

# Ingersoll Parks

# Clean-Up Volunteers

Our parks are the heart of Ingersoll. They're where we play, relax, and connect with nature. Join us in preserving the beauty of Ingersoll's 24 stunning parks.

Choose your favourite park or explore them all.

Your commitment matters.

Join us in preserving our green spaces.

## Make a difference in our Community.

Ready to Volunteer?

Fill out the paper form and  
drop it off at Town Hall  
or  
Fill out the online form by  
scanning the QR Code



## Town of Ingersoll – Parks Clean Up Volunteer Application Form

### Section 1 – Role Description

Make an impact by helping clean litter from parks near you! Come together to help keep our parks clean and beautiful. Park Clean-ups are an easy and fun way for you to volunteer and make a difference in your community. Together, we can create a greener, healthier, and safer environment.

#### Role Overview:

Incumbents serve as ambassadors to the Parks Clean-up Volunteer program with responsibilities for litter clean-up and reporting on park conditions

#### Nature of Work:

- Visit the parks or trails to perform clean-ups and report on the unsafe or unusual conditions of the park/trail.
- Pick up garbage, move plastic water bottles, aluminum drink cans, and paper to a recycling bin.
- Complete parks clean-up Service Records for the work performed in the parks or trails and submit them to the Supervisor of Facilities and Parks.
- Scheduled clean-up events are planned once a month in spring, summer, and fall.
- Maintain cleanliness and safety in assigned work areas and perform all tasks in compliance with safety guidelines and requirements.
- Perform other duties assigned by the supervisor.

Please be advised that volunteer hours will be between regular working hours, from 7:00 am to 3:00 pm during weekdays. Holidays are excluded. Volunteers will report directly to the Supervisor of Facilities and Parks. By filling out this application, you agree to commit to helping clean up one or more parks at least once a month for 1 to 2 hours.

### Section 2 – Qualification Criteria

Before completing this application form. Please review the criteria listed below. To be accepted as a parks clean-up volunteer, you must:

- Have willingness to work other volunteers, and park visitors.
- Maintain a positive image when dealing with the public and have the ability to deal courteously with the public.
- Have ability to take directions from the Supervisor of Facilities and Parks.
- Follow safe working procedures.

Training and equipment will be provided to all valued parks clean-up volunteers.

**Completed application forms may be submitted via email to [wenqing.liu@ingersoll.ca](mailto:wenqing.liu@ingersoll.ca) or dropped off at Town Centre located at 130 Oxford St. 2nd Floor, Ingersoll ON, N5C 2V5.**

### Section 3 – Parks Clean-Up Volunteer Application Information

First and last name:	
Phone number:	
Email address:	
Home address:	
<p>Please indicate your general availability for volunteering in our park. Check all that apply:</p> <p><input type="checkbox"/> Weekdays (Monday – Friday)</p> <p><input type="checkbox"/> Mornings</p> <p><input type="checkbox"/> Afternoons</p> <p><input type="checkbox"/> Flexible/Varies</p>	
<p>Do you have any limitations to the parks cleanup activities?</p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>	
<p>If yes, please explain in general:</p>	

### Recruitment Accommodation

The Town of Ingersoll is an equal opportunity employer and will make accommodations available to applicants with disabilities upon request and throughout the entire recruitment process. If you require accommodation, please contact the HR Coordinator via email, telephone or in-person:

- Phone number: (519) 485 - 0120 ext. 6238
- Email: [wenqing.liu@ingersoll.ca](mailto:wenqing.liu@ingersoll.ca)
- Office: 130 Oxford St. 2<sup>nd</sup> floor, Ingersoll, ON

### Section 4 – Declaration

**By signing below, I understand and agree that:**

- I will not be paid for my volunteer work
- I must adhere to Municipal policies, guidelines and procedures, as well as the laws on Ontario and Canada in regard to my volunteer work.
- While working as volunteer performing duties assigned by the municipality, I will be considered an insured under the Municipality's Liability Policy protecting against claims of third party injury or property damage.
- I understand that this is a volunteer position, and as such, I will not be entitled to the same benefits as employees, such as the Municipality health benefits program and WSIB coverage.
- I, the undersigned, agree that all of the information that I provide in this application form is accurate and true. I further confirm that I have not been convicted of any crime for which a pardon has not been received. I understand and agree that any misrepresentation in connection with this application may result in the cancellation of my application or termination of my volunteer position with the Corporation of the Town of Ingersoll.

**I also understand that any offer of employment that is made will be conditional on my ability to produce a clear Criminal Background Check or Vulnerable Sector Screen, which will be conducted by the Town of Ingersoll at no cost to me and before my first day of employment with the Town.**

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Signature*