

Application for Municipal Conflict of Interest Act (MCIA) Inquiry

Within six weeks of becoming aware of an alleged contravention of the MCIA, a person wishing to request an inquiry must complete the prescribed application form, including the required statutory declaration, and submit it to the Clerk's office by email, mail, or in person at Town Hall, or to the Integrity Commissioner, Meghan Cowan of Aird & Berlis LLP at mcowan@airdberlis.com. A separate form must be completed for each member named in the application. This form is available in alternate formats upon request.

Note: Applications cannot be submitted during a regular election period.

Part 1: Applicant Information			
Applicant Name (first and last):			
Address:			
Phone Number:		Email Address:	
Do you reside, own, or rent a property in the Town of Ingersoll and are you a Canadian citizen of at least 18 years old and not prohibited from voting, thereby qualifying as an Elector (Section 17 <i>Municipal Elections Act</i> , 1996)? Yes: <input type="checkbox"/> No: <input type="checkbox"/>			
If no, explain why you believe you are acting in the interest of the public (Section 8(1) MCIA).			
Part 2: Complaint Information			
Provide the name of the member you believe has contravened the <i>Municipal Conflict of Interest Act</i> .			
Member Name (First and last):			
Indicate if the individual is a member of Council or of a local board or committee:			
Member of Council: <input type="checkbox"/>	Member of a Local Board or Committee: <input type="checkbox"/>		
Name of Local Board / Committee:			
Grounds for the Complaint:			
Please indicate what section(s) of the MCIA you believe were contravened. Select all that apply.			
<input type="checkbox"/>	The member participated in the discussion and/or voted about a matter in which the member has a direct or indirect pecuniary interest. (Section 5)		
<input type="checkbox"/>	The member failed to file a written statement of declared interest. (Section 5.1)		

<input type="checkbox"/>	<p>The member used their office to attempt to influence a decision or recommendation of an officer or employee of the City and/or the board about a matter in which the member has a direct or indirect pecuniary interest. (Section 5.2)</p>
<p>Select One of the Following:</p>	
<input type="checkbox"/>	<p>I attest to the fact that I became aware of the Member's alleged contravention of the <i>Municipal Conflict of Interest Act</i> no more than six (6) weeks before the date of this declaration.</p>
<input type="checkbox"/>	<p>(During a Regular Election) I confirm that I became aware of the Member's alleged contravention of the <i>Municipal Conflict of Interest Act</i> sometime between six (6) weeks before Nomination Day and Voting Day of the regular election. I also confirm that this application is being submitted within six (6) weeks after the day following Voting Day.</p>
<p>Details of the Complaint:</p>	
<p>In the space below, describe why you believe the member has contravened the <i>Municipal Conflict of Interest Act</i>. Include details such as:</p> <ul style="list-style-type: none"> • Specific actions or conduct you believe have contravened the MCIA • Place(s), date(s), time(s) of when the contravention occurred • How you learned of the contravention • Anything else you believe to be relevant <p>If you have any documents or materials that support your allegation, please refer to them in your description and attach them to this form.</p>	
Empty space for details of the complaint	

