



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Town Centre, Council Chambers
Monday, January 12, 2015, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Minutes of Council Meetings

- 1) [Minutes of Regular Council Meeting December 8, 2014](#)

Correspondence – Note and File

- 1) [Ministry of Natural Resources and Forestry: Human–Wildlife conflict information](#)
- 2) [Tim Lobzun, 65 King Street West](#) – Letter of request to ban the importation of sewage or leachate from beyond the borders of Ingersoll

Accounts- Resolution

[Disbursement Sheets – December 2014](#)

Resolution – Committee of the Whole (Councillor Lesser)

Monthly Staff Reports

- 1) Administration Report [A-001-15](#)
- 2) Clerk's Report [C-002-15](#)
- 3) Economic Development Report [D-003-15](#)
- 4) Fire Services Report [F-004-15](#)
- 5) Operations Report [OP-005-15](#)
- 6) Parks & Recreation Report [R-006-15](#)
- 7) Treasury Report [T-007-15](#)
- 8) Planning Status Tables Report [P-008-15](#)

Special Staff Reports

- 1) Continuation of Council's 1/3 Tax Allowance and OMERS Participation [T-009-15](#)
- 2) Condominium Application County File CD14-03-6 [P-010-15](#)
- 3) Parks & Recreation Rates and Fees Comparison [R-011-15](#)
- 4) Off Leash Dog Park – Centennial Park [R-012-15](#)
- 5) 2017 AORS Municipal Trade Show Proposal [OP-013-15](#)
- 6) Assumption of Underground [OP-014-15](#)
- 7) Source Protection Plan [OP-015-15](#)
- 8) Building Permit Fee Study [OP-016-15](#)
- 9) Review of Fees [C-017-15](#)
- 10) Boards & Committees - Council [C-018-15](#)
- 11) Facilitated Strategic Priority Setting Exercise [A-019-15](#)
- 12) Carnegie Building [A-020-15](#)

Petitions, Delegations and Presentations

- 1) [Off-Leash Dog Park Committee](#), Dave Cripps – Update for Council
- 2) [Oxford Coalition for Social Justice](#), Bryan Smith – Educational conference to be held in Ingersoll
- 3) Alexandra Hospital Ingersoll, Crystal Houze and Carol Prouse, AHI Board Chair – [Update](#) and [request for funds for boiler replacement](#)
- 4) [Steve Caskey and Adam Funnell](#), Preservation & Restoration of Carnegie Building on Charles Street

Correspondence & Resolutions

- 1) [First Baptist Church Ingersoll](#) – Request for exemption from the Town's Noise By-Law for the 2015 Gospel Music in the Park Program

Consideration of By-Laws

- 1) [By-Law 15-4784](#) – Interim Tax Levy By-Law
- 2) [By-Law 15-4785](#) – Temporary Borrowing By-Law
- 3) [By-Law 15-4786](#) – To authorize the execution of a Site Alteration Agreement between Schout Communities (Ingersoll) Inc and the Town of Ingersoll
- 4) [By-Law 15-4787](#) – To adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meeting held on January 12, 2015

Upcoming Council Meeting

Regular Meeting of Council
Monday, February 9, 2015, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

- 1) Minutes of December 8, 2014 Closed Session
- 2) Identifiable Individual – Personnel

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, December 8, 2014, 6:00 p.m.**

PRESENT:

Council Members:

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser, Petrie, and Van Kooten-Bossence

Staff:

William Tigert, CAO

Michael Graves, Clerk

Ann Wright, Deputy Clerk

Jim Brown, Director of Finance/Treasurer

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Sandra Lawson, Town Engineer

Bonnie Ward, Director of Parks and Recreation

John Brown, I.T. Manager

Media:

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

Megan McPhaden, 104.7 Heart FM

Call to Order

Mayor Comiskey welcomes the general public and opens this meeting of Council at 6:12 p.m.

Disclosures of Pecuniary Interest

None Declared

Minutes of Council Meeting

Moved by Councillor Franklin; seconded by Councillor Lesser

C14-12-294 THAT the minutes of the Regular Council meeting held on November 10, 2014 and the Minutes of the Special Council Meetings held on December 1, and 2, 2014 be adopted.

CARRIED

Correspondence – Note & File

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C14-12-295 THAT the Note and File Correspondence items 1 and 2 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Lesser; seconded by Councillor Petrie

C14-12-296 THAT the Disbursement Sheets for the month of November, 2014 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C14-12-297 THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Deputy Mayor Freeman in the Chair.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C14-12-298 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Franklin; seconded by Councillor Lesser

C14-12-299 THAT the Council for the Town of Ingersoll receives the Treasury Department Report T-167-14 titled Cancellation, Reduction, and Refund of Property Taxes as information;

AND FURTHER THAT Council approves the reduction of taxes on properties identified in this report pursuant to the Municipal Act 2001, Section 357 (1).

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C14-12-300 THAT the Council for the Town of Ingersoll receives the Operations Report OP-168-14 as information;

AND FURTHER THAT Council approve the participation of the Town of Ingersoll in the GPS pilot program with Frank Cowan Company and Operasoft for a three year period at no cost to the Town.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Petrie

C14-12-301 THAT the Council of the Corporation of the Town of Ingersoll receives report numbered OP-169-14 as information;

AND FURTHER THAT the repairs identified by this report be undertaken and completed before any user group is allowed to inhabit the building;

AND FURTHER THAT the current tenants be advised to vacate the facilities by December 31, 2014 and seek alternative accommodation;

AND FURTHER THAT the Tenants be advised that they have until January 31, 2015 to remove all goods and chattels within the building, under the supervision and control of Town Staff.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

VERBAL RESOLUTION THAT Council do now rise out of Committee of the Whole.

CARRIED

Petitions, Delegations and Presentations (1)

Moved by Councillor Franklin; seconded by Councillor Lesser

C14-12-302 THAT the Council for the Town of Ingersoll receives the presentation from Mary-Ann Murphy of Oxford Creative Connections Inc. as information;

AND FURTHER THAT their request be considered during Budget Deliberations.

CARRIED

Special Staff Reports Continued

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

VERBAL RESOLUTION THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Deputy Mayor Freeman in the Chair.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C14-12-303 THAT the Council of the Corporation of the Town of Ingersoll receives Report Number A-170-14 as information;

AND FURTHER THAT Council provides direction to Staff on the determination of the parkland dedication requirements and direct Staff to convey this decision to the Developer and the County in a timely fashion.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C14-12-304 THAT the Council of the Corporation of the Town of Ingersoll receives Report No. A-171-14 as information;

AND FURTHER THAT Council provides in principal approval for the sole sourcing of a strategic priorities goal setting exercise using AtFocus Inc.;

AND FURTHER THAT Staff prepare a follow up report for final approval including pre-budget approval and setting workshop dates for conducting the Strategic Priority Setting Exercise.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C14-12-305 THAT The Council of the Corporation of the Town of Ingersoll receives Report Number A-172-14 as information;

AND FURTHER THAT Council does not support the assuming of more of the construction costs than those calculated under the normal formula from the County;

AND FURTHER THAT the County proceed accordingly with invoicing the residents for the services provided.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C14-12-306 THAT the Council of the Town of Ingersoll receives report No. C-173-14 and that staff be directed to review Council remuneration and benefits and bring forward a report comparing these in the New Year.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Petrie

C14-12-307 THAT Council of the Town of Ingersoll agrees to extend the contract with Old Tyme Taxi for the provision of a Paratransit service in the Town of Ingersoll for a further two years until December 31, 2016.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C14-12-308 THAT Council of the Town of Ingersoll agrees to extend the contract with Hillside Kennels Animal Control Ltd. for the provision of Animal Control in the Town of Ingersoll for a further two years until December 31, 2016 with the only increase being in the callout fee going from \$110 to \$115.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C14-12-309 THAT the Council of the Town of Ingersoll directs staff to start including a confirmatory by-law as a part of the Council agenda commencing with the first meeting of the 2014 term of Council.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C14-12-310 THAT the Council of the Town of Ingersoll consider the various Boards and Committees it needs in order to accomplish the goals it wishes to accomplish during the upcoming term of Council and be prepared to discuss those types of committees during the Council strategic Goal Setting exercise.

AND FURTHER THAT Council of the Town of Ingersoll advise Oxford County Council that we would like to appoint Councillor Kristy Van Kooten-Bossence to be the Town of Ingersoll representative on the Upper Thames Conservation Authority Board.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C14-12-311 THAT the Council of the Town of Ingersoll receives Report No. C-178-14 and that a by-law be brought forward to enter into an agreement with Gregory Stewart of Donnelly & Murphy for the provision of Closed Meeting Investigation.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C14-12-312 THAT the Council for the Town of Ingersoll receives Treasury Report T-179-14 as information;

AND FURTHER consider passing the by-law to amend By-Law 13-4728.

CARRIED

Planning Status Tables

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C14-12-313 THAT the Planning Status Tables be received as information.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C14-12-314 THAT Council do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C14-12-315 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolutions of Council.

CARRIED

Consideration By-Laws

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C14-12-216 That the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 14-4778 – To authorize the execution of a Loan Agreement between the Town and property owner/authorized agent participating in the Façade/Signage Improvement Program
- 2) By-Law 14-4779 - To authorize the execution of an Agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Agriculture, Food and Rural Affairs for the Province of Ontario and the Town of Ingersoll related to funding provided by the Province of Ontario to the Municipality under the Ontario Community Infrastructure Fund-Formula-Based Component
- 3) By-Law 14-4780 – To adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meeting held on December 8, 2014
- 4) By-Law 14-4781 – To authorize the execution of an Agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario and the Town of Ingersoll related to funding provided by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program
- 5) By-Law 14-4782 – To appoint a Closed Meeting Investigator
- 6) By-law 14-4783 - To amend By-law No. 13-4728 being a by-law to authorize certain works

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C14-12-317 The Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C14-12-318 THAT By-laws 14-4778 through to By-law 14-4783 be now read a third time, passed, signed and sealed and that this constitutes the third reading.

CARRIED

Upcoming Council Meeting

Regular Meeting of Council
Monday, January 12, 2015, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Petrie; seconded by Councillor Lesser

C14-12-319 THAT Council do now go into Committee of the Whole at 9:15 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of September 8, September 30 and December 2, 2014 Closed Session
- 2) Proposed Acquisition of Land
- 3) Proposed Disposition of Land

CARRIED

Consideration of Closed Session

Moved by Councillor Franklin; seconded by Councillor Lesser

C14-12-320 THAT Council do now rise out of Committee of the Whole at 10:04 p.m. from Closed Session.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C14-12-321 THAT the Closed Session Minutes of September 8, September 10, and December 2, 2014 be adopted.

CARRIED

Adjournment

On motion Council adjourned at 10:20 p.m.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

**Ministry of Natural
Resources and Forestry**

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216



December 15, 2014

Mayor Ted Comiskey
Town of Ingersoll
130 Oxford Street
2nd Floor
Ingersoll ON N5C 2V5
mayor@ingersoll.ca

Dear Mayor Comiskey:

Congratulations on your election victory.

The Ministry of Natural Resources and Forestry (MNR) has a variety of responsibilities including: forestry, aggregates, wetlands and Ontario Parks. Today, I am writing to you to talk about one of the mandates of MNR — ensuring the sustainability of the province's wildlife population.

Ontario has a vast and diverse wildlife population. Seeing animals in the wild is a wonderful experience for many people. However, sometimes there are human-wildlife conflicts. I would like to provide you with information on how to manage these conflicts.

The ministry is committed to working with municipalities and landowners to prevent and reduce the number of human-wildlife conflicts. We do this by, among other things:

- providing information on dealing with specific species, such as coyotes or bears;
- assessing species populations and adjusting hunting numbers as necessary, for example reducing or increasing the number of deer tags issued;
- adjusting hunting seasons or limits; and
- providing advice and information to municipalities and landowners.

There are some best practices that we encourage landowners, including municipalities, to adopt to prevent and reduce conflicts. These include:

- putting out garbage the morning of pickup instead of the night before;
- not feeding wildlife;
- keeping pet food indoors; and
- putting up fencing.

Municipalities play a critical role in preventing and dealing with nuisance animals. In July 2013, our government made changes to the *Fish and Wildlife Conservation Act* to enable municipalities to compensate hunters or trappers for the removal of coyotes and other furbearing mammals (such as raccoons and skunks), without MNR permission.

Municipalities also have the ability to:

- Pass bylaws that ensure homeowners properly secure their garbage and other wildlife attractants.
- Pass bylaws preventing the feeding of nuisance animals.

My ministry has posted information online to help landowners with nuisance wildlife. Please visit www.ontario.ca/livingwithwildlife. Listed on that page are links for preventing and responding to problems caused by specific wildlife species.

Local ministry staff can be contacted to provide advice, explain regulations and assist in whatever way they can. I encourage you to contact your local office in Aylmer at 519-773-9241.

Public safety remains a priority to the ministry. If a wild animal poses an immediate threat or danger to public safety — call 911.

I look forward to working together on matters of mutual concern.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Mauro". The signature is written in a cursive, flowing style.

Bill Mauro
Minister of Natural Resources and Forestry

Correspondence Received via Email

On Mon, Jan 5, 2015 at 4:24 PM, Tim Lobzun <timlobzun@yahoo.com> wrote:

January 5th, 2015

As a concerned citizen of Ingersoll, I am again asking that Ingersoll Council ban the importation of sewage or leachate from beyond the borders of our community borders by new commercial or industrial producers.

Since my first request (Below) back in June 2014, the City of Woodstock took the County to court over a cross border servicing of a residential property on the border of the municipality of Tillsonburg. An out of court settlement was reached where the County Policy was clarified as to the conditions that must be in place for existing properties to use municipal Sewage facilities beyond their own municipal border. County Councillor Comiskey was the mover of the resolution. However, there are two opinions on what that new resolution does. One is that municipalities still have the right to not allow hook up of new sources of sewage from across their border. The other opinion is that if a new user were to prove the 6 conditions outlined in the Official County Policy that the County would be the arbitrator of the decision for the cross border servicing. Ingersoll council needs to control their

My request is that Ingersoll council by way of a resolution at their meeting on Jan 12th, 2015 ban the importation of Commercial and Industrial liquid wastes by any conveyance method (Pipeline or Truck) from any new commercial or Industrial enterprise/agreement that did not exist prior to 2015.

The potential effects of the proposed mega-landfill is in large measure a reason for my request as well as future suitors of our pits and quarries for the purpose of land-filling. The other reasons are to limit the potential of our neighbouring municipalities to develop commercial and industrial properties across our border to the detriment of the development of those same types of properties within our borders. (Example - Clark Road commercial and Industrial properties - The Former Liquidation World and Planing Mill properties).

This is an opportunity to create the future for Ingersoll while recognizing the historical commercial and industrial entities beyond our borders and their contribution to the western portion of Oxford County.

Thanking you in advance

Tim Lobzun
65 King Street West
Ingersoll, Ontario
N5C2J7
519-536-5014
timlobzun@yahoo.com

**Town of Ingersoll
Monthly Cheque Disbursements
December 2014**

<u>VENDOR NAME / VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DESCRIPTION OF PURCHASE</u>	<u>DEBITS</u>	<u>CREDITS</u>
CON. SCOLAIRE VIAMONDE						
	72,435	41553 01-1400-9962-75010	PUBLIC SCHOOL BD FR - RES & COMM	FINAL 2014 TAX INSTALLMENT	\$3,723.37	
	72,435	41553 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINAL 2014 TAX INSTALLMENT	\$0.00	\$3,723.37
CONSEIL SCOLAIRE ECOLES CATHOL						
	72,436	41554 01-1400-9963-75010	SEPARATE SCHOOL BD FR - RES & COMM	FINAL 2014 TAX INSTALLMENT	\$10,727.82	
	72,436	41554 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINAL 2014 TAX INSTALLMENT	\$0.00	\$10,727.82
LONDON DIST. CATH. SCHOOL BD.						
	72,434	41555 01-1400-9961-75010	SEP SCHOOL BD - ENG. - RES & COMM	FINAL 2014 TAX INSTALLMENT	\$187,925.89	
	72,434	41555 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINAL 2014 TAX INSTALLMENT	\$0.00	\$187,925.89
OXFORD COUNTY ***						
	72,432	41556 01-1400-9950-75010	COUNTY OF OXFORD - GENERAL	FINAL 2014 TAX INSTALLMENT	\$1,482,438.27	
	72,432	41556 01-0000-0200-00235	A/R-COUNTY TX CAPPING	FINAL 2014 TAX INSTALLMENT	\$4,692.65	
	72,432	41556 01-0000-0200-00235	A/R-COUNTY TX CAPPING	FINAL 2014 TAX INSTALLMENT	\$748.39	
	72,432	41556 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINAL 2014 TAX INSTALLMENT	\$0.00	\$1,487,879.31
THAMES VALLEY DIST. SCHOOL BD.						
	72,433	41557 01-1400-9960-75010	PUBLIC SCHOOL BD ENG - RES & COMM	FINAL 2014 TAX INSTALLMENT	\$917,799.00	
	72,433	41557 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FINAL 2014 TAX INSTALLMENT	\$0.00	\$917,799.00
NEOPOST - DPOC						
	72,529	41558 01-1000-4000-40230	POSTAGE	POSTAGE - ACCT 9042321009	\$2,701.60	
	72,529	41558 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE - ACCT 9042321009	\$298.40	
	72,529	41558 01-0000-0100-00100	BANK	POSTAGE - ACCT 9042321009	\$0.00	\$3,000.00
MAGUIRE, PAUL						
	72,830	41559 40-8000-6900-40270	NEW EQUIPMENT	SPEAKERS & MIC SOUND SYSTEM	\$500.00	
	72,830	41559 01-0000-0100-00100	BANK	SPEAKERS & MIC SOUND SYSTEM	\$0.00	\$500.00
ACAPULCO ***						
	72,607	43214 01-5100-4100-41710	CHEMICALS	CHLORINE, MURIATIC ACID	\$1,291.08	
	72,607	43214 01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE, MURIATIC ACID	\$167.84	
	72,607	43214 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE, MURIATIC ACID	\$0.00	\$1,458.92
AL'S TIRE INGERSOLL						
	72,602	43215 01-4500-4230-46387	938700 T7-08 DODGE 3500	TIRE REPAIRS TO TRUCK 7	\$307.30	
	72,602	43215 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TIRE REPAIRS TO TRUCK 7	\$33.95	
	72,602	43215 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIRS TO TRUCK 7	\$0.00	\$341.25
ANDERSON APPLIANCES ***						
	72,442	43216 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VACUUM BAGS	\$29.98	
	72,442	43216 01-0000-0200-00325	HST RECEIVABLE100%	VACUUM BAGS	\$3.90	
	72,442	43216 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VACUUM BAGS	\$0.00	\$33.88
BICKLE'S ORCHARD PARK FARMS						
	72,549	43217 01-5000-6051-40420	PROGRAM SUPPLIES	EMPIRE APPLES	\$126.00	
	72,549	43217 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMPIRE APPLES	\$0.00	\$126.00
BRAGG, JEFF						
	72,535	43218 01-2000-4015-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL, SALTING	\$105.00	
	72,535	43218 01-2000-4025-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL, SALTING	\$105.00	
	72,535	43218 01-2000-4035-41750	LOT SNOW REMOVAL & SANDING--DOWNTOV	SNOW REMOVAL, SALTING	\$155.00	
	72,535	43218 01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALTING	\$13.65	
	72,535	43218 01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALTING	\$13.65	
	72,535	43218 01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALTING	\$20.15	
	72,535	43218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOW REMOVAL, SALTING	\$0.00	\$412.45
BULA, KELLY						
	72,508	43219 01-5000-6100-41500	CONTRACTED SERVICES	SANTA & MRS CLAUS	\$87.50	
	72,508	43219 40-8000-6900-40570	MIDNIGHT MADNESS	SANTA & MRS CLAUS	\$200.00	
	72,508	43219 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANTA & MRS CLAUS	\$0.00	\$287.50
R.J.BURNSIDE & ASSOCIATES						
	72,528	43220 10-0000-3259-80100	PRIME CONTRACT	HENDERSON CULVERT - PROF SERV	\$3,007.42	
	72,528	43220 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HENDERSON CULVERT - PROF SERV	\$332.18	
	72,528	43220 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HENDERSON CULVERT - PROF SERV	\$0.00	\$3,339.60
	72,530	43220 01-4000-4000-40810	STUDIES & SURVEYS	BRIDGE INSPECTIONS	\$2,356.27	
	72,530	43220 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRIDGE INSPECTIONS	\$260.27	
	72,530	43220 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRIDGE INSPECTIONS	\$0.00	\$2,616.54
CAMPBELL'S						
	72,454	43221 01-5000-6100-40420	PROGRAM SUPPLIES	GUEST BOOK - SANTA'S VILLAGE	\$22.08	
	72,454	43221 01-0000-0200-00325	HST RECEIVABLE100%	GUEST BOOK - SANTA'S VILLAGE	\$2.87	
	72,454	43221 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GUEST BOOK - SANTA'S VILLAGE	\$0.00	\$24.95
	72,472	43221 01-0100-4000-40790	ELECTION EXPENSES	ITEMS FOR 2014 INAUGURATION	\$36.56	
	72,472	43221 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ITEMS FOR 2014 INAUGURATION	\$4.04	
	72,472	43221 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ITEMS FOR 2014 INAUGURATION	\$0.00	\$40.60
	72,481	43221 01-5200-6090-40550	FUND RAISING	ENVELOPES FOR SANTA'S VILLAGE	\$40.95	
	72,481	43221 01-0000-0200-00325	HST RECEIVABLE100%	ENVELOPES FOR SANTA'S VILLAGE	\$5.32	
	72,481	43221 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENVELOPES FOR SANTA'S VILLAGE	\$0.00	\$46.27
CAREY'S PRODUCE						
	72,548	43222 01-5000-6051-40420	PROGRAM SUPPLIES	ONIONS, RUTABAGA, SQUASH	\$627.50	
	72,548	43222 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ONIONS, RUTABAGA, SQUASH	\$0.00	\$627.50
CARGILL LIMITED						
	72,595	43223 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAN SALT - 79.7 MT		\$5,234.36	

	72,595	43223	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SALT - 79.7 MT	\$578.17	
	72,595	43223	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SALT - 79.7 MT	\$0.00	\$5,812.53
CATT, GERALD P.ENG BDS GSC							
	72,477	43224	10-0000-3536-80100	PRIME CONTRACT	ENGINEERING SERVICES	\$1,700.00	
	72,477	43224	01-0000-0200-00325	HST RECEIVABLE100%	ENGINEERING SERVICES	\$221.00	
	72,477	43224	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENGINEERING SERVICES	\$0.00	\$1,921.00
CERVUS EQUIPMENT PETERBILT WOO							
	72,493	43225	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	5 CIRCUIT BREAKERS - TRUCK 3	\$7.47	
	72,493	43225	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	5 CIRCUIT BREAKERS - TRUCK 3	\$0.83	
	72,493	43225	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	5 CIRCUIT BREAKERS - TRUCK 3	\$0.00	\$8.30
	72,494	43225	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	HUB CAP TRUCK 3	\$14.62	
	72,494	43225	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HUB CAP TRUCK 3	\$1.62	
	72,494	43225	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HUB CAP TRUCK 3	\$0.00	\$16.24
CHAMPION INDUSTRIAL EQUIPMENT							
	72,492	43226	01-4500-4000-40270	NEW EQUIPMENT	GPS KIT FOR TRACKLESS	\$5,891.91	
	72,492	43226	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS KIT FOR TRACKLESS	\$650.79	
	72,492	43226	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS KIT FOR TRACKLESS	\$0.00	\$6,542.70
COMMITTEE MEMBER HONOURARIUM							
	72,451	43227	01-1000-4005-10070	HONOURARIUM	NOV 13 COA HONOURARIUM	\$50.00	
	72,451	43227	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOV 13 COA HONOURARIUM	\$0.00	\$50.00
COCA-COLA BOTTLING COMPANY							
	72,570	43228	01-5000-6020-40430	CANTEEN SUPPLIES	POP, WATER, POWERADE	\$323.15	
	72,570	43228	01-0000-0200-00325	HST RECEIVABLE100%	POP, WATER, POWERADE	\$38.47	
	72,570	43228	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POP, WATER, POWERADE	\$0.00	\$361.62
COMMISSIONAIRES							
	72,523	43229	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT OCT26-NOV8	\$751.80	
	72,523	43229	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT OCT26-NOV8	\$83.04	
	72,523	43229	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT OCT26-NOV8	\$0.00	\$834.84
CONTRACTORS RENTAL SUPPLY							
	72,543	43230	01-5000-6100-40420	PROGRAM SUPPLIES	FENCE RENTAL	\$26.22	
	72,543	43230	01-0000-0200-00325	HST RECEIVABLE100%	FENCE RENTAL	\$3.41	
	72,543	43230	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FENCE RENTAL	\$0.00	\$29.63
CORNER FARM MARKET							
	72,579	43231	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	BLACK TIES	\$101.71	
	72,579	43231	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLACK TIES	\$11.23	
	72,579	43231	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLACK TIES	\$0.00	\$112.94
COUNTRYSIDE CONSULTING							
	72,470	43232	01-0900-4000-40880	CONSULTING FEES	CONSULTING FEES	\$210.00	
	72,470	43232	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONSULTING FEES	\$0.00	\$210.00
WEDDING LICENSE REIMBURSEMENT							
	72,512	43233	40-8000-6900-40810	STUDIES & SURVEYS	WEDDING LICENSE REIMBURSEMENT	\$90.00	
	72,512	43233	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDING LICENSE REIMBURSEMENT	\$0.00	\$90.00
CULLIGAN							
	72,447	43234	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	BOTTLED WATER DELIVERY	\$2.54	
	72,447	43234	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	BOTTLED WATER DELIVERY	\$16.92	
	72,447	43234	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOTTLED WATER DELIVERY	\$0.29	
	72,447	43234	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOTTLED WATER DELIVERY	\$0.00	\$19.75
D&D COMMERCIAL PROPERTY MAINTENANCE							
	72,578	43235	01-4500-4221-41500	CONTRACTED SERVICES	SIDEWALK SNOW RMVL - NOV	\$4,180.30	
	72,578	43235	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK SNOW RMVL - NOV	\$461.74	
	72,578	43235	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK SNOW RMVL - NOV	\$0.00	\$4,642.04
DATAFIX - A DIVISION OF COMPRI							
	72,464	43236	01-0100-4000-40790	ELECTION EXPENSES	ELECTION - VOTE BY MAIL	\$9,226.44	
	72,464	43236	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELECTION - VOTE BY MAIL	\$1,019.11	
	72,464	43236	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTION - VOTE BY MAIL	\$0.00	\$10,245.55
DOTSY'S ENTERTAINMENT COMPANY							
	72,571	43237	01-5000-6100-40500	SPECIAL EVENTS	FACE PAINTING & BALLOON ART	\$2,212.00	
	72,571	43237	01-0000-0200-00325	HST RECEIVABLE100%	FACE PAINTING & BALLOON ART	\$287.56	
	72,571	43237	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACE PAINTING & BALLOON ART	\$0.00	\$2,499.56
EASY WAY CLEANING PRODUCTS LIM							
	72,532	43238	01-2000-4025-40210	JANITORIAL SUPPLIES	PAPER TOWEL, TOILET PAPER	\$93.29	
	72,532	43238	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER TOWEL, TOILET PAPER	\$10.31	
	72,532	43238	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWEL, TOILET PAPER	\$0.00	\$103.60
EDPRO ENERGY GROUP INC ***							
	72,603	43239	01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 4 CYL	\$84.60	
	72,603	43239	01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 4 CYL	\$11.00	
	72,603	43239	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 4 CYL	\$0.00	\$95.60
	72,604	43239	01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 4 CYL	\$82.96	
	72,604	43239	01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 4 CYL	\$10.78	
	72,604	43239	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 4 CYL	\$0.00	\$93.74
	72,605	43239	01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 3 CYL	\$60.81	
	72,605	43239	01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 3 CYL	\$7.91	
	72,605	43239	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 3 CYL	\$0.00	\$68.72
ERTH HOLDINGS INC.							
	72,536	43240	01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	REPAIR PEDESTRIAN SIGNAL	\$686.23	
	72,536	43240	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR PEDESTRIAN SIGNAL	\$75.80	
	72,536	43240	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR PEDESTRIAN SIGNAL	\$0.00	\$762.03
FASTENAL CANADA ***							
	72,459	43241	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES	\$96.77	

	72,459	43241	01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES	\$12.58	
	72,459	43241	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES	\$0.00	\$109.35
	72,474	43241	01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS & BOLTS	\$41.24	
	72,474	43241	01-0000-0200-00325	HST RECEIVABLE100%	NUTS & BOLTS	\$5.36	
AMANDA'S FERNLEA FLOWERS	72,474	43241	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$46.60
	72,507	43242	40-8000-6950-41430	STREET DECORATIONS	30 OUTDOOR SEASONAL BASKETS	\$1,221.12	
	72,507	43242	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	30 OUTDOOR SEASONAL BASKETS	\$134.88	
	72,507	43242	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	30 OUTDOOR SEASONAL BASKETS	\$0.00	\$1,356.00
	72,537	43242	01-0100-4000-41030	COUNCIL/STAFF DINNER DANCE	5 TABLE CENTRE PIECES	\$163.89	
	72,537	43242	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	5 TABLE CENTRE PIECES	\$18.11	
FLORAL OCCASIONS ***	72,537	43242	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	5 TABLE CENTRE PIECES	\$0.00	\$182.00
	72,457	43243	01-5000-6100-40420	PROGRAM SUPPLIES	GARLAND - SANTA'S VILLAGE	\$100.00	
	72,457	43243	01-0000-0200-00325	HST RECEIVABLE100%	GARLAND - SANTA'S VILLAGE	\$13.00	
GIANT TIGER	72,457	43243	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARLAND - SANTA'S VILLAGE	\$0.00	\$113.00
	72,482	43244	01-5200-6090-40500	SPECIAL EVENTS	CANDY FOR HAUNTED HOUSE	\$132.63	
	72,482	43244	01-0000-0200-00325	HST RECEIVABLE100%	CANDY FOR HAUNTED HOUSE	\$17.24	
GRA - HAM ENERGY	72,482	43244	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY FOR HAUNTED HOUSE	\$0.00	\$149.87
	72,446	43245	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 97.7L	\$98.52	
	72,446	43245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 97.7L	\$10.89	
	72,446	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 97.7L	\$0.00	\$109.41
	72,456	43245	01-5000-6050-41470	VEHICLE FUEL	FUEL - 350.8L	\$338.17	
	72,456	43245	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 350.8L	\$43.96	
	72,456	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 350.8L	\$0.00	\$382.13
	72,460	43245	01-5000-6050-41470	VEHICLE FUEL	FUEL - 167.3L	\$165.79	
	72,460	43245	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 167.3L	\$21.55	
	72,460	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 167.3L	\$0.00	\$187.34
	72,521	43245	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 50.1L	\$49.15	
	72,521	43245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 50.1L	\$5.43	
	72,521	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 50.1L	\$0.00	\$54.58
	72,592	43245	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 1784.8L	\$1,905.21	
	72,592	43245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 1784.8L	\$210.44	
	72,592	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 1784.8L	\$0.00	\$2,115.65
	72,593	43245	01-4500-4230-41420	FUEL- GASOLINE	UNLEADED GAS - 396.4L	\$407.01	
	72,593	43245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED GAS - 396.4L	\$44.96	
	72,593	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED GAS - 396.4L	\$0.00	\$451.97
	72,594	43245	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 804.6L	\$801.56	
	72,594	43245	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 804.6L	\$88.54	
EMPLOYEE EXPENSES	72,594	43245	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 804.6L	\$0.00	\$890.10
	72,475	43246	01-5200-6195-40420	PROGRAM SUPPLIES	NOV - MILEAGE & EXPENSES	\$17.50	
	72,475	43246	01-5200-6195-40620	MILEAGE	NOV - MILEAGE & EXPENSES	\$260.92	
	72,475	43246	01-0000-0200-00325	HST RECEIVABLE100%	NOV - MILEAGE & EXPENSES	\$2.28	
	72,475	43246	01-0000-0200-00325	HST RECEIVABLE100%	NOV - MILEAGE & EXPENSES	\$33.92	
EMPLOYEE EXPENSES	72,475	43246	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOV - MILEAGE & EXPENSES	\$0.00	\$314.62
	72,540	43247	01-3400-4000-40620	MILEAGE	MILEAGE - NOVEMBER	\$170.68	
	72,540	43247	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - NOVEMBER	\$18.86	
	72,540	43247	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOVEMBER	\$0.00	\$189.54
	72,542	43247	01-3400-4000-40630	STAFF TRAINING	OBOA - ROOF TRUSSES	\$35.00	
HILLSIDE KENNELS	72,542	43247	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OBOA - ROOF TRUSSES	\$0.00	\$35.00
	72,557	43248	01-3600-4000-41560	CONTRACTS	ANIMAL CONTROL - NOVEMBER	\$712.32	
	72,557	43248	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL - NOVEMBER	\$78.68	
HM PIPE PRODUCTS INC	72,557	43248	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMAL CONTROL - NOVEMBER	\$0.00	\$791.00
	72,503	43249	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	6" CB RISERS	\$254.40	
	72,503	43249	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	6" CB RISERS	\$28.10	
HYDRO ONE	72,503	43249	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	6" CB RISERS	\$0.00	\$282.50
	72,506	43250	01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CL/	RELOCATE 2 HYDRO POLES	\$5,217.53	
	72,506	43250	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RELOCATE 2 HYDRO POLES	\$576.31	
HYNES, ANDY	72,506	43250	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RELOCATE 2 HYDRO POLES	\$0.00	\$5,793.84
	72,469	43251	01-0900-4000-40710	LEGAL FEES	CONSULTING SERVICES	\$1,000.00	
IMPERIAL COFFEE & SERVICES INC	72,469	43251	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONSULTING SERVICES	\$0.00	\$1,000.00
	72,517	43252	01-0100-4000-41020	PROMOTION & MEALS	COFFEE CUPS	\$100.76	
	72,517	43252	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE CUPS	\$11.13	
INGERSOLL DISTRICT CHAMBER ***	72,517	43252	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE CUPS	\$0.00	\$111.89
	72,445	43253	01-7000-4000-41000	ADVERTISING	AWARDS OF EXCELLENCE SPONSOR	\$2,000.00	
INGERSOLL GOLF & COUNTRY CLUB	72,445	43253	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AWARDS OF EXCELLENCE SPONSOR	\$0.00	\$2,000.00
	72,527	43254	01-0100-4000-41030	COUNCIL/STAFF DINNER DANCE	CHRISTMAS DINNER CATERING	\$3,073.98	
	72,527	43254	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHRISTMAS DINNER CATERING	\$302.26	

INGERSOLL RENT-ALL ***	72,527	43254	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHRISTMAS DINNER CATERING	\$0.00	\$3,376.24
	72,496	43255	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	LATCH FOR PLATE TAMPER	\$68.32	
	72,496	43255	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LATCH FOR PLATE TAMPER	\$7.55	
INGERSOLL PHARMASAVE	72,496	43255	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LATCH FOR PLATE TAMPER	\$0.00	\$75.87
	72,550	43256	01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH BROCHURES	\$432.23	
	72,550	43256	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARDEN FRESH BROCHURES	\$47.74	
INGERSOLL PLAY RIGHT	72,550	43256	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH BROCHURES	\$0.00	\$479.97
	72,562	43257	01-0000-0090-99999	SUSPENSE - CLEARING	MASON DONATION FOR ICE RINK	\$500.00	
	72,562	43257	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASON DONATION FOR ICE RINK	\$0.00	\$500.00
D.H. JUTZI LIMITED	72,606	43258	01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER TREATMENT	\$375.00	
	72,606	43258	01-0000-0200-00325	HST RECEIVABLE100%	WATER TREATMENT	\$48.75	
KARRYS BROS. LTD	72,606	43258	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER TREATMENT	\$0.00	\$423.75
	72,461	43259	01-5000-6020-40430	CANTEEN SUPPLIES	BUTTER BARS, SHORTENING	\$31.00	
	72,461	43259	01-5000-6020-40430	CANTEEN SUPPLIES	BUTTER BARS, SHORTENING	\$119.48	
	72,461	43259	01-0000-0200-00325	HST RECEIVABLE100%	BUTTER BARS, SHORTENING	\$4.03	
KONECRANES CANADA INC.	72,461	43259	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUTTER BARS, SHORTENING	\$0.00	\$154.51
	72,499	43260	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	MAINTENANCE ON JIB CRANES	\$1,119.36	
	72,499	43260	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAINTENANCE ON JIB CRANES	\$123.64	
EMPLOYEE EXPENSES	72,499	43260	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAINTENANCE ON JIB CRANES	\$0.00	\$1,243.00
	72,538	43261	01-4000-4000-40620	MILEAGE	MILEAGE - NOVEMBER	\$136.64	
	72,538	43261	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - NOVEMBER	\$15.10	
LEVACS	72,538	43261	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOVEMBER	\$0.00	\$151.74
	72,485	43262	01-0100-4000-41160	HONOURS & AWARDS	COMMEMORATIVE PLAQUE	\$61.06	
	72,485	43262	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COMMEMORATIVE PLAQUE	\$6.74	
	72,485	43262	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMMEMORATIVE PLAQUE	\$0.00	\$67.80
	72,518	43262	01-0100-4000-41160	HONOURS & AWARDS	COUNCILLOR PLAQUES	\$198.43	
	72,518	43262	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COUNCILLOR PLAQUES	\$21.92	
LIPPERT & WRIGHT FUELS LTD	72,518	43262	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COUNCILLOR PLAQUES	\$0.00	\$220.35
	72,522	43263	01-3000-4000-41470	VEHICLE FUEL	TANK FILL	\$1,278.06	
	72,522	43263	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TANK FILL	\$141.17	
EMPLOYEE EXPENSES	72,522	43263	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TANK FILL	\$0.00	\$1,419.23
	72,541	43264	01-4000-4000-40620	MILEAGE	MILEAGE - OCTOBER/NOVEMBER	\$8.75	
	72,541	43264	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - OCTOBER/NOVEMBER	\$0.97	
LWR AUTOMOTIVE	72,541	43264	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - OCTOBER/NOVEMBER	\$0.00	\$9.72
	72,580	43265	01-4500-4230-46431	VEHICLE MAINTENANCE	ANITFREEZE & OIL	\$106.52	
	72,580	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANITFREEZE & OIL	\$11.77	
	72,580	43265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANITFREEZE & OIL	\$0.00	\$118.29
	72,584	43265	01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	BATTER FOR TRUCK 4	\$256.52	
	72,584	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTER FOR TRUCK 4	\$28.34	
	72,584	43265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTER FOR TRUCK 4	\$0.00	\$284.86
	72,585	43265	01-4500-4230-46392	939200 2012 BACKHOE LOADER	ELECTRONIC FLASHER TRUCK12	\$13.42	
	72,585	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELECTRONIC FLASHER TRUCK12	\$1.48	
	72,585	43265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRONIC FLASHER TRUCK12	\$0.00	\$14.90
	72,586	43265	01-4500-4230-46392	939200 2012 BACKHOE LOADER	ELECTRONIC FLASHER TRUCK12	\$13.42	
	72,586	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELECTRONIC FLASHER TRUCK12	\$1.48	
	72,586	43265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRONIC FLASHER TRUCK12	\$0.00	\$14.90
	72,587	43265	01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	LENS REPLACEMENTS	\$8.23	
	72,587	43265	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	LENS REPLACEMENTS	\$8.23	
	72,587	43265	01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	LENS REPLACEMENTS	\$8.24	
	72,587	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LENS REPLACEMENTS	\$0.91	
	72,587	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LENS REPLACEMENTS	\$0.91	
	72,587	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LENS REPLACEMENTS	\$0.91	
	72,587	43265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LENS REPLACEMENTS	\$0.00	\$27.43
	72,588	43265	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SHOP SUPPLIES	\$21.36	
	72,588	43265	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHOP SUPPLIES	\$2.36	
LYRECO CANADA INC.	72,588	43265	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOP SUPPLIES	\$0.00	\$23.72
	72,577	43266	01-1000-4000-40200	OFFICE SUPPLIES	LINED PADS, POST ITS, PENS ETC	\$30.57	
	72,577	43266	01-4000-4000-40200	OFFICE SUPPLIES	LINED PADS, POST ITS, PENS ETC	\$134.09	
	72,577	43266	01-3400-4000-40200	OFFICE SUPPLIES	LINED PADS, POST ITS, PENS ETC	\$15.64	
	72,577	43266	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LINED PADS, POST ITS, PENS ETC	\$3.38	
	72,577	43266	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LINED PADS, POST ITS, PENS ETC	\$14.81	
	72,577	43266	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LINED PADS, POST ITS, PENS ETC	\$1.73	
M & M MEAT SHOPS ***	72,577	43266	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LINED PADS, POST ITS, PENS ETC	\$0.00	\$200.22
	72,566	43267	01-5000-6020-40430	CANTEEN SUPPLIES	SAUSAGE & ONIONS	\$27.86	
CUSTOMER REFUND	72,566	43267	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAUSAGE & ONIONS	\$0.00	\$27.86

	72,565	43268	01-5100-6060-01634	LEADERSHIP PROG REVENUES	REFUND REGISTRATION FEE	\$110.62	
	72,565	43268	01-0000-2020-00666	H.S.T. PAYABLE	REFUND REGISTRATION FEE	\$14.38	
	72,565	43268	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND REGISTRATION FEE	\$0.00	\$125.00
McCLINTOCK STABLES							
	72,559	43269	01-5000-6100-41500	CONTRACTED SERVICES	HORSE DRAWN WAGON RIDES	\$2,500.00	
	72,559	43269	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HORSE DRAWN WAGON RIDES	\$0.00	\$2,500.00
EMPLOYEE EXPENSES							
	72,555	43270	01-5100-6060-40620	MILEAGE	MILEAGE - NOVEMBER	\$10.99	
	72,555	43270	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - NOVEMBER	\$1.43	
	72,555	43270	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOVEMBER	\$0.00	\$12.42
McILWAIN, REG							
	72,478	43271	01-5200-6290-41500	CONTRACTED SERVICES	VOICE OVER MULTI MEDIA PROJ	\$100.00	
	72,478	43271	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VOICE OVER MULTI MEDIA PROJ	\$0.00	\$100.00
COMMITTEE MEMBER HONOURARIUM							
	72,450	43272	01-1000-4005-10070	HONOURARIUM	NOV 13 COA HONOURARIUM	\$50.00	
	72,450	43272	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOV 13 COA HONOURARIUM	\$0.00	\$50.00
MCKENZIE HOMES							
	72,465	43273	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-77	\$1,000.00	
	72,465	43273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-77	\$0.00	\$1,000.00
	72,466	43273	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-65	\$1,000.00	
	72,466	43273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-65	\$0.00	\$1,000.00
	72,467	43273	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-56	\$1,000.00	
	72,467	43273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-56	\$0.00	\$1,000.00
	72,468	43273	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-25	\$1,000.00	
	72,468	43273	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-25	\$0.00	\$1,000.00
MINISTER OF FINANCE - EHT ***							
	72,515	43274	01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	NOVEMBER PREMIUMS	\$7,304.37	
	72,515	43274	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOVEMBER PREMIUMS	\$0.00	\$7,304.37
MINISTRY OF FINANCE (OPP)***							
	72,448	43275	01-3200-4000-40450	OPP CONTRACTED SERVICES	OPP SERVICES - NOVEMBER	\$188,121.00	
	72,448	43275	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP SERVICES - NOVEMBER	\$0.00	\$188,121.00
MISTER SAFETY SHOES (FORMERLY							
	72,471	43276	01-5100-4100-40290	UNIFORMS AND CLOTHING	WORK BOOTS	\$129.95	
	72,471	43276	01-0000-0200-00325	HST RECEIVABLE100%	WORK BOOTS	\$16.89	
	72,471	43276	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK BOOTS	\$0.00	\$146.84
	72,575	43276	01-5000-6050-40290	UNIFORMS & CLOTHING	WORK BOOTS - PT SEASONAL EMPL	\$169.95	
	72,575	43276	01-0000-0200-00325	HST RECEIVABLE100%	WORK BOOTS - PT SEASONAL EMPL	\$22.09	
	72,575	43276	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK BOOTS - PT SEASONAL EMPL	\$0.00	\$192.04
NETHERCOTT PRESS INC							
	72,444	43277	01-5100-4000-40200	OFFICE SUPPLIES	COIN ENVELOPES	\$147.00	
	72,444	43277	01-0000-0200-00325	HST RECEIVABLE100%	COIN ENVELOPES	\$19.11	
	72,444	43277	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COIN ENVELOPES	\$0.00	\$166.11
NEWELL, RYAN							
	72,483	43278	01-5200-6290-41500	CONTRACTED SERVICES	ANIMATION ON ERTH VIDEO	\$120.00	
	72,483	43278	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMATION ON ERTH VIDEO	\$0.00	\$120.00
PERMIT REFUND							
	72,524	43279	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-111	\$1,000.00	
	72,524	43279	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-111	\$0.00	\$1,000.00
OAKWOOD TRANSPORT							
	72,501	43280	01-4500-4230-46382	938200 T2-07 DODGE 3500	REPAIRS TO TRUCK 2	\$294.39	
	72,501	43280	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 2	\$32.52	
	72,501	43280	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 2	\$0.00	\$326.91
	72,502	43280	01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	REPAIRS TO TRUCK 4	\$434.87	
	72,502	43280	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 4	\$48.04	
	72,502	43280	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 4	\$0.00	\$482.91
OLDE BAKERY CAFE							
	72,441	43281	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES	\$30.00	
	72,441	43281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES	\$0.00	\$30.00
	72,462	43281	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES & COOKIES	\$42.00	
	72,462	43281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES & COOKIES	\$0.00	\$42.00
	72,480	43281	01-5200-6090-40610	MEETINGS & CONFERENCES	UNITED WAY MEETING	\$37.00	
	72,480	43281	01-0000-0200-00325	HST RECEIVABLE100%	UNITED WAY MEETING	\$4.81	
	72,480	43281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNITED WAY MEETING	\$0.00	\$41.81
	72,554	43281	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
	72,554	43281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	72,556	43281	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	INAUGURAL MTG - CAKE, PLATES	\$60.00	
	72,556	43281	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	INAUGURAL MTG - CAKE, PLATES	\$42.74	
	72,556	43281	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INAUGURAL MTG - CAKE, PLATES	\$4.72	
	72,556	43281	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INAUGURAL MTG - CAKE, PLATES	\$0.00	\$107.46
OLDE TYME TAXI							
	72,558	43282	01-1001-4000-41560	CONTRACTS	PARA CONTRACT - NOVEMBER	\$4,479.90	
	72,558	43282	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARA CONTRACT - NOVEMBER	\$494.83	
	72,558	43282	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARA CONTRACT - NOVEMBER	\$0.00	\$4,974.73
ONTARIO SOUTHLAND RAILWAY INC.							
	72,498	43283	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	FLASHING LT MAINT - NOV	\$2,970.90	
	72,498	43283	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLASHING LT MAINT - NOV	\$0.00	\$2,970.90
OTIS CANADA INC.							
	72,463	43284	01-5100-4100-41550	MAINTENANCE CONTRACTS	ELEVATOR SERVICE	\$5,489.41	
	72,463	43284	01-0000-0200-00325	HST RECEIVABLE100%	ELEVATOR SERVICE	\$713.62	

OXFORD BASKETBALL OFFICIALS AS	72,463	43284	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATOR SERVICE	\$0.00	\$6,203.03
	72,564	43285	01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	B-BALL OFFICIALS TO DEC 16	\$1,400.00	
	72,564	43285	01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	B-BALL OFFICIALS TO DEC 16	\$146.02	
	72,564	43285	01-0000-0200-00325	HST RECEIVABLE100%	B-BALL OFFICIALS TO DEC 16	\$18.98	
OXFORD COUNTY ***	72,564	43285	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	B-BALL OFFICIALS TO DEC 16	\$0.00	\$1,565.00
	72,601	43286	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAN	WEATHER FORECASTING OCT-DEC	\$657.14	
OXFORD CTY ROAD SUPERVISOR AS	72,601	43286	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEATHER FORECASTING OCT-DEC	\$0.00	\$657.14
	72,504	43287	01-4500-4000-40630	STAFF TRAINING	WINTER TRAINING - 10 MEN	\$750.00	
	72,504	43287	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WINTER TRAINING - 10 MEN	\$0.00	\$750.00
OXFORD SAND & GRAVEL LTD	72,576	43288	01-0000-0250-60782	C14-634-11 WINDERS-BRKN WTRMN	HL3 ASPHALT	\$187.71	
	72,576	43288	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	HL3 ASPHALT	\$180.87	
	72,576	43288	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT	\$20.73	
	72,576	43288	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL3 ASPHALT	\$19.98	
	72,576	43288	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HL3 ASPHALT	\$0.00	\$409.29
PARKS & RECREATION ONTARIO ***	72,525	43289	01-5000-4000-40600	MEMBERSHIP FEES	PRO MEMBERSHIP NOV2014-15	\$229.00	
	72,525	43289	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRO MEMBERSHIP NOV2014-15	\$0.00	\$229.00
PETERBILT OF ONTARIO INC	72,500	43290	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	REPAIRS TO TRUCK 3	\$996.95	
	72,500	43290	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 3	\$110.12	
	72,500	43290	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 3	\$0.00	\$1,107.07
	72,598	43290	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	REPAIRS TO TRUCK 3	\$2,071.50	
	72,598	43290	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 3	\$228.81	
	72,598	43290	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 3	\$0.00	\$2,300.31
COMMITTEE MEMBER HONOURARIUM	72,452	43291	01-1000-4005-10070	HONOURARIUM	NOV 13 COA HONOURARIUM	\$50.00	
	72,452	43291	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOV 13 COA HONOURARIUM	\$0.00	\$50.00
COMMITTEE MEMBER HONOURARIUM	72,453	43292	01-1000-4005-10070	HONOURARIUM	NOV 13 COA HONOURARIUM	\$50.00	
	72,453	43292	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOV 13 COA HONOURARIUM	\$0.00	\$50.00
P M HYDRAULICS ***	72,589	43293	01-4500-4230-46397	939700 SIDEWALK TRACTOR	REPAIRS TO TRUCKS 5 & 7	\$139.41	
	72,589	43293	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCKS 5 & 7	\$15.40	
	72,589	43293	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCKS 5 & 7	\$0.00	\$154.81
	72,590	43293	01-4500-4000-40270	NEW EQUIPMENT	PARTS FOR TRUCKS 8 & 17	\$192.61	
	72,590	43293	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	PARTS FOR TRUCKS 8 & 17	\$536.03	
	72,590	43293	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCKS 8 & 17	\$21.28	
	72,590	43293	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCKS 8 & 17	\$59.21	
	72,590	43293	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR TRUCKS 8 & 17	\$0.00	\$809.13
	72,591	43293	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	PARTS FOR TRUCK 8	\$129.51	
	72,591	43293	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCK 8	\$14.31	
	72,591	43293	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR TRUCK 8	\$0.00	\$143.82
EMPLOYEE EXPENSES	72,479	43294	01-5200-6170-40270	NEW EQUIPMENT	APPLE TV, SD CARDS	\$109.00	
	72,479	43294	01-5200-6170-40420	PROGRAM SUPPLIES	APPLE TV, SD CARDS	\$28.90	
	72,479	43294	01-5200-6290-41500	CONTRACTED SERVICES	APPLE TV, SD CARDS	\$68.74	
	72,479	43294	01-5200-6270-40240	COURIER CHARGES	APPLE TV, SD CARDS	\$7.11	
	72,479	43294	01-0000-0200-00325	HST RECEIVABLE100%	APPLE TV, SD CARDS	\$14.17	
	72,479	43294	01-0000-0200-00325	HST RECEIVABLE100%	APPLE TV, SD CARDS	\$3.76	
	72,479	43294	01-0000-0200-00325	HST RECEIVABLE100%	APPLE TV, SD CARDS	\$8.94	
	72,479	43294	01-0000-0200-00325	HST RECEIVABLE100%	APPLE TV, SD CARDS	\$0.92	
	72,479	43294	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APPLE TV, SD CARDS	\$0.00	\$241.54
PUROLATOR COURIER LTD	72,484	43295	01-1000-4000-40240	COURIER CHARGES	COURIER RIDE GRANT CONTRACT	\$39.60	
	72,484	43295	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER RIDE GRANT CONTRACT	\$4.38	
	72,484	43295	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER RIDE GRANT CONTRACT	\$0.00	\$43.98
REGIS AUTO PARTS	72,596	43296	01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	PARTS FOR TRUCK 6	\$99.40	
	72,596	43296	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCK 6	\$10.98	
	72,596	43296	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR TRUCK 6	\$0.00	\$110.38
	72,597	43296	01-4500-4230-46382	938200 T2-07 DODGE 3500	PARTS FOR TRUCK 2	\$13.72	
	72,597	43296	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCK 2	\$1.51	
	72,597	43296	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR TRUCK 2	\$0.00	\$15.23
RELIANCE HOME COMFORT	72,563	43297	01-5100-4100-41550	MAINTENANCE CONTRACTS	HOT WATER BOILER RENTAL	\$390.81	
	72,563	43297	01-0000-0200-00325	HST RECEIVABLE100%	HOT WATER BOILER RENTAL	\$50.80	
	72,563	43297	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOT WATER BOILER RENTAL	\$0.00	\$441.61
CUSTOMER TAX REFUND	72,473	43298	01-0000-0090-99910	TAXES - CLEARING	REFUND PREAUTHORIZED PYMT	\$727.00	
	72,473	43298	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PREAUTHORIZED PYMT	\$0.00	\$727.00
SCANDIA ISP INTERNET INC	72,509	43299	01-7000-4000-40880	CONSULTING FEES	WEDDINGS WEBSITE	\$40.65	
	72,509	43299	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEDDINGS WEBSITE	\$4.49	
	72,509	43299	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDINGS WEBSITE	\$0.00	\$45.14
	72,510	43299	01-7000-4000-40880	CONSULTING FEES	WEDDINGS WEBSITE	\$40.65	

	72,510	43299	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEDDINGS WEBSITE	\$4.49	
	72,510	43299	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDINGS WEBSITE	\$0.00	\$45.14
SHOPPERS DRUG MART							
	72,489	43300	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	BAND AID STRIPS	\$12.19	
	72,489	43300	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BAND AID STRIPS	\$1.35	
	72,489	43300	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BAND AID STRIPS	\$0.00	\$13.54
WEDDING LICENSE REIMBURSEMENT							
	72,511	43301	40-8000-6900-40810	STUDIES & SURVEYS	WEDDING LICENSE REIMBURSEMENT	\$90.00	
	72,511	43301	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDING LICENSE REIMBURSEMENT	\$0.00	\$90.00
EMPLOYEE EXPENSES							
	72,526	43302	01-3400-4000-40610	MEETINGS & CONFERENCES	TRAINING COSTS, BOOTS	\$80.00	
	72,526	43302	01-3400-4000-40610	MEETINGS & CONFERENCES	TRAINING COSTS, BOOTS	\$40.00	
	72,526	43302	01-3400-4000-40290	UNIFORMS & CLOTHING	TRAINING COSTS, BOOTS	\$58.00	
	72,526	43302	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAINING COSTS, BOOTS	\$6.41	
	72,526	43302	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAINING COSTS, BOOTS	\$0.00	\$184.41
	72,539	43302	01-3400-4000-40620	MILEAGE	MILEAGE - NOVEMBER	\$278.64	
	72,539	43302	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - NOVEMBER	\$30.78	
	72,539	43302	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOVEMBER	\$0.00	\$309.42
WEDDING LICENSE REIMBURSEMENT							
	72,513	43303	40-8000-6900-40810	STUDIES & SURVEYS	MARRIAGE LICENSE REIMBURSEMENT	\$90.00	
	72,513	43303	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARRIAGE LICENSE REIMBURSEMENT	\$0.00	\$90.00
SOAK IT UP INC							
	72,476	43304	01-5200-4100-41550	MAINTENANCE CONTRACTS	MATS, MOPS	\$32.00	
	72,476	43304	01-0000-0200-00325	HST RECEIVABLE100%	MATS, MOPS	\$4.16	
	72,476	43304	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MATS, MOPS	\$0.00	\$36.16
	72,533	43304	01-2000-4025-41540	RENTAL	MAT RENTAL	\$29.00	
	72,533	43304	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$3.21	
	72,533	43304	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$32.21
	72,534	43304	01-2000-4015-41540	RENTAL	MAT RENTAL	\$11.00	
	72,534	43304	01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL	\$1.43	
	72,534	43304	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$12.43
	72,569	43304	01-5000-6020-41550	MAINTENANCE CONTRACTS	MAT SERVICE	\$122.00	
	72,569	43304	01-0000-0200-00325	HST RECEIVABLE100%	MAT SERVICE	\$15.86	
	72,569	43304	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT SERVICE	\$0.00	\$137.86
SPECTRUM COMMUNICATIONS LTD.							
	72,519	43305	01-3000-4000-41520	COMMUNICATION	RADIO REPAIRS	\$139.05	
	72,519	43305	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RADIO REPAIRS	\$15.36	
	72,519	43305	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RADIO REPAIRS	\$0.00	\$154.41
STEVE'S ELECTRIC ***							
	72,544	43306	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ELECTRICAL SERVICES	\$144.00	
	72,544	43306	01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL SERVICES	\$18.72	
	72,544	43306	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL SERVICES	\$0.00	\$162.72
	72,545	43306	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ELECT REPAIR CENT PK WSHRMS	\$72.00	
	72,545	43306	01-0000-0200-00325	HST RECEIVABLE100%	ELECT REPAIR CENT PK WSHRMS	\$9.36	
	72,545	43306	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECT REPAIR CENT PK WSHRMS	\$0.00	\$81.36
	72,546	43306	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HYDRO REPAIRS - DEWAN PARK	\$120.00	
	72,546	43306	01-0000-0200-00325	HST RECEIVABLE100%	HYDRO REPAIRS - DEWAN PARK	\$15.60	
	72,546	43306	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HYDRO REPAIRS - DEWAN PARK	\$0.00	\$135.60
	72,567	43306	01-5000-6020-41700	BLDG REPAIRS & MAINT	REPAIR LIGHT - ICE RINK	\$72.00	
	72,567	43306	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR LIGHT - ICE RINK	\$9.36	
	72,567	43306	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR LIGHT - ICE RINK	\$0.00	\$81.36
	72,568	43306	01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPAIR FAN & LIGHTS	\$935.97	
	72,568	43306	01-0000-0200-00325	HST RECEIVABLE100%	REPAIR FAN & LIGHTS	\$121.68	
	72,568	43306	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR FAN & LIGHTS	\$0.00	\$1,057.65
STEWART OVERHEAD DOOR CO. LTD							
	72,487	43307	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO SAND SHED DOOR	\$1,025.62	
	72,487	43307	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO SAND SHED DOOR	\$113.28	
	72,487	43307	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO SAND SHED DOOR	\$0.00	\$1,138.90
STONETOWN SUPPLY SERVICES(ING)							
	72,488	43308	01-4500-5000-43100	DEBRIS & LITTER PICK UP	GARBAGE BAGS	\$138.74	
	72,488	43308	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS	\$15.32	
	72,488	43308	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS	\$0.00	\$154.06
	72,520	43308	01-3000-4100-40210	JANITORIAL SUPPLIES	PAPER TOWEL, TOILET PAPER	\$72.02	
	72,520	43308	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER TOWEL, TOILET PAPER	\$7.95	
	72,520	43308	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWEL, TOILET PAPER	\$0.00	\$79.97
	72,547	43308	01-5000-6050-40210	JANITORIAL SUPPLIES	PAPER TOWEL	\$39.72	
	72,547	43308	01-0000-0200-00325	HST RECEIVABLE100%	PAPER TOWEL	\$5.16	
	72,547	43308	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER TOWEL	\$0.00	\$44.88
SUN MEDIA - CALGARY SUN							
	72,572	43309	01-1000-4000-41000	ADVERTISING	COMM DEV PRGM ASSISTANCE AD	\$157.73	
	72,572	43309	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COMM DEV PRGM ASSISTANCE AD	\$17.42	
	72,572	43309	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMM DEV PRGM ASSISTANCE AD	\$0.00	\$175.15
	72,573	43309	01-5000-6100-41000	ADVERTISING	SANTA'S VILLAGE AD INSERT	\$1,306.22	
	72,573	43309	01-0000-0200-00325	HST RECEIVABLE100%	SANTA'S VILLAGE AD INSERT	\$169.81	
	72,573	43309	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANTA'S VILLAGE AD INSERT	\$0.00	\$1,476.03
	72,574	43309	01-1000-4000-41000	ADVERTISING	COMM DEV PRGM ASSISTANCE AD	\$122.11	
	72,574	43309	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COMM DEV PRGM ASSISTANCE AD	\$13.49	
	72,574	43309	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMM DEV PRGM ASSISTANCE AD	\$0.00	\$135.60
SWAN DUST CONTROL							

	72,505	43310	01-4500-4000-41540	RENTAL	MAT RENTAL	\$20.66	
	72,505	43310	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL	\$2.28	
	72,505	43310	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL	\$0.00	\$22.94
THAMES RIVER MELON FARMS							
	72,552	43311	01-5000-6051-40420	PROGRAM SUPPLIES	SWEET POTATOES	\$184.95	
	72,552	43311	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEET POTATOES	\$0.00	\$184.95
THE COFFEE MAN SALES & SERVICE							
	72,443	43312	01-5000-6020-40430	CANTEEN SUPPLIES	COFFEE	\$80.00	
	72,443	43312	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE	\$0.00	\$80.00
TODD, FRANK							
	72,561	43313	01-5000-6100-41500	CONTRACTED SERVICES	SANTA - 4 WEEKENDS	\$800.00	
	72,561	43313	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANTA - 4 WEEKENDS	\$0.00	\$800.00
TOROMONT INDUSTRIES LTD							
	72,497	43314	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	JOYSTICK REPAIRS TRUCK 13	\$806.39	
	72,497	43314	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JOYSTICK REPAIRS TRUCK 13	\$89.07	
	72,497	43314	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JOYSTICK REPAIRS TRUCK 13	\$0.00	\$895.46
	72,600	43314	01-4500-4230-46392	939200 2012 BACKHOE LOADER	AIR FILTER FOR TRUCK 12	\$26.46	
	72,600	43314	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FILTER FOR TRUCK 12	\$2.92	
	72,600	43314	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILTER FOR TRUCK 12	\$0.00	\$29.38
TURNERS FARM MARKET							
	72,551	43315	01-5000-6051-40420	PROGRAM SUPPLIES	CABBAGE, TOMS, CUCS, BEETS	\$924.00	
	72,551	43315	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABBAGE, TOMS, CUCS, BEETS	\$0.00	\$924.00
WASTE MANAGEMENT							
	72,599	43316	01-4500-4000-41550	MAINTENANCE CONTRACTS	DECEMBER GARBAGE SERVICE	\$486.06	
	72,599	43316	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DECEMBER GARBAGE SERVICE	\$53.68	
	72,599	43316	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DECEMBER GARBAGE SERVICE	\$0.00	\$539.74
WGD ARCHITECTS INC.							
	72,531	43317	01-2000-4025-41500	CONTRACTED SERVICES	FACILITY ASSESSMENT	\$1,068.48	
	72,531	43317	10-0000-3539-40880	CONSULTING FEES	FACILITY ASSESSMENT	\$1,050.00	
	72,531	43317	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FACILITY ASSESSMENT	\$118.02	
	72,531	43317	01-0000-0200-00325	HST RECEIVABLE100%	FACILITY ASSESSMENT	\$136.50	
	72,531	43317	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACILITY ASSESSMENT	\$0.00	\$2,373.00
WHITECREST MUSHROOMS							
	72,553	43318	01-5000-6051-40420	PROGRAM SUPPLIES	CANNERY ITEMS	\$104.50	
	72,553	43318	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANNERY ITEMS	\$0.00	\$104.50
WORK EQUIPMENT LTD.							
	72,491	43319	01-4500-4221-80000	MATERIALS-SIDEWALK, SNOW, SALT, SAND	BOLTS	\$129.39	
	72,491	43319	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS	\$14.29	
	72,491	43319	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$143.68
WORKPLACE SAFETY & INS. BOARD							
	72,516	43320	01-0000-2100-00708	WSIB PAYABLE	NOVEMBER PREMIUMS	\$7,300.86	
	72,516	43320	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOVEMBER PREMIUMS	\$0.00	\$7,300.86
XEROX CANADA LTD.							
	72,514	43321	01-1002-4000-40250	PHOTOCOPIER	MUSEUM COPIER	\$17.46	
	72,514	43321	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM COPIER	\$2.27	
	72,514	43321	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM COPIER	\$0.00	\$19.73
ZORRA, TOWNSHIP OF ***							
	72,486	43322	01-0100-4000-40630	STAFF TRAINING	COUNCILLOR TRAINING	\$291.14	
	72,486	43322	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COUNCILLOR TRAINING	\$0.00	\$291.14
AKIRA STUDIO LTD							
	72,768	43323	01-5200-6195-41000	ADVERTISING	WEBSITE SUPPORT	\$95.00	
	72,768	43323	01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE SUPPORT	\$12.35	
	72,768	43323	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE SUPPORT	\$0.00	\$107.35
AL'S TIRE INGERSOLL							
	72,689	43324	01-4500-4230-46389	938900 T9-13 CHEV SIERRA	WINTER TIRES - TRUCK 9	\$1,733.88	
	72,689	43324	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WINTER TIRES - TRUCK 9	\$191.52	
	72,689	43324	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WINTER TIRES - TRUCK 9	\$0.00	\$1,925.40
	72,747	43324	01-5000-6050-41530	EQUIP REPAIRS & MAINT	FLAT REPAIR	\$11.03	
	72,747	43324	01-0000-0200-00325	HST RECEIVABLE100%	FLAT REPAIR	\$1.43	
	72,747	43324	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAT REPAIR	\$0.00	\$12.46
	72,807	43324	01-4500-4230-46397	939700 SIDEWALK TRACTOR	REPAIR TO TRACKLESS	\$16.84	
	72,807	43324	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR TO TRACKLESS	\$1.86	
	72,807	43324	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO TRACKLESS	\$0.00	\$18.70
EMPLOYEE EXPENSES							
	72,796	43325	01-5200-6090-40420	PROGRAM SUPPLIES	ROTARY VIVO MUSIC TEACHER	\$256.65	
	72,796	43325	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROTARY VIVO MUSIC TEACHER	\$0.00	\$256.65
AWARD WINNER							
	72,759	43326	01-5200-6090-40420	PROGRAM SUPPLIES	POSITIVE ROLE MODEL AWARD	\$250.00	
	72,759	43326	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSITIVE ROLE MODEL AWARD	\$0.00	\$250.00
	72,760	43326	01-5200-6290-41500	CONTRACTED SERVICES	RECORDING SESSION DRUM WORK	\$50.00	
	72,760	43326	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECORDING SESSION DRUM WORK	\$0.00	\$50.00
BELL CANADA ***							
	72,776	43327	01-1000-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$726.59	
	72,776	43327	01-2000-4025-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$141.54	
	72,776	43327	01-1001-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$57.17	
	72,776	43327	01-1001-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$66.53	
	72,776	43327	01-1002-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$188.31	
	72,776	43327	01-3000-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$210.73	
	72,776	43327	01-4500-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$214.73	

	72,776	43327	01-5000-6020-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$174.64	
	72,776	43327	01-5000-6050-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$71.29	
	72,776	43327	01-5100-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$618.63	
	72,776	43327	01-5100-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$178.00	
	72,776	43327	01-5200-6090-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$427.71	
	72,776	43327	01-6200-4000-40220	TELEPHONE	BELL PHONE LINES - NOVEMBER	\$56.70	
	72,776	43327	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BELL PHONE LINES - NOVEMBER	\$177.33	
	72,776	43327	01-0000-0200-00325	HST RECEIVABLE100%	BELL PHONE LINES - NOVEMBER	\$198.48	
	72,776	43327	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL PHONE LINES - NOVEMBER	\$0.00	\$3,508.38
BENEDICT RAITHBY							
	72,822	43328	10-0000-3259-80100	PRIME CONTRACT	LEGAL SURVEY AT CULVERT	\$2,967.32	
	72,822	43328	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL SURVEY AT CULVERT	\$327.76	
	72,822	43328	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL SURVEY AT CULVERT	\$0.00	\$3,295.08
BFI CANADA							
	72,635	43329	01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - DECEMBER	\$145.01	
	72,635	43329	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - DECEMBER	\$16.02	
	72,635	43329	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - DECEMBER	\$0.00	\$161.03
	72,645	43329	01-5200-4100-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - DECEMBER	\$191.00	
	72,645	43329	01-5000-6020-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - DECEMBER	\$219.30	
	72,645	43329	01-5100-4100-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - DECEMBER	\$219.30	
	72,645	43329	01-5000-6050-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - DECEMBER	\$219.30	
	72,645	43329	01-5000-6040-41550	MAINTENANCE CONTRACTS	GARBAGE SERVICE - DECEMBER	\$219.30	
	72,645	43329	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - DECEMBER	\$24.83	
	72,645	43329	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - DECEMBER	\$28.51	
	72,645	43329	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - DECEMBER	\$28.51	
	72,645	43329	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - DECEMBER	\$28.51	
	72,645	43329	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE SERVICE - DECEMBER	\$28.51	
	72,645	43329	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE SERVICE - DECEMBER	\$0.00	\$1,207.07
VOLUNTEER EXPENSES							
	71,017	43330	01-6200-4000-41590	EQUIPMENT FUEL	GAS FOR MUSEUM TRACTORS	\$31.09	
	71,017	43330	01-0000-0200-00325	HST RECEIVABLE100%	GAS FOR MUSEUM TRACTORS	\$4.04	
	71,017	43330	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GAS FOR MUSEUM TRACTORS	\$0.00	\$35.13
EMPLOYEE EXPENSES							
	72,647	43331	01-7000-4000-41020	PROMOTION & MEALS	SEPT - DEC EXP & MILEAGE	\$35.00	
	72,647	43331	01-7000-4000-40630	STAFF TRAINING	SEPT - DEC EXP & MILEAGE	\$593.35	
	72,647	43331	01-7000-4000-40610	MEETINGS & CONFERENCES	SEPT - DEC EXP & MILEAGE	\$49.53	
	72,647	43331	01-7000-4000-40620	MILEAGE	SEPT - DEC EXP & MILEAGE	\$306.85	
	72,647	43331	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEPT - DEC EXP & MILEAGE	\$5.47	
	72,647	43331	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEPT - DEC EXP & MILEAGE	\$33.89	
	72,647	43331	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEPT - DEC EXP & MILEAGE	\$0.00	\$1,024.09
BUTTERWORTH'S SERVICE CENTRE							
	72,681	43332	01-4500-4230-46390	939000 T10-09 DODGE 2500	OIL SPRAY & REPAIR	\$746.69	
	72,681	43332	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL SPRAY & REPAIR	\$82.48	
	72,681	43332	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL SPRAY & REPAIR	\$0.00	\$829.17
	72,682	43332	01-4500-4230-46382	938200 T2-07 DODGE 3500	OIL SPRAYS	\$120.53	
	72,682	43332	01-4500-4230-46381	938100 T1-14 DODGE RAM	OIL SPRAYS	\$120.53	
	72,682	43332	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	OIL SPRAYS	\$120.53	
	72,682	43332	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	OIL SPRAYS	\$120.53	
	72,682	43332	01-4500-4230-46387	938700 T7-08 DODGE 3500	OIL SPRAYS	\$120.53	
	72,682	43332	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL SPRAYS	\$13.32	
	72,682	43332	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL SPRAYS	\$13.32	
	72,682	43332	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL SPRAYS	\$13.32	
	72,682	43332	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL SPRAYS	\$13.32	
	72,682	43332	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL SPRAYS	\$13.32	
	72,682	43332	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL SPRAYS	\$0.00	\$669.25
SITE PLAN SECURITY REFUND							
	72,631	43333	01-0000-2000-00750	SITE PLAN SECURITY - DEPOSIT	REFUND OF SITE PLAN DEPOSIT	\$20,780.00	
	72,631	43333	01-0000-0010-00350	DUE TO/FROM ACCOUNT	REFUND OF SITE PLAN DEPOSIT	\$0.00	\$20,780.00
CANADIAN NATIONAL RAILWAYS							
	72,702	43334	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL MAINT - NOV	\$770.00	
	72,702	43334	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL MAINT - NOV	\$0.00	\$770.00
	72,703	43334	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL MAINT - DEC	\$770.00	
	72,703	43334	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL MAINT - DEC	\$0.00	\$770.00
CANADIAN TIRE ASSOCIATE STORE							
	72,619	43335	01-5000-6020-41700	BLDG REPAIRS & MAINT	CONTACT CEMENT	\$7.49	
	72,619	43335	01-0000-0200-00325	HST RECEIVABLE100%	CONTACT CEMENT	\$0.97	
	72,619	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONTACT CEMENT	\$0.00	\$8.46
	72,620	43335	01-5000-6050-41530	EQUIP REPAIRS & MAINT	SOCKET ADAPTER	\$19.07	
	72,620	43335	01-0000-0200-00325	HST RECEIVABLE100%	SOCKET ADAPTER	\$2.48	
	72,620	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOCKET ADAPTER	\$0.00	\$21.55
	72,621	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	FLOOD LIGHTS	\$47.95	
	72,621	43335	01-0000-0200-00325	HST RECEIVABLE100%	FLOOD LIGHTS	\$6.23	
	72,621	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOOD LIGHTS	\$0.00	\$54.18
	72,622	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$7.99	
	72,622	43335	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$1.04	
	72,622	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$9.03
	72,623	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$11.98	
	72,623	43335	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$1.56	
	72,623	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$13.54

	72,624	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ELECTRICAL TAPE	\$3.59	
	72,624	43335	01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL TAPE	\$0.47	
	72,624	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL TAPE	\$0.00	\$4.06
	72,625	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	WIRE STRIPPER	\$11.68	
	72,625	43335	01-0000-0200-00325	HST RECEIVABLE100%	WIRE STRIPPER	\$1.52	
	72,625	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRE STRIPPER	\$0.00	\$13.20
	72,626	43335	01-5000-6050-41530	EQUIP REPAIRS & MAINT	SOCKET ADAPTER	\$4.99	
	72,626	43335	01-0000-0200-00325	HST RECEIVABLE100%	SOCKET ADAPTER	\$0.65	
	72,626	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOCKET ADAPTER	\$0.00	\$5.64
	72,627	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	AIR DUSTER	\$14.99	
	72,627	43335	01-0000-0200-00325	HST RECEIVABLE100%	AIR DUSTER	\$1.95	
	72,627	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR DUSTER	\$0.00	\$16.94
	72,628	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CAUTION TAPE	\$9.99	
	72,628	43335	01-0000-0200-00325	HST RECEIVABLE100%	CAUTION TAPE	\$1.30	
	72,628	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAUTION TAPE	\$0.00	\$11.29
	72,629	43335	01-5000-6050-41700	BLDG REPAIRS AND MAINT	TIMERS - 2	\$17.98	
	72,629	43335	01-0000-0200-00325	HST RECEIVABLE100%	TIMERS - 2	\$2.34	
	72,629	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIMERS - 2	\$0.00	\$20.32
	72,630	43335	01-0900-4000-41020	PROMOTION & MEALS	OFFICE CHRISTMAS DECOR	\$266.27	
	72,630	43335	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE CHRISTMAS DECOR	\$29.41	
	72,630	43335	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE CHRISTMAS DECOR	\$0.00	\$295.68
CANPAR TRANSPORT L.P.	72,632	43336	01-1000-4000-40240	COURIER CHARGES	COURIER FOR POSTAGE	\$17.25	
	72,632	43336	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER FOR POSTAGE	\$1.90	
	72,632	43336	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER FOR POSTAGE	\$0.00	\$19.15
CARGILL LIMITED	72,809	43337	01-4500-4151-80000	MATERIALS-WINTER CONTROL, SNOW REMOV	DEICER SALT	\$5,388.05	
	72,809	43337	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DEICER SALT	\$595.14	
	72,809	43337	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEICER SALT	\$0.00	\$5,983.19
CARRIER TRUCK CENTERS	72,810	43338	01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	EXHAUST SHIELD	\$311.07	
	72,810	43338	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXHAUST SHIELD	\$34.36	
	72,810	43338	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXHAUST SHIELD	\$0.00	\$345.43
CEDAR SIGNS	72,707	43339	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	SAFETY FLAGS	\$101.76	
	72,707	43339	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAFETY FLAGS	\$11.24	
	72,707	43339	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY FLAGS	\$0.00	\$113.00
	72,708	43339	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	FREIGHT FOR SAFETY FLAGS	\$19.21	
	72,708	43339	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FREIGHT FOR SAFETY FLAGS	\$2.12	
	72,708	43339	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FREIGHT FOR SAFETY FLAGS	\$0.00	\$21.33
CHECKERS CLEANING SUPPLY	72,644	43340	01-5100-4100-40210	JANITORIAL SUPPLIES	DISINFECTANT	\$98.44	
	72,644	43340	01-0000-0200-00325	HST RECEIVABLE100%	DISINFECTANT	\$12.80	
	72,644	43340	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISINFECTANT	\$0.00	\$111.24
COCA-COLA BOTTLING COMPANY	72,743	43341	01-5000-6020-40430	CANTEEN SUPPLIES	POP, WATER, POWERADE	\$1,173.80	
	72,743	43341	01-5100-4100-40430	CANTEEN SUPPLIES	POP, WATER, POWERADE	\$200.00	
	72,743	43341	01-0000-0200-00325	HST RECEIVABLE100%	POP, WATER, POWERADE	\$145.11	
	72,743	43341	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POP, WATER, POWERADE	\$0.00	\$1,518.91
COMPAIR CANADA	72,777	43342	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	AIR FILL REPAIRS	\$907.59	
	72,777	43342	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FILL REPAIRS	\$100.25	
	72,777	43342	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILL REPAIRS	\$0.00	\$1,007.84
CORNER FARM MARKET	72,696	43343	01-4500-4152-80000	MATERIALS-WINTER, SNOW FENCE, CULVERT 1	SNOW FENCING	\$366.18	
	72,696	43343	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SNOW FENCING	\$40.45	
	72,696	43343	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOW FENCING	\$0.00	\$406.63
CORNER MOTOR SALES LTD.	72,706	43344	01-4500-4230-46401	940100 SNOW BLOWER	DISPLAY MODULE SNOWBLOWER	\$349.55	
	72,706	43344	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DISPLAY MODULE SNOWBLOWER	\$38.61	
	72,706	43344	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPLAY MODULE SNOWBLOWER	\$0.00	\$388.16
DATASOLUTIONS	72,637	43345	01-5200-6090-40200	OFFICE SUPPLIES	FUSION - MEMBERSHIP CARDS	\$267.00	
	72,637	43345	01-0000-0200-00325	HST RECEIVABLE100%	FUSION - MEMBERSHIP CARDS	\$34.71	
	72,637	43345	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION - MEMBERSHIP CARDS	\$0.00	\$301.71
PAUL DAVIES PLUMBING & HEATING	72,709	43346	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	FURNACE REPAIRS	\$660.70	
	72,709	43346	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FURNACE REPAIRS	\$72.98	
	72,709	43346	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FURNACE REPAIRS	\$0.00	\$733.68
COMMITTEE MEMBER EXPENSES	72,656	43347	01-3230-4000-41520	COMMUNICATION	INTERNET - NOV	\$52.86	
	72,656	43347	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INTERNET - NOV	\$5.84	
	72,656	43347	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERNET - NOV	\$0.00	\$58.70
DIAMOND SOFTWARE INC.	72,648	43348	01-1300-4000-41570	COMPUTER CONSULTING & SOFTWARE	PAYROLL REPORTING TRAINING	\$1,208.40	
	72,648	43348	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAYROLL REPORTING TRAINING	\$133.48	
	72,648	43348	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAYROLL REPORTING TRAINING	\$0.00	\$1,341.88
DIRECTOR OF FAMILY RESPONSIBIL	72,660	43349	01-0000-2100-00718	FAMILY SERVICES	CASE 648113 - DEC 2014	\$192.00	

	72,660	43349	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 648113 - DEC 2014	\$0.00	\$192.00
	72,661	43349	01-0000-2100-00718	FAMILY SERVICES	CASE 1005697 - DEC 2014	\$2,100.00	
	72,661	43349	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 1005697 - DEC 2014	\$0.00	\$2,100.00
EMPLOYEE EXPENSES							
	72,754	43350	01-5100-6090-40620	MILEAGE	MILEAGE - OCT 2014	\$20.07	
	72,754	43350	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - OCT 2014	\$2.61	
	72,754	43350	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - OCT 2014	\$0.00	\$22.68
	72,755	43350	01-5100-6090-40620	MILEAGE	MILEAGE - NOV 2014	\$27.57	
	72,755	43350	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - NOV 2014	\$3.58	
	72,755	43350	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOV 2014	\$0.00	\$31.15
	72,756	43350	01-5100-6090-40620	MILEAGE	MILEAGE - DEC 2014	\$16.73	
	72,756	43350	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - DEC 2014	\$2.17	
	72,756	43350	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - DEC 2014	\$0.00	\$18.90
EASY WAY CLEANING PRODUCTS LIM							
	72,675	43351	01-2000-4025-40210	JANITORIAL SUPPLIES	GARBAGE BAGS, GLOVES, BLEACH	\$47.32	
	72,675	43351	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS, GLOVES, BLEACH	\$5.23	
	72,675	43351	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS, GLOVES, BLEACH	\$0.00	\$52.55
	72,742	43351	01-5000-6020-40210	JANITORIAL SUPPLIES	CLEANING PASTE, CLOTHS	\$26.95	
	72,742	43351	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING PASTE, CLOTHS	\$3.50	
	72,742	43351	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING PASTE, CLOTHS	\$0.00	\$30.45
	72,798	43351	01-2000-4025-40210	JANITORIAL SUPPLIES	HAND SOAP, PAPER PRODUCTS	\$95.44	
	72,798	43351	01-0000-0200-00325	HST RECEIVABLE100%	HAND SOAP, PAPER PRODUCTS	\$12.41	
	72,798	43351	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAND SOAP, PAPER PRODUCTS	\$0.00	\$107.85
ERTH HOLDINGS INC.							
	72,801	43352	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	ST LT MAINT - NOV	\$1,210.94	
	72,801	43352	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ST LT MAINT - NOV	\$133.76	
	72,801	43352	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ST LT MAINT - NOV	\$0.00	\$1,344.70
FASTENAL CANADA ***							
	72,691	43353	01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	SCREWS & NUTS FOR TRUCK6	\$30.95	
	72,691	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS & NUTS FOR TRUCK6	\$3.42	
	72,691	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS & NUTS FOR TRUCK6	\$0.00	\$34.37
	72,692	43353	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SCREWS, NUTS, WASHERS	\$96.24	
	72,692	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS, NUTS, WASHERS	\$10.64	
	72,692	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS, NUTS, WASHERS	\$0.00	\$106.88
	72,693	43353	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	NUTS & BOLTS	\$18.55	
	72,693	43353	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	NUTS & BOLTS	\$10.36	
	72,693	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NUTS & BOLTS	\$2.05	
	72,693	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NUTS & BOLTS	\$1.14	
	72,693	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$32.10
	72,694	43353	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BOLTS FOR STOCK	\$123.59	
	72,694	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS FOR STOCK	\$13.65	
	72,694	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS FOR STOCK	\$0.00	\$137.24
	72,695	43353	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BOLTS FOR STOCK	\$257.82	
	72,695	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS FOR STOCK	\$28.48	
	72,695	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS FOR STOCK	\$0.00	\$286.30
	72,750	43353	01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES	\$43.00	
	72,750	43353	01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES	\$5.59	
	72,750	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES	\$0.00	\$48.59
	72,815	43353	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	LOCK NUTS & SCREWS	\$42.07	
	72,815	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCK NUTS & SCREWS	\$4.64	
	72,815	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK NUTS & SCREWS	\$0.00	\$46.71
	72,816	43353	01-4500-4230-46402	940200 LEAF MACHINE	ROSETT KNOB FOR LEAF MACHINE	\$0.43	
	72,816	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROSETT KNOB FOR LEAF MACHINE	\$0.04	
	72,816	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROSETT KNOB FOR LEAF MACHINE	\$0.00	\$0.47
	72,817	43353	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAN	CAP SCREWS	\$26.86	
	72,817	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CAP SCREWS	\$2.97	
	72,817	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAP SCREWS	\$0.00	\$29.83
	72,818	43353	01-4500-4000-40270	NEW EQUIPMENT	DRILL DRIVER	\$355.60	
	72,818	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DRILL DRIVER	\$39.28	
	72,818	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRILL DRIVER	\$0.00	\$394.88
	72,819	43353	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	CHAIN, ANCHOR SHACKLE	\$98.09	
	72,819	43353	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	CHAIN, ANCHOR SHACKLE	\$98.09	
	72,819	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAIN, ANCHOR SHACKLE	\$10.83	
	72,819	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAIN, ANCHOR SHACKLE	\$10.83	
	72,819	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAIN, ANCHOR SHACKLE	\$0.00	\$217.84
	72,820	43353	01-4500-4230-46431	VEHICLE MAINTENANCE	LYNCH PINS	\$5.93	
	72,820	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LYNCH PINS	\$0.66	
	72,820	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LYNCH PINS	\$0.00	\$6.59
	72,821	43353	01-4500-4230-46431	VEHICLE MAINTENANCE	LYNCH PINS	\$24.11	
	72,821	43353	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LYNCH PINS	\$2.66	
	72,821	43353	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LYNCH PINS	\$0.00	\$26.77
FUNNELL, LARRY							
	72,674	43354	01-2000-4015-41550	MAINTENANCE CONTRACTS	CLEANING AT CARR'S WALKWAY	\$600.00	
	72,674	43354	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING AT CARR'S WALKWAY	\$0.00	\$600.00
G & L PRINTING SERVICES							
	72,646	43355	01-5000-4000-41000	ADVERTISING	2015 WINTER PROGRAM GUIDE	\$5,534.00	
	72,646	43355	01-0000-0200-00325	HST RECEIVABLE100%	2015 WINTER PROGRAM GUIDE	\$719.42	
	72,646	43355	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2015 WINTER PROGRAM GUIDE	\$0.00	\$6,253.42
BURSARY RECIPIENT							

	72,764	43356	01-5200-6195-41036	PARTICIPANT INCENTIVES	SURE START BURSARY	\$1,000.00	
	72,764	43356	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURE START BURSARY	\$0.00	\$1,000.00
GRA - HAM ENERGY							
	72,697	43357	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 1384.7L	\$1,492.21	
	72,697	43357	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 1384.7L	\$164.82	
	72,697	43357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 1384.7L	\$0.00	\$1,657.03
	72,698	43357	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 779.4L	\$784.40	
	72,698	43357	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 779.4L	\$86.64	
	72,698	43357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 779.4L	\$0.00	\$871.04
	72,699	43357	01-4500-4230-41420	FUEL- GASOLINE	UNLEADED GAS - 56301	\$842.45	
	72,699	43357	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED GAS - 56301	\$93.05	
	72,699	43357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED GAS - 56301	\$0.00	\$935.50
	72,748	43357	01-5000-6050-41470	VEHICLE FUEL	FUEL - 239.9L	\$229.05	
	72,748	43357	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 239.9L	\$29.78	
	72,748	43357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 239.9L	\$0.00	\$258.83
	72,751	43357	01-5000-6050-41470	VEHICLE FUEL	FUEL - 169.8L	\$162.16	
	72,751	43357	01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 169.8L	\$21.08	
	72,751	43357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 169.8L	\$0.00	\$183.24
	72,780	43357	01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 48.7L	\$46.88	
	72,780	43357	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 48.7L	\$5.18	
	72,780	43357	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 48.7L	\$0.00	\$52.06
GUNN'S HILL ARTISAN CHEESE LTD							
	72,616	43358	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$65.06	
	72,616	43358	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$65.06
	72,806	43358	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$99.67	
	72,806	43358	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$99.67
EMPLOYEE EXPENSES							
	72,775	43359	01-5200-6195-40620	MILEAGE	MILEAGE - DEC 2014	\$114.69	
	72,775	43359	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - DEC 2014	\$14.91	
	72,775	43359	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - DEC 2014	\$0.00	\$129.60
HANSFORD, BRUCE							
	72,679	43360	01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TI	REMOVE LIMB-CLARK&CULLODEN	\$203.52	
	72,679	43360	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REMOVE LIMB-CLARK&CULLODEN	\$22.48	
	72,679	43360	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REMOVE LIMB-CLARK&CULLODEN	\$0.00	\$226.00
	72,802	43360	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	EAVE CLEANING - SHERBROOKE BRN	\$250.00	
	72,802	43360	01-0000-0200-00325	HST RECEIVABLE100%	EAVE CLEANING - SHERBROOKE BRN	\$32.50	
	72,802	43360	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EAVE CLEANING - SHERBROOKE BRN	\$0.00	\$282.50
HARRY'S SPRING SERVICE LIMITED							
	72,700	43361	01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	SPRINGS, RODS FOR TRUCK4	\$227.93	
	72,700	43361	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPRINGS, RODS FOR TRUCK4	\$25.18	
	72,700	43361	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRINGS, RODS FOR TRUCK4	\$0.00	\$253.11
EMPLOYEE EXPENSES							
	72,769	43362	01-5200-4100-40620	MILEAGE	MILEAGE - NOV 2014	\$44.92	
	72,769	43362	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - NOV 2014	\$5.84	
	72,769	43362	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOV 2014	\$0.00	\$50.76
HM PIPE PRODUCTS INC							
	72,811	43363	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CATCH BASIN, RISERS, SHIMS	\$2,089.13	
	72,811	43363	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CATCH BASIN, RISERS, SHIMS	\$230.76	
	72,811	43363	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CATCH BASIN, RISERS, SHIMS	\$0.00	\$2,319.89
HOT,COLD & FREEZING							
	72,740	43364	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPLACE HOUSING	\$112.50	
	72,740	43364	01-0000-0200-00325	HST RECEIVABLE100%	REPLACE HOUSING	\$14.63	
	72,740	43364	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE HOUSING	\$0.00	\$127.13
	72,761	43364	01-5200-4100-41700	BLDG REPAIRS AND MAINT	BOILER SERVICE CALL	\$112.50	
	72,761	43364	01-0000-0200-00325	HST RECEIVABLE100%	BOILER SERVICE CALL	\$14.63	
	72,761	43364	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOILER SERVICE CALL	\$0.00	\$127.13
	72,797	43364	01-2000-4025-41700	BLDG REPAIRS & MAINT	RPR TO RTN AIR FAN - 2ND FLR	\$1,088.10	
	72,797	43364	01-0000-0200-00325	HST RECEIVABLE100%	RPR TO RTN AIR FAN - 2ND FLR	\$141.45	
	72,797	43364	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RPR TO RTN AIR FAN - 2ND FLR	\$0.00	\$1,229.55
HUNTER STEEL SALES							
	72,684	43365	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	FLAT BAR, ROUND BAR	\$335.50	
	72,684	43365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLAT BAR, ROUND BAR	\$37.06	
	72,684	43365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAT BAR, ROUND BAR	\$0.00	\$372.56
	72,685	43365	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	CARBON SHEET	\$134.67	
	72,685	43365	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CARBON SHEET	\$14.87	
	72,685	43365	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARBON SHEET	\$0.00	\$149.54
IDEAL SUPPLY COMPANY LTD							
	72,641	43366	01-5000-6040-41700	BLDG REPAIRS & MAINT	LIGHT BALLAST	\$29.24	
	72,641	43366	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BALLAST	\$3.80	
	72,641	43366	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BALLAST	\$0.00	\$33.04
IMPERIAL COFFEE & SERVICES INC							
	72,614	43367	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	COFFEE, HOT CHOCOLATE	\$150.22	
	72,614	43367	01-0100-4000-41100	RECEPTIONS & PUBLIC MEETINGS	COFFEE, HOT CHOCOLATE	\$4.58	
	72,614	43367	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE, HOT CHOCOLATE	\$0.51	
	72,614	43367	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE, HOT CHOCOLATE	\$0.00	\$155.31
INGERSOLL DISTRICT CHAMBER ***							
	72,713	43368	40-8000-4000-41020	PROMOTION & MEALS	RETAILERS BKFST TICKET	\$13.50	
	72,713	43368	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RETAILERS BKFST TICKET	\$1.50	
	72,713	43368	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETAILERS BKFST TICKET	\$0.00	\$15.00

INGERSOLL HOME CENTRE LTD

72,715	43369	01-5200-4100-41700	BLDG REPAIRS AND MAINT	KICK PLATE, WREATH HANGER	\$11.19	
72,715	43369	01-0000-0200-00325	HST RECEIVABLE100%	KICK PLATE, WREATH HANGER	\$1.45	
72,715	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KICK PLATE, WREATH HANGER	\$0.00	\$12.64
72,716	43369	01-5200-4100-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES, HARDWARE	\$8.65	
72,716	43369	01-5200-4100-41700	BLDG REPAIRS AND MAINT	CLEANING SUPPLIES, HARDWARE	\$31.99	
72,716	43369	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES, HARDWARE	\$1.13	
72,716	43369	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES, HARDWARE	\$4.16	
72,716	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES, HARDWARE	\$0.00	\$45.93
72,717	43369	01-5200-4100-41700	BLDG REPAIRS AND MAINT	SUPPLIES TO HANG ART	\$34.78	
72,717	43369	01-0000-0200-00325	HST RECEIVABLE100%	SUPPLIES TO HANG ART	\$4.52	
72,717	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES TO HANG ART	\$0.00	\$39.30
72,718	43369	01-5200-6195-40270	NEW EQUIPMENT	KETTLE, WASHER & CONNECTOR	\$26.54	
72,718	43369	01-5200-4100-40210	JANITORIAL SUPPLIES	KETTLE, WASHER & CONNECTOR	\$8.48	
72,718	43369	01-0000-0200-00325	HST RECEIVABLE100%	KETTLE, WASHER & CONNECTOR	\$3.45	
72,718	43369	01-0000-0200-00325	HST RECEIVABLE100%	KETTLE, WASHER & CONNECTOR	\$1.10	
72,718	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KETTLE, WASHER & CONNECTOR	\$0.00	\$39.57
72,719	43369	01-5200-4100-41700	BLDG REPAIRS AND MAINT	KITCHEN REPAIRS	\$11.98	
72,719	43369	01-0000-0200-00325	HST RECEIVABLE100%	KITCHEN REPAIRS	\$1.56	
72,719	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KITCHEN REPAIRS	\$0.00	\$13.54
72,720	43369	01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	GLOVES	\$25.98	
72,720	43369	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES	\$3.38	
72,720	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES	\$0.00	\$29.36
72,721	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ELECTRICAL TAPE	\$10.97	
72,721	43369	01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL TAPE	\$1.43	
72,721	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL TAPE	\$0.00	\$12.40
72,722	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ANTIFREEZE	\$14.07	
72,722	43369	01-0000-0200-00325	HST RECEIVABLE100%	ANTIFREEZE	\$1.83	
72,722	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANTIFREEZE	\$0.00	\$15.90
72,723	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ELECTRICAL TAPE	\$21.94	
72,723	43369	01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL TAPE	\$2.85	
72,723	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL TAPE	\$0.00	\$24.79
72,724	43369	01-5000-6110-40420	PROGRAM SUPPLIES	LED LIGHTS	\$71.96	
72,724	43369	01-0000-0200-00325	HST RECEIVABLE100%	LED LIGHTS	\$9.35	
72,724	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LED LIGHTS	\$0.00	\$81.31
72,725	43369	01-5000-6040-41700	BLDG REPAIRS & MAINT	LIGHTS	\$33.98	
72,725	43369	01-0000-0200-00325	HST RECEIVABLE100%	LIGHTS	\$4.42	
72,725	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHTS	\$0.00	\$38.40
72,726	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HEAT LAMPS	\$20.98	
72,726	43369	01-0000-0200-00325	HST RECEIVABLE100%	HEAT LAMPS	\$2.73	
72,726	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEAT LAMPS	\$0.00	\$23.71
72,727	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BATTERIES	\$10.68	
72,727	43369	01-0000-0200-00325	HST RECEIVABLE100%	BATTERIES	\$1.39	
72,727	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES	\$0.00	\$12.07
72,728	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SCREWS	\$30.48	
72,728	43369	01-0000-0200-00325	HST RECEIVABLE100%	SCREWS	\$3.96	
72,728	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$34.44
72,729	43369	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$14.34	
72,729	43369	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$1.86	
72,729	43369	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$16.20

INGERSOLL PLAY RIGHT

72,711	43370	40-8000-6900-41000	ADVERTISING	BIA SPONSOR FOR OUTDOOR RINK	\$250.00	
72,711	43370	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA SPONSOR FOR OUTDOOR RINK	\$0.00	\$250.00

I.T.O.P.A.

72,735	43371	01-0100-4000-41000	ADVERTISING	ITOPA 2014-15 ADVERTISING	\$120.00	
72,735	43371	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ITOPA 2014-15 ADVERTISING	\$0.00	\$120.00

A. M. JENSEN LIMITED

72,615	43372	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$96.18	
72,615	43372	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$96.18
72,805	43372	01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$141.51	
72,805	43372	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$141.51

JOE'S CARPENTRY INC.

72,773	43373	01-5200-6270-41500	CONTRACTED SERVICES	E-WASTE BIN PARTNERSHIP	\$715.40	
72,773	43373	01-0000-0200-00325	HST RECEIVABLE100%	E-WASTE BIN PARTNERSHIP	\$93.00	
72,773	43373	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-WASTE BIN PARTNERSHIP	\$0.00	\$808.40

KARRYS BROS. LTD

72,642	43374	01-5000-6020-40430	CANTEEN SUPPLIES	GUM, CANDY, CUPS, FRIES	\$266.60	
72,642	43374	01-5000-6020-40430	CANTEEN SUPPLIES	GUM, CANDY, CUPS, FRIES	\$50.35	
72,642	43374	01-0000-0200-00325	HST RECEIVABLE100%	GUM, CANDY, CUPS, FRIES	\$34.66	
72,642	43374	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GUM, CANDY, CUPS, FRIES	\$0.00	\$351.61
72,738	43374	01-5000-6020-40430	CANTEEN SUPPLIES	CHIPS, CANDY, CHOC BARS	\$403.23	
72,738	43374	01-5000-6020-40430	CANTEEN SUPPLIES	CHIPS, CANDY, CHOC BARS	\$137.87	
72,738	43374	01-0000-0200-00325	HST RECEIVABLE100%	CHIPS, CANDY, CHOC BARS	\$52.42	
72,738	43374	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHIPS, CANDY, CHOC BARS	\$0.00	\$593.52

KINTORE BOXES LTD.

72,680	43375	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	PRESSURE TREATED POSTS	\$541.36	
72,680	43375	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRESSURE TREATED POSTS	\$59.80	
72,680	43375	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRESSURE TREATED POSTS	\$0.00	\$601.16

LAMPKIN, BEN ***

	72,757	43376	01-5100-6090-41500	CONTRACTED SERVICES	DJ SEPT & NOV DANCES	\$900.00	
	72,757	43376	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DJ SEPT & NOV DANCES	\$0.00	\$900.00
LONDON CIVIC EMPLOY,LOCAL 107							
	72,658	43377	01-0000-2100-00707	CUPE 107 UNION DUES (12100)	DECEMBER UNION DUES	\$1,374.05	
	72,658	43377	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DECEMBER UNION DUES	\$0.00	\$1,374.05
LONDON FIRE EQUIPMENT LTD ***							
	72,771	43378	01-5200-6090-40500	SPECIAL EVENTS	FIRE EXTING. FOR HAUNTED HOUSE	\$90.00	
	72,771	43378	01-0000-0200-00325	HST RECEIVABLE100%	FIRE EXTING. FOR HAUNTED HOUSE	\$11.70	
	72,771	43378	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE EXTING. FOR HAUNTED HOUSE	\$0.00	\$101.70
M & M MEAT SHOPS ***							
	72,766	43379	01-5200-6090-40460	NUTRITION PURCHASES	CHICKEN BREAST SLICES	\$21.58	
	72,766	43379	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHICKEN BREAST SLICES	\$0.00	\$21.58
MAR-VER MACHINE & TOOL INC.							
	72,690	43380	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	MACH BUSHING FOR ROLLER PULLEY	\$50.88	
	72,690	43380	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MACH BUSHING FOR ROLLER PULLEY	\$5.62	
	72,690	43380	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MACH BUSHING FOR ROLLER PULLEY	\$0.00	\$56.50
MCKIM HARDWARE							
	72,662	43381	01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	RECEPTACLE KIT, CONNECTOR	\$31.34	
	72,662	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RECEPTACLE KIT, CONNECTOR	\$3.46	
	72,662	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECEPTACLE KIT, CONNECTOR	\$0.00	\$34.80
	72,663	43381	01-3000-4100-41530	EQUIP REPAIRS & MAINTENANCE	PAINT	\$16.85	
	72,663	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT	\$1.86	
	72,663	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$18.71
	72,664	43381	01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	CDN FLAG, PAINT & BRUSH	\$51.70	
	72,664	43381	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	CDN FLAG, PAINT & BRUSH	\$18.59	
	72,664	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CDN FLAG, PAINT & BRUSH	\$5.71	
	72,664	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CDN FLAG, PAINT & BRUSH	\$2.06	
	72,664	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CDN FLAG, PAINT & BRUSH	\$0.00	\$78.06
	72,665	43381	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	LIGHT BULBS, ICE MELTER	\$14.49	
	72,665	43381	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS, ICE MELTER	\$1.88	
	72,665	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS, ICE MELTER	\$0.00	\$16.37
	72,666	43381	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	LAMPS, SNOW SHOVEL	\$21.41	
	72,666	43381	01-0000-0200-00325	HST RECEIVABLE100%	LAMPS, SNOW SHOVEL	\$2.78	
	72,666	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAMPS, SNOW SHOVEL	\$0.00	\$24.19
	72,667	43381	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	WIRE CLIPS	\$7.22	
	72,667	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WIRE CLIPS	\$0.80	
	72,667	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRE CLIPS	\$0.00	\$8.02
	72,668	43381	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	LIGHT BULBS	\$6.30	
	72,668	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LIGHT BULBS	\$0.69	
	72,668	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$6.99
	72,669	43381	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	3/16 CABLE	\$2.40	
	72,669	43381	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	3/16 CABLE	\$0.27	
	72,669	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3/16 CABLE	\$0.00	\$2.67
	72,731	43381	01-5000-6020-41700	BLDG REPAIRS & MAINT	NUTS, BOLTS, WASHERS	\$12.98	
	72,731	43381	01-0000-0200-00325	HST RECEIVABLE100%	NUTS, BOLTS, WASHERS	\$1.69	
	72,731	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS, BOLTS, WASHERS	\$0.00	\$14.67
	72,732	43381	01-5000-6050-41700	BLDG REPAIRS AND MAINT	EXTENSION CORDS	\$25.89	
	72,732	43381	01-0000-0200-00325	HST RECEIVABLE100%	EXTENSION CORDS	\$3.37	
	72,732	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXTENSION CORDS	\$0.00	\$29.26
	72,733	43381	01-5000-6050-41700	BLDG REPAIRS AND MAINT	EXT CORDS, TARP	\$27.16	
	72,733	43381	01-0000-0200-00325	HST RECEIVABLE100%	EXT CORDS, TARP	\$3.53	
	72,733	43381	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXT CORDS, TARP	\$0.00	\$30.69
MILLCREEK PRINTING INC							
	72,678	43382	01-3400-4000-40200	OFFICE SUPPLIES	OCC. FORMS & INSP. STICKERS	\$89.35	
	72,678	43382	01-0000-0200-00325	HST RECEIVABLE100%	OCC. FORMS & INSP. STICKERS	\$11.62	
	72,678	43382	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OCC. FORMS & INSP. STICKERS	\$0.00	\$100.97
	72,701	43382	01-4500-4000-40200	OFFICE SUPPLIES	PURCHASE ORDER FORMS	\$202.03	
	72,701	43382	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PURCHASE ORDER FORMS	\$22.32	
	72,701	43382	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PURCHASE ORDER FORMS	\$0.00	\$224.35
MINISTER OF FINANCE							
	72,823	43383	01-0900-4000-40610	MEETINGS & CONFERENCES	CAO'S FORUM	\$50.00	
	72,823	43383	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAO'S FORUM	\$0.00	\$50.00
MINISTRY OF FINANCE (OPP)***							
	72,736	43384	01-3200-4000-40450	OPP CONTRACTED SERVICES	O.P.P. SERVICES	\$264,407.00	
	72,736	43384	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	O.P.P. SERVICES	\$0.00	\$264,407.00
MUNICIPAL FINANCE OFFICERS							
	72,673	43385	01-1300-4000-40600	MEMBERSHIP FEES	2015 MFOA MEMBERSHIP	\$315.46	
	72,673	43385	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2015 MFOA MEMBERSHIP	\$34.84	
	72,673	43385	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2015 MFOA MEMBERSHIP	\$0.00	\$350.30
MUNICIPAL WORLD INC.							
	72,613	43386	01-1000-4000-40260	SUBSCRIPTIONS & PUBLICATIONS	EDUCATIONAL LITERATURE	\$252.01	
	72,613	43386	01-0000-0200-00300	G.S.T. INPUT RECEIVABLE	EDUCATIONAL LITERATURE	\$12.60	
	72,613	43386	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EDUCATIONAL LITERATURE	\$0.00	\$264.61
PERMIT REFUNDS							
	72,649	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 12-164	\$1,000.00	
	72,649	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 12-164	\$0.00	\$1,000.00
	72,650	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 13-117	\$1,000.00	
	72,650	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 13-117	\$0.00	\$1,000.00
	72,651	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 13-20	\$1,000.00	

	72,651	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 13-20	\$0.00	\$1,000.00
	72,652	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 13-67	\$1,000.00	
	72,652	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 13-67	\$0.00	\$1,000.00
	72,653	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 13-68	\$1,000.00	
	72,653	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 13-68	\$0.00	\$1,000.00
	72,654	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 13-112	\$1,000.00	
	72,654	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 13-112	\$0.00	\$1,000.00
	72,655	43387	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DEPOSIT PERMIT 13-26	\$1,000.00	
	72,655	43387	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEPOSIT PERMIT 13-26	\$0.00	\$1,000.00
OAKWOOD TRANSPORT							
	72,704	43388	01-4500-4230-46387	938700 T7-08 DODGE 3500	INSPECTION FOR TRUCK7	\$95.40	
	72,704	43388	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INSPECTION FOR TRUCK7	\$10.54	
	72,704	43388	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSPECTION FOR TRUCK7	\$0.00	\$105.94
	72,812	43388	01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	INSPECTION TRUCK3	\$137.50	
	72,812	43388	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INSPECTION TRUCK3	\$15.19	
	72,812	43388	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSPECTION TRUCK3	\$0.00	\$152.69
	72,813	43388	01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	INSPECTION TRUCK8	\$155.61	
	72,813	43388	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INSPECTION TRUCK8	\$17.19	
	72,813	43388	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSPECTION TRUCK8	\$0.00	\$172.80
OLDE BAKERY CAFE							
	72,746	43389	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES FOR PARTIES	\$45.00	
	72,746	43389	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES FOR PARTIES	\$0.00	\$45.00
O.M.E.R.S. ***							
	72,657	43390	01-0000-2100-00704	OMERS (15000)	DECEMBER CONTRIBUTIONS	\$67,800.96	
	72,657	43390	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DECEMBER CONTRIBUTIONS	\$0.00	\$67,800.96
ONTARIO FEDERATION OF SCHOOL A							
	72,712	43391	40-8000-6900-41000	ADVERTISING	OFSAA AAA GIRLS V'BALL PROG AD	\$150.00	
	72,712	43391	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFSAA AAA GIRLS V'BALL PROG AD	\$0.00	\$150.00
ORCO SIGNS							
	72,752	43392	01-5000-6100-40420	PROGRAM SUPPLIES	CHANGES TO SIGNS	\$302.00	
	72,752	43392	01-0000-0200-00325	HST RECEIVABLE100%	CHANGES TO SIGNS	\$39.26	
	72,752	43392	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHANGES TO SIGNS	\$0.00	\$341.26
ORKIN CANADA CORP.							
	72,618	43393	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	PEST CONTROL SERVICES	\$123.50	
	72,618	43393	01-0000-0200-00325	HST RECEIVABLE100%	PEST CONTROL SERVICES	\$16.06	
	72,618	43393	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEST CONTROL SERVICES	\$0.00	\$139.56
	72,804	43393	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	PEST CONTROL SERVICE	\$123.50	
	72,804	43393	01-0000-0200-00325	HST RECEIVABLE100%	PEST CONTROL SERVICE	\$16.06	
	72,804	43393	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEST CONTROL SERVICE	\$0.00	\$139.56
OXFORD COUNTY ***							
	72,611	43394	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBENTURE 5012-2008	\$25,462.45	
	72,611	43394	01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBENTURE 5012-2008	\$5,427.69	
	72,611	43394	01-1600-6050-42400	PRINCIPLE - DEBT REPAYMENT	DEBENTURE 5012-2008	\$23,250.00	
	72,611	43394	01-1600-6050-42500	INTEREST - DEBT REPAYMENT	DEBENTURE 5012-2008	\$4,956.07	
	72,611	43394	01-0000-2550-00920	DEBENTURE PAYABLE-ENGINEERING 2008	DEBENTURE 5012-2008	\$25,462.45	
	72,611	43394	01-0000-2550-00915	DEBENTURE PAYABLE-PARKS SHOP	DEBENTURE 5012-2008	\$23,250.00	
	72,611	43394	10-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YEAR	DEBENTURE 5012-2008	\$0.00	\$48,712.45
	72,611	43394	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBENTURE 5012-2008	\$0.00	\$59,096.21
	72,612	43394	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DEBENTURE 5516-2013	\$100,750.00	
	72,612	43394	01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DEBENTURE 5516-2013	\$29,176.32	
	72,612	43394	01-0000-2550-00942	DEBT PAYABLE - LED STREETLIGHTS	DEBENTURE 5516-2013	\$100,750.00	
	72,612	43394	10-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YEAR	DEBENTURE 5516-2013	\$0.00	\$100,750.00
	72,612	43394	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBENTURE 5516-2013	\$0.00	\$129,926.32
PARKSMART INC.							
	72,781	43395	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG TICKET PROCESSING - NOV	\$473.95	
	72,781	43395	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG TICKET PROCESSING - NOV	\$52.35	
	72,781	43395	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG TICKET PROCESSING - NOV	\$0.00	\$526.30
EMPLOYEE EXPENSES							
	72,770	43396	01-5200-4100-40270	NEW EQUIPMENT	REPL HARD DRIVE SECURITY CAM	\$100.74	
	72,770	43396	01-0000-0200-00325	HST RECEIVABLE100%	REPL HARD DRIVE SECURITY CAM	\$13.10	
	72,770	43396	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPL HARD DRIVE SECURITY CAM	\$0.00	\$113.84
RIGHT RENO							
	72,758	43397	10-0000-3536-80100	PRIME CONTRACT	KITCHEN RENO - FINAL PAYMENT	\$24,902.92	
	72,758	43397	01-0000-0200-00325	HST RECEIVABLE100%	KITCHEN RENO - FINAL PAYMENT	\$3,237.38	
	72,758	43397	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KITCHEN RENO - FINAL PAYMENT	\$0.00	\$28,140.30
ROCK SOLID DESIGNS							
	72,739	43398	01-5000-6020-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL, SALT & SAND	\$530.00	
	72,739	43398	01-5100-4100-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL, SALT & SAND	\$490.00	
	72,739	43398	01-5000-6040-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL, SALT & SAND	\$440.00	
	72,739	43398	01-5000-6050-41750	LOT SNOW REMOVAL AND SANDING	SNOW REMOVAL, SALT & SAND	\$145.00	
	72,739	43398	01-5200-4100-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL, SALT & SAND	\$360.00	
	72,739	43398	01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALT & SAND	\$68.90	
	72,739	43398	01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALT & SAND	\$63.70	
	72,739	43398	01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALT & SAND	\$57.20	
	72,739	43398	01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALT & SAND	\$18.85	
	72,739	43398	01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL, SALT & SAND	\$46.80	
	72,739	43398	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOW REMOVAL, SALT & SAND	\$0.00	\$2,220.45
	72,799	43398	01-4500-4200-41750	SNOW REMOVAL	PKG LOT SNOW REMOVAL - NOV	\$2,465.00	
	72,799	43398	01-0000-0200-00325	HST RECEIVABLE100%	PKG LOT SNOW REMOVAL - NOV	\$320.45	

	72,799	43398	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG LOT SNOW REMOVAL - NOV	\$0.00	\$2,785.45
	72,803	43398	01-6200-4100-41750	LOT SNOW REMOVAL AND SANDING	SNOW PLOWING & SANDING	\$265.00	
	72,803	43398	01-0000-0200-00325	HST RECEIVABLE100%	SNOW PLOWING & SANDING	\$34.45	
ROGERS (WIRELESS)	72,803	43398	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOW PLOWING & SANDING	\$0.00	\$299.45
	72,730	43399	01-4500-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$55.41	
	72,730	43399	01-5200-6090-40220	TELEPHONE	WIRELESS BILLING - NOV	\$52.05	
	72,730	43399	01-5000-6020-40220	TELEPHONE	WIRELESS BILLING - NOV	\$53.25	
	72,730	43399	01-5200-6090-40220	TELEPHONE	WIRELESS BILLING - NOV	\$52.05	
	72,730	43399	01-1002-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$53.27	
	72,730	43399	01-0100-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$89.45	
	72,730	43399	01-5200-6090-40220	TELEPHONE	WIRELESS BILLING - NOV	\$55.20	
	72,730	43399	01-0900-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$60.09	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$64.34	
	72,730	43399	01-5000-6020-40220	TELEPHONE	WIRELESS BILLING - NOV	\$53.65	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-6050-40220	TELEPHONE	WIRELESS BILLING - NOV	\$19.55	
	72,730	43399	01-5000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$52.15	
	72,730	43399	01-0100-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$53.58	
	72,730	43399	01-0100-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$52.97	
	72,730	43399	01-0100-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$53.48	
	72,730	43399	01-1002-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$69.04	
	72,730	43399	01-1000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$59.79	
	72,730	43399	01-3000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$20.61	
	72,730	43399	01-3000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$52.97	
	72,730	43399	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$56.22	
	72,730	43399	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$66.31	
	72,730	43399	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$55.00	
	72,730	43399	01-7000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$56.94	
	72,730	43399	01-4000-4000-40220	TELEPHONE	WIRELESS BILLING - NOV	\$56.02	
	72,730	43399	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WIRELESS BILLING - NOV	\$100.20	
	72,730	43399	01-0000-0200-00325	HST RECEIVABLE100%	WIRELESS BILLING - NOV	\$69.74	
	72,730	43399	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRELESS BILLING - NOV	\$0.00	\$1,620.18
	72,800	43399	01-4000-4000-40220	TELEPHONE	DATA FOR GPS UNITS	\$52.91	
	72,800	43399	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DATA FOR GPS UNITS	\$5.85	
	72,800	43399	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DATA FOR GPS UNITS	\$0.00	\$58.76
	72,808	43399	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAN	PW ON CALL PHONES	\$39.79	
	72,808	43399	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW ON CALL PHONES	\$4.39	
	72,808	43399	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW ON CALL PHONES	\$0.00	\$44.18
ROSCO ELECTRIC							
	72,814	43400	01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	DISCONNECT TIMER FOR TUBE HTR	\$120.69	
	72,814	43400	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DISCONNECT TIMER FOR TUBE HTR	\$13.33	
	72,814	43400	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISCONNECT TIMER FOR TUBE HTR	\$0.00	\$134.02
ROYAL FENCE LIMITED							
	72,686	43401	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	STEEL BEAM GUIDE RAIL	\$362.27	
	72,686	43401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STEEL BEAM GUIDE RAIL	\$40.01	
	72,686	43401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEEL BEAM GUIDE RAIL	\$0.00	\$402.28
	72,687	43401	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RA	STEEL BEAM GUIDE RAIL	\$818.15	
	72,687	43401	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STEEL BEAM GUIDE RAIL	\$90.37	
	72,687	43401	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEEL BEAM GUIDE RAIL	\$0.00	\$908.52
SALVATION ARMY WOODSTOCK							
	72,774	43402	01-5200-6270-41500	CONTRACTED SERVICES	E-WASTE BIN PARTNERSHIP	\$916.67	
	72,774	43402	01-0000-0200-00325	HST RECEIVABLE100%	E-WASTE BIN PARTNERSHIP	\$119.17	
	72,774	43402	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-WASTE BIN PARTNERSHIP	\$0.00	\$1,035.84
SAVARIA SALES							
	72,772	43403	01-5000-6020-41550	MAINTENANCE CONTRACTS	ELEVATOR MAINTENANCE	\$795.00	
	72,772	43403	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATOR MAINTENANCE	\$0.00	\$795.00
SCHAUS DECORATING & DESIGN							
	72,634	43404	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	BLINDS	\$203.50	
	72,634	43404	01-0000-0200-00325	HST RECEIVABLE100%	BLINDS	\$26.46	
	72,634	43404	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLINDS	\$0.00	\$229.96
SHAW DIRECT							
	72,779	43405	01-3000-4000-40300	UTILITIES	SATELLITE - DEC9-JAN8	\$105.59	
	72,779	43405	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE - DEC9-JAN8	\$11.66	
	72,779	43405	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE - DEC9-JAN8	\$0.00	\$117.25
SHERK, MELISSA							
	72,753	43406	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY BALLOONS	\$35.00	
	72,753	43406	01-0000-0200-00325	HST RECEIVABLE100%	BIRTHDAY BALLOONS	\$4.55	
	72,753	43406	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY BALLOONS	\$0.00	\$39.55
SHOPPERS DRUG MART							
	72,683	43407	01-4500-4230-46405	940500 WELDER	BATTERY FOR WELDING HELMET	\$9.15	
	72,683	43407	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERY FOR WELDING HELMET	\$1.01	
	72,683	43407	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERY FOR WELDING HELMET	\$0.00	\$10.16

	72,767	43407	01-5200-6090-40610	MEETINGS & CONFERENCES	SHOPPERS - NOV 2014 - FUSION	\$13.29	
	72,767	43407	01-5200-6090-40420	PROGRAM SUPPLIES	SHOPPERS - NOV 2014 - FUSION	\$4.49	
	72,767	43407	01-0000-0200-00325	HST RECEIVABLE100%	SHOPPERS - NOV 2014 - FUSION	\$1.73	
EMPLOYEE EXPENSES	72,767	43407	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOPPERS - NOV 2014 - FUSION	\$0.00	\$19.51
	72,783	43408	01-5200-6090-40620	MILEAGE	MILEAGE - JAN	\$22.94	
	72,783	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - JAN	\$2.98	
	72,783	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JAN	\$0.00	\$25.92
	72,784	43408	01-5200-6090-40620	MILEAGE	MILEAGE - FEB 2014	\$88.88	
	72,784	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - FEB 2014	\$11.56	
	72,784	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - FEB 2014	\$0.00	\$100.44
	72,785	43408	01-5200-6090-40620	MILEAGE	MILEAGE - MAR 2014	\$200.71	
	72,785	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MAR 2014	\$26.09	
	72,785	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAR 2014	\$0.00	\$226.80
	72,786	43408	01-5200-6090-40620	MILEAGE	MILEAGE - APR 2014	\$21.98	
	72,786	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - APR 2014	\$2.86	
	72,786	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - APR 2014	\$0.00	\$24.84
	72,787	43408	01-5200-6090-40620	MILEAGE	MILEAGE - MAY 2014	\$43.01	
	72,787	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - MAY 2014	\$5.59	
	72,787	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - MAY 2014	\$0.00	\$48.60
	72,788	43408	01-5200-6090-40620	MILEAGE	MILEAGE - JUNE 2014	\$44.92	
	72,788	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - JUNE 2014	\$5.84	
	72,788	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JUNE 2014	\$0.00	\$50.76
	72,789	43408	01-5200-6090-40620	MILEAGE	MILEAGE - AUG 2014	\$89.84	
	72,789	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - AUG 2014	\$11.68	
	72,789	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUG 2014	\$0.00	\$101.52
	72,790	43408	01-5200-6090-40620	MILEAGE	MILEAGE - SEPT 2014	\$31.54	
	72,790	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - SEPT 2014	\$4.10	
	72,790	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - SEPT 2014	\$0.00	\$35.64
	72,791	43408	01-5200-6090-40620	MILEAGE	MILEAGE - OCT 2014	\$3.82	
	72,791	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - OCT 2014	\$0.50	
	72,791	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - OCT 2014	\$0.00	\$4.32
	72,792	43408	01-5200-6090-40620	MILEAGE	MILEAGE - NOV 2014	\$21.98	
	72,792	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - NOV 2014	\$2.86	
	72,792	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOV 2014	\$0.00	\$24.84
	72,793	43408	01-5200-6090-40620	MILEAGE	MILEAGE - DEC 2014	\$21.98	
	72,793	43408	01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - DEC 2014	\$2.86	
	72,793	43408	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - DEC 2014	\$0.00	\$24.84
SOAK IT UP INC							
	72,617	43409	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MATS	\$18.00	
	72,617	43409	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MATS	\$2.34	
	72,617	43409	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MATS	\$0.00	\$20.34
	72,676	43409	01-2000-4025-41540	RENTAL	MAT RENTAL - TOWN CENTRE	\$29.00	
	72,676	43409	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL - TOWN CENTRE	\$3.21	
	72,676	43409	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - TOWN CENTRE	\$0.00	\$32.21
	72,677	43409	01-2000-4015-41540	RENTAL	MAT RENTAL CARR'S WALKWAY	\$11.00	
	72,677	43409	01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL CARR'S WALKWAY	\$1.43	
	72,677	43409	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL CARR'S WALKWAY	\$0.00	\$12.43
	72,765	43409	01-5200-4100-41500	CONTRACTED SERVICES	MAT & MOP CLEANING	\$32.00	
	72,765	43409	01-0000-0200-00325	HST RECEIVABLE100%	MAT & MOP CLEANING	\$4.16	
	72,765	43409	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT & MOP CLEANING	\$0.00	\$36.16
STAPLES ***							
	72,640	43410	01-5100-4000-40200	OFFICE SUPPLIES	WALL RACK, MAIL TRAY, ETC.	\$253.97	
	72,640	43410	01-0000-0200-00325	HST RECEIVABLE100%	WALL RACK, MAIL TRAY, ETC.	\$33.02	
	72,640	43410	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WALL RACK, MAIL TRAY, ETC.	\$0.00	\$286.99
EMPLOYEE EXPENSES							
	72,794	43411	01-5200-6090-40420	PROGRAM SUPPLIES	ROTARY VIVO MUSIC TEACHER	\$51.33	
	72,794	43411	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROTARY VIVO MUSIC TEACHER	\$0.00	\$51.33
STONETOWN SUPPLY SERVICES(ING)							
	72,636	43412	01-3000-4100-40210	JANITORIAL SUPPLIES	LYSOL, ROLL TWL, GARBAGE BAGS	\$164.70	
	72,636	43412	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LYSOL, ROLL TWL, GARBAGE BAGS	\$18.19	
	72,636	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LYSOL, ROLL TWL, GARBAGE BAGS	\$0.00	\$182.89
	72,643	43412	01-5100-4100-40210	JANITORIAL SUPPLIES	TLT PPR, WAX, FLR STRIPPER	\$507.34	
	72,643	43412	01-0000-0200-00325	HST RECEIVABLE100%	TLT PPR, WAX, FLR STRIPPER	\$65.95	
	72,643	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TLT PPR, WAX, FLR STRIPPER	\$0.00	\$573.29
	72,737	43412	01-5000-6020-40210	JANITORIAL SUPPLIES	TOILET PAPER	\$81.84	
	72,737	43412	01-0000-0200-00325	HST RECEIVABLE100%	TOILET PAPER	\$10.64	
	72,737	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PAPER	\$0.00	\$92.48
	72,749	43412	01-5000-6050-40210	JANITORIAL SUPPLIES	DISPOSABLE GLOVES	\$20.30	
	72,749	43412	01-0000-0200-00325	HST RECEIVABLE100%	DISPOSABLE GLOVES	\$2.64	
	72,749	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISPOSABLE GLOVES	\$0.00	\$22.94
	72,762	43412	01-5200-4100-40210	JANITORIAL SUPPLIES	DISH SOAP, BLEACH, RINSE AID	\$132.46	
	72,762	43412	01-0000-0200-00325	HST RECEIVABLE100%	DISH SOAP, BLEACH, RINSE AID	\$17.22	
	72,762	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISH SOAP, BLEACH, RINSE AID	\$0.00	\$149.68
	72,763	43412	01-5200-4100-40210	JANITORIAL SUPPLIES	GARBAGE CAN	\$16.02	
	72,763	43412	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE CAN	\$2.08	
	72,763	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE CAN	\$0.00	\$18.10
	72,778	43412	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	MATS FOR POLICE BUILDING	\$292.00	
	72,778	43412	01-0000-0200-00325	HST RECEIVABLE100%	MATS FOR POLICE BUILDING	\$37.96	

EMPLOYEE EXPENSES	72,778	43412	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MATS FOR POLICE BUILDING	\$0.00	\$329.96
	72,745	43413	01-5000-6100-40420	PROGRAM SUPPLIES	SANTA'S VILLAGE SUPPLIES	\$79.96	
	72,745	43413	01-0000-0200-00325	HST RECEIVABLE100%	SANTA'S VILLAGE SUPPLIES	\$10.39	
SWAN DUST CONTROL	72,745	43413	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANTA'S VILLAGE SUPPLIES	\$0.00	\$90.35
	72,688	43414	01-4500-4000-41540	RENTAL	MAT RENTAL - PW	\$20.66	
	72,688	43414	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL - PW	\$2.28	
TAB	72,688	43414	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - PW	\$0.00	\$22.94
	72,710	43415	01-1000-4000-40270	NEW EQUIPMENT	FILE FOLDERS & EXPAND. FOLDERS	\$981.49	
	72,710	43415	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILE FOLDERS & EXPAND. FOLDERS	\$108.41	
	72,710	43415	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILE FOLDERS & EXPAND. FOLDERS	\$0.00	\$1,089.90
TABOR BROS & SONS LTD ***	72,744	43416	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	STORING NETS FOR WINTER	\$350.00	
	72,744	43416	01-0000-0200-00325	HST RECEIVABLE100%	STORING NETS FOR WINTER	\$45.50	
	72,744	43416	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STORING NETS FOR WINTER	\$0.00	\$395.50
TALBOT MARKETING	72,633	43417	01-0100-4000-41020	PROMOTION & MEALS	TOWN PINS - 5000	\$1,780.80	
	72,633	43417	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN PINS - 5000	\$196.70	
	72,633	43417	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN PINS - 5000	\$0.00	\$1,977.50
THE COFFEE MAN SALES & SERVICE	72,741	43418	01-5000-6020-40430	CANTEEN SUPPLIES	HOT CHOCOLATE, COFFEE	\$137.50	
	72,741	43418	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOT CHOCOLATE, COFFEE	\$0.00	\$137.50
EMPLOYEE EXPENSES	72,714	43419	01-0900-4000-40620	MILEAGE	MILEAGE - NOVEMBER	\$207.16	
	72,714	43419	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - NOVEMBER	\$22.88	
	72,714	43419	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - NOVEMBER	\$0.00	\$230.04
TOROMONT INDUSTRIES LTD	72,705	43420	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	PARTS FOR TRUCK 13	\$96.85	
	72,705	43420	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCK 13	\$10.70	
	72,705	43420	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR TRUCK 13	\$0.00	\$107.55
TREMBLETT'S YOUR INDEPENDENT G	72,638	43421	01-1000-4000-40200	OFFICE SUPPLIES	IND'T - NOV 2014 - ADMIN	\$9.14	
	72,638	43421	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IND'T - NOV 2014 - ADMIN	\$1.01	
	72,638	43421	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - NOV 2014 - ADMIN	\$0.00	\$10.15
	72,639	43421	01-5000-6020-40430	CANTEEN SUPPLIES	IND'T - NOV 2014 - PARKS & REC	\$51.51	
	72,639	43421	01-5000-6100-40420	PROGRAM SUPPLIES	IND'T - NOV 2014 - PARKS & REC	\$53.00	
	72,639	43421	01-0000-0200-00325	HST RECEIVABLE100%	IND'T - NOV 2014 - PARKS & REC	\$1.06	
	72,639	43421	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - NOV 2014 - PARKS & REC	\$0.00	\$105.57
	72,734	43421	01-5100-4000-42900	MISCELLANEOUS EXPENSE	IND'T - NOV 2014 - VPCC	\$19.77	
	72,734	43421	01-5100-6090-40420	PROGRAM SUPPLIES	IND'T - NOV 2014 - VPCC	\$52.22	
	72,734	43421	01-0000-0200-00325	HST RECEIVABLE100%	IND'T - NOV 2014 - VPCC	\$5.26	
	72,734	43421	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - NOV 2014 - VPCC	\$0.00	\$77.25
	72,782	43421	01-5200-6090-40420	PROGRAM SUPPLIES	IND'T - NOV 2014 - FUSION	\$165.39	
	72,782	43421	01-5200-6090-40460	NUTRITION PURCHASES	IND'T - NOV 2014 - FUSION	\$155.55	
	72,782	43421	01-5200-6090-40610	MEETINGS & CONFERENCES	IND'T - NOV 2014 - FUSION	\$5.98	
	72,782	43421	01-0000-0200-00325	HST RECEIVABLE100%	IND'T - NOV 2014 - FUSION	\$0.81	
	72,782	43421	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - NOV 2014 - FUSION	\$0.00	\$327.73
UNITED WAY OF OXFORD	72,659	43422	01-0000-2100-00706	UNITED WAY DONATIONS	2014 EMPLOYEE CONTRIBUTIONS	\$835.32	
	72,659	43422	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2014 EMPLOYEE CONTRIBUTIONS	\$0.00	\$835.32
EMPLOYEE EXPENSES	72,795	43423	01-5200-6090-40420	PROGRAM SUPPLIES	ROYARY VIVO MUSIC TEACHER	\$205.32	
	72,795	43423	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROYARY VIVO MUSIC TEACHER	\$0.00	\$205.32
ROYAL BANK VISA	72,609	EFT0000	01-1300-4000-40200	OFFICE SUPPLIES	VISA - NOV 2014 - MCANDREW	\$55.51	
	72,609	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - MCANDREW	\$6.13	
	72,609	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - MCANDREW	\$0.00	\$61.64
ROYAL BANK VISA	72,610	EFT0000	01-5100-4000-01498	MISCELLANEOUS-RECOVERIES	VISA - NOV 2014 - WARD	\$74.92	
	72,610	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - WARD	\$2.76	
	72,610	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - WARD	\$0.00	\$77.68
ROYAL BANK VISA	72,827	EFT0000	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	VISA - NOV 2014 - WITUIK	\$132.28	
	72,827	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - WITUIK	\$14.61	
	72,827	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - WITUIK	\$0.00	\$146.89
ROYAL BANK VISA	72,826	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - NOV 2014 - GILLIES	\$13.00	
	72,826	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - NOV 2014 - GILLIES	\$13.98	
	72,826	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - NOV 2014 - GILLIES	\$18.00	
	72,826	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - NOV 2014 - GILLIES	\$72.25	
	72,826	EFT0000	01-6200-4000-40420	PROGRAM SUPPLIES	VISA - NOV 2014 - GILLIES	\$13.41	
	72,826	EFT0000	01-6200-4000-40630	STAFF TRAINING	VISA - NOV 2014 - GILLIES	\$1.00	
	72,826	EFT0000	01-6200-4000-40630	STAFF TRAINING	VISA - NOV 2014 - GILLIES	\$15.00	
	72,826	EFT0000	01-6200-4000-40440	GIFT SHOP SUPPLIES	VISA - NOV 2014 - GILLIES	\$9.90	
	72,826	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - GILLIES	\$1.69	
	72,826	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - GILLIES	\$1.82	
	72,826	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - GILLIES	\$2.34	

	72,826	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - GILLIES	\$0.13	
	72,826	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - GILLIES	\$1.29	
ROYAL BANK VISA	72,826	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - GILLIES	\$0.00	\$163.81
	72,608	EFT0000	01-0100-4000-40790	ELECTION EXPENSES	VISA - NOV 2014 - TIGERT	\$19.46	
	72,608	EFT0000	01-0900-4000-40610	MEETINGS & CONFERENCES	VISA - NOV 2014 - TIGERT	\$15.26	
	72,608	EFT0000	01-0900-4000-40610	MEETINGS & CONFERENCES	VISA - NOV 2014 - TIGERT	\$2.00	
	72,608	EFT0000	01-0900-4000-40610	MEETINGS & CONFERENCES	VISA - NOV 2014 - TIGERT	\$182.78	
	72,608	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - TIGERT	\$2.14	
	72,608	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - TIGERT	\$1.69	
	72,608	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - TIGERT	\$20.19	
ROYAL BANK VISA	72,608	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - TIGERT	\$0.00	\$243.52
	72,825	EFT0000	40-8000-6900-40570	MIDNIGHT MADNESS	VISA - NOV 2014 - K BROWN	\$951.55	
	72,825	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - NOV 2014 - K BROWN	\$66.18	
	72,825	EFT0000	01-7000-4000-41020	PROMOTION & MEALS	VISA - NOV 2014 - K BROWN	\$8.82	
	72,825	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - K BROWN	\$105.10	
	72,825	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - K BROWN	\$7.32	
ROYAL BANK VISA	72,825	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - K BROWN	\$0.00	\$1,138.97
	72,824	EFT0000	01-3400-4000-40290	UNIFORMS & CLOTHING	VISA - NOV 2014 - SMALE	\$146.89	
	72,824	EFT0000	01-3400-4000-40270	NEW EQUIPMENT	VISA - NOV 2014 - SMALE	\$381.58	
	72,824	EFT0000	01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	VISA - NOV 2014 - SMALE	\$208.54	
	72,824	EFT0000	01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	VISA - NOV 2014 - SMALE	\$37.67	
	72,824	EFT0000	01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	VISA - NOV 2014 - SMALE	\$49.99	
	72,824	EFT0000	01-2000-4015-41700	BLDG REPARIS & MAINTENANCE	VISA - NOV 2014 - SMALE	\$0.00	\$39.15
	72,824	EFT0000	01-0000-0090-99999	SUSPENSE - CLEARING	VISA - NOV 2014 - SMALE	\$44.24	
	72,824	EFT0000	01-3400-4000-40600	MEMBERSHIP FEES	VISA - NOV 2014 - SMALE	\$304.26	
	72,824	EFT0000	01-3400-4000-40600	MEMBERSHIP FEES	VISA - NOV 2014 - SMALE	\$304.26	
	72,824	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - SMALE	\$42.15	
	72,824	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - SMALE	\$27.11	
	72,824	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - SMALE	\$4.90	
	72,824	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - SMALE	\$6.50	
	72,824	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - SMALE	\$0.00	\$5.09
	72,824	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - SMALE	\$33.61	
	72,824	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - SMALE	\$33.61	
ROYAL BANK VISA	72,824	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - SMALE	\$0.00	\$1,581.07
	72,829	EFT0000	01-5200-6290-40420	PROGRAM SUPPLIES	VISA - NOV 2014 - J SMITH	\$57.15	
	72,829	EFT0000	01-5200-6090-40270	NEW EQUIPMENT	VISA - NOV 2014 - J SMITH	\$494.71	
	72,829	EFT0000	01-5200-6090-41530	EQUIP REPAIRS & MAINT	VISA - NOV 2014 - J SMITH	\$180.57	
	72,829	EFT0000	01-5200-6090-40240	COURIER CHARGES	VISA - NOV 2014 - J SMITH	\$14.25	
	72,829	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - J SMITH	\$7.84	
	72,829	EFT0000	01-5200-6090-40270	NEW EQUIPMENT	VISA - NOV 2014 - J SMITH	\$46.14	
	72,829	EFT0000	01-5200-6195-41036	PARTICIPANT INCENTIVES	VISA - NOV 2014 - J SMITH	\$60.00	
	72,829	EFT0000	01-5200-6195-41036	PARTICIPANT INCENTIVES	VISA - NOV 2014 - J SMITH	\$60.00	
	72,829	EFT0000	01-5200-6195-41036	PARTICIPANT INCENTIVES	VISA - NOV 2014 - J SMITH	\$100.00	
	72,829	EFT0000	01-5200-6090-40610	MEETINGS & CONFERENCES	VISA - NOV 2014 - J SMITH	\$121.43	
	72,829	EFT0000	01-5200-6290-40270	NEW EQUIPMENT	VISA - NOV 2014 - J SMITH	\$439.96	
	72,829	EFT0000	01-5200-6090-41500	CONTRACTED SERVICES	VISA - NOV 2014 - J SMITH	\$7.99	
	72,829	EFT0000	01-5200-4100-41700	BLDG REPAIRS AND MAINT	VISA - NOV 2014 - J SMITH	\$104.35	
	72,829	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - J SMITH	\$7.43	
	72,829	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - J SMITH	\$64.31	
	72,829	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - J SMITH	\$15.79	
	72,829	EFT0000	01-0000-0200-00325	HST RECEIVABLE100%	VISA - NOV 2014 - J SMITH	\$57.20	
	72,829	EFT0000	01-0000-0200-00300	G.S.T. INPUT RECEIVABLE	VISA - NOV 2014 - J SMITH	\$5.22	
ROYAL BANK VISA	72,829	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - J SMITH	\$0.00	\$1,844.34
	72,828	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - NOV 2014 - LAWSON	\$1,373.76	
	72,828	EFT0000	01-4000-4000-40630	STAFF TRAINING	VISA - NOV 2014 - LAWSON	\$213.70	
	72,828	EFT0000	01-4500-4000-40600	MEMBERSHIP FEES	VISA - NOV 2014 - LAWSON	\$122.11	
	72,828	EFT0000	01-0100-4000-41010	GRAPHICS & PRINTING	VISA - NOV 2014 - LAWSON	\$181.70	
	72,828	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - LAWSON	\$151.74	
	72,828	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - LAWSON	\$23.60	
	72,828	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - LAWSON	\$13.49	
	72,828	EFT0000	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - NOV 2014 - LAWSON	\$20.07	
	72,828	EFT0000	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - NOV 2014 - LAWSON	\$0.00	\$2,100.17
				DISTRIBUTION TOTALS:		\$3,741,606.98	\$3,741,606.98



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-001-15

COUNCIL MEETING DATE: January 12th 2015

SUBJECT: Monthly Report – December 2014

Meetings and Functions

1. Attended the Chamber of Commerce breakfast that was held at the Elmhurst on December 16th.
2. Attended the Chamber of Commerce Christmas Social which was also held at the Elmhurst on December 18th.
3. Attended the Ontario Southwestern Chief Administrative Officer Forum which was held in London and attended by over 60 CAO's and Ministry officials. The primary purpose of the meeting was to discuss issues of municipal concern and share some best practices.
4. Attended the Ontario West Municipal Conference and participated as a speaker on the topic of asset management and the challenges to municipal implementation.
5. Met with Adam Funnel, Steve Caskey, Sarah Hill and Councillor Petrie to discuss the state of the Carnegie building.
6. Participated in the Oxford County Doctor recruitment committee and followed up with the County of Oxford Planning Director to investigate the methodology of incorporating a component of doctor recruitment in to the sustainability plan.

Human Resources

Conducted year end performance reviews for the Departmental Directors that include goal identification and setting for 2015.

Property Acquisition

Staff as directed by Council and presented a draft conditional offer to Sifton Properties on the woodlot associated with the Harrisview subdivision. The offer was draft with a required review by the municipal lawyer incorporated before finalization.

The offer was submitted prior to the Christmas break with a response date of January 5th 2015. At the writing of this report a response has not yet been received. Staff will follow up with the Developer and advise Council accordingly.

Submitted by: William Tigert, Chief Administrative Officer



DEPARTMENT: Clerk's Department

REPORT NO: C-002-15

COUNCIL MEETING DATE: January 12, 2015

SUBJECT: Clerk's Department Monthly Report

As detailed at the Council Orientation meeting we are now going to start including a reporting out structure for our closed meetings. From now on, when a closed session issue has been completed we will report in the Clerk's monthly report the particulars of what was dealt with so that the public can see what was previously dealt with in closed session.

As one other new item, we shall include an update to Council on any upcoming legislation that they should be aware of.

Closed Session

At this time we have nothing to report.

Upcoming Legislation

Bill 8, Accountability and Transparency Measures Update

This Bill passed with the following amendments:

If a municipality does not appoint a municipal ombudsman, the Ontario Ombudsman will become the default municipal ombudsman.

If a municipality appoints a municipal ombudsman, the Ontario Ombudsman may investigate the same complaint as the municipal ombudsman if the municipal ombudsman has refused to investigate the complaint; the municipal ombudsman has investigated and concluded his or her investigation of the complaint; or the time for bringing the complaint to the municipal ombudsman has expired. In addition, the Ontario Ombudsman will be able to conduct "systemic" investigations on his own motion.

The Ontario Ombudsman will be able to investigate complaints that are within the jurisdiction of a municipal auditor general, registrar, or a municipal integrity commissioner if the municipal auditor general or integrity commissioner refuses to investigate, has completed and concluded his or her investigation, or the time for bringing a complaint has expired.

Any party directly affected by an investigation by the Ontario Ombudsman will be able to apply to a court to determine whether the Ontario Ombudsman has jurisdiction to investigate.

The existing closed meeting investigation regime will be maintained. The Ontario Ombudsman will continue to be the default closed meeting investigator where a municipality has not appointed a closed meeting investigator. The review provision of another closed meeting investigator's decision by the Ontario Ombudsman was deleted. The definition of meeting will fall to the *Municipal Act* review.

ATTACHMENTS

Monthly Statistics
Quarterly Statistics

Prepared by: Michael Graves, Clerk
Approved by: William Tigert, Chief Administrative Officer

Attachment A: Monthly Statistics

A. Marriage Licenses

Total – 4 (Total Revenue: \$360.00)

In-Town - 1

Out-of-Town – 3

B. Civil Weddings

Ceremonies Held in December: 1

Ceremony Booked in December: 1

Ceremonies Booked To Date in 2014: **18**

C. Burial Permits

Total: 18 (Total Revenue: \$60.00)

In-Town: 6 (currently no cost)

Out-of-Town: 12 (\$5.00/permit)

D. Commissioners Oaths

Total – 15 (Total Revenue: \$150.00) (\$10.00/commission)

E. Paratransit Tickets

Total - 379 (Revenue: \$1137.00) (\$3.00/ticket)

F. Parking Passes

Total – 12.5 (Revenue: \$465.00)

Day Parking Permits: 0 (\$30.00/month)

Evening Parking Permits: 6.5 (\$30.00/month) – Winter Ban

24-Hour Parking Permits: 6 (\$45.00/month)

G. Plaques Ordered

Commemorative Plaques: 0 (Total Cost: \$45.00 each) = \$0.00

Certificates Ordered: 0

H. Transient Traders Licenses

Total: 0 (Revenue: \$0.00)

I. Lottery Licences

Total: 1 (Revenue: \$200.70)

J. Lunch Wagon Permits

Total: 0 (Revenue: \$0.00)

Quarterly Report – Clerk’s Department

September to December, 2014

Category	2013	2014
Marriage Licenses – Total Revenue	\$3870.00 (43)	\$3690.00 (41)
Civil Wedding Ceremonies	\$1965.00	\$1730.00
Burial Permits – Total Revenue	\$320.00 (64)	\$305.00 (61)
Commissions – Total Revenue	\$440.00	\$590.00
Paratransit Ticket Sales	\$4002.00 (1334)	\$4890.00 (1630)
Parking Permits – Total Revenue	\$375.00 (12)	\$720.00 (21)
Plaques Ordered	3	3
Certificates Ordered	0	0
Lottery Licenses	\$1203.30 (6)	\$900.30 (5)
Lunch Wagon Licenses	\$0.00 (0)	\$0.00 (0)
Transient Trader Licences	\$0.00 (0)	\$0.00 (0)



Economic Development Department Report D-003-15

TO: Mayor Comiskey and Members of Council
FROM: Kale Brown, Director of Economic Development
DATE: January 12, 2015
SUBJECT: Economic Development Monthly Staff Update

Department Activities:

Recent activities in the Economic Development Office have been focused on the following key initiatives:

1. **Tourism and Events** – Ingersoll Curling Club will be playing host to the Men's Curling Tankard next month. The department has been working with the organizers to prepare marketing and promotional material to hand out to both the competitors and their supporters while they are in Town. This event has the potential to draw thousands of tourists to Ingersoll and create a great opportunity for us and our retailers to showcase our Town and what we have to offer. We want to thank everyone involved and we wish them well for a smooth and successful event.
2. **BIA** – The BIA celebrated a successful holiday shopping season this year, and after speaking to a number of merchants in the BIA area, 2014 was a good holiday trading season overall for our BIA businesses. We hope that everyone had an opportunity to come and enjoy the warm festive atmosphere in downtown Ingersoll this Christmas. We look forward to working with the BIA merchants for a successful year in 2015!
3. **2014 Economic Growth** – Here are some summary items of note to indicate the key areas of growth in Ingersoll in 2014.
 - Total value of all building permits issued increased by 42%
 - Total number of building permits issued increased by 27%

It is worth drawing attention to some of the positive announcements in Ingersoll in 2014:

- CAMI moved forward with a \$250mn upgrade of the facility
- CAMI also added a further 220 jobs in total
- Coilplus, formerly Metal One, is moving forward with a 20,000 sq ft expansion
- Hydra dyne has an approved site plan and began preparation work for a further 30,000 sq ft expansion

- Our last vacant industrial building, the former Ingersoll Fasteners facility has been acquired and is currently being renovated to serve tenants in the automotive industry
- The Town sold the 6 acres of industrial property at 40 Pemberton St.
- IMT celebrated 100 years in Ingersoll and continued to grow with the acquisition of Standen's in early 2014

On the commercial front, we saw major renovations and expansions in our downtown core for the first time since 2011. Here are a few of the highlights:

- The repurposing and renovating of over 11,000 sq feet at 25 King St. West and the opening of a new Benjamin Moore retail store
- The completed expansion at the corner of Thames and Victoria streets with additional office/commercial space.
- Renovations are underway at 45 King St. East for the relocation of the offices of Brokerlink
- As we continue to revitalize the downtown there has been some turnover in our downtown retailers in 2014. While there is likely always going to be some level of turnover, we are very pleased with the number of high quality investments Ingersoll is attracting in the last 12 months and we hope to continue to gain momentum in 2015. Some additional examples of high quality retail investments include Domino's Pizza, Pita Pit, Anytime Fitness and First Ontario Credit union.
- Ingersoll has also benefited from the publicity generated by local antiques dealer Marty Gebel with his success on the television show Backroad Bounty. We wish him and his local Modern Hipster Antiques business continued success in 2015.

4. Ingersoll Builders Group – Residential growth was also a key success in 2014. After a very impressive start the pace of growth did start to normalize towards the end of the year but overall the progress was substantial. In summary, 51 new detached home permits were issued (a 24% increase on 2013) and in addition there were four multi-unit permits which increased the total number of family homes by a further 13 homes. This increase in sales has led to the near completion of the approved phases of Clover Ridge and therefore we do expect that 2014 will be difficult to repeat in 2015. We will continue to work with the builders and developers to bring approved lots to market to support the demand for new homes here in Ingersoll. We want to congratulate all the builders in Ingersoll for a successful 2014 and we wish them all the best for 2015.

5. Museum – The Museum received confirmation that it has been approved for the accessibility grant which will fund up to \$6500 towards the installation of an accessible washroom facility at the Museum. The work is intended to get underway early in 2015 and hopefully will be ready in advance of the busy summer season. Planning is also underway for 2015 events that will be hosted by the museum. Please keep informed by following us at www.facebook.com/touringersoll and our events calendar at www.ingersoll.ca for more details and information.

6. Information Technology – IT worked to complete a number of year end tasks in December to prepare for 2015. Annual updates to the accounting and payroll software among other things were also completed prior to the holidays.

Helpdesk:

Tickets Closed in December - 72

Tickets Opened in December - 94

Website Visitors - 4114

Returning Visitors - 2491

Page Views - 17661 pages

Avg Visit Duration - 1:59

Prepared by:
Original Signed by

Kale Brown
Director of Economic Development

Approved by:

Bill Tigert
Chief Administrative Officer

INGERSOLL FIRE & EMERGENCY SERVICES



**DECEMBER
2014**

**REPORT #F-004/15
APPROVAL DATE: January 12, 2015**

MONTH END STATISTICAL REPORT

DECEMBER 2014

ALARM TYPE		YEAR TO DATE	RESPONSE CLASSIFICATION	YEAR TO DATE
911	3	67	ASSEMBLY OCCUPANCY	3
TELEPHONE TO DISPATCH		0	INSTITUTIONAL	4
MONITOR CO.	1	29	RESIDENTIAL	3
ADMINISTRATION OFFICE	6	53	PROFESSIONAL BUSINESS	1
VERBAL REPORT TO HALL		9	COMMERCIAL	4
RADIO		0	INDUSTRIAL	1
C.A.C.C., O.P.P., O.C.P.S.	4	64	VEHICLES/M.V.A.	2
			RUBBISH / DUMPSTER etc.	27
			MEDICAL	2
			CARBON MONOXIDE	5
			MISC. PROPERTY	0
			RESCUE	4
			PUBLIC HAZARD	5
			MUTUAL AID	1
			PUBLIC ASSIST	9
TOTAL	14	222	TOTAL	14

MONTHLY STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$5,000	\$0
DOLLAR LOSS TO CONTENTS (EST.)	\$0	\$0
DOLLAR LOSS TO VEHICLES (EST.)	\$0	\$0

YEAR TO DATE STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$66,900	\$82,250
DOLLAR LOSS TO CONTENTS (EST.)	\$51,200	\$50,000
DOLLAR LOSS TO VEHICLES (EST.)	\$51,200	\$5,600

	2014	2013
NUMBER OF CALLS THIS MONTH	14	22
NUMBER OF CALLS YEAR TO DATE	222	222
TOTAL MAN-HOURS THIS MONTH	125	278
TOTAL YEAR TO DATE MAN-HOURS	1635	1783

INGERSOLL FIRE & EMERGENCY SERVICES
STAFF PRACTICE
2014

DATE	TIME	ATTENDANCE
December 3, 2014	19:00 HRS - 22:00 HRS	
SUBJECT:	On Line Legislation 101 Course.	
OBJECTIVES:	Fire Fighters worked on-line to complete the Legislation 101 Course.	
TRAINERS:	Ryan Baker	

DATE	TIME	ATTENDANCE
December 10, 2014	19:00 HRS – 22:00 HRS	
SUBJECT:	Rope Rescue/Hose Testing	
OBJECTIVES:	Clean, maintain, inspect hoses. Learn proper shutdown methods and attachment procedures.	
TRAINERS:	Ryan Baker	

DATE	TIME	ATTENDANCE
December 17, 2014	19:00 HRS – 22:00 HRS	
SUBJECT:	Hose Testing, Year End Review.	
OBJECTIVES:		
TRAINERS:	Ryan Baker	

TRAFFIC ACTIVITY REPORT (December)

	Number	Amount
Fully Paid	16	\$160.00
Partially Paid	6	\$186.00
Not Paid	-----	-----
Service Fees	-----	-----
Total	22	\$346.00

**INGERSOLL FIRE & EMERGENCY SERVICES
FIRE PREVENTION INSPECTION ACTIVITIES**

**DECEMBER
2014**

INSPECTIONS		FOLLOW UP-INSPECTIONS		THIS MONTHS TOTALS	YEAR TO DATE
RESIDENTIAL	8	RESIDENTIAL	2	10	95
ASSEMBLY	1	ASSEMBLY		1	28
INSTITUTIONAL		INSTITUTIONAL		0	6
BUSINESS & PERSONAL SERVICES	2	BUSINESS & PERSONAL SERVICES		2	25
MERCANTILE		MERCANTILE		0	16
INDUSTRIAL	2	INDUSTRIAL		2	19
TOTAL	13	TOTAL	2	15	189

PUBLIC EDUCATION ACTIVITIES

GROUP	DEMO/TRAINING	TOUR	TALK	VIDEO	GUEST
EDUCATION THIS MONTH					
EDUCATION YEAR TO DATE					4,756

PUBLIC ACTIVITY INFORMATION

PROMOTIONS/ACTIVITIES	CURRENT MONTH	TOTAL YEAR TO DATE
Fire Safety Information Distributed		584
Promotions in the Community		22
Emergency Preparedness Pamphlets		100

BY-LAW ENFORCEMENT

2014

By-Law #	By-Law	Investigations this Month	Year to Date
#09-3989	Regulating & Restricting Dogs		21
#01-3990	Animal Control		2
#00-3924	Prohibit & Regulate the Sale & Setting off of Fireworks		0
#08-4432	No Permit Sign		16
#09-4510	Building Numbering		0
#04-4160	Zoning		0
#08-4431	Parking		2
#06-4327	Traffic By-Law		9
#01-3986	Property Standard		3
	Highway Traffic Act		0
#09-4495	Large Article Waste Disposal		1
#09-3633	Noise By-Law (Regulate or Prohibit)		9
#99-3874	Transient Traders (Hawkers & Peddlers By-Law)		1
#13-4726	Open Air Burn		8
#10-4550	Smoking By-Law		1
#03-4105	Standing Water		1
	TOTAL		74

	Total for Month	Total Year to Date
Complaints Reported by Town Staff		0
Complaints Reported by Concerned Citizens		18
# of Notice of Violation Letters Sent		0
Tickets Issued		4



OPERATIONS
REGULAR MEETING OF COUNCIL
December Report # OP-005-15

Approval Date January 12, 2015

Mayor Comiskey and Members of Council

A. Town Engineer

Continue to work on a number of site plan applications and subdivision agreements, as well as I met with a couple of developers to discuss pending and future applications.

I have been continuing to spend time dealing with the capital and operating budgets for all three departments. This included discussions with the Treasurer, CAO and the County.

I completed and submitted the two Ontario Community Infrastructure Funding applications. This included the review and updating of the Town's Asset Management Plan which had to accompany the applications. A copy of the Plan is available on the Town website at Residents - Engineering Services – Reports.

The sale of the Town's property on Kirwin Drive to Mr. Michael Schout was finalized on December 17, 2014. This piece of property will become part of the Schout Development off Kirwin Drive which both the Town and County are presently reviewing the subdivision drawings.

The MTO has hired MMM Group Ltd to undertake the detailed design and Class Environmental Assessment for the replacement of the Highway 401 underpass structure at Highway 19 and the associated interchange improvements. Initial meetings with the consultant indicate the design is to be completed by August 2015 with tendering in the fall of 2015. Construction should begin about November 2015 and last about 14 to 16 months. The notice of the study is posted on the Town's website for information and comment. If you are interested in how the new design will look, there is a concept drawing in the Engineering department copy room.

B. Engineering

The Engineering department has spent the month updating the Town's specification, budget for 2015, completing as-built drawings for this year's construction and working on upcoming capital projects for 2015.

Engineering Services responded to 31 requests for locates or re-locates during December and a total of 1146 requests for locates or re-locates for 2014.

Respectfully Submitted
Sandra Lawson, P. Eng.
Town Engineer

CHIEF BUILDING OFFICIAL AND FACILITIES MANAGER

Facilities Management

Town Centre - RTU Fan shaft replacement – the seasonal maintenance inspection revealed that the fan serving the 2nd floor return air had worn out due to continuous use (shaft was original). Immediate replacement of the shaft was necessary as the fan was non-operable without replacement.

Carr's Walkway - 2nd Floor Suite vacancy – as of December 31st, 2014 the 2nd floor business/personal services suite of the building will be vacated. The vacancy is due to the expiry of the lease agreement with the Township of Southwest Oxford.

Building Department

RFP – Permit Fees Study – A Request for Proposal of a comprehensive Permit Fees Study was advertised publically on December 8th. The Fees study shall focus primarily upon the building permit fees structure and rates, a secondary objective (should budget permit) will be to evaluate the other Engineering and Planning related fees for services provided to the public. Deadline for Technical Questions/Inquiries submittal is December 31st, 2014 with sequential deadlines leading to a Final Report submission by March 30, 2015.

December 2014 Permits – 10 building permits for construction valued at \$ 1,545,538.00 were issued for the month of December.

- a. Total permits fees collected **\$14,347.75**
- b. Single and Multi-Unit for December – **2** single family dwellings & **0** Multi-Units
- c. **Total Single & Multi units permits over year to date (2014);**
 - **51 Single Family Dwelling permits**
 - **4 Multi-Unit permits (13 units)**
- d. Total December Sewer Permits – **1**
- e. December Permit Comparison Summary and Permit Reports as follows:

Permit Comparison Summary from 12/1/2014 to 12/19/2014

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	1	\$80.00	\$0.00	\$0.00	\$0.00	\$1,000
Commercial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	1	\$80.00	\$0.00	\$0.00	\$0.00	\$72,000
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Industrial	1	\$704.50	\$0.00	\$0.00	\$0.00	\$95,000	1	\$10,139.00	\$0.00	\$0.00	\$0.00	\$1,000,000
Residential	3	\$4,453.80	\$9,651.00	\$0.00	\$36,198.00	\$595,726	7	\$4,048.75	\$6,844.00	\$0.00	\$28,550.00	\$472,538

	Previous Year	Current Year
Total Permits Issued	4	10
Total Dwelling Units Created	3	2
Total Permit Value	\$690,726.00	\$1,545,538.00
Total Permit Fees	\$5,158.30	\$14,347.75

TOWN OF INGERSOLL Permit Summary From 12/1/2014 to 12/19/2014

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$1,000	1	\$1,000	1	\$0	0	\$0	0	\$0	0	\$0	0
Residential	\$472,538	7	\$433,788	2	\$38,750	5	\$0	0	\$0	0	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$72,000	1	\$0	0	\$0	0	\$72,000	1	\$0	0	\$0	0
Industrial	\$1,000,000	1	\$0	0	\$1,000,000	1	\$0	0	\$0	0	\$0	0
Institutional	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
TOTALS	\$1,545,538	10	\$434,788	3	\$1,038,750	6	\$72,000	1	\$0	0	\$0	0

Respectfully Submitted,
Brad Smale,
Chief Building Official/Facilities Manager

MAINTENANCE

Winter Control

Events for December	2011	2012	2013	2014
Roads	5	12	14	4
Sidewalks	2	7	12	3
Snow Loading	0	1	1	0

Brushing

- Crews began trimming for sight lines and brushing right of ways that have become overgrown.

Guide Rail Installation

- 6 areas identified from a bridge and culvert inspection had new guide rail installed. Approximately 60 metres of guide rail is now in place.

Ditching

- The relatively mild December and lack of snow events allowed crews to clean ditches around town that have been delayed due to the extended winter last spring.

Road Repairs

- With the freeze thaw cycles pot holes are developing and crews continue to cold patch roads regularly.

Tree Trimming and Removal Tender

- Trees have been marked for the 2015 tree removal and trimming tender. The tender document is prepared and will be going out for bid after the new year.

Respectfully Submitted,
Doug Wituik,
Public Works Manager

**TOWN OF INGERSOLL
PARKS & RECREATION
2015 JANUARY MONTHLY REPORT**

*Report No. R-006-15
Date: January 12th, 2015*

Members of Council:

1. Parks & Recreation Department Upcoming Meetings & Special Events:

Family Day – Monday, February 16, 2015

VPCC – Open 12 noon to 4 pm – Free Admission – Weight Room, Length Swim,
Family & Community Swim

Arena – Free Family Skate – 12:30 pm to 1:30 pm

Free Public Skate – 2 pm to 3:30 pm

Oxford Trails Council Meeting

Monday, February 2, 2015 – 12 noon – County Building

Safe Cycling Committee

Wednesday, February 4, 2015 – 7 pm – VPCC

Off Leash Dog Park

Tuesday, January 27, 2015 – 6:30 pm - VPCC

1. 2015 January Additional Work Projects:

- Safe Cycling Committee – Reviewing Strategic Plan;
- Assisting Off Leash Dog Park Committee;
- Planning and Coordination of 2015 Winter Programs;
- Parks – Tear Down of Santa’s Village and Festival of Lights;
- Planning and coordination of March Break Programs.

2. Fusion Highlights:

- On December 11, 2014 Fusion hosted the 7th Annual Youth Awards & Christmas Dinner. Over 70 youth and parents attended the dinner and awards ceremony. A special thank you is extended to Deputy Mayor Freeman and Councillor Bowman for assisting with the awards ceremony;
- Fusion youth and staff participated in the Operation Christmas Child Initiative that is organized through several Ingersoll churches;
- The 2015 United Way application was submitted for funding.
- Fusion Staff took the Santa Photo’s at Santa’s Village and raised over \$1,500.

3. On Wednesday, January 31, 2014 PlayRight Ingersoll planned and coordinated the 3rd Annual Family New Year's Eve Funomenon event at the Arena from 5 pm to 9 pm. The event was once again a resounding success with over 500 people attending. The evening included free skating, games, crafts, bouncy castle and a balloon drop. A special thank you is extended to all of the awesome volunteers and organizers.

2014 PROGRAM STATISTICS (Excluding Fusion)

2014 Aquatic Monthly Stats Public Swimming & Rentals

Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Length Swim 19 hrs/wk	738	740	937	1898	732	750	753	763	698	834	868	798	10506
Community Swim 7 hrs/wk	1050	1171	1713	916	867	538	976	906	546	735	806	683	10906
Aquafit 9 ½ hrs/wk	622	611	714	760	1602	674	630	530	596	895	785	658	9064
Family Swim 1 hr/wk	163	383	301	100	201	75	153	123	66	131	92	107	1895
Swim Team 8 hrs/wk	343	351	267	255	55				210	265	284	125	2725
Birthdays/ Rentals	22	152	156	194	338	203		14	81	105	104	23	1392
Camps							1013	757					1770
Kinderkids 1 hr/wk	101	90	87	94	111	69			80	70	80	53	735
2014 TOTAL	3039	3498	4175	4217	3906	2309	3525	3123	2277	3035	3019	2447	38,993
2013 TOTAL	3243	2954	4137	3109	2704	2305	3895	2757	2333	2988	2884	2215	35,524

2014 Aquatic Session Program Stats

Activity	Winter	Spring 1	Spring 2	Summer	Fall 1	Fall 2	TOTAL
Recreational Synchro	16			-	6	6	28
Bronze Star, Medallion, Cross		5	8		5	9	27
NLS AWSI WSI		22	22		14		58
*Lessons	413	598	353	July 185 Aug. 199	403	393	2,544
2014 TOTAL	429	625	383	384	428	408	2,657
2013 TOTAL	390	545	421	325	480	491	2,652

2014 Registration Programs – Program Participant Stats

Activity	Winter	Spring	Summer	Fall	Total
Adult Programs	159	161	102 + 12 teams /232 patrons	183	837
Youth Programs (includes day camp)	93	91	466	116	766
Pre-school Programs	87	105	-	79	271
2014 TOTAL	339	357	800	378	1874
2013 TOTAL	337	327	784	372	1820

2014 Day Camp Statistics Weekly

	Camp	Daily	TOTAL
Week 1	50	11	61
Week 2	52	19	71
Week 3	50	13	63
Week 4	52	16	68
Week 5	46	16	62
Week 6	55	18	73
Week 7	41	18	59
TOTALS	346	111	457

Program Drop-in Monthly Stats – 2014

Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	2014
Aerobics	302	267	334	356	204	142	165	97	216	254	215	195	2747	3760
Day Passes	104	102	49	81	66	34	51	35	37	57	51	42	709	914
Flick 'N Dip	149	193	166	131	226	106	-	-	136	216	128	64	1515	1505
Pre-Teen Dances	133	95	89	100	-	-	-	-	93	-	69	-	579	1394
Squash	99	94	88	76	46	12	20	26	26	33	28	37	585	737
Wallyball	4	2	6	10	24	8	12	12	8	20	43	28	177	156
Personal Training	30	24	31	3	19	11	21	12	10	10	30	10	211	174
2014 TOTAL	821	777	763	757	585	313	269	182	526	590	564	376	6523	
2013 TOTAL	1072	886	790	1087	1142	774	426	271	833	806	799	504		9390

Membership Sold Stats – 2014

Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2014	2013
Family Membership	23	20	18	13	12	8	8	5	18	13	12	10	160	199
Adult Membership	45	44	29	28	20	24	24	16	23	19	21	22	315	400
Student Membership	16	22	20	25	47	21	18	12	27	8	11	11	238	244
Senior Membership	27	12	20	24	17	14	16	12	25	29	18	20	234	226
Corporate Family Membership	1		2						1	1	1		6	6
Corporate Adult Membership			2	1		1				1			5	7
2014	112	98	91	91	96	68	66	45	94	71	63	63	958	
2013	108	88	110	103	90	70	82	63	111	84	93	80		1082

VPCC Membership Visits – 2014

Month	2014	TOTAL 2014	TOTAL 2013
January	2724	2724	2952
February	2698	5422	5350
March	2968	8390	8239
April	2637	11,027	10,918
May	2481	13,508	13,454
June	2279	15,787	15,711
July	2339	18,126	17,929
August	1897	20,023	19,535
September	2086	22,109	21,799
October	2267	24,376	24,391
November	2216	26,592	27,066
December	2090	28,682	29,330

Respectfully submitted,

Bonnie Ward, Director
Parks and Recreation



DEPARTMENT: TREASURY DEPARTMENT

REPORT NO: T-007-15

COUNCIL MEETING DATE: January 12th, 2015

TITLE: TREASURY DEPARTMENT MONTHLY REPORT

Mayor Comiskey and Members of Council:

Department Activities and Information for the month of December

1. The first draft of the 2015 budget is completed with Council budget deliberations to begin in January.
2. The Town's benefit consultants were unsuccessful in negotiating with our current benefit provider Sunlife for a favorable renewal rate for 2015. In fact it was a significant increase and as a result the benefit program has been taken out to the market. A meeting has been set for January to review the responses.
3. Finance and Property Tax Statistics:

628	2014 Property Tax Title Changes
\$1,253,352	Property Taxes Outstanding December 31, 2014
2	Properties registered for tax sales (3 plus years in arrears, potential

	2014	
	Annual Budget	Dec. 31 Actual
Interest Earned	\$30,000	\$52,461
Treasurer Certificates	\$12,000	\$13,330
Interest Earned on Overdue Taxes	\$180,000	\$201,681
Supplemental Taxation Revenue	\$128,000	\$144,366
Tax Adjustments/Refunds	\$280,000	\$53,895 *
Vacancy Rebates	\$60,000	\$94,418

* a significant industrial appeal not resolved in 2014 will be carried

Prepared by: Jim Brown, Director of Finance, Treasurer

TOWN of INGERSOLL - Development Applications Status

DRAFT PLANS of SUBDIVISION and CONDOMINIUM

FILE No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose	Appln. Received	Town Public Meeting(s)	County Public Mtg	County Council Decision	Draft Plan Lapsing Date	STATUS	Comments
SB 12-02-6 (ZN 6-12-02)	Schout Group Inc.	Kirwin Drive at Clark Rd East	Create 45 SFD Residential lots and 1 Open Space block (SWM)	May 9/12	Nov 12/12	Nov 28/12	Approved with conditions	Dec 12/15	Pending Final Approval	No appeals; draft plan includes 2+ lots owned by Town but subject to P&S Agmt (not completed). Aug 2014 - Servicing drawings submitted for review...
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	Dec 10/12	Jan 9/13	Approved with conditions	Jan 23/16	Pending Final Approval	No appeals; awaiting clearance of conditions...
SB 13-01-6 (OP13-06-6 & ZN6-13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	Oct 15/13	Oct 23/13	Approved with conditions	Oct 23/16	Pending Final Approval	Related to SB 12-03-6 (both sites to match up with roads and lots)
SB 12-03-6-1 (Amendment)	ATSA Corporation Inc.	228 Whiting St	Red line amendments to reconfigure plan to match with SB13-01-6	June 27/13	Oct 15/13	Oct 23/13	Approved with modified conditions	Oct 23/16	Pending Final Approval	Red Line amendments to match this site with SB 13- 01-6
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East	Create 128 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block	Apr 11/14	Nov 10/14	cancelled	Deferred		Pending Council decision(s)	Harrisview - Phase 2; May 2014 - Agency circ determined Traffic Impact Study (T.I.S.) required revisions. Sept 4/14 - Revised Traffic Impact Study received. Sept 25/14 - Town staff met with developer to discuss parkland issues. Oct 8/14 - Owner submits revised parkland proposal. Oct 17/14 - Owner submits revised Draft Plan; Oct 18/14 - 2nd Agency circulation Nov 10/14 - Town Council decision to "defer" to allow developer to address Env't'l Impact Study issues for woodland
32T-87004 (amendment)	Oak Country Homes Ltd.	Fuller Dr / Walker Rd	Amend DA Conditions to allow next 2 phases to proceed w/o Walker Rd southerly extension from David St	June 5/14	Aug 11/14	Aug 13/14	Denied		File Closed	May 6/14 - Initial inquiry by Agent. June 5/14 - Agent advises Town Dev. Agmt is not satisfactory to Owner and wants changes to D.A. conditions.

TOWN of INGERSOLL - Development Applications Status

ZONE CHANGE

Application File No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose of Application		Appln. Received	Public Meeting(s)	Council Decision date	Council Decision	STATUS	Comments
			From Zone	To Zone						
ZN6-14-03 (SB14-02-6)	Sifton Properties Ltd.	n/s Clark Rd East at w/s HARRIS St	Development (D * D-1), Residential Type 1 (R1) and Residential Type 3 (R3-16)	Residential Type 2 (R2), Residential Type 3 (R3) and Open Space (OS)	Apr 11/14	Nov 10/14	cancelled	Deferred	Pending new Public Meeting....	Related to Draft Plan of Subdivision - Harrisview Phase 2 (SB14-02-6). Nov 10/14 - Town Council decision to "defer" in order to allow developer to address Env't Impact Study issues related to woodland feature within draft plan.
ZN6-14-04; (B14-33-6)	Blayne and Brenda Wilson	12 Cedar St (severed lot)	Residential Type 1 (R1)	Special R1-xxx to allow detached garage as principal main use on severed lot.	May 14/14	July 14/14	Aug 11/14	Approved	File Closed.	July 14/14 - Council decision to Defer to allow owners to consider Temporary R1 zone (3 yr max) in lieu of permanent zoning that would allow detached accessory structure as principal main use on severed lot. Aug 11/14 - Council considers Clerk's 'supplementary' report re use of Temporary R1 zone and "approves in principle" Clerk's recommendation. Sept 8/14 - Amending By-law adopted [R1-13(T)].
ZN6-14-05; (B14-01-6)	Theresa Bushell	6 Royland Cres (severed lot)	Residential Type 1 (R1)	Special R1-xxx to establish 15m CPRail setback for new Dwg	July 23/14	Sept 8/14	Oct 14/14	Approved	File Closed	New R1-14 zone to apply only to west side (severed lot).

SITE PLAN CONTROL

File	Owner/Applicant	Address	Purpose	Appl. Received	Agency Circulation	Revised Dwgs Received	Decision	Agreement Registered on Title	Building Permit Issued	STATUS
SPA 002/13	Ontario Refrigeraton Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation & recognize 1 new building, 1 bldg expansion & other works not prevoiusly approved	June 26/13	July 3/13	pending...	pending ...			Pending re-submission of revised drawings & addt'l SWM info
SPA 003/13	Warren Sinclair Construction Ltd.	175 Ingersoll St North	41 Townhouse units	July 4/13	July 4/13	Aug 28/13 & Oct 23/13	Approved	Mar 24/14	Apr 14/14	APPROVED & REGISTERED
SPA 004/13	Canadian Tire Corporation	98 Mutual St	Amend Site Plan to improve stormwater system and reconfigure parking area/spaces	Oct 24/13	Nov 7/13	Dec 18/13	Approved	Apr 3/14	May 5/14	APPROVED & REGISTERED
SPA-001/14	1002565 Ontario Inc. (Hydra Dyne Technologies)	55 Samnah Cres	Amend Site Plan (2012) to enlarge manufacturing plant by approx. 2934 sq.m.	May 2/14	May 16/14 and May 27/14	July 21/14	Approved	N/A		APPROVED

SPA-002/14	B. & E. Clayton Enterprises Inc.	90 Clark Rd West	Create new "Contractor's Yard and Shop"	May 23/14	Sept 9/14	Sept 26/14	Approved			APPROVED
SPA-003/14	Loblaw Properties Limited	273 King St W	Modify storm sewer services on site	June 16/14	June 20/14	July 21/14	Approved	N/A	N/A	APPROVED
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	June 30/14	July 29/14					Agency circulation under way
SPA-005/14	Coilplus Canada Inc.	12 & 18 Underwood Rd	Enlarge west side of warehouse by 1,858 sq.m.	Aug 19/14	Sept 4/14		Approved			APPROVED

TOWN of INGERSOLL - Development Applications Status

Minor Variances / Permission

File (related files)	Owner/Applicant	Address	Purpose	Appln. Received	Public Meeting(s)	Committee Decision	Notice of Decision	Final Notice	STATUS	Comments
A-001/14	879784 Ontario Inc./ McKenzie Builders Group In	45 Winders Trail	Increase Lot Coverage to 36% (from 35%) to allow new SF Dwg	June 19/14	July 17/14	GRANTED	July 18/14	Aug 6/14	File Closed	No appeals
A-002/14	Colin Riddell	236 Victoria St	Enlarge existing 3-bay 174.5 sq.m. garage to max. 245.1 sq.m.	Sept 30/14	Nov 13/14	NOT GRANTED	Nov 25/14	pending...	20-day appeal period	Garage is only use on property. Related to Land Divison consent for severance files #B-110/07 and #B-53/09.



DEPARTMENT: Treasury

REPORT NO: T-009-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Continuation of Council's One-Third Tax Allowance and OMERS participation

OBJECTIVE

To provide information necessary for Council to make an informed decision with respect to the continuation of the one-third tax exempt status for Council member's remuneration and the options available for participation in OMERS.

BACKGROUND

Council currently receives the one-third tax exemption. The one-third tax exempt status is a provision permitted and deemed by the Municipal Act, 2001 (the "Act") to be expenses incidental to the discharge of the member's duties as a Member of Council and therefore not subject to the statutory deduction of income tax. Under subsections 283 (5) and 283 (7) of the Act each term Council is to pass a resolution to maintain the tax free status or convert their remuneration to 100% taxable. Once the provision is eliminated it is permanent and not reversible.

Council members currently do not participate in the Ontario Municipal Employees Retirement System (OMERS) but have the option to do so. A council may choose to enroll all council members (including the head of council) or the head of council only. The council members, without the head of council, cannot participate in the OMERS Primary Plan. At the effective date of council participation, existing council members may individually elect to join the OMERS Primary Plan. A council member who does not join the OMERS Primary Plan on the effective date may choose to participate at a future date. Any new, future members of council must join the OMERS Primary Plan, provided the enrolment occurs no later than November 30 of the year of his/her 71st birthday.

ANALYSIS

The elimination of the One-third tax exempt status provision, on its own, has no financial impact on the Town's finances. It will impact the council members as their taxable income will increase resulting in higher taxes to be paid. For this reason it is not uncommon for an offsetting increase to be made to Council's remuneration which then increases costs to the Town in both wages and related deductions such as CPP, WSIB and EHT. One reason given for providing a fully taxable remuneration would be to

provide greater accountability and create more transparency. As the Town's annual statement of council remuneration includes the gross compensation full transparency already exists.

As far as participation in OMERS the cost to the Town would be the matching of Councils' contributions to the plan as is done with all employee members. The impact on Council members would be contributions of 9% on taxable income.

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

The two options have been presented together in this report as the combined decision may differ than if they were taken separately. As an example if the OMERS pension is a priority then the elimination of the on-third tax exempt status would result in a higher taxable income and a larger pension. It would also result in the greatest increase in Town costs.

	Council Salary	Town Cost		Net Change Town Cost	
Maintain 1/3 Exemption No Change in Salary					
		No OMERS	OMERS	No OMERS	OMERS
Mayor	31,060	33,717	36,512	no change	10,843
Deputy Mayor	23,480	25,439	27,552		
Council	13,193	14,220	15,407		
Remove 1/3 Exemption & Increase Salary to Compensate for Additional Personal Tax to be Paid					
	(1)	No OMERS	OMERS	No OMERS	OMERS
Mayor	33,020	35,866	38,838	4,996	21,230
Deputy Mayor	25,120	27,231	29,492		
Council	13,349	14,431	15,632		

(1) change in taxes based on zero personal tax credits

RECOMMENDATION

THAT Council take these options into consideration during the review of council remuneration that will be presented at the February's council.

Prepared by: Jim Brown, Director of Finance, Treasurer

Approved by: William Tigert, CAO

To: Mayor and Members of Ingersoll Council

**From: Stephen Couture, Development Planner,
Community and Strategic Planning**

Draft Plan of Condominium and Exemption from Draft Plan Approval CD 14-03-6: Warren D. Sinclair Construction Ltd.

REPORT HIGHLIGHTS

- Purpose of this report is to consider the approval of a draft plan of condominium and exemption from the draft approval process to facilitate the creation of a phased standard condominium corporation on the subject lands.
- The proposal is consistent with the relevant policies in the 2014 Provincial Policy Statement, the Official Plan and the provisions of the Town's Zoning By-law, as the existing development is designated Medium Density Residential and is zoned Special Residential Type 3 Zone (R3-1).
- The Town approved the 41-unit site plan development in late 2013 and construction of the townhouse units for the first phase has proceeded.

DISCUSSION

Background

OWNER/APPLICANT: Warren D. Sinclair Construction Ltd.
262 Lawrence Avenue, Kitchener, ON N4M 1Y4

AGENT: Douglas W. Stewart, RPP, MCIP - Stantec Consulting Ltd.
49 Frederick St, Kitchener, ON N2H 6M7

SOLICITOR: Michael H Clifton - Clifton Kok LLP Legal Counsel
12 Northumberland St., Ayr, ON N0B 1E0

LOCATION:

The subject lands are described as Block 60, Plan 41M-217, in the Town of Ingersoll. The lands are located on the west side of Ingersoll Street North, between Victoria Street and Bell Street, and are municipally known as 175 Ingersoll Street North.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1"	Town of Ingersoll Land Use Plan	Residential
Schedule "I-3"	Town of Ingersoll Residential Density Plan	Medium Density Residential

TOWN OF INGERSOLL ZONING BY-LAW 04-4160:

Existing Zoning: Special Residential Type 3 Zone (R3-1)

PROPOSAL:

An application has been received for approval of a Plan of Condominium and exemption from the draft approval process to permit the creation of a phased condominium corporation on the subject lands. The applicant has indicated that the intent to develop the 41 units in phases is dependent upon market forces for absorption of the new housing units.

The subject site is approximately 1.2 ha (3.1 ac.) in area and presently contains 8 horizontally-attached multiple dwelling units (townhouses) and an internal laneway, with some of the units presently under construction. In late 2013, the Town approved a Site Plan proposal that involved a 41-unit townhouse-style housing development, with 2 road accesses to Ingersoll Street North. The developer wants to convey the units to the purchasers in a timely manner.

Plate 1 – Location and Existing Zoning indicates the location of the subject property and the existing zoning in the immediate vicinity.

Plate 2 - Proposed Plan of Condominium shows the outline of the proposed townhouses to be held in condominium ownership on the subject property as well as the common element areas within the site and the proposed phases of the development.

Application Review

2014 Provincial Policy Statement

The 2014 Provincial Policy Statement (PPS) came into effect on April 30, 2014. Policies within the PPS direct municipalities to provide for a range of housing types and densities to meet the needs of current and future residents while also promoting compact built form of development. The policies also require municipalities to permit and facilitate all forms of housing to meet the projected social, health and well-being requirements of current and future residents and to promote residential intensification where it can be accommodated taking into account existing building stock, efficient use of infrastructure and public service facilities.

Official Plan

The subject property is designated as a "Medium Density Residential" area according to the Town of Ingersoll Residential Density Plan, as contained in the Official Plan. Medium Density Residential areas are those lands that are primarily developed or planned for a variety of housing forms including townhouses, medium density cluster development, converted dwellings and low rise apartments. In these areas it is intended that a mix of housing forms will develop to

achieve an overall net residential density that ranges from 31 units per hectare (13 units per acre) to 62 units per hectare (25 units per acre).

Section 9.2.2.2 (TENURE MIX) of the Official Plan also contains policies which encourage Town Council to facilitate the creation of housing opportunities within the Town that result in a mix of tenure forms, such as ownership, rental and condominium and cooperative units.

Zoning By-law

The subject property is presently zoned 'Special Residential Type 3 Zone (R3-1)', which permits a range of medium density forms of housing, including multiple-attached dwellings (townhouses).

A related application for Minor Variance (#A-03/13) was granted by the Town of Ingersoll Committee of Adjustment in early 2013 to allow a reduction in the required setback to the arterial road centreline and a reduction in the rear yard depth to the west lot line.

The subject property meets the relevant R3-1 zone provisions.

Agency Comments

A number of agencies were circulated the proposal to create a new condominium. None of the responding agencies indicated that they had any concerns regarding this application. The Town Engineer noted all of the development issues have been or will be addressed via the Development Agreement that has been registered on title.

Planning Analysis

An application for standard condominium approval can be dealt with in one of two ways. The first method involves a process similar to subdivision approval where an applicant receives a 'draft' approval which is contingent on the applicant satisfying a number of conditions prior to final approval and registration.

The Condominium Act also permits a second process where the approval of the standard condominium is exempt from the draft or 'conditional' approval stage and proceeds directly to final approval. The exemption process is intended to apply to proposals that have previously undergone a complete evaluation (i.e. site plan approval) and where no further conditions of approval are required by the municipality regarding the development.

The Condominium Act regulations (Ont. Reg 48/01) also accommodate *phased* development of a standard condominium plan, to enable on-going conveyance of new housing units as the marketing and construction proceeds over time, but these regulations also require the developer to complete all phases no later than 10 years after the registration of the declaration and description that created the condominium corporation, with each new phase being an amendment to the original condominium declaration.

Review of the proposal by Town Engineering staff, the County Public Works Department, as well as other agencies, has revealed no outstanding issues with respect to the proposal and no need for any conditions to be imposed on the draft plan of condominium.

It is Planning staff's opinion that the application is consistent with the policies of the 2014 Provincial Policy Statement because the application provides an alternative form of housing to meet the long term needs of current and future residents of the Town of Ingersoll. The development represents an efficient use of municipal services on residentially designated land. Further, staff is of the opinion that the proposal conforms with the relevant Official Plan policies regarding the establishment of a condominium development on lands designated as a Medium Density Residential area within the Town of Ingersoll. The development also meets the relevant provisions of the R3-1 Zone as contained in the Town's Zoning By-law. Therefore, the application for draft plan of condominium and exemption from the draft approval process can be supported.

RECOMMENDATION

That the Council of the Town of Ingersoll advise County Council that the Town supports the application for draft approval of a proposed *phased* standard condominium submitted by Warren D. Sinclair Construction Ltd. (File No. CD14-03-6); prepared by Benedict Raithby Inc. and dated November 18, 2014, for lands described as Block 60, Plan 41M-217, in the Town of Ingersoll.

And further, that the Council of the Town of Ingersoll advise County Council that the Town supports the request for exemption from the draft plan of condominium approval process submitted by Warren D. Sinclair Construction Ltd. (File No. CD 14-03-6); prepared by Benedict Raithby Inc. and dated November 18, 2014, for lands described as Block 60, Plan 41M-217, in the Town of Ingersoll, as all matters relating to the development have been addressed through prior approvals of the related Woodhatch subdivision (41M-217) and the related Site Plan (SPA-03/13).

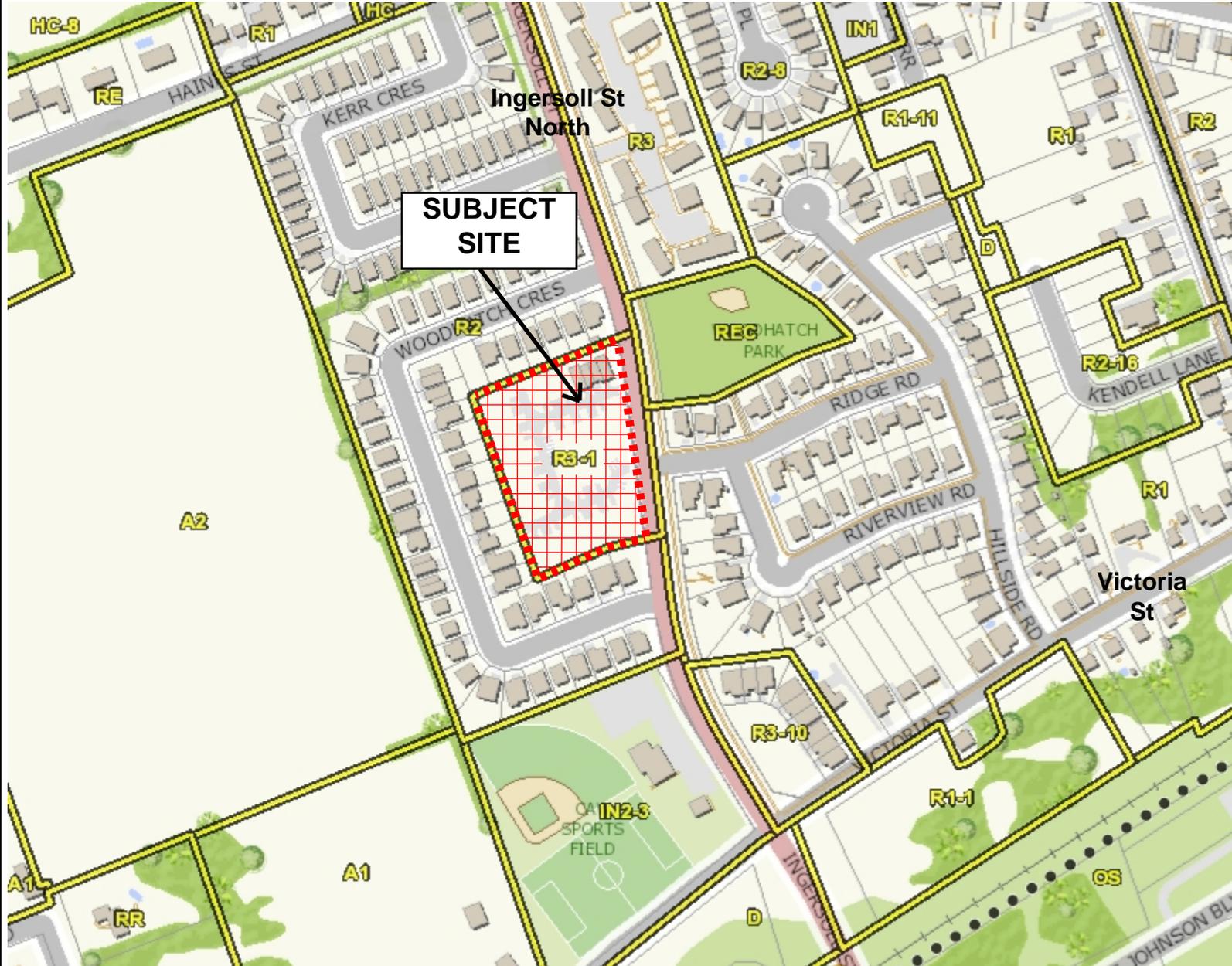
SIGNATURES

Authored by:	<i>"original signed by"</i>	Stephen Couture, MCIP, RPP Development Planner
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Approved for submission:	<i>"original signed by"</i>	Gordon K. Hough, MCIP, RPP Director
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PLATE 1: Location and Existing Zoning

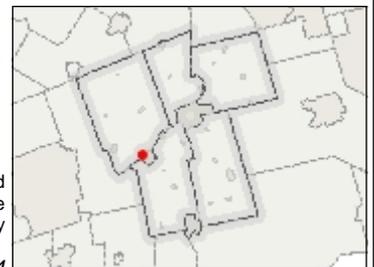
CD14-03-6 (175 Ingersoll St North, Ingersoll - Warren D. Sinclair Construction Ltd.)



Legend

- Environmental Protection/Flood Overlay
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning
 - Floodlines/Regulation Limit
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
 - Zoning (Displays 1:16000 to 1:500)

Notes



0 51 102 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

November 21, 2014

PLATE 2: Proposed Plan of Condominium (showing potential phases)



48 Frederick Street
Kitchener, ON, N2H 6A7
Tel: 519.579.4410
www.stantec.com

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Key Map NTS.



Legal Description
Block 40, Registered Plan 41M-217,
Town of Ingersoll, County of Ontario

Information Required

Water Section 51(7) of the Planning Act,
R.S.O. 1990, c. 318 as amended

- 01 - As Shown
- 02 - As Shown
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- 49 - As Shown
- 50 - As Shown

Surveyor's Certificate

I hereby certify the boundaries of the subject lands and their relationship to the adjoining lands have been accurately and correctly shown.

Signed: DAVID J. WAINY, O.L.S., O.L.P.,
ENGINEER & SURVEYOR INC.

Date: Feb 11/14

Owner's Certificate

I hereby authorize Stantec Consulting Ltd. to send this Draft Plan of Subdivision on my behalf.

Signed: [Signature]
DAVID J. WAINY, O.L.S., O.L.P.,
ENGINEER & SURVEYOR INC.

Date: Dec 18/14

Notes

- POTENTIAL PHASING LINES ARE SHOWN BUT MAY BE CHANGED WITHOUT MODIFICATION TO THIS PLAN.

Revision	By	Appr.	YY.MM.DD
File Name: 3000-160311214-R-CP-2000.dwg	JD	JD	14.09.10
Drawn	CHK	Dgn	17.MM.DD

Permit-Stamp



Client/Project
WARREN SINCLAIR CONSTRUCTION LTD.

175 INGERSOLL STREET NORTH
P.J.N 00179-0515
INGERSOLL ON

Title
DRAFT PLAN OF CONDOMINIUM

Project No.	Scale	
160311374	1:50	
Drawing No.	Sheet	Revision
CP-1	1 of 3	0



LEGEND

- EXCLUSIVE UNIT BOUNDARY
- EXCLUSIVE AMENITY AREA
- COMMON ELEMENT AREA
- POTENTIAL PHASING LINE
- PHASING NUMBER



DEPARTMENT: Parks & Recreation

REPORT NO: R -011 -15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Parks & Recreation Rates & Fees Comparison Report

OBJECTIVE

To provide Council with historical financial information on the Parks and Recreation Department, program and facility revenue recovery levels, comparison rates and fees from surrounding municipalities and proposed rates and fees for the period 2015/2016.

BACKGROUND

In an effort to analyze the financial "health" of the Parks and Recreation Department staff contacted six municipalities of similar population size from across the Province to compare operating budgets and revenue recovery levels.

Staff also contacted municipalities within Oxford County and surrounding municipalities to compare program and facility rates and fees.

It should be noted that there are no municipalities that are completely identical. We all have different types of facilities and offer different programs and services.

ANALYSIS

Schedule "A" outlines the financial comparison of the six municipalities of similar population size. The comparison is based on their 2014 Operating Budgets for only Parks and Recreation.

Comparison Highlights:

- Average Net Operating Costs	\$2,028,150	Ingersoll	\$2,164,754
- Average Recovery Level	35%		35%
- Highest Recovery Level	Township of Willmott	39%	

-	Lowest Revenue Recovery	Town of Amherstburg	26%
Municipalities within Oxford County			
-	Tillsonburg	Net Cost \$2,393,728	Revenue Recovery 36.5%
-	Woodstock	Net Cost \$4,375,012	Revenue Recovery 30.4%

Ingersoll currently meets the average revenue recovery levels from the six municipalities of similar size from across the Province.

Schedule “B” shows historical information on the net costs and recovery levels for the Parks and Recreation Department for the period from 2004 to 2014.

In 2004 the net cost to operate the Department was \$932,331. Ten years later the net cost is now \$2,164,754, an increase of 43%. The revenue recovery levels were 47.13% in 2004 and the levels in 2014 are projected at 35%. Over the past ten years the recovery levels have dropped approximately 12%.

Between the years 2005 and 2007 the Department experienced a significant change in the net operating costs and recovery levels. This change was due to the opening of the Fusion Youth Activity & Technology Centre which opened in 2005 and became fully operational including the Technology Centre in 2007.

Schedule “C” outlines the expenditures and revenue for the overall Department from 2004 to 2014. Although the net cost to operate the Department has increased 43% in the last ten years since 2009 the Department has worked hard to keep the operating costs relatively low without having significant percentage increases to the levy.

Schedule “D” highlights the net costs and recovery levels from user fees for the entire Department broken down by the core service areas for the period 2004 to 2014.

Core Service Areas	2004 Net Cost	Recovery Level from User Fees	2014 Net Cost	Recovery Level from User Fees
Recreation Admin	\$172,957	0%	\$163,346	0%
Arena	\$ 36,089	87.76 %	\$169,462	58%
Parks	\$ 225,386	12.13%	\$426,885	7.2%
Cami Soccer Fields	\$ 10,099	49.75%	\$ 4,200	83%
Cami/Suzuki House	\$ 54,286	23.52%	\$148,902	5.9%
VPCC	\$433,514	54.27%	\$709,017	44%
Fusion – *2007	*\$524,844	17.97%	\$521,516	37%

The primary purpose of municipal user fees is to recover a portion of the operational costs in lieu of applying the full costs to the property tax base.

Our community strategic goal has been to offer affordable and accessible recreational opportunities to the community. Certain users may, or should be eligible for a subsidy based on the nature of the program or the user they serve.

Ingersoll has generally supported the principle that users should pay for direct service provision on a scale based on consideration for who benefits. For example, children and youth have been subsidized, while adult or private users generally have not. Children and youth subsidies have been viewed as a wise investment in getting and keeping our young residents active in community sport, recreation, arts & culture, physical activity and skill development. There are also services where all benefit and all should pay through the tax base i.e. provision of parks, open space, special events etc.

Schedule "E" outlines comparative rates and fees of our core service areas with surrounding municipalities.

Based on the research from surrounding municipalities and what staff believes the market will bear Schedule "E" also proposes new user fees for the 2015-2016 period.

Highlights of Rates & Fees Comparison & Proposed Rate Increases:

Arena

Based on the research from surrounding municipalities Ingersoll's ice time rates for Adult Prime Time are currently 12.5% below the average rental rate and Youth Prime Time is 17% below the average. Staff is recommending that the rental rates be increased over the next two years to improve the recovery levels in the arena operation.

2015		2016	
Adult Prime	5.2 %	Adult Prime	7%
Adult Non Prime	7.2 %	Adult Non Prime	11%
Minor Prime	4.5%	Minor Prime	4.3%
Minor Non Prime	2.5%	Minor Non Prime	2.5 %

Historically the Department has charged the same admission fees for both public skating and swimming. Staff is recommending that both admission fees be increased in 2015 based on the average fees being charged for admissions in surrounding municipalities.

The percentage increases are:

Youth	3.6 %
Senior/Student	7.6 %
Adult	28%
Family	31 %

Parks

The research indicates that the fees currently being charged for the use of sports field's is generally the same as surrounding municipalities therefore, we are not recommending any fee increases.

The Department is however, recommending new fees for the use of picnic tables, tables/chairs and portable fencing for special events and tournaments.

Parks employees presently drop off picnic tables, tables, chairs etc to over 20 special events during the year at no charge. The recommend fees are to help defray staffing and equipment costs.

Aquatics

Based on the research from surrounding municipalities we are recommending that the pool rental rates be increased and changed to reflect the number of patrons using the pool versus a flat hourly rate. As the number of patrons increase so will the number of guards required therefore, the new fees reflect the additional staffing costs.

Birthday parties at the pool are very popular with over 150 being booked in 2014. Staff is recommending that the Birthday Party Packages be increased to generate additional revenue to support the aquatic operations.

The fee comparison of Aquatic Lessons showed us that our lessons fees are below surrounding municipalities. The proposed increases will improve the revenue recovery in the overall Aquatic operations. The percentage increases are:

Private Lessons	32%
½ hr Lesson	8.3%
1 hr Lesson	5.7%
Aquafit Classes	1.7%

General Recreational Programs

The research in General Programs was very difficult to obtain because all the municipalities offer different programs and durations. We were however able to compare Day Camps, PD Days etc. The research in these two programs indicated that our current fees were comparable therefore; we are not recommending any fee increases. The cost for Day Camp trips is now included in the Day Camp fee`s, we are recommending that we charge an additional \$20 for trips.

Increases are also being recommended in our pre-school, youth and adult specialty classes. The percentage increase for these programs is:

Pre-School Programs	5.6%
Youth Programs – 1/2hr	5.3%
Youth Programs – 1 hr	5 %
Adult Specialty Classes	5.6%

Fitness Memberships

VPCC is an all-encompassing facility and provides a variety of health, fitness and wellness options for all ages. These options range from aquafit & fitness classes, length swimming, weight resistance and cardio equipment and health specialty programs i.e. Cancer Smart Fitness etc.

The research from surrounding municipalities and the two private fitness clubs in Ingersoll indicates that our current fees for Fitness Memberships are 29.9 % below the average rates.

Based on the comparison staff is proposing that our Fitness Memberships and Day Passes be increases 8 % in 2015 and 8% in 2016.

Staff is also recommending that the All Inclusive Membership be eliminated because it has not been popular. We are recommending that we only offer our current Individual Fitness Membership that includes the Weight Room, Aquafit & Fitness Classes and Recreational Swims and the yearly Family Fitness and Aquatic Memberships.

The outcome of increasing the fitness membership fees is unknown and may result in reduced memberships, therefore reducing overall revenue`s. Striking a balance between realistic recovery levels and acceptable levels of what the market will bear is a difficult task.

Fusion

In 2004 the Town approved a Community Strategic Plan that recognized Ingersoll's youth. The Vision Statement stated that youth will be encouraged to achieve a high sense of purpose, of identity and of pride for, and within our community.

The expected results were to create:

- A permanent Youth Committee to be created by Council in conjunction with a broad based youth orientated Youth Council;
- A Youth Strategy is prepared that is responsive to the flexible needs of youth;
- A fully funded and professional supervised Youth Centre is established, meeting the diverse needs of local youth.

In 2005 the Town opened the Fusion Youth Activity Centre for teen's ages 12 to 18 years. In 2006, the Town assumed responsibility for the Technology Centre and the facility came to be known as the Fusion Youth Activity & Technology Centre.

In 2009 the Strategic Plan was revisited and once again the Town's commitment to youth was stated in the revised Vision Statement – Ingersoll will strive for a Youth Friendly attitude fostering civic minded and technologically skilled young people.

Fusion is a very unique Youth Centre and currently there are no similar facilities in the surrounding municipalities or the Province for us to compare rates and fees. However, we are proud to say that several municipalities from across the Province have toured Fusion and are working on developing similar Centre's i.e. Hanover, Amherstburg, Guelph and Thunder Bay.

Fusion has operated on the community strategy that the Centre will be affordable and accessible; past Council's have approved a yearly membership fee of \$5 to join Fusion. All programs (drop-in and structured) are presently free. Youth pay extra fees for consumables and special trips etc.

The Centre currently has a revenue recovery of approx 37%. The revenue to support the operation comes from:

- Facility Partners – Thames Valley Board of Education, VON, OCYC, ISS;
- Donations i.e. CAW, Service Clubs, RBC;
- Grants i.e. United Way, Provincial & Federal Government;
- Foundations i.e. Loblaw's, Ingersoll Community Foundations;
- Youth Fundraising i.e. Selling Rain Barrels;
- Special Events i.e. Haunted House, Harvest Run, Santa's Village (Photo's);
- Nutrition, Vending Machine Sales
- Membership Fees.

Summary

The Department's overall revenue recovery level for all the core service areas is currently projected at 35%. It is difficult to know if that is an acceptable level. What we do know is that it is comparable to six municipalities of similar size across the Province and within municipalities in the County of Oxford.

When establishing user fees it becomes a difficult balancing act as to what revenue recovery levels are acceptable and what the general public can afford to pay to participate in recreation, leisure and sports programs.

In the Town's Strategic Plan dated 2009 to 2012 in the "Core Area # 4" – Recreation, Leisure and Sports the Vision states that Ingersoll will endeavor to create a healthy and active community encompassing all individuals.

One of the expected outcomes is to provide a wide range of affordable and accessible programs and services for all ages promoting a healthy and active community.

The proposed rate and fees being recommended in this report are based on the average fees currently being charged in surrounding municipalities for similar programs and services.

Staff is recommending that a rates and fees comparison of surrounding municipalities be done on a yearly basis to ensure we are keeping up with the “market” prices to assist in the preparation with annual operating budgets.

Staff is also recommending that Council revisit the 2009-2012 Strategic Plan – Recreation, Leisure and Sports to determine if the outcomes should remain the same or need to be changed to meet new financial challenges.

The proposed new rates and fees have been incorporated in the 2015 Operating Budget with an effective date of March 2015. A separate Special Council Report – 2015 Parks & Recreation Rates & Fees will come before Council for consideration prior to or during budget deliberations.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Proposed increases to the Department’s rates and fees will come before Council in a Special Council Report – 2015 Parks & Recreation Rates & Fees for Council’s consideration prior to or during the 2015 Operating Budget deliberations.

RECOMMENDATION

THAT report R-011-15 be received as information.

ATTACHMENTS

Schedule A	Municipal 2014 Operating Budget Comparisons
Schedule B	Parks & Recreation – Net Costs & Recovery Levels
Schedule C	Parks & Recreation – 2004 to 2014 Operating Budgets
Schedule D	Parks & Recreation – Revenue Recovery Levels – Core Service Areas
Schedule E	Rates & Fees Comparison & Proposed New Rates

Prepared by: Bonnie Ward, Director of Parks and Recreation
Approved by: William Tigert, CAO

SCHEDULE “B”

Parks & Recreation – Net Costs / Recovery Levels

Year	Net Cost	Recovery Level – Expenditures Revenue	Comments
1993		34.40%	
1994		36.68%	
1995-1997		N/A RSI	
1998		47.53% Serco	
1999		46.84% Serco	
2000		50.77%	Added Senior Centre & Cami Flyer Soccer Park
2001		47.79%	
2002		48.34%	
2003		50.59%	
2004	\$932,331	47.13%	
2005	\$1,331,912	39.60%	Fusion – ½ year Operation
2006	\$1,796,212	34.16%	Fusion – Full year (excluding YTLC)
2007	\$2,008,618	33.77%	Added Santa’s Village and Festival of Lights Fusion – Full Operation (including YTLC)
2008	\$2,217,958	31.97%	
2009	\$2,191,512	34.25%	
2010	\$2,150,190	33.48%	
2011	\$2,183,640	34.79%	
2012	\$2,312,214	32.01%	
* 2013	\$2,192,768	33.10%	
* 2014	\$2,164,754	35%	

*** Does not include Museum & Harvest Fest**

SCHEDULE "D"

Parks and Recreation
Net Actuals and Recovery Levels

DEPARTMENT CORE SERVICE AREAS

Description	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Budget 2014
RECREATION ADMINISTRATION	Net Recovery \$172,957 0%	\$185,592 0%	\$199,536 0%	\$194,871 0%	\$208,913 0%	\$229,018 0%	\$214,278 0%	\$168,277 0%	\$175,314 0%	\$170,330 0%	\$163,346 0%
ARENA	\$36,089 87.76%	\$49,965 84.4%	\$96,545 73.53%	\$131,290 66.22%	\$102,582 72.06%	\$134,527 66.24% *	\$81,410 76.35% *	\$153,852 63.88% *	\$170,912 59.2% *	\$156,246 63.2% *	\$169,462 58% *
PARKS	\$225,386 12.13%	\$273,784 10.48%	\$332,943 9.06%	\$373,161 8.48%	\$421,795 7.33%	\$396,715 10.23%	\$410,999 8.49%	\$459,207 7.13%	\$416,552 6.9%	\$423,842 6.3%	\$426,885 7.2%
CAMI FLYER SOCCER FIELD	\$10,099 49.75%	\$15,928 44.94%	\$6,700 70.48%	\$5,499 78.43%	(\$3,016) 117.95%	(\$8,768) 148.62%	(\$2,162) 112.12%	(\$978) 105.14%	\$5,799 78.3%	\$1,460 93.19%	\$4,200 83%
CAMI / SUZUKI HOUSE	\$54,286 23.52%	\$71,087 20.78%	\$73,394 20.92%	\$65,308 29.53%	\$79,763 19.19%	\$74,063 21.32%	\$60,719 23.16%	\$97,993 9.67%	\$138,932 6.74%	\$147,967 6.4%	\$148,902 5.9%

* Includes a \$19,210 Facility Reserve

SCHEDULE "D"

Parks and Recreation
Net Actuals and Recovery Levels

DEPARTMENT CORE SERVICE AREAS

Description	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Budget 2014
VICTORIA PARK COMMUNITY CENTRE											
VPCC – Admin Costs Membership Revenue	(\$30,342) 121.29%	\$4,759 97.23%	(\$34,847) 125.30%	(\$16,666) 111.98%	(\$1,041) 100.65%	(\$18,732) 113.02%	\$14,282 90.05% Pool Closed	(\$14,404) 110.43%	(\$4,975) 103.6%	* \$9,052 94%	* (\$25,520) 118%
VPCC FACILITY	\$325,563 4.66%	\$361,932 2.90%	\$370,349 3.08%	\$397,215 3.51%	\$406,608 3.78%	\$391,064 3.57%	\$353,002 3.27%	\$410,996 2.97%	\$419,240 2.7%	\$435,062 2.85%	\$467,178 2.6%
AQUATICS	\$46,764 77.52%	\$67,802 71.65%	\$95,313 64.17%	\$99,352 61.20%	\$131,876 55.33% Pay Equity Increase Approx. \$30,000	\$128,063 56.36%	\$144,911 44.42%	\$142,364 55.31%	\$163,181 48.6%	\$141,265 54%	\$142,553 56%
FITNESS	\$86,426 14.78%	\$89,420 14.97%	\$101,616 12.17%	\$114,903 13.62%	\$90,911 21.12%	\$96,129 19.58%	\$96,251 20.15%	\$95,600 21.40%	\$103,759 17%	\$110,887 16.4%	\$114,608 18.8%
GENERAL PROGRAMS	\$5,103 96.70%	\$43,624 76.50%	\$57,471 73.01%	\$31,238 81.70%	\$63,092 68.89%	\$71,479 61.92%	\$37,077 80.29%	\$21,590 87.86%	\$36,495 80.5%	\$30,086 84%	\$10,198 94%
VPCC – SUMMARY OF ALL PROGRAMS & FACILITY	\$433,514 54.27%	\$567,537 47.19%	\$589,902 47.07%	\$626,042 43.63%	\$691,446 42.18%	\$668,003 41.92%	\$645,523 40.52%	\$656,148 44.38%	\$717,700 40.2%	\$726,352 40.8%	\$709,017 44%

* Includes \$8,000 Reserve – Fitness Equipment

SCHEDULE "D"

Parks and Recreation
Net Actuals and Recovery Levels

DEPARTMENT CORE SERVICE AREAS

Description	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Budget 2014
FUSION											
FACILITY	0	\$42,393 15.11%	\$105,785 14.65%	\$88,532 23.38%	\$107,891	\$106,004 17.59%	\$98,486 45.62%	\$89,497 34.69%	\$93,709 31%	\$111,960 24.49%	\$78,944 26.6%
PROGRAM	0	\$67,952 5.82%	\$203,237 31.37%	\$381,133 18.28%	\$419,503 19.30%	\$378,484 29.13%	\$435,141 19.04%	\$372,767 23.97%	\$383,658 23%	\$374,456 25%	\$359,665 27.4%
Y.T.L.C.	0	0	0	\$55,179 4.70%	\$82,298 10.64%	\$127,073 25.49%	\$96,279 29.53%	\$90,040 34.39%	\$100,546 34%	\$81,342 37%	\$108,267 32%
SOCIAL ENTERPRISES *Digital recording *Food Services *Multi Media *Computer services	0	0	0	0	0	(\$4,694) 152.09%	(\$11,033) 157.12%	(\$37,388) 322.88%	(\$43,340) 465%	(\$25,346) 267%	(\$45,360) 224%
FUSION SUMMARY OF ALL PROGRAMS & FACILITIES	0	\$110,387 9.62% ½ year Operation	\$309,022 26.44% Full year Excluding YTLC	\$524,844 17.97% Full Year Facility General Programs and YTLC	\$609,692 17.55% Pay Equity increases Approx \$80,000	\$606,867 27.95%	\$618,873 29.24%	\$514,916 34.10%	\$534,573 33.2%	\$542,412 31.62%	\$521,516 37%

SCHEDULE "D"

Parks and Recreation
Net Actuals and Recovery Levels

DEPARTMENT CORE SERVICE AREAS

Description	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Budget 2014
SPECIAL EVENTS											
SANTA'S VILLAGE	0	0	0	\$5,255 91.70%	\$24,232 55.09%	\$19,198 56.65%	\$35,257 3.12%	\$30,473 9.75%	\$27,936 9.6%	\$23,095 8.7%	\$21,426 12.3%
FESTIVAL OF LIGHTS					\$8,633 27.68%	\$318 91.84%	(\$619) 118.58%	(\$3,173) 138.31%	\$2,258 68.5%	\$852 82.4%	\$0 100%
CULTURAL ARTS & PASSPORT TO THE ARTS						(\$5,404) Red Grant	\$1,642 76.70%	\$4,045 0%	\$3,027 0%	\$1,081 0%	\$0

Note:

Festival of Lights – 2004-2007 – Funded through Capital Budget

2008-2014 – Set up and tear down – Staffing Costs – Funded in Parks Operating Budget

Schedule “E”

Rates and Fees Comparison – Arena

(HST excluded)

Description	Ingersoll Current Rate	2015 Proposed Rates	2016 Proposed Rates	Average Rate of Municipalities	Tillsonburg	Dorchester	Thamesford Zorra	Woodstock	St. Mary’s	Strathroy
Ice Rental	Prime time 135.40 Non-Prime A \$83.19 Minor Sports \$111.50 Minor Non-P \$ 77.88	\$ 142.40 \$ 89.19 \$ 116.50 \$ 79.88	\$ 152.40 \$ 99.19 \$ 121.50 \$ 81.88	Prime \$ 161.45 Non-Prime \$ 114.97 Minor Prime \$ 130.68 Minor Non P \$ 115.52	Prime \$162.66 Non-Prime \$113.97 Minor Sp. \$113.97	Prime \$165.66 Non-Prime \$140.69 Minor Pr. \$153.93 Minor Non \$ 76.19	Prime \$153.32 Non-Prime \$120.79 Minor Sp. \$120.79	Prime \$160.18 Non-Prime \$120.35 Minor Pr \$154.86 Minor Non \$118.58	Prime \$168.28 Non-Prime \$109.50 Minor Sp. \$138.30	Prime \$158.85 Non-Prime \$ 84.95 Minor Sp. \$138.94
Public Skating	Youth \$ 2.75 Sr/Teen \$ 2.88 Adult \$ 3.10 Family \$ 7.08 Shinny \$ 5.75	\$ 2.85 \$ 3.10 \$ 3.98 \$ 9.29 \$ 5.75		Youth \$ 2.44 Stud/Sr \$ 2.88 Adult \$ 3.56 Family \$ 8.70 Shinny \$ 4.99	Youth \$2.00 Stud/Sr N/A Adult \$4.25 Family \$9.00 Shinny \$5.25	Youth \$1.77 Stud/Sr. \$1.77 Adult \$3.54 Family \$5.31 Shinny \$5.31	Youth \$ 2.00 Stud/Sr. N/A Adult \$2.21	Youth \$2.25 Stud/Sr. N/A Adult \$2.65 Family \$6.19	Youth \$ 3.10 Stud/Sr. \$ 3.98 Adult \$ 4.20 Family \$11.50	Youth \$ 4.42 Stud/Sr N/A Adult \$ 3.54 Family \$11.50 Shinny \$ 4.42
Hall Rental	Auditorium Sun-Thurs \$221.24 Friday-Sat. \$420.35 Hourly \$ 41.59	Auditorium Sun-Thurs \$221.24 Friday-Sat. \$420.35 Hourly \$ 41.59		Auditorium Sun-Thurs \$310.53 Fri-Sat \$440.87 Hourly \$ 49.35	Auditorium Sun-Thur \$ 278.44 Fri-Sat \$ 505.08 Hourly \$ 56.30	Auditorium Sun-Thurs \$159.29 Fri-Sat \$447.17	Community Hall Sun-Thur. \$475.76 Fri-Sat. \$475.76	Goff Hall Sun-Thur. \$265.47 Fri-Sat. \$402.65 Hourly \$ 38.05		Longwoods Hall Sun-Thurs. \$373.71 Fri-Sat \$373.71 Hourly \$ 53.72
Arena Advertising	Signs 4 x 8 = \$ 398.23 4 x 4 = \$ 221.23 Ice Re-surfacer \$1000 entire Olympia	Signs 4 x 8 = \$ 398.23 4 x 4 = \$ 221.23 Ice Re-surfacer \$1000 entire Olympia		Signs 4 x 8 \$ 352.75 4 x 4 \$ 212.64	N/A Ice re-surfacer \$1500.00	Signs 4 x 8 N/A 4 x 4 \$150.00 Ice-re-surfacer \$5000 for 5 years	Ice re-surfacer \$250.00	Ice re-surfacer \$1130.00		Signs 4 X 8 \$352.75 4 x 4 \$275.28

Bold indicates new rate

Schedule "E"
Rates and Fees Comparison – Fitness Memberships
 Excluding HST

Description	Ingersoll Current Rate	2015 Proposed Rates	2016 Proposed Rates	Average Rate of Municipalities / Private Clubs	Ingersoll Private Fitness Clubs	Tillsonburg	Leamington	Carling Heights London	
Membership HST not included	<u>Adult</u>	<u>Adult</u>	<u>Adult</u>	<u>Adult</u>	Target	<u>Adult</u>	<u>Adult</u>	<u>Weight Room</u>	
	1 month \$ 46.23	1 month \$ 49.96	1 month \$ 53.96	1 month \$ 60.09	Anytime Fitness	1 month \$ 69.19	3 month \$ 150.00	<u>Adult</u>	
	3 month \$ 121.02	3 month \$ 130.71	3 month \$ 141.17	3 month \$ 150.14		<u>Adult</u>	3 month \$ 182.07	6 month \$ 260.00	10 pass \$ 43.80
	6 month \$ 217.83	6 month \$ 235.27	6 month \$ 254.09	6 month \$ 248.11		1 month \$57.99	6 month \$ 265.30	Year \$ 420.00	20 pass \$ 87.60
	Year \$ 375.31	Year \$ 405.31	Year \$ 437.73	Year \$ 473.29		3 month \$158.99	Year \$ 407.84	<u>Senior</u>	3 month \$ 109.51
	<u>Student/Senior</u>	<u>Student/Senior</u>	<u>Student/Senior</u>	<u>Student/Senior</u>		1 year \$489.99	<u>Student</u>	3 month \$ 135.00	6 month \$ 219.03
	1 month \$ 35.88	1 month \$ 38.76	1 month \$ 41.86	1 month \$ 47.12		Key fob \$47.78	1 month \$ 55.94	6 month \$ 210.00	Year \$ 358.40
	3 month \$ 93.36	3 month \$ 100.83	3 month \$ 108.90	3 month \$ 126.15		1 year \$690.24	3 month \$ 153.85	Year \$ 330.00	<u>Senior</u>
	6 month \$ 168.05	6 month \$ 181.50	6 month \$ 196.02	6 month \$ 193.14			6 month \$ 190.23	<u>Student</u>	10 pass \$ 35.80
	Year \$ 286.06	Year \$ 308.94	Year \$ 333.66	Year \$ 329.71			Year \$ 300.72	Year \$ 230.00	20 pass \$ 71.80
	<u>Family</u>	<u>Family</u>	<u>Family</u>	<u>Family</u>			<u>Family</u>	<u>Youth 13 & under</u>	3 month \$ 89.60
	1 month N/A	1 month N/A	1 month N/A	1 month N/A			1 month \$ 156.06	Year \$ 149.00	6 month \$ 179.20
3 month \$ 166.77	3 month \$ 180.09	3 month \$ 194.50	3 month \$ 390.15			3 month \$ 390.15		Year \$ 358.41	
6 month \$ 333.54	6 month \$ 360.18	6 month \$ 389.00	6 month \$ 582.62		6 month \$ 582.62		<u>Student</u>		
Year \$ 666.86	Year \$ 720.22	Year \$ 777.84	Year \$ 816.71		Year \$ 816.71		10 pass \$ 38.31		
			Tillsonburg Family includes health club, swimming and one fitness appointment				20 pass \$ 67.80		
							3 month \$ 84.62		
							6 month \$ 169.25		
							Year \$ 338.50		

Description	Ingersoll Current Rate	2015 Proposed Rates	Average Rate of Municipalities	Tillsonburg	Leamington	Brant County
Pay as you go rates	Day Pass \$ 6.64	Day Pass \$ 7.17	Day Pass \$6.80	Day Pass 14+ \$ 10.45	Day Pass 14+ \$ 7.08	Aerobics – Adult - \$7.00 Senior - \$6.00
	Aerobics \$ 5.09	Aerobics \$ 5.49	Aerobics \$5.32	Day Pass -13 \$ 4.60	Day Pass -13 \$ 5.09	
	Wallyball/4 ppl \$ 3.54	Wallyball/4 ppl \$ 3.81	Wallyball \$11.50/crt	Wallyball \$ 11.50/court	Family max 6 \$15.00	
	Squash/2 ppl. \$ 6.64	Squash/2 ppl \$ 7.17	Squash \$9.79	Squash \$ 10.73	Squash \$ 8.85	
	<u>Passes</u>	<u>Passes</u>	Passes (10)	<u>Aerobics</u>	Adult flex pass	
	Day Pass 10 pass \$ 58.63	Day Pass 10 pass \$ 63.32	Day Pass \$56.64	10 pass \$ 47.86	10 visits \$ 56.64	
	Aerobics 10 pass \$ 45.13	Aerobics 10 pass \$ 48.74	Aerobics \$47.86	20 pass \$ 75.95	Includes Fitness/Aquatic / Weight room/ swimming	
	Wallyball 10 pass \$ 29.87	Wallyball 10 pass \$ 32.26		50 pass \$150.86		
	Squash 10 pass \$ 58.63	Squash 10 pass \$ 63.32		100 pass \$267.38		

Bold indicates new rate

Schedule “E”

Rates and Fees Comparison – Aquatics

(Excluding HST)

Description	Ingersoll Current Rate	2015 Proposed Rates	Average Rate of Municipalities	Tillsonburg	Woodstock	St. Mary’s	Simcoe	Carling Heights London
Pool Rental Rates Per hour	\$85.18 with 2 guards \$54.20 Speed Sharks \$2.75 School Students	1-20 \$86.73- 1 guard 21-45 \$110.22 - 2 guards 46-90 \$127.65 - 3 guards \$54.20 Speed Sharks \$2.75 School Students	1-50 \$102.50 50 – 100 \$138.08	0-50 = \$85.68 51-100 = \$116.28 101+ = \$218.28	1-25 \$110.62 26 – 50 \$139.16 51-100 \$167.70	1-49 = \$102.47 50-74 = \$120.64 75+ = \$169.07	1-30 = \$86.00 31-75 = \$118.00 76-135 = \$145.00 School - 1-30 \$66 31-75 = \$83.00	1-30 = \$79.35 30-75 = \$99.35 with 2 guards 75+ = \$119.35 with 3 guards
Swim Admissions	Youth - \$2.75 Teen/Senior - \$2.88 Adult - \$3.10 Family - \$7.08	Youth – \$2.85 Teen/Senior - \$3.10 Adult - \$3.98 Family \$9.29	Youth – 2.85 Senior - \$3.50 Adult – \$4.27 Family - \$10.09	0-13 = \$2.00 Adult = \$4.25 Family = \$9.00	1-17 = \$2.75 Senior = \$2.88 Adult = \$3.54 Family – 7.96	Youth = \$3.50 Senior = \$3.98 Adult = \$4.20 Family = \$11.73	Youth = \$2.50 Senior = \$2.50 Adult = \$4.50 Family = \$9.00	0-17 = \$3.50 55+ = \$3.54 18-54 = \$4.42 Family - \$11.73
Aquafit Rates	\$5.75	\$5.85	\$5.85	\$7.40	\$5.25	\$4.75	\$6.00	
Bronze Star, Medallion, Cross	Star \$60.90 Medallion \$136.20 Cross \$136.20 includes 1st aid	Star - \$68.00 Medallion \$136.20 Cross - \$136.20	Star – \$81.30 Medallion – \$123.65 Cross – \$143.40	Star \$67.75 Medallion \$100.95 Cross \$100.95 includes First Aid	Star 69.85 Medallion \$118.00 Cross \$200.00 includes First Aid	Star \$69.47 Medallion \$128.42 Cross \$145.11 First Aid \$142.97	Star \$83.00 Medallion \$109.00 Cross \$131.00 includes First Aid	Star \$105.00 Medallion \$120.00 Cross \$140.00 Includes First Aid
NLS Rates	\$203.50	\$225.00	229.65	\$232.50	\$198.00	\$254.66	\$223.00	\$240.00
AWSI	\$203.50 Red Cross	\$203.50	137.87	\$94.10 Lifesaving	\$97.00 Lifesaving	\$217.27 Red Cross	\$141.00 Red Cross	\$140.00 Red Cross
WSI	\$203.50 Red Cross & Lifesaving	\$210.50	\$217.10	\$229.50 Lifesaving	\$198.00 Lifesaving	\$182.00 Red Cross & Lifesaving	\$231.00 Red Cross & Lifesaving	\$245.00 Red Cross & Lifesaving
Birthday Parties	A - \$79.20 B - \$96.30 C - \$130.35	A = \$110.00 B - \$140.00 C - \$170.00	A - \$89.75 B – 146.00	\$166.25	N/A	A- 90.68 B - \$127.50	A - \$88.84 B - \$144.25	
Private Lessons	\$15.15	\$20.00	\$19.90	\$17.34 - 1/2 hr	\$22.00 - 1/2 hr	\$15.77 - 1/2 hr	\$18.00 - 1/2 hr	\$26.40
Lesson ½ hr	\$5.54	\$6.00	6.05	\$5.10	\$6.50	\$5.97	\$6.50	\$6.10
Lesson 1 hr	\$6.62	\$7.00	6.20	\$5.40	\$7.00			

Bold indicates new rate

Schedule “E”

Rates and Fees Comparison – General Programs

Excluding HST

Description	Ingersoll Current Rate	2015 Proposed Rates	Average Rate of Municipalities	Tillsonburg	Leamington	St. Mary’s	Brant County
Day Camp	Week - \$ 127.75 2 nd child - \$ 117.00 Day - \$ 35.75 2 nd child - \$ 33.75 Trips included in current price	Week \$127.75 2 nd child \$117.00 Day \$ 35.75 2 nd child \$ 33.75 Trips Extra \$20.00	Week \$128.13 Short Week \$90.20 Daily \$28.80	Week - \$ 125.50 Short Week - \$ 100.40 Day - \$ 30.60	Week - \$ 112.00 2 nd child - \$ 99.00 3 rd child - \$ 87.00 Day - \$ 27.00 2 nd child \$ 24.00 3 rd child \$ 21.00 Extended care – extra charge	Week - \$100.00 Short week - \$80.00 Camp is 9 am – 1 pm	Week - \$175.00
Programs	Babysitting \$ 33.50 Home Alone \$ 17.50 PD Days \$ 35.75 2 nd child \$ 33.75 Pre-school ½ hr \$3.73 1 hr \$5.00 Time for Tots \$11.83 Kinder Kids \$ 9.66 Flick n Dip \$ 5.00 (movie/swim)	Babysitting \$44.00 Home Alone \$25.00 PD Days \$35.75 2 nd child \$33.75 Pre-school ½ hr \$3.93 1 hr \$5.25 Time for Tots \$12.50 Kinder Kids \$10.20 Flick n Dip \$ 5.00	Babysitting \$52.75 Home Alone \$37.35 PD Days \$31.85	Babysitting \$ 51.00	Babysitting \$ 50.00 Home Alone \$ 47.00 PD Days \$ 27.00 2 nd child \$ 24.00	Babysitting \$ 50.00 Home Alone \$ 35.00 PD Days \$ 32.50 Movie/swim/food \$10.00	Babysitting \$ 60.00 Home Alone \$ 30.00 PD Days \$ 36.00
Classes	Specialty \$ 5.92/class Adult classes	Specialty \$6.25 Adult classes	Specialty \$8.01/class Adult classes	Specialty \$6.80/class Adult classes		Stroller Fitness \$7.83/class	Speciality \$9.40/class Adult classes

Bold indicates new rate

Schedule “E”
Rates and Fees Comparison – Parks
 Excluding HST

Description	Ingersoll Current Rate	2015 Proposed Rates	Average Rate	Tillsonburg	Woodstock	Norfolk County Includes Simcoe, Delhi, Langton and Waterford	Aylmer	Dorchester	Strathroy
Adult Soccer	Ingersoll Minor Soccer gives \$20,000 for the full use of Cami Flyer Soccer Park for Youth and Adults		\$176.99/day (Tillsonburg only)	\$176.99/field/day	Fields not operated by Municipality	\$7.00-\$14.50/hr depending on type of field	Fields not operated by municipality	Received money from sponsors for new fields	\$300.00/team
Minor Soccer			N/A	Fields operated by Minor Soccer Club	Fields not operated by Municipality	\$4.00-\$7.50/hr depending on type of field	Fields not operated by Municipality	\$10,000-\$30,000	\$5.65/player
Adult Ball	\$380.97/team	\$380.97/team	\$382.08	\$382.08/league Occasional rental \$64.78	\$17.70-\$33.63 /1.5 hours/ group Depends on type of diamond	\$7.00-\$14.50/hr depending on type of field	\$193.00/team Unless playing more than once a week then \$386.00	\$47.88/game	\$300.00/team
Minor Ball	\$7.50/per player	\$7.50/per player	\$71.40/team	\$71.40/team	\$5.00-\$14.00/1.5 hours/ group Depends on type of diamond	\$4.00-\$7.50/hr depending on type of field	\$6.30/per player	\$30.88/travel game \$20.27/house league game	\$5.65/player
Lights	\$16.48/per game	\$16.48/per game			\$10.18/hour	Minor - \$9.00/hour Adult - \$18.00/hour		\$7.50/game	
Tournaments	\$50.00/per groom (includes washroom and garbage check)	\$50.00/per groom (includes washroom and garbage check)		\$442.48/league	\$44.70/diamond/day		\$32.00/diamond/day	Adult \$137.96/diamond/day Minor Sports \$122.12/diamond/day	\$100.00/diamond/day
Picnic Tables	N/C	Town Events – N/C Non-Profit \$6.00/per table Private \$10.00/per table	Non-profit \$4.95 Private \$5.35	Town – N/C Non-profit \$6.00/tbl Private \$10.00/table	\$5.75/per table Plus delivery of \$25.00 flat rate	Non-profit \$2.05/table and \$1.00/chair Private \$5.00/table and \$1.00/chair No delivery	\$6.00/per table Delivery included		
Tables/Chairs and Portable Fencing	N/C	Town – N/C Non-Profit \$25.00 Delivery Flat Rate Private \$50.00 Delivery Flat Rate Tables & chairs must be returned clean or extra charge of \$2/per table							
Canterbury Stage	Town Events N/C Non-Profit - \$50.00 Private – \$100.00 Set up/Tear down extra cost	Town Events N/C Non-Profit - \$50.00 Private – \$100.00 Set up/Tear down extra cost							

Bold indicates new rate



DEPARTMENT: Parks & Recreation

REPORT NO: R-012-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Off Leash Dog Park – Centennial Park

OBJECTIVE

The purpose of this report is to authorize staff to continue to work with the Off-Leash Dog Park Committee to pursue the possibility of constructing an Off Leash Dog Park in Centennial Park (Behind the Creative Arts Centre).

BACKGROUND

In June 2010 the Town of Ingersoll received a petition with over 250 signatures requesting that the Town consider the construction of an Off Leash Dog Park. In September 2011 Council approved the formation of an Off-Leash Dog Park Committee. The purpose of the Committee was to:

- Research Off-Leash Dog Park Pro's & Con's;
- Research Off-Leash Dog Park Rules, Regulation & Operations;
- Review and Recommend proposed location(s);
- Obtain cost estimates for the construction of a Off-Leash Dog Park;
- Develop a community fund raising strategy.

On March 12, 2012 the Off-Leash Dog Park Committee Chair, Wayne Daub appeared before Council and made a presentation that highlighted their research (pro's & con's, rules, regulations and operations of an Off-Leash Dog Park). The Chair also proposed a possible location (Lions Park) to Council.

On May 14, 2012 Council also considered correspondence from the Off-Leash Dog Park Committee to create a Dog Park at Lion's Park. The following resolution was approved:

Moved by Deputy Mayor Freeman; seconded by Councillor McLeod

THAT the Council for the Town of Ingersoll directs Bonnie Ward, Director of Parks and Recreation to inform the Committee attempting to create a “dog park” that Council does not support a “dog park” in Lion’s Park.

On June 13, 2012 a Public Meeting was held at the Town Hall Council Chambers regarding a proposed Off-Leash Dog Park. The agenda for the evening included:

- Presentation of research by the Off-Leash Dog Park Committee
 - Pro’s & Con’s
 - Rules, Regulations & Operations
- Review and discussion of possible public and/or private lands that might be available for a proposed park (3 to 6 acres).

Those citizens who attended the Public Meeting supported the need for an Off-Leash Dog Park. Some of the citizens who attended the meeting live adjacent to Lion’s Park and were happy with Council’s decision not to support a “dog park” in Lion’s Park.

At an Off Leash Dog Park Committee meeting on February 5th, 2013 after an evaluation of the various sites the Committee felt that John Lawson Park would be a suitable location for an Off-Leash Dog Park. (Eastern End, between current circular trails).

On March 11, 2013 Council approved the following resolution:

THAT Council authorize the Director of Parks & Recreation to continue to work with the Off-Leash Dog Park Committee in the proposed development of an Off Leash Dog Park in John Lawson Park (Eastern End, Between Circular Trails);

AND FURTHER THAT the Director hold a public meeting in partnership with the Off Leash Dog Park Committee to obtain comments and/or concerns on the proposed site and the development of an Off Leash Dog Park;

AND FURTHER THAT the Director report back to Council with the comments from the public meeting, site plan, construction and operating cost estimates, operational rules and regulations and a fund raising strategy for Council’s consideration.

On September 9th, 2013 Council approved the following resolution:

THAT Council approves the proposed Off Leash Dog Park be constructed in John Lawson Park (Eastern End, Between Circular Trails);

AND FURTHER THAT the construction of the Off Leash Dog Park would not proceed until Council is assured by the Director of Parks and Recreation that all the necessary funds have been raised and secured by the Off Leash Dog Park Committee;

AND FURTHER THAT all necessary permits and regulations are approved by any governing agencies prior to construction.

ANALYSIS

Since September 9, 2013 the Off Leash Dog Park Committee has gone through committee member changes, in particular the loss of the Chair, Wayne Daub who moved to another community.

On October 6, 2014 the Off Leash Dog Park Committee met and three new Co-Chairs were chosen – Dave Cripps, Daryl Countryman and Reagan Franklin. The new Co-Chairs and members of the Committee reviewed the costs associated with the construction of the Off Leash Dog Park in Lawson Park (Approx \$40,000) and wanted to investigate new sites.

In their review the Committee is now seeking Council's approval to pursue an Off Leash Dog Park in Centennial Park – 1.1 acres behind the Creative Arts Centre and north of their parking area.

The Committee feels that this new proposed location is suitable for the following reasons:

- ✓ The cost to construct the Off Leash Dog Park would be considerably less because there is no brush to be removed or ground cover to install;
- ✓ Centennial Park is a passive park and currently used for walking, dog walking, camping and special events (Harvest Fest & Festival of Lights);
- ✓ The site would have minimal impact on the residential housing because Hall's Creek separates the properties from the proposed Dog Park;
- ✓ The site would have minimal impact on the Creative Arts Centre as they do not use this property or have plans to expand their building in the direction of the proposed park;
- ✓ Site has parking in both Centennial and Victoria Park;
- ✓ Site has access to water and hydro;
- ✓ Site has access to outdoor public washrooms;
- ✓ Property is owned by the Town of Ingersoll with no access issues.

Based on the Committee's evaluation of the site they would like Council's approval to continue to work with the Director of Parks and Recreation to further pursue the development of an Off Leash Dog Park in Centennial Park (Behind Creative Arts Centre & North of Parking Lot). See attached map.

Staff is recommending that they continue to work with the Off Leash Dog Park Committee and undertake the following for Council's consideration:

- Hold a Public Meeting to obtain comments and/or concerns on the proposed site and the development of an Off-Leash Dog Park;
- Meet with Upper Thames Conservation Authority to review park location and site specific project details;

- Obtain construction cost estimates;
- Work with Committee in their community fund raising strategy.

Financial Impact

The Off Leash Dog Park Committee is committed to this community project and has and will continue to fund raise to cover the costs of the Off Leash Dog Park and amenities i.e. benches, signage etc.

INTERDEPARTMENTAL IMPLICATIONS

The Ingersoll Cheese & Agricultural Museum hosts Harvest Fest in Centennial Park.

FINANCIAL IMPLICATIONS

The Town of Ingersoll currently has \$5,000 in a Dog Park Reserve Fund that Council may decide at a later date to apply to the construction of an Off Leash Dog Park.

Operating costs would be minimal because the Parks Department currently maintains the grass in the proposed location.

RECOMMENDATION

THAT Council authorized the Director of Parks and Recreation to continue to work with the Off Leash Dog Park Committee in the proposed development of an Off Leash Dog Park in Centennial Park (Behind Creative Arts Centre and north of the Parking Lot);

AND FURTHER THAT the Director hold a Public Meeting in partnership with the Off Leash Dog Park Committee to obtain comments and/or concerns on the proposed site and the development of an Off Leash Dog Park;

AND FURTHER THAT the Director report back to Council with the comments from the Public Meeting, proposed site plan, construction costs and funding.

ATTACHMENTS

Proposed Site Map

Prepared by: Bonnie Ward, Director of Parks & Recreation

Approved by: William Tigert, CAO





DEPARTMENT: OPERATIONS

REPORT NO: OP-013-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: 2017 AORS Municipal Trade Show Proposal

OBJECTIVE

To obtain Councils support for the proposal from the Oxford County Road Supervisor's Association to host the 2017 AORS Municipal Trade Show at the Canada Outdoor Farm Show site in Woodstock.

BACKGROUND

The Association of Ontario Road Supervisor's (AORS) puts on an Annual Municipal Trade Show that highlights information and technical developments related to municipal roads and infrastructure. The event will showcase over 200 exhibitors of public works products and services over two days in June.

ANALYSIS

The County of Oxford hosted a successful show in 1994 and has recently submitted an Expression of Interest to host the show in 2017.

This trade show will provide an opportunity to showcase the County while providing support to the local economy through accommodations, meals and other related spinoffs that a show like this generates.

There are no monetary requirements of the municipality but if the Association is successful in their bid there will be the need for public works staff time during the show to assist with parking and registration.

The Oxford County Association is asking Council for their endorsement of this event and the ability to utilize public works staff for the show.

FINANCIAL IMPLICATIONS

There are no monetary requirements of the municipality except for the time of public works staff that work at the show over the two days.

The revenue generated from the show is shared 60/40 split between AORS and the host Association. Any profit from the 40% remains with the Local Association to utilize as they wish. It is anticipated that much of the profits will be given to local County beneficiaries such as school bursaries, local hospitals or children aid programs.

RECOMMENDATION

WHEREAS the Oxford County Road Supervisors Association is seeking to host the 2017 Association of Ontario Road Supervisor's (AORS) Municipal Trade Show;

AND WHEREAS this event draws more than 2,000 participants to share information and technical developments related to municipal roads and infrastructure with 200 exhibitors (300 booths) of public works products and services;

AND WHEREAS this event provides an opportunity to show case the County and local municipalities while providing support to the local economy through accommodations, meals and other related spinoffs;

AND WHEREAS municipal support for the show and public works staff involved in planning, organizing and running the Trade Show is required for it to be successful;

NOW THEREFORE the Council of the Town of Ingersoll hereby endorses the Oxford County Road Supervisors Association bid for the 2017 AORS Municipal Trade Show;

AND FURTHER endorses the utilization of public works staff to assist with planning, organizing and running the 2017 AORS Municipal Trade Show.

Prepared by: Sandra Lawson, P.Eng. Town Engineer

Approved by: William Tigert, CAO



DEPARTMENT: OPERATIONS

REPORT NO: OP-014-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Assumption of Underground

OBJECTIVE

For Council to assume the underground services in Harrisview Subdivision (Sifton Properties) and McKeand Ridge Subdivision (Reeves Realty).

BACKGROUND

Once the developer has constructed all the underground services as per the subdivision agreement, the Town and the County assume these services and maintain a maintenance security for two years. At the end of the two years any deficiencies are remedied by the developer before the release of the maintenance security.

ANALYSIS

Sifton Properties Limited for Harrisview Subdivision and Reeves Realty Corporation for McKeand Ridge Subdivision have completed their obligation with regard to Underground Services in accordance with the subdivision agreement.

In the Harrisview Subdivision the streets in this phase of the development are known as Hollingshead Road, Chatfield Street and Chamberlain Street. In the McKeand Ridge Subdivision the street is known as Kendell Lane.

Confirmation of the acceptance of the underground services has been received from the County of Oxford for the services to be owned by the County. Final approved "As Constructed" documents have been received by the Town. The Stormwater Management Facility in the Harrisview Subdivision and all above ground services in both subdivisions are not included in the request for assumption.

FINANCIAL IMPLICATIONS

The Town will assume the financial costs of the stormwater system with the exception of the stormwater management pond but will maintain a maintenance security for two years for any capital costs.

RECOMMENDATION

THAT report Number OP-014-15 be received as information.

AND FURTHER THAT Council assumes the Underground Services for the Harrisview and McKeand Ridge Subdivisions effective January 12, 2015 and that Engineering Services notify all parties involved with the subdivision agreement that the Town has assumed only the Underground Services with the exception of the Stormwater Management Facility in the Harrisview Subdivision.

Prepared by: Sandra Lawson, P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: OPERATIONS

REPORT NO: OP-015-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Source Protection Plan

OBJECTIVE

To provide Council with the information on the upcoming Open Houses on the proposed Source Protection Plan for Drinking Water Source Protection in the Thames-Sydenham Source Protection Region.

BACKGROUND

The local Source Protection Committee has been working since 2007 to study the region and its 30 municipal drinking water systems and to develop policies to protect those water sources.

ANALYSIS

The Town has been advised that the Source Protection Committee will be holding several Open Houses including inviting the public to review and comment on the Amended Proposed Source Protection Plan for the region.

Hard copies of the proposed plan are available at a number of locations including the Upper Thames offices in London and the County offices in Woodstock. The plan is also available online at www.sourcewaterprotection.on.ca

The Open Houses are:

- Tuesday, January 13, 2015 – 3:00 pm – 7:00 pm at the St. Clair Region Conservation Authority Office
- Wednesday, January 14, 2015 – 3:00 pm – 7:00 pm at the Lower Thames Valley Conservation Authority Administration Building; and
- Thursday, January 15, 2015 – 3:00 pm – 7:00 pm at the Upper Thames River Conservation Authority, Watershed Conservation Centre.

RECOMMENDATION

THAT report Number OP-015-15 be received as information.

ATTACHMENTS

Letter and Notice Thames-Sydenham & Region Conservation Authorities

Prepared by: Sandra Lawson, P.Eng., Town Engineer
Approved by: William Tigert, CAO



UPPER THAMES RIVER
CONSERVATION AUTHORITY

Thames - Sydenham and Region
c/o Upper Thames River Conservation Authority
1424 Clarke Road, London, ON, N5V 5B9

December 18, 2014

Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON N5C 2V5
Darell Parker, CAO

Dear Darell Parker,

Re: Notice under O. Reg. 287/07 Source Protection Plan Preparation for
Drinking Water Source Protection in the Thames-Sydenham Source Protection Region

A Source Protection Plan for the Thames-Sydenham and Region is in the final stages of preparation. The local Source Protection Committee has been working since 2007 to study the region and its 30 municipal drinking water systems and to develop policies to protect those water sources. This letter provides notice as required by the Clean Water Act. Attached is a copy of the Amended Proposed Source Protection Plan and Updated Assessment Reports Notice of Consultation. The documents are available on the web site included in the notice. The notice also includes details on the open houses which will be held across the region.

The Thames-Sydenham and Region Source Protection Committee invites you to review and comment on the Amended Proposed Source Protection Plan for the region. The Amended Proposed Source Protection Plan contains policies which address activities regarded as significant threats to municipal sources of drinking water, or that could become significant threats in the future. These policies will help ensure the activities do not pose a risk to municipal drinking water sources. The Assessment Reports for the Lower Thames Valley, St Clair Region and Upper Thames River Source Protection Areas are also being updated. The Assessment Reports contain the science behind the Source Protection Plan including delineating the vulnerable areas to which the policies of the Source Protection Plan apply

The general changes that have been made to the documents since their last posting are listed below. Also posted with these documents are change logs for each document detailing the changes that have been made throughout the documents.

Source Protection Plan (volumes 1-3)

- Edits have been made throughout to correct grammar and for ease of reading
- Edits have been made to incorporate updated information including information attained through further technical studies
- Policies have been edited/added in response to comments and new information

Lower Thames Valley Conservation Authority
100 Thames Street, Chatham, Ontario,
N7L 2Y8

phone 519-354-7310, fax 519-352-3435

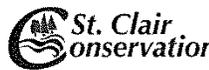
St. Clair Region Conservation Authority
205 Mill Pond Cres., Strathroy, Ontario,
N7G 3P9

phone 519-245-3710, fax. 519-245-3348

<http://www.sourcewaterprotection.on.ca/>

Upper Thames River Conservation Authority
1424 Clarke Road, London, ON
N5V 5B9

phone 519-451-2800, fax 519-451-1188



Explanatory Document

- Edits have been made throughout to correct grammar and for ease of reading
- Edits have been made to incorporate updated information including information attained through further technical studies
- Edits/additions have been made in response to comments

Glossary of Terms

- Web links have been updated
- New terms have been added

Assessment Reports (SCRSPA, LTVSPA and UTRSPA)

- New or revised Event Based Areas (EBA) for fuel (LTVSPA, SCRSPA)
- Identification of microcystin LR as an issue for Wheatley intake (LTVSPA)
- Update of the SGRA (LTVSPA)
- Documentation of work completed related to the nitrogen issue for Wallaceburg (SCRSPA)
- Addition of the vulnerable areas for the Kettle-Stoney Point First Nation intake (SCRSPA)
- Documentation of the completion of the Tier 3 Water Budget (UTRSPA)
- Addition of the Issue Contributing Area for Woodstock nitrate issue (UTRSPA)
- General updates to represent the current status of the Assessment Reports (all)
- Removal of system summaries from the appendices in favour of posting them separately as communication tools which may be updated to include policy impacts (all)
- Updates to the number of locations where significant threats are potentially being engaged in (all)

The Source Protection Committee worked hard to create a balance between the important goal of protecting our municipal supplies of drinking water and the burden this would create on municipalities and other implementers. In general, for *existing activities* that are a significant risk, the approach was to manage the risk through the use of Risk Management Plans and Prescribed Instruments. This allows the activities to continue while managing the risk such that the activity is no longer a significant threat to the drinking water source. For *future activities* that would create a new significant risk, generally the approach was to prohibit this activity in those vulnerable areas where it would be a significant threat. Whenever possible, where other agencies have mechanisms in place that adequately address the significant threats, these mechanisms were used to reduce duplication. If additional policies were needed, these were developed to complement existing mechanisms.

This is your opportunity to review the Amended Proposed Source Protection Plan and provide the Source Protection Committee with your written comments, to **Michelle Fletcher** at fletcherm@thamesriver.on.ca, by the deadline of January 22, 2015 at 4:30 p.m. as indicated in the attached notice. The enclosed notice provides details about where to review and/or obtain copies of the Plan and Assessment Reports and also invites you to attend an Open House to discuss the Plan. You are welcome to drop in to these Open Houses anytime between 3 and 7 pm. If you would like a DVD that contains the Amended Proposed Source Protection Plan and supporting documents, please contact Debra Kirk at 519-451-2800 ext. 256.

Lower Thames Valley Conservation Authority
100 Thames Street, Chatham, Ontario,
N7L 2Y8

phone 519-354-7310, fax 519-352-3435

St. Clair Region Conservation Authority
205 Mill Pond Cres., Strathroy, Ontario,
N7G 3P9

phone 519-245-3710, fax. 519-245-3348
<http://www.sourcewaterprotection.on.ca/>

Upper Thames River Conservation Authority
1424 Clarke Road, London, ON
N5V 5B9

phone 519-451-2800, fax 519-451-1188



Following consultation on this Amended Proposed Source Protection Plan and Updated Assessment Reports the Source Protection Committee will consider any comments, making revisions as appropriate before submitting to the Minister of Environment for approval. Any comments which do not result in revisions prior to submission will be provided with the documents and the Source Protection Committee's recommendation as to how the comment can be addressed.

If you have any questions about this letter, or source protection planning policy development, please contact **Michelle Fletcher at 519-451-2800 ext. 223** or visit the website at

www.sourcewaterprotection.on.ca. We look forward to receiving your input on this important initiative to protect drinking water sources in the Thames-Sydenham and Region.

Yours Sincerely,
Thames-Sydenham and Region

Bob Bedggood
Chair, Source Protection Committee

Enclosures: Notice

Lower Thames Valley Conservation Authority
100 Thames Street, Chatham, Ontario,
N7L 2Y8

phone 519-354-7310, fax 519-352-3435

St. Clair Region Conservation Authority
205 Mill Pond Cres., Strathroy, Ontario,
N7G 3P9

phone 519-245-3710, fax 519-245-3348
<http://www.sourcewaterprotection.on.ca/>

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1424 Clarke Road, London, ON
N5V 5B9

phone 519-451-2800, fax 519-451-1188

Thames-Sydenham and Region Source Protection

Public Notice of Consultation

on the Amended Proposed Source Protection Plan and updated Assessment Reports under O. Reg. 287/07

The Thames-Sydenham and Region Source Protection Committee invites the public to review and comment on the Amended Proposed Source Protection Plan for the region.

The Amended Proposed Source Protection Plan contains policies which address activities regarded as significant threats to municipal sources of drinking water, or that could become significant threats in the future. These policies will help ensure the activities do not pose a risk to municipal drinking water sources. The Assessment Reports for the Lower Thames Valley, St Clair Region and Upper Thames River Source Protection Areas are also being updated. The Assessment Reports contain the science behind the Source Protection Plan including delineating the vulnerable areas to which the policies of the Source Protection Plan apply. There are a number of ways to access these documents:

- Online at www.sourcewaterprotection.on.ca
- Hard copies are available at the following locations:
 - St. Clair Region Conservation Authority Office, 205 Mill Pond Cr., Strathroy (8:00 am to 5:00 pm, Mon. – Fri.)
 - Wallaceburg Municipal Office, 786 Dufferin Ave., Wallaceburg (8:30 am to 5:00 pm, Mon. - Fri.)
 - Sarnia City Hall, Planning Department, Third Floor, 255 North Christina Street North, Sarnia (8:30 am to 5:00 pm, Mon. – Fri.)
 - Upper Thames River Conservation Authority, Watershed Conservation Centre, Fanshawe Conservation Area, 1424 Clarke Road, London (8:30 am to 4:30 pm, Mon.- Fri.)
 - Customer Service Desk, Oxford County Administration Building, 21 Reeve Street, Woodstock (8:00 am – 5:00 pm, Mon.- Fri.)
 - Perth County Clerk/Deputy Clerk's Office, Main Floor, County Court House, 1 Huron St., Stratford (8:30 am – 4:30 pm Mon.- Fri.)
 - Lower Thames Valley Conservation Authority Administration Building, 100 Thames Street, Chatham (8:30 am to 4:30 pm, Mon. – Fri.)

To obtain a DVD with the Amended Proposed Source Protection Plan and supporting documents including the updated Assessment Reports, please contact Deb Kirk at 519-451-2800 ext. 256.

To review the Amended Proposed Source Protection Plan and updated Assessment Reports with staff, attend one of these Open Houses:

Tuesday, January 13, 2015 - 3:00 pm - 7:00 pm,

St. Clair Region Conservation Authority Office, 205 Mill Pond Cr., Strathroy

Wednesday, January 14, 2015 - 3:00 pm - 7:00 pm,

Lower Thames Valley Conservation Authority Administration Building, 100 Thames Street, Chatham

Thursday, January 15, 2015 - 3:00 pm - 7:00 pm,

Upper Thames River Conservation Authority, Watershed Conservation Centre,
Fanshawe Conservation Area, 1424 Clarke Road, London

To comment in writing send your comments by January 22, 2015 to:

Thames-Sydenham and Region Source Protection Committee
c/o Michelle Fletcher, Policy and Risk Management Advisor, Upper Thames River Conservation Authority,
1424 Clarke Road London, ON, N5V 5B9,
fletcherm@thamesriver.on.ca or Fax: 519-451-1188

Find out more at www.sourcewaterprotection.on.ca



DEPARTMENT: OPERATIONS

REPORT NO: OP-016-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Fees Study

OBJECTIVE

To obtain Council approval for a Planning and Engineering Fees Study in conjunction with the Building Permit Fees Study.

BACKGROUND

In 2014 Council approved the review of the Building Permit Fees as part of the 2014 Budget. Due to the busy building season the Request for Proposals (RFP) were not sent out until the beginning of December. As part of a review of the department and its services an optional part of the RFP was to look at what planning and engineering fees could be charged. A brief review of neighbouring municipalities showed that fees were being charged to review subdivision and site plans that commonly take up a lot of staff time, which the Town is not presently charging for.

ANALYSIS

The RFP was issued on December 9, 2014 and closed on January 6, 2015. The RFP requested the review of the Town's permit fee structure and to make any necessary recommendations for an updated fee schedule. As part of the RFP there was an option to provide costing for Engineering and Planning Service Fees. It was felt that if the two studies were done jointly there would be some economies of scale as there is overlap in data that is needed to be collected.

Presently the Town does not collect any fees (other than an application fee) for the review of Zoning, Minor Variance, Site Plans or Subdivision applications. Staff from the Engineering and Building Departments spends numerous hours, usually over months, reviewing the drawings and preparing the agreements. In briefly inquiring in neighbouring municipalities many collect fees for this service.

The Town received four proposals to prepare both the Building Permits Fees Study and the Planning and Engineering Fees Study. After review of the proposals Tunnock

Consulting Ltd. was selected for its experience in preparing these types of studies, its methodology and its price.

Staff is recommending that both studies be done together since there are definite advantageous to having both studies done. The consultant has indicated he can have a draft of the report by the end of February that will enable the required Public Meeting to be held in March with the new fees being approved by the beginning of the building season.

FINANCIAL IMPLICATIONS

The proposal from Tunnock Consulting Ltd. indicates the fees to perform the Building Permit Fee Study would be \$4,500 plus HST. To do the Planning and Engineering Fees portion of the study would be \$6000 plus HST. The consultant is willing to discount his price to \$8,400 plus HST if he is awarded both studies.

The \$5000 funding for the Building Permit Fees Study was approved in the 2014 budget and staff is requesting preapproval of \$5000 from the Engineering Operations budget – Consultant Fees for the Planning and Engineering Fees portion of the study.

RECOMMENDATION

THAT report Number OP-016-15 be received as information;

AND FURTHER THAT staff be directed to award the Building Permit, Engineering and Planning Fees Study to Tunnock Consulting Ltd for the price of \$8,400 plus HST.

AND FURTHER THAT the \$5000 funding for the Building Permits Fees Study be put into reserve from the 2014 operating budget;

AND FURTHER THAT preapproval be given for \$5000 from the 2015 Engineering Operations budget – Consultant Fees for the Planning and Engineering Fees portion of the study.

Prepared by: Sandra Lawson, P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: Clerk's Department

REPORT NO: C-017-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Review of Fees

OBJECTIVE

To consider the fees charged by the Clerks and Finance Departments.

BACKGROUND

From time to time we review our fees to ensure we are recouping enough of our costs for the various services we provide. Some of the fees are a balancing act because we are trying to cover our costs while providing a service to our constituents. It is becoming much more common place for full recovery costs to be included in the municipal fees. The following analysis covers the various fees we charge at the Town of Ingersoll.

ANALYSIS

Clerks Department Fees

Commissioner of Oaths

Currently \$10 in Town \$15 out of Town

Recommended to go to \$15 in Town and \$20 out of Town.

Brantford, St. Thomas, Tillsonburg, Woodstock and Stratford all charge \$20 or more.

Marriage Licences

Currently \$90

Recommended we go to \$100

We are the lowest along with Zorra and Norwich. They are both currently reviewing their fees as well.

Some places charge as much as \$135 but we have historically kept our fees low in order to encourage people to come to Ingersoll for wedding related services (such as marriage licenses) and we have a high prevalence of wedding related retail.

Dog Tags

Currently \$15

Recommended \$20 for altered \$25 for unaltered

These fees are all over the map. It is very common for the altered dog tag to be \$20 and for there to be a much higher fee for unaltered dogs. Presumably to encourage people to get their dogs spayed or neutered. Some places charge as much as \$50 for unaltered dogs which is, in some places double the charge for an altered dog. Given that we are already selling dog tags it is recommended that this increase take place in 2016.

Marriage Ceremony

Currently \$200 during office hours

Recommended \$250 during office hours

It appears that most municipalities are charging \$250 during office hours so we are recommending that we move to a similar price.

Planning Fees, Cash-in-Lieu, Planning Deposits

Our preliminary view shows a wide discrepancy in fees charged for planning applications, cash-in-lieu and planning deposits. For example, although we charge \$500 for a re-zoning application, the City of London charges \$7,000 and the Town of St. Mary's charges \$2,200. We feel this review is better done in a more comprehensive fashion and by a professional fee consultant and therefore recommend that the Planning fees, cash-in-lieu and planning deposits be included in the review of fees being undertaken for the building department by a consultant.

Finance Department Fees

The Finance Department has also undertaken a review of their fees and recommends we add the following fees to our fee schedule.

Property Tax Fees - Change of name \$20.00

If you have changed your name, recently purchased or transferred title, there is a fee to cover the costs associated with making the changes to the tax roll. You will be billed separately and if unpaid after one month it will be added to your tax account.

Property Tax Fees - New account \$25.00

If your property is new to the tax roll you will incur a one-time fee to cover the costs associated with setting up your tax roll. This fee will be charged on your first tax bill.

Property Tax Fees - Additions to roll \$20

If you have any invoices or charges that are transferred to your tax account due to non-payment you will be charged a fee to cover the costs associated with processing the transfer.

Property Tax Fees - Tax Sale Collection Processing Fee \$25

Properties in arrears three years will enter the tax sale process and will be charge all third party tax registration and tax sale fees plus a Town fee of \$25 for the processing of each of these fees.

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

Keeping our fees current allows us to keep recovering a reasonable cost while ensuring we don't fall too far behind and have to increase our fees drastically in order to catch up. This report recommends that.

RECOMMENDATION

THAT report C-017-15 be received as information and further that staff be directed to prepare a by-law to implement the fee increases outlined in report C-017-15.

Prepared by: Michael Graves, Clerk
Approved by: William Tigert, CAO

The following websites were referenced for this report:

Government of Ontario. "Ontario Heritage Properties Database". (on-line); available from <http://www.hpd.mcl.gov.on.ca/scripts/hpdsearch/english/popupSearch.asp?pid=7574>; accessed on June 25-27, 2014

Government of Canada. "Constitution Acts, 1867 to 1982". (on-line); available from <http://laws-lois.justice.gc.ca/eng/const/page-18.html#f45>, accessed on June 25-27, 2014

Historic Sites and Monuments Board of Canada. "Railway Station Report VIA Rail/Former CN Station". (on-line); available from <http://cnr-in-ontario.com/Reports/index.html?http://cnr-in-ontario.com/Reports/RSR-199.html>, accessed on June 25-27, 2014

Ministry of Culture. "Listing Cultural Heritage Properties on the Municipal Register". (on-line); available from http://www.mtc.gov.on.ca/en/publications/InfoSheet_Listing_Final.pdf, accessed on June 25, 2014

Ministry of Tourism, Culture & Sport. "Heritage". (on-line); available from http://www.mtc.gov.on.ca/en/heritage/heritage_supporting_faq.shtml, accessed on June 25, 2014

Ontario Heritage Trust. "Heritage Designation". (on-line); available from <http://www.heritagetrust.on.ca/Conservation/Buildings/FAQ.aspx#;FAQLink65>, accessed on June 25-27, 2014

VIA Rail Canada. "Ingersoll Train Station". (on-line); available from <http://www.viarail.ca/en/explore-our-destinations/stations/ontario/ingersoll>, accessed on June 25, 2014

Wikipedia. "Ingersoll Railway Station" (on-line); available from http://en.wikipedia.org/wiki/Ingersoll_railway_station; accessed on June 25-27, 2014

The following article on-line was referenced for this report:

Thompson, Kimberly. "Can Municipal Property Standards By-laws Protect Heritage Properties in Pickering from Demolition by Neglect?" (on-line); available from [file:///C:/Users/tricias/Downloads/Kim%20Thompson%20-%20EDMM%20Research%20Report%20\(3\).pdf](file:///C:/Users/tricias/Downloads/Kim%20Thompson%20-%20EDMM%20Research%20Report%20(3).pdf)



DEPARTMENT: Clerk's Department

REPORT NO: C-018-15

COUNCIL MEETING DATE: January 12, 2015

TITLE: Boards and Committee – Council

OBJECTIVE

To consider appointments to various Boards and Committees for this term of Council.

BACKGROUND

At the beginning of each new term of Council we appoint Council members to various Boards and Committees. We also establish new committees and from time to time and eliminate some committees. Once the new committees are established we put out an ad seeking public members for the various committees and then Council appoints the members.

This report will outline some of the committees Council will want to make Council appointments to immediately and further Committees that Council may want to consider for either review, determination as to their mandate or wrapping up.

For reference, a similar process was undertaken in 2011 and Council appointments were made to committee in January 2011, then the new committees were established and all the public appointments were made in April 2011.

ANALYSIS

For this review we have broken the committees in to two groups. Group A are committees that we know we are going to utilize and we need to make appointments to now. Group B are committees that are either changing or we need to review further to determine if they need a new mandate. The groupings are as follows:

Group A	Group B
Accessibility Advisory Committee	Trails Advisory Committee
Boundary Adjustment Committee	By-law Adhoc Committee
Ingersoll Cemetery Board	Committee of Adjustment
Harvest Festival Committee	Development Coordinating Committee
BIA Board of Management	Communities in Bloom
Museum Advisory Committee	Property Standards Committee
Ingersoll Economic Development Committee	Winter Lights Committee
Ingersoll Police Services Board	
Ingersoll Services for Seniors	
Youth Advisory Committee	
Erie Thames Hydro	

Group A Committees

Accessibility Advisory committee

This committee needs to be in place in order for us to meet our requirements under the AODA.

Boundary Adjustment Committee

This committee is needed in order to pursue discussions with our neighbouring municipalities.

Ingersoll Cemetery Board

This Board is necessary to help manage the Cemetery. There is remuneration for being a member of this Board.

Harvest Festival Committee

This committee helps manage the annual Harvest Festival.

BIA Board of Management

This Board is necessary to help manage the Business Improvement Area of Ingersoll as enacted under the Municipal Act.

Museum Advisory Committee

This committee has been in place for a long period of time to provide input on Museum activities and events.

Ingersoll Economic Development Committee

This committee provides advice and input on Economic Development Activities.

Ingersoll Police Services Board

This Board provides input on the Police Service provided by the Ontario Provincial Police.

Ingersoll Services for Seniors

This committee provides input on the services provided to Seniors within the community.

Youth Advisory Committee

This committee provides input on the services provided to youth within our community.

Erie Thames Hydro Board

This Board oversees the operations of the jointly owned Hydro Board. Remuneration is paid to the members on this Board.

Upper Thames Conservation Board

This Board provides input on the operations of the Upper Thames Conservation Board. Remuneration is paid to members of this Board. Council appointed Kristy Van Kooten-Bossence to this Board at its December 8, 2014 meeting.

Group B Committees

By-law Ad-hoc Committee

This committee needs to be reviewed to determine its mandate. If new by-laws are needed to be created or reviewed that direction and review should be completed by all of Council.

Committee of Adjustment

Staff are suggesting that this committee be wrapped up and that Council sit as Committee of Adjustment as allowed under the Planning Act. This would eliminate the remuneration being paid to Committee Members.

Communities in Blooms Committee

Council will need to decide if they would like to continue to be involved in the Communities in Bloom and if they would like to have a committee to assist them with that process.

Development Coordinating Committee

Staff are reviewing the Site Plan process and are considering the membership of that committee and will be making a recommendation to Council at a subsequent meeting.

Ingersoll Recreational Trails Advisory Group

Council will need to review the necessity and mandate of this committee.

Property Standards Committee

Staff are reviewing the property standards by-law and are considering the membership and mandate of that committee and will be making a recommendation to Council at a subsequent meeting.

Winter Lights Committee

Council will need to review the necessity and mandate of this committee.

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

The only financial implications are the elimination of the Committee of Adjustment which would be a very minor financial savings.

RECOMMENDATION

THAT report C-018-15 be received as information;

AND FURTHER THAT the following Council members be appointed the following committees:

Board or Committee	Council Appointee(s)
Accessibility Advisory Committee	
Boundary Adjustment Committee	
Ingersoll Cemetery Board	

Harvest Festival Committee	
BIA Board of Management	
Museum Advisory Committee	
Ingersoll Economic Development Committee	
Ingersoll Police Services Board	
Ingersoll Services for Seniors	
Youth Advisory Committee	
Erie Thames Hydro	

Prepared by: Michael Graves, Clerk
 Approved by: William Tigert, CAO



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-019-15

COUNCIL MEETING DATE: January 12th, 2015

TITLE: Facilitated Strategic Priority Setting Exercise

OBJECTIVE: The objective of this report is to seek Council approval to undertake a strategic priority setting exercise. Conducted with the use of a sole sourced facilitator, Council and Senior Management along with a public consultation component. In addition pre-budget approval for the related costs is also being requested.

BACKGROUND: Staff proposed, in December, a series of facilitated Workshops to develop a list of Strategic Priorities.

Council approved the sole sourcing approach and asked staff to include a public input component. Staff reviewed the request with the proponent and they modified their proposal to do so.

ANALYSIS: Since it is hoped to conduct the process in parallel with the budget process, staff are requesting that Council consider granting pre-budget approval for the goal setting exercise.

The benefits of the process was laid out in the previous report.

Staff will be circulating a doodle poll, subject to approval, for a meeting dates to conduct the various workshops and Town Hall meeting.

INTERDEPARTMENTAL IMPLICATIONS: The setting and the establishment of corporate goals and priorities will impact all Departments as staff work to align individual Work plans over the next term of Council.

FINANCIAL IMPLICATIONS: Attached for Councils information are the two proposals;

Option 1

The initial proposal, which did not include a public consultation component with a price of **\$9072.00 plus an estimated \$650.00** in expenses plus applicable taxes.

Option 2

The revised proposal that did include the public consultation segment with a price of **\$11,844.00 plus \$1200.00** in expenses and applicable taxes.

RECOMMENDATION: THAT the Council of the Corporation of the Town of Ingersoll receive this report for information.

AND FURTHER THAT Council provides direction on which proposal to proceed with a strategic priorities goal setting exercise, Option 1 or Option 2, using AtFocus Inc., as facilitator.

AND FURTHER THAT Council provides pre-budgetary approval for the goal setting exercise expense.

Attachments:

Option 1 - Initial Proposal dated October 30th 2014

Option 2 - Revised Proposal

Prepared by: William J. Tigert, Chief Administrative Officer

October 30, 2014

Bill Tigert, CAO
Town of Ingersoll

Re: Strategic Priority Setting

atfocus is very pleased to submit this proposal to assist in the development of your Strategic Priorities. We are aware that you are familiar with our Firm and work. As such, we have not included a write up of our qualifications and experience. However, we would be pleased to provide any additional information you require.



Our Approach

We have developed an approach that we believe accomplishes your objectives of prioritizing your strategies with Council and your senior management team. Our understanding of the project deliverable is a list of Strategic Priorities. This will be completed through 3 facilitated workshops and 1 Start Up Meeting. Our approach includes:

- **Start Up Meeting** – Meet with yourself to discuss the current Strategic Plan, priorities and individual Councillors “hot topics” (2 hours)
- **Workshop 1:** Council Workshop (3 hours)
 - Confirm current Strategic Plan components (Vision, Mission, etc.)
 - Discuss current possible list of priorities
 - Determine what’s “not on the list”
- **Workshop 2:** Senior Management Workshop (8 hours)
 - Discuss impacts of Council Workshop results
 - Develop your “Wall of Work” – year over year higher level projects/initiatives aligned with Strategic Priorities
- **Workshop 3:** Council Workshop (3 hours)
 - Present/Validate recommended Wall of Work
- Draft final list of priorities

Team and Fees

I am proposing that I facilitate all the sessions and be the primary author of the Business Plan. My hourly rate is \$280/hour. It is anticipated that this work will require the following effort:

- 10 hours to prepare for all workshops
- 16 hours to facilitate meeting/workshops
- 10 hours to assemble the final Strategic Priority document
- 3 trips with one overnight stay

Our total number of hours to complete this work is approximately 36 hours which results in total fees of \$10,080.00 (not including taxes or expenses). We are pleased to discount our fees by 10% to demonstrate our commitment to continuing our work with local levels of Government. As such, our total fees for this work are \$9,072.00 (not including expenses or tax). We estimate expenses at about \$650.00. This assumes 4 round trips with 1 overnight stay and no hard copies of required workshop material. We have assumed that the Town will print all required documents.

Our estimated hours and associated fees assume that the final deliverable is a high level Strategic Priority document and that a Strategic Plan or an extensive final report is not required. If a more comprehensive detailed Plan is required the additional hours/fees required to complete this will be discussed prior to expanding our work.

I look forward to the opportunity to work with you again. Please let me know if you have any questions or concerns.

Regards
Moosha Gulycz
Partner, **a t f o c u s**

December 19, 2014

Bill Tigert, CAO
Town of Ingersoll

Re: Strategic Priority Setting

atfocus is very pleased to submit this proposal to assist in the development of your Strategic Priorities. We are aware that you are familiar with our Firm and work. As such, we have not included a write up of our qualifications and experience. However, we would be pleased to provide any additional information you require.



Our Approach

We have developed an approach that we believe accomplishes your objectives of prioritizing your strategies with Council and your senior management team. Our understanding of the project deliverable is a list of Strategic Priorities. This will be completed through 3 facilitated workshops and 1 Start Up Meeting. Our approach includes:

- **Start Up Meeting:** Meet with yourself to discuss the current Strategic Plan, priorities and individual Councillors “hot topics” (2 hours)
 - *Anticipated timing: Third week of January, 2015*
- **Workshop 1:** Council Workshop (3 hours)
 - Confirm current Strategic Plan components (Vision, Mission, etc.)
 - Discuss current possible list of priorities
 - Determine what’s “not on the list”
 - *Anticipated timing: Third week of January, 2015*
- **Public Input:** We will facilitate a 2 hour public Town Hall meeting to solicit input on the priorities expressed by Council. We will also develop, release and monitor a public web survey to capture additional input. The survey will be available for 10 days and will contain approximately 6 questions, with only 1-2 questions being open ended questions. The Town will be responsible for advertising the survey (e.g. on the web site), distributing cards inviting the public to participate, putting up posters
 - *Anticipated timing: 1 week after Workshop 1. The web survey will be open for 10 days after the Town Hall meeting (end of January, 2015- early February 2015)*
- **Workshop 2:** Senior Management Workshop (8 hours)
 - Discuss impacts of Council Workshop results
 - Develop your “Wall of Work” – year over year higher level projects/initiatives aligned with Strategic Priorities
 - *Anticipated timing: 1 week after the close of the web survey mid February 2015*
- **Workshop 3:** Council Workshop (3 hours)

- Present/Validate recommended Wall of Work
 - *Anticipated timing: 1 week after Workshop 2, end February 2015*
- **Draft final list of priorities**
 - *Anticipated timing: 1 week after Workshop 3, early March 2015)*

Team and Fees

I am proposing that I facilitate all the sessions and be the primary author of the Strategic Priority document. My hourly rate is \$280/hour. It is anticipated that this work will require the following effort:

- 10 hours to prepare for all workshops
- 16 hours to facilitate meeting/workshops
- 5 hours to prepare and facilitate the public Town Hall
- 6 hours to develop, monitor and summarize the public web survey
- 10 hours to assemble the final Strategic Priority document
- 4 trips with 3 overnight stays

Our total number of hours to complete this work is approximately 47 hours which results in total fees of \$13,160.00 (*not including taxes or expenses*). We are pleased to discount our fees by 10% to demonstrate our commitment to continuing our work with local levels of Government. As such, our total fees for this work are \$11,844 (*not including expenses or tax*). We estimate expenses at about \$1,200.00. This assumes 4 round trips with 3 overnight stays and no hard copies of required workshop material. We have assumed that the Town will print all required documents.

Our estimated hours and associated fees assume that the final deliverable is a high level Strategic Priority document and that a Strategic Plan or an extensive final report is not required. If a more comprehensive detailed Plan is required, the additional hours/fees required to complete this will be discussed prior to expanding our work.

I look forward to the opportunity to work with you again. Please let me know if you have any questions or concerns.

Regards
 Moosha Gulycz
 Partner, **at focus**



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-020-15

COUNCIL DATE: January 12th 2015

TITLE: Carneige Building

OBJECTIVE: To provide information to Council

BACKGROUND: Steve Caskey and Adam Funnell have asked to appear as a delegation to Council and will be attending the January 12th meeting.

As requested by Councillor Petrie, Staff met with Mr. Caskey and Mr. Funnell as well as Sarah Hill on December 22nd to have a preliminary discussion on the state and options for the future of the Carneige Building.

Council was informed in December 2014, on the issues concerning the building condition.

The options identified at that time were;

- A) Repair the building and bring it back to a safe occupancy standard.
- B) Sell the building as is
- C) Demolish the building

These options were also discussed with those in attendance on December 22nd. Staff suggested that if there were sufficient individuals that were willing to formally incorporate as a legal entity, with liability provisions, the potential for conveyance under certain conditions might be an option for consideration. Obviously, there would have to be detailed agreements and processes that would have to be established for such an action to proceed.

It was suggested that if so interested, citizens may want to approach Council just to advise them that this option was being investigated. That is why staff believe the delegation has been requested.

ANALYSIS: At this point, there will be no requirement for Council to make a decision on the matter. Full discussions around the future of the Carneige Building will form part of Council's budget deliberations.

FINANCIAL IMPLICATIONS: There will be no anticipated financial impacts associated with listening to the delegation and hearing the information for future consideration.

RECOMMENDATION: **THAT** the Council of the Town of Ingersoll receive this report for information.

Prepared by: William J. Tigert, Chief Administrative Officer

Ingersoll Off-Leash Dog Park Committee Update for Council

January 12, 2015

Brief History

- Dog park committee has been working on opportunity for Ingersoll Dog Park for 3+ years.
- Former committee chair moved away from town
- Previous council had placed 5k in reserves for future installation
- Former council had approved location in Lawson Trail for dog park
- Volunteer clearing activities at Lawson Trail location have been deemed to be of significant risk by town and private insurers

Committee Update

- Tri Chairs
 - Daryl Countryman
 - Reagan Warnick Franklin
 - Dave Cripps
- Ingersoll staff support
 - Bonnie Ward
- Meeting semi regularly VPCC
- Continue affiliation with the Ingersoll Lions club
- Roughly \$3200 has been secured or promised to the committee.

Research Updates

- Based on preliminary estimates gathered by the committee:
 - Clearing Lawson Trail Area 15 – 25K
 - Fence 7 - 15K
- Fence similar to the dog park in Thamesford is recommended.

Problem Analysis

- While the Lawson trail area is a possible site...
 - The area provided has been re-naturalized and requires significant clearing and cleanup to support a safe environment for patrons and dogs.
 - This clearing will represent a significant cost, with estimates approaching 50K including fence.

Alternative #1

- Leverage parcel of land in Centennial Park
North of Centennial Lane and East of Creative
Arts Centre

Alternatives #1 Pros

- A comparable existing parcel of land may be either an interim or long term solution.
 - 1.1 ha directly east of Creative Arts Centre and South of Centennial Lane
 - Currently maintained by Ingersoll Park and Recreation
 - Could support a volunteer led installation of fence.
 - Cost 7 – 15K
 - Installation time frame potentially summer/fall 2015
 - Area (Centennial Lane frequented by up to 40 dogs during summer season (23 on Tuesday Oct 21 between 8am and 1pm)

Alternatives #1 Risks

- Close to residential area across creek, require buy in and support for the install.
- Environmental review because of proximity to water with Upper Thames engagement.
- Partner with Creative Arts Centre to understand and align long term needs. Perhaps work together to improve parking situation etc.
- Public has raised some concern related to wildlife habitat, neighbor impact and festival impacts in the area. (see addendum and word document attachment)

Alternative #2

- Proceed with currently approved location in Lawson Trail

Alternative #2 Pros

- Location does not significantly impact neighbours.
- Council has approved use of location.
- Area is frequented by dog owners now.

Alternative #2 Risks

- Significant additional costs required to clear naturalized area.
- Species of Flora may be impacted negatively, will be mitigated by working with county arborist and Upper Thames as necessary.
- Area is difficult to access by vehicle.

Alternative #3

- Continue to work to find alternative suitable location on either private or public property with or near the town.

Today's Request

- Request that council provide support for Dog Park Committee to engage stakeholders with the goal of executing option#1, upon successful and positive community engagement.
- Request that council provide direction to staff to facilitate required public meetings to determine if key stakeholders are able to support option#1.
- Request that council provide parameters for accessing the funds in reserve for construction of Ingersoll dog park during the 2015 calendar year.

Questions

- Contact Info:
 - Dave Cripps
 - 226-228-4199
 - dave@crippspro.ca

**Please note this presentation is not being made in relation with PlayRight Playgrounds Ingersoll or any other organization.

Addendum

The screenshot shows a Facebook browser window with the address bar displaying <https://www.facebook.com/groups/342704819525/>. The page title is "Your Voice Ingersoll". The main content area features a list of posts from December 21, 2015, discussing dog parks and local issues. The posts are:

- co-chairs**: December 21 at 5:47pm · Like · 1
- Carter Drew**: Thanks Tim, I'll talk to many of the Homeowners there and see about having a Delegation! December 21 at 5:50pm · Like
- Tim Lobzun**: You have to ask the clerk one week in advance of council for delegation status but the proposal will not be available on the agenda until the Thursday or Friday before - Best to get in touch with the Co-Chairs or message the group - There is always a trade off - Most dog parks are not noisy - and many of our parks have folks that ignore the must be leashed ban December 21 at 6:20pm · Like · 1
- Bridget Williams**: There is SOMETHING being put in there but really hope it's not the dog park. December 21 at 6:20pm · Like
- Carter Drew**: Tim several of the Dog Owners near the Creative Centre.. have dogs who are territorial (as they should be) about their own property! If a dog is near the creek or Creative Center.. One Home with 3 dogs sets off quite a Cacophony .. if there are dogs constantly in the area.. The Symphony will never stop! That part of the Creek is very sensitive to several species! Many of the homes along the creek are a piece of heaven.. with the Wildlife and Quiet there now.. that will end with a Dog Park! Surely the town has less sensitive areas where the dog park would be a better idea! December 21 at 6:56pm · Like
- Gord McLelland**: If you fence the area in where do you put the fence? You can't put it in the creek . not fencing will not work as creek to small,not a very big area. December 21 at 8:17pm · Like
- Megan Aumont**: Is there a dog park in town now? December 21 at 8:30pm · Like
- Jenny Cumper**: I wasn't aware of any dog park in town right now, so how can this be a "new and improved" park. I also was under the impression a dog park was to be incorporated into the Lawson Trail, which seems a much better location to me. I can't really see how the area behind the Creative Arts Centre would be big enough. Isn't that also where we have the fireworks and

The right sidebar contains a list of friends to add:

- Neal Pollard**: 3 mutual friends · Add Friend
- Dan Countryman**: 7 mutual friends · Add Friend
- Jean-Paul Ntwari**: 7 mutual friends · Add Friend

Below the friends list is a sponsored advertisement for DoubleDown Casino:

SPONSORED Create Ad

1M FREE DoubleDown Chips
★★★★☆ DoubleDown Casino - Free Slots
Wheel of Fortune Double Diamond has payouts up to 1000x the coin value. Play today!
Play Now · 1,000,000 people play this

The bottom right sidebar shows "YOUR APPS" (SALE 15, SALE 2, BALLPARK EMPIRE), "RECOMMENDED GAMES" (Bicycle, Candy Crush, Labyrinth), and a list of people who have left the group:

- Wonderful service for such a wonderful terrific lady. Will miss you dearly Ruth Ann
- Jaime Vowels (Mobile)
- Rick Eus (Web)
- Hayden McEwin (Web)
- Sue Speers (Mobile)
- Richard Osborn (Mobile)
- JoLynn Smith (Web)

At the bottom, there are "GROUP CONVERSATIONS" (Becky, Cathy, Dave) and a search bar.

Addendum

Facebook browser window showing the "Your Voice Ingersoll" group page. The page displays a list of posts, a sidebar with user profiles, and a sponsored advertisement for DoubleDown Casino.

Group Name: Your Voice Ingersoll

Posts:

- ingersonn04gn.** December 21 at 11:17pm · Like · 5
- Gord McLelland** Behind creative arts also clashed with Harvest Fest and probably the brand new Art festival . December 22 at 9:28am · Like
- Gord McLelland** How about south east corner of park behind museum up to Noah's Pond December 22 at 9:38am · Like · 1
- Carter Drew** That area is subject to flooding, how about over near the old Horse Barn? Where the town stores the Christmas Wagons etc. December 22 at 11:03am · Like
- Gord McLelland** Ball park splash pad lawn tractor track December 22 at 11:46am · Like
- Tim Lobzun** Maybe Reagan Warnick Franklin can shed some light on this - You can PM her too - I am not sure what the new councillors emails are yet December 22 at 5:03pm · Like
- Reagan Warnick Franklin** Look for a presentation to council on January 12th. Or if you want to speak to a chair of the committee you could contact Dave Dave Cripps or Daryl Countryman. Thanks! Reagan December 22 at 5:13pm · Like · 2
- Cathy Hamel** "One home with three dogs", Carter Drew? Isn't there a town bylaw limiting the number of dogs to two per household? December 22 at 5:19pm · Like · 2
- Carter Drew** With the shared backyards it may very well be only two! December 22 at 5:38pm · Like
- Cathy Hamel** Rats... I was just about to go out and get another St Bernard puppy! Lol December 22 at 5:39pm · Like · 1

Write a comment...

Right Sidebar:

- Randy Palmer** 1 mutual friend · Add Friend
- Nadine Schalkwyk** 16 mutual friends · Add Friend
- Jean-Paul Ntwari** 7 mutual friends · Add Friend

SPONSORED Create Ad

Free Gift of 1M Chips
★★★★☆ DoubleDown Casino - Free Slots
You get 1 million free chips when you play at DoubleDown. Try your luck today!
Play Now - 1,000,000 people play this

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YOUR APPS MORE

- SALE 15
- SALE 2
- BALLPARK EMPIRE

RECOMMENDED GAMES MORE

- Bicycle
- Colorful
- Logic

GROUP CONVERSATIONS

- Becky, Cathy, Dave

Sent: Tuesday, December 16, 2014 6:41 AM

To: [wtigert@ingersoll.ca](mailto:wigt@ingersoll.ca)

Cc: Ted Comiskey

TO: The Mayor and Council of the Town of Ingersoll

FROM: Bryan Smith for the Oxford Coalition for Social Justice

SUBJECT: Request for delegation

The Oxford Coalition for Social Justice respectfully asks for time to delegate to the Town of Ingersoll at its next regular meeting in January, or at such other meeting that the Council may feel appropriate in that month on the subject of a Conference to be held in Ingersoll.

The Oxford Coalition for Social Justice has invited keynote speakers such as Charlie Angus, Linda McQuaig and will include a variety of speakers with scientific, environmental, legal and Aboriginal credibility to contribute information and education to the efforts of the Town and community to stop Walker's proposed dump. This event, of significant scope in the quality and quantity of information, will invite the public to attend, to hear, to interact and to become further informed and educated citizens.

The Oxford Coalition for Social Justice will partner with a variety of other organizations in the delivery of this Conference, will make efforts to engage local, regional and national media in order to draw their awareness to Ingersoll as a dynamic community, and will persist in using the opportunities provided by those contacts in furthering the efforts of the Town and its residents in improving the quality of life.

For further information, please contact:

Bryan J. Smith, Chair

The Oxford Coalition for Social Justice

bryasmit@oxford.net

[519-456-5270](tel:519-456-5270)



Alexandra Hospital Ingersoll



Tillsonburg District Memorial Hospital

Mayor/CAO Breakfast Session – November 21, 2014

Financial Update

- AHI and TDMH are evolving in order to better serve their communities. The SW Local Health Integration Network (SW LHIN) continues to support the role that small hospitals play in delivering quality health care.
- Maintaining a balanced budget, as mandated by the SW LHIN, continues to be a challenge, with yearly 3% inflation pressures out-weighing funding that has been restricted to just 1% for the last three years. AHI and TDMH will continue to deploy cost savings and revenue strategies to help achieve a balanced position in fiscal 2015/16 with no expected increase from the Ministry.

Joint Board of Directors

- To ensure that health care is delivered as a cohesive system across multiple communities that we serve, AHI and TDMH commenced with their Joint Board of Directors in September 2014 (as approved by AHI and TDMH Boards in June 2014).
- They will remain two separate corporations and hospital-specific issues will be only voted on by hospital-specific Board members.
- Money raised in each community for its local hospital will be used solely for that hospital.

Campus of Care Models

- Each hospital will soon establish itself as a Campus of Care, where a range of healthcare service providers will be located at one site in each community. Area residents will enjoy the ease of one-stop shopping for healthcare. Benefits include a more patient-centred continuum of care and simpler navigation of the healthcare system.

Ingersoll Cataract Centre

Tillsonburg Endoscopy Centre

- As of October, 2014, area residents now benefit from a “focus of care” in a specific area of specialty at each hospital site. Area residents will go to Ingersoll for all cataract procedures and Tillsonburg for all endoscopies.
- Senior Friendly Principles have been incorporated into this focus of care resulting in improvements to benefit seniors.
- As procedural efficiencies improve, AHI and TDMH will improve the patient experience, become more cost-effective and could attract patients from larger centres.

Ebola Preparedness

- There have been no suspected or confirmed cases of Ebola in the Ingersoll or Tillsonburg area.
- AHI's and TDMH's preparations for treating Ebola are ongoing and follow Ministry of Health directives.

Your understanding and support of the changing face of healthcare in our communities is critical to our ongoing success.



THE ALEXANDRA HOSPITAL, INGERSOLL

Your partner, providing quality care, every day.

29 Noxon Street Ingersoll Ontario N5C 3V6
Telephone 519-485-1700 Fax 519-485-9606
Website <http://www.alexandrahospital.on.ca>

December 17, 2014

Attn. Michael Graves, Clerk
Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON N5C 2V5

Dear Michael Graves,

The Alexandra Hospital, Ingersoll has an immediate need to replace their aged (30 plus years) boilers that are used to heat the hospital building. The Ministry of Health has approved our multiyear funding approach to replace the existing boilers through the Hospital Infrastructure Renewal Fund (HIRF), unfortunately this funding is not sufficient to pay for the boilers in one fiscal year. The support that has been committed to date is \$673,733 (\$449,182 for fiscal 2014/2015 and \$224,591 for fiscal 2015/2016). The boilers are projected to cost \$1,656,450. With the commitments received so far there is a funding gap of \$982,677.

We are therefore respectfully requesting the Town of Ingersoll to help with the funding towards the Alexandra Hospital, Ingersoll boiler replacement project in the amount of \$982,677.

Let me know if you have any questions about this request.

Sincerely,

Carol Prouse, Board Chair
Alexandra Hospital, Ingersoll

cc: Crystal Houze, Integrated President and CEO



Andrew Carnegie was a self-made man.

He was one of those characters that the American Dream is based on. From Telegraph messenger to Steel Magnate, Mr. Carnegie amassed a great fortune. However, Carnegie is remembered more for his philanthropic generosity and his strong belief in and passion for free education.

Andrew Carnegie's Dictum

In his final days, Carnegie suffered from bronchial pneumonia. Before his death on August 11, 1919, Carnegie had donated nearly \$351 million for various causes. The "Andrew Carnegie Dictum" was:

- To spend the first third of one's life getting all the education one can.
- To spend the next third making all the money one can.
- To spend the last third giving it all away for worthwhile causes.



Our Ingersoll Carnegie Library, built in 1910, has graced Charles Street for 105 years and provided an important focal point for the community to the present day. Our library is one of 125 built in Canada by a grant from the Carnegie Foundation and one of only 95 still standing in Ontario. Believed to have been design by an Ingersoll architect, the library's plans won Mr. Carnegie's hearty endorsement. In fact it is noted in local archive papers that Mr. Carnegie even complimented the library committee and the architect on their proposal.



Today the outer appearance of the library with the current signs removed is little different than its first day. However, the inevitable passage of time has taken its toll on this building and Council has been informed that it requires some help to remain in use.



A group of citizens is interested in seeing the library restored to its former glory, put into a viable and appropriate use, and formally designated as a heritage building.



How:

- Incorporate a group in a manner that will best suit an action plan and leverage funding
- Research various pathways to success via an options appraisal and feasibility study utilizing excellent existing expertise and resources
- Garner public input and buy-in through a formal process
- Work with partners and organizations to develop the plan and raise funds
- Carry out the plan



What we don't want:

- Undo financial constraint on the taxpayer
- Quick unplanned resolutions leaving the library less than it can be or jeopardizing its heritage significance
- Another lost treasure for Ingersoll

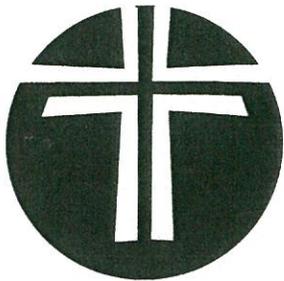


What can Council do?

We ask that Council accept this presentation, and acknowledge in that acceptance that there is a local group working to see the Carnegie Library is secured and saved as an Ingersoll heritage landmark.

As a group we will keep Council informed through correspondence and a future delegation leading to official requests for actions on the part of Council to work with us to save the library.

Thank
You



First Baptist Church Ingersoll Inc.

235 THAMES ST. S. INGERSOLL, ON. N5C 2T6

TEL 519-485-3046

EMAIL 1stbapting@execulink.com

6 Holcroft Street East,
Ingersoll, Ontario.
N5C 1B4
January 5, 2014.

Michael Graves, Clerk,
Town of Ingersoll,
130 Oxford Street,
Ingersoll Ontario

RE: Parks Bylaw: Use of Sound Equipment

Dear Michael:

I am writing to request Council's consideration to waive the provision in the Parks Bylaw banning the use of sound equipment for events held in the Town's Parks for our 2015 Gospel Music in the Park program sponsored by First Baptist Church. The programs are held each Sunday night in Bonnie Mott Memorial Park commencing on June 28th and ending on August 30th.

The requested waiver to operate sound equipment is between the hours of 5 PM and 9 PM each Sunday night. This year we celebrate the 22nd anniversary of the Gospel Music in the Park with attendance of 200-300 persons each Sunday evening. Council has been very supportive in past years to our request and I look forward to the same support for this year's program. I would extend a special invitation to Council and staff to join with the crowd on Sunday evenings at 7:00 PM. In case of rain the concert moves indoors to First Baptist Church.

On behalf of First Baptist Church Board of Deacons, I would ask Council to include Gospel Music in the Park in the promotion brochure for Spring and Summer Festivals and Events as an additional attraction for the Town. I would be happy to provide the information.

In addition to the Summer Park Program, we have started Gospel Music in the Church with gospel concerts once a month. Our first concert attracted 90 persons from the town and area and our Christmas concert held on Dec. 14th saw the Church filled. Other concerts are planned and booked for January 25th, February 22nd and March 29th at 7 PM. Thank you bringing this request to Council.

Ted Hunt, Chairman



**CORPORATION OF THE TOWN OF INGERSOLL
BY-LAW NO. 15-4784**

A by-law to provide for a 2015 interim tax levy for all taxation classes and to provide for the payment of taxes and penalty and interest charges of 1.25 percent per month.

WHEREAS Section 317(1) of the *Municipal Act*, S.O. 2001, C.25, provides that the Council of a local municipality may, before the adoption of the annual estimates for 2015, pass a by-law to levy on the whole of the assessment for real property rateable for local municipal purposes;

AND WHEREAS the Council of The Corporation of the Town of Ingersoll deems it advisable and expedient that such an interim tax levy be applied to all taxation classes;

NOW THEREFORE the Council of The Corporation of the Town of Ingersoll enacts as follows:

- (1) That an interim levy be imposed in 2015 in an amount of fifty (50) per cent of the prior year's annualized taxes.
- (2) For the purposes of calculating the total amount of taxes for the prior year under paragraph 1, if any taxes were levied on a property for only part of 2014 because assessment was added to the Collectors Roll during 2014, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes had been levied for the entire year.
- (3) For the purposes of calculating the total amount of taxes for the year 2014 under paragraph 1, if any taxes are reduced on a property for only part of 2014 as a result of tax reductions under Section 357 of the *Municipal Act*, S.O. 2001, C.25 or assessment appeals approved by the Assessment Review Board, an amount shall be deducted equal to the reduced taxes that would have been calculated on the property if taxes had been reduced for the entire year.
- (4) A sum not exceeding 50% for local improvement charges shall be levied where applicable.
- (5) That the Director of Finance/Treasurer be authorized to issue such prescribed interim realty tax notices which shall be due in two approximately equal instalments. The due date for the first instalment shall be the 27th day of February 2015. The second instalment due date shall be the 29th day of May, 2015. The due dates shall meet the notification requirements specified in Section 343 (1) of the *Municipal Act*. S.O. 2001, C.25.
- (6) The provisions of this by-law apply in the event that assessment is added for the year 2015 after the date this by-law is passed and an interim levy shall be imposed and collected with one instalment date with a due date within the notification requirements specified in Section 343 (1) of the *Municipal Act* S.O. 2001, C.25.
- (7) That pursuant to Section 345(2) of the *Municipal Act*, S.O. 2001, C.25, a penalty of 1.25 % shall be made on the first day of default. Such penalty charge shall be levied and collected in the same manner as if it had been originally imposed.
- (8) That pursuant to Section 345(2) of the *Municipal Act*, S.O. 2001, C.25, the Director of Finance/Treasurer shall add to the amount of taxes due and unpaid, interest at the rate of 1.25 % month at the first of each month for each month until the taxes are paid. Such interest charge shall be levied and collected in the same manner as if it had been originally imposed.

- (9) The Director of Finance/Treasurer may mail, deliver or cause to deliver to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable, as specified under Section 343 (1) of the Municipal Act, S.O. 2001, C.25.
- (10) That payment of 2015 taxes shall be made into the office of the Director of Finance/Treasurer at 130 Oxford Street, 2nd Floor, Ingersoll, Ontario or at/through various financial institutions or designated agents in the Town of Ingersoll as ratified by written agreement from time to time.
- (11) That in accordance with Section 347(1) of the *Municipal Act*, S.O. 2001, C.25, the Director of Finance/Treasurer may accept and allocate part payment from time to time on account of any taxes due and receipt such part payment provided that acceptance of any such part payment does not affect the collection of any percentage charge imposed and collectible in respect of non-payment of any taxes or any class of taxes or of any instalment thereof.
- (12) That the Director of Finance/Treasurer is not authorized to revise, reduce or cancel amounts billed and/or interest/penalty charges without the authorization of Council.
- (13) That the Director of Finance/Treasurer shall proceed to collect the amounts of this by-law together with all other sums on the Tax Roll in the same manner as set forth in this by-law and in force and effect.
- (14) If any section or portion of this by-law is found by a Court of competent jurisdiction to be invalid, it is the intent of the Council of The Corporation of the Town of Ingersoll that all remaining sections and portions of the by- law continue in force and effect.

READ a first and second time in Open Council this 12th day of January 2015.

READ a third time and passed in Open Council this 12th day of January 2015.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



ONTARIO
MUNICIPAL CORPORATIONS
TEMPORARY BORROWING BY-LAW

E-FORM 348 (04/2009)

(FOR BANK USE ONLY)

S.R.F. No.:	<u>733-495-824</u>
-------------	--------------------

The Corporation of the Town of Ingersoll (the "Municipality") By-law No.15-4785 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2015.

WHEREAS Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE THE COUNCIL OF The Corporation of the Town of Ingersoll ENACTS AS FOLLOWS:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **Royal Bank of Canada** and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$, whichever is less.
4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the *Municipal Act* that have not been repaid.
5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.

b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.
6. For purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The treasurer be and is hereby authorized and directed to apply in payment of all or, any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for, the current year and previous years or from any other source, that may be lawfully applied for such purpose.
8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both of them.
9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
10. This by-law shall take effect on the final day of passing.

Enacted and passed this 12th day of January, 2015.



**THE CORPORATION OF THE TOWN OF INGERSOLL
BY-LAW NO.15-4786**

A by-law to authorize the execution of a Site Alteration Agreement between Schout Communities (Ingersoll) Inc and the Town of Ingersoll

WHEREAS Schout Communities (Ingersoll) Inc. the Town of Ingersoll wishes to enter into a Site Alteration agreement with the Town of Ingersoll on the lands described as Part of Lot 20, Concession 1 (West Oxford) and Block 49, Registered Plan 742, in the Town of Ingersoll in the County of Oxford (Geographic Town of Ingersoll)

NOW THEREFORE the Council of The Corporation of The Town of Ingersoll enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute an agreement with Schout Communities (Ingersoll) Inc for a site alteration agreement subject to the following conditions being met:
 - a. That Schout Communities (Ingersoll) Inc. provide an irrevocable letter of credit to the Town of Ingersoll in the amount of \$119,531 to the satisfaction of the Town Engineer.
 - b. That Schout Communities (Ingersoll) Inc. receive a Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Permit from the Upper Thames River Conservation Authority.
- 2 That a copy of the said agreement, in substantially the same form, shall be annexed to and form part of this by-law.

READ a first and second time in Open Council this 12th day of January, 2015.

READ a third time and passed in Open Council this 12th day January of 2015.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

SITE ALTERATION AGREEMENT

THIS SITE ALTERATION AGREEMENT made, in triplicate, this ____th day of _____, 2015.

BETWEEN: SCHOUT COMMUNITIES (INGERSOLL) INC

(hereinafter called the "Owner")

and

THE CORPORATION OF THE TOWN OF INGERSOLL

(hereinafter called the "Town")

WHEREAS the Owner has requested a Site Alteration Agreement from the Town where the draft plan has been approved, but prior to the Town accepting grading plans and prior to entering into a Subdivision Agreement;

AND WHEREAS the Chief Administrative Officer and Town Engineer are satisfied that meeting such requirements would unreasonably delay construction;

AND WHEREAS the Chief Administrative Officer and Town Engineer considers that corrective site works can be carried out in the event this development is delayed, does not proceed, or a problem occurs as a result of the on site work;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and the sum of ONE DOLLAR (\$1.00) of lawful money of Canada now paid by the Owner to the Town, the receipt whereof is hereby acknowledged, the Parties hereto agree one with the other as follows:

1. The lands affected by this Agreement (hereinafter referred to as the "Lands") are as follows:

ALL AND SINGULAR those certain parcels or tracts of land composed of Part of Lot 20, Concession 1 (West Oxford) and Block 49, Registered Plan 742, in the Town of Ingersoll in the County of Oxford (Geographic Town of Ingersoll) within draft approved plan of subdivision SB 12-02-6 (as shown on the attached Schedule "A").

2. The construction permitted by this Agreement (herein referred to as the "Construction") is limited to the surface stripping, grading, placement of engineered fill or fill material and establishment of sediment and erosion control measures on the Lands in accordance with the Ministry of Natural Resources Guidelines and any other applicable Provincial guidance documents.

3. The Town agrees to permit the Construction to proceed provided the Owner agrees to assume all risks involved in undertaking the Construction, and to this end the Owner shall indemnify and save harmless the Town from and against all claims arising in undertaking the Construction by being named as an additional insured on the Owner's policy.

4. The Owner hereby agrees:

(a) To stop the Construction and secure the Lands to the satisfaction of the Chief Administrative Officer and Town Engineer if, in the opinion of the Chief Administrative Officer and Town Engineer or their designates any impediment arises to prevent the lawful continuation of the Construction.

(b) To undertake whatever works are necessary on the Lands to maintain the effects of the pre-development conditions, as cited in paragraph 5 hereof and as determined by the Chief Administrative Officer and Town Engineer or their designates.

(c) Without limiting the generality of the foregoing, to meet any specific conditions that are set out in Schedule "B".

5. The pre-development conditions referred to in this Agreement shall mean:
- (a) For the Lands they are the impact the Lands have on the abutting lands and properties, roadways, watercourses, drainage and runoff conditions, fish and wildlife, noise and air quality or the surrounding environment before the commencement of the Construction.
 - (b) For the abutting lands and properties, roadways, watercourses, drainage and runoff conditions, fish and wildlife, noise and air quality or the surrounding environment they are the condition of those abutting lands and properties, roadways, drainage and runoff conditions, noise and air quality conditions prior to the Construction.
6. If the Chief Administrative Officer and Town Engineer or their designates, acting reasonably, determines works are not occurring in accordance with this Agreement or if as a result of the Construction conditions exist and are occurring which affect the pre-developed condition of any abutting land, properties or roadways, or there is a breach of any condition in this Agreement, the Chief Administrative Officer and Town Engineer or their designates upon 48 hour written notice to act, may cause the pre-development conditions to be reestablished, and for this purpose the Chief Administrative Officer and Town Engineer or their designates may enter upon the Lands at any reasonable time without a warrant.
- 7.
- (a) The Owner agrees to deliver an irrevocable letter of credit, money order, certified cheque or cash, in an amount of \$119,531 for the site works including stripping of soil, to the Town's Treasurer/ Director of Finance and Town Engineer. The Town is to receive a copy of the tender and tender documents which must be approved by the Town Engineer prior to tendering being undertaken and the securities being determined. Copies of plans indicating the works to be completed shall be provided as attached to this agreement as Schedule "C". Such plans must include, but is not limited to listing and identifying the location of cultural and natural heritage features (archaeological resources, existing or former structures, wetlands, woodlands, watercourses etc.).
 - (b) If the Chief Administrative Officer and Town Engineer, acting reasonably, determines that there is a breach of any condition in this Agreement, the irrevocable letter of credit may be drawn upon in full and the monies used to reestablish pre-development conditions as determined necessary in the opinion of the Chief Administrative Officer and Town Engineer or their designates.
 - (c) The irrevocable letter of credit will be returned when all the following conditions have been met:
 - 1. full compliance with this Agreement; and
 - 2. a Subdivision Agreement has been registered for the Lands; and,
 - 3. the "CASH PORTION" of the security set out in Schedule "E" of the Subdivision Agreement at the time of signing of the Subdivision Agreement has been provided.
 - (d) Should costs associated with the restoration of the Lands be incurred by the Town in excess of the amount of their irrevocable letter of credit, the Town shall have a lien on the Lands for such amount and the amount shall be a lien on the land and may be collected in the same manner and with the same priorities as municipal taxes.
8. This Agreement may be registered against the Land and the Town is entitled to enforce its provisions against the Owner and, subject to the Registry Act and the Land Titles Act, any and all subsequent owners of the Lands. Upon entering into a Subdivision Agreement and the necessary security being provided as identified in 7 (c) 3, the Town shall provide the Owner with a registrable release of this Agreement.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their signatures

SIGNED AND DELIVERED

) With this signature, I am able to bind the
) corporation.
)
) **SCHOUT COMMUNITIES (INGERSOLL) INC**
)
) Name: _____
) (printed)
)
)
) Signature: _____
) President
)
)
) Name: _____
) (printed)
)

Signature: _____
Vice-President

**THE CORPORATION OF THE TOWN OF
INGERSOLL**

Name: _____
(printed)

Signature: _____
Mayor

Name: _____
(printed)

Signature: _____
Clerk

SCHEDULE "A"

Draft Plan of Subdivision

SCHEDULE "B"

Conditions

Being the conditions and their particulars on the basis of which this Site Alteration Agreement is entered into:

For surface stripping, grading and establishment of sediment and erosion control measures on the Land, as described legally below, in accordance with the Ministry of Natural Resources Guidelines:

Part of Lot 20, Concession 1 (West Oxford) and Block 49, Registered Plan 742 in the Town of Ingersoll, County of Oxford

Limiting conditions:

- (a) This approval applies to proposed work within draft approved plan of subdivision SB 12-02-6 as shown on the proposed final plan prepared by MHBC Planning dated September 21, 2011, more particularly shown on the attached draft plan.
- (b) All erosion and sediment control measures as accepted by the Town Engineer are to be in place prior to, during and following the site alteration and grading operations, in accordance with the Guidelines on Erosion and Sediment Control for Urban Construction Sites (May 1987) prepared by the Ministry of Natural Resources.

The erosion and sediment control measures proposed adjacent to any environmentally sensitive area, open space or existing developed land shall be of a substantial nature and designed to ensure no adverse effects are created on the specified areas during a major storm event. The accepted erosion and sediment control measures shall be constructed prior to commencing construction or as needed during construction to function effectively as designed.

The Owner shall provide regular maintenance, and conduct monitoring after storm events, to ensure the proper functioning of the erosion and sediment control measures.

The Owner shall have a professional engineer provide a certificate to the Town in the form set out below, upon completion of the site alteration and grading operations, or in any event prior to entering into a subdivision agreement with the Town:

TO: The Corporation of the Town of Ingersoll

Certificate of Compliance for Erosion and Sediment Control Measures

For Good and Valuable Consideration now paid by The Corporation of the Town of Ingersoll, hereinafter called the "Town", the receipt and sufficiency of which I hereby acknowledge, I hereby certify that:

- (a) **the erosion and sediment control measures required under this Site Alteration Agreement were installed in accordance with the submitted site stripping and erosion control drawings, for which these control measures were designed, where applicable; and**
- (b) **the required erosion and sediment control measures were and are maintained and are operating as intended in accordance with The Guidelines on Erosion and Sediment Control for Urban Construction Sites (May 1987);**

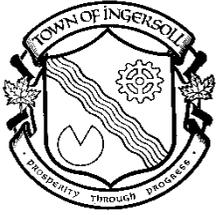
Certified and delivered under my hand and professional seal at the Town of Ingersoll this ___ day of _____, 2015.

- (c) upon completion of the site alteration and grading operations, or in any event prior to entering into a subdivision agreement with the Town, the Owner's professional engineer shall certify that any recommendations contained in the hydrogeological report, if one was required, were complied with, and any recommended remedial measures to control groundwater levels were implemented.
- (d) No construction of municipal services shall commence prior to a subdivision agreement being in place.
- (e) Review and commencement on any site alteration proposal or acceptance of related drawings does not imply any approval of works and services for the development of the subdivision and does not exempt the owner from obtaining all necessary agreements, approvals and/or permits to proceed with construction of works and services for the development.
- (f) The Owner is required to satisfy the requirements of the Upper Thames River Conservation Authority. The Owner shall provide to the Chief Administrative Officer and Town Engineer within 10 days of the date of this agreement either a copy of the approval from the Upper Thames River Conservation or a clearance letter from the Upper Thames River Conservation Authority which indicates their approval is not required.
- (g) Dust suppression measures are to be implemented during and after construction.
- (h) All existing Town streets are to be maintained clear of dirt, mud and debris.
- (i) Any engineered fill needed to support roads, services, houses, and driveways, shall be placed under the direction of the Owner's professional engineer in accordance with the recommendations of the Owner's geotechnical engineer.
- (j) The drainage patterns of adjacent properties shall not be adversely disturbed.
- (k) The Owner shall direct all construction traffic to use the existing access off Kirwin Street.
- (l) No on-site burning of material or any other type of burning shall take place without prior approval of the Fire Department.
- (m) All fill material dumped by trucks shall be located a minimum of 30 m from both the perimeter of the site alteration area and the design flow network. In addition, the Owner shall provide full time supervision by its professional engineer when any spreading or leveling work is underway.
- (n) The Owners shall ensure all exposed earth is seeded by the first day of October 2015 unless construction has commenced in accordance with an approved site plan.
- (o) The Owner shall submit monitoring reports to the Chief Administrative Officer and Town Engineer on a monthly basis commencing September 1, 2015 and after significant storm events. The monitoring reports shall describe the condition of the sediment and erosion measures; what actions, if any, were undertaken to repair sediment and erosion control measures; digital photos; and recommended remediation steps if a breach in the sediment and erosion control measures has occurred.
- (p) The owner shall carry out all construction in accordance with all municipal, provincial and federal law.
- (q) This agreement shall be in effect from , 2015 until , 2015 unless extended or repealed on approval of Council and may be subject to revision upon agreement by both parties.

SCHEDULE "C"

Related Site Works Drawings (as attached)

Drawing No. 1	Storm and Sanitary Key Plan (Design Sheets)
Drawing No. 2	Watermain Key Plan and STM Easements
Drawing No. 3	Street A Plan and Profile
Drawing No. 4	Street B Plan and Profile
Drawing No. 5	Grading Plan
Drawing No. 6	Typical Section and General Notes



**CORPORATION OF THE TOWN OF INGERSOLL
BY-LAW NO. 15-4787**

**A By-law to adopt and confirm all actions and proceedings of the Council of the
Town of Ingersoll at the Council meeting held on January 12, 2015**

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll, enacts as follows:

1. That all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meeting held January 12, 2015 are hereby adopted.
2. That the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. That the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. That this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time this 12th day of January, 2015.

READ a third time and finally passed this 12th day of January, 2015.

THE CORPORATION OF THE TOWN OF INGERSOLL

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk