



**Corporation of the Town of Ingersoll
Council Agenda
Regular Meeting of Council
Via Video Conference
Monday, September 14, 2020, 6:00 PM**

Live Stream Link:

<https://www.youtube.com/channel/UCFvWkWjgaTO54J6wAnnglFQ>

Call to Order

Disclosures of Pecuniary Interest

Closed Session Reporting

Council went into Closed Session on August 10, 2020 regarding:

1. Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; Council received as information.
2. Section 239 (2)(d) labour relations or employee negotiations; Council received as information.
3. Section 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Council received as information.

Minutes of Council Meetings

1. [August 10, 2020 Minutes Meeting 1](#)
2. [August 10, 2020 - Minutes Meeting 2](#)
3. [Sept 03, 2020 Special Meeting of Council - Minutes](#)

Minutes of Council Committee Meetings

1. [BIA Meeting Minutes - July 14](#)
[BIA Meeting Minutes - June 23](#)
[BIA Minutes - Aug.11](#)
2. [Safe Cycling Minutes - June 23rd](#)
[Safe Cycling Minutes - Dec 11 2019](#)
3. [UTRCA - BOD-minutes- June 23, 2020](#)

Monthly Cheque Distribution

1. [July Chq Distribution](#)

Special Staff Reports

1. Digital Sign Policy [A-026-20](#)
2. Physician Recruitment [A-027-20](#)
3. Final Consolidated MURC Status and funding options for Discussion [A-028-20](#)
4. Boundary Adjustment update [A-031-20](#)
5. Request from the Cemetery Board [C-023-20](#)
6. Request for a Crossing Guard [C-024-20](#)
7. Parking Permit Review [C-025-20](#)

Planning Report

1. Planners Report - Clarke Road Subdivision [CP2020-210](#)

Correspondence & Resolution

1. County Council Composition and Election of Head of Council (Warden) [CS 2020-33 Resolution](#)
Link to full survey results :
[CS 2020-33 Report and Survey Findings](#)

2. BIA Resolution

The BIA passed the following resolution at its August 11, 2020 meeting for Council's consideration:

BE IT RESOLVED THAT the Board of Directors for the Ingersoll Downtown BIA requests that Thames Street be closed from King Street to Charles Street from 7:00pm to 8:00pm on November 19th, 2020 for the lighting of the lights subject to adherence to public health, Town and Provincial guidelines.

Moved by: Chelsea Stephens, Seconded by: Dom Riccuito – **CARRIED.**

3. [2020 Christmas Parade Announcement](#)

4. [West Grey - Anti-racism Support Resolution](#)

Consideration of By-Laws

- | | |
|---|--------------------------------|
| 1. Gas Tax | By-Law 20-5103 |
| 2. Dedicate Part of Minler Street | By-Law 20-5104 |
| 3. Boundary Adjustment | By-Law 20-5105 |
| 4. Appointment of Chief Building Official | By-Law 20-5106 |
| 5. Confirmation By-Law | By-Law 20-5107 |

Notice of Motion - Councillor Lesser

1. **THAT** staff be directed to bring forward a report outlining the necessary steps and procedural requirements of conducting an in person Council meeting while complying with Southwestern Public Health Guidelines during the COVID-19 pandemic
2. Notice of Motion - Councillor Petrie

Upcoming Council Meetings

**Regular Meeting of Council
Monday, October 12, 2020, 6:00 p.m.
Via Video Conference
OR
Town Centre, Council Chambers**

Council Committee Meetings

**PLEASE NOTE: NON ESSENTIAL COMMITTEE MEETINGS
ARE PRESENTLY ON HOLD**

Closed Session

1. Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;
2. Section 239 (2)(d) labour relations or employee negotiations;
3. Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Adjournment



**Corporation of the Town of Ingersoll
Regular Meeting of Council Minutes
Via Video Conference
Meeting 1
Monday, August 10, 2020
Open Session, 6:00 PM**

Council Members Present:

Comiskey, Freeman, Petrie, Van Kooten-Bossence, Eus, Bowman, Lesser

Staff Present:

William Tigert, CAO

Michael Graves, Clerk / Director of Corporate Services / Deputy CAO

John Holmes, Fire Chief

Iryna Koval, Director of Finance/Treasurer

Kyle Stefanovic, Director of Community Services

Ramesh Ummat, Town Engineer and Director of Operations

Curtis Tighe, Economic Development Director

Staff Member Regrets:

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens the regular meeting of Council at 6:00p.m

Disclosures of Pecuniary Interest

None Declared

Changes to Procedures

- 1) Electronic participation in council meetings without an emergency

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C20-08-171 THAT the Council of the Town of Ingersoll receive report C-021-20 as information;

August 10, 2020 Regular Meeting of Council Minutes – Meeting 1

AND FURTHER that a by-law be brought forward to amend the procedure by-law to allow the continuation of electronic council meetings beyond the emergency declaration when a pandemic exists or the medical officer of health has recommended physical distancing.

CARRIED

Consideration of By-Laws

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Eus

C20-08-172 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

1. [By-Law 20-5101](#) –Amendment to Procedure By-Law

Council in Committee of the Whole, Mayor Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Bowman

C20-08-173 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C20-08-174 THAT By-law 20-5101 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-law.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, September 14, 2020, 6:00 p.m.
Via Video Conference

Council Committee Meetings

**PLEASE NOTE: NON ESSENTIAL COMMITTEE MEETINGS
ARE PRESENTLY ON HOLD**

August 10, 2020 Regular Meeting of Council Minutes – Meeting 1

Adjournment

Moved by Councillor Eus; seconded by Deputy Mayor Freeman

C20-08-175 THAT the Council for the Corporation of the Town of Ingersoll adjourns the August 10, 2020 Regular Meeting of Council - Meeting 1, at 6:13 p.m

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
Regular Meeting of Council Minutes
Meeting 2
Via Video Conference
Monday, August 10, 2020
Open Session, 6:00 PM**

Council Members Present:

Comiskey, Freeman, Bowman, Eus, Van Kooten-Bossence, Lesser, and Petrie

Staff Present:

William Tigert, CAO

Michael Graves, Clerk / Director of Corporate Services / Deputy CAO

John Holmes, Fire Chief

Iryna Koval, Director of Finance/Treasurer

Kyle Stefanovic, Director of Community Services

Ramesh Ummat, Town Engineer and Director of Operations

Curtis Tighe, Economic Development Director

Staff Member Regrets:

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens the regular meeting of Council at 6:15 p.m

Disclosures of Pecuniary Interest

None Declared

Minutes of Council Meetings

Moved by Councillor Bowman; seconded by Councillor Lesser

C20-08-176 THAT the minutes from the July 13, 2020 Regular meeting of Council be adopted as presented.

CARRIED

August 10, 2020 Regular Meeting of Council Minutes – Meeting 2

Minutes of Council Committee Meetings

Moved by Deputy Mayor Freeman; seconded by Councillor Eus

C20-08-177 THAT the minutes from the Police Services Board meeting dated June 22, 2020, be adopted as presented.

CARRIED

Monthly Cheque Distribution

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Petrie

C20-08-178 THAT the June Cheque distribution be adopted as presented

CARRIED

DELEGATION 6:30pm

Moved by Councillor Lesser; seconded by Deputy Mayor Freeman

C20-08-179 THAT The update regarding pandemic issues and enforcement provided by Detachment Commander Hymers be received by Council as information

CARRIED

Special Staff Reports

- 1) Physicians Recruitment

Moved by Councillor Bowman; seconded by Councillor Petrie

C20-08-180 THAT Council for the Town of Ingersoll receives report A-023-20 for information and further directs staff to establish a physician recruitment committee.

CARRIED

- 2) Face Coverings By-Law

Moved by Councillor Eus; seconded by Councillor Petrie

C20-08-181 THAT the Council of the Town of Ingersoll receives report numbered A -024-20 as information;

AND FURTHER THAT Council supports the MOH's Letter of instruction for mandatory face covering in public places in the following manner:

AND FURTHER Council states that as we proceed through the stages of the Province's plan to open the economy, there is a risk of resurgence of COVID-19 transmission in our communities. There have been very worrisome examples of resurgence internationally, and we have had some experiences of limited resurgence in Ontario.

August 10, 2020 Regular Meeting of Council Minutes – Meeting 2

AND FURTHER Council feels there is emerging evidence, primarily based on ecological studies and modelling, suggesting that COVID-19 transmission rates can be reduced with a high level of population compliance of face covering/nonmedical mask use, in conjunction with physical distancing, hand sanitation, and self-isolation and testing when ill.

AND FURTHER Council is aware of a high degree of support for face coverings expressed by many in our community and I am also aware that some do not support using face coverings.

AND FURTHER for these reasons Council of the Town of Ingersoll implores all individuals to wear a mask where physical distancing is not possible and where the physical health of the individual allows.

CARRIED

- 3) Bill 197 – Change to EA Process re landfill Approval

Moved by Councillor Petrie; seconded by Deputy Mayor Freeman

C20-08-182 THAT the Council of the Town of Ingersoll receives report numbered A-025-20 as information.

CARRIED

- 4) Fence Variance – 14 Wadsworth

Moved by Deputy Mayor Freeman; seconded by Councillor Petrie

C20-08-183 THAT staff report B-009-20 be received by the Council for the Town of Ingersoll as information.

AND THAT Council approve the applicant's request for relief the Town of Ingersoll Property Boundary Fence By-law 13-4720 to allow for a 6' chain link fence projecting 10 feet 3 inches into the front yard.

CARRIED

- 5) Exemption Animal Control By Law

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Petrie

C20-08-184 THAT the Council of the Town of Ingersoll receive report C-022-20 as information;

CARRIED

- 6) Seniors Flooring

August 10, 2020 Regular Meeting of Council Minutes – Meeting 2

Moved by Councillor Lesser; seconded by Councillor Petrie

C20-08-185 THAT the Council for the Town of Ingersoll receives report CS-014-20 as information and in accordance with engineer assessment;

AND THAT Council directs staff to further investigation to confirm the assumed structure member sizes and spacing which will determine the amount of people that can in the gym space at one time; as the space would need to be signed in accordance with this determination and it would be the responsibility of the senior's center to ensure compliance with this patron limit;

AND FURTHER THAT the seniors centre immediately cease use of the 2nd floor activity space for activities which live load handling cannot be adequately supported and move these activities to a ground floor area, with a slab on grade construction.

CARRIED

7) Westfield Tennis Courts

Moved by Councillor Petrie; seconded by Councillor Van Kooten-Bossence

C20-08-186 THAT the council for the Town of Ingersoll receives report CS-015-20 as information and approves reallocating \$17,000 in capital budget surplus realized in other 2020 projects, to the Parks Facility reserve to complete the Westfield tennis courts reconstruction in the current budget year.

CARRIED

8) Resumption of Recreational Services

Moved by Councillor Eus; seconded by Councillor Petrie

C20-08-187 THAT the Council for the Corporation of the Town of Ingersoll receives report CS-016-20 as information and

AND THAT Council delegates authority to staff through the CAO to open or not open facilities, utilizing the best information, and recommendations from the Medical Officer of Health and the Province of Ontario.

CARRIED

9) Ashphalt construction North Town Line

Moved by Councillor Bowman; seconded by Councillor Petrie

C20-08-188 THAT Council for the Town of Ingersoll receives report OP-005-20 as information; and

August 10, 2020 Regular Meeting of Council Minutes – Meeting 2

FURTHER THAT Council approve carrying **\$104,205.42** for the project of base-coat repairs and topcoat paving of section (i) of NTL; and

AND FURTHER THAT Council approves sole-source awarding this project to Blue-Con Construction.

CARRIED

10) Interim Financials 6 months

Moved by Deputy Mayor Freeman; seconded by Councillor Petrie

C20-08-189 THAT the Council for the Town of Ingersoll receives Report No. T-016-20 as information.

CARRIED

Planning Application - Public Meeting 7pm

Moved by Councillor Van Kooten-Bossence; seconded by Deputy Mayor Freeman

C20-08-190 THAT the Council for the Town of Ingersoll receives Planners Report CP 2020-179, dated July 28, 2020 as information.

CARRIED

Delegations & Presentations

Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence

C20-08-191 THAT the council for the Town of Ingersoll receives the presentation from OPAL regarding Bill 197 as information.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Eus

C20-08-192 THAT the Council for the Town of Ingersoll receives the presentation regarding EARTH Corporations Shareholders update as information.

CARRIED

Correspondence & Resolution

Moved by Councillor Eus; seconded by Councillor Petrie

C20-08-193 THAT the Council for the Town of Ingersoll receives the resolution regarding the Town of Amherstburg's long term care home improvements as information

CARRIED

August 10, 2020 Regular Meeting of Council Minutes – Meeting 2

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C20-08-194 THAT the Council for the Town of Ingersoll receives the correspondence from the Ministry of Infrastructure, regarding the Towns ICIP funding application for the MURC, as information

CARRIED

Correspondence - For Discussion

Moved by Deputy Mayor Freeman; seconded by Councillor Eus

C20-08-195 THAT the Council for the Town of Ingersoll receives the information from Tetra Tech regarding the Environmental Assessment Peer Review as information.

CARRIED

Consideration of By-Laws

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Eus

C20-08-196 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

1. [By-Law 20-5102](#) – August confirmation By-Law

Council in Committee of the Whole, Mayor Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Lesser; seconded by Deputy Mayor Freeman

C20-08-197 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

C20-08-198 THAT By-law 20-5102 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-law.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council

Monday, September 14, 2020, 6:00 p.m.
Via Video Conference

August 10, 2020 Regular Meeting of Council Minutes – Meeting 2

Council Committee Meetings

**PLEASE NOTE: NON ESSENTIAL COMMITTEE MEETINGS
ARE PRESENTLY ON HOLD**

Closed Session

Moved by Councillor Petrie; seconded by Deputy Mayor Freeman

C20-08-199 THAT Council do now go into a Closed Meeting at 9:22 p.m. pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

1. Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board;
2. Section 239 (2)(d) labour relations or employee negotiations;
3. Section 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

CARRIED

Moved by Councillor Eus; seconded by Councillor Van Kooten-Bossence

C20-08-200 THAT the minutes from the closed session meeting on June 8, 2020 be adopted as presented

CARRIED

Moved by Councillor Bowman; seconded by Councillor Eus

C20-08-201 THAT Council do now rise out of the Closed Session meeting at 9:58 p.m.

CARRIED

Adjournment

Moved by Deputy Mayor Freeman; seconded by Councillor Eus

C20-08-202 THAT the Council for the Corporation of the Town of Ingersoll adjourns the August 10, 2020 Regular Meeting of Council at 10:01 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
Special Meeting of Council Minutes
Via Video Conference
Thursday, September 3, 2020
Session, 6:00 PM**

Council Members Present:

Comiskey, Freeman, Eus, Van Kooten-Bossence, Lesser, and Petrie

Staff Present:

Michael Graves, Clerk / Director of Corporate Services / Deputy CAO

Staff Member Regrets:

William Tigert, CAO

Media Present:

Call to Order

20-09-203 Mayor Comiskey is in the chair and opens the Special meeting of Council at 6:08 p.m

CARRIED

Disclosures of Pecuniary Interest

None Declared

Correspondence & Resolution

1) ERTH AGM Appointments

Moved by Councillor Lesser; seconded by Councillor Van Kooten Bossence

20-09-204 TTHAT the Council for the Town of Ingersoll receives the information on the ERTH Corporations Annual General Meeting as information

AND THAT Council appoints Deputy Mayor Freeman as the designated representative for the purpose of casting a vote.

AND FURTHER THAT Council appoints the attendees named below to join ERTH corporations Annual General Meeting on September 10, 2020 via video conference.

September 3, 2020 Special Meeting of Council Minutes

Name: Ted Comiskey Position: Mayor
Name: Fred Freeman Position: Deputy Mayor
Name: Brian Petrie Position: Councillor
Name: Michael Graves Position: Clerk/ Director of Corp. Services / Deputy CAO

CARRIED

Upcoming Council Meetings

- 1) **Regular Meeting of Council**
Monday, September 14, 2020, 6:00 p.m.
Via Video Conference

Council Committee Meetings

- 1) **PLEASE NOTE: NON ESSENTIAL COMMITTEE MEETINGS
ARE PRESENTLY ON HOLD**

Adjournment

Moved by Councillor Petrie; seconded by Councillor Eus

20-09-205 THAT the Council for the Corporation of the Town of Ingersoll adjourns the September 3, 2020 Special Meeting of Council, at 6:28p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



Ingersoll Business Improvement Area (BIA)
Meeting Minutes
 Monthly Board Meeting
 Tuesday July 14, 2020
 7:00 PM – Zoom Meeting

Board Member	Attendance
Kathleen Young – Chair	Present
Mike Bowman	Present
Amanda Evely	Present
Lisa Janssen	Regrets
Andrea Mulder	Present
Christopher Radford	Regrets
Sue Reintjes	Present
Dom Riccuito	Present
Steve Walker	Present
Gord Lesser - Councillor	Present
Curtis Tighe – Staff	Present
Lauryn Ostermaier – Staff	Present

Guests: Chelsea Stephens – Ingersoll District Chamber of Commerce

1. **Welcome/Introductions – Kathleen Young, Chair**
Meeting called to order at 7:00pm.
2. **Disclosure of Pecuniary Interest**
None.
3. **Approval of BIA Agenda of July 14, 2020**
Moved by Steve Walker, Seconded by Sue Reintjes – Carried.
4. **Approval of BIA Minutes from June 23, 2020**
 - Previous minutes to be circulated and posted to the website upon approval
 Moved by Gord Lesser, Seconded by Amanda Evely – Carried.
5. **Business arising from BIA Minutes – June 23, 2020**
(To be added as required)
 - Board Member Vacancy
 - Council has approved Chelsea Stephen's application



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday July 14, 2020

7:00 PM – Zoom Meeting

- BIA Bucks – program update
 - Up to \$17,000 have been sold with just short of \$10,000 redeemed.
 - Total of 32 businesses participating in this program
 - Joker's Crown is no longer participating as a seller in this program
 - Staff have reached out to Bell Media requesting the TV ad remove Joker's Crown from the listing – Bell Media is able to make this change
 - Website and social media poster have been updated to show this change
 - Staff to reach out to Joker's Crown to clarify if they will be accepting the BIA Bucks from patrons or will have no part in this program
 - Some participating businesses have asked for a brief write up of this program that includes a list of businesses accepting or selling the bucks to help make our community aware of this offering
 - Board does not feel this is a suitable request – information can be found on the BIA webpage and a sufficient amount of advertising is occurring
 - Staff discussed a new promotional campaign proposed on behalf of Bell Media
 - Concept: From July 27-31st on 97.5 Virgin Radio and Pure Country 93 our stations will highlight a different Ingersoll tourist destination, local business etc. each weekday via our Instagram accounts and give listeners the chance to win \$50 in Ingersoll BIA bucks. Contest will be supported on air and online with accompanying produced promotional spots, on-air live mentions with announces and contest pages on each of our station websites with highlight features. What better way to entice our audiences to #BuyCloseBy and purchase their Ingersoll BIA Bucks than by showing them the best local places to shop, eat, and explore.
 - Total cost for the BIA is \$250 worth of BIA Bucks per the 2 stations – Virgin Radio and Pure Country
 - Total promotional value: \$12,750
- Board would like to see advertising be geared towards highlighting the Town as a whole, not specific to businesses
 - Staff to discuss this request with our Bell Media rep.

Motion to accept this promotional advertising opportunity from Bell Media.

Moved by Steve Walker, Seconded by Mike Bowman – Carried.



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday July 14, 2020

7:00 PM – Zoom Meeting

- Sneeze Guards/Floor Decals
 - Staff sent email to the membership on Friday July 10th to notify businesses of available floor decals.
 - Didn't take long for interested businesses to request more decals.
 - Gord Lesser asked Millcreek Printing to print 20 additional decals. Mike Bowman will deliver decals to Lesser Jewellers.
 - Sneeze Guards have been picked up. Gord Lesser dropped off a list of business who require invoices. Staff to distribute invoices.
- Parking
 - Parking enforcement is to begin within the coming days
 - Unsure of the new rules and regulations that will be implemented
 - Gord Lesser to speak to Michael Graves, Clerk, to confirm when parking enforcement will begin,
 - Staff will send an email with this updated information to the membership
- Oxford Economic Stimulus Fund application
 - Application was submitted for the June 30th deadline
 - Of the \$180,000 worth of funding available, \$440,000 worth had been submitted in applications
 - Local Economic Development Officers are lobbying for more funds however, further information is required from Community Futures Oxford
 - Staff to provide an update to the board when available

6. Financial Statements and Report from July 14, 2020

- Heart FM
 - Shop Local/Support Local (May) - \$423.75
 - Father's Day Shop Local campaigns - \$423.75
- BIA Bucks
 - Millcreek Printing - \$732.51
 - Bell Media Radio Campaign – Total \$1412.50
 - Virgin Radio - \$621.50
 - Pure Country – \$565.00



Ingersoll Business Improvement Area (BIA)
Meeting Minutes
Monthly Board Meeting
Tuesday July 14, 2020
7:00 PM – Zoom Meeting

- 1290 CJBK - \$226.00

- Glass Doctor (Sneeze Guards) - \$3,390.00

Motion to confirm receipt of invoices as outlined above.
Moved by Dom Riccuito, Seconded by Steve Walker – Carried.

7. Correspondence

Staff sent an email to the membership notifying of the July 10th vandalism.

8. Ingersoll Festivals and Special Events

- Community Calendar
 - o Staff sent an email to the membership requesting participation for the upcoming calendar.
 - o To date, 37 spots have been filled. Deadline to participate is Wednesday July 22nd.
- Ingersoll's Big Spend – August Event
 - o Motion to host the Ingersoll's Big Spend event was defeated by Council during the Monday July 9th meeting. Council suggested this was not the right time to be hosting an event of this nature.
 - o The event will not move forward at this time.

9. Any Other Business

- LED Sign Dewan Park – process to advertise an event
 - o Staff to draft guidelines with regards to how community groups, non-profits, etc., can request a spot to advertise on the sign.
 - o Staff to provide guidelines to the board during the August monthly meeting.

NEXT MEETING – Tuesday August 11, 2020 @ 7:00pm via Zoom

10. Adjournment

Meeting adjourned at 7:38pm.
Moved by Steve Walker.



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday June 23, 2020

7:30 PM – Zoom Meeting

Board Member	Attendance
Kathleen Young – Chair	Present
Mike Bowman	Present
Amanda Evely	Present
Lisa Janssen	Present
Andrea Mulder	Present
Christopher Radford	Absent
Sue Reintjes	Present
Dom Riccuito	Present
Steve Walker	Present
Gord Lesser - Councillor	Present
Curtis Tighe – Staff	Present
Lauryn Ostermaier – Staff	Present

Guests:

1. Welcome/Introductions – Kathleen Young, Chair

Chair called the meeting to order at 7:28pm.

2. Disclosure of Pecuniary Interest

None.

3. Approval of BIA Agenda of June 23, 2020

Moved by Sue Reintjes, Seconded by Lisa Janssen – Carried.

4. Approval of BIA Minutes from May 26, 2020

- Previous minutes to be circulated and posted to the website upon approval

Moved by Gord Lesser, Seconded by Dom Riccuito – Carried

5. Business arising from BIA Minutes – May 26, 2020

(To be added as required)

- Board Member Vacancy – Update

- Staff confirmed with Michael Graves that Chelsea's application will be included in the July Council meeting.



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday June 23, 2020

7:30 PM – Zoom Meeting

- Bob Mott Tribute
 - Mike Bowman has received a write up to include on the repair station. ON HOLD due to COVID-19

- Replacement of signs at the gazebo
 - ON HOLD due to COVID-19

- BIA Bucks – Advertising Update
 - First week of radio advertising began on June 17th and ends today, June 23rd – another radio campaign will run in the coming weeks
 - Information has been given to the creative team at Bell Media for our Digital and TV ad
 - Digital started June 15th (1 week), another ad will run starting July 6th (until July 12th)
 - TV campaign will start July 6 and run until July 20 - distribute campaign to the Board when ready
 - Promotion of BIA Bucks has been ongoing on all social media platforms and BIA webpage
 - BIA Bucks poster - \$5000 bucks sold.
 - Suggestion was to make a change to the town website and the way it is being promoted. People are rather confused with the current statement and how this is working. Create the poster to be a more newspaper style ad – people aren't catching on that they are going to save 20% when they are shopping – needs to be short and sweet slogan. Graphic that shows 20% off – something that catches your eye on the poster. Staff to add a "save 20%" logo to the website and social media post

- Safe Cycling – Ontario By Bike Program (On Hold)
 - Staff distributed the Ontario By Bike program information to the board for review
 - Meredith Maywood confirmed: The BIA really does have to be a champion and supporter, being informed about the program and supporting the cycling committee. Help can be available to educate businesses to start the program (e.g. offer a session) but the BIA will need business champions in the downtown that really want to welcome cyclists and put the work in. I feel you do have these present to make this work.



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday June 23, 2020

7:30 PM – Zoom Meeting

- Board agrees we do not have the staff to spend the time to follow this type of initiative. Compliance is required to be handled by the Safe Cycling Committee.
- Concern raised - do we want individuals from various cities coming to Ingersoll due to recent events of COVID-19
- Suggested to put this On Hold – Staff to ask Sam Horton to return to discuss how we could potentially work on this program together. Due to COVID we are quite busy focusing on other items.

- Parking Enforcement
 - Gord Lesser informed the Board that parking reinforcement will begin mid-July
- Sneeze Guards – 3 of each left
 - Gord Lesser informed the Board that 2 or 3 businesses who initially asked for more than one guard would be contacted to determine if they would like to purchase an additional guard for their business. Board agreed.
- Signs for the Doors
 - SW Public Health has signs available on their COVID website for businesses to print
 - Signs provide the customer the following information: if you have any illness to not enter and provides information on who to call

6. Financial Statements and Report from June 23, 2020

No invoices to provide the Board at this time.

7. Correspondence

None.

8. Ingersoll Festivals and Special Events

- Community Calendar
 - Board agrees to move forward with creating/printing 'Community Events Calendar' for the months of September to December. If necessary, we will overlap with the December events calendar if needed.
 - Ideas of calendar content include book of coupons, information on BIA Bucks, good words/statements, etc.



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday June 23, 2020

7:30 PM – Zoom Meeting

- Ideally calendar will continue to be used as a business promotional tool and to continue encouraging residents to shop downtown
- BIA Outdoor Shopping Event
 - Stratford BIA received approval from the city's park management board to paint 25 circles, each eight feet in diameter and spaced 16 feet apart, in park space which is to be used for fitness classes, concerts, picnics, fundraisers or other creative events and activities that support small business and help economic recovery
 - We could either piggy back off this idea and the Ingersoll BIA could host an outdoor shopping event which will drive people to our downtown and will encourage people to utilize BIA Bucks. The event could be a sidewalk day sale on the main street or could move to a park location and could occur mid-July. There would be no kids' activities such as face painting or inflatables but would be focused on shopping and spending money in the downtown.
 - Looking for feedback, suggestions from the board with regards to this idea.
 - Businesses could use outdoor space as a shopping opportunity. The challenge is we don't want to attract a crowd. If businesses participate and close the street down some of the restaurants are able to open up and get people out shopping locally.
 - Another suggestion would be to use Victoria Park –option to have a tent in the park to set up tables and sell merchandise
 - Need to continue being mindful of government regulations (i.e. physical distancing).
 - COVID-19 Sub Committee can further discuss. Staff to distribute a Doodle Poll to determine a meeting date.
- Patio Pop Up Application
 - Staff notified the Board that 2 applications have been received
 - Staff are working with the applicants to ensure guidelines are followed and things are aesthetically pleasing and safe for patrons
 - Staff to come up with some sort of campaign to bring general information to the public
- Planters in the back parking lot
 - Gord to follow up with parks department and let Staff know of the discussion outcome. Staff will send an email to the Board with an update.



Ingersoll Business Improvement Area (BIA)

Meeting Minutes

Monthly Board Meeting

Tuesday June 23, 2020

7:30 PM – Zoom Meeting

9. Any Other Business

- Oxford Economic Stimulus Funding – next steps
 - Board agreed to move forward with submitting an application for the stimulus funding
 - Staff to determine what items to prioritize in the application
 - Objective is to receive the full \$25,000
 - Staff will provide an update to the Board when further information has been received from Community Futures Oxford

NEXT MEETING –

- Tuesday July 14, 2020 @ 7:00pm
- COVID-19 Committee Meeting – Staff to send Doodle Poll to determine meeting date

10. Adjournment

Meeting adjourned at 8:46pm

Moved by Sue Reintjes.



Ingersoll Business Improvement Area (BIA)

Minutes

Monthly Board of Directors Meeting

Tuesday August 11, 2020

7:00 PM – Zoom Meeting

Notice: This meeting was held virtually and was not recorded. Any member of the public wishing to view future virtual meetings may contact business@ingersoll.ca for a link to the Zoom meeting.

Board Member	Attendance
Kathleen Young – Chair	Present
Mike Bowman	Present
Amanda Evely	Present
Lisa Janssen	Present
Andrea Mulder	Present
Christopher Radford	Absent
Sue Reintjes	Present
Dom Riccuito	Present
Chelsea Stephens	Present
Steve Walker	Regrets
Gord Lesser - Councillor	Present
Curtis Tighe – Staff	Present

Guests:

- 1. Welcome/Introductions – Kathleen Young, Chair**
Call to order at 7:04
- 2. Disclosure of Pecuniary Interest**
None
- 3. Approval of BIA Agenda of August 11, 2020**
THAT The Agenda for the August 11, 2020 meeting of the Ingersoll Downtown BIA board of directors be approved as presented.
Moved by Chelsea Stephens, Seconded by Amanda Evely; Carried
- 4. Approval of BIA Minutes from July 14, 2020**
THAT The Minutes of the July 14, 2020 meeting of the Ingersoll Downtown BIA board of directors be approved as presented.
Moved by Andrea Mulder, Seconded by Sue Reintjes; Carried



Ingersoll Business Improvement Area (BIA)

Minutes

Monthly Board of Directors Meeting

Tuesday August 11, 2020

7:00 PM – Zoom Meeting

Notice: This meeting was held virtually and was not recorded. Any member of the public wishing to view future virtual meetings may contact business@ingersoll.ca for a link to the Zoom meeting.

5. Business arising from BIA Minutes – July 14, 2020

- BIA Bucks
 - Councillor Lesser mentioned approximately \$27,000 has been sold with a good variety of stores redeeming bucks
 - Councillor Lesser anticipates being sold out sometime in September, suggested adding more money to the program
 - Councillor Lesser has been tracking the stores that have redeemed them and when, approximately 20 stores have redeemed bucks at this point
 - The Ingersoll District Chamber of Commerce will be purchasing 200 \$10 bucks for the wine and cheese baskets for the virtual event
 - Councillor Lesser will circulate information on where the Bucks have been redeemed and look at the budget to determine extending the program by an additional \$10,000 for an economic impact of \$50,000
- LED Sign –Guidelines
 - Guidelines of what can be advertised on the LED sign was circulated for the board's information
- Parking – Enforcement resumption
 - Enforcement has resumed in the Downtown core in early August
- Oxford Economic Stimulus Fund
 - The BIA was unsuccessful in their grant application however it's anticipated that there will be an additional round of intakes to the grant in January 2021
- Sneeze Guards picked up at Lesser Jewellers need to be invoiced.

6. Financial Statements and Report ending July 31, 2020

- Board requested that the budget amounts be added on the financial statement
- Board questioned what the Tax Refunds/Abatements line means and why there was a large increase to this line
 - Staff to provide this information to the board for the next meeting



Ingersoll Business Improvement Area (BIA)

Minutes

Monthly Board of Directors Meeting

Tuesday August 11, 2020

7:00 PM – Zoom Meeting

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7. Correspondence

None

8. Ingersoll Festivals and Special Events

- Community Calendar
 - o Mike Bowman mentioned that due to the pandemic the calendar is largely blank and is questioning the value of sending it out this fall
 - o Committee discussed adding information on COVID-19 and links to information instead of the calendar
 - o Councillor Lesser to work with Mike Bowman to add content to the calendars

- Moonlight Madness & Lighting of the Lights
 - o The board discussed the uncertainty of whether the event will proceed or not and whether it would be in a different format

RESOLUTION

- That the board of directors for the Ingersoll Downtown BIA requests that Thames Street be closed from King St. to Charles St. from 7:00 pm to 8:00 pm on November 19th, 2020 for the lighting of the lights subject to adherence to public health, Town, and Provincial guidelines.
 - Moved by: Chelsea Stephens; Seconded by: Dom Riccuito - Carried

9. New Business

- BIA Coordinator Position
 - o The Board's preference is to continue with a shared staff member with the Town

- Directional Signage
 - o The signage will be up and completed by sometime in October to satisfy the requirements of the grant

- Bob Mott Tribute & Historical Signs at the Gazebo
 - o Mike Bowman mentioned that the supplies to complete the tribute and historical plaques are difficult to source during the pandemic and he is currently waiting on replenished stock



Ingersoll Business Improvement Area (BIA)

Minutes

Monthly Board of Directors Meeting

Tuesday August 11, 2020

7:00 PM – Zoom Meeting

Notice: This meeting was held virtually and was not recorded. Any member of the public wishing to view future virtual meetings may contact business@ingersoll.ca for a link to the Zoom meeting.

NEXT MEETING – Monday August 24th at 7pm via Zoom

10. Adjournment – Moved by Dom Riccuito 8:41pm



**Notes from - 23 June 2020 - Zoom Meeting
Ingersoll Safe Cycling Committee**

Informal

Discussion:

Introduction of Potential New Member - Sabrina Pierson

Bike Salvage Program - cancelled at this point. Bikes are being stored at the barn owned by the town behind the pool. Canadian Tire is providing the Committee with excellent used or deficient bikes at low cost.

Oxford Cycling Master Plan - Sam will be sitting in on some of these meetings over the summer and will keep the Committee posted on developments

Share the Road - Zoom meeting with Justin Jones - interested in the work being done in Ingersoll.

Bike Lane Bylaw - To be reviewed and reported upon.

Meetings for the Bike Friendly Community Presentations with the BIA and Chamber of Commerce were cancelled due to Covid 19 restrictions.

Engineering Department representative to be identified.

Notes prepared by Sam Horton
Chair

Dec 11 2019 Issc meeting 6:30

Present: Sam Horton, Annette Riley , Brian Petrie, Meagan Lichite, Fred Freedman, Scott Naisbitt

Regrets: Sandra Lawson, Nancy Nadalin, John Bell

Absent: Constantino Mongelli

Agenda adopted. Meagan moved, Brian seconded with the change of next meeting date to Jan 8 2020

Minutes passed. Meagan moved, Annette seconded

Bicycle salvage update: the chair gave an update- close to 100 bicycles that were not used in the community have been donated to Mr. Jim Poole to be shipped overseas and made use of there.

Mr. Poole is to make a presentation to Oxford Cycling Committee on Jan 13 2020 about possibility of a county wide program

Executive positions: vice chair - tabled till next meeting

Secretary - Brian Petrie nominated by Sam Horton

Public health: Meagan presented videos on road safety focusing on vehicle bike interaction

Discussion about presentation that was given to Perth county from Justin Jones of Share the Road and the programs Share the Road offers. Meagan to gather more details and report back to committee.

Ontario by Bike - tour feedback and discussion

- Chair to send thanks to Ontario by Bike group for choosing to tour oxford
- The committee reviewed the feedback survey from the tour
- Overall very positive

Setting priorities 2020

- Bike friendly business - inform town businesses of the requirement and benefits of program
- Silver award - bike friendly / share the road
- Family fun day

Budget: The committee reviewed the 2019 budget numbers and is requesting the surplus amount be reserved for future projects related to safe cycling within the community

Budget request same as last year

Trail committee update- Committee is awaiting staff update after hiatus

Bike repair station update - 2 brand new units provided by GM, 1 at museum , 1 at gazebo downtown. Repaired unit returned to fusion centre.

New business - Discussion on facebook page status. Committee to request from staff on update of page. Can Committee have access to post extended to Chair.

Next meeting jan 8 2020 6:30pm J C Herbert room town hall

Meeting adjourned at 7:50pm

MINUTES
BOARD OF DIRECTORS' MEETING
Virtual Meeting Due to COVID-19 Pandemic
TUESDAY, JUNE 23, 2020

Members Present:	M.Blosh A.Dale D.Edmiston A.Hopkins S.Levin N.Manning P.Mitchell	A.Murray B.Petrie J.Reffle J.Salter M.Schadenberg A.Westman
Regrets:	H.McDermid	T.Jackson
Solicitor:	G.Inglis	
Staff:	T.Annett F.Brandon-Sutherland D.Charles C.Harrington T.Hollingsworth J.Howley B.Mackie	C.Saracino J.Schnaithmann A.Shivas B.Verscheure M.Viglianti – Recorder I.Wilcox K.Winfield

1. Approval of Agenda

The Chair confirmed the mover and seconder for approval of the agenda were willing to let their names stand.

Mover: A.Hopkins

Secunder: A.Murray

THAT the Board of Directors approve the Agenda as posted.

Carried.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting
May 26, 2020

The Chair confirmed the mover and seconder were willing to let their names stand.

Mover: B.Petrie

Secunder: J.Reffle

THAT the wording in the minutes under agenda item 4, "Given that a Point of Order may only be raised during the meeting in which the procedural matter occurs, and that the original motion regarding item 7.1 of the agenda of the Annual General Meeting did not comply with The UTRCA's Administrative By-Laws (Notice of Motion, Section C-15) the Chair ruled the Point of Order had no standing at this meeting" be changed to "The Chair ruled the Point of Order had no standing at this meeting because a Point of Order may only be raised during the meeting in which the procedural matter occurs, and that the original motion regarding item 7.1 of the agenda of the Annual General Meeting did not comply with the UTRCA's Administrative By-Laws (Notice of Motion, Section C-15)" to make it more clear as to why and how the Chair had ruled.

Carried.

Mover: N.Manning

Secunder: M.Blosh

THAT that the UTRCA Board of Directors approve the Board of Directors' minutes dated May 26, 2020 as amended.

Carried.

4. Business Arising from the Minutes

There was no business arising from the Minutes

5. Delegations

There were no delegations.

6. Business for Approval

6.1 20 Year Flood Control Capital Repair Plan Update
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

The report was reviewed and discussed. It was clarified that the average cost of capital repairs decreases in the next eleven to twenty years due to the scheduled completion of the West London Dykes project. It was noted the increasing sum for Springbank Dam over the next twenty years is for potential future costs associated with decommissioning.

Mover: P.Mitchell

Seconder: A.Murray

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

6.2 Framework for COVID-19 Resuming Operations Plan
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

I.Wilcox introduced the report and acknowledged the staff who contributed to the plan. The Board will be informed of changes made as the document evolves with direction from the Provincial Government and the local Health Unit. Staff confirmed mental health considerations were incorporated into the Plan.

The Board thanked staff for the detailed and thorough plan. There was a suggestion to include a photo of gloves going into a garbage can on signs depicting safe removal of gloves and masks. Staff confirmed extra garbage cans were put out prior to park opening.

Mover: B.Petrie

Seconder: J.Reffle

THAT the Board of Directors approve the recommendation as presented in the report.
Carried.

7. Business for Information

7.1 Conservation Ontario Letter to Minister Yurek re: CA Review
(Letter attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff reported they were not aware of any formal response to the letter from the Province. The Board will be notified if I.Wilcox receives any new information on this topic at the upcoming General Managers meeting.

Mover: J.Salter

Secunder: M.Schadenberg

THAT the Board of Directors receives the report as presented.
Carried.

7.2 Section 28 Status Report

(Report attached)

The Chair confirmed the mover and secunder were willing to let their names stand.

The Board noted the increase in violations during the COVID-19 lock down and staff confirmed that issue will become part of the Bill 108 conversations.

Mover: A.Westman

Secunder: M.Blosh

THAT the Board of Directors receives the report as presented.

7.3 June 2020 Update: UTRCA COVID Financial Impacts and Response

(Report attached)

The Chair confirmed the mover and secunder were willing to let their names stand.

The report was introduced and it was noted that through difficult and opportunistic budget decisions, the forecasted 2020 deficit is currently lower than the original, approved 2020 budgeted deficit. Staff noted that the entire budgeted deficit would not be completely eradicated in 2020.

Mover: A.Dale

Secunder: A.Hopkins

THAT the motion be amended to include “and the Board ask staff to summarize this report and report to Municipal partners.”

Carried.

Mover: A.Dale

Secunder: D.Edmiston

THAT the Board of Directors receives the report as presented and the Board ask staff to summarize the report for Municipal partners.

Carried.

7.4 Conservation Areas Update – COVID-19 Operations
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff reported the response from the public so far had been better than anticipated. Staff continue to monitor the parks for over-crowding, compliance to social distancing, and maximum group sizes.

Mover: A.Hopkins

Secunder: A.Westman

THAT the Board of Directors receives the report as presented.

Carried.

7.5 2019 Environmental Targets Progress Report
(Report attached)

The Chair confirmed the mover and seconder were willing to let their names stand.

Staff reported that levy funding for the Targets is lower than initially planned at this stage of the funding phase-in, but due to contracts having far exceeded expectations, the Targets funding situation is not as bad as it initially appeared.

Two errors were identified for staff to correct. Accountability through reporting measurable results was discussed. While inputs are the only tangibles available to report on at the moment, the next set of Watershed Report Cards should begin to quantify the outcomes. A summarized version of the attached report will be circulated to the Municipalities.

Mover: J.Reffle

Secunder: A.Westman

THAT the motion be amended to add “part b, staff be asked to report a summary to Municipal Partners.”

Carried.

Mover: N.Manning

Secunder: A.Dale

THAT the Board of Directors receives the report as presented and b, staff be asked to report a summary to Municipalities.

Carried.

8. Other Business (Including Chair and General Manager's Concluding Remarks)

Board members were reminded the next Board meeting will be in August. Due to the disruptions caused by COVID, the usual budget development process has been compressed and will begin in August.

Staff thanked the Board members for their support during the pandemic.

M.Schadenberg thanked J.Howley, J.Skrypnik and the staff of Pittock Conservation area for spending the time to answer and discuss his questions.

9. Closed Session – In Camera

The Chair confirmed the mover and seconder were willing to let their names stand. There being matters regarding a plan to be applied to negotiations,

Mover: P.Mitchell

Secunder: A.Murray

THAT the Board of Directors adjourn to Closed Session – In Camera
Carried.

9.1 Plan to be Applied to Negotiations

Progress Reported

A.Murray was disconnected from the meeting at approximately 11:10am due to connection issues.

Mover: B.Petrie

Secunder: J.Reffle

THAT the Board of Directors approve recommendations a. and c. as presented in the closed session report.

Carried.

Recommendation b. was treated as a separate item, which provided staff members direction regarding a plan to be applied to negotiations with a prospective renter.

10. Adjournment

The Chair confirmed the mover was willing to let their name stand. There being no further business, the meeting was adjourned at 11:42am on a motion by A.Westman.



Ian Wilcox
General Manager
Att.

Town of Ingersoll
 Monthly Cheque Disbursements
 July 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 142,122.84

<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
AL'S TIRE INGERSOLL						
96,118	54726	01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDER TIRE REPAIR	\$40.97	
96,118	54726	01-0000-0200-00325	HST RECEIVABLE100%	RIDER TIRE REPAIR	\$5.32	
96,118	54726	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDER TIRE REPAIR	\$0.00	\$46.29
PROPERTY OWNER						
96,213	54727	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2020-0044	\$1,000.00	
96,213	54727	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2020-0044	\$0.00	\$1,000.00
BELL MEDIA						
96,210	54728	40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS RADIO AD	\$559.68	
96,210	54728	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA BUCKS RADIO AD	\$61.82	
96,210	54728	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS RADIO AD	\$0.00	\$621.50
96,211	54728	40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS RADIO AD	\$203.52	
96,211	54728	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA BUCKS RADIO AD	\$22.48	
96,211	54728	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS RADIO AD	\$0.00	\$226.00
96,212	54728	40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS RADIO AD	\$508.80	
96,212	54728	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA BUCKS RADIO AD	\$56.20	
96,212	54728	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS RADIO AD	\$0.00	\$565.00
BLUE-CON CONSTRUCTION						
96,093	54729	01-0000-0250-61983	C20-670-GEORGE-SANITARY	GEORGE,WILLIAM,ALMA RECON	\$8,470.52	
96,093	54729	01-0000-0250-61982	C20-669-GEORGE-WTRMN	GEORGE,WILLIAM,ALMA RECON	\$5,986.55	
96,093	54729	01-0000-0250-61985	C20-672-WILLIAM-SANITARY	GEORGE,WILLIAM,ALMA RECON	\$3,191.71	
96,093	54729	01-0000-0250-61984	C20-671-WILLIAM-WTRMN	GEORGE,WILLIAM,ALMA RECON	\$4,348.72	
96,093	54729	01-0000-0250-61756	C19-444-ALMA-DESIGN/INSPECT/SURVEY	GEORGE,WILLIAM,ALMA RECON	\$2,936.80	
96,093	54729	10-0000-3293-80100	PRIME CONTRACT	GEORGE,WILLIAM,ALMA RECON	\$4,912.98	
96,093	54729	10-0000-3292-80100	PRIME CONTRACT	GEORGE,WILLIAM,ALMA RECON	\$9,092.27	
96,093	54729	10-0000-3257-80100	PRIME CONTRACT	GEORGE,WILLIAM,ALMA RECON	\$8,866.88	
96,093	54729	10-0000-3301-80100	PRIME CONTRACT	GEORGE,WILLIAM,ALMA RECON	\$6,381.38	
96,093	54729	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	GEORGE,WILLIAM,ALMA RECON	\$0.00	\$5,418.78
96,093	54729	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GEORGE,WILLIAM,ALMA RECON	\$5,386.72	
96,093	54729	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GEORGE,WILLIAM,ALMA RECON	\$0.00	\$54,155.75
TOWN RESIDENT						
96,191	54730	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,191	54730	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$8.96	
96,191	54730	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,191	54730	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
CANADIAN TIRE ASSOCIATE STORE						
96,095	54731	01-5100-4100-41700	BLDG REPAIRS AND MAINT	VPCC BLDG SUPPLIES	\$67.93	
96,095	54731	01-0000-0200-00325	HST RECEIVABLE100%	VPCC BLDG SUPPLIES	\$8.83	
96,095	54731	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC BLDG SUPPLIES	\$0.00	\$76.76

Town of Ingersoll
 Monthly Cheque Disbursements
 July 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 142,122.84

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
96,096	54731	01-5100-4100-40270	NEW EQUIPMENT	VPCC POWER WASHER	\$320.95	
96,096	54731	01-0000-0200-00325	HST RECEIVABLE100%	VPCC POWER WASHER	\$41.72	
96,096	54731	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC POWER WASHER	\$0.00	\$362.67
CEDAR SIGNS						
96,134	54732	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	SIGN HARDWARE	\$143.83	
96,134	54732	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIGN HARDWARE	\$15.88	
96,134	54732	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGN HARDWARE	\$0.00	\$159.71
PROPERTY OWNER						
96,156	54733	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2019-0173	\$1,000.00	
96,156	54733	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2019-0173	\$0.00	\$1,000.00
TOWN RESIDENT						
96,195	54734	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19	
96,195	54734	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,195	54734	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
DIRECTOR OF FAMILY RESPONSIBILITY						
96,169	54735	01-0000-2100-00718	FAMILY SERVICES	SUPPORT CASE 1005697 & 1096776	\$2,277.00	
96,169	54735	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPORT CASE 1005697 & 1096776	\$0.00	\$2,277.00
TOWN RESIDENT						
96,189	54736	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,189	54736	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,189	54736	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
TOWN RESIDENT						
96,182	54737	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,182	54737	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,182	54737	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
TOWN RESIDENT						
96,181	54738	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,181	54738	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,181	54738	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
FIRE MARSHAL'S PUBLIC FIRE SAF						
96,148	54739	01-3000-4000-41205	FIRE PREVENTION	FIRE PREVENTION KIT	\$227.94	
96,148	54739	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE PREVENTION KIT	\$25.18	
96,148	54739	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE PREVENTION KIT	\$0.00	\$253.12
TOWN RESIDENT						
96,197	54740	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19	
96,197	54740	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,197	54740	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
TOWN RESIDENT						
96,188	54741	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	

Town of Ingersoll
 Monthly Cheque Disbursements
 July 2020

PURCHASED FROM VENDORS LOCATED IN INGERSOLL \$ 142,122.84

VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
96,188	54741	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,188	54741	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
TOWN RESIDENT						
96,186	54742	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,186	54742	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,186	54742	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
GREAT NORTHERN INSULATION						
96,105	54743	01-5100-4100-41700	BLDG REPAIRS AND MAINT	INTERIOR PUF+THERMAL BARRIER	\$2,380.00	
96,105	54743	01-0000-0200-00325	HST RECEIVABLE100%	INTERIOR PUF+THERMAL BARRIER	\$309.40	
96,105	54743	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERIOR PUF+THERMAL BARRIER	\$0.00	\$2,689.40
TOWN RESIDENT						
96,180	54744	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,180	54744	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,180	54744	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
INGERSOLL HOME CENTRE LTD						
96,158	54745	10-0000-3161-80000	MATERIALS	FIRE SAFETY HOUSE LUMBER	\$550.08	
96,158	54745	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY HOUSE LUMBER	\$60.76	
96,158	54745	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SAFETY HOUSE LUMBER	\$0.00	\$610.84
96,159	54745	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT CLEANING SUPPLIES	\$55.96	
96,159	54745	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT CLEANING SUPPLIES	\$6.18	
96,159	54745	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT CLEANING SUPPLIES	\$0.00	\$62.14
INGERSOLL RURAL CEMETERY BOARD						
96,146	54746	01-1500-4000-98200	TRANSFERS TO CEMETERY BOARD	2ND PAYMENT	\$35,000.00	
96,146	54746	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2ND PAYMENT	\$0.00	\$35,000.00
TOWN RESIDENT						
96,199	54747	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$23.70	
96,199	54747	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$23.70
TOWN RESIDENT						
96,187	54748	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,187	54748	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,187	54748	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
LESSER BROTHERS JEWELLERS						
96,161	54749	40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS	\$6,500.00	
96,161	54749	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS	\$0.00	\$6,500.00
LONG & McQUADE						
95,312	54750	01-5200-6090-40270	NEW EQUIPMENT	FUSION MUSIC EQUIP	\$29.99	
95,312	54750	01-0000-0200-00325	HST RECEIVABLE100%	FUSION MUSIC EQUIP	\$3.90	
95,312	54750	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION MUSIC EQUIP	\$0.00	\$33.89
TOWN RESIDENT						

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
	96,190	54751 01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
	96,190	54751 01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
	96,190	54751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
TOWN RESIDENT						
	96,192	54752 01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19	
	96,192	54752 01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
	96,192	54752 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
MCQ HANDLING INC.						
	96,135	54753 01-4500-4100-41550	MAINTENANCE CONTRACTS	JUNE GARBAGE SERVICES	\$815.34	
	96,135	54753 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE GARBAGE SERVICES	\$90.04	
	96,135	54753 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE GARBAGE SERVICES	\$0.00	\$905.38
TOWN RESIDENT						
	96,194	54754 01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19	
	96,194	54754 01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
	96,194	54754 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
MINISTRY OF FINANCE (OPP)***						
	96,080	54755 01-3200-4000-40450	OPP CONTRACTED SERVICES	JUNE OPP CONTRACT	\$217,312.00	
	96,080	54755 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE OPP CONTRACT	\$0.00	\$217,312.00
TOWN RESIDENT						
	96,184	54756 01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
	96,184	54756 01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
	96,184	54756 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
PROPERTY OWNER						
	96,157	54757 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2020-0085	\$1,000.00	
	96,157	54757 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2020-0085	\$0.00	\$1,000.00
PLAYPOWER LT CANADA INC						
	96,200	54758 10-0000-3585-80000	MATERIALS--EDWARD PARK UPGRADE-	PLAYGROUND KIT+INSTALL	\$47,691.00	
	96,200	54758 01-0000-0200-00325	HST RECEIVABLE100%	PLAYGROUND KIT+INSTALL	\$6,199.83	
	96,200	54758 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLAYGROUND KIT+INSTALL	\$0.00	\$53,890.83
P M HYDRAULICS ***						
	96,107	54759 01-5000-6050-41530	EQUIP REPAIRS & MAINT	EQUIP HOSE	\$82.50	
	96,107	54759 01-0000-0200-00325	HST RECEIVABLE100%	EQUIP HOSE	\$10.73	
	96,107	54759 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EQUIP HOSE	\$0.00	\$93.23
	96,144	54759 01-4500-4230-46404	940400 PAINT SPRAYER	PARTS	\$174.77	
	96,144	54759 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$19.31	
	96,144	54759 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS	\$0.00	\$194.08
	96,145	54759 01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS	\$88.62	
	96,145	54759 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	PARTS	\$211.25	
	96,145	54759 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	PARTS	\$363.64	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
96,145	54759	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$9.79	
96,145	54759	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$23.34	
96,145	54759	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS	\$40.17	
96,145	54759	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS	\$0.00	\$736.81
ROAD SERVICES INTERNATIONAL						
96,126	54760	01-4500-4230-46404	940400 PAINT SPRAYER	PAINT MACHINE PARTS	\$286.22	
96,126	54760	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT MACHINE PARTS	\$31.62	
96,126	54760	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT MACHINE PARTS	\$0.00	\$317.84
TOWN RESIDENT						
96,179	54761	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,179	54761	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,179	54761	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
TOWN RESIDENT						
96,196	54762	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19	
96,196	54762	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,196	54762	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
THINKDOX INC.						
96,102	54763	01-1000-4000-41500	CONTRACTED SERVICES	LASERFICHE MAINT APR '20-APR21	\$3,037.88	
96,102	54763	01-0000-0400-00280	PREPAID EXPENSES	LASERFICHE MAINT APR '20-APR21	\$1,518.93	
96,102	54763	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LASERFICHE MAINT APR '20-APR21	\$335.55	
96,102	54763	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LASERFICHE MAINT APR '20-APR21	\$167.78	
96,102	54763	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LASERFICHE MAINT APR '20-APR21	\$0.00	\$5,060.14
TOWN RESIDENT						
96,193	54764	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19	
96,193	54764	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,193	54764	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$493.96
TOWN RESIDENT						
96,183	54765	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
96,183	54765	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
96,183	54765	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
AL'S TIRE INGERSOLL						
96,227	54766	01-5000-6050-41530	EQUIP REPAIRS & MAINT	RIDER TIRE REPAIR	\$43.54	
96,227	54766	01-0000-0200-00325	HST RECEIVABLE100%	RIDER TIRE REPAIR	\$5.66	
96,227	54766	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RIDER TIRE REPAIR	\$0.00	\$49.20
PROPERTY OWNER						
96,237	54767	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2020-0038	\$1,000.00	
96,237	54767	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2020-0038	\$0.00	\$1,000.00
IAN R. BLAIN, BARRISTER & SOLICITOR						
96,240	54768	01-1000-4000-45900	LAND SALE EXPENSES	LAND SALES LEGAL FEES	\$2,301.03	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
	96,240	54768 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAND SALES LEGAL FEES	\$254.16	
	96,240	54768 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAND SALES LEGAL FEES	\$0.00	\$2,555.19
CAMI AUTOMOTIVE						
	96,238	54769 01-5000-6040-41540	RENTALS	INGERSOLL SOCCER FIELD RENTAL	\$11,701.17	
	96,238	54769 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INGERSOLL SOCCER FIELD RENTAL	\$0.00	\$11,701.17
CIHR-FM						
	96,286	54770 40-8000-6900-40990	ADVERTISING - RADIO	SHOP & SUPPORT LOCAL AD	\$381.60	
	96,286	54770 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHOP & SUPPORT LOCAL AD	\$42.15	
	96,286	54770 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOP & SUPPORT LOCAL AD	\$0.00	\$423.75
	96,287	54770 40-8000-6900-40990	ADVERTISING - RADIO	FATHER'S DAY AD	\$381.60	
	96,287	54770 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FATHER'S DAY AD	\$42.15	
	96,287	54770 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FATHER'S DAY AD	\$0.00	\$423.75
KEYLINE INDUSTRIAL LIMITED						
	96,254	54771 01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	FACE SHIELD	\$835.44	
	96,254	54771 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FACE SHIELD	\$92.28	
	96,254	54771 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACE SHIELD	\$0.00	\$927.72
LESSER BROTHERS JEWELLERS						
	96,285	54772 40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS	\$4,285.00	
	96,285	54772 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS	\$0.00	\$4,285.00
	96,305	54772 40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS	\$2,000.00	
	96,305	54772 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS	\$0.00	\$2,000.00
MCKIM HARDWARE						
	95,849	54773 01-5000-6050-41700	BLDG REPAIRS AND MAINT	HASP	\$4.84	
	95,849	54773 01-0000-0200-00325	HST RECEIVABLE100%	HASP	\$0.63	
	95,849	54773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HASP	\$0.00	\$5.47
	96,288	54773 01-5000-6050-41700	BLDG REPAIRS AND MAINT	FAUCET, GLUE & SCREWS	\$41.33	
	96,288	54773 01-0000-0200-00325	HST RECEIVABLE100%	FAUCET, GLUE & SCREWS	\$5.37	
	96,288	54773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAUCET, GLUE & SCREWS	\$0.00	\$46.70
	96,289	54773 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$32.70	
	96,289	54773 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$4.25	
	96,289	54773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$36.95
	96,290	54773 01-5000-6050-41700	BLDG REPAIRS AND MAINT	VINEGAR	\$53.88	
	96,290	54773 01-0000-0200-00325	HST RECEIVABLE100%	VINEGAR	\$7.00	
	96,290	54773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VINEGAR	\$0.00	\$60.88
	96,291	54773 01-5000-6050-41700	BLDG REPAIRS AND MAINT	SOAP & CLEANER	\$16.46	
	96,291	54773 01-0000-0200-00325	HST RECEIVABLE100%	SOAP & CLEANER	\$2.14	
	96,291	54773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOAP & CLEANER	\$0.00	\$18.60
	96,292	54773 01-5000-6050-41700	BLDG REPAIRS AND MAINT	PLUMBING SUPPLIES	\$7.70	
	96,292	54773 01-0000-0200-00325	HST RECEIVABLE100%	PLUMBING SUPPLIES	\$1.00	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
96,292	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUMBING SUPPLIES	\$0.00	\$8.70
96,293	54773	01-5000-6050-41700	BLDG REPAIRS AND MAINT	WHEEL BARROW & BROOMS	\$173.49	
96,293	54773	01-0000-0200-00325	HST RECEIVABLE100%	WHEEL BARROW & BROOMS	\$22.55	
96,293	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WHEEL BARROW & BROOMS	\$0.00	\$196.04
96,294	54773	01-5000-6050-41700	BLDG REPAIRS AND MAINT	KEY CUTTING	\$12.75	
96,294	54773	01-0000-0200-00325	HST RECEIVABLE100%	KEY CUTTING	\$1.66	
96,294	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	KEY CUTTING	\$0.00	\$14.41
96,295	54773	01-3000-4000-42900	MISCELLANEOUS EXPENSE	FIRE DEPT TV MOUNT	\$203.50	
96,295	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT TV MOUNT	\$22.48	
96,295	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT TV MOUNT	\$0.00	\$225.98
96,296	54773	10-0000-3161-80000	MATERIALS	FIRE SAFETY HOUSE FANS	\$103.74	
96,296	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE SAFETY HOUSE FANS	\$11.46	
96,296	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE SAFETY HOUSE FANS	\$0.00	\$115.20
96,297	54773	01-3000-4000-40630	STAFF TRAINING	TRAINING ROOM FANS	\$54.91	
96,297	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAINING ROOM FANS	\$6.06	
96,297	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAINING ROOM FANS	\$0.00	\$60.97
96,298	54773	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	FLAG & ROPE	\$52.72	
96,298	54773	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	FLAG & ROPE	\$29.30	
96,298	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLAG & ROPE	\$5.82	
96,298	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLAG & ROPE	\$3.23	
96,298	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAG & ROPE	\$0.00	\$91.07
96,299	54773	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SCREWS	\$16.42	
96,299	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCREWS	\$1.82	
96,299	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS	\$0.00	\$18.24
96,300	54773	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CHALK & PENCILS	\$22.35	
96,300	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHALK & PENCILS	\$2.46	
96,300	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHALK & PENCILS	\$0.00	\$24.81
96,301	54773	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	RAKE	\$19.02	
96,301	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RAKE	\$2.10	
96,301	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RAKE	\$0.00	\$21.12
96,302	54773	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SPRAYER	\$30.26	
96,302	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SPRAYER	\$3.35	
96,302	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRAYER	\$0.00	\$33.61
96,303	54773	01-4500-4200-80000	MATERIALS-PAINT PARKING STALLS	PAINT ROLLERS	\$12.96	
96,303	54773	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PAINT ROLLERS	\$1.44	
96,303	54773	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT ROLLERS	\$0.00	\$14.40
ORKIN CANADA CORP.						
96,276	54774	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM PEST CONTROL	\$160.04	
96,276	54774	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM PEST CONTROL	\$20.35	

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96,276	54774	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM PEST CONTROL	\$0.00	\$180.39
PROPERTY OWNER						
96,236	54775	01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	DAMDP REFUND 2020-0071	\$1,000.00	
96,236	54775	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAMDP REFUND 2020-0071	\$0.00	\$1,000.00
TECH.STANDARDS & SAFETY AUTH *						
96,217	54776	01-5000-6020-41531	REFRIGERATION PLANT REPAIRS & MAINTENANCE--	ARENA INSPECTION	\$405.00	
96,217	54776	01-0000-0200-00325	HST RECEIVABLE100%	ARENA INSPECTION	\$52.65	
96,217	54776	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA INSPECTION	\$0.00	\$457.65
96,244	54776	01-2000-4025-41550	MAINTENANCE CONTRACTS	ELEVATING LIC 9/13/20-9/12/21	\$32.08	
96,244	54776	01-0000-0400-00280	PREPAID EXPENSES	ELEVATING LIC 9/13/20-9/12/21	\$77.92	
96,244	54776	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATING LIC 9/13/20-9/12/21	\$0.00	\$110.00
TILLSONBURG FIRE & RESCUE SERVICES						
96,278	54777	01-3000-4000-41520	COMMUNICATION	Q2 DISPATCH	\$5,720.00	
96,278	54777	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	Q2 DISPATCH	\$0.00	\$5,720.00
TILLSONBURG GLASS & MIRROR						
96,235	54778	10-0000-3590-80000	MATERIALS	VPCC RETROFIT	\$10,395.00	
96,235	54778	01-0000-0200-00325	HST RECEIVABLE100%	VPCC RETROFIT	\$1,351.35	
96,235	54778	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC RETROFIT	\$0.00	\$11,746.35
YODER CONSTRUCTION						
96,274	54779	10-0000-3615-80000	MATERIALS	MUSEUM ROOF REPAIR	\$6,000.00	
96,274	54779	10-0000-3616-80000	MATERIALS	MUSEUM ROOF REPAIR	\$5,000.00	
96,274	54779	10-0000-3617-80000	MATERIALS	MUSEUM ROOF REPAIR	\$4,000.00	
96,274	54779	01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM ROOF REPAIR	\$549.28	
96,274	54779	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ROOF REPAIR	\$780.00	
96,274	54779	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ROOF REPAIR	\$650.00	
96,274	54779	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ROOF REPAIR	\$520.00	
96,274	54779	01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM ROOF REPAIR	\$71.41	
96,274	54779	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM ROOF REPAIR	\$0.00	\$17,570.69
UNION GAS						
96,309 EFT		01-5000-6020-40350	NATURAL GAS	GAS JUN-JUL	\$195.79	
96,309 EFT		01-3200-4100-40350	NATURAL GAS	GAS JUN-JUL	\$22.50	
96,309 EFT		01-3000-4000-40350	NATURAL GAS	GAS JUN-JUL	\$22.90	
96,309 EFT		01-5000-6050-40350	NATURAL GAS	GAS JUN-JUL	\$0.00	\$65.21
96,309 EFT		01-4500-4100-40350	NATURAL GAS	GAS JUN-JUL	\$0.00	\$77.98
96,309 EFT		01-5000-6040-40350	NATURAL GAS	GAS JUN-JUL	\$0.00	\$93.05
96,309 EFT		01-5000-6040-40350	NATURAL GAS	GAS JUN-JUL	\$53.87	
96,309 EFT		01-5100-4100-40350	NATURAL GAS	GAS JUN-JUL	\$372.41	
96,309 EFT		01-5200-4100-40350	NATURAL GAS	GAS JUN-JUL	\$109.29	
96,309 EFT		01-6200-4100-40350	NATURAL GAS	GAS JUN-JUL	\$27.86	

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
	96,309 EFT	01-6200-4100-40350	NATURAL GAS	GAS JUN-JUL	\$20.85	
	96,309 EFT	01-2000-4025-40350	NATURAL GAS	GAS JUN-JUL	\$141.42	
	96,309 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GAS JUN-JUL	\$9.54	
	96,309 EFT	01-0000-0200-00325	HST RECEIVABLE100%	GAS JUN-JUL	\$83.72	
	96,309 EFT	01-0000-0100-00100	BANK	GAS JUN-JUL	\$0.00	\$823.91
ROYAL BANK VISA						
	96,310 EFT	01-5200-4100-41700	BLDG REPAIRS AND MAINT	VISA JUN 2020-FUSION	\$8.00	
	96,310 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-FUSION	\$0.00	\$8.00
ROYAL BANK VISA						
	96,311 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA JUN 2020-MUSEUM	\$112.97	
	96,311 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-MUSEUM	\$0.00	\$112.97
ROYAL BANK VISA						
	96,312 EFT	01-0900-4000-41020	PROMOTION & MEALS	VISA JUN 2020-CAO	\$186.03	
	96,312 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-CAO	\$20.55	
	96,312 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-CAO	\$0.00	\$206.58
ROYAL BANK VISA						
	96,313 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA JUN 2020-CLERK	\$315.72	
	96,313 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-CLERK	\$0.00	\$315.72
ROYAL BANK VISA						
	96,314 EFT	01-4500-4230-46431	VEHICLE MAINTENANCE	VISA JUN 2020-PUBLIC WORKS	\$12.19	
	96,314 EFT	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	VISA JUN 2020-PUBLIC WORKS	\$117.00	
	96,314 EFT	01-4500-4000-40200	OFFICE SUPPLIES	VISA JUN 2020-PUBLIC WORKS	\$3.44	
	96,314 EFT	01-4500-4120-80000	MATERIALS-ROADSIDE MAINT, MOWING, WEED SPRA	VISA JUN 2020-PUBLIC WORKS	\$81.39	
	96,314 EFT	01-4500-4230-46431	VEHICLE MAINTENANCE	VISA JUN 2020-PUBLIC WORKS	\$234.04	
	96,314 EFT	01-4500-4230-46431	VEHICLE MAINTENANCE	VISA JUN 2020-PUBLIC WORKS	\$12.00	
	96,314 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PUBLIC WORKS	\$1.35	
	96,314 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PUBLIC WORKS	\$12.93	
	96,314 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PUBLIC WORKS	\$0.38	
	96,314 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PUBLIC WORKS	\$8.99	
	96,314 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PUBLIC WORKS	\$25.85	
	96,314 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-PUBLIC WORKS	\$0.00	\$509.56
ROYAL BANK VISA						
	96,315 EFT	01-0000-0090-99999	SUSPENSE - CLEARING	VISA JUN 2020-BLDG INSPECT	\$831.60	
	96,315 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-BLDG INSPECT	\$0.00	\$831.60
ROYAL BANK VISA						
	96,316 EFT	01-3000-4000-40290	UNIFORMS & CLOTHING	VISA JUN 2020-FIRE DEPT	\$241.73	
	96,316 EFT	01-3000-4000-40300	UTILITIES	VISA JUN 2020-FIRE DEPT	\$129.23	
	96,316 EFT	01-3000-4000-40240	COURIER CHARGES	VISA JUN 2020-FIRE DEPT	\$9.03	
	96,316 EFT	01-3000-4000-41520	COMMUNICATION	VISA JUN 2020-FIRE DEPT	\$44.06	

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	96,316 EFT	01-3000-4000-40240	COURIER CHARGES	VISA JUN 2020-FIRE DEPT	\$87.64	
	96,316 EFT	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	VISA JUN 2020-FIRE DEPT	\$495.60	
	96,316 EFT	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	VISA JUN 2020-FIRE DEPT	\$49.24	
	96,316 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-FIRE DEPT	\$14.28	
	96,316 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-FIRE DEPT	\$1.15	
	96,316 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-FIRE DEPT	\$4.87	
	96,316 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-FIRE DEPT	\$10.90	
	96,316 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-FIRE DEPT	\$19.09	
	96,316 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-FIRE DEPT	\$0.00	\$1,106.82
ROYAL BANK VISA						
	96,317 EFT	01-4000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$14.55	
	96,317 EFT	01-4000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$14.55	
	96,317 EFT	01-1300-4000-40220	TELEPHONE EXPENSE	VISA JUN 2020-IT	\$21.37	
	96,317 EFT	01-4500-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.44	
	96,317 EFT	01-5000-6020-40220	TELEPHONE	VISA JUN 2020-IT	\$21.22	
	96,317 EFT	01-4000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.39	
	96,317 EFT	01-1002-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.39	
	96,317 EFT	01-0100-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$20.17	
	96,317 EFT	01-5200-6090-40220	TELEPHONE	VISA JUN 2020-IT	\$19.21	
	96,317 EFT	01-0900-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.77	
	96,317 EFT	01-4500-4000-41520	COMMUNICATION	VISA JUN 2020-IT	\$14.55	
	96,317 EFT	01-4500-4000-41520	COMMUNICATION	VISA JUN 2020-IT	\$14.55	
	96,317 EFT	01-5100-4100-40220	TELEPHONE	VISA JUN 2020-IT	\$19.06	
	96,317 EFT	01-5100-4100-40220	TELEPHONE	VISA JUN 2020-IT	\$25.40	
	96,317 EFT	01-5000-6050-40220	TELEPHONE	VISA JUN 2020-IT	\$49.80	
	96,317 EFT	01-5000-6050-40220	TELEPHONE	VISA JUN 2020-IT	\$19.05	
	96,317 EFT	01-5000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$32.02	
	96,317 EFT	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SANDING,	VISA JUN 2020-IT	\$19.39	
	96,317 EFT	01-4500-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.71	
	96,317 EFT	01-0100-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.43	
	96,317 EFT	01-1002-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$22.12	
	96,317 EFT	01-1000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$21.04	
	96,317 EFT	01-3000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.39	
	96,317 EFT	01-3000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.39	
	96,317 EFT	01-4000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$20.82	
	96,317 EFT	01-4000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$50.90	
	96,317 EFT	01-7000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$31.90	
	96,317 EFT	01-3400-4000-40310	FAX OPERATIONS	VISA JUN 2020-IT	\$19.83	
	96,317 EFT	01-4000-4000-40220	TELEPHONE	VISA JUN 2020-IT	\$19.39	

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96,317	EFT	01-5200-6090-40220	TELEPHONE	VISA JUN 2020-IT	\$19.05	
96,317	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-IT	\$50.99	
96,317	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-IT	\$26.66	
96,317	EFT	01-1002-4000-40410	LICENCES, TAGS, ETC.	VISA JUN 2020-IT	\$1,023.58	
96,317	EFT	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA JUN 2020-IT	\$20.00	
96,317	EFT	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA JUN 2020-IT	\$84.87	
96,317	EFT	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA JUN 2020-IT	\$23.78	
96,317	EFT	01-1002-4000-40270	NEW EQUIPMENT	VISA JUN 2020-IT	\$180.45	
96,317	EFT	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA JUN 2020-IT	\$33.92	
96,317	EFT	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA JUN 2020-IT	\$67.87	
96,317	EFT	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA JUN 2020-IT	\$20.35	
96,317	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-IT	\$9.37	
96,317	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-IT	\$19.93	
96,317	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-IT	\$3.74	
96,317	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-IT	\$7.50	
96,317	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-IT	\$2.25	
96,317	EFT	01-0000-0100-00100	BANK	VISA JUN 2020-IT	\$0.00	\$2,241.11
ROYAL BANK VISA						
96,318	EFT	01-5000-4000-40600	MEMBERSHIP FEES	VISA JUN 2020-PARKS & REC	\$1,789.00	
96,318	EFT	01-5000-6020-40430	CANTEEN SUPPLIES	VISA JUN 2020-PARKS & REC	\$7.95	
96,318	EFT	01-5100-4100-40430	CANTEEN SUPPLIES	VISA JUN 2020-PARKS & REC	\$7.95	
96,318	EFT	01-5200-6090-40420	PROGRAM SUPPLIES	VISA JUN 2020-PARKS & REC	\$7.95	
96,318	EFT	01-5100-6060-40630	STAFF TRAINING	VISA JUN 2020-PARKS & REC	\$60.00	
96,318	EFT	01-5100-4100-40410	LICENCES, TAGS ETC	VISA JUN 2020-PARKS & REC	\$50.42	
96,318	EFT	01-0000-0400-00280	PREPAID EXPENSES	VISA JUN 2020-PARKS & REC	\$59.58	
96,318	EFT	01-5000-6020-40410	LICENCES, TAGS, ETC.	VISA JUN 2020-PARKS & REC	\$39.54	
96,318	EFT	01-0000-0400-00280	PREPAID EXPENSES	VISA JUN 2020-PARKS & REC	\$33.46	
96,318	EFT	01-5100-6070-41500	CONTRACTED SERVICES	VISA JUN 2020-PARKS & REC	\$260.77	
96,318	EFT	01-5000-6020-41550	MAINTENANCE CONTRACTS	VISA JUN 2020-PARKS & REC	\$375.00	
96,318	EFT	01-5100-4100-41550	MAINTENANCE CONTRACTS	VISA JUN 2020-PARKS & REC	\$384.93	
96,318	EFT	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	VISA JUN 2020-PARKS & REC	\$281.55	
96,318	EFT	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	VISA JUN 2020-PARKS & REC	\$65.85	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$232.57	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$1.03	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$1.03	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$1.03	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$33.90	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$48.75	
96,318	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-PARKS & REC	\$50.05	

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	96,318 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PARKS & REC	\$31.10	
	96,318 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-PARKS & REC	\$7.27	
	96,318 EFT	01-0000-0100-00100	BANK	VISA JUN 2020-PARKS & REC	\$0.00	\$3,830.68
ROYAL BANK VISA						
	96,319 EFT	01-5200-6090-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$197.12	
	96,319 EFT	01-5100-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$275.96	
	96,319 EFT	01-5000-6050-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$39.42	
	96,319 EFT	01-5000-6020-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$118.27	
	96,319 EFT	01-1000-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$1,002.93	
	96,319 EFT	01-3000-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$320.94	
	96,319 EFT	01-4500-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$200.59	
	96,319 EFT	01-6200-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$39.42	
	96,319 EFT	01-5100-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$474.65	
	96,319 EFT	01-4500-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$172.48	
	96,319 EFT	01-5000-6050-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$45.75	
	96,319 EFT	01-5100-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$445.31	
	96,319 EFT	01-1001-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$50.59	
	96,319 EFT	01-3000-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$373.94	
	96,319 EFT	01-6200-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$33.53	
	96,319 EFT	01-5200-6090-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$330.74	
	96,319 EFT	01-5000-6020-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$60.88	
	96,319 EFT	01-5100-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$390.83	
	96,319 EFT	01-5000-6020-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$121.75	
	96,319 EFT	01-5200-6090-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$121.75	
	96,319 EFT	01-5000-6050-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$121.75	
	96,319 EFT	01-5100-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$121.75	
	96,319 EFT	01-2000-4025-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$465.90	
	96,319 EFT	01-1002-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$246.51	
	96,319 EFT	01-1000-4000-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$382.92	
	96,319 EFT	01-5100-4100-40220	TELEPHONE	VISA JUN 2020-TREASURY	\$209.98	
	96,319 EFT	01-1300-4000-40610	MEETINGS & CONFERENCES	VISA JUN 2020-TREASURY	\$407.04	
	96,319 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$25.62	
	96,319 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$35.88	
	96,319 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$5.12	
	96,319 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$15.37	
	96,319 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$110.77	
	96,319 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$35.45	
	96,319 EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$22.15	
	96,319 EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$5.13	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$61.70	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$19.05	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$5.95	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$57.89	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$5.59	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$41.30	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$4.36	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$43.00	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$7.91	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$50.81	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$15.83	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$15.83	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$15.83	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$51.46	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$27.23	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$42.30	
96,319	EFT	01-0000-0200-00325	HST RECEIVABLE100%	VISA JUN 2020-TREASURY	\$27.30	
96,319	EFT	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA JUN 2020-TREASURY	\$44.96	
96,319	EFT	01-0000-0100-00100	BANK	VISA JUN 2020-TREASURY	\$0.00	\$7,582.32
ARCADIS CANADA INC.						
96,204	EFT000000001823	01-0900-4000-40710	LEGAL FEES	LANDFILL EA REVIEW	\$19,115.63	
96,204	EFT000000001823	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANDFILL EA REVIEW	\$2,111.42	
96,204	EFT000000001823	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDFILL EA REVIEW	\$0.00	\$21,227.05
96,205	EFT000000001823	01-0900-4000-40710	LEGAL FEES	LANDFILL EA REVIEW	\$2,633.04	
96,205	EFT000000001823	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LANDFILL EA REVIEW	\$290.84	
96,205	EFT000000001823	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDFILL EA REVIEW	\$0.00	\$2,923.88
BACKYARD BY DESIGN						
96,106	EFT000000001824	01-5000-6050-41720	HORTICULTURAL SUPPLIES	FERTILIZER	\$57.57	
96,106	EFT000000001824	01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$7.48	
96,106	EFT000000001824	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00	\$65.05
96,116	EFT000000001824	01-5000-6050-41720	HORTICULTURAL SUPPLIES	FERTILIZER	\$6.39	
96,116	EFT000000001824	01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$0.83	
96,116	EFT000000001824	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00	\$7.22
BIRNAM EXCAVATING LTD.						
96,160	EFT000000001825	10-0000-3272-80100	PRIME CONTRACT	VIC ST CULVERT REPLACE	\$53,935.54	
96,160	EFT000000001825	01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	VIC ST CULVERT REPLACE	\$0.00	\$1,078.71
96,160	EFT000000001825	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VIC ST CULVERT REPLACE	\$5,838.24	
96,160	EFT000000001825	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VIC ST CULVERT REPLACE	\$0.00	\$58,695.07

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
CONTRACTED CLEANER						
96,164	EFT000000001826	01-2000-4030-41500	CONTRACTED SERVICES	JUNE TOWN HALL CLEANINGQ	\$1,343.23	
96,164	EFT000000001826	01-2000-4025-41500	CONTRACTED SERVICES	JUNE TOWN HALL CLEANINGQ	\$447.74	
96,164	EFT000000001826	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE TOWN HALL CLEANINGQ	\$148.37	
96,164	EFT000000001826	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE TOWN HALL CLEANINGQ	\$49.46	
96,164	EFT000000001826	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE TOWN HALL CLEANINGQ	\$0.00	\$1,988.80
CANADIAN NATIONAL RAILWAYS						
96,133	EFT000000001827	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	JUNE SIGNAL W. GATES MAINT.	\$816.25	
96,133	EFT000000001827	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE SIGNAL W. GATES MAINT.	\$0.00	\$816.25
CANSEL - TORONTO*****						
96,163	EFT000000001828	01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$305.28	
96,163	EFT000000001828	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$33.72	
96,163	EFT000000001828	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$339.00
96,203	EFT000000001828	01-4000-4000-40205	SURVEY SUPPLIES	SURVEY SUPPLIES	\$231.41	
96,203	EFT000000001828	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEY SUPPLIES	\$25.56	
96,203	EFT000000001828	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURVEY SUPPLIES	\$0.00	\$256.97
CDW CANADA INC						
96,166	EFT000000001829	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	LAPTOP CHARGERS DOCK	\$860.28	
96,166	EFT000000001829	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAPTOP CHARGERS DOCK	\$95.02	
96,166	EFT000000001829	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAPTOP CHARGERS DOCK	\$0.00	\$955.30
96,167	EFT000000001829	01-1002-4000-40270	NEW EQUIPMENT	CLERKS SCANNER	\$594.69	
96,167	EFT000000001829	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLERKS SCANNER	\$65.68	
96,167	EFT000000001829	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLERKS SCANNER	\$0.00	\$660.37
96,208	EFT000000001829	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	EXTERNAL DRIVE ENCLOSURE	\$151.06	
96,208	EFT000000001829	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EXTERNAL DRIVE ENCLOSURE	\$16.68	
96,208	EFT000000001829	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EXTERNAL DRIVE ENCLOSURE	\$0.00	\$167.74
CITY SIGN SHOP						
96,103	EFT000000001830	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	DISTANCING SIGNS	\$1,906.22	
96,103	EFT000000001830	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DISTANCING SIGNS	\$210.55	
96,103	EFT000000001830	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISTANCING SIGNS	\$0.00	\$2,116.77
CORPORATE INQUIRY SYSTEMS						
96,176	EFT000000001831	01-4500-4000-42900	MISCELLANEOUS EXPENSE	PW BACKGROUND CHECK	\$45.79	
96,176	EFT000000001831	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PW BACKGROUND CHECK	\$5.06	
96,176	EFT000000001831	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PW BACKGROUND CHECK	\$0.00	\$50.85
FRANK COWAN COMPANY LTD						
96,206	EFT000000001832	01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	IN000012699 VAN DAMME	\$615.00	
96,206	EFT000000001832	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IN000012699 VAN DAMME	\$0.00	\$615.00
EMPLOYEE REIMBURSEMENT						
96,175	EFT000000001833	01-1000-4000-40600	MEMBERSHIP FEES	HRPA MEMBERSHIP	\$498.62	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS	
	96,175	EFT000000001833	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HRPA MEMBERSHIP	\$55.08	
	96,175	EFT000000001833	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HRPA MEMBERSHIP	\$0.00	\$553.70
EASY WAY CLEANING PRODUCTS LIM							
	96,097	EFT000000001834	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	VPCC HAND SANITIZER	\$136.31	
	96,097	EFT000000001834	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VPCC HAND SANITIZER	\$15.05	
	96,097	EFT000000001834	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC HAND SANITIZER	\$0.00	\$151.36
	96,098	EFT000000001834	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	FUSION HAND SANITIZER	\$136.31	
	96,098	EFT000000001834	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUSION HAND SANITIZER	\$15.05	
	96,098	EFT000000001834	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION HAND SANITIZER	\$0.00	\$151.36
	96,099	EFT000000001834	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	AREN HAND SANITIZER	\$136.31	
	96,099	EFT000000001834	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AREN HAND SANITIZER	\$15.05	
	96,099	EFT000000001834	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AREN HAND SANITIZER	\$0.00	\$151.36
	96,100	EFT000000001834	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	ARENA HAND SANITIZER	\$121.91	
	96,100	EFT000000001834	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ARENA HAND SANITIZER	\$13.46	
	96,100	EFT000000001834	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ARENA HAND SANITIZER	\$0.00	\$135.37
	96,101	EFT000000001834	01-5100-4100-40210	JANITORIAL SUPPLIES	LITTER PICKERS+GLOVES	\$123.72	
	96,101	EFT000000001834	01-0000-0200-00325	HST RECEIVABLE100%	LITTER PICKERS+GLOVES	\$16.08	
	96,101	EFT000000001834	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LITTER PICKERS+GLOVES	\$0.00	\$139.80
	96,162	EFT000000001834	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	HAND SANITIZER	\$230.72	
	96,162	EFT000000001834	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HAND SANITIZER	\$25.48	
	96,162	EFT000000001834	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HAND SANITIZER	\$0.00	\$256.20
TOWN RESIDENT							
	96,185	EFT000000001835	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$433.23	
	96,185	EFT000000001835	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77	
	96,185	EFT000000001835	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00	\$485.00
ERTH HOLDINGS INC.							
	96,115	EFT000000001836	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	FLOWER HANGING POTS	\$1,657.50	
	96,115	EFT000000001836	01-0000-0200-00325	HST RECEIVABLE100%	FLOWER HANGING POTS	\$215.48	
	96,115	EFT000000001836	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOWER HANGING POTS	\$0.00	\$1,872.98
FASTENAL CANADA ***							
	96,108	EFT000000001837	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	CAUTION TAPE	\$30.12	
	96,108	EFT000000001837	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CAUTION TAPE	\$3.33	
	96,108	EFT000000001837	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CAUTION TAPE	\$0.00	\$33.45
	96,124	EFT000000001837	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	PINS	\$4.53	
	96,124	EFT000000001837	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PINS	\$0.50	
	96,124	EFT000000001837	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINS	\$0.00	\$5.03
	96,125	EFT000000001837	01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	PINS + SCREWS	\$16.93	
	96,125	EFT000000001837	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PINS + SCREWS	\$1.87	
	96,125	EFT000000001837	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINS + SCREWS	\$0.00	\$18.80

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<u>VENDOR/VOUCHER #</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSACTION DESCRIPTION</u>	<u>DEBITS</u>	<u>CREDITS</u>
GRA - HAM ENERGY						
96,109	EFT000000001839	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$245.29	
96,109	EFT000000001839	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$31.89	
96,109	EFT000000001839	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$277.18
96,110	EFT000000001839	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$519.90	
96,110	EFT000000001839	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$67.59	
96,110	EFT000000001839	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$587.49
96,111	EFT000000001839	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLORED DIESEL	\$530.56	
96,111	EFT000000001839	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLORED DIESEL	\$58.60	
96,111	EFT000000001839	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLORED DIESEL	\$0.00	\$589.16
96,112	EFT000000001839	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$771.33	
96,112	EFT000000001839	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$85.20	
96,112	EFT000000001839	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00	\$856.53
96,113	EFT000000001839	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$539.23	
96,113	EFT000000001839	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$59.56	
96,113	EFT000000001839	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00	\$598.79
96,114	EFT000000001839	01-3000-4000-41470	VEHICLE FUEL	FUEL	\$141.70	
96,114	EFT000000001839	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FUEL	\$15.65	
96,114	EFT000000001839	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00	\$157.35
GROWER'S CHOICE LANDSCAPE PROD						
96,104	EFT000000001840	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	GROUND MULCH	\$1,610.00	
96,104	EFT000000001840	01-0000-0200-00325	HST RECEIVABLE100%	GROUND MULCH	\$209.30	
96,104	EFT000000001840	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GROUND MULCH	\$0.00	\$1,819.30
HILLSIDE KENNELS						
96,177	EFT000000001841	01-3600-4000-41560	CONTRACTS	JUNE ANIMAL CONTROL	\$1,083.68	
96,177	EFT000000001841	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE ANIMAL CONTROL	\$119.32	
96,177	EFT000000001841	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE ANIMAL CONTROL	\$0.00	\$1,203.00
INGERSOLL RENT-ALL ***						
96,149	EFT000000001842	01-5100-4100-41540	RENTAL	VACUUM PARTS	\$35.20	
96,149	EFT000000001842	01-0000-0200-00325	HST RECEIVABLE100%	VACUUM PARTS	\$4.58	
96,149	EFT000000001842	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VACUUM PARTS	\$0.00	\$39.78
96,150	EFT000000001842	01-5000-6040-41530	EQUIPMENT REPAIRS & MAINT	VACUUM PARTS	\$70.40	
96,150	EFT000000001842	01-0000-0200-00325	HST RECEIVABLE100%	VACUUM PARTS	\$9.15	
96,150	EFT000000001842	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VACUUM PARTS	\$0.00	\$79.55
96,151	EFT000000001842	01-5000-6050-41530	EQUIP REPAIRS & MAINT	SPOOL AUTOCUT	\$11.86	
96,151	EFT000000001842	01-0000-0200-00325	HST RECEIVABLE100%	SPOOL AUTOCUT	\$1.54	
96,151	EFT000000001842	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPOOL AUTOCUT	\$0.00	\$13.40
96,152	EFT000000001842	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	SIDEWALK RESTORATION	\$233.95	
96,152	EFT000000001842	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SIDEWALK RESTORATION	\$25.84	

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	96,152	EFT000000001842	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIDEWALK RESTORATION	\$0.00	\$259.79
	96,153	EFT000000001842	01-3000-4000-41610	FIRE FIGHTING EQUIPMENT	POLYCUT	\$31.50	
	96,153	EFT000000001842	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POLYCUT	\$3.48	
	96,153	EFT000000001842	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POLYCUT	\$0.00	\$34.98
	96,154	EFT000000001842	01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	CHAINSAW REPAIR	\$34.45	
	96,154	EFT000000001842	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHAINSAW REPAIR	\$3.80	
	96,154	EFT000000001842	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHAINSAW REPAIR	\$0.00	\$38.25
INGERSOLL SENIORS ACTIVITY CEN							
	96,202	EFT000000001843	01-5000-6040-41140	INGERSOLL SENIOR CENTRE PROGRAM	2020 GRANT FINAL PMT	\$47,000.00	
	96,202	EFT000000001843	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2020 GRANT FINAL PMT	\$0.00	\$47,000.00
EMPLOYEE REIMBURSEMENT							
	96,155	EFT000000001844	01-3000-4000-42900	MISCELLANEOUS EXPENSE	FIREFIGHTER DRIVERS MEDICAL	\$120.00	
	96,155	EFT000000001844	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIREFIGHTER DRIVERS MEDICAL	\$0.00	\$120.00
EMPLOYEE REIMBURSEMENT							
	96,201	EFT000000001845	01-2000-4030-41700	BLDG REPAIRS & MAINTENANCE	ENG HUMIDIFIER	\$122.08	
	96,201	EFT000000001845	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENG HUMIDIFIER	\$13.49	
	96,201	EFT000000001845	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENG HUMIDIFIER	\$0.00	\$135.57
LEVACS							
	96,172	EFT000000001846	01-1000-4000-41160	HONOURS & AWARDS	PLAQUES	\$157.73	
	96,172	EFT000000001846	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLAQUES	\$17.42	
	96,172	EFT000000001846	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLAQUES	\$0.00	\$175.15
LONDON CIVIC EMPLOY, LOCAL 107							
	96,170	EFT000000001847	01-0000-2100-00707	CUPE 107 UNION DUES (12100)	JUNE UNION DUES	\$1,239.42	
	96,170	EFT000000001847	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE UNION DUES	\$0.00	\$1,239.42
LWR AUTOMOTIVE							
	96,141	EFT000000001848	01-4500-4230-46395	939500 ELGIN SWEEPER	ELECTRIC FUEL PUMP	\$192.66	
	96,141	EFT000000001848	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELECTRIC FUEL PUMP	\$21.28	
	96,141	EFT000000001848	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELECTRIC FUEL PUMP	\$0.00	\$213.94
	96,142	EFT000000001848	01-4500-4230-46395	939500 ELGIN SWEEPER	MOTOR TREATMENT	\$28.72	
	96,142	EFT000000001848	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MOTOR TREATMENT	\$3.17	
	96,142	EFT000000001848	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOTOR TREATMENT	\$0.00	\$31.89
MILLCREEK PRINTING INC							
	96,214	EFT000000001849	40-8000-6900-40500	SPECIAL EVENT	BIA BUCKS	\$659.65	
	96,214	EFT000000001849	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BIA BUCKS	\$72.86	
	96,214	EFT000000001849	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIA BUCKS	\$0.00	\$732.51
EMPLOYEE REIMBURSEMENT							
	96,119	EFT000000001850	01-5000-6050-40290	UNIFORMS & CLOTHING	SAFETY BOOTS	\$159.95	
	96,119	EFT000000001850	01-0000-0200-00325	HST RECEIVABLE100%	SAFETY BOOTS	\$20.79	
	96,119	EFT000000001850	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAFETY BOOTS	\$0.00	\$180.74

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
OLDE TYME TAXI						
	96,178	EFT000000001851	01-1001-4000-41560	CONTRACTS		
				JUNE PARA TAXI	\$3,893.53	
	96,178	EFT000000001851	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)		
				JUNE PARA TAXI	\$430.07	
	96,178	EFT000000001851	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				JUNE PARA TAXI	\$0.00	\$4,323.60
O.M.E.R.S. ***						
	96,171	EFT000000001852	01-0000-2100-00704	OMERS (15000)		
				JUNE PREMIUM	\$60,121.02	
	96,171	EFT000000001852	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				JUNE PREMIUM	\$0.00	\$60,121.02
ONTARIO SOUTHLAND RAILWAY INC.						
	96,132	EFT000000001853	01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING		
				JUNE FLASHING LIT MAINT	\$3,267.99	
	96,132	EFT000000001853	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				JUNE FLASHING LIT MAINT	\$0.00	\$3,267.99
OXFORD COUNTY ***						
	96,091	EFT000000001854	01-0000-2550-00945	DEBENTRUE PAYABLE - ROYLAND ETC/HOLCROFT		
				DB PMT 5516-2013 & 5637-2014	\$42,650.00	
	96,091	EFT000000001854	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT		
				DB PMT 5516-2013 & 5637-2014	\$42,650.00	
	96,091	EFT000000001854	01-1600-4090-42500	INTEREST - DEBT REPAYMENT		
				DB PMT 5516-2013 & 5637-2014	\$20,079.04	
	96,091	EFT000000001854	01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS		
				DB PMT 5516-2013 & 5637-2014	\$0.00	\$42,650.00
	96,091	EFT000000001854	01-0000-2550-00942	DEBT PAYABLE - LED STREETLIGHTS		
				DB PMT 5516-2013 & 5637-2014	\$100,750.00	
	96,091	EFT000000001854	01-1600-4090-42400	PRINCIPLE - DEBT REPAYMENT		
				DB PMT 5516-2013 & 5637-2014	\$100,750.00	
	96,091	EFT000000001854	01-1600-4090-42500	INTEREST - DEBT REPAYMENT		
				DB PMT 5516-2013 & 5637-2014	\$12,284.76	
	96,091	EFT000000001854	01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS		
				DB PMT 5516-2013 & 5637-2014	\$0.00	\$100,750.00
	96,091	EFT000000001854	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				DB PMT 5516-2013 & 5637-2014	\$0.00	\$175,763.80
	96,092	EFT000000001854	01-0000-2550-00943	DEBT - WTRMN EXT BL5359-2012A		
				DB PMT 5359-2012A	\$37,240.31	
	96,092	EFT000000001854	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				DB PMT 5359-2012A	\$0.00	\$37,240.31
PACIFIC TIER SOLUTIONS INC						
	96,122	EFT000000001855	01-1002-4000-41550	MAINTENANCE CONTRACTS		
				MAINT. 8/01/2020-7/31/2021	\$5,571.21	
	96,122	EFT000000001855	01-0000-0400-00280	PREPAID EXPENSES		
				MAINT. 8/01/2020-7/31/2021	\$7,799.69	
	96,122	EFT000000001855	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)		
				MAINT. 8/01/2020-7/31/2021	\$615.37	
	96,122	EFT000000001855	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)		
				MAINT. 8/01/2020-7/31/2021	\$861.52	
	96,122	EFT000000001855	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				MAINT. 8/01/2020-7/31/2021	\$0.00	\$14,847.79
EMPLOYEE REIMBURSEMENT						
	96,121	EFT000000001856	01-5100-6090-40630	STAFF TRAINING		
				HIGH FIVE PHCD	\$30.00	
	96,121	EFT000000001856	01-0000-0200-00325	HST RECEIVABLE100%		
				HIGH FIVE PHCD	\$3.90	
	96,121	EFT000000001856	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				HIGH FIVE PHCD	\$0.00	\$33.90
PRACTICA LTD						
	96,120	EFT000000001857	01-5000-6050-40210	JANITORIAL SUPPLIES		
				PICKUP BAGS	\$214.42	
	96,120	EFT000000001857	01-0000-0200-00325	HST RECEIVABLE100%		
				PICKUP BAGS	\$27.87	
	96,120	EFT000000001857	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL		
				PICKUP BAGS	\$0.00	\$242.29
PUROLATOR COURIER LTD						
	96,173	EFT000000001858	01-1000-4000-40240	COURIER CHARGES		
				COURIER CHRGS	\$4.08	
	96,173	EFT000000001858	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)		
				COURIER CHRGS	\$0.45	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
QUESTICA INC.	96,173	EFT000000001858	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURIER CHRGS	\$0.00 \$4.53
	96,094	EFT000000001859	10-0000-3071-80000	MATERIALS	SOFTWARE+IMPLEMENT	\$19,398.01
	96,094	EFT000000001859	01-0000-0400-00280	PREPAID EXPENSES	SOFTWARE+IMPLEMENT	\$5,533.20
	96,094	EFT000000001859	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOFTWARE+IMPLEMENT	\$2,142.61
	96,094	EFT000000001859	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOFTWARE+IMPLEMENT	\$611.18
	96,094	EFT000000001859	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOFTWARE+IMPLEMENT	\$0.00 \$27,685.00
REGIS AUTO PARTS	96,117	EFT000000001860	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	TRUCK LIT BULB	\$9.94
	96,117	EFT000000001860	01-0000-0200-00325	HST RECEIVABLE100%	TRUCK LIT BULB	\$1.29
	96,117	EFT000000001860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRUCK LIT BULB	\$0.00 \$11.23
	96,127	EFT000000001860	01-4500-4230-46386	938603 T6-11 FREIGH TRUCK	OIL FILTER	\$19.36
	96,127	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL FILTER	\$2.14
	96,127	EFT000000001860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL FILTER	\$0.00 \$21.50
	96,128	EFT000000001860	01-4500-4230-46412	941200 UTILITY TRAILER (ASPHALT)	TRAILER PARTS	\$46.49
	96,128	EFT000000001860	01-4500-4230-46413	941300 CARRIER TRAILER	TRAILER PARTS	\$46.49
	96,128	EFT000000001860	01-4500-4230-46414	941400 TRAFFIC TRAILER	TRAILER PARTS	\$46.50
	96,128	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAILER PARTS	\$5.14
	96,128	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAILER PARTS	\$5.14
	96,128	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAILER PARTS	\$5.14
	96,128	EFT000000001860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAILER PARTS	\$0.00 \$154.90
	96,129	EFT000000001860	01-4500-4230-46384	938400 T4-15 INTERNATIONAL TRUCK	LIGHTS	\$73.24
	96,129	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LIGHTS	\$8.09
	96,129	EFT000000001860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHTS	\$0.00 \$81.33
	96,130	EFT000000001860	01-4500-4121-80000	MATERIALS-ROADSIDE MAINT, BRUSH, TREE TRIM,	ABSORBENT	\$71.72
	96,130	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ABSORBENT	\$7.92
	96,130	EFT000000001860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ABSORBENT	\$0.00 \$79.64
	96,165	EFT000000001860	01-3000-4100-41530	EQUIP REPAIRS & MAINTENANCE	LAWN TRACTOR BATTERY	\$79.72
	96,165	EFT000000001860	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LAWN TRACTOR BATTERY	\$8.80
	96,165	EFT000000001860	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LAWN TRACTOR BATTERY	\$0.00 \$88.52
TOWN RESIDENT	96,198	EFT000000001861	01-5000-6050-01285	BASEBALL REGISTRATION	COED BASEBALL CANCELLED	\$442.19
	96,198	EFT000000001861	01-0000-2020-00666	H.S.T. PAYABLE	COED BASEBALL CANCELLED	\$51.77
	96,198	EFT000000001861	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COED BASEBALL CANCELLED	\$0.00 \$493.96
SPECTRUM COMMUNICATIONS LTD.	96,209	EFT000000001862	01-3000-4000-41520	COMMUNICATION	FIRE DEPT PAGER	\$590.21
	96,209	EFT000000001862	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT PAGER	\$65.19
	96,209	EFT000000001862	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT PAGER	\$0.00 \$655.40
STEWART OVERHEAD DOOR CO. LTD						

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96,136	EFT000000001863	01-4500-4100-41700	BLDG REPAIRS & MAINTENANCE	DOOR REPAIR	\$905.66	
96,136	EFT000000001863	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DOOR REPAIR	\$100.04	
96,136	EFT000000001863	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DOOR REPAIR	\$0.00	\$1,005.70
ST.MARYS CEMENT INC.						
96,131	EFT000000001864	01-0000-0250-61918	C20-605-CHARLES E-HYDRANT	CONCRETE	\$280.17	
96,131	EFT000000001864	01-0000-0250-61967	C20-654-122 CHARLES E-HYDRANT	CONCRETE	\$179.43	
96,131	EFT000000001864	01-0000-0250-61968	C20-655-82 CHARLES E-HYDRANT	CONCRETE	\$179.43	
96,131	EFT000000001864	01-0000-0250-61979	UG20-666-217 CARNEGIE-GAS SERVICE	CONCRETE	\$179.43	
96,131	EFT000000001864	01-0000-0250-62001	C20-684-17 THAMES S-WTR SERVICE	CONCRETE	\$95.47	
96,131	EFT000000001864	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$599.18	
96,131	EFT000000001864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$30.94	
96,131	EFT000000001864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$19.82	
96,131	EFT000000001864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$19.82	
96,131	EFT000000001864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$19.82	
96,131	EFT000000001864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.55	
96,131	EFT000000001864	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$66.19	
96,131	EFT000000001864	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,680.25
STONETOWN SUPPLY SERVICES(ING)						
96,147	EFT000000001865	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT CLEANING SUPPLIES	\$55.33	
96,147	EFT000000001865	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT CLEANING SUPPLIES	\$6.11	
96,147	EFT000000001865	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT CLEANING SUPPLIES	\$0.00	\$61.44
STRATFORD FARM EQUIPMENT(WOODS)						
96,123	EFT000000001866	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	TRACTOR #14 PARTS	\$125.37	
96,123	EFT000000001866	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRACTOR #14 PARTS	\$13.85	
96,123	EFT000000001866	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRACTOR #14 PARTS	\$0.00	\$139.22
STRONGCO LIMITED PARTNERSHIP						
96,139	EFT000000001867	01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	OIL TRANSMISSION	\$281.42	
96,139	EFT000000001867	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL TRANSMISSION	\$31.08	
96,139	EFT000000001867	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL TRANSMISSION	\$0.00	\$312.50
SUN LIFE OF CANADA						
96,168	EFT000000001868	01-0000-2100-00716	HEALTH CARE PAYABLE	JULY PREMIUM W.COVID19 RELIEF	\$47,775.85	
96,168	EFT000000001868	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JULY PREMIUM W.COVID19 RELIEF	\$0.00	\$47,775.85
EMPLOYEE REIMBURSEMENT						
96,174	EFT000000001869	01-1000-4000-40200	OFFICE SUPPLIES	OFFICE SUPPLIES	\$186.55	
96,174	EFT000000001869	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OFFICE SUPPLIES	\$0.00	\$186.55
WASTE CONNECTIONS OF CANADA						
96,215	EFT000000001870	01-5000-6020-41550	MAINTENANCE CONTRACTS	JUNE WASTE MANAGERMENT	\$324.53	
96,215	EFT000000001870	01-5200-4100-41550	MAINTENANCE CONTRACTS	JUNE WASTE MANAGERMENT	\$318.46	
96,215	EFT000000001870	01-5100-4100-41550	MAINTENANCE CONTRACTS	JUNE WASTE MANAGERMENT	\$318.46	

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	96,215	EFT000000001870	01-5000-6040-41550	MAINTENANCE CONTRACTS	JUNE WASTE MANAGERMENT	\$318.46	
	96,215	EFT000000001870	01-5000-6050-41550	MAINTENANCE CONTRACTS	JUNE WASTE MANAGERMENT	\$318.46	
	96,215	EFT000000001870	01-3000-4100-41550	MAINTENANCE CONTRACTS	JUNE WASTE MANAGERMENT	\$155.18	
	96,215	EFT000000001870	01-0000-0200-00325	HST RECEIVABLE100%	JUNE WASTE MANAGERMENT	\$42.19	
	96,215	EFT000000001870	01-0000-0200-00325	HST RECEIVABLE100%	JUNE WASTE MANAGERMENT	\$41.40	
	96,215	EFT000000001870	01-0000-0200-00325	HST RECEIVABLE100%	JUNE WASTE MANAGERMENT	\$41.40	
	96,215	EFT000000001870	01-0000-0200-00325	HST RECEIVABLE100%	JUNE WASTE MANAGERMENT	\$41.40	
	96,215	EFT000000001870	01-0000-0200-00325	HST RECEIVABLE100%	JUNE WASTE MANAGERMENT	\$41.40	
	96,215	EFT000000001870	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE WASTE MANAGERMENT	\$17.15	
	96,215	EFT000000001870	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE WASTE MANAGERMENT	\$0.00	\$1,978.49
PSB REIMBURSEMENT							
	96,207	EFT000000001871	01-3230-4000-41520	COMMUNICATION	JUNE INTERNET +FLOWER	\$54.94	
	96,207	EFT000000001871	01-3230-4000-41020	PROMOTION & MEALS	JUNE INTERNET +FLOWER	\$45.79	
	96,207	EFT000000001871	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE INTERNET +FLOWER	\$6.07	
	96,207	EFT000000001871	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE INTERNET +FLOWER	\$5.06	
	96,207	EFT000000001871	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE INTERNET +FLOWER	\$0.00	\$111.86
ABC RECREATION LTD ***							
	96,220	EFT000000001872	01-5100-4100-41532	SPLASH PAD REPAIRS & MAINTENANCE	SPLASH PAD START-UP	\$633.10	
	96,220	EFT000000001872	01-0000-0200-00325	HST RECEIVABLE100%	SPLASH PAD START-UP	\$82.30	
	96,220	EFT000000001872	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPLASH PAD START-UP	\$0.00	\$715.40
ACAPULCO ***							
	96,219	EFT000000001873	01-5100-4100-41710	CHEMICALS	POOL CHEMICAL	\$887.88	
	96,219	EFT000000001873	01-0000-0200-00325	HST RECEIVABLE100%	POOL CHEMICAL	\$115.42	
	96,219	EFT000000001873	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POOL CHEMICAL	\$0.00	\$1,003.30
BACKYARD BY DESIGN							
	96,228	EFT000000001874	01-5000-6050-41720	HORTICULTURAL SUPPLIES	FERTILIZER	\$57.57	
	96,228	EFT000000001874	01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$7.48	
	96,228	EFT000000001874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00	\$65.05
	96,229	EFT000000001874	01-5000-6050-41720	HORTICULTURAL SUPPLIES	PLANTS	\$674.90	
	96,229	EFT000000001874	01-0000-0200-00325	HST RECEIVABLE100%	PLANTS	\$87.74	
	96,229	EFT000000001874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANTS	\$0.00	\$762.64
	96,230	EFT000000001874	01-5000-6050-41720	HORTICULTURAL SUPPLIES	PLANT	\$23.99	
	96,230	EFT000000001874	01-0000-0200-00325	HST RECEIVABLE100%	PLANT	\$3.12	
	96,230	EFT000000001874	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT	\$0.00	\$27.11
EMPLOYEE REIMBURSEMENT							
	96,279	EFT000000001875	01-3000-4000-40630	STAFF TRAINING	PUBLIC ADMIN 50%	\$492.85	
	96,279	EFT000000001875	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PUBLIC ADMIN 50%	\$0.00	\$492.85
BELL CANADA ***							
	96,273	EFT000000001876	01-5100-4000-40220	TELEPHONE	519 425 1181 (346)	\$288.27	

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	96,273	EFT000000001876	01-0000-0200-00325	HST RECEIVABLE100%	519 425 1181 (346)	\$37.48	
	96,273	EFT000000001876	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	519 425 1181 (346)	\$0.00	\$325.75
CANADA'S FINEST COFFEE							
	96,281	EFT000000001877	01-0100-4000-41020	PROMOTION & MEALS	COFFEE SUPPLIES	\$190.50	
	96,281	EFT000000001877	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COFFEE SUPPLIES	\$0.00	\$190.50
CANSEL - TORONTO*****							
	96,270	EFT000000001878	01-4000-4000-40220	TELEPHONE	GPS SERVICES	\$305.28	
	96,270	EFT000000001878	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GPS SERVICES	\$33.72	
	96,270	EFT000000001878	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GPS SERVICES	\$0.00	\$339.00
CDW CANADA INC							
	96,271	EFT000000001879	01-1002-4000-40270	NEW EQUIPMENT	FIREHALL SWITCH	\$515.48	
	96,271	EFT000000001879	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIREHALL SWITCH	\$56.94	
	96,271	EFT000000001879	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIREHALL SWITCH	\$0.00	\$572.42
EASY WAY CLEANING PRODUCTS LIM							
	96,232	EFT000000001880	01-5000-6050-40210	JANITORIAL SUPPLIES	GLOVES	\$199.30	
	96,232	EFT000000001880	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES	\$25.91	
	96,232	EFT000000001880	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES	\$0.00	\$225.21
	96,233	EFT000000001880	01-5200-4100-40210	JANITORIAL SUPPLIES	GLOVES, WIPES, TEST STRIPS	\$250.57	
	96,233	EFT000000001880	01-0000-0200-00325	HST RECEIVABLE100%	GLOVES, WIPES, TEST STRIPS	\$32.57	
	96,233	EFT000000001880	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES, WIPES, TEST STRIPS	\$0.00	\$283.14
	96,234	EFT000000001880	01-5100-4100-40210	JANITORIAL SUPPLIES	MOP	\$32.40	
	96,234	EFT000000001880	01-0000-0200-00325	HST RECEIVABLE100%	MOP	\$4.21	
	96,234	EFT000000001880	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOP	\$0.00	\$36.61
	96,242	EFT000000001880	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	DISINFECTANT SPRAY	\$277.74	
	96,242	EFT000000001880	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DISINFECTANT SPRAY	\$30.68	
	96,242	EFT000000001880	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DISINFECTANT SPRAY	\$0.00	\$308.42
	96,283	EFT000000001880	01-5200-4100-40210	JANITORIAL SUPPLIES	MOP	\$32.40	
	96,283	EFT000000001880	01-0000-0200-00325	HST RECEIVABLE100%	MOP	\$4.21	
	96,283	EFT000000001880	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MOP	\$0.00	\$36.61
ECONOMIC DEVELOPERS COUNCIL OF ONTARIO							
	96,241	EFT000000001881	01-7000-4000-40600	MEMBERSHIP FEES	EDCO MEMBERSHIP	\$571.89	
	96,241	EFT000000001881	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EDCO MEMBERSHIP	\$63.17	
	96,241	EFT000000001881	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EDCO MEMBERSHIP	\$0.00	\$635.06
E.O.N. ASSOCIATION							
	96,277	EFT000000001882	01-6200-4000-41000	ADVERTISING	JUL/AUG DAYTRIPPING AD	\$200.00	
	96,277	EFT000000001882	01-0000-0200-00325	HST RECEIVABLE100%	JUL/AUG DAYTRIPPING AD	\$26.00	
	96,277	EFT000000001882	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUL/AUG DAYTRIPPING AD	\$0.00	\$226.00
ERTH HOLDINGS INC.							
	96,267	EFT000000001883	01-4000-4400-41530	EQUIPMENT REPAIRS & MAINT	JUNE ST LIT MAINT.	\$2,083.58	

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VENDOR/VOUCHER #	CHEQUE #	ACCOUNT	ACCOUNT DESCRIPTION	TRANSACTION DESCRIPTION	DEBITS	CREDITS
	96,267	EFT000000001883	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)		
	96,267	EFT000000001883	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE ST LIT MAINT.	\$230.14
FASTENAL CANADA ***				JUNE ST LIT MAINT.	\$0.00	\$2,313.72
	96,255	EFT000000001884	01-5000-6020-41700	BLDG REPAIRS & MAINT	TAPE	\$31.69
	96,255	EFT000000001884	01-0000-0200-00325	HST RECEIVABLE100%	TAPE	\$4.12
	96,255	EFT000000001884	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPER PIPE	\$0.00
	96,256	EFT000000001884	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	TAPER PIPE	\$23.68
	96,256	EFT000000001884	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TAPER PIPE	\$2.62
	96,256	EFT000000001884	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPER PIPE	\$0.00
	96,257	EFT000000001884	01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	STOCK	\$17.21
	96,257	EFT000000001884	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STOCK	\$1.90
	96,257	EFT000000001884	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STOCK	\$0.00
FORM & BUILD SUPPLY ***						\$19.11
	96,137	EFT000000001885	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CURING COMPOUND	\$296.93
	96,137	EFT000000001885	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CURING COMPOUND	\$32.80
	96,137	EFT000000001885	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CURING COMPOUND	\$0.00
	96,138	EFT000000001885	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	FIRE EXPANSION	\$105.83
	96,138	EFT000000001885	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE EXPANSION	\$11.69
	96,138	EFT000000001885	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE EXPANSION	\$0.00
GLASSFORD MOTORS LTD						\$117.52
	96,218	EFT000000001886	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	AC COMPRESSOR REPLACE	\$1,261.51
	96,218	EFT000000001886	01-0000-0200-00325	HST RECEIVABLE100%	AC COMPRESSOR REPLACE	\$164.00
	96,218	EFT000000001886	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AC COMPRESSOR REPLACE	\$0.00
GRA - HAM ENERGY						\$1,425.51
	96,258	EFT000000001887	01-5000-6050-41470	VEHICLE FUEL	FUEL	\$507.09
	96,258	EFT000000001887	01-0000-0200-00325	HST RECEIVABLE100%	FUEL	\$65.92
	96,258	EFT000000001887	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL	\$0.00
	96,259	EFT000000001887	01-4500-4230-41420	FUEL- GASOLINE	REGULAR GAS	\$546.79
	96,259	EFT000000001887	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR GAS	\$60.39
	96,259	EFT000000001887	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR GAS	\$0.00
	96,260	EFT000000001887	01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL	\$220.11
	96,260	EFT000000001887	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL	\$24.31
	96,260	EFT000000001887	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL	\$0.00
	96,261	EFT000000001887	01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOR DIESEL	\$230.75
	96,261	EFT000000001887	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOR DIESEL	\$25.49
	96,261	EFT000000001887	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOR DIESEL	\$0.00
GROWER'S CHOICE LANDSCAPE PROD						\$256.24
	96,221	EFT000000001888	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	MULCH	\$2,030.00
	96,221	EFT000000001888	01-0000-0200-00325	HST RECEIVABLE100%	MULCH	\$263.90

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96,221	EFT000000001888	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULCH	\$0.00	\$2,293.90
96,222	EFT000000001888	01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	MULCH	\$1,610.00	
96,222	EFT000000001888	01-0000-0200-00325	HST RECEIVABLE100%	MULCH	\$209.30	
96,222	EFT000000001888	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULCH	\$0.00	\$1,819.30
96,223	EFT000000001888	01-5000-6050-41720	HORTICULTURAL SUPPLIES	MULCH	\$1,610.00	
96,223	EFT000000001888	01-0000-0200-00325	HST RECEIVABLE100%	MULCH	\$209.30	
96,223	EFT000000001888	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULCH	\$0.00	\$1,819.30
INGERSOLL PHARMASAVE						
96,239	EFT000000001889	01-4500-4100-40210	JANITORIAL SUPPLIES	SUPPLIES	\$37.53	
96,239	EFT000000001889	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SUPPLIES	\$4.14	
96,239	EFT000000001889	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES	\$0.00	\$41.67
EMPLOYEE REIMBURSEMENT						
96,251	EFT000000001890	01-4500-4000-40290	UNIFORMS & CLOTHING	CLOTHING ALLOWANCE	\$91.40	
96,251	EFT000000001890	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLOTHING ALLOWANCE	\$10.10	
96,251	EFT000000001890	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLOTHING ALLOWANCE	\$0.00	\$101.50
EMPLOYEE REIMBURSEMENT						
96,268	EFT000000001891	01-4000-4000-40620	MILEAGE	MAR-JUNE MILEAGE	\$36.56	
96,268	EFT000000001891	10-0000-3272-80010	LABOUR & BURDON	MAR-JUNE MILEAGE	\$26.11	
96,268	EFT000000001891	01-0000-0250-61982	C20-669-GEORGE-WTRMN	MAR-JUNE MILEAGE	\$3.65	
96,268	EFT000000001891	01-4000-5020-40620	MILEAGE	MAR-JUNE MILEAGE	\$33.95	
96,268	EFT000000001891	10-0000-3257-80010	LABOUR & BURDEN	MAR-JUNE MILEAGE	\$7.83	
96,268	EFT000000001891	10-0000-3301-80010	LABOUR & BURDEN	MAR-JUNE MILEAGE	\$10.45	
96,268	EFT000000001891	10-0000-3292-80010	LABOUR & BURDEN	MAR-JUNE MILEAGE	\$10.45	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$4.04	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$2.89	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$0.41	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$3.75	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$0.87	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$1.15	
96,268	EFT000000001891	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAR-JUNE MILEAGE	\$1.15	
96,268	EFT000000001891	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAR-JUNE MILEAGE	\$0.00	\$143.26
LEVACS						
96,282	EFT000000001892	01-1000-4000-41160	HONOURS & AWARDS	PLAQUE	\$87.01	
96,282	EFT000000001892	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLAQUE	\$9.61	
96,282	EFT000000001892	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLAQUE	\$0.00	\$96.62
TIM LOVETT INSTALLATIONS INC.						
96,226	EFT000000001893	10-0000-3659-80100	PRIME CONTRACT	SR CNTR LAMP&EXIT SIGN REPLACE	\$10,580.00	
96,226	EFT000000001893	01-0000-0200-00325	HST RECEIVABLE100%	SR CNTR LAMP&EXIT SIGN REPLACE	\$1,375.40	
96,226	EFT000000001893	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SR CNTR LAMP&EXIT SIGN REPLACE	\$0.00	\$11,955.40

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M & L SUPPLY							
	96,275	EFT000000001894	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	SCBA FLOW TESTING	\$2,078.52	
	96,275	EFT000000001894	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SCBA FLOW TESTING	\$229.59	
	96,275	EFT000000001894	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCBA FLOW TESTING	\$0.00	\$2,308.11
MAR-CO							
	96,308	EFT000000001895	10-0000-3550-80100	PRIME CONTRACT	WESTFIELD BALL DIAMOND	\$16,952.55	
	96,308	EFT000000001895	01-0000-0200-00325	HST RECEIVABLE100%	WESTFIELD BALL DIAMOND	\$2,203.83	
	96,308	EFT000000001895	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WESTFIELD BALL DIAMOND	\$0.00	\$19,156.38
NICHOLSON SHEFFIELD ARCHITECTS							
	96,231	EFT000000001896	10-0000-3703-80100	PRIME CONTRACT	MULTI USE REC CNTR JUN SRV	\$450.00	
	96,231	EFT000000001896	01-0000-0200-00325	HST RECEIVABLE100%	MULTI USE REC CNTR JUN SRV	\$58.50	
	96,231	EFT000000001896	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MULTI USE REC CNTR JUN SRV	\$0.00	\$508.50
ONTARIO ONE CALL LTD.							
	96,269	EFT000000001897	01-4000-5020-41500	CONTRACTED SERVICES	JUNE LOCATES	\$180.93	
	96,269	EFT000000001897	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE LOCATES	\$19.98	
	96,269	EFT000000001897	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE LOCATES	\$0.00	\$200.91
OXFORD COUNTY ***							
	96,245	EFT000000001898	01-0000-2020-00635	DUE TO COUNTY - DEVEL. CHGS.	Q2 COUNTY DEVEL FEES	\$104,566.00	
	96,245	EFT000000001898	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	Q2 COUNTY DEVEL FEES	\$0.00	\$104,566.00
	96,280	EFT000000001898	01-5000-6050-41550	MAINTENANCE CONTRACTS	JUNE LANDFILL	\$33.00	
	96,280	EFT000000001898	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE LANDFILL	\$0.00	\$33.00
	96,284	EFT000000001898	01-0000-2550-00954	SEWER, WATERMAIN, SOUTH, MUTUAL, PARK	DB PMT 5950-2017A1,A2 & B1	\$54,839.17	
	96,284	EFT000000001898	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DB PMT 5950-2017A1,A2 & B1	\$0.00	\$54,839.17
OXFORD SAND & GRAVEL LTD							
	96,262	EFT000000001899	01-0000-0250-61914	C20-601-MARGARET/SKYE-VALVE	ASPHALT	\$365.30	
	96,262	EFT000000001899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$40.35	
	96,262	EFT000000001899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$405.65
	96,263	EFT000000001899	01-0000-0250-61946	C20-633-OAKWOOD-WTRMN	ASPHALT	\$734.99	
	96,263	EFT000000001899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$81.19	
	96,263	EFT000000001899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$816.18
	96,304	EFT000000001899	01-0000-0250-61916	C20-603-126 MELITA-WTRMN	ASPHALT	\$611.76	
	96,304	EFT000000001899	01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPRAYIN	ASPHALT	\$113.54	
	96,304	EFT000000001899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$67.57	
	96,304	EFT000000001899	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$12.55	
	96,304	EFT000000001899	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$805.42
PARKSMART INC.							
	96,266	EFT000000001900	01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	JUNE PARKING SYS FEES	\$469.38	
	96,266	EFT000000001900	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JUNE PARKING SYS FEES	\$51.84	
	96,266	EFT000000001900	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JUNE PARKING SYS FEES	\$0.00	\$521.22

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REGIS AUTO PARTS						
96,264	EFT000000001901	01-5000-6050-41700	BLDG REPAIRS AND MAINT	PARKS EMERGENCY LIGHTS	\$19.47	
96,264	EFT000000001901	01-0000-0200-00325	HST RECEIVABLE100%	PARKS EMERGENCY LIGHTS	\$2.53	
96,264	EFT000000001901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARKS EMERGENCY LIGHTS	\$0.00	\$22.00
96,265	EFT000000001901	01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	FIRE DEPT VEHICLE REPAIR	\$72.53	
96,265	EFT000000001901	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT VEHICLE REPAIR	\$8.02	
96,265	EFT000000001901	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT VEHICLE REPAIR	\$0.00	\$80.55
SIMPSON FENCE(LONDON) LTD						
96,306	EFT000000001902	10-0000-3550-80000	MATERIALS	WESTFIELD BALL DIAMOND BKSTOP	\$4,874.68	
96,306	EFT000000001902	01-0000-0200-00325	HST RECEIVABLE100%	WESTFIELD BALL DIAMOND BKSTOP	\$633.71	
96,306	EFT000000001902	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WESTFIELD BALL DIAMOND BKSTOP	\$0.00	\$5,508.39
96,307	EFT000000001902	10-0000-3550-80000	MATERIALS	WESTFIELD BALL DIAMOND FENCE	\$16,240.05	
96,307	EFT000000001902	01-0000-0200-00325	HST RECEIVABLE100%	WESTFIELD BALL DIAMOND FENCE	\$2,111.21	
96,307	EFT000000001902	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WESTFIELD BALL DIAMOND FENCE	\$0.00	\$18,351.26
SIROSKI DOOR AND HARDWARE						
96,243	EFT000000001903	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	BASEMENT+BACKDOOR NEW PADS	\$2,559.12	
96,243	EFT000000001903	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BASEMENT+BACKDOOR NEW PADS	\$282.67	
96,243	EFT000000001903	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BASEMENT+BACKDOOR NEW PADS	\$0.00	\$2,841.79
STAPLES ADVANTAGE						
96,249	EFT000000001904	01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$214.35	
96,249	EFT000000001904	01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$27.87	
96,249	EFT000000001904	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$242.22
96,250	EFT000000001904	01-5100-4000-40200	OFFICE SUPPLIES	VPCC OFFICE SUPPLIES	\$299.76	
96,250	EFT000000001904	01-0000-0200-00325	HST RECEIVABLE100%	VPCC OFFICE SUPPLIES	\$38.97	
96,250	EFT000000001904	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC OFFICE SUPPLIES	\$0.00	\$338.73
ST.MARYS CEMENT INC.						
96,253	EFT000000001905	01-0000-0250-61955	UG20-642-42 THAMES S-CORR FAULT REPAIR	CONCRETE	\$99.21	
96,253	EFT000000001905	01-0000-0250-61864	UG19-551-252 CHARLES E-ANODES	CONCRETE	\$65.63	
96,253	EFT000000001905	01-0000-0250-61942	UG20-649-146 CULLODEN-PE SERVICE	CONCRETE	\$183.16	
96,253	EFT000000001905	01-0000-0250-61912	C19-599-260 WHITING-WTRMN	CONCRETE	\$309.09	
96,253	EFT000000001905	01-0000-0250-61943	C20-630-15 KING ST-BRKN WTRMN	CONCRETE	\$99.20	
96,253	EFT000000001905	01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONCRETE	\$225.13	
96,253	EFT000000001905	01-0000-0250-62001	C20-684-17 THAMES S-WTR SERVICE	CONCRETE	\$233.53	
96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.96	
96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$7.25	
96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$20.23	
96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$34.14	
96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$10.96	
96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$24.87	

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	96,253	EFT000000001905	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONCRETE	\$25.79	
	96,253	EFT000000001905	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONCRETE	\$0.00	\$1,349.15
STONETOWN SUPPLY SERVICES(ING)							
	96,246	EFT000000001906	01-3000-4100-40210	JANITORIAL SUPPLIES	FIRE DEPT CLEANING SUPPLIES	\$195.02	
	96,246	EFT000000001906	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FIRE DEPT CLEANING SUPPLIES	\$21.54	
	96,246	EFT000000001906	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FIRE DEPT CLEANING SUPPLIES	\$0.00	\$216.56
	96,247	EFT000000001906	01-4500-5012-80000	MATERIALS - DEBRIS & LITTER PICK UP	GARBAGE BAGS	\$98.30	
	96,247	EFT000000001906	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS	\$10.86	
	96,247	EFT000000001906	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS	\$0.00	\$109.16
	96,248	EFT000000001906	01-1000-4000-40515	EMERGENCY EXPENSES-COVID 19	MASKS	\$580.03	
	96,248	EFT000000001906	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MASKS	\$64.07	
	96,248	EFT000000001906	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASKS	\$0.00	\$644.10
THINK ON INC.							
	96,272	EFT000000001907	01-1002-4000-41550	MAINTENANCE CONTRACTS	AUG BACKUP CLOUD STORAGE	\$130.13	
	96,272	EFT000000001907	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AUG BACKUP CLOUD STORAGE	\$14.37	
	96,272	EFT000000001907	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AUG BACKUP CLOUD STORAGE	\$0.00	\$144.50
TYCO INTEGRATED FIRE & SECURIT							
	96,224	EFT000000001908	01-5000-6040-41550	MAINTENANCE CONTRACTS	SR CHRG INCREASE MAR-DEC 2020	\$34.17	
	96,224	EFT000000001908	01-5200-4100-41550	MAINTENANCE CONTRACTS	SR CHRG INCREASE MAR-DEC 2020	\$34.17	
	96,224	EFT000000001908	01-5000-6050-41550	MAINTENANCE CONTRACTS	SR CHRG INCREASE MAR-DEC 2020	\$34.17	
	96,224	EFT000000001908	01-5100-4100-41550	MAINTENANCE CONTRACTS	SR CHRG INCREASE MAR-DEC 2020	\$34.17	
	96,224	EFT000000001908	01-5000-6020-41550	MAINTENANCE CONTRACTS	SR CHRG INCREASE MAR-DEC 2020	\$34.17	
	96,224	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	SR CHRG INCREASE MAR-DEC 2020	\$4.44	
	96,224	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	SR CHRG INCREASE MAR-DEC 2020	\$4.44	
	96,224	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	SR CHRG INCREASE MAR-DEC 2020	\$4.44	
	96,224	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	SR CHRG INCREASE MAR-DEC 2020	\$4.44	
	96,224	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	SR CHRG INCREASE MAR-DEC 2020	\$4.44	
	96,224	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	SR CHRG INCREASE MAR-DEC 2020	\$4.44	
	96,224	EFT000000001908	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SR CHRG INCREASE MAR-DEC 2020	\$0.00	\$193.05
	96,225	EFT000000001908	01-5100-4100-41530	EQUIP REPAIRS & MAINT	VPCC KEY PAD	\$660.21	
	96,225	EFT000000001908	01-0000-0200-00325	HST RECEIVABLE100%	VPCC KEY PAD	\$85.82	
	96,225	EFT000000001908	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VPCC KEY PAD	\$0.00	\$746.03
CITY OF WOODSTOCK							
	96,252	EFT000000001909	01-4500-4100-41520	COMMUNICATION	QUARTERLY DISPATCH	\$558.50	
	96,252	EFT000000001909	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	QUARTERLY DISPATCH	\$0.00	\$558.50
					=====		
DISTRIBUTION TOTALS:					\$1,398,376.98	\$1,398,376.98	
					=====		



Department: Administration - Economic Development

Report Number: A-026-20

Council Meeting Date: September 14, 2020

Title: Municipal Digital Sign Content Policy

Objective

To seek Council's approval for the adoption and subsequent implementation of a Municipal Digital Sign Content policy for the LED sign in Dewan Park.

Background

The LED sign in Dewan Park was purchased using funds generously donated by major sponsors Unifor Local 88 and GM CAMI Assembly, as well as minor sponsors The Ingersoll District Chamber of Commerce and the Ingersoll Downtown BIA. The sign was installed in Dewan Park earlier this year. In order to determine what messaging the sign shall promote, staff have drafted the attached policy for Council's approval and subsequent implementation.

Analysis

Staff researched best practices employed by other Municipalities in development of the attached draft policy. The intention of the donors was to provide the Town with an opportunity to convey messages to the general public via the electronic sign. The policy will ensure consistency when approving or denying requests to display messaging on the sign. On the Town's website, staff have added a field where events are submitted to the community calendar <https://www.ingersoll.ca/community-calendar/> to add a description for the electronic sign. Staff will take these requests, confirm their adherence to the policy, and add the content to the sign if it conforms to the policy.

Financial Implications

None.

Recommendation

THAT Council receives Staff report A-026-20 as information

AND FURTHER THAT Council approves the Municipal Digital Sign Content Policy as attached

AND FURTHER THAT this policy shall take effect September 15, 2020.

Attachments

Municipal Digital Sign Content Policy

Prepared by: Curtis Tighe, Economic Development Officer

Approved by: William Tigert, CAO



Policy Title: Municipal Digital Sign Content Policy

Effective Date: Subject to Council Approval

Review Date(s):

Intent

To provide government and community information to residents, ratepayers and visitors to the Town of Ingersoll by displaying events, functions and messages that informs and enriches the community, while establishing the rules regarding information to be placed on municipal digital signs.

Scope

To facilitate effective communication tools for important community messaging.

Policy Statement

The Town of Ingersoll will ensure open, honest and clear channels of communication including use of the digital sign located in Dewan Park. The digital sign shall be used for the dissemination of information to residents, ratepayers and visitors to the Town of Ingersoll by displaying information about events, meetings and public messages.

Policy

The municipal digital sign is viewed by the general public as representative of the municipality, and therefore will be operated in a manner that represents Ingersoll positively. The municipality offers no guarantee with respect to the appearance of any message on the digital signs or lobby screens, or length of time that the message will be displayed.

Prospective users are encouraged to use a variety of communication means for announcements rather than relying solely on the digital sign.

The number of messages at any given time is limited and precedence will be given to the messages advertising the earliest event.

Appearance of messages is subject to constraints of priorities, as well as electronic and mechanical limitations.

Messages may be edited for clarity and conformity to the requirements of the digital sign.

The municipality may use messages on digital signs to thank sponsors for supporting town events.

Messages unrelated to municipal affairs shall not state and/or imply Town of endorsement and/or approval.

The following priority system shall be used in selecting messages to be posted on the digital signs and/or lobby screens:

- a. Emergency messages (in the event of an emergency, the Town has the right to suspend all messages and use the digital signs and/or lobby screens for emergency purposes only);
- b. Messages from the Town of Ingersoll;
- c. Safety related messages, such as fire prevention, education and notices;
- d. Messages from other government agencies that have a local impact or significance; and
- e. Community events and messages hosted and/or sponsored by a non-profit organization.

The following messages shall not be permitted to be posted on the digital sign:

- a. Private sector messages, whether from an individual, group, organization or business;
- b. Political advertising of any type;
- c. Promotion of political, factional or religious viewpoints;
- d. False, misleading or deceptive messages;
- e. Messages expressing discriminating viewpoints pursuant to the Ontario Human Rights Code; and/or
- f. Events and/or functions open only to members of an organization.

Requests for displaying messages shall be submitted online at <https://www.ingersoll.ca/community-calendar/> at least three weeks prior to an event/posting date. Messages for the digital sign shall be approved by the Information Technology Department or Economic Development Department.

Paid advertising or commercial messaging is not permitted.



Department: Administration - Economic Development

Report Number: A-027-20

Council Meeting Date: September 14, 2020

Title: Physician Recruitment Committee Terms of Reference

Objective

To seek Council's approval of terms of reference for the physician committee and determine committee composition.

Background

As Council will recall staff were directed at the August 10, 2020 meeting to draft terms of reference to bring back to a future meeting for Council's consideration. Staff would also recommend that Council determine committee composition at this time so that the committee can be established in a timely manner. Staff have reviewed terms of reference of other physician recruitment committees as well as existing Town of Ingersoll committees to develop the terms of reference. Staff also reached out to Dr. Taylor and Sandy Jansen for feedback on the terms of reference.

Draft terms:

Town of Ingersoll Boards and Committees

Ingersoll Physician Recruitment Advisory Committee

Overview

The Ingersoll Physician Recruitment Advisory Committee assists with recruitment of physicians that will practice in the Town of Ingersoll, and practice at Alexandra Hospital. The committee will work with various organizations including Alexandra Hospital, Health Force Ontario, and the Oxford County Physician Recruitment Committee.

Terms of Reference

Department Report A-027-20
Regular Meeting of Council
September 14, 2020

The committee will establish and review recruitment initiatives identifying strengths, weaknesses, opportunities and threats to recruitment efforts. The committee will establish and regularly review action plans for recruitment as well as identify the number of physicians required for the Town and hospital in the short-term, medium-term and long-term. The committee will develop and adhere to an annual budget subject to Council approval.

Council Member(s)

Staff Liaison(s)

- Economic Development Officer
- Economic Development and Tourism Assistant

Meeting Date and Location

To be determined by committee

Further Information

Link to website to be added.

A number of Councillors have indicated an interest in participating in the committee as well as Dr. Jay Taylor and Sandy Jansen. Staff would recommend up to 3 Council members that have an interest be permitted to join the committee, Dr. Taylor and Sandy Jansen be permitted to join the committee and two to four additional members of the public be permitted to join the committee.

Analysis

Staff would recommend that no more than 3 Councillors be members of the committee to ensure a quorum of Council is not reached. The Economic Development Officer could act as a staff liaison as well as a liaison with the Oxford County Physician Recruitment Committee as he is currently a member of that committee as well. The Economic Development and Tourism Assistant, once the position is filled, could act as the secretary for the committee. Dr. Taylor and Sandy Jansen's participation would prove invaluable. Staff are recommending either 2 or 4 additional members of the public be added and that staff be directed to advertise the openings and that the Council members assigned to the committee choose from the members of the public that have indicated an interest in participating in the committee.

Financial Implications

A budget to be developed for physician recruitment efforts for Council's consideration for the 2021 Town operating budget.

Recommendation

THAT Council receives Staff report A-027-20 as information and approves the terms of reference for the Ingersoll Physician Recruitment Committee

AND FURTHER THAT Council appoints the Economic Development Officer and Economic Development and Tourism Assistant as Staff Liaisons, and Dr. Jay Taylor and Sandy Jansen as members of the Ingersoll Physician Recruitment Committee

AND FURTHER THAT Council appoints the following Council members to the Ingersoll Physician Recruitment Committee: ____, ____, and ____,

AND FURTHER THAT Council directs staff to advertise for an additional (2 or 4) members of the public to apply to be members of the Ingersoll Physician Recruitment Committee.

Prepared by: Curtis Tighe, Economic Development Officer
Approved by: William Tigert, Chief Administrative Officer



Department: Administration

Report Number: A-028-20

Council Meeting Date: September 14th, 2020

Title: Multi-Use Recreation Complex Funding Status and Alternatives

Objective

The report will provide information to Council on the current status of the funding of the MURC, fundraising timelines and scenarios as well as options for consideration.

Background

As Council is aware, the Town was unsuccessful in the recent Federal-Provincial infrastructure program, which would have provided almost 74 percent of the capital contribution requirements to build the planned MURC.

Without the funding from the upper tiers of government the Town is faced with decisions on how to proceed and the timing of construction of the MURC.

Staff have identified a number of alternatives for consideration and Council discussion. The alternatives have significant and long lasting impacts on the operations of the municipality. It is likely that Council will wish to solicit community input on the alternatives as well as seek any other alternatives for consideration, not thought of by staff.

Here are the alternatives identified to date, and in no way suggest that there may not be other viable options to be discovered and analyzed as the Town determines its course of action. The listing will be explained more fully within the analysis below.

Options for Consideration and discussion:

1. Seek information on how to strengthen the application and wait for the next round of infrastructure funding. It was previously announced that a second intake

Department Report A-028-20
Regular Meeting of Council
September 14, 2020

would be done in 2021, however that was before the current pandemic and confirmation of a second intake has not been confirmed.

2. Borrow the required funds, less the community fundraising component to build the MURC as planned.
3. Set aside, temporarily, the plans for the construction of a new facility. Instead update the building condition assessment of the current arena and fund renovations to extend the life of the current facility by 10 or more years.
4. Scale back the MURC plans to incorporate only a new arena on the new site, only including the ice surface, the walking track and expanded and enhanced change rooms. The project could be designed to be expanded to include some of the other amenities if and when financing is realized.
5. Liquidate other town assets available to fund the facility along with long term financing and community fundraising.
6. Other Options identified through community consultation.

Analysis

Community Fund Raising Status

Upon receiving the news that the Town's ICIP application was not selected, staff reached out to Glen Boy from Campaign Coaches to gather information about the status of a potential capital campaign.

As Council is aware Campaign Coaches completed a feasibility study which illustrated that approximately 2.5 to 3 million dollars could be raised through a community capital fundraising campaign. As noted in the attached letter Campaign Coaches recommends not proceeding with a capital campaign until the Town has clearly identified the project and committed to the building of a new Multi-Use Recreation Centre, as it would be risky to proceed without a clear path moving forward.

In accordance with the recommendation provided by Campaign Coaches, staff recommend that the Town does not proceed with the community capital fundraising campaign until such point that there is a clear plan and funding is in place to proceed with the project.

Detail Engineering and Design Status

As Council will remember in an effort to push the MURC project closer to being shovel ready, Nicholson Sheffield Architects Inc. was hired to proceed with the development of blueprints and construction documents of the proposed MURC facility. Upon receiving the news that our ICIP application was not selected staff reached out to Nicholson

Sheffield Architects Inc. to put the development of those drawings on hold and get an update on where we are at in that process.

As noted in the attached letter from Nicholson Sheffield Architects Inc. the Schematic Design phase of the project is complete and awaiting final approval. There remains much work associated with Design Development and Construction Documents. They have put further work on this project on hold and have not yet engaged most of the engineering consultants as they are waiting to get approval of the Schematic Design from the Town and various stakeholders.

In their Nicholson Sheffield Architects Inc. provides three alternatives on how to proceed with the project from an engineering perspective.

Alternative 1: The first option is to continue with the Design Development and Construction Documents for the project as designed in anticipation that another stream of funding will become available. Staff would still need to meet with key stakeholders and representatives from the Town of Ingersoll to review and approve the Schematic Design. Staff want to ensure that the project is meeting the needs of as many groups as possible within the budget.

Alternative 2: The second option is to continue with the design development and construction documents for the project as designed, but that will include “Separate Prices” for specific parts or portions.

For example, the Construction Documents could have the Gymnasium wing as a Separate Price, meaning that we would obtain the cost of this within the tender. The Town would have the option of accepting these Separate Prices or not depending on the overall costs and funds available.

There would be additional time required for the consulting team to prepare the Construction Documents in this option. This is because the Construction Documents need to show the various options related to the Separate Prices.

Alternative 3: The third option is to revise the Design and Construction Documents to remove certain portions of the project and consider them as a future phase, such as we are doing for a future second ice pad. For example, if the decision is made to only proceed with a new arena as Phase One, the drawings will need to be revised to reflect this change and properly plan for the future phases, including all mechanical and electrical components.

Option Analysis

Staff are presenting these options at a very high level with only preliminary evaluation for Council’s consideration of more detailed review. Staff do not suggest that these are the only options for consideration and would encourage Council and the community to explore and suggest alternatives not identified here within the report.

Part of that process may well include a more fulsome community consultation once conditions allow for town hall meetings or workshop type scenarios when the environment would permit.

Option 1 – Wait and see and build a stronger application.

As noted above, originally it was identified that there would be a second round of intakes for Cultural and Recreational Infrastructure. This second round is now uncertain and staff at the writing of the report have not been able to confirm with the Province as to whether a second round will proceed in light of the Covid-19 pandemic; the financial impacts of the pandemic on the senior levels of government, and the priorities that are established by the upper levels of government.

Council is aware that there was tremendous competition during the first intake, 10 billion dollars of requests for 1 billion dollars of funding. It is easy to see that there remains 9 billion dollars of grant requests that would be expected for the next round of funding. To increase the strength of the application there are a number of things that could be done. Undoubtedly while strengthening the application it may well create concern and disagreement from other stakeholders within the Town.

Some of the ideas that could be explored to strengthen the application include the following:

- Partnering with other Municipalities to create a joint facility, whether that be Southwest Oxford, Zorra or both
- Partnering with a first nations community on the project
- Consolidating more municipal cultural and recreational activities within the facility, including the youth centre, the museum and the seniors centre.
- Adding affordable and rental housing to the facility in partnership with a private or nonprofit organization

Undoubtedly, there would be those within the community that would have concerns and may not support the proposals noted above and some may not be achievable once explored. However, these are the types of things that could be added to the application to strengthen it and advance the chances of greater success should there be a second round.

Option 2 – Finance the project with long term debt and community fundraising

The fundraising report suggest that there is an opportunity to raise approximately 2.5 million dollars through donations. This represents about 10 percent of the preliminary budget of \$25 million for the project. Additionally there would be potential revenue from the sale of the current arena site and reserves, see the chart in the financial section, that might contribute another 3 million dollars. That would mean the Town would have to borrow approximately \$19.5 million dollars to proceed with the project independently of any other government grants.

For a debenture of \$19.5 million at 2 percent over a 25 year period would add approximately \$999,000.00 to the Town's annual budget. This would represent approximately 6.7 percent to the current levy of \$15 million.

Additional operating costs of the facility and other inflationary costs for the Town would be in addition to these costs.

On the plus side the borrowing rates for infrastructure projects have never been lower in recent history.

The amount although representing about 30 percent of the municipal borrowing capacity would be within the regulatory limits for the Town.

Although the Town has the capacity it would be a long term commitment at a significant risk, should the environment change over the course of the debt.

Option 3 – Refurbish existing Arena to extend usable life 10 years

By updating the building condition assessment from 2014, the Town could identify the capital projects required to extend the life and usability of the current Arena facility. Conservative estimates at this time would be in the \$2 - \$4 million dollar range to update the facility.

The funding would also likely have to be sourced through long term debt. This has been identified previously as spending funds on a facility that is beyond its useful life expectancy that might well be suited to use in one of the other options.

This option would allow for more time to save funds for the future facility while not having such as significant impact on the municipal budget.

Borrowing 3 million dollars would add approximately \$154,000 to the annual budget which would represent about a 1 percent levy increase.

Option 4 – Revised project, New Arena only

Council could decide to build only a new arena at this time, with the flexibility of adding on components at a later date as funding and community need allow for.

A new arena with expanded and enhanced change rooms and a walking track could be built on the Clarke road property for less than the current full proposal. This again would be in the 10 – 15 million dollar range. It is assumed that the community fundraising would struggle if the decision was to only build a new arena at this time.

Looking at borrowing \$10 million, after factoring in reserves and sale of the current site, the annual carrying costs would be approximately \$384,000. This would represent a 2.6 percent levy increase.

This option would allow for a new facility in the Town that is more affordable without partner participation. It would still allow for components like the gymnasium, hall and second ice pad to be added at a later date, should funding or growth require them.

Option 5 – Utilize the disposal of other municipal assets to generate revenue

In conjunction with the ideas around Option 1, the consolidation of the Fusion Centre, the Museum and the Seniors Centre along with the existing arena site may yield significant funds and reduce long term operating costs to assist in the building of the new MURC.

Council is aware that there is potential for both the Fusion site and the current Arena site to attract investment opportunities for private development. Parties have

expressed interest in both sites for high density residential development. These sites could be leveraged for affordable and rental housing serving another need expressed within the community.

The Museum and the Senior Centre would not likely generate any significant financial contribution, however disposal of those sites would remove significant future maintenance costs. Additionally with the Seniors Centre being a building on leased property and the Museum within a flood plain there are some long term issues with future use or expansion.

Should the seniors not wish to relocate, the facility could be conveyed to them for a nominal fee of \$1 dollar, whereby reducing the ongoing operating and capital costs that facility will require over the next ten years.

Council may also want to consider the liquidation of its current holdings in EARTH Corp. as a source of capital to finance the new MURC. Selling of the Town portion could yield at least \$10 million as it currently is shown on the Town's financial statements of just more than that amount. Offered for sale it may generate even more on an open market.

With the sale the Town would lose future interest and dividend payments. The Net Present Value of those estimated payments would be between \$8 and \$8.5 million.

Dividends have been sporadic over the 20 year existence of EARTH, although more consistent within the last three years; interest however has been and would be consistently \$329,400 per year. This amount would be lost to the annual operating budget. Council would be faced with this loss of revenue going forward. So it would be a question of which asset is most valuable to the community, a new MURC or continued ownership of 30 percent of EARTH.

Interdepartmental Implications

Financial Implications

The options presented in this report would put significant pressure on the Town's finances. The projected impacts on the municipal levy and average residential taxes per household are summarized below in Table 1. Additional operating costs of the facility and other inflationary costs for the Town would be in addition to these costs and are not taken into the account in this report.

Table 1. Financial Implications of Funding Options

	Option 1	Option 2	Option 3	Option 4	Option 5
Total Construction Costs	N/A	\$25,000,000	\$3,000,000	\$10,000,000	\$25,000,000
Funding:					
Reserves		\$2,000,000		\$2,000,000	\$2,000,000
Fundraising		\$2,500,000			\$2,500,000
Sale of assets		\$1,000,000		\$500,000	\$15,000,000
Debt		\$19,500,000	\$3,000,000	\$7,500,000	\$5,500,000
Annual Debt Servicing Costs		\$999,000	\$154,000	\$384,000	\$282,000
Loss of Interest Revenue					\$329,400
Required Tax Levy Increase		6.7%	1%	2.6%	4.1%
Tax Impact on Average Household		\$135	\$21	\$53	\$83

Carrying a high level of long-term debt can present risks and financial challenges to financial sustainability of the Town and potentially limit Town's borrowing capacity for other major capital infrastructure needs. The Town would require corresponding sustainable revenue sources to service increased debt.

Recommendation

THAT the council for the Town of Ingersoll receive Staff report A-028-20 for information and deliberation.

Attachments

None

Prepared by: Kyle Stefanovic, Director of Community Services
Iryna Koval, Director of Finance/Treasurer
William Tigert, Chief Administrative Officer



Department: Administration

Report Number: A-031-20

Council Meeting Date: September 14th 2020

Title: Boundary Adjustment Agreement

Objective

The purpose of this report is to provide information and seeks Council's approval on the Boundary Adjustment with SWOX.

Background

As Council is fully aware this process has been years if not decades in the works and is now nearing finalization.

This round of discussion commenced in 2015 and have included many hours of discussion, thought and compromise by both municipalities to reach this juncture.

The bylaw and agreement are attached to the agenda for Council's consideration and approval.

Analysis

Although the terms of the agreement have been known and agreed upon in principle for the last two years, the formulation of the agreement was difficult, in the sense that it had to capture some significant issues in a fashion that was clear and understandable for those who will be administering the agreements for years to come.

Those discussions have now been completed and Staff with able assistance from the Municipal Solicitor are reasonably satisfied that the agreement does two things:

1. Captures the spirit of the agreement that was reached at the negotiation table between the two committees and subsequently approved by the respective Councils;
2. Protects the financial interests of both municipalities going forward.

To achieve a ministerial order for January 1st 2021 both municipal council need to enter into the agreement and the County must then approve it as well. The deadline for submission to the Province is September 30th 2020.

Failure to meet this date will not stop the process it may just delay the implementation date by one year.

All parties have been working diligently to meet these deadlines.

Interdepartmental Implications

The Boundary adjustment will have implications on finance from the ongoing budgeting requirements, public works from a roads maintenance perspective and fire services as a larger protection area is now coming within the Town's boundaries.

Financial Implications

Financial implications have been discussed numerous times and are summerized here for clarity.

1. All existing taxes collected by SWOX will be paid in perpetuity and indexed as agreed upon. With the exception of CAMI, see point 5 below.
2. The Town will pay SWOX \$139,500.00 upon the finalization of the boundary adjustment representing a charge of \$250.00 per potential residential unit built in the future.
3. The unopened road allowance of Whiting Street south of the 401 will be purchased at an estimated value of \$175,000 calculated at \$25,000 per acre for 7 acres. Actual size and price will be determined by survey conducted by Ingersoll.
4. All new commercial and industrial development will be shared on a 76/24 basis between Ingersoll and SWOX.
5. Ingersoll will share 24 percent of the net taxes collect on CAMI with SWOX.
6. Payment of outstanding debenture on affected LED streetlighting of \$9596.42.

Recommendation

THAT the Council of the Corporation of the Town of Ingersoll received report A-031 - 20 as information;

And further proceeds to approve the bylaw and authorized the Mayor and Clerk to enter into the agreement with SWOX in substantially the same form as hereto attached to the bylaw as approved by the Town CAO and Solicitor.

Attachments

Link to : [By-Law 20-5085 with Draft Agreement](#)

Prepared by: William Tigert, Chief Administrative Officer



Department: Clerk's Department

Report Number: C-023-20

Council Meeting Date: September 14, 2020

Title: Request from Cemetery Board

Objective

To present Council with a resolution from the Cemetery Board for consideration.

Background

Staff have received the resolution from the Cemetery Board as follows:

M/S by Councillor Petrie and Councillor Forbes

"That the Ingersoll Rural Cemetery Board request the member municipalities to discuss the future of the cemetery regarding day to day operations and governance and provide direction."

Motion Carried.

Signed by Brian Gill – Chairperson.

Analysis

Staff suggest that meeting with the parties to determine the future needs of the Cemetery Board is worthwhile. Therefore they would recommend that Council advise the Cemetery Board that they are willing to discuss the issues.

Also Council should appoint a representative to the discussions.

Interdepartmental Implications

N/A.

Financial Implications

None at this time.

Recommendation

THAT the Council of the Town of Ingersoll receive report C 23-2020 as information;

AND FURTHER THAT Council advises the Cemetery Board that they are willing to discuss the future needs regarding day to day operations and governance of the Ingersoll Rural Cemetery.

AND FURTHER THAT _____ be appointed to act as a Council representative to the discussions regarding the Cemetery.

Attachments

Prepared by: Michael Graves, Director of Corporate Services/Clerk-Deputy CAO

Approved by: William Tigert, Chief Administrative Officer



Department: Clerk's Department

Report Number: C-024-20

Council Meeting Date: September 14, 2020

Title: Request For Crossing Guard at Bell Street and Thames Street North

Objective

To consider a request for a Crossing Guard at Bell Street and Thames Street North in Ingersoll

Background

Staff have received a request for a crossing guard at Bell Street and Thames Street North.

Council previously undertook a comprehensive study of the crossing that required a crossing guard in 2012 by Commissionaires (attached).

At that time the study authors submitted that under the regulations of the Ontario Traffic Council School crossing guidelines the intersection did not warrant a crossing guard.

That recommendation was accepted by the Council at the time.

Analysis

Given the complaints raised in the request for a crossing guard it would seem that one of the options would be increased Police enforcement. If individuals are not following the law, i.e. letting pedestrians cross before advancing through the intersection or are running a red light, a crossing guard will not be a deterrent.

Another option would be to update the study. Currently Council has not budgeted any funds for updating the crossing guard study but it could be an item Council could consider during the 2021 Budget process.

Another option is for Council to approve a crossing guard. Staff do not recommend this as it sets a precedent. By following the OTC guidelines it gives Council some respected guidelines to follow. Otherwise Council could be pressured to approve all crossings for crossing guards.

Interdepartmental Implications

N/A.

Financial Implications

The only financial implication would be if Council undertook an updated crossing guard study.

Recommendation

THAT the Council of the Town of Ingersoll receive report C 24-2020 as information;

AND FURTHER THAT Council request the OPP increase enforcement at the Bell and Thames Street North intersection to ensure pedestrians can cross safely.

Attachments

Request for Crossing Guard – Paul and Jeanette Charles
Crossing Guard Location Study and Report 2012

Prepared by: Michael Graves, Director of Corporate Services/Clerk-Deputy CAO

Approved by: William Tigert, Chief Administrative Officer

9/4/2020

T



Michael Graves

Fw: Request for a Crossing Guard starting September 8, 2020

Fri, Sep 4, 2020 at 2:59 PM

----- Forwarded Message -----

From: Paul & Jeanette Charles

To: "council@ingersoll.ca" <council@ingersoll.ca>

Sent: Tuesday, August 11, 2020, 11:29:10 p.m. EDT

Subject: Request for a Crossing Guard starting September 8, 2020

Good evening Council Members:

I have a valid safety concern with respect to the school crossing at the corner of Bell Street and Thames Street North in Ingersoll. I am inquiring as to why there is no crossing guard at that intersection. My children ages 12 and 9 will be walking to Laurie Hawkins school starting in September. Over the course of the summer, we have been practicing the walk to school so that they are prepared. My boys will cross at the intersection from Thames Street North to Bell Street. On numerous occasions during our "practice" walks, there have been many cars that do not stop and yield for us as we are crossing. Some cars try to race ahead of us and others stop short only a few metres away from us once they notice us at the last minute. I feel I should start taking videos of these dangerous driving behaviours.

My boys will walk across that street in September, along with many other children. I believe there should be a crossing guard to safely stop the traffic to prevent a terrible accident from occurring as a result of driver inattention (which we have witnessed several times over the last two months). There will also be many young drivers that are on their way to high school at that time; however, the last few incidents that we have had at that corner are drivers of all ages.

Please place a crossing guard at that location, or provide me with a signed letter stating why there is not a crossing guard at that crossing.

I emailed this request above to Paula last week, and I did not get a reply until today about sending my request to this email address. It's unfortunate that I was not advised of this last week after my first email. It may then have been addressed at the council meeting last night.

Is there any way to fast track this request before September 8th when school starts? If a meeting will not be held prior to the start of school, can a crossing guard be placed there temporarily until a decision is made?

I feel very strongly about this. This very evening (August 11, 2020), I walked to the school and back with my boys. When we were at the Thames and Bell cross walk, a motorcycle went through the red light going over twice the speed limit just as we were about to cross. Another mom with her two girls were on the other side about to cross as well. A dangerous incident like this happens about 60% of the time that we cross there. Something needs to be done ASAP so that no one gets hurt on their way to school.

Please contact me with any questions. I would love to discuss this further if necessary.

I would really appreciate your help!

Jeanette Charles

ENGINEERING SERVICES
ENGINEERING REPORT NO. ENG-087/12
AD HOC TRANSPORTATION MANAGEMENT COMMITTEE
CROSSING GUARDS

Approval Date: May 14, 2012

BACKGROUND:

The Ad Hoc Transportation Management Committee through Engineering Report Eng. 031 – 12 recommended the completion of a Crossing Guard Gap Study. Engineering then contacted the Commissionaires to complete the study on existing Crossing Guard Locations only. The study was completed using the warrants as set out in the School Crossing Guard Guide of the Ontario Traffic Council (formerly Ontario Traffic Conference). On May 3, 2012 the committee received the report completed by the Commissionaires, in particular Murray Quinton and Mike Masson. The committee then met on May 23, 2012 to review the report of which a copy is attached for Council's review.

Council has the legislative authority under the Highway Traffic Act Section 176 that was current at January 1, 2006. Users of the guide should refer to the original statutes for updates.

The Town currently has twelve (12) locations patrolled by Crossing Guards which are listed below:

- Bell Street at Thames Street North
- Bell Street at Wonham Street North
- Bell Street at McKeand Street
- Wonham Street North at Innes Street
- King Street east at Harris Street
- King Street East at Morrison Avenue
- Wellington Street at Cross Street
- Wellington Street at Cedar Street
- Wellington Street at Holcroft Street
- Wellington Street at Pine Street
- Wellington Street at Entrance to Victoria Park
- Thames Street South at Holcroft Street.

The Committee at its May 23, 2012 meeting reviewed each of the locations in the report and is making recommendations to Council based on the Gap Study and on a review of traffic patterns, signage, etc. It should be noted that there is a definite lack of back-up crossing guards and that the Ontario Provincial Police have had to "cover" several locations and on several times since January, 2012. As of May 18, 2012 the Ontario Provincial Police have covered at various locations twenty-five times. Of those locations there were only eight times when the coverage was for a single crossing time while coverage at the others were for a minimum of two crossing times.

The committee's review went as follows:

Bell Street at Thames Street North

The Study recommendation was that the Guard is not warranted. The Committee agreed with the Study, however; it was recommended that the walk time at crossing be extended if possible and that we require "appropriate instructions at the school crossing location", the O. P. P. will ensure that the safety message is passed on.

Bell Street at Wonham Street North

The Study recommendation was that the Guard is not warranted. The Committee did not agree with the Study, and recommend that the crossing remain.

Bell Street at McKeand Street

The Study recommendation was that the Guard is not warranted. The Committee did not agree with the Study, however; based on the committee's experience with the traffic at this location it was recommended that the crossing remain.

Wonham Street North at Innes Street

The Study recommendation was that the Guard is warranted. The Committee agreed with the Study, however; it was noted that the noon hour data may be skewed as there were field trips that day. The Committee recommended that the intersection possibly be reconfigured to have Wonham Street North be the through street and Innes Street be the STOP street. This recommendation will be forwarded to the By-Law Committee for further review and discussion.

King Street East at Harris Street

The Study recommendation was that the Guard is warranted. The Committee agreed with the Study.

King Street East at Morrison Avenue

The Study noted that the crossing is not warranted but "Strongly Recommended" that the Guard remains in place at this location. The Committee agreed with the Study, however; it was recommended that the east side of Morrison Avenue become NO STOPPING. This recommendation will be forwarded to the By-Law Committee for further review and discussion.

Wellington Street at Cross Street

The Study noted that the crossing is not warranted but "Strongly Recommended" that the Guard remains in place at this location. The Committee agreed with the Study as well as recommending that Wellington Street speed from O'Hennessy Street to Victoria Park Entrance becomes a School Zone with a posted speed of 40 Km per hour. The School Zone and speed limit will be forwarded to the By-Law Committee for further review.

Wellington Street at Cedar Street

The Study noted that the crossing is not warranted and that the crossing be merged with Cross Street. The Committee agreed with the Study.

Wellington Street at Holcroft Street

The Study noted that the crossing is not warranted and that the crossing be merged with Cross Street. The Committee agreed with the Study.

Wellington Street at Pine Street

The Study noted that the crossing is not warranted and that the crossing be merged with Cross Street. The Committee agreed with the Study.

Thames Street South at Holcroft Street

The Study noted that the crossing is warranted at the afternoon crossing time, however; it recommended keeping it for the morning crossing as well. The Committee agreed with the Study as there are sight line issues at this crossing as well.

Wellington Street at Victoria Park Entrance

The Study noted that the crossing is not warranted and that the crossing may be relocated. The Committee agreed with the Study that the crossing is not warranted.

The Study noted that there should be standardized training, equipment and clothing for all Crossing Guards. The Committee discussed these notations and agreed that the Guards should have standardized clothing, additional training and that each Guard should have a pylon with a handle on it and a STOP sign attached to the pylon. All of this would take effect in August when the Guards had their orientation. It was also noted that there would be a reduced number of hours for the existing Guards. However; the Guards would be on a rotating schedule, whereby all the existing guards would be scheduled to work with the remaining guards note working on a rotation would then become the spare Guards who would be able fill in for a Guard who might not be able to work.

Discussions have taken place on the method of notification on the School Crossing Guard changes. We know that the schools send out a newsletter every month and that there will be a June newsletter. Once Council approves the changes or makes revisions to the changes we will meet with the principals of the three public schools and one separate school to discuss and prepare the wording for the notification of where guards will and will not be. Notification will be forwarded to the Thames Valley District School Board and the London District Catholic School Board for them to place on their website. The notice will be placed on the Town's website and it is planned to place a notice in the Oxford Review once in July and once in August.

RECOMMENDATION:

That Council authorizes the Ad Hoc Transportation Management Committee and the Ontario Provincial Police to proceed with the changes to the Crossing Guard locations and that

- a) School Crossing Guards be removed at Bell Street at Thames Street North; Wellington Street at Cedar Street; Wellington Street at Pine Street; Wellington Street at Holcroft Street and Wellington Street at Victoria Park Entrance and that this become effective September 4th, 2012
- b) all School Crossing Guards be required to wear standardized clothing and that the standard be that set by the Ad Hoc Transportation Management Committee and the Ontario Provincial Police or the appropriate authority at the time
- c) all School Crossing Guards be provided with appropriate training prior to commencing their employment effective September 4th, 2012
- d) all School Crossing Guards be provided with a 60 centimetre high pylon complete with a handle and a mounted STOP sign for use at a School Crossing Guard location
- e) notification of the public be completed through the four school's June newsletter, Town website and appropriate newspaper advertising and that the Thames Valley District School Board and the London and District Catholic School Board be notified

Respectfully submitted,

E. R. (Gene) McLaren
Director of Engineering Services

Report To

The Town of Ingersoll
School Crossing Guard
Warrant/Gap Survey

Propriety Statement:

All information contained in this document is confidential and propriety to Commissionaires Great Lakes. No release, distribution, or use of this information is authorized except to evaluate this proposal for its original purpose.

Submitted: April 4, 2012

RECEIVED
APR 13 2012

TOWN OF INGERSOLL

School Crossing Guard
Gap Survey Report
Town of Ingersoll



Town of Ingersoll
130 Oxford St., 2nd Floor
Ingersoll, ON
N5C-2V5

Subject: School Crossing Guard Warrant/Gap Survey
Town of Ingersoll (Various Locations)

Dear Traffic Committee;

We are pleased to submit our report to your request for School Crossing Guard Warrant and Gap Survey. Commissionaires' has fully illustrated in this report our findings and recommendations in conducting this survey using the guidelines and recommendation detailed in the Ontario Traffic Conference (OTC) "School Crossing Guard Guide". The survey is a technical study combining engineering principals and good observation skills to collect site data to determine the continued requirement for the current crossing guards. It included measuring the number of children, volume of traffic, crossing time, and available gaps in vehicular traffic. It is the lack of adequate gap availability in vehicular traffic that predominately determines the need for a guard. A guard is put in place to stop traffic and create safe crossing gaps. Commissionaires will be available to answer any questions or concerns as a result of this survey.

Regards,

A handwritten signature in blue ink, appearing to read "M. Quinton".

Commissionaires Great Lakes
Murray J. Quinton, MMM, CD
Area Manager
Tel: 519-336-7135 Ext 22 Cell: 519-312-6550
Email: mquinton@commissionaires.ca

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April 4, 2012



Commissionaires Report to Town of Ingersoll - Traffic Committee

AUTHOR: M.J Quinton, Area Manager, Commissionaires Great Lakes

ON SITE SUBJECT MATTER AUTHORITY: Cpl M. Masson, Commissionaires Great Lakes

SUBJECT: WARRANT AND GAP SURVEY - Crossing Guard Locations

RECOMMENDATION:

That Traffic Committee receive this Report for information.

REASON FOR REPORT:

This report reviews the twelve locations within the Town of Ingersoll. It is a technical review and evaluates the need to retain or eliminate crossing guards at these locations.

SUMMARY:

Based on the Ministry of Transportation of Ontario (MTO) "School Crossing Guard Guide" crossing guards are warranted at the following twelve locations in accordance with the The Town of Ingersoll and the 2011/2012 school year schedule of the Thames Valley District School Board and the London District Catholic School Board:

- Bell Street & Thames Street North
- Bell Street & Wonham Street North
- Bell Street & McKeand Street
- Wonham Street North & Innes Street
- King Street East & Harris Street
- King Street East & Morrison Avenue
- Wellington Street & Cross Street
- Wellington Street & Cedar Street
- Wellington Street & Holcroft Street East
- Thames Street South & Holcroft Street East
- Wellington Street & Caffyn Street
- Wellington (Entrance to Victoria Park)



SUBJECT: SCHOOL CROSSWALK REVIEW - Crossing Guard Locations

The Traffic Committee requested that Commissionaires Great Lakes conduct traffic studies at all the locations where Adult Patrols are currently stationed in order to determine the continued requirement of the existing School Crossing Guards and make recommendations for addition or deletion of locations.

Make recommendation regarding signage, and street markings. Dress and department of employees and observe any deficiencies in training or performance.

The recommendations are to assist in developing a set of guidelines to evaluate this future need. These guidelines are based on a vehicle gap warrant that determines the number of safe vehicle gaps for children to cross the road during peak periods. When the number of safe gaps is not met, Adult Crossing Patrols are considered. The Committee will require this information to analyze requirements for the future.

Each location is a pedestrian route to school used by the students. Adult Crossing Guards were on duty during these times, Commissionaire staff have surveyed the following:

- the number of student pedestrians
- the number of adult pedestrians
- the volume of vehicular traffic through the crosswalk
- the number of frequency of safe crossing opportunities
- other traffic characteristics that could influence a decision on whether or not to maintain crossing guards.

Warrants/Guidelines: Guidelines in the OTC School Crossing Guard Guide assist in the determination of whether adult Crossing Guards should be considered. The evaluation utilizes the same basic parameters considered for pedestrian signals and Special Crosswalks, namely, the number of crossing opportunities and the number of users. At signalized intersections the amount of turning or conflicting traffic is also considered. Adult Crossing Guards are recommended in locations where traffic conditions are such that mature judgment is necessary to cross an arterial street. Crossing guards are used to supervise, educate and expedite children crossing at school crosswalks. Depending on traffic characteristics, Adult Crossing Guards may be considered at uncontrolled intersections and, in some circumstances, at traffic signal controlled intersections. Adults, (and secondary students), generally have enough experience to be able to intuitively determine when there is a gap in traffic of sufficient duration to enable them to safely cross a street. They have also generally acquired the judgment necessary to sense aberrant driver behavior, (e.g. speeding, erratic or dangerous driving).



Crossing – Bell Street & Thames Street North

Closest School Serviced: Laurie Hawkins Public School

Current Crossing Times:

- 0830 - 0900
- 1045 - 1145
- 1325 - 1410
- 1525 - 1555



Recommendations/Notations:

- Crossing has a lot of traffic turning through the crosswalk creating a potential for Student/Vehicle conflicts.
- There are no “advanced crossing signs” on Bell St.
- With appropriate instructions at the school this crossing should not be required.
- This School Crossing is “Not Warranted”.

School Pedestrian Delay Time Study Calculations

Date 20-Mar-12
 Location Bell St & Thames St N

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
8:30 - 8:55	25	Total Crossings = 14 Students	32	6.4	NO
10:55 - 11:00	5	Total Crossings = 2 Students	7	7.0	NO
15:35 - 15:55	20	Total Crossings = 22 Students	31	7.8	NO



Crossing - Bell Street & Wonham Street North

Closest School Serviced: Laurie Hawkins Public School

Current Crossing Times:

- 0830 - 0900
- 1045 - 1145
- 1325 - 1410
- 1525 - 1555



Recommendations/Notifications:

- 1st Student arrived at 08:25 Crossing Guard not yet onsite.
- Signage and pavement markings meets the requirements.
- Crossing Guard did not wear safety vest during 15:25 – 15:55 time and was almost hit by a motor vehicle. This was a critical safety infraction and reported to the supervisor.
- This School Crossing is “Not Warranted” and not recommended.

School Pedestrian Delay Time Study Calculations

Date 21-Mar-12
 Location Bell St & Wonham St N

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
8:25 to 8:55	30	Total Crossings = 19 Students	61	10.2	NO
n/a	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:25 - 15:55	30	Total Crossings = 36 Students	42	7.0	NO

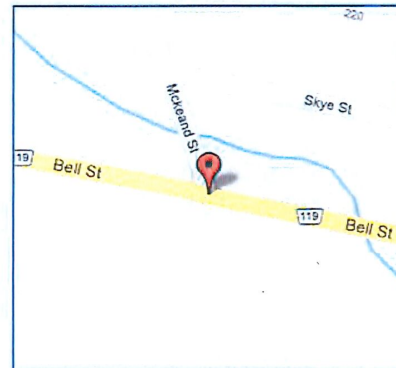


Crossing – Bell Street & McKeand Street

Closest School Serviced: Laurie Hawkins Public School

Current Crossing Times:

- 0830 - 0900
- 1045 - 1145
- 1325 - 1410
- 1525 - 1555



Recommendations/Notifications:

- Crossing Guard did not walk to middle of intersection to cross children.
- Crossing Guard departed 2 minutes early.
- This School Crossing is “Not Warranted” and not recommended.

School Pedestrian Delay Time Study Calculations

Date 22-Mar-12
 Location Bell St & McKeand St

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
08:35 - 08:50	15	Total Crossings = 20 Students	22	7.3	NO
N/A	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:35 - 15:50	15	Total Crossings = 27 Students	24	8.0	NO

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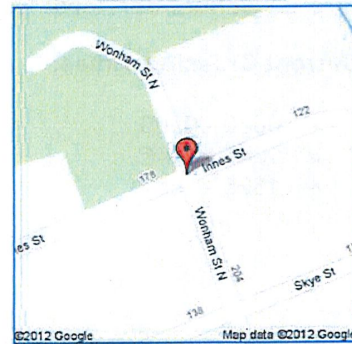


Crossing – Wonham Street North & Innes Street

Closest School Serviced: Laurie Hawkins Public School

Current Crossing Times:

- 0830 - 0900
- 1045 - 1145
- 1325 - 1410
- 1525 - 1555



Recommended Crossing Times:

- Was informed by Crossing Guard student from Grades 5, 6, 7 and 8 were on field trip which may have affected the lunch crossing stats.
- Though the traffic at this corner is substantial there is no need to add a second Crossing Guard as was discussed in earlier meeting.
- This School Crossing “Is Warranted”.

School Pedestrian Delay Time Study Calculations

Date 26-Mar-12
 Location Wonham St & Innes St

WARRANTED

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	
08:30 - 09:00	30	Total Crossings = 78 Students	15	2.5	YES
10:50 - 10:55	5	Total Crossings = 2 Students	6	6.0	NO
15:30 - 15:45	15	Total Crossings = 94 Students	5	1.7	YES

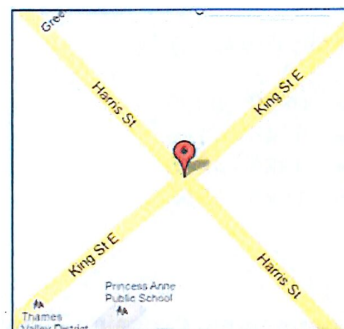


Crossing – King Street East & Harris Street

Closest School Serviced: Royal Roads Public School

Current Crossing Times:

- 0830 - 0900
- 1045 - 1145
- 1525 - 1555



Recommendations/Notifications:

- Crossing is at a busy intersection on top of a hill. This creates visibility issues for motorists. It is “Highly Recommended” it is vehicle safety hazard.
- This School Crossing “Is Warranted”.

School Pedestrian Delay Time Study Calculations

Date 19-Mar-12
 Location King St E & Harris St

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
8:35 - 9:00	25	Total Crossings = 50 Students	5	1.0	YES
11:00 - 11:05	5	Total Crossings = 1 Students	7	7.0	NO
15:30 - 15:45	15	Total Crossings = 57 Students	5	1.7	YES



Crossing – King Street East & Morrison Avenue

Closest School Serviced: Royal Roads Public School

Current Crossing Times:

- 0830 - 0900
- 1045 - 1145
- 1525 - 1555



Recommendations/Notifications:

- Though Safe Gap ratio does not warrant this corner it should be taken into account that the corner is very busy with parents dropping children on the opposite side of the street.
- Also heavy traffic at this corner including parents parking in no parking zones obstructing the Crossing Guards view and increasing the potential for Pedestrian/motorist incidents. This crossing is “highly recommended”
- This School Crossing is “Not Warranted” but is “Strongly Recommended”.

School Pedestrian Delay Time Study Calculations

Date 08-Mar-12
 Location King St & Morrison Ave

WARRANTED

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	
8:25 - 9:05	40	Total Crossings = 55 Students	34	4.3	NO
11:10 - 11:15	5	Total Crossings = 4 Students	5	5.0	NO
15:30 - 15:55	25	Total Crossings = 79 Students	23	4.6	NO

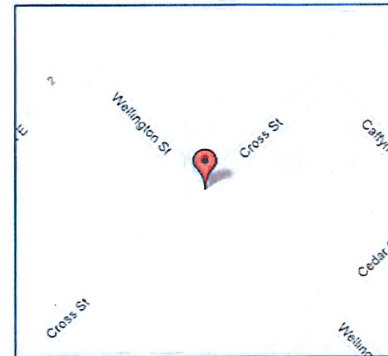


Crossing – Wellington Street & Cross Street

Closest School Serviced: Harrisfield Public School

Current Crossing Times:

- 0825 – 0855
- 1045 - 1145
- 1325 - 1410
- 1520 – 1550



Recommendations/Notifications:

- Due to the proximity of two other crossings there are no advanced crossing signs posted or required.
- This corner is part of a group of 4 crossings within a 4 block area along Wellington. Each of these corners by themselves did not warrant a crossing but if sidewalks were extended along the ^{west} south side of Wellington, this crossing could work as a funnel for students currently crossing at Holcroft and Cedar Streets thus warranting a crossing.
- This School Crossing is “Not Warranted” but this crossing is recommended.

School Pedestrian Delay Time Study Calculations

Date 01-Mar-12
 Location Wellington St & Cross St

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
08:35 - 08:55	20	Total Crossings = 9 Students	28	7.0	NO
N/A	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:30 - 15:40	10	Total Crossings = 4 Students	8	4.0	NO

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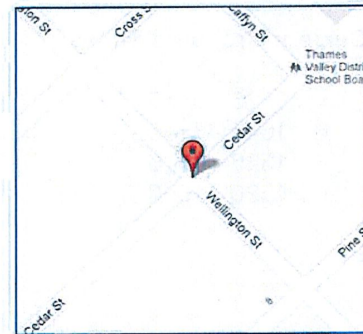


Crossing – Wellington Street & Cedar Street

Closest School Serviced: Harrisfield Public School

Current Crossing Times:

- 0825 - 0855
- 1045 - 1145
- 1325 - 1410
- 1520 - 1550



Recommendations/Notifications:

- Crossing Guard was noted crossing students both across Wellington and Cedar Streets including crossing students on East side across Wellington where there are no crosswalk markings. The practice crossing students on the unmarked street should cease, it is not required however if it is deemed necessary the street must be marked and identified.
- During home time the Crossing Guard from Wellington St & Pine St walked down leaving his post 5 minutes early trying to get this corner's crossing guard to also leave early. She declined and pointed towards car.
- This School Crossing is "Not Warranted". Recommend crossing be merged with Wellington St & Cross St as previously recommended in explanation on (page 9 Wellington and Cross).

School Pedestrian Delay Time Study Calculations

Date: 29-Feb-12
 Location: Wellington St & Cedar St

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
08:35 - 08:55	20	Total Crossings = 9 Students	35	8.8	NO
N/A	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:30 - 15:40	10	Total Crossings = 3 Students	11	5.5	NO

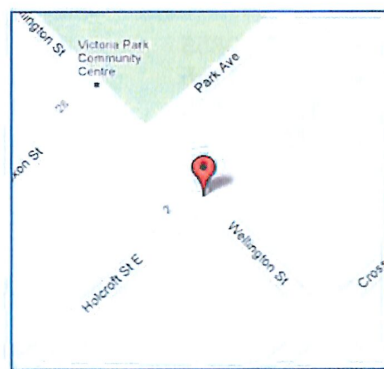


Crossing – Wellington Street & Holcroft Street East

Closest School Serviced: Harrisfield Public School

Current Crossing Times:

- 0825 - 0855
- 1045 - 1145
- 1325 - 1410
- 1520 - 1550



Recommendations/Notifications:

- No Crossing Signs Posted.
- This School Crossing is “Not Warranted”. Recommend crossing be merged with Wellington St & Cross St as previously recommended in explanation on (page 9 Wellington and Cross).

School Pedestrian Delay Time Study Calculations

Date 05-Mar-12
 Location Wellington St & Holcroft St

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
08:50 - 08:55	5	Total Crossings = 4 Students	5	5.0	NO
10:55 - 11:00	5	Total Crossings = 1 Students	8	8.0	NO
15:30 - 15:45	15	Total Crossings = 8 Students	19	6.3	NO

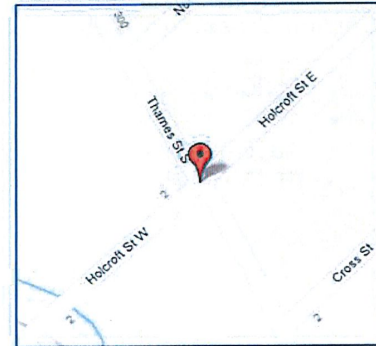


Crossing – Thames Street South & Holcroft Street East

Closest School Serviced: Harrisfield Public School

Current Crossing Times:

- 0825 - 0855
- 1045 - 1145
- 1325 - 1410
- 1520 - 1550



Recommendations/Notifications:

- School crossing guard arrived 5 minutes late for after school shift
- Crossing is “Warranted” at after school time only. Less than 50% warranted means crossing is “Not Warranted”. It is recommended for morning and home time only.

School Pedestrian Delay Time Study Calculations

Date 06-Mar-12
 Location Thames St S & Holcroft St E

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
8:25 - 8:40	15	Total Crossings = 3 Students	15	5.0	NO
N/A	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:40 - 15:45	5	Total Crossings = 4 Students	3	3.0	YES



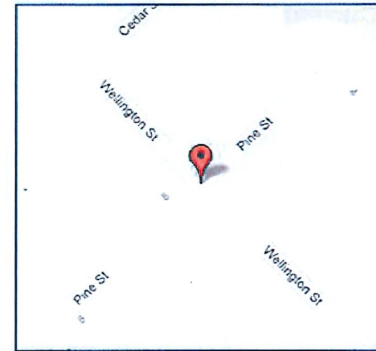
Pine

Crossing – Wellington Street & Caffyn Street

Closest School Serviced: St Judes Secondary School

Current Crossing Times:

- 0825 - 0855
- 1045 - 1145
- 1325 - 1410
- 1515 - 1545



Recommendations/Notifications:

- This crossing is identified as Wellington and Caffyn Street however in fact it is Wellington and Pine St.
- Correct signage is located at intersection and East of intersection however not signage west of crossing.
- Crossing guard arrived late for morning shift.
- Only 3 children crossed Wellington. Majority were crossing Caffyn St.
- Crossing is “Not Warranted” and is not recommended.
- Previously recommended in explanation on (page 9 Wellington and Cross).

School Pedestrian Delay Time Study Calculations

Date 27-Feb-12
 Location Wellington St & Caffyn St

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
08:30 - 09:00	30	Total Crossings = 16 Students	35	5.8	NO
N/A	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:30 - 15:45	15	Total Crossings = 11 Students	23	7.7	NO

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April 4, 2012 / 13

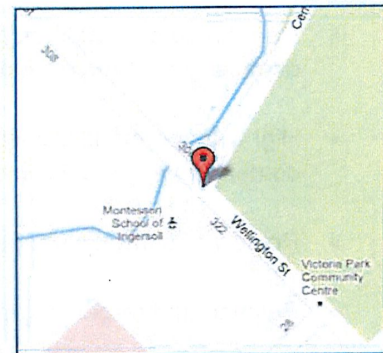


Crossing – Wellington (Entrance to Victoria Park)

Closest School Serviced: Harrisfield Public School

Current Crossing Times:

- 0825 - 0855
- 1045 - 1145
- 1325 - 1410
- 1515 - 1545



Recommendations/Notifications:

- No Crosswalk markings or signs posted.
- Observed children crossing at Noxon St. east of crossing. Suggestion to extend sidewalk and to move crossing as well.
- Crossing “Not Warranted” but with recommended relocation the crossing may be Warranted.

School Pedestrian Delay Time Study Calculations

Date 07-Mar-12
 Location Wellington St @ Victoria Park

Time	Time in Min	Pedestrians	Safe Traffic Gaps	# of Safe Gaps/5 minutes	WARRANTED
08:30 - 08:40	10	Total Crossings = 10 Students	9	4.5	NO
N/A	0	Total Crossings = 0 Students	0	#DIV/0!	#DIV/0!
15:30 - 15:45	15	Total Crossings = 12 Students	20	6.7	NO



Overall Recommendations and Observations

The following observations and recommendations

- Re-training of guards on proper crossing techniques and emphasis on safety rules especially punctuality and proper dress is highly recommended.
- Highly recommend that site supervisor make frequent checks to ensure employees are compliant with laid down safety policy and procedures.
- Review of current signage and corrections made for areas lacking proper signage.
- Painting and re-painting of crosswalk lines.
- Change current vests to Yellow/green safety vests to differentiate from construction etc.
- Merge Wellington & Holcroft and Wellington and Cedar Streets into Wellington and Cross St by adding Sidewalks along the South side of Wellington.
- Extend sidewalk from in front of Victoria Park Entrance up to Noxon St and move crossing to the same point.
- Safety cones with school crossing sign attached may be utilized for the center of the road for additional Crossing guard and student safety.
- Recommended "School Crossing Guard Policy and Procedures" (Page 16).
- Introduction of "Violation Cards" (Page 17).



School Crossing Guard Policy and Procedures

1. Supplied Safety Equipment must be with you at all times and correctly used and worn in the performance of your duties. Stop sign and Safety Vest is **mandatory** and must be worn over all other clothing including raincoat. Photo, ID Cards must be visible.
2. Advise all children to stay **off the crosswalk** until you give the right of way to cross.
3. Always stand at the **curb where the children are advancing toward you**.
4. When you have established that the traffic can stop safely, walk to the middle of the crossing **holding your stop sign high (over your head) with the word "STOP" facing the motorists**. When the traffic has completely stopped, direct the children to cross in front of you in order that you may observe and ensure they cross safely. Do not leave the center of the road until all the children are safely on the opposite sidewalk. Keep your sign held high until you are safely back to the curb.
5. Children are advised to **walk** in the crosswalk. **No running or riding of bicycles** should be permitted.
6. If a motorist deliberately does not stop or drives through your intersection, attempt to make a note of the **car license plate number, make & color of car and if possible driver description e.g. (male/female, young/old, hair coloring etc.)**. Report the information with details in a handwritten report to police (use violation card). If you cannot get the License Plate Number- then the report is of no use to the police. Crossing Guard should have note pad to keep notes.
7. **** Problems with the students should be reported directly to the Principal of the school. Politely** advise the Principal with a description and name of the party involved. After the incident is reported to the Principal contact your supervisor to have a notation of this incident to be put on file to verify it was reported. A crossing guard will never take matters into their own hands with parents of a child. A crossing guard will never contact a parent at their home or workplace to discuss any incident. The school and supervisor will handle all matters concerning a problem with a child and yourself. Taking matters into your own hands can lead to disciplinary action.
8. No crossing guard shall physically **touch** a child they cross (this also means tapping the children with your paddle). The only time a guard should come into physical contact with a child is when the child is in danger of being physically hurt.
9. No crossing guard shall **use inappropriate or use derogatory language** at or around the children at any time, under any circumstances. The guard shall remain in control at all times and should an incident occur, report it to the Principal and Supervisor after your shift.

School Crossing Guard
 Gape Survey Report
 Town of Ingersoll



Recommended Traffic Violation Card

TO: ONTARIO PROVICAL POLICE, TRAFFIC DEPARTMENT
Violation Report:
Crossing Guard Name:
Phone #:
Supervisor
Violation:
Date:
Time:
Weather:
Location:
Direction of Vehicle:
Lane of Vehicle:
Vehicle Lic. Plate:
Province:
Vehicle Description:
Est. Speed:
Number of Occupants (Inc. Driver):
Driver Hair Color:
Driver Approx. Age:
Male/Female:
Other Driver Description (Clothing etc.):
Your Location when mishap occurred?
Witness - Try to get name and phone # of someone Who saw the incident - even a child

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April 4, 2012 / 17



Department: Clerks

Report Number: C-025-20

Council Meeting Date: 14 September 2020

Title: Parking Permit Review

Objective

- Add to the amount of allocated permit parking spaces.
- Introduce a reduced cost 4 month parking permit as an incentive for multi month purchase, especially over the Winter parking ban period.

Background

Permits:

Typically the Town issues parking permits for those who require a parking space by day near to a workplace or for 24 hours those who live in the downtown core and do not have their own private parking location. The permits allow for 24 hour parking in the allocated permit spots in two downtown parking lots: Charles Street and Oxford Street South. During the winter parking ban months (Dec 1st to March 31st), more permits are typically sold for these spots for those needing overnight parking.

Enforcement:

Historically OPP carried out overnight enforcement, however ticketing was not consistent, as understandably parking enforcement was not the main priority.

This situation changed when in the winter of 2019-20 our public works Managers became authorized to join our parking enforcement team (in addition to our downtown enforcement officer, the OPP, and Fire dept.). This change resulted in more parking tickets being issued to vehicles, due to a more efficient and concentrated enforcement overnight, as the crew are active at this time. This in turn led to significantly higher demand for permits, as can be seen in the numbers below.

Department Report C-025-20
Regular Meeting of Council
September 14, 2020

Winter Ban Dec 1- March 31	Parking Tickets Issued	Parking Permits Issued
2018-2019	410	26
2019-2020	599	67

Fees

The Town presently charges a fee of \$35 +tax per month for a parking permit, usually selling them month on month, but due to significant increase in demand, and with limited spots available, some residents can be greatly disappointed when attempting to purchase them in this way, leaving them with no permit parking space, and leading them to receive more parking tickets.

Analysis

The increased demand for parking permits has resulted in the need for more careful consideration by staff. Much closer monitoring of the amount of available spots on an ongoing basis is required, so that permits are not oversold. This can become problematic with permits expiring at differing times of the month, and used at differing times of the day / night by permit holders. In addition for the Oxford Street lot staff must factor in the number of Library and Town staff permit holders, being sure to only sell remaining available spots (8), especially for daytime users.

Staff are also dealing with higher volumes of enquiries, and concerns from patrons, regarding enforcement, parking, permits and availability, and in turn a higher volume of month on month permit transactions have occurred.

Also to be considered is the processing of the additional overnight parking tickets issued, and the questions that they raise from patrons. This is mainly during the winter parking ban months (1 Dec to 31 March). Where a limited number parking spots are available, during the hours of 3am to 6am, in order to allow for snow clearance and winter maintenance. Parking Downtown is only permitted in the allocated permit spots.

Suggested efficiencies:

1. Adding to our permit spaces:

In order to streamline the process of selling parking permits and offer more options to our residents an option would be to allocate more permit parking spaces. We could achieve this by shifting the permit spaces in the Charles street lot from the North to the South row. This would allow us to free up the North row as more convenient and closer parking for patrons of the arena. By allocating the entire south row of the Charles St parking lot, instead of the 8 spots that are presently offered on the North row – see picture attached, this has the potential to make an additional 15 parking spaces

available to the public and in turn, be less worrisome for staff in avoiding overselling spots.

In consultation with Public works, they confirm that moving the location of the permit row, and adding these additional spaces will not be problematic to their winter maintenance duties.

2. Multi month reduction:

An option would be to add to the range of parking permits available, by also offering the option of a 4 month permit at a reduced rate, this would cover the full winter parking ban season, and provide an incentive to permit holders to purchase in this way to secure a spot. It would create less stress over availability month on month. This option, if introduced would also allow staff more opportunity to plan and forecast availability more efficiently.

The suggested reduction would offer a 4 month / winter season permit at a rate of \$120 + tax. This reduction could result in more efficiencies for both administration and enforcement, and offer advantages to both residents and staff.

Other Implications

Council may wish to consult with the BIA regarding these changes in parking choices.

Financial Implications

Minimal

Recommendation

THAT the Council for the Town of Ingersoll receive staff report C-025-20 as information.

AND THAT Council agrees to the relocation of permit parking in the Charles Street Lot from the north row to the south Row, allocating the entire South row as permit parking.

AND FURTHER THAT Council agrees to the introduction of a reduced rate 4 month parking permit.

Attachments

Charles Street Parking lot - Identifying current permit spaces & potential new location with additional spaces.

Prepared by: Paula Toft, Deputy Clerk
Approved by: William Tigert, Chief Administrative Officer

Charles St. Lot



To: Mayor and Members of Ingersoll Town Council
From: Ron Versteegen, Senior Planner, Community Planning

**Application for Draft Plan of Subdivision
(Supplementary Report)
File No.: 32T-07007, Corporation of the Town of Ingersoll**

REPORT HIGHLIGHTS

- The proposed draft plan of subdivision proposes the creation of eight blocks to accommodate industrial development, a stormwater management block, six new local streets and six blocks for road widening purposes.
- Planning staff are supportive of the proposal, as it is consistent with the relevant policies of the 2020 Provincial Policy Statement, maintains the intent and purpose of the County Official Plan respecting industrial development in a designated settlement area and the subject lands are appropriately zoned to accommodate the proposed development.
- Agency circulation resulted in no concerns with the proposed development.

DISCUSSION

Background

OWNERS: Corporation of the Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll, ON
N5C 2V5

LOCATION:

The subject lands are described as Part Lots 19 & 20, (West Oxford). The property is located on the south side of Clarke Road, west of Harris Street (Oxford Road 119), in the Town of Ingersoll.

COUNTY OF OXFORD OFFICIAL PLAN:

Schedule "I-1" Town of Ingersoll Land Use Plan Industrial

TOWN OF INGERSOLL ZONING BY-LAW NO. 04-4160:

Existing Zoning: 'Special General Industrial Zone (MG-6)'

PROPOSAL:

The Town of Ingersoll has initiated an application for draft plan of subdivision to facilitate the development of an industrial subdivision on the subject property. The proposed subdivision is comprised of eight (8) blocks for industrial development, one (1) stormwater management block, six (6) internal streets; and six (6) blocks for road widening purposes.

The subject lands are approximately 33.21 ha (82.1 ac.) in area with approximately 497 m (1,630.6 ft.) of frontage on Clarke Road. The lands are currently vacant and are in agricultural production.

Surrounding land uses are predominately residential and institutional to the north, existing industrial and planned service commercial to the east, Highway 401 to the immediate south and a wetland feature associated with Whiting Creek to the west.

In support of the proposed application, the following reports have been prepared:

- i) Clarke Road Industrial Subdivision Stormwater Management Facility, prepared by R.J. Burnside & Associates Ltd., dated February, 2020; and
- ii) Transportation Plan, Proposed Industrial Development, prepared by Trans-Plan, Transportation Engineering, dated May, 2020.

The subject lands were rezoned from 'Development Zone (D)' to 'Open Space Zone (OS)' and 'Special General Industrial Zone (MG-6)' on June 12, 2017 (File No.: ZN 6-16-05). As part of this zone change process an Environmental Impact Statement (EIS) was prepared and accepted by the Upper Thames River Conservation Authority. The EIS contained recommendations with respect to setbacks of development from the environmental lands to the immediate west. These environmental setback recommendations were incorporated into the MG-6 zone that affect the subject lands.

Plate 1, Location & Existing Zoning, shows the location of the subject property and the existing zoning in the immediate vicinity.

Plate 2, Air Photo (2015), provides an aerial view of the subject lands and the surrounding area.

Plate 3, Proposed Draft Plan of Subdivision, provides the layout of the proposed draft plan of subdivision.

Comments

PROVINCIAL POLICY STATEMENT 2020:

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Under Section 3 of the Planning Act, where a municipality is exercising its authority affecting a planning matter, such decisions "shall be consistent with" all policy statements issued under the Act.

The policies of Section 1.1.1 state that healthy, liveable and safe communities are sustained by:

- promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;
- avoiding development and land use patterns which may cause environmental or public health and safety concerns;
- ensuring the necessary infrastructure and public service facilities are or will be available to meet current and projected needs;
- promoting development and land use patterns that conserve biodiversity; and
- preparing for the regional and local impacts of a changing climate.

The policies of Section 1.1.3.1 state that settlement areas shall be the focus of growth and development.

Further, Section 1.3.1 of the PPS directs that planning authorities shall promote economic development and competitiveness by:

- a) providing for an appropriate mix and range of employment, institutional uses and broader mixed uses to meet long-term needs;
- b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;
- c) facilitating the conditions for economic investment by identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;
- d) encouraging compact, mixed-use development that incorporates compatible employment uses to support liveable and resilient communities; and
- e) ensuring the necessary infrastructure is provided to support current and projected needs.

Section 1.3.2.1 states that planning authorities shall plan for, protect and preserve employment areas for current and future uses and ensure that the necessary infrastructure is provided to support current and projected needs.

Section 1.6.6.7 also directs that planning for stormwater management shall minimize, or, where possible, prevent increases in contaminant loads, minimize erosion and changes in water balance and prepare for the impacts of a changing climate through the effective management of stormwater, including the use of green infrastructure, mitigate risks to human health, property and the environment, maximize the extent and function of vegetative and pervious surfaces, and promote stormwater management best practices, including stormwater attenuation and re-use, water conservation and efficiency, and low impact development.

Section 2.1 states that natural features and areas shall be protected for the long term. The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

Section 2.1.8 further states that development and site alteration shall not be permitted on adjacent lands to the natural heritage features and area unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

Further, Section 2.2.1 directs that Planning authorities shall protect, improve or restore the quality and quantity of water by ensuring stormwater management practices minimize stormwater volumes and contaminant loads, and maintain or increase the extent of vegetative and pervious surfaces.

OFFICIAL PLAN:

The subject lands are designated Industrial in the Official Plan. Permitted uses in the Industrial designation include assembling, manufacturing, fabricating, processing, repair activities, environmental industries, wholesaling, storage and wholesaling industries, construction industries, communication and utility industries and technological service industries. Accessory or ancillary uses to industrial operations such as retail and wholesaling operated as a subsidiary to any permitted industry are also permitted.

Section 9.3.4.5.6 of the Official Plan, established by OPA 64, contains special policies for the subject property. The policies state that new industrial development abutting Clark Road requires greater landscaping, setbacks, fencing and prohibition of outdoor storage to minimize impacts on existing and proposed residential properties to the north side of Clark Road.

In addition, considering the proximity of the existing residential uses to the proposed industrial development, Section 3.3.3.1 of the Official Plan contains policies that place restrictions on noise sensitive uses relative to industrial facilities. In particular, no noise sensitive uses are permitted as follows:

- within 20 m (65 ft.) of a Class 1 industrial facility;
- within 70 m (230 ft.) of a Class 2 industrial facility;
- within 300 m (984 ft.) of a Class 3 industrial facility.

These policies also detail that in circumstances where proposals to reduce the above distances are proposed Town Council may require a feasibility assessment and/or a detailed noise study be undertaken by a qualified professional.

Section 9.3.4.4 [INDUSTRIAL AREAS – ZONING AND SITE PLAN CONTROL] includes policies that state that within the Industrial area designation, a number of criteria are to be considered prior to permitting development. In particular, where Industrial designated areas are near existing or planned residential, open space or institutional uses, adequate buffering through distance separation, fencing or landscaping and building or site design will be provided to minimize potential nuisance.

Further, the policies of Section 10.3.3 (Plans of Subdivision and Condominium) provide that County and Township Council will evaluate applications for a plan of subdivision on the basis of the requirements of the Planning Act, as well as criteria including, but not limited to, the following:

- Conformity with the Official Plan;

- The availability of community services such as roads, water, storm and sanitary sewers, waste disposal, recyclable collection, public utilities, fire and police protection, parks, schools and other community facilities;
- The accommodation of Environmental Resources and the mitigation of environmental and human-made constraints;
- The reduction of any negative effects on surrounding land uses, transportation networks or significant natural features;
- The design of the plan to be integrated into adjacent developments, and;
- The design of the plan is to be compatible with the natural features and topography of the site, and proposals for extensive cut and fill will be discouraged;

As a condition of draft plan approval, Council will require an applicant to satisfy conditions prior to final approval and registration of the plan. The applicant will be required to meet the conditions of the draft approval within the specified time period, failing which, draft plan approval may lapse. Additionally, to provide for the fulfillment of these conditions, and for the installation of services according to municipal standards, the applicant shall be required to enter into a subdivision agreement, including the County, as necessary, prior to final approval of the plan.

ZONING BY-LAW:

The subject lands are currently zoned 'Special General Industrial Zone (MG-6)', in the Town of Ingersoll Zoning By-law, which permits a full range of industrial uses and other uses including a cartage, express or truck transportation terminal, and a food processing plant as well as all non-residential uses permitted in the 'Restricted Industrial Zone (MR)', which include a manufacturing plant, processing plant and a municipal recreation facility.

The 'MG' zone requires a minimum lot area of 600 m² (6,458.5 ft²), as well as a minimum lot frontage of 20 m (65.6 ft.) and a minimum lot depth of 30 m (98.4 ft.).

The 'MG-6' zone also contains special setback provisions regarding open storage as well as building setbacks.

In particular, no open storage of goods or materials for those properties abutting Clarke Road is permitted between Clarke Road and any building.

Additionally, development is not permitted within 20 m (65.6 ft.) of an OS Zone, however grading activities, stormwater management facilities, trails and similar activities and uses may be permitted within 20 m (65.6 ft.) of an OS Zone.

AGENCY COMMENTS:

This application was reviewed by a number of public agencies. The following comments were received.

In previous correspondence received from the Ministry of Transportation the following comments detail concerns with respect to development on the subject lands from the Ministry's perspective:

- The owner shall convey to Ministry of Transportation by deed, free and clear of all mortgages, liens and encumbrances, highway widening along the entire south limit of the subject lands. The widening must be illustrated as a part(s) on a reference plan. A draft reference plan must be submitted to the Ministry for review and approval prior to plan being

registered. As well, a draft of the transfer deed and certification of title conveying the part(s) to MTO must be submitted for our review and approval prior to being registered. And, the existing Town of Ingersoll sign will have to be relocated.

- To ensure that stormwater runoff from this property does not affect our highway drainage system or right-of-way, we require the owner(s) to submit a stormwater management report along with grading/drainage plans for the proposed development for review and approval as a condition of our permit approvals.
- The owner shall submit a site plan, site-servicing plan, grading plan, and drainage plan for the proposed development to MTO for review and approval. MTO may also require a Traffic Impact Study and/or a Stormwater Management Report upon review of these plans.
- All new buildings and structures integral to the development (including stormwater management facilities, parking areas, and internal roads) must be set back a minimum of 14 m (45.9 ft.) from the future right-of-way limit.
- MTO Building and Land Use permits and Sign permits are required from MTO before any grading/construction commences.
- As a condition of Ministry permits, arrangements shall be made to the satisfaction of the Ministry for the erection of a security fence along the boundary of the highway, should a noise barrier not be required by the municipality. The security fence shall be a minimum of 1.8 m (5.6 ft.) in height and be offset a minimum 0.3 m (1 ft.) away from the future/existing highway right-of-way limit.

The County of Oxford Public Works Department noted that the department has reviewed the traffic impact study and has no concerns with the report's recommendations.

Additionally, it was noted that the applicant will need to submit servicing drawings and a report for water and wastewater demands. As part of the design of watermains and sanitary sewers, the applicant will need to consider the high groundwater in this location and how to prevent infiltration into sanitary sewers.

An Environmental Compliance Approval for sanitary and storm sewers will be required as well as a Form 1 for the watermain, but that this will be submitted once the servicing report/drawings have been approved by Public Works.

The Upper Thames River Conservation River Conservation Authority advised that a permit has been issued under the UTRCA's regulations to enable the construction of the proposed stormwater management facility (Block 1).

The County of Oxford Source Protection Program Coordinator provided comments advising that the property is located within a Wellhead Protection Area (a vulnerable area). Based on the information submitted as part of the application, Source Protection Plan policy restrictions (Section 57 Prohibition or Section 59 Risk Management Plan) do not apply at this time to the activities outlined in the application and the development application process may proceed.

The coordinator also advised that restrictions through a Risk Management Plan may apply to the following future activities if occurring under specific circumstances:

- Storage and handling of hazardous chemicals (dense non-aqueous phase liquids).
Further, it was advised that clearances on all future applications on the subject lands are required as details become better known.

Bell Canada requested that the following conditions be included:

The Owner acknowledges and agrees to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada.

The Owner agrees that should any conflict arise with existing Bell Canada facilities or easements within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.”

Enbridge Gas Inc. requested the following condition:

That the owner/developer provide to Enbridge Gas the necessary easements and/or agreements required by Enbridge Gas for the provision of gas services for this project, in a form satisfactory to Enbridge.

The Town of Ingersoll Fire Department and Town of Ingersoll Economic Development Officer indicated that they had no objections or concerns with the subject application.

PUBLIC CONSULTATION:

Public Notice was provided to surrounding property owners in accordance with the requirements of the Planning Act.

The public meeting was held at the Town of Ingersoll on August 11, 2020. At this meeting, no members of the public spoke in regard to the application. One comment has been received from a neighbouring landowner and is attached for Council's information. Staff provided a response to the questions posed by the landowner on August 18, 2020.

Planning Review

The proposed development of the lands for an industrial plan of subdivision is consistent with the policies of the PPS with respect to promoting economic development and competitiveness, it is an efficient use of existing industrial lands within a settlement area and the lands can be adequately serviced. Additionally, the subject lands do not contain any significant environmental features. As noted, a previously completed EIS was prepared in support of a zone change application in 2017 and was supported by the UTRCA. The EIS contained a couple of recommendations regarding setbacks be maintained from the natural feature to the immediate west and any future development that may occur on the adjacent blocks and have been reflected in the MG-6 zone.

It is further of note that the subject lands have been designated for industrial purposes since 2002 and zoned MG-6 since 2017.

The Town completed a stormwater management plan in accordance with the recommendations of the aforementioned 2017 EIS, the Ministry of Environment, Conservation and Parks design manual as well as the UTRCA's stormwater design criteria. In particular, the proposed stormwater

management plan has been designed to provide water quality and quantity measures through a combination of the proposed pond, grassed swales and infiltration trenches. The proposed stormwater management pond will serve the lands within the draft plan as well as stormwater runoff from portions of the surrounding properties to the east that will then be discharged into the adjacent wetland. The UTRCA advised that they have approved the design of the proposed SWM facility and issued a permit under the UTRCA's regulations.

In addition, the Town completed a Traffic Impact Study (TIS) in support of the application. The TIS concluded that the proposed development (assumptions based on a multi parcel industrial park development with an arena/gym and several trucking logistics businesses) is expected to create negligible impacts to the surrounding roadways. It was further recommended that the intersection of Harris Street and Clarke Road be redeveloped as needed based on the development of the surrounding area.

The Town previously completed an Archaeological Assessment of the property. The Stage 3 report concluded that the small number of artifacts found on-site were dated to the late 19th century/early 20th century and are quite common. Thus the artifacts have a relatively low degree of significance and the assessment concluded that no further archaeological work was recommended. The Ministry of Culture subsequently issued a letter in May, 2008, advising that the Ministry concurred with the report's recommendation and considered the archaeological sites as addressed.

With respect to the proposal for draft plan of subdivision, Planning staff are satisfied that it is consistent with the policies of the PPS and maintains the intent and purpose of the Official Plan and is also appropriately zoned. Therefore the draft plan can be given favourable consideration. Staff are also of the opinion that the proposed design of the subdivision with 8 blocks and 6 street provides flexibility for the Town to create and sell lots that are tailored to the needs of future industrial users.

Summary

In light of the foregoing, Planning staff are satisfied that the proposed development is consistent with the policy direction of the Provincial Policy Statement and meets the general intent and purpose of the County Official Plan.

The previously noted agency comments have been addressed in the recommended conditions of draft approval, which are provided for Council's consideration.

RECOMMENDATION

It is recommended that the Council of the Town of Ingersoll advise County Council that the Town supports the application for draft plan of subdivision, File No. 32T-07007, as submitted by the Corporation of the Town of Ingersoll, for lands described as Part Lots 19 & 20, Concession 2 (West Oxford), in the Town of Ingersoll, consisting of 8 industrial development blocks, a stormwater management block, 6 local streets and 6 blocks for road widening purposes, subject to the following conditions of draft approval:

- 1. This approval applies to the draft plan of subdivision, submitted by the Corporation of the Town of Ingersoll (File No.: 32T-07007) as prepared by R.J. Burnside & Associates, (dated May, 2020), as shown on Plate 3 of Report No. 2020-**

210, comprising land described as Part Lots 19 & 20, Concession 2 (West Oxford), Town of Ingersoll, and eight (8) blocks for industrial development, one (1) stormwater management block, six (6) internal streets; and six (6) blocks for road widening purposes.

2. The owner agrees in writing to satisfy all requirements, financial and otherwise, of the Town of Ingersoll and the County of Oxford regarding the construction of roads, installation of services and drainage facilities, and other matters pertaining to the development of the subdivision on the subject property.
3. The owner agrees in writing to satisfy all the requirements of Hydro One regarding the installation of the electrical distribution system and any other matters pertaining to the development of the subdivision.
4. Prior to the approval of the final plan by the County of Oxford, all lots and blocks shall conform to the zoning requirements of the Town of Ingersoll Zoning By-Law. Certification of lot areas, lot frontages, and lot depths shall be obtained from an Ontario Land Surveyor retained by the developer.
5. Prior to the approval of the final plan by the County of Oxford, or for any phase of development, the owner shall secure confirmation from the Oxford County Public Works Department that sufficient capacity exists in the municipal water and sewage systems to service the plan of subdivision.
6. The subdivision agreement shall make provision for the assumption and operation by the County of Oxford of the water distribution system and sewage collection system within the draft plan, subject to the approval of the County of Oxford Public Works Department.
7. Prior to the approval of the final plan by the County of Oxford, such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
8. The owner shall agree to prepare, and submit for the approval of Oxford County Public Works, detailed servicing plans designed in accordance with Oxford County Design Guidelines.
9. The owner agrees in writing to satisfy all the requirements, financial and otherwise, including payment of applicable development charges, of the County of Oxford regarding the installation of the water distribution system, the installation of the sanitary sewer system, and other matters pertaining to the development of the subdivision.
10. Prior to the approval of the final plan by the County of Oxford, the Owner shall properly decommission any abandoned private services (water well, cistern and/or septic system) located on the subject lands, in accordance with the Ontario Water Resources Act, R.S.O. 1990 (Ontario Regulation No. 903) to the satisfaction of the Town of Ingersoll.
11. All 0.3 metre (1-foot) reserves shall be dedicated to the appropriate authority, free of all costs and encumbrances.

12. All road allowances included in the draft plan of subdivision shall be dedicated as a public highway to the satisfaction of the Town of Ingersoll.
13. The streets included in the draft plan shall be named to the satisfaction of the Town of Ingersoll.
14. Prior to the approval of the final plan by the County of Oxford, a final storm water management plan and a grading plan shall be prepared and submitted by the owner for the review and approval by the Ministry of Transportation, Town of Ingersoll and the Upper Thames River Conservation Authority, and further, the subdivision agreement shall include provisions for the owner to carry out, or cause to be carried out, any necessary works in accordance with the approved plans and reports.
15. Prior to the approval of the final plan by the County of Oxford, the owner must illustrate blocks to accommodate road widening along Highway 401 that shall be conveyed to the Ministry of Transportation by deed, free and clear of all mortgages, liens and encumbrances. A draft of the final plan for registration must be submitted to the Ministry of Transportation for review.
16. If required, the subdivision agreement shall include provisions that require the owner to establish sidewalks (as necessary), at no cost to the Town of Ingersoll to the satisfaction of the Town of Ingersoll.
17. The Town of Ingersoll may accept cash-in-lieu of 2% parkland under the provisions of the Planning Act, R.S.O. 1990, as amended, and the Town of Ingersoll is hereby authorized to do so.
18. The Owner acknowledges and agrees to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada.
19. The Owner agrees that should any conflict arise with existing Bell Canada facilities or easements within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.
20. That the owner/developer provide to Union Gas the necessary easements and/or agreements required by Union Gas for the provision of gas services for this project, in a form satisfactory to Enbridge Gas Inc.
21. Prior to final approval of the plan by the County of Oxford, the owner shall provide a list of all conditions of draft approval with a brief statement detailing how each condition has been satisfied, including required supporting documentation from the relevant authority.
22. Prior to final approval of the plan by the County of Oxford, the owner shall secure clearance to the County from the Town of Ingersoll that Conditions Numbers 2, 4, 7, 10 to 14 (inclusive), 16 and 17 have been met to their satisfaction. The clearance letter shall include a brief statement for each condition detailing how each has been satisfied.

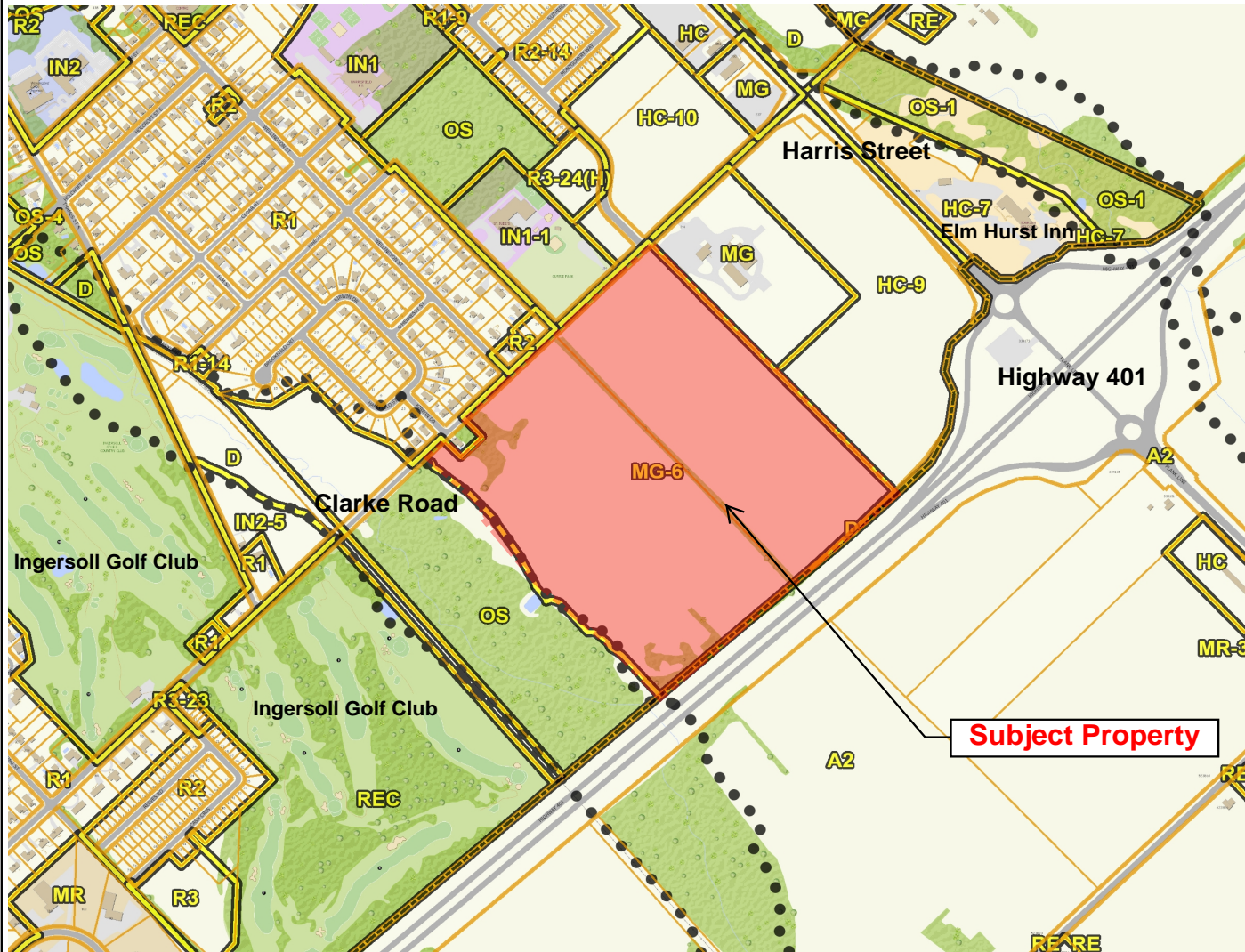
23. Prior to the approval of the final plan by the County of Oxford, the owner shall secure clearance from the County of Oxford Public Works Department that Condition Numbers 2, and 5 to 9 (inclusive) have been met to the satisfaction of County Public Works. The clearance letter shall include a brief statement for each condition detailing how each has been satisfied.
24. Prior to final approval of the plan by the County of Oxford, the owner shall secure clearance to the County from the Ministry of Transportation that Condition Numbers 14 and 15 have been met to their satisfaction. The clearance letter shall include a brief statement detailing how the condition has been satisfied.
25. Prior to final approval of the plan by the County of Oxford, the owner shall secure clearance to the County from the Upper Thames River Conservation Authority that Condition Number 14 has been met to their satisfaction. The clearance letter shall include a brief statement detailing how the condition has been satisfied.
26. Prior to final approval of the plan by the County of Oxford, the owner shall secure clearance to the County from Hydro One that Condition Numbers 3 and 7 have been met to their satisfaction. The clearance letter shall include a brief statement detailing how the condition has been satisfied.
27. Prior to final approval of the plan by the County of Oxford, the owner shall secure clearance to the County from Bell Canada that Condition Numbers 18 and 19 have been met to their satisfaction. The clearance letter shall include a brief statement detailing how the condition has been satisfied.
28. Prior to final approval of the plan by the County of Oxford, the owner shall secure clearance to the County from Enbridge Gas Inc. that Condition Numbers 20 and 21 have been met to their satisfaction. The clearance letter shall include a brief statement detailing how the condition has been satisfied.
29. This plan of subdivision shall be registered within three (3) years of the granting of draft approval, after which this draft approval shall lapse unless an extension is authorized by the County of Oxford.

SIGNATURES

Authored by: *"Original signed by"* Ron Versteegen, MCIP, RPP, Senior Planner

Approved for Submission: *"Original signed by"* Gordon K. Hough, RPP, Director

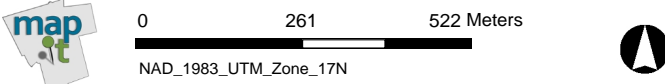
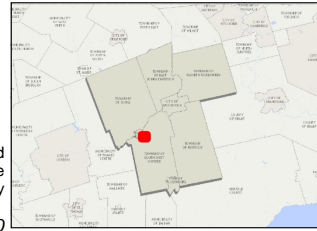
RV/rv
Sept 1, 2020



Legend

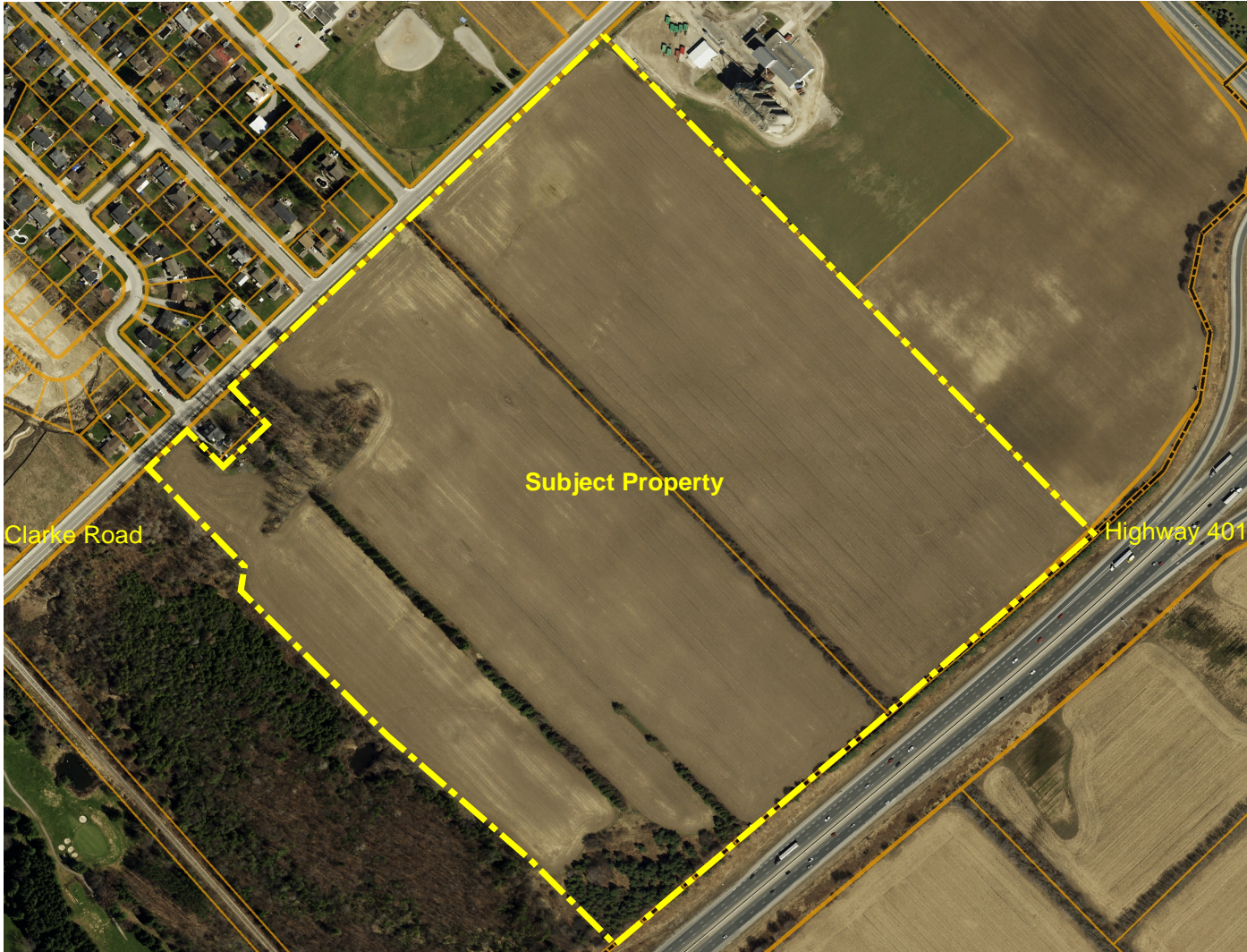
- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines
 - Regulation Limit
 - 100 Year Flood Line
 - ▲ 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

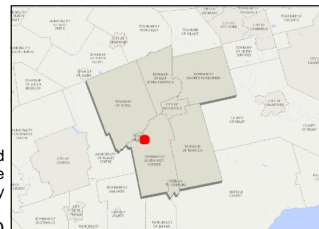
April 23, 2020



Legend

- Parcel Lines
- Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary

Notes



0 130 261 Meters

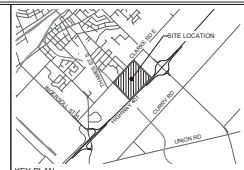
NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

July 7, 2020

Plate 3 - Proposed Draft Plan of Subdivision
 File No.: 32T-07007, Town of Ingersoll, Part Lots 19 & 20, Concession 2, (West Oxford)



SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LOTS TO BE SUBDIVIDED ARE CORRECTLY SHOWN.

DATE: _____

OWNER'S CERTIFICATE
 I HEREBY AUTHORIZE THE SUBMISSION OF THIS PROPOSED DRAFT PLAN OF SUBDIVISION TO THE TOWN OF INGERSOLL AND COUNTY OF OXFORD.

DATE: _____

SITE DATA:
 REQUIREMENTS OF SECTION 51(17) OF THE Planning Act, R.S.O. 1990, c. 316:
 (A) AS SHOWN ON DRAFT PLAN
 (B) AS SHOWN ON DRAFT PLAN
 (C) ACCORDING TO THE LAND USE SCHEDULES BELOW
 (D) AS SHOWN ON DRAFT PLAN
 (E) AS SHOWN ON DRAFT PLAN
 (F) AS SHOWN ON DRAFT PLAN
 (G) AS SHOWN ON DRAFT PLAN
 (H) MUNICIPAL WATER SERVICE
 (I) AS SHOWN ON DRAFT PLAN
 (J) FULL MUNICIPAL SERVICES TO BE INSTALLED
 (K) AS SHOWN ON DRAFT PLAN

LAND USE SCHEDULE	BLOCK	AREA (sq. m)
GEN. IND.	BLOCK 2	1,230.14
GEN. IND.	BLOCK 3	1,420.00
GEN. IND.	BLOCK 4	1,420.00
GEN. IND.	BLOCK 5	1,420.00
GEN. IND.	BLOCK 6	1,420.00
GEN. IND.	BLOCK 7	1,420.00
GEN. IND.	BLOCK 8	1,420.00
GEN. IND.	BLOCK 9	1,420.00
GEN. IND.	BLOCK 10	1,420.00
GEN. IND.	BLOCK 11	1,420.00
GEN. IND.	BLOCK 12	1,420.00
GEN. IND.	BLOCK 13	1,420.00
TOTAL		12,300.00

DRAFT PLAN OF SUBDIVISION
 PART OF
 LOTS 19 & 20
 CONCESSION 2
 IN THE GEOGRAPHIC
 TOWNSHIP OF WEST OXFORD
 FORMERLY IN THE TOWNSHIP OF SOUTHWEST OXFORD
 TOWN OF INGERSOLL
 COUNTY OF OXFORD
 SCALE 1:1500 (METRIC)

1:1500
 METRIC
 DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

Ron Versteegen

From: Shelley Buchanan
Sent: July 14, 2020 9:04 AM
To: Ron Versteegen
Subject: FW: File 32T-07007

Shelley

From: Vito Frijia [mailto: [REDACTED]]
Sent: July-14-20 9:04 AM
To: Planning <planning@oxfordcounty.ca>
Cc: Vito Frijia [REDACTED]
Subject: File 32T-07007

Attention: Ron Versteegen

Ron,

Further to the above notice we respectfully inquire about the anticipated infrastructure requirements.

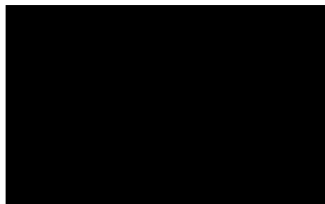
1. Is a storm pond required noting our land drains currently to the west?
2. Sanitary sewer connection and upgrades.
3. Road upgrades for Clarke and Hwy 19.

If you wish to discuss please let me know as we may be able to share in some of these upgrade costs.

Thank you.

Regards,

Vito Frijia, President/Owner
Southside Group



To: Warden and Members of County Council
From: Director of Corporate Services

County Council Composition and Election of Head of Council (Warden) – Next Steps

RECOMMENDATIONS

1. That the information contained in the “County Composition and Election of Head of Council (Warden) – Next Steps” report be received;
2. And further, that County Council draft a final position with respect to the future composition and method of electing the head of council to take effect at the beginning of the 2023-2027 term of council;
3. And further, that a copy of this report and resolutions of Council’s final position be circulated to the Councils of the Area Municipalities for adoption.

REPORT HIGHLIGHTS

- Final results of residents’ comments received through the public meeting and community engagement campaign regarding the future composition of County Council and election of the Head of Council (Warden)

Implementation Points

Upon review and consideration of the survey responses and resident comments, it is recommended that Council set a final position regarding County Council’s Composition and method for the Election of the Head of Warden and Term of Warden at the August 12, 2020 meeting.

The County Clerk will circulate the resolutions as adopted by Council at its meeting of August 12, 2020 with respect to the future composition and method of electing the head of council to the Area Municipalities for adoption at their local council meetings.

Upon conclusion of the legislated review of the County’s council composition, the Minister of Municipal Affairs and Housing will be notified accordingly and, if any changes are approved, the necessary steps as outlined in this report will be taken.

Financial Impact

This report has no financial implications beyond that approved within the 2020 Business Plan and Budget.

The Treasurer has reviewed this report and agrees with the financial impact information.

Risks/Implications

As previously indicated and through the initial Council Composition Review report ([CS 2020-11](#)), the Province of Ontario, through the *Modernizing Ontario's Municipal Legislation Act, 2017*, (Bill 68), requires all upper-tier municipalities to periodically undertake a review of the composition of their councils. The Ministry of Municipal Affairs and Housing has set a deadline of December 1, 2020 for the County of Oxford's review.

Failure to either initiate a change in council composition or affirm the existing council composition by this deadline may result in the Minister of Municipal Affairs and Housing intervening by imposing regulation to unilaterally change the composition of the upper-tier council.

Strategic Plan (2015-2018)

County Council adopted the County of Oxford Strategic Plan (2015-2018) at its regular meeting held May 27, 2015. The initiative contained within this report supports the Values and Strategic Directions as set out in the Strategic Plan as it pertains to the following Strategic Directions:

3. i. A County that Thinks Ahead and Wisely Shapes the Future – Influence federal and provincial policy with implications for the County by:

- *Advocating for fairness for rural and small urban communities*
- *Advocating for federal and provincial initiatives that are appropriate to our county*

4. i. A County that Informs and Engages - Harness the power of the community through conversation and dialogue by:

- *Providing multiple opportunities for public participation and a meaningful voice in civic affairs*
- *Understanding and addressing public aspirations for a more livable community*

4. ii. A County that Informs and Engages - Inform the public about County programs, services and activities through planned communication that includes:

- *Regular County-Area Municipal information exchange*

DISCUSSION

Background

The *Municipal Act* states that a key principle of fair representation is ensuring that local representation at the regional level keeps up with changing demographics over time. To ensure council composition continues to reflect local and demographic needs, the *Municipal Act*, through the *Modernizing Ontario's Municipal Legislation Act, 2017*, (Bill 68) requires that all regional municipalities review their council composition. This requirement began after the 2018 municipal election and must be done within two years after every second regular municipal election. The Ministry of Municipal Affairs and Housing has set a deadline of December 1, 2020 for the County of Oxford's review to take effect at the beginning of the 2023-2027 term of council.

Although review of the election of the head of council is not a legislated requirement, County Council has expressed an interest in carrying out a concurrent review to ensure the election process continues to effectively serve the County's constituents.

On March 11, 2020, Oxford County Council adopted Report No. CS 2020-11, titled "County Council Composition and Election of Head of Council (Warden) Review", which outlined a process and timelines required in order to meet the December 1, 2020 deadline as set out by the Minister of Municipal Affairs and Housing.

At its meeting of June 10, 2020, Oxford County Council was presented with a follow-up report (number [CS 2020-21](#)) to review and consider the input provided by the Area Municipal Councils and to recommend a draft position to take effect at the next municipal election. The following resolution was adopted:

"Resolved that the recommendations contained in Report No. CS 2020-21, titled "County Council Composition and Election of Head of Council (Warden) Review – Update" be adopted;
And further, that Council composition remain as status quo."

A public meeting was held July 8, 2020 at which time one resident participated. Oxford County Council was also presented with Council report number [CS 2020-26](#), outlining the details of the community engagement campaign which ran from June 17 to August 1, 2020. The following resolution was adopted:

"Resolved that the recommendations contained in Report No. CS 2020-26, titled "County Council Composition and Election of Head of Council (Warden) Review – Community Engagement Update" be adopted".

Comments

Requirements and Considerations

Options which can be considered with respect to council composition include the following:

- Maintain the status quo of ten members of council (50% Urban, 50% Rural); or
- Increase or decrease the number of representatives on County council effective with the next term of council.

Options which can be considered with respect to the election of the Head of Council (Warden) include the following:

Election from within:

- Continue with council's current process for electing a warden as outlined in the [Procedure By-law](#) which includes the election of a sitting member of County council for the entire term of council; or
- Continue with the County's current process for electing a warden as outlined in the Procedure By-law which includes the election of a sitting member of County council for the period of one year; or
- Continue with the County's current process for electing a warden as outlined in the Procedure By-law which includes the election of a sitting member of County council for the period of two years.

Election at large:

- In addition to electing a mayor and councillors at the local level, residents would be asked to elect a warden from 'at large' (without specificity to an area municipal ward or jurisdictional boundaries) on October 24, 2022 for the four year term of council.
- Depending on the recommendations made with respect to the number of council representatives on council, election of a warden at large could potentially increase the number of members of County council by one.

Public Meeting and Public Engagement

In accordance with section 218 subsection 173(3) of the *Municipal Act* with respect to restructuring, "Council shall consult with the public by giving notice of, and by holding, at least one public meeting". As indicated, the public meeting was held on July 8, 2020.

The Public Engagement Campaign, through Speak Up Oxford! attracted 221 visitors and received 127 responses. Survey respondents were asked a series of seven questions. Below is a brief summary of those Q&A's. Detailed responses and comments can be viewed on Attachment 2.

1. Right now, County Councillors elect a County Warden among themselves at the start of a new Council term. Should this continue?

- 34 respondents felt this practice should continue;
- 86 respondents felt that the residents of Oxford County should vote in a Warden every four years;
- 8 weren't sure.

2. How long should the County Warden serve?

- 93 respondents felt it should remain as the full 4 years of a Council term
- 22 respondents felt it should change halfway through the Council term (2 years)
- 6 respondents felt it should change every year
- 6 weren't sure

3. Right now, there is a balance of five urban councillors and five rural councillors. Is this mix right?

- 27 respondents felt the seats at County Council should stay the same
- 96 respondents felt this doesn't serve the County anymore and should change
- 4 weren't sure

4. If you answered "no" to Question 3 above, do you have a suggestion for us to consider?

- Residents were provided with the opportunity to comment on this question. Below is a summary of their answers - detailed responses can be viewed on Attachment 2 as included within this report.
 - i. Approximately 58 respondents commented they'd like more representation from Tillsonburg
 - ii. Approximately 19 respondents commented they'd like representation based on population
 - iii. Approximately 7 respondents commented they'd like more representation from Ingersoll
 - iv. Approximately 4 respondents commented they'd like equal representation from all councils

*Other comments included recommendations with respect to election of the Warden, weighted voting, less representation, etc.

5. Have you read the Council Report from June 10, 2020?

- 27 respondents indicated they had read the full report.
- 56 respondents indicated they had not read the report.
- 43 indicated they had read some of the report.

6. Do you have any further comments or feedback about what you may have read in the Council report or in the review in general?

- A variety of comments and feedback was received including those expressing a desire to increase the number of representatives from the Town of Tillsonburg; recommendations regarding election of the Warden, and a variety of others. Detailed responses can be viewed on Attachment 2 as included within this report.

7. How did you find out about this project?

- Options included County Council, Council this Week, Newspaper, Radio, Rogers TV, Social Media, Someone else, from work, County website or other.
 - i. 61 indicated they'd heard about it through Social Media
 - ii. 37 indicated they'd heard about it through someone else
 - iii. The other mediums accounted for the additional respondents

Triple Majority Support

Regional municipalities can either change their council composition by passing a by-law or affirm their council composition by adopting a resolution. If the regional municipality does not receive “triple majority” support for either by the deadline, the Minister of Municipal Affairs and Housing has the authority to make a regulation to change the regional municipality’s composition.

Triple Majority Support is defined in the *Municipal Act* as follows:

- “A majority of all votes on upper tier council”:
 - A majority of the members of County of Oxford Council is defined in subsection 237(1) of the *Municipal Act* as “a majority of members representing at least one-half of the lower-tier municipalities is necessary to form a quorum”
- “A majority of all the lower-tier councils have passed resolutions consenting to the by-law”
 - Five Area Municipal Councils must be in support of the proposed by-law
- “The total number of electors in the lower-tier municipalities that have passed resolutions consenting to the proposal form a majority of the electors of the upper-tier municipality”
 - The sum of the electors in the Area Municipalities who have passed resolutions in support of the proposed by-law must add up to a minimum of 40,934 electors (one half plus one)

In the event that a regional government does not submit a position with respect to its council composition, the Minister can make regulation under subsection 14(7) of the *Municipal Act* to change the composition of council, which may include anything that could be included in a by-law of the upper-tier municipality under sections (1) to (5), with regard for the principle of representation by population.

Table 1 below sets out the number of electors by Area Municipality for the purposes of meeting the triple majority requirements to constitute a change in council composition and for assessing the appropriateness of the County’s council representation based on the 2018 electorate listing and forecasted population growth figures presented in Table 2.

Table 1 – Number of Electors by Area Municipality – 2018 Election

Municipality	Electors (2018)
Township of Blandford-Blenheim	5,940
Township of East Zorra-Tavistock	5,157
Town of Ingersoll	9,264
Township of Norwich	7,711
Township of South-West Oxford	5,367
Town of Tillsonburg	12,583
City of Woodstock	29,669
Township of Zorra	6,174
Total Eligible Voters Oxford County (2018)	81,865
Majority	40,934

Table 2 – Population Growth Projections by Area Municipality

Location	Population ¹			
	2016	2018 ²	2021	2022 ²
Oxford County	113,940	117,520	122,890	124,680
Woodstock	42,040	43,870	46,620	47,540
Ingersoll	13,110	13,560	14,240	14,470
Tillsonburg	16,310	16,740	17,380	17,590
Blandford-Blenheim	7,600	7,750	7,980	8,060
East Zorra-Tavistock	7,330	7,570	7,940	8,060
Norwich	11,310	11,530	11,850	11,960
South-West Oxford	7,880	7,980	8,140	8,190
Zorra	8,360	8,510	8,740	8,820

Source: 2019 growth forecasts (Hemson)

1. Forecasted population includes a net Census undercount of approximately 2.8%.
2. Annualized forecast estimates for 2018 and 2022 were derived from the Hemson five year interval forecasts, assuming straight line growth between intervals.
3. Numbers are rounded.

The following table presents the population in each Area Municipality that is represented by council using the population from the year of the current term's election compared to the population representation for councillor complement using the 2022 forecasted population figures.

Table 3 – Representation by Population Comparison

Municipality	No. of Council Reps	County Councillor Representation per Resident (2018)	County Councillor Representation per Resident (2022) ¹	% Change
Township of Blandford-Blenheim	1	7,750	8,060	4.0%
Township of East Zorra-Tavistock	1	7,570	8,060	6.5%
Township of Norwich	1	11,530	11,960	3.7%
Township of South-West Oxford	1	7,980	8,190	2.6%
Township of Zorra	1	8,510	8,820	3.6%
Town of Ingersoll	1	13,560	14,470	6.7%
Town of Tillsonburg	1	16,740	17,590	5.1%
City of Woodstock	3	14,623	15,847	8.4%
Total Oxford County	10			

Note 1 – based on status quo council composition for next election year

Proposed Timelines

Staff recommends continuing with the following timelines in order to ensure the December 1, 2020 deadline is met:

Item	Date
Set final position	August 12, 2020
Receive Area Municipal Council consideration and formal position	October 2, 2020
Consider resolutions from Area Municipalities	October 14, 2020
Adoption of by-law supporting Council's position	October 28, 2020

Conclusions

The information contained within this report outlines the results of the public engagement campaign with respect to the County's legislated requirement to undertake a review of the Council's composition and a concurrent review of the County's election of Warden process to ensure our regional governance model effectively meets the future needs of the constituents of Oxford County.

In order to ensure the entire process is completed by the December 1, 2020 deadline, it is recommended that Council adopt a final position by two separate resolutions to be considered by the area municipal councils. One to either propose changes or confirm status quo with respect to Council's future composition and one with respect to the method of electing the Warden on Monday, October 24, 2022. Failure to do so may result in the Minister of Municipal Affairs and Housing intervening by imposing regulation to unilaterally change the County's council composition.

SIGNATURES

Report Author:

Original signed by

Chloé J. Senior
Clerk

Departmental Approval:

Original signed by

Lynn S. Buchner, CPA, CGA
Director of Corporate Services

Approved for submission:

Original signed by

Larry J. McCabe, B.A., A.M.C.T.
Interim Chief Administrative Officer

ATTACHMENTS

Attachment 1 Council Composition Review – Survey Response Summary
Attachment 2 Council Composition Review – Survey Response Detailed Report

Municipal Council of the County of Oxford

Date: Wednesday, August 12, 2020

Moved By: David Mayberry

Seconded By: Connie Lauder

Resolved that the recommendations contained in Report No. CS 2020-33, titled "County Council Composition and Election of Head of Council (Warden) – Next Steps", be adopted;

And further, that Oxford County's council composition be maintained as status quo beyond the current term of council;

And further, that the current process of electing a Warden from a sitting member of County council continue beyond the current term of council.

Motion Carried - C. Senior



September 4, 2020

Town of Ingersoll
Town Centre
130 Oxford St. (2nd Floor)
Ingersoll, ON N5C 2V5

Dear Mr. Mayor and Councillors,

It is with great regret that we announce the cancellation of the 2020 Ingersoll Rotary Christmas Parade.

With the uncertainty of the current COVID-19 pandemic, concerns for the float entries, bands, volunteers and most importantly the health and safety of all our community's residents and visitors, we have made the tough decision to not move forward with organizing the parade this year.

We understand that our community has been greatly affected by the pandemic and the cancelling of yet another event is hard on everyone. That said, we simply cannot take the risk associated and we feel this is the socially responsible decision for all involved.

It is our goal to come back with a great parade in 2021 where our whole community can come together safely to celebrate the holiday season.

Sincerely,

Marcie Nigh & Jon Pettit
Parade Co-Chairs, The Rotary Club of Ingersoll
Marcie: 519-777-7035
Jon: 519-697-1764

Cc: William Tigert, CAO & Michael Graves, Clerk



TOWNSHIP OF ZORRA

274620 27th Line, PO Box 306 Ingersoll, ON, N5C 3K5
Ph. 519-485-2490 • 1-888-699-3868 • Fax 519-485-2520
Website www.zorra.ca • Email admin@zorra.ca

September 3, 2020

Lindsey Glazier
Administrative Assistant, Clerk's Office
Municipality of West Grey
Via email: info@westgrey.com

Dear Ms. Glazier:

At our Council meeting on September 3, 2020, the following resolution was passed in response to your July 7, 2020 Anti-racism resolution:

Resolution 20-09-20

Moved by: Katie Davies

Seconded by: Steve MacDonald

**“WHEREAS Zorra Township council recognizes the value and significance of the Anti-racism resolution from the Municipality of West Grey, and
WHEREAS Zorra council condemns the unjust treatment, oppression, and racism against those who identify as black, indigenous, and people of colour, and
WHEREAS our 2018-2022 Strategic Plan outlines our values as the defining, guiding principles of our Municipality,
AND THAT Council is committed to anti-racism as demonstrated in our value of Respect: The residents of Zorra come from diverse backgrounds. It is through respect for the varied backgrounds and experiences that common ground can be achieved.
THEREFORE BE IT RESOLVED that the Municipality of the Township of Zorra will actively work towards anti-racism and anti-oppression beginning with examining our current training practices.**

FURTHER THAT this resolution be circulated to Oxford County, lower tier municipalities in Oxford County, Thames Valley District School Board, London District Catholic School Board, and to the Municipality of West Grey.”

Disposition: Carried

Yours truly,

Donna Wilson
Director of Corporate Services

CC: Oxford County Clerk (via email)
Oxford County Lower Tier Municipalities (via email)
Thames Valley District School Board
London District Catholic School Board

20-057



**Corporation of the Town of Ingersoll
By-Law 20-5103**

A bylaw to authorize the execution of an agreement with Her Majesty the Queen in right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the Town of Ingersoll (the "Municipality") related to funding provided by the Province of Ontario (the "Province") to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program

WHEREAS the Town is desirous of entering into an agreement with the Minister of Transportation related to funding provided by the Province of Ontario under the Dedicated Gas Tax Funds for a Public Transportation Program;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** the Mayor and Treasurer of the Corporation of the Town of Ingersoll are hereby authorized to execute an agreement with Her Majesty the Queen in right of the Province of Ontario and to affix the seal of the Corporation
2. **AND THAT** a copy of the said agreement shall be annexed to and form part of this by-law.

READ a first and second time in Open Council this 14th day of September, 2020.

READ a third time in Open Council and passed this 14th day of September, 2020.

Ted Comiskey, Mayor

Michael Graves, Clerk

Ministry of
Transportation

Ministère des
Transports

Office of the Minister

Bureau du ministre

Ferguson Block, 3rd Floor
77 Wellesley St. West
Toronto, Ontario
M7A 1Z8
416-327-9200

Edifice Ferguson, 3^e étage
77, rue Wellesley ouest
Toronto (Ontario)
M7A 1Z8
416-327-9200

www.ontario.ca/transportation

www.ontario.ca/transports



December 19, 2017

His Worship Ted Comiskey
Mayor
Town of Ingersoll
130 Oxford Street
Ingersoll, ON NSC 2V5

Dear Mayor Comiskey:

RE: Letter of Agreement between Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario (the "Ministry") and the Town of Ingersoll (the "Municipality") Related to Funding Provided by the Province of Ontario (the "Province") to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program (this "Letter of Agreement")

This Letter of Agreement sets out the terms and conditions for the use of dedicated gas tax funds by municipalities for public transportation.

As the Province desires to increase public transportation ridership to support the development of strong communities, the Ministry maintains a Dedicated Gas Tax Funds for Public Transportation Program (the "Program"), under which two cents of the existing provincial gas tax is provided to municipalities for public transportation expenditures.

Following the passage of the *Dedicated Funding for Public Transportation Act, 2013* (the "DFPTA"), a portion of the tax that is paid to Ontario under the *Gasoline Tax Act* in each fiscal year is dedicated to the provision of grants, including those pursuant to the Program, to municipalities for public transportation.

Any funding to the Municipality by the Ministry will be provided in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2017/18 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support increased public transportation ridership in the Municipality, and in recognition of the Municipality's need for predictable and sustainable funding to support investments in the renewal and expansion of public transportation systems, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount up to **\$41,633** in accordance with, and subject to the terms set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements, with **\$31,225** payable on receipt of this signed Letter of Agreement and related authorizing municipal by-law(s) and, if applicable, resolution(s), and any remaining payment(s) payable thereafter.
2. Despite Section 1, the Municipality understands and agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to adjustment to reflect final gas tax receipts and any other adjustments as set out in the guidelines and requirements.
3. If the Municipality receives dedicated gas tax funds on behalf of any other municipality, and the other municipality has agreed to the Municipality collecting the dedicated gas tax funds on its behalf, the Municipality shall provide, upon request and in compliance with the requirements set out in the guidelines and requirements, any applicable municipal by-law(s) and legal agreement(s) between the Municipality and the other municipality providing for such arrangement to the Ministry prior to the payment of any dedicated gas tax funds by the Ministry under this Letter of Agreement.
4. The Municipality shall deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
5. The Municipality shall adhere to the reporting and accountability measures set out in the guidelines and requirements, and shall provide all requested documents to the Ministry.
6. The Municipality understands and agrees that the funding provided under this Letter of Agreement represents the full extent of the Ministry's and Province's financial contribution under the Program, and that no additional funds will be provided by either the Ministry or the Province for such purposes to the Municipality for the 2017/18 Program year.

...13

7. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement upon notice, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand from the Municipality the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 7(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs.

The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the maximum funding under this Letter of Agreement exceeding the amount specified under Section 1.

8. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
9. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
10. The Municipality agrees that it will not assign any of its rights or obligations under this Letter of Agreement.
11. The invalidity or unenforceability of any provision of the Letter of Agreement will not affect the validity or enforceability of any other provision of the Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
12. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
13. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

.../4

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please secure the required signatures for the four enclosed copies of this Letter of Agreement and return two fully signed copies to:

Ministry of Transportation
Division Services and Program Management Office
27th Floor, Suite #2702
777 Bay Street,
Toronto, Ontario
M7A2J8

Once the Ministry has received the copies of this Letter of Agreement signed by the Municipality and authorizing municipal by-law(s) and, if applicable resolution(s), the Ministry will make arrangements for the payment of the dedicated gas tax funds to the Municipality.

Yours sincerely,



Steven DeLuca
Minister of Transportation

I have read and understand the terms of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms.

Town of Ingersoll

Per: _____
Mayor

Date: _____

Per: _____
Chief Financial Officer/Treasurer

Date: _____

Ministry of
Transportation

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau de la ministre

777, rue Bay, 5^e étage
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transports



MAR 12 2019

Mayor Ted Comiskey
Town of Ingersoll
130 Oxford Street, 2nd Floor
Ingersoll ON N5C 2V5

Dear Mayor Comiskey:

RE: Dedicated Gas Tax Funds for Public Transportation Program

This Letter of Agreement between the **Town of Ingersoll** (the "Municipality") and Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario (the "Ministry"), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the "Program"). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario's transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2019/2020 Guidelines and Requirements (the "guidelines and requirements").

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$52,349** ("the "Maximum Funds") in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.
2. Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$39,262**; and any remaining payment(s) will be provided thereafter.
3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas

Page 1 of 3

tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.

4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2019/2020 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.

14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print it, secure the required signatures for it, and then return a fully signed copy, in pdf format, to the following email account:

MTO-PGT@ontario.ca

Sincerely,



Caroline Mulroney
Minister of Transportation

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

Municipality

Date

Name (print):
Title (head of council or
authorized delegate):

I have authority to bind the Municipality.

Date:

Name (print):
Title (clerk or authorized delegate):

I have authority to bind the Municipality.



**Corporation of the Town of Ingersoll
By-Law 20-5104**

A bylaw to dedicate certain 0.3 metre (1 foot) reserves, being Block 31, Registered Plan 41M-344; as part of the public highway system.

WHEREAS Section 27 (1) of The Municipal Act, 2001, S.O., 2001, c. 25 authorizes a municipality to pass by-law in respect of a highway over which it has jurisdiction;

AND WHEREAS the lands affected by this By-law were conveyed to and accepted by the Corporation of the Town of Ingersoll as reserves;

AND WHEREAS the Corporation of the Town of Ingersoll now wishes to dedicate the lands as public highway.

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. THAT the lands described as Block 31, Plan 41M-344 is hereby dedicated as part of the public highway system known as Minler Street;

READ a first and second time in Open Council this 14th day of September, 2020.

READ a third time in Open Council and passed this 14th day of September, 2020.

Ted Comiskey, Mayor

Michael Graves, Clerk



Corporation of the Town of Ingersoll
By-Law 20-5105

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A BOUNDARY ADJUSTMENT AGREEMENT BETWEEN THE CORPORATION OF THE TOWN OF INGERSOLL, THE CORPORATION OF THE TOWNSHIP OF SOUTH-WEST OXFORD, AND OXFORD COUNTY

WHEREAS Section 173 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, allows a municipality to make a Restructuring Proposal to restructure municipalities;

AND WHEREAS the Councils of the Town of Ingersoll, the Township of South-West Oxford, and Oxford County have considered the merits of a Restructuring Proposal to annex a parcel of land from the Township of South-West Oxford into the Town of Ingersoll;

AND WHEREAS the Councils of the Town of Ingersoll and the Township of South-West Oxford have agreed to a restructuring of the boundary between the two municipalities;

AND WHEREAS a public meeting for the purpose of public consultation was held jointly by the Councils of the Town of Ingersoll, the Township of South-West Oxford, and Oxford County on February 25, 2020;

AND WHEREAS it is deemed necessary and appropriate to enter into agreements respecting provisions related to the boundary adjustment;

NOW THEREFORE the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. THAT the Mayor and Clerk are hereby authorized and directed to execute, on behalf of the Corporation of the Town of Ingersoll, the Boundary Adjustment Agreement between The Corporation of the Town of Ingersoll, the Corporation of the Township of South-West Oxford, and Oxford County attached hereto, in substantially the same form, as Schedule "A".
2. THAT the Corporation of the Town of Ingersoll authorizes the submission of the Restructuring Proposal to the Minister of Municipal Affairs for approval by the issuance of an Order in accordance with subsection 173(4) of the Municipal Act 2001, S.O. 2001, Chapter 25.
3. THAT this by-law shall be effective upon the passing thereof.

READ a first and second time in Open Council this 14th day of September, 2020.

READ a third time in Open Council and passed this 14th day of September, 2020.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk

BOUNDARY ADJUSTMENT AGREEMENT

THIS AGREEMENT made this th day of September, 2020.

BETWEEN:

THE CORPORATION OF THE TOWN OF INGERSOLL
(the “**Town**”)

AND:

THE CORPORATION OF THE TOWNSHIP OF SOUTH-WEST OXFORD
(the “**Township**”)

AND:

THE COUNTY OF OXFORD
(the “**County**”)

The Town and the Township have reached an agreement as between themselves for the transfer of land, located in the Township, to the Town, with the concurrence of the County, by way of a restructuring proposal pursuant to sections 172 and 173 of the *Municipal Act, 2001*, SO 2001, c 25, as amended, (the “**Municipal Act**”).

This Agreement sets out the terms under which the Town, the Township and the County (collectively the “**Municipalities**” or the “**Parties**”) have agreed that they shall request that a restructuring order be issued, pursuant to which, certain lands within the jurisdiction of the Township shall be annexed to the geographical area of the Town.

The Parties agree to the following terms:

1.0 Effective Date and Implementation

- 1.1 This Agreement, deemed to constitute a restructuring proposal, shall be jointly submitted by the Municipalities to the Minister of Municipal Affairs and Housing (the “**Minister**”) for approval and implementation.
- 1.2 The effective date for the municipal restructuring and annexation of the Township’s lands to the geographic area of the Town shall be January 1, 2021 or such other date that the Minister’s Restructuring Order provides (the “**Effective Date**”).
- 1.3 The Minister is authorized by the Municipalities to implement the provisions of this Agreement.

Boundary Adjustment Agreement
Ingersoll / South West Oxford

2.0 Lands to be Annexed

- 2.1 The legal description of the lands to be annexed is set out in Schedule “A.1”: “Compiled Description”. The lands to be annexed are the geographical area depicted on the map in Schedule “A.2”: “Map”, highlighted in red, and as refined by the legal description (“**Annexed Lands**”).

3.0 Agreement

- 3.1 The Parties agree it is in their mutual interests to reach agreement on matters related to a municipal restructuring and boundary adjustment which has the effect of annexing the Annexed Lands from the Township to the Town in order to facilitate employment land development and residential growth.

4.0 Name and Status

- 4.1 The Municipalities acknowledge that they are municipal corporations and that their legal names are as set forth in this Agreement. The expanded Town will remain the Town of Ingersoll.

5.0 Local Boards

- 5.1 Except for the expansion or diminution of their geographical jurisdiction resulting from the annexation of the Annexed Lands from the Township into the Town, no local board of the Municipalities, as defined by section 1 of the Municipal Act, (“**Local Board**”) requires adjustment or amendment as a result of this Agreement. There are no other Local Board issues.

6.0 Descriptions of Certain Lands within the Annexed Lands

- 6.1 “Total CAMI Lands”, “Township CAMI Lands”, and “Town CAMI Lands” are described in Schedule “A.3”: “Description of CAMI Lands”.
- 6.2 The “Annexed Lands Other than CAMI Lands (“ALOTC”) are described in Schedule “A.4”: “Annexed Lands Other than CAMI Lands (“ALOTC”)”.

7.0 Compensation

- 7.1 For each year following the Effective Date, the Town shall pay to the Township compensation (“**Annual Compensation**”), being the sum of the Base Amount, Shared Commercial Industrial Growth Amount, and Total CAMI Lands Amount, all as determined in Schedule “B”: “Determination of Compensation Amounts”, and set out as the following formula:

$$\text{Annual Compensation} = \text{Base Amount} + \text{Shared Commercial Industrial Growth Amount} + \text{Total CAMI Lands Amount}$$

- 7.2 The Annual Compensation will be paid by the Town to the Township in equal quarterly installments, due on the following dates: March 31, June 30, September 30 and December 15. If the Town misses a deadline to pay such compensation then interest will be payable by the Town commencing on the 15th day following the missed payment, at a rate of 1.25% calculated monthly to a maximum of 15% per year (non-compounding), provided that in no event shall the applicable interest rate exceed the maximum rate permitted by the applicable law. Notwithstanding the foregoing, if the Town makes a compensation payment but the Township disputes the amount of compensation paid by the Town and the amount of compensation cannot be agreed to between the Town and the Township, then the Town may withhold payment of only the amount that is in dispute, and the Parties will follow the dispute resolution provisions in section 19 of this Agreement to determine whether there is any further amount owing, and whether there is interest on any further amount owing to the Township. Interest will be payable to the Township on the further amount owing, if any, at the prejudgment interest rate established pursuant to the *Courts of Justice Act* RSO 1990 c C43 or its successor legislation, calculated from the date that the further amount should have been paid to the Township until the date of final determination of the amount owing. Beginning on the 15th day following the final determination of the further amount payable, if any, interest will be payable to the Township at a rate of 1.25% calculated monthly to a maximum of 15% per year (non-compounding), provided that in no event shall the applicable interest rate exceed the maximum rate permitted by the applicable law
- 7.3 In addition to the Annual Compensation paid pursuant to section 7.1, the Town shall pay the Township a one-time upfront payment of \$139,500.00 (One Hundred and Thirty-Nine Thousand Five Hundred Dollars) as consideration for future anticipated new residential development within the Annexed Lands based on the following agreed upon assumptions: \$250.00 per new residential unit for 558 units, based on an assumed yield of 11 units per net acre. If additional units, over and above 558 new units are subsequently approved for residential development within the Annexed Lands, then the Town will pay an additional payment to the Township of \$250.00 for each additional unit, adjusted after the Effective Date in accordance with the percent change in the Ontario CPI as set

out in Schedule "B" to this Agreement, and paid to the Township following the issuance of a building permit for the additional unit.

- 7.4 Street lights owned by the Township within the Annexed Lands will be transferred to the Town on the Effective Date, and the Town shall pay the Township a one-time payment of \$9,596.42 (Nine thousand five hundred and ninety-six dollars and forty-two cents).
- 7.5 If the Town delivers to the Township an invoice pursuant to this Agreement and the Township fails to pay the invoice within 30 days of the delivery of the invoice then interest will be payable by the Township commencing on the 31st day following the delivery of the invoice, at a rate of 1.25% calculated monthly to a maximum of 15% per year (non-compounding), provided that in no event shall the applicable interest rate exceed the maximum rate permitted by the applicable law, and notwithstanding any other potential remedy available to the Town, the Town may set-off against Annual Compensation instalment payments any amount and interest owing from time to time by the Township.

8.0 Unopened Road Allowances Within the Annexed Lands

8.1 Extension of Whiting Street

The Town agrees to compensate the Township in respect of the unopened road allowance within the Annexed Lands that is the extension of Whiting Street in the Town. This property is described legally as:

FIRSTLY, PT LT 21 CON 2 WEST OXFORD; PT LT 22 CON 2 WEST OXFORD AS IN A15424 PORTIONS C & D; SECONDLY, PT LT 21 CON 2 WEST OXFORD; PT LT 22 CON 2 WEST OXFORD BEING FORCED RD BTN RDAL BTN CON 2 & 3 & HWY 401; SOUTH-WEST OXFORD , P.I.N. 00147-0012 (LT) (Land Registry Office Number 41).

The Town will obtain a survey for the property, and the compensation amount shall be based on the actual area in acres, accurate to four decimal places, and at the rate per acre of \$25,000 (Twenty five thousand dollars). It is understood that the parcel size is approximately 7 acres in size, and that the compensation price will be about \$175,000 (One hundred and seventy-five thousand dollars). Compensation will be paid by the Town once the parcel size is accurately determined.

8.2 Unopened Road Allowance on Pye Farm

The Town agrees to assume ownership of the road allowance from the north edge of the rail line south to Thomas Street, described as PT RDAL BTN LT 24 &

25 BROKEN FRONT CONCESSION ; PTS 3, 4, PLAN 41R8251, WEST OXFORD; TOWNSHIP OF SOUTH-WEST OXFORD, P.I.N.

00148-0213 (R) (Land Registry Office Number 41) at no cost to the Town, save and except the Town will pay any legal and administrative costs required to transfer title to the land.

8.3 Former Unopened Road Allowance – Union Road

The former unopened road allowance that intersects the west portion of Union Road, south of Highway 401, described as RDAL BTN LT 24 & 25 CON 2 WEST OXFORD S OF HWY 401; SOUTH-WEST OXFORD (CLOSED BY CO222467), P.I.N. 00147-0004 (LT)(Land Registry Office Number 41) (“**Closed Union Road**”) is currently owned by the Township and will continue to be owned by the Township following the Effective Date. The Township will (i) permit the Town to turn around, or back up, or provide a enough room for the Town’s road maintenance vehicle to achieve a T-turn on Closed Union Road in furtherance of the Town’s road maintenance purposes, and/or (ii) obtain permission of the Minister of Transportation (“**MTO**”) for the use of portion of the MTO’s lands at PT LT 19-25 CON 2 WEST OXFORD; PT RDAL BTN LT 24 & 25 CON 2 WEST OXFORD; PT RDAL BTN TWP OF DEREHAM & TWP OF WEST OXFORD AS IN PL1774, PL1684, PL1683, PL1170, PL1040, PL1030, PL954, PL948, PL744, PL548, PL536, PL535, PL528 & PT 1 41R4531, BEING HWY 401 BTN RDAL BTN TWPS OF WEST OXFORD AND DEREHAM AND HWY 19; SOUTH-WEST OXFORD, P.I.N. 00147-0139 (LT) (Land Registry Office Number 41) to the satisfaction of the Town for use by the Town as a turn-around for road maintenance purposes.

- 8.4 The property identified by P.I.N. 00147-0010 (LT) (Land Registry Office Number 41), legally described as Pt Lt 22, Con 2, West Oxford as in A29052; Designated as Part 1, 41R-9788, Southwest Oxford, is currently owned by the Township and will continue to be owned by the Township following the Effective Date.

9.0 **Boundary Roads - Annexed Lands**

- 9.1 The Town agrees that it will assume ownership of the following road allowances including responsibility for all maintenance and capital upgrades:

Clarke Road from the existing Ingersoll boundary limits, easterly to the new proposed boundary, described as:

Part of Clarke Road also being part of the Road Allowance between Concessions 1 & 2 of the former geographic Township of West Oxford now in the Township of South-West Oxford, being the full width of said Clarke Road.

COMMENCING: At the existing Corporation of the Town of Ingersoll limits

THENCE: Northeasterly a distance of Five hundred ninety-seven and ten hundredths (597.10) metres more or less to the proposed limit of the Corporation of the Town of Ingersoll.

Curry Road from Union Road easterly to Plank Line (Highway 19), described as;

Part of Curry Road, also being Part of the Road Allowance between Concessions 2 & 3 of the former geographic Township of West Oxford now the Township of South-West Oxford, being the full width of said Curry Road.

COMMENCING: At the southwest limit of Plank Line, also being Highway No. 19 as widened by Registered Plan 13330, known as Plan P-3035-0002 by the Ministry of Transportation.

THENCE: Southwesterly along the limits of Lots 19, 20, 21, and 22 of Concession 3 and the limits of Lots 19, 20, 21, 22, and Part of 23 of Concession 2, to the Northerly limit of the Road Allowance between the former Geographic Townships of West Oxford and Dereham now in the Township of South-West Oxford also known as Union Road.

Union Road west of Culloden Line, described as;

Part of Union Road, also being Part of the Road Allowance between the former geographic Townships of West Oxford and Dereham now in the Township of South-West Oxford, being the full width of said Union Road.

COMMENCING: At the westerly limit of the traveled road known as Culloden Line also known as County Road No. 10 as widened by Part 3 and Part 8 on Reference Plan 41R-2463.

THENCE: Westerly to the southeasterly limit of the King's Highway No. 401 as defined by Registered Plan No. 546 also known as Plan P-3062-0001 by the Ministry of Transportation and Registered Plan 548 also known as Plan P-3035-0007 by the Ministry of Transportation.

Union Road from the easterly corner of Curry Road to Culloden Line, described as;

Part of Union Road, also being Part of the Road Allowance between the former geographic Townships of West Oxford and Dereham now in the Township of South-West Oxford, being the full width of said Union Road.

COMMENCING: At the limit established from the most westerly angle of Lot 22 of Concession 3 of the former geographic Township of West Oxford, also being the most southeasterly corner of Curry

Road, set southerly at right angles across said Union Road to a point in the northerly limit of Lot 20 of Concession 1 of the former geographic Township of Dereham.

THENCE: Westerly along said Union Road to the Easterly limit of the traveled road known as Culloden Line, also known as County Road No. 10, as widened by Part 2 and Part 4 on Reference Plan 41R-2463.

Wallace Line from Thames River to Hamilton Road, described as ;

Part of Wallace Line, also being Part of the Road Allowance between Lots 24 and 25 of Broken Front Concession of the former geographic Township of West Oxford now the Township of South-West Oxford, being the full width of said Wallace Line.

COMMENCING: At the Northwesterly limit of Hamilton Road, also known as King Street West as defined by Part 1 on Reference Plan 41R-2724.

THENCE: Northwesterly to the limit between the Broken Front Concession of former geographic Township of West Oxford and Concession 5 of the former geographic Township of North Oxford being the centerline of the original course of the River Thames as defined by Registered Plan 477.

Wallace Line from Thomas Street to the junction of Ingersoll's Thompson Road, described as;

Part of Wallace Line, also being Part of the Road Allowance between Lots 24 and 25 of Concessions 1 & 2 of the former geographic Township of West Oxford now the Township of South-West Oxford, being the full width of said Wallace Line.

COMMENCING: At the Northwesterly limit of the King's Highway No. 401 as defined by Registered Plan 548 also known as Plan P-3035-0007 by the Ministry of Transportation.

THENCE: Northwesterly along the limits of Concessions 1 and 2 a distance of One thousand nine hundred ninety-four and fifty-three hundredths (1994.53) metres more or less to the northwesterly limit of Concession 1.

Thomas Road from the existing Town boundary to the west boundary (where track cross Thomas Road), described as;

Part of Thomas Road, also being Part of the Road Allowance between Concession 1 and Broken Front Concession of the former

geographic Township of West Oxford now the Township of South-West Oxford being the full width of said Thomas Road.

COMMENCING: At the southwesterly limit of the Corporation of the Town of Ingersoll

THENCE: Southwesterly along the Part of the limit of Lot 24 and Part of Lot 25 a distance of Six hundred eighty and seventy-one hundredths (680.71) metres more or less to the production southerly of the southwesterly limit of Part 1 on Reference Plan 41R-8251.

- 9.2 The Town and the Township will share ownership of the portion of Robinson Road, described as;

Part of Robinson Road, also being Part of the northwesterly half of the Road Allowance between Concessions 1 & 2 of the former geographic Township of West Oxford now Township of South-West Oxford, being the northwesterly half of said Robinson Road.

COMMENCING: At the southwesterly limit of Thomas Road also being the Road Allowance between Lots 24 and 25 of the former geographic Township of West Oxford now the Township of South-West Oxford.

THENCE: Southwesterly a distance of Six hundred fourteen and forty-six hundredths (614.46) metres to the production southeasterly of the southwesterly limit of Lot 25 of Concession 1 of the former geographic Township of West Oxford also being the production southerly of Part 2 on Reference Plan 41R-4868.

and intend to work together in good faith to enter into a boundary road agreement to share the cost and maintenance with respect to the shared portion of Robinson Road.

10.0 Mutual Aid & Automatic Aid Fire Agreements - Annexed Lands

Commencing on the Effective Date, the Town's fire services shall be responsible for providing fire protection services for the Annexed Lands. The Parties will enter into an Automatic Aid Agreement, as defined in section 1(4) of the *Fire Protection and Prevention Act, 1997, SO 1997, c4* in respect of fire protection services in the Annexed Lands for the period prior to the installation and operationalization of fire hydrants to service on the Annexed Lands. This Automatic Aid Agreement shall be similar to the draft agreement attached as Schedule "D": "Sample Automatic Aid Agreement".

11.0 Energy Efficiency - Annexed Lands

Subject to Section 16, on receipt of a development or redevelopment application in respect of a property within the Annexed Lands, the Town will encourage the developer to address energy efficiency in accordance with the applicable Official Plan, as it may relate to the Annexed Lands from time to time.

12.0 Minimum Distance Separation (“MDS”)

Subject to Section 16, all existing livestock operations within the Annexed Lands shall continue to be regulated by the Province’s Minimum Distance Separation (MDS) Formulae with respect to construction, reconstruction, or expansion of existing farming operations.

13.0 Tax Collection and Assessment

- 13.1 All real property taxes levied under any general or special Act and uncollected in the Annexed Lands that are due and unpaid as of the Effective Date shall be deemed on and after the Effective Date to be taxes, charges and rates due and payable to the Town and may be collected by the Town.
- 13.2 The Township shall prepare, and provide to the Town, a special collector’s roll for the ALOTC showing all arrears of real property taxes or special rates assessed against the lands in the ALOTC up to and including the Effective Date and showing the persons to which these arrears have been assessed.
- 13.3 On the first day of the month following receipt of the special collector’s roll referred to in section 13.2 above, the Town shall pay to the Township an amount equal to all arrears of real property taxes or special rates assessed against the land in the ALOTC, including outstanding penalty and interest charges. Any tax arrears acquired by the Town from the Township on the special collector’s roll in section 13.2 which are (1) identified by the Town to be uncollectable by providing a list (“**Uncollectable Properties List**”) to the Township within four months of receipt by the Town of the special collector’s rolls, (2) confirmed by the Township by written response to the Town which response shall be provided within two months of receipt of the Uncollectable Properties List, and (3) subsequently written off by the Treasurer of the Town, shall, within two years following receipt of the special collector’s roll by the Town, be deducted from the Town’s compensation to the Township owing under section 7 of this Agreement.
- 13.4 The Town shall have authority to continue with any tax sale procedures that have been initiated by the Township and have not concluded by the Effective Date.
- 13.5 For the purpose of the assessment roll to be prepared for the Town for the first taxation year after the Effective Date, the Annexed Lands shall be deemed to be

part of the Town and the Annexed Lands shall be assessed on the same basis that the assessment roll for the Town is prepared.

- 13.6 Prior to June 30, 2021, the Township shall prepare and provide to the Town a schedule detailing any local improvement charges and/or drainage charges owing to the Township in respect of the ALOTC to facilitate the Town's ability to bill these charges. Any money collected from these charges will be provided from the Town to the Township to satisfy the original debt incurred to the Township.

14.0 Tax Increase Phase-In

- 14.1 Any increase in taxes payable to the Town following the Effective Date in respect of property within the Annexed Lands that is caused solely by this municipal restructuring and the higher Town Tax Rates compared to Township Tax Rates for the same property class, shall be phased in in accordance with the following rules:

- (a) Commencing January 1, 2021 and ending on December 31, 2030 (the "**General Phase-in Period**"), where a tax increase is assessed to a property ("**Affected Property**") predominantly within the Residential (RT), Farm (FT) or Managed Forests (TT) Property Classes within the Annexed Lands, such tax increase will be phased in over a period of ten years. The amount to be phased in shall be the difference between the amount of taxes that would be collected from the Affected Property when applying the Town Tax Rates in any given year and the amount that would be collected from the Affected Property when applying the Township tax rates based on the Assessed Value of each Affected Property at January 1, 2020. The phase-in rate is set out in the table below:

Year	Calendar Year	Percent Phased in Per Year
1	2021	10%
2	2022	20%
3	2023	30%
4	2024	40%
5	2025	50%
6	2026	60%
7	2027	70%
8	2028	80%
9	2029	90%
10	2030	100%

By way of example, if taxes payable in respect of a particular Affected Property is \$2,000 as of January 1, 2020, and the difference between the Town taxes for the Affected Property and the Township taxes for the same Affected Property in 2024 is \$1,000, then the taxes payable in respect of the Affected Property is $\$2,000 + (\$1,000 \times 40\%) = \$2,400$.

- (b) Commencing January 1, 2021 and ending on December 31, 2025 (the “**Commercial/Industrial Phase-in Period**”), where a tax increase is assessed to an Affected Property predominantly in the Commercial and Industrial property classes, including Commercial (CT), Commercial Vacant (CU), Industrial (IT), Industrial Vacant (IU), Large Industrial (LT), and Large Industrial Vacant (LU), within the Annexed Lands, such tax increase will be phased in over a period of five years. The amount to be phased in shall be the difference between amount of taxes that would be collected from the Affected Property when applying the Town Tax Rates in any given year and the amount that would be collected from the Affected Property when applying the Township tax rates based on the Assessed Value of each Affected Property at January 1, 2020. The phase-in rate is set out in the table below:

Year	Calendar Year	Percent Phased in Per Year
1	2021	20%
2	2022	40%
3	2023	60%
4	2024	80%
5	2025	100%

By way of example, if taxes payable in respect of a particular Affected Property is \$4,000 as of January 1, 2020, and the difference between the Town taxes for the Affected Property and the Township taxes for the same Affected Property in 2024 is \$3,000, then the taxes payable in respect of the Affected Property is $\$4,000 + (\$3,000 \times 80\%) = \$6,400$.

- (c) In the event that:
- (i) any property is redeveloped, or
 - (ii) there is a change in ownership of any property,
- the phase in provisions set out in (a) and (b) above shall not apply and that property will, in the following calendar year, be taxed at one hundred percent (100%) of the Town’s Tax Rate.

Notwithstanding this section, the transfer of ownership from one spouse to another or from the estate of a spouse to a surviving spouse shall not trigger termination of the phase-in provisions provided by sections 14.1(a) and 14.1(b).

15.0 Water and Sewers

- 15.1 The Parties acknowledge that jurisdiction for water and sewer rests with the County. Subject to sections 15.2 and 15.3 below, the Town and the Township support permitting existing farm properties and farm residences on those properties that are within the Annexed Lands to remain on their own water and sewer services until such time until the property is redeveloped or there is a change in use to a non-agricultural use.

15.2 Notwithstanding section 15.1, the Parties acknowledge that, provided municipal water services are available, properties within the Annexed Lands may be required to connect to the water system in one or more of the following circumstances:

- (a) The well serving the property is exhibiting contamination or operational problems; or
- (b) The property has been developed or redeveloped for a new use; or
- (c) The County or other body with jurisdiction requires the property to be connected to the municipal water system.

15.3 Notwithstanding section 15.1, the Parties acknowledge that, provided municipal sanitary services are available, properties within the Annexed Lands may be required to cease using their septic systems and connect to the sanitary sewer system in one or more of the following circumstances:

- (a) The body responsible for inspection/licensing of septic systems determines that the existing septic system is exhibiting operational problems;
- (b) The structure(s) served by the existing septic system undergo(es) upgrading or other changes which, in the opinion of the body responsible for inspection/licensing of septic systems, will materially affect the ability of the existing septic system to operate in a satisfactory manner; or
- (c) The County or other body with jurisdiction requires the property to be connected to the municipal sanitary sewer system.

16.0 Municipal By-laws and Official Plans

16.1 From and after the Effective Date, the by-laws of the Town shall apply to the Annexed Lands as outlined in this Agreement and the by-laws of the Township shall cease to apply to such areas except,

- (a) By-laws of the Township,
 - (i) That were passed under sections 34 or 41 of the *Planning Act* or a predecessor of those sections, or
 - (ii) That were passed under the *Highway Traffic Act* or the *Municipal Act*, or predecessors of those Acts, that regulate the use of highways by vehicles and/or pedestrians or that regulate the encroachment or projection of buildings, or any portion thereof, upon or over highways,

- (b) By-laws of the Township passed under sections 45, 58, or 61 of the *Drainage Act* or a predecessor of that Act;
- (c) By-laws of the Township passed under section 10 of the *Weed Control Act* or predecessors of that section;
- (d) By-laws conferring rights, privileges, franchises, immunities or exemptions that could not have been lawfully repealed by the Council of the Township; or
- (e) By-laws of the Township passed under the *Development Charges Act, 1997*, or a predecessor of that Act (development charges pursuant to a Township by-law still in force in the Annexed Lands shall be paid at the Township rate, but paid to the Town),

shall remain in force until repealed or amended by the Council of the Town or expire under that Act.

16.2 If the Township has commenced procedures to enact a by-law under any Act and that by-law applies to the Annexed Lands and is not in force as of the Effective Date the Council of the Town may continue the procedures to enact the bylaw to the extent that it applies to the Annexed Lands. Nothing in this section shall have the effect of restricting or limiting the jurisdiction of the Town in relation to any planning matter that may hereinafter be considered.

16.3 The Official Plan of the Township, as it applies to any part of the Annexed Lands and approved under the *Planning Act*, becomes the Official Plan of the Town on the Effective Date and shall remain in force and effect until repealed or amended to provide otherwise by the Council of the Town. Following the Effective Date, the Annexed Lands shall remain subject to the Township's Official Plan and Zoning By-law then in effect until changed by the Council of the Town and approved or in force.

17.0 Assets, Liabilities, Rights and Obligations

17.1 All real property, including any highway, street, fixture, easement or restrictive covenant running with the land of the Township located within the Annexed Lands shall vest in the Town on the Effective Date, with the exception of the properties listed in sections 8.3 and 8.4 above. All other assets and liabilities of the Township, Town and the County as of the Effective Date shall remain the assets and liabilities of the Township, Town and the County as the case may be.

17.2 Notwithstanding section 17.1 above, any existing litigation with respect to the Annexed Lands shall remain the obligation of the Township, Town or the County as the case may be.

17.3 Without limiting the generality of subsection 17.1, any reserve fund, trust fund, or other account of any nature held by the Township on the effective date, which is held for the sole purpose of maintenance, improvement or operation of any of the assets referenced in subsection 17.1, shall be transferred to the Town on the effective date.

18.0 Studies, Plans Records

18.1 On or before the Effective Date, the Township shall transfer to the Town any studies, plans, records, designs or similar material that it has prepared and that are public in nature and relate to the Annexed Lands.

18.2 Following the Effective Date, the Township shall continue to cooperate with the Town by providing such supporting information and documentation as is in its possession or under its control that is requested by the Town to enable the Town to respond to any litigation, appeal or other legal dispute brought related to the Annexed Lands, specifically including but not limited to Drainage Act assessments, Local Planning Appeal Tribunal matters and Development Charges appeals.

19.0 Dispute Resolution

19.1 If a dispute arises with respect this Agreement, the matter in dispute may be referred for resolution through mediation and or arbitration in accordance with this section. Before resorting to any of the formal dispute resolution mechanisms in this Agreement, the staff of the municipalities and/or designated members of the municipalities' Councils shall first meet with one another to attempt to resolve any differences through discussion. Despite the foregoing, any Party may invoke the formal resolution mechanisms if either it or another Party is unwilling to engage in such informal means of dispute resolution.

19.2 If a mediator cannot be agreed upon by all Parties, or the dispute is not resolved through mediation, the matter may be referred to arbitration, to be conducted in accordance with the provisions of the *Arbitration Act, 1991*, SO 1991 c 17 except as provided herein.

19.3 Where a dispute is referred to arbitration under 19.2, the decision of the arbitrator(s) shall be final.

19.4 If two municipalities are parties to mediation under 19.1 or arbitration under subsection 19.2, the costs associated with the mediation or arbitration proceedings shall be shared equally between the parties.

19.5 If three municipalities are parties to mediation under subsection 19.1 or arbitration under subsection 19.2, the costs associated with the mediation or arbitration proceedings shall be apportioned as follows: 50% by the Town, 25% by the Township and 25% by the County.

19.6 The parties agree that this Agreement may be enforced by a court of competent jurisdiction.

20.0 Other Provisions

20.1 This Agreement is conditional upon the issuance of an Order by the Minister implementing the restructuring proposal submitted by the parties. The entire Agreement is binding on the parties whether or not all of its provisions are reflected in the Minister's Order.

20.2 If any Party believes the Minister has failed to implement the Parties' restructuring proposal exactly in accordance with this Agreement, whether by failing to include an agreed upon matter, changing a matter agreed upon in this Agreement or by adding a matter or condition not contemplated by this Agreement or the Parties, that Party may seek to address any concern or concerns arising therefrom, by giving written notice to the other Parties and the Minister and the Municipalities shall follow the dispute resolution provisions set out in section 19 to resolve the concern or concerns of the Party or Parties. Potential mechanisms to address the concern or concerns include but are not limited to entering into an agreement amending this Agreement (the "**Amending Agreement**"); making a further proposal or proposals to the Minister for a further restructuring order; and or submitting the matter to arbitration. The municipalities agree that they shall continue to follow this process until all Parties concerns have been addressed.

20.3 The invalidity, illegality or unenforceability of any particular provision, article or sub-article in this Agreement shall not affect any other provision of this Agreement, and the balance of this Agreement shall remain valid and in full force and effect notwithstanding any such invalidity, illegality or unenforceability.

20.4 The failure of any party to require performance by the other of any provision of this Agreement shall in no way affect its right thereafter to enforce such provision. Nor shall the waiver or a breach of any provision by either party be taken or be held to be a waiver of any further breach of the same provision or the breach of any other provision of this Agreement.

20.5 This Agreement shall become null and void in the event that the Town, the Township and the County become one municipality.

20.6 This Agreement shall be binding upon and shall enure to the benefit of the parties hereto and their successors and assigns.

IN WITNESS WHEREOF this Agreement has been executed by the parties hereto under their respective corporate seals.

THE CORPORATION OF THE TOWN OF INGERSOLL

(SEAL) Per: _____
Edward (Ted) Comiskey, Mayor

Per: _____
Michael Graves, Clerk

THE CORPORATION OF THE TOWNSHIP OF SOUTH-WEST OXFORD

(SEAL) Per: _____
David Mayberry, Mayor

Per: _____
Julie Forth, Clerk

THE COUNTY OF OXFORD

(SEAL) Per: _____
Michael Duben, Chief Administrative Officer

Per: _____
Gord Hough, Director Community Planning

Schedule "A.1": "Compiled Description"

Firstly:

Part of Lots 17 and 18, Concessions 1 and 2 in the former geographic Township of West Oxford now in the area municipality of the Township of South-West Oxford in the County of Oxford bounded described as follows:

PREMISING that the bearings herein are astronomic and are related to the northeasterly boundary of Lot Seventy-Seven (77) as shown on Registered Plan of Subdivision 41M-252 which has a bearing of North Forty-Three (43) degrees Twenty (20) minutes West.

COMMENCING: at a point in the easterly limit of the Corporation of the Town of Ingersoll at the boundary line between Registered Plan of Subdivision 41M-252 and the remainder portion of Lot Seventeen (17) of the First (1) Concession of the Geographic Township of South-West Oxford, being the easternmost corner of Lot Seventy-Seven (77) in said Registered Plan of Subdivision 41M-252.

THENCE: Along the production of the northeasterly limit of the said limit of the Registered Plan of Subdivision 41M-252 southeasterly South Forty Three (43) degrees Twenty (20) minutes Zero (00) seconds East a distance of Three hundred four and thirty-six hundredths metres (304.36), to the limit between PIN 00144-0044 and PIN 00144-0027 also being the intersection of the production of the current southerly boundary of Town of Ingersoll, being a distance of one hundred and one and seventy-nine hundredths metres (101.79) from the southeast corner of Part 4 on Reference Plan 41R-8286

THENCE: Continuing along said limit between PIN 00144-0044 and PIN 00144-0027 North Forty-Six (46) degrees Thirty-Three (33) minutes and Thirty (30) seconds East, a distance of Eighty-four and ninety hundredths metres (84.90) more or less to the most northerly corner of PIN 00144-0044, also being the most westerly corner of PIN 00144-0029.

THENCE: Following the limit between said PIN 00144-0044 and PIN 00144-0029 South Forty-Three (43) degrees and Fifteen (15) Minutes East a distance of Three hundred forty-one and fifty four hundredths (341.54) metres to the intersection with the limit between the southeasterly limit of said Lot 18 in the First Concession of the said Township and the northwesterly limit of the Road Allowance between Concessions 1 and 2 of the said Township.

THENCE: Crossing the said road allowance South Forty-Three (43) degrees and Fifteen (15) Minutes East a distance of Twenty and twelve hundredths metres to a point on the limit between the northwesterly limit of Lot 17 of the Second (2) Concession and

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the southeasterly limit of the Road Allowance between Concessions 1 and 2 of the said Township.

THENCE: Along the northwesterly limit of Lot 17 North fifty-six (56) degrees Twenty-four (24) minutes thirty (30) seconds East a distance of one hundred sixty and ninety-three hundredths (160.93) metres to point

THENCE: Southeasterly South Forty-Two (42) degrees Ten (10) minutes Twenty (20) seconds East a distance of one hundred forty-two and seven hundredths (142.07) metres to a point

THENCE: Southwesterly South Forty-Seven (47) degrees Twenty-Nine (29) minutes Twenty (20) seconds a distance of ninety-nine and thirty-one hundredths (99.31) metres to an angle on the limit between PIN's 00145-0051 and 00145-0197

THENCE: Along the limit between PIN's 00145-0197 and 00145-0051 South Forty-three (43) degrees and Nineteen (19) minutes and Ten (10) seconds East a distance of four hundred sixty-five and ninety-six hundredths (465.96) metres to the northern limit of Kings Highway 401 according to Registered Plan 533

THENCE: Continuing along the Northern limit of said King's Highway 401 according to Registered Plan 533 South Forty-five degrees Thirty-eight (38) minutes and Fifty (50) seconds West a distance of two hundred ninety-seven and twenty-six hundredths (297.26) metres to the most westerly limit of Part 1 on Reference Plan 41R-9216

THENCE: Along the northern limit of said Part 1 Reference Plan 41R-9216 South Fifty-two (52) degrees Twenty-six (26) minutes Forty (40) seconds west a distance of sixty-one and eighty-seven hundredths (61.87) metres to a point in the said northern limit

THENCE: Continuing along said northern limit South Forty-four (44) degrees Sixteen (16) minutes Thirty (30) seconds west a distance of sixty-six and forty-eight hundredths (66.48) metres to the easterly limit of the Corporation of the Town of Ingersoll and the most westerly limit said Part 1 also being a point in the easterly limit of Part 1 on Reference Plan 41R-1584 being North sixty-three (63) degrees fifty-four (54) forty (40) seconds East a distance of five and ninety-five hundredths (5.95) metres from the most easterly corner of said Part 1 Reference Plan 41R-1584.

THENCE: Along said limit of the Corporation of the Town of Ingersoll Northerly and easterly along its courses and legs to the point of commencement.

Secondly:

Part of Lots 18, 19, 20, 21, 22, and 23 of Concession 2, Part of Lots 24 and 25 of Concessions 1, 2, and Broken Front Concession, Part of the Road Allowance between Lots 24 and 25, Part of the Road Allowance between Concessions 1 and 2, Part of the Road Allowance between Concessions 2 and 3, Part of the Road Allowance between Concessions 1 and Broken Front Concession in the former geographic Township of West Oxford now in the area municipality of the Township of South-West Oxford in the County of Oxford and Part of the Road Allowance between the former geographic

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Townships of West Oxford and Dereham now in the area municipality of the Township of South-West Oxford, County of Oxford bounded described as follows:

PREMISING that the bearings herein are astronomic and are related to the northeasterly limit of Lot Seventy-Seven (77) as shown on Registered Plan of Subdivision 41M-252 which has a bearing of North Forty-Three (43) degrees Twenty (20) minutes West.

COMMENCING: At the easternmost angle of the limit of the Corporation of the Town of Ingersoll, also the southeasternmost angle of Part 1 on Reference Plan 41R-1584, also being a point on the northerly limit of the King's Highway No. 401 according to Registered Plan 533 also known as Plan P-3015-2 by the Ministry of Transportation.

THENCE: Crossing said King's Highway No. 401 at right angles South Forty-four (44) degrees Twenty-two (22) minutes Ten (10) seconds East a distance of Ninety-one and forty-four hundredths (91.44) metres to the southerly limit of said King's Highway No. 401 and a point on the northwesterly limit of Part 2 on Reference Plan 41R-9224. Said point being North Forty-five (45) degrees Thirty-six (36) minutes Twenty-five (25) seconds East a distance of Ninety-five and thirty hundredths (95.30) metres from the southwesterly angle of said Part 2 on Reference Plan 41R-9224.

THENCE: Continuing through said Part 2 on Reference Plan 41R-9224 on the previous bearing South Forty-four (44) degrees Twenty-two (22) minutes Ten (10) seconds East a distance of Ten and forty-one hundredths (10.41) metres to the southeasterly limit of Part 2 on Reference Plan 41R-9224.

THENCE: Along the southeasterly limit of said Part 2 on Reference Plan 41R-9224 South Forty-four (44) degrees Thirty-three (33) minutes Forty (40) seconds West a distance of One hundred three and thirty-one (103.31) hundredths metres to the intersection of the southernmost angle of said Part 2 on Reference Plan 41R-9224 and the southwestern limit of King's Highway No. 401 according to Registered Plan 548 also known as Plan P-3035-0007 by the Ministry of Transportation.

THENCE: Along the southwestern limit of King's Highway No. 401 South Eleven (11) degrees Twenty-two (22) minutes Ten (10) seconds East a distance of One hundred seventy-six and sixty-seven hundredths (176.67) metres to an angle in the said limit of King's Highway No. 401.

THENCE: Continuing along the said southwestern limit of the King's Highway No. 401 South Forty-six degrees Seven (7) minutes Thirty (30) seconds West a distance of One hundred thirty-two and eighty-four hundredths (132.84) metres to an angle in the said limit of King's Highway No. 401.

THENCE: Continuing along the said southwestern limit of the King's Highway No. 401 South One (1) degree Six (6) minutes Thirty (30) seconds West a distance of Eighteen and thirteen hundredths (18.13) metres to the intersection of the southeastern limit of King's Highway No. 401 and the most northerly angle of Part 1 on Reference Plan 41R-9224.

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THENCE: Along the northeasterly limit of Part 1 on Reference Plan 41R-9224 South Forty-three (43) degrees Fifteen (15) minutes Twenty-five (25) seconds East a distance of Fifty-one and eighty-three hundredths (51.83) metres to the southeastern angle of said Part 1 on Reference Plan 41R-9224.

THENCE: Continuing along the southeasterly limit of said Part 1 on Reference Plan 41R-9224 South Forty-six (46) degrees Twenty-three (23) minutes Ten (10) seconds West a distance of Three and thirty-seven hundredths (3.37) metres to the northeasterly limit of Highway No. 19 as widened by Registered Plan 605 also known as Plan P-3015-0005 by the Ministry of Transportation.

THENCE: Along northeasterly limit of Highway No. 19 as widened by Registered Plan 605 also known as Plan P-3015-0005 by the Ministry of Transportation South Forty-three (43) degrees fifty-three (53) minutes thirty (30) seconds East a distance of one hundred ninety-five and forty-six hundredths (195.47) metres to the southeast angle on said widening on Registered Plan 605 also known as Plan P-3015-0005 by the Ministry of Transportation.

THENCE: Continuing along the northeasterly limit of Highway No. 19 also known as Plank Line as widened by Registered Plan 605 also known as Plan P-3015-0005 by the Ministry of Transportation South Forty-six (46) degrees Thirty-three (33) minutes Fifteen (15) seconds West a distance of Six and ten hundredths (6.10) metres to the southeastern angle of Registered Plan 605 also known as Plan P-3015-0005 by the Ministry of Transportation and a point on northeasterly limit of Highway No. 19 as widened by Registered Plan 13330 also known as Plan P-3035-0002 by the Ministry of Transportation and amended by Registered Plan 746 also known as Plan P-3015-0014 by the Ministry of Transportation.

THENCE: Along the northeasterly limit of said Highway No. 19 as amended by said Registered Plan 746 also known as Plan P-3015-0014 by the Ministry of Transportation South Forty-three (43) degrees Fifty-three (53) minutes Thirty (30) seconds East a distance of Two hundred thirty and ninety-three hundredths (230.93) metres to an angle on said limit also the most westerly angle of a daylighting of Highway No. 19 at the most northerly angle of the intersection between said Highway No. 19 and the Road Allowance between Concessions 2 and 3 of the Township of South-West Oxford.

THENCE: Southwesterly crossing Highway No. 19 South Forty-six (46) degrees Fourteen (14) minutes Twenty (20) seconds West a distance of Thirty and forty-eight hundredths (30.48) metres to an angle on the southwesterly limit of said Highway No. 19 as amended by Registered Plan 746 also known as Plan P-3015-0014 by the Ministry of Transportation also being the northerly angle of a daylighting of Highway No. 19 at the most westerly angle of the intersection between said Highway No. 19 and the Road Allowance between Concessions 2 and 3 of said Township.

THENCE: Along the westerly limit of said Highway No. 19 and daylighting South One (1) degrees Fifteen (15) minutes Twenty-five (25) seconds West a distance of Twenty-one and forty-nine (21.49) hundredths metres to the southerly angle of the daylighting

also the northwest limit of the Road Allowance between Concessions 2 and 3 of said Township also known as Curry Road.

THENCE: Along the said widened limit of said Highway No. 19 and crossing said Road Allowance between Concessions 2 and 3 in said Township South Forty-four (44)degrees Seven (7) minutes Five (5) seconds East a distance of Twenty and twenty hundredths metres to an angle in the widened limit of Highway No.19 also the intersection with the southeasterly limit of said Road Allowance between said Concessions 2 and 3 of said Township also known as Curry Road.

THENCE: Along the limit between the southeasterly limit of said Road Allowance between the Concessions 2 and 3 also known as Curry Road and Lots 19, 20, 21, and 22 of Concession 3 of said Township to the intersection of the said southeastern limit of said Road Allowance and the northerly limit of the Road Allowance between the former geographic Townships of West Oxford and Dereham both in the County of Oxford also being the westernmost angle of Lot 23 of Concession 3 in the said geographic Township of South-West Oxford.

THENCE: Crossing the Road Allowance between the former Townships of West Oxford and Dereham at a right angles to the north limit of said Road Allowance southerly a distance of twenty and twelve hundredths (20.12) metres to the southerly limit of said Road Allowance and a point in the northerly limit of Lot 20 of Concession 1 in the former Township of Dereham.

THENCE: Southwesterly along the limit between the said Road Allowance between said former Townships and the northerly limit of Lot 20 to the northwest angle of Lot 21 and the northeast limit of the Road Allowance between Lots 21 and 22 of Concession 1 of the former Township of Dereham.

THENCE: Southwesterly along the limit between the Road Allowance between said Townships and the of the Road Allowance between said Lots 21 and 22 to the northeast angle of Lot 22 of Concession 1 in said former Township of Dereham.

THENCE: Southwesterly along the limit of the said Road Allowance between said Townships and the northerly limit of Lots 22, and 23 to a point in the southerly limit of King's Highway No. 401 according to Registered Plan 546 also known as Plan P-3062-0001 by the Ministry of Transportation being Two hundred six and thirty-nine hundredths (206.39) metres easterly from the northwest angle of said Lot 23.

PREMISING: That Bearings heretofore are referenced to the southeast limit of said King's Highway No. 401 according to Registered Plan 546 also known as Plan P-3062-0001 by the Ministry of Transportation.

THENCE: Along the southerly limit of King's Highway No. 401 according to Registered Plan 546 also known as Plan P-3062-0001 by the Ministry of Transportation North Forty-nine (49) degrees Twenty-seven (27) minutes East a distance of Nineteen and twenty-nine hundredths (19.29) metres to the intersection of the said southeasterly limit of said King's Highway No. 401 and the limit between the Townships of West Oxford and Dereham .

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THENCE: Along the southeasterly limit of said King's Highway No. 401 according to Registered Plan 548 also known as Plan P-3035-0007 by the Ministry of Transportation North Forty-nine degrees Twenty-seven minutes East a distance of Nineteen and twenty-nine hundredths (19.29) metres to the intersection of said King's Highway No. 401 and the southerly limit of Lot 25 of Concession 2 of the former Township of West Oxford.

THENCE: Along the southeasterly limit of said King's Highway No. 401 according to Registered Plan 548 also known as Plan P-3035-0007 by the Ministry of Transportation North Forty-nine (49) degrees Twenty-seven (27) minutes East a distance of One hundred sixteen and sixty-three hundredths (116.63) metres to a point in the southwest limit of the Road Allowance between Lots 24 and 25 of said Concession 2 of said Township of West Oxford being a point North Forty-two (42) degrees Fifty-eight (58) minutes west from the most easterly angle of said Lot 25.

THENCE: Along the limit between the said Road Allowance between Lots 24 and 25 and the northeasterly limit of Lot 25 North Forty-two (42) degrees Fifty-eight (58) minutes West a distance of Ninety-one and fifty-two hundredths (91.52) metres to the intersection of the southwest limit of said Road Allowance and the northwest limit of King's Highway No. 401 according to Registered Plan 548 also known as Plan P-3035-0007 by the Ministry of Transportation.

THENCE: Continuing along the limit between said Road Allowance between Lots 24 and 25 and the northeast limit of Lot 25 North Forty-two (42) degrees Fifty-eight (58) minutes West a distance of Four hundred thirty-three and thirty-three hundredths (433.33) metres to the most northerly angle of Lot 25 of said Concession 2 and the southeast limit of the Road Allowance between Concessions 1 and 2 of said former Township of West Oxford also known as Robinson Road, also being the most northerly angle of Part 3 on Reference Plan 41R-8349.

THENCE: Continuing on the same bearing North Forty-two (42) degrees Fifty-eight (58) minutes west a distance of Ten and six hundredths (10.06) metres to the centerline of the said Road Allowance between Concessions 1 and 2 also known as Robinson Road.

THENCE: Along the centerline of said Road Allowance between Concessions 1 and 2 of said Township also Robinson Road South Forty-six (46) degrees Thirty-nine (39) Ten (10) seconds West a distance of Six hundred fifty and eighty-five hundredths (650.85) metres more or less to a point in the centerline of said Road Allowance being South Forty-three (43) degrees Thirty (30) minutes East a distance of Ten and nine hundredths (10.09) metres from most southerly angle of Lot 25 of Concession 1 of said Township.

THENCE: North Forty-three (43) degrees Thirty (30) minutes West a distance of Ten and nine hundredths (10.09) metres to the northwesterly limit of said Road Allowance also being the most southerly angle of Lot 25 in Concession 1 of said Township, also being the most westerly angle of Part 2 on Reference Plan 41R-4868.

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THENCE: Along the limit between Lots 25 and 26 of Concession 1 of said Township also being the northeasterly limit of Part 2 on Reference Plan 41R-4868 North Forty-three (43) degrees Zero (0) minutes Thirty (30) seconds West a distance of Three hundred forty-two and fifty-four hundredths (342.54) metres to a point in the limit between said Lots 25 and 26 also being the northernmost angle of Part 2 on Reference Plan 41R-4868, also being the southeasterly angle of Part 4 on Reference Plan 41R-3721.

THENCE: Continuing along the limit between said Lots 25 and 26, also being the northeasterly limit of Part 4 on Reference Plan 41R-3721 North Forty-three (43) degrees Zero (0) minutes Thirty (30) seconds West a distance of Sixteen and eighty-six hundredths (16.86) metres to the most northerly angle of Part 4 on Reference Plan 41R-3721 also being the most southeasterly angle of Part 3 on said Reference Plan 41R-3721.

THENCE: Continuing along the limit between said Lots 25 and 26, also being the northeasterly limit of Parts 3 and 1 on said Reference Plan 41R-3721 North Forty-two (42) degrees Forty-nine (49) minutes West a distance of Four hundred fifty-eight and eleven hundredths (458.11) metres to the most northerly angle of said Part 1 on said Reference Plan 41R-3721.

THENCE: Continuing along the limit between said Lots 25 and 26 to a point in the limit between said Lots 25 and 26 being a distance of Two hundred one and seventeen hundredths (201.17) metres north of the limit between the north and south halves of Lot 25.

THENCE: Northeasterly and parallel to the northwesterly limit of Lot 25 North Forty-six (46) degrees Forty-five (45) minutes Fifty (50) seconds East a distance of Five hundred two and ninety-two hundredths (502.92) metres more or less to a point being Two hundred one and seventeen hundredths (201.17) metres more or less north of the limit between the north and south halves of Lot 25 and one hundred and fifty-eight hundredths (100.58) metres more or less from the northeasterly limit of said Lot 25 as stated in Deposited Instrument A73849, also being the most northerly angle of PIN 00148-0083 and the most westerly angle of PIN 00148-0077 and a point in the southwesterly limit of PIN 00148-0082.

THENCE: Along the limit between PIN 00148-0082 and PIN 00148-0077 Northeasterly and parallel to the Northeasterly limit of said Lot 25 in said Concession 1 North Forty-three (43) degrees Six (6) minutes Fifty (50) seconds West a distance of One hundred sixty-eight and seventy hundredths (168.70) metres more or less to the limit between PIN 00148-0077 and PIN 00148-0081 being a point on the southwesterly limit of PIN 00148-0082 being South Forty-three (43) degrees Six (6) minutes Fifty (50) seconds

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East a distance of One hundred eighteen and thirty nine hundredths (118.39) metres from the most northwesterly limit of said PIN 00148-0082.

THENCE: Along the limit between PIN 00148-0077 and PIN 00148-0081 Parallel to the Northwesterly limit of said Lot 25 South Forty-six (46) degrees Forty-five (45) minutes Fifty (50) seconds West a distance of One hundred eighty-seven and eighty-one hundredths (187.81) metres more or less to the southernmost angle of PIN 00148-0082.

THENCE: Continuing along the limit between PIN 00148-0077 and PIN 00148-0081 and parallel to the Northeast limit of said Lot 25 North Forty-three (43) degrees Six (6) minutes Fifty (50) seconds West a distance of Three hundred sixty-six and twenty three hundredths (366.23) metres more or less to the southerly limit of the former Canadian Pacific Railway now the Credit Valley Railway being PIN 00148-0087.

THENCE: Along the southeasterly limit of said Credit Valley Railway North Twenty-five (25) degrees seventeen (17) minutes Forty (40) seconds East a distance of Ninety-five and ninety-one hundredths (95.91) metres to a point in the northwest limit of said Lot 25 being South Forty-six (46) degrees Forty-five (45) minutes Fifty (50) seconds West a distance of one hundred ninety-six and seventy-eight hundredths (196.78) metres from the most northerly angle of said Lot 25 also being a point in southeasterly limit of the Road Allowance between Concession 1 and Broken Front Concession in said Township also known as Thomas Road.

THENCE: Along the limit between Lot 25 of Concession 1 and the Road Allowance between Concession 1 and Broken Front Concession in said Township also known as Thomas Street South Forty-six (46) degrees Forty-five (45) minutes Fifty (50) seconds West a distance of Twenty-seven and forty-nine hundredths (27.49) metres to a point in said limit between said Lot 25 and said Road Allowance.

THENCE: Crossing the said Road Allowance North Forty-three (43) degrees Twenty-five (25) minutes Fifteen (15) seconds West a distance of Twenty and ten hundredths (20.10) metres to the Northwesterly limit of said Road Allowance being a point in the southeasterly limit of Lot 25 of the Broken Front Concession being South Forty-six (46) degrees Forty-five (45) minutes Fifty (50) seconds West a distance of Two hundred twenty-four and thirty-eight hundredths (224.38) metres from the easternmost angle of said Lot 25, also being the southernmost angle of Part 1 on Reference Plan 41R-8251.

THENCE: Along the southwesterly limit of said Part 1 on Reference Plan 41R-8251 North Forty-three (43) degrees Twenty-five (25) minutes Fifteen (15) seconds West a distance of Two hundred ninety-five and seventeen hundredths (295.17) metres to an angle in said Part 1 on Reference Plan 41R-8251.

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THENCE: Continuing along the southwesterly limit of said Part 1 on Reference Plan 41R-8251 North Forty-three (43) degrees Twenty-six (26) minutes Twenty-five (25) seconds a distance of Two hundred sixty and forty-six hundredths (260.46) metres to an angle in said Part 1.

THENCE: Continuing along the southwesterly limit of said Part 1 on Reference Plan 41R-8251 North Forty-three (43) degrees Thirty-six (36) minutes Thirty-five (35) seconds West a distance of Two hundred sixty-seven and eighty-nine hundredths (267.89) metres to the westernmost limit of said Part 1 on Reference Plan 41R-8251, also being the southeastern limit of a Forced Road known as King Street West also known as Hamilton Road, being a point in the southeast limit of Part 1 on Reference Plan 41R-2724.

THENCE: Crossing said Forced Road and Part 1 on Reference Plan 41R-2724 on the previous bearing of North Forty-three (43) degrees Thirty-six (36) minutes Thirty-five (35) seconds West a distance of Nineteen and twenty-seven hundredths (19.27) metres to a point in the northerly limit of said Part 1 on Reference Plan 41R-2724 also being the northwesterly limit of said Forced Road known as King Street West and Hamilton Road.

THENCE: Along the northwesterly limit of said Part 1 on Reference Plan 41R-2724, also being the northwesterly limit of said Forced Road known as King Street West and Hamilton Road North Fifty-nine (59) degrees Forty-three (43) minutes Forty (40) seconds East a distance of Fifty-five and thirty-five hundredths (55.35) metres to an angle point in the northwest limit of said Part 1 on Reference Plan 41R-2724.

THENCE: Continuing along the said northwesterly limit of said Part 1 on Reference Plan 41R-2724 , also being the northwesterly limit of said Forced Road known as King Street West and Hamilton Road North Sixty (60) degrees Forty-seven (47) minutes Forty (40) seconds East a distance of One hundred twenty-eight and seventy-four hundredths (128.74) metres to an angle point in said northwesterly limit of said Part 1 on Reference Plan 41R-2724.

THENCE: Continuing along the said northwesterly limit of said Part 1 on Reference Plan 41R-2724 , also being the northwesterly limit of said Forced Road known as King Street West and Hamilton Road North Fifty-seven (57) degrees Thirty (30) minutes Fifty (50) seconds East a distance of Forty-seven (47.00) metres to the limit between Lot 25 and the Road Allowance between Lots 24 and 25 in said geographic Township of South-West Oxford also being a point in the northwesterly limit of said Part 1 on Reference Plan 41R-2724.

THENCE: Along the said limit between Lot 25 and the Road Allowance between Lots 24 and 25 North Forty-three (43) degrees Twenty-seven (27) minutes Fifty (50) seconds West to the limit between the Broken Front Concession of former geographic Township
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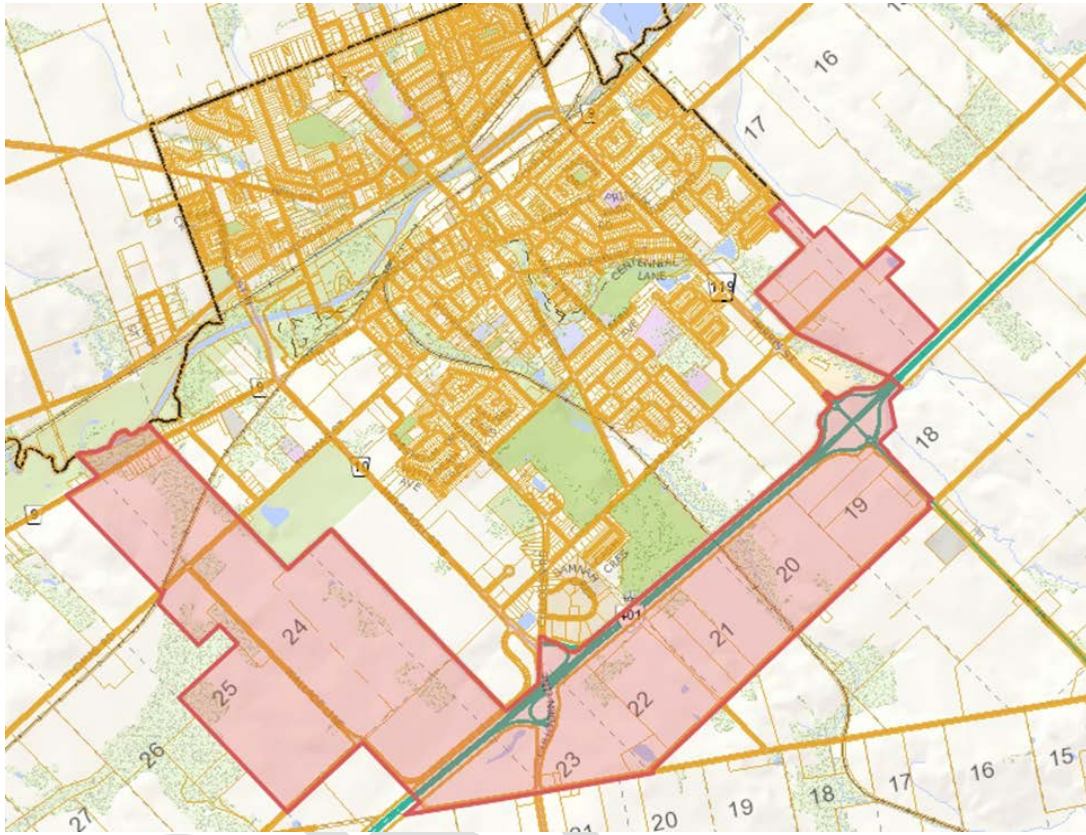
of West Oxford and Concession 5 of the former geographic Township of North Oxford being the centerline of the original course of the River Thames as defined by Registered Plan 477 also being the most northwesterly angle of said Road Allowance between Lots 24 and 25.

THENCE: Northeasterly along the limit between the said former geographic Townships of North Oxford and West Oxford being the centerline of the original course of the River Thames as defined by Registered Plan 477 along its courses and legs to the intersection of the limit between said Townships and the limit of the Corporation of the Town of Ingersoll.

THENCE: Along said limit of the Corporation of the Town of Ingersoll southerly and easterly along its course and legs to the point of commencement.

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Schedule "A.2": "Map"



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Schedule "A.3": "Description of CAMI Lands"

"Total CAMI Lands" are both the Township CAMI Lands and the Town CAMI Lands, composed of the following three parcels identified by P.I.N. 00153-0115 (LT), P.I.N. 00147-0101 (LT), and P.I.N. 00147-0130 (LT), all in the Land Registry Office Number 41, and legally described as follows:

P.I.N. 00153-0115 (LT)

PARKLT 2 N/S SOUTH ST, 3 N/S SOUTH ST, 4 N/S SOUTH ST, 5 N/S SOUTH ST, 6 N/S SOUTH ST, 7 N/S SOUTH ST, 8 N/S SOUTH ST, 10 N/S SOUTH ST, 11 N/S SOUTH ST, 2 S/S SOUTH ST, 3 S/S SOUTH ST, 4 S/S SOUTH ST, 5 S/S SOUTH ST, 6 S/S SOUTH ST, 7 S/S SOUTH ST, 8 S/S SOUTH ST, 9 S/S SOUTH ST, 10 S/S SOUTH ST, 11 S/S SOUTH ST PL 44; PT PARKLT 1 N/S SOUTH ST, 9 N/S SOUTH ST, 1 S/S SOUTH ST PL 44; PT LT 23-24 CON 1 WEST OXFORD; PT RDAL BTN CON 1 & 2 WEST OXFORD; PT SOUTH ST PL 44 AS CLOSED BY 325301, 325302, 325303, 325304, BEING PT 2-8, 10-16, 19, 20-23, 41R3255 EXCEPT PT 2, 3, 41R3300, PT 1, 2, 41R3730, PT 6, 7, 41R3444; S/T 330495; INGERSOLL/SW OXFORD, P.I.N. 00153-0115 (LT) (Land Registry Office Number 41)

P.I.N. 00147-0101 (LT)

PT LT 23-24 CON 2 WEST OXFORD PT 17 & 18 41R3255 EXCEPT PT 1, 3 & 4 41R3444, NW OF PARTS 1, 3 & 4 41R3444; S/T 330495; INGERSOLL/SWOXFORD, P.I.N. 00147-0101 (LT) (Land Registry Office Number 41)

P.I.N. 00147-0130 (LT)

PT LT 23 CON 2 WEST OXFORD PT 18 41R3255, S OF PT 3 41R3444 EXCEPT PT 2 41R3444 & PT 1 41R4531; INGERSOLL, P.I.N. 00147-0130 (LT) (Land Registry Office Number 41)

and comprised of the following Roll Numbers prior to the Effective Date:

32 18 030 065 311 00
32 18 030 065 096 00
32 11 011 020 414 00
32 11 011 020 503 01
32 11 011 020 416 00

“Township CAMI Lands” is that portion of the Total CAMI Lands within the geographic jurisdiction of the Township prior to the Effective Date, comprised of the following Roll Numbers:

32 11 011 020 414 00
32 11 011 020 503 01
32 11 011 020 416 00

“Town CAMI Lands” is that portion of the Total CAMI Lands within the geographic jurisdiction of the Town prior to the Effective Date, comprised of the following Roll Numbers:

32 18 030 065 311 00
32 18 030 065 096 00

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Schedule “A.4”: “Annexed Lands Other than CAMI Lands (“ALOTC”)”

The ALOTC is comprised of the Annexed Lands set out in Schedule “A.1” and “A.2”, with the exception of those lands identified as the Total CAMI Lands set out in Schedule “A.3”.

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Schedule "B": Determination of Compensation Amounts

Definitions

1. In this Agreement:

"Assessed Value" means the current value assessment for a property as determined by the Municipal Property Assessment Corporation ("**MPAC**"), subject to any phase-in requirements of the *Municipal Act, Assessment Act*, or similar Provincial legislation or municipal by-law. By way of example, if the full current value assessment of a property is \$2,000,000, and the phased-in current value assessment is \$1,500,000 then for the purposes of this Agreement, the Assessed Value for the property is \$1,500,000.

"Base Amount" means the Total Own Purposes Taxes levied by the Township for the ALOTC for the 2020 taxation year and as may be adjusted pursuant to this Agreement.

"Shared Commercial Industrial Growth Amount" means the amount determined in section 3 of this Schedule to the Agreement.

"Total Own Purposes Taxes" means the total amount of taxes levied by or on behalf of an area municipality for the entire tax year for that area municipality's own purposes as may be adjusted pursuant to *the Municipal Act and/or Assessment Act*, RSO 1990, c A32, as amended, net of any phase-in requirement in this Agreement or otherwise required by law, and, for greater clarity, does not include taxes levied on behalf of the County or any school boards.

"Town Tax Rates" means the tax rate applied by the Town according to the Property Class.

"Township Tax Rates" means the tax rate applied by the Township according to Property Class, set out as follows:

Property Class	Township Tax Rate
Residential (RT)	0.00479785
Farm (FT)	0.00104449
Managed Forests (TT)	0.00119946
Commercial (CT)	0.00912455
Commercial Vacant (CU)	0.00638719
Industrial (IT)	0.01261835
Industrial Vacant (IU)	0.00820192
Large Industrial (LT)	0.01261835
Large Industrial Vacant (LU)	0.00820192

Base Amount

2. The Base Amount shall be determined as follows:
- (a) MPAC provides the Assessed Value by property class for each property within ALOTC.
 - (b) The Assessed Values of each property are added together within each property class. By way of illustration, the Assessed Values of each of the ALOTC properties as of August 2020 are set out and added together within each property class as in Schedule "C" to this Agreement.
 - (c) The Totals of the Assessed Values for each property class are multiplied by the corresponding Township Tax Rate to produce the Township Taxes for each Property Class. The Township Taxes for Each Property Class are added together and the sum of the Township Taxes for each Property Class is the Total Own Purposes Taxes for the Township for the ALOTC. By way of illustration, the Assessed Values of each of the ALOTC properties as of August 2020 are set out and added together within each property class as follows:

Property Class	Township Tax Rate	Total Assessed Value	Township Taxes for Each Property Class
Residential (RT)	0.00479785	8,562,400	41,081.11
Farm (FT)	0.00104449	13,022,974	13,602.37
Managed Forests (TT)	0.00119946	165,900	198.99
Commercial (CT)	0.00912455	788,800	7,197.45
Commercial Vacant (CU)	0.00638719	249,800	1,595.52
Industrial (IT)	0.01261835	1,410,900	17,803.23
Industrial Vacant (IU)	0.00820192	150,100	1,231.11
Large Industrial (LT)	0.01261835	0	-
Large Industrial Vacant (LU)	0.00820192	0	-
Total Own Purposes Taxes for the Township for the ALOTC			82,709.77

As of August 2020, the Total Own Purposes Taxes for the Township for the ALOTC is \$82,709.77.

- (d) Any decreases in Total Own Purposes Taxes and/or Assessed Values of the property PT LT 18 CON 1 WEST OXFORD AS IN 242955; SOUTH-WEST OXFORD, P.I.N. 00144-0047 (LT) (Land Registry Office Number 41), Roll Number 3211-011-020-36900-0000, within ALOTC as set out above, including as a result of (i) assessment appeals, (ii) downsizing of a business, or (iii) closure of a business, shall be accounted for from year to year in the determination of the Total Own Purposes Taxes for the Township for the ALOTC based upon the Township Tax Rates.

The Town Treasurer will determine these amounts and review these amounts with the Township Treasurer, and if there happens to be a deficit arising from this accounting, then the Town will deliver to the Township an invoice together with a description as to how the amount on the invoice was calculated, and such amount shall be paid by the Township to the Town within 30 days.

- (e) The Total Own Purposes Taxes for the Township for the ALOTC shall be adjusted annually on January 1 of each year by the percentage change in the all-items Canada Consumer Price Index for the Province of Ontario (“**Ontario CPI**”)¹ for the 12 month period from November 1 of the year immediately preceding the prior tax year to October 31 of the prior calendar year. For example, for the 2021 tax year, the Total Own Purposes Taxes for the Township for the ALOTC shall be adjusted by the annual percentage change of the Ontario CPI calculated from November 1, 2019 to October 31, 2020.
- (f) Based upon the foregoing rules, on or before November 30th of each year, the Treasurers of the Township and the Town will exchange information and settle upon the Base Amount for the subsequent year.

Shared Commercial Industrial Growth Amount

3. The Shared Commercial Industrial Growth Amount shall be determined as follows:
- (a) MPAC provides the Assessed Value by property class for each property within ALOTC.
 - (b) With information from MPAC, each “**Growth Property**” can be determined. To qualify as a Growth Property, it must satisfy all of the following requirements:
 - (i) Be within the ALOTC;
 - (ii) Be Development after the Effective Date

¹ Statistics Canada publishes a consumer price index for Ontario. The “all-items” CPI rate is listed at the top of the table for each year.

<https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1810000413&pickMembers%5B0%5D=1.14>

- (a) of lands within the Farm (FT) property class resulting in a change in property class from Farm (FT) to Commercial (CT), Industrial (IT) or Large Industrial (IU) or equivalent classes, or
- (b) of lands within the Commercial (CT), Industrial (IT), or Large Industrial (IU) Property Classes, and for the purposes of this section, “**Development**” means the creation of a new lot, a change in land use, or the construction of buildings and structures requiring approval under the *Planning Act* and/or the *Building Code Act, 1992* or the applicable successor legislation, but does not include activities that create or maintain infrastructure authorized under an environmental assessment process, or works subject to the *Drainage Act*;
- (iii) Result in an increase in Assessed Value for the particular property compared to immediately before the new development or redevelopment.

For clarity, increases in Assessed Value due to a general or periodic reassessment does not qualify a property as a Growth Property.

- (c) For each Growth Property, the increase in Assessed Value (“**Assessment Value Increase**”) caused by the new development or redevelopment can be determined.
- (d) For each Growth Property, the Assessment Value Increase is multiplied by the corresponding Town Tax Rate to give the “**Commercial Industrial Growth Amount**” attributable to the particular Growth Property.
- (e) The Commercial Industrial Growth Amounts of All Growth Properties are added together to give the “**Town’s Commercial Industrial Growth Amount**” for the ALOTC properties.
- (f) The “**Shared Commercial Industrial Growth Amount**” is determined by multiplying the Town’s Commercial Industrial Growth Amount for the ALOTC properties by 24% (twenty four percent), as follows:

Shared Commercial Industrial Growth Amount

=

24% x Town’s Commercial Industrial Growth Amount for the ALOTC Properties

- (g) Any decreases in Total Own Purposes Taxes and/or Assessed Values of a property or properties by property class within ALOTC as set out above, including as a result of (i) assessment appeals, (ii) downsizing of a business, or (iii) closure of a business within the commercial or industrial property classes (including commercial (CT), industrial (IT), and/or large industrial (LT)), shall be accounted for from year to year in the

determination of the Town's Commercial Industrial Growth Amount for the ALOTC based upon the Town Tax Rates applicable at the time. The Town Treasurer will determine these amounts and review these amounts with the Township Treasurer, and if there happens to be a deficit arising from this accounting, then the Town will deliver to the Township an invoice together with a description as to how the amount on the invoice was calculated, and such amount shall be paid by the Township to the Town within 30 days.

- (h) Based upon the foregoing rules, on or before November 30th of each year, the Treasurers of the Township and the Town will exchange information and settle upon the Shared Commercial Industrial Growth Amount for the subsequent year.

Total CAMI Lands Amount

4. The Total CAMI Lands Amount shall be determined as follows:

- (a) For every year following the end of the Phase-in period as set out in section 14.1(b) and (c) of this Agreement:

Total CAMI Lands Amount =

24% x Town's Total Own Purposes Taxes for the Total CAMI Lands

- (b) During the Phase-In Period, the Town's Total Own Purposes Taxes for the Total CAMI Lands is subject to the Phase-In provisions of subsections 14.1(b) and (c) of this Agreement in relation to the Township CAMI Lands.

- (c) Any decreases in Total Own Purposes Taxes and/or the Assessed Value of Township CAMI Lands, Town CAMI Lands, and/or Total CAMI Lands, including as a result of (i) assessment appeals, (ii) downsizing; and/or (iii) closure, shall be accounted for from year to year in the determination of the Total CAMI Lands Amount.

More specifically, and notwithstanding the generality of the foregoing, the Township and the Town acknowledge that there are existing outstanding assessment challenges and appeals ("**CAMI Property Tax Appeals**") in relation to portions of the Assessed Value and corresponding taxes for the Township CAMI Lands (Roll Number 32-11-011-020-414-00) and the Town CAMI Lands (Roll Number 32-18-030-065-311-00), and after the Effective Date, there may be CAMI Property Tax Appeals in relation to the Total CAMI Lands. The CAMI Property Tax Appeals may decrease the Assessed Value of the Township CAMI Lands, Town CAMI Lands, and/or Total CAMI Lands for any given year and in any applicable property class, and may require a portion of the property taxes levied in a prior year in relation to the Township CAMI Lands, Town CAMI Lands, and/or Total

CAMI Lands to be refunded and/or written off (the “**CAMI Tax Write-Offs**”), and that this determination may be made following the Effective Date. If this determination is made after the Effective Date, the Town and the Township expect that the CAMI Tax Write-Offs will be applicable to the Total CAMI Lands. The Town and Township agree that financial responsibility for the CAMI Tax Write-Offs in relation to the Total Own Purposes Taxes for Total CAMI Lands will be shared by the Township and the Town in the following proportions, depending on the tax year and property tax class, as follows:

Year	RTC/Q	Town Portion (%)	Township Portion (%)
2009	LT	80.0%	20.0%
2009	CT	100.0%	0.0%
2009	LU	80.0%	20.0%
2009	RT	100.0%	0.0%
2009	E	100.0%	0.0%
2009	FT	100.0%	0.0%
2009 Totals		81.8%	18.2%
2010	LT	80.4%	19.6%
2010	CT	100.0%	0.0%
2010	LU	80.0%	20.0%
2010	RT	100.0%	0.0%
2010	E	100.0%	0.0%
2010	FT	100.0%	0.0%
2010 Totals		82.1%	17.9%
2011	LT	80.0%	20.0%
2011	CT	100.0%	0.0%
2011	LU	80.0%	20.0%
2011	RT	100.0%	0.0%
2011	E	100.0%	0.0%
2011 Totals		81.8%	18.2%
2012	LT	80.0%	20.0%
2012	CT	100.0%	0.0%
2012	LU	80.0%	20.0%
2012	RT	100.0%	0.0%
2012	E	100.0%	0.0%
2012 Totals		81.8%	18.2%

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2013	LT	80.0%	20.0%
2013	CT	100.0%	0.0%
2013	LU	80.0%	20.0%
2013	RT	100.0%	0.0%
2013	E	100.0%	0.0%
2013 Totals		81.8%	18.2%
2014	LT	80.0%	20.0%
2014	CT	100.0%	0.0%
2014	LU	80.0%	20.0%
2014	RT	100.0%	0.0%
2014	E	100.0%	0.0%
2014 Totals		81.8%	18.2%
2015	LT	80.0%	20.0%
2015	CT	100.0%	0.0%
2015	LU	80.0%	20.0%
2015	RT	100.0%	0.0%
2015	E	100.0%	0.0%
2015 Totals		81.9%	18.1%
2016	LT	80.0%	20.0%
2016	CT	100.0%	0.0%
2016	LU	80.0%	20.0%
2016	RT	100.0%	0.0%
2016	E	100.0%	0.0%
2016 Totals		81.9%	18.1%
2017	LT	68.8%	31.2%
2017	CT	100.0%	0.0%
2017	LU	80.0%	20.0%
2017	RT	100.0%	0.0%
2017	E	100.0%	0.0%
2017 Totals		71.7%	28.3%
2018	LT	57.6%	42.4%
2018	CT	100.0%	0.0%
2018	LU	80.0%	20.0%
2018	RT	100.0%	0.0%
2018	E	100.0%	0.0%
2018 Totals		61.8%	38.2%
2019	LT	57.6%	42.4%
2019	CT	100.0%	0.0%

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2019	LU	80.0%	20.0%
2019	RT	100.0%	0.0%
2019	E	100.0%	0.0%
2019 Totals		61.8%	38.2%
2020	LT	57.6%	42.4%
2020	CT	100.0%	0.0%
2020	LU	80.0%	20.0%
2020	RT	100.0%	0.0%
2020	E	100.0%	0.0%
2020 Totals		62.0%	38.0%
Following the Effective Date		76%	24%

In this way, for the years prior to the Effective Date, the Township has financial responsibility for its share of the CAMI Tax Write-Offs in relation to the Total Own Purposes Taxes for the Township CAMI Lands and the Town has financial responsibility for its share of CAMI Tax Write-offs in relation to the Total Own Purposes Taxes for the Town CAMI Lands. Following the Effective Date, financial responsibility is shared on the basis of 24% for the Township and 76% for the Town in relation to the CAMI Tax Write-Offs of the Total Own Purposes Taxes for the Total CAMI Lands.

The Town Treasurer will determine these amounts, review these amounts with the Township Treasurer, and when the amount of the CAMI Tax Write-Offs is determined for any given year, the Town will deliver to the Township an invoice together with a description as to how the amount on the invoice was calculated, and such amount shall be paid by the Township to the Town within 30 days. If the Township disputes the amount of this invoice and the amount of this invoice cannot be agreed to between the Town and the Township, then the Township may withhold payment of only the amount that is in dispute, and the Parties will follow the dispute resolution provisions in section 19 of this Agreement to determine what amount, if any, is owed by the Township. Interest will be payable to the Town on the amount, if any, owing by the Township at the prejudgment interest rate established pursuant to the *Courts of Justice Act* RSO 1990 c C43 or its successor legislation, calculated from the date that the amount, if any, should have been paid until the date of final determination of the amount owing, if any. Beginning on the 15th day following the final determination of the amount owing, if any, interest will be payable to the Town at a rate of 1.25% calculated monthly to a maximum of 15% per year (non-compounding), provided that in no event shall the applicable interest rate exceed the maximum rate permitted by the applicable law.

Ingersoll Boundary Adjustment East, West and South Side Proposal - 2020 (as at August 31 2020) - SCHEDULE "C"

#	Roll #	Owner	MPAC Acres/Area	9-1-1 #	Road	2017 Assessment										
						RT	FT	TT	CT	CU	IT	IU	LT	LU	RPIL	Exempt
West side of Ingersoll																
#REF!	011-020-41800	Kloepfer Holdings Ltd.	119	274171	Wallace	196,400	1,586,700									57,900
#REF!	011-020-18300	CPR	21.25	563445	Thomas					212,000						
#REF!	011-020-41700	Closs, Caleb Dakota	12	274233	Wallace	326,000										
#REF!	011-020-21501	Watson, Timothy W.	25	274279	Wallace	531,000										
#REF!	011-020-14800	Pye, Lawrence & Sherry	97.04	583530	Hamilton	175,200	811,900	165,900								
#REF!	011-020-09900	Tarasko, Daniel	0.15	583571	Hamilton	15,500										
#REF!	011-020-14300	Mezenberg, Cornelius	0.15	476	King St W	40,500										
#REF!	011-020-14401	Hunt, Scott William	1.36	583570	Hamilton	334,000										
#REF!	011-020-14500	Rumble, Don	0.63	583554	Hamilton	299,000										
#REF!	011-020-14402	Moskal, Todd	0.39	583566	Hamilton	297,000										
#REF!	011-020-14400	Ulch, Linda	0.58	583564	Hamilton	345,000										
#REF!	011-020-14403	Ratter, Scott	1.17	583560	Hamilton	369,000										
#REF!	011-020-14404	Henderson, Wm	0.37	583558	Hamilton	270,000										
#REF!	011-020-14501	Harris, Allan	0.64	583552	Hamilton	274,000										
#REF!	011-020-14600	Gillies, Lloyd	0.8	583550	Hamilton	272,000										
#REF!	011-020-14605	Cartmale, Bradley	0.68	583546	Hamilton	361,000										
#REF!	011-020-14700	Hunter, Wm	1.28	583542	Hamilton	304,000										
	011-020-10000	Keyes, Christopher B	11.65	583547	Hamilton	106,000										
	Unopened Rd	SWOX - north of Hamilton														
West Side Total Area			294.14													
East Side of Ingersoll																
1	011-020-37000	S. Czuper	4.9	345	Harris	332,000										
2	011-020-36900	2149343 Ontario Inc. (Bell-camp)	7.5	543925	Clarke					1,210,900	60,100					
3	011-020-36700	Bell-camp Mfr (Former TOPS)*	9.95	543943	Clarke	468,000										
4	011-020-36601	R & B Clifford	28.22	543963	Clarke	65,500	512,500									
5	011-020-44901	LaRose, Walter	1.14	543922	Clarke	318,000										
6	011-020-20300	Allis-Ann (acre estimated)	11	563974	Karn		149,683									
7	011-020-44800	Grobrook Farm Ltd (est)*	6	543976	Clarke	-	95,091									
8	011-020-44900	Grobrook Farm Ltd	83.84	543936	Clarke	332,500	1,237,500									
East Side Total Area			152.55													
South Side of Ingersoll																
1	011-020-50300	John and Hermiena Van Manen	45.89	293905	Culloden	215,300	1,855,700									
2	011-020-50100	Michael J. Johnson	1.98	293910	Culloden	325,000										
3	011-020-50101	Jurgen Tietz	0.79	403551	Union	453,000										
4	011-020-50200	1855608 Ontario Inc.	87.67	403605	Union	20,600	1,284,400									
5	011-020-50201	1855608 Ontario Inc.	10.31	403605	Union	558,000										
6	011-020-50000	Spruce Crest Dairy Farms Ltd.	75	523691	Curry		1,177,000									
7	011-020-49200	SWOX	7.1	None	None	94,300	65,700									
8	011-020-49902	Spruce Crest Dairy Farms Ltd.	25	523723	Curry		384,000									
9	011-020-49901	Susan & Richard Wilson	25	523737	Curry		345,000									
10	011-020-49900	Bright Horizon Farms Ltd.	57	523765	Curry	239,800	1,051,200									
11	011-020-49800	Glenn & Donna Groves	92	523823	Curry	275,300	1,184,700									
12	011-020-49405	Franklin Allan, Gary/Ed Ryksen	19.53	None	None		332,000									
13	011-020-49400	MTO	1.39	334135	Plank											
14	011-020-49500	Franklin Allan, Gary/Ed Ryksen	20	334131	Plank	163,800	322,200									
15	011-020-49600	Harry, Maria, Karen, Leroy Van Ryswyck	43.43	523893	Curry		627,700		198,300							
16	011-020-49601	Chetan & Bhumi Assoc. Inc.	4.72	334109	Plank	185,700			590,500	37,800						
17	011-020-49700	2080170 Ontario Inc.	2	334101	Plank					200,000	90,000					
South Side Total Area			183.07													
Total West, East & South Side			629.76			8,562,400	13,022,974	165,900	788,800	249,800	1,410,900	150,100	-	-	134,000	
est=estimated			0.00479785	RT		\$ 41,081.11										
These properties are estimated until the survey has been completed. New roll numbers will be generated by MPAC with the new assessment values			0.00104449	FT			\$ 13,602.37									
			0.00119946	TT				\$ 198.99								
			0.00912455	CT				\$ 7,197.45								
			0.00638719	CU				\$ 1,595.52								
			0.01261835	IT/LT					\$ 17,803.23		\$ -					\$ 82,709.77
															TOTALS	
															SWOX	

Boundary Adjustment Agreement
Ingersoll / South West Oxford
Schedule "C"

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

**THE TOWN OF INGERSOLL / TOWNSHIP OF
SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE
AGREEMENT**

THIS AGREEMENT made in duplicate on the

BETWEEN

THE CORPORATION OF THE TOWN OF INGERSOLL

Hereinafter called the "TOWN OF INGERSOLL"

AND

THE CORPORATION OF THE TOWNSHIP OF SOUTHWEST OXFORD

Hereinafter called the "TOWNSHIP OF SOUTHWEST OXFORD"

WHEREAS Section 2, (6) of the Fire Protection and Prevention Act, Chapter 4, Statutes of Ontario, 1997 authorizes a municipality to enter automatic aid Agreements with other municipalities to provide and /or receive fire protection services;

AND WHEREAS the TOWN OF INGERSOLL operates fire protection services and manages assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act through a fire department situated within the TOWN OF INGERSOLL.

AND WHEREAS the TOWNSHIP OF SOUTHWEST OXFORD is prepared to make available fire protection tanker operations to the TOWN OF INGERSOLL and the TOWN OF INGERSOLL is agreeable and requests the TOWNSHIP OF SOUTHWEST OXFORD to provide fire protection tanker operations to a defined area of the TOWN OF INGERSOLL.

NOW THEREFORE in consideration of the mutual covenants, conditions, considerations and payments herein contained, the TOWNSHIP OF SOUTHWEST OXFORD and the TOWN OF INGERSOLL mutually agree as follows:

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

1. DEFINITIONS

1.1 In this agreement, unless the context otherwise requires,

- 1) Designate means a person who, in the absence of the Fire Chief, has the same powers and authority as the Fire Chief.
- 2) Fire area means the area of the TOWN OF INGERSOLL defined in Schedule "A" attached to and forming part of this agreement.
- 3) Fire Chief means the Chief of the fire department.
- 4) Fire protection tanker operations services means the TOWNSHIP OF SOUTHWEST OXFORD fire department supplies a tanker filled with water along with a minimum of two firefighters to conduct tanker shuttle operations for fire protection purposes that is automatically and simultaneously dispatched in cooperation with the TOWN OF INGERSOLL Fire Department to the fire area.
- 5) Tanker means the TOWNSHIP OF SOUTHWEST OXFORD Tanker
- 6) Town of Ingersoll Fire Department means the Ingersoll Fire & Emergency Services

2. FIRE AREA

2.1 The TOWNSHIP OF SOUTHWEST OXFORD will provide fire protection tanker operations services to the TOWN OF INGERSOLL as identified in the areas as depicted in the maps Schedule "A" hereto attached.

3. FIRE PROTECTION TANKER OPERATIONS

3.1 The TOWN OF INGERSOLL Fire Department's initial response to areas outlined on the attached maps shall include the automatic and simultaneous dispatch of the Tanker by TILLSONBURGH FIRE COMM dispatch. The Tanker is to respond in cooperation with the TOWN OF INGERSOLL Fire Department to all calls to areas outlined on the attached maps within the fire area and meeting the following criterion:

- 1) reports of a suspected structure fire
- 2) smoke showing in a structure
- 3) any time the TOWN OF INGERSOLL Fire Department requests the Tanker attend

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

- 3.2 The TOWNSHIP OF SOUTHWEST OXFORD, when automatically dispatched as outlined above, will respond with:
- 1) one (1) frontline tanker apparatus filled with water
 - 2) a minimum of two firefighters to conduct tanker operations
 - 3) interoperable radio communications equipment
- 3.3 When responding to incidents within the fire area for fire protection tanker operations the TOWNSHIP OF SOUTHWEST OXFORD Fire Department agrees to respond on the TOWN OF INGERSOLL fire frequency of 154.130 MHz.
- 3.4 On route and on arrival to the incident the Tanker and firefighters shall report their status to the Incident Commander. On arrival the Tanker and Firefighter will be designated water supply sector / officer and conduct water supply and tanker operations assignments as required .
- 3.5 The TOWNSHIP OF SOUTHWEST OXFORD Fire Department and the TOWN OF INGERSOLL Fire Department agree to conduct training exercises in fire department water supply and tanker operations on a regular basis as deemed appropriate and as agreed upon between the respective fire chiefs.
- 3.6 The TOWNSHIP OF SOUTHWEST OXFORD Fire Department agrees to notify the TOWN OF INGERSOLL Fire Department through dispatch when the fire protection tanker operations services as outlined in this agreement are unavailable for service within the fire area.
- 3.7 All other fire protection services for the fire area will be provided by the TOWN OF INGERSOLL

4. FIRE DEPARTMENT AUTHORITY

- 4.1 Should the Fire Chief, or designate, require assistance or believe assistance may be required by way of additional personnel, apparatus or equipment; such assistance shall be summoned in accordance with the Mutual and Automatic Aid Plan and Program for Oxford County Fire Departments.
- 4.2 The Fire Chief, or designate, may refuse to supply the described response to occurrences if such response personnel, apparatus or equipment are THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

required in the TOWNSHIP OF SOUTHWEST OXFORD. In such cases, the Fire Chief, or designate, may summons assistance in accordance with the

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

Mutual and Automatic Aid Plan and Program for Oxford County Fire
Departments.

- 4.3 The Fire Chief, or designate, may order the return of such apparatus, equipment or personnel that is responding to or is at the scene of an incident in the fire area. In such cases, the Fire Chief, or designate, may summons assistance in accordance with the Mutual and Automatic Aid Plan and Program for Oxford County Fire Departments.
- 4.4 The TOWN OF INGERSOLL Fire Chief, or designate, shall have full authority and control over any and all activities in which any fire department may be engaged in the fire area.

5. RESPONSIBILITY

- 5.1 The TOWN OF INGERSOLL agrees to provide a map of the fire area clearly indicating all readily accessible static water sources available for fire protection tanker operations in the fire area.
- 5.2 The TOWN OF INGERSOLL agrees to maintain all streets and roads in the fire area identifiable by having them clearly marked at all intersections
- 5.3 The TOWN OF INGERSOLL agrees to identify all bridges under the TOWN OF INGERSOLL'S or other jurisdiction(s) in the fire area as to weight limits and advise of alternate routes for fire apparatus. Any such bridges, so identified will either limit or exclude fire protection tanker operations where the use of any of these bridges is required by fire apparatus.
- 5.4 The TOWNSHIP OF SOUTHWEST OXFORD Fire Department agrees to provide the TOWN OF INGERSOLL Fire Department with a notice in writing advising of any plans for station relocation or Tanker apparatus relocation or retirement one 1 year prior to the proposed implementation of such a plan.

6. PAYMENT

- 6.1 In consideration of the fire protection tanker operations services undertaken by the TOWNSHIP OF SOUTHWEST OXFORD in the fire area of The TOWN OF INGERSOLL, fees and payment schedule shall be defined in Schedule "B"

7. LIABILITIES

- 7.1 Notwithstanding anything herein contained, no liability shall attach or accrue THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

to the TOWNSHIP OF SOUTHWEST OXFORD for failing to provide to the TOWN OF INGERSOLL on any occasion, or occasions any of the fire protection tanker operations services provided in this agreement.

- 7.2 No liability shall attach or accrue to the TOWN OF INGERSOLL by reason of any injury or damage sustained by personnel, apparatus or equipment of the TOWNSHIP OF SOUTHWEST OXFORD Fire Department while engaged in the provision of tanker operations for the purpose of fire protection.

8. SEVERABILITY

- 8.1 In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.
- 8.2 The parties hereto agree that they shall pass all necessary by-laws to give full force and effect to this agreement

9. DISPUTES

- 9.1 If any dispute arises between the parties to this agreement, respecting any matter contained in this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under provision of the Municipal Arbitration Act, R.S.O.c.304 and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement.
- 9.2 If for any reason the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitration Act, then the parties hereto shall agree to the selection of a single arbitrator, and in the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitration Act R.S.O.c. 25 or pursuant to any successor legislation.

10. TERMINATION AND AMENDMENTS

- 10.1 The parties agree that this agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days' notice of the proposed amendments(s).
- 10.2 This Agreement shall be in force for a period of three (3) years commencing on January 1, 2018. Thereafter, it shall be automatically renewed each year unless either party wishes to cease participating in this agreement, in which case; one (1) year written notice must be

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

given to the other party. Any written notice given as aforesaid shall terminate this agreement as of the 31st day of December of the following year in which the notice is given.

THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

IN WITNESS WHEREOF each of the parties has affixed its corporate seal by hand of the proper officials.

CORPORATION OF THE TOWNSHIP
OF NORWICH

, Mayor

, CAO

CORPORATION OF THE TOWN OF INGERSOLL

, Mayor

, CAO

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

SCHEDULE "A"
TO THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

Fire Area Definition:

Effective January 1, 2021

Ingersoll Fire & Emergency Services annexed land as per attached maps

In response to boundary adjustments the TOWN OF INGERSOLL Fire Department's service coverage area will change to include the new land acquisitions as illustrated in the attached schedule "A" maps. The TOWN OF INGERSOLL Fire Department will assume responsibility for all fire protection services within the newly adjusted boundaries of the TOWN OF INGERSOLL as depicted on the attached maps (Schedule "A") effective January 1, 2021.

Tanker also to respond to annexed land as per attached maps

In accordance with this agreement, the TOWN OF INGERSOLL Fire Department's initial response will include the automatic and simultaneous dispatch of the Tanker by Tillsonburg Fire Communications dispatch to respond in cooperation with the TOWN OF INGERSOLL Fire Department to incidents within the fire area outlined on the attached maps and meeting the following criterion:

- (a) reports of a suspected structure fire
- (b) smoke showing in a structure
- (c) any time the TOWN OF INGERSOLL Fire Department requests the Tanker attends

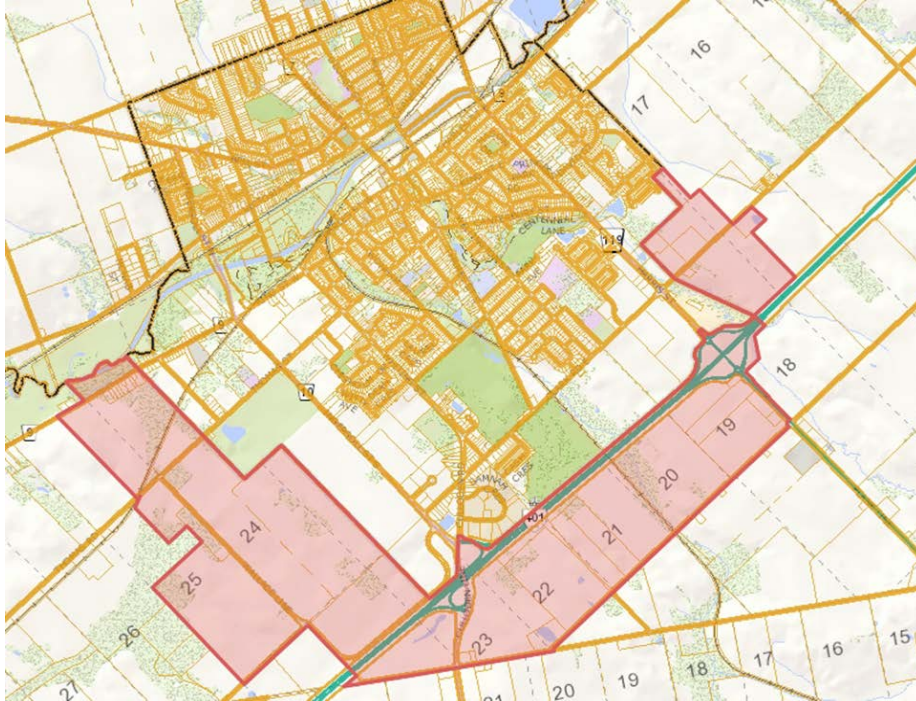
The Tanker will automatically be dispatched and respond with a minimum of two (2) firefighter for water supply and tanker operation services.

Road names and address ranges will stay the same in this newly-annexed area for now.

Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

SCHEDULE "A" (MAPS)



Boundary adjustment Agreement
Ingersoll / South West Oxford

Schedule "D" – Automatic Aid Agreement
THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

SCHEDULE "B"
TO THE TOWN OF INGERSOLL / TOWNSHIP OF SOUTHWEST OXFORD
FIRE PROTECTION TANKER OPERATIONS SERVICE AGREEMENT

Pursuant to section 6.1 of the agreement, the cost for tanker operations services provided to properties situated within the fire area of the TOWN OF INGERSOLL shall be as follows:

1. Costs associated with fire protection tanker operations will follow the generally accepted guidelines for fee structure of the Ministry of Transportation Ontario for fire department response invoices. This means the Township of Southwest Oxford will charge the Town of Ingersoll the cost of one (1) tanker for one (1) hour at the then current Ministry of Transportation Ontario rate for fire apparatus use for any response that requires the use of that tanker.
2. Costs associated with Schedule B shall be paid within thirty (30) days of receipt of such invoices.



**Corporation of the Town of Ingersoll
By-law 20-5106**

**A By-law to to appoint Devon Staley as Chief Building Official, Zoning Officer and
a Weed Inspector Municipal Enforcement Officer**

WHEREAS pursuant to Chapter 23, Section 3(2), as amended, of the *Building Code Act, R.S.O. 1992*, a municipality shall appoint a Chief Building Official for the purpose of the enforcement of the Act.

AND WHEREAS Section 1.2 of Zoning By-law No. 04-4160, as amended, requires the appointment by Council of a Zoning Officer;

AND WHEREAS Section 8 (1) of the *Weed Control Act, R.S.O. 1990*, Chapter W.5 requires municipalities by by-law appoint one or more persons as municipal weed inspectors to enforce this Act in the area within Council's jurisdiction;

AND WHEREAS Sections 15 (1) and (2) of the *Police Services Act, R.S.O., c. P. 15*, as amended, provides that Council of any municipality may appoint persons to enforce the by-laws of the municipality and that Municipal Law Enforcement Officers are Peace Officers for the purpose of enforcing the by-laws of the municipality;

AND WHEREAS Section 5 of the *Municipal Act, S. O. 2001, c. 25*, as amended, states that the powers of the Municipal Council shall be exercised by By-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll, enacts as follows:

- 1) That Devon Staley is hereby appointed the Chief Building Official for the Town of Ingersoll to enforce the provisions of the *Building Code Act, R.S.O. 1992*, as amended;
- 2) That Devon Staley is hereby appointed as Zoning Officer pursuant to Section 1.2 of Zoning By-law No. 04-4160.
- 3) That Devon Staley is hereby appointed as a Municipal Enforcement Officer under section 15 (1) and (2) of the Police Services Act, R.S.O. 1990;
- 4) That Devon Staley is hereby appointed as a Town Municipal Weed Inspector to enforce the Weed Control Act within the jurisdiction of the Municipality of Ingersoll;
- 5) That By-Law No. 20-5097 and by-law 15-4804 and all other by-laws or parts thereof inconsistent with this by-law are hereby repealed; and
- 6) This by-law shall come into force and effect on September 14, 2020.

READ a first and second time in Open Council this 14th day of September, 2020.

READ a third time and passed in Open Council this 14th day of September, 2020.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk



**Corporation of the Town of Ingersoll
By-Law 20-5107**

**A bylaw to adopt and confirm all actions and proceedings of the Council of the
Town of Ingersoll at the Special Council Meeting on September 4, 2020 and
Regular Council meeting held on September 14, 2020**

WHEREAS Section 5 (3) of The Municipal Act, Chapter, S.O. 2001, c. M.25 as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council or Committee of Council does not lend itself to or require an individual by-law

NOW THEREFORE, the Council of the Corporation of the Town of Ingersoll enacts as follows:

1. **THAT** all actions and proceedings of the Council of The Corporation of the Town of Ingersoll at the meetings held on September 4 and September 14, 2020, are hereby adopted.
2. **THAT** the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll are hereby adopted, ratified and confirmed.
3. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the Council of The Corporation of the Town of Ingersoll, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of the action.
4. **THAT** the Mayor and Officers of The Corporation of the Town of Ingersoll are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of The Corporation of the Town of Ingersoll and to affix the seal of the Corporation thereto.
5. **AND FURTHER THAT** this by-law shall become effective and shall come into force after third reading of the by-law.

READ a first and second time in Open Council this 14th day of September, 2020.

READ a third time in Open Council and passed this 14th day of September, 2020.

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk