



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Town Centre, Council Chambers
Monday, March 5, 2018, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

Minutes of Council Meetings

- 1) Minutes of Regular Council Meeting on [February 12, 2018](#)
- 2) Minutes of the Special Council Meeting on [February 8, 2018](#)

Minutes of Council Committee Meetings

- 1) Minutes of the Safe Cycling Committee meeting on [February 15, 2018](#)
- 2) Minutes of Ingersoll Recreational Trails Committee [February 2018](#)
- 3) Minutes of BIA meeting on [February 13, 2018](#)

Correspondence – Note and File

- 1) [Township of Norwich](#) – Ontario Building Code Amendments
- 2) [City of Cornwall](#) – Ask Ontario to Better Promote & Support Remediation
- 3) [Township of East Zorra-Tavistock](#) – High Speed Rail Resolution
- 4) [High Speed Rail Environmental Assessment](#) – Notice of Commencement

Accounts

[Monthly Cheque Disbursements – February 2018](#)

Resolution – Committee of the Whole (Councillor Van Kooten-Bossence)

Monthly Staff Reports

- 1) Building Report [B-003-18](#)
- 2) Clerk's Report [C-010-18](#)
- 3) Community Services Report [CS-004-18](#)
- 4) Fire Services Report [F-006-18](#)
- 5) Operations Report [OP-007-18](#)
- 6) Treasury Report [T-005-18](#)

Special Staff Reports

- 1) Noise By-Law exemption request [C-010-18](#)
- 2) Noise By-Law exemption request MTO [C-011-18](#)
- 3) Transfer of Funds to reserves [T-006-18](#)
- 4) Council Remuneration [T-007-18](#)
- 5) Development charges Index [T-008-18](#)
- 6) Comments Regarding Proposed Changes to the FPPA [F-005-18](#)

Minor Variance Application 7:00 p.m.

- 1) Minor Variance A-011-17 - 37 William Street, Universal Vedic Ashram Inc.
 - a. [Community and Strategic Planning Report 2018-61](#)

Delegations & Presentations

- 1) Sam Horton, Ingersoll Safe Cycling Committee Update
- 2) Nathan Goetz & David Sheard – [Noise By-Law considerations](#)
- 3) [Richard Miller of Realty Executives Allegiance, 297 Whiting Street](#)

Correspondence & Resolution

- 1)

Consideration of By-Laws

- 1) [By-Law 18-4984](#) – Gas Tax
- 2) [By-Law 18-4985](#) – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meetings held on March 5, 2018
- 3) [By-Law 18-4986](#) - To authorize a Partner Agreement with the County of Oxford for the Provision of Electric Charging Stations

Notice of Motions

Upcoming Council Meetings

Regular Meeting of Council
Monday, April 9, 2018, 6:00 p.m.
Town Centre, Council Chambers

Council Committee Meetings

Please check the events calendar at www.ingersoll.ca in the event of changes to Committee meeting dates and times.

Harvest Festival
4th Wednesday of the Month
Cheese and Agricultural Museum
6:30 p.m.

Ingersoll BIA
2nd Tuesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Safe Cycling Committee

2nd Thursday of the Month
Town Centre, JC Herbert Room
6.30pm

Youth Committee

1st Tuesday of the Month
Town Centre, JC Herbert Room
4:30 p.m.

Recreational Trails Committee

3rd Wednesday of the Month
Town Centre, JC Herbert Room
6:30 p.m.

Transportation Committee

4th Wednesday of Every Other Month
Town Centre, Engineering Board Room
10:00 a.m.

Museum Committee

3rd Thursday of the Month
Cheese Museum
6:30 p.m.

Police Services Board

4th Monday of the Month
Town Centre, JC Herbert Room
6:00 p.m.

Closed Session

- 1) Minutes of the Closed Session Meetings on February 12, 2018
- 2) Section 239. (2) (c) proposed or pending disposition of land by the municipality – Industrial Lands, Clark Road
- 3) Section 239. (2) (c) proposed or pending disposition of land by the municipality – 132 Thames St South

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, February 12, 2018, 6:00 p.m.**

Council Members Present:

Councillors: Comiskey, Freeman, Bowman, Lesser, Petrie and Van Kooten-Bossence
Regrets: Councillor Franklin

Staff Present:

William Tigert, Chief Administrative Officer
Michael Graves, Town Clerk
Iryna Koval, Director of Finance/ Treasurer
John Holmes, Fire Chief
Kyle Stefanovic, Director of Community Services
Paula Toft, Records Co-ordinator

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

Deputy Mayor Freeman and Councillor Lesser declared Pecuniary Interest on special report A-008-18

Minutes of Council Meeting

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-026 THAT the minutes of the Regular Council meeting held on January 8, 2018 and the Special Council meetings held on January 5, January 18, and January 30, 2018 be adopted.

CARRIED

Minutes of Council Committee Meetings

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-027 THAT the Council Committee minutes 1 through 5 be received as information.

- 1) Minutes of the Safe Cycling Committee meeting on January 11, 2018
- 2) Minutes of the Recreational Trails Committee on January 17, 2018
- 3) Minutes of the police Services Board meeting on November 27, 2017
- 4) Minutes of the Police Service Board meeting on December 10, 2018
- 5) Minutes of the UTRCA meeting on November 28, 2017

CARRIED

Correspondence – Note & File

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-02-028 THAT the Note and File Correspondence items 1 through 5 be received as information

CARRIED

Accounts - Resolution

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-02-029 THAT the Cheque Disbursement Sheets for the month of January 2018 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-02-030 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole Councillor Petrie in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-031 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-032 THAT the Council for the Town of Ingersoll receives report A-003-18 and the presentation from Peter Klaassen, TetraTech & Fred Bernard, Arcadis Canada regarding an Update on the EA Process and Peer Review as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-02-033 THAT the Council for the Town of Ingersoll receives the 2017 SOMA Asia Report from Curtis Tighe listed as A-004-18 as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-02-034 THAT the Council for the Town of Ingersoll receives report A-005-18 as information;

AND THAT Council chooses Option 3 that 132 Thames Street S be declared surplus, staff be directed to source an opinion of value, and that staff be directed to market the building for sale.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-035 THAT the Council for the Town of Ingersoll receives report A-006-18 as information;

AND FURTHER THAT Council authorizes staff to submit an Expression of Interest in participating in the Provincial Rebate of Development Charges Rebate Program

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-036 THAT the Council for the Town of Ingersoll receives report A-007-18 as information;

AND FURTHER THAT Council provides the committee with the following direction on the outstanding issues:

To complete a streamlined process to deal with the CAMI lands.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-037 THAT the Council for the Town of Ingersoll receives staff report A-008-18 as information;

AND FURTHER THAT Council would like to pursue Option #3 by first exhausting option #2 in regard to 99 North Town Line as a potential site for the future Multi Use Recreational Facility.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-02-038 THAT the Council for the Town of Ingersoll receives staff report C-006-18 as information;

AND THAT Council direct the Clerk to complete the letter of authorization to allow the Oxford County Public Health to implement its West Nile Virus Program including its standby larviciding program;

AND FURTHER THAT the Clerk be directed to complete the letter of authorization in future years should the program remain the same as the approval in 2018.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-039 THAT the Council for the Town of Ingersoll receives staff report C-007-18 as information;

AND FURTHER THAT Council proceeds to designate the property at 1 Charles Street East (The Carnegie Library) under Part IV of the Ontario Heritage Act;

AND FURTHER THAT staff be directed to proceed with the proper notices to effect such designation.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-040 THAT the Council for the Town of Ingersoll receives staff report C-008-18 entitled "Update on "We Demand the Right" Activities at the ROMA Conference" as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-02-041 THAT the Council for the Town of Ingersoll receives staff report C-009-18 as information;

AND FURTHER THAT the draft noise by-law be brought forward for Council consideration.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-02-042 THAT the Council for the Town of Ingersoll receives staff report CS-003-18 entitled VPCC Facility Condition Assessment as information.

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-043 THAT the Council for the Town of Ingersoll receives staff report F-003-18 as information;

AND FURTHER provides staff with the following direction

THAT the parking fees be raised from \$15.00 with \$10 early payment fee to \$25.00 with \$20.00 early payment fee, as per the recommendation of staff.

CARRIED

Moved by Deputy Mayor Freeman seconded by Councillor Bowman

C18-02-044 THAT the Council for the Town of Ingersoll receives staff report OP-006-18 as information;

AND FURTHER THAT Council approves the servicing of the lot and directs staff to put the lot up for sale for \$125,000.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-02-045 THAT Council approve the 2018 Final Operating Budget as outlined in Appendix 1, the Town of Ingersoll 2018 Budget- Final; with a property tax levy of \$14,193,943 an increase of 2.85% or \$393,773.

AND FURTHER THAT Council approve the required transfers to and from reserves and reserve funds as outlined in Appendix 1, the Town of Ingersoll 2018 Budget- Final.

AND THAT a by-law establishing the appropriate tax rates to effect the 2018 Budget approval will be brought forward for Council consideration.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-02-046 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Deputy Mayor Freeman

C18-02-047 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-02-048 THAT the Council for the Town of Ingersoll adjourns the February 12, 2018 Regular Meeting of Council at 7.03 p.m. to go into a Committee of Adjustment meeting to consider the following Minor Variance application:

- 1) A-01-18,157 Margaret St., Brian Elliot, Habitat for Humanity

CARRIED

Committee of Adjustment

ADD PUBLIC MEETING NOTES HERE

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-049 THAT the Town of Ingersoll Committee of Adjustment approve Application File A01-18, submitted by Paul Benedict for lands described as Part of Lots 1 & 2, Plan 279 in the Town of Ingersoll as it relates to:

1. Relief from the provisions of **Section 7.2 - Zone Provisions – Exterior Side Yard, Minimum Width**; to reduce the minimum required exterior side yard width from 6.0 m (19.7 ft.) to 3.25m (10.7 ft.);

2. Relief from the provisions of **Section 7.2 - Zone Provisions – Setback, Minimum Distance from the Centreline of an Arterial Road**; to reduce the minimum required setback from the centerline of an arterial road from 19.0m (62.3 ft.) to 13.25m (43.5 ft.) to facilitate the placement of an existing single detached dwelling to the subject lands.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief are minor variances from the provisions of the Town of Ingersoll Zoning Bylaw in that the relief is not anticipated to affect neighbouring properties and adequate space is available to ensure proper sight lines, maintenance, drainage, grading, parking, and access;

The proposed relief are desirable for the use of the land as the said relief will allow for a single detached dwelling that is permitted by the Zoning By-law and is compatible with surrounding uses;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the R2 zone and is in-keeping with similar development in the immediate area; and

The relief maintains the intent and purpose of the Official Plan as the proposed relocation of an existing single detached dwelling is complimentary to the low density residential development contemplated by the Official Plan.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-050 THAT the February 12, 2018 Regular Council meeting come back to order.

CARRIED

Delegations & Presentations

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-02-051 THAT the Council for the Town of Ingersoll receives the presentation from Jay Heaman, Manager of Strategic Initiatives, Oxford County regarding the Smart Cities Challenge as information;

AND FURTHER THAT the Council for the Town of Ingersoll supports an Oxford Municipal Partners submission to the Smart Cities Challenge;

AND FURTHER, Council appoints Deputy Mayor Freeman to the Smart Cities Challenge Ad Hoc Committee.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-02-052 THAT the Council for the Town of Ingersoll receives the presentation from Dan Borthwick and Mike Van Boekel of Unifor, Local 88 as information.

AND WHEREAS the Town of Ingersoll has recognized and has demonstrated over the past years its commitment to the importance of healthy citizens as the foundation of a healthy, engaged, and economically vibrant community;

Over 3 million Canadians, including many in our local communities, don't take medicines prescribed by their doctors because they can't afford them;

Canada is currently the **ONLY** country with a national medicare program that does not have a national pharmacare program;

An estimated one in three of Ontario's 6,923,200 workers – 2,307,733 – do not have health benefits;

The Ontario Drug Benefit covers seniors, but they still pay an annual deductible of \$100 and co-payments of \$6.11 on every prescription;

Charges as low as \$2 have been found to be a barrier to taking medication as prescribed;

Public spending in Ontario covers less than half the cost of prescription medicine;

Studies show that adding a national pharmacare program to our national health care system would lower costs to businesses by over \$8 billion per year, providing Canadian companies competitive advantages in international trade;

Recent research confirms that these gains can be achieved with little or no increase in public investment;

Municipal government expenses for employee benefits would be significantly reduced by a national pharmacare program;

A national pharmacare plan is sound policy, both economically and socially. The Town of Ingersoll expresses its support for the creation of a national pharmacare program as an extension of Canadian Medicare, since health and economic studies now show that such a policy would improve health in municipalities, give local businesses a competitive advantage in the global marketplace, and lower costs for the municipal government on taxpayers.

THEREFORE BE IT RESOLVED THAT the Town of Ingersoll calls on the Province of Ontario to work with the other provinces/territories and the federal government to develop and implement a national pharmacare program.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-02-053 THAT the Council for the Town of Ingersoll receives the presentation from Mike Connor of the Ingersoll Lion's Club regarding the Annual Car Show Swap Meet as information

CARRIED

Correspondence & Resolution

Moved by Councillor Bowman seconded by Deputy Mayor Freeman

C18-02-054 WHEREAS a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the *Environmental Bill of Rights Act, 1993* (EBR Act);

AND WHEREAS impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

AND WHEREAS the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;

AND WHEREAS analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;

AND WHEREAS the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

AND WHEREAS in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

AND WHEREAS local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

THEREFORE BE IT RESOLVED THAT the Town of Ingersoll requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

AND FURTHER THAT the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the *Planning Act*;

AND WHEREAS in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

AND WHEREAS local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

THEREFORE BE IT RESOLVED THAT the Town of Ingersoll requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

AND FURTHER THAT the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the *Planning Act*;

AND FURTHER THAT the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

CARRIED

Consideration By-Laws

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-055 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 18-4982 – Parking Amendment (Fire Lanes)
- 2) By-Law 18-4983 – To adopt and confirm all actions and proceedings of the Council for the Town of Ingersoll at the Council meetings held on January 18, January 30, February 8, and February 12, 2018

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-02-056 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-02-057 THAT By-laws 18-4982 and 18-4983 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, March 5, 2018, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Councillor Van Kooten-Bossence ; seconded by Councillor Bowman

C18-02-058 THAT Council do now go into Committee of the Whole at 9.22 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of the Closed Session Meetings on January 5, January 8, January 18, and January 30, 2018
- 2) Section 239. (2) (c) proposed or pending disposition of land by the municipality – Industrial Lands, Clark Road

CARRIED

Moved by Councillor Bowman; seconded by Deputy Mayor Freeman

C18-02-059 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 10:03 p.m.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-02-060 THAT the Closed Session Council meeting minutes from January 5, January 8, and January 30, 2018 be adopted as presented

CARRIED

Adjournment

Moved by Councillor Lesser; seconded by Councillor Bowman

C18-01-061 THAT the Council for the Town of Ingersoll adjourns the February 12, 2018 Regular Meeting of Council at 10:50p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
Special Council Meeting Minutes
Town Centre, Council Chambers
Thursday, February 8, 2018, 6:00 p.m.**

Council Members Present:

Mayor Comiskey, Deputy Mayor Fred Freeman, Franklin, Van Kooten-Bossence, Petrie, and Lesser

Regrets:

Councillor Bowman

Staff Present:

William Tigert, Chief Administrative Officer
Ann Wright, Deputy Clerk
Iryna Koval, Director of Finance/ Treasurer
John Holmes, Fire Chief
Kyle Stefanovic, Director of Community Services
Shannon Vanderydt, Chief Building Official

Call to Order

Mayor Comiskey opens this meeting of Council at 6:02 p.m.

Disclosures of Pecuniary Interest

Deputy Mayor Freeman, Councillor Lesser and Councillor Franklin all declared a pecuniary Interest in regards to Item 2) proposed or pending disposition of land by the municipality – Industrial Lands, Clark Road in Closed Session from the January 30, 2018 Special Council Meeting.

Closed Session

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C18-02-023 THAT Council do now go into Committee of the Whole at 6:05 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matter:

- 1) Section 239. (2) (a) the security of the property of the municipality or local board

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C18-02-024 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 6:47 pm.

CARRIED

Council reconvened the Open council meeting at 6:50 p.m.

2018 Budget Consideration

2018 Final Operating Budget Consideration – Draft February 08, 2018

Upcoming Council Meeting

Regular Meeting of Council

Monday, February 12, 2016, 6:00 p.m.
Town Centre, Council Chambers

Adjournment

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C18-02-025 THAT the Council for the Town of Ingersoll adjourns the February 8, 2018 Special Meeting of Council at 7:41 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

done. Updated coroner's report, been 8 years now. Has things implemented so far resulted in any changes?

7. June Bike Month

- Safety aspect associated with each ride. Ride to Salford for roundabout safety. Ride to Beachville for highway safety. Cycling routes in Oxford County.
- Build up from 5 km ride to 20 km ride.
- Canbike instructor go along to get everyone comfortable?
- Wednesdays popular
- June 2nd family bike day also successful.
- Bike repair workshop
- Programming for kids (arts and crafts). Treasure Hunt will use day camp stuff.
- Donating unused bikes.
- Serve Hot Dogs.
- Ride to School challenge popular last year. Talk to Andrea/ Craig.
- Ride to work. What can we do to encourage this? How to track?

8. Next Meeting- March 8, 2018

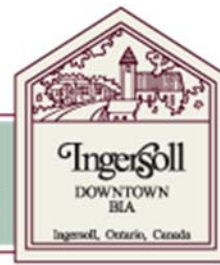
9. Motion to Adjourn- Randy Lewis

8. Next Meeting- March 21st, 2018

9. Still want new members

- Post on social media to get people to show up and see if they are interested before committing.

10. Motion to Adjourn- Steve



Ingersoll Business Improvement Area (BIA)

Minutes

Monthly Board Meeting

Tuesday, January 9, 2018

6:30 PM – JC Herbert Room – Town Hall

Board Member	Attendance
Kathleen Young – President	Present
Sue Reintjes	Present
Bob Mott	Regrets
Gord Lesser	Present
Councilor Mike Bowman	Present
Lisa Janssen	Regrets
Dom Ricciuto	Present
Amanda Evely	Regrets
Cheryl Cole	Present
Andrea Mulder	Present
Chantel Pryce	Regrets
Chelsea Jibb – Town Staff	Present
Curtis Tighe – Town Staff	Present

Also present: Sandra Lawson, Engineer of Town of Ingersoll

1. Welcome/Introductions – Kathleen Young, President

Meeting called to order at 6:34 pm.

2. Disclosure of Pecuniary Interest

None

3. Approval of BIA Agenda of January 9, 2018

Additions of Moonlight Madness review, First Impressions Community Exchange, Festival of Lights, and the CIP.

Moved by Dom/ Seconded by Gord - Carried

4. Approval of BIA Minutes of November 14, 2017

Moved by Gord/ Seconded by Andrea - Carried

5. Business arising from BIA Minutes of November 14, 2017

To be covered in the agenda.

6. Financial Statements and Report to December 31, 2017

Invoices circulated and signed. Monthly financials circulated.

7. Correspondence

Letter from Visitor

Anonymous letter from visitor to town with complaint about parking enforcement.

OBIAA Conference Rack Card

Rack card from OBIAA advertising national conference in April 2018.

8. Committee Reports – Ingersoll Festivals and Special Events

Moonlight Madness

Event was a success, but attendance down from previous years. Merchants noticed that visitors did not stay around following the ceremony. Noted that the weather was cold and very wet. Stage lights rented were great addition to the event, improving the quality of the performances and providing ambience. Issue with electricity lead to delay in serving hot beverages; however, Parks managed to reroute power.

2018 Events

Discussion of upcoming events. Suggestion made to host snow sculpting contest for the Family Day weekend. Participants would craft a sculpture in their yard or in a park and then submit it to the BIA to be judged. Suggestion also made to give out hot chocolate during Family Day skating. Direction to follow through with suggested ideas. Discussion of summer events. Suggestion made to host events during the Friday of the long weekends. Suggestion to book bands, host barbecues and sidewalk sales, and other entertainment. Suggested event should run from 12:00 to 6:00 pm.

9. Other Business

Market Lane & Oxford Parking Lot

Sandra Lawson, Engineer for Town, shared official results of the land survey of Market Lane and Oxford Parking Lot. Plans for the work on the sewer and concerns about the parking lot being closed for the construction were discussed. Question raised about how to minimize construction time and to allow access for deliveries.

2018 Budget

Review of 2018 draft budget. Salary for staff liaison to be added to budget and advertising line to be expanded for radio, social media, and traditional print advertising. BIA contribution to the CIP discussed. At previous meetings it was proposed that the BIA contribute \$50,000. CIP would support downtown revitalization in addition to BIA's existing Façade Improvement Program. Informal request to make a onetime contribution to Winter Lights submitted to BIA. Board acknowledges value of the Winter Lights event and would like to assist with repairs to the display. Direction to secure formal request for funding. Suggestion made to investigate cost of replacing lights on downtown wreaths. BIA to also assign funds for First Impression Community Exchange.

Program involves an exchange of residents or community leaders with another town in order to evaluate community and analyze what works and what doesn't.

Business Retentions & Expansion Program

Economic Development Officer will be completing Business Retention & Expansion program this winter/spring and will be visiting local businesses in order to gauge concerns and feedback regarding programs. Program results will provide a baseline for future analysis of community growth.

10. Adjournment

Meeting adjourned at 8:50 pm.

NEXT MEETING – February 13, 2018



RESOLUTION

The Council of the Corporation of the City of Cornwall

Resolution number: 2018-01
Date: January 22, 2018

Ask Ontario to Better Promote and Support Remediation of Contaminated Properties in Urban Centres

WHEREAS Communities across the province have many abandoned and polluted former dry-cleaning and gasoline-dispensing sites that are concentrated in downtowns and high traffic areas such as street corners;

Communities across the province are struggling to redevelop and revitalize those sites but are severely challenged in their efforts due to the cost of revitalization and the risk of encountering unforeseen contamination that is beyond that anticipated to be present in identified brownfield sites;

The financial resources available to developers through CIP programs are stretched to the limit, and steep up-front costs reduce the attraction of tax-increment funding policies, which are in fact taxpayer-funded mechanisms whereby residential ratepayers pay for the remediation of commercial properties;

Under current property assessment rules, commercial property owners who contaminate their own properties are able to appeal and receive a lower assessment based on that contamination;

In many instances, a corporation responsible for the degradation of a site abandons the site and moves to a new site within the same municipality, without assuming any financial responsibility for cleanup, and with lower taxes on the abandoned property due to the contamination;

It is necessary to take legislative action to spur intensification and remediation of brownfield sites that occupy valuable urban spaces in the hearts of many communities;

A comprehensive and progressive polluter-pay environment should include policy tools at the provincial and municipal levels that can be used to require a party responsible for introducing contaminants into a shared municipal space environment to remediate that contamination.

THEREFORE, we request the Ontario Government to implement reforms that would encourage the remediation of abandoned contaminated properties and that would provide municipalities with more tools to encourage that remediation, including,

1. Amendments to the *Environmental Protection Act* that extend the circumstances under which a record of site condition is required in respect of a contaminated site, or that otherwise require the remediation of abandoned contaminated properties; and
2. Amendments to the *Municipal Act* that enable municipalities to levy taxation on abandoned properties at rates high enough to encourage remediation and build the resources for effective tax-increment funding programs.

I, Manon Levesque, City Clerk for The Corporation of the City of Cornwall, do hereby certify that the above is a true copy of Resolution Number 2018-01 enacted by Council on Monday, January 22, 2018.



Manon Levesque
City Clerk



THE CORPORATION OF THE TOWNSHIP OF NORWICH

February 5, 2018

Honourable Peter Milczyn, MPP
Minister of Housing
17th Floor - 777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Sir

Re: Ontario Building Code Amendments

At their meeting held Tuesday January 30, 2018 the Council of the Township of Norwich passed the following resolution:

“... Whereas the Preface and Introduction to the Ontario Building Code Compendium reads such that the Code is meant to be; “essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility, and structurally sufficiency,

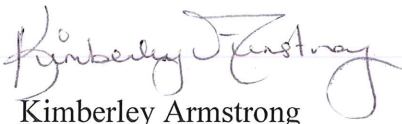
And Whereas the Ministry of Housing has for a number of years and continues to make significant changes to the scope of the Ontario Building Code to include provincial policy initiatives such as Environmental Protection, Resource Conservation, and Energy Conservation,

And Whereas these expanded roles in the Code have had significant impacts on local municipal Building Departments for additional training, staffing, and other resources required to implement such initiatives,

Therefore be it resolved that the Township of Norwich hereby requests that the Province ensure that the intent of the legislation and regulations relative to the Ontario Building Code continues to be principally for the protection of the public, and occupant health and safety in relation to the built environment, and examine other avenues for implementation of other initiatives.”

If you require further information with respect to the above noted matter, please contact the undersigned.

Sincerely

Handwritten signature of Kimberley Armstrong in cursive.

Kimberley Armstrong
Deputy Clerk

- cc. Honourable Kathleen Wynne, Premier
Ontario Building Officials Association CAO Aubrey LeBlanc, cao@oboa.on.ca
Ms. Hannah Evans, Director, Building Development Branch, MMA
hannah.evans@ontario.ca
Ontario Municipalities – via email



Township of East Zorra-Tavistock

Box 100 / 90 Loveys Street
Hickson, Ontario N0J 1L0

Email ezt@ezt.ca
Web www.ezt.ca

Phone 519.462.2697
Fax 519.462.2961

February 22, 2018

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Wynne:

At its meeting of February 21, 2018, Township of East Zorra-Tavistock Council considered and unanimously passed the following resolution:

*Moved By: Shirley MCCALL HANLON
Seconded By: Mike CAMPBELL*

Whereas the Township of East Zorra-Tavistock understands that the proposed Ontario Government High Speed Rail plan is in the early stages and many details are to be determined through Environmental Assessments yet to be completed;

And whereas, some urban Ontario Municipalities feel that they may benefit from High Speed Rail;

And whereas, there is great concern in rural Ontario, and the Township of East Zorra-Tavistock in particular, with respect to the significant loss of Prime Agricultural Land, the potential for dead-ended roads creating increased emergency response time, creating increased school transportation time, the severing of farm businesses, disruption to community cohesion, reducing local resident access to Municipal services, and the health, safety and wellbeing of our local residents;

Therefore be it resolved that the Township of East Zorra-Tavistock does not oppose improved rail service in South Western Ontario;

And that the Township of East Zorra-Tavistock does take the following position on the proposed High Speed Rail Plan going forward;

That High Speed Rail is only one viable option to improve transportation in Southwestern Ontario;

That the Environmental Assessment must also include other viable options to improve transportation in Southwestern Ontario;

That all committees created for the purpose of HSR also have representation from the Councils and community members/organizations directly affected by this proposed HSR plan.

AND THAT, the resolution of this motion be forwarded to the Premier of Ontario, Minister of Transportation, Minister of Agriculture, Food and Rural Affairs, as well as the Association of Municipalities of Ontario, Terry Ross (Concerned Citizens of HSR) and Ministry of Community Safety and Correctional Services.

CARRIED.

Yours truly,

A handwritten signature in blue ink, appearing to read "Will Jaques".

Will Jaques
Corporate Services Manager/ Clerk

Copy to: The Honourable Kathryn McGarry, Minister of Transportation
 The Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs
 The Honourable Marie-France Lalonde, Minister of Community Safety and
 Correctional Services
 Association of Municipalities of Ontario
 Terry Ross, Concerned Citizens of High Speed Rail

ONTARIO GOVERNMENT NOTICE

Notice of Commencement of the High Speed Rail Environmental Assessment Terms of Reference

The Ontario **Ministry of Transportation (MTO)** has initiated an Environmental Assessment (EA) under the Ontario *Environmental Assessment Act* for high speed rail (HSR) from Kitchener-Waterloo to London.

THE PROCESS

This study will be carried out in accordance with the requirements of the Ontario *Environmental Assessment Act*. The first step of the process is the preparation of a Terms of Reference. The Terms of Reference will set out the proponent's framework and work plan for addressing the Ontario *Environmental Assessment Act* requirements when preparing the environmental assessment, including such things as the alternatives that will be considered and the public consultation activities that will be carried out. If approved by the Minister of Environment and Climate Change, the Terms of Reference will provide the framework and requirements for the preparation of the environmental assessment.

In May 2017, the Premier of Ontario announced that the province would be moving ahead with the planning, design, and EA work for HSR. MTO is embarking on a transformative program to deliver HSR to Ontario – the first for Canada and one of the largest infrastructure projects in Ontario. High speed rail cuts down on travel times, gives people more low-carbon transportation options, and creates new opportunities for workers and businesses.

CONSULTATION

Members of the public, agencies, Indigenous communities and other interested persons are encouraged to actively participate in the planning process by attending consultation opportunities or contacting staff directly with comments or questions. Consultation opportunities are planned throughout the planning process and will be advertised to the public and interested persons. A number of options will be used to advertise consultation opportunities such as, the project website (www.ontario.ca/highspeedrail), local newspapers and direct mail.

For further information on the proposed study, please visit our website at www.ontario.ca/highspeedrail or contact:

John Slobodzian

MTO Project Coordinator
2nd Floor, Garden City Tower
301 St. Paul Street, St. Catharines, ON L2R 7R4
tel: 905-704-2204
e-mail: john.slobodzian@ontario.ca

Nicole Zdero

MTO Policy Analyst
2nd Floor, Garden City Tower
301 St. Paul Street, St. Catharines, ON L2R 7R4
tel: 905-704-2213
e-mail: nicole.zdero@ontario.ca

All personal information included in a submission – such as name, address, telephone number and property location – is collected, maintained and disclosed by the Ministry of the Environment and Climate Change for the purpose of transparency and consultation. The information is collected under the authority of the Ontario *Environmental Assessment Act* or is collected and maintained for the purpose of creating a record that is available to the general public as described in s.37 of the *Freedom of Information and Protection of Privacy Act*. Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, please contact the Ministry of the Environment and Climate Change's Freedom of Information and Privacy Coordinator at 416-327-1434.



**Town of Ingersoll
Monthly Cheque Disbursements
February 2018**

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
2123432 ONTARIO INC.						
	86,662	51076 01-0000-2000-00750	SITE PLAN SECURITY - DEPOSIT	SITE PLN DP REFUND-440 BELL	\$22,600.00	
	86,662	51076 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SITE PLN DP REFUND-440 BELL	\$0.00	\$22,600.00
ABELL PEST CONTROL INC						
	86,297	51077 01-5000-6040-41550	MAINTENANCE CONTRACTS	SR CENTRE PEST CONTROL FEB-JUL	\$320.34	
	86,297	51077 01-0000-0200-00325	HST RECEIVABLE100%	SR CENTRE PEST CONTROL FEB-JUL	\$41.64	
	86,297	51077 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SR CENTRE PEST CONTROL FEB-JUL	\$0.00	\$361.98
ACAPULCO ***						
	86,632	51078 01-5100-4100-41710	CHEMICALS	VPCC POOL CHEMICALS	\$619.40	
	86,632	51078 01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL CHEMICALS	\$80.52	
	86,632	51078 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL CHEMICALS	\$0.00	\$699.92
AIR LIQUIDE						
	86,527	51079 01-4500-5013-80000	MATERIALS - LEAF COLLECTION	NITROGEN	\$172.99	
	86,527	51079 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NITROGEN	\$19.11	
	86,527	51079 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NITROGEN	\$0.00	\$192.10
AIRZONE ONE LTD.						
	86,495	51080 01-0900-4000-40710	LEGAL FEES	LANDFILL EA REVIEW	\$1,017.60	
	86,495	51080 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANDFILL EA REVIEW	\$112.40	
	86,495	51080 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDFILL EA REVIEW	\$0.00	\$1,130.00
AQUAM						
	86,656	51081 01-5100-6060-40270	NEW EQUIPMENT	TOT SLIDE	\$1,625.91	
	86,656	51081 01-0000-0200-00325	HST RECEIVABLE100%	TOT SLIDE	\$211.37	
	86,656	51081 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOT SLIDE	\$0.00	\$1,837.28
ASPIRIA						
	86,479	51082 01-4500-4000-40630	STAFF TRAINING	DW PSYCHOLOGICAL TEST	\$3,663.36	
	86,479	51082 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DW PSYCHOLOGICAL TEST	\$404.64	
	86,479	51082 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DW PSYCHOLOGICAL TEST	\$0.00	\$4,068.00
A.M.C.T.O. ***						
	86,481	51083 01-1000-4008-40630	STAFF TRAINING	MAP UNIT 3 & TEXTBOOK	\$396.86	
	86,481	51083 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAP UNIT 3 & TEXTBOOK	\$43.84	
	86,481	51083 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAP UNIT 3 & TEXTBOOK	\$0.00	\$440.70
ASSOC. OF ONT.ROAD SUPERVISORS						
	86,557	51084 01-4500-4000-40600	MEMBERSHIP FEES	MEMBERSHIP - PW	\$157.73	
	86,557	51084 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEMBERSHIP - PW	\$17.42	
	86,557	51084 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEMBERSHIP - PW	\$0.00	\$175.15

**Town of Ingersoll
Monthly Cheque Disbursements
February 2018**

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
BINNENDYK ORCHARDS						
	86,653	51086 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIESUPPLIES	\$75.00	
	86,653	51086 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIESUPPLIES	\$0.00	\$75.00
IAN R. BLAIN, BARRISTER & SOLICITOR						
	86,676	51087 01-1000-4000-40710	LEGAL FEES	LAND TRANS LEGAL FEES	\$595.47	
	86,676	51087 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAND TRANS LEGAL FEES	\$57.42	
	86,676	51087 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAND TRANS LEGAL FEES	\$0.00	\$652.89
BOBCAT OF BRANTFORD INC.						
	86,490	51088 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	FIRE DEPT SKID STEER CUTTER	\$290.21	
	86,490	51088 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT SKID STEER CUTTER	\$32.04	
	86,490	51088 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT SKID STEER CUTTER	\$0.00	\$322.25
COUNCILLOR REIMBURSEMENT						
	86,568	51089 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA HOTEL+PER DIEM	\$445.03	
	86,568	51089 01-0000-0400-00280	PREPAID EXPENSES	ROMA HOTEL+PER DIEM	\$0.00	\$222.52
	86,568	51089 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA HOTEL+PER DIEM	\$540.32	
	86,568	51089 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL+PER DIEM	\$49.13	
	86,568	51089 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL+PER DIEM	\$0.00	\$24.56
	86,568	51089 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL+PER DIEM	\$59.68	
	86,568	51089 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROMA HOTEL+PER DIEM	\$0.00	\$847.08
PAUL BROWN & SONS EXCAVATING L						
	86,536	51090 01-4500-4151-80000	MATERIALS-WINTER CONTROL, SNOW REMOVAL	DT SNOW REMOVAL	\$295.61	
	86,536	51090 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DT SNOW REMOVAL	\$32.66	
	86,536	51090 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DT SNOW REMOVAL	\$0.00	\$328.27
R.J.BURNSIDE & ASSOCIATES						
	86,614	51091 10-0000-3272-80000	MATERIALS	VIC ST CULVERT NOV INSPECT	\$1,426.68	
	86,614	51091 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VIC ST CULVERT NOV INSPECT	\$157.58	
	86,614	51091 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC ST CULVERT NOV INSPECT	\$0.00	\$1,584.26
	86,615	51091 10-0000-3272-80000	MATERIALS	VIC ST CULVERT DEC INSPECT	\$4,636.53	
	86,615	51091 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VIC ST CULVERT DEC INSPECT	\$512.13	
	86,615	51091 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC ST CULVERT DEC INSPECT	\$0.00	\$5,148.66
BYRNES COMMUNICATIONS						
	86,603	51092 01-5000-6100-41000	ADVERTISING	SANTA VILLAGE AD	\$279.41	
	86,603	51092 01-0000-0200-00325	HST RECEIVABLE100%	SANTA VILLAGE AD	\$36.32	
	86,603	51092 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANTA VILLAGE AD	\$0.00	\$315.73
CANADIAN TIRE ASSOCIATE STORE						

Town of Ingersoll
 Monthly Cheque Disbursements
 February 2018

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
86,513	51093	01-5000-6040-41700	BLDG REPAIRS & MAINT	UTILITY HEATER	\$31.99	
86,513	51093	01-0000-0200-00325	HST RECEIVABLE100%	UTILITY HEATER	\$4.16	
86,513	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UTILITY HEATER	\$0.00	\$36.15
86,514	51093	01-5000-6050-41700	BLDG REPAIRS AND MAINT	FUSES	\$6.98	
86,514	51093	01-0000-0200-00325	HST RECEIVABLE100%	FUSES	\$0.91	
86,514	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSES	\$0.00	\$7.89
86,515	51093	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BLDG SUPPLIES	\$10.99	
86,515	51093	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BLDG SUPPLIES	\$1.43	
86,515	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BLDG SUPPLIES	\$0.00	\$12.42
86,516	51093	01-5000-6020-41700	BLDG REPAIRS & MAINT	PRIMER	\$4.99	
86,516	51093	01-0000-0200-00325	HST RECEIVABLE100%	PRIMER	\$0.65	
86,516	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRIMER	\$0.00	\$5.64
86,517	51093	01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA FLUSH LEVER	\$7.99	
86,517	51093	01-0000-0200-00325	HST RECEIVABLE100%	ARENA FLUSH LEVER	\$1.04	
86,517	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA FLUSH LEVER	\$0.00	\$9.03
86,518	51093	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	ARENA ICE RESURFACER	\$51.93	
86,518	51093	01-0000-0200-00325	HST RECEIVABLE100%	ARENA ICE RESURFACER	\$6.75	
86,518	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA ICE RESURFACER	\$0.00	\$58.68
86,519	51093	01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA FLAPPER	\$8.99	
86,519	51093	01-0000-0200-00325	HST RECEIVABLE100%	ARENA FLAPPER	\$1.17	
86,519	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA FLAPPER	\$0.00	\$10.16
86,520	51093	01-5000-6020-41700	BLDG REPAIRS & MAINT	SHOVEL	\$23.99	
86,520	51093	01-0000-0200-00325	HST RECEIVABLE100%	SHOVEL	\$3.12	
86,520	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOVEL	\$0.00	\$27.11
86,521	51093	01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA BLDG SUPPLIES	\$3.49	
86,521	51093	01-0000-0200-00325	HST RECEIVABLE100%	ARENA BLDG SUPPLIES	\$0.45	
86,521	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA BLDG SUPPLIES	\$0.00	\$3.94
86,522	51093	01-5000-6110-40420	PROGRAM SUPPLIES	EXT CORD	\$39.99	
86,522	51093	01-0000-0200-00325	HST RECEIVABLE100%	EXT CORD	\$5.20	
86,522	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXT CORD	\$0.00	\$45.19
86,523	51093	01-4000-4000-40200	OFFICE SUPPLIES	BATTERIES	\$41.70	
86,523	51093	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERIES	\$4.61	
86,523	51093	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES	\$0.00	\$46.31
86,524	51093	01-5000-6020-41700	BLDG REPAIRS & MAINT	FLUSH LEVER	\$7.99	
86,524	51093	01-0000-0200-00325	HST RECEIVABLE100%	FLUSH LEVER	\$1.04	

**Town of Ingersoll
 Monthly Cheque Disbursements
 February 2018**

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,524	51093 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLUSH LEVER	\$0.00	\$9.03
CANSEL - TORONTO*****						
	86,621	51094 01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$264.58	
	86,621	51094 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$29.22	
	86,621	51094 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$293.80
	86,622	51094 01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$264.58	
	86,622	51094 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$29.22	
	86,622	51094 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$293.80
CAREY'S PRODUCE						
	86,654	51095 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIESUPPLIES	\$587.50	
	86,654	51095 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIESUPPLIES	\$0.00	\$587.50
CARRIER TRUCK CENTERS						
	86,533	51096 01-4500-4230-46388	938800 T8-18 INTERNATIONAL TRUCK	TRUCK#8 GLASS KITS	\$94.85	
	86,533	51096 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#8 GLASS KITS	\$10.48	
	86,533	51096 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#8 GLASS KITS	\$0.00	\$105.33
	86,534	51096 01-4500-4230-46388	938800 T8-18 INTERNATIONAL TRUCK	TRUCK#8 CHROME HOUSING	\$745.10	
	86,534	51096 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#8 CHROME HOUSING	\$82.30	
	86,534	51096 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#8 CHROME HOUSING	\$0.00	\$827.40
	86,535	51096 01-4500-4230-46388	938800 T8-18 INTERNATIONAL TRUCK	TRUCK#8 MIRRORS	\$84.11	
	86,535	51096 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#8 MIRRORS	\$9.30	
	86,535	51096 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#8 MIRRORS	\$0.00	\$93.41
CHRIS PRODUCE						
	86,655	51097 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIESUPPLIES	\$195.00	
	86,655	51097 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIESUPPLIES	\$0.00	\$195.00
COMMISSIONAIRES						
	86,497	51098 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PARKING ENFORCE 12/03-12/16	\$1,001.89	
	86,497	51098 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKING ENFORCE 12/03-12/16	\$110.66	
	86,497	51098 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING ENFORCE 12/03-12/16	\$0.00	\$1,112.55
	86,511	51098 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PARKING ENFORCE 12/17-12/30	\$369.38	
	86,511	51098 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARKING ENFORCE 12/17-12/30	\$40.80	
	86,511	51098 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKING ENFORCE 12/17-12/30	\$0.00	\$410.18
COMPASS MINERALS						
	86,554	51099 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALD	\$13,258.69	
	86,554	51099 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALD	\$1,464.50	
	86,554	51099 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALD	\$0.00	\$14,723.19

Town of Ingersoll
Monthly Cheque Disbursements
February 2018

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,555	51099 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALT	\$2,770.64	
	86,555	51099 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALT	\$306.03	
	86,555	51099 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALT	\$0.00	\$3,076.67
	86,556	51099 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALT	\$3,847.89	
	86,556	51099 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALT	\$425.02	
	86,556	51099 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALT	\$0.00	\$4,272.91
CONSTRUCTION TESTING ASPHALT L						
	86,613	51100 10-0000-3262-80000	MATERIALS	COLLODEN RD ASPHALT TEST	\$2,625.41	
	86,613	51100 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLLODEN RD ASPHALT TEST	\$289.99	
	86,613	51100 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLLODEN RD ASPHALT TEST	\$0.00	\$2,915.40
CULLIGAN						
	86,526	51101 01-0100-4000-41020	PROMOTION & MEALS	WATER ON COOLER	\$130.22	
	86,526	51101 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER ON COOLER	\$0.29	
	86,526	51101 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER ON COOLER	\$0.00	\$130.51
DIGITELLE CREATIVE						
	86,571	51102 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	JULY SOCIA MEDIA	\$150.00	
	86,571	51102 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JULY SOCIA MEDIA	\$0.00	\$150.00
	86,572	51102 01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	SAFE CYCLING SOCIAL MEDIA	\$99.00	
	86,572	51102 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFE CYCLING SOCIAL MEDIA	\$0.00	\$99.00
DIRECTOR OF FAMILY RESPONSIBIL						
	86,484	51103 01-0000-2100-00718	FAMILY SERVICES	FAMILY SUPPORT CASE 1005697	\$2,061.00	
	86,484	51103 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAMILY SUPPORT CASE 1005697	\$0.00	\$2,061.00
DJ DESIGN						
	86,567	51104 10-0000-3161-80000	MATERIALS	FIRE SAFETY HOUSE ENG FEES	\$515.96	
	86,567	51104 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY HOUSE ENG FEES	\$57.00	
	86,567	51104 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SAFETY HOUSE ENG FEES	\$0.00	\$572.96
EAST ZORRA-TAVISTOCK, TOWNSHIP						
	86,512	51105 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	ANNYAL CALIBRATION TEST	\$192.17	
	86,512	51105 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANNYAL CALIBRATION TEST	\$0.00	\$192.17
EASY WAY CLEANING PRODUCTS LIM						
	86,558	51106 01-2000-4025-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$206.31	
	86,558	51106 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$22.79	
	86,558	51106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$229.10
	86,586	51106 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC SCRUBBER REPAIR	\$502.97	
	86,586	51106 01-0000-0200-00325	HST RECEIVABLE100%	VPCC SCRUBBER REPAIR	\$65.39	

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	86,586	51106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC SCRUBBER REPAIR	\$0.00	\$568.36
	86,631	51106 01-5100-4100-40210	JANITORIAL SUPPLIES	VPCC JANITORIAL SUPPLIES	\$294.03	
	86,631	51106 01-0000-0200-00325	HST RECEIVABLE100%	VPCC JANITORIAL SUPPLIES	\$38.22	
	86,631	51106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC JANITORIAL SUPPLIES	\$0.00	\$332.25
	86,636	51106 01-5000-6020-40210	JANITORIAL SUPPLIES	ARENA JANITORIAL SUPPLIES	\$74.75	
	86,636	51106 01-0000-0200-00325	HST RECEIVABLE100%	ARENA JANITORIAL SUPPLIES	\$9.72	
	86,636	51106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA JANITORIAL SUPPLIES	\$0.00	\$84.47
	86,657	51106 01-5000-6020-40210	JANITORIAL SUPPLIES	ARENA JANITORIAL SUPPLIES	\$127.50	
	86,657	51106 01-0000-0200-00325	HST RECEIVABLE100%	ARENA JANITORIAL SUPPLIES	\$16.58	
	86,657	51106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA JANITORIAL SUPPLIES	\$0.00	\$144.08
	86,660	51106 01-5000-6050-41700	BLDG REPAIRS AND MAINT	GARBAGE DOME LIDS	\$1,069.80	
	86,660	51106 01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE DOME LIDS	\$139.07	
	86,660	51106 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE DOME LIDS	\$0.00	\$1,208.87
EDPRO ENERGY GROUP INC ***						
	86,633	51107 01-5000-6020-41550	MAINTENANCE CONTRACTS	PROPANE	\$76.41	
	86,633	51107 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE	\$9.93	
	86,633	51107 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE	\$0.00	\$86.34
EMPLOYEE REIMBURSEMENT						
	86,612	51108 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$13.13	
	86,612	51108 10-0000-3255-80010	LABOUR & BURDEN	MILEAGE-ENG	\$2.43	
	86,612	51108 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$1.45	
	86,612	51108 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$0.27	
	86,612	51108 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$17.28
ENGLLOBE CORP.						
	86,624	51109 10-0000-3272-80000	MATERIALS	VICTORIA ST GEOTEC	\$5,077.83	
	86,624	51109 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VICTORIA ST GEOTEC	\$560.87	
	86,624	51109 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VICTORIA ST GEOTEC	\$0.00	\$5,638.70
ERTH HOLDINGS INC.						
	86,605	51110 10-0000-3566-80000	MATERIALS	PONDS WLKING PARK ST LITS	\$16,414.00	
	86,605	51110 01-0000-0200-00325	HST RECEIVABLE100%	PONDS WLKING PARK ST LITS	\$2,133.82	
	86,605	51110 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PONDS WLKING PARK ST LITS	\$0.00	\$18,547.82
	86,610	51110 01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	DEC ST LITS MAINT	\$43.76	
	86,610	51110 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DEC ST LITS MAINT	\$4.83	
	86,610	51110 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEC ST LITS MAINT	\$0.00	\$48.59
	86,611	51110 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	MOVE SPEED SIGNS	\$616.92	

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	86,611	51110 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOVE SPEED SIGNS	\$68.14	
	86,611	51110 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOVE SPEED SIGNS	\$0.00	\$685.06
	86,666	51110 01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	STREET LIGHT ARM REPAIR	\$450.29	
	86,666	51110 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STREET LIGHT ARM REPAIR	\$49.74	
	86,666	51110 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STREET LIGHT ARM REPAIR	\$0.00	\$500.03
EXP SERVICES INC.						
	86,574	51111 10-0000-3126-80000	MATERIALS	ROOF+FACADE CONSULTING FEES	\$2,086.08	
	86,574	51111 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROOF+FACADE CONSULTING FEES	\$230.42	
	86,574	51111 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROOF+FACADE CONSULTING FEES	\$0.00	\$2,316.50
FASTENAL CANADA ***						
	86,540	51112 01-4500-4230-46397	939700 SIDEWALK TRACTOR	PLOW BOLTS	\$22.25	
	86,540	51112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLOW BOLTS	\$2.46	
	86,540	51112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLOW BOLTS	\$0.00	\$24.71
	86,541	51112 01-4500-4230-46397	939700 SIDEWALK TRACTOR	BOLTS	\$4.71	
	86,541	51112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLTS	\$0.52	
	86,541	51112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$5.23
	86,542	51112 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	HEX CAP SCREWS	\$230.86	
	86,542	51112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HEX CAP SCREWS	\$25.50	
	86,542	51112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEX CAP SCREWS	\$0.00	\$256.36
	86,543	51112 01-4500-5013-80000	MATERIALS - LEAF COLLECTION	SCREWS	\$8.33	
	86,543	51112 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS	\$0.92	
	86,543	51112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$9.25
	86,643	51112 10-0000-3573-80000	MATERIALS	ARENA LED LITS QUIK LINK	\$60.00	
	86,643	51112 01-0000-0200-00325	HST RECEIVABLE100%	ARENA LED LITS QUIK LINK	\$7.80	
	86,643	51112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA LED LITS QUIK LINK	\$0.00	\$67.80
	86,644	51112 10-0000-3573-80000	MATERIALS	ARENA LED LITS QUIK LINK	\$46.80	
	86,644	51112 01-0000-0200-00325	HST RECEIVABLE100%	ARENA LED LITS QUIK LINK	\$6.08	
	86,644	51112 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA LED LITS QUIK LINK	\$0.00	\$52.88
FLAGS UNLIMITED						
	86,640	51113 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	FLAGS	\$135.84	
	86,640	51113 01-0000-0200-00325	HST RECEIVABLE100%	FLAGS	\$17.66	
	86,640	51113 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAGS	\$0.00	\$153.50
FM SUPPLY STRATFORD						
	86,641	51114 10-0000-3573-80000	MATERIALS	ARENA LITS	\$1,059.00	
	86,641	51114 01-0000-0200-00325	HST RECEIVABLE100%	ARENA LITS	\$137.67	

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	86,641	51114 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA LITS	\$0.00	\$1,196.67
	86,642	51114 10-0000-3573-80000	MATERIALS	ARENA LED LIGHTS	\$7,413.00	
	86,642	51114 01-0000-0200-00325	HST RECEIVABLE100%	ARENA LED LIGHTS	\$963.69	
	86,642	51114 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA LED LIGHTS	\$0.00	\$8,376.69
GRA - HAM ENERGY						
	86,547	51115 01-4500-4230-46431	VEHICLE MAINTENANCE	HYDRAULIC OIL	\$539.02	
	86,547	51115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HYDRAULIC OIL	\$59.54	
	86,547	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HYDRAULIC OIL	\$0.00	\$598.56
	86,548	51115 01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$706.23	
	86,548	51115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$78.01	
	86,548	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$784.24
	86,549	51115 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$223.14	
	86,549	51115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$24.65	
	86,549	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$247.79
	86,550	51115 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$471.38	
	86,550	51115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$52.07	
	86,550	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$523.45
	86,551	51115 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$2,210.95	
	86,551	51115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$244.21	
	86,551	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$2,455.16
	86,552	51115 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$475.46	
	86,552	51115 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$52.52	
	86,552	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$527.98
	86,639	51115 01-5000-6050-41470	VEHICLE FUEL	PARKS FUEL	\$174.21	
	86,639	51115 01-0000-0200-00325	HST RECEIVABLE100%	PARKS FUEL	\$22.65	
	86,639	51115 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS FUEL	\$0.00	\$196.86
GREEN LEA						
	86,528	51116 01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	TRUCK#4 BALL VALVE	\$40.80	
	86,528	51116 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#4 BALL VALVE	\$4.51	
	86,528	51116 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#4 BALL VALVE	\$0.00	\$45.31
EMPLOYEE REIMBURSEMENT						
	86,573	51117 01-3400-4000-40620	MILEAGE	MILEAGE-BLDG INSPECT	\$124.00	
	86,573	51117 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-BLDG INSPECT	\$13.70	
	86,573	51117 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-BLDG INSPECT	\$0.00	\$137.70
HOT,COLD & FREEZING						

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	86,630	51118 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC CO LEAK REPAIR	\$255.00	
	86,630	51118 01-0000-0200-00325	HST RECEIVABLE100%	VPCC CO LEAK REPAIR	\$33.15	
	86,630	51118 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC CO LEAK REPAIR	\$0.00	\$288.15
INGERSOLL HOME CENTRE LTD						
	86,499	51119 01-5000-6110-40420	PROGRAM SUPPLIES	BLOCK HEATER TIMER	\$21.99	
	86,499	51119 01-0000-0200-00325	HST RECEIVABLE100%	BLOCK HEATER TIMER	\$2.86	
	86,499	51119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLOCK HEATER TIMER	\$0.00	\$24.85
	86,500	51119 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC CHANGE RM SHOWER CURTAIN	\$94.04	
	86,500	51119 01-0000-0200-00325	HST RECEIVABLE100%	VPCC CHANGE RM SHOWER CURTAIN	\$12.23	
	86,500	51119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC CHANGE RM SHOWER CURTAIN	\$0.00	\$106.27
	86,501	51119 10-0000-3161-80000	MATERIALS	FIRE SAFETY HOUSE SUPPLIES	\$44.27	
	86,501	51119 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY HOUSE SUPPLIES	\$4.89	
	86,501	51119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SAFETY HOUSE SUPPLIES	\$0.00	\$49.16
	86,502	51119 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BLDG SUPPLIES	\$25.68	
	86,502	51119 01-0000-0200-00325	HST RECEIVABLE100%	FUSION BLDG SUPPLIES	\$3.34	
	86,502	51119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BLDG SUPPLIES	\$0.00	\$29.02
	86,503	51119 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	ELBOW PIPE	\$2.58	
	86,503	51119 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELBOW PIPE	\$0.29	
	86,503	51119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELBOW PIPE	\$0.00	\$2.87
	86,504	51119 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SAW KITS	\$81.89	
	86,504	51119 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAW KITS	\$9.04	
	86,504	51119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAW KITS	\$0.00	\$90.93
J-AAR EXCAVATING						
	86,562	51120 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOUTH C	2% HOLDBACK RELEASE	\$451.87	
	86,562	51120 01-0000-0250-60586	C13-438-HOLCROFT-NEW WTR MN	2% HOLDBACK RELEASE	\$110.46	
	86,562	51120 10-0000-3252-80100	PRIME CONTRACT	2% HOLDBACK RELEASE	\$143.08	
	86,562	51120 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	2% HOLDBACK RELEASE	\$40,075.52	
	86,562	51120 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2% HOLDBACK RELEASE	\$4,504.41	
	86,562	51120 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2% HOLDBACK RELEASE	\$0.00	\$45,285.34
	86,563	51120 01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLARK R	2% HOLDBACK RELEASE	\$149.13	
	86,563	51120 01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLARK R	2% HOLDBACK RELEASE	\$4.89	
	86,563	51120 10-0000-3262-80100	PRIME CONTRACT	2% HOLDBACK RELEASE	\$35.03	
	86,563	51120 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	2% HOLDBACK RELEASE	\$10,739.90	
	86,563	51120 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2% HOLDBACK RELEASE	\$1,207.14	
	86,563	51120 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2% HOLDBACK RELEASE	\$0.00	\$12,136.09

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EMPLOYEE REIMBURSEMENT						
	86,651	51121 01-5100-6070-40630	STAFF TRAINING	VPCC STAFF CPR RECERT	\$60.00	
	86,651	51121 01-0000-0200-00325	HST RECEIVABLE100%	VPCC STAFF CPR RECERT	\$7.80	
	86,651	51121 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC STAFF CPR RECERT	\$0.00	\$67.80
JOHNSON BROS						
	86,537	51122 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SAND	\$495.19	
	86,537	51122 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SAND	\$54.70	
	86,537	51122 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SAND	\$0.00	\$549.89
	86,538	51122 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SAND	\$309.74	
	86,538	51122 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SAND	\$34.21	
	86,538	51122 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SAND	\$0.00	\$343.95
	86,539	51122 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SAND	\$316.67	
	86,539	51122 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SAND	\$34.97	
	86,539	51122 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SAND	\$0.00	\$351.64
EMPLOYEE REIMBURSEMENT						
	86,626	51123 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$150.75	
	86,626	51123 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$16.65	
	86,626	51123 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$167.40
LESSER BROTHERS JEWELLERS						
	86,559	51124 01-1000-4000-41160	HONOURS & AWARDS	STAFF RETIREMENT GIFT	\$202.50	
	86,559	51124 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAFF RETIREMENT GIFT	\$22.37	
	86,559	51124 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF RETIREMENT GIFT	\$0.00	\$224.87
COUNCILLOR REIMBURSEMENT						
	86,569	51125 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA HOTEL+PER DIEM	\$772.01	
	86,569	51125 01-0000-0400-00280	PREPAID EXPENSES	ROMA HOTEL+PER DIEM	\$0.00	\$549.50
	86,569	51125 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA HOTEL+PER DIEM	\$540.32	
	86,569	51125 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL+PER DIEM	\$85.23	
	86,569	51125 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL+PER DIEM	\$0.00	\$60.66
	86,569	51125 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL+PER DIEM	\$59.68	
	86,569	51125 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROMA HOTEL+PER DIEM	\$0.00	\$847.08
LEVACS						
	86,564	51126 01-1000-4000-41160	HONOURS & AWARDS	STAFF RETIREMENT PLAQUE	\$172.48	
	86,564	51126 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAFF RETIREMENT PLAQUE	\$19.06	
	86,564	51126 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF RETIREMENT PLAQUE	\$0.00	\$191.54
LONDON CIVIC EMPLOY,LOCAL 107						

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,485	51127 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	JAN UNION DUES	\$1,354.29	
	86,485	51127 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN UNION DUES	\$0.00	\$1,354.29
LONDON FIRE EQUIPMENT LTD ***						
	86,596	51128 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC FIRE ALARM REPAIRS	\$1,308.34	
	86,596	51128 01-0000-0200-00325	HST RECEIVABLE100%	VPCC FIRE ALARM REPAIRS	\$170.08	
	86,596	51128 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC FIRE ALARM REPAIRS	\$0.00	\$1,478.42
TIM LOVETT INSTALLATIONS INC.						
	86,628	51129 01-5000-6040-41700	BLDG REPAIRS & MAINT	SENIOR CENTRE REPLACE BALLAST	\$314.95	
	86,628	51129 01-0000-0200-00325	HST RECEIVABLE100%	SENIOR CENTRE REPLACE BALLAST	\$40.94	
	86,628	51129 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SENIOR CENTRE REPLACE BALLAST	\$0.00	\$355.89
	86,629	51129 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION BASEMENT BALLAST REPLAC	\$77.70	
	86,629	51129 01-0000-0200-00325	HST RECEIVABLE100%	FUSION BASEMENT BALLAST REPLAC	\$10.10	
	86,629	51129 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION BASEMENT BALLAST REPLAC	\$0.00	\$87.80
LPL PLUMBING						
	86,575	51130 01-2000-4015-41530	EQUIP REPAIRS & MAINTENANCE	CARRS WLKWKY SINK REPAIR	\$535.20	
	86,575	51130 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY SINK REPAIR	\$69.58	
	86,575	51130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY SINK REPAIR	\$0.00	\$604.78
	86,600	51130 01-5200-4100-41700	BLDG REPAIRS AND MAINT	FUSION WATER HEATER REPAIR	\$337.40	
	86,600	51130 01-0000-0200-00325	HST RECEIVABLE100%	FUSION WATER HEATER REPAIR	\$43.86	
	86,600	51130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION WATER HEATER REPAIR	\$0.00	\$381.26
	86,601	51130 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA PLUMBING REPAIR	\$110.09	
	86,601	51130 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PLUMBING REPAIR	\$14.31	
	86,601	51130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA PLUMBING REPAIR	\$0.00	\$124.40
	86,602	51130 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC REPAIRS	\$2,069.85	
	86,602	51130 01-0000-0200-00325	HST RECEIVABLE100%	VPCC REPAIRS	\$269.08	
	86,602	51130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC REPAIRS	\$0.00	\$2,338.93
	86,667	51130 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	OPP TOILET REPAIR	\$259.00	
	86,667	51130 01-0000-0200-00325	HST RECEIVABLE100%	OPP TOILET REPAIR	\$33.67	
	86,667	51130 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP TOILET REPAIR	\$0.00	\$292.67
MCKIM HARDWARE						
	86,580	51131 01-2000-4025-40210	JANITORIAL SUPPLIES	TOWN HALL JANITORIAL SUPPLIES	\$5.59	
	86,580	51131 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL JANITORIAL SUPPLIES	\$0.61	
	86,580	51131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL JANITORIAL SUPPLIES	\$0.00	\$6.20
	86,581	51131 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM SALT	\$7.22	
	86,581	51131 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM SALT	\$0.94	

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	86,581	51131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM SALT	\$0.00	\$8.16
	86,582	51131 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	LIGHTS	\$22.47	
	86,582	51131 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LIGHTS	\$2.48	
	86,582	51131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHTS	\$0.00	\$24.95
	86,583	51131 01-4500-4100-41530	EQUIP REPAIRS & MAINTENANCE	BATTERIES	\$18.04	
	86,583	51131 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BATTERIES	\$1.99	
	86,583	51131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BATTERIES	\$0.00	\$20.03
	86,584	51131 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	PW BLDG SUPPLIES	\$12.96	
	86,584	51131 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW BLDG SUPPLIES	\$1.44	
	86,584	51131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW BLDG SUPPLIES	\$0.00	\$14.40
	86,585	51131 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	PATROLLERS WINTER SUPPLIES	\$19.70	
	86,585	51131 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PATROLLERS WINTER SUPPLIES	\$2.18	
	86,585	51131 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PATROLLERS WINTER SUPPLIES	\$0.00	\$21.88
MINISTRY OF FINANCE - M.T.O. *						
	86,493	51132 01-1000-4240-01627	VIOLATIONS - M.O.T.	DEC COURT COST	\$33.00	
	86,493	51132 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEC COURT COST	\$0.00	\$33.00
MINISTRY OF FINANCE (OPP)***						
	86,483	51133 01-3200-4000-40450	OPP CONTRACTED SERVICES	JAN OPP SERVICES	\$195,365.00	
	86,483	51133 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN OPP SERVICES	\$0.00	\$195,365.00
MISTER SAFETY SHOES (FORMERLY						
	86,594	51134 01-5200-4100-40290	UNIFORMS AND CLOTHING	OVERALL+JACKET-D HENDERSON	\$107.95	
	86,594	51134 01-0000-0200-00325	HST RECEIVABLE100%	OVERALL+JACKET-D HENDERSON	\$14.04	
	86,594	51134 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERALL+JACKET-D HENDERSON	\$0.00	\$121.99
	86,637	51134 01-5000-6050-40290	UNIFORMS & CLOTHING	PARKS CLOTHING-B PYE	\$119.90	
	86,637	51134 01-0000-0200-00325	HST RECEIVABLE100%	PARKS CLOTHING-B PYE	\$15.59	
	86,637	51134 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS CLOTHING-B PYE	\$0.00	\$135.49
NELLA CUTLERY (HAMILTON) INC						
	86,658	51135 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	BLADES SHARPENING	\$30.00	
	86,658	51135 01-0000-0200-00325	HST RECEIVABLE100%	BLADES SHARPENING	\$3.90	
	86,658	51135 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADES SHARPENING	\$0.00	\$33.90
NETHERCOTT PRESS INC						
	86,489	51136 01-0900-4000-41020	PROMOTION & MEALS	CONFERENCE PULL UP BANNERS	\$279.84	
	86,489	51136 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONFERENCE PULL UP BANNERS	\$30.91	
	86,489	51136 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONFERENCE PULL UP BANNERS	\$0.00	\$310.75
NEW ERA GRAFIX INC						

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	86,587	51137 01-5100-4100-40290	UNIFORMS AND CLOTHING	PARKS&REC UNIFORM	\$882.62	
	86,587	51137 01-5000-6050-40290	UNIFORMS & CLOTHING	PARKS&REC UNIFORM	\$598.42	
	86,587	51137 01-5000-6020-40290	UNIFORMS & CLOTHING	PARKS&REC UNIFORM	\$180.26	
	86,587	51137 01-0000-0200-00325	HST RECEIVABLE100%	PARKS&REC UNIFORM	\$114.74	
	86,587	51137 01-0000-0200-00325	HST RECEIVABLE100%	PARKS&REC UNIFORM	\$77.80	
	86,587	51137 01-0000-0200-00325	HST RECEIVABLE100%	PARKS&REC UNIFORM	\$23.43	
	86,587	51137 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS&REC UNIFORM	\$0.00	\$1,877.27
OLDE BAKERY CAFE						
	86,597	51138 01-5000-4000-40500	SPECIAL EVENTS	STAFF RETIREMENT CAKE	\$119.25	
	86,597	51138 01-0000-0200-00325	HST RECEIVABLE100%	STAFF RETIREMENT CAKE	\$5.75	
	86,597	51138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAFF RETIREMENT CAKE	\$0.00	\$125.00
	86,598	51138 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC BIRTHDAY CAKE	\$16.00	
	86,598	51138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BIRTHDAY CAKE	\$0.00	\$16.00
	86,599	51138 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC BIRTHDAY CAKE	\$32.00	
	86,599	51138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BIRTHDAY CAKE	\$0.00	\$32.00
	86,618	51138 01-4500-4000-40630	STAFF TRAINING	PATROLLER COURSE LUNCH 1/19	\$156.30	
	86,618	51138 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PATROLLER COURSE LUNCH 1/19	\$17.27	
	86,618	51138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PATROLLER COURSE LUNCH 1/19	\$0.00	\$173.57
	86,619	51138 01-4500-4000-40630	STAFF TRAINING	PATROLLER COURSE LUNCH 1/18	\$156.30	
	86,619	51138 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PATROLLER COURSE LUNCH 1/18	\$17.27	
	86,619	51138 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PATROLLER COURSE LUNCH 1/18	\$0.00	\$173.57
O.M.E.R.S. ***						
	86,486	51139 01-0000-2100-00704	OMERS (15000)	JAN PREMIUM	\$58,206.04	
	86,486	51139 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN PREMIUM	\$0.00	\$58,206.04
ONTARIO GOOD ROADS ASSOCIAT **						
	86,617	51140 01-4500-4000-40630	STAFF TRAINING	PATROLLER COURSE 1/18-1/19	\$4,863.35	
	86,617	51140 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PATROLLER COURSE 1/18-1/19	\$537.18	
	86,617	51140 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PATROLLER COURSE 1/18-1/19	\$0.00	\$5,400.53
OTTO & COMPANY						
	86,625	51141 01-1000-4000-45900	LAND SALE EXPENSES	MUTUAL ST RD EXTENSION	\$1,628.16	
	86,625	51141 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUTUAL ST RD EXTENSION	\$179.84	
	86,625	51141 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUTUAL ST RD EXTENSION	\$0.00	\$1,808.00
OWS RAILROAD CONSTRUCTION						
	86,482	51142 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	8% HOLDBACK RELEASE	\$15,997.23	
	86,482	51142 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	8% HOLDBACK RELEASE	\$1,766.95	

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	86,482	51142 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	8% HOLDBACK RELEASE	\$0.00	\$17,764.18
OXFORD COUNTY ***						
	86,492	51143 01-1000-4000-40820	PLANNING ACT EXPENSES	Q4 SITE PLAN APPLICATION	\$322.10	
	86,492	51143 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	Q4 SITE PLAN APPLICATION	\$0.00	\$322.10
	86,576	51143 01-4500-4000-41000	ADVERTISING	WINTER MAINT AD	\$186.17	
	86,576	51143 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WINTER MAINT AD	\$0.00	\$186.17
OXFORD CREATIVE CONNECTIONS IN						
	86,578	51144 01-6200-4000-41000	ADVERTISING	MUSEUM ARTS+CULTURE GUIDE AD	\$180.00	
	86,578	51144 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM ARTS+CULTURE GUIDE AD	\$0.00	\$180.00
PARKSMART INC.						
	86,496	51145 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	DEC PARKING SYS FEES	\$776.17	
	86,496	51145 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DEC PARKING SYS FEES	\$85.74	
	86,496	51145 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEC PARKING SYS FEES	\$0.00	\$861.91
PBS BUSINESS SYSTEMS						
	86,560	51146 01-1300-4000-41010	GRAPHICS & PRINTING	4000 LETTER SIZE TAX BILLS	\$161.80	
	86,560	51146 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	4000 LETTER SIZE TAX BILLS	\$17.87	
	86,560	51146 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	4000 LETTER SIZE TAX BILLS	\$0.00	\$179.67
	86,561	51146 01-1300-4000-41010	GRAPHICS & PRINTING	5000 LEGAL SIZE TAX BILLS	\$206.06	
	86,561	51146 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	5000 LEGAL SIZE TAX BILLS	\$22.77	
	86,561	51146 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	5000 LEGAL SIZE TAX BILLS	\$0.00	\$228.83
PRACTICA LTD						
	86,661	51147 01-5000-6050-40210	JANITORIAL SUPPLIES	PICK UP BAGS	\$155.07	
	86,661	51147 01-0000-0200-00325	HST RECEIVABLE100%	PICK UP BAGS	\$20.16	
	86,661	51147 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PICK UP BAGS	\$0.00	\$175.23
PRODUCE EXPRESS						
	86,652	51148 01-5000-6051-40420	PROGRAM SUPPLIES	GARDEN FRESH VEGGIESUPPLIES	\$213.00	
	86,652	51148 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARDEN FRESH VEGGIESUPPLIES	\$0.00	\$213.00
RAINFOREST LIGHTHOUSE						
	86,648	51149 01-5000-6030-41530	EQUIP REPAIRS & MAINT	SOCCER FIELD 2018 IRRIGATION	\$364.80	
	86,648	51149 01-0000-0200-00325	HST RECEIVABLE100%	SOCCER FIELD 2018 IRRIGATION	\$47.42	
	86,648	51149 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOCCER FIELD 2018 IRRIGATION	\$0.00	\$412.22
	86,649	51149 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	DEWAN 2018 IRRIGATION	\$240.35	
	86,649	51149 01-0000-0200-00325	HST RECEIVABLE100%	DEWAN 2018 IRRIGATION	\$31.25	
	86,649	51149 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEWAN 2018 IRRIGATION	\$0.00	\$271.60
ROCK SOLID DESIGNS						

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	86,532	51150 01-4500-4151-80000	MATERIALS-WINTER CONTROL, SNOW REMOVAL	SKIDSTEER RENT+SNOW HAUL	\$1,427.19	
	86,532	51150 01-4500-4221-80000	MATERIALS-SIDEWALK, SNOW, SALT, SAND	SKIDSTEER RENT+SNOW HAUL	\$671.62	
	86,532	51150 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SKIDSTEER RENT+SNOW HAUL	\$157.64	
	86,532	51150 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SKIDSTEER RENT+SNOW HAUL	\$74.18	
	86,532	51150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SKIDSTEER RENT+SNOW HAUL	\$0.00	\$2,330.63
	86,577	51150 01-6200-4100-41750	LOT SNOW REMOVAL AND SANDING	DEC MUSEUM SNOW REMOVAL+SAND	\$975.00	
	86,577	51150 01-0000-0200-00325	HST RECEIVABLE100%	DEC MUSEUM SNOW REMOVAL+SAND	\$126.75	
	86,577	51150 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEC MUSEUM SNOW REMOVAL+SAND	\$0.00	\$1,101.75
ROGERS (WIRELESS)						
	86,488	51151 01-4000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$15.52	
	86,488	51151 01-4000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$15.52	
	86,488	51151 01-1300-4000-40220	TELEPHONE EXPENSE	JAN CELLPHONE CHRGS	\$20.60	
	86,488	51151 01-4500-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$20.60	
	86,488	51151 01-5000-6020-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$60.56	
	86,488	51151 01-4000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$40.58	
	86,488	51151 01-1002-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$52.42	
	86,488	51151 01-0100-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$38.59	
	86,488	51151 01-5200-6090-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$56.77	
	86,488	51151 01-0900-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$40.05	
	86,488	51151 01-5100-4100-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5200-4100-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$63.70	
	86,488	51151 01-5000-6020-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$36.64	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.34	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-5000-6050-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.00	
	86,488	51151 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	JAN CELLPHONE CHRGS	\$5.09	
	86,488	51151 01-0100-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$20.61	
	86,488	51151 01-4500-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$39.61	
	86,488	51151 01-0100-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$21.71	

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,488	51151 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	JAN CELLPHONE CHRGS	\$5.09	
	86,488	51151 01-1002-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$51.27	
	86,488	51151 01-1000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$32.41	
	86,488	51151 01-3000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$5.09	
	86,488	51151 01-3000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$48.36	
	86,488	51151 01-4000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$108.28	
	86,488	51151 01-4000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$63.00	
	86,488	51151 01-7000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$50.53	
	86,488	51151 01-3400-4000-40310	FAX OPERATIONS	JAN CELLPHONE CHRGS	\$37.24	
	86,488	51151 01-4000-4000-40220	TELEPHONE	JAN CELLPHONE CHRGS	\$57.44	
	86,488	51151 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN CELLPHONE CHRGS	\$85.61	
	86,488	51151 01-0000-0200-00325	HST RECEIVABLE100%	JAN CELLPHONE CHRGS	\$34.87	
	86,488	51151 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN CELLPHONE CHRGS	\$0.00	\$1,178.10
EMPLOYEE REIMBURSEMENT						
	86,604	51152 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$75.98	
	86,604	51152 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$9.88	
	86,604	51152 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$85.86
EMPLOYEE REIMBURSEMENT						
	86,616	51154 01-4000-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$115.76	
	86,616	51154 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$12.79	
	86,616	51154 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$128.55
	86,620	51154 01-4000-4000-40620	MILEAGE	MILEAGE-ENG	\$179.92	
	86,620	51154 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-ENG	\$19.88	
	86,620	51154 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ENG	\$0.00	\$199.80
SOAK IT UP INC						
	86,579	51155 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$18.00	
	86,579	51155 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$2.34	
	86,579	51155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$20.34
	86,627	51155 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$25.00	
	86,627	51155 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.25	
	86,627	51155 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$28.25
STAPLES ADVANTAGE						
	86,480	51156 01-1000-4000-40200	OFFICE SUPPLIES	TOWN HALL OFFICE SUPPLIES	\$1,133.78	
	86,480	51156 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL OFFICE SUPPLIES	\$125.23	
	86,480	51156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL OFFICE SUPPLIES	\$0.00	\$1,259.01

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<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,608	51156 01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$49.54	
	86,608	51156 01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$6.44	
	86,608	51156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$55.98
	86,609	51156 01-5100-4000-40200	OFFICE SUPPLIES	VPCC PLANNER	\$23.79	
	86,609	51156 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PLANNER	\$3.09	
	86,609	51156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PLANNER	\$0.00	\$26.88
	86,645	51156 01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$63.57	
	86,645	51156 01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$8.27	
	86,645	51156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$71.84
	86,646	51156 01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$113.24	
	86,646	51156 01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$14.72	
	86,646	51156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$127.96
	86,647	51156 01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$103.69	
	86,647	51156 01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$13.48	
	86,647	51156 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$117.17
STEVE'S ELECTRIC ***						
	86,566	51157 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	OPP STN HEATER REPAIR	\$131.32	
	86,566	51157 01-0000-0200-00325	HST RECEIVABLE100%	OPP STN HEATER REPAIR	\$17.07	
	86,566	51157 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP STN HEATER REPAIR	\$0.00	\$148.39
STEWART OVERHEAD DOOR CO. LTD						
	86,498	51158 01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	FIRE DEPT NEW DOOR OPENER	\$2,173.59	
	86,498	51158 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT NEW DOOR OPENER	\$240.09	
	86,498	51158 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT NEW DOOR OPENER	\$0.00	\$2,413.68
	86,607	51158 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	OVERHEAD DOOR REPAIR	\$3,618.59	
	86,607	51158 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OVERHEAD DOOR REPAIR	\$399.69	
	86,607	51158 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERHEAD DOOR REPAIR	\$0.00	\$4,018.28
STONETOWN SUPPLY SERVICES(ING)						
	86,544	51159 01-4500-4230-46431	VEHICLE MAINTENANCE	OIL DRY	\$49.50	
	86,544	51159 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL DRY	\$5.46	
	86,544	51159 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL DRY	\$0.00	\$54.96
	86,545	51159 01-4500-4230-46431	VEHICLE MAINTENANCE	WIPE CLOTHS	\$17.15	
	86,545	51159 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WIPE CLOTHS	\$1.89	
	86,545	51159 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIPE CLOTHS	\$0.00	\$19.04
	86,546	51159 01-4500-4100-40210	JANITORIAL SUPPLIES	PUBLIC WORKS SUPPLIES	\$55.40	
	86,546	51159 01-4500-4230-46431	VEHICLE MAINTENANCE	PUBLIC WORKS SUPPLIES	\$49.50	

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86,546	51159	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUBLIC WORKS SUPPLIES	\$6.12	
86,546	51159	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PUBLIC WORKS SUPPLIES	\$5.46	
86,546	51159	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUBLIC WORKS SUPPLIES	\$0.00	\$116.48
86,565	51159	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$83.44	
86,565	51159	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$9.22	
86,565	51159	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$92.66
STRONG MACDOUGALL OUDEKERK PRO						
86,668	51160	01-0900-4000-40710	LEGAL FEES	RURAL CEMETERY AGREEMENT	\$105.22	
86,668	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RURAL CEMETERY AGREEMENT	\$10.69	
86,668	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RURAL CEMETERY AGREEMENT	\$0.00	\$115.91
86,669	51160	01-0900-4000-40710	LEGAL FEES	MULTI-USE CENTRE LANDS	\$925.57	
86,669	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MULTI-USE CENTRE LANDS	\$100.37	
86,669	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULTI-USE CENTRE LANDS	\$0.00	\$1,025.94
86,670	51160	01-1000-4000-40710	LEGAL FEES	GEORGE JOHNSON BLVD BY-LAW	\$124.86	
86,670	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GEORGE JOHNSON BLVD BY-LAW	\$13.79	
86,670	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GEORGE JOHNSON BLVD BY-LAW	\$0.00	\$138.65
86,671	51160	01-1000-4000-40710	LEGAL FEES	ZONING APPLICATION REVIEW	\$7,316.37	
86,671	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ZONING APPLICATION REVIEW	\$791.01	
86,671	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ZONING APPLICATION REVIEW	\$0.00	\$8,107.38
86,672	51160	01-1000-4000-40710	LEGAL FEES	FIELD LIASON REP	\$1,908.00	
86,672	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIELD LIASON REP	\$210.75	
86,672	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIELD LIASON REP	\$0.00	\$2,118.75
86,673	51160	01-1000-4000-40710	LEGAL FEES	CHURCH PRK LOT SITE PLAN	\$152.64	
86,673	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHURCH PRK LOT SITE PLAN	\$16.86	
86,673	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHURCH PRK LOT SITE PLAN	\$0.00	\$169.50
86,674	51160	01-1000-4000-40710	LEGAL FEES	FUSION CENTRE INCIDENT	\$203.52	
86,674	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUSION CENTRE INCIDENT	\$22.48	
86,674	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION CENTRE INCIDENT	\$0.00	\$226.00
86,675	51160	01-1000-4000-40710	LEGAL FEES	SITE ALTERNATION REVIEW	\$356.16	
86,675	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SITE ALTERNATION REVIEW	\$39.34	
86,675	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SITE ALTERNATION REVIEW	\$0.00	\$395.50
86,677	51160	01-7000-4000-40810	STUDIES & SURVEYS	COMMUNITY IMPROVE PLAN	\$280.86	
86,677	51160	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COMMUNITY IMPROVE PLAN	\$31.02	
86,677	51160	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMMUNITY IMPROVE PLAN	\$0.00	\$311.88

TETRA TECH CANADA INC.

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	86,494	51161 01-0900-4000-40710	LEGAL FEES	DEC WEG APPLICATION REVIEW	\$4,298.34	
	86,494	51161 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DEC WEG APPLICATION REVIEW	\$474.78	
	86,494	51161 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEC WEG APPLICATION REVIEW	\$0.00	\$4,773.12
THAMESFORD PIZZA						
	86,570	51162 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION STEM PROGRAM	\$65.97	
	86,570	51162 01-0000-0200-00325	HST RECEIVABLE100%	FUSION STEM PROGRAM	\$8.32	
	86,570	51162 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION STEM PROGRAM	\$0.00	\$74.29
	86,606	51162 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC BDAY PIZZA SEP-DEC 2017	\$166.65	
	86,606	51162 01-0000-0200-00325	HST RECEIVABLE100%	VPCC BDAY PIZZA SEP-DEC 2017	\$8.35	
	86,606	51162 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BDAY PIZZA SEP-DEC 2017	\$0.00	\$175.00
TOROMONT INDUSTRIES LTD						
	86,531	51163 01-4500-4230-46392	939200 2012 BACKHOE LOADER	TRUCK#12 FILTERS	\$290.83	
	86,531	51163 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#12 FILTERS	\$32.12	
	86,531	51163 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#12 FILTERS	\$0.00	\$322.95
TREMBLETT'S YOUR INDEPENDENT G						
	86,505	51164 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC PROGRAM SUPPLIES	\$16.63	
	86,505	51164 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PROGRAM SUPPLIES	\$1.86	
	86,505	51164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PROGRAM SUPPLIES	\$0.00	\$18.49
	86,506	51164 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PROG SUPPLIES	\$14.09	
	86,506	51164 01-5200-6090-40460	NUTRITION PURCHASES	FUSION PROG SUPPLIES	\$19.95	
	86,506	51164 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PROG SUPPLIES	\$0.01	
	86,506	51164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROG SUPPLIES	\$0.00	\$34.05
	86,507	51164 01-5200-6090-40500	SPECIAL EVENTS	FUSION XMAS DINNER	\$6.05	
	86,507	51164 01-0000-0200-00325	HST RECEIVABLE100%	FUSION XMAS DINNER	\$0.01	
	86,507	51164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION XMAS DINNER	\$0.00	\$6.06
	86,508	51164 01-5200-6090-40500	SPECIAL EVENTS	FUSION XMAS DINNER	\$172.91	
	86,508	51164 01-0000-0200-00325	HST RECEIVABLE100%	FUSION XMAS DINNER	\$1.02	
	86,508	51164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION XMAS DINNER	\$0.00	\$173.93
	86,509	51164 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION PROGRAM SUPPLIES	\$17.23	
	86,509	51164 01-0000-0200-00325	HST RECEIVABLE100%	FUSION PROGRAM SUPPLIES	\$0.01	
	86,509	51164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PROGRAM SUPPLIES	\$0.00	\$17.24
	86,510	51164 01-5200-6090-40500	SPECIAL EVENTS	FUSION XMAS DINNER	\$32.25	
	86,510	51164 01-0000-0200-00325	HST RECEIVABLE100%	FUSION XMAS DINNER	\$3.76	
	86,510	51164 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION XMAS DINNER	\$0.00	\$36.01
EMPLOYEE REIMBURSEMENT						

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	86,588	51166 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$19.12	
	86,588	51166 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$2.48	
	86,588	51166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$21.60
	86,589	51166 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$23.89	
	86,589	51166 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$3.11	
	86,589	51166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$27.00
	86,590	51166 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$19.12	
	86,590	51166 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$2.48	
	86,590	51166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$21.60
	86,591	51166 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$19.12	
	86,591	51166 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$2.48	
	86,591	51166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$21.60
	86,592	51166 01-5000-6020-40620	MILEAGE	MILEAGE-ARENA STAFF	\$23.89	
	86,592	51166 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$3.11	
	86,592	51166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$27.00
	86,593	51166 01-5000-4000-40620	MILEAGE	MILEAGE-ARENA STAFF	\$19.12	
	86,593	51166 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE-ARENA STAFF	\$2.48	
	86,593	51166 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-ARENA STAFF	\$0.00	\$21.60
WORK EQUIPMENT LTD.						
	86,529	51167 01-4500-4230-46397	939700 SIDEWALK TRACTOR	TRACTOR OIL PRESSURE PARTS	\$190.94	
	86,529	51167 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRACTOR OIL PRESSURE PARTS	\$21.09	
	86,529	51167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR OIL PRESSURE PARTS	\$0.00	\$212.03
	86,530	51167 01-4500-4230-46397	939700 SIDEWALK TRACTOR	TRACTOR PARTS	\$446.73	
	86,530	51167 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRACTOR PARTS	\$49.34	
	86,530	51167 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR PARTS	\$0.00	\$496.07
WORKPLACE SAFETY & INS. BOARD						
	86,487	51168 01-0000-2100-00708	WSIB PAYABLE	JAN PREMIUM	\$11,809.31	
	86,487	51168 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN PREMIUM	\$0.00	\$11,809.31
EMPLOYEE REIMBURSEMENT						
	86,525	51169 01-0900-4000-40880	CONSULTING FEES	ROMA HOTEL STAY	\$445.03	
	86,525	51169 01-0000-0400-00280	PREPAID EXPENSES	ROMA HOTEL STAY	\$0.00	\$222.52
	86,525	51169 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL STAY	\$49.13	
	86,525	51169 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA HOTEL STAY	\$0.00	\$24.56
	86,525	51169 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROMA HOTEL STAY	\$0.00	\$247.08
XEROX CANADA LTD.						

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,478	51170 01-1300-4000-40250	PHOTOCOPIER	ADMIN COPY RENTAL	\$457.92	
	86,478	51170 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADMIN COPY RENTAL	\$50.58	
	86,478	51170 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADMIN COPY RENTAL	\$0.00	\$508.50
MINISTER OF FINANCE - EHT ***						
	86,679	51171 01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	JAN PREMIUM	\$7,239.84	
	86,679	51171 01-0000-0100-00100	BANK	JAN PREMIUM	\$0.00	\$7,239.84
SUN LIFE OF CANADA						
	86,678	51172 01-0000-2100-00716	HEALTH CARE PAYABLE	FEB PREMIUM	\$54,598.42	
	86,678	51172 01-0000-0100-00100	BANK	FEB PREMIUM	\$0.00	\$54,598.42
ADVANTAGE FITNESS SALES INC.						
	86,771	51173 01-5100-6070-41530	EQUIP REPAIRS & MAINT	FITNESS EQUIP SERVICE CALL	\$285.00	
	86,771	51173 01-0000-0200-00325	HST RECEIVABLE100%	FITNESS EQUIP SERVICE CALL	\$37.05	
	86,771	51173 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FITNESS EQUIP SERVICE CALL	\$0.00	\$322.05
AIR LIQUIDE						
	86,700	51174 01-4500-4230-46431	VEHICLE MAINTENANCE	CYLINDER LEASE	\$32.77	
	86,700	51174 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CYLINDER LEASE	\$3.62	
	86,700	51174 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CYLINDER LEASE	\$0.00	\$36.39
AL'S TIRE INGERSOLL						
	86,791	51175 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	AERIAL#1 NEW TIRES	\$1,116.61	
	86,791	51175 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AERIAL#1 NEW TIRES	\$123.34	
	86,791	51175 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AERIAL#1 NEW TIRES	\$0.00	\$1,239.95
AQUAM						
	86,772	51176 01-5100-6060-40270	NEW EQUIPMENT	ROPE HOOK	\$64.71	
	86,772	51176 01-0000-0200-00325	HST RECEIVABLE100%	ROPE HOOK	\$8.41	
	86,772	51176 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROPE HOOK	\$0.00	\$73.12
ARCADIS CANADA INC.						
	86,745	51177 01-0900-4000-40710	LEGAL FEES	JAN LANDFILL EA REVIEW	\$6,657.65	
	86,745	51177 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN LANDFILL EA REVIEW	\$735.38	
	86,745	51177 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN LANDFILL EA REVIEW	\$0.00	\$7,393.03
A.M.C.T.O. ***						
	86,753	51178 01-0900-4000-40600	MEMBERSHIP FEES	2018 MEMBERSHIP FEES-W TIGERT	\$395.85	
	86,753	51178 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 MEMBERSHIP FEES-W TIGERT	\$43.72	
	86,753	51178 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2018 MEMBERSHIP FEES-W TIGERT	\$0.00	\$439.57
ATTACHE GROUP INC.						
	86,785	51179 01-1002-4000-40270	NEW EQUIPMENT	BACKUP SYS UPGRATE+MAINT	\$3,485.28	

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	86,785	51179 01-1002-4000-41550	MAINTENANCE CONTRACTS	BACKUP SYS UPGRATE+MAINT	\$2,742.43	
	86,785	51179 01-0000-0400-00280	PREPAID EXPENSES	BACKUP SYS UPGRATE+MAINT	\$249.31	
	86,785	51179 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BACKUP SYS UPGRATE+MAINT	\$384.97	
	86,785	51179 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BACKUP SYS UPGRATE+MAINT	\$302.92	
	86,785	51179 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BACKUP SYS UPGRATE+MAINT	\$27.54	
	86,785	51179 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BACKUP SYS UPGRATE+MAINT	\$0.00	\$7,192.45
CONTRACTED CLEANER						
	86,694	51180 01-2000-4015-41750	LOT SNOW REMOVAL & SANDING	JAN SNOW REMOVAL	\$325.00	
	86,694	51180 01-2000-4020-41750	LOT SNOW REMOVAL	JAN SNOW REMOVAL	\$330.72	
	86,694	51180 01-2000-4025-41750	LOT SNOW REMOVAL & SANDING	JAN SNOW REMOVAL	\$330.72	
	86,694	51180 01-0000-0200-00325	HST RECEIVABLE100%	JAN SNOW REMOVAL	\$42.25	
	86,694	51180 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN SNOW REMOVAL	\$36.53	
	86,694	51180 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN SNOW REMOVAL	\$36.53	
	86,694	51180 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN SNOW REMOVAL	\$0.00	\$1,101.75
CAMPBELL STRATEGIES						
	86,755	51181 01-0900-4000-40710	LEGAL FEES	JAN RETAINER	\$14,246.41	
	86,755	51181 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN RETAINER	\$1,573.59	
	86,755	51181 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN RETAINER	\$0.00	\$15,820.00
CANADIAN NATIONAL RAILWAYS						
	86,703	51182 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	JAN CTA SIGNAL W. GATES MAINT	\$697.50	
	86,703	51182 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN CTA SIGNAL W. GATES MAINT	\$0.00	\$697.50
CANADIAN PACIFIC RAILWAY						
	86,784	51183 01-1401-9940-70020	REFUND LEVY - NO SUPPORT	PROPERTY TAX REFUND	\$185.46	
	86,784	51183 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPERTY TAX REFUND	\$0.00	\$185.46
CANADIAN PAYROLL ASSOCIATION,						
	86,781	51184 01-1300-4000-40600	MEMBERSHIP FEES	CPA MEMBERSHIP	\$234.05	
	86,781	51184 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CPA MEMBERSHIP	\$25.85	
	86,781	51184 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CPA MEMBERSHIP	\$0.00	\$259.90
CANADA'S FINEST COFFEE						
	86,763	51185 01-0100-4000-41020	PROMOTION & MEALS	TOWN HALL COFFEE SUPPLIES	\$64.00	
	86,763	51185 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL COFFEE SUPPLIES	\$0.00	\$64.00
CARRIER TRUCK CENTERS						
	86,706	51186 01-4500-4230-46383	938300 T3-17 INTERNATIONAL TRUCK	TRUCK#3 REPAIR	\$524.34	
	86,706	51186 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#3 REPAIR	\$57.92	
	86,706	51186 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#3 REPAIR	\$0.00	\$582.26

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	86,707	51186 01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	TRUCK#4 HEAD MIRROR	\$579.99	
	86,707	51186 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#4 HEAD MIRROR	\$64.06	
	86,707	51186 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#4 HEAD MIRROR	\$0.00	\$644.05
MAYOR REIMBURSEMENT						
	86,752	51187 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA CONF EXP+MILEAGE	\$445.03	
	86,752	51187 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA CONF EXP+MILEAGE	\$405.24	
	86,752	51187 01-0100-4000-40610	MEETINGS & CONFERENCES	ROMA CONF EXP+MILEAGE	\$151.72	
	86,752	51187 01-0000-0400-00280	PREPAID EXPENSES	ROMA CONF EXP+MILEAGE	\$0.00	\$222.52
	86,752	51187 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA CONF EXP+MILEAGE	\$49.13	
	86,752	51187 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA CONF EXP+MILEAGE	\$44.76	
	86,752	51187 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA CONF EXP+MILEAGE	\$16.76	
	86,752	51187 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROMA CONF EXP+MILEAGE	\$0.00	\$24.56
	86,752	51187 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROMA CONF EXP+MILEAGE	\$0.00	\$865.56
COMMERCIAL AQUATIC SUPPLIES						
	86,816	51188 01-5100-6060-40270	NEW EQUIPMENT	LANE RED & SLIDER	\$2,933.65	
	86,816	51188 01-0000-0200-00325	HST RECEIVABLE100%	LANE RED & SLIDER	\$381.37	
	86,816	51188 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANE RED & SLIDER	\$0.00	\$3,315.02
COMMISSIONAIRES						
	86,684	51189 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCE 1/14-1/27	\$906.61	
	86,684	51189 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCE 1/14-1/27	\$100.14	
	86,684	51189 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCE 1/14-1/27	\$0.00	\$1,006.75
	86,789	51189 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCE 1/08	\$151.80	
	86,789	51189 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCE 1/08	\$16.77	
	86,789	51189 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCE 1/08	\$0.00	\$168.57
COMPASS MINERALS						
	86,725	51190 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALT	\$11,008.07	
	86,725	51190 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALT	\$1,215.89	
	86,725	51190 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALT	\$0.00	\$12,223.96
	86,726	51190 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALT	\$2,717.74	
	86,726	51190 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALT	\$300.18	
	86,726	51190 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALT	\$0.00	\$3,017.92
FRANK COWAN COMPANY LTD						
	86,758	51191 01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	P1710423 + P1712262 INS DEDUCT	\$831.92	
	86,758	51191 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	P1710423 + P1712262 INS DEDUCT	\$0.00	\$831.92
TOWN RESIDENT						

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	86,757	51192 01-0000-0090-99910	TAXES - CLEARING	FEB PAP REFUND	\$327.42	
	86,757	51192 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB PAP REFUND	\$0.00	\$327.42
DATAFIX - A DIVISION OF COMPRI						
	86,794	51193 01-1000-4000-40790	ELECTION EXPENSE	VOTER LIST MGMT SRV 2018	\$1,195.68	
	86,794	51193 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VOTER LIST MGMT SRV 2018	\$132.07	
	86,794	51193 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VOTER LIST MGMT SRV 2018	\$0.00	\$1,327.75
DEKRA-LITE						
	86,798	51194 01-5000-6110-40420	PROGRAM SUPPLIES	ROPE LIGHT	\$1,793.14	
	86,798	51194 01-0000-0200-00325	HST RECEIVABLE100%	ROPE LIGHT	\$233.11	
	86,798	51194 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROPE LIGHT	\$0.00	\$2,026.25
EASY WAY CLEANING PRODUCTS LIM						
	86,804	51195 01-5200-4100-40210	JANITORIAL SUPPLIES	WIPES	\$93.70	
	86,804	51195 01-0000-0200-00325	HST RECEIVABLE100%	WIPES	\$12.18	
	86,804	51195 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WIPES	\$0.00	\$105.88
EDPRO ENERGY GROUP INC ***						
	86,809	51196 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE	\$97.96	
	86,809	51196 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE	\$12.73	
	86,809	51196 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE	\$0.00	\$110.69
	86,810	51196 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE	\$73.92	
	86,810	51196 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE	\$9.61	
	86,810	51196 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE	\$0.00	\$83.53
FASTENAL CANADA ***						
	86,712	51197 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	STOCK	\$18.47	
	86,712	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$2.04	
	86,712	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00	\$20.51
	86,713	51197 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	STOCK-ANCHOR	\$44.39	
	86,713	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK-ANCHOR	\$4.90	
	86,713	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK-ANCHOR	\$0.00	\$49.29
	86,714	51197 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	STOCK	\$34.22	
	86,714	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$3.78	
	86,714	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00	\$38.00
	86,715	51197 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	STOCK	\$31.11	
	86,715	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$3.43	
	86,715	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00	\$34.54
	86,716	51197 01-4500-4230-46386	938603 T6-11 FREIGH TRUCK	SCREWS	\$40.12	

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	86,716	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS	\$4.44	
	86,716	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$44.56
	86,717	51197 01-4500-4230-46395	939500 ELGIN SWEEPER	STOCK	\$17.88	
	86,717	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$1.97	
	86,717	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00	\$19.85
	86,776	51197 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	FIRE DEPT SAFETY EQUIP	\$122.59	
	86,776	51197 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT SAFETY EQUIP	\$13.54	
	86,776	51197 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT SAFETY EQUIP	\$0.00	\$136.13
FLORAL OCCASIONS ***						
	86,754	51198 01-1000-4000-41160	HONOURS & AWARDS	FUNERAL FLOWER	\$69.20	
	86,754	51198 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUNERAL FLOWER	\$7.64	
	86,754	51198 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUNERAL FLOWER	\$0.00	\$76.84
FM SUPPLY STRATFORD						
	86,805	51199 01-5000-6040-41700	BLDG REPAIRS & MAINT	LIGHT BULBS	\$143.25	
	86,805	51199 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$18.62	
	86,805	51199 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$161.87
FREW ENERGY						
	86,788	51200 01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$1,190.58	
	86,788	51200 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$131.51	
	86,788	51200 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$1,322.09
GRA - HAM ENERGY						
	86,696	51201 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$2,285.82	
	86,696	51201 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$252.48	
	86,696	51201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$2,538.30
	86,697	51201 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$839.16	
	86,697	51201 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$92.69	
	86,697	51201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$931.85
	86,698	51201 01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$502.89	
	86,698	51201 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$55.54	
	86,698	51201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$558.43
	86,699	51201 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$1,160.48	
	86,699	51201 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$128.18	
	86,699	51201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$1,288.66
	86,773	51201 01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT FUEL	\$113.75	
	86,773	51201 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT FUEL	\$12.56	

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	86,773	51201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT FUEL	\$0.00	\$126.31
	86,792	51201 01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT VEHICLE FUEL	\$56.69	
	86,792	51201 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE FUEL	\$6.26	
	86,792	51201 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE FUEL	\$0.00	\$62.95
HILLSIDE KENNELS						
	86,782	51202 01-3600-4000-41560	CONTRACTS	JAN ANIMAL CONTROL	\$1,119.36	
	86,782	51202 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN ANIMAL CONTROL	\$123.64	
	86,782	51202 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN ANIMAL CONTROL	\$0.00	\$1,243.00
HOT,COLD & FREEZING						
	86,695	51203 01-2000-4025-41700	BLDG REPAIRS & MAINT	TOWN HALL BOILER REPAIR	\$122.11	
	86,695	51203 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL BOILER REPAIR	\$13.49	
	86,695	51203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL BOILER REPAIR	\$0.00	\$135.60
	86,803	51203 01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC THERMOSTAT REPAIR	\$161.96	
	86,803	51203 01-0000-0200-00325	HST RECEIVABLE100%	VPCC THERMOSTAT REPAIR	\$21.05	
	86,803	51203 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC THERMOSTAT REPAIR	\$0.00	\$183.01
PETTY CASH - ARENA						
	86,797	51204 01-5000-6050-41700	BLDG REPAIRS AND MAINT	ARENA PETTY CASH	\$2.52	
	86,797	51204 01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA PETTY CASH	\$2.52	
	86,797	51204 01-0900-4000-41030	STAFF CHRISTMAS PARTY	ARENA PETTY CASH	\$18.49	
	86,797	51204 01-5100-4000-40200	OFFICE SUPPLIES	ARENA PETTY CASH	\$15.75	
	86,797	51204 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PETTY CASH	\$0.33	
	86,797	51204 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PETTY CASH	\$0.13	
	86,797	51204 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PETTY CASH	\$2.41	
	86,797	51204 01-0000-0200-00325	HST RECEIVABLE100%	ARENA PETTY CASH	\$2.05	
	86,797	51204 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA PETTY CASH	\$0.00	\$44.20
INGERSOLL RENT-ALL ***						
	86,741	51205 01-4500-4151-80000	MATERIALS-WINTER CONTROL, SNOW REMOVAL	SKIDSTEER RENT 2/06	\$212.68	
	86,741	51205 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SKIDSTEER RENT 2/06	\$23.49	
	86,741	51205 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SKIDSTEER RENT 2/06	\$0.00	\$236.17
INSIGHT CANADA						
	86,790	51206 10-0000-3050-80000	MATERIALS	OFFICE 2016+RDS LICENSES	\$17,265.43	
	86,790	51206 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE 2016+RDS LICENSES	\$1,907.05	
	86,790	51206 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE 2016+RDS LICENSES	\$0.00	\$19,172.48
J/E BEARING & MACHINE LTD.						
	86,711	51207 01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS	\$75.63	

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	86,711	51207 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$8.35	
	86,711	51207 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS	\$0.00	\$83.98
JOE'S CARPENTRY INC.						
	86,813	51208 01-5200-6090-40500	SPECIAL EVENTS	EWASTE P'SHIP PAYOUT	\$358.34	
	86,813	51208 01-0000-0200-00325	HST RECEIVABLE100%	EWASTE P'SHIP PAYOUT	\$53.15	
	86,813	51208 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EWASTE P'SHIP PAYOUT	\$0.00	\$411.49
JOE JOHNSON EQUIPMENT INC						
	86,701	51209 01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER PARTS	\$374.70	
	86,701	51209 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER PARTS	\$41.39	
	86,701	51209 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER PARTS	\$0.00	\$416.09
LECLAIR & ASSOCIATES						
	86,744	51210 01-0900-4000-40710	LEGAL FEES	LEGAL FEES	\$343.44	
	86,744	51210 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES	\$37.94	
	86,744	51210 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES	\$0.00	\$381.38
LIFESAVING SOCIETY						
	86,814	51211 01-5100-6060-41450	LEADERSHIP	BRONZESTAR CERT	\$28.95	
	86,814	51211 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRONZESTAR CERT	\$0.00	\$28.95
	86,815	51211 01-5100-6060-41450	LEADERSHIP	1ST AID + BR CROSS CERT	\$113.40	
	86,815	51211 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1ST AID + BR CROSS CERT	\$0.00	\$113.40
LWR AUTOMOTIVE						
	86,727	51212 01-4500-4230-46431	VEHICLE MAINTENANCE	FUEL	\$8.75	
	86,727	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUEL	\$0.96	
	86,727	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$9.71
	86,728	51212 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	FUSE	\$12.62	
	86,728	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUSE	\$1.39	
	86,728	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSE	\$0.00	\$14.01
	86,729	51212 01-4500-4230-46386	938603 T6-11 FREIGH TRUCK	BACKUP ALARM	\$74.83	
	86,729	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BACKUP ALARM	\$8.27	
	86,729	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BACKUP ALARM	\$0.00	\$83.10
	86,731	51212 01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	SHOP LAMP	\$6.31	
	86,731	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHOP LAMP	\$0.70	
	86,731	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOP LAMP	\$0.00	\$7.01
	86,732	51212 01-4500-4230-46390	939000 T10-09 DODGE 2500	TEMP REPAIR TERM	\$10.68	
	86,732	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TEMP REPAIR TERM	\$1.19	
	86,732	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TEMP REPAIR TERM	\$0.00	\$11.87

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	86,733	51212 01-4500-4230-46395	939500 ELGIN SWEEPER	TRUCK#5 SWITCH	\$30.51	
	86,733	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#5 SWITCH	\$3.37	
	86,733	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#5 SWITCH	\$0.00	\$33.88
	86,734	51212 01-4500-4230-46395	939500 ELGIN SWEEPER	TRUCK#15 SWITCH	\$30.51	
	86,734	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#15 SWITCH	\$3.37	
	86,734	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#15 SWITCH	\$0.00	\$33.88
	86,735	51212 01-4500-4230-46388	938800 T8-18 INTERNATIONAL TRUCK	TRUCK#8 PARTS	\$59.97	
	86,735	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#8 PARTS	\$6.62	
	86,735	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#8 PARTS	\$0.00	\$66.59
	86,736	51212 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	WRENCH	\$39.86	
	86,736	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WRENCH	\$4.40	
	86,736	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WRENCH	\$0.00	\$44.26
	86,737	51212 01-4500-4230-46388	938800 T8-18 INTERNATIONAL TRUCK	LED LAMP MOUNT	\$67.58	
	86,737	51212 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	LED LAMP MOUNT	\$67.58	
	86,737	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LED LAMP MOUNT	\$7.46	
	86,737	51212 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LED LAMP MOUNT	\$7.47	
	86,737	51212 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LED LAMP MOUNT	\$0.00	\$150.09
AL McCULLOCH'S LOCK SERVICE						
	86,801	51213 01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC LOCK REPAIR	\$88.50	
	86,801	51213 01-0000-0200-00325	HST RECEIVABLE100%	VPCC LOCK REPAIR	\$11.50	
	86,801	51213 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC LOCK REPAIR	\$0.00	\$100.00
TOWN RESIDENT						
	86,779	51214 01-0000-0090-99910	TAXES - CLEARING	JAN PAP REFUND	\$161.71	
	86,779	51214 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN PAP REFUND	\$0.00	\$161.71
MINISTRY OF FINANCE - M.T.O. *						
	86,742	51215 01-1000-4240-01627	VIOLATIONS - M.O.T.	JAN COURT COSTS	\$74.25	
	86,742	51215 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN COURT COSTS	\$0.00	\$74.25
MISTER SAFETY SHOES (FORMERLY						
	86,778	51216 01-5000-6050-40290	UNIFORMS & CLOTHING	PARKS RUBBER BOOTS	\$139.90	
	86,778	51216 01-0000-0200-00325	HST RECEIVABLE100%	PARKS RUBBER BOOTS	\$18.19	
	86,778	51216 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS RUBBER BOOTS	\$0.00	\$158.09
NELLA CUTLERY (HAMILTON) INC						
	86,806	51217 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	BLADE SHARPENING	\$60.00	
	86,806	51217 01-0000-0200-00325	HST RECEIVABLE100%	BLADE SHARPENING	\$7.80	
	86,806	51217 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADE SHARPENING	\$0.00	\$67.80

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NEW ERA GRAFIX INC						
	86,796	51218 01-5100-4100-40290	UNIFORMS AND CLOTHING	HIGH VISIBILITY UNIFORMS	\$350.90	
	86,796	51218 01-5000-6020-40290	UNIFORMS & CLOTHING	HIGH VISIBILITY UNIFORMS	\$1,204.70	
	86,796	51218 01-5200-4100-40290	UNIFORMS AND CLOTHING	HIGH VISIBILITY UNIFORMS	\$293.05	
	86,796	51218 01-5000-6050-40290	UNIFORMS & CLOTHING	HIGH VISIBILITY UNIFORMS	\$1,383.55	
	86,796	51218 01-0000-0200-00325	HST RECEIVABLE100%	HIGH VISIBILITY UNIFORMS	\$45.62	
	86,796	51218 01-0000-0200-00325	HST RECEIVABLE100%	HIGH VISIBILITY UNIFORMS	\$156.61	
	86,796	51218 01-0000-0200-00325	HST RECEIVABLE100%	HIGH VISIBILITY UNIFORMS	\$38.10	
	86,796	51218 01-0000-0200-00325	HST RECEIVABLE100%	HIGH VISIBILITY UNIFORMS	\$179.86	
	86,796	51218 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HIGH VISIBILITY UNIFORMS	\$0.00	\$3,652.39
NOVEXCO						
	86,767	51219 01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$24.42	
	86,767	51219 01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$50.91	
	86,767	51219 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$2.70	
	86,767	51219 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$5.62	
	86,767	51219 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$83.65
OLDE BAKERY CAFE						
	86,768	51220 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC BIRTHDAY CAKE	\$17.00	
	86,768	51220 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BIRTHDAY CAKE	\$0.00	\$17.00
	86,769	51220 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC PIRATE CAVE COOKIES	\$57.60	
	86,769	51220 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PIRATE CAVE COOKIES	\$0.00	\$57.60
	86,770	51220 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC BIRTHDAY CAKES	\$34.00	
	86,770	51220 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BIRTHDAY CAKES	\$0.00	\$34.00
OLDE TYME TAXI						
	86,764	51221 01-1001-4000-41560	CONTRACTS	JAN PARA TAXI	\$3,884.78	
	86,764	51221 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN PARA TAXI	\$429.10	
	86,764	51221 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN PARA TAXI	\$0.00	\$4,313.88
OMAA						
	86,777	51222 01-0900-4000-40600	MEMBERSHIP FEES	2018 OMAA MEMBERSHIP	\$396.86	
	86,777	51222 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 OMAA MEMBERSHIP	\$43.84	
	86,777	51222 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2018 OMAA MEMBERSHIP	\$0.00	\$440.70
ZONE 4 OAPSB						
	86,760	51223 01-3230-4000-40600	MEMBERSHIP FEES	OAPSB ZONE4 MEMBERSHIP	\$50.00	
	86,760	51223 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB ZONE4 MEMBERSHIP	\$0.00	\$50.00
ONTARIO SOUTHLAND RAILWAY INC.						

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	86,702	51224 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	JAN FLASHING LITS MAINT	\$3,267.99	
	86,702	51224 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN FLASHING LITS MAINT	\$0.00	\$3,267.99
ONTARIO MUNICIPAL TAX AND REVE						
	86,787	51225 01-1300-4000-40600	MEMBERSHIP FEES	2018 MEMBERSHIP #1073	\$218.78	
	86,787	51225 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2018 MEMBERSHIP #1073	\$24.17	
	86,787	51225 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2018 MEMBERSHIP #1073	\$0.00	\$242.95
OXFORD COUNTY ***						
	86,681	51226 01-3000-4000-40630	STAFF TRAINING	2017 FIRE DEPT DEFIB TRAINING	\$650.00	
	86,681	51226 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2017 FIRE DEPT DEFIB TRAINING	\$0.00	\$650.00
OXFORD COUNTY ***						
	86,786	51227 01-0000-0250-61503	GC18-191-NTL W-SEWER	REVIEW N TWN LN W SANITARY	\$2,000.00	
	86,786	51227 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REVIEW N TWN LN W SANITARY	\$0.00	\$2,000.00
OXFORD CTY ROAD SUPERVISOR AS						
	86,780	51228 01-4500-4000-40630	STAFF TRAINING	AORS TRADE SHOW REG	\$200.00	
	86,780	51228 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AORS TRADE SHOW REG	\$0.00	\$200.00
OXFORD MOBILE FLEET SERVICE						
	86,775	51229 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	AERIAL#1 CHECK UP	\$194.71	
	86,775	51229 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AERIAL#1 CHECK UP	\$21.50	
	86,775	51229 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AERIAL#1 CHECK UP	\$0.00	\$216.21
PARKSMART INC.						
	86,683	51230 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	JAN PKG SYS FEES	\$902.10	
	86,683	51230 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN PKG SYS FEES	\$99.65	
	86,683	51230 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN PKG SYS FEES	\$0.00	\$1,001.75
P M HYDRAULICS ***						
	86,705	51231 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	PW PARTS	\$612.48	
	86,705	51231 01-4500-4230-46386	938603 T6-11 FREIGH TRUCK	PW PARTS	\$10.53	
	86,705	51231 01-4500-4230-46426	942600 PRESSURE WASHER	PW PARTS	\$175.59	
	86,705	51231 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW PARTS	\$67.66	
	86,705	51231 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW PARTS	\$1.16	
	86,705	51231 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW PARTS	\$19.39	
	86,705	51231 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW PARTS	\$0.00	\$886.81
	86,709	51231 01-4500-4230-46426	942600 PRESSURE WASHER	PW PARTS	\$13.20	
	86,709	51231 01-4500-4230-46395	939500 ELGIN SWEEPER	PW PARTS	\$100.83	
	86,709	51231 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	PW PARTS	\$10.73	
	86,709	51231 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW PARTS	\$1.46	

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	86,709	51231 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW PARTS	\$11.14	
	86,709	51231 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW PARTS	\$1.19	
	86,709	51231 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW PARTS	\$0.00	\$138.55
	86,807	51231 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	OLYMPIA MACHINE HOSE	\$20.20	
	86,807	51231 01-0000-0200-00325	HST RECEIVABLE100%	OLYMPIA MACHINE HOSE	\$2.63	
	86,807	51231 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OLYMPIA MACHINE HOSE	\$0.00	\$22.83
	86,808	51231 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	AREMA OLYMPIA MACHINE PARTS	\$274.59	
	86,808	51231 01-0000-0200-00325	HST RECEIVABLE100%	AREMA OLYMPIA MACHINE PARTS	\$35.70	
	86,808	51231 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AREMA OLYMPIA MACHINE PARTS	\$0.00	\$310.29
PUROLATOR COURIER LTD						
	86,762	51232 01-1000-4000-40240	COURIER CHARGES	POSTAGE METRE CHQ COURIER	\$14.24	
	86,762	51232 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE METRE CHQ COURIER	\$1.57	
	86,762	51232 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE METRE CHQ COURIER	\$0.00	\$15.81
	86,783	51232 01-1000-4000-40240	COURIER CHARGES	COURIER CHRGS	\$38.32	
	86,783	51232 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER CHRGS	\$4.24	
	86,783	51232 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER CHRGS	\$0.00	\$42.56
TOWN RESIDENT						
	86,747	51233 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2017-132	\$1,000.00	
	86,747	51233 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2017-132	\$0.00	\$1,000.00
REGIS AUTO PARTS						
	86,718	51234 01-4500-4230-46395	939500 ELGIN SWEEPER	FILTERS	\$42.02	
	86,718	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTERS	\$4.64	
	86,718	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTERS	\$0.00	\$46.66
	86,719	51234 01-4500-4230-46402	940200 LEAF MACHINE	FILTERS	\$58.08	
	86,719	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTERS	\$6.42	
	86,719	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTERS	\$0.00	\$64.50
	86,720	51234 01-4500-4230-46402	940200 LEAF MACHINE	AIR FILTERS	\$103.68	
	86,720	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FILTERS	\$11.46	
	86,720	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILTERS	\$0.00	\$115.14
	86,721	51234 01-4500-4230-46391	939100 1987 Champion Grader	TRUCK #11 PARTS	\$86.70	
	86,721	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK #11 PARTS	\$9.58	
	86,721	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK #11 PARTS	\$0.00	\$96.28
	86,722	51234 01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	OIL FILTERS	\$99.10	
	86,722	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL FILTERS	\$10.95	
	86,722	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL FILTERS	\$0.00	\$110.05

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,723	51234 01-4500-4230-46397	939700 SIDEWALK TRACTOR	FILTER	\$18.12	
	86,723	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTER	\$2.01	
	86,723	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTER	\$0.00	\$20.13
	86,724	51234 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	FILTERS	\$163.09	
	86,724	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILTERS	\$18.02	
	86,724	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILTERS	\$0.00	\$181.11
	86,793	51234 01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	FIRE DEPT BLDG SUPPLIES	\$4.16	
	86,793	51234 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT BLDG SUPPLIES	\$0.46	
	86,793	51234 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT BLDG SUPPLIES	\$0.00	\$4.62
RELIANCE HOME COMFORT						
	86,802	51235 01-5100-4100-41550	MAINTENANCE CONTRACTS	VPCC WATER TANK RENT	\$384.93	
	86,802	51235 01-0000-0200-00325	HST RECEIVABLE100%	VPCC WATER TANK RENT	\$50.05	
	86,802	51235 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC WATER TANK RENT	\$0.00	\$434.98
RIETTA'S DECOR & DESIGN CENTRE						
	86,799	51236 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PARKS PAINT & SUPPLIES	\$163.96	
	86,799	51236 01-0000-0200-00325	HST RECEIVABLE100%	PARKS PAINT & SUPPLIES	\$21.31	
	86,799	51236 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS PAINT & SUPPLIES	\$0.00	\$185.27
ROCK SOLID DESIGNS						
	86,686	51237 01-4500-4200-41750	SNOW REMOVAL	JAN PKG LOT SNOW REMOVAL	\$7,387.78	
	86,686	51237 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN PKG LOT SNOW REMOVAL	\$816.02	
	86,686	51237 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN PKG LOT SNOW REMOVAL	\$0.00	\$8,203.80
	86,687	51237 01-4500-4221-41500	CONTRACTED SERVICES	TOWN N SIDE SNOW REMOVAL-JAN	\$2,869.63	
	86,687	51237 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN N SIDE SNOW REMOVAL-JAN	\$316.97	
	86,687	51237 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN N SIDE SNOW REMOVAL-JAN	\$0.00	\$3,186.60
	86,812	51237 01-5000-6020-41750	LOT SNOW REMOVAL & SANDING	JAN SNOW PLOW/SAND/SALT	\$1,375.00	
	86,812	51237 01-5100-4100-41750	LOT SNOW REMOVAL & SANDING	JAN SNOW PLOW/SAND/SALT	\$1,655.00	
	86,812	51237 01-5000-6040-41750	LOT SNOW REMOVAL & SANDING	JAN SNOW PLOW/SAND/SALT	\$1,565.00	
	86,812	51237 01-5200-4100-41750	LOT SNOW REMOVAL & SANDING	JAN SNOW PLOW/SAND/SALT	\$1,245.00	
	86,812	51237 01-0000-0200-00325	HST RECEIVABLE100%	JAN SNOW PLOW/SAND/SALT	\$178.75	
	86,812	51237 01-0000-0200-00325	HST RECEIVABLE100%	JAN SNOW PLOW/SAND/SALT	\$215.15	
	86,812	51237 01-0000-0200-00325	HST RECEIVABLE100%	JAN SNOW PLOW/SAND/SALT	\$203.45	
	86,812	51237 01-0000-0200-00325	HST RECEIVABLE100%	JAN SNOW PLOW/SAND/SALT	\$161.85	
	86,812	51237 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN SNOW PLOW/SAND/SALT	\$0.00	\$6,599.20
BALLOON IN A BOX						
	86,800	51238 01-5100-6060-40420	PROGRAM SUPPLIES	VPCC PIRATE CAVE BALLOONS	\$150.00	

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	86,800	51238 01-0000-0200-00325	HST RECEIVABLE100%	VPCC PIRATE CAVE BALLOONS	\$19.50	
	86,800	51238 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC PIRATE CAVE BALLOONS	\$0.00	\$169.50
R & B SHULMAN INC.						
	86,748	51239 10-0000-3657-80000	MATERIALS	BELL ST SIGNS REPAIR	\$673.22	
	86,748	51239 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BELL ST SIGNS REPAIR	\$74.37	
	86,748	51239 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL ST SIGNS REPAIR	\$0.00	\$747.59
SMITH-PEAT ROOFING & METAL LTD						
	86,685	51240 10-0000-3126-80000	MATERIALS	PMT#2 TOWN HALL ROOF REPLACE	\$110,918.62	
	86,685	51240 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PMT#2 TOWN HALL ROOF REPLACE	\$0.00	\$11,091.86
	86,685	51240 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PMT#2 TOWN HALL ROOF REPLACE	\$11,026.24	
	86,685	51240 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PMT#2 TOWN HALL ROOF REPLACE	\$0.00	\$110,853.00
SOAK IT UP INC						
	86,688	51241 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$36.12	
	86,688	51241 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.00	
	86,688	51241 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$40.12
	86,689	51241 01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$18.00	
	86,689	51241 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$2.34	
	86,689	51241 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$20.34
	86,690	51241 01-2000-4015-41540	RENTAL	CARRS WLKWKY MAT RENTAL	\$18.00	
	86,690	51241 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWKY MAT RENTAL	\$2.34	
	86,690	51241 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWKY MAT RENTAL	\$0.00	\$20.34
	86,691	51241 01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$36.12	
	86,691	51241 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.00	
	86,691	51241 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$40.12
SPECTRUM COMMUNICATIONS LTD.						
	86,743	51242 01-1002-4000-41550	MAINTENANCE CONTRACTS	REMOVE CABLE ON ROOF	\$53.42	
	86,743	51242 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REMOVE CABLE ON ROOF	\$5.91	
	86,743	51242 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REMOVE CABLE ON ROOF	\$0.00	\$59.33
STAPLES ADVANTAGE						
	86,692	51243 01-3400-4000-40200	OFFICE SUPPLIES	BLDG INSPECT STATIONARIES	\$120.52	
	86,692	51243 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BLDG INSPECT STATIONARIES	\$13.32	
	86,692	51243 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLDG INSPECT STATIONARIES	\$0.00	\$133.84
	86,765	51243 01-1000-4000-40850	HEALTH & SAFETY COMMITTEE E	FIRST AID SUPPLIES	\$63.49	
	86,765	51243 01-1000-4000-40200	OFFICE SUPPLIES	FIRST AID SUPPLIES	\$14.52	
	86,765	51243 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRST AID SUPPLIES	\$7.01	

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	86,765	51243 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRST AID SUPPLIES	\$1.60	
	86,765	51243 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST AID SUPPLIES	\$0.00	\$86.62
	86,766	51243 01-4500-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$112.06	
	86,766	51243 01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$34.37	
	86,766	51243 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$12.38	
	86,766	51243 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$3.80	
	86,766	51243 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$162.61
STEVE'S ELECTRIC ***						
	86,811	51244 01-5000-6040-41700	BLDG REPAIRS & MAINT	LIGHT REPAIR	\$89.00	
	86,811	51244 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT REPAIR	\$11.57	
	86,811	51244 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT REPAIR	\$0.00	\$100.57
STEWART OVERHEAD DOOR CO. LTD						
	86,682	51245 01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	FIRE DEPT GARAGE DOOR REPAIR	\$1,979.23	
	86,682	51245 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT GARAGE DOOR REPAIR	\$218.62	
	86,682	51245 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT GARAGE DOOR REPAIR	\$0.00	\$2,197.85
STONETOWN SUPPLY SERVICES(ING)						
	86,774	51246 01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$39.96	
	86,774	51246 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$4.42	
	86,774	51246 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$44.38
STRONG MACDOUGALL OUDEKERK PRO						
	86,693	51247 01-3400-4000-40710	LEGAL FEES	OPEN BLDG PERMIT ADVICE	\$1,091.38	
	86,693	51247 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OPEN BLDG PERMIT ADVICE	\$120.55	
	86,693	51247 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPEN BLDG PERMIT ADVICE	\$0.00	\$1,211.93
	86,795	51247 01-1000-4000-45900	LAND SALE EXPENSES	HERITAGE UNDERTAKING ADVICE	\$356.16	
	86,795	51247 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HERITAGE UNDERTAKING ADVICE	\$39.34	
	86,795	51247 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HERITAGE UNDERTAKING ADVICE	\$0.00	\$395.50
TETRA-CHEM INDUSTRIES LTD.						
	86,739	51248 01-4500-4230-46431	VEHICLE MAINTENANCE	DEGREASER	\$691.97	
	86,739	51248 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DEGREASER	\$76.43	
	86,739	51248 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEGREASER	\$0.00	\$768.40
TETRA TECH CANADA INC.						
	86,756	51249 01-0900-4000-40710	LEGAL FEES	WEG APPLICATION REVIEW	\$3,424.48	
	86,756	51249 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEG APPLICATION REVIEW	\$378.26	
	86,756	51249 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEG APPLICATION REVIEW	\$0.00	\$3,802.74
TOWN RESIDENT						

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	86,746	51250 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2015-176	\$1,000.00	
	86,746	51250 01-0000-0250-61107	GC15-959-200 ALBERT-DRIVEWAY	DAMDP REFUND 2015-176	\$0.00	\$424.14
	86,746	51250 01-0000-0250-61107	GC15-959-200 ALBERT-DRIVEWAY	DAMDP REFUND 2015-176	\$0.00	\$375.17
	86,746	51250 01-4500-4000-01498	MISCELLANEOUS - RECOVERIES	DAMDP REFUND 2015-176	\$0.00	\$75.00
	86,746	51250 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2015-176	\$0.00	\$125.69
TILLSONBURG FIRE & SAFETY EQUI						
	86,708	51251 01-4500-5013-80000	MATERIALS - LEAF COLLECTION	FIRE EXTINGUISHER RECHRG	\$24.88	
	86,708	51251 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE EXTINGUISHER RECHRG	\$2.75	
	86,708	51251 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE EXTINGUISHER RECHRG	\$0.00	\$27.63
WASTE CONNECTIONS OF CANADA						
	86,680	51252 01-3000-4100-41550	MAINTENANCE CONTRACTS	FIRE DEPT GARBAGE SERVICES	\$209.32	
	86,680	51252 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT GARBAGE SERVICES	\$23.12	
	86,680	51252 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT GARBAGE SERVICES	\$0.00	\$232.44
PSB REIMBURSEMENT						
	86,759	51253 01-3230-4000-41020	PROMOTION & MEALS	JAN INTERNET+MEETING REFRESH	\$14.17	
	86,759	51253 01-3230-4000-41520	COMMUNICATION	JAN INTERNET+MEETING REFRESH	\$55.92	
	86,759	51253 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN INTERNET+MEETING REFRESH	\$0.80	
	86,759	51253 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN INTERNET+MEETING REFRESH	\$6.17	
	86,759	51253 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN INTERNET+MEETING REFRESH	\$0.00	\$77.06
	86,761	51253 01-3230-4000-40600	MEMBERSHIP FEES	OAPSB 2018 MEMBERSHIP	\$1,133.06	
	86,761	51253 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB 2018 MEMBERSHIP	\$125.15	
	86,761	51253 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB 2018 MEMBERSHIP	\$0.00	\$1,258.21
WORK EQUIPMENT LTD.						
	86,710	51254 01-4500-4230-46397	939700 SIDEWALK TRACTOR	ROLLER CHAIN	\$133.39	
	86,710	51254 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROLLER CHAIN	\$14.73	
	86,710	51254 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROLLER CHAIN	\$0.00	\$148.12
	86,740	51254 01-4500-4230-46397	939700 SIDEWALK TRACTOR	OIL PRESSURE SENDER+OIL FILTER	\$111.36	
	86,740	51254 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL PRESSURE SENDER+OIL FILTER	\$12.30	
	86,740	51254 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL PRESSURE SENDER+OIL FILTER	\$0.00	\$123.66
XEROX CANADA LTD.						
	86,704	51255 01-4500-4000-40250	PHOTOCOPIER	PW COPIES OCT 30'17-JAN 31'18	\$29.01	
	86,704	51255 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW COPIES OCT 30'17-JAN 31'18	\$3.21	
	86,704	51255 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW COPIES OCT 30'17-JAN 31'18	\$0.00	\$32.22
	86,749	51255 01-3000-4000-40250	PHOTOCOPIER	FIRE DEPT COPIES 10/30/17-1/26	\$23.26	
	86,749	51255 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT COPIES 10/30/17-1/26	\$2.57	

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	86,749	51255 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT COPIES 10/30/17-1/26	\$0.00	\$25.83
	86,750	51255 01-1300-4000-40250	PHOTOCOPIER	ADMIN COPIES 10/26/17-1/25/18	\$739.86	
	86,750	51255 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADMIN COPIES 10/26/17-1/25/18	\$81.72	
	86,750	51255 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADMIN COPIES 10/26/17-1/25/18	\$0.00	\$821.58
	86,751	51255 01-4000-4000-40250	PHOTOCOPIER	ENG COPIES 10/26/17-1/25/18	\$22.66	
	86,751	51255 01-4500-4000-40250	PHOTOCOPIER	ENG COPIES 10/26/17-1/25/18	\$27.20	
	86,751	51255 01-3400-4000-40250	PHOTOCOPIER	ENG COPIES 10/26/17-1/25/18	\$40.78	
	86,751	51255 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG COPIES 10/26/17-1/25/18	\$2.50	
	86,751	51255 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG COPIES 10/26/17-1/25/18	\$3.00	
	86,751	51255 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG COPIES 10/26/17-1/25/18	\$4.51	
	86,751	51255 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG COPIES 10/26/17-1/25/18	\$0.00	\$100.65
THE VERDIN COMPANY						
	86,817	51256 10-0000-3132-80000	MATERIALS	50% OF CLOCK TOWR REPAIRS	\$13,680.00	
	86,817	51256 01-0000-0100-00100	BANK	50% OF CLOCK TOWR REPAIRS	\$0.00	\$13,680.00
UNION GAS						
	86,872 EFT	01-5000-6020-40350	NATURAL GAS	GAS DEC-JAN	\$2,916.60	
	86,872 EFT	01-3200-4100-40350	NATURAL GAS	GAS DEC-JAN	\$504.38	
	86,872 EFT	01-3000-4000-40350	NATURAL GAS	GAS DEC-JAN	\$923.97	
	86,872 EFT	01-5000-6050-40350	NATURAL GAS	GAS DEC-JAN	\$2,111.64	
	86,872 EFT	01-4500-4100-40350	NATURAL GAS	GAS DEC-JAN	\$2,597.82	
	86,872 EFT	01-5000-6040-40350	NATURAL GAS	GAS DEC-JAN	\$525.87	
	86,872 EFT	01-5000-6040-40350	NATURAL GAS	GAS DEC-JAN	\$74.66	
	86,872 EFT	01-5100-4100-40350	NATURAL GAS	GAS DEC-JAN	\$6,176.00	
	86,872 EFT	01-5200-4100-40350	NATURAL GAS	GAS DEC-JAN	\$1,356.65	
	86,872 EFT	01-6200-4100-40350	NATURAL GAS	GAS DEC-JAN	\$218.02	
	86,872 EFT	01-6200-4100-40350	NATURAL GAS	GAS DEC-JAN	\$70.79	
	86,872 EFT	01-2000-4020-40350	NATURAL GAS	GAS DEC-JAN	\$422.21	
	86,872 EFT	01-2000-4025-40350	NATURAL GAS	GAS DEC-JAN	\$2,486.60	
	86,872 EFT	01-2000-4015-40350	NATURAL GAS	GAS DEC-JAN	\$444.61	
	86,872 EFT	01-2000-4015-40350	NATURAL GAS	GAS DEC-JAN	\$213.43	
	86,872 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS DEC-JAN	\$1,954.55	
	86,872 EFT	01-0000-0200-00325	HST RECEIVABLE100%	GAS DEC-JAN	\$663.65	
	86,872 EFT	01-0000-0100-00100	BANK	GAS DEC-JAN	\$0.00	\$23,661.45
ROYAL BANK VISA						
	86,873 EFT	01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	VISA JAN 2018-FIRE DEPT	\$25.92	

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February 2018

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,873 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-FIRE DEPT	\$2.86	
	86,873 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-FIRE DEPT	\$0.00	\$28.78
ROYAL BANK VISA						
	86,874 EFT	01-4500-4230-46431	VEHICLE MAINTENANCE	VISA JAN 2018-TREASURY	\$50.00	
	86,874 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-TREASURY	\$0.00	\$50.00
ROYAL BANK VISA						
	86,875 EFT	01-4500-4230-46431	VEHICLE MAINTENANCE	VISA JAN 2018-PUBLIC WORKS	\$50.00	
	86,875 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-PUBLIC WORKS	\$0.00	\$50.00
ROYAL BANK VISA						
	86,876 EFT	01-6200-4000-40240	COURIER CHARGES	VISA JAN 2018-MUSEUM	\$51.02	
	86,876 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JAN 2018-MUSEUM	\$6.63	
	86,876 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-MUSEUM	\$0.00	\$57.65
ROYAL BANK VISA						
	86,877 EFT	01-4500-4000-40270	NEW EQUIPMENT	VISA JAN 2018-ENG	\$67.21	
	86,877 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-ENG	\$41.59	
	86,877 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-ENG	\$0.00	\$108.80
ROYAL BANK VISA						
	86,878 EFT	01-1000-4000-40710	LEGAL FEES	VISA JAN 2018-CLERK	\$31.25	
	86,878 EFT	01-1000-4000-40600	MEMBERSHIP FEES	VISA JAN 2018-CLERK	\$395.85	
	86,878 EFT	01-1000-4000-42900	MISCELLANEOUS EXPENSE	VISA JAN 2018-CLERK	\$0.00	\$12.00
	86,878 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA JAN 2018-CLERK	\$0.00	\$29.00
	86,878 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CLERK	\$3.45	
	86,878 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CLERK	\$43.72	
	86,878 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-CLERK	\$0.00	\$433.27
ROYAL BANK VISA						
	86,879 EFT	01-3400-4000-40630	STAFF TRAINING	VISA JAN 2018-BLDG INSPECT	\$396.86	
	86,879 EFT	01-3400-4000-40240	COURIER CHARGES	VISA JAN 2018-BLDG INSPECT	\$20.35	
	86,879 EFT	01-3400-4000-42900	MISCELLANEOUS EXPENSE	VISA JAN 2018-BLDG INSPECT	\$0.00	\$29.00
	86,879 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-BLDG INSPECT	\$43.84	
	86,879 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-BLDG INSPECT	\$2.25	
	86,879 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-BLDG INSPECT	\$0.00	\$434.30
ROYAL BANK VISA						
	86,880 EFT	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA JAN 2018-IT	\$742.56	
	86,880 EFT	01-1002-4000-40600	MEMBERSHIP FEES	VISA JAN 2018-IT	\$170.96	
	86,880 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-IT	\$18.88	

**Town of Ingersoll
 Monthly Cheque Disbursements
 February 2018**

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 83,913.77

<u>VENDOR NAME</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	86,880 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-IT	\$0.00	\$932.40
ROYAL BANK VISA						
	86,881 EFT	01-5000-4000-40600	MEMBERSHIP FEES	VISA JAN 2018-PARKS & REC	\$150.00	
	86,881 EFT	01-5000-4000-40600	MEMBERSHIP FEES	VISA JAN 2018-PARKS & REC	\$715.00	
	86,881 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JAN 2018-PARKS & REC	\$19.50	
	86,881 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JAN 2018-PARKS & REC	\$92.95	
	86,881 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-PARKS & REC	\$0.00	\$977.45
ROYAL BANK VISA						
	86,882 EFT	01-7000-4000-41300	TRADE SHOWS	VISA JAN 2018-ECON DEVEL	\$2,253.70	
	86,882 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-ECON DEVEL	\$0.00	\$2,253.70
ROYAL BANK VISA						
	86,883 EFT	01-0100-4000-40610	MEETINGS & CONFERENCES	VISA JAN 2018-CAO	\$91.58	
	86,883 EFT	01-0100-4000-40610	MEETINGS & CONFERENCES	VISA JAN 2018-CAO	\$107.87	
	86,883 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA JAN 2018-CAO	\$3,052.80	
	86,883 EFT	01-0100-4000-40610	MEETINGS & CONFERENCES	VISA JAN 2018-CAO	\$417.22	
	86,883 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA JAN 2018-CAO	\$145.73	
	86,883 EFT	01-0100-4000-40610	MEETINGS & CONFERENCES	VISA JAN 2018-CAO	\$105.83	
	86,883 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CAO	\$10.12	
	86,883 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CAO	\$11.91	
	86,883 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CAO	\$337.20	
	86,883 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CAO	\$46.08	
	86,883 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CAO	\$16.10	
	86,883 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JAN 2018-CAO	\$11.69	
	86,883 EFT	01-0000-0100-00100	BANK	VISA JAN 2018-CAO	\$0.00	\$4,354.13
					=====	
DISTRIBUTION TOTALS:					\$893,266.59	\$893,266.59
					=====	



DEPARTMENT: BUILDING

REPORT NO: B-003-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: February 2018 Building and By-Law Report

A. Chief Building Official and Facilities Manager

Facilities Management

Town Hall/Library roofing project is almost complete, the new skylight and windows have been installed.

The Building Automation System project is 90% complete, we are waiting on the system to be balanced and the engineer to sign off.

The new clock parts have been ordered, install will occur May/June.

By-Law Enforcement – February 2018

Total Complaints for 2018	5
Total # of letters sent	2
Total # closed to date, completed	0
Waiting for Compliance/Under Investigation	2
To be investigated	3

Complaint Summary

Total Complaints to Date (2018)	
Property Standards/Lot Maintenance	4
Building without permit	0
Zoning	1
Parking	0
Fencing	0
Swimming Pool	0
February 2018 Complaints	
Total # of Complaints	4
Property Standards/Lot Maintenance	3
Zoning	1

Note: Numbers won't add up to total number of complaints, as one complaint may have had 2 aspects to it or we may have stumbled upon something else at time of inspection.

Under February 2018 Complaints the indented topics (weeds, trees etc) is a breakdown of what type of Property Standards complaint we have received.

February 2018 **Permits** – 6 building permits for construction valued at \$80,000 were issued for the month of February.

- a. Total permits fees collected **\$1,848.13**
- b. Single and Multi-Unit for February - 0 single family dwellings & 0 Multi-Units (0 units) & 0 Semi-Detached Dwelling (0 units) & 0 Apartment dwellings
- c. **Total Single & Multi units permits over year to date (2018);**
 - 5 Single Family Dwelling permits
 - 0 Semi-detached Dwelling permits- 0 units
 - 0 Multi-Unit permits – 0 Units
 - 0 Apartments
- d. Total February Sewer and Water Permits – 0
- e. February Permit Comparison Summary and Permit Reports as follows:

Permit Comparison Summary from 2/1/2018 to 2/28/2018

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	1	\$155.00	\$0.00	\$0.00	\$0.00	\$7,300	2	\$529.00	\$0.00	\$0.00	\$0.00	\$12,000
Commercial	1	\$9,023.97	\$0.00	\$0.00	\$57,048.75	\$800,000	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Industrial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Residential	7	\$10,436.06	\$10,641.00	\$0.00	\$44,560.00	\$892,281	4	\$1,319.13	\$0.00	\$0.00	\$0.00	\$68,000

	Previous Year	Current Year
Total Permits Issued	9	6
Total Dwelling Units Created	3	0
Total Permit Value	\$1,699,581.00	\$80,000.00
Total Permit Fees	\$19,615.03	\$1,848.13

TOWN OF INGERSOLL Permit Summary From 2/1/2018 to 2/28/2018

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$12,000	2	\$12,000	2	\$0	0	\$0	0	\$0	0	\$0	0
Residential	\$68,000	4	\$0	0	\$60,000	3	\$8,000	1	\$0	0	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Industrial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Institutional	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
TOTALS	\$80,000	6	\$12,000	2	\$60,000	3	\$8,000	1	\$0	0	\$0	0

Respectfully Submitted,
 Shannon Vanderydt
 Chief Building Official/By-Law Enforcement Officer/Property Manager



DEPARTMENT: Clerk's Department

REPORT NO: C-010-18

COUNCIL MEETING DATE: March 5, 2018

SUBJECT: Clerk's Department Monthly Report

1. Closed Session Reporting

Council went into closed session on February 12, 2018 under Section 239. (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose to receive information from legal counsel regarding Southside Group - 400 Harris St.

2. Upcoming Legislation

Nothing to report at this time.

3. Museum

SUMMARY: Since the January Curator's Report, there have been a few more exciting things happening around the museum including more bookings, more research and more improvements to our collection database and storage areas.

Group Tours & Programming: Staff have a booking for the Winter Lights tour the museum offers, and a request for promotional literature about the Festival of Winter Lights. Oxford Christian Reformed School in Mt. Elgin has made their annual booking for two days of programming at the Museum School and with the cheese museum. The museum has also been contacted by the organizer of the annual London Free Press Shunpiker Tour. They are bringing the tour to Oxford County again and wish to include us on the program.

Research: Because of the Black History display Staff have also done some research on the story of Fred Moore, son of an escaped American slave. Fred was the son of Robert Leeper Moore who moved to Ingersoll with his wife and family from Norfolk County in 1871. Fred was born that year. He would later marry Effie Cornwell and work at Morrow's as a machinist before enlisting with the 168th Battalion in 1916. Once sent overseas he was transferred to the Canadian Railways Troops-a basically Black battalion used in the construction and repair of heavy and light gauge railways in Europe and on the front lines. Fred was in his 40s when he enlisted, but amazingly his older brother was 56 when he joined the Queen's Own Rifles in Toronto! Both men returned to Canada after the war.

Staff were also contacted by Carolin French of the Ingersoll Rural Cemetery Board on behalf of Veterans Affairs Canada. The Federal government was looking for information on the Norsworthy Monument.

Due to an earlier donation by Diana Sinclair, Staff have been doing some research on Richard Grigg who once lived in town and was an equally loquacious poet and contemporary of James McIntyre. Grigg was born in England in 1819 and died here in 1904. His son and namesake, was also born in England and came to Canada as the British Trade Commissioner to Canada. At some point he was also appointed head of British Intelligence in Canada, was sent to China to negotiate a new trade deal with Canada and China, and held numerous other posts before dying unexpectedly in Ottawa in 1916. He is buried here with his parents.

Visitors: Casual attendance has been low since the New Year, but the museum has had a couple of group tours in February, as well as a chance visit by employees of the Hansen Company which supplies the cheese industry; one was from Wisconsin (a self-professed cheese head), and the other from France. Both were impressed with our collection and display of dairy heritage.

Miscellaneous: Staff provided the Clerk's Department with some historical information to include with the heritage designation of the Carnegie Library building.

4. Human Resources

Human Resources highlights and initiatives for February 2018:

a. Recruitment

- Three new employee requisitions were received in February; applications are currently being accepted for the roles of Part-Time Facility Maintenance Worker and Lifeguard/Swim Instructor, with interviews for the position of Volunteer Firefighter set to commence in early March.
- Summer student interviews commenced in February and are anticipated to wrap up in March with offers of employment to be presented shortly thereafter.

b. Policy Development/Implementation

- HR is currently working on updating and developing a number of policies for internal use across all divisions.

c. Training and Development

- HR is currently working with the Town's management/supervisory team to establish a training schedule for all staff to receive WHMIS 2015 training in advance of the new system's full adoption later this year.

d. Senior Management Support

- Human Resources continues to provide ongoing HR support to the Senior Management team; from contract development and administration to the handling of personnel matters and the provision of general HR guidance; daily aid is provided as requested.

5. Crossing Guard Program

Management of the School Crossing Guard Program moved from the Ontario Provincial Police to the Town's Clerks Department in November of 2016. The Town of Ingersoll employs 12 dedicated adult Crossing Guards to ensure the safe crossing of students as they travel to and from school. The crossing guards work different hours depending on which schools are crossing at their station. There are currently 8 crossing locations throughout the Town.

Staff accept applications throughout the year for Crossing Guards and hire on an as-needed basis. Staff have been busy going through resumes and did conduct a couple of interviews in the month of January and are happy to have had an offer of employment accepted, however the Town is in need of 2-3 additional Reserve Crossing Guards. If anyone is interested or knows of someone that may be interested they can contact the Clerk's department directly and staff would be happy to provide information or resumes and a brief cover letter may be sent to Danielle Richard, Human Resource Coordinator at the Town Hall Office or through danielle.richard@ingersoll.ca

ATTACHMENTS

Clerk's Department Monthly Statistics - February 2018

	Current Month	Prior Yr. Month	Percentage	Year-to-date	Prior-Year-to-date	Percentage
MARRIAGE LICENCES						
In Town Marriage Licences	4	2	200%	7	4	175%
Out-of-Town Marriage Licences	2	6	33%	7	8	88%
CIVIL WEDDINGS						
Ceremonies Held	2	3	67%	3	5	60%
Ceremonies Booked	3	1	300%	7	4	175%
Burial Permits						
In Town Burial Permits	2	7	29%	10	13	77%
Out-of-Town Burial Permits	5	6	83%	7	11	64%
Commissioners of Oaths	15	19	79%	30	31	97%
Paratransit Tickets	567	241	235%	1031	435	237%
Parking Passes						
Day Parking Passes	0	0.0	0%	3	1.0	300%
Evening Parking Passes	1	3	33%	1	3	33%
24-Hour Parking Passes	2	0	0%	2	5	40%
Plaques Ordered						
Commemorative Plaques	0	1	0%	1	1	100%

Certificates Ordered	0	1	0%	1	0	0%
Transient Traders Licenses	0	0	0%	0	0	0%
Lottery Licenses	1	0	0%	1	0	0%
Lunch Wagon Permits	0	0	0%	1	0	0%
					0.00	

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Ingersoll Fire & Emergency Services

REPORT NO: F-006-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: Month End Report

FIRE CALLS

During the month of February the following represents the breakdown of fire responses by type:

- 2 – Institutional
- 7 – Residential
- 2 – Industrial
- 4 – Vehicles / M.V.C.
- 4 – Carbon Monoxide
- 1 – Burn Complaint

There was a \$0 fire loss during the month of February.

TRAINING

In February your firefighters upgraded their skills and knowledge in hazardous materials response. They were involved in preplan activities surrounding transportation and fixed site emergencies.

FIRE PREVENTION INSPECTIONS

The following represents the breakdown of fire prevention inspections by building class.

- 6 – Residential
- 3 – Assembly
- 1 – Business & Personal

PUBLIC EDUCATION

Firefighters attended an annual evacuation drill at Alexandra Hospital

Firefighters attended a fire drill at the Fusion Centre

Firefighters attended Royal Roads Public School to provide fire safety information to the primary grades.

BY-LAW ENFORCEMENT

By-Law enforcement investigations are conducted upon receipt of request or complaint. The following investigations conducted this month are broken down under by-law number and the number of investigations for that bylaw:

1 – Open Air Burn – Bylaw #13-4726

3 – Regulating Dogs – Bylaw # 01-3989

1 – Non Permit Signs – Bylaw # 08-4432

1 – Parking – Bylaw # 06-4327

There were 6 by-law investigations during the month of February that were resolved.

OTHER ACTIVITIES

Fire Chief attended an OAFCC zone meeting

Prepared by: John Holmes, Fire Chief/CEMC

Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: COMMUNITY SERVICES

REPORT NO: CS-004-18

COUNCIL MEETING DATE: March 5th, 2018

TITLE: 2018 February Monthly Report

- A department wide fee's report included subsidy programs will be presented at the April council meeting
- An advertising Report will also be prepared for the April council meeting
- Currently working on updating various lease agreements.
- Woodingford Lodge Emergency Evacuation Request

Facility Operation Highlights

- Parts have been ordered to begin fixes on the Dryton Unit
- POW Engineering has approved the addition of additional weepers to the exterior bricks to dry them out.
- May have to extend the Arena Ice Season by a week to accommodate minor hockey teams in playoffs.

Parks Department Highlights

- Plants in greenhouse being planted, watered and deadheaded.
- Cords from lights being wrapped and stored at shop
- Light decorations brought back to shop
- Worked on budget and staffing for the upcoming season.
- All staff wearing their Hi-Vis clothing now
- Met with ball diamond user groups to discuss the upcoming season
- Barricades were put out at Smith's Pond and Memorial during rains for high water coming on walking paths
- Damage in various parks because of flooding, Centennial the worst hit
- Met with Erie Thames about getting the poles in for netting at GE #2
- Met with Ted and Bill about Canterbury Folkfest
- Painted lunchroom and doors at shop to give it a fresh look
- Finished bring supplies back from Santa's Village to the shop

- Tractor and Riders have gone out for their annual service
- Trucks have been out for service
- Currently in the process of doing interviews for summer staff
- Tender is out for Riding mower, closes March 9
- Getting prices for windows and doors at shop

Programming Highlights

- Winter session ending next week. Spring session starting up March 19th.
- Looking into Kid proof to replace the babysitting and stay safe Red Cross courses. Kid proof offers other topics i.e. Never Be Lost for younger children, A Girls way, Social Netiquette for older children.
- Personal Training slow.
- Working on the Wt. room equipment leasing option
- Babysitting course March 4th full.
- March break camp registration going well. Lots of day only reg. almost at 30 kids for the week
- Co ed Ball started reg. March 1 (half full on first morning of registration)
- Working on summer day camp flyer with Fusion. In the last interviews for camp.

Aquatics Highlights

- Family day was a great success with 400 people going thru the pool between the hours of 12:00-4:00pm
- February is very busy with school coming every afternoon except Wednesdays
- Bronze Medallion exams were completed Feb 24. With everyone passing their medallion and emergency first aid.
- Things are progressing smoothly with the changeover to Lifesaving Society Lessons. Core plans & Lesson worksheets are ready to go. The Lifesaving program has been introduced to the staff and was very well received. Everyone is looking forward to teach it. Roll out of the program to the public to happen after March break.

Fusion Highlights

- A Valentine's Dance took place on February 9th. A total of 71 youth attended the dance.
- Feb 16th – 9 female youth went participated in a Tubing trip as part of the Female Fitness Program.
- Feb 24th – 7 females went curling at Ingersoll Curling Club as part of the Female Fitness Program
- On Saturday Feb 10th – 7 youth visited the London Aviation Museum as part of the STEM Program

- On Thursday Feb 22nd, Fusion opened up its doors to the public and had an Open House. 5 families toured the Centre. All 5 families registered their kids as new members.
- A ping pong table was purchased for the lounge. Ping Pong has become extremely popular.
- Our Pool table was refurbished by All Pro Billiards. Pool tournaments are now taking place on Friday's & Saturday's.
- The New Zumba program launched in February and on average there has been a total of 8 females participate in the weekly program.
- Fusion TV re-launched on social media this month
- Friday morning video announcements at IDCI launched in February. In our "Lights Camera Action" program with the assistance of Kevin Robinson youth create a short video announcement that showcases programs and events that are taking place at Fusion.
- Craig Boddy attended 2 school assemblies: Harrisfield and Laurie Hawkins for grades 6-8 students
- Andrea Brown and Jenna Biernaskie attended the Youth Rex re-launch on February 7th
- Andrea Brown and Tracy Smail attended the Committee of Youth Officers for the Province of Ontario annual conference from February 21-23
- Fusion's Fire Plan was submitted to the fire department and fire extinguisher training has been booked
- Funding report submitted to United Way
- As of February 27th there have been 30 new memberships for the month – this is the highest number of new memberships in a month that Fusion has seen in over 5 years!
- As of February 27th there have been a total of 1251 youth visits
- As of February 27th there have been 405 participants in the school outreach visits
- March Break programming – Each Full Time program is staff will facilitate an activity throughout the week of March Break. Activities include a St. Patrick's Day dance, Wood Slice Art, "So You Think You Can Bake" , Sports A Thon and a Coffee House

Prepared by: Kyle Stefanovic, Director of Parks & Recreation
 Approved by: William Tigert, CAO



DEPARTMENT: OPERATIONS

REPORT NO: OP-007-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: February 2018 Operations Report

Staff is working on design and tender documents for the upcoming 2018 Capital Program.

Engineering Services responded to 35 requests for locates or re-locates during February. This included emergency locates.

Respectfully Submitted
Sandra Lawson, P.Eng.
Town Engineer

A. Public Works Manager

MAINTENANCE

Winter Control

Events for December	2016	2017	2018
Roads	14	9	12
Sidewalks	11	7	11
Snow Loading	1	0	2

Equipment Repairs

- The street sweeper repairs and service has been completed. We will begin sweeping heavy debris from the curb lines where pothole repairs have taken place as soon as possible.

Road Maintenance

- Potholes are still being patched on a regular basis. Relatively warm weather and rain is causing new holes to develop and existing holes to increase in size. Any new or previously repaired holes that need attention should be reported to the Public Works Department at 519-485-2931.
- Core Benches
- Bench repairs and painting is ongoing.

Tree Trimming and Removal Tender

- Staff is awaiting a start date from Tabor Bros Tree Service to begin the annual tree trim and removal contract.

Sign's

- Numerous signs were damaged during the last significant snow fall and staff have been repairing and replacing them as necessary.

Truck Tenders

- Carrier Truck Centre in Woodstock was low bid on the truck #5 replacement tender and should be delivered in December of this year.
- Searles Motor Products in Ingersoll was awarded truck #9 tender.

Hazard Assessment

- The annual job hazard assessment of all Works activities has been completed by management and staff representatives. Any changes will be reviewed with staff during our activity and safety review.

Doug Wituik, Manager
Public Works Department

Prepared by: Sandra Lawson P.Eng., Town Engineer
Approved by: William Tigert, CAO



DEPARTMENT: TREASURY DEPARTMENT

REPORT NO: T-005-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: TREASURY DEPT. MONTHLY REPORT:

Mayor Comiskey and Members of Council

Department Activities and Information for the month of February 2018:

Treasury

1. The final budget was presented and approved at the February 8th Special Council Meeting.
2. Preparing the year end reporting for Federal and Provincial Gas Tax programs, OCIF, Canada 150 grant.
3. In process of finalizing 2017 yearend financial results and preparing 2017 financial statements, FIR and reconciling capital assets transactions. The 2017 year-end audit has been scheduled for March 13th through March 16th.
4. Finance and Property Tax Statistics:

76	2018 Property Tax Title Changes YTD
0	Properties registered for tax sales (2 plus years in arrears)
12	Extension Agreements
1	Properties to be sold by tax sale in 2018
\$0.00	Taxes on Supplemental / Omitted Assessments YTD
\$770,309	Property Taxes O/S February 28, 2018
\$3,136	Revenue – Treasurer Certificates, Title Changes, Other
\$16,553	Interest Earned
\$21,045	Interest on Overdue Taxes

Information Technology

1. Implemented a new GIS Server to host a new Asset mapping system.
2. Installed new computer lab at the Fusion Youth Center.

Monthly Statistics

Closed Tickets - 102
Opened Tickets -106
Still Outstanding - 4

Website Stats

Users – 5,257
Page Views – 15,725

Most Viewed Pages

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Victoria Park Community Centre (351 views)

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Clerk's Department

REPORT NO: C- 010-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: Noise By-law Exemption Request

OBJECTIVE

To receive Council approval for Noise By-law Exemption from First Baptist Church Ingersoll Inc.

BACKGROUND

In an effort to streamline processes, the Delegation By-law (16-4859) delegated authority to staff to approve the use of parks in the community and road closures for events.

However, under current noise by-law 94-3633 still requires Council approval for noise by-law exemptions.

As such staff are bringing forward the attached noise by-law exemption request from the First Baptist Church Ingersoll Inc.

ANALYSIS

This is the same request we receive from them every year. They request to operate sound equipment between 5:00 pm and 9:00 pm each Sunday night in Bonnie Mott Memorial Park commencing June 24th and ending on Sunday August 28th.

We have never had an issue with these events; therefore; staff have no hesitation recommending the exemption be approved.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-010-18 be received as information.

AND THAT an exemption to the noise by-law 94-3633 be approved for the following events:

Between 5:00 pm and 9:00 pm each Sunday night in Bonnie Mott Memorial Park commencing June 24th and ending on Sunday August 28th for the First Baptist Church Ingersoll.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Mr. Michael Graves, Clerk,
Town of Ingersoll,
130 Oxford St.,
Ingersoll Ont. N5C 2V5

RE: PARKS BYLAW: USE OF SOUND EQUIPMENT

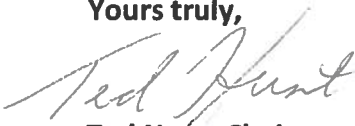
Dear Michael:

I am writing to request Council's consideration to waive the provision in the Parks Bylaw banning the use of sound equipment for events held in the Town's Parks for our 2018 Gospel Music in the Park program sponsored by First Baptist Church. The programs are held each Sunday evening in Bonnie Mott Memorial Park commencing on Sunday June 24th and ending on Sunday August 28th. This year we will celebrate the 25th year of Gospel Music in the Park on Sunday July 15th along with two groups, The Chapelaires and The Watchmen Quartet, who will celebrate 50 years of singing together. A special evening is being planned for the joint celebration.

The requested waiver is to operate sound equipment is between 5:00 PM and 9:00 PM each Sunday night. Attendance continues to grow with many people coming from out of Town and surrounding area. Council has been very supportive in past years to waive the ban and I look forward to the same support for our 25th year anniversary program.

Thank you for bringing this request to Council for their consideration and approval.

Yours truly,


Ted Hunt, Chairperson

January 18, 2018

RECEIVED

JAN 23 2018

TOWN OF INGERSOLL
CLERK/TREASURER

Mayor's Office

JAN 23 2018

RECEIVED



DEPARTMENT: Clerk's Department

REPORT NO: C- 012-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: Noise By-law Exemption Request - MTO

OBJECTIVE

To receive Council approval for Noise By-law Exemption request from MTO.

BACKGROUND

MTO is planning to upgrade the existing luminaires on Eight High Mast Poles and upgrading the corresponding power supply at Highway 401 and Culloden Road.

It is possible that this work will have to be done outside of the hours of limitation of our noise by-law including some night work.

As such MTO is requesting an exemption from out noise by-law from July 15, 2018 to September 15, 2018.

ANALYSIS

From time to time work of this nature must be done by agencies, departments and utilities. Council provides these exemptions for the greater good of the long term accomplishment of improved infrastructure over the short term effect of noise outside of the noise by-law.

INTERDEPARTMENTAL IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

THAT staff report C-012-18 be received as information.

AND THAT an exemption to the noise by-law 94-3633 be approved for the MTO project G.W.P. 3051-17-00 Upgrade of existing luminaires at Highway 401 and Culloden Road from July 15, 2018 to September 15, 2018.

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

Ministry of Transportation

Engineering Office
Environmental Section
West Region

659 Exeter Road
London Ontario N6E 1L3
Telephone: (519) 873-4563
Facsimile: (519) 873-4600

Ministère des Transports

Bureau du génie
Section de l'environnement
Région de l'Ouest

659, chemin Exeter
London (Ontario) N6E 1L3
Téléphone: (519) 873-4550
Télécopieur: (519) 873-4600



February 28, 2018

Attention: Michael Bowman, Town Councillor
Town of Ingersoll
130 Oxford St. (2nd Floor)
N5C 2V5

**RE: Highway 401 at Culloden Rd Upgrade of the Existing Luminaires on Eight High Mast Poles and the Replacement of the Corresponding Power Supply
G.W.P. 3051-17-00
Request for Exemption from Noise By-Law 94-3633 to Facilitate Work Outside of the Hours Permitted within the Town of Ingersoll**

The Ontario Ministry of Transportation (MTO) is undertaking a construction project for the upgrade of the existing luminaires on eight (8) high mast poles and replacement of the corresponding power supply within the Highway 401 and Culloden Road interchange in the Town of Ingersoll. The project is being undertaken to upgrade the aging luminaires in order to improve roadway lighting. The interchange improvements will include:

- Upgrade existing HPS luminaires with new LED lighting
- Upgrade the existing raising and lowering devices to top-latching systems
- Replace the existing power supply

An exemption from the Town of Ingersoll Noise By-Law (94-3633) is requested to facilitate construction work outside of the hours permitted within the Town of Ingersoll from July 15th to September 15th 2018.

The following information is provided in support of our application:

Applicant: Ontario Ministry of Transportation, West Region
659 Exeter Road, 3rd Floor
London, ON N6E 1L3

Attention: Bianca Rocha, Environmental Planner
Planning & Design, Environmental Section
Tel: (519) 873-4563

Note: Private construction firms, working under Contract for the MTO, will undertake the work.

During construction, it is anticipated that work will be completed under periodical day/night one or two lane closures for approximately 2-3 hours duration. Full lane closures will not be permitted. Lane closure will only be in effect when work is actively taking place within the construction zone.

To minimize disruptions to the traveling public, certain work will be completed outside of the hours permitted under the Town of Ingersoll's Noise By-law. This work will include flood lighting during night work operations as to not interfere with the visibility or operational safety of the drivers of vehicles on or near the adjacent lanes or opposing lane and also so as to not be directed towards residences adjacent to the highway. The primary sources of noise will include construction equipment such as truck mounted post drivers, excavators, cranes and impact wrenches.

The Contractor will be required to minimize idling of construction vehicles and to maintain equipment in good working order to mitigate noise impacts. Any complaints regarding construction noise will be investigated according to the provisions of the MTO's Environmental Guide for Noise.

We would appreciate your consideration of this request, at your earliest opportunity so that MTO may proceed to tender the project in March 2018, subject to funding and receipt of all approvals.

If you require anything further, please do not hesitate to contact the undersigned.

Regards,



Bianca Rocha
Environmental Planner
Ministry of Transportation
T: 519-873-4563
Bianca.Rocha@ontario.ca

cc. Yarong Wang – PHM Engineering Associate, MTO Central Region
Meghali Naik – Electrical Project Manager, SNC-Lavalin
Erin Reed – Assistant Environmental Planner



DEPARTMENT: TREASURY

REPORT NO: T-006-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: 2017 Transfer of funds to reserves

OBJECTIVE

This report recommends to allocate part of 2017 operating surplus funds into the Town's designated reserves to the extent that Town wide operations is not an overall deficit.

BACKGROUND

Council has the ability to allocate unused funds from operations in addition to the budgeted transfers to reserve and reserve funds. As part of the finalization of 2017 operations Staff reviewed the status of operating revenue and expenditures and identified funds that need to be carried forward to a future year. The funds will be used for future initiatives including unanticipated emergencies and opportunities as needed and upon Council's approval.

This practice is in compliance with the Municipal Act and PSAB standards.

ANALYSIS

During the 2017 year-end review of the Town operations Staff identified the following:

It has been a practice for a several years to transfer proceeds on sale of surplus municipal lands net of land sale expenses into a reserve. The 2017 land sale revenue net of land sale expense is \$129,216. Staff is recommending to transfer \$129,216 into the Industrial Lands Reserve Fund to fund future industrial land acquisitions.

The 2017 revenue for the lease of the industrial lands on Clarke Street equaled \$21,601. Staff is recommending to transfer this amount into the Unfinanced Industrial Land Reserve to reduce the unfinanced portion of the industrial lands.

The 2017 Building Permit Fees revenue exceeded the direct costs of providing the associated services by \$166,140.56. Staff is recommending to transfer this surplus into the Building Inspection Reserve to supplement projected or actual revenue shortfalls of the Building permit fees in any future years.

The 2017 budget in the amount of \$15,000 for the Pay Equity Study has not been utilized. Staff is recommending the transfer of \$15,000 to the Clerk's Operational Reserve to fund the study in 2018.

Once the 2017 year end process has been completed and the annual operating surplus has been finalized Staff will recommend further allocation of the 2017 surplus into the Town's designated reserves

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

No impact on the 2018 operating budget.

RECOMMENDATION

THAT the Council for the Town of Ingersoll receives as information the Treasury Department Report T-006-18.

AND THAT Council approve allocation of the part of the 2017 operating surplus as follows:

- a) A transfer of \$129,216 to the Industrial Lands Reserve Fund
- b) A transfer of \$21,601 to the Unfinanced Industrial Lands Reserve
- c) A transfer of \$166,140.56 to the Building Inspection Reserve
- d) A transfer of \$15,000 to the Clerk's Operational Reserve

Transfers total: \$331,957.56

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, Chief Administrative Officer



DEPARTMENT: Treasury

REPORT NO: T-007-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: 2017 Council Remuneration & Expense Report

OBJECTIVE

To provide Council with the 2017 Council Remuneration and Expenses Report for the year ended December 31, 2017 as required under the Municipal Act 2001.

BACKGROUND

In accordance with subsection 284(1) of the Municipal Act 2001, *"The Treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,*

- (a) each member of council in respect of his or her services as a member of council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body."*

ANALYSIS

Remuneration was paid as per 2014 Council Remuneration By-law 14-4750.

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

None.

DEPARTMENT REPORT NO. T-007-18
REGULAR MEETING OF COUNCIL
March 5, 2018

RECOMMENDATION

That Report No. T-007-18 Council Remuneration and Expenses for the year ended December 31, 2017 be received as information.

ATTACHMENTS

2017 Council Remuneration and Expense Report.

Prepared by: Iryna Koval, Director of Finance, Treasurer

Approved by: William Tigert, CAO

Town of Ingersoll
Statement of Council and Local Boards Remuneration and Expenses - Amended
For the period ending December 31, 2017
(in accordance with Section 284(1) of the *Municipal Act*)

	Town of Ingersoll				Police Services Board			Cemetery Board	Committee of Adjustment Honourarium	2017 Total Remuneration	
	Salary	Benefits	Travel & Expenses	Conferences & Seminars	Honourariums & Wages	Benefits	Conferences, Seminars & Exp			Salaries & Wages	Benefits & Expenses
	(1)	(2)	(2)	(2)	(1)	(2)	(2)	(1)	(1)	(1)	(2)
Ted Comiskey	\$29,241	\$7,148	\$3,246	\$17,715	-					\$29,241	\$28,109
Fred Freeman	\$21,402	\$7,807	\$1,633	\$5,599	\$2,910					\$24,311	\$15,038
Gordon Lesser	\$13,660	\$7,148	\$599	\$1,522	-					\$13,660	\$9,268
Kristine VanKooten-Bossence	\$13,660	\$7,588	\$25	\$0	-					\$13,660	\$7,613
Michael Bowman	\$13,660	\$7,148	\$561	\$2,843	-					\$13,660	\$10,552
Reagan Franklin	\$13,667	-	\$1,123	\$0	\$2,910					\$16,576	\$1,123
Brian Petrie	\$13,660	-	-	\$1,485	-			\$270		\$13,930	\$1,485
Rick Eus					\$4,804	-	\$2,378			\$4,804	\$2,378
Mhari Kersel					\$4,481	-				\$4,481	-
Darell Parker					\$718	-				\$718	\$0
Sherri Dayman					\$1,946	\$879	\$765			\$1,946	\$1,645
	\$118,948	\$36,839	\$7,185	\$29,164	\$17,770	\$879	\$3,143	\$270	\$0	\$136,988	\$77,211



DEPARTMENT: Treasury

REPORT NO: T-008-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: Development Charges Indexing

OBJECTIVE

To adjust the Town's Development Charges for inflation as prescribed in the Development Charges By-law 14-4760.

BACKGROUND

The Development Charges By-law #14-4760 section 15 states that the development charges may be adjusted annually on April 1st of each year, without amendment to the by-law, in accordance with the most recent twelve month change in the Statistics Canada Quarterly, *Construction Price Statistics*. The index is a measure of the building construction price increases and by applying the index to development charges is a means to ensure the funds collected reflect the cost to construct future capital assets.

ANALYSIS

The 2017 4th quarter annual index in the *Construction Price Statistics* has increased by 2.7%. The following are the Town's current and the proposed rates with the indexing applied.

Development Type	Current Rate (per unit)	Indexed Rate (per unit)	Increase
Singles & Semis	\$3,678	\$3,778	\$100
Large Apartment (2 or more bedrooms)	\$1,980	\$2,034	\$54
Small Apartment (Bachelor & 1 bedroom)	\$1,484	\$1,525	\$41
Rows & other multiples	\$2,721	\$2,794	\$73

INTERDEPARTMENTAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

Indexing the Town's development charges helps to mitigate the impact of inflationary increases on future growth-related costs. It is not new money to fund any additional needs.

RECOMMENDATION

That the Council for the Town of Ingersoll approve the Development Charge indexing of 2.7% effective April 1, 2018 in accordance with the Development Charges By-law #14-4760.

ATTACHMENT

None.

Prepared by: Iryna Koval, Director of Finance, Treasurer

Approved by: William Tigert, CAO



DEPARTMENT: Fire Services

REPORT NO: F-005-18

COUNCIL MEETING DATE: March 5, 2018

TITLE: Comments Regarding Proposed Changes to the FPPA

OBJECTIVE: To provide Council with information on the proposed changes to regulations under the Fire Prevention and Protection Act (FPPA).

BACKGROUND

The Ministry of Community Safety and Correctional Services (MCSCS) released two proposed regulations under the *Fire Protection and Prevention Act, 1997* related to new requirements for Mandatory training and certification for firefighters, Community risk assessments, and Public reporting of emergency response times. MCSCS is seeking public feedback on all three regulations by March 11, 2018.

ANALYSIS

Municipal Councils are being asked to provide comment on three proposed changes to regulations under the Fire Protection and Prevention act. The changes are outlined in the attached briefing note from AMO and each presents their own set of challenges.

The first proposal is Mandatory certification. This has never been part of the Ontario Fire Service. It has always been left up to the individual fire service to set the level of training required to meet the needs of the community they serve and to provide the level of service set by their respective Councils. Although the Ingersoll Fire & Emergency Service (IFES) has always strived to provide the best and most relevant training that can be delivered, mandatory certification would come with financial challenges and difficult time lines. The compliance process that will be offered to firefighters already employed will decrease the burden initially but moving forward training programs will have to be modified to fit into the two year window that is being proposed and testing venues will need to be found. Particular attention will have to be given to certifications that are prerequisites for progressive levels of training.

There are several certifications that are proposed and the following will explain how this affects our service:

1. Suppression Firefighters – All firefighters are trained to this level but the program will have to be approved to continue to be delivered in house and modified to fit into the two year window. Testing venues will need to be found to meet certification requirements.
2. Pump Operations – All firefighters are trained to this level and in house certified trainers are being developed currently but the program will have to be approved to continue to be delivered. Testing venues will have to be found.
3. Officer/Supervisor – All officers are trained to this level with an in house program but the program will have to be approved to continue to be delivered. Testing venues and possibly third party programs will have to be found.
4. Public Education – It is not currently known if this would be a program supervisor or the firefighters that provide the public education that would need to be certified. If it is the latter then all firefighters would have to be trained to this level at significant cost. If it is the former then all full time staff would have the qualifications through the compliance process.
5. Fire Prevention Inspections – All full time staff hold these qualifications
6. Instructors – All full time staff hold these qualifications but all Volunteer officers would need to be trained to this level at significant cost to continue to train new recruit firefighters.
7. Dispatch – Our provider is a third party so it does not affect our service for the majority of our calls for service. We dispatch ourselves to minor incidents in order to reduce the cost. This may have to stop as of the effective date of the proposed changes which would add to the cost of our dispatch service. Note that all of our third party dispatchers and the facility that provides dispatch services to us hold these qualifications.
8. Fire Investigation – All full time personnel would be certified to this level but training and testing venues would need to be found moving forward.
9. Technical Rescue – Training courses and testing venues would be needed to complete the certification in the two years allowed.
10. Hazmat – This is not a service that is provided. Due to the high cost and the level of training required a third party is used. This would not affect our service at the technician level but the next level down (operations) is part of the Firefighter certification so all new hires past January 1, 2019 would need this certification.
11. It is still unknown if auto extrication will be allowed as part of the firefighter certification since it is classified as technical rescue in NFPA 1006. Certification will be needed within the two year window allowed for technical rescue.

The certification of all firefighters is a significant step forward in public safety but it is the two year window for training and only applying that two year window to the basic firefighter level that creates the difficulties. It would be beneficial to have that training window extended and apply to all areas of certification.

The Second proposal is a risk assessment. This is an overall assessment of the buildings within the Town and parts of the population that are at the greatest risk within the community. Parts of the assessment have been completed through our emergency management plan and the rest can be accomplished within the time frame given. There is an indication that a template would be provided or some direction as to a format that is to be used. This will help facilitate the completion by the year 2024.

The third proposal is public reporting of response times. Currently the proposal is to report the times but it is unknown at this time whether there will be a further requirement to meet a particular threshold for those times.

The MCSCS is requesting comment from both Municipal Councils and Fire Chiefs by March 11th to the first two proposals and comments to the public reporting proposal by March 18th. Attached is a briefing note from AMO to assist Council in formulating their response.

INTERDEPARTMENTAL IMPLICATIONS

None anticipated

FINANCIAL IMPLICATIONS

While the net financial impact is not known fully it is anticipated that there would be additional funds needed for training.

RECOMMENDATION

THAT Council receives report number F005-18 as information.

ATTACHMENTS

Briefing Note from AMO.
Proposed Regulation – Firefighter Certification
Proposed Regulation – Community Risk Profile
Proposed Regulation – Public Reports

Prepared by: John Holmes, Fire Chief
Approved by: William Tigert, CAO

January 30, 2018

Draft MCSCS Regulations on Mandatory Certification and Training for Firefighters and Community Risk Assessments by Municipalities- Briefing Note

ISSUE:

On January 25, 2018, The Ministry of Community Safety and Correctional Services (MCSCS) released draft regulations under the *Fire Protection and Prevention Act* (FPPA) regarding:

- 1) Mandatory Certification and Training for Firefighters; and
- 2) Community Risk Assessments by Municipalities.

Responses to these draft regulations are due March 11, 2018.

The draft regulation on Public Reporting on Fire Responses by Municipalities has not been shared for review or consultation. We understand that it is to be released shortly and will also be due March 11, 2018.

This briefing note has been prepared to assist AMO members in the development of their municipal responses to the draft MCSCS fire regulations. Please work with your Fire Chief and fire services to develop a comprehensive response for your municipality.

BACKGROUND:

WHAT:

- In January 2017, the MCSCS established an advisory Fire Safety Technical Table (the Table) as part of a mandate commitment to provide recommendations to modernize fire service delivery.
- The Table consists of MCSCS and Ontario Fire Marshal (OFM) executive and staff, the Ontario Professional Fire Fighters Association, the Toronto Fire Fighters Association, the Ontario Fire Chiefs Association (OAFC), Fire Chiefs from full-time, composite and volunteer services, Toronto Fire Services, and for the municipal government perspective- an AMO staff member and a lower tier CAO representative.
- The Table was established to review new and emerging challenges in fire safety with a view to identifying opportunities to enhance delivery in Ontario, such as:
 - Firefighter training and professionalism (e.g., identification of specialized knowledge requirements and core competencies);
 - Public education and prevention measures, including community risk assessments;
 - Provincial standards for fire services, such as fire service dispatch; and
 - Public reporting of fire service data.
- It must be emphasized that the Table has only been advisory. MCSCS, as informed by the Table, will develop recommendations for the MCSCS Minister's final approval.

- Municipal governments under the FPPA are required to:

Municipal responsibilities

2. (1) Every municipality shall,

(a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and

(b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.

Methods of providing services

(2) In discharging its responsibilities under subsection (1), a municipality shall,

(a) appoint a community fire safety officer or a community fire safety team; **or**

(b) establish a fire department

WHY:

- The Fire Safety Technical Table was established to address public safety and firefighter safety gaps identified by the Coroner's Inquests over the last several years.
- The Table has had active discussions on modernizing fire standards for firefighters' training and certification, community risk assessment, and public reporting on fire responses.
- Third party training for technical rescues, such as the tragic ice-training incident in SW Ontario that was the subject of a 2017 Coroner's inquest, is not addressed in these draft regulations.
- There appears to be a past informal agreement made around 2012 between MCSCS, OFM, the OAFCA, and fire services that Ontario would use the National Fire Protection Association (NFPA) standards going forward. Neither AMO nor its members were part of this discussion or decision.
- The [National Fire Protection Association](#) is a United States trade association, with some international members, that creates and maintains private, copyrighted standards and codes for usage and adoption by local governments.
- One of the most notable features about NFPA's code development process is that it is open and consensus-based. That means anybody can participate in the development of these important documents. More than 9,000 volunteer committee members with a wide range of professional expertise periodically review all NFPA codes and standards.

THE REGULATIONS:

1. The draft Mandatory Certification and Training for Firefighters and Other Persons Providing Fire Protection Services includes:

- Every municipality, and in unorganized areas where the Province is responsible for certification and training, must make sure that its fire service is responsible for compliance.
- Mandatory certification is to occur for those firefighters who are performing the fire protection service: fire suppression exterior and interior attack (if provided), pump operations, fire suppression supervision, fire public education, fire prevention, fire instruction, fire dispatch, fire investigation, technical rescue, and hazardous materials to respective NFPA standards.
- Existing firefighters can be grandfathered if they can demonstrate that they have met the standard by an alternate/previous means. Grandfathering requirements are outlined in a Fire Marshal guideline (link is below). Fire chiefs are responsible for ensuring that their Firefighters have achieved the standard by courses/exams or alternate means.
- It is proposed that these standards are to be achieved by January 1, 2019 except for the following that come into force on January 1, 2020 – fire inspection, fire instruction, fire dispatch, fire investigation, hazardous materials, and technical rescue.
- Fire dispatch certification currently is only for fire services who do dispatch themselves. It does not include 3rd party dispatch at this time.
- The OFM is updating its educational offerings and approach so that all required courses and exams can be accessed online 24/7 in 2018 free of charge. Practical exams will still need to be done in person under the direction of a certified fire instructor in each area of competence.

Analysis:

- Although a complete gap analysis of firefighters who meet the NFPA standards and/or can be grandfathered was requested throughout this exercise and MCSCS surveys were attempted, the full impact of the mandatory training and certification regulation will not be known until the regulation is consulted on and/or goes into force.
- We understand that under the proposed mandatory training and certification regulation, the minimum certification/training requirements for five categories will be for new hires only as of January 1, 2019 (for Suppression Firefighters (external/interior); Pump Operators; Fire Officers; and Fire Educators).
- The draft regulation requires only those firefighters, in the five categories noted above, hired after January 1, 2019 to be certified. However, there is concern that municipal governments will still have a significant risk of potential liability if they simply follow the proposed regulatory approach being suggested – grandfather those that can be and make sure that any new hires are certified at the specific NFPA level.
 - The magnitude of the number of fire service staff who will be able to be grandfathered is unknown.

- If municipal fire services do not make sure that everyone is certified to the new mandatory standard for all categories of fire operations, there remains a great liability risk if anything unfortunate occurs.
- Stated more clearly, no municipality is likely to want to state in a Coroner's inquest or legal suit that a firefighter was not certified to the standard despite the provisions in the regulation without indemnification from the province.
- This is a Catch-22 for municipal fire services. Municipalities essentially will need to make sure everyone is trained and certificated to the certification standard for all firefighters in the service despite the go-forward approach in the regulation.
- Although there is protection from personal liability and indemnification provisions in the FPPA (see s. 74, 75, 76), it is only for those working in fire services (municipal or provincial) and not for municipal corporations.
- It will be helpful to municipal fire services that the Fire College curriculum and testing will all be online for 2018 free of charge.
- That said, municipalities will still have unfunded staff costs for those who need to take the training and for the required testing to achieve certification. This will result in staff time costs for these required training hours. Municipalities may not have provided for the now needed training costs in their 2018 budget.
- We understand that MCSCS will consider if there is provincial funding available for implementation of this regulation, once final, however no decisions have been made to date.
- It has been said at the Table that there has been significant training over the years to these standards so this should reduce the risk exposure. This needs to be validated.
- It should be noted that not all these proposed standards can be grandfathered – only those identified in the [January 2014 OFM communique](#) can be grandfathered.
- Fire inspectors, Fire instructors, Fire Investigators, Technical Rescue, Fire Dispatchers and Hazardous Materials Personnel cannot be grandfathered. So as per the draft regulation, those currently employed or appointed in fire departments must all be certified by January 1, 2020.
- In rural and northern Ontario, there are many other non-fire services that provide fire dispatch services for the fire services (e.g. consolidated fire dispatch that does many departments' dispatch, police dispatch, answering services, taxi dispatch). The full extent of different types of fire dispatch and where it occurs is not known at this time by MCSCS or OFM.
- Only fire services that do their own dispatch will be captured by this draft regulation; however, MCSCS is looking to include other fire dispatch service providers in a future regulation. Properly trained fire dispatchers is a critical area of public safety that will be pursued by the Province as inquests have, or will, identify this as a current vulnerability for the public.
- During this draft regulation consultation, municipal fire services will need to identify clearly how achievable the mandatory certification will be for all identified positions and the additional training costs that will be necessary. The value of any additional training (number of staff per position, training time needed and associated costs) should be outlined in your response.

2. The draft Community Risk Assessment by Municipalities includes:

- The process to identify, analyze, evaluate and prioritize public safety risks to inform the municipal decision-making on the provision of fire protection services, fire safety education and fire prevention programs as required by the FPPA.
- This risk assessment must be done within five years of the regulation coming into force and at then each year thereafter.
- The draft regulation outlines the mandatory profiles of community attributes that must be considered in the development of the risk assessment.
- A copy of the Community Risk Assessment must done in the form as set out by the OFM and be filed with them once completed.

Analysis:

- The Table did work well to get the draft Community Risk Assessment regulation as balanced and flexible as possible – and that the assessment is focused on the needs and circumstances of each community.
- We understand that this standardization is similar to the voluntary simplified risk assessment from the OFM that municipalities have been using to date.
- We understand that the OFM will be providing support and assistance for small rural and northern municipalities in completing these Community Risk Assessments.
- As municipal councils have up to five years to implement this regulation, a change in the date of the regulation coming into force does not need to be requested.

COMMENTARY:

- The nature of the magnitude of how many firefighters need to be trained, certified and/or grandfathered is not known by the OFM.
- The full nature of the risk or financial exposure for municipal governments and their fire services is not known at this time from these draft FPPA regulations.
- To date, no additional provincial funding has been offered by the Province to help manage the costs of mandatory training and certification.
- There is no commitment from MCSCS/provincial government to provide municipal governments with protection from litigation as part of the entire package surrounding these regulations as discussed by the Table as a quid pro quo for mandatory certification. The Province of Quebec government provided this protection to local governments in a similar mandatory training and certification situation.
- Municipal governments will have the on-going pressure to determine the level and nature of fire services in their communities through these regulations. The level of fire services is a local decision under the FPPA (s. 2(1), 2(2)) as only fire safety education and fire prevention programs that must be provided by each municipal government.

- 2018 is a municipal election year. As consistent with prudent planning and municipal election legislation, all municipal councils need to assume that as of July 2018 they may have a Lamé Duck period. Given this and that the proposed draft regulation is to come into force by January 1, 2019, there may not be enough time before July 2018 or at the initial council meeting on or after December 1st, 2018, to make decisions (e.g. training funding) to ensure full implementation of the Mandatory Training and Certification regulation. For this reason, a later effective date is needed.

Suggested Recommendations for Municipal Responses:

- That the provincial government provide liability indemnification for all municipal governments who comply with these new regulations at least 12 months before the training and certification regulation comes into force.
 - If they do not provide this liability indemnification, it will be necessary for the province to provide the new funding that would be required to train and certify all firefighters to achieve the standards before the mandatory training and certification regulation comes into force.
- Municipal fire services will need to identify clearly how achievable the mandatory certification will be and the additional training costs that will be necessary. The value of any additional training (both time and costs) should be outlined in your response.
 - If the province does not provide liability indemnification, MCSCS should make the required training funding available to municipal fire services for all the identified NFPA professional qualifications at least at least 12 months before the training and certification regulation comes into force
 - If the province does provide liability indemnification to accompany these regulations, the province should provide sufficient funding to municipalities to cover the new training and certification costs for those designated positions at least at least 12 months before the training and certification regulation comes into force for those positions.
 - If sufficient provincial funding is not provided to municipal governments, the province will be knowingly creating a new unfunded mandate on municipalities.
- That the Mandatory Training and Certification regulation not come into force until at least July 1, 2019, preferably January 1, 2020, to allow municipal councils and their fire services to make all the necessary training funding decisions. It will also enable the provincial government to provide the necessary funding for training and liability indemnification 12 months prior to the regulations coming into force.

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CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

PUBLIC REPORTS

Definitions

1. In this Regulation,

“communication centre” means the building or portion of a building that is specifically configured for the primary purpose of providing emergency communications services or public safety answering point services to one or more public safety agencies under the authority or authorities having jurisdiction; (“centre de communications”)

“PSAP” is short for public safety answering point; (“CTSP”)

“public safety answering point” means a facility at which emergency calls are answered.
 (“centre téléphonique de sécurité publique”)

Preparation of public reports

Fire Marshal sends fire department the information

2. (1) The Fire Marshal must give every fire department the information required by Schedule 1, based on the information the Fire Marshal has received through incident reports.

Fire department prepares the public report

- (2) Every fire department must prepare a public report setting out,
- (a) the information required by Schedule 1; and
 - (b) any other information the fire department chooses to include.

Fire department may use Fire Marshal's data

(3) The fire department may use the information required by Schedule 1 that the Fire Marshal provided to prepare their public report, or may carry out their own calculations respecting the same time period.

Dissemination of public reports

From fire department to Fire Marshal

3. (1) Every fire department must give their public report to the Fire Marshal no later than 180 days after the Fire Marshal gives the fire department the information.

From fire department to municipality

(2) Every fire department that is authorized to provide fire protection services by a municipality must give their public report to the municipal council before giving its public report to the Fire Marshal.

From fire department to group of municipalities

(3) Every fire department that is authorized to provide fire protection services by a group of municipalities must give their public report to the municipal council of each municipality in the group of municipalities before giving their public report to the Fire Marshal.

Fire Marshal makes public

- (4) The Fire Marshal may make the public report available to the public.

Commencement

4. This Regulation comes into force on the later of January 1, 2020 and the day it is filed.

SCHEDULE 1 REQUIRED INFORMATION

Required information, non-volunteer firefighters

1. (1) The public report must set out the following information respecting incidents in which the first emergency response unit that arrives on the scene does not include a volunteer firefighter:

1. For each standard set out in the Table to this section,
 - i. the percentage value of how often the fire department achieves that standard for the corresponding time interval, and
 - ii. the corresponding benchmark percentage value for how often the fire department should achieve that standard.
2. For each time interval set out in the Table to this section that does not have a corresponding standard, the time interval value that the fire department achieves or exceeds 90% of the time.

Exception, information not available

(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.

TABLE

Item	Column 1 Time interval	Column 2 Standard	Column 3 Benchmark
1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the communication centre	30 seconds	95%
2.	Alarm answering time: The time interval that begins when the alarm is received at the communication centre and ends when the alarm is acknowledged at the communication centre	15 seconds	95%
3.	Alarm processing time: The time interval from when the alarm is acknowledged at the communication centre until response information begins to be transmitted via voice or electronic means to emergency response facilities and emergency response units	64 seconds for calls other than the following calls; and 90 seconds for the following calls: 1. Calls requiring emergency medical dispatch questioning and pre-arrival medical instructions	90%

		<p>2. Calls requiring language translation</p> <p>3. Calls requiring the use of a TTY/TDD device or audio/video relay services</p> <p>4. Calls of criminal activity that require information vital to emergency responder safety prior to dispatching units</p> <p>5. Hazardous material incidents</p> <p>6. Technical rescue</p> <p>7. Calls that require determining the location of the alarm due to insufficient information</p> <p>8. Calls received by text message</p>	
4.	Alarm handling time: The time interval from the receipt of the alarm at the primary PSAP until the beginning of the transmittal of the response information via voice or electronic means to emergency response facilities or the emergency response units in the field	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark
5.	Turnout time: The time interval that begins when the emergency response facilities and emergency response units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time	80 seconds for fire and special operations; 60 seconds for emergency medical services	90%
6.	Travel time: The time interval that begins when a unit is en route to the emergency incident and ends when the unit arrives at the scene	240 seconds for fire suppression; the following standards for the following emergency medical services: 1. 240 seconds for the arrival of a unit with a first responder with an automatic external defibrillator or higher level capability 2. 480 seconds for the arrival of an advanced life support unit, if a first responder with an automatic external defibrillator or basic life support had a travel time of no later than 240 seconds no standard for other services	90%
7.	Initiating action/intervention time: The time interval from when a unit arrives on the scene to the initiation of emergency mitigation	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark
8.	Total response time: The time interval from the receipt of the alarm at the primary PSAP to when the first emergency response unit is initiating action or intervening to control the incident	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark

Required information, volunteer firefighters

2. (1) The public report must set out the following information respecting incidents in which the first emergency response unit that arrives on the scene includes at least one volunteer firefighter:

1. For each time interval set out in the Table to this section, the time interval value that the fire department achieves or exceeds 90% of the time.

Exception, information not available

(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.

TABLE

Item	Column 1 Time interval
1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the communication centre
2.	Alarm answering time: The time interval that begins when the alarm is received at the communication centre and ends when the alarm is acknowledged at the communication centre
3.	Alarm processing time: The time interval from when the alarm is acknowledged at the communication centre until response information begins to be transmitted via voice or electronic means to emergency response facilities and emergency response units
4.	Alarm handling time: The time interval from the receipt of the alarm at the primary PSAP until the beginning of the transmittal of the response information via voice or electronic means to emergency response facilities or the emergency response units in the field
5.	Turnout time: The time interval that begins when the emergency response facilities and emergency response units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time
6.	Travel time: The time interval that begins when a unit is en route to the emergency incident and ends when the unit arrives at the scene
7.	Initiating action/intervention time: The time interval from when a unit arrives on the scene to the initiation of emergency mitigation
8.	Total response time: The time interval from the receipt of the alarm at the primary PSAP to when the first emergency response unit is initiating action or intervening to control the incident

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CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

FIREFIGHTER CERTIFICATION

Contents

1.	Definition
2.	Mandatory certification
3.	Intern firefighter
4.	Transition
5.	Commencement
Table 1	Mandatory certification

Definition

1. In this Regulation,

“NFPA” means the National Fire Protection Association.

Mandatory certification

2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters only perform a fire protection service set out in Table 1 if,

- (a) the firefighter performing the fire protection service is certified to the corresponding certification standard set out in that Table; or

- (b) the firefighter performing the fire protection service is an intern firefighter, within the meaning of section 3, operating under the supervision of a firefighter who is certified to the certification standard set out in that Table corresponding to the fire protection service performed by the intern firefighter.

Who provides certifications

- (2) The certification must be provided by the Fire Marshal.

Intern firefighter

- 3. An intern firefighter is a firefighter who,

- (a) is enrolled in an internship program approved by the Fire Marshal; and
- (b) has been a firefighter for no more than 24 months.

Transition

- 4. (1) A certification standard set out in items 1 to 5 of Table 1 does not apply with respect to a firefighter who,

- (a) became a firefighter before January 1, 2019; and
- (b) performed the fire protection service that the certification standard corresponds to before January 1, 2019.

Same

- (2) A certification standard set out in items 6 or 7 of Table 1 does not apply with respect to a firefighter that both of the following criteria apply to:

1. The firefighter became a firefighter before January 1, 2019.
2. Before July 1, 2018, the firefighter's fire chief was given permission by the Fire Marshal to issue the firefighter a successful Letter of Compliance with NFPA Standards respecting the relevant standard under Fire Marshal's Communiqué 2014-04, "Transition to NFPA Professional Qualifications Standards: Grandfathering

Policy”, which is dated January 2014 and available on a website of the Government of Ontario.

Commencement

5. (1) Subject to subsection (2), this Regulation comes into force on January 1, 2019.

(2) Subsection 4 (2) and items 6 to 11 of Table 1 come into force on January 1, 2020.

**TABLE 1
MANDATORY CERTIFICATION**

Item	Column 1 Fire protection service	Column 2 Certification standard
1.	Fire suppression activities, if the level of service provides for exterior attack only	NFPA 1001, “Standard for Fire Fighter Professional Qualifications”, 2013 Edition, Level I
2.	Fire suppression activities, if the level of service provides for exterior and interior attack	NFPA 1001, “Standard for Fire Fighter Professional Qualifications”, 2013 Edition, Level II
3.	Pump operations	NFPA 1002, “Standard for Fire Apparatus Driver/Operator Professional Qualifications”, 2017 Edition, Chapter 5
4.	Supervise other firefighters	NFPA 1021, “Standard for Fire Officer Professional Qualifications”, 2014 Edition, Level I
5.	Develop, implement or deliver a public education program and supporting materials	NFPA 1035, “Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager Professional Qualifications”, 2015 Edition, Chapter 4, Level I
6.	Fire prevention inspections or plans examination activities	NFPA 1031, “Standard for Professional Qualifications for Fire Inspector and Plan Examiner”, 2014 Edition, Level I
7.	Training courses for fire protection services	NFPA 1041, “Standard for Fire Service Instructor Professional Qualifications”, 2012 Edition, Level I
8.	Dispatch fire department resources (personnel and equipment)	NFPA 1061, “Professional Qualifications for Public Safety Telecommunications Personnel”, 2014 Edition, Level I
9.	Fire investigation activities	NFPA 1033, “Standard for Professional Qualifications for Fire Investigator”, 2014 Edition
10.	Technical rescue activities	NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2017 Edition, in accordance with the level of service provided
11.	Hazardous materials response at the Technician Level	NFPA 1072, “Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications”, 2017 Edition

Caution:

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CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

COMMUNITY RISK ASSESSMENTS

Contents

1.	Mandatory use
2.	What it is
3.	When to complete (at least every five years)
4.	When to review (at least every year)
5.	Commencement
Schedule 1	Mandatory profiles

Mandatory use

1. Every municipality, and every fire department in a territory without municipal organization, must,

- (a) complete and review a community risk assessment as provided by this Regulation; and
- (b) use its community risk assessment to inform decisions about the provision of fire protection services.

What it is

2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.

Mandatory profiles

(2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.

Form

(3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.

When to complete (at least every five years)

3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.

New municipality or fire department

(2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence.

Transition

(3) A municipality that exists on January 1, 2019, or a fire department in a territory without municipal organization that exists on January 1, 2019, must complete a community risk assessment no later than January 1, 2024.

Revocation

(4) Subsection (3) and this subsection are revoked on January 1, 2025.

When to review (at least every year)

4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after,

- (a) the day its community risk assessment was completed; and

- (b) the day its previous review was completed.

Other reviews

(2) The municipality or fire department must also review its community risk assessment whenever necessary.

Revisions

(3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect,

- (a) any significant changes in the mandatory profiles;
- (b) any other significant matters arising from the review.

New assessment instead of review

(4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.

Commencement

5. This Regulation comes into force on the later of January 1, 2019 and the day it is filed.

SCHEDULE 1 MANDATORY PROFILES

1. Geographic profile: The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.

2. Building stock profile: The number of buildings in the community, their age, their major occupancy classifications within the meaning of Ontario Regulation 332/12 (Building Code) under the *Building Code Act, 1992* and their state of compliance with the fire code.

3. Critical infrastructure profile: The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.

4. Demographic profile: The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.

5. Hazard profile: The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.

6. Public safety response profile: The types of incidents responded to by other entities in the community, and those entities' response capabilities.

7. Community services profile: The types of services provided by other entities in the community, and those entities' service capabilities.

8. Economic profile: The economic sectors affecting the community that are critical to its financial sustainability.

9. Past loss and event history profile: The community's past emergency response experience, including the following analysis:

1. The number and types of emergency responses, injuries, deaths and dollar losses.
2. Comparison of the community's experience with the experiences of comparable communities.

Note: Each profile is to be interpreted as extending only to matters relevant to fire protection services.



Community Planning

P. O. Box 1614, 21 Reeve Street
Woodstock Ontario N4S 7Y3
Phone: 519-539-9800 • Fax: 519-421-4712
Web site: www.oxfordcounty.ca

Our File: **A11-17**

APPLICATION FOR MINOR VARIANCE

TO: Town of Ingersoll Committee of Adjustment
MEETING: March 5, 2018
REPORT NUMBER: 2018-61

OWNER: Universal Vedic Ashram Inc.
2224 Grand Oak Trail, Oakville, L6M 4S6

APPLICANT: J. Wayne Johnston.
191 Canterbury Street, Ingersoll, N5C 1E2

VARIANCES REQUESTED:

- 1. Relief from the provisions of **Table 5.19.2.1 – Parking Standards**; to reduce the minimum required parking spaces for an Institutional Use from 69 spaces to 42 spaces to facilitate the existing use on the subject lands.

LOCATION:

The subject lands are described as Lots 1-8 South of Alma, Lots 2-7 North of William, Plan 95, Town of Ingersoll. The lands are located at the northwest corner of William Street and George Street, and are municipally known as 37 William Street.

BACKGROUND INFORMATION:

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1"	Town of Ingersoll Land Use Plan	Residential and Open Space
Schedule "I-2"	Town of Ingersoll Residential Density Plan	Low Density Residential and Open Space

TOWN OF INGERSOLL ZONING BY-LAW: Minor Institutional Zone (IN1)

SURROUNDING USES: surrounding uses are predominantly low density residential uses with institutional uses directly north.

COMMENTS:(a) Purpose of the Application:

The applicant proposes to obtain relief from the Town's Zoning By-law to recognize existing parking deficiencies. The applicant has indicated that it is not possible to comply with the provisions of the Zoning By-law based on the configuration of the lot and the extent of the flood plain affecting the lands. The applicant has indicated further that it is anticipated that the current and future use of the building will not warrant the number of spaces required by the Zoning By-law given the number of people that typically utilize the site.

The subject property comprises approximately 1.11 ha (2.7 ac), the majority of which is within the regulated flood plain. The existing building on the site (an old school) is approximately 1,623.38 m² (17,473.9 ft²) with the portion of the building used as a place of worship occupying approximately 409.26 m² (4,405 ft²). In addition to the place of worship, the building is also used for yoga/meditation, family social meetings, study groups, and has 15 beds available for persons to stay on site for limited periods.

Plate 1, Location Map with Existing Zoning, shows the location of the subject lands and the zoning in the immediate vicinity.

Plate 2, Aerial Map (2015), shows the location of the subject lands and surrounding properties.

Plate 3, Applicant's Sketch, illustrates the proposed parking on the subject lands.

(b) Agency Comments

The application was circulated to a number of agencies considered that have an interest in the proposal. The following comments were received:

The Town of Ingersoll Chief Building Official indicated that the Building department is concerned that the proposal will have the effect of restricting the number of people who can occupy the space.

The Town of Ingersoll Engineering Department indicated that they have no comments.

The County of Oxford Public Works Department indicated that they have no comments or concerns as it pertains to proposal.

(c) Intent and Purpose of the Official Plan:

The subject property is located within the 'Low Density Residential' designation according to the County Official Plan. Low Density Residential Areas include those lands that are primarily developed or planned for a variety of low-rise, low density housing forms including single detached, semi-detached, duplex, converted dwellings, quadrplexes (4 units), townhouses and low density cluster development.

Minor Institutional uses, including elementary and secondary schools, churches, day care facilities, small-scale nursing and rest homes and similar small-scale institutional facilities are also permitted within the Low Density Residential designation. The existing use of the subject lands is considered to be a minor institutional use and as such, conforms with the policies of the Official Plan for such development.

(d) Intent and Purpose of the Zoning By-law:

The subject property is zoned Minor Institutional Zone in the Town's Zoning By-Law. The IN1 zone permits a place of worship, not exceeding 650 m² (7,000 ft²) of gross floor area.

According to Table 5.19.2.1 (Parking Standards) a place of worship is required to provide 1 parking space per 10 m² (107.6 ft²) of floor area. In addition there is a requirement of 1 spot per 3 beds of a long term care facility which is included within the building.

Based on the layout of the existing facility and its use a total of 69 parking spaces are required as per the above-noted provisions of the Zoning By-law.

(e) Desirable Development/Use:

It is the opinion of this Office that the proposed variance to reduce the minimum required parking spaces from 69 to 42 can be considered desirable development for the specific use of the subject property.

While the proposed relief represents a significant deviation from the minimum By-law requirement, given the nature and scale of the specific use, it would appear that adequate parking is available to accommodate the development. Further, as the proposed reduction in parking is not anticipated to result in overflow parking on abutting streets, the impact on neighbouring properties will be minimal and the proposed relief can be considered desirable.

With respect to the concerns raised by the Town's Chief Building Official regarding the number of parking spaces and the potential occupancy of the building, the applicants have indicated that the building is used for different purposes at different times and as such, the whole building is not used at capacity at any given time.

Staff are of the opinion that the proposed relief is desirable for a place of worship and accessory uses thereto. However it is recommended that a condition be included only to grant relief for the current use to ensure that the consideration of any other uses permitted within the IN1 Zone are adequately considered by the Town prior to development.

In light of the foregoing, it is the opinion of this Office that the proposed relief maintains the general intent and purpose of the Official Plan and Zoning By-law and can be given favorable consideration.

RECOMMENDATION:

That the Town of Ingersoll Committee of Adjustment **approve** Application File A11-17, submitted by Wayne Johnston for lands described as Lots 1-8 South of Alma, Lots 2-7 North of William, Plan 95 in the Town of Ingersoll as it relates to:

1. Relief from the provisions of **Table 5.19.2.1 – Parking Standards**; to reduce the minimum required parking spaces for an Institutional Use from 69 spaces to 42 spaces to facilitate the existing use on the subject lands; subject to the following condition:
 - i. That the relief granted apply only for a place of worship and accessory uses thereto.

The proposed relief meets the four tests of a minor variance as set out in Section 45(1) of the Planning Act as follows:

The proposed relief is a minor variance from the provisions of the Town of Ingersoll Zoning By-law in that the relief will recognize the parking for the existing use of the lands and it is not anticipated that neighbouring properties will be affected;

The proposed relief is desirable for the current use of the subject lands;

The proposed relief maintains the general intent and purpose of the Town of Ingersoll Zoning By-law as the development generally maintains the provisions in the IN1 zone; and

The relief maintains the intent and purpose of the Official Plan as the existing minor institutional use is ancillary to the low density residential development contemplated by the Official Plan.

Authored by: *Original Signed by*

Adam Ager, Development Planner

Approved by: *Original Signed by*

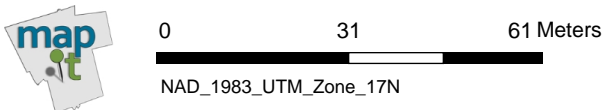
Gordon K. Hough, RPP, Director



Legend

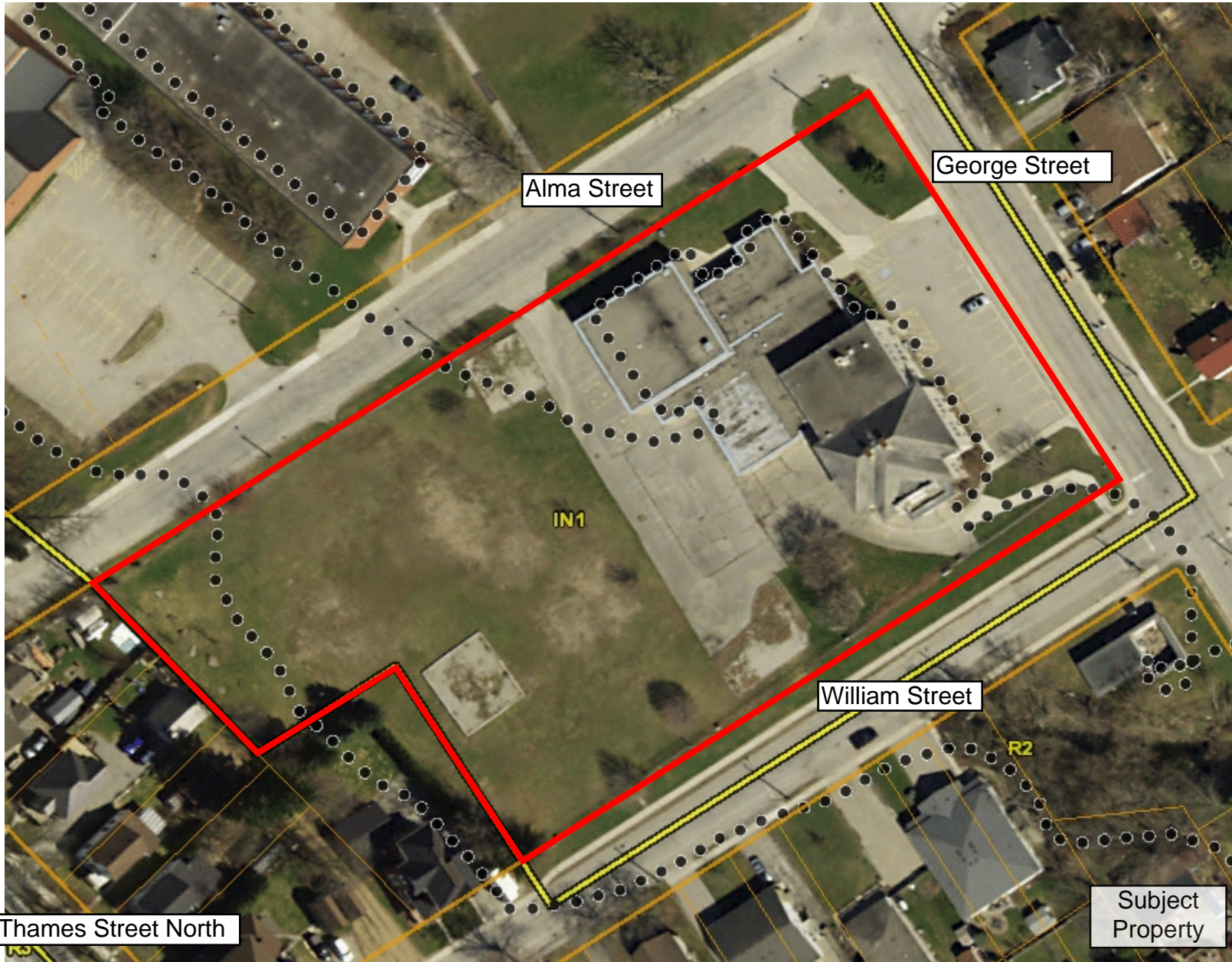
- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Environmental Protection/Flood Overlay**
 - Flood Fringe
 - Floodway
 - Environmental Protection (EP1)
 - Environmental Protection (EP2)
- Zoning Floodlines/Regulation Limit**
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Zoning (Displays 1:16000 to 1:500)

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

February 15, 2018



Legend

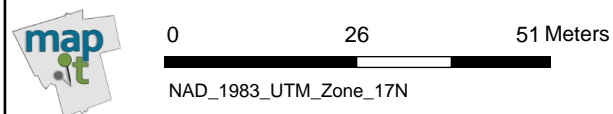
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Notes



Thames Street North

Subject Property



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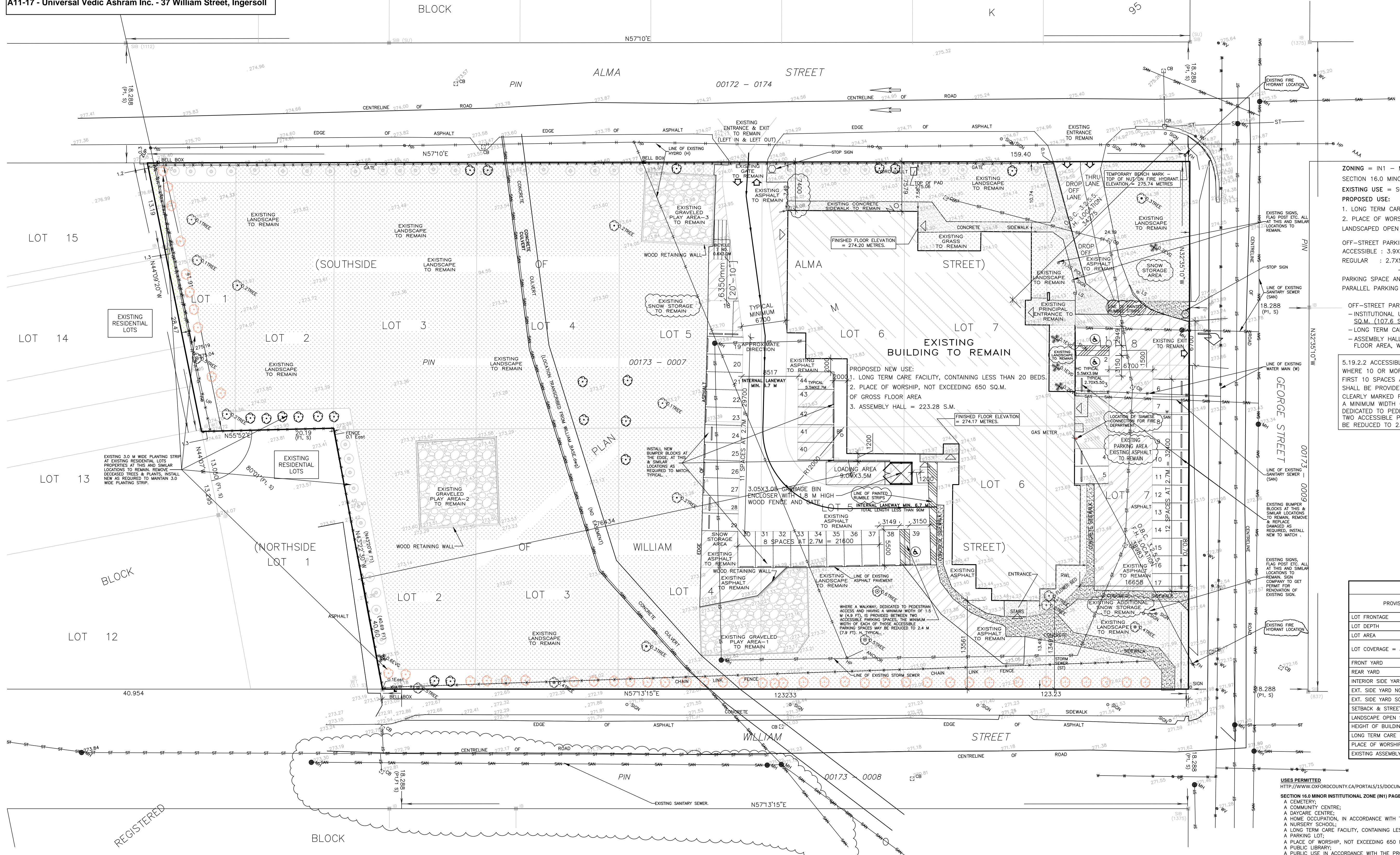
February 15, 2018

Plate 3: Applicant's Sketch
A11-17 - Universal Vedic Ashram Inc. - 37 William Street, Ingersoll

CHINTAN VIRANI ARCHITECT INC.
CHINTAN J. VIRANI
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ZONING = IN1 - MINOR INSTITUTIONAL
SECTION 16.0 MINOR INSTITUTIONAL ZONE (IN1) PAGE 16-1
EXISTING USE = SCHOOL (TO REMAIN)
PROPOSED USE:
1. LONG TERM CARE FACILITY, CONTAINING LESS THAN 20 BEDS.
2. PLACE OF WORSHIP, NOT EXCEEDING 650 SQ.M. OF GROSS FLOOR AREA
LANDSCAPED OPEN SPACE = MINIMUM 35% OF LOT AREA

OFF-STREET PARKING IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5.19
ACCESSIBLE : 3.9X5.5 METER
REGULAR : 2.7X5.5 METER - FOR CARS PARKED SIDE BY SIDE 2.7 M (8.9 FT),
- FOR CARS PARKED WITH WALL OR FENCE ADJACENT 3 M (9.8 FT)
PARKING SPACE AND AISLE STANDARDS: 90 DEGREE PARKING = 6.7 M (22.0 FT) 5.5 M (18.0 FT)
PARALLEL PARKING 4 M (13.1 FT) FOR ONE WAY TRAFFIC AND 6 M (19.7 FT) FOR TWO WAY TRAFFIC

OFF-STREET PARKING: SEE THE TABLE BELOW FOR OCCUPANT LOAD FOR PARKING CALCULATION
- INSTITUTIONAL USES PLACE OF WORSHIP - 1 FOR EVERY 5 SEATS CAPACITY, OR 1 FOR EACH 10 SQ.M. (107.6 SQ.FT.) OF GROSS FLOOR AREA USED FOR A HALL OR AUDITORIUM, WHICHEVER IS GREATER.
- LONG TERM CARE FACILITY - 1 PER 3 BEDS OR FRACTION THEREOF;
- ASSEMBLY HALL - 1 FOR EVERY 4 SEATS CAPACITY, OR 1 FOR EACH 10 SQ.M. (107.6 SQ.FT.) OF GROSS FLOOR AREA, WHICHEVER IS GREATER.

5.19.2.2 ACCESSIBLE PARKING
WHERE 10 OR MORE MOTOR VEHICLE PARKING SPACES ARE REQUIRED, 1 SPACE OUT OF THE FIRST 10 SPACES AND 1 SPACE OUT OF EACH ADDITIONAL 100 SPACES, OR PORTION THEREOF, SHALL BE PROVIDED NEAR AND ACCESSIBLE TO THE POINT OF ENTRANCE TO THE BUILDING AND CLEARLY MARKED FOR THE EXCLUSIVE USE OF PERSONS WHO ARE PHYSICALLY HANDICAPPED AND SHALL HAVE A MINIMUM WIDTH OF 3.9 M (12.8 FT) AND MINIMUM LENGTH OF 5.5 M (18 FT), WHERE A WALKWAY, DEDICATED TO PEDESTRIAN ACCESS AND HAVING A MINIMUM WIDTH OF 1.5 M (4.9 FT), IS PROVIDED BETWEEN TWO ACCESSIBLE PARKING SPACES, THE MINIMUM WIDTH OF EACH OF THOSE ACCESSIBLE PARKING SPACES MAY BE REDUCED TO 2.4 M (7.9 FT).

ZONING TABLE		
PROVISION	REQUIREMENT	EXISTING / PROPOSED
LOT FRONTAGE	20.0 m.	80.70 m.
LOT DEPTH	30.0 m.	123.23 m.
LOT AREA	600 sq.m.	11,390.0 sq.m.
LOT COVERAGE = 35% LOT AREA	33%	14.3 %
FRONT YARD	3,986.52 SQ.M.	1,623.38 SQ.M.
REAR YARD	7.5 m. (MIN)	16.66m.
INTERIOR SIDE YARD	10.0 m.	94.5/76.5 m.
EXT. SIDE YARD NORTH	5.0 m.	NOT APPLICABLE
EXT. SIDE YARD SOUTH	7.5 m. (MIN)	07.4m.
SETBACK & STREET	7.5 m. (MIN)	13.49m.
LANDSCAPE OPEN SPACE	20.0 m.	-
HEIGHT OF BUILDING	35% LOT AREA	65.50%
LONG TERM CARE FACILITY	11.0 m.	11.0 m.
PLACE OF WORSHIP	11.0 m.	74.18 sq.m.
EXISTING ASSEMBLY HALL	223.28 sq.m.	223.28 sq.m.

NO.	ISSUED FOR	NO.
08.		
07.	REVISED AS TOWN HALL COMMENT	OCT. 18/2016
06.	REVISED AS TOWN HALL COMMENT	JUNE 18/2016
05.	ISSUED FOR PERMIT	JUNE 26/2014
04.	REVISED AS PER TOWN HALL'S COMMENTS	JUNE 21/2014
03.	UPDATED AS PER LEGAL SURVEY	JUNE 20/2014
02.	PRE-CONSULTATION	MAR. 09/2014
01.	OWNER'S REVIEW	MAR. 03/2014
NO.	ISSUED FOR	NO.

PROJECT NAME AND LOCATION
EXISTING 2 STOREY BUILDING INTERIOR RENOVATION FOR
37 WILLIAM STREET, INGERSOLL, ONTARIO 00173-0007

DRAWING TITLE
SITE PLAN - PROPOSED

NOTE:
- DO NOT SCALE DRAWINGS.
- ALL DIMENSIONS TO BE CHECKED AND VERIFIED ON THE JOB SITE.
- ANY AND ALL DISCREPANCIES TO BE REPORTED TO THE ARCHITECT.
- ALL DRAWINGS REMAIN THE PROPERTY OF THE ARCHITECT.

PROJECT NO. 1405
DATE JAN. 2014
DRAWN BY A.V.
CHECKED BY C.V.
DRAWING NO. SP-2.0

AREA STATISTICS	AREA - sq.mt.	EXISTING AREA sq.mt.	DEMOLISH AREA - sq.mt.	TOTAL EXISTING TO REMAIN AREA - sq.ft.	PROPOSED AREA - sq.mt.	TOTAL AREA - sq.mt.	TOTAL LOT COVERAGE AREA - sq.mt.
SITE AREA	11,390.00	-	-	-	-	-	-
REQUIRED LANDSCAPE AREA 35 %	3,986.52	-	-	-	-	-	-
MAXIMUM LOT COVERAGE 35 %	3,986.52	-	-	-	-	-	-
EXISTING LOT COVERAGE	-	1,654.00	-	-	-	-	1,623.38
ASPHALT PAVEMENT AREA	-	2,306.53	-	-	-	-	2,306.53
LANDSCAPE AREA STATISTICS	-	-	-	-	-	-	-
SOFT LANDSCAPE AREA	-	6,640.25	-	-	-	-	-
HARD LANDSCAPE CONCRETE AREA	-	347.02	-	-	-	-	-
GRAVELLED AREA	-	442.20	-	-	-	-	-
TOTAL LANDSCAPE AREA = 65.22%	-	7,429.47	-	-	-	-	7,429.47
BUILT-UP AREA STATISTICS	-	-	-	-	-	-	-
BASEMENT FLOOR AREA	-	448.27	-	448.27	-	448.27	-
FIRST FLOOR AREA	-	1,654.00	-	1,654.00	-	1,654.00	-
SECOND FLOOR AREA	-	674.36	-	674.36	-	674.36	-
TOTAL BUILDING AREA	-	2,776.63	-	2,776.63	-	2,776.63	-

LEGEND (WHERE APPLICABLE)	
[Symbol]	EXISTING WALL
[Symbol]	PROPOSED WALL
[Symbol]	SIDE WALK
[Symbol]	FIRE ROUTE (FR)
[Symbol]	ASPHALT PAVEMENT
[Symbol]	CONCRETE PAVEMENT
[Symbol]	GRAVEL AREA
[Symbol]	SOFT LANDSCAPE AREA
[Symbol]	CONCRETE AREA
[Symbol]	BUILDING ENTRANCE
[Symbol]	STOP SIGN
[Symbol]	DEMOLITION WORK
[Symbol]	PAINTED RUMBLE STRIP
[Symbol]	EXISTING TO REMAIN
[Symbol]	FUTURE TREE PLANTATION
[Symbol]	FRUIT TREES
[Symbol]	EXISTING CEDAR TREES

PARKING STATISTICS (SECTION 5.19.1.2 - OFF STREET PARKING)							
OCCUPANCY TYPE / USE	REQUIREMENT	REQUIRED		EXISTING		REQUIRED / PROPOSED	
		REGULAR 2.7X5.5 M	ACCESSIBLE 3.9X5.5 M	REGULAR 2.7X5.5 M	ACCESSIBLE 3.9X5.5 M	REGULAR 2.7X5.5 M	ACCESSIBLE 3.9X5.5 M
LONG TERM CARE FACILITY TOTAL BEDS = 15 (FIRST FLOOR & SECOND FLOOR, NO BED IN BASEMENT)	1 PER 3 BEDS	04	1	06	1	04	1
PLACE OF WORSHIP AREA = 74.18 S.M. + 10 S.M. = 7 SPACE	1 PER 5 SEATS OR 1 PER 10 SQ.M. G.F.A.	7	1	07	1	07	1
MEDITATION HALL AREA = 223.28 S.M. + 10 S.M. = 22 SPACE	1 PER 4 SEATS OR 1 PER 10 SQ.M. G.F.A.	22	1	22	1	22	1
TOTAL PARKING SPACE = 44 SPACES AS PER EXISTING FIELD CONDITION		33	3	41	3	41	3

SITE PLAN - PROPOSED
SCALE: 1:300
NOTE: THIS DRAWING IS BASED ON DRAWING AS PROVIDED BY THE SURVEYOR; EXISTING BUILDING & SITE WORK IS TO REMAIN;

PARKING (SECTION 5.19.1.2 - OFF STREET PARKING)
LONG TERM CARE FACILITY - 1 PER 3 BEDS
NO. OF BEDS = FIRST FLOOR + SECOND FLOOR = 7 + 8 = 15 TOTAL
REQUIRED PARKING = 15 + 3 = 5.00 = 5 SPACES

PARKING (SECTION 5.19.1.2 - OFF STREET PARKING)
PLACE OF WORSHIP - 1 PER 5 SEATS OR 1 PER 10 SQ.M. G.F.A.
74.18 + 10 = 7.418 = 2 SPACES
MEDITATION HALL - 1 PER 4 SEATS OR 1 PER 10 SQ.M. G.F.A.
223.28 S.M. + 10 = 22.3 = 22 SPACES

TOTAL PARKING REQUIREMENT:
LONG TERM CARE = 05 SPACES
PLACE OF WORSHIP = 08 SPACES
ASSEMBLY HALL = 23 SPACES
TOTAL REQUIRED = 36 SPACES OF WHICH 2 SPACES FOR ACCESSIBLE
EXISTING PARKING = 44 SPACES

PROJECT NO. 1405
DATE JAN. 2014
DRAWN BY A.V.
CHECKED BY C.V.
DRAWING NO. SP-2.0

New Town of Ingersoll Proposed Noise Bylaw

- As we know the existing Town of Ingersoll Noise Bylaw is not meeting the needs of residents. To my knowledge no convictions have been laid to builders or contractors breaking the existing noise bylaw in the Harrisview subdivision. Noise outside of the existing noise bylaw has been our primary complaint in the Harrisview subdivision. The developer quote “we have never been approached by builder or trades to extend construction site hours which are the current noise bylaw hours since the conception of Harrisview”
- Dave and I met with the OPP in October and they said the existing noise bylaw was to ambiguous. It needs to be precise, descriptive and not ambiguous so that it can be enforced.
- Dave and I like the new times proposed, no Sunday noise and no noise on Statutory Holidays. (New Years Day, Good Friday, Easter Sunday, Victoria Day, Canada Day, Labour Day, Thanksgiving, and Christmas Day) under the Retail Business Holiday Act of Ontario. These times and dates will work as a balance between residents and construction.
- The part in the new proposed noise bylaw that Dave and I have a concern with is the construction portion of the bylaw. We both looked at current noise bylaws from small, medium and large communities throughout Ontario at the construction portion of their noise bylaws. We found them to be precise, descriptive and not ambiguous.
- Dave and I are asking for better definitions in the new proposed noise bylaw to include.
- “Construction” erection, alteration, or repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, laying of pipe and conduit whether above ground or below street level, street and highway building, concreting, equipment installation, alteration, and vibration.
- “Construction equipment” meaning any equipment or device designed and intended for use in construction or material handling, including but not limited to air compressors, pile drivers, hydraulic tools, bulldozers, tractors, excavator, trenchers, cranes, loaders, scrapers, pavers, generators, off-highway haulers, or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment.

- Dave and I are aware of the Town's staff concern about a resident unscheduled event or repair that is an emergency to their house or property that requires immediate attention: leaking roof, hydro issue, burst pipes, sewer backup, heating and cooling issues, broken water mains etc. would be exempt from the noise bylaw as this is critical to the health and safety of a resident and is deemed an emergency. These homes being built are scheduled and **permitted** construction and should be regulated and controlled for that manner.
- Dave and I sincerely hope the Town of Ingersoll follows and includes the above definitions in the new noise bylaw to create a better balance and definitions that are included with the majority of municipalities in Ontario for all residents of Ingersoll and to include enforcement and consequences under "the Provincial Offences Act".



***REALTY
EXECUTIVES***

Allegiance Ltd., Brokerage



Owners and “Condo Corporation To Be” Concerns

Fr: Tony Pomponio

Fr: Frank Marghella

Prepared by: Richard Miller, Agent

Location: 297 Whiting Street, Ingersoll, Ontario

The following is a brief outline of concerns.

1. Allow access to the public to cross or travel over privately owned land to access park
2. Condo to be responsible and accountable for public liability and personal injury
3. Repair and maintenance of sidewalk for public access
4. Snow removal of sidewalk by residents or condo corporation, which includes salting, sanding and then to be sponsored by private owners of condo.
5. Condo responsible for public usage of sidewalk, driveways, and road system for access to park.

I, Richard Miller, agent to Mr. Pomponio and Mr. Marghella, am asking for City Council to consider dismissing this this request and let the owners create the Condo without the needing access to the park by way of a sidewalk.

In a nutshell, Mr. Pomponio and Mr. Marghella are not interested in assuming responsibility for the public liability. Nor are they interested in the municipality trying to regulate the installation, maintenance and public liability of for the sidewalk.

As it stands, today, there is already one access point to the park. Sandra Lawson is requesting a 2nd access that crosses the fronts of most of the condo owners in the complex.

We are requesting that the council consider the importance of a land owner that owns the sidewalk and is held responsible for personal injury for the general public. At this point Mr. Pomponio and Marghella feel that they should not have to take this responsibility on nor the Condo to be once ownership has been transferred.

Sidewalks at the back or the front of the lot in our opinion is very intrusive and will potential problems for site plan. Plus the contours of the land does not buildable for it interferes with walks on 3 lots.

As well, there is no parking available for public use, only visitor parking. Therefore the other entrance does have parking, a turn-around that provides for a safe and out of main traffic conditions.

We humbly, ask the council members to consider our appeal and to help the potential new residents of this community to allow for their privacy to be kept in place and not fearing for public injury on their lot or sidewalk.

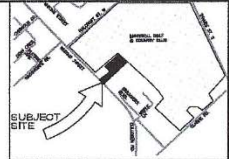
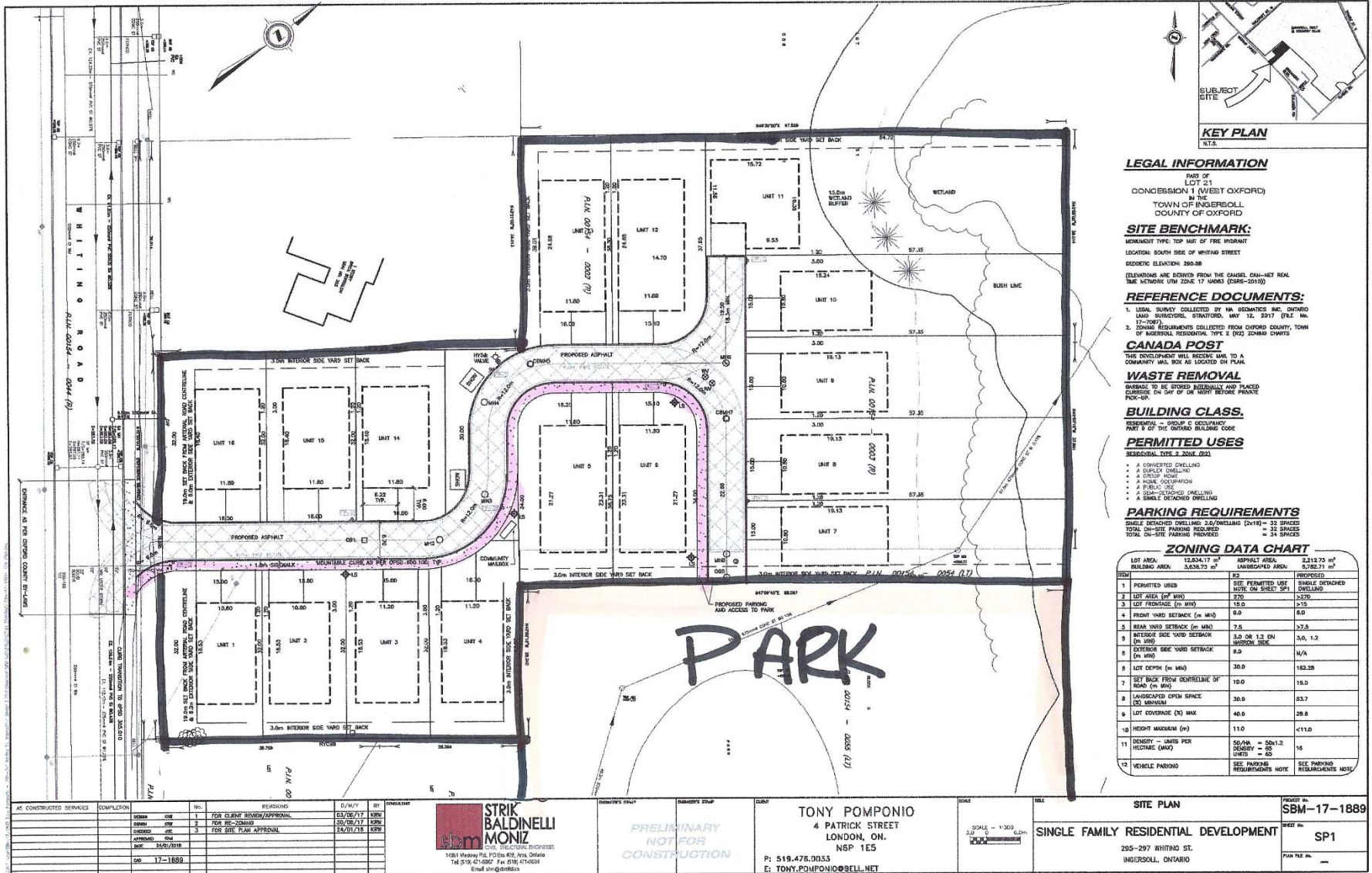
Lastly the cost for a side walk.

Regards,

Richard Miller, Broker of Record/ Owner
Realty Executives Allegiance Ltd., Brokerage
7-515 Wellington Road,
London, Ontario
519-681-9888

Acting Agent for Mr. Tony Pomponio and Mr. Frank Marghella

DEVELOPMENT WITH SIDEWALK



KEY PLAN
N.T.S.

LEGAL INFORMATION

PART OF
LOT 21
CONCESSION 1 (WEST OXFORD)
IN THE
TOWN OF INGERSOLL
COUNTY OF OXFORD

SITE BENCHMARK:

MONUMENT TYPE: TOP NUT OF THE MONUMENT
LOCATION: SOUTH SIDE OF WHITING STREET
ELEVATION: 250.58
(ELEVATIONS ARE DERIVED FROM THE CANSEL CAN-NET REAL TIME NETWORK UTM ZONE 17 NAD83 (EPSG=2010))

REFERENCE DOCUMENTS:

- LEGAL SURVEY COLLECTED BY M.A. HEDRICKS INC. ONTARIO LAND SURVEYORS, STRATFORD, ONT. 15: 5977 (P.L. NO. 17-7087)
- ZONING REQUIREMENTS COLLECTED FROM OXFORD COUNTY, TOWN OF INGERSOLL RESIDENTIAL TYPE 2 (R2) ZONING CHARTS

CANADA POST

THIS DEVELOPMENT WILL RECEIVE MAIL TO A COMPANY MAIL BOX AS LOCATED ON PLAN.

WASTE REMOVAL

WASTE TO BE STORED INTERNALLY AND PLACED ON DAY OF OR NEXT BEFORE PRIVATE PICK-UP.

