



**Corporation of the Town of Ingersoll
Council Agenda
Special Meeting of Council
Town Centre, Council Chambers
Thursday, January 18, 2018, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Special Reports

- 1) Safety Audits at Railway Crossings for the Cessation of Train Whistling [OP-002-18](#)
- 2) Reconstruction of Centre Street for Housing Development [OP-003-18](#)
- 3) Survey Monuments [OP-004-18](#)

2018 Budget

2018 Operational Budget Consideration

[2018 Budget –Draft January 18, 2018](#)

Departmental Budgets Review:

- Clerks and Paratransit
- Building Inspections and Property Standards
- Public Buildings
- Parks, VPPC & Fusion
- Museum
- Economic Development

2018 Community Grant Applications:

[Organizations Applying for Grants](#)

Upcoming Council Meetings

Regular Meeting of Council
Monday, February 12, 2018, 6:00 p.m.
Town Centre, Council Chambers

Council Committee Meetings

Please check the events calendar at www.ingersoll.ca in the event of changes to Committee meeting dates and times.

Harvest Festival

4th Wednesday of the Month
Cheese and Agricultural Museum
6:30pm

Ingersoll BIA

2nd Tuesday of the Month
Town Centre, JC Herbert Room
6:30pm

Safe Cycling Committee

2nd Thursday of the Month
Town Centre, JC Herbert Room
6:30pm

Youth Committee

1st Tuesday of the Month
Town Centre, JC Herbert Room
4:30pm

Transportation Committee

4th Wednesday of Every Other Month
Town Centre, Engineering Board Room
10:00am

Museum Committee

3rd Thursday of the Month
Cheese Museum
6:30pm

Recreational Trails Committee

3rd Wednesday of the Month
Town Centre, JC Herbert Room
6:30pm

Police Services Board

4th Monday of the Month
OPP Station, 110 Mutual Street
5:00pm

Ingersoll Boundary Adjustment Committee Meeting

January 18, 2018
Town Centre, JC Herbert Room
5:00 p.m.

Joint Boundary Adjustment Meeting

January 20, 2018
SWOX Municipal Office
312915 Dereham Line., Mt. Elgin
4:30 p.m.

Closed Session

- 1) Section 239. (2) (c) proposed or pending disposition of land by the municipality

Adjournment



DEPARTMENT: Operations

REPORT NO: OP-002-18

COUNCIL MEETING DATE: January 18, 2018

TITLE: Safety Audits at Railway Crossings for the Cessation of Train Whistling

OBJECTIVE

To request funding for the safety audits needed for cessation of train whistling at select railway grade crossings.

BACKGROUND

Ingersoll is a main railway corridor from southern Ontario through to the GTA and has three main and one minor railway company; CN, CP, VIA and OSR (Ontario Southland Railway) that operate within the Town limits. Presently, the Town has an average of 26 trains that operate on the CN/VIA line, about 24 that operate on the CP line, eight on the CP line (St. Thomas sub) under OSR and six on the CP line (Tillsonburg sub) under OSR.

The Town has fifteen at grade railway crossings that consist of three with full warning systems (flashing lights, bells and gates), eleven with flashing lights and bells and one with no warning systems at all.

In 2015 the Town looked into the process required for cessation of train whistling after numerous residents raised noise concerns to Council. Recently staff has received numerous calls about train whistling in Town.

Transport Canada, which has responsibility for the safety of railway grade crossings across Canada, will consider applications for an exemption from the regulations at specific railway grade crossings providing certain requirements are met. These requirements include:

- The local municipality and the railway must review the crossings to ensure that the safety of the railway grade crossing will not be compromised by the proposed elimination of whistling. This is done by conducting a detailed safety audit by a qualified consultant.
- A Public Meeting must be held to let the public know that the Town is looking at the cessation of whistling. This Public Meeting was held in 2015.

- The municipality and/or Railway Company may also request a Transport Canada railway safety inspector to inspect the crossings to confirm the safety assessment that the crossing meets the conditions of the guideline. Transport Canada inspected the CP crossings controlled by OSR in 2015 and determined they complied with the guidelines.
- The Town must pass a by-law that authorizes the execution of an agreement with the Railway Company to cease whistling at identified railway crossings. Part of the agreement with the Railway is that the Town will pay the additional liability insurance for not whistling at these crossings. This additional liability insurance cost the Town \$1,556.34 or \$518.78 per crossing in 2017, for the three crossings in Town that currently have a no whistling bylaw.

ANALYSIS

In 2015 the Town was investigating the cessation of whistling on the CP lines run by OSR. Before doing the safety audits the Town wanted to determine which Railway Company the agreement would be entered into. Inquiries with CP, who owned the lines, began in the summer of 2015 and have continued over the last two years until just recently. CP has indicated that the agreement can be made with OSR, so this means the Town can now proceed with the safety audits for the OSR railway crossings.

In 2015, the Town received a quote for \$20,400 plus HST to do the twelve crossing for the safety audits. In order to proceed with the cessation of whistling, the next step in the process is the completion of these audits. Staff is recommending proceeding with the safety audits.

FINANCIAL IMPLICATIONS

The Town is waiting to receive an updated quotation for the safety audits. It is estimated that this will cost between \$25,000 and \$30,000.

If the Town is able to pass the bylaw for the cessation of train whistling the additional costs to the operating budget will be the additional liability insurance for the twelve crossings of \$518.78 per crossing. This will affect the 2019 budget.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives staff report OP-002-18 as information

AND FURTHER THAT staff proceed with the safety audits for the twelve railway crossings of CP and an additional \$30,000 be added to the Engineering Operating Budget.

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: Operations

REPORT NO: OP-003-18

COUNCIL MEETING DATE: January 18, 2018

TITLE: Reconstruction of Centre Street for Housing Development

OBJECTIVE

To review a request from a developer for the reconstruction of Centre Street (from Concession Street to Ferguson Street) for a Housing Development in 2018.

BACKGROUND

In September 2017, the County and Town received a Application for Consent from Oak Country Homes Ltd.(Oak Country) for a property at 170 King Street East (see maps attached). The application was to sever the property into two lots off King Street East, a block to be dedicated to the Town for road allowance and a retained block for future development. In order to develop the retained block into lots, Centre Street needed to be reconstructed with the required services (sanitary, water, utilities).

ANALYSIS

Centre Street between Concession and Ferguson Street is substandard roadway, with inadequate roadway width and no servicing. Oak Country is looking at developing the retained block (fronting on Centre Street) from the King Street East severances into four lots. They have approached the Town to inquire whether this road can be reconstructed in 2018 so they can proceed with the development of these four lots. This reconstruction will only be fronting the four lots and will leave 20 metres of Centre Street and 80 metres of Concession Street still as substandard roadway.

Since the four lots would benefit from the reconstructed road and services, Oak Country would be responsible for the majority of the costs for the reconstruction. They have inquired about the reconstruction being done in 2018 instead of 2019 because they feel there is potential savings in materials and construction costs, as well as they already have potential buyers for the lots.

There are two options that Council has for this reconstruction considering the 2018 Capital Budget has already been approved.

Option 1: Proceed with the reconstruction of Centre Street in 2018 and add \$55,000 to the 2018 Capital Budget.

Option 2: Add the project to the 2019 Capital Budget.

FINANCIAL IMPLICATIONS

Staff has completed an estimate for the reconstruction of the road including survey, design and construction administration. The following is the breakdown of the costs:

Developer	\$161,000.00
Town	\$ 55,000.00
County	<u>\$ 12,000.00</u>
Total	\$228,000.00

If the project was to proceed in 2018 the \$55,000 Town share would come from the Engineering Reserve.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives staff report OP-003-18 as information

AND FURTHER THAT Council approve Option _____

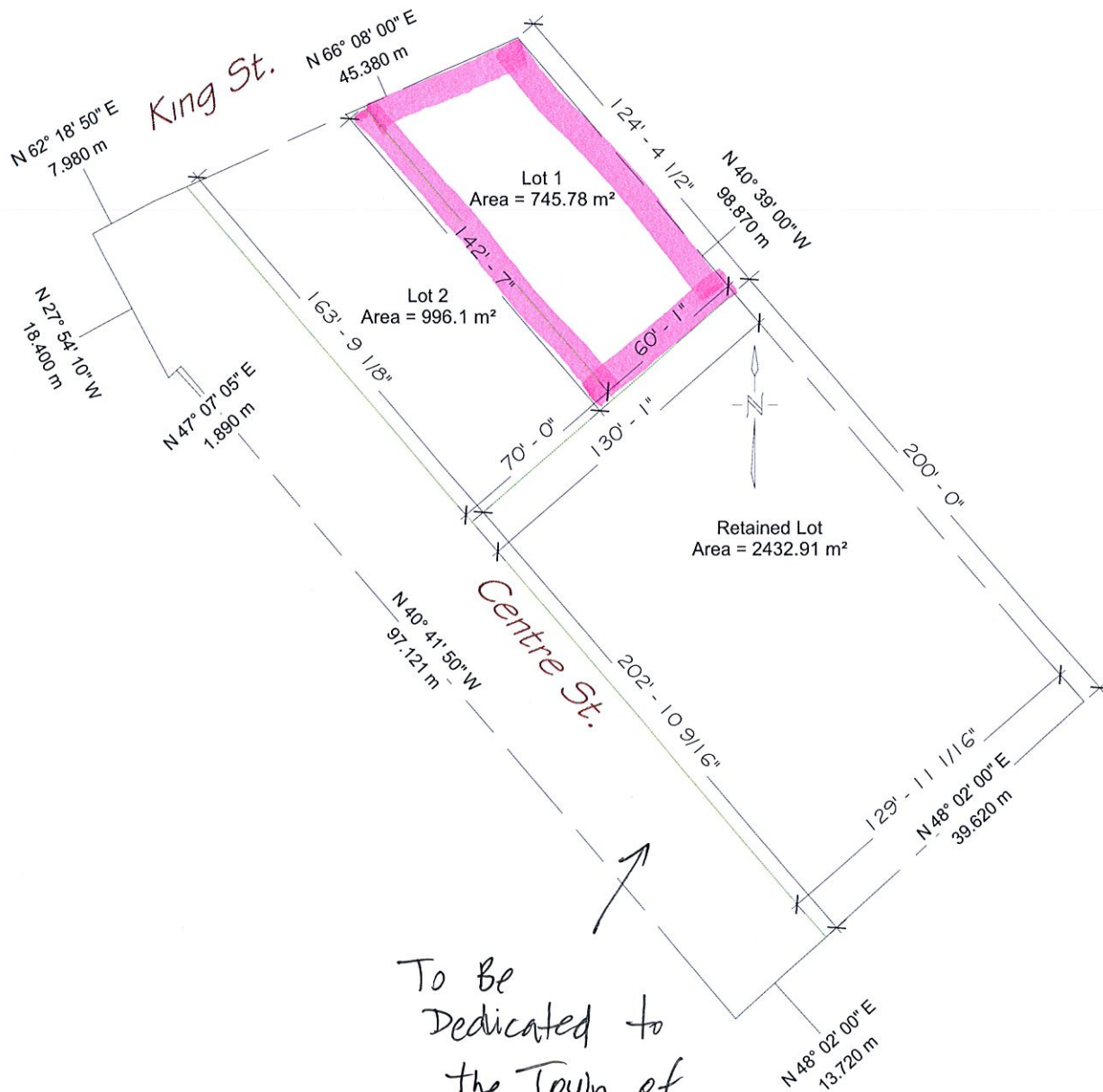
Attachments: Map - 170 King Street East
Plate 1 – 170 King St East

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO



Oak Country

HOMES LTD

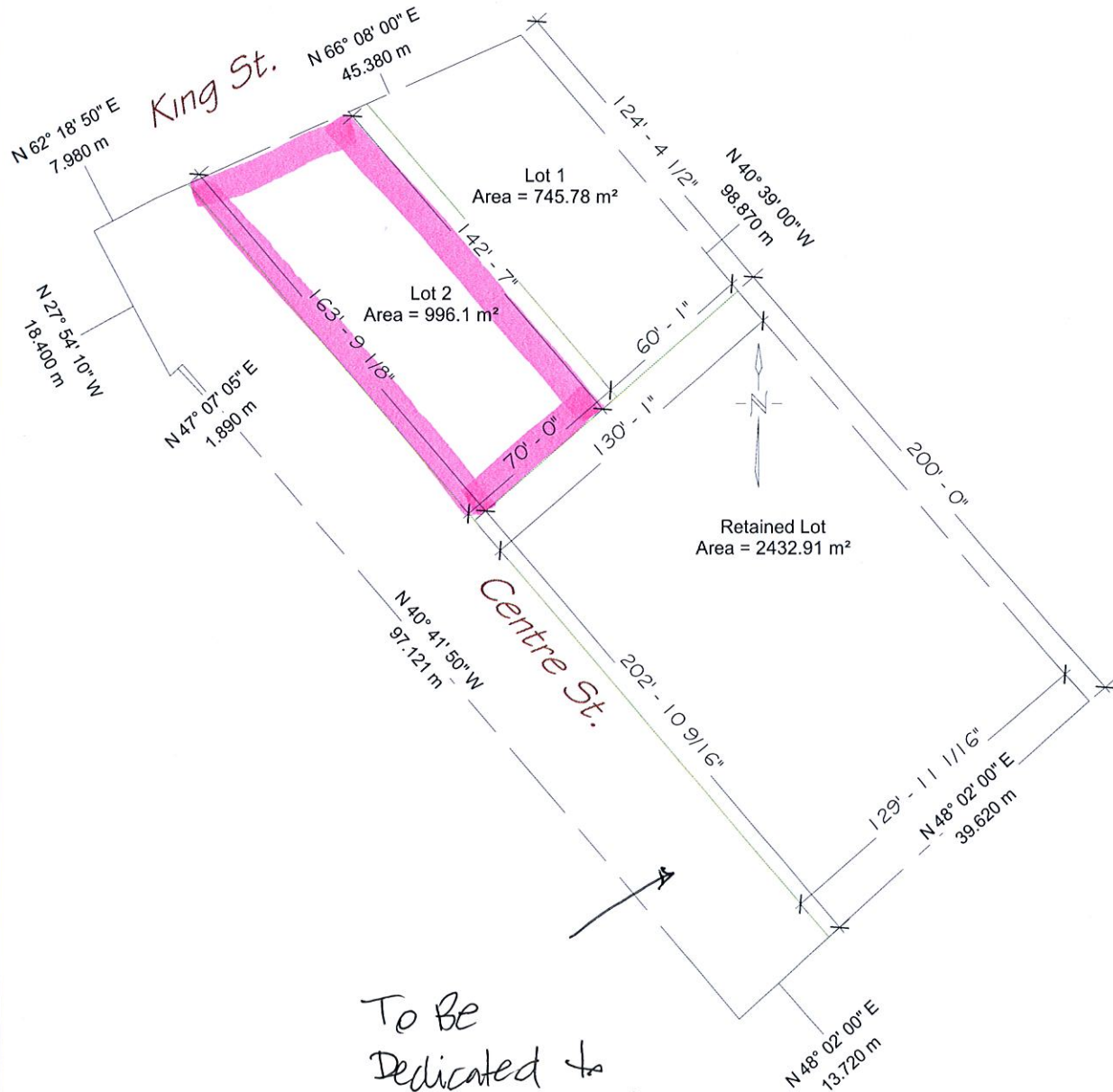


To Be
Dedicated to
the Town of
Ingersoll for
road allowance

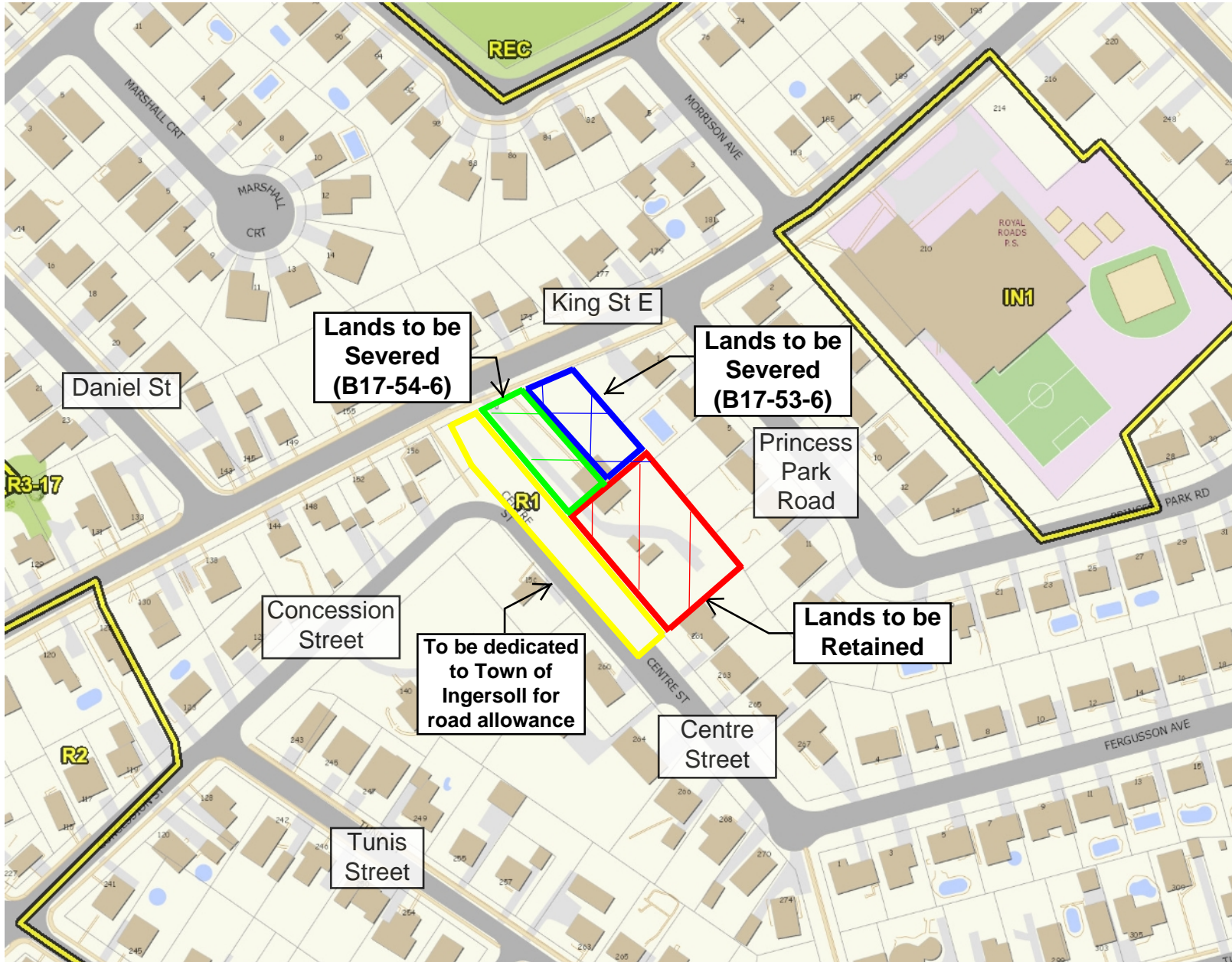


Oak Country

HOMES LTD



To Be
Dedicated to
the town of
Ingersoll for
road allowance



Legend

- Environmental Protection/Flood Overlay
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning
- Floodlines/Regulation Limit
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)

Notes



0 56 113 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

August 18, 2017



DEPARTMENT: Operations

REPORT NO: OP-004-18

COUNCIL MEETING DATE: January 18, 2018

TITLE: Survey Monuments

OBJECTIVE

To provide Council with further information on the survey monument expenditure in the Engineering Operating Budget

BACKGROUND

Staff is recommending the additional expenditure of \$30,000 for the installation of fifteen survey monuments in the Town of Ingersoll. Council at its budget meeting of January 5, 2018 requested further information on the monuments and where the present monuments are located in Town.

The Town uses GPS to set our geometry points, in order to survey our work with the Total Station. These points are set using a Calibration File that was created in 2010 based on three monuments. Since then two of these monuments have been destroyed and the third will be removed this year as a result of the North Town Line West construction project.

Monuments in Town were usually placed in farmer's fields or on permanent structures such as buildings or bridges. Monuments can be datum's for either horizontal or vertical elevations. The three monuments that the Calibration File was based on were in the farmer's field at the NE corner of North Town Line and Pemberton (in Zorra Township), the Thames Street Bridge and the farmer's field just west of 623577 North Town Line West (also in Zorra Township). These are all horizontal monuments. There are vertical monuments in front of Dr. Carroll's Memorial, the Erie Thames Building on Bell Street and the house on the corner of Haines and Ingersoll Street. Over the years there have been monuments in the farmer's fields along Harris Street that have been removed by development.

ANALYSIS

The goal for the Town is to establish a new control network in the Town that will create a uniform system where all of the surveys and plans work together. This would mean that all plans would be on the same datum. The Town's current Calibration File has an error in it that presently skews the elevation results; depending on where you are in the Town. With the loss of the last monument in this year's construction we will not be able to create a new Calibration File to correct this error.

The \$30,000 in the Operating Budget is to invest in a monument system throughout the Town and have them placed in locations where they will not be disturbed. To place these monuments takes specialized equipment, software and expertise (the monument network will be brought into town from up to 40 km away), which the Town does not have. Once the system is established it will be made public so that developers, survey companies or anyone else doing work in or for the Town, will be working in the same system. This will result in fewer discrepancies when dealing with drainage, grading, elevations, road layout and other issues and conflicts within the Town. The Town would require any future submitted plans to be in this new system.

FINANCIAL IMPLICATIONS

To only replace the one monument being affected by this year's road construction would be \$7000, since to bring the system into Town is the most expensive. The \$30,000 in the Draft Operating Budget is to have fifteen monuments placed in strategic locations around the Town.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives staff report OP-004-18 as information.

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO

THE CORPORATION OF THE TOWN OF INGERSOLL

2018 BUDGET - DRAFT

January 18, 2018

Departmental Budgets Review:

Clerks & Paratransit

Building Inspections and Property Standards

Public Buildings

Parks, VPCC & Fusion

Museum

Economic Development

**Town of Ingersoll
2018 Budget - Draft
January 18, 2018**

Introduction

Operating Budget

The 2018 recommended budget maintains the current level of services, requires no new debenture financing, and is aligned with Council's strategic priorities. The proposed 2018 operating budget incorporates a \$385,428 or 2.79% rise in the levy.

The proposed 2.79% increase reflects a 0.56 % or \$11 increase for a median residential rate payer.

Since the last budget submission presented on January 5th, 2018 staff has made the following adjustments:

2018 Budget Adjustments	Increase/(Decrease), \$	Tax Levy Increase %
Tax Levy Starting Point - January 5th, 2018	\$ (14,172,481)	2.70%
Council - Increased the meetings and conferences budget based on planned conferences	\$ 2,000	
Cemetery Board - 2018 Final funding request has been received	\$ 16,117	
Fusion- Donation from Community Foundation	\$ (15,000)	
Fusion- Outdoor space upgrades paid by the Community Foundation Donation	\$ 10,000	
Tax Levy Increase from last submission	\$ 13,117	
Tax Levy Ending Point - January 18, 2018	\$ (14,185,598)	2.79%

The 2018 draft budget presented in this package contains departmental budget summaries for the following departments:

Clerks	Parks & Arena
Paratransit	VPCC & Fusion
Building Inspection and Property Standards	Museum
Public Buildings	Economic Development

The operating budget for the above departments maintains the current level of service.

Comments are provided for each division / activity as a basis for the budget deliberations. Comments highlight the key factors and implications of the proposed 2018 budget.

Discussion Items / Special Reports

The following recommended adjustments have not been incorporated into the proposed budget. The adjustments presented to Council for consideration and direction.

2018 Budget Adjustments	Increase/(Decrease), \$	Tax Levy Increase %
Safety Audit for Anti Whistling on OSR Rail Crossings	\$ 30,000	
Official Plan Amendment and Study for North Town Line Property	\$ 25,000	
Waive Seniors Center Lease Payment	\$ 10,400	
Maintain 2017 Funding for Safe Cycling Committee and Trails Committee	\$ 5,000	
Total Additional Levy Requirement	\$ 70,400	0.51%

**Town of Ingersoll
2018 Budget - Draft
January 18, 2018**

Tax Impact

Overall Impact

	Total Assessment		Change	
	2017	2018	\$	%
Tax Levy Requirement	\$13,800,170	\$14,185,598	\$385,428	2.79%
Weighted Assessment	1,488,452,649	1,538,468,559	50,015,910	3.36%
Ingersoll Residential Tax Rate	0.00930275	0.00922300	(0.000080)	-0.86%

Weighted Assessment Change

Growth	\$31,079,676	62%
Value/Equity (Phase-in)	\$18,936,234	38%
	\$50,015,910	

Tax Levy Requirements

Growth	\$239,503
Value/Equity (Phase-in)	\$145,925
	\$385,428

Impact on Median Single Family Home



	Assessment		Assessment Change	
	2017	2018	\$	%
Median Single Family Home	\$212,000	\$215,000	\$3,000	1.42%
Residential Condominium Unit	\$157,000	\$159,000	\$2,000	1.27%
Small Office Building	\$150,000	\$150,000	\$0	0.00%
Standard Industrial Property	\$458,750	\$474,500	\$15,750	3.43%

	Tax Rates		2017 Taxes	2018 Taxes	Change	
	2017	2018			\$	%
Median Single Family Home	0.00930275	0.00922300	\$1,972	\$1,983	\$11	0.56%
Residential Condominium Unit	0.00930275	0.00922300	\$1,461	\$1,466	\$5	0.37%
Small Office Building	0.01769197	0.01754030	\$2,654	\$2,631	(\$23)	-0.86%
Standard Industrial Property	0.02446623	0.02425649	\$11,224	\$11,510	\$286	2.55%

* The above is strictly Town of Ingersoll municipal taxation and excludes County and Education portion. In 2017 the Town share of the final tax bill was 61% with the County and Education accounting for the remaining 27% and 12% respectfully.

	2017 CVA	2018 CVA	2018 vs 2017
Residential	962,530,309	1,002,632,200	4.17%
Multi-residential	24,327,200	23,893,100	-1.78%
Farmland	670,525	781,950	16.62%
Commercial	121,866,251	130,944,989	7.45%
Industrial	89,706,700	91,000,700	1.44%
Total Taxable	1,199,100,985	1,249,252,939	4.18%

**Town of Ingersoll
2018 Budget - Draft
January 18, 2018**

Budget Allocation for Municipal Services Based on the Average Residential Tax bill

A breakdown of the costs of services that make up the median residential property tax bill of \$1,983/yr or \$165 /month. This tax bill represent the Town portion of property tax only and excludes the County and Education taxes.

	Average Tax Bill	
	Annual \$1,983	Monthly \$165
CAPITAL & RESERVES	\$ 422	\$ 35.1
POLICE	\$ 319	\$ 26.6
PUBLIC WORKS	\$ 212	\$ 17.7
PARKS AND ARENA	\$ 137	\$ 11.4
DEBT REPAYMENT	\$ 124	\$ 10.3
VICTORIA PARK COMMUNITY CENTRE	\$ 121	\$ 10.1
FIRE	\$ 114	\$ 9.5
ENGINEERING	\$ 96	\$ 8.0
YOUTH CENTRE - FUSION	\$ 77	\$ 6.4
CLERKS	\$ 73	\$ 6.1
TREASURY	\$ 55	\$ 4.6
ADMINISTRATION	\$ 41	\$ 3.4
INFORMATION TECHNOLOGY	\$ 36	\$ 3.0
ECONOMIC DEVELOPMENT	\$ 35	\$ 3.0
TAX REFUNDS & SUPPS	\$ 35	\$ 2.9
COUNCIL	\$ 29	\$ 2.4
MUSEUMS	\$ 26	\$ 2.2
PUBLIC BUILDINGS	\$ 19	\$ 1.6
PARA TRANSIT	\$ 6	\$ 0.5
PARKING	\$ 3	\$ 0.3
PROPERTY STANDARDS	\$ 3	\$ 0.2
BUILDING INSPECTION	\$ -	\$ -

**Town of Ingersoll
2018 Budget - Draft
January 18, 2018**

Summary All Departments by Revenue/Expense Grouping

	Actual	YTD Actual	Budget		Projection	Change	
	2016	2017	2017	2018	2019	2017 to 2018 (fav) unfav	2017 to 2018 %
COUNCIL	200,294	205,588	209,968	209,025	222,550	(943)	0%
CHIEF ADMINISTRATIVE OFFICER	386,592	667,133	287,880	296,590	294,700	8,710	3%
CLERKS							
ADMINISTRATION	477,724	436,043	491,650	538,025	529,825	46,375	9%
PARATRANSIT	62,729	57,467	71,620	45,910	45,925	(25,710)	-36%
PARKING	23,921	19,656	24,000	23,000	23,550	(1,000)	-4%
INFORMATION TECHNOLOGY	283,752	297,707	313,490	286,635	295,775	(26,855)	-9%
TREASURY							
ADMINISTRATION	851,990	870,313	970,758	1,102,127	1,074,058	131,369	14%
SUPPLEMENTARIES LESS ADJUSTMENTS	92,190	87,179	284,188	255,166	255,166	(29,022)	-10%
TAX LEVY	(13,435,344)	(13,765,555)	(13,800,170)	(14,185,598)	(14,513,960)	(385,428)	2.79%
BUILDING INSPECTION							
INSPECTION	1,908	(284)	0	0	0	0	0%
PROPERTY STANDARDS	29,445	30,192	34,140	20,050	20,460	(14,090)	-41%
TOWN CENTRE	154,988	160,959	189,024	185,633	183,874	(3,391)	-2%
PUBLIC BUILDINGS - OTHER	54,580	65,617	73,935	39,910	58,498	(34,025)	-46%
FIRE							
ADMINISTRATION	971,180	934,910	977,338	1,017,348	1,031,403	40,010	4%
FACILITY	14,438	9,020	18,516	16,488	20,080	(2,028)	-11%
POLICE							
ADMINISTRATION	2,533,233	2,362,788	2,383,112	2,345,049	2,347,001	(38,063)	-2%
FACILITY	8,962	13,521	18,404	3,752	12,305	(14,652)	-80%
ENGINEERING							
ADMINISTRATION	1,925,366	2,256,139	2,188,845	1,921,405	2,551,465	(267,440)	-12%
STREET LIGHTING & TRAFFIC SIGNALS	288,276	256,736	272,200	287,000	298,200	14,800	5%
PUBLIC WORKS							
ADMINISTRATION & EQUIPMENT	307,265	345,118	340,457	353,870	364,017	13,413	4%
BRIDGES & CULVERTS	10,359	12,365	11,700	12,960	14,550	1,260	11%
ROADSIDE MAINTENANCE	201,452	276,497	219,300	270,790	243,700	51,490	23%
SURFACE MAINTENANCE	335,929	293,335	301,000	297,670	300,950	(3,330)	-1%
ROADS, SIDEWALKS & PARKING LOTS	250,713	241,191	261,620	263,220	266,470	1,600	1%
WINTER CONTROL	439,950	326,272	465,296	442,330	446,080	(22,966)	-5%
ENVIRONMENTAL SERVICES	118,968	114,681	99,371	121,042	124,937	21,671	22%
PARKS AND ARENA							
ADMINISTRATION	123,499	174,997	193,935	148,635	156,325	(45,300)	-23%
ARENA	575,813	502,377	452,204	440,620	446,391	(11,584)	-3%
PARKS	525,226	544,315	578,183	660,950	662,825	82,767	14%
PARKS PROGRAMS	23,418	14,399	27,390	32,910	33,200	5,520	20%
CAMI PARKS / SUZUKI HOUSE	173,012	158,020	170,979	156,624	159,954	(14,355)	-8%
VICTORIA PARK COMMUNITY CENTRE							
ADMINISTRATION	159,334	226,658	212,585	91,845	93,755	(120,740)	-57%
AQUATICS	101,599	107,457	101,645	136,887	142,258	35,242	35%
FITNESS	6,446	(1,723)	5,092	28,563	34,223	23,471	461%
GENERAL PROGRAMS	34,200	46,905	28,198	58,368	65,600	30,170	107%
FACILITY	551,643	597,682	571,580	1,039,106	642,880	467,526	82%
YOUTH CENTRE							
FACILITY	100,126	104,605	106,432	110,756	119,107	4,324	4%
GENERAL PROGRAMS	451,295	355,576	432,213	453,320	482,920	21,107	5%
CAREER & SKILLS PROGRAM	4,493	0	--	--	--	--	--
MUSEUMS							
FACILITY	29,944	19,607	32,950	33,050	33,390	100	0%
PROGRAMS	131,333	142,481	160,787	169,294	167,274	8,507	5%
ECONOMIC DEVELOPMENT	233,851	179,021	218,185	269,675	248,320	51,490	24%
	<u>(183,908)</u>	<u>(253,036)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	

**Town of Ingersoll
Clerk and Paratransit
2018 Budget - Draft
January 18, 2018**

What We Do

The Clerk's Department is responsible for: Births, Deaths, Lottery, Marriage, Transient Traders licences, legal agreements, including site plan, subdivision and encroachment agreements. All legal transactions and coordination of legal advice. Title searches. Election administration. Coordination of Council including meeting scheduling, conference scheduling, closed meeting investigator services and Integrity Commissioner Services. Coordination of OMB Hearings, Committee of Adjustment, Grants to organizations, Records Management, Wedding Ceremonies, Human Resources.

Special Operating Projects / Memos/ Enhancements /Challenges

CLERKS PORTION OF TOWN'S LEVY

Special Projects

The Clerks Department (Human Resources) is intending to begin a pay equity study in 2018. The study will ensure equity in pay of staff comparative to each other, externally compared to other municipalities as well as to ensure compliance with legislation.

Health and Safety of our patrons, visitors and staff have become more and more complex and the requirement to ensure our staff are well trained is increasing all the time. The proposed 2018 budget provides enhanced funding for health and safety training, supplies and programs.

2018 Municipal Elections.

Median residential property valued at \$215,000 will pay \$73/year or \$6.08/month for this service.

**Town of Ingersoll
CLERKS
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: CLERKS ACTIVITY: ADMINISTRATION	Actual		YTD Actual		Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2017	2018	2019	(fav)	% if > \$2,500	ref
REVENUE										
SALE OF GOODS OR SERVICES	(78)	(42)	(25)	(25)	(25)	(25)	(25)	--		
PERMITS/LICENSES	(35,836)	(33,632)	(32,800)	(32,600)	(32,100)	(32,100)	200			
RENT / LEASES	(11,412)	(21,601)	--	--	--	--	--			
USER FEES	(38,371)	(43,307)	(26,350)	(27,050)	(27,050)	(27,050)	(700)			
LAND SALES	(13,399)	(132,703)	--	--	--	--	--			
	<u>(108,000)</u>	<u>(231,285)</u>	<u>(59,175)</u>	<u>(59,675)</u>	<u>(59,175)</u>	<u>(59,175)</u>	<u>(500)</u>			
EXPENSE										
SALARIES, WAGES & BENEFITS	334,716	360,350	367,960	397,900	408,000	408,000	29,940	8%	(1)	
ADMINISTRATIVE EXPENSE	30,899	23,530	23,800	71,155	27,355	27,355	47,355			
OPERATING EXPENSE	15,385	10,374	12,500	12,500	12,500	12,500	--			
COMMUNICATIONS	8,715	8,621	8,500	8,500	8,500	8,500	--			
PROGRAM EXPENSES	22,006	13,596	15,570	27,800	27,800	27,800	12,230	79%	(2)	
MEETINGS, CONFERENCES, TRAINING	5,197	7,430	6,720	8,170	8,170	8,170	1,450			
FUEL / TRANSPORTATION COSTS	868	785	1,200	1,200	1,200	1,200	--			
PROFESSIONAL FEES	4,167	3,995	4,000	4,000	4,000	4,000	--			
CONTRACTED SERVICES	15,783	17,642	36,100	36,800	21,800	21,800	700			
MARKETING & PROMOTION	6,736	5,333	5,800	6,000	6,000	6,000	200			
GRANTS TO VOLUNTEER ORGANIZATIONS	55,007	52,969	53,675	53,675	53,675	53,675	--			
LAND SALE EXPENSES	--	3,487	--	--	--	--	--			
	<u>499,478</u>	<u>508,113</u>	<u>535,825</u>	<u>627,700</u>	<u>579,000</u>	<u>579,000</u>	<u>91,875</u>			
NET OPERATING (REVENUE) EXPENSE	<u>391,478</u>	<u>276,827</u>	<u>476,650</u>	<u>568,025</u>	<u>519,825</u>	<u>519,825</u>	<u>91,375</u>			
OTHER										
TRANSFER FROM RESERVES & RES FUNDS	--	--	--	(35,000)	--	--	(35,000)	100%	(3)	
TRANSFER TO RESERVES & RES FUNDS	40,898	159,216	15,000	5,000	10,000	10,000	(10,000)	-67%	(4)	
	<u>86,246</u>	<u>159,216</u>	<u>15,000</u>	<u>(30,000)</u>	<u>10,000</u>	<u>10,000</u>	<u>(45,000)</u>			
	<u>477,724</u>	<u>436,043</u>	<u>491,650</u>	<u>538,025</u>	<u>529,825</u>	<u>529,825</u>	<u>46,375</u>	9%		
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:					
Revenue No significant changes projected					1000-4000 Administration					
					1000-4005 Committee of Adjustment					
					1000-4007 Wedding Ceremonies					
					1000-4008 Human Resources					
					3600-4000 Animal Control					
Expenses										
(1) Based on a projected increase of extended benefits premium (+9.5%)										
(2) Added a provision for Town staff health and safety programs										
(3)										
(4) To fund the 2018 Elections										

**Town of Ingersoll
PARATRANSIT
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: CLERKS ACTIVITY: PARATRANSIT	Actual		Budget		Projection	Change 2017 to 2018		
	2016	YTD Actual 2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
SALE OF GOODS OR SERVICES	(11,415)	(12,759)	(13,000)	(13,000)	(13,000)	--		
	<u>(11,415)</u>	<u>(12,759)</u>	<u>(13,000)</u>	<u>(13,000)</u>	<u>(13,000)</u>	<u>--</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	30,467	27,781	32,690	9,480	9,495	(23,210)	-71%	(1)
COMMUNICATIONS	1,580	1,184	1,400	1,400	1,400	--		
CONTRACTED SERVICES	35,264	36,267	42,530	47,530	47,530	5,000	12%	(2)
MARKETING & PROMOTION	--	174	500	500	500	--		
MAINTENANCE CONTRACTS	6,832	4,818	7,500	--	--	(7,500)	-100%	(3)
	<u>74,144</u>	<u>70,226</u>	<u>84,620</u>	<u>58,910</u>	<u>58,925</u>	<u>(25,710)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>62,729</u>	<u>57,467</u>	<u>71,620</u>	<u>45,910</u>	<u>45,925</u>	<u>(25,710)</u>		
OTHER								
	--	--	--	--	--	--		
	<u>62,729</u>	<u>57,467</u>	<u>71,620</u>	<u>45,910</u>	<u>45,925</u>	<u>(25,710)</u>	-36%	

EXPLANATION OF CHANGE:

Revenue No significant changes projected

INCLUDES DEPARTMENTS:

1001-4000 Administration

Expenses

- (1) Staff time spent on the paratransit service has been significantly reduced due to changes in scheduling and reduction in the volume of phone calls. The taxi company began accepting calls and schedules rides directly with residents.
- (2) The new scheduling arrangement with the taxi provider combined with rate increases resulted in added cost of contracted services.
- (3) Due to the new scheduling process the Town no longer needs the software for scheduling rides.

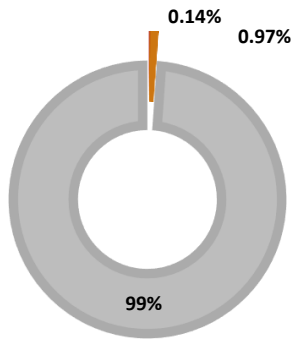
**Town of Ingersoll
Public Buildings and Building Inspection
2018 Budget - Draft
January 18, 2018**

What We Do

The Building Department is responsible for:
Building Permits/Inspection/Enforcement, Plumbing and Sewer Permits, Property Standards/By-law Enforcement, Planning (Zoning/Development/Site Plans) and Facilities (Town Centre, Carnegie Building, Carr's Walking).

Special Operating Projects / Memos/ Enhancements /Challenges

**PUBLIC BUILDINGS PORTION OF
TOWN'S LEVY**



Property Standards - 0.14%
Public Blds- 0.97%

Challenges

Aging buildings and very few grants available, as well as the challenge of keeping renters at Carr's Walkway.

Changes to the Building Code regarding energy efficiently requirements for both residential & large buildings

Special Projects

Implementation of a new building permit software chosen by the County of Oxford.

Median residential property valued at \$215,000 will pay \$19/year or \$1.6/month for this service.

Town of Ingersoll
BUILDING INSPECTION & MUNICIPAL BUILDINGS
2018 Budget - Draft
January 18, 2018

DEPARTMENT: BUILDING ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
PERMITS/LICENSES	(373,530)	(351,333)	(158,100)	(163,500)	(150,950)	(5,400)		
RENT / LEASES	(37,104)	(28,941)	(23,772)	(27,578)	(27,900)	(3,806)	-16%	
USER FEES	(2,730)	(2,240)	(2,500)	(2,000)	(2,300)	500		
COUNTY RECOVERY	(113,970)	(115,529)	(124,224)	(120,840)	(117,114)	3,384		
	<u>(527,334)</u>	<u>(498,106)</u>	<u>(308,596)</u>	<u>(313,918)</u>	<u>(298,264)</u>	<u>(5,322)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	300,988	310,852	323,295	283,120	289,380	(40,175)	-12%	
ADMINISTRATIVE EXPENSE	1,243	851	1,120	1,320	1,440	200		
OPERATING EXPENSE	3,249	8,774	9,500	9,100	9,200	(400)		
COMMUNICATIONS	2,040	2,686	2,198	2,198	2,198	--		
UTILITIES - HEAT, HYDRO, WATER	111,340	83,352	110,659	106,800	110,460	(3,859)		
PROGRAM EXPENSES	972	932	1,000	1,050	1,050	50		
MEETINGS, CONFERENCES, TRAINING	6,979	3,539	8,550	8,550	8,600	--		
FUEL / TRANSPORTATION COSTS	4,737	3,883	4,500	4,500	4,500	--		
CONTRACTED SERVICES	1,200	1,240	2,300	2,300	1,200	--		
MARKETING & PROMOTION	--	117	375	375	375	--		
LAND MAINTENANCE & IMPROVEMENT	340	480	650	650	650	--		
EQUIP REPAIRS & MAINTENANCE	4,197	20,367	23,120	23,120	13,610	--		
BLDG REPAIRS & MAINTENANCE	13,551	19,873	21,300	21,300	22,800	--		
SNOW REMOVAL AND SANDING	1,568	1,619	2,700	2,700	2,920	--		
MAINTENANCE CONTRACTS	16,981	17,957	18,733	18,943	18,698	210		
	<u>480,273</u>	<u>477,134</u>	<u>530,000</u>	<u>487,026</u>	<u>487,081</u>	<u>(42,974)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(47,061)</u>	<u>(20,972)</u>	<u>221,404</u>	<u>173,108</u>	<u>188,817</u>	<u>(48,296)</u>		
OTHER								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(34,305)	(12,515)	(25,985)	21,790	64%	
TRANSFER TO RESERVES & RES FUNDS	287,982	277,457	110,000	85,000	100,000	(25,000)	-23%	
	<u>287,982</u>	<u>277,457</u>	<u>75,695</u>	<u>72,485</u>	<u>74,015</u>	<u>(3,210)</u>		
	<u>240,921</u>	<u>256,485</u>	<u>297,099</u>	<u>245,593</u>	<u>262,832</u>	<u>(51,506)</u>	-17%	
SUMMARY OF ALL BUILDING ACTIVITIES:								
INSPECTION			--	--	--	--		
TOWN CENTRE			189,024	185,633	183,874	(3,391)		
PUBLIC BUILDINGS - OTHER			73,935	39,910	58,498	(34,025)		
			<u>262,959</u>	<u>225,543</u>	<u>242,372</u>	<u>(37,416)</u>		

**Town of Ingersoll
BUILDING INSPECTION
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: BUILDING ACTIVITY: INSPECTION	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
PERMITS/LICENSES	(373,530)	(351,333)	(158,100)	(163,500)	(150,950)	(5,400)		
USER FEES	(2,730)	(2,240)	(2,500)	(2,000)	(2,300)	500		
	<u>(376,260)</u>	<u>(353,573)</u>	<u>(160,600)</u>	<u>(165,500)</u>	<u>(153,250)</u>	<u>(4,900)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	169,357	173,858	176,860	158,920	162,230	(17,940)	-10%	(1)
ADMINISTRATIVE EXPENSE	1,243	851	1,120	1,020	1,130	(100)		
OPERATING EXPENSE	669	1,054	900	1,000	850	100		
COMMUNICATIONS	341	988	500	500	500	--		
PROGRAM EXPENSES	972	932	1,000	1,050	1,050	50		
MEETINGS, CONFERENCES, TRAINING	6,979	3,539	8,550	8,550	8,600	--		
FUEL / TRANSPORTATION COSTS	4,737	3,883	4,500	4,500	4,500	--		
PROFESSIONAL FEES	10,888	611	--	1,000	--	1,000		
CONTRACTED SERVICES	--	--	1,100	1,100	--	--		
MARKETING & PROMOTION	--	117	375	375	375	--		
	<u>195,185</u>	<u>185,832</u>	<u>194,905</u>	<u>178,015</u>	<u>179,235</u>	<u>(16,890)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(181,074)</u>	<u>(167,741)</u>	<u>34,305</u>	<u>12,515</u>	<u>25,985</u>	<u>(21,790)</u>		
OTHER								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(34,305)	(12,515)	(25,985)	21,790	64%	(2)
	<u>182,982</u>	<u>167,457</u>	<u>(34,305)</u>	<u>(12,515)</u>	<u>(25,985)</u>	<u>21,790</u>		
	<u>1,908</u>	<u>(284)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		0%

EXPLANATION OF CHANGE:

Revenue No significant changes projected

INCLUDES DEPARTMENTS:

3400-4000 Administration

Expenses

- (1) Change of the building department organizational structure.
- (2) Required transfer from reserves to balance the building inspection budget.

Town of Ingersoll
PROPERTY STANDARDS
 2018 Budget - Draft
 January 18, 2018

DEPARTMENT: BUILDING ACTIVITY: PROPERTY STANDARDS	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE	--	(63)	--	--	--	--		
EXPENSE								
SALARIES, WAGES & BENEFITS	29,445	30,255	34,140	19,750	20,150	(14,390)	-42%	(1)
	29,445	30,255	34,140	20,050	20,460	(14,090)		
NET OPERATING (REVENUE) EXPENSE	29,445	30,192	34,140	20,050	20,460	(14,090)		
OTHER	--	--	--	--	--	--		
	29,445	30,192	34,140	20,050	20,460	(14,090)		-41%

EXPLANATION OF CHANGE:

Revenue No significant changes projected

INCLUDES DEPARTMENTS:

3400-4006 Administration

Expenses

(1) Change of the building department organizational structure.

**Town of Ingersoll
TOWN CENTRE
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: BUILDING ACTIVITY: TOWN CENTRE	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
COUNTY RECOVERY	(113,970)	(115,529)	(124,224)	(120,840)	(117,114)	3,384		
	<u>(113,970)</u>	<u>(115,529)</u>	<u>(124,224)</u>	<u>(120,840)</u>	<u>(117,114)</u>	<u>3,384</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	81,875	94,472	100,350	94,500	96,800	(5,850)	-6%	(1)
OPERATING EXPENSE	2,580	2,506	2,500	2,600	2,750	100		
COMMUNICATIONS	1,698	1,698	1,698	1,698	1,698	--		
UTILITIES - HEAT, HYDRO, WATER	94,653	69,784	94,535	93,300	94,120	(1,235)		
CONTRACTED SERVICES	1,200	1,240	1,200	1,200	1,200	--		
LAND MAINTENANCE & IMPROVEMENT	340	480	650	650	650	--		
EQUIP REPAIRS & MAINTENANCE	3,110	19,737	21,820	21,820	12,310	--		
BLDG REPAIRS & MAINTENANCE	8,696	16,299	19,000	19,000	20,000	--		
SNOW REMOVAL AND SANDING	526	543	1,000	1,000	1,000	--		
MAINTENANCE CONTRACTS	9,281	9,728	10,495	10,705	10,460	210		
	<u>203,958</u>	<u>216,488</u>	<u>253,248</u>	<u>246,473</u>	<u>240,988</u>	<u>(6,775)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>89,988</u>	<u>100,959</u>	<u>129,024</u>	<u>125,633</u>	<u>123,874</u>	<u>(3,391)</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	65,000	60,000	60,000	60,000	60,000	--		
	<u>65,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>--</u>		
	<u>154,988</u>	<u>160,959</u>	<u>189,024</u>	<u>185,633</u>	<u>183,874</u>	<u>(3,391)</u>	-2%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:			
Revenue No significant changes projected					2000-4025	Town Hall - Shared Cost		
					2000-4030	Town Hall - Non Shared Cost		
Expenses								
(1) Change of the building department organizational structure.								

**Town of Ingersoll
PUBLIC BUILDINGS - OTHER
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: BUILDING ACTIVITY: PUBLIC BUILDINGS - OTHER	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
RENT / LEASES	(37,104)	(28,941)	(23,772)	(27,578)	(27,900)	(3,806)	-16%	(1)
	<u>(37,104)</u>	<u>(28,941)</u>	<u>(23,772)</u>	<u>(27,578)</u>	<u>(27,900)</u>	<u>(3,806)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	20,311	12,267	11,945	9,950	10,200	(1,995)		
OPERATING EXPENSE	--	5,214	6,100	5,500	5,600	(600)		
UTILITIES - HEAT, HYDRO, WATER	16,687	13,568	16,124	13,500	16,340	(2,624)		
EQUIP REPAIRS & MAINTENANCE	1,087	630	1,300	1,300	1,300	--		
BLDG REPAIRS & MAINTENANCE	4,855	3,575	2,300	2,300	2,800	--		
SNOW REMOVAL AND SANDING	1,042	1,076	1,700	1,700	1,920	--		
MAINTENANCE CONTRACTS	7,700	8,229	8,238	8,238	8,238	--		
	<u>51,684</u>	<u>44,559</u>	<u>47,707</u>	<u>42,488</u>	<u>46,398</u>	<u>(5,219)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>14,580</u>	<u>15,617</u>	<u>23,935</u>	<u>14,910</u>	<u>18,498</u>	<u>(9,025)</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	40,000	50,000	50,000	25,000	40,000	(25,000)	-50%	(2)
	<u>40,000</u>	<u>50,000</u>	<u>50,000</u>	<u>25,000</u>	<u>40,000</u>	<u>(25,000)</u>		
	<u>54,580</u>	<u>65,617</u>	<u>73,935</u>	<u>39,910</u>	<u>58,498</u>	<u>(34,025)</u>	-46%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:			
Revenue					2000-4015	132 Thames St S		
(1) Based on 2018 lease commitments.					2000-4020	Other Misc. Public Buildings		
Other								
(2) Based on anticipated capital projects in 2018.								

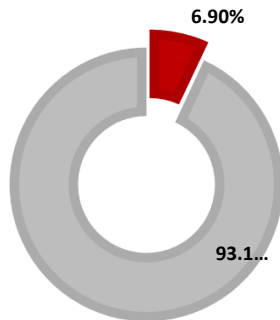
**Town of Ingersoll
Parks, Arena & Seniors Centre
2018 Budget - Draft
January 18, 2018**

What We Do

The Park and Arena is responsible for maintaining over 130 acres of parkland, trails, sports fields (baseball & soccer), tennis/basketball courts, playground structures, outdoor washrooms, flower beds, floral hanging baskets etc. Maintaining and operating a single pad arena/auditorium for youth and adult user groups & public skating for all ages.

Special Operating Projects / Memos/ Enhancements /Challenges

**PARKS, ARENA & SENIORS
CENTRE PORTION OF TOWN'S
LEVY**



Challenges

Aging Parks Shop and Senior Centre facilities. Both buildings require substantial investments. It has been decided to repair the Seniors Center on "as needed" basis in the anticipation of relocating the Center to the new Multi Recreational Facility. The Parks Shop deficiencies will be addressed in 2018 and 2019 .

The Parks department payroll budget is being impacted by the increase of the minimum wage and other provision of Bill 148 including equal pay for equal job, increased vacation entitlements and public holiday calculations for part-time and seasonal employees .

Special Projects

Cross train full time maintenance staff to ensure they are properly trained, comfortable and safe to work at all Town's recreational facilities.

Continue the Multi Use Rec Facility project. The 2018 budget contains a \$100K to complete the drawings and specifications and \$50K to start Town's fundraising campaign.

Median residential property valued at \$215,000 will pay \$137/year or \$11.40/month for this service.

Town of Ingersoll
PARKS AND ARENA TOTAL ACTIVITIES
2018 Budget - Draft
January 18, 2018

DEPARTMENT: PARKS AND ARENA ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018	
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5% ref
REVENUE							
SALE OF GOODS OR SERVICES	(42,008)	(38,845)	(42,500)	(25,700)	(25,700)	16,800	40%
ICE RENTAL	(231,663)	(194,240)	(260,332)	(231,343)	(230,000)	28,989	11%
RENT / LEASES	(12,258)	(7,263)	(2,200)	(16,240)	(13,340)	(14,040)	-638%
USER FEES	(59,925)	(58,016)	(58,619)	(58,619)	(58,560)	--	
RECOVERIES	(9,751)	(8,700)	(8,700)	(8,700)	(8,700)	--	
GRANTS / SUBSIDIES / REBATES	(7,885)	--	(7,882)	--	--	7,882	-100%
DONATIONS / FUNDRAISING	(6,617)	(12,020)	--	--	--	--	
	<u>(370,107)</u>	<u>(319,084)</u>	<u>(380,233)</u>	<u>(340,602)</u>	<u>(336,300)</u>	<u>39,631</u>	
EXPENSE							
SALARIES, WAGES & BENEFITS	702,646	675,310	710,140	757,836	774,700	47,696	7%
ADMINISTRATIVE EXPENSE	479	525	625	625	775	--	
OPERATING EXPENSE	19,318	16,684	14,876	15,561	19,501	685	
COMMUNICATIONS	7,952	5,975	6,300	6,860	6,950	560	
UTILITIES - HEAT, HYDRO, WATER	248,533	209,545	232,970	233,800	237,570	830	
SUPPLIES	37,788	27,663	34,100	23,600	23,600	(10,500)	-31%
PROGRAM EXPENSES	18,066	52,405	48,700	15,800	15,800	(32,900)	-68%
MEETINGS, CONFERENCES, TRAINING	2,342	1,858	3,200	9,650	4,450	6,450	202%
FUEL / TRANSPORTATION COSTS	16,533	13,944	18,900	19,050	19,800	150	
PROFESSIONAL FEES	--	4,038	--	5,000	5,000	5,000	
CONTRACTED SERVICES	7,840	7,782	8,860	8,860	8,860	--	
MARKETING & PROMOTION	31,646	30,845	39,800	8,000	8,500	(31,800)	-80%
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	36,000	36,000	36,000	--	
LAND MAINTENANCE & IMPROVEMENT	32,256	42,021	46,900	47,500	27,800	600	
EQUIP REPAIRS & MAINTENANCE	88,931	70,867	84,620	83,220	84,120	(1,400)	
BLDG REPAIRS & MAINTENANCE	35,538	25,638	32,675	32,600	33,690	(75)	
SNOW REMOVAL AND SANDING	8,794	5,097	11,500	11,500	11,500	--	
MAINTENANCE CONTRACTS	26,230	27,714	25,448	26,669	26,669	1,221	
	<u>1,320,895</u>	<u>1,253,912</u>	<u>1,355,614</u>	<u>1,342,131</u>	<u>1,345,285</u>	<u>(13,483)</u>	
NET OPERATING (REVENUE) EXPENSE	950,788	934,829	975,381	1,001,529	1,008,985	26,148	
OTHER							
TRANSFER FROM RESERVES & RES FUNDS	(5,030)	(30)	(12,000)	--	--	12,000	100%
TRANSFER TO RESERVES & RES FUNDS	475,210	459,310	459,310	438,210	449,710	(21,100)	
	<u>470,180</u>	<u>459,280</u>	<u>447,310</u>	<u>438,210</u>	<u>449,710</u>	<u>(9,100)</u>	
	<u>1,420,968</u>	<u>1,394,109</u>	<u>1,422,691</u>	<u>1,439,739</u>	<u>1,458,695</u>	<u>17,048</u>	1%
SUMMARY OF ALL PARKS ACTIVITIES:							
ADMINISTRATION			193,935	148,635		(45,300)	
ARENA			452,204	440,620		(11,584)	
PARKS			578,183	660,950		82,767	
PARKS PROGRAMS			27,390	32,910		5,520	
CAMI PARKS / SUZUKI HOUSE			170,979	156,624		(14,355)	
			<u>1,422,691</u>	<u>1,439,739</u>		<u>17,048</u>	

**Town of Ingersoll
PARKS - ADMINISTRATION
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
DONATIONS / FUNDRAISING	(5,367)	(12,020)	--	--	--	--		
	(5,367)	(12,020)	--	--	--	--		
EXPENSE								
SALARIES, WAGES & BENEFITS	69,920	93,343	116,610	120,790	122,700	4,180		
ADMINISTRATIVE EXPENSE	139	133	75	75	75	--		
OPERATING EXPENSE	5,400	--	100	100	100	--		
COMMUNICATIONS	784	527	500	420	450	(80)		
PROGRAM EXPENSES	8,023	43,876	39,100	6,200	6,200	(32,900)	-84%	(1)
MEETINGS, CONFERENCES, TRAINING	1,469	1,578	1,700	1,700	1,700	--		
FUEL / TRANSPORTATION COSTS	778	1,427	1,250	1,250	1,500	--		
PROFESSIONAL FEES	--	4,038	--	5,000	5,000	5,000		(2)
MARKETING & PROMOTION	26,853	26,596	31,000	3,000	3,000	(28,000)	-90%	(3)
EQUIP REPAIRS & MAINTENANCE	--	--	100	100	100	--		
	<u>113,367</u>	<u>171,517</u>	<u>190,435</u>	<u>138,635</u>	<u>140,825</u>	<u>(51,800)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>107,999</u>	<u>159,497</u>	<u>190,435</u>	<u>138,635</u>	<u>140,825</u>	<u>(51,800)</u>		
OTHER								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(12,000)	--	--	12,000	100%	(4)
TRANSFER TO RESERVES & RES FUNDS	15,500	15,500	15,500	10,000	15,500	(5,500)	-35%	(5)
	<u>15,500</u>	<u>15,500</u>	<u>3,500</u>	<u>10,000</u>	<u>15,500</u>	<u>6,500</u>		
	<u>123,499</u>	<u>174,997</u>	<u>193,935</u>	<u>148,635</u>	<u>156,325</u>	<u>(45,300)</u>	-23%	

EXPLANATION OF CHANGE:

Revenue No significant changes projected

INCLUDES DEPARTMENTS:

5000-4000 Administration

Expenses

- (1) 2017 was higher due to a special event - Canada 150th.
- (2) Employment and labour law related matters, legal advice and legal assistance specific to the Parks & Recreation.
- (3) Program guide printing agreement was cancelled in 2017 resulting in a saving of \$28K.
- (4) \$12,000 transfer from reserve was directly attributed to the Canada 150th celebration.
- (5) Based on anticipated capital projects.

**Town of Ingersoll
ARENA
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ARENA	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
SALE OF GOODS OR SERVICES	(23,599)	(16,390)	(26,000)	(9,200)	(9,200)	16,800	65%	(1)
ICE RENTAL	(231,663)	(194,240)	(260,332)	(231,343)	(230,000)	28,989	11%	(2)
RENT / LEASES	(2,218)	(7,263)	(2,200)	(6,200)	(3,200)	(4,000)	-182%	(3)
USER FEES	(8,878)	(8,234)	(8,059)	(8,059)	(8,000)	--		
	<u>(266,358)</u>	<u>(226,127)</u>	<u>(296,591)</u>	<u>(254,802)</u>	<u>(250,400)</u>	<u>41,789</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	270,430	247,431	236,170	229,036	234,500	(7,134)		(4)
ADMINISTRATIVE EXPENSE	306	366	350	350	500	--		
OPERATING EXPENSE	6,622	6,691	6,121	6,371	6,471	250		
COMMUNICATIONS	3,572	3,406	2,500	3,140	3,150	640		
UTILITIES - HEAT, HYDRO, WATER	107,408	94,024	100,570	102,500	102,845	1,930		
SUPPLIES	13,883	5,713	13,100	2,600	2,600	(10,500)	-80%	(5)
MEETINGS, CONFERENCES, TRAINING	--	140	500	6,950	1,750	6,450	1290%	(6)
FUEL / TRANSPORTATION COSTS	2,251	2,120	2,650	2,800	3,300	150		
MARKETING & PROMOTION	188	25	--	--	--	--		
EQUIP REPAIRS & MAINTENANCE	30,985	11,759	26,000	24,300	24,300	(1,700)		
BLDG REPAIRS & MAINTENANCE	18,471	13,631	15,575	16,500	16,500	925		
SNOW REMOVAL AND SANDING	3,959	2,027	5,400	5,400	5,400	--		
MAINTENANCE CONTRACTS	14,322	16,988	16,049	16,265	16,265	216		
	<u>472,461</u>	<u>404,694</u>	<u>424,985</u>	<u>416,212</u>	<u>417,581</u>	<u>(8,773)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>206,103</u>	<u>178,567</u>	<u>128,394</u>	<u>161,410</u>	<u>167,181</u>	<u>33,016</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	369,710	323,810	323,810	279,210	279,210	(44,600)	-14%	(7)
	<u>369,710</u>	<u>323,810</u>	<u>323,810</u>	<u>279,210</u>	<u>279,210</u>	<u>(44,600)</u>		
	<u>575,813</u>	<u>502,377</u>	<u>452,204</u>	<u>440,620</u>	<u>446,391</u>	<u>(11,584)</u>	-3%	

EXPLANATION OF CHANGE:

Revenue

- Loss of revenue is directly attributed to the canteen closure. The revenue loss is offset by the savings of canteen staff wages and canteen (1) supplies.
(2) Ice rental projections have been brought in line with prior year actuals.
(3) To bring in line with prior year actuals.

Expenses

- (4) The reduction is directly attributed to the canteen closure.
(5) The reduction is directly attributed to the canteen closure.
(6) Based on the training schedule proposed by the management to ensure maintenance staff is properly trained and cross trained to support the operations of all parks and recreational facilities.

Other

- (7) Based on proposed capital projects in 2018.

INCLUDES DEPARTMENTS:

5000-6020 Arena

**Town of Ingersoll
PARKS
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
USER FEES	(26,351)	(25,979)	(24,000)	(24,000)	(24,000)	--		
RECOVERIES	(9,751)	(8,700)	(8,700)	(8,700)	(8,700)	--		
GRANTS / SUBSIDIES / REBATES	(7,885)	--	(7,882)	--	--	7,882	100%	(1)
	<u>(43,987)</u>	<u>(34,679)</u>	<u>(40,582)</u>	<u>(32,700)</u>	<u>(32,700)</u>	<u>7,882</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	323,149	304,174	321,560	370,440	379,100	48,880	15%	(2)
ADMINISTRATIVE EXPENSE	35	26	200	200	200	--		
OPERATING EXPENSE	7,296	9,993	7,605	8,040	11,830	435		
COMMUNICATIONS	3,596	2,043	3,250	3,250	3,250	--		
UTILITIES - HEAT, HYDRO, WATER	44,529	37,232	42,700	41,600	43,325	(1,100)		
PROGRAM EXPENSES	5,613	5,868	5,600	5,600	5,600	--		
MEETINGS, CONFERENCES, TRAINING	873	140	1,000	1,000	1,000	--		
FUEL / TRANSPORTATION COSTS	13,504	10,397	15,000	15,000	15,000	--		
MARKETING & PROMOTION	1,974	2,223	5,300	1,500	2,000	(3,800)	-72%	(3)
LAND MAINTENANCE & IMPROVEMENT	31,304	40,116	45,500	45,500	25,800	--		
EQUIP REPAIRS & MAINTENANCE	36,738	36,434	35,300	35,300	36,200	--		
BLDG REPAIRS & MAINTENANCE	10,475	6,618	11,100	11,100	11,100	--		
SNOW REMOVAL AND SANDING	1,080	--	1,100	1,100	1,100	--		
MAINTENANCE CONTRACTS	4,048	3,730	3,550	5,020	5,020	1,470		
	<u>484,213</u>	<u>458,993</u>	<u>498,765</u>	<u>544,650</u>	<u>540,525</u>	<u>45,885</u>		
NET OPERATING (REVENUE) EXPENSE	<u>440,226</u>	<u>424,315</u>	<u>458,183</u>	<u>511,950</u>	<u>507,825</u>	<u>53,767</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	90,000	120,000	120,000	149,000	155,000	29,000	24%	(4)
	<u>85,000</u>	<u>120,000</u>	<u>120,000</u>	<u>149,000</u>	<u>155,000</u>	<u>29,000</u>		
	<u>525,226</u>	<u>544,315</u>	<u>578,183</u>	<u>660,950</u>	<u>662,825</u>	<u>82,767</u>	14%	

EXPLANATION OF CHANGE:

Revenue

(1) Loss of provincial funding for summer students.

INCLUDES DEPARTMENTS:

5000-6050 Parks

Expenses

(2) Anticipated increase in wages as a result of increases of the minimum wage for various part time and seasonal employees, an annual wage index and step increases. This also includes the increase of the extended health benefits of +9.5%.

(3) The 2017 promotion budget includes a one time cost to purchase signs for Butternut Woods parkland.

Other

(4) Based on capital projects proposed in 2018.

**Town of Ingersoll
CAMI PARKS / SUZUKI HOUSE
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: PARKS AND ARENA ACTIVITY: CAMI PARKS / SUZUKI HOUSE	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
RENT / LEASES	(10,040)	--	--	(10,040)	(10,140)	(10,040)		(1)
USER FEES	(20,000)	(17,699)	(20,000)	(20,000)	(20,000)	--		
	<u>(30,040)</u>	<u>(17,699)</u>	<u>(20,000)</u>	<u>(30,040)</u>	<u>(30,140)</u>	<u>(10,040)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	30,089	21,395	23,810	20,060	20,700	(3,750)	-16%	(2)
UTILITIES - HEAT, HYDRO, WATER	96,596	78,289	89,700	89,700	91,400	--		
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	36,000	36,000	36,000	--		
LAND MAINTENANCE & IMPROVEMENT	953	1,905	1,400	2,000	2,000	600		
EQUIP REPAIRS & MAINTENANCE	21,207	22,674	23,220	23,520	23,520	300		
BLDG REPAIRS & MAINTENANCE	6,592	5,389	6,000	5,000	6,090	(1,000)		
SNOW REMOVAL AND SANDING	3,755	3,070	5,000	5,000	5,000	--		
MAINTENANCE CONTRACTS	7,860	6,996	5,849	5,384	5,384	(465)		
	<u>203,052</u>	<u>175,720</u>	<u>190,979</u>	<u>186,664</u>	<u>190,094</u>	<u>(4,315)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>173,012</u>	<u>158,020</u>	<u>170,979</u>	<u>156,624</u>	<u>159,954</u>	<u>(14,355)</u>		
OTHER								
	--	--	--	--	--	--		
	<u>173,012</u>	<u>158,020</u>	<u>170,979</u>	<u>156,624</u>	<u>159,954</u>	<u>(14,355)</u>		-8%

EXPLANATION OF CHANGE:

Revenue

(1) In 2017 Council waived the annual lease payment in an effort to help the center to overcome financial difficulties due to the loss of government assistance. The lease payments will be resumed in 2018 as the Ontario government just released Ontario's Action Plan for Seniors that includes commitments to invest \$155 million over three years to support age friendly communities and provide affordable services for seniors.

INCLUDES DEPARTMENTS:

5000-6030 CAMI Soccer Park
5000-6040 Suzuki House

Expenses

(2) The variance is due to changes in the allocation of wages between parks and recreational activities.

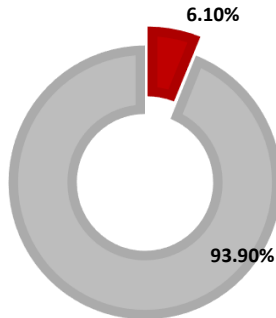
**Town of Ingersoll
Victoria Park Community Centre
2018 Budget - Draft
January 18, 2018**

What We Do

The Victoria Park Community Centre offers following services: VPCC provides recreation, fitness and aquatic programs and leisure activities for all ages i.e. Pre-School Programs (Kinder Kids, Time for Tot's), School Aged Programs (Day Camps, After School Programs), Adult/Youth Fitness (Fitness Memberships, Fitness Classes), Aquatic Programs (Learn to Swim Lessons, Leadership Courses, Aquatic Fitness Classes & Public Swimming).

Special Operating Projects / Memos/ Enhancements /Challenges

**VPCC PORTION OF TOWN'S
LEVY**



Challenges

Aging facility that requires significant investments for repair and maintenance.

The VPCC payroll budget is being impacted by the increase of the minimum wage and other provision of Bill 148 including equal pay for equal job, increased vacation entitlements and public holiday calculations for part-time and seasonal employees .

To ensure that recreational programs offered at VPCC meet needs of the community and keep members engaged and coming back.

Special Projects

Replacement of the program registration, membership, facility booking and point of sale software.

Extensive renovations of the VPCC facility.

Median residential property valued at \$215,000 will pay \$121/year or \$10.08/month for this service.

Town of Ingersoll
VICTORIA PARK COMMUNITY CENTRE
2018 Budget - Draft
January 18, 2018

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
SALE OF GOODS OR SERVICES	(3,705)	(2,899)	(3,500)	(3,500)	(4,000)	--		
RENT / LEASES	(33,552)	(23,228)	(17,673)	(17,373)	(17,448)	300		
USER FEES	(114,370)	(99,723)	(99,800)	(103,956)	(101,614)	(4,156)		
MEMBERSHIPS	(121,215)	(123,024)	(128,100)	(129,614)	(128,274)	(1,514)		
RECOVERIES	(1,699)	(1,287)	--	--	--	--		
GRANTS / SUBSIDIES / REBATES	(5,321)	(12,312)	(6,000)	(6,000)	(6,000)	--		
PROGRAM REVENUES	(257,018)	(233,552)	(273,397)	(269,595)	(269,789)	3,802		
DONATIONS / FUNDRAISING	(50)	(100)	--	--	(900)	--		
	<u>(536,930)</u>	<u>(496,125)</u>	<u>(528,470)</u>	<u>(530,038)</u>	<u>(528,025)</u>	<u>(1,568)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	1,006,769	993,390	946,350	1,069,789	1,094,430	123,439	13%	
ADMINISTRATIVE EXPENSE	16,873	16,473	16,075	16,075	16,685	--		
OPERATING EXPENSE	20,031	15,665	17,175	20,210	19,535	3,035	18%	
COMMUNICATIONS	10,153	11,191	10,000	10,072	10,073	72		
UTILITIES - HEAT, HYDRO, WATER	172,743	157,445	161,200	169,500	176,900	8,300	5%	
SUPPLIES	13,403	11,369	14,172	14,005	14,005	(167)		
PROGRAM EXPENSES	13,668	13,718	14,941	14,801	14,901	(140)		
MEETINGS, CONFERENCES, TRAINING	2,155	3,675	4,772	5,370	3,970	598		
FUEL / TRANSPORTATION COSTS	702	590	1,435	1,185	1,185	(250)		
CONTRACTED SERVICES	2,053	1,615	1,500	1,500	1,500	--		
MARKETING & PROMOTION	174	--	1,000	1,300	1,300	300		
EQUIP REPAIRS & MAINTENANCE	42,802	45,942	53,700	46,500	47,000	(7,200)	-13%	
BLDG REPAIRS & MAINTENANCE	15,294	21,784	20,750	20,000	20,757	(750)		
SNOW REMOVAL AND SANDING	5,310	3,707	6,500	6,500	6,500	--		
MAINTENANCE CONTRACTS	18,022	16,541	18,000	18,000	18,000	--		
	<u>1,340,152</u>	<u>1,313,103</u>	<u>1,287,570</u>	<u>1,414,807</u>	<u>1,446,741</u>	<u>127,237</u>		
NET OPERATING (REVENUE) EXPENSE	<u>803,222</u>	<u>816,978</u>	<u>759,100</u>	<u>884,769</u>	<u>918,716</u>	<u>125,669</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	50,000	160,000	160,000	470,000	60,000	310,000	194%	
	<u>50,000</u>	<u>160,000</u>	<u>160,000</u>	<u>470,000</u>	<u>60,000</u>	<u>310,000</u>	<u>194%</u>	
	<u>853,222</u>	<u>976,978</u>	<u>919,100</u>	<u>1,354,769</u>	<u>978,716</u>	<u>435,669</u>	<u>47%</u>	
SUMMARY OF ALL VICTORIA PARK COMMUNITY CENTRE ACTIVITIES:								
ADMINISTRATION			212,585	91,845		(120,740)		
AQUATICS			101,645	136,887		35,242		
FITNESS			5,092	28,563		23,471		
PROGRAMS			28,198	58,368		30,170		
FACILITY			571,580	1,039,106		467,526		
			<u>919,100</u>	<u>1,354,769</u>		<u>435,669</u>		

**Town of Ingersoll
VPCC - ADMINISTRATION
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
SALE OF GOODS OR SERVICES	(1,671)	(1,465)	--	--	--	--		
USER FEES	(470)	(461)	(500)	(500)	(500)	--		
RECOVERIES	(1,485)	(1,287)	--	--	--	--		
	<u>(3,625)</u>	<u>(3,213)</u>	<u>(500)</u>	<u>(500)</u>	<u>(500)</u>	<u>--</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	132,957	139,365	126,110	64,670	65,970	(61,440)	-49%	(1)
ADMINISTRATIVE EXPENSE	16,873	16,473	16,075	16,075	16,685	--		
OPERATING EXPENSE	516	1,200	600	1,300	1,300	700		
COMMUNICATIONS	10,153	11,044	10,000	10,000	10,000	--		
SUPPLIES	2,375	1,734	--	--	--	--		
PROGRAM EXPENSES	85	54	100	100	100	--		
MARKETING & PROMOTION	--	--	200	200	200	--		
	<u>162,959</u>	<u>169,870</u>	<u>153,085</u>	<u>92,345</u>	<u>94,255</u>	<u>(60,740)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>159,334</u>	<u>166,658</u>	<u>152,585</u>	<u>91,845</u>	<u>93,755</u>	<u>(60,740)</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	--	60,000	60,000	--	--	(60,000)	-100%	(2)
	<u>--</u>	<u>60,000</u>	<u>60,000</u>	<u>--</u>	<u>--</u>	<u>(60,000)</u>		
	<u>159,334</u>	<u>226,658</u>	<u>212,585</u>	<u>91,845</u>	<u>93,755</u>	<u>(120,740)</u>		-57%

EXPLANATION OF CHANGE:

Revenue No significant changes

INCLUDES DEPARTMENTS:

5100-4000 Administration

Expenses

(1) Changed allocation of the admin assistant salary and benefits. Starting 2018 the salary will be allocated between three main activities -aquatics, fitness and general programs.

Other

(2) In 2017 we budgeted a one time transfer to reserve of \$60K to fund the implementation of a new recreational software. This project is budgeted for completion in 2018.

**Town of Ingersoll
AQUATICS
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: AQUATICS	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
SALE OF GOODS OR SERVICES	--	--	(1,000)	(1,000)	(1,000)	--		
RENT / LEASES	(25,446)	(21,087)	(16,748)	(16,448)	(16,448)	300		
USER FEES	(31,134)	(30,300)	(30,000)	(25,500)	(25,500)	4,500	15%	(1)
MEMBERSHIPS	(23,843)	(22,375)	(23,700)	(24,174)	(24,174)	(474)		
PROGRAM REVENUES	(154,664)	(134,681)	(149,815)	(151,557)	(151,751)	(1,742)		
DONATIONS / FUNDRAISING	--	--	--	--	(900)	--		
	<u>(235,301)</u>	<u>(208,444)</u>	<u>(221,263)</u>	<u>(218,679)</u>	<u>(219,773)</u>	<u>2,584</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	320,308	302,419	308,050	340,860	347,400	32,810	11%	(2)
OPERATING EXPENSE	5,303	2,205	3,860	4,350	4,275	490		
SUPPLIES	4,544	3,981	4,000	4,000	4,000	--		
PROGRAM EXPENSES	5,590	5,188	4,921	4,981	4,981	60		
MEETINGS, CONFERENCES, TRAINING	1,020	1,682	1,692	990	990	(702)		
FUEL / TRANSPORTATION COSTS	136	426	385	385	385	--		
	<u>336,900</u>	<u>315,901</u>	<u>322,908</u>	<u>355,566</u>	<u>362,031</u>	<u>32,658</u>		
NET OPERATING (REVENUE) EXPENSE	<u>101,599</u>	<u>107,457</u>	<u>101,645</u>	<u>136,887</u>	<u>142,258</u>	<u>35,242</u>		
OTHER								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>101,599</u>	<u>107,457</u>	<u>101,645</u>	<u>136,887</u>	<u>142,258</u>	<u>35,242</u>		35%

EXPLANATION OF CHANGE:

Revenue

(1) Based on projected participation in aquatic programs.

Expenses

(2) Mainly due to the new allocation of the VPCC admin assistant salary and benefits - a third of the total compensation has been allocated to the aquatics programs. The increase of the minimum wage has also resulted in added cost of various program staff.

INCLUDES DEPARTMENTS:

5100-6060 Aquatics

**Town of Ingersoll
FITNESS
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FITNESS	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
USER FEES	(14,427)	(16,191)	(17,228)	(17,057)	(17,057)	171		
MEMBERSHIPS	(97,372)	(100,649)	(104,400)	(105,440)	(104,100)	(1,040)		
PROGRAM REVENUES	(4,497)	(6,980)	(4,000)	(7,630)	(7,630)	(3,630)	91%	(1)
DONATIONS / FUNDRAISING	(50)	(100)	--	--	--	--		
	<u>(116,346)</u>	<u>(123,919)</u>	<u>(125,628)</u>	<u>(130,127)</u>	<u>(128,787)</u>	<u>(4,499)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	103,379	107,272	111,740	139,110	142,700	27,370	24%	(2)
OPERATING EXPENSE	1,015	957	1,150	2,150	2,180	1,000		
SUPPLIES	1,200	196	850	550	550	(300)		
PROGRAM EXPENSES	289	454	250	400	500	150		
MEETINGS, CONFERENCES, TRAINING	874	833	1,380	1,380	1,480	--		
FUEL / TRANSPORTATION COSTS	291	91	550	300	300	(250)		
CONTRACTED SERVICES	1,673	1,615	1,500	1,500	1,500	--		
MARKETING & PROMOTION	54	--	300	300	300	--		
EQUIP REPAIRS & MAINTENANCE	4,018	777	3,000	3,000	3,500	--		
	<u>112,792</u>	<u>112,196</u>	<u>120,720</u>	<u>148,690</u>	<u>153,010</u>	<u>27,970</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(3,554)</u>	<u>(11,723)</u>	<u>(4,908)</u>	<u>18,563</u>	<u>24,223</u>	<u>23,471</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	10,000	10,000	10,000	10,000	10,000	--		
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>--</u>		
	<u>6,446</u>	<u>(1,723)</u>	<u>5,092</u>	<u>28,563</u>	<u>34,223</u>	<u>23,471</u>	461%	

EXPLANATION OF CHANGE:

Revenue

(1) Based on projected participation in fitness programs

Expenses

(2) Mainly due to the new allocation of the VPCC admin assistant salary and benefits - a third of the total compensation has been allocated to the fitness programs. The increase of the minimum wage has also resulted in added cost of various program staff.

INCLUDES DEPARTMENTS:

5100-6070 Fitness Programs

**Town of Ingersoll
VPCC - PROGRAMS
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: PROGRAMS	Actual 2016	YTD Actual 2017	Budget		Projection 2019	Change 2017 to 2018		
			2017	2018		(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
USER FEES	(68,339)	(52,771)	(52,072)	(60,899)	(58,557)	(8,827)		
GRANTS / SUBSIDIES / REBATES	(5,321)	(12,312)	(6,000)	(6,000)	(6,000)	--		
PROGRAM REVENUES	(97,857)	(91,891)	(119,582)	(110,408)	(110,408)	9,174		
	<u>(171,517)</u>	<u>(156,974)</u>	<u>(177,654)</u>	<u>(177,307)</u>	<u>(174,965)</u>	<u>347</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	191,063	187,898	184,410	214,850	219,740	30,440	17%	(1)
OPERATING EXPENSE	793	1,419	1,550	1,550	1,550	--		
SUPPLIES	5,172	5,308	7,822	7,955	7,955	133		
PROGRAM EXPENSES	7,704	8,021	9,670	9,320	9,320	(350)		
MEETINGS, CONFERENCES, TRAINING	261	1,160	1,400	1,200	1,200	(200)		
FUEL / TRANSPORTATION COSTS	276	73	500	500	500	--		
MARKETING & PROMOTION	68	--	500	300	300	(200)		
	<u>205,717</u>	<u>203,879</u>	<u>205,852</u>	<u>235,675</u>	<u>240,565</u>	<u>29,823</u>		
NET OPERATING (REVENUE) EXPENSE	<u>34,200</u>	<u>46,905</u>	<u>28,198</u>	<u>58,368</u>	<u>65,600</u>	<u>30,170</u>		
OTHER								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>34,200</u>	<u>46,905</u>	<u>28,198</u>	<u>58,368</u>	<u>65,600</u>	<u>30,170</u>	107%	

EXPLANATION OF CHANGE:
Revenue No significant changes

INCLUDES DEPARTMENTS:
5100-6090 Programs

Expenses

(1) Mainly due to the new allocation of the VPCC admin assistant salary and benefits - a third of the total compensation has been allocated to the general programs. The increase of the minimum wage has also resulted in added cost of various program staff.

**Town of Ingersoll
VPCC - FACILITY
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE								
SALE OF GOODS OR SERVICES	(2,034)	(1,434)	(2,500)	(2,500)	(3,000)	--		
RENT / LEASES	(8,107)	(2,141)	(925)	(925)	(1,000)	--		
	<u>(10,141)</u>	<u>(3,575)</u>	<u>(3,425)</u>	<u>(3,425)</u>	<u>(4,000)</u>	--		
EXPENSE								
SALARIES, WAGES & BENEFITS	259,062	256,435	216,040	310,299	318,620	94,259	44%	(1)
OPERATING EXPENSE	12,405	9,883	10,015	10,860	10,230	845		
COMMUNICATIONS	--	147	--	72	73	72		
UTILITIES - HEAT, HYDRO, WATER	172,743	157,445	161,200	169,500	176,900	8,300		
SUPPLIES	112	150	1,500	1,500	1,500	--		
MEETINGS, CONFERENCES, TRAINING	--	--	300	1,800	300	1,500		
MARKETING & PROMOTION	52	--	--	500	500	500		
EQUIP REPAIRS & MAINTENANCE	38,784	45,165	50,700	43,500	43,500	(7,200)		
BLDG REPAIRS & MAINTENANCE	15,294	21,784	20,750	20,000	20,757	(750)		
SNOW REMOVAL AND SANDING	5,310	3,707	6,500	6,500	6,500	--		
MAINTENANCE CONTRACTS	18,022	16,541	18,000	18,000	18,000	--		
	<u>521,784</u>	<u>511,256</u>	<u>485,005</u>	<u>582,531</u>	<u>596,880</u>	<u>97,526</u>		
NET OPERATING (REVENUE) EXPENSE	<u>511,643</u>	<u>507,682</u>	<u>481,580</u>	<u>579,106</u>	<u>592,880</u>	<u>97,526</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	40,000	90,000	90,000	460,000	50,000	370,000	411%	(2)
	<u>40,000</u>	<u>90,000</u>	<u>90,000</u>	<u>460,000</u>	<u>50,000</u>	<u>370,000</u>		
	<u>551,643</u>	<u>597,682</u>	<u>571,580</u>	<u>1,039,106</u>	<u>642,880</u>	<u>467,526</u>	82%	

EXPLANATION OF CHANGE:
Revenue No significant changes

INCLUDES DEPARTMENTS:
5100-4100 Facility

Expenses

(1) Distribution of maintenance staff hours between various recreational facilities and parks has been changed to reflect actual hours. The distribution was determined and confirmed by tracking the actual hours spent by staff at each facility. This also includes the increase of the minimum wage, an annual wage index and step increases as well as the increase of the extended health benefits of 9.5%.

Other

(2) This is a one time transfer to fund the new roof at the VPCC.

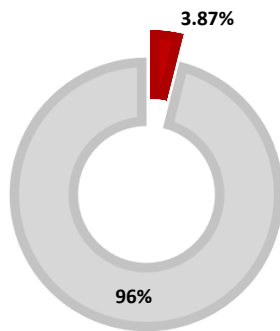
**Town of Ingersoll
Fusion Youth Centre
2018 Budget - Draft
January 18, 2018**

What We Do

The Youth Centre provides affordable, accessible and safe recreation, fitness, cultural, skill development and social programs and activities for youth between the ages of 11 and 18.

Special Operating Projects / Memos/ Enhancements /Challenges

**FUSION PORTION OF TOWN'S
LEVY**



Challenges

Loss of the Loblaw Healthy Kids Grant and RBC After School Grant.

Declining art room sales and multi media room rental. Rent of Sure Start meeting room has been declining also. Loss of tenants and difficulty finding new tenants.

The Fusion payroll budget is being impacted by the increase of the minimum wage and other provision of Bill 148 including equal pay for equal job, increased vacation entitlements and public holiday calculations for part-time and seasonal employees .

Special Projects

Facility condition assessment review.

Purchased new equipment for the recording studio with the money kindly donated through A Pause for Love event.

Median residential property valued at \$215,000 will pay \$77/year or \$6.41/month for this service.

Town of Ingersoll
YOUTH CENTRE - TOTAL ACTIVITIES
2018 Budget - Draft
January 18, 2018

DEPARTMENT: YOUTH CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018	
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5% ref
REVENUE							
SALE OF GOODS OR SERVICES	(15,497)	(10,745)	(23,500)	--	--	23,500	100%
RENT / LEASES	(55,507)	(31,279)	(32,076)	(31,576)	(31,576)	500	
USER FEES	(1,700)	(23,778)	(17,450)	(19,835)	(19,500)	(2,385)	
MEMBERSHIPS	(1,289)	(1,326)	(1,000)	(1,000)	(1,000)	--	
RECOVERIES	(4,855)	(225)	(2,450)	(1,250)	(1,250)	1,200	
GRANTS / SUBSIDIES / REBATES	(71,054)	(42,950)	(31,477)	(53,219)	(5,500)	(21,742)	-69%
PROGRAM REVENUES	(534)	(1,157)	(500)	(9,300)	(9,300)	(8,800)	-1760%
DONATIONS / FUNDRAISING	(130,717)	(176,497)	(136,500)	(155,274)	(127,000)	(18,774)	-14%
	<u>(281,153)</u>	<u>(287,957)</u>	<u>(244,953)</u>	<u>(271,454)</u>	<u>(195,126)</u>	<u>(26,501)</u>	
EXPENSE							
SALARIES, WAGES & BENEFITS	674,883	641,772	652,590	657,044	644,660	4,454	
ADMINISTRATIVE EXPENSE	5,284	4,566	6,725	5,675	5,681	(1,050)	
OPERATING EXPENSE	22,868	13,960	13,155	29,144	31,929	15,989	122%
COMMUNICATIONS	7,226	7,291	6,950	7,572	7,572	622	
UTILITIES - HEAT, HYDRO, WATER	34,004	26,589	33,934	33,934	35,340	--	
SUPPLIES	5,505	3,841	7,400	21,595	14,170	14,195	192%
PROGRAM EXPENSES	28,189	10,793	21,300	15,615	10,150	(5,685)	-27%
MEETINGS, CONFERENCES, TRAINING	896	1,934	2,300	3,850	3,300	1,550	
FUEL / TRANSPORTATION COSTS	1,308	1,225	1,600	4,800	2,050	3,200	200%
PROFESSIONAL FEES	22,145	--	--	2,100	--	2,100	
CONTRACTED SERVICES	1,698	1,023	3,470	5,790	5,790	2,320	
MARKETING & PROMOTION	9,887	1,298	850	3,925	1,825	3,075	362%
EQUIP REPAIRS & MAINTENANCE	5,050	17,093	11,950	9,450	9,650	(2,500)	
BLDG REPAIRS & MAINTENANCE	5,107	6,214	6,900	21,900	11,900	15,000	217%
SNOW REMOVAL AND SANDING	4,184	2,017	5,000	5,000	5,000	--	
MAINTENANCE CONTRACTS	6,334	6,021	6,974	5,636	5,636	(1,338)	
	<u>834,567</u>	<u>745,638</u>	<u>781,098</u>	<u>833,030</u>	<u>794,653</u>	<u>51,932</u>	
NET OPERATING (REVENUE) EXPENSE	<u>553,414</u>	<u>457,681</u>	<u>536,145</u>	<u>561,576</u>	<u>599,527</u>	<u>25,431</u>	
OTHER							
TRANSFER TO RESERVES & RES FUNDS	2,500	2,500	2,500	2,500	2,500	--	
	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>--</u>	
	<u>555,914</u>	<u>460,181</u>	<u>538,645</u>	<u>564,076</u>	<u>602,027</u>	<u>25,431</u>	5%
SUMMARY OF ALL YOUTH CENTRE ACTIVITIES:							
FACILITY			106,432	110,756	4,324		
GENERAL PROGRAMS			432,213	453,320	21,107		
			<u>538,645</u>	<u>564,076</u>	<u>25,431</u>		

**Town of Ingersoll
YOUTH CENTRE - FACILITY
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: YOUTH CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE								
RENT / LEASES	(38,216)	(31,046)	(31,376)	(31,376)	(31,376)	--		
RECOVERIES	(1,046)	(225)	(1,250)	(1,250)	(1,250)	--		
DONATIONS / FUNDRAISING	(20)	--	--	(15,000)	--	(15,000)		(1)
	<u>(39,282)</u>	<u>(31,271)</u>	<u>(32,626)</u>	<u>(47,626)</u>	<u>(32,626)</u>	<u>(15,000)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	81,297	70,692	70,250	71,570	73,300	1,320		
OPERATING EXPENSE	3,280	6,815	5,150	6,920	6,935	1,770		
COMMUNICATIONS	--	148	--	72	72	72		
UTILITIES - HEAT, HYDRO, WATER	34,004	26,589	33,934	33,934	35,340	--		
FUEL / TRANSPORTATION COSTS	320	229	400	400	400	--		
CONTRACTED SERVICES	27	325	--	5,000	5,000	5,000		
EQUIP REPAIRS & MAINTENANCE	4,856	16,827	10,450	7,950	8,150	(2,500)		
BLDG REPAIRS & MAINTENANCE	5,107	6,214	6,900	21,900	11,900	15,000		217% (2)
SNOW REMOVAL AND SANDING	4,184	2,017	5,000	5,000	5,000	--		
MAINTENANCE CONTRACTS	6,334	6,021	6,974	5,636	5,636	(1,338)		
	<u>139,408</u>	<u>135,876</u>	<u>139,058</u>	<u>158,382</u>	<u>151,733</u>	<u>19,324</u>		
NET OPERATING (REVENUE) EXPENSE	<u>100,126</u>	<u>104,605</u>	<u>106,432</u>	<u>110,756</u>	<u>119,107</u>	<u>4,324</u>		
OTHER								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>100,126</u>	<u>104,605</u>	<u>106,432</u>	<u>110,756</u>	<u>119,107</u>	<u>4,324</u>		4%

EXPLANATION OF CHANGE:

Revenue

(1) Donation from the Community Foundation to upgrade the outdoor space.

Expenses

(2) To upgrade the outdoor space. Improvements will paid by the donation from the Community Foundation.

INCLUDES DEPARTMENTS:

5200-4100 Facility

Town of Ingersoll
YOUTH CENTRE - GENERAL PROGRAMS
2018 Budget - Draft
January 18, 2018

DEPARTMENT: YOUTH CENTRE ACTIVITY: GENERAL PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
SALE OF GOODS OR SERVICES	(15,497)	(10,745)	(23,500)	--	--	23,500	100%	(1)
RENT / LEASES	(17,290)	(233)	(700)	(200)	(200)	500		
USER FEES	(1,700)	(23,778)	(17,450)	(19,835)	(19,500)	(2,385)		
MEMBERSHIPS	(1,289)	(1,326)	(1,000)	(1,000)	(1,000)	--		
RECOVERIES	(3,809)	--	(1,200)	--	--	1,200		
GRANTS / SUBSIDIES / REBATES	(50,162)	(42,950)	(31,477)	(53,219)	(5,500)	(21,742)	-69%	(2)
PROGRAM REVENUES	(534)	(1,157)	(500)	(9,300)	(9,300)	(8,800)	-1760%	(3)
DONATIONS / FUNDRAISING	(130,697)	(176,497)	(136,500)	(140,274)	(127,000)	(3,774)		
	<u>(220,978)</u>	<u>(256,685)</u>	<u>(212,327)</u>	<u>(223,828)</u>	<u>(162,500)</u>	<u>(11,501)</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	593,586	571,080	582,340	585,474	571,360	3,134		
ADMINISTRATIVE EXPENSE	4,807	4,566	6,725	5,675	5,681	(1,050)		
OPERATING EXPENSE	16,457	7,145	8,005	22,224	24,994	14,219	178%	(4)
COMMUNICATIONS	7,226	7,144	6,950	7,500	7,500	550		
SUPPLIES	4,535	3,841	7,400	21,595	14,170	14,195	192%	(5)
PROGRAM EXPENSES	16,786	10,793	21,300	15,615	10,150	(5,685)		
MEETINGS, CONFERENCES, TRAINING	253	1,934	2,300	3,850	3,300	1,550		
FUEL / TRANSPORTATION COSTS	838	996	1,200	4,400	1,650	3,200	267%	(6)
PROFESSIONAL FEES	22,145	--	--	2,100	--	2,100		
CONTRACTED SERVICES	1,671	698	3,470	790	790	(2,680)		
MARKETING & PROMOTION	1,275	1,298	850	3,925	1,825	3,075	362%	(7)
EQUIP REPAIRS & MAINTENANCE	194	267	1,500	1,500	1,500	--		
	<u>669,773</u>	<u>609,762</u>	<u>642,040</u>	<u>674,648</u>	<u>642,920</u>	<u>32,608</u>		
NET OPERATING (REVENUE) EXPENSE	448,795	353,076	429,713	450,820	480,420	21,107		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	2,500	2,500	2,500	2,500	2,500	--		
	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>--</u>		
	<u>451,295</u>	<u>355,576</u>	<u>432,213</u>	<u>453,320</u>	<u>482,920</u>	<u>21,107</u>	5%	

EXPLANATION OF CHANGE:

Revenue

- (1) Discontinued e-waste program and declining multi-media production revenue.
- (2) Directly attributed to the loss of two grants from RBC (\$20K) and Loblaw Foundation (\$5K).
- (3) Directly attributed to declining art room sales and tech studio rentals.

INCLUDES DEPARTMENTS:

- 5200-6090 General Programs
- 5200-6115 Run Ingersoll Program
- 5200-6116 Haunted House

Expenses

- (4) Directly attributed to the purchase of new studio equipment. The new equipment will be 100% paid by the Pause for Love donation.
- (5) Increase in the cost of supplies for cooking classes, art program and day camp (\$7K). Also includes supplies for the new female programs commenced in 2017 which are fully funded by the Province.
- (6) Directly attributed to the cost of transportation for the female programs. This cost is fully funded by the Province and does not impact the levy.
Directly attributed to the cost of advertising and promotion of the new female programs. This cost is fully funded by the Province and does not
- (7) impact the levy.

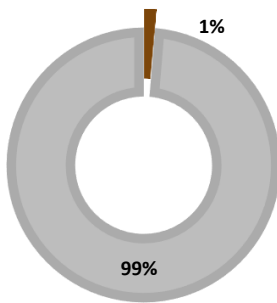
**Town of Ingersoll
Museum
2018 Budget - Draft
January 18, 2018**

What We Do

The Museum is responsible for: The museum brings the history of Ingersoll to life through engaging displays and demonstrations. Group tours, educational programs, workshops, special events and hands-on activities are offered throughout the year.

Special Operating Projects / Memos/ Enhancements /Challenges

**MUSEUM PORTION OF TOWN'S
LEVY**



Special Projects

Facility Condition Assessment. The outcome of the assessment will be used to develop a facility repair and maintenance plan and to update the Town's Asset Management Plan.

Median residential property valued at \$215,000 will pay \$26/year or \$2.17/month for this service.

Town of Ingersoll
MUSEUM - FACILITY
2018 Budget - Draft
January 18, 2018

DEPARTMENT: MUSEUMS FACILITY	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE	--	--	--	--	--	--		
EXPENSE								
OPERATING EXPENSE	148	65	200	200	200	--		
UTILITIES - HEAT, HYDRO, WATER	8,200	5,869	8,300	8,400	8,740	100		
LAND MAINTENANCE & IMPROVEMENT	119	28	1,500	1,500	1,500	--		
EQUIP REPAIRS & MAINTENANCE	38	438	500	500	500	--		
BLDG REPAIRS & MAINTENANCE	9,952	2,909	11,200	11,200	11,200	--		
SNOW REMOVAL AND SANDING	2,245	1,260	2,000	2,000	2,000	--		
MAINTENANCE CONTRACTS	243	19	250	250	250	--		
	<u>20,944</u>	<u>10,607</u>	<u>23,950</u>	<u>24,050</u>	<u>24,390</u>	<u>100</u>		
NET OPERATING (REVENUE) EXPENSE	<u>20,944</u>	<u>10,607</u>	<u>23,950</u>	<u>24,050</u>	<u>24,390</u>	<u>100</u>		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	9,000	9,000	9,000	9,000	9,000	--		
	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>--</u>		
	<u>29,944</u>	<u>19,607</u>	<u>32,950</u>	<u>33,050</u>	<u>33,390</u>	<u>100</u>		0%
EXPLANATION OF CHANGE:						INCLUDES DEPARTMENTS:		
Revenue No significant changes						6200-4100	Facility	
Expenses No significant changes								

**Town of Ingersoll
MUSEUMS
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: MUSEUMS PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
SALE OF GOODS OR SERVICES	(4,998)	(5,310)	(5,000)	(5,000)	(5,000)	--		
RENT / LEASES	(85)	(137)	(100)	(100)	(100)	--		
USER FEES	(1,807)	(1,839)	(1,700)	(1,700)	(1,800)	--		
GRANTS / SUBSIDIES / REBATES	(14,023)	(12,548)	(12,753)	(10,376)	(10,376)	2,377		
PROGRAM REVENUES	(9,945)	(16,409)	(7,600)	(8,500)	(8,500)	(900)		
DONATIONS / FUNDRAISING	(7,329)	(5,234)	(4,550)	(4,550)	(4,550)	--		
	<u>(38,187)</u>	<u>(41,475)</u>	<u>(31,703)</u>	<u>(30,226)</u>	<u>(30,326)</u>	<u>1,477</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	139,024	147,879	149,880	156,360	153,800	6,480		
ADMINISTRATIVE EXPENSE	738	1,027	1,050	1,450	1,750	400		
OPERATING EXPENSE	335	133	1,550	1,550	1,550	--		
COMMUNICATIONS	711	727	750	750	800	--		
SUPPLIES	4,025	4,716	4,000	4,000	4,000	--		
PROGRAM EXPENSES	13,395	20,911	24,410	25,060	25,150	650		
MEETINGS, CONFERENCES, TRAINING	995	1,957	1,300	1,700	1,700	400		
FUEL / TRANSPORTATION COSTS	211	31	300	300	400	--		
CONTRACTED SERVICES	200	450	300	300	300	--		
MARKETING & PROMOTION	8,767	3,904	6,750	5,050	5,150	(1,700)		
EQUIP REPAIRS & MAINTENANCE	1,101	2,222	2,000	2,500	2,500	500		
MAINTENANCE CONTRACTS	19	--	200	500	500	300		
	<u>169,520</u>	<u>183,956</u>	<u>192,490</u>	<u>199,520</u>	<u>197,600</u>	<u>7,030</u>		
NET OPERATING (REVENUE) EXPENSE	<u>131,333</u>	<u>142,481</u>	<u>160,787</u>	<u>169,294</u>	<u>167,274</u>	<u>8,507</u>		
OTHER								
	--	--	--	--	--	--		
	<u>131,333</u>	<u>142,481</u>	<u>160,787</u>	<u>169,294</u>	<u>167,274</u>	<u>8,507</u>		5%
EXPLANATION OF CHANGE:						INCLUDES DEPARTMENTS:		
Revenue No significant changes						6200-4000	Administration	
						6200-6810	Harvest Festival	
Expenses No significant changes								

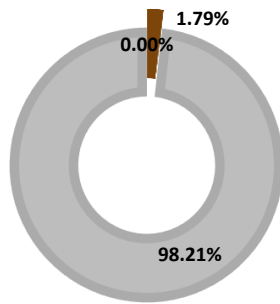
**Town of Ingersoll
Economic Development
2018 Budget - Draft
January 18, 2018**

What We Do

The Economic Development delivers a full range of services to promote, support and sustained overall economic prosperity of the Town. It provides support and guidance for companies and individuals interested in growing or starting a business in Ingersoll.

Special Operating Projects / Memos/ Enhancements /Challenges

**ECONOMIC DEVELOPMENT
PORTION OF TOWN'S LEVY**



Special Projects

The 2018 budget includes a \$50K provision for Community Improvement grants and incentives as per the Community Improvement Plan recommendations.

Median residential property valued at \$215,000 will pay \$35/year or \$2.92/month for this service.

**Town of Ingersoll
ECONOMIC DEVELOPMENT
2018 Budget - Draft
January 18, 2018**

DEPARTMENT: ECONOMIC DEVELOPMENT	Actual	YTD Actual	Budget		Projection	Change 2017 to 2018		
	2016	2017	2017	2018	2019	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
REVENUE								
GRANTS / SUBSIDIES / REBATES	(1,005)	(14,123)	(5,000)	(5,000)	(5,000)	--		
	<u>(1,005)</u>	<u>(14,123)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>--</u>		
EXPENSE								
SALARIES, WAGES & BENEFITS	175,629	125,670	143,820	137,310	140,700	(6,510)		
ADMINISTRATIVE EXPENSE	325	290	550	50	50	(500)		
OPERATING EXPENSE	--	--	200	700	700	500		
COMMUNICATIONS	1,766	1,364	1,500	1,500	1,500	--		
PROGRAM EXPENSES	10,834	10,983	12,365	12,365	12,370	--		
MEETINGS, CONFERENCES, TRAINING	3,712	6,522	4,250	9,250	9,000	5,000	118%	(1)
FUEL / TRANSPORTATION COSTS	2,516	2,810	3,000	3,500	4,000	500		
PROFESSIONAL FEES	5,733	5,704	25,500	25,500	--	--		
MARKETING & PROMOTION	9,339	29,801	22,000	74,500	75,000	52,500	239%	(2)
	<u>209,856</u>	<u>183,144</u>	<u>213,185</u>	<u>264,675</u>	<u>243,320</u>	<u>51,490</u>		
NET OPERATING (REVENUE) EXPENSE	208,851	169,021	208,185	259,675	238,320	51,490		
OTHER								
TRANSFER TO RESERVES & RES FUNDS	25,000	10,000	10,000	10,000	10,000	--		
	<u>25,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>--</u>		
	<u>233,851</u>	<u>179,021</u>	<u>218,185</u>	<u>269,675</u>	<u>248,320</u>	<u>51,490</u>	24%	

EXPLANATION OF CHANGE:

Revenue

INCLUDES DEPARTMENTS:

7000-4000 Administration

Expenses

(1) Based on planned tradeshow and conferences.

(2) Includes a \$50K community improvement grants provision. Based on the proposed community improvement plan.

2018 Grants to Organizations Requests

ORGANIZATION	AMOUNT REQUESTED IN 2016	AMOUNT GRANTED IN 2016	AMOUNT REQUESTED IN 2017	AMOUNT GRANTED FOR 2017	AMOUNT BEING REQUESTED FOR 2018	DATE APPLICATION RECEIVED - Deadline Oct 31/17
Big Brothers Big Sisters of Ingersoll, Tburg & Area	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	October 30, 2017
Big Brothers Big Sisters bowl for kids sake bowl-a-thon		\$250				
Canterbury Folk Festival	\$12,000	\$13,000	\$11,000	\$13,000	\$13,000	October 30, 2017
Ingersoll Creative Arts Centre	\$20,000	\$0	\$2,500		\$800	October 30, 2017
Ingersoll Choral Society			\$500			
Ingersoll LawnBowl Club (Municipal Portion of Taxes)	\$1,518	\$899				
Ingersoll Lions Club (Municipal Portion of Taxes)	Municipal Tax	\$2,073	Municipal Tax	\$1,888	\$1,900	October 16, 2017
Ingersoll Lions Club - swap meet and car show project			\$1,500	\$1,500	\$1,500	October 27, 2017
Ingersoll Masonic Temple Corp. (Mun. Portion of Taxes)	Municipal Tax	\$2,294	Municipal Tax	\$2,177	\$2,200	October 30, 2017
Ingersoll Minor Baseball			\$20,000			
Ingersoll Pipe Band ***\$1000/year	\$1,000	\$1,000				
Ingersoll Public Library Advisory Committee	\$1,000	\$1,000	\$1,500	\$1,500	\$1,500	October 27, 2017
Ingersoll Seniors Centre			Rent for 2017		\$10,400	December 12,2017
Operation Sharing - Food for Friends	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	October 23, 2017
Rotary Club (Christmas Club)	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	October 5, 2017
Oxford Creative Connections - Hall Creek Art Festival	\$3,000	\$3,000				
YFC/ Youth Unlimited Upper Deck Ingersoll	\$7,000	\$7,000	\$8,000	\$3,000	\$6,000	December 1, 2017
Ingersoll Block Parents	\$1,500	\$1,000				
Oxford County Museum School	\$0	\$0	\$10,000	\$7,500		
Royal Canadian Legion - Branch 119 (Mun. Portion of Taxes)	Municipal Tax	\$3,294		\$3,154	\$3,155	
NEW* VON Oxford					\$2,325	October 30, 2017
Grants to Athletes		\$1,697		\$1,250	\$1,500	
Disaster Relief Funding (Fort McMurray)		\$500				
Total:	\$65,018	\$55,007	\$73,000	\$52,969	\$62,280	