



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, September 11, 2017, 6:00 p.m.**

Council Members Present:

Councillors: Freeman, Bowman, Franklin, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer
Michael Graves, Clerk
John Holmes, Fire Chief
Sandra Lawson, Town Engineer
Kyle Stefanovic, Director of Parks and Recreation
Shannon Vanderydt, Chief Building Official

Media Present:

Tyler Chute, Youth Volunteer, Fusion Youth Centre

Call to Order

Deputy Mayor Freeman is in the chair and opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

None disclosed

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-252 THAT the minutes of the Regular Council meeting held on August 14, 2017, be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-253 THAT the following Council Committee minutes be received as information:

- 1) Minutes of the BIA meeting on July 11, 2017
- 2) Minutes of the Museum Committee meeting on April 20, 2017
- 3) Minutes of the Upper Thames River Conservation Authority on June 27, 2017

CARRIED

Correspondence – Note & File

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-09-254 THAT the Note and File Correspondence items 1 through 2 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Petrie; seconded by Councillor Lesser

C17-09-255 THAT the Cheque Disbursement Sheets for the month of August 2017, be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Franklin

C17-09-256 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole, Councillor Lesser in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-257 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-258 THAT the Council of the Town of Ingersoll receives special report. A-022-17 as information;

AND FURTHER THAT the Council instructs staff to advise the developer that the required parkland dedication in the amount of .93 acres or 40,510 square feet, will be expected to meet minimum standards for drainage, grading, landscaping, fencing and shape in accordance with the intended function and will satisfy the locational criteria for such use as a playground with off street parking.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-09-259 THAT the Council for the Town of Ingersoll receives Special Report C-028-17 as information;

AND FURTHER THAT Councillor Lesser and the Town Clerk be appointed to meet with the Oxford County Museum School Board to determine transition matters and carry forward the information outlined in report C-028-17.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Franklin

C17-09-260 THAT the Council for the Town of Ingersoll receives report number F-013-17 as information.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-261 THAT the Council for the Town of Ingersoll receives Report R-022-17 as information;

AND THAT council approves a \$70,000 transfer from the Parks and Recreation Facility Reserve to fix VPCC roof sections A, B, D and further Investigation.

AND THAT Council refers Sections C, E & F to the 2018 Capital Budget.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-262 THAT the Council for the Town of Ingersoll receives Special Report R-023-17 as information.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Franklin

C17-09-263 THAT the Council for the Town of Ingersoll receives Special Report R-024-17 as information;

AND THAT Council approves the 2017 installation of the donated piece of Equipment and Safety Surface and a cost of \$5,414.00 utilizing funds from the unused budgeted capital from the Memorial Park upgrades.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-09-264 THAT the Council for the Town of Ingersoll receives Special Report R-025-17 as information.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-265 THAT the Council for the Town of Ingersoll receives Special Report No.T-020-17 as information.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-266 THAT the Council for the Town of Ingersoll receives and approves the 2016 Audited Consolidated Financial Statements.

AND THAT the surplus generated from operations in the amount of \$183,907.89 to be transferred to the Legal Reserve to fund legal and consulting costs related to the proposed landfill.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C17-09-267 THAT the 2018 Budget Public Survey be received for consideration in budget deliberations;

AND THAT the Council for the Town of Ingersoll approves the 2018 Budget Timeline for implementation.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-09-268 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C17-09-269 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-270 THAT the Council for the Town of Ingersoll adjourns the September 11, 2017 Regular Meeting of Council at 7:27 p.m. to go into a Committee of Adjustment meeting to consider the following Minor Variance applications:

- 1) A-08-17 – Joe Webb Home Improvement Ltd. - 249 Charles Street West

CARRIED

Committee of Adjustment Meeting 7:00 pm

The Committee of Adjustment Meeting began at 7:01 p.m. and the Committee considered the following application:

- 1) **A-08-17 – Joe Webb Home Improvement Ltd. - 249 Charles Street West**

Eric Gilbert, County Planner, presents the Community and Strategic Planning Report CASPO. 2017-257 and recommended that the Committee approve the application.

The applicant had no comments and there were no comments received from the public.

Moved by Councillor Lesser; seconded by Councillor Franklin

C17-09-271 THAT the Town of Ingersoll Committee of Adjustment approves Application File A-08-17, submitted by Joe Webb Home Improvements for lands described as Lot 9, Block 11, Plan 279, Town of Ingersoll as it relates to:

1. Relief from the provisions of Section 7.2 - Zone Provisions – Lot Coverage, Maximum; to increase the maximum lot coverage for a semi-detached dwelling from 40% to 46%;
2. Relief from the provisions of Section 7.2 - Zone Provisions – Rear Yard Depth, Minimum; to decrease the minimum required rear yard depth from 7.5 m (24.6 ft) to 6 m (19.7 ft) to facilitate the construction of a semi-detached dwelling.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief represents a minor variance from the provisions of the Town of Ingersoll Zoning By-law in that the relief is not anticipated to affect neighbouring properties;

The proposed relief is desirable for the use of the land as the said relief will allow for the construction of a semi-detached dwelling that is permitted by the Zoning By-law, is compatible with surrounding uses and the site will maintain adequate outdoor amenity area, landscaped open space and grading and drainage;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning Bylaw as the development generally maintains the provisions in the R2 zone and is in-keeping with similar development in the immediate area; and

The relief maintains the intent and purpose of the Official Plan as the proposed semi-detached dwelling is a permitted form of development contemplated by the Official Plan.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-09-272 THAT the September 11, 2017 Regular Council meeting come back to order.

CARRIED

Planning Application Public Meeting

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-09-273 THAT the Council of the Town of Ingersoll defer consideration of applications OP16-08-6 and ZN6-16-09 for one month to allow an opportunity to complete the peer review of the applicant's noise attenuation study and, as necessary, draft appropriate Official Plan policies and Zoning By-law provisions addressing noise mitigation measures for consideration by Council.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-274 THAT the Council of the Town of Ingersoll advise the County of Oxford that the Town supports the application by Reeves Land Corporation, (File No.: OP17-05-6), Part Lot 21, Concession 2 (West Oxford), to re-designate the subject lands from Medium Density Residential to Low Density Residential, exclusive of Blocks 85 & 86, to facilitate the development of a residential plan of subdivision consisting of 84 single detached dwelling lots and 2 multi-residential blocks;

THAT the Council of the Town of Ingersoll approve in principle the zone change application, File No. ZN 6-17-04, as submitted by Reeves Land Corporation for lands described as Part Lot 21, Concession 2 (North Oxford), in the Town of Ingersoll, to rezone the subject lands from 'Development Zone (D)' and 'Recreational Zone (REC)' to 'Residential Type 2 Zone (R2)' & 'Residential Type 3 Zone (R3)' to facilitate the development of a residential draft plan of subdivision;

AND FURTHER that the Council of the Town of Ingersoll advise the County of Oxford that the Town supports the application by Reeves Land Corporation, to create a draft plan of residential subdivision (File No.: SB17-02-6) as applied to lands consisting of Part of Lot 21, Concession 2 (North Oxford) in the Town of Ingersoll, subject to the conditions of draft plan approval outlined in the Community Planning Report No. CP 2017-259.

CARRIED

Delegations & Presentations

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-275 THAT the Council for the Town of Ingersoll receives the presentation by Ted Griffith & Christopher Holz of Campbell Strategies regarding the Town's public relations campaign opposing Walker's proposed landfill.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-09-276 THAT the Council for the Town of Ingersoll receives the presentation by Detachment Commander Anthony Hymers regarding an Oxford OPP Ingersoll – Mid-year Report.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C17-09-277 THAT the Council for the Town of Ingersoll receives the presentation by Mike Connor of the Ingersoll Lion's Club regarding the presentation of defibrillators to the Ingersoll Fire Department.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-09-278 THAT the Council for the Town of Ingersoll receives the presentation by Nathan Goetz and David Sheard, residents with concerns from Harrisview Subdivision, as information

AND FURTHER directs staff to bring back a report to Council for our October meeting.

CARRIED

Consideration By-Laws

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-279 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 17-4960 – To establish a facility and park naming policy

- 2) By-Law 17-4961 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meeting held on September 11, 2017

Council in Committee of the Whole, Deputy Mayor Freeman in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-280 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Petrie

C17-09-281 THAT By-laws 17-4960 and 17-4961 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, September 11, 2017, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Petrie; seconded by Councillor Lesser

C17-09-282 THAT Council do now go into Committee of the Whole at 10:10 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of the Closed Session Meetings on June 12, August 14, 2017
- 2) Section 239. (2) (d) labour relations or employee negotiations

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C17-09-283 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 10:29 p.m.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Franklin

C17-09-284 THAT the Closed Session Council meeting minutes from June 12, and August 14, 2017 be adopted as presented.

CARRIED

Adjournment

Moved by Councillor Franklin; seconded by Councillor Lesser

C17-09-285 THAT the Council for the Town of Ingersoll adjourns the September 11, 2017 Regular Meeting of Council at 10:30 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk