



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Via Video Conference
Monday, May 11, 2020, 6:00 PM**

Live stream link:- <https://www.youtube.com/channel/UCFvWkWjgaTO54J6wAnnglFQ>

Call to Order

Disclosures of Pecuniary Interest

Closed Session Reporting

1. No Closed Session Reporting.

Minutes of Council Meetings

1. [04- April 14, 2020 Regular Council Meeting Minutes](#)

Minutes of Council Committee Meetings

1. [Upper Thames BOD-minutes AGM - Feb.20, 2020](#)

Monthly Cheque Distribution

1. [March chq distribution](#)

Special Staff Reports

1. Staffing Update [A-012-20](#)
2. Fence Variance 438 King St. W [B-07-20](#)
3. 2019 Annual Building Report [B-08-20](#)
4. Comments received regarding Boundary Adjustment [C-017-20](#)

5. Fusion United Way Funding clarification [CS- 008-20](#)
6. MURC Capital Campaign - Final Report [CS-009-20](#)
7. MURC Design Development Construction and Tender [CS-010-20](#)
8. COVID-19 Financial Update [T-013-20](#)
9. Interim Financial Statement for 3 months [T-014-20](#)
10. Contract award for Budgeting Software [T-015-20](#)

Correspondence & Resolution

1. [Town of Tillsonburg Resolution - Carbon Tax](#)
2. [Request to fly Pride Flag Ingersoll 2020](#)

Consideration of By-Laws

1. May Confirmation By-Law 20-5094 [By-Law 20-5094](#)

Upcoming Council Meetings

Regular Meeting of Council
Monday June 8, 2020, 6:00 p.m.
Town Centre, Council Chambers
OR
Via Video Conferencing if required

Council Committee Meetings

**PLEASE NOTE: NON ESSENTIAL COMMITTEE MEETINGS
ARE PRESENTLY ON HOLD**

Closed Session

1. Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Adjournment



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Via Video Conference
Tuesday April 14, 2020
Open Session, 6:00 p.m.**

Council Members Present:

Councillors: Comiskey, Freeman, Eus, Van Kooten-Bossence, Lesser, and Petrie

Staff Present:

William Tigert, Chief Administrative Officer

Michael Graves, Director of Corporate Services/Clerk-Deputy CAO

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 6:00 p.m.

Disclosures of Pecuniary Interest

Deputy Mayor Freeman declares a pecuniary interest on report C-016-20

Closed Session Reporting

Council went into closed session on March 9, 2020 regarding:-

1) Section 239 (2) (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them. Council received as information.

2) (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Council received as information.

Council Minutes

Moved by Councillor Lesser; seconded by Councillor Bowman

C20-04-091 THAT THAT the minutes from the March 9, 2020 Regular meeting of Council and March 13 & 27, 2020 Special meetings of Council be adopted as presented.

CARRIED

Special Staff Reports

1) Delay in Minor Variance process – C-016-20

Moved by Councillor Petrie; seconded by Councillor Lesser

C20-04-092 THAT staff report C-016-20 be received by the Council for the Town of Ingersoll as information

CARRIED

2) Fusion United Way Funding Allocation – CS-006-20

Moved by Councillor Eus; seconded by Councillor Van Kooten Bossence

C20-04-093 THAT Staff Report CS-006-20 be received by the Council for the Town of Ingersoll as information

CARRIED

3) Fusion Roof Replacement – CS-007-20

Moved by Councillor Bowman; seconded by Councillor Lesser

C20-04-094 THAT Staff report CS-007-20 be received by the Council for the Town of Ingersoll as information.

And further that Council authorize the proceeding of the Fusion Roof repair Section B at a cost of \$207,128 in the current fiscal year for the 25 year guarantee;

And further that Staff review and present a revised 10 year capital forecast incorporating these expenditures as part of the 2021 budget approval process

CARRIED

- 4) Cancellation of interest and Penalties on property tax arrears due to COVID-19 and other financial relief measures – T-010-20

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C20-04-095 THAT Staff Report No. T-010-20 be received by the Council for the Town of Ingersoll as information.

AND THAT all interest and penalties charged on property tax arrears be waived for the period April 1, 2020 through August 1, 2020;

AND THAT Staff be authorized to enter into alternative payment agreements with ratepayers at the discretion of the Director of Finance;

AND THAT the necessary amending by-law be adopted.

CARRIED

- 5) Development Charge Reserve fund Statement – T-011-20

Moved by Councillor Van Kooten Bossence; seconded by Councillor Lesser

C20-04-096 THAT Staff Report No. T-011-20 be received by the Council for the Town of Ingersoll as information and

AND THAT the 2019 Development Charges Reserve Fund statement to be made available to the public.

CARRIED

- 6) Amended 2019 Council Remuneration and Expense Report – T-012-20

Moved by Councillor Lesser; seconded by Councillor Van Kooten Bossence

C20-04-097 THAT Staff Report No. T-012-20 Amended Council Remuneration and Expenses for the year ended December 31, 2019 be received by the Council for the Town of Ingersoll as information.

CARRIED

Discussion items

- 1) COVID-19 Update
- 2) Parking in Downtown Core
- 3) CS -2020-11 County Council Composition Review

Consideration By-Laws

Moved by Councillor Petrie; seconded by Councillor Van Kooten Bossence

C20-04-098 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 20-5091 – 2020 Interim Tax Levy
- 2) By-Law 20-5092 – Borrowing By-law
- 3) By-Law 20-5093 – April Confirmation By-Law

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Eus; seconded by Deputy Mayor Freeman

C20-04-099 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Petrie

20-04-100 THAT by-laws 20-5091 to 20-5093 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, May 11, 2020, 6:00 p.m.
Town Centre, Council Chambers

Adjournment

Moved by Councillor Bowman; seconded by Councillor Petrie

C20-04-101 THAT the Council for the Corporation of the Town of Ingersoll adjourns the April 14, 2020 Regular Meeting of Council at 7:28 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

MINUTES
 UTRCA 73rd ANNUAL GENERAL MEETING
THURSDAY, FEBRUARY 20, 2020

S.Levin, Chair of the Upper Thames River Conservation Authority called the 73rd Annual General Meeting to order at 9:30 a.m. in the Watershed Conservation Centre Boardroom. The following members and staff were in attendance.

Members Present:	M.Blosh	H.McDermid
	A.Dale	P.Mitchell
	D.Edmiston	A.Murray
	A.Hopkins	B.Petrie
	T.Jackson	J.Reffle
	S.Levin – Chair	J.Salter
	N.Manning	A.Westman

Regrets: M.Schadenberg

Solicitor: G.Inglis

Staff:	T.Annett	C.Saracino
	D.Charles	A.Shivas
	C.Harrington	M.Viglianti – Recorder
	E.Heagy	S.Viglianti
	T.Hollingsworth	I.Wilcox
	J.Howley	

1. Approval of Agenda

MOVED BY: B.Petrie

SECONDED BY: M.Blosh

THAT that the UTRCA Board of Directors approve the agenda as posted.

CARRIED

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Review and Approval of the Factual Certificate

(Certificate attached)

C.Saracino informed the Board this practice of approving a yearly Factual Certificate was started two years ago, on a recommendation from the Auditor. She highlighted the one addition to the 2020 Factual Certificate, an update on the activity of the established line of credit, which was established in 2019 but not used.

MOVED BY: N.Manning

SECONDED BY: T.Jackson

THAT that the UTRCA Board of Directors approve the Factual Certificate as presented.

CARRIED

4. Minutes of the Previous Meeting

January 28, 2020

The two spelling errors communicated to staff prior to the meeting were corrected.

MOVED BY: B.Petrie

SECONDED BY: P.Mitchell

THAT that the UTRCA Board of Directors approve the Board of Directors' minutes dated January 28, 2020 as amended.

CARRIED

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Delegations

6.1 Township of Perth South

Perth South CAO/Treasurer Rebecca Clothier and Mayor Robert Wilhelm presented to the Board of Directors regarding the 2020 draft budget. They voiced their frustrations with the inability to choose the levels of services provided by the UTRCA, and the continued expansion of programs and associated costs. They voiced support of the proposed changes to the Conservation Authorities Act and the direction given by the Minister of the Environment, Conservation and Parks in the letter from August 16th 2019. They asked that a third party be hired to conduct a value for money audit.

They relayed frustrations from their drainage engineers around permit delays not found with other Conservation Authorities. There was a suggestion to re-direct levies to the City of London sewage by-pass issue in order to improve water quality. The Delegation concluded by asking the Board to stick to the status quo while waiting for further direction from the Province, and asked the Board to show leadership and find solutions to work with the Minister.

Board members asked the Delegation questions.

6.2 Town of St. Marys

St. Marys Mayor Al Strathdee presented and spoke to the history of the relationship between St. Marys and the UTRCA. He felt that the concerns expressed at last year's Annual General meeting were dismissed, and that the Board did not fully understand their own budget. He also spoke to his feeling that the UTRCA should increase Board transparency in relation to the budget and correspondences.

He questioned the achievability of the Targets with the ongoing sewage by-pass issue in the City of London and suggested their levy increase be re-directed towards improving infrastructure deficits. He felt that the proposed levy increases go against the direction given in the August 16th 2019 letter from the Minister of the Environment, Conservation and Parks.

Board members asked the Delegation questions.

S.Levin thanked the delegations of Perth South and St. Marys for their presentations.

7. Business for Approval

7.1 Presentation & Approval of 2019 Draft Budgets (Report attached)

T.Jackson spoke to the financial disparity between Municipalities across the watershed, raised concerns around potential non-compliance with UTRCA By-Laws in relation to the provincial direction from the August 16th 2019 letter, and potential future administrative challenges related to adoption of the draft Budget. He felt that all increases should be deferred until Provincial direction and regulations are clear.

T.Jackson presented a two part motion (see motions below) regarding the 2020 Budget to the members, which was followed by discussion.

Members felt that with the current lack of clarity from the Province, the existing provincial legislation, and direction from the majority of member Municipalities is what must be followed.

There was discussion and clarification around the current core mandate of Conservation Authorities as specified under Bill 108.

There was discussion around a potential transition period for budgeting once clarity is obtained from the Province regarding the proposed changes to the Conservation Authorities Act.

Members expressed concerns and unease regarding the language of the motion on the floor and it's possible implications. Board members asked for a legal opinion.

MOVED BY: A.Hopkins

SECONDED BY: M.Blosh

THAT the Board of Directors adjourn to Closed Session – In Camera to obtain a legal opinion.

CARRIED

Progress Reported

Board members received legal advice from G.Inglis.

Staff and guests were invited to re-join the meeting.

MOVED BY: T.Jackson

SECONDED BY: H.McDermid

THAT the Board of Directors comply with the Minister's direction of August 16, 2019 and defer any increase in the general levy or fees and the development of any new policies that are not in line with our core mandate.

MOVED BY: M.Blosh

THAT the Board of Directors not consider the motion based on the wording as it exists unless the wording is removed that refers to 'comply with the Minister's direction from August 16, 2019', then the Board could go ahead and consider the rest of the motion.

CARRIED

The mover was not willing to change the wording of the motion.

MOTION NOT CONSIDERED

MOVED BY: T.Jackson

SECONDED BY: H.McDermid

THAT the Board of Directors defer any and all increases to any activity that is not within the core mandate unless through an existing MOU where they exist with the said member Municipalities.

UTRCA Weighted Recorded Vote:

Municipality	CVA Apportionment Percentage	Voting Weight	Number Of Members	Weight Per Member	For	Against	Absent
County of Oxford	16.6248	23.4	5	4.68		4	1
City of London	64.698	50.00	4	12.50		4	
Lucan-Biddulph	0.3277	0.5	1	0.5		1	
Thames Centre	3.2126	4.50	1	4.50		1	
Middlesex Centre	2.3441	3.3	1	3.3		1	
Stratford	7.2473	10.2	1	10.2		1	
Perth East	1.4206	2.0	1	2.0	1		
West Perth	1.4523	2.0	1	2.0		1	
St. Marys	1.4767	2.1	1	2.1	1		
Perth South	1.1961	1.7	1	1.7	1		
South Huron	0.2023	0.30	1	0.30	1		
Results					6.1%	89.22%	4.68%

DEFEATED WITH 6.1% SUPPORT OF THE WEIGHTED VOTE

*Based on UTRCA share of assessment

Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight

of the remaining municipalities is increased proportionally.

The motion is defeated with 6.1 % of the weighted vote supporting the recommendation, with one member (4.68% of the weighted vote) absent.

MOVED BY: J.Salter

SECONDED BY: B.Petrie

THAT the UTRCA Board of Directors approve the 2020 Draft Operating Budget under Section 27 of the *Conservation Authorities Act* in the amount of \$15,890,487 and that staff be directed to circulate the Approved Budget to member municipalities as part of the required 30 day review period. Please note the 2020 new levy component of the operating budget of \$5,608,688 will be apportioned to member municipalities based on a general levy formula as developed by the Ontario Ministry of Natural Resources and Forestry using Current Value Assessment data from the Municipal Property Assessment Corporation and by Special Benefitting Percentages for structure operations.

UTRCA Recorded Weighted Vote: 2020 Draft Operating Budget

Municipality	CVA Apportionment Percentage	Voting Weight	Number Of Members	Weight Per Member	For	Against	Absent
County of Oxford	16.6248	23.4	5	4.68	4		1
City of London	64.698	50.00	4	12.50	4		
Lucan-Biddulph	0.3277	0.5	1	0.5	1		
Thames Centre	3.2126	4.50	1	4.50	1		
Middlesex Centre	2.3441	3.3	1	3.3	1		
Stratford	7.2473	10.2	1	10.2	1		
Perth East	1.4206	2.0	1	2.0		1	
West Perth	1.4523	2.0	1	2.0	1		
St. Marys	1.4767	2.1	1	2.1		1	
Perth South	1.1961	1.7	1	1.7		1	
South Huron	0.2023	0.30	1	0.30		1	
Results					89.22%	6.1%	4.68%

CARRIED WITH 89.22% SUPPORT OF THE WEIGHTED VOTE

*Based on UTRCA share of assessment

Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.

The motion carries with 89.22% of the weighted vote supporting the recommendation, with one member (4.68% of the weighted vote) absent.

Adoption of 2020 Flood Control Capital Levy

MOVED BY: B.Petrie

SECONDED BY: P.Mitchell

THAT the UTRCA Board of Directors approve the 2020 Flood Control Capital Budget under Section 26 of the *Conservation Authorities Act* in two parts:

- a) The amount of \$6,004,513 to support the Authority's 20 year Flood Control Capital Plan. Apportionment of the flood control portion of the 2020 capital levy of \$2,786,500 is based on Special Benefiting Percentages, by structure, as presented in the 2020 Draft Budget. It is noted this levy amount has been set based on cooperative discussions with participating municipalities and assumes that the majority of the works will receive a matching funding contribution through the provincial Water and Erosion Control Infrastructure Program (WECI) or federal Disaster Mitigation and Adaptation Fund program (DMAF).
- b) The amount of \$361,500 to support the Authority's other (non-flood control) capital spending needs. The municipal levy share of this capital amount is \$175,126 and will be apportioned to member municipalities based on a general levy formula as developed by the Ontario Ministry of Natural Resources and Forestry using Current Value Assessment data from the Municipal Property Assessment Corporation.

UTRCA Weighted Recorded Vote: a) 2020 Flood Control Capital Levy

Municipality	CVA Apportionment Percentage	Voting Weight	Number Of Members	Weight Per Member	For	Against	Absent
County of Oxford	16.6248	23.4	5	4.68	4		1
City of London	64.698	50.00	4	12.50	4		
Lucan-Biddulph	0.3277	0.5	1	0.5	1		
Thames Centre	3.2126	4.50	1	4.50	1		
Middlesex Centre	2.3441	3.3	1	3.3	1		
Stratford	7.2473	10.2	1	10.2	1		
Perth East	1.4206	2.0	1	2.0	1		
West Perth	1.4523	2.0	1	2.0	1		
St. Marys	1.4767	2.1	1	2.1	1		
Perth South	1.1961	1.7	1	1.7	1		
South Huron	0.2023	0.30	1	0.30	1		
Results					95.32%	0%	4.68%

CARRIED WITH 95.32% SUPPORT OF THE WEIGHTED VOTE

*Based on UTRCA share of assessment

Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.

The motion carries with 95.32% of the weighted vote supporting the recommendation, with one member (4.68% of the weighted vote) absent.

UTRCA Recorded Weighted Vote: b) 2020 Non-Flood Control Capital Levy

Municipality	CVA Apportionment Percentage	Voting Weight	Number Of Members	Weight Per Member	For	Against	Absent
County of Oxford	16.6248	23.4	5	4.68	4		1
City of London	64.698	50.00	4	12.50	4		
Lucan-Biddulph	0.3277	0.5	1	0.5	1		
Thames Centre	3.2126	4.50	1	4.50	1		
Middlesex Centre	2.3441	3.3	1	3.3	1		
Stratford	7.2473	10.2	1	10.2	1		
Perth East	1.4206	2.0	1	2.0		1	
West Perth	1.4523	2.0	1	2.0	1		
St. Marys	1.4767	2.1	1	2.1	1		
Perth South	1.1961	1.7	1	1.7	1		
South Huron	0.2023	0.30	1	0.30	1		
Results					93.32%	2.0%	4.68%
CARRIED WITH 93.32 % SUPPORT OF THE WEIGHTED VOTE							
*Based on UTRCA share of assessment							
Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.							

The motion carries with 93.32% of the weighted vote supporting the recommendation, with one member (4.68% of the weighted vote) absent.

Staff and Guests Joined the Meeting. The Board members introduced themselves.

7.2 2020 Capital Water and Erosion Control Infrastructure (WECI) Projects
(Report attached)

MOVED BY: H.McDermid

SECONDED BY: N.Manning

THAT that the 2020 Capital Water and Erosion Control Infrastructure Projects be approved as outlined in the attached report.

CARRIED

7.3 2020 By-Law Updates
(Report attached)

MOVED BY: A.Hopkins

SECONDED BY: N.Manning

THAT (a) the 2020 By-Law Updates be approved as outlined in the attached report and (b) staff are asked to bring forward a recommendation regarding Notice of Motion in the Administrative By-Law.

CARRIED

8. Closed Session – In Camera

There were no items to be addressed in Closed Session.

9. Business for Information

9.1 Provincial Direction Regarding Conservation Authorities – Bill 108 Update
(Report attached)

I.Wilcox updated the Board on the Public Information session hosted by the Province that took place in London on February 14th. UTRCA staff were in attendance, along with a number of Board members, who were there in various capacities. It was noted that most comments from the presenters were consistent, with most issues being Regulations based.

The City of London sent a letter in support of the UTRCA in regards to the proposed Conservation Authorities Act changes to the Minister of the Environment, Conservation and Parks.

9.2 Staff Satisfaction Survey
(Report attached)

The UTRCA participated in a competition promoted by London Inc. in partnership with Ahria Consulting to examine employee engagement and thereby determine the City of London's top workplaces. Staff members completed a Staff Satisfaction Survey and the UTRCA was named one of London's 2020 Best Places to Work in the Large Business Category. The report was presented to the Board for their information.

9.3 January/February For Your Information Report
(Report attached)

The January/February FYI was presented to the Board for their information.

10. Welcome to Staff

I.Wilcox updated staff and guests on the Budget discussions.

11. Presentation of the Kayla Berger Stewardship Award – Roger & Elaine Cook

Brenda Gallagher introduced Roger and Elaine Cook, the 2020 recipients of the Kayla Berger Stewardship Award. Roger and Elaine were chosen to receive this award to recognize their work as co-founders and leaders of the Upper Avon Conservation Club, which has been active for twenty five years. A video presentation was shown, S.Levin presented the award, and Roger and Elaine Cook provided remarks. Dave and Wendy Berger were in attendance to support the presentation of the award.

12. Guest Speaker – Phil McLeod

Phil McLeod provided the keynote presentation, highlighting the work the UTRCA has done in the Upper Medway Creek watershed and in, and with, the community of Glen Cairn. He urged the organization to promote and show off the work they are doing in the Watershed.

A.Westman left the meeting at 12:10pm.

13. Presentation of the Inspiration Award – Little Falls Public School

Vanni Azzano introduced Little Falls Public School, the 2020 recipients of the Inspiration Award. Little Falls Public School was chosen to receive this award to recognize their full school investment in nature education. A video presentation was shown and S.Levin presented the award to Principal Erin Cassone, who spoke to the award and accepted it on behalf of the staff and students of Little Falls Public School.

14. Presentation of the Board of Directors Award – Karen Auzins

Scott Gillingwater introduced Karen Auzins, the 2020 recipient of the Board of Directors Award. Karen Auzins was chosen to receive this award to recognize her work with the Rotary Club of London and her support and work with the Spiny Softshell Turtle research program. A video presentation was shown, S.Levin presented the award, and Karen Auzins provided remarks.

15. Presentation of Service Awards

The following staff were presented with service awards:

Ten Year

Cristal Hart
Brent Verscheure

Twenty Year

Paul Switzer
Mary Sloan

Fifteen Year

Julie Welker
Phil Simm
Ryan McNaughton
Damian Schofield

Twenty Five Year

Nora Pond
Michelle McDonald
Jennifer Howley
Sean Howley

Thirty Year

Karen Pugh
Brenda Gallagher
Dan Jones

Fourty Year

Alex Shivas
Sharon Viglianti

16. Chair and General Managers Concluding Remarks

I.Wilcox recognized and congratulated staff member Dr. Imtiaz Shah, Environmental Engineer, who recently received an Engineers Canada Fellowship award.

17. Adjournment

There being no further business to bring forward, B.Petrie moved to adjourn the meeting at 12:35p.m. The members, staff, and guests participated in a luncheon.



I.Wilcox,
General Manager
Att.

Town of Ingersoll
 Monthly Cheque Disbursements
 March 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
AL'S TIRE INGERSOLL						
95,190	54554	01-5000-6050-41530	EQUIP REPAIRS & MAINT	FLAT REPAIR	\$45.29	
95,190	54554	01-0000-0200-00325	HST RECEIVABLE100%	FLAT REPAIR	\$5.89	
95,190	54554	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAT REPAIR	\$0.00	\$51.18
BLYTHE DALE SAND & GRAVEL						
95,105	54555	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	WINTER SAND	\$1,994.63	
95,105	54555	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WINTER SAND	\$220.31	
95,105	54555	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WINTER SAND	\$0.00	\$2,214.94
BOBCAT OF BRANTFORD INC.						
95,152	54556	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	FIRE DEPT SNOW PLOW BLADE	\$3,205.44	
95,152	54556	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT SNOW PLOW BLADE	\$354.06	
95,152	54556	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT SNOW PLOW BLADE	\$0.00	\$3,559.50
CAMPAIGN COACHES						
95,197	54557	10-0000-3701-40880	CONSULTING	FUNDRAISING FEASIBILITY STUDY	\$10,000.00	
95,197	54557	01-0000-0200-00325	HST RECEIVABLE100%	FUNDRAISING FEASIBILITY STUDY	\$1,300.00	
95,197	54557	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUNDRAISING FEASIBILITY STUDY	\$0.00	\$11,300.00
CAPITAL HOMES						
95,205	54558	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2016-86	\$1,000.00	
95,205	54558	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2016-86	\$0.00	\$1,000.00
COMPASS MINERALS						
95,111	54559	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	ROAD SALT	\$3,089.95	
95,111	54559	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROAD SALT	\$341.31	
95,111	54559	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROAD SALT	\$0.00	\$3,431.26
DAYTRIPPING IN SOUTHERN ONTARI						
95,146	54560	01-6200-4000-41000	ADVERTISING	DAYTRIPPER INSERT	\$100.00	
95,146	54560	01-0000-0200-00325	HST RECEIVABLE100%	DAYTRIPPER INSERT	\$13.00	
95,146	54560	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAYTRIPPER INSERT	\$0.00	\$113.00
EMPLOYEE REIMBURSEMENT						
95,206	54561	01-3000-4000-42900	MISCELLANEOUS EXPENSE	DRIVER LIC MADICAL	\$50.00	
95,206	54561	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRIVER LIC MADICAL	\$0.00	\$50.00
PETTY CASH-FIRE DEPT						
95,213	54562	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	PETTY CASH-FIRE DEPT	\$12.99	
95,213	54562	01-3000-4000-40290	UNIFORMS & CLOTHING	PETTY CASH-FIRE DEPT	\$45.00	
95,213	54562	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH-FIRE DEPT	\$19.45	
95,213	54562	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH-FIRE DEPT	\$0.00	\$77.44
INGERSOLL DISTRICT CHAMBER ***						
95,144	54563	01-7000-4000-41000	ADVERTISING	DIAMOND SPONSORSHIP	\$2,500.00	
95,144	54563	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIAMOND SPONSORSHIP	\$0.00	\$2,500.00
95,207	54563	01-0100-4000-41020	PROMOTION & MEALS	AGM LUNCH	\$81.05	
95,207	54563	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AGM LUNCH	\$8.95	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
95,207	54563	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AGM LUNCH	\$0.00	\$90.00
KEN'S SMALL ENGINE						
95,179	54564	01-4500-4230-46409	940900 LAWN MOWER/WEED CUTTERS	LAWN MOWER PARTS	\$50.78	
95,179	54564	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAWN MOWER PARTS	\$5.61	
95,179	54564	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAWN MOWER PARTS	\$0.00	\$56.39
PROPERTY OWNER						
95,201	54565	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-75	\$1,000.00	
95,201	54565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-75	\$0.00	\$1,000.00
MCKIM HARDWARE						
95,153	54566	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$16.42	
95,153	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$1.82	
95,153	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$18.24
95,154	54566	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	BOLLARDS BOLTS	\$5.68	
95,154	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOLLARDS BOLTS	\$0.63	
95,154	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLLARDS BOLTS	\$0.00	\$6.31
95,155	54566	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	HINGE	\$6.39	
95,155	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HINGE	\$0.71	
95,155	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HINGE	\$0.00	\$7.10
95,156	54566	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	PAINT SUPPLIES	\$26.85	
95,156	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT SUPPLIES	\$2.97	
95,156	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$29.82
95,157	54566	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	PAINT SUPPLIES	\$97.62	
95,157	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT SUPPLIES	\$10.78	
95,157	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$108.40
95,158	54566	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	PAINT SUPPLIES	\$15.55	
95,158	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT SUPPLIES	\$1.72	
95,158	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$17.27
95,159	54566	01-4500-5013-80000	MATERIALS - LEAF COLLECTION	PAINT SUPPLIES	\$41.38	
95,159	54566	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	PAINT SUPPLIES	\$69.53	
95,159	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT SUPPLIES	\$4.57	
95,159	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT SUPPLIES	\$7.68	
95,159	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$123.16
95,160	54566	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SCREW BITS	\$5.77	
95,160	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREW BITS	\$0.64	
95,160	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREW BITS	\$0.00	\$6.41
95,161	54566	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	PAINT + GLUE	\$15.81	
95,161	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT + GLUE	\$1.75	
95,161	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT + GLUE	\$0.00	\$17.56
95,162	54566	01-4500-4230-46402	940200 LEAF MACHINE	LEAF MACHINE PAINT	\$81.75	
95,162	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEAF MACHINE PAINT	\$9.03	

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95,162	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEAF MACHINE PAINT	\$0.00	\$90.78
95,163	54566	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	PAINT BRUSH	\$18.41	
95,163	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT BRUSH	\$2.03	
95,163	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT BRUSH	\$0.00	\$20.44
95,164	54566	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	TABLE SAW BLADES	\$86.49	
95,164	54566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TABLE SAW BLADES	\$9.55	
95,164	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TABLE SAW BLADES	\$0.00	\$96.04
95,165	54566	01-5000-6050-41530	EQUIP REPAIRS & MAINT	PARKS EQUIP SUPPLIES	\$39.94	
95,165	54566	01-0000-0200-00325	HST RECEIVABLE100%	PARKS EQUIP SUPPLIES	\$5.19	
95,165	54566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS EQUIP SUPPLIES	\$0.00	\$45.13
MINISTRY OF FINANCE (OPP)***						
95,112	54567	01-3200-4000-40450	OPP CONTRACTED SERVICES	FEB OPP SERVICES	\$217,312.00	
95,112	54567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB OPP SERVICES	\$0.00	\$217,312.00
95,113	54567	01-3000-4000-40630	STAFF TRAINING	FIRE COLLEGE FEES	\$65.00	
95,113	54567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE COLLEGE FEES	\$0.00	\$65.00
MINUTEMAN PRESS						
95,195	54568	01-5000-4000-41000	ADVERTISING	MARCH BREAK FLYERS	\$239.25	
95,195	54568	01-0000-0200-00325	HST RECEIVABLE100%	MARCH BREAK FLYERS	\$31.10	
95,195	54568	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARCH BREAK FLYERS	\$0.00	\$270.35
TOWN RESIDENT						
95,151	54569	01-6200-6810-01640	SPECIAL EVENTS PROCEEDS	HARVEST FEST BOOTH REG REFUND	\$19.91	
95,151	54569	01-0000-2020-00666	H.S.T. PAYABLE	HARVEST FEST BOOTH REG REFUND	\$2.59	
95,151	54569	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVEST FEST BOOTH REG REFUND	\$0.00	\$22.50
OLDE BAKERY CAFE						
95,171	54570	01-7000-4000-40610	MEETINGS & CONFERENCES	SOMA MTG	\$237.20	
95,171	54570	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOMA MTG	\$26.20	
95,171	54570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOMA MTG	\$0.00	\$263.40
95,193	54570	01-5100-6090-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$18.00	
95,193	54570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$18.00
95,194	54570	01-5100-6090-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$18.00	
95,194	54570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$18.00
ONTARIO SMALL URBAN MUNICIPAL						
95,145	54571	01-0100-4000-40610	MEETINGS & CONFERENCES	COUNCILLOR OSUM REG	\$2,031.13	
95,145	54571	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COUNCILLOR OSUM REG	\$224.35	
95,145	54571	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COUNCILLOR OSUM REG	\$0.00	\$2,255.48
ROYAL BANK OF CANADA						
95,141	54572	01-0000-0090-99910	TAXES - CLEARING	REFUND TAX PAID IN ERROR	\$1,522.41	
95,141	54572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND TAX PAID IN ERROR	\$0.00	\$1,522.41
PETTY CASH-VPCC						
95,200	54573	01-5100-4000-40240	COURIER CHARGES	PETTY CASH-VPCC	\$15.35	

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	95,200	54573 01-5100-6090-40420	PROGRAM SUPPLIES	PETTY CASH-VPCC	\$84.72	
	95,200	54573 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-VPCC	\$2.00	
	95,200	54573 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-VPCC	\$9.06	
	95,200	54573 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH-VPCC	\$0.00	\$111.13
	95,210	54573 01-0900-4000-41030	STAFF CHRISTMAS PARTY	PETTY CASH-VPCC	\$90.64	
	95,210	54573 01-5100-6090-40420	PROGRAM SUPPLIES	PETTY CASH-VPCC	\$17.44	
	95,210	54573 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PETTY CASH-VPCC	\$10.01	
	95,210	54573 01-0000-0200-00325	HST RECEIVABLE100%	PETTY CASH-VPCC	\$0.52	
	95,210	54573 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PETTY CASH-VPCC	\$0.00	\$118.61
SIFTON PROPERTIES LTD						
	95,203	54574 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2012-101	\$1,000.00	
	95,203	54574 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2012-101	\$0.00	\$1,000.00
	95,204	54574 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2013-48	\$1,000.00	
	95,204	54574 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2013-48	\$0.00	\$1,000.00
PROPERTY OWNER						
	95,202	54575 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2017-35	\$1,000.00	
	95,202	54575 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2017-35	\$0.00	\$1,000.00
STRONGCO LIMITED PARTNERSHIP						
	95,106	54576 01-4500-4230-46391	939100 1987 Champion Grader	SOLENOID VALVE X2	\$279.17	
	95,106	54576 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOLENOID VALVE X2	\$30.83	
	95,106	54576 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOLENOID VALVE X2	\$0.00	\$310.00
TILLSONBURG FIRE & SAFETY EQUI						
	95,148	54577 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM FIRE INSPECTION	\$32.50	
	95,148	54577 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM FIRE INSPECTION	\$4.23	
	95,148	54577 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM FIRE INSPECTION	\$0.00	\$36.73
ANNEX BUSINESS MEDIA						
	95,264	54578 01-3000-4000-40630	STAFF TRAINING	FIRE DEPT TRAINING BOOKS	\$277.69	
	95,264	54578 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT TRAINING BOOKS	\$13.33	
	95,264	54578 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT TRAINING BOOKS	\$0.00	\$291.02
CANADIAN TIRE ASSOCIATE STORE						
	95,236	54579 01-5000-6050-41720	HORTICULTURAL SUPPLIES	INSECT SPRAYER	\$29.99	
	95,236	54579 01-0000-0200-00325	HST RECEIVABLE100%	INSECT SPRAYER	\$3.90	
	95,236	54579 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INSECT SPRAYER	\$0.00	\$33.89
	95,237	54579 01-5000-6050-41700	BLDG REPAIRS AND MAINT	HOSE KEY	\$5.99	
	95,237	54579 01-0000-0200-00325	HST RECEIVABLE100%	HOSE KEY	\$0.78	
	95,237	54579 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOSE KEY	\$0.00	\$6.77
	95,238	54579 01-5000-6050-40210	JANITORIAL SUPPLIES	DISINFECTANT SPRAY	\$19.99	
	95,238	54579 01-0000-0200-00325	HST RECEIVABLE100%	DISINFECTANT SPRAY	\$2.60	
	95,238	54579 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISINFECTANT SPRAY	\$0.00	\$22.59
	95,239	54579 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	SHOVEL	\$26.99	

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95,239	54579	01-0000-0200-00325	HST RECEIVABLE100%	SHOVEL	\$3.51	
95,239	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOVEL	\$0.00	\$30.50
95,240	54579	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	TOILET PARTS	\$13.98	
95,240	54579	01-0000-0200-00325	HST RECEIVABLE100%	TOILET PARTS	\$1.82	
95,240	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PARTS	\$0.00	\$15.80
95,241	54579	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT SUPPLIES	\$20.78	
95,241	54579	01-0000-0200-00325	HST RECEIVABLE100%	PAINT SUPPLIES	\$2.70	
95,241	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT SUPPLIES	\$0.00	\$23.48
95,242	54579	01-5000-6020-41700	BLDG REPAIRS & MAINT	GRAFFITI REMOVAL	\$14.48	
95,242	54579	01-0000-0200-00325	HST RECEIVABLE100%	GRAFFITI REMOVAL	\$1.88	
95,242	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRAFFITI REMOVAL	\$0.00	\$16.36
95,243	54579	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	ARENA SNOW BLOWER	\$525.00	
95,243	54579	01-0000-0200-00325	HST RECEIVABLE100%	ARENA SNOW BLOWER	\$68.25	
95,243	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA SNOW BLOWER	\$0.00	\$593.25
95,244	54579	01-5000-6050-41700	BLDG REPAIRS AND MAINT	FURNANCE FILTER,SWEEP COMPOUND	\$19.98	
95,244	54579	01-0000-0200-00325	HST RECEIVABLE100%	FURNANCE FILTER,SWEEP COMPOUND	\$2.60	
95,244	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FURNANCE FILTER,SWEEP COMPOUND	\$0.00	\$22.58
95,246	54579	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BLDG SUPPLIES	\$134.95	
95,246	54579	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BLDG SUPPLIES	\$17.54	
95,246	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BLDG SUPPLIES	\$0.00	\$152.49
95,247	54579	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	INTERIOR SHAMPOO	\$9.99	
95,247	54579	01-0000-0200-00325	HST RECEIVABLE100%	INTERIOR SHAMPOO	\$1.30	
95,247	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERIOR SHAMPOO	\$0.00	\$11.29
95,275	54579	01-5000-4000-40856	SAFE CYCLINING COMMITTEE EXPENSES	BIKES+HELMETS	\$711.08	
95,275	54579	01-0000-0200-00325	HST RECEIVABLE100%	BIKES+HELMETS	\$92.45	
95,275	54579	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIKES+HELMETS	\$0.00	\$803.53
CARLETON UNIFORMS INC.						
95,235	54580	01-3000-4000-40290	UNIFORMS & CLOTHING	FIRE DEPT UNIFORMS	\$452.32	
95,235	54580	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT UNIFORMS	\$49.97	
95,235	54580	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT UNIFORMS	\$0.00	\$502.29
CIHR-FM						
95,270	54581	40-8000-6900-40990	ADVERTISING - RADIO	BIA SHOP LOCAL AD	\$366.34	
95,270	54581	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA SHOP LOCAL AD	\$40.46	
95,270	54581	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA SHOP LOCAL AD	\$0.00	\$406.80
DATAFIX - A DIVISION OF COMPRI						
95,255	54582	01-0100-4000-40790	ELECTION EXPENSES	ELECTION MGMT SERVICE	\$1,590.00	
95,255	54582	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELECTION MGMT SERVICE	\$175.63	
95,255	54582	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTION MGMT SERVICE	\$0.00	\$1,765.63
DIRECTOR OF FAMILY RESPONSIBILITY						
95,306	54583	01-0000-2100-00718	FAMILY SERVICES	1005697/1096776 FAM SUPPORT	\$2,277.00	

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95,306	54583	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	1005697/1096776 FAM SUPPORT	\$0.00	\$2,277.00
ERNIE HARDEMAN'S OFFICE						
95,347	54584	01-5000-6020-01240	ICE RENTALS	REFUND ICE RENTAL	\$165.93	
95,347	54584	01-0000-2020-00666	H.S.T. PAYABLE	REFUND ICE RENTAL	\$21.57	
95,347	54584	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND ICE RENTAL	\$0.00	\$187.50
INFORMATION NETWORK SYSTEMS						
95,253	54585	01-1000-4000-40230	POSTAGE	POSTAGE METRE INK+LABELS	\$436.55	
95,253	54585	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE METRE INK+LABELS	\$48.22	
95,253	54585	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE METRE INK+LABELS	\$0.00	\$484.77
INGERSOLL HOME CENTRE LTD						
95,298	54586	01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	BUILDING REPAIR	\$5.79	
95,298	54586	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BUILDING REPAIR	\$0.64	
95,298	54586	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUILDING REPAIR	\$0.00	\$6.43
95,299	54586	01-3000-4000-40630	STAFF TRAINING	TRAINING GROUND LOCKS	\$39.87	
95,299	54586	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAINING GROUND LOCKS	\$4.40	
95,299	54586	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAINING GROUND LOCKS	\$0.00	\$44.27
95,300	54586	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT JANITORIAL SUPPLIES	\$14.44	
95,300	54586	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT JANITORIAL SUPPLIES	\$1.59	
95,300	54586	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT JANITORIAL SUPPLIES	\$0.00	\$16.03
KROWN RUST CONTROL CENTRE						
95,313	54587	01-5000-6050-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$68.00	
95,313	54587	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$8.84	
95,313	54587	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$76.84
LONG & McQUADE						
95,312	54588	01-5200-6090-40270	NEW EQUIPMENT	FUSION MUSIC EQUIP	\$29.99	
95,312	54588	01-0000-0200-00325	HST RECEIVABLE100%	FUSION MUSIC EQUIP	\$3.90	
95,312	54588	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION MUSIC EQUIP	\$0.00	\$33.89
MCKIM HARDWARE						
95,287	54589	01-5000-6050-41700	BLDG REPAIRS AND MAINT	QUICK LINKS	\$9.63	
95,287	54589	01-0000-0200-00325	HST RECEIVABLE100%	QUICK LINKS	\$1.25	
95,287	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QUICK LINKS	\$0.00	\$10.88
95,288	54589	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$83.74	
95,288	54589	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$10.89	
95,288	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$94.63
95,289	54589	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PAINT	\$41.64	
95,289	54589	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$5.41	
95,289	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$47.05
95,290	54589	01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	SOFTENER SALT	\$16.26	
95,290	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOFTENER SALT	\$1.80	
95,290	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOFTENER SALT	\$0.00	\$18.06

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
95,291	54589	01-3000-4000-41470	VEHICLE FUEL	FUEL STABILIZER	\$7.77	
95,291	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUEL STABILIZER	\$0.86	
95,291	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL STABILIZER	\$0.00	\$8.63
95,292	54589	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CASTER PLATE	\$15.55	
95,292	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CASTER PLATE	\$1.72	
95,292	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASTER PLATE	\$0.00	\$17.27
95,293	54589	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	PAINT	\$12.96	
95,293	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT	\$1.44	
95,293	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$14.40
95,294	54589	01-4500-4230-46422	942200 ASPHALT SPREADER	PAINT & BRUSH	\$18.41	
95,294	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT & BRUSH	\$2.03	
95,294	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT & BRUSH	\$0.00	\$20.44
95,295	54589	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	WOOD STAIN	\$56.21	
95,295	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WOOD STAIN	\$6.21	
95,295	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WOOD STAIN	\$0.00	\$62.42
95,296	54589	01-4500-4230-46431	VEHICLE MAINTENANCE	VACUUM BAG+SPRAY PAINT	\$37.39	
95,296	54589	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	VACUUM BAG+SPRAY PAINT	\$63.85	
95,296	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VACUUM BAG+SPRAY PAINT	\$4.13	
95,296	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VACUUM BAG+SPRAY PAINT	\$7.05	
95,296	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VACUUM BAG+SPRAY PAINT	\$0.00	\$112.42
95,297	54589	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SPRAY PAINT	\$28.10	
95,297	54589	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPRAY PAINT	\$3.10	
95,297	54589	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRAY PAINT	\$0.00	\$31.20
MINISTRY OF FINANCE - M.T.O. *						
95,227	54590	01-1000-4240-01627	VIOLATIONS - M.O.T.	FEB COURT COSTS	\$140.25	
95,227	54590	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB COURT COSTS	\$0.00	\$140.25
MUNICIPALITY OF NORTH PERTH						
95,336	54591	01-5000-4000-40600	MEMBERSHIP FEES	MEMBERSHIP	\$25.00	
95,336	54591	01-0000-0200-00325	HST RECEIVABLE100%	MEMBERSHIP	\$3.25	
95,336	54591	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEMBERSHIP	\$0.00	\$28.25
P M HYDRAULICS ***						
95,266	54592	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	PRESSURE REPAIR	\$365.93	
95,266	54592	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRESSURE REPAIR	\$40.42	
95,266	54592	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRESSURE REPAIR	\$0.00	\$406.35
SALVATION ARMY (FOOD BANK)						
95,272	54593	01-1401-9940-70020	REFUND LEVY - NO SUPPORT	2019 TAX YEAR CHARITABLE REBAT	\$1,987.78	
95,272	54593	01-1401-9950-70020	REFUND LEVY - NO SUPPORT	2019 TAX YEAR CHARITABLE REBAT	\$869.05	
95,272	54593	01-1401-9960-70020	REFUND LEVY - NO SUPPORT	2019 TAX YEAR CHARITABLE REBAT	\$1,130.07	
95,272	54593	01-1401-9961-70020	REFUND LEVY - NO SUPPORT	2019 TAX YEAR CHARITABLE REBAT	\$288.22	
95,272	54593	01-1401-9962-70020	REFUND LEVY - NO SUPPORT	2019 TAX YEAR CHARITABLE REBAT	\$10.97	

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	95,272	54593 01-1401-9962-70020	REFUND LEVY - NO SUPPORT	2019 TAX YEAR CHARITABLE REBAT	\$27.20	
	95,272	54593 40-8000-4000-40760	TAX REFUNDS/ABATEMENTS	2019 TAX YEAR CHARITABLE REBAT	\$213.62	
	95,272	54593 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2019 TAX YEAR CHARITABLE REBAT	\$0.00	\$4,526.91
ICE RENTAL						
	95,348	54594 01-5000-6020-01240	ICE RENTALS	REFUND ICE RENTAL	\$157.44	
	95,348	54594 01-0000-2020-00666	H.S.T. PAYABLE	REFUND ICE RENTAL	\$20.47	
	95,348	54594 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND ICE RENTAL	\$0.00	\$177.91
STEVE'S AUTOMOTIVE LTD.						
	95,259	54595 01-1000-4240-01625	VIOLATIONS - TOWN	TICKET PMT REFUND	\$25.00	
	95,259	54595 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TICKET PMT REFUND	\$0.00	\$25.00
AJ STONE COMPANY LTD						
	95,257	54596 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	REPLACE 4 GAS METRE	\$747.63	
	95,257	54596 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPLACE 4 GAS METRE	\$82.58	
	95,257	54596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE 4 GAS METRE	\$0.00	\$830.21
	95,267	54596 01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	GAS DETECTOR	\$4,280.12	
	95,267	54596 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	GAS DETECTOR	\$301.68	
	95,267	54596 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS DETECTOR	\$472.76	
	95,267	54596 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS DETECTOR	\$33.32	
	95,267	54596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GAS DETECTOR	\$0.00	\$5,087.88
ICE RENTAL						
	95,346	54597 01-5000-6020-01240	ICE RENTALS	REFUND ICE RENTAL FEE	\$14.03	
	95,346	54597 01-0000-2020-00666	H.S.T. PAYABLE	REFUND ICE RENTAL FEE	\$1.82	
	95,346	54597 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND ICE RENTAL FEE	\$0.00	\$15.85
TECH.STANDARDS & SAFETY AUTH *						
	95,344	54598 01-2000-4025-41550	MAINTENANCE CONTRACTS	TOWN HALL ELEVATOR INSPECT	\$238.63	
	95,344	54598 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL ELEVATOR INSPECT	\$26.36	
	95,344	54598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL ELEVATOR INSPECT	\$0.00	\$264.99
	95,345	54598 01-5100-4100-40410	LICENCES, TAGS ETC	VPCC ELEVATOR INSPECT	\$234.50	
	95,345	54598 01-0000-0200-00325	HST RECEIVABLE100%	VPCC ELEVATOR INSPECT	\$30.49	
	95,345	54598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC ELEVATOR INSPECT	\$0.00	\$264.99
THAMESFORD PIZZA						
	95,222	54599 01-5200-6090-40420	PROGRAM SUPPLIES	FUSION EVENT PIZZA	\$47.62	
	95,222	54599 01-0000-0200-00325	HST RECEIVABLE100%	FUSION EVENT PIZZA	\$2.38	
	95,222	54599 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION EVENT PIZZA	\$0.00	\$50.00
INDEPENDENT GROCER - FUSION AC						
	95,278	54600 01-5200-6090-40420	PROGRAM SUPPLIES	PROG SUPPLIES	\$39.91	
	95,278	54600 01-0000-0200-00325	HST RECEIVABLE100%	PROG SUPPLIES	\$0.52	
	95,278	54600 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROG SUPPLIES	\$0.00	\$40.43
	95,279	54600 01-5200-6090-40420	PROGRAM SUPPLIES	PROG SUPPLIES	\$17.95	
	95,279	54600 01-0000-0200-00325	HST RECEIVABLE100%	PROG SUPPLIES	\$0.01	

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95,279	54600	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROG SUPPLIES	\$0.00	\$17.96
95,280	54600	01-5200-6090-40420	PROGRAM SUPPLIES	PROG SUPPLIES	\$30.05	
95,280	54600	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROG SUPPLIES	\$0.00	\$30.05
INDEPENDENT GROCER - VPCC AC						
95,281	54601	01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$43.94	
95,281	54601	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$5.71	
95,281	54601	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$49.65
95,282	54601	01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$13.48	
95,282	54601	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$0.13	
95,282	54601	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$13.61
95,283	54601	01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$9.79	
95,283	54601	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$1.27	
95,283	54601	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$11.06
95,284	54601	01-5100-6060-40630	STAFF TRAINING	PROGRAM SUPPLIES	\$38.20	
95,284	54601	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$1.62	
95,284	54601	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$39.82
95,285	54601	01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$12.51	
95,285	54601	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$1.30	
95,285	54601	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$13.81
95,286	54601	01-5100-6060-40630	STAFF TRAINING	PROGRAM SUPPLIES	\$26.97	
95,286	54601	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$2.34	
95,286	54601	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00	\$29.31
WATER & ICE NORTH AMERICA INC.						
95,343	54602	01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC POOL FILTER PARTS	\$43.00	
95,343	54602	01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL FILTER PARTS	\$5.59	
95,343	54602	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL FILTER PARTS	\$0.00	\$48.59
TOWN RESIDENT						
95,350	54603	01-5100-6090-01266	SUMMER DAY CAMP FEES	REFUND MAR BREAK REG	\$300.00	
95,350	54603	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND MAR BREAK REG	\$0.00	\$300.00
PROPERTY OWNER						
95,353	54604	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-0155	\$1,000.00	
95,353	54604	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-0155	\$0.00	\$1,000.00
SIFTON PROPERTIES LTD						
95,352	54605	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2012-100	\$1,000.00	
95,352	54605	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2012-100	\$0.00	\$1,000.00
UNION GAS						
95,452 EFT		01-5000-6020-40350	NATURAL GAS	GAS FEB-MAR	\$2,404.12	
95,452 EFT		01-3200-4100-40350	NATURAL GAS	GAS FEB-MAR	\$260.50	
95,452 EFT		01-3000-4000-40350	NATURAL GAS	GAS FEB-MAR	\$568.30	
95,452 EFT		01-5000-6050-40350	NATURAL GAS	GAS FEB-MAR	\$1,380.90	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	95,452 EFT	01-4500-4100-40350	NATURAL GAS	GAS FEB-MAR	\$1,143.01	
	95,452 EFT	01-5000-6040-40350	NATURAL GAS	GAS FEB-MAR	\$375.73	
	95,452 EFT	01-5000-6040-40350	NATURAL GAS	GAS FEB-MAR	\$55.30	
	95,452 EFT	01-5100-4100-40350	NATURAL GAS	GAS FEB-MAR	\$3,927.28	
	95,452 EFT	01-5200-4100-40350	NATURAL GAS	GAS FEB-MAR	\$1,039.94	
	95,452 EFT	01-6200-4100-40350	NATURAL GAS	GAS FEB-MAR	\$168.84	
	95,452 EFT	01-6200-4100-40350	NATURAL GAS	GAS FEB-MAR	\$129.27	
	95,452 EFT	01-2000-4025-40350	NATURAL GAS	GAS FEB-MAR	\$1,668.89	
	95,452 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS FEB-MAR	\$373.36	
	95,452 EFT	01-0000-0200-00325	HST RECEIVABLE100%	GAS FEB-MAR	\$1,266.48	
	95,452 EFT	01-0000-0100-00100	BANK	GAS FEB-MAR	\$0.00	\$14,761.92
ROYAL BANK VISA						
	95,453 EFT	01-3400-4000-42900	MISCELLANEOUS EXPENSE	VISA FEB 2020-BLDG INSPECT	\$60.00	
	95,453 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-BLDG INSPECT	\$0.00	\$60.00
ROYAL BANK VISA						
	95,454 EFT	01-0900-4000-42900	MISCELLANEOUS EXPENSE	VISA FEB 2020-CAO	\$60.00	
	95,454 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-CAO	\$56.44	
	95,454 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-CAO	\$0.00	\$116.44
ROYAL BANK VISA						
	95,455 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-ECON DEVEL	\$76.84	
	95,455 EFT	01-7000-4000-42900	MISCELLANEOUS EXPENSE	VISA FEB 2020-ECON DEVEL	\$60.00	
	95,455 EFT	01-7000-4000-41020	PROMOTION & MEALS	VISA FEB 2020-ECON DEVEL	\$21.61	
	95,455 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-ECON DEVEL	\$2.05	
	95,455 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-ECON DEVEL	\$0.00	\$160.50
ROYAL BANK VISA						
	95,456 EFT	01-4000-4000-40600	MEMBERSHIP FEES	VISA FEB 2020-ENG	\$409.07	
	95,456 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-ENG	\$45.19	
	95,456 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-ENG	\$0.00	\$454.26
ROYAL BANK VISA						
	95,457 EFT	01-5200-6090-40260	SUBSCRIP AND PUBLICATIONS	VISA FEB 2020-FUSION	\$7.99	
	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$29.25	
	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$18.00	
	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$87.35	
	95,457 EFT	01-5200-4100-41700	BLDG REPAIRS AND MAINT	VISA FEB 2020-FUSION	\$33.09	
	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$6.10	
	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$25.00	
	95,457 EFT	01-5200-6090-40270	NEW EQUIPMENT	VISA FEB 2020-FUSION	\$39.98	
	95,457 EFT	01-5200-6090-40270	NEW EQUIPMENT	VISA FEB 2020-FUSION	\$24.99	
	95,457 EFT	01-5200-6090-40270	NEW EQUIPMENT	VISA FEB 2020-FUSION	\$15.98	
	95,457 EFT	01-5200-6090-40270	NEW EQUIPMENT	VISA FEB 2020-FUSION	\$79.99	

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	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$5.05	
	95,457 EFT	01-5200-6090-40270	NEW EQUIPMENT	VISA FEB 2020-FUSION	\$95.17	
	95,457 EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-FUSION	\$3.85	
	95,457 EFT	01-5200-6090-40260	SUBSCRIP AND PUBLICATIONS	VISA FEB 2020-FUSION	\$9.99	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$1.04	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$3.80	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$11.36	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$4.30	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$0.79	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$5.20	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$3.25	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$2.08	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$10.40	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$0.66	
	95,457 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-FUSION	\$0.50	
	95,457 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-FUSION	\$0.00	\$525.16
ROYAL BANK VISA						
	95,458 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-MUSEUM	\$883.09	
	95,458 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-MUSEUM	\$0.00	\$883.09
ROYAL BANK VISA						
	95,459 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-CLERK	\$1,398.51	
	95,459 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-CLERK	\$0.00	\$1,398.51
ROYAL BANK VISA						
	95,460 EFT	01-3000-4000-40240	COURIER CHARGES	VISA FEB 2020-FIRE DEPT	\$12.71	
	95,460 EFT	01-1000-4000-40850	HEALTH & SAFETY COMMITTEE E	VISA FEB 2020-FIRE DEPT	\$344.97	
	95,460 EFT	01-3000-4000-40600	MEMBERSHIP FEES	VISA FEB 2020-FIRE DEPT	\$150.00	
	95,460 EFT	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	VISA FEB 2020-FIRE DEPT	\$76.32	
	95,460 EFT	01-3000-4000-41470	VEHICLE FUEL	VISA FEB 2020-FIRE DEPT	\$54.03	
	95,460 EFT	01-3000-4000-40290	UNIFORMS & CLOTHING	VISA FEB 2020-FIRE DEPT	\$466.76	
	95,460 EFT	01-3000-4000-40260	SUBSCRIPTIONS & PUBLICATIONS	VISA FEB 2020-FIRE DEPT	\$49.19	
	95,460 EFT	01-3000-4000-42900	MISCELLANEOUS EXPENSE	VISA FEB 2020-FIRE DEPT	\$60.00	
	95,460 EFT	01-3000-4000-40300	UTILITIES	VISA FEB 2020-FIRE DEPT	\$124.15	
	95,460 EFT	01-3000-4000-40240	COURIER CHARGES	VISA FEB 2020-FIRE DEPT	\$8.13	
	95,460 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-FIRE DEPT	\$1.40	
	95,460 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-FIRE DEPT	\$38.10	
	95,460 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-FIRE DEPT	\$8.43	
	95,460 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-FIRE DEPT	\$5.97	
	95,460 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-FIRE DEPT	\$13.71	
	95,460 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-FIRE DEPT	\$0.90	
	95,460 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-FIRE DEPT	\$0.00	\$1,414.77

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
ROYAL BANK VISA						
	95,461 EFT	01-4500-4000-40630	STAFF TRAINING	VISA FEB 2020-PUBLIC WORKS	\$1,342.66	
	95,461 EFT	01-4500-4000-40290	UNIFORMS & CLOTHING	VISA FEB 2020-PUBLIC WORKS	\$183.14	
	95,461 EFT	01-4500-4000-40630	STAFF TRAINING	VISA FEB 2020-PUBLIC WORKS	\$717.41	
	95,461 EFT	01-4500-4000-42900	MISCELLANEOUS EXPENSE	VISA FEB 2020-PUBLIC WORKS	\$60.00	
	95,461 EFT	01-4500-4000-40630	STAFF TRAINING	VISA FEB 2020-PUBLIC WORKS	\$34.43	
	95,461 EFT	01-4500-4000-40630	STAFF TRAINING	VISA FEB 2020-PUBLIC WORKS	\$20.16	
	95,461 EFT	01-4500-4000-40630	STAFF TRAINING	VISA FEB 2020-PUBLIC WORKS	\$21.31	
	95,461 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$20.23	
	95,461 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$79.24	
	95,461 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$3.26	
	95,461 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$1.91	
	95,461 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$2.02	
	95,461 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-PUBLIC WORKS	\$0.00	\$2,485.77
ROYAL BANK VISA						
	95,462 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-IT	\$2,860.07	
	95,462 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-IT	\$0.00	\$2,860.07
ROYAL BANK VISA						
	95,463 EFT	01-4500-4000-42900	MISCELLANEOUS EXPENSE	VISA FEB 2020-PUBLIC WORKS	\$89.00	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$777.85	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$777.85	
	95,463 EFT	01-4500-4000-40200	OFFICE SUPPLIES	VISA FEB 2020-PUBLIC WORKS	\$610.54	
	95,463 EFT	01-4500-4000-40290	UNIFORMS & CLOTHING	VISA FEB 2020-PUBLIC WORKS	\$31.87	
	95,463 EFT	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	VISA FEB 2020-PUBLIC WORKS	\$54.01	
	95,463 EFT	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	VISA FEB 2020-PUBLIC WORKS	\$261.97	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$126.18	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$717.41	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$17.25	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$18.69	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$16.27	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$8.53	
	95,463 EFT	01-4500-4000-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PUBLIC WORKS	\$38.81	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$85.91	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$85.91	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$67.44	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$3.52	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$28.93	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$13.94	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$79.24	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$1.91	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$2.07	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$1.80	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$0.94	
	95,463 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PUBLIC WORKS	\$4.29	
	95,463 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-PUBLIC WORKS	\$0.00	\$3,922.13
ROYAL BANK VISA						
	95,464 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-TREASURY	\$4,250.76	
	95,464 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-TREASURY	\$0.00	\$4,250.76
ROYAL BANK VISA						
	95,465 EFT	01-5200-6090-41500	CONTRACTED SERVICES	VISA FEB 2020-PARKS	\$13.99	
	95,465 EFT	01-5100-6070-41500	CONTRACTED SERVICES	VISA FEB 2020-PARKS	\$14.99	
	95,465 EFT	01-5100-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-PARKS	\$17.70	
	95,465 EFT	01-0100-4000-41020	PROMOTION & MEALS	VISA FEB 2020-PARKS	\$108.22	
	95,465 EFT	01-5000-6020-40430	CANTEEN SUPPLIES	VISA FEB 2020-PARKS	\$18.45	
	95,465 EFT	01-5100-4100-40430	CANTEEN SUPPLIES	VISA FEB 2020-PARKS	\$189.95	
	95,465 EFT	01-5000-4000-40610	MEETINGS AND CONFERENCES	VISA FEB 2020-PARKS	\$1,442.60	
	95,465 EFT	01-5200-6090-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PARKS	\$774.40	
	95,465 EFT	01-5100-6070-41500	CONTRACTED SERVICES	VISA FEB 2020-PARKS	\$260.77	
	95,465 EFT	01-5000-4000-40610	MEETINGS AND CONFERENCES	VISA FEB 2020-PARKS	\$1,166.97	
	95,465 EFT	01-5200-6090-40610	MEETINGS & CONFERENCES	VISA FEB 2020-PARKS	\$583.50	
	95,465 EFT	01-5000-4000-41000	ADVERTISING	VISA FEB 2020-PARKS	\$2.78	
	95,465 EFT	01-5100-6060-40270	NEW EQUIPMENT	VISA FEB 2020-PARKS	\$172.99	
	95,465 EFT	01-5100-4000-40435	PRO SHOP SUPPLIES	VISA FEB 2020-PARKS	\$53.00	
	95,465 EFT	01-5000-6020-41550	MAINTENANCE CONTRACTS	VISA FEB 2020-PARKS	\$375.00	
	95,465 EFT	01-5100-6090-40420	PROGRAM SUPPLIES	VISA FEB 2020-PARKS	\$17.70	
	95,465 EFT	01-5000-6020-41590	EQUIPMENT FUEL	VISA FEB 2020-PARKS	\$266.07	
	95,465 EFT	01-5100-4100-41550	MAINTENANCE CONTRACTS	VISA FEB 2020-PARKS	\$384.93	
	95,465 EFT	01-5100-4100-41550	MAINTENANCE CONTRACTS	VISA FEB 2020-PARKS	\$384.93	
	95,465 EFT	01-5100-6060-40630	STAFF TRAINING	VISA FEB 2020-PARKS	\$342.36	
	95,465 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA FEB 2020-PARKS	\$0.00	\$2,416.21
	95,465 EFT	01-5100-6060-40420	PROGRAM SUPPLIES	VISA FEB 2020-PARKS	\$105.75	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$2.30	
	95,465 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA FEB 2020-PARKS	\$0.40	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$1.49	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$1.95	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$187.54	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$100.67	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$33.90	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$151.71	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$75.85	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$3.45	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$48.75	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$2.30	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$34.59	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$50.05	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$50.05	
	95,465 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA FEB 2020-PARKS	\$13.75	
	95,465 EFT	01-0000-0100-00100	BANK	VISA FEB 2020-PARKS	\$0.00	\$5,039.59
ABELL PEST CONTROL INC						
	95,181 EFT000000001472	01-5200-4100-41540	RENTAL	FUSION PEST CTRL MAR'20-FEB'21	\$829.00	
	95,181 EFT000000001472	01-0000-0400-00280	PREPAID EXPENSES	FUSION PEST CTRL MAR'20-FEB'21	\$165.80	
	95,181 EFT000000001472	01-0000-0200-00325	HST RECEIVABLE100%	FUSION PEST CTRL MAR'20-FEB'21	\$107.77	
	95,181 EFT000000001472	01-0000-0200-00325	HST RECEIVABLE100%	FUSION PEST CTRL MAR'20-FEB'21	\$21.55	
	95,181 EFT000000001472	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION PEST CTRL MAR'20-FEB'21	\$0.00	\$1,124.12
ARCADIS CANADA INC.						
	95,209 EFT000000001473	01-0900-4000-40710	LEGAL FEES	LANDFILL EA REVIEW	\$1,873.40	
	95,209 EFT000000001473	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANDFILL EA REVIEW	\$206.93	
	95,209 EFT000000001473	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDFILL EA REVIEW	\$0.00	\$2,080.33
ATTRACTIONS ONTARIO						
	95,147 EFT000000001474	01-6200-4000-40600	MEMBERSHIP FEES	2020 MEMBERSHIP	\$140.00	
	95,147 EFT000000001474	01-0000-0200-00325	HST RECEIVABLE100%	2020 MEMBERSHIP	\$18.20	
	95,147 EFT000000001474	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2020 MEMBERSHIP	\$0.00	\$158.20
CONTRACTED CLEANER						
	95,132 EFT000000001475	01-2000-4020-41750	LOT SNOW REMOVAL	FEB TOWN CENTRE SNOW REMOVAL	\$343.44	
	95,132 EFT000000001475	01-2000-4025-41750	LOT SNOW REMOVAL & SANDING	FEB TOWN CENTRE SNOW REMOVAL	\$343.44	
	95,132 EFT000000001475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB TOWN CENTRE SNOW REMOVAL	\$37.93	
	95,132 EFT000000001475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB TOWN CENTRE SNOW REMOVAL	\$37.94	
	95,132 EFT000000001475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB TOWN CENTRE SNOW REMOVAL	\$0.00	\$762.75
	95,133 EFT000000001475	01-2000-4030-41500	CONTRACTED SERVICES	FEB TOWN HALL CLEANING	\$1,160.06	
	95,133 EFT000000001475	01-2000-4025-41500	CONTRACTED SERVICES	FEB TOWN HALL CLEANING	\$386.69	
	95,133 EFT000000001475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB TOWN HALL CLEANING	\$128.14	
	95,133 EFT000000001475	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB TOWN HALL CLEANING	\$42.71	
	95,133 EFT000000001475	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB TOWN HALL CLEANING	\$0.00	\$1,717.60
R.J.BURNSIDE & ASSOCIATES						
	95,170 EFT000000001476	10-0000-3652-40880	CONSULTING FEES	JAN CLARKE RD SWM REPORT UPDAT	\$9,919.71	
	95,170 EFT000000001476	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN CLARKE RD SWM REPORT UPDAT	\$1,095.69	
	95,170 EFT000000001476	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN CLARKE RD SWM REPORT UPDAT	\$0.00	\$11,015.40
CAMPBELL STRATEGIES						
	95,143 EFT000000001477	01-0900-4000-40710	LEGAL FEES	FEB RETAINER	\$14,246.41	
	95,143 EFT000000001477	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB RETAINER	\$1,573.59	

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95,143	EFT000000001477	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB RETAINER	\$0.00	\$15,820.00
CANADIAN NATIONAL RAILWAYS						
95,199	EFT000000001478	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	FEB SIGNAL W. GATES MAINT.	\$816.25	
95,199	EFT000000001478	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB SIGNAL W. GATES MAINT.	\$0.00	\$816.25
CANSEL - TORONTO*****						
95,140	EFT000000001479	01-4000-4000-41530	EQUIPMENT REPAIRS & MAINT	DATA COLLECTOR EXT WARRANTY	\$1,933.44	
95,140	EFT000000001479	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DATA COLLECTOR EXT WARRANTY	\$213.56	
95,140	EFT000000001479	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DATA COLLECTOR EXT WARRANTY	\$0.00	\$2,147.00
MAYOR REIMBURSEMENT						
95,168	EFT000000001480	01-3230-4000-40610	MEETINGS & CONFERENCES	OAPSB GOVERN SUMMIT	\$147.10	
95,168	EFT000000001480	01-3230-4000-41020	PROMOTION & MEALS	OAPSB GOVERN SUMMIT	\$49.45	
95,168	EFT000000001480	01-3230-4000-40630	STAFF TRAINING	OAPSB GOVERN SUMMIT	\$117.06	
95,168	EFT000000001480	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB GOVERN SUMMIT	\$16.25	
95,168	EFT000000001480	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB GOVERN SUMMIT	\$4.55	
95,168	EFT000000001480	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB GOVERN SUMMIT	\$12.94	
95,168	EFT000000001480	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB GOVERN SUMMIT	\$0.00	\$347.35
COMMISSIONAIRES						
95,172	EFT000000001481	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT 1/26-2/08	\$874.30	
95,172	EFT000000001481	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT 1/26-2/08	\$96.57	
95,172	EFT000000001481	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT 1/26-2/08	\$0.00	\$970.87
DILIGENT CANADA INC.						
95,166	EFT000000001482	01-1000-4000-41500	CONTRACTED SERVICES	MTG MGMT 3/10/2020-3/09/2021	\$10,498.24	
95,166	EFT000000001482	01-0000-0400-00280	PREPAID EXPENSES	MTG MGMT 3/10/2020-3/09/2021	\$2,099.66	
95,166	EFT000000001482	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MTG MGMT 3/10/2020-3/09/2021	\$1,159.59	
95,166	EFT000000001482	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MTG MGMT 3/10/2020-3/09/2021	\$231.91	
95,166	EFT000000001482	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MTG MGMT 3/10/2020-3/09/2021	\$0.00	\$13,989.40
EASY WAY CLEANING PRODUCTS LIM						
95,188	EFT000000001483	01-5200-4100-41530	EQUIP REPAIRS & MAINT	JANITORIAL SUPPLIES	\$55.73	
95,188	EFT000000001483	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$7.24	
95,188	EFT000000001483	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$62.97
95,189	EFT000000001483	01-5200-4100-41530	EQUIP REPAIRS & MAINT	JANITORIAL SUPPLIES	\$53.91	
95,189	EFT000000001483	01-0000-0200-00325	HST RECEIVABLE100%	JANITORIAL SUPPLIES	\$7.01	
95,189	EFT000000001483	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$60.92
EXP SERVICES INC.						
95,131	EFT000000001484	10-0000-3133-80000	MATERIALS	FIRE ALARM UPGRADE	\$2,442.24	
95,131	EFT000000001484	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE ALARM UPGRADE	\$269.76	
95,131	EFT000000001484	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE ALARM UPGRADE	\$0.00	\$2,712.00
FASTENAL CANADA ***						
95,124	EFT000000001485	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	STOCK	\$55.95	
95,124	EFT000000001485	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$6.18	

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95,124	EFT000000001485	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00	\$62.13
95,125	EFT000000001485	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	LATCH KIT	\$19.32	
95,125	EFT000000001485	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LATCH KIT	\$2.14	
95,125	EFT000000001485	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LATCH KIT	\$0.00	\$21.46
95,126	EFT000000001485	01-4500-4230-46395	939500 ELGIN SWEEPER	CHAIN	\$20.84	
95,126	EFT000000001485	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAIN	\$2.30	
95,126	EFT000000001485	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAIN	\$0.00	\$23.14
95,127	EFT000000001485	01-4500-4230-46395	939500 ELGIN SWEEPER	QUIK LINK	\$29.96	
95,127	EFT000000001485	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	QUIK LINK	\$3.31	
95,127	EFT000000001485	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QUIK LINK	\$0.00	\$33.27
EMPLOYEE REIMBURSEMENT						
95,103	EFT000000001486	01-4500-4000-40610	MEETINGS & CONFERENCES	OGRA CONF VIA TICKETS	\$101.66	
95,103	EFT000000001486	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OGRA CONF VIA TICKETS	\$11.23	
95,103	EFT000000001486	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OGRA CONF VIA TICKETS	\$0.00	\$112.89
GRA - HAM ENERGY						
95,114	EFT000000001487	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$374.00	
95,114	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$41.31	
95,114	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$415.31
95,115	EFT000000001487	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$876.60	
95,115	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$96.83	
95,115	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$973.43
95,116	EFT000000001487	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$257.30	
95,116	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$28.42	
95,116	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$285.72
95,117	EFT000000001487	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORIED DIESEL	\$704.10	
95,117	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORIED DIESEL	\$77.77	
95,117	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORIED DIESEL	\$0.00	\$781.87
95,118	EFT000000001487	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$1,438.54	
95,118	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$158.90	
95,118	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$1,597.44
95,119	EFT000000001487	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$78.62	
95,119	EFT000000001487	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$10.22	
95,119	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$88.84
95,120	EFT000000001487	01-4500-4230-46431	VEHICLE MAINTENANCE	MOTOR OIL + DRUM	\$755.98	
95,120	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOTOR OIL + DRUM	\$83.50	
95,120	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOTOR OIL + DRUM	\$0.00	\$839.48
95,122	EFT000000001487	01-3000-4000-41470	VEHICLE FUEL	FUEL	\$52.01	
95,122	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUEL	\$5.74	
95,122	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$57.75
95,123	EFT000000001487	01-3000-4000-41470	VEHICLE FUEL	FUEL	\$73.24	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	95,123	EFT000000001487	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUEL	\$8.09	
	95,123	EFT000000001487	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$81.33
GREEN LEA							
	95,109	EFT000000001488	01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER SPRING	\$63.15	
	95,109	EFT000000001488	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER SPRING	\$6.98	
	95,109	EFT000000001488	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER SPRING	\$0.00	\$70.13
	95,110	EFT000000001488	01-4500-4230-46395	939500 ELGIN SWEEPER	SWEEPER SPRING	\$31.58	
	95,110	EFT000000001488	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SWEEPER SPRING	\$3.48	
	95,110	EFT000000001488	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SWEEPER SPRING	\$0.00	\$35.06
INGERSOLL GLASS & MIRROR ***							
	95,186	EFT000000001489	01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA DOOR REPAIR	\$473.36	
	95,186	EFT000000001489	01-0000-0200-00325	HST RECEIVABLE100%	ARENA DOOR REPAIR	\$61.54	
	95,186	EFT000000001489	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA DOOR REPAIR	\$0.00	\$534.90
	95,187	EFT000000001489	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC DOOR REPAIR	\$2,985.00	
	95,187	EFT000000001489	01-0000-0200-00325	HST RECEIVABLE100%	VPCC DOOR REPAIR	\$388.05	
	95,187	EFT000000001489	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC DOOR REPAIR	\$0.00	\$3,373.05
INGERSOLL RENT-ALL ***							
	95,107	EFT000000001490	01-4500-4230-46408	940800 CHAINSAWS	CHAINSAW PARTS	\$251.12	
	95,107	EFT000000001490	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW PARTS	\$27.74	
	95,107	EFT000000001490	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW PARTS	\$0.00	\$278.86
	95,178	EFT000000001490	01-4500-4230-46408	940800 CHAINSAWS	CHAINSAW SUPPLIES	\$94.79	
	95,178	EFT000000001490	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW SUPPLIES	\$10.47	
	95,178	EFT000000001490	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW SUPPLIES	\$0.00	\$105.26
INGERSOLL PHARMASAVE							
	95,130	EFT000000001491	01-4500-4100-40210	JANITORIAL SUPPLIES	PW HEALTH&SAFETY SUPPLIES	\$17.39	
	95,130	EFT000000001491	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW HEALTH&SAFETY SUPPLIES	\$1.92	
	95,130	EFT000000001491	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW HEALTH&SAFETY SUPPLIES	\$0.00	\$19.31
EMPLOYEE REIMBURSEMENT							
	95,136	EFT000000001492	01-4000-4000-40600	MEMBERSHIP FEES	OACETT MEMBERSHIP+EXAM	\$224.34	
	95,136	EFT000000001492	01-4000-4000-40630	STAFF TRAINING	OACETT MEMBERSHIP+EXAM	\$100.74	
	95,136	EFT000000001492	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OACETT MEMBERSHIP+EXAM	\$24.78	
	95,136	EFT000000001492	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OACETT MEMBERSHIP+EXAM	\$11.13	
	95,136	EFT000000001492	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OACETT MEMBERSHIP+EXAM	\$0.00	\$360.99
EMPLOYEE REIMBURSEMENT							
	95,104	EFT000000001493	01-4500-4000-41020	MEALS	FOOD ALLOWANCE 2/29	\$13.50	
	95,104	EFT000000001493	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FOOD ALLOWANCE 2/29	\$1.50	
	95,104	EFT000000001493	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FOOD ALLOWANCE 2/29	\$0.00	\$15.00
LECLAIR & ASSOCIATES							
	95,142	EFT000000001494	01-0900-4000-40710	LEGAL FEES	JAN LEGAL FEES	\$241.68	
	95,142	EFT000000001494	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JAN LEGAL FEES	\$26.70	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
LIFESAVING SOCIETY	95,142	EFT000000001494	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JAN LEGAL FEES	\$0.00	\$268.38
	95,191	EFT000000001495	01-5100-6060-41450	LEADERSHIP	AQUA PROG SUPPLIES	\$80.00	
	95,191	EFT000000001495	01-5100-6060-40270	NEW EQUIPMENT	AQUA PROG SUPPLIES	\$554.32	
	95,191	EFT000000001495	01-5100-6060-40320	FIRST AID SAFETY SUPPLIES	AQUA PROG SUPPLIES	\$174.30	
	95,191	EFT000000001495	01-0000-0200-00300	G.S.T. INPUT RECEIVABLE	AQUA PROG SUPPLIES	\$4.00	
	95,191	EFT000000001495	01-0000-0200-00325	HST RECEIVABLE100%	AQUA PROG SUPPLIES	\$72.07	
	95,191	EFT000000001495	01-0000-0200-00325	HST RECEIVABLE100%	AQUA PROG SUPPLIES	\$22.66	
	95,191	EFT000000001495	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AQUA PROG SUPPLIES	\$0.00	\$907.35
	95,192	EFT000000001495	01-5100-6060-41450	LEADERSHIP	LEADERSHIP	\$322.40	
	95,192	EFT000000001495	01-0000-0200-00300	G.S.T. INPUT RECEIVABLE	LEADERSHIP	\$16.12	
	95,192	EFT000000001495	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEADERSHIP	\$0.00	\$338.52
LONDON FIRE EQUIPMENT LTD ***	95,212	EFT000000001496	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC FIRE REPAIRS	\$830.00	
	95,212	EFT000000001496	01-0000-0200-00325	HST RECEIVABLE100%	VPCC FIRE REPAIRS	\$107.90	
	95,212	EFT000000001496	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC FIRE REPAIRS	\$0.00	\$937.90
TIM LOVETT INSTALLATIONS INC.	95,175	EFT000000001497	01-5000-6020-41700	BLDG REPAIRS & MAINT	ARENA PLUG REPAIR	\$83.39	
	95,175	EFT000000001497	01-0000-0200-00325	HST RECEIVABLE100%	ARENA PLUG REPAIR	\$10.84	
	95,175	EFT000000001497	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA PLUG REPAIR	\$0.00	\$94.23
	95,176	EFT000000001497	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC SIGN UPGRADES	\$786.50	
	95,176	EFT000000001497	01-0000-0200-00325	HST RECEIVABLE100%	VPCC SIGN UPGRADES	\$102.25	
	95,176	EFT000000001497	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC SIGN UPGRADES	\$0.00	\$888.75
	95,177	EFT000000001497	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	OVERHEAD DOOR OPENER REPAIR	\$61.06	
	95,177	EFT000000001497	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OVERHEAD DOOR OPENER REPAIR	\$6.74	
	95,177	EFT000000001497	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERHEAD DOOR OPENER REPAIR	\$0.00	\$67.80
M & L SUPPLY	95,149	EFT000000001498	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	FIRE DEPT CHAINSAW	\$26.13	
	95,149	EFT000000001498	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT CHAINSAW	\$2.89	
	95,149	EFT000000001498	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT CHAINSAW	\$0.00	\$29.02
MILLCREEK PRINTING INC	95,196	EFT000000001499	01-5100-6070-41000	ADVERTISING	VPCC BUZ CARDS	\$100.16	
	95,196	EFT000000001499	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BUZ CARDS	\$13.02	
	95,196	EFT000000001499	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BUZ CARDS	\$0.00	\$113.18
MISTER SAFETY SHOES (FORMERLY	95,150	EFT000000001500	01-3000-4000-40290	UNIFORMS & CLOTHING	FIRE DEPT MAINT. BOOTS	\$210.59	
	95,150	EFT000000001500	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT MAINT. BOOTS	\$23.26	
	95,150	EFT000000001500	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT MAINT. BOOTS	\$0.00	\$233.85
	95,214	EFT000000001500	01-3000-4000-40290	UNIFORMS & CLOTHING	FIRE CHIEF BOOTS	\$203.47	
	95,214	EFT000000001500	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE CHIEF BOOTS	\$22.47	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
O.M.E.R.S. ***	95,214 EFT000000001500	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE CHIEF BOOTS	\$0.00	\$225.94
	95,174 EFT000000001501	01-0000-2100-00704	OMERS (15000)	FEB PREMIUM	\$64,727.70	
	95,174 EFT000000001501	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB PREMIUM	\$0.00	\$64,727.70
ONTARIO SOUTHLAND RAILWAY INC.	95,128 EFT000000001502	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	FEB FLASHING LIT MAINT.	\$3,267.99	
	95,128 EFT000000001502	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB FLASHING LIT MAINT.	\$0.00	\$3,267.99
OXFORD COUNTY ***	95,208 EFT000000001503	10-0000-3290-80000	MATERIALS	BELL ST SIDEWLK IMPROVEMENT	\$86,370.79	
	95,208 EFT000000001503	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL ST SIDEWLK IMPROVEMENT	\$0.00	\$86,370.79
PSB REIMBURSEMENT	95,169 EFT000000001504	01-3230-4000-40610	MEETINGS & CONFERENCES	OAPSB GOVERN SUMMIT	\$139.56	
	95,169 EFT000000001504	01-3230-4000-40620	MILEAGE	OAPSB GOVERN SUMMIT	\$142.97	
	95,169 EFT000000001504	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB GOVERN SUMMIT	\$16.15	
	95,169 EFT000000001504	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OAPSB GOVERN SUMMIT	\$15.79	
	95,169 EFT000000001504	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OAPSB GOVERN SUMMIT	\$0.00	\$314.47
PRACTICA LTD	95,211 EFT000000001505	01-5000-6050-40210	JANITORIAL SUPPLIES	DOG PICKUP BAGS	\$153.36	
	95,211 EFT000000001505	01-0000-0200-00325	HST RECEIVABLE100%	DOG PICKUP BAGS	\$19.94	
	95,211 EFT000000001505	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOG PICKUP BAGS	\$0.00	\$173.30
PUTNAM TRUCK & EQUIPMENT SERVI	95,180 EFT000000001506	01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	TRUCK#5 ANNUAL INSPECTION	\$600.23	
	95,180 EFT000000001506	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRUCK#5 ANNUAL INSPECTION	\$66.30	
	95,180 EFT000000001506	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK#5 ANNUAL INSPECTION	\$0.00	\$666.53
ROCK SOLID DESIGNS	95,102 EFT000000001507	01-4500-4221-41500	CONTRACTED SERVICES	FEB SIDEWLK SNOW REMOVAL	\$9,891.08	
	95,102 EFT000000001507	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB SIDEWLK SNOW REMOVAL	\$1,092.52	
	95,102 EFT000000001507	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB SIDEWLK SNOW REMOVAL	\$0.00	\$10,983.60
SIMPLY LINEN INC.	95,134 EFT000000001508	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$30.00	
	95,134 EFT000000001508	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$3.90	
	95,134 EFT000000001508	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$33.90
	95,135 EFT000000001508	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72	
	95,135 EFT000000001508	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62	
	95,135 EFT000000001508	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00	\$46.34
STAPLES ADVANTAGE	95,089 EFT000000001509	01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$81.97	
	95,089 EFT000000001509	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$9.05	
	95,089 EFT000000001509	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$91.02
	95,090 EFT000000001509	01-1000-4000-40220	TELEPHONE	OFFICE SUPPLIES	\$61.14	

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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
95,090	EFT000000001509	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$6.75	
95,090	EFT000000001509	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$67.89
95,137	EFT000000001509	01-3220-4000-40290	UNIFORMS AND CLOTHING	CROSSING GUARD STOP SIGNS	\$252.31	
95,137	EFT000000001509	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CROSSING GUARD STOP SIGNS	\$27.88	
95,137	EFT000000001509	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CROSSING GUARD STOP SIGNS	\$0.00	\$280.19
95,138	EFT000000001509	01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$72.92	
95,138	EFT000000001509	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$8.05	
95,138	EFT000000001509	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$80.97
95,139	EFT000000001509	01-4000-4000-40200	OFFICE SUPPLIES	STORAGE BOX	\$65.81	
95,139	EFT000000001509	01-3400-4000-40200	OFFICE SUPPLIES	STORAGE BOX	\$45.79	
95,139	EFT000000001509	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STORAGE BOX	\$7.26	
95,139	EFT000000001509	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STORAGE BOX	\$5.06	
95,139	EFT000000001509	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STORAGE BOX	\$0.00	\$123.92
STONETOWN SUPPLY SERVICES(ING)						
95,108	EFT000000001510	01-4500-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES + GOGGLES	\$118.62	
95,108	EFT000000001510	01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	JANITORIAL SUPPLIES + GOGGLES	\$48.47	
95,108	EFT000000001510	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES + GOGGLES	\$13.10	
95,108	EFT000000001510	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES + GOGGLES	\$5.36	
95,108	EFT000000001510	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES + GOGGLES	\$0.00	\$185.55
95,173	EFT000000001510	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT CLEANING SUPPLIES	\$39.96	
95,173	EFT000000001510	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT CLEANING SUPPLIES	\$4.42	
95,173	EFT000000001510	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT CLEANING SUPPLIES	\$0.00	\$44.38
EMPLOYEE REIMBURSEMENT						
95,088	EFT000000001511	01-7000-4000-40610	MEETINGS & CONFERENCES	EDCO CONF EXP	\$878.35	
95,088	EFT000000001511	01-7000-4000-40620	MILEAGE	EDCO CONF EXP	\$221.46	
95,088	EFT000000001511	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EDCO CONF EXP	\$97.01	
95,088	EFT000000001511	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EDCO CONF EXP	\$24.46	
95,088	EFT000000001511	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EDCO CONF EXP	\$0.00	\$1,221.28
EMPLOYEE REIMBURSEMENT						
95,215	EFT000000001512	01-1000-4007-01272	CIVIL WEDDING CEREMONIES	OFFSITE WEDDING CEREMONY	\$175.00	
95,215	EFT000000001512	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFSITE WEDDING CEREMONY	\$0.00	\$175.00
TYCO INTEGRATED FIRE & SECURIT						
95,182	EFT000000001513	01-5000-6050-41550	MAINTENANCE CONTRACTS	NEW PHONE SYS ALARM TEST	\$331.95	
95,182	EFT000000001513	01-0000-0200-00325	HST RECEIVABLE100%	NEW PHONE SYS ALARM TEST	\$43.15	
95,182	EFT000000001513	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW PHONE SYS ALARM TEST	\$0.00	\$375.10
95,183	EFT000000001513	01-5200-4100-41700	BLDG REPAIRS AND MAINT	NEW PHONE SYS ALARM TEST	\$331.95	
95,183	EFT000000001513	01-0000-0200-00325	HST RECEIVABLE100%	NEW PHONE SYS ALARM TEST	\$43.15	
95,183	EFT000000001513	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW PHONE SYS ALARM TEST	\$0.00	\$375.10
95,184	EFT000000001513	01-5100-4100-41700	BLDG REPAIRS AND MAINT	NEW PHONE SYS ALARM TEST	\$331.95	
95,184	EFT000000001513	01-0000-0200-00325	HST RECEIVABLE100%	NEW PHONE SYS ALARM TEST	\$43.15	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	95,184	EFT000000001513	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW PHONE SYS ALARM TEST	\$0.00	\$375.10
	95,185	EFT000000001513	01-5000-6020-41700	BLDG REPAIRS & MAINT	NEW PHONE SYS ALARM TEST	\$331.95	
	95,185	EFT000000001513	01-0000-0200-00325	HST RECEIVABLE100%	NEW PHONE SYS ALARM TEST	\$43.15	
	95,185	EFT000000001513	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW PHONE SYS ALARM TEST	\$0.00	\$375.10
PSB REIMBURSEMENT							
	95,167	EFT000000001514	01-3230-4000-41520	COMMUNICATION	FEB INTERNET	\$50.87	
	95,167	EFT000000001514	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB INTERNET	\$5.62	
	95,167	EFT000000001514	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB INTERNET	\$0.00	\$56.49
WORK EQUIPMENT LTD.							
	95,129	EFT000000001515	01-4500-4230-46397	939700 SIDEWALK TRACTOR	SIDEWALK MACHINE PARTS	\$46.68	
	95,129	EFT000000001515	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK MACHINE PARTS	\$5.15	
	95,129	EFT000000001515	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK MACHINE PARTS	\$0.00	\$51.83
CDW CANADA INC							
	95,091	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	NEW EMPLOYEE MONITOR	\$153.84	
	95,091	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW EMPLOYEE MONITOR	\$16.99	
	95,091	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW EMPLOYEE MONITOR	\$0.00	\$170.83
	95,092	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	NEW EMPLOYEE LAPTOP	\$822.57	
	95,092	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW EMPLOYEE LAPTOP	\$90.85	
	95,092	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW EMPLOYEE LAPTOP	\$0.00	\$913.42
	95,093	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	NEW SCANNER	\$595.88	
	95,093	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW SCANNER	\$65.81	
	95,093	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW SCANNER	\$0.00	\$661.69
	95,094	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	REPLACE HDMI CABLE	\$89.75	
	95,094	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPLACE HDMI CABLE	\$9.92	
	95,094	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE HDMI CABLE	\$0.00	\$99.67
	95,095	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	CLERK REPLACEMENT CMPT	\$796.71	
	95,095	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLERK REPLACEMENT CMPT	\$88.00	
	95,095	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLERK REPLACEMENT CMPT	\$0.00	\$884.71
	95,096	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	NEW LAPTOP DOCK	\$249.10	
	95,096	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW LAPTOP DOCK	\$27.51	
	95,096	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW LAPTOP DOCK	\$0.00	\$276.61
	95,097	EFT000000001516	01-1002-4000-41550	MAINTENANCE CONTRACTS	BACKUP TO CLOUD SOFTWARE MAINT	\$1,899.01	
	95,097	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BACKUP TO CLOUD SOFTWARE MAINT	\$209.75	
	95,097	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BACKUP TO CLOUD SOFTWARE MAINT	\$0.00	\$2,108.76
	95,098	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	MUSEUM CORDLESS PHONE	\$192.00	
	95,098	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MUSEUM CORDLESS PHONE	\$21.21	
	95,098	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM CORDLESS PHONE	\$0.00	\$213.21
	95,099	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	ENG ADMIN HEADSET	\$238.79	
	95,099	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG ADMIN HEADSET	\$26.38	
	95,099	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG ADMIN HEADSET	\$0.00	\$265.17

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	95,100	EFT000000001516	01-1002-4000-40270	NEW EQUIPMENT	ENG POLYCOM HOOK CABLE	\$144.67	
	95,100	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG POLYCOM HOOK CABLE	\$15.99	
	95,100	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG POLYCOM HOOK CABLE	\$0.00	\$160.66
	95,101	EFT000000001516	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	SERVER RM REPLACEMENT UPS	\$2,556.96	
	95,101	EFT000000001516	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SERVER RM REPLACEMENT UPS	\$282.43	
	95,101	EFT000000001516	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVER RM REPLACEMENT UPS	\$0.00	\$2,839.39
ACAPULCO ***							
	95,342	EFT000000001517	01-5100-4100-41710	CHEMICALS	VPCC POOL CHEMICAL	\$1,197.41	
	95,342	EFT000000001517	01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL CHEMICAL	\$155.67	
	95,342	EFT000000001517	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL CHEMICAL	\$0.00	\$1,353.08
ADVANTAGE FITNESS SALES INC.							
	95,311	EFT000000001518	01-5100-6070-41530	EQUIP REPAIRS & MAINT	STEPPER BATTERY	\$187.50	
	95,311	EFT000000001518	01-0000-0200-00325	HST RECEIVABLE100%	STEPPER BATTERY	\$24.37	
	95,311	EFT000000001518	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STEPPER BATTERY	\$0.00	\$211.87
AKIRA STUDIO LTD							
	95,260	EFT000000001519	01-1002-4000-41550	MAINTENANCE CONTRACTS	LAYERED POPUPS LIC	\$33.43	
	95,260	EFT000000001519	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAYERED POPUPS LIC	\$3.69	
	95,260	EFT000000001519	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAYERED POPUPS LIC	\$0.00	\$37.12
ART BLAKE REGRIGERATION LTD							
	95,331	EFT000000001520	01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	TOWN HALL PREV MAINT.	\$1,078.13	
	95,331	EFT000000001520	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL PREV MAINT.	\$119.08	
	95,331	EFT000000001520	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL PREV MAINT.	\$0.00	\$1,197.21
	95,332	EFT000000001520	01-2000-4025-41530	EQUIPMENT REPAIRS & MAINTENANCE	BOILER VENTING REPAIR	\$1,435.18	
	95,332	EFT000000001520	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOILER VENTING REPAIR	\$158.53	
	95,332	EFT000000001520	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOILER VENTING REPAIR	\$0.00	\$1,593.71
	95,333	EFT000000001520	01-5200-4100-41550	MAINTENANCE CONTRACTS	HVAC PREV MAINT.	\$2,000.00	
	95,333	EFT000000001520	01-0000-0200-00325	HST RECEIVABLE100%	HVAC PREV MAINT.	\$260.00	
	95,333	EFT000000001520	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HVAC PREV MAINT.	\$0.00	\$2,260.00
	95,334	EFT000000001520	01-5000-6020-41550	MAINTENANCE CONTRACTS	ARENA HVAC PREV MAINT.	\$2,075.00	
	95,334	EFT000000001520	01-0000-0200-00325	HST RECEIVABLE100%	ARENA HVAC PREV MAINT.	\$269.75	
	95,334	EFT000000001520	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA HVAC PREV MAINT.	\$0.00	\$2,344.75
	95,335	EFT000000001520	01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	SR CNTR HVAC PREV MAINT.	\$155.00	
	95,335	EFT000000001520	01-0000-0200-00325	HST RECEIVABLE100%	SR CNTR HVAC PREV MAINT.	\$20.15	
	95,335	EFT000000001520	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SR CNTR HVAC PREV MAINT.	\$0.00	\$175.15
B & D LANDSCAPING							
	95,261	EFT000000001521	01-6200-4100-41750	LOT SNOW REMOVAL AND SANDING	FEB MUSEUM SNOW PLOW	\$1,760.00	
	95,261	EFT000000001521	01-0000-0200-00325	HST RECEIVABLE100%	FEB MUSEUM SNOW PLOW	\$228.80	
	95,261	EFT000000001521	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB MUSEUM SNOW PLOW	\$0.00	\$1,988.80
CANADA'S FINEST COFFEE							
	95,273	EFT000000001522	01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$92.97	

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	95,273	EFT000000001522	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COFFEE SUPPLIES	\$1.44	
	95,273	EFT000000001522	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$94.41
EMPLOYEE REIMBURSEMENT							
	95,310	EFT000000001523	01-5000-6110-40420	PROGRAM SUPPLIES	ROPE LIGHT	\$1,464.32	
	95,310	EFT000000001523	01-0000-0200-00325	HST RECEIVABLE100%	ROPE LIGHT	\$188.48	
	95,310	EFT000000001523	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROPE LIGHT	\$0.00	\$1,652.80
CDW CANADA INC							
	95,231	EFT000000001524	10-0000-3050-80000	MATERIALS	REPLACE WORK STN	\$4,824.34	
	95,231	EFT000000001524	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPLACE WORK STN	\$532.88	
	95,231	EFT000000001524	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE WORK STN	\$0.00	\$5,357.22
	95,232	EFT000000001524	10-0000-3050-80000	MATERIALS	NEW MONITOR	\$156.63	
	95,232	EFT000000001524	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW MONITOR	\$17.30	
	95,232	EFT000000001524	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW MONITOR	\$0.00	\$173.93
	95,250	EFT000000001524	01-1002-4000-40270	NEW EQUIPMENT	USB DRIVES FOR IT	\$46.34	
	95,250	EFT000000001524	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	USB DRIVES FOR IT	\$5.12	
	95,250	EFT000000001524	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	USB DRIVES FOR IT	\$0.00	\$51.46
	95,251	EFT000000001524	10-0000-3050-80000	MATERIALS	COMPUTER UPGRADES	\$20,230.93	
	95,251	EFT000000001524	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COMPUTER UPGRADES	\$2,234.61	
	95,251	EFT000000001524	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COMPUTER UPGRADES	\$0.00	\$22,465.54
CITY SIGN SHOP							
	95,309	EFT000000001525	01-5100-6060-40420	PROGRAM SUPPLIES	VPCC POOL DECK SIGNS	\$285.00	
	95,309	EFT000000001525	01-0000-0200-00325	HST RECEIVABLE100%	VPCC POOL DECK SIGNS	\$37.05	
	95,309	EFT000000001525	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POOL DECK SIGNS	\$0.00	\$322.05
COMMISSIONAIRES							
	95,263	EFT000000001526	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCE 2/09-2/22	\$885.81	
	95,263	EFT000000001526	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCE 2/09-2/22	\$97.84	
	95,263	EFT000000001526	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCE 2/09-2/22	\$0.00	\$983.65
FRANK COWAN COMPANY LTD							
	95,277	EFT000000001527	01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	IN000011773	\$1,139.88	
	95,277	EFT000000001527	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IN000011773	\$0.00	\$1,139.88
EASY WAY CLEANING PRODUCTS LIM							
	95,324	EFT000000001528	01-5000-6020-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$297.98	
	95,324	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$38.74	
	95,324	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$336.72
	95,325	EFT000000001528	01-5000-6050-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$288.52	
	95,325	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$37.51	
	95,325	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$326.03
	95,326	EFT000000001528	01-5100-4100-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$66.80	
	95,326	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$8.68	
	95,326	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$75.48

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	95,327	EFT000000001528	01-5100-4100-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$201.08	
	95,327	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$26.14	
	95,327	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$227.22
	95,328	EFT000000001528	01-5100-4100-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$946.99	
	95,328	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$123.11	
	95,328	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$1,070.10
	95,329	EFT000000001528	01-5200-4100-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$410.66	
	95,329	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$53.39	
	95,329	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$464.05
	95,330	EFT000000001528	01-5200-4100-40210	JANITORIAL SUPPLIES	CLEANING SUPPLIES	\$19.28	
	95,330	EFT000000001528	01-0000-0200-00325	HST RECEIVABLE100%	CLEANING SUPPLIES	\$2.51	
	95,330	EFT000000001528	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING SUPPLIES	\$0.00	\$21.79
FASTENAL CANADA ***							
	95,316	EFT000000001529	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BOLTS	\$25.54	
	95,316	EFT000000001529	01-0000-0200-00325	HST RECEIVABLE100%	BOLTS	\$3.32	
	95,316	EFT000000001529	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$28.86
FREW ENERGY							
	95,233	EFT000000001530	01-3000-4000-41470	VEHICLE FUEL	FIRE DEPT FUEL	\$792.23	
	95,233	EFT000000001530	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT FUEL	\$87.51	
	95,233	EFT000000001530	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT FUEL	\$0.00	\$879.74
GARDNER DENVER CANADA CORP.							
	95,268	EFT000000001531	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	AIR FILTER	\$365.14	
	95,268	EFT000000001531	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR FILTER	\$40.33	
	95,268	EFT000000001531	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR FILTER	\$0.00	\$405.47
GLASSFORD MOTORS LTD							
	95,337	EFT000000001532	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	PARKS TRUCK REPAIRS	\$1,417.98	
	95,337	EFT000000001532	01-0000-0200-00325	HST RECEIVABLE100%	PARKS TRUCK REPAIRS	\$184.34	
	95,337	EFT000000001532	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS TRUCK REPAIRS	\$0.00	\$1,602.32
GRA - HAM ENERGY							
	95,314	EFT000000001533	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$139.87	
	95,314	EFT000000001533	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$18.18	
	95,314	EFT000000001533	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$158.05
	95,315	EFT000000001533	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$175.54	
	95,315	EFT000000001533	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$22.82	
	95,315	EFT000000001533	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$198.36
HILLSIDE KENNELS							
	95,228	EFT000000001534	01-3600-4000-41560	CONTRACTS	FEB ANIMAL CONTROL	\$712.32	
	95,228	EFT000000001534	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB ANIMAL CONTROL	\$78.68	
	95,228	EFT000000001534	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB ANIMAL CONTROL	\$0.00	\$791.00
INGERSOLL GLASS & MIRROR ***							

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	95,341	EFT000000001535	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC DOOR REPAIR	\$95.00	
	95,341	EFT000000001535	01-0000-0200-00325	HST RECEIVABLE100%	VPCC DOOR REPAIR	\$12.35	
	95,341	EFT000000001535	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC DOOR REPAIR	\$0.00	\$107.35
LECLAIR & ASSOCIATES							
	95,262	EFT000000001536	01-0900-4000-40710	LEGAL FEES	LEGAL FEES	\$362.52	
	95,262	EFT000000001536	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LEGAL FEES	\$40.04	
	95,262	EFT000000001536	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEGAL FEES	\$0.00	\$402.56
LIFESAVING SOCIETY							
	95,225	EFT000000001537	01-5100-6060-40270	NEW EQUIPMENT	AQUATIC NEW EQUIPMENT	\$1,220.68	
	95,225	EFT000000001537	01-0000-0200-00325	HST RECEIVABLE100%	AQUATIC NEW EQUIPMENT	\$158.69	
	95,225	EFT000000001537	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AQUATIC NEW EQUIPMENT	\$0.00	\$1,379.37
	95,226	EFT000000001537	01-5100-6060-41450	LEADERSHIP	LEADERSHIP	\$181.35	
	95,226	EFT000000001537	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEADERSHIP	\$0.00	\$181.35
LONDON CIVIC EMPLOY,LOCAL 107							
	95,307	EFT000000001538	01-0000-2100-00707	CUPE 107 UNION DUES (12100)	MARCH UNION DUES	\$1,168.20	
	95,307	EFT000000001538	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARCH UNION DUES	\$0.00	\$1,168.20
TIM LOVETT INSTALLATIONS INC.							
	95,317	EFT000000001539	01-2000-4025-41700	BLDG REPAIRS & MAINT	POT LIGHT REPLACED	\$781.84	
	95,317	EFT000000001539	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POT LIGHT REPLACED	\$86.36	
	95,317	EFT000000001539	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POT LIGHT REPLACED	\$0.00	\$868.20
	95,318	EFT000000001539	01-5200-4100-41700	BLDG REPAIRS AND MAINT	NEW LIGHT IN BOILER ROOM	\$313.38	
	95,318	EFT000000001539	01-0000-0200-00325	HST RECEIVABLE100%	NEW LIGHT IN BOILER ROOM	\$40.74	
	95,318	EFT000000001539	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW LIGHT IN BOILER ROOM	\$0.00	\$354.12
	95,319	EFT000000001539	01-5000-6050-41700	BLDG REPAIRS AND MAINT	ELECTRICAL REPAIR	\$865.15	
	95,319	EFT000000001539	01-0000-0200-00325	HST RECEIVABLE100%	ELECTRICAL REPAIR	\$112.47	
	95,319	EFT000000001539	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRICAL REPAIR	\$0.00	\$977.62
M & L SUPPLY							
	95,234	EFT000000001540	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	FIRE DEPT CHAINSAW REPAIR	\$275.34	
	95,234	EFT000000001540	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT CHAINSAW REPAIR	\$30.42	
	95,234	EFT000000001540	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT CHAINSAW REPAIR	\$0.00	\$305.76
	95,256	EFT000000001540	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	PORTABLE WATER PACK	\$374.74	
	95,256	EFT000000001540	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PORTABLE WATER PACK	\$41.39	
	95,256	EFT000000001540	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PORTABLE WATER PACK	\$0.00	\$416.13
EMPLOYEE REIMBURSEMENT							
	95,223	EFT000000001541	01-1002-4000-40620	MILEAGE	MILEAGE-IT	\$63.93	
	95,223	EFT000000001541	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-IT	\$7.06	
	95,223	EFT000000001541	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-IT	\$0.00	\$70.99
	95,224	EFT000000001541	01-1002-4000-40620	MILEAGE	MILEAGE-IT	\$62.27	
	95,224	EFT000000001541	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE-IT	\$6.87	
	95,224	EFT000000001541	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE-IT	\$0.00	\$69.14

Town of Ingersoll
 Monthly Cheque Disbursements
 March 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
MISTER SAFETY SHOES (FORMERLY)						
95,322	EFT000000001542	01-5000-6020-40290	UNIFORMS & CLOTHING	WORK BOOTS	\$221.24	
95,322	EFT000000001542	01-0000-0200-00325	HST RECEIVABLE100%	WORK BOOTS	\$28.76	
95,322	EFT000000001542	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK BOOTS	\$0.00	\$250.00
95,323	EFT000000001542	01-5100-4100-40290	UNIFORMS AND CLOTHING	WORK PANTS	\$294.85	
95,323	EFT000000001542	01-0000-0200-00325	HST RECEIVABLE100%	WORK PANTS	\$38.33	
95,323	EFT000000001542	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK PANTS	\$0.00	\$333.18
MOTION ELECTRICAL CONTRACTING						
95,248	EFT000000001543	10-0000-3133-80000	MATERIALS	ADD HEAT DETECTOR	\$1,483.66	
95,248	EFT000000001543	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ADD HEAT DETECTOR	\$163.88	
95,248	EFT000000001543	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ADD HEAT DETECTOR	\$0.00	\$1,647.54
NELLA CUTLERY (HAMILTON) INC						
95,338	EFT000000001544	01-5000-6020-41550	MAINTENANCE CONTRACTS	BLADE SHARPENING	\$60.00	
95,338	EFT000000001544	01-0000-0200-00325	HST RECEIVABLE100%	BLADE SHARPENING	\$7.80	
95,338	EFT000000001544	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADE SHARPENING	\$0.00	\$67.80
95,339	EFT000000001544	01-5000-6020-41550	MAINTENANCE CONTRACTS	BLADE SHARPENING	\$60.00	
95,339	EFT000000001544	01-0000-0200-00325	HST RECEIVABLE100%	BLADE SHARPENING	\$7.80	
95,339	EFT000000001544	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADE SHARPENING	\$0.00	\$67.80
NEOPOST CANADA LTD ***						
95,254	EFT000000001545	01-1000-4000-40230	POSTAGE	POSTAGE MACHINE RENT 3/15-6/14	\$442.66	
95,254	EFT000000001545	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POSTAGE MACHINE RENT 3/15-6/14	\$48.89	
95,254	EFT000000001545	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POSTAGE MACHINE RENT 3/15-6/14	\$0.00	\$491.55
OLDE TYME TAXI						
95,229	EFT000000001546	01-1001-4000-41560	CONTRACTS	FEB PARA TAXI	\$6,328.75	
95,229	EFT000000001546	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB PARA TAXI	\$699.05	
95,229	EFT000000001546	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB PARA TAXI	\$0.00	\$7,027.80
O.M.E.R.S. ***						
95,305	EFT000000001547	01-0000-2100-00704	OMERS (15000)	MARCH PREMIUM	\$68,855.44	
95,305	EFT000000001547	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARCH PREMIUM	\$0.00	\$68,855.44
OXFORD COUNTY ***						
95,276	EFT000000001548	01-1600-4000-42400	PRINCIPLE - DEBT REPAYMENT	DB PMT 5301-2011	\$58,279.71	
95,276	EFT000000001548	01-1600-4000-42500	INTEREST - DEBT REPAYMENT	DB PMT 5301-2011	\$4,138.82	
95,276	EFT000000001548	01-0000-2550-00941	COUNTY LOAN - CAMI RFND 01-08	DB PMT 5301-2011	\$58,279.71	
95,276	EFT000000001548	01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DB PMT 5301-2011	\$0.00	\$58,279.71
95,276	EFT000000001548	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5301-2011	\$0.00	\$62,418.53
PARKS & RECREATION ONTARIO ***						
95,308	EFT000000001549	01-5100-6090-40600	MEMBERSHIP FEES	HIGH FIVE FEES	\$350.00	
95,308	EFT000000001549	01-5200-6090-40260	SUBSCRIP AND PUBLICATIONS	HIGH FIVE FEES	\$350.00	
95,308	EFT000000001549	01-0000-0200-00325	HST RECEIVABLE100%	HIGH FIVE FEES	\$45.50	
95,308	EFT000000001549	01-0000-0200-00325	HST RECEIVABLE100%	HIGH FIVE FEES	\$45.50	

Town of Ingersoll
 Monthly Cheque Disbursements
 March 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
PARKSMART INC.	95,308	EFT000000001549	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HIGH FIVE FEES	\$0.00 \$791.00
	95,258	EFT000000001550	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	FEB PKG SYS FEES	\$673.14
	95,258	EFT000000001550	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FEB PKG SYS FEES	\$74.36
	95,258	EFT000000001550	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FEB PKG SYS FEES	\$0.00 \$747.50
EMPLOYEE REIMBURSEMENT	95,349	EFT000000001551	01-5100-6090-40420	PROGRAM SUPPLIES	PROGRAM SUPPLIES	\$34.20
	95,349	EFT000000001551	01-0000-0200-00325	HST RECEIVABLE100%	PROGRAM SUPPLIES	\$2.05
	95,349	EFT000000001551	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROGRAM SUPPLIES	\$0.00 \$36.25
PUROLATOR COURIER LTD	95,230	EFT000000001552	01-1000-4000-40240	COURIER CHARGES	COURIER CHRGS	\$4.08
	95,230	EFT000000001552	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER CHRGS	\$0.45
	95,230	EFT000000001552	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER CHRGS	\$0.00 \$4.53
	95,252	EFT000000001552	01-1000-4000-40240	COURIER CHARGES	COURIER CHRGS	\$25.27
	95,252	EFT000000001552	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER CHRGS	\$2.78
	95,252	EFT000000001552	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER CHRGS	\$0.00 \$28.05
	95,274	EFT000000001552	01-1000-4000-40240	COURIER CHARGES	COURIER CHRGS	\$4.08
	95,274	EFT000000001552	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COURIER CHRGS	\$0.45
	95,274	EFT000000001552	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER CHRGS	\$0.00 \$4.53
ROCK SOLID DESIGNS	95,321	EFT000000001553	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	DOG PARK CLEAN UP	\$1,860.00
	95,321	EFT000000001553	01-0000-0200-00325	HST RECEIVABLE100%	DOG PARK CLEAN UP	\$241.80
	95,321	EFT000000001553	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOG PARK CLEAN UP	\$0.00 \$2,101.80
RPC	95,351	EFT000000001554	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	AIR SAMPLE TESTING	\$280.58
	95,351	EFT000000001554	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR SAMPLE TESTING	\$35.67
	95,351	EFT000000001554	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR SAMPLE TESTING	\$0.00 \$316.25
SIMPLISTIC LINES INC.	95,320	EFT000000001555	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	LINE PAINTER TUNEUP	\$738.26
	95,320	EFT000000001555	01-0000-0200-00325	HST RECEIVABLE100%	LINE PAINTER TUNEUP	\$95.97
	95,320	EFT000000001555	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LINE PAINTER TUNEUP	\$0.00 \$834.23
SIMPLY LINEN INC.	95,249	EFT000000001556	01-2000-4025-41540	RENTAL	TOWN HALL MAT RENTAL	\$41.72
	95,249	EFT000000001556	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN HALL MAT RENTAL	\$4.62
	95,249	EFT000000001556	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN HALL MAT RENTAL	\$0.00 \$46.34
STAPLES ADVANTAGE	95,302	EFT000000001557	01-1000-4000-40200	OFFICE SUPPLIES	PAPER ORDER	\$812.43
	95,302	EFT000000001557	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAPER ORDER	\$89.74
	95,302	EFT000000001557	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAPER ORDER	\$0.00 \$902.17
	95,303	EFT000000001557	01-2000-4025-40210	JANITORIAL SUPPLIES	OFFICE SUPPLIES	\$10.83

Town of Ingersoll
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 March 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	95,303	EFT000000001557	01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$35.30	
	95,303	EFT000000001557	01-0100-4000-41020	PROMOTION & MEALS	OFFICE SUPPLIES	\$6.59	
	95,303	EFT000000001557	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$1.19	
	95,303	EFT000000001557	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$3.90	
	95,303	EFT000000001557	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OFFICE SUPPLIES	\$0.73	
	95,303	EFT000000001557	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$58.54
	95,304	EFT000000001557	01-1000-4000-40200	OFFICE SUPPLIES	FOLDERS	\$147.50	
	95,304	EFT000000001557	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FOLDERS	\$16.30	
	95,304	EFT000000001557	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FOLDERS	\$0.00	\$163.80
STONETOWN SUPPLY SERVICES(ING)							
	95,269	EFT000000001558	01-3000-4100-40210	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES	\$160.34	
	95,269	EFT000000001558	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JANITORIAL SUPPLIES	\$17.71	
	95,269	EFT000000001558	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JANITORIAL SUPPLIES	\$0.00	\$178.05
SUN LIFE OF CANADA							
	95,271	EFT000000001559	01-0000-2100-00716	HEALTH CARE PAYABLE	MARCH PREMIUM	\$56,641.51	
	95,271	EFT000000001559	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARCH PREMIUM	\$0.00	\$56,641.51
TETRA TECH CANADA INC.							
	95,301	EFT000000001560	01-0900-4000-40710	LEGAL FEES	WEG APPLICATION REVIEW	\$5,596.80	
	95,301	EFT000000001560	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEG APPLICATION REVIEW	\$618.20	
	95,301	EFT000000001560	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEG APPLICATION REVIEW	\$0.00	\$6,215.00
TOROMONT INDUSTRIES LTD							
	95,340	EFT000000001561	01-5000-6020-41531	REFRIGERATION PLANT REPAIRS & MAINTENANCE--	PLANT REPAIRS	\$252.25	
	95,340	EFT000000001561	01-0000-0200-00325	HST RECEIVABLE100%	PLANT REPAIRS	\$32.79	
	95,340	EFT000000001561	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT REPAIRS	\$0.00	\$285.04
ULINE							
	95,265	EFT000000001562	01-3000-4100-41700	BLDG REPAIRS & MAINTENANCE	GARAGE FAN	\$162.68	
	95,265	EFT000000001562	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARAGE FAN	\$17.97	
	95,265	EFT000000001562	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARAGE FAN	\$0.00	\$180.65
CON. SCOLAIRE VIAMONDE							
	95,355	EFT000000001563	01-1400-9962-75010	PUBLIC SCHOOL BD FR - RES & COMM	FIRST PAYMENT 2020	\$6,226.99	
	95,355	EFT000000001563	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST PAYMENT 2020	\$0.00	\$6,226.99
CONSEIL SCOLAIRE CATHOLIQUE PR							
	95,354	EFT000000001564	01-1400-9963-75010	SEPARATE SCHOOL BD FR - RES & COMM	FIRST PAYMENT 2020	\$12,048.78	
	95,354	EFT000000001564	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST PAYMENT 2020	\$0.00	\$12,048.78
LONDON DIST. CATH. SCHOOL BD.							
	95,356	EFT000000001565	01-1400-9961-75010	SEP SCHOOL BD - ENG. - RES & COMM	FIRST PAYMENT 2020	\$183,766.88	
	95,356	EFT000000001565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST PAYMENT 2020	\$0.00	\$183,766.88
OXFORD COUNTY ***							
	95,358	EFT000000001566	01-1400-9950-75010	COUNTY OF OXFORD - GENERAL	FIRST PAYMENT 2020	\$1,580,462.00	
	95,358	EFT000000001566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST PAYMENT 2020	\$0.00	\$1,580,462.00

Town of Ingersoll
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PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 47,231.09

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
THAMES VALLEY DIST. SCHOOL BD.						
95,357	EFT000000001567	01-1400-9960-75010	PUBLIC SCHOOL BD ENG - RES & COMM	FIRST PAYMENT 2020	\$905,997.02	
95,357	EFT000000001567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRST PAYMENT 2020	\$0.00	\$905,997.02
					=====	
DISTRIBUTION TOTALS:					\$3,575,657.67	\$3,575,657.67
					=====	



Department: Administration

Report Number: A-012-20

Council Meeting Date: 11th May 2020

Title: Modified Staffing Arrangements due to Pandemic Response

Objective

To provide Council with the accommodation and work place assignments across the organization in dealing with Pandemic response.

Background

As Council is well aware the normal operations of the Town have been significantly impacted due to the pandemic.

With the declaration of the Provincial Emergency on March 17th 2020, and even prior, staffing adjustment were made, whereby staff were moved to working from home as much as possible. It still requires staff to attend the office on a sporadic basis to perform some functions and task that cannot be done from home.

Below Council will see on a department by department basis how work has been reassigned and what staff are doing during these times to assist in complying with social distancing and Covid-19 suppression measures.

Analysis

Clerk's Department

Currently the Clerk's department are working from home and handling a number of issues. Some of the department's business is still considered essential, including death certificates and licenses. Arrangements have been made with the funeral home in town to continue delivering death certificates. Marriage licenses are still being issued to

Ingersoll residents where absolutely necessary and only if the date is pending and only if the venue and officiant will continue with the service. All screening and safe handling of materials are being adhered to.

Of course Council meetings, agendas, minutes, highlights, workflows and correspondence are still being processed.

Several clerk's department staff are continuing to handle phone calls and email inquiries which have been numerous during this time.

The Social Media Coordinator has been coordinating many media postings both to our website and our social media. Our Records Coordinator and our Electronic Records Project Coordinator have been scanning many of our documents into LaserFiche. This portion of the project was intended to be completed near the end of the project but staff have adapted during these unique times.

This will save us significant time at the end of the project. Scanning is also being done by the Social Media Coordinator and the Deputy-Clerk after performing other duties. All of the above staff (as well as IT staff and some Treasury staff) have been involved in implementing the Accounts Payable Workflow project which intends to automate the accounts payable process and turn into a paperless process. This project was expedited to stop the distribution of paperwork between departments.

Human Resources

Human Resources continues to handle a number of issues that are unique to these times as well as continuing with many proactive projects including the Pay Equity Review (currently in first draft), vacation calculator and policy review creation.

Museum

Museum staff are continuing to document the artifacts into PastPerfect system. Staff have moved beyond the original collection and now beginning to document the Museum School artifacts. Of course staff are also altering and amending several events due to timing including the doors open event and other tours. Staff are still planning to proceed with the roof repairs (tender already awarded) as soon as possible and are still planning to proceed with the other facility upgrades intended to be completed this year and are planning for such.

Building/By-law Enforcement

The Chief Building Official, Building Inspector and Building Administrative Assistant continue to perform their daily duties from home, the office and on site. From the onset of the pandemic, construction has had an essential role, staff have had to make adjustments as the Province has implemented various restrictions and legislation

changes. However, the majority of the job responsibilities continues to be similar to pre-COVID-19.

The Building department is meeting weekly via Google Meet service and corresponds multiple times weekly via phone and email.

The Building Admin is a shared position with Engineering and Public works, 20% of the total role is allocated to supporting the Building/By-law enforcement.

Daily tasks for Building Admin include

- Schedule daily inspection requests in Amanda (including screening)
- Input permit applications into Amanda and outlook tasks for booking
- Complete permit labels, damage deposit, filing
- Correspondence via email to home owners, builders, contractors, etc.
- Zoning letters
- Assist with hand delivery of permits
- Input for monthly reporting for Council, MPAC, STATSCAN, Tarion
- Communication daily with CBO and Inspector
- Attends office daily for printing, filing, collecting payments, mailing of receipts
- Assists with coordination of Town hall building maintenance (HVAC, Fire Alarm, blinds, elevator)

The Chief Building Official and Building Inspector continue to perform inspections of all essential construction as outlined by the Province. Inspections are being done every afternoon. On average 4-5 inspections are being completed daily. The Town has implemented screening and PPE protocols that are being followed by staff onsite and being respected by the contractors/owners.

Staff have found that the number of by-law complaints have increased due to social isolation.

The number of build without permits the Building Department has found has increased, currently we have found 7 that we are working with owners to obtain permits.

Since March 16th, 23 building permits have been issued, not all permits are deemed to be essential, and however, staff feel it is important to continue issuing permits and educating permit holders that they cannot start until the Provincial restrictions have been lifted.

Staff want to ensure that once the restrictions are lifted owners and contractors can proceed with their projects immediately.

The Building Department staff are hand delivering all permits once they have been issued and paid for.

The Inspector's other daily tasks include

- By-law enforcement
- Follow up and responding to email and phone calls regarding building & by-law
- Inspection reports and ensuring clarification with contractors/owners
- Plans review
- Attends office daily for printing, picking up and dropping off of permits and other paper work
- Assists with hand delivery of permits
- Input of information for permit issuance and inspection reports in Amanda
- Review of electronic inspection submissions for occupied buildings

The Chief Building Official's other daily tasks include

- Permit issuance
- Plans review
- Email and phone correspondence
- Site plan and planning application review
- Working with Planning staff on housekeeping for zoning by-law
- Updating procedures for Building department as Provincial changes occur in consultation with the CAO
- Attends office multiple times a week
- Attends various phone and video meetings weekly
- Approval of electronic inspection submission for occupied buildings
- Town hall maintenance

Information Technology Department

IT Manager and IT Technician continue to perform the bulk of their regular duties. IT area requires at least one employee on duty at all times. The Town needs its IT department now more than ever.

IT staff works from home and limit in person interactions with each other or with other Town employees. IT Manager travels to the office at least once a week to perform tasks that can't be done remotely (backup tapes, preparation for council meetings or service calls from Fire hall or Public works).

Must be done daily:

- Checking backups daily and ensuring they are working correctly and failures are rectified
- Checking Unifi for any issues or updates that could be approved
- Veeam Backup Project (IT Technician)

Upon request or as needed

- Council Meeting Video Conferencing & Streaming Project (IT Manager)

- Continually maintaining servers including approving and installing updates. Manually installing updates on the Linux servers when needed (both)
- Updating email lists, website pages and downloads when requested (both)
- Monitoring server resource usage and peak times and adjusting hardware allotment as required (both)

COVID 19

- Updating Inventory with all new and temporarily lent out equipment
- Imaging replacement desktops (days one of them is onsite)

Special Project

- LaserFiche Project (Electronic File Management) (both)
- Approving a Windows 10 update to IT, Parks and Fire Hall (those more likely to be in the office so deployment doesn't affect VPN bandwidth) (both)
- Troubleshooting random disconnection from RDS server (Week of April 6) - (IT Technician)
- Adding EcDev page to website for updates (Week of April 6) - (IT Technician)
- Completing and refining our intrusion detection system (Week of April 20) – (IT Manager)
- Installing Laserfiche Server (Week of April 27) –(IT Manager)
- Reviewing group policies and configurations for working from home based on best practices. (Both)

Finance Department

All four (4) employees (Treasurer, Deputy Treasurer, AP and AR Clerks) are working from home and are able to perform the bulk of their duties remotely. All have laptops assigned and access to Great Plains the Town's accounting system and email.

Company phone calls are being forwarded to their cellphones allowing them to answer and make phone calls related to property taxation and other inquiries. There is essentially minimal interruption of finance services with the exception of the payments at the front counter.

Finance staff goes to the office once or twice a week to perform duties that could not be done from home. They practice physical distancing and alternate days. The Treasurer comes several times a week.

Deputy Treasurer Duties:

- Enter new tax rolls created by severances, title changes on them
- Payroll monthly and bi-weekly
- Compile and balance remittances for various payroll deductions (OMERS, WSIB, EHT, Sunlife)

- Bank Reconciliations
- Set up Payments in Lieu, Heads and Beds, Railways for billing
- Prepare and run monthly PAP
- Set up the new 2020 tax files with the new assessment base, Omits and Adjustment. Review and balance all new tax applications from MPAC
- Prepare Payroll manual, based on the actual method for Canadian payroll, Smart list and Penny
- Year End Audit

AP Clerk

- Process / enter vendor invoices into our accounting system
- Prepare cheque runs and payments via EFT
- Reconcile and pay VISA cards
- Reconcile and enter utility bills
- Reconcile and enter telecom bills (Rogers, Bell)
- Process Employee Expenses
- Answer all vendor inquiries and communicate with departments on all AP related matters
- Assists Deputy Treasurer with payroll
- Assist Treasurer and Deputy Treasurer with Year End close
- Prepare and send Monthly financial reporting to Department Heads

AR Clerk

- Return emails from customers for tax info, renewing mortgages, doing income taxes or selling
- Email copies of tax bills or tax statements
- Process the daily bank payments
- Process any other EFT payments-lease, parking payments, mortgage company EFT tax payments
- Process incoming tax certificates
- Update tax files for mortgage companies that are adding or deleting their interest and send them tax bills where necessary
- Weekly going in the office to open mail and do a deposit
- Weekly printing and organizing/filing the work done from the previous week
- Weekly Update tax accounts for pre authorized payment plans-cancelling or adding new ones
- Weekly processing title changes from lawyers and/or MPAC listing- sending out tax bills
- Send our AR invoices upon request
- Monthly AR reconciliation and send out statements if any
- Prepare for the tax deadline in May. EFT payments from Mortgage Companies. Deposit postdated cheques.

Fire Service

During the Covid-19 event the fire service continues to be actively working from the station and from home. While at home staff are working on:

- Preplans: Staff continue to work on preplans for high risk buildings
- SOG's (Standard Operating Guidelines): Operating guidelines are updated on an annual basis and time will be devoted to these updates as well as developing new protocols where needed.
- Training: Staff are finding different ways to deliver training to all personnel. We are finding methods of delivery through digital resources. The Department was fortunate enough to have moved to a digital platform for recruit training a few years ago so that is paying dividends now.
- RFP: Staff are working on RFP's for both the aerial replacement in 2022 and the service RFP's for security systems in the Town buildings.
- Day to Day: There continues to be normal day to day items to deal with such as invoicing, bylaw calls, and inspection calls for advice. And of course fire responses as they come in.
- Outstanding Projects: Any maintenance projects that were underway or were to be started this year will be moved forward as much as possible. In support of this, material lists will be made and supplies purchased where possible.

Engineering and Public Works

Engineering and Public Works Department of the Town of Ingersoll has a total staff strength of 16 persons with 4 full-time persons in the Engineering section, 11 full-time persons in the Public Works section and an Engineering & Public Works assistant position shared between the two sections and with the CBO office.

With the Corona Virus related Provincial regulations and restrictions being put in place, most of the staff work from home, or come to the office in staggered shifts or timings to avoid direct contact with each other. Even when they are in the building at the same time, they maintain adequate distance according to the guidelines.

This has created some efficiency and utilization challenges in the department leading to review of financial commitments in terms of staffing. A brief analysis and review of the tasks performed, capacity utilization of the two sections follows:

Public Works

The public works team consists of Public Works Manager, Public Works Foreman and a current contingent of 9 unionized employees. While the manager and foreman are responsible for managing the day to day activities of the section, the employees are tasked with carrying out all the tasks assigned to them by the manager and foreman.

For the month of April, because of Covid related restrictions, the employee contingent has been split in two teams of 4 employees each (one employee is on medical disability leave) with each team reporting for work on alternate days. Consequently, the manager and foreman alternate their presence in the office to manage the workforce accordingly.

The manager and foreman carry out their regular duties both in and out of office. Some of the activities that they perform need them to be available in office (such as providing direction to employees, filling out logbooks and record keeping or supervising their assigned team), others they can carry out even if they are not in the office on that day (such as road patrolling, attending tele-conference meetings or liaise with engineering for capital construction projects).

On a normal day, the two attend to a number of duties including assigning, supervising and inspecting work assigned to their work teams, maintaining inventory levels, ordering, invoicing for supplies and other parts, maintaining logbooks, record keeping, patrolling, inspecting and preparing work-orders, respond to e-mails, phone calls, complaints, prepare equipment maintenance schedules and coordinate with engineering section with respect to municipal assets and upcoming capital projects.

The two teams of four employees work on alternate days either in the workshop or outdoors on various tasks such as equipment maintenance, street sweeping or any other task assigned by the manager/foreman while maintaining distance. Since the availability of public works employees has now been reduced to half, the department is still able to carry out its assigned tasks, even though the progress is very slow. On the other hand, the situation has been helped with weather improving over time and no significant snowfall events since the Covid quarantine was initiated. This creates an opportunity for inter-departmental coordination and cooperation to better utilize employee time and therefore staff costs.

Engineering

The engineering team consists of four members – one Senior Engineering Technician, two Engineering Technicians (one of these positions is currently vacant) and an Engineering Assistant (currently assigned to work on Asset Management data management and related tasks). All these positions currently have remote login capabilities as they have been provided with workstations. They come to the Town Hall on as needed basis to pick up drawings or perform necessary paperwork required to carry out day to day engineering tasks.

The two technicians currently are working on developing technical specifications, engineering drawings, tender documents for issuing tenders for capital works. Both

have been assigned independent, multiple projects to work on and to supervise when construction commences. The Senior Technician is also assisting the Engineering Assistant in gathering field data & locates of municipal infrastructure to be entered into the asset management database.

Due to the provincial regulations in place currently, and the quarantine restrictions, it is anticipated that some of the capital projects may be delayed or might have to be cancelled due to timing issue or resource issues. In anticipation of all the projects being completed this year, however, the capital projects have been divided into two groups:

Group-A being full street rebuild projects of George Street, William Street and Alma Street, and;

Group-B consisting of full-depth repaving of Charles Street-E, Top-Coat paving of North Town Line and the full Street re-build of Ann Street. These projects are in addition to the completion of the projects initiated last year and complete dedicated involvement of both the technicians is vital for the execution of the capital construction projects.

The Engineering Assistant currently provides Asset Management update services for the Town. These services are important as they inform the development of capital projects forecasting and preparation of capital budgets. Asset Management database also assists in the required PSAB reporting. Currently the Assistant works completely from home as she has access to the Town's servers and can carry out update processes from home. She does not require regular visits to Town Hall for her work.

The work of the Engineering Assistant in updating the asset database is important but is closely linked and dependent upon the technicians providing her the data in the required format to enable her to update the database.

The Administrative Assistant is a key position in the department providing important services to both Engineering and Public Works sections as well as front desk services such as responding to calls, issuing permits, receiving applications and corresponding with customers. The employee currently works from home but comes to the Town Hall in the evening to process papers, invoices and bills. In addition to providing services to Engineering and Public Works, the position also serves as front desk assistant to the Chief Building Official. The daily activities on a normal day include processing invoices, permits, calls, account codes, payables, tracking time sheets, maintaining daily records of attendance, posting and tracking tenders for public works and engineering – tasks that she continues to carry out even while she works from home during these days.

Community Services Staffing Plan

The Community Services team has been having daily team meetings via conference call and all staff submit daily progress reports to the Director for review/comment. Staff continue to complete tasks from their ongoing to do list which has been building over the years.

From a programming perspective our original plan was to put the program session we were in on hold and resume from where we left off at a later date. But with the length the closure we issued refunds and credits to patrons to be able to re-open with a clean slate and start back with a new session, whenever that is.

When it is looking like facilities are about to re-open to programming we will need time to ramp back up. Some things that will have to be done before we reopen:

- Plan and Advertise the new session. Provide time for patrons to be able to register. Typically we had registration take place over a one week period.
- Input all information for the new session into Registration Software.
- Bring staff back and give them refresher training. This may require hiring staff that may have been lost during this time.

Would likely need at least a month to be able to ramp back up and get things running as normal. Will have to monitor this going forward to determine when to start ramping up in anticipation of re-opening.

Aquatics Manager

Projects being worked on:

- 1) Development of aquatics safety plan, staff policy packages and training plan
- 2) Development of in-service training plan
- 3) Finish/Fine tune Swim Instructor online program
- 4) Creation of cleaning policies and procedures for aquatics staff
- 5) Gathering information from various aquatics webinars on how COVID-19 will affect the aquatics industry
- 6) Creation of re-opening plan.
- 7) Aquatics 401 and 501 Management Courses
- 8) Creation of posts in accordance with Social Media Plan

Programs/Fitness Manager and Coordinator

Projects being worked on:

- 1) Review and update policy and procedure manual
- 2) Creation of posts in accordance with Social Media Plan
- 3) Creation of re-opening plan, new program ideas
- 4) Review of Santa's Village yearend report. To provide recommendations of any changes required for next season.
- 5) Preparing lesson plan templates for programs such as birthday parties, children's programs, camps, Pd day etc. To standardize content requirements
- 6) Revise cleaning procedures for the weight room and fitness studio for staff based on board of health direction.
- 7) Gathering info on various webinars on how COVID 19 will affect the fitness/program areas/industry.

Fusion Manger and Supervisor

Projects being worked on:

- 1) Development of yearly recruitment and retention plan
- 2) Review and update policy and procedure manual
- 3) Development of Fusion Kitchen Orientation Manual
- 4) Creation of re-opening plan, new program ideas
- 5) Creation of posts in accordance with Social Media Plan
- 6) Review and update Security Camera policy and usage.
- 7) Updating nightly shift summary form & end of shift checklist

Community Services Coordinator

Projects being worked on:

- 1) Development and implementation of Community Services Social Media Strategy
- 2) Development and implementation of Community Services Marketing Plan
- 3) Development and eventual implementation once were open of a customer service plan
- 4) Working on the development of a Reception Staff Training Manual
- 5) Community Services webpage updates
- 6) Continue to monitor and post on Community Services Social media feeds
- 7) Booking Updates- Public site updates, scheduling module point of sale etc.
- 8) Working with Parks Manager on completing the Memorial Tree Policy
- 9) Contained work on Payables, Visa recs etc.

Community Services Administrative Assistant

Projects being worked on:

- 1) Working on the development of a Reception Staff Training Manual
- 2) Booking Roster Maintenance. With transition to new software client roster to be reviewed to remove duplicate accounts and ensure all necessary information is inputted
- 3) Issuing credits and refunds
- 4) Memberships Extensions - list of month to month and auto review memberships which outlines how many days each membership will need to be extended once we reopen
- 5) Development of community garden guidelines and application
- 6) Review of Christmas light display maintenance fees and the development of a Christmas lights procedure

Parks Department

All 6 fulltime/seasonal staff returned to work Tuesday April 14th. The parks department continues to operate business as usual and are able to get some additional maintenance done on sports field since they are not being used.

Typically summer students would start in the parks department as of April 27th 2020 but we have delayed their start dates to ensure the health and safety of all staff and to be able to maintain social and physical distancing.

The plan is to start 2 of the 7 students on June 1st 2020 and access department needs from there. Staff have changed our Canada Summer Jobs application to potentially cover costs of 4 student wages as government is going to provide 100% funding for approved applications. Typically the Canada Summer Jobs grant covers 50% of a summer students wage and this year as in years passed we have applied for Summer Camp Staff but with summer camp looking unlikely to happen we made a last minute change to our application to potentially cover up to 4 summer parks staff.

Hanging baskets etc. will be planted starting May 5th 2020 as EARTH has confirmed they are still able to hang the baskets in early June as per normal.

Flower Beds etc. will also be planted in early June as per normal operations.

Other tasks which will need to be completed include:

- Emptying of garbage's
- Trimming
- Playground inspections and repairs
- Facilitation of capital projects(if contractors are still open an able to perform work)

To ensure social/physical distancing staff drive in separate trucks and use their own piece of equipment. For example Staff A is assigned mower 1 as their mower to use during this time. Staff sanitize all equipment they use and also wipe down all door handles on a regular basis. Each staff has their own table which is spread out in the shop for breaks/lunch to avoid staff congregating in the lunch room.

The Parks Manager makes sure staff maintain proper distancing at all times and ensures regular sanitizing of common surfaces.

Projects being worked on:

- 1) Creation of new parks signage as per Frank Cowan's request. To be consistent with trails signage.
- 2) Butternut trail development and signage
- 3) Douglass Car trail signage
- 4) Westfield ball diamond redevelopment
- 5) Westfield Tennis Courts. RFP
- 6) Edward Park playground installation
- 7) Sutera bin Installation

- 8) Memorial tree policy
- 9) Fibar installation in parks
- 10) River front trail proposals
- 11) Lorne Moon park clean up after being vandalized

Facility Maintenance

3 Full time Unionized Staff returned to work on Tuesday April 14th in accordance with the other fulltime unionized staff returning to work at Parks. One staff works out of each facility (1 at Fusion, 1 at VPCC and 1 at the Arena)

There are times in which staff are pulled from their facility to assist with projects at another facility. Manager of Facility Operations ensures staff maintain proper distancing and ensures regular sanitizing of common surfaces.

Fusion Projects to be completed:

- Deep clean & sanitize the whole building
- All floors scrubbed & waxed
- Exterior doors primed & painted
- Indoor paint touched up
- Paint old computer storage room and vestibule still needs to be done
- Ceiling tiles in the worst areas of the building (Tech Centre)
- Skateboard Park Inspection and Repairs
- Prep of Beach Volley Ball court.
- Fusion Roof Replacement facilitation as per RFP (if contractor is open and able to perform work)

VPCC Projects to be completed:

- Whole building – deep clean & sanitize everything

Upstairs:

- Meeting Room, Washrooms, Hallways etc. – replace ceiling tiles, paint, scrub and wax floors.
- Gym – install coat hooks for staff. Can beam be sprayed? Contractor currently closed but if they're open could be completed during this down time.

Main floor:

- Main areas and Washrooms – replace ceiling tiles, paint, scrub and wax floors.

Pool:

- Remove ceiling in storage room
 - Deep clean everything including: change rooms, deck, guard office, Managers office
- Capital Project facilitation. (Showers, Lobby Glass etc.).

Arena Projects to be completed:

- Deep clean whole building
- Paint all lobbies, change rooms and washrooms
- Scrub floors in all lobbies, change rooms and washrooms
- Clean arena glass and remove all black marks
- Contractor to clean boards
- Hang new board signs that need to go up
- Scrub and wax floors in stairwell and upper lobby
- Scrub and wax floor in Auditorium
- Hang new banners

***Once all facility work is completed these 3 staff
can transfer out to assist in parks.***

Economic Development

Staff have been participating in calls with other EDOs from across Oxford County, Community Futures Oxford, The Small Business Centre, Ministry of Economic Development Job Creation and Trade, Oxford Workforce Development Partnership, and Tourism Oxford and collaborating where possible.

Staff will be launching a new page on the Oxford Connections website dedicated to information for employers across Oxford County on programs available during the Covid-19 crisis. Also, staff are looking at what options there are for Municipalities to better assist businesses through this time including developing a list of recommendations for the County to consider.

Staff have been in contact, working with, collaborating with, and gaining resources from regional, provincial, national and international organizations like SCOR EDC, WOWC, MEDJCT, OMAFRA, EDCO, EDAC, and IEDC.

Staff are participating in calls and webinars with various organizations to learn best practices and resources available. Staff have daily talks with MEDJCT staff and receive daily updates from MEDJCT which includes information on Provincial and National programs to assist businesses through these times.

Recently, Community Futures Oxford has launched a microloan program that staff feel will greatly assist businesses through this time. Economic Development staff have shared it with Council as well as our own local businesses. As well Community Futures Oxford and Tourism Oxford launched a website supportingoxford.ca to promote Tourism based businesses across Oxford County.

As Council is aware, many businesses are shut down, slowed down or at minimum have experienced substantial changes. The main focus of staff right now is making contact with businesses, providing them with the resources and information they need, and providing whatever support we can. We have been updating social media and emailing information to businesses as we receive it.

We're working on a few good news stories that show hope and optimism in these times. As a result of the Public Works and Government Services Canada COVID-19 Supplier Purchasing Program, Tetra Chem has developed a new gel hand sanitizer that recently received Health Canada approval and they're currently selling it in bulk sizes. MEDJCT and staff are currently working with a local company to package this gel hand sanitizer in smaller personal use packaging.

Staff also working with inquiries on our industrial land that have continued at this time.

Staff feel that there's enough work for both EDO and the Assistant for at least the next month, and most likely beyond. Staff are finding that they have more work now than we did before the crisis and this will continue for the foreseeable future.

Staff need to support our businesses now more than ever, and planning/implementation for a resumption to some semblance of normalcy will need to be developed and supported by our department.

The situation has been constantly evolving, though has likely settled somewhat for now, businesses are reaching out to staff for resources, assistance and support. This is because staff believe it has done a good job of getting out and developing relationships with Town businesses.

The downtown core has been and will be the hardest hit of all of the businesses, and with staff's dual role as BIA coordinator and Economic Development Assistant, the assistant built a great relationship with these businesses where the EDO has focused more attention on the businesses beyond the Downtown core. Getting timely, proper information is what businesses need most right now. We're working hard to get the proper information out.

As opportunities arise we are trying to assist businesses as best we can. Case in point, staff have discussed developing materials to advertise businesses that are open and how they're operating.

The staff have developed the attached newsletter which we have circulated to businesses, posted to social media and our website. Staff plans to review and revise weekly/bi-weekly as required.

Staff has been, and plans to continue developing and sharing resources on social media. In the past her role managed all social media for the Town and certainly can going forward.

Staff have been working and plan to continue working on the IdealLocation.ca website development and Economic Development branding. We have been looking at best practices from other websites and developing content for the website. Staff has been working on graphic designs for the website. Also, with the redesign of the Town's website the BIA page was removed so the assistant is developing a new BIA page on our website.

Staff are working on a number of initiatives that can assist businesses now and once they're able to resume. We've been discussing how to assist businesses with their online presence and ability for e-commerce so that they can operate these days. Staff have been collaborating with the Chamber on a BuyCloseBy campaign that is going to be more important than ever. We've also discussed and are looking at an Ingersoll Bucks Campaign that the BIA will need to be the lead on.

There are a number of webinars, conference calls and information sessions on COVID-19 that we have been attending. Often these overlap so the Assistant will attend ones that EDO is not and then summarize and update each other.

The Assistant is also working on a couple of things for the Museum including planning for Harvest Fest (August 29th) and is working on a Community Museum Operating and Pay Equity Grant CMOG Application which has a June deadline.

Economic development staff communicate multiple times per day to ensure we're up to speed and on the same page.

The EDO participated in a call with IEDC (International Economic Development Council, mainly US focused) on best practices for Economic Development Organizations in these times. They predict 50-75% of downtown businesses will not survive this which will create huge gaps in our Downtown that will need to be addressed.

Interdepartmental Implications

As noted this report covers the majority of the full time labour force of the municipality.

Financial Implications

All positions noted within the body of the report are included within the 2020 operating budget

Recommendation

That the Council of the Corporation of the Town of Ingersoll receives report A-012-20 as information.

Attachments

None

Prepared by: Iryna Koval, Director of Finance/Treasurer
 Michael Graves, Director of Corporate Services/Clerk/Deputy CAO
 John Holmes, Fire Chief
 Kyle Stefanovic, Director of Community Services
 Ramesh Ummat, Director of Operations and Engineering/Town Engineer

Shannon Vanderydt, Chief Building Official/Bylaw Enforcement/Facilities

Approved by: William Tigert, Chief Administrative Officer



Department: Building Department

Report Number: B-007-20

Council Meeting Date: May 11, 2020

Title: Minor Variance to By-law 13-4720 (property boundary fences)

Objective

To provide Council with information regarding a requested variance to the Town of Ingersoll's By-law for regulating and governing of property boundary fences in the Town of Ingersoll.

Background

438 King Street was recently purchased and the new owners approached the Town regarding the possibility to construct a fence on the property, due to the layout of the property, the ravine location and proximity to King Street the owners are requesting a variance to the Town's fence by-law.

Analysis

The owners are requesting a 6' high fence to be installed 10' North of the South (front) property line along King Street West (see attached sketch).

Section 3.6 Interior Lot

No person shall erect or maintain a fence on an interior lot in a residential zone that:

- c) Exceeds 2.13 meters (7 feet) including any lattice in height in the side or rear yard of a property, or exceed 0.6 meters (2 feet) in height in the front yard which starts at the front wall of the main building.

Section 1.0 Definitions and Interpretations

1.1 Definitions and Interpretations in this by-law

“Front Yard” means an area extending across the full width of the lot between the front lot line of the lot and the nearest part of any excavation or main building on the lot;

2.0 General Provisions

2.1 No person shall erect or permit to be erected any fence that does not conform to the requirements of this by-law.

2.3 No person shall erect or maintain any fence that:

c) Is erected in such a manner as to obstruct visibility to drivers or pedestrians entering, exiting, crossing or approaching a driveway, roadway, laneway or walkway.

438 King Street West is regulated by Upper Thames River Conservation Authority and therefore, the owners should consult with the conservation authority prior to installing any fence in their regulated area. This property is also on a septic system and it appears based on the submitted drawing the septic bed is in close proximity to where the proposed fence is to be located, the owners should consult with a licensed septic installer prior to any installation to assist in determining the location of the septic bed and ensure adequate clearance is provided.

Staff have attended the site and based on the vegetation surrounding the ravine area, the addition of a fence in the front yard as requested does not appear to restrict views of traffic, however, it is recommended that a chain link fence be installed to allow visibility to remain.

Financial Implications

None

Interdepartmental Implications

None

Recommendation

THAT staff report B007-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council approve the applicant’s request for relief the Town of Ingersoll Property Boundary Fence By-law 13-4720 to allow for a 6’ chain link fence in the front yard setback off the front property line a minimum of 10’, subject to any approval from Upper Thames River Conservation Authority and obtaining locates including having the septic bed location determined.

Attachments

1. The aerial view from the County Mapping software
2. The google street view
3. The variance request letter from the Owner
4. The drawing by the owner showing the requested location of the fence

Prepared by: Shannon Vanderydt, CBO

Approved by: William Tigert, Chief Administrative Officer



March 16, 2020

Clerks Department
Town of Ingersoll
Town Centre
130 Oxford Street, 2nd Floor
Ingersoll, ON N5C 2V5

Dear Members of the Town Council,

I am writing to respectfully request a fence variance for our single-family home at 438 King Street West. My family purchased the home in February 2020 and are excited to become active members of the community.

Our home sits on a ravine lot which is protected by the Thames Valley Conservation authority, with a frontage of approximately 400 feet with very little usable space for safe and contained personal enjoyment in the side/back of the property. In fact, one section of the back yard allows 5 feet of space before the ravine slope (survey sketch attached). We expect the ravine slope to continue to erode over the years, which will decrease the usable space in the back/side yard.

King Street West is a very busy street, with many large tracker trailers and construction vehicles. Our family consists of two young adults and a dog. We are concerned about the open access to our space.

We are asking the council to consider approving a fence variance of approximately 25 feet from the front corner of the home towards King Street West which is greater than two feet in height.

Erecting a fence following the existing By-law would essentially split the side/front yard into a third. The front two thirds would remain open and uncontrolled.

The proposed privacy fence variance would allow us to enjoy our full yard for our personal enjoyment and conform to all city standards.

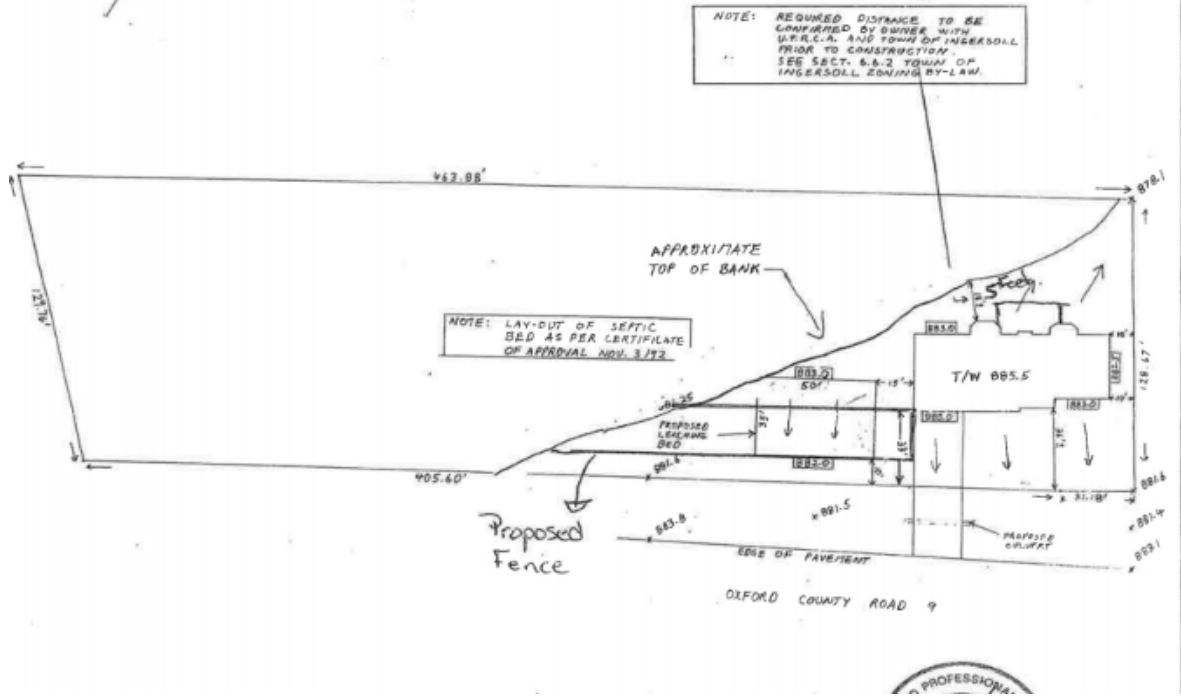
The proposed fence would not obstruct visibility to drivers or pedestrians or interfere with natural or engineered drainage of the property or adjacent property.

Should you have any questions, please do not hesitate to contact me at 905-467-6084. Thank you for your thoughtful consideration of this request.

Best regards,



Darryl Hall





Department: BUILDING

Report Number: B-008-20

Council Meeting Date: May 11, 2020

Title: 2019 Annual Building Department Report

Objective

To provide council with the 2019 Building Department Annual report and general state of construction in Ingersoll for 2019.

Background

The Building Department is required under the Building Code Act 1992 to publish an annual report that shows the cost of the Building Department services. This information will allow council to establish a base line of information sufficient to analyze the costs and revenues to deliver building services to the residents, builders and developers within the Town.

Analysis

The following chart shows the permits issued and the gross construction value for permits issued for 2018 and 2019 for all classes of construction.

Category	2018		2019	
	#	Construction Value	#	Construction Value
Residential Accessory	90	\$852,445.00	100	\$1,064,697.00
Commercial	21	\$770,400.00	17	\$2,104,526.00
Institutional	7	\$494,000.00	9	\$591,950.00
Industrial	2	\$24,200.00	5	\$8,379,000.00
Residential	68	13,045,674.00	127	\$20,167,635.56
Totals	188	\$15,186,719.00	258	\$32,307,808.56

Our Industrial, Commercial and Institutional permit numbers are consistent with other years.

In late 2018 and early 2019 the Town saw the Westfield Heights subdivision (25 lots), phase 1 of the Golf Estates subdivision (44 lots) and the phase 4 of the Harrisview subdivision (63 lots) come on line, which resulted in the high number of new residential permits that were issued. Due to the high number of residential permits issued in 2019, the available supply of building lots has decreased.

The Ontario Building Code mandates that permits are issued within regulated time frames and inspections are performed within 48 (business) hours of notification. For Residential construction the permit issuance time frame in the OBC is 10 business days, during 2019 the average wait time for a completed residential permit application in Ingersoll was 7 days and all inspections were performed within 24 hours of receipt of notice of readiness.

The Building Department remained open for 4 evenings in the Spring/Summer of 2019 to issue building permits on the spot for small sheds and decks for rate payers whom were unable to attend Town hall during regular business hours.

Since the implementation of the Amanda permitting software in May 2019, Building department staff performed 1217 building inspections.

In addition to the reviewing, issuing and inspecting the 258 building permits issued in 2019, building department staff also dealt with and resolved 77 by-law enforcement complaints throughout 2019, caught 16 properties building without permits and issued 3 orders under the Building Code Act to gain compliance.

Financial Implications

The attached annual report shows a surplus of \$133,918.99, which the Treasurer has transferred into the building departments dedicated reserve fund.

Recommendation

THAT report B-008-20 be received by Council as information

Attachments

Annual Report – Building Permit Fees

Prepared by: Shannon Vanderydt, Chief Building Official/By-law Enforcement Officer/Property Manager
 Approved by: William Tigert, CAO

Corporation of the Town of Ingersoll

Annual Report - Building Permit Fees

Total Fees (Revenues) collected for the period January 1, 2019 to December 31, 2019 under Bylaw No. 17-4926, of the Town of Ingersoll **\$327,112.42**

Direct Costs:

Direct Costs are deemed to include the costs of the Building Department of the Town of Ingersoll for the processing of building permit applications, the review of building plans conducting inspections and building-related enforcement duties.

Total - Direct Costs **\$193,193.43**

Revenues over costs as of December 31, 2019 **\$133,918.99**

Statement of Reserves:

Building Department Reserve Fund (to December 31, 2019) **\$504,684.90**



Department: Clerk's Department

Report Number: C-017-20

Council Meeting Date: May 11, 2020

Title: Summary of Comments received in Boundary Adjustment Process

Objective

To advise Council of comments received in the Boundary Adjustment Process.

Background

The Town of Ingersoll and the Township of Southwest Oxford held a joint public meeting in regard to the boundary adjustment on February 25, 2020 at 7:00 pm at the Salford Community Centre. The meeting was well attended. The Public had until March 13, 2020 to submit written comments in regards to the boundary adjustment proposal.

The Comments attached are all of the comments received by the Clerk of the Township of Southwest Oxford, the Director of Community Planning of Oxford County and the Clerk of the Town of Ingersoll.

The Township of Southwest Oxford have also distributed these comments.

Analysis

The next steps in the process are to receive comments from First nations. Letters were sent to first nations but due to the COVID-19 pandemic we have yet to receive any responses. Staff from both the Town and the Township will be following up.

The full agreement will have to be approved by both Council's.

Interdepartmental Implications

N/A.

Financial Implications

N/A

Recommendation

THAT staff report C-017-20 be received by the Council for the Town of Ingersoll as information.

Attachments

Comments received regarding boundary adjustment.

Prepared by: Michael Graves, Director of Corporate Services/Clerk-Deputy CAO

Approved by: William Tigert, Chief Administrative Officer

Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:29 AM
To: Julie Forth
Subject: FW: boundary adjustment

From: Bas-Gerda Pier
Sent: Friday, March 13, 2020 7:39 PM
To: Julie Forth <clerk@swox.org>
Subject: boundary adjustment

Dear Ms Forth,

I am writing today in regards to the proposed boundary adjustment between Ingersoll and the Township of South-West Oxford. I have several concerns of what has been proposed.

It is my understanding that the town of Ingersoll needs a total of 449 acres for the estimated 20 year land needs. It is also my understanding that under the proposed adjustment, 1550 acres are to be moved to the town of Ingersoll. That is about triple of what is needed!

I find it disappointing that with a proposed adjustment of 1550 acres, both the town of Ingersoll and the Township of SWOX deemed it enough to just have 1 public meeting. This is a substantial change for both Ingersoll and SWOX and surely deserved more input from the public. I know by law you have done what is asked from you, however, as a constituent of this Township, as well as a farmer, I am disappointed. And that is why I am writing you today.

I am sure you are aware that we are lucky enough to have some of the best agricultural land of all of Ontario. As such, we have a duty to protect it. In Oxford county we have to work together for a prosperous future for all residents. However, this does not mean we have to add more industrial land by any means possible. In my opinion, lands South of the 401 should have been left out of this proposed change. Ingersoll would still meet the 449 acres required for the 20 year plan.

SWOX will see a deduction in revenue from this change, even with the proposed compensation. Those moved to the town of Ingersoll will see an substantial increase in their taxes. Your estimates for the increase of their taxes did not include the fact that MPAC will most likely increase the value of their properties once they have been moved to the town of Ingersoll.

Lastly, most farmers in this area always assumed that the 401 would be a natural boundary between the town and township. Farms too have to grow to survive. If growth will be limited by having factories on prime farm land where do farmers go to expand?

I hope you will consider changing the proposed boundary change to include only the 449 acres actually estimated to be needed by the town of Ingersoll.

Again, it is our duty to protect our farmland, and make boundary adjustments only as needed to help Ingersoll grow.

Sincerely,

Gerda Pier

Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:37 AM
To: Julie Forth
Subject: FW: Boundary adjustment

From: Chris Van Ginkel [REDACTED]
Sent: Tuesday, March 10, 2020 8:37 PM
To: Julie Forth
Subject: Boundary adjustment

To Whom it May Concern;

I am a landowner/farmer in South-West Oxford. The boundary adjustment will not affect me directly but the land directly across the road is proposed to be transferred into Ingersoll. In of itself the adjustment is seamless as it should be, with both townships working together. However, once we as landowners near or in the affected area began attending the meetings regarding the adjustment it became clear that it is more then just a matter of changing townships. At the meetings landowners and farmers made their voice known that they were in disagreement to this adjustment because of the tax increase to be placed on them for no clear benefit. There are multiple reasons we think that this adjustment is in no way beneficial to the landowners even with this ideology of the "bags of money" that are going to appear down the road. Below are the main reasons I and many others are not in agreement with the adjustment.

1. The tax increase put on the people affected has never been clearly laid out. In the last meeting there was talk about a 40% increase. However, once the meeting was done and we talked with a few neighbors over the next few days, this number was no longer relevant. The papers sent out by South-West Oxford show these numbers to be almost double. Either we are completely miss comprehending the paperwork, both townships were incorrect on the night of the 25th or we were being straight out lied to. Before any decision is to be made the true number needs to come out for landowners to see. The tax increase will only cost landowners money with no clear benefit. At a meeting when Ingersoll was approached to perhaps pave the road as a result of the higher taxes the answer was a instant "no". How can a township expect landowners to want to have and adjustment and move into town limits when the town couldn't care less what the taxes payers want. This attitude is what has people frustrated
2. Ingersoll still has vacant land being farmed from the last time a adjustment was made. We are constantly being told that people will show up with all this money which if that is true should be happening to the empty land still withing town boundaries. All the comments made regarding a poor relationship between landowners and the town can be disregarded because if the price was right there would be a sale irregardless. That does not paint a very good picture for people who have to pay all the extra tax for the unforeseen future. The reality of an investor coming to buy this land in the next 20 years is slim to non which leads me to my next point. Also, as a council why isn't more effort being made by Ingersoll to change these relationships for the better as in reality if the land is sold and a factory put up more tax revenue would be available?
3. Cami. Why would a township want to give up the tax revenue from a large factory? Furthermore, as much as the Ingersoll council is trying to make everyone believe that Cami is here to stay for a while the reality is that its not. Before the contracts for workers were renewed the last time the trade routes to mexico for parts and whatnot were basically already figured out. The writing is on the wall for Cami. Once it is gone, Ingersoll will be hurt in a large way. Loss of jobs, loss of spin-off companies, trucking and general population are all going to be affected. At that point the town will have more to worry about then trying to get all this land.
4. If this land gets transferred and it is part of Ingersoll the zoning could be changed. At this point the land across from my farm is to be light-industrial. Down the road if this gets changed to residential this could highly impact

farmers still in South-West Oxford in a negative way. They say it will not be changed yet at a meeting 3 sentences later a statement was made that a zone change could be made if the right procedure was followed. Somehow no matter what it turns out that the council can at some point do whatever they want. How can council expect support when this is the case?

5. Following up the fourth point about the land across from my place, how come was there never any follow up meetings after we as tax payers got kicked out of a meeting when the Grewal land was being discussed. Where is the transparency? The vibe everyone got that night was that some shady stuff was going on. Even if this is not the case there should at minimum been an email sent out after that meeting just confirming that land was to be all zoned one way. Concerns were made about a possible few houses being built and those concerns were never clearly addressed

In conclusion I am highly opposed to the land adjustment. As much as the threat is made that the province will come in and just make it happen that doesn't change a thing for those within the affected area. For Ingersoll one would think this to be better as they would not have to send a percentage of the tax back to South-West. At minimum the farmers and landowners should be protected from a massive tax spike by some bylaw or program set in place to make a transition much easier and smoother. I am well aware of the fact that town limits do need to increase as time moves forward however at this point for Ingersoll I disagree that it is necessary. If Cami was new and without the threat of work being moved back to the states it would make much more sense then at this moment in time. I feel that some sort of vote should be taken to see what the tax payers think should be done at this point . I am disappointed in South-West Oxford in not taking to heart what the taxpayers being affected have to say. I realize it is only a few votes however that sense of a small community has all been lost.

Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:30 AM
To: Julie Forth
Subject: FW: boundary adjustment

From: Harina Wolters
Sent: Friday, March 13, 2020 7:11 PM
To: Julie Forth <clerk@swox.org>
Subject: boundary adjustment

Dear Ms Forth,

I am writing today in regards to the proposed boundary adjustment between Ingersoll and the Township of South-West Oxford.

It is my understanding that the town of Ingersoll needs a total of 449 acres for the estimated 20 year land needs. It is also my understanding that under the proposed adjustment, 1550 acres are to be moved to the town of Ingersoll.

I find it disappointing that with a proposed adjustment of 1550 acres, both the town of Ingersoll and the Township of SWOX deemed it enough to just have 1 public meeting. This is a substantial change for both Ingersoll and SWOX and surely deserved more input from the public.

I have spoken to several members of the community over the last few weeks, and found lots of people were unaware of this huge change. I know by law you have done what is asked from you, however, as a constituent of this Township I am disappointed.

I am sure you are aware that we are lucky enough to have some of the best agricultural land of all of Ontario. As such, we have a duty to protect it. In Oxford county we have to work together for a prosperous future for all residents. However, this does not mean we have to add more industrial land by any means possible. In my opinion, lands South of the 401 should have been left out of this proposed change. Ingersoll would still meet the 449 acres required for the 20 year plan.

SWOX will see a deduction in revenue from this change, even with the proposed compensation. Those moved to the town of Ingersoll will see an substantial increase in their taxes. Your estimates for the increase of their taxes did not include the fact that MPAC will most likely increase the value of their properties once they have been moved to the town of Ingersoll.

At this point I see no proof that you have thought about the increase of traffic of HWY 119 should the lands south of the 401 become industrial. Living on Curry rd, just East of HWY 119, I can assure you that it is getting ever more difficult to cross HWY 119, or turning left onto HWY119 towards Tillsonburg. I suppose another roundabout is always an option, but not the most most friendly an route to take with large farm machinery.

Lastly, most farmers in this area always assumed that the 401 would be a natural boundary between the town and township. I guess we were wrong. I for one am not looking forward to farming next door to an industrial park should that develop. I am worried about passing the farm on to my children as the growth of the farm might be hampered by this change.

Farms too have to grow to survive. If growth will be limited by having a factory next door, we might have to move. But will it affect the value of my farm? It very well might.

I hope you will consider changing the proposed boundary change to include only the 449 acres actually estimated to be needed by the town of Ingersoll.

Again, it is our duty to protect our farmland, and make boundary adjustments only as needed to help Ingersoll grow.

Sincerely, Harina Wolters.

Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:27 AM
To: Julie Forth
Subject: FW: For who it may concern

-----Original Message-----

From: Ineke Rombouts
Sent: Saturday, March 14, 2020 12:19 AM
To: Julie Forth <clerk@swox.org>
Subject: For who it may concern

Hello,

After the meeting what was organized for the boundary change

First of all

Agriculture Should stay agriculture on the south side of the 401 I think their is enough space in the existing and their is still open land in Industrial not build on it.

And why is verspeeten not in the plan?

Why does south of the 401 need to be industrial You said this was not needed for 10 years so why make your plans for that for face 2 in 10 years and see what is needed. And the farmers don't have to pay more property taxes , for your deal with each other, because their is no benefit for them at all Leave agriculture.... agriculture And second Why not expand the boundary east of Ingersoll towards church line

Very rear that south of the Clark road around the catholic is still nothing doen !

Best regards
Jerome rombouts

Sent from my iPhone

Manendale Farms Inc.
Ingersoll, ON

March 13, 2020

Gord Hough
Director Community Planning
County of Oxford

We as taxpayers in the area to be amalgamated by Ingersoll have been hearing conflicting statements about the positive and negative aspects of the amalgamation. We understand the desire of Ingersoll to increase its landmass but at the same time have many concerns about the effects on our businesses.

All the benefits to us are maybes. Maybe one day someone will come and give us big money for our property and homes. Maybe one day we will get a paved side road. Maybe one day fibre optic internet will make its way across the 401. It might even be easier to get Domino's pizza to deliver. How about the idea that we will be served by a bigger fire truck if the need ever arose. All these hinge on the ability of Ingersoll to finance the changes, and the economy continuing on its upward trend. For all of these maybes we pay a hefty price. By 2029 we will pay almost 200% of our current tax rate and get no extra services and no guarantees of benefits. The price per acre of land will never pay for replacement of homes and barns, never mind the cost of moving and possible loss of income. During all of the meetings we have had with Ingersoll town council we have come to think of the members as untrustworthy. They will tell us anything to get us to be agreeable, then if that doesn't work they resort to treating us like fools. One example of this is their claim that we would be paying only 40% more, yet, according to the information given by the township, our taxes will be increased to \$10,751.88 from \$5,639.86. That is an increase of 91%. They don't understand our hesitancy to be tossed into an urban setting. None of them have had to hear complaints about noise and smell because of their livelihood. These are things we cannot change. The increase in traffic will also be a problem. Also in our day and age has anyone ever thought of the effects large industry have on our environment? There is space in the town of Ingersoll, why don't they use what they have first before encroaching on the surrounding rural communities.

Southwest Oxford has also been less than forthcoming when it comes to the amalgamation. They negotiated changes and came to us asking our opinions. Our opinions were never considered by them in their decision making (their plan of action was already decided). We all see the benefit for SWOX. Less services to provide yet collecting the same amount of taxes.

In short, we don't agree to the unfair increase in taxes nor to the lack of assurances that we can continue to use our land as we have in the past to grow and improve our farming operation. We want guarantees that we will never be forced to hook up to the town sewer, nor to the water services as long as we are farming on this property. It is not necessary, nor feasible for farmers to deal with these extra costs. We should be working to preserve our rural roots in Oxford County.

John and Dennis Van Manen
Manendale Farms Inc.



March 12, 2020

Dear Clerk,

The Oxford County Federation of Agriculture (OCFA) would like to provide input on the proposed annexation of 1305 acres of Southwest Oxford farmland into the town of Ingersoll for development. To Quote from the Ontario Federation of Agriculture, "Agriculture is Southern Ontario's principle resource-based land use. Protecting Ontario's prime agricultural areas for their long-term agricultural use is a key provincial policy objective, noted not only in the Planning Act [section 2.(b)], but also in the Provincial Policy Statement, the Greenbelt Plan, the Growth Plan for the Greater Golden Horseshoe, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan. Retaining our finite and shrinking agricultural lands for the production of food, fibre and fuel is critical, and supportive of Ontario's family farm businesses, farm input supply businesses and food processing businesses."

The OCFA does not support the proposed Ingersoll / Southwest Oxford boundary adjustment. Put simply, agriculture in this area has always been the backbone of our economy. Agriculture will always be here, because people will always need to eat, and we are so fortunate to have some of the best farmland in North America. Much of this farmland has already been taken up for industry in Oxford County. Last year, we saw steel tariffs imposed throughout the trade negotiations that threatened the sustainability of the automotive sector in Oxford. We respectfully would like to point out that in these uncertain times, this kind of industry expansion cannot be considered as dependable as agriculture.

However, if this expansion does go through, with regards to the 40% increase to the farmland tax rate as these properties go from Southwest Oxford's rates to Ingersoll's, we request that the current farmers in the area be granted a grandfathering clause. This clause would state that if they remain in ownership and are still farming, that these farmers continue to pay the Southwest Oxford rate in the event that industrial or residential developers do not make offers to purchase their land. This makes it possible for these farmers to not be disadvantaged for continuing to farm prime farmland. We would also like to point out that farms in this section also have mortgage agreements in place with the current tax cost in mind. A 40% increase is an unexpected addition to this, and for example, would have a large impact for barn builds with a 20 year amortization.

We would like to inquire how existing farmland drainage on the south side of the expansion is proposed to be managed as to not be detrimental to the current agricultural and municipal drainage systems. With that, how industrial runoff will be managed so that it does not negatively impact our existing waterways and crop production acreage?

OFA has noted that “Locating industrial facilities outside of urban settlement areas benefits no sector of the economy. Municipalities will be faced with the need to service scattered sites located at some distance from fully serviced settlement areas. Neighbouring farm businesses have to contend with incompatible uses adjacent to them (industrial odours, noises, dusts, etc.). Facilitating scattered industrial sites also facilitates the fragmentation of a finite and shrinking resource, Ontario’s prime agricultural land, which provides Ontario’s agri-food processors, retailers and restaurants with safe, affordable, locally produced (greenhouse gas benefits) and close to market food. A mere 5% of Ontario’s land base is currently capable of supporting agricultural production. Between 2011 and 2016, Ontario lost 319,700 acres of agricultural land, or the equivalent of 175 acres/day over that 5-year period. Going back to the 1996 census, Ontario has lost 1.5 million acres of agricultural land.”

Agricultural land not only provides us with safe, affordable food, but also provides a range of ecological and environmental services that benefit all Ontarians.

We ask you to consider these points and join us in the call for a managed growth plan that protects prime agricultural lands in the County of Oxford.

Thank you for your consideration of this matter.

Sincerely,

Dirk Boogerd,

President,

Oxford County Federation of Agriculture

Municipal Boundary restructuring

Municipal Act, Sections 172 and 173

Hello my Name is Rini Martens I am owner of a small parcel of land and machine shop to be restructured into the town of Ingersoll. My lot # is [REDACTED] on the west side of plank line and north of curry road.

I have a few concerns about the restructuring plans

- 1) Fire protection I understand will be provided by town of Ingersoll. Do they have a tank truck to provide water if there was to be a fire?
- 2) I understand taxes for industrial and commercial will be phased in over a 5 year period and for Residential and farm will be phased in over a 10 year period which I don't think is fair. Everyone should be phased in for the 10 year time frame. Why should industrial and commercial be a shorter period? Our business will not benefit from the increased taxes the same applies for everyone else coming into the restructuring area. We will probably not see any water or sewers for at least a 10 year period or longer
- 3) My concern would be the increase on taxes once the new mpac study in 2021 is completed the increase could be devastating to the company and other land owners. I feel that there should be no tax increase to any land until the land is serviced with water and sewage. Property values will not increase for the real state in the affected area.
- 4) I was told we would get garbage pickup which we already have but we have our own dumpster for garbage. So there is no benefit to us again.

Thank you

Rini Martens

Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:36 AM
To: Julie Forth
Subject: FW: Proposed SWOX/Ingersoll Boundary Adjustment

From: Rob and Tanya Wilson
Sent: Tuesday, March 10, 2020 10:50 PM
To: Julie Forth
Cc: bill and marie wilson; 'Rob and Tanya Wilson'
Subject: Proposed SWOX/Ingersoll Boundary Adjustment

To whom it may concern;

This email is being sent on behalf of Southwest Oxford Township Residents William and Marie Wilson (911# [REDACTED]). They are cc'd on this email.

They are requesting responses to the following questions;

Since Union Road is a boundary road who will provide road maintenance (ie. Road grading, Dust control measures, Ditching, and Snow removal) after the boundary adjustment? There is also concern over current road maintenance. Dust control measures and grading over the years have been an ongoing issue. Existing road conditions and increased traffic when incidents occur on the 401 exacerbate the situation and seem to be frequently ignored. Being a lifelong resident at our current location we have expressed concern in the past, and have seen first-hand the traffic this road is exposed to. While emergency detour routes exist and are in place for these situations, Union Rd is in fact a by-pass for 401 traffic and is usually the chosen route due to its close proximity to the 401 and adjacent Hwy 19 on/off ramps. To say otherwise is a false presumption. We ask that any Township staff or Council members when situations on the 401 do arise to please come observe first hand. We have requested this in the past but have had no response indicating if any steps have been taken to look into the situation. What is SWOX or the Town of Ingersoll prepared to do moving forward to address this issue and the current maintenance issues?

Roadside Waste Collection – In some locations with boundary roads, the centerline is considered the boundary. If the boundary adjustment proceeds will Union Road have waste collection done by the Town of Ingersoll, SWOX, or will it be divided (ie. North side of Union Rd collected by the Town and the South side collected by SWOX? Which garbage cycle will residents follow?

Notification of Boundary Adjustment – SWOX has had 5 years to plan this. Ingersoll and SWOX Councils are asking residents to make decisions and file any opposition in 9 months. We take issue with this. We also take issue with the approach taken in notifying the affected residents and giving them a fair opportunity to review the information just as the Town and SWOX have had to make their decisions. Not all residents as in our case are proficient in the use of current communication technology and have access to modern communication tools such as Internet or cell phones. That being said not everyone would check the SWOX website for meetings and agendas on a daily, weekly, or monthly basis for information on this especially in the early stages since most residents would not know this was occurring. While it was emphasized by SWOX and Town of Ingersoll representatives that this is an open and free process it was not quite as advertised. More could have been done to promote discussion on this. Prior to any negotiations and considering the size of the adjustment, the impact on agricultural land, affected residents should have, and could have been notified of the intentions of SWOX / Town of Ingersoll in their quarterly or year-end property tax bills that are mailed out. Since this has been ongoing for the past 5 years there is no logical reason communication to affected residents couldn't have been delivered in the taxation notices. Please explain why this was not considered. We would hope that on this subject and

anything of such magnitude moving forward this is considered a primary source of communication. Not all residents have electronic access. This was definitely not considered in the overall communications strategy to residents. We suggest that considering the number of directly affected residents, notices of meetings could also have been hand delivered. Most if not all affected properties have rural mailboxes. Will SWOX consider notifications in taxation notices of longer term future meetings and hand delivering notifications of upcoming short term meetings to the residents directly impacted by this decision? We feel that this request is not unreasonable and both councils would have ample time to prepare and hand deliver short term notifications prior to any meeting.

Explanation of Land Requirements - A better explanation of the proposed land area being brought into the town could have been made in the prepared handout. It was obviously confusing to most at the meeting that the Town's requirement of approximately 1500 acres was far in excess of the necessary 500+ acres required. It was indicated at the meeting that of the 1500 acres required there is only 600 or 700 useable? Can SWOX or the Town provide mapping indicating useable versus non-useable land in the adjusted area? We feel that this is not an unreasonable request and is beneficial to affected landowners to better understand the justification of the land requirements.

According to the newspapers Woodstock is moving forward with their industrial commercial land expansion and upcoming servicing. It seems they are much further ahead in their development south of 401/403. Since the development of the SWOX/Ingersoll land is developer driven we suspect it could be several years before any construction may happen. In the meanwhile owners are forced to pay taxes on their land at the Town of Ingersoll rates. Please explain.

We look forward to your response.

Sincerely,

Sent on behalf of William R. and Marie Wilson (Rob Wilson – son)

Steve and Jackie Czuper
RR#5 Ingersoll

March/2020

To the attention of
Julie Forth
Clerk
Township of South-West Oxford
Council
and members of the
Boundary Adjustment Committee

I am writing this to reiterate comments made in the February 25th Public Meeting.

First to repeat objections to the exceedingly overzealous land grab proposed in this boundary adjustment. The 20 year needs assessment study proposes a future requirement of 449 acres of residential and industrial lands. Twenty years ago 700 acres were annexed into the town with the same alleged needs requirements and yet those lands have not all been utilized accordingly. The 1550 acres proposed is almost 3.5 times the area deemed needed by the study, not to mention the still significant amount of undeveloped land within the town limits.

Second issue has to do with the lack of transparency regarding servicing costs to especially the landowners south of the 401. It is quite evident that the Oxford County Public Works Department, at least, were consulted regarding the feasibility of extending Ingersoll services past the highway. Any feasibility estimate would include at least a rough idea of a cost. And that guesstimate whether based on frontage, acreage or whatever other appropriate criteria should have been relayed to the effected property owners at least as a heads up of what to expect just for servicing existing buildings. Then also to be made aware of "additional charges for services to future lots" that although they are deemed to be payable only at the time of development, are in fact a debt or lien against the property should you wish to sell. Waiting until after the secondary planning and servicing strategy is complete, to spring these estimated costs on landowners is not fair or right.

Another issue I brought up has to do with how to handle the proposed 10 year phase-in of tax rates to town levels for those of us whose properties are already split... partially within the town and partially still in the township. We already have 2 roll numbers and 2 tax bills, is it staying like that, or new roll number for all of it?

Which brings me to the relinquishing of fire protection services to the Town. What guarantees do I have that the town will provide at least the same coverage as the township currently does. They currently don't on the in-town portion of my property.

Sincerely
Steve and Jackie Czuper

To whom it may concern,

I am writing this letter in regards to the proposed boundary adjustment between SWOX and Ingersoll. As an owner of a lot of the property that is within the boundary adjustment outlined, I find it concerning that even when I have attended meetings and heard my fellow neighbours speak about how they do not want this to proceed; it seems SWOX has already given in and stopped listening to our interests since it is still in consideration.

As was stated in the most recent meeting by Mr Tigert, the town of Ingersoll wants to take 1500 acres, but of that, only 650 acres are developable, so then my question is why do they need the other 850 acres? It seems this would just be a way to bring in more tax money while the people that own those 850 acres do not even have an opportunity to sell it for development and make money from it. It was also mentioned that Ingersoll still has land that was annexed years ago and not developed; rumor has it this may be due to a dispute between landowner and the town. This should not mean that property owners in SWOX should be unwillingly forced into a situation where they have to sell their land because taxes are now unaffordable.

Mayor Mayberry expressed the land is needed because urbanization is and will continue. In my opinion, it only continues if you want it to or allow it to. Many people move to Ingersoll and area because it is affordable and it has small town "rural" charm. By expanding it and adding more industrial land, you are ruining the exact appeal that people are looking for. With the impending dump in Beachville, Oxford County is just turning into an industrial wasteland. I do not believe that is what people want, either those already living here, or considering it.

Currently that land is used for crop production, which is currently a means of income for our farm. And for other farmers keeping livestock, it is a means of feeding their animals. If you were to merge this land with Ingersoll and then re-zone it, essentially our taxes would potentially increase to the degree that we are forced to sell our land. While the money made from this would have temporary advantages, this does mean that for generations to come, the amount of land owned by the farm, and therefore the amount of available income or feed production, has been cut in half. Some farms may be forced to then pay additional money to buy feed for their livestock which they could previously produce for themselves.

Lastly, it was pointed out by Mr Versteegen that there will be a secondary planning phase after the land has become a part of Ingersoll to deem what the land can be used for, and evaluate the environmental impact. Anyone with common sense can see how backwards this is. Why would you change the township zoning, thus increasing our taxes, only to find out later that this land possibly cannot be used for anything else and will remain zoned as it is. Then all you have done is increased our taxes on land that can never be sold for anything more than its already worth. Maybe before making such a drastic change, you should do some land surveys first to see whether all of this trouble is even worthwhile.

I attended the last SWOX township meeting where it was mentioned that if we don't do this that Ingersoll could go to provincial government and take the land anyway. The thing is that I would prefer this happen over my municipal government, who I have voted in to protect my interests, not listen to the fact that no one is on board with this and just roll over and accept it. We would

rather the land be taken by force than given up. I do not know of any of my neighbours that are in favour of this and I truly hope that the SWOX leaders think about this before proceeding with agreements with Ingersoll.

Sincerely,
The Wilsons

Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:38 AM
To: Julie Forth
Subject: FW: Boundary Adjustment Questions - For The Town of Ingersoll

From: Tim Lobzun [REDACTED]
Sent: Tuesday, February 18, 2020 9:28 PM
To:
Cc: Julie Forth; Gordon Hough
Subject: Boundary Adjustment Questions - For The Town of Ingersoll

Feb 18, 2020

M Graves:

In the FAQ there is no mention of revenue sharing of new commercial and industrial lands - In the documents during negotiations it states that new development will be shared at 24% - Is this still part of the negotiated boundary adjustment?

In the FAQ there is no mention of the costs of servicing the expanded lands or the estimated revenue that will be foregone to SWOX. What are the estimated costs of servicing the expanded boundary areas.

In the FAQ it mentions that 449 acres are needed by Ingersoll, for the 20 year growth projection according to the land needs study and yet Ingersoll is looking to expand by 3 times that amount (over 1500 acres). With the reported expense of \$23 million to service the South of the 401 lands with water and sewage why would Ingersoll be considering such a large expense?

I am also aware that during negotiations SWOX offered to develop the South of the 401 lands in a partnership for industrial development. It would seem that Ingersoll is sharing the revenue but none of the risks or expenses. Further to that, there is nothing that will prevent SWOX from building dry serviced warehouses or light industrial on their side of the boundary. Water services already extend past the Ingersoll SWOX boundary and sewage also. Given the difficulty is selling unserviced industrial land that the Town of Ingersoll currently owns, and the estimated \$5 million in costs to service those lands on Clark Road, it seems like a significant risk without an agreement to sanitize the lands on our proposed Southern and East and West borders from Commercial or Industrial development. Are there plans to do so?

FAQ also does not include the MDS setbacks for livestock operations and how many acres are currently sanitized from residential development. BellCamp being an industrial facility also affects the setbacks for residential development and in negotiations it was mentioned they are looking to expand. Are any of the estimated 550+ houses at risk of not being developed?

The FAQ seem to be focused on how the expansion will affect SWOX residents. Will a similar Ingersoll focused FAQ be circulated and a public meeting held in Ingersoll before Ingersoll council votes on going forward with this proposed boundary adjustment?

There have been several assessment adjustments with the large industrial property that straddles the western boundary of Ingersoll and SWOX. These reassessments have been disputed by the Town of Ingersoll and it is my understanding that Oxford County and SWOX are also not in agreement with the reassessments and the judgements had not been paid to the property owner. It has been reported that the difference is significant. Has the reassessment dispute been settled and compensation has been given? If not, will SWOX be the one that returns any moneys owing from past or future reassessments up to the eventual boundary adjustment?

In a report to council - The CAO for the Town of Ingersoll reported that new residential assessments are not usually revenue positive on an ongoing basis. Meaning the cost of services to the residential class exceeds the revenue gained.

Given that 24% of CAMI property tax assessment revenue is going to SWOX as well as potentially any future new commercial or industrial development and the existing SWOX property taxes will go to SWOX, and that the higher Ingersoll property tax rates will be phased in, is there an estimated break even point when the taxes paid by the properties within the new boundary area will meet the service costs for that area?

Has there been a financial analysis on the impact of servicing the 401 by the Ingersoll fire department and the cost of road grading and snow removal etc. for the expanded road network (Equipment or personnel) . Exclusive of road improvement costs which are unlikely to be determined at this time?

Given that on a \$250,000 assessment a resident in Ingersoll pays \$3728.70 and the same assessment in SWOX is \$2624.58 (including Education and County) and that on a \$10 million assessment for large industrial is over \$478,000 in Ingersoll versus \$373,000+ and the significant costs of municipal infrastructure improvements required for developing the new lands, will there be an increase in property taxes due to the boundary adjustment and if so, how much will the current and new ratepayers be expected to pay.

Given that Zorra Township has almost 1,000 housing units in the planning stages and the significantly lower taxes in Zorra for serviced residential units, has there been any consideration for a scaled back version of a boundary adjustment with SWOX?

Thank You in Advance

Tim Lobzun



Julie Forth

From: Julie Forth
Sent: Monday, April 06, 2020 9:34 AM
To: Julie Forth
Subject: FW: Comments regarding the proposed Ingersoll SWOX boundary adjustment

From: Tim Lobzun
Sent: Friday, March 13, 2020 6:31 AM
To: Gordon Hough; Julie Forth; Michael Graves
Subject: Comments regarding the proposed Ingersoll SWOX boundary adjustment

For your committee and council consideration.

This very large, very expensive and poorly explained boundary adjustment between Ingersoll and SW Oxford. The negative ramifications for Ingersoll residents will extend past the current pandemic concerns and likely the 20 years plus of mega-landfills. Ingersoll council needs to shelve this round of negotiations and stick to the North side of the 401 if it chooses to expand.

Our immediate needs for residential and industrial lands can easily be met. There is no one holding a gun to our head to expand. Developing what we have within our borders should be the focus and with the current approved housing and employment land mix we can easily have a compact and efficient municipality.

Saying an estimated \$23 million dollar cost to service the lands south of the 401 will be the County of Oxford's decision not the Town of Ingersoll does not explain that Ingersoll ratepayers will still be paying for those services through our County taxes and utility fees. There is a limited market for unserviced employment lands in Ingersoll and extending that risk past our current town owned industrial park is unacceptable to current tax payers.

SWOX council has gotten everything they asked for in the negotiations and Ingersoll council and staff have capitulated, even to the point of granting a premium on the taxes that CAMI currently pays to SWOX. At the end of the day - SWOX will continue to have the lowest tax rates in Oxford and Ingersoll will have the highest tax rates and an even more expensive utilities bill. And still no MURC on either side of the new boundary .

If Ingersoll still believes that an expansion is necessary - at the very least they should stick to developing to the east and move the boundary right up to the chunk of the Quarry lake in SW Oxford and to the 401 - If we want to make Walker nervous, moving potential housing development close to their proposed landfill will do that and if Walker does get approved - Ingersoll will stand a better chance of some of that Community Funding that Walker will be providing and might make a good location for a real MURC with soccer and baseball fields.

A new focus on the Eastern lands rather than the CAMI lands reduces the potential tax burden on the areas largest employer and concentrates new servicing corridors in one direction (East). The roads East to West are already paved and well maintained and could continue to be serviced with Town equipment for the most part. If Walker gets approved then the area betwixt the subdivisions and the quarry lake could still be developed as employment lands. There is NO advantage to Ingersoll if Ingersoll council signs on to this boundary adjustment. Ingersoll council needs to go back to the table or just walk away. As Woodstock and SWOX have demonstrated - there still is time for a boundary adjustment to happen before 2021 as the recent one was completed in months not years.

Tim Lobzun
 Ingersoll



Department: Community Services – Fusion Youth Centre

Report Number: CS-008-20

Council Meeting Date: May 11th, 2020

Title: Fusion United Way Funding Clarification

Objective

To provide council with clarification on United Way funding for Fusion.

Background

Report CS-006 indicated based on information received that Fusion would not be receiving United Way Funding this year as they were reallocating their resources due to the COVID-19 pandemic. Since the writing of the report clarification has been provided to indicate that Fusion did not lose this funding source and community partner and rather Fusions funding application was approved but payments were suspend due to Fusion being closed as a result of the COVID-19 pandemic.

Analysis

On April 17, 2020 United Way Oxford provided the Ingersoll Community Services department with some clarification re Fusions funding application. It was noted that Fusions funding application was approved for \$70,000 for this year but due to the closure of Fusion as a result of the COVID-19 pandemic they would be suspending payments to Fusion until we were able to re-open. As a result Fusion will receive a prorated amount based upon when Fusion is able to reopen.

Clarification was also provided that in years passed Fusion made a multiyear funding request and that going forward would need to complete single year funding applications.

The Ingersoll Community Services department would like to formally apologize for the misinterpretation of information and sincerely thanks United Way Oxford for their continued support of the Fusion Centre

Financial Implications

Approved 1 year funding amount of \$70, 000 prorated based on when Fusion is able to reopen.

Recommendation

That the council for the Town of Ingersoll receives report CS-008-20 as information.

Attachments

None

Prepared by: Kyle Stefanovic, Director of Community Services

Approved by: William Tigert, CAO.



Department: Community Services

Report Number: CS-009-20

Council Meeting Date: May 11th, 2020

Title: MURC Capital Campaign Feasibility Study Final Report

Objective

To provide council with the results of the MURC Capital Campaign feasibility study.

Background

At the November 12th 2019 regular meeting, council approved hiring Campaign Coaches through a complete RFP process to complete a Capital Campaign Feasibility study for the MURC Facility.

Analysis

Detailed findings of Campaign Coaches feasibility study can be found in the attached report, which Glen Boy from Campaign Coaches will go over in detail.

Highlights from the report:

- Many considered a multi-use community recreation centre to be the hub of the community, a gathering place that enhances the quality of life for all residents, employers, and employees. Most believe now is the time to replace the aging facilities if we have the support from government. Positioning the project to illustrate the benefits of healthy lifestyles and healthy communities by ensuring the project has something for everyone, from infants to seniors, will garner the most support
- Based on the input received during the Fundraising Feasibility Study Campaign Coaches recommends a community-based fundraising campaign with a goal of \$2,750,000

- Timing of the campaign is crucial. A capital campaign designed to raise \$2.75 million would take approximately 16 months to complete. Pending government funding the campaign should unfold approximately as follows: Readiness Phase – September 2020, Quiet Phase – January 2021, Community Phase – July 2021, Campaign Wrap Up – December 2021
- Given the demographic in Ingersoll I believe the pandemic will have a minimal impact on the pending capital campaign. Those with the capacity to support the campaign in a significant way will still have capacity after the pandemic, but may need to begin their pledges in 2021 which is consistent with the beginning of the project. Those with little capacity will not likely have the ability to contribute much therefore, it will be important to provide many low-cost activities to engage the community and allow everyone to feel they are making a difference. Activities that create excitement and community pride like a low-cost seat recognition campaign will help to engage the whole community.

Financial Implications

Potential to raise \$2,750,000 over the course of capital campaign. Cost to run the campaign estimated at \$166,000. Details of campaign budget listed below.

Projected Campaign Budget

Item	Projected Budget Amount
Campaign Counsel Campaign Coaches 16-month contract (+ expenses)	\$ 136,000
Campaign Promotional Materials	\$ 8,000
Donor Recognition (Donor Wall, Plaques etc.)	\$ 15,000
Campaign Promotional Events	\$ 5,000
General Office Supplies (incl. postage)	\$ 1,000
Contingency	\$ 1,000
Total	\$ 166,000
Recommended Campaign Goal	\$ 2,750,000
Cost per dollar raised	\$.06

Updated proposed funding sources for the MURC based upon the findings of the Capital Campaign Feasibility Study.

Proposed Sources of Funding

Town of Ingersoll	\$ 3,900,000
Federal/Provincial Infrastructure Fund	\$18,350,000
Community Capital Campaign	\$ 2,750,000
Total Cost	\$25,000,000

Recommendation

THAT the Council for the Town of Ingersoll receives report CS-009-20 as information and THAT Council approves Campaign Coaches proceeding with the MURC capital campaign on the condition that the Town is successful in its ICIP grant application.

Attachments

MURC Capital Campaign Feasibility Study Final Report.

Prepared by: Kyle Stefanovic, Director of Community Services
Approved by: William Tigert, CAO.

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Town of Ingersoll
Multi-Use Recreation Centre

Fundraising Feasibility Study
Final Report
May 11, 2020



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How to read this report:

This report is divided into four parts:

Section 1: Study Overview and Project Introduction

Read this part to get the report’s background information. This part contains two sections: an overview of the Fundraising Feasibility Study components and an introduction to the process and objectives of Campaign Coaches’ Town of Ingersoll Multi-Use Recreation Centre Fundraising Feasibility Study.

Section 2: Feasibility Study Findings

Read this part to gain the public’s knowledge and perception of the fundraising plans. This part is broken down into five sections. Campaign Coaches interviewed local business leaders, philanthropists, and volunteers to solicit community input. Read the responses made by community individuals.





Section 3: Recommendations

Read this part to get an understanding of our recommended approach to establishing a successful community-based capital campaign.

Section 4: Appendices

See this section to review the tools used during the process and glimpse the materials shared with interviewees.

Icons Used in this Report

 Jewel	This icon indicates something being done well. Keep doing it!
 Warning	This icon indicates an area you need to be mindful of and keep an eye on.
 Leverage Opportunity	This icon indicates there is an opportunity here to take advantage of.
 Hot Spot	This icon indicates that this information comes up a lot in comments and observations.

Study Overview

Campaign Coaches spoke to 25 individuals. The following points highlight the perceptions and comments of the interviewees and shape the foundation of the final report.

Highlights

- Many considered a multi-use community recreation centre to be the hub of the community, a gathering place that enhances the quality of life for all residents, employers, and employees. Most believe now is the time to replace the aging facilities if we have the support from government. Positioning the project to illustrate the benefits of healthy lifestyles and healthy communities by ensuring the project has something for everyone, from infants to seniors, will garner the most support
- Based on the input received during the Fundraising Feasibility Study Campaign Coaches recommends a community-based fundraising campaign with a goal of \$2,750,000
- Timing of the campaign is crucial. A capital campaign designed to raise \$2.75 million would take approximately 16 months to complete. Pending government funding the campaign should unfold approximately as follows: Readiness Phase – September 2020, Quiet Phase – January 2021, Community Phase – July 2021, Campaign Wrap Up – December 2021
- Given the demographic in Ingersoll I believe the pandemic will have a minimal impact on the pending capital campaign. Those with the capacity to support the campaign in a significant way will still have capacity after the pandemic, but may need to begin their pledges in 2021 which is consistent with the beginning of the project. Those with little capacity will not likely have the ability to contribute much therefore, it will be important to provide many low-cost activities to engage the community and allow everyone to feel they are making a difference. Activities that create excitement and community pride like a low-cost seat recognition campaign will help to engage the whole community.

Introduction

The Town of Ingersoll Community Centre retained Campaign Coaches to conduct a Fundraising Feasibility Study to hear the opinions and comments of supporters, community leaders, philanthropists and businesses in order to make recommendations regarding the potential to raise \$5 million in a capital campaign to support the construction of a new Multi-Use Recreation Centre.

The Fundraising Feasibility Study focused on a cross-section of philanthropic individuals and the business community, who would likely have the financial capacity to support such a campaign. The aim of the Study was to gather an understanding of the community's perception of the construction of the new Multi-Use Recreation Centre, and to determine interest in supporting the capital campaign.

This report will capture the opinions and comments from individuals interviewed. It will also identify the common trends, questions and comments uncovered in the interview process.

Every community is unique and has its own distinct character and specific needs. Campaign Coaches' approach gives careful consideration to the unique characteristics of the Town of Ingersoll while thoroughly examining the potential to support a capital campaign based on the perceptions gathered from business representatives, volunteers, local philanthropists and community leaders.

Campaign Coaches' previous experience in the design and implementation of capital campaigns along with the findings from the Fundraising Feasibility Study, and application of broad principles and best practices that have held true for many successful campaigns have formed the basis of this report.

Campaign Coaches conducted this Fundraising Feasibility Study to achieve the following objectives:

- To determine the capacity of the community to complete a \$5 million capital campaign
- To ascertain current community perceptions regarding the new Multi-Use Recreation Centre
- To determine whether interviewees agree with the objectives outlined in the Project Description and whether those objectives and the need to raise a total of \$5 million have been clearly articulated
- To identify potential contributors and leadership candidates for a capital campaign
- To assess the data collected and provide recommendations to assist in the completion of the proposed capital campaign

Information Collection Methods

The information and data for this Fundraising Feasibility Study were collected through:

1. Meetings with the Town of Ingersoll MURC Advisory Committee, and staff
2. Personal interviews conducted with selected community and business leaders, and individuals

The interview list was prepared in cooperation with the MURC Advisory Committee and Town staff. Packages were mailed to individuals identified on the original interview list requesting that they participate in the interview process.

During the course of the Fundraising Feasibility Study, 25 individual responses were received representing businesses, volunteers, local philanthropists and community leaders.

Interviewees provided views and opinions that represent a cross-section of potential contributors and campaign leadership.

Confidentiality of responses was emphasized to all interviewees. It was clearly stated that respondents' identities would not be revealed with respect to specific comments and opinions. It is for this reason that interview questionnaires (answers) are not included and no one is quoted by name in the final report.

While a Fundraising Feasibility Study does not result in a statistically correct sample, we believe that such a Fundraising Feasibility Study can be a strong indicator of campaign potential and serves as a valuable tool to cultivate prospective donors and campaign leadership. Each individual interviewee represents the opinions of a specific market segment and the network associated with that interviewee. Consequently, every interview leads to an exponential increase in the identification of prospective donors, and leadership.

The presentation of our findings is organized according to the answers and comments we received during our interview process. A copy of the Discussion Guide used during the interview process is included with this report (See Exhibit C). Each interviewee was sent a letter prior to their interview (See Exhibit A) and received an outline of the Project Description (See Exhibit B).

The report has been prepared to summarize the findings of the Fundraising Feasibility Study and to evaluate those findings based on our experience and the available resources. Based on the analysis of the interview responses, we present a course of action and recommendations. This information will assist in the decision whether to engage the community in a capital campaign and how to develop a capital campaign for the construction of a new Multi-Use Recreation Centre and determine the length of time it will take to achieve such a capital campaign.

Feasibility Study Findings

1. Image and Awareness
Summary
Questions
2. Project Description
Summary
Questions
3. Potential for Support
Summary
Questions
4. Indication of Financial Support
Summary
Questions
5. Leadership
Summary
Questions

1. Image and Awareness

The comments listed below came directly from individuals that were interviewed.

Questions

What, if any, is your knowledge of the Multi-Use Recreation Centre for the Town of Ingersoll?

“Individual Comments from Community”

- Past Mayor
- Very aware of the project
- Minimal awareness
- Knew it was coming
- Hear say
- Followed the discussion for years
- Was not aware until he got the letter
- Kids play hockey
- Scuttlebutt no official information
- Known since 2014
- Highly active in the community
- Aware of single pad and location
- On the committee
- Talk in the community
- Mayor of Township
- Heard rumors for years
- Everyone knows Ingersoll facilities are old
- I was aware of the location
- Business owner
- Ingersoll has been a client for over 20 years
- Only the letter and call
- Hear say, not well communicated
- The project has been talked about for the past 15 years
- Knew about the plans for a MURC
- Involved in hockey
- Business owner
- Read about it in the paper
- Above average knowledge
- Lived in community my whole life
- Know there is a grass roots committee

- Lots of discussion in community
- Aware of project and know the details
- Involved in community hockey coach
- Involved in minor hockey
- Have seen the drawings
- Heard it through the grapevine
- Not aware of project details or cost

Campaign Coaches' Comment: Awareness

The majority of those interviewed had a limited awareness of the actual plan for the new Multi-Use Recreation Centre. If they knew about the project most heard through word of mouth, or the local paper. Almost everyone recognized the value of replacing aging recreation facilities with a new Multi-Use Recreation Centre has to the quality of life in a small Ontario Town.

What part of the Project Description is most compelling to you?

Comments from Community"

- Wrong location if the facility is for everybody rethink the location
- High-risk population live in the north and will not be able to get to the new centre
- Good for all of us
- Arena less important today, declining registration in hockey
- Current facilities are well used
- Walking track
- Existing facility has surpassed its life expectancy
- Very important to a community
- Gathering place
- Long overdue
- Must be multiuse
- Must have a community centre
- Hockey family
- Not all about the ice
- Recreation centre is a big part of the community
- If you downplay the arena
- Especially important growing community
- Huge to the community
- Very important it draws people to the community
- Definitely needed

- Needed to attract tournaments
- Mistake not a twin pad
- High importance to community, personally not as important
- Go bigger, scope of project
- Needs to be an inclusive facility
- This is a hockey community
- Important to the community
- Unites us as a community
- Choice to go elsewhere
- Particularly important to attract new residents
- Competition with Tillsonburg, Dorchester, and Woodstock
- Big family understand the need
- Municipality needs to invest in infrastructure
- Not sure they need a new facility
- Hockey is important
- It has been an important project for years
- The facilities we have are sufficient
- Recreation is the hub of community life in small town
- Great idea very important
- I have used the facility since I was a kid
- Needs to be there for future generations
- Do not spend on old facilities
- Brings community together
- Personally, not much use
- Cringe at government waste
- Do not want taxes to increase
- It is a necessity current arena in bad shape
- Needs to be more than just an arena
- Do it now when grant is available
- Especially important we need a new arena
- Might get under used initially
- Great opportunity
- Grant support is a good idea

In your opinion, what are the challenges, if any that will need to be overcome in order to implement a successful community-based capital campaign?

Comments from Community”

- Struggle for some businesses
- Getting willing donors
- Companies need to be doing well before they donate
- Farm crops down this year
- Location
- Question \$5 million goal
- Big number for a small town
- Only a few big companies
- Is Town committed?
- Big challenge for a small town
- A lot of minimum wage employees in town
- Not a lot of employers 25+
- Location terrible
- Soccer is gaining support while other sports are declining
- Small active group pushing the project
- Not a lot of individual donors
- Companies are strapped for cash
- Auto affiliated companies
- Recognition will be important
- Average community low income
- Taxes are high
- Baggage with town and developers
- Not a lot of other capital projects around
- Economic times
- Small tax base in the area
- People have to commute for recreation
- Do not think \$5 million is a big number
- Competition for charitable dollars
- Public perception not good times
- It is a cheap town
- Hospital campaign did not go well

- Will need support from big business in surrounding communities
- Small town lots of overlap
- Aging population
- Changing demographics
- People are tight
- The community does not promote growth
- No big donors in town
- Need not perceived
- Walking track is a must
- Competition for the charitable dollar
- New homes young families
- Campaign goal too high for small community
- Farmers don't use the facilities
- Hard to raise that much money
- Tough to get from small business
- What happens to the current facility?
- Getting people to believe in the project
- People give where their heart is
- Better to spent on new facility than to patch old facility
- Small population
- Not a developer friendly community
- The number of businesses capable of giving
- Hard to find big gifts
- Concern about long term viability of automotive industry
- There are some naysayers
- Should not be much of a problem to raise the money
- Not a lot of wealthy businesses
- Need a good volunteer structure
- Look at the cost
- Need to appeal to arts and culture not just recreation
- What happens to the old arena?
- Fundraising is always tough
- Not a lot of wealthy people in the community
- Nobody wants taxes to increase
- The economy is heading towards a recession

Campaign Coaches' Comment: Challenges

The most common response when asked what challenges there might be to conduct a capital campaign was the economic stability of businesses in Town. Many pointed out the fact that there are few major companies and questioned what will happen to the old facilities. Some also questioned the Town's commitment to the MURC project.

2. Potential for Support

Questions

Is \$5 million an attainable goal for the Community Centre?

Yes	No	Not Sure
11	4	10

- Not sure about the major gifts
- Yes major gifts exist
- Will not be easy
- \$2 -\$3 million makes more sense
- Might have to rely on smaller pledges
- Capacity exists willingness is the question
- If pledged over five years the major gifts are there
- Maybe \$2-3 million
- Probably 12 -15 major gifts at \$100 +
- Lofty goal
- A stretch but possible
- GM would have to be a big part
- Small base of potential major gifts
- I would be surprised if the major gifts were there
- Timing is good
- Major gift probably \$10,000 -\$15,000
- Should be attainable
- It would be a stretch
- Tough to find major gifts
- 2 million more appropriate
- Major gifts are there, maybe not enough of them
- Challenging
- Declining interest in hockey

- Not many major businesses in town
- Not sure about the big gifts
- There are at least 10 major gifts out there
- Can't think of any major gifts
- Capacity probably exists
- \$25,000 more likely a major gift
- Would not be surprised to see major gifts
- Will be challenging
- It will have to be a combination of fundraising, reserve and debenture
- Not many businesses in town
- Lofty goal
- \$5 million pushing it
- Challenge finding big gifts
- \$2 million might be a better goal
- Major gifts exist
- Will take several years
- \$2.5 a more reasonable goal
- The financial capacity is out there
- Not sure about capacity



Please name individuals or corporations who you believe might be interested in this cause and are capable of giving:

47 names have been suggested by interviewees as having the potential to give a gift of \$5,000 or more. For confidentiality reasons, the names are not identified in this report but provided to the Town of Ingersoll Recreation Centre under separate cover and marked as confidential.



Campaign Coaches' Comment: Potential for Support

Most interviewees are unsure whether a \$5 million campaign goal is attainable. Some questioned whether there are enough large businesses to support the major gifts needed. Most believe significant major gifts exist in the community but still felt more comfortable with a campaign goal in the range of \$2 - \$3 million. Setting a lower campaign goal was suggested as a way to rally the community around the project.

3. Indication of Personal Support

Questions

How would you or your business/organization look upon this campaign?

As a high priority	9
Worthy of some support	9
As a low priority	7



The chart below represents the true potential of financial support based on actually speaking to the prospects and asking them to identify a gift range where they think they would likely support the campaign.

Yes	19
No	4
Not Sure	2



HIGH	LOW	# of Gifts
\$500,000	\$250,000	1
\$250,000	\$100,000	4
\$100,000	\$50,000	2
\$50,000	\$25,000	5
\$25,000	\$10,000	4
\$10,000	\$5,000	2
\$2,070,000	\$935,000	18



1 less than \$5,000

Campaign Coaches' Comment: Personal Support

The majority of those interviewed said they would consider making a donation to the project. A few major gifts of \$100,000+ were identified during the study but will need to be strategically cultivated to ensure the appropriate recognition is available to maximize the gift. There was interest expressed in exploring the possibility of naming the entire complex. Establishing a campaign will help to motivate the community and encourage donations.

4. Leadership

Questions

Can you identify an obvious champion to help lead the campaign?

35 names have been suggested by interviewees as having the potential to assist with a campaign. For confidentiality reasons, the names are not identified in this report but provided to the Town of Ingersoll under separate cover and marked as confidential.



Would you be willing to participate in the campaign as a campaign volunteer?

Yes	No	Not Sure
6	13	6

General Comments

Questions

What is your best advice for the Council and staff of the Town of Ingersoll before moving forward with the campaign?

“Individual Comments from Community”

- Reach out to people
- Engage the community
- Council must support the project
- Get it done if the grant comes in
- Get some enthusiasm going
- Get the dump issue settled first
- Difficult community for developers
- Town has an attitude
- Must have a pledge period
- Do what is right for the community
- Good location
- Link the trail to pool Victoria Park
- SW Oxford has no facilities
- Don't see population increase to justify arena
- Good luck



- Look at a realistic goal
- Create excitement
- Make it tangible
- Explain value proposition
- Share the message of multi-use
- Clear and consistent on the 2nd pad question
- Manage the message
- Make it more than an arena
- Think bigger
- Have great coaches and mentors on board
- Listen before you ask
- Keep it simple
- Be specific when asking
- Explore revenue generation of new facility
- Be open and transparent
- Get young families involved
- If we win the dump battle the town will want to celebrate the win with a positive project
- Either the community is in or not
- I believe I will get a return on my investment
- Youth are our future
- Must be organized
- Must be unified
- Good location
- Make people aware
- DON'T not let this happen, now is the time
- Must have Council support
- Need a diverse committee representing all components of the project
- Stay positive
- People are worried about operational costs with a bigger facility
- Need to get reality into place
- Understand you are a small community
- Communication tell the message to get the people excited
- Think Big
- Do not build it on income producing property
- Stay on budget
- Be transparent with community
- Get kids involved
- Council must be willing to support the project
- Review the results of the study



- What are you doing with existing space?
- Need to be open and transparent
- Good public relations program
- Open house public meetings to create public buy in
- Keep the community informed and involved



Recommendations

1. Campaign Potential
2. Suggested Timeline
3. Leadership
4. Campaign Coordinator
5. Campaign Materials
6. Communications Awareness
7. Donor Recognition
8. Prospect Cultivation

Campaign Potential

After reviewing the findings and collecting the data, Campaign Coaches recommends setting a stretch campaign goal at \$2.75 million. Securing cornerstone gifts and recruiting well respected high-profile community leaders who are passionate about the project will greatly enhance the success of the campaign. To achieve negotiating a donation of \$500,000 or more combined with several lead gifts of \$100,000 or more will need to be secured. Initiating a campaign is a good opportunity to engage the community to take responsibility. Based on the responses received from community leaders interviewed there is a clear indication of support for this project. Moving forward with a campaign and ultimately the construction will only serve to heighten the excitement and encourage individual and corporate support.

The campaign should be based on the following structure:

Division	Projected Goal	Percentage of Goal
Personal Gifts	\$1,250,000	45%
Business & Industry	\$1,250,000	45%
Community Engagement	\$187,500	7.5%
User Groups	\$62,500	2.5%
Public Awareness & Communications	NA	
Totals	\$2,750,000	100%

Suggested Timeline

A \$2.75 million capital campaign should be initiated on a 16-month timeline including a campaign readiness program, campaign implementation and solicitation and campaign wrap up. We recommend that the campaign be initiated on the first indication of securing the provincial infrastructure grant. Targeting the winter of 2020 to initiate the readiness phase of the campaign will ensure the completion of the campaign prior to December 2021.

Leadership

Establish a leadership task force to help identify and recruit community leaders able to provide access to all sectors of the community. Prepare a recruitment package which includes role descriptions for volunteers, the case for support and a campaign plan to help attract a strong well-respected leadership.

Clearly outlining the expectations and supports available to volunteers will help attract a strong community-based leadership team (see organization chart below). Securing strong community leadership is the most important component of a successful capital campaign.

A Campaign Chair, recruited by the Leadership Task Force, will head the volunteer Campaign Management Team. The Campaign Chair will then become a member of the Leadership Task Force and assist in the recruitment of the campaign team. Once the Campaign Management Team is in place each member will in turn recruit additional volunteers to assist them. One of the divisions, Public Awareness/Communications, will be responsible for internal (campaign volunteers) and external (the community) communications and promotions surrounding all aspects of the campaign to raise awareness and keep the community informed as the campaign unfolds.

Campaign Coordinator

A local part time Campaign Coordinator is required to provide the administrative support to the campaign team. Campaign Coaches will conduct regular coaching sessions to ensure the Coordinator is well prepared and capable of supporting the campaign plan and strategy.

Campaign Materials

The key messages in fundraising materials, produced primarily for the purpose of encouraging donations, should stress:

- The Multi-Use Recreation Centre offers something for everyone from infants to seniors
- The Multi-Use Recreation Centre will become a hub of community activity
- A focus on wellness, healthy lifestyles and the quality of life in the Town of Ingersoll
- Identify the range and scope of activity that will take place at the Multi-Use Recreation Centre

Communications Awareness

Develop a comprehensive communications strategy to inform the public, heighten the profile about the Town of Ingersoll Multi-Use Recreation Centre. A communications awareness strategy should be prepared to engage and inform the community about the benefit of the plans for the new Multi-Use Recreation Centre construction. The awareness plan should address the obstacles and questions that were identified during the study and help to build a sense of confidence in the project. Creative marketing programs such as a seat promotion which encourages community investment should be established and promoted through the local media during the community phase of the campaign.

Donor Recognition

Plan a clear consistent donor recognition program that will utilize Donor Categories and Naming Opportunities as a strategy to encourage donor investment. All donations large or small should be recognized. Naming Opportunities aligned with the major components of the facility must be made available. These Naming Opportunities are used as a marketing tool to help elevate the donor's sights and as a permanent thank you for their commitment. Naming Opportunities help attract the crucial lead gifts. Corporations and individuals are often very interested in demonstrating their commitment to and leadership in the community while heightening brand awareness through an affiliation with a prominent community project.

Prospect Cultivation

We recommend that the Town send a letter to study interviewees thanking them for their participation in the study and giving them an overview of the findings. Through this, and in all ways possible, cultivate a positive relationship with existing and potential donors.

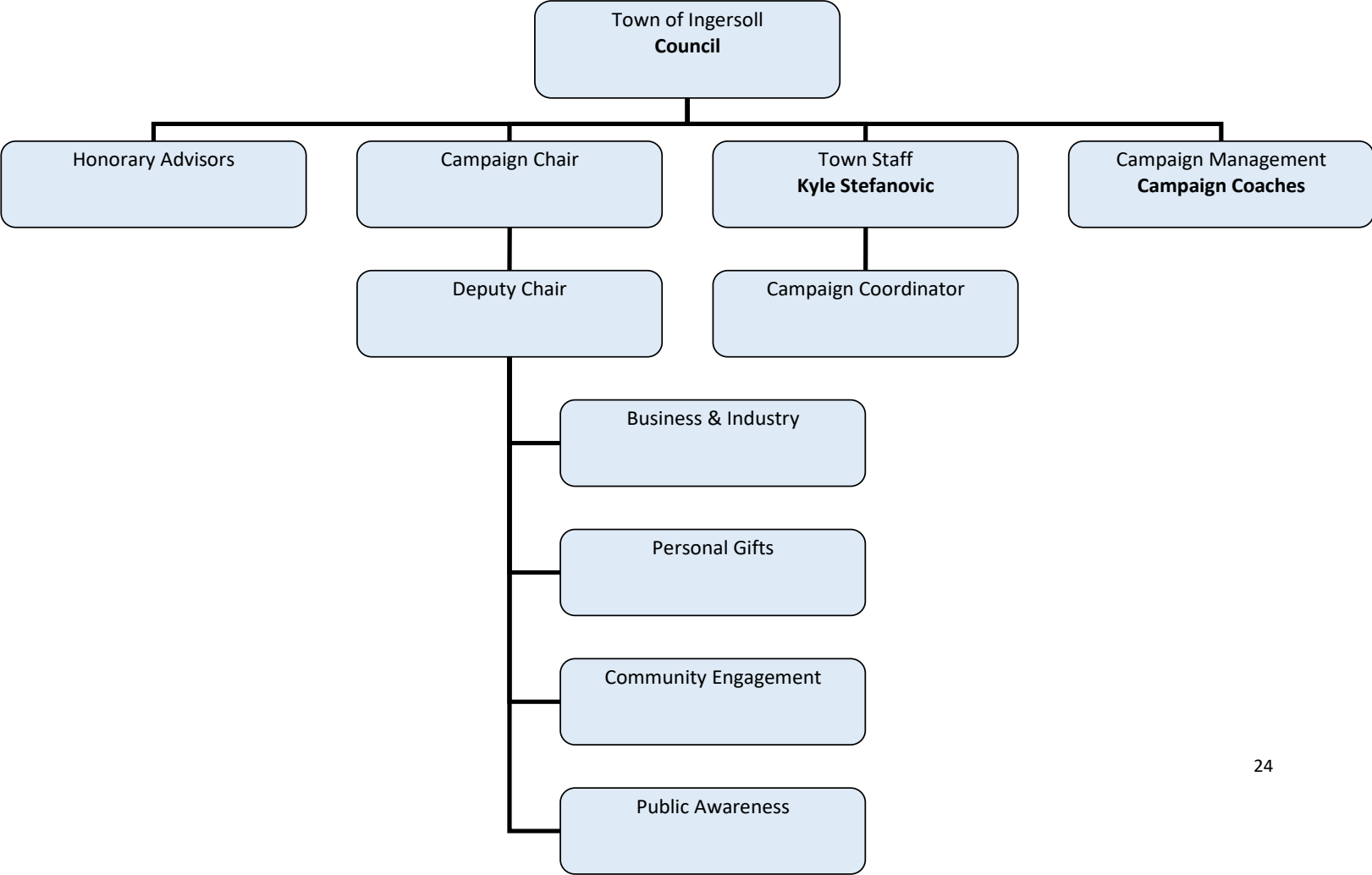
Proposed Next Steps

Campaign Stage	Dates	Projected Milestone
Readiness	Sept 2020 – Dec. 2020	Re-write the Case for Support Prepare Campaign Materials Prepare Campaign Plan Prepare Volunteer Campaign Manual Recruit Leadership Team Team Orientation & Training Prospect identification
Quiet (\$25,000 +)	Jan. 2021 – June. 2021	Prospect evaluation and assignment Initiate campaign solicitation Focus on major gift solicitation
Community Campaign	July 2021 – November 2021	Community engagement strategy Complete leadership gift calls
Wrap Up	December 2021	Finalize campaign Thank volunteers and donors Pledge Redemption Process

Projected Campaign Budget

<u>Item</u>	<u>Projected Budget Amount</u>
Campaign Counsel	
Campaign Coaches 16-month contract (+ expenses)	\$ 136,000
Campaign Promotional Materials	\$ 8,000
Donor Recognition (Donor Wall, Plaques etc.)	\$ 15,000
Campaign Promotional Events	\$ 5,000
General Office Supplies (incl. postage)	\$ 1,000
Contingency	\$ 1,000
Total	\$ 166,000
Recommended Campaign Goal	\$ 2,750,000
Cost per dollar raised	\$.06

Campaign Organizational Structure



Town of Ingersoll**Proposed Campaign Goal: \$2.75 Million****Gift Chart (Pledges)**

# Required	Suggested Gift Amount	Total	Cumulative Total	% of Goal
1	\$500,000	\$500,000	\$500,000	18%
1	\$250,000	\$250,000	\$750,000	
4	\$100,000	\$400,000	\$1,150,000	
12	\$50,000	\$600,000	\$1,750,000	
20	\$25,000	\$500,000	\$2,250,000	81%
25	\$10,000	\$250,000	\$2,500,000	
30	\$5,000	\$150,000	\$2,650,000	
Many	>\$5,000	\$100,000	\$2,750,000	100%

APPENDICES

- A. Interview Letter
- B. Project Description
- C. Discussion Guide

Exhibit A: Interview Cover Letter

January 17, 2020

Name
Company
Address
City, Province
Postal Code

Dear

Aging recreation facilities and increased capital maintenance costs combined with the opportunity to secure Federal/Provincial Infrastructure funding suggest now is the time to invest in the construction our new Multi Use Recreation Centre.

After years of community consultation and studies the Town of Ingersoll has embarked on the process to construct the new Multi-Purpose Recreational Centre. The new facility will contribute to enhancing the quality of life for all residents and will include an arena, walking track, multi-purpose hall and double gynasium. As the plans for construction are being prepared the Town is also embarking on a Capital Campaign Feasibility Study .

To ensure the project's success the Capital Campaign Feasibility Study will assess the viability of conducting a \$5 million community-based capital campaign to support the construction.

A vital part of the capital campaign strategy is to hear the opinions of civic and business leaders regarding the potential for individual, corporate and community involvement and financial support for such an undertaking. Your perspectives and advice will greatly assist us in the planning and implementation of our community-based capital campaign.

We have retained the services of Campaign Coaches, (www.campaigncoaches.ca) to assist with our fundraising activity.

In the next few weeks a representative of Campaign Coaches will contact you to request a brief personal meeting to obtain your insights. We are sensitive to the importance of your time and anticipate a maximum 45-minute discussion.

If you have any questions about the study, please contact Kyle Stefanovic, Director Community Services at the Town of Ingersoll at 519 425 1181.

Thank you for taking the time to help shape the capital campaign planning stage for this important community project.

On behalf of Council,

Ted Comiskey
Mayor, Town of Ingersoll

Exhibit B: Project Description



Town of Ingersoll Multi-Use Recreation Centre

Project Description

The Town of Ingersoll is an active and vibrant community of 13,000 residents that has a rich history of agricultural and a strong economy centered on automotive industries.

Over the past number of years, the Town of Ingersoll has been exploring the possibility of building a new Multi-Use Recreation Centre. In 2014 the Town commissioned a Facility Condition Assessment on the existing Arena built in 1959 and began gathering community insight by conducting resident and professional consultations and studies. The report identified an increase in capital maintenance costs as a result of aging recreation facilities and changing community needs. Today combined with the potential of Federal/Provincial infrastructure funding suggest now is the time to invest in the construction our new Multi-Use Recreation Centre.

Building a new Multi-Use Recreation Centre is all about constructing a facility that is a right sized hub of public activity and reflects the community's interest today and for generations to come.

Conveniently located at 200 Clarke Road the new Recreation Centre will feature an arena and multi-purpose community hall.

The new recreation centre will include:

- Arena, single pad ice surface (designed to be twinned)
- Approximately 500 seating capacity
- Ample warm patron viewing
- 10 change rooms
- (8 full sized, 2 gender neutral)
- 2 referee rooms
- 3 Lane Walking track
- Multi-Purpose Community Hall with commercial Kitchen and outdoor patio
- Double Gymnasium / 2 dressing rooms

- 6 association rooms
- 4 multi-purpose rooms for Dryland Training, Programs and Fitness Programs
- Concession

The 93,000 square foot multi-purpose facility will become a hub of community activity promoting healthy active lifestyles where residents, families and neighbours can gather and interact, while contributing to the further development of the local economy, now and in the future.

The funding formula for the Multi-Use Recreation Centre will be comprised of a Federal/Provincial Infrastructure Grant, Town capital reserve and debentures, and a community capital campaign. The Town is committed to having minimal impact on the overall taxpayer and has applied for a provincial and federal funding opportunities, to further offset the construction costs.

The Financial Impact

The total cost of the project is approximately \$25 million.

Proposed Sources of Funding

Town of Ingersoll	\$ 1,650,000
Federal/Provincial Infrastructure Fund	\$18,350,000
Community Capital Campaign	\$ 5,000,000
Total Cost	\$25,000,000

Proposed Timeline

Fundraising Feasibility Study	Jan. 2020
Community Fundraising Campaign Begins	Fall 2020
Construction Start	2021
Occupancy	2023

Through the successful completion of the community capital campaign, the Town of Ingersoll will have an outstanding new Multi-Use Recreation Centre where residents of all ages will gather, learn and play for generations to come.

A new Multi-Use Recreation Centre will have something for everyone and further advance the community as a family-oriented desirable place to live, work and do business.

Exhibit C – Campaign Study Discussion Guide

**Town of Ingersoll
Fundraising Feasibility Study**

Confidential

Fundraising Study Discussion Guide

Interviewee:	Phone:
Address:	
Date:	Time:
Affiliation	
Corporate Industry	
Individual	
Charitable Foundation	
Community Organization	
GIK	

Notes _____

Awareness

What, if any, is your knowledge of the construction of the Town of Ingersoll Multi-Use Recreation Centre?

What component of the facility do you find most compelling?

In your opinion, what are the challenges, if any, that will need to be overcome in order to implement a successful community-based capital campaign?

Potential for Support

Is \$5 million an attainable fundraising goal for this project?

Yes	No	Not Sure

If no, what amount is?

Cornerstone & Major Gifts

Please name individuals or corporations who you believe might be interested in making a significant donation to the MURC construction and are capable of giving:

\$250,000+

\$100,000

\$50,000

\$25,000

Is the Town of Ingersoll MURC project a priority in your charitable giving?

A high priority	
Worthy of some support	
A low priority	

Indication of Personal Support

When given the opportunity, do you think you will make a donation?

Yes	No	Not Sure

If yes, would you consider pledging over 5 years?

Yes	No	Not Sure

Are you an officer or director of a foundation, service club or community group that could support this capital campaign?

Leadership

Can you identify an obvious volunteer champion to help lead the community fundraising campaign?

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Would you be willing to participate in the campaign as a campaign volunteer?

Yes	No	Not Sure

Can you suggest must see candidates, one that could tip the balance of the study?

General Comments

What is your best advice for the Council before initiating a capital campaign?



Department: Community Services

Report Number: CS-010-20

Council Meeting Date: May 11th, 2020

Title: MURC Design Development, Construction and Tender Documents

Objective

To provide council with information on proceeding with design development and the creation of construction and tender documents for the Ingersoll Multi Use Centre as planned in the 2020 capital budget.

Background

In November 2019 staff submitted a through application for the Investing in Canada Infrastructure Program (ICIP) for the Ingersoll Multi Use Rec.Centre (MURC). During this process Nicholson Sheffield Architects Inc were hired to create schematic design documents to be able to include with our application.

From an engineering perspective the next phase of the MURC project would involve turning these schematic designs into construction and tender documents.

Analysis

Our ICIP grant application is still in the review process but from the outset it was noted that projects which were closest to shovel ready would likely be given preference. Couple that with the fact that investing in infrastructure may be one of the ways in which the government decides to kick start the economy post COVID-19, staff are suggesting Council consider with proceeding with design development and the creation of construction and tender documents as outlined in the 2020 capital budget to bring the project as close to shovel ready as possible.

Staff have attached a draft proposal from Nicholson Sheffield Architects Inc to outline what the process of creating construction and tender documents entails as well as the estimated costs associated with the creation of these documents.

The process first entails a design development phase which includes community consultation. In the design development phase the schematic designs which were previously completed are reviewed and exact details of how the facility is to be constructed are hammered out. Once the design development phase is completed you can then proceed with the development of construction and tender documents which meet the requirements outlined in the design development phase. Nicholson Sheffield Architects Inc indicates that this process would take approximately 4 to 6 months to complete.

By this time we would have likely heard back in regards to our ICIP application and if we are successful would be able to go out for tender in fall/winter and could potentially begin construction as early as the spring/summer of 2021. It is important to note that these timelines would all hinge on being successful with our ICIP grant application. Being able to tender a project of this size in the fall/winter for spring/summer start date should result in a competitive tendering process which would be advantageous to the municipality

Engineering Fee's over the course of the whole project are set at an upset limit of 6.1% of construction cost including all applicable taxes. What this means as an upper limit is that the total fees could be the suggested construction budget of \$22M plus HST = $\$24,860,000 \times 6.1\% = \$1,516,460 + \text{HST}$.

The amount of this suggested fee that would be allocated toward schematic design was 20% or \$303,292. The amount that was actually incurred and invoiced was \$21,497.58, although no consultants have yet performed their schematic design.

The amount of the suggested fee allocated to Design Development (20%) and Construction Documents (20%) is **\$606,584 + HST**.

\$763,000 was allocated in both the 2020 and 2021 capital budgets to be able to complete the engineering work required for the MURC for a total of \$1,526,000. That said proceeding with the design development and the creation of construction and tender documents should come in at or under the projected budget.

That said staff are recommending proceeding with design development and the creation of construction and tender documents as planned as part of the 2020 capital budget to be able to get the MURC project as close to shovel ready as possible.

Financial Implications

\$606,584+HST to be withdrawn from the arena ice fee reserve to proceed with design development and the creation of construction and tender documents.

Recommendation

THAT the Council for the Town of Ingersoll receives report CS-010-20 as information and THAT Council approves proceeding as planned in the 2020 capital budget with design development and the creation of construction and tender documents for the MURC at a cost of \$606,584+HST

Attachments

Nicholson Sheffield Architects Inc design development and creation of construction and tender documents proposal.

Prepared by: Kyle Stefanovic, Director of Community Services
Approved by: William Tigert, CAO.

NICHOLSON
SHEFFIELD
ARCHITECTS
INC.

May 1, 2020

Kyle Stefanovic
Town of Ingersoll – Director of Community Services
130 Oxford Street
Ingersoll, Ontario N5C 2V5

Project Name: Ingersoll Multi-Use Recreation Centre
Project No.: 19-50

Re: Proposal for Ingersoll Multi-Use Recreation Centre Construction Documents

Dear Kyle,

We are pleased to provide this proposal related to the scheduling of Design Development and Construction Documents for the Ingersoll Multi-Use Recreation Centre in the coming months.

We have reviewed the provision of these services with our consulting team and propose the following milestone dates subject to receiving direction by mid-May:

Design Development: May 15 to July 31, 2020 (77 days)
Construction Documents: June 12 to September 30, 2020 (110 days)
Tender: October 1, 2020
Project Award: November 1, 2020 +/-
Construction Start: November 15, 2020 +/-

Regarding community consultation for the project, we are fortunate that much of this work was done early during the Feasibility Study in 2016 and 2017. The information gathered during the preparation of the concepts that formed part of the Feasibility Study have been incorporated into the Schematic Design that was prepared in the fall of 2019.

We anticipate that as part of the Design Development Phase we will host several meetings with key stakeholders and community representatives to refine the Schematic Design and ensure that the building will meet the needs of the community and user groups now and in the future. We are confident that these meetings will still be able to take place using video conferencing tools (i.e. Zoom) if in person meetings are not permitted by the province.

Sincerely,



Jim Sheffield OAA FRAIC Intl.Assoc.AIA LEED AP
Nicholson Sheffield Architects Inc.

Cc

www.nicholsonsheffield.ca

358 Talbot Street
London, Ontario N6A 2R6



Department: Treasury

Report Number: T-013-20

Council Meeting Date: May 11, 2020

Title: The Projected Financial Impacts of COVID 19 on the Town of Ingersoll

Objective

To provide Council a high level overview of potential financial impacts of the COVID-19 outbreak on the Town of Ingersoll.

Background

The COVID-19 pandemic is causing an unprecedented amount of uncertainty and financial challenges for individuals, businesses and governments. The Town of Ingersoll is no exception, with many Ingersoll residents and businesses being financially impacted.

In an effort to ease some of the financial burden many are facing, Council approved the following tax relief measures at its meeting on April 14, 2020:

1. To waive interest and penalties on all tax arrears from April 1 through August 1, 2020.
2. Allowing property owners currently on the pre-authorized payment plans (PAP) to suspend their payments for the period of May 1, 2020 through July 31, 2020.

Like many other businesses, the COVID-19 pandemic is causing significant financial implications to the Town of Ingersoll. Staff have been monitoring and evaluating the potential financial impacts to the Corporation as a variety of operating expenditures and revenues are being impacted.

Analysis

The anticipated financial impacts on the Town of Ingersoll could range from lost revenues; cost savings due to reduction in casual and temporary staffing requirements,

lower programming and utility costs to additional costs that would otherwise not have been incurred.

A summary of the anticipated financial impacts of the COVID pandemic is presented in Appendix A. Due to the significant uncertainty surrounding the duration and severity of the pandemic the projected financial impacts presented in this report are high level preliminary estimates that are based on two “return to normal operations” scenarios: 1) end of June, and 2) end of August. The total projected net impact of the pandemic is estimated to have a broadly neutral effect on the budget as projected revenue losses and cost savings are expected to largely offset each other.

Staff will continue to monitor and assess the financial situation and inform Council on a regular basis as more details become known.

Staff have also reviewed 2020 capital projects and have determined which projects can be deferred beyond 2020 based on criticality, community impacts, timing and practicality of issuing tenders in 2020. At this point work on most capital projects is expected to continue with only eight projects that have been identified for completion in future years. These projects are listed in Appendix A.

Other possible relief measures

In addition to the relief measures already offered by the Town, Staff are recommending to defer the final 2020 property tax installment dates by 30 days. This would result in the last two instalments that would normally be due on August 31 and October 30 be deferred to September 30 and November 30.

Implications on Cash Flow

Given the potential long lasting economic impact of the COVID -19 pandemic, Staff are monitoring the Town’s liquidity. The Town has maintained very strong liquidity and has adequate cash resources to meet its obligations and sustain Town’s operations even if Council grants the deferral of final tax instalment dates.

Financial Implications

Presented in Appendix A.

Recommendation

THAT Report No. T-013-20 “The Projected Financial Impacts of COVID 19 on the Town of Ingersoll” be received for information,

AND THAT the by-law to provide further relief to individuals and businesses be presented to Council for enactment at the Council meeting scheduled for June 8, 2020.

Attachments

Appendix A – Estimated financial impacts of COVID-19

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, CAO

Appendix A – Estimated financial impacts of COVID-19

Review of Capital Projects

The following projects will be deferred beyond 2020.

Project Name	Project Cost
Public Buildings	
Town Centre - Council Chambers upgrades	\$40,000
Town Centre - parking pavement replacement	\$40,000
Transportation	
Ann Street reconstruction	\$263,000
King street – Halls Creek Retaining Wall rehabilitation	\$110,000
Centennial Lane Culvert rehabilitation	\$105,000
Public Works	
Purchase of asphalt roller	\$60,000
Purchase of wood-chipper	\$90,000
Parks and Recreation	
Parks and Recreation Master Plan	\$75,000
Total	\$783,000

Review of Operating Expenditures

Area	Description	Net Estimated Impact	
		End of June	End of August
Investment Income	Reduced investment income due to the reduction of interest rate by 1.5% by the Bank of Canada.	\$55,000	\$95,000
Property Taxes	Loss of revenue due to the cancellation of interest and penalties on all tax arrears through August 1st.	\$35,000	\$70,000
Crossing Guards	Cost savings due to school closures and reduction in staffing.	\$10,000	\$15,000
Parks, Sport Fields, Gardens	Loss of user fees (ball diamonds and soccer) offset by cost savings due to reduced staffing and lower utility costs (water soccer fields).	(\$40,000)	(\$65,000)
Victoria Park Community Centre	Lost user fee revenue due to the closure of VPCC and cancellation of all events and programming. Net of cost savings due to reduced staffing, lower utility and pool chemical usage and other supplies.	\$0	\$0
Memorial Arena	Loss of hall room rentals and one week of ice time	\$10,000	\$10,000
Fusion Centre	Net cost savings due to the closure and cancellation of programs and reduced staffing.	(\$50,000)	(\$85,000)
Museum	Net savings due to the closure of the facility and reduced part time staffing requirements.	(\$5,000)	(\$15,000)
Parking Enforcement	Reduced parking fines revenue net of cost savings due to a reduction in parking enforcement hours.	\$0	\$0
Other Savings	Reduced expenditures on operating supplies and purchased services (paper, postage, communication, fuel). Reduced utility usage. Cost savings due to cancellation of training, conferences and meetings.	(\$40,000)	(\$50,000)
Other Costs	Additional costs related to cleaning supplies (sanitizers, PPE, soap)	\$5,000	\$5,000
	Total	(\$20,000)	(\$20,000)



Department: Treasury

Report Number: T-014-20

Council Meeting Date: May 11, 2020

Title: Operating Budget Variance Report for the 1st Quarter of 2020

Objective

To provide Council with a financial review of operations for the 1st Quarter of 2020.

Background

A review of the Town's financial operations for the three months ended March 31, 2020 was completed to ensure that actuals are within budget. Staff monitor the operating budget on an ongoing basis. It should be noted that the 1st Quarter variance analysis is based on only a few months of data. The COVID -19 pandemic is causing significant uncertainty and financial challenges for the Town. Staff will continue to monitor and inform Council on a regular basis as the year unfolds and year end projections become more accurate.

Analysis

The attached report is intended to provide details on the interim operating results for each department. As detailed in the comments, reported variances appear to be reasonable as of the writing of the report. It should be noted that these projections are subject to potentially significant variability due to COVID-19.

Some of the more notable variances include the loss of user fee and program revenues due to the closure of VPCC and cancellation of all events and programming, and net cost savings due to the cancellation of programs and reduced staffing at Fusion.

Detailed comments have been provided for each department in the attached report. The comments are based on departmental input and Treasury review.

Financial Implications

Outlined in the attached report.

Recommendation

THAT Report No. T-014-20 be received as information.

Attachments

Operating Budget Variance Report for the 3 months Ended March 31, 2020

Prepared by: Iryna Koval, Director of Finance, Treasurer
Approved by: William Tigert, CAO

**THE CORPORATION OF THE TOWN OF
INGERSOLL**

**Operating Budget Variance Report for 3 Months Ended
March 31, 2020**

Town of Ingersoll 3 Months Ended Marh 31, 2020						
Summary All Departments by Revenue/Expense Grouping						
	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
	1	2	3	4=3-2	5	6=5-2
CLERKS ADMIN & COUNCIL	68,622	60,449	66,123	5,674	288,873	228,424
CHIEF ADMINISTRATIVE OFFICER	92,510	79,380	94,148	14,769	375,970	296,590
CLERKS						
ADMINISTRATION	142,803	194,059	193,520	(539)	582,540	388,481
ANIMAL CONTROL	(6,830)	(2,175)	(2,768)	(593)	6,200	8,375
PARKING	412	(2,008)	1,620	3,628	22,500	24,508
PARATRANSIT	6,256	11,138	11,612	475	55,840	44,702
DOWNTOWN IMPROVEMENT	--	--	--	--	--	0
TREASURY						
ADMINISTRATION	(600,090)	35,302	78,857	43,554	841,113	805,811
TAXATION	(9,753,809)	(10,185,788)	(10,155,704)	30,084	(14,743,787)	(4,557,999)
INFORMATION TECHNOLOGY	85,204	81,361	84,457	3,096	320,000	238,639
BUILDING INSPECTION						
INSPECTION	(31,416)	(24,392)	(3,464)	20,928	0	24,392
PROPERTY STANDARDS	4,961	5,444	6,151	707	26,720	21,276
TOWN CENTRE	(1,220)	35,658	29,195	(6,463)	167,808	132,150
PUBLIC BUILDINGS - OTHER	3,124	825	1,181	356	1,400	575
FIRE						
ADMINISTRATION	153,298	167,866	185,711	17,844	1,084,258	916,392
FACILITY	5,935	17,806	33,142	15,336	20,746	2,940
POLICE						
ADMINISTRATION	609,731	634,735	622,233	(12,501)	2,621,441	1,986,706
FACILITY	(18,823)	(23,323)	(15,217)	8,105	32,134	55,457
ENGINEERING						
ADMINISTRATION	64,800	76,266	88,175	11,909	2,167,550	2,091,284
EQUIPMENT	(281)	0	(123)	(123)	0	0
STREET LIGHTING	28,799	31,592	22,214	(9,378)	293,000	261,408
TRAFFIC SIGNALS	955	7,192	1,521	(5,671)	15,200	8,008
PUBLIC WORKS						
ADMINISTRATION & EQUIPMENT	(26,548)	40,224	38,734	(1,491)	308,032	267,808
FACILITY	19,585	8,447	16,239	7,793	64,468	56,021
BRIDGES & CULVERTS	2,120	1,607	0	(1,607)	11,660	10,053
ROADSIDE MAINTENANCE	13,452	15,086	8,707	(6,379)	261,880	246,794
SURFACE MAINTENANCE	19,888	16,542	25,717	9,175	283,860	267,318
ROADS, SIDEWALKS & PARKING LOTS	43,390	50,285	22,151	(28,134)	257,070	206,785
WINTER CONTROL	334,388	217,068	306,825	89,757	501,480	284,412
ENVIRONMENTAL SERVICES	8,836	21,067	12,079	(8,987)	106,072	85,005
PARKS AND ARENA						
ADMINISTRATION	27,500	28,804	33,522	4,718	165,610	136,806
ARENA	6,842	(14,393)	13,253	27,646	409,123	423,516
PARKS	73,238	75,391	79,017	3,626	901,266	825,875
PARKS PROGRAMS	7,725	6,574	4,790	(1,784)	75,140	68,566
CAMI PARKS / SUZUKI HOUSE	19,495	30,909	47,135	16,227	232,892	201,983
VICTORIA PARK COMMUNITY CENTRE						
ADMINISTRATION	18,826	15,506	17,509	2,003	97,521	82,015
AQUATICS	(9,094)	18,409	9,353	(9,057)	167,225	148,816
FITNESS	(8,600)	25,755	18,364	(7,391)	169,853	144,098
GENERAL PROGRAMS	(12,386)	5,534	(3,529)	(9,063)	11,710	6,176
FACILITY	96,181	87,024	112,090	25,065	596,577	509,553
YOUTH CENTRE						
FACILITY	11,631	13,313	18,597	5,284	313,976	300,663
GENERAL PROGRAMS	39,507	45,376	84,063	38,688	388,392	343,016
MUSEUMS						
FACILITY	4,515	5,431	3,711	(1,720)	30,560	25,129
PROGRAMS	(15,242)	29,613	28,600	(1,013)	169,762	140,149
ECONOMIC DEVELOPMENT	59,628	45,274	56,319	11,045	296,365	251,091
	<u>(8,410,184)</u>	<u>(8,009,769)</u>	<u>(7,704,172)</u>	<u>305,597</u>	--	<u>8,009,769</u>

Town of Ingersoll						
3 Months Ended Marh 31, 2020						
Summary All Departments by Revenue/Expense Grouping						
	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	4-3-2 fav (unfav)	2020	2020
	1	2	3		5	6-5-2
REVENUE						
SALE OF GOODS OR SERVICES	(15,956)	(15,213)	(15,411)	(198)	(95,255)	(80,042)
PERMITS/LICENSES	(88,351)	(73,991)	(59,703)	14,288	(214,595)	(140,604)
ICE RENTAL	(70,213)	(75,504)	(70,583)	4,921	(244,965)	(169,461)
RENT / LEASES	(39,606)	(48,179)	(46,846)	1,333	(207,068)	(158,889)
USER FEES	(67,677)	(63,804)	(49,960)	13,844	(268,328)	(204,524)
MEMBERSHIPS	(37,990)	(41,278)	(38,096)	3,182	(158,790)	(117,512)
RECOVERIES	(15,635)	(3,826)	(8,980)	(5,153)	(112,704)	(108,878)
COUNTY RECOVERY	(31,691)	-	(24,529)	(24,529)	(306,788)	(306,788)
TAXATION	(9,773,557)	(10,187,775)	(10,156,989)	30,786	(15,363,787)	(5,176,012)
INTEREST / DIVIDENDS	(193,231)	(199,594)	(168,545)	31,049	(769,500)	(569,906)
GRANTS / SUBSIDIES / REBATES	(668,086)	(42,116)	(51,731)	(9,615)	(120,575)	(78,459)
LAND SALES	-	-	-	-	-	-
PROGRAM REVENUES	(71,761)	(40,104)	(70,397)	(30,293)	(241,938)	(201,834)
DONATIONS / FUNDRAISING	(78,662)	(35,147)	(21,255)	13,892	(130,988)	(95,841)
	<u>(11,152,414)</u>	<u>(10,826,533)</u>	<u>(10,783,025)</u>	<u>43,508</u>	<u>(18,235,281)</u>	<u>(7,408,748)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	1,287,401	1,370,540	1,456,717	86,178	7,194,153	5,823,613
ADMINISTRATIVE EXPENSE	28,622	16,986	20,197	3,211	78,828	61,842
OPERATING EXPENSE	37,342	34,166	36,160	1,994	212,562	178,396
COMMUNICATIONS	11,138	6,001	16,694	10,692	114,485	108,484
INSURANCE EXPENSE	104,856	112,938	115,238	2,300	253,965	141,027
UTILITIES - HYDRO	67,607	76,120	129,595	53,475	672,084	595,964
UTILITIES - NATURAL GAS	24,164	20,340	35,751	15,411	101,350	81,010
UTILITIES - WATER	9,605	12,525	18,905	6,380	109,000	96,475
SUPPLIES	4,540	4,466	6,748	2,282	32,319	27,853
PROGRAM EXPENSES	37,708	19,760	45,654	25,894	132,993	113,233
MEETINGS, CONFERENCES, TRAINING	40,352	17,978	34,636	16,657	152,090	134,112
FUEL / TRANSPORTATION COSTS	24,758	16,600	26,145	9,545	110,842	94,242
PROFESSIONAL FEES	27,806	42,831	47,351	4,520	768,000	725,169
CONTRACTED SERVICES	35,672	83,759	80,321	(3,438)	267,528	183,769
PROPERTY TAX REFUNDS & ADJUSTMENTS	19,748	1,988	1,285	(703)	620,000	618,012
MARKETING & PROMOTION	17,384	16,902	21,017	4,115	134,410	117,508
GRANTS TO VOLUNTEER ORGANIZATIONS	45,500	70,000	45,100	(24,900)	102,100	32,100
REPAIRS & MAINTENANCE	3,723	3,901	2,928	(973)	47,188	43,287
LAND MAINTENANCE & IMPROVEMENT	374	3,181	3,174	(7)	60,500	57,319
EQUIP REPAIRS & MAINTENANCE	31,281	35,449	21,776	(13,673)	192,031	156,582
BLDG REPAIRS & MAINTENANCE	15,031	18,467	27,231	8,764	159,200	140,733
SNOW REMOVAL AND SANDING	27,054	26,241	21,241	(5,000)	50,300	24,059
MAINTENANCE CONTRACTS	69,129	65,035	71,515	6,480	179,090	114,055
MATERIALS - PUBLIC WORKS	131,582	81,059	88,685	7,626	426,040	344,981
EQUIPMENT USAGE	12,741	8,134	52,493	44,359	90,200	82,066
TRANSFER TO BIA	-	-	-	-	78,000	78,000
TRANSFERS TO CEMETERY BOARD	50,000	-	-	-	93,083	93,083
	<u>2,165,116</u>	<u>2,165,365</u>	<u>2,426,558</u>	<u>261,193</u>	<u>12,432,341</u>	<u>10,266,976</u>
NET OPERATING REVENUE	<u>(8,987,298)</u>	<u>(8,661,168)</u>	<u>(8,356,467)</u>	<u>304,701</u>	<u>(5,802,940)</u>	<u>2,858,228</u>
OTHER						
O.P.P. CONTRACT	600,398	650,792	651,695	903	2,607,746	1,956,954
OMPF - ONT MUN PARTNER GRANT	(82,625)	(59,725)	(59,725)	0	(238,900)	(179,175)
TRANSFER FROM RESERVES & RES FUNDS	-	-	-	-	(640,870)	(640,870)
TRANSFER TO RESERVES & RES FUNDS	-	-	-	-	3,366,270	3,366,270
RESERVE FUND - GAS TAX SUBSIDIES	--	-	-	-	0	0
DEBENTURE PAYMENT	59,341	60,332	60,324	(8)	708,694	648,362
	<u>577,114</u>	<u>651,399</u>	<u>652,295</u>	<u>895</u>	<u>5,802,940</u>	<u>5,151,541</u>
	<u>(8,410,184)</u>	<u>(8,009,769)</u>	<u>(7,704,172)</u>	<u>305,597</u>	<u>--</u>	<u>8,009,769</u>

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: MAYOR & COUNCIL	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual fav (unfav)	Annual	Remaining
	2019	2020	2020		2020	Budget
	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	45,138	47,838	46,684	(1,153)	190,363	142,525
ADMINISTRATIVE EXPENSE	411	2,167	185	(1,982)	550	(1,617)
COMMUNICATIONS	79	103	1,047	944	4,000	3,897
PROGRAM EXPENSES	5,157	5,371	5,160	(211)	5,160	(211)
MEETINGS, CONFERENCES, TRAINING	14,907	4,048	10,077	6,028	21,200	17,152
FUEL / TRANSPORTATION COSTS	834	404	796	392	1,800	1,396
PROFESSIONAL FEES	--	--	1,200	1,200	55,000	55,000
MARKETING & PROMOTION	2,096	518	974	456	10,600	10,082
	<u>68,622</u>	<u>60,449</u>	<u>66,123</u>	<u>5,674</u>	<u>288,873</u>	<u>228,424</u>
NET OPERATING (REVENUE) EXPENSE	<u>68,622</u>	<u>60,449</u>	<u>66,123</u>	<u>5,674</u>	<u>288,873</u>	<u>228,424</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>68,622</u>	<u>60,449</u>	<u>66,123</u>	<u>5,674</u>	<u>288,873</u>	<u>228,424</u>

NOTES

No significant variances

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	38,966	40,888	43,568	2,680	187,770	146,882
ADMINISTRATIVE EXPENSE	51	--	36	36	150	150
OPERATING EXPENSE	60	60	--	(60)	750	690
COMMUNICATIONS	39	20	140	120	850	830
PROGRAM EXPENSES	800	814	1,000	186	1,000	186
MEETINGS, CONFERENCES, TRAINING	2,389	964	2,206	1,241	5,500	4,536
PROFESSIONAL FEES	49,484	36,526	43,704	7,179	610,000	573,475
MARKETING & PROMOTION	723	108	3,494	3,386	18,700	18,592
	<u>92,510</u>	<u>79,380</u>	<u>94,148</u>	<u>14,769</u>	<u>825,970</u>	<u>746,590</u>
NET OPERATING (REVENUE) EXPENSE	<u>92,510</u>	<u>79,380</u>	<u>94,148</u>	<u>14,769</u>	<u>825,970</u>	<u>746,590</u>
OTHER						
	<u>92,510</u>	<u>79,380</u>	<u>94,148</u>	<u>14,769</u>	<u>375,970</u>	<u>296,590</u>

NOTES

No significant variances

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: CLERKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: ADMINISTRATION						
REVENUE						
SALE OF GOODS OR SERVICES	--	(10)	(12)	(2)	(25)	(15)
PERMITS/LICENSES	(2,250)	(1,908)	(2,703)	(794)	(18,300)	(16,392)
USER FEES	(11,060)	(12,652)	(7,008)	5,644	(29,100)	(16,448)
RECOVERIES	--	(421)	--	421	--	421
	<u>(13,310)</u>	<u>(14,991)</u>	<u>(9,723)</u>	<u>5,268</u>	<u>(47,425)</u>	<u>(32,434)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	87,158	103,072	111,941	8,869	527,660	424,588
ADMINISTRATIVE EXPENSE	13,902	2,747	3,727	980	27,155	24,408
OPERATING EXPENSE	1,350	60	1,658	1,598	10,800	10,740
COMMUNICATIONS	1,523	880	2,280	1,400	8,500	7,620
PROGRAM EXPENSES	1,187	944	5,871	4,928	27,450	26,507
MEETINGS, CONFERENCES, TRAINING	1,430	--	1,775	1,775	7,310	7,310
FUEL / TRANSPORTATION COSTS	--	--	179	179	1,200	1,200
PROFESSIONAL FEES	178	1,230	440	(790)	10,000	8,770
CONTRACTED SERVICES	3,680	39,709	39,125	(584)	62,680	22,971
MARKETING & PROMOTION	205	408	1,146	738	5,800	5,392
GRANTS TO VOLUNTEER ORGANIZATIONS	45,500	60,000	35,100	(24,900)	45,100	(14,900)
	<u>156,113</u>	<u>209,050</u>	<u>203,243</u>	<u>(5,807)</u>	<u>733,655</u>	<u>524,605</u>
NET OPERATING (REVENUE) EXPENSE	<u>142,803</u>	<u>194,059</u>	<u>193,520</u>	<u>(539)</u>	<u>686,230</u>	<u>492,171</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>(103,690)</u>	<u>(103,690)</u>
	<u>142,803</u>	<u>194,059</u>	<u>193,520</u>	<u>(539)</u>	<u>582,540</u>	<u>388,481</u>

NOTES

(1) Unbudgeted \$25,000 Grant to OPAL to support landfill opposition.

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: CLERKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: ANIMAL CONTROL						
REVENUE						
PERMITS/LICENSES	(8,255)	(3,600)	(4,859)	(1,259)	(9,000)	(5,400)
	(8,255)	(3,600)	(4,859)	(1,259)	(9,000)	(5,400)
EXPENSE						
CONTRACTED SERVICES	1,425	1,425	2,091	666	15,000	13,575
	1,425	1,425	2,091	666	15,200	13,775
NET OPERATING (REVENUE) EXPENSE	(6,830)	(2,175)	(2,768)	(593)	6,200	8,375
OTHER						
	(6,830)	(2,175)	(2,768)	(593)	6,200	8,375

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: CLERKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: PARKING						
REVENUE						
USER FEES	(6,004)	(8,519)	(2,892)	5,627	(15,300)	(6,781)
	(6,004)	(8,519)	(2,892)	5,627	(15,300)	(6,781)
EXPENSE						
CONTRACTED SERVICES	6,416	6,511	4,512	(1,999)	37,800	31,289
	6,416	6,511	4,512	(1,999)	37,800	31,289
NET OPERATING (REVENUE) EXPENSE	412	(2,008)	1,620	3,628	22,500	24,508
OTHER						
	--	--	--	--	--	--
	412	(2,008)	1,620	3,628	22,500	24,508

NOTES
No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: CLERKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: PARATRANSIT						
REVENUE						
SALE OF GOODS OR SERVICES	(5,250)	(4,404)	(4,878)	(474)	(21,000)	(16,596)
	(5,250)	(4,404)	(4,878)	(474)	(21,000)	(16,596)
EXPENSE						
SALARIES, WAGES & BENEFITS	1,028	2,816	7,580	4,764	7,640	4,824
COMMUNICATIONS	154	85	378	293	1,400	1,315
CONTRACTED SERVICES	10,324	12,512	8,532	(3,980)	67,000	54,488
MARKETING & PROMOTION	--	129	--	(129)	800	671
	11,506	15,542	16,490	949	76,840	61,298
NET OPERATING (REVENUE) EXPENSE	6,256	11,138	11,612	475	55,840	44,702
	6,256	11,138	11,612	475	55,840	44,702

NOTES

No significant variances

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: TREASURY	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: INFORMATION TECHNOLOGY	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	36,321	36,995	38,958	1,962	181,620	144,625
OPERATING EXPENSE	13,973	4,511	5,645	1,134	28,550	24,039
COMMUNICATIONS	577	318	611	293	3,000	2,682
PROGRAM EXPENSES	--	171	180	9	180	9
FUEL / TRANSPORTATION COSTS	157	126	59	(67)	1,100	974
EQUIP REPAIRS & MAINTENANCE	2,140	2,557	2,109	(448)	3,000	443
MAINTENANCE CONTRACTS	31,726	36,682	36,895	213	73,750	37,068
	<u>85,204</u>	<u>81,361</u>	<u>84,457</u>	<u>3,096</u>	<u>300,000</u>	<u>218,639</u>
NET OPERATING (REVENUE) EXPENSE	<u>85,204</u>	<u>81,361</u>	<u>84,457</u>	<u>3,096</u>	<u>300,000</u>	<u>218,639</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>20,000</u>	<u>20,000</u>
	<u>85,204</u>	<u>81,361</u>	<u>84,457</u>	<u>3,096</u>	<u>320,000</u>	<u>238,639</u>

NOTES

No significant variances

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: TREASURY	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: ADMINISTRATION						
REVENUE						
SALE OF GOODS OR SERVICES	(4,150)	(3,700)	(2,495)	1,205	(16,000)	(12,300)
USER FEES	(4,249)	(4,868)	(3,360)	1,508	(18,500)	(13,632)
INTEREST / DIVIDENDS	(193,231)	(199,594)	(168,545)	31,049	(769,500)	(569,906)
	<u>(824,606)</u>	<u>(208,162)</u>	<u>(174,400)</u>	<u>33,762</u>	<u>(808,200)</u>	<u>(600,038)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	112,299	126,824	133,141	6,316	589,250	462,426
ADMINISTRATIVE EXPENSE	2,216	1,226	2,275	1,049	10,770	9,544
OPERATING EXPENSE	60	205	195	(10)	400	195
COMMUNICATIONS	39	19	117	98	420	401
INSURANCE EXPENSE	104,856	113,888	115,238	1,351	252,915	139,027
PROGRAM EXPENSES	590	321	733	412	2,750	2,429
MEETINGS, CONFERENCES, TRAINING	139	--	563	563	2,900	2,900
PROFESSIONAL FEES	(22,863)	--	--	--	28,000	28,000
CONTRACTED SERVICES	130	--	--	--	3,100	3,100
MARKETING & PROMOTION	334	374	395	21	950	576
	<u>247,800</u>	<u>242,857</u>	<u>252,657</u>	<u>9,800</u>	<u>1,063,438</u>	<u>820,581</u>
NET OPERATING (REVENUE) EXPENSE	<u>(576,806)</u>	<u>34,695</u>	<u>78,257</u>	<u>43,562</u>	<u>255,238</u>	<u>220,543</u>
OTHER						
OMPF - ONT MUN PARTNER GRANT	(82,625)	(59,725)	(59,725)	--	(238,900)	(179,175)
DEBENTURE PAYMENT	59,341	60,332	60,324	(8)	708,694	648,362
	<u>(23,284)</u>	<u>607</u>	<u>599</u>	<u>(8)</u>	<u>585,875</u>	<u>585,268</u>
	<u>(600,090)</u>	<u>35,302</u>	<u>78,857</u>	<u>43,554</u>	<u>841,113</u>	<u>805,811</u>

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: TREASURY	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: TAXATION	1	2	3	4=3-2	5	6=5-2
REVENUE						
TAXATION	(9,773,557)	(10,187,775)	(10,156,989)	30,786	(15,363,787)	(5,176,012)
	(9,773,557)	(10,187,775)	(10,156,989)	30,786	(15,363,787)	(5,176,012)
EXPENSE						
PROPERTY TAX REFUNDS & ADJUSTMENTS	19,748	1,988	1,285	(703)	620,000	618,012
	19,748	1,988	1,285	(703)	620,000	618,012
NET OPERATING (REVENUE) EXPENSE	(9,753,809)	(10,185,788)	(10,155,704)	30,084	(14,743,787)	(4,557,999)
OTHER	--	--	--	--	--	--
	(9,753,809)	(10,185,788)	(10,155,704)	30,084	(14,743,787)	(4,557,999)

NOTES

(1) Due to the timing of events, expected to balance by the end of the year.

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
	1	2	3	4=3-2	5	6=5-2
ACTIVITY: INSPECTION						
REVENUE						
PERMITS/LICENSES	(73,046)	(64,333)	(49,632)	14,701	(177,095)	(112,762)
USER FEES	(630)	(360)	(318)	42	(2,000)	(1,640)
	<u>(73,676)</u>	<u>(64,693)</u>	<u>(49,950)</u>	<u>14,743</u>	<u>(179,095)</u>	<u>(114,402)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	35,424	39,254	38,419	(835)	193,530	154,276
ADMINISTRATIVE EXPENSE	--	84	264	180	1,500	1,416
OPERATING EXPENSE	60	60	52	(8)	1,050	990
COMMUNICATIONS	39	19	101	82	300	281
PROGRAM EXPENSES	871	883	1,250	367	1,250	367
MEETINGS, CONFERENCES, TRAINING	4,489	--	4,426	4,426	8,650	8,650
FUEL / TRANSPORTATION COSTS	369	--	214	214	1,000	1,000
PROFESSIONAL FEES	1,007	--	1,260	1,260	4,000	4,000
CONTRACTED SERVICES	--	--	250	250	2,100	2,100
EQUIP REPAIRS & MAINTENANCE	--	--	250	250	1,000	1,000
	<u>42,260</u>	<u>40,301</u>	<u>46,487</u>	<u>6,186</u>	<u>214,755</u>	<u>174,454</u>
NET OPERATING (REVENUE) EXPENSE	<u>(31,416)</u>	<u>(24,392)</u>	<u>(3,464)</u>	<u>20,928</u>	<u>35,660</u>	<u>60,052</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>(35,660)</u>	<u>(35,660)</u>
	<u>(31,416)</u>	<u>(24,391.79)</u>	<u>(3,464)</u>	<u>20,928</u>	<u>--</u>	<u>24,392</u>

NOTES

All variances are due to the timing of events

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: PROPERTY STANDARDS	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	4,961	5,444	6,151	707	26,420	20,976
	4,961	5,444	6,151	707	26,720	21,276
NET OPERATING (REVENUE) EXPENSE	4,961	5,444	6,151	707	26,720	21,276
OTHER						
	--	--	--	--	--	--
	4,961	5,444	6,151	707	26,720	21,276

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: TOWN CENTRE	1	2	3	4=3-2	5	6=5-2
REVENUE						
COUNTY RECOVERY	(31,691)	--	(24,529)	(24,529)	(98,110)	(98,110)
	(31,691)	0	(24,529)	(24,529)	(98,110)	(98,110)
EXPENSE						
SALARIES, WAGES & BENEFITS	8,667	10,595	22,315	11,720	51,540	40,945
OPERATING EXPENSE	396	149	334	185	3,000	2,851
COMMUNICATIONS	283	142	463	321	1,698	1,556
UTILITIES - HYDRO	4,163	4,752	11,874	7,122	62,000	57,248
UTILITIES - NATURAL GAS	2,812	2,411	4,972	2,561	13,500	11,089
UTILITIES - WATER	1,235	1,212	2,715	1,503	11,500	10,288
MEETINGS, CONFERENCES, TRAINING	--	--	96	96	400	400
CONTRACTED SERVICES	2,890	3,338	5,400	2,062	21,600	18,262
REPAIRS & MAINTENANCE	203	209	220	12	1,050	841
LAND MAINTENANCE & IMPROVEMENT	--	--	10	10	650	650
EQUIP REPAIRS & MAINTENANCE	2,714	2,513	--	(2,513)	21,000	18,487
BLDG REPAIRS & MAINTENANCE	31	4,759	831	(3,928)	17,000	12,241
SNOW REMOVAL AND SANDING	1,208	712	849	137	1,400	688
MAINTENANCE CONTRACTS	5,869	4,865	3,645	(1,220)	9,580	4,715
	30,471	35,658	53,724	18,066	215,918	180,260
NET OPERATING (REVENUE) EXPENSE	(1,220)	35,658	29,195	(6,463)	117,808	82,150
OTHER						
	--	--	--	--	50,000	50,000
	(1,220)	35,658	29,195	(6,463)	167,808	132,150

NOTES

All variances are due to the timing of events

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: PUBLIC BUILDINGS - OTHER						
REVENUE						
RENT / LEASES	--	--	(182)	(182)	(11,500)	(11,500)
	0	0	(182)	(182)	(11,500)	(11,500)
EXPENSE						
UTILITIES - HYDRO	61	65	204	139	500	435
UTILITIES - WATER	46	48	188	140	500	452
BLDG REPAIRS & MAINTENANCE	457	--	120	120	500	500
SNOW REMOVAL AND SANDING	1,208	712	851	138	1,400	688
	3,124	825	1,363	538	2,900	2,075
NET OPERATING (REVENUE) EXPENSE	3,124	825	1,181	356	(8,600)	(9,425)
OTHER						
	--	--	--	--	10,000	10,000
	3,124	825	1,181	356	1,400	575

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: FIRE	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: ADMINISTRATION						
REVENUE						
SALE OF GOODS OR SERVICES	(150)	(140)	(393)	(253)	(20,050)	(19,910)
USER FEES	(235)	(971)	(1,309)	(339)	(4,000)	(3,030)
	<u>(385)</u>	<u>(1,111)</u>	<u>(1,702)</u>	<u>(592)</u>	<u>(26,550)</u>	<u>(25,440)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	137,925	144,377	162,042	17,665	732,280	587,903
ADMINISTRATIVE EXPENSE	236	105	48	(57)	1,758	1,653
OPERATING EXPENSE	6,671	10,676	10,079	(597)	48,700	38,024
COMMUNICATIONS	1,397	312	2,087	1,775	48,020	47,708
UTILITIES - HYDRO	1,995	1,880	5,666	3,786	18,950	17,070
UTILITIES - NATURAL GAS	1,393	878	1,475	597	3,200	2,322
UTILITIES - WATER	309	327	708	381	2,900	2,573
PROGRAM EXPENSES	544	409	388	(21)	905	496
MEETINGS, CONFERENCES, TRAINING	1,577	1,718	1,491	(227)	12,500	10,782
FUEL / TRANSPORTATION COSTS	542	1,115	1,618	503	7,000	5,885
MARKETING & PROMOTION	432	1,790	206	(1,584)	6,535	4,745
EQUIP REPAIRS & MAINTENANCE	663	5,389	1,604	(3,785)	21,500	16,111
	<u>153,683</u>	<u>168,977</u>	<u>187,413</u>	<u>18,436</u>	<u>905,808</u>	<u>736,831</u>
NET OPERATING (REVENUE) EXPENSE	<u>153,298</u>	<u>167,866</u>	<u>185,711</u>	<u>17,844</u>	<u>879,258</u>	<u>711,392</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>205,000</u>	<u>205,000</u>
	<u>153,298</u>	<u>167,866</u>	<u>185,711</u>	<u>17,844</u>	<u>1,084,258</u>	<u>916,392</u>

NOTES

No significant variances

Town of Ingersoll										
3 Months Ended March 31, 2020										
DEPARTMENT: FIRE	ACTIVITY:	FACILITY	YTD Actual		YTD Budget	Variance YTD	Annual Budget		Remaining Budget	
			2019	2020	2020	2020 Budget vs Actual	2020	2020		
			1	2	3	4=3-2	5	6=5-2		
REVENUE										
EXPENSE										
		SALARIES, WAGES & BENEFITS	2,829	15,664	22,160	6,495	77,810	62,146		
		OPERATING EXPENSE	775	1,118	578	(540)	4,150	3,032		
		LAND MAINTENANCE & IMPROVEMENT	--	--	12	12	50	50		
		BLDG REPAIRS & MAINTENANCE	1,581	240	9,266	9,026	17,200	16,960		
		MAINTENANCE CONTRACTS	750	783	1,126	343	4,020	3,237		
			<u>5,935</u>	<u>17,806</u>	<u>33,142</u>	<u>15,336</u>	<u>103,730</u>	<u>85,924</u>		
		NET OPERATING (REVENUE) EXPENSE	<u>5,935</u>	<u>17,806</u>	<u>33,142</u>	<u>15,336</u>	<u>20,746</u>	<u>2,940</u>		
		OTHER								
			<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
			<u>5,935</u>	<u>17,806</u>	<u>33,142</u>	<u>15,336</u>	<u>20,746</u>	<u>2,940</u>		

NOTES

All variances are due to the timing of events

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: POLICE	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: ADMINISTRATION						
REVENUE						
SALE OF GOODS OR SERVICES	(2,984)	(3,321)	(3,040)	281	(13,300)	(9,979)
USER FEES	(1,415)	(1,432)	(1,357)	75	(3,000)	(1,568)
GRANTS / SUBSIDIES / REBATES	(12,304)	(36,563)	(46,731)	(10,169)	(65,590)	(29,028)
	<u>(16,703)</u>	<u>(41,316)</u>	<u>(51,128)</u>	<u>(9,812)</u>	<u>(81,890)</u>	<u>(40,575)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	15,831	17,942	16,856	(1,086)	74,200	56,258
ADMINISTRATIVE EXPENSE	--	--	24	24	100	100
OPERATING EXPENSE	68	323	551	228	1,300	977
COMMUNICATIONS	148	102	64	(38)	745	643
PROGRAM EXPENSES	9,699	5,887	3,939	(1,948)	10,140	4,253
MEETINGS, CONFERENCES, TRAINING	117	811	96	(715)	5,600	4,789
FUEL / TRANSPORTATION COSTS	172	143	--	(143)	800	657
MARKETING & PROMOTION	--	49	136	87	2,300	2,251
	<u>26,035</u>	<u>25,258</u>	<u>21,666</u>	<u>(3,592)</u>	<u>95,585</u>	<u>70,327</u>
NET OPERATING (REVENUE) EXPENSE	<u>9,333</u>	<u>(16,057)</u>	<u>(29,462)</u>	<u>(13,404)</u>	<u>13,695</u>	<u>29,752</u>
OTHER						
O.P.P. CONTRACT	600,398	650,792	651,695	903	2,607,746	1,956,954
	<u>600,398</u>	<u>650,792</u>	<u>651,695</u>	<u>903</u>	<u>2,607,746</u>	<u>1,956,954</u>
	<u>609,731</u>	<u>634,735</u>	<u>622,233</u>	<u>(12,501)</u>	<u>2,621,441</u>	<u>1,986,706</u>

NOTES

All variances are due to the timing of events

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: POLICE	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: FACILITY	1	2	3	4=3-2	5	6=5-2
REVENUE						
RENT / LEASES	(26,250)	(26,938)	(25,968)	970	(105,000)	(78,062)
	(26,250)	(26,938)	(25,968)	970	(22,016)	4,922
EXPENSE						
UTILITIES - HYDRO	2,769	2,269	5,685	3,416	20,000	17,731
UTILITIES - NATURAL GAS	553	407	844	437	1,850	1,443
UTILITIES - WATER	409	435	697	262	3,400	2,965
BLDG REPAIRS & MAINTENANCE	3,190	--	3,526	3,526	17,750	17,750
MAINTENANCE CONTRACTS	505	505	--	(505)	500	(5)
	7,427	3,615	10,751	7,135	44,150	40,535
NET OPERATING (REVENUE) EXPENSE	(18,823)	(23,323)	(15,217)	8,105	22,134	45,457
OTHER						
	--	--	--	--	10,000	10,000
	(18,823)	(23,323)	(15,217)	8,105	32,134	55,457

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: ADMINISTRATION	1	2	3	4=3-2	5	6=5-2
REVENUE						
RECOVERIES	(12,587)	(1,893)	(3,346)	(1,453)	(74,200)	(72,307)
	(13,337)	(1,893)	(3,346)	(1,453)	(75,900)	(74,007)
EXPENSE						
SALARIES, WAGES & BENEFITS	64,669	68,194	77,197	9,002	411,850	343,656
ADMINISTRATIVE EXPENSE	8,267	6,341	8,651	2,311	10,550	4,209
OPERATING EXPENSE	194	--	705	705	7,120	7,120
COMMUNICATIONS	1,779	1,032	2,297	1,265	11,000	9,968
PROGRAM EXPENSES	1,301	633	1,462	828	3,080	2,447
MEETINGS, CONFERENCES, TRAINING	1,717	101	836	735	20,550	20,449
FUEL / TRANSPORTATION COSTS	252	21	373	352	3,100	3,079
CONTRACTED SERVICES	(125)	(97)	--	97	2,500	2,597
EQUIP REPAIRS & MAINTENANCE	--	1,933	--	(1,933)	3,500	1,567
	78,137	78,159	91,521	13,362	493,450	415,291
NET OPERATING (REVENUE) EXPENSE	64,800	76,266	88,175	11,909	417,550	341,284
OTHER	--	--	--	--	1,750,000	1,750,000
	64,800	76,266	88,175	11,909	2,167,550	2,091,284

NOTES

All variances are due to the timing of events

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: EQUIPMENT	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
EQUIP REPAIRS & MAINTENANCE	(281)	--	(123)	(123)	(7,000)	(7,000)
	(281)	0	(123)	(123)	(7,000)	(7,000)
NET OPERATING (REVENUE) EXPENSE	(281)	0	(123)	(123)	(7,000)	(7,000)
OTHER						
	--	--	--	--	7,000	7,000
	(281)	--	(123)	(123)	--	--

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: STREET LIGHTING	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
UTILITIES - HYDRO	25,142	31,270	22,214	(9,056)	275,000	243,730
EQUIP REPAIRS & MAINTENANCE	3,658	323	--	(323)	18,000	17,677
	<u>28,799</u>	<u>31,592</u>	<u>22,214</u>	<u>(9,378)</u>	<u>293,000</u>	<u>261,408</u>
NET OPERATING (REVENUE) EXPENSE	<u>28,799</u>	<u>31,592</u>	<u>22,214</u>	<u>(9,378)</u>	<u>293,000</u>	<u>261,408</u>
OTHER						
	--	--	--	--	--	--
	<u>28,799</u>	<u>31,592</u>	<u>22,214</u>	<u>(9,378)</u>	<u>293,000</u>	<u>261,408</u>

NOTES

Timing variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: TRAFFIC SIGNALS	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
UTILITIES - HYDRO	520	466	1,521	1,055	5,000	4,534
EQUIP REPAIRS & MAINTENANCE	435	6,725	--	(6,725)	10,200	3,475
	<u>955</u>	<u>7,192</u>	<u>1,521</u>	<u>(5,671)</u>	<u>15,200</u>	<u>8,008</u>
NET OPERATING (REVENUE) EXPENSE	<u>955</u>	<u>7,192</u>	<u>1,521</u>	<u>(5,671)</u>	<u>15,200</u>	<u>8,008</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>955</u>	<u>7,192</u>	<u>1,521</u>	<u>(5,671)</u>	<u>15,200</u>	<u>8,008</u>

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: ADMINISTRATION & EQUIPMENT	1	2	3	4=3-2	5	6=5-2
REVENUE						
SALE OF GOODS OR SERVICES	(265)	(375)	--	375	(1,500)	(1,125)
PERMITS/LICENSES	(4,050)	(4,150)	(2,509)	1,641	(10,000)	(5,850)
RECOVERIES	(2,995)	(1,273)	(5,295)	(4,022)	(21,000)	(19,727)
	<u>(7,310)</u>	<u>(5,798)</u>	<u>(7,804)</u>	<u>(2,006)</u>	<u>(212,800)</u>	<u>(207,002)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	82,793	108,432	85,351	(23,081)	466,964	358,532
ADMINISTRATIVE EXPENSE	93	611	128	(483)	1,375	764
OPERATING EXPENSE	1,580	4,923	1,456	(3,468)	13,650	8,727
COMMUNICATIONS	137	70	401	331	2,340	2,270
PROGRAM EXPENSES	755	688	1,261	573	1,528	840
MEETINGS, CONFERENCES, TRAINING	5,342	3,361	4,391	1,029	11,200	7,839
FUEL / TRANSPORTATION COSTS	20,153	12,924	20,340	7,416	65,075	52,151
MARKETING & PROMOTION	150	125	--	(125)	300	175
EQUIPMENT USAGE	(130,242)	(85,113)	(66,790)	18,323	(265,160)	(180,047)
	<u>(19,238)</u>	<u>46,022</u>	<u>46,538</u>	<u>516</u>	<u>297,272</u>	<u>251,250</u>
NET OPERATING (REVENUE) EXPENSE	<u>(26,548)</u>	<u>40,224</u>	<u>38,734</u>	<u>(1,491)</u>	<u>84,472</u>	<u>44,248</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>0</u>	<u>0</u>	<u>223,560</u>	<u>223,560</u>
	<u>(26,548)</u>	<u>40,224</u>	<u>38,734</u>	<u>(1,491)</u>	<u>308,032</u>	<u>267,808</u>

NOTES

Due to the timing of events, will balance at year end.

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: FACILITY	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	4,171	1,830	2,660	830	9,190	7,360
OPERATING EXPENSE	163	136	206	70	850	714
COMMUNICATIONS	1,045	809	761	(48)	7,068	6,259
UTILITIES - HYDRO	873	1,110	3,125	2,015	10,000	8,890
UTILITIES - NATURAL GAS	2,428	2,000	3,842	1,842	7,900	5,900
UTILITIES - WATER	247	232	495	263	1,800	1,568
REPAIRS & MAINTENANCE	--	--	60	60	250	250
BLDG REPAIRS & MAINTENANCE	2,134	973	3,282	2,308	16,000	15,027
MAINTENANCE CONTRACTS	8,525	1,357	1,809	452	11,410	10,053
	<u>19,585</u>	<u>8,447</u>	<u>16,239</u>	<u>7,793</u>	<u>64,468</u>	<u>56,021</u>
NET OPERATING (REVENUE) EXPENSE	<u>19,585</u>	<u>8,447</u>	<u>16,239</u>	<u>7,793</u>	<u>64,468</u>	<u>56,021</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>19,585</u>	<u>8,447</u>	<u>16,239</u>	<u>7,793</u>	<u>64,468</u>	<u>56,021</u>

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: BRIDGES & CULVERTS						
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	1,383	1,348	--	(1,348)	9,660	8,312
EQUIPMENT USAGE	736	259	--	(259)	1,000	741
	<u>2,120</u>	<u>1,607</u>	<u>--</u>	<u>(1,607)</u>	<u>11,660</u>	<u>10,053</u>
NET OPERATING (REVENUE) EXPENSE	<u>2,120</u>	<u>1,607</u>	<u>--</u>	<u>(1,607)</u>	<u>11,660</u>	<u>10,053</u>
OTHER	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>2,120</u>	<u>1,607</u>	<u>--</u>	<u>(1,607)</u>	<u>11,660</u>	<u>10,053</u>

NOTES

No significant variances

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: ROADSIDE MAINTENANCE	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	10,222	10,635	5,677	(4,958)	113,880	103,245
MATERIALS - PUBLIC WORKS	475	310	836	526	77,500	77,190
EQUIPMENT USAGE	2,754	4,141	2,193	(1,947)	70,500	66,359
	<u>13,452</u>	<u>15,086</u>	<u>8,707</u>	<u>(6,379)</u>	<u>261,880</u>	<u>246,794</u>
NET OPERATING (REVENUE) EXPENSE	<u>13,452</u>	<u>15,086</u>	<u>8,707</u>	<u>(6,379)</u>	<u>261,880</u>	<u>246,794</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>13,452</u>	<u>15,086</u>	<u>8,707</u>	<u>(6,379)</u>	<u>261,880</u>	<u>246,794</u>

NOTES

Timing variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: SURFACE MAINTENANCE	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	14,230	8,433	19,608	11,175	118,510	110,077
MATERIALS - PUBLIC WORKS	1,470	5,556	1,646	(3,910)	102,200	96,644
EQUIPMENT USAGE	4,188	2,552	4,463	1,911	63,150	60,598
	<u>19,888</u>	<u>16,542</u>	<u>25,717</u>	<u>9,175</u>	<u>283,860</u>	<u>267,318</u>
NET OPERATING (REVENUE) EXPENSE	<u>19,888</u>	<u>16,542</u>	<u>25,717</u>	<u>9,175</u>	<u>283,860</u>	<u>267,318</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>19,888</u>	<u>16,542</u>	<u>25,717</u>	<u>9,175</u>	<u>283,860</u>	<u>267,318</u>

NOTES

Timing variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: ROADS, SIDEWALKS & PARKING LOTS	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	12,451	19,078	6,325	(12,752)	104,480	85,403
UTILITIES - HYDRO	159	119	202	82	800	681
SNOW REMOVAL AND SANDING	16,592	15,956	6,059	(9,897)	20,000	4,044
MATERIALS - PUBLIC WORKS	13,315	14,490	8,878	(5,612)	108,340	93,850
EQUIPMENT USAGE	872	642	687	45	23,450	22,808
	<u>43,390</u>	<u>50,285</u>	<u>22,151</u>	<u>(28,134)</u>	<u>257,070</u>	<u>206,785</u>
NET OPERATING (REVENUE) EXPENSE	<u>43,390</u>	<u>50,285</u>	<u>22,151</u>	<u>(28,134)</u>	<u>257,070</u>	<u>206,785</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>43,390</u>	<u>50,285</u>	<u>22,151</u>	<u>(28,134)</u>	<u>257,070</u>	<u>206,785</u>

NOTES

Timing variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: WINTER CONTROL	1	2	3	4=3-2	5	6=5-2
REVENUE						
EXPENSE						
SALARIES, WAGES & BENEFITS	75,332	53,355	99,972	46,618	177,820	124,465
CONTRACTED SERVICES	10,502	19,782	20,000	218	40,000	20,218
MATERIALS - PUBLIC WORKS	116,204	60,523	76,112	15,589	132,100	71,577
EQUIPMENT USAGE	132,350	83,408	110,741	27,332	151,560	68,152
	<u>334,388</u>	<u>217,068</u>	<u>306,825</u>	<u>89,757</u>	<u>501,480</u>	<u>284,412</u>
NET OPERATING (REVENUE) EXPENSE	<u>334,388</u>	<u>217,068</u>	<u>306,825</u>	<u>89,757</u>	<u>501,480</u>	<u>284,412</u>
OTHER						
	--	--	--	--	--	--
	<u>334,388</u>	<u>217,068</u>	<u>306,825</u>	<u>89,757</u>	<u>501,480</u>	<u>284,412</u>

NOTES

Timing variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: ENVIRONMENTAL SERVICES	1	2	3	4=3-2	5	6=5-2
REVENUE						
SALE OF GOODS OR SERVICES	(2,011)	(2,433)	(1,680)	753	(7,180)	(4,747)
	(2,011)	(2,433)	(1,680)	753	(35,858)	(33,425)
EXPENSE						
SALARIES, WAGES & BENEFITS	8,192	20,856	11,347	(9,508)	91,131	70,275
OPERATING EXPENSE	540	220	--	(220)	2,500	2,280
MATERIALS - PUBLIC WORKS	117	180	1,213	1,033	4,900	4,720
EQUIPMENT USAGE	1,998	2,244	1,199	(1,045)	45,500	43,256
	10,847	23,500	13,759	(9,740)	144,531	121,031
NET OPERATING (REVENUE) EXPENSE	8,836	21,067	12,079	(8,987)	108,673	87,606
OTHER						
	--	--	--	--	(2,601)	(2,601)
	8,836	21,067	12,079	(8,987)	106,072	85,005

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
	1	2	3	4=3-2	5	6=5-2
ACTIVITY: ADMINISTRATION						
REVENUE						
USER FEES	--	(934)	--	934	--	934
DONATIONS / FUNDRAISING	--	(2,780)	--	2,780	--	2,780
	--	(3,714)	--	3,714	--	3,714
EXPENSE						
SALARIES, WAGES & BENEFITS	23,501	29,575	28,584	(991)	130,885	101,310
ADMINISTRATIVE EXPENSE	51	--	18	18	75	75
OPERATING EXPENSE	308	--	86	86	300	300
COMMUNICATIONS	510	25	750	725	3,000	2,975
INSURANCE EXPENSE	--	(950)	--	950	--	950
PROGRAM EXPENSES	735	956	3,820	2,864	12,000	11,044
MEETINGS, CONFERENCES, TRAINING	2,147	2,610	--	(2,610)	2,000	(610)
PROFESSIONAL FEES	--	--	240	240	1,000	1,000
MARKETING & PROMOTION	248	242	--	(242)	5,000	4,758
EQUIP REPAIRS & MAINTENANCE	--	60	24	(36)	100	40
	27,500	32,518	33,522	1,004	155,610	123,092
NET OPERATING (REVENUE) EXPENSE	27,500	28,804	33,522	4,718	155,610	126,806
OTHER						
	--	--	--	--	10,000	10,000
	27,500	28,804	33,522	4,718	165,610	136,806

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
ACTIVITY: ARENA						
REVENUE						
SALE OF GOODS OR SERVICES	(274)	(452)	(327)	125	(6,700)	(6,248)
ICE RENTAL	(70,213)	(75,504)	(70,583)	4,921	(244,965)	(169,461)
RENT / LEASES	(2,119)	(2,114)	(1,150)	964	(5,900)	(3,786)
USER FEES	(3,678)	(5,346)	(3,749)	1,597	(8,070)	(2,724)
MEMBERSHIPS	--	(8,168)	(7,879)	289	(31,517)	(23,349)
	<u>(76,284)</u>	<u>(91,584)</u>	<u>(83,688)</u>	<u>7,896</u>	<u>(297,152)</u>	<u>(205,568)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	48,175	47,612	41,326	(6,286)	214,730	167,118
ADMINISTRATIVE EXPENSE	--	--	24	24	350	350
OPERATING EXPENSE	1,095	1,023	2,599	1,576	7,304	6,281
COMMUNICATIONS	577	277	467	190	2,000	1,723
UTILITIES - HYDRO	10,297	11,130	28,504	17,374	85,000	73,870
UTILITIES - NATURAL GAS	4,711	4,015	5,180	1,165	14,000	9,985
UTILITIES - WATER	1,597	2,430	2,248	(182)	12,000	9,570
SUPPLIES	103	44	--	(44)	400	356
FUEL / TRANSPORTATION COSTS	646	757	668	(89)	2,900	2,143
REPAIRS & MAINTENANCE	341	341	--	(341)	1,000	659
EQUIP REPAIRS & MAINTENANCE	7,555	1,557	7,361	5,804	41,531	39,974
BLDG REPAIRS & MAINTENANCE	2,938	1,030	1,595	564	22,500	21,470
SNOW REMOVAL AND SANDING	1,148	1,170	3,220	2,050	5,900	4,730
MAINTENANCE CONTRACTS	3,806	5,805	3,749	(2,056)	20,500	14,695
	<u>83,126</u>	<u>77,191</u>	<u>96,941</u>	<u>19,750</u>	<u>437,065</u>	<u>359,874</u>
NET OPERATING (REVENUE) EXPENSE	<u>6,842</u>	<u>(14,393)</u>	<u>13,253</u>	<u>27,646</u>	<u>139,913</u>	<u>154,306</u>
OTHER						
	--	--	--	--	269,210	269,210
	<u>6,842</u>	<u>(14,393)</u>	<u>13,253</u>	<u>27,646</u>	<u>409,123</u>	<u>423,516</u>

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: PARKS	1	2	3	4=3-2	5	6=5-2
REVENUE						
USER FEES	(8,363)	(8,395)	(8,058)	337	(27,000)	(18,605)
	(8,363)	(8,395)	(8,058)	337	(35,200)	(26,805)
EXPENSE						
SALARIES, WAGES & BENEFITS	65,051	59,887	65,814	5,927	453,750	393,863
OPERATING EXPENSE	856	1,888	1,645	(244)	15,046	13,158
COMMUNICATIONS	271	130	276	146	1,250	1,120
UTILITIES - HYDRO	1,839	1,497	4,491	2,994	20,500	19,003
UTILITIES - NATURAL GAS	3,169	2,336	3,280	944	8,600	6,264
UTILITIES - WATER	(501)	113	241	128	13,000	12,887
PROGRAM EXPENSES	481	370	444	74	500	130
MEETINGS, CONFERENCES, TRAINING	302	170	41	(129)	2,000	1,830
FUEL / TRANSPORTATION COSTS	913	759	547	(212)	17,000	16,241
REPAIRS & MAINTENANCE	--	360	--	(360)	14,400	14,040
LAND MAINTENANCE & IMPROVEMENT	374	3,181	3,152	(29)	56,300	53,119
EQUIP REPAIRS & MAINTENANCE	3,991	7,030	1,095	(5,935)	30,000	22,970
BLDG REPAIRS & MAINTENANCE	915	1,238	2,736	1,498	13,000	11,762
SNOW REMOVAL AND SANDING	--	--	440	440	1,100	1,100
MAINTENANCE CONTRACTS	3,940	4,827	2,873	(1,954)	8,320	3,493
	81,600	83,786	87,075	3,289	656,466	572,680
NET OPERATING (REVENUE) EXPENSE	73,238	75,391	79,017	3,626	621,266	545,875
OTHER	--	--	--	--	280,000	280,000
	73,238	75,391	79,017	3,626	901,266	825,875

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: PARKS PROGRAMS	1	2	3	4=3-2	5	6=5-2
REVENUE						
SALE OF GOODS OR SERVICES	--	--	(1,000)	(1,000)	(1,000)	(1,000)
USER FEES	--	(905)	--	905	(6,100)	(5,195)
	<u>0</u>	<u>(905)</u>	<u>(1,000)</u>	<u>(95)</u>	<u>(7,100)</u>	<u>(6,195)</u>
EXPENSE						
SALARIES, WAGES & BENEFITS	7,308	6,015	3,719	(2,296)	54,240	48,225
SUPPLIES	353	1,464	2,071	607	8,500	7,036
	<u>7,725</u>	<u>7,479</u>	<u>5,790</u>	<u>(1,689)</u>	<u>82,240</u>	<u>74,761</u>
NET OPERATING (REVENUE) EXPENSE	<u>7,725</u>	<u>6,574</u>	<u>4,790</u>	<u>(1,784)</u>	<u>75,140</u>	<u>68,566</u>
OTHER						
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>7,725</u>	<u>6,574</u>	<u>4,790</u>	<u>(1,784)</u>	<u>75,140</u>	<u>68,566</u>

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: CAMI PARKS / SUZUKI HOUSE	1	2	3	4=3-2	5	6=5-2
REVENUE						
RENT / LEASES	--	(2,652)	(2,545)	107	(10,608)	(7,956)
	0	(2,652)	(2,545)	107	(30,608)	(27,956)
EXPENSE						
SALARIES, WAGES & BENEFITS	1,897	2,242	2,760	517	10,370	8,128
UTILITIES - HYDRO	9,105	9,216	19,947	10,731	60,000	50,784
UTILITIES - NATURAL GAS	1,195	801	1,580	779	5,700	4,899
UTILITIES - WATER	2,964	4,201	3,518	(683)	30,000	25,799
GRANTS TO VOLUNTEER ORGANIZATIONS	--	10,000	10,000	--	57,000	47,000
EQUIP REPAIRS & MAINTENANCE	378	1,886	4,963	3,077	10,500	8,614
BLDG REPAIRS & MAINTENANCE	--	2,100	2,096	(4)	11,000	8,900
SNOW REMOVAL AND SANDING	1,480	1,440	2,827	1,387	5,500	4,060
MAINTENANCE CONTRACTS	2,475	1,675	1,990	315	7,910	6,235
	19,495	33,561	49,681	16,120	213,500	179,939
NET OPERATING (REVENUE) EXPENSE	19,495	30,909	47,135	16,227	182,892	151,983
OTHER	--	--	--	--	50,000	50,000
	19,495	30,909	47,135	16,227	232,892	201,983

NOTES

Variances are due to timing and will balance at year end.

Town of Ingersoll 3 Months Ended March 31, 2020							
DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	
ACTIVITY:	ADMINISTRATION	2019	2020	2020	fav (unfav)	2020	2020
		1	2	3	4=3-2	5	6=5-2
REVENUE							
	SALE OF GOODS OR SERVICES	(288)	(144)	--	144	(1,000)	(856)
	USER FEES	--	--	(485)	(485)	(500)	(500)
	RECOVERIES	(52)	(240)	(338)	(99)	(1,354)	(1,114)
		(340)	(383)	(823)	(440)	(2,854)	(2,471)
EXPENSE							
	SALARIES, WAGES & BENEFITS	16,031	12,070	12,051	(19)	69,700	57,630
	ADMINISTRATIVE EXPENSE	2,449	2,746	3,928	1,182	17,075	14,329
	OPERATING EXPENSE	--	29	--	(29)	3,100	3,071
	COMMUNICATIONS	502	906	2,354	1,448	10,000	9,094
	SUPPLIES	48	139	--	(139)	--	(139)
		19,167	15,889	18,333	2,444	100,375	84,486
NET OPERATING (REVENUE) EXPENSE		18,826	15,506	17,509	2,003	97,521	82,015
OTHER							
		--	--	--	--	--	--
		18,826	15,506	17,509	2,003	97,521	82,015

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020							
DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	
ACTIVITY:	AQUATICS	2019	2020	2020	fav (unfav)	2020	Remaining Budget
		1	2	3	4=3-2	5	6=5-2
REVENUE							
	RENT / LEASES	(957)	(5,785)	(6,362)	(578)	(31,290)	(25,505)
	USER FEES	(9,659)	(11,773)	(9,237)	2,536	(25,000)	(13,227)
	MEMBERSHIPS	(8,190)	(10,210)	(8,169)	2,041	(39,397)	(29,187)
	PROGRAM REVENUES	(42,517)	(23,372)	(47,567)	(24,195)	(146,359)	(122,987)
		(61,323)	(51,140)	(71,335)	(20,195)	(242,046)	(190,906)
EXPENSE							
	SALARIES, WAGES & BENEFITS	47,833	64,271	72,551	8,280	377,030	312,759
	OPERATING EXPENSE	3,739	3,022	4,620	1,598	8,195	5,173
	SUPPLIES	213	1,184	151	(1,033)	2,604	1,420
	PROGRAM EXPENSES	443	664	3,326	2,662	12,225	11,561
	MEETINGS, CONFERENCES, TRAINING	--	408	--	(408)	8,200	7,792
	FUEL / TRANSPORTATION COSTS	--	--	40	40	1,017	1,017
		52,229	69,549	80,688	11,139	409,271	339,722
	NET OPERATING (REVENUE) EXPENSE	(9,094)	18,409	9,353	(9,057)	167,225	148,816
OTHER							
		--	--	--	--	--	--
		(9,094)	18,409	9,353	(9,057)	167,225	148,816

NOTES

(1) Variance is due to the pool closure caused by COVID 19 and the deferral of swimming programs registrations

Town of Ingersoll 3 Months Ended March 31, 2020							
DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
ACTIVITY:	FITNESS	2019	2020	2020	fav (unfav)	2020	2020
		1	2	3	4=3-2	5	6=5-2
REVENUE							
	USER FEES	(2,473)	(2,487)	(3,387)	(900)	(7,169)	(4,682)
	MEMBERSHIPS	(29,800)	(10,210)	(9,967)	243	(39,397)	(29,187)
	PROGRAM REVENUES	(4,491)	(2,359)	(3,070)	(712)	(15,619)	(13,260)
		<u>(36,764)</u>	<u>(15,055)</u>	<u>(16,425)</u>	<u>(1,369)</u>	<u>(62,185)</u>	<u>(47,130)</u>
EXPENSE							
	SALARIES, WAGES & BENEFITS	27,599	39,329	32,956	(6,372)	193,530	154,201
	OPERATING EXPENSE	--	--	24	24	9,750	9,750
	SUPPLIES	--	35	6	(30)	180	145
	PROGRAM EXPENSES	--	--	400	400	400	400
	MEETINGS, CONFERENCES, TRAINING	--	607	75	(532)	1,980	1,373
	CONTRACTED SERVICES	410	552	410	(141)	1,848	1,296
	MARKETING & PROMOTION	--	100	240	140	1,000	900
	EQUIP REPAIRS & MAINTENANCE	155	188	677	490	3,050	2,863
		<u>28,164</u>	<u>40,810</u>	<u>34,788</u>	<u>(6,022)</u>	<u>212,038</u>	<u>171,228</u>
	NET OPERATING (REVENUE) EXPENSE	<u>(8,600)</u>	<u>25,755</u>	<u>18,364</u>	<u>(7,391)</u>	<u>149,853</u>	<u>124,098</u>
OTHER							
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>20,000</u>	<u>20,000</u>
		<u>(8,600)</u>	<u>25,755</u>	<u>18,364</u>	<u>(7,391)</u>	<u>169,853</u>	<u>144,098</u>

NOTES

Variances are due to timing and will balance at year end.

Town of Ingersoll 3 Months Ended March 31, 2020							
DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
ACTIVITY:	PROGRAMS	2019	2020	2020	fav (unfav)	2020	2020
		1	2	3	4=3-2	5	6=5-2
REVENUE							
	USER FEES	(17,015)	(2,960)	(8,279)	(5,319)	(65,595)	(62,635)
	PROGRAM REVENUES	(24,616)	(14,284)	(19,255)	(4,971)	(70,960)	(56,676)
		<u>(41,631)</u>	<u>(25,413)</u>	<u>(35,413)</u>	<u>(10,001)</u>	<u>(190,730)</u>	<u>(165,317)</u>
EXPENSE							
	SALARIES, WAGES & BENEFITS	27,850	29,680	29,578	(103)	181,540	151,860
	OPERATING EXPENSE	--	--	240	240	2,975	2,975
	SUPPLIES	950	396	1,399	1,003	5,485	5,089
	PROGRAM EXPENSES	365	817	375	(442)	10,090	9,273
	MEETINGS, CONFERENCES, TRAINING	80	--	112	112	1,100	1,100
	MARKETING & PROMOTION	--	--	180	180	750	750
		<u>29,245</u>	<u>30,946</u>	<u>31,884</u>	<u>938</u>	<u>202,440</u>	<u>171,494</u>
	NET OPERATING (REVENUE) EXPENSE	<u>(12,386)</u>	<u>5,534</u>	<u>(3,529)</u>	<u>(9,063)</u>	<u>11,710</u>	<u>6,176</u>
OTHER							
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>(12,386)</u>	<u>5,534</u>	<u>(3,529)</u>	<u>(9,063)</u>	<u>11,710</u>	<u>6,176</u>

NOTES

Variances are due to the closure of VPCC caused by COVID 19

Town of Ingersoll 3 Months Ended March 31, 2020							
DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
ACTIVITY:	FACILITY	2019	2020	2020	fav (unfav)	2020	2020
		1	2	3	4=3-2	5	6=5-2
REVENUE							
	SALE OF GOODS OR SERVICES	(326)	--	(1,128)	(1,128)	(2,500)	(2,500)
	RENT / LEASES	(537)	(365)	(190)	175	(925)	(560)
		<u>(863)</u>	<u>(365)</u>	<u>(1,318)</u>	<u>(953)</u>	<u>(3,425)</u>	<u>(3,060)</u>
EXPENSE							
	SALARIES, WAGES & BENEFITS	50,746	45,290	44,720	(570)	276,470	231,180
	OPERATING EXPENSE	3,841	3,788	2,734	(1,054)	12,162	8,374
	COMMUNICATIONS	38	106	9	(97)	72	(34)
	UTILITIES - HYDRO	9,383	10,819	20,339	9,521	90,000	79,182
	UTILITIES - NATURAL GAS	5,117	5,382	11,482	6,099	38,000	32,618
	UTILITIES - WATER	2,733	2,978	6,971	3,993	28,500	25,522
	SUPPLIES	42	306	--	(306)	--	(306)
	MEETINGS, CONFERENCES, TRAINING	--	--	720	720	3,000	3,000
	REPAIRS & MAINTENANCE	3,179	2,162	2,300	138	14,018	11,856
	EQUIP REPAIRS & MAINTENANCE	7,743	4,366	3,585	(782)	24,400	20,034
	BLDG REPAIRS & MAINTENANCE	3,338	7,289	1,894	(5,394)	26,050	18,761
	SNOW REMOVAL AND SANDING	2,667	1,320	3,365	2,045	8,000	6,680
	MAINTENANCE CONTRACTS	8,216	3,582	15,289	11,706	28,830	25,248
		<u>97,044</u>	<u>87,389</u>	<u>113,408</u>	<u>26,018</u>	<u>550,002</u>	<u>462,613</u>
	NET OPERATING (REVENUE) EXPENSE	<u>96,181</u>	<u>87,024</u>	<u>112,090</u>	<u>25,065</u>	<u>546,577</u>	<u>459,553</u>
OTHER							
		--	--	--	--	50,000	50,000
		<u>96,181</u>	<u>87,024</u>	<u>112,090</u>	<u>25,065</u>	<u>596,577</u>	<u>509,553</u>

NOTES

Variations are due to the timing of events

Town of Ingersoll 3 Months Ended March 31, 2020						
DEPARTMENT: YOUTH CENTRE	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
	2019	2020	2020	fav (unfav)	2020	2020
ACTIVITY: FACILITY	1	2	3	4=3-2	5	6=5-2
REVENUE						
RENT / LEASES	(9,654)	(10,256)	(10,359)	(104)	(41,545)	(31,289)
	(9,654)	(10,256)	(10,359)	(104)	(42,795)	(32,539)
EXPENSE						
SALARIES, WAGES & BENEFITS	12,315	10,897	10,995	99	58,860	47,963
OPERATING EXPENSE	427	1,446	1,312	(133)	7,105	5,659
COMMUNICATIONS	38	--	9	9	72	72
UTILITIES - HYDRO	1,150	1,301	5,247	3,947	20,134	18,833
UTILITIES - NATURAL GAS	1,934	1,642	2,596	954	7,000	5,358
UTILITIES - WATER	171	200	555	355	2,800	2,600
FUEL / TRANSPORTATION COSTS	--	--	191	191	400	400
REPAIRS & MAINTENANCE	--	829	348	(481)	1,450	621
EQUIP REPAIRS & MAINTENANCE	2,129	922	111	(811)	7,500	6,578
BLDG REPAIRS & MAINTENANCE	311	714	583	(131)	10,000	9,286
SNOW REMOVAL AND SANDING	--	1,170	2,989	1,819	5,000	3,830
MAINTENANCE CONTRACTS	2,810	4,448	4,019	(429)	11,450	7,002
	21,285	23,568	28,956	5,388	131,771	108,203
NET OPERATING (REVENUE) EXPENSE	11,631	13,313	18,597	5,284	88,976	75,663
OTHER	--	--	--	--	225,000	225,000
	11,631	13,313	18,597	5,284	313,976	300,663

NOTES

No significant variances

Town of Ingersoll 3 Months Ended March 31, 2020							
DEPARTMENT: YOUTH CENTRE ACTIVITY: GENERAL PROGRAMS		YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
		2019 1	2020 2	2020 3	fav (unfav) 4=3-2	2020 5	2020 6=5-2
REVENUE							
RENT / LEASES	(29)	(29)	(45)	(16)	(200)	(171)	
USER FEES	(2,896)	(2,204)	(431)	1,772	(33,494)	(31,290)	
MEMBERSHIPS	--	(4,522)	(4,202)	320	(16,962)	(12,440)	
PROGRAM REVENUES	--	--	(120)	(120)	(500)	(500)	
DONATIONS / FUNDRAISING	(36,900)	(31,649)	(20,079)	11,570	(116,438)	(84,789)	
	<u>(72,631)</u>	<u>(38,404)</u>	<u>(24,878)</u>	<u>13,527</u>	<u>(180,023)</u>	<u>(141,619)</u>	
EXPENSE							
SALARIES, WAGES & BENEFITS	103,748	79,774	95,582	15,808	508,690	428,916	
ADMINISTRATIVE EXPENSE	733	851	707	(143)	4,820	3,969	
OPERATING EXPENSE	1,002	468	68	(400)	16,855	16,387	
COMMUNICATIONS	1,174	551	1,604	1,053	6,500	5,949	
SUPPLIES	2,718	716	3,121	2,405	11,150	10,434	
PROGRAM EXPENSES	497	33	2,561	2,528	7,100	7,067	
MEETINGS, CONFERENCES, TRAINING	1,310	1,358	5,132	3,775	6,250	4,892	
CONTRACTED SERVICES	22	28	--	(28)	100	72	
MARKETING & PROMOTION	601	--	164	164	2,250	2,250	
	<u>112,138</u>	<u>83,780</u>	<u>108,941</u>	<u>25,161</u>	<u>565,915</u>	<u>482,135</u>	
NET OPERATING (REVENUE) EXPENSE	<u>39,507</u>	<u>45,376</u>	<u>84,063</u>	<u>38,688</u>	<u>385,892</u>	<u>340,516</u>	
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>2,500</u>	<u>2,500</u>	
	<u>39,507</u>	<u>45,376</u>	<u>84,063</u>	<u>38,688</u>	<u>388,392</u>	<u>343,016</u>	

NOTES

Variances are due to the closure of Fusion caused by COVID 19

Town of Ingersoll 3 Months Ended March 31, 2020								
DEPARTMENT: MUSEUMS	ACTIVITY:	FACILITY	YTD Actual		YTD Budget	Variance YTD 2020 Budget vs Actual	Annual Budget	Remaining Budget
			2019	2020	2020	fav (unfav)	2020	2020
			1	2	3	4=3-2	5	6=5-2
REVENUE								
EXPENSE								
		UTILITIES - HYDRO	151	226	577	351	4,200	3,974
		UTILITIES - NATURAL GAS	581	469	501	32	1,600	1,131
		UTILITIES - WATER	394	349	569	220	2,600	2,251
		EQUIP REPAIRS & MAINTENANCE	--	--	120	120	500	500
		BLDG REPAIRS & MAINTENANCE	135	123	1,303	1,181	8,200	8,078
		SNOW REMOVAL AND SANDING	2,750	3,760	641	(3,119) (1)	2,000	(1,760)
		MAINTENANCE CONTRACTS	505	505	--	(505)	760	255
			<u>4,515</u>	<u>5,431</u>	<u>3,711</u>	<u>(1,720)</u>	<u>21,560</u>	<u>16,129</u>
		NET OPERATING (REVENUE) EXPENSE	<u>4,515</u>	<u>5,431</u>	<u>3,711</u>	<u>(1,720)</u>	<u>21,560</u>	<u>16,129</u>
		OTHER	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>9,000</u>	<u>9,000</u>
			<u>4,515</u>	<u>5,431</u>	<u>3,711</u>	<u>(1,720)</u>	<u>30,560</u>	<u>25,129</u>

NOTES

(1) The 2020 snow removal budget has been spent. This variance is projected to the end of the year.

Town of Ingersoll							
3 Months Ended March 31, 2020							
DEPARTMENT: MUSEUMS		YTD Actual		YTD Budget	Variance YTD	Annual	
		2019	2020	2020	2020 Budget vs Actual	Budget	Remaining Budget
ACTIVITY:	PROGRAMS	1	2	3	4=3-2	5	6=5-2
REVENUE							
	SALE OF GOODS OR SERVICES	(257)	(235)	(458)	(223)	(5,000)	(4,765)
	RENT / LEASES	(60)	(40)	(44)	(4)	(100)	(60)
	USER FEES	--	--	(89)	(89)	(1,700)	(1,700)
	GRANTS / SUBSIDIES / REBATES	--	(522)	--	522	(12,148)	(11,626)
	PROGRAM REVENUES	(137)	(90)	(385)	(295)	(8,500)	(8,410)
	DONATIONS / FUNDRAISING	(41,762)	(718)	(1,176)	(458)	(14,550)	(13,832)
		<u>(42,216)</u>	<u>(1,604)</u>	<u>(2,152)</u>	<u>(548)</u>	<u>(41,998)</u>	<u>(40,394)</u>
EXPENSE							
	SALARIES, WAGES & BENEFITS	24,282	28,939	29,224	285	167,400	138,461
	ADMINISTRATIVE EXPENSE	213	109	181	72	1,450	1,341
	OPERATING EXPENSE	60	--	491	491	3,100	3,100
	COMMUNICATIONS	108	64	207	143	750	686
	SUPPLIES	114	182	--	(182)	4,000	3,818
	PROGRAM EXPENSES	1,110	324	433	109	23,510	23,186
	FUEL / TRANSPORTATION COSTS	--	--	48	48	300	300
	MARKETING & PROMOTION	950	1,600	48	(1,552)	6,250	4,650
	MAINTENANCE CONTRACTS	--	--	120	120	500	500
		<u>26,974</u>	<u>31,217</u>	<u>30,752</u>	<u>(465)</u>	<u>211,760</u>	<u>180,543</u>
	NET OPERATING (REVENUE) EXPENSE	<u>(15,242)</u>	<u>29,613</u>	<u>28,600</u>	<u>(1,013)</u>	<u>169,762</u>	<u>140,149</u>
OTHER							
		--	--	--	--	--	--
		<u>(15,242)</u>	<u>29,613</u>	<u>28,600</u>	<u>(1,013)</u>	<u>169,762</u>	<u>140,149</u>

NOTES

No significant variances

Town of Ingersoll						
3 Months Ended March 31, 2020						
DEPARTMENT: ECONOMIC DEVELOPMENT	YTD Actual		YTD Budget	Variance YTD	Annual	Remaining
	2019	2020	2020	2020 Budget vs Actual fav (unfav)	Budget	Budget
	1	2	3	4=3-2	5	6=5-2
REVENUE						
GRANTS / SUBSIDIES / REBATES	--	(5,032)	(5,000)	32	(7,750)	(2,718)
	0	(5,032)	(5,000)	32	(7,750)	(2,718)
EXPENSE						
SALARIES, WAGES & BENEFITS	29,997	31,085	28,904	(2,181)	153,390	122,305
OPERATING EXPENSE	60	60	883	823	950	890
COMMUNICATIONS	681	32	270	238	1,500	1,468
PROGRAM EXPENSES	13,173	473	13,051	12,578	13,725	13,252
MEETINGS, CONFERENCES, TRAINING	3,685	1,823	2,599	776	14,000	12,177
FUEL / TRANSPORTATION COSTS	387	299	1,072	773	3,500	3,201
PROFESSIONAL FEES	--	5,075	507	(4,569)	40,500	35,425
MARKETING & PROMOTION	11,645	11,459	14,033	2,575	66,000	54,541
	59,628	50,306	61,319	11,013	294,115	243,809
NET OPERATING (REVENUE) EXPENSE	59,628	45,274	56,319	11,045	286,365	241,091
OTHER						
	--	--	--	--	10,000	10,000
	59,628	45,274	56,319	11,045	296,365	251,091

NOTES

No significant variances



Department: Treasury

Report Number: T-015-20

Council Meeting Date: May 11, 2020

Title: Budget Software Contract Award

Objective

The purpose of this report is to seek Council approval of the purchase of Qwestica Budget Software.

Background

During 2020 budget deliberations Council approved the funding of \$35,000 for the acquisition and implementation of a multi-year comprehensive budgeting software. New budgeting solution must be public sector oriented and offer a seamless integration with Town's current accounting software, Great Plains.

Analysis

Due to the limited providers of public sector budgeting software that is compatible with Great Plains, only two vendors were identified and asked to make demo presentations and provide pricing. Qwestica Budget was reviewed along with FMW CityWide Budgeting Software, the other major public sector budgeting solution in the market.

Based on the demos and pricing, Qwestica Budget solution was found to be more competitive and a great fit for the Town. Qwestica has a large presence across North America with 750+ public sector customers. Qwestica has contracted with many local governments in Canada including large urban centres as well as smaller municipalities:

- The City of Burlington
- The City of Mississauga
- The City of Windsor
- Municipality of South Huron
- Thames Centre
- Town of Essex

Questica Budget is owned by Diamond Municipal Solutions the same company that provides and supports Town's current accounting software Great Plains. Questica Budget consists of four modules which are all web based and ideal for easy access and collaborative budgeting:

1. Operating
2. Salaries/Position Planning
3. Capital
4. Performance Management

Another great solution Questica offers is called OpenBook. It is a data visualization software that enables organizations to communicate their financials, budget and other data in an open, transparent and accountable way. Everyone can easily search, filter and sort information online. Questica's OpenBook Project Explorer visualization for Capital Budgets allows organizations to display on a map every infrastructure project, including the budget, actual spend, funding sources, and accompanying documentation, images, video, etc.

Financial Implications

Staff have been able to secure a special pricing for Questica. The total cost of implementation is \$25,000 +HST.

Given that there are limited viable options in the market that cater to the municipal sector, compatible with Great Plains, and that the Town was able to negotiate a very competitive pricing it is recommended that Questica Budget software be purchased.

The only other viable alternative in the market is FMW CityWide Budgeting Software offered by Public Sector Digest (PSD) but the pricing is considerably higher (\$58,000+HST).

Recommendation

THAT Report No. T-015-20 "Budget Software Contract Award" be received for information,

AND THAT Council approves the purchase of Questica Budget Software at the cost of \$25,000 + HST.

Attachments

N/A

Prepared by: Iryna Koval, Director of Finance, Treasurer
 Approved by: William Tigert, CAO



Town of Tillsonburg
Office of the Clerk

200 Broadway, Suite 204 Tillsonburg, ON N4G 5A7

Tel: (519) 688-3009

Fax: (519) 842-9431

April 17, 2020

Prime Minister Trudeau
Office of the Prime Minister
80 Wellington Street
OTTAWA, ON K1A 0A2

Dear Prime Minister:

RE: Carbon Tax

At our Town Council meeting held on April 14, 2020, the following resolution was enacted:

WHEREAS the Federal Government passed legislation to approve a Carbon Tax to help mitigate Green Gas Emissions;

AND WHEREAS the COVID-19 pandemic has changed the immediate focus of Canadians from Climate Change to Financial Sustainability;

THAT The Town of Tillsonburg request Prime Minister Justin Trudeau to roll back the \$10 per tonne or 50% increase in the carbon tax which came into effect on April 1st, 2020; AND THAT This tax increase applies increased financial pressures on businesses, citizens and industry already being crippled by the hardships of the COVID-19 virus which include but are not limited to: massive layoffs, shuttered businesses, health problems, fear, anxiety and undue amounts of pressure;

AND THAT the local governments who represent the very heart and soul of our small communities bring forth the message from our ratepayers and reach out to our Federal Counterparts so that their voices can be heard;

AND THAT this resolution be sent to Prime Minister Justin Trudeau, the appropriate Federal Ministry or Ministries, our local MP and all Ontario Municipalities;



**AND FURTHER THAT this resolution be shared with all neighbouring communities with the request to support the resolution put forth from the Town of Tillsonburg.
Carried**

Most Respectfully,

Stephen Molnar
Mayor

Copy to: AMO, County of Oxford and Municipalities within Oxford, MP, MPP



April 21, 2020.

Mayor Ted Comiskey and Town Council
Town Hall 2nd Floor
130 Oxford St.
Ingersoll, Ontario
N5C 2V5

Re: Raising the Pride Flag in 2020

Dear Mr. Mayor Comiskey,

Oxford County Pride Committee would like to once again extend an invitation to the town of Ingersoll to show support for the LGBTQ2S+ citizens in Oxford County by raising a Pride flag at your municipal office for the month of June. Due to the COVID-19 pandemic, in person Pride events have been cancelled. Oxford County Pride Committee is planning some virtual events for the month of June to keep the community connected and to continue to show the importance of diversity, and inclusion.

We hope to have pictures or videos of the raised flags to share on our website and on our Facebook page from any municipality, town or city that raises the flag in celebration of LGBTQ2S+ Pride in Oxford County.

We look forward to hearing your response to our request. Please contact Tami Murray presidentl@oxfordpride.ca should you have any questions, to respond to this request or to share pictures of your raised flag.

]Sincerely,

Tami Murray
President
Oxford County Pride Committee



**Corporation of the Town of Ingersoll
By-Law 20-5094**

**A bylaw to adopt and confirm all actions and proceedings of the Council of the
Town of Ingersoll at the Council meeting held on
May 11, 2020**

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meetings held on May 11, 2020, are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time in Open Council this 11th day of May, 2020.

READ a third time in Open Council and passed this 11th day of May, 2020.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk