



**Corporation of the Town of Ingersoll  
Council Agenda  
Special Meeting of Council  
Town Centre, Council Chambers  
Thursday, February 7, 2019, 6:30 p.m.**

**Call to Order**

**Disclosures of Pecuniary Interest**

**2019 Budget Consideration**

- 1) 2019 Operating Budget [T-003-19](#)
- 2) [Town of Ingersoll 2019 Public Budget Presentation](#)

**Upcoming Council Meetings**

**Regular Meeting of Council**  
Monday, March 4, 2019, 6:00 p.m.  
Town Centre, Council Chambers

**Council Committee Meetings**

Please check the events calendar at [www.ingersoll.ca](http://www.ingersoll.ca) in the event of changes to Committee meeting dates and times

**Harvest Festival**  
4<sup>th</sup> Wednesday of the Month  
Cheese and Agricultural Museum  
6:30 p.m.

**Ingersoll BIA**  
2<sup>nd</sup> Tuesday of the Month  
Town Centre, JC Herbert Room  
6:30 p.m.

**Safe Cycling Committee**

2<sup>nd</sup> Thursday of the Month  
Town Centre, JC Herbert Room  
6.30pm

**Museum Committee**

3<sup>rd</sup> Thursday of the Month  
Cheese Museum  
6:30 p.m.

**Recreational Trails Committee**

3<sup>rd</sup> Wednesday of the Month  
Town Centre, JC Herbert Room  
6:30 p.m.

**Police Services Board**

4<sup>th</sup> Monday of the Month  
Town Centre, JC Herbert Room  
6:00 p.m.

**Transportation Committee**

4<sup>th</sup> Wednesday of Every Other Month  
Town Centre, Engineering Board Room  
10:00 a.m.

**Adjournment**



**DEPARTMENT: TREASURY DEPARTMENT**

**REPORT NO: T-003-19**

**COUNCIL MEETING DATE: February 7, 2019**

**TITLE: 2019 Operating Budget**

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## **OBJECTIVE**

The purpose of this report is to present the final 2019 Operating Budget to Council for approval and adoption of the 2019 budget resolution.

## **BACKGROUND**

The 2019 Budget-Final (Appendix 1) contains detailed information about the Town's 2019 Operating budget. Comments provided for each department and service highlight the key factors and implications of the proposed budget. It also contains reserves and reserve funds continuity schedules as well as the outstanding debt and debt repayment schedules.

## **ANALYSIS**

Consistent with Council's directions, the final 2019 Budget maintains the current level of services, requires no new debenture financing, and is aligned with Council's strategic priorities. The 2019 Operating budget incorporates a \$340,368 or 2.4% rise in the levy. The proposed 2.4% increase reflects a 1.76% or \$35 increase for the median residential rate payer. It should be noted that the final change in property taxes for individual taxpayers will not be known until Oxford County Council has made its' decision as it relates to the 2019 tax policies.

Approval of the 2019 Operating Budget is occurring prior to the finalization of the 2019 Property Tax Policy which is determined by the upper –tier jurisdiction. The Town of Ingersoll's 2019 Budget and Tax Rates By-Law to collect the tax levy as outlined in the

2019 Final Budget document will be presented for Council's approval once the County completed the annual review and approval of the Property Tax Policy.

**INTERDEPARTMENTAL IMPLICATIONS**

None.

**FINANCIAL IMPLICATIONS**

Outlined in the 2019 Final Budget – Appendix 1

**RECOMMENDATION**

THAT Council approve the 2019 Final Operating Budget with a property tax levy of \$14,534,311, an increase of 2.4% or \$340,368.

THAT Council approve the required transfers to and from reserves and reserve funds as outlined in the Town of Ingersoll 2019 Operating Budget.

THAT a by-law to establish the appropriate tax rates to effect the 2019 Budget approval will be brought forward for Council consideration in April 2019.

**ATTACHEMENTS**

2019 Final Operating Budget – Appendix 1.

Prepared by: Iryna Koval, Director of Finance, Treasurer  
Approved by: William Tigert, Chief Administrative Officer

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**THE CORPORATION OF THE  
TOWN OF INGERSOLL**

**2019 BUDGET - FINAL DRAFT**

February 7, 2019

**Town of Ingersoll  
2019 Budget - Final Draft  
February 7, 2019**

**Introduction**

**Operating Budget**

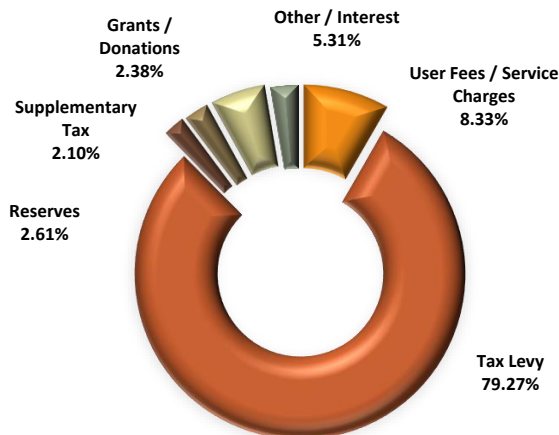
The 2019 budget presents a total gross expenditures of \$18.3 million (\$18 million -2018). Property taxes remain the Town's largest source of revenue comprising 79% of the total funding sources included in the 2019 budget. The total requirement from taxation in 2019 is \$14.5 million, compared to \$14.2 million in 2018. This represents an increase in the levy of \$340,368 or 2.40%.

The 2019 recommended budget maintains the current level of services, requires no new debenture financing, and is aligned with Council's strategic priorities.

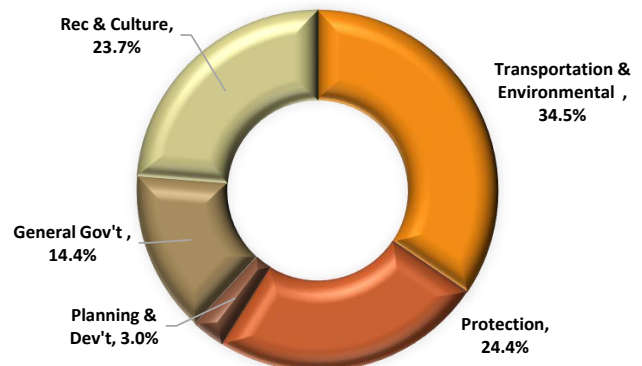
The proposed 2.40% increase reflects a 1.76 % or a \$35 increase for the median single family residential property.

Comments are provided for each division / activity as a basis for the budget deliberations. Comments highlight the key factors and implications of the proposed 2019 budget.

**Figure 1: 2019 Funding Sources**



**Figure 2: 2019 Levy Distribution**



Since the last submission presented to Council on January 24th, 2019, staff have made the following adjustments

2019 Operating Budget Adjustments	Increase/ (Decrease), \$	Tax Levy Increase %
<b>Tax Levy Starting Point - January 24th, 2019</b>	<b>\$ (14,534,311)</b>	<b>2.40%</b>
CAO- Increase in professional fees related to the landfill opposition	\$ 165,000	
CAO- Increase transfer from reserve to fund landfill related professional expenses	\$ (165,000)	
<b>Tax Levy Decrease from last submission</b>	<b>\$ -</b>	
<b>Tax Levy Ending Point - February 7th, 2019</b>	<b>\$ (14,534,311)</b>	<b>2.40%</b>

**Town of Ingersoll  
2019 Budget - Final Draft  
February 7, 2019**

**Introduction**

**2019 Operating Budget Highlights**

Provides \$3.4 million in public safety (police, fire and bylaw).

Provides \$2.1 million for road safety, street lights, maintenance and environmental services.

Supports local non profits, community groups and young athletes.

Continues to focus on economic development supporting innovation, attracting and retaining businesses and includes a \$50,000 provision for community improvement grants and incentives.

Grows reserves and reserve funds to support future infrastructure needs.

Provides \$250 thousand in continued funding for the Multi Use Recreational Facility.

Provides \$750 thousand to address growing infrastructure gap.

Continues the Town's effort to stop landfill through a communication strategy, technical expert advise and continuous support to other landfill opponents.

<b>Budget Key Drivers</b>	<b>Increase/(Decrease), \$ (000's)</b>	
Debt servicing costs (paid off two debentures in 2018)	\$	(110)
Increased investment revenue (increased interest and cash balances)	\$	(70)
Cemetery Board Budget	\$	(42)
Program revenues (Arena and VPCC )	\$	(48)
Payroll, Benefits	\$	184
Decline in non-taxation revenue (user fees, donations and licensing)	\$	103
OPP 2018 Contract renewal <b>Not controlled by the Town</b>	\$	62
Cancelation of CPP and 1,000 Officers Grants <b>Not controlled by the Town</b>	\$	65
Further cuts to the OMPF <b>Not controlled by the Town</b>	\$	83
Additional Funding for Landfill Opposition	\$	50
Contracted services (Parking enforcement, legal and paratransit)	\$	25
Other (utilities, equipment repair and maintenance, etc.)	\$	38
<b>Tax Levy Increase</b>	<b>\$</b>	<b>340</b>

**Town of Ingersoll  
2019 Budget - Final Draft  
February 7, 2019**

**Summary All Departments by Revenue/Expense Grouping**

	Actual	YTD Actual	Budget		Projection	Change
	2017	2018	2018	2019	2020	2018 to 2019 (fav) unfav
<b>REVENUE</b>						
SALE OF GOODS OR SERVICES	(129,874)	(110,085)	(100,955)	(91,755)	(94,225)	9,200
PERMITS/LICENSES	(397,065)	(228,578)	(206,300)	(199,595)	(193,600)	6,705
ICE RENTAL	(227,163)	(232,637)	(231,343)	(244,965)	(244,965)	(13,622)
RENT / LEASES	(217,659)	(205,236)	(197,867)	(194,057)	(196,367)	3,810
USER FEES	(273,236)	(267,669)	(247,760)	(263,266)	(264,541)	(15,506)
MEMBERSHIPS	(124,350)	(129,215)	(130,614)	(156,800)	(156,800)	(26,186)
RECOVERIES	(85,521)	(144,015)	(120,650)	(105,964)	(88,964)	14,686
COUNTY RECOVERY	(315,754)	(282,338)	(329,278)	(303,748)	(304,008)	25,530 (1)
TAXATION - LEVY	(13,765,555)	(14,157,219)	(14,193,943)	(14,534,311)	(14,572,725)	(340,368) (2)
TAXATION - SUPPLEMENTARIES & OTHER	(512,577)	(493,126)	(384,834)	(384,983)	(384,983)	(149)
INTEREST / DIVIDENDS	(844,681)	(731,587)	(599,600)	(669,500)	(669,500)	(69,900) (3)
GRANTS / SUBSIDIES / REBATES	(141,967)	(167,156)	(156,475)	(63,863)	(45,738)	92,612 (4)
LAND SALES	(132,703)	(244,646)	0	0	0	--
PROGRAM REVENUES	(246,078)	(214,907)	(287,395)	(271,779)	(271,779)	15,616
DONATIONS / FUNDRAISING	(184,950)	(217,160)	(159,824)	(124,650)	(124,650)	35,174
	<u>(17,599,134)</u>	<u>(17,825,574)</u>	<u>(17,346,838)</u>	<u>(17,609,236)</u>	<u>(17,612,167)</u>	<u>(262,398)</u>
<b>EXPENSE</b>						
SALARIES, WAGES & BENEFITS	6,460,019	6,591,487	6,812,211	6,996,272	7,157,745	184,061 (5)
ADMINISTRATIVE EXPENSE	72,203	98,491	126,233	77,808	79,131	(48,425) (6)
OPERATING EXPENSE	164,300	175,499	188,035	189,670	175,161	1,635
COMMUNICATIONS	111,245	113,831	117,776	118,141	116,733	365
INSURANCE EXPENSE	202,598	255,533	222,430	229,836	236,150	7,406
UTILITIES - HEAT, HYDRO, WATER	866,690	828,095	889,884	916,084	941,250	26,200 (7)
SUPPLIES	48,331	52,825	63,200	37,705	36,580	(25,495) (8)
PROGRAM EXPENSES	145,422	98,734	144,927	138,123	133,713	(6,804)
MEETINGS, CONFERENCES, TRAINING	92,402	103,958	126,655	140,795	126,218	14,140 (9)
FUEL / TRANSPORTATION COSTS	90,910	107,945	107,510	112,860	115,510	5,350
PROFESSIONAL FEES	596,730	481,749	463,100	607,750	221,200	144,650 (10)
CONTRACTED SERVICES	120,968	195,924	178,230	259,220	227,160	80,990 (11)
PROPERTY TAX REFUNDS & ADJUSTMENTS	599,535	697,359	640,000	630,000	630,000	(10,000)
MARKETING & PROMOTION	125,137	91,421	153,135	159,995	146,722	6,860
GRANTS TO VOLUNTEER ORGANIZATIONS	88,969	89,036	100,075	96,900	96,900	(3,175)
LAND MAINTENANCE & IMPROVEMENT	44,530	62,404	50,700	59,700	59,700	9,000
EQUIP REPAIRS & MAINTENANCE	198,390	208,636	206,487	221,432	211,342	14,945
BLDG REPAIRS & MAINTENANCE	97,667	132,338	125,000	135,700	128,890	10,700
SNOW REMOVAL AND SANDING	36,484	58,950	45,700	47,500	47,520	1,800
MAINTENANCE CONTRACTS	140,537	144,607	148,048	141,099	141,979	(6,949)
LAND SALE EXPENSES	3,487	8,213	0	0	0	0
MATERIALS	379,703	397,279	422,108	422,160	436,260	52
EQUIPMENT USAGE	35,410	47,426	94,655	90,200	95,655	(4,455)
TRANSFER TO BIA	77,937	77,880	78,000	78,000	78,000	0
TRANSFERS TO CEMETERY BOARD	117,077	133,194	133,194	91,359	91,359	(41,835) (12)
	<u>10,916,682</u>	<u>11,252,814</u>	<u>11,637,293</u>	<u>11,998,309</u>	<u>11,730,878</u>	<u>361,016</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(6,682,452)</u>	<u>(6,572,760)</u>	<u>(5,709,545)</u>	<u>(5,610,927)</u>	<u>(5,881,290)</u>	<u>98,618</u>
<b>OTHER</b>						
O.P.P. CONTRACT	2,382,692	2,339,704	2,344,381	2,406,319	2,406,319	61,938 (13)
OMPF - ONT MUN PARTNER GRANT	(388,800)	(330,500)	(330,500)	(247,875)	(210,694)	82,625 (14)
CAPITAL TAX LEVY REQUIREMENT	0	0	0	0	0	0
TRANSFER FROM RESERVES & RES FUNDS	(62,801)	(305,114)	(328,449)	(478,937)	(69,964)	(150,488) (15)
TRANSFER TO RESERVES & RES FUNDS	3,636,124	3,461,564	3,117,995	3,134,990	3,046,935	16,995
DEBENTURE PAYMENT	914,805	901,234	906,118	796,430	708,694	(109,688) (16)
	<u>6,482,020</u>	<u>6,066,887</u>	<u>5,709,545</u>	<u>5,610,927</u>	<u>5,881,290</u>	<u>(98,618)</u>
	<u>(200,431)</u>	<u>(505,873)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>



**Town of Ingersoll**  
**2019 Budget - Final Draft**  
**February 7, 2019**

**Summary All Departments by Revenue/Expense Grouping**

**Variance Explanation:**

- (1) The Town negotiated a new Municipal Building Shared Services agreement with the County. As per the new agreement the Town will no longer be providing cleaning services to the Library and bill the County for these services.
- (2) Levy required to balance the budget.
- (3) As interest rates rise and Town cash balances grow, the interest revenue is expected to grow over the next year.
- (4) The 2018/19 fiscal year is the last year that the Ministry of Community Safety and Correctional Services offer the CPP and 1,000 Officers grants. In future years, the ministry will be moving towards the full transition. The CPP and 1,000 Officers grants have been removed from the 2019 budget resulting in a \$65K revenue loss. The remaining \$35K directly attributed to the ending of funding for the Female Fitness Program which was offered at the Fusion Center.
- (5) Increase in the cost of health benefits and long term disability premiums for active and retired employees, step increases and annual wage indexing.
- (6) 2018 was higher due to the cost of the 2018 municipal elections.
- (7) To allow for increases in hydro and water/wastewater rates.
- (8) Directly attributed to the cancellation of the Garden Fresh program and ending of Female Fitness Program.
- (9) Attributed to de escalation training for staff working with youth as recommended by OPP and additional training for aquatic staff to meet the new requirements under the Public Pool Regulation 1990, Reg. 565.
- (10) Funding no longer required for survey monuments.
- (11) Attributed to the Development Charges Study \$20K, Pay Equity Study \$15K and Town Hall Cleaning Contract. The studies are funded from reserve funds.
- (12) Annual increase in the cost of the OPP contract.
- (13) Based on the budget submitted by the Cemetery Board (Town's portion 87.5%).
- (14) Further provincial reduction in OMPF, 2019 funding represents 75% of the 2018 allocation.
- (15) Funding for the Elections is not required.
- (16) Paid off two debentures in 2018 thus reduction in debt servicing costs.

**Town of Ingersoll  
2019 Budget - Final Draft  
February 7, 2019**

**Tax Impact**

**Overall Impact**

	Total Assessment		Change	
	2018	2019	\$	%
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<b>Ingersoll Residential Tax Rate</b>	<b>0.00922871</b>	<b>0.00926362</b>	<b>0.000035</b>	<b>0.38%</b>

**Tax Levy Increase:**

Growth	ÁGÍ ÇÉÍH	FÉGÁ
Value/Equity (Phase-in)	ÁÍÍÉJÍ	€ÉÍÁ
	<u>ÁH €ÉÍÌ</u>	

**Impact on Median Single Family Home**



	Assessment		Assessment Change	
	2018	2019	\$	%
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	Tax Rates		2018 Taxes	2019 Taxes	Tax Change	
	2018	2019			\$	%
<b>Median Single Family Home</b>	<b>0.00922871</b>	<b>0.00926362</b>	<b>\$1,989</b>	<b>\$2,024</b>	<b>\$35</b>	<b>1.76%</b>
<b>Residential Condominium Unit</b>	<b>0.00922871</b>	<b>0.00926362</b>	<b>\$1,467</b>	<b>\$1,473</b>	<b>\$6</b>	<b>0.40%</b>
<b>Small Office Building</b>	<b>0.01755116</b>	<b>0.01761754</b>	<b>\$2,633</b>	<b>\$2,770</b>	<b>\$137</b>	<b>5.22%</b>
<b>Standard Industrial Property</b>	<b>0.02427151</b>	<b>0.02436331</b>	<b>\$11,517</b>	<b>\$11,840</b>	<b>\$323</b>	<b>2.81%</b>

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	2018 CVA	2019 CVA	2019 vs 2018
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<b>Total Taxable</b>	<b>1,249,252,939</b>	<b>1,289,829,165</b>	<b>3.25%</b>

**Town of Ingersoll  
2019 Budget - Final Draft  
February 7, 2019**

**Budget Allocation for Municipal Services Based on the Average Residential Tax bill**

A breakdown of the costs of services that make up the median residential property tax bill of \$2,024/yr or \$169 /month. This tax bill represent the Town portion of property tax only and excludes the County and Education taxes.

	Average Tax Bill	
	Annual \$2,024	Monthly \$169
CAPITAL & RESERVES	\$ 419	\$ 34.9
POLICE	\$ 331	\$ 27.5
PUBLIC WORKS	\$ 214	\$ 17.8
PARKS AND ARENA	\$ 155	\$ 12.9
FIRE	\$ 121	\$ 10.1
VICTORIA PARK COMMUNITY CENTRE	\$ 118	\$ 9.8
DEBT REPAYMENT	\$ 109	\$ 9.1
ENGINEERING	\$ 97	\$ 8.1
YOUTH CENTRE - FUSION	\$ 83	\$ 6.9
CLERKS	\$ 80	\$ 6.6
ADMINISTRATION	\$ 48	\$ 4.0
TREASURY	\$ 44	\$ 3.7
INFORMATION TECHNOLOGY	\$ 39	\$ 3.3
ECONOMIC DEVELOPMENT	\$ 37	\$ 3.1
COUNCIL	\$ 34	\$ 2.8
TAX REFUNDS & SUPPS	\$ 34	\$ 2.8
MUSEUMS	\$ 26	\$ 2.1
PUBLIC BUILDINGS	\$ 15	\$ 1.3
PARA TRANSIT	\$ 8	\$ 0.7
CROSSING GUARDS	\$ 7	\$ 0.6
PROPERTY STANDARDS	\$ 3	\$ 0.3
PARKING	\$ 3	\$ 0.3
BUILDING INSPECTION	\$ -	\$ -

**Town of Ingersoll  
2019 Budget - Final Draft  
February 7, 2019**

**Summary All Departments by Revenue/Expense Grouping**

	Actual	YTD Actual	Budget		Projection	Change	Change
	2017	2018	2018	2019	2020	2018 to 2019 (fav) unfav	2018 to 2019 %
<b>COUNCIL</b>	205,935	210,811	209,025	245,970	248,610	36,945	18%
<b>CHIEF ADMINISTRATIVE OFFICER</b>	677,498	297,107	296,590	<b>352,130</b>	340,450	55,540	19%
<b>CLERKS</b>							
ADMINISTRATION	470,437	551,251	538,025	<b>580,750</b>	587,300	42,725	8%
PARATRANSIT	61,236	48,748	45,910	<b>59,420</b>	59,420	13,510	29%
CROSSING GUARDS	51,216	52,249	52,790	<b>54,070</b>	54,620	1,280	2%
<b>PARKING</b>	21,606	15,671	23,000	<b>23,500</b>	23,200	500	2%
<b>INFORMATION TECHNOLOGY</b>	301,441	292,428	286,635	<b>305,195</b>	309,575	18,560	6%
<b>TREASURY</b>							
ADMINISTRATION	701,916	979,648	1,102,127	<b>966,694</b>	965,330	(135,433)	-12%
SUPPLEMENTARIES LESS ADJUSTMENTS	86,958	204,233	255,166	<b>245,017</b>	245,017	(10,149)	-4%
TAX LEVY	(13,765,555)	(14,157,219)	(14,193,943)	<b>(14,534,311)</b>	(14,572,725)	(340,368)	2.40%
<b>BUILDING INSPECTION</b>							
INSPECTION	595	0.00	-	-	-	-	0%
PROPERTY STANDARDS	30,192	17,150	20,050	<b>25,180</b>	25,690	5,130	26%
TOWN CENTRE	173,930	154,156	185,633	<b>220,878</b>	216,348	35,245	19%
PUBLIC BUILDINGS - OTHER	67,512	40,245	39,910	<b>(10,800)</b>	(10,870)	(50,710)	-127%
<b>FIRE</b>							
ADMINISTRATION	967,597	1,023,308	1,017,348	<b>1,069,798</b>	1,069,248	52,450	5%
FACILITY	11,403	(2,862)	16,488	<b>18,188</b>	18,098	1,700	10%
<b>POLICE</b>							
ADMINISTRATION	2,286,387	2,246,342	2,256,901	<b>2,376,865</b>	2,383,769	119,964	5%
POLICE SERVICES BOARD	25,015	27,409	35,358	33,985	34,955	(1,373)	-4%
FACILITY	12,598	(1,570)	3,752	<b>13,302</b>	10,305	9,550	255%
<b>ENGINEERING</b>							
ADMINISTRATION	2,258,115	1,874,734	1,921,405	<b>2,161,115</b>	2,272,265	239,710	12%
STREET LIGHTING & TRAFFIC SIGNALS	283,100	289,394	287,000	<b>305,200</b>	314,000	18,200	6%
<b>PUBLIC WORKS</b>							
ADMINISTRATION & EQUIPMENT	346,423	368,119	353,870	<b>361,129</b>	373,199	7,259	2%
BRIDGES & CULVERTS	12,374	7,252	12,960	<b>11,640</b>	14,750	(1,320)	-10%
ROADSIDE MAINTENANCE	277,163	250,526	270,790	<b>265,720</b>	265,800	(5,070)	-2%
SURFACE MAINTENANCE	293,335	237,762	297,670	<b>287,220</b>	302,350	(10,450)	-4%
ROADS, SIDEWALKS & PARKING LOTS	255,463	252,073	263,220	<b>263,280</b>	266,130	60	0%
WINTER CONTROL	347,933	442,329	442,330	<b>479,640</b>	484,150	37,310	8%
ENVIRONMENTAL SERVICES	104,850	126,566	121,042	<b>112,982</b>	115,812	(8,060)	-7%
<b>PARKS AND ARENA</b>							
ADMINISTRATION	163,384	151,444	151,635	<b>160,820</b>	161,025	9,185	6%
ARENA	484,412	445,052	422,794	<b>431,326</b>	433,106	8,532	2%
PARKS	559,171	655,092	667,730	<b>735,002</b>	715,766	67,272	10%
PARKS PROGRAMS	17,393	64,350	75,460	<b>76,050</b>	77,540	590	1%
CAMI PARKS / SUZUKI HOUSE	166,787	149,581	157,004	<b>164,246</b>	162,356	7,242	5%
<b>VICTORIA PARK COMMUNITY CENTRE</b>							
ADMINISTRATION	228,441	103,645	91,845	<b>93,675</b>	95,625	1,830	2%
AQUATICS	114,167	148,497	136,887	<b>161,104</b>	167,525	24,217	18%
FITNESS	(1,441)	34,937	28,303	<b>145,286</b>	9,346	116,983	413%
GENERAL PROGRAMS	51,944	60,160	58,188	<b>81,098</b>	86,308	22,910	39%
FACILITY	600,022	972,742	1,025,387	<b>578,343</b>	592,548	(447,044)	-44%
<b>YOUTH CENTRE</b>							
FACILITY	105,990	89,255	101,906	<b>102,661</b>	105,627	755	1%
GENERAL PROGRAMS	392,761	364,226	449,790	<b>502,800</b>	504,691	53,010	12%
<b>MUSEUMS</b>							
FACILITY	21,348	24,308	33,050	<b>33,560</b>	33,900	510	2%
PROGRAMS	143,416	145,172	169,294	<b>161,762</b>	164,422	(7,532)	-4%
<b>ECONOMIC DEVELOPMENT</b>	185,101	237,808	269,675	<b>278,510</b>	273,420	8,835	3%
	<u>(200,431)</u>	<u>(505,873)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ -</u>	

**Town of Ingersoll  
COMMITTEES  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: COMMITTEES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>SAFE CYCLING</b>								
Bike Parts			500	<b>500</b>	500	--		
Helmets			500	<b>500</b>	500	--		
Commuter Trail Grand Opening				<b>500</b>	500	500		
Educational Campaigns			1,000	<b>1,000</b>	1,000	--		
June Bike Month Events			1,500	<b>2,000</b>	2,000	500		
Bike Summit Conference			1,000	<b>1,000</b>	1,000	--		
Can Bike Instructor			500	<b>500</b>	500	--		
	<u>4,212</u>	<u>10,687</u>	<u>5,000</u>	<u><b>6,000</b></u>	<u>6,000</u>	<u>1,000</u>		
<b>RECREATIONAL TRAILS</b>								
Educational/Advertising Campaign			1,000	<b>1,000</b>	1,000	--		
Ontario Trails Council Conference			1,000	<b>1,000</b>	1,000	--		
Misc signage repairs and updates			1,000	<b>1,000</b>	1,000	--		
	<u>963</u>	<u>--</u>	<u>3,000</u>	<u><b>3,000</b></u>	<u>3,000</u>	<u>--</u>		
	<u><u>5,175</u></u>	<u><u>10,687</u></u>	<u><u>8,000</u></u>	<u><u><b>9,000</b></u></u>	<u><u>9,000</u></u>	<u><u>1,000</u></u>	12.50%	

**Town of Ingersoll  
INGERSOLL RURAL CEMETERY BOARD  
2019 Budget - Final Draft  
February 7, 2019**

**BUDGET SUMMARY**

Receipts:	\$45,880.00
Expenditures	\$150,290.00
Grant -	\$104,410.00

---

Total grant requested - \$104,410.00

Town of Ingersoll	87.5%	\$91,358.75
Township of Zorra	12.5%	\$13,051.25

Motion to accept this 2019 budget moved by: Pam Petrie

Seconded by: Brian Gill

\*Moved that a total budget of \$150,290.00 expenditures be approved for 2019 and be submitted to the two municipal councils. Ingersoll's portion is \$91,358.75; Zorra,s Portion is \$13,051.25.

Motion carried.

Signed by the Chairman of the Board Mr. Brian Gill.



Brian Gill/Chairman of the Board.

BG/cf

## INGERSOLL RURAL CEMETERY BOARD

INGERSOLL RURAL CEMETERY BOARD			
Budget 2019			
	Actual	Budget	Budget
	2018	2018	2019
<b>RECEIPTS</b>			
Transfer fees	75	25	100
Storage/Mausoleum	400	1000	500
Openings	17100	15000	17500
Sale/maus/crypts			
Sale of Plots	9720	2700	3780 7 plots
Sale of Columbarium niches	13175	5100	10200 10 niches
Interest /Care & Mtce	4573.63	5500	5500
HST collection on sales	3194.75	3293	3300
Bank Interest	37.98		
Misc. wood sold	200		
HST rebate	9971.43		5000
<b>total</b>		<b>\$32,618.00</b>	<b>\$45,890.00</b>
<b>GRANTS</b>			
Town of Ingersoll	87.50%	133194.25	\$91,358.75
Township of Zorra	12.50%	19027.75	\$13,051.25
Total grant required			
<b>TOTAL BUDGET</b>		<b>\$157,920.00</b>	<b>\$150,290.00</b>
	total		\$104,410.00
<b>ASSET RESERVE ACCOUNTS</b>			
	Dec. 31 2017	Nov. 21, 2018	
Term deposit	\$2,000.00	\$2,000.00	
Mausoleum reserve	\$36,949.59	\$26,069.59	
Columbarium reserve	\$12,235.35	\$9,695.78	
<b>Total Reserve accts.</b>	<b>\$51,184.94</b>	<b>\$37,765.37</b>	

## INGERSOLL RURAL CEMETERY BOARD

Budget 2018		INGERSOLL RURAL CEMETERY BOARD		
EXPENDITURES		Actual	Budget	Budget
		2018	2018	2019
Wages/salaries		81921.04	89500	89500
Receiver General	employer's remit	5498.5	5500	6000
Protective clothing allowance		596.85	500	200
Mileage		151	400	200
	Water Heaber rental	121.02	150	150
	Telephone allowance/Rogers	356.8	500	550
	Erie Thames / water	467.03	500	600
	Furnace oil	2804	3500	3500
	Ont. Hydro	653.42	1200	1000
Repairs and Mntc/lumber/grass see/top soil		928.37	1200	1200
	Equip repairs	601.64	4000	4000
	Tool / supplies purchased		200	200
	Gasoline/fuel	1800	1600	2000
Sundries	Treas/Ont. E H Tax	747.44	1200	1000
	Worker's comp.	1157.22	1200	1300
	Insurance	4500.36	4500	4500
	Auditors		4000	4000
	Director's fees		1800	1800
	Rental P/O		150	150
	Office exps./stationary/computer allw.	862.67	800	800
	Postage	57.85	100	100
	Advertising	150	250	250
	Banks chgs.	257.89	380	380
	Flowers/labour/materials	768.73	800	800
	Office cleaning/mntce	525	700	700
	Office bldng repairs		500	500
	Ground Mntce/tree removal	3766	3000	3000
	Assoc. Fees	10	10	10
	Misc.		100	100
	Equip. Purchased (3 lawn mowers)	958.73	400	600
	Equipment Rental expenses		200	200
	Foundation Repairs	437		
	Mausoleum repairs	81683.42	56000	
	Equipment Reserve			6000
	Columbarium Reserve	2266		15000
<b>TOTAL</b>		<b>\$191,781.98</b>	<b>\$184,840.00</b>	<b>\$150,290.00</b>



**Town of Ingersoll  
POLICE  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: POLICE ACTIVITY: POLICE SERVICES BOARD	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>	--	--	--	--	--	--	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	18,636	20,721	24,158	<b>23,440</b>	23,910	(718)	
ADMINISTRATIVE EXPENSE	--	--	100	<b>100</b>	100	--	
COMMUNICATIONS	765	656	800	<b>745</b>	745	(55)	
INSURANCE EXPENSE	212	--	400	<b>400</b>	600	--	
PROGRAM EXPENSES	1,166	1,183	1,700	<b>1,500</b>	1,500	(200)	
MEETINGS, CONFERENCES, TRAINING	2,251	2,820	5,200	<b>5,200</b>	5,500	--	
FUEL / TRANSPORTATION COSTS	377	511	800	<b>800</b>	800	--	
MARKETING & PROMOTION	1,608	1,520	2,200	<b>1,800</b>	1,800	(400)	
	<u>25,015</u>	<u>27,409</u>	<u>35,358</u>	<u><b>33,985</b></u>	<u>34,955</u>	<u>(1,373)</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>25,015</u>	<u>27,409</u>	<u>35,358</u>	<u><b>33,985</b></u>	<u>34,955</u>	<u>(1,373)</u>	
<b>OTHER</b>	--	--	--	--	--	--	
	<u>25,015</u>	<u>27,409</u>	<u>35,358</u>	<u><b>33,985</b></u>	<u>34,955</u>	<u>(1,373)</u>	-4%

**EXPLANATION OF CHANGE:**  
**Revenue** No significant changes  
  
**Expenses** No significant changes

**INCLUDES DEPARTMENTS:**  
3230-4000 Police Services Board

**Town of Ingersoll  
Council  
2019 Budget - Final Draft  
February 7, 2019**

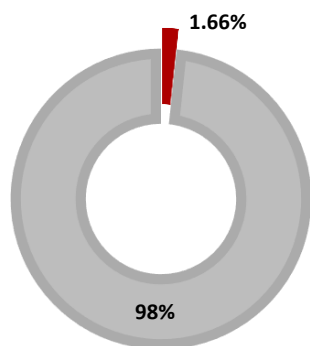
**What We Do**

The role of Council is:

- to represent the public and to consider the well-being and interests of the municipality;
- to develop and evaluate the policies and programs of the municipality;
- to determine which services the municipality provides;
- to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- to maintain the financial integrity of the municipality;
- to carry out the duties of council under this (the Municipal Act) or any other Act.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**COUNCIL PORTION OF TOWN'S LEVY**



**Special Projects / Challenges**

- Added an allowance for closed meetings investigations and integrity commissioner services.
- SOMA trip to Asia.

Median residential property valued at \$218,500 will pay \$34/year or \$2.8/month for this service.

**Town of Ingersoll  
COUNCIL  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: COUNCIL	Actual 2017	YTD Actual 2018	Budget		Projection 2020	Change 2018 to 2019		
			2018	2019		(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(850)	(970)	--	--	--	--		
RECOVERIES	(3,934)	(3,988)	(3,800)	--	--	3,800	100%	(1)
	(4,784)	(4,958)	(3,800)	--	--	3,800		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	164,105	171,280	170,515	<b>189,160</b>	195,800	18,645	11%	(2)
ADMINISTRATIVE EXPENSE	269	192	550	<b>550</b>	550	--		
COMMUNICATIONS	3,209	3,203	4,500	<b>4,000</b>	4,000	(500)		
PROGRAM EXPENSES	4,794	4,986	5,200	<b>5,200</b>	5,200	--		
MEETINGS, CONFERENCES, TRAINING	17,016	27,042	19,660	<b>19,660</b>	19,660	--		
FUEL / TRANSPORTATION COSTS	639	1,629	1,800	<b>1,800</b>	1,800	--		
PROFESSIONAL FEES	--	--	--	<b>5,000</b>	5,000	5,000		(3)
MARKETING & PROMOTION	20,688	7,437	10,600	<b>20,600</b>	16,600	10,000	94%	(4)
	<u>210,719</u>	<u>215,769</u>	<u>212,825</u>	<u><b>245,970</b></u>	<u>248,610</u>	<u>33,145</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>205,935</u>	<u>210,811</u>	<u>209,025</u>	<u><b>245,970</b></u>	<u>248,610</u>	<u>36,945</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>205,935</u>	<u>210,811</u>	<u>209,025</u>	<u><b>245,970</b></u>	<u>248,610</u>	<u>36,945</u>	18%	

**EXPLANATION OF CHANGES:**

**Revenue**

(1) Due to the elimination of the one-third non-taxable allowance and the refund of the HST on the allowance.

**Expenses**

- (2) Based on wage increases to compensate for the elimination of the 1/3 non-taxable allowance, and increased participation in the Town health plan.
- (3) Integrity commissioner and closed meetings investigations allowance.
- (4) Annual SOMA trip to Asia.

**INCLUDES DEPARTMENTS:**

0900-4000 Administration

**Town of Ingersoll  
Chief Administrative Officer  
2019 Budget - Final Draft  
February 7, 2019**

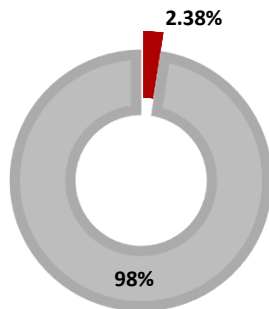
**What We Do**

The role of the CAO is :

- to lead, direct and supervise the implementation of the policies and programs approved by Town Council;
- to provide strategic guidance and advice to Town Council for the effective delivery of programs and services;
- to provide leadership and direction to all departments;
- to develop and maintain communication linkages with officials, groups, agencies, and other stakeholders;
- to provide strategic planning and implementation of economic development goals and objectives;
- to provide emergency management.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**CAO PORTION OF TOWN'S LEVY**



**Special Projects / Challenges**

- Continue the opposition to the proposed landfill through legal and technical assistance and Town's continuous support to other landfill opponents.
- The Town has established significant reserves to fund the opposition to the proposed landfill. With the reserves already established and the proposed budget for 2019, the Town will have sufficient funds to see this process through to the submission by Walker to the Minister of the Environment and Climate Change.
- Establish 2019-2022 Council term priorities through Strategic Plan.

Median residential property valued at \$218,500 will pay \$48/year or \$4/month for this service.

**Town of Ingersoll  
CHIEF ADMINISTRATIVE OFFICER  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	175,630	186,777	181,090	<b>184,180</b>	187,750	3,090		
ADMINISTRATIVE EXPENSE	--	--	150	<b>150</b>	150	--		
OPERATING EXPENSE	--	17	250	<b>250</b>	--	--		
COMMUNICATIONS	531	694	850	<b>850</b>	850	--		
PROGRAM EXPENSES	807	800	1,500	<b>1,500</b>	1,500	--		
MEETINGS, CONFERENCES, TRAINING	2,401	8,144	4,500	<b>5,000</b>	5,000	500		
FUEL / TRANSPORTATION COSTS	--	595	250	<b>1,000</b>	1,000	750		
PROFESSIONAL FEES	505,670	319,593	331,000	<b>496,000</b>	116,000	165,000	50%	(1)
MARKETING & PROMOTION	11,144	30,486	27,000	<b>28,200</b>	28,200	1,200		
	<u>696,183</u>	<u>547,107</u>	<u>546,590</u>	<u><b>717,130</b></u>	<u>340,450</u>	<u>170,540</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>696,183</u>	<u>547,107</u>	<u>546,590</u>	<u><b>717,130</b></u>	<u>340,450</u>	<u>170,540</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	(18,685)	(250,000)	(250,000)	<b>(365,000)</b>	--	(115,000)	46%	(2)
	<u>(18,685)</u>	<u>(250,000)</u>	<u>(250,000)</u>	<u><b>(365,000)</b></u>	<u>--</u>	<u>(115,000)</u>		
	<u>677,498</u>	<u>297,107</u>	<u>296,590</u>	<u><b>352,130</b></u>	<u>340,450</u>	<u>55,540</u>	19%	

**EXPLANATION OF CHANGES:**

Revenue No significant changes projected

**INCLUDES DEPARTMENTS:**

0900-4000 Administration

**Expenses**

(1) Based on anticipated legal, technical and PR services related to the opposition to the landfill.

General Legal/ HR	35,000
Boundary Adjustment legal	25,000
North Town Line OP Zone	26,000
Landfill site legal	15,000
Boundary Adjustment (survey, etc.)	30,000
Consulting Landfill Peer Team	350,000
Council Priority Review	15,000
	<u>496,000</u>

(2) Required transfer to fund professional fees related to the Demand the Right campaign.

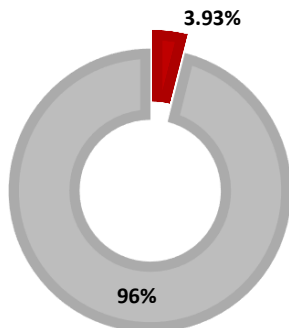
**Town of Ingersoll  
Clerk, Human Resources and Paratransit  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Clerk's Department is responsible for: Births, Deaths, Lottery, Marriage, Transient Traders licences, legal agreements, including site plan, subdivision and encroachment agreements. All legal transactions and coordination of legal advice. Title searches. Election administration. Coordination of Council including meeting scheduling, conference scheduling, closed meeting investigator services and Integrity Commissioner Services. Coordination of OMB Hearings, Committee of Adjustment, Grants to organizations, Records Management, Wedding Ceremonies, Human Resources.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**CLERKS PORTION OF TOWN'S LEVY**



**Special Projects**

- The Clerks Department (Human Resources) has initiated a pay equity study in 2018 for which a budget of \$30K had been established. The study will continue into 2019, the funds that have not been used in 2018 are being carried forward.
- In the last several years there have been many changes in the media landscape in our area and overall in the municipal sector. Public relations have become more and more complex and the need to respond the changes are evident to ensure the public is well informed and the Town remains as transparent as possible. The proposed 2019 budget provides enhanced funding for an entry level full time employee to monitor social media and prepare responses and administer the Town's presence online.

Median residential property valued at \$218,500 will pay \$80/year or \$6.6/month for this service.

**Town of Ingersoll**  
**CLERKS**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: CLERKS ACTIVITY: ADMINISTRATION	Actual		Budget		Projection	Change 2018 to 2019		
	2017	YTD Actual 2018	2018	2019	2020	(fav)	% if > \$2,500	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(42)	(9)	(25)	(25)	(25)	--		
PERMITS/LICENSES	(33,632)	(28,337)	(32,600)	(32,300)	(31,800)	300		
RENT / LEASES	(21,601)	(10,187)	--	--	--	--		
USER FEES	(43,307)	(27,504)	(27,050)	(27,100)	(27,050)	(50)		
RECOVERIES	--	(5)	--	--	--	--		
LAND SALES	(132,703)	(244,646)	--	--	--	--		
	<u>(231,285)</u>	<u>(310,688)</u>	<u>(59,675)</u>	<u>(59,425)</u>	<u>(58,875)</u>	<u>250</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	360,350	391,252	397,900	441,000	452,000	43,100	11%	(1)
ADMINISTRATIVE EXPENSE	23,732	51,853	71,155	27,355	27,355	(43,800)	-62%	(2)
OPERATING EXPENSE	10,546	7,819	12,500	12,500	12,500	--		
COMMUNICATIONS	8,667	8,614	8,500	8,500	8,500	--		
PROGRAM EXPENSES	13,931	10,956	27,800	27,750	27,750	(50)		
MEETINGS, CONFERENCES, TRAINING	7,430	4,866	8,170	8,170	8,170	--		
FUEL / TRANSPORTATION COSTS	785	656	1,200	1,200	1,200	--		
PROFESSIONAL FEES	14,687	57,331	4,000	10,000	10,000	6,000	150%	(3)
CONTRACTED SERVICES	18,354	17,189	36,800	51,800	21,800	15,000	41%	(4)
MARKETING & PROMOTION	5,968	4,371	6,000	6,000	6,000	--		
GRANTS TO VOLUNTEER ORGANIZATIONS	52,969	53,036	53,675	60,900	60,900	7,225	13%	(5)
LAND SALE EXPENSES	3,487	8,213	--	--	--	--		
	<u>520,905</u>	<u>616,157</u>	<u>627,700</u>	<u>655,175</u>	<u>636,175</u>	<u>27,475</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>289,619.96</u>	<u>305,470</u>	<u>568,025</u>	<u>595,750</u>	<u>577,300</u>	<u>27,725</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	(20,838)	(35,000)	(30,000)	--	5,000	14%	
TRANSFER TO RESERVES & RES FUNDS	180,817	266,619	5,000	15,000	10,000	10,000	200%	(6)
	<u>180,817</u>	<u>245,781</u>	<u>(30,000)</u>	<u>(15,000)</u>	<u>10,000</u>	<u>15,000</u>		
	<u>470,437</u>	<u>551,251</u>	<u>538,025</u>	<u>580,750</u>	<u>587,300</u>	<u>42,725</u>	<u>8%</u>	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b> No significant changes projected						1000-4000	Administration	
						1000-4005	Committee of Adjustment	
						1000-4007	Wedding Ceremonies	
						1000-4008	Human Resources	
						3600-4000	Animal Control	
<b>Expenses</b>								
(1) Attributed to a full time contract entry level position to monitor social media for the Town								
(2) Funding not required for Elections								
(3) Increased funding for legal services								
(4) The Equity Study which will be funded from reserves								
(5) Additional funding for grant applications								
(6) Continue transfers to reserves to fund future Elections costs								





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[What You Don't Know About Social Media Can Kill You\(r Brand\), Part 1](#)

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*"If someone criticizes your institution, it's important to respond and to respond constructively. Not only is this good customer service, but it also reassures anyone who stumbles on these comments that you do care and that you actively try to resolve negative situations. In addition, leaving criticism without a reply merely serves to reinforce their statement."*

This isn't to suggest that we need to spend significant resources on monitoring social media. Á ^ \* ^ • ç áÁ Á ç^ | Á | &ç á^ Á ^ Á ç Á [ ] | | ^ Á ç Á } ç ^ Á ç^ | Á { } | | ^ Á ç Á [ ] | á | Á [ &æÁ { ^ ááá çãç Áæ • á çæ & Á - Á [ | | ^ Á ç^ | • Áæ áÁçã Á^ } á | Á ç æ ç^ { ^ } ç Á ç ^ Á^ } á ç \* Á ç ] Æ Á çæ á æ Á æ | ç ç^ Á^ } | | } • ÉÁ

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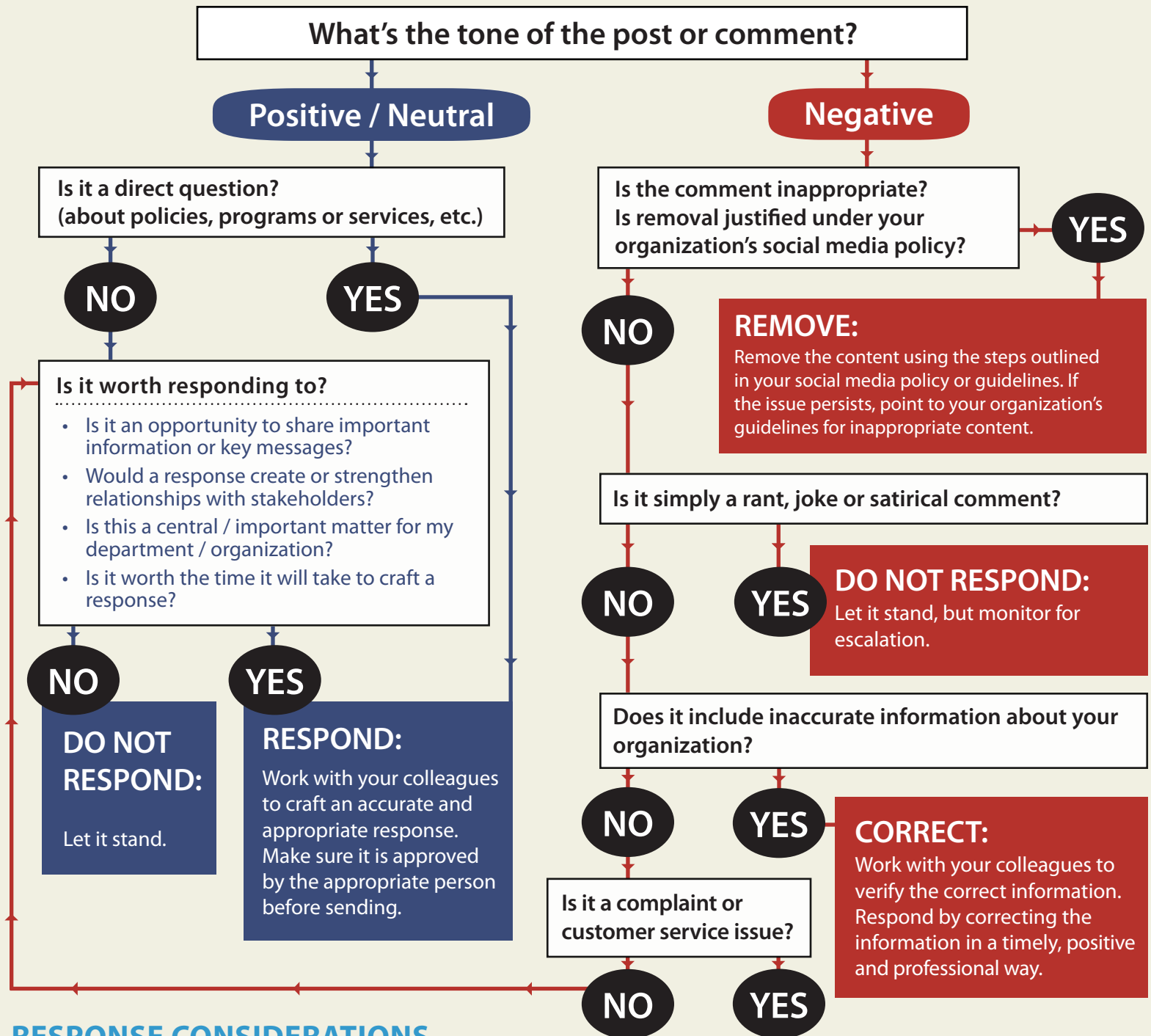
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**BUDGET REQUIREMENTS**

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	2019	2020	2022
<b>Operating Expenses</b>			
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<b>Town Levy</b>	<b>\$22,000</b>	<b>\$22,500</b>	<b>\$23,000</b>



## RESPONSE CONSIDERATIONS

### Keep these things in mind when you're crafting your response:

- **Respect Privacy:** Don't share or invite others to share personal information on public channels.
- **Respect Ownership:** Cite your sources. If you're sharing or drawing from someone else's information or material, then say so.
- **Be Credible:** Stick to the facts and avoid value judgments.
- **Be Appropriate:** Your tone should be appropriate to the situation and should reflect positively on your organization.

### RESOLVE:

Acknowledge the concern and respect their privacy by inviting them to continue the discussion offline. This could be by phone, email, or other customer service channels, depending on what's outlined in your organization's social media policy.

\* Adapted from the United States Environmental Protection Agency's social media response chart.

**Town of Ingersoll  
PARATRANSIT  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: CLERKS ACTIVITY: PARATRANSIT	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(12,759)	(21,051)	(13,000)	<b>(21,000)</b>	(21,000)	(8,000)	-62%	(1)
	<u>(12,759)</u>	<u>(21,051)</u>	<u>(13,000)</u>	<u><b>(21,000)</b></u>	<u>(21,000)</u>	<u>(8,000)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	27,781	1,467	9,480	<b>12,520</b>	12,520	3,040	32%	(2)
COMMUNICATIONS	1,184	832	1,400	<b>1,400</b>	1,400	--		
CONTRACTED SERVICES	40,036	66,646	47,530	<b>66,000</b>	66,000	18,470	39%	(3)
MARKETING & PROMOTION	174	854	500	<b>500</b>	500	--		
	<u>73,995</u>	<u>69,799</u>	<u>58,910</u>	<u><b>80,420</b></u>	<u>80,420</u>	<u>21,510</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>61,236</u>	<u>48,748</u>	<u>45,910</u>	<u><b>59,420</b></u>	<u>59,420</u>	<u>13,510</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>61,236</u>	<u>48,748</u>	<u>45,910</u>	<u><b>59,420</b></u>	<u>59,420</u>	<u>13,510</u>	29%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b>						1001-4000	Administration	
(1) The taxi company now accepts calls and schedules rides directly with residents that resulted in increased ridership thus revenue.								
<b>Expenses</b>								
(2) Based on staff requirements.								
(3) Directly attributed to the new scheduling process.								

Town of Ingersoll  
CLERKS  
2019 Budget - Final Draft  
February 7, 2019

DEPARTMENT: CLERKS ACTIVITY: CROSSING GUARDS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	50,359	51,858	51,090	<b>52,370</b>	52,890	1,280		
OPERATING EXPENSE	239	391	700	<b>700</b>	710	--		
PROGRAM EXPENSES	5	--	100	<b>100</b>	100	--		
MEETINGS, CONFERENCES, TRAINING	433	--	400	<b>400</b>	410	--		
MARKETING & PROMOTION	180	--	500	<b>500</b>	510	--		
	<u>51,216</u>	<u>52,249</u>	<u>52,790</u>	<u><b>54,070</b></u>	<u>54,620</u>	<u>1,280</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>51,215.60</u>	<u>52,249</u>	<u>52,790</u>	<u><b>54,070</b></u>	<u>54,620</u>	<u>1,280</u>		
<b>OTHER</b>								
	<u>51,216</u>	<u>52,249</u>	<u>52,790</u>	<u><b>54,070</b></u>	<u>54,620</u>	<u>1,280</u>		2%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					3220-4000	Crossing Guards		
<b>Expenses</b> No significant changes projected								

**Town of Ingersoll  
Information Technology  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The IT Department is responsible for planning, operations and support of the Town's information technology infrastructure.

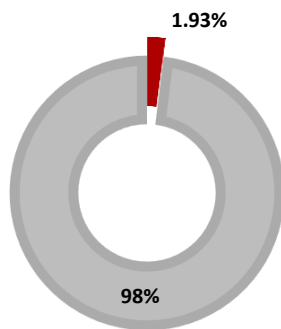
The IT team maintains corporate communication through developing and operation of effective network. One of the most important IT function is managing information security against attacks from viruses, cybercriminals and other threats.

The IT team also develops and maintains tools to collect, store, manage, secure and distribute data to employees.

The IT team provides various forms of user support for various town locations.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**IT PORTION OF TOWN'S LEVY**



**Special Projects**

- Information Technologies will be working on the redesign of the Town's website on a more device friendly and user friendly platform. Along with a new look and feel, would be added functionality such as E-Agenda's, Online Integration for Property Taxes, Bylaws, and will tie into online bookings with the Parks and Recreation department.
- The Town is planning for downtown BIA Wi-Fi. The Information Technology department will be at the forefront of this initiative to ensure smooth and successful implementation.
- All phone systems will be replaced with a single cloud hosted system connecting all the buildings as one. This project will eliminate the need for land lines as voice and fax will operate through the network infrastructure. Each building will have a single land line for emergency use. The new system will include unlimited long distance, audio conferencing, call transfer between all buildings/devices, voicemail to text message/email, and

Median residential property valued at \$218,500 will pay \$39/year or \$3.3/month for this service.

**Town of Ingersoll**  
**INFORMATION TECHNOLOGY**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: IT ACTIVITY: INFORMATION TECHNOLOGY	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	159,238	168,099	162,060	<b>175,020</b>	179,400	12,960	8%	(1)
ADMINISTRATIVE EXPENSE	--	49	100	<b>100</b>	100	--		
OPERATING EXPENSE	24,763	24,759	25,500	<b>25,500</b>	25,500	--		
COMMUNICATIONS	4,154	4,655	4,200	<b>4,200</b>	4,200	--		
PROGRAM EXPENSES	183	294	225	<b>225</b>	225	--		
MEETINGS, CONFERENCES, TRAINING	7,955	8,421	8,500	<b>8,900</b>	8,900	400		
FUEL / TRANSPORTATION COSTS	848	1,110	1,100	<b>1,100</b>	1,100	--		
CONTRACTED SERVICES	--	868	--	--	--	--		
MARKETING & PROMOTION	151	58	100	<b>100</b>	100	--		
EQUIP REPAIRS & MAINTENANCE	2,760	2,697	2,500	<b>3,000</b>	3,000	500		
MAINTENANCE CONTRACTS	54,388	61,418	62,350	<b>67,050</b>	67,050	4,700	8%	(2)
	<u>254,441</u>	<u>272,428</u>	<u>266,635</u>	<u><b>285,195</b></u>	<u>289,575</u>	<u>18,560</u>	7%	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>254,441</u>	<u>272,428</u>	<u>266,635</u>	<u><b>285,195</b></u>	<u>289,575</u>	<u>18,560</u>	7%	
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	47,000	20,000	20,000	<b>20,000</b>	20,000	--		
	<u>47,000</u>	<u>20,000</u>	<u>20,000</u>	<u><b>20,000</b></u>	<u>20,000</u>	<u>--</u>		
	<u><u>301,441</u></u>	<u><u>292,428</u></u>	<u><u>286,635</u></u>	<u><u><b>305,195</b></u></u>	<u><u>309,575</u></u>	<u><u>18,560</u></u>	6%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DI INCLUDES DEPARTMENTS:**

1002-4000 Administration

**Expenses**

(1) Based on anticipated wage and step increases.

(2) Maintenance contracts added for new software implemented in 2018 (Public Works Street Patrolling).

**Town of Ingersoll  
Treasury and Debt Payments  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Treasury Department provides following services:

Managing all Financial matters of the Town as directed by the Town Council;

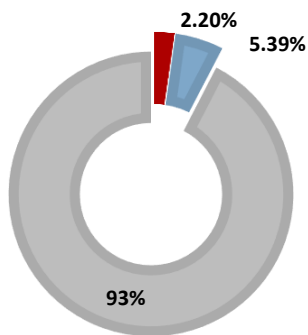
Preparation of Annual Capital and Operating Budgets and Financial Statements;

Property Tax, Billing and Collection, Taxation Policy and advice to Council, related boards and staff;

Financial Services including financial planning and risk management to ensure long-term financial sustainability.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**TREASURY PORTION OF TOWN'S  
LEVY**



Treasury - 2.20%  
Debt Repayment - 5.39%

**Challenges**

- Further reduction of the OMPF, 25% or \$83K reduction compare to the 2018 funding.
- Growing risk of the loss of Town's industrial and commercial assessment base due to the increasing number of appeals and changing economic conditions.

**Enhancements**

- We anticipate an increase in interest revenue due to higher interest rates and growing cash balances.

**Special Projects**

- We are in the process of updating Town's Development Charges Study with the goal to complete in early 2019.

Median residential property valued at \$218,500 will pay \$44/year or \$3.7/month for this service.

**Town of Ingersoll  
TREASURY  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: <b>TREASURY</b> ACTIVITY: <b>ADMINISTRATION</b>	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(17,250)	(16,355)	(14,500)	<b>(14,500)</b>	(14,500)	--		
USER FEES	(21,716)	(18,917)	(18,500)	<b>(18,500)</b>	(18,500)	--		
RECOVERIES	(4,200)	(14,864)	(4,200)	<b>(4,200)</b>	(4,200)	--		
INTEREST / DIVIDENDS	(844,681)	(731,587)	(599,600)	<b>(669,500)</b>	(669,500)	(69,900)	-12%	(1)
	<u>(890,303)</u>	<u>(781,723)</u>	<u>(636,800)</u>	<u><b>(706,700)</b></u>	<u>(706,700)</u>	<u>(69,900)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	500,402	538,000	546,260	<b>555,550</b>	577,900	9,290		
ADMINISTRATIVE EXPENSE	10,112	10,584	10,200	<b>10,770</b>	10,770	570		
OPERATING EXPENSE	--	304	100	<b>100</b>	100	--		
COMMUNICATIONS	382	333	585	<b>420</b>	420	(165)		
INSURANCE EXPENSE	202,050	253,800	221,380	<b>228,786</b>	234,900	7,406		
PROGRAM EXPENSES	3,009	2,972	3,415	<b>3,050</b>	3,050	(365)		
MEETINGS, CONFERENCES, TRAINING	5,513	2,733	6,100	<b>5,600</b>	5,600	(500)		
FUEL / TRANSPORTATION COSTS	959	568	650	<b>650</b>	650	--		
PROFESSIONAL FEES	22,616	32,937	28,000	<b>28,000</b>	28,000	--		
CONTRACTED SERVICES	1,068	20,459	11,100	<b>28,100</b>	26,000	17,000	153%	(2)
MARKETING & PROMOTION	1,086	864	550	<b>950</b>	950	400		
EQUIP REPAIRS & MAINTENANCE	--	254	400	<b>250</b>	250	(150)		
TRANSFER TO BIA	77,937	77,880	78,000	<b>78,000</b>	78,000	--		
TRANSFERS TO CEMETERY BOARD	117,077	133,194	133,194	<b>91,359</b>	91,359	(41,835)	-31%	(3)
	<u>942,212</u>	<u>1,074,884</u>	<u>1,039,934</u>	<u><b>1,031,585</b></u>	<u>1,057,949</u>	<u>(8,349)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<b>51,909</b>	<b>293,161</b>	<b>403,134</b>	<b>324,885</b>	<b>351,249</b>	<b>(78,249)</b>		
<b>OTHER</b>								
OMPF - ONT MUN PARTNER GRANT	(388,800)	(330,500)	(330,500)	<b>(247,875)</b>	(210,694)	82,625	25%	(4)
TRANSFER FROM RESERVES & RES FUNDS	(25,998)	(34,246)	(26,625)	<b>(56,746)</b>	(33,919)	(30,121)	-113%	(5)
TRANSFER TO RESERVES & RES FUNDS	150,000	150,000	150,000	<b>150,000</b>	150,000	--		
DEBENTURE PAYMENT	914,805	901,234	906,118	<b>796,430</b>	708,694	(109,688)	-12%	(6)
	<u>650,007</u>	<u>686,488</u>	<u>698,993</u>	<u><b>641,809</b></u>	<u>614,081</u>	<u>(57,184)</u>		
	<u><b>701,916</b></u>	<u><b>979,648</b></u>	<u><b>1,102,127</b></u>	<u><b>966,694</b></u>	<u><b>965,330</b></u>	<u><b>(135,433)</b></u>	<b>-12%</b>	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Based on anticipated cash balances and higher interest rates

**Expenses**

(2) One time increase in contracted services due to the Development Charges Study (must be done every four years)

**Other**

- (3) Based on the budget submitted by the Cemetery Board
- (4) Further reduction of the OMPF, 25% reduction from 2018
- (5) To fund the Development Charges Study
- (6) Paid off two debentures in 2018 thus reduction in debt servicing costs

**INCLUDES DEPARTMENTS:**

- 1300-4000 Administration
- 1300-4001 Retiree Benefits
- 1500-4000 Transfers to Local Boards
- 1600-40\*\* Debt Repayment
- 1600-60\*\* Debt Repayment



**Town of Ingersoll  
TAXATION  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: TREASURY ACTIVITY: TAXATION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
TAXATION - LEVY	(13,765,555)	(14,157,219)	(14,193,943)	<b>(14,534,311)</b>	(14,572,725)	(340,368)	2.40%	(1)
TAXATION - SUPPLEMENTARIES & OTHER	(512,577)	(493,126)	(384,834)	<b>(384,983)</b>	(384,983)	(149)	0.04%	
	<u>(14,278,132)</u>	<u>(14,650,345)</u>	<u>(14,578,777)</u>	<u><b>(14,919,294)</b></u>	<u>(14,957,708)</u>	<u>(340,517)</u>		
<b>EXPENSE</b>								
PROPERTY TAX REFUNDS & ADJUSTMENTS	599,535	697,359	640,000	<b>630,000</b>	630,000	(10,000)		
	<u>599,535</u>	<u>697,359</u>	<u>640,000</u>	<u><b>630,000</b></u>	<u>630,000</u>	<u>(10,000)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(13,678,597)</u>	<u>(13,952,986)</u>	<u>(13,938,777)</u>	<u><b>(14,289,294)</b></u>	<u>(14,327,708)</u>	<u>(350,517)</u>		
	<u>(13,678,597)</u>	<u>(13,952,986)</u>	<u>(13,938,777)</u>	<u><b>(14,289,294)</b></u>	<u>(14,327,708)</u>	<u>(350,517)</u>	2.51%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b>					1400-99**	County and Education Tax		
(1) Required levy increase to balance the budget.					1401-99**	Municipal Taxation		
<b>Expenses</b>	No significant changes projected							

**Town of Ingersoll  
Public Buildings and Building Inspection  
2019 Budget - Final Draft  
February 7, 2019**

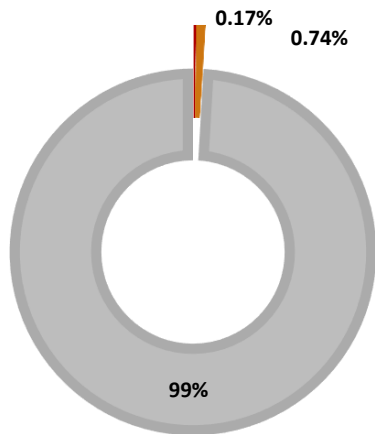
**What We Do**

The Building Department is responsible for:

Building Permits/Inspection/Enforcement, Plumbing and Sewer Permits, Property Standards/By-law Enforcement, Planning (Zoning/Development/Site Plans) and Facilities (Town Centre, and Carr's Walking).

**Special Operating Projects / Memos/ Enhancements /Challenges**

**PUBLIC BUILDINGS PORTION OF  
TOWN'S LEVY**



Property Standards - 0.17%  
Public Blds- 0.74%

**Special Projects**

- Implementation of a new building permit software AMANDA chosen by the County of Oxford for implementation for all area municipalities.

Median residential property valued at \$218,500 will pay \$18/year or \$1.6/month for this service.

**Town of Ingersoll**  
**BUILDING INSPECTION & MUNICIPAL BUILDINGS**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: BUILDING ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
PERMITS/LICENSES	(351,333)	(185,641)	(163,500)	<b>(157,095)</b>	(151,600)	6,405		
RENT / LEASES	(28,941)	(14,921)	(27,578)	<b>(13,400)</b>	(13,900)	14,178	51%	
USER FEES	(2,240)	(1,996)	(2,000)	<b>(2,000)</b>	(2,300)	--		
RECOVERIES	(63)	(522)	--	--	--	--		
COUNTY RECOVERY	(112,869)	(83,078)	(120,840)	<b>(95,070)</b>	(95,070)	25,770	21%	
	<u>(495,446)</u>	<u>(286,158)</u>	<u>(313,918)</u>	<u><b>(267,565)</b></u>	<u>(262,870)</u>	<u>46,353</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	311,447	230,279	283,120	<b>235,990</b>	241,120	(47,130)	-17%	
ADMINISTRATIVE EXPENSE	940	1,300	1,320	<b>1,300</b>	1,440	(20)		
OPERATING EXPENSE	8,838	4,632	9,100	<b>3,100</b>	4,600	(6,000)	-66%	
COMMUNICATIONS	2,725	1,851	2,198	<b>1,998</b>	2,198	(200)		
UTILITIES - HEAT, HYDRO, WATER	93,081	82,541	106,800	<b>92,800</b>	93,660	(14,000)	-13%	
PROGRAM EXPENSES	961	1,503	1,050	<b>1,150</b>	1,150	100		
MEETINGS, CONFERENCES, TRAINING	3,708	2,960	8,550	<b>9,050</b>	8,600	500		
FUEL / TRANSPORTATION COSTS	4,007	3,738	4,500	<b>4,500</b>	4,500	--		
PROFESSIONAL FEES	1,702	1,470	1,000	<b>1,000</b>	1,000	--		
CONTRACTED SERVICES	1,240	14,061	2,300	<b>22,300</b>	22,300	20,000	870%	
MARKETING & PROMOTION	117	824	375	<b>375</b>	375	--		
LAND MAINTENANCE & IMPROVEMENT	480	661	650	<b>650</b>	650	--		
EQUIP REPAIRS & MAINTENANCE	22,439	14,863	23,120	<b>21,820</b>	12,310	(1,300)		
BLDG REPAIRS & MAINTENANCE	20,273	14,233	21,300	<b>19,300</b>	20,500	(2,000)		
SNOW REMOVAL AND SANDING	1,619	3,013	2,700	<b>2,500</b>	2,520	(200)		
MAINTENANCE CONTRACTS	17,957	23,296	18,943	<b>9,580</b>	10,460	(9,363)	-49%	
	<u>491,534</u>	<u>401,224</u>	<u>487,026</u>	<u><b>427,413</b></u>	<u>427,383</u>	<u>(59,613)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(3,912)</u>	<u>115,066</u>	<u>173,108</u>	<u><b>159,848</b></u>	<u>164,513</u>	<u>(13,260)</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(12,515)	<b>(24,590)</b>	(33,345)	(12,075)	-96%	
TRANSFER TO RESERVES & RES FUNDS	276,141	96,484	85,000	<b>100,000</b>	100,000	15,000	18%	
	<u>276,141</u>	<u>96,484</u>	<u>72,485</u>	<u><b>75,410</b></u>	<u>66,655</u>	<u>2,925</u>		
	<u>272,229</u>	<u>211,551</u>	<u>245,593</u>	<u><b>235,258</b></u>	<u>231,168</u>	<u>(10,335)</u>	-4%	
<b>SUMMARY OF ALL BUILDING ACTIVITIES:</b>								
INSPECTION			--	--	--	--		
TOWN CENTRE			185,633	<b>220,878</b>	216,348	35,245		
PUBLIC BUILDINGS - OTHER			39,910	<b>(10,800)</b>	(10,870)	(50,710)		
			<u>225,543</u>	<u><b>210,078</b></u>	<u>205,478</u>	<u>(15,465)</u>		

**Town of Ingersoll  
BUILDING INSPECTION  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: BUILDING ACTIVITY: INSPECTION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
PERMITS/LICENSES	(351,333)	(185,641)	(163,500)	<b>(157,095)</b>	(151,600)	6,405		
USER FEES	(2,240)	(1,996)	(2,000)	<b>(2,000)</b>	(2,300)	--		
	<u>(353,573)</u>	<u>(187,637)</u>	<u>(165,500)</u>	<u><b>(159,095)</b></u>	<u>(153,900)</u>	<u>6,405</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	174,453	160,745	158,920	<b>164,610</b>	168,040	5,690		
ADMINISTRATIVE EXPENSE	940	1,040	1,020	<b>1,000</b>	1,130	(20)		
OPERATING EXPENSE	1,112	447	1,000	<b>1,000</b>	850	--		
COMMUNICATIONS	1,026	294	500	<b>300</b>	500	(200)		
PROGRAM EXPENSES	961	1,503	1,050	<b>1,150</b>	1,150	100		
MEETINGS, CONFERENCES, TRAINING	3,708	2,960	8,550	<b>8,650</b>	8,600	100		
FUEL / TRANSPORTATION COSTS	4,007	3,738	4,500	<b>4,500</b>	4,500	--		
PROFESSIONAL FEES	1,702	1,470	1,000	<b>1,000</b>	1,000	--		
CONTRACTED SERVICES	--	3,132	1,100	<b>1,100</b>	1,100	--		
MARKETING & PROMOTION	117	824	375	<b>375</b>	375	--		
	<u>188,027</u>	<u>176,153</u>	<u>178,015</u>	<u><b>183,685</b></u>	<u>187,245</u>	<u>5,670</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(165,546)</u>	<u>(11,484)</u>	<u>12,515</u>	<u><b>24,590</b></u>	<u>33,345</u>	<u>12,075</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(12,515)	<b>(24,590)</b>	(33,345)	(12,075)	-96%	(1)
	<u>166,141</u>	<u>11,484</u>	<u>(12,515)</u>	<u><b>(24,590)</b></u>	<u>(33,345)</u>	<u>(12,075)</u>		
	<u>595</u>	<u>0</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		0%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
Revenue No significant changes projected					3400-4000	Administration		
<b>Expenses</b>								
(1) Required transfer from reserves to balance the building inspection budget.								

Town of Ingersoll  
**PROPERTY STANDARDS**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: BUILDING ACTIVITY: PROPERTY STANDARDS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
RECOVERIES	(63)	(522)	--	--	--	--		
	(63)	(522)	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	30,255	17,412	19,750	<b>24,880</b>	25,380	5,130		
ADMINISTRATIVE EXPENSE	--	260	300	<b>300</b>	310	--		
	30,255	17,672	20,050	<b>25,180</b>	25,690	5,130		
<b>NET OPERATING (REVENUE) EXPENSE</b>	30,192	17,150	20,050	<b>25,180</b>	25,690	5,130		
<b>OTHER</b>								
	--	--	--	--	--	--		
	30,192	17,150	20,050	<b>25,180</b>	25,690	5,130		26%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					3400-4006	Administration		
<b>Expenses</b> No significant changes projected								

**Town of Ingersoll**  
**TOWN CENTRE**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: BUILDING ACTIVITY: TOWN CENTRE	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
COUNTY RECOVERY	(112,869)	(83,078)	(120,840)	<b>(95,070)</b>	(95,070)	25,770	21%	(1)
	<u>(112,869)</u>	<u>(83,078)</u>	<u>(120,840)</u>	<u><b>(95,070)</b></u>	<u>(95,070)</u>	<u>25,770</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	94,472	43,274	94,500	<b>46,500</b>	47,700	(48,000)	-51%	(2)
OPERATING EXPENSE	2,512	1,870	2,600	<b>2,100</b>	3,750	(500)		
COMMUNICATIONS	1,698	1,557	1,698	<b>1,698</b>	1,698	--		
UTILITIES - HEAT, HYDRO, WATER	78,153	74,215	93,300	<b>91,800</b>	92,650	(1,500)		
MEETINGS, CONFERENCES, TRAINING	--	--	--	<b>400</b>	--	400		
CONTRACTED SERVICES	1,240	10,929	1,200	<b>21,200</b>	21,200	20,000	1667%	(3)
LAND MAINTENANCE & IMPROVEMENT	480	661	650	<b>650</b>	650	--		
EQUIP REPAIRS & MAINTENANCE	21,274	14,485	21,820	<b>21,820</b>	12,310	--		
BLDG REPAIRS & MAINTENANCE	16,699	11,782	19,000	<b>19,000</b>	20,000	--		
SNOW REMOVAL AND SANDING	543	1,090	1,000	<b>1,200</b>	1,000	200		
MAINTENANCE CONTRACTS	9,728	17,371	10,705	<b>9,580</b>	10,460	(1,125)		
	<u>226,799</u>	<u>177,234</u>	<u>246,473</u>	<u><b>215,948</b></u>	<u>211,418</u>	<u>(30,525)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>113,930</u>	<u>94,156</u>	<u>125,633</u>	<u><b>120,878</b></u>	<u>116,348</u>	<u>(4,755)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	60,000	60,000	60,000	<b>100,000</b>	100,000	40,000	67%	(4)
	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u><b>100,000</b></u>	<u>100,000</u>	<u>40,000</u>		
	<u>173,930</u>	<u>154,156</u>	<u>185,633</u>	<u><b>220,878</b></u>	<u>216,348</u>	<u>35,245</u>	19%	

**EXPLANATION OF CHANGE:**

**Revenue**

- (1) Less recovery from the County as a result of the new Municipal building shared services contract. The Town will no longer provide cleaning services to the Library.

**Expenses**

- (2) The Town eliminated the full time janitorial position and entered into a services contract with a third party.  
(3) The cost of contracted cleaning services.  
(4) Based on anticipated requirements to fund capital projects scheduled for the next 4 years.

**INCLUDES DEPARTMENTS:**

- 2000-4025 Town Hall - Shared Cost  
2000-4030 Town Hall - Non Shared Cost

**Town of Ingersoll  
PUBLIC BUILDINGS - OTHER  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: BUILDING ACTIVITY: PUBLIC BUILDINGS - OTHER	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(28,941)	(14,921)	(27,578)	<b>(13,400)</b>	(13,900)	14,178	51%	(1)
	<u>(28,941)</u>	<u>(14,921)</u>	<u>(27,578)</u>	<u><b>(13,400)</b></u>	<u>(13,900)</u>	<u>14,178</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	12,267	8,848	9,950	--	--	(9,950)	-100%	(2)
OPERATING EXPENSE	5,214	2,315	5,500	--	--	(5,500)	-100%	(2)
UTILITIES - HEAT, HYDRO, WATER	14,928	8,325	13,500	<b>1,000</b>	1,010	(12,500)	-93%	(2)
EQUIP REPAIRS & MAINTENANCE	1,165	378	1,300	--	--	(1,300)		
BLDG REPAIRS & MAINTENANCE	3,575	2,452	2,300	<b>300</b>	500	(2,000)		
SNOW REMOVAL AND SANDING	1,076	1,923	1,700	<b>1,300</b>	1,520	(400)		
MAINTENANCE CONTRACTS	8,229	5,925	8,238	--	--	(8,238)	-100%	(2)
	<u>46,454</u>	<u>30,165</u>	<u>42,488</u>	<u><b>2,600</b></u>	<u>3,030</u>	<u>(39,888)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>17,512</u>	<u>15,245</u>	<u>14,910</u>	<u><b>(10,800)</b></u>	<u>(10,870)</u>	<u>(25,710)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	50,000	25,000	25,000	--	--	(25,000)	-100%	(2)
	<u>50,000</u>	<u>25,000</u>	<u>25,000</u>	<u>--</u>	<u>--</u>	<u>(25,000)</u>		
	<u>67,512</u>	<u>40,245</u>	<u>39,910</u>	<u><b>(10,800)</b></u>	<u>(10,870)</u>	<u>(50,710)</u>	-127%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b>					2000-4015	132 Thames St S		
(1) Based on 2019 lease commitments.					2000-4020	Other Misc. Public Buildings		
<b>Other</b>								
(2) Cost savings due to the sale of Carr's Walkway and Carnegie Library, both buildings were sold in 2018.								

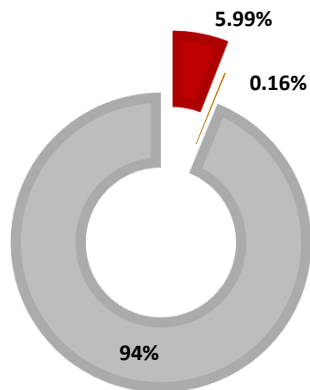
**Town of Ingersoll  
Fire and Parking  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Ingersoll Fire & Emergency Services is responsible for providing fire protection services to the Town of Ingersoll and areas outside Ingersoll that are covered by fire protection agreements. These services include fire suppression, public education, and fire prevention programs. The Fire Chief is also tasked with the management of downtown parking enforcement, bylaw enforcement, and facilities management of the fire and police buildings.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**FIRE & PARKING PORTION OF  
TOWN'S LEVY**



Parking- 0.16%  
Fire Services - 5.99%

**Special Operating Projects**

- Continue upgrading the fire hall. During 2019 we are planning to upgrade the lighting with new LED lights and replace garage doors.

Median residential property valued at \$218,500 will pay \$121/year or \$10.1/month for this service.



**Town of Ingersoll**  
**FIRE-TOTAL ACTIVITIES**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: FIRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(18,796)	(18,876)	(19,250)	<b>(20,050)</b>	(20,050)	(800)	
USER FEES	(12,417)	(21,429)	(11,300)	<b>(18,300)</b>	(18,600)	(7,000)	-62%
RECOVERIES	(2,402)	(2,623)	(2,500)	<b>(2,500)</b>	(2,500)	--	
DONATIONS / FUNDRAISING	--	(2,500)	--	--	--	--	
INTERNAL (REVENUE) EXPENSE	<u>(74,064)</u>	<u>(65,952)</u>	<u>(65,952)</u>	<u><b>(72,752)</b></u>	<u>(72,752)</u>	<u>(6,800)</u>	-10%
	<u>(107,679)</u>	<u>(111,380)</u>	<u>(99,002)</u>	<u><b>(113,602)</b></u>	<u>(113,902)</u>	<u>(14,600)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	733,856	741,218	750,400	<b>800,790</b>	819,985	50,390	7%
ADMINISTRATIVE EXPENSE	1,450	1,736	1,658	<b>1,758</b>	2,055	100	
OPERATING EXPENSE	45,114	48,049	47,900	<b>49,200</b>	32,970	1,300	
COMMUNICATIONS	45,511	51,373	48,020	<b>48,020</b>	48,396	--	
UTILITIES - HEAT, HYDRO, WATER	21,248	20,199	24,850	<b>25,050</b>	25,050	200	
PROGRAM EXPENSES	2,902	4,093	4,555	<b>4,555</b>	1,305	--	
MEETINGS, CONFERENCES, TRAINING	8,186	7,999	10,000	<b>10,000</b>	11,200	--	
FUEL / TRANSPORTATION COSTS	5,785	7,157	6,000	<b>7,000</b>	7,000	1,000	
CONTRACTED SERVICES	29,932	33,250	30,300	<b>37,800</b>	37,800	7,500	25%
MARKETING & PROMOTION	3,748	3,451	6,535	<b>6,535</b>	6,537	--	
LAND MAINTENANCE & IMPROVEMENT	--	--	50	<b>50</b>	50	--	
EQUIP REPAIRS & MAINTENANCE	25,365	22,699	19,500	<b>19,500</b>	19,520	--	
BLDG REPAIRS & MAINTENANCE	3,270	4,769	4,000	<b>6,250</b>	4,000	2,250	
MAINTENANCE CONTRACTS	<u>2,917</u>	<u>2,507</u>	<u>3,070</u>	<u><b>5,580</b></u>	<u>5,580</u>	<u>2,510</u>	82%
	<u>929,284</u>	<u>948,498</u>	<u>956,838</u>	<u><b>1,022,088</b></u>	<u>1,021,448</u>	<u>65,250</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>821,606</u>	<u>837,118</u>	<u>857,836</u>	<u><b>908,486</b></u>	<u>907,546</u>	<u>50,650</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	<u>179,000</u>	<u>199,000</u>	<u>199,000</u>	<u><b>203,000</b></u>	<u>203,000</u>	<u>4,000</u>	
	<u>179,000</u>	<u>199,000</u>	<u>199,000</u>	<u><b>203,000</b></u>	<u>203,000</u>	<u>4,000</u>	
	<u>1,000,606</u>	<u>1,036,118</u>	<u>1,056,836</u>	<u><b>1,111,486</b></u>	<u>1,110,546</u>	<u>54,650</u>	5%
<b>SUMMARY OF ALL FIRE ACTIVITIES:</b>							
ADMINISTRATION			1,017,348	1,069,798		52,450	
FACILITY			16,488	18,188		1,700	
PARKING			23,000	23,500		500	
			<u>1,056,836</u>	<u><b>1,111,486</b></u>		<u>54,650</u>	

**Town of Ingersoll**  
**FIRE - ADMINISTRATION**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: FIRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(18,796)	(18,876)	(19,250)	<b>(20,050)</b>	(20,050)	(800)		
USER FEES	(4,090)	(3,850)	(4,000)	<b>(4,000)</b>	(4,000)	--		
RECOVERIES	(2,402)	(2,623)	(2,500)	<b>(2,500)</b>	(2,500)	--		
DONATIONS / FUNDRAISING	--	(2,500)	--	--	--	--		
	<u>(25,288)</u>	<u>(27,849)</u>	<u>(25,750)</u>	<u><b>(26,550)</b></u>	<u>(26,550)</u>	<u>(800)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	658,530	688,307	678,660	<b>724,820</b>	741,925	46,160	7%	(1)
ADMINISTRATIVE EXPENSE	1,450	1,736	1,658	<b>1,758</b>	2,055	100		
OPERATING EXPENSE	40,148	44,478	43,750	<b>45,050</b>	28,750	1,300		
COMMUNICATIONS	45,511	51,373	48,020	<b>48,020</b>	48,396	--		
UTILITIES - HEAT, HYDRO, WATER	21,248	20,199	24,850	<b>25,050</b>	25,050	200		
PROGRAM EXPENSES	2,902	4,093	4,555	<b>4,555</b>	1,305	--		
MEETINGS, CONFERENCES, TRAINING	8,186	7,999	10,000	<b>10,000</b>	11,200	--		
FUEL / TRANSPORTATION COSTS	5,785	7,157	6,000	<b>7,000</b>	7,000	1,000		
MARKETING & PROMOTION	3,748	3,451	6,535	<b>6,535</b>	6,537	--		
EQUIP REPAIRS & MAINTENANCE	25,019	22,354	19,000	<b>19,000</b>	19,020	--		
MAINTENANCE CONTRACTS	565	1,011	1,070	<b>1,560</b>	1,560	490		
	<u>813,885</u>	<u>852,157</u>	<u>844,098</u>	<u><b>893,348</b></u>	<u>892,798</u>	<u>49,250</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>788,597</u>	<u>824,308</u>	<u>818,348</u>	<u><b>866,798</b></u>	<u>866,248</u>	<u>48,450</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	179,000	199,000	199,000	<b>203,000</b>	203,000	4,000		
	<u>179,000</u>	<u>199,000</u>	<u>199,000</u>	<u><b>203,000</b></u>	<u>203,000</u>	<u>4,000</u>		
	<u>967,597</u>	<u>1,023,308</u>	<u>1,017,348</u>	<u><b>1,069,798</b></u>	<u>1,069,248</u>	<u>52,450</u>	5.16%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

3000-4000 Administration

**Other**

(1) Based on anticipated annual increases for full time and volunteer firefighters.

**Town of Ingersoll  
FIRE FACILITY  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: FIRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
INTERNAL (REVENUE) EXPENSE	(74,064)	(65,952)	(65,952)	<b>(72,752)</b>	(72,752)	(6,800)	-10%
	<u>(74,064)</u>	<u>(65,952)</u>	<u>(65,952)</u>	<u><b>(72,752)</b></u>	<u>(72,752)</u>	<u>(6,800)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	75,326	52,911	71,740	<b>75,970</b>	78,060	4,230	6%
OPERATING EXPENSE	4,966	3,570	4,150	<b>4,150</b>	4,220	--	
LAND MAINTENANCE & IMPROVEMENT	--	--	50	<b>50</b>	50	--	
EQUIP REPAIRS & MAINTENANCE	346	344	500	<b>500</b>	500	--	
BLDG REPAIRS & MAINTENANCE	2,478	4,769	4,000	<b>6,250</b>	4,000	2,250	
MAINTENANCE CONTRACTS	2,353	1,496	2,000	<b>4,020</b>	4,020	2,020	
	<u>85,467</u>	<u>63,090</u>	<u>82,440</u>	<u><b>90,940</b></u>	<u>90,850</u>	<u>8,500</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>11,403</u>	<u>(2,862)</u>	<u>16,488</u>	<u><b>18,188</b></u>	<u>18,098</u>	<u>1,700</u>	
<b>OTHER</b>							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	
	<u>11,403</u>	<u>(2,862)</u>	<u>16,488</u>	<u><b>18,188</b></u>	<u>18,098</u>	<u>1,700</u>	10%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>		
Revenue No significant changes projected					3000-4100	Facility	
Expenses No significant changes projected							

**Town of Ingersoll  
PARKING ENFORCEMENT  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: FIRE ACTIVITY: PARKING ENFORCEMENT	Actual 2017	YTD Actual 2018	Budget		Projection 2020	Change 2018 to 2019		
			2018	2019		(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(8,327)	(17,579)	(7,300)	<b>(14,300)</b>	(14,600)	(7,000)	-96%	(1)
	<u>(8,327)</u>	<u>(17,579)</u>	<u>(7,300)</u>	<u><b>(14,300)</b></u>	<u>(14,600)</u>	<u>(7,000)</u>		
<b>EXPENSE</b>								
CONTRACTED SERVICES	29,932	33,250	30,300	<b>37,800</b>	37,800	7,500	25%	(2)
	<u>29,932</u>	<u>33,250</u>	<u>30,300</u>	<u><b>37,800</b></u>	<u>37,800</u>	<u>7,500</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>21,606</u>	<u>15,671</u>	<u>23,000</u>	<u><b>23,500</b></u>	<u>23,200</u>	<u>500</u>		
<b>OTHER</b>								
	<u>    --</u>	<u>    --</u>	<u>    --</u>	<u>    --</u>	<u>    --</u>	<u>    --</u>		
	<u>21,606</u>	<u>15,671</u>	<u>23,000</u>	<u><b>23,500</b></u>	<u>23,200</u>	<u>500</u>		2%

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Improved parking enforcement resulting in higher revenues.

**Expenses**

(2) Billable patrol hours increased to ensure adequate parking enforcement.

**INCLUDES DEPARTMENTS:**

1000-4240 Parking

**Town of Ingersoll  
Police  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Town has entered into a contract with the Ontario Provincial Police (OPP) to provide policing services on a cost recovery basis. Under the contract the Town receives proactive policing services such as routine patrols, RIDE, crime prevention and also services that are reactive in nature based on calls for service specific to the Town.

The Town has a Police Services Board that serves as an advisory body to the OPP as required by the Police Services Act

**Special Operating Projects / Memos/ Enhancements /Challenges**

**POLICE PORTION OF TOWN'S LEVY**

0.00%

**Challenges**

- The OPP contract have increased for 2019 by \$62K.
- In 2017/18, the Ministry of Community Safety and Correctional Services began transforming its grant programs to support local community safety and well-being initiatives across the province. As part of this transformation, the Ministry introduced the Policing Effectiveness and Modernization (PEM) Grant. The PEM Grant was introduced as a transitional program for police services boards who participated under the Community Policing Partnerships (CPP) and Safer Communities 1,000 Officers Partnership programs as the Ministry moves towards a future outcomes-based grant program. In 2018/19, police services boards were provided the choice to apply for funding under the PEM or receive funding under the previous policing grants. The Town opted out the PEM Grant and applied for funding under the CPP and 1,000 Officers. The 2018/19 fiscal year is the last year that the ministry offer the CPP and 1,000 Officers grants. In future years, the ministry will be moving towards the full transition. The CPP and 1,000 Officers grants have been removed from the 2019 budget resulting in a \$65K revenue loss. The PSB will need to develop a list of initiatives to be able to apply for the PEM Grant. At this time it is unclear what initiatives will be proposed and how much the Ministry will allocate for these programs. For that reason, the 2019 budget does not include the PEM grant.

Median residential property valued at \$218,500 will pay \$338/year or \$28.2/month for this service.

**Town of Ingersoll  
POLICE  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: POLICE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(14,415)	(15,249)	(11,800)	<b>(11,800)</b>	(11,800)	--		
USER FEES	(5,674)	(4,239)	(3,000)	<b>(3,000)</b>	(3,000)	--		
GRANTS / SUBSIDIES / REBATES	(81,873)	(78,608)	(81,880)	<b>(23,694)</b>	(16,840)	58,186	71%	(1)
	<u>(101,961)</u>	<u>(98,097)</u>	<u>(96,680)</u>	<u><b>(38,494)</b></u>	<u>(31,640)</u>	<u>58,186</u>		
<b>EXPENSE</b>								
OPERATING EXPENSE	--	--	200	<b>200</b>	250	--		
PROGRAM EXPENSES	5,656	4,736	9,000	<b>8,840</b>	8,840	(160)		
	<u>5,656</u>	<u>4,736</u>	<u>9,200</u>	<u><b>9,040</b></u>	<u>9,090</u>	<u>(160)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(96,306)</u>	<u>(93,361)</u>	<u>(87,480)</u>	<u><b>(29,454)</b></u>	<u>(22,550)</u>	<u>58,026</u>		
<b>OTHER</b>								
O.P.P. CONTRACT	2,382,692	2,339,704	2,344,381	<b>2,406,319</b>	2,406,319	61,938		(2)
	<u>2,382,692</u>	<u>2,339,704</u>	<u>2,344,381</u>	<u><b>2,406,319</b></u>	<u>2,406,319</u>	<u>61,938</u>		
	<u>2,286,387</u>	<u>2,246,342</u>	<u>2,256,901</u>	<u><b>2,376,865</b></u>	<u>2,383,769</u>	<u>119,964</u>	5%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Loss of CPP and 1,000 Officers grants

**Other**

(2) Increase in OPP Contract

**INCLUDES DEPARTMENTS:**

3220-4000 Police Admin

**Town of Ingersoll  
POLICE FACILITY  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: POLICE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(105,000)	(106,138)	(105,000)	<b>(105,000)</b>	(106,575)	--		
INTERNAL (REVENUE) EXPENSE	74,064	65,952	65,952	<b>72,752</b>	73,430	6,800	10%	
	<u>(30,936)</u>	<u>(40,186)</u>	<u>(39,048)</u>	<u><b>(32,248)</b></u>	<u>(33,145)</u>	<u>6,800</u>		
<b>EXPENSE</b>								
INSURANCE EXPENSE	336	549	650	<b>650</b>	650	--		
UTILITIES - HEAT, HYDRO, WATER	24,441	22,552	26,650	<b>27,150</b>	27,300	500		
BLDG REPAIRS & MAINTENANCE	6,906	5,275	5,000	<b>7,250</b>	5,000	2,250		
MAINTENANCE CONTRACTS	200	240	500	<b>500</b>	500	--		
	<u>31,884</u>	<u>28,616</u>	<u>32,800</u>	<u><b>35,550</b></u>	<u>33,450</u>	<u>2,750</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>948</u>	<u>(11,570)</u>	<u>(6,248)</u>	<u><b>3,302</b></u>	<u>305</u>	<u>9,550</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	15,350	10,000	10,000	<b>10,000</b>	10,000	--		
	<u>11,650</u>	<u>10,000</u>	<u>10,000</u>	<u><b>10,000</b></u>	<u>10,000</u>	<u>--</u>		
	<u>12,598</u>	<u>(1,570)</u>	<u>3,752</u>	<u><b>13,302</b></u>	<u>10,305</u>	<u>9,550</u>	255%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected at this time

**INCLUDES DEPARTMENTS:**

3200-4100 Facility

**Expenses** No significant changes projected at this time

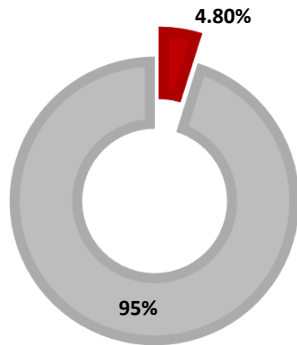
**Town of Ingersoll  
Engineering and Street Lights  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Engineering Department is responsible for the following areas:  
Engineering Services, Capital Construction, Asset Management, Planning, Traffic and Street Lights, Active Transportation, Surveying, Drainage, Traffic and Speed Studies, Locates, and Waste Management Services

**Special Operating Projects / Memos/ Enhancements /Challenges**

**ENGINEERING PORTION OF TOWN'S  
LEVY**



**Challenges**

- Difficulty obtaining funding for Infrastructure and applying for OCIF application based funding.
- New Asset Management planning regulation. The Town will be required to update the Asset Management Plan with lifecycle policies, financial strategies and levels of service.

**Special Projects**

- Asset Management Plan updates, policies and financing strategy to ensure compliance with the proposed regulation.

Median residential property valued at \$218,500 will pay \$97/year or \$8.1/month for this service.



**Town of Ingersoll  
ENGINEERING  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: ENGINEERING ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
PERMITS/LICENSES	(100)	(1,050)	(200)	<b>(200)</b>	(200)	--		
USER FEES	(1,376)	(4,717)	(1,500)	<b>(1,500)</b>	(1,500)	--		
RECOVERIES	(35,047)	(93,092)	(80,200)	<b>(67,200)</b>	(50,200)	13,000	16%	(1)
	<u>(36,523)</u>	<u>(98,859)</u>	<u>(81,900)</u>	<u><b>(68,900)</b></u>	<u>(51,900)</u>	<u>13,000</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	338,188	364,526	375,980	<b>380,670</b>	387,650	4,690		
ADMINISTRATIVE EXPENSE	9,446	10,205	15,850	<b>8,850</b>	8,850	(7,000)	-44%	(2)
OPERATING EXPENSE	2,203	3,073	3,970	<b>6,820</b>	3,270	2,850		
COMMUNICATIONS	10,254	9,285	11,000	<b>11,000</b>	11,000	--		
PROGRAM EXPENSES	1,269	1,659	2,855	<b>3,355</b>	3,355	500		
MEETINGS, CONFERENCES, TRAINING	13,735	9,760	17,650	<b>19,520</b>	16,300	1,870		
FUEL / TRANSPORTATION COSTS	3,135	3,033	3,100	<b>3,100</b>	3,100	--		
PROFESSIONAL FEES	42,033	54,116	66,500	<b>39,500</b>	34,700	(27,000)	-41%	(3)
CONTRACTED SERVICES	1,061	1,078	2,500	<b>2,500</b>	2,540	--		
MARKETING & PROMOTION	370	455	500	<b>500</b>	1,000	--		
EQUIP REPAIRS & MAINTENANCE	(7,907)	(4,863)	(3,800)	<b>(3,000)</b>	(4,800)	800		
EQUIPMENT USAGE	471	561	200	<b>200</b>	200	--		
	<u>414,258</u>	<u>452,887</u>	<u>496,305</u>	<u><b>473,015</b></u>	<u>467,165</u>	<u>(23,290)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>377,734</u>	<u>354,027</u>	<u>414,405</u>	<u><b>404,115</b></u>	<u>415,265</u>	<u>(10,290)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	1,880,381	1,520,706	1,507,000	<b>1,757,000</b>	1,857,000	250,000	17%	(4)
	<u>1,880,381</u>	<u>1,520,706</u>	<u>1,507,000</u>	<u><b>1,757,000</b></u>	<u>1,857,000</u>	<u>250,000</u>		
	<u><u>2,258,115</u></u>	<u><u>1,874,734</u></u>	<u><u>1,921,405</u></u>	<u><u><b>2,161,115</b></u></u>	<u><u>2,272,265</u></u>	<u><u>239,710</u></u>	<u>12%</u>	

**EXPLANATION OF CHANGE:**

**Revenue**

- (1) Based on anticipated 2019 capital projects performed and managed by Town's engineering staff on behalf of the County. The Town will charge a 10% fee on the total cost of the projects for engineering and admin services.

**INCLUDES DEPARTMENTS:**

- 4000-4000 Administration  
4000-5020 Locates

**Expenses**

- (2) Based on licensing requirements in 2019  
(3) 2018 was higher due the upgrades of Town's survey monuments  
(4) Increase funding to address infrastructure gap.

**Town of Ingersoll**  
**STREET LIGHTING & TRAFFIC SIGNALS**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: ENGINEERING ACTIVITY: STREET LIGHTING & TRAFFIC SIGNALS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
UTILITIES - HEAT, HYDRO, WATER	266,923	255,788	265,000	<b>280,000</b>	288,300	15,000	6%	(1)
EQUIP REPAIRS & MAINTENANCE	16,177	33,606	22,000	<b>25,200</b>	25,700	3,200	15%	(2)
	<u>283,100</u>	<u>289,394</u>	<u>287,000</u>	<u><b>305,200</b></u>	<u>314,000</u>	<u>18,200</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>283,100</u>	<u>289,394</u>	<u>287,000</u>	<u><b>305,200</b></u>	<u>314,000</u>	<u>18,200</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>283,100</u>	<u>289,394</u>	<u>287,000</u>	<u><b>305,200</b></u>	<u>314,000</u>	<u>18,200</u>	6%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

4000-4400 Street Lights  
4000-4410 Traffic Signals

**Expenses**

- (1) Based on additions to the Town street lights inventory (new subdivisions) and hydro rate increases at the rate of inflations of 2%.  
(2) Based on additions to the Town street lights inventory (new subdivisions) and increasing maintenance of the growing lights inventory.

**Town of Ingersoll  
Public Works  
2019 Budget - Final Draft  
February 7, 2019**

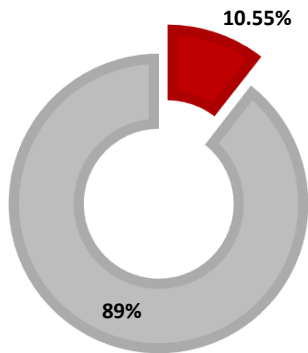
**What We Do**

The Public Works Department is responsible for:

Maintenance of Bridges and Culverts, Roadsides, Sidewalks, Trees, Catch basins/Storm Sewers and Road Top Street Sweeping, Winter Control, Signs, Guiderail, Railway Crossings, Detours, Brush/Yard Waste/Leaf Pick up and Litter Pick up.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**PUBLIC WORKS PORTION OF TOWN'S  
LEVY**



**Special Projects**

- Continue underground storm sewer inspections.

**Memo**

- The Town cancelled Christmas Tree Pick up service.

Median residential property valued at \$218,500 will pay \$214/year or \$17.8/month for this service.

**Town of Ingersoll**  
**PUBLIC WORKS-TOTAL ALL ACTIVITIES**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(11,296)	(10,129)	(8,180)	<b>(8,680)</b>	(8,650)	(500)		
PERMITS/LICENSES	(12,000)	(13,550)	(10,000)	<b>(10,000)</b>	(10,000)	--		
USER FEES	--	--	(300)	<b>(300)</b>	(300)	--		
RECOVERIES	(29,160)	(20,236)	(20,000)	<b>(21,000)</b>	(21,000)	(1,000)		
COUNTY RECOVERY	(202,885)	(199,261)	(208,438)	<b>(208,678)</b>	(208,938)	(240)		
	<u>(255,342)</u>	<u>(243,176)</u>	<u>(246,918)</u>	<u><b>(248,658)</b></u>	<u>(248,888)</u>	<u>(1,740)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	1,039,138	1,065,880	1,086,874	<b>1,098,021</b>	1,122,190	11,147		
ADMINISTRATIVE EXPENSE	1,734	1,998	1,275	<b>1,375</b>	1,485	100		
OPERATING EXPENSE	20,566	21,265	20,450	<b>20,700</b>	24,250	250		
COMMUNICATIONS	6,883	5,199	8,969	<b>9,249</b>	9,279	280		
UTILITIES - HEAT, HYDRO, WATER	18,735	18,192	20,950	<b>21,450</b>	21,700	500		
PROGRAM EXPENSES	223	527	886	<b>1,628</b>	1,628	742		
MEETINGS, CONFERENCES, TRAINING	7,629	12,216	8,105	<b>8,125</b>	8,125	20		
FUEL / TRANSPORTATION COSTS	54,669	63,911	59,275	<b>65,075</b>	66,375	5,800	10%	
CONTRACTED SERVICES	18,295	27,585	31,250	<b>30,000</b>	30,000	(1,250)		
MARKETING & PROMOTION	8,016	387	5,500	<b>800</b>	800	(4,700)	-85%	
LAND MAINTENANCE & IMPROVEMENT	--	--	1,000	--	--	(1,000)		
EQUIP REPAIRS & MAINTENANCE	540	158	597	<b>597</b>	597	--		
BLDG REPAIRS & MAINTENANCE	7,655	12,704	9,000	<b>9,000</b>	9,000	--		
SNOW REMOVAL AND SANDING	21,740	24,387	18,000	<b>19,000</b>	19,000	1,000		
MAINTENANCE CONTRACTS	8,179	10,207	12,130	<b>11,410</b>	11,410	(720)		
MATERIALS	379,703	397,279	422,108	<b>422,160</b>	436,260	52		
EQUIPMENT USAGE	34,939	46,865	94,455	<b>90,000</b>	95,455	(4,455)		
	<u>1,628,644</u>	<u>1,708,759</u>	<u>1,800,824</u>	<u><b>1,808,590</b></u>	<u>1,857,554</u>	<u>7,766</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>1,373,303</u>	<u>1,465,582</u>	<u>1,553,906</u>	<u><b>1,559,932</b></u>	<u>1,608,666</u>	<u>6,026</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	(2,388)	--	(4,309)	<b>(2,601)</b>	(2,700)	1,708		
TRANSFER TO RESERVES & RES FUNDS	266,626	219,044	212,285	<b>224,280</b>	216,225	11,995	6%	
	<u>264,238</u>	<u>219,044</u>	<u>207,976</u>	<u><b>221,679</b></u>	<u>213,525</u>	<u>13,703</u>		
	<u>1,637,541</u>	<u>1,684,626</u>	<u>1,761,882</u>	<u><b>1,781,611</b></u>	<u>1,822,191</u>	<u>19,729</u>	1.1%	
<b>SUMMARY OF ALL PUBLIC WORKS ACTIVITIES:</b>								
ADMINISTRATION & EQUIPMENT			353,870	<b>361,129</b>		7,259		
BRIDGES & CULVERTS			12,960	<b>11,640</b>		(1,320)		
ROADSIDE MAINTENANCE			270,790	<b>265,720</b>		(5,070)		
SURFACE MAINTENANCE			297,670	<b>287,220</b>		(10,450)		
ROADS, SIDEWALKS & PARKING LOTS			263,220	<b>263,280</b>		60		
WINTER CONTROL			442,330	<b>479,640</b>		37,310		
ENVIRONMENTAL SERVICES			121,042	<b>112,982</b>		(8,060)		
			<u>1,761,882</u>	<u><b>1,781,611</b></u>		<u>19,729</u>		

**Town of Ingersoll**  
**PUBLIC WORKS-ADMINISTRATION & EQUIPMENT**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: PUBLIC WORKS						Change 2018 to 2019		
ACTIVITY:	ADMINISTRATION & EQUIPMENT	Actual	YTD Actual	Budget		Projection	(fav)	% if > \$2,500
		2017	2018	2018	2019	2020	unfav	& +/- 5% ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES		(3,127)	(2,057)	(1,000)	(1,500)	(1,500)	(500)	
PERMITS/LICENSES		(12,000)	(13,550)	(10,000)	(10,000)	(10,000)	--	
USER FEES		--	--	(300)	(300)	(300)	--	
RECOVERIES		(29,160)	(20,236)	(20,000)	(21,000)	(21,000)	(1,000)	
COUNTY RECOVERY		(173,083)	(170,869)	(180,000)	(180,000)	(180,000)	--	
		<u>(217,370)</u>	<u>(206,713)</u>	<u>(211,300)</u>	<u>(212,800)</u>	<u>(212,800)</u>	<u>(1,500)</u>	
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS		475,772	482,371	460,083	470,420	478,800	10,337	
ADMINISTRATIVE EXPENSE		1,734	1,998	1,275	1,375	1,485	100	
OPERATING EXPENSE		19,071	14,445	17,950	18,200	21,750	250	
COMMUNICATIONS		6,883	5,199	8,969	9,249	9,279	280	
UTILITIES - HEAT, HYDRO, WATER		18,006	17,499	20,200	20,700	20,700	500	
PROGRAM EXPENSES		223	527	886	1,628	1,628	742	
MEETINGS, CONFERENCES, TRAINING		7,629	12,216	8,105	8,125	8,125	20	
FUEL / TRANSPORTATION COSTS		54,669	63,911	59,275	65,075	66,375	5,800	
CONTRACTED SERVICES		--	--	2,750	--	--	(2,750)	-100% (1)
MARKETING & PROMOTION		256	387	300	300	300	--	
EQUIP REPAIRS & MAINTENANCE		540	158	597	597	597	--	
BLDG REPAIRS & MAINTENANCE		7,655	12,704	9,000	9,000	9,000	--	
MAINTENANCE CONTRACTS		8,179	10,207	12,130	11,410	11,410	(720)	
EQUIPMENT USAGE		(303,449)	(235,193)	(248,635)	(266,430)	(259,675)	(17,795)	-7% (2)
		<u>297,167</u>	<u>386,428</u>	<u>352,885</u>	<u>349,649</u>	<u>369,774</u>	<u>(3,236)</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>79,797</u>	<u>179,716</u>	<u>141,585</u>	<u>136,849</u>	<u>156,974</u>	<u>(4,736)</u>	
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS		266,626	188,403	212,285	224,280	216,225	11,995	6% (3)
		<u>266,626</u>	<u>188,403</u>	<u>212,285</u>	<u>224,280</u>	<u>216,225</u>	<u>11,995</u>	
		<u>346,423</u>	<u>368,119</u>	<u>353,870</u>	<u>361,129</u>	<u>373,199</u>	<u>7,259</u>	2%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected at this time

**INCLUDES DEPARTMENTS:**

4500-4000 Administration  
4500-4100 Facility  
4500-4190 Supervisory  
4500-4230 Equipment Usage

**Expenses**

- (1) 2018 was higher due to a one time software project.  
(2) Based on equipment usage estimates.

**Other**

- (3) Directly attributed to the equipment usage estimates

Town of Ingersoll  
BRIDGES & CULVERTS  
2019 Budget - Final Draft  
February 7, 2019

DEPARTMENT: PUBLIC WORKS ACTIVITY: BRIDGES & CULVERTS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	9,976	5,693	9,760	<b>9,890</b>	10,100	130		
MATERIALS	534	721	2,500	<b>1,000</b>	3,000	(1,500)		
EQUIPMENT USAGE	1,864	838	700	<b>750</b>	1,650	50		
	<u>12,374</u>	<u>7,252</u>	<u>12,960</u>	<b><u>11,640</u></b>	<u>14,750</u>	<u>(1,320)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>12,374</u>	<u>7,252</u>	<u>12,960</u>	<b><u>11,640</u></b>	<u>14,750</u>	<u>(1,320)</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>12,374</u>	<u>7,252</u>	<u>12,960</u>	<b><u>11,640</u></b>	<u>14,750</u>	<u>(1,320)</u>		-10%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses** No significant changes projected

**INCLUDES DEPARTMENTS:**

4500-4110 Bridges and Culverts

**Town of Ingersoll  
ROADSIDE MAINTENANCE  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: ROADSIDE MAINTENANCE	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	141,068	103,045	129,590	<b>116,520</b>	119,600	(13,070)	-10%	(1)
MATERIALS	52,719	76,285	72,700	<b>72,700</b>	72,700	--		
EQUIPMENT USAGE	83,376	61,195	68,500	<b>76,500</b>	73,500	8,000	12%	(2)
	<u>277,163</u>	<u>240,526</u>	<u>270,790</u>	<u><b>265,720</b></u>	<u>265,800</u>	<u>(5,070)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	277,163	240,526	270,790	<b>265,720</b>	265,800	(5,070)		
<b>OTHER</b>	--	10,000	--	--	--	--		
	<u>277,163</u>	<u>250,526</u>	<u>270,790</u>	<u><b>265,720</b></u>	<u>265,800</u>	<u>(5,070)</u>	-2%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses**

- (1) Directly attributed to staff time estimates.
- (2) Directly attributed to equipment usage estimates.

**INCLUDES DEPARTMENTS:**

- 4500-4120 Mowing, Weed and Spray
- 4500-4121 Tree Trimming
- 4500-4122 Ditching
- 4500-4123 Catch Basins

**Town of Ingersoll  
SURFACE MAINTENANCE  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: SURFACE MAINTENANCE	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	109,757	115,021	119,720	<b>121,270</b>	124,100	1,550		
MATERIALS	117,365	80,586	114,200	<b>102,200</b>	113,700	(12,000)	-11%	(1)
EQUIPMENT USAGE	66,214	42,155	63,750	<b>63,750</b>	64,550	--		
	<u>293,335</u>	<u>237,762</u>	<u>297,670</u>	<b><u>287,220</u></b>	<u>302,350</u>	<u>(10,450)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	293,335	237,762	297,670	<b>287,220</b>	302,350	(10,450)		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>293,335</u>	<u>237,762</u>	<u>297,670</u>	<b><u>287,220</u></b>	<u>302,350</u>	<u>(10,450)</u>		-4%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses**

(1) Based on planed surface maintenance projects.

**INCLUDES DEPARTMENTS:**

4500-4130 Patching & Spray  
4500-4131 Sweep, Flush, Clean  
4500-4132 Shoulder  
4500-4141 Dust Control



**Town of Ingersoll**  
**ROADS, SIDEWALKS & PARKING LOTS**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: ROADS, SIDEWALKS & PARKING LOTS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500 unfav & +/- 5% ref	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	109,489	112,055	111,000	<b>106,900</b>	109,500	(4,100)		
UTILITIES - HEAT, HYDRO, WATER	729	693	750	<b>750</b>	1,000	--		
LAND MAINTENANCE & IMPROVEMENT	--	--	1,000	--	--	(1,000)		
SNOW REMOVAL AND SANDING	21,740	24,387	18,000	<b>19,000</b>	19,000	1,000		
MATERIALS	96,117	93,774	109,300	<b>113,260</b>	113,260	3,960		
EQUIPMENT USAGE	27,388	21,163	23,170	<b>23,370</b>	23,370	200		
	<u>255,463</u>	<u>252,073</u>	<u>263,220</u>	<u><b>263,280</b></u>	<u>266,130</u>	<u>60</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>255,463</u>	<u>252,073</u>	<u>263,220</u>	<u><b>263,280</b></u>	<u>266,130</u>	<u>60</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>255,463</u>	<u>252,073</u>	<u>263,220</u>	<u><b>263,280</b></u>	<u>266,130</u>	<u>60</u>	0%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b> No significant changes projected						4500-4160	Signs & Guide Rails	
						4500-4161	Crossing Signals	
<b>Expenses</b> No significant changes projected						4500-4200	Parking Lots	
						4500-4205	Detours	
						4500-4220	Sidewalk Repairs	

**Town of Ingersoll  
WINTER CONTROL  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: WINTER CONTROL	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	108,546	144,779	150,370	<b>175,180</b>	179,690	24,810	16%	(1)
CONTRACTED SERVICES	18,295	27,585	28,500	<b>30,000</b>	30,000	1,500		
MATERIALS	109,059	141,331	116,900	<b>127,900</b>	127,900	11,000	9%	(2)
EQUIPMENT USAGE	112,033	107,994	146,560	<b>146,560</b>	146,560	--		
	<u>347,933</u>	<u>421,688</u>	<u>442,330</u>	<u><b>479,640</b></u>	<u>484,150</u>	<u>37,310</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>347,933</u>	<u>421,688</u>	<u>442,330</u>	<u><b>479,640</b></u>	<u>484,150</u>	<u>37,310</u>		
<b>OTHER</b>								
	--	20,641	--	--	--	--		
	<u>347,933</u>	<u>442,329</u>	<u>442,330</u>	<u><b>479,640</b></u>	<u>484,150</u>	<u>37,310</u>	8%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					4500-4150	Plowing, Sand and Salting		
					4500-4151	Snow Removal		
<b>Expenses</b>					4500-4152	Snow Fence		
(1) Longer winters and harsher winter weather. Includes provision for part time patrollers.					4500-4153	Winter Standby		
(2) Directly attribute to the rising costs of salt and sand.					4500-4221	Sidewalk Winter Control		

**Town of Ingersoll  
ENVIRONMENTAL SERVICES  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT:	PUBLIC WORKS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
ACTIVITY:	ENVIRONMENTAL SERVICES	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
							unfav	& +/- 5%	
<b>REVENUE</b>									
	SALE OF GOODS OR SERVICES	(8,170)	(8,072)	(7,180)	<b>(7,180)</b>	(7,150)			
	COUNTY RECOVERY	(29,802)	(28,391)	(28,438)	<b>(28,678)</b>	(28,938)	(240)		
		<u>(37,972)</u>	<u>(36,464)</u>	<u>(35,618)</u>	<u><b>(35,858)</b></u>	<u>(36,088)</u>	<u>(240)</u>		
<b>EXPENSE</b>									
	SALARIES, WAGES & BENEFITS	84,531	102,917	106,351	<b>97,841</b>	100,400	(8,510)	-8%	(1)
	OPERATING EXPENSE	1,495	6,820	2,500	<b>2,500</b>	2,500	--		
	MARKETING & PROMOTION	7,760	--	5,200	<b>500</b>	500	(4,700)	-90%	(2)
	MATERIALS	3,909	4,581	6,508	<b>5,100</b>	5,700	(1,408)		
	EQUIPMENT USAGE	47,514	48,712	40,410	<b>45,500</b>	45,500	5,090		
		<u>145,209</u>	<u>163,030</u>	<u>160,969</u>	<u><b>151,441</b></u>	<u>154,600</u>	<u>(9,528)</u>		
	<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>107,237</u>	<u>126,566</u>	<u>125,351</u>	<u><b>115,583</b></u>	<u>118,512</u>	<u>(9,768)</u>		
<b>OTHER</b>									
	TRANSFER FROM RESERVES & RES FUNDS	(2,388)	--	(4,309)	<b>(2,601)</b>	(2,700)	1,708		
		<u>(2,388)</u>	<u>--</u>	<u>(4,309)</u>	<u><b>(2,601)</b></u>	<u>(2,700)</u>	<u>1,708</u>		
		<u>104,850</u>	<u>126,566</u>	<u>121,042</u>	<u><b>112,982</b></u>	<u>115,812</u>	<u>(8,060)</u>	-7%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>			
Revenue No significant changes projected						4500-4203	Promo Trees		
						4500-5000	Garbage & Recycling Admin		
						4500-5010	Waste Depot		
						4500-5012	Debris & Litter Pickup		
						4500-5013	Leaf Collection		
						4500-5015	Christmas Trees Pick up		
<b>Expenses</b>									
(1) Salaries decreased due to the elimination of the Christmas tree pick up program.									
(2) Directly attributed to the elimination of the Christmas Tree pick up program.									

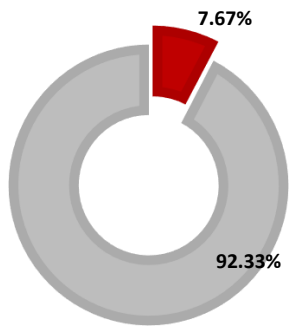
**Town of Ingersoll  
Parks, Arena & Seniors Centre  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Park and Arena is responsible for maintaining over 130 acres of parkland, trails, sports fields (baseball & soccer), tennis/basketball courts, playground structures, outdoor washrooms, flower beds, floral hanging baskets etc. Maintaining and operating a single pad arena/auditorium for youth and adult user groups & public skating for all ages.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**PARKS, ARENA & SENIORS  
CENTRE PORTION OF TOWN'S  
LEVY**



**Challenges**

- Aging Parks Shop, Arena and Senior Centre facilities. All parks buildings require substantial investments. It has been decided to repair the Seniors Center and Arena on "as needed" basis in the anticipation of relocating the Center to the new Multi Use Recreational Facility. The Parks Shop, Arena and Suzuki Centre deficiencies are being addressed in 2018 and 2019 .

the government to impose tighter standards for arena refrigeration plants, more inspections and proper training. These standards will have a financial impact on the Towns' budget.

**Enhancements**

- The Parks department payroll budget is being impacted by an increase of the part time parks maintenance staff hours to provide better service.

**Special Projects**

- Cross train full time maintenance staff to ensure they are properly trained, comfortable and safe to work at all Town's recreational facilities.
- Continue the Multi Use Rec Facility project. The 2018 budget contains a \$100K to complete the drawings and specifications.

Median residential property valued at \$218,500 will pay \$155/year or \$12.9/month for this service.

**Town of Ingersoll**  
**PARKS AND ARENA TOTAL ACTIVITIES**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(36,362)	(20,443)	(25,700)	<b>(8,200)</b>	(10,700)	17,500	68%
ICE RENTAL	(227,163)	(232,637)	(231,343)	<b>(244,965)</b>	(244,965)	(13,622)	-6%
RENT / LEASES	(7,263)	(7,193)	(16,240)	<b>(15,940)</b>	(16,100)	300	
USER FEES	(60,317)	(62,441)	(58,619)	<b>(61,630)</b>	(61,630)	(3,011)	-5%
RECOVERIES	(8,700)	(8,200)	(8,700)	<b>(8,200)</b>	(8,200)	500	
DONATIONS / FUNDRAISING	(12,020)	(16,889)	--	--	--	--	
	<u>(351,825)</u>	<u>(347,804)</u>	<u>(340,602)</u>	<u><b>(338,935)</b></u>	<u>(341,595)</u>	<u>1,667</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	685,554	774,688	779,320	<b>838,910</b>	857,300	59,590	8%
ADMINISTRATIVE EXPENSE	542	566	625	<b>625</b>	775	--	
OPERATING EXPENSE	17,463	16,570	15,561	<b>18,677</b>	22,261	3,116	20%
COMMUNICATIONS	6,179	6,794	6,860	<b>6,865</b>	4,850	5	
UTILITIES - HEAT, HYDRO, WATER	234,571	234,253	233,800	<b>251,800</b>	257,960	18,000	8%
SUPPLIES	27,815	20,568	23,600	<b>8,900</b>	9,400	(14,700)	-62%
PROGRAM EXPENSES	52,774	17,206	18,800	<b>17,800</b>	17,800	(1,000)	
MEETINGS, CONFERENCES, TRAINING	2,058	4,637	9,650	<b>10,450</b>	5,950	800	
FUEL / TRANSPORTATION COSTS	14,847	18,677	19,050	<b>20,150</b>	20,900	1,100	
PROFESSIONAL FEES	4,038	--	5,000	<b>1,000</b>	1,000	(4,000)	80%
CONTRACTED SERVICES	7,861	12,243	8,860	<b>13,500</b>	13,500	4,640	52%
MARKETING & PROMOTION	31,124	6,783	8,000	<b>10,000</b>	10,500	2,000	
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	46,400	<b>36,000</b>	36,000	(10,400)	-22%
LAND MAINTENANCE & IMPROVEMENT	44,021	53,985	47,500	<b>57,500</b>	57,500	10,000	21%
EQUIP REPAIRS & MAINTENANCE	71,119	97,229	83,220	<b>97,015</b>	97,015	13,795	17%
BLDG REPAIRS & MAINTENANCE	26,074	34,204	32,600	<b>43,700</b>	40,190	11,100	34%
SNOW REMOVAL AND SANDING	5,097	13,700	11,500	<b>12,500</b>	12,500	1,000	
MAINTENANCE CONTRACTS	28,555	25,855	26,669	<b>26,777</b>	26,777	108	
	<u>1,295,692</u>	<u>1,375,142</u>	<u>1,377,015</u>	<u><b>1,472,169</b></u>	<u>1,492,178</u>	<u>95,154</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>943,867</u>	<u>1,027,339</u>	<u>1,036,413</u>	<u><b>1,133,234</b></u>	<u>1,150,583</u>	<u>96,821</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	459,310	438,210	438,210	<b>434,210</b>	399,210	(4,000)	
	<u>447,280</u>	<u>438,180</u>	<u>438,210</u>	<u><b>434,210</b></u>	<u>399,210</u>	<u>(4,000)</u>	
	<u>1,391,147</u>	<u>1,465,519</u>	<u>1,474,623</u>	<u><b>1,567,444</b></u>	<u>1,549,793</u>	<u>92,821</u>	6%
<b>SUMMARY OF ALL PARKS ACTIVITIES:</b>							
ADMINISTRATION			151,635	<b>160,820</b>		9,185	
ARENA			422,794	<b>431,326</b>		8,532	
PARKS			667,730	<b>735,002</b>		67,272	
PARKS PROGRAMS			75,460	<b>76,050</b>		590	
CAMI PARKS / SUZUKI HOUSE			157,004	<b>164,246</b>		7,242	
			<u>1,474,623</u>	<u><b>1,567,444</b></u>		<u>92,821</u>	

**Town of Ingersoll  
PARKS - ADMINISTRATION  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
DONATIONS / FUNDRAISING	(12,020)	(4,747)	--	--	--	--	
	(12,020)	(4,747)	--	--	--	--	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	93,343	126,435	120,790	<b>126,620</b>	128,600	5,830	
ADMINISTRATIVE EXPENSE	133	148	75	<b>75</b>	75	--	
OPERATING EXPENSE	--	--	100	<b>100</b>	100	--	
COMMUNICATIONS	527	372	420	<b>2,475</b>	450	2,055	
PROGRAM EXPENSES	44,244	11,871	9,200	<b>12,200</b>	12,200	3,000	
MEETINGS, CONFERENCES, TRAINING	1,578	2,088	1,700	<b>2,000</b>	2,000	300	
FUEL / TRANSPORTATION COSTS	1,446	57	1,250	<b>1,250</b>	1,500	--	
PROFESSIONAL FEES	4,038	--	5,000	<b>1,000</b>	1,000	(4,000)	-80%
MARKETING & PROMOTION	26,596	4,036	3,000	<b>5,000</b>	5,000	2,000	
EQUIP REPAIRS & MAINTENANCE	--	--	100	<b>100</b>	100	--	
	171,904	146,191	141,635	<b>150,820</b>	151,025	9,185	
<b>NET OPERATING (REVENUE) EXPENSE</b>	159,884	141,444	141,635	<b>150,820</b>	151,025	9,185	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	15,500	10,000	10,000	<b>10,000</b>	10,000	--	
	3,500	10,000	10,000	<b>10,000</b>	10,000	--	
	163,384	151,444	151,635	<b>160,820</b>	161,025	9,185	6%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

5000-4000 Administration

**Expenses** No significant changes projected

**Town of Ingersoll  
ARENA  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ARENA	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(16,390)	(7,960)	(9,200)	<b>(6,700)</b>	(9,200)	2,500		
ICE RENTAL	(227,163)	(232,637)	(231,343)	<b>(244,965)</b>	(244,965)	(13,622)	-6%	(1)
RENT / LEASES	(7,263)	(7,193)	(6,200)	<b>(5,900)</b>	(5,900)	300		
USER FEES	(8,234)	(9,032)	(8,059)	<b>(8,070)</b>	(8,070)	(11)		
	<u>(259,050)</u>	<u>(256,822)</u>	<u>(254,802)</u>	<u><b>(265,635)</b></u>	<u>(268,135)</u>	<u>(10,833)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	247,609	224,169	211,210	<b>211,790</b>	216,900	580		
ADMINISTRATIVE EXPENSE	383	371	350	<b>350</b>	500	--		
OPERATING EXPENSE	6,872	5,884	6,371	<b>7,131</b>	7,231	760		
COMMUNICATIONS	3,502	4,007	3,140	<b>3,140</b>	3,150	--		
UTILITIES - HEAT, HYDRO, WATER	106,640	110,899	102,500	<b>109,000</b>	111,910	6,500	6%	
SUPPLIES	5,713	(72)	2,600	<b>400</b>	400	(2,200)		
MEETINGS, CONFERENCES, TRAINING	340	1,184	6,950	<b>6,950</b>	2,450	--		
FUEL / TRANSPORTATION COSTS	3,004	2,800	2,800	<b>2,900</b>	3,400	100		
EQUIP REPAIRS & MAINTENANCE	11,891	32,183	24,300	<b>31,595</b>	31,595	7,295	30%	(2)
BLDG REPAIRS & MAINTENANCE	14,001	18,869	16,500	<b>23,000</b>	23,000	6,500	39%	(3)
SNOW REMOVAL AND SANDING	2,027	6,405	5,400	<b>5,900</b>	5,900	500		
MAINTENANCE CONTRACTS	17,272	15,920	16,265	<b>15,595</b>	15,595	(670)		
	<u>419,652</u>	<u>422,664</u>	<u>398,386</u>	<u><b>417,751</b></u>	<u>422,031</u>	<u>19,365</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>160,602</u>	<u>165,842</u>	<u>143,584</u>	<u><b>152,116</b></u>	<u>153,896</u>	<u>8,532</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	323,810	279,210	279,210	<b>279,210</b>	279,210	--		
	<u>323,810</u>	<u>279,210</u>	<u>279,210</u>	<u><b>279,210</b></u>	<u>279,210</u>	<u>--</u>		
	<u>484,412</u>	<u>445,052</u>	<u>422,794</u>	<u><b>431,326</b></u>	<u>433,106</u>	<u>8,532</u>	2%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Directly attributed to the new ice rental fees.

**Expenses**

(2) Directly attributed to refrigeration plant maintenance and inspections.  
(3) Directly attributed to refrigeration plant maintenance and inspections.

**INCLUDES DEPARTMENTS:**

5000-6020 Arena

**Town of Ingersoll  
PARKS  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
USER FEES	(25,979)	(29,319)	(24,000)	<b>(27,000)</b>	(27,000)	(3,000)	-13% (1)
RECOVERIES	(8,700)	(8,200)	(8,700)	<b>(8,200)</b>	(8,200)	500	
	<u>(34,679)</u>	<u>(48,660)</u>	<u>(32,700)</u>	<u><b>(35,200)</b></u>	<u>(35,200)</u>	<u>(2,500)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	314,239	369,340	377,220	<b>433,870</b>	444,000	56,650	15% (2)
ADMINISTRATIVE EXPENSE	26	48	200	<b>200</b>	200	--	
OPERATING EXPENSE	10,591	9,370	8,040	<b>8,946</b>	12,330	906	
COMMUNICATIONS	2,150	2,415	3,250	<b>1,250</b>	1,250	(2,000)	
UTILITIES - HEAT, HYDRO, WATER	39,005	40,101	41,600	<b>42,100</b>	43,850	500	
PROGRAM EXPENSES	5,868	5,334	5,600	<b>5,600</b>	5,600	--	
MEETINGS, CONFERENCES, TRAINING	140	1,365	1,000	<b>1,500</b>	1,500	500	
FUEL / TRANSPORTATION COSTS	10,397	15,820	15,000	<b>16,000</b>	16,000	1,000	
MARKETING & PROMOTION	2,223	132	1,500	<b>1,500</b>	2,000	--	
LAND MAINTENANCE & IMPROVEMENT	42,116	53,857	45,500	<b>55,500</b>	55,500	10,000	22% (3)
EQUIP REPAIRS & MAINTENANCE	36,434	43,154	35,300	<b>41,300</b>	41,300	6,000	17% (4)
BLDG REPAIRS & MAINTENANCE	6,652	9,564	11,100	<b>11,100</b>	11,100	--	
SNOW REMOVAL AND SANDING	--	--	1,100	<b>1,100</b>	1,100	--	
MAINTENANCE CONTRACTS	4,008	4,251	5,020	<b>5,236</b>	5,236	216	
	<u>473,849</u>	<u>554,752</u>	<u>551,430</u>	<u><b>625,202</b></u>	<u>640,966</u>	<u>73,772</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>439,171</u>	<u>506,092</u>	<u>518,730</u>	<u><b>590,002</b></u>	<u>605,766</u>	<u>71,272</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	120,000	149,000	149,000	<b>145,000</b>	110,000	(4,000)	
	<u>120,000</u>	<u>149,000</u>	<u>149,000</u>	<u><b>145,000</b></u>	<u>110,000</u>	<u>(4,000)</u>	
	<u>559,171</u>	<u>655,092</u>	<u>667,730</u>	<u><b>735,002</b></u>	<u>715,766</u>	<u>67,272</u>	10%

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Directly attributed to baseball registrations.

**INCLUDES DEPARTMENTS:**

5000-6050 Parks

**Expenses**

(2) Anticipated increase in wages as a result of additional FTE to provide better service (grass and weed cutting in parks, and other maintenance duties), an annual wage index and step increases.

(3) To bring in line with actual requirements and anticipated repairs of park equipment (benches, playground repairs, netting, fence repairs).

(4) To bring in line with actual requirements to fund various equipment repair.



**Town of Ingersoll  
PARKS PROGRAMS  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: <b>PARKS AND ARENA</b>	ACTIVITY: <b>PARKS PROGRAMS</b>	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019			
		2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref	
								unfav	& +/- 5%	
<b>REVENUE</b>										
	SALE OF GOODS OR SERVICES	(19,972)	(12,484)	(16,500)	<b>(1,500)</b>	(1,500)	15,000		91%	(1)
	USER FEES	(6,104)	(4,090)	(6,560)	<b>(6,560)</b>	(6,560)	--			
	DONATIONS / FUNDRAISING	--	(1,000)	--	--	--	--			
		<u>(26,076)</u>	<u>(17,574)</u>	<u>(23,060)</u>	<u><b>(8,060)</b></u>	<u>(8,060)</u>	<u>15,000</u>			
<b>EXPENSE</b>										
	SALARIES, WAGES & BENEFITS	8,968	45,186	60,060	<b>56,110</b>	57,000	(3,950)		-7%	
	OPERATING EXPENSE	--	1,315	1,050	<b>2,500</b>	2,600	1,450			
	COMMUNICATIONS	--	--	50	--	--	(50)			
	SUPPLIES	22,102	20,640	21,000	<b>8,500</b>	9,000	(12,500)		-60%	(2)
	PROGRAM EXPENSES	2,662	--	4,000	--	--	(4,000)		-100%	(3)
	CONTRACTED SERVICES	7,486	12,198	8,860	<b>13,500</b>	13,500	4,640		52%	(4)
	MARKETING & PROMOTION	2,281	2,615	3,500	<b>3,500</b>	3,500	--			
		<u>43,499</u>	<u>81,954</u>	<u>98,520</u>	<u><b>84,110</b></u>	<u>85,600</u>	<u>(14,410)</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>17,423</u>	<u>64,380</u>	<u>75,460</u>	<u><b>76,050</b></u>	<u>77,540</u>	<u>590</u>			
<b>OTHER</b>										
		<u>(30)</u>	<u>(30)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>			
		<u>17,393</u>	<u>64,350</u>	<u>75,460</u>	<u><b>76,050</b></u>	<u>77,540</u>	<u>590</u>		1%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>				
<b>Revenue</b>						5000-6051	Garden Fresh Box			
(1) Directly attributed to the cancellation of the Garden Fresh program						5000-6100	Winter Lights & Santa Village			
<b>Expenses</b>						5000-6110	Festival of Lights			
(2) Directly attributed to the cancellation of the Garden Fresh program										
(3) Directly attributed to the cancellation of the Garden Fresh program										
(4) Directly attributed to the Festival of Lights program to fund entertainment for the program and fireworks.										

**Town of Ingersoll  
CAMI PARKS / SUZUKI HOUSE  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: CAMI PARKS / SUZUKI HOUSE	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	--	--	(10,040)	<b>(10,040)</b>	(10,200)	--		
USER FEES	(20,000)	(20,000)	(20,000)	<b>(20,000)</b>	(20,000)	--		
	<u>(20,000)</u>	<u>(20,000)</u>	<u>(30,040)</u>	<u><b>(30,040)</b></u>	<u>(30,200)</u>	<u>--</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	21,395	9,559	10,040	<b>10,520</b>	10,800	480		
UTILITIES - HEAT, HYDRO, WATER	88,927	83,252	89,700	<b>100,700</b>	102,200	11,000	12%	(1)
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	46,400	<b>36,000</b>	36,000	(10,400)	-22%	(2)
LAND MAINTENANCE & IMPROVEMENT	1,905	128	2,000	<b>2,000</b>	2,000	--		
EQUIP REPAIRS & MAINTENANCE	22,794	21,892	23,520	<b>24,020</b>	24,020	500		
BLDG REPAIRS & MAINTENANCE	5,421	5,772	5,000	<b>9,600</b>	6,090	4,600	92%	(3)
SNOW REMOVAL AND SANDING	3,070	7,295	5,000	<b>5,500</b>	5,500	500		
MAINTENANCE CONTRACTS	7,274	5,684	5,384	<b>5,946</b>	5,946	562		
	<u>186,787</u>	<u>169,581</u>	<u>187,044</u>	<u><b>194,286</b></u>	<u>192,556</u>	<u>7,242</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>166,787</u>	<u>149,581</u>	<u>157,004</u>	<u><b>164,246</b></u>	<u>162,356</u>	<u>7,242</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>166,787</u>	<u>149,581</u>	<u>157,004</u>	<u><b>164,246</b></u>	<u>162,356</u>	<u>7,242</u>	5%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

5000-6030 CAMI Soccer Park  
5000-6040 Suzuki House

**Expenses**

- (1) To allow for increases in hydro and water/wastewater rates.
- (2) The Town did not receive request for additional funding in 2019.
- (3) Directly attributed to the replacement of the hot water tank vent.

**Town of Ingersoll  
Victoria Park Community Centre  
2019 Budget - Final Draft  
February 7, 2019**

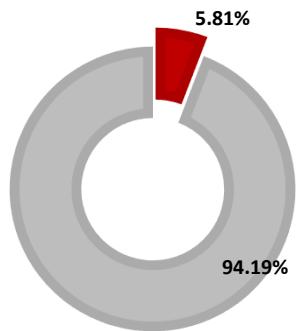
**What We Do**

The Victoria Park Community Centre offers following services:

Recreation, fitness and aquatic programs and leisure activities for all ages i.e. Pre-School Programs (Kinder Kids, Time for Tot's), School Aged Programs (Day Camps, After School Programs), Adult/Youth Fitness (Fitness Memberships, Fitness Classes), Aquatic Programs (Learn to Swim Lessons, Leadership Courses, Aquatic Fitness Classes & Public

**Special Operating Projects / Memos/ Enhancements /Challenges**

**VPCC PORTION OF TOWN'S  
LEVY**



**Challenges**

- Aging Victoria Park Community Center. The VPCC deficiencies are being addressed in 2018 and 2019.
- Changes to Ontario's Public Pool regulations came in effect in July 2018, many regulatory requirements for opening, operating and maintaining a public pool have changed. The new requirements for certification, training and number of lifeguards have stricter provisions. To meet these new requirements the Town must increase the number of lifeguards for children under 10 years of age.
- To ensure that recreational programs offered at VPCC meet needs of the community and keep members engaged and coming back.

**Special Projects**

- The new program registration, membership, facility booking and point of sale software BookKing will be Live in 2019.
- Relocation of the gym onto the second floor and revamp the gym equipment.

Median residential property valued at \$218,500 will pay \$118/year or \$9.8/month for this service.

**Town of Ingersoll**  
**VICTORIA PARK COMMUNITY CENTRE**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(2,899)	(2,511)	(3,500)	<b>(2,500)</b>	(2,500)	1,000	
RENT / LEASES	(23,280)	(29,769)	(17,373)	<b>(20,341)</b>	(20,416)	(2,968)	-17%
USER FEES	(99,723)	(98,245)	(103,956)	<b>(105,361)</b>	(105,361)	(1,405)	
MEMBERSHIPS	(123,024)	(127,842)	(129,614)	<b>(155,800)</b>	(155,800)	(26,186)	20%
RECOVERIES	(1,287)	(485)	--	<b>(1,614)</b>	(1,614)	(1,614)	
GRANTS / SUBSIDIES / REBATES	(12,312)	(14,521)	(6,000)	<b>(6,000)</b>	(6,000)	--	
PROGRAM REVENUES	(228,513)	(203,302)	(269,595)	<b>(262,279)</b>	(262,279)	7,316	
DONATIONS / FUNDRAISING	(100)	(5,000)	--	--	--	--	
	<u>(491,137)</u>	<u>(481,674)</u>	<u>(530,038)</u>	<u><b>(553,895)</b></u>	<u>(553,970)</u>	<u>(23,857)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	979,905	1,006,004	1,055,630	<b>1,058,300</b>	1,082,040	2,670	
ADMINISTRATIVE EXPENSE	17,990	14,661	16,075	<b>16,575</b>	17,195	500	
OPERATING EXPENSE	16,999	19,823	20,210	<b>25,528</b>	24,855	5,318	26%
COMMUNICATIONS	11,196	12,299	10,072	<b>10,072</b>	10,073	--	
UTILITIES - HEAT, HYDRO, WATER	173,351	163,137	169,500	<b>175,500</b>	183,200	6,000	
SUPPLIES	11,758	12,362	14,005	<b>12,780</b>	12,780	(1,225)	
PROGRAM EXPENSES	14,275	11,111	14,801	<b>15,645</b>	15,645	844	
MEETINGS, CONFERENCES, TRAINING	3,675	3,299	5,370	<b>8,970</b>	9,003	3,600	67%
FUEL / TRANSPORTATION COSTS	764	622	1,185	<b>1,185</b>	1,185	--	
CONTRACTED SERVICES	1,615	1,845	1,500	<b>1,500</b>	1,500	--	
MARKETING & PROMOTION	--	100	1,300	<b>1,100</b>	1,100	(200)	
EQUIP REPAIRS & MAINTENANCE	47,874	34,209	46,500	<b>44,600</b>	45,100	(1,900)	
BLDG REPAIRS & MAINTENANCE	23,959	28,443	20,000	<b>23,500</b>	23,500	3,500	18%
SNOW REMOVAL AND SANDING	3,707	8,700	6,500	<b>6,500</b>	6,500	--	
MAINTENANCE CONTRACTS	17,204	15,041	18,000	<b>11,646</b>	11,646	(6,354)	-35%
	<u>1,324,271</u>	<u>1,331,655</u>	<u>1,400,648</u>	<u><b>1,413,401</b></u>	<u>1,445,322</u>	<u>12,753</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>833,134</u>	<u>849,981</u>	<u>870,610</u>	<u><b>859,506</b></u>	<u>891,352</u>	<u>(11,104)</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	160,000	470,000	470,000	<b>200,000</b>	60,000	(270,000)	-57%
	<u>160,000</u>	<u>470,000</u>	<u>470,000</u>	<u><b>200,000</b></u>	<u>60,000</u>	<u>(270,000)</u>	57%
	<u>993,134</u>	<u>1,319,981</u>	<u>1,340,610</u>	<u><b>1,059,506</b></u>	<u>951,352</u>	<u>(281,104)</u>	-21%
<b>SUMMARY OF ALL VICTORIA PARK COMMUNITY CENTRE ACTIVITIES:</b>							
ADMINISTRATION			91,845	<b>93,675</b>		1,830	
AQUATICS			136,887	<b>161,104</b>		24,217	
FITNESS			28,303	<b>145,286</b>		116,983	
PROGRAMS			58,188	<b>81,098</b>		22,910	
FACILITY			1,025,387	<b>578,343</b>		(447,044)	
			<u>1,340,610</u>	<u><b>1,059,506</b></u>		<u>(281,104)</u>	

**Town of Ingersoll  
VPCC - ADMINISTRATION  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(1,465)	(1,068)	--	--	--	--	
USER FEES	(461)	(160)	(500)	<b>(500)</b>	(500)	--	
RECOVERIES	(1,287)	(485)	--	--	--	--	
	<u>(3,213)</u>	<u>(1,713)</u>	<u>(500)</u>	<u><b>(500)</b></u>	<u>(500)</u>	<u>--</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	139,473	76,372	64,670	<b>66,200</b>	67,530	1,530	
ADMINISTRATIVE EXPENSE	17,990	14,661	16,075	<b>16,575</b>	17,195	500	
OPERATING EXPENSE	1,200	851	1,300	<b>1,300</b>	1,300	--	
COMMUNICATIONS	11,044	12,169	10,000	<b>10,000</b>	10,000	--	
SUPPLIES	1,892	1,099	--	--	--	--	
PROGRAM EXPENSES	54	70	100	<b>100</b>	100	--	
MEETINGS, CONFERENCES, TRAINING	--	137	--	--	--	--	
MARKETING & PROMOTION	--	--	200	--	--	(200)	
	<u>171,654</u>	<u>105,358</u>	<u>92,345</u>	<u><b>93,675</b></u>	<u>96,125</u>	<u>1,830</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>168,441</u>	<u>103,645</u>	<u>91,845</u>	<u><b>93,675</b></u>	<u>95,625</u>	<u>1,830</u>	
<b>OTHER</b>							
	<u>60,000</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	
	<u>228,441</u>	<u>103,645</u>	<u>91,845</u>	<u><b>93,675</b></u>	<u>95,625</u>	<u>1,830</u>	2%

**EXPLANATION OF CHANGE:**  
**Revenue** No significant changes  
**Expenses** No significant changes

**INCLUDES DEPARTMENTS:**  
5100-4000 Administration

**Town of Ingersoll  
AQUATICS  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: AQUATICS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	--	--	(1,000)	--	--	1,000		
RENT / LEASES	(21,139)	(28,863)	(16,448)	<b>(19,416)</b>	(19,416)	(2,968)	-18%	(1)
USER FEES	(30,300)	(26,580)	(25,500)	<b>(27,000)</b>	(27,000)	(1,500)		
MEMBERSHIPS	(22,375)	(27,817)	(24,174)	<b>(23,700)</b>	(23,700)	474		
RECOVERIES	--	--	--	<b>(1,614)</b>	(1,614)	(1,614)		
PROGRAM REVENUES	(134,681)	(121,939)	(151,557)	<b>(153,299)</b>	(153,299)	(1,742)		
DONATIONS / FUNDRAISING	--	(5,000)	--	--	--	--		
	<u>(208,496)</u>	<u>(210,198)</u>	<u>(218,679)</u>	<u><b>(225,029)</b></u>	<u>(225,029)</u>	<u>(6,350)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	308,394	341,524	340,860	<b>364,280</b>	371,500	23,420	7%	(2)
OPERATING EXPENSE	2,205	5,819	4,350	<b>8,678</b>	7,879	4,328	99%	(3)
SUPPLIES	4,212	6,413	4,000	<b>4,500</b>	4,500	500		
PROGRAM EXPENSES	5,745	3,761	4,981	<b>5,800</b>	5,800	819		
MEETINGS, CONFERENCES, TRAINING	1,682	752	990	<b>2,490</b>	2,490	1,500		
FUEL / TRANSPORTATION COSTS	426	426	385	<b>385</b>	385	--		
	<u>322,664</u>	<u>358,695</u>	<u>355,566</u>	<u><b>386,133</b></u>	<u>392,554</u>	<u>30,567</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>114,167</u>	<u>148,497</u>	<u>136,887</u>	<u><b>161,104</b></u>	<u>167,525</u>	<u>24,217</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>114,167</u>	<u>148,497</u>	<u>136,887</u>	<u><b>161,104</b></u>	<u>167,525</u>	<u>24,217</u>	18%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Based on projected participation in aquatic programs.

**Expenses**

(2) Directly attributed to the new requirements under the Public Pool Regulation 1990, Reg. 565 to increase the number of lifeguards.

(3) To fund lanes ropes replacement at \$3,400.

**INCLUDES DEPARTMENTS:**

5100-6060 Aquatics

**Town of Ingersoll  
FITNESS  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FITNESS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(16,191)	(9,725)	(17,057)	<b>(10,001)</b>	(10,001)	7,056		
MEMBERSHIPS	(100,649)	(100,025)	(105,440)	<b>(132,100)</b>	(132,100)	(26,660)	-25%	(1)
PROGRAM REVENUES	(6,980)	(6,734)	(7,630)	<b>(10,413)</b>	(10,413)	(2,783)		
	<u>(123,919)</u>	<u>(116,484)</u>	<u>(130,127)</u>	<u><b>(152,514)</b></u>	<u>(152,514)</u>	<u>(22,387)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	107,381	134,388	138,850	<b>137,620</b>	141,150	(1,230)		
OPERATING EXPENSE	957	1,730	2,150	<b>2,150</b>	2,180	--		
SUPPLIES	196	347	550	<b>550</b>	550	--		
PROGRAM EXPENSES	454	143	400	<b>400</b>	400	--		
MEETINGS, CONFERENCES, TRAINING	833	1,587	1,380	<b>1,980</b>	1,980	600		
FUEL / TRANSPORTATION COSTS	265	98	300	<b>300</b>	300	--		
CONTRACTED SERVICES	1,615	1,845	1,500	<b>1,500</b>	1,500	--		
MARKETING & PROMOTION	--	--	300	<b>300</b>	300	--		
EQUIP REPAIRS & MAINTENANCE	777	1,284	3,000	<b>3,000</b>	3,500	--		
	<u>112,479</u>	<u>141,421</u>	<u>148,430</u>	<u><b>147,800</b></u>	<u>151,860</u>	<u>(630)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(11,441)</u>	<u>24,937</u>	<u>18,303</u>	<u><b>(4,714)</b></u>	<u>(654)</u>	<u>(23,017)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	10,000	10,000	10,000	<b>150,000</b>	10,000	140,000	1400%	(2)
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u><b>150,000</b></u>	<u>10,000</u>	<u>140,000</u>		
	<u>(1,441)</u>	<u>34,937</u>	<u>28,303</u>	<u><b>145,286</b></u>	<u>9,346</u>	<u>116,983</u>	413%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Based on projected increases in memberships as result of upgraded gym equipment and relocation on the gym to a larger space, free Wi-Fi and new membership fees.

**Expenses** No significant changes

(2) To fund new gym equipment.

**INCLUDES DEPARTMENTS:**

5100-6070 Fitness Programs

**Town of Ingersoll  
VPCC - PROGRAMS  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
ACTIVITY: PROGRAMS	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(52,771)	(61,780)	(60,899)	<b>(67,860)</b>	(67,860)	(6,961)		
GRANTS / SUBSIDIES / REBATES	(12,312)	(14,521)	(6,000)	<b>(6,000)</b>	(6,000)	--		
PROGRAM REVENUES	(86,852)	(74,629)	(110,408)	<b>(98,567)</b>	(98,567)	11,841		
	<u>(151,935)</u>	<u>(150,930)</u>	<u>(177,307)</u>	<u><b>(172,427)</b></u>	<u>(172,427)</u>	<u>4,880</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	187,898	198,074	214,670	<b>231,900</b>	237,110	17,230	8%	(1)
OPERATING EXPENSE	1,419	1,002	1,550	<b>2,550</b>	2,550	1,000		
SUPPLIES	5,308	3,955	7,955	<b>7,730</b>	7,730	(225)		
PROGRAM EXPENSES	8,021	7,136	9,320	<b>9,345</b>	9,345	25		
MEETINGS, CONFERENCES, TRAINING	1,160	824	1,200	<b>1,200</b>	1,200	--		
FUEL / TRANSPORTATION COSTS	73	99	500	<b>500</b>	500	--		
MARKETING & PROMOTION	--	--	300	<b>300</b>	300	--		
	<u>203,879</u>	<u>211,090</u>	<u>235,495</u>	<u><b>253,525</b></u>	<u>258,735</u>	<u>18,030</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>51,944</u>	<u>60,160</u>	<u>58,188</u>	<u><b>81,098</b></u>	<u>86,308</u>	<u>22,910</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>51,944</u>	<u>60,160</u>	<u>58,188</u>	<u><b>81,098</b></u>	<u>86,308</u>	<u>22,910</u>	39%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
Revenue	No significant changes				5100-6090 Programs			
Expenses								
(1)	Mandatory inclusion staff for summer camp programs 8 wks. x 2 staff * 40hrs/wk.							



**Town of Ingersoll  
VPCC - FACILITY  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(1,434)	(1,443)	(2,500)	<b>(2,500)</b>	(2,500)	--		
RENT / LEASES	(2,141)	(906)	(925)	<b>(925)</b>	(1,000)	--		
	<u>(3,575)</u>	<u>(2,349)</u>	<u>(3,425)</u>	<u><b>(3,425)</b></u>	<u>(3,500)</u>	<u>--</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	236,759	255,646	296,580	<b>258,300</b>	264,750	(38,280)	-13%	(1)
OPERATING EXPENSE	11,217	10,421	10,860	<b>10,850</b>	10,946	(10)		
COMMUNICATIONS	152	130	72	<b>72</b>	73	--		
UTILITIES - HEAT, HYDRO, WATER	173,351	163,137	169,500	<b>175,500</b>	183,200	6,000		
SUPPLIES	150	548	1,500	--	--	(1,500)		
MEETINGS, CONFERENCES, TRAINING	--	--	1,800	<b>3,300</b>	3,333	1,500		
MARKETING & PROMOTION	--	100	500	<b>500</b>	500	--		
EQUIP REPAIRS & MAINTENANCE	47,097	32,925	43,500	<b>41,600</b>	41,600	(1,900)		
BLDG REPAIRS & MAINTENANCE	23,959	28,443	20,000	<b>23,500</b>	23,500	3,500	18%	(2)
SNOW REMOVAL AND SANDING	3,707	8,700	6,500	<b>6,500</b>	6,500	--		
MAINTENANCE CONTRACTS	17,204	15,041	18,000	<b>11,646</b>	11,646	(6,354)	-35%	(3)
	<u>513,596</u>	<u>515,091</u>	<u>568,812</u>	<u><b>531,768</b></u>	<u>546,048</u>	<u>(37,044)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>510,022</u>	<u>512,742</u>	<u>565,387</u>	<u><b>528,343</b></u>	<u>542,548</u>	<u>(37,044)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	90,000	460,000	460,000	<b>50,000</b>	50,000	(410,000)	-89%	(4)
	<u>90,000</u>	<u>460,000</u>	<u>460,000</u>	<u><b>50,000</b></u>	<u>50,000</u>	<u>(410,000)</u>		
	<u>600,022</u>	<u>972,742</u>	<u>1,025,387</u>	<u><b>578,343</b></u>	<u>592,548</u>	<u>(447,044)</u>	-44%	

**EXPLANATION OF CHANGE:**  
Revenue No significant changes

**INCLUDES DEPARTMENTS:**  
5100-4100 Facility

**Expenses**

- (1) Revised requirements for part time staff. In 2018 we budgeted for higher wage increases to meet minimum wage requirements of Bill 148. In late 2018 government repealed Bill 148 (minimum wage increases, on call provisions, equal pay for equal work). These changes will bring in significant savings for the Town and ratepayers.
- (2) Increase the allowance for building repair and maintenance to bring in line with actual expenses and ensure sufficient funds are available.
- (3) Based on service contracts in place.

**Other**

- (4) This was a one time transfer to fund the new roof at the VPCC.

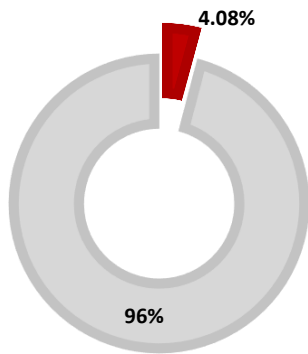
**Town of Ingersoll  
Fusion Youth Centre  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Youth Centre provides affordable, accessible and safe recreation, fitness, cultural, skill development and social programs and activities for youth between the ages of 11 and 18.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**FUSION PORTION OF TOWN'S  
LEVY**



**Challenges**

- Declining art room sales and multi media room rentals.

**Enhancements**

- Introduction of new Pay for Service programs for youth.

**Special Projects**

- Facility condition assessment review.
- De escalating training for staff working with youth.

Median residential property valued at \$218,500 will pay \$83/year or \$6.9/month for this service.

**Town of Ingersoll**  
**YOUTH CENTRE - TOTAL ACTIVITIES**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: YOUTH CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019	
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
RENT / LEASES	(31,436)	(36,922)	(31,576)	<b>(39,276)</b>	(39,276)	(7,700)	-24%
USER FEES	(23,778)	(25,502)	(19,835)	<b>(23,875)</b>	(24,500)	(4,040)	
MEMBERSHIPS	(1,326)	(1,373)	(1,000)	<b>(1,000)</b>	(1,000)	--	
RECOVERIES	(729)	--	(1,250)	<b>(1,250)</b>	(1,250)	--	
GRANTS / SUBSIDIES / REBATES	(18,656)	(46,815)	(53,219)	<b>(14,271)</b>	(3,000)	38,948	73%
PROGRAM REVENUES	(1,157)	(3,001)	(9,300)	<b>(1,000)</b>	(1,000)	8,300	89%
DONATIONS / FUNDRAISING	(167,597)	(188,575)	(155,274)	<b>(120,100)</b>	(120,100)	35,174	23%
	<u>(255,424)</u>	<u>(302,187)</u>	<u>(271,454)</u>	<u><b>(200,772)</b></u>	<u>(190,126)</u>	<u>70,682</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	641,883	607,163	644,664	<b>652,891</b>	661,600	8,227	
ADMINISTRATIVE EXPENSE	4,666	3,915	5,675	<b>6,300</b>	6,306	625	
OPERATING EXPENSE	17,126	27,897	29,144	<b>23,945</b>	21,445	(5,199)	-18%
COMMUNICATIONS	7,339	6,555	7,572	<b>8,572</b>	8,572	1,000	
UTILITIES - HEAT, HYDRO, WATER	27,817	24,130	33,934	<b>33,934</b>	35,340	--	
SUPPLIES	4,013	14,515	21,595	<b>12,025</b>	10,400	(9,570)	-44%
PROGRAM EXPENSES	11,053	6,079	15,615	<b>6,865</b>	5,615	(8,750)	-56%
MEETINGS, CONFERENCES, TRAINING	1,934	3,001	3,850	<b>10,800</b>	2,300	6,950	181%
FUEL / TRANSPORTATION COSTS	1,254	2,443	4,800	<b>1,500</b>	1,500	(3,300)	-69%
PROFESSIONAL FEES	--	55	2,100	<b>1,750</b>	--	(350)	
CONTRACTED SERVICES	1,034	699	5,790	<b>5,420</b>	5,420	(370)	
MARKETING & PROMOTION	1,298	1,797	3,925	<b>2,485</b>	2,000	(1,440)	
LAND MAINTENANCE & IMPROVEMENT	--	7,495	--	--	--	--	
EQUIP REPAIRS & MAINTENANCE	17,364	7,112	9,450	<b>9,450</b>	9,650	--	
BLDG REPAIRS & MAINTENANCE	6,577	29,016	21,900	<b>15,500</b>	15,500	(6,400)	-29%
SNOW REMOVAL AND SANDING	2,017	5,295	5,000	<b>5,000</b>	5,000	--	
MAINTENANCE CONTRACTS	6,299	6,000	5,636	<b>7,296</b>	7,296	1,660	
	<u>751,675</u>	<u>753,168</u>	<u>820,650</u>	<u><b>803,733</b></u>	<u>797,944</u>	<u>(16,917)</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>496,251</u>	<u>450,980</u>	<u>549,196</u>	<u><b>602,961</b></u>	<u>607,818</u>	<u>53,765</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	2,500	2,500	2,500	<b>2,500</b>	2,500	--	
	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u><b>2,500</b></u>	<u>2,500</u>	<u>--</u>	
	<u>498,751</u>	<u>453,480</u>	<u>551,696</u>	<u><b>605,461</b></u>	<u>610,318</u>	<u>53,765</u>	10%
<b>SUMMARY OF ALL YOUTH CENTRE ACTIVITIES:</b>							
FACILITY			101,906	<b>102,661</b>	755		
GENERAL PROGRAMS			449,790	<b>502,800</b>	53,010		
			<u>551,696</u>	<u><b>605,461</b></u>	<u>53,765</u>		

**Town of Ingersoll  
YOUTH CENTRE - FACILITY  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: YOUTH CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(31,204)	(36,719)	(31,376)	<b>(39,076)</b>	(39,076)	(7,700)	-25%	(1)
RECOVERIES	(729)	--	(1,250)	<b>(1,250)</b>	(1,250)	--		
DONATIONS / FUNDRAISING	--	(15,000)	(15,000)	--	--	15,000	100%	(2)
	<u>(31,933)</u>	<u>(51,719)</u>	<u>(47,626)</u>	<u><b>(40,326)</b></u>	<u>(40,326)</u>	<u>7,300</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	70,727	58,708	62,720	<b>60,840</b>	62,200	(1,880)		
OPERATING EXPENSE	6,923	3,726	6,920	<b>6,995</b>	6,995	75		
COMMUNICATIONS	153	130	72	<b>72</b>	72	--		
UTILITIES - HEAT, HYDRO, WATER	27,817	24,130	33,934	<b>33,934</b>	35,340	--		
FUEL / TRANSPORTATION COSTS	258	81	400	<b>400</b>	400	--		
CONTRACTED SERVICES	325	--	5,000	<b>5,000</b>	5,000	--		
EQUIP REPAIRS & MAINTENANCE	16,827	6,394	7,950	<b>7,950</b>	8,150	--		
BLDG REPAIRS & MAINTENANCE	6,577	29,016	21,900	<b>15,500</b>	15,500	(6,400)	-29%	(3)
SNOW REMOVAL AND SANDING	2,017	5,295	5,000	<b>5,000</b>	5,000	--		
MAINTENANCE CONTRACTS	6,299	6,000	5,636	<b>7,296</b>	7,296	1,660		
	<u>137,922</u>	<u>140,974</u>	<u>149,532</u>	<u><b>142,987</b></u>	<u>145,953</u>	<u>(6,545)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>105,990</u>	<u>89,255</u>	<u>101,906</u>	<u><b>102,661</b></u>	<u>105,627</u>	<u>755</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>105,990</u>	<u>89,255</u>	<u>101,906</u>	<u><b>102,661</b></u>	<u>105,627</u>	<u>755</u>		1%

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Directly attributed to the lease agreement with Pat's Driving School.

(2) In 2018 the Town received a \$15,000 donation from the Community Foundation. One time donation - not anticipated in 2019.

**Expenses**

(3) 2018 was higher due to the outdoor space and structures improvements which were paid by the \$15,000 donation from the Community Foundation.

**INCLUDES DEPARTMENTS:**

5200-4100 Facility

**Town of Ingersoll**  
**YOUTH CENTRE - GENERAL PROGRAMS**  
**2019 Budget - Final Draft**  
**February 7, 2019**

DEPARTMENT: YOUTH CENTRE ACTIVITY: GENERAL PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500	ref
						unfav	& +/- %	
<b>REVENUE</b>								
RENT / LEASES	(233)	(204)	(200)	(200)	(200)	--		
USER FEES	(23,778)	(25,502)	(19,835)	(23,875)	(24,500)	(4,040)	-20%	(1)
MEMBERSHIPS	(1,326)	(1,373)	(1,000)	(1,000)	(1,000)	--		
GRANTS / SUBSIDIES / REBATES	(18,656)	(46,815)	(53,219)	(14,271)	(3,000)	38,948	73%	(2)
PROGRAM REVENUES	(1,157)	(3,001)	(9,300)	(1,000)	(1,000)	8,300	89%	(3)
DONATIONS / FUNDRAISING	(167,597)	(173,575)	(140,274)	(120,100)	(120,100)	20,174	14%	(4)
	(223,491)	(250,468)	(223,828)	(160,446)	(149,800)	63,382		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	571,156	548,455	581,944	592,051	599,400	10,107		
ADMINISTRATIVE EXPENSE	4,666	3,915	5,675	6,300	6,306	625		
OPERATING EXPENSE	10,203	24,172	22,224	16,950	14,450	(5,274)	-24%	(5)
COMMUNICATIONS	7,186	6,425	7,500	8,500	8,500	1,000		
SUPPLIES	4,013	14,515	21,595	12,025	10,400	(9,570)	-44%	(6)
PROGRAM EXPENSES	11,053	6,079	15,615	6,865	5,615	(8,750)	-56%	(7)
MEETINGS, CONFERENCES, TRAINING	1,934	3,001	3,850	10,800	2,300	6,950	181%	(8)
FUEL / TRANSPORTATION COSTS	996	2,361	4,400	1,100	1,100	(3,300)	-75%	(9)
PROFESSIONAL FEES	--	55	2,100	1,750	--	(350)		
CONTRACTED SERVICES	709	699	790	420	420	(370)		
MARKETING & PROMOTION	1,298	1,797	3,925	2,485	2,000	(1,440)		
EQUIP REPAIRS & MAINTENANCE	537	719	1,500	1,500	1,500	--		
	613,752	612,194	671,118	660,746	651,991	(10,372)		
<b>NET OPERATING (REVENUE) EXPENSE</b>	390,261	361,726	447,290	500,300	502,191	53,010		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	2,500	2,500	2,500	2,500	2,500	--		
	2,500	2,500	2,500	2,500	2,500	--		
	392,761	364,226	449,790	502,800	504,691	53,010	12%	

**EXPLANATION OF CHANGE:**

**Revenue**

- (1) Directly attributed to Fee for Service programs projected to start in 2019.
- (2) Directly attributed to the ending of Female Fitness Program and funding of the program.
- (3) Directly attributed to the cancelation of Run Ingersoll and Haunted House events.
- (4) 2018 was higher due to a one time donation from A Pause for Love event. We do not anticipate this donation in 2019.

**INCLUDES DEPARTMENTS:**

- 5200-6090 General Programs
- 5200-6115 Run Ingersoll Program
- 5200-6116 Haunted House

**Expenses**

- (5) 2018 was higher due to new studio equipment purchased with the Pause for Love donation. This is not anticipated in 2019.
- (6) Directly attributed to the supplies for female fitness program which will end in 2019.
- (7) Directly attributed to elimination of the youth committee.
- (8) De escalating training was recommended by the OPP Assessment. The training cost is estimated at \$7,000.
- (9) Directly attributed to the ending of the Female Fitness Program.

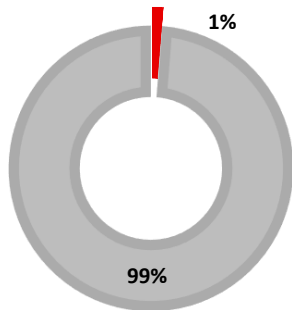
**Town of Ingersoll  
Museum  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Museum is responsible for: The museum brings the history of Ingersoll to life through engaging displays and demonstrations. Group tours, educational programs, workshops, special events and hands-on activities are offered throughout the year.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**MUSEUM PORTION OF  
TOWN'S LEVY**



**Special Projects**

- Facility Condition Assessment. The outcome of the assessment will be used to develop a facility repair and maintenance plan and to update the Town's Asset Management Plan.

Median residential property valued at \$218,500 will pay \$26/year or \$2.1/month for this service.

Town of Ingersoll  
MUSEUM - FACILITY  
2019 Budget - Final Draft  
February 7, 2019

DEPARTMENT: MUSEUMS FACILITY	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019			
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500 & +/- 5%	ref	
<b>REVENUE</b>	--	--	--	--	--	--			
<b>EXPENSE</b>									
OPERATING EXPENSE	65	145	200	<b>200</b>	200	--			
UTILITIES - HEAT, HYDRO, WATER	6,522	7,306	8,400	<b>8,400</b>	8,740	--			
LAND MAINTENANCE & IMPROVEMENT	28	263	1,500	<b>1,500</b>	1,500	--			
EQUIP REPAIRS & MAINTENANCE	438	--	500	<b>500</b>	500	--			
BLDG REPAIRS & MAINTENANCE	2,952	3,694	11,200	<b>11,200</b>	11,200	--			
SNOW REMOVAL AND SANDING	2,305	3,855	2,000	<b>2,000</b>	2,000	--			
MAINTENANCE CONTRACTS	19	45	250	<b>760</b>	760	510			
	<u>12,348</u>	<u>15,308</u>	<u>24,050</u>	<u><b>24,560</b></u>	<u>24,900</u>	<u>510</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>12,348</u>	<u>15,308</u>	<u>24,050</u>	<u><b>24,560</b></u>	<u>24,900</u>	<u>510</u>			
<b>OTHER</b>									
TRANSFER TO RESERVES & RES FUNDS	9,000	9,000	9,000	<b>9,000</b>	9,000	--			
	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u><b>9,000</b></u>	<u>9,000</u>	<u>--</u>			
	<u>21,348</u>	<u>24,308</u>	<u>33,050</u>	<u><b>33,560</b></u>	<u>33,900</u>	<u>510</u>	2%		
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes						6200-4100	Facility		
<b>Expenses</b> No significant changes									

**Town of Ingersoll  
MUSEUMS  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: MUSEUMS PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(5,310)	(5,461)	(5,000)	<b>(5,000)</b>	(5,000)	--		
RENT / LEASES	(137)	(107)	(100)	<b>(100)</b>	(100)	--		
USER FEES	(1,839)	(1,708)	(1,700)	<b>(1,700)</b>	(1,800)	--		
GRANTS / SUBSIDIES / REBATES	(12,548)	(12,978)	(10,376)	<b>(12,148)</b>	(12,148)	(1,772)		
PROGRAM REVENUES	(16,409)	(8,604)	(8,500)	<b>(8,500)</b>	(8,500)	--		
DONATIONS / FUNDRAISING	(5,234)	(4,197)	(4,550)	<b>(4,550)</b>	(4,550)	--		
	<u>(41,475)</u>	<u>(33,055)</u>	<u>(30,226)</u>	<u><b>(31,998)</b></u>	<u>(32,098)</u>	<u>(1,772)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	147,879	146,287	156,360	<b>150,600</b>	152,970	(5,760)		
ADMINISTRATIVE EXPENSE	1,031	1,048	1,450	<b>1,450</b>	1,450	--		
OPERATING EXPENSE	133	718	1,550	<b>1,550</b>	1,550	--		
COMMUNICATIONS	727	643	750	<b>750</b>	750	--		
SUPPLIES	4,745	5,380	4,000	<b>4,000</b>	4,000	--		
PROGRAM EXPENSES	21,433	19,198	25,060	<b>25,060</b>	25,150	--		
MEETINGS, CONFERENCES, TRAINING	1,957	924	1,700	<b>1,700</b>	1,700	--		
FUEL / TRANSPORTATION COSTS	31	72	300	<b>300</b>	400	--		
CONTRACTED SERVICES	450	--	300	<b>300</b>	300	--		
MARKETING & PROMOTION	4,284	3,285	5,050	<b>5,050</b>	5,250	--		
EQUIP REPAIRS & MAINTENANCE	2,222	672	2,500	<b>2,500</b>	2,500	--		
MAINTENANCE CONTRACTS	--	--	500	<b>500</b>	500	--		
	<u>184,891</u>	<u>178,227</u>	<u>199,520</u>	<u><b>193,760</b></u>	<u>196,520</u>	<u>(5,760)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>143,416</u>	<u>145,172</u>	<u>169,294</u>	<u><b>161,762</b></u>	<u>164,422</u>	<u>(7,532)</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>143,416</u>	<u>145,172</u>	<u>169,294</u>	<u><b>161,762</b></u>	<u>164,422</u>	<u>(7,532)</u>		-4%
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b> No significant changes						6200-4000	Administration	
						6200-6810	Harvest Festival	
<b>Expenses</b> No significant changes								



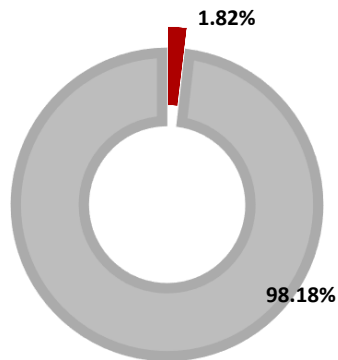
**Town of Ingersoll  
Economic Development  
2019 Budget - Final Draft  
February 7, 2019**

**What We Do**

The Economic Development delivers a full range of services to promote, support and sustained overall economic prosperity of the Town. It provides support and guidance for companies and individuals interested in growing or starting a business in Ingersoll.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**ECONOMIC DEVELOPMENT  
PORTION OF TOWN'S LEVY**



**Special Projects**

- The 2019 budget includes a \$50K provision for Community Improvement grants and incentives as per the Community Improvement Plan recommendations.

Median residential property valued at \$218,500 will pay \$37/year or \$3.1/month for this service.

**Town of Ingersoll  
ECONOMIC DEVELOPMENT  
2019 Budget - Final Draft  
February 7, 2019**

DEPARTMENT: ECONOMIC DEVELOPMENT	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2017	2018	2018	2019	2020	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
GRANTS / SUBSIDIES / REBATES	(14,123)	(14,234)	(5,000)	(7,750)	(7,750)	(2,750)	-55%	(1)
	<u>(14,123)</u>	<u>(14,234)</u>	<u>(5,000)</u>	<u>(7,750)</u>	<u>(7,750)</u>	<u>(2,750)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	125,670	125,990	137,310	146,860	150,720	9,550	7%	(2)
ADMINISTRATIVE EXPENSE	290	383	50	550	550	500		
OPERATING EXPENSE	244	38	700	700	700	--		
COMMUNICATIONS	1,540	845	1,500	1,500	1,500	--		
PROGRAM EXPENSES	10,983	11,434	12,365	13,900	13,900	1,535		
MEETINGS, CONFERENCES, TRAINING	6,522	5,136	9,250	9,250	9,800	--		
FUEL / TRANSPORTATION COSTS	2,810	3,223	3,500	3,500	4,000	--		
PROFESSIONAL FEES	5,985	16,246	25,500	25,500	25,500	--		
MARKETING & PROMOTION	35,180	28,748	74,500	74,500	64,500	--		
	<u>189,224</u>	<u>192,042</u>	<u>264,675</u>	<u>276,260</u>	<u>271,170</u>	<u>11,585</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	175,101	177,808	259,675	268,510	263,420	8,835		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	10,000	60,000	10,000	10,000	10,000	--		
	<u>10,000</u>	<u>60,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>--</u>		
	<u>185,101</u>	<u>237,808</u>	<u>269,675</u>	<u>278,510</u>	<u>273,420</u>	<u>8,835</u>	3%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Recovery from SOMA based on planned conferences and trade shows.

**Expenses**

(2) Step and annual wage increases.

**INCLUDES DEPARTMENTS:**

7000-4000 Administration

**Town of Ingersoll**  
**2019 Budget - Final Draft**  
**Reserve and Reserve Fund Continuity**  
**February 7, 2019**

	2016	2017	2018	2019			2019	2018 / 2019
	Ending Balance	Ending Balance	Ending Balance	Transfer In	Transfer Out	Income	Ending Balance	Change fav/(unfav)
<b>RESERVES</b>								
WORKING FUNDS	192,278	192,278	192,278				192,278	--
CURRENT PURPOSES	1,474,184	2,004,761	2,125,547	165,000	(422,191)		1,868,356	(257,191)
CAPITAL PURPOSES	5,032,991	6,671,270	7,789,416	2,964,990	(4,271,000)		6,483,405.74	(1,306,010)
	<b>6,699,453</b>	<b>8,868,309</b>	<b>10,107,240</b>	<b>3,129,990</b>	<b>(4,693,191)</b>	<b>--</b>	<b>8,544,039</b>	<b>(1,563,201)</b>
<b>RESERVE FUNDS</b>								
DISCRETIONARY	410,312	548,125	809,514	15,200	(750,000)	16,191	90,905	(718,609)
OBLIGATORY	2,278,476	2,500,687	2,325,561		(757,746)	713,210	2,281,025	(44,536)
	<b>2,688,788</b>	<b>3,048,812</b>	<b>3,135,074</b>	<b>15,200</b>	<b>(1,507,746)</b>	<b>729,401</b>	<b>2,371,929</b>	<b>(763,145)</b>
<b>TOTAL</b>	<b>9,388,241</b>	<b>11,917,121</b>	<b>13,242,314</b>	<b>3,145,190</b>	<b>(6,200,937)</b>	<b>729,401</b>	<b>10,915,968</b>	<b>(2,326,346)</b>

**SOURCE OF TRANSACTIONS**

OPERATING	3,145,190	(456,437)
CAPITAL		(5,744,500)
	<b>3,145,190</b>	<b>(6,200,937)</b>

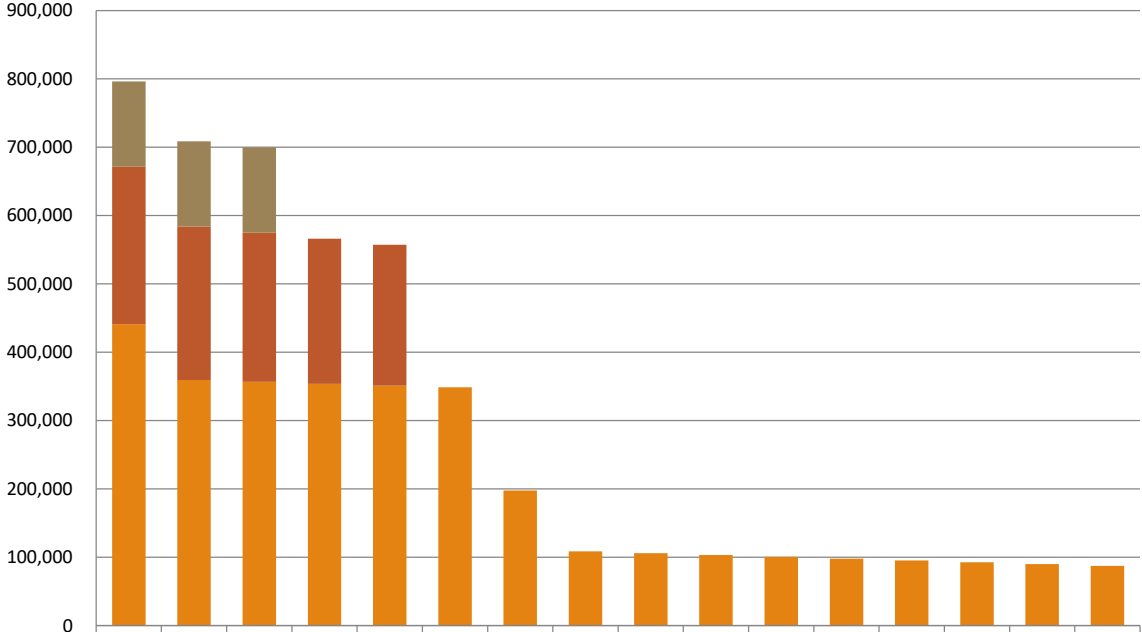
**Town of Ingersoll**  
**2019 Budget - Final Draft**  
**Reserve Fund Continuity Detail**  
**February 7, 2019**

<u>Reserve Funds</u>	<u>2018</u>			<u>Budgeted</u>	<u>2018</u>			<u>Budgeted</u>	<u>2019</u>
	<u>Opening</u>	<u>Collected</u>	<u>Interest</u>	<u>Transfers</u>	<u>Ending</u>	<u>Transfers</u>	<u>Interest</u>	<u>Transfers</u>	<u>Ending</u>
	<u>Balance</u>			<u>Out</u>	<u>Balance</u>	<u>Q</u>		<u>Out</u>	<u>Balance</u>
00950 Sick Leave	72,077	3,806	1,442	0	77,325	5,000	1,547	-	83,872
00953 Industrial Land	476,048	246,620	9,521	0	732,189	10,200	14,644	(750,000)	7,033
<b>Discretionary Reserve Funds</b>	<b>548,125</b>	<b>250,426</b>	<b>10,963</b>	<b>0</b>	<b>809,514</b>	<b>15,200</b>	<b>16,191</b>	<b>(750,000)</b>	<b>90,905</b>
Federal Gas Tax	379,504	386,862	7,590	(300,930)	473,026	386,999	9,461	(604,000)	265,486
Prov Dedicated Gas Tax	767,639	41,633	15,353	0	824,625	55,200	16,492	0	896,317
00955 Cash-In-Lieu of Parkland	9,609	1,267	124	0	11,000	0	220	0	11,220
00963 Development Charges (Fire Services)	56,477	7,583	503	(19,757)	44,806	10,000	896	0	55,702
00970 Development Charges (Roads/Related)	599,249	102,260	8,587	(478,693)	231,403	150,000	4,628	(34,246)	351,785
00975 Development Charges (Parks & Rec)	528,387	30,045	9,978	0	568,410	50,000	11,368	(97,000)	532,778
00960 Development Charges (Admin)	108,268	9,731	2,078	0	120,077	10,000	2,402	(22,500)	109,979
00965 Development Charges (Police)	6,897	0	127	0	7,023	0	140	0	7,163
00967 Development Charges (PW Fleet/Bldg)	26,956	0	403	(3,000)	24,359	0	487	0	24,846
00977 Development Charges (Stormwater)	17,701	2,779	351	0	20,830	4,500	417	0	25,747
<b>Obligatory Reserve Fund</b>	<b>2,500,687</b>	<b>582,160</b>	<b>45,094</b>	<b>(802,380)</b>	<b>2,325,561</b>	<b>666,699</b>	<b>46,511</b>	<b>(757,746)</b>	<b>2,281,025</b>
<b>Total</b>	<b>\$3,048,812</b>	<b>\$ 832,586</b>	<b>\$ 56,057</b>	<b>\$ (802,380)</b>	<b>\$3,135,074</b>	<b>\$ 681,899</b>	<b>\$62,701</b>	<b>\$ (1,507,746)</b>	<b>\$2,371,929</b>



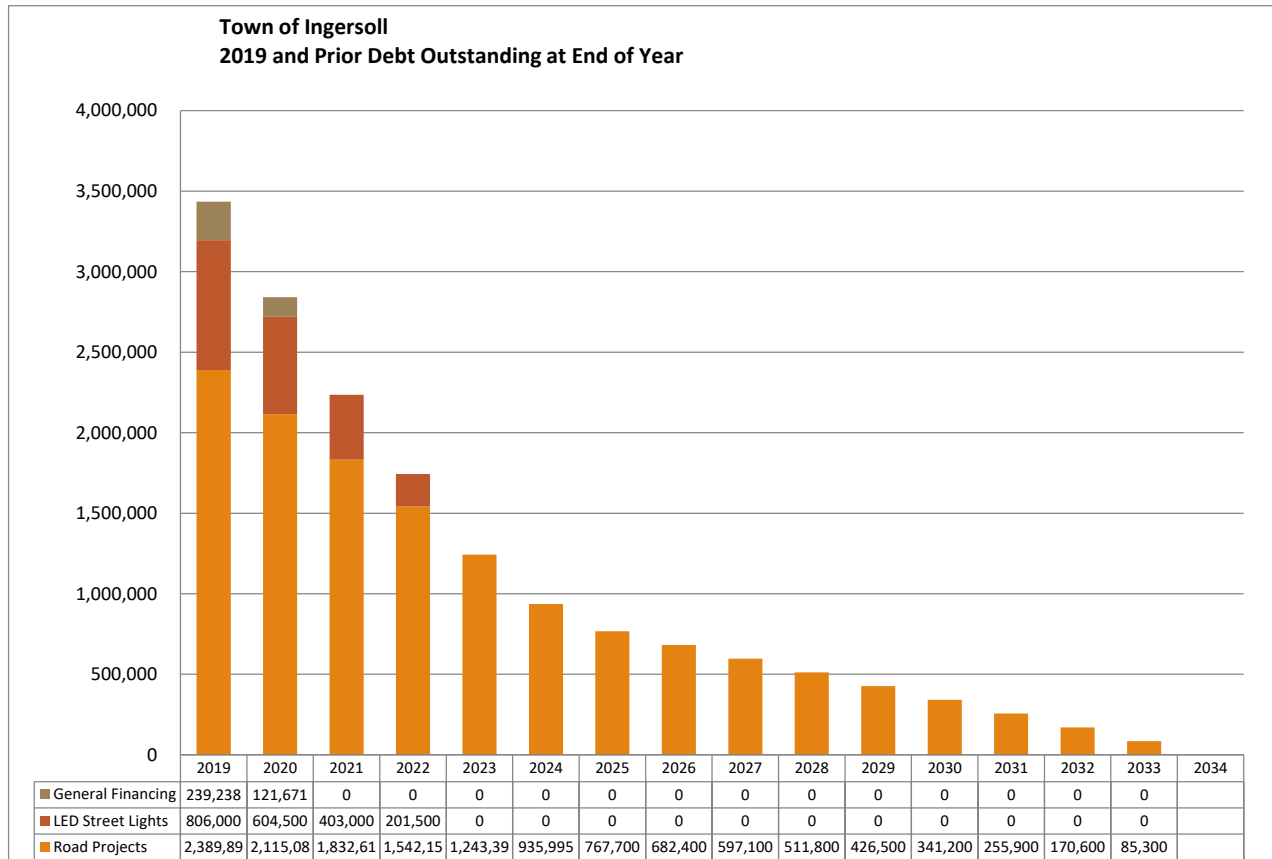
**Town of Ingersoll  
Budget 2019 - Final Draft  
February 7, 2019**

**Town of Ingersoll  
Existing Debt  
Principal and Interest Payments by Year**



	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
General Financing	124,837	124,837	124,837	0	0	0	0	0	0	0	0	0	0	0	0	0
St Lights	230,517	224,534	218,341	212,216	206,107	0	0	0	0	0	0	0	0	0	0	0
Roads	441,000	359,322	356,542	353,872	351,203	348,613	197,768	108,660	105,990	103,371	100,650	97,980	95,310	92,662	89,970	87,301

**Town of Ingersoll  
Budget 2019 - Final Draft  
February 7, 2019**



2019 Community Development Grant Requests

ORGANIZATION	AMOUNT REQUESTED IN 2016	AMOUNT GRANTED IN 2016	AMOUNT REQUESTED IN 2017	AMOUNT GRANTED FOR 2017	AMOUNT REQUESTED IN 2018	AMOUNT GRANTED FOR 2018	AMOUNT REQUESTED IN 2019
Big Brothers Big Sisters of Ingersoll, Tburg & Area	\$5,000	\$5,000	\$5,000	\$ 5,000	\$ 5,000	\$5,000	\$5,000
Big Brothers Big Sisters bowl for kids sake bowl-a-thon		\$250					
<b>NEW*</b> Canadian Natational Shuffleboard Assn. <b>SEED</b>							\$2,000
Canterbury Folk Festival	\$12,000	\$13,000	\$11,000	\$ 13,000	\$ 13,000	\$13,000	\$13,000
Ingersoll Creative Arts Centre	\$20,000	\$0	\$2,500		\$ 800	\$800	\$600
Ingersoll Choral Society			\$500				
Ingersoll LawnBowl Club (Municipal Portion of Taxes)	\$1,518	\$899					
Ingersoll Lions Club (Municipal Portion of Taxes)	Municipal Tax	\$2,073	Municipal Tax	\$ 1,888	Municipal Tax	\$1,900	\$1,900
Ingersoll Lions Club - swap meet and car show project			\$1,500	\$ 1,500	\$ 1,500	\$1,500	\$1,500
Ingersoll Masonic Temple Corp. (Mun. Portion of Taxes)	Municipal Tax	\$2,294	Municipal Tax	\$ 2,177	Municipal Tax	\$2,200	\$2,200
Ingersoll Minor Baseball			\$20,000				
Ingersoll Pipe Band ***\$1000/year	\$1,000	\$1,000					\$1,000
Ingersoll Public Library Advisory Committee	\$1,000	\$1,000	\$1,500	\$ 1,500	\$ 1,500	\$1,500	\$2,000
<b>NEW*</b> Itopa (new roof) <b>SEED</b>							\$2,500
<b>NEW*</b> Musashi Karate Academy							\$2,500
Operation Sharing - Food for Friends	\$10,000	\$10,000	\$10,000	\$ 10,000	\$ 10,000	\$10,000	\$10,000
Rotary Club (Christmas Club)	\$3,000	\$3,000	\$3,000	\$ 3,000	\$ 3,000	\$3,000	\$3,000
<b>NEW*</b> Rotary Club (ISC Fastball Tournament) <b>SEED</b>							\$3,000
Oxford Creative Connections - Hall Creek Art Festival	\$3,000	\$3,000					
YFC/ Youth Unlimited Upper Deck Ingersoll	\$7,000	\$7,000	\$8,000	\$ 3,000	\$ 6,000	\$6,000	\$6,000
Ingersoll Block Parents	\$1,500	\$1,000					
Oxford County Museum School	\$0	\$0	\$10,000	\$ 7,500			
Royal Canadian Legion - Branch 119 (Mun. Portion of Taxes)	Municipal Tax	\$3,294		\$ 3,154		\$3,155	
VON Oxford					\$ 2,325	\$2,325	
Grants to Athletes		\$1,697		\$ 1,250		\$1,500	
Disaster Relief Funding (Fort McMurray)		\$500					
<b>Total:</b>	<b>\$65,018</b>	<b>\$55,007</b>	<b>\$73,000</b>	<b>\$ 52,969</b>		<b>\$51,880</b>	<b>\$56,200</b>



**Town of Ingersoll**  
**2019 Budget - Final Draft**  
**Budget Restated in PSAB Format**  
**February 7, 2019**

	<u>As Budget</u>	<u>PSAB Financials</u>
Net revenue prior to following amounts	(4,102,626)	(4,102,626)
Items included in Budget that are not PSAB Revenues or Expenses		
Debenture Principal Repayment	659,373	
Capital Expenditures	6,499,000	
Contributions from Reserves / Reserve Funds		
Operating	(456,437)	
Capital	(5,744,500)	
Transfer to Reserves	3,145,190	
PSAB items not in Budget		
Increase in Post Employment Liability		235,320
Amortization		2,823,000
Loss on Disposal of Assets		200,000
Annual Surplus	<u>\$ -</u>	<u>\$ (844,306)</u>



## Town of Ingersoll

# 2019 Public Budget Presentation

February 7, 2019

our heritage, your future



# Agenda

- **2019 Budget Process**
- **Budget Priorities**
- **Operating Budget Highlights**
- **Reserves and Debt**
- **Questions & Answers**



# 2019 Budget Process

Fall  
2018

- Departmental Budget Submissions and Reviews

Dec 12  
2018

- Presentation of 2019 Draft Operating and Capital Budget to Council

Dec 20  
2018

- Review and Approval of 2019 Capital Budget

Jan 24  
2019

- Review of 2019 Operating Budget

Feb 7  
2019

- Approval of 2019 Operating Budget



# Budget Highlights

- **No Reduction in Services**
- **Minimize Tax Rate Impact**
- **Aligned with Council Strategic Priorities**
- **Requires No New Debt**
- **Invests in Infrastructure**
- **Risk Mitigation** (large tax appeals, loss of assessment)



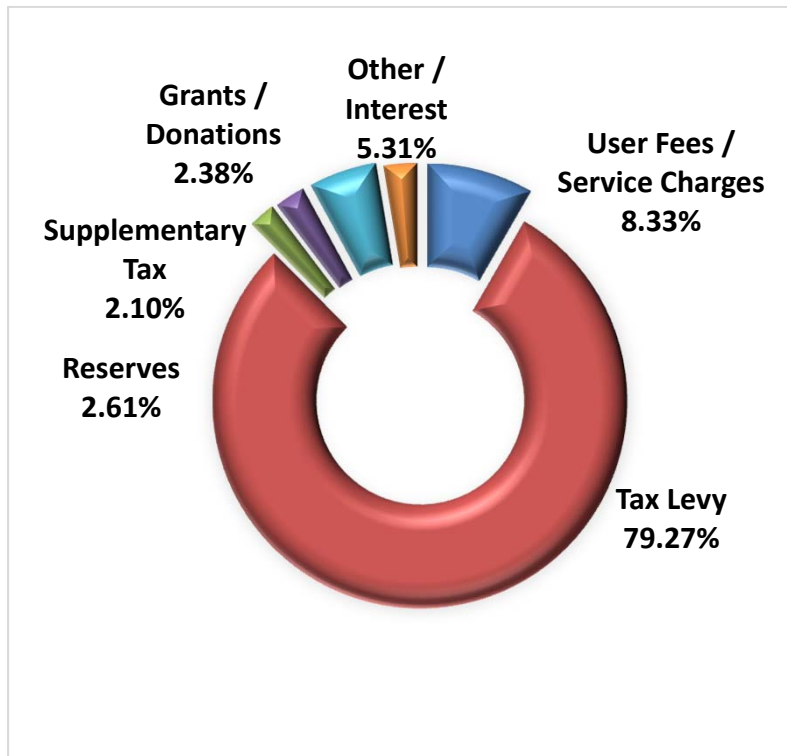
# Combined Budget

Budget	2018	2019	Diff 2018 to 2019
Operating	\$18,005,787	\$18,336,048	\$330,261
Capital	\$5,297,000	\$6,499,000	\$1,202,000
<b>Combined</b>	<b>\$23,302,787</b>	<b>\$24,835,048</b>	<b>\$1,532,261</b>



# Operating Budget

## Sources of Revenue



	2018	2019	Change
	\$	\$	2018 to 2019 fav (unfav)
User Fees / Service Charges	\$ 1,522,884	\$ 1,528,181	\$ 5,297
Tax Levy	14,193,943	14,534,311	\$ 340,368
Supplementary Tax	384,834	384,983	\$ 149
Grants / Donations	646,799	436,388	\$ (210,411)
Other / Interest	928,878	973,248	\$ 44,370
Reserves	328,449	478,937	\$ 150,488
<b>TOTAL</b>	<b>\$ 18,005,787</b>	<b>\$ 18,336,048</b>	<b>\$ 330,261</b>



# Operating Budget

**2018 Tax Levy**                    **\$14,194K**

**2019 Tax Levy**                    **\$14,534K**

**\$340K or 2.40%**

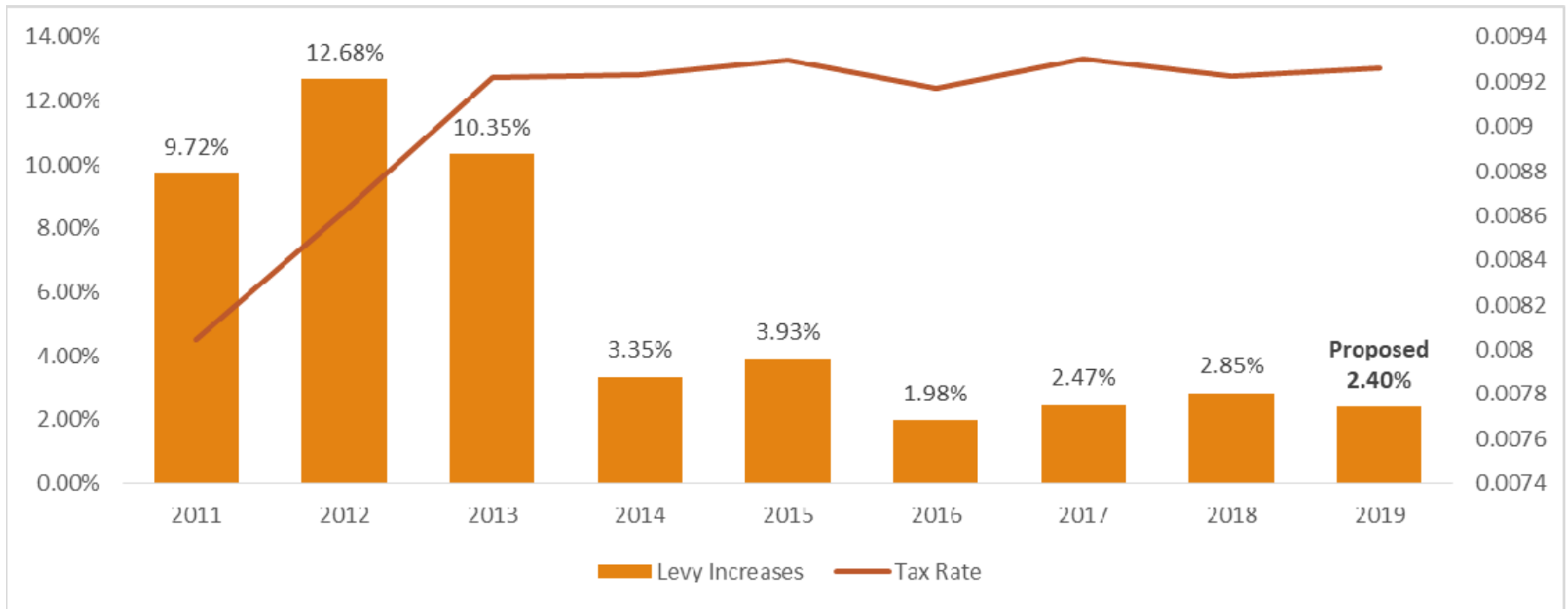
<b>Budget Key Drivers</b>	<b>Increase/(Decrease), \$ (000's)</b>	
Debt servicing costs (paid off two debentures in 2018)	\$	(110)
Increased investment revenue (increased interest and cash balances)	\$	(70)
Cemetery Board Budget	\$	(42)
Program revenues (Arena and VPCC )	\$	(48)
Payroll, Benefits	\$	184
Decline in non-taxation revenue (user fees, donations and licensing)	\$	103
OPP 2018 Contract renewal <b>Not controlled by the Town</b>	\$	62
Cancellation of CPP and 1,000 Officers Grants <b>Not controlled by the Town</b>	\$	65
Further cuts to the OMPF <b>Not controlled by the Town</b>	\$	83
Additional Funding for Landfill Opposition	\$	50
Contracted services (Parking enforcement, legal and paratransit)	\$	25
Other (utilities, equipment repair and maintenance, etc.)	\$	38
<b>Tax Levy Increase</b>	<b>\$</b>	<b>340</b>





# Levy Increase – How Do We Compare?

## Tax Levy Increases 2011-2019



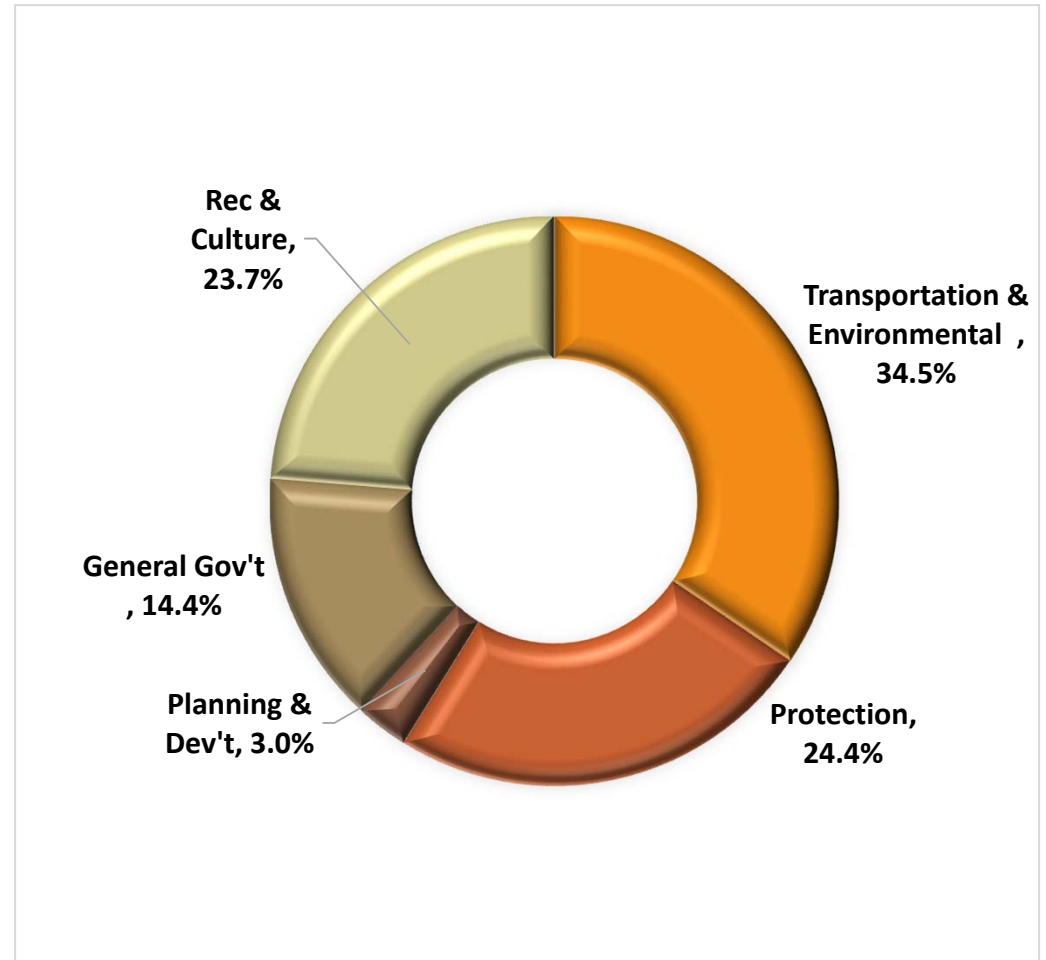
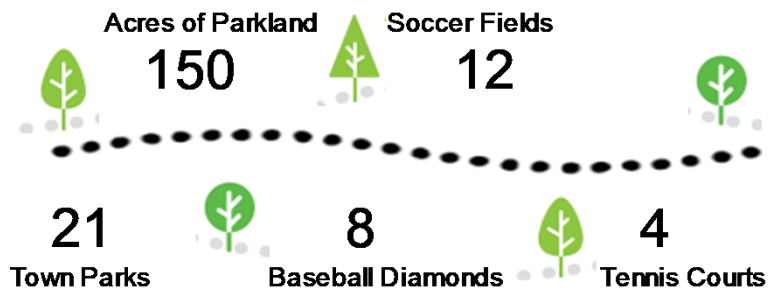


# Where Tax Dollars Are Spent?

Did you know...

Town Provides Over 50 services

And Maintains





# Tax Impact

\$215,500

\$218,500

## Impact on Median Single Family Home



\$35  
1.76%  
↑



	Total Assessment		Change	
	2018	2019	\$	%
Tax Levy Requirement	\$14,193,943	\$14,534,311	\$340,368	2.40%
Weighted Assessment	1,538,468,559	1,569,952,151	31,483,592	2.05%
<b>Ingersoll Residential Tax Rate</b>	<b>0.00922871</b>	<b>0.00926362</b>	<b>0.000035</b>	<b>0.38%</b>



# Where My Tax Dollars Spent?

## Average Tax Bill

	Annual \$2,024	Monthly \$169
CAPITAL & RESERVES	\$ 419 21%	\$ 34.9
POLICE	\$ 331 16%	\$ 27.5
PUBLIC WORKS	\$ 214 11%	\$ 17.8
PARKS AND ARENA	\$ 155 8%	\$ 12.9
FIRE	\$ 121 6%	\$ 10.1
VICTORIA PARK COMMUNITY CENTRE	\$ 118 6%	\$ 9.8
DEBT REPAYMENT	\$ 109 5%	\$ 9.1
ENGINEERING	\$ 97 5%	\$ 8.1
YOUTH CENTRE - FUSION	\$ 83 4%	\$ 6.9
CLERKS	\$ 80 4%	\$ 6.6
ADMINISTRATION	\$ 48 2%	\$ 4.0
TREASURY	\$ 44 2%	\$ 3.7
INFORMATION TECHNOLOGY	\$ 39 2%	\$ 3.3
ECONOMIC DEVELOPMENT	\$ 37 2%	\$ 3.1
COUNCIL	\$ 34 2%	\$ 2.8
TAX REFUNDS & SUPPS	\$ 34 2%	\$ 2.8
MUSEUMS	\$ 26 1%	\$ 2.1
PUBLIC BUILDINGS	\$ 15 1%	\$ 1.3
PARA TRANSIT	\$ 8 0.4%	\$ 0.7
CROSSING GUARDS	\$ 7 0.4%	\$ 0.6
PROPERTY STANDARDS	\$ 3 0.2%	\$ 0.3
PARKING	\$ 3 0.2%	\$ 0.3
BUILDING INSPECTION	\$ - 0.0%	\$ -



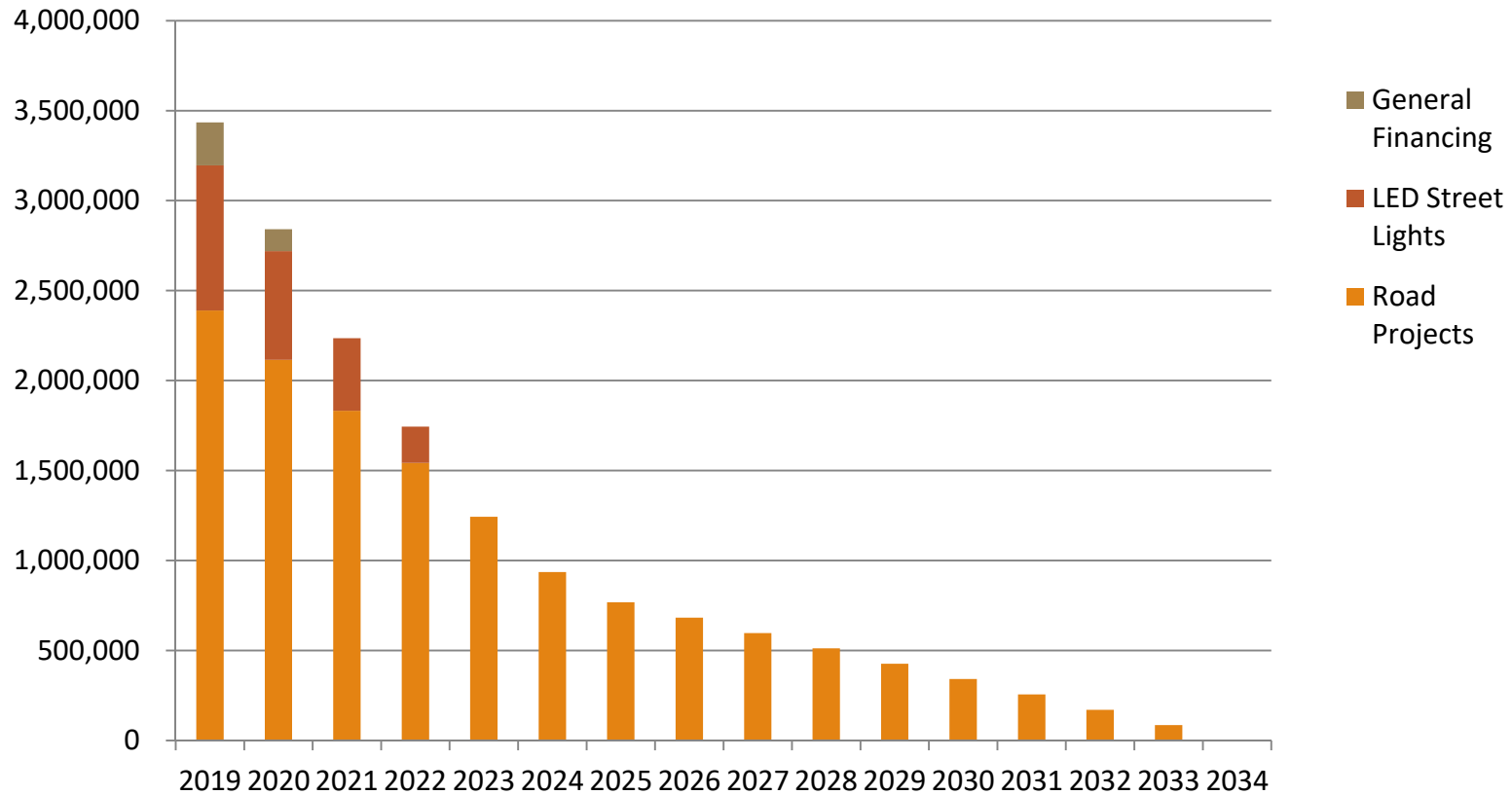
# Reserves & Reserve Funds

	2016 Actual	2017 Actual	2018 Projections	2019	Change Fav/(Unfav)
<b><u>RESERVES</u></b>					
WORKING FUNDS	192,278	192,278	192,278	192,278	--
CURRENT PURPOSES	1,474,184	2,004,761	2,125,547	1,868,356	(257,191)
CAPITAL PURPOSES	5,032,991	6,671,270	7,789,416	6,483,406	(1,306,010)
	<u>6,699,453</u>	<u>8,868,309</u>	<u>10,107,240</u>	<u>8,544,039</u>	<u>(1,563,201)</u>
<b><u>RESERVE FUNDS</u></b>					
DISCRETIONARY	410,312	548,125	809,514	90,905	(718,609)
OBLIGATORY	2,278,476	2,500,687	2,325,561	2,281,025	(44,536)
	<u>2,688,788</u>	<u>3,048,812</u>	<u>3,135,074</u>	<u>2,371,929</u>	<u>(763,145)</u>
<b>TOTAL</b>	<b><u>9,388,241</u></b>	<b><u>11,917,121</u></b>	<b><u>13,242,314</u></b>	<b><u>10,915,968</u></b>	<b><u>(2,326,346)</u></b>



# Outstanding Debt

**Town of Ingersoll  
2019 and Prior Debt Outstanding at End of Year**





# Debt Repayment Schedule

**Town of Ingersoll  
Existing Debt**

