



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Town Centre, Council Chambers
Monday, June 13, 2016, 6:00p.m.**

Call to Order

Disclosures of Pecuniary Interest

Minutes of Council Meetings

- 1) Minutes of Regular Council Meeting on [May 9, 2016](#)
- 2) Minutes of the Special Council Meeting on [May 24, 2016](#)

Minutes of Council Committee Meetings

- 1) Minutes of the Multi Use Recreations Centre Ad Hoc Committee, [May 17, 2016](#)
- 2) Minutes of the Ingersoll Trail Committee, [May 3, 2016](#)
- 3) Minutes of UTRCA Board of Director's Meeting, [March 22, 2016](#)
- 4) Minutes of the Transportation Committee Meeting, [March 30, 2016](#)
- 5) Minutes of the Safe Cycling Committee, [April 13, 2016](#)

Correspondence – Note and File

- 1) [Ontario Energy Board](#) - Union Gas Application
- 2) [North Wellington](#) – Resolution RE: Door-to-Door Sales Ban
- 3) [City of Timmins](#) - Resolution RE: Regulate Gas Prices in Ontario
- 4) [Chatham-Kent](#) – Resolution RE: Climate Change Action Plan
- 5) [Niagara Region](#) – Resolution RE: Lyme Disease
 - a. [Township of Augusta](#) – Supporting Niagara Resolution – Lyme Disease
 - b. [Huron County](#) - Supporting Niagara Resolution – Lyme Disease
 - c. [Tay Valley](#) - Supporting Niagara Resolution – Lyme Disease
- 6) [MPAC](#) News
- 7) [Ontario Provincial Police](#) - 2016 Initiatives
- 8) [Ontario Provincial Police](#) - New Report Available Related to Current Billable Calls for Service (CFS)

- 9) [SWOX](#) – Resolution RE: ROMA OGRA Conference
- 10) [Town of Essex](#) – Resolution RE: Widening Highway 3
- 11) [Township of Gillies](#) – Resolution RE: Autism Spectrum Disorder
- 12) [Township of Champlain](#) – Resolution RE: Green Energy Act for affordable electricity

Accounts

[Disbursement Sheets – May 2016](#)

Resolution – Committee of the Whole (Councillor Franklin)

Monthly Staff Reports

- | | |
|----------------------------------|---------------------------|
| 1) Administration Report | A-012-16 |
| 2) Clerk's Report | C-022-16 |
| 3) Economic Development Report | D-008-16 |
| 4) Fire Services Report | F-009-16 |
| 5) Operations Report | OP-012-16 |
| 6) Parks & Recreation Report | R-018-16 |
| 7) Treasury Report | T-015-16 |
| 8) Planning Status Tables Report | P-006-16 |

Special Staff Reports

- | | |
|---|--------------------------------|
| 1) Minor Variance and Fees – McKeand and Kendall Lane Subdivision | A-014-16 |
| 2) EARTH AGM and Response to requested information | A-015-16 |
| 3) OPA Update - Comments - County Report No: CASPO 2016-50 | A-016-16 |
| 4) Integrity Commissioner | C-023-16 |
| 5) Notice By-Law | C-024-16 |
| 6) Noise By-Law Exemptions | C-025-16 |
| 7) Complaint Process | C-026-16 |
| 8) Proposed Creative Arts Centre Expansion | C-027-16 |
| 9) Planning Services Agreement | C-028-16 |
| 10) Economic Development Marketing Plan 2016 | D-009-16 |
| 11) 2015 Annual Building Department Report | OP-013-16 |
| 12) Follow-up on the Parking Concerns around Royal Roads Public School | OP-014-16 |
| 13) Inactive/Unclosed (Stale) Permits – Update Report | OP-015-16 |
| 14) Seniors Centre – Structural Examination | R-019-16 |
| 15) AED Machines – Town Baseball Diamonds | R-020-16 |
| 16) Capital Project – Arena Rear Lot | R-021-16 |
| 17) Request for Extension to Draft Approved Plan of Subdivision
SB 12-03-6 & SB 13-01-6: ATSA Corporation Inc. | CASPO 2016-133 |

Public Meetings 7:00pm

- 1) ZN 6-16-02 Harold Wierenga & Cathy Black, 213 Cherry Street
 - a. Community and Strategic Planning Report [CASPO 2016-90](#)
- 2) ZN 6-16-05 Town of Ingersoll, 140 Clark Road East
 - a. Community and Strategic Planning Report [CASPO 2016-147](#)
 - b. Administrative Report [A-013-16](#)

Presentations and Delegations

- 1) Stephen McSwiggan – [Ingersoll Recreational Trails Committee](#)
- 2) Christina Eus, President of Ingersoll Branch of the Architectural Conservatory of Ontario – Quarterly Update

Correspondence and Resolution

- 1) [Town of Aurora](#) - OMB Jurisdiction
- 2) [Rhonda Moyaert](#) – Request for amendment on permission given for an exemption from the Noise By-law.
- 3) [Barry Travnicek](#) – Request for \$50 sponsorship for the 26th MS Bike Tour
- 4) [Relay For Life](#) – Request to Waive Fees

Consideration of By-Laws

- 1) [By-Law 16-4882](#) – To dedicate one foot (1') Reserves on portions of Fuller Drive, Walker Road and Lockey Court, being Block 18 of Plan 41M-253 and Part 4 on Plan 41R-8243, Block 92, Plan 41M-252 , and Block 17 of Plan 41M 253
- 2) [By-Law 16-4883](#) - To amend Zoning By-law Number 04-4160 (213 Cherry Street)
- 3) [By-Law 16-4884](#)- To appoint a Deputy Division Registrar (Paula Toft)
- 4) [By-Law 16-4885](#) - To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meeting held on May 24, 2016 and June 13, 2016.

Notice of Motions

Notice of Motion introduced by the Mayor Comiskey and Deputy Mayor Freeman introduced at the May 9, 2016 Regular Meeting of Council:

THAT we are concerned with the level of fees under the building permit process;

AND THAT the level of these fees may be impacting growth;

AND THAT we feel that Council should take a second review of building permit fees.

BE IT RESOLVED THAT Council requests a review of the study conducted to determine the level of fees charged.

AND THAT Council conduct this review with the intent to consider reducing fees.

Upcoming Council Meetings

Regular Meeting of Council
Monday, July 11, 2016, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

- 1) Minutes of Closed Session, May 9, 2016
- 2) Section 239. (2) (b) personal matters about an identifiable individual

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, May 9, 2016, 6:00 p.m.**

PRESENT:

Council Members:

Mayor Comiskey

Deputy Mayor Fred Freeman

Councillors: Bowman, Franklin, Lesser and Petrie

Staff:

William Tigert, Chief Administrative Officer

Michael Graves, Clerk

Iryna Koval, Director of Finance/Treasurer

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Bonnie Ward, Director of Parks and Recreation

Sandra Lawson, Town Engineer

Andrea Brown, Manager of Fusion Youth Centre

Shane Martin, IT Technologist

Media:

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

Keegan Bourque, Fusion Youth Centre Volunteer

Bryce Middleton, Fusion Youth Centre, Volunteer

Call to Order

Mayor Comiskey opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

None declared

Michael updated Council that s. 10.1.7 in our procedure by-law says:

Delegations who, subsequent to the preparation of the agenda and prior to the commencement of a meeting, apply in writing to the Clerk by 12:00 p.m. the date of the meeting, to be heard on a particular matter, if the matter is scheduled agenda business or if the matter is as defined under urgent business;

Darren Pinter has asked to be added to speak to the Coilplus request.

Minutes of Council Meeting

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-123 THAT the minutes of the Regular Council meeting held on April 11, 2016 and of the Special Council meeting held on April 12, 2016 be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-124 THAT the following Council Committee minutes be received as information:

- 1) Minutes of BIA meeting held on March 8, 2016;
- 2) Minutes of Economic Development Committee meeting held on March 21, 2016; and
- 3) Minutes of Police Service Board meeting held on March 29, 2016.

CARRIED

Correspondence – Note & File

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-125 WHEREAS human trafficking is a heinous crime that has been referred to as modern day slavery;

AND WHEREAS traffickers recruit, transport, harbour and control the girl next door for sexual exploitation for forced labour;

AND WHEREAS it is one of the fastest growing crimes that starts and stays in Canada, targeting victims – 90 percent of which are Canadian-born and predominantly female, averaging the age of 14;

AND WHEREAS Ontario is a major hub of human trafficking in Canada, and victims are lured, manipulated and coerced, often over the internet from every part of Ontario;

AND WHEREAS human trafficking is in our neighbourhoods and our communities;

THEREFORE BE IT RESOLVED THAT Council of the Town of Ingersoll supports Bill 158, Saving the Girl Next Door Act, 2016, support MPP Laurie Scott's motion for multijurisdictional and coordinated task force of law enforcement agencies, Crown prosecutors, judges, victims' services and frontline agencies;

AND THAT a copy of this resolution be forwarded to all Members of Provincial Parliament and municipalities.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C16-05-126 THAT the Note and File Correspondence items 1 through 11 be received as information.

CARRIED

Accounts - Resolution

Moved by Petrie; seconded by Councillor Franklin

C16-05-127 THAT the Disbursement Sheets for the month of April 2016, be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-128 THAT Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor Bowman in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-129 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-130 THAT the Council of the Corporation of the Town of Ingersoll receives report numbered A-009-16, for information;

AND FURTHER directs Staff to proceed with the applications for an OPA and rezoning of its lands on Clarke Road as discussed herein.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C16-05-131 That the Council of the Corporation of the Town of Ingersoll receives Report numbered A-010-16 as information;

AND FURTHER directs staff to proceed with the open recruitment for the replacement of the Operations Parks and Recreation Manager's position, to work as an Assistant under the incumbent until the effective date of his retirement, October 31, 2016.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-132 THAT the Council for the Town of Ingersoll receives the Clerk's Department Report C-019-16 entitled 2016 Town Hall Holiday Closure as information;

AND FURTHER RESOLVES THAT the Town Hall will be closed for the Holiday Season the week of December 26th.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-133 THAT the Council for the Town of Ingersoll receives Report D-007-16 as information;

AND FURTHER THAT Council approves the installation of the BIA individual bike racks on the former parking posts in the downtown BIA area.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-134 That Council provides direction to Administration Staff to amend by-law # 02-4019 to reflect the appointment of Ryan Baker as the Deputy Fire Chief upon the retirement of the current Deputy Fire Chief.

AND THAT Council approves the succession plan as outlined.

CARRIED

Moved by Councillor Petrie seconded by Councillor Franklin

C16-05-135 THAT staff report OP-009-16 be received as information.

AND THAT Council direct the Clerk to bring forward a by-law to implement a Complete Streets policy.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-136 That report Number OP-010-16 be received as information;

AND THAT staff submit an application to the Build Canada Fund – Provincial Territorial Infrastructure Component - Small Communities Fund for the short line rail to the Town's industrial property.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-137 THAT Council approves the 2016-2017 Master Ice Schedule recommended by the Ice Allocation Committee as outlined in Appendix "A".

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-138 THAT Council receives the Fusion Youth Centre restructuring plan as information

AND FURTHER THAT Council approve the Fusion Youth Centre restructuring plan as presented in the report.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C16-05-139 THAT Council receives Report R-017-16 as information;

AND FURTHER THAT Council authorizes staff to erect No Trespass signage around the Harrisview Woodlot until risk and tree and vegetations assessments are completed.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-140 THAT Council receive the Development Charge Statement as of December 31, 2015 as information;

AND THAT the statement to be made available to the public.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-141 THAT the Committee do now rise out of the Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C16-05-142 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-143 THAT the Council for the Town of Ingersoll adjourns the May 9, 2016 Regular Meeting of Council at 7:02 p.m. to go into a Committee of Adjustment meeting to consider a Minor Variance application submitted by:

- 1) Joe & Lynn Webb, 347 Thames Street South

CARRIED

Committee of Adjustment 7:00pm

Chair Mayor Ted Comiskey opens the Committee of Adjustment meeting at 7:00 p.m. and welcomes all in attendance.

No Conflicts of Interest were declared by the Committee Members

Consideration of Minor Variance Applications:

1) A-02-16, Joe & Lynn Webb, 347 Thames Street South

Secretary reports no additional correspondence

Andrea Hachler, County Planner, gives an overview of the report

Joe Webb is in attendance and has nothing more to add.

No members of the public asked to speak to the application.

No questions from Council.

Moved by Councillor Petrie; seconded by Councillor Franklin

C16-05-144 THAT the Town of Ingersoll Committee of Adjustment **approve** Application File A02-16, submitted by Joe and Lynn Webb for lands described as Lot 1, Plan 107 being Parts 1 & 4, Reference Plan 41R-6504, Town of Ingersoll as it relates to:

1. Relief from the provisions of **Section 6.2 - Zone Provisions – Lot Coverage, Maximum:** to increase the maximum lot coverage from 35% to 36.5% to facilitate additional storage space in the attached garage.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-145 THAT the Committee adjourns the May 9, 2016 Committee of Adjustment Meeting for the Town of Ingersoll at 7:08 p.m.

AND THAT the regular meeting of Council be called back to order.

CARRIED

Presentations & Delegations

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-146 THAT the Council for the Town of Ingersoll receives the presentation Scott Gillies, Curator for the Ingersoll Cheese & Agricultural Museum regarding Ontario's Choice Awards for top small museum/art gallery/historic site in Ontario as information.

CARRIED

Moved by Councillor Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-147 THAT the Council for the Town of Ingersoll receives the presentation from the Ingersoll Creative Arts Centre as information;

AND FURTHER Council defer any decision until the June meeting and staff to meet with the ICAC and bring forward a recommendation to Council.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C16-05-148 THAT the Council for the Town of Ingersoll receives the presentation Cathy Mott on behalf of the Oxford Health Coalition as information;

AND FURTHER THAT the Town of Ingersoll endorse the efforts of the Ontario Health Coalition.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C16-05-149 THAT the Council for the Town of Ingersoll receives the presentation Darren Pinter as information.

CARRIED

Correspondence and Resolutions

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-150 THAT Council does approve the request for exemption from the Animal Control By-law submitted by Dave Durnford.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-151 THAT Council of the Town of Ingersoll recognizes the devastating tragedy in Fort McMurray

AND THAT Council accepts the challenge from AMO and hereby donates \$500.00 to the Fort McMurray disaster

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-152 THAT Council of the Town of Ingersoll approve of the Oxford County Right to Life walk on June 4, 2016 at 10:30 am along Thames, turning left onto Bell, left onto John and arriving at Henderson Hall.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C16-05-153 That Council of the Town of Ingersoll approves the use of a beer tent in Victoria Park for the Ingersoll Ladies Slo Pitch Invitational Co-ed Tournament from 6 pm to 11 pm Friday, August 5th and 11 am to 10 pm Saturday, August 6th, 2016, provided all the Town's requirements of permit, insurance, and all other requirements are followed.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C16-05-154 WHEREAS it has been accepted practice of said municipalities in the GTA to transport community waste - residential , industrial, commercial, institutional,

construction, renovation and demolition - to other communities outside of its proper borders, and,

WHEREAS the Federal and Provincial governments have made global commitments to reducing greenhouse gases, and since, furthermore, the transportation of waste to communities outside of the GTA, greenhouse gases generated by truck traffic, contravenes the intent and purpose of reducing said gases, and since furthermore, greenhouse gases generated by landfills in the form of methane greatly reduce Canada's and Ontario global commitments, and,

WHEREAS the province of Ontario is now bringing forward Bill C151, the Waste-Free Ontario Act and the Resource Recovery and Circular Economy Act which establish an overarching provincial interest in resource recovery and waste reduction, and,

WHEREAS recently the GTA has been discussing strengthening its waste sustainability plans to curb or reduce the amount of all landfill waste to near zero standards,

WHEREAS the Premier of Ontario has made policy statements regarding the self-determination of rural communities and their willingness to support large scale projects, and,

WHEREAS recent comments made by provincial ministers regarding unwilling hosts are clear in their intent, when recently, Municipal Affairs Minister Ted McMeekin said "*if the GTA wants to send their garbage west, they better make sure the west wants it*" and went on to say that "*if Toronto wants to do business with regard to waste disposal it better be with a willing host*" and when at the same ROMA conference, Agriculture Minister Jeff Leal endorsed McMeekin's comment by saying "*before any decisions would be made, you have to have a willing host, no question about that*", and,

WHEREAS the Southwestern local municipalities have stated they are not willing hosts, and,

WHEREAS the City of Toronto mayor made clear statements regarding ownership and management of Toronto waste stating "We need to ramp up existing programs and more enforcement is important" and that Mr. John Tory said "It underlines the need for a long-term strategy even if (Greenlane) lasts longer than expected" adding "What is embarrassing is we should look after our own problems. How would we feel if Ingersoll's trash was shipped here",

THEREFORE BE IT RESOLVED THAT Toronto and the "Greater Toronto Area" municipalities continue to work toward high rates of diversion of residential, industrial, commercial, institutional, construction, renovation and demolition waste to achieve zero waste standards by 2035.

AND BE IT RESOLVED THAT Toronto and the "Greater Toronto Area" municipalities adopt and enforce policy that eliminates the exportation of residential, industrial, commercial, institutional, construction, renovation and demolition waste to achieve zero waste standards by 2025.

AND FURTHER that this resolution be forwarded to all Ontario municipalities and Minister of the Environment, Minister of Municipal Affairs, Toronto City Council and all other appropriate government bodies.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-155 THAT Council of the Town of Ingersoll does not reconsider resolution C15-09-331 from the September 25, 2015 Council meeting that required an updated noise study to assist in determining the need for a sound barrier.

CARRIED

Consideration By-Laws

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-156 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 16-4880 – To authorize the execution of a Tax Arrears Extension Agreement with the Owner on Tax Roll #32180020-030-23187-0000
- 2) By-Law 16-4881 - To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meeting held on April 12, 2016 and May 9, 2016.

On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-157 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C16-05-158 THAT By-law 16-4880 and 16-4881 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Notice of Motion

Council directed this Notice of Motion to be deferred to a special education council meeting:

Moved by Councillor Petrie; seconded by Deputy Mayor Freeman

C16-05-159 WHEREAS we the Ingersoll town council and Committee of Adjustment currently makes decisions on planning and minor variances directly after the public meeting for the applications;

AND WHEREAS this current practice does not allow for proper reflection on the issues being asked;

AND WHEREAS the duration of the regular council meetings are becoming longer in nature;

AND WHEREAS a major contributor of the increase in duration of the meetings is due to the planning and minor variance public meetings;

AND WHEREAS bylaws require the same consideration as the above

I Councillor Brian Petrie motion that planning and minor variance public meetings be held at a different meeting then the regular council meeting and that decision on these issues not be made at the same meeting but at the next regular council meeting unless 2/3rds vote is obtained and furthermore that all bylaws are presented to council for consideration but not voted on to the next meeting of council unless 2/3rds vote is obtained and direct staff to make the necessary changes to our procedural bylaw to reflect this

DEFERED

Notice of Motion submitted by Mayor Comiskey and Deputy Mayor Freeman was read and introduced:

THAT we are concerned with the level of fees under the building permit process;

AND THAT the level of these fees may be impacting growth;

AND THAT we feel that Council should take a second review of building permit fees.

BE IT RESOLVED THAT Council requests a review of the study conducted to determine the level of fees charged.

AND THAT Council conduct this review with the intent to consider reducing fees.

Upcoming Council Meetings

Regular Meeting of Council

Monday, June 13, 2016, 6:00 p.m.

Town Centre, Council Chambers

Closed Meeting

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-160 THAT Council do now go into Committee of the Whole at 8:50 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Closed Session Minutes of April 11, 2016
- 2) Section 239. (2) (e) litigation or potential litigation affecting the municipality
- 3) Section 239. (2) (b) personal matters about an identifiable individual
- 4) Section 239. (2) (b) personal matters about an identifiable individual
- 5) Section 239. (2) (b) personal matters about an identifiable individual
- 6) Section 239. (2) (g) advice that is subject to solicitor-client privilege
- 7) Section 239. (2) (c) a proposed or pending acquisition of land by the municipality

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C16-05-161 THAT Council do now rise out of Committee of the Whole from a Closed Session meeting at 10:02 p.m.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C16-05-162 THAT the Council for the Town of Ingersoll adopts the Closed Meeting Minutes for April 11, 2016 as printed.

CARRIED

Adjournment

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C16-05-163 THAT the Council for the Town of Ingersoll adjourns the May 9, 2016 Regular Meeting of Council at 10:03 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
Special Council Meeting Minutes
Town Centre, Council Chambers
Monday, May 24, 2016, 5:45 p.m.**

PRESENT:

Council Members:

Mayor Comiskey

Deputy Mayor Fred Freeman 6:00 p.m.

Councillors: Bowman, Lesser, and Petrie VanKooten-Bossence 6:05 p.m.

Staff:

Michael Graves, Clerk

Mary-Ann Murphy

Call to Order

Mayor Comiskey opens this meeting of Council at 5:45 p.m.

Disclosures of Pecuniary Interest

The Mayor declared an interest due to the fact that he is involved in the organization of the committee and he vacated his chair.

Presentations and Delegations

Moved by Councillor Lesser; seconded by Councillor Franklin

C16-05-134 THAT the Council for the Town of Ingersoll receives the presentation from Mary-Ann Murphy regarding the request for financial contribution as information.

AND FURTHER THAT Council grants a financial contribution in the amount of \$3,000 to the 2016 Hall's Creek Festival of Creativity.

AND FURTHER THAT the expenditure be applied to the Grants to Organizations account under the Clerk's budget and if that creates a budget shortfall that it be met from the overall operating surplus.

CARRIED

Adjournment

Moved by Councillor Petrie; seconded by Councillor Lesser

C16-05-135 THAT the Council for the Town of Ingersoll adjourns the May 24, 2016 Regular Meeting of Council at 6:18 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

Council adopted the Strategic Priorities on April 11th, 2016 at a regular Council meeting. Listed below are highlights of the four strategic priorities for the Parks and Recreation Department:

- **Multi-Use Facility**
This Priority includes the building of a new indoor and outdoor space which would include a new arena, possibly a new soccer field and community gathering space. It was stressed that the build of the facility would begin in 2020 +, assuming all other components between 2015 – 2018 are completed and achieved e.g. funds available, fundraising target achieved.
- **Parks, Recreation, Culture Master Plan**
This priority includes the development of a Parks, Recreation and Culture Master Plan. The Plan will take into consideration, but not be limited to, future requirements for youth, seniors, trails, parks, community development, special events, safe walkable streets and biking paths - Timeframe – 2019/2020.
- **Natural Waterfront**
This priority involves negotiating with private land and conservation authority lands along the Thames River waterfront. The objective is to transform the area into a walkable, beautiful area that encourages people towards the waterfront.
- **Dog Park**
This has been a long standing priority for some citizens and significant work has taken place by the Dog Park Committee. The Dog Park Committee has decided to locate the Dog Park in the Council approved location (John Lawson Park & Recreational Trail) site. It is the hope of the Committee to have the Dog Park open in the fall of 2016.

Town of Ingersoll – Arena Facility Condition Assessment

In 2015 the Town of Ingersoll hired WGD Architects Inc to undertake an Arena Facility Condition Assessment. The assessment included a complete review of the Arena's structure, interior, mechanical and electrical services. The assessment identified that approximately 2.5 million dollars was required to upgrade and replace various components of the building in the next 5 to 15 years.

In the 2016 Capital Budget deliberations Council decided that the Town would be ``Reactive`` vs ``Proactive`` in any future equipment and building repairs e.g. It was identified in the Assessment that the Arena Roof Membrane needed to be replaced, the Town will not replace the membrane it will fix any roof leaks.

Council also decided to allocate \$250,000 into an Arena Capital Reserve to assist with emergency building and equipment repairs. If these funds are not utilized they will be placed into a new Arena Replacement Reserve Fund.

3. Review of the MURC Terms of Reference – Copies of the Terms of Reference were circulated to the Committee Members for review.

The Chair read and reviewed the Role of the MURC Ad Hoc Committee, Duties of the Committee and Decision Making of the Committee.

4. Discussion – MURC Location & Possible Sites

Bill Tigert reviewed two Town owned properties that could be possible sites for the MURC - Victoria Park and the Industrial Lands on Clarke Road.

At the request of the CAO the Engineering Department plotted a 100,000 sq ft building on the Victoria Park site. An information report was presented to Town Council indicating that a building of that size with adequate parking would fit. The Main Ball Diamond would be affected but the Splashpad and new playground would be retained.

Discussion took place of the possibility of having two separate sites for indoor and outdoor recreational facilities.

Committee members were encouraged to start discussions with their organizations and the community on possible sites and facility needs.

5. Selection of MURC Committee Chair

Moved by Adam Funnell

Seconded by Wendy Palen

THAT Rob Parsons be appointed the Chair of the MURC Ad Hoc Committee

APPROVED

Moved by Adam Funnell

Seconded by Rob Parson

THAT Jay Vyse be appointed the Vice Chair of the MURC Ad Hoc Committee

APPROVED

6. Next Steps

Town Council has approved \$90,000 to hire a Consultant to undertake a Facility Needs Assessment, MURC Partnership & Financial Plan, MURC Site Recommendation(s), MURC Conceptual Drawings, Construction Phasing and Cost Estimates.

Next Steps & Proposed Timeframe

- ✓ **TASK - Bonnie Ward to prepare a draft RFP (Request for Proposal) to be reviewed at the next MURC Committee meeting – June 15, 2016**
- ✓ RFP approved by Town Council
- ✓ Advertisement of RFP
- ✓ Interviewing and Selection of Consultant
- ✓ Town Council Approval of Hiring of Consultant
- ✓ Consultant Engagement – (Approx 6 months)

7. Project Funding

The MURC would need to be funded by the following partners:

- Town of Ingersoll
- Federal & Provincial Grants
- Ingersoll PlayRight – This Non-Profit Charitable Organization has agreed to undertake a Community Capital Fundraising Campaign once the fundraising target has been identified.

8. Other Business

TASK – ALL COMMITTEE MEMBERS - Start the discussions with your organization and the community!!

9. Next Meeting

Wednesday, June 15th, 2016 at 6:30 pm at the Town Hall, JC Herbert Room (Upstairs)

10. Adjournment

Meeting adjourned at 7:42 pm

Ingersoll Recreational Trails Committee

MINUTES

Monthly Committee Meeting

May 3, 2016

Present: R. Franklin, F. Freeman, M. Hawkins, T. Lobzun, J. Sangars, S., McSwiggan, T. Comiskey, N. Wreford,

B. Ward

Regrets:

- **Welcome**

- **Approval of the Agenda for May 3rd, 2016**
 - Moved by T. Lobzun
 - Second by R. Franklin
 - Carried

- **Approval of the Minutes of April 5th, 2016 Minutes**
 - Moved by T. Comisky
 - Second by N. Wreford
 - Carried

- **Business Arising from the Minutes**
 - Senior staff attended risk management seminar highly recommended that the trails be re-branded as the Ingersoll “*Recreational*” Trails. This was in part to establish that the trails are to be used as recreational facilities rather than formal means or methods of transportation.
 - The committee and the trails from this point forward should brand itself with “recreational” embodied in all future references.

- Motion Ingersoll change its name and brand to Ingersoll Recreational Trail Committee (IRTC)
- Naming the trails Lawson

Harrisview Woodlot (Sifton Butternut Woodlot)

- Liability issues CAO has asked that a report be written as to the condition of the woodlot. This report would be prepared by experts from private and public agencies for the town, indicating the condition of the Woodlot. The report would offer possible suggestions for removing or placing natural entities for safety reasons. Until the consultants can explore the woodlot, Parks and Recreation will seek temporary permission to post no trespassing signs at the May 9th Council meeting.
- Possible consultants involved would be UTRCA Trail and Cowan insurance risk management team.
- Timeline for consultation is separate from overall strategic plan. Unknown at this time is when the consultants will be available to review the Woodlot.

Private property owners

- Greg Johnson - North River Recreational trail is seeking permission for this property owner for access through his property. At this time he will be working with his family to decide on permission of access.
- Ownership on the south side is by a private owner, Fred Freeman is working with this owner and will report out at the next meeting its progress.
- **May 24th Roll out**
 - May 12th 7:00 pm there will be a preparation meeting to go over any final details involving the Trail Committee roll out
 - 7:00 pm on the 24th of May is established time for the press release and information roll out
 - Memorial park agh the national
 - Photo op with banner Ingersoll – ingersoll Jennifer Vandermeer
 - Press release – News release – Bonnie Ward

Ingersoll Recreational Trails (New Brand)

- Thomas Ingersoll Recreation Trail
- Butternut woods recreational trail
- Lawson Recreational Recreation Trail
- North River Recreational Trial
- North Naturalized Recreational Trail
- Ring Road Recreational trial

Discussion on Trail Priority

- Discussion and brainstorming for indicating trail priorities and trail construction. It will be the direction of the next meeting to begin planning implementation of work to be done according to the set priorities the Committee establishes.
- **Thomas Ingersoll Recreational Trail**
 - Lighting at the entrance at Canterbury St. \$25,000.00
 - More distinct Signage
- **North River is priority**
 - Bridge look into Jordan
 - Chips and Dust. Mike to discuss possibility of supply with Carmeuse Lime and other contractors involved with the Oxford Trail Committee.
 - Park Benches donation park benches
 - Picnic Tables
 - Shelter
 - Kiosk interpretive signage
- **North Meadows Naturalized Recreational Trail**
 - Bridge

- Sign
- Extended trail
- Summer 2016

Next meeting

May 12th 7:00 pm Town Hall

- Adjournment

March 17, 2016

**REVISED
NOTICE OF
BOARD OF DIRECTORS' MEETING**

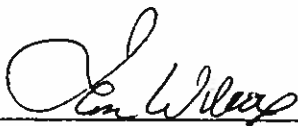
DATE: TUESDAY, MARCH 22, 2016

TIME: 9:30 A.M. – 11:30 A.M.

**LOCATION: WATERSHED CONSERVATION CENTRE
BOARDROOM**

AGENDA:	TIME
1. Approval of Agenda	9:30am
2. Declaration of Conflicts of Interest	
3. Confirmation of Payment as Required Through Statutory Obligations	
4. Minutes of the Previous Meeting - Thursday, February 25, 2016	
5. Business Arising from the Minutes	
6. Delegation – None	
7. Closed Session – In Camera	9:35am
(a) Property matters relating to Fanshawe and Wildwood cottages (Verbal)(10 minutes)	
* (b) Property matter within the Township of Strathory-Caradoc (A.Shivas/C.Harrington/ S.Gillingwater)(Report attached) (Document #Lands and Facilities 2298) (15 minutes)	9:45am
8. Progress Reported	
9. Presentation	
(a) Health and Safety Training (C.Ramsey)(15 minutes)	10:00am
10. (a) For Your Information Report (March FYI attached) (I.Wilcox)(5 minutes)	10:15am
(b) Fanshawe Pioneer Village Report (S.Johnson)(Verbal)(5 minutes)	10:20am

11. Business for Approval 10:25am
- (a) Use of Capital Maintenance Reserve
(B.Glasman/A.Shivas)(Report attached)
(Document #Lands and Facilities 1780)(15 minutes)
- (b) Province of Ontario Grant Funding Agreement Approval (T.Hollingsworth)
(Report attached)(Document #HR5336)
(5 minutes) 10:40am
12. Business for Information
- (a) Administration and Enforcement- Section 28
(M.Snowsell/K.Winfield)(Report attached)
(Document #ENVP3276)(5 minutes) 10:45am
- (b) Springbank Dam Update (C.Tasker)
(Verbal)(15 minutes) 10:50am
- (c) CA Unit Seasonal Staff Orientation
(J. Howley) Report attached
Document #CA's2237) (5 minutes) 11:05am
13. Other Business (Including Chair and General Manager's Comments) 11:10am
- April meeting
 - Correspondence from Dick Hibma, Chair CO
(15 minutes)
14. Adjournment 11:25am



Ian Wilcox, General Manager

c.c. Chair and Members of the Board of Directors

I. Wilcox	T.Hollingsworth	T.Annett	
S.Shivas	A.Shivas	S.Johnson	
C.Tasker	L.Trottier	G.Inglis	London Free Press
B.Glasman	K.Winfield	M.Snowsell	Stratford Beacon Herald
C.Harrington	J.Howley		Woodstock Sentinel Review

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, MARCH 22, 2016

M.Blackie, Chair of the Upper Thames River Conservation Authority called the Board of Directors' meeting to order at 9:30 a.m. in the Watershed Conservation Centre Boardroom. The following members and staff were in attendance:

Members Present:	M.Blackie		H. McDermid	
	M. Blosch		J. McKelvie	
	R. Chowen		A.Murray	
	A. Hopkins		K. Van Kooten-Bossence	
	S.Levin		G. Way	
Regrets:	T.Birtch	M.Campbell	T.Jackson	N.Manning M.Ryan
Solicitor:	G. Inglis			
Staff:	T. Annett		A.Shivas	
	B.Glasman		S.Shivas	
	C.Harrington		M.Snowsell	
	T.Hollingsworth		C.Tasker	
	J.Howley		I.Wilcox	
	S.Johnson		K.Winfield	
	B. Mackie			

The Chair introduced a new member to the Board, Councillor Annamarie Murray representing the Municipality of West Perth. He noted Joe Klumper's one year term expired at the end of 2015. The Municipal Council appointed Ms. Murray also for a one year term. The members and staff introduced themselves to Ms. Murray.

The Chair also introduced a guest attending the meeting, Mr. Peter Huitema and noted he is a past Chair of the Authority and represented the Municipality of West Perth.

1. Approval of Agenda

H.McDermid moved – G. Way seconded:-

“RESOLVED that the UTRCA Board of Directors
approve the agenda as posted on the members' web-site”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Confirmation of Payment as Required
Through Statutory Obligations

The Chair inquired whether the Authority has met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

4. Minutes of the Previous Meetings
- February 25, 2016

S.Levin moved G.Way seconded:-

"RESOLVED that the UTRCA Board of Directors approve the minutes of the Board of Directors' meeting dated February 25, 2016 as posted on the members' web-site."

CARRIED.

5. Business Arising from the Minutes - There was no business to discuss.

6. Delegations – There were no delegations.

7. Closed Session - In Camera

There being property matters to discuss.

S.Levin moved – H.McDermid seconded:-

"RESOLVED that the Board of Directors adjourn to Closed Session – In Camera."

CARRIED.

8. Progress Reported

(a) A property matter relating to the Cottage Program Lease negotiations was discussed.

(b) A property matter within the Township of Strathroy-Caradoc was discussed.

S.Levin moved – J.McKelvie seconded:-

"RESOLVED that the Board of Directors deny the proponent's request as outlined in the Closed Session – In Camera minutes."

CARRIED.

9. Presentation

(a) Health and Safety Training
(C.Ramsey)

C.Ramsey made a presentation outlining the work that is undertaken to ensure the Authority staff has the required Health and Safety Training and also to advise the Board of Directors of its responsibilities in this regard.

The presentation is posted on the members secure web-site for further review and information.

10. (a) For Your Information

The report was presented for the members' information.

(b) Fanshawe Pioneer Village Update

I.Wilcox advised the members this will be S.Johnson's last Board meeting. She has accepted a position with Long Point Region Conservation Authority as curator of Backus Heritage Village effective April 4, 2016.

S.Johnson stated the London and Middlesex Heritage Museum Board of Directors has formed a hiring Committee and hope to have a new Executive Director recruited and in position by June, 2016.

In the interim the Board has appointed Shannon Dunlop as the Acting Executive Director until the permanent position has been filled.

S.Johnston stated in preparation for her departure, she has set-up the 2016 Budget, confirmed operating funding from the City of London for 2016 and has set up all major policy and procedures needed for the 2016 season and finalized the 2015 audit.

She wished the Board all the best and knows that with the continuing support of the UTRCA, Fanshawe Pioneer Village will continue to do great things.

11. Business for Approval

- (a) Use of Capital Maintenance Reserve
(Report attached)(Document #Lands and Facilities 1780)

The above noted report was presented to the members for consideration. S.Shivas requested for clarity the motion be amended to include, "and that the project be funded through the Capital Maintenance Reserve.

S.Levin moved – J.McKelvie seconded:-

"RESOLVED that the motion be amended to include "and that the project be funded through the Capital Maintenance Reserve."

CARRIED.

J.McKelvie moved – G.Way seconded:-

"RESOLVED that the Board of Directors approve the construction/addition of a Cold Storage Facility to the north end of the existing storage shed at Fanshawe Conservation Area, and that the project be funded through the Capital Maintenance Reserve."

CARRIED.

- (b) Province of Ontario Grant Funding Agreement Approval
(Report attached)(Document #HR5336)

The report was presented to the members for consideration.

K.Van Kooten-Bossence moved – S.Levin seconded:-

“RESOLVED that the UTRCA Board of Directors authorizes the Authority to enter into grant funding Agreements with the Province of Ontario.”

CARRIED.

12. Business for Information

(a) Administration and Enforcement – Section 28
(Report attached)(Document #ENVP 3276)

The report was presented for the members' information.

S.Levin moved – G.Way seconded:-

“RESOLVED that the UTRCA Board of Directors accept the report as presented.”

CARRIED.

(b) Springbank Dam Update

C.Tasker presented a verbal update on the status of Springbank Dam. He noted the first public input session was held on March 8th. It was very well attended, with over 20 presentations and many other submissions. The public is very focused on repair or not to repair the dam.

He noted that S. Gillingwater's executive summary has been circulated. Authority staff provided the summary to City staff and it was expected it would be part of the report going to Council on March 22, 2016. However a media outlet chose to post it along with some of S. Gillingwater excerpts from emails. It is unfortunate this occurred, as it appears that S.Gillingwater posted it himself, but that is not the case. The information will be presented to Council this evening.

He referred to the Council meeting scheduled for the evening of March 22nd and stated the recommendation remains, one river Environmental Assessment. He noted it has been slightly amended to allow Spring bank Dam to be separated until after the Master Plan EA has been completed. The report to Council provides a great deal of information relating to the Environment Assessment process.

He advised the members the Authority's web-site regarding this matter has remained status quo for some time. The Authority staff will now start adding information to allow the general public to gather information from the UTRCA versus third parties.

The members entered into a brief discussion regarding this matter. C.Tasker stated he would provide further updates at future meetings.

(c) Conservation Areas Unit Seasonal Staff Orientation Day
(Report attached)(Document #CA2237)

J.Howley presented the attached report for the members' information and noted the conservation areas open for the 2016 season on April 22, 2016. She outlined the location of the Seasonal Staff

Orientation Days and extended an invitation to the members. She requested them to contact her prior to March 29th if interested in attending one or more of the sessions.

13. Adjournment

(a) The Chair advised the members that he, Chris Tasker and Ian Wilcox attended Queens Park Day on March 10th. He noted that although the day was successful, he felt it might be prudent for the Authority to consider meeting with the watershed MPP's locally.

(b) The Chair suggested cancelling the April Board of Directors and outlined the rationale for this recommendation.

I.Wilcox stated although there may not be a meeting in April the Board can expect to receive information relating to WECI approvals that may require an email vote. He noted the members may have questions regarding the recommendation that will require staff input.

K.Van Kooten-Bossence requested all questions and replies be communicated through an email "reply to all" so all members can see the concerns and responses. I.Wilcox agreed this could be accomplished and another solution could be to schedule a conference call to discuss any issues at hand.

Following a further discussion the members **agreed with the recommendation to cancel** the Board of Director's meeting scheduled for April 26th.

(c) The Chair wished the members and staff a Happy World Water Day and noted to commemorate the day the Children's Water Festival was launched at the Emily Carr Public School. He noted the Festival is scheduled from May 17 to 20 at Fanshawe Conservation Area.

(b) The Chair referred to the letter from the Ministry of Natural Resources and Forestry addressed to Mr. Dick Hibma, Chair, Conservation Ontario in response to his letter regarding phragmites.

S.Levin moved – A.Hopkins seconded:-

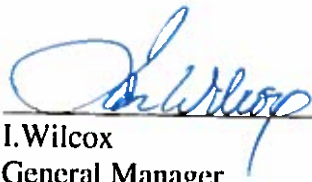
"RESOLVED that the Board of Directors direct Authority staff to forward the above noted letter to its member municipalities for their information.

CARRIED.

Members also suggested the Board members discuss this matter with municipal partners whenever possible.

I.Wilcox advised the members this will be the last Board of Directors that Lou Trottier, Susan Shivas and Sheila Johnson will attend. On behalf of the Board, I.Wilcox wished the three staff all the best in their retirement and future endeavours.

There being no further business to discuss the meeting was adjourned on a motion by S.Levin at 11:20 a.m.



I. Wilcox
General Manager
/ses
March 24, 2016
Att.

M. Blackie
Chair



The turnout was good for the "fat bike" demo day.

Fat Bike Demo Day at Wildwood CA

Wildwood Staff teamed up with Totally Spoke'd on a Fat Bike Demo day held at the Conservation Area on February 20. More than 60 riders were on hand to try out the 13 bikes made available by Totally Spoke'd, a local bike shop in Stratford. Fat bikes have been around for a while, but have grown in popularity over the last few years. Fat biking is off-road bicycling with over-sized tires and larger rims so you can ride on soft, unstable ground such as snow or mud. The bikes turn heads of those that they pass by and turn adults into children after a short ride. They are the monster trucks of the mountain bike sport.

Staff spent time grooming snow covered trails in the days leading up to the event with a groomer towed behind a snowmobile. The

groomer was manufactured by and borrowed from the Woodstock Cycling Club who have just started grooming the trails in "The Pines" at Pittock CA. Unfortunately, the warm weather the night before and on the day of the event melted most of the snow, but that didn't discourage people from trying the bikes out and all that did came back with big smiles.

Fat bikes can extend the season for the mountain bike enthusiast to almost a year round sport. Often bikers put their bikes away at the hint of the first snow fall. Wildwood staff are closely watching the growth of this new sport and looking at options for the future to provide users with a potential four season biking option.

Contact: Paul Switzer, Superintendent, Wildwood Conservation Area

Stream of Dreams on the move!

With spring around the corner, Community Education and Community Partnerships staff are diving back into the Stream of Dreams program. This time, they're going to a school named for a nearby stream: Oxbow Public School.

Through this program, every student will learn the value of taking care of their local streams and how they can play a role in protecting fish habitat. Each student will also paint a wooden fish that will be part of a huge mural on the school yard fence. This colourful mural will be a reminder to students and the local community that this school cares about their environment and so should everyone else.

Contact: Julie Welker, Community Partnership Specialist



Cyclists enjoyed testing out the fat bikes on the groomed trail.

Promoting LID at the Municipal Level

A survey conducted by the UTRCA of local municipalities, consultants and developers identified several technical, physical and institutional barriers that hinder the implementation of low impact development (LID). LID is a stormwater management approach that manages runoff close to its source through retention, infiltration and filtration. In order to begin overcoming these barriers, UTRCA staff have been meeting with municipalities to talk with planning, engineering and public works staff about LID. They address common concerns about LID and discuss opportunities for each municipality to implement LID and include it in their planning and approvals process.

UTRCA will host a symposium on April 6 targeted to municipalities to help motivate the adoption of LID practices throughout the watershed.

Contact: Alison Regehr, Conservation Services Technician



With Fanshawe Dam and Reservoir as the backdrop, Geoff Coulson talked about the science of predicting flash floods.

Flood Coordinator's Meeting

Flood control staff held a meeting for municipal flood coordinators, focusing on the UTRCA's flood contingency plan. Presentations included flood management in Ontario, the UTRCA flood control program, both structural and non-structural methods, and communications during a flood. Staff reviewed types of flood bulletins, and looked at each agency's role in the event of a flood. Geoff Coulson, Warning Preparedness Meteorologist with Environment and Climate Change Canada, gave a guest presentation on the state of the science of flash flood prediction.

Contact: Mark Helsten, Senior Water Resources Engineer



Close to 30 flood coordinators from watershed municipalities and counties, as well as emergency services personnel, attended the meeting.

Earth Day London moves to St. Julien Park

Londoners are invited to join us on Sunday, April 24, from 11 am to 3 pm, for the 23rd annual Earth Day London. This year's Earth Day will take place at St. Julien Park, which is a new location for this event.

The event focuses on planting native trees and wildlife shrubs in the City of London. It is made possible through the generous support of the City of London, Dillon Consulting, Middlesex Stewardship Council, John Zubick Limited, and many community volunteers.

St. Julien Park is located just north of the Thames River, east of St. Julien Street and west of Highbury Avenue North. Parking is available along side streets.

Contact: Steve Sauder, Marketing Specialist

On the Agenda

The next UTRCA Board of Directors meeting will be March 22, 2016. Agendas and approved board meeting minutes are posted at www.thamesriver.on.ca; click on "Publications."

- Health and Safety Training
- Fanshawe Pioneer Village Report
- Use of Capital Maintenance Reserve
- Province of Ontario Grant Funding Agreement Approval
- Administration and Enforcement – Section 28
- Springbank Dam Update
- CA Unit Seasonal Staff Orientation

Contact: Susan Shivas, Executive Assistant



www.thamesriver.on.ca
519-451-2800
Twitter @UTRCMarketing
Find us on Facebook!

To: UTRCA Board of Directors

From: Alex B. Shivas, Manager, Lands & Facilities
Brad Glasman, Manager, Conservation Services

Date: March 2016 **Agenda #:** 11(a)

Subject: 2016 Capital Maintenance Levy Projects **Filename:** ::ODM\GRPWISE\UT_MAIN.UT
Summary & Recommendation RCA_PO.Lands and
Facilities:1780.1

Recommendations

That the Board of Directors approve the construction/ addition of a Cold Storage Facility to the north end of existing storage shed at Fanshawe Conservation Area.

Report:

At the August 2005 Board of Directors meeting, the following guidelines were approved regarding the use of the Capital Maintenance Levy for Authority projects:

Capital Maintenance Levy Guidelines:

- The capital maintenance levy will be used for priority Authority capital projects as identified by the Infrastructure Management Plan (or existing capital list until plan completion),
- The Board of Directors will approve all capital projects as a component of the UTRCA Budget at a Board of Directors meeting,
- Projects that support the broader Authority mandated programs are eligible for capital maintenance levy,
- The capital maintenance levy may be used exclusively or in combination with other funding sources to meet project costs,
- Staff wages are an eligible expense (design, tendering, project management, labour, motor pool).

Staff are recommending the following project to be implemented/funded through the capital maintenance levy.

Project Description:

A new storage shed was constructed at Fanshawe Conservation Area in 2005 to provide secure storage and safe work areas for Unit staff. The building consists of 7 bays with overhead doors, steel roof and siding, and a concrete floor. The new building replaced a structure constructed in 1963 that had become inadequate and a health and safety issue. A one-bay addition to the storage shed was added in 2011 to accommodate the equipment used by the Fanshawe Community Education Program.

An additional cold storage bay is now being proposed. The Conservation Services Unit has experienced increased demand for trees and shrubs over the past few years. As the UTRCA works to increase natural cover across the watershed at a greater rate, it is anticipated that tree and shrub planting numbers will continue to rise, and the need for cold storage space with it.

Presently, the UTRCA rents cold storage space at Heeman's Strawberry and Greenhouse Farm in

Thames Centre. With the inconsistent timing associated with tree delivery and planting as a direct result of spring weather patterns, occasional conflicts result when nursery staff requires the same cold storage space. Additionally, the UTRCA has maximized the available cold storage space at Heeman's Farm so our growth options are limited.

Mr. Heeman, has been very gracious to date, even to the point where last season he had to rent a cooling unit to satisfy their farm's growing needs and still accommodate the UTRCA. While this has been a great partnership and relationship, Mr. Heeman has indicated it will end within the next year or two as their farm business and demand for cold storage continues to grow.

Unfortunately, the end may be coming sooner than later. Staff were recently informed by Mr. Heeman that cold storage space may not be available for the UTRCA for 2016. While he is working to accommodate our needs, the UTRCA may be forced to rent cold storage trailers for this year.


A 30 ft. by 30 ft. cold storage bay is proposed. The bay would serve forestry needs during the planting season and provide needed indoor storage for equipment and materials for the remainder of the year. Costs are outlined below.


Project Financing (estimate):

Estimated Costs	Percentage	Total Dollars
Contract 30x30 insulated building with energy efficient cooling system		\$94,000
Paving		\$6,000
Wages		\$3,000
Materials		\$2,500
Drawings/permits/fees		\$3,000
Fencing		\$3,000
Contingency	10%	\$11,150
Total		\$122,650
Proposed Revenue		
Capital Maintenance Levy	100%	\$122,650

Current Capital Maintenance Levy Reserve is \$318,371.00.

Prepared & Recommended by:


 Alex B. Shivas
 Manager, Lands & Facilities


 Brad Glasman
 Manager, Conservation Services

To: UTRCA Board of Directors
From: Teresa Hollingsworth, Manager, Community and Corporate Services
Date: March 8, 2016 **Agenda #:** 11(b)
Subject: Province of Ontario Grant Funding Agreement Approval **Filename:** ::ODMA\GRPWISE\UT_MAIN\UT
RCA_PO.HR:5336.1

Recommendation:

The Upper Thames River Conservation Authority Board of Directors authorizes the Authority to enter into grant funding agreements with the Province of Ontario.

Background:

The Upper Thames River Conservation Authority regularly enters into grant funding agreements with the Province of Ontario. These agreements allow the Province to provide financial support for programs and activities that support both the Province's and the Authority's objectives. These agreements include specific deliverables, over specified timeframes. For example, the UTRCA has a current agreement with the Ontario Ministry of the Environment and Climate Change (MOECC) to deliver restoration projects within the Thames watershed designed to reduce phosphorous loading to the Thames River. A relatively new funding program of MOECC, the Great Lakes Guardian Community Fund, requires that the Authority provide a copy of the Board of Directors' resolution, authorizing the Authority to enter into a grant funding agreement with the Province of Ontario. A general resolution has been developed that can be provided should a similar request come forward from another provincial ministry.

Prepared and Recommended by:



Teresa Hollingsworth
Manager, Community and Corporate Services

To: Chair and Members of the UTRCA Board of Directors
From: Tracy Annett, Manager – Environmental Planning and Regulations
Date: March 9, 2016 **Agenda #:** 12 (a)
Subject: Administration and Enforcement – Sect. 28 Status Report – **Filename:** Document
Development, Interference of Wetlands and Alteration to **ENVP 3276**
Shorelines and Watercourses Regulation

This report is provided to the Board as a summary of staff activity related to the Conservation Authority's *Development, Interference of Wetlands and Alterations to Shorelines and Watercourses Regulation* (Ont. Reg. 157/06 made pursuant to Section 28 of the Conservation Authorities Act). The summary covers the period from January 13 to March 9, 2016.

Application #208/15

Covenant Construction

40 Braemar Crescent – London

- proposed house addition
- staff approved and permit issued January 28, 2016

Application #5/16

Municipality of West Perth

Branch H of the Northeast Drain

- proposed bottom and spot cleanout of 1190 metres of Class F drain
- UTRCA permit, SCR for bottom cleanout, SCR for spot cleanout and signed notification form issued January 7, 2016.

Application #6/16

Township of Perth South

Line 14, North of Road 134 – Township of Perth South

- proposed removal of the existing 'Avonfoot' bridge crossing the Avon River.
- plans prepared by R.J. Burnside and Associates Limited.
- staff approved and permit issued March 3, 2016.

Application #7/16

Township of Perth South

Line 12, East of Road 137 – Township of Perth South

- proposed removal of the existing 'Trafalgar' bridge crossing the North Thames River.
- plans prepared by R.J. Burnside and Associates Limited.
- staff approved and permit issued March 3, 2016.

Application #8/16

City of Stratford

Romeo Street North – City of Stratford

-proposed extension of existing culvert on Romeo Street North crossing the Court Drain and installation of new concrete headwall/retaining wall.

-plans prepared by MTE Engineering and Design Concrete Systems Limited.

-staff approved and permit issued February 8, 2016.

Application #5/16

Township of Perth South

Gillard Drain

-proposed bank stabilization on a Class F drain

- UTRCA permit and signed notification form issued January 11, 2016

Application #13/16

Gunn's Hill Limited Partnership

Lot 14, Concession 4 East – Township of Norwich

-proposed installation of hydro collection system (electrical/cable/conduit installation) undercrossing the Hoggard Municipal Drain associated with the Gunn's Hill Wind Farm project.

-plans prepared by Prowind Canada Inc, Extreme Drilling Inc. and CIMA+ Engineering Company.

-staff approved and permit issued January 14, 2016.

Application #15/16

Ivy Homes Ltd.

162 Paul Street – London

-proposed house addition with West London proposed Special Policy Area (SPA)

-floodproofing drawings prepared by D.C. Buck Engineering

-staff approved and permit issued January 14, 2016

Application #18/16

Chris and Sue Cain

22631 Jury Road – Municipality of Middlesex Centre

-proposed construction of replacement single family residence and demolition of existing residence.

-plans prepared by Strik Baldinelli Moniz (Engineering) Limited and John's Drafting Service.

-staff approved and permit issued January 19, 2016.

Application #20/16

Ivy Homes Ltd.

193 Rathowen Street – London

-approval required for house addition

-plans prepared by D.C. Buck Engineering

-staff approved and permit issued January 28, 2016

Application #25/16

Ivy Homes Ltd.

116 Wharncliffe Road South – London

- permit required for construction of house addition
- drawings prepared by D.C. Buck Engineering
- staff approved and permit issued February 19, 2016

Application #28/16

Leonard Paddick and Lori-Anne Wilson

134 Paul Street – London

- approval required for house addition within West London proposed SPA
- floodproofing drawings prepared by D.C. Buck Engineering
- staff approved and permit issued February 19, 2016

Application #29/16

Sun Canadian Pipeline Company Limited

Lot 26, Concession 6 – Municipality of Middlesex Centre/City of London

- proposed pipeline integrity dig within a wetland at north-west corner of Hyde Park Road and Sunningdale Road West.
- plans prepared by NovaTox Inc. and Alston Associates Inc. Geotechnical Engineers.
- staff approved and permit issued February 12, 2016.

Application #30/16

Stantec Consulting Limited

866181 Township Road 10 – Township of Blandford-Blenheim

- proposed site grading and construction works associated with the expansion of the Union Gas Bright 'C' Compressor Station.
- plans prepared by WSP Engineering (Oil and Gas Division), EXP Services Inc. and Stantec Consulting Limited.
- staff approved and permit issued February 12, 2016.

Application #31/16

John Cossey Investments/Gerald Cappleman

9 Griffith Road – City of Stratford

- proposed building addition, parking lot expansion and construction of new stormwater management facility associated with existing UPS Building.
- plans prepared by Johnson Engineering Consultants.
- staff approved and permit issued February 25, 2016.

Application #33/16

Municipality of Lucan Biddulph

Elginfield Drain

- proposed spot clean outs along 700 metres of Class E drain
- UTRCA permit, SCR for bottom cleanout , SCR for spot clean out and signed notification form issued February 19, 2016

Application #38/16

Town of Ingersoll

Ingersoll Cheese Museum, Centennial Park – Town of Ingersoll

-proposed timber frame community pavilion associated with the Ingersoll Cheese Museum and Centennial Park.

-plans prepared by Building Alternatives Inc.

-staff approved and permit issued February 25, 2016.

Application #43/16

Ivy Homes Ltd.

167 Wharncliffe Road North – London

-proposed house addition within West London proposed SPA

-floodproofing details prepared by D.C. Buck Engineering

-staff approved and permit issued March 3, 2016

Application #44/16

Mary and Ian Ball

138 Whiteacres Drive – London

-proposal to construct a pool in a regulated area

-site plans and related details prepared by Hollandia Pool and Spa

-staff approved and permit issued March 2, 2016

Reviewed by:



Tracy Annett, MCIP, RPP, Manager
Environmental Planning and Regulations

Prepared by:



Karen Winfield
Land Use Regulations Officer



Mark Snowsell
Land Use Regulations Officer



Cari Ramsey
Env. Regulations Technician

To: UTRCA Board of Directors
From: Jennifer Howley, Manager Conservation Areas
Date: March 8, 2016
Subject: Conservation Areas Unit Seasonal Staff Orientation Days 2016

Agenda #: 12(c)
Filename: ::ODM\GRPWISE\UT_MAIN.UT
RCA_PO.CAs:2237.1

The UTRCA hires approximately 60 seasonal staff each year to operate our Conservation Areas. CA Unit staff work closely with Human Resource staff to complete the hiring process starting in late January each year.

Once staff are hired, training begins. This training involves a range of opportunities for seasonal staff to learn about the specific position they were hired for, health and safety issues, and where they fit into the UTRCA as a whole.

The CA Unit has offered Seasonal Staff Orientation Days for more than 20 years. The format and locations have changed but the purpose of offering such a day is constant:

- Provide introduction to the UTRCA and the CA Unit
- Ensure staff know who their supervisors are and how to contact them
- Address administrative human resource requirements
- Ensure staff meet our Health and Safety Specialist, their worker representative specific to their workplace, and complete UTRCA Health and Safety Orientation
- Meet fellow staff and have fun!

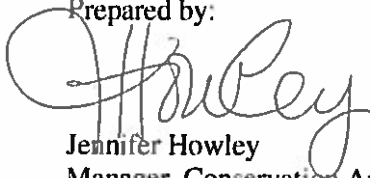
UTRCA Board Members are invited to participate in our three Seasonal Staff Orientation Days for 2016. The follow table summarizes dates, times and locations of our events. We invite the Chair/delegate to bring greetings to our staff and help them understand the role of our Board of Directors.

LOCATION	DATE/TIME/LOCATION	LUNCH
Fanshawe Conservation Area	Friday, April 8, 2016 9:00 am – 4:00 pm*, WCC Boardroom	12:00 – 1:00 pm*
Pittock Conservation Area	Friday, April 15, 2016 9:00 am – 4:00 pm*, PCA Registration Office/Store	12:00 – 1:00 pm*
Wildwood Conservation Area	Friday, April 15, 2016 9:00 am – 4:00 pm*, WCA Visitor Centre	12:00 – 1:00 pm*

*Agendas are being finalized and times are approximate

You are welcome to come for the full day, a half day, or just for lunch. Please confirm with Jennifer Howley at howleyj@thamesriver.on.ca by March 29th if you are able to attend. Please direct any questions to Jennifer, as well.

Prepared by:



Jennifer Howley
Manager, Conservation Areas

**Ministry of Natural
Resources and Forestry**

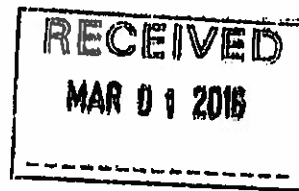
Office of the Minister

Room 8830, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

Édifice Whitney, bureau 8830
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216



118 25 708

MNR5805MC-2016-93

Mr. Dick Hibma
Chair
Conservation Ontario
120 Bayview Parkway
Newmarket ON L3Y 3W3

Dear Mr. Hibma:

Premier Kathleen Wynne has shared with me your letter regarding phragmites. I commend the work of Conservation Ontario, and its member Conservation Authorities in the control and management of invasive phragmites across the province. As my ministry is the provincial government lead for invasive species, I would like to take this opportunity to provide you with information.

The Ontario government shares your concerns regarding the threat that phragmites poses to our natural resources, biodiversity and economy of Ontario. In November 2015, our government passed the *Invasive Species Act* and in doing so has taken strong action to combat the ecological and economic threats that invasive species pose to our natural environment.

My ministry is aware that the lack of registered herbicides for the control of phragmites in aquatic environments is a significant impediment to its management. The registration of new pesticide products in Canada is a federal matter and is based on an application by the pesticide manufacturer to Health Canada's Pest Management Regulatory Agency (PMRA).

The Ministry of Natural Resources and Forestry (MNR) is working with the Ministry of the Environment and Climate Change (MOECC), along with a herbicide manufacturer, and several conservation organizations to explore options for the control of phragmites. In January 2016, MNR submitted an emergency use registration application to PMRA to enable the aerial application of a herbicide in shoreline and wetland areas in a pilot project at Long Point and Rondeau Bay. If the application is approved, MNR will develop an implementation plan in consultation with the local community, the MOECC and conservation groups. The pilot project will include an environmental survey to monitor the project, and to help inform future considerations by the regulatory agencies, if an application for a full registration by a herbicide manufacturer is made.

Our government is also taking a number of additional actions through the Ontario's Invasive Species Strategic Plan. Programs like the MNR's Land Stewardship and Habitat Restoration Program and the MOECC's Great Lakes Guardian Community Fund, our government is assisting municipalities and community groups by funding control of invasive plants such as phragmites.


.../2

My ministry also entered into an agreement with the Ontario Invasive Plant Council to help support the development of best management practices for control of phragmites on roadways and to disseminate provincial outreach on prevention and management to ensure consistent and effective control of this invasive plant across Ontario. This collaborative work is being shared with Ontario's inter-ministerial invasive species working group, which includes the MOECC and the Ministry of Transportation, as well as the Ministry of Agriculture, Food and Rural Affairs for their consideration.

If you require additional information, please contact Ala Boyd, Manager, Natural Heritage Section, at (705) 755-5088 or ala.boyd@ontario.ca.

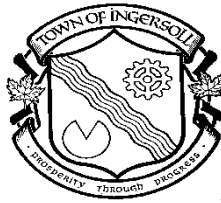
Thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Mauro". The signature is fluid and cursive, with a large initial "B" and "M".

Bill Mauro
Minister of Natural Resources and Forestry

c: Premier Kathleen Wynne
The Honourable Glen Murray, Minister of the Environment and Climate Change
The Honourable Steven Del Duca, Minister of Transportation
The Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Ala Boyd, Manager, Natural Heritage Section, MNRF



**TOWN OF INGERSOLL
MINUTES OF TRANSPORTATION MANAGEMENT COMMITTEE**

Minutes of the Transportation Management Committee meeting held in the J.C. Herbert Room, Town Centre, 130 Oxford Street on March 30, 2016.

Present: Gup Dhillon
 Jordon Sangers
 Todd Elley
 Doug Wituik
 Sandra Lawson
 Michael Graves

1. Welcome

Everyone is welcomed.

2. Results of Truck Restrictions on Whiting Street

Gup reported that they have educated OPP staff to enforce the truck restrictions on Whiting Street. Currently the fine is only \$15. Discussion took place about the signage. Since the signage is valid the OPP can enforce disobeying an official sign. The fine for that infraction is \$110. Staff feel this should help with enforcement.

3. Parking on Princess Park Road during school pick up times for Royal Roads

Discussion took place about how to advertise the upcoming public meeting which is proposed for April 27. The committee discussed handing out flyers. The committee discussed how parking is handled around other schools including Tillsonburg. The intent is to try to have this issue resolved before the beginning of the new school year.

4. Parking on Charles Street East

Doug researched the by-law and put up signs that matched the by-law and it resolved the parking issue on Charles Street East.

5. Parking on King Street East at Hall Street

Discussion took place regarding no stopping in that area. Currently our by-law says you cannot park with 9 meters of an intersection which should resolve the problem. The OPP

said they will keep an eye on it and advise staff that there is a by-law restricting parking within 9 meters of an intersection.

6. Anti-Idling By-law

Discussion took place about the anti-idling by-law and enforcing it. The by-law does have short form wording so enforcement should be relatively easy. Gup requested that Michael send him a copy of the anti-idling by-law.

7. Update on purchase of Speed Zone Signs

The travellogic version seems to be the cheapest. There was also discussion about software. Some software can produce more information than others. EZT has a good program with lots of reporting and so we may want to check with them for their suggestions.

8. Historical Traffic Analysis

This analysis looked at the entire town for collisions over the past five years in order to determine any hotspots. There did not seem to be any discernable trends. The good news is that there have been no fatalities cause by automotive accidents in the Town limits in 5 years.

9. Other Business

Discussion took place regarding the stop signs at railroad crossings (especially at Thames Street). Staff reported that this was a directive from Transport Canada that came out at the end of last year. These signs were approved by by-law.

The meeting was adjourned at 11:05 am

Next meeting June 1, 2016 at 10:00 am

Ingersoll Safe Cycling Committee

Minutes

April 13th 2016

Present: Randy Lewis, Denise Does, Tim Lobzun, Sam Horton, Brittany Johnson, Gup Dhillon, Dylan Elliott, Brian Petrie, Fred Freeman, Bonnie Ward, Luke LaPierre

Regrets: Jordan, Sandra, Carol, Julie, Ania

1: welcome – Chair Randy Lewis welcome the group – Mtg started at 6:35pm

2: Agenda – accepted

3: Minutes of March mtg accepted

4: Discussion arising from the minutes

5: Committee Updates

1: Bike month – Bonnie gave out handouts with tasks and schedule – Advertising in the Ingersoll Connection – budget approved – schedule approved – Looking for committee volunteers to staff the Wed Casual rides – Subcommittee to meet April 27th at CC

Oxford County Cycling - Ride Don't Hide - Sam – team to ride

Fred reported that the group Local-Ing will be donating \$1500 towards the Bike Month events

There will be a ballot available at all events with a draw for participation

Sam reported that the Kiwanis are donating up to \$1,000 towards Bike safety Equipment for kids and Bikes – and a further \$2,000 for Child Safety

Tim to contact Village Voice and Media

2: Marnie from IDCI came in with prototype bike rack for the BIA to review – designed and built by IDCI students – Costs approx \$140 for a batch of 12 – Sample to be shown to the BIA for a decision. Marnie was asked to thank the students for all their work

3: Oxford County Health Unit – Bike Education – Brittany – more discussions on training – Sam attended Oxford County Cycling Advisory Committee – CAN Bike – Funding is still not set – Sam asked if Committee would commit to funding their share of the course – Approved

4: Marketing and Outreach – Tim - Website still in Free mode – Getting feedback from subscribers to the FB page – Over 200 likes now – Bonnie to send out final copy of Safe Cycling month 2 page advertisement for the Ingersoll Connection Magazine – Tim to spread the word via regular media and social media. Contact from John at the Times – Interested in the Pump track story

5: Bike Repair update – Sam - Profix will be available on Fridays at CTC – They will start servicing high end bikes also and matching the technicians to the repairs or tuning required. Tim Steeves from Pro-Fix and Matt Gavin from CTC want to build the service end of their bicycle business – Pro-Fix has offered to help Fusion with the outdoor Bike repair station and Sat Jun 4th and Sun Jun 5th events staff will be on hand for minor repairs and adjustments – We need to promote the availability of in town repair service for Bronze in 2017

6: Trails Committee – Tim – Committee is working at grading the trails as 1,2,3,4 – ie walking – recreational – natural trail - Still working with landowners for permission – Committee has toured two areas – New Between the Schools woods has a lot of trees that are a safety hazard.

7: Pump Track – Dylan- Tim – Looking at the areas by the river and Garnet Elliot park as suggested – A majority of the committee felt that Garnet Elliot park would be better as far as a security issue – Tim and Dylan to go for a look and report back

8: Sam – Ministry of Transportation Webinar – Interesting stats from a coroners – Fatalities for cyclists not wearing a helmet where the injury would have been non-fatal had the rider worn a helmet – 27% -

New Business – Roundtable discussion on Bike Month – Very busy – Going to need all members to commit what time they can – Need some leaders on the Wednesday Rides – Meet and end at Coffee Culture. Questions about Bike Rodeos at school and support – Ania had offered to help

Next Meeting May 11th - Finalize plans for Bike Month and receive subcommittee report

Moved by Brian Sec by Sam that the minutes for Apr 13th be approved as amended “May 11th”

Tim Lobzun

Secretary

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF UNION GAS LIMITED

Union Gas Limited has applied to dispose of certain account balances and for approval of the amount of its earnings that it must share with customers.

Learn more. Have your say.

Union Gas Limited has applied to the Ontario Energy Board for approval to dispose of amounts recorded in certain 2015 deferral accounts and for approval of its earnings sharing amount. If its application is approved, Union Gas Limited says that it would have the following impact on typical customers over the six month period from October 1, 2016 to March 31, 2017:

- For residential customers in Southern Ontario (Windsor to Hamilton), a charge of \$7.13.
- For residential customers in all other areas, a charge of \$19.47.

Other customers, including businesses, may also be affected.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Union Gas Limited. We will question Union Gas Limited on its case. We will also hear arguments from individuals and from groups that represent Union Gas Limited's customers. At the end of this hearing, the OEB will decide whether the amounts requested in the application will be approved.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Union Gas Limited's application on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **May 16, 2016** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2016-0118**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case please select the file number **EB-2016-0118** from the list on the OEB website: www.ontarioenergyboard.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **May 16, 2016**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).



May 5, 2016

Ms. Kirsten Walli
Board Secretary
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto, ON M4P 1E4

Dear Ms. Walli:

Re: EB-2016-0118 – Union Gas Limited (“Union”) – 2015 Disposition of Deferral Account Balances and 2015 Utility Earnings - CORRECTION

Please find attached Union’s corrected evidence for the above noted proceeding.

Union corrected Tab 2, page 1 and Table 1 of its 2015 Deferrals Disposition and Utility Earnings evidence to correct Union’s actual revenue sufficiency from utility operations as per Tab 2, Appendix A, Schedule 1.

If you have any questions concerning this correction, please contact me at (519) 436-5476.

Yours truly,

[Signed by Emily Pavli on behalf of]

Chris Ripley
Manager, Regulatory Applications

c.c.: EB-2015-0116 Intervenors
Crawford Smith (Torys)

April 19, 2016

Ms. Kirsten Walli
Board Secretary
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto, ON M4P 1E4

Dear Ms. Walli:

Re: EB-2016-0118 - Union Gas Limited - 2015 Disposition of Deferral Account Balances and 2015 Utility Earnings

Enclosed is the application and evidence submitted by Union Gas Limited (“Union”) concerning the final disposition and recovery of certain 2015 deferral account balances and earnings sharing amount.

Union is not proposing to dispose of DSM related deferral account balances in this proceeding. Union will file its DSM deferral account evidence following the completion of the 2015 audit of program results.

The Application is supported by evidence which is outlined below:

EXHIBIT A

- | | |
|-------|---|
| Tab 1 | 2015 Deferral Account Balances |
| Tab 2 | 2015 Utility Results and Earnings Sharing |
| Tab 3 | Allocation and Disposition of 2015 Deferral Account Balances and 2015 Earnings Sharing Amount |
| Tab 4 | Incremental Transportation Contracting Analysis and Annual Stakeholder Meeting |
| Tab 5 | April 13, 2016 Stakeholder Presentation |

Union proposes that the impacts which result from the disposition of 2015 deferral account balances be implemented on October 1, 2016 to align with other rate changes implemented through the QRAM.

If you have any questions concerning this application and evidence please contact me at (519) 436-5476.

Yours truly,

[Original Signed by]

Chris Ripley
Manager, Regulatory Applications

c.c.: Crawford Smith (Torys)
EB-2015-0116 Intervenors

ONTARIO ENERGY BOARD

IN THE MATTER OF the *Ontario Energy Board Act, 1998*, S.O. 1998, c.15 (Schedule. B);

AND IN THE MATTER OF an Application by Union Gas Limited for an order or orders clearing certain non-commodity related deferral accounts and sharing utility earnings pursuant to a Board-approved earnings sharing mechanism;

APPLICATION

1. Union Gas Limited (“Union”) is a business corporation, incorporated under the laws of Ontario, with its head office in the Municipality of Chatham-Kent.
2. Union conducts an integrated natural gas utility business that combines the operations of selling, distributing, transmitting and storing gas within the meaning of the *Ontario Energy Board Act, 1998* (the “Act”).
3. In EB-2014-0271, Union applied to the Ontario Energy Board (the “Board”) for an order approving or fixing just and reasonable rates and other charges for the sale, distribution, storage and transmission of gas by Union effective January 1, 2015. The Board approved Union’s request. In doing so, the Board approved the continuation of certain deferral accounts.
4. The approved Incentive Regulation Mechanism (“IRM”) provides for sharing if in any calendar year, Union’s actual utility return on equity (“ROE”) is more than 100 basis points over the 2013 Board-approved ROE of 8.93%.

5. Excess earnings between 100 basis points and 200 basis points would be shared 50/50 between Union and its customers. If, in any calendar year, Union's actual ROE is more than 200 basis points over the 2013 Board-approved ROE of 8.93%, then such earnings in excess of 200 basis points would be shared 90/10 between customers and Union.
6. Union's 2015 actual utility earnings did not exceed this threshold therefore there is no earnings sharing.
7. Union applies for the:
 - a) approval of final balances for all 2015 deferral accounts as listed in Exhibit A, Tab 1, Appendix A, Schedule 1 and an order for final disposition of those balances.
8. Union also applies to the Board for such interim order or orders approving interim rates or other charges and accounting orders as may from time to time appear appropriate or necessary.
9. Union further applies to the Board for all necessary orders and directions concerning pre-hearing and hearing procedures for the determination of this application.
10. This application is supported by written evidence. This evidence may be amended from time to time as required by the Board, or as circumstances may require.
11. The persons affected by this application are the customers resident or located in the municipalities, police villages and First Nations reserves served by Union, together with those to whom Union sells gas, or on whose behalf Union distributes, transmits or stores gas. It is impractical to set out in this application the names and addresses of such persons because they are too numerous.

12. The address of service for Union is:

Union Gas Limited
P.O. Box 2001
50 Keil Drive North
Chatham, Ontario
N7M 5M1
Attention: Chris Ripley
Manager, Regulatory Applications

Telephone: (519) 436-5476

Fax: (519) 436-4641

- and -

Torys LLP
Suite 3000, Maritime Life Tower
P.O. Box 270
Toronto-Dominion Centre
Toronto, Ontario
M5K 1N2
Attention: Crawford Smith

Telephone: (416) 865-8209

Fax: (416) 865-7380

DATED: April 19, 2016

UNION GAS LIMITED

[Original signed by]

Chris Ripley
Manager, Regulatory Applications

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2015 DEFERRAL ACCOUNT BALANCES

2015 YEAR-END DEFERRAL ACCOUNT BALANCES

Union has classified the deferral accounts approved by the Ontario Energy Board (the “Board”) for use in 2015 into three groups:

- a) Gas Supply accounts;
- b) Storage accounts; and,
- c) Other accounts.

The net balance in the above deferral accounts results in a \$23.145 million debit from ratepayers. This total includes balances as at December 31, 2015. Interest has been calculated on account balances according to the Board-approved accounting orders. The applicable short-term interest rate used was 1.47% for the months of January through March and 1.10% for the months April through December as prescribed by the Board in EB-2006-0117.

Tab 1, Appendix A, Schedule 1 provides a summary of the deferral account balances.

1 GAS SUPPLY DEFERRAL ACCOUNTS

2 Account No. 179-107 Spot Gas Variance Account

3 There is no balance in this deferral account. The account was created in accordance with
4 the Board's Decision in the EB-2003-0063 proceeding to record the difference between
5 the unit cost of spot gas purchased each month and the unit cost of gas included in the gas
6 sales rates as approved by the Board on the spot volumes purchased in excess of planned
7 purchases.

8

9 Account No. 179-108 Unabsorbed Demand Costs ("UDC")

10 The balance in the UDC Variance Account is not prospectively recovered or refunded as
11 part of the approved Quarterly Rate Adjustment Mechanism ("QRAM"). It has therefore
12 been included in this submission. The debit balance of \$0.388 million in the UDC
13 Variance Account is the difference between the actual UDC incurred by Union and the
14 amount of UDC collected in rates.

15

16 *UDC Recovery in Rates*

17 To meet customer demands across Union's franchise area and to meet the targeted
18 (planned) storage inventory levels at October 31, Union's 2015 Board-approved rates
19 included planned unutilized pipeline capacity of 6.3 PJ in Union North and 0 PJ in Union
20 South. The UDC volumes included in rates is based on the Gas Supply Plan as filed in

1 Union's 2013 Cost of Service proceeding (EB-2011-0210), updated for the Normalized
2 Average Consumption ("NAC") adjustment in 2014.

3

4 In Union North, UDC is part of planned operations due to the requirement to hold
5 sufficient TransCanada Pipeline Limited ("TransCanada") firm transportation ("FT")
6 capacity and other firm assets (both storage and transportation related) to meet design day
7 needs. Assets required to meet design day demands are greater than what is required to
8 meet average daily demand, and therefore results in planned unutilized pipeline capacity
9 and UDC. In a warmer than normal year, Union may also incur UDC in Union South, as
10 well as additional UDC in Union North, to rebalance supply with lower demands. Union
11 manages its Union North and Union South transportation portfolios on an integrated basis
12 and will determine the pipeline to leave unutilized, if necessary, based on the least cost
13 option. Consequently, UDC is managed on an integrated basis.

14

15 Union collected \$5.629 million in rates for UDC during 2015 and recorded an associated
16 interest credit of \$0.010 million. Actual UDC costs in 2015 were \$9.905 million offset by
17 \$3.260 million in released capacity value and further offset by a credit of \$0.618 million
18 related to a change in contracted capacity on Centra Transmission Holdings and Centra
19 Pipeline Minnesota ("CTHI / CPMI"), resulting in a net cost of \$6.027 million (please
20 see Table 2).

1 The variance between the amounts collected in rates and the actual UDC costs, including
 2 an interest credit of \$0.010 million, results in a net debit in the UDC Variance Account of
 3 \$0.388 million (please see Table 1). The UDC costs and the credit related to a change in
 4 contracted capacity are described in more detail later in this evidence.

5

6 Table 1 provides the derivation of the UDC Variance Account balances by operations
 7 area.

Table 1
UDC Variance Account by Operational Area

Line No.	Particulars (\$000's)	Union North	Union South	Total Franchise Area
1	UDC Collected in Rates	(5,629)	-	(5,629)
2	Net UDC Costs Incurred (Table 2)	4,582	1,445	6,027
3	Variance (line 2 - line 1)	(1,047)	1,445	398
4	Interest	(10)	-	(10)
5	(Credit) / Debit to Operations Area	<u>(1,057)</u>	<u>1,445</u>	<u>388</u>

8

9 A description of each item follows:

10

11 *UDC Collected in Rates*

12 2015 Board-approved rates include \$5.580 million of UDC associated with planned
 13 unutilized pipeline capacity in Union North and \$0 associated with planned unutilized
 14 pipeline capacity in Union South. The total cost of UDC in rates assumes TransCanada
 15 final tolls effective July 1, 2015 including the TransCanada abandonment surcharge. On

1 an actual basis in 2015, Union recovered \$5.629 million in Union North (due to higher
2 throughput than forecast) and \$0 in Union South.

3

4 *UDC Costs Incurred*

5 In 2015, the planned unutilized pipeline capacity reflected in the Gas Supply Plan was
6 12.1 PJ¹. The actual unutilized capacity in 2015 was 13.4 PJ.

7

8 As indicated on Tab 1, page 7 of Union's April 2015 QRAM filing (EB-2015-0035),
9 Union filled planned winter UDC and purchased 20.2 PJ of incremental spot gas to meet
10 actual and forecast demands for the winter 2014/15. Due to changes in late season
11 weather, the spot gas supply requirement was 13.2 PJ. The 7.0 PJ of spot gas purchased,
12 but not ultimately required to cover the winter needs, reduced what would have otherwise
13 been purchased for sales service customers in the summer of 2015.

14

15 Consequently, Union reduced purchases in the summer of 2015 by 7.0 PJ. In addition,
16 planned unutilized pipeline capacity in the summer of 2015 was 6.5 PJ offset by supply
17 requirements that were greater than forecast by 0.1 PJ resulting in total unutilized
18 pipeline capacity of 13.4 PJ.

¹ EB-2015-0010, Exhibit A, Tab 5, 2014-2015 Gas Supply Plan Memorandum, Section 5.4.

1 The costs reflected in the UDC Variance Account are the total demand charges for
 2 unutilized pipeline capacity totaling \$9.905 million offset, in part, by revenue generated
 3 from pipeline transportation releases totaling \$3.260 million. Unutilized upstream
 4 transportation capacity due to supply that is ultimately not required, is released and sold
 5 on the secondary market to minimize UDC. Revenues generated from the transportation
 6 releases are credited to the UDC Variance Account mitigating the overall UDC impact as
 7 shown in Table 2.

8

Table 2
Net UDC Costs Incurred

Line No.	Particulars (\$000's)	Costs
1	UDC Costs Incurred	9,905
2	Released Capacity Revenue	(3,260)
3	CTHI / CPMI Contracted Capacity Credit	(618)
4	Net UDC Costs (Credit)/Debit	<u>6,027</u>

9

10 In addition, consistent with the approach in 2013 and 2014 deferrals, Union has reflected
 11 a credit of \$0.618 million in the UDC Variance Account to capture a volume variance
 12 related to capacity contracted with CTHI / CPMI. In Union North, Union contracts for
 13 capacity on CTHI / CPMI to move gas into Union's Manitoba Delivery Area ("MDA").
 14 Union's MDA is connected to the TransCanada Mainline at the Spruce interconnect in
 15 the TransCanada Centra MDA by CTHI / CPMI. In Union's 2013 Cost of Service filing
 16 (EB-2011-0210), Union reflected the then contracted capacity on CTHI / CPMI of 8,473
 17 GJ/d. Union has since reduced the contracted capacity on these pipelines to 5,572 GJ/d

1 for a reduction of 2,143 GJ/d effective November 1, 2012 and a further reduction of 758
2 GJ/d effective November 1, 2014. The reduction in costs for this contract is \$0.618
3 million in 2015 and this amount has been recorded in the UDC Variance Account to pass
4 through the benefit of this contract change to Union North sales service and bundled
5 Direct Purchase (“DP”) customers. The credit will be booked on an ongoing basis each
6 month until such time that Union can reflect the updated volumes in Union’s 2017 Rates
7 application.

8

9 *Interest*

10 Interest associated with UDC amounted to a credit of \$0.010 million for Union North and
11 \$0 for Union South for a net credit of \$0.010 million.

12

13 *(Credit)/Debit to Operations areas*

14 The UDC Variance Account has a net total debit balance of \$0.388 million. The balance
15 of \$0.388 million is allocated to Union North and Union South in proportion to the actual
16 excess supply and costs incurred for UDC for each respective area. The balance
17 applicable to sales service and bundled DP customers in Union North is a credit of \$1.057
18 million, and a debit of \$1.445 million applicable to sales service customers in Union
19 South.

1 Account No. 179-128 Gas Supply Review Consultant Cost

2 There is no balance in this deferral account. Union will request closure of this account as
3 part of its 2017 Rates application.

4

5 Account No. 179-131 Upstream Transportation Optimization

6 The Upstream Transportation Optimization Deferral Account was approved by the Board
7 in its EB-2011-0210 Decision to capture the variance between 90% of the net revenues
8 from optimization activities and the amount refunded to ratepayers in rates. The balance
9 in this deferral account is a debit of \$8.600 million.

10

11 In setting rates for 2015, the Board approved a forecast of optimization revenue of
12 \$14.918 million². 90% of that amount, or \$13.426 million, was credited to ratepayers in
13 the Board-approved 2015 rates.³ On an actual basis, consistent with the method approved
14 in its EB-2011-0210 Decision and Rate Order, Union credited \$15.565 million in rates to
15 ratepayers during 2015, \$2.139 million greater than the Board-approved amount of
16 \$13.426 million. The credit is due to Union's actual sales service volumes exceeding the
17 forecast sales service volumes in rates.⁴

18

19 Union earned \$7.739 million in net revenues from upstream transportation optimization
20 during 2015. Per the Board-approved sharing methodology, 90% of this net revenue, or

² EB-2014-0271, Draft Rate Order, Working Papers, Schedule 14, p. 1.

³ EB-2014-0271, Draft Rate Order, Working Papers, Schedule 14, p. 1.

⁴ EB-2011-0210, Decision and Rate Order, p. 16.

1 \$6.965 million, is to be credited to customers. As stated above, \$15.565 million has
2 already been credited through rates; therefore, \$8.600 million (\$6.965 million less
3 \$15.565 million) is to be collected from ratepayers through this deferral account
4 disposition.

5 Tab 1, Appendix A, Schedule 2 provides a summary of the calculation of the amount in
6 this deferral account. Union's 2015 actual Upstream Transportation Optimization revenue
7 is lower than 2013 Board-approved revenue primarily because of the elimination of the
8 TransCanada FT-RAM program.

9

10 STORAGE DEFERRAL ACCOUNTS

11 Account No. 179-70 Short-Term Storage and Other Balancing Services

12 The Short-Term Storage and Other Balancing Services Deferral Account includes
13 revenues from C1 Off-Peak Storage, Gas Loans, Enbridge LBA, Supplemental Balancing
14 Services and C1 Short-Term Firm Peak Storage. The net revenue for Short-Term Storage
15 and Other Balancing Services is determined by deducting the costs incurred to provide
16 service from the gross revenue.

17

18 There is a debit balance in the Short-Term Storage and Other Balancing Services Deferral
19 Account of \$0.508 million. The balance is calculated by comparing \$4.043 million (90%
20 of the actual 2015 Short-Term Storage and Other Balancing Services net revenue of

1 \$4.492 million) to the net revenue included in rates of \$4.551 million in the EB-2011-
2 0210 Rate Order. The details of the balance are found at Tab 1, Appendix A, Schedule 3.

3

4 Actual 2015 revenues from C1 Off Peak Storage, Gas Loans and all other Balancing
5 services of \$1.924 million were \$0.576 million lower than the 2013 Board-approved
6 forecast of \$2.500 million.

7

8 The C1 Short-Term Firm Peak Storage revenues (Utility) of \$4.935 million were \$2.948
9 million lower than the 2013 Board-approved forecast of \$7.883 million. The difference
10 between the Board-approved forecast revenue for 2013 and the actual revenue in 2015
11 was due to a decrease in excess utility storage capacity available for sale. Actual utility
12 requirements were higher in 2015 which reduced the amount available for sale as C1
13 Short-Term Firm Peak Storage for 2015/2016 winter (5.0 PJ) compared to the 2013
14 Board-approved forecast (11.3 PJ). Union's customers received the value of storage
15 directly through the use of the storage space, rather than indirectly, through the sale of
16 short-term storage.

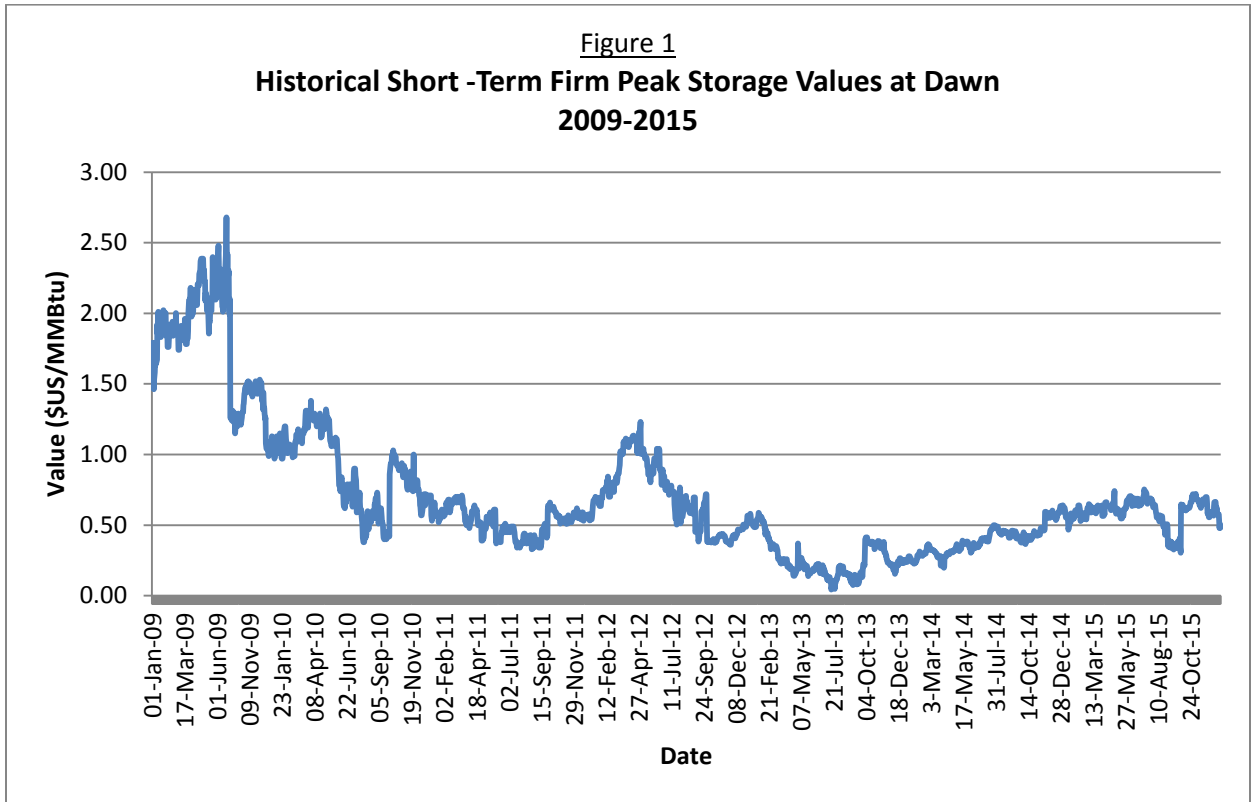
17

18 The increase in the actual utility storage requirement of 1.4 PJ in 2015 (resulting in a
19 decrease in the C1 Short-Term Peak Storage available for sale from 6.4 PJ in 2014 to 5.0
20 PJ in 2015) is a result of increases in consumption in both the general service and the
21 contract markets. The general service market required 0.2 PJ of additional storage in

1 2015 over the Board-approved amount due to growth in the number of customers. The
2 contract market required 1.2 PJ of additional storage over the Board-approved amount
3 due to increased production activity by industrial customers. The storage requirement for
4 the general service market was calculated using the Board-approved aggregate excess
5 methodology and the storage requirement for the contract market was calculated using
6 either the Board-approved aggregate excess methodology or the 15 X obligated Daily
7 Contracted Quantity (“DCQ”) storage methodology.

8

9 The 2013 Board-approved forecast implied an annual average value for C1 Short-Term
10 Firm Peak Storage of \$0.70/GJ (\$7.883 million/11.3 PJ), and the actual average annual
11 C1 Short-Term Firm Peak Storage value in 2015 was \$0.99/GJ (\$4.935 million/5.0 PJ)
12 please see Figure 1 for Short-Term Peak Storage values in US dollars.



1

2

3 *Non-Utility Storage Balances for 2015*

4 In its EB-2011-0210 Decision, the Board directed Union to file a report similar to that
5 ordered in EB-2011-0038 to monitor the inventory related to non-utility storage
6 operations.

7

8 Tab 1, Appendix A, Schedule 4 shows the non-utility inventory balances for October and
9 November of 2015.

1 During the 2015 injection season, the non-utility storage balance peaked on November
2 19, 2015 at 97% of available space with a balance of 84.5 PJ compared to available space
3 of 86.8 PJ. At October 31, 2015 (the date to which Union manages its storage balance),
4 the non-utility balance was 91% of available space. Due to warmer than normal weather,
5 customers injected into storage throughout November. The balance stayed below the total
6 non-utility available space of 100% for the rest of 2015.

7

8 In EB-2011-0210, the Board further ordered Union to file a calculation for a storage
9 encroachment payment from Union's non-utility business to Union's utility business, if
10 Union's non-utility business encroached on Union's utility space. There was no
11 encroachment of utility space in 2015 and therefore no calculation applies.

12

13 *Sale of Non-Utility Storage Space*

14 Union prioritizes the sale of its utility storage ahead of the sale of its short-term non-
15 utility storage and allocates short-term peak storage margins between utility and non-
16 utility as directed by the Board in EB-2011-0210, Decision and Order, pp. 116-117.

17 Margins from short-term peak storage services are proportionately split between the
18 utility and non-utility customers based on the utility and non-utility share of the total
19 quantity of short-term peak storage sold each calendar year. Short-term peak sales
20 include any sale of storage space for a term of less than two years.

1 In 2015, Union sold a total of 5.0 PJ of short-term peak storage. The total 5.0 PJ was
2 excess utility space, calculated by deducting 95.0 PJ of in-franchise utility requirement
3 (as per Union's Gas Supply Plan) from the total 100 PJ of in-franchise utility storage.
4 There was no sale of short-term peak storage from non-utility space.

5
6 Total revenue from the sale of C1 Short-Term Peak Storage (Utility) in 2015 was \$4.935
7 million.

8
9 Details of the above sales are reflected in Tab 1, Appendix A, Schedule 5.

10

11 OTHER DEFERRAL ACCOUNTS

12 Account No. 179-103 Unbundled Services Unauthorized Storage Overrun

13 There is no balance in this deferral account. The account was created in accordance with
14 the Board's Decision in the RP-1999-0017 proceeding to record any unauthorized storage
15 overrun charges incurred by customers electing unbundled service.

16

17 Account No. 179-112 Gas Distribution Access Rule ("GDAR") Costs

18 The GDAR Deferral Account records the difference between the actual costs required to
19 implement the appropriate process and system changes to achieve compliance with
20 GDAR and the costs included in rates as approved by the Board.

1 The GDAR capital costs are made up of the costs associated with three separate Notice of
2 Amendments to a Rule:

- 3 1. On October 14, 2011, the Board issued a Notice of Amendment to a Rule –
4 Residential Customer Service Amendments to the Gas Distribution Access
5 Rule under docket number EB-2010-0280. Union incurred \$1.475 million in
6 capital costs in 2011 and 2012 to implement the amendments to GDAR.
- 7 2. On September 6, 2012, the Board issued a Notice of Amendment to a Rule –
8 Eligible Low-Income Customer Service Policy Amendments to the GDAR,
9 also under docket number EB-2010-0280. Union incurred \$0.278 million in
10 capital costs in 2012 to implement the Low Income Amendments to the
11 GDAR.
- 12 3. On March 28, 2013 the Board issued a Notice of Amendment to a Rule –
13 Amendments to the Natural Gas Reporting and Record Keeping Requirements
14 in Relation to Residential and Low Income Customer Service Policies, also
15 under docket number EB-2010-0280. Union incurred \$0.468 million in
16 capital costs in 2013 to implement the amendments to GDAR.

17

18 The capital costs relating to the three Amendments to a Rule discussed above can be
19 found at Table 3. The costs include those associated with incremental internal resources
20 and expenses as well as Contractor services. Union's retail CIS system, Banner, is an
21 outsourced solution provided by Vertex Business Services ("Vertex"). Vertex is

1 responsible for the sustainment and operation of the system as well as any required
 2 infrastructure changes. All system changes are completed by Vertex and charged to
 3 Union.

4 Table 3
 5 GDAR Costs

Line No.	Particulars (\$000's)	Residential	Low Income	Reporting and	Total
		Customer Service Amendments	Amendments	Record Keeping Requirement Amendments	Capital Spend
		(2011, 2012)	(2012)	(2013)	
1	Resources (Salary & Expenses)	345	20	9	374
2	Contractor Services	1,130	258	459	1,847
3	Total Costs	<u>\$1,475</u>	<u>\$278</u>	<u>\$468</u>	<u>\$2,221</u>

6
 7 Consistent with Union's 2013 and 2014 Deferrals Disposition proceedings (EB-2014-
 8 0145 and EB-2015-0010), Union replaced the capital costs with the annual revenue
 9 requirement related to the capital costs as outlined in Table 4. Accordingly, the 2015
 10 GDAR Deferral Account has a debit balance of \$0.760 million. The revenue requirement
 11 will continue to be included in the respective future deferral disposition proceedings.

12 Table 4
 13 GDAR Costs by Year
 14

Line No.	Particulars (\$000's)	2012	2013	2014	2015	2016	2017	TOTAL
1	Depreciation	219	497	555	555	336	59	2,221
2	Interest	80	82	57	31	10	1	261
3	Return	51	55	38	21	7	1	173
4	Current Tax	(156)	(141)	100	153	90	15	61
5	TOTAL	\$194	\$493	\$750	\$760	\$443	\$76	\$2,716

1 Account No. 179-117 Carbon Dioxide Offset Credits

2 There is no balance in this deferral account. The account was created in accordance with
3 the Board's Decision in the EB-2006-0021 proceeding to record the amounts representing
4 proceeds from the sale of or other dealings in carbon dioxide offset credits earned as a
5 result of Union's Demand Side Management ("DSM") activities.

6

7 Account No. 179-120 International Financial Reporting Standards ("IFRS") Conversion

8 Costs

9 There is no balance in this deferral account. The account was created in accordance with
10 the Board's Decision in the EB-2010-0039 proceeding to remove from the deferral
11 account the capital costs associated with upgrading Union's accounting system in order to
12 report results under IFRS.

13

14 Account No. 179-123 Conservation Demand Management ("CDM")

15 In its EB-2010-0055 Decision and Order, which granted approval for Union's 2011 DSM
16 Plan, the Board ordered Union to establish a deferral account to track revenues associated
17 with CDM activities, to be shared 50/50 between Union and ratepayers. The Board
18 approved the accounting order for Union's CDM Deferral Account in Union's 2011
19 Rates application (EB-2010-0148). The balance in the 2015 CDM Deferral Account is a
20 credit of \$0.213 million, which includes 50% of total net revenues of \$0.422 million, plus
21 interest of \$0.002 million.

1 In 2015 Union delivered three CDM programs on behalf of various electric local
2 distribution companies (“LDCs”) including:

- 3 1) High Performance New Construction Generation 2 (“HPNC2”);
- 4 2) Key Account Management (“KAM”); and,
- 5 3) Commercial Conservation Account Management (“CCAM”).

6

7 HPNC2 is an Independent Electricity System Operator (“IESO”) -funded program to
8 encourage builders of commercial, industrial, institutional and agricultural facilities to
9 reduce electricity demand and/or consumption by designing and building new buildings
10 or major renovations with higher energy efficient equipment and systems (i.e. lighting,
11 space cooling, ventilation etc.) than required by the building code. Union contracted with
12 Hydro One Networks Inc. to deliver HPNC2 in 2015.

13

14 KAM is an IESO-funded CDM program meant to assist major industrial customers
15 (average monthly peak demand greater than 5MW) in developing capital projects that
16 support industrial energy management and electricity efficiency. Union contracted with
17 Hydro One Networks Inc. to deliver the KAM services in 2015.

18

19 The CCAM program supports capital investments in equipment that reduces electrical
20 demand and energy consumption for commercial and industrial electricity customers with

1 average monthly electricity demand of less than 5MW. Union contracted with Hydro One
 2 Networks Inc. to deliver the CCAM program in their service area in 2015.

3

4 Table 5 shows the CDM net revenues for 2015 by program.

5

Table 5
2015 CDM Net Revenues by Program

<u>Line</u> <u>No.</u>	<u>Particulars (\$000's)</u>	<u>HPNC2</u>	<u>KAM</u>	<u>CCAM</u>	<u>Total</u>
1	Revenues	242	708	1,182	2,132
2	Costs	<u>164</u>	<u>592</u>	<u>954</u>	<u>1,710</u>
3	Net Revenues	78	116	228	<u>\$422</u>
4				50% to ratepayer	\$211
5				50% to shareholder	\$211

6

7 Account No. 179-132 Deferral Clearing Variance Account

8 The Deferral Clearing Variance Deferral Account was approved by the Board in its EB-
 9 2014-0145 Decision. The purpose of the account is to capture the differences between the
 10 forecast volumes and the actual volumes associated with the disposition of deferral
 11 account balances. The deferral account is intended to eliminate the gains or losses to
 12 ratepayers and Union as a result of volume variances associated with the disposition of
 13 deferral account balances.

14

15 The deferral account has a debit balance of \$3.141 million plus interest of \$0.013 million.

16 This balance represents an over-refund of \$2.317 million compared to the Board-

1 approved deferral account balances in Union’s 2013 Deferral Account Disposition (EB-
2 2014-0145) and an under-recovery of \$0.824 million for the Board-approved deferral
3 account balances in Union’s 2013 Demand Side Management (“DSM”) Deferral Account
4 Disposition proceeding (EB-2014-0273). Details are reflected in Tab 1, Appendix A,
5 Schedule 7.

6

7 *Union’s 2013 Deferral Account Disposition (EB-2014-0145)*

8 In its EB-2014-0145 Decision, the Board approved the prospective disposition to rate
9 classes of the total balances in the Board-approved deferral accounts through a temporary
10 rate adjustment from January 1, 2015 and June 30, 2015. The total amount approved for
11 prospective refund to rate classes was a credit of \$19.979 million. Please see Tab 1,
12 Appendix A, Schedule 7, page 2, column (e), based on the forecasted volumes as noted in
13 column (a).

14

15 Actual volumes for the period January 1, 2015 to June 30, 2015 averaged approximately
16 14% higher than forecast due to colder weather in the first three months of 2015. As a
17 result of the actual volumes being greater than the forecasted volumes, Union refunded
18 \$22.296 million, or \$2.317 million to ratepayers in excess of the deferral account
19 balances approved for prospective disposition in EB-2014-0145. Please see Tab 1,
20 Appendix A, Schedule 7, page 2, column (f) for the actual disposition of deferral
21 accounts and column (g) for the variance between forecast and actual disposition.

1 *Union's 2013 DSM Deferral Account Disposition (EB-2014-0273)*

2 In its EB-2014-0273 Decision, the Board approved the prospective disposition of Union's
3 2013 DSM deferral account balances to general service rate classes. Union was directed
4 to dispose of the deferral account balances to general service rate classes through a
5 temporary rate adjustment beginning with its next QRAM application. Accordingly, the
6 amount to be collected from ratepayers was processed as part of Union's July 1, 2015
7 QRAM Application (EB-2015-0187).

8

9 As described at EB-2015-0187, Appendix E, p. 3, the prospective disposition of the 2013
10 DSM deferral account balances to general service rate classes was based on forecast
11 volumes from July 1, 2015 to December 31, 2015. The total balance to be recovered
12 from general service rate classes was \$5.522 million. Please see Tab 1, Appendix A,
13 Schedule 7, page 3, column (e), based on the forecasted volumes as noted in column (a).

14

15 Actual volumes for the period July 1, 2015 to December 31, 2015 averaged
16 approximately 15% lower than forecast due to warmer weather in the last two months of
17 2015. As a result of the actual volumes being lower than the forecast volumes, Union
18 only recovered \$4.698 million, or \$0.824 million less than the amount approved for
19 disposition in EB-2014-0273. Please see Tab 1, Appendix A, Schedule 7, page 3, column

1 (f) for the actual disposition of deferral accounts and column (g) for the variance between
2 forecast and actual disposition.

3

4 Account No. 179-133 Normalized Average Consumption (“NAC”)

5 The purpose of the NAC Deferral Account is to record the variance in delivery revenue,
6 storage revenue and costs resulting from the difference between the target NAC included
7 in Board-approved rates and the actual NAC for general service rate classes Rate M1,
8 Rate M2, Rate 01 and Rate 10. As described in Union’s 2014 Deferral Account
9 Disposition proceeding (EB-2015-0010), including the revenue from storage rates in the
10 NAC Deferral Account requires Union to include storage-related costs associated with
11 the difference in target and actual NAC.

12

13 For 2015, the balance in the NAC Deferral Account is a debit from ratepayers of \$10.499
14 million plus interest of \$0.047 million for a total of \$10.546 million.

15

16 The NAC Deferral Account follows the same methodology agreed to by parties in
17 Union’s 2014-2018 Incentive Regulation (“IR”) Settlement Agreement (EB-2013-0202)
18 and subsequently modified in Union’s 2015 Rates proceeding (EB-2014-0271).

1 *Target and Actual NAC*

2 The 2015 target NAC for each rate class was approved by the Board in Union's 2015
 3 Rates proceeding (EB-2014-0271). The 2013 actual NAC, weather normalized using the
 4 2015 weather normal, was used to determine the 2015 target NAC. Setting the 2015
 5 target NAC based on the 2013 actual NAC recognizes that over the two-year span to the
 6 current year, any saved volumes and associated lost revenues due to DSM activities will
 7 be captured by the variance between the target and actual consumption. This is due to the
 8 inclusion of the DSM saved volumes within the actual reported consumption.

9
 10 The 2015 actual NAC for each rate class is weather normalized using the 2015 weather
 11 normal, which is based on the Board-approved 50:50 blended weather methodology,
 12 incorporating both the 30-year average and 20-year declining trend estimates of annual
 13 heating degree-days.

14
 15 Table 6 provides the 2015 target and 2015 actual NAC by rate class.

Table 6
2015 Target and Actual NAC (m³/customer)

<u>Line</u>		Rate	Rate	Rate	Rate
<u>No.</u>		01	10	M1	M2
		(a)	(b)	(c)	(d)
1	2015 Target NAC	2,901	169,025	2,761	169,121
2	2015 Actual NAC	2,799	162,078	2,676	163,129
3	Change in NAC (Target - Actual NAC)	102	6,947	85	5,992

1 *Delivery and Storage Revenues*

2 The deferral account balance is calculated by multiplying the variance between the
 3 weather normalized target NAC and the weather normalized actual NAC by the 2013
 4 Board-approved number of customers and the 2015 Board-approved delivery and storage
 5 rates for each general service rate class. A credit balance in the NAC Deferral Account
 6 reflects that the actual NAC is greater than the target NAC, while a debit balance in the
 7 NAC Deferral Account reflects that the actual NAC is less than the target NAC.

8

9 Table 7 provides the NAC Deferral Account balances by rate class.

Table 7
2015 NAC Deferral Account

<u>Line</u>		<u>Rate</u>	<u>Rate</u>	<u>Rate</u>	<u>Rate</u>	<u>All</u>
<u>No.</u>	<u>Particulars (\$000s)</u>	<u>01</u>	<u>10</u>	<u>M1</u>	<u>M2</u>	<u>Rates</u>
		(a)	(b)	(c)	(d)	(e)
1	Delivery Revenue Balances	2,819	747	3,211	1,353	8,130
2	Storage Revenue Balances	1,270	397	669	262	2,598
3	Storage Cost Balances	166	(122)	797	(1,070)	(229)
4	Interest	21	4	22	-	47
5	Total NAC Deferral Balance	<u>4,276</u>	<u>1,026</u>	<u>4,699</u>	<u>545</u>	<u>10,546</u>

10

11 *Storage Costs*

12 The storage costs recognize that variances between the 2015 target NAC and the 2013
 13 Board-approved NAC volumes change the storage requirements for each general service
 14 rate class. As Union's Board-approved storage rates during the IR term are not updated to
 15 reflect changes in storage requirements due to NAC variances, Union must capture the

1 NAC-related change in storage costs in the NAC Deferral Account as per the Board’s
2 Decision in Union’s 2013 Deferrals Disposition proceeding (EB-2014-0145), p. 9,
3 *“starting in 2014, the NAC Deferral Account, which replaces the Average Use Per*
4 *Customer Deferral Account, will include storage related revenues and costs for general*
5 *service rate classes.”*

6
7 To determine the change in storage requirements for each general service rate class due to
8 NAC variances, Union calculated the NAC volume variance between its 2015/2016 Gas
9 Supply Plan and the 2013 Board-approved volumes multiplied by the 2013 Board-
10 approved number of customers.

11
12 Using the Board-approved aggregate excess methodology, Union then calculated the
13 change in storage requirements for each of the general service rate classes due to
14 variances in NAC. The storage requirements for general service rate classes effective
15 November 1, 2015 are determined using the 2015/2016 Gas Supply Plan volumes which
16 represent the April 1, 2015 to March 31, 2016 period. These general service rate class
17 storage requirements are then used in the calculation of the total in-franchise utility
18 storage space requirement at November 1, 2015. The difference between the total in-
19 franchise utility storage requirement and the total 100 PJ of utility storage represents the
20 excess utility storage capacity available for sale (“excess utility space”) at November 1,
21 2015.

1 For Rate M1, the NAC volume variance between the 2015/2016 Gas Supply Plan and the
2 2013 Board-approved volumes was a decrease of 1.89 PJ. The majority of the NAC
3 volume decrease occurred in the summer months, which increased the Rate M1 storage
4 requirement by 1.12 PJ. This resulted in increased storage costs of \$0.797 million (please
5 see Table 7, line 3, column c).

6

7 For Rate M2, the NAC volume variance between the 2015/2016 Gas Supply Plan and the
8 2013 Board-approved volumes was an increase of 7.54 PJ. The majority of the NAC
9 volume variance increase occurred in the summer months, which decreased the Rate M2
10 storage requirement by 1.50 PJ and resulted in decreased storage costs of \$1.070 million
11 (please see Table 7, line 3, column d).

12

13 For Rate 01, the NAC volume variance between the 2015/2016 Gas Supply Plan and the
14 2013 Board-approved volumes was an increase of 1.67 PJ. The NAC volume variance
15 increase was slightly higher in the winter months than the summer, which increased the
16 Rate 01 storage requirement by 0.20 PJ and increased storage costs by \$0.166 million
17 (please see Table 7, line 3, column a).

18

19 For Rate 10, the NAC volume variance between the 2015/2016 Gas Supply Plan and the
20 2013 Board-approved volumes was an increase of 1.48 PJ. The majority of the NAC

1 volume variance increase occurred in the summer months, which decreased the Rate 10
2 storage requirement by 0.15 PJ and resulted in decreased storage costs of \$0.122 million
3 (please see Table 7, line 3, column b).

4

5 Overall, the NAC volume variance between the 2015/2016 Gas Supply Plan and the 2013
6 Board-approved volumes resulted in a decrease in general service storage requirements of
7 0.33 PJ (0.38 PJ in Union South offset by 0.05 PJ in Union North). Accordingly, Union
8 has included a storage cost credit of \$0.229 million, related to the volume variance, in the
9 NAC Deferral Account. Please see Table 8 for a summary of the change in general
10 service storage requirements due to NAC volume variances by rate class.

11

Table 8
Change in General Service Storage Requirements from 2013 Board-approved
(Based on weather normalized NAC)

(PJ)			
Rate M1	1.12	Rate 01	0.20
Rate M2	<u>(1.50)</u>	Rate 10	<u>(0.15)</u>
Total South	<u><u>(0.38)</u></u>	Total North	<u><u>0.05</u></u>

12

13 The reduction in storage activity has decreased storage deliverability costs, the
14 commodity-related costs at Dawn and storage inventory carrying costs.

15

16 The 0.33 PJ reduction in general service storage requirements due to NAC volume
17 variances forms part of the 5.0 PJ of excess utility space available for sale for winter

1 2015/2016. The revenue from the sale of the 5.0 PJ of excess utility space is recorded in
2 the Short-Term Storage and Other Balancing Deferral Account (Account No. 179-70).

3

4 *Deferral Account Impacts*

5 The detailed calculation of the NAC Deferral Account balance can be found at Tab 1,
6 Appendix A, Schedule 6.

7

8 For Rate M1, actual NAC is less than target NAC by 85 m³/customer (please see Table
9 6). This results in a delivery and storage revenue charge of \$3.880 million (\$3.211
10 million and \$0.669 million respectively) (please see Table 7, line 1 and 2). In addition,
11 the NAC volume variance increases the Rate M1 storage requirement by 1.12 PJ.
12 Accordingly, Union must recover an additional \$0.797 million (Table 7, Line 3) to
13 recognize the increase in Rate M1 storage requirements.

14

15 For Rate M2, actual NAC is less than target NAC by 5,992 m³/customer (please see
16 Table 6). This results in a delivery and storage revenue charge of \$1.615 million (\$1.353
17 million and \$0.262 million respectively) (please see Table 7, line 1 and 2). In addition,
18 the NAC volume variance decreases the Rate M2 storage requirement by 1.50 PJ.
19 Accordingly, Union must refund \$1.070 million (Table 7, Line 3) to recognize the
20 decrease in Rate M2 storage requirements.

1 For Rate 01, actual NAC is less than target NAC by 102 m³/customer (please see Table
2 6). This results in a delivery and storage revenue charge of \$4.089 million (\$2.819
3 million and \$1.270 million respectively) (please see Table 7, line 1 and 2). In addition,
4 the NAC volume variance increased the Rate 01 storage requirement by 0.20 PJ.
5 Accordingly, Union must recover an additional \$0.166 million (Table 7, Line 3) to
6 recognize the increase in Rate 01 storage requirements.

7

8 For Rate 10, actual NAC is less than target NAC by 6,947 m³/customer (please see Table
9 6). This results in a delivery and storage revenue charge of \$1.144 million (\$0.747
10 million and \$0.397 million respectively) (please see Table 7, line 1 and 2). In addition,
11 the NAC volume variance decreases the Rate 10 storage requirement by 0.15 PJ.
12 Accordingly, Union must refund \$0.122 million (Table 7, Line 3) to recognize the
13 decrease in Rate 10 storage requirements.

14

15 Account No. 179-134 Tax Variance Deferral Account

16 The establishment of the Tax Variance Deferral Account was approved through the EB-
17 2013-0202 Settlement Agreement. The purpose of this account is to record 50% of the
18 variance in costs resulting from the difference between the actual tax rates and the
19 approved tax rates included in rates as approved by the Board. For 2015, there is no
20 impact related to income tax, however, a credit balance of \$0.060 million is included in

1 the deferral account related to Harmonized Sales Tax (“HST”) changes as discussed
2 below.

3

4 On July 1, 2010, HST came into effect in Ontario, combining provincial and federal
5 taxes. On July 1, 2015, the input tax credit (“ITC”) recapture for compressor fuel costs,
6 and certain Operations and Maintenance (“O&M”) and capital costs, was reduced as
7 follows:

- 8 • 100% for the period from July 1, 2010 to June 30, 2015;
- 9 • 75% for the period from July 1, 2015 to June 30, 2016;
- 10 • 50% for the period from July 1, 2016 to June 30, 2017;
- 11 • 25% for the period from July 1, 2017 to June 30, 2018; and,
- 12 • 0% on or after July 1, 2018.

13 As this constitutes a change in tax rates, Union is proposing to include 50% of the annual
14 incremental savings in the Tax Variance Deferral Account until Union’s next rebasing
15 since Union’s HST Deferral Account used for the 2010 implementation of HST is closed.
16 The annual balance is expected to grow until rebasing in proportion to the timeline of tax
17 changes above.

18

19 To calculate the 2015 Tax Variance Deferral Account balance related to HST changes,
20 Union reviewed its transactions from July 1 to December 31, 2015 for:

- 1 a) Capital and O&M purchases that are subject to the ITC recapture reduction
 2 including specified Meals and Entertainment costs, specified Road Vehicles and
 3 related Fuel costs, specified Energy costs, and specified Telecommunications
 4 costs; and,
 5 b) Compressor Fuel costs.
 6

7 For 2015, the Tax Variance Deferral Account is a credit balance of \$0.060 million. The
 8 calculation of the balance is provided in Table 9.

Table 9
50% of 2015 Net Savings from the Impact of HST Changes
to be Shared with Ratepayers

<u>Line No.</u>		<u>Particulars</u> <u>(\$000's)</u>
1	Capital Savings	0.001
2	O&M Savings	0.059
3	Compressor Fuel Savings	<u>0.000</u>
4	Tax Variance Deferral Account Balance	<u>\$0.060</u>

9

10 Account No. 179-135 Unaccounted for Gas ("UFG") Volume Deferral

11 There is no balance in this account. The establishment of the UFG Volume Deferral
 12 Account was approved through the EB-2013-0202 Settlement Agreement. The purpose
 13 of this account is to capture the difference between Union's actual UFG costs and Board-
 14 approved UFG costs included in Union's rates, related to UFG volumes variances as a

1 percentage of throughput volumes (please see Table 10, line 6). The amount of the UFG
2 volume deferral account to be cleared to customers is subject to a symmetrical dead-band
3 of \$5 million, with amounts within such dead-band being to Union's account only. For
4 2015, Union's actual UFG expense had a UFG percent volume variance of \$3.6 million
5 lower (favourable) than Board-approved. There is no balance in the UFG Volume
6 Deferral Account for 2015 because this year-end variance is within the \$5 million
7 threshold.

8

Table 10
2015 UFG Variances from Board-approved

<u>Line No.</u>	<u>Particulars (\$ Millions)</u>	<u>2015</u> <u>Actual</u>	<u>Board-</u> <u>approved</u>	<u>Variance</u>
		<u>(a)</u>	<u>(b)</u>	<u>(c) = (b - a)</u>
1	Gross UFG Expense	10.5	14.7	4.2
2	Less: UFG Allocation to Non-Utility	(1.4)	(1.3)	0.1
3	Net UFG Utility Expense	<u>9.1</u>	<u>13.4</u>	<u>4.3</u>
	<u>Variance Analysis</u>			
4	Price Variance ⁽¹⁾			0.4
5	Throughput Variance			0.2
6	UFG % Volume Variance ⁽²⁾			3.6
7	Non-Utility Allocation Variance			<u>0.1</u>
8	Total UFG Variance			<u>4.3</u>

(1) Reference Price included in Board-approved was \$210.506 / 10³m³
2015 Actual Reference Prices by quarter were \$218.866, \$194.138, \$198.417 and \$198.147 / 10³m³.

(2) Board-approved UFG percent is 0.219% versus actual UFG percent of 0.17% for 2015. This is subject to Deferral Account when greater than +/- \$5 million.

1 Account No. 179-136 Parkway West Project Costs

2 In its EB-2012-0433 Decision, the Board approved the establishment of the Parkway
3 West Project Costs Deferral Account to track the differences between the actual revenue
4 requirement related to costs for the Parkway West Project and the revenue requirement
5 included in rates.

6

7 The deferral account has a total credit balance of \$0.334 million. This balance consists of
8 a \$0.319 million credit, which represents the difference between the \$6.373 million
9 included in 2015 Rates (EB-2014-0271) and the calculation of the actual revenue
10 requirement for 2015 of \$6.054 million as shown in Table 11. The remaining \$0.015
11 million credit represents a true-up to the 2014 revenue requirement of a \$0.751 million
12 credit included in the 2014 Deferral Disposition (EB-2015-0010) and the recalculated
13 actual 2014 revenue requirement of a \$0.766 million credit to adjust the long-term debt
14 rate from the estimate of 4.0% to the actual of 3.82%.

1 *2015 Deferral Balance*

Table 11
2015 Parkway West Project Rate Base and Revenue Requirement

Line No.	Particulars (\$000's)	<u>2015 Board-approved</u> (a)	<u>2015 Actuals</u> (b)	<u>Difference</u> (c) = (b - a)
	<u>Rate Base Investment</u>			
1	Capital Expenditures	144,652	131,930	(12,722)
2	Average Investment	102,133	103,750	1,617
	<u>Revenue Requirement Calculation:</u>			
	<u>Operating Expenses:</u>			
3	Operating and Maintenance Expenses	739	294	(445)
4	Depreciation Expense (1)	3,026	3,071	45
5	Property Taxes	290	135	(155)
6	Total Operating Expenses	<u>4,055</u>	<u>3,500</u>	<u>(555)</u>
7	Required Return (2)	5,898	5,872	(26)
8	Total Operating Expense and Return	<u>9,953</u>	<u>9,372</u>	<u>(581)</u>
	<u>Income Taxes:</u>			
9	Income Taxes - Equity Return (3)	1,182	1,203	21
10	Income Taxes - Utility Timing Differences (4)	(4,762)	(4,521)	241
11	Total Income Taxes	<u>(3,580)</u>	<u>(3,318)</u>	<u>262</u>
12	Total Revenue Requirement	<u>6,373</u>	<u>6,054</u>	<u>(319)</u>

Notes:

- (1) Depreciation expense at 2013 Board-approved depreciation rates.
- (2) The required return assumes a capital structure of 64% long-term debt at 3.82% and 36% common equity at the 2013 Board-approved return of 8.93%. The 2015 required return calculation is as follows:
 $\$103.750 \text{ million} * 64\% * 3.82\% = \$2.537 \text{ million plus}$
 $\$103.750 \text{ million} * 36\% * 8.93\% = \$3.335 \text{ million for a total of } \5.872 million.
- (3) Taxes related to the equity component of the return at a tax rate of 26.5%.
- (4) Taxes related to utility timing differences are negative as the capital cost allowance deduction in arriving at taxable income exceeds the provision of book depreciation in the year.

1 *Capital Expenditures*

2 The actual capital expenditures on 2015 in-service assets were \$12.722 million less than
 3 the 2015 Board-approved as shown in Table 12.

4

Table 12
Parkway West Capital Expenditures

Line No.	<u>Particulars (\$000's)</u>	<u>2015 Board- approved</u> (a)	<u>2015 Actuals</u> (b)	<u>Difference</u> (c) = (b - a)
1	Land & Easement	-	-	-
2	Station Infrastructure	27,220	29,761	2,541
3	Pipeline Replacement	569	20	(549)
4	Dawn-Parkway Valve Nest	-	3,908	3,908
5	Station Header	18,909	11,453	(7,456)
6	Enbridge Measurement	718	379	(339)
7	Interconnect/TransCanada	17,666	13,788	(3,878)
8	LCU Compressor	79,570	72,621	(6,949)
9	Total Capital Expenditures	<u>144,652</u>	<u>131,930</u>	<u>(12,722)</u>

5

6 Station infrastructure costs were \$2.541 million higher than the costs included in the 2015
 7 Board-approved rates due to a delay in placing the administration building into service
 8 until 2015, originally estimated for 2014. Increased labour costs were also realized due
 9 to permitting and site plan approval delays.

1 The NPS 26 and NPS 34 pipeline replacement costs were \$0.549 million lower than the
2 costs included in the 2015 Board-approved rates due to site restoration being completed
3 in 2014.

4

5 Dawn-Parkway valve nest costs were \$3.908 million higher than the costs included in the
6 2015 Board-approved rates due to delay in placing the connection of the 48" pipeline into
7 service in 2015 originally estimated for 2014.

8

9 The station headers costs were \$7.456 million lower than the costs included in the 2015
10 Board-approved rates. This was associated with a portion of the station header put into
11 service in 2014 which was necessary to service the Enbridge measurement facilities.
12 Increase in material and labour costs were offset by contingencies.

13

14 Interconnect/TransCanada measurement station costs were \$3.878 million lower than the
15 costs included in the 2015 Board-approved rates. This was a result of the project scope
16 changing from an NPS 42" interconnect pipeline between the Parkway West site and the
17 Parkway East TransCanada measurement site to a new measurement station at the
18 Parkway West site. Higher material costs were offset by lower labour costs and
19 contingencies.

1 The Loss of Critical Unit (“LCU”) Compressor costs were \$6.949 million lower than the
2 costs included in the 2015 Board-approved rates. Design of this compressor station was
3 not yet complete at the time of the project estimate. The main contract labour and design
4 costs increased compared to the estimate however these were more than offset by lower
5 costs for permitting, site supervision and contingencies. Interest during construction was
6 lower due to rate reduction and timing of spend.

7

8 *Average Investment*

9 The average investment has increased by \$1.617 million over the costs included in the
10 2015 Board-approved rates due to in-service timing and capital expenditure differences.

11

12 As noted in Union’s 2014 Deferral Disposition proceeding (EB-2015-0010), capital
13 expenditures for the Parkway West Project were \$6.951 million higher in 2014 than the
14 Board-approved capital expenditures. This has the effect of raising the opening balance in
15 2015 for purposes of calculating the average investment.

16

17 This is offset by the reduced capital spend in 2015 and the fact that the monthly timing
18 differences from the original estimate were lower in 2015 as certain compressor and
19 pipeline components were put into service in November 2015 rather than the original
20 October 2015 estimate.

1 *Operating Expenses*

2 Operating and maintenance expenses were \$0.445 million lower than the costs included
3 in the 2015 Board-approved rates. The decrease is due to the timing of staff additions
4 compared to the costs in rates and the inclusion of maintenance costs in 2015 rates that
5 were not incurred in 2015 for the project.

6

7 The increase in depreciation expense of \$0.045 million relates to a full year's
8 depreciation expense on assets put into service in 2014 in excess of those included in
9 2014 rates (2014 Actual - \$80.9 million; 2014 rates - \$73.9 million) offset by lower
10 depreciation expense on lower actual capital expenditures in 2015 than included in 2015
11 rates.

12

13 The \$0.155 million property tax decrease relates to the assessed value of the Parkway
14 West land. The estimate of \$0.290 million in the 2015 Board-approved rates was based
15 on an assumption that the land would have a commercial assessed value and a
16 commercial tax rate. The Municipal Property Tax Assessment Corporation did not
17 reassess the land in 2015 and actual property taxes for 2015 were based on a farmland
18 assessed value and a residential tax rate. It is expected that the reassessment will occur in
19 2016.

1 *Required Return*

2 The decrease in the required return of \$0.026 million is the result of a decrease in the
3 long-term debt rate used in the calculation offset by an increase in the average
4 investment. The Board-approved required return calculation was derived using a capital
5 structure of 64% long-term debt at 4%, and 36% equity at the Board-approved rate of
6 return of 8.93%. The 2015 actual required return calculation was derived using a capital
7 structure of 64% long-term debt at 3.82% and 36% equity at the Board-approved rate of
8 return of 8.93%.

9

10 When Union prepared the Parkway West Project application (EB-2012-0433) the long-
11 term debt rate used was 4.0%. In 2015, when the project was brought into service, Union
12 issued debt which reduced the average long-term debt rate to 3.82%. This rate will be
13 used to calculate the debt portion of the utility required return through to and including
14 2018.

15

16 *Income Taxes*

17 Union's actual tax rate for 2015 was 26.5% and was used in the calculation of income
18 taxes for purposes of this deferral account.

1 The \$0.021 million “Income Taxes-Equity Return” increase relates to an increase in the
2 tax impact of the equity component of the required return resulting from an increase in
3 average investment.

4

5 The \$0.241 million “Income Taxes-Timing Differences” increase relates to a lower
6 Capital Cost Allowance deduction due to lower actual capital expenditures than included
7 in 2015 Board-approved rates.

8

9 Account No. 179-137 Brantford-Kirkwall/Parkway D Project Costs

10 In its EB-2013-0074 Decision, the Board approved the establishment of the Brantford-
11 Kirkwall/Parkway D Project Costs Deferral Account to track the differences between the
12 actual revenue requirement related to costs for the Brantford-Kirkwall/Parkway D Project
13 and the revenue requirement included in rates.

14

15 The deferral account has a debit balance of \$0.579 million, which represents the
16 difference between the \$0.077 million credit included in 2015 rates (EB-2014-0271) and
17 the calculation of the actual revenue requirement for 2015 of a \$0.502 million as shown
18 in Table 13.

Table 13
2015 Brantford-Kirkwall/Parkway D Project Rate Base and Revenue Requirement

Line No.	Particulars (\$000's)	<u>2015</u> <u>Board-</u> <u>approved</u> <u>(a)</u>	<u>2015</u> <u>Actuals</u> <u>(b)</u>	<u>Difference</u> <u>(c) = (b - a)</u>
<u>Rate Base Investment</u>				
1	Capital Expenditures	200,069	188,042	(12,027)
2	Average Investment	23,533	24,171	638
<u>Revenue Requirement Calculation:</u>				
<u>Operating Expenses:</u>				
3	Operating and Maintenance Expenses (1)	107	-	(107)
4	Depreciation Expense (2)	2,622	2,364	(258)
5	Property Taxes (3)	142	157	15
6	Total Operating Expenses	<u>2,871</u>	<u>2,521</u>	<u>(350)</u>
7	Required Return (4)	1,359	1,368	9
8	Total Operating Expense and Return	<u>4,230</u>	<u>3,889</u>	<u>(341)</u>
<u>Income Taxes:</u>				
9	Income Taxes - Equity Return (5)	272	280	8
10	Income Taxes - Utility Timing Differences (6)	(4,580)	(3,667)	912
11	Total Income Taxes	<u>(4,307)</u>	<u>(3,387)</u>	<u>920</u>
12	Total Revenue Requirement (7)	<u>(77)</u>	<u>502</u>	<u>579</u>

Notes:

- (1) O&M expenses include \$0.012 million for pipeline related O&M and \$0.630 million of annual Compressor maintenance. Parkway
- (2) Depreciation expense at 2013 Board-approved depreciation rates.
- (3) Property taxes include \$0.187 million for compression and \$0.665 million for pipeline and building taxes.
- (4) The 2015 required return assumes a capital structure of 64% long-term debt at 3.82% and 36% common equity at the 2013 Board-approved return of 8.93%. The 2015 required return calculation is as follows:
 $\$24.2 \text{ million} * 64\% * 3.82\% = \$0.591 \text{ million plus}$
 $\$24.2 \text{ million} * 36\% * 8.93\% = \$0.777 \text{ million for a total of } \1.368 million.
- (5) Taxes related to the equity component of the return at a tax rate of 26.5%.
- (6) Taxes related to utility timing differences are negative as the capital cost allowance deduction in arriving at taxable income exceeds the provision of book depreciation in the year.
- (7) As per EB-2013-0074 Schedule 10-1 Line 9.

1 *Capital Expenditures*

2 The actual capital expenditures on 2015 in-service assets decreased by \$12.027 million
 3 compared to the 2015 Board-approved as shown in Table 14.

4

Table 14
Brantford-Kirkwall Pipeline/Parkway D Compressor Capital Expenditures

<u>Line No.</u>	<u>Particulars (\$000's)</u>	<u>2015 Board-approved</u> (a)	<u>2015 Actuals</u> (b)	<u>Difference</u> (c) = (b - a)
Brantford-Kirkwall Pipeline				
1	Land Rights	8,634	9,077	443
2	Pipelines	83,921	91,141	7,220
Parkway D Compressor				
3	Structures	3,502	3,170	(332)
4	Compressor Equipment	104,012	84,654	(19,358)
5	Total Capital Expenditures	<u>200,069</u>	<u>188,042</u>	<u>(12,027)</u>

5

6 Land rights costs were \$0.443 million higher than the costs included in the 2015 Board-
 7 approved rates due to the estimate being based on preliminary estimates compared to the
 8 actual negotiations with landowners.

9

10 Pipelines costs were \$7.220 million higher than the costs in the 2015 Board-approved
 11 rates. Contract labour cost in the estimate was based on a quote from the contractor. The
 12 actual contract amount was higher and more rock was encountered than originally
 13 estimated. The increase was offset by lower costs for materials and contingencies.

1 Additionally, interest during construction was lower due to rate reduction and timing of
2 spend.

3

4 Structures costs were \$0.332 million lower than the costs included in the 2015 Board-
5 approved rates. The original estimate included an auxiliary building for Parkway Plant D
6 and the Parkway West project included an auxiliary building for the Parkway West LCU
7 Plant. Both plants share one auxiliary building with the full amount charged to the
8 Parkway West LCU Plant.

9

10 The compressor equipment costs were \$19.358 million lower than the costs included in
11 the 2015 Board-approved rates. The design of the Parkway Plant D was not yet complete
12 at the time of the estimate, and actual costs for labour and material were lower than
13 estimated. Permitting and land development costs originally included in the Parkway
14 Plant D estimate were charged to the Parkway West LCU project. Lower labour costs
15 were also realized due to contingencies included in the estimate that were not required.
16 Interest during construction was lower due to rate reduction and timing of spend.

17

18 *Average Investment*

19 The average investment has increased by \$0.638 million over the costs included in 2015
20 Board-approved rates due to in-service timing, even though capital expenditures for 2015
21 were below the Board-approved amount.

1 Compressor and measurement equipment were put into service in September 2015 rather
2 than the original November 2015 estimate. These early in-service expenditures are
3 partially offset by the decreased capital expenditures seen in November and December
4 2015, as explained above.

5

6 *Operating Expenses*

7 There were no operating and maintenance expenses associated with the Brantford-
8 Kirkwall/Parkway D project in 2015.

9

10 The \$0.258 million depreciation expense decrease relates to the decrease in in-service
11 capital expenditures of \$12.027 million in 2015.

12

13 *Required Return*

14 The \$0.009 million required return increase relates to an increase in the average rate base
15 investment in 2015 from \$23.533 million to \$24.171 million. The Board-approved
16 required return calculation was derived using a capital structure of 64% long-term debt at
17 4% and 36% equity at the Board-approved rate of return of 8.93%. The 2015 actual
18 required return calculation was derived using a capital structure of 64% long-term debt at
19 3.82%, and 36% equity at the Board-approved rate of return of 8.93%.

1 When Union prepared the Brantford-Kirkwall/Parkway D application (EB-2013-0074)
2 the long-term debt rate used was 4.0%. In 2015, when the project was brought into
3 service, Union issued debt which reduced the average long-term debt rate to 3.82%. This
4 rate will be used to calculate the debt portion of the utility required return through to and
5 including 2018.

6

7 *Income Tax*

8 Union's actual tax rate for 2015 was 26.5% and was used in the calculation of income
9 taxes for purposes of this deferral account.

10

11 The \$0.912 million "Income Taxes-Utility Timing Difference" decrease relates primarily
12 to a lower actual Capital Cost Allowance versus the 2015 Board-approved amount due to
13 the lower capital expenditures in 2015 versus Board-approved.

14

15 Account No. 179-138 Parkway Obligation Rate Variance

16 There is no balance in this deferral account. In the EB-2013-0365 Settlement Agreement,
17 Union and intervenors agreed to permanently shift the Union South DP Parkway Delivery
18 Obligation ("PDO") to Dawn over time. As part of the Settlement, Union agreed to
19 record rate variances associated with the timing differences between the effective date of
20 the PDO changes and the inclusion of the cost impacts in approved rates (January 1 of the
21 following year) in the Parkway Obligation Rate Variance Deferral Account. Per Union's

1 2016 Rates proceeding (EB-2015-0116), there was no additional PDO shift during
2 2015. Accordingly, there are no timing differences to account for in this deferral
3 account.

4

5 Account No. 179-139 Energy East Pipeline Consultation Costs

6 The Energy East Pipeline Consultation Costs account was created in accordance with the
7 Board's Decision in EB-2014-0271 to record Union's consultation costs related to the
8 Energy East Pipeline allocated by the Board. The balance in this deferral account is a
9 debit of \$0.137 million related to invoices received from the Board in relation to costs
10 incurred for the Energy East Pipeline Consultations.

11

12 Account No. 179-141 Unaccounted for Gas ("UFG") Price Variance Account

13 Consistent with the Board's Decision in Union's EB-2015-0010 proceeding, the UFG
14 Price Variance Account will capture the variance between the average monthly price of
15 Union's purchases and the applicable Board-approved reference price, applied to Union's
16 actual UFG volumes. For 2015, the balance in the UFG Price Variance Account is a
17 credit to ratepayers of \$0.581 million plus interest of \$0.004 million for a total credit of
18 \$0.585 million.

1 During 2015, Union purchased 12,887 10^3m^3 of gas supply related to actual UFG
2 volumes on behalf of ratepayers who do not provide UFG in kind through customer
3 supplied fuel, as shown in Table 15.

4

5 The actual average weighted cost of the Union South gas portfolio in 2015 was
6 $\$159/10^3\text{m}^3$. Relative to Board-approved reference prices included in rates, the weighted
7 average variance is $\$45.08/10^3\text{m}^3$. Please see to Union's QRAM application EB-2015-
8 0340 (at Tab 1, Schedule 3, p. 4) and EB-2016-0040 (at Tab 1, Schedule 3, p. 4) for
9 detailed costs by month. Accordingly, the UFG Price Variance Account has a credit
10 balance of \$0.581 million, as shown in Table 15.

Table 15
Calculation of 2015 UFG Price Deferral

<u>Line No.</u>		<u>UFG Volumes</u> <u>(10³m³)</u>
1	Planned UFG (1)	54.407
2	UFG collected through T1, T2, T3 and ex-franchise CSF	41.520
3	UFG Volumes - Utility Ratepayer (2)	<u>12.887</u>
		<u>Deferral</u> <u>Calculation</u>
4	UFG Volumes - Utility Ratepayer (2)	12.887
5	Price Variance (3)	\$ 45.08
		<u>\$ 0.581</u>

- (1) Converted using the following heat values (38.29 Jan-Mar) (38.55 Apr - Dec).
- (2) UFG Volumes represent gas supply related to actual UFG volumes on behalf of utility ratepayers who do not provide UFG in kind as part of customer supplied fuel.
- (3) Price variance represents weighted average cost, relative to Board-approved reference prices.

1

2 Account No. 179-142 Lobo C Compressor/Hamilton-Milton Pipeline Project Costs

3 In its EB-2014-0261 Decision, the Board approved the establishment of the Lobo C
 4 Compressor/Hamilton-Milton Pipeline Project Costs Deferral Account to track the
 5 differences between the actual revenue requirement related to costs for the Lobo C
 6 Compressor/Hamilton-Milton Pipeline Project and the revenue requirement included in
 7 rates.

8

9 The deferral account has a credit balance of \$0.334 million plus interest of \$0.001 million
 10 for a total credit of \$0.335 million. There was no revenue requirement included in

- 1 Union's 2015 rates (EB-2014-0271) and the balance represents the calculation of the
- 2 actual revenue requirement for 2015 of a \$0.334 million credit as shown in Table 16.

Table 16
2015 Lobo C Compressor/Hamilton-Milton Pipeline Project Rate Base and Revenue Requirement

Line No.	Particulars (\$000's)	<u>2015</u> <u>Board-</u> <u>approved</u> <u>(a)</u>	<u>2015</u> <u>Actuals</u> <u>(b)</u>	<u>Difference</u> <u>(c) = (b - a)</u>
	<u>Rate Base Investment</u>			
1	Capital Expenditures	-	14,058	14,058
2	Average Investment	-	2,259	2,259
	<u>Revenue Requirement Calculation:</u>			
	<u>Operating Expenses:</u>			
3	Operating and Maintenance Expenses (1)	-	-	-
4	Depreciation Expense (2)	-	176	176
5	Property Taxes (3)	-	-	-
6	Total Operating Expenses	-	176	176
7	Required Return (4)	-	136	136
8	Total Operating Expense and Return	-	312	312
	<u>Income Taxes:</u>			
9	Income Taxes - Equity Return (5)	-	26	26
10	Income Taxes - Utility Timing Differences (6)	-	(672)	(672)
11	Total Income Taxes	-	(646)	(646)
12	Total Revenue Requirement	-	(334)	(334)

Notes:

- (1) Expenses include salaries and wages, employee-related expenses, fleet costs, materials and operating expenses.
- (2) Depreciation expense at 2013 Board-approved depreciation rates.
- (3) Property taxes in 2018 include \$0.380 million for the Lobo C compressor and facilities and \$0.792 million for the Hamilton-Milton pipeline.
- (4) The 2015 required return assumes a capital structure of 64% long-term debt at 4.40% and 36% common equity at the 2013 Board-approved return of 8.93%. The 2015 required return calculation is as follows:
 $\$2.3 \text{ million} * 64\% * 4.40\% = \$0.064 \text{ million plus}$
 $\$2.3 \text{ million} * 36\% * 8.93\% = \$0.072 \text{ million for a total of } \0.136 million.
- (5) Taxes related to the equity component of the return at a tax rate of 26.5%.
- (6) Taxes related to utility timing differences are negative as the capital cost allowance deduction in arriving at taxable income exceeds the provision of book depreciation in the year.
- (7) Project revenue assumes an estimated M12 Dawn-Parkway rate of \$2.560 GJ/mo and an M12 Kirkwall-Parkway rate of \$0.450 GJ/mo. No revenue forecasted for 2015.

1 *Capital Expenditures*

2 The actual capital expenditures on 2015 in-service assets increased by \$14.058 million
 3 compared to the 2015 Board-approved as shown in Table 17.

Table 17
Lobo C Compressor/Hamilton-Milton Pipeline Capital Expenditures

<u>Line No.</u>	<u>Particulars (\$000's)</u>	<u>2015 Board-approved</u> <u>(a)</u>	<u>2015 Actuals</u> <u>(b)</u>	<u>Difference</u> <u>(c) = (b - a)</u>
Lobo C Compressor				
1	Land	-	-	-
2	Structures	-	614	614
3	Pipelines	-	7,577	7,577
4	Compressor Equipment	-	5,867	5,867
Hamilton-Milton Pipeline				
5	Land	-	-	-
6	Land Rights	-	-	-
7	Pipelines	-	-	-
8	Total Capital Expenditures	-	14,058	14,058

4

5 Per Union's Dawn Parkway 2016 Expansion Project proceeding (EB-2014-0261) there
 6 were no Lobo Compressor Plant costs included in the 2015 Board-approved rates. In
 7 order to meet construction schedules and have the plant available for the 2016/17
 8 operating season, piping and auxiliary facilities were placed in service by November
 9 2015.

1 *Average Investment*

2 The average investment of \$2.259 million is based on the in-service timing of the capital
3 expenditures. The 2015 capital expenditures were split evenly between October 2015
4 and November 2015.

5

6 *Operating Expenses*

7 There were no operating and maintenance expenses associated with the Lobo C
8 Compressor/Hamilton-Milton Pipeline project in 2015.

9

10 The \$0.176 million depreciation expense increase relates to capital expenditures placed in
11 service in 2015.

12

13 There were no property taxes associated with the project in 2015.

14

15 *Required Return*

16 The \$0.136 million required return increase relates to the average rate base investment in
17 2015 being \$2.259 million greater than expected. The 2015 actual required return
18 calculation was derived using a capital structure of 64% long-term debt at 4.4%, and 36%
19 common equity at the Board-approved return of 8.93%. The required return calculation is
20 consistent with that filed and approved in the Lobo C Compressor/Hamilton-Milton
21 Pipeline Project (EB-2014-0261, Exhibit A, Tab 10, Schedule 1).

1 *Income Taxes*

2 Union's actual tax rate for 2015 was 26.5% and was used in the calculation of income
3 taxes for purposes of this deferral account.

4

5 The \$0.672 million in "Income Taxes – Utility Timing Differences" relates to the Capital
6 Cost Allowance (less depreciation booked) on the capital expenditures and a deduction
7 for interest during construction incurred in 2015.

UNION GAS LIMITED
Deferral Account Balances
Year Ending December 31, 2015

Line No.	Account Number	Account Name	<u>Filed</u> Balance ¹ (\$000's)
<u>Gas Supply Accounts:</u>			
1	179-107	Spot Gas Variance Account	-
2	179-108	Unabsorbed Demand Costs (UDC) Variance Account	388
3	179-128	Gas Supply Review Consultant Costs	-
4	179-131	Upstream Transportation Optimization	8,600
5	179-132	Deferral Clearing Variance Account - Supply	172 ³
6	179-132	Deferral Clearing Variance Account - Transport	1,665 ³
7	Total Gas Supply Accounts (Lines 1 through 6)		10,825 ²
<u>Storage Accounts:</u>			
8	179-70	Short-Term Storage and Other Balancing Services	508
<u>Other:</u>			
9	179-103	Unbundled Services Unauthorized Storage Overrun	-
10	179-112	Gas Distribution Access Rule (GDAR) Costs	760
11	179-117	Carbon Dioxide Offset Credits	-
12	179-120	IFRS Conversion Cost	-
13	179-123	Conservation Demand Management (CDM)	(213)
14	179-132	Deferral Clearing Variance Account	1,317 ³
15	179-133	Normalized Average Consumption	10,546
16	179-134	Tax Variance	(60)
17	179-135	Unaccounted for Gas (UFG) Volume Variance Account	-
18	179-136	Parkway West Project Costs	(334)
19	179-137	Brantford-Kirkwall/Parkway D Project Costs	579
20	179-138	Parkway Obligation Rate Variance	-
21	179-139	Energy East Pipeline Consultation Costs	137
22	179-141	Unaccounted for Gas (UFG) Price Variance Account	(585)
23	179-142	Lobo C Compressor/Hamilton-Milton Pipeline Project Costs	(335)
24	Total Other Accounts (Lines 9 through 23)		11,812
25	Total Deferral Account Balances (Lines 7 + 8 + 24)		23,145

Notes:

¹ Account balances include interest to December 31, 2015.

² With the exception of UDC (No. 179-108), Gas Supply Review Consultant Costs (No. 179-128), Upstream Transportation Optimization (No. 179-131), Deferral Clearing Variance Account (No. 179-132) related to Supply and Transport, and a portion of the Spot Gas Variance Account (No. 179-107), all gas supply-related deferral account balances are disposed of through the QRAM process.

³ Deferral Clearing Variance Account (No. 179-132) total balance of \$3,154 (\$172 + \$1,665 + \$1,317)

UNION GAS LIMITED
Upstream Transportation Optimization Deferral Account (No. 179-131)

<u>Line No.</u>	<u>Particulars (\$000's)</u>	<u>2013 Board- approved (a)</u>	<u>2015 Actual Total (c)</u>
1	Base Exchange Revenue	9,118	7,739
2	FT RAM Exchange Revenue	5,800	-
3	Total Exchange Revenue	<u>14,918</u>	<u>7,739</u>
4	Exchange Revenue Subject to Deferral		7,739
5	Ratepayer portion - 90%	<u>13,426</u>	<u>6,965</u>
6	10% Union Incentive Payment		774
7	Less: Gas Supply Optimization Margin in Rates	<u>13,426</u>	<u>15,565</u>
8	Deferral balance payable to/(collectable from) ratepayers	<u></u>	<u>(8,600)</u>

UNION GAS LIMITED
Details of Revenues and Costs and Calculation of Balance
in Short-Term Storage Deferral Account (No. 179-70)

Line No.	Particulars (\$000's)	Board-Approved 2013 (a)	Actual 2014 (b)	Actual 2015 (c)
Revenue				
1	C1 Off-Peak Storage	500	241	603
2	Supplemental Balancing Services	2,000	752	1,001
3	Gas Loans		54	38
4	Enbridge LBA		237	282
5		<u>2,500</u>	<u>1,283</u>	<u>1,924</u>
6	C1 ST Firm Peak Storage	<u>7,883</u>	<u>3,235</u>	<u>4,935</u>
7	Total Revenue ⁽¹⁾	10,383	4,518	6,859
Costs				
8	O&M ⁽²⁾	3,810	2,161	1,684
9	UFG ⁽³⁾	316	500	278
10	Compressor Fuel ⁽⁴⁾	1,201	428	405
11	Total Costs	<u>5,327</u>	<u>3,089</u>	<u>2,367</u>
12	Net Revenue (line 6 - 10)	<u>5,056</u>	<u>1,429</u>	<u>4,492</u>
13	Less Shareholder Portion (10%)	<u>505</u>	<u>143</u>	<u>449</u>
14	Ratepayer Portion	4,551	1,286	4,043
15	Approved in Rates	4,551	4,551	4,551
16	Deferral balance payable to/(collectable from) ratepayers	<u>-</u>	<u>(3,265)</u>	<u>(508)</u>

Notes:

- (1) Based on short-term storage services provided.
- (2) Revenue Requirement on 11.3 PJ's of Board-approved excess in-franchise storage capacity.
- (3) Based on short-term storage volumes in proportion to total volumes.
- (4) Based on short-term storage activity in proportion to total actual storage activity.

UNION GAS LIMITED
Summary of Non-Utility Storage Balances

<u>Date</u>	<u>Entitlement</u> (PJ)	<u>Balance</u> (PJ)	<u>% Full</u> (%)	<u>Date</u>	<u>Entitlement</u> (PJ)	<u>Balance</u> (PJ)	<u>% Full</u> (%)
01-Oct-15	86.8	69.7	80%	01-Nov-15	86.8	79.9	92%
02-Oct-15	86.8	70.7	81%	02-Nov-15	86.8	80.6	93%
03-Oct-15	86.8	71.4	82%	03-Nov-15	86.8	81.4	94%
04-Oct-15	86.8	72.1	83%	04-Nov-15	86.8	81.6	94%
05-Oct-15	86.8	72.5	83%	05-Nov-15	86.8	82.4	95%
06-Oct-15	86.8	73.3	84%	06-Nov-15	86.8	83.4	96%
07-Oct-15	86.8	74.2	85%	07-Nov-15	86.8	83.6	96%
08-Oct-15	86.8	74.5	86%	08-Nov-15	86.8	83.7	96%
09-Oct-15	86.8	74.9	86%	09-Nov-15	86.8	83.7	96%
10-Oct-15	86.8	75.6	87%	10-Nov-15	86.8	83.6	96%
11-Oct-15	86.8	76.5	88%	11-Nov-15	86.8	83.7	96%
12-Oct-15	86.8	77.5	89%	12-Nov-15	86.8	83.7	96%
13-Oct-15	86.8	78.0	90%	13-Nov-15	86.8	83.5	96%
14-Oct-15	86.8	78.0	90%	14-Nov-15	86.8	83.5	96%
15-Oct-15	86.8	78.3	90%	15-Nov-15	86.8	83.8	97%
16-Oct-15	86.8	78.3	90%	16-Nov-15	86.8	84.0	97%
17-Oct-15	86.8	78.2	90%	17-Nov-15	86.8	84.0	97%
18-Oct-15	86.8	77.9	90%	18-Nov-15	86.8	84.3	97%
19-Oct-15	86.8	78.0	90%	19-Nov-15	86.8	84.5	97%
20-Oct-15	86.8	78.2	90%	20-Nov-15	86.8	84.5	97%
21-Oct-15	86.8	78.2	90%	21-Nov-15	86.8	84.4	97%
22-Oct-15	86.8	78.4	90%	22-Nov-15	86.8	84.1	97%
23-Oct-15	86.8	78.5	90%	23-Nov-15	86.8	83.6	96%
24-Oct-15	86.8	79.1	91%	24-Nov-15	86.8	83.4	96%
25-Oct-15	86.8	79.4	91%	25-Nov-15	86.8	83.8	96%
26-Oct-15	86.8	79.2	91%	26-Nov-15	86.8	84.1	97%
27-Oct-15	86.8	79.1	91%	27-Nov-15	86.8	84.5	97%
28-Oct-15	86.8	79.1	91%	28-Nov-15	86.8	84.5	97%
29-Oct-15	86.8	79.1	91%	29-Nov-15	86.8	84.4	97%
30-Oct-15	86.8	78.9	91%	30-Nov-15	86.8	84.2	97%
31-Oct-15	86.8	79.1	91%				

UNION GAS LIMITED
Allocation of Short-Term Peak Storage Revenues Between Utility and Non-Utility

Line No.	Particulars	Utility Storage Space (PJ)	Short-Term Peak Storage Sold (PJ)	Revenue from Short-Term Peak Storage (\$ millions)
1	Net Revenues from Short-Term Peak Storage			4.935
2	Total Short-Term Peak Storage Sales		5.000	
3	Storage Space reserved for Utility	100.000		
4	Utility Space Requirement	95.000		
5	Excess Utility Storage Space (line 3 - line 4)	5.000		
6	Total Utility Short-Term Peak Storage Sales (line 5)		5.000	
7	Total Non-Utility Short Term Peak Storage Sales		0.000	
8	Short-Term Peak Storage Net Revenues - Utility (line 6 / line 2 * line 1)			4.935
9	Short-Term Peak Storage Net Revenues - Non-Utility (line 7 / line 2 * line 1)			0.000

UNION GAS LIMITED
Calculation of Balances by Rate Class in the NAC Deferral Account (No. 179-133)

Line No.	Particulars (m ³)		Rate 01 (a)	Rate 10 (b)	Rate M1 (c)	Rate M2 (d)	Net Account Balance (e)
1	2015 Target NAC: m ³		2,901	169,025	2,761	169,121	
2	2015 Actual NAC: m ³		2,799	162,078	2,676	163,129	
3	Actual change in NAC (line 1 - line 2)		102	6,947	85	5,992	
4	2013 Board-approved Number of Customers at December		323,287	2,064	1,067,757	6,778	1,399,886
5	Annual Volume Impact (10 ³ m ³) (line 3 x line 4)	(1)	32,608	14,271	90,243	40,709	177,831
6	2015 Net Annual Average Delivery Rate (\$/m ³)	(2)	\$0.086	\$0.053	\$0.035	\$0.033	
7	2015 Net Annual Storage Rate (\$/m ³)	(3)	\$0.039	\$0.027	\$0.007	\$0.006	
8	Delivery Rate Annual Balance Amount (\$ 000)	(4)	\$2,819	\$747	\$3,211	\$1,353	\$8,130
9	Storage Rate Annual Balance Amount (\$ 000) (line 5 x line 7)	(4)	\$1,270	\$397	\$669	\$262	\$2,598
10	Storage Cost Annual Balance Amount (\$ 000)		\$166	(\$122)	\$797	(\$1,070)	(\$229)
11	Interest (\$ 000)	(5)	\$21	\$4	\$22	-	\$47
12	Total Deferral Account Amounts (\$ 000) (line 8+9+10+11)		<u>\$4,276</u>	<u>\$1,026</u>	<u>\$4,699</u>	<u>\$545</u>	<u>\$10,546</u>

Notes:

- (1) The annual volume is obtained from a monthly calculation of approved customers and the monthly usage variance.
- (2) The Net Annual Average Delivery Rate is the average of monthly unit rates that are adjusted by quarterly QRAM rate adjustments.
- (3) The Storage Rates are constant each month throughout the year.
- (4) The annual revenue is obtained from a monthly calculation of volumes (line 5) and the monthly unit delivery and storage rates (line 6 and 7).
- (5) Interest is calculated on the monthly opening balance in the deferral account in accordance with the methodology approved by the Board in EB-2006-0117.

UNION GAS LIMITED
179-132 Deferral Variance Account
2013 Deferral Disposition (EB-2014-0145) and 2013 DSM Deferral Disposition (EB-2014-0273)
2015 Deferral Account Dispositions

Line No.	Particulars (\$000's)	2015				Total Variance With Interest (\$000) (e) = (c) + (d)
		2013 Deferral Disposition EB-2014-0145 (\$000) (a)	2013 DSM Deferral Disposition EB-2014-0273 (\$000) (b)	Total (\$000) (c) = (a) + (b)	Interest (\$000) (d)	
1	Total General Service for Prospective Recovery (Refund) - Delivery	488	824	1,312	5	1,317
2	Total General Service for Prospective Recovery (Refund) - Gas Supply Transportation	1,658		1,658	7	1,665
3	Total Prospective Recovery (Refund) - Gas Supply Commodity	<u>171</u>		<u>171</u>	<u>1</u>	<u>172</u>
4	Total Deferral Account Amounts	<u><u>2,317</u></u>	<u><u>824</u></u>	<u><u>3,141</u></u>	<u><u>13</u></u>	<u><u>3,154</u></u>

UNION GAS LIMITED
179-132 Deferral Variance Account
2013 Deferral Disposition (EB-2014-0145)
Disposition Period - January 1, 2015 to June 30, 2015

Line No.	Particulars	Rate Class	2015						
			Forecast Volume (10 ³ m ³) (1)	Actual Volume (10 ³ m ³) (b)	Volume Variance (10 ³ m ³) (c) = (a) - (b)	Unit Rate for Prospective Recovery/(Refund) (cents/m ³) (2) (d)	Forecast (\$000) (e) = (a) * (d)/100	Actual (\$000) (f) = (b) * (d)/100	Variance (\$000) (g) = (e) - (f)
<u>General Service for Prospective Recovery(Refund) - Delivery</u>									
1	Small Volume General Service	01	581,408	655,515	(74,107)	(0.4725)	(2,747)	(3,098)	351
2	Large Volume General Service	10	197,190	221,754	(24,563)	(0.6162)	(1,215)	(1,366)	151
3	Small Volume General Service	M1	1,804,382	2,090,079	(285,697)	0.2353	4,245	4,917	(672)
4	Large Volume General Service	M2	690,822	768,162	(77,339)	(0.8512)	(5,880)	(6,538)	658
5	Total General Service for Prospective Recovery (Refund) - Delivery		<u>3,273,803</u>	<u>3,735,509</u>	<u>(461,706)</u>		<u>(5,597)</u>	<u>(6,085)</u>	<u>488</u>
<u>General Service for Prospective Recovery(Refund) - Gas Supply Transportation</u>									
6	Small Volume General Service	01	581,408	655,515	(74,107)	(1.6633)	(9,671)	(10,903)	1,232
7	Large Volume General Service	10	196,161	220,293	(24,132)	(1.7674)	(3,467)	(3,893)	426
8	Total General Service for Prospective Recovery (Refund) - Gas Supply Transportation		<u>777,569</u>	<u>875,808</u>	<u>(98,239)</u>		<u>(13,138)</u>	<u>(14,796)</u>	<u>1,658</u>
<u>Prospective Recovery/(Refund) - Gas Supply Commodity</u>									
9	Small Volume General Service	M1	1,584,241	1,861,951	(277,710)	(0.0623)	(1,058)	(1,159)	101
10	Large Volume General Service	M2	384,751	375,545	9,206	(0.0623)	(172)	(234)	62
11	Firm Com/Ind Contract	M4	17,104	18,211	(1,107)	(0.0623)	(7)	(11)	4
12	Interruptible Com/Ind Contract	M5	12,654	4,957	7,697	(0.0623)	(6)	(3)	(3)
13	Special Large Volume Contract	M7	-	12,081	(12,081)	(0.0623)	(1)	(8)	7
14	Small Wholesale	M10	147	238	(91)	(0.0623)	(0)	(0)	0
15	Total Prospective Recovery (Refund) - Gas Supply Commodity		<u>1,998,897</u>	<u>2,272,982</u>	<u>(274,086)</u>		<u>(1,244)</u>	<u>(1,415)</u>	<u>171</u>
16	Total						<u>(19,979)</u>	<u>(22,296)</u>	<u>2,317</u>

Over Refund to Rate Payers

Notes:

- (1) Forecast volume for the period January 1, 2015 to June 30, 2015 (see EB-2014-0145, Rate Order, Appendix D, pp. 1-3).
(2) See EB-2014-0145, Rate Order, Appendix D, pp. 1-3.

UNION GAS LIMITED
179-132 Deferral Variance Account
2013 DSM Deferral Disposition (EB-2014-0273)
Disposition Period - July 1, 2015 to December 31, 2015

Line No.	Particulars	Rate Class	2015						
			Forecast Volume (10 ³ m ³) (1)	Actual Volume (10 ³ m ³)	Volume Variance (10 ³ m ³)	Unit Rate for Prospective Recovery/(Refund) (cents/m ³)	Forecast (\$000)	Actual (\$000)	Variance (\$000)
			(a)	(b)	(c) = (a) - (b)	(d)	(e) = (a) * (d)/100	(f) = (b) * (d)/100	(g) = (e) - (f)
<u>General Service for Prospective Recovery(Refund) - Delivery</u>									
1	Small Volume General Service	01	359,409	302,438	56,971	(0.0488)	(175)	(147)	(28)
2	Large Volume General Service	10	144,390	130,717	13,673	0.3189	460	417	43
3	Small Volume General Service	M1	1,103,164	913,033	190,130	0.2968	3,274	2,709	565
4	Large Volume General Service	M2	508,675	445,533	63,142	0.3859	1,963	1,719	244
5	Total General Service for Prospective Recovery (Refund) - Delivery		<u>2,115,637</u>	<u>1,791,721</u>	<u>323,916</u>		<u>5,522</u>	<u>4,698</u>	<u>824</u>
6	Total						<u>5,522</u>	<u>4,698</u>	<u>824</u>

Under Collection from Rate Payer

Notes:

(1) Forecast volume for the period July 1, 2015 to December 31, 2015 (See EB-2015-0187, Appendix E, p. 1).

1 **2015 UTILITY RESULTS AND EARNINGS SHARING**

2 **2015 UTILITY RESULTS**

3 For the year ended December 31, 2015 Union's actual revenue sufficiency from utility
4 operations is \$19.9 million which is \$14.4 million lower than the 2014 revenue
5 sufficiency of \$34.3 million. Table 1 provides the results from Union's actual utility
6 operations for 2015.

Table 1
Calculation of Revenue Deficiency/(Sufficiency) from Utility Operations
For the Year Ended December 31, 2015

Line No.	Particulars (\$ Millions)	Board- approved 2013 (a)	Actual 2014 (b)	Actual 2015 (c)	Increase/ (decrease) 2015 vs. 2014 (d) = (c) - (b)
1	Gas sales and distribution revenue	1,448.8	1,761.5	1,659.2	
2	Cost of gas	701.4	958.5	856.8	
3	Gas distribution margin	747.4	803.0	802.4	(0.6)
4	Transportation	157.0	151.4	156.2	4.8
5	Storage	10.4	7.8	7.4	(0.4)
6	Other revenue	20.2	14.9	19.9	5.0
7	Expenses	643.8	646.3	662.3	16.0
8	Income taxes	17.1	24.0	15.7	(8.3)
9	Utility income	274.1	306.8	307.9	1.1
10	Cost of Capital	272.6	280.9	292.4	11.5
11	Revenue deficiency / (sufficiency) after tax	(1.5)	(25.9)	(15.5)	10.4
12	Provision for income taxes on deficiency / (sufficiency)	(0.5)	(9.3)	(5.6)	3.7
13	Distribution revenue deficiency/(sufficiency)	(2.0)	(35.2)	(21.1)	14.1
14	Shareholder portion of short-term storage revenue	0.5	0.1	0.4	0.3
15	Shareholder portion of optimization activity	1.5	0.8	0.8	(0.0)
16	Total revenue deficiency/(sufficiency)	-	(34.3)	(19.9)	14.4

1

2 The primary drivers of Union's 2015 financial results relative to 2014 are provided
3 below.

1 Gas Distribution Margin

2 The decrease in gas distribution margin of \$0.6 million relative to 2014 was mainly
3 driven by a decrease in customer usage of natural gas due to warmer weather, partially
4 offset by growth in the number of customers being serviced by Union (and related
5 natural gas usage) and lower UFG expense.

6

7 Transportation Revenue

8 The increase in transportation revenue of \$4.8 million relative to 2014 was mainly driven
9 by increased M12 rates due to capital pass-through projects being included in rates,
10 partially offset by decreased C1 short-term transportation. The decrease in C1 short-term
11 transportation was a result of incremental market opportunities in the first quarter of 2014
12 from higher gas prices at Dawn due to extreme weather.

13

14 Other Revenue

15 The increase in other revenue of \$5 million relative to 2014 was mainly driven by the
16 Board's Decision in Union's 2012 Deferrals Account Disposition proceeding (EB-2013-
17 0109) disallowing Union's proposal to establish a new Deferral Clearing Variance
18 Account to capture differences between deferral balances approved for disposition and
19 amounts prospectively refunded to or recovered from customers. The Board's Decision
20 disallowing the new deferral account was reflected in Union's actual 2014 Other
21 Revenue. Subsequently, in Union's 2013 Deferral Account Disposition proceeding (EB-

1 2014-0145), the Board approved a new Deferral Clearing Variance Account to capture
2 the differences between the forecast and actual volumes associated with the disposition of
3 deferral account balances. Union's actual 2015 Other Revenue reflects the recovery of
4 deferral account balances previously over-refunded or under-recovered.

5

6 Expenses

7 The increase in expenses of \$16.0 million relative to 2014 was mainly driven by higher
8 depreciation expense due to new projects placed into service.

9

10 Income Taxes

11 The decrease in income taxes relative to 2014 of \$8.3 million is primarily driven by lower
12 utility income before income taxes, and utility timing differences due to higher capital
13 cost allowance.

14

15 2015 EARNINGS SHARING

16 The benchmark return on equity ("ROE") for 2015 was 8.93%. Union's actual ROE
17 from utility operations in 2015 was 9.89% or 96 basis points above the 2015 benchmark
18 ROE.

19

20 The calculation of ROE for 2015 is found at Tab 2, Appendix B, Schedule 1. To calculate
21 actual utility earnings Union starts in column (a) with Union's total corporate revenues

1 and operating expenses; column (b) removes revenues and costs associated with Union's
2 non-utility storage operations; column (c) makes adjustments that would normally be
3 made under cost of service to arrive at utility income. To arrive at utility earnings for the
4 purposes of earnings sharing, income taxes, interest and preferred dividends, and the
5 shareholder portion of net short term storage revenue and net optimization activity, are
6 deducted. The adjustments are discussed in more detail below.

7

8 Non-Utility Storage Operations

9 The revenues and costs for Union's non-utility storage operations are shown at Tab 2,
10 Appendix B, Schedule 1, column (b). The utility and non-utility financial information
11 was allocated using the methodology approved by the Board in EB-2011-0210.

12

13 Adjustments

14 Union is making the following adjustments to utility earnings (Tab 2, Appendix B,
15 Schedule 1, column (c)):

16 A) Demand Side Management ("DSM") Incentive

17 B) Charitable Donations

18 C) Facility Fees, Customer Deposit Interest and Foreign Exchange on Bank
19 Balances

20 D) Other

1 A) DSM Incentive

2 Other revenue includes the revenue recorded for the DSM Incentive of \$5.917 million.

3 The DSM Incentive amount is an incentive to the company to encourage it to actively
4 pursue DSM activities. To ensure that the full amount of the DSM Incentive accrues to
5 the company and that the incentive is maintained, the DSM Incentive revenue is removed
6 from the earnings sharing calculation.

7

8 B) Charitable Donations

9 Charitable donation costs incurred by the utility are not allowable as deductions from
10 utility earnings and as a result \$1.666 million in costs have been removed.

11

12 C) Facility Fees, Customer Deposit Interest and Foreign Exchange on Bank Balances

13 Facility fees, customer deposit interest and foreign exchange on bank balances are
14 recorded in the company's corporate results as interest expense. Since these items should
15 be included in utility earnings, and are not part of the utility interest calculation they need
16 to be adjusted. As a result, facility fees and customer deposit interest of \$0.820 million
17 have been added to operating expenses and foreign exchange gain on bank balances of
18 \$1.154 million has been included in other expenses to arrive at utility earnings.

19

20 D) Other

21 In Union's corporate results, the transportation optimization built into distribution rates

1 was reclassified to transportation revenue as an offset to the actual optimization revenue
2 earned. In order to align with Board-approved presentation, this adjustment of \$15.565
3 million has been shown as a cost of gas reduction.

4
5 Amounts relating to the Conservation Demand Management (“CDM”) program of \$0.351
6 million have been removed from operating and maintenance expenses because of a
7 separate deferral sharing mechanism in place.

8
9 Income Taxes

10 The approach used to calculate income taxes is the same approach used for rate making
11 under cost of service.

12
13 Current utility income taxes are calculated using utility income before interest and taxes
14 less deemed interest costs, and permanent and timing differences to arrive at taxable
15 income multiplied by the current tax rates. The calculation can be found at Tab 2,
16 Appendix A, Schedule 14.

17
18 Interest and Preferred Dividends

19 The calculation of interest and preferred dividends is the same approach used for rate
20 making under cost of service.

1 Utility interest expense is calculated using actual utility rate base, deemed capital
2 structure, and actual average interest rates. The calculation can be found at Tab 2,
3 Appendix A, Schedule 4.

4

5 Preferred share dividend requirements are based on deemed capital structure and cost of
6 capital. The calculation can be found at Tab 2, Appendix A, Schedule 4.

7

8 Shareholder Portion of Net Short-Term Storage Revenue

9 The shareholder portion of net short-term storage revenue represents Union's 10% share
10 of the actual net margin generated on the sale of excess utility storage space. The
11 shareholder portion of \$0.330 million, net of tax, has been removed from the earnings
12 sharing calculation.

13

14 Shareholder Portion of Net Optimization Activity

15 The shareholder portion of net optimization activity represents Union's 10% share of the
16 net margin generated on optimization activities. The shareholder portion of \$0.569
17 million, net of tax, has been removed from the earnings sharing calculation

18

19 Return on Equity

20 Actual ROE is determined using utility earnings calculated as described above divided by
21 deemed common equity at 36% of actual utility rate base. The actual 2015 ROE is 9.89%

1 (Please see Tab 2, Appendix B, Schedule 1, column (d), line 28).

2

3 Earnings Subject to Sharing

4 The actual ROE is compared to the benchmark ROE. If the difference between the actual
5 ROE and the benchmark ROE is greater than 100 basis points but less than 200 basis
6 points, the excess earnings are shared 50/50 between Union and its ratepayers. If the
7 difference between the actual ROE and the benchmark ROE exceeds 200 basis points, the
8 excess over 200 basis points is shared 90/10 to the benefit of the ratepayers. For 2015, the
9 difference is 96 basis points or no earnings sharing for the year (please see Tab 2,
10 Appendix B, Schedule 1, column (d), line 35).

11

12 2015 NON-UTILITY STORAGE

13 As directed by the Board in EB-2011-0210 Decision and Order (p. 79), Union has
14 provided plant continuity schedules related to Union's non-utility storage business at Tab
15 2, Appendix C, Schedules 1 to 3.

16

17 SERVICE QUALITY RESULTS

18 As set out in Union's 2014-2018 IR Mechanism Settlement Agreement (p. 40), Union has
19 provided the service quality indicator results at Tab 2, Appendix D, Schedule 1.

UNION GAS LIMITED
Calculation of Revenue Deficiency/(Sufficiency)
Year Ended December 31

Line No.	Particulars (\$000s)	Board-approved 2013 (a)	Actual 2014 (b)	Actual 2015 (c)
1	Operating revenue	1,636,340	1,935,529	1,842,717
2	Cost of service	<u>1,362,212</u>	<u>1,628,716</u>	<u>1,534,839</u>
3	Utility income	274,128	306,813	307,878
4	Requested return	<u>272,639</u>	<u>280,898</u>	<u>292,359</u>
5	Revenue deficiency / (sufficiency) after tax	(1,489)	(25,915)	(15,519)
6	Provision for income taxes on deficiency / (sufficiency)	<u>(509)</u>	<u>(9,344)</u>	<u>(5,595)</u>
7	Distribution revenue deficiency / (sufficiency)	(1,998)	(35,259)	(21,114)
8	Shareholder portion of short-term storage revenue	506	143	449
9	Shareholder portion of optimization activity	<u>1,492</u>	<u>792</u>	<u>774</u>
10	Total revenue deficiency/ (sufficiency)	\$ <u><u>-</u></u>	\$ <u><u>(34,324)</u></u>	\$ <u><u>(19,891)</u></u>

UNION GAS LIMITED
Statement of Utility Income
Year Ended December 31

Line No.	Particulars (\$000s)	Board-approved 2013 (a)	Actual 2014 (b)	Actual 2015 (c)
	Operating Revenues:			
1	Gas sales and distribution	1,448,762	1,761,499	1,659,203
2	Transportation	156,997	151,373	156,244
3	Storage	10,383	7,783	7,368
4	Other	20,198	14,874	19,902
5		<u>1,636,340</u>	<u>1,935,529</u>	<u>1,842,717</u>
	Operating Expenses:			
6	Cost of gas	701,427	958,517	856,842
7	Operating and maintenance expenses	383,132	379,760	382,984
8	Depreciation	196,091	200,368	212,219
9	Other financing	1,179	689	820
10	Property and capital taxes	63,272	64,324	65,848
11		<u>1,345,101</u>	<u>1,603,658</u>	<u>1,518,713</u>
	Other Income (Expense)			
12	Gain/(Loss) on sale of assets	-	133	-
13	Gain/(Loss) on foreign exchange	-	(1,185)	(442)
14		-	(1,052)	(442)
15	Utility income before income taxes	291,239	330,819	323,562
16	Income taxes	17,111	24,006	15,684
17	Total utility income	<u>\$ 274,128</u>	<u>\$ 306,813</u>	<u>\$ 307,878</u>

UNION GAS LIMITED
Statement of Earnings Before Interest and Taxes
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved				2014 Actual				2015 Actual			
		Corporate (a)	Unregulated Storage (b)	Adjustments (c)	Utility (d)=(a)-(b)+(c)	Corporate (e)	Unregulated Storage (f)	Adjustments (g)	Utility (h)=(e)-(f)+(g)	Corporate (i)	Unregulated Storage (j)	Adjustments (k)	Utility (l)=(i)-(j)+(k)
Operating Revenues:													
1	Gas sales and distribution	1,448,762	-	-	1,448,762	1,778,509	-	(17,010)	1,761,499	1,674,769	-	(15,565) ⁽ⁱ⁾	1,659,203
2	Transportation	156,641	(356)	-	156,997	183,393	(356)	(32,375)	151,373	155,775	(469)	-	156,244
3	Storage	96,441	86,059	-	10,383	82,329	74,546	-	7,783	83,162	75,794	-	7,368
4	Other	24,498	-	(4,300)	20,198	21,201	-	(6,328)	14,874	25,819	-	(5,917) ⁽ⁱⁱ⁾	19,902
5		<u>1,726,343</u>	<u>85,703</u>	<u>(4,300)</u>	<u>1,636,340</u>	<u>2,065,433</u>	<u>74,190</u>	<u>(55,713)</u>	<u>1,935,529</u>	<u>1,939,524</u>	<u>75,325</u>	<u>(21,483)</u>	<u>1,842,717</u>
Operating Expenses:													
6	Cost of gas	701,966	539	-	701,427	977,185	1,657	(17,010)	958,517	874,628	2,221	(15,565) ⁽ⁱ⁾	856,842
7	Operating and maintenance expenses	397,112	12,986	(993)	383,132	396,932	14,020	(3,152)	379,760	399,070	14,771	(1,315) ⁽ⁱⁱⁱ⁾	382,984
8	Depreciation	205,804	9,713	-	196,091	210,640	10,272	-	200,368	223,796	11,577	-	212,219
9	Other financing	-	-	1,179	1,179	-	-	689	689	-	-	820 ^(iv)	820
10	Property and other taxes	64,674	1,402	-	63,272	65,791	1,468	-	64,324	67,468	1,620	-	65,848
11		<u>1,369,556</u>	<u>24,640</u>	<u>186</u>	<u>1,345,101</u>	<u>1,650,547</u>	<u>27,417</u>	<u>(19,473)</u>	<u>1,603,658</u>	<u>1,564,962</u>	<u>30,189</u>	<u>(16,060)</u>	<u>1,518,713</u>
Other Income (Expense)													
12	Gain/(Loss) on sale of assets	-	-	-	-	(768)	(901)	-	133	(4)	(4)	-	-
13	Other	-	-	-	-	(1,483)	(1,483)	-	-	(691)	(691)	-	-
14	Gain/(Loss) on foreign exchange	-	-	-	-	(1,814)	(43)	585	(1,185)	(1,614)	(18)	1,154 ^(v)	(442)
15		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,065)</u>	<u>(2,428)</u>	<u>585</u>	<u>(1,052)</u>	<u>(2,309)</u>	<u>(713)</u>	<u>1,154</u>	<u>(442)</u>
16	Earnings Before Interest and Taxes	<u>\$ 356,787</u>	<u>\$ 61,063</u>	<u>\$ (4,486)</u>	<u>\$ 291,239</u>	<u>\$ 410,820</u>	<u>\$ 44,346</u>	<u>\$ (35,654)</u>	<u>\$ 330,819</u>	<u>\$ 372,254</u>	<u>\$ 44,423</u>	<u>\$ (4,269)</u>	<u>\$ 323,562</u>

Notes:

i) Reclassification of optimization revenue as cost of gas

ii) Demand Side Management Incentive

iii) Charitable donations
CDM Program

(1,666)
<u>351</u>
<u>(1,315)</u>

iv) Facility fees and customer deposit interest

v) Foreign exchange gain on bank balances

UNION GAS LIMITED
Summary of Cost of Capital
Year Ended December 31

Line No.	Particulars	2013 Board-approved			2014 Actual			2015 Actual		
		Utility Capital Structure (\$000s)	Cost Rate (%)	Return (\$000s)	Utility Capital Structure (\$000s)	Cost Rate (%)	Return (\$000s)	Utility Capital Structure (\$000s)	Cost Rate (%)	Return (\$000s)
1	Long-term debt	2,289,139	61.30%	149,481	2,502,250	62.93%	150,959	2,746,659	64.96%	154,972
2	Unfunded short-term debt	(1,287)	(0.03%)	(17)	(60,507)	(1.52%)	(720)	(143,529)	(3.39%)	(1,206)
3	Total debt	2,287,852	61.26%	149,464	2,441,743	61.41%	150,239	2,603,130	61.56%	153,766
4	Preference shares	102,248	2.74%	3,117	103,164	2.59%	2,825	103,043	2.44%	2,659
5	Common equity	1,344,432	36.00%	120,058	1,431,510	36.00%	127,834	1,522,222	36.00%	135,934
6	Total rate base	<u>\$ 3,734,532</u>	<u>100.00%</u>	<u>\$ 272,639</u>	<u>\$ 3,976,418</u>	<u>100.00%</u>	<u>\$ 280,898</u>	<u>\$ 4,228,395</u>	<u>100.00%</u>	<u>\$ 292,359</u>

UNION GAS LIMITED
 Total Weather Normalized Throughput Volume by Service Type and Rate Class
 All Customer Rate Classes
 Year Ended December 31

Line No.	Volumes in 10 ³ m ³	Board-approved 2013					Actual 2014					Actual 2015							
		System Sales (a)	ABC-T (b)	ABC-Unbundled (c)	Bundled-T (d)	T-Service (e)	Total (f)	System Sales (g)	ABC-T (h)	ABC-Unbundled (i)	Bundled-T (j)	T-Service (k)	Total (l)	System Sales (m)	ABC-T (n)	ABC-Unbundled (o)	Bundled-T (p)	T-Service (q)	Total (r)
<u>General Service</u>																			
1	Rate M1 Firm	2,271,443	465,977	185,421	16,702	-	2,939,543	2,602,598	273,220	53,026	15,560	-	2,944,404	2,583,548	255,785	32,406	17,127	-	2,888,866
2	Rate M2 Firm	378,137	336,728	23,220	237,485	-	975,571	612,196	301,067	7,220	251,462	-	1,171,944	579,474	326,911	5,562	277,278	-	1,189,225
3	Rate 01 Firm	641,423	233,272	-	9,727	-	884,421	829,132	117,249	-	9,760	-	956,141	826,618	101,871	-	10,455	-	938,944
4	Rate 10 Firm	155,398	82,428	-	85,062	-	322,887	191,175	69,786	-	90,362	2,844	354,167	172,559	74,364	-	93,077	3,625	343,625
5	Total General Service	3,446,401	1,118,404	208,642	348,975	-	5,122,423	4,235,102	761,323	60,246	367,143	2,844	5,426,657	4,162,199	758,930	37,968	397,938	3,625	5,360,660
<u>Wholesale - Utility</u>																			
6	Rate M9 Firm	-	-	-	60,750	-	60,750	-	-	-	67,138	-	67,138	-	-	-	66,583	-	66,583
7	Rate M10 Firm	48	-	-	141	-	189	312	-	-	-	-	312	300	-	-	-	-	300
8	Total Wholesale - Utility	48	-	-	60,891	-	60,939	312	-	-	67,138	-	67,450	300	-	-	66,583	-	66,882
<u>Contract</u>																			
9	Rate M4	16,855	-	-	387,823	-	404,678	37,330	11,639	-	435,435	-	484,404	31,119	19,047	-	407,162	-	457,328
10	Rate M7	-	-	-	147,143	-	147,143	27,984	2,922	-	361,350	-	392,256	21,253	2,937	-	403,517	-	427,707
11	Rate 20 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	Rate 20 Transportation	13,514	-	-	110,097	506,191	629,802	8,614	-	-	93,899	433,114	535,626	10,943	-	-	90,848	439,048	540,839
13	Rate 100 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	Rate 100 Transportation	-	-	-	-	1,895,488	1,895,488	-	-	-	-	1,710,928	1,710,928	-	-	-	-	1,398,114	1,398,114
15	Rate T-1 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
16	Rate T-1 Transportation	-	-	-	-	548,986	548,986	-	-	-	-	470,811	470,811	-	-	-	-	442,947	442,947
17	Rate T-2 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Rate T-2 Transportation	-	-	-	-	4,880,297	4,880,297	-	-	-	-	4,305,103	4,305,103	-	-	-	-	4,368,501	4,368,501
19	Rate T-3 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
20	Rate T-3 Transportation	-	-	-	-	272,712	272,712	-	-	-	-	288,979	288,979	-	-	-	-	263,235	263,235
21	Rate M5	14,152	-	-	520,981	-	535,132	14,733	-	-	244,625	-	259,358	8,026	2,881	-	197,724	-	208,631
22	Rate 25	42,913	-	-	-	116,643	159,555	97,399	-	-	-	89,150	186,550	93,474	-	-	-	50,839	144,313
23	Rate 30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
24	Total Contract	87,433	-	-	1,166,044	8,220,317	9,473,795	186,060	14,561	-	1,135,309	7,298,086	8,634,015	164,815	24,864	-	1,099,251	6,962,684	8,251,614
25	Total Throughput Volume	3,533,882	1,118,404	208,642	1,575,911	8,220,317	14,657,156	4,421,475	775,883	60,246	1,569,589	7,300,929	14,128,122	4,327,314	783,795	37,968	1,563,771	6,966,309	13,679,156

UNION GAS LIMITED
 Throughput Volume by Service Type and Rate Class
 All Customer Rate Classes
 Year Ended December 31

Line No.	Volumes in 10 ³ m ³	Board-approved 2013					Actual 2014						Actual 2015						
		System Sales (a)	ABC-T (b)	ABC-Unbundled (c)	Bundled-T (d)	T-Service (e)	Total (f)	System Sales (g)	ABC-T (h)	ABC-Unbundled (i)	Bundled-T (j)	T-Service (k)	Total (l)	System Sales (m)	ABC-T (n)	ABC-Unbundled (o)	Bundled-T (p)	T-Service (q)	Total (r)
<u>General Service</u>																			
1	Rate M1 Firm	2,271,443	465,977	185,421	16,702	-	2,939,543	2,942,275	308,880	59,947	17,591	-	3,328,692	2,701,384	267,452	33,884	17,908	-	3,020,628
2	Rate M2 Firm	378,137	336,728	23,220	237,485	-	975,571	670,955	329,963	7,913	275,597	-	1,284,428	597,640	337,159	5,737	285,971	-	1,226,506
3	Rate O1 Firm	641,423	233,272	-	9,727	-	884,421	913,183	129,135	-	10,749	-	1,053,067	846,945	104,376	-	10,712	-	962,033
4	Rate 10 Firm	155,398	82,428	-	85,062	-	322,887	204,812	74,764	-	96,807	3,047	379,430	176,638	76,121	-	95,277	3,710	351,747
5	Total General Service	3,446,401	1,118,404	208,642	348,975	-	5,122,423	4,731,226	842,742	67,859	400,744	3,047	6,045,618	4,322,607	785,108	39,621	409,868	3,710	5,560,914
<u>Wholesale - Utility</u>																			
6	Rate M9 Firm	-	-	-	60,750	-	60,750	-	-	-	67,138	-	67,138	-	-	-	66,583	-	66,583
7	Rate M10 Firm	48	-	-	141	-	189	312	-	-	-	-	312	300	-	-	-	-	300
8	Total Wholesale - Utility	48	-	-	60,891	-	60,939	312	-	-	67,138	-	67,450	300	-	-	66,583	-	66,882
<u>Contract</u>																			
9	Rate M4	16,855	-	-	387,823	-	404,678	37,330	11,639	-	435,435	-	484,404	31,119	19,047	-	407,162	-	457,328
10	Rate M7	-	-	-	147,143	-	147,143	27,984	2,922	-	361,350	-	392,256	21,253	2,937	-	403,517	-	427,707
11	Rate 20 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	Rate 20 Transportation	13,514	-	-	110,097	506,191	629,802	8,614	-	-	93,899	433,114	535,626	10,943	-	-	90,848	439,048	540,839
13	Rate 100 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	Rate 100 Transportation	-	-	-	-	1,895,488	1,895,488	-	-	-	-	1,710,928	1,710,928	-	-	-	-	1,398,114	1,398,114
15	Rate T-1 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
16	Rate T-1 Transportation	-	-	-	-	548,986	548,986	-	-	-	-	470,811	470,811	-	-	-	-	442,947	442,947
17	Rate T-2 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Rate T-2 Transportation	-	-	-	-	4,880,297	4,880,297	-	-	-	-	4,305,103	4,305,103	-	-	-	-	4,368,501	4,368,501
19	Rate T-3 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
20	Rate T-3 Transportation	-	-	-	-	272,712	272,712	-	-	-	-	288,979	288,979	-	-	-	-	263,235	263,235
21	Rate M5	14,152	-	-	520,981	-	535,132	14,733	-	-	244,625	-	259,358	8,026	2,881	-	197,724	-	208,631
22	Rate 25	42,913	-	-	-	116,643	159,555	97,399	-	-	-	89,150	186,550	93,474	-	-	-	50,839	144,313
23	Rate 30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
24	Total Contract	87,433	-	-	1,166,044	8,220,317	9,473,795	186,060	14,561	-	1,135,309	7,298,086	8,634,015	164,815	24,864	-	1,099,251	6,962,684	8,251,614
25	Total Throughput Volume	3,533,882	1,118,404	208,642	1,575,911	8,220,317	14,657,156	4,917,599	857,303	67,859	1,603,190	7,301,132	14,747,083	4,487,722	809,972	39,621	1,575,701	6,966,395	13,879,411

UNION GAS LIMITED
 Weather Normalized Gas Sales Revenue by Service Type and Rate Class
 All Customer Rate Classes
 Year Ended December 31

Line No.	Particulars (\$000's)	Board-approved 2013					Actual 2014					Actual 2015							
		System Sales (a)	ABC-T (b)	ABC-Unbundled (c)	Bundled-T (d)	T-Service (e)	Total (f)	System Sales (g)	ABC-T (h)	ABC-Unbundled (i)	Bundled-T (j)	T-Service (k)	Total (l)	System Sales (m)	ABC-T (n)	ABC-Unbundle (o)	Bundled-T (p)	T-Service (q)	Total (r)
<u>General Service</u>																			
1	Rate M1 Firm	693,117	58,944	24,671	889	-	777,621	877,544	33,760	7,631	956	-	919,891	799,970	30,778	4,564	1,004	-	836,316
2	Rate M2 Firm	84,792	17,612	2,631	11,466	-	116,501	148,640	14,441	304	10,983	445	174,813	124,182	15,439	222	11,700	310	151,853
3	Rate 01 Firm	268,545	66,665	-	1,993	-	337,202	351,765	31,093	-	1,882	-	384,740	344,837	27,644	-	2,096	-	374,577
4	Rate 10 Firm	43,957	13,251	-	12,874	-	70,083	55,416	9,585	-	11,340	145	76,486	48,374	11,048	-	12,778	176	72,375
5	Total General Service	1,090,412	156,472	27,301	27,222	-	1,301,407	1,433,365	88,879	7,936	25,161	590	1,555,929	1,317,362	84,909	4,786	27,577	486	1,435,120
<u>Wholesale - Utility</u>																			
6	Rate M9 Firm	-	-	-	727	-	727	-	-	-	780	-	780	-	-	-	805	-	805
7	Rate M10 Firm	11	-	-	7	-	18	70	-	-	-	-	70	69	-	-	-	-	69
8	Total Wholesale - Utility	11	-	-	734	-	745	70	-	-	780	-	850	69	-	-	805	-	874
<u>Contract</u>																			
9	Rate M4	3,407	-	-	11,786	-	15,193	8,489	334	-	12,845	-	21,668	6,352	602	-	13,022	-	19,976
10	Rate M7	-	-	-	4,127	-	4,127	8,009	251	-	7,724	-	15,984	6,582	256	-	8,961	-	15,798
11	Rate 20 Storage	-	-	-	-	1,057	1,057	-	-	-	-	1,529	1,529	-	-	-	-	1,819	1,819
12	Rate 20 Transportation	3,304	-	-	10,277	10,637	24,219	2,051	-	-	7,779	10,074	19,905	2,634	-	-	8,895	11,902	23,430
13	Rate 100 Storage	-	-	-	-	166	166	-	-	-	-	154	154	-	-	-	-	89	89
14	Rate 100 Transportation	-	-	-	-	15,481	15,481	-	-	-	-	15,618	15,618	-	-	-	-	12,423	12,423
15	Rate T-1 Storage	-	-	-	-	1,400	1,400	-	-	-	-	1,521	1,521	-	-	-	-	1,367	1,367
16	Rate T-1 Transportation	-	-	-	-	9,241	9,241	-	-	-	-	8,702	8,702	-	-	-	-	8,695	8,695
17	Rate T-2 Storage	-	-	-	-	5,976	5,976	-	-	-	-	8,360	8,360	-	-	-	-	7,769	7,769
18	Rate T-2 Transportation	-	-	-	-	36,193	36,193	-	-	-	-	40,968	40,968	-	-	-	-	43,299	43,299
19	Rate T-3 Storage	-	-	-	-	1,345	1,345	-	-	-	-	1,604	1,604	-	-	-	-	1,420	1,420
20	Rate T-3 Transportation	-	-	-	-	3,054	3,054	-	-	-	-	3,111	3,111	-	-	-	-	3,426	3,426
21	Rate M5	2,801	-	-	12,913	-	15,713	3,174	-	-	6,832	-	10,007	1,626	92	-	5,767	-	7,485
22	Rate 25	10,172	-	-	-	3,273	13,445	21,643	-	-	-	2,801	24,443	19,543	-	-	-	1,609	21,152
23	Rate 30	-	-	-	-	-	-	-	-	-	-	58	58	-	-	-	-	-	-
24	Total Contract	19,684	-	-	39,102	87,824	146,610	43,367	585	-	35,181	94,501	173,633	36,736	950	-	36,645	93,820	168,151
25	Subtotal	1,110,107	156,472	27,301	67,058	87,824	1,448,762	1,476,802	89,463	7,936	61,121	95,090	1,730,413	1,354,168	85,859	4,786	65,026	94,306	1,604,145
26	LRAM	-	-	-	-	-	-	-	-	-	-	-	786	-	-	-	-	-	(872)
27	Average Use / Normalized Average Consumption	-	-	-	-	-	-	-	-	-	-	-	(2,576)	-	-	-	-	-	10,204
28	Parkway Obligation Rate Variance	-	-	-	-	-	-	-	-	-	-	-	3,585	-	-	-	-	-	(1)
29	Capital Pass Through	-	-	-	-	-	-	-	-	-	-	-	(1,106)	-	-	-	-	-	553
30	Total Revenue	-	-	-	-	-	\$ 1,448,762	-	-	-	-	-	\$ 1,731,102	-	-	-	-	-	\$ 1,614,029

UNION GAS LIMITED
 Total Gas Sales Revenue by Service Type and Rate Class
 All Customer Rate Classes
 Year Ended December 31

Line No.	Particulars (\$000's)	Board-approved 2013					Actual 2014					Actual 2015							
		System Sales (a)	ABC-T (b)	ABC-Unbundled (c)	Bundled-T (d)	T-Service (e)	Total (f)	System Sales (g)	ABC-T (h)	ABC-Unbundled (i)	Bundled-T (j)	T-Service (k)	Total (l)	System Sales (m)	ABC-T (n)	ABC-Unbundled (o)	Bundled-T (p)	T-Service (q)	Total (r)
	<u>General Service</u>																		
1	Rate M1 Firm	693,117	58,944	24,671	889	-	777,621	892,930	34,352	7,765	973	-	936,020	830,046	30,973	4,593	1,010	-	866,622
2	Rate M2 Firm	84,792	17,612	2,631	11,466	-	116,501	152,465	14,812	312	11,265	456	179,311	129,532	15,585	224	11,810	313	157,464
3	Rate O1 Firm	268,545	66,665	-	1,993	-	337,202	359,459	31,773	-	1,923	-	393,155	351,890	28,014	-	2,130	-	382,034
4	Rate 10 Firm	43,957	13,251	-	12,874	-	70,083	56,398	9,755	-	11,541	147	77,841	49,738	11,243	-	13,017	177	74,175
5	Total General Service	1,090,412	156,472	27,301	27,222	-	1,301,407	1,461,252	90,692	8,078	25,702	604	1,586,327	1,361,206	85,815	4,817	27,967	490	1,480,295
	<u>Wholesale - Utility</u>																		
6	Rate M9 Firm	-	-	-	727	-	727	-	-	-	780	-	780	-	-	-	805	-	805
7	Rate M10 Firm	11	-	-	7	-	18	70	-	-	-	-	70	69	-	-	-	-	69
8	Total Wholesale - Utility	11	-	-	734	-	745	70	-	-	780	-	850	69	-	-	805	-	874
	<u>Contract</u>																		
9	Rate M4	3,407	-	-	11,786	-	15,193	8,489	334	-	12,845	-	21,668	6,352	602	-	13,022	-	19,976
10	Rate M7	-	-	-	4,127	-	4,127	8,009	251	-	7,724	-	15,984	6,582	256	-	8,961	-	15,798
11	Rate 20 Storage	-	-	-	-	1,057	1,057	-	-	-	-	1,529	1,529	-	-	-	-	1,819	1,819
12	Rate 20 Transportation	3,304	-	-	10,277	10,637	24,219	2,051	-	-	7,779	10,074	19,905	2,634	-	-	8,895	11,902	23,430
13	Rate 100 Storage	-	-	-	-	166	166	-	-	-	-	154	154	-	-	-	-	89	89
14	Rate 100 Transportation	-	-	-	-	15,481	15,481	-	-	-	-	15,618	15,618	-	-	-	-	12,423	12,423
15	Rate T-1 Storage	-	-	-	-	1,400	1,400	-	-	-	-	1,521	1,521	-	-	-	-	1,367	1,367
16	Rate T-1 Transportation	-	-	-	-	9,241	9,241	-	-	-	-	8,702	8,702	-	-	-	-	8,695	8,695
17	Rate T-2 Storage	-	-	-	-	5,976	5,976	-	-	-	-	8,360	8,360	-	-	-	-	7,769	7,769
18	Rate T-2 Transportation	-	-	-	-	36,193	36,193	-	-	-	-	40,968	40,968	-	-	-	-	43,299	43,299
19	Rate T-3 Storage	-	-	-	-	1,345	1,345	-	-	-	-	1,604	1,604	-	-	-	-	1,420	1,420
20	Rate T-3 Transportation	-	-	-	-	3,054	3,054	-	-	-	-	3,111	3,111	-	-	-	-	3,426	3,426
21	Rate M5	2,801	-	-	12,913	-	15,713	3,174	-	-	6,832	-	10,007	1,626	92	-	5,767	-	7,485
22	Rate 25	10,172	-	-	-	3,273	13,445	21,643	-	-	-	2,801	24,443	19,543	-	-	-	1,609	21,152
23	Rate 30	-	-	-	-	-	-	-	-	-	-	58	58	-	-	-	-	-	-
24	Total Contract	19,684	-	-	39,102	87,824	146,610	43,367	585	-	35,181	94,501	173,633	36,736	950	-	36,645	93,820	168,151
25	Subtotal	1,110,107	156,472	27,301	67,058	87,824	1,448,762	1,504,688	91,277	8,078	61,663	95,104	1,760,810	1,398,011	86,765	4,817	65,416	94,310	1,649,319
26	LRAM						-						786						(872)
27	Average Use / Normalized Average Consumption						-						(2,576)						10,204
28	Parkway Obligation Rate Variance						-						3,585						(1)
29	Capital Pass Through						-						(1,106)						553
30	Total Revenue						\$ 1,448,762						\$ 1,761,499						\$ 1,659,203

UNION GAS LIMITED
 Delivery Revenue by Service Type and Rate Class
 All Customer Rate Classes
 Year Ended December 31

Line No.	Particulars (\$000's)	Board-approved 2013					Actual 2014					Actual 2015							
		System Sales (a)	ABC-T (b)	ABC-Unbundled (c)	Bundled-T (d)	T-Service (e)	Total (f)	System Sales (g)	ABC-T (h)	ABC-Unbundled (i)	Bundled-T (j)	T-Service (k)	Total (l)	System Sales (m)	ABC-T (n)	ABC-Unbundled (o)	Bundled-T (p)	T-Service (q)	Total (r)
<u>General Service</u>																			
1	Rate M1 Firm	303,298	58,944	24,671	889	-	387,801	363,507	34,352	7,765	973	-	406,596	363,403	30,973	4,593	1,010	-	399,979
2	Rate M2 Firm	19,898	17,612	2,631	11,466	-	51,607	29,874	14,812	312	11,265	456	56,720	27,470	15,585	224	11,810	313	55,402
3	Rate 01 Firm	118,812	41,509	-	928	-	161,249	150,550	20,773	-	1,008	-	172,332	148,300	17,109	-	1,024	-	166,432
4	Rate 10 Firm	9,524	5,578	-	4,876	-	19,979	11,441	4,514	-	4,737	147	20,839	10,190	4,636	-	4,714	177	19,717
5	Total General Service	451,532	123,643	27,301	18,159	-	620,636	555,372	74,451	8,078	17,984	603	656,488	549,363	68,302	4,817	18,559	490	641,531
<u>Wholesale - Utility</u>																			
6	Rate M9 Firm	-	-	-	727	-	727	-	-	-	780	-	780	-	-	-	805	-	805
7	Rate M10 Firm	2	-	-	7	-	10	15	-	-	-	-	15	16	-	-	-	-	16
8	Total Wholesale - Utility	2	-	-	734	-	736	15	-	-	780	-	795	16	-	-	805	-	821
<u>Contract</u>																			
9	Rate M4	514	-	-	11,786	-	12,300	1,442	334	-	12,845	-	14,622	1,114	602	-	13,022	-	14,738
10	Rate M7	-	-	-	4,127	-	4,127	2,949	251	-	7,724	-	10,924	2,964	256	-	8,961	-	12,180
11	Rate 20 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	Rate 20 Transportation	434	-	-	2,425	10,637	13,496	230	-	-	2,097	10,074	12,401	335	-	-	2,013	11,902	14,250
13	Rate 100 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	Rate 100 Transportation	-	-	-	-	15,481	15,481	-	-	-	-	14,995	14,995	-	-	-	-	12,423	12,423
15	Rate T-1 Storage	-	-	-	-	1,400	1,400	-	-	-	-	1,521	1,521	-	-	-	-	1,367	1,367
16	Rate T-1 Transportation	-	-	-	-	9,241	9,241	-	-	-	-	8,562	8,562	-	-	-	-	8,697	8,697
17	Rate T-2 Storage	-	-	-	-	5,976	5,976	-	-	-	-	8,360	8,360	-	-	-	-	7,769	7,769
18	Rate T-2 Transportation	-	-	-	-	36,193	36,193	-	-	-	-	40,652	40,652	-	-	-	-	43,278	43,278
19	Rate T-3 Storage	-	-	-	-	1,345	1,345	-	-	-	-	1,604	1,604	-	-	-	-	1,420	1,420
20	Rate T-3 Transportation	-	-	-	-	3,054	3,054	-	-	-	-	3,111	3,111	-	-	-	-	3,426	3,426
21	Rate M5	375	-	-	12,913	-	13,288	477	-	-	6,832	-	7,310	275	92	-	5,767	-	6,134
22	Rate 25	1,200	-	-	-	3,273	4,473	2,639	-	-	-	2,801	5,440	2,315	-	-	-	1,609	3,924
23	Rate 30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
24	Total Contract	2,524	-	-	31,250	86,601	120,375	7,738	585	-	29,499	91,679	129,501	7,003	950	-	29,763	91,892	129,607
25	Subtotal	454,058	123,643	27,301	50,143	86,601	741,747	563,125	75,036	8,078	48,263	92,283	786,785	556,382	69,252	4,817	49,126	92,381	771,959
26	LRAM	-	-	-	-	-	-	-	-	-	-	-	786	-	-	-	-	-	(872)
27	Average Use / Normalized Average Consumption	-	-	-	-	-	-	-	-	-	-	-	(1,132)	-	-	-	-	-	8,478
28	Parkway Obligation Rate Variance	-	-	-	-	-	-	-	-	-	-	-	3,585	-	-	-	-	-	(1)
29	Capital Pass Through	-	-	-	-	-	-	-	-	-	-	-	(1,106)	-	-	-	-	-	553
30	Total Revenue	-	-	-	-	-	\$ 741,747	-	-	-	-	-	\$ 788,918	-	-	-	-	-	\$ 780,117

UNION GAS LIMITED
 Total Customers by Service Type and Rate Class
 All Customer Rate Classes
 Year Ended December 31

Line No.	Particulars	Board-approved 2013					Actual 2014						Actual 2015						
		System Sales (a)	ABC-T (b)	ABC-Unbundled (c)	Bundled-T (d)	T-Service (e)	Total (f)	System Sales (g)	ABC-T (h)	ABC-Unbundled (i)	Bundled-T (j)	T-Service (k)	Total (l)	System Sales (m)	ABC-T (n)	ABC-Unbundled (o)	Bundled-T (p)	T-Service (q)	Total (r)
<u>General Service</u>																			
1	Rate M1 Firm	837,301	157,165	72,389	902	-	1,067,757	976,089	83,200	17,858	1,142	-	1,078,289	1,003,873	74,656	9,991	1,113	-	1,089,633
2	Rate M2 Firm	3,172	2,594	241	771	-	6,778	3,937	2,177	43	783	-	6,940	4,429	2,457	29	837	-	7,752
3	Rate 01 Firm	242,644	80,300	-	343	-	323,287	295,243	35,942	-	595	-	331,780	305,931	30,287	-	639	-	336,857
4	Rate 10 Firm	930	845	-	289	-	2,064	1,181	539	-	294	5	2,019	1,312	579	-	324	5	2,220
5	Total General Service	1,084,047	240,904	72,630	2,305	-	1,399,886	1,276,450	121,858	17,901	2,814	5	1,419,028	1,315,545	107,979	10,020	2,913	5	1,436,462
<u>Wholesale - Utility</u>																			
6	Rate M9 Firm	-	-	-	3	-	3	-	-	-	2	-	2	-	-	-	2	-	2
7	Rate M10 Firm	1	-	-	1	-	2	2	-	-	-	-	2	2	-	-	-	-	2
8	Total Wholesale - Utility	1	-	-	4	-	5	2	-	-	2	-	4	2	-	-	2	-	4
<u>Contract</u>																			
9	Rate M4	11	-	-	104	-	115	18	5	-	131	-	154	18	9	-	132	-	159
10	Rate M7	-	-	-	4	-	4	3	1	-	24	-	28	2	1	-	25	-	28
11	Rate 20 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	Rate 20 Transportation	4	-	-	20	39	63	3	-	-	17	28	48	3	-	-	16	28	47
13	Rate 100 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14	Rate 100 Transportation	-	-	-	-	17	17	-	-	-	-	11	11	-	-	-	-	11	11
15	Rate T-1 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
16	Rate T-1 Transportation	-	-	-	-	35	35	-	-	-	-	36	36	-	-	-	-	37	37
17	Rate T-2 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Rate T-2 Transportation	-	-	-	-	29	29	-	-	-	-	22	22	-	-	-	-	22	22
19	Rate T-3 Storage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
20	Rate T-3 Transportation	-	-	-	-	1	1	-	-	-	-	1	1	-	-	-	-	1	1
21	Rate M5	5	-	-	139	-	144	8	1	-	73	-	82	6	2	-	67	-	75
22	Rate 25	50	-	-	-	42	92	38	-	-	-	47	85	31	-	-	-	47	78
23	Rate 30	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
24	Total Contract	70	-	-	267	163	500	70	7	-	245	145	467	60	12	-	240	146	458
25	Total Number of Customers	1,084,118	240,904	72,630	2,576	163	1,400,391	1,276,522	121,865	17,901	3,061	150	1,419,499	1,315,607	107,991	10,020	3,155	151	1,436,924

*Customer count for storage is included within transportation

UNION GAS LIMITED
Revenue from Regulated Storage and Transportation of Gas
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved (a)	2014 Actual (b)	2015 Actual (c)
Revenue from Regulated Storage Services:				
1	C1 Off-Peak Storage	500	241	603
2	Supplemental Balancing Services	2,000	988	1,283
3	Gas Loans	-	54	38
4	C1 Short Term Firm Peak Storage	7,883	3,235	4,935
5	Short Term Storage and Balancing Services Deferral	-	3,265	508
6	Total Regulated Storage Revenue Net of Deferral	<u>\$ 10,383</u>	<u>\$ 7,783</u>	<u>\$ 7,368</u>
Revenue from Regulated Transportation Services:				
7	M12 Transportation	120,963	114,743	120,975
8	M12-X Transportation	13,896	14,536	15,445
9	C1 Long Term Transportation	7,039	5,795	6,807
10	C1 Short Term Transportation	11,067	13,251	10,007
11	Gross Exchange Revenue	14,918	7,919	7,739
12	Ratepayer Portion of Exchange Revenue	(13,426)	(7,127)	(6,965)
13	M13 Local Production	424	333	346
14	M16 Transportation	694	657	578
15	Other S&T Revenue	1,423	1,266	1,311
16	Total Regulated Transportation Revenue Net of Deferral	<u>\$ 156,997</u>	<u>\$ 151,373</u>	<u>\$ 156,244</u>

UNION GAS LIMITED
 Other Revenue
Year Ended December 31

Line No.	Particulars (\$000's)	2013 Board-approved	2014 Actual	2015 Actual
1	Delayed payment charges	6,467	8,214	8,091
2	Account opening charges	7,000	6,553	6,953
3	Billing revenue	3,453	2,064	1,873
4	Mid market transactions	2,000	1,388	955
5	Other operating revenue	1,278	(3,346)	2,030
6	Total other revenue	\$ 20,198	\$ 14,874	\$ 19,902

UNION GAS LIMITED
Operating and Maintenance Expense by Cost Type
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved (a)	2014 Actual (b)	2015 Actual (c)
1	Salaries/Wages	192,786	211,065	210,164
2	Benefits	81,083	66,488	67,939
3	Materials	9,958	10,576	8,852
4	Employee Training	14,330	12,553	12,962
5	Contract Services	66,376	67,394	70,933
6	Consulting	8,172	8,984	8,226
7	General	18,890	23,042	25,380
8	Transportation and Maintenance	9,761	10,140	9,817
9	Company Used Gas	2,611	2,795	2,689
10	Utility Costs	4,682	5,128	5,102
11	Communications	6,380	5,702	5,900
12	Demand Side Management Programs	24,031	24,450	24,593
13	Advertising	2,386	2,392	2,843
14	Insurance	9,056	8,557	8,548
15	Donations	788	3,451	1,713
16	Financial	1,871	2,580	2,307
17	Lease	4,191	4,283	4,705
18	Cost Recovery from Third Parties	(2,549)	(4,905)	(5,105)
19	Computers	6,465	6,760	8,109
20	Regulatory Hearing & OEB Cost Assessment	4,300	2,966	3,467
21	Outbound Affiliate Services	(13,706)	(16,451)	(15,454)
22	Inbound Affiliate Services	11,888	17,365	19,949
23	Bad Debt	6,250	4,700	5,700
24	Other	139	-	
25	Total	<u>470,139</u>	<u>480,017</u>	<u>489,339</u>
26	Indirect Capitalization	(51,376)	(63,017)	(67,343)
27	Direct Capitalization	<u>(21,652)</u>	<u>(20,068)</u>	<u>(22,926)</u>
28	Total	<u>397,111</u>	<u>396,932</u>	<u>399,070</u>
29	Unregulated Storage	(12,883)	(14,020)	(14,771)
30	Non Utility Earnings Adjustments	<u>(1,096)</u>	<u>(3,152)</u>	<u>(1,315)</u>
31	Total Non Utility Costs	<u>(13,979)</u>	<u>(17,172)</u>	<u>(16,086)</u>
32	Total Net Utility Operating and Maintenance Expense	<u>\$ 383,132</u>	<u>\$ 379,760</u>	<u>\$ 382,984</u>

UNION GAS LIMITED
Calculation of Utility Income Taxes
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved (a)	2014 Actual (b)	2015 Actual (c)
<u>Determination of Taxable Income</u>				
1	Utility income before interest and income taxes	291,239	330,819	323,562
Adjustments required to arrive at taxable utility income:				
2	Interest expense	(149,464)	(150,239)	(153,766)
3	Utility permanent differences	4,693	3,110	3,468
4		<u>146,468</u>	<u>183,690</u>	<u>173,264</u>
Utility timing differences				
5	Capital Cost Allowance	(185,314)	(190,751)	(222,048)
6	Depreciation	196,091	200,368	212,219
7	Depreciation through clearing	2,265	2,799	2,586
8	Other	(32,921)	(57,144)	(58,463)
9	Gas Cost Deferrals and Other (current)	-	(107,221)	114,807
10		<u>(19,879)</u>	<u>(151,949)</u>	<u>49,101</u>
11	Taxable income	\$ <u>126,589</u>	\$ <u>31,741</u>	\$ <u>222,365</u>
<u>Calculation of Utility Income Taxes</u>				
12	Income taxes (line 11 * line 18)	32,280	8,411	58,927
13	Deferred tax on Gas Cost Deferrals	-	28,414	(30,424)
14	Deferred tax drawdown	<u>(15,169)</u>	<u>(12,819)</u>	<u>(12,819)</u>
15	Total taxes	\$ <u>17,111</u>	\$ <u>24,006</u>	\$ <u>15,684</u>
<u>Tax Rates</u>				
16	Federal tax	15.00%	15.00%	15.00%
17	Provincial tax	10.50%	11.50%	11.50%
18	Total tax rate	<u>25.50%</u>	<u>26.50%</u>	<u>26.50%</u>

UNION GAS LIMITED
Calculation of Capital Cost Allowance (CCA)
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved			2014 Actual			2015 Actual		
		Depreciable UCC Balance (a)	Rate (%) (b)	CCA (c)	Depreciable UCC Balance (d)	Rate (%) (e)	CCA (f)	Depreciable UCC Balance (g)	Rate (%) (h)	CCA (i)
	Class									
1	1 Buildings, structures and improvements, services, meters, mains	1,259,974	4%	50,399	1,210,375	4%	48,415	1,201,975	4%	48,079
2	1 Non-residential building acquired after March 19, 2007	83,527	6%	5,012	96,767	6%	5,806	103,367	6%	6,202
3	2 Mains acquired before 1988	147,495	6%	8,850	138,633	6%	8,318	130,333	6%	7,820
4	3 Buildings acquired before 1988	4,279	5%	214	4,060	5%	203	3,860	5%	193
5	6 Other buildings	173	10%	17	160	10%	16	140	10%	14
6	7 Compression equipment acquired after February 22, 2005	165,697	15%	24,855	139,767	15%	20,965	207,713	15%	31,157
7	8 Compression assets, office furniture, equipment	79,640	20%	15,928	90,710	20%	18,142	133,160	20%	26,632
8	10 Transportation, computer equipment	18,611	30%	5,583	20,753	30%	6,226	19,913	30%	5,974
9	12 Computer software, small tools	7,701	100%	7,701	10,511	100%	10,511	9,307	100%	9,307
10	13 Leasehold improvements (1)	332	N/A	113	3,279	N/A	308	2,164	N/A	787
11	17 Roads, sidewalk, parking lot or storage areas	946	8%	76	875	8%	70	800	8%	64
12	38 Heavy work equipment	6,878	30%	2,063	4,583	30%	1,375	4,197	30%	1,259
13	41 Storage assets	8,019	25%	2,005	4,976	25%	1,244	4,112	25%	1,028
14	45 Computers - Hardware acquired after March 22, 2004	246	45%	111	136	45%	61	73	45%	33
15	49 Transmission pipeline additions acquired after February 23, 2005	204,628	8%	16,370	233,225	8%	18,658	302,425	8%	24,194
16	50 Computers hardware acquired after March 18, 2007	22,934	55%	12,614	14,158	55%	7,787	18,905	55%	10,398
17	51 Distribution pipelines acquired after March 18, 2007	556,733	6%	33,404	710,767	6%	42,646	815,117	6%	48,907
18	Total	\$ 2,567,813		\$ 185,314	\$ 2,683,735		\$ 190,751	\$ 2,957,562		\$ 222,048

Notes:

(1) The CCA rate depends on the type of the leasehold and the terms of the lease.

UNION GAS LIMITED
 Provision for Depreciation, Amortization and Depletion
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved	2014 Actual	2015 Actual
1	Total provision for depreciation and amortization before adjustments (per page 3)	-	203,167	215,174
2	Adjustments: vehicle depreciation through clearing	-	2,799	2,955
3	Provision for depreciation amortization and depletion	\$ -	\$ 200,368	\$ 212,219

UNION GAS LIMITED
Provision for Depreciation, Amortization and Depletion
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved			2014 Actual			2015 Actual		
		Average Plant (1) (a)	Rate (%) (b)	Provision (c)	Average Plant (1) (d)	Rate (%) (e)	Provision (f)	Average Plant (1) (g)	Rate (%) (h)	Provision (i)
	Intangible plant:									
1	Franchises and consents	-		-	\$ 1,251	Amortized	64	1,237	Amortized	63
2	Intangible plant - Other	-		-	6,354	Amortized	122	6,347	Amortized	122
3		-		-	7,605		186	7,583		185
	Local Storage Plant									
4	Structures and improvements	-	2.85%	-	3,733	2.85%	106	3,938	2.85%	112
5	Gas holders - storage	-	2.54%	-	4,574	2.54%	116	4,574	2.54%	116
6	Gas holders - equipment	-	3.54%	-	15,060	3.54%	533	16,065	3.54%	569
7		-		-	23,368		755	24,577		797
	Storage:									
8	Land rights	-	2.10%	-	31,984	2.10%	672	31,984	2.10%	672
9	Structures and improvements	-	2.50%	-	61,071	2.50%	1,527	61,652	2.50%	1,541
10	Wells and lines	-	2.48%	-	89,625	2.48%	2,223	89,863	2.48%	2,229
11	Compressor equipment	-	2.68%	-	238,811	2.68%	6,400	239,963	2.68%	6,431
12	Measuring & regulating equipment	-	3.11%	-	56,166	3.11%	1,747	56,603	3.11%	1,760
13	Other equipment	-		-	2,394		516	2,394		474
14		-		-	480,050		13,085	482,460		13,107
	Transmission:									
15	Land rights	-	1.76%	-	39,900	1.76%	706	41,023	1.76%	722
16	Structures and improvements	-	2.03%	-	63,190	2.03%	1,283	86,725	2.03%	1,761
17	Mains	-	1.98%	-	1,130,323	1.98%	22,457	1,215,369	1.98%	24,064
18	Compressor equipment	-	3.23%	-	346,044	3.23%	11,177	431,172	3.23%	13,927
19	Measuring & regulating equipment	-	2.60%	-	165,093	2.60%	4,321	193,205	2.60%	5,023
20		-		-	1,744,551		39,944	1,967,494		45,497
	Distribution - Southern Operations:									
21	Land rights	-	1.65%	-	6,235	1.65%	103	6,592	1.65%	109
22	Structures and improvements	-	2.22%	-	129,561	2.22%	2,902	129,494	2.22%	2,901
23	Services - metallic	-	2.81%	-	116,031	2.81%	3,261	119,504	2.81%	3,358
24	Services - plastic	-	2.51%	-	796,934	2.51%	20,003	816,547	2.51%	20,495
25	Regulators	-	5.00%	-	63,131	5.00%	3,204	66,525	5.00%	3,385
26	Regulator and meter installations	-	2.80%	-	68,909	2.80%	1,929	70,457	2.80%	1,940
27	Mains - metallic	-	2.83%	-	434,385	2.83%	12,293	448,560	2.83%	12,694
28	Mains - plastic	-	2.31%	-	548,519	2.31%	12,671	566,435	2.31%	13,085
29	Measuring & regulating equipment	-	3.66%	-	33,601	3.66%	1,230	36,098	3.66%	1,321
30	Meters	-	3.82%	-	241,700	3.82%	9,236	258,217	3.82%	9,864
31	Other equipment	-		-	-		-	-		-
32		-		-	\$ 2,439,005		\$ 66,832	\$ 2,518,431		\$ 69,152

UNION GAS LIMITED
Provision for Depreciation, Amortization and Depletion
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved			2014 Actual			2015 Actual		
		Average Plant (1) (a)	Rate (%) (b)	Provision (c)	Average Plant (1) (d)	Rate (%) (e)	Provision (f)	Average Plant (1) (g)	Rate (%) (h)	Provision (i)
	Distribution plant - Northern & Eastern Operations:									
1	Land rights	-	1.71%	-	\$ 9,535	1.71%	163	9,666	1.71%	165
2	Structures & improvements	-	2.41%	-	63,772	2.41%	1,537	64,478	2.41%	1,554
3	Services - metallic	-	3.22%	-	98,889	3.22%	3,184	101,243	3.22%	3,260
4	Services - plastic	-	2.60%	-	399,976	2.60%	10,399	417,625	2.60%	10,858
5	Regulators	-	5.00%	-	24,636	5.00%	1,232	26,959	5.00%	1,348
6	Regulator and meter installations	-	2.92%	-	30,124	2.92%	879	30,413	2.92%	888
7	Mains - metallic	-	3.02%	-	405,255	3.02%	12,239	421,221	3.02%	12,721
8	Mains - plastic	-	2.38%	-	214,401	2.38%	5,103	217,028	2.38%	5,165
9	Compressor equipment	-	-	-	-	-	-	-	-	-
10	Measuring & regulating equipment	-	3.77%	-	120,627	3.77%	4,548	125,249	3.77%	4,722
11	Meters	-	4.03%	-	62,000	4.03%	2,499	67,927	4.03%	2,737
12	Other distribution equipment	-	-	-	-	-	-	-	-	-
13		-	-	-	1,429,216	-	41,783	1,481,810	-	43,419
	General:									
14	Structures and improvements	-	1.92%	-	48,158	1.92%	1,646	53,555	1.92%	1,927
15	Office furniture and equipment	-	6.67%	-	11,624	6.67%	769	11,773	6.67%	780
16	Office equipment - computers	-	25.00%	-	75,583	25.00%	18,826	76,413	25.00%	18,117
17	Transportation equipment	-	13.27%	-	51,225	13.27%	6,844	53,310	13.27%	7,132
18	Heavy work equipment	-	6.92%	-	14,672	6.92%	1,023	14,940	6.92%	1,043
19	Tools and other equipment	-	6.67%	-	32,252	6.67%	2,132	33,424	6.67%	2,213
20	Communications equipment & structures	-	6.67%	-	14,266	6.67%	942	15,517	6.67%	1,026
21	Other equipment	-	-	-	-	-	-	-	-	-
22		-	-	-	247,780	-	32,182	258,933	-	32,239
23	Regulatory Assets	-	-	-	251,103	-	8,400	321,738	-	10,779
24	Sub-total	-	-	-	6,622,677	-	203,167	7,063,026	-	215,174
25	Total provision for depreciation and amortization			-			203,167			215,174
26	Depreciation through clearing			-			2,799			2,955
27		-	-	-	\$ 6,622,677	-	\$ 200,368	\$ 7,063,026	-	\$ 212,219

Notes:

(1) A simple average of the opening and closing plant balances was used to calculate the annual depreciation provision.

UNION GAS LIMITED
 Capital Expenditure by Function
 Includes IDC and Overheads
Year Ended December 31

Line No.	Particulars (\$000's)	2013 Board-approved (a)	2014 Actual (b)	2015 Actual (c)
1	Storage	11,562	7,418	5,916
2	Transmission	113,795	191,089	394,851
3	Distribution	131,797	162,379	172,968
4	General	37,215	47,458	44,508
5	Other	53,333	68,300	73,106
6	Total	\$ 347,702	\$ 476,644	\$ 691,349
	Less: Parkway West Reliability, and Brantford- Kirkwall/Parkway D Project	80,000	139,085	206,233
		\$ 267,702	\$ 337,559	\$ 485,116

UNION GAS LIMITED
Statement of Utility Rate Base
Year Ended December 31

Line No.	Particulars (\$000s)	2013 Board-approved (a)	2014 Actual (b)	2015 Actual (c)
	<u>Gas Utility Plant</u>			
1	Gross plant at cost	6,361,532	6,674,254	7,029,496
2	Less: accumulated depreciation	(2,754,070)	(2,868,946)	(2,994,815)
3	Net utility plant	<u>3,607,462</u>	<u>3,805,308</u>	<u>4,034,681</u>
	<u>Working Capital and Other Components</u>			
4	Cash working capital	20,007	20,665	20,688
5	Gas in storage and line pack gas	163,109	174,285	180,264
6	Balancing gas	72,963	65,947	68,895
7	ABC receivable (gas in storage)	(44,901)	(32,327)	(27,915)
8	Inventory of stores, spare equipment	29,618	28,192	26,773
9	Prepaid and deferred expenses	4,955	5,133	5,603
10	Customer deposits	(48,231)	(35,783)	(38,584)
11	Customer interest	(764)	(307)	(179)
12	Total working capital and other components	<u>196,757</u>	<u>225,805</u>	<u>235,545</u>
13	Total rate base before deduction of accumulated deferred income taxes	3,804,218	4,031,113	4,270,226
14	Accumulated deferred income taxes	(69,686)	(54,695)	(41,831)
15	Total rate base	<u>\$ 3,734,532</u>	<u>\$ 3,976,418</u>	<u>\$ 4,228,395</u>

UNION GAS LIMITEDAllocation of Fuel

Line No.	Particulars (GJ)	Board-		2015		2014		2013	
		approved	%	Actual	%	Actual	%	Actual	%
		(a)	(b)	(c)	(d)	(c)	(d)	(e)	(f)
1	M12	3,616,843	77%	2,115,225	62%	1,862,928	63%	3,612,833	79%
2	Other	1,057,714	23%	1,286,425	38%	1,093,774	37%	965,831	21%
3	Total Fuel	4,674,557	100%	3,401,650	100%	2,956,702	100%	4,578,664	100%

UNION GAS LIMITED
Earnings Sharing Calculation
Calendar Year Ending December 31, 2015

Line No.	Particulars (\$000s)	2015 (a)	Unregulated Storage (b)	Adjustments (c)	2015 Utility (d)=(a)-(b)+(c)
	Operating Revenues				
1	Gas Sales	1,674,769	-	(15,565) i	1,659,203
2	Transportation	155,775	(469)	-	156,244
3	Storage	83,162	75,794	-	7,368
4	Other	25,819	-	(5,917) ii	19,902
5		<u>1,939,524</u>	<u>75,325</u>	<u>(21,483)</u>	<u>1,842,717</u>
	Operating Expenses				
6	Cost of gas	874,628	2,221	(15,565) i	856,842
7	Operating and maintenance expenses	399,070	14,771	(1,315) iii	382,984
8	Depreciation	223,796	11,577	-	212,219
9	Other financing	-	-	820 iv	820
10	Property and other taxes	67,468	1,620	-	65,848
11		<u>1,564,962</u>	<u>30,189</u>	<u>(16,060)</u>	<u>1,518,713</u>
	Other				
12	Gain / (Loss) on sale of assets	(4)	(4)	-	(0)
13	Other / Huron Tipperary	(691)	(691)	-	-
14	Gain / (Loss) on foreign exchange	(1,614)	(18)	1,154 v	(442)
15		<u>(2,309)</u>	<u>(713)</u>	<u>1,154</u>	<u>(442)</u>
16	Earnings before interest and taxes	<u>372,254</u>	<u>44,423</u>	<u>(4,269)</u>	323,562
17	Income taxes				<u>15,684</u>
18	Total utility income subject to earnings sharing				<u>307,878</u>
	Less debt and preference share return components				
19	Long-term debt				154,972
20	Unfunded short-term debt				(1,206)
21	Preferred dividend requirements				2,659
22					<u>156,425</u>
	Less shareholder portions of:				
23	Net short-term storage revenue (after tax)				330
24	Net optimization activity (after tax)				569
25					<u>899</u>
26	Earnings subject to sharing				<u>150,554</u>
27	Common equity				1,522,222
28	Return on common equity (line 26 / line 27)				9.89%
29	Benchmark return on common equity + 100 basis points				9.93%
30	50% earnings sharing % (line 28 - line 29, maximum 1%)				0.00%
31	90% earnings sharing % (if line 30=1%, then line 28 - line 29 - line 30)				0.00%
32	50% earnings sharing \$ (line 27 x line 30 x 50%)				-
33	90% earnings sharing \$ (line 27 x line 31 x 90%)				-
34	Total earnings sharing \$ (line 32 + line 33)				-
35	Pre-tax earnings sharing (line 34 / (1 minus tax rate))				-

Notes:

i Reclassification of optimization revenue as cost of gas

ii Demand-side management incentive

iii Donations (1,666)
CDM program 351
(1,315)

iv Facility fees and customer deposit interest

v Foreign exchange gain on bank balances

UNION GAS LIMITED
Continuity of Property, Plant and Equipment
Calendar Year Ending December 31, 2015

Line No.	Particulars (\$000's)	Balance Dec. 31/14 (a)	Capital Additions (b)	Transfers (c)	Retirements (d)	Balance Dec. 31/15 (e)
<u>Unregulated Gas Plant in Service:</u>						
Underground storage plant:						
1	Land	\$ 2,096		33		\$ 2,129
2	Land rights	21,667		8,263		29,930
3	Structures and improvements	21,596	192	3,888	(1)	25,675
4	Wells and lines	92,181	8,627	17,583	(1)	118,390
5	Compressor equipment	153,811	187	8,828		162,826
6	Measuring & regulating equipment	22,440	29	1,899		24,368
7	Base pressure gas	22,928	339	4,435		27,702
8	Other equipment	-				-
9		<u>\$ 336,719</u>	<u>9,374</u>	<u>44,930</u>	<u>(2)</u>	<u>\$ 391,021</u>
General plant:						
10	Land	\$ 17				\$ 17
11	Structures & improvements	1,566	655		(181)	2,041
12	Office furniture & equipment	394	72		(55)	411
13	Office equipment - computers	6,717	940		(637)	7,020
14	Transportation equipment	2,351	123	(1)	(119)	2,355
15	Heavy work equipment	674	27	0	(32)	669
16	Tools & work equipment	1,108	124	0	(93)	1,139
17	Communication equipment	467	96		(16)	547
18	Other general equipment	-				-
19		<u>\$ 13,294</u>	<u>2,038</u>	<u>-</u>	<u>(1,133)</u>	<u>\$ 14,199</u>
20	Total gas plant in service	<u>\$ 350,013</u>	<u>11,412</u>	<u>44,930</u>	<u>(1,135)</u>	<u>\$ 405,220</u>
21	Gas plant under construction	<u>11,875</u>	<u>(3,167)</u>			<u>8,708</u>
22	Total unregulated property plant and equipment	<u>\$ 361,888</u>	<u>8,245</u>	<u>44,930</u>	<u>(1,135)</u>	<u>\$ 413,928</u>

UNION GAS LIMITED
Continuity of Accumulated Depreciation
Calendar Year Ending December 31, 2015

Line No.	Particulars (\$000's)	Balance Dec. 31/14 (a)	Transfers (b)	Provisions (c)	Retirements (d)	Net Salvage /(Costs) (e)	Balance Dec. 31/15 (f)
<u>Unregulated Gas Plant in Service:</u>							
Underground storage plant:							
1	Land rights	\$ 7,971	796	562			\$ 9,328
2	Structures & improvements	8,431	852	728	(0)		10,011
3	Wells and lines	27,829	3,161	2,236	(1)		33,224
4	Compressor equipment	45,585	1,889	5,249	-		52,723
5	Measuring & regulating equipment	10,114	1,213	515	-		11,842
6		<u>\$ 99,930</u>	<u>7,910</u>	<u>9,289</u>	<u>(1)</u>	<u>-</u>	<u>\$ 117,128</u>
General plant:							
7	Structures & improvements	458		79	(181)		356
8	Office furniture & equipment	206		32	(55)		183
9	Office equipment - computers	4,226		1,686	(637)		5,275
10	Transportation equipment	852	(0)	254	(119)	10	996
11	Heavy work equipment	67	0	37	(32)		73
12	Tools and other equipment	565	0	90	(93)		562
13	Communication equipment	283		42	(16)		309
14		<u>\$ 6,657</u>	<u>(0)</u>	<u>2,220</u>	<u>(1,133)</u>	<u>10</u>	<u>\$ 7,754</u>
15	Total unregulated gas plant in service	<u>\$ 106,587</u>	<u>7,910</u>	<u>11,509</u>	<u>(1,134)</u>	<u>10</u>	<u>\$ 124,882</u>

UNION GAS LIMITED
Provision for Depreciation,
Amortization and Depletion
Calendar Year Ending December 31, 2015

<u>Line No.</u>	<u>Particulars (\$000's)</u>	
		UNREGULATED
1	Total unregulated provision for depreciation and amortization before adjustments (per page 3)	11,509
	Adjustments:	
2	Vehicle depreciation through clearing	(19)
3	Asset Retirement Obligation expense for Unregulated storage wells	86
4	Unregulated provision for depreciation amortization and depletion	<u><u>11,577</u></u>

UNION GAS LIMITED
Provision for Depreciation,
Amortization and Depletion
Calendar Year Ending December 31, 2015

Line No.	Particulars (\$000's)	Average Plant (1) (a)	Rate (%) (b)	Total Provision
	Storage:			
1	Land rights	\$ 25,799	Allocation	\$ 562
2	Structures and improvements	22,049	Allocation	728
3	Wells and lines	102,580	Allocation	2,236
4	Compressor equipment	157,196	Allocation	5,249
5	Measuring & regulating equipment	21,640	Allocation	515
6	Other equipment	<u> </u>		<u> </u>
7		\$ <u>329,263</u>		\$ <u>9,289</u>
	General:			
8	Structures & improvements	\$ 1,804	Allocation	79
9	Office furniture and equipment	403	Allocation	32
10	Office equipment - computers	6,869	Allocation	1,686
11	Transportation equipment	2,353	Allocation	254
12	Heavy work equipment	672	Allocation	37
13	Tools and other equipment	1,124	Allocation	90
14	Communications equipment	507	Allocation	42
15	Other equipment	<u>-</u>		<u> </u>
16		\$ <u>13,730</u>		\$ <u>2,220</u>
17	Sub-total	<u>342,994</u>		<u>11,509</u>
18	Total unregulated provision for depreciation and amortization before adjustments			\$ 11,509
19	Vehicle depreciation through clearing			(19)
20	Asset Retirement Obligation expense for Unregulated storage wells			86
21	Unregulated provision for depreciation amortization and depletion	<u>342,994</u>		<u>\$ 11,577</u>

Notes:

(1) Average of the opening and closing plant balances (excluding fully depreciated assets) was used to calculate the annual depreciation provision.

UNION GAS LIMITED
Service Quality Indicator Results

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM
S.2.1.9.A – TELEPHONE ANSWERING PERFORMANCE
S.2.1.9.A.1 Call Answering Service Level (CASL)
Measurement Calculation: CASL = Number of calls reaching a distributor’s general inquiry number answered within 30 seconds divided by the number of calls received by a distributor’s general inquiry number (CASL should be rounded to the first decimal number, e.g. 74.45% becomes 74.5%)
OEB Approved Standard: Yearly performance shall be 75% with a minimum monthly standard of 40%

Month	Number of Calls Reaching a Distributor’s General Inquiry Number Answered Within 30 Seconds (1)	Number of Calls Received by a Distributor’s General Inquiry Number (2)	Call Answering Service Level (%) (3 = 1 / 2 * 100)
Jan-15	89,990	102,670	87.6
Feb-15	70,366	91,292	77.1
Mar-15	83,245	103,791	80.2
Apr-15	84,256	108,259	77.8
May-15	96,289	125,120	77.0
Jun-15	74,305	95,434	77.9
Jul-15	70,907	89,987	78.8
Aug-15	88,174	113,152	77.9
Sep-15	73,045	91,958	79.4
Oct-15	83,983	122,912	68.3
Nov-15	70,796	82,983	85.3
Dec-15	59,125	66,234	89.3
Total	944,480	1,193,792	79.1

S.2.1.9.A.2 Abandon Rate (AR)
Measurement Calculation: AR = Number of calls abandoned while waiting for a live agent divided by the total number of calls requesting to speak to a live agent. (AR should be rounded to the first decimal number, e.g. 8.55% becomes 8.6%)
OEB Approved Standard: Performance shall not exceed 10% on a yearly basis

Month	Number of Calls abandoned while waiting for a live agent (1)	Total Number of Calls requesting to speak to a live agent (2)	Abandon Rate (%) (3 = 1 / 2 * 100)
Jan-15	1,696	82,650	2.1
Feb-15	4,023	72,595	5.5
Mar-15	3,548	80,490	4.4
Apr-15	3,687	86,263	4.3
May-15	3,373	101,100	3.3
Jun-15	3,454	78,472	4.4
Jul-15	3,038	73,927	4.1
Aug-15	2,741	92,548	3.0
Sep-15	2,934	76,168	3.9
Oct-15	7,706	102,860	7.5
Nov-15	1,677	69,238	2.4
Dec-15	1,163	54,057	2.2
Total	39,040	970,368	4.0

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM	
S.2.1.9.B – BILLING PERFORMANCE	
S.2.1.9.B - Billing Performance	
Measurement Calculation: The billing performance standard is a quality assurance standard. The standard requires gas distributors to have a verifiable quality assurance program in place. No specific metric is attached to this requirement.	
OEB Approved Standard: Manual checks must be done to validate data when meter reads fall outside criteria, as set out in the quality assurance program, for excessively high or low usage.	

TABLE B

Month	Total Number of Billings (1)	Total Number of Manual Checks Done as (2)	Total Number of Manual Checks Done When Meter Reads Show Excessively High (3)	Brief Explanation for Excessively High Usage (In 100 Words or less) (4)	Total Number of Manual Checks Done When Meter Reads Show Excessively Low (5)	Brief Explanation for Excessively Low Usage (In 100 Words or less) (6)
Jan-15	1,362,796	10,555	3,975	Change in load, previously low	90	Vacant, seasonal use (crop
Feb-15	1,427,254	9,304	3,860	estimate/read, previous vacant,	185	dryer), stopped meter,
Mar-15	1,441,419	13,649	8,015	seasonal use.	601	previous high estimate/read.
Apr-15	1,429,938	17,569	14,984		64	
May-15	1,430,162	17,490	14,929		537	
Jun-15	1,432,044	20,541	16,422		2,052	
Jul-15	1,435,274	19,399	15,992		539	
Aug-15	1,437,801	17,412	14,606		133	
Sep-15	1,438,391	17,653	14,710		77	
Oct-15	1,440,008	12,389	8,967		457	
Nov-15	1,442,612	9,062	6,049		254	
Dec-15	1,446,197	8,109	4,723		597	
Total	17,163,896	173,132	127,232		5,586	

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM
S.2.1.9.C – METER READING PERFORMANCE
S.2.1.9.C.1 Meter Reading Performance Measurement (MRPM)
Measurement Calculation: MRPM = Number of meters with no read for 4 consecutive months or more divided by the total number of active meters to be read (MRPM should be rounded to the first decimal number, e.g. 0.45% becomes 0.5%)
OEB Approved Standard: Measurement shall not exceed 0.5% on a yearly basis

Month	Number of meters with no read for consecutive 4 months or more (1)	Total number of active meters to be read (2)	Meter reading performance measurement (%) (3 = 1 / 2 * 100)
Jan-15	2,003	1,413,529	0.1
Feb-15	4,135	1,413,954	0.3
Mar-15	6,893	1,414,713	0.5
Apr-15	5,228	1,414,545	0.4
May-15	2,323	1,414,184	0.2
Jun-15	1,576	1,414,080	0.1
Jul-15	1,177	1,414,502	0.1
Aug-15	1,444	1,415,732	0.1
Sep-15	1,894	1,417,587	0.1
Oct-15	2,359	1,422,512	0.2
Nov-15	1,240	1,426,446	0.1
Dec-15	928	1,429,804	0.1
Total	31,200	17,011,588	0.2

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM
S.2.1.9.D – SERVICE APPOINTMENT RESPONSE TIME
S.2.1.9.D.1 - Appointments Met Within the Designated Time Period
Measurement Calculation: AMWDTP - Number of appointments met within the 4 hour scheduled time/date divided by total number of appointments scheduled in the reporting month.
OEB Approved Standard: The minimum performance standard for this measurement shall be 85% averaged over a year.

Month	Number of Appointments Met Within the 4-Hour Scheduled Time/Date (1)	Number of Appointments Scheduled in the Reporting Month (2)	Appointments Met Within the Designated Time Period (%) (3 = 1/2*100)
Jan-15	16,061	16,222	99.0%
Feb-15	11,817	11,961	98.8%
Mar-15	15,964	16,089	99.2%
Apr-15	13,544	13,712	98.8%
May-15	13,127	13,315	98.6%
Jun-15	14,222	14,447	98.4%
Jul-15	14,301	14,499	98.6%
Aug-15	13,458	13,631	98.7%
Sep-15	15,572	15,691	99.2%
Oct-15	19,853	20,048	99.0%
Nov-15	16,178	16,381	98.8%
Dec-15	12,510	12,679	98.7%
TOTAL	176,607	178,675	98.8%

S.2.1.9.D.2 - Time to Reschedule a Missed Appointment (TRMA)
Measurement Calculation: TRMA - The distributor must contact the customer to reschedule the work within 2 hours of the end of the original appointment time.
OEB Approved Standard: 100% of affected customers will receive a call offering to reschedule work within 2 hours of the end of the original appointment time.

Month	Total Number of Customer Appointments Missed (1)	Total Number of Customers Who Did Receive a Call Offering to Reschedule Within 2 Hrs. Of the End of the Original Appointment Time Missed (2)	Brief Explanation of the Reasons Customers did not Receive a Call Within the Time Limit (in 50 words) (3)	Percentage of Customers Who Did Not Receive a Call Within 2 Hrs (4 = 2/1 *100)
Jan-15	161	161		100.0%
Feb-15	144	143	Meter exchange was booked for UG to complete, but had already been assigned to a 3rd party contractor to complete on behalf of UG.	99.3%
Mar-15	125	124	Rep was using a vehicle without onboard laptop, and did not manage work per commitments. Dispatcher thought the order had been completed and did not confirm with Rep.	99.2%
Apr-15	168	168		100.0%
May-15	188	187	Dispatcher did not check the 12:30 pm report listing any missed morning commitments.	99.5%
Jun-15	225	225		100.0%
Jul-15	198	198		100.0%
Aug-15	173	173		100.0%
Sep-15	119	119		100.0%
Oct-15	195	194	Field Rep was not able to update order status on his laptop. Dispatcher assumed the order had been completed.	99.5%
Nov-15	203	203		100.0%
Dec-15	169	169		100.0%
TOTAL	2068	2064		99.8%

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM
S.2.1.9.E – GAS EMERGENCY RESPONSE
S.2.1.9.E.1 - Percentage of Emergency Calls Responded Within One Hour (ECRWOH)
Measurement Calculation: ECRWOH - Number of emergency calls responded to within 60 minutes divided by total number of emergency calls in the year.
OEB Approved Standard: The minimum performance standard shall be that 90% of customers have received a response within 60 minutes of their call reaching a live person. The standard shall be calculated on an annual basis.

	Number of Emergency Calls Responded to Within 60 Minutes	Total Number of Emergency Calls Received	Percentage of Emergency Calls Responded within 60 Minutes (%)
Month	(1)	(2)	(3 = 1/2*100)
Jan-15	1,114	1,137	98.0%
Feb-15	1,349	1,385	97.4%
Mar-15	1,237	1,256	98.5%
Apr-15	1,059	1,068	99.2%
May-15	1,087	1,103	98.5%
Jun-15	1,093	1,106	98.8%
Jul-15	1,133	1,147	98.8%
Aug-15	1,135	1,146	99.0%
Sep-15	1,140	1,162	98.1%
Oct-15	1,284	1,299	98.8%
Nov-15	1,188	1,199	99.1%
Dec-15	1,067	1,079	98.9%
TOTAL	13,886	14,087	98.6%

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM
S.2.1.9.C – CUSTOMER COMPLAINT WRITTEN RESPONSE
S.2.1.9.F.1 Number of Days to provide a written response (NDPAWR)
Measurement Calculation: NDPAWR = Number of complaints requiring response responded to within 10 days divided by the number of number of complaints requiring a written response. (NDPAWR should be rounded to the first decimal number, e.g. 79.45% becomes 79.5%)
OEB Approved Minimum Standard: measurement shall be that 80% of customers have received written reponses in 10 days of the distributor receiving the complaint

Month	Number of complaints requiring a written response responded to within 10 days (1)	Number of complaints requiring a written response (2)	NDPAWR Percentage (%) (3 = 1 / 2 * 100)
Jan-15	203	203	100.0
Feb-15	193	193	100.0
Mar-15	262	262	100.0
Apr-15	248	248	100.0
May-15	215	215	100.0
Jun-15	250	250	100.0
Jul-15	203	203	100.0
Aug-15	223	223	100.0
Sep-15	197	197	100.0
Oct-15	201	201	100.0
Nov-15	189	189	100.0
Dec-15	180	180	100.0
Total	2,564	2,564	100.0

S.2.1.9 SERVICE QUALITY REQUIREMENTS (SQR) FORM
S.2.1.9.G – RECONNECTION RESPONSE TIME
S.2.1.9.G.1 - Number of Days to Reconnect a Customer (NDTRAC)
Measurement Calculation: NDTRAC - Number of reconnections completed within 2 business days divided by total number of reconnections completed.
OEB Approved Standard: Minimum standard shall be that 85% of customers are reconnected within 2 business days of bringing their accounts into good standing. This will be tracked on a monthly basis

	Number of Reconnections Completed Within 2 Business Days	Total Number of Reconnections Completed	Number of Days to Reconnect a Customer Percentage (%)
Month	(1)	(2)	(3 = 1/2*100)
Jan-15	167	185	90.3%
Feb-15	80	83	96.4%
Mar-15	77	81	95.1%
Apr-15	690	716	96.4%
May-15	992	1,050	94.5%
Jun-15	1,329	1,402	94.8%
Jul-15	1,409	1,506	93.6%
Aug-15	1,179	1,286	91.7%
Sep-15	1,418	1,575	90.0%
Oct-15	2,103	2,450	85.8%
Nov-15	935	1,145	81.7%
Dec-15	406	486	83.5%
TOTAL	10,785	11,965	90.1%

1 **ALLOCATION AND DISPOSITION OF 2015 DEFERRAL ACCOUNT BALANCES**
2 **AND 2015 EARNINGS SHARING AMOUNT**

3
4 The purpose of this evidence is to address the allocation and disposition of 2015 deferral
5 account balances identified at Tab 1, Appendix A, Schedule 1. There is no 2015 earnings
6 sharing to allocate to rate classes, as described at Tab 2.

7
8 The allocation of 2015 deferral account balances to rate classes appears at Tab 3, Appendix A,
9 Schedule 1. Tab 3, Appendix A, Schedule 2 provides the unit disposition rates for Union's in-
10 franchise rate classes and summarizes the balances to be disposed of for Union's ex-franchise
11 rate classes. Tab 3, Appendix A, Schedule 3, provides the estimated bill impacts of the
12 proposed disposition for general service customers in Union South and Union North.

13
14 With the exception of the Deferral Clearing Variance Account (179-132), Tax Variance
15 Account (179-134), Brantford-Kirkwall/Parkway D Project Costs Deferral Account (179-137),
16 Energy East Pipeline Consultation Costs Deferral Account (179-139), Unaccounted for Gas
17 (UFG) Price Variance Account (179-141) and Lobo C Compressor/Hamilton-Milton Pipeline
18 Project Costs Deferral Account (179-142), the allocation of 2015 deferral account balances to
19 rate classes is consistent with the allocation methodologies approved by the Board in Union's
20 2014 Deferral Account Disposition proceeding (EB-2015-0010) or in Union's 2013 Cost of
21 Service proceeding (EB-2011-0210).

1 **2015 GAS SUPPLY RELATED DEFERRAL ACCOUNTS**

2 The gas supply related deferral accounts include the Spot Gas Variance Account (179-107),
3 the Unabsorbed Demand Cost (“UDC”) Variance Account (179-108), the Gas Supply Review
4 Account (179-128), the Upstream Transportation Optimization Account (179-131), and the
5 gas supply commodity and gas supply transportation-related balances in the Deferral Clearing
6 Variance Account (179-132).

7

8 Spot Gas Variance Account

9 There is no balance in the Spot Gas Variance Account (179-107) at December 31, 2015.

10

11 Unabsorbed Demand Cost Variance Account

12 Union proposes that the balance in the UDC Variance Account (179-108) related to Union
13 North be allocated to the firm Rate 01, Rate 10 and Rate 20 sales service and bundled DP
14 customers in proportion to 2013 Board-approved excess of peak day demands over average
15 annual demands. This allocation is consistent with the allocation of UDC in approved 2015
16 rates.

17

18 The UDC associated with Union South is applicable to sales service customers only. Accordingly,
19 Union proposes that the portion of the balance in the UDC Variance Account (179-108) related to
20 Union South be allocated to sales service customers only based on forecast sales service volumes.

1 Gas Supply Review Consultant Costs

2 There is no balance in the Gas Supply Review Consultant Costs Deferral Account (179-128) at
3 December 31, 2015.

4

5 Upstream Transportation Optimization

6 Union proposes to allocate the balance in the Upstream Transportation Optimization Deferral
7 Account (179-131) between Union North and Union South rate classes based on the upstream
8 transportation contracts used to serve each delivery area. Transportation optimization net
9 revenues generated using upstream transportation long-haul contracts and STS contracts
10 designed to serve Union North (with delivery points of Centra MDA, Union WDA, Union
11 SSMDA, Union NDA, Union NCDA and Union EDA) have been allocated to Union North.
12 Transportation optimization net revenues generated using upstream transportation long-haul
13 contracts designed to serve Union South (the Union CDA delivery point) have been allocated
14 to Union South. Specifically, with respect to capacity assignments, the net revenue from each
15 capacity assignment has been attributed to either the Union North or Union South based on the
16 delivery point.

17

18 Deferral Clearing Variance Account – Gas Supply Commodity and Transportation

19 Union proposes to allocate the gas supply commodity and gas supply transportation-related
20 balances in the Deferral Clearing Variance Account (179-132) to rate classes based on the
21 differences between the forecast and actual volumes associated with the disposition of deferral

1 account balances for each rate class, per Tab 1, Appendix A, Schedule 7.

2

3 Union proposes that the portion of the balance related to Union North be allocated to rate
4 classes in proportion to the allocation of 2013 Board-approved TransCanada FT transportation
5 demand costs. This approach ensures that transportation optimization margin is allocated to
6 Union North sales service and bundled DP customers consistent with the manner in which this
7 margin is included in Board-approved gas supply transportation rates.

8

9 Union proposes that the portion of the balance related to Union South be allocated to sales
10 service customers only based on forecast sales service volumes. This approach is consistent
11 with the manner in which this margin is included in Board-approved gas supply transportation
12 rates.

13

14 **2015 NON- GAS SUPPLY RELATED DEFERRAL ACCOUNTS**

15 Non-gas supply related deferral accounts can be divided into two groups: storage-related
16 deferral accounts and other deferral accounts.

17

18 **STORAGE-RELATED DEFERRAL ACCOUNTS**

19 Union proposes to allocate the balance in the Short-Term Storage and Other Balancing
20 Services Deferral Account (179-70) between Union North and Union South in proportion to
21 the 2013 Board-approved allocation of storage space related costs.

1 Union proposes to allocate the portion of the balance related to Union North to firm Rate 01,
2 Rate 10 and Rate 20 in proportion to the 2013 Board-approved excess of peak day demands
3 over average day demands. This approach is consistent with the 2013 Board-approved
4 allocation of storage demand costs to Union North rate classes.

5

6 Union proposes to allocate the portion of the balance related to Union South rate classes in
7 proportion to the 2013 Board-approved design (peak) day demand.

8

9 The proposed disposition is also consistent with the allocation methodology for storage and
10 other balancing services margin approved in Union's 2015 rates.

11

12 **OTHER DEFERRAL ACCOUNTS**

13 There is no balance in the Unbundled Services Unauthorized Storage Overrun Deferral
14 Account (179-103) at December 31, 2015.

15

16 Union proposes to allocate the balance in the Gas Distribution Access Rule ("GDAR") Costs
17 Deferral Account (179-112) in proportion to the 2013 Board-approved average number of
18 customers in Rate 01 and Rate M1.

19

20 There is no balance in the Carbon Dioxide Offset Credits Deferral Account (179-117) at

1 December 31, 2015.

2

3 There is no balance in the IFRS Conversion Costs Account (179-120) at December 31, 2015.

4

5 Union proposes to allocate the balance in the Conservation Demand Management (“CDM”) Deferral Account (179-123) to rate classes in proportion to the allocation of 2015 DSM costs in Board-approved rates.

8

9 Union proposes to allocate the delivery-related balance in the Deferral Clearing Variance Account (179-132) to rate classes based on the differences between the forecast and actual volumes associated with the disposition of deferral account balances for each rate class, per Tab 1, Appendix A, Schedule 7.

13

14 Union proposes to allocate the balance in the Normalized Average Consumption (“NAC”) Deferral Account (179-133) to General Service rate classes in proportion to the margin variances by rate class resulting from the difference between the actual NAC and the target NAC included in Board-approved rates.

18

19 Union is proposing to allocate the balance in the Tax Variance Deferral Account (179-134) to rate classes in proportion to the 2013 Board-approved allocation of rate base. This approach is consistent with how tax changes are allocated in board-approved rates.

21

1 There is no balance in the Unaccounted for Gas (“UFG”) Volume Variance Account (179-135)
2 at December 31, 2015.

3

4 Union proposes to allocate the balance in the Parkway West Project Costs Deferral Account
5 (179-136) to rate classes in proportion to the difference between the actual Project costs and
6 the forecasted Project costs included in 2015 Rates (EB-2014-0271). Union determined the
7 actual Project costs by rate class by updating the 2013 Board-approved cost allocation study to
8 include the actual 2015 Parkway West Project costs.

9

10 Union proposes to allocate the balance in the Brantford-Kirkwall/Parkway D Project Costs
11 Deferral Account (179-137) to rate classes in proportion to the difference between the actual
12 Project costs and the forecasted Project costs included in 2015 Rates (EB-2014-0271).
13 Consistent with the methodology described in Union’s Brantford-Kirkwall/Parkway D Project
14 application (EB-2013-0074), Union determined the actual Project costs by rate class by
15 updating the 2013 Board-approved cost allocation study to include the actual 2015 Brantford-
16 Kirkwall/Parkway D Project costs.

17

18 There is no balance in the Parkway Obligation Rate Variance Account (179-138) at December
19 31, 2015.

1 Union is proposing to allocate the balance in the Energy East Pipeline Consultation Costs
2 Deferral Account (179-139) to rate classes in proportion to 2013 Board-approved
3 Administrative and General O&M Expense per Exhibit G3, Tab 2, Schedule 2, updated for the
4 EB-2011-0210 Board Decision.

5

6 Union is proposing to allocate the balance in the UFG Price Variance Account (179-141) to
7 rate classes in proportion to the 2013 Board-approved allocation of UFG costs to customers for
8 which Union provides fuel. This allocation is consistent with the allocation of the UFG price-
9 related variance recovered in the Spot Gas Variance Account (179-107) in Union's 2013
10 Deferral Disposition proceeding (EB-2014-0145).

11

12 Union proposes to allocate the balance in the Lobo C Compressor/Hamilton-Milton Pipeline
13 Project Costs Deferral Account (179-142) to rate classes in proportion to the difference
14 between the actual Project costs and the forecasted Project costs included in 2015 Rates (EB-
15 2014-0271). Consistent with the methodology described in Union's 2016 Dawn Parkway
16 Expansion Project application (EB-2014-0261), Union determined the actual Project costs by
17 rate class by updating the 2013 Board-approved cost allocation study to include the actual
18 2015 Lobo C Compressor/Hamilton-Milton Pipeline Project costs.

19

20 **DISPOSITION OF 2015 DEFERRAL ACCOUNT BALANCES**

21 For General Service Rate M1, Rate M2, Rate 01 and Rate 10 customers Union proposes to

1 dispose of the net 2015 deferral account balances prospectively, over the October 1, 2016 to
2 March 31, 2017 time period. The prospective refund / recovery approach over six months is
3 consistent with how Union disposed of its 2014 deferral account and earnings sharing balances
4 in EB-2015-0010.

5

6 For in-franchise contract and ex-franchise rate classes, Union is proposing to dispose of the net
7 2015 delivery-related deferral account balances as a one-time adjustment with October 2016
8 bills customers receive in November 2016. This approach is consistent with the methodology
9 used for the disposition of 2014 deferral account and earnings sharing balances in EB-2015-
10 0010.

11

12 **GENERAL SERVICE BILL IMPACTS**

13 General Service bill impacts are presented at Tab 3, Appendix A, Schedule 3. For a Rate M1
14 sales service residential customer in Union South with annual consumption of 2,200 m³, the
15 charge for the period October 1, 2016 to March 31, 2017 is \$7.13. This \$7.13 charge consists
16 of a delivery-related charge of \$3.87 (line 13, column (c)) and a commodity-related charge of
17 \$3.26 (line 14, column (c)). For a bundled direct purchase residential customer the charge is
18 \$3.87.

19

20 For a Rate 01 sales service residential customer in Union North with annual consumption of
21 2,200 m³, the charge for the period October 1, 2016 to March 31, 2017 is \$19.47. This \$19.47

- 1 charge consists of a delivery-related charge of \$10.72 (line 1, column (c)) and a gas
- 2 transportation-related charge of \$8.75 (line 3, column (c)). For a bundled direct purchase
- 3 residential customer the charge is \$19.47.

UNION GAS LIMITED
 Allocation of 2015 Deferral Account Balances

Line No.	Particulars (\$000's)	Acct No.	Union North					Union South											Total (1)		
			Rate 01	Rate 10	Rate 20	Rate 100	Rate 25	M1	M2	M4	M5A	M7	M9	M10	T1	T2	T3	M12		M13	Excess Utility
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)	(t)	(u)	(v)
<u>Gas Supply Related Deferrals:</u>																					
1	Spot Gas Variance Account	179-107	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2	Unabsorbed Demand Cost (UDC) Variance Account	179-108	(704)	(261)	(93)	-	-	1,167	254	11	3	10	-	0	-	-	-	-	-	-	-
3	Gas Supply Review Consultant Costs	179-128	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4	Upstream Transportation Optimization	179-131	3,457	1,189	412	-	103	2,915	485	22	18	-	0	-	-	-	-	-	-	-	-
5	Deferral Clearing Variance Account - Supply (2)	179-132	-	-	-	-	-	102	62	4	(3)	7	-	0	-	-	-	-	-	-	-
6	Deferral Clearing Variance Account - Transport (2)	179-132	1,237	428	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7	Total Gas Supply Related Deferrals		3,990	1,356	319	-	103	4,184	801	36	19	17	-	0	-	-	-	-	-	-	-
<u>Storage Related Deferrals:</u>																					
8	Short-Term Storage and Other Balancing Services	179-70	76	20	5	0	-	172	58	19	0	7	2	0	16	117	15	-	-	-	-
<u>Delivery Related Deferrals:</u>																					
9	Unbundled Services Unauthorized Storage Overrun	179-103	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10	Gas Distribution Access Rule (GDAR) Costs	179-112	176	-	-	-	-	584	-	-	-	-	-	-	-	-	-	-	-	-	-
11	Carbon Dioxide Offset Credits	179-117	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
12	IFRS Conversion Costs	179-120	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
13	Conservation Demand Management	179-123	(25)	(8)	(7)	(12)	-	(70)	(26)	(11)	(18)	(6)	-	(12)	(18)	-	-	-	-	-	-
14	Deferral Clearing Variance Account - Delivery (2)	179-132	324	196	-	-	-	(108)	906	-	-	-	-	-	-	-	-	-	-	-	-
15	Normalized Average Consumption (NAC)	179-133	4,276	1,026	-	-	-	4,699	545	-	-	-	-	-	-	-	-	-	-	-	-
16	Tax Variance	179-134	(11)	(2)	(1)	(1)	(0)	(23)	(4)	(1)	(1)	(0)	(0)	(0)	(1)	(3)	(0)	(12)	(0)	(0)	(0)
17	Unaccounted for Gas (UFG) Volume Variance Account	179-135	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
18	Parkway West Project Costs	179-136	60	(1)	5	7	3	259	28	10	8	3	0	0	9	45	2	(778)	0	3	4
19	Brantford-Kirkwall/Parkway D Project Costs	179-137	163	22	18	15	5	376	50	13	13	4	1	0	9	34	3	(152)	0	5	(0)
20	Parkway Obligation Rate Variance	179-138	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
21	Energy East Pipeline Consultation Costs	179-139	27	2	2	2	1	69	6	2	3	1	0	0	2	5	1	13	0	1	0
23	Unaccounted for Gas (UFG) Price Variance Account	179-141	(66)	(21)	(7)	(0)	-	(277)	(92)	(38)	(50)	(14)	(6)	-	-	-	-	-	(8)	-	(6)
22	Lobo C Compressor/Hamilton-Milton Pipeline Project Costs	179-142	(108)	(15)	(12)	(10)	(4)	(245)	(33)	(8)	(8)	(3)	(0)	(0)	(5)	(20)	(2)	142	(0)	(4)	1
24	Total Delivery-Related Deferrals		4,815	1,199	(3)	(0)	5	5,264	1,381	(33)	(54)	(15)	(5)	0	2	44	4	(788)	(8)	4	5
25	Total 2015 Storage and Delivery Disposition (Line 8 + Line 24)		4,891	1,219	3	0	5	5,436	1,439	(14)	(53)	(9)	(3)	0	18	161	19	(788)	(8)	4	5
26	Total 2015 Deferral Account Disposition (Line 7 + Line 25)		8,882	2,575	322	0	108	9,621	2,240	22	(35)	8	(3)	0	18	161	19	(788)	(8)	4	5
27	2015 Earnings Sharing (3)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
28	Grand Total (Line 26 + Line 27)		8,882	2,575	322	0	108	9,621	2,240	22	(35)	8	(3)	0	18	161	19	(788)	(8)	4	5

Notes:

- (1) Exhibit A, Tab 1, Appendix A, Schedule 1.
- (2) Exhibit A, Tab 1, Appendix A, Schedule 7, pp. 2-3.
- (3) Exhibit A, Tab 2, Appendix B, Schedule 1.

UNION GAS LIMITED
 General Service Unit Rates for Prospective Recovery/(Refund) - Delivery
2015 Deferral Account Disposition

Line No.	Particulars	Rate Class	2015 Deferral Balances (\$000's) (a)	2015 Earnings Sharing Mechanism (\$000's) (b)	Deferral Balance for Disposition (\$000's) (c) = (a+b)	Forecast Volume (10 ³ m ³) (1) (d)	Unit Rate for Prospective Recovery/(Refund) (cents/m ³) (e) = (c/d)*100
1	Small Volume General Service	01	4,891	-	4,891	790,336	0.6189
2	Large Volume General Service	10	1,219	-	1,219	258,683	0.4713
3	Small Volume General Service	M1	5,436	-	5,436	2,359,719	0.2304
4	Large Volume General Service	M2	1,439	-	1,439	882,624	0.1630

Notes:

(1) Forecast volume for the period October 1, 2016 to March 31, 2017.

UNION GAS LIMITED
 General Service Unit Rates for Prospective Recovery/(Refund) - Gas Supply Transportation
2015 Deferral Account Disposition

Line No.	Particulars	Rate Class	2015 Deferral Balances (\$000's) (a)	2015 Earnings Sharing Mechanism (\$000's) (b)	Deferral Balance for Disposition (\$000's) (c) = (a+b)	Forecast Volume (10 ³ m ³) (1) (d)	Unit Rate for Prospective Recovery/(Refund) (cents/m ³) (e) = (c/d)*100
1	Small Volume General Service	01	3,990	-	3,990	790,336	0.5049
2	Large Volume General Service	10	1,356	-	1,356	257,433	0.5268

Notes:

(1) Forecast volume for the period October 1, 2016 to March 31, 2017.

UNION GAS LIMITED
Unit Rates for Prospective Recovery/(Refund) - Gas Supply Commodity
2015 Deferral Account Disposition

Line No.	Particulars	Rate Class	2015 Deferral Balances (\$000's) (a)	2015 Earnings Sharing Mechanism (\$000's) (b)	Deferral Balance for Disposition (\$000's) (c) = (a+b)	Forecast Volume (10 ³ m ³) (1) (d)	Unit Rate for Prospective Recovery/(Refund) (cents/m ³) (2) (e) = (c/d)*100
1	Small Volume General Service	M1	4,184	-	4,184	2,104,190	0.1942
2	Large Volume General Service	M2	801	-	801	457,042	0.1942
3	Firm Com/Ind Contract	M4	36	-	36	19,180	0.1942
4	Interruptible Com/Ind Contract	M5	19	-	19	5,994	0.1942
5	Special Large Volume Contract	M7	17	-	17	17,842	0.1942
6	Small Wholesale	M10	0	-	0	279	0.1942
7	Total				5,057	2,604,528	0.1942

Notes:

- (1) Forecast sales service volumes for the period October 1, 2016 to March 31, 2017.
- (2) Unit rate for prospective recovery/refund for each rate class equal to the gas supply commodity weighted-average unit rate.

UNION GAS LIMITED
Contract Unit Rates for One-Time Adjustment - Delivery
2015 Deferral Account Disposition

Line No.	Particulars	Rate Class	2015 Deferral Balances (\$000's) (a)	2015 Earnings Sharing Mechanism (\$000's) (b)	Deferral Balance for Disposition (\$000's) (c) = (a+b)	2015 Actual Volume (10 ³ m ³) (d)	Unit Rate (cents/m ³) (e) = (c/d)*100
<u>Union North</u>							
1	Medium Volume Firm Service (1)	20	(1)	-	(1)	102,074	(0.0005)
2	Medium Volume Firm Service (2)	20T	(2)	-	(2)	438,518	(0.0005)
3	Large Volume High Load Factor (2)	100T	(0)	-	(0)	1,398,188	(0.0000)
4	Large Volume Interruptible	25	5	-	5	147,757	0.0034
<u>Union South</u>							
5	Firm Com/Ind Contract	M4	(14)	-	(14)	457,209	(0.0030)
6	Interruptible Com/Ind Contract	M5	(53)	-	(53)	208,864	(0.0255)
7	Special Large Volume Contract	M7	(9)	-	(9)	427,949	(0.0020)
8	Large Wholesale	M9	(3)	-	(3)	66,511	(0.0044)
9	Small Wholesale	M10	0	-	0	301	0.0566
10	Contract Carriage Service	T1	18	-	18	443,869	0.0040
11	Contract Carriage Service	T2	161	-	161	4,365,603	0.0037
12	Contract Carriage- Wholesale	T3	19	-	19	263,235	0.0071

Notes:

- (1) Sales and Bundled-T customers only.
- (2) T-Service customers only.

UNION GAS LIMITED
 Contract Unit Rates for One-Time Adjustment - Gas Supply Transportation and Bundled Storage
2015 Deferral Account Disposition

Line No.	Particulars	Rate Class	2015 Deferral Balances (\$000's) (a)	2015 Earnings Sharing Mechanism (\$000's) (b)	Deferral Balance for Disposition (\$000's) (c) = (a+b)	2015 Actual Volume/Demand (d)	Billing Units	Unit Volumetric/Demand Rate (e) = (c/d)*100
<u>Gas Supply Transportation (cents/m³)</u>								
1	Medium Volume Firm Service	20	319	-	319	5,688	10 ³ m ³ /d	5.6135
2	Large Volume Interruptible	25	103	-	103	97,426	10 ³ m ³	0.1054
<u>Storage (\$/GJ)</u>								
3	Bundled-T Storage Service	20T/100T	6	-	6	147,504	GJ/d	0.0386

UNION GAS LIMITED
 Storage and Transportation Service Amounts for Disposition
2015 Deferral Account Disposition

Line No.	Particulars (\$000's) (1)	Rate Class	2015 Deferral Balances (a)	2015 Earnings Sharing Mechanism (b)	Deferral Balance for Disposition (c)
1	Storage and Transportation	M12	(788)	-	(788)
2	Local Production	M13	(8)	-	(8)
3	Short-Term Cross Franchise	C1	5	-	5
4	Storage Transportation Service	M16	(5)	-	(5)

Notes:

- (1) Exfranchise Rate M12, Rate M13, Rate M16 and Rate C1 customer specific amounts determined using approved deferral account allocation methodologies.

UNION GAS LIMITED
General Service Customer Bill Impacts

Line No.	Particulars	Rate Component	Unit Rate for Prospective Recovery/(Refund) (cents/m ³) (1) (a)	Volume (m ³) (2) (b)	Bill Impact (\$) (c) = (a x b) / 100
1	<u>Rate 01</u>	Delivery	0.6189	1,733	10.72
2		Commodity	-	1,733	-
3		Transportation	0.5049	1,733	8.75
4			<u>1.1238</u>		<u>19.47</u>
5	Sales Service				19.47
6	Direct Purchase Bundled T				19.47
7	<u>Rate 10</u>	Delivery	0.4713	66,961	315.59
8		Commodity	-	66,961	-
9		Transportation	0.5268	66,961	352.75
10			<u>0.9981</u>		<u>668.33</u>
11	Sales Service				668.33
12	Direct Purchase Bundled T				668.33
13	<u>Rate M1</u>	Delivery	0.2304	1,679	3.87
14		Commodity	0.1942	1,679	3.26
15			<u>0.4246</u>		<u>7.13</u>
16	Sales Service				7.13
17	Direct Purchase				3.87
18	<u>Rate M2</u>	Delivery	0.1630	55,772	90.91
19		Commodity	0.1942	55,772	108.31
20			<u>0.3572</u>		<u>199.22</u>
21	Sales Service				199.22
22	Direct Purchase				90.91

Notes:

- (1) Tab 3, Appendix A, Schedule 2, pages 1-3, column (e).
- (2) Average consumption, per customer, for the period October 1, 2016 to March 31, 2017.
 - Rate 01 volume based on annual consumption of 2,200 m³.
 - Rate 10 volume based on annual consumption of 93,000 m³.
 - Rate M1 volume based on annual consumption of 2,200 m³.
 - Rate M2 volume based on annual consumption of 73,000 m³.

1 **INCREMENTAL TRANSPORTATION CONTRACTING ANALYSIS**

2 Introduction

3 Pursuant to Union's 2005-0520 Settlement Agreement¹, the purpose of this evidence is to
4 provide the analysis used by Union to support its decision to enter into firm transportation
5 capacity on the following contracts:

- 6 1. TransCanada Empress to Union WDA and Empress to Union MDA (2 years)
7 Transportation Contracts
- 8 2. TransCanada Empress to Union SSMDA (5 year) Transportation Contract
- 9 3. TransCanada Empress to Union WDA (1 year) Transportation Contract
- 10 4. TransCanada Union Parkway Belt to Union CDA (1 year) Transportation Contract
- 11 5. DTE Energy (1 year) Transportation Contract
- 12 6. DTE Energy (35 month) Transportation Contract
- 13 7. Panhandle (1 year) Transportation Contract
- 14 8. Market Based Transportation - Dominion South Point to Dawn (1 year)
15 Transportation Contract

¹ EB-2005-0520 Settlement Agreement, page 13, subsection 3.1, paragraph 2; and, Appendix B – Incremental Transportation Contracting Analysis.

1 1. **TRANSCANADA EMPRESS TO UNION WDA AND EMPRESS TO UNION MDA (2**
2 **YEARS) TRANSPORTATION CONTRACTS**

3 Capacity History

4 Historically, the use of upstream diversions on TransCanada, although a discretionary
5 service, had been extremely reliable. For many years Union planned for, and utilized,
6 upstream diversions to meet the peak day requirements of the Union NDA. However, in
7 2013, TransCanada's long-haul transportation contracting and system operations changed
8 such that upstream diversions were no longer highly reliable. As such, Union began
9 experiencing interruptions of upstream diversions in December 2013. In response, Union
10 needed to reduce the reliance on diversions in the gas supply portfolio by rebalancing the
11 Union North portfolio to align firm contracts delivery points with areas requiring firm
12 capacity.

13

14 New Capacity

15 Union entered into two firm long-haul transportation contracts with TransCanada for
16 capacity of 11,527 GJ/d from Empress to the Union WDA and 1,043 GJ/d from Empress
17 to the Union MDA. These new contracts replaced contracts held from Empress to the
18 Union NDA of 12,570 GJ/d.

1 Rationale for Transportation Capacity

2 By contracting for firm long-haul transportation capacity directly to the Union WDA and
3 the Union MDA respectively, Union no longer relies on interruptible diversions to serve
4 peak day demand in the Union WDA and Union MDA.

5

6 The benefits of this capacity are:

- 7 1. Provides firm transportation capacity to meet the firm design day loads within the
8 Union WDA and Union MDA;
- 9 2. Union WDA and Union MDA demand charges are cheaper than the capacity
10 turned back from the Union NDA and are no longer reliant on upstream
11 diversions;
- 12 3. Contract is renewable and has an end date that aligns with the gas year;
- 13 4. Firm transportation purchase is consistent with the gas supply principal of ensuring
14 secure and reliable gas supply to Union's service territory at a reasonable cost;
15 and,
- 16 5. Deliveries to meet design day demand in the Union MDA and Union WDA will no
17 longer be subject to interruptions.

18

19 Empress to Union WDA Contract Parameters

- 20 • Transportation Provider: TransCanada Pipelines Limited
- 21 • Service: (FT) Firm Gas Transportation Service – Renewable

- 1 • Term: November 1, 2015 through October 31, 2017
- 2 • Capacity: 11,527 GJ/day
- 3 • Current Rate: \$1.0110 Cdn/GJ at 100% load factor (includes abandonment
- 4 surcharge, exclusive of fuel)
- 5 • Primary Receipt Point: Empress
- 6 • Delivery Point: Union WDA
- 7 • Renewal Rights: Per TransCanada Firm Transportation Tariff (24 month notice
- 8 required)

9

10 Empress to Union MDA Contract Parameters

- 11 • Transportation Provider: TransCanada Pipelines Limited
- 12 • Service: (FT) Firm Gas Transportation Service – Renewable
- 13 • Term: November 1, 2015 through October 31, 2017
- 14 • Capacity: 1,043 GJ/d
- 15 • Current Rate: \$0.7039 Cdn/GJ at 100% load factor (includes abandonment
- 16 surcharge, exclusive of fuel)
- 17 • Primary Receipt Point: Empress
- 18 • Delivery Point: Centra MDA
- 19 • Renewal Rights: Per TransCanada Firm Transportation Tariff (24 month notice
- 20 required)

1 Incremental Contracting Analysis Form

2 This capacity replaces Union NDA contracts that were not renewed. Since TransCanada
3 is the only pipeline that provides transportation to the Union WDA and Union MDA, a
4 landed cost analysis is not applicable.

5

6 2. **TRANSCANADA EMPRESS TO UNION SSMDA (5 YEAR) TRANSPORTATION**

7 **CONTRACT**

8 Capacity History

9 Union holds 8,843 GJ/d of firm transportation capacity from Empress to Union SSMDA
10 on the TransCanada system and 35,022 GJ/d of Storage Transportation Service (“STS”)
11 withdrawals that can be utilized to meet the design day requirements in the Union
12 SSMDA. TransCanada has not typically had excess capacity to contract on a firm basis
13 into the Union SSMDA.

14

15 New Capacity

16 In 2014 and 2015, TransCanada identified the ability to offer limited incremental firm
17 capacity into the SSMDA, on the condition customers’ sign up for a 5-year term. On
18 September 28th, 2015, Union bid for 12,800 GJ/d of firm transportation capacity in the
19 TransCanada New Capacity Open Season (“NCOS”) from Empress to Union SSMDA.
20 Union was subsequently awarded all requested capacity. As specified in the NCOS, Union
21 was required to execute a Financial Assurances Agreement and a firm transportation
22 contract for an initial 5-year contract term.

1 Rationale for Transportation Capacity

2 The Union North transportation portfolio utilized significant STS withdrawals to meet firm
3 demands in the Union SSMDA. Given STS withdrawals are interruptible between April 1
4 and October 31 of each year, Union did not have sufficient firm transportation to meet
5 forecasted firm loads between April 1 and October 31.

6

7 Acquiring new capacity into the Union SSMDA fulfills two requirements. First, the
8 incremental firm transportation would meet a portion of the forecasted Union North design
9 day shortfall. Winter STS withdrawals can be pooled away from the Union SSMDA
10 delivery area to meet needs in other Union North delivery areas. Second, the new capacity
11 would also provide additional April 1 and October 31 firm transportation into the Union
12 SSMDA to meet firm loads in summer months.

13

14 The benefits of this capacity are:

- 15 1. Provides firm transportation capacity to meet the firm design day loads in Union
16 North;
- 17 2. Contract is renewable and has an end date that aligns with the gas year;
- 18 3. Provides firm transportation assets to meet Union firm demands in the Union
19 SSMDA in the April through October period when STS withdrawals are
20 interruptible; and,

1 4. Firm transportation purchase is consistent with the gas supply principal of ensuring
2 secure and reliable gas supply to Union's service territory at a reasonable cost.

3

4 Contract Parameters

- 5 • Transportation Provider: TransCanada Pipelines Limited
- 6 • Service: (FT) Firm Gas Transportation Service
- 7 • Term: November 1, 2015 through October 31, 2020
- 8 • Volume: 12,800 GJ/day
- 9 • Current Rate: \$1.4135 Cdn/GJ at 100% load factor (includes abandonment
10 surcharge, exclusive of fuel)
- 11 • Receipt Point: Empress
- 12 • Delivery Point: Union SSMDA
- 13 • Renewal Rights: Per TransCanada Firm Transport Tariff (24 month notice
14 required)

15

16 Incremental Contracting Analysis Form

17 As this capacity is only available from TransCanada, and it is the only path offered, a
18 landed cost analysis is not applicable.

1 3. **TRANSCANADA EMPRESS TO UNION WDA (1 YEAR) TRANSPORTATION**

2 **CONTRACT**

3 New Capacity

4 Union entered into a one-year, firm transportation long-haul contract with TransCanada
5 for capacity of 1,503 GJ/d from Empress to the Union WDA.

6

7 Rationale for Transportation Capacity

8 In order to meet the peak day requirements in the Union North, 1,503 GJ/d of firm
9 transportation capacity was required to the Union WDA. Union is only forecasting a one-
10 year transportation shortfall as Union will gain access to existing firm transportation long-
11 haul capacity that is temporarily assigned to other customers effective November 1, 2016.

12

13 The benefits of this capacity are:

- 14 1. Provides firm transportation capacity to meet the firm design day loads within the
15 Union WDA to cover a one year shortfall;
- 16 2. Contract is one year in duration which aligns with the gas year avoiding excess
17 capacity in future years; and,
- 18 3. Firm transportation contract is consistent with the gas supply principal of ensuring
19 secure and reliable gas supply to Union's service territory at a reasonable cost.

1 Empress to Union WDA Contract Parameters

- 2 • Transportation Provider: TransCanada Pipelines Limited
- 3 • Service: (FT) Firm Gas Transportation Service
- 4 • Term: November 1, 2015 through October 31, 2016
- 5 • Volume: 1,503 GJ/d
- 6 • Current Rate: \$1.0110 Cdn/GJ at 100% load factor (includes abandonment
- 7 surcharge, exclusive of fuel)
- 8 • Primary Receipt Point: Empress
- 9 • Delivery Point: Union WDA

10

11 Incremental Contracting Analysis Form

12 The only firm transportation capacity available to the Union WDA was TransCanada
13 Empress to Union WDA. Thus, a landed cost comparison is not applicable.

14

15 **4. TRANSCANADA UNION PARKWAY BELT TO UNION CDA (1 YEAR)**

16 **TRANSPORTATION CONTRACT**

17 Capacity History

18 As discussed in EB-2014-0182², TransCanada had not historically required that Union
19 contract for volumes transported from Parkway to the Union CDA. Prior to the start of

² EB-2014-0182, Exhibit A, Tab 5, Page 3.

1 winter 2011/2012, TransCanada informed Union that it would need to contract for these
2 volumes going forward.

3

4 From 2011 through to 2015, Union contracted for capacity to the Union CDA in order to
5 comply with TransCanada's requirements. In 2011, TransCanada only offered a portion of
6 the capacity required as renewable firm transportation and all remaining capacity offered
7 was non-renewable ("FT-NR"). The capacity requirements for each subsequent year were
8 determined by the annual Gas Supply Plan, and Union purchased transportation capacity
9 from the secondary market since additional firm short-haul transportation to the Union
10 CDA was not offered by TransCanada. A limited number of parties hold capacity to the
11 Union CDA, so the contract terms varied over time depending on what was offered by
12 secondary market participants. In the summer of 2015, TransCanada informed Union that
13 it could provide the capacity to the Union CDA that Union had otherwise relied on the
14 secondary market to provide.

15

16 Union requested and received Board approval for leave to construct the Burlington
17 Oakville facilities in EB-2014-0182. This project is designed to feed the existing and
18 growing needs of the Burlington – Oakville market. Once the Burlington Oakville
19 facilities are placed into service Union will no longer require services from other providers
20 to meet the needs of this market area.

1 New Capacity

2 In August of 2015, TransCanada held an Existing Capacity Open Season offering up to
3 92,000 GJ/d of capacity from Union Parkway Belt to the Union CDA. On August 28,
4 2015, Union was able to secure a one-year, FT-NR contract with TransCanada to transport
5 61,888 GJ/d from Union Parkway Belt to the Union CDA commencing November 1,
6 2015.

7

8 Rationale for Transportation Capacity

9 This new contract replaces a secondary market contract that Union had in place to the
10 Union CDA in previous years, and it bridges Union's transportation needs until the
11 Burlington Oakville facilities are in service (targeted for November 1, 2016).

12

13 The benefits of this capacity are:

- 14 1. Provides firm transportation capacity to meet the firm design day loads within the
15 Union CDA;
- 16 2. Firm transportation purchase is consistent with the gas supply principal of ensuring
17 secure and reliable gas supply to Union's service territory at a reasonable cost;
- 18 3. Contract expiry lines up with expected in service date for the Burlington Oakville
19 facilities which, in conjunction with existing Union facilities, will provide for the
20 increasing demand requirements in the Union CDA; and,

1 4. TransCanada service is less expensive than what Union had been paying for
2 market based services in previous years.

3

4 Contract Parameters

- 5 • Transportation Provider: TransCanada Pipelines Limited
- 6 • Service: (FT) Firm Gas Transportation Service
- 7 • Term: November 1, 2015 through October 31, 2016
- 8 • Volume: 61,888 GJ/d
- 9 • Current Rate: \$0.1595 Cdn/GJ at 100% load factor (includes abandonment
10 surcharge, exclusive of fuel)
- 11 • Receipt Point: Union Parkway Belt
- 12 • Delivery Point: Union CDA

13

14 Incremental Contracting Analysis Form

15 The only firm primary transportation path available to the Union CDA is on the
16 TransCanada Mainline system. Union requires incremental capacity to transport gas
17 already on Union's system into the Union CDA. There is no incremental supply purchase
18 associated with this transportation. Therefore, in lieu of a landed cost analysis, the table
19 below illustrates the transportation options available to Union to meet the requirements in
20 the Union CDA.

1 Options include:

Provider	Path	Price/Term	Total Cost (\$ CDN)
TransCanada	Union Parkway Belt to Union CDA	FT Toll \$4.7672 (\$/GJ/mo) Abandonment Surcharge \$0.08466 (\$/GJ/mo) 12- month term	\$3,603,263 (\$4.7672 + \$0.08466) * 12 * 61,888
3 rd Party Market (underpinned by TransCanada contracted capacity)	Union Parkway Belt to Union CDA	\$0.96 (\$/GJ/d) 5-month term (Nov 1 to Mar 31)	\$8,971,284 (\$0.96 * 151 * 61,888)
TransCanada	Empress to Union CDA	FT Toll \$54.58058 (\$/GJ/mo) Abandonment Surcharge \$4.69885 (\$/GJ/mo) 12- month term	\$44,024,224 (\$54.58058+\$4.69885) * 12 * 61,888

2

3 **5. DTE ENERGY (1 YEAR) TRANSPORTATION CONTRACT**

4 Capacity History

5 Union held a contract for 10,000 Dth/d (10,551 GJ/d) at a 100% load factor rate of \$0.035
 6 US/Dth, with a one-year term commencing November 1, 2014 and expiring October 31,
 7 2015. This capacity has receipt point flexibility as it allows Union to purchase supply at
 8 either the Michcon Generic receipt point or Willow Run receipt point and flow the gas to
 9 the Union (St. Clair) interconnect for ultimate delivery to Dawn. Union had the right to
 10 extend the contract for one additional year with a minimum three months of notice. Union

1 provided the landed cost analysis for the original contract as part of the 2014 Disposition
2 of Deferral Account Balances evidence.³

3

4 Extended Capacity

5 Union exercised the one-year extension right on the existing 10,000 Dth/d DTE Energy
6 transportation contract at the same 100% load factor rate of \$0.035 US/Dth. This capacity
7 will now expire October 31, 2016. This capacity is used to meet the gas supply
8 requirements of Union South customers.

9

10 Rationale for Transportation Capacity

11 Union's Gas Supply Plan supports the DTE Energy capacity in order for Union to meet
12 forecasted demand within the Union South sales service customer base. The landed cost of
13 this gas is forecast to be competitive with supply flowing on alternative upstream
14 pipelines.

15

16 The benefits of this capacity are:

- 17 1. Landed cost of gas flowing to Union along this route is competitively priced and
18 has an end date that aligns with the gas year;
- 19 2. Contract supports Union's objective of structuring a portfolio with a diversity of
20 contract terms and supply basins;

³ EB-2015-0010, Exhibit A, Tab 4, p. 9

- 1 3. Low UDC exposure relative to alternative upstream pipeline routes due to the low
2 demand charge on this route;
- 3 4. Provides a fixed-rate toll which provides toll certainty on a portion of Union's
4 upstream transportation;
- 5 5. Provides Union receipt point flexibility; and,
- 6 6. Lands gas at St. Clair to support diversity of deliveries and system integrity.

7

8 Contract Parameters

- 9 • Transportation Provider: DTE Energy
- 10 • Service: Firm Transportation
- 11 • Extension Term: November 1, 2016 through October 31, 2017
- 12 • Volume: 10,000 Dth/d (10,551 GJ/d)
- 13 • Rate: \$0.035 US/Dth at 100% Load Factor (exclusive of fuel)
- 14 • Receipt Point: Michcon Generic or Willow Run
- 15 • Delivery Point: Union (St. Clair)

16

17 Incremental Contracting Analysis Form

18 Tab 4, Appendix A, Schedule 1 shows a comparison of landed costs for the DTE Energy
19 contract relative to the alternatives reviewed by Union at the time the decision to acquire
20 the capacity was made. Schedule 1 is in the format agreed to in the EB-2005-0520
21 Settlement Agreement.

1 **6. DTE ENERGY (35 MONTH) TRANSPORTATION CONTRACT**

2 Capacity History

3 Union had originally signed agreements with NEXUS for capacity that would be
4 implemented in two phases. The first phase would have NEXUS providing Union with
5 75,000 Dth/d (79,125 GJ/d) of transportation capacity for two years commencing
6 November 1, 2015 by using existing pipeline infrastructure in Michigan and Ontario.
7 Phase 2, commencing November 1, 2017, was similar to how the NEXUS project is now
8 structured, providing Union 150,000 Dth/d (158,258 GJ/d) of transportation capacity from
9 Kensington, Ohio to the DTE interconnect with Union. Phase 1 was subsequently
10 removed from the NEXUS project scope, leaving Union with a temporary capacity
11 shortfall in its transportation portfolio.

12

13 New Capacity

14 Union was able to acquire a new contract for 60,000 Dth/d (63,303 GJ/d) at a 100% load
15 factor rate of \$0.050 US/Dth, with a 35-month term commencing December 1, 2015 and
16 expiring the earlier of October 31, 2018 or the in-service date for NEXUS. This capacity
17 has receipt point flexibility as it allows Union to purchase supply at either the Michcon
18 Generic receipt point or the Panhandle Pipeline interconnect with DTE and flow the gas to
19 the Union (St. Clair) interconnect for ultimate delivery to Dawn. This capacity is used to
20 meet the gas supply requirements of Union South customers.

1 Union requested a December 1, 2015 start date to align with the expiry of the
2 Alliance/Vector contracts on November 30, 2015.

3
4 Rationale for Transportation Capacity

5 Union's Gas Supply Plan supports the DTE Energy capacity in order for Union to meet
6 forecasted demand within the Union South sales service customer base. The landed cost of
7 this gas is forecast to be competitive with supply flowing on alternative upstream
8 pipelines and generates a lower landed cost than the Alliance/Vector supplies it replaces.

9 The benefits of this capacity are:

- 10 1. Landed cost of gas flowing to Union along this route is competitively priced and is
11 lower than the arrangements it replaces;
- 12 2. Contract supports Union's objective of structuring a portfolio with a diversity of
13 contract terms and supply basins;
- 14 3. Firm transportation contract is consistent with the gas supply principal of ensuring
15 secure and reliable gas supply to Union's service territory at a reasonable cost;
- 16 4. Low UDC exposure relative to alternative upstream pipeline routes due to the low
17 demand charge on this route;
- 18 5. Provides a fixed-rate toll which provides toll certainty on a portion of Union's
19 upstream transportation;
- 20 6. Provides Union receipt point flexibility;
- 21 7. Lands gas at St. Clair to support diversity of deliveries and system integrity;
- 22 8. Start date lines up with expiry of Union's Alliance/Vector contracts; and,

1 9. End date linked to the in-service date for NEXUS transportation capacity,
2 providing portfolio flexibility to accommodate changes in the service date for
3 NEXUS.

4

5 Contract Parameters

- 6 • Transportation Provider: DTE Energy
- 7 • Service: Firm Transportation
- 8 • Start Date: December 1, 2015
- 9 • End Date: The earlier of NEXUS in-service date or October 31, 2018
- 10 • Volume: 60,000 Dth/d (63,303 GJ/d)
- 11 • Current Rate: \$0.050 US/Dth at 100% load factor (exclusive of fuel)
- 12 • Receipt Point(s): Michcon Generic, interconnect of PEPL/DTE Gas Co.
- 13 • Delivery Point(s): Union (St. Clair)

14

15 Incremental Contracting Analysis Form

16 Tab 4, Appendix A, Schedule 2 shows a comparison of landed costs for the DTE Energy
17 contract relative to the alternatives reviewed by Union at the time the decision to acquire
18 the capacity was made. Schedule 2 is in the format agreed upon in the EB-2005-0520
19 Settlement Agreement.

1 **7. PANHANDLE (1 YEAR) TRANSPORTATION CONTRACT**

2 Capacity History

3 Union holds 27,000 Dth/d (28,487 GJ/d) of firm transportation on Panhandle Eastern
4 Pipeline Company, LP (Panhandle) from the Panhandle Field Zone to Union's pipeline
5 system at Ojibway through to October 31, 2017. These volumes are then delivered to
6 Parkway by a firm Ojibway-to-Parkway service. There were no changes to these contracts.

7

8 In addition to the 27,000 Dth/d (28,487 GJ/d), Union held a contract for 10,000 Dth/d
9 (10,551 GJ/d) of incremental firm transportation on Panhandle (Panhandle Field Zone to
10 Ojibway) beginning November 1, 2013, with a one-year term that expired on October 31,
11 2014. In 2014, Union contracted to extend this 10,000 Dth/d (10,551 GJ/d) contract to
12 October 31, 2015 expiry date. Union provided the landed cost analysis for the original
13 contract as part of the 2014 Disposition of Deferral Account Balances evidence.⁴

14

15 Renewed Capacity

16 Union has exercised its Right of First Refusal (ROFR) rights on its existing contract for
17 10,000 Dth/d (10,551 GJ/d) at a 100% load factor rate of \$0.4265 US/Dth, for a one-year
18 term commencing November 1, 2015 and expiring October 31, 2016.

⁴ EB-2015-0010, Exhibit A, Tab 4, p. 7.

1 Rationale for Transportation Capacity

2 Union's Gas Supply Plan supports the Panhandle capacity to meet forecasted demand for
3 Union South sales service customers. The landed cost of this gas arriving at Dawn is
4 forecast to be competitive with supply flowing on alternative upstream pipelines.

5

6 The benefits of this capacity are:

- 7 1. Landed cost of gas flowing to Union along this route is competitively priced;
- 8 2. The one-year term supports Union's objective of structuring a portfolio with
9 diversity of contract terms and supply basins;
- 10 3. Maintains and supports the acquisition of secure supply from the Panhandle Field
11 Zone gas supply basin, maintaining Union's supply diversity;
- 12 4. Provides a fixed-rate toll which provides toll certainty on a portion of Union's
13 supply;
- 14 5. Lands gas at Ojibway to support diversity of deliveries and support system
15 integrity. Deliveries to the Ojibway interconnect reinforce the Windsor area
16 market and supplement Union transmission capabilities from Dawn; and,
- 17 6. Provides Union with both receipt and delivery flexibility within the path.

18

19 Contract Parameters

- 20 • Transportation Provider: Panhandle Eastern Pipe Line Company, LP
- 21 • Service: Firm Transportation

- 1 • Term: November 1, 2015 through October 31, 2016
- 2 • Volume: 10,000 Dth/d (10,551 GJ/d)
- 3 • Current Rate: \$0.4265 US/Dth at 100% Load Factor (exclusive of fuel)
- 4 • Primary Receipt Point: Panhandle Field Zone (Cheyenne Plains)
- 5 • Delivery Point: Union (Ojibway)
- 6 • Renewal Rights: Right of First Refusal

7

8 Incremental Contracting Analysis Form

9 Tab 4, Appendix A, Schedule 1 shows a comparison of landed costs for the Panhandle
10 contract relative to the alternatives reviewed by Union at the time the decision to acquire
11 the capacity was made. Schedule 1 is in the format agreed upon in the EB-2005-0520
12 Settlement Agreement

13

14 **8. MARKET BASED TRANSPORTATION - DOMINION SOUTH POINT TO DAWN (1**
15 **YEAR) TRANSPORTATION CONTRACT**

16 New Capacity

17 Union entered into a contract for firm transportation capacity of 20,000 Dth/d (21,101
18 GJ/d) from Dominion South Point to Dawn for a one-year term starting November 1,
19 2015. This capacity is provided by a marketer that is able to provide a firm service from
20 Dominion South Point to Dawn. Union delivers gas on the Dominion Gas Transmission
21 system at the point denoted as Dominion South Point and then Union receives an
22 equivalent amount of gas at Dawn. This contract will allow Union to develop relationships

1 with potential NEXUS suppliers in Appalachia and gain experience purchasing
2 Marcellus/Utica supply.

3

4 Rationale for Transportation Capacity

5 Union has contracted for capacity on the new proposed NEXUS pipeline, which will
6 directly connect the growing supplies from the Appalachian basin to the Dawn hub. Union
7 sought, and was granted, pre-approval for the NEXUS contract cost consequences from
8 the Board⁵. In order to seek business relationships with producers located in the
9 Appalachian basin, Union sought market based options to allow Union to purchase
10 supplies in the Appalachian area. By contracting for market based transportation services
11 that originate at Dominion South Point, Union is able to purchase gas supply at Dominion
12 South Point, a very liquid and active location for most Appalachian producers and
13 marketers. This service will allow Union to work with a variety of suppliers in the
14 Appalachian region in order to gain additional experience and form relationships prior to
15 the in-service date of NEXUS.

16

17 The benefits of this capacity are:

- 18 1. Landed cost of gas flowing to Union along this route is competitively priced and
19 has an end date that aligns with the gas year;
- 20 2. Contract supports Union's objective of structuring a portfolio with a diversity of
21 contract terms and supply basins;

⁵ EB-2015-0166 / EB-2015-0175

- 1 3. Provides a fixed-rate toll which provides toll certainty on a portion of Union's
2 upstream transportation; and,
- 3 4. Provides access to a receipt point where Appalachian producers and marketers are
4 active, allowing Union to build and establish relationships with key suppliers in
5 anticipation of the NEXUS transportation capacity starting in 2017.

6

7 Contract Parameters

- 8 • Service: Market Based Transportation
- 9 • Term: November 1, 2015 through October 31, 2016
- 10 • Volume: 20,000 Dth/d (21,101 GJ/d)
- 11 • Current Rate: \$1.2575 US/Dth at 100% load factor, (exclusive of fuel)
- 12 • Receipt Point: Dominion South Point
- 13 • Delivery Point: Dawn

14

15 Incremental Contracting Analysis Form

16 Tab 4, Appendix A, Schedule 1 shows a comparison of landed costs for the Market Based
17 Transportation contract relative to the alternatives reviewed by Union at the time the
18 decision to acquire the capacity was made. Schedule 1 is in the format agreed upon in the
19 EB-2005-0520 Settlement Agreement.

UNION GAS LIMITED
2015-2016 Transportation Contracting Analysis

	Route (A)	Point of Supply (B)	Basis Differential \$US/mmBtu (C)	Supply Cost \$US/mmBtu (D) = Nymex + C	Unitized Demand Charge \$US/mmBtu (E)	Commodity Charge \$US/mmBtu (F)	Fuel Charge \$US/mmBtu (G)	100% LF- Transportation Inclusive of Fuel \$US/mmBtu (I) = E + F + G	Landed Cost \$US/mmBtu (J) = D + I	Landed Cost \$Cdn/G (K)	Point of Delivery (L)
(2)	TCPL Niagara	Niagara	-0.415	2.9522	0.1212	0.0000	0.0000	0.1212	\$3.07	\$3.61	Kirkwall
	Dawn	Dawn	-0.016	3.3517	0.0000	0.0000	0.0000	0.0000	\$3.35	\$3.94	Dawn
*	Marcellus to Dawn Market Based Transportation	Marcellus - Dom Sth Pt	-1.231	2.1365	1.2680	0.0000	0.0000	1.2680	\$3.40	\$4.00	Dawn
*	Michcon to St. Clair	SE Michigan	-0.065	3.3022	0.0618	0.0000	0.0614	0.1233	\$3.43	\$4.03	Dawn
(2)	Vector 2014	Chicago	-0.095	3.2722	0.1900	0.0018	0.0314	0.2232	\$3.50	\$4.11	Dawn
	Vector 1 Year (Mkt Quote)	Chicago	-0.095	3.2722	0.2100	0.0018	0.0314	0.2432	\$3.52	\$4.13	Dawn
* (2)	PEPL (2012-2017)	Panhandle Field Zone	-0.349	3.0184	0.3200	0.0441	0.1455	0.5096	\$3.53	\$4.15	Ojibway
(2)	Vector (2008-2016)	Chicago	-0.095	3.2722	0.2500	0.0018	0.0314	0.2832	\$3.56	\$4.18	Dawn
	GLGT to TCPL	Northern Michigan	-0.055	3.3122	0.2718	0.0074	0.0202	0.2995	\$3.61	\$4.25	Dawn
(2)	Trunkline/Panhandle	Trunkline Field Zone - ELA	-0.097	3.2701	0.1923	0.0299	0.1321	0.3543	\$3.62	\$4.26	Ojibway
(2)	PEPL - (2014-2015)	Panhandle Field Zone	-0.349	3.0184	0.4200	0.0441	0.1455	0.6096	\$3.63	\$4.27	Ojibway
(2)	Trunkline/Panhandle	Trunkline Field Zone 1A	-0.082	3.2851	0.1923	0.0275	0.1254	0.3452	\$3.63	\$4.27	Ojibway
(2)	Panhandle Longhaul (2010-2017)	Panhandle Field Zone	-0.349	3.0184	0.4251	0.0441	0.1455	0.6147	\$3.63	\$4.27	Ojibway
	ANR-Michcon-Union (Gulf)	ANR South East	-0.098	3.2697	0.3884	0.0161	0.1397	0.5442	\$3.81	\$4.48	Dawn
(2)	Alliance/Vector (2000-2015)	CREC	-0.904	2.4635	1.6035	-0.3772	0.1368	1.3631	\$3.83	\$4.50	Dawn
	ANR-GLGT-TCPL	Fayetteville	-0.071	3.2965	0.5364	0.0216	0.0981	0.6561	\$3.95	\$4.65	Dawn
(1)	TCPL SWDA	Empress	-0.630	2.7374	1.2078	0.0000	0.0635	1.2713	\$4.01	\$4.71	Dawn
(2)	TCPL CDA	Empress	-0.630	2.7374	1.3103	0.0000	0.0745	1.3848	\$4.12	\$4.85	Union CDA

(1) For Reference Only
(2) Existing Union Gas Contract
* indicates path referenced in evidence for this analysis

Sources for Assumptions:

Gas Supply Prices (Col D): ICE Jan 27, 2015

Fuel Ratios (Col G): Average ratio over the previous 12 months or Pipeline Forecast

Transportation Tolls (Cols E & F): Tolls in effect on Alternative Routes at the time of Union's Analysis

Foreign Exchange (Col K) \$1 US = \$1.240 CDN From Bank of Canada Closing Rate Jan 27, 2015

Energy Conversions (Col K) 1 dth = 1 mmBtu = 1.055056

Union's Analysis Completed: Jan 2015

Paths included in analysis are those with comparable services available for contracting, as well as relevant benchmarks and currently contracted paths.

Note: Previously filed in EB-2015-0166/EB-2015-0175, Exhibit JTI.2, Page 45, Attachment 1

UNION GAS LIMITED
2015-2018 Transportation Contracting Analysis

Route (A)	Point of Supply (B)	Basis Differential \$US/mmBtu (C)	Supply Cost \$US/mmBtu (D) = Nymex + C	Unitized Demand Charge \$US/mmBtu (E)	Commodity Charge \$US/mmBtu (F)	Fuel Charge \$US/mmBtu (G)	100% LF Transportation Inclusive of Fuel \$US/mmBtu (I) = E + F + G	Landed Cost \$US/mmBtu (J) = D + I	Landed Cost \$Cdn/G (K)	Point of Delivery (L)
(2) Trunkline/Panhandle	Trunkline Field Zone 1A	-0.049	4.3431	0.1923	0.0275	0.1658	0.3856	\$4.73	\$5.73	Ojibway
(2) Vector (2014-2017)	Chicago	0.151	4.5436	0.1886	0.0018	0.0436	0.2340	\$4.78	\$5.79	Dawn
(2) PEPL (2012-2017)	Panhandle Field Zone	-0.135	4.2572	0.3200	0.0441	0.2052	0.5693	\$4.83	\$5.85	Ojibway
(2) Vector (2000-2017)	Chicago	0.151	4.5436	0.2500	0.0018	0.0436	0.2954	\$4.84	\$5.86	Dawn
(2) Vector (2008-2016)	Chicago	0.151	4.5436	0.2500	0.0018	0.0436	0.2954	\$4.84	\$5.86	Dawn
(2) TCPL Niagara	Niagara	0.257	4.6492	0.1884	0.0000	0.0068	0.1952	\$4.84	\$5.87	Kirkwall
(2) DTE to St. Clair (2014-2015)	SE Michigan	0.329	4.7216	0.0640	0.0000	0.0878	0.1518	\$4.87	\$5.90	Dawn
* DTE to St. Clair (2015-2018)	SE Michigan	0.329	4.7216	0.0790	0.0000	0.0878	0.1668	\$4.89	\$5.92	Dawn
Dawn	Dawn	0.527	4.9190	0.0000	0.0000	0.0000	0.0000	\$4.92	\$5.96	Dawn
(2) PEPL - (2014-2015)	Panhandle Field Zone	-0.135	4.2572	0.4251	0.0441	0.2052	0.6744	\$4.93	\$5.97	Ojibway
(2) Panhandle Longhaul (2010-2017)	Panhandle Field Zone	-0.135	4.2572	0.4251	0.0441	0.2052	0.6744	\$4.93	\$5.97	Ojibway
ANR-Michcon-Union (Gulf)	ANR South East	0.025	4.4178	0.4056	0.0161	0.1888	0.6105	\$5.03	\$6.09	Dawn
ANR-GLGT-TCPL	Fayetteville	-0.052	4.3406	0.5797	0.0216	0.1291	0.7305	\$5.07	\$6.14	Dawn
GLGT to TCPL	Northern Michigan	0.329	4.7209	0.3151	0.0074	0.0288	0.3513	\$5.07	\$6.14	Dawn
(2) Alliance/Vector (2000-2015)	CREC	-0.692	3.7004	1.5824	-0.3713	0.2055	1.4166	\$5.12	\$6.20	Dawn
(1) TCPL SWDA	Empress	-0.581	3.8118	1.4749	0.0000	0.1482	1.6231	\$5.43	\$6.58	Dawn
(2) TCPL CDA	Empress	-0.581	3.8118	1.6006	0.0000	0.1571	1.7577	\$5.57	\$6.75	Union CDA

(1) For Reference Only
 (2) Existing Union Gas Contract
 * indicates path referenced in evidence for this analysis

Assumptions used in Developing Transportation Contracting Analysis:

Annual Gas Supply & Fuel Ratio Forecasts	Point of Supply Col (B) above	Nov 2015 - Oct 2016	Nov 2016 - Oct 2017	Nov 2017 - Oct 2018	Average Annual Gas Supply Cost \$US/mmBtu Col (D) above	Fuel Ratio Forecasts Col (G) above
Henry Hub (NYMEX)	Henry Hub	\$3.94	\$4.55	\$4.69	\$4.39	
Trunkline/Panhandle	Trunkline Field Zone 1A	\$3.90	\$4.50	\$4.63	\$4.34	3.82%
Vector (2014-2017)	Chicago	\$4.14	\$4.70	\$4.79	\$4.54	0.96%
PEPL (2012-2017)	Panhandle Field Zone	\$3.83	\$4.41	\$4.53	\$4.26	4.82%
Vector (2000-2017)	Chicago	\$4.14	\$4.70	\$4.79	\$4.54	0.96%
Vector (2008-2016)	Chicago	\$4.14	\$4.70	\$4.79	\$4.54	0.96%
TCPL Niagara	Niagara	\$3.98	\$4.92	\$5.04	\$4.65	0.15%
DTE to St. Clair (2014-2015)	SE Michigan	\$4.43	\$4.81	\$4.92	\$4.72	1.86%
DTE to St. Clair (2015-2018)	SE Michigan	\$4.43	\$4.81	\$4.92	\$4.72	1.86%
Dawn	Dawn	\$4.68	\$4.98	\$5.10	\$4.92	0.00%
PEPL - (2014-2015)	Panhandle Field Zone	\$3.83	\$4.41	\$4.53	\$4.26	4.82%
Panhandle Longhaul (2010-2017)	Panhandle Field Zone	\$3.83	\$4.41	\$4.53	\$4.26	4.82%
ANR-Michcon-Union (Gulf)	ANR South East	\$3.97	\$4.57	\$4.71	\$4.42	4.27%
ANR-GLGT-TCPL	Fayetteville	\$3.90	\$4.50	\$4.63	\$4.34	2.98%
GLGT to TCPL	Northern Michigan	\$4.43	\$4.81	\$4.92	\$4.72	0.61%
Alliance/Vector (2000-2015)	CREC	\$3.35	\$3.74	\$4.01	\$3.70	5.55%
TCPL SWDA	Empress	\$3.46	\$3.86	\$4.12	\$3.81	3.89%
TCPL CDA	Empress	\$3.46	\$3.86	\$4.12	\$3.81	4.12%

Sources for Assumptions:

Gas Supply Prices (Col D): ICF Q1 2015 Base Case
 Fuel Ratios (Col G): Average ratio over the previous 12 months or Pipeline Forecast
 Transportation Tolls (Cols E & F): Tolls in effect on Alternative Routes at the time of Union's Analysis
 Foreign Exchange (Col K) \$1 US = \$1.278 CDN From Bank of Canada Closing Rate March 16, 2015
 Energy Conversions (Col K) 1 dth = 1 mmBtu = 1.055056
 Union's Analysis Completed: March 2015

Paths included in analysis are those with comparable services available for contracting, as well as relevant benchmarks and currently contracted paths.



2016 Annual Stakeholder Meeting

April 13, 2016

Meeting Agenda

Opening Comments

Mark Kitchen

Director, Regulatory Affairs

2015 Financial Results

Sherri Steingart

Controller

2015/2016 Winter Experience

Chris Shorts

Director

2015/2016 Gas Supply Plan

Chris Shorts

Director

Facilities Expansions

Paolo Mastronardi

Manager, Business Development



Meeting Agenda

**Residential Customer
Perceptions of Union Gas**

Jeff Okrucky
Director, Distribution Marketing

Asset Management Plan

Matt Wood
Director, Operations Management Systems

Cap and Trade

Mark Kitchen
Director, Regulatory Affairs

Wrap-up

Mark Kitchen
Director, Regulatory Affairs



Purpose of Meeting

In Section 12.2 of the EB-2013-0202 Settlement Agreement, parties agreed to an annual funded stakeholder meeting where Union would:

- Review previous year's financial results (i.e. earnings, capital spending) and other key operating parameters (i.e. SQI performance) for the most recently completed year;
- Present and explain market conditions and expected changes/trends, and the impact these may have on the regulated operations;
- Present and review the gas supply plan for the coming year;
- Present new capital projects that meet the capital pass-through criteria as defined in Section 6.6; and,
- Present results of any customer surveys undertaken during the year.



uniongas

A Spectra Energy Company



2015 Financial Results

Sherri Steingart
Controller

Agenda

- 2015 Utility Financial Results
- Capital Spend
- Deferral Accounts
 - Short-Term Storage & Other Balancing Services
 - Transportation Optimization
 - Normalized Average Consumption (“NAC”)
 - Demand Side Management (“DSM”) Activity
- 2016 Trends and Cost Pressures
- Service Quality Requirements and Billing Performance

2015 Utility Financial Results

Particulars (\$000s)	Earnings Before Interest and Taxes	Rate Base	Return on Equity
2013 Board-approved	291,239	3,734,532	8.93%
<u>2014 Actual</u>			
Weather normalized	302,305	3,976,418	9.23%
Weather	28,514		
2014 Total	<u>330,819</u>	3,976,418	10.69%
<u>2015 Actual</u>			
Weather normalized	314,582	4,228,395	9.46%
Weather	8,980		
2015 Total	<u>323,562</u>	4,228,395	9.89%

Capital Spend

Particulars (\$000s)	Actual 2014	Actual 2015	Variance
Storage	7,418	5,916	(1,502)
Transmission	191,089	394,851	203,762
Distribution	162,379	172,968	10,589
General	47,458	44,508	(2,950)
Other	68,300	73,106	4,806
Total	476,644	691,349	214,705



Deferral Accounts

Short-Term Storage & Other Balancing Services

Particulars (\$000s)	Board-approved	Actuals	Variance
Net margin (pre-tax) ¹	5,056	4,492	564
Less: Shareholder portion (10%)	(505)	(449)	(56)
Ratepayer portion (90%)	4,551	4,043	508
Less: Subsidy in rates	(4,551)	(4,551)	-
Deferral Balance Receivable	-	508	(508)

¹ Board-approved 11.3 PJ vs. Actual 5.0 PJ

Transportation Optimization

Particulars (\$000s)	Board-approved	Actuals	Variance
Base exchanges	9,118	7,739	(1,379)
FT-RAM exchanges	5,800	-	(5,800)
Total exchanges revenue (pre-tax)	14,918	7,739	(7,179)
Less: Shareholder portion (10%)	(1,492)	(774)	718
Ratepayer portion (90%)	13,426	6,965	(6,461)
Less: Subsidy in rates	(13,426)	(15,565)	(2,139)
Deferral Balance Receivable	-	8,600	(8,600)

NAC

Table 1: 2015 NAC Deferral Account (\$000s)

Deferral Balance Component	Rate 01	Rate 10	Rate M1	Rate M2	All Rates
Delivery Revenue Balances	2,819	747	3,211	1,353	8,130
Storage Revenue Balances	1,270	397	669	262	2,598
Storage Cost Balances	166	(122)	797	(1,070)	(229)
Interest	21	4	22	-	47
Total NAC Deferral Balance	4,276	1,026	4,699	545	10,546

Table 2: 2015 Target and Actual NAC (m3/customer)

	Rate 01	Rate 10	Rate M1	Rate M2
2015 Target NAC	2,901	169,025	2,761	169,121
2015 Actual NAC	2,799	162,078	2,676	163,129
Change in NAC (Target - Actual NAC)	102	6,947	85	5,992

DSM Activity

Costs	DSM Variance Account (\$000s)		
	Board-approved	Actual	Deferral Variance
RA - Residential	3,425	5,450	(2,025)
RA - C/I	11,761	11,368	393
Total Resource Acquisition	15,186	16,819	(1,633)
Large Industrial	4,910	3,210	1,700
Low Income	7,406	7,701	(295)
Market Transformation	1,494	1,405	89
Portfolio	3,592	3,044	548
Incremental Projects	-	214	(214)
Total	32,588	32,393	195

Scorecard	DSM Incentives (\$000s)
Resource Acquisition	4,787
Large Industrial T1/R100	-
Low Income	2,195
Market Transformation	567
Total	7,548

These results are pre-verification and assume a realization rate of 100%.

2016 Trends & Cost Pressures

- Salary inflation – trends at 1.5% - 2%
- Employer benefit costs
- Increase in line locates
- Sewer safety inspections
- Pipeline integrity (O&M and Capital)
- Reinforcements
- Maintenance Capital (municipal projects, bare & unprotected pipe)
- Facility operating costs (rent and maintenance)
- IT software maintenance costs
- Postage prices
- Foreign exchange sensitivity
- Insurance premiums

Service Quality Requirements and Billing Performance

Service Quality Requirements	Target	Actual
Call Answering Service Level - Annual	75.0%	79.1%
Call Answering Service Level - Monthly	40.0%	>40.0% each month
Abandon Rate	<10%	4.0%
Meter Reading Performance Measurement	<0.5%	0.2%
Appointments Met Within the Designated Time Period	85.0%	98.8%
Time to Reschedule a Missed Appointment	100.0%	99.8%
Percentage of Emergency Calls Responded Within One Hour	90.0%	98.6%
Number of Days to Provide a Written Response	80.0%	100.0%
Number of Days to Reconnect a Customer	85.0%	90.1%
Billing Performance		Actual
Total Number of Billings		17,163,896
Total Number of Manual Checks Done as per QAP		173,132
Total Number of Manual Checks Done when Meter Reads Show Excessively High Usage as per QAP Criteria		127,232
Total Number of Manual Checks Done when Meter Reads Show Excessively Low Usage as per QAP Criteria		5,586



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2015/2016 Gas Supply Update

Chris Shorts
Director

- 2015/16 Winter Experience
- Gas Supply Outlook
 - 2015/2016 Plan
 - Future Trends that may impact the Gas Supply Plan



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2015/16 Winter Experience

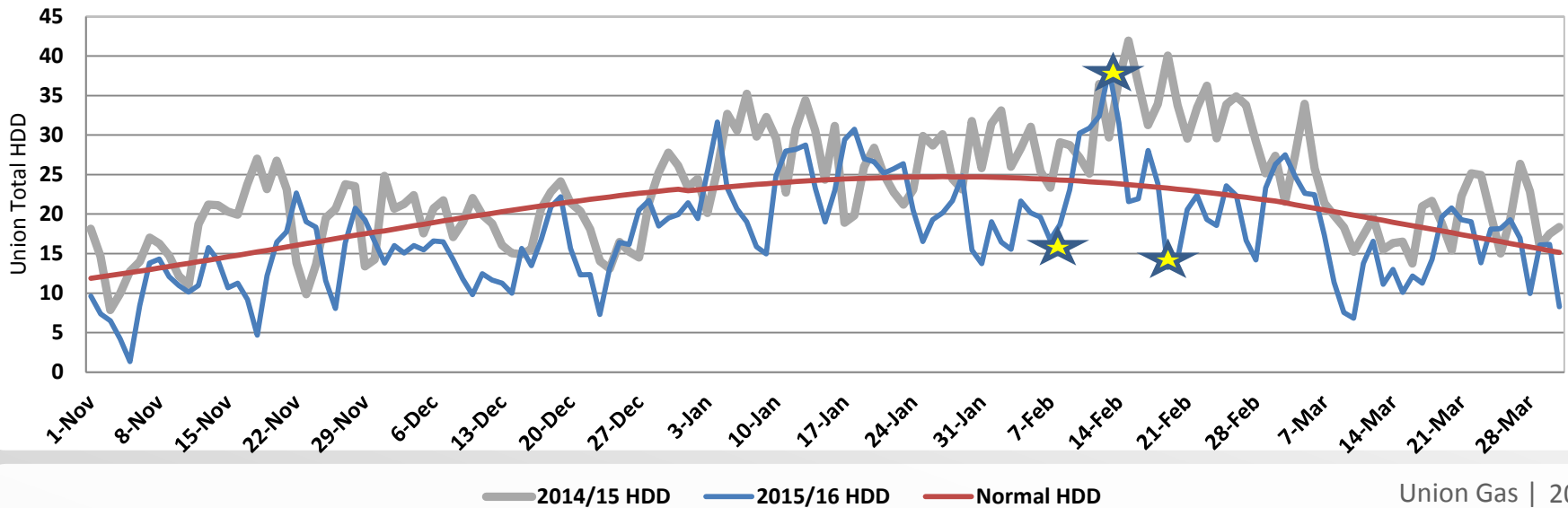
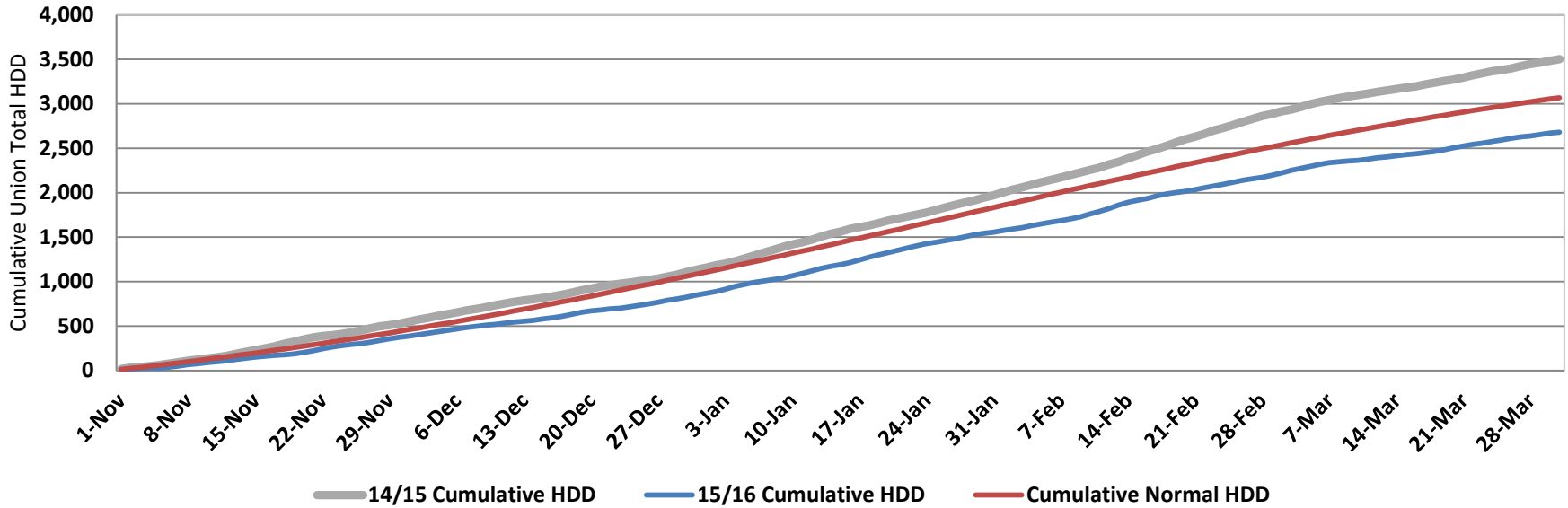
Overall Winter Experience

- W15/16 Actuals vs Normal (Union Merged)

Month	% Warmer than Normal	% Colder than Normal
November	15.3%	-
December	26.3%	-
January	5.2%	-
February	6.6%	-
March	13.0%	-

12.8% warmer than normal in Winter 2015/16

A Winter Tale of Two Extremes



Winter Peak Days (Feb 12/13, 2016)

Weather stations that came within 10% of design day:

Delivery Area	Weather Station	Max Day (HDD)	Design Day (HDD)	% of Design
NDA	Earlton	49.3	54.8	90%
NDA	Timmins	50.4	55.7	90%
NDA	North Bay	48.9	52.5	93%
EDA	Kingston	44.3	47.1	94%
NCDA	Muskoka	49.3	49.0	101%

Even in warm winters, extreme cold must be planned for

Winter Interruptions

Impacted Distribution Customers

- 72 on Panhandle System (Union South)
 - 1 interruption notice, totaling 2 full days

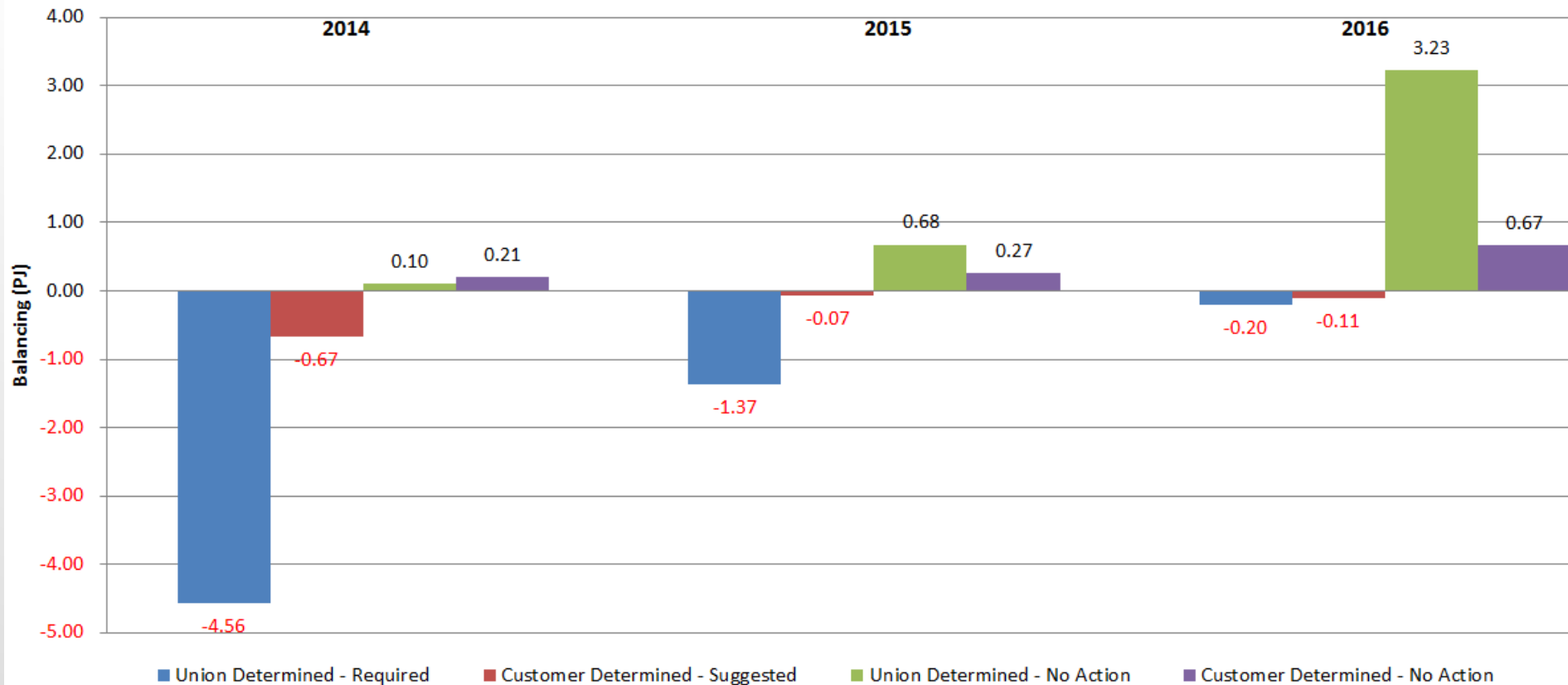
- 10 on Sudbury System (Union NDA)
 - 1 interruption notice, totaling 1 full day

- 1 on Madoc System (Union EDA)
 - 1 interruption notice, totaling 2 full days

Minimal distribution interruption when compared to last two winters

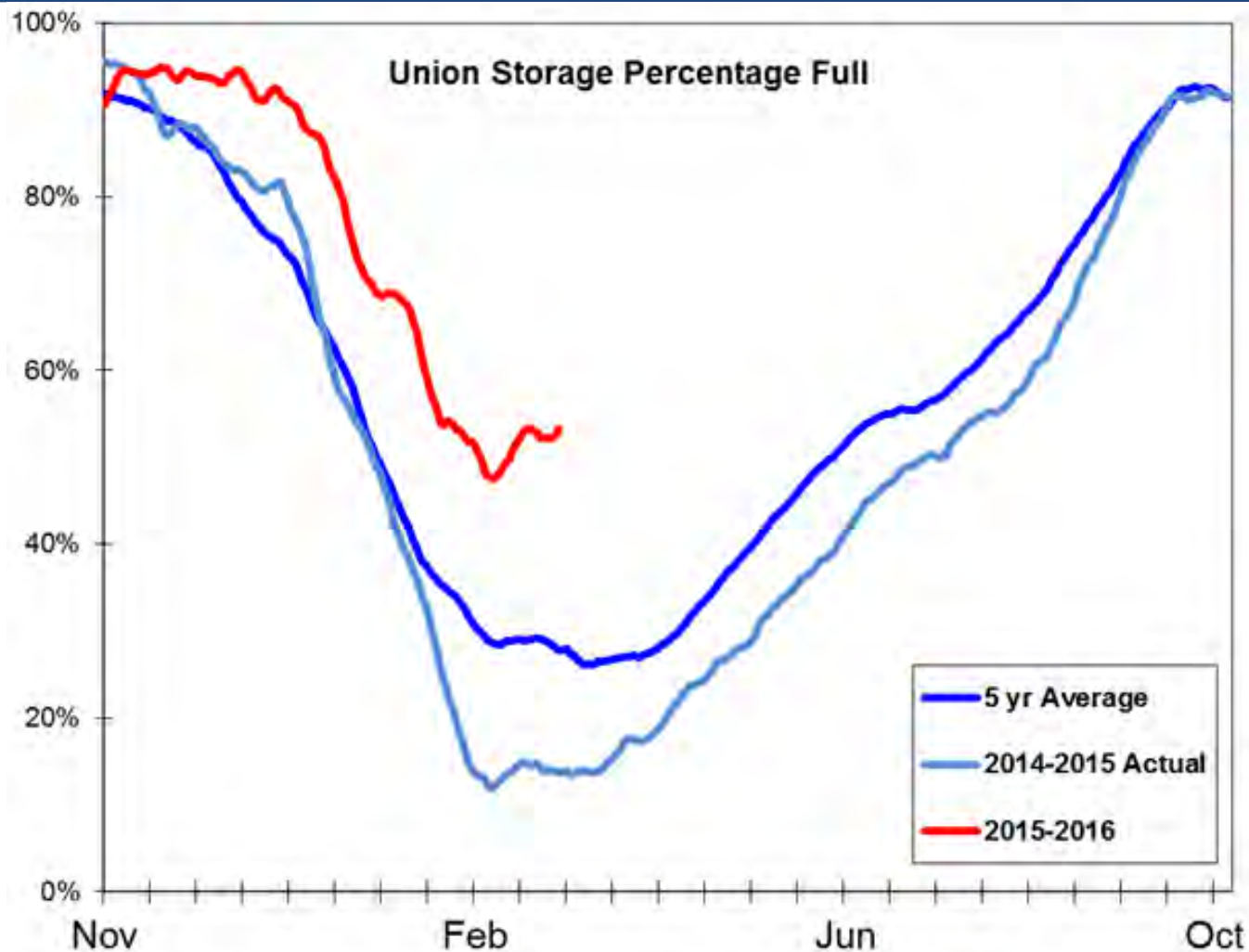
Bundled Direct Purchases (“DP”) February Checkpoint Balancing

February Checkpoint



Due to the warm winter, Bundled DP customers were not required to deliver as much gas to meet checkpoint

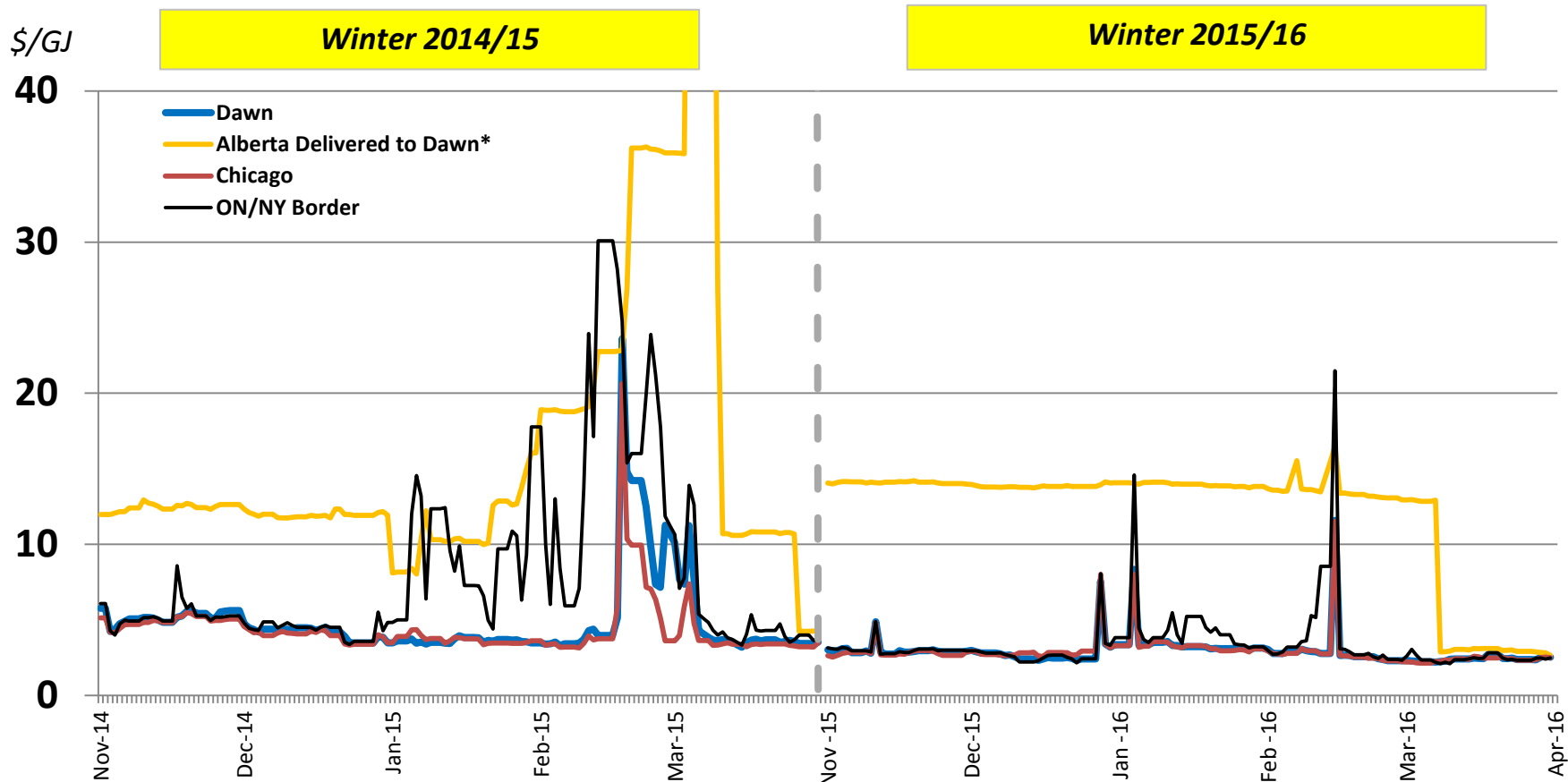
Storage Level



Union will end the winter with a large amount of gas in storage

Winter Natural Gas Prices

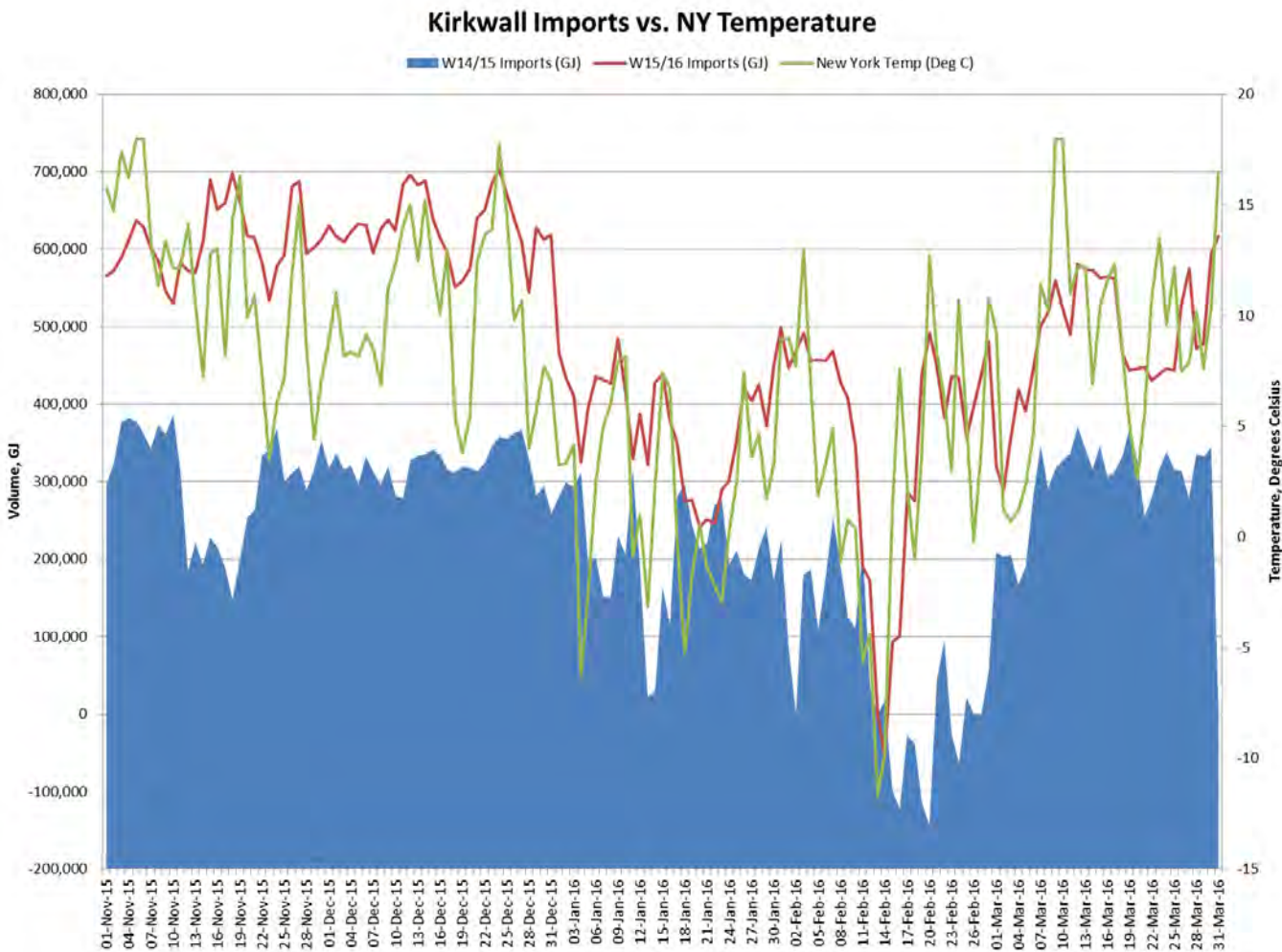
Maximum Daily Natural Gas Prices



*NOTE: Delivered using TransCanada interruptible service

Dawn daily gas prices were lower and more stable than previous winter

Winter Extremes in Northeast



Temperatures in neighbouring jurisdictions directly impact amount of gas coming into Ontario



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Gas Supply Outlook

2015/2016 Plan

Gas Supply Plan Overview

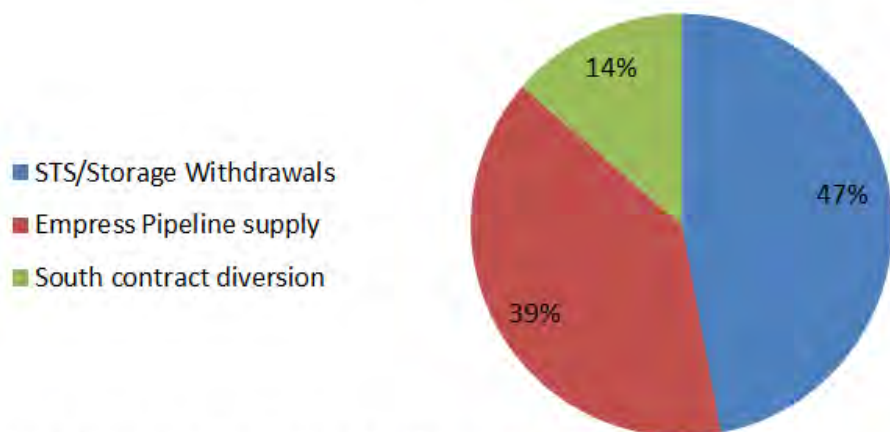
- Plan period covers November 1, 2015 to October 31, 2016
- The corresponding Gas Supply Memorandum was filed September 22, 2015 as part of Union's 2016 Rates application (EB-2015-0116)

Key Outcomes of the Gas Supply Plan

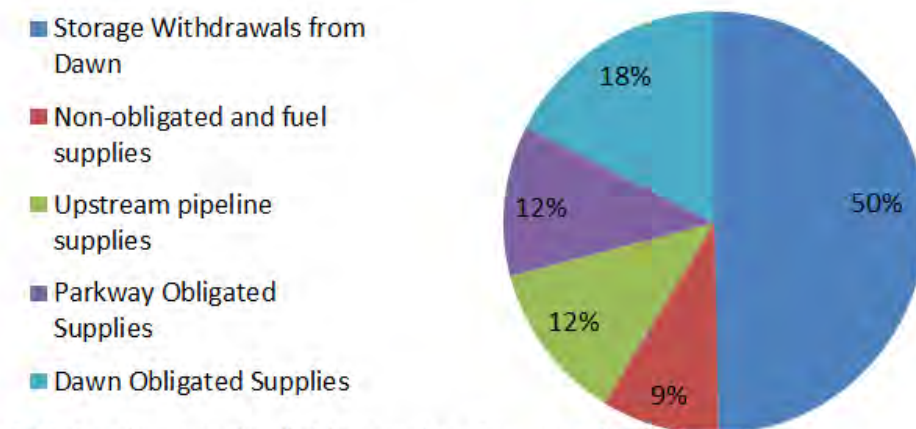
- TransCanada Pipeline Limited (“TransCanada”) long-haul to short-haul contract conversion in the EDA and NDA has been delayed but is expected for November 1, 2016
- Plan is contingent upon completion of the King’s North Project by TransCanada
- Sales service demands grew by 10.4 PJ over the previous plan
 - Increase of 9.1 PJ in the General Service market
- In-franchise storage allocation at November 2015 is 95.0 PJ
 - Increase of approximately 1.4 PJ over the previous plan
- No planned Unabsorbed Demand Charge (“UDC”) for Union South and 15.5 PJ for Union North

Union Design Day Supplies

**Union North Design Day
493 TJ/day**



**Union South Design Day
2,900 TJ/day**



*includes bundled firm, non-industrial, and T-service storage redelivery

*includes sales service, bundled direct purchase, T-service, unbundled

- Increase in design day requirement from 2014/15 to 2015/16
 - Union North – 14 TJ/day
 - Union South – 33 TJ/day

Upstream Transportation Portfolio

■ Union South Changes

- Expired – 84,405 GJ/d of Alliance/Vector
 - » *Acquired - 63,304 GJ/d of DTE Energy (Michcon), and 21,101 of Market Based Transportation from Dominion South Point*
- Renewed - 10,551 GJ/d on Panhandle Eastern and 10,551 GJ/d on DTE Energy (Michcon)
- Dawn Planned Purchases - 24,500 GJ/d of supply

■ Union North Changes

- Acquired - 12,800 GJ/d of TCPL Empress to Union SSMDA and 1,503 GJ/d of TransCanada Empress to Union WDA
- Reduction - 12,570 GJ/d in Union's contracted capacity from Empress to the Union NDA
 - » *Acquired - 11,527 GJ/d from Empress to the Union WDA*
 - » *Acquired - 1,043 GJ/d from Empress to the Union MDA*

■ Union CDA Changes

- Expired – 60,000 GJ/d of Union CDA market-based contracts
 - » *Acquired – 61,888 GJ/d of TransCanada Union Parkway Belt to Union CDA (includes growth of 1,888 GJ/d)*
- Renewed – 16,000 GJ/d of TransCanada Union Parkway Belt to Union CDA, and 8,000 GJ/d of TransCanada Union Dawn to Union CDA



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Gas Supply Outlook

Future Trends

Recent Decisions

- Dawn Based Reference Price
 - Changes to the reference price and associated commodity rates for Union South and Union North
 - Creation of Empress Based Reference Price for North West Zone (MDA, WDA, SSMDA)
 - Creation of Dawn Based Reference Price for North East Zone (NDA, NCD, EDA)
 - Changes to Union North transportation and storage rates for the North East and North West Zones to reflect the changes in the gas supply portfolio
 - Access to Dawn for Union North bundled DP customers
 - Subject to completion of TransCanada King's North Project
 - Planned implementation January 1, 2017
- Dawn to Parkway Expansions (2015, 2016 and 2017)
- Burlington Oakville Project
- NEXUS Long-Term Contract
- Access to Dawn for Union North T-service Customers

Future Trends Being Monitored

- TransCanada Expansion Project Completion
- TransCanada Energy East and Eastern Mainline Projects
- TransCanada Storage Transportation Service (“STS”) Service
 - TransCanada has filed evidence with the NEB proposing changes to the STS Service
 - Union’s STS costs would dramatically increase under TransCanada’s proposal, barring no other contracting changes
 - » *Union will evaluate options to rebalance portfolio depending on NEB decision*
- Cap and Trade
- DSM



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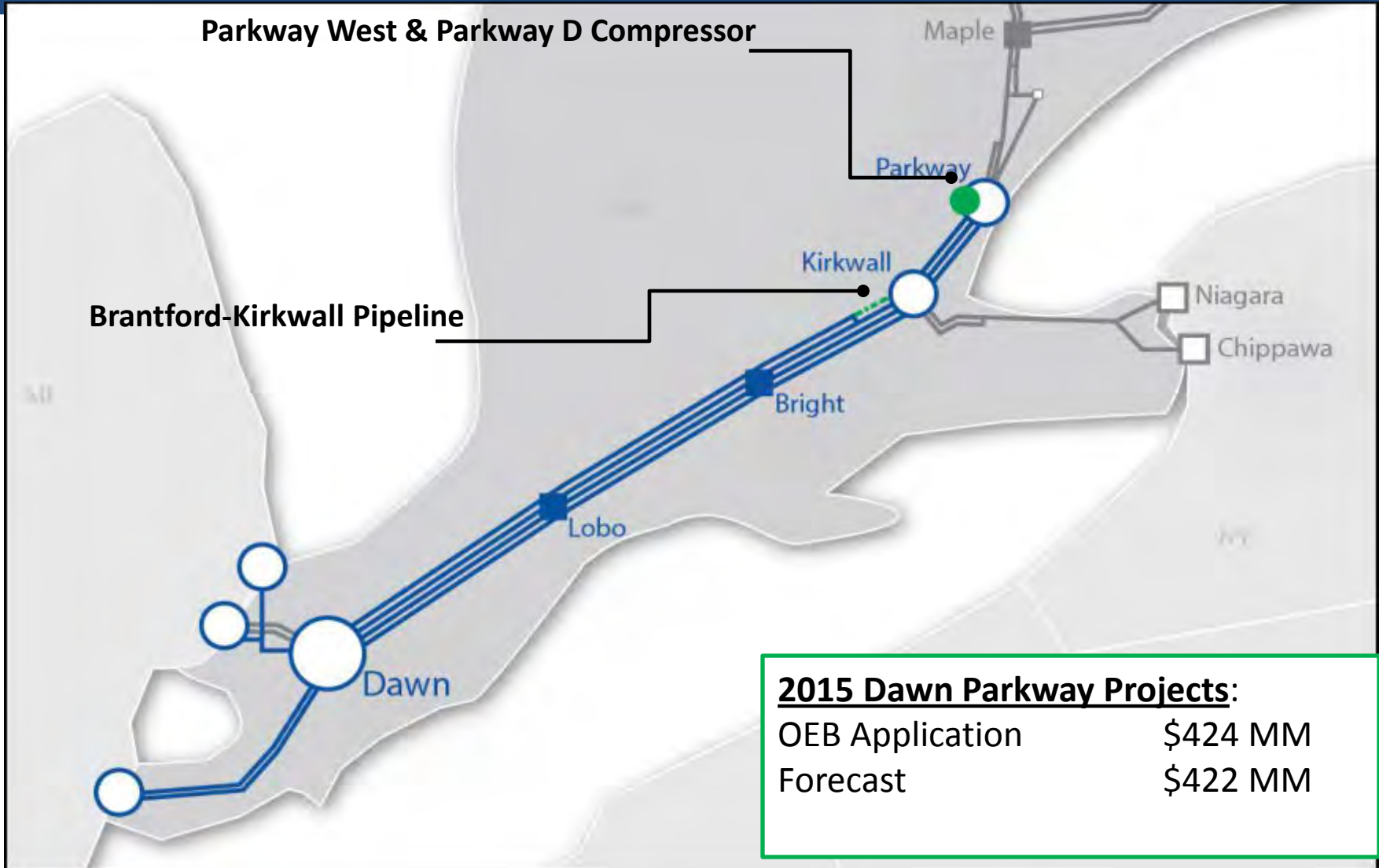


Facilities Expansions

Paolo Mastronardi

Manager, Business Development

2015 Dawn Parkway Projects



2015 Dawn Parkway Projects Parkway West

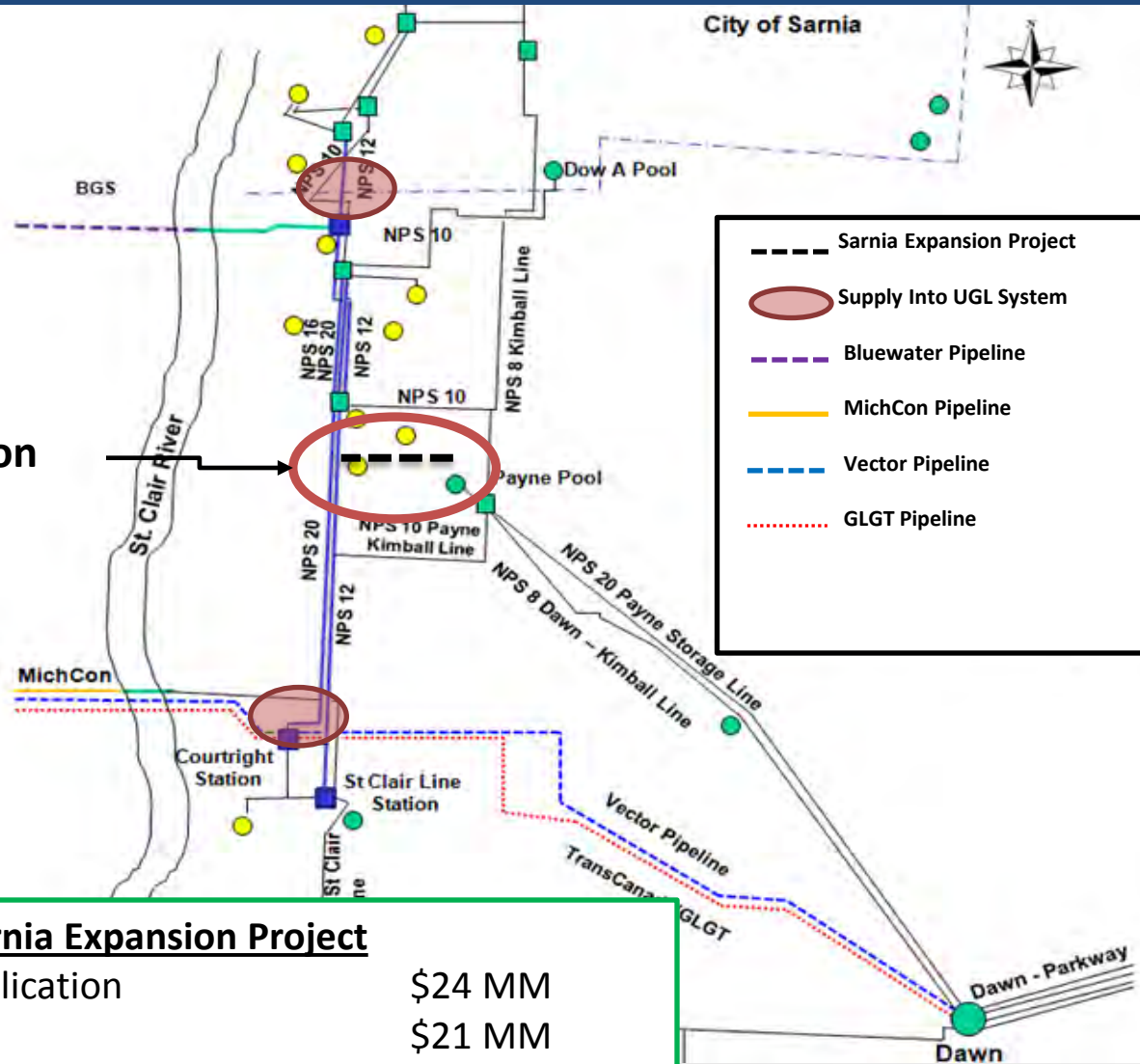


2015 Dawn Parkway Projects Brantford - Kirkwall



2015 Sarnia Expansion Project

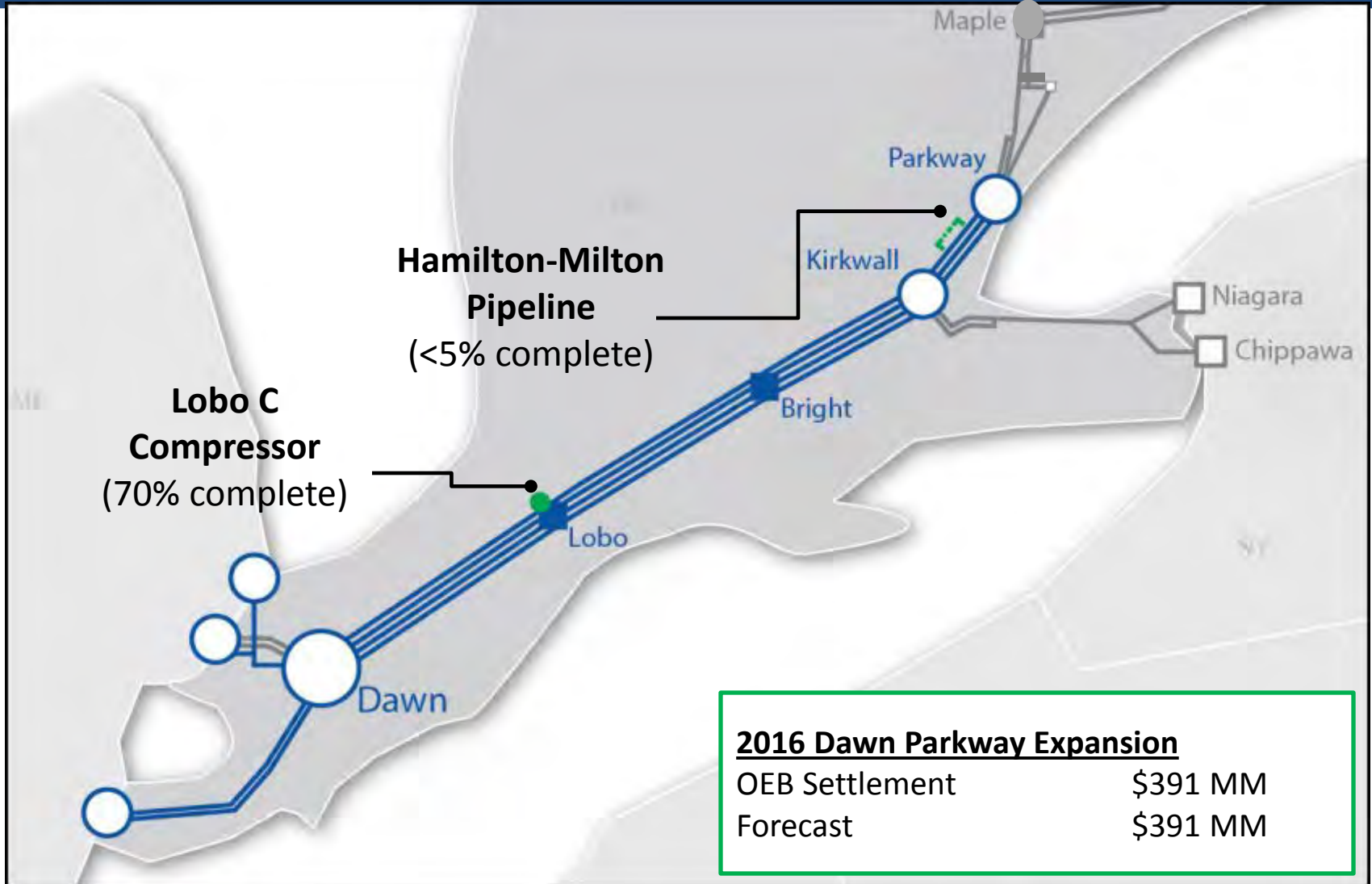
Sarnia Expansion Project



2015 Sarnia Expansion Project

OEB Application	\$24 MM
Forecast	\$21 MM

2016 Dawn Parkway Expansion



2016 Dawn Parkway Expansion Lobo C



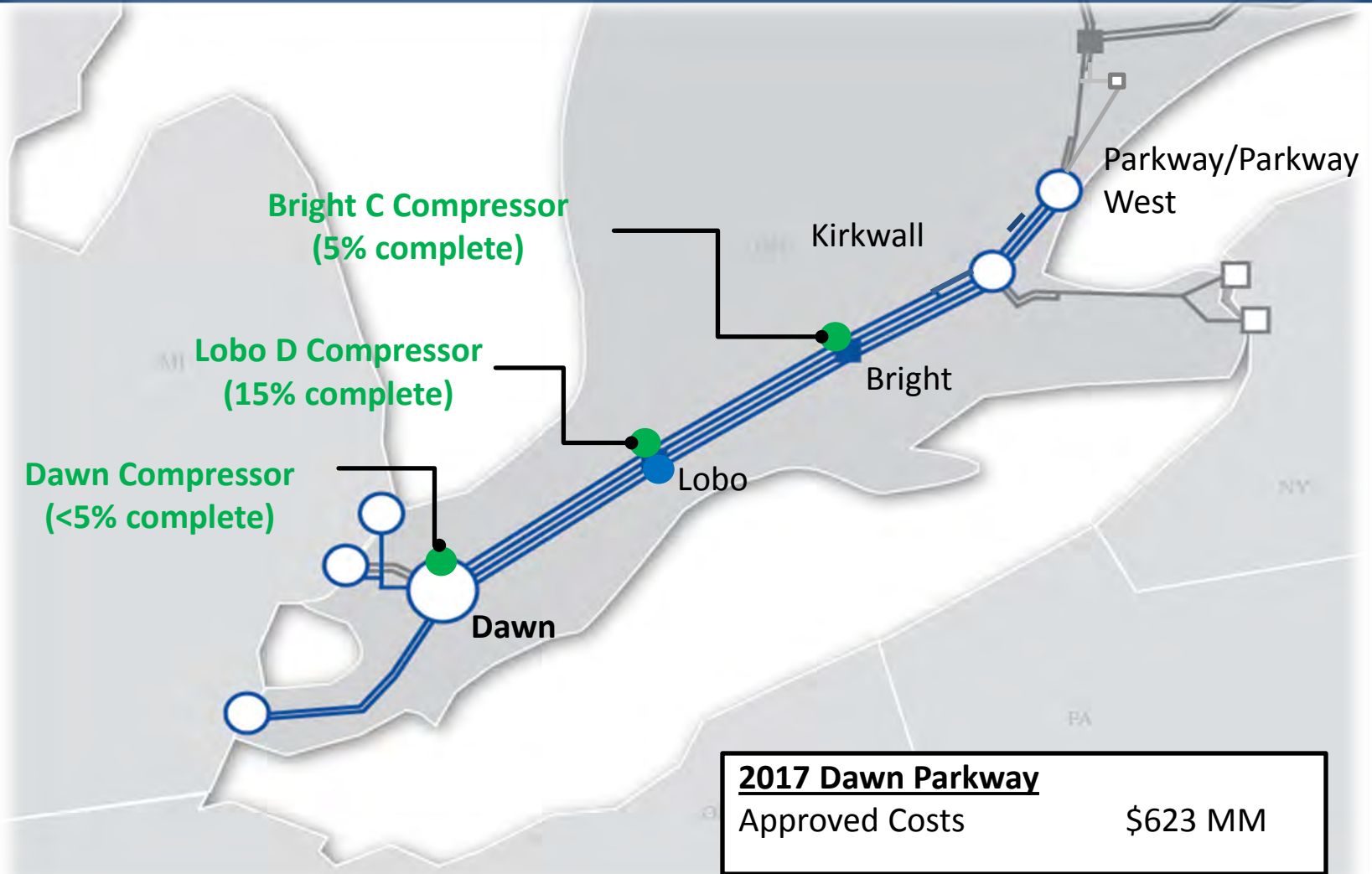
2016 Burlington Oakville Project



Burlington Oakville Project



2017 Dawn Parkway Projects



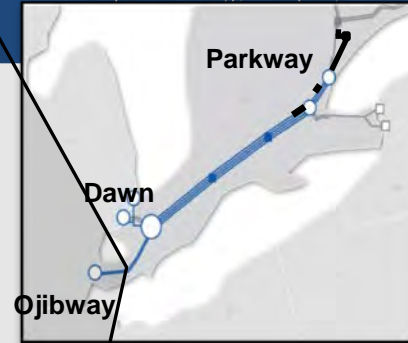
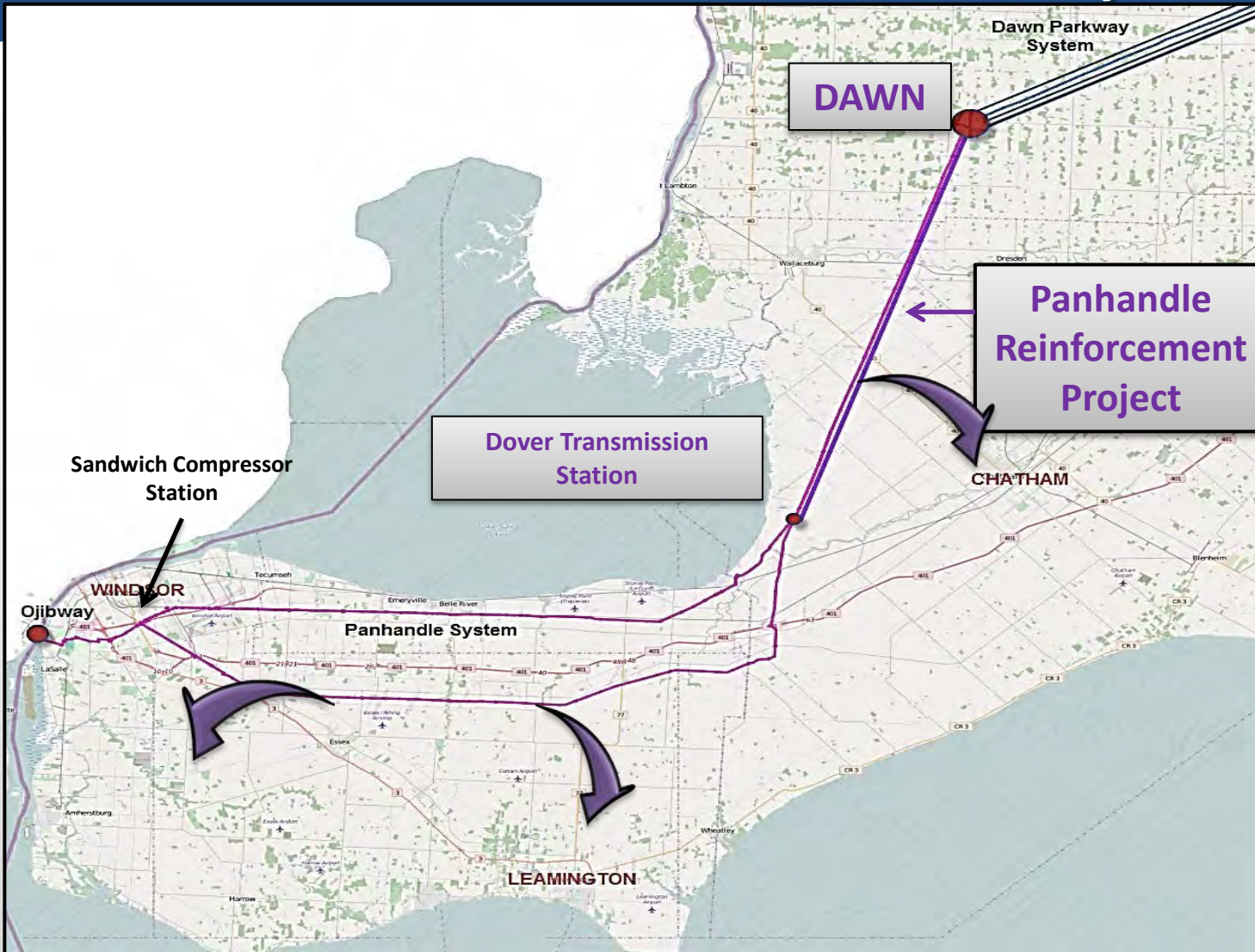
2017 Dawn Parkway Projects Lobo D



2017 Dawn Parkway Projects Bright C



2017 Panhandle Reinforcement Project



2017 Panhandle Reinforcement Project Summary



- Growing in-franchise markets along Union's Panhandle System
- Scope – Lift and lay (remove existing NPS 16 and install NPS 36)
- Incremental capacity of over 100 TJ/d
- Alternatives Reviewed
- OEB filing – June 2016
- Target In-service – November 1, 2017

Future Dawn Parkway Expansion 2018 Open Season Results

- Open season closed – January 22, 2016
- 142 TJ/d of bids accepted
 - 92 TJ/d of Dawn to Parkway (D-P)
 - 50 TJ/d of Kirkwall to Parkway (K-P)
- Executing contracts for up to 75 TJ/d Dawn to Parkway (D-P)
- No facilities required to support 2018 Open Season



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Residential Customer Perceptions of Union Gas

Jeff Okrucky
Director, Distribution Marketing

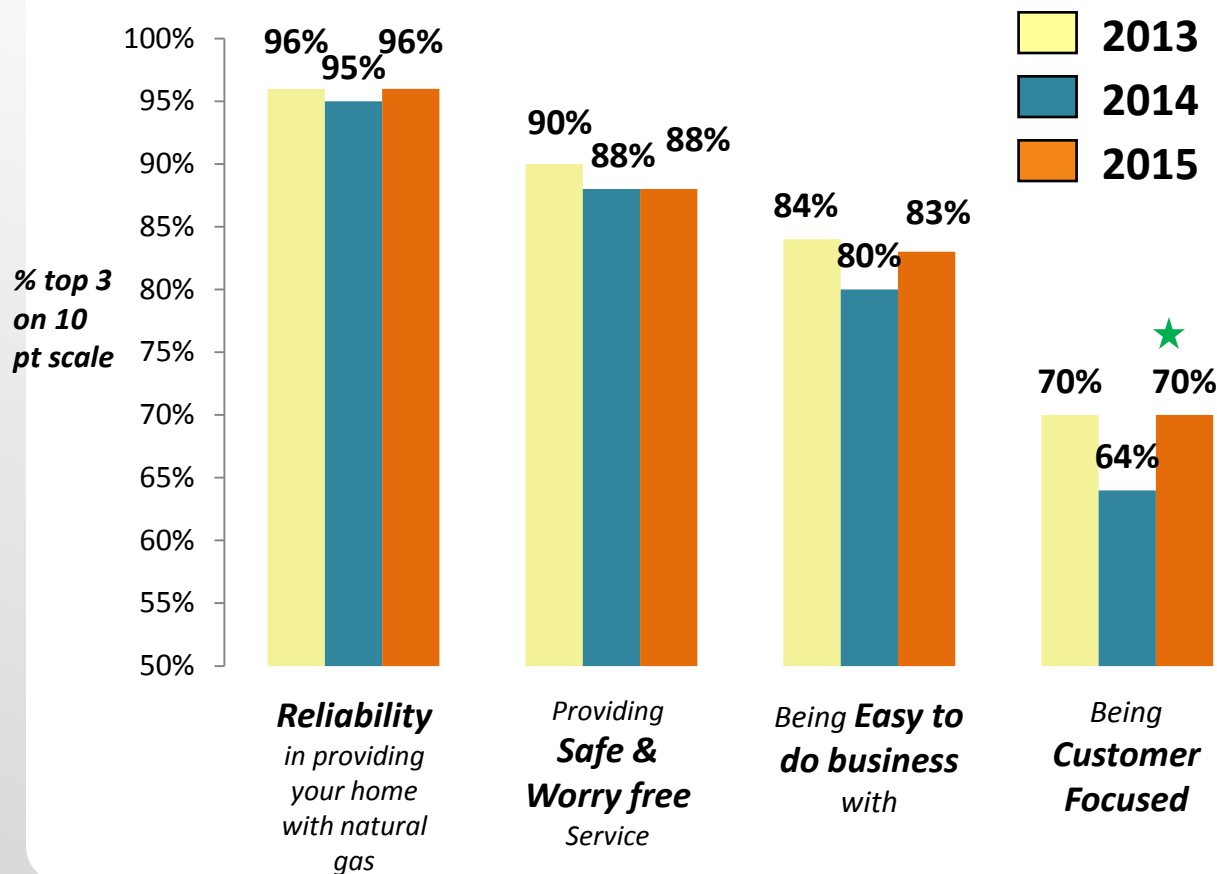
Measuring Customer Perceptions

- Union Gas measures customer perceptions of the company and service provided on an ongoing basis:
 - ✓ Telephone Interviews are conducted weekly with a random sample of residential customers to achieve a total annual sample of 1200, providing a margin of error of 2.8% at the 95% confidence level.
 - ✓ For specific points of touch, such as the customer contacting Union through the call centre or where a Utility Service Representative has performed meter-related work at the home, an additional telephone interview process is administered to measure customer satisfaction with the experience.
 - ✓ All telephone Interviews are conducted by a third party research supplier, protecting the anonymity of the customer feedback.

Residential Customer Perceptions of Union Gas

Key Indicators

How would you rate Union Gas for each of the following... where 1 is poor and 10 is excellent?



✓ **Green★** indicates statistically significant increase over 2014

✓ Winter of 2013/14 and subsequent price increases reflected in less positive view of Union in 2014 ("easy to do business" and "customer focus").

✓ Ratings rebounded in 2015 as prices decreased.

✓ Ratings continue to be supported by positive customer experience at points of touch:

- High responsiveness as indicated by 88% first call resolution (call centre)
- 92% customer satisfaction (top 3 box score on a 10 point scale) with experience when utility service reps visit homes



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Asset Management Plan

Matt Wood

Director, Operations Management Systems

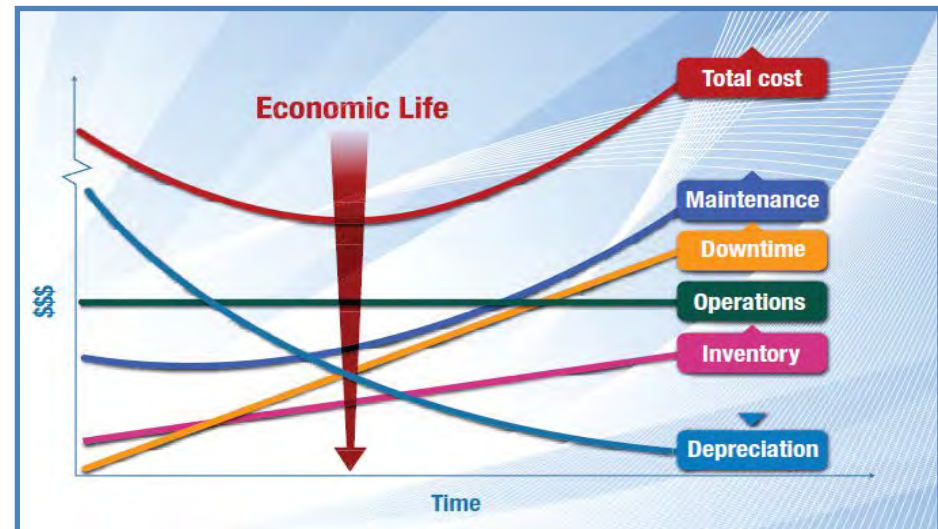
- Asset Management Plan (“AMP”)
- Hazard Identification & Risk Management

Asset Management Plan

An asset management plan (“AMP”) is a forecast of how Union Gas will invest in its assets over the next 10 years, both as a result of growth and maintenance, to deliver optimal benefit to its customers, shareholders, and the public.

The plan will be developed to identify the following:

- Forecast growth
- Asset Lifecycle Management (Maintenance)
- Continuous Improvement opportunities



Source: CGA Guiding Document on Asset Management

With a specific focus on benefits to the customer.

Asset Management Plan

ISO 55000 defines asset management as supporting “the realization of value while balancing financial, environmental and social costs, risk, quality of service and performance related to assets”

An Asset Management Plan will help Union:

- Prioritize asset maintenance based on compliance, reduction of risk, benefit to the customer, and performance of the assets
- Provide improved forecasts of customer growth to ensure system reinforcements are optimally sized
- Identify potential synergies between required maintenance and forecast growth
- Support the optimization of asset life cycle costs through improved data analysis and early identification of maintenance issues
- Ensure assets in common groupings or “classes” are managed in a consistent manner

“An asset management plan provides the direction to and expectations for an individual asset, or for a portfolio, group, or class of assets”

- ISO 55000



AMP - Project Scope & Deliverables

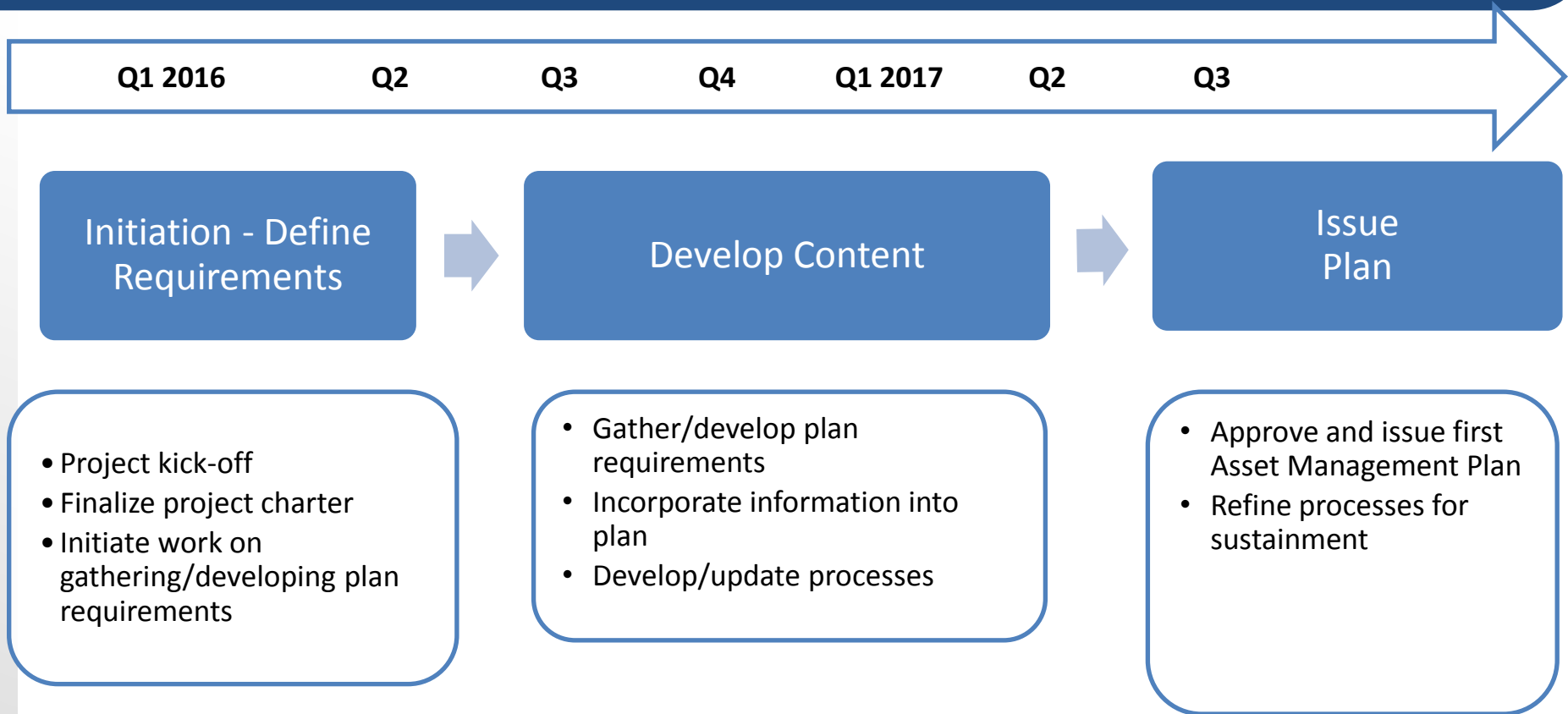
Project Scope

- All Union Gas assets
 - Gas Carrying
 - Facilities
 - Fleet
 - Information Technology
- Development of 10 year forecasts for growth and maintenance
- Process improvements to allow long-term forecasting
- Development of the Plan and supporting input

Deliverables

- Identification of gaps and closure plans
- Business process updates
- Sustainment processes
- 2017-2027 Asset Management Plan

Approach to AMP Work





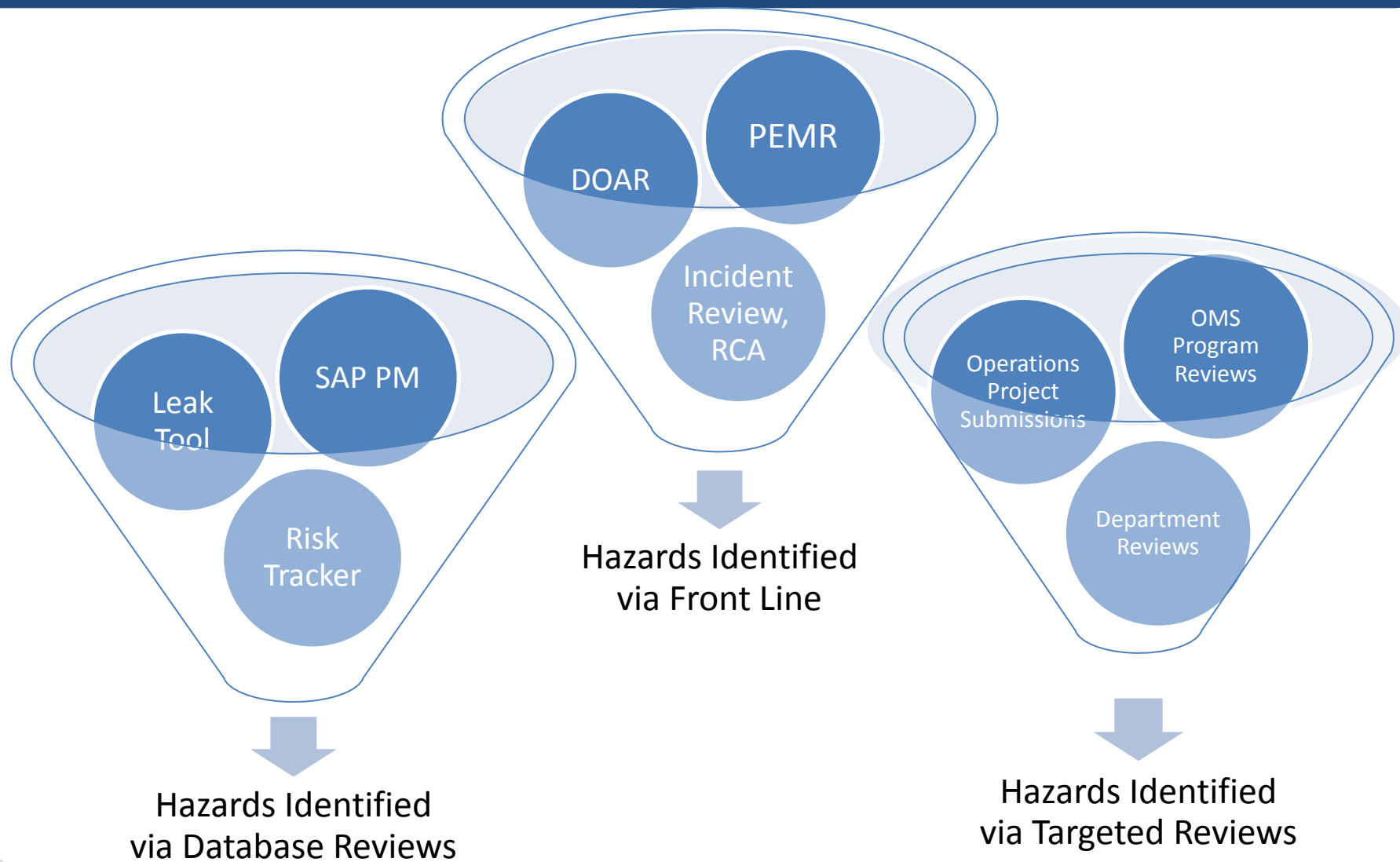
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Hazard Identification & Risk Assessment

Hazard Identification



Risk Assessment

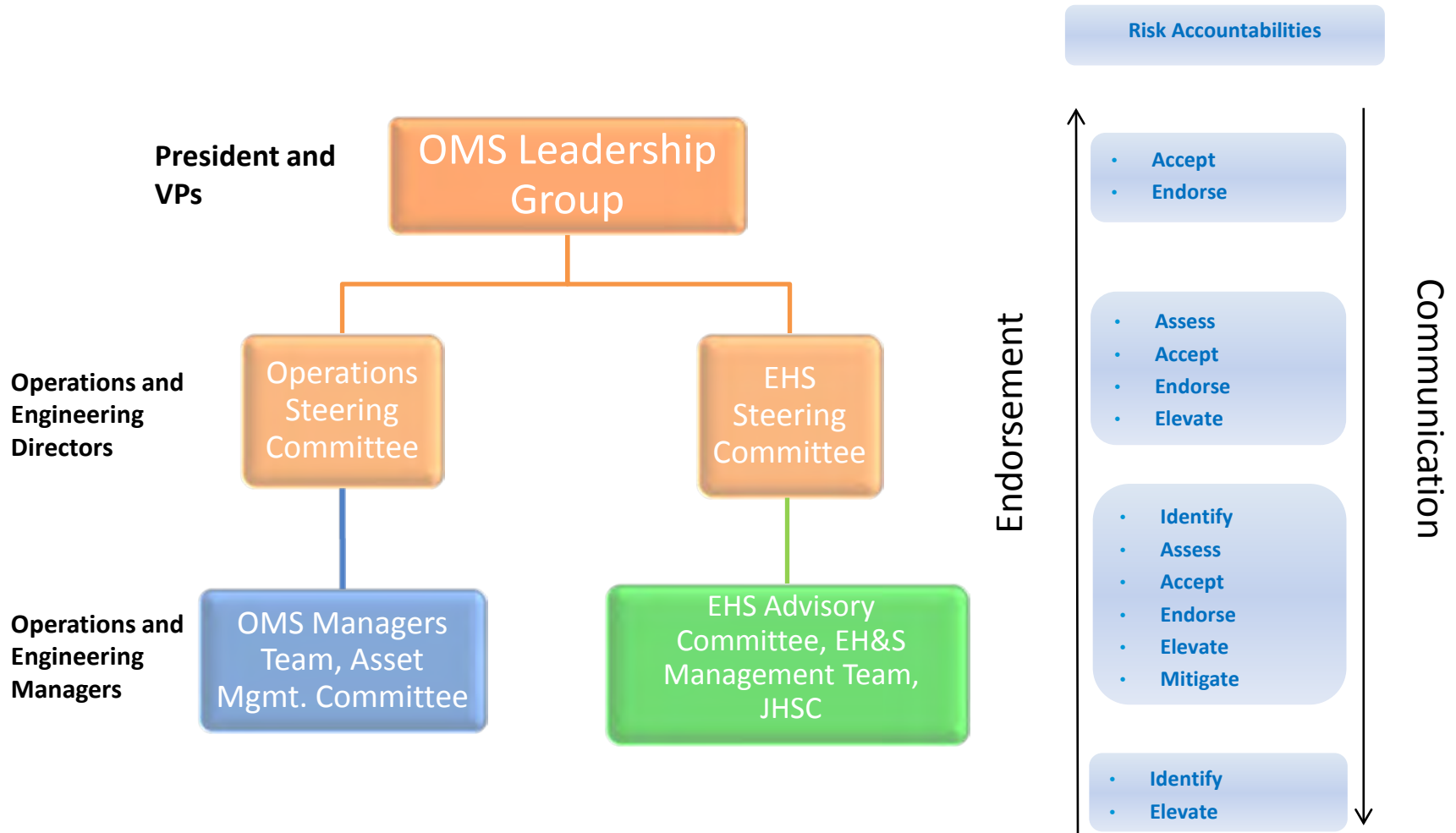
- Risk Assessments

- Processes, Procedures and Standards are in place to ensure consistency in Risk Assessments
- Risk Reviews are primarily based on HAZOP theory
- Maintenance capital spend prioritization

- Union Gas Risk Matrix

ALMOST CERTAIN	L5	Likelihood/Probability	III	II	II	I	I
LIKELY	L4		III	III	II	II	I
OCCASIONAL	L3		IV	III	III	II	II
RARE	L2		IV	III	III	III	II
REMOTE	L1		IV	IV	IV	III	III
			Consequence				
			C1	C2	C3	C4	C5

Risk Governance





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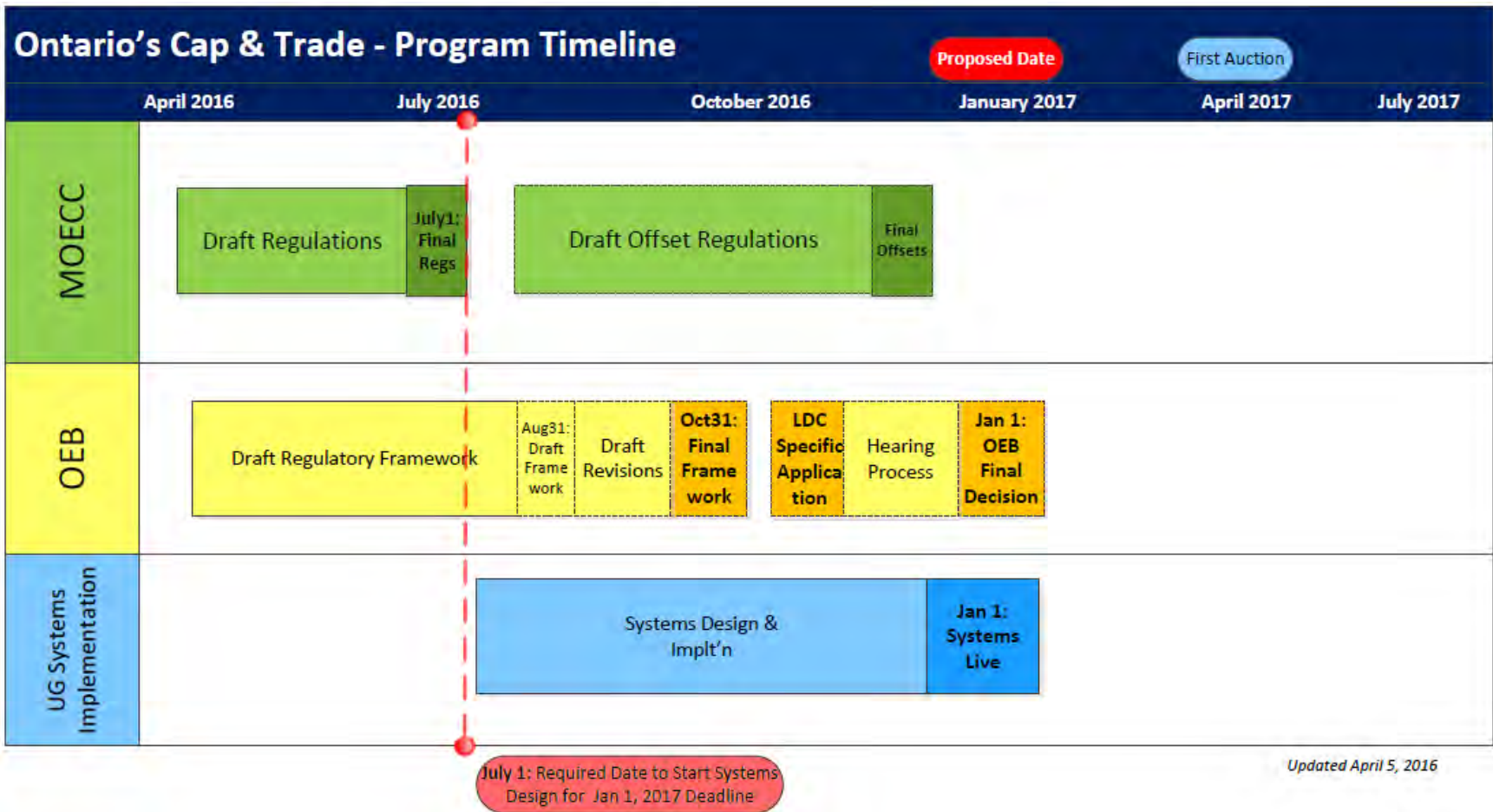
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Cap and Trade

Mark Kitchen
Director, Regulatory Affairs

Cap and Trade



Cap and Trade

Cap and Trade (“C&T”) Framework – Timing Considerations

- Current timing for OEB Cap and Trade Framework and utility specific applications will not allow for implementation on January 1, 2017
- Union’s third-party service provider requires 6 months’ notice to implement changes to our customer billing system
- Union wants to meet the January 1, 2017 implementation date to:
 - Meet Ontario government objective
 - Permit customer billing during the high volume winter season
 - Allow Union to enter into Q1 2017 allowance auction
 - Avoid significant billing adjustments

Cap and Trade

Solution is to have an OEB interim rate order issued no later than July 1, 2016

- Union needs to implement a separate line on its customers' bills for C&T to:
 - Separately track revenue for deferral account disposition
 - Drive customer behavioural changes
- Need to distinguish customers who are covered by Union, those who receive free allowances, those who are large emitters, and those who opt-out
- Union will provide a robust customer communications plan in support of the interim rate order



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Wrap-up

Mark Kitchen
Director, Regulatory Affairs



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SE
LISTED
NYSE



Recognized by:



TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____

DATE: May 16, 2016

SECONDED BY: _____

RES. NO.: 2016- 235

WHEREAS the province has implemented a ban on door-to-door sales for electricity and natural gas contracts by passing the Strengthening Consumer Protection and Electricity System Oversight Act, 2015;

AND WHEREAS Ontarians over the last twelve months continue to experience unsolicited, aggressive and misleading sales tactics at their door from companies seeking to sell home energy products, despite this provincial legislation;

AND WHEREAS the door to door agents acting on behalf of these companies misrepresent their purpose and/or identity, often posing as utility inspectors and government agents needing to gain access to the homes of Ontarians;

AND WHEREAS people across Ontario, and in particular vulnerable Wellington North residents, have been targeted by these door to door misrepresentations and misleading sales tactics;

BE IT RESOLVED THAT the that Council of the Township of Wellington North move to:

1. Urge the Provincial Government to ban all door-to-door sales in the home services sector (more specifically the sale or lease of HVAC equipment, water heaters, water filtration systems and other related home energy products and services by door-to-door sales agents) as soon as possible;
2. Forward a copy of this resolution to all municipalities in Ontario asking for support by passing a similar resolution and forwarding to their MPP;
3. Forward a copy of this resolution to MPP Ted Arnott and MPP Randy Pettapiece.
4. Forward a copy of this resolution to the Ontario Legislature.

MAYOR _____

CARRIED

DEFEATED



220 Algonquin Boulevard East, Timmins, ON P4N 1B3
www.timmins.ca

May 4, 2016

TO: ALL ONTARIO MUNICIPALITIES

Dear Sir/Madam:

Re: City of Timmins Resolution – Regulate Gas Prices in Ontario

Attached hereto please find a certified true copy of City of Timmins Resolution 16-154 passed on April 27, 2016 for your review and support.

If your municipality supports this resolution, please forward a copy of your resolution to the City of Timmins.

Thank you.

Yours truly,

STEPH PALMATEER, AMCT
City Clerk

SP/jc



TIMMINS

I'M IN. | J'Y TIENS. | ᐅᐃᐅ

OFFICE OF THE CITY CLERK
Telephone: (705) 360-2602
Fax: (705) 360-2674
E-mail: steph.palmateer@timmins.ca

The Corporation of the City of Timmins

RESOLUTION

Moved by Councillor Wawrzaszek

16-154

Seconded by Councillor Doody

Whereas the price of fuel is critical to the day to day cost of living for all residents of Ontario;

And Whereas the price of fuel plays a large role in establishing a competitive business climate;

And Whereas some regions in Ontario have consistently experienced higher fuel costs that go beyond the cost difference of transporting fuel;

And Whereas the fuel sales industry is quick to raise fuel prices as the price of oil increases but fuel prices do not adjust as quickly when the price of oil decreases;

And Whereas history has shown that fuel prices increase for long weekends and holidays;

And Whereas the Province of Ontario has the ability to regulate fuel prices;

Now Therefore Be it Resolved that Council for the City of Timmins hereby petitions the Government of Ontario to regulate fuel prices to the levels that are affordable and profitable as in jurisdictions within Ontario that have lower fuel prices;

Be it Further Resolved that this resolution and the background information are forwarded for support to all Municipalities in Ontario;

And Further That all resolutions of support are returned to the City of Timmins for submission to the Premier of Ontario, the Minister of Finance, the Association of Municipalities of Ontario, Timmins - James Bay MPP Gilles Bisson and the Ontario Good Roads Association.

CARRIED.

CERTIFIED TRUE COPY
OF RESOLUTION 16-154

	YEAS	NAYS
MAYOR		
S. Black		
COUNCILLORS		
P. Bamford		
J. Campbell		
M. Doody		
R. Dubeau		
A. Grzela		
A. Marks		
N. Rinaldo		
W. Wawrzaszek		


Steph Palmateer, City Clerk
Carried _____

Defeated _____

Deferred or Tabled _____

Date _____ April 27, 2016

Ontario Regular Unleaded Gasoline Prices // Prix de l'essence ordinaire en Ontario - 2016 (cents/litre)															Diff in highlighted prices			Price fluctuation (1st date +/- 2nd date)	
Source: http://www.energy.gov.on.ca/en/fuel-prices/?fuel=REG&yr=2016																			
Date	Ottawa	Tor W	Tor E	Windsor	London	Sudbury	SS Marie	Thdr Bay	Nrth Bay	Timmins	ON Avg	S. Avg	N. Avg	N/S Diff.					
04-Jan	89.5	101.8	100.5	92.3	92.8	104.4	103.9	104.4	98.8	107.9	98.2	97.5	103.9	-6.4					
11-Jan	86.5	92.9	94.2	93.8	87.7	102.4	101.9	100.5	97.6	107.1	92.7	91.6	101.5	-10	15	8	13	15	
18-Jan	83.4	92.8	91.4	86	84.8	94.4	100.9	99.8	96.4	103.9	90.3	89.3	98.2	-8.9				13	
25-Jan	84.6	94.8	93.4	83.8	85.4	91.4	98.4	94.6	93.1	99.9	91.2	90.7	94.5	-3.7				16	
01-Feb	81.5	94.8	92.5	82.4	86.5	95.4	97.9	90.9	97	98.9	90.4	89.8	94.9	-5.1					
08-Feb	76.9	90.4	87.8	83.7	79.8	93.4	97.9	89.5	94.4	97.7	86.3	85.4	93.4	-8.1	21			20	
16-Feb	87.5	91.8	89.4	80.5	81.4	92.8	95.9	86.7	92.6	93.9	88.9	88.5	91.5	-3					
22-Feb	84.6	87.8	86.2	81.3	78.9	93.4	95.9	86.7	91.6	97.1	86.2	85.4	91.9	-6.5					
29-Feb	86.5	89.8	87.9	76.8	79.7	92.4	95.9	93.2	90.8	96	87.6	86.9	93.3	-6.4					
07-Mar	87	91.3	89.2	74.2	80.8	91.4	95.9	92.6	90	96	88.4	87.8	92.7	-4.9	16			21	
14-Mar	91.5	95.3	93.7	85.7	85.9	94.4	95.9	99	89.4	99.9	93	92.6	95.9	-3.3					
21-Mar	91	94.3	92.7	84.4	85.9	97.3	95.9	104	89.2	102.9	92.5	91.8	98.6	-6.8					
28-Mar	95.4	99.3	97.9	84.2	89.5	97.4	103.9	104	89.2	102.7	96.7	96.3	99.9	-3.6					
04-Apr	94.9	98.3	97.2	92.5	88.5	95.4	102	100	87.9	102	96.2	96	97.5	-1.4	5				
11-Apr	98.2	102.3	100.6	91.1	92.5	95.5	99.9	100	94.8	102	99.2	99.4	98.1	1.3	1	0	5		
18-Apr	99.6	102.2	101.5	95.9	92.7	106.4	106.9	106.9	99.2	111.5	100.9	100.2	106.1	-5.9					
25-Apr	100.9	104.3	103	95.3	103.8	106.4	106.9	106.9	98.9	110	103	102.6	106	-3.3	3				
..																			
Year	89.4	95.5	94.1	86.1	86.9	96.7	99.8	97.6	93.6	101.7	93	92.5	97.5	-5.1					
..	Note: Retail pump prices are a mix of full-serve and self-serve prices. Prices include all applicable taxes. // Noté : Les prix de détail repré sentent un échantillon de stations avec et sans service et incluent toutes les taxes applicables.																		

Comparing the blue highlighted prices - On March 7, 2016 price of gas in Windsor was 74.2c/L and in North Bay 90c/L for a difference of 15 cents. Less than a month later, on April 4, it became cheaper to buy gas in North Bay as price of gas in Windsor was 92.5c/L and the price in North Bay, 87.9c/L. The price of gas between the two municipalities have fluctuated by 21 cents in less than a month.

Comparing the purple highlighted prices - On Jan 11, Toronto East was 94.2c/L and Sudbury 102.4c/L. Price fluctuated by 13 cents by April 11 where Toronto East paid 100.6c/L and Sudbury paid 95.5c/L

Comparing the averages between Northern and Southern municipalities of Ontario in red font -
On Jan 11 it was cheaper, on average, to buy gas in Northern Ontario than it was to buy gas in Southern Ontario - Logical?

Price Regulation

The Canadian government has constitutional authority to regulate gasoline prices only in an emergency. However, provinces and territories can regulate prices, and Quebec and the Atlantic provinces do so.

Provinces regulate gasoline prices to reduce price volatility -- high up or down price changes -- and to protect small independent retailers.

Quebec

Quebec sets minimum prices weekly based on its estimate of the acquisition cost of gasoline. The price includes an estimate of transportation costs and can include a minimum retail margin at the discretion of the regulating body, the Regie de l'energie du Quebec.

New Brunswick

In New Brunswick, the Energy and Utilities Board sets the maximum price every Thursday based on a formula that links the price to the New York Harbour price, with allowances made for other factors such as retail margins. No minimum price is set.

Nova Scotia

Nova Scotia also uses New York Harbour spot prices to set a benchmark price. Wholesale prices are set 6 cents a litre higher than the benchmark, and a transportation allowance is included in the price, ranging from 0.2 to 2.0 cents per litre, depending on the zone. Retailers are allowed a margin of 5.5 cents per litre and cannot sell below a margin of 4 cents per litre.

Prince Edward Island

In Prince Edward Island, prices are set by the Island Regulatory Appeals Commission. The Commission has full discretion in setting prices and tracks a wide variety of trends in determining the price level. In practice, it also uses New York Harbour prices to drive changes in the regulated price. Prices on the New York Mercantile Exchange (NYMEX) are averaged over a two week period and the new maximum and minimum prices are usually announced on the first and 15th of every month. Wholesalers have the right to apply for a decrease in their wholesale price. In theory, this could result in different prices from one brand to another. In practice, any such differences are rare and short-lived.

Newfoundland and Labrador

In Newfoundland and Labrador, the price of gasoline is set by the Board of Commissioners of Public Utilities. The Board sets a benchmark price based on spot market prices and adds on various factors such as wholesale and retail margins, transportation and taxes to arrive at a maximum price. The province is divided into 18 zones to accommodate differing transportation costs. Prices are revised monthly.

Background information:

Lowest Gasoline Price on Wednesday April 13th via Gasbuddy.com (NEOMA region) (20 cent volatility within region)

Timmins	111.6
Hearst	102.9
Kapuskasing	102.9
Smooth Rock Falls	102.9
Cochrane	102.9
Iroquois Falls	102.9
New Liskeard	92.9
Kirkland Lake	91.9

Other Northern Communities (21 cent volatility compared to Timmins) (15.6 cent volatility within region)

Sudbury	105.9
Sault Ste Marie	99.9
Thunder Bay	91.9
North Bay	90.7
Parry Sound	98.6
Kenora	92.9
Sturgeon Falls	92.9
Espanola	90.3

Other communities in Southern Ontario (26 cent volatility relative to Timmins) (13.2 cent volatility within region)

Ottawa	98.5
Kingston	97.9
St Catharines	97.9
Hamilton	94.6
Niagara Falls	93.9
Windsor	93.9
Toronto	92.9
London	86.3
St Thomas	86.3
Peterborough	85.6
Sarnia	85.3

Background information:

Lowest Gasoline Price on Monday, April 25th via Gasbuddy.com (NEOMA region) (16.6 cent volatility within region)

Timmins	109.6
Hearst	112.5
Kapuskasing	111.7
Smooth Rock Falls	106.9
Cochrane	109.9
Iroquois Falls	106.9
New Liskeard	96.9
Kirkland Lake	95.9

Other Northern Communities (21 cent volatility compared to Timmins) (13.0 cent volatility within region)

Sudbury	104.9
Sault Ste Marie	96
Thunder Bay	91.9
North Bay	94.7
Parry Sound	98.6
Kenora	98.5
Sturgeon Falls	95.4
Espanola	97.3

Other communities in Southern Ontario (26 cent volatility relative to Timmins) (11.2 cent volatility within region)

Ottawa	97.9
Kingston	94.9
St Catharines	97.9
Hamilton	98.6
Niagara Falls	98.5
Windsor	92.7
Toronto	94.9
London	97.9
ST Thomas	95.2
Peterborough	87.6
Sarnia	98.8

May 31, 2016

The Honourable Kathleen O. Wynne
Queen's Park
Main Legislative Building, Room 281
Toronto, Ontario M7A 1A1

Re: Climate Change Action Plan

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on May 30, 2016 endorsed the following resolution:

WHEREAS any policy to move Ontario residents from affordable natural gas to more expensive energy sources would create an unmanageable burden on household and municipal budgets;

AND WHEREAS the rising costs of electricity in Ontario are already forcing families and local governments to choose between electricity bills and other basic necessities / services. A move to electric heat would add an additional \$3,000 annually to home heating costs and the impacts on municipal buildings would be even greater;

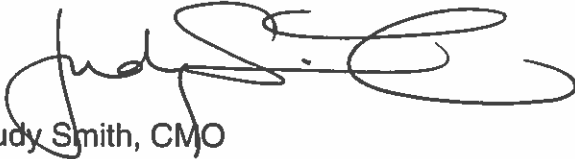
AND FURTHER any move by the provincial government to force Ontario industry and business away from natural gas to more expensive electric power options will have devastating consequences on the local economy as employers will relocate to other jurisdictions with more competitive energy choices;

THEREFORE BE IT RESOLVED THAT the Municipality of Chatham-Kent strongly urges the Government of Ontario to reconsider any policy or strategy within the forthcoming "Climate Change Action Plan" that would force rural residents and businesses to replace the most affordable energy option available, natural gas, with more expensive options;

AND FURTHER THAT this resolution be circulated to all other municipalities in Ontario asking for their support by passing a similar resolution.

If you have any questions or comments, please contact Judy Smith at 519-360-1998 Ext # 3200.

Respectfully yours,

A handwritten signature in black ink, appearing to read 'Judy Smith', with a large, stylized flourish at the end.

Judy Smith, CMO
Manager Municipal Governance
Clerk /Freedom of Information Coordinator

C

Hon Glen R. Murray, MPP
Ministry of the Environment and Climate Change
11th Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario M7A 2T5

Rick Nicholls, MPP
100 -111 Heritage Rd.
Chatham, ON N7M 5W7

Monte McNaughton, MPP
360 James Street.
Wallaceburg, ON N8A 2N5

Association of Municipalities of Ontario
200 University Ave., Suite 801
Toronto, ON M5H 3C6

Administration

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-685-4225 Toll-free: 1-800-263-7215 Fax: 905-687-4977

www.niagararegion.ca

May 9, 2016

The Honourable Dr. Jane Philpotts
Health Canada
70 Colombine Driveway
Tunney's Pasture
Ottawa, ON K1A 0K9

Sent via email:

hon.jane.philpott@canada.ca

The Honourable Dr. Eric Hoskins
Ministry of Health and Long Term Care
10th Floor, Hepburn Block
80 Grosvenor Street
Toronto, ON M7A 2C4

Sent via email:

ehoskins.mpp@liberal.ola.org

**RE: Lyme Disease
Minute Item 9.3, CL 6-2016, April 28, 2016**

Dear Ministers:

Regional Council at its meeting held on April 28, 2016, passed the following resolution:

Whereas the number of cases of ticks positive for Lyme disease is increasing throughout Ontario and specifically in Niagara Region;

Whereas the laboratory testing for and diagnosis of Lyme disease is sub-optimal;
and

Whereas there are chronic sufferers of long term consequences of this disease.

NOW THEREFORE BE IT RESOLVED:

1. That Niagara Region **REQUEST** the Province of Ontario to increase funding for research aimed to enhance the testing for Lyme disease;
2. That Niagara Region **REQUEST** the Government of Canada to increase funding for research aimed to enhance the testing for Lyme disease and determine better treatment for long term outcomes of Lyme disease;
3. That this resolution **BE FORWARDED** to all Municipalities in Ontario for their endorsement; and
4. That this resolution **BE FORWARDED** to the Premier of Ontario, the Minister of Health and local Members of Provincial Parliament.

Please do not hesitate to contact me should you have any questions.

Yours truly,



Ralph Walton
Regional Clerk

cc: The Honourable K. Wynne, Premier of Ontario *Sent via email: kwynne.mpp@liberal.ola.org*
W. Gates, MPP (Niagara Falls) *Sent via email: w gates-co@ndp.on.ca*
The Honourable R. Nicholson, MP (Niagara Falls) *Sent via email: rob.nicholson@parl.gc.ca*
T. Hudak, MPP (Niagara West) *Sent via email: tim.hudakco@pc.ola.org*
D. Allison, MP (Niagara West) *Sent via email: dean.allison@parl.gc.ca*
The Honourable J. Bradley, MPP (St. Catharines) *Sent via email: jbradley.mpp.co@liberal.ola.org*
C. Bittle, MP (St. Catharines) *Sent via email: chris.bittle@parl.gc.ca*
C. Forster, MPP (Welland) *Sent via email: cforster-op@ndp.on.ca*
V. Badawey, MP (Niagara Centre) *Sent via email: vance.badawey@parl.gc.ca*
All Ontario Municipalities *Sent via email*

TOWNSHIP OF AUGUSTA

Moved By: Bill Buckler

Date: May 24, 2016

Seconded By: George Elliott

Report: 2016-052

Resolution No 7

BE IT RESOLVED THAT Council supports the Lyme disease resolution passed by the Niagara Region at their April 28, 2016 meeting and;

BE IT FURTHER RESOLVED THAT the Municipality of Augusta request the Province of Ontario and the Government of Canada provide increased funding for research aimed to eradicate Lyme disease carrying ticks and;

THAT the Municipality of Augusta requests the Province of Ontario and the Government of Canada provide funding or increased funding for research aimed to test the efficacy of the vaccines developed in the United States or to develop a new Canadian vaccine for the control of Lyme disease in humans and

THAT this resolution be forwarded to all Municipalities in Ontario, the Premier of Ontario, the Minister of Health and Ontario MPPs.

RECORDED VOTE:

	FOR	AGAINST
Councillor Buckler	—	—
Councillor Conklin	—	—
Deputy Mayor Elliott	—	—
Mayor Malanka	—	—
Councillor Wynands	—	—

CARRIED Day Malanka
Mayor

DEFEATED _____
Mayor

Declaration of pecuniary interest by: _____

Nature of interest: _____

- Disclosed His/Her/Their Interest
- Vacated His/Her/Their Seat
- Abstained from discussion & did not vote on the question



The Honourable Dr. Jane Philpott
Health Canada
70 Colombine Driveway
Tunney's Pasture
Ottawa, ON
K1A 0K9

Sent via email
hon.jane.philpott@canada.ca

The Honourable Dr. Eric Hoskins
Ministry of Health and Long Term Care
10th Floor, Hepburn Block
80 Grosvenor Street
Toronto, ON
M7A 2C4

Sent via email
ehoskins.mpp@liberal.ola.org

RE: Lyme Disease, COTW Day 2, Minute Item 12.05, May 18th, 2016

Dear Ministers,

The Council of the County of Huron, at its meeting held on May 18th, 2016, passed the following resolution in support of a resolution made by the Regional Municipality of Niagara:

Whereas the number of cases of ticks positive for Lyme disease is increasing throughout Ontario and specifically in Niagara Region;

Whereas the laboratory testing for and diagnosis of Lyme disease is sub-optimal; and

Whereas there are chronic sufferers of long term consequences of this disease.

NOW THEREFORE BE IT RESOLVED:

1. That County of Huron **REQUEST** the Province of Ontario to increase funding for research aimed to enhance the testing for Lyme disease;
2. That County of Huron **REQUEST** the Government of Canada to increase funding for research aimed to enhance the testing for Lyme disease and determine better treatment for long term outcomes of Lyme disease;
3. That this resolution **BE FORWARDED** to all Municipalities in Ontario for their endorsement; and
4. That this resolution **BE FORWARDED** to the Premier of Ontario, the Minister of Health and local Members of Provincial Parliament.

CARRIED

OFFICE OF THE WARDEN

Corporation of the County of Huron, 1 Court house Square, Goderich, Ontario N7A 1M2 CANADA


Tel: 519.524.8394 Fax: 519.524.2044 Toll Free: 1.888.524.8394 (519 area only)

www.huroncounty.ca



Please do not hesitate to contact me should you have any questions.

Yours truly,



Paul Gowing
Warden

cc:

The Honourable K. Wynne, Premier of Ontario, Minister of Intergovernmental Affairs,
kwynne.mpp@liberal.ola.org *Sent via email*

Ben Lobb, MP Huron-Bruce, Ben.lobb@parl.gc.ca *Sent via email*

Lisa Thompson, MPP Huron-Bruce, lisa.thompson@pc.ola.org *Sent via email*

All Ontario municipalities *Sent via email*

OFFICE OF THE WARDEN

Corporation of the County of Huron, 1 Court house Square, Goderich, Ontario N7A 1M2 CANADA

Tel: 519.524.8394 Fax: 519.524.2044 Toll Free: 1.888.524.8394 (519 area only)

www.huroncounty.ca



May 27th, 2016

The Honourable Kathleen Wynne
Premier of Ontario
premier@ontario.ca

Dear Honourable Kathleen Wynne:

RE: Lyme Disease.

The Council of the Corporation of Tay Valley Township at its Council meeting on May 24th, 2016 adopted the following resolution:

RESOLUTION #C-2016-05-26

“WHEREAS, the number of cases of ticks and diagnosis of Lyme disease is sub-optimal;

AND WHEREAS, there are chronic sufferers of long term consequences of this disease;

NOW THEREFORE BE IT RESOLVED, that the Council of Tay Valley Township request the Province of Ontario to increase funding for research aimed to enhance the testing for Lyme disease;

AND THAT, the Council of Tay Valley Township request the Government of Canada to increase funding for research aimed to enhance the testing for Lyme disease and determine better treatment for long term outcomes of Lyme disease;

AND FURTHER THAT, this resolution be forwarded to all Municipalities in Ontario for their endorsement and to the Premier of Ontario, the Minister of Health and local members of Provincial Parliament.”



Tay Valley Township

If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or clerk@tayvalleytwp.ca.

Sincerely,

Janie Laidlaw, Acting Clerk

cc: The Honourable Jane Philpott, Minister of Health
Randy Hillier, MPP Lanark-Frontenac-Lennox-Addington
Scott Reid, MP Lanark-Frontenac-Kingston
Ontario Municipalities



Thursday, June 02, 2016

Assessment Update - More than 2 million notices mailed

One of the key changes introduced for the 2016 Assessment Update is early mailing of Property Assessment Notices. Starting April 4, Notices were mailed to residential property owners across Ontario, over a 21-week period, providing property owners the opportunity to resolve concerns before final Assessment Rolls are returned to municipalities.

As of June 3, 2016, **2,030,997** Property Assessment Notices have been mailed – nearly half of Ontario’s residential properties. Click [HERE](#) for the full Notice mailing schedule and to find out when property owners in your community will receive their updated 2016 values.

Leading up to the 2016 Assessment Update, MPAC has introduced some of the most significant reforms to Ontario’s property assessment system since 1998. These changes share a common goal that is rooted in MPAC’s commitment to increased transparency and understanding in order to bring stability and predictability to municipalities’ tax base.

Improving the Municipal Experience

MPAC’s Municipal and Stakeholder Relations team was tasked with finding ways to improve the products and services we deliver to our municipal stakeholders in preparation for the 2016 Assessment Update.

In an effort to provide increased transparency and a shared understanding about property assessments, as well as stability and predictability in the roll, MPAC has redesigned Municipal Connect™.

Many enhancements were made in the development of Municipal Connect 2.0. Key changes include:

- Access to preliminary values for the 2016 CVA (2017 to 2020 tax years)
- Weighted Assessments based on municipal specific ratios
- Enhanced mapping features
- Improved search functionality
- Better understanding of assessment at risk through appeals and Request for Reconsideration monitoring

Multi-Residential Assessment Methodology Change

As part of this year’s province-wide Assessment Update (legislated valuation date of January 1, 2016), multi-residential properties in Ontario will be valued using the direct capitalization of net income approach. In the past, multi-residential properties were valued using gross income multipliers (GIM).

This methodology change aligns with MPAC’s delivery of accurate assessments. The change also aligns with appraisal industry standards and more closely reflects the way in which these properties transact in the marketplace.

As part of our work to provide greater transparency in the assessment process, a detailed Methodology Guide for Multi-Residential properties will be shared with stakeholders and posted on [mpac.ca](#). In addition, MPAC will make available Market Valuation Reports that provide specifics regarding the various valuation parameters used for the 2016 value calculations.

Municipal Connect 2.0 launched at the Ontario Municipal Tax and Revenue Association Conference on April 4, followed by training sessions which have been taking place across the province. To learn more, contact your local Municipal and Stakeholder Relations representative.

Improving the Residential Taxpayer Experience

To support the rollout of the 2016 Assessment Update, MPAC has produced a series of videos to help property owners better understand the assessment system.

Available on YouTube, the following videos were provided to municipalities as part of the municipal toolkit, and are accessible on mpac.ca:

- [AboutMyProperty™ Overview](#)
- [How MPAC Assesses Property](#)
- [The Request for Reconsideration Process](#)
- [Property Assessment and Taxation](#)

Receiving Questions about Property Assessment Notices?

Property owners are encouraged to visit aboutmyproperty.ca – MPAC's secure, online, easy-to-use self-serve website that allows property owners to learn more about how their property was assessed, see the information MPAC has on file, as well as compare it to others in their neighbourhood/area.

AboutMyProperty™ has been redesigned this year and provides access to:

- [Market Trends](#) – property owners can browse through the interactive maps to view information on residential sale price trends in their neighbourhoods and municipalities across Ontario.
- A Property Profile Report - available through 'My Property,' this section includes more information about the five key factors that account for 85% of a property's assessed value.
- Property Snapshots – accessible through 'My Neighbourhood,' owners can access up to 100 snapshots of data on other properties in their neighbourhood or area. This snapshot provides: property address, year built, square footage, lot size, number of storeys, Current Value Assessment, and sales information, if applicable.
- Favourites Report – owners can compare their property with up to 24 saved Favourites. The report can be downloaded and includes address, Roll Number, Current Value Assessment, sale and site information, as well as residential structural details (e.g. square footage).

Property owners are also encouraged to look for their Request for Reconsideration (RfR) deadline, which is included on their Notice. Owners will have 120 days from their Issue Date to file. More information on how to file an RfR is available on aboutmyproperty.ca.

Collective Bargaining Update

MPAC's 2015 Annual Report



MPAC's 2015 Annual Report is now available on mpac.ca. The report provides an overview of our progress in delivering on the objectives outlined in our 2013-2016 Strategic Plan that have laid the groundwork for successful delivery of the 2016 Assessment Update.

Report highlights include:

- The addition of more than \$30 billion in new assessment to municipal tax rolls.
- Completion of more than 2.9 million data checks to ensure the quality and accuracy of our data ahead of updating values.
- Progress towards developing the two-way Service Level Agreement with municipalities.
- Our efforts in the area of pre-roll consultations and disclosure.
- Significant enhancements to our products and services for the 2016 province-wide Assessment Update.

[Learn more.](#)

On May 25, MPAC and the union's bargaining committee had their second meeting with the provincially appointed Conciliation Officer. While an agreement has been reached on a number of items, discussions continue on post-retirement benefits for staff covered under Letter of Understanding #2 [page 51 of the collective agreement, section (b)], and wages. As a result, the union's bargaining committee has advised MPAC that they have requested a No Board Report. A strike deadline has been set for June 17.

Another meeting between MPAC and the bargaining team has been scheduled for June 15 and 16, however, MPAC is available to meet with the bargaining committee ahead of this date if they wish to continue discussions. It continues to be our hope that with the assistance of the Conciliation Officer, we will be able to achieve a negotiated collective agreement that is fair to all employees and reflects the current climate and realities of the public sector, including the Government of Ontario.

We will continue to keep you updated on the status of our negotiations.

www.mpac.ca

MPAC
1340 Pickering Parkway
Pickering ON
L1V 0C4

This email was created and delivered using [Mailout](#)

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 612-20

June 01, 2016

Mayor/CAO,

It has been a pleasure for us to help you accomplish your policing responsibilities and keeping your community safe over the years, and we look forward to providing you high value policing service in 2016 and beyond.

In this letter, I would like to highlight for you some of the 2016 initiatives we are undertaking and inform you of some of the projects Municipal Policing Bureau (MPB) will be focusing on this year.

New MPB Twitter account [@OPP_Mun_Pol](#)

In 2016, MPB's commitment is to enhance our communication with your municipality using effective, innovative means of communication. The Bureau recently launched a Twitter account ([@OPP_Mun_Pol](#)) to provide municipalities like yours with an opportunity to stay up-to-date with the MPB initiatives and announcements. At the same time, our Bureau will be using Twitter to post additional information/materials and answer questions you might have. If your municipality does not have a Twitter account, it is recommended to set up one up on your desktop or your mobile device and start following us at [@OPP_Mun_Pol](#). For additional information on how to sign up with Twitter, please visit [Twitter Support Page](#). Alternatively, you may enter [@OPP_Mun_Pol](#) in your search browser (i.e. Google Chrome, Firefox or Internet Explorer).

Redesign of the [www.OPP.ca](#)

With the recent redesign of the OPP website, our Bureau will continue to upload materials which will help in providing detailed explanation on the billing model, contract proposal process and policing costs in general. Please take the time to review the MPB page of the website ([www.OPP.ca/Who we are/Municipal Policing Bureau](#)). In addition, the MPB will notify all our Twitter followers once new materials are uploaded on our website.

Posting of the 2015-2016 municipal policing costs on [www.OPP.ca](#)

Based on feedback received from many municipalities, and in keeping with our renewed commitment to educate, inform, and be transparent on OPP municipal policing billing practices, the OPP will be posting the 2015 and 2016 policing costs for all OPP policed municipalities on [www.OPP.ca/Who we are/Municipal Policing Bureau](#).

Municipal portal initiative

We are currently at the design stage for creating a communication portal with all 323 municipalities policed by the OPP. The ability to communicate regularly and in a timely manner with such a large number of clients using conventional means, like regular mail, has its limitations. In keeping with the OPP's drive to innovate and be more efficient, my intention is to develop an online correspondence delivery system that allows all of us to communicate with you in a more efficient and effective way.

This online portal will have individual municipal access and serve as a delivery mechanism for all the correspondence with municipalities like yours going forward. i.e. annual billing statements, letters, reminders etc.

The OPP Contract Proposal Process

As you are aware, the Ministry of Community Safety and Correctional Services lifted the moratorium on costings on November 1, 2015 and the OPP has started providing contract proposals as requested. There are currently 10 municipalities in the queue for costing proposals. The contract proposal process was designed not to affect the municipal policing cost of the existing OPP-policed municipalities. A detailed [Information Manual](#) that provides more information on the OPP contract proposal/amalgamation process can be found at www.OPP.ca/Who we are/Municipal Policing Bureau.

New CFS Billing Summary Report

In addition to the OPP launching the Polices Services Board reporting tool earlier in 2015, MPB recently launched the Calls for Service (CFS) Billing Summary Report. If you haven't seen it by now your local civilian governance body likely has. The report, available from your local OPP detachment Commander, ensures timely information to municipalities pertaining to the 'billable' CFS in their municipality. Please discuss with your Detachment Commander and your civilian governance body (if any) for the possibility of reviewing the report.

Please send us your feedback on these new initiatives by email at OPP.MunicipalPolicing@opp.ca. We look forward to hearing from your municipality on these initiatives and our fruitful collaboration in the future.

The OPP is committed to work diligently with municipal stakeholders to ensure effective, efficient and sustainable police service delivery in Ontario.

Thank you again.

Sincerely,

M.M.(Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

Email OPP.MunicipalPolicing@opp.ca

Twitter [@OPP_Mun_Pol](https://twitter.com/OPP_Mun_Pol)

/nv

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6200
Fax: 705 330-4191

Tél. : 705 329-6200
Télé.: 705 330-4191

File Reference: 612-20

June 7, 2016

Attn: Municipal CAOs and Mayors

RE: New Report Available Related to Current Billable Calls for Service (CFS)

In follow-up to the 2016 initiatives letter dated June 1st, 2016, the Ontario Provincial Police (OPP) Municipal Policing Bureau has rolled out a new report called the Calls for Service (CFS) Billing Summary Report. Under the OPP billing model, the number of billable occurrences has an impact on the amount a municipality pays on the CFS portion of their annual billing statement.

Police officers perform a variety of duties and respond to many different types of situations. Only a portion of these duties, deemed to be reactive in nature, are included in the CFS portion of a municipality's annual billing statement.

The CFS Billing Summary Report captures current activity for billable occurrences grouped and weighted by their respective time standard in a manner similar to the annual statement. With the CFS Billing Summary Report, Detachment Commanders are able to view current activity, comparing it to the same period in the previous year to take a quick snapshot of "billable" CFS in the municipality.

This report is meant to be shared by detachment representatives with OPP-policed municipalities through their Police Services Boards (PSB), Community Policing Advisory Committees (CPAC) and/or municipal councils. It must be recognized that this is only one of several tools and/or reports available to understand policing activity in a municipality. On the back side of this memo you will find some *Frequently Asked Questions* about the CFS Billing Summary Report.

This report, combined with other tools and/or reports, can assist detachment commanders in identifying the types of calls that may be contributing to reactive CFS and impacting policing costs. The development of this report supports the OPP's commitment to provide clear and transparent information to municipalities about the delivery of OPP municipal policing services.

Yours truly,

A handwritten signature in black ink, appearing to read "Marc Bedard". The signature is fluid and cursive.

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

ald/

Frequently Asked Questions

Q. What is the difference between the CFS Billing Summary report and the Police Services Board report?

The PSB report consists of four components, one of which being crime data from Niche RMS. The crime report is similar to the CFS Billing summary but different. Billable occurrence reporting has unique characteristics unlike any of the OPP's other statistical methods including:

- Count of *reported* occurrences instead of *actual* occurrences (reported in the Police Services Board Crime report).
- Excludes occurrences reported through on-line reporting methods.
- Offences included in the billing categories vary from traditional reporting categories (originating from Statistics Canada) despite similar naming conventions.
- Does not include ALL occurrences municipal officers attend.
- Does not include occurrences in First Nations, provincial areas or unorganized territories.
- The PSB Report is managed and supported by Business Management Bureau. The CFS Billing Summary Report is managed and supported by Municipal Policing Bureau.

Q. Why are reported occurrences used instead of actual occurrences?

Reported occurrences are the sum of all actual and unfounded occurrences reported to police. Reported occurrences invoke police resources, whether the reported offence was actually committed or not. As police are still required to investigate 'unfounded' occurrences and still invoke a police response, they are counted for billing purposes.

Q. Where can I get this report from?

CFS Billing Summary reports can be requested from your Detachment Commander.

Q. Are calls for service in First Nation or provincial areas (Provincial parks, highways) included in the counts?

The CFS Billing Summary report counts only occurrences that occur in one of the 323 municipalities policed by the OPP. It does not include occurrences in provincial areas (including First Nation, unincorporated territories or provincial park areas) that OPP members are mandated to police. Location of the occurrence is determined by the occurrence address.



TOWNSHIP OF SOUTH - WEST OXFORD

R. R. # 1, Mount Elgin, On. N0J 1N0
312915 Dereham Line

Phone: (519) 877-2702; (519) 485-0477; Fax: (519) 485-2932

Thursday, June 2, 2016

Rural Ontario Municipal Association
Attn: Chairperson Ronald Holdman
200 University Avenue
Suite 801
Toronto, ON
M5H 3C6

Dear Board of Directors:

The Council of the Township of South-West Oxford duly moved and carried the following resolution at the regular council meeting held on May 17, 2016:

Resolved that staff be directed to write a letter to ROMA indicating the Township's opposition to the division of the Conferences and that this be sent to all municipalities in Ontario, AMO and Oxford MPP Ernie Hardeman.

Council has expressed concern that two separate conferences...only weeks apart...will have a negative impact on resources without a significant improvement in results. Provincial Ministers and support staff, Members of Provincial Parliament, Council members, municipal staff, vendors as well those sponsoring the conferences will see a doubling of costs as there is now an expectation to appear at two separate events.

The previous partnership provided diversity of content while streamlining costs between two important groups. Council does not see what efficiencies are to be gained by splitting the conferences. There has always been the opportunity to address Rural Ontario issues at the combined conference. It is questionable whether a separate conference will offer rural municipalities a clearer voice when dealing with the Province or other agencies or provide better educational opportunities to members. Diversity in a conference offers a great deal to the participants to bring back to their communities.

Council is hopeful that the ROMA Board of Directors will reconsider and reunite with OGRA for future conferences.

Yours truly,

A handwritten signature in black ink, appearing to read "Mary Ellen Greb".

Mary Ellen Greb, CAO

Corporation of the Town of Essex

Municipal Resolution on Widening Highway 3 to Improve Public Safety

MOVED BY: Councilor Snively

RESOLUTION NO. R16-05-180

SECONDED BY: Deputy Mayor Meloche

DATE: May 2, 2016

WHEREAS the late Bruce Crozier, as Member of Provincial Parliament for Essex from 1993 to 2011, successfully advocated for the widening of Highway 3 (Bruce Crozier Way) from Windsor to Leamington to address public safety concerns with this stretch of Highway 3.

AND WHEREAS two phases of the three-phase Highway 3 Road Widening project were completed by the Ministry of Transportation but the third phase of the Project (covering the stretch of Highway 3 from the Town of Essex to the Town of Leamington) is, based on our understanding, not currently in their short term planning;

AND WHEREAS a number of traffic accidents have since occurred on the current two-lane stretch of Highway 3 between Essex and Leamington, with the most recent fatal accident having occurred on April 27, 2016 just east of County Road 23;

AND WHEREAS public safety concerns persist today as it relates to this heavily travelled section of Highway 3 which is a major transportation corridor for industrial, agricultural and commercial trade in Southwestern Ontario;

THEREFORE BE IT RESOLVED that the Government of Ontario be called upon to make it a top priority to complete the final phase of the Highway 3 Widening Project (between Essex and Leamington); and

That a copy of this resolution be forwarded to the Ministry of Transportation, the AMO and to all municipalities within the Province with a request for support.

"CARRIED"



Mayor McDermott

May 31, 2016

Re: Cutbacks to Behavioural Therapy for Children Affected by Autism Spectrum Disorder

At the regular meeting of The Township of Gillies held May 24, 2016, Council considered correspondence from the Town of Shelburne regarding cutbacks to behavioural therapy for children affected by autism spectrum disorder.

Please be advised that the following resolution was passed by Council at the meeting:

RESOLUTION NO. 2016/122

Moved by Councillor O'Gorman; Seconded by Councillor Groenheide

BE IT RESOLVED that a letter be sent to Hon. Tracy MacCharles, Minister of Children and Youth Services; Alexander Bezzina, Deputy Minister; Hon. Eric Hoskins, Minister of Health; and Hon. Kathleen Wynne, Premier of Ontario, requesting the Province to:

1. Amend its policy to one that will allow all children on the current waiting list to receive the IBI services promised them;
2. Remove the limit for IBI therapy and replace it with a program that provides ongoing IBI services based on need and individual development, not age; and
3. Ensure oversight by professionals and parents based on 'development progress' criteria and milestones; and
4. Adopt a Direct Funding Offering (DFO) model in lieu of the current Direct Service Offering (DSO) model;

AND FURTHER THAT a copy of this resolution be forwarded to all municipalities within the Province of Ontario

CARRIED

If you require further information, please do not hesitate to contact the undersigned at 807-475-3185 or gillies@tbaytel.net.

Sincerely,



Shara Lavallée
Clerk

TOWNSHIP OF CHAMPLAIN

ITEM NO.	10.1
DATE	April 13, 2016
RESOLUTION NO.	2016-173a

MOVED BY Troy Carkner Paul Emile Duval
 Jacques Lacelle Helen MacLeod
 Gérard Miner Pierre Perreault
 Normand Riopel Marc Séguin

SECONDED BY Troy Carkner Paul Emile Duval
 Jacques Lacelle Helen MacLeod
 Gérard Miner Pierre Perreault
 Normand Riopel Marc Séguin

WHEREAS the cost of electricity to individuals has increased by 50% since 2012 in the Province of Ontario;

AND WHEREAS senior citizens on fixed income, low income families and small businesses are finding it increasingly difficult to meet these rising costs;

AND WHEREAS the Provincial *Green Energy Act* continues to promote the building of solar farms and wind turbines where they pay the producers much higher rates than what they can charge per kilowatt;

AND WHEREAS on many occasions the Province of Ontario is forced to sell surplus power to our neighbours at a loss;

BE IT RESOLVED THAT the Township of Champlain request the Province of Ontario to place a moratorium on further development of this type and to complete an extensive review of the *Green Energy Act* in order to provide affordable electricity to our citizens; and

BE IT FURTHER RESOLVED THAT this Resolution be forwarded to our municipalities to seek their support.



Carried



**Carried
as amended**



Defeated

Gary J. Barton, Mayor



April 29, 2016

The Honourable Kathleen O. Wynne
Premier of Ontario

The Honourable Bob Chiarelli
Minister of Energy

RE: Review of the Green Energy Act

At its meeting held on April 13, 2016, Council for Champlain Township passed resolution 2016-173a expressing its concern regarding the dramatically increasing cost of electricity in the Province of Ontario.

The *Green Energy Act* continues to promote the building of solar farms and wind turbines where the Province pays the producers much higher rates than it can charge per kilowatt. On many occasions the Province of Ontario is forced to sell surplus power to our neighbours at a loss.

The Township of Champlain requests that the Province of Ontario places a moratorium on further development of this type and completes an extensive review of the *Green Energy Act* in order to provide affordable electricity to our citizens.

A copy of Council's resolution 2016-173a, dated April 13, 2016, is attached for your consideration and a request for support is being emailed to all municipalities in Ontario.

Yours truly,

A handwritten signature in blue ink that reads "Alison Collard".

Alison Collard
Clerk

Attach.

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
EMPLOYEE REIMBURSEMENT						
	78,931	46985 01-1000-4000-40620	MILEAGE	REIMBURSE	\$16.68	
	78,931	46985 01-1000-4000-40630	STAFF TRAINING	REIMBURSE	\$1,074.50	
	78,931	46985 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE	\$1.84	
	78,931	46985 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE	\$118.69	
	78,931	46985 01-0000-0100-00100	BANK	REIMBURSE	\$0.00	\$1,211.71
SEARLES MOTOR PRODUCTS LIMITED						
	79,039	46986 10-0000-3160-80000	MATERIALS FIRE CHIEF TRUCK	FIRE CHIEF'S CAR	\$29,202.11	
	79,039	46986 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE CHIEF'S CAR	\$3,215.15	
	79,039	46986 01-0000-0100-00100	BANK	FIRE CHIEF'S CAR	\$0.00	\$32,417.26
ACAPULCO ***						
	78,939	46987 01-5100-4100-41710	CHEMICALS	VPCC ACID CHLORINE	\$1,300.96	
	78,939	46987 01-0000-0200-00325	HST RECEIVABLE100%	VPCC ACID CHLORINE	\$169.13	
	78,939	46987 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC ACID CHLORINE	\$0.00	\$1,470.09
AIR LIQUIDE						
	79,068	46988 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	CYLINDER LEASE	\$274.14	
	79,068	46988 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CYLINDER LEASE	\$30.28	
	79,068	46988 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CYLINDER LEASE	\$0.00	\$304.42
AL'S TIRE INGERSOLL						
	79,147	46989 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE REPAIR	\$16.55	
	79,147	46989 01-0000-0200-00325	HST RECEIVABLE100%	TIRE REPAIR	\$2.15	
	79,147	46989 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR	\$0.00	\$18.70
BINNENDYK ORCHARDS						
	79,022	46990 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$84.00	
	79,022	46990 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$84.00
K. BLAIR SAFETY CONSULTING INC						
	79,066	46991 01-4500-4000-40630	STAFF TRAINING	PW FOLKLIFT TRAINING	\$318.00	
	79,066	46991 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW FOLKLIFT TRAINING	\$35.13	
	79,066	46991 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW FOLKLIFT TRAINING	\$0.00	\$353.13
BOBCAT OF BRANTFORD INC.						
	79,017	46992 01-3000-4100-41530	EQUIP REPAIRS & MAINTENANCE	BOBCAT MANUAL SERVICE	\$184.69	
	79,017	46992 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOBCAT MANUAL SERVICE	\$20.41	
	79,017	46992 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOBCAT MANUAL SERVICE	\$0.00	\$205.10
EMPLOYEE REIMBURSEMENT						
	79,001	46993 01-6200-4000-41400	DISPLAYS	REIMBURSE-MUSEUM	\$203.80	

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,001	46993 01-0000-0200-00325	HST RECEIVABLE100%	REIMBURSE-MUSEUM	\$26.50	
	79,001	46993 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-MUSEUM	\$0.00	\$230.30
BRAGG, JEFF						
	78,960	46994 01-2000-4015-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL APR 2016	\$25.00	
	78,960	46994 01-2000-4025-41750	LOT SNOW REMOVAL & SANDING	SNOW REMOVAL APR 2016	\$25.44	
	78,960	46994 01-2000-4035-41750	LOT SNOW REMOVAL & SANDING--DOWNTOWN GAZEBO	SNOW REMOVAL APR 2016	\$25.44	
	78,960	46994 01-0000-0200-00325	HST RECEIVABLE100%	SNOW REMOVAL APR 2016	\$3.25	
	78,960	46994 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SNOW REMOVAL APR 2016	\$2.81	
	78,960	46994 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SNOW REMOVAL APR 2016	\$2.81	
	78,960	46994 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNOW REMOVAL APR 2016	\$0.00	\$84.75
EMPLOYEE REIMBURSEMENT						
	78,990	46995 01-7000-4000-40630	STAFF TRAINING	REIMBURSE-ECON DEVEL	\$1,084.10	
	78,990	46995 01-7000-4000-40620	MILEAGE	REIMBURSE-ECON DEVEL	\$9.75	
	78,990	46995 01-7000-4000-40620	MILEAGE	REIMBURSE-ECON DEVEL	\$317.54	
	78,990	46995 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-ECON DEVEL	\$119.75	
	78,990	46995 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-ECON DEVEL	\$35.08	
	78,990	46995 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-ECON DEVEL	\$0.00	\$1,566.22
BUTTERWORTH'S SERVICE CENTRE						
	78,968	46996 01-4500-4230-46387	938700 T7-08 DODGE 3500	TRUCK#7 REPAIR	\$69.20	
	78,968	46996 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#7 REPAIR	\$7.64	
	78,968	46996 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#7 REPAIR	\$0.00	\$76.84
CAMPBELL'S						
	78,946	46997 01-5200-6090-40200	OFFICE SUPPLIES	FUSION STATIONARIES	\$30.74	
	78,946	46997 01-0000-0200-00325	HST RECEIVABLE100%	FUSION STATIONARIES	\$4.00	
	78,946	46997 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION STATIONARIES	\$0.00	\$34.74
CANADIAN NATIONAL RAILWAYS						
	79,078	46998 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	APRIL RAILWAY GATE MAINT	\$776.25	
	79,078	46998 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL RAILWAY GATE MAINT	\$0.00	\$776.25
CANADIAN PACIFIC RAILWAY						
	79,071	46999 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	CEASE WHISTLE AGREEMENT	\$831.60	
	79,071	46999 01-0000-0400-00280	PREPAID EXPENSES	CEASE WHISTLE AGREEMENT	\$415.80	
	79,071	46999 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CEASE WHISTLE AGREEMENT	\$0.00	\$1,247.40
CANADIAN RED CROSS-MISSISSAUGA						
	78,938	47000 01-5100-6090-40420	PROGRAM SUPPLIES	BABY SITTING KITS	\$117.33	
	78,938	47000 01-0000-0200-00325	HST RECEIVABLE100%	BABY SITTING KITS	\$6.32	
	78,938	47000 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BABY SITTING KITS	\$0.00	\$123.65

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
CAREY'S PRODUCE						
79,023	47001	01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$762.50	
79,023	47001	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$762.50
CEASER WORK COUNSEL						
78,958	47002	01-0900-4000-40710	LEGAL FEES	LEGAL EXPENSES	\$4,489.85	
78,958	47002	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL EXPENSES	\$495.92	
78,958	47002	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL EXPENSES	\$0.00	\$4,985.77
78,982	47002	01-0900-4000-40710	LEGAL FEES	LEGAL EXPENSES	\$610.56	
78,982	47002	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL EXPENSES	\$67.44	
78,982	47002	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL EXPENSES	\$0.00	\$678.00
CEDAR SIGNS						
79,063	47003	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	MEN AT WORK SIGNAGE	\$352.50	
79,063	47003	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEN AT WORK SIGNAGE	\$38.93	
79,063	47003	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEN AT WORK SIGNAGE	\$0.00	\$391.43
MAYOR REIMBURSEMENT						
79,148	47004	01-0100-4000-41020	PROMOTION & MEALS	REIMBURSE-MAYOR	\$211.42	
79,148	47004	01-0100-4000-41020	PROMOTION & MEALS	REIMBURSE-MAYOR	\$135.08	
79,148	47004	01-0100-4000-40620	MILEAGE	REIMBURSE-MAYOR	\$196.46	
79,148	47004	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-MAYOR	\$20.81	
79,148	47004	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-MAYOR	\$14.92	
79,148	47004	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-MAYOR	\$21.70	
79,148	47004	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-MAYOR	\$0.00	\$600.39
79,149	47004	01-0100-4000-41020	PROMOTION & MEALS	REIMBURSE-MAYOR	\$59.83	
79,149	47004	01-0100-4000-41020	PROMOTION & MEALS	REIMBURSE-MAYOR	\$135.08	
79,149	47004	01-0100-4000-40620	MILEAGE	REIMBURSE-MAYOR	\$99.20	
79,149	47004	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-MAYOR	\$3.47	
79,149	47004	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-MAYOR	\$14.92	
79,149	47004	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-MAYOR	\$10.96	
79,149	47004	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-MAYOR	\$0.00	\$323.46
COMMISSIONAIRES						
79,117	47005	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	TRAFFIC ENFORCE 3/27-3/31	\$516.89	
79,117	47005	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC ENFORCE 3/27-3/31	\$57.09	
79,117	47005	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC ENFORCE 3/27-3/31	\$0.00	\$573.98
79,118	47005	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	TRAFFIC ENFORC 4/01-4/09	\$375.90	
79,118	47005	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC ENFORC 4/01-4/09	\$41.52	
79,118	47005	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC ENFORC 4/01-4/09	\$0.00	\$417.42

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,119	47005 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	TRAFFIC ENFORCE 2/14-2/27	\$751.80	
	79,119	47005 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC ENFORCE 2/14-2/27	\$83.04	
	79,119	47005 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC ENFORCE 2/14-2/27	\$0.00	\$834.84
COMPASS MINERALS						
	78,974	47006 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALT	\$12,740.48	
	78,974	47006 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALT	\$1,407.25	
	78,974	47006 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALT	\$0.00	\$14,147.73
DATAFIX - A DIVISION OF COMPRI						
	78,405	47007 01-1000-4000-40710	LEGAL FEES	VOTER LIST MGMT SERVICE	\$1,195.68	
	78,405	47007 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VOTER LIST MGMT SERVICE	\$132.07	
	78,405	47007 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VOTER LIST MGMT SERVICE	\$0.00	\$1,327.75
DATA GROUP						
	79,028	47008 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PARKING TICKETS	\$595.82	
	79,028	47008 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKING TICKETS	\$65.81	
	79,028	47008 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING TICKETS	\$0.00	\$661.63
TOWN RESIDENT						
	78,992	47009 01-0000-0090-99910	TAXES - CLEARING	EXTRA TAX PMT REFUND	\$715.01	
	78,992	47009 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXTRA TAX PMT REFUND	\$0.00	\$715.01
DRENNAN REFRIGERATION INC.						
	78,943	47010 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	ANNUAL INSPECTION 4/19-4/20	\$2,354.74	
	78,943	47010 01-0000-0200-00325	HST RECEIVABLE100%	ANNUAL INSPECTION 4/19-4/20	\$306.10	
	78,943	47010 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNUAL INSPECTION 4/19-4/20	\$0.00	\$2,660.84
	78,955	47010 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPAIR COMPRESSORS	\$2,613.64	
	78,955	47010 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR COMPRESSORS	\$339.77	
	78,955	47010 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR COMPRESSORS	\$0.00	\$2,953.41
	78,956	47010 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPAIR GAS SENSOR	\$1,151.00	
	78,956	47010 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR GAS SENSOR	\$149.63	
	78,956	47010 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR GAS SENSOR	\$0.00	\$1,300.63
EMPLOYEE REIMBURSEMENT						
	79,136	47011 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$20.42	
	79,136	47011 10-0000-3228-80010	DIRECT COSTS-LABOUR&BURDEN	MILEAGE-ENG	\$9.24	
	79,136	47011 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$2.26	
	79,136	47011 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.02	
	79,136	47011 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$32.94
J.P. ENTERPRISE CARPENTRY AND						
	78,989	47012 01-6200-4000-41400	DISPLAYS	CHEESE MUSEUM LUMBER	\$40.00	

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
TOWN RESIDENT	78,989	47012 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE MUSEUM LUMBER	\$0.00	\$40.00
	78,950	47013 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2013-15	\$1,000.00	
	78,950	47013 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2013-15	\$0.00	\$1,000.00
ERTH HOLDINGS INC.	79,140	47014 01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	APR ST LIT SOFTWARE FEES	\$1,359.01	
	79,140	47014 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APR ST LIT SOFTWARE FEES	\$150.11	
	79,140	47014 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APR ST LIT SOFTWARE FEES	\$0.00	\$1,509.12
	79,141	47014 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	PEDESTRIAN SIGNAL REPAIR	\$493.54	
	79,141	47014 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PEDESTRIAN SIGNAL REPAIR	\$54.51	
	79,141	47014 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEDESTRIAN SIGNAL REPAIR	\$0.00	\$548.05
FASTENAL CANADA ***	79,013	47015 01-3000-4000-40630	STAFF TRAINING	FIRE HALL SUPPLIES	\$9.13	
	79,013	47015 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL SUPPLIES	\$1.01	
	79,013	47015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL SUPPLIES	\$0.00	\$10.14
	79,059	47015 01-4500-4230-46395	939500 ELGIN SWEEPER	LOCK NUTS	\$14.00	
	79,059	47015 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCK NUTS	\$1.55	
	79,059	47015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK NUTS	\$0.00	\$15.55
	79,060	47015 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	DRILL BITS	\$33.70	
	79,060	47015 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DRILL BITS	\$3.73	
	79,060	47015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRILL BITS	\$0.00	\$37.43
	79,061	47015 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	BENCH PARTS	\$62.76	
	79,061	47015 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BENCH PARTS	\$6.93	
	79,061	47015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BENCH PARTS	\$0.00	\$69.69
	79,062	47015 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	STOCK	\$75.46	
	79,062	47015 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	STOCK	\$35.48	
	79,062	47015 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$8.34	
	79,062	47015 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$3.92	
	79,062	47015 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00	\$123.20
FIDO SOLUTIONS INC.	79,072	47016 01-3400-4000-40310	FAX OPERATIONS	BLDG INSPECTORS CELLPHONE CH	\$127.20	
	79,072	47016 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLDG INSPECTORS CELLPHONE CH	\$14.05	
	79,072	47016 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLDG INSPECTORS CELLPHONE CH	\$0.00	\$141.25
FINDERS FORUM INC	78,994	47017 01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$134.50	
	78,994	47017 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM GIFT SHOP SUPPLIES	\$17.49	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	78,994	47017 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$151.99
FLORAL OCCASIONS ***						
	78,949	47018 40-8000-4000-41020	PROMOTION & MEALS	NEW BUS WELCOME PKGS	\$152.64	
	78,949	47018 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW BUS WELCOME PKGS	\$16.86	
	78,949	47018 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW BUS WELCOME PKGS	\$0.00	\$169.50
FOREST CITY FIRE PROTECTION						
	79,145	47019 01-5000-6020-41700	BLDG REPAIRS & MAINT	REPAIR SECURITY SYSTEM	\$407.00	
	79,145	47019 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR SECURITY SYSTEM	\$52.91	
	79,145	47019 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR SECURITY SYSTEM	\$0.00	\$459.91
GRA - HAM ENERGY						
	78,936	47020 01-5000-6050-41470	VEHICLE FUEL	FUEL	\$199.11	
	78,936	47020 01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$25.88	
	78,936	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$224.99
	78,969	47020 01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$353.35	
	78,969	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$39.03	
	78,969	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$392.38
	78,970	47020 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAN DIESEL	\$453.79	
	78,970	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAN DIESEL	\$50.12	
	78,970	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAN DIESEL	\$0.00	\$503.91
	78,971	47020 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$994.04	
	78,971	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$109.80	
	78,971	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$1,103.84
	79,014	47020 01-3000-4000-41470	VEHICLE FUEL	FIRE HALL VEHICLE FUEL	\$89.75	
	79,014	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL VEHICLE FUEL	\$9.92	
	79,014	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL VEHICLE FUEL	\$0.00	\$99.67
	79,018	47020 01-3000-4000-41470	VEHICLE FUEL	FIRE HALL GAS	\$10.15	
	79,018	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL GAS	\$1.12	
	79,018	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL GAS	\$0.00	\$11.27
	79,027	47020 01-5000-6050-41470	VEHICLE FUEL	FUEL	\$376.40	
	79,027	47020 01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$48.93	
	79,027	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$425.33
	79,083	47020 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$1,085.75	
	79,083	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$119.93	
	79,083	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$1,205.68
	79,084	47020 01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$676.97	
	79,084	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$74.77	

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	79,084	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$751.74
	79,085	47020 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$504.97	
	79,085	47020 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$55.78	
	79,085	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$560.75
	79,146	47020 01-5000-6050-41470	VEHICLE FUEL	DIESEL	\$987.77	
	79,146	47020 01-0000-0200-00325	HST RECEIVABLE100%	DIESEL	\$128.41	
	79,146	47020 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL	\$0.00	\$1,116.18
G-TEL						
	79,142	47021 01-0000-0250-61075	GC15-927-GEORGE-WTRMN	LOCATES FOR GEORGE ST	\$318.00	
	79,142	47021 10-0000-3265-80000	MATERIALS-PAVEMENT PRESERVATION PROGRAM	LOCATES FOR GEORGE ST	\$318.00	
	79,142	47021 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCATES FOR GEORGE ST	\$35.12	
	79,142	47021 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCATES FOR GEORGE ST	\$35.13	
	79,142	47021 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCATES FOR GEORGE ST	\$0.00	\$706.25
GUNN'S HILL ARTISAN CHEESE LTD						
	78,993	47022 01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$162.88	
	78,993	47022 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$162.88
	78,996	47022 01-6200-4000-40440	GIFT SHOP SUPPLIES	MUSEUM GIFT SHOP SUPPLIES	\$101.39	
	78,996	47022 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SUPPLIES	\$0.00	\$101.39
EMPLOYEE REIMBURSEMENT						
	79,137	47023 01-3400-4000-40620	MILEAGE	MILEAGE-BLDG INSPECT	\$280.10	
	79,137	47023 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-BLDG INSPECT	\$30.94	
	79,137	47023 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-BLDG INSPECT	\$0.00	\$311.04
HILLSIDE KENNELS						
	78,988	47024 01-3600-4000-41560	CONTRACTS	APRIL ANIMAL CONTROL	\$1,154.98	
	78,988	47024 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL ANIMAL CONTROL	\$127.57	
	78,988	47024 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL ANIMAL CONTROL	\$0.00	\$1,282.55
HM PIPE PRODUCTS INC						
	79,058	47025 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CATCH BASIN SUPPLIES	\$766.25	
	79,058	47025 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CATCH BASIN SUPPLIES	\$84.64	
	79,058	47025 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CATCH BASIN SUPPLIES	\$0.00	\$850.89
HOT,COLD & FREEZING						
	78,991	47026 01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	SENIOR CENTRE HEATER REPLACEN	\$2,694.53	
	78,991	47026 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE HEATER REPLACEN	\$350.29	
	78,991	47026 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE HEATER REPLACEN	\$0.00	\$3,044.82
	79,116	47026 01-5200-4100-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$125.00	
	79,116	47026 01-2000-4015-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$18.75	

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79,116	47026	01-2000-4025-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$152.64	
79,116	47026	01-4500-4100-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$152.64	
79,116	47026	01-5000-6020-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$125.00	
79,116	47026	01-5000-6040-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$125.00	
79,116	47026	01-5100-4100-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$227.50	
79,116	47026	01-3000-4000-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$76.32	
79,116	47026	01-3200-4100-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$100.00	
79,116	47026	01-6200-4100-41550	MAINTENANCE CONTRACTS	1ST QRT MAINT	\$18.74	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$16.25	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$2.44	
79,116	47026	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST QRT MAINT	\$16.86	
79,116	47026	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST QRT MAINT	\$16.86	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$16.25	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$16.25	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$29.58	
79,116	47026	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	1ST QRT MAINT	\$8.43	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$13.00	
79,116	47026	01-0000-0200-00325	HST RECEIVABLE100%	1ST QRT MAINT	\$2.44	
79,116	47026	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1ST QRT MAINT	\$0.00	\$1,259.95
INGERSOLL DISTRICT CHAMBER ***						
78,986	47027	01-0100-4000-41020	PROMOTION & MEALS	IDCC AGM LUNCH	\$135.08	
78,986	47027	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IDCC AGM LUNCH	\$14.92	
78,986	47027	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IDCC AGM LUNCH	\$0.00	\$150.00
INGERSOLL HOME CENTRE LTD						
79,088	47028	10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING CENTRE STUD	\$230.29	
79,088	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING CENTRE STUD	\$25.44	
79,088	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING CENTRE STUD	\$0.00	\$255.73
79,089	47028	10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING CENTRE SUPP	\$75.46	
79,089	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING CENTRE SUPP	\$8.34	
79,089	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING CENTRE SUPP	\$0.00	\$83.80
79,090	47028	10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING CENTRE SUPP	\$25.60	
79,090	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING CENTRE SUPP	\$2.83	
79,090	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING CENTRE SUPP	\$0.00	\$28.43
79,091	47028	10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING CENTRE SUPP	\$79.14	
79,091	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING CENTRE SUPP	\$8.74	
79,091	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING CENTRE SUPP	\$0.00	\$87.88

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79,092	47028	01-3000-4000-40630	STAFF TRAINING	FIRE HALL BIGO TUBING	\$64.57	
79,092	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL BIGO TUBING	\$7.13	
79,092	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL BIGO TUBING	\$0.00	\$71.70
79,093	47028	01-3000-4000-40630	STAFF TRAINING	FIRE HALL COUPLING	\$8.73	
79,093	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL COUPLING	\$0.97	
79,093	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL COUPLING	\$0.00	\$9.70
79,094	47028	10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING CENTRE SUPP	\$106.89	
79,094	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING CENTRE SUPP	\$11.81	
79,094	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING CENTRE SUPP	\$0.00	\$118.70
79,095	47028	10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING CENTRE SUPP	\$80.37	
79,095	47028	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING CENTRE SUPP	\$8.88	
79,095	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING CENTRE SUPP	\$0.00	\$89.25
79,096	47028	01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	FUSION SKATE PARK LUMBER	\$159.63	
79,096	47028	01-0000-0200-00325	HST RECEIVABLE100%	FUSION SKATE PARK LUMBER	\$20.75	
79,096	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION SKATE PARK LUMBER	\$0.00	\$180.38
79,097	47028	01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	FUSION SCREWS+BITS	\$19.96	
79,097	47028	01-0000-0200-00325	HST RECEIVABLE100%	FUSION SCREWS+BITS	\$2.59	
79,097	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION SCREWS+BITS	\$0.00	\$22.55
79,098	47028	01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	FUSION SCREWS	\$23.70	
79,098	47028	01-0000-0200-00325	HST RECEIVABLE100%	FUSION SCREWS	\$3.08	
79,098	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION SCREWS	\$0.00	\$26.78
79,099	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$63.16	
79,099	47028	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$8.21	
79,099	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$71.37
79,100	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER	\$28.60	
79,100	47028	01-0000-0200-00325	HST RECEIVABLE100%	LUMBER	\$3.72	
79,100	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER	\$0.00	\$32.32
79,101	47028	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	WASHER FLUID	\$3.49	
79,101	47028	01-0000-0200-00325	HST RECEIVABLE100%	WASHER FLUID	\$0.45	
79,101	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASHER FLUID	\$0.00	\$3.94
79,102	47028	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	SONO TUBE & CEMENT	\$271.26	
79,102	47028	01-0000-0200-00325	HST RECEIVABLE100%	SONO TUBE & CEMENT	\$35.26	
79,102	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SONO TUBE & CEMENT	\$0.00	\$306.52
79,103	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ROPE	\$8.49	
79,103	47028	01-0000-0200-00325	HST RECEIVABLE100%	ROPE	\$1.10	
79,103	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROPE	\$0.00	\$9.59

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79,104	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	POT HOLE REPAIR	\$25.46	
79,104	47028	01-0000-0200-00325	HST RECEIVABLE100%	POT HOLE REPAIR	\$3.31	
79,104	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POT HOLE REPAIR	\$0.00	\$28.77
79,106	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$19.47	
79,106	47028	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$2.53	
79,106	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$22.00
79,107	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	KEYS CUT	\$7.47	
79,107	47028	01-0000-0200-00325	HST RECEIVABLE100%	KEYS CUT	\$0.97	
79,107	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEYS CUT	\$0.00	\$8.44
79,108	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING PARTS	\$3.18	
79,108	47028	01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING PARTS	\$0.41	
79,108	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING PARTS	\$0.00	\$3.59
79,109	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	SUMP HOSE	\$19.98	
79,109	47028	01-0000-0200-00325	HST RECEIVABLE100%	SUMP HOSE	\$2.60	
79,109	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUMP HOSE	\$0.00	\$22.58
79,110	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE CLAMPS	\$4.76	
79,110	47028	01-0000-0200-00325	HST RECEIVABLE100%	HOSE CLAMPS	\$0.62	
79,110	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE CLAMPS	\$0.00	\$5.38
79,111	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PIPE CONNECTOR	\$3.99	
79,111	47028	01-0000-0200-00325	HST RECEIVABLE100%	PIPE CONNECTOR	\$0.52	
79,111	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PIPE CONNECTOR	\$0.00	\$4.51
79,112	47028	01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE, COUPLING	\$2.48	
79,112	47028	01-0000-0200-00325	HST RECEIVABLE100%	HOSE, COUPLING	\$0.32	
79,112	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE, COUPLING	\$0.00	\$2.80
79,114	47028	01-6200-4000-41400	DISPLAYS	MUSEUM CHEESE DISPLAY SUPPLIE	\$45.76	
79,114	47028	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM CHEESE DISPLAY SUPPLIE	\$5.95	
79,114	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM CHEESE DISPLAY SUPPLIE	\$0.00	\$51.71
79,115	47028	01-6200-4000-41400	DISPLAYS	MUSEUM CHEESE DISPLAY SUPPLIE	\$43.00	
79,115	47028	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM CHEESE DISPLAY SUPPLIE	\$5.59	
79,115	47028	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM CHEESE DISPLAY SUPPLIE	\$0.00	\$48.59
INGERSOLL RENT-ALL ***						
78,937	47029	01-5000-6050-41540	RENTAL	LEVEL RENTAL	\$39.60	
78,937	47029	01-0000-0200-00325	HST RECEIVABLE100%	LEVEL RENTAL	\$5.15	
78,937	47029	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEVEL RENTAL	\$0.00	\$44.75
78,973	47029	01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	HOSE COUPLER	\$28.73	
78,973	47029	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HOSE COUPLER	\$3.17	

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	78,973	47029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE COUPLER	\$0.00	\$31.90
	78,976	47029 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	GRASS SEEDS	\$290.02	
	78,976	47029 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GRASS SEEDS	\$32.03	
	78,976	47029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEEDS	\$0.00	\$322.05
	79,087	47029 01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	CHAINSAW CHAIN	\$54.85	
	79,087	47029 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW CHAIN	\$6.06	
	79,087	47029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW CHAIN	\$0.00	\$60.91
	79,121	47029 01-3000-4000-40630	STAFF TRAINING	FIRE HALL EXCAVATOR RENTAL	\$270.48	
	79,121	47029 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL EXCAVATOR RENTAL	\$29.87	
	79,121	47029 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL EXCAVATOR RENTAL	\$0.00	\$300.35
INGERSOLL RURAL CEMETERY BOARD						
	79,002	47030 01-1500-4000-98200	TRANSFERS TO CEMETERY BOARD	RURAL CEMETERY 1ST PMT	\$30,000.00	
	79,002	47030 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RURAL CEMETERY 1ST PMT	\$0.00	\$30,000.00
INGERSOLL RV & TRAILER						
	78,966	47031 01-4500-4132-80000	MATERIALS-HARDTOP MAINT, SHOULDERS, ETC.	LEVEL FOR GRADER	\$50.88	
	78,966	47031 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEVEL FOR GRADER	\$5.62	
	78,966	47031 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEVEL FOR GRADER	\$0.00	\$56.50
D.H. JUTZI LIMITED						
	78,957	47032 01-5000-6020-41550	MAINTENANCE CONTRACTS	APRIL WATER TREATMENT	\$375.00	
	78,957	47032 01-0000-0200-00325	HST RECEIVABLE100%	APRIL WATER TREATMENT	\$48.75	
	78,957	47032 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL WATER TREATMENT	\$0.00	\$423.75
KIWANIS OF INGERSOLL						
	79,006	47033 01-0100-4000-41020	PROMOTION & MEALS	KIWANIS 95TH ANNIVERSARY DINE	\$162.09	
	79,006	47033 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	KIWANIS 95TH ANNIVERSARY DINE	\$17.91	
	79,006	47033 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KIWANIS 95TH ANNIVERSARY DINE	\$0.00	\$180.00
KOFFEE KORNER INGERSOLL						
	78,987	47034 01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$47.25	
	78,987	47034 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$47.25
	79,020	47034 01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$94.50	
	79,020	47034 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$94.50
EMPLOYEE REIMBURSEMENT						
	78,932	47035 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$254.82	
	78,932	47035 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$28.14	
	78,932	47035 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$282.96
LETTUCE ALIVE						
	79,024	47036 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$117.00	

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	79,024	47036 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$117.00
LIND LUMBER LIMITED						
	79,143	47037 10-0000-3255-80000	MATERIALS -ETNA/CENTRE/TUNIS RECONSTRUCTION	SURVEYING STAKES	\$195.89	
	79,143	47037 10-0000-3271-80000	MATERIALS	SURVEYING STAKES	\$195.89	
	79,143	47037 10-0000-3228-80000	MATERIALS-TUNIS ST RECON	SURVEYING STAKES	\$195.89	
	79,143	47037 01-0000-0250-61075	GC15-927-GEORGE-WTRMN	SURVEYING STAKES	\$195.89	
	79,143	47037 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEYING STAKES	\$21.64	
	79,143	47037 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEYING STAKES	\$21.64	
	79,143	47037 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEYING STAKES	\$21.64	
	79,143	47037 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEYING STAKES	\$21.64	
	79,143	47037 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEYING STAKES	\$21.62	
	79,143	47037 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURVEYING STAKES	\$0.00	\$870.10
LONG & McQUADE						
	77,014	47038 01-5200-6090-40500	SPECIAL EVENTS	BLACK LITS+DANCE LITS-FUSION	\$57.05	
	77,014	47038 01-0000-0200-00325	HST RECEIVABLE100%	BLACK LITS+DANCE LITS-FUSION	\$7.41	
	77,014	47038 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLACK LITS+DANCE LITS-FUSION	\$0.00	\$64.46
TIM LOVETT INSTALLATIONS INC.						
	78,935	47039 01-5000-6050-41700	BLDG REPAIRS AND MAINT	BASEBALL DIAMOND LIT REPAIR	\$90.00	
	78,935	47039 01-0000-0200-00325	HST RECEIVABLE100%	BASEBALL DIAMOND LIT REPAIR	\$11.70	
	78,935	47039 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BASEBALL DIAMOND LIT REPAIR	\$0.00	\$101.70
EMPLOYEE REIMBURSEMENT						
	78,978	47040 01-1300-4000-40600	MEMBERSHIP FEES	CPA MEMBERSHIP APR'16-MAR'17	\$976.90	
	78,978	47040 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CPA MEMBERSHIP APR'16-MAR'17	\$107.90	
	78,978	47040 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CPA MEMBERSHIP APR'16-MAR'17	\$0.00	\$1,084.80
LURA CONSULTING						
	78,942	47041 01-5200-6300-41038	STAKEHOLDER ENGAGEMENT	YOUTH ENTREP CONSULTING 4/21	\$296.30	
	78,942	47041 01-0000-0200-00325	HST RECEIVABLE100%	YOUTH ENTREP CONSULTING 4/21	\$38.52	
	78,942	47041 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	YOUTH ENTREP CONSULTING 4/21	\$0.00	\$334.82
LWR AUTOMOTIVE						
	79,054	47042 01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	LIGHT	\$28.02	
	79,054	47042 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LIGHT	\$3.10	
	79,054	47042 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT	\$0.00	\$31.12
	79,055	47042 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	SEALED BEAM	\$11.39	
	79,055	47042 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SEALED BEAM	\$1.25	
	79,055	47042 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEALED BEAM	\$0.00	\$12.64
	79,056	47042 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	OIL & GREASE	\$82.89	
	79,056	47042 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL & GREASE	\$9.16	

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	79,056	47042 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL & GREASE	\$0.00	\$92.05
LYRECO CANADA INC.						
	78,983	47043 01-1000-4000-40200	OFFICE SUPPLIES	COFFEE SUPPLIES	\$62.26	
	78,983	47043 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE SUPPLIES	\$6.87	
	78,983	47043 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$69.13
	78,984	47043 01-1000-4000-40200	OFFICE SUPPLIES	COFFEE SUPPLIES	\$71.47	
	78,984	47043 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE SUPPLIES	\$6.22	
	78,984	47043 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$77.69
	78,985	47043 01-1000-4000-40200	OFFICE SUPPLIES	COFFEE SUPPLIES	\$93.38	
	78,985	47043 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE SUPPLIES	\$10.32	
	78,985	47043 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$103.70
EMPLOYEE REIMBURSEMENT						
	78,952	47044 01-5100-6060-40620	MILEAGE	MILEAGE-VPCC	\$10.04	
	78,952	47044 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-VPCC	\$1.30	
	78,952	47044 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-VPCC	\$0.00	\$11.34
	78,953	47044 01-5100-6060-40620	MILEAGE	MILEAGE-VPCC	\$10.51	
	78,953	47044 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-VPCC	\$1.37	
	78,953	47044 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-VPCC	\$0.00	\$11.88
MCKIM HARDWARE						
	79,036	47045 01-2000-4025-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$10.67	
	79,036	47045 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$1.18	
	79,036	47045 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$11.85
	79,037	47045 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM LOBBY LIT BULBS	\$12.40	
	79,037	47045 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM LOBBY LIT BULBS	\$1.61	
	79,037	47045 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM LOBBY LIT BULBS	\$0.00	\$14.01
	79,038	47045 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM ADMIN AREA LIT BULBS	\$12.40	
	79,038	47045 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ADMIN AREA LIT BULBS	\$1.61	
	79,038	47045 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM ADMIN AREA LIT BULBS	\$0.00	\$14.01
	79,040	47045 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM ADMIN AREA LIT BULBS	\$24.80	
	79,040	47045 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ADMIN AREA LIT BULBS	\$3.22	
	79,040	47045 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM ADMIN AREA LIT BULBS	\$0.00	\$28.02
	79,041	47045 01-6200-4000-41530	EQUIP REPAIRS & MAINTENANCE	MUSEUM DUST MASKS	\$11.89	
	79,041	47045 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM DUST MASKS	\$1.55	
	79,041	47045 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM DUST MASKS	\$0.00	\$13.44
	79,042	47045 01-6200-4000-40420	PROGRAM SUPPLIES	MUSEUM GIFT SHOP SCALE	\$21.99	
	79,042	47045 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM GIFT SHOP SCALE	\$2.86	

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79,042	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM GIFT SHOP SCALE	\$0.00	\$24.85
79,043	47045	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	LIGHT BULBS	\$98.00	
79,043	47045	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$12.74	
79,043	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$110.74
79,044	47045	01-3000-4100-40210	JANITORIAL SUPPLIES	DRAIN CLEANING	\$12.61	
79,044	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DRAIN CLEANING	\$1.39	
79,044	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRAIN CLEANING	\$0.00	\$14.00
79,045	47045	01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	VACUUM BAGS,LITS & PINS	\$23.83	
79,045	47045	01-0000-0200-00325	HST RECEIVABLE100%	VACUUM BAGS,LITS & PINS	\$3.10	
79,045	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VACUUM BAGS,LITS & PINS	\$0.00	\$26.93
79,046	47045	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	PAINT	\$37.17	
79,046	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT	\$4.11	
79,046	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$41.28
79,047	47045	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	PAINT	\$11.23	
79,047	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT	\$1.25	
79,047	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$12.48
79,048	47045	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	PAINT FOR PLOW	\$45.82	
79,048	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT FOR PLOW	\$5.06	
79,048	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT FOR PLOW	\$0.00	\$50.88
79,049	47045	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SHOP VAC PARTS	\$52.61	
79,049	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHOP VAC PARTS	\$5.81	
79,049	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOP VAC PARTS	\$0.00	\$58.42
79,050	47045	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	TOOL HANDLE	\$54.03	
79,050	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOOL HANDLE	\$5.97	
79,050	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOOL HANDLE	\$0.00	\$60.00
79,051	47045	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	SMALL TOOLS	\$9.97	
79,051	47045	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SMALL TOOLS	\$1.10	
79,051	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SMALL TOOLS	\$0.00	\$11.07
79,052	47045	01-5000-6020-41700	BLDG REPAIRS & MAINT	DUST CONTROL	\$6.99	
79,052	47045	01-0000-0200-00325	HST RECEIVABLE100%	DUST CONTROL	\$0.91	
79,052	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DUST CONTROL	\$0.00	\$7.90
79,053	47045	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING PARTS	\$7.46	
79,053	47045	01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING PARTS	\$0.97	
79,053	47045	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING PARTS	\$0.00	\$8.43
MINISTER OF FINANCE - EHT ***						
79,029	47046	01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	APRIL PREMIUM	\$7,403.91	

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79,029	47046	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL PREMIUM	\$0.00	\$7,403.91
MINISTRY OF FINANCE (OPP)***						
79,012	47047	01-3000-4000-40630	STAFF TRAINING	FIRE INSTRUCTOR TRAINING	\$65.00	
79,012	47047	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE INSTRUCTOR TRAINING	\$0.00	\$65.00
MISTER SAFETY SHOES (FORMERLY						
78,940	47048	01-5000-6020-40290	UNIFORMS & CLOTHING	WORK BOOTS-P ATKINSON	\$189.95	
78,940	47048	01-0000-0200-00325	HST RECEIVABLE100%	WORK BOOTS-P ATKINSON	\$24.69	
78,940	47048	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK BOOTS-P ATKINSON	\$0.00	\$214.64
78,941	47048	01-5000-6020-40290	UNIFORMS & CLOTHING	WORK PANTS-P ATKINSON	\$139.90	
78,941	47048	01-0000-0200-00325	HST RECEIVABLE100%	WORK PANTS-P ATKINSON	\$18.19	
78,941	47048	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK PANTS-P ATKINSON	\$0.00	\$158.09
79,003	47048	01-3220-4000-40290	UNIFORMS AND CLOTHING	CROSS GUARDS SAFETY CLOTHING	\$100.60	
79,003	47048	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSS GUARDS SAFETY CLOTHING	\$11.11	
79,003	47048	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSS GUARDS SAFETY CLOTHING	\$0.00	\$111.71
79,129	47048	01-4000-4000-40270	NEW EQUIPMENT	SAFETY VEST	\$22.84	
79,129	47048	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAFETY VEST	\$2.53	
79,129	47048	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY VEST	\$0.00	\$25.37
TAX VACANCY REBATE						
79,004	47049	01-0000-0090-99910	TAXES - CLEARING	2015 VACANCY REBATE	\$1,800.60	
79,004	47049	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2015 VACANCY REBATE	\$0.00	\$1,800.60
OLDE BAKERY CAFE						
79,021	47050	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$16.00	
79,021	47050	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$16.00
79,144	47050	01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES	\$32.00	
79,144	47050	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES	\$0.00	\$32.00
OMAA						
79,150	47051	01-0900-4000-40600	MEMBERSHIP FEES	OMAA MEMBERSHIP FEE	\$381.60	
79,150	47051	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OMAA MEMBERSHIP FEE	\$42.15	
79,150	47051	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OMAA MEMBERSHIP FEE	\$0.00	\$423.75
ONTARIO SOUTHLAND RAILWAY INC.						
78,967	47052	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	RAILWAY FLASH LIT MAINT	\$2,970.90	
78,967	47052	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAILWAY FLASH LIT MAINT	\$0.00	\$2,970.90
OXFORD COUNTY ***						
78,979	47053	01-0000-2550-00946	LONG TERM DEBT-5695-2015 299 THAMES WATER/S	DB 5695-2015C,299 THAMES ST	\$898.58	
78,979	47053	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB 5695-2015C,299 THAMES ST	\$0.00	\$898.58
78,980	47053	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT	DB PAYMENT 5114-2009	\$33,829.52	

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	78,980	47053 01-1600-4090-42500	INTEREST - DEBT REPAYMENT	DB PAYMENT 5114-2009	\$5,729.50	
	78,980	47053 01-0000-2550-00922	DEBENTURE PAYABLE- COUNTY OXFORD 2009	DB PAYMENT 5114-2009	\$33,829.52	
	78,980	47053 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PAYMENT 5114-2009	\$0.00	\$33,829.52
	78,980	47053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PAYMENT 5114-2009	\$0.00	\$39,559.02
	78,981	47053 01-1600-4000-42400	PRINCIPLE - DEBT REPAYMENT	DB PAYMENT 5168-2010A	\$57,559.37	
	78,981	47053 01-1600-4000-42500	INTEREST - DEBT REPAYMENT	DB PAYMENT 5168-2010A	\$28,879.44	
	78,981	47053 01-0000-2550-00921	DEBENTURE PAYABLE-CMHC 2009	DB PAYMENT 5168-2010A	\$57,559.37	
	78,981	47053 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PAYMENT 5168-2010A	\$0.00	\$57,559.37
	78,981	47053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PAYMENT 5168-2010A	\$0.00	\$86,438.81
	79,128	47053 01-4500-5000-40270	NEW EQUIPMENT	RECYCLE BINS & COMPOSTERS	\$550.00	
	79,128	47053 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECYCLE BINS & COMPOSTERS	\$0.00	\$550.00
OXFORD FEED SUPPLY LTD						
	79,064	47054 01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	WIRE FENCE	\$48.83	
	79,064	47054 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WIRE FENCE	\$5.40	
	79,064	47054 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIRE FENCE	\$0.00	\$54.23
OXFORD SAND & GRAVEL LTD						
	79,079	47055 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$504.83	
	79,079	47055 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$55.76	
	79,079	47055 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$560.59
	79,080	47055 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$257.00	
	79,080	47055 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$28.39	
	79,080	47055 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$285.39
	79,081	47055 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$1,000.48	
	79,081	47055 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$110.51	
	79,081	47055 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$1,110.99
PARIS CRANE INSPECTION SERVICE						
	79,086	47056 01-4500-4230-46382	938200 T2-07 DODGE 3500	TRUCK#2 INSPECTION	\$1,068.48	
	79,086	47056 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#2 INSPECTION	\$118.02	
	79,086	47056 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#2 INSPECTION	\$0.00	\$1,186.50
PATERSON WELDING						
	79,011	47057 10-0000-3159-80000	MATERIALS-FIRE BURN BUILDING	FIRE HALL TRAINING AREA WELDN	\$6,480.62	
	79,011	47057 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL TRAINING AREA WELDN	\$715.82	
	79,011	47057 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL TRAINING AREA WELDN	\$0.00	\$7,196.44
P M HYDRAULICS ***						
	79,082	47058 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	PUMP REPAIR	\$290.54	
	79,082	47058 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUMP REPAIR	\$32.09	

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	79,082	47058 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMP REPAIR	\$0.00	\$322.63
PROGRESSIVE WASTE SOLUTIONS						
	79,123	47059 01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICKUP	\$157.73	
	79,123	47059 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICKUP	\$17.42	
	79,123	47059 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICKUP	\$0.00	\$175.15
	79,124	47059 01-5200-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE PICKUP	\$208.72	
	79,124	47059 01-5000-6020-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE PICKUP	\$241.69	
	79,124	47059 01-5100-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE PICKUP	\$236.38	
	79,124	47059 01-5000-6050-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE PICKUP	\$236.38	
	79,124	47059 01-5000-6040-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE PICKUP	\$236.38	
	79,124	47059 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE PICKUP	\$27.13	
	79,124	47059 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE PICKUP	\$31.42	
	79,124	47059 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE PICKUP	\$30.73	
	79,124	47059 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE PICKUP	\$30.73	
	79,124	47059 01-0000-0200-00325	HST RECEIVABLE100%	APRIL GARBAGE PICKUP	\$30.73	
	79,124	47059 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL GARBAGE PICKUP	\$0.00	\$1,310.29
PUROLATOR COURIER LTD						
	79,073	47060 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	TRUCK#13 PARTS SHIPPING FEES	\$20.50	
	79,073	47060 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#13 PARTS SHIPPING FEES	\$2.27	
	79,073	47060 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#13 PARTS SHIPPING FEES	\$0.00	\$22.77
RAINFOREST LIGHTHOUSE						
	78,933	47061 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	IRRIGATION REPAIR-DEWAN	\$129.50	
	78,933	47061 01-0000-0200-00325	HST RECEIVABLE100%	IRRIGATION REPAIR-DEWAN	\$16.84	
	78,933	47061 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IRRIGATION REPAIR-DEWAN	\$0.00	\$146.34
	78,934	47061 01-5000-6030-41530	EQUIP REPAIRS & MAINT	IRRIGATION REPAIR-CAMI SOCCER	\$1,150.00	
	78,934	47061 01-0000-0200-00325	HST RECEIVABLE100%	IRRIGATION REPAIR-CAMI SOCCER	\$149.50	
	78,934	47061 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IRRIGATION REPAIR-CAMI SOCCER	\$0.00	\$1,299.50
REGIS AUTO PARTS						
	79,074	47062 01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	TRUCK#4 OIL FILTER	\$94.84	
	79,074	47062 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#4 OIL FILTER	\$10.48	
	79,074	47062 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#4 OIL FILTER	\$0.00	\$105.32
	79,075	47062 01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER AIR FILTER	\$29.06	
	79,075	47062 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER AIR FILTER	\$3.21	
	79,075	47062 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER AIR FILTER	\$0.00	\$32.27
	79,076	47062 01-4500-4230-46387	938700 T7-08 DODGE 3500	TRUCK#7 AIR FILTER	\$19.85	
	79,076	47062 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#7 AIR FILTER	\$2.20	

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	79,076	47062 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#7 AIR FILTER	\$0.00	\$22.05
	79,077	47062 01-4500-4230-46382	938200 T2-07 DODGE 3500	TRUCK#2 OIL FILTER+AIR FILTER	\$56.92	
	79,077	47062 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#2 OIL FILTER+AIR FILTER	\$6.29	
	79,077	47062 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#2 OIL FILTER+AIR FILTER	\$0.00	\$63.21
	79,125	47062 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	TRAILER LATCH	\$14.90	
	79,125	47062 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAILER LATCH	\$1.64	
	79,125	47062 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAILER LATCH	\$0.00	\$16.54
RELIANCE HOME COMFORT						
	79,007	47063 01-5100-4100-41550	MAINTENANCE CONTRACTS	APRIL VPCC WATER TANK RENTAL	\$384.94	
	79,007	47063 01-0000-0200-00325	HST RECEIVABLE100%	APRIL VPCC WATER TANK RENTAL	\$50.04	
	79,007	47063 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL VPCC WATER TANK RENTAL	\$0.00	\$434.98
RESQTECH SYSTEMS INC ***						
	79,019	47064 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	FIRE HALL LIT BULBS	\$128.22	
	79,019	47064 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL LIT BULBS	\$14.16	
	79,019	47064 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL LIT BULBS	\$0.00	\$142.38
ROCK SOLID DESIGNS						
	78,972	47065 01-4500-4221-41500	CONTRACTED SERVICES	SIDEWALK SNOW REMOVAL APR	\$1,236.38	
	78,972	47065 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK SNOW REMOVAL APR	\$136.57	
	78,972	47065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK SNOW REMOVAL APR	\$0.00	\$1,372.95
	78,997	47065 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM APRIL SNOW REMOVAL	\$295.00	
	78,997	47065 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM APRIL SNOW REMOVAL	\$38.35	
	78,997	47065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM APRIL SNOW REMOVAL	\$0.00	\$333.35
	79,130	47065 01-0000-2000-00763	DEPOSITS - CONTRACTORS	TENDER DEPOSIT REFUND	\$2,500.00	
	79,130	47065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TENDER DEPOSIT REFUND	\$0.00	\$2,500.00
	79,131	47065 01-0000-2000-00763	DEPOSITS - CONTRACTORS	TENDER DEPOSIT REFUND	\$2,500.00	
	79,131	47065 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TENDER DEPOSIT REFUND	\$0.00	\$2,500.00
EMPLOYEE REIMBURSEMENT						
	79,135	47066 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$52.52	
	79,135	47066 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$5.80	
	79,135	47066 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$58.32
SCOR FOOD HUB						
	79,026	47067 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$529.20	
	79,026	47067 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$529.20
SOAK IT UP INC						
	78,961	47068 01-2000-4015-41540	RENTAL	CARRS MAT RENTAL	\$11.00	
	78,961	47068 01-0000-0200-00325	HST RECEIVABLE100%	CARRS MAT RENTAL	\$1.43	

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	78,961	47068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS MAT RENTAL	\$0.00	\$12.43
	78,962	47068 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$29.00	
	78,962	47068 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$3.21	
	78,962	47068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$32.21
	78,999	47068 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM CARPET CLEANING	\$18.00	
	78,999	47068 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM CARPET CLEANING	\$2.34	
	78,999	47068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM CARPET CLEANING	\$0.00	\$20.34
	79,000	47068 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM CARPET CLEANING	\$18.00	
	79,000	47068 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM CARPET CLEANING	\$2.34	
	79,000	47068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM CARPET CLEANING	\$0.00	\$20.34
	79,126	47068 01-2000-4015-41540	RENTAL	CARRS WLKWY MAT RENTAL	\$11.00	
	79,126	47068 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWY MAT RENTAL	\$1.43	
	79,126	47068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWY MAT RENTAL	\$0.00	\$12.43
	79,127	47068 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$29.00	
	79,127	47068 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$3.21	
	79,127	47068 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$32.21
STAPLES ADVANTAGE						
	78,777	47070 01-1000-4000-40200	OFFICE SUPPLIES	BATTERIES	\$66.84	
	78,777	47070 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERIES	\$7.38	
	78,777	47070 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES	\$0.00	\$74.22
STEWART OVERHEAD DOOR CO. LTD						
	79,070	47071 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	ANNUAL OH DOOR MAINT	\$1,361.55	
	79,070	47071 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANNUAL OH DOOR MAINT	\$150.39	
	79,070	47071 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNUAL OH DOOR MAINT	\$0.00	\$1,511.94
STINSON EQUIPMENT LIMITED						
	78,963	47072 01-0000-0250-61188	GC16-1040-BELL/WONHAM N-ACCIDENT	2 NEW STREET SIGNS	\$52.74	
	78,963	47072 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 NEW STREET SIGNS	\$5.83	
	78,963	47072 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 NEW STREET SIGNS	\$0.00	\$58.57
	79,031	47072 01-0000-0250-61188	GC16-1040-BELL/WONHAM N-ACCIDENT	FLANGE POSTS	\$32.03	
	79,031	47072 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	FLANGE POSTS	\$3,171.27	
	79,031	47072 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLANGE POSTS	\$3.54	
	79,031	47072 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLANGE POSTS	\$350.29	
	79,031	47072 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLANGE POSTS	\$0.00	\$3,557.13
	79,032	47072 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	SIGNS	\$489.87	
	79,032	47072 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIGNS	\$54.11	
	79,032	47072 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNS	\$0.00	\$543.98

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TAX VACANCY REBATE						
	79,005	47073 01-0000-0090-99910	TAXES - CLEARING	2015 VACANCY REBATE	\$4,117.15	
	79,005	47073 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2015 VACANCY REBATE	\$0.00	\$4,117.15
STONETOWN SUPPLY SERVICES(ING)						
	78,947	47074 01-5200-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$93.66	
	78,947	47074 01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$12.18	
	78,947	47074 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$105.84
	79,069	47074 01-0000-0250-61206	GC16-1058-THAMES RIVER SPILL	THAMES RIVER GOLF SPILL CLEAN	\$63.41	
	79,069	47074 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	THAMES RIVER GOLF SPILL CLEAN	\$7.00	
	79,069	47074 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THAMES RIVER GOLF SPILL CLEAN	\$0.00	\$70.41
	79,122	47074 01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE HALL JANITORIAL SUPPLIES	\$173.36	
	79,122	47074 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL JANITORIAL SUPPLIES	\$19.15	
	79,122	47074 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL JANITORIAL SUPPLIES	\$0.00	\$192.51
STRATFORD FARM EQUIPMENT(WOODS)						
	78,965	47075 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	TRUCK#14 REPAIR	\$1,332.86	
	78,965	47075 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#14 REPAIR	\$147.23	
	78,965	47075 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#14 REPAIR	\$0.00	\$1,480.09
SUN LIFE OF CANADA						
	79,030	47076 01-0000-2100-00716	HEALTH CARE PAYABLE	MAY PREMIUM	\$41,660.44	
	79,030	47076 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY PREMIUM	\$0.00	\$41,660.44
DOUG TARRY LTD						
	79,138	47077 01-3400-4000-01130	RES - BUILDING PERMITS	PERMIT FEES REIMBURSE	\$338.34	
	79,138	47077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PERMIT FEES REIMBURSE	\$0.00	\$338.34
TOROMONT INDUSTRIES LTD						
	78,964	47078 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	TRUCK#13 REPAIR	\$695.01	
	78,964	47078 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#13 REPAIR	\$76.77	
	78,964	47078 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#13 REPAIR	\$0.00	\$771.78
	78,975	47078 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	TRUCK#13 HEAD LIGHT	\$242.18	
	78,975	47078 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#13 HEAD LIGHT	\$26.75	
	78,975	47078 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#13 HEAD LIGHT	\$0.00	\$268.93
EMPLOYEE REIMBURSEMENT						
	79,134	47079 01-3400-4000-40620	MILEAGE	MILEAGE-BLDG INSPECT	\$433.28	
	79,134	47079 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-BLDG INSPECT	\$47.86	
	79,134	47079 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-BLDG INSPECT	\$0.00	\$481.14
	79,139	47079 01-3400-4000-40630	STAFF TRAINING	REIMBURSE EXAM FEES	\$135.08	
	79,139	47079 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE EXAM FEES	\$14.92	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,139	47079 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE EXAM FEES	\$0.00	\$150.00
VIEWCON CONSTRUCTION LTD.						
	79,151	47080 01-0000-0250-60470	C12-321 KING W- SANITARY LATERALS	KING ST W 2% HOLDBACK RELEASE	\$43.72	
	79,151	47080 01-0000-0250-60673	C14-525-KING W-WTR SERV RPLC	KING ST W 2% HOLDBACK RELEASE	\$15.21	
	79,151	47080 10-0000-3254-80100	PRIME CONTRACT	KING ST W 2% HOLDBACK RELEASE	\$7.53	
	79,151	47080 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	KING ST W 2% HOLDBACK RELEASE	\$3,775.88	
	79,151	47080 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	KING ST W 2% HOLDBACK RELEASE	\$424.40	
	79,151	47080 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KING ST W 2% HOLDBACK RELEASE	\$0.00	\$4,266.74
WAJAX EQUIPMENT						
	79,035	47081 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	OPERATION LABELS SHIPPING FEES	\$26.17	
	79,035	47081 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OPERATION LABELS SHIPPING FEES	\$2.89	
	79,035	47081 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPERATION LABELS SHIPPING FEES	\$0.00	\$29.06
EMPLOYEE REIMBURSEMENT						
	78,954	47082 01-5000-4000-40620	MILEAGE	MILEAGE-ARENA	\$25.33	
	78,954	47082 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA	\$3.29	
	78,954	47082 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA	\$0.00	\$28.62
PETTY CASH - PARKS & REC						
	78,959	47083 01-5100-6090-40420	PROGRAM SUPPLIES	PARKS & REC PETTY CASH	\$73.54	
	78,959	47083 01-5000-4000-42900	MISCELLANEOUS EXPENSE	PARKS & REC PETTY CASH	\$6.00	
	78,959	47083 01-5100-6070-40420	PROGRAM SUPPLIES	PARKS & REC PETTY CASH	\$29.70	
	78,959	47083 01-5100-6060-40420	PROGRAM SUPPLIES	PARKS & REC PETTY CASH	\$1.25	
	78,959	47083 01-0000-0200-00325	HST RECEIVABLE100%	PARKS & REC PETTY CASH	\$8.27	
	78,959	47083 01-0000-0200-00325	HST RECEIVABLE100%	PARKS & REC PETTY CASH	\$3.86	
	78,959	47083 01-0000-0200-00325	HST RECEIVABLE100%	PARKS & REC PETTY CASH	\$0.16	
	78,959	47083 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS & REC PETTY CASH	\$0.00	\$122.78
WASTE MANAGEMENT						
	79,067	47084 01-4500-4100-41550	MAINTENANCE CONTRACTS	APRIL GARBAGE SERVICE	\$456.98	
	79,067	47084 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL GARBAGE SERVICE	\$50.48	
	79,067	47084 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL GARBAGE SERVICE	\$0.00	\$507.46
WHITECREST MUSHROOMS						
	79,025	47085 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIES	\$82.50	
	79,025	47085 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIES	\$0.00	\$82.50
PSB REIMBURSEMENT						
	79,034	47086 01-3230-4000-41520	COMMUNICATION	REIMBURSE-PSB	\$58.97	
	79,034	47086 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-PSB	\$6.51	
	79,034	47086 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-PSB	\$0.00	\$65.48

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PETTY CASH - FUSION						
	78,944	47087 01-5200-6090-40200	OFFICE SUPPLIES	FUSION PETTY CASH 3/22-5/03	\$6.24	
	78,944	47087 01-5000-6050-42900	MISCELLANEOUS EXPENSES	FUSION PETTY CASH 3/22-5/03	\$15.15	
	78,944	47087 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PETTY CASH 3/22-5/03	\$165.70	
	78,944	47087 01-5200-6090-40560	VIVO MUSIC SUPPLIES	FUSION PETTY CASH 3/22-5/03	\$7.04	
	78,944	47087 01-5200-6090-40590	YTH COMMITTEE EXPENSES	FUSION PETTY CASH 3/22-5/03	\$12.96	
	78,944	47087 01-5200-6090-40750	CASH SHORTAGE/OVERAGE	FUSION PETTY CASH 3/22-5/03	\$0.00	\$11.95
	78,944	47087 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PETTY CASH 3/22-5/03	\$0.81	
	78,944	47087 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PETTY CASH 3/22-5/03	\$16.80	
	78,944	47087 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PETTY CASH 3/22-5/03	\$0.91	
	78,944	47087 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PETTY CASH 3/22-5/03	\$1.69	
	78,944	47087 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PETTY CASH 3/22-5/03	\$0.00	\$215.35
EMPLOYEE REIMBURSEMENT						
	79,015	47088 01-3000-4000-42900	MISCELLANEOUS EXPENSE	REIMBURSE-FIRE HALL	\$40.69	
	79,015	47088 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-FIRE HALL	\$4.50	
	79,015	47088 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-FIRE HALL	\$0.00	\$45.19
	79,016	47088 01-3000-4000-42900	MISCELLANEOUS EXPENSE	REIMBURSE-FIRE HALL	\$82.38	
	79,016	47088 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-FIRE HALL	\$9.10	
	79,016	47088 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-FIRE HALL	\$0.00	\$91.48
XEROX CANADA LTD.						
	78,945	47089 01-5200-6090-40250	PHOTOCOPIER	FUSION COPIES 1/25-4/26	\$313.05	
	78,945	47089 01-0000-0200-00325	HST RECEIVABLE100%	FUSION COPIES 1/25-4/26	\$40.70	
	78,945	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION COPIES 1/25-4/26	\$0.00	\$353.75
	78,948	47089 01-5200-6170-40250	PHOTOCOPIER	FUSION TVDSB COPIES 1/26-4/26	\$66.14	
	78,948	47089 01-0000-0200-00325	HST RECEIVABLE100%	FUSION TVDSB COPIES 1/26-4/26	\$8.60	
	78,948	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION TVDSB COPIES 1/26-4/26	\$0.00	\$74.74
	78,995	47089 01-6200-4000-40250	PHOTOCOPIER	MUSEUM COPIES 1/26-4/26/2016	\$13.17	
	78,995	47089 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM COPIES 1/26-4/26/2016	\$1.71	
	78,995	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM COPIES 1/26-4/26/2016	\$0.00	\$14.88
	79,008	47089 01-5100-4000-40250	PHOTOCOPIER	VPCC COPIES 1/26-4/26	\$1,011.15	
	79,008	47089 01-0000-0200-00325	HST RECEIVABLE100%	VPCC COPIES 1/26-4/26	\$131.45	
	79,008	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC COPIES 1/26-4/26	\$0.00	\$1,142.60
	79,009	47089 01-5000-6020-40250	PHOTOCOPIER	ARENA COPIES 1/26-4/26	\$30.43	
	79,009	47089 01-0000-0200-00325	HST RECEIVABLE100%	ARENA COPIES 1/26-4/26	\$3.96	
	79,009	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA COPIES 1/26-4/26	\$0.00	\$34.39
	79,010	47089 01-5100-4000-40250	PHOTOCOPIER	VPCC COPIES 1/26-4/26	\$7.18	

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	79,010	47089 01-0000-0200-00325	HST RECEIVABLE100%	VPCC COPIES 1/26-4/26	\$0.93	
	79,010	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC COPIES 1/26-4/26	\$0.00	\$8.11
	79,057	47089 01-4500-4000-40250	PHOTOCOPIER	PW COPIES 1/26-4/26	\$33.77	
	79,057	47089 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW COPIES 1/26-4/26	\$3.73	
	79,057	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW COPIES 1/26-4/26	\$0.00	\$37.50
	79,120	47089 01-3000-4000-40200	OFFICE SUPPLIES	FIRE HALL COPIES 1/26-4/26	\$39.72	
	79,120	47089 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL COPIES 1/26-4/26	\$4.38	
	79,120	47089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL COPIES 1/26-4/26	\$0.00	\$44.10
ZORRA, TOWNSHIP OF ***						
	78,977	47090 01-4500-4000-40630	STAFF TRAINING	PUBLIC WORK TRAINING	\$630.00	
	78,977	47090 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUBLIC WORK TRAINING	\$0.00	\$630.00
	79,065	47090 01-4500-4000-40630	STAFF TRAINING	PW BACKHOE TRAINING	\$333.30	
	79,065	47090 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW BACKHOE TRAINING	\$0.00	\$333.30
STAPLES ***						
	79,152	47091 01-5100-4000-40200	OFFICE SUPPLIES	STATIONARIES	\$128.38	
	79,152	47091 01-0000-0200-00325	HST RECEIVABLE100%	STATIONARIES	\$16.68	
	79,152	47091 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STATIONARIES	\$0.00	\$145.06
ADS PUBLISHING INC.						
	79,157	47092 01-6200-4000-41000	ADVERTISING	1/4 PG AD FOR MUSEUM	\$200.00	
	79,157	47092 01-0000-0200-00325	HST RECEIVABLE100%	1/4 PG AD FOR MUSEUM	\$26.00	
	79,157	47092 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1/4 PG AD FOR MUSEUM	\$0.00	\$226.00
AIR BOUNCE INFLATABLE						
	79,159	47093 01-6200-6810-41120	ENTERTAINMENT	INFLATABLE RENTALS DEPOSIT	\$344.69	
	79,159	47093 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INFLATABLE RENTALS DEPOSIT	\$0.00	\$344.69
AKIRA STUDIO LTD						
	79,263	47094 01-5200-6090-41000	ADVERTISING	FUSION WEBSITE SUPPORT	\$95.00	
	79,263	47094 01-0000-0200-00325	HST RECEIVABLE100%	FUSION WEBSITE SUPPORT	\$12.35	
	79,263	47094 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION WEBSITE SUPPORT	\$0.00	\$107.35
AUTOFORM CONTRACTING LTD						
	79,266	47095 10-0000-3242-80100	PRIME CONTRACT	SIDEWALK CONTRACT 6-2014	\$15.99	
	79,266	47095 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SIDEWALK CONTRACT 6-2014	\$15.14	
	79,266	47095 10-0000-3232-80100	PRIME CONTRACT	SIDEWALK CONTRACT 6-2014	\$27.10	
	79,266	47095 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	SIDEWALK CONTRACT 6-2014	\$3,307.98	
	79,266	47095 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK CONTRACT 6-2014	\$371.81	
	79,266	47095 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK CONTRACT 6-2014	\$0.00	\$3,738.02
BACKYARD BY DESIGN						

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	79,231	47096 01-5000-6050-41720	HORTICULTURAL SUPPLIES	POTTING SOIL	\$551.76	
	79,231	47096 01-0000-0200-00325	HST RECEIVABLE100%	POTTING SOIL	\$71.73	
	79,231	47096 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POTTING SOIL	\$0.00	\$623.49
	79,232	47096 01-5000-6050-41720	HORTICULTURAL SUPPLIES	POTTING SOIL	\$91.96	
	79,232	47096 01-0000-0200-00325	HST RECEIVABLE100%	POTTING SOIL	\$11.95	
	79,232	47096 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POTTING SOIL	\$0.00	\$103.91
BELL CANADA ***						
	79,182	47097 01-1000-4000-40220	TELEPHONE	PHONE MAY 2016	\$667.48	
	79,182	47097 01-2000-4025-40220	TELEPHONE	PHONE MAY 2016	\$141.54	
	79,182	47097 01-1001-4000-40220	TELEPHONE	PHONE MAY 2016	\$70.85	
	79,182	47097 01-1001-4000-40220	TELEPHONE	PHONE MAY 2016	\$59.55	
	79,182	47097 01-1002-4000-40220	TELEPHONE	PHONE MAY 2016	\$204.44	
	79,182	47097 01-3000-4000-40220	TELEPHONE	PHONE MAY 2016	\$222.22	
	79,182	47097 01-4500-4000-40220	TELEPHONE	PHONE MAY 2016	\$230.23	
	79,182	47097 01-5000-6020-40220	TELEPHONE	PHONE MAY 2016	\$184.01	
	79,182	47097 01-5000-6050-40220	TELEPHONE	PHONE MAY 2016	\$75.59	
	79,182	47097 01-5100-4000-40220	TELEPHONE	PHONE MAY 2016	\$615.79	
	79,182	47097 01-5100-4000-40220	TELEPHONE	PHONE MAY 2016	\$199.74	
	79,182	47097 01-6200-4000-40220	TELEPHONE	PHONE MAY 2016	\$64.37	
	79,182	47097 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PHONE MAY 2016	\$176.34	
	79,182	47097 01-0000-0200-00325	HST RECEIVABLE100%	PHONE MAY 2016	\$148.14	
	79,182	47097 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHONE MAY 2016	\$0.00	\$3,060.29
	79,257	47097 01-5200-6090-40220	TELEPHONE	MAY PHONE CHRGS	\$445.22	
	79,257	47097 01-0000-0200-00325	HST RECEIVABLE100%	MAY PHONE CHRGS	\$57.87	
	79,257	47097 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY PHONE CHRGS	\$0.00	\$503.09
B N H TRUCK & TRAILER SERVICE						
	79,187	47098 01-4500-4230-46413	941300 CARRIER TRAILER	REPAIR CARRIER TRAILER	\$247.79	
	79,187	47098 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR CARRIER TRAILER	\$27.37	
	79,187	47098 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR CARRIER TRAILER	\$0.00	\$275.16
	79,188	47098 01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	REPAIR TRUCK#6	\$623.65	
	79,188	47098 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR TRUCK#6	\$68.88	
	79,188	47098 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TRUCK#6	\$0.00	\$692.53
COUNCILLOR REIMBURSEMENT						
	79,210	47099 01-0100-4000-40610	MEETINGS & CONFERENCES	REIMBURSE-COUNCILLOR	\$150.60	
	79,210	47099 01-0100-4000-40610	MEETINGS & CONFERENCES	REIMBURSE-COUNCILLOR	\$405.24	
	79,210	47099 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-COUNCILLOR	\$16.64	

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	79,210	47099 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-COUNCILLOR	\$44.76	
	79,210	47099 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-COUNCILLOR	\$0.00	\$617.24
BRAGG, JEFF						
	79,247	47100 01-2000-4015-41550	MAINTENANCE CONTRACTS	MAY CARRS WLKWY CLEANING	\$600.00	
	79,247	47100 01-0000-0200-00325	HST RECEIVABLE100%	MAY CARRS WLKWY CLEANING	\$78.00	
	79,247	47100 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY CARRS WLKWY CLEANING	\$0.00	\$678.00
CAMPBELL'S						
	79,253	47101 01-4000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$6.47	
	79,253	47101 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$0.72	
	79,253	47101 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$7.19
CANADIAN RED CROSS-MISSISSAUGA						
	79,205	47102 01-5100-6060-40420	PROGRAM SUPPLIES	RED CROSS BADGES	\$548.62	
	79,205	47102 01-0000-0200-00325	HST RECEIVABLE100%	RED CROSS BADGES	\$71.32	
	79,205	47102 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RED CROSS BADGES	\$0.00	\$619.94
CANADIAN TIRE ASSOCIATE STORE						
	79,171	47103 01-5000-6020-41700	BLDG REPAIRS & MAINT	GROUT CAULK	\$14.18	
	79,171	47103 01-0000-0200-00325	HST RECEIVABLE100%	GROUT CAULK	\$1.84	
	79,171	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GROUT CAULK	\$0.00	\$16.02
	79,172	47103 01-5000-6020-41700	BLDG REPAIRS & MAINT	STEEL SHELVING	\$439.98	
	79,172	47103 01-0000-0200-00325	HST RECEIVABLE100%	STEEL SHELVING	\$57.20	
	79,172	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEEL SHELVING	\$0.00	\$497.18
	79,173	47103 01-5000-6050-40270	NEW EQUIPMENT	PUSH MOWER	\$499.99	
	79,173	47103 01-0000-0200-00325	HST RECEIVABLE100%	PUSH MOWER	\$65.00	
	79,173	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUSH MOWER	\$0.00	\$564.99
	79,174	47103 01-5000-6050-41700	BLDG REPAIRS AND MAINT	DRILL BITS	\$29.99	
	79,174	47103 01-0000-0200-00325	HST RECEIVABLE100%	DRILL BITS	\$3.90	
	79,174	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRILL BITS	\$0.00	\$33.89
	79,175	47103 01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT SUPPLIES	\$15.95	
	79,175	47103 01-0000-0200-00325	HST RECEIVABLE100%	PAINT SUPPLIES	\$2.07	
	79,175	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$18.02
	79,176	47103 01-5000-6050-41700	BLDG REPAIRS AND MAINT	TOASTER	\$29.99	
	79,176	47103 01-0000-0200-00325	HST RECEIVABLE100%	TOASTER	\$3.90	
	79,176	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOASTER	\$0.00	\$33.89
	79,177	47103 01-5000-6020-41700	BLDG REPAIRS & MAINT	PUTTY KNIFE+POLYFILLA	\$17.18	
	79,177	47103 01-0000-0200-00325	HST RECEIVABLE100%	PUTTY KNIFE+POLYFILLA	\$2.23	
	79,177	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUTTY KNIFE+POLYFILLA	\$0.00	\$19.41

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,178	47103 01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$89.97	
	79,178	47103 01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$11.70	
	79,178	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$101.67
	79,179	47103 01-5000-6020-40270	NEW EQUIPMENT	NEW DRILLS	\$189.99	
	79,179	47103 01-0000-0200-00325	HST RECEIVABLE100%	NEW DRILLS	\$24.70	
	79,179	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW DRILLS	\$0.00	\$214.69
	79,180	47103 01-5000-6050-40320	FIRST AID SAFETY SUPPLIES	PRUNER + SUNSCREEN	\$15.26	
	79,180	47103 01-5000-6050-41720	HORTICULTURAL SUPPLIES	PRUNER + SUNSCREEN	\$19.98	
	79,180	47103 01-0000-0200-00325	HST RECEIVABLE100%	PRUNER + SUNSCREEN	\$1.98	
	79,180	47103 01-0000-0200-00325	HST RECEIVABLE100%	PRUNER + SUNSCREEN	\$2.60	
	79,180	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRUNER + SUNSCREEN	\$0.00	\$39.82
	79,181	47103 01-5000-6050-40210	JANITORIAL SUPPLIES	HAND SANITIZER	\$7.98	
	79,181	47103 01-0000-0200-00325	HST RECEIVABLE100%	HAND SANITIZER	\$1.04	
	79,181	47103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAND SANITIZER	\$0.00	\$9.02
CANSEL - TORONTO*****						
	79,255	47104 01-4000-4000-40220	TELEPHONE	GPS SERVICE	\$264.58	
	79,255	47104 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICE	\$29.22	
	79,255	47104 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICE	\$0.00	\$293.80
CHUBB SECURITY SYSTEMS						
	79,243	47105 01-2000-4025-41550	MAINTENANCE CONTRACTS	TOWN HALL ALARM INSPECTION	\$386.06	
	79,243	47105 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL ALARM INSPECTION	\$42.64	
	79,243	47105 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL ALARM INSPECTION	\$0.00	\$428.70
COMMISSIONAIRES						
	79,218	47106 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	TRAFFIC ENFORCE 4/10-4/23	\$751.80	
	79,218	47106 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC ENFORCE 4/10-4/23	\$83.04	
	79,218	47106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC ENFORCE 4/10-4/23	\$0.00	\$834.84
CULLIGAN						
	79,236	47107 01-0100-4000-41020	PROMOTION & MEALS	WATER FOR COOLER	\$103.30	
	79,236	47107 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER FOR COOLER	\$0.29	
	79,236	47107 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER FOR COOLER	\$0.00	\$103.59
DIRECTOR OF FAMILY RESPONSIBIL						
	79,223	47108 01-0000-2100-00718	FAMILY SERVICES	FAMILY SUPPORT CASE 1005697	\$2,345.88	
	79,223	47108 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY SUPPORT CASE 1005697	\$0.00	\$2,345.88
	79,224	47108 01-0000-2100-00718	FAMILY SERVICES	FAMILY SUPPORT CASE 0648113	\$192.00	
	79,224	47108 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY SUPPORT CASE 0648113	\$0.00	\$192.00
EASY WAY CLEANING PRODUCTS LIM						

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	79,248	47109 01-2000-4025-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$157.44	
	79,248	47109 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$17.39	
	79,248	47109 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$174.83
EGAN ELECTRIC						
	79,193	47110 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	PUMPING STATION SWITCH	\$165.36	
	79,193	47110 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUMPING STATION SWITCH	\$18.27	
	79,193	47110 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMPING STATION SWITCH	\$0.00	\$183.63
ERTH HOLDINGS INC.						
	79,268	47111 01-0100-4000-41020	PROMOTION & MEALS	ERTH GOLF TOURNAMENT REG	\$320.00	
	79,268	47111 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ERTH GOLF TOURNAMENT REG	\$0.00	\$320.00
FASTENAL CANADA ***						
	79,196	47112 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	PW WASHERS + SCREWS	\$13.70	
	79,196	47112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW WASHERS + SCREWS	\$1.51	
	79,196	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW WASHERS + SCREWS	\$0.00	\$15.21
	79,197	47112 01-4500-4230-46392	939200 2012 BACKHOE LOADER	PINS	\$33.34	
	79,197	47112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PINS	\$3.68	
	79,197	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINS	\$0.00	\$37.02
	79,199	47112 01-0000-0250-61206	GC16-1058-THAMES RIVER SPILL	PADS FOR SPILL	\$57.96	
	79,199	47112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PADS FOR SPILL	\$6.40	
	79,199	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PADS FOR SPILL	\$0.00	\$64.36
	79,200	47112 01-0000-0250-61206	GC16-1058-THAMES RIVER SPILL	SPILL KIT	\$75.45	
	79,200	47112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPILL KIT	\$8.34	
	79,200	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPILL KIT	\$0.00	\$83.79
	79,201	47112 01-0000-0250-61206	GC16-1058-THAMES RIVER SPILL	SPILL KIT	\$83.83	
	79,201	47112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPILL KIT	\$9.26	
	79,201	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPILL KIT	\$0.00	\$93.09
	79,202	47112 01-0000-0250-61206	GC16-1058-THAMES RIVER SPILL	PADS FOR SPILL	\$164.30	
	79,202	47112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PADS FOR SPILL	\$18.15	
	79,202	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PADS FOR SPILL	\$0.00	\$182.45
	79,260	47112 01-5000-6050-41700	BLDG REPAIRS AND MAINT	NUTS & BOLTS	\$44.89	
	79,260	47112 01-0000-0200-00325	HST RECEIVABLE100%	NUTS & BOLTS	\$5.84	
	79,260	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$50.73
	79,261	47112 01-5200-4100-41705	SKATE PARK REPAIRS	SKATEPARK SUPPLIES	\$15.94	
	79,261	47112 01-0000-0200-00325	HST RECEIVABLE100%	SKATEPARK SUPPLIES	\$2.07	
	79,261	47112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SKATEPARK SUPPLIES	\$0.00	\$18.01

FLORAL OCCASIONS ***

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	79,209	47113 01-5100-6060-40420	PROGRAM SUPPLIES	SYNCHRO FLOWERS	\$104.00	
	79,209	47113 01-0000-0200-00325	HST RECEIVABLE100%	SYNCHRO FLOWERS	\$13.52	
	79,209	47113 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYNCHRO FLOWERS	\$0.00	\$117.52
FORIS SIGNS INC.						
	79,185	47114 10-0000-3160-80000	MATERIALS FIRE CHIEF TRUCK	FIRE-NEW VEHICLE LETTERING	\$1,297.44	
	79,185	47114 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE-NEW VEHICLE LETTERING	\$143.31	
	79,185	47114 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE-NEW VEHICLE LETTERING	\$0.00	\$1,440.75
GRA - HAM ENERGY						
	79,184	47115 01-3000-4000-41470	VEHICLE FUEL	FIRE HALL VEHICLE FUEL	\$57.02	
	79,184	47115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL VEHICLE FUEL	\$6.29	
	79,184	47115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL VEHICLE FUEL	\$0.00	\$63.31
	79,215	47115 01-5000-6050-41470	VEHICLE FUEL	FUEL	\$160.29	
	79,215	47115 01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$20.84	
	79,215	47115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$181.13
	79,228	47115 01-3000-4000-41470	VEHICLE FUEL	FIRE HALL VEHICLE FUEL	\$41.11	
	79,228	47115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL VEHICLE FUEL	\$4.54	
	79,228	47115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL VEHICLE FUEL	\$0.00	\$45.65
	79,235	47115 01-5000-6050-41470	VEHICLE FUEL	FUEL	\$450.46	
	79,235	47115 01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$58.56	
	79,235	47115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$509.02
EMPLOYEE REIMBURSEMENT						
	79,250	47116 01-4000-4000-40620	MILEAGE	MILEAGE	\$2.92	
	79,250	47116 01-4000-4000-40630	STAFF TRAINING	MILEAGE	\$19.46	
	79,250	47116 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$0.32	
	79,250	47116 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE	\$2.14	
	79,250	47116 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE	\$0.00	\$24.84
	79,251	47116 01-4000-4000-40630	STAFF TRAINING	REIMBURSE	\$88.93	
	79,251	47116 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE	\$7.83	
	79,251	47116 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE	\$0.00	\$96.76
HOT,COLD & FREEZING						
	79,241	47117 01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	TOWN HALL AC VALVES REVIEW	\$122.11	
	79,241	47117 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL AC VALVES REVIEW	\$13.49	
	79,241	47117 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL AC VALVES REVIEW	\$0.00	\$135.60
	79,242	47117 01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	TOWN HALL NEW AC SWITCH	\$974.62	
	79,242	47117 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL NEW AC SWITCH	\$107.65	
	79,242	47117 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL NEW AC SWITCH	\$0.00	\$1,082.27

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INGERSOLL RENT-ALL ***						
	79,190	47118 01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	CHAIN OIL	\$50.83	
	79,190	47118 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAIN OIL	\$5.61	
	79,190	47118 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAIN OIL	\$0.00	\$56.44
	79,191	47118 01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	GRASS SEEDS	\$138.39	
	79,191	47118 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GRASS SEEDS	\$15.29	
	79,191	47118 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEEDS	\$0.00	\$153.68
	79,213	47118 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	GRASS SEEDS	\$187.50	
	79,213	47118 01-0000-0200-00325	HST RECEIVABLE100%	GRASS SEEDS	\$24.37	
	79,213	47118 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS SEEDS	\$0.00	\$211.87
	79,259	47118 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TRIMMER STRING	\$91.29	
	79,259	47118 01-0000-0200-00325	HST RECEIVABLE100%	TRIMMER STRING	\$11.87	
	79,259	47118 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRIMMER STRING	\$0.00	\$103.16
KONECRANES CANADA INC.						
	79,195	47119 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	JIB CRANE REPAIR	\$759.38	
	79,195	47119 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JIB CRANE REPAIR	\$83.88	
	79,195	47119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JIB CRANE REPAIR	\$0.00	\$843.26
LONDON CIVIC EMPLOY,LOCAL 107						
	79,225	47120 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	MAY UNION DUES	\$1,404.54	
	79,225	47120 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY UNION DUES	\$0.00	\$1,404.54
MAR-CO						
	79,233	47121 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	VIC DIAMOND BASEBALL SUPPLIES	\$625.00	
	79,233	47121 01-0000-0200-00325	HST RECEIVABLE100%	VIC DIAMOND BASEBALL SUPPLIES	\$81.25	
	79,233	47121 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC DIAMOND BASEBALL SUPPLIES	\$0.00	\$706.25
MCNAIN COMMUNICATIONS						
	79,204	47122 01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	PHONE SUPPLIES	\$91.57	
	79,204	47122 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PHONE SUPPLIES	\$10.12	
	79,204	47122 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHONE SUPPLIES	\$0.00	\$101.69
MILLCREEK PRINTING INC						
	79,254	47123 01-4000-4000-40200	OFFICE SUPPLIES	BUSINESS CARDS	\$49.76	
	79,254	47123 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BUSINESS CARDS	\$5.50	
	79,254	47123 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUSINESS CARDS	\$0.00	\$55.26
MINISTRY OF FINANCE - M.T.O. *						
	79,221	47124 01-1000-4240-01627	VIOLATIONS - M.O.T.	APRIL COURT COST	\$41.25	
	79,221	47124 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL COURT COST	\$0.00	\$41.25
MINISTRY OF FINANCE (OPP)***						

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	79,269	47125 01-3200-4000-40450	OPP CONTRACTED SERVICES	MAY OPP FEES	\$211,869.00	
	79,269	47125 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY OPP FEES	\$0.00	\$211,869.00
MISTER SAFETY SHOES (FORMERLY						
	79,234	47126 01-5000-6050-40290	UNIFORMS & CLOTHING	PARKS STAFF WORK PANTS	\$125.91	
	79,234	47126 01-0000-0200-00325	HST RECEIVABLE100%	PARKS STAFF WORK PANTS	\$16.37	
	79,234	47126 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS STAFF WORK PANTS	\$0.00	\$142.28
NUMBERS AND LINKS INC.						
	79,256	47127 01-5000-4000-41000	ADVERTISING	FULL PG AD	\$350.00	
	79,256	47127 01-0000-0200-00325	HST RECEIVABLE100%	FULL PG AD	\$45.50	
	79,256	47127 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FULL PG AD	\$0.00	\$395.50
OLDE BAKERY CAFE						
	79,155	47128 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$16.00	
	79,155	47128 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$16.00
	79,216	47128 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$36.00	
	79,216	47128 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$36.00
OLDE TYME TAXI						
	79,227	47129 01-1001-4000-41560	CONTRACTS	APR PARA TAXI	\$2,734.15	
	79,227	47129 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APR PARA TAXI	\$308.18	
	79,227	47129 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APR PARA TAXI	\$0.00	\$3,042.33
O.M.E.R.S. ***						
	79,226	47130 01-0000-2100-00704	OMERS (15000)	MAY OMERS	\$55,121.30	
	79,226	47130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY OMERS	\$0.00	\$55,121.30
ORCO SIGNS						
	79,214	47131 01-5000-6050-41010	GRAPHICS & PRINTING	JOHN LAWSON TRAIL SIGNS	\$430.00	
	79,214	47131 01-0000-0200-00325	HST RECEIVABLE100%	JOHN LAWSON TRAIL SIGNS	\$55.90	
	79,214	47131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JOHN LAWSON TRAIL SIGNS	\$0.00	\$485.90
OXFORD FEED SUPPLY LTD						
	79,230	47132 01-5000-6050-41720	HORTICULTURAL SUPPLIES	2 GARDEN RAKES	\$65.98	
	79,230	47132 01-0000-0200-00325	HST RECEIVABLE100%	2 GARDEN RAKES	\$8.58	
	79,230	47132 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 GARDEN RAKES	\$0.00	\$74.56
OXFORD SAND & GRAVEL LTD						
	79,192	47133 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$442.25	
	79,192	47133 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$48.85	
	79,192	47133 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$491.10
PARKS & RECREATION ONTARIO ***						
	79,258	47134 01-5100-6090-41500	CONTRACTED SERVICES	HIGH 5 PHCD COURSE	\$380.00	

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	79,258	47134 01-5100-6090-40420	PROGRAM SUPPLIES	HIGH 5 PHCD COURSE	\$460.00	
	79,258	47134 01-0000-0200-00325	HST RECEIVABLE100%	HIGH 5 PHCD COURSE	\$5.20	
	79,258	47134 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HIGH 5 PHCD COURSE	\$0.00	\$845.20
PARKSMART INC.						
	79,219	47135 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	APRIL TRAFFIC TICKETS FEES	\$471.66	
	79,219	47135 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL TRAFFIC TICKETS FEES	\$52.10	
	79,219	47135 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL TRAFFIC TICKETS FEES	\$0.00	\$523.76
PRACTICA LTD						
	79,229	47136 01-5000-6050-40210	JANITORIAL SUPPLIES	PICKUP BAGS	\$218.52	
	79,229	47136 01-0000-0200-00325	HST RECEIVABLE100%	PICKUP BAGS	\$28.41	
	79,229	47136 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PICKUP BAGS	\$0.00	\$246.93
PUBLIC SECTOR DIGEST INC.						
	79,222	47137 10-0000-3083-80100	PRIME CONTRACT	CITYWIDE PA IMPLEMENTATION	\$7,886.40	
	79,222	47137 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CITYWIDE PA IMPLEMENTATION	\$871.10	
	79,222	47137 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CITYWIDE PA IMPLEMENTATION	\$0.00	\$8,757.50
REGIS AUTO PARTS						
	79,217	47138 01-3000-4100-41530	EQUIP REPAIRS & MAINTENANCE	SILICONE	\$10.00	
	79,217	47138 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SILICONE	\$1.11	
	79,217	47138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SILICONE	\$0.00	\$11.11
ROCK SOLID DESIGNS						
	79,249	47139 01-4500-4200-41750	SNOW REMOVAL	APRIL PARKING LOT SNOWPLOW	\$1,439.90	
	79,249	47139 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	APRIL PARKING LOT SNOWPLOW	\$159.05	
	79,249	47139 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	APRIL PARKING LOT SNOWPLOW	\$0.00	\$1,598.95
ROGERS (WIRELESS)						
	79,183	47140 01-1300-4000-40220	TELEPHONE EXPENSE	MAY MOBILE PHONE CHRGS	\$57.02	
	79,183	47140 01-4500-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$75.05	
	79,183	47140 01-5200-6090-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$52.05	
	79,183	47140 01-5000-6020-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$53.15	
	79,183	47140 01-5200-6090-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$52.45	
	79,183	47140 01-1002-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$100.96	
	79,183	47140 01-0100-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$99.62	
	79,183	47140 01-5200-6090-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$59.45	
	79,183	47140 01-0900-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$103.29	
	79,183	47140 01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
	79,183	47140 01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$81.16	
	79,183	47140 01-5000-6020-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$56.85	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-6050-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.55	
79,183	47140	01-5000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$53.25	
79,183	47140	01-0100-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$52.97	
79,183	47140	01-4500-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$69.48	
79,183	47140	01-0100-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$53.88	
79,183	47140	01-1002-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$78.09	
79,183	47140	01-1000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$71.38	
79,183	47140	01-3000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$19.89	
79,183	47140	01-3000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$487.10	
79,183	47140	01-4000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$53.88	
79,183	47140	01-4000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$53.27	
79,183	47140	01-4000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$52.97	
79,183	47140	01-7000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$154.81	
79,183	47140	01-4000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$60.10	
79,183	47140	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAY MOBILE PHONE CHRGS	\$181.64	
79,183	47140	01-0000-0200-00325	HST RECEIVABLE100%	MAY MOBILE PHONE CHRGS	\$73.46	
79,183	47140	01-4000-4000-40220	TELEPHONE	MAY MOBILE PHONE CHRGS	\$66.27	
79,183	47140	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY MOBILE PHONE CHRGS	\$0.00	\$2,529.89
79,194	47140	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	PW ON CALL PHONE CHRGS	\$39.79	
79,194	47140	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW ON CALL PHONE CHRGS	\$4.39	
79,194	47140	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW ON CALL PHONE CHRGS	\$0.00	\$44.18
79,252	47140	01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$52.91	
79,252	47140	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$5.85	
79,252	47140	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$58.76
EMPLOYEE REIMBURSEMENT						
79,239	47141	01-4000-4000-40630	STAFF TRAINING	REIMBURSE-ENG	\$65.00	
79,239	47141	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE-ENG	\$5.72	
79,239	47141	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE-ENG	\$0.00	\$70.72
SHAW DIRECT						
79,220	47142	01-3000-4000-40300	UTILITIES	FIRE HALL SATELLITE	\$110.92	

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	79,220	47142 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE HALL SATELLITE	\$12.25	
	79,220	47142 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE HALL SATELLITE	\$0.00	\$123.17
SHOPPERS DRUG MART						
	79,265	47143 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PROGRAM SUPPLIES	\$10.98	
	79,265	47143 01-5200-6090-40460	NUTRITION PURCHASES	FUSION PROGRAM SUPPLIES	\$29.53	
	79,265	47143 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROGRAM SUPPLIES	\$0.00	\$40.51
SOAK IT UP INC						
	79,158	47144 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM CARPET CLEANING	\$18.00	
	79,158	47144 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM CARPET CLEANING	\$2.34	
	79,158	47144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM CARPET CLEANING	\$0.00	\$20.34
	79,245	47144 01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$11.00	
	79,245	47144 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$1.43	
	79,245	47144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$12.43
	79,246	47144 01-2000-4025-41540	RENTAL	TOWN CENTRE MAT RENTAL	\$29.00	
	79,246	47144 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN CENTRE MAT RENTAL	\$3.21	
	79,246	47144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN CENTRE MAT RENTAL	\$0.00	\$32.21
SPL INDUSTRIAL PUMPS & EQUIPME						
	79,198	47145 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	PUMP REPAIR	\$4,608.70	
	79,198	47145 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUMP REPAIR	\$509.06	
	79,198	47145 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUMP REPAIR	\$0.00	\$5,117.76
SPOT MARKETING GROUP						
	79,267	47146 01-5000-4000-41000	ADVERTISING	INGERSOLL CONNECTION SUMMEF	\$5,293.23	
	79,267	47146 01-5000-4000-42900	MISCELLANEOUS EXPENSE	INGERSOLL CONNECTION SUMMEF	\$705.77	
	79,267	47146 01-0000-0200-00325	HST RECEIVABLE100%	INGERSOLL CONNECTION SUMMEF	\$688.12	
	79,267	47146 01-0000-0200-00325	HST RECEIVABLE100%	INGERSOLL CONNECTION SUMMEF	\$91.75	
	79,267	47146 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INGERSOLL CONNECTION SUMMEF	\$0.00	\$6,778.87
STAPLES ADVANTAGE						
	79,186	47147 01-5100-4000-40200	OFFICE SUPPLIES	VPCC STATIONARIES	\$62.15	
	79,186	47147 01-0000-0200-00325	HST RECEIVABLE100%	VPCC STATIONARIES	\$8.08	
	79,186	47147 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC STATIONARIES	\$0.00	\$70.23
	79,206	47147 01-5100-4000-40200	OFFICE SUPPLIES	VPCC STATIONARIES	\$167.99	
	79,206	47147 01-0000-0200-00325	HST RECEIVABLE100%	VPCC STATIONARIES	\$21.84	
	79,206	47147 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC STATIONARIES	\$0.00	\$189.83
STONETOWN SUPPLY SERVICES(ING)						
	79,156	47148 01-5100-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$208.52	
	79,156	47148 01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$27.11	

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	79,156	47148 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$235.63
	79,189	47148 01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	JANITORIAL SUPPLIES	\$83.26	
	79,189	47148 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	JANITORIAL SUPPLIES	\$232.42	
	79,189	47148 01-4500-4000-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$165.48	
	79,189	47148 01-4500-4230-46431	VEHICLE MAINTENANCE	JANITORIAL SUPPLIES	\$40.26	
	79,189	47148 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$9.20	
	79,189	47148 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$25.67	
	79,189	47148 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$18.28	
	79,189	47148 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$4.44	
	79,189	47148 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$579.01
	79,262	47148 01-5000-6050-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$67.21	
	79,262	47148 01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$8.74	
	79,262	47148 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$75.95
THAMESFORD PIZZA						
	79,207	47149 01-5100-6090-40420	PROGRAM SUPPLIES	VPCC PROGRAMS PIZZA	\$16.66	
	79,207	47149 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC PROGRAMS PIZZA	\$327.36	
	79,207	47149 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PROGRAMS PIZZA	\$0.84	
	79,207	47149 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PROGRAMS PIZZA	\$15.88	
	79,207	47149 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PROGRAMS PIZZA	\$0.00	\$360.74
TOROMONT INDUSTRIES LTD						
	79,240	47150 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	TRUCK#13 REPAIR	\$878.81	
	79,240	47150 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#13 REPAIR	\$97.07	
	79,240	47150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#13 REPAIR	\$0.00	\$975.88
TREMBLETT'S YOUR INDEPENDENT G						
	79,161	47151 01-5000-6020-40430	CANTEEN SUPPLIES	BUNS,HOTDOGS+KETCHUP	\$39.84	
	79,161	47151 01-0000-0200-00325	HST RECEIVABLE100%	BUNS,HOTDOGS+KETCHUP	\$0.01	
	79,161	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUNS,HOTDOGS+KETCHUP	\$0.00	\$39.85
	79,162	47151 01-5100-6060-40420	PROGRAM SUPPLIES	CALA SUPPLIES	\$55.31	
	79,162	47151 01-0000-0200-00325	HST RECEIVABLE100%	CALA SUPPLIES	\$1.01	
	79,162	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CALA SUPPLIES	\$0.00	\$56.32
	79,163	47151 01-5200-6090-40460	NUTRITION PURCHASES	VIVO + NUTRITION PROG SUPPLIES	\$64.53	
	79,163	47151 01-5200-6090-40560	VIVO MUSIC SUPPLIES	VIVO + NUTRITION PROG SUPPLIES	\$5.49	
	79,163	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIVO + NUTRITION PROG SUPPLIES	\$0.00	\$70.02
	79,164	47151 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PROG SUPPLIES	\$50.57	
	79,164	47151 01-5200-6090-40460	NUTRITION PURCHASES	FUSION PROG SUPPLIES	\$15.03	
	79,164	47151 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PROG SUPPLIES	\$0.01	

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	79,164	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROG SUPPLIES	\$0.00	\$65.61
	79,165	47151 01-5200-6090-40560	VIVO MUSIC SUPPLIES	FUSION PROG SUPPLIES	\$5.58	
	79,165	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROG SUPPLIES	\$0.00	\$5.58
	79,166	47151 01-5200-6090-40460	NUTRITION PURCHASES	FUSION PROG SUPPLIES	\$18.48	
	79,166	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROG SUPPLIES	\$0.00	\$18.48
	79,167	47151 01-5200-6090-40560	VIVO MUSIC SUPPLIES	FUSION GIRLS DAY EVENT SUPPLY	\$10.49	
	79,167	47151 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION GIRLS DAY EVENT SUPPLY	\$32.98	
	79,167	47151 01-0000-0200-00325	HST RECEIVABLE100%	FUSION GIRLS DAY EVENT SUPPLY	\$0.01	
	79,167	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION GIRLS DAY EVENT SUPPLY	\$0.00	\$43.48
	79,168	47151 01-5200-6090-40460	NUTRITION PURCHASES	FUSION PROG SUPPLIES	\$158.66	
	79,168	47151 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PROG SUPPLIES	\$0.93	
	79,168	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROG SUPPLIES	\$0.00	\$159.59
	79,169	47151 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PROG SUPPLIES	\$41.16	
	79,169	47151 01-5200-6090-40460	NUTRITION PURCHASES	FUSION PROG SUPPLIES	\$41.60	
	79,169	47151 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PROG SUPPLIES	\$0.80	
	79,169	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROG SUPPLIES	\$0.00	\$83.56
	79,170	47151 01-5000-6050-42900	MISCELLANEOUS EXPENSES	THAMES RIVER CLEAN UP SUPPLIES	\$150.34	
	79,170	47151 01-0000-0200-00325	HST RECEIVABLE100%	THAMES RIVER CLEAN UP SUPPLIES	\$3.24	
	79,170	47151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	THAMES RIVER CLEAN UP SUPPLIES	\$0.00	\$153.58
TURVEY, DOUG						
	79,238	47152 01-0100-4000-41020	PROMOTION & MEALS	TOWN CRIER GIFT	\$30.00	
	79,238	47152 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN CRIER GIFT	\$0.00	\$30.00
TYCO INTEGRATED FIRE & SECURIT						
	79,244	47153 01-2000-4015-41550	MAINTENANCE CONTRACTS	CARRS ANNUAL FIRE ALARM INSPE	\$462.50	
	79,244	47153 01-0000-0400-00280	PREPAID EXPENSES	CARRS ANNUAL FIRE ALARM INSPE	\$330.35	
	79,244	47153 01-0000-0200-00325	HST RECEIVABLE100%	CARRS ANNUAL FIRE ALARM INSPE	\$59.30	
	79,244	47153 01-0000-0200-00325	HST RECEIVABLE100%	CARRS ANNUAL FIRE ALARM INSPE	\$42.35	
	79,244	47153 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS ANNUAL FIRE ALARM INSPE	\$0.00	\$894.50
BASKETBALL REFEREE						
	79,208	47154 01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	MEN'S BASEBALL EXP	\$90.25	
	79,208	47154 01-0000-0200-00325	HST RECEIVABLE100%	MEN'S BASEBALL EXP	\$9.13	
	79,208	47154 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEN'S BASEBALL EXP	\$0.00	\$99.38
WATER & ICE NORTH AMERICA INC.						
	79,154	47155 01-5100-4100-41530	EQUIP REPAIRS & MAINT	UV LIT+RING SEAL KIT	\$861.00	
	79,154	47155 01-0000-0200-00325	HST RECEIVABLE100%	UV LIT+RING SEAL KIT	\$111.93	
	79,154	47155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UV LIT+RING SEAL KIT	\$0.00	\$972.93

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WORKPLACE SAFETY & INS. BOARD						
	79,160	47156 01-0000-2100-00708	WSIB PAYABLE	MUSEUM 2015 REMITTANCE ADJ	\$49.43	
	79,160	47156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM 2015 REMITTANCE ADJ	\$0.00	\$49.43
	79,211	47156 01-0000-2100-00708	WSIB PAYABLE	MAY 2016 PREMIUM	\$10,808.32	
	79,211	47156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAY 2016 PREMIUM	\$0.00	\$10,808.32
EMPLOYEE REIMBURSEMENT						
	79,212	47157 01-1000-4000-40630	STAFF TRAINING	REIMBURSE	\$63.63	
	79,212	47157 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REIMBURSE	\$2.73	
	79,212	47157 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REIMBURSE	\$0.00	\$66.36
WSC IMAGE PROFESSIONALS						
	79,264	47158 01-5200-6195-41000	ADVERTISING	SURESTART PROGRAM SUPPLIES	\$668.50	
	79,264	47158 01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	SURESTART PROGRAM SUPPLIES	\$1,498.55	
	79,264	47158 01-5200-6195-40420	PROGRAM SUPPLIES	SURESTART PROGRAM SUPPLIES	\$955.50	
	79,264	47158 01-0000-0200-00325	HST RECEIVABLE100%	SURESTART PROGRAM SUPPLIES	\$86.91	
	79,264	47158 01-0000-0200-00325	HST RECEIVABLE100%	SURESTART PROGRAM SUPPLIES	\$194.80	
	79,264	47158 01-0000-0200-00325	HST RECEIVABLE100%	SURESTART PROGRAM SUPPLIES	\$124.22	
	79,264	47158 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURESTART PROGRAM SUPPLIES	\$0.00	\$3,528.48
XEROX CANADA LTD.						
	79,203	47159 01-1300-4000-40250	PHOTOCOPIER	ADMIN COPIES 1/26-4/26	\$1,081.12	
	79,203	47159 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADMIN COPIES 1/26-4/26	\$119.41	
	79,203	47159 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADMIN COPIES 1/26-4/26	\$0.00	\$1,200.53
	79,237	47159 01-4500-4000-40250	PHOTOCOPIER	PW COPIES 1/26-4/26	\$51.66	
	79,237	47159 01-3400-4000-40250	PHOTOCOPIER	PW COPIES 1/26-4/26	\$51.66	
	79,237	47159 01-4000-4000-40250	PHOTOCOPIER	PW COPIES 1/26-4/26	\$51.65	
	79,237	47159 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW COPIES 1/26-4/26	\$5.71	
	79,237	47159 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW COPIES 1/26-4/26	\$5.71	
	79,237	47159 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW COPIES 1/26-4/26	\$5.71	
	79,237	47159 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW COPIES 1/26-4/26	\$0.00	\$172.10
CONTAINER BLOCK INC.						
	79,281	47160 10-0000-3161-80000	FIRE SAFETY VILLAGE-MATERIALS	FIRE SAFETY VILLAGE	\$3,256.32	
	79,281	47160 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY VILLAGE	\$359.68	
	79,281	47160 01-0000-0100-00100	BANK	FIRE SAFETY VILLAGE	\$0.00	\$3,616.00
UNION GAS						
	79,153 EFT	01-5000-6020-40350	NATURAL GAS	GAS MAR-APRIL	\$615.37	
	79,153 EFT	01-3200-4100-40350	NATURAL GAS	GAS MAR-APRIL	\$108.05	
	79,153 EFT	01-3000-4000-40350	NATURAL GAS	GAS MAR-APRIL	\$185.84	

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,153 EFT	01-5000-6050-40350	NATURAL GAS	GAS MAR-APRIL	\$879.19	
	79,153 EFT	01-4500-4100-40350	NATURAL GAS	GAS MAR-APRIL	\$782.95	
	79,153 EFT	01-5000-6040-40350	NATURAL GAS	GAS MAR-APRIL	\$382.00	
	79,153 EFT	01-5000-6040-40350	NATURAL GAS	GAS MAR-APRIL	\$58.71	
	79,153 EFT	01-5100-4100-40350	NATURAL GAS	GAS MAR-APRIL	\$3,889.47	
	79,153 EFT	01-5200-4100-40350	NATURAL GAS	GAS MAR-APRIL	\$645.71	
	79,153 EFT	01-6200-4100-40350	NATURAL GAS	GAS MAR-APRIL	\$118.62	
	79,153 EFT	01-6200-4100-40350	NATURAL GAS	GAS MAR-APRIL	\$22.17	
	79,153 EFT	01-2000-4010-40350	NATURAL GAS	GAS MAR-APRIL	\$149.52	
	79,153 EFT	01-2000-4025-40350	NATURAL GAS	GAS MAR-APRIL	\$1,103.05	
	79,153 EFT	01-2000-4015-40350	NATURAL GAS	GAS MAR-APRIL	\$164.08	
	79,153 EFT	01-2000-4015-40350	NATURAL GAS	GAS MAR-APRIL	\$70.44	
	79,153 EFT	01-0000-0200-00325	HST RECEIVABLE100%	GAS MAR-APRIL	\$923.46	
	79,153 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS MAR-APRIL	\$228.84	
	79,153 EFT	01-0000-0100-00100	BANK	GAS MAR-APRIL	\$0.00	\$10,327.47
ROYAL BANK VISA						
	79,270 EFT	01-1000-4000-40710	LEGAL FEES	VISA APR 2016-CLERK	\$89.15	
	79,270 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-CLERK	\$7.06	
	79,270 EFT	01-0000-0100-00100	BANK	VISA APR 2016-CLERK	\$0.00	\$96.21
ROYAL BANK VISA						
	79,271 EFT	01-0900-4000-40710	LEGAL FEES	VISA APR 2016-CAO	\$99.24	
	79,271 EFT	01-0100-4000-42900	MISCELLANEOUS	VISA APR 2016-CAO	\$96.67	
	79,271 EFT	01-0900-4000-42900	MISCELLANEOUS EXPENSE	VISA APR 2016-CAO	\$12.00	
	79,271 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-CAO	\$9.40	
	79,271 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-CAO	\$10.68	
	79,271 EFT	01-0000-0100-00100	BANK	VISA APR 2016-CAO	\$0.00	\$227.99
ROYAL BANK VISA						
	79,272 EFT	01-4500-4000-40290	UNIFORMS & CLOTHING	VISA APR 2016-PUBLIC WORKS	\$209.57	
	79,272 EFT	01-4500-4000-42900	MISCELLANEOUS EXPENSE	VISA APR 2016-PUBLIC WORKS	\$12.00	
	79,272 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-PUBLIC WORKS	\$23.15	
	79,272 EFT	01-0000-0100-00100	BANK	VISA APR 2016-PUBLIC WORKS	\$0.00	\$244.72
ROYAL BANK VISA						
	79,273 EFT	01-3400-4000-40610	MEETINGS & CONFERENCES	VISA APR 2016-BLDG INSPECT	\$124.06	
	79,273 EFT	01-3400-4000-40610	MEETINGS & CONFERENCES	VISA APR 2016-BLDG INSPECT	\$151.49	
	79,273 EFT	01-3400-4000-40630	STAFF TRAINING	VISA APR 2016-BLDG INSPECT	\$5.36	
	79,273 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-BLDG INSPECT	\$16.73	

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,273 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-BLDG INSPECT	\$0.60	
	79,273 EFT	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA APR 2016-BLDG INSPECT	\$0.00	\$2.24
	79,273 EFT	01-0000-0100-00100	BANK	VISA APR 2016-BLDG INSPECT	\$0.00	\$296.00
ROYAL BANK VISA						
	79,275 EFT	01-3000-4000-40630	STAFF TRAINING	VISA APR 2016-FIRE HALL	\$105.76	
	79,275 EFT	01-3000-4000-41205	FIRE PREVENTION	VISA APR 2016-FIRE HALL	\$222.85	
	79,275 EFT	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	VISA APR 2016-FIRE HALL	\$20.33	
	79,275 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-FIRE HALL	\$4.89	
	79,275 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-FIRE HALL	\$24.62	
	79,275 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-FIRE HALL	\$2.25	
	79,275 EFT	01-0000-0100-00100	BANK	VISA APR 2016-FIRE HALL	\$0.00	\$380.70
ROYAL BANK VISA						
	79,274 EFT	01-7000-4000-40810	STUDIES & SURVEYS	VISA APR 2016-ECON DEVEL	\$323.46	
	79,274 EFT	01-7000-4000-41020	PROMOTION & MEALS	VISA APR 2016-ECON DEVEL	\$35.24	
	79,274 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-ECON DEVEL	\$3.43	
	79,274 EFT	01-0000-0100-00100	BANK	VISA APR 2016-ECON DEVEL	\$0.00	\$362.13
ROYAL BANK VISA						
	79,276 EFT	01-5000-4000-40610	MEETINGS AND CONFERENCES	VISA APR 2016-ARENA/VPCC	\$21.60	
	79,276 EFT	01-5000-4000-40610	MEETINGS AND CONFERENCES	VISA APR 2016-ARENA/VPCC	\$486.54	
	79,276 EFT	01-5100-4000-40435	PRO SHOP SUPPLIES	VISA APR 2016-ARENA/VPCC	\$52.95	
	79,276 EFT	01-5000-4000-42900	MISCELLANEOUS EXPENSE	VISA APR 2016-ARENA/VPCC	\$184.22	
	79,276 EFT	01-5100-4000-40435	PRO SHOP SUPPLIES	VISA APR 2016-ARENA/VPCC	\$30.54	
	79,276 EFT	01-5100-6090-40420	PROGRAM SUPPLIES	VISA APR 2016-ARENA/VPCC	\$6.27	
	79,276 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-ARENA/VPCC	\$2.40	
	79,276 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-ARENA/VPCC	\$63.24	
	79,276 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-ARENA/VPCC	\$2.65	
	79,276 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-ARENA/VPCC	\$23.95	
	79,276 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-ARENA/VPCC	\$8.86	
	79,276 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-ARENA/VPCC	\$1.82	
	79,276 EFT	01-0000-0100-00100	BANK	VISA APR 2016-ARENA/VPCC	\$0.00	\$885.04
ROYAL BANK VISA						
	79,277 EFT	01-4500-4000-41520	COMMUNICATION	VISA APR 2016-ENG	\$993.00	
	79,277 EFT	01-4000-4000-40600	MEMBERSHIP FEES	VISA APR 2016-ENG	\$301.35	
	79,277 EFT	01-0000-0100-00100	BANK	VISA APR 2016-ENG	\$0.00	\$1,294.35
ROYAL BANK VISA						
	79,278 EFT	01-1002-4000-40270	NEW EQUIPMENT	VISA APR 2016-IT	\$1,192.20	

Town of Ingersoll
 Monthly Cheque Disbursements
 May 2016

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 110,643.11

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	79,278 EFT	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA APR 2016-IT	\$512.57	
	79,278 EFT	01-1001-4000-41550	MAINTENANCE CONTRACTS	VISA APR 2016-IT	\$677.56	
	79,278 EFT	01-1002-4000-42900	MISCELLANEOUS EXPENSE	VISA APR 2016-IT	\$12.00	
	79,278 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA APR 2016-IT	\$57.62	
	79,278 EFT	01-0000-0100-00100	BANK	VISA APR 2016-IT	\$0.00	\$2,451.95
ROYAL BANK VISA						
	79,279 EFT	01-5200-6090-41500	CONTRACTED SERVICES	VISA APR 2016-FUSION	\$7.99	
	79,279 EFT	01-5200-6195-40500	SPECIAL EVENTS	VISA APR 2016-FUSION	\$325.00	
	79,279 EFT	01-5200-6195-40857	YOUTH BUSINESS COMMITTEE	VISA APR 2016-FUSION	\$100.00	
	79,279 EFT	01-5200-6195-40200	OFFICE SUPPLIES	VISA APR 2016-FUSION	\$476.50	
	79,279 EFT	01-5100-6070-40270	NEW EQUIPMENT	VISA APR 2016-FUSION	\$450.84	
	79,279 EFT	01-5000-6050-42900	MISCELLANEOUS EXPENSES	VISA APR 2016-FUSION	\$159.99	
	79,279 EFT	01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	VISA APR 2016-FUSION	\$1,135.00	
	79,279 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-FUSION	\$61.94	
	79,279 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-FUSION	\$58.61	
	79,279 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-FUSION	\$147.55	
	79,279 EFT	01-0000-0100-00100	BANK	VISA APR 2016-FUSION	\$0.00	\$2,923.42
ROYAL BANK VISA						
	79,280 EFT	01-6200-4000-40420	PRGRAM SUPPLIES	VISA APR 2016-MUSEUM	\$16.85	
	79,280 EFT	01-6200-4100-40210	JANITORIAL SUPPLIES	VISA APR 2016-MUSEUM	\$23.26	
	79,280 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA APR 2016-MUSEUM	\$1.73	
	79,280 EFT	01-0000-0100-00100	BANK	VISA APR 2016-MUSEUM	\$0.00	\$41.84
DISTRIBUTION TOTALS:					=====	=====
					\$815,265.80	\$815,265.80
					=====	=====



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-012-16

COUNCIL DATE: June 13th, 2016

TITLE: CAO June Monthly Report

OBJECTIVE: To provide information on the Activity for the Month of May

Human Resources:

There have been a number of issues that Staff have I have been dealing with.

Numerous summer and part-time staffing positions have been filled and the Human Resources Coordinator has been effective and efficient working with Department Heads and Managers to get this accomplished.

Boundary Adjustments:

Committee did not meet with SWOX in May do to a number of scheduling issues with both parties. A meeting has been set for late June to continue discussions.

The Township of Zorra is willing to meet to discuss Ingersoll's desire to work on a boundary adjustment. Dates for a meeting will be discussed and selected in June.

Development:

The Town continues to development applications and a number of site plans are in the process of being reviewed and finalized. They include but are not limited to the redevelopment of Victory Memorial School, an expansion of a facility 265 Ingersoll Road, 90 Clark Road, 390 Thomas and 440 Bell Street.

Meetings:

1. Met with the Mayor, Deputy Mayor and the Owner of the old Ingersoll Times building to discuss concerns about timing and requirements of the building permit application.
2. Attended along with the Deputy Mayor and Councillor Bowman the Ontario Small Urban Municipal Conference. It was held in Goderich. The focus on the session was emergency preparedness and other relevant challenges facing small urban

municipalities in Ontario. It was suggested that Ingersoll may wish to discuss hosting the event sometime within the next five years.

3. Attended a meeting hosted by the County of Oxford to discuss the possible expansion of Community Improvement Plans into the rural municipalities in the County. Currently only Woodstock and Tillsonburg have CIPs in place. CIP offer financial incentives to help existing business activities invest in the designated areas using established criteria. The Director of Economic Development and the County planning staff continue to work on a model for Ingersoll's consideration.
4. Met with the Clerk and Museum Curator to discuss operational challenges, which include the demand for extended hours from patrons, with the limited number of staff resources. The issues of the new Overtime policy as it affects museum staff was also discussed. Options for consideration are to be developed for further discussion and eventual Council consideration.
5. The Treasurer, Director of Parks and Recreation and myself met to formalize the agenda for the first meeting of the Ad hoc committee for the Multi-use Recreation Facility.
6. Attended the first meeting of the Multi-use Recreation Facility committee to discuss process and committee involvement during the early phases of the project.
7. Had a meeting via telephone with Tyler Moore, Secretary Treasurer of EARTH Corporation to discuss requests previously made by the Town and the upcoming AGM.
8. Attended a meeting with Representatives of the Vedic Institute (Princess Elizabeth School), the Mayor, Deputy Mayor and Town to discuss the status of site plan approval and building permits in relation to the flood modeling and permit requirement from Upper Thames River Conservation Authority.
9. Attending a free seminar with the HR Coordinator on trends in employment law and labour relations, sponsored and presented by Hicks Morley law firm in London.

RECOMMENDATION: THAT Council receive report numbered A-012-16 as information.

Prepared by: William J. Tigert, Chief Administrative Officer



DEPARTMENT: Clerk's Department

REPORT NO: C-022-16

COUNCIL MEETING DATE: June 13, 2016

SUBJECT: Clerk's Department Monthly Report

1. Wildlife Feeding By-law

A public meeting will be held:

2. Closed Session Reporting

Council met in Closed Session on April 11, 2016 regarding personal matters and labour relations. Both of these items appear on this month's agenda being a special report under the Fire Department and a special report under the Parks and Recreation Department.

3. Upcoming Legislation

Although there is nothing in upcoming legislation to report at this time, I would like to apprise Council that our By-law enforcement staff received a call from the Ombudsman's office. The Ombudsman's office asked questions about a by-law enforcement issue. Our staff handled the call very professionally and explained the situation to the Ombudsman staff. Staff had handled the complaint very professionally and very fairly and they explained their handling of the case. There has been no further follow up from the Ombudsman's office.

4. Museum

Pavillion Tender: Unfortunately we only received one tender and it came in significantly over budget. So at this time we are not proceeding with the project. Staff are working with the Museum Board to come up with solutions to bring the project to completion within budget.

SUMMARY: Collections work is continuing. Clean up of the site has been accomplished. Group tour bookings are continuing. We have a few school tours booked as well. Ingersoll was well represented during Museums Day at Queens

Park. The museum is once again fighting the First World War with the new exhibit now installed and programming underway. The museum was also a key stop on the recent Big Cheese Days event to relaunch the Cheese Trail.

Buildings & Grounds: Thanks to volunteer efforts on May 14th the grounds have been cleaned up and flowerbeds are prepared for planting. Don Rumble and two friends reconstructed the split rail fence in the Peace Garden.

Chubb-Edwards Security was in to replace old wiring and motion sensors in the cheese factory. While here, he also discovered bare electrical wires. These were replaced by Tim Lovett Electric. Repairs of damage done to the factory by squirrels have been partly successful. We still have rodents in the building.

Tours: Oxford Christian Reformed School in Mt. Elgin and Rehoboth School in Norwich will be bringing their Grade 3 classes to the museum in May and June; St. Jude School is booked for the end of June, as is a joint school visit from Harrisfield and Hickson Public Schools.

The historic walking tour of downtown Ingersoll on June 18 is now going to be held in conjunction with the Ingersoll Historical Society in place of their June meeting.

The historic cycling tour on June 19 will also include a display of historic bikes being brought in by private collectors so we are now anticipating a large turnout of people.

ATTACHMENTS

Monthly Statistics

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Office

Attachment A: Clerk's Department Monthly Statistics

	Current Month	Prior Yr. Month	Percentage	Year-to-date	Prior-Year-to-date	Percentage
MARRIAGE LICENCES	18	21	86%	72	66	109%
In Town Marriage Licences	10	5	200%	21	14	150%
Out-of-Town Marriage Licences	8	16	50%	51	52	98%
CIVIL WEDDINGS	2	6	33%	13	24	54%
Ceremonies Held	2	3	67%	8	11	73%
Ceremonies Booked	0	3	0%	5	13	38%
Burial Permits	13	23	57%	83	116	72%
In Town Burial Permits	6	3	200%	23	22	105%
Out-of-Town Burial Permits	7	20	35%	60	94	64%
Commissioners of Oaths	16	17	94%	75	86	87%
Paratransit Tickets	484	305	159%	1586	1544	103%
Parking Passes	1	2	50%	14	17	82%
Day Parking Passes	1	2	50%	3	10	32%
Evening Parking Passes	0	0	0%	8	8	107%
24-Hour Parking Passes	0	0	0%	3	0	0%
Plaques Ordered	0	0	0%	2	5	40%
Commemorative Plaques	0	0	0%	2	5	40%
Certificates Ordered	0	0	0%	0	0	0%
Transient Traders Licenses	0	0	0%	1	0	0%
Lottery Licenses	3	1	300%	4	0	0%
Lunch Wagon Permits	2	0	0%	2	0	0%



DEPARTMENT: Economic Development

REPORT NO: D-008-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Economic Development Monthly Staff Report

Department Activities:

Recent activities in the Economic Development Office have been focused on the following key initiatives:

1. **SOMA** – The Executive Directors from SOMA attended a meeting with representatives from the International Trade branch of the Ministry of Citizenship, Immigration and International Trade in Toronto. The meeting was to update them on the efforts of SOMA communities on FDI missions to Japan and Korea in recent years and the plan to return to Asia in 2016. The Ministry extended an invitation for SOMA delegates to join the provincial mission to China and Japan as part of the official provincial mission in late October. This is a considerable recognition of the caliber of the SOMA FDI program and accomplishes a major goal in our FDI efforts.

The 2016 Marketing Plan for Economic development is also before Council in a special report for approval this month.

2. **2016 Tourism Event Listings** - The Economic Development department has printed and distributed the 2016 Event Listing Guides for Ingersoll with a full update of all the events in the community this summer. Locally they are available online at www.ingersoll.ca as well as at Town Hall, Ingersoll Museum, Elm Hurst Inn, Comfort Inn and the Library to name a few.

The guides have also been sent to tourism outlets within a three hour drive of Ingersoll along with the Tourism Oxford Booklets and the re-launched Cheese Trail brochures to continue to draw tourism dollars into Ingersoll from around the region.

- 3. Oxford Connection** – The Economic Development Director continues to make arrangements for the upcoming familiarization (FAM) tour in September. Furthermore, we are working with partner organizations from the province and the federal governments to host a number of information seminars as a follow up to the export seminar hosted earlier this year. Details for the Agri-Food and Food Processing seminar on June 23rd have now been sent out to local businesses in food processing related activities.

Furthermore, Oxford Connection presented to the Ministry of Economic Development, Employment and Infrastructure and Ministry of Citizenship, Immigration and International Trade representatives in Toronto this month. In addition, the group is scheduled to present to the Ministry of Agriculture, Food and Rural Affairs in June.

- 4. Ingersoll District Chamber of Commerce** – Ingersoll Day at the Rogers Centre is coming up on June 12th and with over 600 tickets sold it will be a great showing of our active town spirit at the game. Hopefully, Ingersoll day can bring a bit of luck for the Jays! The Chamber is also hosting the 34th annual J. M. Revell Memorial Golf Tournament on June 20th, please contact the Director of Economic Development or Ann Campbell at the Chamber office if you have interest in participating or advertising at this year's event.

- 5. Oxford Workforce Development Partnership** – The Local Employment Planning Council presented some research which has been undertaken to better understand labour mobility in Oxford County. The unique research is the first of its kind which tracks this data for Oxford and indicates some very interesting areas for further research to understand the patterns of behavior of residents moving in and out of Oxford County.

While Oxford County is fortunate enough to continue to grow in population throughout the 2009-2012 sample period, there appears to be little evidence that employment status is a major decision driver of those moving in or moving out of Oxford overall. Nevertheless, pay rates are important and at income cohorts over \$30,000 approximately the same number of residents moved in and out for a pay increase of some kind. So while we are very fortunate to have many good paying manufacturing jobs in Oxford, there are still an equal number of residents moving out for higher paying jobs. However, the data also points out that the majority (over 50%) of residents both moving in and out of Oxford are still in an income bracket of less than \$30,000.

We look forward to further data like this from the Local Employment Planning Council and will continue to incorporate this data into our attraction strategies and future planning for our community.

Prepared by: Kale Brown, Director of Economic Development

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Ingersoll Fire & Emergency Services

REPORT NO: F-009-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Month End Report

FIRE CALLS

During the month of May the following represents the breakdown of fire responses by type:

- 3 – Residential
- 1 - Commercial
- 1 – Industrial
- 2 – Vehicles / M.V.C.
- 2 – Rubbish/Dumpster
- 5 – Medical
- 1 – Public Hazard
- 1 – Public Assist

There was a \$200 loss during the month of May.

TRAINING

Regular training for the month of May consisted of the safe operation of the aerial apparatus, deploying ground ladders, and pumping operations.

The members of the rope rescue team dedicated a weekend to working on their skills to not only identify the support and logistical resources needed to safely and efficiently conduct a high angle rope rescue but actually putting those skills into action.

TRAFFIC ACTIVITY

Traffic Infractions for the month are as follows:

- 4 – Fully paid totaling \$40.00

1 – Late Fee totaling \$15.00

3 – Service Fees totaling \$48.00

FIRE PREVENTION INSPECTIONS

The following represents the breakdown of fire prevention inspections by building class.

2 – Residential

1 – Assembly

2 – Mercantile

PUBLIC EDUCATION

- A Royal Roads class visited the fire station for a Station and Fire Truck Tour and received a fire prevention talk.
- Captain Baker provided fire extinguisher training to the employees of Coil Plus.
- Fire fighters attended the Race Against Drugs held in Woodstock and provided fire prevention education to school aged children.
- Conestoga College conducted their annual Fire Drill Evacuation Training. Fire department personnel attended to provide guidance.

BY-LAW ENFORCEMENT

By-Law enforcement investigations are conducted upon receipt of request or complaint. The following investigations conducted this month are broken down under by-law number and the number of investigations for that bylaw:

6 – Regulating and Restricting Dogs #09-3989

1 – Traffic Bylaw #06-4327

1 – Open Air Burn – Bylaw #13-4726

There were eight (8) by-law investigation during the month of May, six (6) were resolved and two (2) are ongoing.

OTHER ACTIVITIES

- Chief Holmes attended the annual Ontario Association of Fire Chiefs Conference in Toronto
- The flooring replacement tender for the Fire and Police stations was awarded to Rick's Carpet who was the lowest bid. It was determined that in order to cut down on the maintenance and time spent on cleaning the floor a smooth surface tile should be installed and the original tender called for just a ceramic tile. There is a slight cost increase of \$5,000 to the project for the smooth tile but it will still be under the

budgeted amount. The increase in cost is approximately \$15,000 below the next lowest bid amount.

- The Ingersoll Fire Fighters association would like to thank the residents of Ingersoll and surrounding area for their support at their annual brunch. The proceeds of the brunch will go towards the purchase of a new thermal imaging camera.
- I would like to give a special thank you to the Kiwanis Club of Ingersoll for their generous donation that will go towards a safety village that will provide quality education for school age children of Ingersoll and the surrounding area. When the area has been completed and further information is available a more thorough report will be presented to council.
- I would also like to give a special thank you to the Ingersoll Community foundation for their generous support in the form of a \$12,500 donation and Toyota for their generous support in the form of a \$6000 donation to our training facility. With these two donations we should be able to complete the final phase of the multi- level unit and start on the confined space training area. Once the area has been completed I will present a more in depth and informative report to council.
- I would like to thank CP Rail for their support of local fire departments through training. They have provided one spot in their rail disaster training program at their facility in Colorado which Captain Johnson was able to attend. The Program centres around crude oil and how to deal with a derailment. CP Rail pays for all expenses for this training.

Prepared by: John Holmes, Fire Chief/CEMC

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Operations

REPORT NO: OP-012-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: May Operations Report

Worked on a number of Site Plans, Consents and Zoning applications and reviewed them with the applicants.

Facilitated at meeting with the residents of Princess Park Road dealing with a parking problem originating from Royal Roads Public School. A separate report on tonight's Council meeting will deal with the outcome of that meeting.

A second Public Information Consultation was held for the Tunis Street reconstruction, this meeting with the contractor in attendance. About 28 residents were able to discuss their properties with the contractor, Town and County staff. The residents are looking forward to the reconstruction of the street.

The George Street watermain project was awarded to AAR-CON Excavating of Delaware, Ontario. This is a joint project between the County and Town to replace the cast iron watermain from Cathcart Street to North Town Line and repave the road.

Engineering Services responded to 179 requests for locates or re-locates during May. This included emergency locates.

Respectfully Submitted
Sandra Lawson, P.Eng.
Town Engineer

A. Chief Building Official and Facilities Manager

Facilities Management

No update at this time.

By-Law Enforcement

Total Complaints for 2016	36
Total # of letters sent	19
Total # closed to date, completed	11
Waiting for Compliance/Under Investigation	15
To be investigated	10

Complaint Summary

Total Complaints to Date (2016)	
Property Standards/Lot Maintenance	25
Building without permit	4
Zoning	7
Parking	0
Fencing	4
Swimming Pool	0
May 2016 Complaints	
Total # of Complaints	15
Fencing	1
Property Standards	11
Derelict Vehicles	2
Long Grass	9
Debris	2
BWOP	3

Note: Numbers won't add up to total number of complaints, as one complaint may have had 2 aspects to it or we may have stumbled upon something else at time of inspection.

Under May 2016 Complaints the indented topics (weeds, trees etc) is a breakdown of what type of Property Standards complaint we have received.

Please note staff is still investigating/cleaning up complaints from 2015.

Building Department

Facilities

Carrs Walkway – Spot Marketing Group has extended the lease for the 2nd floor suite until July 2017. Spot Marketing Group has also rented the 1st floor office (prior Chambers Office) until July 2017.

Town Centre - The boiler tender has been awarded to Hot Cold & Freezing.

Building Permits

May 2016 Permits – 21 building permits for construction valued at \$1,762,925.00 were issued for the month of May.

- a. Total permits fees collected **\$24,167.77**
- b. Single and Multi-Unit for May– 6 single family dwellings & 0 Multi-Units (0 units) & 1 Semi-detached (2 units)
- c. **Total Single & Multi units permits over year to date (2016);**
 - 21 Single Family Dwelling permits
 - 1 Semi-detached Dwelling permits- 2 units
 - 1 Multi-Unit permits - 4 Units
- d. Total May Sewer Permits - 4
- e. May Permit Comparison Summary and Permit Reports as follows:

Permit Comparison Summary from 5/1/2016 to 5/31/2016

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	7	\$560.00	\$0.00	\$0.00	\$0.00	\$90,745	9	\$3,162.84	\$0.00	\$0.00	\$0.00	\$91,950
Commercial	1	\$3,140.00	\$0.00	\$0.00	\$0.00	\$350,000	1	\$2,100.00	\$0.00	\$0.00	\$0.00	\$40,000
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	2	\$908.00	\$0.00	\$0.00	\$0.00	\$88,000	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Industrial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	1	\$150.00	\$0.00	\$0.00	\$0.00	\$4,000
Residential	11	\$13,554.80	\$27,896.00	\$0.00	\$116,352.00	\$1,539,262	10	\$18,754.93	\$28,376.00	\$0.00	\$118,800.00	\$1,626,975

	Previous Year	Current Year
Total Permits Issued	21	21
Total Dwelling Units Created	4	6
Total Permit Value	\$2,068,007.00	\$1,762,925.00
Total Permit Fees	\$18,162.80	\$24,167.77

TOWN OF INGERSOLL Permit Summary From 5/1/2016 to 5/31/2016

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$91,950	9	\$86,950	7	\$5,000	2	\$0	0	\$0	0	\$0	0
Residential	\$1,626,975	10	\$1,566,975	7	\$60,000	3	\$0	0	\$0	0	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$40,000	1	\$0	0	\$40,000	1	\$0	0	\$0	0	\$0	0
Industrial	\$4,000	1	\$0	0	\$0	0	\$0	0	\$4,000	1	\$0	0
Institutional	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
TOTALS	\$1,762,925	21	\$1,653,925	14	\$105,000	6	\$0	0	\$4,000	1	\$0	0

Respectfully Submitted,
 Shannon Vanderydt
 Chief Building Official

B. Public Works Manager

MAINTENANCE

- Public Works crews have completed filling and seeding stump holes from the 2016 tree maintenance contract.
- Several sink holes in various streets have been repaired after storm drains have developed holes.
- Sidewalk, curb and gutter repairs have begun and will continue throughout the summer along with asphalt repairs.

Street Sweeping

- Street sweeping has been completed and crews will begin catch basin cleaning

Line Painting

- Line painting will begin early June

Summer Staff

- Summer students have started and have completed necessary training and have begun working with full time employees

Solvent Spill

- Public Works responded, controlled and facilitated clean-up of a solvent spill that entered our storm water sewer system and discharged through John Lawson Park. The clean-up has been completed with the help of Harold Marcus Ltd from Bothwell Ont.

Respectfully Submitted,
Doug Wituik,
Public Works Manager

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: Parks & Recreation

REPORT NO: R-018-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: 2016 June Monthly Report

1. Parks & Recreation Department Upcoming Meetings & Special Events:

Oxford Trails Council Meeting

Monday, June 6th, 2016

(1st Monday of the Month at 12 noon)

County of Oxford – Administration Building

Ingersoll Recreational Trails Meeting

Monday, June 6, 2016 – 6 pm – Town Hall

Chair, Steve McSwiggan will be making a presentation to Council on June 13, 2016 on the Committee's proposed Goals and Objectives over the next 3 to 5 years.

Ingersoll Safe Cycling Committee Meeting

2016 June Bike Month – Draw for Bike Month Participation Prizes & Bike Month Evaluation

Thursday, June 30th, 2016

6:00 pm

Multi Use Recreation Centre Ad Hoc Committee Meeting

Wednesday, June 15, 2016 – 6:30 pm

Town Hall – JC Herbert Room

Dog Park Committee Meeting

Tuesday, June 7th, 2016 – 6:30 pm - VPCC

2. 2016 June Additional Work Projects:

- Splashpad Maintenance – Opened the week of May 23rd, 2016;
- Multi Use Recreation Centre Ad Hoc Committee – Preparing draft Request For Proposals – Consultant;
- Canada 150th Celebration – Coordination of activities & special events;
- Ingersoll Recreational Trails Committee – Development of 2016 proposed Goals & Objectives, Review of Trails Master Plan;
- Safe Cycling Committee – 2016 Strategic Priorities, June 2016 Bike Month – Planning and coordinating of cycling events and the 3rd Annual Family Bike Ride;
- 2016 Fall Edition of the Ingersoll Connection;
- Summer Day Camp Staff Orientation & Training.

3. VPCC/Arena/Parks Highlights

- Department staff applied to Canada Summer Jobs and we are pleased to report that we have received approval for a total of \$20,496 subsidy for a total of 13 positions from Public Works, Parks, VPCC and Fusion.
- Many thanks are extended to all the community organizations who came out on Saturday, May 28th, 2016 to Yvonne Holmes Mott Memorial Park to clean up their flower gardens.
- On Thursday, April 28th, 2016 the tender closed for the Parks Department full size Crew Cab. Two tenders were received before the deadline – Glassford Chrysler - \$33,061.54 (Includes HST) and Searles Motor Products Ltd - \$31,445.64 (Includes HST). The approved capital budget for this purchase was \$35,000. Staff awarded the tender to Searles Motor Products Ltd.
- Harrisview Woodlot Update: The Upper Thames Conservation Authority has GPS the existing woodlot trails on our behalf the week of May 30th, 2016. On June 6th the Ingersoll Recreational Trails will review the mapping and assist staff in determining the trails that require tree hazards to be identified in the short term to allow safe access until the final trail alignment can be determined. Once the tree hazards have been identified then staff will obtain quotes for tree removal.

4. Fusion Highlights

- The Skate Park and outdoor volleyball court opened for the season on May 3;

- On May 25th a total of 95 Grade 9 students visited Fusion and participated in 3 Health & Wellness activities;
- In Partnership with Big Brothers & Sisters a “Go Girls” Program was launched at Fusion on May 12th;
- On May 17th the Ingersoll Girl Guide Unit toured Fusion and utilized the Recording studio to record six camp songs;
- A T-shirt press was donated to Fusion by a community member, this is super exciting as now youth and staff can design t-shirts;
- There were a total of 1,313 youth visits for the month of May;
- Provided a computer from the RebuildIT program computer for a Syrian Refuge family;
- Andrew Stoddart’s Legacy –CPR & tribute Video was completed;
- Received funding approval in the amount of \$2,875 for Summer Experience Grant to hire a Summer Sports & Recreation Coordinator;
- Secured a donation of fruits, veggies and herbs from Heeman’s of our garden project;
- United Way “Day of Caring will take place on June 2 at Fusion, 6 volunteers will be painting the building with United Way donating all paint supplies;
- Thames Valley District School Board has submitted a notice of intent to end the lease at Fusion effective Nov 30th, 2016. This will mean a loss in revenue of \$2083.33 for 2016 and a loss of \$25,000 beginning in 2017. Management will take time to review this and look at options such as utilizing the space for program, or finding another lease partner. In discussions with TVDSB it was learned that the service model for students at risk has changed and they will be exiting all of their leases for Alternative Education. Most centres were only give 6 weeks notice, Fusion was provided with 6 months notice;
- RBC Grant renewal and end of year report due on June 3rd;
- Bike repair station has been installed at Fusion and will be open to the public during Fusion’s operating hours.

Prepared by: Bonnie Ward, Director of Parks & Recreation
 Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Treasury Department

REPORT NO: T-015-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Treasury Department Monthly Report

Mayor Comiskey and Members of Council:

Department Activities and Information for the month of May 2016:

Treasury

1. Compiling the consolidated 2015 financial statements pending the 2015 audited statements of the Cemetery Boards.
2. Continue the implementation of CityWide Asset Management and Reporting software in conjunction with the Engineering Department. The working group have conducted a number of working sessions and meetings. Go-live has been scheduled for September 2016.
3. Attended a Reserve and Reserve Fund training session in the preparation of having to complete a Reserve and Reserve Funds policy before the end of this year.
4. Staff met with representatives from Frank Cowan Insurance to discuss proposed 2016 /2017 insurance renewal. In the process of verifying completeness and accuracy of Towns' building, vehicle, content and equipment inventory.
5. May was a busy month as May 31st was a property tax due date. Also, staff is busy getting ready for the final tax billing in June - July.

6. Finance and Property Tax Statistics:

233	2016 Property Tax Title Changes YTD
4	Properties registered for tax sales (3 plus years in arrears, potential sale by tender in 2017)
3	Extension Agreements
0	Properties to be sold by tax sale in 2016
\$132,000	Taxes on Supplemental / Omitted Assessments YTD
\$798,195	Property Taxes O/S May 31, 2016
\$14,427	Revenue – Treasurer Certificates, Title Changes, Other
\$32,944	Interest Earned
\$93,656	Interest on Overdue Taxes

Information Technology

1. Assembled and installed two new servers to replace current server hardware.
2. Revamped Town of Ingersoll Mobile Device Policy to address concerns regarding over usage, billing, and personal devices.
3. Implemented Xerox Standard Accounting on Town Copiers and Printers to track and report usage.
4. In the process of researching new software solutions for the Town Parks and Recreation services. The support for current software (Class Recreation by Active Networks) will be dropped in November of 2017.
5. IT Department Statistics:

Closed Tickets – 99

Opened Tickets – 94

Still outstanding – 4

Websites Stats

Users – 6,689

Page Views – 21,241

Prepared by: Iryna Koval, Director of Finance, Treasurer

Approved by: William Tigert, Chief Administrative Officer

Town of Ingersoll -Zone Change Status Table

File	Owner/Applicant	Address	Purpose of Application		Application Received	Public Meeting(s)	Council Decision date	Council Decision	STATUS	Comments
			From Zone	To Zone						
ZN6-15-06	Wierenga/Black	213 Cherry Street	R1	R2	Feb. 5/16	June 13/16				Severance was approved on April 7/16
ZN 6-16-03	Sifton	35 Chatfield Street	R3	R1	April 14/16				In circulation	
ZN 6-16-04	Sifton	1 Chamberlain Avenue	R3	R2-special	April 29/16				In circulation	
ZN 6-16-05	Town of Ingersoll	140 Clark Road East	Development (D)	OS & MG-special	April 29/16	June 13/16				
OP 16-02-6 & ZN 6-16-06	Town of Ingersoll	All industrial lands	MR	amended MR	May 4/16				In circulation	

Town of Ingersoll - Minor Variance Status Table

File	Owner/Applicant	Address	Purpose	Application Received	Public Meeting(s)	Committee Decision	Notice of Decision	Final Notice	STATUS	Comments

Town of Ingersoll Site Plan Control Status Table

File	Owner/Applicant	Address	Purpose	Application Received	Agency Circulation	Revised Drawing Received	Decision	Agree. Register on Title	Building Permit Issued	STATUS
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	June 30/14	July 29/14	Pending	Pending			Agency circulation under way; awaiting new information re SWM issues
SP 6-14-05	Coilplus Canada Inc.	18 Underwood Road	Proposed 1,858 sq m (20,000 sq ft) warehouse addition	August 19/14	Sept 4/14					Pending noise study
SP 6-15-04	Ontario Refrigeraton Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation & recognize 1 new building, 1 bldg expansion & other works not previously approved	Dec 11/15	Dec 17/15					1st submission has been circulated
SP 6-15-05	2123432 Ontario Inc (Louie's)	440 Bell St	Construct a 2 storey addition (1,039 ft2)	Dec 16/15	Dec 17/15	Pending				3rd submission has been circulated
SP6- 15-06	1904862 Ontario Inc. (McLaughlin)	390 Thomas St	Proposed parking lot addition	Dec 18/15	Dec 23/15					3rd submission has been circulated

SP 6-16-01	Amer Cengic (Victory Memorial)	210 Thames St S	Redevelopment of a former school to a 54-unit apartment building	March 15/16	March 17/16					Approved May 18, 2016
SP 6-16-02	McLaughlin Brothers	50 Chisholm Drive	Proposed warehouse addition	March 30/16	April 14/16					Waiting for 2nd submission
SP 6-16-03	Sifton	Block 62, Plan 41M-309	Proposed 14 townhouse units	April 14/16	April 28/16					Waiting for 2nd submission
SP 6-16-04	Ingrox	265 Ingersoll Street S.	Warehouse addition	April 18/16	April 20/16					Waiting for 3rd submission
SP 6-16-05	Sifton	Block 63, Plan 41M-309	Proposed 14 townhouse units	April 29/16	May 9/16					Waiting for 2nd submission
SP 6-14-02-1	B & E Clayton	90 Clark Road W.	Amended site plan	May 19/16	May 31/16					In circulation

Town of Ingersoll Draft Plan of Subdivision Status Table

File	Owner/Applicant	Address	Purpose	Application Received	Agency Circulation	Public Meeting	County Public Meeting	County Council Decision	Draft Plan Lapsing Date	Phases (Regstn. Dates)	Status	Comments
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	June 28/12	Dec 10/12	Jan 9/13	Approved with conditions	Oct 23/16		Approved	Request for draft approval extension
SB 13-01-6 (OP13-06-6 & ZN6-13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with conditions	Oct 23/16		Approved	Request for draft approval extension
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East - west of Harris St	Create 132 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block, 4 walkway blocks	Apr 11/14	Apr 17/14 and Oct 18/14	Mtg #1: Nov 10/14 Mtg #2 - May 11/15	May 27/15	Draft Plan Approved	June 10/18	Dec 21/15	Phase 1 & 2 are registered	
32T-87004 (amendment)	Oak Country Homes Ltd.	Fuller Dr / Walker Rd	Amend DA Conditions to allow next 2 phases to proceed w/o Walker Rd southerly extension from David St	June 5/14	June 9/14	Aug 11/14	Aug 13/14	Approves with Agreement	n/a	Oct 6/15	Walker Road Phase 1 is registered	



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-013-16

COUNCIL DATE: June 13, 2016

TITLE: Application for Zone Change – ZN 6-16-05

OBJECTIVE: To seek Council's permission to proceed with conducting a updated Environmental Impact Study (EIS) for the Municipally owned lands south of Clark as a requirement for rezoning consideration.

BACKGROUND: The application seeks to rezone the subject lands from 'Development Zone (D)' to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6)' to facilitate the development of the subject lands for industrial purposes.

County Planning staff are recommending deferral of the report at the request of the Upper Thames River Conservation Authority to allow the Town of Ingersoll to update the existing Environmental Impact Study for the subject lands.

ANALYSIS: From the planning report it is noted that the Upper Thames wishes the following.

The Upper Thames River Conservation Authority recommended that the application for zone change be deferred until the findings of an updated EIS, in accordance with the new PPS (2014)

And other updated legislation determine that the proposed setbacks from the wetland are still appropriate.

Similarly, the UTRCA would like an updated EIS to determine the delineation of the natural feature.

INTERDEPARTMENTAL IMPLICATIONS: N/A

FINANCIAL IMPLICATIONS: No budget allocation has been approved for the rezoning of the property from its current designation to the proposed industrial designation. The application fees were charged against the Administrative budget as part of the consulting legal budget.

Funding of the updated EIS will need to be approved by Council as an unbudgeted item or defer the process until the 2017 budget is approved.

Staff do not believe that the cost for updating the EIS will be significant, although it could be several thousand dollars. The costs could be charged against the Administrative Consulting Budget.

RECOMMENDATION:

That Council receives report numbered A-013-16 as information;

AND FURTHER THAT directs staff to proceed with updating the EIS on the municipally owned industrial lands, south of Clark Road, so that the rezoning can be considered with the costs being charged to the Administrative Consulting Budget.

Prepared by: William J. Tigert, Chief Administrative Officer



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-014-16

COUNCIL DATE: June 13th, 2016

TITLE: Requirements for Minor Variance and Fees – McKeand and Kendall Lane Subdivision

OBJECTIVE: To seek Council direction on a requirement for minor variances fees that the developers feel should be borne by the Town.

BACKGROUND: The attached noted draft plan was originally approved in 1988. In 2011, the applicant applied for a red line amendment and zone change to change the lot configuration to allow for 18 new semi-detached residential lots (36 units), in place of the 15 lots on the approved draft plan.

At the time, the draft plan showed a lot depth for 2 properties fronting on to Kendall Lane, which had a lot depth of 20.8 m, whereas the bylaw requires a minimum of 30 m. The lands were rezoned to accommodate the reduced depth and the R2-16 zone allows for a 20.5 m depth.

Following the passing of the bylaw, it appears that the applicant submitted a final plan for registration, which shows the lots as having approximately 20.19 m and 20.38 m, which no longer met the bylaw. At the time, both County and Town staff overlooked this change and allowed the plan to be registered. Had it been noticed at the time, a minor variance would have been required to address the deficient lot depths. The developer would have been required to pay the fees required at that time.

The builder is now hoping to build houses on these lots and separate them through part lot control. Planning staff have advised the developer that a variance is required and the developer feels that this is a staff error and therefore should not have to pay for the planning application.

ANALYSIS: As noted the changed drawings would have required the developer to make changes prior to the plan's registration had they been identified at the time. Either a revised plan would have had to be created if practical, or a minor variance would have

been required as the lots did not meet the zoning requirements. In both cases the developers would have been responsible for the costs.

The fact that the error/ omission has just been identified now at time of building permit application does not alter that fact. Merely the timing of the required variance is the only variable.

The fees for planning applications, such as minor variances were increased in 2015. Had the minor variances been processed in 2011 with the plan registration they would have been at a lower level than those in place today.

Options:

1. Require the payment of today's applicable fees as a minor variance is a requirement for any building permit issue, despite the timing of the discovery of the error.
2. Require only the fee that was applicable at the time of registration of the subdivision be paid rather than the current fees.

INTERDEPARTMENTAL IMPLICATIONS: N/A

FINANCIAL IMPLICATIONS: There is no significant financial implication

ATTACHMENTS:

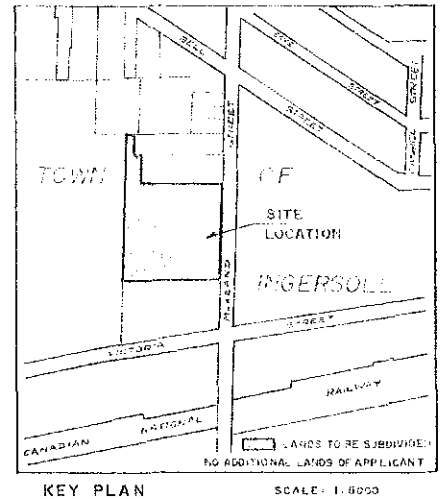
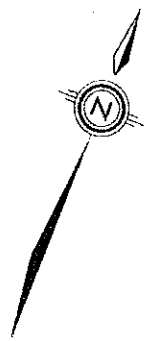
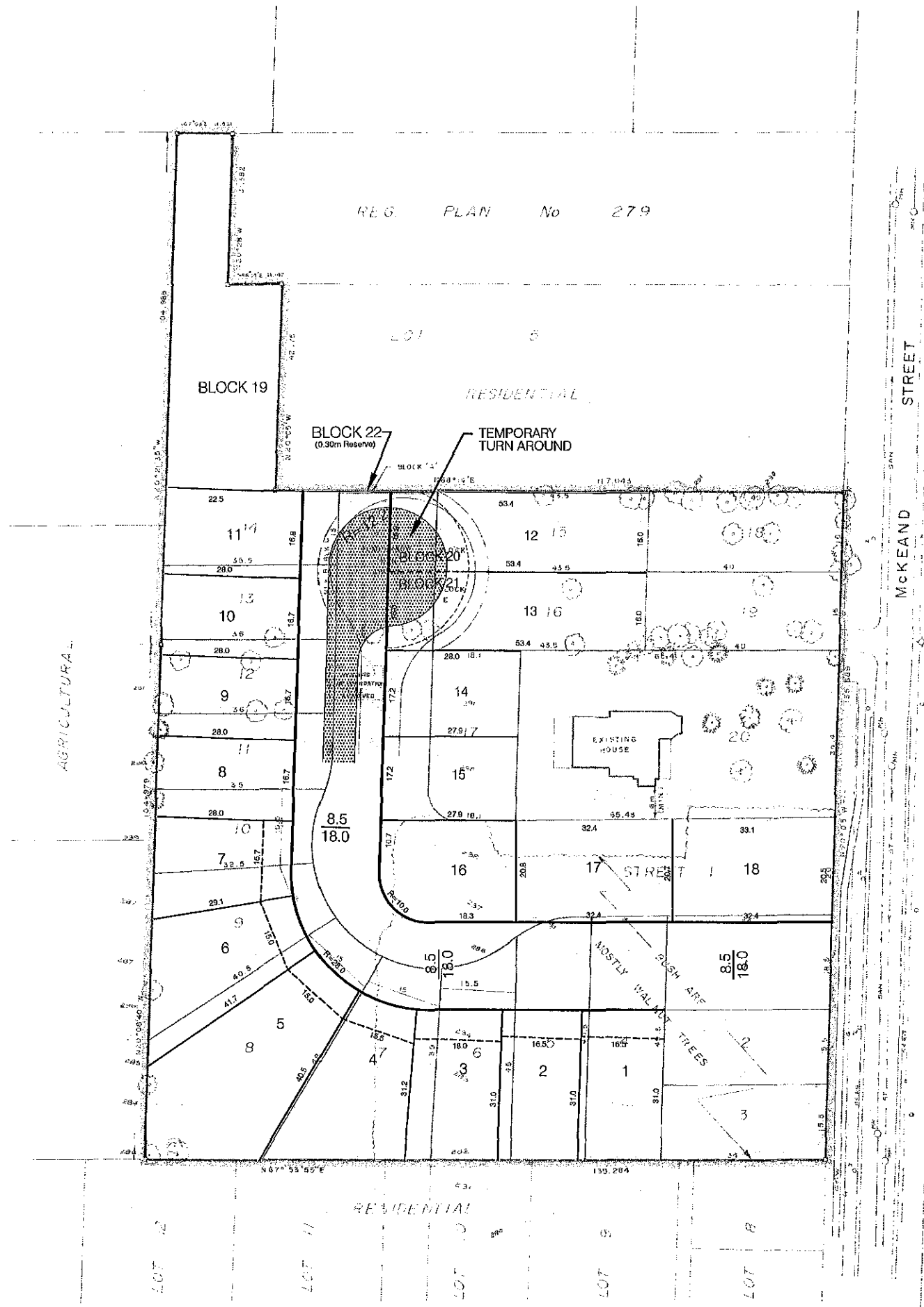
1. Sketch Plan
2. Location and Existing Zoning
3. Kendall Lane plan

RECOMMENDATION:

THAT Council receives the report numbered A-014-16 as information;

AND FURTHER THAT Council provides direction to staff on the applicable fee required for the Minor variances.

Prepared by: William Tiger, Chief Administrative Officer



DRAFT PLAN OF SUBDIVISION

OF PART OF PARK
 LOTS 1, 2 and 5
 IN BLOCK 84
 REGISTERED PLAN No. 279
 IN THE
 TOWN OF INGERSOLL
 COUNTY OF OXFORD

SCALE 1:500

BENCH MARK

ELEVATIONS ARE GEODETIC AND ARE REFERRED TO M.T.C. B.M. 0065-70 HAVING AN ELEVATION OF 296.620

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED ARE CORRECTLY SHOWN.

25 June 1987 *J.H. Brooks*
 J.H. BROOKS, O.L.S.
 257 LINDALE STREET
 WOODSTOCK, ONTARIO
 TEL. 519-539-9045

NEW OWNER'S CERTIFICATE

I AUTHORIZE DELCAN CORPORATION TO PREPARE AND SUBMIT RED LINE REVISIONS TO THIS DRAFT PLAN OF SUBDIVISION TO THE COUNTY OF OXFORD FOR APPROVAL.

01 December, 2011
 LEN REEVES

OWNER'S CERTIFICATE

I AUTHORIZE J.B. CHAMBERS CONSULTING ENGINEERS LTD. TO PREPARE AND SUBMIT THIS DRAFT PLAN OF SUBDIVISION TO THE COUNTY OF OXFORD FOR APPROVAL.

17 June, 1987 *Alton Riddell*
 ALTON RIDDELL, President

LAND USE ANALYSIS

- INDICATES BOUNDARY OF SUBDIVISION
- DENOTES TREES (EXISTING)
- ASPHALT SURFACE
- 19 SINGLE FAMILY LOTS
- 1 EXISTING HOUSE CONVERTED TO APARTMENT UNITS.
- TOTAL AREA OF SUBDIVISION 2.03 HECTARES

ADDITIONAL INFORMATION REQUIRED UNDER SECTION 50 OF THE PLANNING ACT.

- (a) AS SHOWN ON DRAFT PLAN
- (b) AS SHOWN ON KEY PLAN
- (c) AS SHOWN ON DRAFT PLAN
- (d) RESIDENTIAL SINGLE-FAMILY
- (e) AS SHOWN ON DRAFT PLAN
- (f) AS SHOWN ON DRAFT PLAN
- (g) AS SHOWN ON DRAFT PLAN AND KEY PLAN
- (h) MUNICIPAL WATER
- (i) CLAY LOAM
- (j) CONTOURS AS SHOWN ON DRAFT PLAN
- (k) FULL MUNICIPAL SERVICES
- (l) SEE PLAN

BLOCK	USE	LOTS	AREA
1 to 18	SEMI DETACHED LOTS	18	10,569.33
19	PART LOT		1,303.29
20 & 21	TEMPORARY TURNING CIRCLE		422.88
22	0.30m RESERVE		
ROADS			3,420.13
TOTAL AREA			15,715.63

LOT	AREA	FRONTAGE	DEPTH
1	511,802	18,486	31,031
2	511,500	18,600	30,991
3	512,330	17,957	31,021
4	704,330	19,098	34,300
5	1,029,283	14,999	67,780
6	872,132	18,142	33,914
7	511,858	18,680	29,094
8	485,647	18,680	27,050
9	485,647	18,680	27,050
10	485,115	18,680	27,070
11	487,769	18,685	26,041
12	854,334	18,000	63,410
13	854,330	18,000	63,410
14	480,721	17,199	27,992
15	280,656	17,199	27,943
16	280,659	20,024	28,283
17	871,355	32,358	20,753
18	872,780	32,358	20,560

NO.	REVISIONS	DATE	BY

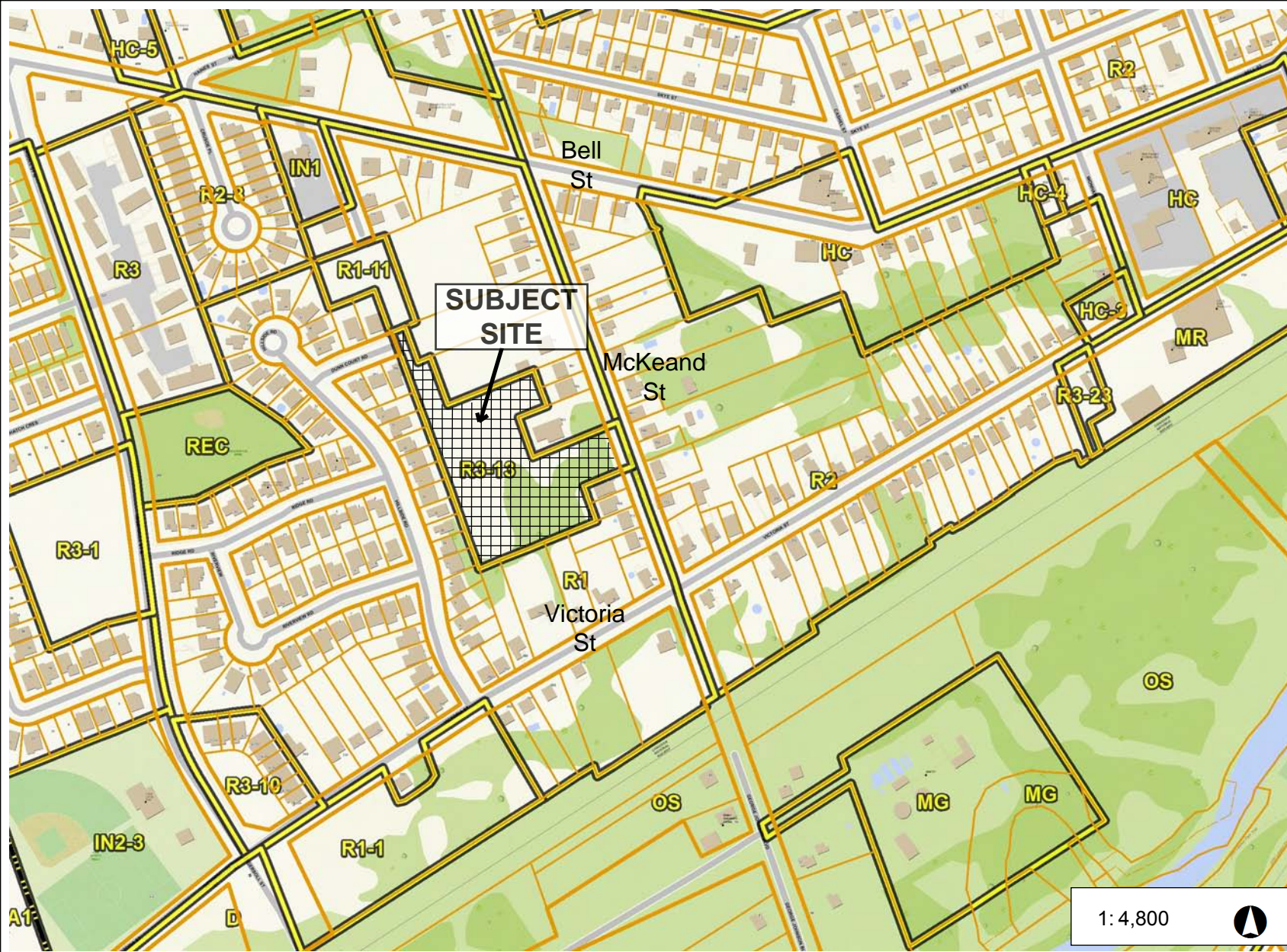
CLIENT

J.B. CHAMBERS CONSULTING ENGINEERS LTD.
 895 Dundas St
 Woodstock, Ont
 N4S 1G9

ALTON RIDDELL

DRAFT PLAN OF SUBDIVISION
 McKEAND STREET
 INGERSOLL

DESIGN	JBC	SCALE	HOR. 1:500
CHECKED		VERT.	
DRAWN	FC	SHEET	1 OF 1
CHECKED	JBC	DRAWING NO.	
DATE	23 MAY 1987		
APPROVED			8715



Legend

- Parcel Lines (Displays 1:16 00)
 - Boundary
 - Lot Line
 - Assessment Line
 - Road
- Zoning (Displays 1:16000 to 1:1600)

FROM R3-13

TO: R2-16

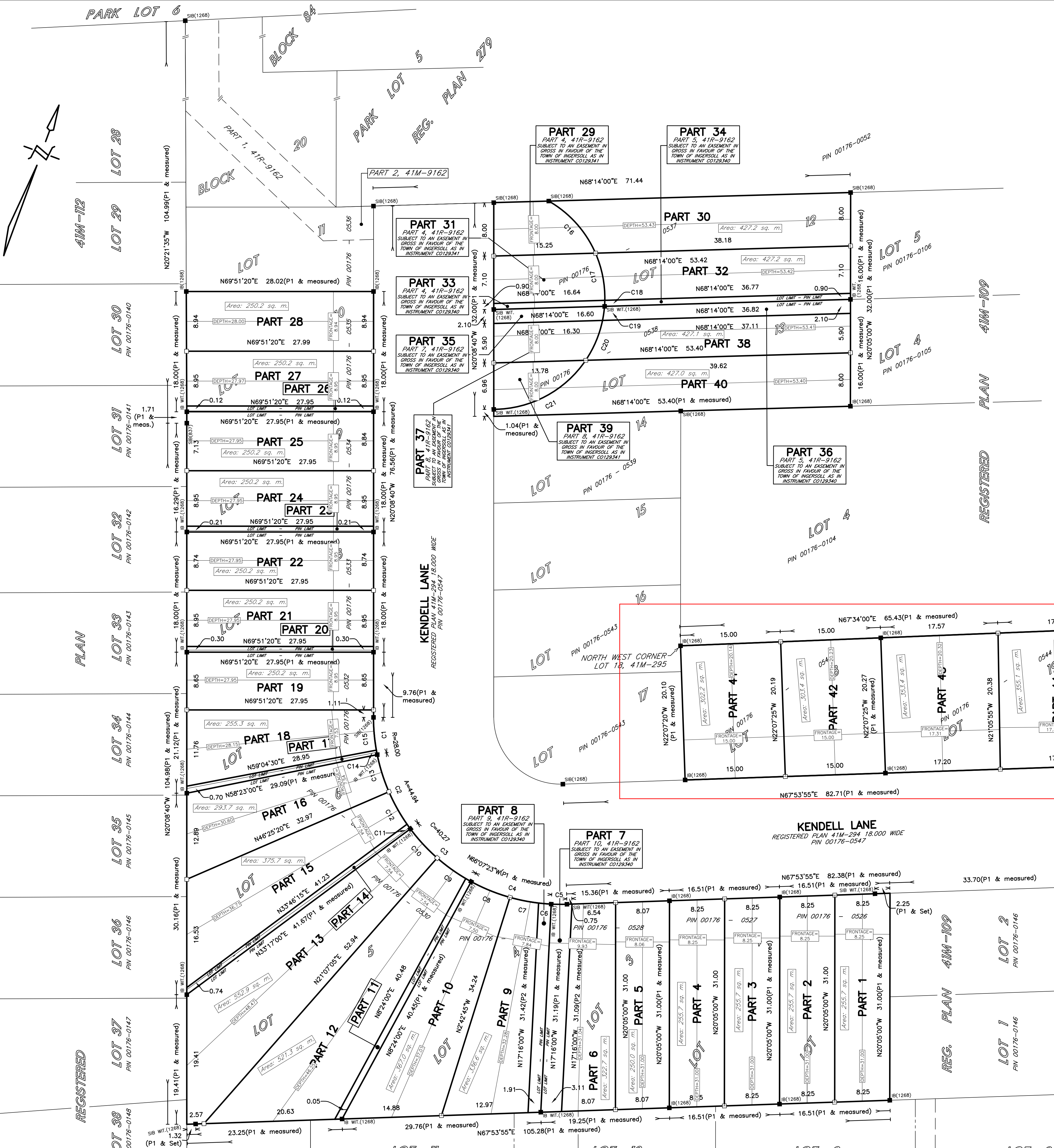
**PIN:
00176-0101**

1:4,800

0.2 0 0.12 0.2 Kilometers

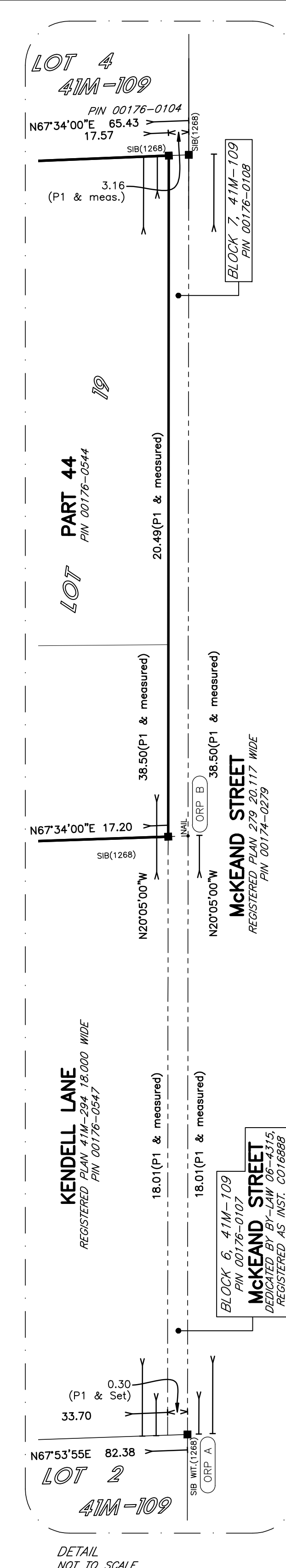
Notes

METRIC
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



Curve Table

Curve #	Radius	Length	Chord Direction	Chord Length
C1	28.00	5.61	N25°33'00"W	5.60
C2	28.00	12.27	N44°10'41"W	12.17
C3	28.00	12.15	N69°10'04"W	12.06
C4	28.00	12.55	N85°33'36"E	12.44
C5	28.00	2.36	N70°18'37"E	2.36
C6	28.00	1.90	N74°40'02"E	1.90
C7	28.00	4.37	N81°05'11"E	4.37
C8	28.00	6.27	N88°01'16"W	6.26
C9	28.00	6.18	N75°12'04"W	6.16
C10	28.00	5.94	N62°48'28"W	5.93
C11	28.00	0.25	N56°28'54"W	0.25
C12	28.00	6.18	N49°54'13"W	6.17
C13	28.00	5.84	N37°36'00"W	5.83
C14	28.00	0.34	N31°16'26"W	0.34
C15	28.00	5.27	N25°32'05"W	5.26
C16	16.70	10.66	N62°03'24"W	10.48
C17	16.70	7.25	N31°19'16"W	7.20
C18	16.70	0.90	N17°19'48"W	0.90
C19	16.70	2.13	N12°07'29"W	2.13
C20	16.70	6.52	N2°43'03"E	6.48



PLAN 41M-109
RECEIVED AND DEPOSITED

DATE _____

DAVID J. RATHBY
ONTARIO LAND SURVEYOR

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF OXFORD (No. 41)

SCHEDULE

PARTS	LOT	PLAN	PIN	AREA
1	ALL OF		ALL OF	255.6m ²
2	LOT 1		PIN 00176-0526	255.6m ²
3	ALL OF		ALL OF	255.6m ²
4	LOT 2		PIN 00176-0527	255.6m ²
5	ALL OF		ALL OF	250.0m ²
6	LOT 3		PIN 00176-0528	226.3m ²
7	ALL OF		ALL OF	96.6m ²
8	ALL OF		ALL OF	59.5m ²
9	LOT 4		PIN 00176-0529	277.0m ²
10	ALL OF		ALL OF	365.4m ²
11	ALL OF		ALL OF	1.7m ²
12	LOT 5		PIN 00176-0530	521.1m ²
13	ALL OF		ALL OF	535.6m ²
14	ALL OF		ALL OF	17.5m ²
15	LOT 6		PIN 00176-0531	375.7m ²
16	ALL OF		ALL OF	278.7m ²
17	ALL OF		ALL OF	14.9m ²
18	LOT 7		PIN 00176-0532	253.0m ²
19	ALL OF		ALL OF	241.8m ²
20	ALL OF		ALL OF	8.4m ²
21	LOT 8		PIN 00176-0533	250.1m ²
22	ALL OF		ALL OF	244.3m ²
23	ALL OF		ALL OF	5.9m ²
24	LOT 9		PIN 00176-0534	250.2m ²
25	ALL OF		ALL OF	247.1m ²
26	ALL OF		ALL OF	3.4m ²
27	LOT 10		PIN 00176-0535	250.2m ²
28	ALL OF		ALL OF	250.2m ²
29	ALL OF		ALL OF	99.8m ²
30	ALL OF		ALL OF	330.7m ²
31	LOT 11		PIN 00176-0537	115.0m ²
32	ALL OF		ALL OF	264.1m ²
33	ALL OF		ALL OF	14.9m ²
34	ALL OF		ALL OF	33.1m ²
35	ALL OF		ALL OF	34.6m ²
36	ALL OF		ALL OF	77.5m ²
37	LOT 12		PIN 00176-0538	90.1m ²
38	ALL OF		ALL OF	224.9m ²
39	ALL OF		ALL OF	67.3m ²
40	ALL OF		ALL OF	358.7m ²
41	ALL OF		ALL OF	302.2m ²
42	LOT 13		PIN 00176-0543	303.4m ²
43	ALL OF		ALL OF	35.4m ²
44	LOT 14		PIN 00176-0544	355.1m ²

REGISTERED PLAN 41M-294

PARTS 1 AND 2 COMPRISE ALL OF PIN 00176-0526
PARTS 3 AND 4 COMPRISE ALL OF PIN 00176-0527
PARTS 5, 6, AND 7 COMPRISE ALL OF PIN 00176-0528
PARTS 8, 9, AND 10 COMPRISE ALL OF PIN 00176-0529
PARTS 11, 12, AND 13 COMPRISE ALL OF PIN 00176-0530
PARTS 14, 15, AND 16 COMPRISE ALL OF PIN 00176-0531
PARTS 17, 18, AND 19 COMPRISE ALL OF PIN 00176-0532
PARTS 20, 21, AND 22 COMPRISE ALL OF PIN 00176-0533
PARTS 23, 24, AND 25 COMPRISE ALL OF PIN 00176-0534
PARTS 26, 27, AND 28 COMPRISE ALL OF PIN 00176-0535
PARTS 29, 30, 31, 32, 33, AND 34 COMPRISE ALL OF PIN 00176-0537
PARTS 35, 36, 37, 38, 39, AND 40 COMPRISE ALL OF PIN 00176-0538
PARTS 41 AND 42 COMPRISE ALL OF PIN 00176-0543
PARTS 43 AND 44 COMPRISE ALL OF PIN 00176-0544

PLAN OF SURVEY
OF ALL OF
LOTS 1, 2, 3, 4, 5, 6, 7, 8,
9, 10, 12, 13, 18, AND 19
REGISTERED PLAN 41M-294
NOW THE
TOWN OF INGERSOLL
COUNTY OF OXFORD

SCALE: 1 : 300 METRIC

BENEDICT • RATHBY INC

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYORS ACT, THE SURVEYORS REGULATION, AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 31st DAY OF OCTOBER, 2015.

DATE _____

DAVID J. RATHBY,
ONTARIO LAND SURVEYOR

OBSERVED REFERENCE POINTS ARE DERIVED FROM GPS OBSERVATIONS USING THE CANSEL CAN-NET IRS NETWORK AND ARE REFERRED TO UTM ZONE 17 (81°00' LONGITUDE WEST) NAD83 (CSRS 1997)

POINT ID	NORTHING	EASTING
ORP A	4765088.66	508353.04
ORP B	4765105.59	508346.91

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LEGEND AND NOTES:

BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, SHOWN HEREON, FROM THE CANSEL CAN-NET REAL TIME NETWORK UTM ZONE 17 NAD83 (CSRS-1997)

DISTANCES ON THIS PLAN ARE ADJUSTED GROUND LEVEL DISTANCES AND CAN BE USED TO COMPUTE GRID CO-ORDINATES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.9999530277

* DENOTES FOUND SURVEY MONUMENT (1375 UNLESS NOTED)
○ DENOTES PLANTED SURVEY MONUMENT (IB UNLESS NOTED)
□ DENOTES STANDARD IRON BAR
□ DENOTES SHORT STANDARD IRON BAR
□ DENOTES IRON BAR
meas. DENOTES MEASURED
WIT. DENOTES WITNESSES
P1 DENOTES REGISTERED PLAN 41M-294



DEPARTMENT: Chief Administrative Officer

REPORT NO: A-015-16

COUNCIL DATE: June 13th, 2016

TITLE: ERTH Annual General Meeting (AGM) and Response to requested information

OBJECTIVE: To Provide Council will information and appoint voting delegate to AGM.

BACKGROUND: Notice for the AGM has been given, it is on June 23rd, 2016, and as such Council needs to appoint a voting delegate.

Additionally all members of Council are encouraged to attend as Staff have been advised that there will be new communication and information provided. As Council will recall, it drafted a request to ERTH in the fall of 2015 and requested more information on the various business units of the Company.

In May of 2015 the CAO had a telephone discussion with Mr. Tyler Moore, Secretary Treasurer to discuss the request that had been made. Mr. Moore advised that the Board hopes to address many of the questions at the AGM. There still is the challenge of sharing information and maintaining corporate confidentiality. Staff hope that the information provided does meet the needs as expressed by Council.

ANALYSIS: Only one voting delegate is permitted by each shareholder, but as noted, but all members of Council may attend. Staff would suggest that the Treasurer also attend in place of the Clerk to be able to hear and understand the information presented first hand. To avoid any confusion, staff would suggest that the Treasurer be appointed acting Clerk for the purposes of the AGM.

INTERDEPARTMENTAL IMPLICATIONS: N/A

FINANCIAL IMPLICATIONS: ERTH Corporation and the Towns financial commitment represents the largest single investment of the Town and as such does require a considerable amount of time and interest.

ATTACHMENTS:

1. Notice of Annual General Meeting – appointment of delegate
2. Itinerary for AGM

RECOMMENDATION:

THAT Council receives report A-015-16 as information;

AND FURTHER appoints Council Member _____ as the voting delegate for the 2016 AGM;

AND FURTHER THAT Iryna Koval is appointed Acting Clerk for the purpose of the 2016 AGM.

Prepared by: William Tigert, Chief Administrative Officer

ERTH



CORPORATION

ERTH CORPORATION

180 Whiting Street
Ingersoll, ON N5C 3B5

NOTICE OF ANNUAL MEETING OF SHAREHOLDERS

NOTICE IS HEREBY GIVEN that an annual meeting of the shareholders of ERTH Corporation (the "Company") will be held at the Elm Hurst Inn (Grand Ballroom), 415 Harris Street (Highway 19 at 401), Ingersoll, Ontario, on Thursday the 23th day of June, 2016, at the hour of 6:45 P.M. for the purpose of:

- (a) receiving the Company's audited financial statements for the year ended December 31, 2015, and the report of the auditors thereon;
- (b) appointing auditors for 2016;
- (c) confirmation of proceedings for 2015 and
- (d) transacting such further and other business as may properly come before the meeting or any adjournment thereof.

Please complete and forward the attached forms indicating delegates and designated representative who will cast votes on behalf of the shareholder, to the undersigned.

PLEASE NOTE THAT ATTENDANCE AT THE MEETING IS RESTRICTED TO MEMBERS OF COUNCIL AND CLERKS/CAOs OF EACH SHAREHOLDER AS WELL AS OFFICERS, DIRECTORS OF THE COMPANY AND GUESTS EXPRESSLY INVITED BY THE BOARD.

DATED this 26th day of May, 2016.

BY ORDER OF THE BOARD

Jeff Carswell
Chairman

Contact: Eustacia Young
Email: Eustacia.Young@ERTHCorp.com
Phone: (519) 518-6117 x 255
Cell: (519) 521-9065



ERTH



CORPORATION

ERTH CORPORATION

180 Whiting Street
Ingersoll, ON N5C 3B5

ANNUAL GENERAL MEETING

THURSDAY, JUNE 23, 2016

DESIGNATED REPRESENTATIVE

NAME OF SHAREHOLDER:

NAME OF DESIGNATED REPRESENTATIVE
FOR PURPOSE OF CASTING VOTE:

Date:

Clerk:

(Signature)

Please complete and E-mail to Eustacia at Eustacia.Young@ERTHCorp.com or before June 10, 2016



ERTH



CORPORATION

ERTH CORPORATION

180 Whiting Street
Ingersoll, ON N5X 3B5

ANNUAL GENERAL MEETING

THURSDAY, JUNE 23, 2016

LIST OF ATTENDEES

SHAREHOLDER: _____

NAME OF ATTENDEE: _____ POSITION: _____

NAME OF ATTENDEE: _____ POSITION: _____

NAME OF ATTENDEE: _____ POSITION: _____

NAME OF ATTENDEE: _____ POSITION: _____

Please complete and E-mail to Eustacia at Eustacia.Young@ERTHCorp.com or before June 10, 2016



ERTH



CORPORATION

EVENT ITINERARY

ANNUAL MEETING OF SHAREHOLDERS ERTH CORPORATION

JUNE 23, 2016

Elmhurst Inn
415 Harris Street
Ingersoll, ON
N5C 3J8

Grand Ballroom – Lower Level
Main Entrance (1st Entrance) – Take elevator to lower level

6:15 PM – 6:40 PM	Networking • Refreshments
6:45 PM – 7:15 PM	ERTH Awards Presentation
7:15 PM – 9:00 PM	Annual General Meeting
9:00 PM – 10:00 PM	Networking • Social • Refreshments

PLEASE NOTE THAT ATTENDANCE AT THE MEETING IS RESTRICTED TO MEMBERS OF COUNCIL AND CLERKS/CAOs OF EACH SHAREHOLDER AS WELL AS OFFICERS, DIRECTORS OF THE COMPANY AND GUESTS EXPRESSLY INVITED BY THE BOARD.





DEPARTMENT: Chief Administrative Officer

REPORT NO: A-016-16

COUNCIL DATE: June 13th, 2016

TITLE: Comments - County Report No: **CASPO 2016-50** – to allow for the connection of services outside of the established Settlement Areas.

OBJECTIVE: To provide information and seek approval from Council to work with the City of Woodstock and the Town of Tillsonburg, to jointly prepare and submit comments from an Urban perspective.

BACKGROUND: The County has prepared and circulated report CASPO 2016-50. The purpose of this report is to outline potential options regarding the development of policies for the extension and/or connection of municipal water and sanitary sewer services to development beyond the boundaries of the settlement areas with the County.

This report also proposes to obtain County Council direction to: initiate an application to amend the Official Plan; circulate this report to the Area Municipalities for comment; and to consult with the Area Municipalities and agencies considered to have an interest in the proposal.

ANALYSIS: From staff's perspective such a shift in policy direction at the County level would have significant and long lasting impacts on the settlement areas in the County.

A very high level review of the proposed policy would make it much easier for properties on the fringe of the settlement areas to access sewer and water services. Although the report does try to distinguish between existing services and expanding services, the argument is problematic for a number of reasons. The fact that the policy suggests that the decision to connect services be left up to County staff is also concerning for local staff as it should be viewed as a significant policy decision, not an administrative exercise.

The CAOs from Woodstock, Tillsonburg and Ingersoll met to discuss mutual concerns and have agreed at a staff level that a coordinated response is the best course of action.

It is felt that an independent planning perspective should be sought so that the urban municipalities can formulate and submit an informed, comprehensive and balanced comments on the proposed amendment. Based on Woodstock's experience it is proposed that they would be the lead in the joint venture with Ingersoll and Tillsonburg sharing equally with Woodstock in expenses incurred.

Additionally staff also feel that the comment period closing of July 22, 2016 is an artificial deadline and viewed as too short so as to provide an opportunity to retain independent advice, to provide a realistic and complete response to the proposed policy. As such staff are also recommending that the County amend the commenting period to September 30th, 2016 to provide ample opportunity to formulate a full unrushed response. This is felt to be a reasonable request. Preliminary discussions with Gord Hough at the County suggest that this would be acceptable to the County as well.

INTERDEPARTMENTAL IMPLICATIONS: It is viewed that an approved policy such as the one proposed would have significant and long lasting impacts on the settlement areas, and may hinder well planned and reasonable growth for those community in the years ahead.

FINANCIAL IMPLICATIONS: The results of an approved policy would have long term financial implications on the growth and development of the urban municipalities.

There is adequate funds available in the Administrative consulting budget to manage the costs proposed.

RECOMMENDATION: **THAT** the Council of the Corporation of the Town of Ingersoll receives report numbered A-016-16 as information;

AND FURTHER THAT the Council authorizes the staff to work cooperatively and jointly with the Town of Tillsonburg and the City of Woodstock, on a cost shared basis, to retain independent professional planning advice, so as to be able to format a comprehensive response to the proposed County Official Plan Amendment;

AND FURTHER THAT the Council requests that the County formally amend the comment period from July 22nd, 2016 until September 30th, 2016 so as to provide a reasonable timeframe for all municipalities to review the proposed amendment and format a complete response to the proposal.

AND FURTHER THAT the Council request all other municipalities, in Oxford County, to support Ingersoll's request for the amended commenting period, to enable all parties to have adequate opportunity to submit comments.

Prepared by: William Tigert, Chief Administrative Officer

To: Warden and Members of County Council

From: Director, Community and Strategic Planning
Director, Public Works
Director, Public Health and Emergency Services

Policy Options for the Extension and/or Connection of Services Outside of Settlement Boundaries

RECOMMENDATIONS

1. That County Council authorize staff to proceed with an application to amend the Official Plan as it pertains to the connection to, and/or extension of municipal water and sewer services outside of settlement boundaries, as outlined in Report No. CASPO 2016-50;
2. And further that Report No. CASPO 2016-50 be circulated to the Area Municipalities for consideration.

REPORT HIGHLIGHTS

- The purpose of this report is to outline potential options regarding the development of policies for the extension and/or connection of municipal water and sanitary sewer services to development beyond the boundaries of the County's settlement areas.
- This report also proposes to obtain Council direction to: initiate an application to amend the Official Plan; circulate this report to the Area Municipalities for comment; and to consult with the Area Municipalities and agencies considered to have an interest in the proposal.

Implementation Points

The report outlines potential options for policies regarding the extension and/or connection of municipal water and/or sewer services to development located outside of the County's settlement boundaries. The report further seeks Council direction with respect to initiating an application for Official Plan amendment and undertaking consultation with the Area Municipalities and other agencies that may have an interest in the matter. Any recommended policy changes or other implementation measures identified through this process will be presented to Council for further consideration.

Financial Impact

The recommendations contained in this report will not have any financial impacts beyond those accounted for in the 2016 CASPO budget. The Treasurer has reviewed this report and agrees with this statement.

Risks/Implications

There are no risks or other implications anticipated as a result of the recommendations contained in this report.

Strategic Plan

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting of May 27, 2015. The initiatives contained in this report support the Values and Strategic Directions as set out in the Strategic Plan as they pertain to the following:

3. ii. **A County that Thinks Ahead and Wisely Shapes the Future** – Implement development policies, land uses and community planning guidelines that:
 - *Strategically grow our economy and our community*
 - *Actively promote the responsible use of land and natural resources by focusing on higher density options before considering settlement boundary expansions*
 - *Provides a policy framework which supports community sustainability, health and well-being*
 - *Supports healthy communities within the built environment*
 - *Supports and protect a vibrant and diversified agricultural industry*
3. ii. **A County that Thinks Ahead and Wisely Shapes the Future** – Demonstrated commitment to sustainability by:
 - *Ensuring that all significant decisions are informed by assessing all options with regard to the community, economic and environmental implications including:*
 - *Life cycle costs and benefit/costs, including debt, tax and reserve levels and implications*
 - *Responsible environmental leadership and stewardship*

DISCUSSION

Background

Chapter 4 (Growth Management Policies) of the County Official Plan generally prohibits the extension of, or connection to, municipal water and wastewater services beyond the boundary of a serviced settlement (i.e. Large Urban Centres, Serviced Villages and Villages serviced by municipal water). However, the Plan does provide an exemption for such extensions to service existing development in limited circumstances where specific criteria, as outlined in [Attachment No. 1](#) to this report, are met.

The current policies of the Official Plan regarding municipal water and sewage facilities generally reflect key elements of the 2014 Provincial Policy Statement (PPS), which recognizes that efficient development patterns optimize the use of land, resources and public investment in infrastructure and public service facilities. Efficient land use and development patterns support sustainability by promoting strong, liveable, healthy and resilient communities, protecting the environment and public health and safety, and facilitating economic growth.

Further, the PPS supports resilient development and land use patterns by recognizing that healthy, liveable and safe communities are sustained by, among other matters, avoiding development and land use patterns that would prevent the efficient expansion of settlement areas in those areas which are adjacent or close to settlement areas and, promoting cost-

effective development patterns and standards to minimize land consumption and servicing costs.

The PPS also recognizes that the vitality of settlement areas is critical to the long-term economic prosperity of Ontario's communities and that it is in the interests of all communities to use land and resources wisely, promote efficient development patterns and ensure the effective use of infrastructure and public service facilities. To this end, the PPS directs that settlement areas are the focus of growth and development and that the vitality and regeneration of settlements shall be promoted.

With respect to water and sewage facilities, the PPS directs that planning for such facilities shall accommodate growth and development in a manner that promotes the efficient use and optimization of existing infrastructure and ensures that such systems can be sustained both environmentally and financially.

In keeping with the 2014 PPS, the policies of the Official Plan regarding the extension of municipal services outside of serviced settlement boundaries are generally intended to limit pressure for the premature, unjustified or uneconomical extension of services and to ensure that urban-type land uses are not encouraged to establish outside of serviced settlement areas with the benefit of full urban-level services that may hinder or prevent the efficient expansion of settlement boundaries in the future and/or create (or exacerbate) compatibility concerns in prime agricultural areas.

The current policies contained in the Official Plan regarding service extensions have generally been effective with respect to the matters identified above. However, issues have been identified with respect to distinguishing between extending services via placement of new infrastructure and the connection of properties to existing services where no physical extension of municipal services is required, including matters related to both process and justification for connecting to water vs sewage facilities and considerations related to servicing larger areas once the need for a service extension has been identified.

In light of questions and concerns that have been raised with respect to the application of the current criteria contained in the Official Plan regarding servicing extensions beyond settlement boundaries over the past number of years, this report has been prepared with a view to outlining various options for addressing this issue going forward.

Comments

The current policies of the Official Plan regarding water and sewage service extensions have been effective with respect to maintaining the planned function of the County's settlement boundaries from a land use planning perspective, while allowing for extensions to existing properties in the vicinity of serviced settlements where such extensions are necessary to address failures to private services that cannot be reasonably remediated through other means.

However, as the majority of the proposed 'extensions' considered over the past number of years have been requests to connect to existing infrastructure immediately adjacent to the affected properties, a number of questions and concerns regarding the application of the current policies have been raised.

As such, staff have identified a number of issues and potential options that could be considered through a review of the current policies, with a view to possible amendments to the Official Plan in this regard.

Maintain Current Policies and Criteria

The current policies of the Official Plan regarding the extension of services outside of a Large Urban Centre are included as [Attachment No. 1](#) to this report. This report proposes to also consider similar policies related to both Serviced Villages and Villages, however, as the policies and criteria for consideration of extensions are similar for all serviced settlements, the policies related to Large Urban Centres have been included for reference.

The current policies have generally been effective with respect to the intent and purpose of the Plan as it relates to preserving and enhancing the planned function of the County's serviced settlements, limiting the premature, unjustified or uneconomical expansion of services and the protection of prime agricultural areas. However, notwithstanding the general effectiveness of the service extension policies, it is recognized that there are certain elements of the policies that may benefit from further clarification.

For example, one criterion requires that the extension of municipal services, where permitted, can only be for existing development where 'no additions or intensification of existing uses' are proposed. However, the same criterion allows for 'limited infilling' (i.e. consents) in accordance with the policies of the Official Plan. Further, the current policies reference the potential to extend water and/or sewage services, however, the criteria contained in the policies appears only to be relevant to the extension of water services.

It is also the opinion of staff that the current policies would also benefit from clarification as to the circumstances where municipal sanitary services may be extended as opposed to (or together with) municipal water services.

Criteria for Water Extensions and Sewer Extensions

As indicated above, the current Official Plan policies are not clear with respect to their applicability to water and/or wastewater. Generally, the extension of, or connection to municipal water service or municipal sewers is in-keeping with the PPS policies related to providing partial services (one service or the other) to address failed individual private services. Planning policies typically avoid providing full municipal services (or 'urban-level' services) outside of settlements for reasons explained in this report, including the focus of Provincial and County policy on supporting settlements and potentially facilitating development that may conflict with uses permitted in prime agricultural areas.

It is the opinion of this office that the criteria and policies related to the connection and, particularly, the extension of municipal services would benefit from further clarification either in the context of the existing policies or through the development of new or updated policies in this regard.

Extension vs Connection

The current extension of services policies do not make a distinction between a connection to existing infrastructure and the extension of services that may be required to service a distressed property. The majority of recent requests regarding water and/or sanitary service connections have been received from properties where municipal services exist and require only the

installation of a water service connection or sanitary lateral. In these instances, there is no physical 'extension' of public infrastructure required.

Either within the context of the current policies or in a scenario where the service extension policies are more broadly reconsidered, it is the opinion of this Office that there is merit in distinguishing between 'connections' to, and 'extensions' of, municipal services and consideration being given as to what criteria should be applied to each scenario to ensure that the overall intent and purpose of all of the relevant provincial and Official Plan policies are maintained.

Considerations and Options for Revised Policies

Staff are of the opinion that any changes to the existing Official Plan policies related to the extension of municipal services beyond the boundaries of the County's serviced settlements must be considered in the context of the broad principles and strategic initiatives of both the Official Plan and the PPS, including the planned function of settlements and compatibility with agricultural land uses.

With a view to the foregoing, staff are of the opinion that there are a number of issues that must be addressed if considering significant amendments to the existing policies regarding service extensions. Some of the key considerations are as follows:

Connections

- If the policies are amended to differentiate between connections to existing infrastructure and extensions, as outlined previously in this report, what review criteria should be applied to such connections? Can certain connections be permitted by County staff approval where the property owner agrees to pay connection fees in accordance with the County's cost recovery policy?

Current policies require Council approval of any connection/extension of municipal services beyond a serviced settlement boundary. In situations where the municipal infrastructure has been built adjacent to existing development (i.e. in the municipal road allowance), there may be an opportunity to permit connections to the municipal service through a staff approval in certain circumstances, subject to pre-approved criteria set out in the Official Plan.

- Is it necessary and/or advisable to include criteria for connecting to existing municipal sewage services that are more stringent than connecting to existing municipal water only?

The connection of existing development in the immediate vicinity of serviced settlements to the municipal water system is generally sufficient to address water quantity and/or quality issues. Staff have viewed the connection (or extension) of municipal sewers as providing the potential for urban-type development outside of a settlement boundary. This type of development is generally not intended for areas outside of serviced settlements, for reasons outlined previously in this report.

However, the connection of existing development to existing infrastructure can assist in off-setting the costs of maintaining that infrastructure over the longer-term.

- Should connections to existing services be limited to residential development only? What circumstances and/or criteria should apply to consideration of connecting non-residential uses to existing infrastructure?

As noted previously, Provincial policy and the Official Plan focus growth and development in settlements and as such, it is not intended that development outside of settlement boundaries have access to full municipal services. Most development in the County that is located in the vicinity of settlements and adjacent to servicing infrastructure is residential. In-keeping with the strategic initiatives and objectives of the Official Plan related to growth and development, it may be prudent to limit connections to non-residential development to water service only.

- Should connections to existing services be limited to those properties that are within the 'immediate vicinity' of the serviced settlement (as per existing policy), or should connections be permitted for all properties adjacent to the existing service?

The potential to connect non-settlement development to municipal services in Oxford is generally limited, by policy, to properties in reasonably close proximity to a serviced settlement. However, there are instances where water services have been extended a considerable distance from a settlement (i.e. extension from Sweaburg to the Woodstock Service Centre on Hwy 401) or between settlements (from Otterville to Springford along Otterville Road). As noted, current policies are intended to allow for services only to properties in close proximity to serviced settlements.

The development of infrastructure for purposes such as those identified above is generally for a specific purpose and not intended to provide servicing to non-settlement properties and uses located 'enroute'.

Notwithstanding the foregoing, limited connections (i.e. residential uses) to existing infrastructure may assist in spreading the costs of the service among more users in certain circumstances.

Extensions

- Should the criteria for extending services differentiate between residential and non-residential uses?

Similar to the discussion included in the previous section regarding 'connections', the extension of services to non-residential uses may create greater issues related to compatibility and land use patterns that could affect future settlement expansion; compete with the planned function of settlement areas; and promote development that may conflict with permitted uses in prime agricultural areas. Keeping in mind that service extensions are only intended to be provided where a property has an identified water quantity or quality problem, typically, the extension of municipal water service is sufficient to remediate the problem.

Further, the connection or extension of municipal sanitary services is often not required to remediate a water quality or quantity problem, but is desired for cost, operational or future expansion reasons. In such cases, allowing the connection simply provides the benefit of urban-level water and sewer servicing to a non-settlement area and increases the potential to further intensify or expand the development without the need to comply

with other development standards, fees and costs associated with development within a settlement.

- Should the connection to or extension of municipal sanitary sewer services only be considered where there are broader environmental concerns, such risk to human health, the natural environment, fish or wildlife habitat and/or the municipal water supply that cannot be addressed by the extension of the municipal water supply?

With a view to the comments noted above, the extension of municipal water services are often sufficient to alleviate an identified quality or quantity problem. The majority of requests for service extensions over the past number of years have been for water service. Requests for municipal sanitary sewers have been largely (but not exclusively) for connections to existing infrastructure. An option for consideration in this regard may be to include a higher standard for the extension of municipal sewers, including risk to health, the environment, wildlife habitat and/or the municipal drinking water supply.

- Should the 'test' for extending water services to distressed properties be modified to allow such extension where it is identified as being the most reasonable and effective means to correct the problem (as opposed to the current policy which stipulates that such extension may only occur where it is 'required' to mitigate a water quality or quantity issue)?
- Where services are extended in accordance with the criteria developed for such purposes, should existing development between the connected property and the settlement boundary (or otherwise in the vicinity of the extension) be permitted to connect as-of-right? Should such consideration only be given to existing residential development? What additional criteria, if any, should be applied to the future connection of such properties?

Depending upon the circumstances of the service extension, the extension may create opportunities for other properties along (or in the vicinity of) the service 'route' to be connected. While such connections may serve to off-set costs associated with the service, consideration of these situations in the context of both Provincial policy and the Official plan as they pertain to the planned function of existing settlements, efficient use of public services, lands and infrastructure and the protection of prime agricultural areas must remain at the forefront.

Next Steps

Staff are of the opinion that the policies [attached to this report](#) represent a suitable starting point for circulation to, and engagement with, Area Municipalities, government agencies and community stakeholders and residents for discussion purposes. These policies have been drafted with a view to the relevant Provincial and Official Plan policies and principles and the County's experience in dealing with municipal service extensions, recent requests and from input obtained via a County Council workshop held in 2015.

Staff recommend that the initiation of an application to amend the Official Plan using the [attached draft policies](#) as the basis for circulation and consultation should be given favourable consideration by Council.

With Council's direction, staff will immediately initiate a formal amendment to the Official Plan, including circulation of the amendment to Area Municipalities and all public agencies that are considered to have an interest in the proposal. Staff will undertake a thorough consultation process and endeavour to bring an amendment back to Council for approval by in the third quarter of 2016.

Conclusions

Current Official Plan policies related to servicing the County's settlements and the provision for extending municipal services beyond settlement boundaries in limited circumstances have served Oxford well and are reflective of Provincial policy that speaks to the importance of settlements as the focus of growth and development, efficient settlement expansions, servicing efficiency and the protection of prime agricultural areas.

Recent requests to permit the connection of residential properties to existing infrastructure adjacent to large settlements (Woodstock and Tillsonburg) have raised questions related to the interpretation of 'connection' vs 'extension' of services and whether the current policies and criteria regarding service connections and/or extensions should be updated to recognize a broader range of circumstances whereby such connections/extensions may occur.

The [attached draft policy](#) document is intended to provide a basis and 'starting point' for circulation to and discussion with the Area Municipalities and other groups and agencies as part of a formal application to consider amending the Official Plan.

SIGNATURE

Report Author:

original signed by

Gordon K. Hough, RPP
Director of Community & Strategic Planning

Reviewed by:

original signed by

Robert Walton, P.Eng.
Director of Public Works

Reviewed by:

original signed by

Lynn Beath
Director of Public Health & Emergency
Services

Approved for submission:

original signed by

Peter M. Crockett, P.Eng.
Chief Administrative Officer

ATTACHMENTS

[Attachment No. 1](#)

- Large Urban Centre Servicing Policies – Excerpt regarding Extension of Services Within the County Boundary

[Attachment No. 2](#)

- Draft Policies and Schedules for Extending Services Within the County Boundary

ATTACHMENT No. 1

RELEVANT EXCERPTS FROM THE COUNTY OF OXFORD OFFICIAL PLAN

SECTION 4.2.2.5.1 – EXTENSION OF SERVICES WITHIN THE COUNTY BOUNDARY [LARGE URBAN CENTRES]

The extension of centralized waste water or water supply facilities and infrastructure to service development beyond the limit of a Large Urban Centre [i.e. Woodstock] or Future Urban Growth designations as established on Schedules W-1, I-1, T-1 and Schedule C-3, Settlement Strategy Plan, shall be prohibited.

Notwithstanding the above, the extension of centralized waste water and/or water supply facilities and infrastructure to existing development may be permitted upon receipt of a written request, provided that all of the following criteria are satisfied:

- the existing development is within the immediate vicinity of the limit of the LUC;
- the existing development is within the municipal boundaries of the County;
- the extension of services is required for existing development only and that no additions or intensification of existing uses are proposed with the exception of limited infilling in accordance with the policies of this Plan;
- the existing development is experiencing a water quantity or quality problem that has been verified by the Oxford County Department of Public Health and Emergency Services (PHES) and that PHES agrees that the extension of services is required to remediate the problem;
- the existing development is no longer able to access existing communal water facilities and the Class Environmental Assessment process has indicated that the extension of centralized waste water and water supply facilities is the preferred servicing alternative;
- the owner of the existing development has agreed to pay connection fees based on the County's cost recovery policy.

Each request for an extension of services shall be subject to County Council approval, consideration of which will be made upon a written recommendation of the County Public Works Department. Such recommendation shall be made on the basis of assessing the criteria listed above and with reference to the servicing hierarchy contained in Section 5 of the Official Plan.

SECTION 5.5.3 – HIERARCHY OF SERVICING OPTIONS

Requests for the extension of servicing beyond the designated limits of Villages, Serviced Villages, Large Urban Centres and the Future Urban Growth designation will be permitted, without the need for an amendment to the Plan, for existing development subject to the policies set out in Sections 4.2.2.3 [Villages], 4.2.2.4 [Serviced Villages] and 4.2.2.5 [Large Urban Centres], as applicable. These policies apply only to the extension of centralized systems. The extension of communal waste water or water supply facilities beyond the designated limits of the respective boundaries is prohibited.

ATTACHMENT No. 2

(Chapter 4, New Section 4.2.2.6 – will require renumbering of FUG section and all cross-referencing in the OP)

4.2.2.6 Extension of and/or Connection to Municipal Services Outside of a Settlement

Objectives

Ensure that settlement areas remain the focus of growth and development and that development outside of serviced settlements is undertaken in a comprehensive manner that does not hinder or prevent the efficient expansion of settlement boundaries in the future.

Limit pressure for the premature, unjustified or uneconomical extension of municipal services and ensure that urban-type land uses are not encouraged to establish outside of serviced settlement areas with the benefit of urban-level services.

Protect prime agricultural areas for agriculture and ensure that development outside of settlement areas is compatible with and does not negatively impact agricultural uses.

4.2.2.6.1 Extension or Connection to Services Within the County Boundary

Policies

The extension of, or connection to, *municipal water services infrastructure* to service development beyond the Village settlement designation as identified on Schedules 'C-3', 'B-1', 'E-1', 'N-1', 'S-1' and 'Z-1' shall be prohibited.

The extension of, or connection to, *municipal water services and/or municipal sewage services infrastructure* to service development beyond the Serviced Village settlement designation (as identified on Schedules 'C-3' 'B-2', 'B-3', 'E-2', 'E-3', 'N-2', 'S-2', 'Z-2', 'Z-3') and the Large Urban Centre settlement designation (as identified on Schedules 'C-3' 'I-1', 'T-1' and 'W-1' shall be prohibited.

The extension of, or connection to, *municipal water services and/or municipal sewage services infrastructure* beyond the Large Urban Centre settlement designation into the Future Urban Growth designation shall be guided by the policies of Section 4.2.2.7 [currently Section 4.2.2.6].

Exceptions

Notwithstanding the prohibitions identified above, the 'connection' to, or 'extension' of *municipal water services and/or municipal sewage services infrastructure* to service development outside of the Village, Serviced Village or Large Urban Centre settlement designations may be permitted in accordance with the following policies:

For the purposes of this section, a 'connection' to *municipal water services* and/or *municipal sewage services infrastructure* shall be differentiated from an 'extension' of these services as follows:

A 'connection' to *municipal water services* and/or *municipal sewage services* shall mean the connection of existing development to *municipal water services* and/or *municipal sewage services infrastructure* that is located in immediate proximity to that development and for which no physical extension of the existing *municipal water services* and/or *municipal sewage services infrastructure* is required, with the exception of a water service connection and/or a sanitary lateral where required to connect the lot to the *municipal water services* and/or *municipal sewage services*.

An 'extension' to *municipal water services* and/or *municipal sewage services* shall mean the physical extension of existing *municipal water services* and/or *municipal sewage services infrastructure* that would be required to service a specific development that would not qualify as a 'connection', as defined above.

4.2.2.6.1.1 Connection to Municipal Water Services and/or Municipal Sewage Services

Connecting to Municipal Water Services

Where *municipal water services* are available, a connection to said services shall only be permitted to existing residential development, or existing commercial, industrial or institutional development that is recognized by existing zoning in immediate proximity of the existing *municipal water services infrastructure* as identified on Schedules "Water 1" through "Water 24".

Limited residential infilling in accordance with the applicable policies of this Plan may also be permitted.

Connecting to Municipal Sewer Services

Where *municipal sewage services* are available, a connection to said services shall only be permitted to those lots identified on Schedules "Sewer 1" through "Sewer 7" in accordance with the following criteria:

- connection to *municipal sewage services* shall only be permitted for existing residential development, including limited residential infilling in accordance with the applicable policies of this Plan.

Notwithstanding the subsection above, a connection to *municipal sewage services* may be permitted on those lots identified on Schedules "Sewer 1" through "Sewer 7" for existing non-residential development subject to the following:

- the use to be connected is an industrial, commercial or institutional use that is recognized by existing zoning and is of a 'dry' nature; the word 'dry' implying that the use does not employ significant numbers of people, does not need significant amounts of water for operations and does not produce significant amounts of effluent; and

- the lands are rezoned to limit the use of the lands to the existing 'dry' use.

Connecting to Municipal Sewer Services in Future Urban Growth Areas

In addition to the criteria for connecting existing non-residential development to *municipal sewer services* contained in the previous section, where lands are within a Future Urban Growth designation, a connection to *municipal sewage services* shall only be permitted where a failing septic system is located within an area where it is, or would be, a moderate or significant drinking water threat as prescribed by the Clean Water Act, or where the failure of a private septic system poses an immediate risk to human health, the natural environment and/or fish or wildlife habitat, and where it is determined through consultation with Public Health and/or Public Works, as appropriate, that the connection to *municipal sewage services* is the only reasonable and effective alternative to remediate the problem.

Notwithstanding the 'Criteria for all Service Connections' below, each request for a connection to *municipal sewage services* for lands within a Future Urban Growth designation shall be subject to County Council approval, consideration of which will be made on the basis of a staff report that addresses the objectives and policies for service extensions as set out in Section 4.2.2.6, the servicing hierarchy contained in Section 5.5.3 of this Plan and the policies for Future Urban Growth areas as set out in Section 4.2.2.7 [currently Section 4.2.2.6]. Notice to, and consultation with, the Area Municipalities affected by an connection request will be undertaken as part of the review and the comments received from those municipalities will be provided for County Council's consideration.

Criteria for all Service Connections

The development to be connected must be within the municipal boundary of the County of Oxford.

A connection to *municipal water services* and/or *municipal sewage services* shall only be permitted where the owner of the connecting property has agreed to pay connection fees based on the County's cost recovery policy, as amended from time to time, and any other requirements of the County regarding the decommissioning and/or disconnecting of private services.

Each request for a connection to *municipal water services* in accordance with subsection 4.2.2.6.1.1 [Connecting to Municipal Water Services] shall be subject to approval of the County Public Works Department.

Each request for a connection to *municipal sewage services* in accordance subsection 4.2.2.6.1.1 [Connecting to Municipal Sewage Services] shall be subject to approval by the County Public Works Department, in consultation with the County Community and Strategic Planning Office and Public Health and Emergency Services Department.

4.2.2.6.1.2 Extension of Municipal Water Services and/or Municipal Sewage Services

Extending Municipal Water Services

The extension of *municipal water services* shall be permitted for existing residential, or existing commercial, industrial or institutional development only.

- The existing development must be experiencing a water quality and/or quantity problem that has been verified by Public Health and Emergency Services and/or Public Works, as appropriate, and it is determined that the extension of *municipal water services* is the most reasonable and effective alternative to remediate the problem.

Where *municipal water services* have been extended in accordance with the above, limited residential infilling in accordance with the applicable policies of this Plan may be permitted.

Extending Municipal Sewage Services

The extension of *municipal sewage services* will be permitted for existing residential development only.

- *Municipal sewage services* shall only be extended where one or more failing private septic systems are located within an area where such septic systems are, or would be, a moderate or significant drinking water threat as prescribed by the Clean Water Act, or where the failure of a private septic system poses an immediate risk to human health, the natural environment and/or fish or wildlife habitat and where it is determined through consultation with Public Health and/or Public Works, as appropriate, that the connection to *municipal sewage services* is the only reasonable and effective alternative to remediate the problem.

Where *municipal sewage services* have been extended in accordance with the above, limited residential infilling in accordance with the applicable policies of this Plan may be permitted.

Criteria for All Service Extensions

The development to be serviced must be within the municipal boundary of the County of Oxford and in immediate proximity of the limit of the Village, Serviced Village or Large Urban Centre settlement designation.

A connection to *municipal water services* and/or *municipal sewage services* shall only be permitted where the owner of the connecting property has agreed to pay connection fees based on the County's cost recovery policy, as amended from time to time, and any other requirements of the County regarding the decommissioning and/or disconnecting of private services.

Each request for an extension of *municipal water services* and/or *municipal sewage services* shall be subject to County Council approval, consideration of which will be made on the basis of a staff report that addresses the objectives and policies for service

extensions as set out in Section 4.2.2.6 and with reference to the servicing hierarchy contained in Section 5.5.3 of this Plan. Notice to, and consultation with, the Area Municipalities affected by an extension request will be undertaken as part of the review and the comments received from those municipalities will be provided for County Council's consideration.

4.2.2.6.1.3 Other Considerations

Where *municipal water services and/or municipal sewage services* are extended in accordance with the relevant policies of this Plan and said extension results in the potential for further connections (as defined in this Plan) or the limited servicing of development in the immediate vicinity of the approved service extension, the extent to which additional properties may be connected to the *municipal water services and/or municipal sewage services* shall be considered by County Council:

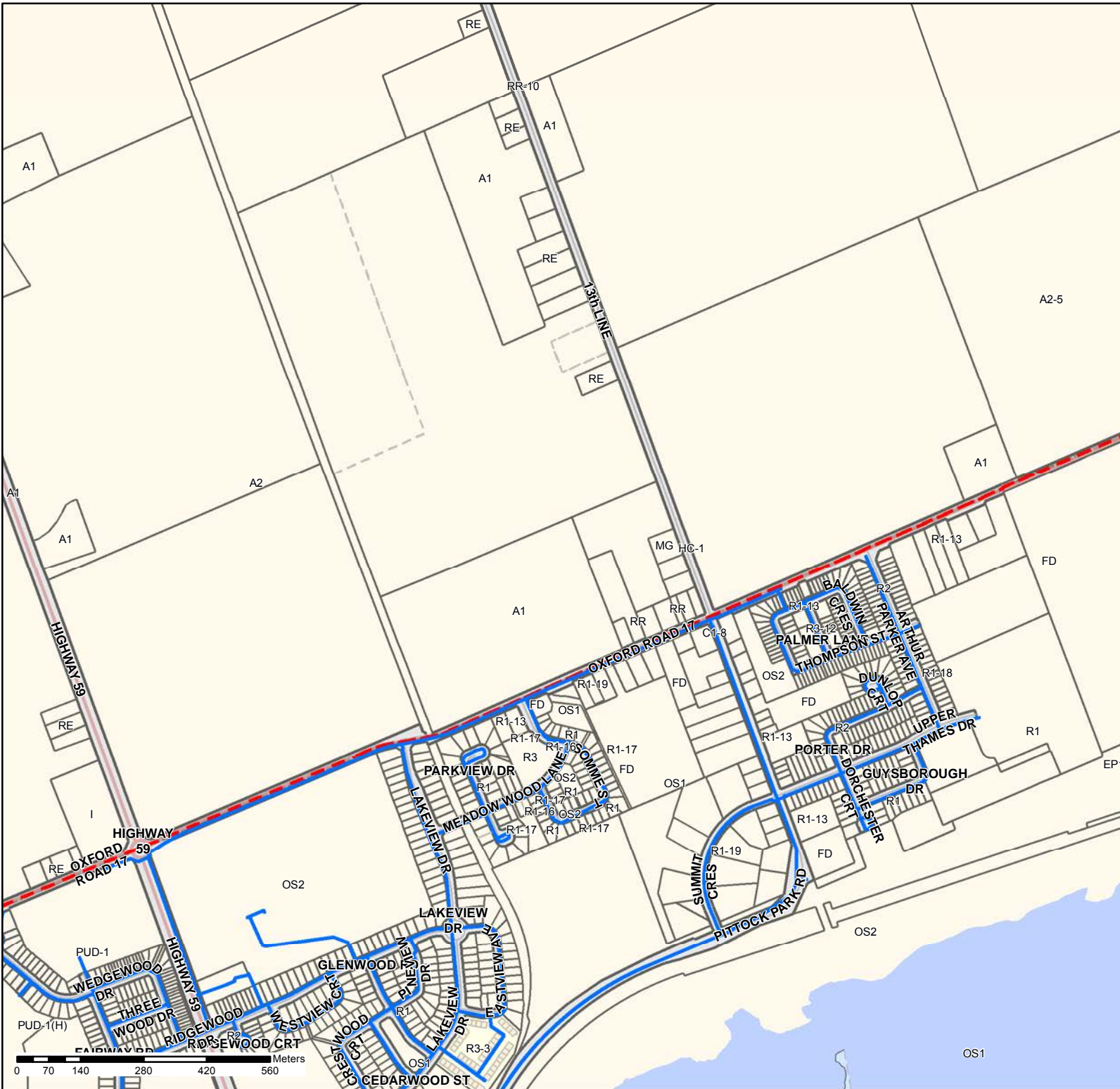
- through an appropriately scoped Class Environmental Assessment, completed in accordance with current regulations and standards; and/or
- through an Official Plan amendment that addresses the principles, objectives and goals of the Plan and the Provincial Policy Statement with respect to settlement areas, municipal water and/or sewer services and the protection of prime agricultural areas.

Any such consideration will be undertaken in consultation with the Area Municipalities and any agencies considered to have an interest in the proposal.



Water 1

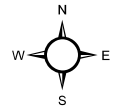
Woodstock North

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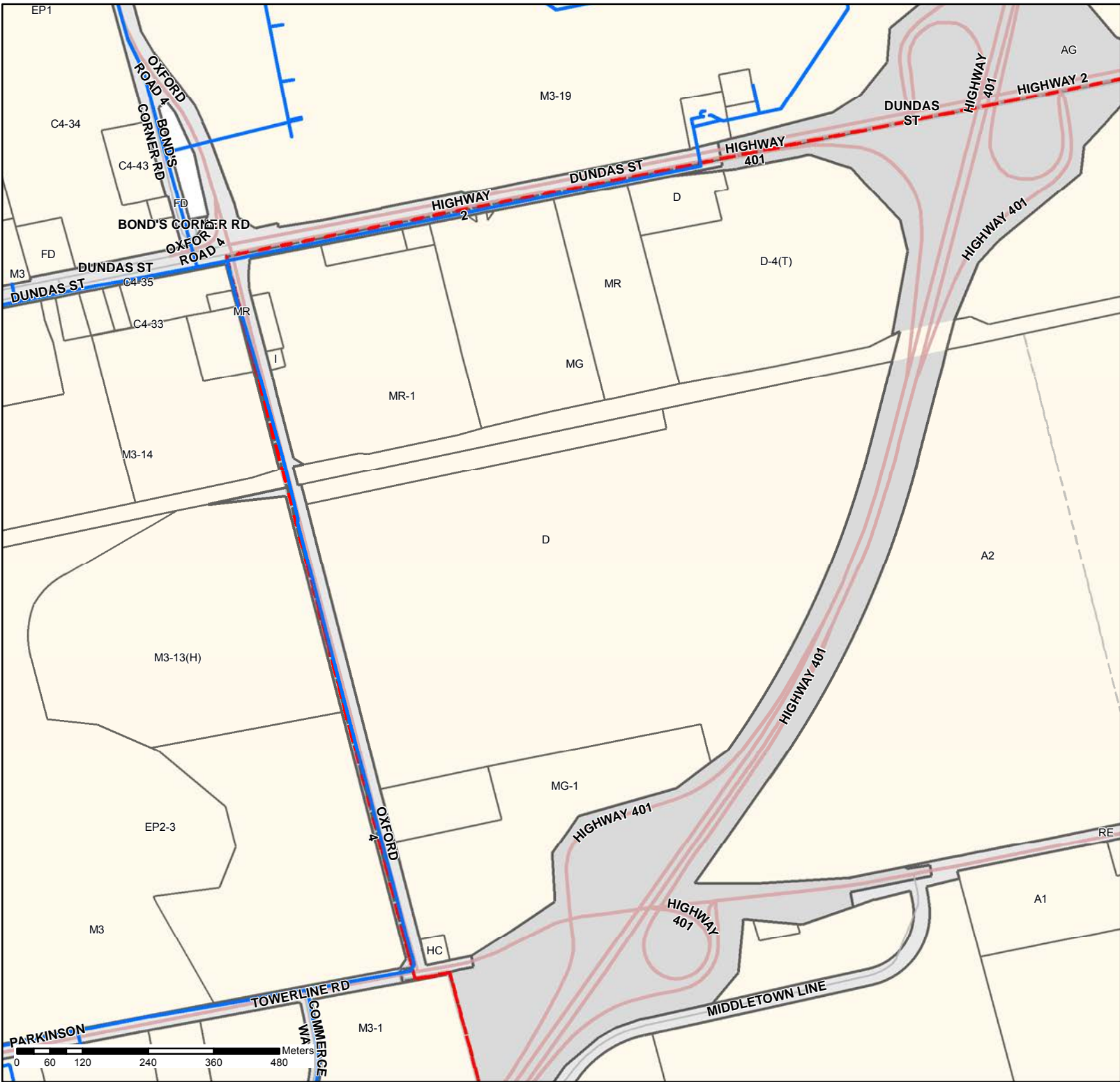
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-  Watermain
-  Settlement Boundary



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Map Created by H. McClure, CASPO

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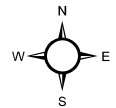
Water 2

Woodstock East

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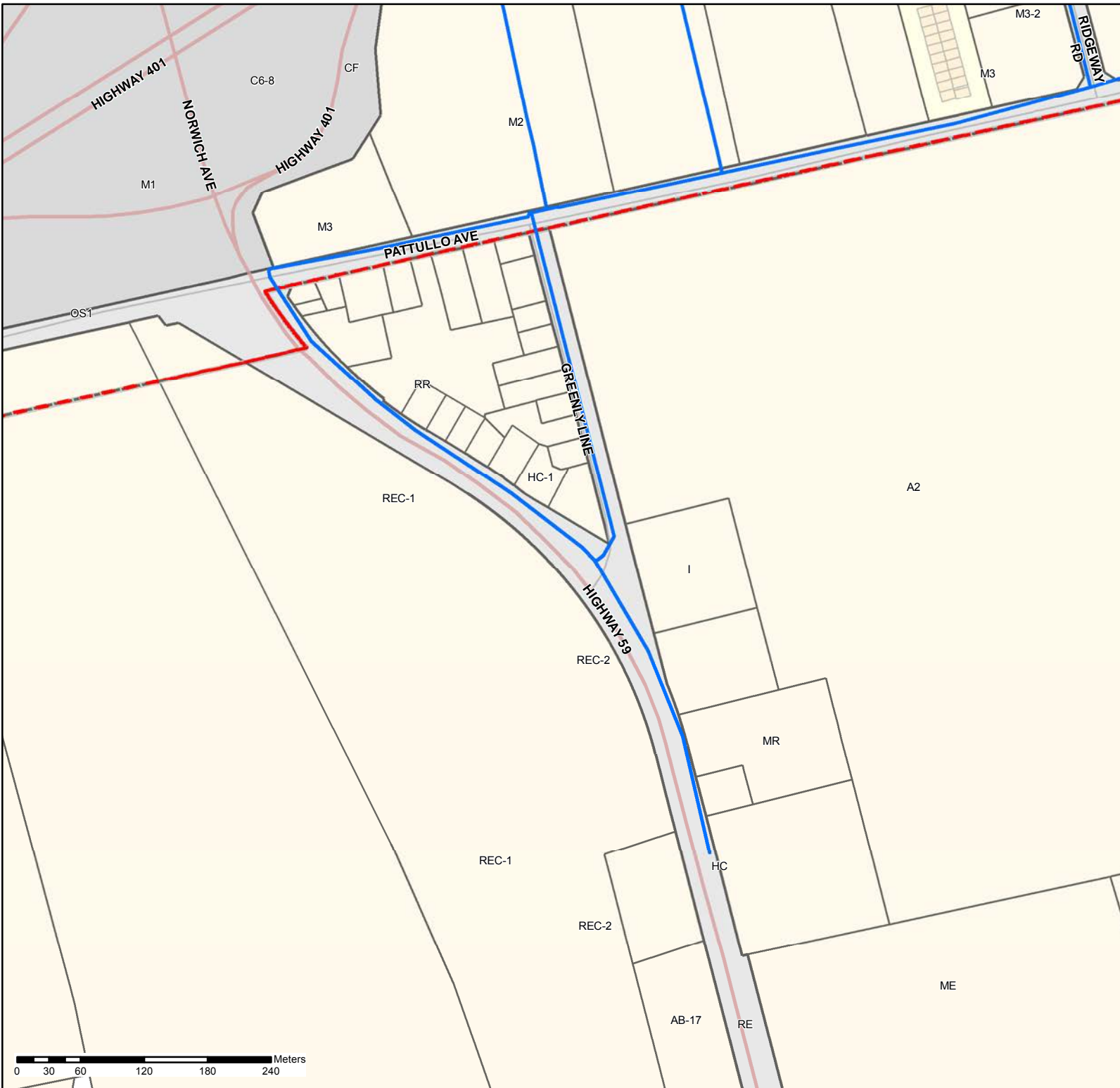
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-  Watermain
-  Settlement Boundary



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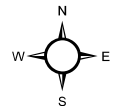
Water 3

Woodstock South

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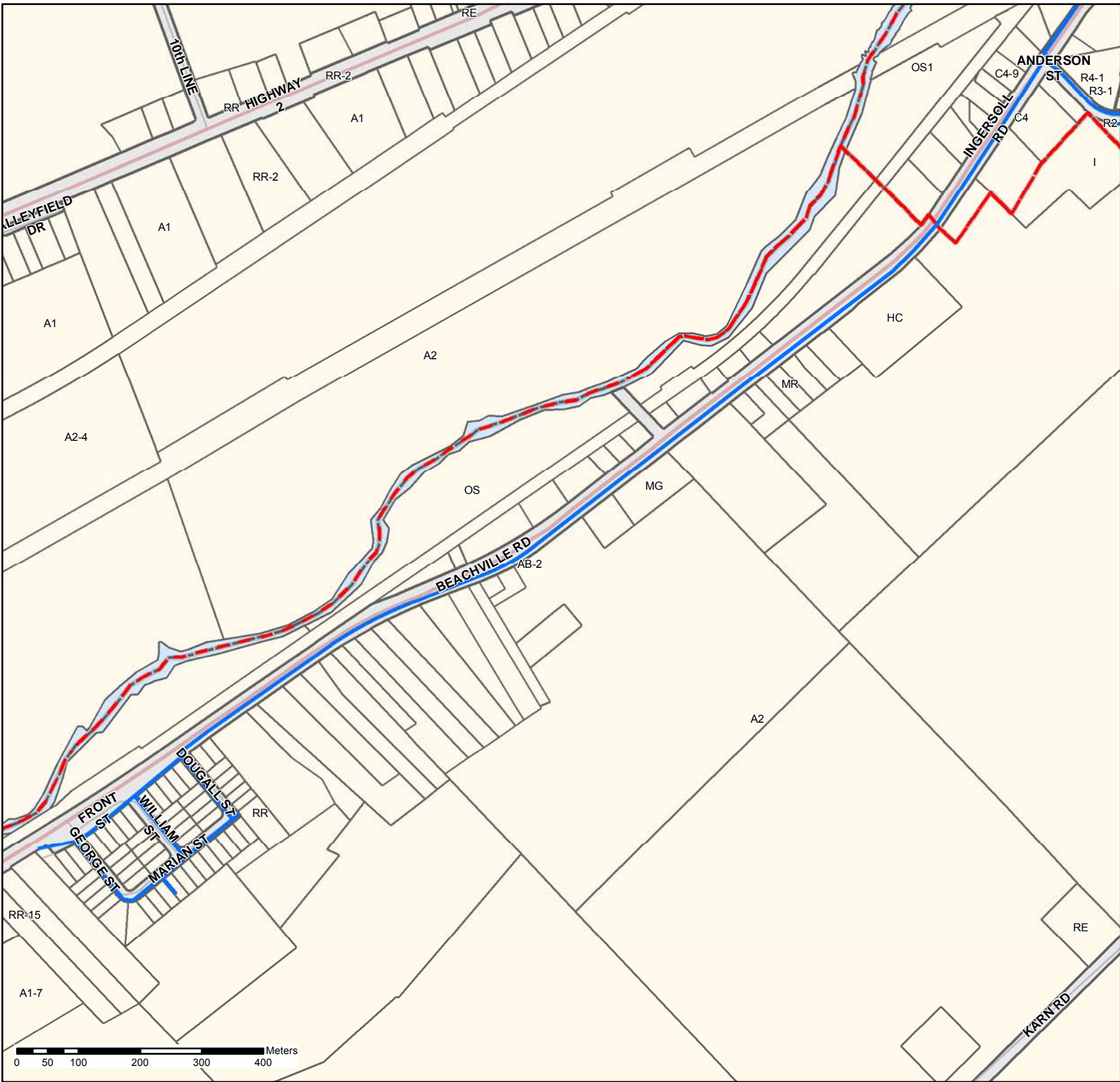
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-  Watermain
-  Settlement Boundary



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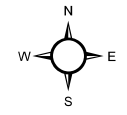
Water 4

Woodstock West

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Legend

- Watermain
- - - Settlement Boundary



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Water 5

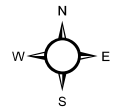
Woodstock - 11th Line

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-  Watermain
-  Settlement Boundary



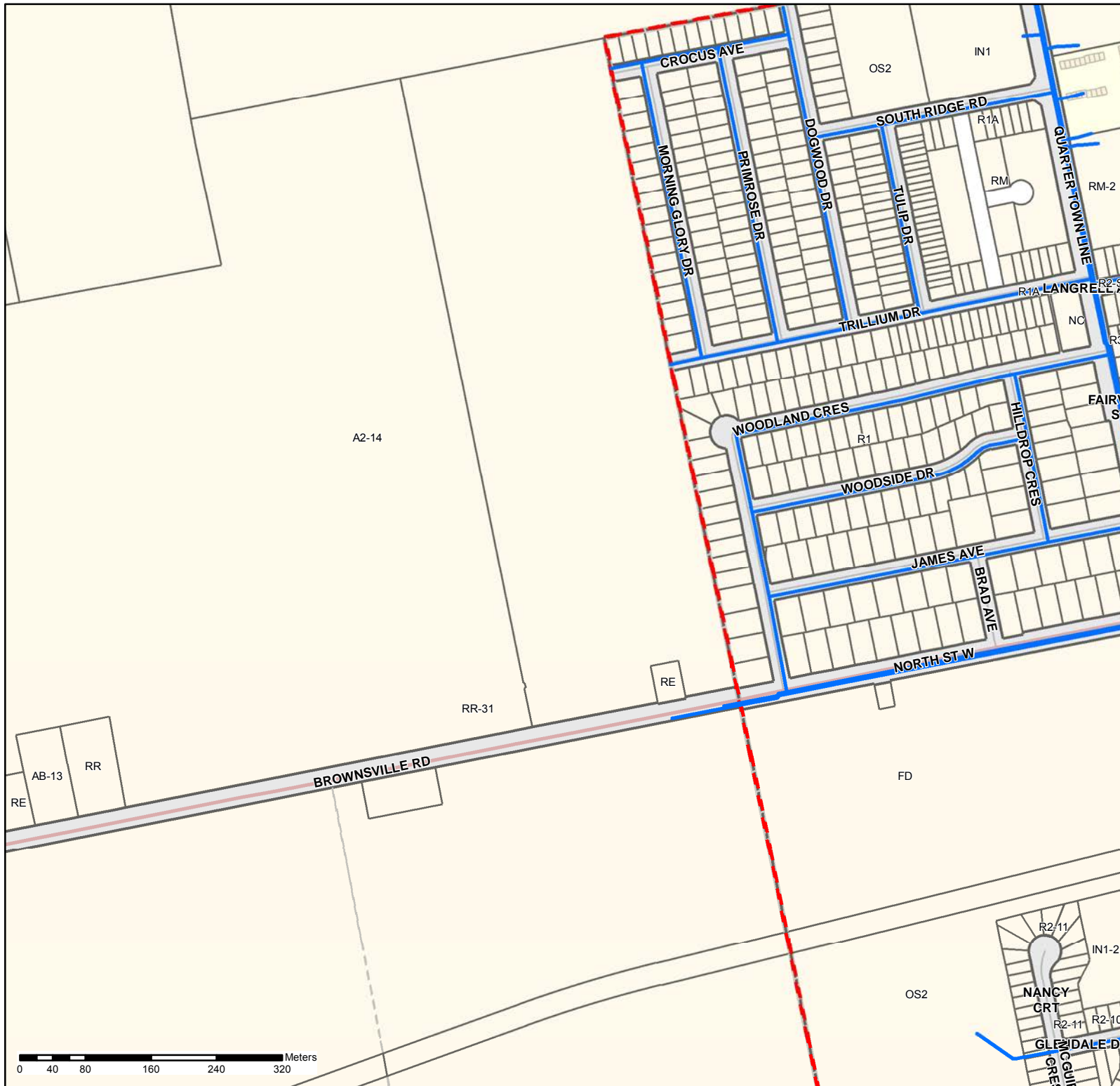
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Water 6

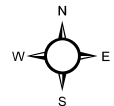
Tillsonburg West

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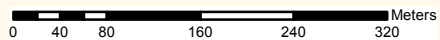
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-  Watermain
-  Settlement Boundary



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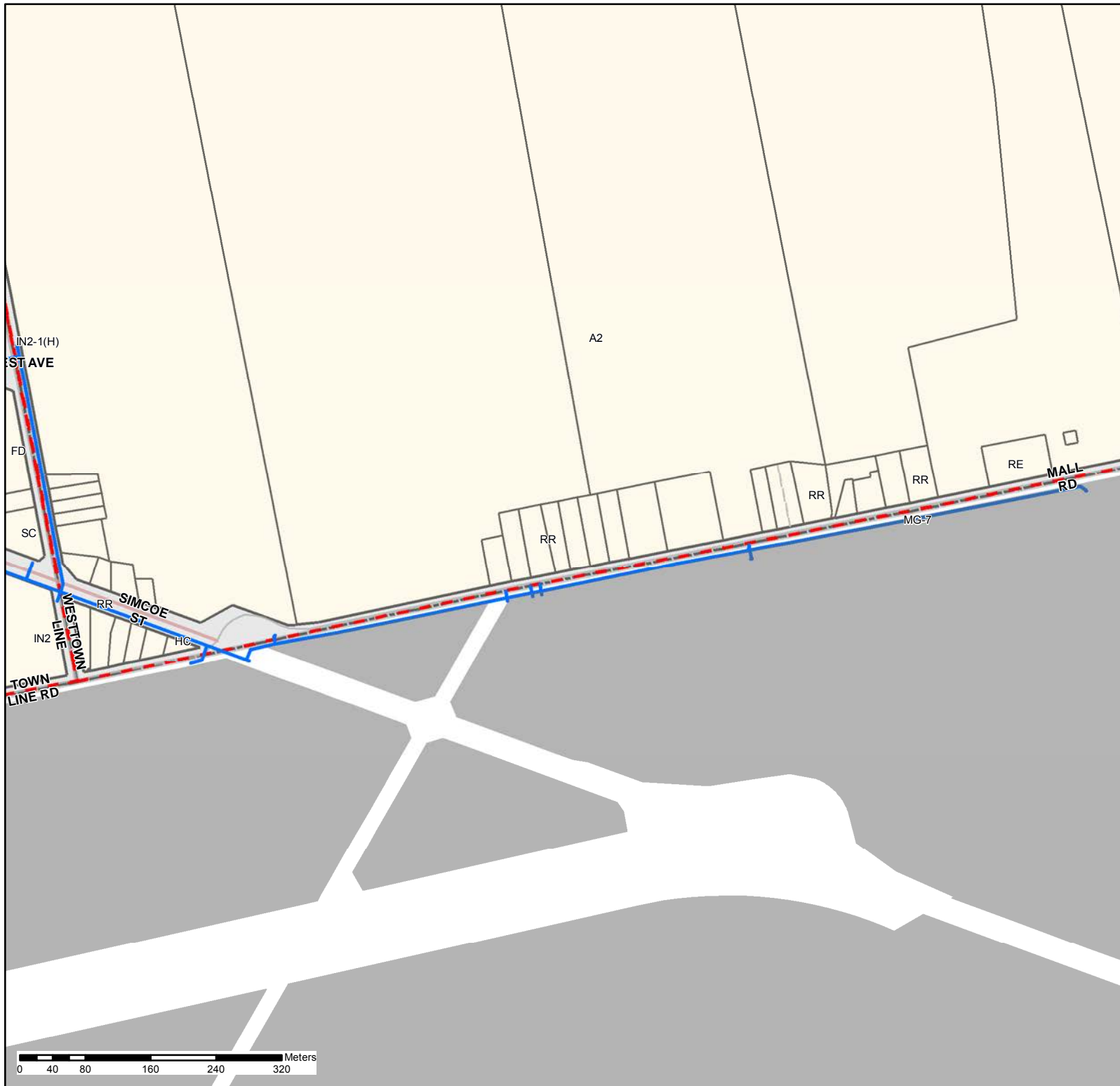
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Water 7

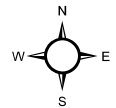
Tillsonburg East

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Legend

-  Watermain
-  Settlement Boundary



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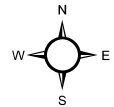
Water 8

Ingersoll North

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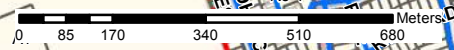
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-  Watermain
-  Settlement Boundary



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Water 9

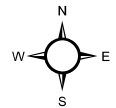
Ingersoll West

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-  Watermain
-  Settlement Boundary



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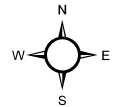
Water 10

Drumbo

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-  Watermain
-  Settlement Boundary



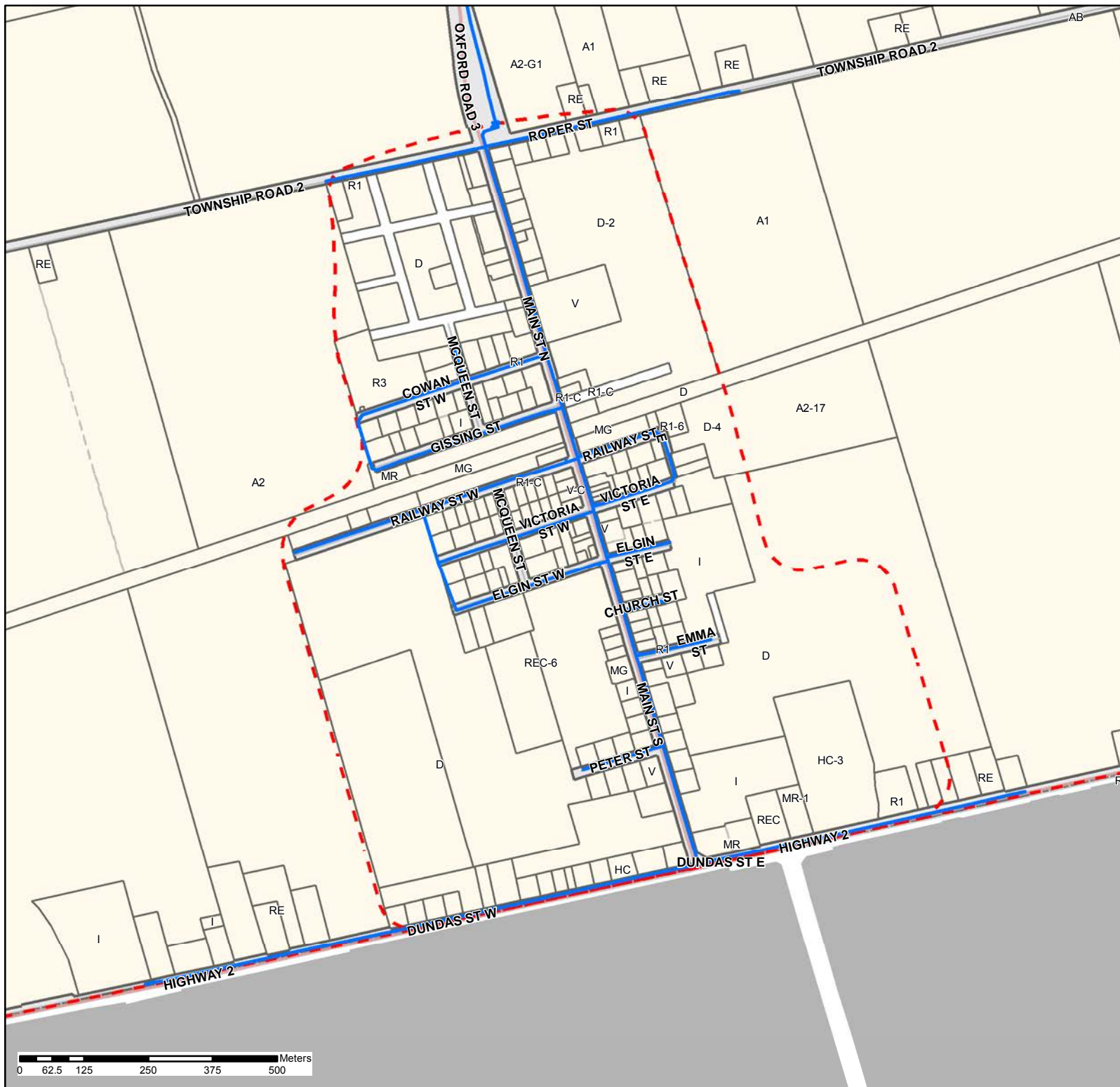
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Water 11

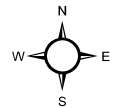
Princeton

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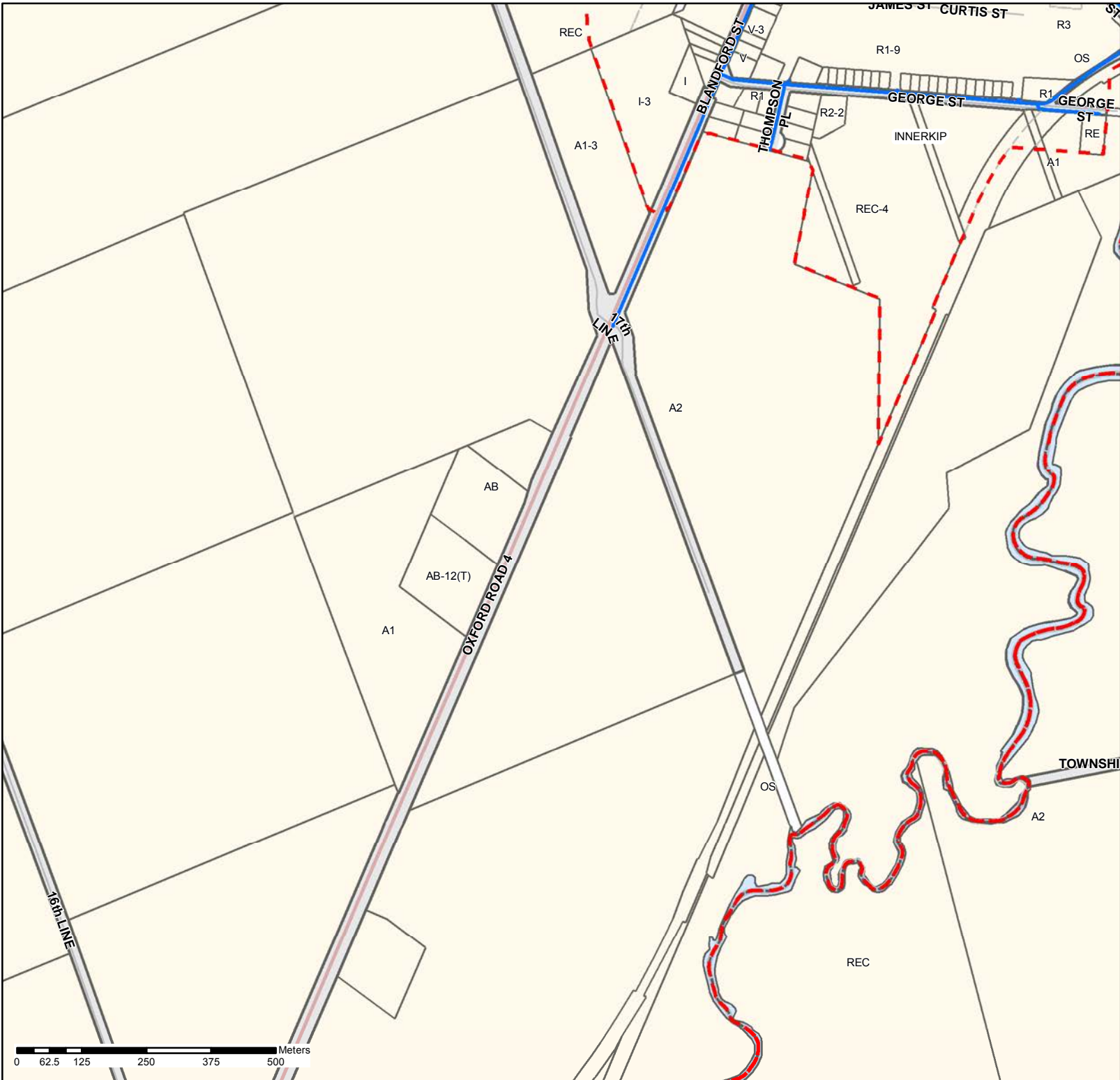
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-  Watermain
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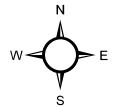
Water 12

Innerkip

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Legend

- Watermain
- Settlement Boundary



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Water 13

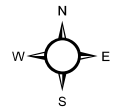
Thamesford

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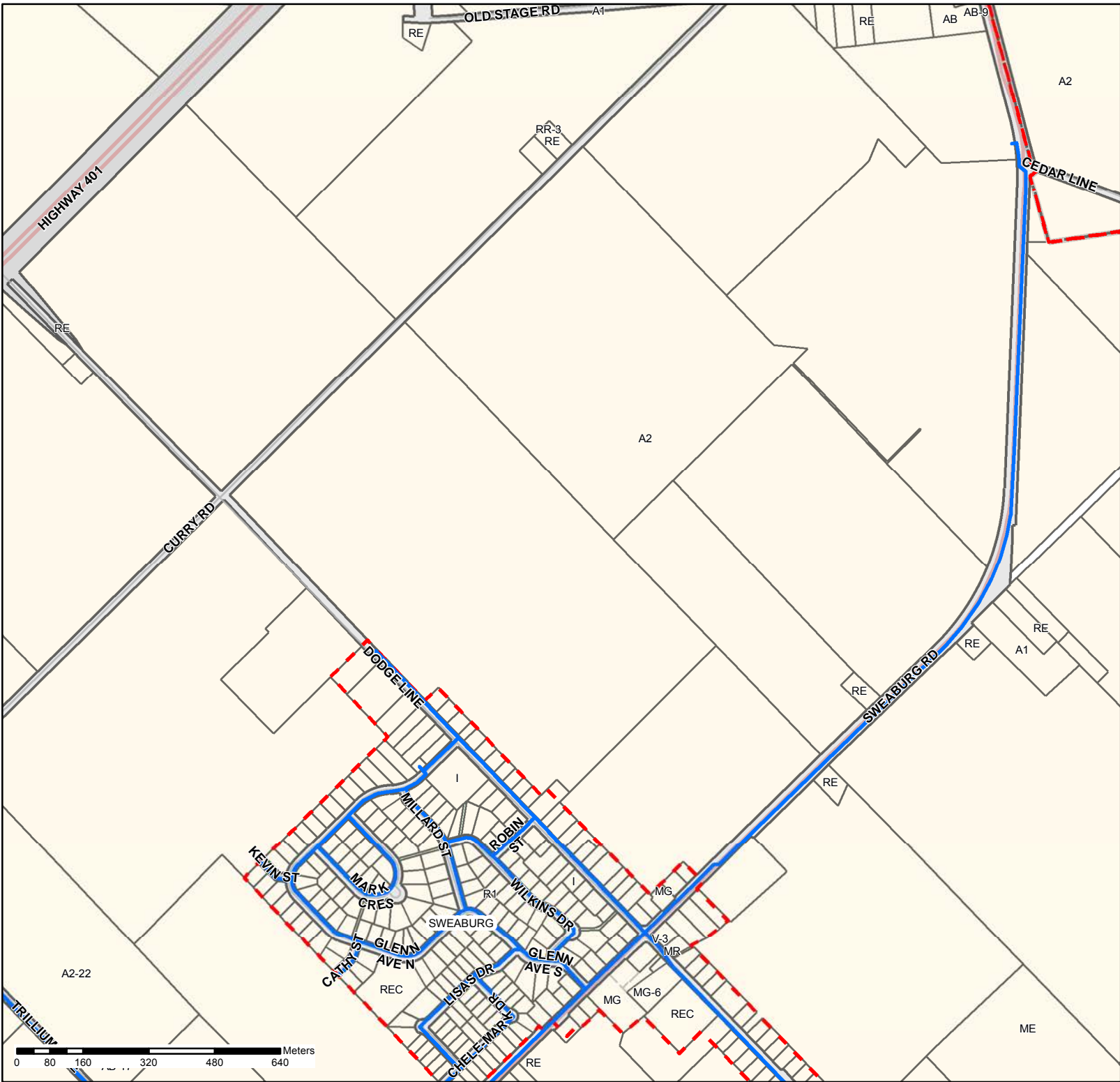
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-  Watermain
-  Settlement Boundary



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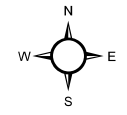
Water 14

Sweaburg East

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Legend

- Watermain
- - - Settlement Boundary



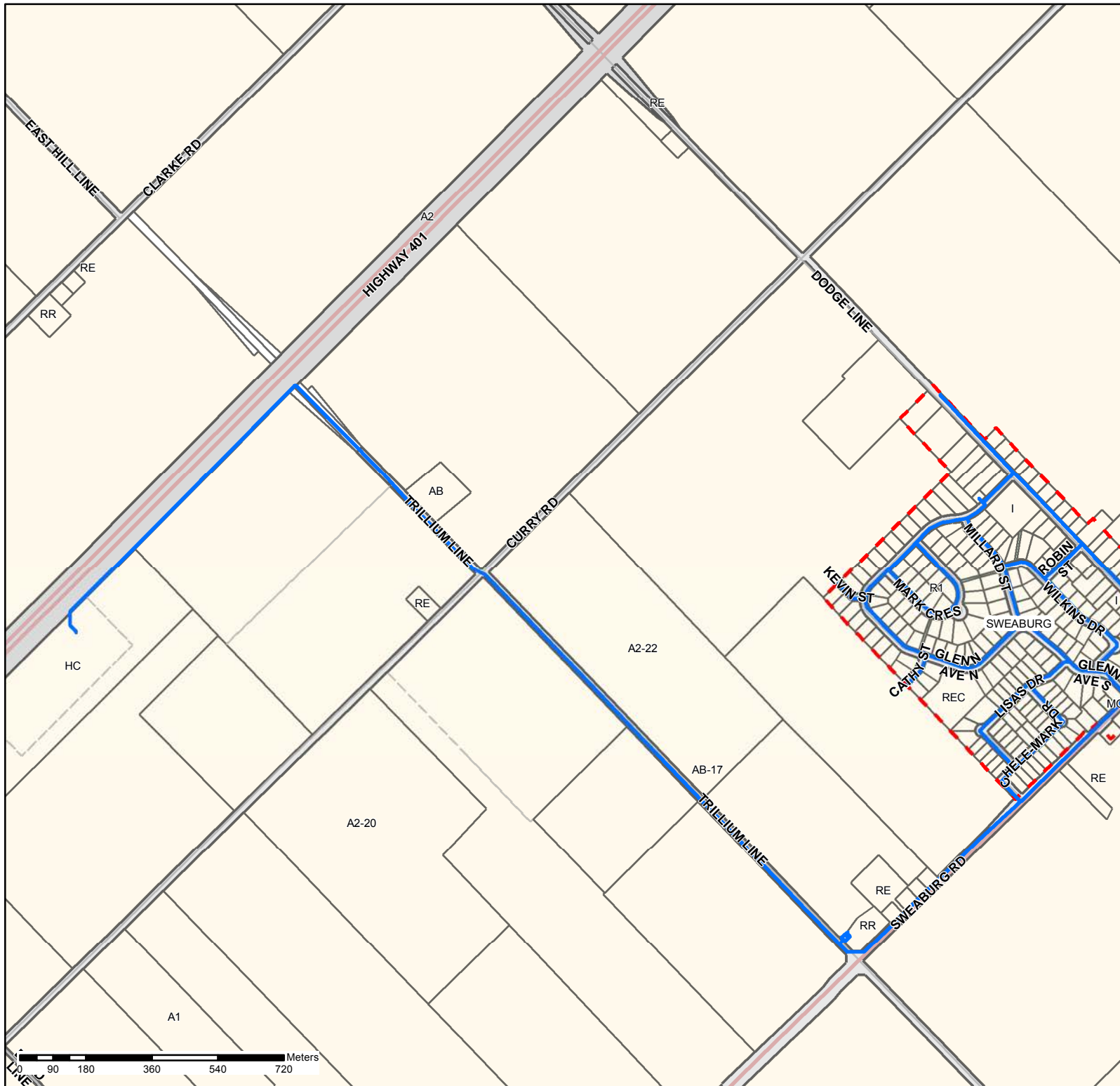
Map Date: May 13th, 2016
 Map Created by H. McClure, CASPO

Projection Information:
 North American Datum (NAD) 1983
 Universal Transverse Mercator (UTM) zone 17N
 This map is for reference only.
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 This is not a plan of survey.



Water 15

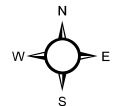
Sweaburg West

DRAFT



Legend

-  Watermain
-  Settlement Boundary



Map Date: May 13th, 2016
Map Created by H. McClure, CASPO

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Water 16

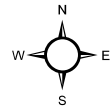
Mount Elgin

DRAFT



Legend

-  Watermain
-  Settlement Boundary



Map Date: May 13th, 2016
Map Created by H. McClure, CASPO

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Water 17

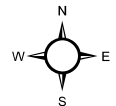
Brownsville

DRAFT



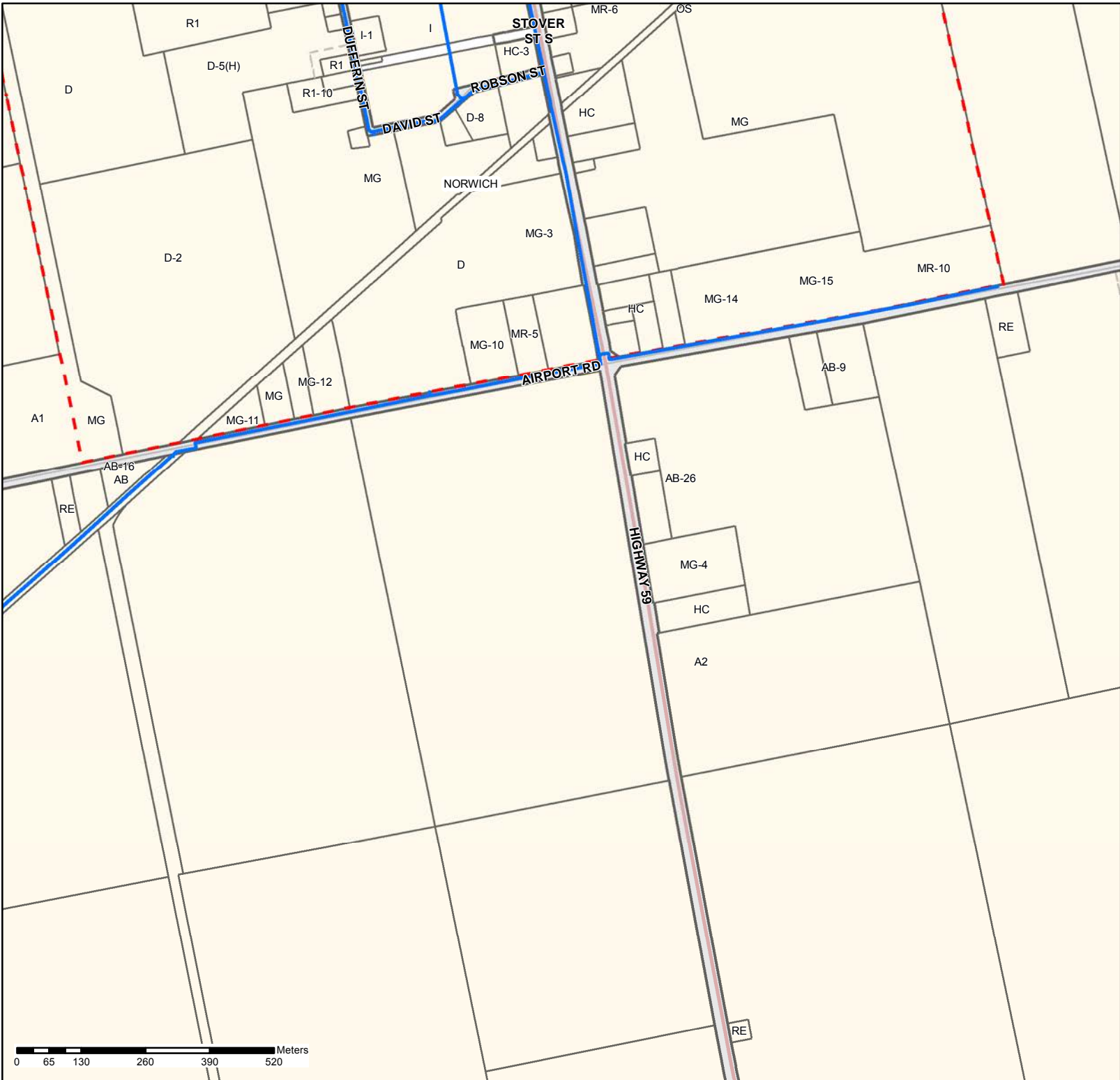
Legend

-  Watermain
-  Settlement Boundary



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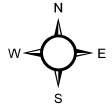
Water 18

Norwich Village

DRAFT

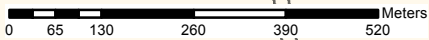
Legend

-  Watermain
-  Settlement Boundary



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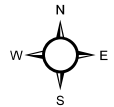
Water 19

Norwich to Springford Map 1

DRAFT

Legend

-  Watermain
-  Settlement Boundary



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 Map Created by H. McClure, CASPO

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Water 20

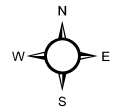
Norwich to Springford Map 2

DRAFT



Legend

-  Watermain
-  Settlement Boundary



Map Date: May 13th, 2016
Map Created by H. McClure, CASPO

Projection Information:
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Universal Transverse Mercator (UTM) zone 17N
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Water 21

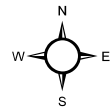
Norwich to Springford Map 3

DRAFT



Legend

-  Watermain
-  Settlement Boundary



Map Date: May 13th, 2016
Map Created by H. McClure, CASPO

Projection Information:
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Water 22

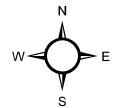
Springford

DRAFT



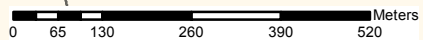
Legend

-  Watermain
-  Settlement Boundary



Map Date: May 13th, 2016
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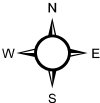
Water 23

Springford to Otterville

DRAFT

Legend

-  Watermain
-  Settlement Boundary



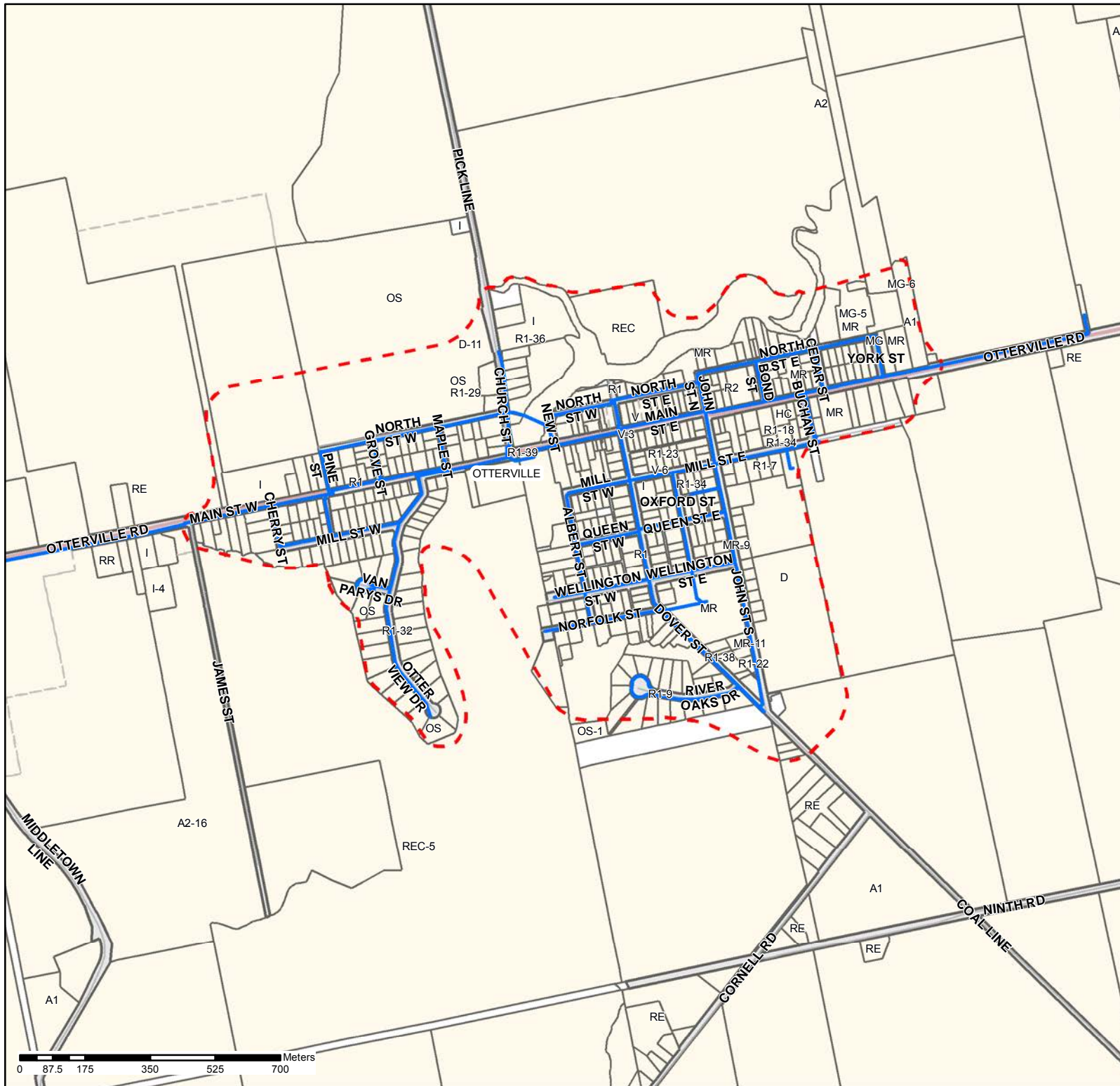
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Water 24

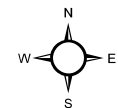
Otterville

DRAFT



Legend

-  Watermain
-  Settlement Boundary



Map Date: May 13th, 2016
Map Created by H. McClure, CASPO



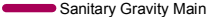
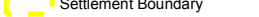
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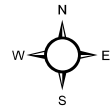
Sewer 1

Woodstock North

DRAFT

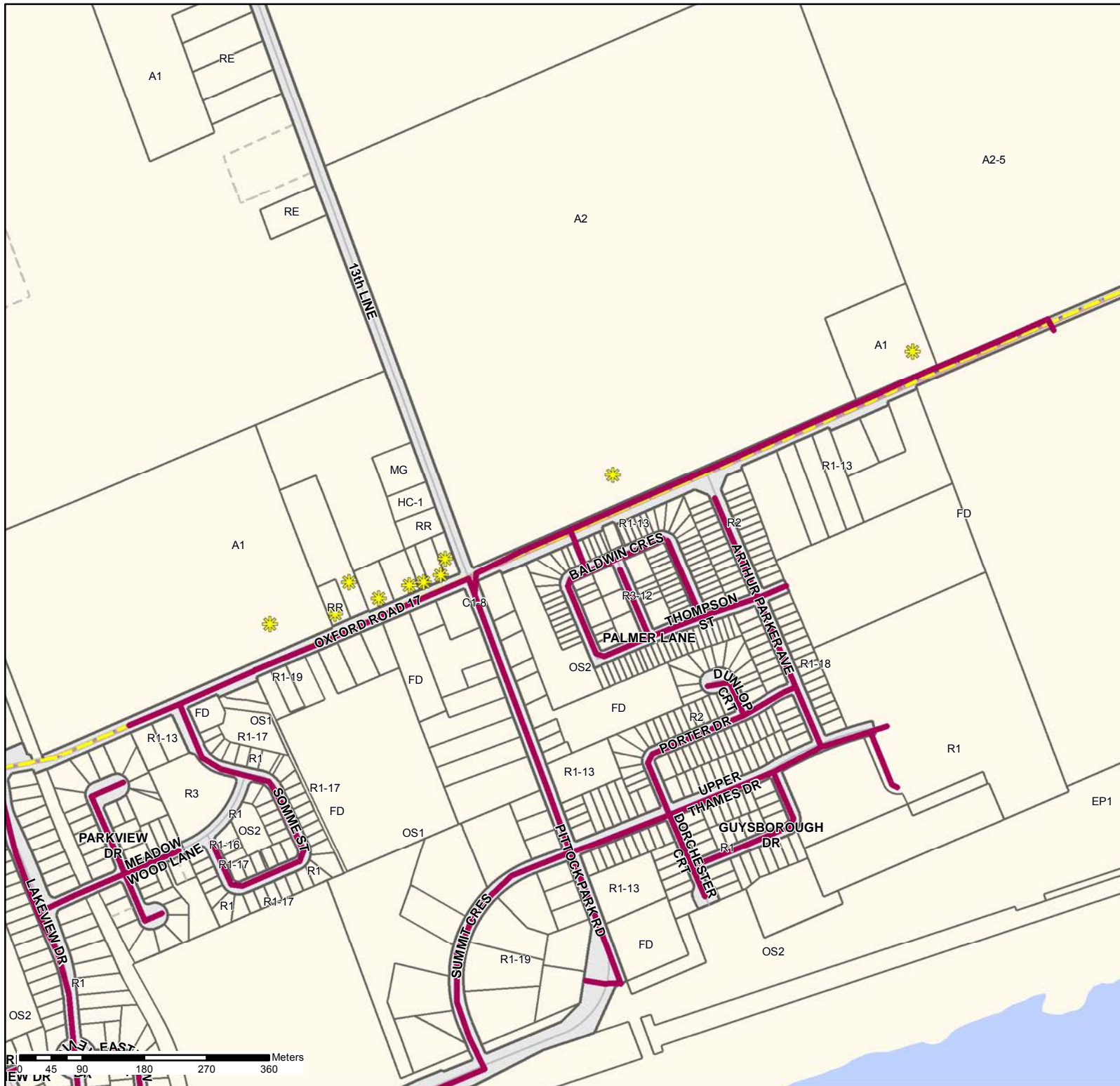
Legend

-  Properties to which municipal sanitary services may be connected in accordance with section 4.2.2.6.1.1
-  Sanitary Low Pressure Main
-  Sanitary Gravity Main
-  Settlement Boundary



Map Date: May 13th, 2016
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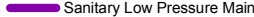
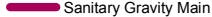
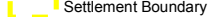


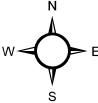
Sewer 2

Woodstock East

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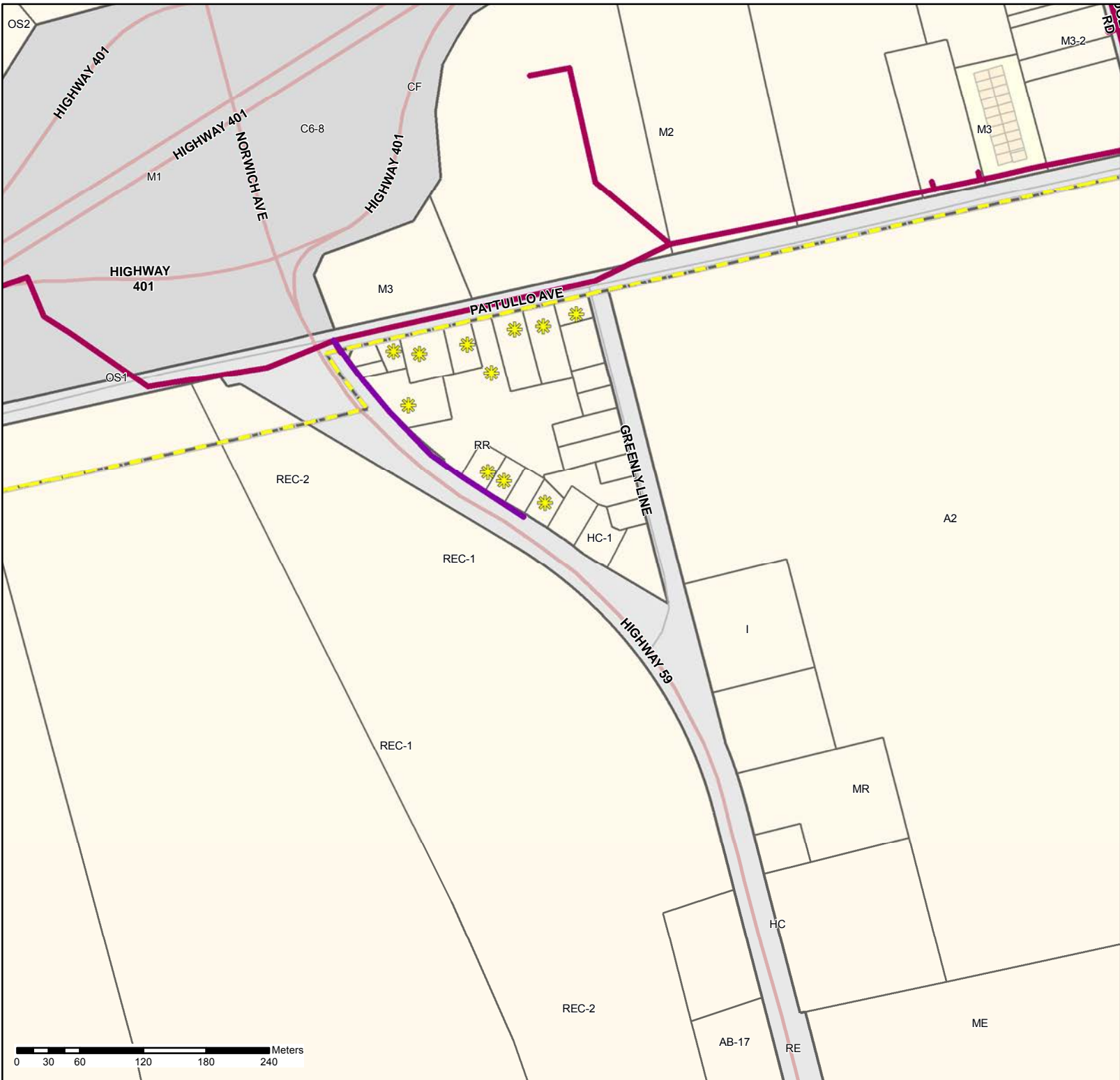
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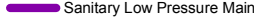
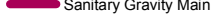
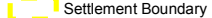


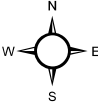
Sewer 3

Woodstock South

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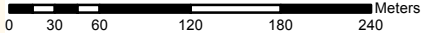
Legend

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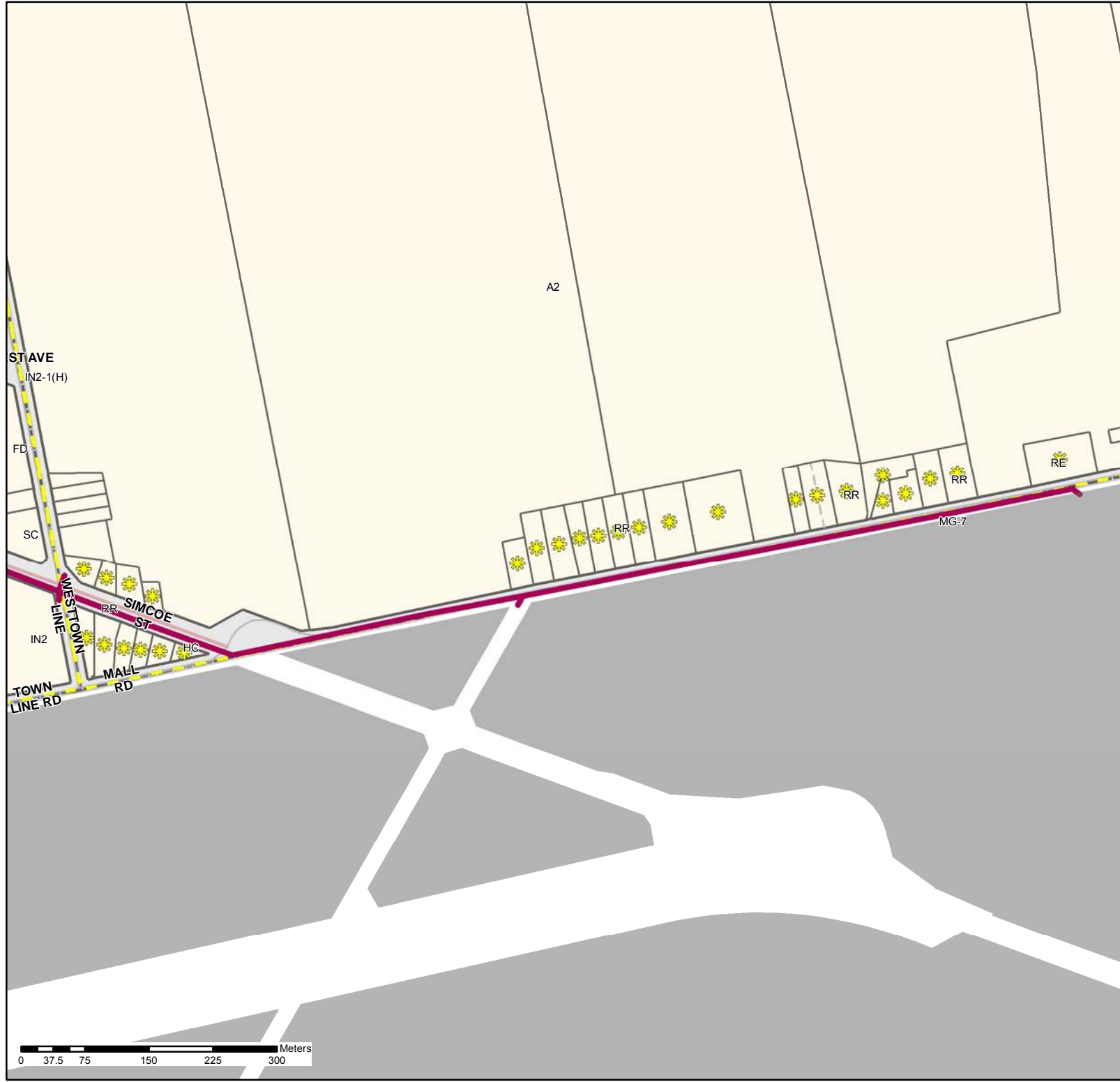
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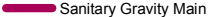
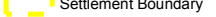
Sewer 4

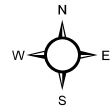
Tillsonburg

DRAFT



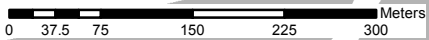
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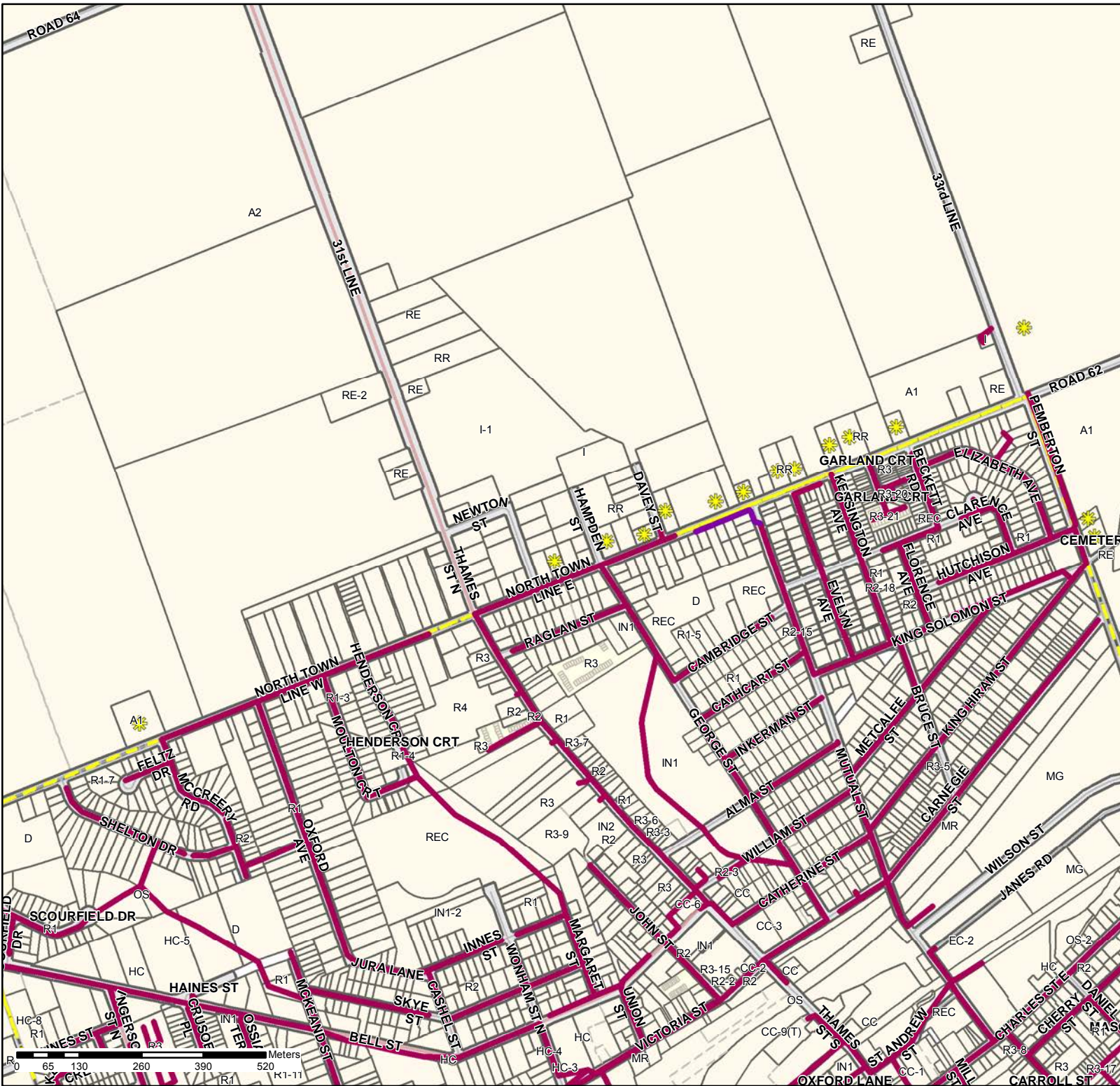
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-  Sanitary Gravity Main
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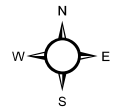
Sewer 5

Ingersoll

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Legend

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Sewer 6

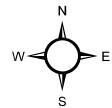
Thamesford

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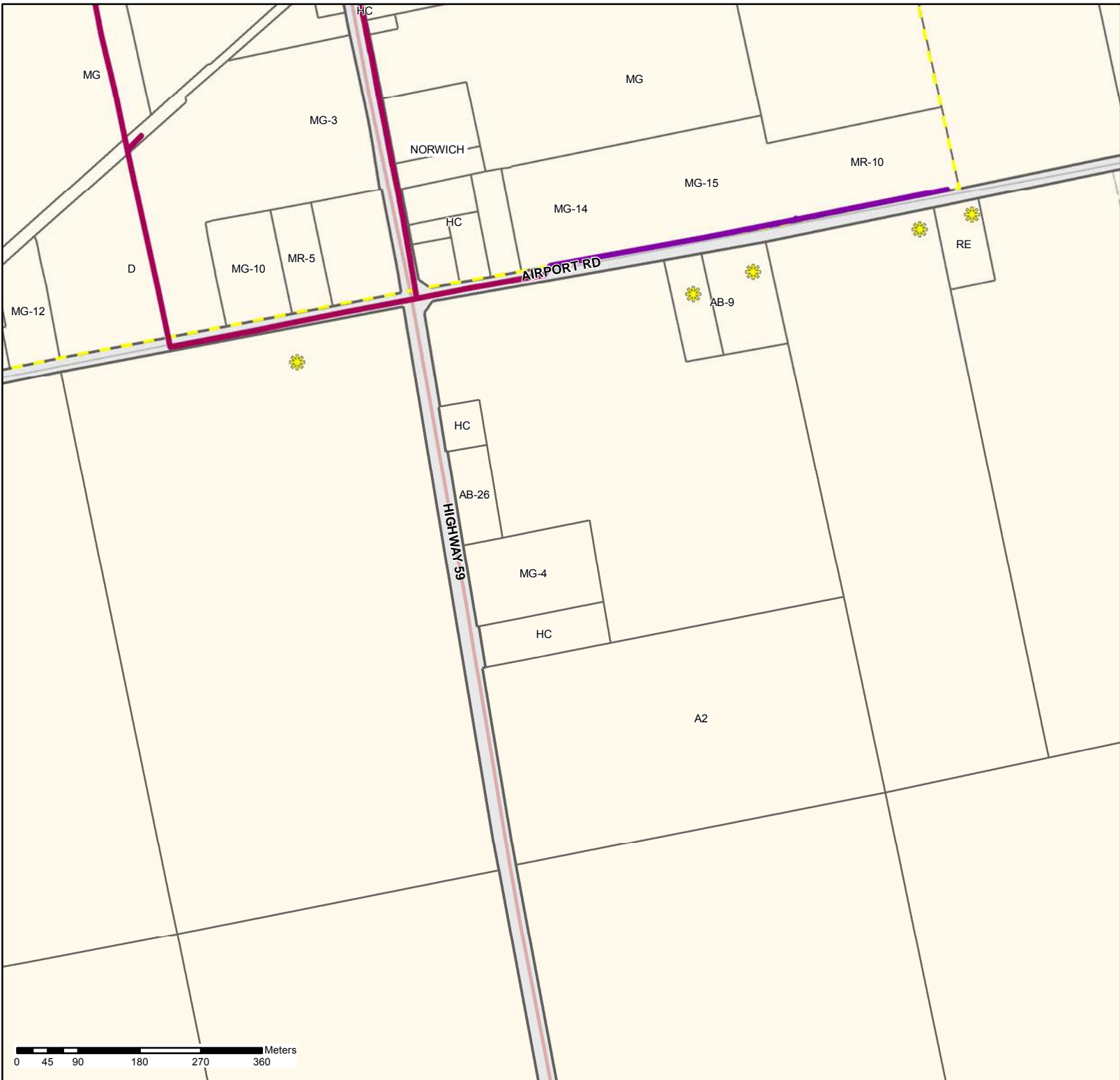
Legend

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- Sanitary Gravity Main
- Settlement Boundary



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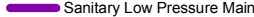
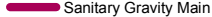
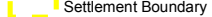


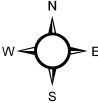
Sewer 7

Norwich

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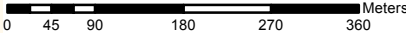
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DEPARTMENT: Clerk's Department

REPORT NO: C-023-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Integrity Commissioner

OBJECTIVE

To get Council direction to appoint an integrity commissioner.

BACKGROUND

Since the beginning of this term staff have been working to get all of Council's procedural by-laws up to date. The following by-laws have been updated:

Procedure By-law 15-4803 May 11, 2015

Procurement By-law 15-4804 May 11, 2015

Delegation By-law 16-4859 January 11, 2016

Accountability and Transparency By-law 16-4860 January 11, 2016

The only by-laws that leaves are the Code of Conduct by-law and the Notice By-law (a report for the Notice By-law is coming shortly).

Staff have now reviewed the Code of Conduct by-law 11-4646 and have determined that it does not need updating.

However, the by-law does require the appointment of an Integrity Commissioner.

ANALYSIS

Currently there only a few individuals that provide the service of an integrity commissioner and very few have actual experience conducting investigations. As per our Procurement By-law 15-4804 this service has been determined to be one in which we may sole source as there is a lack of responsible competition and the supplier possesses exclusive capabilities (experience conducting an investigation). It is our fear that due to the lack of service providers, tendering will simply drive up our costs. Also,

we have had a few inquiries regarding our Code of Conduct so we would like to make sure we have an Integrity Commissioner prior to a complaint being filed (if one is filed). This appointment is intended to be for the remainder of the term and at the end of the term we propose to join with other Oxford municipalities to do a joint tender and hopefully it will net good results for an Integrity Commissioner.

Mr. Gregory Stewart, of Donnelly Murphy is our current Closed Meeting investigator and he currently acts as the Integrity Commissioner for Middlesex County and Middlesex Centre. He has conducted investigations previously acting as the Integrity Commissioner. The fee he is going to charge will be the same as the fee he charges for meeting investigation being \$250 per hour for an investigation. There is no retainer.

We would however incur some fees as a part of the scope of work would involve the following:

- Once per term do a presentation to Council regarding the role of the integrity commissioner and the responsibilities of the members under the Code of Conduct;
- Once per term distribute written materials regarding the role of the integrity commissioner and the responsibilities of the members under the Code of Conduct;
- Provide advice and recommendations to Council regarding amendments to the Code of Conduct;
- Prepare and deliver an annual report to Council summarizing the activities of the year if there are any activities that year;
- And of course, investigate complaints and provide a report to Council which shall include their opinion on whether a member has contravened the Code of Conduct, a by-law or policy governing the ethical behavior of Council members and outline the terms of any settlement of the complaint. The report may recommend corrective action and /or a penalty; however Council makes the final decision on whether the penalty shall be imposed.

The other municipalities of Oxford are also investigating the potential appointment of Mr. Stewart as well.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-023-16 be received as information.

AND THAT Council direct the Clerk to bring forward a by-law for the appointment of Mr. Gregory Stewart of Donnelly & Murphy to be the Integrity Commissioner for the Town of Ingersoll as per by-law 11-4646.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

AGREEMENT FOR MUNICIPAL INTEGRITY COMMISSIONER

THIS AGREEMENT made as of the _____ day of _____, 2016.

BETWEEN:

THE CORPORATION OF THE TOWN OF INGERSOLL

(hereinafter referred to as "Ingersoll") OF THE FIRST PART

AND:

GREGORY F. STEWART

(hereinafter referred to as "Gregory F. Stewart") OF THE SECOND PART

WHEREAS:

- (A) Section 223.3 through 223.8 of the Municipal Act, 2011, S.O. 2011, c.25 (the "Act") contemplates and authorizes a municipality to appoint an Integrity Commissioner to, among other things, provide advice and guidance to members of Council and local boards as to the application of any Code of Conduct and municipal procedures, rules, and policies relating to their ethical behavior, and, furthermore, to making inquiry into requests as to alleged contraventions of any such Code of Conduct by a member of Council or board and to report the results of such inquiry to the municipality;
- (B) In appointing an Integrity Commissioner and in assigning powers and duties to him or her, a municipality is to have regard to, among other things:
 - i) the independence and impartiality of the said Commissioner;
 - ii) confidentiality in respect of the activities of the Integrity Commissioner;
 - iii) the credibility required to be attributed to the role of the Integrity Commissioner; and
- (C) Ingersoll is satisfied that Gregory F. Stewart has the skills and ability to meet the foregoing criteria.

NOW THEREFORE, in consideration of the payment of the sum of one dollar (\$1.00) by each party to the other and the covenants and hereinafter set forth, the sufficiency and receipt of which consideration is hereby acknowledged, the parties hereto agree as follows:

1. Term – The term of this agreement is for the period commencing _____ (the "commencement date") and ending on _____ unless subject to prior early termination by either of the parties hereto and/or as otherwise renewed or extended by agreement of the parties.
2. Services – Ingersoll hereby retains and appoints Gregory F. Stewart as Integrity Commissioner for the purposes of Sections 223.3 through 223.8 of the Act and Gregory F. Stewart accepts such appointment and agrees to provide such services as are reflected in the Act and as requested by the municipality, at all times in accordance with and to the standards as set forth in the Act.
3. Duties – As Integrity Commissioner, Gregory F. Stewart shall perform the duties and have the powers provided for in the Act, including but not limited to the following:
 - (1) *Advisory:* Providing the full Council with specific and general opinions and advice respecting compliance by elected officials in respect of the provisions of governing statutes the Code of Conduct and any other applicable procedures, rules, and policies.
 - (2) *Compliance Investigation/Determinations:* upon proper request from a member of Council or local board, municipal administration or one or more members of the public, to conduct an inquiry and make a determination as to any alleged contravention of the Code of Conduct or applicable procedures, rules, and policies by a member of Council or local board and, thereafter, to report the details and results of such inquiry to municipal Council.
 - (3) *Educational:* provide the Chief Administrative Officer or as directed with an annual report of activities during the previous calendar year as Integrity Commissioner, including but not necessarily limited to advice given to Council or individual members of Council and a summary of inquiry results and determinations; furthermore, provide outreach programs to members of Council and local boards and relevant staff on legislation, protocols, and

office procedures emphasizing the importance of compliance with a Code of Conduct for public confidence in Municipal Government; and, furthermore, dissemination of information available to the public on the website operated by Ingersoll.

Notwithstanding that set forth above, the parties acknowledge and agree that the function of the Integrity Commissioner is to provide advice and opinion to Council and members thereof, to provide independent complaint prevention, investigation, adjudication, and resolution to members of Council and the public, and education respecting adherence with the Code of Conduct for members of Council and other procedures, rules, and policies governing ethical behavior.

The parties hereto also acknowledge and agree that Gregory F. Stewart, as Integrity Commissioner, will perform services, and in particular those services relating to advisory and educational duties, in a manner so as to avoid duplicated advice, opinion, and cost in respect of identical requests and inquiries – for example, the Integrity Commissioner shall decline to provide individualized advice and opinion to more than one member of Council or a local board on identical issues but should choose to provide general advice to Council or such local board as a whole to answer all such inquiries. In addition, it is recognized that Gregory F. Stewart, as Integrity Commissioner, will likely receive requests for advice on matters involving compliance with the Municipal Conflict of Interest Act (the “MCIA”) – while the Integrity Commissioner may provide general interpretation of the MCIA, it is expected that individual members of Council or local boards will seek independent legal advice on a specific question of individual compliance with such legislation.

4. Fees

Hourly Rate – Gregory F. Stewart will be paid a fee of TWO HUNDRED FIFTY DOLLARS PER HOUR (\$250.00/hour), plus applicable taxes, for time devoted to services as Integrity Commissioner for Ingersoll.

- a) Expenses – Upon presentation of receipts, Gregory F. Stewart will be entitled to reimbursement of expenses incurred in relation to performance of duties contemplated by this agreement, including but not limited to food and hotel costs, car rental, railway transportation, and/or fuel charges, all at the respective municipal rates then in affect.
- b) Legal Advice/Fees – The parties agree that, when necessary, Gregory F. Stewart may arrange for and receive legal assistance and advice to properly perform the duties contemplated by this agreement. The parties agree that, as a direct cost and not as a reimbursable expense, Ingersoll shall pay the cost of such legal assistance and advice.

5. Independent Contractor – Notwithstanding the appointment as a statutory officer, the parties agree and acknowledge that Gregory F. Stewart is a contractor independent of Ingersoll. Nothing within this agreement shall be interpreted to render or create a relationship of employer/employee, partnership, franchise, agency, joint venture or other like arrangement as between Gregory F. Stewart and Ingersoll.

6. Statutory Officer – For purposes of the agreement and solely for the purpose of arranging for errors and omission insurance, the Integrity Commissioner shall be deemed to hold the status of “Statutory Officer” under the Municipal Act.

7. Indemnification – Ingersoll agrees to indemnify and save harmless Gregory F. Stewart, his agents and assigns, from and against any and all liabilities, losses, suits, claims, demands, damages, expenses, costs (including all legal costs), fines and actions of any kind or nature whatsoever arising out of or in connection with the provision of services and carrying out of duties as contemplated hereunder, including but not necessary limited to any alleged breach of this agreement, any procedural defect, or any breach of relevant statutory provisions.

8. Early Termination – The within agreement may be terminated by either party at the end of any calendar year by delivery of a written notice of such early termination delivered on or before December 1st of any such calendar year during the term of this agreement.

9. Notice – Any notice required pursuant to this agreement shall be delivered to the respective parties hereto at the following addresses:

For Ingersoll:
130 Oxford Street (2nd Floor)
Ingersoll, Ontario
N5C 2V5

For Gregory F. Stewart:
c/o Donnelly Murphy Lawyers PC
18 The Square
Goderich, Ontario
N7A 3Y7

Any written notice between the parties hereto which specifically excludes any invoice rendered herein, shall be delivered or sent by pre-paid registered mail addressed to the parties at the respective addresses listed above. Notice shall be deemed to have been received on the date on which notice was delivered to the addresses designated or, in the case of mailing, on the fifth day after the date of mailing.

10. Severability – All paragraphs, terms, and conditions of this agreement are severable and the invalidity, illegality or unenforceability of any such paragraph, term, or condition shall be deemed not to affect the validity, legality, or enforceability of the remaining paragraphs, terms and conditions.
11. Complete Agreement – This agreement, including any schedule hereto, constitutes the entire agreement between the parties and supersedes all prior agreements, negotiations and discussions, whether oral or written, with respect to the subject matter of this agreement.
12. Enurement – This agreement shall enure to the benefit of and is binding upon the parties hereto and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties are to have caused the agreement to be signed and sealed and/or executed by their respective officers which are duly authorized as of the date first written above.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

INGERSOLL:

Per: _____
Mayor

Per: _____
Clerk

We have authority to bind the Municipal Corporation.

GREGORY F. STEWART:

Gregory F. Stewart



DEPARTMENT: Clerk's Department

REPORT NO: C-024-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Notice By-law

OBJECTIVE

To bring forward an updated Notice By-law for Council Consideration.

BACKGROUND

Since the beginning of this term staff have been working to get all of Council's procedural by-laws up to date. The following by-laws have been updated:

Procedure By-law 15-4803 May 11, 2015

Procurement By-law 15-4804 May 11, 2015

Delegation By-law 16-4859 January 11, 2016

Accountability and Transparency By-law 16-4860 January 11, 2016

The only by-laws that leaves are the Code of Conduct by-law (which is the subject of another report) and the Notice By-law.

The Notice By-law is an integral part of a municipalities tools to communicate with the public.

Section 270 (1) of the Municipal Act states: A municipality shall adopt and maintain policies with respect to the following matters:

...the circumstances in which the municipality shall provide notice to the public and, if notice is to be provided, the form, manner and times notice shall be given.

In some cases the municipal act is very specific about what notices are required. In others it is up to the municipality.

ANALYSIS

Staff have reviewed the Notice by-law and even attended a webinar put on by Fred Dean, Municipal Solicitor specifically about the Notice By-law.

As such, we feel the attached by-law represents a good Public Notice By-law using the latest information available about Notice by-laws.

In this version of the Notice by-law where the legislation is specific about the time and timing of notice we have deferred to that legislation. Rather than recreating the legislation (which would lead to frequent by-law updates) we allow the legislation to provide the advice for that notice.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-024-16 be received as information.

AND THAT the Public Notice By-law be brought forward for Council consideration.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Notice By-law

PURPOSE:

To provide for the form, manner and timing in which the Town shall provide notice to the public and/or its stakeholder where notice is appropriate and/or prescribed pursuant to the Municipal Act, 2001.

STATEMENT:

In accordance with the *Municipal Act, 2001*, a municipality shall adopt and maintain policies with respect to providing notice to the public and, the form, manner and times notice shall be given.

SCOPE:

This policy applies to public notices issued by the Town of Ingersoll, pursuant to the Municipal Act, 2001, with the following exceptions:

- a) Where notice is otherwise prescribed by statute, regulation, Town By-law or other policy;
- b) Where Council directs an alternate form or manner of public notice or deems that notice is not required;
- c) Where notice requirements may need to be altered pursuant to an Emergency Provision.

DEFINITIONS:

“Council” means the Council of the Corporation of the Town of Ingersoll

“Day” means calendar day

“Posted” means electronically publishing the notice

“Public Notice” means a written, published and or printed notification given to the public generally, but does not include notice given only to a specified person

“Website” means the Town of Ingersoll website www.ingersoll.ca

GUIDING PRINCIPLES

The Town of Ingersoll shall demonstrate adherence to the notice provisions of legislation, as well as any Town by-laws and policies containing notice requirements, based on the following principles:

- (a) Stakeholders and public have the right to be informed as to what, when and where the business of the municipality is being conducted;
- (b) Notice should be timely in accordance with the scope and magnitude of the issue or as prescribed by legislation, by-law or policy;
- (c) Notice is to be given in such a manner as to reach the largest broadcast audience affected by the issue or matter;
- (d) Consideration is to be given to ensuring information is accessible, in a useful format that is easy to understand, and is inclusive and respectful to all citizens;

- (e) Consideration is to be given to providing direct notice for those individuals or stakeholders directly impacted, where reasonable and appropriate;

PROCEDURE:

All Town staff is to adhere to and consider the application of this policy when determining whether notice is appropriate, as well as the form and manner in which such notice should be given.

Provision of Notice

Where notice is required, including notice of intention to pass a by-law, or notice of a public meeting is required; the notice shall be given pursuant to Schedule A as attached.

The provision of notice may also be in the form of direct delivery, including hand delivery, direct mail, facsimile and email, posting on website, newspapers, location signs, radio and television (e.g. media releases).

Time of Notice

Where notice of intention to pass a by-law or notice of public meeting is required to be given, such notice shall be provided in time frame prescribed in the legislation or its regulations and if it is not prescribed, notice shall be given pursuant to Schedule "A" as attached. Notices required under the Planning Act shall be in accordance with the time frames set out in the Planning Act.

General

Where separate by-laws and/or policies have been enacted in accordance with the provisions contained in legislation, the notice provisions set out in such by-laws and policies shall prevail.

Application

The requirement to give reasonable notice to the public shall be deemed fulfilled upon completion of the actions dictated in this procedure.

The notice requirements set out in this policy are minimum requirements. Nothing in this policy shall prevent the use of more comprehensive methods of providing notice or providing longer periods of notice at the discretion of the Clerk.

Given the the cost associated with newspaper advertisements and the reducing use of newspapers, this form of public notice is to be limited in its use. Where newspapers are utilized to provide notice, the Clerk shall determine the most appropriate newspaper(s) to use in a particular notice. The decision shall be based on the citizens affected by the particular subject matter.

Where public notice is desired but not legislated through this procedure or other legislative means, the notice undertaken by the Town should reflect the magnitude and complexity of the issue/initiative and desired goal or outcome. In selecting the appropriate notice beyond the scope of this procedure the following four recognized types of public engagement will be considered:

- To inform-provide information to assist in understanding the initiative, alternatives, opportunities or solutions;
- To consult-obtain feedback on analysis, alternatives and/or decisions;
- To involve-work directly with the community throughout the process to ensure concerns and aspirations are understood; and
- To collaborate-partner with the community in the development of a decision to seek alternatives and/or a preferred solution.

The determination of appropriate notice beyond the scope of this procedure will be at the discretion of the Clerk.

Emergency Provisions

This procedure applies except where the Mayor, in consultation with the Chief Administrative Officer, determines that notice should be waived due to emergency, urgency or time sensitivity situations or situations which could affect the health and wellbeing of the residents of Ingersoll. Council shall be informed by email if an exemption is applied.

Responsibility

It is the responsibility of the appropriate Director in conjunction with the Clerk to ensure notice requirements applicable to their department are met.

Policy Maintenance and Amendments

Every effort will be made to maintain this policy within currently prescribed requirements and will be amended to reflect those changes.

This policy will be reviewed a minimum of once per Council term to ensure its effectiveness.

Schedule "A"
Town of Ingersoll Notice Provisions
*Denotes notice required by the Act

Subject	Public Meeting Requirement	Manner of Giving	Timing of Notice
Financial			
Financial Statements within 60 days after receiving the audited financial statements – Municipal Act Section 295 (1)	No	Post on website and in newspaper	As prescribed by the Act
User Fee By-law Amendment	No	Post on Website through Council Agenda	48 hours before the meeting.
Sale of Seized Personal Property – Notice Section 351(8)	No	Prepaid registered mail to affected party; published in paper; posted on website	Posted on website at least 30 days prior to auction
Governance			
Proposal to Restructure – Municipal Act – Section 173	Yes	Post on website and newspaper	14 days prior to public meeting
Change of Name of Municipality – Municipal Act – Section 187	No	Post on website	14 days prior to meeting
Change composition of Council – Municipal Act – Section 218 (2) & 219	Yes	Post on website	14 days prior to public meeting
Number of Votes for Council Members – Municipal Act – Section 218 (3) & 219	Yes	Post on website	14 days prior to public meeting
By-law to dissolve or make changes to a local board – Section 216 (4)	No	Written notice by registered mail provided to the local board	at least 14 days prior to consideration of by-law
Procedural By-law Amendments – Municipal Act Section 238	No	Post on website through agenda	48 hours before the meeting.
Establishment of Wards – Notice – Section 222(3)	No	Post on website and newspaper	14 days prior to meeting
Regulatory			
Sale of Land (By-law 08-4429) – Municipal Act – Section 270	No	As directed by by-law 08-4429	

Power of Entry – Municipal Act – Section 435	No	As directed by the Act	As directed by the Act
Transportation Services			
Permanent Closure of a Highway – Municipal Act – Section 34 (1)	No	Signage posted and post on website	30 days prior to enactment of by-law
Temporary closure of a highway for construction	No	Post on website, signage posted, notice to adjacent property owners	Update website as necessary, signage posted as soon as practical
Changing Name of a Highway	No	Post on website, signage poste	30 days prior to enactment of by-law
Misc.			
Temporary Program Disruption or Service Disruption	No	Posting in a conspicuous place at the affected premises and on the website	As soon as possible after it is determined that there will be a service disruption



DEPARTMENT: Clerk's Department

REPORT NO: C-025-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Noise By-law Exemptions

OBJECTIVE

To receive Council approval for Noise By-law Exemptions for various summer events in the Town of Ingersoll.

BACKGROUND

In an effort to streamline processes, the Delegation By-law (16-4859) delegated authority to staff to approve the use of parks in the community and road closures for events.

However, under current noise by-law 94-3633 still requires Council approval for noise by-law exemptions.

As such staff are bringing forward 3 events that require noise by-law exemptions.

ANALYSIS

The Three events that require Council approval for noise by-law exemptions are as follows:

Relay for Life June 24, 2016 11:00 p.m. to 12:00 a.m.

Canterbury Folk Festival July 8 & 9th

Slo-pitch tournament August 5th & 6th (possibly 7th if rain)

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-025-16 be received as information.

AND THAT exemptions to the noise by-law 94-3633 be approved for the following events:

Relay for Life June 24, 2016 11:00 p.m. to 12:00 a.m.

Canterbury Folk Festival July 8 & 9th

Slo-pitch tournament August 5th & 6th (possibly 7th if rain)

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



Canadian Cancer Society
Société canadienne du cancer

March 21, 2016

Mayor Ted Comiskey and
Town of Ingersoll Members of Council
130 Oxford Street (2nd Floor)
Ingersoll, ON
N5C 2V5

Dear Mayor Comiskey and Town of Ingersoll Members of Council:

The Canadian Cancer Society is hosting its 14th annual Relay For Life in Ingersoll on Friday, June 24, 2014 at Ingersoll & District Collegiate Institute. In the 13 years of Relay For Life in Ingersoll, the community – businesses, organizations and citizens have raised over \$1.3 million dollars in the fight against cancer!

The Canadian Cancer Society is extremely appreciative to the community of Ingersoll and all it has done to help us achieve this remarkable total. While these dollars are impressive, we continue to do everything we can to minimize costs wherever possible so that more dollars go to our mission. That is why we are asking Town Council to consider waiving the fees for the delivery/pickup and rental of the tables, chairs and Canterbury Folk Festival stage for our event. In the past, the items were a Gift In-Kind donation on behalf of the Town and we would be extremely appreciative if the Council would consider continuing this donation to our event as the use of this equipment is so important to the success of Relay For Life.

We would also like to request a noise by-law extension as this event offers participants entertainment throughout the evening, and our committee would like to request extended permission to use the sound system from 11:00 p.m. to 12:00 a.m.

With support from you and the Ingersoll community, we will fund Canada's best researchers – researchers who work tirelessly towards the next breakthrough in cancer prevention, diagnosis and treatment to save more lives in the future. For those battling cancer today, you are enabling our Information Specialists to provide the information and support they urgently need to fight their cancer.

This work could not happen without you.

Thanks to your support, more lives will be saved. We encourage you and your staff to join us at the Relay For Life in Ingersoll. Visit www.relayforlife.ca/ingersoll to learn more. If you would like more information about our work in the fight against cancer and other ways for you to get involved in Ingersoll and Oxford County,

1 888 939-3333 | cancer.ca

Oxford County Community Office
65 Springbank Avenue North, Unit 3
Woodstock, Ontario N4S 8V8
T 519 537-5591 F 519 537-3945
1 877 57707797



Canadian Cancer Society
Société canadienne
du cancer

please contact the Canadian Cancer Society Oxford County Office at (519) 537-5592.

Thank you very much for considering our request. A reply would be appreciated by May 20, 2016.

In all we do, we fight for life.

Sincerely,

Janis Cunningham
Manager



DEPARTMENT: Clerk's Department

REPORT NO: C-026-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Complaint Process

OBJECTIVE

To receive Council approval of a Complaint process.

BACKGROUND

In January of this year the Ombudsman office received its new powers to oversee all municipal operations. In a recent webinar the Ombudsman advised that some of their main recommendations to municipalities is that they have a formal complaint handling process. Staff have been working on a formal complaint handling process and have developed one for Council's consideration.

ANALYSIS

It is important to understand that this a formal complaint process and not a service request process. If someone is seeking something to be done the normal methods are still utilized (calling the department or emailing and requesting the service). Also informal complaints are still handled in the normal manner (referred to the appropriate department head). In fact the Formal Complaint Process document (attached) says:

“Early and informal resolution is encouraged. In most cases complaints will be handled informally by the department that deals with them. If the complaint cannot be handled by a front line staff person the complaint will escalate to the Department Head. If resolution is not satisfied there the CAO will be involved. This should resolve the large majority of the complaints. If the issue is not resolved using this process the individual may file a formal complaint.”

This process is intended for those situations in which the individual feels they have not been able to get an appropriate answer through the normal channels.

This process has a method of assessment, access to outside resources if needed, and monitoring and reporting out.

The Ombudsman office has stated that where there is a formal complaint handling process they will not immediately investigate. They will first refer complainants to the municipality's formal complaint handling process.

Staff have worked with a number of other municipalities to develop a process that is fair, equitable and transparent.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

There could be costs if outside resources are needed.

RECOMMENDATION

THAT staff report C-026-16 be received as information.

AND THAT Council directs staff to bring forward a Formal Complaint process by-law for consideration.

ATTACHMENTS

Formal Complaint Handling Process Principles
Formal Complaint Policy

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Formal Complaint Handling Process Principles

The complaints process will not deal with:

- Requests for service
- Feedback and compliments
- Inquiries
- Anonymous complaints

In these cases, the Complainant will be referred to the proper forum (if possible).

Early and informal resolution is encouraged. In most cases complaints will be handled informally by the department that deals with them. If the complaint cannot be handled by a front line staff person the complaint will escalate to the Department Head. If resolution is not satisfied there the CAO will be involved. This should resolve the large majority of the complaints. If the issue is not resolved using this process the individual may file a formal complaint.

Formal complaint process:

Formal complaints should be in writing. A form will be provided and available on the website as well as in alternative formats. Include information such as:

- Details of what happened.
- Where did this happen? Is it within the Town's areas of responsibility?
- When?
- Who was involved?
- What was said or done?
- What kind of resolution is being sought?
- Contact details of the Complainant.

“Complaint Owners”: Directors are “Complaint Owners”.

Response times:

Complainants should receive an acknowledgement within 3 business days and assigned a tracking number. The Complaint Owner should be identified and the Complainant should be given the Complaint Owner's contact information, as part of this acknowledgement.

Acknowledgement within 3 business days and final response or update within 20 business days, barring exceptional circumstances, is expected. Complaints may be prioritized, depending on the circumstances. Complainant is to be notified of timelines.

Actioning complaint emails:

a. Complaint for another department

If a complaint was received by your department in error and it should be handled by another department, forward the email to the appropriate Director.

Advise the complainant that you have forwarded their complaint, and provide them the name of the forwarded department.

b. Service request not a complaint

If an email received is not a complaint, but rather a request for service, departments should forward to the appropriate department for service.

c. Standard Complaint

Acknowledgement of receipt (3 business days). A “Complaint Owner” identified. Tracking number provided to the Complainant. This is automatically generated once the complainant has submitted a complaint on-line.

Complaint assessment

- The Complainant may be contacted to clarify the complaint. The complaint may be terminated at this point if a resolution is mutually determined, if it's a duplicate, not a complaint, or is frivolous or vexatious. Complainant will be notified and redirected if possible.

Investigation of complaint

- Coordinated by the Complaint Owner. Define the subject matter and develop an investigation plan. Consult with staff, summarize findings and identify action to resolve the complaint. The Complainant should be notified of the approximate length of time the investigation should take.

Complaint response. This needs to include:

- Setting out the complaint
- Detailing how the investigation was conducted
- Summarizing the facts
- Outlining the findings
- Suggesting appropriate resolution along with the rationale supporting the proposed resolution.

Resolutions may include an explanation, apology, reconsideration, reimbursement, restitution and/or change in policy – all are possible remedies. The <i>Apology Act</i> provides that apologies are not admissible as evidence of fault or liability.
--

Communication of the decision

- Providing the Complainant the response.
- Identifying next steps/appeal. Paper review by CAO.

Complaint closed. If the Complainant is satisfied, the complaint is closed.

d) Hybrid - Emails which contain both a service request and a complaint

Some emails received may include both a request for service and a complaint. In these instances, the service request should be handled in the manner described above, and the complaint handled directly by the appropriate Director.

The response sent to the complainant should clearly identify the distinction between the complaint and the request for service, along with a resolution to the complaint and either a service request number or instruction on how to submit a request for service.

Monitoring and reporting out:

The complaint needs to be tracked from its initial receipt to its resolution.

All complaint records will be kept securely and in accordance with corporate policy requirements and legislative responsibilities. The complaints records will be needed for regular future review and analysis so as to capture recurring issues and improve customer service and satisfaction. Periodically the number of complaints, type of complaints, number of resolved complaints, etc. should be reported.

Until a permanent online complaint system is implemented later this year, each Complaint Owner departments should ensure they have a method in place for keeping track of complaints. This can be as simple as an excel spreadsheet or a set of email folders labelled “received” “acknowledged” “actioned” and “resolved”.

If action is taken on a complaint by telephone/voicemail, ensure that a record of this action is saved for your records in case of escalation to the CAO or to the provincial Ombudsman.

Formal Complaint Handling Policy

Approved By:
Approval Date:
Effective Date:

[Policy Statement](#)

[Purpose](#)

[Application](#)

[Policy Requirements](#)

[Responsibilities](#)

[Definitions](#)

Policy Statement

The Town of Ingersoll is committed to a consistent and uniform process to respond to formal complaints received from members of the public regarding programs, facilities, services, staff or operational procedures. This policy and the accompanying procedures outline the process to be followed and service standards for the handling of public complaints.

Purpose

The Town of Ingersoll recognises the importance of public feedback and welcomes complaints as a valuable form of feedback regarding our services, operations and facilities. The information gained from complaints helps improve the quality of the services provided by the Town and the client experience of residents.

Application

This policy is for the benefit of all ratepayers and **applies to**:

- All Town Functions and services including Council, with the following exceptions:

This policy **does not** apply to:

a) Outside boards and agencies, including: the Police Service Board, which has its own complaints handling processes.

This policy applies to formal complaints that are received online by phone, at the service desk, by email, by mail or by fax.

This policy **does not** apply to:

- Requests for service

- Requests for reconsideration
- Feedback
- Compliments
- Inquiries
- Anonymous complaints
- Request for accommodations

These communications and requests are all handled through other mechanisms and processes.

Policy Requirements

The Town of Ingersoll will deal with all formal complaints promptly, courteously, impartially and professionally. All complainants will be treated with respect and will not receive adverse treatment or any form of reprisal.

All formal complaints will be dealt with in accordance with *the Municipal Freedom of Information and Protection of Privacy Act* and other applicable legislation. The identity of the complainant will be made known only to those who need to know in order to consider the complaint. All participants in the complaints process shall keep the details of the complaint confidential except as may be required by law. If the matter goes to arbitration or to the courts, it may be necessary to release the complainant's name and contact information during the resolution process.

What is a formal complaint?

Most often any disagreement with an action or lack of action taken by any Town employee or any elected official or any individual acting on behalf of the Town can be resolved by contacting the department administering the service. If a satisfactory conclusion is not found by the department head the individual may seek recourse from the CAO. If after all avenues have been exhausted and the individual is still not satisfied they may file a formal complaint.

A formal complaint is any expression of dissatisfaction about the action or lack of action taken regarding operations, facilities or services provided by the Town of Ingersoll or by a person or body acting on behalf of the Town. The formal complaint is a last resort after all methods of resolving the issue have been exhausted.

All complaints filed necessitate a response.

Who can make a complaint?

Anyone who uses or is affected by Town services can make a complaint. This includes:

- residents
- people who work in or visit the town

- local businesses
- community groups

Some individuals may require assistance to make a complaint, and complaints can be made on their behalf, provided that the person affected has given their consent. A consent form for this purpose is available from each department.

Complaints can be submitted:

- By telephone;
- By mail;
- By email;
- In person at Town Hall in writing;

Service Standards

The following Service Standards will be adhered to in the handling of all formal complaints received.

- Complainants must receive an acknowledgement of receipt of their formal complaint and an assigned tracking number within three business days. This acknowledgement must identify who will be following up on the complaint as well as their contact information.
- A final response will normally be sent to the complainant within 20 business days, barring exceptional circumstances.
- Complaints that require outside input such as a meeting investigator or integrity commissioner may take longer than 20 days.

Compliance

Senior management is responsible for implementation and ongoing compliance with the Formal Complaint Handling Policy.

Quarterly reports will be provided to Department Heads indicating the number of complaints received during a specified timeframe, the number of complaints to date, the number of complaints meeting service standards, the number of complaints outstanding, and the number of complaints not meeting service standards.

Responsibilities

Employees: All employees are to have knowledge and awareness of the Town's requirement to receive formal complaints, the process through which a formal complaint can be made and the service standards that apply to formal complaints.

Supervisors: Supervisors are responsible for facilitating prompt response to all formal complaints by their staff to ensure that service standards are achieved.

Department Heads: Department Heads are responsible for the receipt and response of all formal complaints according to the service standards set out. Department Heads hold responsibility for departmental compliance to the Formal Complaint Handling Policy.

Definitions

Formal Complaint – any expression of dissatisfaction about the action or lack of action taken regarding operations, facilities or services provided by the Town of Ingersoll or by a person or body acting on behalf of the Town of Ingersoll. The term “dissatisfaction” is key to the definition of a complaint. Feedback of a positive or general nature, comments on a service or facility that do not require a response, or requests for service, are not complaints. Formal Complaints imply that the complainant is unhappy with the service received and after having tried the normal recourse are still not happy, they require a follow-up response in regards to the issue

Complainant – the person who is dissatisfied and filing the complaint. Anyone who uses or is affected by Town services can make a complaint including: residents, people who work in or visit the town, local businesses or community groups.

Compliment – an expression of appreciation for satisfactory or above-satisfactory service.

Feedback – Input from client that is neither positive, nor negative, but provides input or ideas.



DEPARTMENT: Clerk's Department

REPORT NO: C-027-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Proposed Creative Arts Centre Expansion

OBJECTIVE

To report to Council on the request by the Ingersoll Creative Arts Centre to expand their pottery studio and improve accessibility to the facility.

BACKGROUND

The current lease agreement between the Town and the Ingersoll Creative Arts Centre states:

"...All changes and improvements for the better use of said facilities by the C.A.C. will be carried out after consultation and agreement with the Town."

The group has come forward and is requesting Council approval to modify the building to allow for an expanded and improved pottery studio and to improve accessibility to the facility.

The AODA only applies to new construction and "redeveloped" public spaces so it is not a legal requirement unless the facility is redeveloped. Therefore, if the group does nothing they are not legally required to modify the facility to meet any AODA requirements.

ANALYSIS

The group has advised that so far they have raised close to \$125,000 on their goal of \$425,000 (this number needs to be confirmed).

At issue is whether or not this is a good location for the facility to continue and how to ensure there is enough parking for all uses.

Over the years there has been at least some acknowledgement from staff that the users are allowed to use the parking area for their facility. At the same time the parking area is used by other park users as overflow parking.

It has been proposed that this type of facility might be well served to be a part of the multi-use facility however that may be several years in the making and the group would like to proceed as soon as they can raise the funds. At the same time, if it takes the group a few years to generate the funds they need, the location of the facility could be reconsidered at that time.

Although this facility shares space with other park users, there is very little conflict for parking etc. This addition will likely not drastically result in more users and will not have a significant impact on parking in the area beyond what is already occurring.

If we are going to agree to allow modification to the building a new lease should be entered into. A new lease could allow for the expansion and allow for the use of the adjacent parking lot while defining when the parking lot can be used exclusively by the Creative Arts Centre (ex. only used exclusively for special events 5 – 7 times per year with approval from Parks and Rec) and that overflow uses are allowed to use the parking lot with some possible exceptions (ex. special events or not for accessible spots).

Council may have some concerns that the group will be able to raise the funds for the expansion. Council could request the development of a Memorandum of Understanding that would acknowledge and allow the expansion if a number of things occur such as:

- The C.A.C. raises 90% (?) of the funds needed for the project
- The C.A.C. has a methodology to give back the funds to the donors if they fail to raise enough funds
- The C.A.C. and the town enter into a new lease

In the end though, this is the mechanics of an agreement to modify the building and staff can certainly implement the above mechanisms to ensure everyone is protected. However, what is truly at issue is a policy decision about whether or not Council wishes to allow an expanded Creative Arts Centre on their land and only Council can decide that.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-027-16 be received as information.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



May 10, 2016

The Town of Ingersoll
130 Oxford St., 2nd Floor
Ingersoll, Ont.
N5C 2V5
Att: William Tigert

Dear William,

Thank you for the opportunity to present our request for your support and attention to the expanding requirements of the Ingersoll Creative Arts Centre.

Three points arose from the Council Meeting of May 9th, 2016.

1. The continuation of the lease of the property to the ICAC for \$1.00 a year
2. The need to give written support so we may continue with grants most specific to the Accessibility Issues required for the facility as it now stands.
3. With the expansion for accessibility it is prudent financially for us to continue to do both accessibility and the pottery studio concurrently.

We look forward to hearing from you in the near future to resolve the deferments as made by council.

Sincerely,

Keri Axon
Stacie Littlejohn



DEPARTMENT: Clerk's Department

REPORT NO: C-028-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Planning Services Agreement

OBJECTIVE

To bring forward an agreement for Planning Services

BACKGROUND

The County Planning department has determined that there should be an update to our current Planning Services Agreement.

Our existing agreement was passed in July of 1983 (By-law 83-3116) and was updated in August 1996 (By-law 96-3727).

ANALYSIS

Staff have reviewed this by-law and can report that it accurately reflects the current state of services being provided by the County of Oxford. As such, we have no problem with it being brought forward for Council consideration.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-028-16 be received as information.

AND THAT an updated planning services By-law be brought forward for Council consideration.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

THE MUNICIPAL CORPORATION OF THE TOWN OF INGERSOLL

BY-LAW NUMBER _____

BEING a By-law for the provision of Planning Advisory and Administrative Services by the County of Oxford to one or more Local Area Municipalities in the County.

WHEREAS, in accordance with Section 15 of the Planning Act, R.S.O. 1990, as amended, the Council of an upper-tier municipality, on such conditions as may be agreed upon with the Council of a lower-tier municipality, may:

- (a) Assume any authority, responsibility, duty or function of a planning nature that the lower-tier municipality has under this or any other Act; or,
- (b) Provide advice and assistance to the Local Area Municipality in respect of planning matters generally.

AND WHEREAS, the Corporation of the Town of Ingersoll deems it desirable to enter into an agreement providing for Planning Advisory and Administrative Services from the County of Oxford Community & Strategic Planning Office;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. That the Mayor and Clerk be authorized and are hereby instructed to execute on behalf of the Corporation of the Town of Ingersoll an Agreement with the County of Oxford for the provision of planning advisory and administrative services.
2. That the Agreement as outlined in Schedule "A", attached hereto, forms part of this By-law.
3. That all previous agreements and any amendments thereto that have been entered into between the Corporation of the Town of Ingersoll and the County of Oxford relating to the provision of planning advisory and administrative services are hereby repealed.
4. This By-law shall come into force and take effect on the ___ day of ___, 2016.

READ a first and second time this ___ day of ___, 2016.

READ a third time and finally passed in Open Council this ___ day of ___, 2016.

MAYOR

CLERK

SCHEDULE "A"
TO
BY-LAW NUMBER _____

AGREEMENT

for the provision of
Planning Advisory and Administrative Services by
The County of Oxford Community and Strategic Planning Office
to
The Corporation of the Town of Ingersoll

A. Purpose:

The purpose of this Agreement is to set out the general terms regarding Planning Advisory and Administrative Services to the Corporation of the Town of Ingersoll pursuant to Section 15 of the Planning Act, R.S.O. 1990, as amended.

B. Terms and Definitions:

- a) "County Clerk" shall mean the person duly appointed to hold the position of the Clerk of the County of Oxford, or his/her duly appointed delegate.
- b) "County Council" means the Council of the County of Oxford.
- c) "County Planning Office" means the Community and Strategic Planning Office of the County of Oxford, or other similarly constituted office or department of the County having the mandate and responsibility for reviewing matters related to land use planning under the Planning Act, R.S.O. 1990, as amended.
- d) "Director of Planning" means the person duly appointed to hold the position of the Director of Planning of the County Planning Office, or a person appointed by the Director as his/her delegate.
- e) "Local Area Council" means the Council of the Town of Ingersoll.
- f) "Local Area Municipality" means The Corporation of the Town of Ingersoll.
- g) "Municipal Clerk" means the person, duly appointed to hold the position of the Clerk of the Local Area Municipality, or his/her duly appointed delegate.
- h) "County of Oxford" or "County" means the County of Oxford.

C. Development Review Services:

The County Planning Office will provide professional planning advisory and administrative services to the Local Area Municipality as follows:

- 1. Provide information and advice to the general public, developers, agents, etc., municipal staff and other departments, boards and/or committees of the Local Area Municipality regarding land use planning matters within the Local Area Municipality. This may include attendance at meetings of said departments, boards and/or committees as may be necessary from time to time.
- 2. Maintain office hours in the Local Area Municipality to meet the needs of the municipality as is deemed by the Director of Planning, in consultation with the Local Area Municipality, to be appropriate and within the resources and capabilities of the County Planning Office. Where it is agreed that on-site service is appropriate, the Local Area Municipality shall be responsible for providing adequate work space for County Planning staff, to the satisfaction of the Director of Planning.
- 3. Serve as liaison between the Local Area Municipality and the County of Oxford's Geographic Information Systems (GIS) Department with respect to matters pertaining to the collection and use of GIS and related data.
- 4. Assist and advise applicants and/or their agents regarding the completion and submission of applications for amendments to the Local Area Municipality's Zoning By-law (including applications for Minor Variance) and applications for Site Plan Approval.

5. Undertake administrative activities and provide professional planning advisory services associated with development applications as follows:

i) Zoning By-laws / Amendments

- a) Undertake pre-consultation with respect to applications as may be requested by an applicant/agent and/or the Local Area Municipality.
- b) Receive applications filed directly with the County Planning Office or with the Local Area Municipality and review same for completeness. The completeness of an application will be determined by the County Planning Office in accordance with the applicable policies of the Oxford County Official Plan and/or as prescribed in the Planning Act, R.S.O. 1990, as amended. The County Planning Office will issue the required notice(s) regarding the completeness of an application in accordance with the applicable provisions and regulations of the Planning Act and will, as necessary, contact the applicant to obtain such additional information as may be required to deem an application to be complete. The determination of the completeness of an application, or the information necessary for an application to be considered complete, will be at the discretion of the County Planning Office.
- c) Circulate applications to prescribed persons and public bodies and prepare and circulate public notices in accordance with the applicable provisions and regulations of the Planning Act, R.S.O. 1990, as amended, or in accordance with the relevant modified or alternative notification policies contained in the County Official Plan and where such modified or alternative provisions have been adopted by the Local Area Municipality.
- d) Prepare reports for presentation to the Local Area Council based on a detailed review of the application and related information. Such reports will provide the details of the application; the comments received from agency circulation and public consultation; an overview of the relevant Provincial and Official Plan policies and other planning considerations; and the County Planning Office's professional planning opinion(s) and recommendation(s) with respect to the application. Reports will be provided to the Municipal Clerk prior to the Local Area Council meeting in a format suitable for publishing in the Local Area Council's agenda.
- e) Prepare Zoning By-law amendments, including all text and schedules, for consideration by the Local Area Council, as required.
- f) Attend Local Area Council meetings for the purpose of presenting the planning report and professional planning opinion(s) and recommendation(s) of the County Planning Office with respect to the application. The County Planning Office will respond to all relevant questions of the Local Area Council, the public and any other interested stakeholders during the Local Area Council's public meeting(s) at which the application is considered.
- g) The responsibilities of the Local Area Municipality regarding Zoning By-laws / Amendments are as follows:
 1. The Local Area Municipality shall provide to the County Planning Office a mailing list of all neighbouring properties to be notified of a complete application and any public meetings related to a development application, as prescribed by the Planning Act, R.S.O. 1990, as amended and/or the alternative notification policies contained in the County Official Plan where such alternative policies have been adopted by the Local Area Municipality.

2. The Local Area Municipality shall provide to the County Planning Office, in a timely manner and as prescribed by the Planning Act, R.S. O. 1990, as amended, all documents related to the decision(s) of the Local Area Council in respect of a development application.

ii) Minor Variance Applications

- a) Prepare reports for presentation to the Local Area Committee of Adjustment providing the details of the application, the comments received from agency and public circulation, the County Planning Office's professional planning opinion(s) and recommendation(s) with respect to the application. Reports will be provided to the Municipal Clerk prior to the Local Area Committee of Adjustment meeting in a format suitable for publishing in the Local Area Municipality's agenda.
- b) Attend Local Area Committee of Adjustment meetings for the purpose of presenting the planning report and related information and the professional planning opinion(s) and recommendation(s) of the County Planning Office. The County Planning Office will respond to all relevant questions of the Local Area Committee of Adjustment, the public and any other interested stakeholders during the Local Area Committee's public meeting(s) at which the application is considered.

iii) Site Plan Applications / Amendments

- a) Undertake administrative activities and provide professional planning advisory services associated with applications and/or amendments similar to those outlined in Section 5 i) a), b) and c), with necessary modifications reflective of the Site Plan Application process.
- b) Provide comments to the Local Area Municipality regarding applications and/or prepare reports for presentation to the Local Area Council, where requested. Where a report is prepared, said report will provide the details of the application; comments received from agency circulation; an overview of the relevant planning considerations; and the County Planning Office's recommendation(s) with respect to the application. Reports will be provided to the Municipal Clerk prior to the Local Area Council meeting in a format suitable for publishing in the Local Area Council's agenda.
- c) A portion of the Local Municipality's fees associated with applications and/or amendments, agreeable to both the Local Municipality and the County, shall be remitted to the County and may be subject to review from time to time.
- d) The Local Area Municipality may appoint, by resolution, the Director of Planning, or designate(s), as the approval authority for applications and/or amendments.

iv) Appeals

- a) Where a decision of the Local Area Council regarding a Zoning By-law / Amendment, Minor Variance or Site Plan Approval / Amendment application is appealed to the Ontario Municipal Board (OMB) or other body having jurisdiction to hear an appeal, the County Planning Office may, at the discretion of the Director of Planning, provide professional planning evidence at any hearing(s) convened with respect to the appeal.
6. Prepare planning reports for Local Area Council consideration with respect to applications for Official Plan amendment or Draft Plan of Subdivision or Condominium where the lands subject to such applications are located within the Local Area Municipality. Planning reports for the purposes of this Section will be prepared and presented to Local Area Council as per subsection 5 i) d).

7. Prepare planning reports for Local Area Council consideration with respect to applications for Consent where the lands subject to such applications are located within the Local Area Municipality and where the Local Area Municipality has requested such reports be prepared. Planning reports for the purposes of this Section will be prepared and presented to Local Area Council as per subsection 5 i) d).
8. Regularly consolidate the Local Area Municipality's Zoning By-law, to reflect recent amendments and distribute said consolidations.
9. Prepare an annual year-end report of the development and other planning activities within the Local Area Municipality for the previous year.

D. Land Use Planning Related Studies and Projects:

1. The County Planning Office will provide professional planning advice, project management services and/or otherwise assist the Local Area Municipality in identifying and completing land use planning related studies and projects that are within the resources and capabilities of the County Planning Office.
2. The determination of what constitutes a land use planning related study or project and the ability and/or capacity of the County Planning Office to assist with such study or project, taking into consideration the Office's resources and capabilities, will be at the discretion of the Director of Planning.
3. The costs associated with any land use planning related study or project undertaken by the County Planning Office will be shared between the Local Area Municipality and the County in a manner determined by the respective Councils to be appropriate for the scope of the study or project.

E. Minor Variances Directly Related to Consent Applications:

1. The Local Area Council hereby transfers the administration and approval authority powers of the Local Area Council (as a "lower-tier municipality") under Sections 44 and 45 of the Planning Act, R.S.O. 1990, as amended, to the County of Oxford for those applications for Minor Variance from the Local Area Municipality's Zoning By-law that are directly related to any application for Consent submitted to the County under Section 53 of the Planning Act, R.S.O. 1990, as amended, subject to the following conditions:
 - a) that the application is for Minor Variance from the provisions of the Local Area Municipality's Zoning By-law that are deemed to be required as the direct result of the approval of an application filed with the County of Oxford for Consent pursuant to Section 53 of the Planning Act, R.S.O. 1990, as amended;
 - b) the determination as to whether a Minor Variance is the direct result of the approval of an application for Consent will be at the discretion of the Director of Planning;
 - c) the County of Oxford may delegate the approval authority for Minor Variances as described in a), above, to a duly appointed committee of the County of Oxford as constituted under Section 51.2 of the Planning Act, R.S.O. 1990, as amended.

F. Fees:

1. The fee for professional and administrative staff services outlined in this agreement will be covered by the annual levy paid by the Local Area Municipality to the County of Oxford, or as determined otherwise by resolution of the respective Councils.

2. All disbursements incidental to the provision of the Local Area Municipality's planning services by the County of Oxford, as outlined in this agreement, will be recorded separately and charged directly, at cost, to the Local Area Municipality. All such disbursements shall be invoiced and paid quarterly.
3. All fees collected by the County of Oxford on behalf of the Local Area Municipality (i.e. zoning by-law amendment application fees) will be remitted to the Local Area Municipality by the County of Oxford in a timely manner, as they are collected.

G. Duration of Agreement:

1. This Agreement shall remain in force and effect until terminated by either party.
2. This Agreement may be terminated by either party upon thirty (30) days written notice to the County Clerk or the Municipal Clerk.

The terms and conditions of this agreement are hereby accepted.

County of Oxford

Town of Ingersoll

Peter M. Crockett, P. Eng.
Chief Administrative Officer

Mayor

Gordon K. Hough, RPP
Director, Community and Strategic Planning

Clerk

Date

Date

(SEAL)

(SEAL)



DEPARTMENT: Economic Development

REPORT NO: D-009-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Economic Development Marketing Plan 2016

OBJECTIVE: To update Council on the Economic Development Marketing Plan for 2016 and gain approval for out of province travel

BACKGROUND: The 2016 Economic Development budget has allocated funds to continue with our national and international marketing efforts including trade shows and other events. The total budget for 2016 is \$10,000.

ANALYSIS: The groups that we work with from around the region agree to share on the duties to attend various shows to help broaden the reach of similar small municipalities like ourselves. The shows that the group have attended already through representation from elsewhere in the region are:

SIAL Food Show – Montreal

Hannover Fair – Germany

MPIM - France

Eastpak – New York this week

In addition, a number of smaller events were attended as well including:

Automotive Communities Partnership Meetings – Detroit (Ingersoll attended)

Automotive Communities Partnership Meetings – Lafayette, IN

APMA Annual Conference – Windsor this week

The latter half of the year is very busy for trade events, below is a list of just some of the shows that will be covered through our partnerships:

Automotive Management Briefing Seminar – August 1-4th in Michigan

IMTS – September 12-17th in Chicago

SIAL – October 17-20th in Paris

SOMA Japan / China Mission – TBC late October

FDI Forum – October 30-November 1st in Toronto

SEMA – Nov 1-4th in Las Vegas

Originally, Ingersoll had planned to attend IMTS, SIAL and SEMA out of these fall events however there has recently been a substantial breakthrough in our FDI missions to Asia. The Province has invited SOMA representatives to join their missions to Japan and China in October as part of the official provincial mission. This is a first for the SOMA partners and was considered a major goal of our FDI program.

Therefore, I am suggesting that the following changes be made to support participating in that October provincial trade mission. Ingersoll would now attend:

IMTS – Sept 12-17th in Chicago

SOMA Japan / China Mission – TBC late October

FDI Forum – October 30-November 1st in Toronto

One additional show / event if possible subject to budget availability.

INTERDEPARTMENTAL IMPLICATIONS:

FINANCIAL IMPLICATIONS: All within the 2016 Budget

RECOMMENDATION:

THAT the Council for the Town of Ingersoll receives Report D- 009-16 as information.

AND FURTHER THAT Council approves the Economic Development Marketing Plan for 2016

AND FURTHER THAT Council approves out of province travel necessary to facilitate attendance at the 2016 trade shows, events and trade missions as part of this marketing plan.

ATTACHMENTS:

Prepared by: Kale Brown, Director of Economic Development

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Operations

REPORT NO: OP-013-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: 2015 Annual Building Department Report

OBJECTIVE

To provide Council with the 2015 Building Department Annual Report and the general state of the construction industry in 2015.

BACKGROUND

Every year the Building Department is required to publish an Annual Report that shows the direct and indirect costs of the Building Department Services. This information will allow Council to establish a base line of information sufficient for a comprehensive analysis of the department's direct and indirect costs and revenues in delivering Building Services to the residents of the Town. Also as part of this report is a comparison between the building permits issued between the different classes from 2014 to 2015.

ANALYSIS

The following chart shows the permits issued, the gross construction value and the permit fees collected for 2015 for all classes. In general the number of permits is down from 2014 except for Accessory structures and Industrial. And while the gross construction dollars is less than 2014, the amount of permit fees collected is 10% or \$10,822.80 higher than 2014. This is due to the increase in permit fees in the last four months of 2015 and the increase in Industrial permits issued.

Permit Comparison Summary from 1/1/2015 to 12/31/2015

Category	Previous Year (2014)						Current Year (2015)					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	56	\$6,602.30	\$0.00	\$0.00	\$0.00	\$523,570	71	\$10,256.07	\$0.00	\$0.00	\$0.00	\$472,673
Commercial	35	\$13,734.78	\$0.00	\$0.00	\$7,809.61	\$1,695,187	24	\$17,272.16	\$0.00	\$0.00	\$2,479.70	\$896,232
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	8	\$4,051.93	\$0.00	\$0.00	\$0.00	\$554,159	7	\$14,012.01	\$0.00	\$0.00	\$0.00	\$1,133,150
Industrial	6	\$12,488.00	\$0.00	\$0.00	\$0.00	\$1,253,000	13	\$37,717.87	\$0.00	\$0.00	\$0.00	\$1,568,885
Residential	99	\$101,445.32	\$191,234.00	\$0.00	\$745,193.00	\$12,574,927	71	\$112,268.12	\$208,631.00	\$0.00	\$853,153.00	\$11,682,790

	Previous Year	Current Year
Total Permits Issued	204	186
Total Dwelling Units Created	51	37
Total Permit Value	\$16,600,843.00	\$15,753,730.00
Total Permit Fees	\$138,322.33	\$191,526.23

In 2015 there were 38 single family dwellings and nine multi-unit (33 units) constructed compared to 51 single family dwellings and three multi-unit (13 units) in 2014.

FINANCIAL IMPLICATIONS

The attached Annual Report – Building Permit Fees shows a deficit of \$9,747 for 2015. This is in comparison to the \$61,230 deficit in 2014. This is due to the decrease in the direct and indirect costs and the increase in revenues in 2015.

The Treasurer will be establishing a dedicated reserve fund to transfer any surplus funds which will be used to offset deficits in years of slow building construction.

RECOMMENDATION

THAT report OP-013-16 be received as information.

AND THAT the Annual Report – Building Permit Fees be approved for 2015.

ATTACHMENT

Annual Report – Building Permit Fees

Prepared by: Shannon Vanderydt, CBO

Reviewed by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, Chief Administrative Officer

Corporation of the Town of Ingersoll

Annual Report - Building Permit Fees

Total Fees (Revenues) collected for the period January 1, 2015 to December 31, 2015 under Bylaw No. 15-4824, of the Town of Ingersoll..... \$ 197,096

Costs of Delivering Services:

Indirect Costs:

Indirect Costs are deemed to include the costs for support and overhead services to the Building Department of the Town of Ingersoll as follows:

Total Administration Costs.....\$23,452

Total Enforcement Costs.....\$16,156

Sub-Total - Indirect Costs\$39,608

Direct Costs:

Direct Costs are deemed to include the costs of the Building Department of the Town of Ingersoll for the processing of building permit applications, the review of building plans conducting inspections and building-related enforcement duties.

Total Administration Costs.....\$167,235

Total Enforcement Costs.....\$0

Sub-Total - Direct Costs\$167,235

Grand Total Indirect and Direct Costs\$206,843

Revenues over costs as of December 31, 201_\$(9,747)

Statement of Reserves:

Building Department Reserve Fund (to December 31, 2015)..... \$0



DEPARTMENT: Operations

REPORT NO: OP-014-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Follow-up on the Parking Concerns around Royal Roads Public School

OBJECTIVE

To update Council on the results of the public meeting regarding the parking concerns around Royal Roads Public School during drop off and pick up times.

BACKGROUND

At the March Council meeting, Council was made aware of parking concerns on Princess Park Road during commencement and dismissal of Royal Roads Public School. Staff was directed to hold a public meeting to discuss the concerns of the neighbourhood.

ANALYSIS

A flyer was distributed to the residents of Princess Park Road, Morrison Street and parts of King Street East and Mason Streets as well as any vehicles that were parked in the areas belonging to parents of children at the school; to attend a Public Meeting on Wednesday, May 18, 2016. An invitation was also forwarded to the School Board and the Principal of the school. The meeting was held in the Council Chambers and twenty-three people attended representing ten residences surrounding the school. There was only one parent not from the area as well as two residents from Princess Park Road that also had children attending the school. Both the School Board and the Principal declined to attend. The OPP Community Sergeant also attended the meeting.

The residents brought forward multiple concerns about the safety of the neighbourhood during drop off and pick up times of children at the school. There were the concerns of the added traffic and parking that reduced visibility for exiting their driveways or being blocked completely from exiting; the restricted traffic flow on the street with vehicles parked on both sides of the road; the safety of pedestrians because there is no sidewalk on the street the parents and children walk in the middle of the road; the vehicles

arriving 30 to 40 minutes early for pick up and idling causing environmental concerns; and all of this adds the addition of litter and cigarette butts to the residents property.

Discussions centered on limiting the parking restrictions for the area to only being during school drop off and pick up times. Consensus was reached to follow the model used in Tillsonburg where No Stopping would be posted on Princess Park Road from 8:30 am to 9:30 am and 3 pm to 4 pm, Monday to Friday from September 1st till June 30th. Concerns were raised that this would only work if the No Stopping was enforced. The Community Sergeant committed to providing enforcement. Concerns were also raised from the Mason Street residents that the parking problems would only move to Mason Street as they were already seeing parking during the drop off and pick up times. When the No Stopping was implemented the whole area would have to be monitored to see what affect this had on the total area. It was hoped that the school's kiss and drive would be used more efficiently to compensate for the loss of parking.

The residents also spoke about a speeding problem on Princess Park Road. Staff has reviewed the situation and feels that access to the school grounds is also off of Princess Park Road and with there being no sidewalks on the street the street is considered a school zone. As a result staff is recommending that the speed limit on Princess Park Road be reduced to 40 km/hr.

The residents in attendance also asked that this report and the decisions by Council be shared with the school and School Board.

FINANCIAL IMPLICATIONS

The cost for the No Stopping and 40 km/hr signs will be about \$75 per sign (labour and material and will come out of the Public Works Operating Budget.

RECOMMENDATION

THAT report Number OP-014-16 be received as information

AND THAT Council direct the Clerk to bring forward a by-law to the next Council meeting to implement the No Stopping restrictions and the reduction of speed limit for Princess Park Road as identified in this report.

Prepared by: Sandra Lawson P.Eng., Town Engineer

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Operations

REPORT NO: OP-015-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Inactive/Unclosed (Stale) Permits – Update Report

OBJECTIVE

To advise Council of the progress in addressing inactive/unclosed (stale) permits.

BACKGROUND

This report is an update to Special Report OP-39-15 - presented at the regular scheduled Council meeting March 9, 2015 – which addressed the status of the inactive/unclosed (stale) single family dwelling permits.

Building Department personnel have taken account of all inactive/unclosed building permits, compiled an electronic inventory of all inactive/unclosed building permits from 2005 up to July of 2014, and have continued to investigate properties with open (stale) permits in an effort to reduce the number of inactive/unclosed (stale) permits. With the addition of the 2014 open permits the reported number of inactive/unclosed permits decreased by 23, to a new total of **133 outstanding permits**. This total includes permits issued for all construction types and all types of occupancies.

ANALYSIS

Department personnel continue to reach out to permit holders with inactive/unclosed permits in an attempt to gain compliance with open permits. Through notices sent to owners and zoning letters requested during real estate transactions we have and will continue to see the open/stale permit numbers decrease.

Below is a summary of the status of the open/stale building permits to date for all construction types and occupancies:

Total Open Permits (2014)	Total Stale Permits (2005-2014)
117	133

FINANCIAL IMPLICATIONS

As indicated by the Towns legal counsel regarding state building permits through written correspondence on June 5, 2015, case law is clear that a Municipality could be liable for claims in negligence in the event that construction is ultimately determined to be faulty, although a court would likely find contributory negligence on the part of the permit holder for failing to submit a Notice of Completion.

RECOMMENDATION

That report Number OP-15-16 be received as information and that staff update the report on the progress of this project in a year.

Prepared by: Shannon Vanderydt, CBO

Review by: Sandra Lawson, Town Engineer

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Parks and Recreation

REPORT NO: R-019-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Seniors Centre – Structural Examination

OBJECTIVE

To update Council on the findings of the Structural Examination of the Seniors Centre.

BACKGROUND

In the fall of 2015 staff engaged the services of WGD Architects to undertake a Facility Condition Assessment of the Seniors Centre.

As part of the Facility Condition Assessment it was recommended that test areas behind the siding of the Seniors Centre be removed to undertake and examine the building's exterior stud walls for structural integrity. There had been water damage at one door location that resulted in the removal of siding which then required the replacement of wall studs.

The cost for WGD Architects/Kalos Engineering to conduct this structural examination was estimated at a cost of \$5,000.

As part of the 2016 Capital Budget deliberations Council approved the funds to conduct the Structural Examination.

ANALYSIS

Based on the visual examination of the exterior structural load bearing walls, Kalos Engineering found the wood framing for the building, where exposed, to be in good condition.

The areas opened for the stud inspection included the kitchen, dining room, mechanical room, change rooms (3) and lounge. In all areas, the framing consists of wood framing,

generally with a double bottom sill plate. The lower sill plate was of pressure treated lumber and the top sill plate and studs were regular spruce/pine/fir framing. In all cases, the wood appeared to be in good condition with no signs of rot or deterioration. Water staining was evident in several areas but no current dampness.

One general observation with the building was the proximity of grade to finish floor. In times of high precipitation or heavy snow, it would be inevitable that moisture would travel into the building. The level of the exterior grade is almost at floor level and in some cases above finished floor level. In order to correct this, the exterior grade should be lowered and graded away from the building (difficult and expensive at this time).

The building was clad in a horizontal vinyl siding. Many areas show deterioration at the bottom of wall, near grade. This is undoubtedly caused by the proximity to grade and moisture. The failed siding now allows water and moisture to enter the exterior wall system. It is suspected that the exterior of the building beneath the siding is not watertight.

One other concern noted is the condition of the rainwater leaders from the roof eavestroughs. Many of these are short and terminate directly at the base of the walls. These should be extended, properly connected and directed away from the building.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Staff will review all the recommendations and include any forecast expenditures in future capital budgets for Council's consideration.

RECOMMENDATION

THAT Council of the Corporation of the Town of Ingersoll receives this report as information.

ATTACHMENTS

Ingersoll Seniors Centre – Exterior Wall Review - WGD Architects/Kalos Engineering

Prepared by: Bonnie Ward, Director Parks & Recreation
Approved by: William Tigert, Chief Administrative Officer

May 14, 2016
Our File: 16033

TO: Bonnie Ward, Director of Parks and Recreation

COMPANY: The Town of Ingersoll

FROM: Hank Huitema, M.Eng., P.Eng.

RE: Ingersoll Seniors Centre - Exterior Wall Review
250 Ingersoll Street, Ingersoll

As requested we have completed a visual review of the exterior structural load bearing walls of the Ingersoll Senior Center located at 250 Ingersoll Street in Ingersoll, Ontario. Our site review was completed on March 18, 2016 and May 6, 2016.

This investigation was precipitated by a general building assessment completed by WGD Architects Inc. (WGD) in December 2015. During WGD's investigation, there were observations and reports of significant rot at one location, "likely caused by snow and water damage at grade". Based on this observation and WGD's recommendation, Kalos Engineering Inc. completed a visual examination of the facility, with particular view to the exterior bearing walls.

Background

The date of construction of the building is 1988, designed as temporary housing for the neighbouring (then new) Toyota plant to house workers. This was converted to a centre for seniors in 2001.

Generally the facility consists of a two storey wood framed building. The focus of this report is on the exterior stud walls. This report is based only on the stud walls. A full structural assessment was not completed at this time.

At our original site review, all areas were complete and the structure was not visible. Signs of moisture were evident in several areas. Repairs were underway in the ground floor lounge. Significant damage to the interior drywall was noted. Reportedly this was due to mechanical equipment failure, not external effects. The exterior wood framing was visible and no signs of deterioration were apparent (Photos 2 to 14).

As requested by the undersigned, several areas were opened to expose the stud framing for a subsequent inspection.

The areas opened for the stud inspection included the kitchen, dining room, mechanical room, change rooms (3) and lounge. In all areas, the framing consists of wood framing, generally with a double bottom sill plate. Refer to attached floor plan for photo locations. The lower sill plate was of pressure treated lumber and the top sill plate and studs were regular spruce/pine/fir framing. In all cases, the wood appeared to be in good condition with no signs of rot or deterioration. Water staining was evident in several areas but no current dampness.

One general observation with the building was the proximity of grade to finish floor (Photos 15 to 24). In times of high precipitation or heavy snow, it would be inevitable that moisture would travel into the building. The level of the exterior grade is almost at floor level and in some cases above finished floor level. In order to correct this, the exterior grade should be lowered and graded away from the building (difficult and expensive at this time).

The building was clad in a horizontal vinyl siding. Many areas show deterioration at the bottom of wall, near grade. This is undoubtedly caused by the proximity to grade and moisture. The failed siding now allows water and moisture to enter the exterior wall system. It is suspected that the exterior of the building beneath the siding is not watertight.

One other concern noted is the condition of the rainwater leaders from the roof eavestroughs. Many of these are short and terminate directly at the base of the walls. These should be extended, properly connected and directed away from the building.

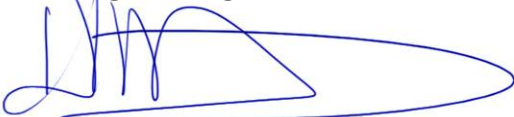
In general, we find the wood framing for the building, where exposed, to be in good condition. This observation is limited to the areas that were opened for inspection.

We trust that this is adequate for your purposes.

Please call if you have any questions

Yours very truly,

Kalos Engineering Inc.



Per: Hank A. P. Huitema, M. Eng., P. Eng.
President

/hh

G:\Work\2016\16033\Corr\Report\16-05-14 Ingersoll Senior Centre.doc



Enclosures:

- Photos 1 to 24
- Drawing 1 – floor plan – photo log

A-1
Town of Ingersoll
Ingersoll Senior Centre
May 14, 2016



Photo 1 - South elevation



Photo 2 - Lounge wall



Photo 3 - Lounge wall



Photo 4 - Lounge wall



Photo 5 - Kitchen wall



Photo 6 - Kitchen wall



Photo 7 - Change room (south) wall



Photo 8 - Mech'l room (before)



Photo 9 - Mech'l room (drywall removed)



Photo 10 - Mech'l room (drywall removed)



Photo 11 - Change room



Photo 12 - Change Room



Photo 13 - Dining Room



Photo 14 - Dining Room



Photo 15 - Holes in siding



Photo 16 - Base of siding in poor condition



Photo 17 - High exterior grade at building



Photo 18 - Holes in siding



Photo 19 - Connected downspout



Photo 20 - Short downspout



Photo 21 - Short downspout, rotted siding



Photo 22 - Short downspout

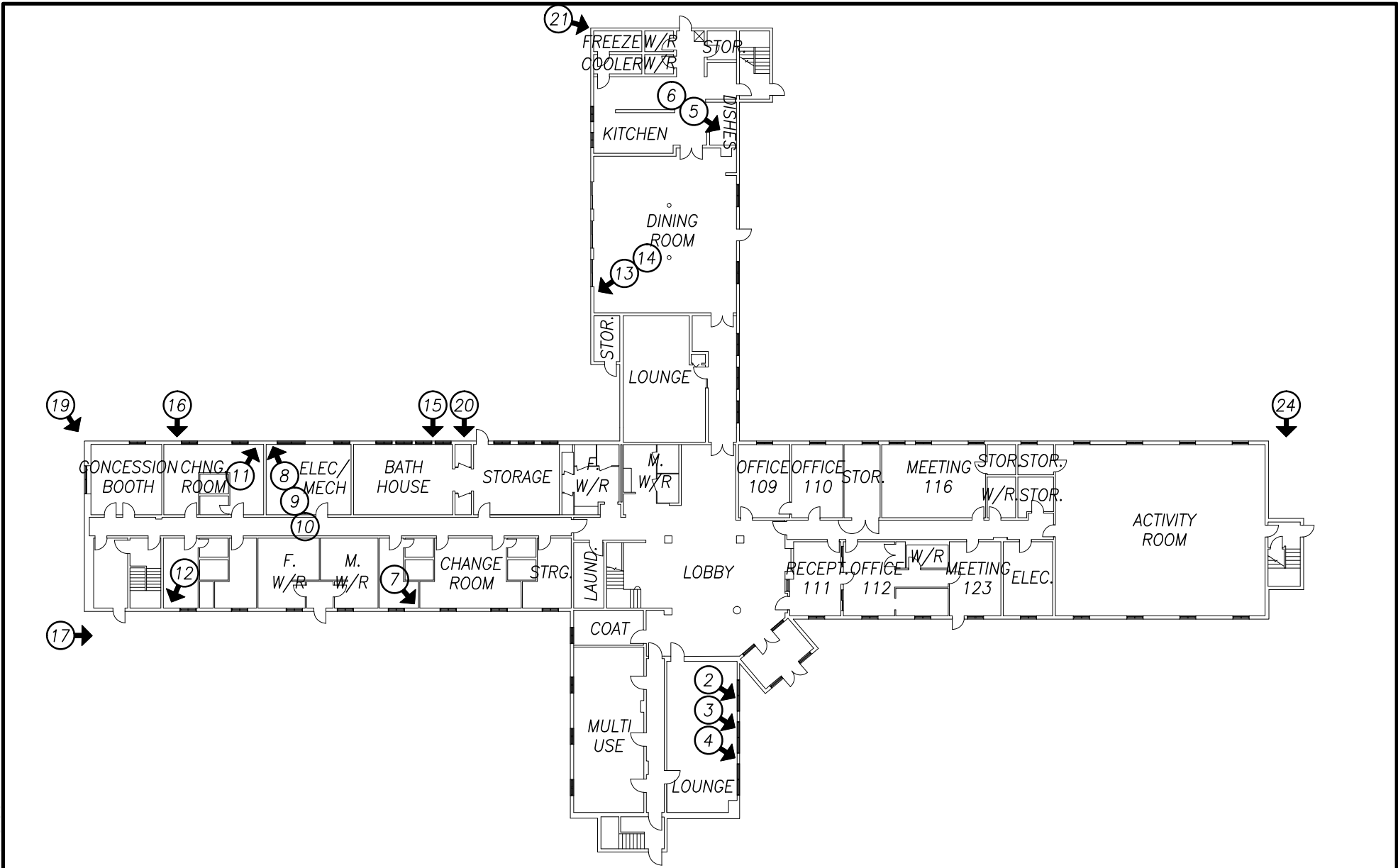


Photo 23 - Short downspout



Photo 24 - High exterior grade at building

PLOT DATE: 2016/05/16 8:55 AM



LEGEND



PHOTO NUMBER AND DIRECTION PHOTO WAS TAKEN



KALOS ENGINEERING INC.
875 MAIN ST. W. UNIT 3 HAMILTON, ONTARIO L8S 4P9

INGERSOLL SENIOR CENTRE

2016 BUILDING ASSESSMENT

DRAWN BY BK

MAY 2016

SCALE: NTS

DRAWING 1 of 1



DEPARTMENT: Parks and Recreation

REPORT NO: R-020-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: AED Machines – Town Baseball Diamonds

OBJECTIVE

The purpose of this report is to seek Council's approval for the Parks and Recreation Department to purchase and maintain three AED machines to be located at Town baseball diamonds.

BACKGROUND

On Tuesday, May 3, 2016 tragically Peter Adamthwaite from Strathroy, Ontario passed away while playing baseball with the Tuesday Night Men's League in Victoria Park on the Main Diamond.

Every attempt to save his life was undertaken but with great sadness he did not make it. CPR was performed by one of our Ingersoll volunteer firefighters and the AED machine from Victoria Park Community Centre was rushed out to the ball diamond to help save his life before the arrival of Emergency Services.

With this type of incident is happening more frequently on outdoor sports fields and the Parks and Recreation Department hosted a meeting with representatives from the local baseball organizations on May 18, 2016 to discuss emergency procedures at sports fields and the purchasing of AED machines.

Ingersoll Minor Soccer Association has already addressed the need for AED machines at our soccer fields and on May 16th, 2016 they were presented a new AED machine for the Cami Flyer Soccer Park. The Soccer Association is also seeking sponsorship for an AED machine to be located at the Unifor Soccer Field.

DEPARTMENT REPORT NO.
REGULAR MEETING OF COUNCIL
Date

ANALYSIS

As a result of this tragic event our local baseball organizations and the community have already rallied together to start to raise funds to purchase new AED machines at our baseball diamonds.

The Tuesday Night Men's League has already raised enough funds to purchase an AED Machine for Victoria Park in memory of Peter Adamthwaite.

The Ladies Monday Night League and Ingersoll Minor Baseball have committed funds for the second AED Machine at Currie Ball Park and the Monday Night Men's League has raised enough funds to purchase the third AED machine for Garnet Elliott Park.

It has also been recommended that a fourth AED machine be purchased for Westfield Ball Diamond when additional funds have been secured.

The Baseball Organizations present at the meeting on May 18th, 2016 agreed that the AED machines be stored in the equipment sheds at the ball diamonds during the months of April to October for quick and easy access. All baseball diamond user groups have keys to the equipment sheds.

The County of Oxford Paramedic Services has offered to provide the sports field user groups an AED familiarization course so that members of the groups can be comfortable with the unit.

The Department will also be installing Emergency Procedure signs at every ball diamond that will identify the Park, Park Address and location of the AED Machine.

Department staff will also be assigned to check the AED Machines on a monthly basis to ensure that they are working properly. After the ball season the machines will be taken to the Parks Shop for storage and yearly maintenance requirements will be performed.

INTERDEPARTMENTAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

The Town of Ingersoll would be able to purchase the AED machines through the County of Oxford Public Health and Emergency Services at a reduced price of \$1,830.54/per unit (HST Included).

The total cost for all three machines would be \$ 5,491.62.

The batteries in the AED Machines need to be replaced every 5 years at a cost of \$470 per machine and the defy pads expire every 2 years at a cost of \$121 per machine.

These additional costs would need to be included in future operating budgets to ensure the AED machines are maintained properly.

RECOMMENDATION

THAT Council of the Corporation of the Town of Ingersoll receives this report as information;

AND FURTHER THAT Council approves the purchase of three AED Machines in the amount of \$5,500 to be located at Town Baseball Diamonds and that staff take the necessary steps to obtain the funds from the local baseball organizations.

ATTACHMENTS: None

Prepared by: Bonnie Ward, Director Parks & Recreation

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Parks and Recreation

REPORT NO: R-021-16

COUNCIL MEETING DATE: June 13, 2016

TITLE: Capital Project – Arena Rear Lot

OBJECTIVE

The purpose of this report is to seek Council's approval to award the tender for the grading/drainage upgrades to the Arena Rear Lot for snow storage to Rock Solid Design at a price of \$22,995.50 (Includes HST).

BACKGROUND

As part of the 2016 Capital Budget \$20,000 was approved for grading/drainage upgrades of the Arena Rear Lot for snow storage and safe operation of the ice resurfacer.

On May 19, 2016 the tender closed and two tenders were received:

- | | |
|----------------------|--|
| - Rock Solid Design | \$22,995.50 (Includes HST + \$2,000
Contingency Allowance |
| - Oxford Civil Group | \$34,799.48 (Includes HST + \$2,000
Contingency Allowance |

ANALYSIS

With the assistance of the Engineering Department staff reviewed the tender documents and is recommending that the tender be awarded to Rock Solid Design.

INTERDEPARTMENTAL IMPLICATIONS

The Engineering Department will be overseeing the project on behalf of the Parks and Recreation Department therefore there will be an additional cost of approximately \$600 for inspections.

FINANCIAL IMPLICATIONS

The 2016 approved capital cost for this project was \$20,000. The Town of Ingersoll does not pay HST on construction projects therefore the cost for the project if awarded to Rock Solid Design would be \$20,350 (Includes \$2,000 Contingency Allowance & excludes HST).

If Council agrees to award the tender the project would be overspent by approximately \$950. (350. Rock Solid Design + \$600 Engineering Department).

RECOMMENDATION

THAT Council of the Corporation of the Town of Ingersoll receives this report as information;

AND FURTHER THAT Council authorizes staff to award the tender for the grading/drainage upgrades to the Arena Rear Lot to Rock Solid Design at a price of \$22,995.50 (Includes HST);

ATTACHMENTS: None

Prepared by: Bonnie Ward, Director of Parks and Recreation

Approved by: William Tigert, Chief Administrative Officer

To: Mayor and Members of the Town of Ingersoll Council

From: Rebecca Smith, Development Planner, Community and Strategic Planning

Request for Extension to Draft Approved Plan of Subdivision SB 12-03-6 & SB 13-01-6: ATSA Corporation Inc.

REPORT HIGHLIGHTS

- A request has been received to extend draft plan approval for a proposed subdivision development consisting of 34 lots for single detached dwellings and two blocks for parkland purposes, in the Town of Ingersoll.
- The proposed development consists of two draft approved plans, being SB 12-03-6 and SB 13-01-6. Both Draft Plans are scheduled to lapse in October 2016.
- Agency circulation did not indicate any concerns with the proposed extension.
- Planning staff recommend support of a two year extension to grant additional time to satisfy conditions of draft plan approval and register the draft plans of subdivision.

DISCUSSION

Background

OWNER: ATSA Corporation Inc.
567 Oak Park Road, Brantford ON, N3T 5L8

AGENT: MHBC Planning (Dave Barrett)
200-540 Bingemans Centre Drive, Kitchener ON, N2B 3X9

LOCATION:

The subject lands are described as Part lot 260 & Lots 261, 262, 266-268, Plan 717; Block C, Plan 709, Except Parts 1 & 2, 41R-6602, in the Town of Ingersoll. The lands are located on the west side of Whiting Street, between Chisholm Drive and Thomas Street, in the Town of Ingersoll.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "1-1"	Town of Ingersoll Land Use Plan	Residential
Schedule "1-2"	Town of Ingersoll Residential Density Plan	Low Density Residential

TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160:

Existing Zoning: 'Residential Type 2 Zone (R2)', 'Special Open Space Zone (OS-3)' and 'Recreational Zone (REC)'

PROPOSAL:

A request has been submitted to extend the draft approval of two abutting plans of subdivision in the Town of Ingersoll (SB 12-03-6 & SB 13-01-6) for a three year period.

For Council's information, the proposed development comprises two draft approved plans of subdivision consisting of a total of 34 lots for single detached dwellings and two open space blocks for parkland purposes. Subdivision Plan SB 12-03-6 was originally draft approved in March 2013, while SB 13-01-6 was draft approved in December 2013. It should be noted that Plan SB 12-03-06 was also modified to be consistent with the lot fabric of Plan SB 13-01-6. Both Draft Plans are scheduled to lapse in October 2016.

Plate 1, Existing Zoning & Location Map, shows the location and existing zoning of the subject lands.

Plate 2, Draft Approved Plan of Subdivision (SB 12-03-6), shows the proposed lot and road configuration of the draft approved subdivision.

Plate 3, Draft Approved Plan of Subdivision (SB 13-01-6), shows the proposed lot and road configuration of the draft approved subdivision.

Comments

AGENCY REVIEW:

The development proposal was circulated to various agencies considered to have an interest in the proposal. As of the date of this report no comments or concerns had been received.

Planning Analysis

The applicant proposes to extend draft plan approval of the above noted draft plans of subdivision for an additional three year period. As indicated by the applicant, the requested extension is required to allow additional time to satisfy all outstanding conditions of draft approval.

Planning staff note that two year extensions are typically granted to ensure the applicant is actively working towards registration of the approved plan as well as ensuring that sufficient water/wastewater capacity continues to exist for the proposed development. In this regard, Planning staff are recommending that a two year extension be granted for both draft plans of subdivision.

It is also noted that no concerns were raised as a result of agency circulation. At such time as the two year period draws to a close, an application for an additional extension could be considered.

In light of the foregoing, Planning Staff support a two year extension of the draft approved plans of subdivision as it will allow the applicant additional time to clear the outstanding conditions of draft plan approval. A resolution of Town Council, in support of the request, is required to grant an extension of the approval periods.

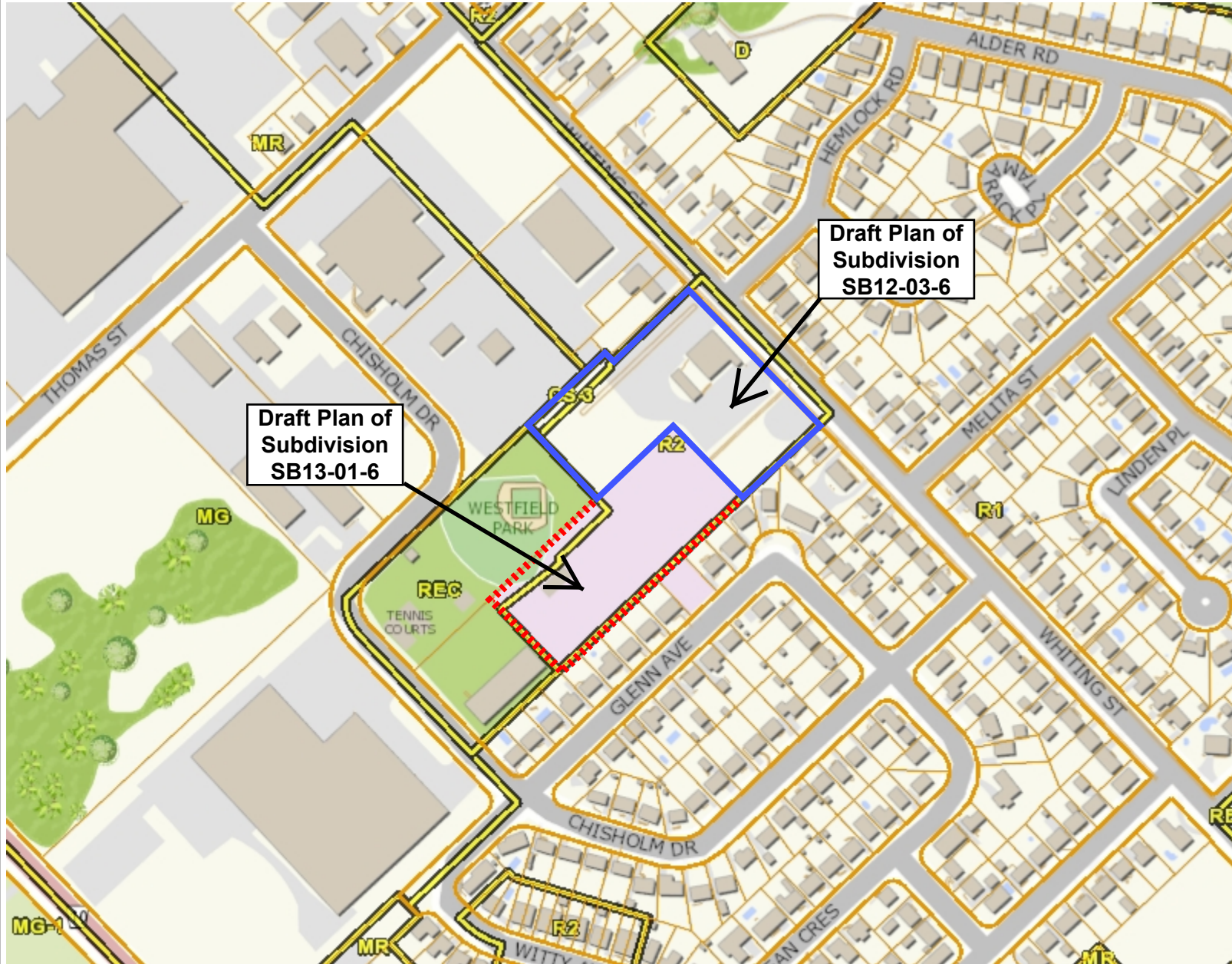
RECOMMENDATION

It is recommended that the Council of the Town of Ingersoll advise Oxford County that the Town supports an extension of draft approval for plans of subdivision submitted by ATSA Corporation Inc. (SB 12-03-6 & SB 13-01-6) , for lands described as Part lot 260 & Lots 261, 262, 266-268, Plan 717; Block C, Plan 709, Except Parts 1 & 2, 41R-6602, Town of Ingersoll, to October 31, 2018, to grant additional time to satisfy the conditions of draft plan approval and register the draft plans of subdivision.

SIGNATURES

Authored by: *original signed by* Rebecca Smith, Development Planner

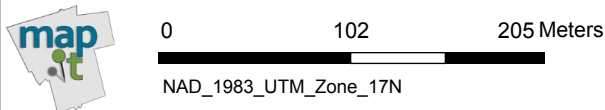
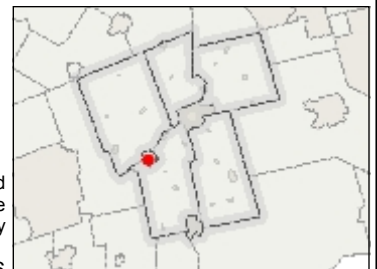
Approved for submission: *original signed by* Gordon K. Hough, RPP, Director



Legend

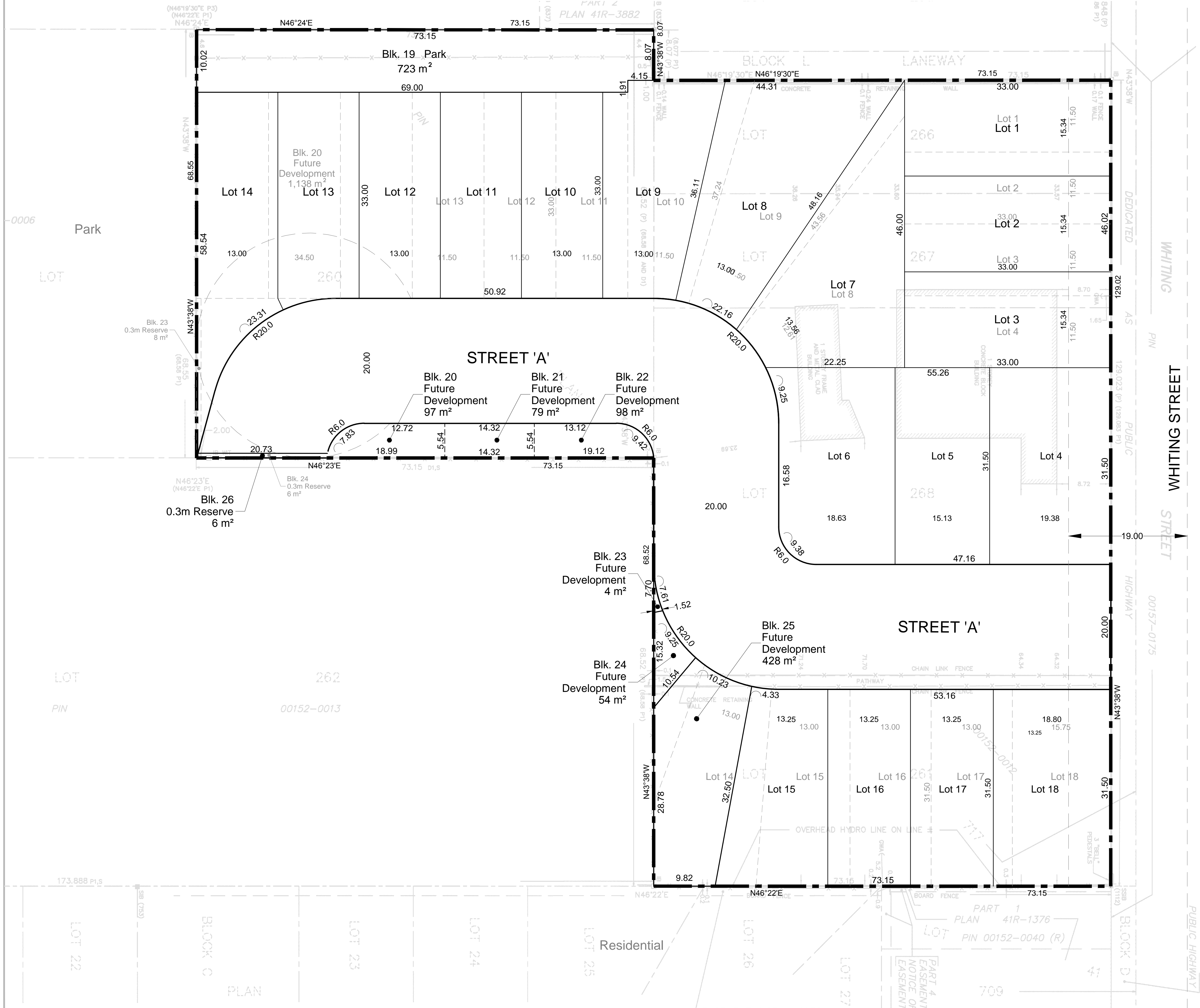
- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

Plate 2: Draft Approved Plan of Subdivision (SB 12-03-6)
 SB 12-03-6 & SB 13-01-6 - Extension to Draft Plan of Subdivision
 ATSA Corporation Inc. - Part lot 260 & Lots 261, 262, 266-268, Plan 71; Block C, Plan 709, Town of Ingersoll

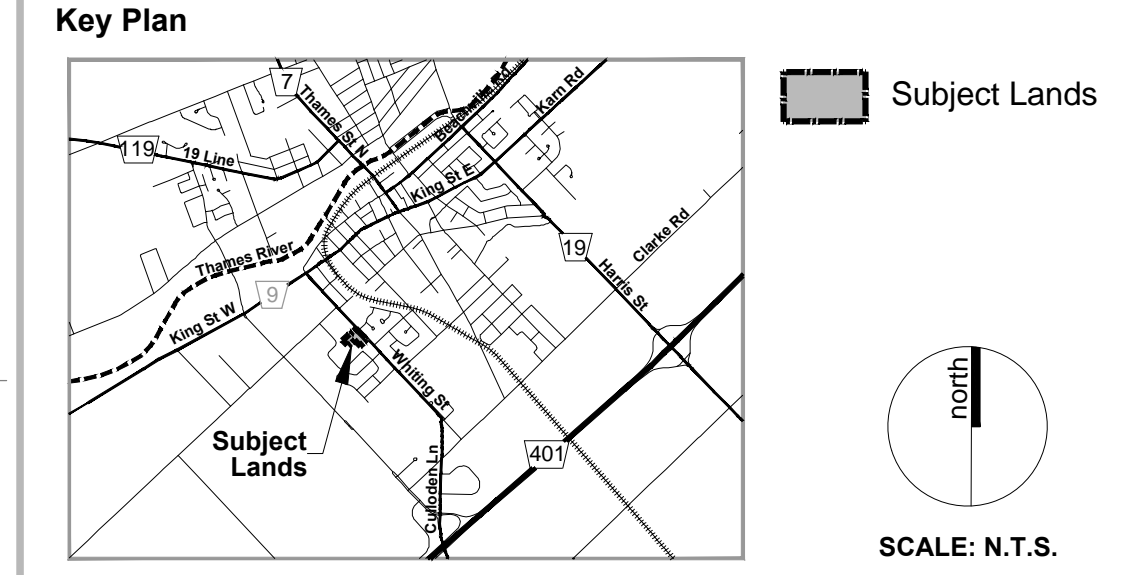


DRAFT PLAN OF SUBDIVISION

Legal Description
 288 WHITING STREET
 PART 1 - PLAN OF SURVEY OF
 LOTS 261, 266, 267 AND 268
 AND PART OF LOT 260,
 REGISTERED PLAN 717
 TOWN OF INGERSOLL
 COUNTY OF OXFORD

Owner's Certificate
 I HEREBY AUTHORIZE MACNAUGHTON HERMSEN BRITTON CLARKSON PLANNERS LIMITED TO SUBMIT THIS PLAN FOR APPROVAL.
 DATE: June 24, 2013
 WILLIAM SHARP - DIRECTOR
 ATSA CORPORATION INC.

Surveyor's Certificate
 I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED ON THIS PLAN AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATELY AND CORRECTLY SHOWN.
 DATE: June 25, 2013
 JOHN W. MUIR - O.L.S.
 MacAULAY, WHITE & MUIR LTD.



Revision No.	Date	Issued / Revision	By
2	June 11, 2013	Revise plan to reflect purchase of adjacent property	DBG
1	July 25, 2012	Add Lotting, Revise Area Schedule	DBG

Notes
 1. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE SHOWN.
 2. SURVEY INFORMATION FROM MacAULAY, WHITE & MUIR LTD., MAY 2011 (Drawing 11-064)

Additional Information Required Under Section 51(17) of the Planning Act R.S.O. 1990, c.P.13 as Amended

Letter	Description
A.	AS SHOWN
B.	AS SHOWN
C.	AS SHOWN
D.	RESIDENTIAL
E.	AS SHOWN
F.	AS SHOWN
G.	AS SHOWN
H.	MUNICIPAL WATER SUPPLY
I.	SILTY LOAM
J.	AS SHOWN
J.	ALL SERVICES AS REQUIRED
L.	AS SHOWN

Area Schedule

Description	Lots/Blocks	Units	Area (m²)
Residential	1-18	18	9,355
Park	19		723
Future Development	20-25	1	760
0.3m Reserve	26		6
Roads			3,606
Total	26	19	14,450

MHBC PLANNING URBAN DESIGN & LANDSCAPE ARCHITECTURE
 200-540 BINGHAM'S CENTRE DR. KITCHENER, ON, N2B 3X9 | P: 519.576.3650 F: 519.576.0121 | WWW.MHBCPLAN.COM

Approval Stamp

Date	June 21, 2013
File No.	1150A
Plan Scale	1:300 (Arch D)
Drawn By	D.G.
Checked By	

Project
 288 Whiting Street
ATSA Corporation Inc.
 567 Oak Park Road, Brantford, ON, N3T 5L8
 P: 519 751 3434 F: 519 751 8996

File Name	DRAFT PLAN OF SUBDIVISION	Dwg No.	1 of 1
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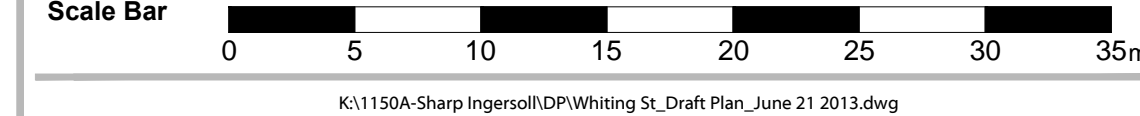


Plate 3: Draft Approved Plan of Subdivision (SB 13-01-6)
SB 12-03-6 & SB 13-01-6 - Extension to Draft Plan of Subdivision
ATSA Corporation Inc. - Part lot 260 & Lots 261, 262, 266-268, Plan 71; Block C, Plan 709, Town of Ingersoll

DRAFT PLAN OF SUBDIVISION

Legal Description
 38 GLENN AVENUE
 LOT 262 OF REGISTERED PLAN 717
 AND PART OF BLOCK 'C' OF REGISTERED PLAN 709
 TOWN OF INGERSOLL
 COUNTY OF OXFORD

Owner's Certificate
 I HEREBY AUTHORIZE MACNAUGHTON HERMSEN BRITTON CLARKSON PLANNING LIMITED TO SUBMIT THIS PLAN FOR APPROVAL.
 DATE: June 24, 2013
 WILLIAM SHARP - DIRECTOR
 ATSA CORPORATION INC.

Surveyor's Certificate
 I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED ON THIS PLAN AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATELY AND CORRECTLY SHOWN.
 DATE: June 25, 2013
 JOHN W. MUIR - O.L.S.
 MacAULAY, WHITE & MUIR LTD.

Key Plan

Subject Lands

SCALE: N.T.S.

Revision No.	Date	Issued / Revision	By

Notes
 1. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE SHOWN.
 2. SURVEY INFORMATION FROM MacAULAY, WHITE & MUIR LTD., MAY 2011 (Drawing 11-064)

Additional Information Required Under Section 51(17) of the Planning Act R.S.O. 1990, c.P.13 as Amended

A. AS SHOWN	B. AS SHOWN	C. AS SHOWN
D. RESIDENTIAL	E. AS SHOWN	F. AS SHOWN
G. AS SHOWN	H. MUNICIPAL WATER SUPPLY	I. SILTY LOAM
J. AS SHOWN	J. ALL SERVICES AS REQUIRED	L. AS SHOWN

Area Schedule

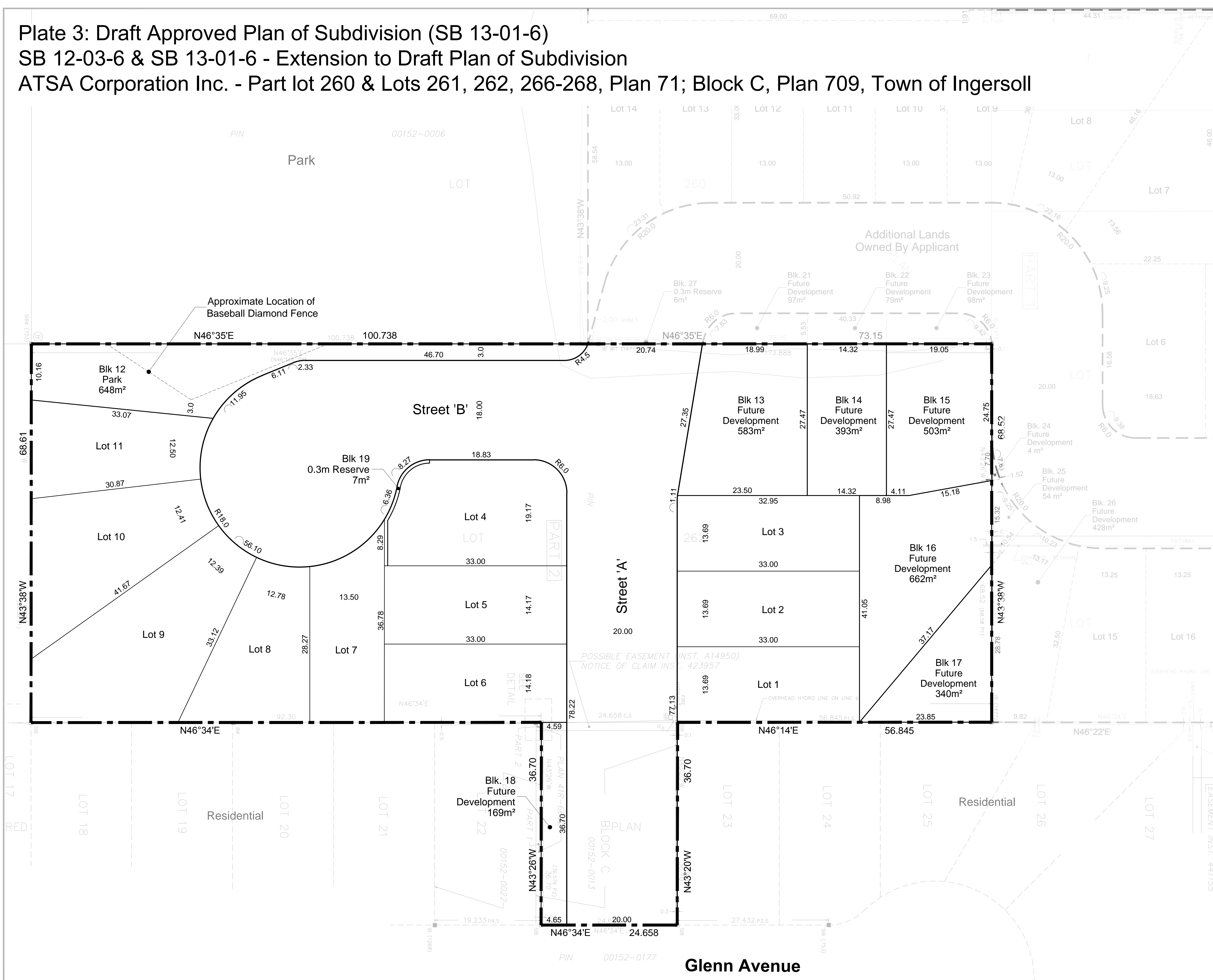
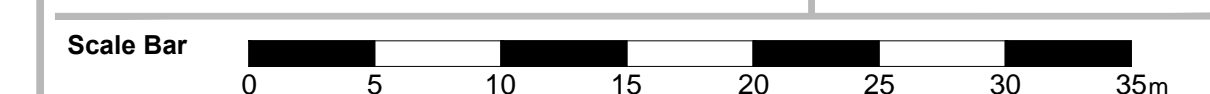
Description	Lots/Blocks	Units	Area (m ²)
Residential	1-11	11	5,681
Park	12		648
Future Development	13-18	4	2,650
0.3m Reserve	19		7
Roads			3,833
Total	19	15	12,819

MHBC
 PLANNING URBAN DESIGN & LANDSCAPE ARCHITECTURE
 200-540 BINGHAM'S CENTRE DR. KITCHENER, ON, N2B 3X9 | P: 519.576.3650 F: 519.576.0121 | WWW.MHBCPLAN.COM

Approval Stamp	Date
	June 21, 2013
File No.	1150A
Plan Scale	1:300 (Arch D)
Drawn By	D.G.
Checked By	

Project
 38 Glenn Avenue
ATAS Corporation Inc.
 567 Oak Park Road, Brantford, ON, N3T 5L8
 P: 519 751 3434 F: 519 751 8996

File Name	Dwg No.
DRAFT PLAN OF SUBDIVISION	1 of 1



Glenn Avenue

To: Mayor and Members of the Town of Ingersoll Council

From: Rebecca Smith, Development Planner, Community and Strategic Planning

Application for Zone Change ZN 6-16-02 – Harold Wierenga & Cathy Black

REPORT HIGHLIGHTS

- The applicant proposes to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Residential Type 2 Zone (R2)' to facilitate the construction of single detached dwellings and fulfill conditions of consent applications B16-08-6 and B16-09-6.
- The related applications for consent were approved by the County Land Division Committee on April 7, 2016.
- Planning staff are recommending support of the application as it complies with the policies of the Provincial Policy Statement and the Official Plan.

DISCUSSION

Background

OWNERS: Harold Wierenga & Cathy Black
112 Wonham Street South, Ingersoll ON, N5C 2Z1

LOCATION:

The subject lands are described as Lot 181, Block 48, Plan 279, in the Town of Ingersoll. The lands are located on the north side of Cherry Street, east of Taylor Street, and are municipally known as 213 Cherry Street.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1"	Town of Ingersoll Land Use Plan	Residential
Schedule "I-2"	Town of Ingersoll Residential Density Plan	Low Density Residential

TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160:

Existing Zoning: Residential Type 1 Zone (R1)

Proposed Zoning: Residential Type 2 Zone (R2)

PROPOSAL:

An application has been received to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Residential Type 2 Zone (R2)' to facilitate the construction of single detached dwellings and fulfill conditions of consent applications B16-08-6 and B16-09-6. For Council's information, the related applications for consent, which propose the creation of two residential lots, were approved by the County Land Division Committee on April 7, 2016.

Each lot comprises approximately 392.5 m² (4,225.2 ft²), with frontage and direct access to Cherry Street. Surrounding uses are predominantly single detached dwellings, with a vacant residential lot to the south and a townhouse condominium development to the east.

Plate 1, Existing Zoning & Location Map, shows the location of the subject property, as well as the existing zoning in the immediate vicinity.

Plate 2, Aerial Map (2015), provides an aerial view of the subject lands.

Plate 3, Applicants Sketch, shows the dimensions of the lots to be severed and retained as well as the location of the existing single detached dwelling and detached garage that are proposed to be removed.

Application Review

PROVINCIAL POLICY STATEMENT

The Provincial Policy Statement (PPS) directs that Ontario's long-term prosperity, environmental health and social well-being depend on wisely managing change and promoting efficient land use and development patterns. Efficient land use and development patterns support strong, liveable and healthy communities, protect the environment as well as public health and safety, and facilitate economic growth. In support of these provincial interests and goals, settlement areas shall be the focus of growth and their vitality and regeneration shall be promoted.

Section 1.4.3 of the PPS directs that planning authorities shall provide for an appropriate range of housing types and densities to meet projected requirements of current and future residents of the regional market area by:

- permitting and facilitating all forms of residential intensification and redevelopment and all forms of housing required to meet the social, health and well-being requirements of current and future residents;
- promoting densities for new housing which efficiently use land, resources, infrastructure and public service facilities and support the use of alternative transportation modes;

- establishing development standards for residential intensification, redevelopment and new residential development which minimize the cost of housing and facilitate compact form while maintaining appropriate levels of public health and safety.

OFFICIAL PLAN

The subject lands are located within the 'Low Density Residential' designation according to the Residential Density Plan for the Town of Ingersoll, in the County Official Plan. Low Density Residential Areas include those lands that are primarily developed or planned for a variety of low-rise, low density housing forms including, single-detached, semi-detached, duplex, converted dwellings, quadraplexes (4 units), townhouses, and low density cluster development.

The policies of Section 9.2.3.1 – OBJECTIVES FOR ALL RESIDENTIAL DESIGNATIONS, support a broad range of housing forms throughout the Town. Orderly development throughout the Town is to be accomplished by directing expansion of residential development into appropriately serviced areas that can be integrated with established land use patterns. These objectives also intend that efficient use of underutilized parcels is to be facilitated in order to accommodate future demand for housing and to reduce energy consumption while efficiently using municipal services. New housing is to be well integrated and compatible with existing housing. Proposals involving *residential intensification* are to take into consideration the location, public services, infrastructure, environmental features, other development constraints and ensure that a minimum 15% target for residential intensification is achieved throughout the Town.

The policies of Section 9.2.4.1 – INFILL HOUSING, also apply to this proposal. Infill housing is defined as "the placement of new residential development into established built-up areas on vacant or underutilized sites". For street-oriented infill, as is proposed in this application, such development will only be permitted if the proposal is deemed to be consistent with the characteristics of existing development on both sides of the same street. In order that such development is sensitive to the continuity of the existing residential streetscape, Town Council and the Land Division Committee will ensure that such proposals are consistent with the street frontage, lot area, setbacks and spacing of existing development within the immediate area.

The following criteria are to be evaluated for all infill development proposals:

- Adequacy of municipal services;
- Controls for storm water run-off are not to negatively affect adjacent properties;
- Adequate off-street parking and outdoor amenity areas are provided;
- Acceptable impacts of vehicular accesses on local streets and surrounding properties;
- Retention of desirable vegetation or natural features that contribute to the visual character of the surrounding area;
- Appropriate mitigation of the effect(s) of the development on environmental resources and the effect of environmental constraints on the proposed development;
- Consideration of the potential effect of the development on natural and heritage resources; and,
- Compliance with the provisions of the Town of Ingersoll Zoning By-law.

TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160

The subject lands are currently zoned 'Residential Type 1 Zone (R1)' according to Town of Ingersoll Zoning By-law No. 04-4160, which permits single detached dwellings. The 'R1' zone also requires a minimum lot area of 450 m² (4,844 ft²), a minimum lot frontage of 15 m (49.2 ft) and a minimum lot depth of 30 m (98.4 ft).

To facilitate the proposed severances, the subject lands are required to be rezoned 'Residential Type 2 Zone (R2)'. The 'R2' zone requires a minimum lot area of 345 m² (3,713.7 ft²), a minimum lot frontage of 11.5 m (37.7 ft) and a minimum lot depth of 30 m (98.4 ft) for a single detached dwelling.

AGENCY COMMENTS

The applications for consent and zone change were circulated to those agencies considered to have an interest in the proposal. The following comments were received.

The County of Oxford Public Works Department provided the following comments:

It is Public Works understanding that the property previously had a water service connection from Charles Street which has been shut off.

An existing water service from Cherry Street is available for the lot to be retained, however, it is unclear if there is a direct connection to the existing dwelling on the property. A sanitary service lateral is also available from Cherry Street for the lot to be retained. A connection fee for this sanitary service is required.

Water and sanitary services are available for one of the lots to be severed. Additional water and sanitary services will be required for the second severed lot. Connection fees will apply for all water and sanitary servicing for the severed lots.

Prior to the issuance of building permits, all financial requirements to the Oxford County Public Works Department must be complied with in respect to the provision of water and wastewater service connections.

The Town of Ingersoll Engineering Department indicated that a grading plan will be required for both lots to be severed. Further, there are currently only services for the lot to be retained and one of the lots to be severed. Additional services will be required for the second lot to be severed. The applicants will also be required to supply the Town with a Road Allowance Excavation Permit for any municipal servicing work.

The Town of Ingersoll Building Department provided the following comments:

- The lots to be severed meet the minimum requirements of the 'R2' zone.
- All the existing structures must be removed from the site. Demolition permits are required from the Town of Ingersoll.
- The owner must confirm that no underground or overhead services serving the retained lands traverse the severed parcels and vice versa. Where such services exist, the owner shall relocate the services or obtain private easements over the severed and/or retained lands to the satisfaction of the Town of Ingersoll.

The Town of Ingersoll Fire Chief, Upper Thames River Conservation Authority (UTRCA) and Ontario Provincial Police indicated that they have no concerns with the proposal.

PUBLIC CONSULTATION

Notice of the zone change application was provided to the public and surrounding property owners on May 24, 2016. As of the date of this report, no concerns or objections have been received regarding the proposed zone change application.

Planning Analysis

The applicant proposes to rezone the subject lands from 'Residential Type 1 Zone (R1)' to 'Residential Type 2 Zone (R2)' to facilitate the construction of single detached dwellings and fulfill conditions of consent applications B16-08-6 and B16-09-6.

Planning staff are of the opinion that the proposal promotes residential intensification and redevelopment and will result in an efficient use of municipal services on residentially designated lands. In this respect, the development proposal is consistent with the 2014 Provincial Policy Statement regarding intensification and redevelopment within a settlement area.

With regard to the relevant Official Plan policies for Low Density Residential areas, an analysis of the existing characteristics of residential development within the immediate area was completed by Planning staff. In this case, the subject lands are located in an area characterized by low density residential development on a variety of lot sizes. It appears that the proposed lots will be consistent with the frontage, configuration and characteristics of the existing development in the immediate residential area.

The proposed lots will also provide sufficient space for adequate vehicular access points and should not have an adverse impact on traffic. In this respect, Planning staff are satisfied that the proposal maintains the general intent and purpose of the Official Plan as it pertains to street-oriented infilling.

The lots to be severed and retained will comply with the provisions of the 'R2' zone. As indicated by the applicants, the existing single detached dwelling, garage foundation and shed located on the subject lands are proposed to be removed.

It should be noted that the comments received from the County Public Works Department and Town Engineering & Building Department have been addressed as conditions of the related applications for consent.

In light of the foregoing, it is the opinion of this Office that the proposed zone change application is consistent with the policies of the Provincial Policy Statement and is generally in keeping with the policies of the Official Plan. Planning staff are satisfied that the application can be given favourable consideration.

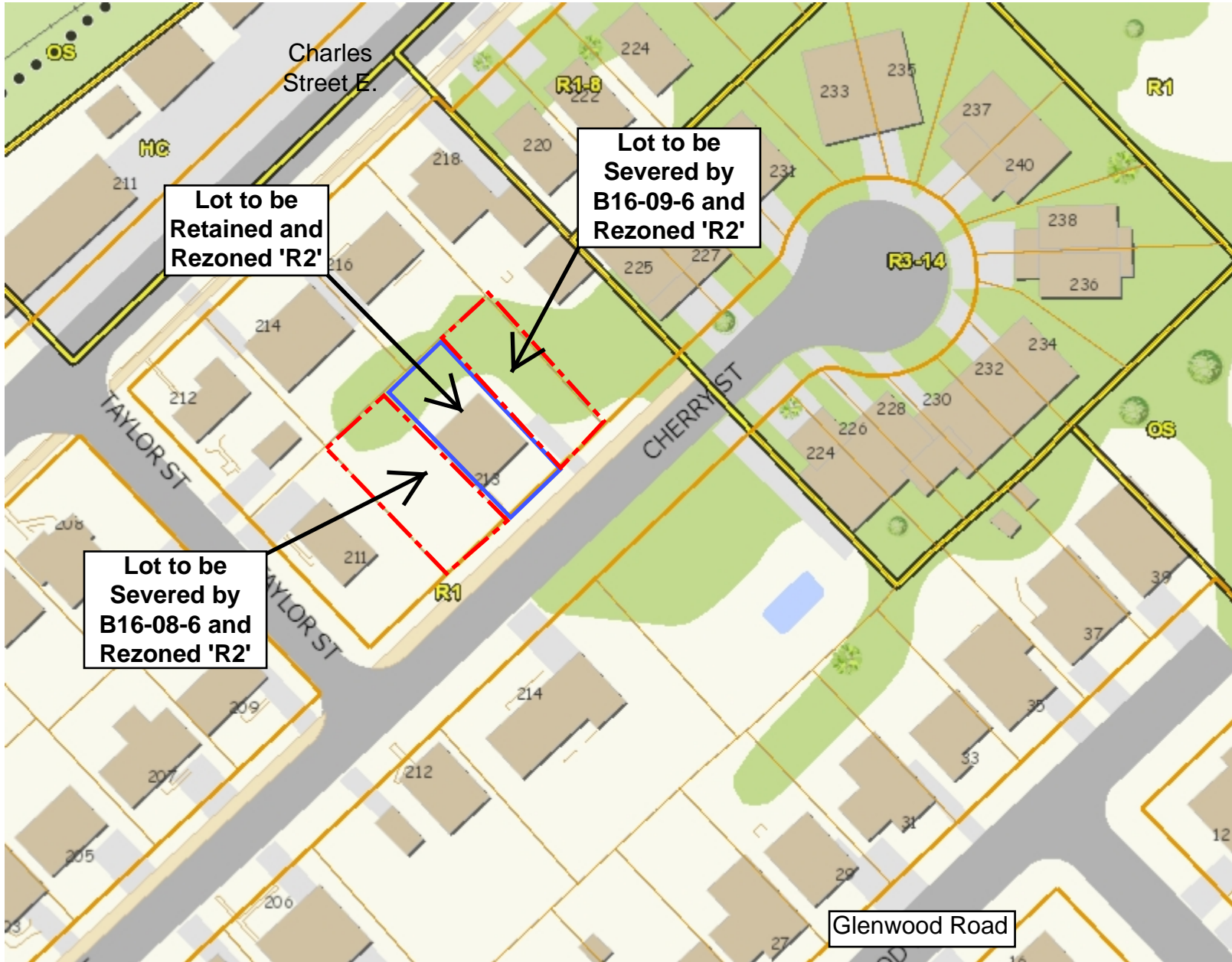
RECOMMENDATION

It is recommended that the Council of the Town of Ingersoll approve the zone change application submitted by Harold Wierenga & Cathy Black, whereby the lands described as Lot 181, Block 48, Plan 279, in the Town of Ingersoll, municipally known as 213 Cherry Street, are rezoned from 'Residential Type 1 Zone (R1)' to 'Residential Type 2 Zone (R2)' to facilitate the construction of single detached dwellings and fulfill conditions of consent applications B16-08-6 and B16-09-6.

SIGNATURES

Authored by: *original signed by* Rebecca Smith, Development Planner

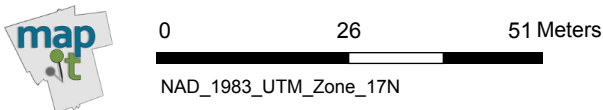
Approved for submission: *original signed by* Gordon K. Hough, RPP, Director



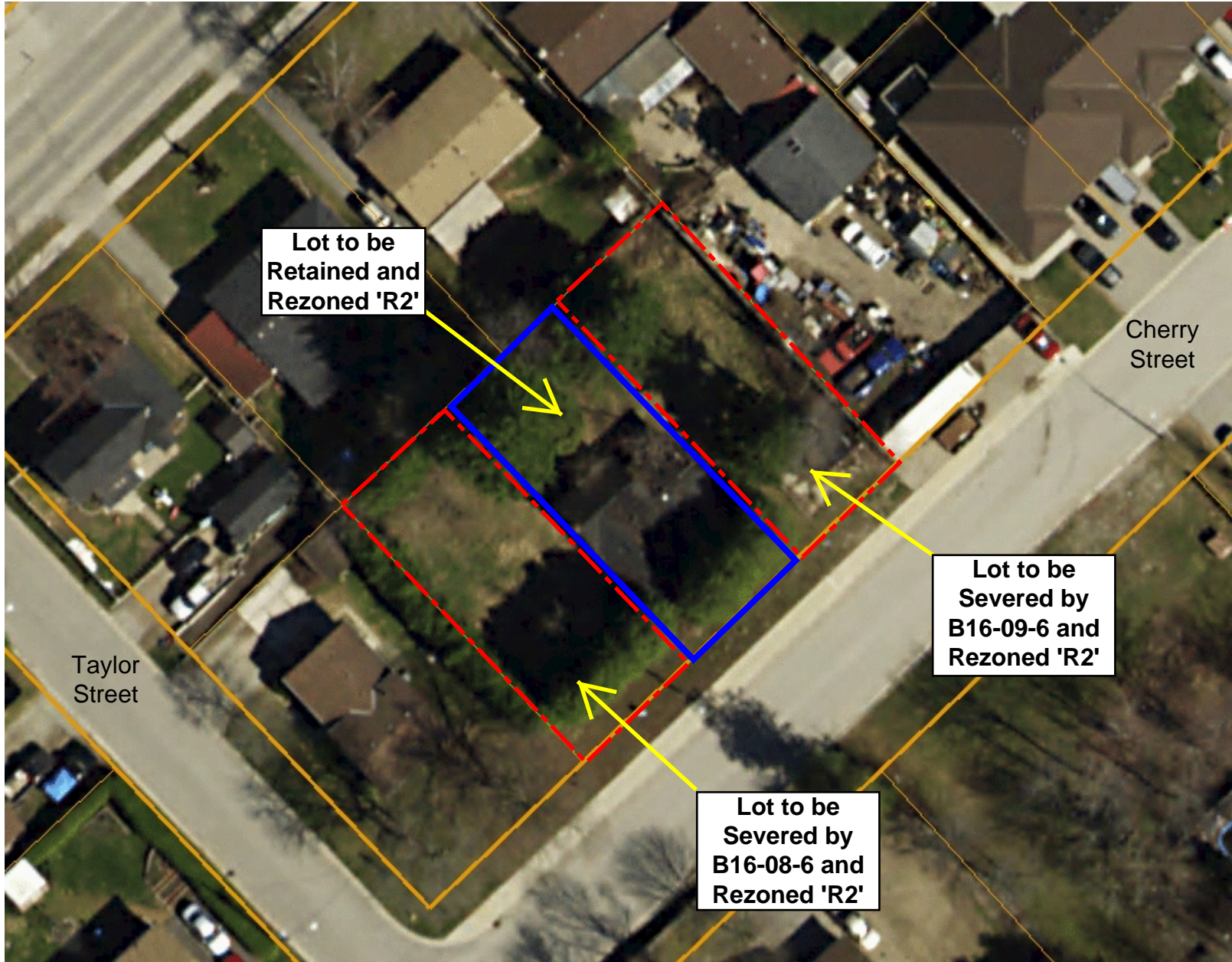
Legend

- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey



Legend

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Notes



0 13 26 Meters

NAD_1983_UTM_Zone_17N

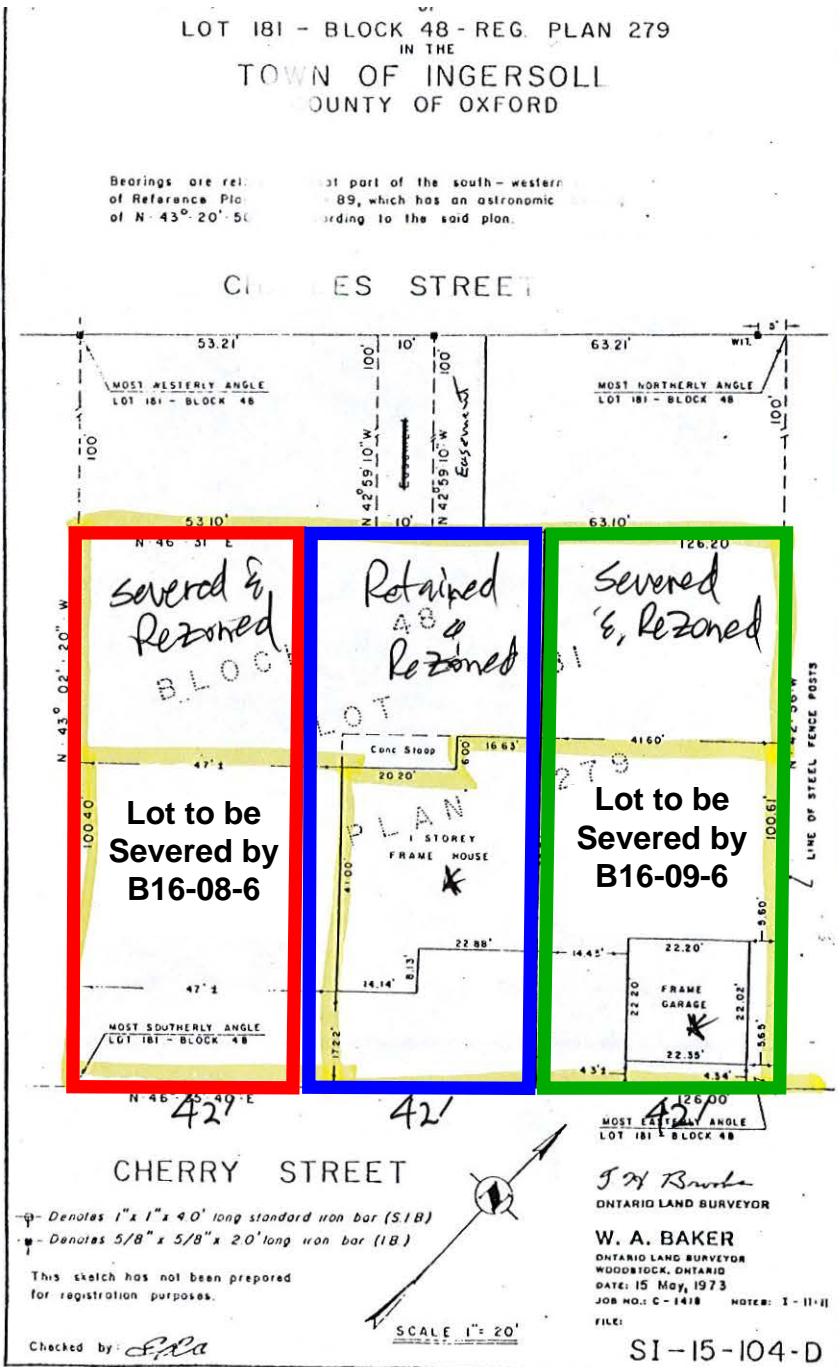


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March 8, 2016

Plate 3: Applicants Sketch

B16-08-6 & B16-09-6; ZN 6-16-02 - Harold Wierenga & Cathy Black - 213 Cherry Street, Ingersoll



* House and
Frame Garage to
be removed

To: Mayor and Members of the Town of Ingersoll Council

From: Andrea Hächler, Development Planner,
Community and Strategic Planning

Application for Zone Change ZN 6-16-05 – Town of Ingersoll

REPORT HIGHLIGHTS

- The application seeks to rezone the subject lands from 'Development Zone (D)' to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6)' to facilitate the development of the subject lands for industrial purposes.
- Planning staff are recommending deferral of the report at the request of the Upper Thames River Conservation Authority to allow the Town of Ingersoll to update the existing Environmental Impact Study for the subject lands.

DISCUSSION

Background

OWNERS: Town of Ingersoll
130 Oxford Street, 2nd Floor, Ingersoll, N5C 2V5

LOCATION:

The subject property is described as Part Lots 19 & 20, Concession 2 (West Oxford) in the Town of Ingersoll. The lands are located on the south side of Clark Road East, between Harris Street and Whiting Street. The lands are municipally known as 140 Clark Road East.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1"	Town of Ingersoll Land Use Plan	Industrial (with Special Policies) and Environmental Protection Area
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TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160:

Existing Zoning: Development Zone (D)

Proposed Zoning: Open Space Zone (OS) &
 Special General Industrial Zone (MG-6)

PROPOSAL:

An application has been received to rezone the subject lands from 'Development Zone (D)' to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6)' to facilitate the future development of the subject lands for industrial purposes.

For Council's information, applications for draft plan of subdivision approval and zone change were filed in 2008 for the subject lands. The zone change which was of similar nature to the subject application was approved in principal but the draft plan of subdivision did not proceed due to various issues related to road access and site servicing.

Through the previous zone change application that was submitted in 2008, an EIS was undertaken to determine the impact that future development could have on Whiting Creek and the associated wetland. The study concluded that there would be no impacts on the natural feature as a result of development for industrial purposes through the incorporation of a 30 m (98.4 ft) setback of development from the boundary of the feature.

The findings of the EIS report were reviewed by the UTRCA, who subsequently recommended that two separate setbacks be applied to the natural feature. More specifically, the initial 10 m (32.8 ft) will serve as a buffer area between the natural feature and the proposed development. This area may be contained within the development block and can be used for the purpose of determining lot area. However, no development or grading can take place within this area. An additional 20 m (65.6 ft) buffer area, which may be used for limited grading, landscaping and the location of a stormwater management facility, was also recommended. As in the case of the 10 m (32.8 ft) buffer area, this area may also be used for the purpose of determining lot area but no buildings or structures will be permitted in this area. The applicant is requesting site specific industrial zoning to incorporate these required setbacks.

The subject lands comprise approximately 44 ha (108.7 ac) and have direct access to Clark Road East. Surrounding uses include low density residential to the north, the Ingersoll Golf and Country Club to the west with All Treat Commodities and vacant service commercial lands to the east. The subject lands also front on to Highway 401. At this time, no specific development is being proposed for the subject lands.

BACKGROUND:

In May 2001, the Town of Ingersoll and County of Oxford initiated a design study for a secondary plan study and a servicing strategy for approximately 290 ha (720 ac) of land incorporated into the Town of Ingersoll from the Township of South-West Oxford. Terms of Reference were prepared, consultants were retained and a staff steering committee was established. After holding public information sessions, a final secondary plan study was endorsed by the Town of Ingersoll Council on April 22, 2002. Subsequently, the Town made an application to amend the Official Plan to incorporate the design concept as a secondary plan for the area.

The subject property was designated Industrial with special policies through Official Plan Amendment (OPA 64). OPA 64 was supported by Town Council and passed by County Council in December 2002. However, the adjacent land owner appealed the decision to the Ontario Municipal Board on the grounds that the lands should be designated for residential and not industrial.

In July 2006, the Ontario Municipal Board issued a decision that dismissed the appeal by the adjacent land owner and ordered that the subject property be designated Industrial with special policies as addressed in OPA 64.

Plate 1, Existing Zoning and Location Map, shows the location of the subject property and the existing zoning in the immediate vicinity.

Plate 2, Aerial Map (2015), provides an aerial view of the subject lands.

Application Review

PROVINCIAL POLICY STATEMENT:

The policies of Section 1.3 state that planning authorities shall promote economic development and competitiveness by:

- a) providing an appropriate mix and range of employment (including industrial, commercial and institutional uses) to meet long-term needs;
- b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;
- c) planning for, protecting and preserving employment areas for current and future uses;
- d) ensuring the necessary infrastructure is provided to support current and projected needs.

Section 1.1.3.3 further directs that planning authorities shall identify appropriate locations and promote opportunities for intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, including brownfield sites, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs.

In light of the significant wetland area associated with Whiting Creek, Section 2.1 states that no development or site alteration may be permitted on adjacent lands to a significant wetland, unless it is demonstrated that there will be no negative impact on the natural feature or its ecological functions.

OFFICIAL PLAN:

The subject lands are designated Industrial and Environmental Protection Area in the Official Plan. Permitted uses in the Industrial designation include assembling, manufacturing, fabricating, processing, repair activities, environmental industries, wholesaling, storage and wholesaling industries, construction industries, communication and utility industries and technological service industries. Accessory or ancillary uses to industrial operations such as retail and wholesaling operated as a subsidiary to any permitted industry are also permitted.

Section 9.3.4.5.6 of the Official Plan contains special policies for the subject property. The policies state that new industrial development abutting Clark Road requires greater landscaping, setbacks, fencing and prohibition of outdoor storage to minimize impacts on existing and proposed residential properties to the north side of Clark Road.

Further to this, Section 3.2.6.1 of the Official Plan states that an EIS is required to evaluate impacts on adjacent lands within 50 m (164 ft) of a Locally Significant Natural Feature. As previously indicated, the subject lands include a wetland referred to as 'Heslop Swamp' that is associated with Whiting Creek.

Considering the proximity of the existing residential uses to the proposed industrial development, Section 3.3.3.1 of the Official Plan contains policies that place restrictions on noise sensitive uses relative to industrial facilities. In particular, no noise sensitive uses are permitted as follows:

- within 20 m (65 ft) of a Class 1 industrial facility;
- within 70 m (230 ft) of a Class 2 industrial facility;
- within 300 m (984 ft) of a Class 3 industrial facility.

The Official Plan defines a Class 1 facility as a business for a small scale, self-contained plant or building which produces/stores a product that is contained in a package and has a low probability of noise emissions. Class 1 facilities are daytime operations with infrequent movement of truck and/or heavy trucks and no outside storage. A Class 2 facility is defined as a business for medium scale processing or manufacturing with outside storage with periodic emissions of noise. Shift operations may be permitted and there are frequent movements of products and/or heavy trucks during daytime hours. A Class 3 facility is defined as a large scale manufacturing or processing operation characterized by large volume buildings with outside storage of raw or finished products, producing large volumes of products with truck movements with a high probability of generating noises.

TOWN OF INGERSOLL ZONING BY-LAW:

The subject property is zoned 'Development Zone (D)' according to the Zoning By-law. The applicant is proposing to rezone the lands to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6)' to facilitate the development of the subject lands for industrial purposes.

The 'Open Space Zone (OS)' will be applied to the lands that have been designated as 'Environmental Protection Area'. The uses permitted in the 'OS' zone are limited to passive recreational uses to ensure that no structures are located within these lands.

The 'Special General Industrial Zone (MG-6)' will be applied to the remaining lands and will be subject to the previously noted setbacks recommended by the UTRCA based on the findings of the EIS undertaken in 2007.

AGENCY COMMENTS:

This application was circulated to those agencies that were considered to have an interest in the proposal.

The Ministry of Transportation indicated that they have no objection to the subject application but noted that upon developing the subject lands, MTO would require a copy of Storm Water Management report and Traffic Impact Study. Additionally a legal agreement will be required to be entered into between the owner and MTO, whereby the owner agrees to assume financial responsibility for the design and construction of all necessary highway improvements.

The Upper Thames River Conservation Authority recommended that the application for zone change be deferred until the findings of an updated EIS, in accordance with the new PPS (2014)

and other updated legislation determine that the proposed setbacks from the wetland are still appropriate. Similarly, the UTRCA would like an updated EIS to determine the delineation of the natural feature.

The Town of Ingersoll Fire Department, Town of Ingersoll Engineering & Building Department, County of Oxford Public Works, and CP Rail indicated that they had no concerns or objections to the subject application.

PUBLIC CONSULTATION:

Notice of the zone change application was provided to the public and surrounding property owners on two (2) occasions, May 5, 2016 and May 24, 2016. As of the date of this report, no concerns or objections from surrounding property owners have been received regarding the proposed zone change application.

Planning Analysis

An application has been received to rezone the subject lands from 'Development Zone (D)' to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6)' to facilitate the future development of the subject lands for industrial purposes.

In accordance with the findings of an EIS that was conducted in 2007 and based on recommendations provided by the UTRCA in 2008, the applicant has requested site specific industrial zoning to incorporate setbacks that will act as a buffer between Whiting Creek and the associated wetland feature and future industrial development.

Through agency circulation, the UTRCA provided comments indicating concern with the age of the EIS document. Since the EIS was undertaken, the PPS has been updated in addition to other legislation that may affect the overall recommendation of the EIS, delineation of the natural feature and required buffer areas. As such, the UTRCA has requested a deferral of the subject application until the EIS has been updated and reviewed.

In light of the foregoing, it is the recommendation of Planning staff that Council defer the application for zone change until the EIS has been updated and concerns raised by the UTRCA have been satisfactorily addressed.

RECOMMENDATION

1. It is recommended that the Council of the Town of Ingersoll defer the zone change application submitted by the Town of Ingersoll, whereby the lands described as Part Lots 19 & 20, Concession 2 (West Oxford), in the Town of Ingersoll, known municipally as 140 Clark Road East, are to be rezoned from 'Development Zone (D)' to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6) until the EIS has been updated and is satisfactory to the UTRCA.

SIGNATURES

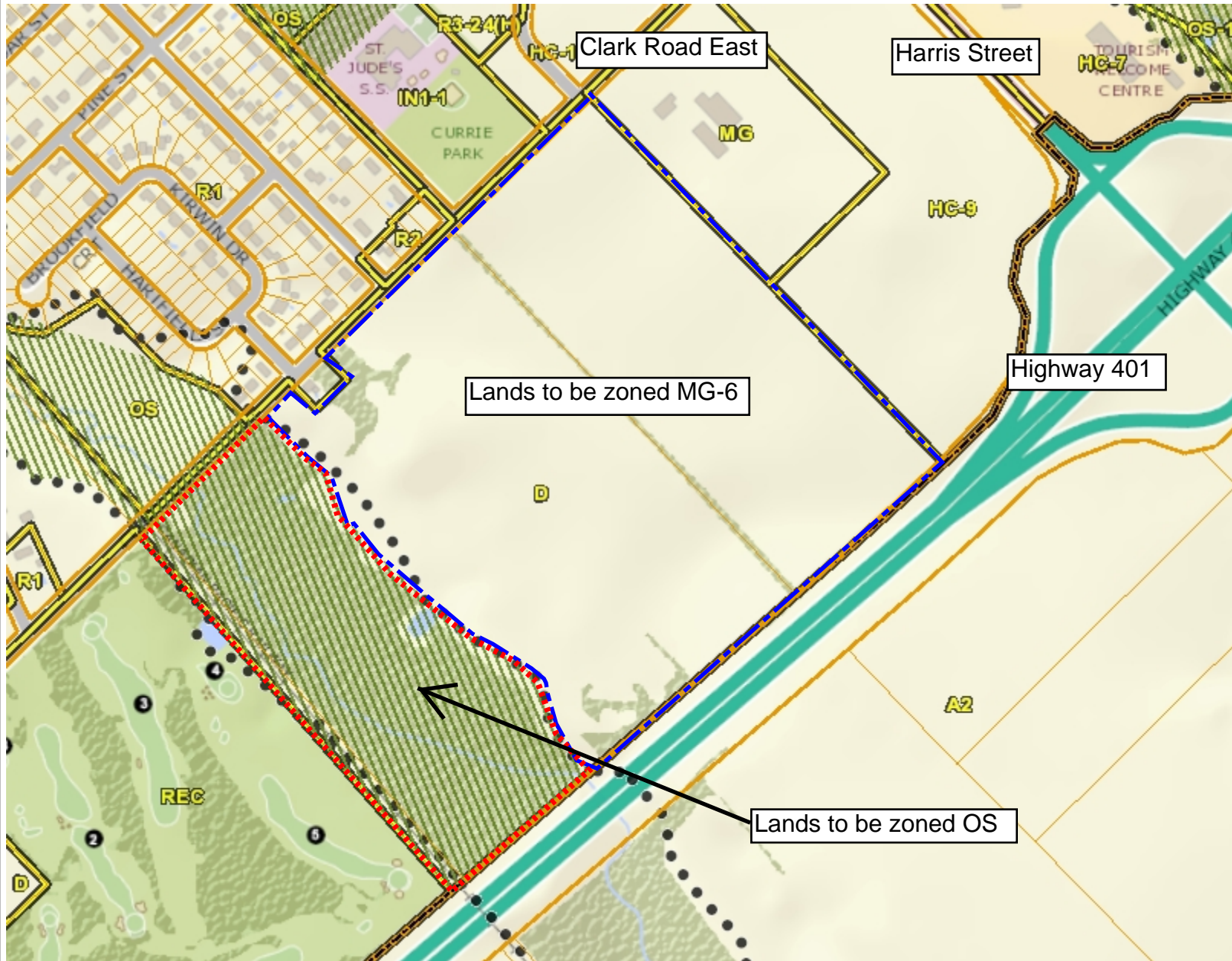
Authored by: Original signed by

Andrea Hächler, Development Planner

Approved for submission: Original signed by

Eric Gilbert, MCIP, RPP, Senior Planner

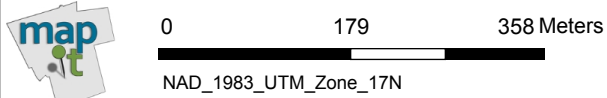
AH
June 3, 2016



Legend

- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)**

Notes



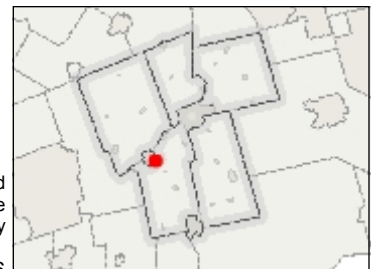
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Legend

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Notes



0 179 358 Meters

NAD_1983_UTM_Zone_17N



Lands to be zoned OS

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June 2, 2016

A stylized, colorful illustration of a landscape. The foreground features rolling green hills with a brown path winding through them. On the left, there are several plants: a green tree, a purple flower, and an orange flower. A small red bird is flying in the sky above the tree. The background consists of light blue and white wavy bands representing the sky.

Ingersoll Recreational Trails Committee

A Beginning....



Some amazing
and interesting
things to see
along Ingersoll
paths

Meet Steve...!





Ingersoll
RECREATIONAL
TRAILS



Ingersoll Recreational Trails Committee

Meet the Committee



Recreational Trail Class System

- Class 1 trail would be deemed as the highest level of trail construction. Trails as defined, would be pavement, concrete and adequately lighted. Should be accessible to all.
- Class 2 would be constructed in such a way that it would incorporate wood such as in board walks. These pathways would not necessarily be limited to but not excluding lighted access ways. May have restrictions to some in general population.
- Class 3 trail would be in the form of pathways utilizing aggregates such as gravel or chips and dust. May have some restrictions.
- Class 4 trail would be a natural or created trail with out the use of any materials usually incorporated in path design. These trails would try to maintain the naturalized environments in their creation. May have some restrictions.

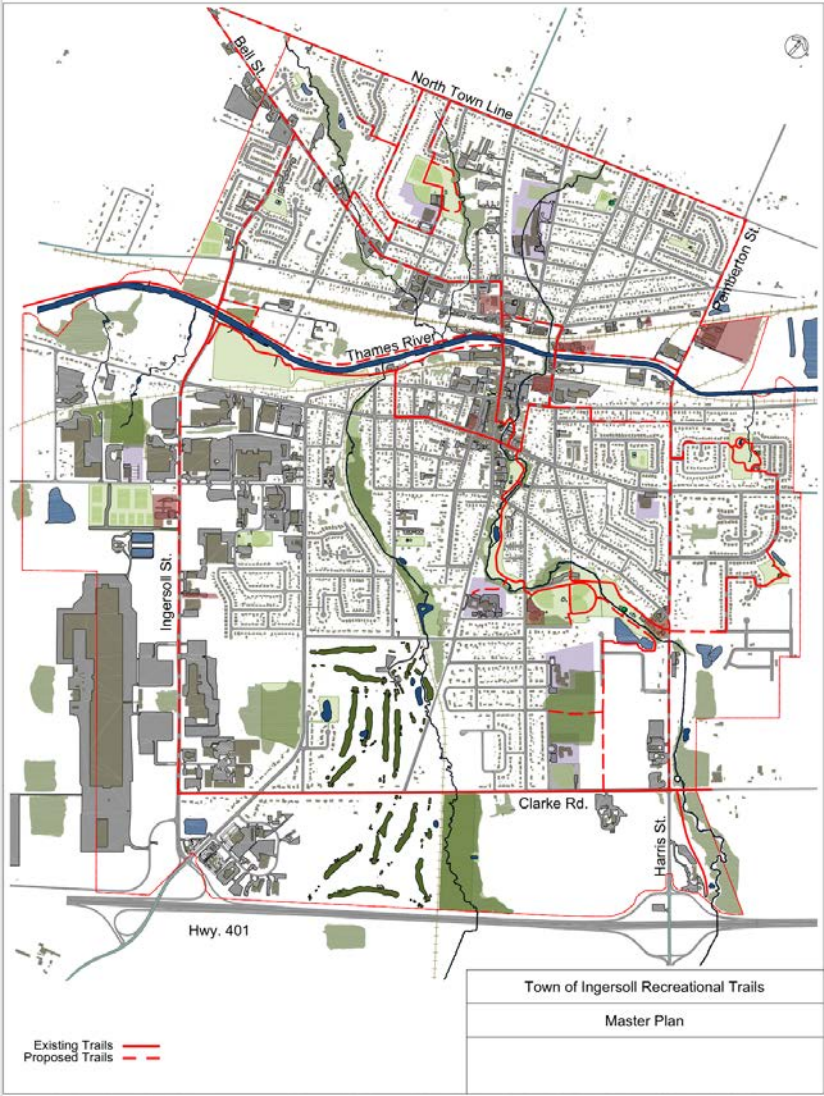
Objectives

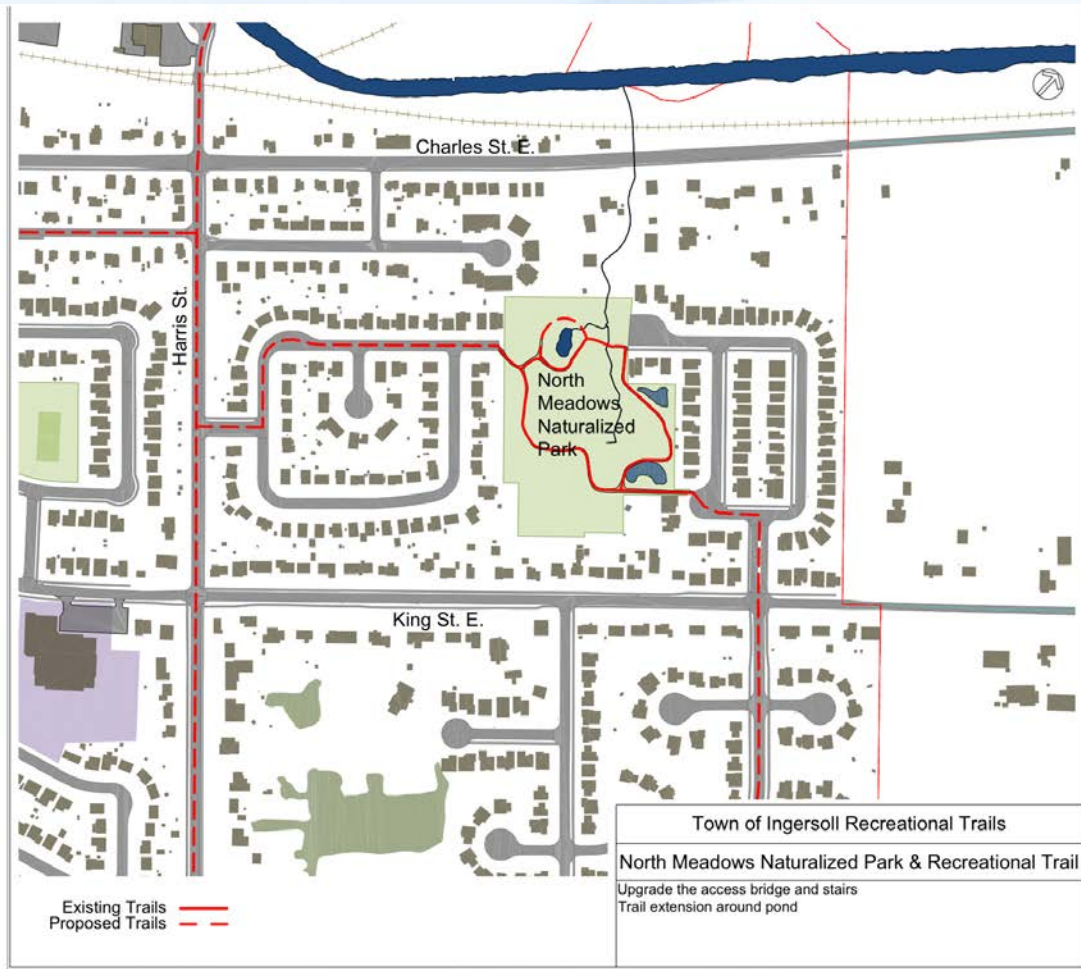
- To provide a multi-use trail system for use as an alternate means of active and to educate residence about the benefits of using the mould trail system
- To promote a healthy active lifestyle to residence through the provision of safety environmental friendly, recreational trails for citizens of all ages and abilities;
- To seek and receive ideas suggestions and make recommendations to the town of Ingersoll;
- To work in partnership with the Ingersoll safe cycling committee, County of Oxford and the Oxford trails Council in Trail development and linkages

Objectives Continued

- To fostering to stop at community partnerships and encouraged real development and volunteer participation;
- To develop and maintain relationships with private landowners, county, regional, provincial and national trail organizations;
- To foster and develop funding sources for trail design and construction.

Master Plan



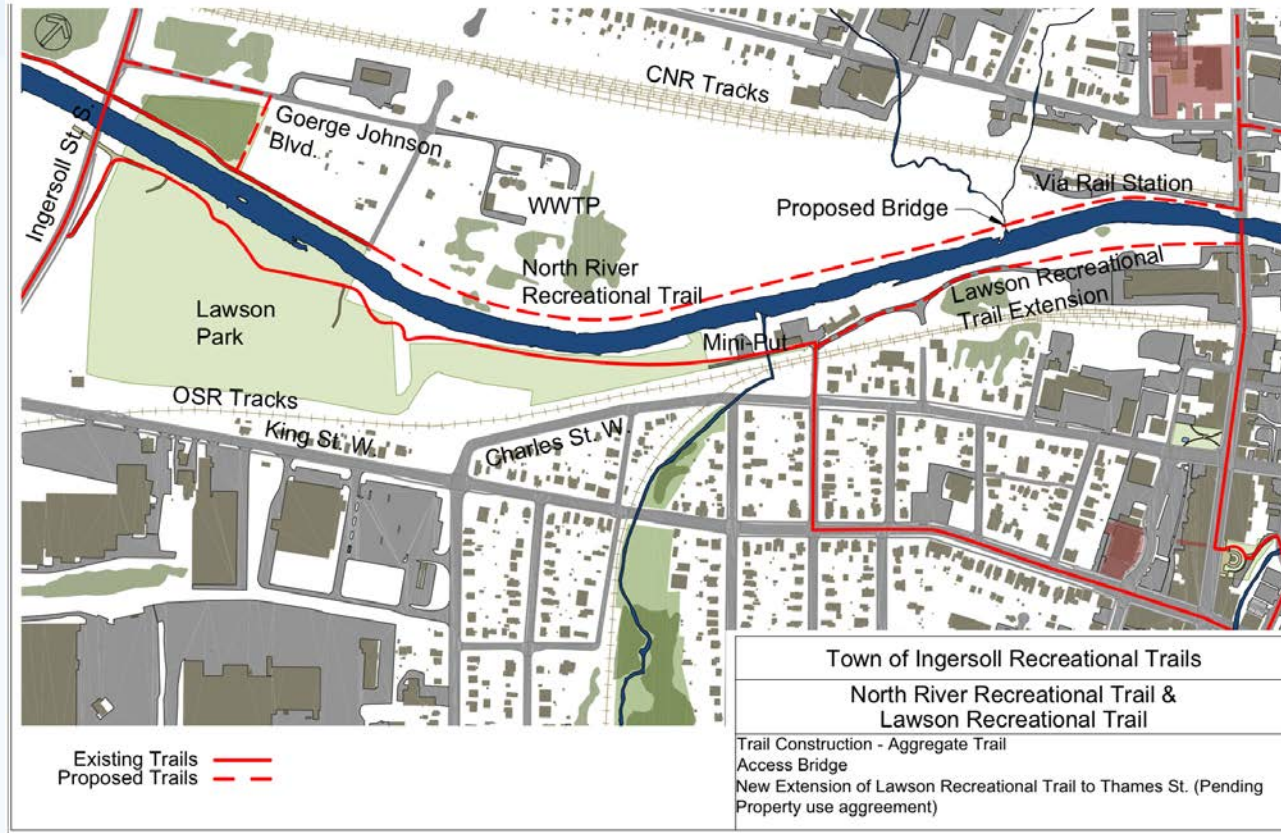


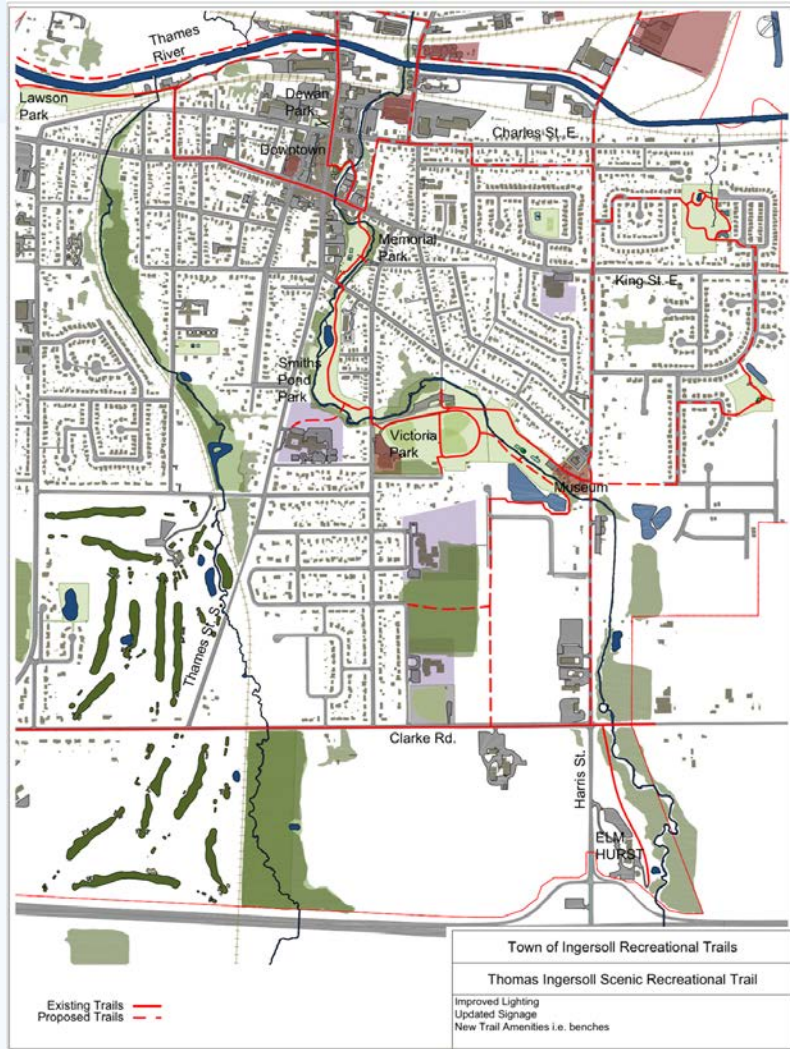
North Meadows Naturalized Park & Recreational Trail

- Class 4
- Upgrade of bridge
- Trail extension
- Signage Upgrade

North River Recreational Trail & Lawson Recreational Trail

- Class 3 (at this time)
- Pending property land use agreements
- Access bridge
- Trail construction and needs assessment for 2017 budget





Thomas Ingersoll Scenic Recreational Trail

- Class 1
- Improved lighting at Smith's Pond
- Signage upgrades
- May require some path repair.



Harrisview Recreational Trail

- Class 2, 3 or 4 or a combination
- Upper Thames has GPS mapped the area.
- Arborist report available
- Have plan for signing the area after tree placement.
- Under review for classification

Cantebury Folk Festival

- Have presence at the front entrance for sharing information.
 - Short questionnaire for public comment and possible recruitment.
 - Full display with our town plan.
- Meet and greet the committee
- Promote the existing trails!

Partnerships!

- All signage in cooperation with the Rotary Club
- Always looking for new partners in our town's endeavor. In kind or other!
- Dog Park
- Bicycle Committee
- Oxford Trail Committee



So come walk, run or bike
with us...Just do it!

Questions???

From: <TMrakas@aurora.ca>

Date: Mon, Jun 6, 2016 at 4:38 PM

Subject: OMB Reform

To: TMrakas@aurora.ca

Dear Elected Official,

The Summit on OMB Reform, held May 14th in Markham Ontario was a resounding success. Elected officials from across the Province provided their unique perspectives on how best to affect meaningful change. With representatives from over 100 municipalities in attendance, it's clear that the time is now for true and meaningful reform.

Though the Summit is over, the work is really just beginning. The OMB Reform working group will be meeting in mid-June to begin formulating all the recommendation that have emerged from the Summit. For those unable to attend the Summit, the summary of the proceedings along with the audio feed from the Summit will be made available shortly.

The impetus for this grassroots movement towards change, started with a motion from Aurora Town Council that speaks to the jurisdiction of the OMB and the need to limit its scope of powers. As of today, over 70 municipalities have been identified as having supported, endorsed or passed the Aurora resolution or a modified version of the Aurora motion speaking to OMB reform.

However, there may be other municipalities of which we are not aware that may also have passed/endorsed the motion. So I need your help. Listed below are all the Municipalities of which we are aware that have passed the motion on OMB reform. If your Municipality has passed the motion (or a modified version of it) and is not listed, if you could please let me know, it would be appreciated so that I can add you to the list.

There has been and continues to be tremendous support for this change initiative. Thus, if your municipality has not already considered the motion, then I would encourage you to consider it. I have attached the Aurora resolution, to use as a template. Together we can affect real change at the provincial level and give local municipalities the authority to uphold their Official Plan and have a greater say in how they grow and evolve. The time is now.

Regards

Tom Mrakas

Councillor Town of Aurora



NOTICE OF MOTION**Councillor Tom Mrakas**

Date: December 8, 2015
To: Mayor and Members of Council
From: Councillor Mrakas
Re: Ontario Municipal Board Jurisdiction

WHEREAS the Town of Aurora spends an incredible amount of resources and taxpayer money developing an Official Plan; and

WHEREAS the Town's Official Plan is ultimately approved by the Province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS planning decisions may be appealed to the Ontario Municipal Board ("OMB"), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS appeals of OMB decisions are limited to questions of law, not the findings of facts in a case; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law;

NOW THEREFORE BE IT HEREBY RESOLVED THAT Aurora Town Council requests the Government of Ontario to limit the jurisdiction of the OMB to questions of law or process; and

BE IT FURTHER RESOLVED THAT that the Government of Ontario be requested to require the OMB to uphold any planning decisions of Municipal Councils unless they are contrary to the processes and rules set out in legislation; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, the Honourable Patrick Brown, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

May 30, 2016

Sent Via Email – awright@ingersoll.ca

Town of Ingersoll
130 Oxford Street
2nd Floor
Ingersoll, Ontario N5C 2V5

Attention: Ann Wright

Dear Mrs. Wright

RE: 12 Princess Park Road, Ingersoll
Request for amendment to exemption request

My name is Rhonda Moyaert, and I am the owner of the above noted property.

Counsel had approved my prior request for a noise exemption on August 13, 2016 as we were getting married in our back yard.

Due to immediate family being unable to attend on that day, we have rescheduled our wedding to take place on September 10, 2016.

At this time, we are looking for an amendment to our prior request to change the date of the noise exemption to September 10, 2016.

Thank you again, in advance for your consideration.

Sincerely

Rhonda Moyaert
12 Princess Park Road
Ingersoll, Ontario N5C 1X8
519-320-8212
rhondamoyaert@hotmail.com

IMAGINE WAKING UP ONE DAY AND NOT BEING ABLE TO SEE

Multiple Sclerosis is the most common neurological disease in Canada. Children as young as three have been diagnosed with MS, but it is most commonly diagnosed in the career and family building years.

It is not contagious, not a mental disease, not a disease of the muscles. Multiple Sclerosis attacks Myelin, the insulating cover of the central nervous system. The Myelin becomes inflamed and may be replaced by scar tissue. Messages are slowed or blocked. Symptoms, which often vary, include problems in seeing, speaking, weakness, numbness or loss of co-ordination.

At this time there is no known cure for MS

In the past 26 years these facts have been established:
Close to 80% of people with MS are eventually unable to work full-time
Lifetime economic burden of MS is estimated at \$1.6 million / person
More than 100,000 Canadians are living with MS
3 more people are diagnosed with MS EVERY SINGLE DAY.

For the past 25 years the London office of the MS Society has been organizing a 150 Kilometer bicycle tour from Grand Bend to London and back. July 23-24, 2016 will be the 26th year for this fund raising event. I am the only person who has ridden every year. My family's life has been touched by MS : my sister, Lynne was diagnosed in 1989.

I am appealing to you to support me on the 26th MS bike tour, by being one of 2000 sponsors to donate \$ 50.00 to a very worthwhile (and) tax deductible cause.

Please send your cheque payable to MS BIKE c/o Barry Travnicek, 241 Minnie Street, Dorchester, Ont. N0L 1G0, or Pledge Online At : msbike.ca, and search **Barry Travnicek**

Thank-you in advance for any and all donations.

Sincerely,



Barry Travnicek (519) 268-2390 MS Society (519) 680-7878

RECEIVED

MAY 26 2016

TOWN OF INGERSOLL
CLERK/TREASURER



Canadian Cancer Society
Société canadienne du cancer

March 21, 2016

Mayor Ted Comiskey and
Town of Ingersoll Members of Council
130 Oxford Street (2nd Floor)
Ingersoll, ON
N5C 2V5

Dear Mayor Comiskey and Town of Ingersoll Members of Council:

The Canadian Cancer Society is hosting its 14th annual Relay For Life in Ingersoll on Friday, June 24, 2014 at Ingersoll & District Collegiate Institute. In the 13 years of Relay For Life in Ingersoll, the community – businesses, organizations and citizens have raised over \$1.3 million dollars in the fight against cancer!

The Canadian Cancer Society is extremely appreciative to the community of Ingersoll and all it has done to help us achieve this remarkable total. While these dollars are impressive, we continue to do everything we can to minimize costs wherever possible so that more dollars go to our mission. That is why **we are asking Town Council to consider waiving the fees for the delivery/pickup and rental of the tables, chairs and Canterbury Folk Festival stage for our event.** In the past, the items were a Gift In-Kind donation on behalf of the Town and we would be extremely appreciative if the Council would consider continuing this donation to our event as the use of this equipment is so important to the success of Relay For Life.

We would also like to request a noise by-law extension as this event offers participants entertainment throughout the evening, and our committee would like to request extended permission to use the sound system from 11:00 p.m. to 12:00 a.m.

With support from you and the Ingersoll community, we will fund Canada's best researchers – researchers who work tirelessly towards the next breakthrough in cancer prevention, diagnosis and treatment to save more lives in the future. For those battling cancer today, you are enabling our Information Specialists to provide the information and support they urgently need to fight their cancer.

This work could not happen without you.

Thanks to your support, more lives will be saved. We encourage you and your staff to join us at the Relay For Life in Ingersoll. Visit www.relayforlife.ca/ingersoll to learn more. If you would like more information about our work in the fight against cancer and other ways for you to get involved in Ingersoll and Oxford County,

1 888 939-3333 | cancer.ca

Oxford County Community Office
65 Springbank Avenue North, Unit 3
Woodstock, Ontario N4S 8V8
T 519 537-5591 F 519 537-3945
1 877 57707797



Canadian Cancer Society
Société canadienne
du cancer

please contact the Canadian Cancer Society Oxford County Office at (519) 537-5592.

Thank you very much for considering our request. A reply would be appreciated by May 20, 2016.

In all we do, we fight for life.

Sincerely,

Janis Cunningham
Manager



**Corporation of the Town of Ingersoll
By-Law 16-4882**

A by-law to dedicate one foot (1') Reserves on portions of Fuller Drive, Walker Road and Lockey Court, being Block 18 of Plan 41M-253 and Part 4 on Plan 41R-8243, Block 92, Plan 41M-252 , and Block 17 of Plan 41M 253

WHEREAS that portion of Fuller Drive, being Block 18 of Plan 41M-253 and Part 4 on Plan 41R-8243, constitutes a one (1') foot reserve that is no longer required;

AND WHEREAS that portion of Walker Road, Block 92 of Plan 41M-252 constitutes one (1') foot reserve that is no longer required;

AND WHEREAS that portion of Lockey Court, Block 17 of Plan 41M 253 constitutes one (1') foot reserve that is no longer required;

AND WHEREAS the land identified as Block 18 of Plan 41M-253 and Part 4 on Plan 41R-8243, is to be dedicated as a public highway to be known as Fuller Drive;

AND WHEREAS the land identified as Block 92 of Plan 41M-252 is to be dedicated as a public highway to be known as Walker Drive;

AND WHEREAS the land identified as Block 17 of Plan 41M-253 is to be dedicated as a public highway to be known as Lockey Court;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll, enacts as follows:

- 1) That the lands identified as Block 18 of Plan 41M-253 and Part 4 on Plan 41R-8243, is hereby dedicated as a public highway to be known as Fuller Drive;
- 2) That the lands identified as Block 92 of Plan 41M-252 is hereby dedicated as a public highway to be known as Walker Road;
- 3) That the lands identified as Block 17 of Plan 41M-253 is hereby dedicated as a public highway to be known as Lockey Court;
- 4) That the Mayor and Clerk be authorized to execute the necessary documentation.
- 5) That by-law 12-4681 is hereby repealed.
- 6) This By-law shall come into force and take effect upon final passage thereof.

READ a first and second time in Open Council this 13th day of June, 2016.

READ a third time in Open Council and passed this 13th day of June, 2016.

Ted Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
By-Law 16-4883**

**A By-law to amend Zoning By-law Number 04-4160, as amended
(Harold Wierenga & Cathy Black, 213 Cherry Street)**

WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll deems it advisable to amend By-law Number 04-4160, as amended.

THEREFORE, the Municipal Council of the Corporation of the Town of Ingersoll, enacts as follows:

1. That Schedule "A" to By-law Number 04-4160, as amended, is hereby amended by changing to "R2" the zone symbol of the lands so designated "R2" on Schedule "A" attached hereto.
2. This By-Law comes into force in accordance with Sections 34(21) and (30) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time in Open Council this 13th day of June, 2016.

READ a third time in Open Council and passed this 13th day of June, 2016.

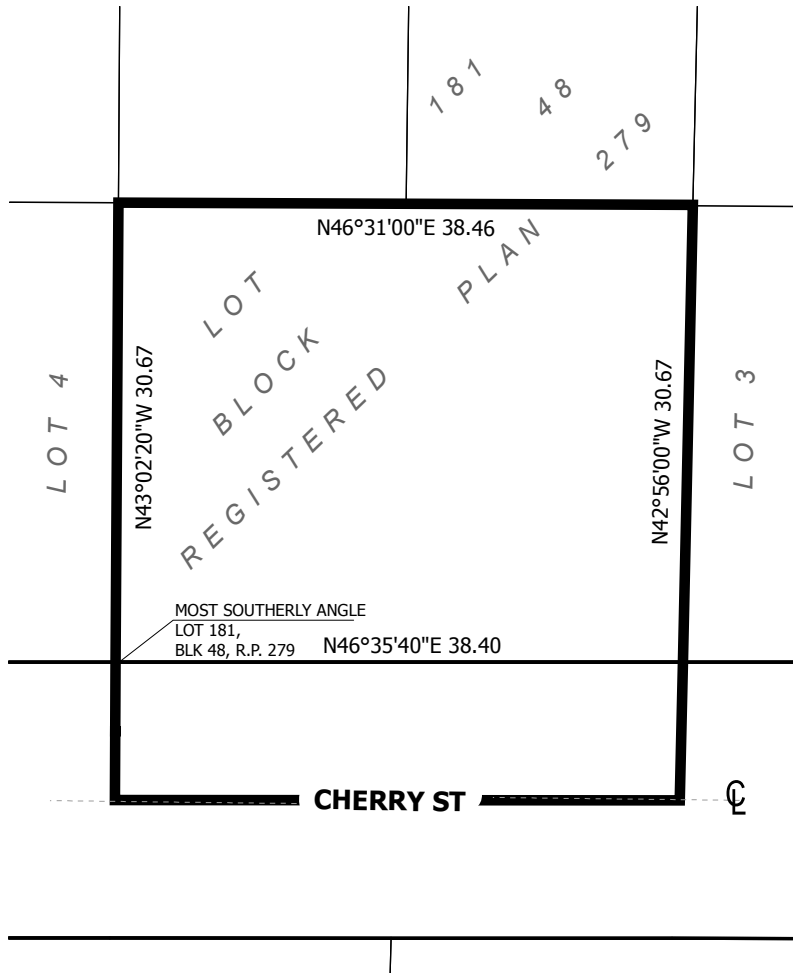
Ted Comiskey, Mayor

Michael Graves, Clerk

SCHEDULE "A"

TO BY-LAW No. 16-4883

PART OF LOT 181, BLOCK 48, REGISTERED PLAN 279
TOWN OF INGERSOLL



AREA OF ZONE CHANGE TO R2

NOTE: ALL DIMENSIONS IN METRES

THIS IS SCHEDULE "A"

TO BY-LAW No. 16-4883, PASSED

THE 13th DAY OF June, 2016

MAYOR

CLERK



**Corporation of the Town of Ingersoll
By-Law 16-4884**

**A by-law to appoint a Deputy Division Registrar
(Paula Toft)**

WHEREAS Chapter V.4 Section 38(4), R.S.O. 1990 of the *Vital Statistics Act*, provides that a Division Registrar may, with the approval of the Registrar General, appoint one or more Deputy Division Registrars to act for him or her and any such Deputy while so acting has all the powers and duties of the Division Registrar who appointed the Deputy;

AND WHEREAS Chapter M.3 Section 11(3) R.S.O. 1990 of the *Marriage Act* provides that an issuer may, with the approval in writing of the Minister or of the Head of Council of the Municipality of which he or she is the Clerk, appoint in writing one or more Deputies to act for him or her, and any such Deputy while so acting has the power of the issuer appointing him or her;

AND WHEREAS the Council for the Town of Ingersoll deems it expedient to appoint an additional Deputy Division Registrar;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts the following:

1. **THAT** Paula Toft, Records Coordinator/Administrative Assistant for the Town of Ingersoll is hereby appointed as a Deputy Division Registrar upon approval of the Registrar General;
2. **AND THAT** the said Paula Toft shall hold office during the pleasure of Council and shall exercise all the authority, powers and rights and shall perform all the duties and obligations which by Statute or by-laws are or may be conferred or imposed upon the Division Registrar and Issuers of Marriage Licences.
3. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.
4. **AND THAT** By-Law 15-4847 be rescinded in its entirety.

READ a first and second time in Open Council this 13th day of June, 2016.

READ a third time in Open Council and passed this 13th day of June, 2016.

Ted Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
By-Law 16-4885**

A bylaw to adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meeting held on May 9 and May 24, 2016.

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meeting held on May 9 and May 24, 2016 are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time in Open Council this 13th day of June, 2016.

READ a third time in Open Council and passed this 13th day of June, 2016.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk