



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, August 14, 2017, 5:30 p.m.**

Council Members Present:

Councillors: Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer
Michael Graves, Clerk
Paula Toft, Records Co-ordinator/Admin Assistant
John Holmes, Fire Chief
Sandra Lawson, Town Engineer
Kyle Stefanovic, Director of Parks and Recreation
Shannon Vanderydt, Chief Building Official
Andrea Brown, Manager Fusion Youth Centre

Media Present:

Tyler Chute, Youth Volunteer, Fusion Youth Centre

Call to Order

Councillor Van Kooten-Bossence is in the chair and opens this meeting of Council at 5:30 p.m.

Disclosures of Pecuniary Interest

Closed Session

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-221 THAT Council do now go into Committee of the Whole 5:32 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matter:

- 1) Section 239. (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-222 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 6:29 p.m.

CARRIED

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-223 THAT the amended minutes of the Regular Council meeting held on June 12, 2017, the minutes of Regular Council Meeting on July 10, 2017 and the minutes of Special Council Meeting of July 20, 2017 be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-224 THAT the following Council Committee minutes be received as information:

- 1) Minutes of the BIA meeting on June 13, 2017
- 2) Minutes of the Harvest Fest Committee meeting on June 28, 2017
- 3) Minutes of the Police Service Board meeting on June 26, 2017
- 4) Minutes of the Safe Cycling Committee meeting on May 11, 2017

CARRIED

Correspondence – Note & File

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-225 THAT the Note and File Correspondence items 1 and 7 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-226 THAT the Cheque Disbursement Sheets for the month of July 2017, be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-227 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Van Kooten-Bossence in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-228 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-229 THAT the Council of the Corporation of the Town of Ingersoll receives report Number A-019-17 as information;

AND FURTHER authorizes the necessary by-law for the Mayor and Clerk to enter into the lease agreement with the Limited partnership, attached hereto in substantially the same form adding a cost of living index.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-230 THAT the Council of the Town of Ingersoll receives report numbered A-020-17 as information;

AND FURTHER Council directs staff to bring back a final policy for Council approval in September 2017, as amended.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-231 THAT the Council of the Corporation of the Town of Ingersoll receives report A-021-17 as information;

AND FURTHER directs staff to advise the developer of the lands identified within this report as those being dedicated for Parkland purposes under the planning act and the Town's bylaw;

AND FURTHER THAT the Town will also accept the woodlot should the developer wish to convey it, but it will be only given marginal apportionment towards the dedication requirement.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-232 THAT the Council for the Town of Ingersoll receives report C-025-17 as information;

AND THAT a by-law establishing a Municipal Heritage Committee with a Terms of Reference be brought forward for Council consideration.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-233 THAT the Council for the Town of Ingersoll receives report C-026-17 as information;

AND FURTHER THAT a by-law be brought forward to enact a Naming of Town Properties and Buildings Policy for Council consideration.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-234 THAT the Council for the Town of Ingersoll receives report number F-011-17 as information;

AND THAT Council directs staff to transfer \$3700 from the Police building reserve fund to the Police Facilities operating budget for the 2017 budget year.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-235 THAT the Council of the Town of Ingersoll receives report R-018-17 as information.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-236 THAT the Council for the Town of Ingersoll receives Report R-019-17 as information;

AND THAT Council approves the preparation of tender documents to upgrade the south diamond infield at Victoria Park; and

AND FURTHER THAT Council approves \$15,000 from the arena safety netting project, plus \$ 2148.12 from Memorial Park Electrical Upgrade surplus to install protective netting on Garnet Elliot 2.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-237 THAT the Council for the Town of Ingersoll receives Report R-020-17 as information;

AND THAT Council refers this matter to the 2018 Capital Budget.

AND FURTHER THAT Council directs staff to prepare a report on which roof maintenance work could proceed in 2017 and report back at the September meeting.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-238 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-239 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-240 THAT the Council for the Town of Ingersoll adjourns the August 14, 2017 Regular Meeting of Council at 7:01 p.m. to go into a Committee of Adjustment meeting to consider a Minor Variance application submitted by:

- 1) Ingersoll Christian Reformed Church – 429 King St. W., File A-07-17

CARRIED

Committee of Adjustment Meeting 7:00 pm

The Committee of Adjustment Meeting began at 7:01 p.m. and the Committee considered the following application:

- 1) **Ingersoll Christian Reformed Church – 429 King St. W., File A-07-17**

Eric Gilbert, County Planner, presents the Community and Strategic Planning Report CASPO. 2017-213 and recommended that the Committee approve the application.

The applicant had no comments and there were no comments received from the public.

Member Brian Petrie asked about the septic system being moved and if there were any plans to install sewers. The Town Engineer responded that she was unaware of any plans the County has to install sewers in this area.

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-241 THAT the Town of Ingersoll Committee of Adjustment approves application File A-07-17, submitted by Ingersoll Christian Reformed Church for lands

described as Part Lots 8, 9, & 10 and Part of West Street, Plan 44 in the Town of Ingersoll as it relates to:

1. Relief from the provisions of **Section 16.1, Table 16.1 – Uses Permitted**; to increase the maximum gross floor area for a place of worship from 650 m² (7,000 ft²) to 1,097.8 m² (11,816.6 ft²) to facilitate the construction of an addition to the existing place of worship.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief is a minor variance from the provisions of the Town of Ingersoll Zoning By-law in that the proposed addition is a minor expansion to an existing legal non-conforming place of worship;

The proposed relief is desirable for the use of the land as the said relief will allow for an place of worship that is permitted by the Zoning By-law, is compatible with surrounding uses and will not negatively impact neighbouring properties;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the IN1 zone and is in-keeping with similar development in the immediate area; and

The relief maintains the intent and purpose of the Official Plan as the use of the lands for a place of worship is contemplated within the low density residential development by the Official Plan.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-242 THAT the August 14, 2017 Regular Council meeting come back to order.

CARRIED

Delegations & Presentations

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-243 THAT the Council for the Town of Ingersoll receives the presentation by Bryan Smith regarding the Oxford Community Sustainability Bursary as information.

CARRIED

Correspondence and Resolution

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-244 WHEREAS capitalized terms not defined herein have the meanings ascribed thereto in the FIT Contract, Version 3.1;

AND WHEREAS MPI RT Solar 1 LP (the "Supplier") has entered into a FIT Contract to construct and operate a Rooftop Solar Facility (the "Project") on PIN 00151-0168 (the "Lands") in the Town of Ingersoll (the "Local Municipality") under the Province's FIT Program;

AND WHEREAS the Supplier previously requested that the Council of the Local Municipality ("Council") indicate by resolution Council's support for the construction and operation of the Project on the Lands or all Projects with the same Renewable Fuel anywhere in the Local Municipality, and Council did provide such support in a prior resolution.

AND WHEREAS the Supplier has requested that the Council indicate, by a resolution dated no earlier than June 10, 2015 (the "New Resolution"), Council's continued support for the construction and operation of the Project on the Lands;

AND WHEREAS where a New Resolution is received in respect of a Project, the Supplier will be recognized as fulfilling the requirements under Section 2.4(d)(vii) of the FIT Contract, which may result in the Supplier being offered Notice to Proceed in accordance with the terms of the Supplier's FIT Contract;

NOW THEREFORE BE IT RESOLVED THAT:

Council of the Town of Ingersoll supports the construction and operation of the Project on the Lands.

This resolution's sole purpose is to enable the Supplier to achieve Notice to Proceed under its FIT Contract and may not be used for the purpose of any other form of municipal approval in relation to the FIT Contract or Project or for any other purpose.

CARRIED

Consideration By-Laws

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-245 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4957- To authorize the delegating authority to perform civil marriage solemnization services for the Town of Ingersoll (Paula Toft)
- 2) By-Law 17-4958 – to authorize the execution of a lease agreement between The Corporation of the Town of Ingersoll and ERTH Corporation for the purpose of being a Municipal Site Host under the provisions of the FIT Contract
- 3) By-Law 17-4959 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meeting held on July 20, 2017 and August 14, 2017

Council in Committee of the Whole, Councillor Van Kooten-Bossence in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-246 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-247 THAT By-laws 17-4957 through to 17-4959 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, September 11, 2017, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-08-248 THAT Council do now go into Committee of the Whole 8:38 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of the Closed Session Meetings on June 12, and July 20, 2017

- 2) Section 239. (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- 3) Section 239. (2) (b) personal matters about an identifiable individual, including municipal or local board employees;
- 4) Section 239. (2) (d) labour relations or employee negotiations

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-08-249 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 9:35 p.m.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C17-08-250 THAT the Closed Session Council meeting minutes from July 20, 2017 be adopted as presented.

CARRIED

Adjournment

Moved by Councillor Bowman; seconded by Councillor Petrie

C17-08-251 THAT the Council for the Town of Ingersoll adjourns the August 14, 2017 Regular Meeting of Council at 9:36 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk