00	\$26.46
EASY WAY CLEANING PRODUCTS LIM						
	71,746	42819 01-2000-4025-40210	JANITORIAL SUPPLIES	ROLL TWL, TLT PPR, GRBG BAGS	\$84.10	
	71,746	42819 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROLL TWL, TLT PPR, GRBG BAGS	\$9.29	
	71,746	42819 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROLL TWL, TLT PPR, GRBG BAGS	\$0.00	\$93.39
EMPLOYEE REIMBURSEMENT						
	71,810	42820 01-4000-4000-40290	UNIFORMS & CLOTHING	SWEATSHIRT	\$35.62	
	71,810	42820 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEATSHIRT	\$3.93	
	71,810	42820 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEATSHIRT	\$0.00	\$39.55
	71,812	42820 01-4000-4000-40620	MILEAGE	MILEAGE	\$14.10	
	71,812	42820 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$1.56	
	71,812	42820 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$15.66
ERIE THAMES POWERLINES CORP						
	71,786	42821 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOU	REMOVE POLE FOR SANITARY SEWER	\$12,593.42	
	71,786	42821 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REMOVE POLE FOR SANITARY SEWER	\$1,391.01	
	71,786	42821 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REMOVE POLE FOR SANITARY SEWER	\$0.00	\$13,984.43
FASTENAL CANADA ***						
	71,677	42822 01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES - 1000	\$74.09	
	71,677	42822 01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES - 1000	\$9.63	
	71,677	42822 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES - 1000	\$0.00	\$83.72
	71,805	42822 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	WOOD SCREWS AND SHOVEL	\$44.06	
	71,805	42822 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD SCREWS AND SHOVEL	\$4.87	
	71,805	42822 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD SCREWS AND SHOVEL	\$0.00	\$48.93
	71,807	42822 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	CAP SCREW & LOCK NUTS	\$17.50	
	71,807	42822 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CAP SCREW & LOCK NUTS	\$1.94	
	71,807	42822 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAP SCREW & LOCK NUTS	\$0.00	\$19.44
	71,808	42822 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	WOOD SCREWS	\$11.53	
	71,808	42822 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD SCREWS	\$1.27	
	71,808	42822 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD SCREWS	\$0.00	\$12.80
	71,809	42822 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	SCREWS, LOCK NUTS	\$70.05	
	71,809	42822 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS, LOCK NUTS	\$7.74	
	71,809	42822 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS, LOCK NUTS	\$0.00	\$77.79
GRA - HAM ENERGY						
	71,689	42823 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 39.8L	\$44.79	
	71,689	42823 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 39.8L	\$4.95	
	71,689	42823 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 39.8L	\$0.00	\$49.74
	71,690	42823 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 12.5L	\$14.18	
	71,690	42823 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 12.5L	\$1.57	
	71,690	42823 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 12.5L	\$0.00	\$15.75
	71,773	42823 01-5000-6050-41470	VEHICLE FUEL	FUEL	\$104.99	
	71,773	42823 01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$13.65	
	71,773	42823 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$118.64
EMPLOYEE REIMBURSEMENT						
	71,715	42824 01-5200-6195-41036	PARTICIPANT INCENTIVES	AUG - MILEAGE & EXPENSES	\$6.59	
	71,715	42824 01-5200-6195-41036	PARTICIPANT INCENTIVES	AUG - MILEAGE & EXPENSES	\$60.00	
	71,715	42824 01-5200-6195-40620	MILEAGE	AUG - MILEAGE & EXPENSES	\$42.05	
	71,715	42824 01-0000-0200-00325	HST RECEIVABLE100%	AUG - MILEAGE & EXPENSES	\$5.47	
	71,715	42824 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG - MILEAGE & EXPENSES	\$0.00	\$114.11
	71,716	42824 01-5200-6090-40420	PROGRAM SUPPLIES	JULY - MILEAGE & EXPENSES	\$33.45	
	71,716	42824 01-5200-6195-41036	PARTICIPANT INCENTIVES	JULY - MILEAGE & EXPENSES	\$11.12	
	71,716	42824 01-5200-6195-41036	PARTICIPANT INCENTIVES	JULY - MILEAGE & EXPENSES	\$26.00	
	71,716	42824 01-5200-6195-41036	PARTICIPANT INCENTIVES	JULY - MILEAGE & EXPENSES	\$19.00	
	71,716	42824 01-5200-6195-41036	PARTICIPANT INCENTIVES	JULY - MILEAGE & EXPENSES	\$12.00	
	71,716	42824 01-5200-6195-40620	MILEAGE	JULY - MILEAGE & EXPENSES	\$80.28	
	71,716	42824 01-0000-0200-00325	HST RECEIVABLE100%	JULY - MILEAGE & EXPENSES	\$4.35	
	71,716	42824 01-0000-0200-00325	HST RECEIVABLE100%	JULY - MILEAGE & EXPENSES	\$1.45	
	71,716	42824 01-0000-0200-00325	HST RECEIVABLE100%	JULY - MILEAGE & EXPENSES	\$3.38	
	71,716	42824 01-0000-0200-00325	HST RECEIVABLE100%	JULY - MILEAGE & EXPENSES	\$2.47	
	71,716	42824 01-0000-0200-00325	HST RECEIVABLE100%	JULY - MILEAGE & EXPENSES	\$1.56	
	71,716	42824 01-0000-0200-00325	HST RECEIVABLE100%	JULY - MILEAGE & EXPENSES	\$10.44	
	71,716	42824 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JULY - MILEAGE & EXPENSES	\$0.00	\$205.50
EMPLOYEE REIMBURSEMENT						
	71,784	42825 01-3400-4000-40620	MILEAGE	MILEAGE - INSPECTIONS	\$349.64	
	71,784	42825 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - INSPECTIONS	\$38.62	
	71,784	42825 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - INSPECTIONS	\$0.00	\$388.26
	71,795	42825 01-3400-4000-40630	STAFF TRAINING	OBOA COURSE - HOTEL & MEAL EXP	\$841.07	
	71,795	42825 01-3400-4000-40630	STAFF TRAINING	OBOA COURSE - HOTEL & MEAL EXP	\$9.65	

	71,795	42825 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OBOA COURSE - HOTEL & MEAL EXP	\$92.90	
EMPLOYEE REIMBURSEMENT	71,795	42825 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OBOA COURSE - HOTEL & MEAL EXP	\$0.00	\$943.62
	71,682	42826 01-5100-6070-40630	STAFF TRAINING	CANFITPRO CONF & MEMBERSHIP	\$169.00	
	71,682	42826 01-5100-6070-40600	MEMBERSHIP FEES	CANFITPRO CONF & MEMBERSHIP	\$69.00	
	71,682	42826 01-0000-0200-00325	HST RECEIVABLE100%	CANFITPRO CONF & MEMBERSHIP	\$21.97	
	71,682	42826 01-0000-0200-00325	HST RECEIVABLE100%	CANFITPRO CONF & MEMBERSHIP	\$8.97	
HAZEN MASONRY & RESTORATION IN	71,682	42826 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANFITPRO CONF & MEMBERSHIP	\$0.00	\$268.94
	71,684	42827 01-3000-4000-40500	SPECIAL EVENTS	TRAINING GRNDS CONC & PLATE	\$763.20	
	71,684	42827 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAINING GRNDS CONC & PLATE	\$84.30	
EMPLOYEE REIMBURSEMENT	71,684	42827 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAINING GRNDS CONC & PLATE	\$0.00	\$847.50
	71,664	42828 01-5100-6070-40630	STAFF TRAINING	CANFITPRO CONF & MEMBERSHIP	\$169.00	
	71,664	42828 01-5100-6070-40600	MEMBERSHIP FEES	CANFITPRO CONF & MEMBERSHIP	\$69.00	
	71,664	42828 01-0000-0200-00325	HST RECEIVABLE100%	CANFITPRO CONF & MEMBERSHIP	\$21.97	
	71,664	42828 01-0000-0200-00325	HST RECEIVABLE100%	CANFITPRO CONF & MEMBERSHIP	\$8.97	
HICKS MORLEY HAMILTON STEWART	71,664	42828 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANFITPRO CONF & MEMBERSHIP	\$0.00	\$268.94
	71,702	42829 01-0900-4000-40710	LEGAL FEES	CUPE NEGOTIATIONS	\$86.50	
	71,702	42829 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CUPE NEGOTIATIONS	\$9.55	
HILLSIDE KENNELS	71,702	42829 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CUPE NEGOTIATIONS	\$0.00	\$96.05
	71,815	42830 01-3600-4000-41560	CONTRACTS	ANIMAL CONTROL SEPT 2014	\$712.32	
	71,815	42830 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL SEPT 2014	\$78.68	
EMPLOYEE REIMBURSEMENT	71,815	42830 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMAL CONTROL SEPT 2014	\$0.00	\$791.00
	71,783	42831 01-4500-4000-40220	TELEPHONE	CELL PHONE ALLOWANCE	\$135.08	
	71,783	42831 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CELL PHONE ALLOWANCE	\$14.92	
HOT,COLD & FREEZING	71,783	42831 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CELL PHONE ALLOWANCE	\$0.00	\$150.00
	71,681	42832 01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	REPLACE THERMOSTAT	\$481.41	
	71,681	42832 01-0000-0200-00325	HST RECEIVABLE100%	REPLACE THERMOSTAT	\$62.58	
	71,681	42832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE THERMOSTAT	\$0.00	\$543.99
	71,803	42832 01-4500-4000-41550	MAINTENANCE CONTRACTS	MAINTENANCE PW BLDG./TOWN CE	\$152.64	
	71,803	42832 01-2000-4025-41550	MAINTENANCE CONTRACTS	MAINTENANCE PW BLDG./TOWN CE	\$152.64	
	71,803	42832 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAINTENANCE PW BLDG./TOWN CE	\$16.86	
	71,803	42832 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAINTENANCE PW BLDG./TOWN CE	\$16.86	
IMPERIAL COFFEE & SERVICES INC	71,803	42832 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAINTENANCE PW BLDG./TOWN CE	\$0.00	\$339.00
	71,673	42833 01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$24.88	
	71,673	42833 01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$111.86	
	71,673	42833 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE SUPPLIES	\$2.75	
INGERSOLL AUTOMOTIVE INC.	71,673	42833 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$139.49
	71,748	42834 01-4500-4230-46402	940200 LEAF MACHINE	EXHAUST PIPE LEAF MACHINE	\$121.82	
	71,748	42834 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXHAUST PIPE LEAF MACHINE	\$13.45	
INGERSOLL RENT-ALL ***	71,748	42834 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXHAUST PIPE LEAF MACHINE	\$0.00	\$135.27
	71,685	42835 01-3000-4000-40500	SPECIAL EVENTS	EXCAVATOR - TRAINING GROUNDS	\$235.07	
	71,685	42835 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXCAVATOR - TRAINING GROUNDS	\$25.96	
	71,685	42835 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXCAVATOR - TRAINING GROUNDS	\$0.00	\$261.03
	71,801	42835 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	MINI BOBCAT RENTAL	\$262.79	
	71,801	42835 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MINI BOBCAT RENTAL	\$29.03	
	71,801	42835 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MINI BOBCAT RENTAL	\$0.00	\$291.82
	71,804	42835 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	RENTAL OF ROTARY HAMMER	\$60.44	
	71,804	42835 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RENTAL OF ROTARY HAMMER	\$6.68	
INNES, LARRY	71,804	42835 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENTAL OF ROTARY HAMMER	\$0.00	\$67.12
	71,686	42836 01-3000-4000-40630	STAFF TRAINING	REPAIR A/C GYM PORTABLE	\$358.07	
	71,686	42836 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR A/C GYM PORTABLE	\$39.55	
EMPLOYEE REIMBURSEMENT	71,686	42836 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR A/C GYM PORTABLE	\$0.00	\$397.62
	71,670	42837 01-7000-4000-41020	PROMOTION & MEALS	SEPTEMBER EXPENSES	\$3.05	
	71,670	42837 01-7000-4000-41020	PROMOTION & MEALS	SEPTEMBER EXPENSES	\$13.55	
	71,670	42837 01-6200-6810-42900	MISCELLANEOUS EXPENSE	SEPTEMBER EXPENSES	\$15.88	
	71,670	42837 01-6200-6810-42900	MISCELLANEOUS EXPENSE	SEPTEMBER EXPENSES	\$30.95	
	71,670	42837 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEPTEMBER EXPENSES	\$0.34	
	71,670	42837 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEPTEMBER EXPENSES	\$1.50	
	71,670	42837 01-0000-0200-00325	HST RECEIVABLE100%	SEPTEMBER EXPENSES	\$4.02	
JMS PRINTWORKS	71,670	42837 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPTEMBER EXPENSES	\$0.00	\$69.29
	71,711	42838 01-5200-6090-40500	SPECIAL EVENTS	HARVEST RUN CONTAINER WRAPS	\$175.00	
	71,711	42838 01-0000-0200-00325	HST RECEIVABLE100%	HARVEST RUN CONTAINER WRAPS	\$22.75	
	71,711	42838 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVEST RUN CONTAINER WRAPS	\$0.00	\$197.75

KARRYS BROS. LTD						
	71,676	42839 01-5000-6020-40430	CANTEEN SUPPLIES	FRENCH FRIES, SLUSH, CANDY	\$417.21	
	71,676	42839 01-5000-6020-40430	CANTEEN SUPPLIES	FRENCH FRIES, SLUSH, CANDY	\$5.29	
	71,676	42839 01-0000-0200-00325	HST RECEIVABLE100%	FRENCH FRIES, SLUSH, CANDY	\$54.24	
	71,676	42839 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FRENCH FRIES, SLUSH, CANDY	\$0.00	\$476.74
PROPERTY OWNER						
	71,705	42840 01-0000-0090-99910	TAXES - CLEARING	REFUND OF PAP ON SOLD PROPERTY	\$354.13	
	71,705	42840 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF PAP ON SOLD PROPERTY	\$0.00	\$354.13
LAFARGE CANADA INC						
	71,760	42841 01-0000-0250-60751	C14-603-113 WONHAM N-WTR VALVE	CONCRETE	\$194.36	
	71,760	42841 01-0000-0250-60734	C14-586-MELITA@WONHAM S-BRKN VALVE	CONCRETE	\$734.71	
	71,760	42841 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CONCRETE	\$374.48	
	71,760	42841 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$21.47	
	71,760	42841 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$81.15	
	71,760	42841 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$41.36	
	71,760	42841 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,447.53
LAW ENGINEERING (LONDON) INC						
	71,779	42842 01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLAR	SANITARY TRUNK SEWER	\$236.59	
	71,779	42842 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SANITARY TRUNK SEWER	\$26.14	
	71,779	42842 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANITARY TRUNK SEWER	\$0.00	\$262.73
EMPLOYEE REIMBURSEMENT						
	71,785	42843 01-4000-4000-40610	MEETINGS & CONFERENCES	FOOD & PARKING	\$26.69	
	71,785	42843 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FOOD & PARKING	\$2.95	
	71,785	42843 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FOOD & PARKING	\$0.00	\$29.64
LIFESAVING SOCIETY						
	71,659	42844 01-5100-6060-41450	LEADERSHIP	BRONZE MED & EMERG FIRST AID	\$168.70	
	71,659	42844 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRONZE MED & EMERG FIRST AID	\$0.00	\$168.70
	71,660	42844 01-5100-6060-41450	LEADERSHIP	NLS	\$357.00	
	71,660	42844 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NLS	\$0.00	\$357.00
LWR AUTOMOTIVE						
	71,727	42845 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	MICRO V-BELT FOR TRUCK 14	\$31.03	
	71,727	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MICRO V-BELT FOR TRUCK 14	\$3.43	
	71,727	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MICRO V-BELT FOR TRUCK 14	\$0.00	\$34.46
	71,728	42845 01-4500-4230-46395	939500 ELGIN SWEEPER	MICRO V-BELT TRUCK 15	\$31.47	
	71,728	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MICRO V-BELT TRUCK 15	\$3.48	
	71,728	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MICRO V-BELT TRUCK 15	\$0.00	\$34.95
	71,729	42845 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	BATTERY TRUCK #8	\$310.35	
	71,729	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY TRUCK #8	\$34.28	
	71,729	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY TRUCK #8	\$0.00	\$344.63
	71,730	42845 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	BATTERY TRUCK #8	\$155.17	
	71,730	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY TRUCK #8	\$17.14	
	71,730	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY TRUCK #8	\$0.00	\$172.31
	71,733	42845 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	BATTERY PROTECTOR TR#8	\$7.82	
	71,733	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY PROTECTOR TR#8	\$0.87	
	71,733	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY PROTECTOR TR#8	\$0.00	\$8.69
	71,734	42845 01-4500-4230-46403	940300 ASPHALT ROLLER/HD TAMP	FITTING, COUPLER, AIRTOOL LUBE	\$27.81	
	71,734	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FITTING, COUPLER, AIRTOOL LUBE	\$3.07	
	71,734	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FITTING, COUPLER, AIRTOOL LUBE	\$0.00	\$30.88
	71,735	42845 01-4500-4230-46431	VEHICLE MAINTENANCE	GREASE, DIESEL EXH FLUID	\$56.44	
	71,735	42845 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GREASE, DIESEL EXH FLUID	\$6.23	
	71,735	42845 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GREASE, DIESEL EXH FLUID	\$0.00	\$62.67
LYRECO CANADA INC.						
	71,814	42846 01-1000-4000-40200	OFFICE SUPPLIES	ENVELOPES, PENS, STAMP	\$421.86	
	71,814	42846 01-1000-4000-40200	OFFICE SUPPLIES	ENVELOPES, PENS, STAMP	\$26.49	
	71,814	42846 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENVELOPES, PENS, STAMP	\$46.59	
	71,814	42846 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENVELOPES, PENS, STAMP	\$0.00	\$494.94
EMPLOYEE REIMBURSEMENT						
	71,661	42847 01-5100-6060-40290	UNIFORMS AND CLOTHING	MILEAGE - SEPTEMBER, PANTS	\$89.99	
	71,661	42847 01-5100-6060-40620	MILEAGE	MILEAGE - SEPTEMBER, PANTS	\$11.95	
	71,661	42847 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - SEPTEMBER, PANTS	\$11.70	
	71,661	42847 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - SEPTEMBER, PANTS	\$1.55	
	71,661	42847 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - SEPTEMBER, PANTS	\$0.00	\$115.19
	71,662	42847 01-5100-6060-40620	MILEAGE	MILEAGE - AUGUST 2014	\$5.73	
	71,662	42847 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - AUGUST 2014	\$0.75	
	71,662	42847 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST 2014	\$0.00	\$6.48
MCKIM HARDWARE						
	71,700	42848 01-5100-4100-41700	BLDG REPAIRS AND MAINT	GLUE, SANDING DISCS	\$23.93	
	71,700	42848 01-0000-0200-00325	HST RECEIVABLE100%	GLUE, SANDING DISCS	\$3.11	
	71,700	42848 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLUE, SANDING DISCS	\$0.00	\$27.04
	71,701	42848 01-5000-6050-41700	BLDG REPAIRS AND MAINT	HORNET SPRAY	\$13.01	
	71,701	42848 01-0000-0200-00325	HST RECEIVABLE100%	HORNET SPRAY	\$1.69	
	71,701	42848 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HORNET SPRAY	\$0.00	\$14.70
MINISTER OF FINANCE - EHT ***						
	71,699	42849 01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	SEPTEMBER EHT PREMIUMS	\$7,636.80	
	71,699	42849 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPTEMBER EHT PREMIUMS	\$0.00	\$7,636.80



MINUTEMAN PRESS					
71,714	42850 01-5200-6195-41000	ADVERTISING	STAFF BUSINESS CARDS	\$79.99	
71,714	42850 01-0000-0200-00325	HST RECEIVABLE100%	STAFF BUSINESS CARDS	\$10.40	
71,714	42850 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF BUSINESS CARDS	\$0.00	\$90.39
MUNICIPAL WORLD LTD					
71,816	42851 01-0100-4000-40790	ELECTION EXPENSES	BALLOT BOXES FOR ELECTION	\$45.63	
71,816	42851 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BALLOT BOXES FOR ELECTION	\$5.04	
71,816	42851 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALLOT BOXES FOR ELECTION	\$0.00	\$50.67
EMPLOYEE REIMBURSEMENT					
71,720	42852 01-5100-6090-40420	PROGRAM SUPPLIES	SEPT - MILEAGE & EXPENSES	\$36.00	
71,720	42852 01-5100-6090-40420	PROGRAM SUPPLIES	SEPT - MILEAGE & EXPENSES	\$8.50	
71,720	42852 01-5100-6090-40620	MILEAGE	SEPT - MILEAGE & EXPENSES	\$13.38	
71,720	42852 01-0000-0200-00325	HST RECEIVABLE100%	SEPT - MILEAGE & EXPENSES	\$1.11	
71,720	42852 01-0000-0200-00325	HST RECEIVABLE100%	SEPT - MILEAGE & EXPENSES	\$1.74	
71,720	42852 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPT - MILEAGE & EXPENSES	\$0.00	\$60.73
NEOPOST CANADA LTD ***					
71,811	42853 01-1000-4000-40230	POSTAGE	QUARTERLY LEASE PAYMENT	\$830.36	
71,811	42853 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	QUARTERLY LEASE PAYMENT	\$91.72	
71,811	42853 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QUARTERLY LEASE PAYMENT	\$0.00	\$922.08
NESBITT COULTER ***					
71,697	42854 01-1000-4000-40710	LEGAL FEES	LAND PURCHASE NEGOTIATION	\$457.92	
71,697	42854 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAND PURCHASE NEGOTIATION	\$50.58	
71,697	42854 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAND PURCHASE NEGOTIATION	\$0.00	\$508.50
NUMBERS AND LINKS INC.					
71,722	42855 01-5000-4000-41000	ADVERTISING	COMMUNITY RESOURCE BOOK	\$350.00	
71,722	42855 01-0000-0200-00325	HST RECEIVABLE100%	COMMUNITY RESOURCE BOOK	\$45.50	
71,722	42855 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMMUNITY RESOURCE BOOK	\$0.00	\$395.50
OAKWOOD TRANSPORT					
71,749	42856 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	REPAIRS TO TR#8	\$207.84	
71,749	42856 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TR#8	\$22.96	
71,749	42856 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TR#8	\$0.00	\$230.80
71,750	42856 01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	REPAIRS TO TR#4	\$232.87	
71,750	42856 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TR#4	\$25.72	
71,750	42856 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TR#4	\$0.00	\$258.59
OLDE BAKERY CAFE					
71,665	42857 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
71,665	42857 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
71,791	42857 01-3220-4000-40630	STAFF TRAINING	TRAINING DAY - CROSSING GUARDS	\$59.02	
71,791	42857 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAINING DAY - CROSSING GUARDS	\$6.52	
71,791	42857 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAINING DAY - CROSSING GUARDS	\$0.00	\$65.54
71,798	42857 01-5100-6090-40420	PROGRAM SUPPLIES	COOKIES FOR PIZZA & PUMPKIN	\$18.00	
71,798	42857 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COOKIES FOR PIZZA & PUMPKIN	\$0.00	\$18.00
71,799	42857 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES	\$45.00	
71,799	42857 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES	\$0.00	\$45.00
OLDE TYME TAXI					
71,764	42858 01-1001-4000-41560	CONTRACTS	PARA CONTRACT - SEPTEMBER	\$3,481.02	
71,764	42858 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARA CONTRACT - SEPTEMBER	\$384.49	
71,764	42858 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARA CONTRACT - SEPTEMBER	\$0.00	\$3,865.51
71,765	42858 01-5200-6090-40420	PROGRAM SUPPLIES	CABS FOR SEPT 2014	\$54.00	
71,765	42858 01-0000-0200-00325	HST RECEIVABLE100%	CABS FOR SEPT 2014	\$7.02	
71,765	42858 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABS FOR SEPT 2014	\$0.00	\$61.02
ONTARIO SOUTHLAND RAILWAY INC.					
71,766	42859 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	FLASHING LT MAINT - SEPT	\$2,970.90	
71,766	42859 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLASHING LT MAINT - SEPT	\$0.00	\$2,970.90
OPAL ALLIANCE					
71,747	42860 01-0900-4000-40710	LEGAL FEES	PART OF APPROVED GRANT	\$9,988.67	
71,747	42860 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PART OF APPROVED GRANT	\$0.00	\$9,988.67
OXFORD COUNTY ***					
71,790	42861 01-0000-2020-00635	DUE TO COUNTY - DEVEL. CHGS.	3RD QTR DEVELOPMENT CHARGES	\$107,338.92	
71,790	42861 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3RD QTR DEVELOPMENT CHARGES	\$0.00	\$107,338.92
71,792	42861 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	WEATHER FORECASTING MAY-SEPT	\$322.85	
71,792	42861 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEATHER FORECASTING MAY-SEPT	\$0.00	\$322.85
OXFORD MEDIA GROUP					
71,780	42862 40-8000-6900-40570	MIDNIGHT MADNESS	MOONLIGHT MADNESS AD	\$432.48	
71,780	42862 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOONLIGHT MADNESS AD	\$47.77	
71,780	42862 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOONLIGHT MADNESS AD	\$0.00	\$480.25
OXFORD SAND & GRAVEL LTD					
71,757	42863 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR	SAND SEAL ASPHALT	\$554.68	
71,757	42863 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL ASPHALT	\$61.27	
71,757	42863 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL ASPHALT	\$0.00	\$615.95
PROPERTY OWNER					
71,789	42864 01-1401-9940-70030	VACANCY REBATES	VACANCY REBATE TO PRIOR OWNER	\$101.53	
71,789	42864 01-1401-9950-70030	VACANCY REBATES	VACANCY REBATE TO PRIOR OWNER	\$47.66	
71,789	42864 01-1401-9960-70030	VACANCY REBATES	VACANCY REBATE TO PRIOR OWNER	\$73.19	
71,789	42864 01-1401-9961-70030	VACANCY REBATES	VACANCY REBATE TO PRIOR OWNER	\$20.28	

	71,789	42864 01-1401-9962-70030	VACANCY REBATES	VACANCY REBATE TO PRIOR OWNER	\$0.48	
	71,789	42864 01-1401-9963-70030	VACANCY REBATES	VACANCY REBATE TO PRIOR OWNER	\$1.40	
	71,789	42864 40-8000-4000-40760	TAX REFUNDS/ABATEMENTS	VACANCY REBATE TO PRIOR OWNER	\$11.18	
	71,789	42864 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VACANCY REBATE TO PRIOR OWNER	\$0.00	\$255.72
PETERBILT OF ONTARIO INC						
	71,756	42865 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	EXHAUST CLAMP FOR TRUCK#8	\$9.95	
	71,756	42865 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXHAUST CLAMP FOR TRUCK#8	\$1.10	
	71,756	42865 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXHAUST CLAMP FOR TRUCK#8	\$0.00	\$11.05
PUBLIC SECTOR DIGEST INC.						
	71,781	42866 01-7000-4000-40260	SUBSCRIP AND PUBLICATIONS	PUBLIC SECTOR DIGEST SUBSC	\$300.19	
	71,781	42866 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUBLIC SECTOR DIGEST SUBSC	\$33.16	
	71,781	42866 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUBLIC SECTOR DIGEST SUBSC	\$0.00	\$333.35
REGIS AUTO PARTS						
	71,687	42867 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	BACK UP ALARM	\$41.59	
	71,687	42867 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BACK UP ALARM	\$4.59	
	71,687	42867 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BACK UP ALARM	\$0.00	\$46.18
	71,688	42867 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	DIESEL EXST FLUID	\$16.56	
	71,688	42867 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DIESEL EXST FLUID	\$1.83	
	71,688	42867 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL EXST FLUID	\$0.00	\$18.39
RIETTA'S DECOR & DESIGN CENTRE						
	71,712	42868 01-5200-6090-40420	PROGRAM SUPPLIES	ART SUPPLIES - PAINT	\$279.52	
	71,712	42868 01-0000-0200-00325	HST RECEIVABLE100%	ART SUPPLIES - PAINT	\$36.34	
	71,712	42868 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ART SUPPLIES - PAINT	\$0.00	\$315.86
RIGHT RENO						
	71,743	42869 10-0000-3536-80100	PRIME CONTRACT	DEMO, FRAMING, FLOORING	\$22,208.64	
	71,743	42869 01-0000-0200-00325	HST RECEIVABLE100%	DEMO, FRAMING, FLOORING	\$2,887.12	
	71,743	42869 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEMO, FRAMING, FLOORING	\$0.00	\$25,095.76
ROGERS (WIRELESS)						
	71,751	42870 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	PW ON CALL PHONES	\$39.79	
	71,751	42870 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW ON CALL PHONES	\$4.39	
	71,751	42870 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW ON CALL PHONES	\$0.00	\$44.18
ROOKE, PAUL ***						
	71,817	42871 01-2000-4025-41740	LAND MAINT & IMPROVEMENTS	GRASS CUTTING	\$60.00	
	71,817	42871 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS CUTTING	\$0.00	\$60.00
ROSCO ELECTRIC						
	71,777	42872 01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	EMERG LIGHT REPAIRS - CARR'S	\$345.00	
	71,777	42872 01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	EMERG LIGHT REPAIRS - CARR'S	\$557.02	
	71,777	42872 01-0000-0200-00325	HST RECEIVABLE100%	EMERG LIGHT REPAIRS - CARR'S	\$44.85	
	71,777	42872 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMERG LIGHT REPAIRS - CARR'S	\$0.00	\$946.87
	71,796	42872 01-2000-4025-41700	BLDG REPAIRS & MAINT	INSTALL 8 LED EXIT LIGHTS	\$659.00	
	71,796	42872 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INSTALL 8 LED EXIT LIGHTS	\$72.79	
	71,796	42872 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSTALL 8 LED EXIT LIGHTS	\$0.00	\$731.79
	71,802	42872 01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPAIRS TO SERVER ROOM	\$450.08	
	71,802	42872 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO SERVER ROOM	\$49.72	
	71,802	42872 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO SERVER ROOM	\$0.00	\$499.80
SARAIVA, FAITH BOUGHAN						
	71,663	42873 01-5100-6090-41500	CONTRACTED SERVICES	BELLY DANCING WORKSHOP	\$200.00	
	71,663	42873 01-5100-6090-41500	CONTRACTED SERVICES	BELLY DANCING WORKSHOP	\$56.64	
	71,663	42873 01-0000-0200-00325	HST RECEIVABLE100%	BELLY DANCING WORKSHOP	\$7.36	
	71,663	42873 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELLY DANCING WORKSHOP	\$0.00	\$264.00
EMPLOYEE REIMBURSEMENT						
	71,717	42874 01-5200-6195-40200	OFFICE SUPPLIES	SEPTEMBER - MILEAGE & PHONE	\$17.70	
	71,717	42874 01-5200-6195-40620	MILEAGE	SEPTEMBER - MILEAGE & PHONE	\$54.96	
	71,717	42874 01-0000-0200-00325	HST RECEIVABLE100%	SEPTEMBER - MILEAGE & PHONE	\$2.30	
	71,717	42874 01-0000-0200-00325	HST RECEIVABLE100%	SEPTEMBER - MILEAGE & PHONE	\$7.14	
	71,717	42874 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPTEMBER - MILEAGE & PHONE	\$0.00	\$82.10
SECURE STORE						
	71,683	42875 01-3000-4000-40500	SPECIAL EVENTS	40' STANDARD CONTAINER	\$2,951.04	
	71,683	42875 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	40' STANDARD CONTAINER	\$325.96	
	71,683	42875 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	40' STANDARD CONTAINER	\$0.00	\$3,277.00
SHAW DIRECT						
	71,692	42876 01-3000-4000-40300	UTILITIES	SATELLITE - SEPT 9 - OCT 8	\$104.80	
	71,692	42876 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE - SEPT 9 - OCT 8	\$11.58	
	71,692	42876 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE - SEPT 9 - OCT 8	\$0.00	\$116.38
SIGNPOST						
	71,672	42877 40-8000-6900-40555	RIBFEST EXPENSES	RIBFEST AD	\$207.59	
	71,672	42877 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RIBFEST AD	\$22.93	
	71,672	42877 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIBFEST AD	\$0.00	\$230.52
EMPLOYEE REIMBURSEMENT						
	71,806	42878 01-3400-4000-40620	MILEAGE	MILEAGE	\$116.22	
	71,806	42878 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$12.84	
	71,806	42878 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$129.06
EMPLOYEE REIMBURSEMENT						
	71,710	42879 01-5200-6090-40420	PROGRAM SUPPLIES	ART SUPPLIES - FRAMES	\$186.54	
	71,710	42879 01-0000-0200-00325	HST RECEIVABLE100%	ART SUPPLIES - FRAMES	\$24.25	

SOAK IT UP INC	71,710	42879 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ART SUPPLIES - FRAMES	\$0.00	\$210.79
	71,770	42880 01-5200-4100-40210	JANITORIAL SUPPLIES	MAT, MOPS	\$32.00	
	71,770	42880 01-0000-0200-00325	HST RECEIVABLE100%	MAT, MOPS	\$4.16	
	71,770	42880 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT, MOPS	\$0.00	\$36.16
	71,771	42880 01-5200-4100-40210	JANITORIAL SUPPLIES	MATS, MOPS	\$32.00	
	71,771	42880 01-0000-0200-00325	HST RECEIVABLE100%	MATS, MOPS	\$4.16	
	71,771	42880 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MATS, MOPS	\$0.00	\$36.16
	71,772	42880 01-2000-4015-41540	RENTAL	MAT RENTAL - CARRS WLKWAY	\$11.00	
	71,772	42880 01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL - CARRS WLKWAY	\$1.43	
	71,772	42880 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - CARRS WLKWAY	\$0.00	\$12.43
	71,788	42880 01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	MAT RENTAL TOWN CENTRE	\$29.00	
	71,788	42880 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL TOWN CENTRE	\$3.21	
	71,788	42880 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL TOWN CENTRE	\$0.00	\$32.21
STEVE'S ELECTRIC ***	71,769	42881 01-5200-4100-41700	BLDG REPAIRS AND MAINT	DEFECTIVE LIGHT IN GYM	\$205.00	
	71,769	42881 01-0000-0200-00325	HST RECEIVABLE100%	DEFECTIVE LIGHT IN GYM	\$26.65	
	71,769	42881 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEFECTIVE LIGHT IN GYM	\$0.00	\$231.65
STEWART OVERHEAD DOOR CO. LTD	71,754	42882 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO PW DOOR 8 & 9	\$508.80	
	71,754	42882 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO PW DOOR 8 & 9	\$56.20	
	71,754	42882 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO PW DOOR 8 & 9	\$0.00	\$565.00
	71,755	42882 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO OVERHEAD SHOP DRS	\$1,291.33	
	71,755	42882 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO OVERHEAD SHOP DRS	\$142.64	
	71,755	42882 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO OVERHEAD SHOP DRS	\$0.00	\$1,433.97
STONETOWN SUPPLY SERVICES(ING)	71,691	42883 01-3000-4100-40210	JANITORIAL SUPPLIES	GARBAGE BAGS, TLT PPR, PPR TWL	\$104.79	
	71,691	42883 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS, TLT PPR, PPR TWL	\$11.58	
	71,691	42883 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS, TLT PPR, PPR TWL	\$0.00	\$116.37
	71,695	42883 01-3000-4100-40210	JANITORIAL SUPPLIES	TOILET PAPER, PAPER TOWEL	\$72.02	
	71,695	42883 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOILET PAPER, PAPER TOWEL	\$7.95	
	71,695	42883 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PAPER, PAPER TOWEL	\$0.00	\$79.97
	71,774	42883 01-5200-4100-40210	JANITORIAL SUPPLIES	BROOM, POLISHING PADS, DISHSA	\$42.04	
	71,774	42883 01-0000-0200-00325	HST RECEIVABLE100%	BROOM, POLISHING PADS, DISHSA	\$5.47	
	71,774	42883 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BROOM, POLISHING PADS, DISHSA	\$0.00	\$47.51
	71,794	42883 01-4500-4000-40210	JANITORIAL SUPPLIES	ROLL TWL, TLT PPR, GLOVES	\$143.37	
	71,794	42883 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROLL TWL, TLT PPR, GLOVES	\$15.84	
	71,794	42883 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROLL TWL, TLT PPR, GLOVES	\$0.00	\$159.21
SUN LIFE OF CANADA	71,703	42884 01-0000-2100-00716	HEALTH CARE PAYABLE	OCTOBER PREMIUMS	\$37,867.45	
	71,703	42884 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OCTOBER PREMIUMS	\$0.00	\$37,867.45
TETRA-CHEM INDUSTRIES LTD.	71,725	42885 01-4500-4230-46431	VEHICLE MAINTENANCE	20L JUG DEGREASER	\$178.08	
	71,725	42885 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	20L JUG DEGREASER	\$19.67	
	71,725	42885 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	20L JUG DEGREASER	\$0.00	\$197.75
THAMESFORD PIZZA	71,782	42886 40-8000-4000-41020	PROMOTION & MEALS	PARKS THANK YOU LUNCH	\$70.19	
	71,782	42886 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKS THANK YOU LUNCH	\$7.76	
	71,782	42886 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS THANK YOU LUNCH	\$0.00	\$77.95
EMPLOYEE REIMBURSEMENT	71,667	42887 01-4500-4000-40290	UNIFORMS & CLOTHING	WORK GLOVES	\$24.54	
	71,667	42887 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORK GLOVES	\$2.72	
	71,667	42887 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK GLOVES	\$0.00	\$27.26
WASTE MANAGEMENT	71,741	42888 01-4500-4000-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPT	\$486.91	
	71,741	42888 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - SEPT	\$53.78	
	71,741	42888 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - SEPT	\$0.00	\$540.69
WFS INDUSTRY'S SUPPLY PARTNER	71,680	42889 01-5000-6020-40320	FIRST AID SAFETY SUPPLIES	TRACTION GRIPS	\$103.65	
	71,680	42889 01-0000-0200-00325	HST RECEIVABLE100%	TRACTION GRIPS	\$13.47	
	71,680	42889 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTION GRIPS	\$0.00	\$117.12
	71,762	42889 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	NYLON SLING	\$20.76	
	71,762	42889 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NYLON SLING	\$2.29	
	71,762	42889 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NYLON SLING	\$0.00	\$23.05
	71,763	42889 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	POLYESTER SLING	\$19.96	
	71,763	42889 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POLYESTER SLING	\$2.21	
	71,763	42889 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POLYESTER SLING	\$0.00	\$22.17
WGD ARCHITECTS INC.	71,793	42890 01-2000-4025-41500	CONTRACTED SERVICES	FACILITY ASSESSMENTS	\$3,561.60	
	71,793	42890 10-0000-3114-40880	CONSULTING FEES	FACILITY ASSESSMENTS	\$3,500.00	
	71,793	42890 10-0000-3539-40880	CONSULTING FEES	FACILITY ASSESSMENTS	\$3,500.00	
	71,793	42890 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FACILITY ASSESSMENTS	\$393.40	
	71,793	42890 01-0000-0200-00325	HST RECEIVABLE100%	FACILITY ASSESSMENTS	\$455.00	
	71,793	42890 01-0000-0200-00325	HST RECEIVABLE100%	FACILITY ASSESSMENTS	\$455.00	
	71,793	42890 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACILITY ASSESSMENTS	\$0.00	\$11,865.00

EMPLOYEE REIMBURSEMENT					
71,718	42891 01-5200-6090-40620	MILEAGE	SEPT 2014 - MILEAGE	\$7.65	
71,718	42891 01-0000-0200-00325	HST RECEIVABLE100%	SEPT 2014 - MILEAGE	\$0.99	
71,718	42891 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPT 2014 - MILEAGE	\$0.00	\$8.64
71,719	42891 01-5200-6090-40620	MILEAGE	MILEAGE - JULY 2014	\$9.56	
71,719	42891 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - JULY 2014	\$1.24	
71,719	42891 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JULY 2014	\$0.00	\$10.80
WOODSTOCK UMPIRES ASSOCIATION					
71,724	42892 01-5000-6050-42900	MISCELLANEOUS EXPENSES	CO-ED BALL UMPIRES - 2014	\$3,010.00	
71,724	42892 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CO-ED BALL UMPIRES - 2014	\$0.00	\$3,010.00
WORKPLACE SAFETY & INS. BOARD					
71,698	42893 01-0000-2100-00708	WSIB PAYABLE	SEPTEMBER WSIB PREMIUMS	\$8,777.18	
71,698	42893 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPTEMBER WSIB PREMIUMS	\$0.00	\$8,777.18
EMPLOYEE REIMBURSEMENT					
71,696	42894 01-3000-4000-40290	UNIFORMS & CLOTHING	WORK BOOTS	\$90.06	
71,696	42894 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORK BOOTS	\$9.94	
71,696	42894 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK BOOTS	\$0.00	\$100.00
XEROX CANADA LTD.					
71,666	42895 01-1002-4000-40250	PHOTOCOPIER	PHOTOCOPIER LEASES	\$2,152.22	
71,666	42895 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PHOTOCOPIER LEASES	\$237.73	
71,666	42895 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHOTOCOPIER LEASES	\$0.00	\$2,389.95
AAROC AGGREGATES & RECYCLING					
71,959	42896 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CLEAR STONE	\$105.91	
71,959	42896 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR STONE	\$11.70	
71,959	42896 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR STONE	\$0.00	\$117.61
ACAPULCO ***					
71,875	42897 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR FILTER	\$9,843.49	
71,875	42897 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR FILTER	\$1,279.65	
71,875	42897 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR FILTER	\$0.00	\$11,123.14
71,876	42897 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR LEAKS IN PIPE	\$2,484.95	
71,876	42897 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR LEAKS IN PIPE	\$323.04	
71,876	42897 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR LEAKS IN PIPE	\$0.00	\$2,807.99
71,879	42897 01-5100-4100-41710	CHEMICALS	ACID, BICARB, CHLORINE	\$1,284.62	
71,879	42897 01-0000-0200-00325	HST RECEIVABLE100%	ACID, BICARB, CHLORINE	\$167.00	
71,879	42897 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ACID, BICARB, CHLORINE	\$0.00	\$1,451.62
ACTIVE NETWORK LTD, THE					
71,994	42898 01-1002-4000-41550	MAINTENANCE CONTRACTS	CLASS MAINTENANCE - 2015	\$6,780.40	
71,994	42898 01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	CLASS MAINTENANCE - 2015	\$339.02	
71,994	42898 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLASS MAINTENANCE - 2015	\$0.00	\$7,119.42
AFFORDABLE PORTABLES					
71,862	42899 01-5000-6030-41540	RENTAL	PORTABLE WSHRM - SEPT 1 WK	\$37.50	
71,862	42899 01-0000-0200-00325	HST RECEIVABLE100%	PORTABLE WSHRM - SEPT 1 WK	\$4.88	
71,862	42899 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PORTABLE WSHRM - SEPT 1 WK	\$0.00	\$42.38
AKIRA STUDIO LTD					
72,014	42900 01-5200-6195-41000	ADVERTISING	WEBSITE SUPPORT	\$95.00	
72,014	42900 01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE SUPPORT	\$12.35	
72,014	42900 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE SUPPORT	\$0.00	\$107.35
BELL CANADA ***					
71,995	42901 01-1000-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$816.08	
71,995	42901 01-2000-4025-40220	TELEPHONE	BELL SERVICES - SEPT	\$141.54	
71,995	42901 01-1001-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$65.51	
71,995	42901 01-1001-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$66.33	
71,995	42901 01-1002-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$188.31	
71,995	42901 01-3000-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$209.72	
71,995	42901 01-4500-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$211.95	
71,995	42901 01-5000-6020-40220	TELEPHONE	BELL SERVICES - SEPT	\$180.26	
71,995	42901 01-5000-6050-40220	TELEPHONE	BELL SERVICES - SEPT	\$72.19	
71,995	42901 01-5100-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$529.25	
71,995	42901 01-5100-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$178.00	
71,995	42901 01-5200-6090-40220	TELEPHONE	BELL SERVICES - SEPT	\$440.01	
71,995	42901 01-6200-4000-40220	TELEPHONE	BELL SERVICES - SEPT	\$78.76	
71,995	42901 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BELL SERVICES - SEPT	\$187.66	
71,995	42901 01-0000-0200-00325	HST RECEIVABLE100%	BELL SERVICES - SEPT	\$192.17	
71,995	42901 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL SERVICES - SEPT	\$0.00	\$3,557.74
BFI CANADA					
71,843	42902 01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - OCT	\$134.02	
71,843	42902 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - OCT	\$14.80	
71,843	42902 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - OCT	\$0.00	\$148.82
71,864	42902 01-5000-6020-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - OCT	\$202.83	
71,864	42902 01-5100-4100-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - OCT	\$202.82	
71,864	42902 01-5000-6050-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - OCT	\$202.82	
71,864	42902 01-5000-6040-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - OCT	\$202.82	
71,864	42902 01-5200-4100-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - OCT	\$176.30	
71,864	42902 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - OCT	\$26.37	
71,864	42902 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - OCT	\$26.37	

	71,864	42902 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - OCT	\$26.37	
	71,864	42902 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - OCT	\$26.37	
	71,864	42902 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - OCT	\$22.92	
	71,864	42902 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE SERVICE - OCT	\$0.00	\$1,115.99
BOBCAT OF BRANTFORD INC.						
	72,001	42903 10-0000-3065-80000	MATERIALS - BOBCAT - FIRE HALL	2002 BOBCAT	\$12,414.73	
	72,001	42903 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2002 BOBCAT	\$1,371.27	
	72,001	42903 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2002 BOBCAT	\$0.00	\$13,786.00
R.J.BURNSIDE & ASSOCIATES						
	71,922	42904 10-0000-3259-80100	PRIME CONTRACT	PROF SERV - HENDERSON CLVRT	\$931.10	
	71,922	42904 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROF SERV - HENDERSON CLVRT	\$102.85	
	71,922	42904 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROF SERV - HENDERSON CLVRT	\$0.00	\$1,033.95
CAMPBELL'S						
	71,855	42905 01-0100-4000-40790	ELECTION EXPENSES	HANGING FILES, TABS, CRATE	\$27.61	
	71,855	42905 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HANGING FILES, TABS, CRATE	\$3.05	
	71,855	42905 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HANGING FILES, TABS, CRATE	\$0.00	\$30.66
CANADIAN NATIONAL RAILWAYS						
	71,906	42906 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL GATE MAINT - SEPT	\$770.00	
	71,906	42906 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL GATE MAINT - SEPT	\$0.00	\$770.00
CANADIAN RED CROSS-MISSISSAUGA						
	71,891	42907 01-3000-4000-40630	STAFF TRAINING	FIRST AID - TRAIN THE TRAINER	\$840.00	
	71,891	42907 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST AID - TRAIN THE TRAINER	\$0.00	\$840.00
CANADIAN RED CROSS-MISSISSAUGA						
	71,993	42908 01-0900-4000-40880	CONSULTING FEES	ANNUAL FEE AT HALF COST	\$1,000.00	
	71,993	42908 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNUAL FEE AT HALF COST	\$0.00	\$1,000.00
CANADIAN TIRE ASSOCIATE STORE						
	71,827	42909 01-5000-6020-41700	BLDG REPAIRS & MAINT	BATTERIES	\$3.99	
	71,827	42909 01-0000-0200-00325	HST RECEIVABLE100%	BATTERIES	\$0.52	
	71,827	42909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES	\$0.00	\$4.51
	71,828	42909 01-5000-6020-40320	FIRST AID SAFETY SUPPLIES	HELMET	\$29.43	
	71,828	42909 01-0000-0200-00325	HST RECEIVABLE100%	HELMET	\$3.83	
	71,828	42909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HELMET	\$0.00	\$33.26
	71,829	42909 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	LIGHT FOR OLYMPIA	\$22.99	
	71,829	42909 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT FOR OLYMPIA	\$2.99	
	71,829	42909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT FOR OLYMPIA	\$0.00	\$25.98
	71,830	42909 01-5000-6020-41700	BLDG REPAIRS & MAINT	SILICONE	\$6.99	
	71,830	42909 01-0000-0200-00325	HST RECEIVABLE100%	SILICONE	\$0.91	
	71,830	42909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SILICONE	\$0.00	\$7.90
	71,831	42909 01-5000-6040-41700	BLDG REPAIRS & MAINT	LIGHT BULBS	\$5.97	
	71,831	42909 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$0.78	
	71,831	42909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$6.75
	71,832	42909 01-5000-6020-41700	BLDG REPAIRS & MAINT	TOILET LEVER	\$17.97	
	71,832	42909 01-0000-0200-00325	HST RECEIVABLE100%	TOILET LEVER	\$2.34	
	71,832	42909 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET LEVER	\$0.00	\$20.31
CDN AQUAFITNESS LEADERS ALLIAN						
	71,920	42910 01-5100-6060-40630	STAFF TRAINING	WORKSHOP FEE	\$150.00	
	71,920	42910 01-0000-0200-00325	HST RECEIVABLE100%	WORKSHOP FEE	\$19.50	
	71,920	42910 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORKSHOP FEE	\$0.00	\$169.50
CANSEL - TORONTO*****						
	71,923	42911 01-4000-4000-40205	SURVEY SUPPLIES	BRACKET & POLE - SURVEY EQUIP	\$203.17	
	71,923	42911 01-4000-4000-41650	SMALL TOOLS & SAFETY EQUIP	BRACKET & POLE - SURVEY EQUIP	\$392.17	
	71,923	42911 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRACKET & POLE - SURVEY EQUIP	\$22.45	
	71,923	42911 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRACKET & POLE - SURVEY EQUIP	\$43.32	
	71,923	42911 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRACKET & POLE - SURVEY EQUIP	\$0.00	\$661.11
	71,924	42911 01-4000-4000-40220	TELEPHONE	SERVICE - SEPT-OCT	\$529.15	
	71,924	42911 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SERVICE - SEPT-OCT	\$58.45	
	71,924	42911 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE - SEPT-OCT	\$0.00	\$587.60
CAPITAL PAVING INC.						
	71,964	42912 10-0000-3246-80000	MATERIALS-WHITING ST MAJOR REHAB	PC3 - TOPCOAT	\$32,783.65	
	71,964	42912 10-0000-3253-80000	MATERIALS - KING ST E HALL TO HARRIS	PC3 - TOPCOAT	\$6,126.47	
	71,964	42912 10-0000-3236-80000	MATERIALS-THAMES ST S RECON	PC3 - TOPCOAT	\$3,184.97	
	71,964	42912 01-0000-0250-60755	ET14-607-KING E-HYDRO MANHOLE	PC3 - TOPCOAT	\$1.29	
	71,964	42912 01-0000-0250-60756	C14-608-WHITING-CATCH BASIN	PC3 - TOPCOAT	\$1.97	
	71,964	42912 01-0000-0250-60757	C14-609-KING-ASPH REPAIR	PC3 - TOPCOAT	\$12.88	
	71,964	42912 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC3 - TOPCOAT	\$26,742.80	
	71,964	42912 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC3 - TOPCOAT	\$7,605.19	
	71,964	42912 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC3 - TOPCOAT	\$0.00	\$76,459.22
CAREY'S PRODUCE						
	71,865	42913 01-5000-6051-40420	PROGRAM SUPPLIES	KALE, SQUASH, BEETS, BROCCOLI	\$620.00	
	71,865	42913 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KALE, SQUASH, BEETS, BROCCOLI	\$0.00	\$620.00
CARLETON UNIFORMS INC.						
	71,894	42914 01-3000-4000-40290	UNIFORMS & CLOTHING	UNIFORM PANTS, SHIRTS, ETC.	\$576.83	
	71,894	42914 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNIFORM PANTS, SHIRTS, ETC.	\$63.71	
	71,894	42914 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNIFORM PANTS, SHIRTS, ETC.	\$0.00	\$640.54
CARRIER TRUCK CENTERS						

	72,002	42915 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	PUMP 2 SAFETY	\$1,068.38	
	72,002	42915 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUMP 2 SAFETY	\$118.01	
	72,002	42915 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMP 2 SAFETY	\$0.00	\$1,186.39
	72,003	42915 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	PUMP #1 SAFETY	\$1,068.38	
	72,003	42915 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUMP #1 SAFETY	\$118.01	
	72,003	42915 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMP #1 SAFETY	\$0.00	\$1,186.39
	72,004	42915 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	AERIAL SAFETY CHECK	\$1,069.23	
	72,004	42915 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AERIAL SAFETY CHECK	\$118.11	
	72,004	42915 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AERIAL SAFETY CHECK	\$0.00	\$1,187.34
	72,005	42915 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	AERIAL REPAIRS	\$1,167.53	
	72,005	42915 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AERIAL REPAIRS	\$128.96	
	72,005	42915 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AERIAL REPAIRS	\$0.00	\$1,296.49
CHECKERS CLEANING SUPPLY						
	71,858	42916 01-5100-4100-40210	JANITORIAL SUPPLIES	CLEANING SOLUTION	\$80.16	
	71,858	42916 01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SOLUTION	\$10.42	
	71,858	42916 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SOLUTION	\$0.00	\$90.58
	71,921	42916 01-5000-6020-41700	BLDG REPAIRS & MAINT	ICE MELT	\$175.17	
	71,921	42916 01-5100-4100-41700	BLDG REPAIRS AND MAINT	ICE MELT	\$175.17	
	71,921	42916 01-5000-6050-41700	BLDG REPAIRS AND MAINT	ICE MELT	\$66.37	
	71,921	42916 01-5200-4100-41700	BLDG REPAIRS AND MAINT	ICE MELT	\$118.37	
	71,921	42916 01-0000-0200-00325	HST RECEIVABLE100%	ICE MELT	\$22.77	
	71,921	42916 01-0000-0200-00325	HST RECEIVABLE100%	ICE MELT	\$22.77	
	71,921	42916 01-0000-0200-00325	HST RECEIVABLE100%	ICE MELT	\$8.63	
	71,921	42916 01-0000-0200-00325	HST RECEIVABLE100%	ICE MELT	\$15.39	
	71,921	42916 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ICE MELT	\$0.00	\$604.64
CHUBB SECURITY SYSTEMS						
	71,934	42917 01-2000-4025-41550	MAINTENANCE CONTRACTS	MONITORING NOV2014-JAN2015	\$113.99	
	71,934	42917 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MONITORING NOV2014-JAN2015	\$12.59	
	71,934	42917 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MONITORING NOV2014-JAN2015	\$0.00	\$126.58
COMMISSIONAIRES						
	71,998	42918 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT SEPT 14-27	\$751.80	
	71,998	42918 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT SEPT 14-27	\$83.04	
	71,998	42918 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT SEPT 14-27	\$0.00	\$834.84
PROGRAM REGISTRANT						
	71,966	42919 01-5100-6060-01634	LEADERSHIP PROG REVENUES	REFUND OF LEADERSHIP FEES PAID	\$180.09	
	71,966	42919 01-0000-2020-00666	H.S.T. PAYABLE	REFUND OF LEADERSHIP FEES PAID	\$23.41	
	71,966	42919 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF LEADERSHIP FEES PAID	\$0.00	\$203.50
DANCE SEWER CLEANING INC.						
	71,947	42920 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CATCH BASIN VIDEO	\$1,119.36	
	71,947	42920 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CATCH BASIN VIDEO	\$123.64	
	71,947	42920 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CATCH BASIN VIDEO	\$0.00	\$1,243.00
DIRECTOR OF FAMILY RESPONSIBIL						
	71,942	42921 01-0000-2100-00718	FAMILY SERVICES	CASE 1005697 - OCT 2014	\$2,100.00	
	71,942	42921 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 1005697 - OCT 2014	\$0.00	\$2,100.00
	71,943	42921 01-0000-2100-00718	FAMILY SERVICES	CASE 648113 - OCT 2014	\$192.00	
	71,943	42921 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 648113 - OCT 2014	\$0.00	\$192.00
DJ DESIGN						
	72,007	42922 10-0000-3536-80100	PRIME CONTRACT	ARCHITECT - KITCHEN RENO	\$450.00	
	72,007	42922 01-0000-0200-00325	HST RECEIVABLE100%	ARCHITECT - KITCHEN RENO	\$58.50	
	72,007	42922 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARCHITECT - KITCHEN RENO	\$0.00	\$508.50
DRENNAN REFRIGERATION INC.						
	71,863	42923 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	NEW THERMOSTATS	\$279.66	
	71,863	42923 01-0000-0200-00325	HST RECEIVABLE100%	NEW THERMOSTATS	\$36.36	
	71,863	42923 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW THERMOSTATS	\$0.00	\$316.02
	71,872	42923 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPAIR DEHUMIDIFIER	\$315.00	
	71,872	42923 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR DEHUMIDIFIER	\$40.95	
	71,872	42923 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR DEHUMIDIFIER	\$0.00	\$355.95
EASY WAY CLEANING PRODUCTS LIM						
	71,937	42924 01-2000-4025-40210	JANITORIAL SUPPLIES	HAND SOAP, TLT PPR	\$85.10	
	71,937	42924 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HAND SOAP, TLT PPR	\$9.40	
	71,937	42924 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAND SOAP, TLT PPR	\$0.00	\$94.50
	71,938	42924 01-2000-4025-40210	JANITORIAL SUPPLIES	BLEACH, ROLL TWL, CLEANERS	\$74.22	
	71,938	42924 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLEACH, ROLL TWL, CLEANERS	\$8.20	
	71,938	42924 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLEACH, ROLL TWL, CLEANERS	\$0.00	\$82.42
EDPRO ENERGY GROUP INC ***						
	71,850	42925 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 3 CYL	\$66.36	
	71,850	42925 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 3 CYL	\$8.63	
	71,850	42925 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 3 CYL	\$0.00	\$74.99
	71,851	42925 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 3 CYL	\$66.36	
	71,851	42925 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 3 CYL	\$8.63	
	71,851	42925 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 3 CYL	\$0.00	\$74.99
	71,852	42925 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 3 CYL	\$66.99	
	71,852	42925 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 3 CYL	\$8.71	
	71,852	42925 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 3 CYL	\$0.00	\$75.70
	71,853	42925 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 2 CYL	\$42.46	

	71,853	42925 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 2 CYL	\$5.52	
	71,853	42925 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 2 CYL	\$0.00	\$47.98
	71,854	42925 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 4 CYL	\$86.36	
	71,854	42925 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 4 CYL	\$11.23	
	71,854	42925 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 4 CYL	\$0.00	\$97.59
EMBREE INDUSTRIES LIMITED						
	71,886	42926 01-3600-4000-41010	GRAPHICS & PRINTING	2015 DOG TAGS	\$198.35	
	71,886	42926 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 DOG TAGS	\$21.91	
	71,886	42926 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2015 DOG TAGS	\$0.00	\$220.26
ERTH HOLDINGS INC.						
	71,929	42927 01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	BRADY LABEL TAPE FOR ST LTS	\$96.67	
	71,929	42927 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRADY LABEL TAPE FOR ST LTS	\$10.68	
	71,929	42927 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRADY LABEL TAPE FOR ST LTS	\$0.00	\$107.35
	71,930	42927 01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	ST LT MAINT - SEPT 2014	\$391.78	
	71,930	42927 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ST LT MAINT - SEPT 2014	\$43.27	
	71,930	42927 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ST LT MAINT - SEPT 2014	\$0.00	\$435.05
FASTENAL CANADA ***						
	71,948	42928 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SUPPLIES	\$113.53	
	71,948	42928 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLIES	\$12.54	
	71,948	42928 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES	\$0.00	\$126.07
	71,949	42928 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	BOLTS	\$116.36	
	71,949	42928 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS	\$12.86	
	71,949	42928 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$129.22
	71,950	42928 01-4500-5013-80000	MATERIALS - LEAF COLLECTION	CAP SCREW BOLTS	\$13.68	
	71,950	42928 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CAP SCREW BOLTS	\$1.51	
	71,950	42928 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAP SCREW BOLTS	\$0.00	\$15.19
BOARD MEMBER REIMBURSEMENT						
	70,482	42929 01-3230-4000-40630	STAFF TRAINING	OAPSB ZONE 4 MTG PER DIEM	\$130.00	
	70,482	42929 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB ZONE 4 MTG PER DIEM	\$0.00	\$130.00
FUNNELL, LARRY						
	71,935	42930 01-2000-4015-41550	MAINTENANCE CONTRACTS	JANITORIAL SERVICES - CARR'S	\$600.00	
	71,935	42930 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SERVICES - CARR'S	\$0.00	\$600.00
EMPLOYEE REIMBURSEMENT						
	72,009	42931 01-5200-6090-40500	SPECIAL EVENTS	MILEAGE - OCTOBER 2014	\$59.73	
	72,009	42931 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - OCTOBER 2014	\$7.77	
	72,009	42931 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - OCTOBER 2014	\$0.00	\$67.50
GIANT TIGER						
	72,016	42932 01-5200-6090-40460	NUTRITION PURCHASES	GIANT TIGER - SEPT 3-17	\$64.64	
	72,016	42932 01-0000-0200-00325	HST RECEIVABLE100%	GIANT TIGER - SEPT 3-17	\$0.48	
	72,016	42932 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GIANT TIGER - SEPT 3-17	\$0.00	\$65.12
GLASSFORD MOTORS LTD						
	71,871	42933 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	FLATBED REPAIR & SAFETY INSP	\$3,216.31	
	71,871	42933 01-0000-0200-00325	HST RECEIVABLE100%	FLATBED REPAIR & SAFETY INSP	\$418.12	
	71,871	42933 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLATBED REPAIR & SAFETY INSP	\$0.00	\$3,634.43
GRA - HAM ENERGY						
	71,845	42934 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL 236.8L	\$280.64	
	71,845	42934 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL 236.8L	\$31.00	
	71,845	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL 236.8L	\$0.00	\$311.64
	71,861	42934 01-5000-6050-41470	VEHICLE FUEL	FUEL - 175.7L	\$197.31	
	71,861	42934 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 175.7L	\$25.65	
	71,861	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 175.7L	\$0.00	\$222.96
	71,888	42934 01-5000-6050-41470	VEHICLE FUEL	FUEL - 221.6L	\$234.57	
	71,888	42934 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 221.6L	\$30.49	
	71,888	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 221.6L	\$0.00	\$265.06
	71,893	42934 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 152.8L	\$169.18	
	71,893	42934 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 152.8L	\$18.68	
	71,893	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 152.8L	\$0.00	\$187.86
	71,911	42934 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 698.4L	\$629.54	
	71,911	42934 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 698.4L	\$69.53	
	71,911	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 698.4L	\$0.00	\$699.07
	71,912	42934 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 278.2L	\$299.79	
	71,912	42934 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 278.2L	\$33.12	
	71,912	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 278.2L	\$0.00	\$332.91
	71,913	42934 01-4500-4230-41420	FUEL- GASOLINE	UNLEADED GAS - 776.5L	\$892.10	
	71,913	42934 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED GAS - 776.5L	\$98.54	
	71,913	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED GAS - 776.5L	\$0.00	\$990.64
	71,914	42934 01-4500-4230-46431	VEHICLE MAINTENANCE	DRUM OF MOTOR OIL	\$693.39	
	71,914	42934 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DRUM OF MOTOR OIL	\$76.59	
	71,914	42934 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRUM OF MOTOR OIL	\$0.00	\$769.98
G-TEL						
	71,926	42935 10-0000-3252-80100	PRIME CONTRACT	UTILITY LOCATES	\$101.61	
	71,926	42935 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UTILITY LOCATES	\$11.22	
	71,926	42935 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UTILITY LOCATES	\$0.00	\$112.83
	71,927	42935 10-0000-3257-80100	PRIME CONTRACT	UTILITY LOCATES	\$812.86	
	71,927	42935 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UTILITY LOCATES	\$89.78	

71,927	42935 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UTILITY LOCATES	\$0.00	\$902.64
EMPLOYEE REIMBURSEMENT					
72,010	42936 01-5200-6195-40620	MILEAGE	MILEAGE - SEPTEMBER	\$215.04	
72,010	42936 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - SEPTEMBER	\$27.96	
72,010	42936 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - SEPTEMBER	\$0.00	\$243.00
HANSFORD, BRUCE					
72,020	42937 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TREE REMOVAL - VICTORIA PARK	\$1,000.00	
72,020	42937 01-0000-0200-00325	HST RECEIVABLE100%	TREE REMOVAL - VICTORIA PARK	\$130.00	
72,020	42937 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TREE REMOVAL - VICTORIA PARK	\$0.00	\$1,130.00
EMPLOYEE REIMBURSEMENT					
72,008	42938 01-5200-4100-40620	MILEAGE	MILEAGE - SEPTEMBER	\$105.13	
72,008	42938 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - SEPTEMBER	\$13.67	
72,008	42938 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - SEPTEMBER	\$0.00	\$118.80
HOT,COLD & FREEZING					
71,896	42939 01-2000-4015-41550	MAINTENANCE CONTRACTS	HVAC MAINTENANCE	\$18.75	
71,896	42939 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	HVAC MAINTENANCE	\$100.00	
71,896	42939 01-5000-6020-41700	BLDG REPAIRS & MAINT	HVAC MAINTENANCE	\$125.00	
71,896	42939 01-5100-4100-41700	BLDG REPAIRS AND MAINT	HVAC MAINTENANCE	\$227.50	
71,896	42939 01-5000-6040-41700	BLDG REPAIRS & MAINT	HVAC MAINTENANCE	\$125.00	
71,896	42939 01-6200-4100-41550	MAINTENANCE CONTRACTS	HVAC MAINTENANCE	\$18.74	
71,896	42939 01-5200-4100-41550	MAINTENANCE CONTRACTS	HVAC MAINTENANCE	\$125.00	
71,896	42939 01-3000-4000-41550	MAINTENANCE CONTRACTS	HVAC MAINTENANCE	\$76.32	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$2.44	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$13.00	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$16.25	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$29.58	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$16.25	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$2.44	
71,896	42939 01-0000-0200-00325	HST RECEIVABLE100%	HVAC MAINTENANCE	\$16.25	
71,896	42939 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HVAC MAINTENANCE	\$8.43	
71,896	42939 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HVAC MAINTENANCE	\$0.00	\$920.95
HUNTER STEEL SALES					
71,960	42940 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	ROUND BAR	\$79.51	
71,960	42940 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROUND BAR	\$8.78	
71,960	42940 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROUND BAR	\$0.00	\$88.29
HYDE PARK EQUIPMENT LTD.					
71,873	42941 01-5000-6050-41540	RENTAL	TRACTOR RENTAL	\$1,000.00	
71,873	42941 01-0000-0200-00325	HST RECEIVABLE100%	TRACTOR RENTAL	\$130.00	
71,873	42941 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR RENTAL	\$0.00	\$1,130.00
IBEC MACHINE KNIFE LTD					
71,882	42942 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	SHARPEN BLADES	\$75.00	
71,882	42942 01-0000-0200-00325	HST RECEIVABLE100%	SHARPEN BLADES	\$9.75	
71,882	42942 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHARPEN BLADES	\$0.00	\$84.75
IDEAL SUPPLY COMPANY LTD					
71,877	42943 01-5100-4100-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$25.84	
71,877	42943 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$3.36	
71,877	42943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$29.20
71,936	42943 01-2000-4025-41700	BLDG REPAIRS & MAINT	BATTERY FOR ALARM	\$22.57	
71,936	42943 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY FOR ALARM	\$2.49	
71,936	42943 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY FOR ALARM	\$0.00	\$25.06
INGENIOUS SOFTWARE					
71,892	42944 01-3000-4000-40630	STAFF TRAINING	SOFTWARE TRAINING	\$203.52	
71,892	42944 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOFTWARE TRAINING	\$22.48	
71,892	42944 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOFTWARE TRAINING	\$0.00	\$226.00
INGERSOLL HOME CENTRE LTD					
71,833	42945 01-5100-6060-40420	PROGRAM SUPPLIES	FAMILY CHNGRM SHWR CURTAIN	\$19.99	
71,833	42945 01-0000-0200-00325	HST RECEIVABLE100%	FAMILY CHNGRM SHWR CURTAIN	\$2.60	
71,833	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY CHNGRM SHWR CURTAIN	\$0.00	\$22.59
71,834	42945 01-5100-4100-40210	JANITORIAL SUPPLIES	4 SHOWER CURTAINS	\$78.36	
71,834	42945 01-0000-0200-00325	HST RECEIVABLE100%	4 SHOWER CURTAINS	\$10.19	
71,834	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	4 SHOWER CURTAINS	\$0.00	\$88.55
71,835	42945 01-5100-4100-41700	BLDG REPAIRS AND MAINT	PAINT, BRUSHES, DROP SHEET	\$122.17	
71,835	42945 01-0000-0200-00325	HST RECEIVABLE100%	PAINT, BRUSHES, DROP SHEET	\$15.88	
71,835	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT, BRUSHES, DROP SHEET	\$0.00	\$138.05
71,836	42945 01-5100-4100-41700	BLDG REPAIRS AND MAINT	PAINT, STEEL STRAPPING, BRUSH	\$70.76	
71,836	42945 01-0000-0200-00325	HST RECEIVABLE100%	PAINT, STEEL STRAPPING, BRUSH	\$9.20	
71,836	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT, STEEL STRAPPING, BRUSH	\$0.00	\$79.96
71,837	42945 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	END CAP, PIPE	\$4.06	
71,837	42945 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	END CAP, PIPE	\$0.45	
71,837	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	END CAP, PIPE	\$0.00	\$4.51
71,838	42945 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	100' - 4" PERF BIG "O" TUBING	\$48.84	
71,838	42945 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	100' - 4" PERF BIG "O" TUBING	\$5.40	
71,838	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	100' - 4" PERF BIG "O" TUBING	\$0.00	\$54.24
71,839	42945 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	PINE BOARDS	\$105.50	
71,839	42945 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PINE BOARDS	\$11.66	



	71,839	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINE BOARDS	\$0.00	\$117.16
	71,840	42945 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	ADHESIVE CAULKING	\$11.69	
	71,840	42945 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADHESIVE CAULKING	\$1.29	
	71,840	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADHESIVE CAULKING	\$0.00	\$12.98
	71,841	42945 01-3400-4000-41506	BUILDING CODE EXPENSES	7 4X8 SHTS PLYWOOD - 46 KING	\$193.75	
	71,841	42945 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	7 4X8 SHTS PLYWOOD - 46 KING	\$21.40	
	71,841	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	7 4X8 SHTS PLYWOOD - 46 KING	\$0.00	\$215.15
	71,842	42945 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	DRAIN COUPLING	\$7.71	
	71,842	42945 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DRAIN COUPLING	\$0.86	
	71,842	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRAIN COUPLING	\$0.00	\$8.57
	71,971	42945 01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	SKATE PARK REPAIRS	\$7.50	
	71,971	42945 01-0000-0200-00325	HST RECEIVABLE100%	SKATE PARK REPAIRS	\$0.98	
	71,971	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SKATE PARK REPAIRS	\$0.00	\$8.48
	71,972	42945 01-5200-4100-41700	BLDG REPAIRS AND MAINT	SEAL WALL B/W BOILER & HALL	\$11.99	
	71,972	42945 01-0000-0200-00325	HST RECEIVABLE100%	SEAL WALL B/W BOILER & HALL	\$1.56	
	71,972	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEAL WALL B/W BOILER & HALL	\$0.00	\$13.55
	71,973	42945 01-5200-4100-41700	BLDG REPAIRS AND MAINT	BOILER RM RPR AS PER FIRE DEPT	\$11.19	
	71,973	42945 01-0000-0200-00325	HST RECEIVABLE100%	BOILER RM RPR AS PER FIRE DEPT	\$1.45	
	71,973	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOILER RM RPR AS PER FIRE DEPT	\$0.00	\$12.64
	71,974	42945 01-5200-4100-41700	BLDG REPAIRS AND MAINT	RPR TO VENT PIPE & LOUNGE WALL	\$5.98	
	71,974	42945 01-0000-0200-00325	HST RECEIVABLE100%	RPR TO VENT PIPE & LOUNGE WALL	\$0.78	
	71,974	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RPR TO VENT PIPE & LOUNGE WALL	\$0.00	\$6.76
	71,976	42945 01-5200-4100-40210	JANITORIAL SUPPLIES	SEWER LINE CLEANER	\$26.40	
	71,976	42945 01-0000-0200-00325	HST RECEIVABLE100%	SEWER LINE CLEANER	\$3.43	
	71,976	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEWER LINE CLEANER	\$0.00	\$29.83
	71,977	42945 01-5200-4100-41700	BLDG REPAIRS AND MAINT	TAPE, PAINT ROLLER	\$11.17	
	71,977	42945 01-0000-0200-00325	HST RECEIVABLE100%	TAPE, PAINT ROLLER	\$1.45	
	71,977	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE, PAINT ROLLER	\$0.00	\$12.62
	71,996	42945 01-5200-4100-41700	BLDG REPAIRS AND MAINT	BATTERIES FOR URINAL	\$15.74	
	71,996	42945 01-0000-0200-00325	HST RECEIVABLE100%	BATTERIES FOR URINAL	\$2.05	
	71,996	42945 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES FOR URINAL	\$0.00	\$17.79
INGERSOLL RENT-ALL ***						
	71,951	42946 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE GRINDER RENTAL	\$1,182.04	
	71,951	42946 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE GRINDER RENTAL	\$130.57	
	71,951	42946 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE GRINDER RENTAL	\$0.00	\$1,312.61
	71,952	42946 01-4500-4230-46409	940900 LAWN MOWER/WEED CUTTERS	STRING TRIMMER REPAIRS	\$36.63	
	71,952	42946 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STRING TRIMMER REPAIRS	\$4.05	
	71,952	42946 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRING TRIMMER REPAIRS	\$0.00	\$40.68
	71,953	42946 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	DIAMOND BLADE	\$824.15	
	71,953	42946 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DIAMOND BLADE	\$91.04	
	71,953	42946 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIAMOND BLADE	\$0.00	\$915.19
	71,954	42946 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SUPPLIES FOR SIDEWALK	\$55.97	
	71,954	42946 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLIES FOR SIDEWALK	\$6.18	
	71,954	42946 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES FOR SIDEWALK	\$0.00	\$62.15
	71,955	42946 01-4500-4000-40270	NEW EQUIPMENT	TELESCOPIC PRUNER	\$645.16	
	71,955	42946 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TELESCOPIC PRUNER	\$71.26	
	71,955	42946 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TELESCOPIC PRUNER	\$0.00	\$716.42
INGERSOLL SENIORS ACTIVITY CEN						
	71,901	42947 01-5000-6040-41140	INGERSOLL SENIOR CENTRE PROGRAM	SENIOR CENTRE GRANT	\$36,000.00	
	71,901	42947 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE GRANT	\$0.00	\$36,000.00
D.H. JUTZI LIMITED						
	71,856	42948 01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER TREATMENT	\$375.00	
	71,856	42948 01-0000-0200-00325	HST RECEIVABLE100%	WATER TREATMENT	\$48.75	
	71,856	42948 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER TREATMENT	\$0.00	\$423.75
KARRYS BROS. LTD						
	71,889	42949 01-5000-6020-40430	CANTEEN SUPPLIES	CANDY, CHIPS, CHOC BARS	\$421.25	
	71,889	42949 01-5000-6020-40430	CANTEEN SUPPLIES	CANDY, CHIPS, CHOC BARS	\$87.26	
	71,889	42949 01-0000-0200-00325	HST RECEIVABLE100%	CANDY, CHIPS, CHOC BARS	\$54.76	
	71,889	42949 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY, CHIPS, CHOC BARS	\$0.00	\$563.27
LAFARGE CANADA INC						
	71,961	42950 01-0000-0250-60705	UG14-557-KING W-EMERG GAS	CONCRETE	\$126.69	
	71,961	42950 01-0000-0250-60770	C14-622-275 GEORGE-REPL HYDRANT	CONCRETE	\$306.81	
	71,961	42950 01-0000-0250-60734	C14-586-MELITA@WONHAM S-BRKN VALVE	CONCRETE	\$216.75	
	71,961	42950 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$13.99	
	71,961	42950 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$33.89	
	71,961	42950 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$23.94	
	71,961	42950 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$722.07
LONDON CIVIC EMPLOY,LOCAL 107						
	71,944	42951 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	UNION DUES	\$1,456.80	
	71,944	42951 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNION DUES	\$0.00	\$1,456.80
EMPLOYEE REIMBURSEMENT						
	71,928	42952 01-4000-4000-40620	MILEAGE	MILEAGE - SEPTEMBER	\$3.89	
	71,928	42952 10-0000-3246-80010	LABOUR & BURDEN	MILEAGE - SEPTEMBER	\$2.92	
	71,928	42952 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - SEPTEMBER	\$0.43	
	71,928	42952 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - SEPTEMBER	\$0.32	

LUNDBLAD, KARL	71,928	42952 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - SEPTEMBER	\$0.00	\$7.56
	72,011	42953 01-5200-6290-41500	CONTRACTED SERVICES	RECORDING VIDEO	\$310.00	
LWR AUTOMOTIVE	72,011	42953 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECORDING VIDEO	\$0.00	\$310.00
	71,908	42954 01-4500-4230-46381	938100 T1-05 CHEV COLORADO	MOTOR OIL	\$74.48	
	71,908	42954 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	MOTOR OIL	\$32.55	
	71,908	42954 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOTOR OIL	\$8.22	
	71,908	42954 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOTOR OIL	\$3.60	
	71,908	42954 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOTOR OIL	\$0.00	\$118.85
	71,909	42954 01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	BATTERY FOR TRUCK 3	\$457.89	
	71,909	42954 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY FOR TRUCK 3	\$50.58	
	71,909	42954 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY FOR TRUCK 3	\$0.00	\$508.47
LYRECO CANADA INC.	71,847	42955 01-3000-4000-40200	OFFICE SUPPLIES	BINDER, PENS, FILE FOLDERS	\$149.63	
	71,847	42955 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BINDER, PENS, FILE FOLDERS	\$16.53	
	71,847	42955 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BINDER, PENS, FILE FOLDERS	\$0.00	\$166.16
MCKIM HARDWARE	71,978	42956 01-2000-4025-40210	JANITORIAL SUPPLIES	METAL POLISH, CLEANERS	\$13.20	
	71,978	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	METAL POLISH, CLEANERS	\$1.46	
	71,978	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	METAL POLISH, CLEANERS	\$0.00	\$14.66
	71,979	42956 01-2000-4025-40210	JANITORIAL SUPPLIES	DUSTERS, SQUEEGEE	\$29.48	
	71,979	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DUSTERS, SQUEEGEE	\$3.26	
	71,979	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DUSTERS, SQUEEGEE	\$0.00	\$32.74
	71,980	42956 01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	LT BULBS, WINDOW WASHER	\$14.89	
	71,980	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LT BULBS, WINDOW WASHER	\$1.64	
	71,980	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LT BULBS, WINDOW WASHER	\$0.00	\$16.53
	71,981	42956 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	LATCH FOR BARN, BUG SPRAY	\$16.72	
	71,981	42956 01-0000-0200-00325	HST RECEIVABLE100%	LATCH FOR BARN, BUG SPRAY	\$2.17	
	71,981	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LATCH FOR BARN, BUG SPRAY	\$0.00	\$18.89
	71,982	42956 01-6200-4000-41400	DISPLAYS	PICTURE HANGERS FOR EXHIBITS	\$9.07	
	71,982	42956 01-0000-0200-00325	HST RECEIVABLE100%	PICTURE HANGERS FOR EXHIBITS	\$1.18	
	71,982	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PICTURE HANGERS FOR EXHIBITS	\$0.00	\$10.25
	71,983	42956 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	BLACK PAINT	\$33.71	
	71,983	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLACK PAINT	\$3.73	
	71,983	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLACK PAINT	\$0.00	\$37.44
	71,984	42956 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	BATTERY, GARBAGE CANS	\$95.57	
	71,984	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY, GARBAGE CANS	\$10.56	
	71,984	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY, GARBAGE CANS	\$0.00	\$106.13
	71,985	42956 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BURLAP - 8 ROLLS	\$72.62	
	71,985	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BURLAP - 8 ROLLS	\$8.02	
	71,985	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BURLAP - 8 ROLLS	\$0.00	\$80.64
	71,986	42956 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BURLAP - 2 ROLLS	\$18.15	
	71,986	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BURLAP - 2 ROLLS	\$2.01	
	71,986	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BURLAP - 2 ROLLS	\$0.00	\$20.16
	71,987	42956 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	KNIFE & SCRAPER	\$19.45	
	71,987	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	KNIFE & SCRAPER	\$2.14	
	71,987	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KNIFE & SCRAPER	\$0.00	\$21.59
	71,988	42956 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	HAMMERS, RAKE, SHOVEL, ETC.	\$207.29	
	71,988	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HAMMERS, RAKE, SHOVEL, ETC.	\$22.90	
	71,988	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAMMERS, RAKE, SHOVEL, ETC.	\$0.00	\$230.19
	71,989	42956 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SCREWS	\$6.75	
	71,989	42956 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS	\$0.74	
	71,989	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$7.49
	71,997	42956 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	LIGHT BULBS, WINDOW WASHER	\$15.46	
	71,997	42956 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS, WINDOW WASHER	\$2.01	
	71,997	42956 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS, WINDOW WASHER	\$0.00	\$17.47
MINISTRY OF FINANCE - M.T.O. *	71,931	42957 01-1000-4240-01627	VIOLATIONS - M.O.T.	SEPT 2014 COURT COSTS	\$90.75	
	71,931	42957 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPT 2014 COURT COSTS	\$0.00	\$90.75
OAKWOOD TRANSPORT	71,846	42958 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	REPAIRS TO UNIT #1 TRAILER	\$287.09	
	71,846	42958 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO UNIT #1 TRAILER	\$31.71	
	71,846	42958 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO UNIT #1 TRAILER	\$0.00	\$318.80
	71,907	42958 01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	REPAIRS TO TRUCK 6	\$339.54	
	71,907	42958 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 6	\$37.51	
	71,907	42958 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 6	\$0.00	\$377.05
	71,958	42958 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	REPAIRS TO TRUCK #8	\$276.72	
	71,958	42958 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK #8	\$30.56	
	71,958	42958 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK #8	\$0.00	\$307.28
O.M.E.R.S. ***	71,941	42959 01-0000-2100-00704	OMERS (15000)	OCTOBER PENSION CONTRIBUTION	\$57,698.82	
	71,941	42959 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OCTOBER PENSION CONTRIBUTION	\$0.00	\$57,698.82
OXFORD COUNTY ***	71,932	42960 01-1000-4240-01626	VIOLATIONS - COURT	COURT COSTS - SEPT 2014	\$33.00	

	71,932	42960 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURT COSTS - SEPT 2014	\$0.00	\$33.00
	71,957	42960 01-4500-5000-40270	NEW EQUIPMENT	LARGE BLUE BOXES - 40	\$220.00	
	71,957	42960 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LARGE BLUE BOXES - 40	\$0.00	\$220.00
OXFORD FEED SUPPLY LTD						
	71,883	42961 01-5100-4100-41710	CHEMICALS	MURIATIC ACID	\$350.00	
	71,883	42961 01-0000-0200-00325	HST RECEIVABLE100%	MURIATIC ACID	\$45.50	
	71,883	42961 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MURIATIC ACID	\$0.00	\$395.50
OXFORD SAND & GRAVEL LTD						
	71,962	42962 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR	SAND SEAL ASPHALT	\$742.67	
	71,962	42962 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL ASPHALT	\$82.03	
	71,962	42962 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL ASPHALT	\$0.00	\$824.70
	71,963	42962 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR	SAND SEAL ASPHALT	\$556.54	
	71,963	42962 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL ASPHALT	\$61.47	
	71,963	42962 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL ASPHALT	\$0.00	\$618.01
PARKSMART INC.						
	71,848	42963 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG TICKET PROCESSING - SEPT	\$471.66	
	71,848	42963 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG TICKET PROCESSING - SEPT	\$52.10	
	71,848	42963 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG TICKET PROCESSING - SEPT	\$0.00	\$523.76
PETERBILT OF ONTARIO INC						
	71,905	42964 01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	FIREWALL HARNESS COVER	\$30.88	
	71,905	42964 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	FIREWALL HARNESS COVER	\$30.89	
	71,905	42964 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIREWALL HARNESS COVER	\$3.42	
	71,905	42964 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIREWALL HARNESS COVER	\$3.42	
	71,905	42964 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIREWALL HARNESS COVER	\$0.00	\$68.61
POWER PRESSURE SYSTEMS						
	71,910	42965 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	REPAIR PRESSURE WASH STN	\$280.92	
	71,910	42965 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR PRESSURE WASH STN	\$31.03	
	71,910	42965 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR PRESSURE WASH STN	\$0.00	\$311.95
PRACTICA LTD						
	71,869	42966 01-5000-6050-40210	JANITORIAL SUPPLIES	DOG PICK UP BAGS	\$209.63	
	71,869	42966 01-0000-0200-00325	HST RECEIVABLE100%	DOG PICK UP BAGS	\$27.25	
	71,869	42966 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOG PICK UP BAGS	\$0.00	\$236.88
PUROLATOR COURIER LTD						
	71,868	42967 01-5100-4100-41530	EQUIP REPAIRS & MAINT	POOL VACUUM REPAIRS	\$59.42	
	71,868	42967 01-0000-0200-00325	HST RECEIVABLE100%	POOL VACUUM REPAIRS	\$7.73	
	71,868	42967 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POOL VACUUM REPAIRS	\$0.00	\$67.15
	72,000	42967 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	SCBA SENT FOR REPAIR	\$13.31	
	72,000	42967 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCBA SENT FOR REPAIR	\$1.47	
	72,000	42967 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCBA SENT FOR REPAIR	\$0.00	\$14.78
REALTAX INC						
	71,919	42968 01-0000-0090-99910	TAXES - CLEARING	TAX SALE REGISTRATION	\$407.04	
	71,919	42968 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAX SALE REGISTRATION	\$44.96	
	71,919	42968 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAX SALE REGISTRATION	\$0.00	\$452.00
REGIS AUTO PARTS						
	71,849	42969 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	MINIATURE BULB	\$0.53	
	71,849	42969 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MINIATURE BULB	\$0.06	
	71,849	42969 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MINIATURE BULB	\$0.00	\$0.59
	71,945	42969 01-4500-4230-46387	938700 T7-08 DODGE 3500	OIL FILTERS	\$20.58	
	71,945	42969 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	OIL FILTERS	\$107.12	
	71,945	42969 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL FILTERS	\$2.27	
	71,945	42969 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL FILTERS	\$11.83	
	71,945	42969 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL FILTERS	\$0.00	\$141.80
	71,946	42969 01-4500-4230-46389	938900 T9-13 CHEV SIERRA	AIR & OIL FILTERS	\$25.41	
	71,946	42969 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR & OIL FILTERS	\$2.81	
	71,946	42969 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR & OIL FILTERS	\$0.00	\$28.22
RELIANCE HOME COMFORT						
	71,878	42970 01-5100-4100-41550	MAINTENANCE CONTRACTS	RENTAL WATER HEATERS	\$384.94	
	71,878	42970 01-0000-0200-00325	HST RECEIVABLE100%	RENTAL WATER HEATERS	\$50.04	
	71,878	42970 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENTAL WATER HEATERS	\$0.00	\$434.98
RIETTA'S DECOR & DESIGN CENTRE						
	72,013	42971 01-5200-4100-41700	BLDG REPAIRS AND MAINT	PAINT FOR HALLWAYS	\$63.26	
	72,013	42971 01-0000-0200-00325	HST RECEIVABLE100%	PAINT FOR HALLWAYS	\$8.22	
	72,013	42971 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT FOR HALLWAYS	\$0.00	\$71.48
RIGHT RENO						
	72,017	42972 01-5200-4100-41700	BLDG REPAIRS AND MAINT	MEN WASHROOM REPAIR	\$165.00	
	72,017	42972 01-0000-0200-00325	HST RECEIVABLE100%	MEN WASHROOM REPAIR	\$21.45	
	72,017	42972 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEN WASHROOM REPAIR	\$0.00	\$186.45
ROGERS (WIRELESS)						
	71,992	42973 10-0000-3252-80100	PRIME CONTRACT	RELOCATE LINES TO NEW POLES	\$7,745.41	
	71,992	42973 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RELOCATE LINES TO NEW POLES	\$855.52	
	71,992	42973 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RELOCATE LINES TO NEW POLES	\$0.00	\$8,600.93
ROGERS (WIRELESS)						
	71,904	42974 01-4500-4000-40220	TELEPHONE	CELL PHONES - SEPT	\$56.17	
	71,904	42974 01-5200-6090-40220	TELEPHONE	CELL PHONES - SEPT	\$52.20	
	71,904	42974 01-5000-6020-40220	TELEPHONE	CELL PHONES - SEPT	\$68.83	



	71,870	42983 01-0000-0200-00325	HST RECEIVABLE100%	BROOM	\$1.66	
	71,870	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BROOM	\$0.00	\$14.41
	71,874	42983 01-5000-6020-40210	JANITORIAL SUPPLIES	PAPER PRODUCTS, GLOVES	\$205.49	
	71,874	42983 01-5100-4100-40210	JANITORIAL SUPPLIES	PAPER PRODUCTS, GLOVES	\$172.99	
	71,874	42983 01-0000-0200-00325	HST RECEIVABLE100%	PAPER PRODUCTS, GLOVES	\$26.71	
	71,874	42983 01-0000-0200-00325	HST RECEIVABLE100%	PAPER PRODUCTS, GLOVES	\$22.49	
	71,874	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER PRODUCTS, GLOVES	\$0.00	\$427.68
	71,880	42983 01-5100-4100-40210	JANITORIAL SUPPLIES	KLEENEX	\$37.62	
	71,880	42983 01-0000-0200-00325	HST RECEIVABLE100%	KLEENEX	\$4.89	
	71,880	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KLEENEX	\$0.00	\$42.51
	71,895	42983 01-3000-4100-40210	JANITORIAL SUPPLIES	SOAP, PPR TWL, LYSOL, CAR WAX	\$149.10	
	71,895	42983 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOAP, PPR TWL, LYSOL, CAR WAX	\$16.47	
	71,895	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOAP, PPR TWL, LYSOL, CAR WAX	\$0.00	\$165.57
	71,917	42983 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	AIR FRESHENERS, SANITIZER	\$107.42	
	71,917	42983 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FRESHENERS, SANITIZER	\$11.86	
	71,917	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FRESHENERS, SANITIZER	\$0.00	\$119.28
	71,970	42983 01-5000-6050-40210	JANITORIAL SUPPLIES	PAPER TOWELS	\$37.31	
	71,970	42983 01-0000-0200-00325	HST RECEIVABLE100%	PAPER TOWELS	\$4.85	
	71,970	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWELS	\$0.00	\$42.16
	72,012	42983 01-5200-4100-40210	JANITORIAL SUPPLIES	POLISHING PADS	\$28.56	
	72,012	42983 01-0000-0200-00325	HST RECEIVABLE100%	POLISHING PADS	\$3.71	
	72,012	42983 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POLISHING PADS	\$0.00	\$32.27
SWAN DUST CONTROL						
	71,918	42984 01-4500-4000-41540	RENTAL	MAT RENTAL PUBLIC WORKS	\$20.66	
	71,918	42984 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL PUBLIC WORKS	\$2.28	
	71,918	42984 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL PUBLIC WORKS	\$0.00	\$22.94
THAMESFORD PIZZA						
	72,006	42985 01-5200-6090-40420	PROGRAM SUPPLIES	PIZZA FOR LEON'S MOVIE NIGHT	\$44.25	
	72,006	42985 01-0000-0200-00325	HST RECEIVABLE100%	PIZZA FOR LEON'S MOVIE NIGHT	\$5.75	
	72,006	42985 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PIZZA FOR LEON'S MOVIE NIGHT	\$0.00	\$50.00
THAMES RIVER MELON FARMS						
	71,867	42986 01-5000-6051-40420	PROGRAM SUPPLIES	YAMS, LEEKS, PUMPKINS	\$749.00	
	71,867	42986 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	YAMS, LEEKS, PUMPKINS	\$0.00	\$749.00
THE COFFEE MAN SALES & SERVICE						
	71,881	42987 01-5000-6020-40430	CANTEEN SUPPLIES	COFFEE, HOT CHOCOLATE	\$164.00	
	71,881	42987 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE, HOT CHOCOLATE	\$0.00	\$164.00
TILLSONBURG FIRE & RESCUE SERV						
	71,844	42988 01-3000-4000-41520	COMMUNICATION	DISPATCH FEES - 3RD QTR	\$7,347.08	
	71,844	42988 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DISPATCH FEES - 3RD QTR	\$811.52	
	71,844	42988 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPATCH FEES - 3RD QTR	\$0.00	\$8,158.60
TRADEWINDS INTERNATIONAL SALE						
	71,967	42989 01-5000-6050-41720	HORTICULTURAL SUPPLIES	TULIP BULBS	\$862.40	
	71,967	42989 01-0000-0200-00325	HST RECEIVABLE100%	TULIP BULBS	\$112.11	
	71,967	42989 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TULIP BULBS	\$0.00	\$974.51
	71,968	42989 01-5000-6050-41720	HORTICULTURAL SUPPLIES	FREIGHT CHARGES - TULIP BULBS	\$115.00	
	71,968	42989 01-0000-0200-00325	HST RECEIVABLE100%	FREIGHT CHARGES - TULIP BULBS	\$14.95	
	71,968	42989 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FREIGHT CHARGES - TULIP BULBS	\$0.00	\$129.95
TREMBLETT'S YOUR INDEPENDENT G						
	71,897	42990 01-1000-4000-40200	OFFICE SUPPLIES	IND'T - OCT 3 2014 - ADMIN	\$18.29	
	71,897	42990 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IND'T - OCT 3 2014 - ADMIN	\$2.02	
	71,897	42990 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - OCT 3 2014 - ADMIN	\$0.00	\$20.31
	71,898	42990 01-5200-6090-40460	NUTRITION PURCHASES	IND'T - SEPT 2014 - FUSION	\$81.63	
	71,898	42990 01-5200-6090-40420	PROGRAM SUPPLIES	IND'T - SEPT 2014 - FUSION	\$69.98	
	71,898	42990 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - SEPT 2014 - FUSION	\$0.00	\$151.61
	71,899	42990 01-5000-4000-40200	OFFICE SUPPLIES	IND'T - SEPT-OCT 2014 - VPCC	\$9.18	
	71,899	42990 01-5100-6060-40420	PROGRAM SUPPLIES	IND'T - SEPT-OCT 2014 - VPCC	\$62.44	
	71,899	42990 01-0000-0200-00325	HST RECEIVABLE100%	IND'T - SEPT-OCT 2014 - VPCC	\$3.67	
	71,899	42990 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - SEPT-OCT 2014 - VPCC	\$0.00	\$75.29
	71,900	42990 01-5000-6020-40430	CANTEEN SUPPLIES	IND'T - SEPT 2014 - PARKS&REC	\$70.65	
	71,900	42990 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - SEPT 2014 - PARKS&REC	\$0.00	\$70.65
TURNERS FARM MARKET						
	71,866	42991 01-5000-6051-40420	PROGRAM SUPPLIES	CELERY, CAULIFLOWER, PEARS	\$858.00	
	71,866	42991 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CELERY, CAULIFLOWER, PEARS	\$0.00	\$858.00
WALMSLEY BROS LTD						
	71,990	42992 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR,	HL3 ASPHALT - VARIOUS JOBS	\$17,954.50	
	71,990	42992 01-0000-0250-60751	C14-603-113 WONHAM N-WTR VALVE	HL3 ASPHALT - VARIOUS JOBS	\$943.50	
	71,990	42992 01-0000-0250-60731	UG14-583-36 MASON-GAS LEAK	HL3 ASPHALT - VARIOUS JOBS	\$18.68	
	71,990	42992 01-0000-0250-60780	C14-632-7 FERGUSON-BRKN WTRMN	HL3 ASPHALT - VARIOUS JOBS	\$280.25	
	71,990	42992 01-0000-0250-60734	C14-586-MELITA@WONHAM S-BRKN VALVE	HL3 ASPHALT - VARIOUS JOBS	\$878.11	
	71,990	42992 01-0000-0250-60760	C14-612-18 WOODHATCH-BRKN WTRMN	HL3 ASPHALT - VARIOUS JOBS	\$46.71	
	71,990	42992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT - VARIOUS JOBS	\$1,983.17	
	71,990	42992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT - VARIOUS JOBS	\$104.21	
	71,990	42992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT - VARIOUS JOBS	\$2.07	
	71,990	42992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT - VARIOUS JOBS	\$30.95	
	71,990	42992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT - VARIOUS JOBS	\$96.99	

	71,990	42992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT - VARIOUS JOBS	\$5.16	
WATTSWORTH ANALYSIS INC.	71,990	42992 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HL3 ASPHALT - VARIOUS JOBS	\$0.00	\$22,344.30
	71,884	42993 01-2000-4025-40330	HYDRO	ENERGY MGMT SERVICE	\$54.99	
	71,884	42993 01-5000-6020-40330	HYDRO	ENERGY MGMT SERVICE	\$62.79	
	71,884	42993 01-5000-6050-40330	HYDRO	ENERGY MGMT SERVICE	\$15.92	
	71,884	42993 01-5100-4100-40330	HYDRO	ENERGY MGMT SERVICE	\$80.38	
	71,884	42993 01-5000-6040-40330	HYDRO	ENERGY MGMT SERVICE	\$32.83	
	71,884	42993 01-3200-4100-40330	HYDRO	ENERGY MGMT SERVICE	\$17.67	
	71,884	42993 01-5200-4100-40330	HYDRO	ENERGY MGMT SERVICE	\$17.67	
	71,884	42993 01-4000-4400-40300	UTILITIES	ENERGY MGMT SERVICE	\$137.76	
	71,884	42993 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENERGY MGMT SERVICE	\$21.28	
	71,884	42993 01-0000-0200-00325	HST RECEIVABLE100%	ENERGY MGMT SERVICE	\$29.54	
WOODSTOCK, CITY OF ***	71,884	42993 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENERGY MGMT SERVICE	\$0.00	\$470.83
	71,916	42994 01-4500-4000-41520	COMMUNICATION	DISPATCHING SERV OCT - DEC	\$558.00	
WOODSTOCK TIRE SERVICE	71,916	42994 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPATCHING SERV OCT - DEC	\$0.00	\$558.00
	71,999	42995 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	TIRE REPAIR ON AERIAL	\$764.67	
	71,999	42995 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TIRE REPAIR ON AERIAL	\$84.46	
WOOD WYANT INC.	71,999	42995 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR ON AERIAL	\$0.00	\$849.13
	71,859	42996 01-5100-4100-41700	BLDG REPAIRS AND MAINT	CASTORS	\$78.24	
	71,859	42996 01-0000-0200-00325	HST RECEIVABLE100%	CASTORS	\$10.17	
ROYAL BANK VISA	71,859	42996 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASTORS	\$0.00	\$88.41
	71,820	EFT000000000 01-5100-6090-40420	PROGRAM SUPPLIES	VISA - SEPT 2014 - WARD	\$12.25	
	71,820	EFT000000000 01-0000-0200-00325	HST RECEIVABLE100%	VISA - SEPT 2014 - WARD	\$1.59	
ROYAL BANK VISA	71,820	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - WARD	\$0.00	\$13.84
	71,819	EFT000000000 01-7000-4000-40620	MILEAGE	VISA - SEPT 2014 - K BROWN	\$13.50	
	71,819	EFT000000000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - K BROWN	\$1.50	
ROYAL BANK VISA	71,819	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - K BROWN	\$0.00	\$15.00
	71,965	EFT000000000 01-6200-4000-41400	DISPLAYS	VISA - SEPT 2014 - GILLIES	\$5.00	
	71,965	EFT000000000 01-6200-4000-41400	DISPLAYS	VISA - SEPT 2014 - GILLIES	\$5.99	
	71,965	EFT000000000 01-6200-4000-40500	SPECIAL EVENTS	VISA - SEPT 2014 - GILLIES	\$20.96	
	71,965	EFT000000000 01-6200-4000-40440	GIFT SHOP SUPPLIES	VISA - SEPT 2014 - GILLIES	\$10.00	
	71,965	EFT000000000 01-0000-0200-00325	HST RECEIVABLE100%	VISA - SEPT 2014 - GILLIES	\$0.65	
	71,965	EFT000000000 01-0000-0200-00325	HST RECEIVABLE100%	VISA - SEPT 2014 - GILLIES	\$0.78	
	71,965	EFT000000000 01-0000-0200-00325	HST RECEIVABLE100%	VISA - SEPT 2014 - GILLIES	\$2.73	
	71,965	EFT000000000 01-0000-0200-00325	HST RECEIVABLE100%	VISA - SEPT 2014 - GILLIES	\$1.30	
ROYAL BANK VISA	71,965	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - GILLIES	\$0.00	\$47.41
	71,824	EFT000000000 01-1000-4000-40710	LEGAL FEES	VISA - SEPT 2014 - GRAVES	\$59.18	
	71,824	EFT000000000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - GRAVES	\$6.54	
ROYAL BANK VISA	71,824	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - GRAVES	\$0.00	\$65.72
	71,822	EFT000000000 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	VISA - SEPT 2014 - WITUIK	\$76.76	
	71,822	EFT000000000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - WITUIK	\$8.48	
ROYAL BANK VISA	71,822	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - WITUIK	\$0.00	\$85.24
	71,826	EFT000000000 01-1300-4000-40630	STAFF TRAINING	VISA - SEPT 2014 - MCANDREW	\$98.71	
	71,826	EFT000000000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - MCANDREW	\$10.90	
ROYAL BANK VISA	71,826	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - MCANDREW	\$0.00	\$109.61
	71,825	EFT000000000 01-3400-4000-40630	STAFF TRAINING	VISA - SEPT 2014 - SMALE	\$230.00	
ROYAL BANK VISA	71,825	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - SMALE	\$0.00	\$230.00
	71,821	EFT000000000 01-4000-4000-40610	MEETINGS & CONFERENCES	VISA - SEPT 2014 - LAWSON	\$401.95	
	71,821	EFT000000000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - LAWSON	\$44.40	
ROYAL BANK VISA	71,821	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - LAWSON	\$0.00	\$446.35
	71,823	EFT000000000 01-0900-4000-41020	PROMOTION & MEALS	VISA - SEPT 2014 - TIGERT	\$110.61	
	71,823	EFT000000000 01-0900-4000-41020	PROMOTION & MEALS	VISA - SEPT 2014 - TIGERT	\$18.42	
	71,823	EFT000000000 01-0100-4000-41020	PROMOTION & MEALS	VISA - SEPT 2014 - TIGERT	\$450.00	
	71,823	EFT000000000 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - TIGERT	\$12.22	
ROYAL BANK VISA	71,823	EFT000000000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - TIGERT	\$0.00	\$591.25
	72,028	EFT000000000 01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$123.03	
	72,028	EFT000000000 01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$776.69	
	72,028	EFT000000000 01-1002-4000-40610	MEETINGS & CONFERENCES	VISA - SEPT 2014 - J BROWN	\$356.16	
	72,028	EFT000000000 01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$101.07	
	72,028	EFT000000000 01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$134.44	
	72,028	EFT000000000 01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA - SEPT 2014 - J BROWN	\$61.05	

72,028	EFT00000000	01-1001-4000-41550	MAINTENANCE CONTRACTS	VISA - SEPT 2014 - J BROWN	\$564.26	
72,028	EFT00000000	01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$74.26	
72,028	EFT00000000	01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$82.41	
72,028	EFT00000000	01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$102.11	
72,028	EFT00000000	01-1002-4000-40610	MEETINGS & CONFERENCES	VISA - SEPT 2014 - J BROWN	\$8.82	
72,028	EFT00000000	01-1002-4000-40610	MEETINGS & CONFERENCES	VISA - SEPT 2014 - J BROWN	\$13.10	
72,028	EFT00000000	01-1002-4000-40610	MEETINGS & CONFERENCES	VISA - SEPT 2014 - J BROWN	\$2.18	
72,028	EFT00000000	01-1002-4000-40610	MEETINGS & CONFERENCES	VISA - SEPT 2014 - J BROWN	\$234.96	
72,028	EFT00000000	01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$54.64	
72,028	EFT00000000	01-1002-4000-40270	NEW EQUIPMENT	VISA - SEPT 2014 - J BROWN	\$19.07	
72,028	EFT00000000	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA - SEPT 2014 - J BROWN	\$1,080.23	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$13.59	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$39.34	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$6.74	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$8.21	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$9.10	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$0.98	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$1.44	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$25.96	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$6.04	
72,028	EFT00000000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - SEPT 2014 - J BROWN	\$2.11	
72,028	EFT00000000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - SEPT 2014 - J BROWN	\$0.00	\$3,901.99
DISTRIBUTION TOTALS:					\$632,844.49	\$632,844.49



**DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER**

**REPORT NO: A-149-14**

**COUNCIL MEETING DATE: NOVEMBER 10<sup>TH</sup> 2014**

**SUBJECT: ADMINISTRATION MONTHLY REPORT**

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### **Development Issues**

Staff met with representatives of Sifton Properties to discuss the proposed development and discuss development issues such as park land and street configuration. A discussion took place as to the amount of land to be dedicated to the Town for Parkland purposes under the Planning Act and the Official Plan policies. The issue around the land swap, where the Town had provided Open Space land to the Developer for the building of the storm water management area for a future land area as part of Phase II. And finally some preliminary discussions on to the anticipated value of the wood lot should the Town which to purchase it in whole or in part. These discussions will be summarized in a subsequent Closed Session Report as permitted by the Municipal Act.

Staff also met in regard to the subdivision so as to finalize the comments to the County of Oxford for the approval of draft plan conditions. Two critical issues were incorporated, the first being a cap on development prior to the development of a secondary access from the subdivision to Clarke Road. The second, was the notification that the developer would have to contribute through their development to the future signalization of the intersection on Clarke Road.

One issue that may impact the timing of the development of the subdivision is the comments received from the Upper Thames River Conservation Authority. The Authority is requesting that a comprehensive Environmental Impact Study on the wood lot is undertaken and completed to their satisfaction. The previous EIS that was conducted some years ago and peer reviewed by a third party agency has been deemed to be out of date and lacking in critical information.

### **Personnel Issues**

Staff have been utilizing an online training resource to ensure that the Town is meeting its obligations under the various Provincial Legislation. Training is ongoing for WHMIS for all staff.

Training for Bill 168 requirements will commence shortly across the organization, including the members of Council Elect.



The search to fill the Position of Public Works Foreman is ongoing. Council will be advised once a suitable candidate is selected.

## **Union Negotiations**

Staff and Union representatives are finalizing their review of the updated consolidated collective agreements. Once complete the associated changes will be fully implemented.

## **Meetings**

The Clerk, Fire Chief and I met with the Community Sargent to discuss various issues, including security requirements for the upcoming Municipal election and the November 11<sup>th</sup>, ceremony.

As a result of the discussion the OPP will be working with the Town's administration to develop both evacuation and lockdown plans should in the unlikelyness they are needed, staff will be trained and be able to act accordingly, providing one more level of safety for the employees of the organization.

The Clerk and I are working to have the Hospital CEO and Board Chair attend an upcoming Council meeting so as to discuss the changes that are occurring within the health care field and any impacts on both the Town of Ingersoll and the Alexandra Hospital. Such a meeting should prove to be productive and help Council better understand the changes that are taking place at the Hospital.

Senior Management met with the Consultant who has been retained to complete the building condition assessment on three of the Town's facilities. Those are the Town Centre, the Arena and The Carnegie Building to discuss the anticipated costs necessary to maintain usage. The Consultant will be providing an presentation to Council on this at the meeting this evening.

The Mayor continues to work to try and bring the Developers in the Clover Ridge Subdivision to the table for a meeting with the Town in an effort to resolve the issue around the construction timing of Walker Road.

I met with the Chief Administrative Officer for the Town of Woodstock, primarily as introduction, and also to discuss areas of mutual interest between the municipalities.

Staff meet to review our asset management plan and the status thereof. There will be a full report coming to Council for consideration in January 2015. As a spinoff of this I have been asked to participate as a presenter at the upcoming Ontario West Municipal Conference to be held in London on December 12<sup>th</sup> 2014.

The Treasurer, Engineer and Myself met with the Director of Public Works and his staff to amend the cost sharing agreement between the County and the Town on joint projects.

Submitted by: William Tigert, Chief Administrative Officer



**DEPARTMENT: CLERK'S DEPARTMENT**

**REPORT NO: C-150-14**

**COUNCIL MEETING DATE: NOVEMBER 10, 2014**

**SUBJECT: CLERK'S DEPARTMENT MONTHLY REPORT**

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During the month of October the Clerk's Department was busy planning, organizing and implementing the election. We are thankful to the many staff and volunteers that gave their time to help on Election Day. Congratulations to all the candidates on a very successful election, with a voter turnout of approximately 45%.

Staff is always involved in the day to day Clerk's department work.

## **ATTACHMENTS**

Monthly Statistics

Prepared by: Ann Wright, Deputy Clerk

Approved by: William Tigert, Chief Administrative Officer

## **Attachment A: Monthly Statistics**

### **A. Marriage Licenses**

Total – 10 (Total Revenue: \$900.00)

In-Town - 2

Out-of-Town - 8

### **B. Civil Weddings**

Ceremonies Held in October: 2

Ceremony Booked in September: 1

Ceremonies Booked To Date in 2014: 16

### **C. Burial Permits**

Total: 22 (Total Revenue: \$100.00)

In-Town: 2 (currently no cost)

Out-of-Town: 20 (\$5.00/permit)

### **D. Commissioners Oaths**

Total – 19 (Total Revenue: \$190.00) (\$10.00/commission)

### **E. Paratransit Tickets**

Total - 511 (Revenue: \$1533.00) (\$3.00/ticket)

### **F. Parking Passes**

Total – 3 (Revenue: \$90.00)

Day Parking Permits: 3 (\$30.00/month)

Evening Parking Permits: 0 (\$30.00/month) – Winter Ban Ended

24-Hour Parking Permits: 0 (\$45.00/month)

### **G. Plaques Ordered**

Commemorative Plaques: 1 (Total Cost: \$45.00 each) = \$45.00

Certificates Ordered: 0

**H. Transient Traders Licenses**

Total: 0 (Revenue: \$0.00)

**I. Lottery Licences**

Total: 2 (Revenue: \$208.00)

**J. Lunch Wagon Permits**

Total: 0 (Revenue: \$0.00)



**Economic Development Department Report  
D-151-14**

**TO:** Mayor Comiskey and Members of Council  
**FROM:** Kale Brown, Director of Economic Development  
**DATE:** November 10, 2014  
**SUBJECT:** Economic Development Monthly Staff Update

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**Department Activities:**

Recent activities in the Economic Development Office have been focused on the following key initiatives:

1. **BIA** – Experience Christmas the way it was meant to be in Downtown Ingersoll! Join us for Moonlight Madness on Thursday, November 20, 2014 at 5:00 pm for music, Santa and Mrs. Claus, wagon rides, and much, much more! Don't forget about the Official Lighting of the Lights at 7:00 pm. The holiday fun won't stop there! Our merchants and shops will be open late, giving you the chance to find the perfect gifts for those on your list! Enjoy the spirit of the season with the Lighting of the Lights and Moonlight Madness in Downtown Ingersoll!
2. **Ingersoll Awards of Excellence** – We would like to extend our congratulations to all of this year's winners. We are honoured to have a community that is full of such caring and generous individuals which run our local businesses. We wish all the winners, past and present, many more years of successful business here in Ingersoll.
3. **Urban Design Guidelines** – As directed by Council, staff followed up and hosted an additional public meeting for BIA member businesses to attend and ask any questions or offer any feedback on the proposed Urban Design Guidelines. No formal comments were received; some clarification on the purpose of the guidelines was given to those who were in attendance. You will see on the agenda a brief special report to request Council to adopt the Urban Design Guidelines as presented.
4. **Clarke Road Land Rental** – Staff has once again completed a tender for the use of the agricultural land at 200 Clarke Rd east for another year. We received one tender submission from the current lessee of the land at what we consider a market rate and at a rate above that which we received in 2013/14. The by-law to direct staff to enter into the lease agreement for 2014/15 is contained in the agenda this evening.
5. **Museum** – Some highlights from the month include the donation of \$1000.00 from Home Hardware Home Building Centre; videotaping of the museum for Oxford Tourism

website; an information display at Ingersoll Seniors Centre for their Successful Aging Expo, and a WW1 display at St. Jude's School. Other events this month included Pumpkinfest, which hosted 819 people this year for games and the chance to earn a pumpkin to carve.

The UWO History Club came a tour on October 17th. Professor Jonathan Vance who is the faculty representative with this club will be speaking in Ingersoll on Canada's role in the First World War at the Ingersoll Seniors Centre on Tuesday November 18th, at 7pm. The Curator will be speaking to residents of Oxford Manor on November 12 about Royal tours to Canada.

Just to keep in mind the Museum will be open for tours during Santa's Festival Village, starting on November 21 and the museum will also have a float in the Christmas Parade again this year.

- 6. Information Technology** – IT assisted with the election and is now preparing equipment for a new term of Council including setting up the new accounts for new Council members.

Helpdesk

Tickets opened: 88

Tickets closed: 87

Website:

New visitors: 5027

Returning visitors: 1798

Page views: 25080

Avg visit duration: 2m29s

Prepared by: Kale Brown, Director of Economic Development

Approved by: Bill Tigert, Chief Administrative Officer

# INGERSOLL FIRE & EMERGENCY SERVICES



**OCTOBER  
2014**

**REPORT #F-152/14  
APPROVAL DATE: November 10, 2014**

# MONTH END STATISTICAL REPORT

OCTOBER 2014

ALARM TYPE		YEAR TO DATE	RESPONSE CLASSIFICATION	YEAR TO DATE
911	5	56	ASSEMBLY OCCUPANCY	12
TELEPHONE TO DISPATCH		0	INSTITUTIONAL	4
MONITOR CO.	2	25	RESIDENTIAL	34
ADMINISTRATION OFFICE	5	44	PROFESSIONAL BUSINESS	2
VERBAL REPORT TO HALL	2	7	COMMERCIAL	2
RADIO		0	INDUSTRIAL	7
C.A.C.C., O.P.P., O.C.P.S.	5	56	VEHICLES/M.V.A.	20
			RUBBISH / DUMPSTER etc.	25
			MEDICAL	28
			CARBON MONOXIDE	36
			MISC. PROPERTY	0
			RESCUE	3
			PUBLIC HAZARD	5
			MUTUAL AID	1
			PUBLIC ASSIST	9
<b>TOTAL</b>	<b>19</b>	<b>188</b>	<b>TOTAL</b>	<b>188</b>

MONTHLY STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$500	\$0
DOLLAR LOSS TO CONTENTS (EST.)	\$0	\$0
DOLLAR LOSS TO VEHICLES (EST.)	\$50,000	\$1,000

YEAR TO DATE STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$61,900	\$82,250
DOLLAR LOSS TO CONTENTS (EST.)	\$51,200	\$50,000
DOLLAR LOSS TO VEHICLES (EST.)	\$51,200	\$5,600

	2014	2013
NUMBER OF CALLS THIS MONTH	19	29
NUMBER OF CALLS YEAR TO DATE	188	187
TOTAL MAN-HOURS THIS MONTH	138	135
TOTAL YEAR TO DATE MAN-HOURS	1387	1396



**INGERSOLL FIRE & EMERGENCY SERVICES**  
**STAFF PRACTICE**  
2014

DATE	TIME	ATTENDANCE
October 1, 2014	19:00 HRS - 22:00 HRS	
<b>SUBJECT:</b>	Search & Rescue, Incident Command, Vent Enter Search Techniques.	
<b>OBJECTIVES:</b>	Teach how to conduct primary and secondary search techniques.	
<b>TRAINERS:</b>	<b>Ryan Baker</b>	

DATE	TIME	ATTENDANCE
October 8, 2014	19:00 HRS – 22:00 HRS	
<b>SUBJECT:</b>	Rope Rescue.	
<b>OBJECTIVES:</b>	Cancelled	
<b>TRAINERS:</b>		

DATE	TIME	ATTENDANCE
October 15, 2014	19:00 HRS – 22:00 HRS	
<b>SUBJECT:</b>	Search & Rescue, Incident Command, Vent Enter Search Techniques.	
<b>OBJECTIVES:</b>	Teach how to conduct primary and secondary search techniques.	
<b>TRAINERS:</b>	<b>Ryan Baker</b>	

**TRAFFIC ACTIVITY REPORT (OCTOBER)**

	Number	Amount
<b>Fully Paid</b>	<b>4</b>	<b>\$40</b>
<b>Partially Paid</b>	<b>11</b>	<b>\$165</b>
<b>Not Paid</b>	<b>0</b>	<b>\$0</b>
<b>Service Fees</b>	-----	
<b>Total</b>	<b>15</b>	<b>\$205</b>

**INGERSOLL FIRE & EMERGENCY SERVICES  
FIRE PREVENTION INSPECTION ACTIVITIES  
OCTOBER  
2014**

<b>INSPECTIONS</b>		<b>FOLLOW UP-INSPECTIONS</b>		<b>THIS MONTHS TOTALS</b>	<b>YEAR TO DATE</b>
RESIDENTIAL	3	RESIDENTIAL	2	5	77
ASSEMBLY	4	ASSEMBLY		4	25
INSTITUTIONAL		INSTITUTIONAL		0	6
BUSINESS & PERSONAL SERVICES	2	BUSINESS & PERSONAL SERVICES		2	20
MERCANTILE	1	MERCANTILE		1	15
INDUSTRIAL	3	INDUSTRIAL		3	17
<b>TOTAL</b>	<b>13</b>	<b>TOTAL</b>	<b>2</b>	<b>15</b>	<b>160</b>

**PUBLIC EDUCATION ACTIVITIES**

<b>GROUP</b>	<b>DEMO/TRAINING</b>	<b>TOUR</b>	<b>TALK</b>	<b>VIDEO</b>	<b>GUEST</b>
St. Jude's Catholic School	Fire Safety House	X			44
Laurie Hawkins P.S.	Fire Safety House	X			93
Harrisfield	Fire Safety House	X			62
Royal Roads	Fire Safety House	X			40
Laurie Hawkins P.S.	Fire Prevention Talk		X		47
Laurie Hawkins P.S.	Fire Drill				630
Royal Roads	Fire Prevention Talk		X		90
Royal Roads	Fire Drill				600
Harrisfield	Fire Prevention Talk		X		62
Harrisfield	Fire Drill				602
St. Jude's Catholic School	Fire Prevention Talk		X		36
St. Jude's Catholic School	Fire Drill				402
Public	TAPP-C Talk		X		4
Kiwanis Club	Fire Prevention Talk		X		24
Alexandra Hospital	Emergency Talk		X		1
Senior's Centre	Aging Expo		X		250
V.P.C.C.	Home Alone		X		10
<b>EDUCATION THIS MONTH</b>					2987
<b>EDUCATION YEAR TO DATE</b>					4720

**PUBLIC ACTIVITY INFORMATION**

<b>PROMOTIONS/ACTIVITIES</b>	<b>CURRENT MONTH</b>	<b>TOTAL YEAR TO DATE</b>
Fire Safety Information Distributed	250	789
Promotions in the Community	5	22
Emergency Preparedness Pamphlets	30	130

**BY-LAW ENFORCEMENT**

**2014**

<b>By-Law #</b>	<b>By-Law</b>	<b>Investigations this Month</b>	<b>Year to Date</b>
#09-3989	Regulating & Restricting Dogs		21
#01-3990	Animal Control		2
#00-3924	Prohibit & Regulate the Sale & Setting off of Fireworks		0
#08-4432	No Permit Sign	4	16
#09-4510	Building Numbering		0
#04-4160	Zoning		0
#08-4431	Parking	1	2
#06-4327	Traffic By-Law	4	9
#01-3986	Property Standard		3
	Highway Traffic Act		0
#09-4495	Large Article Waste Disposal		1
#09-3633	Noise By-Law (Regulate or Prohibit)	3	9
#99-3874	Transient Traders (Hawkers & Peddlers By-Law)		1
#13-4726	Open Air Burn		7
#10-4550	Smoking By-Law		1
#03-4105	Standing Water		1
	<b>TOTAL</b>	<b>12</b>	<b>73</b>

	<b>Total for Month</b>	<b>Total Year to Date</b>
<b>Complaints Reported by Town Staff</b>		0
<b>Complaints Reported by Concerned Citizens</b>	4	19
<b># of Notice of Violation Letters Sent</b>		0
<b>Tickets Issued</b>		2

## **OTHER ACTIVITIES**

- In the September regular council meeting it was approved by council to replace an aging piece of snow removal equipment in use at the Fire/Police stations. A suitable replacement was purchased and is in service now. The final price of the unit was under the estimated cost and should serve the town for many years to come.
- Fire Prevention week was successful and quite busy with the Fire Safety House, the smoke alarm survey and fire drills at all local schools.
- Fire Prevention Staff conducted Fire Safety Inspections at each elementary school.
- Chief Holmes attended the Ontario Association of Fire Chiefs meeting in Corunna.
- Fire Prevention staff attended the Vulnerable Occupancy Seminar held in St. Thomas.
- Fire Service personnel attended the “Successful Aging Expo” at the Seniors Centre to provide fire prevention information.



**OPERATIONS**  
REGULAR MEETING OF COUNCIL  
October Report # OP-153-14

*Approval Date: November 10, 2014*

Mayor Comiskey and Members of Council

**A. Town Engineer**

Continue to work on a number of site plan applications and subdivision agreements, as well as I met with a couple of developers to discuss pending and future applications. The month has been spent dealing with developing the capital and operating budgets for all three departments. This included discussions with the County on their capital budget.

**B. Engineering**

The Engineering department has spent the month updating the Town's specification, budget for 2015, completing as-built drawings for this year's construction and starting design for smaller 2015 County projects.

Engineering Services responded to 80 requests for locates or re-locates during October.

Respectfully Submitted  
Sandra Lawson, P.Eng.  
Town Engineer

**CHIEF BUILDING OFFICIAL AND FACILITIES MANAGER**

**Facilities Management**

- 1. Carr's Walkway - Water service leak in basement** – a leak in the potable water service supply after the meter was discovered over the weekend of the 25-26<sup>th</sup>. The leak was repaired by afternoon of the 27<sup>th</sup>, and caused minimal damage to the basement area of the Walkway. Corrosion of fittings in the ¾" copper service was the cause of the leak.

2. **Town Center - Repair of Boiler #1** – work commenced this week to replace a corroded exhaust transition from the boiler to the exhaust stack, the heat shield and the mounting of the transition – the boiler will remain out of service until such time as the repairs to the boiler are completed.
3. **Facility Condition Assessment - Report Received** – The report includes many items which were recommended in detail for immediate replacement or repair. Staff will be discussing the outlined recommendations with the County of Oxford (as related to all recommendations for the Town Center and will commence preparing an action plan as soon as possible, in order to propose and schedule the immediate repairs for council consideration.
4. **HVAC Maintenance Tender for Town-Owned Facilities** October 23, 2014 the Town received 1 quote from Hot, Cold & Freezing Ltd. for Heating Cooling and Ventilating Systems Preventative Maintenance in Town owned Facilities. The price quoted was \$5039.80 /year including HST for a two year term from January 1, 2015 till December 31, 2016 at the same hourly rate as 2012- 2014 at \$5039.80 /year including HST. The Town has accepted this quote and awarded the contract.

## **Building Department**

**October 2014 Permits** – 19 building permits for construction valued at **\$1,303,656.00** were issued for the month of October.

- a. Total permits fees collected **\$11,839.23**
- b. Single and Multi-Unit for October – 1 single family dwellings & 1 Multi-Unit(4 units)
- c. **Total Single & Multi units permits over year to date (2014);**
  - 46 Single Family Dwelling permits
  - 4 Multi-Unit permits (13 units)
- d. Total October Sewer Permits – 6
- e. October Permit Comparison Summary and Permit Reports as follows:

### Permit Comparison Summary from 10/1/2014 to 10/31/2014

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	6	\$624.00	\$0.00	\$0.00	\$0.00	\$14,100
Commercial	3	\$2,795.52	\$0.00	\$0.00	\$9,187.18	\$615,000	6	\$1,822.00	\$0.00	\$0.00	\$0.00	\$178,100
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	1	\$2,376.93	\$0.00	\$0.00	\$0.00	\$249,659
Industrial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	1	\$305.00	\$0.00	\$0.00	\$0.00	\$35,000
Residential	11	\$10,466.40	\$22,519.00	\$0.00	\$84,462.00	\$1,272,920	5	\$6,711.30	\$13,550.00	\$0.00	\$56,083.00	\$826,797

	Previous Year	Current Year
Total Permits Issued	14	19
Total Dwelling Units Created	7	1
Total Permit Value	\$1,887,920.00	\$1,303,656.00
Total Permit Fees	\$13,261.92	\$11,839.23

<b>Industrial</b>	\$35,000	1	\$0	0	\$35,000	1	\$0	0	\$0	0	\$0	0
<b>Institutional</b>	\$249,659	1	\$0	0	\$249,659	1	\$0	0	\$0	0	\$0	0
<b>TOTALS</b>	\$1,303,656	19	\$976,397	9	\$318,259	7	\$1,000	1	\$5,000	1	\$3,000	1

Respectfully Submitted,  
 Brad Smale,  
 Chief Building Official/Facilities Manager

## **MAINTENANCE**

### Asphalt and Concrete Repairs

- The last of the concrete and asphalt repairs have been completed for the year

### Leaf Pick Up

- Leaf pick up operations have been ongoing without issues with crews able to pick up the entire town each week

### Free Trees

- Trees will be delivered the 2<sup>nd</sup> week of November to homeowners who have requested them.

### Winter Control

- The 2014-15 winter control materials have been ordered. The salt and sand sheds were filled last April before the annual price increase. This should help keep the Town in a good position in the event of a Provincial salt shortage as experienced last winter season.
- Workers begin their on call rotation starting November 3<sup>rd</sup> until March 23<sup>rd</sup>
- Currently 2 trucks are converted back to winter control and the rest of the fleet will switch over when leaf season is over.

Respectfully Submitted,  
Doug Wituik,  
Public Works Manager



**TOWN OF INGERSOLL  
PARKS AND RECREATION DEPARTMENT  
MONTHLY REPORT – NOVEMBER 2014**

*Report No. R-154 -14  
Approval Date: November 10, 2014*

**Members of Council:**

1. Parks & Recreation Department Upcoming Meetings & Special Events:

**Oxford Trails Council Meeting**

Annual General Meeting – Monday, December 8, 2014  
Ingersoll Golf & Country Club – 4 pm to 5 pm – Social,  
5 pm to 6 pm – Dinner, Guest Speaker 7 pm

**Safe Cycling Committee Meeting**

Wednesday, January 7<sup>th</sup>, 2015 - 7 pm – VPCC

**Off Leash Dog Park Meeting**

Monday, November 24, 2014 – 6:30 pm  
Location to be determined

**Fusion – Christmas Dinner & Annual Youth Awards**

Thursday, December 11, 2014 – 5:30 pm - Town staff and  
Council Welcome

**Rotary Christmas Parade**

Saturday, November 15, 2014 – 11 am

**BIA MoonLight Madness & Special Lighting of the Festival of  
Lights**

Thursday, November 20, 2014 – Lighting Ceremony – 7 pm

**Santa's Festival Village** – Ingersoll Cheese & Agricultural Museum –  
Sherbrook Barn - Grand Opening & Fireworks – Friday, November 21,  
2014 – 7 pm – Village Open - Nov 21 to Dec 14, 2014 – Fridays 6pm  
to 9pm & Saturdays 4pm to 9pm

**Festival of Lights – November 21 to January 4, 2015**

**Daily – 5 pm to 11 pm**

Gateway to Festival of Lights – Ingersoll Cheese & Agricultural  
Museum, Centennial Park – Over 300 light displays in local parks and  
downtown Ingersoll.

2. 2014 November Additional Work Projects:
  - Ingersoll Rotary Community Rink in Victoria Park;
  - Winterization of outdoor washroom facilities and Splashpad;
  - Parks – Installation of Festival of Lights;
  - Coordination and decorating of Santa’s Festival Village;
  - 2015 Pan Am Games Torch Relay – Celebration Community;
  - 2014 Parks and Recreation – Comprehensive Rates and Fee’s Research, Review and 2015/16 Rates and Fee recommendations;
  - Implementation of Fall Programs;
  - 2015 Winter Here In Ingersoll Program Information;
  - Safe Cycling Committee – Review 2015 Objectives, Preparation of 2015 budget requirements;
  - Fusion Youth Activity Centre – Kitchen Renovations.
  
3. The Ontario Branch of the Lifesaving Society recently recognized Kim McCrystal, Aquatic Manager on the *Presidents List* for her dedication and invaluable contribution to the drowning prevention mission of the society.
  
4. Ingersoll PlayRight held their Annual General Meeting on Tuesday, November 4<sup>th</sup>, 2014 and elected the following Executive Committee for the term 2014 - 2018:
  - Executive Director – Dave Cripps
  - President – Sarah Cameron
  - Vice President – Adam Funnell
  - Secretary – Rachel Fowler
  - Treasurer – Drew Williamson
  - Communication & Marketing – Andrew Campbell
  - Director of Special Projects – Rob Parsons
  - Director of Special Projects – Andy White
  - Ex-Officio – Deputy Mayor Fred Freeman
  - Ex-Officio – William Tigert, CAO, Town of Ingersoll
  - Ex-Officio – Bonnie Ward, Director, Parks & Recreation

Prepared by: Bonnie Ward, Director of Parks & Recreation  
Approved by: William Tigert, CAO



**DEPARTMENT: TREASURY DEPARTMENT**

**REPORT NO: T-155-14**

**COUNCIL MEETING DATE: NOVEMBER 10, 2014**

**TITLE: TREASURY DEPARTMENT MONTHLY REPORT**

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Mayor Comiskey and Members of Council:

**Department Activities and Information for the month of October**

1. October 31<sup>st</sup> was the final property tax instalment date for 2014. The due dates are always busy months with the high volume of transactions including servicing taxpayer that still pay at the counter.
2. The 2015 budget is currently being compiled as the department budget submission date was the end of October. A meeting will be held with each department to review their budgets with Council session to begin in early 2016. The asset management plan is being updated and a financial strategy will be added.

3. Property Tax Statistics:

539	Property Title Changes 2014 Year to Date
\$2,195,450	Property Taxes Outstanding
3	Properties registered for tax sale (3 plus years in arrears, potential sale by tender in 2015)

Prepared by: Jim Brown, Director of Finance, Treasurer



**DEPARTMENT: OPERATIONS**

**REPORT NO: OP-156-14**

**COUNCIL MEETING DATE: NOVEMBER 10, 2014**

**TITLE: THAMES STREET SOUTH PAVING**

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## **OBJECTIVE**

To obtain Council's approval to fund the Thames Street South top lift asphalt from the Engineering reserve

## **BACKGROUND**

In 2011 Thames Street South was reconstructed from Clark Road to just south of the railway crossing. The cost for the project included the top lift of asphalt which was approved by Council in the 2011 budget. The top lift of asphalt is traditionally completed two years after the construction so that any deficiencies due to settlement or faulty services can be detected. Since the top lift was not completed in 2011 the funding for the paving was placed in the Engineering Reserves.

## **ANALYSIS**

It has been three years since the road was reconstructed so the top lift of asphalt was placed on Thames Street South this fall in conjunction with the tender for top lift asphalt for the Town.

## **FINANCIAL IMPLICATIONS**

In 2011 \$65,000 was budgeted for the top lift of asphalt for Thames Street South. Since the work was not completed the \$65,000 was placed in the Engineering Reserve. Staff is recommending that the \$65,000 be moved from the Engineering Reserve into the 2014 Capital Budget and the budget document reflect that.

## **RECOMMENDATION**

**THAT** report Number OP-156-14 be received as information and further that Council approve the transfer of \$65,000 for the paving of Thames Street South from the Engineering Reserve to the 2014 Capital program.

Prepared by: Sandra Lawson, P.Eng., Town Engineer  
Approved by: William Tigert, CAO



**DEPARTMENT: OPERATIONS**

**REPORT NO: OP-157-14**

**COUNCIL MEETING DATE: NOVEMBER 10, 2014**

**TITLE: FACILITY CONDITION ASSESSMENT AND CAPITAL PLANNING STUDY**

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## **OBJECTIVE**

To inform Council of the results of the Facility Condition Assessment and Capital Planning Study (hereafter referred to as the "Study") of the Town Centre, Ingersoll District Memorial Arena and the Carnegie Building.

## **BACKGROUND**

In May 2014 consultants were invited to submit a Request for Proposals for the Study and on July 7, 2014 the Study was awarded to WGD Architects Inc.

The work involved architectural, structural, mechanical, and electrical consultants conducting visual, non-destructive site assessments. From these site assessments the consultant identified and prioritized the immediate, short and long term capital renewal requirements for each facility and calculated the current day replacement cost. The consultant was also required to produce a recommended checklist for annual, semi-annual, monthly, weekly, and daily maintenance and service inspections to be conducted by facility maintenance staff.

## **ANALYSIS**

The Consultant has reviewed the three buildings and will present their recommendations.

## **INTERDEPARTMENTAL IMPLICATIONS**

The results of this study will impact the Parks and Recreation Department as well as the tenants in the Carnegie Building.

## **FINANCIAL IMPLICATIONS**

Staff proposes that any immediate recommendations be referred to the 2015 Capital Budget for consideration.

## **RECOMMENDATION**

**THAT** Report Number OP-157-14 be received as information;

**AND FURTHER THAT** staff be directed to review the Study and any immediate financial implications be referred to the 2015 Capital Budget.

Prepared by: Sandra Lawson, P.Eng, Town Engineer  
Approved by: William Tigert, CAO



**DEPARTMENT: CLERK'S DEPARTMENT**

**REPORT NO: C-158-14**

**COUNCIL MEETING DATE: NOVEMBER 10, 2014**

**TITLE: 2015 REGULAR COUNCIL MEETING SCHEDULE**

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## **BACKGROUND**

The Town Procedural By-Law, section 3 states that Council shall approve at or before the Regular Meeting in November of each year, the schedule of Council meetings for the following calendar year. The regular meeting of Council shall be held on the second Monday of each month at 6:00 p.m. local time, unless otherwise approved.

## **ANALYSIS**

The following are the recommended dates for regular council meetings to be held in 2015 as per the Town's procedural By-law:

- Monday, January 12, 2015
- Monday, February 9, 2015
- Monday, March 9, 2015
- Monday, April 13, 2015
- Monday, May 11, 2015
- Monday, June 15, 2015
- Monday, July 13, 2015
- Monday, August 10, 2015
- Monday, September 14, 2015
- Tuesday, October 13, 2015
- Monday, November 9, 2015
- Monday, December 14, 2015

## **INTERDEPARTMENTAL IMPLICATIONS**

None

## **FINANCIAL IMPLICATIONS**

None

## **RECOMMENDATION**

**THAT** the Council for the Town of Ingersoll receives the Clerk's Department Report C-158/14 entitled 2015 Regular Council Meeting Schedule;

**AND FURTHER THAT** Council approves the recommended dates for Regular Council meetings for 2015 as outlined in Report No. C-158/14.

## **ATTACHMENTS**

None

Prepared by: Ann Wright, Deputy Clerk

Approved by: William Tigert, Chief Administrative Officer





**DEPARTMENT: ECONOMIC DEVELOPMENT**

**REPORT NO: D-159-14**

**COUNCIL MEETING DATE: NOVEMBER 10, 2014**

**TITLE: CENTRAL AREA DESIGN GUIDELINES**

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### **OBJECTIVE**

To present the Central Area Design Guidelines for adoption by Council

### **BACKGROUND**

The Central Area design guideline was presented to Council in August 2014 at the regular council meeting.

Prior to adopting the guidelines at that time, Council asked staff to arrange for an additional meeting to gain any feedback or comments from the members of the BIA businesses.

### **ANALYSIS**

The County planning department in conjunction with the Town staff hosted a meeting on September 9<sup>th</sup> 2014 for BIA members to attend and provide feedback. Staff were on hand to clarify the purpose of the guidelines and answer any questions from those who were present.

At this time, there are no further comments or feedback to present.

### **INTERDEPARTMENTAL IMPLICATIONS**

None are expected at this time.

### **FINANCIAL IMPLICATIONS**

None at this time, any future program (if necessary) to encourage development in line with the guidelines would be presented to Council at that later date.

## **RECOMMENDATION**

**THAT** the Council for the Town of Ingersoll adopts the Town of Ingersoll Central Area Design Guidelines, as prepared by peter j. smith & company inc. (dated August 11, 2014), as a template document containing principles and urban design guidelines that will serve as a voluntary guideline to improve the physical development of the Central Area of the Town.

## **ATTACHMENTS**

Central Area Design Guidelines Presentation

Prepared by: Kale Brown, Director of Economic Development  
Approved by: William Tigert, CAO



# CENTRAL AREA Design Guidelines



**Council Presentation**  
August 11, 2014

# TOWN OF INGERSOLL

prepared by: peter j. smith & company, inc.

# Agenda

- Purpose & Application
- Context & Vision
- Urban Design Concept
- Design Guideline Development
- Building Types
- Public Realm Types
- Sample Design Guideline Sheets
- Demonstration Sites
- Implementation

# Purpose

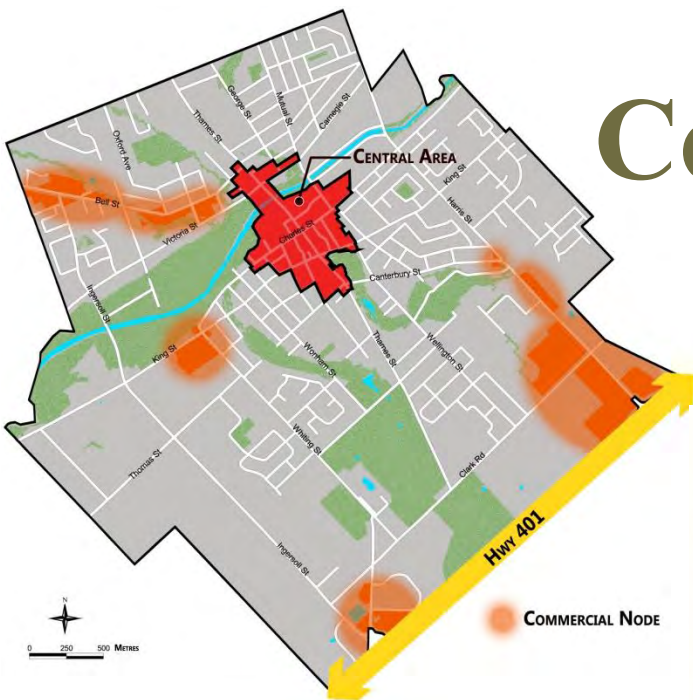
- To promote the flavour/character of the Central Area while maintaining and enhancing economic development potential
- To develop a template to work towards shared goals for the future
  - Illustrate what new development should look like based on an overall community vision



*The Central Area Design Guidelines provide a tool for the Town of Ingersoll to guide community design*

# Application

- Designed for business owners, residents, government officials, developers, architects and planners alike
- Guidelines are **voluntarily applied**, meaning that individuals can choose to utilize the guidelines to assist in the design and development of a property or properties within the Central Area



# Context

- Aligns with Existing Planning & Zoning Documents
  - Oxford County Official Plan
  - Oxford County Commercial Policy Review
  - Town of Ingersoll Strategic Plan
  - Town of Ingersoll Cultural Plan
  - Ingersoll's Downtown Revitalization Plan

## Study Area Boundary



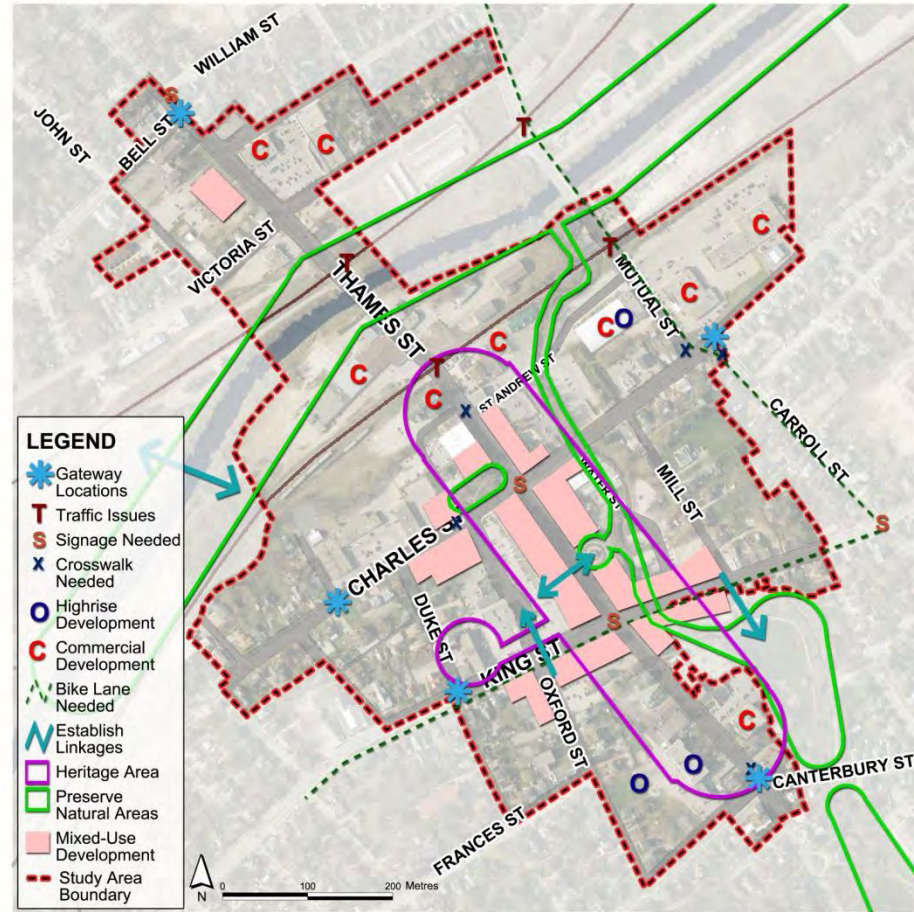
**LEGEND**

- Study Area Boundary
- Railroad

- Existing Conditions & Community Involvement Serve as the Foundation for the Central Area Design Guideline Vision

# Context

Results from the Community Mapping Exercise

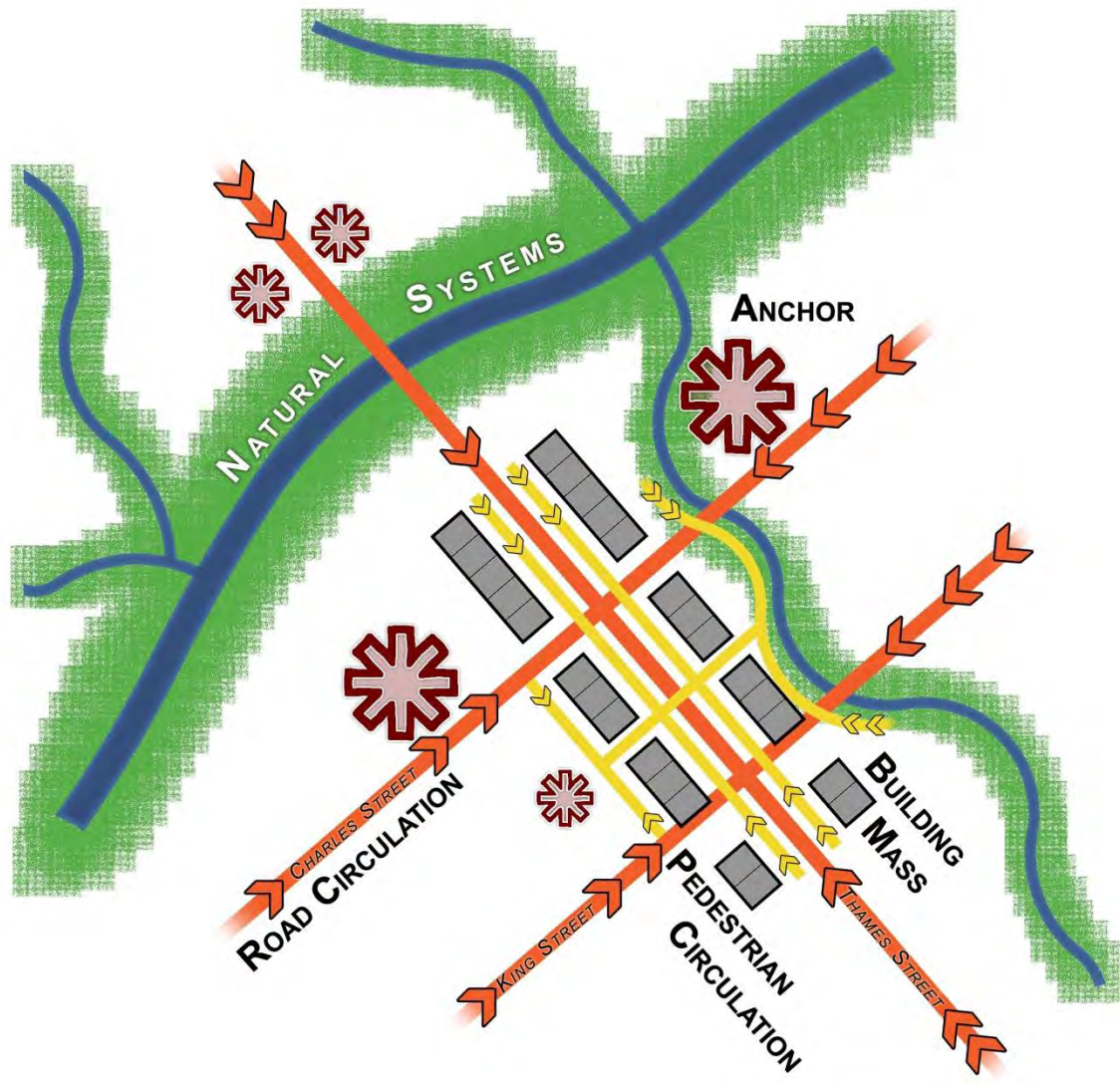




# Vision & Goals

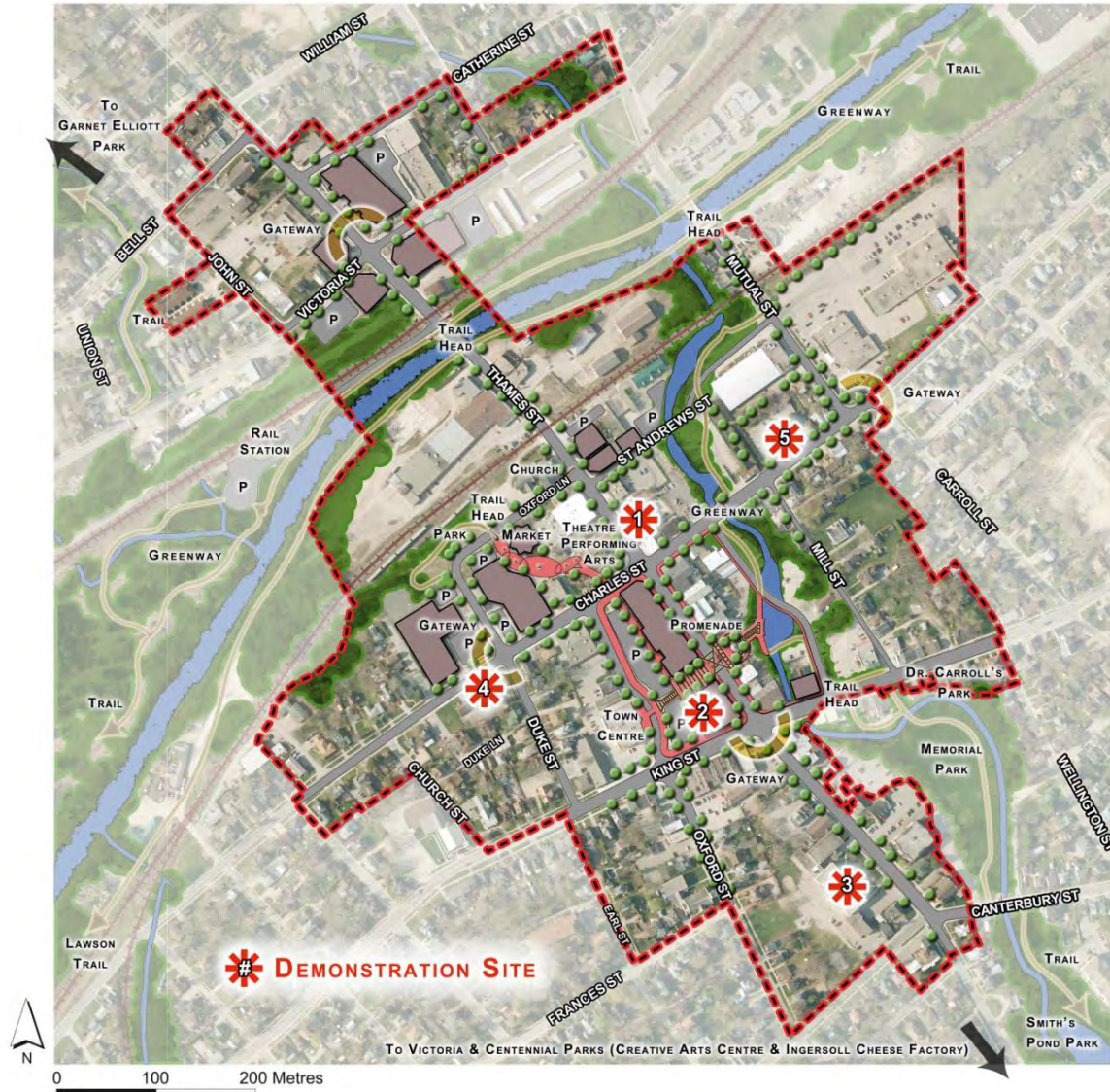
- Aligns with the Oxford County Official Plan Vision, the Central Area Design Guideline Vision is:
  - In the future, the community will maintain its town-centered charm through a system of urban design that connects all aspects of the community while promoting a neighbourly atmosphere for everyone.
  - ✓ Goal 1: To promote a quality downtown environment with an attractive public and private realm.
  - ✓ Goal 2: To enhance the Central Area as a unique downtown experience enjoyable for all.

# Urban Design Concept



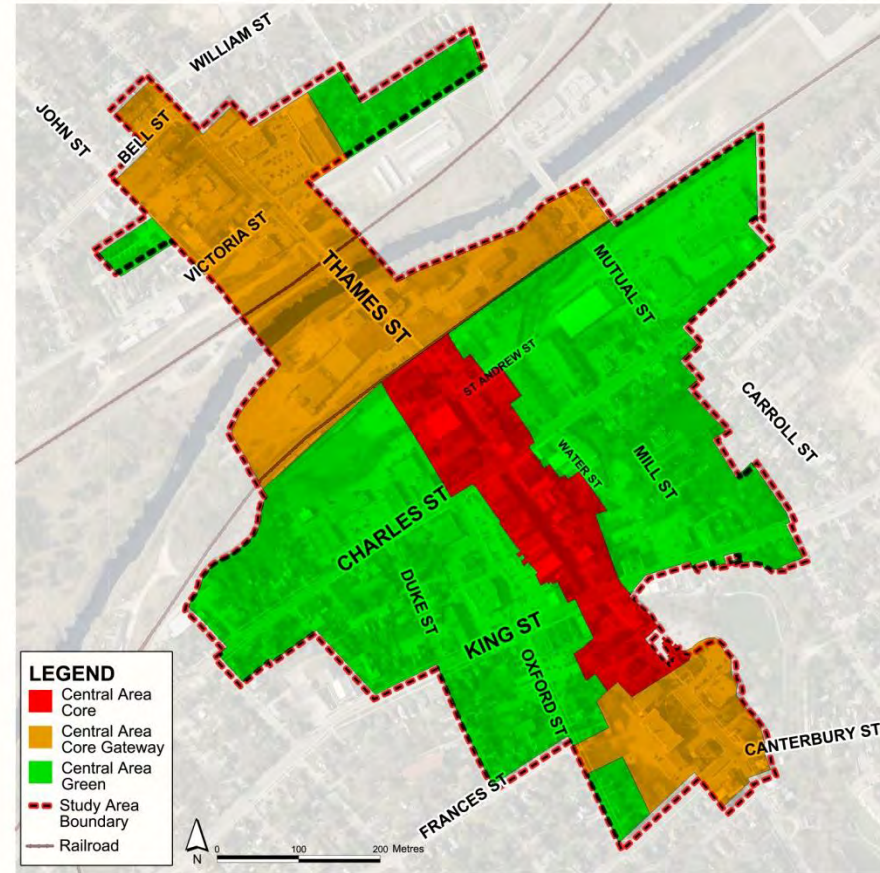
# Urban Design Concept

- Double Streetscape
- East-West Pedestrian Connection
- Central Area Anchors
- Public Realm Improvements
- Public Art



# Design Guideline Development

- Official Plan & Zoning Considerations
- General Design Guidelines
- District Design Guidelines
  - Central Area Core Design District
  - Central Area Core Gateway Design District
  - Central Area Core Green



# Building Types

- Traditional Core
- Core Promenade
- Traditional Box
- Traditional Commercial
- Traditional Plaza



# Public Realm Types

- Core Street
- Core Parking



# Building or Public Realm Type Design Guideline Sample



### Traditional Core

The Traditional Core design guideline encourages the traditional 'main street' intent of the existing building stock and masts without recreating style. The street is dominated by large, open storefront windows to add colour, texture and detail to the street thereby encouraging shopping and social interchange. Future development will occur in a context that is sensitive to the historical identity and culture of 'main street' by encouraging walking, window shopping and development of outdoor cafes to enhance a lively Central Area. The guidelines encourage three-storey brick buildings that maintain a continuous street façade and pedestrian scale. Buildings on street corners are encouraged to address the street intersection directly with windows and entrances.

Context	Setback & Orientation	Height & Roofline
Buildings should complement facade patterning and horizontal lines of adjacent buildings	Buildings should maintain the existing setback along Thames Street (approximately 3-3.5 metres)	Building height should be a minimum of 2 to a maximum of 3 storeys
Buildings should reflect a historic 'Main Street' character	Building facades should be flush with adjacent buildings, excluding architectural details	Roof should be flat, compatible with local historic precedents
	Buildings should be oriented parallel to the street	'Green' roofs are encouraged

Materials & Details	Entryways	Windows	Appurtenances	Signage & Lighting	Landscaping	Public Realm
Buildings should be red/buff brick, similar to local historic precedents	Entrances should be centrally located within each store front	Windows on new buildings should be of similar style, size and proportions as local historic precedents	Porches, balconies and arcades should not be included on the front or sides of buildings	An identification sign could be provided on the building at each entrance no higher than the first storey	Parking areas should be shaded with trees	At grade pedestrian access should be provided from the building to the side walk
Storefronts should include painted wood trim and detailing around doors and windows and along the base.	Doors should be highlighted on the facade with architectural enhancements and a recessed entryway	Windows on rehabilitated buildings should be of the same size and proportions as the original design	Awnings could be included over the doors/windows of store fronts	The business name may be included on the store front's awning, if applicable	Permeable paving materials are encouraged for walks, patios and other hard surfaces	Sidewalks (minimum width 2.5 metres) should be provided on all street facades
Architectural details on existing buildings should be maintained, including:						
		Except for storefront windows, windows shall be double hung with muntins similar to local historic precedents (typically two over two)		Lighting should be incorporated into the signage	Native tree species should be used	Parking should be provided behind buildings.
		Except for storefronts, buildings should maintain a window to wall ratio similar to local historic precedents, typically 15-25%		Entrances should be lit		Access to rear parking should be from side streets.
		Storefronts should maintain a window to wall ratio similar to local historic precedents, approximately 60%		Lighting should incorporate a full cutoff to cast light downwards and minimize light spillover		Parking should not abut building, but be separated from building with landscaped area and/or sidewalk.
		Windows should be taller than wide (usually 2:1 ratio of length to width)				
		All facades should have windows				
		Windows should be clear glass and recessed				

nts, the designer must adhere to all requirements of the respective Town's By-laws and time to time.

# Demonstration Sites: Traditional Core



*Existing Building*



*Building with Improvements Based on the Design  
Guidelines*



# Demonstration Sites: Core Promenade



*Existing Building*

*Building with Improvements Based on the Design Guidelines*



# Demonstration Sites: Traditional Box



*Existing Building*

*Building with Improvements Based on the Design  
Guidelines*



# Demonstration Sites: Traditional Commercial



*Existing Building*

*Building with Improvements Based on the Design Guidelines*



# Demonstration Sites: Traditional Plaza



*Existing Building*

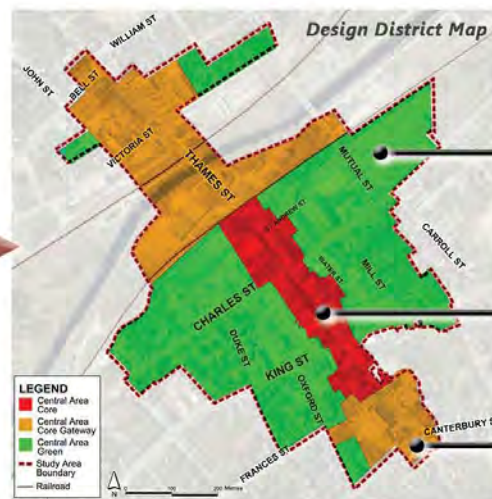
*Building with Improvements Based on the Design Guidelines*



# Implementing the Design Guidelines

The steps to apply the design guidelines to a specific property are listed the graphic below:

1. Maintain consistency with Official Plan Policies and Zoning Regulations.
2. Apply General Design Guidelines.
3. Identify the appropriate Design District based on the property location.
4. Choose a building type that is applicable to the Design District.
5. Apply Building Type Design Guidelines.



- Traditional Box
- Traditional Commercial
- Traditional Plaza
- Traditional Core
- Core Promenade
- Traditional Core
- Traditional Box
- Traditional Commercial
- Traditional Plaza

*Note: Street and parking area design guidelines are applicable to the entire Central Area.*

# Official Plan Recommendations

- Incorporate Policy:
  - Encourages redevelopment by allowing for a facilitated approvals process with the use of the Central Area Design Guidelines
  - Designate the Central Area as Community Improvement Project Area
  - Remove requirements for off-street parking in the Central Business District of the Central Area, except in new buildings

**Thank You!**

design

based

P L A N N I N G

peter j. smith & company, inc.



## NOVEMBER 2014 FOLLOW-UP REPORT

Item	Task	Action	Responsible	Entry Date	Anticipated Completion
1)	Boundary Adjustment	Information to be forwarded when received	Administration, Economic Development and Operations	May 2013	To be determined



# TOWN of INGERSOLL - Development Applications Status

## SITE PLAN CONTROL

File	Owner/Applicant	Address	Purpose	Pre-submission Consultation	Appln. Received	Deemed Complete	Agency Circulation	Agency Response Deadline or Review Mtg	Revisions Letter	Revised Dwgs Received	Council / Public Meeting(s)	Decision	OMB Appeal / Decision / Date	Agreement			Building Permit Issued	STATUS	Comments	
														Finalised (sent to Owner)	Executed by Town	Registered on Title				
SPA 001/11	2272264 Ontario Inc. (PharmaSave)	19 King St East	New 3-storey mixed-use Commercial bldg	None	Dec 17/11	???	Jan 4/11	Jan 13/11	???	Feb 29/11	N/A	Approved in principle	N/A	June 10/11 - original Agmt sent to owner was as approved by Council;			May 27/11 (partial permit)	Pending Submission of revised drawings & completion of Agmt	Requires Encroachment Agmt (Bldg Code) and Agmt for work in Rd allowance and Agmt re roof-top leaders connected to storm sewer; etc. ; Sept 13/12 - Staff met with Owner to review outstanding issues. Jan 8/13 - Staff contacted contractor re status of revised dwgs. Aug 20/13 - Resubmission of main Site Plan only. Aug 29/13 - Reviewed by staff - result: still incomplete (key features and drawings missing); Oct 1/14 - pending submission of revised dwgs....	
SPA 002/11	Joe Webb Home Improvements Ltd.	140 Benson St	New Multiple-unit Dwlg (4 units)	None	Jan 26/11	Feb 8/11	Feb 9/11	Mar 4/11	???		N/A	Approved in principle	N/A	June 6/11	????	????	June 10/11	Pending Completion of Agmt....	June 6/11 - Town Council approved new format SP Agmt; Dec 31/11 - Property sold to "Inclusive Housing Corporation of Ingersoll"; Dec 31/12 - Pending execution of Agmt by owner .... May 31/13 - parking area paved by new owner. Oct 1/14 - no further action by new owner.	
SPA 003/11	1060038 Ontario Ltd (Mid Town Motors)	97 & 125 Bell St	Amend Site Plan (from 2010) to add 6-bay garage	None	Apr 26/11			May-11			N/A	Approved in principle	N/A	June 6/11	???	???	July 18/11	Pending Complete Submission	All site works completed prior to approval. Related to Minor Variance #A-5/10 (Granted); and to SP 6-10-05 (proposed 30x44 ft storage bldg); April 26/11 - Planner deemed application to be incomplete. Related to B12-13-06 and ZN 6-12-01 (to address lot addition requirement)	
SPA 004/11	Harold Wierenga & Glenn Wierenga	121 Church St to 13 Duke Lane) (7	4-unit apartment	Aug 26/11	Sept 16/11	Sept 16/11	Sept 19/11	Oct 3/11	Oct 3/11	Oct 4/11 and 6/11	Oct	N/A	Approved	N/A	Jan 19/12	Jan 20/12	Jan 25/12	Jan 25/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA 006/11	HydraDyne Technologies (1002565 Ontario Inc.)	55 Samnah Cres	1780 sq.m. (19,165 sq.ft) addition to manufacturing plant	Oct 30/12	Nov 13/11	Nov 21/11	Nov 16/11	Nov 23/11	Nov 23/11	Jan 9/12 and Feb 23/12		N/A	Approved	N/A	May 1/12	May 4/12	May 11/12	May 3/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA 001/12	1199794 Ontario Limited (Glassford Motors)	30 Samnah Cres	Add 2400 sq.ft "detailing room" to auto dealership	Jan 4/12	Feb 21/12	Feb 22/12	Feb 22/12	Feb 29/12	Mar 3/12	Mar 6/12		N/A	Approved	N/A	March 15/12	??	??	March 14/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA 002/12	BVD Holdings Oxford Inc.	170 & 174 Culloden Rd	Add 110 sq.m. building (Subway restaurant) - being part of plaza.	Jan 30/12	April 2/12	April 2/12	April 2/12	April 20/12 (Deferred)	None	N/A	June 11/12	Approved	N/A	Aug 27/12	??	??	July 27/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 003/12	Tiny's Ltd.	200 Carnegie St	New Public Garage (auto repair shop)	March 2/12	May 29/12	May 29/12	June 1/12	June 15/12	June 15/12	July 10/12		N/A	Approved	N/A	Aug 1/12	Dec 4/12	Dec 21/12	Feb 5/13	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA 007/12	Paul Brown & Son Excavating	430 Thomas St	New Overall structure for Contractor's Yard & Shop	March 14/12	July 31/12	July 30/12	July 31/12	Aug 24/12	Aug 27/12	Sept 9/12		N/A	Approved	N/A	Sept 14/12	???	???	Oct 10/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA 008/12	POW Samnah Property Inc.	50 Samnah Cres.	2 building additions	Jul-12	July 30/12	July 30/12	Aug 1/12	Aug 24/12	Aug 12/24	Aug 29/12		N/A	Approved	N/A	Sept 26/12	Sept 26/12	Oct 3/12	Sept 17/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA 001/13	John Glassford	40 Samnah Cres	New Parking Lot	May 31/13	June 21/13	June 21/13	June 21/13	July 5/13	July 17/13	July 22/13		N/A	Approved	N/A	Aug 20/13	Aug 26/13	Aug 29/13	N/A	APPROVED & REGISTERED	New parking lot to be operated in conjunction with Glassford Chrysler dealership at 30 Samnah Cres; Proposal includes private laneway between both properties and no direct road access to Samnah Cres (at this time) or any new buildings. Oct 1/14 - Pending release of securities ...
SPA 002/13	Ontario Refrigeraton Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation and recognize one new building, 1 bldg expansion and other works not previously approved	June 17/13	June 26/13	July 3/13	July 3/13	July 17/13	Aug 7/13	pending...		N/A	pending ...	N/A					Pending re-submission of revised drawings & add'l SWM info	No agent. Modifications to previously approved (2002/2004/2008) Site Plan - some work done without necessary approvals; building addition for lift-truck storage/maintenance, expand 1 mechanical building and modify NE; area to show services, fire laneway, etc. Aug 20/13 Owner/agent met with UTRCA to discuss Stormwater Management (SWM) issues. Dec 31/13 - No new info - appln "On Hold"; Oct 1/14 - Pending receipt of SWM report and clearance by UTRCA.
SPA 003/13	Warren Sinclair Construction Ltd.	175 Ingersoll St North	41 Townhouse units	Feb 28/13	July 4/13	July 4/13	July 4/13	July 17/13	Aug 21/13	Aug 28/13 & 23/13	Oct	N/A	Approved	N/A	Dec 10/13	Mar 20/14	Mar 24/14	Apr 14/14	APPROVED & REGISTERED	Related to MVR #A-1/13 (approved - May 16/13). Oct 1/14 - Pending release of securities...
SPA 004/13	Canadian Tire Corporation	98 Mutual St	Amend Site Plan to improve stormwater system and reconfigure parking area/spaces	June 6/13	Oct 24/13	Nov 5/13	Nov 7/13	Nov 22/13	Dec 2/13	Dec 18/13		N/A	Approved	N/A	Jan 14/14	Mar 28/14	Apr 3/14	May 5/14	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...
SPA-001/14	1002565 Ontario Inc. (Hydra Dyne Technologies)	55 Samnah Cres	Amend Site Plan (2012) to enlarge manufacturing plant by approx. 2934 sq.m.	Feb 12/14	May 2/14	May 8/14	May 16/14 and May 27/14	May 30/14	June 4/14	July 21/14		N/A	Approved	N/A	July 23/14	N/A	N/A		APPROVED	June 26/14 - Revised drwg submitted but missing key revisions. July 21/14 - 2nd revisions rec'd; July 23/14 - Approved drawings replace drawings already registered on title.
SPA-002/14	B. & E. Clayton Enterprises Inc.	90 Clark Rd West	Create new "Contractor's Yard and Shop"	April 7/14	May 23/14	Sept 8/14	Sept 9/14	Sept 15/14	?	Sept 26/14		N/A	Approved						APPROVED	No agent. April 3/14 - Owners started site work (new driveway). April 7/14 - Mtg with staff; owners advised to cease work and submit Site Plan appln. Aug 20/14 - Revised appln rec'd but did not include required building profile drawings.
SPA-003/14	Loblav Properties Limited	273 King St W	Modify storm sewer services on site	May 26/14	June 16/14	June 17/14	June 20/14	July 4/14	July 9/14	July 21/14		N/A	Approved	N/A	Aug 22/14	N/A	N/A	N/A	APPROVED	July 9/14 - Minor revisions required to clarify minor issues w.r.t. drawings details and notes
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	Nov 4/13	June 30/14	July 29/14	July 29/14	Aug 6/14	?										Agency circulation under way	Initial submission digital dwgs only. July 29/14 - printed drawings received. Sept 2/14 - Town staff met with owner and agent at UTRCA office to discuss SWM issues related to change in use to include residential accommodations. Oct 1/14 - pending receipt/review of SWM info...
SPA-005/14	Coilplus Canada Inc.	12 & 18 Underwood Rd	Enlarge west side of warehouse by 1,858 sq.m.	Nov 19/12	Aug 19/14	Aug 25/14	Sept 4/14	Sept 11/14	?			N/A	Approved						APPROVED	Pre-submission consultation occurred in Oct & Nov 2012. Development involves use of Town-owned drainage ditch & merger with Owner's property at #12 Underwood Rd. Aug 11/14 - Town Council agrees to sale of drainage ditch.

# TOWN of INGERSOLL - Development Applications Status

## DRAFT PLANS of SUBDIVISION and CONDOMINIUM

FILE No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose	Appln. Received	Agency Circulation	Town Public Meeting(s)	County Public Mtg	County Council Decision	Notice of Decision	Appealed to OMB	OMB hearing date	OMB Decision date	Draft Plan Lapsing Date	Agmt to Council	Agmt Executed	Agmt Registered	Final Approval	Phases & (Regstrn. Dates)	STATUS	Comments
32T-87004	Oak Country Homes Ltd.	Lot 17, Conc 1 (West Oxford)	Red line amendment to increase lots from 60 to 70 SFD	Mar 11/11	Mar 21/11	Apr 11/11	n/a	Approved with modified conditions	Apr 27/11	No	N/A	N/A	None	May 14/12	June 26/12	June 27/12	July 16/12	41M-278	Pending Final Approval for Phase 7 ...	Phase 1 41M-166 (1998); Phase 2 41M-175 (2000); Phase 3 41M-203 (2004); Phase 4 41M-214 (2005); Phase 5 41M-253 (2009); Phase 6 (41M-278) - pending final approval of Phase 7 (48 lots, 1 TH blk & 1 Apt blk remaining). Feb 10/14 - Town Clerk prepared Dev. Agmt. Owner disputed clauses in Agmt that require completion of Walker Rd, from Fuller Dr to David St and removal of temporary SWM facility, together with required securities. May 12/14 - Owner attends Town Council to raise objection to Dev. Agmt clauses; Council "receives delegation" (no decision regarding dispute). June 6/14 - Amendment application received (see below).
32T-87006 (ZN 6-11-05)	Reeves Realty Corp.	Pt Lots 1, 2, 5 Block 84, Plan 279 ; w/s McKeand St	Amend approved Draft Plan to allow 16 Semi-detached lots.	Dec 2/11	Dec 23/11	Apr 10/12 and May 14/12	n/a	Approved with modified conditions	May 23/12	No	N/A	N/A	May 15/15	Sept 10/12	Sept 19/13	Sept 19/13	Feb 7/14	Phase 1, 41M-109 (Feb 1989) 5 lots; Phase 2, 41M-294 (Feb 2014) - 19 lots.	REGISTERED	Original owner: 719292 Ontario Ltd (A. Riddell). June 10/88 - original plan approved by County Council. Phase 2 41M-294 (Feb 2014) - 19 lots (based on R2 zoning, potential total of 33 dwelling units)
32T-91001	Janet McHugh / Ingrox Limited	Pt Lots 13 & 247 Block 75 Plan 279; 515 Victoria St	Create 10 SF Residential lots and 1 Commercial block	1991	Apr 16/91	Oct 12/94	Nov 10/94	Approved with conditions	Nov 23/94	No	N/A	N/A	None						Pending Final Approval	Draft Plan NOT subject to Lapsing Date; No action taken by owner since mid-1990s...
32T-07007	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) 180 Clarke Rd East	Create large Industrial Blocks	Aug 3/07	Aug 20/07	May 12/08	May 14/08	Deferred											Inactive	Dec 31/12 - Pending Council resolution to revise draft plan...
SB 12-01-6	County Contracting of Wheatley Inc.	s/s Carnegie St	Create 8 Industrial Lots	March 5/12	March 28/12	June 11/12	June 27/12	Approved with conditions	July 12/12	No	N/A	N/A	July 1/15	n/a	Dec 19/13	Feb 10/14	July 9/14		Pending Plan Registration	Originally, comprised 8 lots in Plan 279 (c.1905), which merged on title post purchase. Most services already in place. Dec 20/12 - staff met with owner and Eng to review draft Dev. Agmt. Dec 1/13 - Agmt Revised per owner's further requests; 3 copies of Agmt provided for execution; July 8/14 - Town Clerk clearance memo received.
SB 12-02-6 (ZN 6-12-02)	Schout Group Inc.	Kirwin Drive at Clark Rd East	Create 45 SFD Residential lots and 1 Open Space block (SWM)	May 9/12	May 17/12	Nov 12/12	Nov 28/12	Approved with conditions	Nov 29/12	No	N/A	N/A	Dec 12/15						Pending Final Approval	No appeals; draft plan includes 2+ lots owned by Town but subject to P&S Agmt (not completed). Aug 2014 - Servicing drawings submitted for review...
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	June 28/12	Dec 10/12	Jan 9/13	Approved with conditions	Jan 23/13	No	N/A	N/A	Jan 23/16						Pending Final Approval	No appeals; awaiting clearance of conditions...
SB 13-01-6 (OP13-06-6 & ZN6-13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with conditions	Dec 6/13	No	N/A	N/A	Oct 23/16						Pending Final Approval	Related to SB 12-03-6 (both sites to match up with roads and lots)
SB 12-03-6-1 (Amendment)	ATSA Corporation Inc.	228 Whiting St	Red line amendments to reconfigure plan to match with SB13-01-6	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with modified conditions	Oct 24/13	N/A	N/A	N/A	Oct 23/16						Pending Final Approval	Red Line amendments to match this site with SB 13-01-6
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East	Create 128 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block	Apr 11/14	Apr 17/14 and Oct 18/14	Nov 10/14	Nov 26/14	Pending ...											Pending Council decision(s)	Harrisview - Phase 2; May 2014 - Agency circ determined Traffic Impact Study (T.I.S.) required revisions. June 18/14 - County & Town staff met with Sifton's Traffic Engineer to discuss T.I.S. issues. Sept 4/14 - Revised Traffic Impact Study received. Sept 25/14 - Town staff met with developer to discuss parkland issues. Oct 8/14 - Owner submits revised parkland proposal. Oct 14/14 - Town CAO report to Council regarding parkland issues. Oct 17/14 - Owner submits revised Draft Plan; Oct 18/14 - 2nd Agency circulation undertaken.
32T-87004 (amendment)	Oak Country Homes Ltd.	Fuller Dr / Walker Rd	Amend DA Conditions to allow next 2 phases to proceed w/o Walker Rd southerly extension from David St	June 5/14	June 9/14	Aug 11/14	Aug 13/14	Denied	Aug 20/14	n/a									File Closed	May 6/14 - Initial inquiry by Agent. June 5/14 - Agent advises Town Dev. Agmt is not satisfactory to Owner.

# TOWN of INGERSOLL - Development Applications Status

## ZONE CHANGE

Application File No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose of Application		Appln. Received	Agency Circulation	Public Meeting(s)	Council Decision date	Council Decision	Notice of Decision	Appealed to OMB	OMB hearing date	OMB Decision date	STATUS	Comments
			From Zone	To Zone											
ZON 6-06-9; (32T-07001)	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) / 180 Clarke Rd East	Development (D)	General Industrial (MG)	Oct 5/06	Oct 23/06	May 12/08	May 12/08	Deferred					Inactive	Pending Council resolution to revise draft plan, as related to Town solar farm project
ZON 6-06-10; (32T-07001)	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) / 180 Clarke Rd East	Development (D)	Open Space (OS) for Storm water block & park block	Oct 5/06	Oct 23/06	May 12/08	May 12/08	Deferred					Inactive	Pending Council resolution to revise draft plan, as related to Town solar farm project
ZON 6-08-4	Beth Papias, Romeo Papias & Julie Papias	99 & 103 King St West	Residential Type 2 (R2)	Special R2-xxx to allow 3rd Dwg unit above new detached garage	Aug 22/08	Sept 16/08	Jan 12/09	Jan 12/09	Approve in Principle					Pending By-law adoption	Dec 31/10 - Pending receipt from Owners of new detailed information regarding new building with upper apartment unit. Oct 1/14 - no actions by owner....
ZN6-10-01; (OP 10-01-6)	Southside Group of Companies	Lot 19 Conc 2 (West Oxford) (w/s Harris St @ s/s Clarke Rd East)	Special Highway Commercial (HC-9)	Special HC-xxx zone to allow up to 350,000 sq.ft. shopping centre	Mar 5-10	Incomplete (March 18/10)								Incomplete Application	March 18/10 - Letter to owner regarding "incomplete information" for application - Traffic Impact Study required; Oct 1/14 - awaiting new information from agent/owner ....
ZN6-10-06	Roy Bourgeois	58 Cambridge St	Residential Type 2 (R2)	Special R2-xxx to allow 2nd Dwg unit	Oct 1-10	Oct 12-10	Dec 13/10	Dec 13/10	Deferred					Deferred - Pending action by owners ...	Jan 18/11 - Staff met with owner to review outstanding issues related to "converted dwg"; Jan 19/11 - Letter to owner advising action Re Bldg Code violations must be taken by April 30/11; Oct 1, 2014 - no new info submitted...
ZN6-14-03 (SB14-02-6)	Sifton Properties Ltd.	n/s Clark Rd East at w/s Harris St	Development (D * D-1), Residential Type 1 (R1) and Residential Type 3 (R3-16)	Residential Type 2 (R2), Residential Type 3 (R3) and Open Space (OS)	Apr 11/14	Apr 17/14	Nov 10/14	Pending ...						Public Meeting scheduled	Related to Draft Plan of Subdivision - Harrisview Phase 2 (SB14-02-6).
ZN6-14-04; (B14-33-6)	Blayne and Brenda Wilson	12 Cedar St (severed lot)	Residential Type 1 (R1)	Special R1-xxx to allow detached garage as principal main use on severed lot.	May 14/14	May 27/14	July 14/14	Aug 11/14	Approved	Sept 16/14				No appeals/ File Closed.	July 14/14 - Council decision to Defer to allow owners to consider Temporary R1 zone (3 yr max) in lieu of permanent zoning that would allow detached accessory structure as principal main use on severed lot. Aug 11/14 - Council considers Clerk's supplementary report re use of Temporary R1 zone and "approves in principle" Clerk's recommendation. Sept 8/14 - Amending By-law adopted [R1-13(T)].
ZN6-14-05; (B14-01-6)	Theresa Bushell	6 Royland Cres (severed lot)	Residential Type 1 (R1)	Special R1-xxx to establish 15m CPRail setback for new Dwg	July 23/14	July 24/14	Sept 8/14	Oct 14/14	Approved	Oct 17/14	n/a	n/a	n/a	No appeals.	New R1-14 zone to apply only to west side (severed lot).



To: Mayor and Members of Ingersoll Council

From: Stephen Couture, MCIP RPP  
Development Planner, Community and Strategic Planning

## Applications for Draft Plan of Subdivision and Zone Change SB 14-02-6 & ZN 6-14-03 – Sifton Properties Limited

### REPORT HIGHLIGHTS

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- The draft plan of subdivision application proposes to create 131 lots for single detached dwellings, 3 multi-family blocks, 2 commercial blocks and 1 park block, together with 2 walkway blocks and 1 service corridor block, all served by 5 new streets. The draft plan comprises phase 2 of the Harrisview subdivision and it covers an area of approximately 22.7 hectares (56.0 acres).
- At this time, the applications are not considered to be consistent with Provincial Policy regarding development impacts affecting natural heritage features and areas. As well, the applications are not in keeping with the policies contained in the Official for areas designated for “Environmental Protection.” Comments received from the Upper Thames River Conservation Authority noted the developer must provide an updated Environmental Impact Study that addresses potential impacts and related mitigation measures for residential development adjacent to the locally significant woodland on the subject lands.
- Agency circulation indicated other concerns with respect to the traffic impacts for the proposed private commercial driveway accesses to the municipal and county roads, the configuration of the internal roads and park land dedication. As a result of these agency concerns the developer revised the draft plan. However, the matter of assessing and addressing potential impacts on the designated natural heritage features remains outstanding.
- Until such time as the developer provides an Environmental Impact Study that addresses the relevant provincial and county policies, the development applications are considered premature and the applications should be deferred.

### DISCUSSION

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#### Background

OWNER/APPLICANT: Sifton Properties Limited  
Suite 410 - 195 Dufferin Ave., London ON N6A 1K7

LOCATION:

The subject lands are described as Part of Lot 19, Concession 1, West Oxford, and Blocks 58 and 63, Plan 41M-281, in the Town of Ingersoll. The lands are located on the north side of Clarke Road East, west of Harris Street, in the south-eastern area of Ingersoll.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1"	Town of Ingersoll Land Use Plan	Residential, Service Commercial Open Space and Environmental Protection
Schedule "I-2"	Town of Ingersoll Residential Density Plan	Low Density Residential and Medium Density Residential

TOWN OF INGERSOLL ZONING BY-LAW 04-4160:

Existing Zoning:	Residential Type 1 Zone (R1), Special Residential Type 3 Zone (R3-16), Holding Special Residential Type 3 Zone [R3-24(H)], Special Highway Commercial Zone (HC-10), Highway Commercial Zone (HC), Special Development Zone (D-1), and Development Zone (D)
Requested Zoning:	Special Residential Type 2 Zone (R2-xx), Residential Type 3 Zone (R3) and Open Space Zone (OS)

PROPOSAL:

The purpose of the application for the Draft Plan of Subdivision is to obtain approval for Phase 2 of the Harrisview subdivision development. The revised subdivision proposal involves the creation of 131 lots for single detached dwellings, 3 multi-family blocks, 2 service commercial blocks and 1 park block, all served by 5 new local streets and 2 new walkway blocks. The development site comprises an area of approximately 22.7 hectares (56.0 acres), portions of which are vacant and other portions which are currently in agricultural production, with direct access to an existing internal street network established in Phase 1 and to both Harris Street (County Road 119) and Clark Road East.

The purpose of the application for Zone Change is to establish appropriate residential and open space zoning for the lots and blocks in the draft plan. Special provisions are requested for the proposed R2 lots to allow a minimum corner lot frontage of 13.0m (42.6 ft) in place of the R2 standard of 15.0m (49.2 ft), a maximum lot coverage of 45%, a reduced front yard depth and exterior side yard width of 4.5 m (14.7 ft ) in place of the standard of 6.0m (19.8 ft), and to allow a reduced exterior side yard of 2.0 m (6.6 ft) only for corner lots that back onto each other. The existing Official Plan land use designations and zoning for the southern portion of the subdivision were previously approved by the Ontario Municipal Board via its decision dated February 15, 2012. No changes are proposed to the existing land use designations applied to the whole site or to the existing zoning for the southerly commercial and multi-family zoned lands adjacent to Clark Road East.

Surrounding uses include a mix of residential, institutional, commercial, industrial and agricultural uses. The lands to the immediate south of the subject lands comprise an agricultural-industrial use (All Treat Commodities Inc) and vacant lands in agricultural production. Lands adjacent to the east side of the agricultural-industrial use, abutting Highway 401 and County Road 119 (Harris Street) were designated and zoned for future commercial uses via an Ontario Municipal Board decision in 2006, but remain undeveloped and presently are in agricultural production. The Town-owned lands south-west of the subject site comprise a larger property designated for future industrial development and remain subject to the Town's proposals for a draft plan of subdivision (32T-07007) and related zone change applications (ZN6-06-9 and ZN6-06-10). Land uses to the west of the subject site include 2 elementary

schools and numerous single detached residential lots that developed many years ago. The lands to the immediate north comprise Phase 1 (54 lots) of the Harrisview subdivision development, which has been under construction since late 2012. The Phase 1 development also included a large stormwater management facility designed to accommodate the multi-phased Harrisview subdivision. Lands to the immediate east comprise highway/service commercial and residential uses that developed many years ago with direct frontage onto Harris St. (Oxford Road 119).

To assist in the review of the development proposal the following additional background information and studies were submitted by the developer:

1. Planning Rationale Report - Harrisview Phase 2 (prepared by Sifton Properties Limited, dated April 9, 2014);
2. Functional Servicing Report (prepared by IBI Group, dated March 3, 2014); and,
3. Traffic Impact Study (prepared by Paradigm Transportation Solutions Limited, dated March 2014 and revised September 2014).

Plate 1, Location and Existing Zoning, indicates the location of the subject property and the zoning in the immediate area. The area subject to re-zoning is illustrated with the cross-hatch pattern. The area of the draft plan of subdivision is outlined and it includes a remnant block located north-east of the Phase 1 lands that contains existing municipal services for the subdivision.

Plate 2, 2010 Air Photo, provides an aerial view of the subject lands and surrounding area as of April 2010.

Plate 3, Proposed Draft Plan of Subdivision, illustrates the proposed lots, multi-family blocks and commercial blocks, the proposed park block and the internal street and walkway network for the subject lands.

Plate 4, Proposed Zoning, shows the portions of the subdivision plan subject to the request for changes to the existing zoning that would accommodate the proposed development.

#### BACKGROUND:

Phase 1 of the Harrisview subdivision was registered in September 2012 as Plan 41M-281 and comprised 54 single detached lots, 2 stormwater management blocks, and 1 walkway block all served by 3 new local streets. Phase 2 encompasses the remaining lands under ownership of the developer, between Phase 1 and Clark Road East.

To facilitate the development of services for Phase 1, the Town contributed land amounting to 0.77 ha (1.97 ac) for the required stormwater management facility, with the understanding that conveyance by the developer to the Town of an equal amount of land would occur in Phase 2 using a portion of the woodlot on the subject site. As well, the parkland dedication requirement for the Phase 1 development remains unresolved and, pursuant to the registered Phase 1 Development Agreement, the parkland dedication issue is to be addressed in conjunction with consideration of Phase 2.

As noted previously, the developer has proposed no changes to the OMB-approved land use designations nor any changes to the related OMB-approved zoning that were adopted by the County and Town for the southern part of this site (via O.P. Amendment No. 152)

## Comments

### PROVINCIAL POLICY STATEMENT:

The 2014 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. The current policy framework came into effect on April 30, 2014. Under Section 3 of the Planning Act, where a municipality is exercising its authority affecting a planning matter, such decisions “shall be consistent with” all policy statements issued under the Act.

The policies of Section 1.1.1 require municipalities to manage and direct land uses to achieve efficient and resilient development, over the long term, by addressing a range of policies that, among other matters, promote efficient and sustainable development and land use patterns, with a mix of appropriate uses that enable logical settlement area growth, while avoiding environmental or public health and safety concerns. The policies of Section 1.1.3 require designated settlement areas to be the focus of growth and development in order to minimize negative impacts to the environment and support active transportation, among other matters. As well, such land use patterns are intended to accommodate a range of opportunities for intensification and redevelopment. Accordingly, new development in designated growth areas should occur adjacent to the existing built-up areas and shall have a compact form that includes a mix of uses and densities that allow for efficient use of the land, infrastructure and public service facilities.

The housing policies of Section 1.4 direct planning authorities to provide for an appropriate mix of housing types and densities to meet projected requirements of current and future residents of the regional market area by:

- establishing and implementing minimum targets for the provision of housing which is affordable to low and moderate income households;
- permitting and facilitating all forms of housing required to meet the social, health and well-being requirements of current and future residents, including special needs requirements and all forms of residential intensification, including second units, and redevelopment in accordance with policy 1.1.3.3
- directing the development of new housing towards locations where appropriate levels of infrastructure and public service facilities are or will be available to support current and projected needs;
- promoting densities for new housing which efficiently use land, resources, infrastructure and public service facilities, and support the use of active transportation and transit in areas where it exists or is to be developed; and,
- establishing development standards for residential intensification, redevelopment and new residential development which minimize the cost of housing and facilitate compact form while maintaining appropriate levels of public health and safety.

The policies of Section 1.5 (PUBLIC SPACES, RECREATION, PARKS, TRAILS AND OPEN SPACE) promote healthy, active communities by planning and providing for public streets, spaces and facilities that are safe, meet the needs of pedestrians, foster social interaction and facilitate active transportation and community connectivity, as well as for providing a full range and equitable distribution of publicly-available built and natural settings for recreation.

The policies of Section 1.6 (INFRASTRUCTURE AND PUBLIC SERVICE FACILITIES) stipulate that municipal sewage services and municipal water services are the preferred for of servicing for settlement areas and planning for these services is to accommodate expected growth or



development in a manner that promotes their efficient and optimal use. As well, best practices for stormwater management, including stormwater attenuation, re-use and low impact development design, are to be promoted.

The policies of Section 2.1 (NATURAL HERITAGE) require natural features and areas to be protected for the long term. Development and site alteration shall not be permitted within or on lands adjacent to areas of significant woodlands or other natural heritage features unless the ecological functions of these features and areas have been evaluated and it has been demonstrated that there will be no *negative impacts* on the natural features or on their ecological functions. The 2014 PPS defines “negative impacts” in regard to woodland natural heritage features and areas as being the “degradation that threatens the health and integrity of the natural features or ecological functions for which an area is identified due to single, multiple or successive development or site alteration activities.”

OFFICIAL PLAN:

The subject lands are designated as areas of ‘Low Density Residential, ‘Medium Density Residential’, ‘Service Commercial’, ‘Open Space’ and “Environmental Protection’ according to the Land Use Plan for the Town of Ingersoll, as contained in the County of Oxford Official Plan.

The policies of Section 3.2.4 require the long-term protection, conservation and enhancement of designated Environmental Protection Areas, prohibit incompatible uses and ensure that development permitted within or adjacent to such areas adhere to environmental planning principles. Where necessary in conjunction with a development review an Environmental Impact Study (E.I.S.), prepared in accordance with Section 3.2.6, will be required to assess the sensitivity of the area and its functions and ensure that possible development or site alteration will not detrimentally impact the area. With regard to significant woodlands, the policies of Section 3.2.4.2.5 characterize such areas on the basis of size, other significant features, ecological functions, composition, age or site quality, and woodland economic and social values.

The policies of Section 3.2.6 (ENVIRONMENTAL IMPACT STUDIES) require that development proposed within 50 m (164 ft) of a designated locally significant natural heritage feature is subject to an E.I.S and reviewed by a third party at the developer’s expense in order to provide the County and/or Area Municipality with an objective opinion regarding the study and its recommendations. However, the requirement for an E.I.S. may be waived in certain circumstances, for example if the Conservation Authority with jurisdiction has indicated no concern which warrants the preparation of an E.I.S.

The policies of Section 9.2.3 apply to all residential areas and include a range of objectives that address land supply, mix of housing units and forms of tenure, the needs of persons requiring special care, orderly development and efficient land use, compatibility of uses, heritage, neighbourhood servicing uses and the related supportive amenities, as well as residential intensification.

For the Town of Ingersoll, areas designated for Low Density Residential development are subject to the policies of Section 9.2.4. These areas are intended to provide a variety of low-rise, low-density housing forms such as single detached, semi-detached, duplex and converted dwellings, quadraplexes, townhouse and low density cluster development. It is the intent of the Official Plan that there will be a mixing and integration of different forms of housing to achieve an overall low density of use. The maximum net residential density for an individual development in the Low Density Residential District is 30 units per hectare (12 units per acre),

with no building exceeding three (3) storeys in height at grade. For areas of new Low Density Residential development, the minimum net residential density shall be 15 units per hectare (6 units per acre).

The policies of Section 9.2.4.4.1 (SOUTH INGERSOLL SECONDARY PLAN RESIDENTIAL LANDS) also apply to this development site. The relevant policies encourage the creation of distinct neighbourhood identities while minimizing the use of cul-de-sacs in favour of a grid pattern for local streets, and require attention be given to ensure the resulting residential design encourages consistent street edges with windows, doorways and activities in easy view of pedestrians and that corner lots incorporate architectural detailing to recognize both street frontages, as well as, a housing style design that discourages protruding garages from dominating the streetscape.

For areas designated for Medium Density Residential development, the policies of Section 9.2.5 apply. Such areas are intended to contain a mix of housing forms such as townhouses, cluster development, converted dwellings and low-rise apartments, in order to achieve a maximum density of 62 units per hectare (25 units per acre) with no building exceeding 4 storeys in height at grade. Within areas of new Medium Density Residential development the minimum net residential density shall be 31 units per hectare (13 units per acre). Additionally, the site design objectives and criteria of Section 9.2.7 apply to multiple unit development to ensure that matters such as building orientation, privacy and barrier-free access, locations of parking areas and driveways, movement of pedestrians, on-site landscaping and drainage, on-site recreational opportunities, private facilities, and other matters relating to safety and comfort of the residents are properly addressed to achieve an overall positive development..

The policies of Section 9.3.3 (SERVICE COMMERCIAL AREAS) apply to the proposed blocks for commercial development on the southern portion of the development site. Such areas are intended to develop for a wide range of uses that offer service to the travelling public, business and industry because of requirements for large lot areas, access or exposure requirements or due to compatibility conflicts with residential development. Such areas are not intended to accommodate commercial uses that are typically characteristic of the designated 'Central Area' of the Town and will not directly compete with this area. Additionally, the special development policies of Section 9.3.3.4.5 apply to this development site, as approved by the Ontario Municipal Board in 2012. These special policies limit the maximum gross leasable commercial floor area to 13,006 sq.m. (140,000 sq.ft.) and also limit the size of individual classes of commercial floor space. Other specific uses are prohibited from developing on this site.

The policies of Section 9.5.2.3 (PARKLAND ACQUISITION) provide guidance to the Town Council in the acquisition of parkland through all methods available including dedication, purchase, donation or bequest and expropriation. For draft plans of subdivision, as a condition of approval, 2% of the land proposed for commercial or industrial development and 5% of the land proposed for residential development is to be conveyed to the Town for park purposes. When considering subdivision development, the Town may require cash-in-lieu of all or part of the required parkland dedication in certain circumstances. It is noted that lands containing features such as ravines, flood lands, woodlots and other vegetation or variations in topography may be accepted as a portion of the required parkland contribution, but lands which are constrained for development will not necessarily be accepted for parkland or leisure purposes.

ZONING BY-LAW:

The subject lands are zoned Residential Type 1 Zone (R1), Special Residential Type 3 Zone (R3-16), Holding Special Residential Type 3 Zone [R3-24(H)], Special Highway Commercial Zone (HC-10), Highway Commercial Zone (HC), Special Development Zone (D-1), and Development Zone (D). These zones were adopted in conjunction with an earlier version of the Harrisview subdivision and via a decision of the Ontario Municipal Board in February 2012.

The Development Zone (D) recognizes existing uses on existing lot sizes. A change in zoning is required to allow new land uses and forms of development.

The Residential Type 1 Zone (R1) permits single detached dwellings on lots with a minimum area of 450 sq.m. (4,844 sq.ft.), a minimum lot depth of 30.0 m (98.4 ft) and a minimum lot frontage of 15.0 m (49.2 ft). Corner lots zoned R1 require a minimum lot area of 540 sq.m. (5,812 sq.ft.) and a minimum lot frontage of 18.0 m (59.1 ft), together with minimum 6.0 m (19.8 ft.) front and exterior side yards.

The Residential Type 2 Zone (R2) permits single detached dwellings with a minimum lot area of 345 sq.m. (3,714 sq.ft.) on a minimum lot frontage of 11.5 m (37.7 ft). Semi-detached and duplex dwellings require a minimum lot frontage of 18.0 m (59.1 ft) and minimum lot area of 540 sq.m. (5,813 sq.ft.). Corner lots zoned R2 that develop for single detached dwellings require a minimum area of 450 sq.m. (4844 sq.ft.), a minimum lot frontage of 15.0 m (49.2 ft), together with 6.0 m (19.8 ft) front and exterior side yards.

The Residential Type 3 Zone (R3) permits development of multiple-unit dwellings, apartment dwellings and street fronting townhouse dwellings, as well as, converted dwellings and other special needs residences. Multiple unit housing (eg., townhouse or apartment) development requires a minimum lot area per dwelling unit of 150 sq.m. (1,615 sq.ft.), together with a limit of 3-storeys and a minimum of 40 sq.m. (431 sq.ft) per dwelling unit of private amenity area.

The Open Space Zone (OS) is typically applied to lands developed for passive parkland or conservation and flood control uses. These areas require a minimum lot area of 2,000 sq.m. (21,528 sq.ft.).

AGENCY REVIEW:

The development proposal was circulated to various agencies considered to have an interest in the proposal.

The Upper Thames River Conservation Authority provided comments with respect to environmental planning policies (see attachment). Their recommendation concluded as follows:

*At this time we would advise the County that the Natural Heritage Features of the site and the appropriate adjacent lands have not been confirmed through the completion of a contemporary Environmental Impact Study. As a result, the area proposed to be zoned (for new) Development, adjacent to the significant woodland has not been supported by an Environmental Impact Study. The Peer Review completed by NRSI (in 2006) of the previous EIS clearly states that "a second EIS is required to deal with the future development parcel" [these lands]. The scope of the EIS should be discussed with our office prior to initiating the study. The Ministry of Natural Resources & Forestry should also be consulted given the record of an*

*endangered species on the property. As well, further information on the implications of the Stormwater management for this area should be addressed at this time, rather than through the site plan approval process for the development of the Commercial Block(s). The foregoing information is provided to assist the County in their decision making to ensure consistency with the Natural Heritage and Natural Hazard policies contained in the current Provincial Policy Statement.*

Subsequent review of additional information provided by the developer by the UTRCA resulted in the following recommendation (see correspondence attached, dated Nov 4, 2014):

*As recommended in our October 22, 2014 comments, we would advise the County that the Natural Heritage Features of the site and the appropriate adjacent lands have not been confirmed through the completion of a contemporary Environmental Impact Study. The scope of the Environmental Impact Study should be discussed with our office prior to initiating the study. The Ministry of Natural Resources and forestry should also be consulted given the record of an endangered species on the property. The foregoing additional information is provided to assist the county in their decision making to ensure consistency with the Natural heritage policies contained in the current Provincial Policy Statement.*

In regard to the applicant's Traffic Impact Study, prepared in support of the developer's proposal for private full-turn driveway accesses from the large commercial block to Harris Street and Clark Road East, the County Public Works Department and Town Engineering Department undertook a combined review of the original and revised studies. Notwithstanding the consultant's recommendations, the municipal staff review concluded that initially only right-in-right-out private driveway accesses will be permitted to develop in conjunction with new commercial uses in the southern section of the draft plan of subdivision. However, upon full build out of this commercial site (Block 133) and as the development of the nearby commercial site on the south side of Clark Rd East proceeds, the Town would consider full turn accesses, with signalized controls, for the private commercial driveways.

In regard to the proposed private "east" commercial driveway to Harris St (Oxford Road 119), the County Public Works Department determined only a right-in-right-out private driveway access will be permitted at this location. These private commercial driveways are to be constructed at the developer's expense and details of the access design will be determined during the Site Plan review stage of development. As well, the developer will be required to contribute to the costs associated with all future road improvements, including but not limited to traffic signals at the intersections of Harris/Clark, Street "E"/Clark and the commercial driveway from Block 133 to Clark Rd East.

In regard to the draft plan, as revised, the County Public Works Department indicated the need for a Water Service Plan with a loop to Clark Road, as a component of the Functional Servicing Report.

The Town Engineer also provided a list of concerns, conditions and other matters that are to be addressed (see attached correspondence dated October 30, 2014). Town staff do not support the creation of 13.0m lot frontages for corner lots, nor 2.0m (6.6 ft) exterior side yards for corner lots that back onto each other. For interior lots #107 to #117, which back onto the large commercial block (Block #133), Town staff do not support 11.0m (36.0 ft) lot frontages; whereas the R2 zone minimum is 11.5m (37.7 ft). Generally, the conditions recommended for consideration address standard subdivision development issues as related to site grading, erosion and sediment control during construction, road widths, sidewalks, walkways and street

lighting, among other matters. Additionally, the Town Engineer noted the Town requires the developer to address the following concerns:

- the developer prepare a status report and provide a maintenance allowance for the existing Stormwater Management Facility constructed in Phase 1;
- any phasing of the development, in stages of construction or registration, shall be approved by the Town to ensure that not more than 26 new lots develop (with homes) before a second access to Clark Road East is required;
- the developer shall contribute 50% of the costs for the future signalization of Clark Road East and Street "E".

The Thames Valley District School Board requested the following condition be imposed:

*The Owner shall inform all Purchases of residential lots by including a condition in all Purchase and Sale and/or Lease Agreements stating that the construction of additional public school accommodation is dependent upon funding approval from the Ontario Ministry of Education, therefore the subject community may be designated as a "Holding Zone" by the TVDSB and pupils may be assigned to existing schools as deemed necessary by the Board.*

The London District Catholic School Board requested temporary fencing be established during construction of the commercial and multi-family blocks, in the interests of safety, and that permanent chain link fencing be established following construction, along the common property line of these blocks with the St. Jude Catholic School.

Union Gas, Erie Thames Powerlines and Bell Canada all indicated no concerns and requested conditions be imposed to require the developer providing the necessary easements for the utilities be applied to the subdivision.

The County Department of Public Health and Emergency Services and the Oxford County OPP each indicated no concerns or objections.

PUBLIC CONSULTATION:

Notice of the application for draft plan of subdivision to the public and surrounding property owners was provided on two separate occasions, April 18, 2014 and October 21, 2014. As of the date of this report, no concerns or objections have been received from the neighbouring residential and commercial property owners regarding the proposed application.

## **Planning Analysis**

The subject lands are designated for low and medium density residential as well as service commercial development according to the Official Plan. A portion of the subject lands, being the woodlot situated between the two (2) elementary schools along the west side of the proposed draft plan, is designated as an "Environmental Protection" area. Phase 1 of the Harrisview subdivision started construction in 2012 and, in addition to the stormwater management facility, comprised 54 new single detached lots. Since late 2012, numerous new homes have been built and occupied. Phase 2 of the development proposes 131 single detached lots, 3 multi-family blocks, 2 commercial blocks and a large park block, all served by new local streets and walkways.

Development within areas designated for low density use are expected to comprise a variety of low-rise, low density housing forms including single and semi-detached dwellings, street fronting townhouses, low density cluster development and low-rise apartments. Within Low Density Residential areas, it is intended that there will be a mix of housing types and integration of various forms of housing to achieve an overall low density of use. A review of the draft plan proposal indicates the net residential density of 21.6 units per hectare (8.7 units per acre) will be achieved for the low density residential area, a density which is within the allowable range for new development within the Low Density Residential designation. Combined, the 3 multi-family blocks designated as Medium Density Residential areas could accommodate a range and style of townhouse and/or apartment dwellings, with a maximum unit yield of not more than 100 units; which would be in keeping with the Official Plan policies for new development with Medium Density Residential areas. Therefore, the proposed draft plan and related zoning applications generally conform to the relevant residential development policies for the Town of Ingersoll.

The proposed commercial components (Blocks 133 and 135) are currently zoned for a wide range of service commercial uses and no changes are proposed. Access to these commercial blocks can be achieved via the proposed new Street "E" or alternately via the adjoining arterial roads, subject to appropriate concerns regarding design and safety being addressed at the time of Site Plan review once site-specific commercial plans are provided for detailed review. At the request of the municipalities, a Traffic Impact Study was submitted. Review of the study by Town and County engineering staff has determined only right-in-right-out private commercial driveway accesses at these locations can be accommodated initially due to concerns regarding impacts on the future performance of these municipal roads as the southern area of Ingersoll continues to build out. The Town indicated they would consider a signalised full-turn private driveway entrance along the Clark Rd frontage to the commercial block at a later date, in conjunction with the future commercial development on the south side of Clark Road. Additionally, the review determined that the developer will be required to contribute financially to the future signalisation of the arterial road intersections and the related turning lane improvements for the future private commercial driveways.

A large natural heritage feature (woodland) is located within Block 136. This woodland also extends on to the two adjoining elementary school properties covering a total area of approximately 7.0 ha (17.3 ac). It has been designated as a locally significant natural area feature in the Official Plan and further identified within the Town's Zoning By-law as being subject to the "Environmental Protection 2 Overlay (EP2)", which serves to implement in part the Official Plan policies for designated natural heritage features. In this respect, the natural heritage feature is considered to be protected from any development and the development proposal for lands adjacent to such feature must be subject to an Environmental Impact Study, or granted a waiver from the E.I.S. requirements in consultation with the Conservation Authority with jurisdiction. Although an E.I.S. was submitted and peer review thereof was undertaken in conjunction with the Phase 1 development, the study did not address the concerns raised by the peer reviewer. Major revisions to the Phase 1 development in 2008 removed the woodland and all lands not within Phase 1 from the draft plan; resulting in no resolution to the matter of completing the E.I.S. and the determination of potential impacts and mitigation thereof. Consequently, it was anticipated an updated E.I.S. would be provided and reviewed in conjunction with the Phase 2 development proposal.

Comments provided by the UTRCA for the current development proposal have indicated the owner has not provided sufficient information to demonstrate the development proposal addresses either the relevant 2014 PPS policies affecting natural heritage areas and features, or the relevant Official Plan policies. Based on current information, staff are of the opinion that there is insufficient information to determine if the woodland on Block 136 would be adversely

affected by the proposal development and what, if any, lot configuration changes and/or conditions of draft plan approval would be appropriate to mitigate development impacts on the woodland. Therefore, staff are of the opinion that this policy requirement has not been adequately addressed and the development is not considered to be consistent with the 2014 PPS or conform to the Official Plan's natural heritage policies.

### Summary

It is the opinion of this office that the proposed draft plan of subdivision generally maintains the intent and purpose of the Official Plan with respect to the policies of the existing residential and commercial land use designations. However, based on agency comments received to date the development is not considered to be consistent with the 2014 PPS and Official Plan policies respecting natural heritage features and areas. Until such time as the developer prepares an Environmental Impact Study, in accordance with the Official Plan policies, and such study is appropriately reviewed to establish appropriate conditions that address the impacts and mitigation requirements of the development on the adjacent woodlot, consideration of the draft plan of subdivision and zone change applications should be deferred.

## **RECOMMENDATIONS**

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**It is recommended that the Council of the Town of Ingersoll advise the County of Oxford that they defer the application by Sifton Properties Limited, to create a draft plan of residential subdivision (File No.: SB14-02-6) as applied to lands consisting of Part of Lot 19, Concession (West Oxford) and Blocks 58 and 63, Plan 41M-281 in the Town of Ingersoll, until such time as the matters raised by the reviewing agencies are properly addressed.**

**It is recommended that the Council of the Town of Ingersoll defer consideration of the application by Sifton Properties Limited, to rezone portions of the subject site from the "Residential Type 1 Zone (R1)", the "Special Residential Type 3 Zone (R3-16)", the "Special Development Zone (D-1)" and the "Development Zone (D)" to a "Special Residential Type 2 Zone (R2-xx)", the "Residential Type 3 Zone (R3)" and the "Open Space Zone (OS)."**

## **SIGNATURES**

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**Authored by:**                    *"original signed by"*                    Stephen Couture, MCIP, RPP  
Development Planner

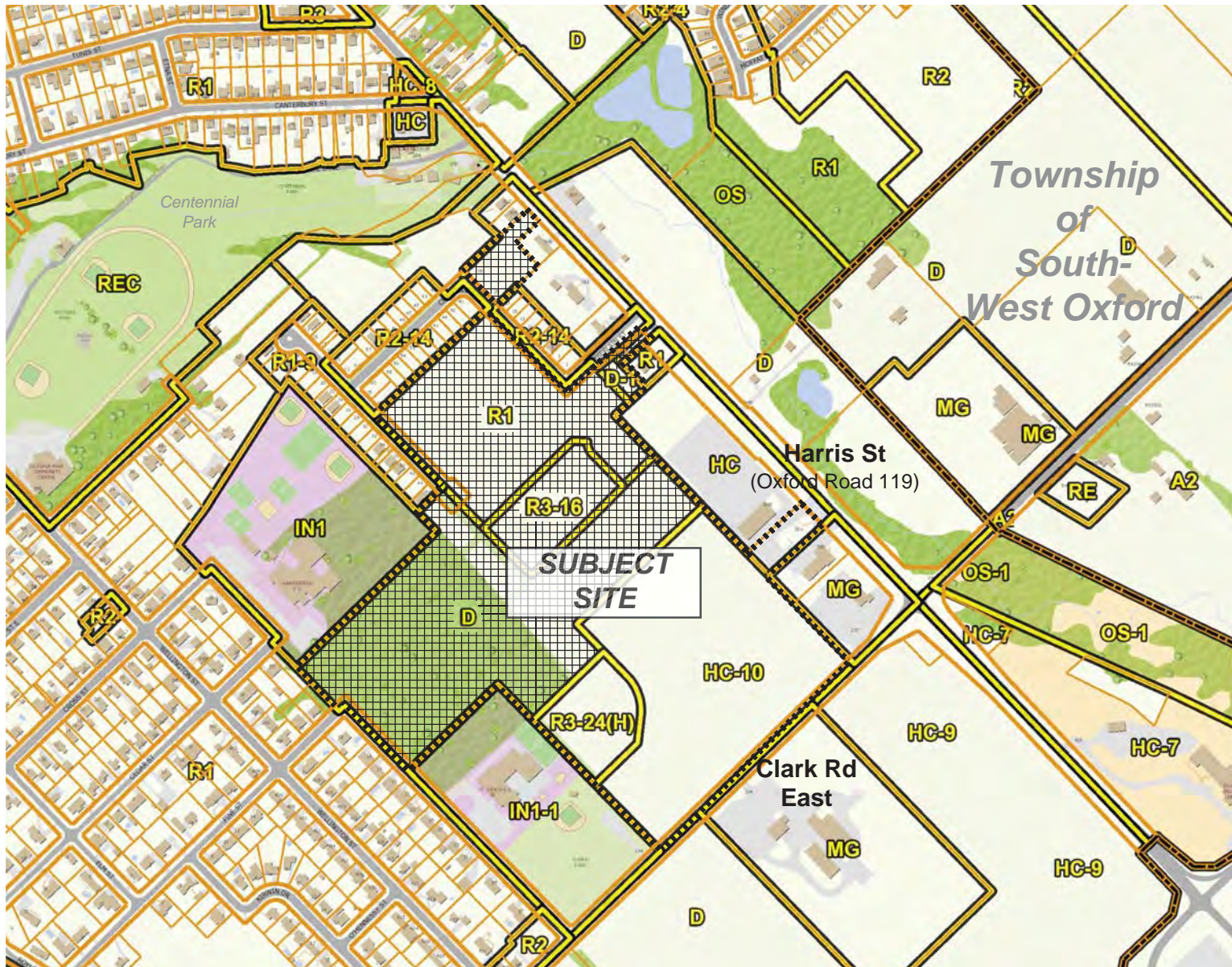
**Approved for submission:** *"original signed by"*                    Gordon K. Hough, MCIP, RPP  
Director

SC/

November 5, 2014

PLATE 1: Location and Existing Zoning

SB14-02-6 & ZN6-14-03; Part Lot 19, Conc. 1 (West Oxford) - Sifton Properties Limited



Legend

Parcel Lines

- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

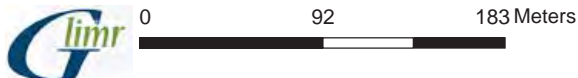
Zoning

HC-10 - Zoning Symbol

Area Subject to Re-Zoning

Boundary of Proposed Draft Plan of Subdivision

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

April 14, 2014






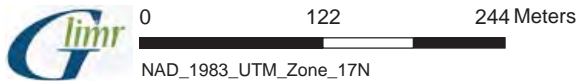
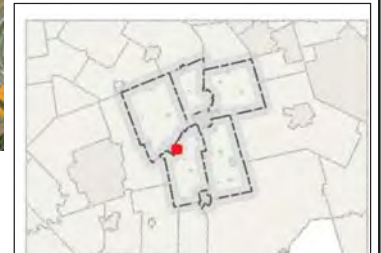
**Legend**

Parcel Lines (Displays 1:16 000 to 1:500)

- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

 Boundary of Proposed Draft Plan of Subdivision

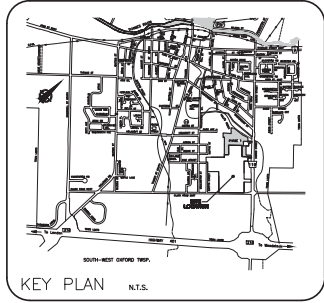
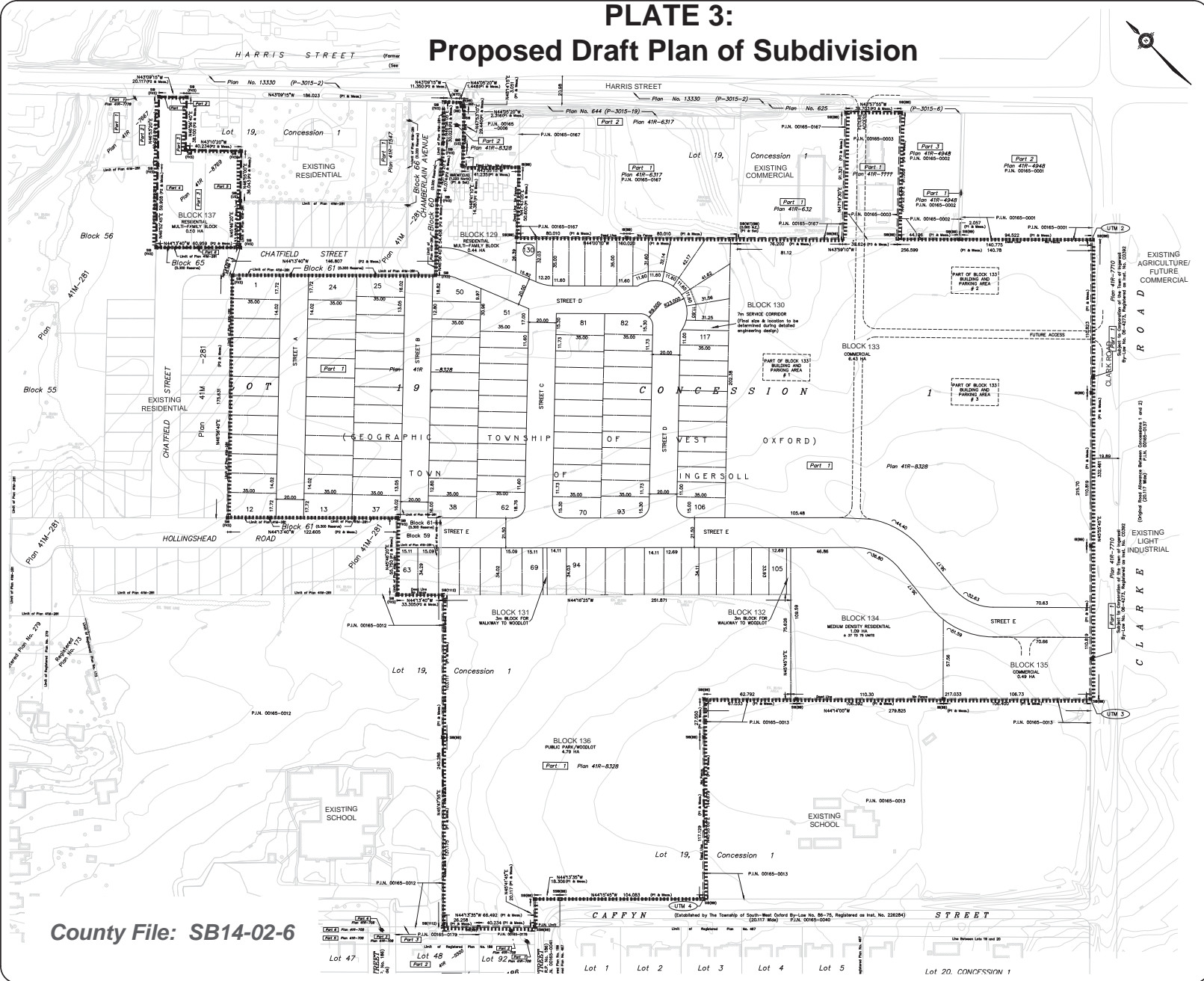
**Notes**



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April 14, 2014

# PLATE 3: Proposed Draft Plan of Subdivision



## DRAFT PLAN OF SUBDIVISION

OF PART OF  
LOT 19, CONCESSION 1  
(Geographic Township of West Oxford)  
AND ALL OF  
BLOCKS 59 and 63, PLAN 41M-281  
IN THE  
TOWN OF INGERSOLL  
COUNTY OF OXFORD

INFORMATION REQUIRED UNDER  
SECTION 51(17) OF THE PLANNING  
ACT

SCHEDULE OF LAND USE (IN HA)	
PHASE 1 RESIDENTIAL (1-130)	6.88
BLOCK 129 MULTI FAMILY RESIDENTIAL	0.44
BLOCK 130 SERVICE CORRIDOR	0.02
BLOCK 131 WALKWAY	0.01
BLOCK 132 WALKWAY	0.01
BLOCK 133 COMMERCIAL	6.43
BLOCK 134 MEDIUM DENSITY RESIDENTIAL	1.09
BLOCK 135 COMMERCIAL	0.49
BLOCK 136 PUBLIC PARK/WOODLOT	4.79
BLOCK 137 MULTI FAMILY RESIDENTIAL	0.80
ROADS	2.71
	22.58

OWNER'S AUTHORIZATION  
WE HEREBY SUBMIT THIS DRAFT PLAN OF SUBDIVISION WE HAVE  
THE AUTHORITY TO BIND THE CORPORATION.

RICHARD SIFTON  
PRESIDENT, SIFTON PROPERTIES LIMITED

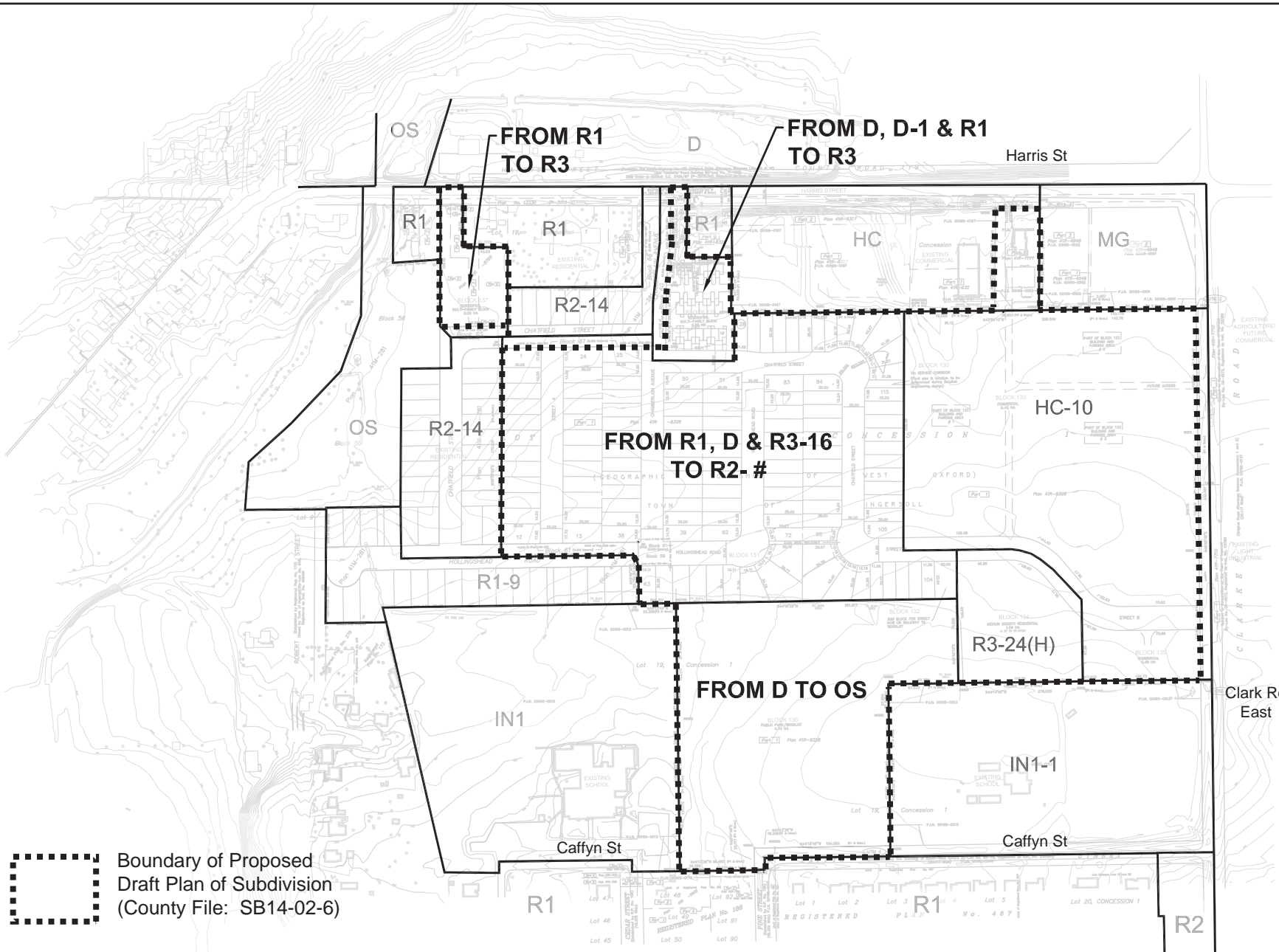
WAYNE REDD  
VICE-PRESIDENT & FINANCE & ADMINISTRATION, SIFTON PROPERTIES LIMITED

SURVEYOR'S CERTIFICATE  
I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE  
SUBDIVIDED AS SHOWN ON THIS PLAN, AND THEIR RELATIONSHIP  
TO THE ADJACENT LANDS ARE ACCURATELY AND CORRECTLY  
SHOWN.

SUBJECT TO THE CONDITIONS, IF ANY, SET FORTH IN OUR  
LETTER DATED \_\_\_\_ DAY OF \_\_\_\_\_ 200\_\_ THIS  
DRAFT PLAN IS APPROVED UNDER SECTION 51 OF THE  
PLANNING ACT THIS \_\_\_\_ DAY OF \_\_\_\_\_, 200\_\_.

DATE: OCTOBER 2014 DRAWN BY: J.E.L. DESIGNED BY: D.J.D.  
SCALE: 1:1250 JOB NO. 20830 DRAWING NO. B-3

County File: SB14-02-6



Boundary of Proposed  
Draft Plan of Subdivision  
(County File: SB14-02-6)



**IBI Group**  
203 - 350 Oxford Street West  
London ON N6H 1T3 Canada  
tel 519 472 7328  
fax 519 472 9354

**PLATE 4: Proposed Zoning for  
Harrisview Subdivision - Phase 2**

SCALE: 1:5000

DATE: APRIL 2014

PROJECT NO.  
20830

*"Inspiring a Healthy Environment"*

October 22, 2014

The Corporation of the County of Oxford  
Community & Strategic Planning  
P.O. Box 1614, 21 Reeve Street  
Woodstock, Ontario N4S 7Y3

**Attention: Stephen Couture (via e-mail [planning@county.oxford.on.ca](mailto:planning@county.oxford.on.ca))**

Dear Mr. Couture

**Re: REVISED Application for Draft Plan of Subdivision and Zone Change; SB14-02-6 and ZN 6-14-03  
Owners; Sifton Properties Limited  
Lot 19, Concession 1, north side of Clarke Road lying between Harris Street and Caffin Street.  
Town of Ingersoll, ON**

The Upper Thames River Conservation Authority (UTRCA) has reviewed the above noted applications with regard for the policies in the Environmental Planning Policy Manual for the Upper Thames River Conservation Authority (June 2006). These policies include regulations made pursuant to Section 28 of the Conservation Authorities Act, and are consistent with the natural hazard and natural heritage policies contained in the Provincial Policy Statement (2014). The Upper Thames River Source Protection Area Assessment Report has also been reviewed in order to confirm whether the subject lands are located in a vulnerable area. The Drinking Water Source Protection information is being disclosed to the Municipality to assist them in fulfilling their decision making responsibilities under the Planning Act.

**PROPOSAL:**

The purpose of the application for the Draft Plan of Subdivision is to seek approval of a mixed-use development involving 128 single detached lots, three (3) multi-family residential blocks, two (2) commercial blocks, one (1) open space block, and three (3) walkways, all served by 4 new local streets; as shown on the enclosed draft plan which covers an area of 22.66 hectares (60.0 acres).

The purpose of the application for amendment to the Town of Ingersoll Zoning By-law No. 04-4160 is to establish appropriate residential and open space zoning for the northern part of the subdivision development. Specifically, the application requests a change from the "Development (D) Zone", the "Special Development (D-1) Zone", the "Residential Type 1 Zone (R1)" and the "Special Residential Type 3 (R3-16)" to a "Special Residential Type 2 Zone (R2-xx)", the "Residential Type 3 Zone (R3)" and the "Open Space Zone (OS)" to accommodate the residential and park development on the northern and western portions of the subject site

**CONSERVATION AUTHORITIES ACT**

As shown on the enclosed mapping, the subject property is affected by the Authority's Regulation Limit which consists of a riverine flooding hazard and riverine erosion hazard associated with the Halls Creek Drain. In addition, the subject property contains a wetland and the area of interference surrounding the wetland. These features are also

regulated. The UTRCA regulates development within the Regulation Limit in accordance with Ontario Regulation 157/06 made pursuant to Section 28 of the *Conservation Authorities Act*. This regulation requires the landowner to obtain written approval from the UTRCA prior to undertaking any development of site alteration in the regulated area which includes filling, grading, construction, alteration to a watercourse and/or interference with a wetland.

### **UTRCA ENVIRONMENTAL PLANNING POLICY MANUAL**

The complete policy manual can be found on our website at:  
<http://thamesriver.on.ca/planning-permits-maps/utrca-environmental-policy-manual/>

Policy which is applicable to the subject lands includes:

#### ***NATURAL HAZARDS:***

The location of the existing stormwater management pond is within an area affected by UTRCA Regulations. The Functional Servicing report outlines that the forebay may be undersized, and alterations to the outlet or weir maybe required. The following policies may apply if alterations to the existing pond are proposed within the flooding and erosion hazards (additional stormwater management comments are provided under the appropriate heading below).

#### ***3.2.2 General Natural Hazard Policies***

These policies direct new development and site alteration away from hazard lands. No new hazards are to be created and existing hazards should not be aggravated.

#### ***3.2.3 Riverine Flooding Hazard Policies***

These policies address matters such as the provision of detailed flood plain mapping, floodplain planning approach (one zone vs. two zones), and uses that may be allowed in the flood plain subject to satisfying UTRCA permit requirements.

#### ***3.2.4 Riverine Erosion Hazard Policies***

Development and site alteration is generally not permitted in meander belt areas or on the face of steep slopes, ravines and distinct valley walls.

#### ***NATURAL HERITAGE:***

#### ***3.3.3 Woodland Policies***

New development and site alteration is not permitted in woodlands considered to be significant in the Oxford County Natural Heritage Study (2006). Furthermore, new development and site alteration is not permitted on adjacent lands to significant woodlands unless an Environmental Impact Study (EIS) has been completed to the satisfaction of the UTRCA which demonstrates that there will be no negative impact on the feature or its ecological function. This policy is consistent with Section 2.1.5 of the Provincial Policy Statement (PPS).

The Oxford County Natural Heritage Study can be found on our website:  
<http://thamesriver.on.ca/watershed-health/natural-heritage-studies/oxford-natural-heritage-study/>

The Oxford County Official Plan policy states the following;

Section 3.2.7.1.2 Woodlands and Trees in the County of Oxford Official Plan estimates;

*That forest cover is approximately 12 percent in the County. County Council adopts a target of increasing forest cover in the County to at least 15 percent over the life of this Plan. County Council will encourage the retention and enhancement of woodlands and trees in both the settlement areas and rural areas of the County.*

Section 3.2.1 of the Official plan also states that:

*Where possible, the policies seek to achieve a net improvement to environmental quality as a result of development and land use. These policies pertain to such resources as surface and ground water, soils, energy, wildlife habitat and natural features that may not be within the designated Environmental Protection or Open Space areas.*

The *Town of Ingersoll Woodlands Survey* (March 2005), indicated the Town has few remaining natural vegetation patches. The study also states that:

*Local woodlands in urban areas also provide a number of important societal benefits, including the opportunity for a local “woodland” experience. It is evident from the cultural use of some of these woodland areas that they are important “natural areas” within the Town.*

*Recognizing that urban areas tend to have limited woodland cover, it is recommended that ecological, socio-economic and aesthetic values be considered when planning for development in order that woodlands remain for recreational purposes as well as for natural heritage functions.*

The complete study can be found on our website at:

<http://thamesriver.on.ca/wp-content/uploads/Publications/Ingersoll-Woodlands-Survey.pdf>

An EIS was prepared for the previously submitted Draft plan of subdivision (file; 32T-06001). The report was peer reviewed by Natural Resources Solutions Inc., rather than by the UTRCA. Upon request, the County provided the following background information from the “Phase 1” development;

- 1) *Environmental Impact Study (EIS) report* prepared by BioLogic for the property at Part Lot 19, Concession 1 Town of Ingersoll, Township of South-West Oxford, Ingersoll Ontario County Contracting, dated October 2006.
- 2) *Natural Resources Solutions Inc. Peer Review letter*, dated October 13, 2006 to Ron Versteegen RE: Environmental Impact Study, Phase A report – Phases 1 and 2, Prepared for County Contracting.

The peer review comments specifically state that *a second EIS is required to deal with the ‘future development parcel’*. We request clarification of whether or not the NRSI comments have been addressed? The lot limits adjacent to the woodland appears to coincide with the woodlot edge. The *Harrisview Subdivision Homeowner’s Guide*, prepared by Stantec Consulting Limited for Sifton Properties states that “*the land adjacent to the rear of lots 49-54 forms a transition between the locally significant woodland and the Harrisview Subdivision. A buffer zone of understory trees and large shrubs will help minimize damage to significant woodlands from adjacent activity, as well as prevent erosion and provide food sources and shelter for wildlife*”. The size of the adjacent land / buffer area has not been provided, nor the justification for the area. An updated figure to reflect the property extents shown on the Draft Plan of Subdivision, Drawing B-3, prepared by IBI Group and circulated with this application should be included with the EIS.

The Environmental Impact Study was prepared more than five years ago should be revised to include contemporary data. In addition, the EIS will need to reflect the *Ministry of Natural Resources Natural Heritage Technical Manual* (2010); and be consistent with the policies contained in the Provincial Policy Statement (2014). Specifically, section 2.1.2 of the PPS (2014) requires that;

*“The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.”*

As noted in the Drinking Water Source Protection comments below, this area has been identified as Wellhead Protection Area, a Significant Groundwater Recharge Area and a Highly Vulnerable Aquifer.

It is expected that the *Harrisview Subdivision Homeowner’s Guide*, prepared by Stantec Consulting Limited for Sifton Properties (Final version provided via e-mail from Andrea Hossfeld, January 13, 2014) will need to be revised to include the lots adjacent to the woodland for this phase of the development.

### **Woodlot Management**

The ownership and management of the woodlot block is unknown at this time. The UTRCA is aware of ongoing discussions between the Town of Ingersoll and Sifton Developments. We can advise that the UTRCA currently manages our own lands and are contracted to manage the City of London Environmentally Significant Areas. The UTRCA's management objectives for our lands are to protect the natural features, to ensure public safety, to encourage partnership and education, and to promote and enforce proper use.

Staff regularly visits the ESAs (and UTRCA owned properties) to carry out duties such as:

- creating trails to minimize impacts to the natural features,
- identifying and dealing with encroachment by property owners into the ESAs,
- identifying, documenting and removing hazard trees to ensure safe use of the trails,
- repairing and replacing bridges, staircases and boardwalks,
- installing signs and trail markers and removing garbage, and
- restricting unofficial access points to protect sensitive vegetation.

We are uncertain about what the management objectives are for the Woodlot on this property. If the Town is proposing to undertake the same duties as outlined above as part of a management plan, there may be potential to include a trail into the woodland feature. We would suggest that the EIS recommendations include discussion about a potential trail, potential locations and use. If the Town is interested in having the UTRCA undertake the management of the woodlot, further discussion about the terms of an agreement and fees for the service can be directed to Lands & Facilities Coordinator, Alex Shivas at [shivasa@thamesriver.on.ca](mailto:shivasa@thamesriver.on.ca)

### ***3.3.6 Policies for the Habitat of Endangered Species, Threatened Species, Species of Special Concern & Locally Rare Species***

The Authority does not support development and site alteration in the habitat of endangered and threatened species. Furthermore development and site alteration is not permitted on lands which are adjacent (within 50 metres\* See note below) of the habitat of endangered and threatened species unless an EIS has been completed. The EIS report for this site was prepared by BioLogic in 2006. Greenside darter, a significant fish species known from the Hall's Creek was present. In addition, Butternut was found on the site which is listed as endangered on the Species at Risk in Ontario List. The NRSI review noted that the presence of this species, regardless of the condition warrants further investigation and analysis.

A butternut recovery strategy has been prepared by the Ministry of Natural Resources (2013) under the endangered Species Act. The recovery strategy can be found on-line at:

[http://files.ontario.ca/environment-and-energy/species-at-risk/mnr\\_sar\\_rs\\_bttrnt\\_en.pdf](http://files.ontario.ca/environment-and-energy/species-at-risk/mnr_sar_rs_bttrnt_en.pdf)

The NRSI peer review comments suggested contacting the local MNR(&F) office. To obtain further information on the species, please contact the Guelph District Office of the Ministry of Natural Resources and Forests. David Marriott, District planner at MNR&F has been copied on this letter for information.

### ***Natural Heritage Reference Manual, Second Edition (OMNR, 2010)***

We note that Table 4-2 of the *Natural Heritage Reference Manual Second Edition* (OMNR, 2010) identifies adjacent lands from significant natural heritage features as being 120m from the feature for considering potential negative impacts. The *Natural Heritage Reference Manual* provides technical guidance for implementing the natural heritage policies of the *Provincial Policy Statement, 2005*. The UTRCA Environmental Planning Policy Manual (2006) predates the NHRM (2010) and the UTRCA considers the policies of the contemporary implementation manual in its review. This EIS should demonstrate no negative impacts on the ecological form and function of the features. These natural heritage areas should be located and avoided as inappropriate places for development.

## **STORMWATER MANAGEMENT:**

### ***3.5 Servicing & Mitigation***

These policies set out the Authority's requirements for stormwater management and sediment and erosion control across the watershed. The Town of Ingersoll has undertaken a SWM study titled *Stormwater Management Strategy Study* dated February 2007 by Dillon Consulting. The existing SWM pond was developed for the subdivision to the north (*Ingersoll Development Phase 1 / Harrisview Phase 1 - File: 32T-06001*). The UTRCA has reviewed the following submission to support the current applications:

- *Sifton Ingersoll Development – Functional Servicing Report*, Memorandum prepared by Sandra Hayman of IBI Group, dated March 3, 2014

In addition, UTRCA staff discussed the information with the Town Engineer to confirm that there is no net change to the imperviousness and total number of lots. Also, there is no change in the area flowing to the pond. However, there is no confirmation that the existing facility is operating as proposed. Regular inspections and maintenance of the stormwater management facilities were proposed. If there is a lot of sediment, which usually happens during the various phases of subdivision development, there may be a need for maintenance. In addition, the NRIS peer review of the EIS required an inventory of aquatic resources to assess the impact of the stormwater management facility, its outlet and water quality, quantity and temperature of discharge as information that was needed to provide input into additional stormwater facility design. Has this assessment been undertaken? If changes to the SWM pond outlet and weir are proposed, we concur with the Peer Reviewer's recommendation that the aquatic resources should be considered.

The SWM memorandum concludes that there is adequate storage volume for both quantity and quality control, however there may be some minor adjustment to the SWM pond outlets or weir. It was also determined that the forebay may be slightly undersized. The UTRCA would recommend that adjustments to the pond outlet or weir should not affect the post-development release rates from the pond and the required volumes. Also, the proposed change should not increase velocities downstream. It is anticipated that on-site SWM controls for the commercial block could meet the necessary requirements. Consistent with section 1.6.6.7 of the PPS, *Planning for stormwater management shall:*

- a) minimize, or, where possible, prevent increases in contaminant loads;*
- b) minimize changes in water balance and erosion;*
- c) not increase risks to human health and safety and property damage;*
- d) maximize the extent and function of vegetative and pervious surfaces; and*
- e) promote stormwater management best practices, including stormwater attenuation and re-use, and low impact development.*

We encourage Stormwater Management (SWM) Low Impact Developments (LIDs) and Best Management Practices (BMPs) for sites less than 5 ha or sites that have large pervious areas where the local soil conditions are favorable. There may be potential to accommodate the deficiencies in the SWM pond through these means. The UTRCA is currently looking for pilot projects, within our watershed, to implement LID on sites while providing educational opportunities for students. If you are interested in finding out more about this partnership opportunity please contact Teresa Hollingsworth, Coordinator of Community & Corporate Services at our office 519-451-2800 extension 226 or [hollingswortht@thamesriver.on.ca](mailto:hollingswortht@thamesriver.on.ca).

## **DRINKING WATER SOURCE PROTECTION**

The *Clean Water Act* (CWA), 2006 is intended to protect existing and future sources of drinking water. The Act is part of the Ontario government's commitment to implement the recommendations of the Walkerton Inquiry as well as protecting and enhancing human health and the environment. The CWA sets out a framework for source protection planning on a watershed basis with Source Protection Areas established based on the watershed boundaries of Ontario's 36 Conservation Authorities. The Upper Thames River, Lower Thames Valley and St. Clair Region Conservation Authorities have entered into a partnership for The Thames-Sydenham Source Protection Region. Drinking Water Source Protection represents the first barrier for protecting drinking water including surface and ground water from becoming contaminated or overused thereby ensuring a sufficient, clean, safe supply now and for the future.

### ***Assessment Reports:***

The Thames-Sydenham Source Protection Region has prepared *Assessment Reports* which contain detailed scientific information that:

- identifies vulnerable areas associated with drinking water systems;
- assesses the level of vulnerability in these areas; and
- identifies activities within those vulnerable areas which pose threats to the drinking water systems, and assess the risk due to those threats.



The Assessment Report for the Upper Thames watershed delineates three types of vulnerable areas: Wellhead Protection Areas, Highly Vulnerable Aquifers and Significant Groundwater Recharge Areas. We wish to advise that the subject property contains areas identified as being a; Wellhead Protection Area, Highly Vulnerable Aquifer and Significant Groundwater Recharge Area. Mapping which shows these areas is available at:

**Wellhead Protection Area:**

[http://www.sourcewaterprotection.on.ca/downloads/assessment\\_reports/UTRCA/Appendices/A3-System%20Summaries/INGERSOLL-SystemSummary.pdf](http://www.sourcewaterprotection.on.ca/downloads/assessment_reports/UTRCA/Appendices/A3-System%20Summaries/INGERSOLL-SystemSummary.pdf)

**Highly Vulnerable Aquifers:**

[http://www.sourcewaterprotection.on.ca/downloads/assessment\\_reports/UTRCA/Appendices/A1-Maps/Map4-3-2\\_Highly%20Vulnerable%20Aquifers.pdf](http://www.sourcewaterprotection.on.ca/downloads/assessment_reports/UTRCA/Appendices/A1-Maps/Map4-3-2_Highly%20Vulnerable%20Aquifers.pdf)

**Significant Groundwater Recharge Areas**

[http://www.sourcewaterprotection.on.ca/downloads/assessment\\_reports/UTRCA/Appendices/A1-Maps/Map4-2-2%20SGRA%20Vulnerability.pdf](http://www.sourcewaterprotection.on.ca/downloads/assessment_reports/UTRCA/Appendices/A1-Maps/Map4-2-2%20SGRA%20Vulnerability.pdf)

**Source Protection Plans:**

Using the information in the *Assessment Report*, a *Proposed Source Protection Plan* has been developed for the Upper Thames watershed. The *Proposed Source Protection Plan*, along with any written comments, has now been submitted to the Province for approval by the Minister of the Environment. The *Proposed Source Protection Plan* is available at: [http://www.sourcewaterprotection.on.ca/sp\\_planning\\_protectionplan.html](http://www.sourcewaterprotection.on.ca/sp_planning_protectionplan.html)

The *Proposed Plan* consists of a range of policies that together, will reduce the risks posed by the identified water quality and quantity threats in the vulnerable areas. These proposed policies include a range of voluntary and regulated approaches to manage or prohibit activities which pose a threat to drinking water. Activities that can lead to; low, medium and significant threats have been identified in Appendix 10 of the *Upper Thames River Source Protection Area Assessment Report*, dated August 12, 2011. Available at:

[http://www.sourcewaterprotection.on.ca/downloads/assessment\\_reports/UTRCA/Appendices/A10-Threats%20and%20Risk%20Assessment.pdf](http://www.sourcewaterprotection.on.ca/downloads/assessment_reports/UTRCA/Appendices/A10-Threats%20and%20Risk%20Assessment.pdf)

AREA OF VULNERABILITY	VULNERABILITY SCORE	THREATS & CIRCUMSTANCES
Highly Vulnerable Aquifer (HVA)	6	Moderate and Low Threats
Significant Groundwater Recharge Area (SGRA)	6	Moderate and Low Threats
Wellhead Protection Area (WHPA)	Phase 2 lands WHPA B scores of 8 & 6 Portions of the SWM Forebay WHPA A score of 10	Significant, Moderate and Low Threats

NOTE: At this time, certain activities on this property are considered *Significant*, *Moderate and Low* threats to drinking water.

Under the CWA, the Source Protection Committee has the authority to include policies in the *Proposed Source Protection Plan* that may prohibit or restrict activities identified as posing a *significant threat* to drinking water. Municipalities may also have or be developing policies that apply to vulnerable areas when reviewing development applications. Proponents considering land use changes, site alteration or construction in these areas need to be aware of this possibility.

**Provincial Policy Statement (PPS, 2005):**

**Section 2.2.1** requires that:

“Planning authorities shall protect, improve or restore the quality and quantity of water by: e) implementing necessary restrictions on development and site alteration to:

1. protect all municipal drinking water supplies and designated vulnerable areas; and
2. protect, improve or restore vulnerable surface and ground water features, and their hydrological functions”

**Section 2.2.2** requires that:

*“Development and site alteration shall be restricted in or near sensitive surface water features and sensitive ground water features such that these features and their related hydrologic functions will be protected, improved or restored”.*

Municipalities must be consistent with the Provincial Policy Statement when making decisions on land use planning and development.

At this time, we are uncertain if the Stormwater Management pond will need to be enlarged to accommodate for the deficiencies in the forebay. Any change to the pond could trigger Source Protection policies once the *Source Protection Plan* is approved. Some activities are **prohibited** in areas where significant threats to drinking water could occur. The location of the existing forebay appears to be partially within the WHPA A area. We would strongly encourage discussions with the Source Protection Program Coordinator for the County of Oxford, Cassandra Banting, [cbanting@oxfordcounty.ca](mailto:cbanting@oxfordcounty.ca) to determine the implications for stormwater management pond alterations. The Proposed Source Protection Policies (Volume II) for areas of Oxford County within the Thames-Sydenham and Region Source Protection Region, November 2, 2012 can be found on-line at:

[http://www.sourcewaterprotection.on.ca/downloads/sp\\_plan/Vol2-Oxford%20Policy/SPPvII-Oxford.pdf](http://www.sourcewaterprotection.on.ca/downloads/sp_plan/Vol2-Oxford%20Policy/SPPvII-Oxford.pdf)

### **RECOMMENDATION**

At this time we would advise the County that the Natural Heritage Features of the site and the appropriate adjacent lands have not been confirmed through the completion of a contemporary Environmental Impact Study. As a result, the area proposed to be zoned Development, adjacent to the significant woodland has not been supported by an Environmental Impact Study. The Peer Review completed by NRSI of the previous EIS (Phase A Report – Phases 1 and 2) clearly states that “a second EIS is required to deal with the *future development parcel*” (these lands). The scope of the Environmental Impact Study should be discussed with our office prior to initiating the study. The Ministry of Natural Resources & Forestry should also be consulted given the record of an endangered species on the property. As well, further information on the implications of the Stormwater management for this area should be addressed at this time, rather than through the site plan approval process for the development of the Commercial Block. The foregoing information is provided to assist the County in their decision making to ensure consistency with the Natural Heritage and Natural Hazard policies contained in the current Provincial Policy Statement.

### **UTRCA’S MUNICIPAL PLAN REVIEW FEES**

In June 2006, the UTRCA’s Board of Directors approved the *Environmental Planning Policy Manual for the Upper Thames River Conservation Authority*. This manual authorizes Authority Staff to collect fees for the review of Planning Act applications including plan of subdivisions. The UTRCA’s fee for reviewing and commenting on Draft Plans of subdivisions is \$100 per lot to a maximum of \$3000.00. Applications for zone change are \$200.00, but when circulated concurrently the subsequent applications are reduced by 50%. For this review the fees are \$3100.00 and will be invoiced directly to the applicant.

A Technical Clearance fee will be required for the peer review of technical reports that are submitted to support clearance of draft conditions. Final reports on stormwater management, sediment and erosion control, and natural heritage will be subject to this fee. Based on the current fee structure, the fees for Technical Clearance will be \$500.00 per report and these fees will be invoiced at the draft condition clearance stage. It is noted that the fees for peer review are subject to change and that additional fees for permits under the *Conservation Authorities Act* may be applicable at the development implementation stage.

If you have any technical questions related to Stormwater Management can be directed to Imtiaz Shah, Environmental Engineer at extension 287. General questions regarding the file can be directed to the undersigned at extension 253.

Yours truly,  
UPPER THAMES RIVER CONSERVATION AUTHORITY



Tracy Annett, MCIP, RPP  
Land Use Planner  
IS/TA/ta

- c.c. Applicant, Sifton Developments Ltd., Maureen Zunti (via e-mail [maureen.zunti@sifton.com](mailto:maureen.zunti@sifton.com) )  
MNR&F, David Marriott (via e-mail [david.marriott@ontario.ca](mailto:david.marriott@ontario.ca) )  
County of Oxford, Cassandra Banting (via e-mail [cbanting@oxfordcounty.ca](mailto:cbanting@oxfordcounty.ca) )  
Town of Ingersoll, Bill Tigert (via e-mail [wtigert@ingersoll.ca](mailto:wtigert@ingersoll.ca) )  
UTRCA, Imtiaz Shah (via e-mail [Shahl@thamesriver.on.ca](mailto:Shahl@thamesriver.on.ca) )  
UTRCA, Alex Shivas (via e-mail [shivasa@thamesrver.on.ca](mailto:shivasa@thamesrver.on.ca) )

*"Inspiring a Healthy Environment"*

November 4, 2014

The Corporation of the County of Oxford  
Community & Strategic Planning  
P.O. Box 1614, 21 Reeve Street  
Woodstock, Ontario N4S 7Y3

**Attention: Stephen Couture (via e-mail [planning@county.oxford.on.ca](mailto:planning@county.oxford.on.ca))**

Dear Mr. Couture,

**Re: Additional Technical Review - Application for Draft Plan of Subdivision and Zone Change;  
SB14-02-6 and ZN 6-14-03, Owners; Sifton Properties Limited  
Lot 19, Concession 1, north side of Clarke Road lying between Harris Street and Caffin Street.  
Town of Ingersoll, ON**

Further to our comments provided on October 22, 2014, the Upper Thames River Conservation Authority (UTRCA) has received the following additional technical reports prepared for the previously submitted Draft plan of subdivision (file; 32T-06001). These reports were peer reviewed by Natural Resources Solutions Inc., rather than by the UTRCA;

1. *Natural Resources Solutions Inc. Memo Re: County Contracting EIS*, dated January 14, 2008 to Dave Hayman, Biologic. This letter was provided to BioLogic to provide direction on what was expected to complete the EIS to the satisfaction of the Peer Reviewer;
2. *Environmental Impact Study (EIS) report Phases 1 and 2* prepared by BioLogic for the property at Part Lot 19, Concession 1, Town of Ingersoll, Township of South-West Oxford, Ingersoll Ontario Prepared for Sifton Properties Ltd., dated April 2008;
3. *BioLogic Letter Report, Subject: Ingersoll Drainage Swale, to Maureen Zunti – Sifton Properties*, prepared by Will Huys, dated December 9, 2008; and
4. *Natural Resources Solutions Inc. Memo Re: County Contracting EIS*, dated June 17, 2009 to Maureen Zunti, Sifton and Will Huys, BioLogic. This Memo was provided to BioLogic to provide an outline of NRSI's comments from January 14, 2008 and whether or not they were satisfied to date through the April 2008 EIS and December 9, 2008 letter report (Ingersoll Drainage Swale) prepared by BioLogic.

The *Environmental Impact Study (EIS) report Phases 1 and 2* prepared by BioLogic, dated April 2008 states;

*For this report, the legal parcel is divided into two components (Figure 1),*

- 1) *Study area where development (lotting and/or grading) is currently contemplated; and*
- 2) *Adjacent lands where no development is proposed under the current plan. Any future development would require additional studies and review by the appropriate agencies".*

It is noted that Figure's 1, 3 & 6 labels the two areas Development Parcel and Remaining Lands. Figure 6 identifies the area of development that is the focus of the subsequent figures in the EIS. The above noted Plan of Subdivision is identified as the 'Remaining Lands', not within the 'Development Parcel'.

The report provides a clarification regarding the Phases of the development proposal. *“The report provides an update to the prior EIS submitted (BioLogic, October 2006) and addresses comments from the Ministry of Natural Resources (December, 2006) and peer review and peer review consultant (NRSI, December 2006). At about the same time, the previous landowner, County Contracting, received draft plan approval for Phase 1 only. Nine lots adjacent to the woodland were removed from the application until further work was completed and/or incorporated into future phases.*

*Since that time, Sifton Properties Limited has acquired the land and seeks to update the Phase 2 (former 9 lots). This report provides a review of the revised Phase 2 proposal submitted by Sifton.*

From the information provided it is evident that the EIS does not address the lands included in this plan of Subdivision, known as the ‘Remaining Lands’. Documentation from NRSI, as the peer reviewer, was not provided to confirm the outstanding issues from their June 2009 Memo had been addressed for the phases 1 & 2.

In addition, we understand that an Assessment of the Butternut Trees was completed and provided to the Ministry of Natural Resources (MNR) Aylmer District Office in a letter report prepared by Will Huys, BioLogic to Sifton Properties dated August 4, 2010. The report recommends a protective buffer of 25 m radius from the bole of the Butternut trees that meet the retention criteria as they are protected from killing or harm under the ESA 2007. Further the report states: *In this buffer area, certain operations such as excavating or paving that would remove or significantly compact the roots and soil and cause direct harm to the tree are not permitted.* Figure 3: Vegetation Communities of the April 2008 BioLogic Report identifies the location of additional Butternut to occur along the edge of the woodland on the ‘Remaining Lands’. The information provided to our office from the County Planning Office, did not include any mapping to confirm the extent of the Assessment. It is unknown if the Assessment included the entire parcel or only the ‘Development Parcel’. We would recommend that the County receive confirmation from the Ministry of Natural Resources and Forests that compliance with the Species at Risk Act has been achieved for these lands. Any recommendations or requirements should be incorporated into the EIS for this phase.

As recommended in our October 22, 2014 comments, we would advise the County that the Natural Heritage Features of the site and the appropriate adjacent lands have not been confirmed through the completion of a contemporary Environmental Impact Study. The scope of the Environmental Impact Study should be discussed with our office prior to initiating the study. The Ministry of Natural Resources & Forestry should also be consulted given the record of an endangered species on the property. The foregoing additional information is provided to assist the County in their decision making to ensure consistency with the Natural Heritage policies contained in the current Provincial Policy Statement.

General questions regarding the file can be directed to the undersigned at extension 253.

Yours truly,  
UPPER THAMES RIVER CONSERVATION AUTHORITY



Tracy Annett, MCIP, RPP  
Land Use Planner  
TA/ta

c.c. Applicant, Sifton Developments Ltd., Maureen Zunti (via e-mail [maureen.zunti@sifton.com](mailto:maureen.zunti@sifton.com) )  
MNR&F, Heather Riddell (via e-mail [heather.riddell@ontario.ca](mailto:heather.riddell@ontario.ca) )  
Town of Ingersoll, Bill Tigert (via e-mail [wtigert@ingersoll.ca](mailto:wtigert@ingersoll.ca) )

# TOWN OF INGERSOLL

130 Oxford Street,  
Ingersoll, Ontario  
N5C 2V5



Phone: (519) 485-0120  
Fax: (519) 485-3543  
[www.ingersoll.ca](http://www.ingersoll.ca)

TO: Stephen Couture, MCIP RPP  
Development Planner, County of Oxford

FROM: Sandra Lawson, PEng  
Town Engineer

RE: SB14-02-6 Harrisview Phase II – Sifton Properties October 2014 Draft Plan

I have reviewed the second submission of the draft plan and having the following comments:

The lot numbers seem not to be sequential as the lot beside Lot 94 is not numbered. Please renumber and my comments will apply to the present numbering of the October 2014 draft plan.

1. I have provided comments to the Traffic Impact Study under separate letter.
2. As part of Phase I, the Owner was required to provide a Stormwater Management Plan and carry out any necessary works in accordance with the approved plans and reports. That plan prepared by IBI Group dated December 2008 stated that annual inspections were required of the facility and that it was anticipated that several cleanings of the pond would be necessary during construction. Prior to construction of Phase II a report on the status of the pond will be required and any necessary maintenance.
3. The developer will be required to provide a maintenance allowance for the stormwater management facility to the Town of Ingersoll.
4. The Owner shall submit a lot grading, soil conservation, and erosion control plan, prepared by a qualified engineer, to the satisfaction of the Town of Ingersoll.
5. The concerns with the offset "T-intersection" of Chatfield and Chamberlain Streets have been addressed.
6. Street "B" should continue as a through road to Hollingshead Road instead of just a pathway. ie. Hollingshead Road should be a through street to Clark Road. The Town has maintenance difficulties especially in winter with partial cul de sacs.

7. Parkland will be provided in accordance with the Planning Act and Town policies for parkland acquisition in the Official Plan.
8. The applicant will provide a tree management plan for the woodlot on Block 136.
9. The applicant will be required to provide a connecting link/ trail connecting Hollingshead Road/ Street E with St. Jude's Catholic School.
10. The applicant has provided two pathways (Block 131 & 132) to the woodlot (Block 136) from Hollingshead. These pathways will need to be conveyed to the Town.
11. The pathways as noted above, the owner is required to install and maintain, at his expense until assumption, a chainlink fence of 1.83 m (6 ft) along each side of the pathway. The new pathways (Block 131 & 132) need to be a minimum of 5.0 m (16.4 ft) in width. The pathways to have a concrete sidewalk of minimum 3 m (9.84 ft) in width. The end of the pathway (Block 132) needs to have a streetlight.
12. The service corridor (Block 130), the owner is required to install and maintain, at his expense until assumption, a chainlink fence of 1.83 m (6ft) along each side of the service corridor. The service corridor to have a concrete sidewalk of minimum 3m (9.84 ft) in width.
13. The subdivision agreement shall require the owner to install and maintain, at his expense until assumption, a chainlink fence along the rear of Lots 63 to 105 (except across pathways), Block 132, Lots 106 to 130 (inclusive) , the boundary between Blocks 134 & 135 and St. Jude's Catholic School and the south and east boundary of Block 129, with no access except for the pathway blocks.
14. Since Street B will function as a collector road, the street shall be 21.50m (70.5 ft) in width.
15. The design of the proposed street will be required to conform to the Town of Ingersoll's Engineering Standards. The road allowances included in the draft plan shall be dedicated as public highway.
16. All 0.3 m (1 ft) reserves shall be conveyed to the Town of Ingersoll free of all costs and encumbrances. The 0.3 m (1 ft) reserves be identified as along the south side of Block 133 and Block 135 along Clark Road and Block 133 along Harris Street.
17. Street Lighting will conform to the Town's Street Lighting Policy and all lights will be LED.
18. Site grading is very important and it would be advantageous for the development to be able to contain storm water run-off within the site and to convey that water to its storm sewer system and the stormwater management pond.
19. The Grading Plan to be submitted during final design will require top of foundation and top of footing elevations for all houses. Drainage arrows for the individual lots and swales. The swales should include the percent slope of the swale.

20. The development will require a minimum 1.5 metre wide sidewalk along one side of streets A, C and D and both sides of streets B and E (collector roadways).
21. The developer will be required to enter into a Subdivision Agreement with the Town of Ingersoll and the County of Oxford.
22. The subdivision agreement shall include that the owner agrees to provide purchasers of Lots 63 to 105 (inclusive) with an environmental information package pertaining to living adjacent to a woodlot to the satisfaction of the Town of Ingersoll.
23. The subdivision agreement shall include the standard clauses in all purchase and sale agreements regarding environmental warnings ex. Dust, odour, emissions and noise related to agricultural practices.
24. The subdivision agreement shall contain a provision that a soils report will be prepared by a qualified geotechnical engineer to the satisfaction of the Town of Ingersoll regarding the proper installation of sewers and watermain as well as reviewing the road base and asphalt thicknesses, and will also have regard to the soil conditions for the construction of dwellings.
25. The streets included in the draft plan shall be named to the satisfaction of the Town of Ingersoll.
26. Any phasing of the development shall require the approval of the Town of Ingersoll to ensure the number of lots developed do not exceed 26 before a second access to Clark Road is required for further development.
27. The developer will be required to contribute 50% to the future signals at Clark Road and Street "E". The costs to be determined when servicing drawings are prepared for the intersection.
28. Block 129, 133, 134 and 135 are subject to Site Plan Control. Design of the driveway access to the roadways will be decided at a later date.
29. Lot 130 must meet the standard lot depth as required in the R2 zoning.
30. The Town does not support 11 m frontage. It must conform to the R2 minimum lot frontage of 11.5 m.
31. Current plan does not show the requested minimum corner lot frontage of 13 m. Town will only support the current zoning by-law of 15 m.
32. Collector roads Street B and E shall be designated as "share the road" bicycle lanes and connect to the Town's Cycling Master Plan and signed as such.





**View of site from Chamberlain Avenue, looking west from Chatfield Street.**



**View of southern section of subject site - looking to Clark Road East**



**View of eastern section of subject site - looking to Harris Street (Oxford Road 119)**



**View of northern sections, including Phase 1 and north part of Phase 2.**

**File: #SB14-02-6 & ZN6-14-03 (Sifton Properties Limited)**

**Date: Oct 30, 2014  
Photos by: S. Couture**



**214 Clark Rd East (All Treat Commodities facility)**



**View from SW corner of site along Clark Rd E, to Harris St**



**Unfenced area between Commercial Block 135 (photo right) and St. Jude's Catholic School / Currie Park play area (photo left)**

November 10, 2014

Ingersoll Rotary Christmas Parade  
C/o The Rotary Club of  
Box 341, Ingersoll, Ontario, Canada N5C 3V3  
Parade Committee Chairperson:  
Telephone: 519 485-3895

Ingersoll Rotary Christmas Parade – Sponsored by the Rotary Club of Ingersoll, the Town of Ingersoll, Ingersoll Chamber of Commerce and the Ingersoll Downtown BIA.

Town of Ingersoll

This letter is a request for road closures and placement of barricades by the Public Works Dept. for the Ingersoll Rotary Christmas Parade for November 15, 2014.

Closures would begin at 8:00 a.m. on Jane and Wilson from Pemberton to Mutual. The parade begins at 11:00 a.m. sharp at the corners of Jane & Wilson & Mutual Streets and will proceed along Mutual to St. Andrews, turn right on St. Andrews to Thames, then left on Thames to Canterbury, then left on Canterbury to Wellington, then right on Wellington to Cross, then left on Cross to Harrisfield School.

Alternatively we may have to change the route due to construction on Canterbury Street. If so, the route will continue on Thames Street to Cross Street where it will turn left on Cross and continue through to Harrisfield School.

The parade will disband at Harrisfield School where buses will move people back to the fire hall.

The decision to choose the alternative route will be made no later than Wednesday November 12, 2014 and all parties will be notified at that time.

Thank you,

Marcie Nigh

519-777-7035  
IngersollRotaryChristmasParade@gmail.com  
Ingersoll Rotary Club



November 4, 2014

Council, Town of Ingersoll  
130 Oxford Street, 2<sup>nd</sup> Floor  
Ingersoll, ON  
N5C 2V5

**RE: BIA Moonlight Madness & Lighting of the Lights Celebration 2014**

Dear Members of Council,

This year's BIA Moonlight Madness & Lighting of the Lights Celebration is scheduled for Thursday, November 20, 2014. BIA businesses will be open from 9:00 AM until 11:00 PM to offer holiday specials and deals to launch the Christmas shopping season. Holiday musical performances and activities will take place in the Heritage Square Gazebo from 5:00 PM until approximately 7:30 PM, with the official Lighting of the Lights taking place at 7:00 PM.

On behalf of the merchants of the Ingersoll BIA, I am requesting permission to block off the four parking spaces directly in front of Heritage Square on Thames Street South for the duration of the Moonlight Madness and Lighting of the Lights events.

**Road Closure:** 4 parking spaces in front of Heritage Square on Thames Street South

**Date:** Thursday, November 20, 2014

**Time:** 7:00 am to 8 pm

**Purpose:** BIA Moonlight Madness & Lighting of the Lights 2014

Thank you in advance for this consideration.

Sincerely,

Mike Bowman  
President  
Ingersoll BIA



**CORPORATION OF THE TOWN OF INGERSOLL  
BY-LAW NO.14-4777**

**A by-law to authorize the execution of a Lease Agreement for Town owned  
Agricultural lands between Dave Crane and the Town of Ingersoll  
(Part of Lot 19 and 20, Concession 2 in the Town of Ingersoll)**

**WHEREAS** it is deemed necessary and advisable to enter into a Lease Agreement with Dave Crane for the Town owned lands at Part of Lot 19 and 20, Concession 2 in the Town of Ingersoll;

**NOW THEREFORE** the Municipal Council of The Corporation of the Town of Ingersoll enacts as follows:

- (1) That a Lease Agreement between a Dave Crane and the Town of Ingersoll is hereby approved;
- (2) That the Mayor and Clerk are hereby authorized and directed to execute the said agreement and the Clerk is hereby directed to affix the corporate seal thereto; and
- (3) That a copy of the said agreement, in substantially the same form shall be attached is a part of this by-law.

**READ** a first and second time in Open Council this 10th day of November 2014.

**READ** a third time and passed in Open Council this 10<sup>th</sup> day of November 2014.

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**Edward (Ted) Comiskey, Mayor**

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**Michael Graves, Clerk**

**THIS INDENTURE** made (in quadruplicate) the \_\_\_\_\_ day of November, 2014.  
**IN PURSUANCE OF *THE SHORT FORMS OF LEASES ACT.***

**BETWEEN:**            **THE CORPORATION OF THE TOWN OF INGERSOLL**  
                              herein called "the Lessor",

-    and                -

**Dave Crane**  
                              herein called "the Lessee,"

**WITNESSETH** that, in consideration of the rents, covenants, and agreements hereinafter reserved and contained on the part of the Lessee, the Lessor doth demise and lease unto the Lessee, for the purpose of growing farm crops only, all that parcel or tract of the land situate, lying and being in the Town of Ingersoll, in the County of Oxford, being part of Lot 19 and 20, Concession 2 in the geographic Township of West Oxford formerly in the Township of Southwest Oxford, now in the Town of Ingersoll, comprising of approximately 75 acres of farmable acres, as shown in schedule 1.

**TO HAVE AND TO HOLD** the said demised premises for the term of 11.5 months, to be computed from the 30th day of October, Two Thousand and Fourteen, and yielding and paying therefore during the said term, unto the Lessor, the sum of twenty four thousand nine hundred dollars (\$24,900) plus HST or three hundred thirty two dollars (\$332) per acre plus HST for a total of twenty eight thousand one hundred and thirty seven dollars (\$28,137).

Such sum to be payable on the following days and times that is to say:

- a) \$ 14,068.50 as a deposit at the time of signing.
- b) \$ 14,068.50 on June 1, 2015.

**A. THE LESSEE COVENANTS AND AGREES WITH THE LESSOR AS FOLLOWS:**

1. to pay rent,
2. to provide proof of a valid Farm Business Registration Number (OFA or CFFO) or proof of exemption,
3. provide proof of a minimum 5 million dollars in liability insurance, with the Town named as additional insured,
4. not to alter any existing system of drainage,
5. not to cut down timber,
6. not to assign or sublet without consent which consent may be unreasonably withheld,
7. not to use any herbicides, fungicides or insecticides except on the parts of the leased land under actual cultivation and such use shall be in quantities and method of application approved by the Ontario Ministry of Agriculture and Food, and
8. not to do anything or permit to be done on the said premises anything which may be deemed to be a nuisance on the said premises or by which the cost of insurance of the Lessor may be increased.
9. that the Lessee control weeds on the site from the date of execution of this agreement until such time of planting.

**B. THE LESSEE AND THE LESSOR MUTUALLY AGREE THAT:**

1. This lease may be terminated by the Lessor at any time in respect of the whole or any part of the said lands which may be required for the purposes of the Lessor on giving the Lessee a least 60 days written notice of termination by registered letter post addressed to the Lessee at:

404494 Union Rd.  
RR#2  
Ingersoll, ON N0L 3J8

2. Where this lease in respect of the whole or any part of the above mentioned lands is terminated by the Lessor, the Lessor shall compensate the Lessee as follows:
  - a) reimburse the Lessee for any rent prepaid and
  - b) reimburse the Lessee for any work done to the land at the specified work value, plus his costs of seed, fertilizer and herbicides used up to the time of the forced termination.
3. If the rent hereby reserved or any part thereof shall be unpaid for fifteen days after any of the days on which the same ought to have been made, the crops then remaining upon the said lands or in storage on or off the said lands may be seized or taken in execution or attachment by the Lessor and this Lease shall be terminated.
4. If the term hereby granted shall be at any time seized or taken in execution or attachment by any creditor of the Lessee or if the Lessee shall make an assignment for the benefit of creditors or, becoming bankrupt or insolvent, shall take the benefit of any Act that may be in force for bankrupt or insolvent debtors, the balance of the unpaid rent shall immediately become due and payable in full.
5. The acceptance by the Lessor of arrears of rent or compensation for use or occupation of the premises after notice of termination of the lease has been given shall not operate as a waiver of the notice or as a reinstatement of the lease or as a creation of a new lease unless the parties so agree.
6. The Lessee hereby guarantees the performance of all of the obligations of the Lessee contained herein.

C. Proviso for re-entry by the said Lessor on non-payment of rent or non-performance of covenants.

D. No Release

No neglect or forbearance of the Lessor in endeavouring to obtain payment of the rent reserved herein or other payments required to be made under the provisions of this Lease as and when they become due, no delay of the Lessor in taking any steps to enforce performance or observance of the several covenants, provisos or conditions contained in this Lease to be performed or observed by the Lessee, no extension or extensions of time which may be given by the Lessor from time to time to the Lessee, and no other act or failure to act of or by the



Lessor shall release, discharge or in any way reduce the obligations of the Guarantor under its covenants contained herein.

It is agreed between the parties hereto that every covenant, proviso and agreement herein contained shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors and assigns, and that all covenants herein contained shall be construed as being joint and several and that, when the context so requires or permits, the singular number shall read as if the plural were expressed and the masculine gender as if the feminine or neuter, as the case may be, were expressed.

**IN WITNESS WHEREOF** the said parties hereto have hereunto set their hands and seals.

THE CORPORATION OF THE TOWN OF INGERSOLL

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Edward J. Comiskey, Mayor

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Michael Graves, Clerk

We have the authority to bind the Corporation.

LESSEE

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Dave Crane

## SCHEDULE 1



### Legend

Parcel Lines (Displays 1:16 00)

- Boundary
- Lot Line
- Assessment Line
- Road

### Notes

0.3 0 0.14 0.3 Kilometers

NAD\_1983\_UTM\_Zone\_17N  
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September 25, 2012

1: 5,500



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
NOTE: THIS IS NOT A PLAN OF SURVEY