



**Corporation of the Town of Ingersoll  
Council Agenda  
Regular Meeting of Council  
Town Centre, Council Chambers  
Monday, June 8, 2015, 6:00 p.m.**

**Call to Order**

**Disclosures of Pecuniary Interest**

**Minutes of Council Meetings**

- 1) [Minutes of Regular Council Meeting on May 11, 2015](#)
- 2) [Minutes of Special Council Meeting on May 21, 2015](#)

**Correspondence – Note and File**

- 1) [Upper Thames River Conservation Authority](#) - Newsletter May 2015
- 2) [Upper Thames River Conservation Authority](#) – Agenda, Minutes & Reports
- 3) [Ingersoll Rural Cemetery Board](#) – Resolution in support of opposition to the proposed Southwestern Landfill
- 4) [Ingersoll Creative Arts Centre](#) – RE: Town of Ingersoll Community Development Funding Program
- 5) [Trent Lakes](#) - Resolution RE: Demonstrated Need for Aggregates
- 6) [St Mary's](#) – Coalition in support of VIA Rail and Network Southwest
- 7) [South West LHIN](#) - Public Engagement Sessions
- 8) [Run Ingersoll](#) – Sprint into Summer, June 14, 2015 Media Advisory

**Accounts**

[Disbursement Sheets – May 2015](#)

**Resolution – Committee of the Whole (Deputy Mayor Freeman)**

**Monthly Staff Reports**

- 1) Administration Report [A-044-15](#)
- 2) Clerk's Report [C-048-15](#)
- 3) Economic Development Report [D-042-15](#)
- 4) Fire Services Report [F-041-15](#)
- 5) Operations Report [OP-051-15](#)

- |                                  |                          |
|----------------------------------|--------------------------|
| 6) Parks & Recreation Report     | <a href="#">R-049-15</a> |
| 7) Treasury Report               | No Report                |
| 8) Planning Status Tables Report | <a href="#">P-041-15</a> |

### Special Staff Reports

- |  |                           |
|--|---------------------------|
| 1) Proposed Post Retirement Benefit Changes                            | <a href="#">A-045-15</a>  |
| 2) Boundary Adjustment Committee Report 15-01                          | <a href="#">A-046-15</a>  |
| 3) Lot Maintenance By-law  | <a href="#">C-045-15</a>  |
| 4) Amendment to the Sewage Management Agreement                        | <a href="#">C-049-15</a>  |
| 5) Agreement of Purchase and Sale – Woodlot Sifton Subdivision         | <a href="#">C-051-15</a>  |
| 6) Agreement with Oak Country Homes and 1879784 Ontario Inc.           | <a href="#">C-052-15</a>  |
| 7) Museum Operational Plan   | <a href="#">D-043-15</a>  |
| 8) Museum People Mover   | <a href="#">D-044-14</a>  |
| 9) Transportation Association of Canada Conference – PEI               | <a href="#">OP-052-15</a> |
| 10) The Right to a Healthy Environment                                 | <a href="#">OP-053-15</a> |
| 11) Ingersoll Large Article Collection                                 | <a href="#">OP-054-15</a> |
| 12) Service Cancellation with Sutton-Group & Disposal of Surplus Lands | <a href="#">OP-055-15</a> |
| 13) Canada 150 Community Infrastructure Program                        | <a href="#">OP-056-15</a> |

### Petitions, Delegations and Presentations 7:00pm

- 1) PlayRight Playgrounds Ingersoll, Adam Funnell – Naming of the new Victoria Park Playground and confirmation of the installation of signage
- 2) ACO Ingersoll Branch, Christina Eus - Update and request for support in applying to the Canada 150 Grant

### Correspondence & Resolutions

- 1) [ERTH General Annual Meeting](#) – Appoint the designated representative for the purpose of casting a vote
- 2) [Waste Diversion Act](#) - Resolution adopted by the County of Oxford for endorsement
- 3) [Keep Hydro Public](#) – Resolution regarding the proposed privatization of Hydro One
- 4) [Ingersoll Ladies Slo-Pitch](#) – Request to use Victoria Park & Garnett Elliott Park for the Annual Ingersoll Ladies Slo-Pitch Invitational Co-Ed Tournament
- 5) [RBC Royal Bank](#) – Request to host a fundraising BBQ on June 18<sup>th</sup>
- 6) [Moose Power Inc.](#) – Request for resolution regarding rooftop solar project
- 7) [Ingersoll BIA](#) – Request to install multi-unit bicycle racks

### Consideration of By-Laws

- 1) [By-Law 15-4810](#) - To amend the Zoning By-law (Sifton Properties, Phase 2 Harrisview Subdivision)

- 2) [By-Law 15-4811](#) - To appoint a Director of Finance/Treasurer for the Town of Ingersoll (Iryna Yevgenivna Koval)
- 3) [By-Law 15-4812](#) - To provide for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees
- 4) [By-Law 15-4813](#) - To authorize the execution of an Agreement of Purchase and Sale with Sifton Properties Limited
- 5) [By-Law 15-4814](#) – To authorize the execution of an Agreement with Oak Country Homes and 1879784 Ontario Inc.
- 6) [By-Law 15-4815](#) - To authorize the execution of an Agreement with the County of Oxford for the provision of Sewage System Management and Inspection
- 7) [By-Law 15-4816](#) – To adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meetings held on June 8, 2015.

### Notice of Motion

- 1) Councillor Petrie – ERTH Corporations Council Remuneration. Read at the April 13, 2015 Council meeting.

**WHEREAS** ERTH Corporation’s Board of Directors is made of members appointed by its shareholders

**AND WHEREAS** ERTH Corporation’s shareholders are made up of a group of municipalities including the Town of Ingersoll

**AND WHEREAS** the Town of Ingersoll strives to be transparent in the remuneration of its board of directors

**AND WHEREAS** the Town of Ingersoll recognizes that ERTH Corporation is not required to report the remuneration of its Board of directors under the legislation and rules governing it

**THEREFORE BE IT RESOLVED** that the Town of Ingersoll here by request that ERTH Corporation voluntarily report the remuneration of its board of directors on a yearly basis in the same manner as its shareholders

**AND FURTHER THAT** a copy of this resolution be forwarded to the other shareholder municipalities and ERTH Corporation’s Board of Directors

### Upcoming Council Meeting

**Regular Meeting of Council**  
Monday, July 13, 2015, 6:00 p.m.  
Town Centre, Council Chambers

### Closed Session

- 1) Minutes of May 11, and May 21, 2015 Closed Session
- 2) Section 239 (2) (f) Advice that is subject to Solicitor-Client Privilege
- 3) Section 239 (2) (d) Labour relations or employee negotiations

### Adjournment



**Corporation of the Town of Ingersoll  
Regular Council Meeting Minutes  
Town Centre, Council Chambers  
Monday, May 11, 2015, 6:00 p.m.**

**PRESENT:**

**Council Members:**

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie, and Van Kooten-Bossence

**Staff:**

William Tigert, CAO

Michael Graves, Clerk

Ann Wright, Deputy Clerk

Jim Brown, Director of Finance/Treasurer

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Sandra Lawson, Town Engineer

Bonnie Ward, Director of Parks and Recreation

John Brown, I.T. Manager

**Media:**

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

Megan McPhaden, 104.7 Heart FM

Mayor Comiskey welcomes everyone in attendance and begins the meeting with award presentations.

**Presentations 6:00**

Presentation of Achievement of Excellence Awards to:

- 1) Ingersoll Girls Hockey Association – Ingersoll Ice Pharmasave Pee Wee Rep Team
- 2) Ingersoll Minor Hockey Association – Brokerlink Atom Rep Team
- 3) Ingersoll Minor Hockey Association – Pointing Financial Group Pee Wee Rep Team
- 4) Ingersoll Minor Hockey Association – Louie's Pizza & Pasta Bantam Rep Team

**Call to Order**

Mayor Comiskey opens this meeting of Council at 6:40 p.m.

**Disclosures of Pecuniary Interest**

None Declared

**Minutes of Council Meeting**

**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-156 THAT** the minutes of the Regular Council meeting held on April 13, 2015 and the minutes of the Special Council meetings held on April 11, and April 28, 2015 be adopted.

**CARRIED**

**Correspondence – Note & File**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-157 THAT** the Note and File Correspondence items 1 through 6 be received as information.

**CARRIED**

**Accounts - Resolution**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-158 THAT** the Disbursement Sheets for the month of March, 2015 be received as information.

**CARRIED**

**Monthly Staff Reports**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C15-05-159 THAT** Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Petrie in the Chair.

**CARRIED**

While in Committee of the Whole Council discussed the Monthly Staff Reports.

**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-160 THAT** the monthly staff reports be received as information.

**CARRIED**

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

VERBAL RESOLUTION THAT the Committee do now rise out of Committee of the Whole.

CARRIED

**Public Meeting 7:00pm**

1) Sifton Properties Ltd. Applications for Draft Plan of Subdivision and Zone Change

**Steve Couture, County Planner**, gives a review of the Community and Strategic Planning Report. CASPO 2015-99

**Maureen Zenty, Consultant for Sifton Properties** speaks to Council and says that she doesn't not have any issues with the Noise Condition from All Treat or any issues with any of the other conditions listed in the Planning Report and so is in agreement with the report.

**Harry with Zelinka Priamo, All Treat Commodities Ltd.**, thanks Town staff and Sifton Properties for accepting the noise warning clause that they had requested.

**Councillor Franklin** asks for some clarification around the Butternut Trees in the woodlot.

**Rick Eus, Town Resident**, asks for clarification around the rezoning application changing from R1 to R2 and asks for clarification on when the second road from Hollingshead to Clark will be required.

**Steve Couture, County Planner** responds saying that the R1 zoning doesn't work for the lot sizes and so R2 is appropriate and that the road extension will be required to go through after Phase 1 is complete.

**Deputy Mayor Freeman** inquires about fencing around the school area and the woodlot and expressed his opposition regarding fencing on parkland.

**Steve Couture, County Planner** says that the recommended requirement would be fencing along the park land with no gates to avoid debris dumping on the parkland property from local residents, the commercial Zone will have fencing and there will be construction fencing up for safety by the school

**Maureen Zenty, Consultant for Sifton Properties** speaks the fencing issue saying that the standard requirement would be a black gateless chain-link fence and also speak about the Woodlot and informs Council that there is only one endangered Butternut Tree on the lot and that it's health is not good and mentions that there are already informal trails in use in the wooded area.

**Councillor Petrie** mentions that he has a problem with pathways to woodlots

**William Tigert, Town CAO** also recommends that fencing be required.

**Maureen Zenty, Consultant for Sifton Properties** mentions that they will be providing Welcome Packages to new home owners and in the package there will be some literature on dumping regulations.

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C15-05-161 THAT** the Council of the Town of Ingersoll approves in principle the Zone Change application by Sifton Properties Limited File No. ZN 6-14-03 as recommended in the Community and Strategic Planning Report CASPO 2015-99;

**AND FURTHER THAT** Council supports the application submitted by Sifton Properties Limited File No. SB14-02-6 as recommended in the Community and Strategic Planning Report CASPO 2015-99;

**AND FURTHER THAT** condition 29, the request from All Treat Commodities, be added;

**AND THAT** a copy of this resolution be forwarded to the County of Oxford.

**CARRIED**

### **Petitions, Delegations and Presentations**

- 1) Glenn Tunnock, Consultant from Tunnock Consulting Ltd., Building, Planning and Engineering Fees Study – Ingersoll Fee Study Presentation

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C15-05-162 THAT** the Council for the Town of Ingersoll receives the presentation from Glenn Tunnock from Tunnock Consulting Ltd. Regarding the Building, Planning and Engineering Fees Study as information.

**CARRIED**

### **Special Staff Reports**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**VERBAL THAT** Council do now go into Committee of the Whole. Council in Committee of the Whole, Councillor Petrie in the Chair.

**CARRIED**

While in Committee of the Whole Council discussed the Special Staff Reports.

Report C-045-15 entitled Lot Maintenance By-law was pulled from the agenda to be considered at the next regular council meeting.

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-163 THAT** Council receive report C-046-15 as information.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C15-05-164 THAT** Council of the Town of Ingersoll support Ernie Hardeman's Housing Services Corporation Accountability Act and advise the Premier and Minister of Municipal Affairs and Housing.

**CARRIED**

**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-165 THAT** the Council for the Town of Ingersoll receives Report D-41-15 as information;

**AND FURTHER THAT** Council consider passing By-law 15-4806 for the extension of the leases for a further 10 years to December 31, 2030.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-166 THAT** the Council for the Town of Ingersoll grants permission to close Oxford Street and the Oxford Street Parking Lot between King Street and Charles Streets (Access to the Oxford Street parking lot will be available at the entrance across from the Dollarstore) and the Town Office/Library parking lot on Thursday, June 18<sup>th</sup>, 2015 from 9 am to 1 pm for the 2015 Pan Am Torch Relay.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-167 THAT** the Council for the Town of Ingersoll authorizes staff to prepare a one year lease agreement with YFC/Youth Unlimited and Operation Sharing for the use of the former Child Minding Room at Victoria Park Community Centre for \$500/per month.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C15-05-168 THAT** the Council for the Town of Ingersoll approves the 2015-2016 Master Ice Schedule recommended by the Ice Allocation Committee as outlined in Appendix "B" of Report R-046-15.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C15-05-169 THAT** the Council for the Town of Ingersoll receives Report Number R-047-15 as information.

**CARRIED**



**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-170 THAT** the Council for the Town of Ingersoll authorizes the CAO to sign the full grant application to the Youth Entrepreneurship Partnerships Program in the amount of \$40,000.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-171 THAT** the Council for the Town of Ingersoll receives Report OP-050-15 as information;

**AND THAT** staff be directed to hold a Public Meeting for the purpose of considering changes to the Building Fees and the introduction of new fees;

**AND FURTHER THAT** staff bring back recommendations on a new Building Fees By-law based on the Building Permit Fee Review and the Public Meeting;

**AND FURTHER THAT** staff bring back recommendations on a new Planning and Engineering Fees Structure based on the Planning Application Fees Review, the Engineering Fee Review and the Public Meeting.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-172 THAT** Council do not rise out of Committee of the Whole.

**CARRIED**

**Moved by Mayor Comiskey; seconded by Councillor Franklin**

**C15-05-173 THAT** Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

**CARRIED**

### **Correspondence & Resolutions**

**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-174 THAT** the Council for the Town of Ingersoll endorses the letter dated April 13, 2015 from Chief Miskokomon of the Chippewas of the Thames First Nation to Minister Glen Murray RE: Southwestern Landfill –Request for Cancelation;

**AND FURTHER** that a copy of this endorsement be forwarded to the Minister of the Environment.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-175** THAT the Council for the Town of Ingersoll grants permission to allow the Run Ingersoll Committee to host their 1st annual Run Ingersoll Event (formally Harvest Run which ran for 8 years) on Sunday, June 14, 2015 from 9am-11am;

**AND FURTHER THAT** council authorize the Run Ingersoll Committee to utilize various streets in the Town of Ingersoll for the Run Ingersoll event as presented in Appendix A, of their letter dated May 6, 2015.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-176** THAT the Council for the Town of Ingersoll grants permission to G&L Printing and Promotional Services and Spot Marketing Group to bid on Town projects out to tender but is never authorized to bid or quote on any projects related to the Fusion Youth Centre's budget.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C15-05-177** THAT the Council for the Town of Ingersoll grants permission to PlayRight Playgrounds Ingersoll to facilitate the installation of playground equipment in Victoria Park during the summer of 2015 in cooperation with the Ingersoll Parks & Recreation department.

**CARRIED**

**Consideration By-Laws**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C15-05-178** THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 15-4802
- 2) By-Law 15-4803
- 3) By-Law 15-4804
- 4) By-Law 15-4805
- 5) By-Law 15-4806
- 6) By-Law 15-4807

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-179** THAT the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-180** THAT By-laws 15-4802 through to By-law 15-4807 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

**CARRIED**

#### Notice of Motion

**WHEREAS** ERTH Corporation's Board of Directors is made of members appointed by its shareholders;

**AND WHEREAS** ERTH Corporation's shareholders are made up of a group of municipalities including the Town of Ingersoll;

**AND WHEREAS** the Town of Ingersoll strives to be transparent in the remuneration of its board of directors;

**AND WHEREAS** the Town of Ingersoll recognizes that ERTH Corporation is not required to report the remuneration of its Board of directors under the legislation and rules governing it;

**THEREFORE BE IT RESOLVED** that the Town of Ingersoll here by request that ERTH Corporation voluntarily report the remuneration of its board of directors on a yearly basis in the same manner as its shareholders;

**WHEREAS** ERTH Corporation's Board of Directors is made of members appointed by its shareholders municipalities and ERTH Corporation's Board of Directors.

Motion on agenda for second time, not seconded.

## Upcoming Council Meetings

**Regular Meeting of Council**  
Monday, June 15, 2015, 6:00 p.m.  
Town Centre, Council Chambers

## Closed Session

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-181** THAT Council do now go into Committee of the Whole at 9:45 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of April 11, April 13, 2015 Closed Session
- 2) Section 239 (2) (c) a proposed or pending disposition of land by the municipality;
- 3) Section 239 (2) (c) a proposed or pending disposition of land by the municipality;
- 4) Section 239 (2) (d) labour relations or employee negotiations
- 5) Section 239 (2) (e) litigation or potential litigation

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Franklin**

**C15-05-182** THAT Council do now rise out of Committee of the Whole at 10:35 p.m. from Closed Session.

**CARRIED**

## Consideration of Closed Session

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C15-05-183** THAT the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for April 11, and April 13, 2015 as printed.

**CARRIED**

**Adjournment**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman**

**C15-05-184** THAT the Council for the Town of Ingersoll adjourns the May 11, 2015 Regular Meeting of Council at 10:36p.m.

**CARRIED**

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk



**Sign In Sheet**  
**Town of Ingersoll**  
**Draft Plan of Subdivision & Zone Change Application**  
**Public Meeting**  
**Sb 14-02-6 & Zn 6-14-03 – Sifton Properties Limited**  
**Monday, May 11, 2015**  
**Town Centre, Council Chambers**  
**7:00 p.m.**

NAME	ADDRESS & POSTAL CODE	PHONE NUMBER	EMAIL ADDRESS
Rick Eus PLEASE PRINT CLEARLY	163 KING SOCOMON ST INGERSOLL, NSC1P4	519 608 3364	rickeus@sympatico.ca
DAN VIDA PLEASE PRINT CLEARLY	334 THAMES ST S INGERSOLL NSC2V1	519-485- 2968	
Murray Gibson PLEASE PRINT CLEARLY	328 Harris St Ingersoll NSC 3J8	519-485 4965	
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**Corporation of the Town of Ingersoll  
Special Council Meeting Minutes  
Town Centre, Council Chambers  
Thursday, May 21, 2015, 6:00 p.m.**

**PRESENT:**

**Council Members:**

Mayor Ted Comiskey  
Deputy Mayor Fred Freeman  
Councillors: Bowman, Franklin, Lesser, and Petrie

**Staff:**

William Tigert, CAO  
Ann Wright, Deputy Clerk

**Call to Order**

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

**Disclosures of Pecuniary Interest**

None Declared

**New Business**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-185 THAT** the Council for the Town of Ingersoll directs staff to reinstate a crossing guard at Pine Street and Wellington Road.

**AND FURTHER** Council requests that Town staff hire a Commissionaire to fill this position until a crossing guard is hired.

**CARRIED**

**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-186 THAT** the Regular Council Meeting for the month of June be held on June 8<sup>th</sup>, 2015.

**CARRIED**

**Consideration By-Laws**

**Moved by Councillor Bowman; seconded by Deputy Mayor Freeman**

**C15-05-187** THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 15-4808
- 2) By-Law 15-4809

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Petrie**

**C15-05-188** THAT the Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C15-05-189** THAT By-laws 15-4808 and 15-4809 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

**CARRIED**

**Upcoming Council Meeting**

**Regular Meeting of Council**  
Monday, June 8th, 2015, 6:00 p.m.  
Town Centre, Council Chambers

**Closed Session**

**Moved by Deputy Mayor Freeman; seconded by Councillor Bowman**

**C15-05-190** THAT Council do now go into Committee of the Whole at 6:20 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Section 239 (2) (c) a proposed or pending disposition of land by the municipality;
- 2) Section 239 (2) (d) labour relations or employee negotiations

**CARRIED**



**Moved by Councillor Franklin; seconded by Councillor Lesser**

**C15-05-191** THAT Council do now rise out of Committee of the Whole at 6:48 p.m. from Closed Session.

**CARRIED**

**Consideration of Closed Session**

**Moved by Councillor Petrie; seconded by Councillor Lesser**

**C15-05-192** THAT Council gives staff direction to accept the offer subject to review from the Municipal Solicitor.

**CARRIED**

**Adjournment**

**Moved by Councillor Bowman; seconded by Councillor**

**C15-05-193** THAT the Council for the Town of Ingersoll adjourns the May 21, 2015 Special Meeting of Council at 6:49 p.m.

**CARRIED**

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk



The hand-planting crew with some of the new trees, which will form a buffer along the road.

## Furtney Memorial Trees Planted at Fanshawe

Like many other property owners, the UTRCA has been battling Emerald Ash Borer (EAB) as this little green insect continues to devastate ash tree populations throughout southern Ontario. The Conservation Areas have all been hit hard, including the day use area in Fanshawe CA. A significant number of ash trees that had been planted there years ago started are showing the effects of EAB with the typical D-shaped exit holes, fallen branches and sucker growth along the trunk as the trees struggle to stay alive.

As part of the hazard tree/risk management program, Fanshawe staff have been cutting down ash trees in the day use area and moving the cut materials to natural areas for wildlife habitat. So far, over 100 infected trees have been removed and only a few remain to be cut. This intensive tree removal has left the day use area with many stumps and a significant portion of the tree canopy gone.

In April, staff from the Conservation Services Unit offered to plant Furtney Memorial trees in the Fanshawe day use area. On April 29, about 230 native trees were planted, which is roughly two trees planted for each ash tree cut down. The species include red maple, redbud, red oak, sugar maple, sycamore, trembling aspen, white birch and yellow birch. The trees are 1.5-2.5 metres tall.

The young trees have been planted in various locations throughout day use, including along the road from the Beach Pavilion toward the playground area, in front of the Beach Pavilion, and among the grassed parking runs between ash tree stumps and standing mature trees.

In time, the roadside trees will create a two-row buffer separating the road from the grassy area, replacing the low wooden railings currently in place. In the parking runs, the new trees will eventually help to restore the natural tree canopy enjoyed by our CA patrons.

Driving through the day use area now and seeing all the newly planted trees has truly been a breath of fresh air for the park. We can begin to put the sight of the old ash tree stumps behind us and look forward to the benefits these new trees will bring.

*Contact: Damian Schofield, Fanshawe CA Assistant Superintendent, or Karen Pugh, Resource Specialist*



These trees will create shade and wildlife habitat.

## Harrington and Embro Dams to undergo Class Environmental Assessments

The UTRCA will be conducting Class Environmental Assessment studies to determine a course of action for Harrington Dam and Embro Dam in the Township of Zorra. In May/June 2015, field crews from Ecosystem Recovery Inc. and the UTRCA will be visiting both sites to collect data so that the studies can be carried out using up to date information.

While the UTRCA owns both structures, the Township of Zorra pays 100% of operating costs due to significant provincial funding cuts in 1995. The Class Environmental Assessments are being undertaken in cooperation with the Township, which is funding the municipal share of the projects.

A 'Notice of Intent' under the Conservation Ontario Class Environmental Assessment is expected to be posted in May to

mark the study commencement and to provide more information on the studies and next steps.

Harrington Dam is located in Harrington Conservation Area at 963656 Road 96, Lot 30, Conc. 2, and Embro Dam is located in Embro Conservation Area at 843970 Road 84, Lot 15, Conc. 4.

For more information, visit <http://thamesriver.on.ca/water-management/recreational-dams/classica-harrington-embro-dams/>

Contact: Rick Goldt, Supervisor, Water Control Structures



Medway Creek is very wide and shallow in this area, with very little good quality aquatic habitat.

### Medway Creek Restoration Project

World Wildlife Fund Canada (WWF Canada) and Loblaw Companies Limited are providing a grant to the UTRCA for a Medway Creek Restoration Project. The Medway watershed has been a busy area over the past few years with many different projects underway. This project will concentrate on a 1 km stretch of creek and former pasture just north of 12 Mile Road.

The landowner is excited by this opportunity. Work will begin in July with construction of spawning riffle and bank cover structures, as well as other in-stream improvements to create habitat for fish, amphibians, mussels and others aquatic life. In the fall, there will be native trees and shrubs planted to create buffers, and additional streamside bioengineering projects.

Contact: Brad Glasman, Coordinator, Conservation Services

### Southern Ontario Butternut Archive Site Up and Growing

On April 23, the first grafted butternut trees were planted at the Southern Ontario Butternut Archive (SOBA) site located within Pittock Conservation Area just south of Innerkip. Two other butternut archive sites have already been established in central and eastern Ontario. The goal of the archives is to protect the genetics of butternut that appear to be resistant to butternut canker. Butternut is classified as an endangered species under the Ontario Endangered Species Act (ESA 2007).

In December 2014, a 2.5 metre high wildlife fence was built to protect the 2 hectare SOBA site from deer browse damage. Many resources have gone into collecting, grafting and growing these trees, so care is needed to protect them.

Rose Fleguel, Chief Butternut Specialist with the Rideau Valley Conservation Authority, does the grafting at the Ferguson Forest Centre in Kemptonville. The butternut scions are grafted onto black walnut root stock and are two years of age when planted out. Before grafting, each clone is DNA tested to ensure that it is a pure butternut. Butternut hybridizes with Japanese and Persian or English walnuts. It is now known that many of what we thought were pure butternut are actual hybrids.



The blind inlet is a series of perforated plastic pipes surrounded by gravel and wrapped in filter cloth. The black pipes will provide access for water quality and quantity monitoring.

### Inlets Monitoring Project

The UTRCA is working with the Ontario Ministry of Agriculture, Food and Rural Affairs and the Ausable Bayfield Conservation Authority to test the effectiveness of surface inlets used for erosion control on agricultural lands. Four types of inlets, including a water quality inlet (from Agri Drain Corporation), precision intake, Hickenbottom intake (with filter sock) and a blind inlet will be compared over the next two years for their sediment and nutrient trapping efficiency. ISCO portable samplers will be installed to take water quality samples during runoff events throughout the year, beginning this summer. A landowner in Thames Centre has agreed to allow the work to take place on their farm as part of a new conservation plan.

Contact: Brad Glasman, Coordinator, Conservation Services



Brenda Gallagher and the UTRCA hand planting crew plant the first grafted butternuts at the SOBA site.

This spring, 35 grafted butternuts representing eight clones were planted at the SOBA site. These clones were from butternut originating in central and eastern Ontario. Two of the clones were from healthy butternut being lost due to the expansion of Highway 407. Additional clones will be added to the site each year. Over time, these butternut will be monitored for resistance to butternut canker. Trees that become infected will be removed from the breeding pool. It is hoped that the site will become a seed orchard for butternut with resistance to butternut canker.

Contact: John Enright, Forester

## Ecological Prescribed Fire

April 29 was a warm and sunny day, just perfect for a spring controlled burn of the Rea Meadow located outside the gates of the Fanshawe Pioneer Village. This meadow contains a mixture of meadow and tallgrass prairie species, and was planted in 2006 through the Communities for Nature Program. The sun-loving prairie tallgrasses and wildflowers are adapted to fire, and repeated fire is needed to prevent shrubs and trees from taking over.

The UTRCA Burn Team, which is comprised of staff with burn training, undertook the fire with Bill Mackie acting as Burn Boss. The London Fire Department sent a fire truck to act as back-up and hosed down everything within a few metres of the edge of the prairie to create a fire break. All safety protocols were followed.

A week earlier, the meadow was rolled and flattened to knock down the tall plants to reduce the height of the flames, and this worked perfectly. The burn took about two hours including set-up, burn and hose-down afterwards.

On May 6, a second burn was carried out on a small prairie meadow in Stoney Creek. Damp conditions and quick greening up of the plants meant the burn did not carry well, so this site will be burned again, perhaps in the fall, when conditions are more favourable.

Thanks go out to the Middlesex Stewardship Council for contributing funding for the burn.

Contact: Cathy Quinlan, Terrestrial Biologist



Burn Team members begin the prescribed burn next to the Fanshawe Pioneer Village (above) and monitor its progress (below).





Above: A crew from the London Fire Department was on hand to establish a fire break and monitor the burn.

The UTRCA Burn Team.

## On the Agenda

The next UTRCA Board of Directors meeting will be May 26<sup>th</sup>, 2015. Approved board meeting minutes are posted at [www.thamesriver.on.ca](http://www.thamesriver.on.ca); click on “Publications.”

- Orientation to Drinking Water Source Protection and Planning and Research Units
- Fanshawe Pioneer Village Report
- 2014 Flood Control Repair Projects - Status Report
- 2016 - 20 Year Flood Control Capital Repair Plan
- Cottage Agreement Negotiations
- Administration and Enforcement- Section 28
- Tender Award - Phase 2 Fanshawe Dam Gate Wheels Refurbishment

Contact: Susan Shivas, Executive Assistant



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April 1, 2015

**NOTICE OF  
BOARD OF DIRECTORS' MEETING**


**DATE:** TUESDAY, APRIL 28, 2015

**TIME:** 9:30 A.M. – 11:30 A.M.

**LOCATION:** WATERSHED CONSERVATION CENTRE  
BOARDROOM

<b>AGENDA:</b>	<b>TIME</b>
1. Approval of Agenda	9:30am
2. Declaration of Conflicts of Interest	
3. Confirmation of Payment as Required Through Statutory Obligations	
4. Minutes of the Previous Meeting - Thursday, March 24, 2015	
5. Business Arising from the Minutes	
(a) Hazard Tree Removal – Request to use Capital Maintenance Reserve (For Approval)(Report attached)(Document #CAs1513)(J.Howley)(10 minutes)	9:35am
6. Delegation – None	
7. Closed Session – In Camera	
8. Presentations	
(a) UTRCA 2014 Draft Financial Statements Year ended December 31, 2014(For Approval) (Statements presented by Authority Auditors) (To be circulated at meeting)(10 minutes)	9:45am
(b) Year-End Findings Report (For Approval) (Report presented by Authority Auditors) (To be circulated at meeting)(5 minutes)	9:55am
9. Orientation	10:00am
(a) Hydrology and Regulatory Services (J.Brick)(20 minutes)	
10. (a) For Your Information Report (April FYI attached)	10:20am

- (I.Wilcox)(5 minutes)
- (b) Fanshawe Pioneer Village Report 10:25am  
(S.Johnson)(Verbal)(5 minutes)
11. Business for Approval
- (a) UTRCA Reserves Policy 10:30am  
(I.Wilcox/L.Trottier)(Report attached)  
(Document #File Centre 112239)(15 minutes)
12. Business for Information
- (a) Quarterly Financial Report 10:45am  
(L. Trottier)(5 minutes)
- (b) Administration and Enforcement- Section 28 10:50am  
(M.Snowsell/K.Winfield)(Report attached)  
(Document #ENVP2316)(5 minutes)
- (c) Friends of Ellice and Gads Hill Swamp 10:55am  
- Annual Status Report (B.Mackie)  
(Report attached)Document #File Centre  
112272)(B. Mackie)(5 minutes)
- (d) Kelly Mohring Golf Tournament 11:00am  
(10 minutes)
13. Ontario Stone, Sand and Gravel Association 11:10am  
- Award  
(A.Shivas)(15 minutes)
14. Correspondence
- (a) Conservation Ontario Council E-Bulletin 11:25am  
March 25, 2015(5 minutes)
15. Other Business (Including Chair and 11:30am  
General Manager's Comments)
16. Adjournment 11:35am

  
\_\_\_\_\_  
Ian Wilcox, General Manager

c.c. Chair and Members of the Board of Directors

I. Wilcox	T.Hollingsworth	J.Brick	M.Snowsell
S.Shivas	A.Shivas	S.Johnson	
C.Tasker	L.Trottier	G.Inglis	London Free Press
B.Glasman	B.Mackie	K.Winfield	Stratford Beacon Herald

MINUTES  
BOARD OF DIRECTORS' MEETING  
TUESDAY, APRIL 28, 2015

J.McKelvie, Chair of the Upper Thames River Conservation Authority called the Board of Directors' meeting to order at 9:30 a.m. in the Watershed Conservation Centre Boardroom. The following members and staff were in attendance.

Members Present:	T.Birtch	S.Levin
	M.Blackie	N.Manning
	M.Campbell	J.McKelvie
	R.Chowen	M.Ryan
	A.Hopkins	K.Van Kooten-Bossence
	T.Jackson	G.Way
	J.Klumper	
Regrets:	M.Blosh, H.McDermid	
Solicitor:	G.Inglis	
Guests:	Ian Jeffreys, KPMG	Melissa Wale, KPMG
Staff:	T. Annett	K.Pugh
	J.Brick	M.Shifflet
	C.Creighton	A.Shivas
	R.Goldt	S.Shivas
	M.Helsten	M.Snowsell
	T.Hollingsworth	L.Trottier
	J.Howley	I.Wilcox
	B.Mackie	K.Winfield
	S.Nebel	

The Chair welcomed the members and staff to the Board of Directors' meeting.

1. Approval of Agenda

The Chair requested the Board's approval to move Agenda Item 8(a) and (b) to follow Agenda Item 4 – Minutes from the Previous Meeting.

M. Ryan moved – S.Levin seconded:-

“RESOLVED that the UTRCA Board  
of Directors approve the agenda as amended.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Confirmation of Payment as Required



## Through Statutory Obligations

The Chair inquired whether the Authority has met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

4. Minutes of the Previous Meeting  
- March 24, 2015

N.Manning moved –K.VanKooten-Bossence seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ Minutes dated March 24, 2015 as posted on the Members’ web-site.”

CARRIED.

5. Presentations
  - (a) UTRCA 2014 Draft Financial Statements  
Year Ended December 31, 2014
  - (b) Year-End Findings Report

I.Wilcox advised the members that on an annual basis the Authority auditors present the Year-End Findings Report to the Board of Directors for consideration. He noted although it is on the agenda for approval, if the members would like the opportunity to further review the reports following the presentation the approval can be deferred to the May Board meeting. He introduced Ian Jeffreys and Melissa Wale from KPMG, LLP Chartered Accountants.

The Year-End Findings Report and the 2014 UTRCA Draft Financial Statements were circulated to the members. I.Jeffreys outlined the Year-End Findings Report for the year ending December 31, 2014.

Following a brief discussion,

T.Jackson moved – S.Levin seconded:-

“RESOLVED that the matter be tabled to the May Board of Directors’ meeting.

CARRIED.

I.Wilcox encouraged the members to contact him or L. Trottier with any questions they have regarding the 2014 Audit between now and the May Board meeting.

6. Business Arising from the Minutes
  - (a) Hazard Tree Removal – Request to use Capital  
Maintenance Reserve  
(J.Howley)(Document #CAs1513)

I.Wilcox outlined the amendments to the above noted report as compared to the March Board report and outlined the rationale for the changes.

He also referred to the Board's discussion at the March Board meeting regarding the outstanding budgetted costs of approximately \$200,000 for the Watershed Conservation Centre. He requested the members to defer any further discussion until Authority staff have the opportunity to finalize the outstanding amount, review the reserves and submit a report to the Board for consideration later this year.

T.Birtch thanked I.Wilcox for the summary he provided relating to the above noted matters.

T.Birtch moved – N.Manning seconded:-

“RESOLVED that the Board of Directors approve the expenditure of \$150,000 from the Capital Maintenance Reserve to contract tree removal services to remove hazardous ash trees as per our Hazard Tree Procedure.”

CARRIED.

7. Delegations – There were no delegations.

8. Closed Session – In Camera

There was no business to discuss in Closed Session.

9. Orientation

(a) Hydrology and Regulatory Services

J.Brick presented the organizational structure of the Upper Thames River Conservation Authority and the placement of the Watershed Management Division within the structure.

He noted the Hydrology and Regulatory Services Unit is one of three units within the Watershed Management Division.

The Hydrology and Regulatory Services Unit is broken into two components; Flood Control and Environmental Planning. He outlined the role of each component, the staffing, respective budgets, challenges and future opportunities.

The presentation is posted on the Members' Secure Web-site.

10. (a) For Your Information  
(Report attached)

The reports were presented to the members for their information.

(b) Fanshawe Pioneer Village

S.Johnson outlined events and changes to several programs scheduled for the 2015 season. She outlined the repairs to Café deck, exterior painting of the Peel House and the installation of the furnace at the Maintenance Shop. She also advised the members that one of the 2015 Projects is to renew the costume collection, in particular the addition of civilian costumes for rural 1914-18.

11. Business for Approval

- (a) UTRCA Reserves Policy  
(Report attached)(Document #File Centre 1122239)

I.Wilcox presented the report for the members' consideration. He noted the report incorporates both background information and recommended amendments to the Reserves Policy.

The members entered into a discussion regarding the various reserves, their classifications in terms of Operating versus Capital and the intended use.

Following the discussion the General Manager suggested the Administrative Building and the Capital Maintenance Levy Reserves be merged into one reserve. He also noted there are possibility additional reserves that could be merged for simplification and clarity of use.

S.Levin suggested the motion be amended indicating at a future meeting staff submit a report outlining proposed changes to Reserve policies and practices to be followed during the term of the current Board of Directors.

Following further discussion,

S.Levin moved –G.Way seconded:-

“RESOLVED that the Board of Directors approve the revisions and necessary updates to the UTRCA Reserves Policy as presented in the report, with the amendment that at a future meeting staff will submit a report to the Board of Directors outlining proposed changes to Reserve Policies’ and practices to be followed during the term of the current Board of Directors.”

CARRIED.

12. Business for Information

- (a) Quarterly Financial Report

The report was presented to the members for information.

A.Hopkins moved – M.Blackie seconded:-

“RESOLVED that the report be accepted as presented.”

CARRIED.

- (b) Administration and Enforcement – Section 28  
(Report attached)(Document #ENVP 2316)

The attached report was presented to the members for information.

N.Manning moved – S.Levin seconded:-

“RESOLVED that the UTRCA Board of Directors accept the report as presented.”

CARRIED.

- (c) Friends of Ellice and Gads Hill Swamp  
- Annual Status Report  
(Report attached)(Document #File Centre 112272)

The report was presented to the members for their information.

T.Jackson moved –M.Campbell seconded:-

“RESOLVED that the report be accepted as presented.”

CARRIED.

- (d) Kelly Mohring Memorial Golf Classic

M.Snowsell outlined the background information relating to how and why the Authority became involved in the above noted golf tournament. He advised the members this is the 16<sup>th</sup> and final year for the golf classic and encouraged the members to volunteer, play, or donate. The tournament is scheduled for August 11, 2015 at FireRock Golf Club. He highlighted the names of a number of staff for the members to contact if interested in participating.

13. Ontario Stone, Sand and Gravel Association Award

A.Shivas advised the members the Authority has been selected as a recipient of the “Crystal Award” from the Ontario Stone, Sand and Gravel Association for the rehabilitation of the Sugarbush Aggregate Pit within Fanshawe Conservation Area. He reminded the members a few years ago the Authority received a “Bronze plaque” for the Wildwood Rehabilitation Project.

He introduced Melanie Horton, Director of Lands and Resources, CBM Aggregates. He stated the Ontario Stone and Gravel Association provided two awards one to CBM Aggregates and one to the UTRCA. Ms. Horton was requested to present the award to the Authority.

M. Horton outlined the criteria the Association uses when selecting a recipient for the “CrystalAward”. She noted the award is for ‘outstanding rehabilitation’ and is seldom presented.

Following the video of the rehabilitation project, M. Horton presented the award to Jane McKelvie.

14. Correspondence

- (a) Conservation Ontario Council E-Bulletin

The Chair encouraged the members to read the attached E-Bulletin at their leisure.

15. Other Business (Including Chair and General Manager’s Comments)

I.Wilcox advised the members that two former members recently passed away;

Shirley Linton represented the City of Stratford from 1989 to 2004. She was the Authority Chair from 1999 to 2001. He noted Mrs. Linton was the first female member to represent Stratford and the first female Authority Chair.

I.Wilcox also noted that Bill Lane represented North Dorchester from 1973 to 1993. He was the Authority Chair from 1991 to 1993.

He expressed his condolences to S.Linton and B.Lane's families.

J.Howley expressed her gratitude to the members that attended the Conservation Area's Orientation Day.

T.Hollingsworth outlined the background information and the Authority's involvement relating to the "Back to the River" Project and advised the members the Project's Launch is scheduled for May 5, 2015 at the Forks of the Thames.

## 16. Adjournment

The Chair advised she and R.Chowen attended the Wildwood Conservation Area's Orientation Day. She also attended Earthday at Watson Park, London. Both events were well organized and complimented the Authority staff for a job well done.

There being no further business the meeting was adjourned at 11:30 a.m. on a motion by N.Manning.

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Ian Wilcox  
General Manager  
/ses  
Att.

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J.McKelvie, Authority Chair

**To:** UTRCA Board of Directors

**From:** Jennifer Howley

**Date:** April 17, 2015

**Agenda #:** 5(a)

**Subject:** Hazard Tree Removal – Request to Use  
Capital Maintenance Reserve

**Filename:** ::ODMA\GRPWISE\UT\_MAIN.UT  
RCA\_PO.CAs:1513.1

**Recommendation:**

That the Board of Directors approve the expenditure of \$150,000 from the Capital Maintenance Reserve to contract tree removal services to remove hazardous ash trees as per our Hazard Tree Procedure.

**Background:**

In March 2015, staff brought forward a request to the Board of Directors to approve the expenditure of \$263,050 from the Capital Maintenance Reserve for the removal of hazard trees. At that time, tenders had not yet been let so an upset limit was used to estimate the costs for a contractor to remove 270 infected trees and for staff to replace the 661 trees removed in total, on a one-for-one basis. The estimate included \$230,000 for tree removal and \$33,050 for tree replacement.

The Board directed staff to proceed with the tender process and return with quoted costs for the project. An additional request was made to consider a two-for-one tree replacement strategy.

**Report:**

Capital Maintenance Reserve

At the March meeting, staff reported that the current balance of the Capital Maintenance Reserve was \$501,896. When reporting this balance, consideration was not given to projects already approved to use this reserve for 2015; therefore, this balance did not accurately reflect funds available. Additional information and an accurate current balance are provided below.

Opening Balance 2015	\$501,896
Annual Drinking Water System Loan Repayment	-\$45,000
Septic System Replacement – Wildwood CA (approved 2014)	-\$60,000
Digital Aerial Photography (approved March 2015)	-\$25,000
Current Balance	\$371,896

Tender Results

The tender process was initiated immediately following the March meeting. On April 16, 2015, proposal submissions were reviewed and the overall cost to remove all of the trees identified in all three conservation areas is \$136,215. This is substantially lower than what we estimated in March. As always, we want to err on the side of caution and are requesting a 10% contingency on top of the total cost of the project. The total request from the Capital Maintenance Reserve is \$150,000.

Staff are prepared to award the tender on April 29, 2015 pending funding approval.

Replacement Tree Strategy

The original request for the tree replacement strategy was based on using the Capital Maintenance Reserve to fund 100% of the tree replacement costs over four years. Staff has since secured funding for some of the tree replacement as outlined below, to take place in September 2015.

<b>Conservation Area</b>	<b>Funding Source</b>	<b>Number of Trees</b>
Fanshawe Conservation Area	TD Tree Days	150 native trees -100 to 200 cm height
Pittock Conservation Area	TD Tree Days	150 native trees - 100 to 200 cm height
<b>Total Replacement</b>		<b>300 trees</b>

An additional 361 trees will still need to be replaced over the next three years, to satisfy a one-for-one replacement strategy. This would cost an additional \$18,050 based on \$50/tree. If a two for one replacement strategy was to be implemented the cost would be \$36,100.

Originally, staff requested the full amount of the tree replacement project, to be spread out over the three years. Recognizing that the Capital Maintenance Reserve balance was not accurately reported and that other funding opportunities are available, funding requirements will instead be considered annually and requests made to the Board as needed.

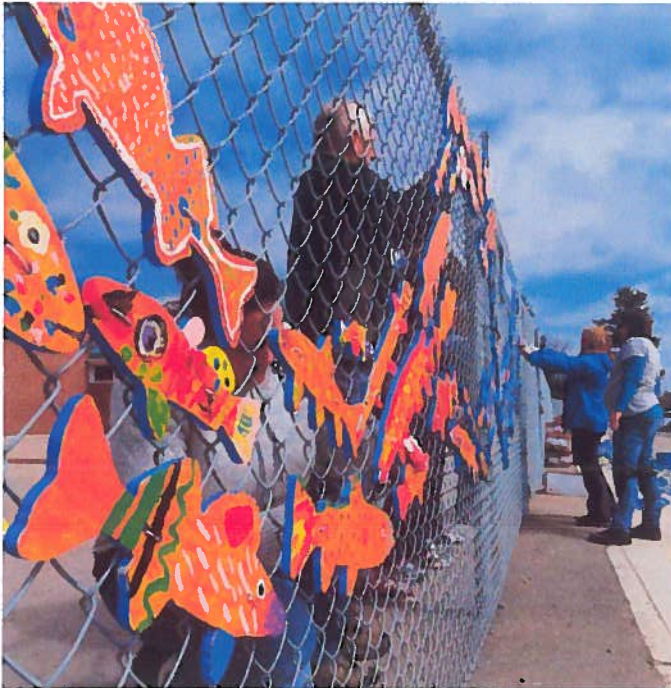
Summary

In summary, staff are requesting \$150,000 to cover the costs associated with contracting the removal of 270 trees. No funding is being requested in 2015 for tree replacement as alternative funding has been found. If this request is approved, the remaining balance of the Capital Maintenance Reserve would be \$221,896.

Recommended and Prepared by:



Jennifer Howley  
Coordinator, Conservation Areas



The "dreamfish" find their home on the schoolyard fence, creating a colourful "Stream of Dreams."

### Stream of Dreams in Dorchester

The UTRCA launched the first Stream of Dreams program at Northdale Central Public School in Dorchester in March. This curriculum-based education program focuses on water in our communities: where it comes from, and how we can take better care of it. More than 480 students, teachers and administrative staff took part in the program and painted "dreamfish." The dreamfish were mounted in a Stream of Dreams on the fence in front of their school. The project was supported by the Thames Valley District School Board, Dorchester Watershed Action Committee, Lord Dorchester Secondary School and Sherwin Williams.

Contact: Linda Smith, Community Partnership Specialist

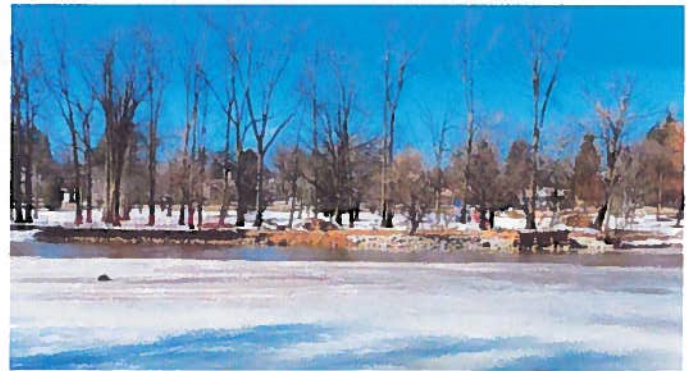
### Recreational Fisheries Project

The north shore of Lake Victoria in Stratford has a new addition to a series of innovative erosion control works located near the William Street park. Over the winter, a fisheries access structure was built to provide access to the lake for anglers. The structure links together previous measures designed to protect the bank and create biodiversity along the shoreline. The project was funded

by Fisheries and Oceans Canada with donations from the Rotary Club of Stratford and the Avon River Environmental Enhancement Association.

On one side of the fishing structure, red osier dogwood can be seen growing out of the live crib wall, which was installed in 2012. On the other side, rock shoals and wooden cover structures protect the bank and add fish habitat.

Contact: Craig Merkley, Conservation Services Specialist



The view across Lake Victoria to the crib wall, fishing structure, rock shoals and wooden cover structures (left to right).

### Wildwood Community Education

Community Education staff at Wildwood Conservation Area hit the ground running in February and won't be slowing down again until the end of June!

#### River Safety Program

Every spring, Community Education staff from both Wildwood and Fanshawe provide the River Safety program to as many grade 2 classrooms in the watershed as possible, based on funding. The program is connected to the grade 2 curriculum and highlights the unpredictable nature of waterways in the spring. This year, Wildwood Community Education staff visited 1288 students in 65 classes, thanks to the support of many service groups, foundations and businesses.

#### Winter Fun

Thanks to a partnership with the Maitland Valley Conservation Authority, Community Education staff were able to bring snowshoeing to the school yard. Despite weather that ranged from extremely cold to too warm (resulting in sticky snow), all the students at Jeanne Sauve and St. Ambrose in Stratford and several classes at Downie Central in St. Pauls were able to get



out and enjoy winter. In addition to learning a new skill, students played games related to animals and the weather. The students had a great time and the staff weren't complaining, either!

### **Science Fair Conservation Award**

Every year, the Upper Thames River, Ausable Bayfield and Maitland Valley Conservation Authorities hand out a Conservation Award at Sci-Tech Encounters Huron-Perth. This year's winners were Stephan Ducharme and Jacob Hill from South Huron District High School 7-8. They called their project "I'm Loving It! The World's Global Carbon Footprint through the Use of Biopolymers in the Fast Food Industry. Good For Business, Better For The Environment." The students were very enthusiastic and gave an excellent presentation on their research and ideas about fast food packaging, its impact and alternatives. Their project is one of four that will be going to the Canada-wide competition in New Brunswick in May.

### **Agriculture & Water Festival**

Schools from across Huron and Perth participate in water and agricultural awareness activities at the Huron Perth Agriculture and Water Festival. Although it's hard to compete with cute baby animals in the other building, Community Education staff do generally have the most active (and fun!) activity on the water side, which makes for a busy but enjoyable couple of days. "Off I Go" is a Children's Water Festival activity to help students understand and appreciate the difference between the availability and quality of water in a developed country and in a developing country.



Participants at the Huron-Perth Envirothon Workshop at Wildwood CA.

### **Envirothon Workshop**

The Huron-Perth Region Envirothon Workshop is an opportunity for high school students to learn about and interact with the outdoors through hands-on training stations. Teams of five students attended sessions led by experienced natural resource professionals focusing on Envirothon topics and learning objectives in wildlife, soils, forestry and aquatics. "Specialist" students developed practical knowledge and skills for their topics, as well as problem solving and critical thinking related to environmental issues. The workshop was in preparation for a Competition Day at Pinery Provincial Park in May. The workshop partners included the City of Stratford, County of Huron, and Ausable Bayfield, Maitland Valley and Upper Thames River Conservation Authorities.

### **Green Week**

Community Education staff work with the Stratford Civic Beautification and Environmental Awareness Committee to provide a platform for environmentally minded organizations to get their message and events out to the public. A Green Week calendar is produced, printed for free by the Stratford Beacon Herald, and made available to interested groups. Green Week is always the week of Earth Day. It was started through the dedication and efforts of Ted Blowes, who passed away in 2013.

### **Community Forestry**

Spring must be here, because the young trees are arriving and staff are booking school groups to help plant them. This spring will see 1500 trees and shrubs planted in Stratford, St. Marys and at Wildwood Conservation Area by 300 students and Scouts.



Rudy the Red Fox and Abbott the Rabbit share their selfie with Community Education staff Vanni Azzano and Maranda MacKean.

### **Environmental Education Programs**

In the midst of all their other activities, Community Education staff are also booking schools for on-site programs at Wildwood that start in May. The spring calendar was FULL by March 31! Of course, with a few creative maneuvers and some careful planning, the hope is to squeeze in a few more groups to accommodate as many students as possible. It's an action packed schedule that will have students from all over the watershed, ages four to 14, coming to Wildwood for activities, learning and sometimes even a picnic. The puppets are eager to put on a show for the youngsters, especially after having a bath for the first time in 35 years! As always, thanks to the Wildwood Conservation Area staff who work with and around our hectic and far ranging programming.

### **Spreading Like Wildflowers**

To round out the spring and kick off the official start of summer, Community Education staff will be overseeing the planting of 4500 wildflowers. Planting sites include Wildwood CA, where students, campers and possibly Scouts will naturalize an area along the creek and create a butterfly garden, and St. Ambrose and Bedford schools in Stratford, where students will naturalize sections of the school grounds.

Contact: Maranda MacKean, Community Education Technician

## Green Up Dorchester

The Dorchester Watershed Action Committee, with support from the UTRCA, sold 150 native trees to residents of the Dorchester subwatershed to encourage everyone to green up their community.



Trees cost \$15 to \$20 and included downy serviceberry, red maple, red oak and white birch. With the success of this spring's effort, the committee looks forward to offering trees again next year. Financial support is provided by the Ontario Trillium Foundation. Contact: Linda Smith, Community Partnership Specialist

Proud new stewards of a tree, purchased through Green Up Dorchester.

## SWOOP 2015

Digital aerial photography, known commonly as orthoimagery, has become a standard product used by UTRCA staff in the past 14 years. In 2000, 2006 and 2010, imagery was captured and rectified (shaped to the earth's surface). The imagery continues to improve as technology advances, providing clearer and more precise products. The goal is to update the imagery on a five year cycle, to assist UTRCA staff in measuring natural heritage change, clearly defining what is on the landscape for reviewing planning and regulations requests, planning conservation services projects, and answering other day to day questions.

The 2015 South Western Ontario Orthoimagery Project (SWOOP) encompasses an area of approximately 44,000 km<sup>2</sup> of southwestern Ontario including complete coverage of the UTRCA watershed (3420 km<sup>2</sup>) (see map). The project includes many partners, municipalities, conservation authorities, government ministries and agencies, and private corporations. Cost sharing by all partners allows a large cost savings to the UTRCA in acquiring the photography. The project is managed by the Ontario Ministry of Natural Resources and Forestry as part of a provincial project called the Government of Ontario's Imagery Acquisition Strategy, which provides standards for data collection across the province.

This year's project has been initiated and it is anticipated the aerial photo collection will begin in April.

For more information about SWOOP 2015, see:

- <https://www.ontario.ca/document/high-resolution-aerial-images-ontario-0>
- Government of Ontario's Imagery Acquisition Strategy - <http://files.ontario.ca/environment-and-energy/geographic-names/LIO-ImageryStrategy-Final-2014-01-24.pdf>

Contact: Terry Chapman, GIS Specialist



SWOOP 2015 will cover 44,000 km<sup>2</sup> in southwestern Ontario.

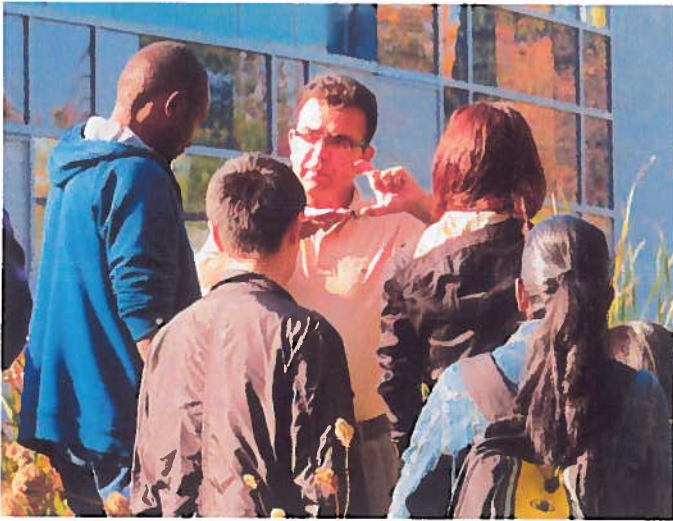
## EcoTrails and Powerful Messages

Carolinian Canada and the Dorchester Mill Pond Committee are hosting a two day workshop to create powerful messages for biodiversity awareness. In addition to sessions at the UTRCA's Watershed Conservation Centre, the workshop includes tours of the Dorchester Mill Pond's new EcoTrail, the Watershed Conservation Centre, and the Fanshawe Lake Trail trail head.

The workshop takes place May 22 and June 3, and pre-registration is required. It is open to anyone interested in engaging trail users and creating a meaningful experience for natural area visitors, and is ideal for groups interested in establishing an EcoTrail or joining the EcoTrail Network with an existing trail.

Thanks go to the Dorchester Mill Pond Committee, Environment Canada, Government of Ontario, TD Friends of the Environment and UTRCA for supporting this event.

Contact: Linda Smith, Community Partnership Specialist



Imtiaz Shah (centre) speaks to Western University graduate students about low impact development at the Watershed Conservation Centre.

### Congratulations!

UTRCA Environmental Engineer Imtiaz Shah, Ph.D., P.Eng., has been elected as Chair of the Professional Engineers of Ontario London Chapter for the next two years. Imtiaz was previously elected as Vice Chair and served in that capacity for two years.

### Buffalo (fish, that is) in the Thames

The Bigmouth, Smallmouth and Black Buffalo (*Ictiobus spp.*) are fairly recent introductions to Canada from the U.S., with the first official record in 1957, although it is believed they found their way into the Great Lakes as early as the 1920s. These members of the sucker family feed on lake and river bottoms, eating aquatic insects, molluscs and crustaceans. Unlike other sucker species, they also use their thick lips to remove algae from rocks and feed on plankton in the water column.

These fish are generally dark brown in colour with dark eyes and fins. The large dorsal (back) fin extends nearly to the tail. The Bigmouth Buffalo has a terminal mouth (i.e., located at the front of the head) while Black and Smallmouth Buffalo have a slightly subterminal mouth (i.e., opening below the front tip of the head). These closely related species frequently hybridize, making it difficult to identify them to species.

Anglers encountering these species may think they have caught one of the dangerously invasive Asian carp species. The eyes of the buffalo species are located at or above the midpoint of their heads, while they are below the midpoint on Asian carp. The dorsal fins of Asian carp are also smaller and do not extend along their backs. The Common Carp looks similar but is more yellowish in colour and has conspicuous barbels at the corners of the mouth.



The buffalo species are generally dark brown with dark eyes and fins, and the dorsal fin extends nearly to the tail.



Little is known of buffalo biology other than that they spawn in spring in shallow streams and flooded areas and spend the rest of their time in warm, turbid lakes and rivers. They can grow to be quite large with fish over 80 cm (31") in length being recorded in Ontario, and over 1 m in length and weighing over 30 kg in other locations. Based on sampling records and anecdotal angler observations, they occur in the main Thames River from the Lake St. Clair outlet to the Forks in London and possibly further upstream.

Contact: John Schwindt, Aquatic Biologist

### On the Agenda

The next UTRCA Board of Directors meeting will be April 28<sup>th</sup>, 2015. Approved board meeting minutes are posted at [www.thamesriver.on.ca](http://www.thamesriver.on.ca); click on "Publications."

- Tree Tender Results - Request to use Capital Maintenance Reserve
- UTRCA 2014 Draft Financial Statements year ended Dec. 31/14
- Year-End Findings Report
- Hydrology and Regulatory Services - Orientation
- UTRCA Reserves Policy
- Quarterly Financial Report
- Administration and Enforcement - Section 28
- Friends of Ellice and Gads Hill Swamp - Annual Status Report
- Kelly Mohring Golf Tournament
- Ontario Stone, Sand and Gravel Association - Award

Contact: Susan Shivas, Executive Assistant



www.thamesriver.on.ca  
519-451-2800  
Twitter @UTRCMarketing  
Find us on Facebook!

**To:** UTRCA Board of Directors  
**From:** Ian Wilcox, General Manager  
**Date:** April 7, 2015  
**Subject:** UTRCA Reserves

**Agenda #:** 11(a)  
**Filename:** ::ODMA\GRPWISE\UT\_MAIN.UT  
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239.1

**Recommendation:** That the Board of Directors approve revisions and necessary updates to the UTRCA Reserves Policy as presented in the following report.

### Discussion

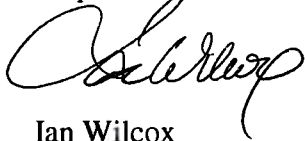
During deliberation of the UTRCA's 2015 Budget, questions were asked by the Board regarding Authority financial reserves. Staff committed to providing an overview and status of reserves and this package has been prepared to fulfill that commitment. However, in preparing the report and reviewing the existing 2006 version of the UTRCA Reserves Policy, it became clear revisions are required to update the policy to match current practices and reserve accounts. This report is therefore offered as an overview of the UTRCA's financial reserves, as well as a request for approval of updates to the UTRCA Reserves Policy.

Attachment 1. is a copy of the UTRCA Reserves Policy, approved in 2006. This policy provides a comprehensive overview of existing reserves, their acceptable uses and a process for Board approval, when required. The version of the policy provided here also includes recommended changes to ensure the policy accurately describes current reserves and practices. Any proposed change is noted in **red text**. The Board is asked to review this policy from two perspectives: 1) as an introduction to, and explanation of the UTRCA's use and management of reserves, and 2) to consider the proposed policy updates for approval.

Attachment 2. is a 2014 year-end financial summary of the more than 25 separate reserve accounts managed as part of the UTRCA's financial management system.

A brief explanation and justification of proposed policy changes will be provided by staff during the April Board meeting however, if members have any questions in advance of the meeting, please call or email Lou Trottier at 519 451-2800 ext. 232 (trottierl@thamesriver.on.ca).

Prepared and Recommended by:



Ian Wilcox



Lou Trottier

# Attachment 1.

**UTRCA Reserves Policy**  
**Approved October 2006**  
**Draft Amendments Proposed April 2015**  
**Developed by- UTRCA Reserves Policy Team**

The following Reserves Policy has been developed to guide staff and the Upper Thames River Conservation Authority Board of Directors in the appropriate development and use of reserve funds. This policy is divided into three sections. Section 1.0 defines the types of reserves maintained by the UTRCA and principles for their use. Section 2.0 discusses the intended use of each reserve and Section 3.0 describes the administrative process that must be followed to utilize reserves.

## **Section 1.0**

### **Definitions**

A reserve may be defined as “an allocation of accumulated net revenue”(AMCT, 2003. Chpt 1 pp.18). In the case of the UTRCA, reserves are created either through 1) the budgeted allocation of revenue for a specific future purpose, or 2) through the transfer of year-end surplus revenue to a reserve account.

The UTRCA maintains two types of reserve, operating and capital. Definitions for each are provided below.

**Operating Expense:** An operating expense can be defined as an expenditure that ‘is incurred for personal services in the performance of an ongoing program, or for goods that are consumable or that have a short life, or for expenditures on projects of a constantly recurring nature that have no lasting value’ (AMCT, 2003. Chpt.4 pp.5). Examples of operating expenses at the UTRCA include administrative or technical staff salaries, routine building maintenance (cleaning, replacement lighting, boiler maintenance), hiring of consultants or the purchase of new software.

### **Operating Reserve:**

Operating reserves are typically created when there is an end-of-year surplus in the operating budget. These funds are placed in a reserve account named after the unit in which they were derived (e.g., excess revenue from the UTRCA tree planting program would be placed in the Conservation Services Reserve account). A specific ‘Operating Reserve’ also exists and is budgeted for through the ~~General municipal~~ levy. Other specific operating reserves also exist and are listed in Section 2. Generally speaking, operating reserves are to be used when there are shortfalls in the annual operating budget or for other unexpected operating expenses.

**Capital Expense:** A capital expenditure is ‘any significant expenditure incurred to acquire or improve land, buildings, engineering structures, machinery and equipment. It normally confers a benefit lasting beyond one year and results in the acquisition, or extension of the life, of a fixed asset’ (AMCT, 2003. Chpt. 4, pp.5). Examples of capital expenses at the UTRCA include the purchase of land, the construction of buildings (~~e.g., equipment storage shed~~), road paving and construction, some dam maintenance (e.g., painting of dam gates) dam or dyke reconstruction, etc. Consultant fees and staff wages related to technical design, input and project management for capital projects are considered eligible capital expenses.

**Capital Reserve:**

Capital reserves are usually created through ~~the sale of gravel from UTRCA owned lands or from~~ the sale of surplus UTRCA lands. A specific ~~‘Capital Surcharge’ Capital Maintenance Levy~~ also exists and is budgeted for through the ~~general~~ municipal levy. Capital reserves are typically restricted to future capital investment including land acquisition, ~~capital projects~~ or building replacement. Capital reserves are ~~generally~~ not to be used to cover operating shortfalls.

**Principles**

There are several principles that are held when considering the management of UTRCA reserves:

1. The UTRCA strives to retain healthy reserve cash balances to maintain a positive cash flow.
2. A positive reserve cash balance assists with revenue generation through interest earned.
3. A positive operating reserve balance provides operating flexibility and security for contingencies.
4. A positive reserve cash balance protects our member municipalities from excessive variability in annual levy contributions.
5. Capital reserves provide opportunity for, and should be limited to, land securement, and infrastructure investment and renewal.
6. The Board may approve the use of reserves for self-financing to reduce the costs of borrowing. The Board will set the term of the loan and whether or not interest will be charged.

**Section 2.0**

**Reserve Details and Guidance for Use**

UTRCA operating and capital reserves are listed in Table 1.1 along with a description of the reserve and a summary of acceptable uses. Rather than identify explicit limits to reserve use as part of this policy, this section is provided as guidance to assist the Board in allocating reserve funds appropriately. Ultimately this policy attempts to provide guidance without unnecessarily binding the authority through a restrictive, self-imposed policy.

**Table 1.1 UTRCA Reserves (2006)**

Reserve Title	Description and Purpose	Acceptable Use
<b>Capital Reserves</b>	Intended for capital needs only.	
<del>Capital Surcharge</del> Capital Maintenance Levy	<del>Introduced as part of the levy in 2005 and budgeted at 7.5% of general levy annually.</del> Created in 2005 to fund general capital needs of the Authority. Typically a staff report is brought to the March Board meeting (following budget approval) for approval of capital projects for that year.	Reserve is restricted to UTRCA capital projects.
Flood Control/ Dam Maintenance	These structure specific reserves are funded through levy to ensure there is a contingency amount available for immediate capital maintenance needs. The reserves also help off-set annual fluctuations in flood control levy amounts that are created by periodic capital projects.	Reserve is restricted to flood control and dam maintenance capital projects.
Properties:		
Glengowan <del>Land</del> Disposition	This is a restricted reserve fund created specifically for Glengowan Reservoir property acquisition and disposition. This reserve exists as a	Reserve is restricted to Glengowan property acquisition and disposition activities.

Reserve Title	Description and Purpose	Acceptable Use
	separate fund with interest earned re-invested in the fund.	
Golspie Swamp	Reserve created during the original Golspie Swamp Land Acquisition Project.	Reserve is restricted to land acquisition/ disposition activities for Golspie Swamp.
Aggregate	This reserve is created with revenue generated from aggregate extraction on Authority lands. Approval for aggregate extraction is required from the Minister of Natural Resources	Past Authority practice has been to direct aggregate reserves to the capital needs of the Authority. This practice has been approved by the Minister of Natural Resources.
<del>Pittock I</del>	<del>This reserve was created through the disposition of surplus land along the South Shore of Pittock Reservoir in 2000. Approval for land disposition is required from the Minister of Natural Resources.</del>	<del>Minister's approval restricts this reserve to the capital needs of the Authority, including Pittock Conservation Area capital development.</del>
Pittock II	This reserve was created through the disposition of surplus land along the North Shore of Pittock Reservoir in 2005. Approval for land disposition is required from the Minister of Natural Resources.	Minister's approval restricts this reserve to the capital needs of the Authority.
Property Management	This reserve is in place for revenue from smaller land dispositions (informally where revenue is <\$250,000)	Minister's approval helps guide appropriate use of each disposition but typically the reserve is to be used for the capital needs of the Authority.
<b>Operating Reserves</b>		
Service Cost Centre <del>Soil Conservation Services</del> Environmental Planning Community Partnerships Planning and Research <del>Lands and Facilities</del> Conservation Areas- ESAs Vehicles and Equipment (Motor Pool)	These operating reserves were created from annual operating surpluses from each mission centre <del>and service cost centres.</del>	These reserves are used, at the discretion of the General Manager, to balance year end operating budgets. Reserves are typically applied to the Mission Centre from which they were created.
Memorial Forests	Reserve has been created with surplus revenue from memorial forest projects.	Reserve is restricted to expenses incurred in the Memorial Forest Program.
Weekly Indemnity Self Insurance	Self funded reserve for short term disability payments (i.e., 8 <sup>th</sup> day of illness or first day of injury pay, up to 15 weeks when long-term disability takes over with coverage from insurance provider).	Reserve is restricted to short term disability expenses and/or revenue for replacement staff.
Small Hydro	This reserve is created from revenue generated through hydro plant operation at Fanshawe Dam.	A minimum of \$50,000 should be maintained in the Small Hydro Reserve for capital maintenance and repair. <del>Past practice has been to utilize surplus reserve funds for operating expenses related to water quality projects.</del> Surplus funds beyond that amount are available for the general

Reserve Title	Description and Purpose	Acceptable Use
		operating needs of the UTRCA.
Administrative Building	A small annual contribution is made to the Administrative Building Reserve to ensure funding is available for <del>capital repairs maintenance and future equipment needs. Due to the age of the building, several significant repairs have had to be made during the past several years. The reserve was created in anticipation of future maintenance costs.</del>	This reserve is restricted to Administrative Building maintenance and <del>repair-future</del> equipment needs.
General Operating Reserve	This reserve was created in 2006 to provide some relief from revenue fluctuations brought on by reliance on alternative funding sources. The reserve is intended to be used to address any general operating shortfall at year-end. <del>The reserve has remained largely unfunded until the 2015 budget year.</del>	This reserve is used as needed, <del>with Board approval,</del> to balance operating budget year-end shortfalls.

### Section 3.0

#### Administrative Protocol for Access to Reserve Funds

Operating reserves may be utilized at the discretion of the General Manager. Board approval is required for access to all capital reserves.

This Board Approval for the use of capital reserves may be acquired through:

1. the annual budget process where reserves are a recommended source of revenue,
2. a specific request to the Board for a transfer from reserves, usually put forward at year-end to address revenue shortfalls, or
3. an in-year proposal to the Board for specific use of reserve funds.

The administrative process to request the use of capital reserve funds will be as follows:

- a. A written report must be circulated to the Board from the General Manager or Coordinator requesting the use of capital reserve funds either as part of the annual budget, as a year-end request for transfer from reserves, or as a specific proposal.
- b. The written request must include: a statement of the current capital reserve balance ~~and the history of reserve transactions~~, the requested amount of funding, a description of the intended use of the funds and an explanation as to why the use of the capital reserve is considered the only or the most appropriate option.
- c. The Board must approve any allocation of capital reserve funds through discussion and a formal resolution ~~at a regularly scheduled meeting of the Board.~~
- d. All transfers from capital reserves will be documented through Board minutes and will be reviewed and recorded as part of the annual financial audit.

#### References

Association of Municipal Managers, Clerks and Treasurers of Ontario (2003)  
Municipal Administrative Program Unit 3: Municipal Financial Management. Unpublished.



**ATTACHMENT 2**  
**UTRCA**  
**SCHEDULE - RESERVE FUNDS**  
**Year ending December 31, 2014**

	Closing Bal. December 31/2013	Appropriation from Reserve 2014	Appropriation to Reserve 2014	Closing Bal. December 31/2014
<u>Restricted and/or Capital Reserves:</u>				
Capital Maintenance Levy	276,386	(51,812)	168,323	392,897
Flood Control,Dam Maintenance	1,302,828	(46,180)	159,664	1,416,312
Flood Control Dam Capital-London	229,100	-	100,000	329,100
Flood Control Dam Capital-Oxford Cty	300,096	-	125,000	425,096
<b><u>Properties/assets:</u></b>	-			-
Glengowan land disposition	280,068	(44,575)	3,406	238,899
Property management	208,798	-	-	208,798
Golspie swamp	16,275	-	-	16,275
Aggregate	134,260	-	-	134,260
Pittock land disposition II	779,898	(67,846)	-	712,052
sub total	3,527,709	(210,413)	556,393	3,873,689
<u>Operating Reserves:</u>				
Service cost centre	175,307	(141,747)	186,575	220,135
Weekly Indemnity	37,688	-	5,000	42,688
Operating	14,800	-	7,400	22,200
Information Management Capacity	79,200	-	36,916	116,116
Motor Pool	95,181	(44,842)	22,388	72,727
Conservation Services	294,892	(142,598)	98,497	250,791
Memorial forests/arboretum	(28,993)	(9,722)	82	(38,633)
Environmental plan	35,511	-	-	35,511
Community partnership	1,505			1,505
Admin Building/W.C.C.	50,000	-	5,000	55,000
Motor Pool/ESA's Bldg mtce	(2,233)	(3,329)	-	(5,562)
Research & planning	33,928	(217,982)	247,730	63,676
Small hydro	(145,605)	-	21,165	(124,440)
Lands & facilities	328,142	-	16,140	344,282
Harrington Grist Mill	-	-	47,870	47,870
ESA's	90,490	-	35,942	126,432
Conservation Areas	(4,007)	-	160,807	156,800
sub total	1,055,806	(560,220)	891,512	1,387,098
Total	<b>4,583,515</b>	<b>(770,633)</b>	<b>1,447,905</b>	<b>5,260,787</b>

Opening Reserve Balance-2013	\$ 4,583,515
Net Transfer to/from reserves-2014	\$ 677,272
Closing Reserve Balance-2014	<b><u>\$ 5,260,787</u></b>
Note:	
Net Transfer to/from reserves-2014	\$ 677,272
<b>INCMSDET-Report Dec. 31/2014</b>	<b><u>\$ 677,272</u></b>
Difference	\$ -

Lou Trottier, Supervisor of Finance

FLOOD CONTROL/DAM MAINTENANCE

Year	Fanshawe Dam	Wildwood Dam	Pittock Dam	London Dykes	St Mary's Floodwall	Ingersoll Channel	Stratford Channel	Springbank Dam	Orr Dam	Mitchell Dam	Small Dams	Harrington Dam	Embro Dam	Fullarton Dam	Shakespeare Dam	Dorchester Dam/Mill Pond	Centreville Dam	Erosion Control	F.F. & W.	Hazard Plan Tech. Studies	Total
balance forward	\$ (293,091)	\$ 74,222	\$ 65,991	\$ (92,043)	\$ 92,968	\$ 50,448	\$ 8,972	\$ 51,557	\$ 185,838	\$ 14,218	\$ -	\$ 49,692	\$ 28,036	\$ 10,779	\$ 10,908	\$ 13,589	\$ 23,493	\$ 32,095	\$ 169,093	\$ 50,546	\$ 547,311
2012	\$ 636,336	\$ (69,013)	\$ 5,221	\$ 95,112	\$ 15,032	\$ 6,000	\$ 2,669	\$ 12,762	\$ (452)	\$ (12,293)	\$ 199	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 5,000	\$ 5,000	\$ 6,500	\$ (80,345)	\$ (26,297)	\$ 606,431
2013	\$ 71,236	\$ (11,070)	\$ 15,425	\$ (6,610)	\$ 14,987	\$ 5,871	\$ (246)	\$ 6,135	\$ 27,210	\$ 1,561	\$ 2,476	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 5,000	\$ 5,500	\$ 6,500	\$ -	\$ 113	\$ 149,088
2014	\$ 74,098	\$ 15,544	\$ 380	\$ (28,774)	\$ (6,337)	\$ (6,305)	\$ 4,758	\$ 12,876	\$ 15,093	\$ 7,674	\$ 7,221	\$ (833)	\$ (181)	\$ 2,500	\$ 2,500	\$ 5,000	\$ 5,500	\$ 6,500	\$ (3,176)	\$ (557)	\$ 113,482
2015																					
	\$ 488,579	\$ 9,683	\$ 87,017	\$ (32,316)	\$ 116,650	\$ 56,014	\$ 16,153	\$ 83,330	\$ 227,690	\$ 11,160	\$ 9,896	\$ 48,859	\$ 27,855	\$ 18,279	\$ 18,408	\$ 28,589	\$ 39,493	\$ 51,595	\$ 85,572	\$ 23,805	\$ 1,416,312

**City of London**

Fanshawe Dam	\$ 488,579
Springbank Dam	\$ 83,330
London Dykes	\$ (32,316)
Erosion Control	\$ 51,595
	<u>\$ 591,189</u>

**City of Stratford**

Orr Dam	\$ 227,690
Stratford Chann.	\$ 16,153
	<u>\$ 243,843</u>

**Town St Mary's**

St Mary's Fld Wall	\$ 116,650
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**County of Oxford**

Ingersoll Chann.	\$ 56,014
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**Zorra Township**

Harrington Dam	\$ 48,859
Embro Dam	\$ 27,855
	<u>\$ 76,714</u>

**West Perth**

Fullarton Dam	\$ 18,279
Mitchell Dam	\$ 11,160
	<u>\$ 29,439</u>

**Perth East**

Shakespeare Dam	\$ 18,408
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**Thames Centre**

Dorchester Dam/Pond	\$ 28,589
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**S.W. Oxford**

Centreville Dam	\$ 39,493
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FLOOD CONTROL-CAPITAL RESERVES

<u>Capital</u> <u>City of London</u>	<u>Revenue</u>	Expenditures Wildwood Dam	Expenditures Pittock Dam	<b>Reserve Balance</b>
2,011	\$ 100,000	\$ 28,364	\$ 42,536	
2,012	\$ 100,000			
2,013	\$ 100,000			
2014	\$ 100,000			
Total	\$ 400,000	\$ 28,364	\$ 42,536	\$ 329,100

<u>County of Oxford</u>				
2011	\$ 125,000	\$ 3,277	\$ 71,627	
2012	\$ 125,000			
2013	\$ 125,000			
2014	\$ 125,000			
Total	\$ 500,000	\$ 3,277	\$ 71,627	\$ 425,096

**Upper Thames River Conservation Authority**  
**Statement of Operations & Surplus**  
**For The Period Ending March 31, 2015**

	2015 Budget	2015 Actual	2014 Actual
<b>Revenue</b>			
Municipal general levy	2,637,269.00	2,637,270.00	2,501,120.00
Dam / Flood control / Levy-incl.Capital revenue	1,532,323.00	1,532,323.00	1,444,586.00
Specific project funding-incl. Op. & Cap. Mtce Levy	302,323.00	302,323.00	277,323.00
Provincial transfer - M.N.R. Section 39	351,425.00	0.00	0.00
Provincial sources	855,180.00	473,015.48	636,422.01
Federal program funding	203,944.00	98,429.51	163,132.77
Conservation areas	3,000,907.00	116,192.60	107,862.84
Direct land & asset management	1,018,458.00	646,934.01	682,610.33
Direct fees for service	1,774,727.00	803,238.32	646,799.06
Donations / sponsorships	219,597.00	395,304.04	183,788.08
Interest income	40,000.00	13,015.07	12,564.36
<b>Total Revenue</b>	<b>11,936,153.00</b>	<b>7,018,045.03</b>	<b>6,656,208.45</b>
<b>Mission Cost Centre Expenditures</b>			
Community partnerships	876,995.00	224,434.26	280,178.25
Flood Control	1,506,570.00	785,507.43	463,286.91
Environmental planning	673,745.00	161,457.74	169,124.21
Soil conservation	596,655.00	155,572.29	129,215.85
Forestry	844,044.00	152,253.42	139,522.00
Environmental monitoring	0.00	0.00	43,637.97
Research	959,887.00	218,428.41	174,044.40
Recreation	3,819,398.00	565,158.25	507,930.10
Environmentally significant areas	447,194.00	111,288.77	107,274.10
Lands & facilities	982,432.00	305,595.76	252,134.35
Source water protection-utrca/scrca/lvca	560,590.00	114,325.21	195,964.82
Source Protection -Implementation	262,997.00	17,373.99	0.00
Other	0.00	21,643.61	19,579.88
<b>Total Expenditures</b>	<b>11,530,507.00</b>	<b>2,833,039.14</b>	<b>2,481,892.84</b>
Excess (deficiency) of revenue over expenditures	405,646.00	4,185,005.89	4,174,315.61
Net surplus (deficit) in Service Cost Centres	(139,218.00)	94,838.21	100,420.82
Benefits	0.00	37,147.85	16,295.44
	(139,218.00)	131,986.06	116,716.26
Appropriations (to) from reserves and reserve funds	159,305.00	1,940.95	0.00
<b>Net surplus (deficit) for the year</b>	<b>425,733.00</b>	<b>\$4,318,932.90</b>	<b>4,291,031.87</b>

  
**L.J. TROTTIER, Supervisor**  
**Finance & Accounting**

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**To:** Chair and Members of the UTRCA Board of Directors  
**From:** Jeff Brick, Coordinator – Hydrology & Regulatory Services  
**Date:** April 15, 2015 **Agenda #:** 12 (b)  
**Subject:** Administration and Enforcement – Sect. 28 Status Report – **Filename:** Document  
Development, Interference of Wetlands and Alteration to **ENVP 2316**  
Shorelines and Watercourses Regulation

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This report is provided to the Board as a summary of staff activity related to the Conservation Authority's *Development, Interference of Wetlands and Alterations to Shorelines and Watercourses Regulation* (Ont. Reg. 157/06 made pursuant to Section 28 of the Conservation Authorities Act). The summary covers the period from March 11 to April 14, 2015.

**Application #155/14**

**Dillon Consulting Limited**

**Mornington Street – City of Stratford**

- proposed extension of existing culvert on Mornington Street crossing Iddington Creek, removal of existing gabion baskets and installation of new concrete headwall.
- plans prepared by Dillon Consulting Limited.
- staff approved and permit issued April 14, 2015.

**Application #156/14**

**Corry Van Straaten**

**2016 Road 133 – Township of Perth South**

- proposed (replacement of) concrete deck.
- plans prepared by MTE Consultants Inc. in accordance with slope stability report by LVM Inc.
- staff approved and permit issued April 13, 2015.

**Application #25/15**

**Township of East Zorra Tavistock**

**Bruce and Thomas Drain**

- bottom cleanout of a class E drain – 265 metres
- permit and SCR for bottom cleanout issued March 13, 2015

**Application #26/15**

**Bhupesh and Sonia Sondhi**

**84 Oxford Street West – City of London**

- proposal to undertake various house renovations and repairs

-details prepared by D.C. Buck Engineering  
-staff approved and permit issued March 13, 2015

**Application #27/15**

**Kendrah Krouskos**

**1 Lexington Avenue – City of London**

-approval required for construction of house addition within West London Candidate Special Policy Area  
-drawings prepared by D.C. Buck Engineering  
-staff approved and permit issued March 13/15

**Application #28/15**

**Lukasz Janic**

**131 Paul Street – City of London**

-permit required for construction of house addition  
-design elements for floodproofing prepared by D.C. Buck Engineering  
-staff approved and permit issued March 13, 2015

**Application #29/15**

**Lukasz Janic**

**116 Paul Street – City of London**

-proposal to construct house addition within West London Candidate SPA  
-plans prepared by D.C. Buck Engineering  
-staff approved and permit issued March 13, 2015

**Application #33/15**

**Perimeter Contracting**

**21 Riverview Avenue – City of London**

-approval for reconstruction of deck  
-drawings prepared by EngPlus  
-staff approved and permit issued March 17, 2015

**Application #35/15**

**Union Gas Limited**

**Perth Road 120 – Township of Perth South**

-proposed NPS 4 inch gas pipeline installation undercrossing Trout Creek.  
-plans prepared by Union Gas Limited including hydro-fracture contingency plans as installation will be via high pressure directional drilling.  
-staff approved and permit issued March 20, 2015.

**Application #36/15**

**Brad Rolph**

**97 St. David Street – Township of West Perth**

-proposed replacement of currently existing retaining wall.  
-plans prepared by MTE Consultants Limited.  
-staff approved and permit issued March 27, 2015.

**Application #38/15**

**Joseph Marghella**

**50 Jacqueline Street – City of London**

-proposal to construct residential dwelling and garage within regulated area

- site plan prepared by Callon-Dietz surveyors showing position of structures outside erosion hazard
- staff approved and permit issued March 29, 2015

**Application #39/15**

**Ivy Homes Ltd.**

**72 Empress Avenue – City of London**

- permit required for construction of house addition within West London candidate SPA
- engineering details for floodproofing elements prepared by D.C. Buck Engineering
- staff approved and permit issued March 28

**Application #40/15**

**Township of East Zorra Tavistock**

**Timms Creek Drain**

- 3 spot cleanouts of a class B drain
- permit and SCR for spot cleanout issued March 26, 2015

**Application #41/15**

**Jim Cavanagh**

**34-14 Cadeau Terrace – City of London**

- approval required for construction of deck addition
- staff approved and permit issued April 10, 2015 following site visit to confirm location relative to erosion hazard

**Application #42/15**

**Peter and Marlene Todd**

**7 Barrington Avenue – City of London**

- proposed house addition within West London Candidate SPA
- engineering drawings prepared by D.C. Buck Engineering
- staff approved and permit issued April 10, 2015

**Application #43/15**

**Elio Debartolo**

**5 Barrington Avenue – City of London**

- proposed house addition within West London Candidate SPA
- engineering drawings prepared by D.C. Buck Engineering
- staff approved and permit issued April 10, 2015

**Application #44/15**

**Oxford Road Developments 4 Inc.**

**Summit Estates Subdivision – City of Woodstock**

- proposed construction of stormwater management pond, associated outfall and site grading to service the new Summit Estates subdivision.
- plans prepared by Stantec Consulting Ltd..
- staff approved and permit issued April 13, 2015.

**Application #45/15**

**Ivy Homes Ltd.**

**144 Oxford Street West – City of London**

- permit requested for major interior renovation and repair work on existing residential dwelling
- detailed drawings prepared by D.C. Buck Engineering
- staff approved and permit issued April 10, 2015

**Application #46/15**

**Joey Caers**

**2295 River Road – City of London**

- proposal to install in-ground swimming pool in regulated area, outside flood plain of South Thames River
- site plan drawing confirmed location of pool relative to Regulatory Flood Line
- staff approved and permit issued April 10, 2015

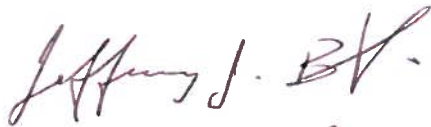
**Application #48/15**

**Lukasz Janic**

**148 Paul Street – City of London**

- approval required for construction of house addition within West London Candidate SPA
- floodproofing elements and structural drawings prepared by D.C. Buck Engineering
- staff approved and permit issued April 10, 2015


Reviewed by:



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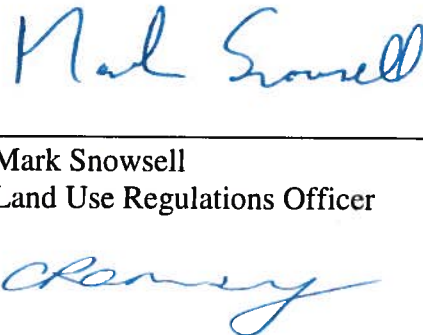
Jeff Brick, Coordinator  
Hydrology & Regulatory Services

Prepared by:



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Karen Winfield  
Land Use Regulations Officer



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Mark Snowsell  
Land Use Regulations Officer



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Cari Ramsey  
Env. Regulations Technician



**To:** UTRCA Board of Directors

**From:** Alex Shivas, Coordinator, Lands & Facilities

**Date:** April 10, 2015

**Agenda #:** 12cc)

**Subject:** FYI - Friends of Ellice & Gads Hill Swamp  
Co-Management Agreement Update

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## Background/History Information (for the benefit of the new members)

The Ellice and Gads Hill Swamps as shown on the attached map are located between Stratford and Milverton in Perth County. The Ellice Swamp parcel is 1,014 hectares (2,504 acres) and the Gads Hill Swamp parcel 705 hectares (1,741 acres) in size. The rectangular block of UTRCA owned land shown on the map in the northerly portion of the Gads Hill Swamp is land locked and therefore not publicly accessible. The Ellice Swamp is part of the watershed divide for the Grand and Upper Thames river watersheds. The most northerly portion of Authority managed lands in the Ellice Swamp, known locally as the Nafziger Tract is owned by the Grand River Conservation Authority. This parcel is small in size and is currently maintained by UTRCA through a recreational management agreement. This agreement is renewable with GRCA and the current five year term ends March 2018.

Historically both the Ellice and Gads Hill Swamps were directly managed by MNR until 2001 at which time the management of the property reverted to the Authority. The Authority then developed a Management Plan for the property in partnership with the local community. The completed Management Plan, known as the Guiding Document was approved by the Board of Directors. However as a result of the area previously being under MNR management, where staff presence was nil and no fees existed, the Authority faced strong local opposition to any type of user fee being implemented despite this being the accepted practice through direction of previous Boards on all other Conservation Authority lands. In an attempt to resolve this matter the Authority worked with the Friends Committee to develop a Co-Management Agreement. This is the only property in the watershed with this type of unique arrangement.

In August 2012, the Board approved a Co-Management Agreement between the UTRCA and the Friends of Ellice & Gads Hill Swamps for a term of four years, 2012 to 2016. At that time the Board also requested that they receive an annual information report updating the status of the agreement conditions.


The following is the status report to date;

- UTRCA continues to be responsible for the overall management of the two swamps,
- The Friends of E&GHS continue to provide input to the Authority through meetings, phone calls and e-mails to Authority staff,
- The Friends continue to maintain a website with meeting minutes, Friends constitution, membership information and upcoming events. The Friends have also developed and distribute newsletters with membership and user information on past and upcoming events. Attached is a copy of the Fall 2014 Newsletter, Volume 2 Issue 1.
- The Friends target was to maintain a minimum membership of 40 people and as of the date of this report the membership count was at 109 members.

- The Friends along with UTRCA staff and other community groups worked on joint projects in the swamps such as constructing bunny hutches. This was highlighted in the Fall Newsletter when Friends members along with the local Scout Troup got together to build bunny hutches to provide shelter areas for small swamp animals. The Friends take an active role in local clean-up of areas around the swamp every spring as part of the annual Thames River Clean-Up program. Other projects include the installation of bat boxes and the possible future development of a wildflower garden.
- The Friends and UTRCA staff have worked to encourage all users to purchase individual or corporate Friends Memberships. To date, 81 hunters have purchased Friends Memberships with their hunting information being forwarded to UTRCA staff to provide the permits, while 18 hunters register directly with UTRCA staff to purchase a permit without becoming a Friends member.

In conclusion, staff commend the Friends of E&GHS for their efforts in satisfying or exceeded the terms and conditions of the Co-Management Agreement.

Presented by:

  
\_\_\_\_\_  
Alex Shivas  
Coordinator, Lands & Facilities

Prepared by:

  
\_\_\_\_\_  
Bill Mackie  
Supervisor, Lands & Facilities

Attachments;

- Area Map
- Newsletter

# Friends of Ellice and Gads Hill Swamps Newsletter

## *A message from the Chair...*

As winter's first snow is falling around us, the Friends of Ellice and Gads Hill Swamps are getting ready for a work project in the Ellice Swamp!

Please consider joining us, as all hands are welcome in the building of bunny hutches!

Although the undergrowth in the swamp is in pretty good shape, a little help won't hurt the local wildlife especially after the long, cold winter they endured last year.

Earlier this fall, the Upper Thames River Conservation Authority helped us in the felling of some dead trees and are now ready to be gathered together to become shelter areas for small animals, such as bunnies!

The local Scout Troup will be helping us and in turn learning how the hutches will protect small animals from larger predators and the cold. However, we are in need of some muscle and many hands make light work.

We have 5 - 7 sites to work on and expect to finish before lunch and volunteers are welcome to join us for a light lunch at Meadow Run Game Club.

Please bring gloves, safety glasses and rubber boots if you have them.

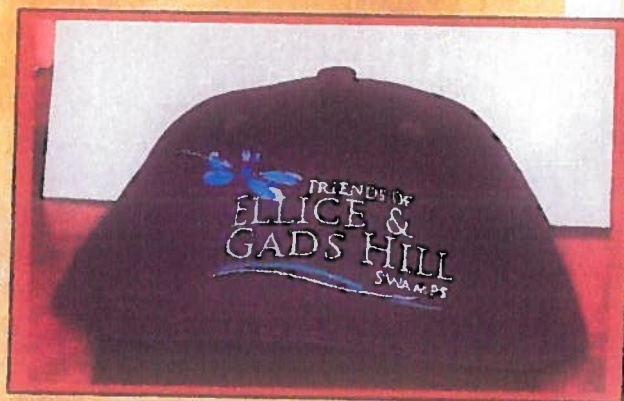
I look forward to seeing you on November 22<sup>nd</sup> at 8:45am.

Cheers,

Patti-Jo Lindner  
Friends of Ellice and Gads Hill Swamps

## *Committee Members:*

- *Patti-Jo Linder- Chair*
- *Richard Quesnel - 1<sup>st</sup> Vice Chair*
- *Denise Iszczuk- Secretary*
- *Tony Jackson- Treasurer*
- *George Wicke- Director at Large*
- *Bob Faulhafer - Director at Large*
- *Robin Diehl- Director at Large*
- *Bill Ellis- Director at Large*
- *Dave Bennett- Director at Large*



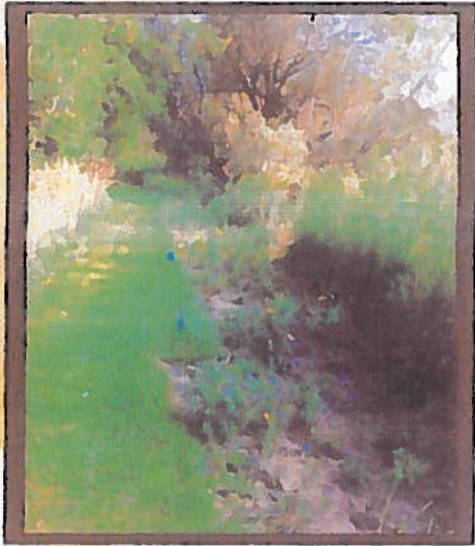
The Friends of Ellice and Gads Hill Swamps now have hats available for purchase. Hats are \$15 each and come in 3 colours (black, tan and camo). To order please email [swampmemberships@gmail.com](mailto:swampmemberships@gmail.com).

## **Mark your calendars:**

**Saturday, November 22 – Building Bunny Hutches**

**8:45-12:00**

**Meet at Meadow Run Game Club (4299 Line 44 Perth East)**



### Visit to Harrington Conservation Area

On Saturday August 9, 2014 Committee members Richard and Denise went to Harrington Conservation Area to check out the naturalization projects. They found out that these projects were completed not only to naturalize a space that had been previously been just grass and replaced with native wildflowers. The new plants which had been just planted didn't look like much but another plot of land which had been naturalized a few years earlier was towering with tall sunflowers.



Friends of Ellice and Gads Hill Swamps

P.O. Box 225

Gads Hill, ON

N0K 1J0

[www.swampfriends.ca](http://www.swampfriends.ca)  
[swampmemberships@gmail.com](mailto:swampmemberships@gmail.com)

### Annual General Meeting Summary

*Denise Iszczuk, Secretary Friends of Ellice and Gads Hill Swamps*

Along with regular business at the Annual General Meeting on June 18, 2014, the Friends of Ellice and Gads Hill Swamps invited Jeff Krete to be the guest speaker.

Jeff has been a waterfowl habitat biologist with Ducks Unlimited Canada for the last 13 years. Jeff recounted some of the wetland restoration programs he has delivered to private landowners and other conservation partners. Ducks Unlimited has determined priority area for wetland restoration with higher priority areas receiving more funding. DU can fund 25-90% of a restoration project. Create solution to problems. Jeff suggested installation of Wood Duck Nesting Boxes with monitoring.

Robin and Tony from the committee will coordinate a meeting with Jeff about the Ellice Swamp

Contact Jeff regarding a potential project on your property

### Bat Boxes

Over the summer, local scouts helped build 6 bat boxes, five of them will soon be installed around Ellice Swamp and one was raffled off at the AGM in June.

Why bat boxes? For one, there is a lack of suitable roosting sites. By putting up bat boxes, it will help bat populations by giving them new places to roost (especially if you want to keep them out of your home). The second reason to put up boxes is to encourage them to live nearby because they can eat up to 2,000 insects in one night. Areas around the swamps are full of lots of different types of insects including agricultural pests and some nasty bugs that harass our outdoor gatherings. Therefore the more bats that are out there, the more insects they are going to eat and less pesticides will need to be used. Bat boxes benefit bats, your community, farmers, gardeners and ecosystems as a whole. For more information visit [batcon.org](http://batcon.org) or your local conservation authority.

**It's time to renew your membership for 2014!! Individual membership fees are still \$10. Membership forms are available on the website.**

[www.swampfriends.ca](http://www.swampfriends.ca)

Ellice and Gads Hill Swamps  
Access Gate Locations

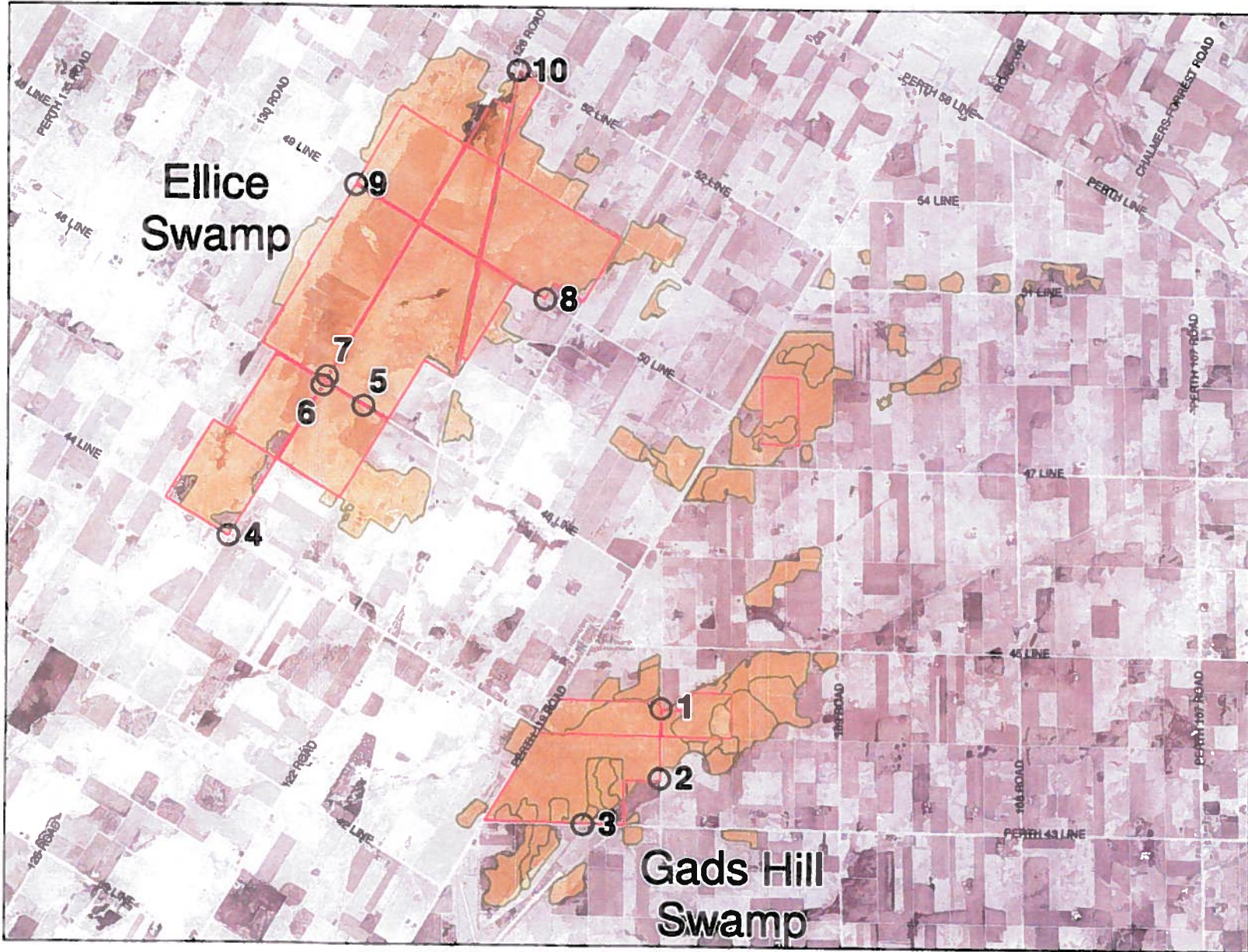
Legend

- Conservation Authority Property
- Wetland Boundary

Key Map



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## Conservation Ontario Council E-Bulletin

March 2015 - Volume 55



### In This Issue

Conservation Ontario Council Elects Chair, Vice Chairs and Directors

2014-2015 Volunteers for Collective Benefits... A University - Coming to you Soon!

Review of the Conservation Authorities Act

Conservation Authorities University 2015- 2016 is Confirmed

CO Responds to Climate Change Discussion Paper

New Communication Products for Conservation Authorities for the Provincial Plan Review Process

Protecting the Great Lakes

Source Water Protection Update

Conservation Ontario Flood Management Business Case

CO Section 28 Regulations Workshop

This e-bulletin provides updates on key issues, primarily from Conservation Ontario (CO) Council meetings, and contains weblinks to specific CO reports, letters and presentations for your reference.

### Conservation Ontario Council Elects Chair, Vice Chairs and Directors

Elections were held at Council for the 2015 positions of Chair, Vice Chairs and Directors for Conservation Ontario. Dick Hibma (Grey Sauble Conservation) was declared Chair, Mark Burnham (Mississippi Valley) and Lin Gibson (Conservation Sudbury) were elected Vice Chairs, and Steve Knechtel (Cataragui Region), Ken Phillips (Conservation Halton) and Jane Mitchell (Grand River) are the Directors.

### 2014-2015 Volunteers for Collective Benefits A University - Coming to you Soon!

The success of Conservation Ontario relies upon harnessing the expertise housed in our member Conservation Authorities. Please take the time to review the "[2014-2015 CO Representatives and CA Discussion Group List](#)" to recognize the significant, volunteer contributions provided by Conservation Authority staff to collective strategic priorities and CA program support over the past year. Unfortunately it is not possible for us to track all the other CA staff that have further contributed to these initiatives through review of materials and participation in related workshops however a sincere thanks for everyone's contributions. If any errors or omissions are noted, please contact [Jane Dunning](#).

### Review of the Conservation Authorities Act

At their meeting of December 8, 2014, Council endorsed the creation of a Conservation Authorities Act Review Working Group. This group has met twice to date to discuss scope, focus and orientation for the [review](#). A preliminary meeting with the Ministry of Natural Resources and Forestry's

Low Impact Development - Stormwater Management and Green Infrastructure Ontario

[Join Our Mailing List!](#)

Let's Chat!



Conservation Ontario  
E-bulletins & Press Releases

Conservation Authorities  
Support Strengthened  
Proposed  
(February 2015)

Conservation Ontario  
Supports Unique Proposed  
Invasive Species Legislation  
(November 2014)

Parliamentary Assistant, Eleanor McMahon, who holds responsibility for this file, has revealed that we are still in a very preliminary stage and that a definitive scope for the review has not yet been determined. The PA has invited Conservation Ontario, through the working group, to work with her office in developing a work plan for the review.

Conservation Authorities University 2015- 2016 is Confirmed

With 69% of the CAs registering staff for this [program](#) in its first year of offering there are sufficient numbers to proceed. The first two day module on CA Governance will be held on September 26 and 27, 2015 and the program will carry over to June 2016 so that two CA budget years can be utilized to split the cost of this important investment in our CA senior leadership.

CO Responds to Climate Change Discussion Paper

The Ministry of Environment and Climate Change (MOECC) discussion paper outlines Ontario's long term vision for transformation to a low-carbon economy. Conservation Ontario's [comments](#) focused on highlighting the key expertise that Conservation Authorities have in the area of climate change, both in terms of mitigation and adaptation. Conservation Ontario looks forward to a more fulsome discussion with the Province regarding how the Conservation Authorities can assist in meeting Ontario's climate change objectives.

New Communication Products for Conservation Authorities for the Provincial Plan Review Process

Four key provincial plans are currently under review and specifically impact the work of 18 Conservation Authorities: the Greenbelt Plan, Oak Ridges Moraine Conservation Plan, Niagara Escarpment Plan, and the Growth Plan for the Greater Golden Horseshoe. CA staff and Board members are encouraged to attend the Town Hall meetings and to watch for emails from Leslie Rich for updates. A coordinated response to the provincial Discussion Paper is being prepared and comments were due April 2, 2015.

Working with a number of Conservation Authority staff, Conservation Ontario has developed a 'user-friendly' communications brochure titled Protecting Our Future, a new map and web page and two fact sheets which feature how CA programs and services help to implement the goals and objectives of these plans. All the materials can be found on the updated [web page](#). A limited number of printed copies of the brochure have been provided to the 18 Conservation Authorities.

Protecting the Great Lakes

The proposed 2015 Great Lakes Protection Act (Bill 66) is currently in Second Reading debate and comments are being accepted via the Environmental Bill of Rights registry until April 19, 2015. CO Council endorsed the proposed CO [submission as amended](#) and more details can be found in the Council [report](#).

As well, an [update](#) was provided on Conservation Ontario's involvement in the Great Lakes Water Quality Agreement Executive Committee and Annex sub-committees. The binational subcommittees and their key deliverables include: Lakewide Action and Management Plan (Nearshore framework due 2016), Nutrients (Lake Erie Phosphorous targets by 2016 and completion of a Phosphorous reduction strategy and domestic action plans by 2018), Groundwater (Groundwater Science Report due 2015), Climate Change (quarterly bulletins, support and coordination), and Science (support and coordination).

### Source Water Protection Update

An update [report](#) to Council was provided on the Source Water Protection (SWP) program. In mid-February 2015, the MOECC announced a source water protection program funding commitment to CAs and CO for the 2015-16 fiscal year. At the SPC Chairs' Meeting held on March 2-3, 2015, Susan Lo, Assistant Deputy Minister, indicated that the MOECC is conducting an 18 month review of all its programs. Discussions include clustering of programs, for example, SWP program with climate change and Great Lakes Protection Act programs. The Joint Advisory Committee met on March 13, 2015, with the main goals of reviewing its Terms of Reference document, discussing 2014-15 work plans, and long-term strategic directions for the SWP program. Provincial and regional working groups hosted by CO for SWP Project Managers, Risk Management Officials and information management staff continue to provide a platform for sharing of resources, brainstorming challenges and finding solutions moving into implementation.

### Conservation Ontario Flood Management Business Case

The CO Flood Business Case remains a priority for Conservation Ontario in 2015 and every effort to promote the value of investment in this core CA mandate is being made at various government and stakeholder tables, including Great Lakes, Green Infrastructure and Climate Change initiatives in addition to CA Act Review Working Group discussions.

The provincially sponsored Floodplain Mapping Assessment Project, is currently underway and being led by Ganaraska Region Conservation Authority and Otonabee Region Conservation Authority staff with assistance from Conservation Ontario. It will assess the status of large scale geospatial data and hydrology/hydraulic models for all Conservation Authorities' to support the development of a floodplain mapping strategy proposed in the Business Case.

The project is scheduled to be on the Agenda for the upcoming Canadian Water Resources Ontario Chapter Flood Plain Mapping Symposium on April 23, 2015. The CO Council [report](#) provides additional details and updates.

### CO Section 28 Regulations Workshop

A training workshop for Section 28 staff on the 2008 "Draft Guidelines to Support Conservation Authority Administration of the "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation"" was held on March 3, 2015 at Black Creek Pioneer Village. 35 of 36 CAs registered to participate in the meeting. The workshop consisted of an overview of the 2008 Draft Guidelines and a discussion session amongst regionally organized groups. Based on the feedback received, the CO Section 28 Regulations Committee is commencing an update on the 2008 Draft Guidelines for the benefit of all CAs.

### Low Impact Development - Stormwater Management and Green Infrastructure Ontario

On February 4, 2015 the MOECC released the [Interpretation Bulletin: Ontario Ministry of Environment and Climate Change Expectations Re: Stormwater Management](#). This Bulletin was circulated to all CAs. This Bulletin is "intended to encourage stormwater management applications that emphasize low impact development techniques while the ministry undertakes the development of a low impact development stormwater management guidance document, targeted for completion in 2016. The ministry will work with municipalities, conservation authorities and other stakeholders in developing a Low Impact Development Guidance Document."

For an update on current CO and CA activities focused on Low Impact Development and Green Infrastructure please see the Council [report](#).

### Feedback

If you have any comments, concerns, or suggestions for improving this bulletin please contact [info@conservationontario.ca](mailto:info@conservationontario.ca).



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Conservation Ontario | P.O. Box 11, 120 Bayview Parkway | Newmarket | Ontario | L3Y 4W3 | Canada

# Ingersoll Rural Cemetery Board

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Mausoleum and Columbarium  
Box #1  
Ingersoll, Ontario. N5C 3K1

Secretary – Treasurer  
519-485-0169  
[cmpfrench@execulink.com](mailto:cmpfrench@execulink.com)

May 15<sup>th</sup> 2015.

Clerk  
Town of Ingersoll  
130 Oxford Street  
Ingersoll, Ontario  
N5C 2V5

Re: Proposed Southwestern Landfill,  
In the Township of Zorra, County of Oxford.

To the Town Council

In reply to your letter dated April 15<sup>th</sup> 2015; we the Cemetery Board Members have accepted to support your opposition to the Landfill.

A motion was moved by Councillor B. Petrie, seconded by Catherine Y. Mott "We received and agreed with the Town of Ingersoll for these Opposition letters to the Landfill proposal." Motion carried.

Should you require any additional information please contact me the undersigned or our Chairman of the Board Mr. Brian Gill, R. R. #3, Ingersoll, Ontario. (519-485-5164) Representative for the Plot Holders of Zorra Township.

Sincerely



Carolin French  
Sec.-treas.

# Ingersoll Rural Cemetery Board

Mausoleum and Columbarium  
Box #1, Ingersoll, Ontario N5c 3K1

Date. April 22/2015

Moved by Brian Peite

Seconded by Eddy Mott

We recieved & agreed with the town of  
Ingersoll ~~for~~ ~~for~~ these Opposition letters to  
the landfill proposal.

Carried / apposed.

Brian Peite

Chairperson



May 12, 2015

Town of Ingersoll  
Attention: Michael Graves  
130 Oxford Street  
Ingersoll ON N5C 2V5

Re: Town of Ingersoll Community Development Funding Program

Dear Michael,

I am writing you in response to your recent communication regarding the Community Funding Assistance Program. On behalf of our Board of Directors, I wish to express our appreciation for your consideration of the Ingersoll Creative Arts Centre to receive monies from this program. While we are disappointed that we were not a recipient this year, we are in complete understanding of this decision, considering your past support and the various other groups requesting funding assistance. We are currently exploring major expansions and renovations to our centre to meet the current accessibility standards of the Ontario Government and to accommodate our current membership and programs. Support from our local community is always a valuable asset when applying for grants. We will continue to look to the Town of Ingersoll for support and partnership opportunities.

Keri Axon

Chair of the Board of Directors  
Ingersoll Creative Arts Centre



## Municipality of Trent Lakes

Box 820, 701 County Road 36

Bobcaygeon, ON K0M 1A0

Phone: (705)738-3800 Fax: (705)738-3801

---

May 12, 2015

All Municipalities  
In the Province of Ontario

Dear Municipal Representative:

### **Re: Demonstrated Need for Aggregates**

At the Regular Council Meeting held on May 5, 2015 the Council of the Municipality of Trent Lakes passed the following resolution:

Resolution No. **R2015-279**

Moved by: Councillor Raymond  
Seconded by: Councillor Persson

*WHEREAS a primary concern for the Municipality of Trent Lakes is that due to our close proximity to the Greater Toronto Area there will be an increase in the demand for aggregates from this area resulting in an increase in the number and size of quarries in the Municipality; and*

*WHEREAS it is widely acknowledged that extracting aggregates from the landscape is an intrusive activity that has the potential to cause long-term impacts on publicly important environmental resources and farmland; increases in traffic, road damage and greenhouse gas emissions; and degrades the quality of life in local communities; and*

*WHEREAS in 2005 the Provincial Policy Statement was amended to allow aggregate producers to propose extraction sites without having to demonstrate the need for the additional supply of aggregate resources, thereby creating a barrier to comprehensive planning and favouring the protection of aggregate extraction at the expense of other provincial interests, and as a result encouraging the rapid and non-sustainable use of the resource; and*

*WHEREAS applications for licences under the current Aggregate Resources Act do not require proponents to demonstrate need to extract aggregate resources in a particular area;*

*THEREFORE BE IT RESOLVED THAT the Municipality of Trent Lakes request that the Ontario Government amend the Provincial Policy Statement and the Aggregate Resources Act to require aggregate extraction proponents to demonstrate need for the particular supply of resource proposed for extraction; and further*

*THAT this resolution be forwarded to the Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, the Honourable Bill Mauro, Minister of Natural Resources and Forestry, the Honourable Glen Murray, Minister of the Environment and Climate Change, the Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs, Provincial Opposition Party leaders, the Environmental Commissioner of Ontario, Barry Devolin, MP, Laurie Scott, MPP, FCM and AMO; and further*

*THAT through the circulation of this resolution to all municipalities in Ontario it be requested that they adopt a similar resolution in support of the requested changes to the Provincial Policy Statement and the Aggregate Resources Act.*

Carried.

As per the resolution, it is requested that all municipalities in Ontario adopt a similar resolution in support of the requested changes to the Provincial Policy Statement and the Aggregate Resources Act.

Sincerely

*Bob Angione*

Bob Angione, M.P.A., B.Admin.  
Municipal Clerk



May 15, 2015

Dear Mayor and Members of Council,

In the past three decades, passenger rail and intercity bus services have diminished in many Southwestern Ontario communities (please see the attached infographic). While the Ontario government supports GO Transit, High Speed Rail and Metrolinx projects, VIA Rail continues to struggle. Advocacy groups have begun to form in St. Marys, Sarnia and Stratford in response to reductions in VIA Rail service.

The Southwestern Ontario Transportation Alliance (SWOTA) has proposed a practical solution that combines passenger rail and bus services: the *Network Southwest Action Plan*. Now SWOTA needs our support so their message can be heard by all levels of government.

We invite you to join our coalition of municipalities in support of VIA Rail and *Network Southwest*, by passing the attached resolution.

If you have any questions, please feel free to contact me. Thank you for your time and consideration.

Sincerely,

Al Strathdee, Mayor  
Town of St. Marys  
519-284-2340 ext. 246

**TOWN OF ST. MARYS**  
P.O. Box 998, St. Marys, ON. N4X 1B6

## Help us transform the health system - LHIN Information Sessions

Join us - Details for June public engagement sessions on the next Integrated Health Service Plan

### Help us transform the health system

The South West LHIN is pleased to provide the details regarding our June engagement sessions with health service provider administrative leaders, governors and the public. The sessions will offer an opportunity for meaningful discussion on the challenges of opportunities/change in transforming the health system. Your input will help us develop the next Integrated Health Service Plan for 2016-2019 – the plan that will guide us as we continue to strengthen the local health system. We would appreciate if you could advertise the dates below to your constituents and invite you to attend a session to provide your input.

#### Agenda

- 7:00 pm - Opening comments
- 7:05 pm - South West LHIN IHSP update
- 7:20 pm - Questions for clarification
- 7:30 pm - Table discussions
- 8:30 pm - Report out and Questions
- 8:50 pm - Closing comments

Members of the public may participate either in the table discussions with health service provider administrative leaders and governors or in providing input at a specific table where LHIN representatives will be available to listen and answer questions.

#### Session dates and locations.

<b>June 8, 2015</b> <b>7:00pm-9:00pm</b> <b>Middlesex Centre</b> Komoka & District Community Centre, Gymnasium, 133 Queen Street, Komoka	<b>June 10, 2015</b> <b>7:00pm-9:00pm</b> <b>St. Thomas</b> Timken Community Centre Douglas J. Tarry Room, 2 3rd Avenue	<b>June 11, 2015</b> <b>7:00pm-9:00pm</b> <b>Woodstock</b> Cowan Park Banquet Hall, 895 Ridgewood Drive	<b>June 15, 2015</b> <b>7:00pm-9:00pm</b> <b>Owen Sound</b> Royal Canadian Legion, Branch #6, Auditorium 1450 2nd Avenue West
<b>June 16, 2015</b> <b>7:00pm-9:00pm</b> <b>Kincardine</b> Best Western Plus Governor's Inn, Durham Rooms, 791 Durham Street	<b>June 18, 2015</b> <b>7:00pm-9:00pm</b> <b>London</b> Kiwanis Seniors' Community Centre, Auditorium 78 Riverside Drive	<b>June 23, 2015</b> <b>7:00pm-9:00pm</b> <b>Mitchell</b> Mitchell & District Arena Main Hall, 185 Wellington North	

Information taken from the Town of Ingersoll website. <http://www.ingersoll.ca/residents-news>





**Safety**



Eliminate unlit road crossings  
More staffed stations

**Connectivity**



Intermodal connections  
One ticket for bus and train

**Accessibility**



New low-floor trains  
Accessible buses

	1982	2012	2015	2020
<b>Services</b>				
Weekday trains each way London-Brantford-Toronto	10	5	5	7
London-Stratford-Toronto	5	3	2	6
Windsor-London	5	4	4 <small>Only 3 on Fridays</small>	5
Sarnia-London	4	2	1	3
Niagara Falls-Toronto	3	2	1	5
<b>Intercity Bus Routes</b>	25+	21	7	24
<b>Communities Served</b>	200+	182	52	100+

**\$400 million over five years is...**

**1 km**

Of new Toronto subway tunnel

**2.8%**

Of Ontario's \$14bn infrastructure pledge

**2**

Timbits® per citizen per week

**12 km**

Of six-lane toll highway

[www.swota.ca/network-southwest](http://www.swota.ca/network-southwest)



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Figure 1 – Infographic by the Southwestern Ontario Transportation Alliance

**TOWN OF ST. MARYS**  
P.O. Box 998, St. Marys, ON. N4X 1B6



## Resolution in Support of VIA Rail

Whereas, reductions in VIA Rail service led to the formation of advocacy groups such as Save VIA ([www.savevia.ca](http://www.savevia.ca)); and

Whereas, citizens of all ages and backgrounds, especially those with no license or vehicle, rely on VIA Rail; and

Whereas, passenger rail provides safer and more eco-friendly transportation than driving; and

Whereas, enhanced VIA Rail service heightens connections between communities, thereby promoting tourism and economic development; and

Whereas, the Southwestern Ontario Transportation Alliance, with the support of advocacy groups, businesses and municipalities in the region, has published the *Network Southwest Action Plan* to address the need for reliable and sustainable rail-based passenger transportation in Southwestern Ontario; and

Whereas, it is time for all levels of government to stop thinking passenger rail service is only a federal responsibility, and begin providing support for intercity transportation services in communities beyond the Greater Toronto and Hamilton Area (GTHA);

Now, therefore, I, Mayor of \_\_\_\_\_, do hereby proclaim that VIA Rail is important to my municipality; and urge my fellow citizens as well as all levels of government to consider the *Network Southwest Action Plan* as presented March 18, 2015 and available at [www.swota.ca](http://www.swota.ca).

**TOWN OF ST. MARYS**  
P.O. Box 998, St. Marys, ON. N4X 1B6

June 1<sup>st</sup>, 2015

Town of Ingersoll- Fusion Youth Centre

121 Thames St N. Ingersoll

Tel: 519.485.4386

[www.FusionYouthCentre.ca](http://www.FusionYouthCentre.ca)



## Run Ingersoll: Sprint into Summer – June 14<sup>th</sup>, 2015

- WHO:** Runners and walkers of all ages and abilities are encouraged to participate in this community running event followed by plenty of family friendly fun.
- WHAT:** **Run Ingersoll: Sprint into Summer** is a community running event that is family-focused while attracting competitive runners. Run distances include the **Erie Thames Powerlines 5K**, the **Tremblett's Independent 10K** and the **Ingersoll Pharmasave 1K Family Fun Run**. The newly designed route features a double loop 10K, a picturesque single loop 5K through many of Ingersoll's beautiful parks and historic streets, and a gentler 1K Family Fun Run. The running events will be followed by fun family offerings such as a bouncy castle, face painting, a dunk tank, Zumba and a BBQ. All proceeds are donated to Fusion to help with their goals of serving the youth of Ingersoll and area by provide a fun, safe and inclusive environment where youth know they belong, and are empowered to make positive changes in their lives. Visit [www.RunIngersoll.com](http://www.RunIngersoll.com) to register and for more details.
- WHERE:** **Registration at Ingersoll Creative Arts Centre**  
125 Centennial Lane (in Victoria Park)  
Ingersoll, ON  
N5C 3V3
- WHEN:** **Sunday, June 14<sup>th</sup>, 2015**  
7:00 am: Registration opens  
9:00 am: Pharmasave 1K Family Fun Run begins  
9:20 am: Erie Thames Powerlines 5K and Tremblett's Independent 10K runs begin
- COST:** Ingersoll Pharmasave 1K Family Fun Run: FREE for all ages  
Erie Thames Powerlines 5K: \$30  
Tremblett's Independent 10K: \$40  
Prices increase by \$5 when registering on race day

June 1<sup>st</sup>, 2015

Town of Ingersoll- Fusion Youth Centre

121 Thames St N. Ingersoll

Tel: 519.485.4386

[www.FusionYouthCentre.ca](http://www.FusionYouthCentre.ca)



**For more information, please contact:**

**Susan Wolfe**

Administrative Coordinator

Fusion Youth Activity and Technology Centre

519.485.4386 ext. 41

[fusionadmin@ingersoll.ca](mailto:fusionadmin@ingersoll.ca)

**-OR-**

**Jason Smith**

Manager

Fusion Youth Activity and Technology Centre

Cell: 519.200.4227

#### **ABOUT FUSION YOUTH ACTIVITY AND TECHNOLOGY CENTRE**

The Fusion Youth Activity and Technology Centre (Fusion) is a unique youth centre facility in Ingersoll, municipally owned and operated by the Town of Ingersoll. It is the first facility in the province of Ontario to successfully bring together recreation, leisure, technology, arts, leadership, youth engagement and skill development under one roof. Fusion serves all youth between the ages of 12 and 18 inclusively, in the Ingersoll community and surrounding area. Fusion has had tremendous success in reaching out to a population that is sometimes the most forgotten, our young people. At Fusion we provide opportunities for youth in a variety of ways, which incorporates a number of intentional youth development programs, involving youth from all walks of life. For more information visit [www.fusionyouthcentre.ca](http://www.fusionyouthcentre.ca).

**Town of Ingersoll  
Monthly Cheque Disbursements  
May 2015**

<u>VENDOR NAME / VOUCHER</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DESCRIPTION OF PURCHASE</u>	<u>DEBITS</u>	<u>CREDITS</u>	
ACAPULCO ***							
	74,274	44168	01-5100-4100-41710	CHEMICALS	ACID, CHLORINE, SODIUM BICARB	\$1,911.57	
	74,274	44168	01-0000-0200-00325	HST RECEIVABLE100%	ACID, CHLORINE, SODIUM BICARB	\$248.50	
	74,274	44168	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ACID, CHLORINE, SODIUM BICARB	\$0.00	\$2,160.07
	74,345	44168	01-5100-4100-41530	EQUIP REPAIRS & MAINT	RENT & REPAIR CHEM CONTROLLER	\$2,683.00	
	74,345	44168	01-0000-0200-00325	HST RECEIVABLE100%	RENT & REPAIR CHEM CONTROLLER	\$348.79	
	74,345	44168	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENT & REPAIR CHEM CONTROLLER	\$0.00	\$3,031.79
ACKLANDS GRAINGER							
	74,319	44169	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	SAFETY HATS	\$173.20	
	74,319	44169	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAFETY HATS	\$19.13	
	74,319	44169	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY HATS	\$0.00	\$192.33
ADVANTAGE FITNESS SALES INC.							
	74,354	44170	01-5100-6070-41530	EQUIP REPAIRS & MAINT	SERVICE TO TREADMILL #1	\$549.59	
	74,354	44170	01-0000-0200-00325	HST RECEIVABLE100%	SERVICE TO TREADMILL #1	\$71.45	
	74,354	44170	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE TO TREADMILL #1	\$0.00	\$621.04
AIR LIQUIDE							
	74,308	44171	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	OXYGEN GAS CYLINDERS	\$38.15	
	74,308	44171	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OXYGEN GAS CYLINDERS	\$4.21	
	74,308	44171	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OXYGEN GAS CYLINDERS	\$0.00	\$42.36
AKIRA STUDIO LTD							
	74,382	44172	01-1002-4000-41550	MAINTENANCE CONTRACTS	QTRLY WEBSITE MAINTENANCE	\$305.28	
	74,382	44172	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	QTRLY WEBSITE MAINTENANCE	\$33.72	
	74,382	44172	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QTRLY WEBSITE MAINTENANCE	\$0.00	\$339.00
ALEXANDRA HOSPITAL FOUNDATION							
	74,276	44173	01-0100-4000-41020	PROMOTION & MEALS	WILD WEST FUNDRAISER	\$180.10	
	74,276	44173	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WILD WEST FUNDRAISER	\$19.90	
	74,276	44173	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WILD WEST FUNDRAISER	\$0.00	\$200.00
AL'S TIRE INGERSOLL							
	74,290	44174	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	DAKOTA TIRE REPAIR	\$35.78	
	74,290	44174	01-0000-0200-00325	HST RECEIVABLE100%	DAKOTA TIRE REPAIR	\$4.65	
	74,290	44174	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAKOTA TIRE REPAIR	\$0.00	\$40.43
	74,300	44174	01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDING MOWER TIRE REPAIR	\$111.25	
	74,300	44174	01-0000-0200-00325	HST RECEIVABLE100%	RIDING MOWER TIRE REPAIR	\$14.46	
	74,300	44174	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDING MOWER TIRE REPAIR	\$0.00	\$125.71
BERNARD CAIRNS LIMITED							
	74,281	44175	01-3200-4000-41240	TAXI	LICENCE PLATES FOR TAXIS	\$131.78	
	74,281	44175	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LICENCE PLATES FOR TAXIS	\$14.56	
	74,281	44175	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LICENCE PLATES FOR TAXIS	\$0.00	\$146.34
BICKLE'S ORCHARD PARK FARMS							
	74,355	44176	01-5000-6051-40420	PROGRAM SUPPLIES	EMPIRE APPLES	\$234.00	
	74,355	44176	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMPIRE APPLES	\$0.00	\$234.00
BRAGG, JEFF							
	74,388	44177	01-2000-4015-41550	MAINTENANCE CONTRACTS	CARR'S WALKWAY CLEANING	\$600.00	
	74,388	44177	01-0000-0200-00325	HST RECEIVABLE100%	CARR'S WALKWAY CLEANING	\$78.00	
	74,388	44177	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARR'S WALKWAY CLEANING	\$0.00	\$678.00
EMPLOYEE REIMBURSEMENT							
	74,385	44178	01-7000-4000-40630	STAFF TRAINING	TUITION & MILEAGE EXPENSE	\$1,186.88	
	74,385	44178	01-7000-4000-40620	MILEAGE	TUITION & MILEAGE EXPENSE	\$460.03	
	74,385	44178	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TUITION & MILEAGE EXPENSE	\$50.81	
	74,385	44178	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TUITION & MILEAGE EXPENSE	\$0.00	\$1,697.72
R.J.BURNSIDE & ASSOCIATES							
	74,376	44179	10-0000-3259-80000	MATERIALS-BRIDGE HENDERSON @ CATHERINE	PROF SERV - HENDERSON CULVERT	\$12,703.99	
	74,376	44179	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROF SERV - HENDERSON CULVERT	\$1,403.22	
	74,376	44179	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROF SERV - HENDERSON CULVERT	\$0.00	\$14,107.21
CAMPBELL'S							
	74,350	44180	01-5100-4000-40200	OFFICE SUPPLIES	BUSINESS CARDS	\$10.65	
	74,350	44180	01-0000-0200-00325	HST RECEIVABLE100%	BUSINESS CARDS	\$1.38	
	74,350	44180	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUSINESS CARDS	\$0.00	\$12.03
	74,351	44180	01-5100-4000-40200	OFFICE SUPPLIES	DISPLAY BOARD, GLUE STICK	\$10.38	
	74,351	44180	01-0000-0200-00325	HST RECEIVABLE100%	DISPLAY BOARD, GLUE STICK	\$1.35	
	74,351	44180	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPLAY BOARD, GLUE STICK	\$0.00	\$11.73
	74,364	44180	01-4000-4000-40200	OFFICE SUPPLIES	CLEAR BINDING COVER	\$17.49	
	74,364	44180	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR BINDING COVER	\$1.93	
	74,364	44180	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR BINDING COVER	\$0.00	\$19.42
	74,365	44180	01-3400-4000-40200	OFFICE SUPPLIES	FINE MARKERS, BINDER	\$19.64	
	74,365	44180	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FINE MARKERS, BINDER	\$2.17	
	74,365	44180	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINE MARKERS, BINDER	\$0.00	\$21.81
CANSEL - TORONTO*****							
	74,372	44181	01-4000-4000-40220	TELEPHONE	SURVEY EQUIP - SERVICE FEE	\$264.58	
	74,372	44181	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEY EQUIP - SERVICE FEE	\$29.22	
	74,372	44181	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURVEY EQUIP - SERVICE FEE	\$0.00	\$293.80
CAREY'S PRODUCE							

	74,356	44182	01-5000-6051-40420	PROGRAM SUPPLIES	ONIONS, CARROTS, SW POT, CUCS	\$1,209.75	
CARLETON UNIFORMS INC.	74,356	44182	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ONIONS, CARROTS, SW POT, CUCS	\$0.00	\$1,209.75
	74,301	44183	01-3000-4000-40290	UNIFORMS & CLOTHING	LONG SLEEVE SHIRT	\$43.70	
	74,301	44183	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LONG SLEEVE SHIRT	\$4.83	
CEDAR SIGNS	74,301	44183	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LONG SLEEVE SHIRT	\$0.00	\$48.53
	74,379	44184	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	STOP SIGNS	\$969.37	
	74,379	44184	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOP SIGNS	\$107.07	
CHUBB SECURITY SYSTEMS	74,379	44184	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOP SIGNS	\$0.00	\$1,076.44
	74,367	44185	01-2000-4025-41550	MAINTENANCE CONTRACTS	ALARM MONITORING MAY-JULY	\$113.99	
	74,367	44185	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ALARM MONITORING MAY-JULY	\$12.59	
BOARD MMBR REIMBURSEMENT	74,367	44185	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ALARM MONITORING MAY-JULY	\$0.00	\$126.58
	74,273	44186	01-3230-4000-42900	MISCELLANEOUS EXPENSE	GIFT FOR RETIREE	\$405.53	
	74,273	44186	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GIFT FOR RETIREE	\$44.80	
COLOUR COMPANY	74,273	44186	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GIFT FOR RETIREE	\$0.00	\$450.33
	74,313	44187	01-4500-4230-46404	940400 PAINT SPRAYER	PARTS FOR PAINT SPRAYER	\$102.23	
	74,313	44187	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR PAINT SPRAYER	\$11.29	
COUNCIL MMBR REIMBURSEMENT	74,313	44187	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR PAINT SPRAYER	\$0.00	\$113.52
	74,347	44188	01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA/OGRA REG'N - 4 COUNCILLOR	\$2,259.07	
	74,347	44188	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA/OGRA REG'N - 4 COUNCILLOR	\$249.53	
COMMISSIONAIRES	74,347	44188	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROMA/OGRA REG'N - 4 COUNCILLOR	\$0.00	\$2,508.60
	74,268	44189	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PARKING ENFORCEMENT MAR15-28	\$751.80	
	74,268	44189	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKING ENFORCEMENT MAR15-28	\$83.04	
	74,268	44189	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING ENFORCEMENT MAR15-28	\$0.00	\$834.84
	74,386	44189	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PARKING ENFORCEMENT APR1-11	\$601.44	
	74,386	44189	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKING ENFORCEMENT APR1-11	\$66.44	
CORE-MARK INTERNATIONAL, INC.	74,386	44189	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING ENFORCEMENT APR1-11	\$0.00	\$667.88
	74,353	44190	01-5100-6090-40420	PROGRAM SUPPLIES	CANDY FOR PROGRAMS	\$431.02	
	74,353	44190	01-0000-0200-00325	HST RECEIVABLE100%	CANDY FOR PROGRAMS	\$56.03	
CORPORATE INQUIRY SYSTEMS	74,353	44190	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY FOR PROGRAMS	\$0.00	\$487.05
	74,360	44191	01-3400-4000-42900	MISCELLANEOUS EXPENSE	EMPLOYMENT SCREENING	\$89.55	
	74,360	44191	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EMPLOYMENT SCREENING	\$9.89	
CULLIGAN	74,360	44191	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMPLOYMENT SCREENING	\$0.00	\$99.44
	74,339	44192	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	APRIL WATER DELIVERY	\$53.84	
	74,339	44192	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	APRIL WATER DELIVERY	\$2.54	
	74,339	44192	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL WATER DELIVERY	\$0.29	
DANCE SEWER CLEANING INC.	74,339	44192	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL WATER DELIVERY	\$0.00	\$56.67
	74,310	44193	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	UNBLOCK FROZEN SHOP DRAIN	\$488.45	
	74,310	44193	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNBLOCK FROZEN SHOP DRAIN	\$53.95	
	74,310	44193	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNBLOCK FROZEN SHOP DRAIN	\$0.00	\$542.40
	74,375	44193	10-0000-3264-80000	MATERIALS - BRICKWOOD/MAPLE LN RECONSTRUCTI	EXPOSE WATERMAIN & STORM DRN	\$732.67	
	74,375	44193	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXPOSE WATERMAIN & STORM DRN	\$80.93	
DCG FIRST AID & SAFETY SUPPLY	74,375	44193	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXPOSE WATERMAIN & STORM DRN	\$0.00	\$813.60
	74,259	44194	01-5100-6060-40420	PROGRAM SUPPLIES	GLOVES, BANDAGES, COLD PACKS	\$294.85	
	74,259	44194	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES, BANDAGES, COLD PACKS	\$38.33	
DIAMOND SOFTWARE INC.	74,259	44194	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES, BANDAGES, COLD PACKS	\$0.00	\$333.18
	74,381	44195	01-1002-4000-41550	MAINTENANCE CONTRACTS	ENHANCEMENT FEE TO JUNE2016	\$7,901.63	
	74,381	44195	01-0000-0400-00280	PREPAID EXPENSES	ENHANCEMENT FEE TO JUNE2016	\$7,901.63	
	74,381	44195	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENHANCEMENT FEE TO JUNE2016	\$872.78	
	74,381	44195	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENHANCEMENT FEE TO JUNE2016	\$872.77	
DOMINION EQUIPMENT & CHEMICAL	74,381	44195	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENHANCEMENT FEE TO JUNE2016	\$0.00	\$17,548.81
	74,323	44196	01-5200-4100-41530	EQUIP REPAIRS & MAINT	TRIGGER REPL FLOOR MACHINE	\$19.00	
	74,323	44196	01-0000-0200-00325	HST RECEIVABLE100%	TRIGGER REPL FLOOR MACHINE	\$2.47	
EMPLOYEE REIMBURSEMENT	74,323	44196	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIGGER REPL FLOOR MACHINE	\$0.00	\$21.47
	74,247	44197	01-4000-4000-40630	STAFF TRAINING	MEALS - MUN CLASS EA WORKSHOP	\$68.68	
	74,247	44197	01-4000-4000-40630	STAFF TRAINING	MEALS - MUN CLASS EA WORKSHOP	\$7.00	
	74,247	44197	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEALS - MUN CLASS EA WORKSHOP	\$7.58	
	74,247	44197	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEALS - MUN CLASS EA WORKSHOP	\$0.00	\$83.26
	74,362	44197	01-4000-4000-40620	MILEAGE	MILEAGE - JAN - APR	\$337.00	
	74,362	44197	01-0000-0250-60817	GC14-669-CLARK W-SAN.SEWR	MILEAGE - JAN - APR	\$10.22	
	74,362	44197	01-0000-0250-60858	C15-710-CATHERINE-SAN SEWR	MILEAGE - JAN - APR	\$1.46	
	74,362	44197	01-4000-5020-40620	MILEAGE	MILEAGE - JAN - APR	\$1.94	
	74,362	44197	01-0000-0250-60250	GC11-101 - BRICKWOOD BLVD & MAPLE LANE COUN	MILEAGE - JAN - APR	\$5.35	
	74,362	44197	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - JAN - APR	\$37.22	

	74,362	44197	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - JAN - APR	\$1.12	
	74,362	44197	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - JAN - APR	\$0.16	
	74,362	44197	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - JAN - APR	\$0.22	
	74,362	44197	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - JAN - APR	\$0.59	
	74,362	44197	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JAN - APR	\$0.00	\$395.28
ERIE THAMES POWERLINES CORP							
	74,341	44198	10-0000-3261-80000	MATERIALS - CATHERINE ST RECONST	RELOCATE CATHERINE ST POLES	\$60,042.98	
	74,341	44198	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RELOCATE CATHERINE ST POLES	\$6,632.06	
	74,341	44198	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RELOCATE CATHERINE ST POLES	\$0.00	\$66,675.04
ERTH HOLDINGS INC.							
	74,373	44199	01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	TRAFFIC SIGNAL RPR-THAMES/KING	\$127.20	
	74,373	44199	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC SIGNAL RPR-THAMES/KING	\$14.05	
	74,373	44199	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC SIGNAL RPR-THAMES/KING	\$0.00	\$141.25
FASTENAL CANADA ***							
	74,288	44200	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BOLTS	\$6.05	
	74,288	44200	01-0000-0200-00325	HST RECEIVABLE100%	BOLTS	\$0.79	
	74,288	44200	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$6.84
	74,293	44200	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	GLOVES, GLASSES, EAR MUFFS	\$160.80	
	74,293	44200	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES, GLASSES, EAR MUFFS	\$20.90	
	74,293	44200	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES, GLASSES, EAR MUFFS	\$0.00	\$181.70
	74,315	44200	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	LOCK NUTS & BOLTS	\$120.76	
	74,315	44200	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCK NUTS & BOLTS	\$13.34	
	74,315	44200	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK NUTS & BOLTS	\$0.00	\$134.10
	74,316	44200	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	BOLTS, WASHERS	\$48.44	
	74,316	44200	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS, WASHERS	\$5.35	
	74,316	44200	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS, WASHERS	\$0.00	\$53.79
	74,317	44200	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	SCREW PIN ANCHOR	\$26.80	
	74,317	44200	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREW PIN ANCHOR	\$2.96	
	74,317	44200	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREW PIN ANCHOR	\$0.00	\$29.76
	74,318	44200	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	BOLTS	\$16.68	
	74,318	44200	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS	\$1.84	
	74,318	44200	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$18.52
GENCARE SERVICES LIMITED							
	74,255	44201	01-3000-4000-41550	MAINTENANCE CONTRACTS	MAINTENANCE ON GENERATOR	\$488.45	
	74,255	44201	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAINTENANCE ON GENERATOR	\$53.95	
	74,255	44201	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAINTENANCE ON GENERATOR	\$0.00	\$542.40
GRA - HAM ENERGY							
	74,256	44202	01-5000-6050-41470	VEHICLE FUEL	REGULAR GASOLINE - 161.2L	\$141.21	
	74,256	44202	01-0000-0200-00325	HST RECEIVABLE100%	REGULAR GASOLINE - 161.2L	\$18.36	
	74,256	44202	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GASOLINE - 161.2L	\$0.00	\$159.57
	74,291	44202	01-5000-6050-41470	VEHICLE FUEL	DIESEL & REGULAR GASOLIN	\$232.73	
	74,291	44202	01-0000-0200-00325	HST RECEIVABLE100%	DIESEL & REGULAR GASOLIN	\$30.25	
	74,291	44202	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL & REGULAR GASOLIN	\$0.00	\$262.98
	74,305	44202	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 1460.0L	\$1,335.64	
	74,305	44202	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 1460.0L	\$147.53	
	74,305	44202	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 1460.0L	\$0.00	\$1,483.17
	74,306	44202	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 661.5L	\$652.27	
	74,306	44202	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 661.5L	\$72.05	
	74,306	44202	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 661.5L	\$0.00	\$724.32
	74,307	44202	01-4500-4230-41420	FUEL- GASOLINE	UNLEADED FUEL - 733.5L	\$715.81	
	74,307	44202	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED FUEL - 733.5L	\$79.07	
	74,307	44202	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED FUEL - 733.5L	\$0.00	\$794.88
	74,346	44202	01-5000-6050-41470	VEHICLE FUEL	REGULAR GASOLINE	\$407.84	
	74,346	44202	01-0000-0200-00325	HST RECEIVABLE100%	REGULAR GASOLINE	\$53.02	
	74,346	44202	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GASOLINE	\$0.00	\$460.86
EMPLOYEE REIMBURSEMENT							
	74,383	44203	01-3400-4000-40620	MILEAGE	MILEAGE - APRIL	\$168.74	
	74,383	44203	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - APRIL	\$18.64	
	74,383	44203	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL	\$0.00	\$187.38
HOT,COLD & FREEZING							
	74,270	44204	01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	REPAIR HEATING UNIT	\$132.50	
	74,270	44204	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR HEATING UNIT	\$17.23	
	74,270	44204	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR HEATING UNIT	\$0.00	\$149.73
	74,284	44204	01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	REPAIR THERMOSTAT	\$122.11	
	74,284	44204	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR THERMOSTAT	\$13.49	
	74,284	44204	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR THERMOSTAT	\$0.00	\$135.60
	74,366	44204	01-2000-4025-41700	BLDG REPAIRS & MAINT	REPAIRS TO TC BOILER	\$477.76	
	74,366	44204	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TC BOILER	\$52.78	
	74,366	44204	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TC BOILER	\$0.00	\$530.54
	74,368	44204	01-2000-4025-41550	MAINTENANCE CONTRACTS	1ST QTR MAINTENANCE - TC & PW	\$152.64	
	74,368	44204	01-4500-4100-41550	MAINTENANCE CONTRACTS	1ST QTR MAINTENANCE - TC & PW	\$152.64	
	74,368	44204	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST QTR MAINTENANCE - TC & PW	\$16.86	
	74,368	44204	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST QTR MAINTENANCE - TC & PW	\$16.86	
	74,368	44204	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1ST QTR MAINTENANCE - TC & PW	\$0.00	\$339.00
HURON TRACTOR LTD							
	74,260	44205	01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDING MOWER MAINTENANCE	\$1,728.15	
	74,260	44205	01-0000-0200-00325	HST RECEIVABLE100%	RIDING MOWER MAINTENANCE	\$224.66	
	74,260	44205	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDING MOWER MAINTENANCE	\$0.00	\$1,952.81

	74,261	44205	01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDING MOVER #2 MAINTENANCE	\$3,323.05	
	74,261	44205	01-0000-0200-00325	HST RECEIVABLE100%	RIDING MOVER #2 MAINTENANCE	\$432.00	
HYNES, ANDY	74,261	44205	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDING MOVER #2 MAINTENANCE	\$0.00	\$3,755.05
	74,377	44206	01-1300-4000-40630	STAFF TRAINING	PAY EQUITY TRAINING	\$600.00	
	74,377	44206	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAY EQUITY TRAINING	\$0.00	\$600.00
IMPERIAL COFFEE & SERVICES INC	74,340	44207	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	COFFEE FOR LARGE URN	\$36.00	
	74,340	44207	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	COFFEE FOR LARGE URN	\$4.02	
	74,340	44207	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE FOR LARGE URN	\$0.44	
	74,340	44207	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE FOR LARGE URN	\$0.00	\$40.46
INGERSOLL DISTRICT CHAMBER ***	74,252	44208	01-3000-4000-41020	PROMOTION & MEALS	MAYOR'S BREAKFAST	\$18.01	
	74,252	44208	01-0900-4000-41020	PROMOTION & MEALS	MAYOR'S BREAKFAST	\$18.01	
	74,252	44208	01-1000-4000-41020	PROMOTION & MEALS	MAYOR'S BREAKFAST	\$18.01	
	74,252	44208	01-0100-4000-41020	PROMOTION & MEALS	MAYOR'S BREAKFAST	\$72.05	
	74,252	44208	01-7000-4000-41020	PROMOTION & MEALS	MAYOR'S BREAKFAST	\$18.01	
	74,252	44208	01-4000-4000-40610	MEETINGS & CONFERENCES	MAYOR'S BREAKFAST	\$18.01	
	74,252	44208	01-1300-4000-40610	MEETINGS & CONFERENCES	MAYOR'S BREAKFAST	\$18.01	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$1.99	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$1.99	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$1.99	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$7.95	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$1.99	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$1.99	
	74,252	44208	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAYOR'S BREAKFAST	\$1.99	
	74,252	44208	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAYOR'S BREAKFAST	\$0.00	\$200.00
INGERSOLL GLASS & MIRROR ***	74,331	44209	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SCREEN REPAIR IN ALT ED	\$117.99	
	74,331	44209	01-0000-0200-00325	HST RECEIVABLE100%	SCREEN REPAIR IN ALT ED	\$15.34	
	74,331	44209	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREEN REPAIR IN ALT ED	\$0.00	\$133.33
INGERSOLL RENT-ALL ***	74,262	44210	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	AIR FILTERS	\$216.64	
	74,262	44210	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FILTERS	\$23.93	
	74,262	44210	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILTERS	\$0.00	\$240.57
	74,304	44210	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	WEED EATER SKIRTS	\$47.96	
	74,304	44210	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEED EATER SKIRTS	\$5.30	
	74,304	44210	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEED EATER SKIRTS	\$0.00	\$53.26
	74,348	44210	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ORANGE PAINT	\$42.75	
	74,348	44210	01-0000-0200-00325	HST RECEIVABLE100%	ORANGE PAINT	\$5.56	
	74,348	44210	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ORANGE PAINT	\$0.00	\$48.31
JAKEMAN'S MAPLE PRODUCTS	74,359	44211	01-5000-6051-40420	PROGRAM SUPPLIES	MAPLE SYRUP	\$404.00	
	74,359	44211	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAPLE SYRUP	\$0.00	\$404.00
D.H. JUTZI LIMITED	74,257	44212	01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER TREATMENT - MARCH	\$375.00	
	74,257	44212	01-0000-0200-00325	HST RECEIVABLE100%	WATER TREATMENT - MARCH	\$48.75	
	74,257	44212	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER TREATMENT - MARCH	\$0.00	\$423.75
LAMPKIN, BEN ***	74,352	44213	01-5100-6090-41500	CONTRACTED SERVICES	DJ FOR APRIL DANCE	\$450.00	
	74,352	44213	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DJ FOR APRIL DANCE	\$0.00	\$450.00
LETTUCE ALIVE	74,358	44214	01-5000-6051-40420	PROGRAM SUPPLIES	HYDROPONIC LETTUCE	\$142.00	
	74,358	44214	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HYDROPONIC LETTUCE	\$0.00	\$142.00
LONDON FIRE EQUIPMENT LTD ***	74,287	44215	01-5000-6040-41550	MAINTENANCE CONTRACTS	FIRE SUPPRESSION INSPECTION	\$105.80	
	74,287	44215	01-0000-0200-00325	HST RECEIVABLE100%	FIRE SUPPRESSION INSPECTION	\$13.75	
	74,287	44215	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SUPPRESSION INSPECTION	\$0.00	\$119.55
LONG & McQUADE	74,333	44216	01-5200-6170-40270	NEW EQUIPMENT	RECORDING STUDIO EQUIPMENT	\$99.75	
	74,333	44216	01-0000-0200-00325	HST RECEIVABLE100%	RECORDING STUDIO EQUIPMENT	\$12.97	
	74,333	44216	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECORDING STUDIO EQUIPMENT	\$0.00	\$112.72
	74,334	44216	01-5200-6170-40270	NEW EQUIPMENT	RECORDING STUDIO EQUIPMENT	\$180.00	
	74,334	44216	01-0000-0200-00325	HST RECEIVABLE100%	RECORDING STUDIO EQUIPMENT	\$23.40	
	74,334	44216	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECORDING STUDIO EQUIPMENT	\$0.00	\$203.40
EMPLOYEE REIMBURSEMENT	74,363	44217	10-0000-3232-80010	DIRECT COSTS-LABOUR&BURDEN	MILEAGE - APRIL	\$28.21	
	74,363	44217	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - APRIL	\$3.11	
	74,363	44217	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL	\$0.00	\$31.32
M & L SUPPLY	74,266	44218	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	THERMAL IMAGING CAMERA	\$5,079.17	
	74,266	44218	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	THERMAL IMAGING CAMERA	\$561.02	
	74,266	44218	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THERMAL IMAGING CAMERA	\$0.00	\$5,640.19
EMPLOYEE REIMBURSEMENT	74,278	44219	01-1002-4000-40620	MILEAGE	MILEAGE - FEB 2015	\$30.92	
	74,278	44219	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - FEB 2015	\$3.42	
	74,278	44219	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - FEB 2015	\$0.00	\$34.34
	74,279	44219	01-1002-4000-40620	MILEAGE	MILEAGE - MARCH 2015	\$82.86	





	74,321	44233	01-5000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$64.55	
	74,321	44233	01-0100-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$52.97	
	74,321	44233	01-4500-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$47.57	
	74,321	44233	01-0100-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$53.17	
	74,321	44233	01-1002-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$66.20	
	74,321	44233	01-1000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$54.39	
	74,321	44233	01-3000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$19.89	
	74,321	44233	01-3000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$118.01	
	74,321	44233	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$69.23	
	74,321	44233	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$53.37	
	74,321	44233	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$53.98	
	74,321	44233	01-7000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$105.27	
	74,321	44233	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - MARCH	\$58.46	
	74,321	44233	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WIRELESS BILLING - MARCH	\$110.54	
	74,321	44233	01-0000-0200-00325	HST RECEIVABLE100%	WIRELESS BILLING - MARCH	\$70.62	
	74,321	44233	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRELESS BILLING - MARCH	\$0.00	\$1,727.10
	74,374	44233	01-4000-4000-40220	TELEPHONE	DATA FOR GPS UNITS	\$52.91	
	74,374	44233	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DATA FOR GPS UNITS	\$5.85	
	74,374	44233	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DATA FOR GPS UNITS	\$0.00	\$58.76
ROSCO ELECTRIC							
	74,371	44234	01-2000-4025-41700	BLDG REPAIRS & MAINT	REPAIRS BALLAST IN STAIRWAY TC	\$108.88	
	74,371	44234	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS BALLAST IN STAIRWAY TC	\$12.03	
	74,371	44234	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS BALLAST IN STAIRWAY TC	\$0.00	\$120.91
SHAW DIRECT							
	74,267	44235	01-3000-4000-40300	UTILITIES	SATELLITE - APR 9 - MAY 8	\$107.86	
	74,267	44235	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE - APR 9 - MAY 8	\$11.91	
	74,267	44235	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE - APR 9 - MAY 8	\$0.00	\$119.77
SIROSKI DOOR AND HARDWARE							
	74,285	44236	01-5100-4100-41700	BLDG REPAIRS AND MAINT	REPAIR SLIDING DOOR	\$1,100.00	
	74,285	44236	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR SLIDING DOOR	\$143.00	
	74,285	44236	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR SLIDING DOOR	\$0.00	\$1,243.00
EMPLOYEE REIMBURSEMENT							
	74,328	44237	01-5200-6090-40620	MILEAGE	MILEAGE - APRIL	\$127.12	
	74,328	44237	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - APRIL	\$16.52	
	74,328	44237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL	\$0.00	\$143.64
	74,329	44237	01-5200-6090-40620	MILEAGE	MILEAGE - MARCH	\$53.52	
	74,329	44237	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MARCH	\$6.96	
	74,329	44237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MARCH	\$0.00	\$60.48
	74,338	44237	01-5200-6090-40610	MEETINGS & CONFERENCES	407 TOLLS - TRAVEL TO YORK UNI	\$37.43	
	74,338	44237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	407 TOLLS - TRAVEL TO YORK UNI	\$0.00	\$37.43
SOAK IT UP INC							
	74,258	44238	01-5000-6020-41550	MAINTENANCE CONTRACTS	MAT CLEANING SERVICE	\$122.00	
	74,258	44238	01-0000-0200-00325	HST RECEIVABLE100%	MAT CLEANING SERVICE	\$15.86	
	74,258	44238	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT CLEANING SERVICE	\$0.00	\$137.86
	74,335	44238	01-5200-4100-41550	MAINTENANCE CONTRACTS	MAT & MOP CLEANING	\$32.00	
	74,335	44238	01-0000-0200-00325	HST RECEIVABLE100%	MAT & MOP CLEANING	\$4.16	
	74,335	44238	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT & MOP CLEANING	\$0.00	\$36.16
	74,369	44238	01-2000-4015-41540	RENTAL	MAT RENTAL - CARR'S WLKWY	\$11.00	
	74,369	44238	01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL - CARR'S WLKWY	\$1.43	
	74,369	44238	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - CARR'S WLKWY	\$0.00	\$12.43
	74,370	44238	01-2000-4025-41540	RENTAL	MAT RENTAL - TC	\$29.00	
	74,370	44238	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL - TC	\$3.21	
	74,370	44238	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - TC	\$0.00	\$32.21
STEVE'S ELECTRIC ***							
	74,248	44239	01-5000-6020-41700	BLDG REPAIRS & MAINT	REPAIR OUTSIDE LIGHTS	\$276.40	
	74,248	44239	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR OUTSIDE LIGHTS	\$35.93	
	74,248	44239	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR OUTSIDE LIGHTS	\$0.00	\$312.33
STONETOWN SUPPLY SERVICES(ING)							
	74,253	44240	01-3000-4100-40210	JANITORIAL SUPPLIES	CLEANING BRUSH, LYSOL, HANDLE	\$46.96	
	74,253	44240	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEANING BRUSH, LYSOL, HANDLE	\$5.19	
	74,253	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING BRUSH, LYSOL, HANDLE	\$0.00	\$52.15
	74,264	44240	01-3000-4100-40210	JANITORIAL SUPPLIES	LYSOL, PPR TWL, URINAL SCREEN	\$70.75	
	74,264	44240	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LYSOL, PPR TWL, URINAL SCREEN	\$7.82	
	74,264	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LYSOL, PPR TWL, URINAL SCREEN	\$0.00	\$78.57
	74,271	44240	01-5100-4100-40210	JANITORIAL SUPPLIES	DESCALER, GLOVES	\$139.70	
	74,271	44240	01-0000-0200-00325	HST RECEIVABLE100%	DESCALER, GLOVES	\$18.16	
	74,271	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DESCALER, GLOVES	\$0.00	\$157.86
	74,289	44240	01-5000-6050-40210	JANITORIAL SUPPLIES	GLOVES, PPR TWL, TLT PPR	\$211.93	
	74,289	44240	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES, PPR TWL, TLT PPR	\$27.55	
	74,289	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES, PPR TWL, TLT PPR	\$0.00	\$239.48
	74,297	44240	01-5000-6050-40210	JANITORIAL SUPPLIES	GLOVES	\$81.50	
	74,297	44240	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES	\$10.60	
	74,297	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES	\$0.00	\$92.10
	74,298	44240	01-5000-6050-40210	JANITORIAL SUPPLIES	GLOVES	\$59.05	
	74,298	44240	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES	\$7.68	
	74,298	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES	\$0.00	\$66.73
	74,332	44240	01-5200-4100-40210	JANITORIAL SUPPLIES	GARBAGE BAGS, PAPER PRODUCTS	\$125.04	
	74,332	44240	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE BAGS, PAPER PRODUCTS	\$16.26	

	74,332	44240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS, PAPER PRODUCTS	\$0.00	\$141.30
SUN MEDIA, A DIVISION OF POSTM							
	74,250	44241	01-5100-4000-41000	ADVERTISING	ICE TIME REQUEST AD	\$109.00	
	74,250	44241	01-0000-0200-00325	HST RECEIVABLE100%	ICE TIME REQUEST AD	\$14.17	
	74,250	44241	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ICE TIME REQUEST AD	\$0.00	\$123.17
	74,309	44241	01-4500-4000-41000	ADVERTISING	PUBLIC WORKS TRUCK TENDER	\$132.29	
	74,309	44241	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUBLIC WORKS TRUCK TENDER	\$14.61	
	74,309	44241	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUBLIC WORKS TRUCK TENDER	\$0.00	\$146.90
SUPERIOR ELECTRIC MOTORS INC							
	74,265	44242	10-0000-3117-80000	MATERIALS - OPP FIRE PANEL UPGRADE	SMOKE DAMPERS	\$1,784.57	
	74,265	44242	01-0000-0200-00325	HST RECEIVABLE100%	SMOKE DAMPERS	\$231.99	
	74,265	44242	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SMOKE DAMPERS	\$0.00	\$2,016.56
TALBOT MARKETING							
	74,380	44243	01-0100-4000-41160	HONOURS & AWARDS	SERVICE PINS	\$232.58	
	74,380	44243	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SERVICE PINS	\$25.69	
	74,380	44243	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE PINS	\$0.00	\$258.27
THE NET NOW							
	74,330	44244	01-5200-6090-40550	FUND RAISING	INGERSOLLHARVESTRUN.COM DOMAIN	\$25.00	
	74,330	44244	01-0000-0200-00325	HST RECEIVABLE100%	INGERSOLLHARVESTRUN.COM DOMAIN	\$3.25	
	74,330	44244	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INGERSOLLHARVESTRUN.COM DOMAIN	\$0.00	\$28.25
EMPLOYEE REIMBURSEMENT							
	74,275	44245	01-0900-4000-40620	MILEAGE	FEB-APR MEALS & MILEAGE	\$14.59	
	74,275	44245	01-0900-4000-40610	MEETINGS & CONFERENCES	FEB-APR MEALS & MILEAGE	\$12.21	
	74,275	44245	01-0900-4000-40610	MEETINGS & CONFERENCES	FEB-APR MEALS & MILEAGE	\$2.00	
	74,275	44245	01-0100-4000-40630	STAFF TRAINING	FEB-APR MEALS & MILEAGE	\$81.41	
	74,275	44245	01-0100-4000-40630	STAFF TRAINING	FEB-APR MEALS & MILEAGE	\$5.00	
	74,275	44245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB-APR MEALS & MILEAGE	\$1.61	
	74,275	44245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB-APR MEALS & MILEAGE	\$1.35	
	74,275	44245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB-APR MEALS & MILEAGE	\$8.99	
	74,275	44245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB-APR MEALS & MILEAGE	\$0.00	\$127.16
TILLSONBURG RENTALS & PROPERTY							
	74,337	44246	01-5200-6195-40500	SPECIAL EVENTS	TABLES FOR CAREER FAIR	\$300.00	
	74,337	44246	01-0000-0200-00325	HST RECEIVABLE100%	TABLES FOR CAREER FAIR	\$39.00	
	74,337	44246	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TABLES FOR CAREER FAIR	\$0.00	\$339.00
TODD, PAULINE							
	74,378	44247	01-1000-4000-41130	GRANTS TO VOLUNTEER ORGANIZATIONS	NATIONAL WRESTLING COMPETITION	\$200.00	
	74,378	44247	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NATIONAL WRESTLING COMPETITION	\$0.00	\$200.00
VAN BEEK'S NURSERY							
	74,311	44249	01-4500-4203-80000	MATERIALS- PROMOTIONAL TREES	PROMOTIONAL TREES - 80	\$3,022.27	
	74,311	44249	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROMOTIONAL TREES - 80	\$333.83	
	74,311	44249	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROMOTIONAL TREES - 80	\$0.00	\$3,356.10
VOLUNTEER REIMBURSEMENT							
	74,387	44250	01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	AWARDS NIGHT - REC B-BALL	\$80.50	
	74,387	44250	01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	AWARDS NIGHT - REC B-BALL	\$57.52	
	74,387	44250	01-0000-0200-00325	HST RECEIVABLE100%	AWARDS NIGHT - REC B-BALL	\$10.47	
	74,387	44250	01-0000-0200-00325	HST RECEIVABLE100%	AWARDS NIGHT - REC B-BALL	\$7.48	
	74,387	44250	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AWARDS NIGHT - REC B-BALL	\$0.00	\$155.97
WHITECREST MUSHROOMS							
	74,357	44251	01-5000-6051-40420	PROGRAM SUPPLIES	CANNERY ITEMS	\$99.00	
	74,357	44251	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANNERY ITEMS	\$0.00	\$99.00
EMPLOYEE REIMBURSEMENT							
	74,303	44252	01-4500-4000-40290	UNIFORMS & CLOTHING	WORK CLOTHING	\$60.01	
	74,303	44252	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORK CLOTHING	\$6.63	
	74,303	44252	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK CLOTHING	\$0.00	\$66.64
EMPLOYEE REIMBURSEMENT							
	74,324	44253	01-5200-6090-40620	MILEAGE	MILEAGE - APRIL	\$10.51	
	74,324	44253	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - APRIL	\$1.37	
	74,324	44253	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL	\$0.00	\$11.88
	74,325	44253	01-5200-6090-40620	MILEAGE	MILEAGE - MARCH	\$8.60	
	74,325	44253	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MARCH	\$1.12	
	74,325	44253	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MARCH	\$0.00	\$9.72
	74,326	44253	01-5200-6090-40620	MILEAGE	MILEAGE - FEBRUARY	\$9.56	
	74,326	44253	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - FEBRUARY	\$1.24	
	74,326	44253	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - FEBRUARY	\$0.00	\$10.80
	74,327	44253	01-5200-6090-40620	MILEAGE	MILEAGE - JANUARY	\$19.12	
	74,327	44253	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - JANUARY	\$2.48	
	74,327	44253	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JANUARY	\$0.00	\$21.60
WOODSTOCK DISTRICT CHAMBER OF							
	74,282	44254	01-0100-4000-41020	PROMOTION & MEALS	WDSK MAYOR'S BKFST - 2 TICKETS	\$45.03	
	74,282	44254	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WDSK MAYOR'S BKFST - 2 TICKETS	\$4.97	
	74,282	44254	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WDSK MAYOR'S BKFST - 2 TICKETS	\$0.00	\$50.00
XEROX CANADA LTD.							
	74,342	44255	01-1002-4000-40250	PHOTOCOPIER	XEROX PHASER METER - 2014	\$99.12	
	74,342	44255	01-0000-0200-00325	HST RECEIVABLE100%	XEROX PHASER METER - 2014	\$12.89	
	74,342	44255	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	XEROX PHASER METER - 2014	\$0.00	\$112.01
COUNCIL MMBR REIMBURSEMENT							
	74,389	44256	01-0100-4000-40610	MEETINGS & CONFERENCES	DECEMBER 2014 EXPENSES	\$67.54	
	74,389	44256	01-0100-4000-40220	TELEPHONE	DECEMBER 2014 EXPENSES	\$46.78	

	74,389	44256	01-0100-4000-40220	TELEPHONE	DECEMBER 2014 EXPENSES	\$54.03	
	74,389	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DECEMBER 2014 EXPENSES	\$7.46	
	74,389	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DECEMBER 2014 EXPENSES	\$5.17	
	74,389	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DECEMBER 2014 EXPENSES	\$5.97	
	74,389	44256	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DECEMBER 2014 EXPENSES	\$0.00	\$186.95
	74,390	44256	01-0100-4000-40220	TELEPHONE	JANUARY 2015 EXPENSES	\$46.78	
	74,390	44256	01-0100-4000-40220	TELEPHONE	JANUARY 2015 EXPENSES	\$61.24	
	74,390	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANUARY 2015 EXPENSES	\$5.17	
	74,390	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANUARY 2015 EXPENSES	\$6.76	
	74,390	44256	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANUARY 2015 EXPENSES	\$0.00	\$119.95
	74,391	44256	01-0100-4000-40220	TELEPHONE	FEBRUARY 2015 EXPENSES	\$46.78	
	74,391	44256	01-0100-4000-40220	TELEPHONE	FEBRUARY 2015 EXPENSES	\$63.94	
	74,391	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEBRUARY 2015 EXPENSES	\$5.17	
	74,391	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEBRUARY 2015 EXPENSES	\$7.06	
	74,391	44256	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEBRUARY 2015 EXPENSES	\$0.00	\$122.95
	74,392	44256	01-0100-4000-40610	MEETINGS & CONFERENCES	MARCH 2015 EXPENSES	\$67.54	
	74,392	44256	01-0100-4000-40220	TELEPHONE	MARCH 2015 EXPENSES	\$46.78	
	74,392	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MARCH 2015 EXPENSES	\$7.46	
	74,392	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MARCH 2015 EXPENSES	\$5.17	
	74,392	44256	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARCH 2015 EXPENSES	\$0.00	\$126.95
	74,393	44256	01-0100-4000-40220	TELEPHONE	APRIL 2015 EXPENSES	\$65.74	
	74,393	44256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL 2015 EXPENSES	\$7.26	
	74,393	44256	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL 2015 EXPENSES	\$0.00	\$73.00
TUNNOCK CONSULTING LTD.							
	74,448	44257	01-3400-4000-41500	CONTRACTED SERVICES	PROG INV 3 - BLDG PERMIT FEE	\$1,093.92	
	74,448	44257	01-4000-4000-40810	STUDIES & SURVEYS	PROG INV 3 - BLDG PERMIT FEE	\$1,450.08	
	74,448	44257	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROG INV 3 - BLDG PERMIT FEE	\$120.83	
	74,448	44257	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PROG INV 3 - BLDG PERMIT FEE	\$160.17	
	74,448	44257	01-0000-0100-00100	BANK	PROG INV 3 - BLDG PERMIT FEE	\$0.00	\$2,825.00
MINISTER OF FINANCE - EHT ***							
	74,449	44258	01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	APRIL 2015 EHT PREMIUMS	\$7,798.30	
	74,449	44258	01-0000-0100-00100	BANK	APRIL 2015 EHT PREMIUMS	\$0.00	\$7,798.30
ASSOC. OF MUNICIPAL ONTARIO							
	74,525	44259	01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONFERENCE - 2	\$1,314.74	
	74,525	44259	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONFERENCE - 2	\$145.22	
	74,525	44259	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMO CONFERENCE - 2	\$0.00	\$1,459.96
ATFOCUS INC.							
	74,426	44260	01-0900-4000-40880	CONSULTING FEES	STRATEGIC PRIORITIES PROF FEES	\$4,426.56	
	74,426	44260	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STRATEGIC PRIORITIES PROF FEES	\$488.94	
	74,426	44260	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRATEGIC PRIORITIES PROF FEES	\$0.00	\$4,915.50
	74,427	44260	01-0900-4000-40880	CONSULTING FEES	STRATEGIC PRIORITIES PROF FEES	\$8,282.25	
	74,427	44260	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STRATEGIC PRIORITIES PROF FEES	\$914.82	
	74,427	44260	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRATEGIC PRIORITIES PROF FEES	\$0.00	\$9,197.07
AUTOFORM CONTRACTING LTD							
	74,466	44261	10-0000-3232-80100	PRIME CONTRACT	PC2 - SIDEWALK CONTRACT	\$78,197.42	
	74,466	44261	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC2 - SIDEWALK CONTRACT	\$0.00	\$7,697.80
	74,466	44261	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC2 - SIDEWALK CONTRACT	\$7,786.95	
	74,466	44261	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC2 - SIDEWALK CONTRACT	\$0.00	\$78,286.57
B N H TRUCK & TRAILER SERVICE							
	74,431	44262	01-4500-4230-46395	939500 ELGIN SWEEPER	REPAIRS TO SWEEPER	\$1,715.40	
	74,431	44262	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO SWEEPER	\$189.47	
	74,431	44262	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO SWEEPER	\$0.00	\$1,904.87
	74,432	44262	01-4500-4230-46412	941200 UTILITY TRAILER (ASPHALT)	UTILITY TRAILER INSPECTION	\$115.50	
	74,432	44262	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UTILITY TRAILER INSPECTION	\$12.76	
	74,432	44262	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UTILITY TRAILER INSPECTION	\$0.00	\$128.26
	74,433	44262	01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	TR# 6 SAFETY INSPECTION	\$115.50	
	74,433	44262	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TR# 6 SAFETY INSPECTION	\$12.76	
	74,433	44262	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TR# 6 SAFETY INSPECTION	\$0.00	\$128.26
	74,434	44262	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	REPAIRS TO TRUCK#8	\$84.97	
	74,434	44262	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK#8	\$9.39	
	74,434	44262	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK#8	\$0.00	\$94.36
BRAD'S LOCK & KEY ***							
	74,422	44263	01-5100-4100-41700	BLDG REPAIRS AND MAINT	REPLACE DOOR HANDLE	\$213.90	
	74,422	44263	01-0000-0200-00325	HST RECEIVABLE100%	REPLACE DOOR HANDLE	\$27.81	
	74,422	44263	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE DOOR HANDLE	\$0.00	\$241.71
CAMPBELL'S							
	74,404	44264	01-1000-4000-40200	OFFICE SUPPLIES	DIVIDERS	\$12.17	
	74,404	44264	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DIVIDERS	\$1.34	
	74,404	44264	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIVIDERS	\$0.00	\$13.51
	74,441	44264	01-4500-4000-40200	OFFICE SUPPLIES	PENS, POST ITS, DUOTANGS	\$48.68	
	74,441	44264	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PENS, POST ITS, DUOTANGS	\$5.38	
	74,441	44264	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PENS, POST ITS, DUOTANGS	\$0.00	\$54.06
CANADIAN TIRE ASSOCIATE STORE							
	74,468	44265	01-5000-6020-41590	EQUIPMENT FUEL	STEERING FLUID	\$9.49	
	74,468	44265	01-0000-0200-00325	HST RECEIVABLE100%	STEERING FLUID	\$1.23	
	74,468	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEERING FLUID	\$0.00	\$10.72
	74,469	44265	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING CONNECTIONS	\$17.97	
	74,469	44265	01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING CONNECTIONS	\$2.34	

	74,469	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING CONNECTIONS	\$0.00	\$20.31
	74,470	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	LUBE	\$6.29	
	74,470	44265	01-0000-0200-00325	HST RECEIVABLE100%	LUBE	\$0.82	
	74,470	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUBE	\$0.00	\$7.11
	74,471	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	STAPLES	\$4.49	
	74,471	44265	01-0000-0200-00325	HST RECEIVABLE100%	STAPLES	\$0.58	
	74,471	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAPLES	\$0.00	\$5.07
	74,472	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	KEYS CUT	\$5.98	
	74,472	44265	01-0000-0200-00325	HST RECEIVABLE100%	KEYS CUT	\$0.78	
	74,472	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEYS CUT	\$0.00	\$6.76
	74,473	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	NEW HANDLE	\$9.99	
	74,473	44265	01-0000-0200-00325	HST RECEIVABLE100%	NEW HANDLE	\$1.30	
	74,473	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW HANDLE	\$0.00	\$11.29
	74,474	44265	01-5200-4100-41530	EQUIP REPAIRS & MAINT	PROPANE TANK FOR BBQ	\$66.99	
	74,474	44265	01-0000-0200-00325	HST RECEIVABLE100%	PROPANE TANK FOR BBQ	\$8.71	
	74,474	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE TANK FOR BBQ	\$0.00	\$75.70
	74,475	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$21.99	
	74,475	44265	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$2.86	
	74,475	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$24.85
	74,476	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$21.99	
	74,476	44265	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$2.86	
	74,476	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$24.85
	74,477	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT SUPPLIES	\$4.99	
	74,477	44265	01-0000-0200-00325	HST RECEIVABLE100%	PAINT SUPPLIES	\$0.65	
	74,477	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$5.64
	74,478	44265	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	LIGHT BULBS FOR TRUCKS	\$10.48	
	74,478	44265	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS FOR TRUCKS	\$1.36	
	74,478	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS FOR TRUCKS	\$0.00	\$11.84
	74,479	44265	01-5200-4100-41530	EQUIP REPAIRS & MAINT	REPAIR OF HAND CART TIRES	\$2.89	
	74,479	44265	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR OF HAND CART TIRES	\$0.38	
	74,479	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR OF HAND CART TIRES	\$0.00	\$3.27
	74,480	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT AND ROLLER REFILLS	\$49.98	
	74,480	44265	01-0000-0200-00325	HST RECEIVABLE100%	PAINT AND ROLLER REFILLS	\$6.50	
	74,480	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT AND ROLLER REFILLS	\$0.00	\$56.48
	74,481	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT EDGER & TRAY	\$12.36	
	74,481	44265	01-0000-0200-00325	HST RECEIVABLE100%	PAINT EDGER & TRAY	\$1.61	
	74,481	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT EDGER & TRAY	\$0.00	\$13.97
	74,482	44265	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$79.98	
	74,482	44265	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$10.40	
	74,482	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$90.38
	74,498	44265	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING PARTS	\$7.27	
	74,498	44265	01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING PARTS	\$0.95	
	74,498	44265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING PARTS	\$0.00	\$8.22
CANSEL - TORONTO*****							
	74,500	44266	01-4000-4000-40260	SUBSCRIPTIONS	RENEWAL - 1 YR CANSEL WARRANTY	\$2,381.96	
	74,500	44266	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RENEWAL - 1 YR CANSEL WARRANTY	\$263.10	
	74,500	44266	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENEWAL - 1 YR CANSEL WARRANTY	\$0.00	\$2,645.06
EMPLOYEE REIMBURSEMENT							
	74,497	44267	01-3230-4000-40630	STAFF TRAINING	OAPSB CONFERENCE - 2	\$1,180.42	
	74,497	44267	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB CONFERENCE - 2	\$130.38	
	74,497	44267	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB CONFERENCE - 2	\$0.00	\$1,310.80
DENBY SANITATION							
	74,521	44268	01-5000-6020-41700	BLDG REPAIRS & MAINT	CLEAN OUT ICE PIT	\$250.00	
	74,521	44268	01-0000-0200-00325	HST RECEIVABLE100%	CLEAN OUT ICE PIT	\$32.50	
	74,521	44268	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAN OUT ICE PIT	\$0.00	\$282.50
DRENNAN REFRIGERATION INC.							
	74,420	44269	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	COMPRESSOR OVERHAUL	\$3,473.43	
	74,420	44269	01-0000-0200-00325	HST RECEIVABLE100%	COMPRESSOR OVERHAUL	\$451.55	
	74,420	44269	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMPRESSOR OVERHAUL	\$0.00	\$3,924.98
	74,463	44269	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	DISPOSAL OF GLYCOL	\$963.44	
	74,463	44269	01-0000-0200-00325	HST RECEIVABLE100%	DISPOSAL OF GLYCOL	\$125.25	
	74,463	44269	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPOSAL OF GLYCOL	\$0.00	\$1,088.69
ERTH HOLDINGS INC.							
	74,506	44270	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	ST LT MAINTENANCE - APRIL	\$1,373.12	
	74,506	44270	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ST LT MAINTENANCE - APRIL	\$151.67	
	74,506	44270	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ST LT MAINTENANCE - APRIL	\$0.00	\$1,524.79
	74,507	44270	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	REPAIR TRAFFIC LT THAMES/CHAS	\$239.14	
	74,507	44270	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR TRAFFIC LT THAMES/CHAS	\$26.41	
	74,507	44270	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TRAFFIC LT THAMES/CHAS	\$0.00	\$265.55
	74,508	44270	01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	PEDESTRIAN CROSSING REPAIR	\$803.25	
	74,508	44270	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PEDESTRIAN CROSSING REPAIR	\$88.73	
	74,508	44270	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEDESTRIAN CROSSING REPAIR	\$0.00	\$891.98
	74,509	44270	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	REPAIR TO TRAFFIC HEAD	\$239.14	
	74,509	44270	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR TO TRAFFIC HEAD	\$26.41	
	74,509	44270	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO TRAFFIC HEAD	\$0.00	\$265.55
FASTENAL CANADA ***							
	74,423	44271	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES	\$23.19	
	74,423	44271	01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES	\$3.01	

	74,423	44271	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES	\$0.00	\$26.20
	74,486	44271	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES - 100	\$32.00	
	74,486	44271	01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES - 100	\$4.16	
	74,486	44271	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES - 100	\$0.00	\$36.16
EMPLOYEE REIMBURSEMENT							
	74,523	44272	01-4500-4000-40630	STAFF TRAINING	MEAL PLAN - 2 - OGRA COURSE	\$331.92	
	74,523	44272	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEAL PLAN - 2 - OGRA COURSE	\$36.66	
	74,523	44272	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEAL PLAN - 2 - OGRA COURSE	\$0.00	\$368.58
FLORAL OCCASIONS ***							
	74,517	44273	01-5100-6060-40420	PROGRAM SUPPLIES	FLOWERS FOR SYNCHRO	\$54.00	
	74,517	44273	01-0000-0200-00325	HST RECEIVABLE100%	FLOWERS FOR SYNCHRO	\$7.02	
	74,517	44273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOWERS FOR SYNCHRO	\$0.00	\$61.02
	74,526	44273	01-0100-4000-41160	HONOURS & AWARDS	FRESH ARRANGEMENT - EMPL	\$45.03	
	74,526	44273	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FRESH ARRANGEMENT - EMPL	\$4.97	
	74,526	44273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FRESH ARRANGEMENT - EMPL	\$0.00	\$50.00
	74,527	44273	01-0100-4000-41160	HONOURS & AWARDS	SYMPATHY ARRANGEMENT	\$45.03	
	74,527	44273	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SYMPATHY ARRANGEMENT	\$4.97	
	74,527	44273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYMPATHY ARRANGEMENT	\$0.00	\$50.00
	74,528	44273	01-0100-4000-41160	HONOURS & AWARDS	BLOOMING PLANT - EMPLOYEE	\$59.02	
	74,528	44273	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLOOMING PLANT - EMPLOYEE	\$6.52	
	74,528	44273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLOOMING PLANT - EMPLOYEE	\$0.00	\$65.54
GRA - HAM ENERGY							
	74,403	44274	01-5000-6050-41470	VEHICLE FUEL	FUEL - 132.7L	\$120.82	
	74,403	44274	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 132.7L	\$15.71	
	74,403	44274	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 132.7L	\$0.00	\$136.53
	74,419	44274	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 51.1L	\$46.43	
	74,419	44274	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 51.1L	\$5.13	
	74,419	44274	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 51.1L	\$0.00	\$51.56
	74,519	44274	01-5000-6050-41470	VEHICLE FUEL	DIESEL FUEL - 1011.1L	\$949.42	
	74,519	44274	01-0000-0200-00325	HST RECEIVABLE100%	DIESEL FUEL - 1011.1L	\$123.42	
	74,519	44274	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL FUEL - 1011.1L	\$0.00	\$1,072.84
	74,520	44274	01-5000-6050-41470	VEHICLE FUEL	ETHANOL FUEL	\$518.92	
	74,520	44274	01-0000-0200-00325	HST RECEIVABLE100%	ETHANOL FUEL	\$67.46	
	74,520	44274	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ETHANOL FUEL	\$0.00	\$586.38
EMPLOYEE REIMBURSEMENT							
	74,409	44275	01-5100-6070-40630	STAFF TRAINING	FIRST AID CERTIFICATION	\$88.00	
	74,409	44275	01-0000-0200-00325	HST RECEIVABLE100%	FIRST AID CERTIFICATION	\$11.44	
	74,409	44275	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST AID CERTIFICATION	\$0.00	\$99.44
HILLSIDE KENNELS							
	74,428	44276	01-3600-4000-41560	CONTRACTS	ANIMAL CONTROL - APRIL	\$966.72	
	74,428	44276	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL - APRIL	\$106.78	
	74,428	44276	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMAL CONTROL - APRIL	\$0.00	\$1,073.50
HOT,COLD & FREEZING							
	74,405	44277	01-2000-4015-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$18.75	
	74,405	44277	01-3000-4000-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$76.32	
	74,405	44277	01-3200-4100-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$100.00	
	74,405	44277	01-5000-6040-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$125.00	
	74,405	44277	01-5000-6020-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$125.00	
	74,405	44277	01-5100-4100-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$227.50	
	74,405	44277	01-5200-4100-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$125.00	
	74,405	44277	01-6200-4100-41550	MAINTENANCE CONTRACTS	1ST QTR HVAC MAINTENANCE	\$18.74	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$2.44	
	74,405	44277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST QTR HVAC MAINTENANCE	\$8.43	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$13.00	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$16.25	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$16.25	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$29.58	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$16.25	
	74,405	44277	01-0000-0200-00325	HST RECEIVABLE100%	1ST QTR HVAC MAINTENANCE	\$2.44	
	74,405	44277	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1ST QTR HVAC MAINTENANCE	\$0.00	\$920.95
	74,435	44277	01-4500-4100-41550	MAINTENANCE CONTRACTS	REPL WASHROOM EXHAUST FAN	\$533.75	
	74,435	44277	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPL WASHROOM EXHAUST FAN	\$58.96	
	74,435	44277	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPL WASHROOM EXHAUST FAN	\$0.00	\$592.71
INGERSOLL GLASS & MIRROR ***							
	74,461	44278	01-5000-6020-41700	BLDG REPAIRS & MAINT	REPL ROTTED DOOR SILL	\$212.90	
	74,461	44278	01-0000-0200-00325	HST RECEIVABLE100%	REPL ROTTED DOOR SILL	\$27.68	
	74,461	44278	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPL ROTTED DOOR SILL	\$0.00	\$240.58
INGERSOLL HOME CENTRE LTD							
	74,394	44279	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT ROLLERS	\$15.99	
	74,394	44279	01-0000-0200-00325	HST RECEIVABLE100%	PAINT ROLLERS	\$2.08	
	74,394	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT ROLLERS	\$0.00	\$18.07
	74,395	44279	01-5000-6020-41700	BLDG REPAIRS & MAINT	INSULATION	\$12.92	
	74,395	44279	01-0000-0200-00325	HST RECEIVABLE100%	INSULATION	\$1.68	
	74,395	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSULATION	\$0.00	\$14.60
	74,396	44279	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SAW BLADES	\$19.38	
	74,396	44279	01-0000-0200-00325	HST RECEIVABLE100%	SAW BLADES	\$2.52	
	74,396	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAW BLADES	\$0.00	\$21.90
	74,397	44279	01-5000-6020-41700	BLDG REPAIRS & MAINT	WASHERS & SCREWS	\$9.57	

	74,397	44279	01-0000-0200-00325	HST RECEIVABLE100%	WASHERS & SCREWS	\$1.24	
	74,397	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASHERS & SCREWS	\$0.00	\$10.81
	74,398	44279	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BLADES	\$17.00	
	74,398	44279	01-0000-0200-00325	HST RECEIVABLE100%	BLADES	\$2.21	
	74,398	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADES	\$0.00	\$19.21
	74,399	44279	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BOLTS	\$13.92	
	74,399	44279	01-0000-0200-00325	HST RECEIVABLE100%	BOLTS	\$1.81	
	74,399	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$15.73
	74,400	44279	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CARPET TAPE	\$14.48	
	74,400	44279	01-0000-0200-00325	HST RECEIVABLE100%	CARPET TAPE	\$1.88	
	74,400	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARPET TAPE	\$0.00	\$16.36
	74,401	44279	01-5000-6050-41720	HORTICULTURAL SUPPLIES	2 RAKES	\$25.98	
	74,401	44279	01-0000-0200-00325	HST RECEIVABLE100%	2 RAKES	\$3.38	
	74,401	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 RAKES	\$0.00	\$29.36
	74,402	44279	01-5000-6030-41740	LAND MAINT & IMPROVEMENTS	SONO TUBES, CEMENT FOR SOCCER	\$265.99	
	74,402	44279	01-0000-0200-00325	HST RECEIVABLE100%	SONO TUBES, CEMENT FOR SOCCER	\$34.58	
	74,402	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SONO TUBES, CEMENT FOR SOCCER	\$0.00	\$300.57
	74,412	44279	01-5100-6060-40420	PROGRAM SUPPLIES	WALL CLOCKS - 2	\$9.99	
	74,412	44279	01-5100-4100-41700	BLDG REPAIRS AND MAINT	WALL CLOCKS - 2	\$19.58	
	74,412	44279	01-0000-0200-00325	HST RECEIVABLE100%	WALL CLOCKS - 2	\$1.30	
	74,412	44279	01-0000-0200-00325	HST RECEIVABLE100%	WALL CLOCKS - 2	\$2.54	
	74,412	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WALL CLOCKS - 2	\$0.00	\$33.41
	74,413	44279	01-4000-4000-41650	SMALL TOOLS & SAFETY EQUIP	TAPE MEASURE	\$13.22	
	74,413	44279	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAPE MEASURE	\$1.46	
	74,413	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE MEASURE	\$0.00	\$14.68
	74,414	44279	01-6200-4000-40540	CONSERVATION SUPPLIES	STORAGE BOXES FOR FRAMES	\$45.22	
	74,414	44279	01-6200-4000-41400	DISPLAYS	STORAGE BOXES FOR FRAMES	\$193.58	
	74,414	44279	01-0000-0200-00325	HST RECEIVABLE100%	STORAGE BOXES FOR FRAMES	\$5.88	
	74,414	44279	01-0000-0200-00325	HST RECEIVABLE100%	STORAGE BOXES FOR FRAMES	\$25.16	
	74,414	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STORAGE BOXES FOR FRAMES	\$0.00	\$269.84
	74,415	44279	01-6200-4000-41400	DISPLAYS	SHELVING IN NORTH BARN	\$46.80	
	74,415	44279	01-0000-0200-00325	HST RECEIVABLE100%	SHELVING IN NORTH BARN	\$6.08	
	74,415	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHELVING IN NORTH BARN	\$0.00	\$52.88
	74,416	44279	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	JIG SAW	\$42.73	
	74,416	44279	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JIG SAW	\$4.72	
	74,416	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JIG SAW	\$0.00	\$47.45
	74,417	44279	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	PAINT FOR PLOWS	\$47.81	
	74,417	44279	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT FOR PLOWS	\$5.28	
	74,417	44279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT FOR PLOWS	\$0.00	\$53.09
INGERSOLL RENT-ALL ***							
	74,424	44280	01-5000-6050-41540	RENTAL	AUGER RENTAL	\$88.00	
	74,424	44280	01-0000-0200-00325	HST RECEIVABLE100%	AUGER RENTAL	\$11.44	
	74,424	44280	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUGER RENTAL	\$0.00	\$99.44
	74,465	44280	01-5000-6050-41540	RENTAL	LEVEL RENTAL	\$35.20	
	74,465	44280	01-0000-0200-00325	HST RECEIVABLE100%	LEVEL RENTAL	\$4.58	
	74,465	44280	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEVEL RENTAL	\$0.00	\$39.78
	74,485	44280	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER HEADS	\$62.30	
	74,485	44280	01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER HEADS	\$8.10	
	74,485	44280	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER HEADS	\$0.00	\$70.40
JOE JOHNSON EQUIPMENT INC							
	74,445	44281	01-4500-4230-46395	939500 ELGIN SWEEPER	REPAIRS TO ST SWEEPER #15	\$3,415.02	
	74,445	44281	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO ST SWEEPER #15	\$377.20	
	74,445	44281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO ST SWEEPER #15	\$0.00	\$3,792.22
D.H. JUTZI LIMITED							
	74,484	44282	01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER TREATMENT	\$375.00	
	74,484	44282	01-0000-0200-00325	HST RECEIVABLE100%	WATER TREATMENT	\$48.75	
	74,484	44282	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER TREATMENT	\$0.00	\$423.75
EMPLOYEE REIMBURSEMENT							
	74,429	44283	01-4000-4000-40620	MILEAGE	MILEAGE - APRIL	\$139.08	
	74,429	44283	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - APRIL	\$15.36	
	74,429	44283	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL	\$0.00	\$154.44
CUSTOMER REFUND							
	74,455	44284	01-5100-6090-01636	PRE-SCHOOL PROGRAM REV	REFUND - COURSE CANCELLED	\$12.50	
	74,455	44284	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND - COURSE CANCELLED	\$0.00	\$12.50
LONDON FIRE EQUIPMENT LTD ***							
	74,462	44285	01-5000-6020-41550	MAINTENANCE CONTRACTS	RANGE HOOD SEMI-ANN INSPECT'N	\$166.85	
	74,462	44285	01-0000-0200-00325	HST RECEIVABLE100%	RANGE HOOD SEMI-ANN INSPECT'N	\$21.69	
	74,462	44285	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RANGE HOOD SEMI-ANN INSPECT'N	\$0.00	\$188.54
LYRECO CANADA INC.							
	74,452	44286	01-5100-4000-40200	OFFICE SUPPLIES	COPY PAPER	\$239.26	
	74,452	44286	01-0000-0200-00325	HST RECEIVABLE100%	COPY PAPER	\$31.10	
	74,452	44286	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COPY PAPER	\$0.00	\$270.36
	74,453	44286	01-1000-4000-40200	OFFICE SUPPLIES	CERT CVRS, CORR TAPE, POST ITS	\$172.24	
	74,453	44286	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CERT CVRS, CORR TAPE, POST ITS	\$19.02	
	74,453	44286	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CERT CVRS, CORR TAPE, POST ITS	\$0.00	\$191.26
MCKIM HARDWARE							
	74,487	44287	01-5000-6020-41700	BLDG REPAIRS & MAINT	GALVANIZED WIRE	\$59.49	
	74,487	44287	01-0000-0200-00325	HST RECEIVABLE100%	GALVANIZED WIRE	\$7.73	

	74,487	44287	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GALVANIZED WIRE	\$0.00	\$67.22
	74,488	44287	01-5000-6020-41700	BLDG REPAIRS & MAINT	WIRE	\$16.32	
	74,488	44287	01-0000-0200-00325	HST RECEIVABLE100%	WIRE	\$2.12	
	74,488	44287	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRE	\$0.00	\$18.44
	74,489	44287	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BALL VALVES	\$10.85	
	74,489	44287	01-0000-0200-00325	HST RECEIVABLE100%	BALL VALVES	\$1.41	
	74,489	44287	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BALL VALVES	\$0.00	\$12.26
	74,490	44287	01-5000-6050-41700	BLDG REPAIRS AND MAINT	STEEL, CONCRETE MIX	\$24.18	
	74,490	44287	01-0000-0200-00325	HST RECEIVABLE100%	STEEL, CONCRETE MIX	\$3.14	
	74,490	44287	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEEL, CONCRETE MIX	\$0.00	\$27.32
	74,491	44287	01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOILET PARTS	\$17.83	
	74,491	44287	01-0000-0200-00325	HST RECEIVABLE100%	TOILET PARTS	\$2.32	
	74,491	44287	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PARTS	\$0.00	\$20.15
MINISTRY OF FINANCE - M.T.O. *							
	74,511	44288	01-1000-4240-01627	VIOLATIONS - M.O.T.	PARKING COURT COSTS - MAR	\$24.75	
	74,511	44288	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING COURT COSTS - MAR	\$0.00	\$24.75
	74,512	44288	01-1000-4240-01627	VIOLATIONS - M.O.T.	PARKING COURT COSTS - FEB	\$66.00	
	74,512	44288	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING COURT COSTS - FEB	\$0.00	\$66.00
	74,513	44288	01-1000-4240-01627	VIOLATIONS - M.O.T.	PARKING COURT COSTS - JAN	\$33.00	
	74,513	44288	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING COURT COSTS - JAN	\$0.00	\$33.00
MUNICIPAL FINANCE OFFICERS							
	74,454	44289	01-1300-4000-41000	ADVERTISING	JOB POSTING - TREASURER	\$203.52	
	74,454	44289	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JOB POSTING - TREASURER	\$22.48	
	74,454	44289	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JOB POSTING - TREASURER	\$0.00	\$226.00
OLDE BAKERY CAFE							
	74,408	44290	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE, CUPCAKES	\$30.00	
	74,408	44290	01-5100-6090-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE, CUPCAKES	\$9.00	
	74,408	44290	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE, CUPCAKES	\$0.00	\$39.00
OLDE TYME TAXI							
	74,430	44291	01-1001-4000-41560	CONTRACTS	PARA TAXI SERVICE - APRIL	\$3,515.94	
	74,430	44291	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARA TAXI SERVICE - APRIL	\$388.36	
	74,430	44291	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARA TAXI SERVICE - APRIL	\$0.00	\$3,904.30
ONTARIO RECREATION FACILITIES							
	74,456	44292	01-5000-4000-40600	MEMBERSHIP FEES	O.R.F.A. MEMBERSHIP FEE	\$655.00	
	74,456	44292	01-0000-0200-00325	HST RECEIVABLE100%	O.R.F.A. MEMBERSHIP FEE	\$85.15	
	74,456	44292	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	O.R.F.A. MEMBERSHIP FEE	\$0.00	\$740.15
OXFORD BASKETBALL OFFICIALS AS							
	74,464	44293	01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	B-BALL OFFICIALS - MAR/APR	\$700.00	
	74,464	44293	01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	B-BALL OFFICIALS - MAR/APR	\$66.37	
	74,464	44293	01-0000-0200-00325	HST RECEIVABLE100%	B-BALL OFFICIALS - MAR/APR	\$8.63	
	74,464	44293	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	B-BALL OFFICIALS - MAR/APR	\$0.00	\$775.00
OXFORD COUNTY ***							
	74,450	44294	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBENTURE PAYMENT 5114-2009	\$32,531.82	
	74,450	44294	01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBENTURE PAYMENT 5114-2009	\$7,027.20	
	74,450	44294	01-0000-2550-00922	DEBENTURE PAYABLE- COUNTY OXFORD 2009	DEBENTURE PAYMENT 5114-2009	\$32,531.82	
	74,450	44294	01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DEBENTURE PAYMENT 5114-2009	\$0.00	\$32,531.82
	74,450	44294	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBENTURE PAYMENT 5114-2009	\$0.00	\$39,559.02
	74,451	44294	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBENTURE PYMT 5168-2010A	\$55,265.84	
	74,451	44294	01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBENTURE PYMT 5168-2010A	\$31,172.97	
	74,451	44294	01-0000-2550-00921	DEBENTURE PAYABLE-CMHC 2009	DEBENTURE PYMT 5168-2010A	\$55,265.84	
	74,451	44294	01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DEBENTURE PYMT 5168-2010A	\$0.00	\$55,265.84
	74,451	44294	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBENTURE PYMT 5168-2010A	\$0.00	\$86,438.81
	74,514	44294	01-1000-4240-01626	VIOLATIONS - COURT	PARKING COURT COSTS -MAR	\$9.00	
	74,514	44294	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING COURT COSTS -MAR	\$0.00	\$9.00
	74,515	44294	01-1000-4240-01626	VIOLATIONS - COURT	PARKING COURT COSTS - FEB	\$24.00	
	74,515	44294	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING COURT COSTS - FEB	\$0.00	\$24.00
	74,516	44294	01-1000-4240-01626	VIOLATIONS - COURT	PARKING COURT COSTS - JAN	\$12.00	
	74,516	44294	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING COURT COSTS - JAN	\$0.00	\$12.00
P M HYDRAULICS ***							
	74,438	44295	01-4500-4230-46404	940400 PAINT SPRAYER	PARTS FOR PW EQUIPMENT	\$245.15	
	74,438	44295	01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS FOR PW EQUIPMENT	\$112.39	
	74,438	44295	01-4500-4230-46397	939700 SIDEWALK TRACTOR	PARTS FOR PW EQUIPMENT	\$15.26	
	74,438	44295	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR PW EQUIPMENT	\$27.08	
	74,438	44295	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR PW EQUIPMENT	\$12.42	
	74,438	44295	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR PW EQUIPMENT	\$1.69	
	74,438	44295	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR PW EQUIPMENT	\$0.00	\$413.99
	74,439	44295	01-4500-4230-46391	939100 1987 Champion Grader	PARTS FOR GRADER #11	\$1,702.00	
	74,439	44295	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR GRADER #11	\$187.99	
	74,439	44295	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR GRADER #11	\$0.00	\$1,889.99
PROGRESSIVE WASTE SOLUTIONS							
	74,467	44296	01-5200-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - MAY	\$191.00	
	74,467	44296	01-5000-6020-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - MAY	\$219.30	
	74,467	44296	01-5100-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - MAY	\$219.30	
	74,467	44296	01-5000-6050-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - MAY	\$219.30	
	74,467	44296	01-5000-6040-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - MAY	\$219.30	
	74,467	44296	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - MAY	\$24.83	
	74,467	44296	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - MAY	\$28.51	
	74,467	44296	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - MAY	\$28.51	





	74,460	44304	01-0000-0200-00325	HST RECEIVABLE100%	WASHROOM REPAIRS - CENT PK	\$16.90	
	74,460	44304	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASHROOM REPAIRS - CENT PK	\$0.00	\$146.90
STEWART OVERHEAD DOOR CO. LTD							
	74,437	44305	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO OVERHEAD DOORS	\$1,401.24	
	74,437	44305	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO OVERHEAD DOORS	\$154.77	
	74,437	44305	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO OVERHEAD DOORS	\$0.00	\$1,556.01
STONETOWN SUPPLY SERVICES(ING)							
	74,436	44306	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	GARBAGE BAGS & SAFETY GLASSES	\$75.32	
	74,436	44306	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	GARBAGE BAGS & SAFETY GLASSES	\$142.99	
	74,436	44306	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS & SAFETY GLASSES	\$8.32	
	74,436	44306	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS & SAFETY GLASSES	\$15.80	
	74,436	44306	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS & SAFETY GLASSES	\$0.00	\$242.43
SUN MEDIA, A DIVISION OF POSTM							
	74,442	44307	01-1000-4000-41000	ADVERTISING	PUBLIC MTG - BLDG PERMIT FEES	\$183.17	
	74,442	44307	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUBLIC MTG - BLDG PERMIT FEES	\$20.23	
	74,442	44307	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUBLIC MTG - BLDG PERMIT FEES	\$0.00	\$203.40
	74,443	44307	01-4500-4000-41000	ADVERTISING	PW TRUCK TENDER	\$132.29	
	74,443	44307	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW TRUCK TENDER	\$14.61	
	74,443	44307	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW TRUCK TENDER	\$0.00	\$146.90
TREMBLETT'S YOUR INDEPENDENT G							
	74,410	44308	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	IND'T - MAR 2015 - ADMIN	\$7.12	
	74,410	44308	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	IND'T - MAR 2015 - ADMIN	\$1.79	
	74,410	44308	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IND'T - MAR 2015 - ADMIN	\$0.79	
	74,410	44308	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - MAR 2015 - ADMIN	\$0.00	\$9.70
	74,447	44308	01-5200-6090-40420	PROGRAM SUPPLIES	IND'T - APR 2015 - FUSION	\$158.70	
	74,447	44308	01-5200-6090-40610	MEETINGS & CONFERENCES	IND'T - APR 2015 - FUSION	\$37.22	
	74,447	44308	01-5200-6090-40460	NUTRITION PURCHASES	IND'T - APR 2015 - FUSION	\$100.12	
	74,447	44308	01-5200-6090-40550	FUND RAISING	IND'T - APR 2015 - FUSION	\$122.29	
	74,447	44308	01-0000-0200-00325	HST RECEIVABLE100%	IND'T - APR 2015 - FUSION	\$5.84	
	74,447	44308	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - APR 2015 - FUSION	\$0.00	\$424.17
EMPLOYEE REIMBURSEMENT							
	74,522	44309	01-4500-4000-40630	STAFF TRAINING	MEALS WHILE AT OGRA COURSE	\$19.08	
	74,522	44309	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEALS WHILE AT OGRA COURSE	\$2.11	
	74,522	44309	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEALS WHILE AT OGRA COURSE	\$0.00	\$21.19
WASTE MANAGEMENT							
	74,444	44310	01-4500-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP SERVICE - MAY	\$556.53	
	74,444	44310	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP SERVICE - MAY	\$61.47	
	74,444	44310	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP SERVICE - MAY	\$0.00	\$618.00
WORKPLACE SAFETY & INS. BOARD							
	74,499	44311	01-0000-2100-00708	WSIB PAYABLE	WSIB PREMIUM - APRIL	\$11,490.81	
	74,499	44311	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WSIB PREMIUM - APRIL	\$0.00	\$11,490.81
WRIGHT, JAMIE							
	74,501	44312	01-2000-4025-40630	STAFF TRAINING	WORKING AT HEIGHTS - 1	\$178.08	
	74,501	44312	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORKING AT HEIGHTS - 1	\$19.67	
	74,501	44312	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORKING AT HEIGHTS - 1	\$0.00	\$197.75
	74,502	44312	01-4500-4000-40630	STAFF TRAINING	WORKING AT HEIGHTS - 4	\$712.32	
	74,502	44312	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORKING AT HEIGHTS - 4	\$78.68	
	74,502	44312	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORKING AT HEIGHTS - 4	\$0.00	\$791.00
XEROX CANADA LTD.							
	74,406	44313	01-5100-4000-40250	PHOTOCOPIER	VPCC MAIN COPIER USAGE	\$1,429.83	
	74,406	44313	01-0000-0200-00325	HST RECEIVABLE100%	VPCC MAIN COPIER USAGE	\$185.88	
	74,406	44313	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC MAIN COPIER USAGE	\$0.00	\$1,615.71
	74,407	44313	01-5100-4000-40250	PHOTOCOPIER	VPCC SPARE COPIER USAGE	\$3.42	
	74,407	44313	01-0000-0200-00325	HST RECEIVABLE100%	VPCC SPARE COPIER USAGE	\$0.44	
	74,407	44313	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC SPARE COPIER USAGE	\$0.00	\$3.86
	74,446	44313	01-4500-4000-40250	PHOTOCOPIER	PW - JAN25-APR25 COPIES	\$31.91	
	74,446	44313	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW - JAN25-APR25 COPIES	\$3.53	
	74,446	44313	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW - JAN25-APR25 COPIES	\$0.00	\$35.44
	74,457	44313	01-5000-4000-40200	OFFICE SUPPLIES	ARENA COPIER CHARGES	\$16.13	
	74,457	44313	01-0000-0200-00325	HST RECEIVABLE100%	ARENA COPIER CHARGES	\$2.10	
	74,457	44313	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA COPIER CHARGES	\$0.00	\$18.23
	74,505	44313	01-4000-4000-40250	PHOTOCOPIER	COPY CHGS FOR BLDG/PW/ENG	\$52.03	
	74,505	44313	01-4500-4000-40250	PHOTOCOPIER	COPY CHGS FOR BLDG/PW/ENG	\$53.61	
	74,505	44313	01-3400-4000-40250	PHOTOCOPIER	COPY CHGS FOR BLDG/PW/ENG	\$52.03	
	74,505	44313	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COPY CHGS FOR BLDG/PW/ENG	\$5.75	
	74,505	44313	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COPY CHGS FOR BLDG/PW/ENG	\$5.92	
	74,505	44313	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COPY CHGS FOR BLDG/PW/ENG	\$5.75	
	74,505	44313	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COPY CHGS FOR BLDG/PW/ENG	\$0.00	\$175.09
O.M.E.R.S. ***							
	74,561	44314	01-0000-2100-00704	OMERS (15000)	MAY OMERS CONTRIBUTION	\$52,753.66	
	74,561	44314	01-0000-0100-00100	BANK	MAY OMERS CONTRIBUTION	\$0.00	\$52,753.66
UPPER THAMES RIVER CON.AUTH.							
	74,578	44315	10-0000-3259-80000	MATERIALS-BRIDGE HENDERSON @ CATHERINE	PERMIT TO TAKE WATER	\$750.00	
	74,578	44315	01-0000-0100-00100	BANK	PERMIT TO TAKE WATER	\$0.00	\$750.00
407 ETR							
	74,675	44316	01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER REPAIRS	\$31.61	
	74,675	44316	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER REPAIRS	\$0.00	\$31.61
ACAPULCO ***							

	74,562	44317	01-5100-4100-41700	BLDG REPAIRS AND MAINT	JET FLANGE	\$70.30	
	74,562	44317	01-0000-0200-00325	HST RECEIVABLE100%	JET FLANGE	\$9.14	
	74,562	44317	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JET FLANGE	\$0.00	\$79.44
	74,563	44317	01-5100-4100-41710	CHEMICALS	BICARB, CHLORINE, MUR ACID	\$1,064.88	
	74,563	44317	01-0000-0200-00325	HST RECEIVABLE100%	BICARB, CHLORINE, MUR ACID	\$138.43	
	74,563	44317	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BICARB, CHLORINE, MUR ACID	\$0.00	\$1,203.31
	74,564	44317	01-5100-4100-41710	CHEMICALS	MUR ACID, CHLORINE, BICARB	\$1,300.60	
	74,564	44317	01-0000-0200-00325	HST RECEIVABLE100%	MUR ACID, CHLORINE, BICARB	\$169.08	
	74,564	44317	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUR ACID, CHLORINE, BICARB	\$0.00	\$1,469.68
ACKLANDS GRAINGER							
	74,707	44318	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	SLING FOR JB CRANE	\$51.86	
	74,707	44318	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SLING FOR JB CRANE	\$5.72	
	74,707	44318	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SLING FOR JB CRANE	\$0.00	\$57.58
ADVANTAGE FITNESS SALES INC.							
	74,637	44319	01-5100-6070-41530	EQUIP REPAIRS & MAINT	REPAIRS TO CROSS TRAINER #3	\$144.18	
	74,637	44319	01-0000-0200-00325	HST RECEIVABLE100%	REPAIRS TO CROSS TRAINER #3	\$18.74	
	74,637	44319	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO CROSS TRAINER #3	\$0.00	\$162.92
AKIRA STUDIO LTD							
	74,595	44320	01-0000-2375-00740	BUILD INGERSOLL GROUP "BIG" DEPOSIT	WEBSITE REDESIGN	\$6,105.60	
	74,595	44320	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEBSITE REDESIGN	\$674.40	
	74,595	44320	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE REDESIGN	\$0.00	\$6,780.00
	74,650	44320	01-5200-6195-41000	ADVERTISING	WEBSITE SUPPORT	\$95.00	
	74,650	44320	01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE SUPPORT	\$12.35	
	74,650	44320	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE SUPPORT	\$0.00	\$107.35
AL'S TIRE INGERSOLL							
	74,552	44321	01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	TIRE REPAIR - UNIT 1	\$269.65	
	74,552	44321	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TIRE REPAIR - UNIT 1	\$29.79	
	74,552	44321	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR - UNIT 1	\$0.00	\$299.44
	74,573	44321	01-5000-6050-41530	EQUIP REPAIRS & MAINT	CHANGE TIRES ON TRACTOR	\$195.30	
	74,573	44321	01-0000-0200-00325	HST RECEIVABLE100%	CHANGE TIRES ON TRACTOR	\$25.39	
	74,573	44321	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHANGE TIRES ON TRACTOR	\$0.00	\$220.69
	74,574	44321	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE REPAIR - RIDER	\$21.03	
	74,574	44321	01-0000-0200-00325	HST RECEIVABLE100%	TIRE REPAIR - RIDER	\$2.73	
	74,574	44321	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR - RIDER	\$0.00	\$23.76
	74,661	44321	01-4500-4230-46381	938100 T1-14 DODGE RAM	TIRE REPAIRS TO TRUCK #1	\$34.49	
	74,661	44321	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TIRE REPAIRS TO TRUCK #1	\$3.81	
	74,661	44321	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIRS TO TRUCK #1	\$0.00	\$38.30
A.M.C.T.O. ***							
	74,714	44322	01-0900-4000-42900	MISCELLANEOUS EXPENSE	AMCTO - HR AD	\$493.54	
	74,714	44322	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMCTO - HR AD	\$54.51	
	74,714	44322	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMCTO - HR AD	\$0.00	\$548.05
GORDON BANNERMAN LTD.							
	74,577	44323	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TOP LINK FOR TRACTOR	\$494.60	
	74,577	44323	01-0000-0200-00325	HST RECEIVABLE100%	TOP LINK FOR TRACTOR	\$64.30	
	74,577	44323	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOP LINK FOR TRACTOR	\$0.00	\$558.90
BELL CANADA ***							
	74,558	44324	01-1000-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$752.10	
	74,558	44324	01-2000-4025-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$141.54	
	74,558	44324	01-1001-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$66.53	
	74,558	44324	01-1001-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$57.17	
	74,558	44324	01-1002-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$188.31	
	74,558	44324	01-3000-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$210.73	
	74,558	44324	01-4500-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$219.06	
	74,558	44324	01-5000-6020-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$180.26	
	74,558	44324	01-5000-6050-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$87.30	
	74,558	44324	01-5100-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$574.83	
	74,558	44324	01-5100-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$186.86	
	74,558	44324	01-5200-6090-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$431.49	
	74,558	44324	01-6200-4000-40220	TELEPHONE	BELL PHONE LINES - APRIL	\$57.27	
	74,558	44324	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BELL PHONE LINES - APRIL	\$180.62	
	74,558	44324	01-0000-0200-00325	HST RECEIVABLE100%	BELL PHONE LINES - APRIL	\$197.32	
	74,558	44324	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL PHONE LINES - APRIL	\$0.00	\$3,531.39
EMPLOYEE REIMBURSEMENT							
	74,539	44325	01-5200-6090-40620	MILEAGE	MILEAGE - MAY 2015	\$39.19	
	74,539	44325	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MAY 2015	\$5.09	
	74,539	44325	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY 2015	\$0.00	\$44.28
BRAD'S LOCK & KEY ***							
	74,537	44326	01-5200-4100-41700	BLDG REPAIRS AND MAINT	REKEY STAFF OFFICE DOORS	\$213.80	
	74,537	44326	01-0000-0200-00325	HST RECEIVABLE100%	REKEY STAFF OFFICE DOORS	\$27.79	
	74,537	44326	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REKEY STAFF OFFICE DOORS	\$0.00	\$241.59
BRAGG, JEFF							
	74,633	44327	01-2000-4025-41550	MAINTENANCE CONTRACTS	JANITORIAL VAC'N RELIEF	\$137.38	
	74,633	44327	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL VAC'N RELIEF	\$15.17	
	74,633	44327	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL VAC'N RELIEF	\$0.00	\$152.55
	74,634	44327	01-2000-4015-41550	MAINTENANCE CONTRACTS	CARR'S WLKWKY CLEANING	\$600.00	
	74,634	44327	01-0000-0200-00325	HST RECEIVABLE100%	CARR'S WLKWKY CLEANING	\$78.00	
	74,634	44327	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARR'S WLKWKY CLEANING	\$0.00	\$678.00
BOARD MMBR REIMBURSEMENT							

	74,647	44328	01-3230-4000-40630	STAFF TRAINING	BKFST MTG - 1/2 DAY PER DIEM	\$58.53	
	74,647	44328	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BKFST MTG - 1/2 DAY PER DIEM	\$6.47	
BUTTERWORTH'S SERVICE CENTRE	74,647	44328	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BKFST MTG - 1/2 DAY PER DIEM	\$0.00	\$65.00
	74,636	44329	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	REPAIRS TO 2005 GMC TRUCK	\$2,669.27	
	74,636	44329	01-0000-0200-00325	HST RECEIVABLE100%	REPAIRS TO 2005 GMC TRUCK	\$347.01	
CAMPBELL'S	74,636	44329	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO 2005 GMC TRUCK	\$0.00	\$3,016.28
	74,540	44330	01-3000-4000-40200	OFFICE SUPPLIES	TAPE FOR MACHINE	\$33.56	
	74,540	44330	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAPE FOR MACHINE	\$3.71	
	74,540	44330	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE FOR MACHINE	\$0.00	\$37.27
	74,589	44330	01-1000-4000-40200	OFFICE SUPPLIES	CERTIFICATE HOLDERS	\$12.51	
	74,589	44330	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CERTIFICATE HOLDERS	\$1.38	
	74,589	44330	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CERTIFICATE HOLDERS	\$0.00	\$13.89
	74,604	44330	01-6200-4000-40200	OFFICE SUPPLIES	GIFT SHOP OFFICE SUPPLIES	\$12.07	
	74,604	44330	01-0000-0200-00325	HST RECEIVABLE100%	GIFT SHOP OFFICE SUPPLIES	\$1.57	
	74,604	44330	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GIFT SHOP OFFICE SUPPLIES	\$0.00	\$13.64
	74,625	44330	01-3400-4000-40200	OFFICE SUPPLIES	NOTEBOOKS, PENS, CLIPS	\$21.61	
	74,625	44330	01-4000-4000-40200	OFFICE SUPPLIES	NOTEBOOKS, PENS, CLIPS	\$21.61	
	74,625	44330	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NOTEBOOKS, PENS, CLIPS	\$2.39	
	74,625	44330	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NOTEBOOKS, PENS, CLIPS	\$2.39	
	74,625	44330	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOTEBOOKS, PENS, CLIPS	\$0.00	\$48.00
	74,697	44330	01-0100-4000-40200	OFFICE SUPPLIES	POCKET FOLDERS - 10	\$4.99	
	74,697	44330	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POCKET FOLDERS - 10	\$0.55	
	74,697	44330	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POCKET FOLDERS - 10	\$0.00	\$5.54
CANADIAN NATIONAL RAILWAYS	74,680	44331	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL & GATE MAINT - APRIL	\$770.00	
CANADIAN PACIFIC RAILWAY	74,680	44331	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL & GATE MAINT - APRIL	\$0.00	\$770.00
	74,627	44332	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	CEASE WHISTLE AGREEMENT	\$1,498.50	
CANSEL - TORONTO*****	74,627	44332	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CEASE WHISTLE AGREEMENT	\$0.00	\$1,498.50
	74,626	44333	10-0000-3263-80000	MATERIALS - PRINTER/PLOTTER/SCANNER	NEW ENG PRINTER/PLOTTER	\$16,379.09	
	74,626	44333	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW ENG PRINTER/PLOTTER	\$1,809.15	
	74,626	44333	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW ENG PRINTER/PLOTTER	\$0.00	\$18,188.24
	74,628	44333	01-4000-4000-40220	TELEPHONE	SURVEY SERVICE	\$264.58	
	74,628	44333	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEY SERVICE	\$29.22	
	74,628	44333	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURVEY SERVICE	\$0.00	\$293.80
CHECKERS CLEANING SUPPLY	74,635	44334	01-5100-4100-40210	JANITORIAL SUPPLIES	CLEANER DISINFECTANT	\$230.87	
	74,635	44334	01-0000-0200-00325	HST RECEIVABLE100%	CLEANER DISINFECTANT	\$30.01	
	74,635	44334	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANER DISINFECTANT	\$0.00	\$260.88
	74,702	44334	01-5000-6020-40210	JANITORIAL SUPPLIES	GARBAGE BAGS	\$457.04	
	74,702	44334	01-5000-6050-40210	JANITORIAL SUPPLIES	GARBAGE BAGS	\$457.04	
	74,702	44334	01-5100-4100-40210	JANITORIAL SUPPLIES	GARBAGE BAGS	\$265.49	
	74,702	44334	01-5200-4100-40210	JANITORIAL SUPPLIES	GARBAGE BAGS	\$265.49	
	74,702	44334	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE BAGS	\$59.41	
	74,702	44334	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE BAGS	\$59.41	
	74,702	44334	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE BAGS	\$34.51	
	74,702	44334	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE BAGS	\$34.51	
	74,702	44334	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS	\$0.00	\$1,632.90
COCA-COLA BOTTLING COMPANY	74,565	44335	01-5100-4100-40430	CANTEEN SUPPLIES	POP, WATER, POWERADE	\$249.70	
	74,565	44335	01-5100-4100-40430	CANTEEN SUPPLIES	POP, WATER, POWERADE	\$81.60	
	74,565	44335	01-0000-0200-00325	HST RECEIVABLE100%	POP, WATER, POWERADE	\$32.46	
	74,565	44335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POP, WATER, POWERADE	\$0.00	\$363.76
CONSTRUCTION MARKET DATA GROUP	74,694	44336	10-0000-3259-80000	MATERIALS-BRIDGE HENDERSON @ CATHERINE	CATHERINE ST CULVERT AD	\$1,120.17	
	74,694	44336	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CATHERINE ST CULVERT AD	\$123.73	
	74,694	44336	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CATHERINE ST CULVERT AD	\$0.00	\$1,243.90
	74,695	44336	10-0000-3268-80000	MATERIALS-CULLODEN RD RECONSTRUCTION	WHITING/CULLODEN ETC. AD	\$1,155.18	
	74,695	44336	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WHITING/CULLODEN ETC. AD	\$127.60	
	74,695	44336	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WHITING/CULLODEN ETC. AD	\$0.00	\$1,282.78
CORPORATE INQUIRY SYSTEMS	74,555	44337	01-1300-4000-41000	ADVERTISING	EMPLOYMENT SCREENING	\$89.55	
	74,555	44337	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EMPLOYMENT SCREENING	\$9.89	
	74,555	44337	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMPLOYMENT SCREENING	\$0.00	\$99.44
	74,696	44337	01-1300-4000-41000	ADVERTISING	EMPLOYMENT SCREENING	\$111.94	
	74,696	44337	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EMPLOYMENT SCREENING	\$12.36	
	74,696	44337	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMPLOYMENT SCREENING	\$0.00	\$124.30
PAUL DAVIES PLUMBING & HEATING	74,542	44338	01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	HEATERS FOR THE BAY	\$7,977.82	
	74,542	44338	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HEATERS FOR THE BAY	\$881.19	
	74,542	44338	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEATERS FOR THE BAY	\$0.00	\$8,859.01
DIRECTOR OF FAMILY RESPONSIBIL	74,567	44339	01-0000-2100-00718	FAMILY SERVICES	CASE 648113 - MAY	\$192.00	
	74,567	44339	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 648113 - MAY	\$0.00	\$192.00
	74,568	44339	01-0000-2100-00718	FAMILY SERVICES	CASE 1005697 - MAY	\$2,255.92	

	74,568	44339	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 1005697 - MAY	\$0.00	\$2,255.92
DIVERSITECH	74,690	44340	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	OVERHEAD CRANE INSPECTION	\$284.93	
	74,690	44340	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OVERHEAD CRANE INSPECTION	\$31.47	
	74,690	44340	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERHEAD CRANE INSPECTION	\$0.00	\$316.40
EASY WAY CLEANING PRODUCTS LIM	74,629	44341	01-2000-4025-40210	JANITORIAL SUPPLIES	TOILET PAPER, PAPER TOWELS	\$58.86	
	74,629	44341	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOILET PAPER, PAPER TOWELS	\$6.50	
	74,629	44341	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PAPER, PAPER TOWELS	\$0.00	\$65.36
ERTH HOLDINGS INC.	74,700	44342	01-0000-0250-60940	GC15-792-INGERSOLL ST-ACCIDENT	LT POLE RPR INGERSOLL ST BRDG	\$7,703.81	
	74,700	44342	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LT POLE RPR INGERSOLL ST BRDG	\$850.92	
	74,700	44342	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LT POLE RPR INGERSOLL ST BRDG	\$0.00	\$8,554.73
FASTENAL CANADA ***	74,642	44343	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	EAR MUFFS - 2 PR	\$57.49	
	74,642	44343	01-0000-0200-00325	HST RECEIVABLE100%	EAR MUFFS - 2 PR	\$7.47	
	74,642	44343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EAR MUFFS - 2 PR	\$0.00	\$64.96
	74,649	44343	01-5200-4100-41700	BLDG REPAIRS AND MAINT	HARDWARE	\$36.88	
	74,649	44343	01-0000-0200-00325	HST RECEIVABLE100%	HARDWARE	\$4.79	
	74,649	44343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARDWARE	\$0.00	\$41.67
	74,662	44343	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	STOCK HARDWARE	\$11.58	
	74,662	44343	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK HARDWARE	\$1.28	
	74,662	44343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK HARDWARE	\$0.00	\$12.86
	74,663	44343	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SMALL BOLTS, WASHERS - STOCK	\$167.54	
	74,663	44343	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SMALL BOLTS, WASHERS - STOCK	\$18.50	
	74,663	44343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SMALL BOLTS, WASHERS - STOCK	\$0.00	\$186.04
	74,664	44343	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	BOLTS & WASHERS - STOCK	\$57.31	
	74,664	44343	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS & WASHERS - STOCK	\$6.33	
	74,664	44343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS & WASHERS - STOCK	\$0.00	\$63.64
	74,665	44343	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	HARD HAT	\$38.89	
	74,665	44343	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HARD HAT	\$4.30	
	74,665	44343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARD HAT	\$0.00	\$43.19
FIDO SOLUTIONS INC.	74,691	44344	01-3400-4000-40310	FAX OPERATIONS	BLDG DEPT CELL PHONES - APRIL	\$127.20	
	74,691	44344	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLDG DEPT CELL PHONES - APRIL	\$14.05	
	74,691	44344	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLDG DEPT CELL PHONES - APRIL	\$0.00	\$141.25
GLASSFORD MOTORS LTD	74,706	44345	01-4500-4230-46387	938700 T7-08 DODGE 3500	HEATER REPAIR - TRUCK #7	\$175.02	
	74,706	44345	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HEATER REPAIR - TRUCK #7	\$19.33	
	74,706	44345	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEATER REPAIR - TRUCK #7	\$0.00	\$194.35
GRA - HAM ENERGY	74,545	44346	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL	\$95.87	
	74,545	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL	\$10.59	
	74,545	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL	\$0.00	\$106.46
	74,548	44346	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL 558.L	\$53.26	
	74,548	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL 558.L	\$5.88	
	74,548	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL 558.L	\$0.00	\$59.14
	74,621	44346	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 107L	\$103.00	
	74,621	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 107L	\$11.38	
	74,621	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 107L	\$0.00	\$114.38
	74,641	44346	01-5000-6050-41470	VEHICLE FUEL	FUEL - 233.8L	\$221.17	
	74,641	44346	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 233.8L	\$28.75	
	74,641	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 233.8L	\$0.00	\$249.92
	74,655	44346	01-4500-4230-41420	FUEL- GASOLINE	UNLEADED FUEL - 539.1L	\$542.55	
	74,655	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED FUEL - 539.1L	\$59.93	
	74,655	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED FUEL - 539.1L	\$0.00	\$602.48
	74,656	44346	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 2028.6L	\$2,020.95	
	74,656	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 2028.6L	\$223.23	
	74,656	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 2028.6L	\$0.00	\$2,244.18
	74,657	44346	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	COLOURED DIESEL - 901.7L	\$834.08	
	74,657	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 901.7L	\$92.12	
	74,657	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 901.7L	\$0.00	\$926.20
	74,658	44346	01-4500-4230-41420	FUEL- GASOLINE	REGULAR ETHANOL GAS - 510.9L	\$514.17	
	74,658	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR ETHANOL GAS - 510.9L	\$56.80	
	74,658	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR ETHANOL GAS - 510.9L	\$0.00	\$570.97
	74,659	44346	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 514.8L	\$507.62	
	74,659	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 514.8L	\$56.07	
	74,659	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 514.8L	\$0.00	\$563.69
	74,660	44346	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 1583.1L	\$1,448.26	
	74,660	44346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 1583.1L	\$159.97	
	74,660	44346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 1583.1L	\$0.00	\$1,608.23
EMPLOYEE REIMBURSEMENT	74,698	44347	01-1000-4000-40620	MILEAGE	MILEAGE - FEB - APR	\$163.40	
	74,698	44347	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - FEB - APR	\$18.04	
	74,698	44347	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - FEB - APR	\$0.00	\$181.44
GROWER'S CHOICE LANDSCAPE PROD	74,582	44348	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	MULCH - 35 CU YD	\$1,855.00	
	74,582	44348	01-0000-0200-00325	HST RECEIVABLE100%	MULCH - 35 CU YD	\$241.15	

	74,582	44348	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULCH - 35 CU YD	\$0.00	\$2,096.15
GUNN'S HILL ARTISAN CHEESE LTD							
	74,593	44349	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$152.82	
	74,593	44349	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$152.82
EMPLOYEE REIMBURSEMENT							
	74,703	44350	01-3400-4000-40630	STAFF TRAINING	MEALS-BLDG OFFICIAL & THE LAW	\$21.65	
	74,703	44350	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEALS-BLDG OFFICIAL & THE LAW	\$2.40	
	74,703	44350	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEALS-BLDG OFFICIAL & THE LAW	\$0.00	\$24.05
EMPLOYEE REIMBURSEMENT							
	74,538	44351	01-5200-4100-40620	MILEAGE	MILEAGE - APRIL 2015	\$23.89	
	74,538	44351	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - APRIL 2015	\$3.11	
	74,538	44351	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APRIL 2015	\$0.00	\$27.00
EMPLOYEE REIMBURSEMENT							
	74,556	44352	01-3000-4000-40610	MEETINGS & CONFERENCES	O.A.F.C. CONFERENCE - ROOM	\$585.53	
	74,556	44352	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	O.A.F.C. CONFERENCE - ROOM	\$64.67	
	74,556	44352	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	O.A.F.C. CONFERENCE - ROOM	\$0.00	\$650.20
	74,557	44352	01-3000-4000-40290	UNIFORMS & CLOTHING	BOOTS	\$90.06	
	74,557	44352	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOOTS	\$9.94	
	74,557	44352	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOOTS	\$0.00	\$100.00
HUNTER STEEL SALES							
	74,620	44353	01-3000-4000-40630	STAFF TRAINING	STEEL FOR DOOR	\$610.56	
	74,620	44353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STEEL FOR DOOR	\$67.44	
	74,620	44353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEEL FOR DOOR	\$0.00	\$678.00
HURON TRACTOR LTD							
	74,571	44354	01-5000-6050-41530	EQUIP REPAIRS & MAINT	SHAFT & NUT FOR RIDER	\$17.32	
	74,571	44354	01-0000-0200-00325	HST RECEIVABLE100%	SHAFT & NUT FOR RIDER	\$2.25	
	74,571	44354	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHAFT & NUT FOR RIDER	\$0.00	\$19.57
	74,572	44354	01-5000-6050-41530	EQUIP REPAIRS & MAINT	STEERING REPAIR	\$165.81	
	74,572	44354	01-0000-0200-00325	HST RECEIVABLE100%	STEERING REPAIR	\$21.56	
	74,572	44354	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEERING REPAIR	\$0.00	\$187.37
INGENIOUS SOFTWARE							
	74,547	44355	01-3000-4000-40410	LICENCES, TAGS, ETC.	FIREPRO CONTRACT TO JUNE2016	\$1,451.10	
	74,547	44355	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIREPRO CONTRACT TO JUNE2016	\$160.28	
	74,547	44355	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIREPRO CONTRACT TO JUNE2016	\$0.00	\$1,611.38
INGERSOLL HOME CENTRE LTD							
	74,709	44356	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SOCCER NET REPAIR	\$52.80	
	74,709	44356	01-0000-0200-00325	HST RECEIVABLE100%	SOCCER NET REPAIR	\$6.86	
	74,709	44356	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOCCER NET REPAIR	\$0.00	\$59.66
	74,710	44356	01-5200-4100-41700	BLDG REPAIRS AND MAINT	PROJ SCREEN REPAIR	\$4.45	
	74,710	44356	01-0000-0200-00325	HST RECEIVABLE100%	PROJ SCREEN REPAIR	\$0.58	
	74,710	44356	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROJ SCREEN REPAIR	\$0.00	\$5.03
	74,711	44356	01-5200-4100-41700	BLDG REPAIRS AND MAINT	PAINTING SUPPLIES	\$34.48	
	74,711	44356	01-0000-0200-00325	HST RECEIVABLE100%	PAINTING SUPPLIES	\$4.48	
	74,711	44356	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINTING SUPPLIES	\$0.00	\$38.96
	74,712	44356	01-5200-4100-41700	BLDG REPAIRS AND MAINT	TABLE TRIM REPAIR	\$10.62	
	74,712	44356	01-0000-0200-00325	HST RECEIVABLE100%	TABLE TRIM REPAIR	\$1.38	
	74,712	44356	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TABLE TRIM REPAIR	\$0.00	\$12.00
INGERSOLL RENT-ALL ***							
	74,535	44357	01-5200-4100-41540	RENTAL	AUGER RENTAL FOR SOCCER NETS	\$52.80	
	74,535	44357	01-0000-0200-00325	HST RECEIVABLE100%	AUGER RENTAL FOR SOCCER NETS	\$6.86	
	74,535	44357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUGER RENTAL FOR SOCCER NETS	\$0.00	\$59.66
	74,576	44357	01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER LINE	\$79.05	
	74,576	44357	01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER LINE	\$10.28	
	74,576	44357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER LINE	\$0.00	\$89.33
	74,667	44357	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	ENGINE OIL	\$43.15	
	74,667	44357	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENGINE OIL	\$4.76	
	74,667	44357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENGINE OIL	\$0.00	\$47.91
	74,668	44357	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	ORANGE PAINT	\$43.50	
	74,668	44357	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ORANGE PAINT	\$4.81	
	74,668	44357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ORANGE PAINT	\$0.00	\$48.31
A. M. JENSEN LIMITED							
	74,592	44358	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$289.56	
	74,592	44358	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$289.56
EMPLOYEE REIMBURSEMENT							
	74,600	44359	01-6200-4000-40500	SPECIAL EVENTS	MAY DAY SUPPLIES & PRIZES	\$26.27	
	74,600	44359	01-0000-0200-00325	HST RECEIVABLE100%	MAY DAY SUPPLIES & PRIZES	\$3.42	
	74,600	44359	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY DAY SUPPLIES & PRIZES	\$0.00	\$29.69
JOE JOHNSON EQUIPMENT INC							
	74,666	44360	01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS FOR STREET SWEEPER	\$2,124.85	
	74,666	44360	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR STREET SWEEPER	\$234.70	
	74,666	44360	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR STREET SWEEPER	\$0.00	\$2,359.55
LAW ENGINEERING (LONDON) INC							
	74,623	44361	10-0000-3232-80000	MATERIALS-CHARLES ST SIDEWALKS	MAT'L TESTING & INSP - CHAS. W	\$695.53	
	74,623	44361	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT'L TESTING & INSP - CHAS. W	\$76.83	
	74,623	44361	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT'L TESTING & INSP - CHAS. W	\$0.00	\$772.36
LEVACS							
	74,590	44362	01-0100-4000-41160	HONOURS & AWARDS	SPORTS TEAM PLAQUES	\$198.43	
	74,590	44362	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPORTS TEAM PLAQUES	\$21.92	

LIFESAVING SOCIETY	74,590	44362	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPORTS TEAM PLAQUES	\$0.00	\$220.35
	74,701	44363	01-5100-6060-41450	LEADERSHIP	LEADERSHIP MANUALS	\$976.80	
	74,701	44363	01-5100-6060-41450	LEADERSHIP	LEADERSHIP MANUALS	\$54.58	
	74,701	44363	01-0000-0200-00300	G.S.T. INPUT RECEIVABLE	LEADERSHIP MANUALS	\$48.84	
	74,701	44363	01-0000-0200-00325	HST RECEIVABLE100%	LEADERSHIP MANUALS	\$7.10	
	74,701	44363	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEADERSHIP MANUALS	\$0.00	\$1,087.32
LONDON CIVIC EMPLOY,LOCAL 107	74,569	44364	01-0000-2100-00707	CUPE 107 UNION DUES (12100)	UNION DUES - MAY	\$1,374.03	
	74,569	44364	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNION DUES - MAY	\$0.00	\$1,374.03
LWR AUTOMOTIVE	74,684	44365	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BLACK SILICONE ADHESIVE	\$22.86	
	74,684	44365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLACK SILICONE ADHESIVE	\$2.53	
	74,684	44365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLACK SILICONE ADHESIVE	\$0.00	\$25.39
	74,685	44365	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	HIGH TEMP TAPE	\$20.23	
	74,685	44365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HIGH TEMP TAPE	\$2.23	
	74,685	44365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HIGH TEMP TAPE	\$0.00	\$22.46
	74,686	44365	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	LIGHT BULBS & SHRINK TUBE	\$160.16	
	74,686	44365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LIGHT BULBS & SHRINK TUBE	\$17.69	
	74,686	44365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS & SHRINK TUBE	\$0.00	\$177.85
	74,687	44365	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	ANTIFREEZE	\$54.27	
	74,687	44365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANTIFREEZE	\$5.99	
	74,687	44365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANTIFREEZE	\$0.00	\$60.26
	74,688	44365	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	WIRE WHEEL & BRUSH	\$7.11	
	74,688	44365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WIRE WHEEL & BRUSH	\$0.79	
	74,688	44365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRE WHEEL & BRUSH	\$0.00	\$7.90
	74,689	44365	01-4500-4230-46395	939500 ELGIN SWEEPER	PLUG	\$6.47	
	74,689	44365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLUG	\$0.72	
	74,689	44365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUG	\$0.00	\$7.19
LYRECO CANADA INC.	74,591	44366	01-4000-4000-40200	OFFICE SUPPLIES	COLOURED PAPER, BOXES	\$137.85	
	74,591	44366	01-1000-4000-40200	OFFICE SUPPLIES	COLOURED PAPER, BOXES	\$28.44	
	74,591	44366	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED PAPER, BOXES	\$15.23	
	74,591	44366	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED PAPER, BOXES	\$3.14	
	74,591	44366	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED PAPER, BOXES	\$0.00	\$184.66
M & L SUPPLY	74,549	44367	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	SCBA REPAIRS	\$2,649.03	
	74,549	44367	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCBA REPAIRS	\$292.60	
	74,549	44367	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCBA REPAIRS	\$0.00	\$2,941.63
	74,622	44367	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	LANYARD TEMPERATURE DISPLAY	\$127.20	
	74,622	44367	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANYARD TEMPERATURE DISPLAY	\$14.05	
	74,622	44367	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANYARD TEMPERATURE DISPLAY	\$0.00	\$141.25
MARQUIS CONSTRUCTION	74,605	44368	10-0000-3611-80000	MATERIALS-MUSEUM ACCESS WASHRM	WASHROOM INSTALLATION	\$4,917.70	
	74,605	44368	01-0000-0200-00325	HST RECEIVABLE100%	WASHROOM INSTALLATION	\$639.30	
	74,605	44368	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASHROOM INSTALLATION	\$0.00	\$5,557.00
MCKIM HARDWARE	74,608	44369	01-2000-4025-40210	JANITORIAL SUPPLIES	UTILITY BUCKET	\$3.75	
	74,608	44369	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UTILITY BUCKET	\$0.42	
	74,608	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UTILITY BUCKET	\$0.00	\$4.17
	74,609	44369	01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	SCREWS, NUTS & BOLTS	\$7.80	
	74,609	44369	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS, NUTS & BOLTS	\$0.87	
	74,609	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS, NUTS & BOLTS	\$0.00	\$8.67
	74,610	44369	01-6200-4100-40210	JANITORIAL SUPPLIES	MASKS FOR CLEANING	\$16.99	
	74,610	44369	01-0000-0200-00325	HST RECEIVABLE100%	MASKS FOR CLEANING	\$2.21	
	74,610	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASKS FOR CLEANING	\$0.00	\$19.20
	74,611	44369	10-0000-3117-80000	MATERIALS - OPP FIRE PANEL UPGRADE	CONNECTORS, TAP SCREWS	\$6.50	
	74,611	44369	01-0000-0200-00325	HST RECEIVABLE100%	CONNECTORS, TAP SCREWS	\$0.85	
	74,611	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONNECTORS, TAP SCREWS	\$0.00	\$7.35
	74,612	44369	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	DISH SOAP, LIGHT BULB	\$16.23	
	74,612	44369	01-0000-0200-00325	HST RECEIVABLE100%	DISH SOAP, LIGHT BULB	\$2.11	
	74,612	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISH SOAP, LIGHT BULB	\$0.00	\$18.34
	74,613	44369	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	FLOOD LIGHT BULB	\$7.39	
	74,613	44369	01-0000-0200-00325	HST RECEIVABLE100%	FLOOD LIGHT BULB	\$0.96	
	74,613	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOOD LIGHT BULB	\$0.00	\$8.35
	74,614	44369	01-4500-4230-46404	940400 PAINT SPRAYER	BLACK PAINT	\$16.85	
	74,614	44369	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLACK PAINT	\$1.86	
	74,614	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLACK PAINT	\$0.00	\$18.71
	74,615	44369	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	PICK HANDLE	\$12.96	
	74,615	44369	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PICK HANDLE	\$1.44	
	74,615	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PICK HANDLE	\$0.00	\$14.40
	74,616	44369	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	BLACK PAINT	\$40.38	
	74,616	44369	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLACK PAINT	\$4.46	
	74,616	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLACK PAINT	\$0.00	\$44.84
	74,617	44369	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	ROPE	\$6.51	
	74,617	44369	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROPE	\$0.72	
	74,617	44369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROPE	\$0.00	\$7.23
MCNAIN COMMUNICATIONS							

	74,596	44370	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	CAR CHARGER - COUNCIL MMBR	\$35.61	
	74,596	44370	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CAR CHARGER - COUNCIL MMBR	\$3.93	
MILLCREEK PRINTING INC	74,596	44370	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAR CHARGER - COUNCIL MMBR	\$0.00	\$39.54
	74,699	44371	01-4500-4000-40200	OFFICE SUPPLIES	BUSINESS CARDS - EMPLOYEE	\$65.25	
	74,699	44371	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BUSINESS CARDS - EMPLOYEE	\$7.21	
	74,699	44371	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUSINESS CARDS - EMPLOYEE	\$0.00	\$72.46
MINISTRY OF FINANCE (OPP)***	74,559	44372	01-3200-4000-40450	OPP CONTRACTED SERVICES	O.P.P. SERVICES - MAY	\$129,419.00	
	74,559	44372	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	O.P.P. SERVICES - MAY	\$0.00	\$129,419.00
MUNICIPAL WORLD INC.	74,692	44373	01-0900-4000-42900	MISCELLANEOUS EXPENSE	HR AD - MUNICIPAL WORLD	\$432.48	
	74,692	44373	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HR AD - MUNICIPAL WORLD	\$47.77	
	74,692	44373	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HR AD - MUNICIPAL WORLD	\$0.00	\$480.25
NETWORK TELECOM	74,594	44374	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	PHONES - BLDG & ENG DEPTS.	\$427.39	
	74,594	44374	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PHONES - BLDG & ENG DEPTS.	\$47.21	
	74,594	44374	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHONES - BLDG & ENG DEPTS.	\$0.00	\$474.60
OLDE BAKERY CAFE	74,583	44375	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
	74,583	44375	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	74,639	44375	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES	\$30.00	
	74,639	44375	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES	\$0.00	\$30.00
ONTARIO SOUTHLAND RAILWAY INC.	74,624	44376	10-0000-3232-80000	MATERIALS-CHARLES ST SIDEWALKS	FLAGMAN - CHAS W SIDEWALKS	\$1,119.36	
	74,624	44376	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLAGMAN - CHAS W SIDEWALKS	\$123.64	
	74,624	44376	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAGMAN - CHAS W SIDEWALKS	\$0.00	\$1,243.00
	74,681	44376	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	FLASHING LT MAINT - MAY	\$2,970.90	
	74,681	44376	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLASHING LT MAINT - MAY	\$0.00	\$2,970.90
ORCO SIGNS	74,619	44377	01-3000-4000-41205	FIRE PREVENTION	COROPLAST SIGNS & LETTERING	\$330.72	
	74,619	44377	01-0000-0090-99999	SUSPENSE - CLEARING	COROPLAST SIGNS & LETTERING	\$226.00	
	74,619	44377	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COROPLAST SIGNS & LETTERING	\$36.53	
	74,619	44377	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COROPLAST SIGNS & LETTERING	\$0.00	\$593.25
OXFORD COUNTY ***	74,598	44378	01-6200-4000-41000	ADVERTISING	OXFORD TOURISM GUIDE AD	\$250.00	
	74,598	44378	01-0000-0200-00325	HST RECEIVABLE100%	OXFORD TOURISM GUIDE AD	\$32.50	
	74,598	44378	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OXFORD TOURISM GUIDE AD	\$0.00	\$282.50
	74,599	44378	01-7000-4000-41000	ADVERTISING	OXFORD TOURISM GUIDE	\$686.88	
	74,599	44378	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OXFORD TOURISM GUIDE	\$75.87	
	74,599	44378	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OXFORD TOURISM GUIDE	\$0.00	\$762.75
OXFORD FEED SUPPLY LTD	74,682	44379	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	GRASS SEED	\$241.17	
	74,682	44379	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GRASS SEED	\$26.64	
	74,682	44379	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEED	\$0.00	\$267.81
OXFORD SAND & GRAVEL LTD	74,677	44380	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$279.33	
	74,677	44380	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$30.86	
	74,677	44380	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$310.19
OXFORD CREATIVE CONNECTIONS IN	74,602	44381	01-6200-4000-40600	MEMBERSHIP FEES	BUSINESS MEMBERSHIP	\$65.00	
	74,602	44381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUSINESS MEMBERSHIP	\$0.00	\$65.00
PARDY PLUMBING & HEATING LTD	74,704	44382	01-2000-4010-41700	BLDG REPAIRS & MAINTENANCE	WATER LEAK REPAIR - 1 CHARLES	\$220.88	
	74,704	44382	01-0000-0200-00325	HST RECEIVABLE100%	WATER LEAK REPAIR - 1 CHARLES	\$28.71	
	74,704	44382	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER LEAK REPAIR - 1 CHARLES	\$0.00	\$249.59
PARKSMART INC.	74,551	44383	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG TICKET PROCESSING - APRIL	\$478.54	
	74,551	44383	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG TICKET PROCESSING - APRIL	\$52.85	
	74,551	44383	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG TICKET PROCESSING - APRIL	\$0.00	\$531.39
PICKSEED CANADA INC.	74,581	44384	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	GRASS SEED	\$426.00	
	74,581	44384	01-0000-0200-00325	HST RECEIVABLE100%	GRASS SEED	\$55.38	
	74,581	44384	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEED	\$0.00	\$481.38
POW PETERMAN	74,554	44385	01-3000-4000-40630	STAFF TRAINING	CONTAINER MODIFICATIONS	\$254.40	
	74,554	44385	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONTAINER MODIFICATIONS	\$28.10	
	74,554	44385	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONTAINER MODIFICATIONS	\$0.00	\$282.50
POW TECHNOLOGIES	74,678	44386	01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	INSP LOGGING FORK ATTACHMENT	\$549.50	
	74,678	44386	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INSP LOGGING FORK ATTACHMENT	\$60.70	
	74,678	44386	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSP LOGGING FORK ATTACHMENT	\$0.00	\$610.20
PRACTICA LTD	74,640	44387	01-5000-6050-40210	JANITORIAL SUPPLIES	DOG PICK UP BAGS	\$209.63	
	74,640	44387	01-0000-0200-00325	HST RECEIVABLE100%	DOG PICK UP BAGS	\$27.25	
	74,640	44387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOG PICK UP BAGS	\$0.00	\$236.88
PROGRESSIVE WASTE SOLUTIONS	74,550	44388	01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - MAY	\$145.01	



	74,550	44388	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - MAY	\$16.02	
	74,550	44388	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - MAY	\$0.00	\$161.03
PUROLATOR COURIER LTD							
	74,693	44389	01-5000-6040-41540	RENTALS	GM LEASE EXT'N - SR CTR/SOCCER	\$29.60	
	74,693	44389	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GM LEASE EXT'N - SR CTR/SOCCER	\$0.00	\$29.60
REGIONAL HOSE & HYDRAULICS							
	74,674	44390	01-4500-4131-80000	MATERIALS-HARDTOP MAINT, SWEEPING, FLUSHING	11" X 62" HOSE	\$887.27	
	74,674	44390	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	11" X 62" HOSE	\$98.00	
	74,674	44390	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	11" X 62" HOSE	\$0.00	\$985.27
REGIS AUTO PARTS							
	74,587	44391	01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	DIESEL EXST, TAPE	\$12.40	
	74,587	44391	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DIESEL EXST, TAPE	\$1.37	
	74,587	44391	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL EXST, TAPE	\$0.00	\$13.77
RILEY MANUFACTURING							
	74,570	44392	01-5000-6050-41530	EQUIP REPAIRS & MAINT	HOME PLATE, CLEANING TOOL	\$149.94	
	74,570	44392	01-0000-0200-00325	HST RECEIVABLE100%	HOME PLATE, CLEANING TOOL	\$19.49	
	74,570	44392	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOME PLATE, CLEANING TOOL	\$0.00	\$169.43
ROGERS (WIRELESS)							
	74,630	44393	01-4000-4000-40220	TELEPHONE	ENG - GPS SERVICE	\$52.91	
	74,630	44393	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG - GPS SERVICE	\$5.85	
	74,630	44393	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG - GPS SERVICE	\$0.00	\$58.76
	74,683	44393	01-4500-4153-80000	MATERIALS-WINTER CONTROL, STANDBY	PW ON CALL CELL PHONES	\$39.79	
	74,683	44393	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW ON CALL CELL PHONES	\$4.39	
	74,683	44393	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW ON CALL CELL PHONES	\$0.00	\$44.18
SHAW DIRECT							
	74,543	44394	01-3000-4000-40300	UTILITIES	SATELLITE MAY 9-JUNE8	\$107.86	
	74,543	44394	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE MAY 9-JUNE8	\$11.91	
	74,543	44394	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE MAY 9-JUNE8	\$0.00	\$119.77
SHOPPERS DRUG MART							
	74,534	44395	01-5200-6090-40420	PROGRAM SUPPLIES	FOOD FOR SNACK SHACK	\$12.95	
	74,534	44395	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FOOD FOR SNACK SHACK	\$0.00	\$12.95
SIMPLISTIC LINES INC.							
	74,643	44396	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PAINT FOR LINING FIELDS	\$1,340.62	
	74,643	44396	01-0000-0200-00325	HST RECEIVABLE100%	PAINT FOR LINING FIELDS	\$174.28	
	74,643	44396	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT FOR LINING FIELDS	\$0.00	\$1,514.90
SOAK IT UP INC							
	74,533	44397	01-5200-4100-41550	MAINTENANCE CONTRACTS	MAT & MOP CLEANING	\$32.00	
	74,533	44397	01-0000-0200-00325	HST RECEIVABLE100%	MAT & MOP CLEANING	\$4.16	
	74,533	44397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT & MOP CLEANING	\$0.00	\$36.16
	74,579	44397	01-5000-6020-41550	MAINTENANCE CONTRACTS	MAT CLEANING SERVICE	\$122.00	
	74,579	44397	01-0000-0200-00325	HST RECEIVABLE100%	MAT CLEANING SERVICE	\$15.86	
	74,579	44397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT CLEANING SERVICE	\$0.00	\$137.86
	74,603	44397	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT CLEANING	\$18.00	
	74,603	44397	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT CLEANING	\$2.34	
	74,603	44397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT CLEANING	\$0.00	\$20.34
	74,631	44397	01-2000-4025-41540	RENTAL	MAT RENTAL - TOWN CENTRE	\$29.00	
	74,631	44397	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL - TOWN CENTRE	\$3.21	
	74,631	44397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - TOWN CENTRE	\$0.00	\$32.21
	74,632	44397	01-2000-4015-41540	RENTAL	MAT RENTAL - CARR'S WLKWY	\$11.00	
	74,632	44397	01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL - CARR'S WLKWY	\$1.43	
	74,632	44397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - CARR'S WLKWY	\$0.00	\$12.43
	74,653	44397	01-5200-4100-41550	MAINTENANCE CONTRACTS	MAT & MOP CLEANING	\$32.00	
	74,653	44397	01-0000-0200-00325	HST RECEIVABLE100%	MAT & MOP CLEANING	\$4.16	
	74,653	44397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT & MOP CLEANING	\$0.00	\$36.16
SPECTRUM COMMUNICATIONS LTD.							
	74,546	44398	01-3000-4000-41520	COMMUNICATION	RADIO REPAIRS	\$288.95	
	74,546	44398	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RADIO REPAIRS	\$31.91	
	74,546	44398	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RADIO REPAIRS	\$0.00	\$320.86
STAPLES ADVANTAGE							
	74,584	44399	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	SWEETENER, COFFEEMATE	\$2.63	
	74,584	44399	01-0100-4000-41110	COMMITTEE & COUNCL MEETINGS	SWEETENER, COFFEEMATE	\$8.81	
	74,584	44399	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEETENER, COFFEEMATE	\$0.29	
	74,584	44399	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEETENER, COFFEEMATE	\$0.00	\$11.72
STEVE'S ELECTRIC ***							
	74,597	44400	01-6200-4000-41530	EQUIP REPAIRS & MAINTENANCE	REPAIR TO EXHIBIT CASE	\$203.54	
	74,597	44400	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR TO EXHIBIT CASE	\$26.46	
	74,597	44400	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO EXHIBIT CASE	\$0.00	\$230.00
	74,606	44400	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	LIGHT REPAIR	\$97.57	
	74,606	44400	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT REPAIR	\$12.68	
	74,606	44400	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT REPAIR	\$0.00	\$110.25
STONETOWN SUPPLY SERVICES(ING)							
	74,544	44401	01-3000-4100-40210	JANITORIAL SUPPLIES	PPR PROD, LYSOL, URNL SCRN	\$136.63	
	74,544	44401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR PROD, LYSOL, URNL SCRN	\$15.10	
	74,544	44401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR PROD, LYSOL, URNL SCRN	\$0.00	\$151.73
	74,575	44401	01-5000-6050-40210	JANITORIAL SUPPLIES	BAGS, GLOVES, BOWL CLEANER	\$107.29	
	74,575	44401	01-0000-0200-00325	HST RECEIVABLE100%	BAGS, GLOVES, BOWL CLEANER	\$13.95	
	74,575	44401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BAGS, GLOVES, BOWL CLEANER	\$0.00	\$121.24
	74,588	44401	01-3000-4100-40210	JANITORIAL SUPPLIES	CLEANERS, LYSOL, HAND SOAP	\$123.01	

	74,588	44401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEANERS, LYSOL, HAND SOAP	\$13.58	
	74,588	44401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANERS, LYSOL, HAND SOAP	\$0.00	\$136.59
	74,652	44401	01-5200-4100-40210	JANITORIAL SUPPLIES	PULL TWL, HAND SANT, LYSOL	\$225.05	
	74,652	44401	01-0000-0200-00325	HST RECEIVABLE100%	PULL TWL, HAND SANT, LYSOL	\$29.26	
	74,652	44401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PULL TWL, HAND SANT, LYSOL	\$0.00	\$254.31
	74,679	44401	01-4500-4230-46431	VEHICLE MAINTENANCE	PPR PROD, GARBAGE BAGS, RAGS	\$34.28	
	74,679	44401	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	PPR PROD, GARBAGE BAGS, RAGS	\$47.01	
	74,679	44401	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	PPR PROD, GARBAGE BAGS, RAGS	\$75.35	
	74,679	44401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR PROD, GARBAGE BAGS, RAGS	\$3.79	
	74,679	44401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR PROD, GARBAGE BAGS, RAGS	\$5.20	
	74,679	44401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PPR PROD, GARBAGE BAGS, RAGS	\$8.33	
	74,679	44401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR PROD, GARBAGE BAGS, RAGS	\$0.00	\$173.96
SUN LIFE OF CANADA							
	74,566	44402	01-0000-2100-00716	HEALTH CARE PAYABLE	GROUP BENEFITS - MAY	\$40,385.41	
	74,566	44402	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GROUP BENEFITS - MAY	\$0.00	\$40,385.41
SUPERIOR ROAD PRODUCTS							
	74,676	44403	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	PAVEMENT CRACK SEALING	\$2,606.07	
	74,676	44403	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAVEMENT CRACK SEALING	\$287.86	
	74,676	44403	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAVEMENT CRACK SEALING	\$0.00	\$2,893.93
SWAN DUST CONTROL							
	74,671	44404	01-4500-4100-41540	RENTAL	MAT RENTAL	\$20.66	
	74,671	44404	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	74,671	44404	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
	74,672	44404	01-4500-4100-41540	RENTAL	MAT RENTAL	\$20.66	
	74,672	44404	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	74,672	44404	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
	74,673	44404	01-4500-4100-41540	RENTAL	MAT RENTAL	\$20.66	
	74,673	44404	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	74,673	44404	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
CUSTOMER REFUND							
	74,607	44405	01-6200-4000-01640	SPECIAL EVENTS PROCEEDS	REFUND OF BARN RENTAL	\$44.25	
	74,607	44405	01-0000-0200-00325	HST RECEIVABLE100%	REFUND OF BARN RENTAL	\$5.75	
	74,607	44405	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND OF BARN RENTAL	\$0.00	\$50.00
TABOR BROS & SONS LTD ***							
	74,580	44406	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	PUTTING NET UP - GE PARK	\$290.00	
	74,580	44406	01-0000-0200-00325	HST RECEIVABLE100%	PUTTING NET UP - GE PARK	\$37.70	
	74,580	44406	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUTTING NET UP - GE PARK	\$0.00	\$327.70
THAMESFORD PIZZA							
	74,536	44407	01-5200-6090-40420	PROGRAM SUPPLIES	LEON'S MOVIE NIGHT	\$44.25	
	74,536	44407	01-0000-0200-00325	HST RECEIVABLE100%	LEON'S MOVIE NIGHT	\$5.75	
	74,536	44407	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEON'S MOVIE NIGHT	\$0.00	\$50.00
TILLSONBURG FIRE & SAFETY EQUI							
	74,708	44408	01-4500-4000-40630	STAFF TRAINING	EXTINGUISHER RECHARGE-TRAINING	\$32.00	
	74,708	44408	01-4000-4000-40630	STAFF TRAINING	EXTINGUISHER RECHARGE-TRAINING	\$32.00	
	74,708	44408	01-3400-4000-40630	STAFF TRAINING	EXTINGUISHER RECHARGE-TRAINING	\$32.00	
	74,708	44408	01-5000-6050-40630	STAFF TRAINING	EXTINGUISHER RECHARGE-TRAINING	\$31.44	
	74,708	44408	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXTINGUISHER RECHARGE-TRAINING	\$3.54	
	74,708	44408	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXTINGUISHER RECHARGE-TRAINING	\$3.54	
	74,708	44408	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXTINGUISHER RECHARGE-TRAINING	\$3.54	
	74,708	44408	01-0000-0200-00325	HST RECEIVABLE100%	EXTINGUISHER RECHARGE-TRAINING	\$4.09	
	74,708	44408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXTINGUISHER RECHARGE-TRAINING	\$0.00	\$142.15
TORNADO WRISTBANDS INC.							
	74,638	44409	01-5000-4000-42900	MISCELLANEOUS EXPENSE	WRIST BANDS FOR PAN AM GAMES	\$98.00	
	74,638	44409	01-0000-0200-00325	HST RECEIVABLE100%	WRIST BANDS FOR PAN AM GAMES	\$12.74	
	74,638	44409	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WRIST BANDS FOR PAN AM GAMES	\$0.00	\$110.74
TOROMONT INDUSTRIES LTD							
	74,669	44410	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	PARTS FOR FRT END LOADER #13	\$391.77	
	74,669	44410	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR FRT END LOADER #13	\$43.27	
	74,669	44410	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR FRT END LOADER #13	\$0.00	\$435.04
	74,670	44410	01-4500-4230-46392	939200 2012 BACKHOE LOADER	PARTS FOR LOADER #12	\$392.88	
	74,670	44410	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR LOADER #12	\$43.40	
	74,670	44410	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR LOADER #12	\$0.00	\$436.28
TYCO INTEGRATED FIRE & SECURIT							
	74,705	44411	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	REPAIR TO EMERGENCY LIGHTS	\$131.86	
	74,705	44411	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR TO EMERGENCY LIGHTS	\$14.57	
	74,705	44411	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO EMERGENCY LIGHTS	\$0.00	\$146.43
UNITED WAY OF OXFORD							
	74,644	44412	01-0100-4000-41020	PROMOTION & MEALS	UNITED WAY AGM	\$25.00	
	74,644	44412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNITED WAY AGM	\$0.00	\$25.00
CUSTOMER REFUND							
	74,713	44413	01-3400-4000-01130	RES - BUILDING PERMITS	DECK PERMIT REFUND	\$80.00	
	74,713	44413	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DECK PERMIT REFUND	\$0.00	\$80.00
EMPLOYEE REIMBURSEMENT							
	74,645	44414	01-3230-4000-41520	COMMUNICATION	INTERNET - APRIL	\$52.86	
	74,645	44414	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INTERNET - APRIL	\$5.84	
	74,645	44414	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERNET - APRIL	\$0.00	\$58.70
	74,646	44414	01-3230-4000-41520	COMMUNICATION	INTERNET - MAY	\$56.93	
	74,646	44414	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INTERNET - MAY	\$6.29	

	74,646	44414	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERNET - MAY	\$0.00	\$63.22
EMPLOYEE REIMBURSEMENT							
	74,654	44415	01-5200-6195-41036	PARTICIPANT INCENTIVES	MILEAGE & EXPENSES TO MAY 20	\$52.72	
	74,654	44415	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES TO MAY 20	\$3.64	
	74,654	44415	01-5200-6195-40620	MILEAGE	MILEAGE & EXPENSES TO MAY 20	\$171.08	
	74,654	44415	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE & EXPENSES TO MAY 20	\$22.24	
	74,654	44415	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE & EXPENSES TO MAY 20	\$0.00	\$249.68
EMPLOYEE - PETTY CASH							
	74,648	44416	01-5200-4100-41700	BLDG REPAIRS AND MAINT	PETTY CASH MAR 12 - MAY 20	\$20.00	
	74,648	44416	01-5200-4100-40210	JANITORIAL SUPPLIES	PETTY CASH MAR 12 - MAY 20	\$17.13	
	74,648	44416	01-5200-4100-41530	EQUIP REPAIRS & MAINT	PETTY CASH MAR 12 - MAY 20	\$12.00	
	74,648	44416	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH MAR 12 - MAY 20	\$79.56	
	74,648	44416	01-5200-6090-40420	PROGRAM SUPPLIES	PETTY CASH MAR 12 - MAY 20	\$15.00	
	74,648	44416	01-5200-6090-40460	NUTRITION PURCHASES	PETTY CASH MAR 12 - MAY 20	\$19.50	
	74,648	44416	01-5200-6090-40460	NUTRITION PURCHASES	PETTY CASH MAR 12 - MAY 20	\$23.00	
	74,648	44416	01-5200-6090-40500	SPECIAL EVENTS	PETTY CASH MAR 12 - MAY 20	\$58.91	
	74,648	44416	01-5200-6090-40550	FUND RAISING	PETTY CASH MAR 12 - MAY 20	\$17.97	
	74,648	44416	01-5200-6090-40550	FUND RAISING	PETTY CASH MAR 12 - MAY 20	\$161.18	
	74,648	44416	01-5200-6090-41530	EQUIP REPAIRS & MAINT	PETTY CASH MAR 12 - MAY 20	\$58.26	
	74,648	44416	01-5200-6195-41310	WORKSHOPS/GUEST SPEAKERS	PETTY CASH MAR 12 - MAY 20	\$10.00	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$2.60	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$2.23	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$1.56	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$10.34	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$2.54	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$7.66	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$2.34	
	74,648	44416	01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH MAR 12 - MAY 20	\$7.57	
	74,648	44416	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH MAR 12 - MAY 20	\$0.00	\$529.35
WOODSTOCK TELECOM LTD.							
	74,532	44417	01-5200-4100-41700	BLDG REPAIRS AND MAINT	TELEPHONE CABLING REPAIR	\$90.00	
	74,532	44417	01-0000-0200-00325	HST RECEIVABLE100%	TELEPHONE CABLING REPAIR	\$11.70	
	74,532	44417	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TELEPHONE CABLING REPAIR	\$0.00	\$101.70
WOODSTOCK & AREA SMALL BUSINES							
	74,651	44418	01-5200-6195-41310	WORKSHOPS/GUEST SPEAKERS	IMPACTFUL MARKETING SEMINAR	\$40.00	
	74,651	44418	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IMPACTFUL MARKETING SEMINAR	\$0.00	\$40.00
WORKPLACE SAFETY & INS. BOARD							
	74,618	44419	01-0000-2100-00708	WSIB PAYABLE	MAY PREMIUM	\$10,604.80	
	74,618	44419	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY PREMIUM	\$0.00	\$10,604.80
XEROX CANADA LTD.							
	74,531	44420	01-1300-4000-40250	PHOTOCOPIER	FEB - APR COPY CHARGES - ADMIN	\$933.99	
	74,531	44420	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB - APR COPY CHARGES - ADMIN	\$103.17	
	74,531	44420	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB - APR COPY CHARGES - ADMIN	\$0.00	\$1,037.16
	74,553	44420	01-3000-4000-40250	PHOTOCOPIER	FEB - APR COPY CHARGES	\$39.56	
	74,553	44420	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB - APR COPY CHARGES	\$4.37	
	74,553	44420	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB - APR COPY CHARGES	\$0.00	\$43.93
	74,601	44420	01-6200-4000-40250	PHOTOCOPIER	MUSEUM PHOTOCOPY CHARGES	\$8.40	
	74,601	44420	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM PHOTOCOPY CHARGES	\$1.09	
	74,601	44420	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM PHOTOCOPY CHARGES	\$0.00	\$9.49
ROYAL BANK VISA							
	74,585	EFT0000	01-6200-4000-40540	CONSERVATION SUPPLIES	VISA - APR 2015 - GILLIES	\$31.92	
	74,585	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - APR 2015 - GILLIES	\$13.82	
	74,585	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - GILLIES	\$1.05	
	74,585	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - GILLIES	\$4.15	
	74,585	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - GILLIES	\$0.00	\$50.94
ROYAL BANK VISA							
	74,495	EFT0000	01-1000-4000-40710	LEGAL FEES	VISA - APR 2015 - GRAVES	\$20.35	
	74,495	EFT0000	01-1000-4000-40710	LEGAL FEES	VISA - APR 2015 - GRAVES	\$8.00	
	74,495	EFT0000	01-0100-4000-41160	HONOURS & AWARDS	VISA - APR 2015 - GRAVES	\$44.83	
	74,495	EFT0000	01-1000-4000-40630	STAFF TRAINING	VISA - APR 2015 - GRAVES	\$6.30	
	74,495	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - GRAVES	\$2.25	
	74,495	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - GRAVES	\$4.95	
	74,495	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - GRAVES	\$0.70	
	74,495	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - GRAVES	\$0.00	\$87.38
ROYAL BANK VISA							
	74,530	EFT0000	01-5200-6090-40610	MEETINGS & CONFERENCES	VISA - APR 2015 - J SMITH	\$3.85	
	74,530	EFT0000	01-5200-6090-41500	CONTRACTED SERVICES	VISA - APR 2015 - J SMITH	\$7.99	
	74,530	EFT0000	01-5200-6090-40420	PROGRAM SUPPLIES	VISA - APR 2015 - J SMITH	\$99.98	
	74,530	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - J SMITH	\$0.50	
	74,530	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - J SMITH	\$13.00	
	74,530	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - J SMITH	\$0.00	\$125.32
ROYAL BANK VISA							
	74,494	EFT0000	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	VISA - APR 2015 - WITUIK	\$43.41	
	74,494	EFT0000	01-4500-4230-46395	939500 ELGIN SWEEPER	VISA - APR 2015 - WITUIK	\$117.06	
	74,494	EFT0000	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA - APR 2015 - WITUIK	\$50.47	
	74,494	EFT0000	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA - APR 2015 - WITUIK	\$47.61	
	74,494	EFT0000	01-4500-4000-42900	MISCELLANEOUS EXPENSE	VISA - APR 2015 - WITUIK	\$12.00	
	74,494	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - WITUIK	\$4.80	

	74,494	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - WITUIK	\$12.94	
	74,494	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - WITUIK	\$5.58	
ROYAL BANK VISA	74,494	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - WITUIK	\$0.00	\$293.87
	74,560	EFT0000	01-3000-4000-41205	FIRE PREVENTION	VISA - APRIL 2015 - HOLMES	\$176.50	
	74,560	EFT0000	01-3000-4000-40260	SUBSCRIPTIONS & PUBLICATIONS	VISA - APRIL 2015 - HOLMES	\$0.00	\$51.21
	74,560	EFT0000	01-3000-4000-41205	FIRE PREVENTION	VISA - APRIL 2015 - HOLMES	\$222.85	
	74,560	EFT0000	01-0000-0090-99999	SUSPENSE - CLEARING	VISA - APRIL 2015 - HOLMES	\$51.21	
	74,560	EFT0000	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	VISA - APRIL 2015 - HOLMES	\$8.83	
	74,560	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APRIL 2015 - HOLMES	\$24.62	
ROYAL BANK VISA	74,560	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APRIL 2015 - HOLMES	\$0.00	\$432.80
	74,529	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - APR 2015 - K BROWN	\$21.04	
	74,529	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - APR 2015 - K BROWN	\$17.15	
	74,529	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - APR 2015 - K BROWN	\$209.39	
	74,529	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - APR 2015 - K BROWN	\$90.58	
	74,529	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - APR 2015 - K BROWN	\$12.29	
	74,529	EFT0000	01-7000-4000-41300	TRADE SHOWS	VISA - APR 2015 - K BROWN	\$6.15	
	74,529	EFT0000	01-7000-4000-40630	STAFF TRAINING	VISA - APR 2015 - K BROWN	\$163.77	
	74,529	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - APR 2015 - K BROWN	\$25.95	
	74,529	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - APR 2015 - K BROWN	\$3.46	
	74,529	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - K BROWN	\$1.36	
	74,529	EFT0000	01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	VISA - APR 2015 - K BROWN	\$8.19	
	74,529	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - K BROWN	\$2.87	
ROYAL BANK VISA	74,529	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - K BROWN	\$0.00	\$562.20
	74,493	EFT0000	01-3400-4000-40630	STAFF TRAINING	VISA - APR 2015 - SMALE	\$534.24	
	74,493	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - SMALE	\$59.01	
ROYAL BANK VISA	74,493	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - SMALE	\$0.00	\$593.25
	74,586	EFT0000	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA - APR 2015 - J BROWN	\$50.82	
	74,586	EFT0000	01-1002-4000-40270	NEW EQUIPMENT	VISA - APR 2015 - J BROWN	\$6.09	
	74,586	EFT0000	01-1001-4000-41550	MAINTENANCE CONTRACTS	VISA - APR 2015 - J BROWN	\$643.74	
	74,586	EFT0000	01-1002-4000-40600	MEMBERSHIP FEES	VISA - APR 2015 - J BROWN	\$167.90	
	74,586	EFT0000	10-0000-3263-80000	MATERIALS - PRINTER/PLOTTER/SCANNER	VISA - APR 2015 - J BROWN	\$36.63	
	74,586	EFT0000	10-0000-3263-80000	MATERIALS - PRINTER/PLOTTER/SCANNER	VISA - APR 2015 - J BROWN	\$8.00	
	74,586	EFT0000	01-1002-4000-42900	MISCELLANEOUS EXPENSE	VISA - APR 2015 - J BROWN	\$12.00	
	74,586	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - J BROWN	\$5.61	
	74,586	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - J BROWN	\$0.67	
	74,586	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - J BROWN	\$18.55	
	74,586	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - J BROWN	\$4.05	
ROYAL BANK VISA	74,586	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - J BROWN	\$0.00	\$954.06
	74,492	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - APR 2015 - LAWSON	\$192.33	
	74,492	EFT0000	01-4500-4000-40630	STAFF TRAINING	VISA - APR 2015 - LAWSON	\$1,170.24	
	74,492	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - APR 2015 - LAWSON	\$303.24	
	74,492	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - LAWSON	\$21.24	
	74,492	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - LAWSON	\$129.26	
	74,492	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - APR 2015 - LAWSON	\$33.50	
ROYAL BANK VISA	74,492	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - LAWSON	\$0.00	\$1,849.81
	74,496	EFT0000	01-5000-4000-40610	MEETINGS AND CONFERENCES	VISA - APR 2015 - WARD	\$486.53	
	74,496	EFT0000	01-5000-4000-42900	MISCELLANEOUS EXPENSE	VISA - APR 2015 - WARD	\$373.66	
	74,496	EFT0000	01-5100-6070-40630	STAFF TRAINING	VISA - APR 2015 - WARD	\$250.00	
	74,496	EFT0000	01-5100-6070-40630	STAFF TRAINING	VISA - APR 2015 - WARD	\$250.00	
	74,496	EFT0000	01-5100-4000-01498	MISCELLANEOUS-RECOVERIES	VISA - APR 2015 - WARD	\$167.48	
	74,496	EFT0000	01-5100-4000-01498	MISCELLANEOUS-RECOVERIES	VISA - APR 2015 - WARD	\$92.00	
	74,496	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - WARD	\$18.26	
	74,496	EFT0000	01-5100-4100-41530	EQUIP REPAIRS & MAINT	VISA - APR 2015 - WARD	\$137.62	
	74,496	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - WARD	\$63.25	
	74,496	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - WARD	\$48.58	
	74,496	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - WARD	\$32.50	
	74,496	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - WARD	\$32.50	
	74,496	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - APR 2015 - WARD	\$17.89	
	74,496	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - APR 2015 - WARD	\$0.00	\$1,970.27
DISTRIBUTION TOTALS:						\$1,240,028.60	\$1,240,028.60



**DEPARTMENT:** Chief Administrative Officer

**REPORT NO:** A-044-15

**COUNCIL MEETING DATE:** June 8<sup>th</sup> 2015

**SUBJECT:** Monthly Report – April 2015

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### **Meetings**

1. Met with Jessica Jaremchuk of the Frank Cowen Company and our local broker Andy White on the insurance renewal for 2015.
2. Met with Rick Eus, Christina Eus and Adam Funnell about the Carneige Library. They indicated that they had received their branch membership in the Architectural Conservatory of Ontario and that that allowed them now to fundraise and issue tax receipts for donations. It was suggested that they attend the June Council meeting to provide an update and lay out their plan going forward.
3. The Clerk and I held a teleconference with our Solicitors concerning the role and potential partnership with the Chippewa on the Thames. The subject matter from those discussions was made up of some legal advice and is on the closed session of the agenda under a separate report.
4. The Town's boundary adjustment committee met to fine tune the presentation to be table with the representatives from Southwest Oxford.
5. Met with representatives of Southwest Oxford for an informal meeting to discuss the frame work for discussions moving forward.
6. Met with Gord Hough, Manager of Planning for the County of Oxford to discuss service provision with the Town of Ingersoll.

## **Development**

Finalized the draft agreement with developer comments from Oak County Homes. Received confirmation that both developers were prepared to proceed with the agreement and having the necessary registrations take place to allow development to proceed.

## **Human Resources**

With more than thirty applications received, eight were selected for first round interviews on May 4<sup>th</sup> and May 5<sup>th</sup>. From this group three were selected for a second round of interviews which included a prepared presentation on the financial position of the Town based on the 2013 audited statements and the Financial Information return. This skills based competency interview was conducted on May 19<sup>th</sup>, from these results a recommendation is now before Council.

The position of the Human Resource Coordinator was posted and drew more than fifty qualified applicants. The screening and shortlisting of those applications are proceeding. The plan is to conduct interviews and have selected an employee by the end of June, with a start date in July.

## **Strategic Priorities Exercise**

Senior staff have completed their review and provided comments, with this we will now try and finalize a meeting date to complete the process.

## **Landfill**

There has been no word from the Province as to the status of the ToR.

Submitted by: William Tigert, Chief Administrative Officer



**DEPARTMENT:** Clerk's Department

**REPORT NO:** C-048-15

**COUNCIL MEETING DATE:** June 08, 2015

**SUBJECT:** Clerk's Department Monthly Report

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### **Closed Session Reporting**

1. On December 8, 2014 Council went into Closed Session to discuss a Potential Sale of Land.

On March 12, 2015 Council went into Closed Session under Section 239 (2) (c) Proposed or Pending Disposition of Land.

These items dealt with a potential sale of industrial land that is not going forward and as such we are reporting out on this matter.

2. On May 21, 2015 Council went into Closed Session to deal with an item under Section 239 (2) (d) labour relations or employee negotiations

On May 11, 2015 Council went into Closed Session to deal with an item under Section 239 (2) (d) labour relations or employee negotiations

On April 13, 2015 Council went into Closed Session to deal with an item under Section 239 (2) (d) labour relations or employee negotiations;

On April 11, 2015 Council went into Closed Session to deal with an item under Section 239 (2) (d) labour relations or employee negotiations

On January 12, 2015 Council went into Closed Session to deal with an item under Section 239 (2) (d) labour relations or employee negotiations.

All of these items related to an item that appears as a by-law on this Council meeting (lifetime benefits). Council is now reporting out on this matter.

3. On May 21, 2015 Council went into closed session regarding Section 239 (2) (c) a proposed or pending acquisition of land by the municipality. This matter related to

a negotiation on the potential purchase of the Woodlot property in the Sifton Subdivision. A by-law appears on this Council Agenda relating to this property and as such Council is reporting out of the closed session.

4. On April 13, 2015 Council went into Closed Session under Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees. This item was to consider various applicants for various Boards and Committees. The appointments were dealt with on By-law 15-4805 passed on May 11, 2015. As such Council is reporting out on this matter.

## **Upcoming Legislation**

The Ontario Gazette notes that

[Bill 8, Public Sector and MPP Accountability and Transparency Act, 2014](#) and related regulations affecting municipal governments are to be proclaimed in effect on January 1, 2016. Schedules 6 and 9 of the Bill relate specifically to municipal governments.

### Implementation of Bill 8

Some municipal governments are investigating the creation of local accountability officers as provided by the Bill and some are looking at how to share accountability officers. In terms of service based complaints that could be the subject of reference to an ombudsman, AMO is currently working with Microsoft Canada and three pilot municipalities to develop a transferable, flexible complaints management system to track complaint intake across departments, complaints processing against customer service metrics, and to enable data analysis to inform service delivery improvement. The objective is to use technology to enable an effective, defensible system that can accommodate new requirements and which can be managed locally. In addition, AMO will be looking at what other information/educational needs would assist in the implementation of the legislation. Town Administration are seeking to combine with other municipalities to investigate the options of appointing joint accountability officers and investigating the best methods of creating a service based complaint process.

Reminder of the Bill's key changes follows:

- The Ontario Ombudsman will become the default ombudsman for municipal governments that do not appoint a municipal ombudsman, except in the City of Toronto.
- The Ontario Ombudsman will have 'final oversight' of individual complaints where a municipal ombudsman has been appointed, except in the City of Toronto.
- The Ontario Ombudsman will have oversight of municipal auditors general and integrity commissioners. The government has not provided clarification on the scope of the Ontario Ombudsman's powers in these areas.



- The Ontario Ombudsman will be able to conduct 'systemic' investigations of all municipal governments, including the City of Toronto.
- The existing closed meeting investigation regime will be maintained. The Ontario Ombudsman will continue to be the default closed meeting investigator where a municipality has not appointed a closed meeting investigator. The definition of 'meeting' will fall to the *Municipal Act* review.
- By regulation, boards of health, library boards, long-term care homes, and police services boards are to be excluded from an Ombudsman's oversight.
- The new Patient Ombudsman will have oversight of long-term care homes.

## **ATTACHMENTS**

Monthly Statistics

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

## **Attachment A: Monthly Statistics**

### **A. Marriage Licenses**

Total – 21 (Total Revenue: \$2100.00)

In-Town - 5

Out-of-Town – 16

### **B. Civil Weddings**

Ceremonies Held in May: 2

Ceremony Booked in May: 3

Ceremonies Booked To Date in 2015: **10**

### **C. Burial Permits**

Total: 23 (Total Revenue: \$100.00)

In-Town: 3 (currently no cost)

Out-of-Town: 20 (\$5.00/permit)

### **D. Commissioners Oaths**

Total – 17 (Total Revenue: \$255.00) (\$15.00/commission)

### **E. Paratransit Tickets**

Total – 305 (Revenue: \$915.00) (\$3.00/ticket)

### **F. Parking Passes**

Total – 2 (Revenue: \$60.00)

Day Parking Permits: 2 (\$30.00/month)

Evening Parking Permits: 0 (\$30.00/month) – Winter Ban Not in Effect

24-Hour Parking Permits: 0 (\$45.00/month)

### **G. Plaques Ordered**

Commemorative Plaques: 0 (Total Cost: \$60.00 each) = \$0.00

Certificates Ordered: 0

**H. Transient Traders Licenses**

Total: 0 (Revenue: \$0.00)

**I. Lottery Licences**

Total: 1 (Revenue: \$81.00)

**J. Lunch Wagon Permits**

Total: 0 (Revenue: \$0.00)



**DEPARTMENT:** Economic Development

**REPORT NO:** D-042-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Economic Development Monthly Staff Report

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**Department Activities:**

Recent activities in the Economic Development Office have been focused on the following key initiatives:

- 1. Economic Development** – In May the Mayor, Councilor Bowman and some senior staff attended the grand opening of the Benjamin Moore store on the corner of Oxford and King st. We would like to take the time to congratulate them on an extensive renovation of our downtown area and we wish them many years of success at the new location.

**Oxford Workforce Development Partnership** – met with the other partners to continue refining the updated strategic plan. The work in Oxford website has been redesigned and improved to assist both companies and job seekers in making the site easier to use. We encourage all employers and job seekers in Ingersoll to have a look at the site at [www.workinoxford.ca](http://www.workinoxford.ca).

**Auto Mayors Roundtable** – The Mayor and the EDO attended the planning session and meeting of the Ontario OEM Auto Mayors in Oakville. Updates on progress from the meetings can be found at <http://www.automayors.ca/media-releases-statements.html>.

**Ingersoll Chamber of Commerce** – hosted the breakfast with the Warden at the Elm Hurst Inn and Spa. There was an excellent turnout of politicians, county staff and business people from across the county to hear the update from Warden Mayberry for 2015.

- 2. Ingersoll Downtown BIA** - is moving forward with the purchase of bike racks for downtown which will be placed at agreeable locations downtown to support the use of bikes as a mode of transport for shoppers downtown. Furthermore, BIA

member businesses have been very supportive of the initiative to provide a new home package to purchasers of a newly built home from any of our Ingersoll Builders Group members. Expect to see these new home packages rolling out to new home buyers later this month.

- 3. Information Technology** – A number of initiatives are being worked on throughout the network this year.

**Museum Upgrade Phase II** - Continuing improvements were made to the museum office to enhance the reliability of that part of the network segment. Previously we upgraded the modems. A Level II Smart Switch, Patch Panel, Wall Mounted Ports and Cable raceway were purchased. The Wireless Access Point was moved to a more central location. There is possibly a phase three to this project to gain better connectivity. We are actively monitoring this section of the network more to see if there are any other speed issues.

**Point of Sale (POS) over Ethernet** - Point of Sale at the Town Hall utilized two telephone lines to make connectivity to the Vendor. Since we upgraded the network to Category 6 wiring and added extra drops we were able to convert both terminals to Ethernet. This will save the town two additional phone lines at the cost of approximately \$1200.00.

**Engineering Line Printer Purchase** - Installed and configured the HP Designjet T3500

**Website** - Finished training remainder of departments requiring adding and uploading information to the Town Website. All staff trained, were given a user guide and instructions on how to appropriately use Town Graphics and how to make documents accessible for the website.

**Domain Controller Upgrade** - With the sunsetting of Microsoft 2003, Server 3 was upgraded to Windows 2008 Server. This was one of the domain controllers on the network which controls the security of the network. This required the cost of a new server licences at a cost of \$1700.00 in line with the budgeted amount.

### **Help Desk Statistics**

Opened Calls - 65

Closed Calls - 79

Total Calls Still Open - 12

### **Website Statistics - May**

Unique Visits 4,801

Pages Viewed 23,468

4. **Museum** – A number of events are coming up for the museum but here are some of the highlights:

**IODE Liberty Tea:** Oxford Manor have agreed to assist us again with the presentation of an outdoor tea, on June 6<sup>th</sup>. Similar to last year's Royal Tea, we are borrowing tables and linens from the Seniors Centre, and the large tent from the Olde Bakery Café. Rather than English tea we will be serving Red Rose because it is historically accurate! Tickets will be for sale at Lesser Brothers and at the museum. Cost is \$8/person.

**Group Tours:** The tour which had been planned for May 6 was cancelled due to poor seat sales but a small group came for a visit on May 9<sup>th</sup>. Sixty children from Rehoboth School in Norwich came for a full day program on May 8<sup>th</sup>. A Grade 8 class from Drumbo is slated for a visit on May 26<sup>th</sup> and there is another group from the Oxford Christian Reformed School in Mt. Elgin coming on June 4<sup>th</sup>. It was nice to see that the group of home schooled children which visited both museums on April 22<sup>nd</sup> came for the May Day event.

The Ingersoll Speed Sharks held their annual BBQ and Awards Night at the museum on May 14<sup>th</sup>. Special thanks to Brian for being onsite until they left so that I could be at the Library for the WW1 presentation.

Oxford Tourism brought a group of Fanshawe College students around for a quick FAM tour of Oxford County on May 19<sup>th</sup>.

Upcoming Events for your Diary:

June 6	IODE Tea
June 9	Church group tour
July 6-10	Museum Camp week
July 10-12	Canterbury Folk Festival
July 15	Driftwood Outdoor Theatre performance of 'Hamlet'
July 20-24	Museum Camp Week

Prepared by: Kale Brown, Director of Economic Development

Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT: Ingersoll Fire & Emergency Services**

**REPORT NO: F-041/15**

**COUNCIL MEETING DATE: June 8, 2015**

**TITLE: May Month End Report**

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## **FIRE CALLS**

During the month of May the following represents the breakdown of fire responses by type:

- 1 - Assembly
- 1 - Industrial
- 3 - Vehicles/MVA
- 2 - Rubbish/Dumpster
- 3 - Medicals
- 6 - Carbon Monoxide
- 1 - Misc. Property
- 1 - Rescue
- 1 - Public Hazard
- 1 - Public Assist

There were no dollar losses with any of these responses.

## **TRAINING**

This month's training consisted of Pump and Aerial Operations, Advancement of Hose Lines, Transitional Fire Attack and Understanding Flow Paths with Vent Control. For the Rope Rescue portion of training Low Angle rescue Scenarios were performed along the Thames River Bank.

In addition to these subjects annual SCBA face piece fit-testing was conducted as per NFPA standards for firefighter health and safety.

### **TRAFFIC ACTIVITY**

Traffic Infractions for the month are as followed:

4 Fully paid totaling \$40.00

1 Partially paid totaling \$15.00

1 Late Fee totaling \$5.00

2 Service Fees totaling \$32.00

### **FIRE PREVENTION INSPECTIONS**

The following represents the breakdown of fire prevention inspections by building class.

4 - Residential

1 - Institutions

4 - Business & Personal

2 - Industrial

4 - Assembly

Effective January 1, 2014, Ontario became the first province to enact a series of regulatory changes intended to improve fire safety in vulnerable occupancies. Annually every municipal fire department must achieve compliance with these legislated requirements under Ontario Fire Code regulations and the attached letter from Pierre Yelle, Assistant Deputy Fire Marshall, outlines the fact that compliance was achieved in 2014 by the Ingersoll Fire & Emergency Services for all vulnerable occupancies within the Town of Ingersoll.

### **PUBLIC EDUCATION**

May's Public Fire Safety Education included Fire Extinguishing Training with Town of Ingersoll staff, a Fire Hall Tour with the Ingersoll Cubs, and a Fire Truck Ride as part of a public relations event.

### **BY-LAW ENFORCEMENT**

By-Law enforcement investigations are conducted upon receipt of request or complaint. The following investigations conducted this month are broken down under by-law number and the number of investigations for that bylaw:



2 -- Regulating & Restricting Dogs – Bylaw #09-3989

3 -- Prohibit Regulate the Sale of Setting off of Fireworks – Bylaw #00-3924

## **EMERGENCY MANAGEMENT**

The CEMC's throughout the county coordinated their efforts in developing a website devoted to emergency preparedness. The new online resource was launched during Emergency Preparedness Week to support local people, families and businesses in planning for disasters. As part of the website launch, a contest prompted residents to visit the new site and then answer questions about disaster preparedness.

The launch of the website was a success with more than 1,200 visits to the new website in the first 12 days. Two winning entries have been selected from each municipality in Oxford County. Congratulations to the winners from Ingersoll, Jennifer Blancher and Kimberly Hance.

## **OTHER ACTIVITIES**

- The Fire Chief attended the Ontario Association of Fire Chief's Conference in Toronto
- Hosted a Canadian Mental Health for first responder's seminar at the fire station.
- Fire Fighter Johnson attended the Ontario Fire College for the Fire Inspector Course
- We welcome our 3 new Volunteer Fire Fighters, Jake Warner, Mike Dench and Myles Gunnell
- Our department held its annual Firemen's Brunch on the last Sunday of the month.

## **ATTACHMENTS**

Letter from Pierre Yelle, Assistant Deputy Fire Marshall

Prepared by: John Holmes, Fire Chief/CEMC

Approved by: William Tigert, Chief Administrative Officer

**Community Safety and  
Correctional Services**

Office of the  
Fire Marshal and  
Emergency Management  
2284 Nursery Road  
Midhurst ON L0L 1X0  
Tel: 1-800-565-1842  
Fax: (705) 725-7259

April 30, 2015

Mayor Ted Comiskey  
Town of Ingersoll  
130 Oxford Street  
Ingersoll, ON  
N5C 2V5

Sent via e-mail: [mayor@ingersoll.ca](mailto:mayor@ingersoll.ca)

Dear Mayor in Council:

The Office of the Fire Marshal and Emergency Management (OFMEM) previously sent letters to your Mayor in Council on February 12, 2014, June 17, 2014, and December 17, 2014 respectively informing your municipality of the legislative requirements pertaining to vulnerable occupancies.

This letter is to inform you that your municipality has achieved compliance based on the information you have inputted into the OFMEM Vulnerable Occupancy Registry acknowledging that the following has occurred:

1. The annual mandatory fire drill required by O. Reg. 364/13 was approved and observed by your fire department in accordance with FM Directive 2014-002;
2. The fire safety inspection as required by O. Reg. 364/13 was conducted using the "Annual Inspection Checklist for Care Occupancies, Care and Treatment Occupancies and Retirement Homes" in accordance with FM Directive 2014-002; and
3. The required information detailed in O. Reg. 364/13 was inputted into the OFMEM Vulnerable Occupancy Registry in accordance with FM Directive 2014-001.

Effective January 1, 2014, Ontario became the first province to enact a series of regulatory changes intended to improve fire safety in vulnerable occupancies. A number of regulatory changes were enacted that impose requirements on municipalities and Chief Fire Officials. I would like to outline what this means for municipalities like yours:

Three years to complete mandatory training for all Chief Fire Officials responsible for approving facility fire safety plans (**New deadline is January 1, 2017**);

Observation of annual fire drills based on approved scenario **(New and in effect as of January 1, 2014; first fire drill to be completed by December 31, 2014);**

Annual fire safety inspections conducted by the Chief Fire Official, based on a standardized checklist **(New and in effect as of January 1, 2014; first inspection to be completed by December 31, 2014);**

Registry of Vulnerable Occupancies **(New and in effect as of January 1, 2014; entering information about facilities to be completed by December 31, 2014).**

Facility owners and operators are responsible in all municipalities to ensure their buildings are in full compliance with the changes to Ontario fire safety regulations. It is the responsibility of municipalities and Chief Fire Officials to ensure they are in full compliance with the new Regulations and Fire Marshal Directives.

Directive 2014-001 - Registry of Vulnerable Occupancies, and

Directive 2014-002 Vulnerable Occupancies – Fire Drill Scenarios, Fire Drill Observations, Fire Safety Inspections.

The OFMEM has commenced a monitoring program as of January 01, 2015 to confirm and validate the status of compliance of municipalities and Chief Fire Officials with the new Regulations and Fire Marshal Directives.

The OFMEM monitoring program has determined that as of December 17, 2014, your municipality has achieved annual compliance with the above-referenced Regulations and Fire Marshal Directives.

If you have any questions regarding the monitoring process, they can be directed to me via email at [Pierre.Yelle@ontario.ca](mailto:Pierre.Yelle@ontario.ca) or by telephone at (705) 725-1825.

We all have a continuous legislative responsibility to ensure the public fire safety of seniors and vulnerable Ontarians.

Sincerely,

Pierre Yelle  
Assistant Deputy Fire Marshal  
Field and Advisory Services

c Jim Jessop, Director, Field and Advisory Services / Deputy Fire Marshal, OFMEM  
Al Suleman, Director, Prevention and Risk Management, OFMEM



**DEPARTMENT:** Operations

**REPORT NO:** OP-051-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Operations Report for May 2015

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### **A. Town Engineer**

Continue to work on the subdivision agreement for the Schout Group-Kirwin Subdivision, as well as the draft plan of subdivision for Sifton Properties-Harrisview Phase II and Paul Florica-Cloveridge South.

The public meeting dealing with the Building Permit, Planning and Engineering Fees Study was held on May 12<sup>th</sup>. Five builders/developers were in attendance to hear the consultant Glenn Tunnock present his findings. There was good discussion with those in attendance and a second public meeting maybe needed when staff brings their recommendations to Council in July.

I am pleased to welcome Shannon Vanderydt our new CBO. Shannon started May 25<sup>th</sup> and is getting familiar with the Town's Building Department.

I and two staff received fire extinguisher training on May 15<sup>th</sup>. We will now have four trained staff in the engineering department.

I toured the Ontario Southland Railway crossings (CP line) with Jeff Willsie, President of OSR and a Representative from Transport Canada. We reviewed the crossings for sightlines, crossing protection and crossing grade. Staff need to investigate some issues further but after initial review it looks like the Town can negotiate anti-whistling on the majority of the CP crossings.

I attended our semi-annual meeting with MTO and the southwest municipal engineers. Topics discussed were concerns on the changes to the Endangered Species Act and their effect on municipal drains, construction impacts, bridge inspections, source water protection, asphalt pavement cracking and traffic control. This meeting is always a good forum for exchanging information or best practices.

## **B. Engineering**

The Engineering department has spent the month working on upcoming capital projects for 2015 as well as started the pre-engineering for the 2016 projects. Preconstruction meetings have been held for the Top Lift Asphalt project (May 26<sup>th</sup>), Mutual and Park Avenue project (May 27<sup>th</sup>), Catherine Street project (May 28<sup>th</sup>) and the South Ingersoll project (June 2<sup>nd</sup>). Projects are scheduled to start in the next several weeks, so summer construction with detours will be seen over the next several months.

The second public meeting for the South Ingersoll project was held on June 3<sup>rd</sup> from 4 – 6:30 pm. Residents were able to review the work that was going to affect their residence as well as speak to the contractor about construction, detours and schedule.

Engineering Services responded to 212 requests for locates or re-locates during May. This included emergency locates.

### **CHIEF BUILDING OFFICIAL AND FACILITIES MANAGER**

#### **Facilities Management**

Carnegie Building had a small water break in an old copper waterline, which was quickly repaired.

#### **Building Department**

**May 2015 Permits – 21** building permits for construction valued at \$2,068,007.00 were issued for the month of May.

- a. Total permits fees collected **\$18,162.80**
- b. Single and Multi-Unit for May– **4** single family dwellings & **2** Multi-Units (4 units)
- c. **Total Single & Multi units permits over year to date (2015);**
  - **13 Single Family Dwelling permits**
  - **3 Multi-Unit permits (11 Units)**
- d. Total May Sewer Permits – **3**
- e. May Permit Comparison Summary and Permit Reports as follows:

**Permit Comparison Summary from 5/1/2015 to 5/29/2015**

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	13	\$1,528.00	\$0.00	\$0.00	\$0.00	\$147,372	7	\$860.00	\$0.00	\$0.00	\$0.00	\$90,745
Commercial	7	\$1,402.78	\$0.00	\$0.00	\$60.00	\$114,142	1	\$3,140.00	\$0.00	\$0.00	\$0.00	\$350,000
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	1	\$80.00	\$0.00	\$0.00	\$0.00	\$2,500	2	\$908.00	\$0.00	\$0.00	\$0.00	\$88,000
Industrial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Residential	16	\$17,902.40	\$32,200.00	\$0.00	\$120,770.00	\$2,038,978	11	\$13,554.80	\$27,896.00	\$0.00	\$116,352.00	\$1,539,262

	Previous Year	Current Year
Total Permits Issued	37	21
Total Dwelling Units Created	10	4
Total Permit Value	\$2,302,992.00	\$2,088,007.00
Total Permit Fees	\$20,913.18	\$18,162.80

**TOWN OF INGERSOLL Permit Summary From 5/1/2015 to 5/29/2015**

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$90,745	7	\$90,745	7	\$0	0	\$0	0	\$0	0	\$0	0
Residential	\$1,539,262	11	\$1,493,477	7	\$39,985	2	\$5,000	1	\$800	1	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$350,000	1	\$0	0	\$350,000	1	\$0	0	\$0	0	\$0	0
Industrial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Institutional	\$88,000	2	\$0	0	\$88,000	2	\$0	0	\$0	0	\$0	0
<b>TOTALS</b>	<b>\$2,068,007</b>	<b>21</b>	<b>\$1,584,222</b>	<b>14</b>	<b>\$477,985</b>	<b>5</b>	<b>\$5,000</b>	<b>1</b>	<b>\$800</b>	<b>1</b>	<b>\$0</b>	<b>0</b>

**MAINTENANCE**

Large Article Collection

- Large article collection was completed with few issues. Crews had very little rain to deal with which helped with moral.

Utility Cuts

- Repairs to winter utility breaks in the roadways have begun. Despite the harsh winter the number of repairs remains at the 5 year average.

Summer Maintenance

- Road patching, sidewalk repairs, maintenance holes and catch basin repairs have been identified and will be ongoing throughout the summer.
- Road sweeping- Unforeseen sweeper breakdowns have delayed completion of the initial street sweeping. The sweeper is presently sweeping the North West corner of Town. Operators have been staying late in effort to catch up. Despite our best and regular maintenance efforts breakdowns do happen. I would like to thank those who have shown patience and assure homeowners that we are making every effort to clean streets not yet done.

#### Sidewalk Grinding

- As part of our sidewalk maintenance program, those trip edges identified from our sidewalk inspection will be ground to our minimum maintenance levels.

#### Roadside Grass Mowing

- The first monthly roadside mowing operation of the year has started and will continue at regular intervals until autumn. Time and rain amounts will determine if extra mowing will be needed throughout the summer months.

#### Tenders

- No bids were received after our 1<sup>st</sup> tendering of our new 1 tonne flatbed truck. The truck was retendered and 2 bids were received. Victory Ford from Chatham was the lowest, under budget and was accepted. There were no bids from local dealers received.
- The last of the departments radios have been upgraded to digital and now meet Federal Regulations.

Prepared by: Sandra Lawson, P.Eng.Town Engineer  
Shannon Vanderydt, Chief Building Official  
Doug Wituik, Public Works Manager

Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT: Parks & Recreation**

**REPORT NO: R-049-15**

**COUNCIL MEETING DATE: June 8, 2015**

**TITLE: 2015 June Monthly Report**

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1. Parks & Recreation Department Upcoming Meetings & Special Events:

**Oxford Trails Council Meeting**

Monday, July 27<sup>th</sup>, 2015 – 10 am – Harrington Pond

**Ingersoll Safe Cycling Committee**

Committee Meeting - Wednesday, June 10, 2015 – 6:30 pm – Town Hall

**Off Leash Dog Park Committee Meeting**

To be Determined

**Ingersoll Pan Am Games Community Torch Relay**

Thursday, June 18, 2015 –Town Hall – 10:56 am to 11:01 am

2. 2015 June Additional Work Projects:

- Ingersoll PlayRight – Assistance with special events – Community Build of the new Victoria Park Accessible Playground – July 2,3,4 & 5, 2015, Volunteer Training – Saturday, June 20, 2015 – 2 pm to 4 pm – VPCC, Grand Opening of Victoria Park Playground and Outdoor Movie Night - Friday, July 17<sup>th</sup>, 2015;
- Planning of the Pan Am Games Torch Relay Celebration – Thursday, June 18, 2015 – 9 am to 12:30 pm;
- Health & Safety Training – HR Downloads Training;
- Summer Day Camp – Staff Orientation & Training;



- Request for Proposals for a Community Magazine, which would include Parks and Recreation programs and services;
  - 2015 Fall Edition of the Parks & Recreation Program Guide;
  - Splashpad Maintenance - Opened the week of June 1<sup>st</sup>, 2015;
  - Annual Town Staff BBQ – Thursday, June 25, 2015 – 12 noon - Fusion;
  - Developing Terms of Reference for a Recreational Trail Ad Hoc Committee of Council.
3. The Ingersoll Safe Cycling Committee’s Family Bike Ride on Sunday, May 24<sup>th</sup>, 2015 was a great success with 75 bike participants and volunteers.
4. Fusion Highlights
- Total of 1,108 youth visits to Fusion for the month of May 2015;
  - Total 521 youth visits to the Skate Board Park for the month of May 2015;
  - Team of youth participated in the Big Brothers Bowl-A-Thon;
  - Fusion Youth Member Donald Healed hosted a car wash with the help of the Ingersoll Youth Advisory Council and raised \$514 for the family of Lyndon Kloss;
  - Held a Technology Yard Sale on May 23, 2015 and raised \$460 for the Technology Centre;
  - Received \$5,000 Loblaw’s grant for the nutrition program;
  - Completed the final report and renewal application to RBC Afterschool Grant Program for \$35,000;
  - Youth Advisory Council sold 60 Rain Barrels and raised roughly \$600 for their program;

**Important Upcoming Dates:**

- June 14, 2015 @ 9am - Ingersoll Harvest Run has been moved to this new date and is now called Run Ingersoll, Sprint into Summer. Sign up today to run!
- June 17, 2015 from 7pm-8:30pm- Ingersoll Youth Action Committee Meeting @ Town Hall

Prepared by: Bonnie Ward, Director of Parks and Recreation  
 Approved by: William Tigert, CAO

## TOWN of INGERSOLL - Development Applications Status

### ZONE CHANGE

Application File No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose of Application		Appln. Received	Public Meeting(s)	Council Decision date	Council Decision	STATUS	Comments
			From Zone	To Zone						
ZN6-14-03 (SB14-02-6)	Sifton Properties Ltd.	n/s Clark Rd East at w/s HARRIS St	Development (D * D-1), Residential Type 1 (R1) and Residential Type 3 (R3-16)	Residential Type 2 (R2), Residential Type 3 (R3) and Open Space (OS)	Apr 11/14	Mtg: #1: Nov 10/14; Mtg #2: May 11/15	May 11/15	Approve in principle	Pending by-law doption June 8th...	Related to Draft Plan of Subdivision - Harrisview Phase 2 (SB14-02-6). Nov 10/14 - Town Council decision to "defer" in order to allow developer to address Env't Impact Study issues related to woodland feature within draft plan.
ZN6-15-01	Robert Pike	51 King St East	Special Entrepreneurial Zone (EC-1)	Modified Special EC-1 Zone to allow "Catering Business" in mixed use bldg	June 1/15	pending ...				

# TOWN of INGERSOLL - Development Applications Status

## DRAFT PLANS of SUBDIVISION and CONDOMINIUM

FILE No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose	Appln. Received	Agency Circulation	Town Public Meeting(s)	County Public Mtg	County Council Decision	Draft Plan Lapsing Date	Phases & (Regstn. Dates)	STATUS	Comments
SB 12-02-6 (ZN 6-12-02)	Schout Group Inc.	Kirwin Drive at Clark Rd East	Create 45 SFD Residential lots and 1 Open Space block (SWM)	May 9/12	May 17/12	Nov 12/12	Nov 28/12	Approved with conditions	Dec 12/15		Pending Final Approval	No appeals; draft plan includes 2+ lots owned by Town but subject to P&S Agmt (not completed). Aug 2014 - Servicing drawings submitted for review...
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	June 28/12	Dec 10/12	Jan 9/13	Approved with conditions	Jan 23/16		Pending Final Approval	No appeals; awaiting clearance of conditions...
SB 13-01-6 (OP13-06-6 & ZN6-13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with conditions	Oct 23/16		Pending Final Approval	Related to SB 12-03-6 (both sites to match up with roads and lots)
SB 12-03-6-1 (Amendment)	ATSA Corporation Inc.	228 Whiting St	Red line amendments to reconfigure plan to match with SB13-01-6	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with modified conditions	Oct 23/16		Pending Final Approval	Red Line amendments to match this site with SB 13-01-6
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East - west of Harris St	Create 132 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block, 4 walkway blocks	Apr 11/14	Apr 17/14 and Oct 18/14	Mtg #1: Nov 10/14 #2 - May 11/15	May 27/15	Draft Plan Approval pending (June 10th)			Pending Council decision to grant approval (June 10th)	Harrisview - Phase 2; Nov 10/14 - Town Council decision to "defer" to allow developer to address Env't Impact Study issues for woodland. March 26/15 - Revised E.I.S. and revised Draft Plan submitted for review.
32T-87004 (amendment)	Oak Country Homes Ltd.	Fuller Dr / Walker Rd	Amend DA Conditions to allow next 2 phases to proceed w/o Walker Rd southerly extension from David St	June 5/14	June 9/14	Aug 11/14	Aug 13/14	Denied	n/a	Dev. Agmt. for Phase 2 - pending Final Approval	Pending Final Approval	Application to amend Draft Plan conditions was not approved. However, as of May 30/15, the Draft Plan file remains "approved" with pending registration of next phase of development.

# TOWN of INGERSOLL - Development Applications Status

## SITE PLAN CONTROL

File	Owner/Applicant	Address	Purpose	Appln. Received	Agency Circulation	Revised Dwgs Received	Decision	Agreement Registered on Title	Building Permit Issued	STATUS
SPA 002/13	Ontario Refrigeraton Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation & recognize 1 new building, 1 bldg expansion & other works not prevoiusly approved	June 26/13	July 3/13	pending...	pending ...			Pending re-submission of revised drawings & additional Storm Water Management info
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	June 30/14	July 29/14	pending...	pending ...			Agency circulation under way; awaiting new information re SWM issues

# TOWN of INGERSOLL - Development Applications Status

## Minor Variances / Permission

File (related files)	Owner/Applicant	Address	Purpose	Appl. Received	Public Meeting(s)	Committee Decision	Notice of Decision	Final Notice	STATUS	Comments
No active applications										



**DEPARTMENT:** Chief Administrative Officer

**REPORT NO:** A-045-15

**COUNCIL DATE:** June 8<sup>th</sup> 2015

**TITLE:** Proposed Post Retirement Benefit Changes

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## **OBJECTIVE**

To provide Council information around the proposed changes to post retirement benefits and present a draft By-law for consideration to implement the changes.

## **BACKGROUND**

Council had identified the unfunded liability associated with post-retirement benefits as a financial concern in the 2010-2014 term.

In 2012 the Treasurer commissioned an actuarial review and costing of the post-retirement benefits. The review indicated that without changes the unfunded liability would represent a potential costing to the municipality of more than seven million dollars.

This was based on the assumption that those currently receiving benefits would meet the average lifespan for Ontario Residents, and that every potential employee currently working would stay with the Town and eventually receive those benefits.

The Town did seek legal advice on steps that would be necessary to limit the liability going forward. Based on that advice, Council advised staff to develop a process and bylaw to achieve this outcome.

Staff did convey the proposed changes to the affected staff and brought the concerns and question raised back to Council for deliberation and direction.

Those discussion have now been concluded.

## **ANALYSIS**

With the proposed changes a significant reduction in the unfunded liability will be achieved.

The unfunded liability will not be completely eliminated for two reasons:

1. Those currently receiving the benefits will continue to do so under the terms and conditions that were in place at the time of their retirement.
2. Due to the notice period there may be a small number 4-6 employees that may be able to still qualify for the lifetime benefit provision.
3. As Council made the decision to harmonize the benefits between union and non-union, there remains a post-retirement liability, though considerably smaller than what was existing previously.

## **INTERDEPARTMENTAL IMPLICATIONS**

There are approximately 25 non-union permanent staff that will be impacted by the proposed change spread across every department of the Town.

## **FINANCIAL IMPLICATIONS**

The changes in post-retirement being proposed will have significant cost saving impacts over the long term of the Town. Capping the post-retirement benefits to age 65 will potentially reduce the unfunded liability by 30 – 40 percent. A detailed actuarial costing would have to be undertaken to more specifically identify the reduced liability. It is likely that this will be done as a requirement for our 2015 financial audit.

## **RECOMMENDATION**

**THAT** the Council of the Corporation of the Town of Ingersoll receive this report for information.

**AND FURTHER THAT** Council adopt the By-Law incorporating the changes before them at the June 8<sup>th</sup>, 2015 Council meeting.

Prepared by: William J. Tigert, Chief Administrative Officer



**DEPARTMENT:** Chief Administrative Officer

**REPORT NO:** A-046-15

**COUNCIL DATE:** June 8<sup>th</sup>, 2015

**TITLE:** Boundary Adjustment Committee Report 15-01

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## **OBJECTIVE**

To provide Council with an update on Boundary adjustment discussions with Southwest Oxford Township.

## **BACKGROUND**

Council appointed Mayor Comiskey, Deputy Mayor Freeman and Councillor Lesser to act as a committee of Council to conduct discussion on boundary adjustments with both neighbouring municipalities. The CAO acts as a staff resource to the committee and attends all meetings.

The Committee has determined to focus on one municipality at a time and have decided to conduct meetings with SWOX first. Depending on how those discussions progressed, it would be decided at a later time when to speak with Zorra Township about boundary adjustments.

The Committee drafted a framework to present to SWOX as a starting point for discussion. It is attached here for Council's information. The Committee selected Deputy Mayor Freeman to act as chair.

The joint municipal committee made up of representatives from both municipalities met on May 26<sup>th</sup>, 2015. At this meeting after introductions and opening statements by those in attendance, the frame work was circulated and Ingersoll CAO provided an explanation on the document. The intent was to share the document, address any questions and solicit feedback from the SWOX representatives. SWOX was represented by the Mayor and Councillor Wray and Mitchell. SWOX staff in attendance were the CAO, Clerk and the Economic Development Officer from the Oxford Rural Economic Development Committee.



Ingersoll's committee did indicate the preferred land areas for discussion purposes. Where industrial (employment) lands were identified to the west of Ingersoll and residential lands were identified to the east of the current Town Boundary.

## **ANALYSIS**

The response from SWOX was reserved, they asked a number of questions for clarification. They presented some differing points of view and suggested that they would need to seek direction from their Council as a whole as they had not been given any mandate to negotiate or make agreements.

The SWOX Committee expressed strongly that they would like to see the opportunity for economic development within the Township itself. They identified cross boarder servicing as topic for future discussions.

They suggested that they would seek direction from their Council.

Deputy Mayor Freeman asked if it were possible to plan and schedule some future meeting dates. SWOX Mayor Mayberry suggested that in their report to Council they would seek additional dates and advise Ingersoll accordingly.

The Committee will be meeting to prepare for future discussions, should Council wish to provide some specific direction it should do so in a timely manner so as to allow the committee to incorporate those ideas.

Based on the requirement to have any agreements in place by December 31<sup>st</sup> 2017, the committee will discuss the timing of commencing discussions with Zorra Township at its next meeting.

## **INTERDEPARTMENTAL IMPLICATIONS**

### **FINANCIAL IMPLICATIONS**

Agreements if reached will establish the costs and cost sharing arrangements relating to any boundary adjustment.

### **ATTACHMENT**

Framework for discussion- Boundary Adjustment

### **RECOMMENDATION**

**THAT** the Council of the Corporation of the Town of Ingersoll receive this report numbered A-046-15 for information;

**AND FURTHER** if Council has specific direction to the committee concerning boundary discussions it be provided at this time.

Prepared by: William J. Tigert, Chief Administrative Officer

The key objectives of this Letter of Intent are as follows: To better position the Town of Ingersoll and the Township of Southwest Oxford to achieve prosperity by growing together as independent municipalities, and planning strategically to accommodate the future growth that is projected to occur in the area.

To achieve orderly and environmentally sustainable development, consistent with Provincial legislation, such as the Planning Act and Provincial policies, such as the protection of agricultural resources and smart growth.

To negotiate a comprehensive agreement, which will deal with all of the points summarized in this document. This document will serve as a Letter of Intent with respect to such future agreement.

To make provision for major infrastructure investments while minimizing the financial impact on ratepayers in both Ingersoll and SWOX.

To achieve orderly and environmentally sustainable development, consistent with provincial legislation.

The proposed area for Boundary Adjustment was evaluated due to: Location to Existing Residential and Industrial Areas; Agricultural soils mostly used for field crops and less commonly used for specialty crops; largely free of sand and gravel and limestone resources of primary significance.

Environmental Considerations: Existing natural features include wooded areas, creeks, wetlands and slopes. Natural system would be preserved as an open space system where practical. Both areas are not subject to significant wellhead protection policies Transportation/Accessibility to existing 401 access locations.

1. Taxation Fairness - in taxation will be given to all property classes. Town tax rates will be phased in over a three-year period on the Transfer Lands once agreed.
2. SWOX will receive compensation in the amount of the current SWOX municipal taxes levied on the Transfer Lands in the year prior to the transfer of said lands, this compensation shall be made in perpetuity.

It is suggested that this amount will be reduced by a factor, to be negotiated between the Town and SWOX, to represent fairness. This adjustment it is to acknowledge the reduced operational expenses which will be saved by SWOX.

These savings relate to tax administration, road maintenance, and waste and recycling costs, fire service protection and policing.

This compensation amount will be net of any assessment adjustments due to demolition, appeals or reduced assessment due to appeals under the Assessment Act for any employment lands.

3. All new industrial development, employment lands, shall be subject to compensation based on twelve (12 %) percent of Ingersoll's applicable industrial tax rate. This compensation shall run for perpetuity and be paid annually to SWOX.

4. The Town agrees to fund in a lump sum a portion of the SWOX's costs, in the amount of \$20,000, incurred for the purposes of the boundary adjustment discussions.
5. Dispute Resolution: The future agreement will provide that any dispute arising out of the interpretation of the agreement may be settled by any of the following means: (i) either Party may retain a mediator, at the sole cost of that municipality, to assist in the resolution of a dispute arising out of the interpretation of the agreement; or (ii) in accordance with the provisions of the Arbitration Act, 1991; or (iii) the matter may be referred to the Councils of the two (2) municipalities for resolution.
6. This Letter of Intent does not create any enforceable legal rights. Such rights will be created by the formal legal agreement to follow.



**DEPARTMENT:** Clerk's Department

**REPORT NO:** C-045-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Lot Maintenance By-law

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## **OBJECTIVE**

To provide Council its first review of a new Lot Maintenance By-law.

## **BACKGROUND**

Staff have reviewed the current Lot Maintenance by-law and have determined that it requires updating. The current CBO has drafted this with assistance from the Town Engineer and the Clerk.

## **ANALYSIS**

The new Lot Maintenance By-law is being presented here for Council consideration. The By-law provides more clear definitions. It also provides for better controls over lot grading and drainage; placement of fill; and dumping.

## **INTERDEPARTMENTAL IMPLICATIONS**

This should assist with enforcement of the lot maintenance by-law

## **FINANCIAL IMPLICATIONS**

N/A

## **RECOMMENDATION**

**THAT** Council of the Town of Ingersoll receive report C-045-15 and that the by-law be brought forth for Council consideration at the regular July Council meeting.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

**BY-LAW NUMBER XXXX-XXXX  
OF THE TOWN OF INGERSOLL**

“Being a By-Law to Provide for the Maintenance of Land in the Town of Ingersoll”

**WHEREAS** Section 127 of the Municipal Act, 2001, as amended authorizes the Councils of local municipalities to pass by-laws for requiring and regulating the clearing and cleaning of land, which by-law or bylaws;

- (a) May require the owner or occupant of land to clean and clear the land, not including buildings, or to clear refuse or debris from the land, not including buildings;
- (b) Regulate when and how matters required under clause (a) shall be done;
- (c) Prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land; and
- (d) Define “refuse” for the purpose of this by-law.

**AND WHEREAS** the Official Plan for The Corporation of the Town of Ingersoll includes provisions relating to property conditions;

**THEREFORE** the Council of The Corporation of the Town of Ingersoll enacts as follows:

**1 SHORT TITLE**

This by-law may be cited as the “**Lot Maintenance By-Law**”

**2 DEFINITIONS**

**2.1** In this by-law, the following definitions shall apply:

“**Agricultural purposes**” shall mean use of lands for agricultural purposes as defined and in accordance with the Town of Ingeroll Zoning By-Law,

“**Cleared**” shall mean the removal of stock piles of soil or other aggregate material not required to complete the grading of the lot on which the stock pile is located, and includes the removal of dead, decayed, or damaged trees or other natural growth including weeds;

**"Commercial Motor Vehicle"** means a motor vehicle used for, or associated with, a commercial activity that:

- (i) exceeds a gross vehicle empty weight of 3000 kilograms, or
- (ii) exceeds a height of 2.6 metres; or
- (iii) exceeds an overall length greater than 6 metres.

**"Composting"** shall mean the biological degradation or breakdown of organic material into a dark soil-like material called humus;

**"Composting Container"** shall mean the holding unit used to store yard, garden and household waste for the purpose of composting not exceeding one square meter and 1.8 meters in height measured from the average surrounding ground level to the utmost top of the unit;

**"Derelict Motor Vehicle"** shall mean:

- (i) Any vehicle as defined by the *Highway Traffic Act* and includes snowmobiles, boats, trailers, recreational and all-terrain vehicles that are either:
  - a. In such a state of disrepair or dismantlement as to be inoperative; or
  - b. Deserted or abandoned.
- (ii) For the purpose of this By-Law, a vehicle shall have been deemed to have been deserted or abandoned if it is:
  - a. without a license plate;
  - b. has a license plate which is missing an annual sticker; or
  - c. has a license plate but has an annual renewal sticker which has been expired for a period of three months or more.
- (iii) Notwithstanding (ii) above, if the Enforcement Officer is satisfied that any vehicle otherwise meeting the description in this section has not been deserted or abandoned, then it shall NOT be deemed deserted or abandoned.

**"Domestic waste"** shall mean any article, thing, matter or effluent belonging to or associated with a residence, household or dwelling unit that, in the opinion of the enforcement officer, appears to be waste material and includes but is not limited to the following classes of waste material:

- (a) grass clippings, tree cuttings, brush, leaves and garden refuse except any material placed in a composting container;
- (b) paper, cardboard, clothing;
- (c) all kitchen and table waste, of animal or vegetable origin resulting from the preparation or consumption of food except any material of vegetable origin placed in a composting container;
- (d) cans, glass, plastic containers, dishes;

- (e) new or used material resulting from or for the purpose of construction, alteration, repair or demolition of any building or structure;
- (f) refrigerators, freezers, stoves or other appliances and furniture;
- (g) furnaces, furnace parts, pipes, fittings to pipes, water or fuel tanks;
- (h) derelict motor vehicle, inoperative motor vehicle, vehicle motor parts and accessories, vehicle tires mounted or un-mounted on rims, mechanical equipment;
- (i) rubble, inert fill, fencing materials.

“**Enforcement Officer**” means the Chief Building Official or designate, and any other person appointed as By-Law Enforcement Officer and/or acting under the instructions of the Council of the Town of Ingersoll to perform inspections pursuant to this by-law;

“**Industrial waste**” shall mean any article, thing, matter or effluent belonging to or associated with industry or commerce or concerning or relating to manufacture or concerning or relating to any trade, business, calling or occupation that in the opinion of the enforcement officer appears to be waste material and includes, but is not limited to, the following classes of waste material:

- (a) piping, tubing, conduits, cable, fittings or other accessories, or adjuncts to the piping, tubing, conduits or cable;
- (b) containers of any size, type or composition;
- (c) rubble, inert fill;
- (d) mechanical equipment, mechanical parts, accessories or adjuncts to mechanical equipment;
- (e) articles, things, matter, effluent which are derived from or are constituted from or consist of,
  - (i) agricultural, animal, vegetable, paper, lumber or wood products; or
  - (ii) mineral, metal or chemical products; whether or not the products are manufactured or otherwise processed;
- (f) bones, feathers, hides;
- (g) paper or cardboard packaging or wrapping;
- (h) material resulting from, or as part of, construction or demolition projects;
- (i) derelict motor vehicle, inoperative motor vehicle, vehicle parts and accessories, vehicle tires mounted or un-mounted on rims, mechanical equipment.

“**Land**” includes yards, vacant lots or any part of a lot which is not beneath a building;

“**Motor Vehicle**” means any vehicle as defined by the *Highway Traffic Act* and further includes snowmobiles, boats, trailers, recreational and all-terrain vehicles

“**Naturalized area**” means a portion of a lot or land where a lawn or perennial garden previously maintained by the owner which has been allowed to re-establish a reproducing population of native species, through a combination of natural regeneration and deliberate plantings of species or other species to emulate a

natural area;(it may be possible to recognize certain areas in the Town as Naturalized Areas via a scheduled map to this by-law detailing appropriate areas).

“**Owner**” includes an owner, lessee, and occupant of the land;

“**Paved Surface**” means a driveway or parking space surfaced and maintained with asphalt, concrete, brick, stone, block, or crushed stone.

“**Publicly Owned Land**” means land owned by The Corporation of the Town of Ingersoll, Corporation of the County Oxford, the Upper Thames River Conservation Authority, and any Ministry or Department of the Governments of Canada or Ontario;

“**Rubble**” includes broken concrete, bricks, broken asphalt, patio or sidewalk slabs and like materials;

“**Refuse**” means any article, thing, matter, substance or effluent that: has been cast aside, discharged or abandoned or; is discarded from its usual and intended use or; is used up, in whole or in part, or expended or worn out in whole or in part; and shall include domestic waste and industrial waste applied to land;

“**Town**” shall mean The Corporation of the Town of Ingersoll;

“**Wildflower Meadow**” means a specialized habitat which is dominated by native species of flowers and grasses and is managed or existing within a naturalized area, (it may be possible to recognize certain areas in the Town as Wildflower Meadows via a scheduled map to this by-law detailing appropriate areas).

“**Weed**” means any plant or plant seed which is classified as a “noxious weed” by definition under the Weed Control Act of Ontario, R.S.O. 1990, CHAPTER W.5 as amended, or as otherwise recognized by Council as a non-native, invasive plant that has been deemed harmful to horticultural interest of the Town, or as a nuisance to the residents of the Town.

“**Woodlot**” shall mean an area of trees in excess of 0.2 hectares.

### **3 Lot Maintenance Standards**

**3.1** Every person shall keep all lands which he, she or they may own, lease or occupy, cleared.

**3.1.1** For the purpose of Paragraph 3.1. “cleared” includes the removal of weeds and/or grass in excess of 20 cm in height.

**3.2** Every person shall keep all lands which he, she or they may own, lease or occupy, cleaned of all refuse.



**3.3** No person shall fail to enclose or restrict unlawful access to an excavation, pit or well in or on land.

**3.3.1.** Unlawful access to an excavation shall be reasonably prevented to the satisfaction of the enforcement officer with a barrier no less than 122 centimeters (48 inches) in height above the level of the ground adjacent to the barrier.

**3.3.2.** The barrier designated by Subparagraph 3.3.1. shall not be deemed to constitute a fence for the purposes of the Town of Ingersoll Fencing By-law or for the purposes of the Town of Ingersoll Swimming Pool Fencing by-law.

### **3.4 Lot Grading and Drainage**

**3.4.1** All yards shall be maintained with adequate surface water drainage, including suitable provisions for its disposal, without causing erosion, so as to prevent ponding or the entrance of water into a basement or crawlspace.

**3.4.2** No storm water drainage discharge pipe shall terminate in such a manner that it will act to penetrate or damage a building, structure or property.

**3.4.3** Storm water emanating from a building or the yards adjacent to a building shall discharge such that it does not adversely affect adjacent properties, or cause erosion.

**3.4.4** Lot Drainage shall be contained within the limits of the premises from which it originated until absorbed by the soil or drained to an outlet from the property swale or ditch approved by the Town of Ingersoll's Engineer.

### **3.5 Placement of Fill**

**3.5.1** No fill material shall be allowed to remain in an unlevelled state on any property for longer than fourteen (14) days, unless the property upon which the fill material is located is;

- a) a construction site for which a building permit is in effect, or
- b) a development site subject to an approved agreement under the Town of Ingersoll Site Plan Control By-Law as amended.

**3.5.2** No fill shall be left in an uncovered state (not covered by sod, seed or agricultural crop) on any property for longer than thirty (30) days unless the property is;

- a) a construction site for which a building permit is in effect;
- b) a property being subdivided under subdivision agreement with the *Town of Ingersoll*, or
- c) a property being actively farmed.

### **3.6 Dumping**

**3.6.1** No person shall deposit refuse on privately owned lands without lawful authority.

**3.6.2** No person shall deposit refuse on publicly owned lands without lawful authority.

### **3.7 Condition of Surfaces**

**3.7.1** Every owner of lands shall keep all surfaces used for pedestrian or vehicular traffic and parking in good repair.

**3.6.1** Surface conditions of privately owned walkways, driveways shall be considered in good repair where installed and maintained in a safe condition with non-organic ground cover so as to:

- a) prevent ponding of storm water;
- b) not exhibit an unsightly appearance;
- c) be kept free of garbage and waste;
- d) be kept free of deep ruts and holes;
- e) provide for safe passage under normal use and weather conditions, day or night; and
- f) not create a nuisance to another property.

**3.6.2** Every owner shall maintain steps, walks, and other similar areas in a manner so as to afford safe passage.

## **4 EXEMPTIONS**

**4.1** Sections 3.1, 3.3 and 3.4 of this by-law does not apply to land on which construction is proceeding under a valid building permit issued by the Chief Building Official.

**4.2** Section 3.4 of this by-law does not apply to natural bodies of water or to public drainage works.

**4.3** Section 3.1 of this by-law shall not apply to land which is lawfully used for outdoor storage of materials in compliance with the Zoning By-law or Site Plan Control By-law.

**4.4** Sections 3.1, 3.3, and 3.4, of this by-law do not apply to any lands used for agricultural purposes.

**4.6** Section 3.1.1, of this by-law does not apply to a Wildflower Meadow or a Naturalized Area provided that those areas are managed in accordance with the *Weed Control Act*.

**4.7** Section 3.1 of this by-law does not apply to any lands that are defined as a Wood Lot.

**4.8** Notwithstanding any of the preceding exceptions, this by-law does not apply to publicly owned lands or lands owned by the Crown.

## **5 LIABILITY**

**5.1** Every owner, lessee and occupant of the lands within the territorial limits of the Town of Ingersoll are jointly and severally liable to ensure compliance of such lands and premises with the standards prescribed by this by-law.

## **6 RIGHT OF ENTRY**

**6.1** For the purpose of ensuring compliance with the provisions of this by-law an Enforcement Officer may, at all reasonable times, enter upon and inspect any property to determine compliance to this by-law or an order made under the authority of this by-law.

## **7 ADMINISTRATION AND ENFORCEMENT**

**7.1** If any owner of any lands fails to comply with anything required to be done in accordance with this By-Law, the Town of Ingersoll in addition to all other remedies available at law, shall:

**(a)** Have the right to enter the property and remedy the said lands and/or premises so as to create and/or maintain compliance with those standards set forth in this by-law,

**(b)** Not be liable to compensate such owner or any other person having an interest in the property by reasons of any thing done by or on behalf of the Town of Ingersoll under provisions of this section, and

**(c)** Have the right to recover from the owner of the property any amount expended by or on behalf of the Town of Ingersoll under the authority of this section and such amounts may be collected in like manner as municipal taxes.

**7.2** Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act, R.S.O. 1990, c.P.33,

**7.3** It is hereby declared that each and every of the foregoing provisions of the By-Law is severable and that, if any provisions of this By-Law should, for any reason, be declared invalid by any court, it is the intention and desire of

this Council that each and every of the remaining provisions hereof shall remain in full force and effect.

**8 REPEAL – ENACTMENT**

**8.1** Sections XXXXXXXXX of the Property Standards By-law, as amended are hereby repealed.

**8.2** This by-law comes into force on the day it is finally passed.

**FINALLY PASSED this XX day of, 20XX.**

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Mayor

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Town Clerk



**DEPARTMENT:** Clerk's Department

**REPORT NO:** C-049-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Amendment to the Sewage Management Agreement

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## **OBJECTIVE**

To consider an Amendment to the Sewage System Management Agreement with the County of Oxford.

## **BACKGROUND**

Previously Council of the Town of Ingersoll entered into an agreement with the Council of Oxford to provide inspection services for the small (usually individual) sewage systems (septic) for the areas of Town where there are no sewers available.

Inspection of these services falls under the Building Code but requires extensive training and many municipalities within the County of Oxford contract Oxford County Public Health to provide this service as they already have the training and the expertise.

As part of the Source Water Protection program, Ontario's Building Code was recently amended to establish and govern mandatory on-site sewage system maintenance inspection programs, where on-site sewage systems have been identified as a significant drinking water threat.

There are approximately 100 systems located in Oxford County that will require a maintenance inspection before the end of 2016. Sewage system maintenance inspections are generally intended to determine whether a sewage system is in substantial compliance with the operation and maintenance requirements outlined in Section 8.9 of Division B.

Ontario Regulation 315/10 requires municipalities or principal authorities to administer mandatory on-site sewage maintenance inspection programs within their areas of jurisdiction. Municipalities may also enter into an agreement with a body such as a board of health, for the enforcement of provisions related to sewage systems (including

maintenance inspections). Therefore, it is being recommended an Addendum be added to existing agreements.

The addendum would be as follows:

**Article three, Section 3.01 is hereby amended to include the following clause immediately after clause (iii):**

**(lii-i) Maintenance inspections pursuant to a mandatory maintenance inspection program to ascertain compliance with the standards prescribed under the Act.**

### **ANALYSIS**

As The Town currently have an agreement with County of Oxford Public Health, it is advisable continue that agreement and provide for this requirement by amendment.

### **INTERDEPARTMENTAL IMPLICATIONS**

None

### **FINANCIAL IMPLICATIONS**

None

### **RECOMMENDATION**

**THAT** The Council of the Corporation of the Town of Ingersoll receive report C049-15 as information;

**AND FURTHER THAT** a by-law be brought forward with the additional clause to contract with the County of Oxford Public Health to provide mandatory inspections when there is a threat to drinking water.

### **ATTACHMENTS**

N/A

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT:** Clerk's Department

**REPORT NO:** C-051-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Agreement of Purchase and Sale – Woodlot Sifton Subdivision

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## **OBJECTIVE**

To recommend Council accept the offer of purchase and sale for the Woodlot in the Sifton Subdivision.

## **BACKGROUND**

Previously Council had discussed the possibility of purchasing the Woodlot in the Sifton Subdivision. In fact at the May 21, 2015 meeting, Council in Closed Session advised staff to bring forward a by-law to approve the offer and purchase and sale offered by Sifton.

## **ANALYSIS**

To summarize this offer concurs with our calculation of the parkland dedication (1.21 ha). It also concurs with our calculation of the compensation for the lands previously provided to Sifton for use in the Storm water Management Pond (0.77 ha). This leaves 2.79 ha in the woodlot over and above those required land transfers which equates to 6.89424 acres. Sifton's have offered this remaining portion of the woodlot at \$6,000 per acre for a total of \$41,365.

Staff feel this purchase price per acre is a reasonable amount to safeguard a woodlot that Council strongly feels should be safeguarded.

## **INTERDEPARTMENTAL IMPLICATIONS**

None

## **FINANCIAL IMPLICATIONS**

Funding for the acquisition of this woodlot was not included in the 2015 budget. During budget preparation it was anticipated that funding might be allocated from the Parkland Reserve. Prior to finalizing the budget, Council committed the parkland reserve towards the Victoria Park playground project being led by Ingersoll's Playright group.

As such this is an unfinanced capital acquisition which will need to be properly funded as part of the 2016 budget process.

## **RECOMMENDATION**

**THAT** the Council of the Corporation of the Town of Ingersoll receive report C051-15 as information;

**AND FURTHER THAT** a by-law be brought forward authorizing the Mayor and Clerk to enter in to an agreement and to approve the offer of purchase and sale from Sifton Properties Limited dated May 11, 2015.

## **ATTACHMENTS**

N/A

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer





**DEPARTMENT:** Clerk's Department

**REPORT NO:** C-052-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Agreement with Oak Country Homes and 1879784 Ontario Inc.

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## **OBJECTIVE**

To present to Council the agreement developed and reviewed with Oak Country Homes and 1879784 Ontario Inc.

## **BACKGROUND**

Council will recall that its regular meeting March 9, 2015 the following resolution was passed:

***Moved by Deputy Mayor Freeman; seconded by Councillor Bowman***

***C15-03-073 THAT*** the Council for the Town of Ingersoll receives the presentation from Elizabeth Cormier of Patton Cormier & Associates regarding Oak Country Homes and the Construction and Completion of Walker Road as information;

***AND FURTHER THAT*** Option B: Council provide the undertaking to Oak Country Homes and 1879784 Ontario Inc. regarding reimbursement of legal fees and if signed and returned staff be directed to prepare the necessary agreements to allow a further 22 lots to be developed with a commitment being registered on title restricting any future development to lands abutting Walker Road and any lands south of Moffat Ave.

Councillor Petrie calls for a recorded vote:

<b>YEAS</b>	<b>RECORDED VOTE</b>	<b>NAYS</b>
	<b>2015</b>	
✓	Councillor Michael Bowman	
✓	Councillor Reagan Franklin	
✓	Deputy Mayor Fred Freeman	
	Councillor Gordon Lesser	✓
	Councillor Brian Petrie	✓
✓	Councillor Kristy Van Kooten-Bossence	
✓	Mayor Ted Comiskey	
5	TOTALS	2

**CARRIED 5:2**

Oak Country Homes and 1879784 Ontario Inc. have signed the undertaking referred to in the above resolution. As such staff, in conjunction with our Legal Counsel have prepared the necessary agreement to allow a further 22 lots to be developed. This agreement is a commitment to register on title restrictions to any future development to lands abutting Walker Road and any lands south of Moffat Ave.

Staff and Legal Counsel feel that due diligence has been followed in ensuring the direction of Council was carried out.

Both Oak Country Homes have reviewed the agreement and have acknowledged in writing their acceptance and willingness to enter into the agreement so as to proceed with development accordingly.

As such staff are presenting Council with the by-law to enter into said agreement.

#### **INTERDEPARTMENTAL IMPLICATIONS**

None

#### **FINANCIAL IMPLICATIONS**

N/A

## **RECOMMENDATION**

**THAT** The Council of the Corporation of the Town of Ingersoll receive report C-052-15 as information;

**AND FURTHER THAT** a by-law be prepared and brought forward for consideration to enter into an agreement with Oak Country Homes 1879784 Ontario Inc.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT:** Economic Development

**REPORT NO:** D-043-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Museum Operational Plan

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## **OBJECTIVE**

To update Council on progress at the museum and outline the operational plan for the Museum in the next 3-5 years.

## **BACKGROUND**

In order to understand the next steps for the Museum, the members of the advisory board have worked with Town staff to prepare an analysis and understanding of the current business needs and present a plan for progress.

The Museum transitioned from a part time Curator model to a full time Curator model in 2012 with the hiring of our current full time Curator. This allowed for the museum to be open year round and an opportunity to improve our management and care of the collection with year round supervision.

In 2013, the Economic Development and Tourism Assistant was hired and the role provides support to the museum in terms of event planning, staffing Curator time off and a number of administrative tasks for the Museum.

So far in 2015, we have adjusted the hours of operation of the museum in the off peak season to manage additional staff costs more proactively. Additional special events put on at the museum were incurring overtime levels that were not sustainable.

## **ANALYSIS**

Now that the Museum is a full time year round operation, the Curator, the EDO assistant and the EDO have been working to establish best practice and advance the operation of the Museum to a level consistent with a year round attraction for the community and tourists alike.

In 2014, there was an initial analysis undertaken of the Museum priorities and operating objectives summarized in the following key goals:

1. Repair and maintain existing infrastructure
2. Create an offer to the community that is accessible to all
3. Create value for the community through unique experiences and increased participation
4. Establish a new long term home for the Sports Hall of Fame
5. Develop a strategy for the long term health of the Museum in Ingersoll

The museum continues to make progress on these items to date but at this time we would like to update Council on some of the practical items that have been done to promote each of these.

6. Building Repairs – a number of items including weather stripping, internet connectivity, roof leaks in the barns and electrical upgrades have been undertaken or are in process.
7. Washroom facilities – in order to grow the clientele and service larger group tours, additional and accessible washrooms are in progress.
8. Programming space – a large area to gather groups as part of the tour was missing from the Museum offering and it is hoped that this will be achieved through the Kirwin Barn Pavilion currently in progress.
9. Sports Hall of Fame – the development of the virtual sports hall of fame which will be in place shortly will bring back the SHOF with a minimal impact on gallery space.
10. Collection organization – the collection records needed updating and the buildings needed to be cleaned out and organized in a way that would allow viewing of the artifacts. This will help to facilitate ongoing funding support from CMOG and allow a way to manage the collection appropriately going forward.

As the museum continues to grow in its contribution to the community, it is important to better understand the business in terms of its customers. Where have the previous customers come from and more importantly perhaps where will the next incremental customer come from? The museum has done its best to track the attendance in 2013 and the following is the summary of the data:

2013 Attendance:

Daily Visitors	3751	50%
Special Events	2309	}
School Groups	476	
Day Camps	175	
Tours	735	10%
Total	7446	

Identified Growth Area:

- Key growth area in tour and school groups - fits current business model and no additional overheads

The increased focus on school groups and tours will mean that the utilization of the Museum during the spring and fall months would increase with little impact on the overheads of the open year round museum operation. In addition, tour fees can help offset the costs of operations.

This leads the analysis to the development of a number of specific goals for the next five years at the museum.

Five year goals, by 2020:

1. Target 10,000 visitors
2. Increase tour volumes 50% through targeting bus tours and students
3. Increase donations and gift shop sales by 100%
4. Increase volunteerism to a pool of 20
5. Maintain and expand partnerships with service clubs and seniors centre to promote volunteerism and community participation

Operational plan:

In order to achieve those goals over the next five years, there will need to be an operational plan that can position the Museum in the market to create success. In addition, our current annual grant funding for operations should be preserved as much as possible. Under the terms of the CMOG grant, we will be required to demonstrate competencies and procedures which ensure the following areas are well managed in the upcoming years:

2015-2016 Conservation, Physical Plant, & Human Resources

2016-2017 Community Engagement, & Exhibition

## 2017-2018 Finance, Interpretation & Education, & Research

The EDO has set out an operational plan to allow the museum to execute on its strategy to continue to receive CMOG funding and work towards the museum goals with the following focus initiatives over the next three years:

1. Collection management – Update the collection mandate, all buildings organized for viewing, correctly logged artifacts and a process of de-accessioning items that do not fit the mandate of the collection.
2. Customer management – Improved presentation of the site, Promotion of tours and school groups, social media, increased day camp participation, increased volunteer participation and engaging the partnerships of service clubs in the community
3. Business management – Targeted gift shop offering, marketing, capitalizing on tours with Ingersoll gifts and collectables, inventory controls, cash controls and expanded payment options.

### **INTERDEPARTMENTAL IMPLICATIONS**

None at this time.

### **FINANCIAL IMPLICATIONS**

Grants available under the Ministry of Tourism, Culture and Sport for the museum include:

CMOG (Community Museum Operating Grant) – The Town currently receives funding annually subject to a number of ever more stringent criteria and demonstration of competence.

Canada Cultural Spaces Fund – funded through the Federal Ministry of Heritage, can be eligible for up to 50% of the costs associated with the following potential areas: Professional fees, materials and labour, environmental control systems, storage systems and display cases.

Capital costs will be budgeted for in the capital budget process but beyond what is already approved no major capital purchases are anticipated in order to achieve the goals.

Operational costs have not been confirmed in total but the intent is to improve revenues in line with any additional expenses. In the next three years, it would be forecast that the increase could be contained between \$2-5k per annum of increase on repairs and maintenance. The Museum would also review any possible ways to leverage our investments with support from the Canada Cultural Spaces Fund.

Budgeted request: \$2000-\$5000 for each of the budget years 2016, 2017 and 2018

## **RECOMMENDATION**

**THAT** the Council of the Corporation of the Town of Ingersoll receive report D-43/15 as information,

**AND THAT**, The Council for the Town of Ingersoll endorses the Operational Plan for 2015 through 2018 to assist the museum in planning and positioning itself for long term success.

Prepared by: Kale Brown, Director of Economic Development  
Approved by: William Tigert, Chief Administrative Officer





**DEPARTMENT:** Economic Development

**REPORT NO:** D-044-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Museum People Mover

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## **OBJECTIVE**

To obtain Council permission to acquire the people mover as an asset of the Town of Ingersoll.

## **BACKGROUND**

For a number of years the Museum has had use of a privately owned people mover for shuttling visitors around various events and festivals. The people mover is a covered wagon with seating for upwards of 25 people. An example photo is included below:



## **ANALYSIS**

The current owner of the people mover has offered it for sale to the Museum at this time.

After discussion with the Curator and the museum advisory board, this asset is something that is of considerable value to the museum when hosting large scale events. This is something that both the advisory board and the curator would like Council to consider acquiring.

The current condition of the people mover is overall in good condition, with some expected costs to update the tires and a few other minor repairs expected this year.

The EDO has confirmed with our Insurance Broker that our current policy would adequately insure the Town for the ownership and liability of the people mover. However, we should consider adding it as a specified item on the policy with an assigned value stated in the policy.

## **INTERDEPARTMENTAL IMPLICATIONS**

### **FINANCIAL IMPLICATIONS**

We are aware of an offer from the Ingersoll Community Foundation to assist in the purchase of the people mover with the stipulation that there be a sign placed on the back to the people mover to recognize the contribution from the foundation. Upon acceptance of the generosity of the Ingersoll Community Foundation, the expected financial implications for the Town of Ingersoll are less than \$500.00 in costs to fund the balance of the acquisition and repairs.

It is requested that at this time the Museum would fund this cost from the operating budget for equipment repairs and maintenance. Although this would be an unbudgeted expense in 2015, we will look for other efficiencies through the balance to the year to maintain the total operating expenses within budget without having to draw on reserves.

## **RECOMMENDATION**

**THAT** the report D-044-15 be received as information;

**AND FURTHER THAT** Council approves the acquisition of the People Mover by the Town of Ingersoll with support from the Ingersoll Community Foundation;

**AND THAT** Council direct staff to allocate up to \$500.00 towards the acquisition and repairs of the people mover from the 2015 operating budget.

Prepared by: Kale Brown, Director of Economic Development

Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT:** Operations

**REPORT NO:** OP-052-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Transportation Association of Canada Conference – Charlottetown, PEI

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## **OBJECTIVE**

That the Town Engineer seek Council approval to attend the Transportation Association of Canada (TAC) Conference in Charlottetown, PEI from September 27 through to September 30, 2015.

## **BACKGROUND**

The Transportation Association of Canada holds its annual technical conference in the fall at different locations across the country. This year the conference is being held in Charlottetown, PEI.

The conference is an opportunity for more than 1200 professionals and key stakeholders of the transportation and roads-related industry to interact. The theme of this three day conference is “Getting You There Safely” with topics on Asset Management, Active Transportation Safety, Human Factors Affecting Road Safety, Safety in School Zones, Invasive Species Management for the Transportation Sector and Is Water the New Fire.

There are also a number of workshops and technical tours that allow practitioners to see first-hand different construction methods.

## **ANALYSIS**

This is a very informative conference that would benefit both Staff and the Town. As Town Engineer, I am also a member of the Maintenance and Construction Standing Committee of TAC which holds meetings twice a year during their spring workshop in Ottawa and jointly with the conference. The Committee provides an opportunity for the Town Engineer to interact with other professionals on Maintenance and Construction

practices such as Salt Management plans/Winter Control, dealing with Public Utilities in construction and Work Zone Safety.

As well this conference gives an opportunity to network with professionals from all across Canada.

## **INTERDEPARTMENTAL IMPLICATIONS**

Staff has consulted with the CAO and the current policy on attendance at conferences that are held outside of the Province require the prior approval of Council.

### **Policy: ASSOCIATIONS, CONVENTIONS AND SEMINARS**

#### **Elected and Appointed Officials**

*4 (iii) - Attendance at Conferences, Seminars, etc. outside the Province of Ontario will require the approval of the Town Council.*

## **FINANCIAL IMPLICATIONS**

The cost for the conference is \$3500 (registration, hotel, meals and transportation). Staff will ensure that the most economical way of traveling to the conference will be used. The approved 2015 Conference budget has sufficient funding to attend the conference.

## **RECOMMENDATION**

That the Council of the Town of Ingersoll receive report Number OP-052-15 and further authorize that the Town Engineer attend the Transportation Association of Canada Conference in Charlottetown, PEI from September 27 to September 30, 2015.

Prepared by: Sandra Lawson, P.Eng. Town Engineer  
Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT:** Operations

**REPORT NO:** OP-053-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** The Right to a Healthy Environment

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## **OBJECTIVE**

To advise Council on the current campaign by the David Suzuki Foundation regarding Canadian citizens rights to live in a healthy environment.

## **BACKGROUND**

At the Council meeting of April 13, 2015, Council received the correspondence from Mary Cooper on the Blue Dot Tour and the David Suzuki Foundation campaign regarding Canadian citizen's rights to live in a healthy environment.

Council passed the following motion:

THAT the Council for the Town of Ingersoll receives the correspondence from Mary Cooper as information;

AND FURTHER THAT Council directs the Town Engineer to write a report with further information on this matter.

## **ANALYSIS**

The national Blue Dot Tour and concurrent campaign of the David Suzuki Foundation is looking at having Canadian citizen's rights to a healthy environment reflected in the Charter of Rights. The approach is to create momentum from the ground up, with people asking municipalities to make declarations of environmental rights on behalf of its constituents for fresh air, clean water, safe food and a say in the decisions that affect our health and well-being.

The Town of Ingersoll and Oxford County have many initiatives that are working towards a healthy environment. Council has established Strategic Priorities that includes defining an Environmental Strategy for the Town and the County is developing a Community Sustainability Plan.

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Both municipalities are working towards cleaner air by pressuring the MOE to monitor air quality in the area to ensure industries are meeting the specified air particulates. This is in combination with the Province implementing stricter regulations for industries regarding emissions.

The municipalities are working with the Conservation Authority to ensure clean water through Source Water Protection, Stormwater Management Plans and the Thames River Clear Water Revival. The County has applied capital funding to both water treatment and wastewater treatment facilities to help ensure we maintain our clean water. The County is also working towards a backflow prevention by-law that will also help in the steps towards maintaining clean water.

In order to ensure healthy food and also protect our water sources, farmers are using Nutrient Management plans. The Town has a local farmers market that runs all summer with residents able to purchase locally produced foods. The local grocery stores also attempt to supply locally grown foods all year round. Oxford County is an agricultural community with more attention to safe farming practices with many healthy food choices to be made.

## **FINANCIAL IMPLICATIONS**

This report has no financial implications.

## **RECOMMENDATION**

**THAT** report Number OP-053-15 be received as information;

**AND FURTHER THAT** Council endorses the principles of the Blue Dot initiative in regards to recognizing the citizen's rights to a healthy environment – fresh air, clean water, safe food and a say in the decisions that affect our health and well-being;

**AND THAT** Council encourages the provincial and federal government to protect the right to a healthy environment for all Canadians;

**AND FURTHER THAT** Council continues to respect, protect and fulfill the right to a healthy environment within the Town boundaries by continuing to support the many initiatives of the municipality, the County, the Conservation Authority and the Provincial and Federal Governments.

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT:** Operations

**REPORT NO:** OP-054-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Ingersoll Large Article Collection

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## **OBJECTIVE**

To obtain Council's decision on whether the Town of Ingersoll Public Works Department will continue to do the Large Article Collection for the County of Oxford.

## **BACKGROUND**

Over the last five years the Public Works Department has done the large article collection for the County of Oxford on an annual basis. In February 2015, County Council adopted a new Waste Management Strategy that included the contractor performing the annual collection at the cost of \$13,000 + HST.

The County has requested in writing confirmation on whether the Town wishes to continue to provide this service at the same cost as bid by the contractor or if the County is to enter into a contract with the contractor for this service.

## **ANALYSIS**

At the County's request in the spring of 2013 there has been a cost reduction to operate the annual large article pick up from \$84,000 to a reduction of \$68,009 in 2015. A single collection with no return visits per household coupled with decreasing waste volumes has contributed to the current program cost. The Department now faces the issue of having to make up this recovery shortfall in the 2016 budget.

In reviewing Public Works operational budgets, every year they are challenged to get all of the proposed work done within the window of opportunity that falls outside of the winter months. With this opportunity to focus staff and equipment resources to the other priorities Public Works should be able to complete more of their proposed work in any given season.

It would not be advisable in Staff's opinion to continue to provide this service for the County at a less than full cost recovery, when there is other work to keep the crew busy and productive with other budget allocations.

It is in the best interests of the citizens and the taxpayers to allow the contract to proceed at the lower cost, while refocusing town resources to other projects.

### **FINANCIAL IMPLICATIONS**

The loss of County recoveries for the large article collection will not have a significant negative budget impact. The savings realized by the County will be a benefit to the Town as well.

The staff time and machinery costs associated with the large article collection will now be spread among the Hardtop Patching, Sidewalk/Curb Repairs, and Catch Basin accounts ensuring all the work budgeted in any fiscal year is completed.

### **RECOMMENDATION**

**THAT** the Council of the Corporation of the Town of Ingersoll receives report Numbered OP-54-15 as information.

**AND FURTHER THAT** staff provide confirmation to the County that the Town will no longer be performing the large article collection service.

Prepared by: Sandra Lawson P.Eng., Town Engineer  
Doug Wituik, Manager of Public Works  
Approved by: William Tigert, Chief Administrative Officer





**DEPARTMENT:** Operations

**REPORT NO:** OP-055-15

**COUNCIL MEETING DATE:** June 8, 2015

**TITLE:** Service Cancellation with Sutton-Group Select Realty Brokerage Inc. & Disposal of Surplus Lands

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## **OBJECTIVE**

To recommend to Council the cancellation of services with Sutton-Group Select Realty Brokerage Inc (Sutton-Group).

## **BACKGROUND**

In February 2014 Council approved the award to Sutton Group for the listing and selling of any surplus parcels of land declared by the Town for a period of two years commencing March 3, 2014. Sutton Group was awarded the listing by way of a letter signed by the Town Engineer, there was no contract signed between the Town and the Realtor.

## **ANALYSIS**

Sutton Group has had three properties on the market for the Town for the last year but there has been no evidence of the Realtor trying to sell these properties, including listing them on MLS, for at least the last six months. Council is not satisfied with the services being provided by the Realtor and asked to investigate the cancellation of his services. Since Sutton Group was only awarded the listings by way of a letter, cancellation of his services can also be made by way of a letter.

Staff would recommend that an RFP be issued for the sale of the surplus properties with the term of the listing being one year.

Two of the properties have potential encumbrances that Council feels may pose difficulties to selling the properties. The property at 148 Cherry Street has the driveway from 150 Cherry Street encroaching on it. The owners of 150 Cherry Street were given the option of purchasing the property but declined. The property at 17A Wadsworth

Drive has a number of tent and house trailers being stored on it that should be removed. Staff are arranging for letters from our municipal lawyer to remedy these two situations.

### **FINANCIAL IMPLICATIONS**

The sale of the properties will result in additional revenue and long term future assessment.

Surveying, advertising, legal, real estate fees and appraisal costs will be deducted from the proceeds of the land sales. The costs for the lawyer's letters will be approximately \$400 and will also come from the proceeds of the land sales.

### **RECOMMENDATION**

That staff be directed to notify Sutton Group that the Town will be cancelling their services in regards to listing and selling Town surplus properties effective immediately.

And that a RFP be issued to local realtors for the listing and selling of the Town's surplus lands for a period of one year.

Prepared by: Sandra Lawson P.Eng., Town Engineer  
Approved by: William Tigert, CAO



**DEPARTMENT:** Operations

**REPORT NO:** OP-056-15

**COUNCIL MEETING DATE:** April 13, 2015

**TITLE:** Canada 150 Community Infrastructure Program

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## **OBJECTIVE**

To obtain Council's approval for the submittal of two projects for the Canada 150 Community Infrastructure Program.

## **BACKGROUND**

In May the Federal Government announced \$150 million nationally over two years for the Canada 150 Community Infrastructure Program to celebrate Canada's 150<sup>th</sup> birthday. The program will support the rehabilitation, renovation and expansion of existing public infrastructure assets of community infrastructure and will see an allocation of \$44.4 million in Southern Ontario. Applicants are to explain how their project will contribute to the modernizing of Canada's infrastructure and provide long term benefits to the community.

Eligible projects must be:

- For the rehabilitation, renovation or expansion of existing community infrastructure assets;
- Be open for use to the public and not limited to a private membership;
- Leverage a minimum of 50% of funding from other sources. Priority may be given to projects that leverage 66.6% or more; and
- Be substantially completed by March 31, 2018.

The municipality can submit as many projects as they want provided an application is submitted for each project and the total requested contribution does not exceed \$1,000,000.

## **ANALYSIS**

Staff has reviewed the requirements for the program and is proposing to submit two projects. One project is the replacement of the HVAC system for the museum and the

second project is the replacement of the boiler, building automation system, windows and doors for the Town Centre. The Town Centre project will be requesting only 1/3 funding as this project will be completed jointly with the County of Oxford.

### **FINANCIAL IMPLICATIONS**

The cost to replace the HVAC system in the Museum is approximately \$10,000 of which we would apply for \$5000 worth of funding from the program and the Town's share would come from the Building Reserve.

The cost to replace the boiler, building automation system, windows and doors for the Town Centre is \$210,000 of which we would apply for \$70,000 from the program, \$70,000 from the County of Oxford and \$70,000 from the Town's Building Reserve. These replacements are in the Capital Budget for 2015 and 2016 and receiving the funding from this program would mean \$35,000 of reserves could be used towards other facilities.

### **RECOMMENDATION**

**THAT** report Number OP-056-15 be received as information;

**AND THAT** staff submit applications to the Canada 150 Community Infrastructure Program for the HVAC system replacement in the Ingersoll Cheese Museum and for the boiler, building automation system, windows and doors replacement for the Town Centre which includes the Ingersoll branch of the County of Oxford library.

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, CAO



**ERTH CORPORATION**

180 Whiting Street  
Ingersoll, ON N5C 3B5

**NOTICE OF ANNUAL MEETING OF SHAREHOLDERS**

**NOTICE IS HEREBY GIVEN** that an annual meeting of the shareholders of EARTH Corporation (the "Company") will be held at the Elm Hurst Inn (Grand Ballroom), 415 Harris Street (Highway 19 at 401), Ingersoll, Ontario, on Thursday the 11<sup>th</sup> day of June, 2015, at the hour of 6:45 p.m. for the purpose of:

- (a) receiving the Company's audited financial statements for the year ended December 31, 2014, and the report of the auditors thereon;
- (b) appointing auditors for 2015;
- (c) confirmation of proceedings for 2014 and
- (d) transacting such further and other business as may properly come before the meeting or any adjournment thereof.

Please complete and forward the attached forms indicating delegates and designated representative who will cast votes on behalf of the shareholder, to the undersigned.

**PLEASE NOTE THAT ATTENDANCE AT THE MEETING IS RESTRICTED TO MEMBERS OF COUNCIL AND CLERKS/CAOs OF EACH SHAREHOLDER AS WELL AS OFFICERS, DIRECTORS OF THE COMPANY AND GUESTS EXPRESSLY INVITED BY THE BOARD.**

DATED this 22<sup>nd</sup> day of May, 2015.

BY ORDER OF THE BOARD

A handwritten signature in black ink, appearing to read 'JB', is written over a horizontal line.

**Jeff Brown**  
Chairman

Contact: Eustacia Young  
Email: [eyoung@erthcorp.com](mailto:eyoung@erthcorp.com)  
Phone: (519) 518-6117 x 255  
Cell: (519) 521-9065



ERTH



CORPORATION

**ERTH CORPORATION**

180 Whiting Street  
Ingersoll, ON N5C 3B5

**ANNUAL GENERAL MEETING**

THURSDAY, JUNE 11, 2015

**DESIGNATED REPRESENTATIVE**

NAME OF SHAREHOLDER:

Town of Ingersoll

NAME OF DESIGNATED REPRESENTATIVE  
FOR PURPOSE OF CASTING VOTE:

Date:

Clerk:

(Signature)

Please complete and E-mail to Eustacia at [eyoung@erthcorp.com](mailto:eyoung@erthcorp.com) on or before June 4, 2015



# ERTH



CORPORATION

**ERTH CORPORATION**

180 Whiting Street  
Ingersoll, ON N5X 3B5

**ANNUAL GENERAL MEETING**

THURSDAY, JUNE 11, 2015

**LIST OF ATTENDEES**

SHAREHOLDER: Town of Ingersoll

NAME OF ATTENDEE: \_\_\_\_\_ POSITION: \_\_\_\_\_

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Please complete and E-mail to Eustacia at [eyoung@erthcorp.com](mailto:eyoung@erthcorp.com) on or before June 4, 2015





DAVID MAYBERRY

Warden, County of Oxford

21 Reeve Street, Woodstock, ON N4S 7Y3

519.539.9800, ext. 3003 | 1.800.755.0394

www.oxfordcounty.ca

May 26, 2015

The Honourable Glen Murray  
Minister of the Environment and Climate Change

[gmurray.mpp.co@liberal.ola.org](mailto:gmurray.mpp.co@liberal.ola.org)

Mr. Minister:

The County of Oxford, many of our community partners and our citizens share a significant concern for the management of solid waste in our community. Our residential solid waste programs achieve amongst the highest diversion rates in the Province of Ontario, and have for many years. We have a public waste management facility within our boundaries that is capable of meeting the solid waste disposal needs of our community for a number of years to come.

Our **Future Oxford** initiative (<http://www.futureoxford.ca/>) is a Community Sustainability Plan being developed under the guidance of a citizen panel and informed by our citizenry at large. The Future Oxford Community Sustainability Plan and implementation strategy will provide for a community guided, community implemented plan for sustainability in Oxford.

Stakeholders providing input into the development of this Plan have clearly indicated Oxford should have a Zero Waste goal. A Zero Waste Oxford is being expressed by our citizens as an Oxford that:

- has substantively reduced its waste disposal demand through waste reduction, re-use and recycling;
- is capable of managing our total long term waste disposal needs within Oxford, and
- does not accept waste for disposal from outside of Oxford.

Such an outcome will require tremendous effort, partnership, commitment, foresight and innovation. All of these attributes are amongst Oxford's strengths as demonstrated by our residential waste management successes over the years.

Our community's concern with the solid waste management issues facing our province is heightened by Walker Environmental's Southwestern Landfill Proposal. We are not a willing host to this proposal. Rather, we feel the proposal threatens the Oxford community's health, wellness and quality of life. We continue to wait for your decision regarding the Terms of Reference (ToR) for this proposal. Our position remains that, as Minister of Environment and Climate Change, you should deny approval of the Terms of Reference. Our position has been outlined previously in numerous correspondence and submissions. In summary, we believe that the ToR fails to properly and completely guide an Environmental Assessment of Walker's proposal that will ensure the protection of our community's health, wellness and quality of life. We further believe that the Province of Ontario has failed to fulfil its constitutional obligations to appropriate First Nations to Walker's proposal and that the only remedy to that issue is your denial of the ToR approval.

Given all of the above, the release of The Association of Municipalities of Ontario (AMO) [New Waste Reduction and Recovery Legislation](#) Paper was of particular interest to Oxford County Council. We all know that solid waste is generated by all sectors (residential, industrial, commercial and institutional) and in all corners of the Province of Ontario. With the help and participation of our residents, the residential sector successfully reduced waste generation and disposal and enhanced waste diversion, though we are the first to admit much more must be done.



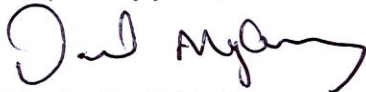
The residential waste stream is heavily influenced by packaging and product waste. Further, the ICI sector accounts for an estimated 60% of the waste produced each year in the Province of Ontario. Significant waste generation and disposal demand reduction is essential to the future. The Oxford community is particularly aware of that fact and we support AMO's view that as the regulator of solid waste in the Province of Ontario, we need your help to reduce the generation of waste, to enhance waste diversion and implement full producer responsibility in the Province of Ontario. Many of the necessary steps to achieve better results fall within the Provincial control or could be most effectively addressed through provincial action.

Accordingly, County Council is now calling for concrete action from the Provincial Government. At its May 13, 2015 meeting, County Council adopted a broad waste reduction resolution (attached). Specifically, I have been directed by Council to write to you to ask the Provincial Government to bring forward legislation to replace the *Waste Diversion Act* that will create a system and framework for the Province of Ontario that:

- first and foremost takes definitive and meaningful action to reduce solid waste generation and disposal rates through effective waste reduction and enhanced waste diversion requirements across all sectors (residential, industrial, commercial and institutional) of the Province of Ontario;
- fully supports and facilitates a community's systematic approach to the reduction of waste disposal demand in that community;
- establishes, retroactively, a definitive community needs assessment and acceptance requirement for any proposed landfill site prior to initiation of any Environmental Assessment for such a facility;
- is based on full Producer Responsibility, ensuring that producers are responsible for 100% of the end-of-life costs of designated waste; and
- requires that producers work with the municipal sector on those Producer Responsibility programs that affect the municipal integrated waste management system so that municipalities are fairly compensated for services provided to manage designated waste that enters the municipal system.

We look forward to your denial of Walker Environmental's Terms of Reference request and to your proactive and visionary approach to the reduction of solid waste generation and disposal rates and the effective transformation and enhancement of waste diversion programs across all sectors of the Province of Ontario.

Respectfully yours,



Warden David Mayberry

Encl.

/cjs

Copy to

Hon. Ted McMeekin, MMAH  
Gary McNamara AMO President  
Pat Vanini, Executive Director AMO  
Don Gordon, Senior Advisor AMO  
Brenda Tabor, Clerk

Whereas the Minister of the Environment and Climate Change has committed to replacing the current waste diversion legislation, but has not yet introduced replacement legislation to the legislature;

And whereas solid waste is generated by industrial, commercial, institutional, agriculture, agricultural and recreational etc. businesses, residents and visitors across the Province of Ontario;

And whereas the activities of all businesses in the Province of Ontario contribute approximately 60% to the total waste volumes generated and are governed by solid waste reduction and diversion legislation as regulated by the Province of Ontario;

And whereas municipalities across the Province of Ontario are delegated solid waste management responsibilities, regulated by the Province of Ontario, whereby:

- municipalities have no control over the form of municipal solid waste that is generated from packaging and products that enter their jurisdiction;
- presently municipal taxpayers, should not but unfairly do, bear more than 50% of the cost of waste disposal and recycling of packaging and printed paper in the waste stream, and which products are increasingly complex, multi-material, potentially toxic and expensive to recycle, reclaim or dispose of;

And whereas producer responsibility:

- provides that producers be responsible for 100% of the costs of certain designated wastes for full cost of end-of-life management for such products and packaging;
- would provide considerable savings to municipal taxpayers across the Province of Ontario;
- is expected to grow local economies as producers innovate to reduce waste, develop more easily recyclable packaging and work with municipalities on better ways to collect and process it;

And whereas solid waste generation must first and foremost be reduced;

And whereas solid waste that is generated can be a valuable resource with increased recycling, reclamation and reuse estimated to be capable of generating 13,000 good, high-quality jobs in Ontario and contributing more than \$1.5 billion every year to Ontario's economy;

And whereas the Oxford community is developing its vision of community sustainability and the associated waste management goals, actions and targets as part of that plan will focus on the reduction of waste disposal demand in Oxford County;

And whereas Walker Environmental's Southwestern Ontario Landfill proposal to locate a large scale landfill operation within the Oxford community that:

- is arguably intended to meet future solid waste disposal demands across Ontario;
- requires Oxford residents and businesses to locally shoulder the burden of increased risks to environment, health and safety and overall well-being associated with delivery of this provincially-targeted waste disposal facility;
- would likely be avoidable if the Province of Ontario took meaningful action to substantively reduce waste generation and disposal rates in Ontario through effective waste reduction and enhanced waste diversion requirements on all sectors;

Therefore be it resolved that the Warden write the Minister of Environment and Climate Change requesting the *Waste Diversion Act* be replaced with legislation that creates a system that:

- first and foremost takes definitive and meaningful action to reduce solid waste generation and disposal rates through effective waste reduction and enhanced waste diversion requirements across all sectors of the Province of Ontario;
- fully supports and facilitates a community's systematic approach to the reduction of waste disposal demand in that community;
- establishes, retroactively, a definitive community needs assessment and acceptance requirement for any proposed landfill site prior to initiation of any Environmental Assessment for such a facility;
- is based on full Producer Responsibility, ensuring that producers are responsible for 100% of the end-of-life costs of designated waste; and
- requires that producers work with the municipal sector on those Producer Responsibility programs that affect the municipal integrated waste management system so that municipalities are fairly compensated for services provided to manage designated waste that enters the municipal system.

**Adopted by Oxford County Council at its May 13, 2015 Regular Meeting**

# KEEP HYDRO PUBLIC

[WWW.KEEPHYDROPUBLIC.CA](http://WWW.KEEPHYDROPUBLIC.CA)

Michael Graves  
Clerk, Town of Ingersoll  
130 Oxford Street, 2nd Floor  
Ingersoll, Ontario N5C 2V5

Subject: Resolution regarding the proposed privatization of Hydro One

Dear Mr. Graves:

The Ontario government's plan to sell 60 per cent of Hydro One, the provincial electricity transmission utility, has far-reaching implications for every citizen and municipality in the province.

On behalf of Keep Hydro Public, a broad-based coalition created to stop the sell-off, I am writing to encourage your municipality to add its voice to the many others that are already telling the provincial government to change course and keep Hydro One in public hands.

By now I am sure council members will have heard the many arguments against the sale:

- Selling the majority of shares in Hydro One will take control of this vital asset away from the people in Ontario and put it in the hands of private investors, including foreign investors who may not even care whether we have reliable, affordable electricity.
- Privatization will increase electricity prices for residential, business, and government customers alike.
- Under the plan proposed by the government, oversight of Hydro One by independent officers of the legislature would end. The Auditor General and the Financial Accountability Officer would no longer be able to scrutinize the utility's books or its operations; consumers would no longer be able to appeal to the Ombudsman when problems arise; citizens would not be able to access information about Hydro One through the *Freedom of Information and Protection of Privacy Act*; salaries of top Hydro One officials would no longer be made public under the *Public Sector Salary Disclosure Act*; the Integrity Commissioner would not be able to review expenses of Hydro One officials; and Hydro One would no longer be subject to the *French Language Services Act*. In other words, transparency and public accountability would end. Ontarians would truly be "in the dark" with respect to Hydro One operations.

*(Please turn over)*

- Privatization will provide government with a short-term cash injection that will soon be spent in exchange for giving up a steady, long-term source of revenue that pays for public services we all depend on. The cost to Ontarians will be hundreds of millions of dollars per year.

Perhaps more significant than these strong arguments is the simple fact that the provincial government has no mandate from the people of Ontario to make a sale of this magnitude. (This may explain why the government chose to put the Hydro One sale inside its 2015-16 Budget bill and push it through the legislature with minimal opportunity for public input.)

It is crystal clear that the people of Ontario do not support the sale of any part of Hydro One. Published opinion polls show opponents of the sale outnumbering supporters by a three-to-one margin. Editorial opinion is similarly opposed. If democracy means anything, we must stop this sale.

At this time, Keep Hydro Public is asking municipal councils, from the largest to the smallest, to pass a resolution opposing the sale or partial sale of Hydro One and to communicate that opposition to the government, area MPPs, and the Association of Municipalities of Ontario. Included with this letter you will find a draft resolution which municipal councils are, of course, free to use and modify as they see fit.

Your assistance in putting this issue on the agenda of your council as soon as possible is greatly appreciated; we would also appreciate hearing back from your municipality if and when council takes action on this matter.

For more information about Hydro One privatization or the ever-growing Keep Hydro Public, please visit our web site at [www.KeepHydroPublic.ca](http://www.KeepHydroPublic.ca) or contact me directly at [info@KeepHydroPublic.ca](mailto:info@KeepHydroPublic.ca) or (647) 272-5024.

Thank you for your time.

Sincerely,



Katrina Miller  
On behalf of Keep Hydro Public

P.S. If your municipal council has already considered this matter, thank you for doing so!

## RESOLUTION

DATE: \_\_\_\_\_

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

### **Municipal Resolution to express opposition to the privatization of Hydro One**

WHEREAS the public electricity system in Ontario is a critical asset to the economy and vital to the living standard and well-being of all Ontarians;

AND WHEREAS it is essential that Ontarians maintain public control and public decision-making with respect to electricity;

AND WHEREAS experience in other jurisdictions shows that privatization typically means consumers pay more for electricity;

AND WHEREAS a privatized Hydro One will no longer be subject to scrutiny by the Auditor General, the Ombudsman, the Financial Accountability Officer, or the Integrity Commissioner, and will no longer be required to provide information or services to citizens under the *Freedom of Information and Protection of Privacy Act*, the *Public Sector Salary Disclosure Act*, or the *French Language Services Act*;

AND WHEREAS our public electricity system currently generates hundreds of millions of dollars in revenue for the provincial government every year to help pay for public services we all depend on;

AND WHEREAS the sale of shares in Hydro One will provide a short-term financial gain for the province in exchange for a much larger long-term financial loss;

AND WHEREAS the provincial government has no mandate from voters to sell any part of Hydro One;

AND WHEREAS opinion polls show Ontarians oppose the privatization of Hydro One by a significant margin in every part of the province;

THEREFORE BE IT RESOLVED that the City/Town/Township/Municipality of \_\_\_\_\_ call on the provincial government to:

- Halt the sale of any part of Hydro One, and maintain Hydro One as a public asset for the benefit of all Ontarians;

- Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;
- Respect the autonomy and local decision-making powers of local distribution companies by not forcing these companies into mergers or sales;

AND BE IT FURTHER RESOLVED that the City/Town/Township/Municipality of \_\_\_\_\_ communicate this resolution to the Premier, with copies to the Minister of Finance, the Minister of Energy, area MPPs, and the Association of Municipalities of Ontario (AMO);

AND BE IT FURTHER RESOLVED that the City/Town/Township/Municipality of \_\_\_\_\_ work through AMO to encourage other Ontario municipalities to express their opposition to the privatization of Hydro One.

Caroline Durston  
3 Witty Ave  
Ingersoll, ON N5C 3N9

May 7, 2015

The Corporation of the Town of Ingersoll  
130 Oxford Street – 2<sup>nd</sup> Floor  
Ingersoll, ON N5C 2V5

Attention: Mayor Ted Comiskey and Members of Council:

Please consider this letter as a request for the use of Victoria Park and Garnett Elliott Park for the Annual Ingersoll Ladies Slo-Pitch Invitational Co-Ed Tournament. The tournament will be held on Friday, August 7<sup>th</sup> and Saturday August 8<sup>th</sup> (rain date August 9<sup>th</sup>). We are requesting permission to set up a beer tent on the Victoria Park site which will operate from 6:00pm to 11:00pm Friday night and from 11:00am to 10:00pm Saturday. The beer tent will be situated on the north of the splash pad at Victoria Park.

Our league itself will be operating this beer tent and realize the requirements as far as the presence of S.I.P personnel is concerned. We are arranging for S.I.P. servers to be present at all operating times. Our Slo-Pitch Ontario insurance is being applied for at this time and I will forward a copy of the certificate once it is received.

We expect approximately 24 teams to participate in the tournament.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

Caroline Durston  
League Vice President  
Ingersoll Ladies Slo-Pitch  
519-535-7797

**EMERGENCY PLAN IN THE EVENT OF A FIRE**

- CLEAR THE AREA OF ALL PEOPLE
- NOTIFY FIRE DEPARTMENT WITH FIRE LOCATION
- CONTROL FIRE IF POSSIBLE

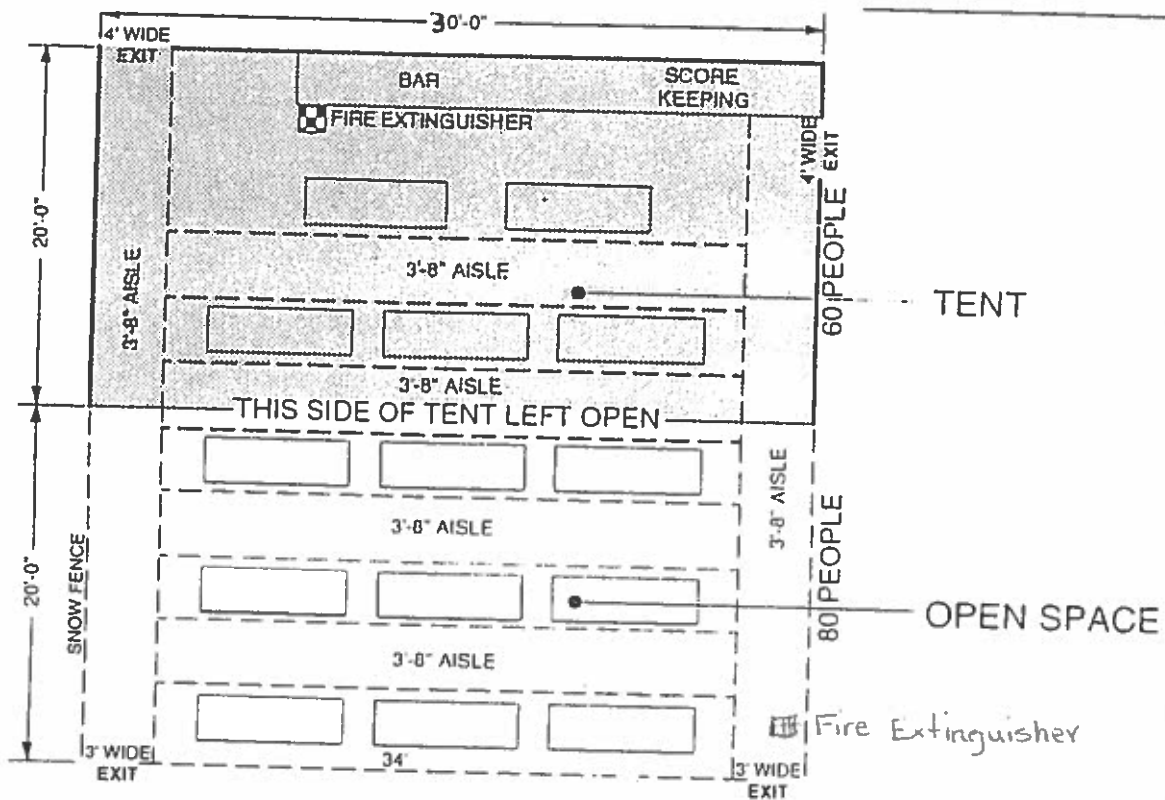
\*\* EVEN IF THE FIRE HAS BEEN EXTINGUISHED, NOTIFY THE FIRE DEPARTMENT  
\*\* THE [REDACTED] WILL BE RESPONSIBLE FOR ACTIVATING THE EMERGENCY EVACUATION PLAN

North Diamond



South Diamond

TRACK



MAIN VIC Diamond

ROAD OFF Wellington





RBC Royal Bank

**Royal Bank of Canada**

Financial Planning  
156 Thames St. S.  
Ingersoll, ON N5C 2T4

Tel.: 519-485-3827  
Fax: 519-485-4021

June 4, 2015

Town of Ingersoll  
130 Oxford Street, 2<sup>nd</sup> Floor  
Ingersoll, Ontario  
N5C 2V5

Fax 519-485-3543

Attention: Mayor Ted Comiskey

Dear Mayor Comiskey and Town Council:

RE: Fundraising BBQ June 18, 2015

Please accept this letter as a formal request by the staff of RBC Ingersoll for permission from the Town Council to host a fundraising BBQ on June 18, 2015 between the hours of 11 am and 2 pm.

We are planning to raise funds for the Relay for Life Cancer walk to be held in Ingersoll by hosting a "donation only" BBQ in the same format as we have in 7 previous years. The BBQ will be set up under the overhang of the branch on the corner of Thames and King Streets.

The fundraiser will consist of 2 BBQs and a few small tables and will not impede pedestrian traffic. We will be requesting a Special Events Food Vendor approval from the Public Health & Emergency Services Oxford County.

Should you have any question, please contact me directly at 519-485-3788.

Regards

A handwritten signature in black ink, appearing to read 'Jeanne Sarra', written over a horizontal line.

Jeanne Sarra  
Financial Planning Associate  
RBC Ingersoll



June 3, 2015

Dear Mayor and Council,

The Province of Ontario is championing renewable energy as part of its Long Term Energy Plan. The *Green Energy Act, 2009* was created to expand renewable energy generation, encourage energy conservation, and promote clean energy jobs. In response to this, the province launched the Feed-In Tariff (FIT) Program in 2009.

Moose Power Inc. is a leading Ontario-based solar developer specializing in commercial rooftop projects. We are interested in developing a 500 kW solar project at 390 Thomas Street in Ingersoll as part of the FIT Program Version 4.0. The property is owned by E & E McLaughlin Ltd, whom we have previously worked with on multiple projects. We have a signed lease for the project and are ready to move forward with development.

Moose Power would appreciate the support of Council in order for us to be eligible for a FIT Contract. Ingersoll Council has supported solar FIT projects in previous years (see "Resolution Supporting Rooftop Solar Initiatives" on Ingersoll Building Services Documents webpage which was most recently modified April 13, 2015). Council's support for this project solely allows Moose Power to obtain priority points under the FIT Program pursuant to the FIT Rules, Version 4.0.

Included is the Municipal Council Support Resolution Form. The Support Resolution allows Council to provide formal support for Moose Power's project. Moose Power kindly requests that Council review this proposal at the next Council Meeting on June 8, 2015 and sign the Municipal Council Support Resolution Form if there are no objections.

Solar installations as part of the FIT Program allow for the creation and support of jobs in the community. Local contractors, labourers, and electricians are all needed during the construction period and for maintenance work over the FIT term.

As part of the FIT Program, an independent engineer needs to approve the project. This ensures that the roof and/or supports for the project are able to bear the weight of the solar panels and are structurally sound. Furthermore, if support for this project is given, Moose Power must still go through Ingersoll's building permit process.

We are excited for the prospect of developing a solar rooftop installation in your town with your support. Thank you for your time and consideration.

Sincerely,

  
Scott McLorie  
President, Moose Power Inc.

## INSTRUCTIONS: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 5.1(g)(i) of the FIT Rules, Version 4.0

Page i of i

Apr 2015

IESOMRD/f-FIT-010r2

Capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

### INSTRUCTIONS APPLICABLE TO ALL RESOLUTIONS

1. The instruction page is not required to be submitted with the hard copy Application materials.
2. The first page of the resolution must be marked, by the Applicant, with the FIT Reference Number associated with the Application.
3. Where the resolution has multiple pages, the resolution should be stapled.
4. Information provided in the resolution must be consistent with the information provided in the electronic Application Form in order for the Application to be awarded Priority Points.
5. Apart from the completion of any blanks in the template resolution, no amendments, other than those outlined in paragraph 6 below, may be made to the wording of this form.
6. Words in between square brackets (i.e. “[” and “]”) are immaterial to the intent of the template resolution and may be modified to follow standard procedure of the issuing body. Wording not contained within square brackets must not be changed in order for the Application to be awarded Priority Points.
7. The entirety of the resolution (all blanks) must be completed and it must be signed by an appropriate individual(s) in order for the Application to be awarded Priority Points, and all Prescribed Forms must be signed to be considered complete.

### INSTRUCTIONS SPECIFIC TO THE RESOLUTION

8. Councils of Local Municipalities have the option of drafting the Template: Municipal Council Support Resolution on the Council or equivalent governing body letterhead. The language of the Template: Municipal Council Support Resolution must be the same as shown in the template in order for the Applicant to obtain Priority Points. Priority Points will not be awarded if the resolution includes additional conditions or delegation of authority to staff for additional approvals.
9. The Template: Municipal Council Support Resolution must be attached to the separate Prescribed Form: Municipal Council Resolution Confirmation as Exhibit "A".
10. A pre-existing Municipal Council Support Resolution may be provided to the IESO by the Applicant that had received a FIT Rules Version 3.0 Municipal Council Support Resolution (that was not a blanket support resolution) that was issued by the Municipality and that is still in effect in relation to the Applicant and the Project. In this case the Applicant must attach the pre-existing Municipal Council Support Resolution to the separate Prescribed Form: Municipal Council Resolution Confirmation as Exhibit "A".
11. The Prescribed Form: Municipal Council Resolution Confirmation may not be used as a substitute for a Municipal Council Support Resolution where no Municipal Council Support Resolution was previously issued for the Project.
12. Where no resolution number exists, insert "N/A" into the appropriate field.
13. Applicant legal name, Project address and Renewable Fuel type must match the information provided in the electronic Application.

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**TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION**

Section 5.1(g)(i) of the FIT Rules, Version 4.0

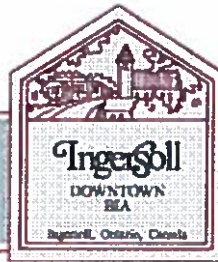
Page 1 of 1    Apr 2015    IESOMRD/f-FIT-010r2

<b>1</b>	Resolution number: _____  Date resolution was passed: _____	FIT Reference Number: _____  <i>(The FIT Reference Number must be inserted by the Applicant in order for the resolution to comply with the FIT Rules, even where Local Municipality letterhead is used. This is not to be inserted by the Local Municipality.)</i>
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<b>2</b>	<p><b>[WHEREAS]</b> capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.</p> <p><b>[AND WHEREAS]</b> _____ (the "Applicant") proposes to construct and operate a _____  (the "Project") on _____ (the "Lands") in _____ under the province's FIT Program;</p> <p><b>[AND WHEREAS]</b> the Applicant has requested that Council of _____  indicate by resolution Council's support for the construction and operation of the Project on the Property.</p> <p><b>[AND WHEREAS]</b> pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;</p>
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<b>[NOW THEREFORE BE IT RESOLVED THAT]</b>	<p>Council of the _____ supports the construction and operation  of the Project on the Lands.</p> <p>This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.</p>
--	--

<b>3</b>	Signed: _____                      Signed: _____  Title: _____                      Title: _____  Date: _____                      Date: _____	<i>(Signature lines for elected representatives. At least one signature required.)</i>
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Downtown Ingersoll  
Business Improvement Area

June 4, 2015

Council, Town of Ingersoll  
130 Oxford Street, 2<sup>nd</sup> Floor  
Ingersoll, ON  
N5C 2V5

RE: Installation of Bike Racks

Dear Members of Council,

In an effort to increase access to the downtown core and to better serve its customers, the Ingersoll BIA identified the installation of bicycle racks as one of its goals for 2015. In an effort to achieve this goal, the Ingersoll BIA has commissioned two multi-unit bicycle racks for installation in common areas in the downtown.

On behalf of the businesses of the Ingersoll BIA, I am requesting permission to install the multi-unit bicycle racks in the Oxford Street Parking Lot and in Heritage Square Park.

Thank you in advance for this consideration.

Sincerely,

Bob Mott  
Member  
Ingersoll BIA



**Corporation of the Town of Ingersoll  
By-Law 15-4810**

---

**A By-law to amend Zoning By-law Number 04-4160, as amended**

**WHEREAS** the Municipal Council of the Corporation of the Town of Ingersoll deems it advisable to amend By-law Number 04-4160, as amended.

**THEREFORE**, the Municipal Council of the Corporation of the Town of Ingersoll enacts as follows:

1. That Schedule "A" to By-law Number 04-4160, as amended, is hereby amended by changing to "R2-14", "R3", and "OS" the zone symbols of the lands so designated "R2-14", "R3" and "OS" on Schedule "A" attached hereto.
2. This By-Law comes into force in accordance with Sections 34(21) and (30) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 8<sup>th</sup> day of June, 2015.

READ a third time and finally passed this 8<sup>th</sup> day of June, 2015.

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**Edward (Ted) Comiskey, Mayor**

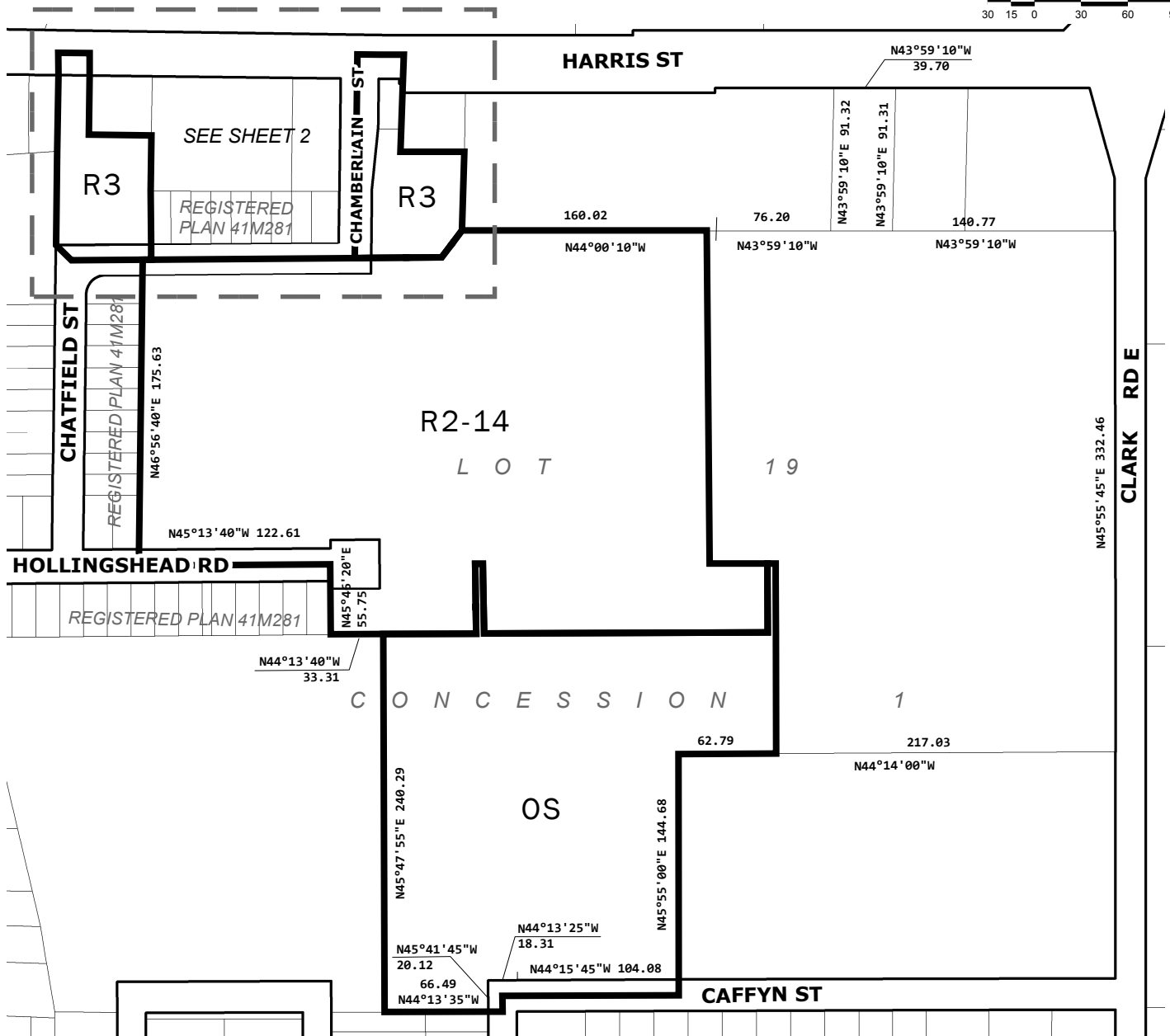
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**Michael Graves, Clerk**

# SCHEDULE "A"

TO BY-LAW NO. 15-4810

PT LOT 19, CONCESSION 1 (WEST OXFORD)  
AND BLOCKS 59 AND 63, REGISTERED PLAN 41M281  
PT OF PARTS 1 AND 2, REFERENCE PLAN 41R8328  
TOWN OF INGERSOLL



SHEET 1 OF 2

- R3 AREA OF ZONE CHANGE TO R3
- R2-14 AREA OF ZONE CHANGE TO R2-14
- OS AREA OF ZONE CHANGE TO OS

NOTE: ALL DIMENSIONS IN METRES.  
THIS BY-LAW IS INTENDED TO ENCOMPASS  
ALL OF THE NORTH HALF OF THE DRAFT PLAN  
OF SUBDIVISION SB14-02-6 PHASE 2.

THIS IS SCHEDULE "A"  
TO BY-LAW No. 15-4810, PASSED  
THE 8TH DAY OF JUNE, 2015

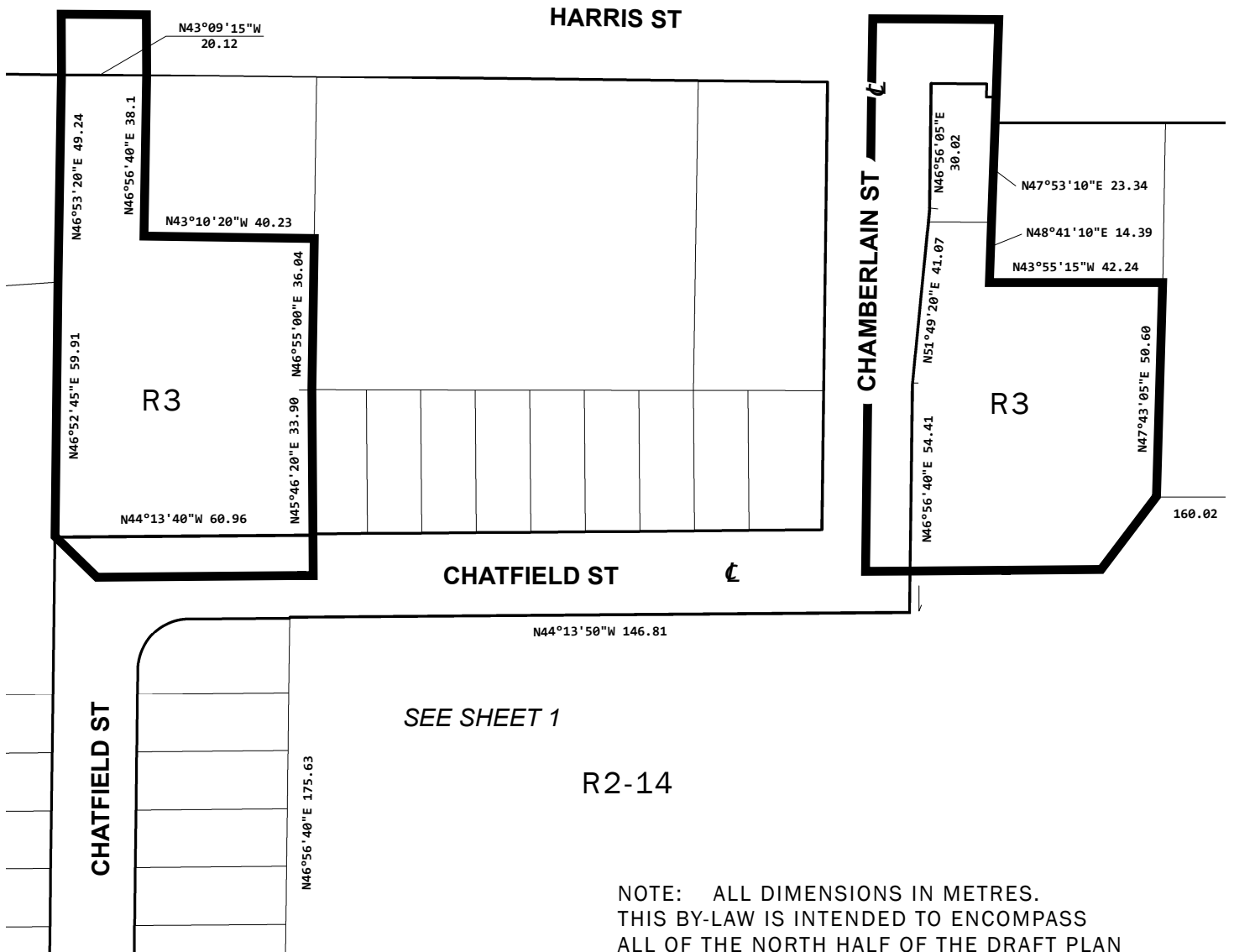
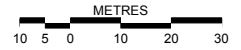


# SCHEDULE "A"

TO BY-LAW NO. 15-4810

PT LOT 19, CONCESSION 1 (WEST OXFORD)  
AND BLOCKS 59 AND 63, REGISTERED PLAN 41M281  
PT OF PARTS 1 AND 2, REFERENCE PLAN 41R8328

TOWN OF INGERSOLL



NOTE: ALL DIMENSIONS IN METRES.  
THIS BY-LAW IS INTENDED TO ENCOMPASS  
ALL OF THE NORTH HALF OF THE DRAFT PLAN  
OF SUBDIVISION SB14-02-6 PHASE 2.

SHEET 2 OF 2

- R3 AREA OF ZONE CHANGE TO R3
- R2-14 AREA OF ZONE CHANGE TO R2-14

THIS IS SCHEDULE "A"  
TO BY-LAW No. 15-4810, PASSED  
THE 8TH DAY OF JUNE, 2015

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



**Corporation of the Town of Ingersoll  
By-Law 15-4811**

---

**A by-law to appoint a Director of Finance/Treasurer for the Town of Ingersoll  
(Iryna Yevgenivna Koval)**

**WHEREAS** it is deemed necessary and advisable to appoint a Treasurer for the Town of Ingersoll;

**AND WHEREAS** pursuant to Section 286 (1) of the Municipal Act 2001, Chapter 25, as amended, the Council shall appoint a Treasurer;

**NOW THEREFORE** the Council of The Corporation of the Town of Ingersoll enacts as follows:

1. That By-Law No. 13-4705 is hereby repealed;
2. That Iryna Yevgenivna Koval be appointed Treasurer of the Town of Ingersoll effective June 9, 2015;
3. That the said Iryna Yevgenivna Koval shall, in addition to the duties assigned to them under the Municipal Act 2001, Chapter 25, as amended, perform all other duties required by any other Act of the Province of Ontario or by by-law or resolution of Council.

**READ** a first and second time in Open Council this 8th day of June, 2015.

**READ** a third time and passed in Open Council this 8th day of June, 2015.

---

**Edward (Ted) Comiskey, Mayor**

---

**Michael Graves, Clerk**



**Corporation of the Town of Ingersoll  
By-Law 15-4812**

---

**Being a By-Law to provide for certain Retirement Benefits to Permanent Full-Time Non-Union Retired Employees and to rescind By-Law 03-4086, By-Law 11-4659 and By-law 12-4695;**

**WHEREAS** Section 282 (1) and 283 (1) of the *Municipal Act* 2001 S.O. 2001 c. 25 as amended, makes allowances for certain benefits and remuneration;

**AND WHEREAS** the Municipal Council of the Corporation of the Town of Ingersoll previously deemed it advisable to amend By-Law Number 03-4086, with By-Laws 11-4659 and 12-4695 as amended;

**AND WHEREAS** the Municipal Council of the Corporation of the Town of Ingersoll now consider it advisable to repeal and rescind By-Laws Numbered 03-4086, 11-4659 and 12-4695 as amended;

**NOW THEREFORE**, the Municipal Council of the Corporation of the Town of Ingersoll enacts as follows:

- (1) That By-Laws 03-4086, 11-4659 and 12-4695 be rescinded in their entirety.
- (2) That Extended Health Care, Dental, and, where applicable, Life Insurance and Dependent Life and Accidental Death & Dismemberment benefits, including coverage enhancements, be extended to permanent full-time non-union retired employees who were hired before November 14, 2011 and retire on or before June 15th, 2017, for his or her life. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care, Dental benefits, including coverage enhancements, for their lives. The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement.
- (3) That Benefits described in Article (2) of this By-Law are subject to the following conditions being met:
  - (a) That the employee qualifies for an unreduced OMERS pension, or the employee qualifies for a reduced OMERS pension, and has attained a minimum of ten (10) years of service with the Town of Ingersoll;
  - (b) That Benefit coverage will cease if the retiree takes other full time employment providing benefit coverage;
  - (c) The retiree must enroll for the benefits at the date of retirement and must continue uninterrupted participation to be eligible;

- (d) The retiree must be domiciled in Ontario;
  - (e) Maximum extended health and dental coverage, when out of province is limited to \$50,000 per eligible life;
  - (f) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
  - (g) In respect of permanent full-time non-union employees who retire on and after June 15<sup>th</sup>, 2015 the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change, decrease, increase, substitute, eliminate or terminate some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change, decrease, increase, substitution, elimination or termination as determined from time to time in the Town's sole and absolute discretion.
- (4) That, for permanent full-time non-union employees who retire on or after June 16<sup>th</sup>, 2017, Extended Health Care, Dental, Life Insurance and Dependent Life and ADD benefits, be extended to permanent full-time non-union retired employees only until the retiree reaches age 65. The retired employee's legal/surviving spouse, exclusively, and any eligible dependents also qualify for Extended Health Care and Dental benefits until the retiree reaches age 65 or would have reached age 65. Benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement however the Town reserves the right, whether before or after such employee's retirement date, in its sole and absolute discretion and from time to time, change, decrease, increase, substitute, eliminate or terminate some or all of the Benefits and to impose a premium payable by the retiree for the Benefits. The Benefits and the premium payment arrangements in effect at the date of retirement do not vest and are subject to change, decrease, increase, substitution, elimination or termination as determined from time to time in the Town's sole and absolute discretion.
- (5) That Benefits described in Article (4) of this By-Law are subject to the following conditions being met:
- a) That the employee qualifies for an unreduced OMERS pension, or that the employee qualifies for a reduced OMERS pension, and in either case has worked for the Corporation of the Town of Ingersoll for a continuous period of fifteen (15) years at the time of retirement;
  - b) The benefit coverage will cease if the retiree takes other full time employment that provides or can provide benefit coverage. Regardless if the retiree opts for coverage with that new employer;

- c) That the retiring employee must enroll with the Town benefits at the date of retirement and must continue uninterrupted participation to be eligible;
  - d) The retiree, spouse and dependents must be domiciled in Ontario.
  - e) Maximum extended health and dental coverage, when out of the province is limited to \$50,000 per retiree or dependent so covered;
  - f) The classification of benefit coverage is defined as the benefits provided by the employer at the permanent full-time non-union employee's date of retirement;
  - g) The Town as the employer reserves the right to unilaterally terminate these benefits if it believes, based on reasonable information, that the retiree has breached any of the aforesaid conditions.
  - h) The retiree will waive any right to claim against the Town and the carrier in the event his/her coverage lapses by reason of any act or omission on the retiree's part in fulfilling any of the terms and conditions of the benefit program.
- (6) Other employees of the Town whose terms of employment and covered by Collective Agreements, employment contracts or specific hiring provisions detailed in writing and approved by Council are not affected nor impacted by this By-Law.
- (7) That Department Heads, upon retirement, will be provided with extended Legal Indemnification in the event that any Third party legal action is brought against him/her as a result of his/her employment or actions, carried out in good faith, while employed with the Town.
- (8) This By-Law shall come into force and take effect upon its final passing.

**READ** a first and second time in Open Council this 8th day of June, 2015.

**READ** a third time and passed in Open Council this 8th day of June, 2015.

---

**Edward (Ted) Comiskey, Mayor**

---

**Michael Graves, Clerk**



**Corporation of the Town of Ingersoll  
By-Law 15-4813**

---

**A by-law to authorize the execution of an Agreement of Purchase and Sale with Sifton Properties Limited**

**WHEREAS** the Town of Ingersoll is desirous of entering into an agreement of purchase and sale with Sifton Properties limited to acquire a 2.79 ha woodlot being part lot 19, Concession 1;

**NOW THEREFORE** the Council of The Corporation of the Town of Ingersoll enacts as follows:

1. That the Mayor and the Clerk are hereby authorized to execute an agreement of purchase and sale with Sifton Properties Limited and to affix the seal of The Corporation of the Town of Ingersoll hereto.
2. That a copy of the said agreement shall be annexed to and form part of this by-law.

**READ** a first and second time in Open Council this 8th day of June, 2015.

**READ** a third time in Open Council and passed this 8th day of June, 2015.

**THE CORPORATION OF THE TOWN OF INGERSOLL**

\_\_\_\_\_  
**Edward (Ted) Comiskey, Mayor**

\_\_\_\_\_  
**Michael Graves, Clerk**

OFFER TO PURCHASE  
AGREEMENT OF PURCHASE AND SALE

This Agreement of Purchase and Sale dated this 11<sup>th</sup> day of May, 2015.

PURCHASER,..... The Corporation of the Town of Ingersoll .....  
agrees to purchase from  
VENDOR,..... Sifton Properties Limited .....  
the following

REAL PROPERTY BEING:

legally described as Part of Lot 19, Concession 1, Town of Ingersoll, containing approximately 2.79ha (the "Property") being part of Block 140 as shown on a draft plan of subdivision attached hereto as Schedule "B".

PURCHASE PRICE:..... FOURTY ONE THOUSAND, THREE HUNDRED SIXTH FIVE Dollars .....  
DEPOSIT: (CDN\$41,365)  
Purchaser submits upon acceptance Ten Dollars ..... (CDN\$10.00)

to the Vendor's solicitor (the "Vendor's solicitor") to be held in trust pending completion or other termination of this Agreement and to be credited toward the Purchase Price on completion. For the purposes of this Agreement, "upon acceptance" shall mean that the Purchaser is required to deliver the deposit to the Vendor's solicitor within forty-eight (48) hours of the acceptance of this Agreement. The parties to this Agreement hereby acknowledge that, unless otherwise provided for in this Agreement, the Vendor's solicitor shall place the deposit in the Vendor's solicitor's trust account and no interest shall be earned, received or paid on the deposit.

Purchaser agrees to pay the balance by certified cheque or bank draft to the Vendor on closing, subject to adjustments.

SCHEDULES "A" and "B" attached hereto form part of this Agreement.

1. IRREVOCABILITY: This Offer shall be irrevocable by the Vendor until 5:00 p.m. on the 8<sup>th</sup> day of June, 2015 after which time, if not accepted, this Offer shall be null and void and the deposit, if any, shall be returned to the Purchaser in full without interest.
2. COMPLETION DATE: This Agreement shall be completed by no later than 5:00 p.m., twenty-one (21) days following the registration of the Plan of Subdivision. Upon completion, vacant possession of the property shall be given to the Purchaser unless otherwise provided for in this Agreement.
3. NOTICES: For the purpose of giving and receiving notices pursuant to this Agreement, the Purchaser hereby appoints the Purchaser's solicitor as Agent and the Vendor hereby appoints the Vendor's solicitor as Agent. Any notice relating hereto or provided for herein shall be in writing. This offer, any counter offer, notice of acceptance thereof, or any notice to be given or received pursuant to this Agreement or any Schedule hereto shall be deemed given and received when delivered personally or hand delivered to the address for service provided in the Acknowledgement below, or, where a facsimile number or email address is provided herein, when transmitted electronically to that facsimile number or email address, respectively, in which case, the signature(s) of the party (parties) shall be deemed to be original.

FAX NO. (519) 434-7693 (for Vendor)

FAX NO. (519) 432-7285 (for Purchaser)

EMAIL ADDRESS

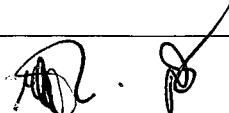
*rdelange@lerner15.ca*  
(For Vendor)

EMAIL ADDRESS *ecormier@pattoncormier.ca*  
(For Purchaser)

4. HST: If this transaction is subject to Harmonized Sales Tax (H.S.T.), then such tax shall be included in the Purchase Price. If this transaction is not subject to HST, Vendor agrees to certify on or before closing that the transaction is not subject to HST.
5. TITLE SEARCH: Purchaser shall be allowed until 5:00 p.m. seven (7) days prior to closing (Requisition Date) at the Purchaser's own expense, to examine the title to the property and until the earlier of: (i) thirty days from the later of the Requisition Date or the date on which the conditions in this Agreement are fulfilled or otherwise waived or; (ii) five days prior to completion, to satisfy itself that there are no outstanding work orders or deficiency notices affecting the property, that its present use may be lawfully continued and that the principal building may be insured against risk of fire. Vendor hereby consents to the municipality

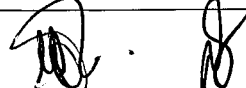
Purchaser's Initials

Vendor's Initials



or other governmental agencies releasing to Purchaser details of all outstanding work orders and deficiency notices affecting the property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require.

6. **FUTURE USE:** Vendor and Purchaser agree that there is no representation or warranty of any kind that the future intended use of the property by the Purchaser is or will be lawful except as may be specifically provided for in this Agreement.
7. **TITLE:** Provided that the title to the property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this Agreement and save and except for (a) any registered restrictions or covenants that run with the land providing that such are complied with; (b) any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; (c) any minor easements for the supply of domestic utility or telephone services to the property or adjacent properties; and (d) any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the present use of the property. If within the specified times referred to in paragraph 8 any valid objection to title or to any outstanding work order or deficiency notice, or to the fact the said present use may not lawfully be continued, or that the principal building may not be insured against risk of fire is made in writing to Vendor and which Vendor is unable to remove, remedy or satisfy and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Vendor shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Vendor's title to the property.
8. **CLOSING ARRANGEMENTS:** Where each of the Vendor and Purchaser retain a lawyer to complete the Agreement of Purchase and Sale of the property, and where the transaction will be completed by electronic registration pursuant to Part III of the Land Registration Reform Act, R.S.O. 1990, Chapter L4 and the Electronic Registration Act, S.O. 1991, Chapter 44, and any amendments thereto, the Vendor and Purchaser acknowledge and agree that the exchange of closing funds, non-registrable documents and other items (the "Requisite Deliveries") and the release thereof to the Vendor and Purchaser will (a) not occur at the same time as the registration of the transfer/deed (and any other documents intended to be registered in connection with the completion of this transaction) and (b) be subject to conditions whereby the lawyer(s) receiving any of the Requisite Deliveries will be required to hold same in trust and not release same except in accordance with the terms of a document registration agreement between the said lawyers. The Vendor and Purchaser irrevocably instruct the said lawyers to be bound by the document registration agreement which is recommended from time to time by the Law Society of Upper Canada.
9. **DOCUMENTS AND DISCHARGE:** Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title to the property except such as are in the possession or control of Vendor. If a discharge of any Charge/Mortgage held by a corporation incorporated pursuant to the Loan Companies Act (Canada), Chartered Bank, Trust Company, Credit Union, Caisse Populaire or Insurance Company and which is not to be assumed by Purchaser on completion, is not available in registrable form on completion, Purchaser agrees to accept Vendor's lawyer's personal undertaking to obtain, out of the closing funds, a discharge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion Vendor shall provide to Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by Vendor directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on completion.
10. **INSPECTION:** Purchaser acknowledges having had the opportunity to inspect the property prior to submitting this Offer.
11. **INSURANCE:** All things being purchased shall be and remain until completion at the risk of Vendor. Pending completion, Vendor shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear and in the event of substantial damage, Purchaser may terminate this Agreement and have all monies paid returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion.
12. **PLANNING ACT:** This Agreement shall be effective to create an interest in the property only if Vendor complies with the subdivision control provisions of the Planning Act by completion and Vendor covenants to proceed diligently at Vendor's expense to obtain any necessary consent by completion.

Purchaser's Initials	Vendor's Initials 
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13. **DOCUMENT PREPARATION:** The Transfer/Deed shall be prepared in registrable form at the expense of the Purchaser. If requested by Purchaser, Vendor covenants that the Transfer/Deed to be delivered on completion shall contain the statements contemplated by Section 50(22) of the Planning Act, R.S.O. 1990.
14. **RESIDENCY:** Purchaser shall be credited towards the Purchase Price with the amount, if any, necessary for Purchaser to pay to the Minister of National Revenue to satisfy Purchaser's liability in respect of tax payable by Vendor under the non-residency provisions of the Income Tax Act by reason of this sale. Purchaser shall not claim such credit if Vendor delivers on completion the prescribed certificate or a statutory declaration that Vendor is not then a non-resident of Canada.
15. **ADJUSTMENTS:** Any rents, mortgage interest, realty taxes including local improvement rates and unmetered public or private utility charges and unmetered cost of fuel, as applicable, shall be apportioned and allowed to the day of completion, the day of completion itself to be apportioned to Purchaser.
16. **TIME LIMITS:** Time shall in all respects be of the essence hereof provided that the time for doing or completing of any matter provided for herein may be extended or abridged by an agreement in writing signed by Vendor and Purchaser or their respective lawyers who may be specifically authorized in that regard.
17. **PROPERTY ASSESSMENT:** The Purchaser and Vendor hereby acknowledge that the Province of Ontario has implemented current value assessment and properties may be re-assessed on an annual basis. The Purchaser and Vendor agree that no claim will be made against the Purchaser or Vendor for any changes in property tax as a result of a re-assessment of the property, save and except any property taxes that accrued prior to the completion of this transaction.
18. **TENDER:** Any tender of documents or money hereunder maybe made upon Vendor or Purchaser or their respective lawyers on the day set for completion. Money may be tendered by bank draft or cheque certified by a Chartered Bank, Trust Company, Province of Ontario Savings Office, Credit Union or Caisse Populaire.
19. **AGREEMENT IN WRITING:** If there is conflict between any provision in this Agreement and any provi<sup>s</sup>ion in any Schedule attached hereto, the provision in the Schedule shall supersede the provision in the Agreement to the extent of such conflict. Further, if there is conflict between any provision in this Agreement, including any Schedule attached hereto, and any provision added in writing, the written provision shall supersede the printed / typed provision to the extent of such conflict. This Agreement including any Schedule attached hereto shall constitute the entire Agreement between Purchaser and Vendor. There is no representation, warranty, collateral agreement or condition which affects this Agreement other than as expressed herein. This Agreement shall be read with all changes of gender or number required by the context.
20. **TIME AND DATE:** Any reference to a time and date in this Agreement shall mean the time and date where the property is located.
21. **SUCCESSORS AND ASSIGNS:** The heirs, executors, administrators, successors and assigns of the undersigned are bound by the terms herein.

IN WITNESS whereof, the Purchaser has executed this Agreement as attested by the hand of its duly authorized officer:

**The Corporation of the Town of Ingersoll**

- DATE.....

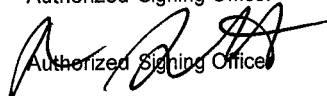
Authorized Signing Officer

IN WITNESS whereof, the Vendor has accepted the above Agreement as attested by the hand of its duly authorized officer:

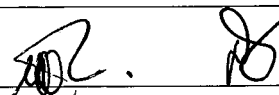
**Sifton Properties Limited**

  
Authorized Signing Officer

- DATE May 11/15

  
Authorized Signing Officer

- DATE MAY 11/15

Purchaser's Initials	Vendor's Initials 
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SCHEDULE "A"

1) The Vendor hereby acknowledges that it is responsible to the Purchaser for the following:

- a) Parkland dedication in connection with the proposed plan of subdivision and for Phase 1. The amount required is 5% of the residential lands and 2% of the commercial lands. The area of this land is approximately 1.21 ha.
- b) Compensation for the lands conveyed to the Vendor for the storm water management facilities. The area of this land is approximately 0.77 ha.

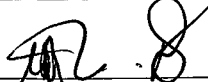
Block 140 is approximately 4.77 ha which is 2.79 ha more than required for the parkland dedication and the compensation for the lands conveyed for the storm water management facilities.

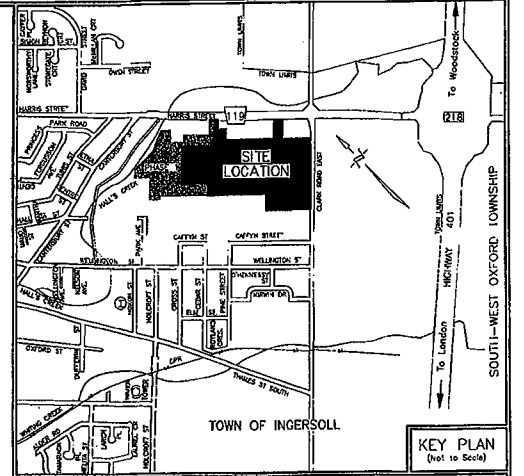
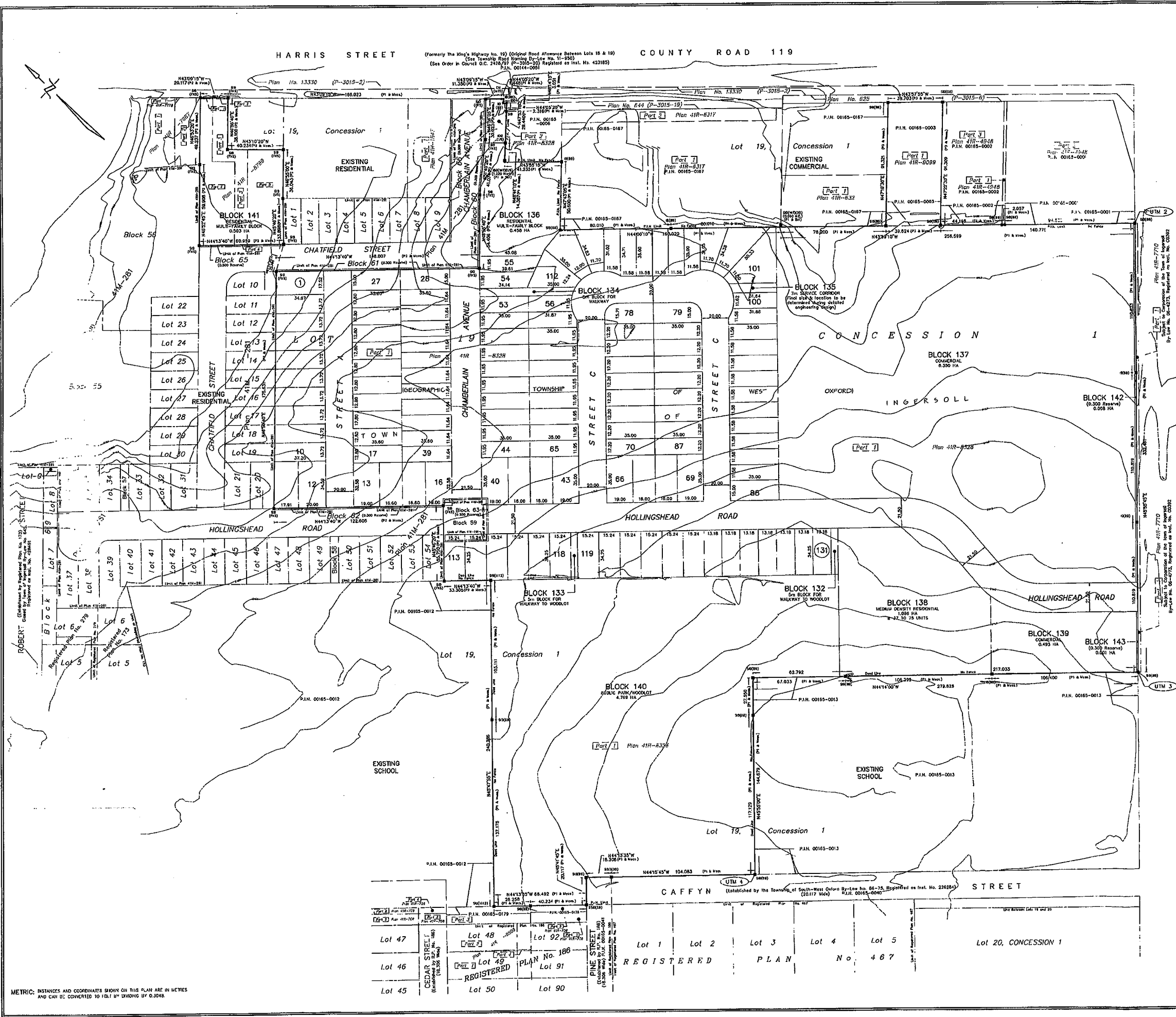
The 2.79ha is to be valued at SIX THOUSAND DOLLARS (\$6,000) PER ACRE, with the purchase price being adjusted at the closing date to the nearest dollar.

It is understood and agreed by the parties that on closing the Vendor will convey to the Purchaser the whole of Block 140 on the draft plan of subdivision in consideration of the purchase price herein and as satisfaction of the above referenced requirements.

2) This Agreement of Purchase and Sale is conditional until closing upon the following:

- a) the Vendor providing the Purchaser with an Environmental Impact Study for the species at risk, satisfactory to the Purchaser at the Purchaser's sole discretion;
- b) the Purchaser determining that an active trail system would be feasible on the Property, at the Purchaser's sole discretion;
- c) the Vendor developing a wood lot management report and remediating any unsafe circumstances such as dead and/or fallen trees / brush;
- d) the registration of the Plan of Subdivision with the property referred to in paragraph 1 above being described as a separate Block on the Plan.

Purchaser's Initials	Vendor's Initials 
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**DRAFT PLAN OF SUBDIVISION**  
 OF PART OF  
**LOT 19, CONCESSION 1**  
 (Geographic Township of West Oxford)  
 AND ALL OF  
**BLOCKS 59 and 63, PLAN 41M-281**  
 IN THE  
**TOWN OF INGERSOLL**  
 COUNTY OF OXFORD

SCALE 1:1000 (METRIC)  
 (SCALE IN METERS)

2015  
**ARCHIBALD, GRAY & MCKAY LTD.**  
 ONTARIO LAND SURVEYORS

**INFORMATION REQUIRED UNDER SECTION 51(17) OF THE PLANNING ACT**

- A - AS SHOWN ON DRAFT PLAN
- B - AS SHOWN ON DRAFT AND KEY PLANS
- C - AS SHOWN ON DRAFT AND KEY PLANS I - SANDY SOIL OVERLAYING SANDY SILT
- D - ACCORDING TO LAND USE SCHEDULE
- E - AS SHOWN ON DRAFT PLAN
- F - AS SHOWN ON DRAFT PLAN
- G - AS SHOWN ON DRAFT AND KEY PLANS
- H - MUNICIPAL PIPED WATER TO BE INSTALLED
- I - SANDY SOIL OVERLAYING SANDY SILT
- J - AS SHOWN ON DRAFT PLAN
- K - SANITARY AND STORM SEWERS TO BE INSTALLED
- L - AS SHOWN ON DRAFT PLAN

**SCHEDULE OF LAND USE (IN HECTARES)**

PHASE 1 RESIDENTIAL (E-132)	6.188 ha
BLOCK 132 WALKWAY	0.017 ha
BLOCK 133 WALKWAY	0.017 ha
BLOCK 134 WALKWAY	0.044 ha
BLOCK 135 SERVICE CORRIDOR	0.023 ha
BLOCK 136 MULTI FAMILY RESIDENTIAL	0.458 ha
BLOCK 137 COMMERCIAL	6.336 ha
BLOCK 138 MEDIUM DENSITY RESIDENTIAL	1.086 ha
BLOCK 139 COMMERCIAL	0.493 ha
BLOCK 140 PUBLIC PARK/WOODLOT	4.789 ha
BLOCK 141 MULTI FAMILY RESIDENTIAL	0.803 ha
BLOCK 142 (0.300 RESERVE)	0.008 ha
BLOCK 143 (0.300 RESERVE)	0.001 ha
ROADS	2.701 ha
<b>TOTAL</b>	<b>22.650 ha</b>

**OWNER'S AUTHORIZATION**

I HEREBY AUTHORIZE AGM TO PREPARE AND SUBMIT THIS DRAFT PLAN OF SUBDIVISION TO THE COUNTY OF OXFORD.  
**SIFTON PROPERTIES LIMITED**  
*Richard Sifton*  
 RICHARD SIFTON, PRESIDENT.  
 DATED: March 23/2015

*Wayne Reid*  
 WAYNE REID, VICE PRESIDENT OF FINANCE & ADMINISTRATION.  
 DATED: March 23/2015  
 "WE HAVE THE AUTHORITY TO END THE COOPERATION"

**SURVEYOR'S CERTIFICATE**

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED, AS SHOWN ON THIS PLAN, AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATELY AND CORRECTLY SHOWN.  
March 23/2015  
 BRUCE S. BAKER  
 ONTARIO LAND SURVEYOR

SUBJECT TO THE CONDITIONS, IF ANY, SET FORTH IN OUR LETTER DATED \_\_\_\_ DAY OF \_\_\_\_ 20\_\_ THIS DRAFT PLAN IS APPROVED UNDER SECTION 51 OF THE PLANNING ACT THIS \_\_\_\_ DAY OF \_\_\_\_ 20\_\_

SIGNATURE \_\_\_\_\_

**AGM** ARCHIBALD, GRAY & MCKAY LTD.  
 5514 WHITE OAK ROAD, LONDON, ON, N6E 2Z9  
 PHONE: 519-885-5300 FAX: 519-885-5303  
 EMAIL: INFO@AGM.LTD.CA WEB: WWW.AGM.LTD.CA

PLAN + SURVEY + ENGINEER  
 DRAWN BY: WORTH DATA FILE: 091015-04 PLAN NO:  
 CHECKED BY: D.D.C. COOD FILE: 091015-04  
 PLO DATE: 03/25/2015 FILE NO: 08-61-10-1 9-L-4393

METRIC: DIMENSIONS AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



**Corporation of the Town of Ingersoll  
By-Law 15-4814**

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**A by-law to authorize the execution of an Agreement with Oak Country Homes and 1879784 Ontario Inc.**

**WHEREAS** the Town of Ingersoll is desirous of entering into an agreement with Oak Country Homes and 1879784 Ontario Inc.

**NOW THEREFORE** the Council of The Corporation of the Town of Ingersoll enacts as follows:

- (1) That the Mayor and the Clerk are hereby authorized to execute an agreement with Oak Country Homes and 1879784 Ontario Inc. and to affix the seal of The Corporation of the Town of Ingersoll hereto.
- (2) That a copy of the said agreement shall be annexed to and form part of this by-law.

**READ** a first and second time in Open Council this 8th day of June, 2015.

**READ** a third time in Open Council and passed this 8th day of June, 2015.

**THE CORPORATION OF THE TOWN OF INGERSOLL**

---

**Edward (Ted) Comiskey, Mayor**

---

**Michael Graves, Clerk**

THIS AGREEMENT made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

BETWEEN:

**OAK COUNTRY HOMES LIMITED**

(hereinafter "OCH")

- and -

**1879784 ONTARIO INC.**

(hereinafter "PF")

- and -

**THE CORPORATION OF THE TOWN OF INGERSOLL**

(hereinafter the "Town")

WHEREAS OCH and PF warrant and represent that they are the registered owners of certain lands more particularly described in Schedule "A" hereto (hereinafter the "Lands");

AND WHEREAS OCH and PF propose to develop the Lands presently and in future;

AND WHEREAS the Town requires that OCH and PF execute an agreement satisfactory to the Town to govern and regulate the municipal infrastructure work required to be constructed and installed by OCH and PF;

NOW THEREFORE this Agreement witnesseth that in consideration of other good and valuable consideration and the sum of two dollars (\$2.00) now paid by each of the parties hereto to each of the other parties hereto, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

- 1) OCH acknowledges and agrees that future development of the Lands, depicted as Section 2 on Schedule "C" including any part thereof, will not be approved for subdivision or development unless and until Walker Road (Section A) and all services are constructed by OCH in accordance with the requirements of the Town. The section of road and services to be constructed from Fuller Drive, northerly to the southerly limit of lot 29 as depicted as the "Road Section A" in Section 2 of Schedule "C". In the alternative, sufficient security may be provided by OCH to the Town to satisfy the foregoing obligation
- 2) OCH acknowledges and agrees that future development of the Lands, depicted as Section 3 on Schedule "C" including any part thereof, will not be approved for subdivision or development unless and until Walker Road (Section B) and all services are constructed by OCH in accordance with the requirements of the Town. The section of road and services to be constructed from David Street, south to the southerly limit of lot 29 as depicted as "Road Section B" on

Schedule "C". In the alternative, sufficient security may be provided by OCH to the Town to satisfy the foregoing obligation.

- 3) OCH and PF acknowledge and agree that future development of the Lands, depicted as Section 1 on Schedule "C" including any part thereof, will not be approved for subdivision or development unless and until Walker Road (Section B) and all services are constructed by OCH and/or PF in accordance with the requirements of the Town. The section of road and services to be constructed from David Street south to the southerly limit of lot 29 as depicted as "Road Section B" on Schedule "C". In the alternative, sufficient security may be provided by OCH to the Town to satisfy the foregoing obligation.
- 4) PF acknowledges and agrees that future development of the Lands, depicted as PIN 00144-1033 on Schedule "B" including any part thereof, will not be approved for subdivision or development unless and until Walker Road (Section B) and all services are constructed by OCH and/or PF in accordance with the requirements of the Town. The section of road and services to be constructed from David Street south to the southerly limit of lot 29 as depicted as "Road Section B" on Schedule "C". In the alternative, sufficient security may be provided by PF to the Town to satisfy the foregoing obligation.
- 5) OCH and PF acknowledge and agree that a 0.3m (1') reserve will be conveyed to the Town as identified on Schedules "B" and "C" hereto or as determined to be necessary by the Town and must be transferred to the Town upon registration of the plan of subdivision being Town file # \_\_\_\_\_.
- 6) OCH and PF acknowledge and agree that the lands identified as the "Road Section B" on Schedule "C" hereto must be transferred to the Town upon registration of the plan of subdivision being Town file # \_\_\_\_\_.
- 7) PF and OCH acknowledge and agree to prepare and register a reference plan and/or plan of subdivision depicting the necessary reserves and road allowance sections approved by the Town to satisfy the terms and obligations of this Agreement.
- 8) OCH and PF agree that they will register at the request of the Town a restrictive covenant and/or Notice on title to the Lands described in Schedule "A", currently being PIN 00144-1183 and PIN 00144-1033, and deliver such other instruments and conveyances as may be required to accomplish the purposes of this Agreement. The restrictive covenant and this Agreement will be binding upon and run with the Lands. The document to be registered shall be substantially in the same form as Schedule "D" hereto.
- 9) The Town agrees to deliver to OCH and/or PF a release of the restrictive covenant in the form required to remove the Application and/or Notice from title to the Lands upon satisfaction of the terms and obligations herein.

- 10) OCH and PF acknowledge agree that the obligations outlined herein are joint and several and may be enforced against either party or both parties at the discretion of the Town.
- 11) This Agreement, the schedules and all covenants herein shall enure to the benefit of and be binding upon the Parties hereto and equally binding upon their respective successors and assigns including successors in title to the Lands or any part thereof.

IN WITNESS WHEREOF the parties have executed this Agreement as attested by the hands of their duly authorized officers as of the date first above written.

**OAK COUNTRY HOMES LIMITED**

Per:

Signature: \_\_\_\_\_

Print name & title: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name & title: \_\_\_\_\_

*I/We have authority to bind the corporation.*

**1879784 ONTARIO INC.**

Per:

Signature: \_\_\_\_\_

Print name & title: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name & title: \_\_\_\_\_

*I/We have authority to bind the corporation.*

**THE CORPORATION OF THE TOWN OF INGERSOLL**

Per:

Signature: \_\_\_\_\_

Print name & title: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name & title: \_\_\_\_\_

*I/We have authority to bind the corporation.*

**SCHEDULE "A"**

Property owned by Oak Country Homes Limited:

PIN: 00144-1183

Description: PART OF LOT 17, CONCESSION 1, WEST OXFORD, AND PART OF LOT 227, BLOCK 63, PLAN 279, PARTS 2, 3, 4, 5, 6, 7, 8, 9 & 10, PLAN 41R-8646, SAVE AND EXCEPT PLAN 41M-279; SUBJECT TO EASEMENT IN FAVOUR OF THE CORPORATION OF THE TOWN OF INGERSOLL AS IN LT73068; SUBJECT TO AN EASEMENT IN GROSS OVER PART 1, PLAN 41R-8746 AS IN CO105420; TOWN OF INGERSOLL

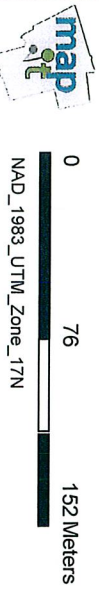
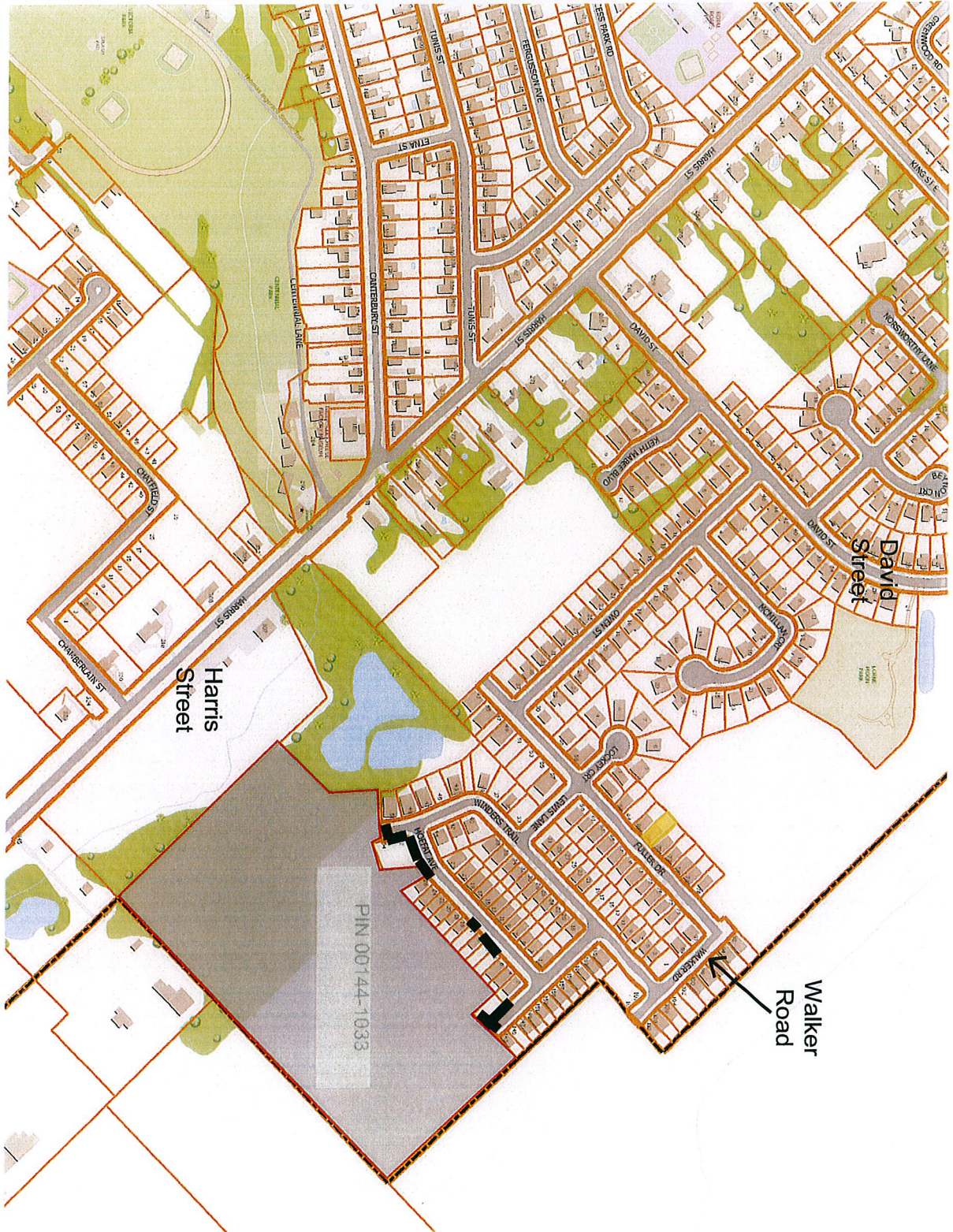
Property owned by 1879784 Ontario Inc.:

PIN: 00144-1033

Description: PART LOT 18, CONCESSION 1, WEST OXFORD, PARTS 1 - 4, PLAN 41R-8286, SAVE AND EXCEPT PLAN 41M-252; TOWN OF INGERSOLL



SCHEDULE "B"



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

April 17, 2015

**Legend**

- Parcel Lines
- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

PIN 00144-1033

1 Foot reserve

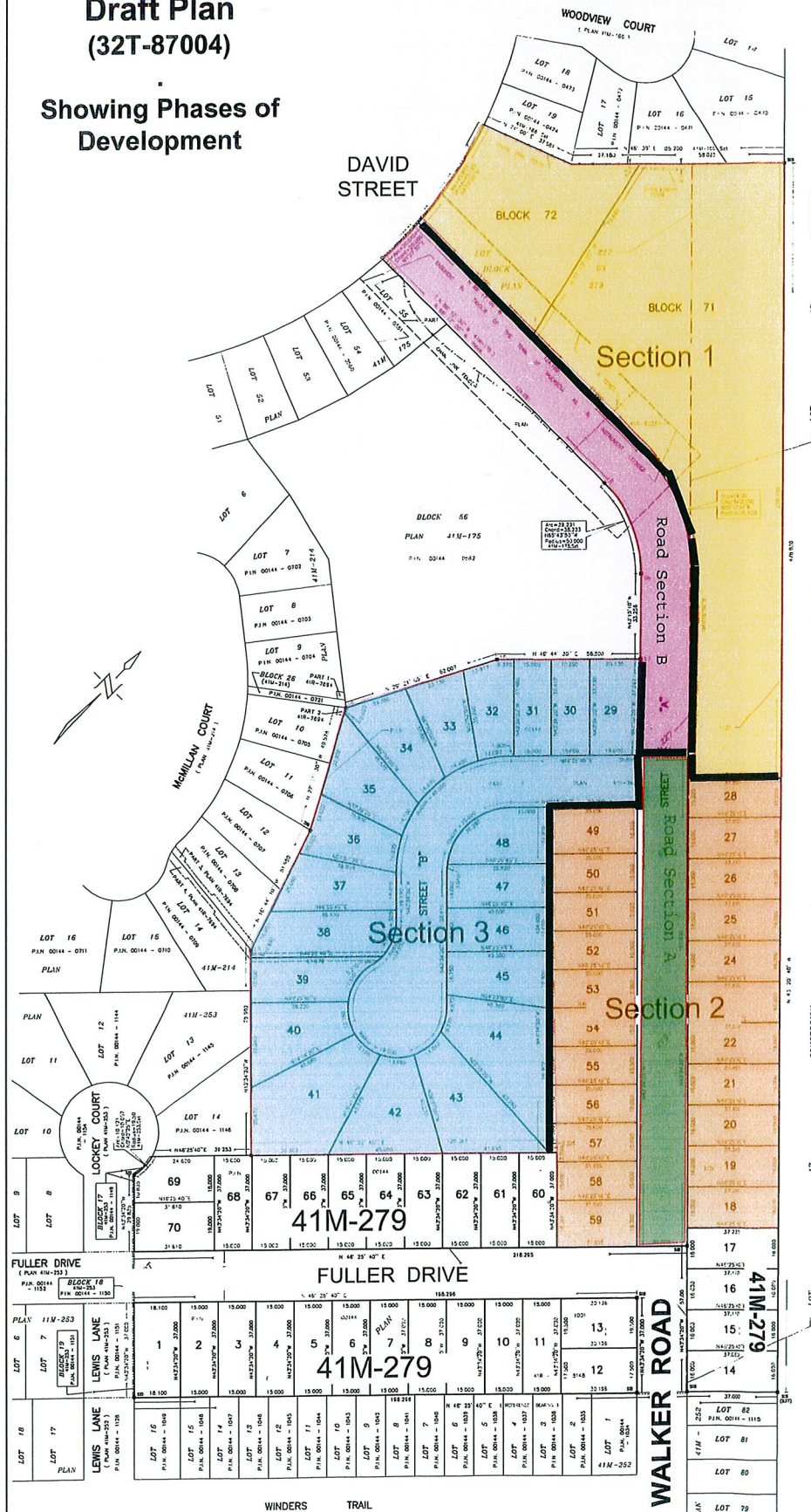
**Notes**



SCHEDULE "C"

Approved  
Draft Plan  
(32T-87004)

Showing Phases of  
Development

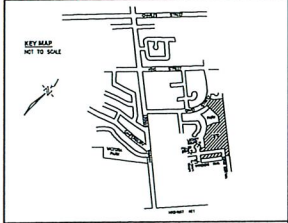


DRAFT PLAN OF SUBDIVISION  
OF PART OF  
LOT 227  
BLOCK 63  
PLAN 279  
IN THE  
TOWN OF INGERSOLL  
AND PART OF  
LOT 17  
CONCESSION 1  
IN THE GEORGIC  
TOWNSHIP OF WEST OXFORD  
FORMERLY IN THE  
TOWNSHIP OF SOUTH-WEST OXFORD  
NOW IN THE  
TOWN OF INGERSOLL  
COUNTY OF OXFORD

SCALE 1:750

METRIC  
DIMENSIONS SHOWN ON THIS PLAN ARE IN METRES AND CAN  
BE CONVERTED TO FEET BY DIVIDING BY 0.3048

- Section 1
- Road Section B
- Section 2
- Section 3
- 1 foot reserve
- Road Section A



INFORMATION REQUIRED UNDER  
SECTION 51(2) OF THE PLANNING ACT  
(a)(b)(c)(d)(e)(f) AS SHOWN ON PLAN  
(a) RESIDENTIAL  
(b) MUNICIPAL WATER  
(c) SOIL IS SANDY LOAM

SURVEYOR'S CERTIFICATE  
I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE  
SUBDIVIDED AS SHOWN ON THIS PLAN AND THEIR RELATIONSHIP  
TO THE ADJACENT LANDS ARE ACCURATE AND CORRECTLY SHOWN.  
DATE MARCH 28th, 2011. T.H. BROOKS  
ONTARIO LAND SURVEYOR

I HEREBY AUTHORIZE T.H. BROOKS SURVEYING LTD. TO  
PREPARE AND SUBMIT THIS DRAFT PLAN OF SUBDIVISION  
TO THE MUNICIPALITY OF THE COUNTY OF OXFORD  
DATE PAUL FLORICA  
2155526 ONTARIO INC.

LAND USE SCHEDULE

LAND USE	LOTS/BLOCKS	AREA (SQ.M/ACRES)
SINGLE FAMILY	1 - 70	48,340
MIXING AND DRYING WHEAT (SOUTH)	BLOCK 71	13,837
APARTMENT DWELLING HIGH DENSITY	BLOCK 72	3,351
STREETS		12,729
TOTAL		78,257

NOTE:  
DIMENSIONS WERE CALCULATED AT A 4 METRE SETBACK  
AT RIGHT ANGLES TO THE LINE JOINING MID-POINTS  
FILE COPY DATED MARCH 28, 2011

LEGEND AND NOTES:  
DIMENSIONS ARE ASTROLOGIC AND ARE RELATED TO PART OF THE NORTH-WEST  
CORNER OF LOT 111-122 AS SHOWN HAVING A BEARING OF N48°25'40"E

- ♦ ODDITIES FOUND SURVEY ADJUSTMENT (1375 - unless otherwise noted)
- ODDITIES PLANNED SURVEY ADJUSTMENT (8) (unless otherwise noted)
- ODDITIES STANDING IRON BAR
- ODDITIES SHORT STANDING IRON BAR
- ODDITIES IRON BAR

T.H. BROOKS SURVEYING LTD.  
ONTARIO LAND SURVEYOR  
WOODSTOCK - ONTARIO  
PHONE (519) 339-9299

J. STROCKLER 105 B-8995

**SCHEDULE "D"**LRO # 41 **Application To Annex Restrictive Covenants S.119**

In preparation on 2015 04 24 at 10:59

*This document has not been submitted and may be incomplete.*

yyyy mm dd Page 1 of 1

**Properties**

PIN 00144 - 1033 LT

Description PT LT 18 CON 1 W OXFORD, PTS 1 - 4 41R8286 S &amp; E PL 41M252; INGERSOLL

Address INGERSOLL

PIN 00144 - 1183 LT

Description PART OF LOT 17, CONCESSION 1, WEST OXFORD, AND PART OF LOT 227, BLOCK 63, PLAN 279, PARTS 2, 3, 4, 5, 6, 7, 8, 9 &amp; 10 41R8646 SAVE AND EXCEPT PLAN 41M-279; S/T EASEMENT IN FAVOUR OF THE CORPORATION OF THE TOWN OF INGERSOLL AS IN LT73068; SUBJECT TO AN EASEMENT IN GROSS OVER PART 1 41R8746 AS IN CO105420; TOWN OF INGERSOLL

Address INGERSOLL

**Applicant(s)**Name 1879784 ONTARIO INC.  
Acting as a company

Address for Service

Name OAK COUNTRY HOMES LIMITED  
Acting as a company

Address for Service

**Statements**

Schedule: IN CONSIDERATION of the sum of two dollars (\$2.00) now paid by The Corporation of the Town of Ingersoll (the Covenantee) to Oak Country Homes Limited and 1879784 Ontario Inc. (the Covenantors) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Covenantors, the Covenantors hereby grant the following negative covenant, restriction and provision:

It is the intent that the burden of the following negative covenant, restriction and provision shall run with and bind those lands described as the Properties in this Application to Annex Restrictive Covenants now owned by the Covenantors, and with the intent that the benefit of this negative covenant, restriction and provision shall be annexed to and run with the Dominant Lands (as hereinafter defined), now owned by the Covenantee, its successors and assigns. The Covenantors covenant and agree, on behalf of themselves, their successors and assigns, with the Covenantee, its successors and assigns, that pursuant to an Agreement between the Covenantee and Covenantors dated \_\_\_\_\_, the Properties are not to be built upon.

The negative covenant, restriction and provision herein set forth shall remain in full force and effect and run with the lands for an indeterminate period.

The dominant lands (herein referred to as the Dominant Lands) to which the foregoing negative covenant, restriction and provision are intended to be the lands being benefitted thereby, are those lands and premises described as follows:

LT 5 BLK 5 PL 279; PT LT 6, 1B BLK 5 PL 279 AS IN 387123 & PT 2, 41R5836; PT OXFORD ST PL 279 CLOSED BY 398478 BEING PT 1, 41R5539 EXCEPT PT 5, 41R5836; INGERSOLL

PROVIDED that all rights, advantages, privileges, immunities, powers and things hereby agreed to be that of the Covenantee shall be equally agreed to and exercisable by its successors and assigns and both its and its respective successors in title or position, and that all covenants, liabilities and obligations entered into or imposed hereunder upon the Covenantors shall be equally binding upon their successors and assigns and both their respective successors in title to the Properties or any part thereof, and that all such covenants, liabilities and obligations shall be joint and several.

**File Number**

Applicant Client File Number : 33493



**Corporation of the Town of Ingersoll  
By-Law 15-4815**

---

**A by-law to authorize the execution of an Agreement with the County of Oxford for the provision of Sewage System Management and Inspection**

**WHEREAS** The Town of Ingersoll has previously entered into an Agreement with the County of Oxford for the provision of Sewage System Management which includes inspection among other things;

**AND WHEREAS** the Town is desirous of amending that agreement to provide for instances where the inspection of sewage systems is necessary due to the potential threat to drinking water;

**NOW THEREFORE** the Council of The Corporation of the Town of Ingersoll enacts as follows:

1. That the Mayor and the Clerk Administrator are hereby authorized to execute an Agreement with the County of Oxford and to affix the seal of The Corporation of the Town of Ingersoll hereto.
2. That a copy of the said agreement shall be annexed to and form part of this by-law.
3. That all other by-laws providing for the provision of Sewage System Management are hereby repealed.

**READ** a first and second time in Open Council this 8th day of June, 2015.

**READ** a third time in Open Council and passed this 8th day of June, 2015.

**THE CORPORATION OF THE TOWN OF INGERSOLL**

\_\_\_\_\_  
**Edward (Ted) Comiskey, Mayor**

\_\_\_\_\_  
**Michael Graves, Clerk**

**SEWAGE SYSTEM MANAGEMENT AGREEMENT**

**BETWEEN**

**COUNTY OF OXFORD**  
**or any subsequent assigns including the County of Oxford**

**AND**

**THE CORPORATION OF THE TOWN OF INGERSOLL**

**June 8, 2015**

## SEWAGE SYSTEM MANAGEMENT AGREEMENT

This Agreement dated as of the     day of

BETWEEN:

COUNTY OF OXFORD (hereinafter called “Public Health”), or any subsequent assigns including the County of Oxford

OF THE FIRST PART

-AND-

THE CORPORATION OF THE TOWN OF INGERSOLL  
(hereinafter called the “Municipality”)

OF THE SECOND PART

**WHEREAS** this Agreement is being entered into pursuant to Section 6.2 (1) of the Building Code Act, 1992, (hereinafter called the “Act”), for the purpose of delegating to Public Health certain responsibilities under the Act and the Building Code, as they are from time to time amended, as set out herein with respect to sewage systems (with a capacity of less than 10,000 litres per day);

**NOW THEREFORE IN CONSIDERATION** of the mutual covenants herein contained, the parties hereto hereby agree as follows:

### ARTICLE ONE

#### GENERAL

Section 1.01 Application: This Agreement shall be applicable to all lands where no municipal sewers are readily available in the Municipality (hereinafter called the “Lands”).

Section 1.02 Duties: The Department of Public Health & Emergency Services for County of Oxford herein known as Public Health shall faithfully carry out its duties hereunder in accordance with the Act and the Building Code in force from time to time, this Agreement, and any other legislation contemplated hereunder.

Section 1.03 Public Health has the expertise to provide to the Municipality the services identified in this Management Agreement.

Section 1.04 The parties acknowledge that the Chief Building Official and Inspectors of the

Municipalities appointed under Sections 3 and 4 of the Building Code Act shall not exercise their powers under the Act in respect to sewage systems once this Sewage System Management Agreement is in effect.

Section 1.05 This Sewage System Management Agreement may, by mutual agreement, be amended in writing from time to time, to reflect changes in the programs of the parties to this Sewage System Management Agreement, and/or as a result of changes in legislation or provincial policies, and/or as a result of subsequent discussions between the parties.

Section 1.06 Schedules A to D form part of this Management Agreement.

## ARTICLE TWO

### DEFINITIONS

Section 2.01 In this Agreement,

- (i) “Director” means the Director of the Department of Public Health & Emergency Services for County of Oxford.
- (ii) “Sewage System” means any works for the collection, transmission, treatment and disposal of sewage or any part of such works to which the Act applies with a capacity of less than 10,000 litres which is not owned and operated by the Crown, a municipality, or an organization acceptable to the Director responsible for issuing a Certificate of Approval under the Water Resources Act.
- (iii) “Inspector” means an inspector appointed under the Building Code Act, 1992, as amended; and Section 5.01 of this agreement.

## ARTICLE THREE

### SERVICES OF PUBLIC HEALTH

Section 3.01 Services: Public Health shall provide the following services in relation to the Lands:

- (i) Must carry out an inspection of land which is planned to be divided by severance where no municipal sewage services are proposed to ensure that each lot will be suitable for the installation of a Sewage System.
- (ii) Inspection of properties prior to the issuance of a permit for the construction, installation, establishment, enlargement, extension or alteration of a Sewage System.

- (iii) Following the issuance of a permit, inspection, and reinspection when necessary, of Sewage System installations to ascertain compliance with the permit and other requirements under the Act or Building Code.
- (iv) Maintenance inspections pursuant to a mandatory maintenance inspection program to ascertain compliance with the standards prescribed under the Act.
- (iv) Land inspections to determine the acceptability of applications for Minor Variances or lot line adjustments, as they relate to existing and proposed Sewage Systems, and review of official plans, zoning by-laws, and amendments to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (v) Issue permits under the Act and Building Code relating to Sewage Systems (a “Permit”).
- (vi) Receive and process applications and requests related to activities listed in paragraphs (i) through (v) of this Section.
- (vii) Provide reports and comments on Minor Variances and Severances directly to the appropriate planning authority.
- (viii) Review planning documents including, but not limited to, subdivision proposals, draft official plans, and proposed amendments, to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (ix) Attend meetings of the Municipal Council and its committees to discuss matters relating to any provisions of the Act or Building Code relating to Sewage Systems.
- (x) Maintain adequate records of all documents and other materials used in performing the duties required under this Agreement.
- (xi) Upon reasonable notice by the Municipality, provide reasonable access to the Municipality of all records kept under Part 8 of the Building Code.
- (xii) Consult with various groups regarding compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (xiii) Facilitate responses to inquiries relative to Sewage System records made by any person under the Freedom of Information and Protection of Privacy Act and related Regulations, as amended from time to time, or through any other legal channel, in consultation with the Legislative Services Coordinator for the County of Oxford.



- (xiv) Investigate complaints and malfunctioning Sewage Systems, undertake compliance counseling and preparation of reports for abatement action as it relates to existing and proposed Sewage Systems.
- (xv) Issue orders under the Act relating to Sewage Systems.
- (xvi) Prepare documentation necessary for prosecution activities relating to Sewage Systems under the Act and the Building Code. Administer proceedings relating to Sewage Systems pursuant to the Provincial Offences Act, R.S.O. 1990, c .P.33.
- (xvii) Public Health shall provide all forms necessary for the administration of this Agreement.
- (xviii) Any other matters related to the administration or enforcement of the Act or Building Code relating to Sewage Systems.
- (xix) Public Health, for the purposes of the administration and enforcement of the Act and the Regulations and for carrying out the powers and duties under the Act, shall collect statistical and other information and keep such records in accordance with the provisions of the County of Oxford's Records Retention By-law . The Municipality may require information from Public Health concerning the administration of the Act and Regulations as they pertain to Sewage Systems and statistical and other information relevant to the quality of the environment. Public Health will provide such information from time to time in a form stipulated by the Municipality to enable the Municipality to combine this data with data from other parts of the province.

## ARTICLE FOUR

### FEES

Section 4.01 Collection of Fees: Public Health shall collect and retain all fees, as set out in Schedule A, payable by any person for work performed by Public Health hereunder as compensation for its services provided hereunder and all persons required to pay any such fee shall pay the fee to Public Health.

Section 4.02 Amendment of Fee Schedule: Public Health shall have the sole discretion, acting reasonably, to amend the fees as set out in Schedule A from time to time and shall give notice to the Municipality of any such change.

Section 4.03 The Municipality shall provide assistance, subject to availability of resources, with respect to prosecutions, appeals, and other matters that come before municipal tribunals or tribunals under the Act and Regulations.

## ARTICLE FIVE

### INSPECTORS

Section 5.01 Qualifications: An Inspector must be qualified in accordance with the requirements of Section 15.11 of the Building Code Act and only people meeting one of the following qualifications shall be employed by Public Health as an Inspector for the purposes of this Agreement:

- (a) Certificate in Public Health Inspection
- (b) Certified Engineering Technologist or equivalent.

Section 5.02 Appointment: The Director shall be responsible for the appointment of all Inspectors and shall issue a certificate of appointment bearing his or her signature, or a facsimile of it, to each Inspector appointed by Public Health.

## ARTICLE SIX

### LIABILITIES AND INSURANCE

Section 6.01 Liability of County of Oxford: County of Oxford shall indemnify and save harmless the Municipality from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by whomsoever made, brought or prosecuted in any manner based upon, arising out of, related to, occasioned by, or attributable to the activities of Public Health in executing any work under this Agreement.

Section 6.02 Insurance: For the term of this Agreement, County of Oxford will, at its expense, maintain liability insurance contracts of a nature, in the amounts, and containing the terms and conditions, if any, it considers necessary.

## ARTICLE SEVEN

### TERM AND TERMINATION OF AGREEMENT

Section 7.01 Term: This Agreement shall continue in force for a period of four years commencing April 8, 2014 and ending April 8, 2018.

Section 7.02 Termination: This Agreement may not be terminated prior to the end of the term set out in Section 7.01 hereto unless such termination is agreed to in writing by both parties hereto.

## ARTICLE EIGHT

## MISCELLANEOUS

Section 8.01 Preamble: The preamble hereto shall be deemed to form an integral part hereof.

Section 8.02 Gender: Whenever the singular form is used in this Agreement and, when required by the context, the same shall include the plural, the plural shall include the singular, and the masculine gender shall include the feminine and neuter genders.

Section 8.03 Amendments: This Agreement shall not be changed, modified, terminated or discharged in whole or in part except by instrument in writing signed by the parties hereto, or their respective successors or permitted assigns, or otherwise as provided herein.

Section 8.04 Assignment: This Agreement shall not be assignable by either party hereto without the written consent of the other party being first obtained.

Section 8.05 Notices: Any notice, report or other communication required or permitted to be given hereunder shall be in writing unless some other method of giving such notice, report or other communication is expressly accepted by the party to whom it is given and shall be given by being delivered or mailed to the following addresses of the parties respectively:

(a) To Public Health:

County of Oxford Public Health & Emergency Services  
410 Buller Street  
Woodstock, Ontario  
N4S 4N2  
Attention: Lynn Beath, Director of Public Health & Emergency Services

(b) To the Municipality:

The Corporation of the Town of Ingersoll  
Attention: Clerk

Any notice, report or other written communication, if delivered, shall be deemed to have been given or made on the date on which it was delivered to any employee of such party or, if mailed postage prepaid, shall be deemed to have been given or made on the third business day following the date on which it was mailed (unless at the time of mailing or within forty-eight hours thereof there shall be a strike, interruption or lock-out in the Canadian postal service, in which case service shall be by way of delivery only). Either party may at any time give notice in writing to the other party of the change of its address for the purpose of this Section.

Section 8.06 Headings: The section headings hereof have been inserted for the convenience of reference only and shall not be construed to affect the meaning, construction, or effect of this Agreement.

Section 8.07 Governing Law: The provisions of this Agreement shall be construed and

interpreted in accordance with the laws of the Province of Ontario as at the time in effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the  
\_\_\_\_ day of \_\_\_\_\_, 2015.

COUNTY OF OXFORD

\_\_\_\_\_  
Peter M. Crockett, P.Eng., Chief Administrative Officer

\_\_\_\_\_  
Lynn Beath, Director of Public Health and Emergency Services

THE CORPORATION OF TOWN OF INGERSOLL

\_\_\_\_\_  
Mayor – Edward (Ted) Comiskey

\_\_\_\_\_  
Clerk – Michael Graves

## **SCHEDULE "A"**

### **Sewage System Management Agreement**

#### **Proposed Fee Structure**

##### **Sewage System Building Permit Categories**

A. Daily Sewage Flow not exceeding 10,000 Litres /day (Class 4,5)	\$765.00
B. Class 2 System (Leaching Pit) Certificate of Approval required	\$250.00
C. Septic Tank Only	\$250.00
D. Change of Use Permit	\$300.00
E. Performance Level Review (file and site inspection)	\$219.00
F. Site Review Assessment (site inspection)	\$100.00

##### **Land Control Reviews**

G. Subdivision (per lot to maximum \$1,500.00)	\$80.00
H. Severance/Minor Variance/Zoning (per lot)	\$100.00

##### **Services**

I. File Search	\$164
J. Urgent File Search (Mortgage Appraisal less than 2 weeks)	I + \$50

##### **Schedule of Fees--2014-2018**

<b><u>Permit Category</u></b>	<b><u>2014*</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018**</u></b>
<b>A</b>	\$765	765	780	780	795
<b>D</b>	\$328	328	334	334	340
<b>E</b>	\$219	219	223	223	227
<b>I</b>	\$164	164	167	167	170

\*as of April 8<sup>th</sup>, 2014

\*\* Ends April 8<sup>th</sup>, 2018

## **SCHEDULE “B”**

### Forms

Form 1	Application for Sewage System Building Permit
Form 2	Application for Change of Use Permit
Form 3	Application for Conditional Permit
Form 4	Site Plan
Form 5	Performance Level Review
Form 6	Site Review Assessment (Site Inspection)
Form 7	Declaration of Soil Analysis
Form 8	Orders (various types)

Forms 1,2,3,4 may be included in a single combined application form for all permits

## **SCHEDULE “C”**

### **List of Plans or Working Drawing** to accompany applications for permits

- 1) The Site Plan
- 2) Sewage System Drawing
- 3) Soils Report or Percolation Results Report

## SCHEDULE "D"

### Refunds

<u>Status of</u>	<u>Percentage of</u>
<u>Permit Application</u>	<u>Fees</u>
	<u>Eligible for</u>
	<u>Refund</u>
1) Application filed.	
No processing or review of plans submitted	80%
2) Application filed. Plans reviewed and permit issued	
	60%
3) Additional deduction for each field inspection	
	that had been performed
	30%
4) Permits valued at less than \$100.00	
	0%

Note: Percentages shown are examples only and are not intended to be representative





**Corporation of the Town of Ingersoll  
By-Law 15-4816**

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**A bylaw to adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meeting held on June 8, 2015.**

**WHEREAS** Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

**NOW THEREFORE**, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meeting held on on June 8, 2015 are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

**READ** a first and second time in Open Council this 8th day of June, 2015.

**READ** a third time in Open Council and passed this 8th day of June, 2015.

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**Edward (Ted) Comiskey, Mayor**

---

**Michael Graves, Clerk**