



2023 Centennial Park Overnight Camping Policies and Regulations

Centennial Park
290 Harris St
Ingersoll, ON N5C 1C8

Email: camping@ingersoll.ca
Telephone: 519-485-5510

Note: The Town of Ingersoll reserves the right to revise and amend the following Policies and Regulations without notice.

Campground Activities

1. All federal, provincial, and municipal laws apply while on Town property. Contravention of these laws may result in fines and/or eviction.
2. Noise ordinance enforced. No excessive noise or disturbances are permitted at any time. Quiet hours are from 11:00 pm to 8:00 am. No audio devices, musical instruments, etc. during quiet hours. Generators are prohibited.
3. No excavations, alterations, additions, or modifications to Town property are permitted. Any costs incurred to repair/remove are at the expense of the camping permit holder.
4. Alcoholic beverages are prohibited.
5. Pets must be leashed at all times.
6. Campsites located within Centennial Park provide seasonal, outdoor recreational opportunities. These campsites are NOT deemed a full-time residence and are not available to be used by people for alternate living arrangements.
7. All persons wishing to visit any Town property must adhere to the [RZone guidelines](#).

Permits and Vehicles

8. Permit holders must be at least 18 years of age for nightly campers. The permit holder must be the primary campsite occupant. The permit holder is responsible for occupants and visitors to the site.
9. All campers must present a valid permit. One vehicle is permitted to park at the campsite (with the exception of the unserviced sites). All other vehicles must park in the designated visitor parking spots. Altered or improper use will void the permit. The permit owner is responsible for all associated costs for lost, stolen, or seized permits.

10. Campground visitors are permitted to visit between from 8:00 am to 11:00 pm daily and must vacate the property by 11:00 pm nightly. Campground visiting hours may be restricted as necessary.

Campsite Equipment

11. At no time may there be less than one or more than two pieces of sheltered equipment on an individual campsite. Only one piece of sheltered equipment can be a tent trailer, house trailer or self-propelled camping unit (motorhome). Only tents (maximum of two (2)) are permitted on campsites 7 – 10.
12. All trailers must be professionally manufactured by a trailer manufacturing company for the purpose of camping. All trailers must have a permanent wheel carriage that is in good working condition and road worthy.
13. Trailer size is limited to 45 feet long and 12 feet wide (based on manufacturer's specifications).
14. A minimum three (3) foot wide easement must remain clear adjacent to all power and water lines and a minimum six (6) feet from roadways. Trailer units, awnings, and all overhead equipment such as antennae must be 10 feet away from any overhead power lines.
15. Hot tubs, wading pools, outdoor spas, and water features are not permitted.
16. Large recreational equipment (e.g., trampolines, personal playground equipment) is not allowed on site.
17. Campfires are prohibited except in an approved, inspected fire pit.

18. Every person using a campsite or other facility on Town property must maintain it in a clean and sanitary condition at all times and, when vacating, restore it as neatly as possible to its natural condition at the discretion of Town staff.
19. Removal or relocation of items on the site may be requested at any time by Town staff.
20. Items placed in or around garbage/recycling bins or left on vacated campsites become the property of the Town and removal of these items is prohibited.
21. Only bagged household garbage and recycling is accepted. No metal, construction materials, oversized items, electronics, fire pit ash, appliances etc. can be dumped or put inside the garbage bins.
26. Cancellations made at least 24 hours prior to the scheduled arrival date qualify for a full refund (excluding convenience fees).
27. Cancellations within 24 hours of the scheduled arrival date must pay a \$25.00 cancellation fee and will not receive a refund for the convenience fee paid.
28. Site reservation start date is May 15 yearly. Any changes to this date are posted on the Town's website.
29. Once a reservation has been confirmed by either phone, internet or in-person, any changes or cancellations must be made by calling 519-485-5510 or by visiting the booking website. Please have your booking number ready when calling.

Nightly Camping Reservations

22. Reservations can be made via the Town's website, by phone at 519-485-5510 or in-person at the museum office. Maximum of six (6) people, including children, are permitted per site.
23. Check-in time is 3:00 PM. Check-out time is 11:00 am. Nightly camping fee is \$14.60 + applicable fees and taxes.
24. Payment in full is required at time of booking for all site-specific reservations.
25. Cancellations within 24 hours of the scheduled arrival date must pay a \$25.00 cancellation fee and will not receive a refund for the convenience fee paid.

Use of Town Facilities

30. Campers have access to accessible washrooms located at the entrance off Harris St.
31. Campers have access to the showers at the Victoria Park Community Centre throughout their camping reservations. Campers must check-in with staff at the Community Centre prior to accessing shower facilities and must be wearing their visitor wristband during their visit. Campers do not have access to other equipment and facilities within the community centre complex.

Note: The Town of Ingersoll is not responsible for any lost, stolen or damaged property.



Respect & Responsibility

Enforcement Guidelines



RZone is a policy requiring all persons wishing to visit or participate in any Town of Ingersoll Community Services Departments facilities, parks, or programs to **respect others** and **take responsibility** in helping the Town maintain a positive and safe environment. The following chart represents guidelines and outlines the consequences for acts of inappropriate behavior at all municipally owned facilities, properties, municipally sponsored events, programs in written and verbal communication (including electronic and telephone) or any other location where Municipal staff are present. It is understood that these guidelines do not include all types of behavior, that each incident will be reviewed based on information available and that consequences outlined below are guidelines that may be adjusted to reflect conduct/action. Consequences may be more severe or escalated depending on the circumstances of the inappropriate conduct.

Incident	1 st Occurrence	2 nd Occurrence	Any Subsequent Occurrences
Theft	Minimum 1 Day Suspension Item returned to it's owner	Minimum 2 Day Suspension	Removed from Program
Intentional Damage - Minor -Major Bullying/Cyberbullying Putting oneself in a situation where safety is a risk - negatively impacting programs	Minimum 2 Day Suspension **The Town may seek compensation for cost of damages	Minimum 1 Week Suspension **The Town may seek compensation for cost of damages	Meeting with Director or Manager upon return
Inappropriate Language -directed at another participant or staff - excessive swearing or threats - abusive language - racial slurs	Verbal/Letter of Warning or Minimum 1 Day Suspension	Minimum 2 Day Suspension	Suspension & Behaviour Contract set up prior to returning to program
Assault - Possession of a weapon - minor assault -major assault Drugs & alcohol - possession - under the influence - distribution	Minimum 1 Week Suspension up to Indefinite Suspension		
Disrespect - towards another participant or staff - lying	Verbal/letter of Warning	Minimum 1 Day Suspension	

Refunds will NOT be given by the Community Services Department or any other affiliate user group to individuals/groups found to be in violation of this policy