BUILDING CLASS:

RESIDENTIAL - GROUP C OCCUPANCY
PART 9 OF THE OXFORD BUILDING CODE

PERMITTED USES

RESIDENTIAL, DUE 2, ZONE (R2)

- A CONVERTED DWELLING
- A DUPLEX DWELLING
- A GROUP HOME
- A HOME OCCUPATION
- A PUBLIC USE
- A SEMI-DETACHED DWELLING
- A SINGLE DETACHED DWELLING

PARKING REQUIREMENTS

SINGLE DETACHED DWELLING 2.0/WEELLING (2+18) = 33 SPACES
TOTAL ON-SITE PARKING REQUIRED = 33 SPACES
TOTAL ON-SITE PARKING PROVIDED = 34 SPACES

ZONING DATA CHART

ITEM	LOT AREA: 12,834.17 m ² BUILDING AREA: 3,838.73 m ²	ASPHALT AREA: 2,212.73 m ² LANDSCAPED AREA: 8,742.71 m ²	PROPOSED
1 PERMITTED USES	SEE PERMITTED USE NOTE ON SHEET SP1	SEE PERMITTED USE NOTE ON SHEET SP1	SINGLE DETACHED DWELLING
2 LOT AREA (m ² MIN)	230	230	>230
3 LOT FRONTAGE (m MIN)	15.0	15.0	>15
4 FRONT YARD SETBACK (m MIN)	6.0	6.0	6.0
5 REAR YARD SETBACK (m MIN)	7.5	7.5	>7.5
6 SIDE/REAR YARD SETBACK (m MIN)	1.0 OR 1.3 ON WARDEN SIDE	1.0 OR 1.3 ON WARDEN SIDE	3.0, 1.3
7 EXTERIOR SIDE YARD SETBACK (m MIN)	6.0	6.0	N/A
8 LOT DEPTH (m MIN)	30.0	30.0	182.25
9 SET BACK FROM CENTRELINE OF ROAD (m MIN)	10.0	10.0	18.0
10 LANDSCAPED OPEN SPACE (M ² MINIMUM)	30.0	30.0	53.7
11 LOT COVERAGE (%) MAX	40.0	40.0	28.8
12 HEIGHT MAXIMUM (m)	11.0	11.0	<11.0
13 DENSITY - UNITS PER HECTARE (MAX)	SE/AH = 56/1.2 DENSITY = 83 LIMITS = 65	SE/AH = 56/1.2 DENSITY = 83 LIMITS = 65	16
14 VEHICLE PARKING	SEE PARKING REQUIREMENTS NOTE	SEE PARKING REQUIREMENTS NOTE	SEE PARKING REQUIREMENTS NOTE

AT	CONSTRUCTED SERVICES	COMPLETION	NO.	REVISION	DATE	BY	REVISION
1	SEWER	USE	1	FOR CLIENT REVIEW/APPROVAL	03/06/17	KSP	
2	SEWER	USE	1	FOR REC-DRAWING	20/06/17	KSP	
3	SEWER	USE	3	FOR SITE PLAN APPROVAL	24/07/18	KSP	
4	APPROVAL	USE					
5	USE	25/07/19					
6	USE	17-1889					

STRIK BALDINELLI MONIZ
INC. REGISTERED PROFESSIONAL ENGINEER
1081 Mealey Rd, PO Box 69, Ayr, Ontario
Tel: 519-478-0033 Fax: 519-471-0034
Email: sbm@sbm.ca

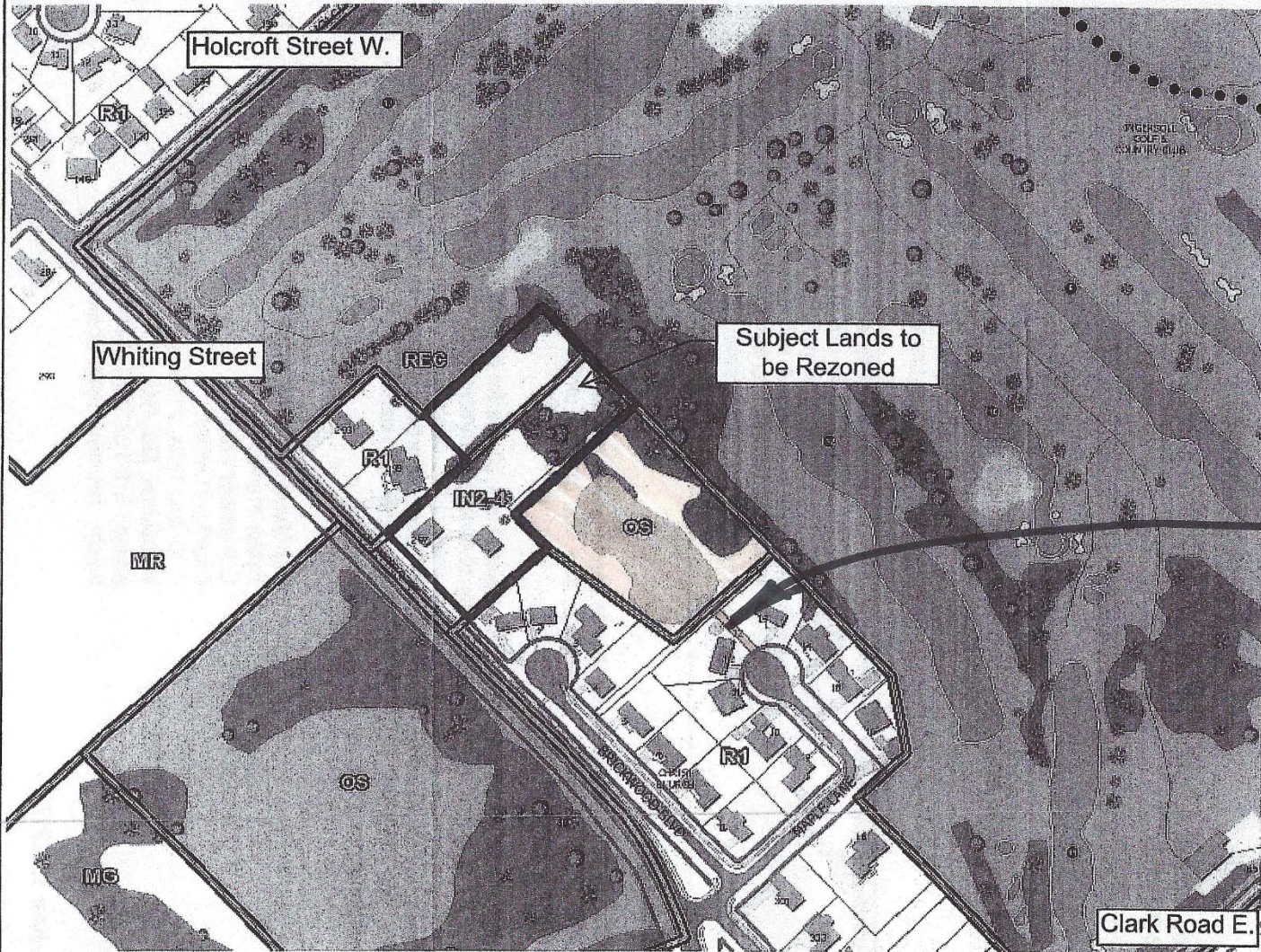
PRELIMINARY
NOT FOR
CONSTRUCTION

TONY POMPONIO
4 PATRICK STREET
LONDON, ON.
N5P 1E5
P: 519.478.0033
E: TONY.POMPONIO@BELL.NET

SCALE - 1"=20'
3.0' 0"

SITE PLAN
SINGLE FAMILY RESIDENTIAL DEVELOPMENT
255-297 WHITING ST.
INGERSOLL, ONTARIO

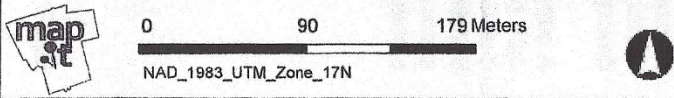
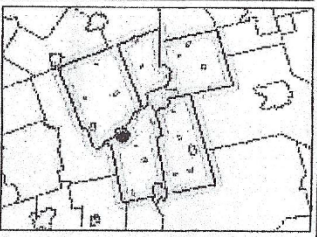
PROJECT NO.
SBM-17-1889
SHEET NO.
SP1
PLAN TITLE



- Legend**
- Parcel Lines**
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
 - Environmental Protection/Flood Overlay**
 - Flood Fringe
 - ▨ Floodway
 - ▩ Environmental Protection (EP1)
 - ▩ Environmental Protection (EP2)
 - Zoning**
 - Floodlines/Regulation Limit**
 - ** 100 Year Flood Line
 - ▲ 30 Metre Setback
 - ** Conservation Authority Regulation Limit
 - ** Regulatory Flood And Fill Lines
 - ☑ Zoning (Displays 1:16000 to 1:500)

ACCESS TO PARK TODAY

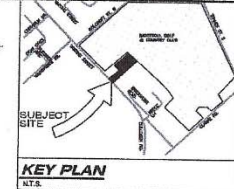
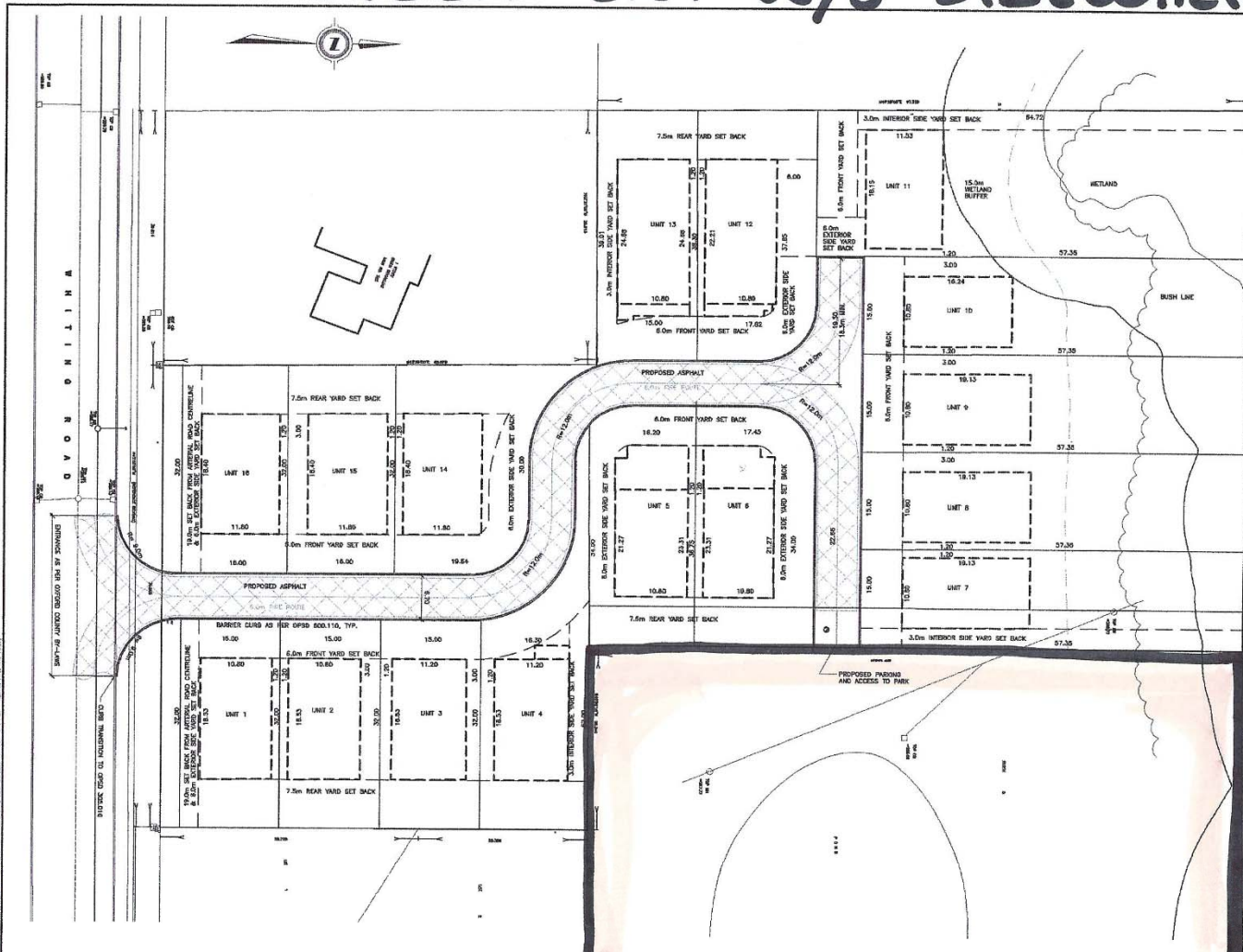
Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

January 5, 2017

DEVELOPMENT W/O SIDEWALK



LEGAL INFORMATION

PART OF
LOT 21
CONCESSION 1 (WEST OXFORD)
IN THE
TOWN OF INGERSOLL
COUNTY OF OXFORD

SITE BENCHMARK:

MONUMENT TYPE: TOP HUT OF FIRE HYDRANT
LOCATION: SOUTH SIDE OF WHITING STREET
ELECTRIC ELEVATION: 230.48

ELEVATIONS ARE DERIVED FROM THE CANADA DATUM - MEAN SEA LEVEL
THE VERTICAL CURVE DATA IS 17 METERS (55'-10")

REFERENCE DOCUMENTS:

1. LEGAL SURVEY COLLECTED BY M. BOURGEOIS INC, OXFORD LAND SURVEYORS, STRATHROY, MAY 15, 2011 (FILE NO. 17-207)
2. ZONING REQUIREMENTS COLLECTED FROM OXFORD COUNTY, TOWN OF INGERSOLL RESIDENTIAL TYPE 2 (R2) ZONING BY-LAW

CANADA POST

THIS DEVELOPMENT WILL RECEIVE MAIL TO A NEAR-BY SUPERBOX AS LOCATED BY CANADA POST.

WASTE REMOVAL

WASTE TO BE STORED INTERNALLY AND PLACED OUTSIDE ON DAY OF OR BEFORE MUNICIPAL PICK-UP.

BUILDING CLASS:

RESIDENTIAL - GROUP C OCCUPANCY
PART B OF THE CANADIAN BUILDING CODE

PERMITTED USES

RESIDENTIAL TYPE 2 ZONE (R2)

- A CONVERTED DWELLING
- A SINGLE DWELLING
- A GROUP HOME
- A HOME OCCUPATION
- A PUBLIC USE
- A SEMI-DETACHED DWELLING
- A SINGLE DETACHED DWELLING

PARKING REQUIREMENTS

SEMI-DETACHED DWELLING 2.0/2 DWELLING (2x10) = 33 SPACES
TOTAL ON-SITE PARKING REQUIRED = 32 SPACES
TOTAL ON-SITE PARKING PROVIDED = 34 SPACES

ZONING DATA CHART

ITEM	12.00x33.34 m ² BUILDING AREA APPROX. 2,187 m ²	ASPHALT AREA APPROX. 2,187 m ²	LANDSCAPED AREA APPROX. 7,481 m ²
1 PERMITTED USES	SEE PERMITTED USE NOTE ON SHEET 001	SEE PERMITTED USE	SHALL DETACHED DWELLING
2 LOT AREA (m ² MIN)	370	>370	
3 LOT FRONTAGE (m MIN)	15.0	>15.0	
4 FRONT YARD SETBACK (m MIN)	6.0	6.0	
5 REAR YARD SETBACK (m MIN)	7.5	7.5	
6 INTERIOR SIDE YARD SETBACK (m MIN)	3.0 OR 1.5 ON INTERIOR SIDE	>3.0, >1.2	
7 EXTERIOR SIDE YARD SETBACK (m MIN)	6.0	6.0	
8 LOT DEPTH (m MIN)	30.0	>30.0	
9 SET BACK FROM CENTRELINE OF ROAD (m MIN)	10.0	10.0	
10 LANDSCAPED OPEN SPACE (NO MINIMUM)	30.0	AS APPROX.	
11 LOT COVERAGE (%) MAX	40.0	<40.0	
12 HEIGHT MAXIMUM (m)	11.0	<11.0	
13 DENSITY - UNITS PER HECTARE (MAX)	50/HA = 50x1.2 DENSITY = 60	14	
14 VEHICLE PARKING	SEE PARKING REQUIREMENTS NOTE	SEE PARKING REQUIREMENTS NOTE	

AS CONSTRUCTED SERVICES	COMPLETION	No.	REVISIONS	D/M/Y	BY	CHKD BY
ASPHALT	1	1	FOR CLIENT REVIEW/APPROVAL	02/20/17	TONY	TONY
ASPHALT	2	2	FOR RE-DRAWING	05/26/17	TONY	TONY
ASPHALT	3	3		06/06/17	TONY	TONY
ASPHALT	4	4		12-1889	TONY	TONY

STRIK BALDINELLI MONIZ
CONSULTING ENGINEERS
1534 Midland Rd, PO Box 655, Inga, Ontario
Tel: (518) 476-8033 Fax: (518) 476-0084
Email: tony@sbm.ca

PRELIMINARY NOT FOR CONSTRUCTION

TONY POMPONIO
4 PATRICK STREET
LONDON, ON.
N6P 1E5
P: 518.476.8033
E: TONY.POMPONIO@BELL.NET

SCALE = 1:300
3.0" = 0'
6.0" = 12'

PRELIMINARY SITE PLAN
SINGLE FAMILY RESIDENTIAL DEVELOPMENT
285-287 WHITING ST.
INGERSOLL, ONTARIO

PROJECT NO. **SBM-17-1889**
SHEET NO. **SP1**
PLANNING FILE NO.



**Corporation of the Town of Ingersoll
By-Law 18-4984**

A bylaw to authorize the execution of an agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the Town of Ingersoll (the "Municipality") related to funding provided by the Province of Ontario (the "Province") to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program

WHEREAS the Town is desirous of entering into an agreement with the Minister of Transportation related to funding provided by the Province of Ontario under the Dedicated Gas Tax Funds for a Public Transportation Program;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** the Mayor and Treasurer of the Corporation of the Town of Ingersoll are hereby authorized to execute an agreement with Her Majesty the Queen in right of the Province of Ontario and to affix the seal of the Corporation
2. **AND THAT** a copy of the said agreement shall be annexed to and form part of this by-law.

READ a first and second time in Open Council this 5th day of March, 2018.

READ a third time in Open Council and passed this 5th day of March, 2018.

Ted Comiskey, Mayor

Michael Graves, Clerk

Ministry of
Transportation

Ministère des
Transports

Office of the Minister

Bureau du ministre

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200
www.ontario.ca/transportation

Édifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416-327-9200
www.ontario.ca/transports



December 19, 2017

His Worship Ted Comiskey
Mayor
Town of Ingersoll
130 Oxford Street
Ingersoll, ON N5C 2V5

Dear Mayor Comiskey:

RE: Letter of Agreement between Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the Town of Ingersoll (the "Municipality") Related to Funding Provided by the Province of Ontario (the "Province") to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program (this "Letter of Agreement")

This Letter of Agreement sets out the terms and conditions for the use of dedicated gas tax funds by municipalities for public transportation.

As the Province desires to increase public transportation ridership to support the development of strong communities, the Ministry maintains a Dedicated Gas Tax Funds for Public Transportation Program (the "Program"), under which two cents of the existing provincial gas tax is provided to municipalities for public transportation expenditures.

Following the passage of the *Dedicated Funding for Public Transportation Act, 2013* (the "DFPTA"), a portion of the tax that is paid to Ontario under the *Gasoline Tax Act* in each fiscal year is dedicated to the provision of grants, including those pursuant to the Program, to municipalities for public transportation.

Any funding to the Municipality by the Ministry will be provided in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2017/18 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support increased public transportation ridership in the Municipality, and in recognition of the Municipality's need for predictable and sustainable funding to support investments in the renewal and expansion of public transportation systems, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount up to **\$41,633** in accordance with, and subject to, the terms set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements, with **\$31,225** payable on receipt of this signed Letter of Agreement and related authorizing municipal by-law(s) and, if applicable, resolution(s), and any remaining payment(s) payable thereafter.
2. Despite Section 1, the Municipality understands and agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to adjustment to reflect final gas tax receipts and any other adjustments as set out in the guidelines and requirements.
3. If the Municipality receives dedicated gas tax funds on behalf of any other municipality, and the other municipality has agreed to the Municipality collecting the dedicated gas tax funds on its behalf, the Municipality shall provide, upon request and in compliance with the requirements set out in the guidelines and requirements, any applicable municipal by-law(s) and legal agreement(s) between the Municipality and the other municipality providing for such arrangement to the Ministry prior to the payment of any dedicated gas tax funds by the Ministry under this Letter of Agreement.
4. The Municipality shall deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
5. The Municipality shall adhere to the reporting and accountability measures set out in the guidelines and requirements, and shall provide all requested documents to the Ministry.
6. The Municipality understands and agrees that the funding provided under this Letter of Agreement represents the full extent of the Ministry's and Province's financial contribution under the Program, and that no additional funds will be provided by either the Ministry or the Province for such purposes to the Municipality for the 2017/18 Program year.

7. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement upon notice, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand from the Municipality the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 7(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs.

The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the maximum funding under this Letter of Agreement exceeding the amount specified under Section 1.

8. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
9. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
10. The Municipality agrees that it will not assign any of its rights or obligations under this Letter of Agreement.
11. The invalidity or unenforceability of any provision of the Letter of Agreement will not affect the validity or enforceability of any other provision of the Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
12. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
13. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please secure the required signatures for the four enclosed copies of this Letter of Agreement and return two fully signed copies to:

Ministry of Transportation
Division Services and Program Management Office
27th Floor, Suite #2702
777 Bay Street,
Toronto, Ontario
M7A 2J8

Once the Ministry has received the copies of this Letter of Agreement signed by the Municipality and authorizing municipal by-law(s) and, if applicable resolution(s), the Ministry will make arrangements for the payment of the dedicated gas tax funds to the Municipality.

Yours sincerely,



Steven Del Duca
Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms.

Town of Ingersoll

Per: _____
Mayor

Date: _____

Per: _____
Chief Financial Officer/Treasurer

Date: _____



**Corporation of the Town of Ingersoll
By-Law 18-4985**

A bylaw to adopt and confirm all actions and proceedings of the Council of the Town of Ingersoll at the Council meeting held on March 5, 2018

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meeting held on March 5, 2018, are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time in Open Council this 5th day of March 2018.

READ a third time in Open Council and passed this 5th day of March, 2018.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
By-Law 18-4986**

A By-law to authorize a Partner Agreement with the County of Oxford for the Provision of Electric Charging Stations

WHEREAS it is deemed necessary and advisable to enter into a partner agreement with the County of Oxford for the Provision of Electric Charging Stations.

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. That a Partner Agreement with the County of Oxford for the Provision of Electric Charging Stations is hereby approved.
2. That Schedule "A" to this by-law shall form part of the by-law.

READ a first and second time in Open Council this 5th day of March, 2018.

READ a third time in Open Council and passed this 5th day of March, 2018.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

PARTNER AGREEMENT

THIS AGREEMENT, made in triplicate the 22nd day of August, 2016.

BETWEEN:

THE CORPORATION OF THE TOWN OF INGERSOLL

Of the First Part (Hereinafter called the "Partner")

AND

COUNTY OF OXFORD

Of the Second Part (Hereinafter called the "County")

WHEREAS the County has requested property access to support the build-out of a network of public electric vehicle charging stations in the County of Oxford on lands owned by the Partner described as Plan 279 Part Lot 1A, Block 4, being all of PIN 00161-0150, known as the North Oxford Parking Lot, Ingersoll, Ontario (the "Subject Lands");

AND WHEREAS the Province is putting its new Climate Change Strategy into action by investing \$20 million from the Ontario Green Investment Fund to support the build-out of a network of public electric vehicle charging stations (also referred to as "Electric Vehicle Supply Equipment" or "EVSE");

AND WHEREAS through the \$20 million Electric Vehicle Chargers Ontario Program (the "EVCO"), a grant program, the Province is providing funding to support the development of EVSE to create a network of fast-charging EVSE in cities, along highways and at workplaces, apartments, condominiums, and public places across Ontario;

AND WHEREAS the County has, under the EVCO, applied for funds to assist the County in carrying out a build-out of a network of public electric vehicle charging stations within the County of Oxford which supports the goals of the EVCO;

AND WHEREAS the Province agreed, subject to terms and conditions to be set out in a Transfer Payment Agreement, to financially contribute to the Project;

AND WHEREAS Schedule H of the Transfer Payment Agreement, sets out the terms and conditions upon which the Province wishes Partner Agreements to be established for the Project;

NOW THEREFORE this Agreement witnesseth that in consideration of the permission granted by the Partner to the County, the covenants made to the Partner by the County, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by both parties, the parties agree and covenant as follows:

RECITALS

1. The parties agree that the above recitals are true.

ACCESS TO PARTNER LANDS BY COUNTY

2. The Partner hereby grants permission to the County, at the sole risk and expense of the County, to access and use the portion of the Subject Lands necessary to give effect to this Agreement, for the purpose and in the manner set out in this Agreement. The Partner and the County acknowledge and agree that the access to and use of the Subject Lands shall be subject to the terms and conditions contained herein.
3. Other than as specifically permitted herein, the County shall make no alterations or improvements to the Subject Lands.

SCOPE OF PROJECT

4. The following constitutes the parties' understanding of the purpose of this Agreement, and the word "Project" in this Agreement shall mean any or all of the following:
 - a) The Province of Ontario, the County and the Partner wish for Electric Vehicle Chargers, which are charging stations where electric vehicles can be re-charged using the electrical grid, to be made available to the public.
 - b) The County intends to install and maintain, at its sole risk and expense, Electric Vehicle Chargers and all equipment necessary for the operation of the Electric Vehicle Chargers, including any signs erected in association with the Electric Vehicle Chargers (the "Equipment").
5. The Equipment specifications and project timeline shall be as set out in Schedule "A" to this Agreement.
6. The County intends that, once operational, the self-serve electrical vehicle charging services will be available to the public throughout the Term of this Agreement.
7. The County intends to charge fees to the public for the use of the services described above.

RESPONSIBILITY FOR CONSTRUCTION

8. The County agrees that all work done to carry out the Project shall be done at the County's sole risk and expense.
9. The Partner shall have no obligation to contribute to the Project beyond maintaining the Subject Lands as described at paragraph 14, below. The Partner shall not be liable for any increased utilities costs or for any service upgrades as a result of the Project.
10. The County agrees that any fees charged to the public shall be at the rate set out in Schedule "A" to this Agreement. The collection of such fees shall be the sole responsibility of the County.
11. The County shall retain the fees it collects to offset the cost of operating the Equipment.
12. The County agrees to carry out the work associated with this Agreement in a way that preserves the value of the Subject Lands and any other Partner assets involved.

RESPONSIBILITY FOR MAINTENANCE

13. The County shall be solely responsible for maintenance of the Equipment and shall maintain the Equipment in a good and safe state of repair and shall conduct regular safety inspections of the Equipment.
14. The Partner shall be solely responsible for maintaining the Subject Lands for use as a municipal parking lot and shall maintain the Subject Lands in accordance with the applicable maintenance standards.

ACCESS BY PARTNER AND PUBLIC

15. The County shall not obstruct, hinder or interfere with the free access to the Subject Lands by any person acting on behalf of the Partner, including an employee, officer or agent of the Partner.
16. The County shall not obstruct, hinder or interfere with the free access to the Subject Lands by any member of the public except:
 - (a) On a limited basis as required for the safety of the public during construction, maintenance or repair of the Equipment; or,
 - (b) In an emergency, if the County determines that any portion of the Subject Lands is unsafe due to the Equipment, including malfunction of or damage to the Equipment.

INSURANCE

17. The County shall, at its own expense, maintain a minimum of \$2 million in Municipal Liability insurance for its operation of the Project and the Partner shall be named as an additional insured. And that, the Partner shall, at its own expense, maintain a minimum of \$2 million in Municipal Liability insurance for its Subject Lands.

LIABILITY

18. The County shall be solely liable for and shall exonerate, indemnify and hold harmless the Partner and its directors, members of council, officers, employees and agents from and against any claim, fine, penalty, liability, damages, loss and judgments (including but not limited to, costs and expenses incidental thereto) (collectively "Claim") caused by or resulting from:
- a) The County's construction, installation, maintenance or repair of the Equipment;
 - b) Any damage, disrepair or unsafe condition of the Equipment, however caused;
 - c) The use of the Equipment by any member of the public;
 - d) The County's presence, actions or activities on the Subject Lands;
 - e) The County's collection of fees for the use of the Equipment;
 - f) The County's performance of its obligations under this Agreement,
 - g) The County's negligence or wilful misconduct; or,
 - h) The County's breach of the terms of this Agreement.
19. The Partner shall be solely liable for and shall exonerate, indemnify and hold harmless the County and its directors, officers, employees and agents from and against any claim, fine, penalty, liability, damages, loss and judgments (including but not limited to, costs and expenses incidental thereto) (collectively "Claim") caused by or resulting from:
- a) The maintenance, repair and condition of the Subject Lands as a municipal parking lot;
 - b) The Partner's presence, actions or activities on the Subject Lands;
 - c) The Partner's performance of its obligations under paragraph 14 of this Agreement,
 - d) The Partner's negligence or wilful misconduct; or,
 - e) The Partner's breach of the terms of this Agreement.
20. The indemnity provided in paragraphs 18 and 19 shall survive this Agreement.
21. The Partner shall not be liable to the County for any damage to the Equipment, however caused.

TERM AND TERMINATION

22. Subject to earlier termination and other conditions as provided in this Agreement, this Agreement shall be effective on the date it is signed by both parties and shall continue for a period of 5 years (the "Term").
23. Either party may terminate this Agreement on six months' written notice for any reason whatsoever.
24. The parties acknowledge that the Project is made possible by provincial funding provided to the County through the County's Transfer Agreement with the Province of Ontario. If at any time prior to the expiry of the Term the County ceases to receive provincial funding sufficient to continue the Project, the County may terminate this Agreement immediately upon provision of written notice to the Partner and such notice shall be deemed effective as soon as the Subject Lands have been restored as described in paragraph 25, below.
25. Upon the expiration of the term or the termination of the Agreement in accordance with paragraphs 23 or 24, the rights herein granted shall be immediately removed and the County shall remove the Equipment and restore the Subject Lands to the condition the Subject Lands were in prior to the date of this Agreement as directed by the Partner, acting reasonably, at the County's sole expense.

PARTNER'S RELATIONSHIP WITH PROVINCE

26. The Partner agrees that the County shall be entitled to represent the Partner in dealings with Her Majesty the Queen in Right of Ontario, solely for the purposes of the Project as described at paragraph 11.
27. The Partner agrees to be bound by the terms of Schedule H of the Transfer Payment Agreement between the County and Her Majesty the Queen in Right of Ontario, attached hereto as Schedule "8" to this Agreement.

GENERAL

28. This Agreement and its Schedules constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether written or oral. There are no conditions, covenants, agreements, representations, warranties or other provisions, expressed or implied, collateral, statutory or otherwise between the parties, relating to the Subject Lands, except as provided in this Agreement.
29. Except as expressly provided in this Agreement, no amendment or waiver of this Agreement shall be binding unless executed in writing by the party to be bound.

No waiver of any provision of this Agreement shall constitute a waiver of any other provision, nor shall any waiver, even if similar in nature, unless otherwise expressly provided.

30. This Agreement shall be governed by and construed and interpreted in accordance with the Laws of the Province of Ontario and the Laws of Canada. The parties hereby irrevocably attorn to the exclusive jurisdiction of the courts of Ontario with respect to any matter arising under or related to this Agreement.
31. This Agreement shall be read with such changes of gender and number as the context requires and all shall be construed to be several as well as joint.
32. Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof.
33. Neither party shall assign or transfer, in whole or in part, its rights under this Agreement to any third party without the written consent of the other party.
34. Any provision of this Agreement which requires a party to take any action shall be deemed to require that party to take that action at its own expense.
35. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.
36. Schedules "A" and "B" are hereby incorporated into and form part of this Agreement.

IN WITNESS WHEREOF the Parties have duly executed this Agreement.

**THE CORPORATION OF THE TOWN OF
INGERSOLL**

Date of Signing

Edward (Ted) Comiskey, Mayor

Date of Signing

Michael Graves, Clerk

We have authority to bind the Corporation.

Date of Signing

Peter M. Crockett, CAO

Date of Signing

Lynn S. Buchner, Director of Corporate Services

We have authority to bind the Corporation.

SCHEDULE "A"
PROJECT DESCRIPTION AND CHARGING FEES

Project Specific Description

<u>Location ID</u>	<u>Location</u>	<u>Level 2 EVSE</u>	<u>Level 3 EVSE</u>
OXF2	Oxford Street, Ingersoll, ON	2	1

EVSE Charging Fees

<u>Location ID</u>	<u>Location</u>	<u>Level 2 EVSE</u>	<u>Level 3 EVSE</u>
OXF2	Oxford Street, Ingersoll, ON	\$2.00/hr	\$15.00/hr

Timelines

<u>Project Component</u>	<u>Date</u>
Construction begins	August 15, 2016
Station installation	October 1, 2016
Construction ends	October 31, 2016
Operational	December 1, 2016

Subject to Change

Please note: Oxford County reserves the right to make changes listed to the rates above. Rate changes will be approved by Council through the Fees and Charges By-Law and will come into effect January 1 of each year.